

LSU

WOMEN'S BASKETBALL

VISITING TEAM GUIDE



CONTACT LIST

LSU

ADMINISTRATION

Senior Associate Athletics Director / SWA

Miriam Segar

Office: (225) 578-5785

Cell: (225) 266-2937

msegar@lsu.edu

GAME/EVENT MANAGEMENT

Event Management Coordinator

Kaylee Aulds (primary contact)

Office: (225) 578-6313

Cell: (225) 315-8901

Fax: (225) 578-4799

kaulds1@lsu.edu

Game/Event Management Intern

Jajuan Eady

Office: (225) 578-6617

Cell: (678) 772-2493

jeady1@lsu.edu

ATHLETIC TRAINING

Assistant Athletic Trainer

Amanda Barbee

Office: (225) 578-2496

abarbee@lsu.edu

COMMUNICATIONS

Communications Graduate Assistant

Judy Willson

Office: (225) 578-1869

Cell: (225) 436-7986

jwillson@lsu.edu

FACILITIES

Operations Manager (PMAC)

Bryan Paar

Cell: (281) 923-1386

bpaar1@lsu.edu

MARKETING & PROMOTIONS

Assistant Marketing Director

Lauren Lenox

Work: 225-578-6659

llenox1@lsu.edu

LSU VOLLEYBALL STAFF

Office: (225) 578-7800

Fax: (225) 578-4780

Head Coach

Nikki Farga

Office: (225) 578-6643

ncaldwell@lsu.edu

Assistant Coach

Charlene Thomas-Swinson

Office: (225) 578-6643

ctswin@lsu.edu

Assistant Coach

Aaron Kallhoff

Office: (225) 578-6643

akallhoff@lsu.edu

Assistant Coach

Cherie Cordoba

Office: (225) 578-6643

ccordoba@lsu.edu

Director of Operations

Shaeeta Williams

Office: (225) 578-2495

Cell: (225) 236-2840

shawilliams@lsu.edu

UNIVERSITY POLICE

Emergency: 911

Non-Emergency: (225) 578-3231

LOCKER ROOM

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ENTRANCE

- Entry to the locker rooms will be through the Lower NE entrance in Lot 201. This entrance will only be used for Visiting Teams and Officials on gameday to limit access in the area.

PRACTICE DAY

- Locker rooms will be available for the team. Locker rooms will be cleaned and locked once practice has concluded.

GAMEDAY

- Locker rooms will be cleaned day prior to match and then locked until one (1) hour prior to team arrival. At the time of opening. The locker room will have two team locker rooms, two coaches room, and a medical room .

PRACTICE

LSU

PRACTICE REQUEST

- Please submit all practice request to Shaeeta Williams at shawilliams@lsu.edu

PARKING

- Parking will be available in Lot 201 for practice days.

ENTRANCE

- Entry to the locker rooms will be through the Lower NE entrance in Lot 201.

PRACTICE DAY

- Once arrived, an Event Management Representative and Basketball Manager will be available to show you to the court and point out the restrooms and general locations.

TRAINING ROOM

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TRAINING ROOM HOURS

- The training room will be open 2 hours prior to game start.

TRAINING ROOM SERVICES

- Athletic training will provide a host Athletic Training Student, on-site Certified Athletic Trainer, Attendance of on-call team physician, 10 gallons of water and 5 gallons of PowerAde with cups and injury ice and ice bags
- Emergency equipment will be made available under the bleachers closest to the visiting team locker room that would include: Biohazard kit, Spine board, AED, Vacuum splints, crutches, and Advanced Life Support Ambulance.

FACE COVERINGS

- All coaches, staff and non-competing student-athletes are required to wear a face mask/neck gaiter on the sideline.
- Competing student-athletes shall wear a neck gaiter that can be used for timeouts, conferring with coaches on the sideline, etc.
- Face shields are not a suitable replacement for a face mask for non-competing student-athletes, coaches and other staff on the sidelines.
- All officials shall wear a face mask/neck gaiter that will be used when physical distancing cannot be achieved (this excludes active play).
- All individuals working the sideline within the team box and directly adjacent to the team bench will be required to wear a face mask/neck gaiter at all times.

CLEANING PROCEDURES

- Visiting Team locker rooms are cleaned daily. Prior to arrival, the visiting team will need to communicate if there are plans to clean the locker room with additional supplies.
- In each locker room, hand sanitizer and sanitizer wipes will be provided.
- Prior to arriving on practice days, the visiting team locker room will be cleaned and made available for practice. Following practice, the locker room will be cleaned and then locked until match day.
- On gamedays, the locker room will open approximately 30 minutes prior to team arrival. The facility and event manager may access the locker room at this time for any additional cleaning procedures. Both individuals will be tested.

