

Design Document

<i>Business Purpose</i>	Riverside School District is a small school district in western New York. As a result of the pandemic many teachers have left the school district. The district must hire 50 new teachers to start the new school year. The goal of this training is to effectively educate new hires on employee benefits that are offered in the Riverside School District.
<i>Target Audience</i>	New hires to the Riverside School District
<i>Training Time</i>	20 minutes The course should take 20 minutes because it gives the learner enough time to truly process the information without feeling rushed.
<i>Training Recommendation</i>	<ul style="list-style-type: none"> ◆ L2 e-learning course ◆ Scaffolded interactivity with knowledge checks ◆ Rise was chosen as the eLearning module because it provides the learner with needed content on a user-friendly platform.
<i>Deliverables</i>	<ul style="list-style-type: none"> ◆ Design Document ◆ 1 L2 e-Learning course developed in Articulate Rise
<i>Learning Objectives</i>	<ul style="list-style-type: none"> ◆ List healthcare/vision and dental plans offered. ◆ Explain the differences between short term and long-term disability ◆ Describe the retirement plan offered
<i>Training Outline</i>	<p>Introduction</p> <ul style="list-style-type: none"> ◆ Welcome ◆ Learning Objectives <p>Benefits Overview</p> <p>Who Is Eligible for Benefits?</p> <ul style="list-style-type: none"> ◆ Who is Covered? ◆ Knowledge Check <p>Insurance Plans</p> <ul style="list-style-type: none"> ◆ Healthcare Options ◆ Dental Plan Options ◆ Knowledge Check <p>What Are Disability Benefits?</p> <ul style="list-style-type: none"> ◆ Short-Term Disability ◆ Long-Term Disability <p>Did Someone Say Retirement?</p> <ul style="list-style-type: none"> ◆ 403(b) Savings Plan <p>Assessment</p> <p>Summary</p>

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<i>Assessment Plan</i>	<p>The learner will be given two knowledge checks as well as a 5-question multiple choice quiz. All assessments will be based on learning objectives. The quiz requirement is a passing score of 80%. The learner must receive 80% to complete the course and obtain a certificate.</p>
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