Heathdale Community

This notification applies to all:

- Students (Kinder Yr.12)
- Parent/Guardians & families
- Staff
- Contractors, Subcontractors, Suppliers & Government Officials.

Key Points:

1. **All persons** who have any of the following symptoms must not come to campus –

- a temperature above 37.5°C - symptomatic runny nose

fever - sore throat

dry cough - or any respiratory issues

They shall self-isolate & contact their local health authority for advice. Then, ensure you inform the relevant sub school office – (Werribee Primary/Secondary or Melton); College contact; Principal or Manager. *Students who are not in 100% health* are not to attend school or be on campus. If a *parent/guardian* is unwell but attends campus to assist their child, they must remain in their vehicle and not walk on campus.

- 2. All persons attending campus, shall follow the fundamental controls, including -
 - regular hand washing
 - no physical contact
 - follow the 1.5 metre physical distance (social distancing) rule to minimize close contact. Furthermore, if you develop any symptoms as listed above in section 1, you are to self-isolate & obtain health advice from your local authority. Quarantine periods will apply for all persons being tested, have had suspected contact or have contracted COVID-19.
- 3. **If you are being tested or have come into contact with a confirmed case of COVID-19**You are to follow isolation requirements and notify our College Nurse via email questions@heathdale.vic.edu.au. Please ensure within the email, you include the staff / student / parent's full name and contact phone number. Upon receiving test results, please advise update to questions@heathdale.vic.edu.au.
- 4. **College Students** returning to an 'On Campus Learning Program (essential workers etc., this program is only by registration & approval); **& Secondary Students** attending campus, to complete VCE/VCAL/VET classes will be required to be in 100% health to attend. If you have any of the symptoms as listed in above in section 1, you are not to attend campus. **Secondary Student** Parent/Guardian is to advise via email (absent@heathdale.vic.edu.au & werribeesecondary@heathdale.vic.edu.au).
- 5. **Mandatory temperature** screening on campus, is a pre-requisite for all students attending site._**All staff** attending campus are required to check their temperature at home, before arriving on site. If you do have a temperature you are not to attend site, as per section 1 above.
- 6. **Masks** are to be work by all **staff / contractors / subcontractors / suppliers** etc., when on campus **at all times** except for eating and drinking. **Secondary students** must wear a mask to attend on campus learning. **Kinder & Primary students** may wear a mask if worn correctly. Teachers may only remove their mask to teach if physical distancing can be maintained.
- 7. **All contractors, subcontractors, suppliers & government officials** are required to sign a declaration & report any ill health to their direct report at the College. Temperature testing may be required upon reporting any ill health and the person will be required to get medical clearance before returning to campus.



Effective: 22 July 2020