



Parts Order Information

Tech Tip
TT-924

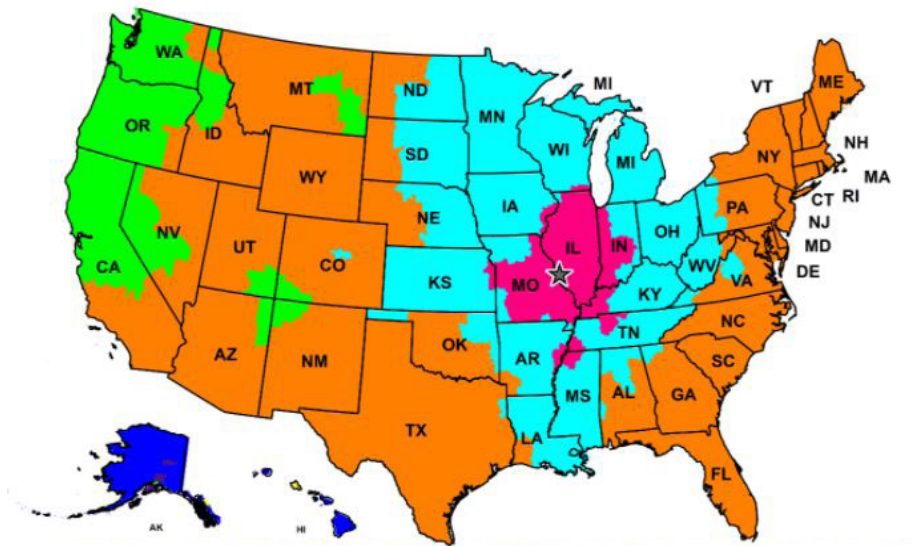
Parts ordering and transit times from BHS

BHS will accept parts orders over the phone, but in an effort to avoid possible errors and misunderstandings, a hard copy of your order is appreciated. Orders can be e-mailed to service@bhs1.com and should include a PO number, ship to address, part numbers and quantity required, and requested ship method.

BHS ships all parts orders via FedEx ground unless otherwise specified. Items in stock typically ship within two (2) business days of date ordered. Expedited ground shipping is available upon request. Orders requiring same day shipping must be received before 3:00pm Central Time Zone. Orders received after 3:00pm will be processed the following business day. After hours shipping is available but is subject to additional charges.

Requested ship methods other than FedEx for parcel shipments (i.e. UPS) will require an account number for collect or third party billing. All FedEx freight charges are billed prepaid/added to the invoice. Collect and Third party billing is available upon request (appropriate account number must be supplied at time of order).

Once processed, all orders are confirmed via acknowledgements which are emailed daily to the primary contact on file with BHS.



Transit times shown for orders shipped via FedEx Ground.
Next Day (FedEX Overnight), Two Day (FedEx 2Day), Three Day (FedEx Express Saver), Saturday, and Same Day (next flight out) delivery are also available.
Orders ship from St. Louis, MO 63132.

For more information call: **1.877.BHS.4YOU**
(Outside the U.S. +1 314 890 0953)

