

**Report Definition** Data Audit - EE Data

<b>Report Name</b>	Data Audit - EE Data
<b>Report Type</b>	Advanced
<b>Data Source</b>	All Workers
<b>Data Source Type</b>	Standard
<b>Primary Business Object</b>	Worker

<b>Report Tags</b>	Data Audit
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**Additional Info**

**Data Source Description** Accesses the Worker as its primary object and returns one row per worker. Includes all workers even workers to be hired in the future. Does not contain any built-in prompts. This data source can be used to build reports on all workers. Helpful Tips - 1) If the worker is hired in the future, all fields will be returned based on the effective date. 2) If no effective date is specified, the system will use the current date as the effective date. 3) If the effective date is less than the worker's hire date, no effective dated information (such as position information, compensation information and so on) will be returned. 4) If effective dated behavior is desired, use the "All Active and Terminated workers" data source instead.

**Columns**

Business Object	Field	Column Heading Override	Format	Options
Worker	Employee ID			
Worker	Worker			
Worker	Legal Name - First Name			
Worker	Legal Name - Middle Name			
Worker	Legal Name - Last Name			
Worker	Preferred Name			
Worker	Legal Name - Title			
Worker	Legal Name - Social Suffix			
Worker	Hire Date			
Worker	Original Hire Date			
Worker	Employee Type			
Worker	Time Type			
Worker	Pay Rate Type			
Position	Position ID			
Position	Position Title			
Position	Position Fill Effective Date or Conversion Position Start Date	Position Start Date		
Worker	Business Title			
Worker	Location			
Location	Reference ID	Location ID		
Worker	Work Space from Worker Primary Job	Work Space/Desk Assignment		
Worker	Default Weekly Hours			
Worker	Scheduled Weekly Hours			
Worker	FTE			
Worker	Cost Center - ID			
Worker	Cost Center			
Worker	Company			
Worker	Company - ID			
Manager - Level 01	Employee ID			
Manager - Level 01	Position ID	Manager's Position ID		
Manager - Level 01	Legal Name - First Name	Manager's First Name		
Manager - Level 01	Legal Name - Last Name	Manager's Last Name		
Worker	Termination Date			
Worker	Termination Reason			
Workday Account	User Name	WD User Name		
Worker	Supervisory Organization			
Worker	Preferred Name - First Name			

Business Object	Field	Column Heading Override	Format	Options
Worker	Preferred Name - Middle Name			
Worker	Preferred Name - Last Name			
Worker	Citizenship Status (Locale Sensitive)			
Worker	Seniority Date			

**Sort**

Specify how the results should be sorted

**Sort and Group**

Field	Sort Direction	Display Headers	Summarize Detail Rows	Display Subtotals	Group Name Override
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Grouping and Totaling Options

- Enable Outlining based on Grouping
- Include Group Name in Headers and Subtotals
- Include "Total" label in Subtotals
- Display Grand Totals

**Filter**

Specify the filter condition that should be used for the report

And/Or	(	Field	Operator	Comparison Type	Comparison Value	)
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Condition as Text

**Prompts**

Specify the prompt defaults that should be used

Prompt Instructions

Instructions

Runtime Date Prompts

- Effective Date Use date and time at runtime
- Entry Date Use date and time at runtime

Display Prompt Values in Subtitle Yes

Prompt Defaults

Field	Prompt Qualifier	Label for Prompt	Default Type	Default Value	Required	Do Not Prompt at Runtime	Do Not Include in Subtitle
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**Output**

Specify output options for the report

Output Type

Output Type Table

Chart Options

- Chart Type
- Categories (for label)
- Series (for legend)
- Horizontal Axis

**Metrics to Include**

**Top n Values**

**Top n Values** 0  
**Sum Remaining Values**

**Target Line**

**None** Yes  
**Target Line Label**

**Vertical Axis Scale**

**Minimum Value**

**Automatically Scale** Yes  
**Fixed** 0

**Increment Value**

**Automatically Scale** Yes  
**Fixed** 0

**Maximum Value**

**Automatically Scale** Yes  
**Fixed** 0

**Horizontal Axis Scale**

**Minimum Value**

**Automatically Scale** Yes  
**Fixed** 0

**Increment Value**

**Automatically Scale** Yes  
**Fixed** 0

**Maximum Value**

**Automatically Scale** Yes  
**Fixed** 0

**Advanced**

**Horizontal Axis Title**  
**Vertical Axis Title**  
**Options**

**Gauge Options**

**Metered Value**

Metered Value Label Override  
Gauge Range

Worklet Options

Enable As Worklet Available on  
Maximum Number of Rows 0  
Maximize Report Options

Refresh Data  
Worklet Icon  
Options

Help Text

Brief Description  
More Info

Share

Specify sharing options for the report definition

Report Definition Sharing Options  
Don't share report definition Yes  
Report Owned by jen.kuzmick / Jen Kuzmick

Advanced

Specify advanced options for the report

View Options

Freeze First Column  
Enable Preferred Currency  
Enable Save Parameters  
Exclude Execution Link from Search

Web Services Options

A save and re-open is required to see and modify the web service aliases if they are not shown.

Enable As Web Service  
Web Service API Version  
Namespace

Temporary Report

Temporary Report  
Date Report Definition will be Deleted