TESTING PROCEDURES

- In following guidelines given by the SEC, testing will be conducted for the following individuals prior to game days:

- *Coaches and Support Personnel*
- *Student-Athletes*
- *Officials*
- *Home Team Game Management*
- *Home and Away Team Communications Director*
- *Scorer's Table Personnel*
- *Law Enforcement for Officials*
- *Law Enforcement for Head Coaches*
- *Event Security*
- *President/Chancellor*
- *Athletic Director*
- *Up to three (3) additional school administrators at institution's discretion*
- *Ball Crew*
- *On-Camera TV Personnel*
- *TV Official Stats*
- *Handheld Camera Operator (located in each basket stanchion area)*
- *Maximum of Five (5) Individuals Combined for Following Roles for Home Team:*
 - *Pool Photographer (providing images to media and visiting team)*
 - *Pool Videographer (providing highlights for both teams to media and visiting team)*
 - *Social Media*
 - *Team Videography*
- *Maximum of Three (3) Individuals Combined for Following Roles for Visiting Team:*
 - *Photographer/Social Media*
 - *Team Videography*

- An Emergency Action Plan has been provided on page 7 in the case that an individual shows symptoms on match days.

BAND

- Band will not be present during the 2020-2021 season.

CONCESSIONS

- Concessions will be made available on the concourse levels.

ENTRANCE

- Fans attending the event will need to enter through the Upper Southeast and Upper Southwest ramps.

FAN ATTENDANCE

- All games will be ticketed. All seating will be general admissions. There are seating options for groups of 2 to 8. Seating will be socially distanced. There will be seating behind the bench, but will be distanced. Please see below for Ticket Office locations.

MEDIA

- All media request will need to be sent to Judy Willson at jwillson@lsu.edu. Media seating will be located in section 333 above 214-217. Media will pick up credentials at the Lower SE and then go up the elevator to the concourse level.

PHOTO AREAS

- Designated social media and team videographer will be allowed court and sideline access. Additional media will be directed to section 333.

PROHIBITED ITEMS

- The following items are prohibited from entering the Pete Maravich Assembly Center: Backpacks, food and drink, containers, video cameras, selfie sticks, tripods, oversized chairbacks or large items, megaphones, bikes, scooters, skateboards, weapons, inflatables, animals, flags, signs, banners, illegal drugs and illegal drugs.

RESTROOMS

- Restrooms will be available for fans on the concourse levels.

SCORER'S TABLE

- A map has been included in the back of the document for examples of the court set-up.

