



January 1, 2018

Re: Criminal Record Check for a Sports Association

To whom it may concern:

This letter confirms that _____ is volunteering to coach in our baseball or softball programs for the 2018 season.

The association requires that all volunteers coaching youth undergo a criminal record check. The Carnarvon Ball Club requests that you provide the criminal record check directly to the individual as shown above. They, in turn, will provide it to the association.

We also understand that there will be no cost to the association or individual for conducting this check.

If you have any questions, please contact me.

Sincerely,

Marty Hall, President Carnarvon Ball Club

Tel: 250-858-7929

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