

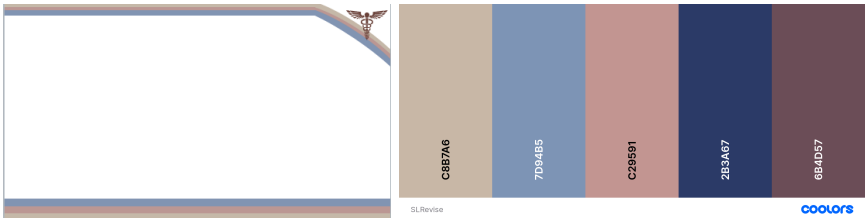
Directions for SME:

- Make any changes in suggesting mode
- Many comments in notes section
- Review cycle is due back in 3 days.

Directions for Developer:

- Begin each slide with the next button disabled unless otherwise specified.
- Items in brackets [] are not to be typed in the slides.
- Slides that involve interaction include a transparent box to avoid the user clicking on the interaction before the vo has finished.
- Slides hidden from the menu are indicated using [hidden] in the title.
- Images should be sourced, similar to hospital backgrounds
- Characters can be chosen from source content, dressed in medical attire.

Master Slide & Color Palette



Fonts

Heading: OpenSansExtraBold
Body: OpenSansSemiBold

Characters: Male & Female Doctor and 1 Patient

Target Audience:

- Intern residents
- vocational nurses
- certified nursing assistants
- medical assistants
- as well as anyone who is new to Mercy Medical Hospital

Seat Time: 30 Minutes

Learning Objectives:

By the end of this course, you will be able to

- Identify patient information that is protected under HIPAA
- Choose how to protect patient health information according to HIPAA regulations.
- Identify patients’ rights as it relates to protected health information.

Outline:

Introduction

- Welcome
- Navigation
- Introduction to HIPAA
- Objectives

Topic: Introduction to PHI

- What is PHI?
- What information is protected
- KC-Sorting PHI


Topic: Protecting Patient Health Information

- Where conversations can happen
- How to best protect Patient health information
- What information can be shared
- How information can be shared
- KC - Scenario - best response to patient questions

Topic: Patient’s rights

- Privacy practices
- Patient control over their PHI
- Who/when/what information can be shared.
- KC - Scenario - question regarding release of patient information.

Assessment

Slide [1.1] Menu Title: Welcome			Introduction
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Master Slide with background</p>  <p>Start and Navigation buttons</p> <p>Course Title: HIPAA Privacy</p>	<p>Welcome to HIPAA Privacy</p> <p>Start button</p> <p>Navigation Button</p>	<p><i>[Narrator]</i> <i>Welcome to HIPAA Privacy Course with Mercy Medical. We want our employees to be confident in their ability to protect patient health information.</i></p> <p><i>If you are familiar with the course interactions, click start to begin the course.</i></p> <p><i>If you would like to review course navigation tools, click navigation.</i></p>	<p>Title slides in from the right</p> <p>Start and navigation buttons enter with audio on VO</p> <p>Start button takes the user to 1.3</p> <p>Navigation button takes the user to 1.2</p>
Notes:			

Slide: [1.2] Menu Title: Navigation			Introduction
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Background has a 40% transparency.</p> <p>The background is a hospital scene.</p> <p>Theme colors line the top and bottom of slides.</p> <p>The title with directions follow a motion path from the top left side of the screen.</p>	<p>Navigation</p> <p>Use these options to navigate the course.</p> <ul style="list-style-type: none"> ● Previous ● Next ● Volume ● Replay ● seek ● play/pause ● menu 	<p><i>[Narrator]</i> <i>Familiarize yourself with the following buttons to navigate through the course.</i></p> <p><i>To move throughout the course click the previous and next buttons.</i></p> <p><i>Click the volume button to adjust the volume,</i></p>	<p>Navigation and directions slide in from the left.</p> <p>Button labels appear with the VO.</p> <p>Buttons have states and highlight with the VO audio.</p> <p>The next button takes the user to 1.3.</p>