TEAM MEALS

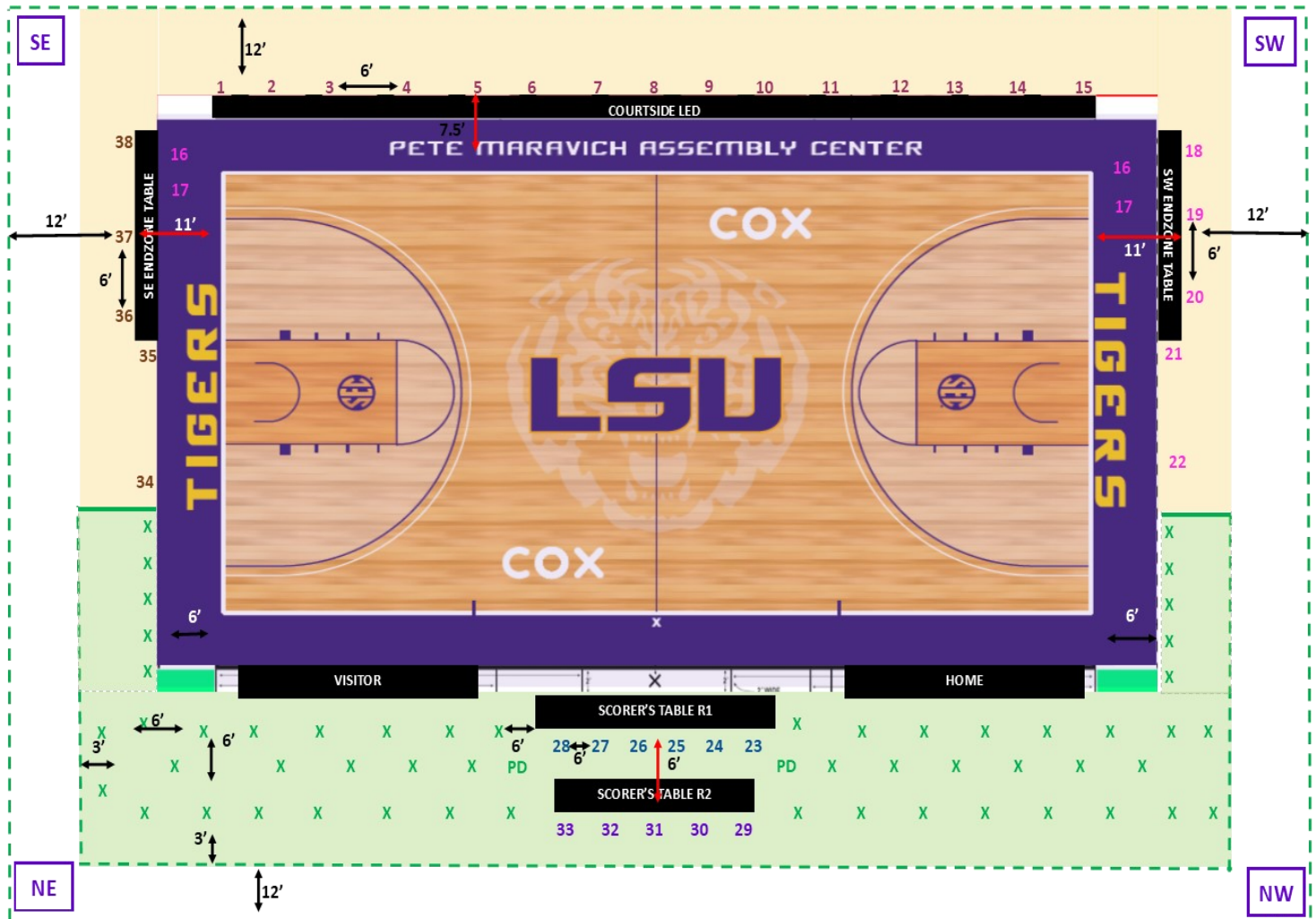
- Team meals must be delivered to team bus.

VISITING TEAM RADIO

- Visiting Team radio will also need to be requested through Judy Willson. Seating for Visiting Team radio will depend on testing and travel with the team.

COURT SET-UP

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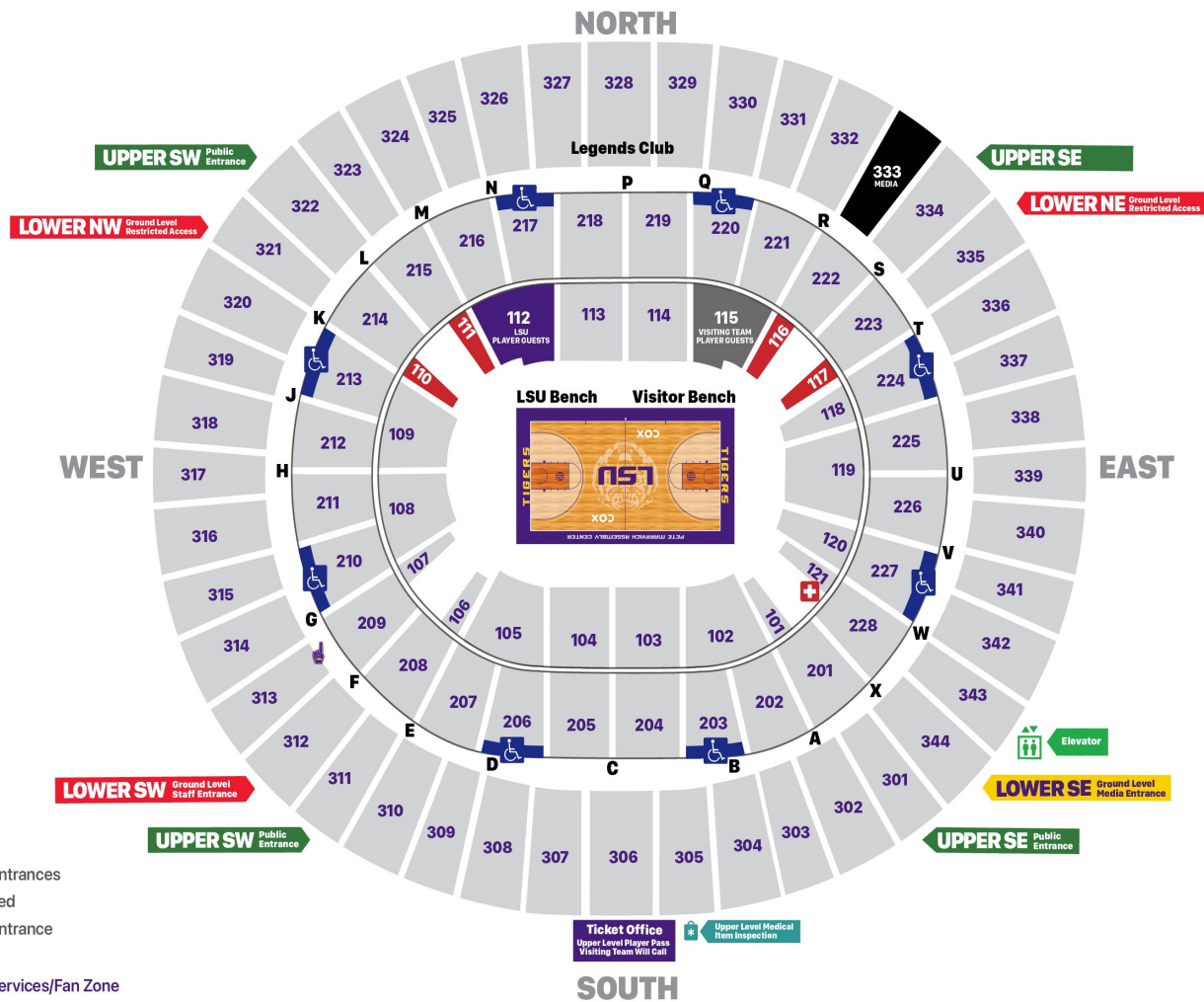
PHYSICAL DISTANCING PROCEDURES

