

INFORMAL REQUEST FOR PROPOSAL

DATE: XX/XX/XX

DESCRIPTION: BVSD 2015-16 Tamale Proposal

CLOSING DATE: Email response due by or before 8 a.m. Monday XX/XX/XX

CONTACT: Name/Phone/Email

BACKGROUND: Boulder Valley School District (BVSD) manages a self-operated Food Services (FS) department, providing meal service for 51 satellite cafeteria locations, including elementary, middle, K8, and high schools. There are approximately 31,000 students enrolled at these locations, serving approximately 9,000 lunches, 4,000 breakfasts, and 2,000 snacks per day.

PRODUCT SPECIFICATIONS: BVSD is seeking a Vendor partner to provide ~25,000 vegetarian cheese and green chile tamales, and ~25,000 red chile and pork tamales for SY 2015-16 that meet the following:

1. Grain/Masa content:
 - a. Percentage of whole grain masa must be at least 51% of total grains
 - b. White (non-whole) masa must be fortified
 - c. No bleached grains - Unbrominated only
2. Weight and Content
 - a. Tamale final weight ~2-2.5 oz
 - b. Vegetarian green chile tamale
 - i. Provide minimum 1 oz cheese
 - ii. Provide minimum 1 oz grain equivalent contribution
 - iii. Gluten Free
 - c. Red pork tamale
 - i. Provide minimum 1 oz cooked pork
 - ii. Provide minimum 1 oz grain equivalent contribution
3. All natural, "clean" ingredient list:
 - a. No artificial additives or preservatives
 - b. No artificial dyes or coloring
4. Bulk packaging
 - a. Master case size of ~80-120 tamales
 - b. Broken unit bags of 1-2 dozen preferred
5. Distribution
 - a. First delivery on or around 8/1/15
 - b. Frozen weekly shipment to warehouse via broadline distributor Sysco Denver or
 - c. Frozen monthly or bimonthly direct drop shipment to warehouse
 - d. Alternative method of distribution negotiable

DELIVERABLES:

1. Nutrition analysis, ingredient list/s, allergen statement
2. Product Formulation Statement
3. Order turnaround time and minimums
4. item/s, case pack size/s, and price/s:

Item: _____ Pack size: _____ Price: _____

Item: _____ Pack size: _____ Price: _____

THE UNDERSIGNED HEREBY AGREES that he will fulfill the obligations contained herein in accordance with all terms, conditions, and specifications set forth; and that he will furnish all required products in strict conformity with these documents, for the stated prices as payment in full.

AUTH.

SIGNATURE: _____ DATE _____

AUTH. SIGNATURE (PRINT OR TYPE):