<p>Callouts pointing to the player options appear with the VO.</p>		<p><i>To replay the scene, click the replay button.</i></p> <p><i>Click the pause button to pause the audio, and click play to begin the audio again.</i></p> <p><i>Move throughout the course by clicking the menu</i></p> <p><i>Click next when you are ready to begin the course.</i></p>	
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Notes:

<p>Slide: [1.3] Menu Title: What is HIPAA</p>		<p>Introduction</p>	
<p>Visual/Display</p>	<p>Slide Text</p>	<p>Narration/Voice Over</p>	<p>Animation/Interaction</p>
<p>Master slide with top and bottom border, the background is a hospital lobby.</p> <p>The title appears and then disappears.</p> <p>Isabel has 3 states: Talking, listening, and gesturing toward the learner.</p> <p>William has 3 states: Listening, Talking, and looking at the learner.</p> <p>The conversation moves between the two characters, changing with the speech bubble in between</p>	<p>[Isabel] (1)Welcome to Mercy Medical Hospital. As the head of the hospital, it is my duty to inform all new employees and staff are up to speed with our HIPAA policies and review some guidelines.(2) What can you tell me about the HIPAA Act?</p> <p>[William] (3)I know The Health Insurance Portability and Accountability Act of 1996 (HIPAA) is a federal law that requires the creation of national standards to(4) protect sensitive patient health information from being disclosed without the</p>	<p>[Isabel] <i>Welcome to Mercy Medical Hospital. As the head of the hospital, it is my duty to inform all new employees and staff are up to speed with our HIPAA policies and review some guidelines. What can you tell me about the HIPAA Act?</i></p> <p>[William] <i>I know The Health Insurance Portability and Accountability Act of 1996 (HIPAA) is a federal law that requires the creation of national standards to (3)protect sensitive patient health information from being disclosed without the patient's consent or knowledge.</i></p>	<p>The title slides up from the bottom and slides back down.</p> <p>The speech bubble between characters switches to the character who is speaking.</p> <p>Characters change states from speaking to listening.</p> <p>Both characters turn to face the learner when asking the last question.</p> <p>The next button takes the user to slide 1.4.</p>

<p>them.</p> <p>Both characters face the learner on the last cue point to ask the learner a question.</p>	<p>patient's consent or knowledge.</p> <p>[Isabel] (5)Very good! It is the responsibility of Mercy Medical to protect the privacy of all patients. Legal actions could be taken if patient privacy is violated.</p> <p>(6)Do you know the legal ramifications of violating HIPAA?</p> <p>[William] (7)Yes. Legal action for violating HIPAA includes Fines and restitution to victims as well as possible jail time.</p> <p>[Isabel} (8)Exactly! This is why it is important that we protect Personal Health Information.</p> <p>[Isabel - turning towards learner] (9)Let's review some important components of HIPAA.</p>	<p><i>[Isabel]</i> <i>Very good! It is the responsibility of Mercy Medical to protect the privacy of all patients. Legal actions could be taken if patient privacy is violated.</i></p> <p><i>Do you know the legal ramifications of violating HIPAA?</i></p> <p><i>[William]</i> <i>Yes. Legal action for violating HIPAA includes Fines and restitution to victims as well as possible jail time.</i></p> <p><i>[Isabel]</i> <i>Exactly! This is why it is important that we protect Personal Health Information.</i></p> <p><i>[Isabel]</i> <i>Let's review some important components of HIPAA.</i></p>	
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Notes:

Slide: [1.4] Menu Title: Course Objectives			Introduction
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
Master Slide with Title and white space	<p>Course Objectives</p> <ul style="list-style-type: none"> Identify patient information 	<p><i>[Narrator]</i> <i>Throughout this course, you will:</i></p>	<p>Objectives appear with vo</p> <p>Doctor gestures to each objective</p>

<p>Next button hidden until all objectives have been viewed.</p> <p>3 tabs, 1 for each objective,</p> <p>Doctor who appears to point to each objective as it appears.</p>	<p><i>protected under HIPAA.</i></p> <ul style="list-style-type: none"> • <i>Choose how to protect patient health information according to HIPAA regulations.</i> • <i>Identify patient's rights as it relates to protected health information.</i> 	<ul style="list-style-type: none"> • <i>Identify patient information protected under HIPAA.</i> • <i>Choose how to protect patient health information according to HIPAA regulations.</i> • <i>Identify patients' rights as it relates to protected health information.</i> 	<p>Next button takes the user to 1.5</p>
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Notes:

Slide: [1.5] Menu Title: What is PHI?			Objective:1
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Same background as slide 1.3 as it appears we have picked up where slide 1.3 left off.</p> <p>As slide title vo starts both characters are looking at the user. Isabel turns to William as VO starts.</p> <p>Isabel has 3 states, looking at the learner, talking to William, and listening.</p> <p>William has 3 states, looking at the learner, talking to Isabel, and listening.</p> <p>Easel with PHI presentation on the center of the screen. Zoom effect on the slide to transition to the next slide.</p>	<p>What is PHI?</p> <p>[isabel facing William]</p> <p>The HIPAA Act of 1996 protects Personal Health Information or PHI. Let's review what information is included in PHI.</p>	<p><i>[Narrator]</i> <i>What is PHI?</i></p> <p><i>[Isabel]</i> <i>The HIPAA Act of 1996 protects Personal Health Information or PHI. Let's review what information is included in PHI.</i></p>	<p>The title bar slides up and down with VO.</p> <p>Isabel and William face the learner, they turn towards the easel when Isabel VO finishes.</p> <p>Zoom into an easel which takes you to the What is PHI.</p> <p>Slide advances on its own to slide 1.6.</p>

<p>The next button is disabled.</p> <p>The slide automatically transitions to the next slide.</p>			
<p>Notes:</p>			

<p>Slide: [1.6] Menu Title: Types of PHI [hidden]</p>			<p>Objective: 1</p>
<p>Visual/Display</p>	<p>Slide Text</p>	<p>Narration/Voice Over</p>	<p>Animation/Interaction</p>
<p>Master Slide with a large clipboard in the middle.</p> <p>Isabel holds a clipboard, and William is taking notes.</p> <p>Directions to click each box to learn more about PHI.</p> <p>Checkboxes have states. When the user clicks a checkbox, the state changes to selected and the information appears. The VO will also play.</p>	<p>Directions: Click each checkbox to learn more about PHI.</p> <p>Demographics Medical History Testing Insurance/billing</p>	<p><i>[Narrator]</i> <i>PHI is health information that is protected. Click each checkbox to learn more.</i></p> <p><i>[Isabel]</i> <i>Patient demographics include identifying information such as name, address, phone number, email address, etc.</i></p> <p><i>Medical history includes any past or present diagnoses, information on immunizations, and surgeries.</i></p> <p><i>Testing includes lab tests and physical exams.</i></p> <p><i>Insurance and billing information and medical bills are also included under PHI.</i></p>	<p>As the user clicks the check box the description appears and vo narrates.</p> <p>The next button appears after the user clicks all checkboxes.</p> <p>The next button takes the user to slide 1.7.</p>


<p>Notes:</p>			
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Slide: [1.7] Menu Title: KC objective 1 [Hidden]			Objective: 1
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
Drag and drop interaction (Letters in parentheses show the matches) 4 clipboards <ul style="list-style-type: none"> • Demographics (D) • Medical History (M) • Insurance/Billing (I) • Testing Results (T) 10 Cards with labels <ul style="list-style-type: none"> • Copay Responsibility (I) • Payment methods (I) • Overdue billing (I) • Biopsy Results (M) • MRI Results (T) • Current Prescriptions (M) • Family history (M) • Phone Number (D) • Address (D) • Name (D) 	[Title] Knowledge Check	<i>[Isabel]</i> Let's test your knowledge of PHI. Drag each PHI example to the correct category.	Slide Starts with zoom in on Isabel and William. Zooms out to reveal clipboards. Items disappear when placed over the clipboards. A variable is set to count correct items Trigger to send 0-7 to review slide Trigger to send 8-10 to correct slide.
Notes:			