To ensure the safety of the student-athletes, coaching staff and essential personnel, a buffer zone will be created around each team bench area to allow for physical distancing. There will be several rows for the scorer's table to ensure distancing from the team benches as well. Everyone on the floor extending over an extended period of time must be tested in order to be on the floor. All staff working will be required to wear a face mask when working at the tables.

SEATING CHART

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LSU | MARAVICH CENTER



2020-2021 WOMEN'S BASKETBALL
TICKET OFFICE SEATING CHART

SAMPLE TIMING SHEET

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Opponent vs. LSU

Date • Maravich Assembly Center • Baton Rouge, LA

Radio: 107.3 FM

6:32 PM

REAL TIME	SCOREBOARD TIME	ACTION
		Court Available for Warm-Up
5:25 PM	60:00	Begin Pregame Clock Countdown
5:30 PM		Arena Doors Open, Will Call & Box Office Opens
6:14.30 PM	10:30	Warning Horn to Clear Court
6:15 PM	10:00	Teams Clear Court
6:15.15 PM	9:45	Tiger Pregame Performance - LSU Cheer & Tiger Girls
6:20 PM	5:00	Teams Return To Court
6:24.30 PM	:30	Horn to Clear Court - Teams to Benches
6:25 PM	0:00	Welcome / National Anthem (2:00)
6:28 PM		Player Introduction (3:15)
6:31 PM		Team Huddle (.45)
6:32 PM		TIP-OFF

TIMEOUTS

1st Quarter	PA
1st / 2nd Quarter Break	PA
2nd Quarter	PA
Halftime	15:00 - Clock Starts On Court Promotion 5:00 - Teams may return to court for warmups
3rd Quarter	1st called timeout - PA
4th Quarter	PA

PLAYER INTRODUCTION FORMAT

The starting lineups for both teams will be introduced directly following the National Anthem. Visiting Team first, followed by LSU. Once Introduced, each player should proceed to her respective free throw line and remain there until her team's starters have been introduced. All five starters from the visitors will be introduced, followed by LSU's lineup.

MEDIA TIMEOUTS

- All media timeouts are 2:45. TV Format: First Horn – 2:30, Second Horn – 2:45
- For each quarter: 1 media timeout (2:45 min); scheduled for first dead ball at or below the 5-minute mark OR at the first team-called timeout above the 5-minute mark.
- In addition, the first team-called timeout in the second half will become a media timeout (2:45 min).
- Teams may not conduct their timeout huddles in the area inside the three-point line.

PRACTICE DAY PARKING

- Parking will be located in Lot 201. Please park towards the back of the lot nearest the Lower NE Entrance.
Please coordinate with Kaylee Aulds on arrival times so gate arms can be opened.

GAMEDAY PARKING

- Parking will be located in Lot 201. Gates should be up during this time. Please park towards the back of the lot nearest the Lower NE Entrance. A Landmark Security Guard will be available to assist.

