

How to Do More With Less:

4 Paths to Streamlining People Ops



As a mission-driven leader, you're pulled in countless directions, managing compliance, onboarding, supporting staff, and daily operations. Leverage these tips to simplify people operations, reclaim your time, and focus on what matters most: your mission and your people.

1

Freedom in Automation

*Let systems do the work so you can lead **with focus**.* Automation can streamline tasks like time-off tracking, onboarding, and scheduling. Small shifts using forms, calendars, or built-in tools can create meaningful relief.

2

Choose an HRIS That Works for You

*The right HR system should **reduce your workload, not add to it**.* Choose a system that fits your needs and centralizes tasks like onboarding, payroll, HR, and compliance. Many also offer automation: bonus!

3

Lighten the Load with a PEO

*Let a partner handle the backend so you can **stay focused on your mission**.* When capacity is limited, a PEO can manage payroll, benefits, and compliance. It's an efficient way to gain structure without building a full HR function.

4

Document What Matters So Others Can Step In

Clear systems make it easier for others to step in and keep things moving. When tasks are documented and accessible, your team can keep operations running smoothly. Simple checklists and shared guides create clarity and reduce reliance on one person.

Email hello@meredithpathways.com to learn more.