Slide: [1.7a] Menu Title: Correct Feedback Layer			Objective: 1
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
Isabel and William Celebrating Speech bubble between them	You scored a %correct% out of 10! Click next to continue.		Review button takes the learner to review slide 1.8 Next button takes the learner to 1.9
Notes:			

Slide: [1.7b] Menu Title: Incorrect Feedback Layer			Objective: 1
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
Same as correct layer	You scored a ___ out of 10. Click Review to review PHI.		The review button will take the user to slide 1.8.
Notes:			

Slide: [1.8] Menu Title: PHI Review [hidden]			Objective: 1
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Isabel holds a clipboard, and William is taking notes.</p> <p>The checkboxes from slide 1.6 have highlighted states.</p>	<p>Remember PHI Includes</p> <p>Checkboxes, checked</p> <p>Demographics</p> <p>Medical History</p> <p>Testing</p> <p>Insurance/Billing</p>	<p><i>[Isabel]</i></p> <p><i>As a reminder Demographics include basic patient information such as their name, address, or phone number.</i></p> <p><i>Medical History includes any medical background or family history.</i></p> <p><i>Testing includes any test results or upcoming testing</i></p> <p><i>Any insurance and Billing information also falls under PHI.</i></p>	<p>Same as the correct layer</p> <p>Next button is hidden until the timeline ends on this layer</p> <p>Next button takes the user to 1.9</p>
Notes:			

Slide: [1.9] Menu Title: Patient Information			Objective: 2
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Hospital Nurse's station</p>  <p>Isabel and William are talking to the learner.</p>	<p>[Isabel] Now that we know what PHI covers, let's talk about how we can best handle patient information.</p> <p>[Isabel] We need to be careful where we have conversations regarding patients and their care.</p> <p>Conversations regarding patients should not happen in unsecured areas such as elevators.</p>	<p><i>[Isabel] Protected health information can be used or shared as necessary for treatment, payment, and healthcare operations, however, handling patient information needs to be done with care.</i></p>	<p>The slide automatically transitions to 3 layers in sync with the VO.</p> <p>The next button appears after the timeline ends on layer 1.9c.</p> <p>The next button takes the user to 1.10.</p>
Notes:			

Slide: 1.9a Menu Title: Elevator			Objective: [2]
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Theme color stripes on top and bottom with white space.</p> <p>Isabel is in the middle and gestures to the left, pointing at a picture of an elevator.</p>	<p>Conversations regarding patients should not happen in unsecured areas such as elevators.</p>	<p><i>[Isabel] Conversations regarding patients should not happen in unsecured areas such as elevators.</i></p>	<p>Call out is timed with the VO.</p>

Slide auto advances to each layer.			
Notes:			

Slide: 1.9b Menu Title: Waiting Area			Objective: 2
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
Same as the previous layer Isabel is on the left and gesturing at a picture of a waiting area.	in public waiting areas	<i>[Isabel] In public waiting areas</i>	Call out is timed with the VO
Notes: Slide advances automatically			


Slide: 1.9c Menu Title: Cafeteria			Objective: 2
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
Same as previous layer Isabel is in the center, looking at the learner and a picture of a cafeteria is to her right.	or in cafeterias or other public places where private information could be overheard.	<i>[Isabel] or in cafeterias or other public places where private information could be overheard.</i>	Call out is timed with the VO
Notes:			

Slide: [1.10] Menu Title: Protecting PHI			Objective: 2
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
[title] Protecting PHI Accordion Slide	[Title] Protecting PHI Don't assume it is okay to speak about a patient's information in	<i>[Isabel] Don't assume it is okay to speak about a patient's information in front of visitors or even family</i>	The next button is disabled until all layers have been visited. The user can move freely within

<p>3 bars on left side</p> <ol style="list-style-type: none"> 1. Don't Assume 2. Sharing Information 3. Handling Documents <p>White space with William and Isabel facing each other. William is listening, and Isabel is talking</p>	<p>front of visitors or even family members without asking the patient first.</p>	<p>members without asking the patient first.</p>	<p>the interaction.</p> <p>The accordion layers can't be clicked until the timeline ends on each layer.</p>
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Notes:


Slide: [1.10a] **Menu Title:** Don't Assume **Objective:** 2

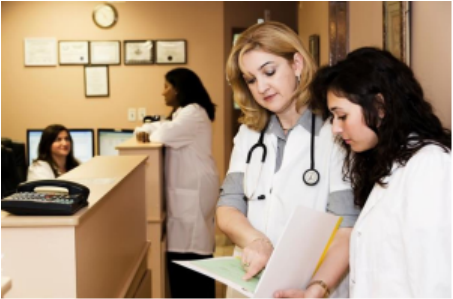
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Bar slides and the background appears with a photo of a doctor sharing information with a patient. Text appears with VO.</p> 	<p>Don't Assume</p> <ul style="list-style-type: none"> • Don't assume it is ok to discuss patient treatment with visitors in the room. • Always ask permission or ask visitors to wait in the hallway. 	<p><i>[Narrator]</i> <i>Don't Assume</i> <i>Don't assume it is ok to discuss patient treatment with visitors in the room.</i> <i>Always ask permission or ask visitors to wait in the hallway.</i></p>	<p>The user can click all bars to view information.</p> <p>Text appears with VO.</p> <p>The user can move freely within the interaction.</p> <p>The accordion layers can't be clicked until the timeline ends on that layer.</p>

Notes:

Slide: [1.10b] **Menu Title:** Sharing Information **Objective:** 2

Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Similar to previous layer</p>	<p>You can share with:</p>	<p><i>[Narrator]</i> <i>You can share with:</i></p>	<p>User can click all bars to view information.</p>

	<ul style="list-style-type: none"> ● an individual's family member ● other relatives ● close personal friend ● other person identified by the individual. 	<p><i>an individual's family member</i> <i>other relatives</i> <i>close personal friend</i> <i>other person identified by the individual</i></p>	<p>Text appears with VO.</p> <p>User can move freely within the interaction.</p> <p>The accordion layers can't be clicked until the timeline ends on that layer.</p>
<p>Notes:</p>			

<p>Slide: [1.10c] Menu Title: Handling Documents</p>			<p>Objective: 2</p>
<p>Visual/Display</p>	<p>Slide Text</p>	<p>Narration/Voice Over</p>	<p>Animation/Interaction</p>
<p>Similar to previous layers Text appears with VO.</p> 	<p>Handle with care</p> <ul style="list-style-type: none"> ● Do not leave documents and files within reach or out in the open where they can be seen by others. 	<p><i>[Narrator]</i> <i>Handle with care</i> <i>Do not leave documents and files within reach or out in the open where they can be seen by others.</i></p>	<p>The user can click all bars to view information.</p> <p>Text appears with VO.</p> <p>The user can move freely within the interaction.</p> <p>The accordion layers can't be clicked until the timeline ends on that layer.</p> <p>The next button takes the user to 1.11.</p>
<p>Notes:</p>			

Slide: [1.11] Menu Title: Patient Scenario			Objective: 2
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Waiting room with Isabel and William.</p> <p>Isabel is letting William talk to the patient. They are on the right of the screen.</p> <p>Patient 1 is asking a question.</p> <p>Patient 2 is smaller to appear further back in the waiting room.</p> <p>The speech bubble switches between speakers.</p> <p>Patient 1 appears to walk in from the left of the screen.</p>	<p><i>[Isabel]</i> Let's see how well you remember how to handle PHI.</p> <p>[patient 1] Hello. I would like to discuss my upcoming procedure and some concerns I have.</p>	<p><i>[Isabel]</i> Let's see how well you remember how to handle PHI.</p> <p><i>[patient1]</i> Hello. I would like to discuss my upcoming procedure and some concerns I have.</p>	<p>Patient 1 walks in from the left.</p> <p>Isabell introduces the scenario.</p> <p>Patient 1 asks a question.</p> <p>Slide advances automatically to 1.12 knowledge check.</p>
Notes:			

