



Bismarck Mandan Lacrosse Association  
Board Meeting September 10, 2018

- I. Call to Order 7:04pm
  - a. Welcoming remarks and introductions  
In attendance: Michael Jochim, Dion Bitz, Tara VanderLaan, Lori Geiger, Amy Sorge, Shaun Werle
- II. Changes to Agenda
  - a. Remove school open houses
  - b. Remove move up policy if not age appropriate
  - c. Add Advertising
- III. Approval of Prior Minutes
  - a. **Approved as written and posted to website**  
<http://www.bismanlacrosse.org/pages/boardofdirectors> BMLA Minutes 0618.docx - no meeting held July or August 2018
- IV. Reports:
  - a. Treasurer
    - i. Lori and Dion are requesting to limit all access to the BMLA bank account to Lori
      - Dion and Lori would like all monies and transactions to go through Lori. Any purchase requests Shaun has would need to be sent to Lori and she will make the transaction. Shaun recommends having two people on the bank accounts as auditing recommends a minimum of two individuals. Michael makes a motion for Shaun Werle and Lori Geiger to have access to the BMLA bank account with debit card access of \$500 per day and the ability to sign checks. Tara seconded the motion - Motion carried. Amy gave Lori all check blanks she had in August and will destroy her debit card.
    - ii. End of fiscal year wrap-up
      - \$69 profit from sock sales to date with 29 left in inventory
      - Still need to recoup \$60 on Koozie purchase but have 72 in inventory
      - All monies for hoodies have been accounted for.
      - All check blanks from the second order have been accounted for. Cannot account for checks from previous order. Can issue stop payment for the check sequence.
        - Shaun updated after the meeting cost to stop payment for sequence is \$35
      - \$340 profit from hosting weekend raffle baskets. We had 8 baskets donated
      - All grant equipment has been accounted for
      - \$4802 still outstanding on jersey donations. Waiting on Larks payment as well as payment from Ben. Larks payment should be in the mail and Bens will be middle of October. Sponsors included Advance Cleaning \$1505.00, Larks Baseball \$207.00, Bismarck Motor Company \$150.00, General Equipment \$600.00 and Ben \$3563.00 for a total of \$6025 which covers the first purchase of jerseys. An additional 12 jerseys were ordered for the amount of \$1032.00 which will be outstanding.
      - Safe deposit box currently has two keys with Amy and Holly authorized. Discussed around benefit of retaining the safe deposit box and the only known item in it is the title to the trailer. Dion said we did not register the trailer so if something happens to the title we would not be able to get another one. Dion made motion to keep the safe deposit box but change the authorized individuals from Amy Sorge and Holly Hendrickson to Lori Geiger and Michael Jochim. Lori seconded - Motion carried. Update - after the meeting Amy gave Michael her key to the safe deposit box.

- Financial wrap up at this time is for BMLA. State non-profit reporting is due January 31<sup>st</sup> of each year. This includes a \$10 fee and updated paper form listing names and addresses of all officers and directors. Federal non-profit reporting is due the 15<sup>th</sup> day of the 5<sup>th</sup> month after the close of our tax year (September 30). No cost but need to submit electronically certifying Form 990-N to certify that we still exist and annual gross receipts are normally \$50,000 or less.
- Travis Bren submitted receipts for hotel reimbursements from this past season. Total submitted for consideration \$637.32. Based on current policy; Amy made a motion to reimburse requested amount. Dion seconded - Motion carried. Lori will issue reimbursement in the amount of \$637.32
- Dion proposes changing our current reimbursement policy for coaches to a set fee. He will put together a proposal for consideration at the November board meeting.
- Shaun believes the 50/50 grant with Parks and Rec has been paid but Lori isn't sure. Parks and Rec make the full purchase and then bill us for our half.

b. Coach

i. Trailer Storage

- Dion has the trailer currently parked at the roundabout on the way to Lincoln. He suggested moving it around Bismarck for advertising purposes.

ii. Trailer and/or content Insurance

- Lori to calculate replacement cost of items in the trailer based on inventory and Dion will get trailer value. Once they have these figures, they will send them out to all board members who will each contact an insurance company for a quote to bring to the October board meeting for consideration.

iii. Trailer inventory

- Lori and Dion did a trailer inventory. We have 53 pairs of shorts and have not counted the jerseys yet as they are currently at Duffy's for repairs.

iv. Try Lacrosse events

- Light turnout, maybe 13 kids each event. Lori feels information needs to get out sooner for a better turnout.

v. BMLA intentions for next year relating to DPLL, joining another league, helping to form new league...

- No clear information at this time. Fargo has proposed creating a new league but Dion doesn't think Grand Forks will join. Corey isn't saying much at this point but Dion said he lost his Train the Trainer status with US Lacrosse after last season issues. Dion said we have 3 options, stay with DPLL, join Fargo or go independent and have games in the summer. Group feels summer participation is not consistent and will most likely lose players going this route. Tabled until we know more of what Fargo and DPLL plans for the upcoming season. Michael will reach out to contacts of each team within the DPLL league to see what their intentions are and Dion will reach out to Derek to see if he can find out more from Corey on his intentions with DPLL.

vi. How to communicate 24 Hour Rule to parents next year

- This can be added to our code of conduct. Amy suggested having a paper copy that is handed out to all players instead of just having it as a waiver as part of the registration process. Too many people simple check the check box and don't read it or share it with their child. All agreed.

vii. <http://www.stoprefabuse.com> - Tabled

viii. 2019 Registration Fees - Tabled until we have more direction on league information for next season

c. Sponsorship/Fundraising (Holly and Lori)

i. Pumpkin Patch

- Would like to do one fundraising weekend again with Papa's Pumpkin Patch. We made \$750 last year. Holly will try to schedule a weekend this year.

- Discussion took place about focusing our efforts on events that are more beneficial to BMLA such as Pizza Ranch and the Pumpkin patch. Texas Roadhouse only made \$200 and the Larks only raised \$207. Amy suggested asking for a volunteer to chair a volunteer position to ensure we have the necessary help with events and activities. She also suggested hosting a class at the beginning of the season to train parents on how to run the tables during games, as the reason the same people end of doing it each game is because more parents may not know how to do it.
- Pizza Ranch was supposed to be booked in August for next spring. Michael will contact Pizza Ranch as not sure who was planning to follow up in August with them.

d. Volunteer

e. Recruitment

~~i. School open houses~~

f. Disciplinary - tabled until beginning of season where we will just need to confirm that the 3 individuals who have agreed to serve on this committee as issues arise are still willing to continue.

V. Old Business

- a. Intra-squad weekend
- b. End of season party

VI. New Business

- a. League Questions - Tabled
- b. Registration Opening - Tabled
- c. Advertising

- Michael would like to see more advertising as so many people still do not know that we have lacrosse in the Bismarck Mandan area. He found that US Lacrosse has templates that could be easily customized for BMLA to use to hand out at different locations and functions. Everyone agrees that these items would be nice to have. Michael will look into some advertising options and bring back to a future board meeting for consideration.

~~d. Move up policy if not age appropriate~~

VII. Comments & Announcements

- a. Next meeting is Monday October 8 at 7pm. Holly will verify location.

VIII. Adjournment 8:52 pm