

CAREER PROFILE

PROJECT MANAGER

**HOBSON
PORTER**

What do they do?

The Project Manager oversees the planning and delivery of the building project. They ensure that it is finished on budget, on time and in line with the clients' requirements. They organise the logistics of the project, being the main contact for the onsite project team, subcontractors and the public.

Day to day activities may include:

- Understanding the requirements of the Client
- Selecting and leading the project team
- Directing a multi-disciplinary team
- Liaising with Architects, Surveyors, Engineers and Design Managers to ensure the plans are correct and appropriate
- Communicating with staff at every level
- Planning work schedules
- Calling off materials and subcontractors
- Producing reports on progress for the Client and other stakeholders
- Ensuring the public are updated on progress on site and dealing with feedback received
- Develop the next generation of the construction industry
- Maintaining and promoting health and safety
- Resolving issues and delays
- Demonstrating knowledge in all areas of construction
- Assisting with bid submissions
- Ultimately ensuring the project is handed over to the Client on time, on budget and to a high standard

Routes to become a Project Manager

There are various routes to become a Project Manager these include:

- University - Degree
- College - NVQ Levels 3, 4 & 6 in Project Management
- Apprenticeship
- Direct Employment with training

Skills required

- High attention to detail
- Able to use own initiative
- Persistence and determination
- Excellent team working skills
- Excellent communication skills
- Project Management

Career path and progression

Progression to senior management within an organisations or project consultancy. Apply for chartered status.

Salary

Salaries for this role are dependent on experience.

Examples are as follows:

- Newly trained Project Manager £25,000 - £30,000
- Trained with experience Project Manager £30,000 to £50,000
- Senior or Chartered Project Manager £50,000 to £60,000

Working hours and environment

Standard hours Monday to Friday - occasional overtime to meet deadlines. Working hours spent between project sites and meetings with clients and subcontractors

**FOUNDATIONS**



recruitment@hobsonporter.com



www.hobsonporter.com