Slide: [1.12] Menu Title: Knowledge Check [hidden]			Objective: [2]
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Same display as 5.8 to look like the slide hasn't changed.</p> <p>Multiple choice slide</p> <p>The user can click try again until they select the correct response.</p> <p>Layers appear based on the</p>	<p>Isabel What should William Do? Choose the correct response to this scenario.</p> <p>(correct) I will be happy to discuss any concerns you may have. Let's wait until we are in a treatment room to</p>	<p><i>[Isabel]</i> What should William Do? Choose the correct response to this scenario.</p> <p><i>[William]</i> I will be happy to discuss any concerns you may have. Let's wait</p>	<p>Slide begins on Isabel, zoomed in.</p> <p>Each answer choice appears as William VO responds.</p> <p>Each response has a feedback layer.</p> <p>The next button is disabled. The</p>

answer choice.	<p>discuss.</p> <p>(incorrect1) I am not at liberty to have this conversation with you.</p> <p>(Incorrect2) Sure. What concerns do you have?</p>	<p><i>until we are in a treatment room to discuss.</i></p> <p><i>I am not at liberty to have this conversation with you.</i></p> <p><i>Sure. What concerns do you have?</i></p>	<p>custom next button is located on the correct layer and takes the user to 1.13.</p>
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Notes:

Slide: [1.12a] Menu Title: Incorrect 1 Objective: 2

Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Same background and characters.</p> <p>William has a hand on his head, Isabel is frustrated, and patient 1 is showing silence.</p> <p>The try again button takes the user to the base layer to try again.</p>	<p>You are always allowed to discuss medical procedures with patients, remember it needs to be done in private.</p> <p>Click Try Again!</p>	<p>[Isabel] <i>You are always allowed to discuss medical procedures with patients, remember it needs to be done privately.</i></p> <p><i>Click Try Again!</i></p>	<p>The try again button takes the user back to the questions.</p>

Notes:

Slide: [1.12b] Menu Title: Incorrect2 Objective: 2

Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Same slide as incorrect 2</p>	<p>Yes! You are protecting your patient's PHI by asking to discuss medical questions in a private location.</p>	<p>[Isabel] Yes! You are protecting your patient's PHI by asking to discuss medical questions in a</p>	<p>Try again button takes the user back to the questions.</p>

		private location.	
Notes:			

Slide: [1.12c] **Menu Title:** Correct1 **Objective:** 2

Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Same display as the incorrect layers.</p> <p>All characters are happy.</p>	<p>Yes! You are protecting your patient’s PHI by asking to discuss medical questions in a private location.</p>	<p>[Isabel] Yes! You are protecting your patient’s PHI by asking to discuss medical questions in a private location.</p>	<p>Custom next button appears to direct the user to slide 1.12.</p>

Notes:

Slide: [1.13] **Menu Title:** Privacy Practices **Objective:** 3

Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>[Title] Privacy Practices</p> <p>Master Slide with white space.</p> <p>William and Isabel face each other.</p> <p>William is listening, and Isabel is talking.</p> <p>File folder appears after the narrator vo.</p>	<p>[Title] Privacy Practices</p> <p>[Isabel] Mercy Medical’s notice of privacy practices describes the hospital’s duties with respect to patient privacy. Mercy Medical privacy practices also describe ways the hospital can use and disclose patient information. It describes patient rights and control over their personal health information and ways patients can control the release of their personal health information.</p>	<p><i>[Isabel] Mercy Medical’s notice of privacy practices describes the hospital’s duties with respect to patient privacy. Mercy Medical’s privacy practices also describe ways the hospital can use and disclose patient information. It describes patient rights and control over their personal health information and ways patients can control the release of their personal health information.</i></p> <p>[Narrator]</p>	<p>After the narrator vo finishes, a file folder appears and the slide zooms in and automatically moves the learner to 1.14.</p>

		<i>Click each tab to learn more about our patient's rights as it relates to patient health information.</i>	
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Notes: Slide automatically advances to 1.14

