**CHEF DEMO VOLUNTEER OUTREACH LETTER**

 [Insert school district logo]

[Today’s date]

Dear [PTO/PTA President],

We are excited to announce that we will be hosting a [Menu Item – or – Local Produce] Chef Demo event during lunch at [School] and we encourage parents to volunteer!

Chef Demos are a great way to introduce kids to new foods by engaging their senses. We will be sampling [sample; the allergens include [list allergens]. We are excited to host guest chef, [chef’s name] from [our food service team – or – restaurant name] for this event.

The Chef Demo will be held on[date] from [start time] to [end time] in the [School] cafeteria. Please see the attached event poster and volunteer guide for more information. All interested parents should contact [name and email] by [date].

Thank you for your support of our school lunch program!

Sincerely,

[School district name] Food Service Team