RECOMMENDED ROUTES

Coming from the East on Interstate 10:

- Take I-10 to College Drive (Exit 158).
- Take a left onto College Dr. and proceed straight ahead.
- Proceed straight through intersection with Perkins Rd. (notice College Dr. becomes Lee Dr.)
- Proceed straight through intersections with Highland Rd., and Burbank Dr.
- Continue straight on Lee Dr. until reaching Nicholson Dr. (LA Hwy. 30). Turn right at intersection with Nicholson Dr.
- Proceed straight on Nicholson Dr. until reaching North Stadium Dr. Turn right onto North Stadium Dr.
- Proceed through the Guard Station and Lot 201 will be on your left as you approach the hill.

Coming from the West on Interstate 10:

- Take I-10 to Nicholson Dr. /Highland Rd. (Exit 155A).
- Keep right and turn onto Terrace Street.
- Turn left onto Nicholson Dr. and proceed forward until reaching North Stadium Dr.
- Turn left onto North Stadium Dr.
- Proceed through the Guard Station and Lot 201 will be on your left as you approach the hill.



EMERGENCY ACTION PLAN

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The following policies and procedures are based on SEC Guidelines.

The following information is the COVID-19 Emergency Action Plan for the 2020 LSU Women's Basketball Season.

Point of Contacts: *(All area codes are 225)*

578-2050	Broussard Center for Athletic Training
236-2840	Director of Operations Shaeeta Williams – Cell
773-6313	Amanda Barbee – Staff Athletic Trainer
315-8901	Kaylee Aulds – Game Manager

Gameday Procedures for Testing

Upon arrival, each member of the home and opposing team will be temperature checked and assessed for symptoms. This process for the home and visiting team will be conducted by an outside group assigned by the SEC, PAE. The visiting team will be assessed by PAE. Essential staff will be assessed for symptoms by Acadian Ambulance. If individuals do not show signs and have been cleared, they will be given a wristband indicating that they have been cleared.

Procedures for a Student-Athlete or Coach Showing Symptoms

The following procedures will be taken in the case of an athlete showing symptoms of COVID-19. The student-athlete or coach showing symptoms will be escorted to the appropriate area or isolation room.

Locations for Isolating Individuals showing symptoms:

- Home Team – Broussard Center for Athletic Training
- Visiting Team – Broussard Center for Athletic Training
- Officials – Curtain Room

TRAVEL INFORMATION

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PLEASE RETURN 10 DAYS BEFORE SCHEDULED GAME

C/O KAYLEE AULDS

KAULDS1@LSU.EDU OR FAX: 225-578-4799

Institution: _____

TEAM CONTACT :

Name: _____

Title: _____

E-Mail: _____

Cell Phone: _____

CONFIRMED PRACTICE TIMES:

(Contact Blaire Hiler, Director of Operations to request practice times at bhiler@lsu.edu)

Day Prior: _____

Match Day: _____

TRANSPORTATION & ACCOMMODATIONS:

Team Hotel: _____

Phone number: _____

Arrival Time to PMAC on PRACTICE Day:

Arrival Time to PMAC on MATCH Day:

Number of vehicles at PMAC:

Cars: _____

Vans: _____

Buses: _____

Bus Company: _____

IF FLYING HOME:

Airport: _____

Flight Departure Time: _____

OFFICIAL TRAVEL PARTY

(Excluding student-athletes)

Head Coach: _____

Cell Phone: _____

E-Mail: _____

Assistant Coach: _____

Cell Phone: _____

E-Mail: _____

Athletic Trainer: _____

Cell Phone: _____

SID: _____

Cell Phone: _____

Administrator: _____

Cell Phone: _____

Manager: _____

Other: _____

POST-GAME MEAL DELIVERY :

YES _____ NO _____

If Yes, who will be delivering?

Special Locker Room Needs:

Other:

VISITING TEAM FORM

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INSTITUTION: _____

	<u>NAME</u>	<u>PRONUNCIATION</u>	<u>HOMETOWN</u>	<u>YEAR</u>
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

VISITING TEAM TICKET REQUEST

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This form may be completed and returned to Game/Event Management or delivered directly to the Ticket Office upon arrival at the Pete Maravich Assembly Center. Please note that all requested tickets beyond the contractual allocation will be invoiced following the conclusion of the event. Please provide the following information:

Athlete:

Name	Relation	ID	Signature

Athlete:

Name	Relation	ID	Signature

Athlete:

Name	Relation	ID	Signature

Athlete:

Name	Relation	ID	Signature

If additional space is required, please make copies of this form