Slide: 1.14 Menu Title: File folder (hidden) Objective: 3

Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Master slide</p> <p>Beginning of a branching scenario.</p> <p>File folder with tabs labeled: Use and disclose patient information Patient Control Release of Information</p> <p>Tabs have visited states and are highlighted in time with the VO.</p> <p>A video of files is centered in a large file folder in the center of the slide.</p>	<p>[File folder tabs]</p> <p>Use and disclose patient information</p> <p>Patient Control</p> <p>Release of Information</p>	<p><i>[Narrator]</i> <i>Click to learn more about the use and disclosure of patient information, patient control, and release of patient information.</i></p>	<p>Tabs are highlighted in time with the VO</p> <p>User clicks each tab to learn more about each topic</p> <p>Slides 1.15, 1.16, and 1.17 will return to this slide.</p> <p>Once all tabs are visited, the Next button will appear and take the learner to 1.18</p>

Notes:

Slide: [1.15] Menu Title: Use and Disclose Patient Information Objective: 3

Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Top and bottom border</p>	<p>[Directions] Click each button to learn more</p>	<p><i>When a patient requests the release of their personal health</i></p>	<p>User will click each button to open each layer.</p>

[Directions] Click each button to learn more. Isabel is holding a clipboard Buttons take the user to each layer	Step 1	<i>information, follow these procedures.</i>	The next button is hidden.
	Step 2	<i>Click each button to learn more.</i>	
	Step 3		
	Step 4		

Notes:

Slide: 1.15a Menu Title: Step 1 Objective: 3

Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
Same as base layer	Ensure the patient completes an authorization form	<i>[Narrator] Ensure the patient completes an authorization form</i>	The user will click each button to open each layer. The user can move freely between layers without having to revisit the base layer.

Notes:

Slide: 1.15b Menu Title: Step 2 Objective: 3

Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
Same as base layer	Verify the identity of the person to whom information is being released.	<i>[Narrator] Verify the identity of the person to whom information is being released.</i>	The user will click each button to open each layer. The user can move freely between layers without having to revisit the base layer.

Notes:

Slide: 1.15c Menu Title: Step 3			Objective: 3
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
Same as the base layer.	To protect the privacy of patients, limit the amount of information used or disclosed to the least amount or minimum necessary.	<i>[Narrator] To protect the privacy of patients, limit the amount of information used or disclosed to the least amount or minimum necessary.</i>	The user will click each button to open each layer. The user can move freely between layers without having to revisit the base layer.
Notes:			

Slide: 1.15d Menu Title: Step 4			Objective: 3
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
Same as the base layer.	Patients may be given access to Personal Health Information in a format that they request.	<i>[Narrator] Patients may be given access to Personal Health Information in a format that they request.</i>	The user will click each button to open each layer. The user can move freely between layers without having to revisit the base layer.
Notes:			

Slide: 1.18 Menu Title: Summary			
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
Same as the Welcome Slide	[Title] Summary	<i>[Narrator] Now that you have completed the course you are ready to protect patient privacy.</i>	The next button is hidden.
[title] Summary slides in from the right	Identify patient information protected under HIPAA.		Slide transitions to 1.19 when the timeline ends.

<p>Objectives appear in time with the VO.</p>	<p>Choose how to protect patient health information according to HIPAA regulations.</p> <p>Identify patients' rights as it relates to protected health information.</p>	<p><i>Throughout this course you have learned how to:</i></p> <p>Identify patient information protected under HIPAA.</p> <p>Choose how to protect patient health information according to HIPAA regulations.</p> <p>Identify patients' rights as it relates to protected health information.</p>	
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Notes:

Slide: 1.19 Menu Title: Assessment Info

Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Same as the Welcome Slide</p> <p>Answer 5 questions</p> <p>Receive 80% to pass</p> <p>Start Button</p>	<p>Answer 5 Questions</p> <p>Receive 80% to pass</p> <p>Start button</p>	<p><i>[Narrator]</i></p> <p><i>It is time for your assessment. You'll answer 5 questions. You must earn 80% to pass. Click Start when you are ready to begin the assessment.</i></p>	<p>Directions appear with VO.</p> <p>The start button appears with VO.</p>

Notes:



Slide: 1.20 Menu Title: Question 1			Objective: 2
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Assessment Slide Master: Border with theme colors on all 4 sides, white space is a theme color.</p> <p>William looks at the question thinking.</p>	<p>You notice a patient has visitors as you enter their room. You need to inform your patient of test results. Which action should you take?</p> <p>~Speak Freely in the room, even with visitors present.</p> <p>~Tell the visitors they need to leave the room.</p> <p>~Tell the patient the purpose of your visit and begin to give the information to the patient.</p> <p><input checked="" type="checkbox"/> Tell the patient the purpose of your visit and ask if it is ok for you to relay information with visitors in the room.</p>		Multiple Choice
Notes:			

Slide: 1.21 Menu Title: Question 2			Objective: 2
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Assessment Slide Master: Border with theme colors on all 4 sides, white space is a theme color.</p> <p>William looks at the question thinking.</p>	<p>You receive a request that asks if Jane Doe is a patient in the hospital. What steps do you take that fall within HIPAA regulations? Click all that apply.</p> <p><input checked="" type="checkbox"/> Verify the patient is listed in the patient directory.</p> <p><input checked="" type="checkbox"/> Limit information to location and general information.</p> <p>~Give Jane Doe's current medical</p>		Multi-Response Question

	information and diagnosis ~Give no information at all		
Notes:			

Slide: 1.22 Menu Title: Question 3			Objective: 1
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Assessment Slide Master: Border with theme colors on all 4 sides, white space is a theme color.</p> <p>William looks at the question thinking.</p>	<p>What Patient Health Information is protected by the HIPAA Act? Choose all that apply.</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Patient Demographics <input checked="" type="checkbox"/> Beneficiary data <input checked="" type="checkbox"/> Medical Records <input checked="" type="checkbox"/> Billing Statements 		Multi-Response Question
Notes:			

Slide: 1.23 Menu Title: Question 4			Objective: 3
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Assessment Slide Master: Border with theme colors on all 4 sides, white space is a theme color.</p> <p>William looks at the question thinking.</p>	<p>True or False? A patient has control over what information is released.</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> True False 		True/False Question
Notes:			

Slide: 1.24 Menu Title: Question 5		Objective: 3	
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Assessment Slide Master: Border with theme colors on all 4 sides, white space is a theme color.</p> <p>Photos depicting doctors talking</p> 	<p>Click the area where HIPAA violations are occurring.</p>  <p>[Elevator picture is the correct answer]</p>		<p>Hotspot Question</p>
Notes:			

Slide: 1.25a Menu Title: Results Slide Success			
Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>[Bypass Quiz Results base layer] Assessment Slide Master: Border with theme colors on all 4 sides, white space is a theme color.</p> <p>Isabell and William are cheering Review and Submit buttons.</p>	<p>Quiz Results</p> <p>Nice job, you passed</p> <p>% score</p> <p>Review and Submit buttons</p>		<p>Review Quiz Button</p> <p>Submit Results Button</p> <p>User clicks review or submit results.</p> <p>Results take the user to 1.26 where they can exit the course.</p>

Notes:

Slide: 1.25b Menu Title: Results Slide Failure

Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Assessment Slide Master: Border with theme colors on all 4 sides, white space is a theme color.</p> <p>Isabell and William are disappointed Review and Retry buttons.</p>	<p>Quiz Results</p> <p>Nice job, you passed</p> <p>% score</p> <p>Review and Retry buttons</p>		<p>Review Quiz Button</p> <p>Retry Button</p> <p>Review takes the user back into the quiz to review incorrect and correct questions.</p> <p>Retry resets only incorrect questions.</p>

Notes:

Slide: 1.26 Menu Title: Congratulations

Visual/Display	Slide Text	Narration/Voice Over	Animation/Interaction
<p>Assessment Slide Master: Border with theme colors on all 4 sides, white space is a theme color.</p> <p>[Title] Congratulations</p> <p>Congratulations in center shape with an exit button.</p>	<p>Congratulations on completing the HIPAA Privacy course. Click exit to end the course.</p>	<p><i>[Narrator]</i> <i>Congratulations on completing the HIPAA privacy course. You now know how to protect your patient's privacy while working at Mercy Medical. Click exit to end the course.</i></p>	<p>Title slides in from left</p> <p>Congratulations box in the center of slide</p> <p>Exit button</p>

Notes: