# Sentry K300 Managed User Guide

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# Sentry K300 Managed - User Guide

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## At A Glance

## Introduction

Congratulations on your purchase of the Sentry K300<sup>TM</sup> Encrypted Flash Drive. This user manual is intended to help you set up your device in conjunction with your company's SafeConsole Server. SafeConsole support was introduced to the K300 with firmware version 1.19. See Device Information to find out which firmware version is currently running on your device. If the device is currently on 1.08 or lower, please use the links below or contact your system administrator to update your device. Because DataLocker is constantly updating its products, the images and text in this manual may vary slightly from the images and text displayed by your Sentry K300. These changes are minor and should not adversely affect the ease of setup.

#### **Updating Your Device**

Updated software and documentation are freely available for download at our website:

- Latest device updates http://datalocker.com/device-updates
- Documentation and support https://support.datalocker.com

**Important:** Only the latest device updates should be applied to the device. Downgrading the device to an older software or firmware version is not supported and can potentially cause a loss of stored data or impair other device functionality. The latest device updates will always be available at the link above.

## About the Sentry K300

The Sentry K300 stands alone as the only solid-state flash drive to incorporate an OLED display to enable advanced security features. The display supports true alpha-numeric password authentication and a full-featured onboard menu system.

The DataLocker Sentry K300 offers affordable military-grade security with 256-bit AES hardwarebased encryption in XTS mode that provides always-on protection for your data. Unlike softwarebased encryption, the Sentry K300 cryptochip does not export encryption keys to the host PC, thereby protecting against cold-boot and malware attacks.

Although the Sentry K300 is extremely user friendly, it is recommended that you review this guide to ensure that you become fully acquainted with the Sentry K300 and all of its features.

## What Systems Can I Use It On?

- Windows® 10
- Windows® 7
- Any computer that supports USB mass storage when used in Standalone\* mode.

\*Standalone mode is disabled by default and controlled by your SafeConsole Administrator.

## **Citrix Compatibilities**

The Sentry K300 is compatible with:

- Citrix Virtual Apps and Desktops service
- Citrix Virtual Apps and Desktops service on Azure
- XenDesktop 7.14
- XenDesktop 7.15 LTSR
- XenDesktop 7.16
- XenDesktop 7.17

## **Best Practices**

- 1. Lock the device:
  - when not in use
  - before unplugging it
  - before the system enters sleep mode
- 2. Never share your device password.
- 3. Perform a computer anti-virus scan before setting up the device.
- 4. If the battery within the device is low or dead, charge it by plugging it into a certified USB port for 30 minutes before using the drive.
- 5. Remove the device from the computer before using the keypad to prevent damage to the USB port.
- 6. The device must be completely dry before connecting to a computer.
- 7. Only connect the device to certified USB ports.
- 8. Use the correct file system based on the operating system and file needs. See Formatting for more information.

## **Product Specifications**

Specification	Details	
Capacity*	8GB, 16GB, 32GB, 64GB, 128GB, 256GB	
Speed**	USB 3.1 Gen 1: - 8GB, 16GB, 32GB: 220MB/s Read, 100MB/s Write - 64GB, 128GB, 256GB: 220MB/S Read, 200MB/s Write	
USB 2.0: - All: 30MB/	USB 2.0: - All: 30MB/s read, 20MB/s write	
Dimensions	101mm (L) x 22mm (W) x 13mm (H)	

Specification	Details
Weight	30.4g
Water Resistant***	IP57
Operating System Compatibility	Windows
Operating Temperature	0°C - 45°C
Storage Temperature	-20°C - 60°C
Long Term Storage Temperature (More than 1 week)	-20°C - 40°C
Warranty	3 years Limited
Hardware	USB 3.1 Gen 1(SuperSpeed) port recommended. Backward compatible with USB 2.0 ports (High Speed)

\* Advertised capacity is approximate. Some space is required for onboard software.

\*\* Speed varies with host hardware, usage, and defined SafeConsole Policies.

\*\*\* Device should be completely dry before use.

## Setup

This section will guide you through the necessary steps to set up the Sentry K300 drive. It is highly recommended that you set a password using alpha-numeric characters.

The default password for the device is set to 1234567. This password allows access to the device 3 times before forcing the user to change it. On the fourth entry with the default password, the message "You must change default password" will scroll across the screen until the password is changed. Press any button to continue to the **Change Password** screen.

**Note:** A SafeConsole Factory Reset or initiating a Self Destruct with too many password attempts will set the password back to the default upon re-initialization.

## **Button Roles**



Enter: Perform a function



**Power/Backspace**: Press and hold for 3 seconds to power the Sentry K300 on or off. The device can be turned off while any screen is displayed by pressing and holding the button for 3

seconds. If the device is already on, the button will function as a backspace button, including returning to the previous screen when the **Menu** screen is displayed.

Zero/Up: Button will function as a zero (0) when the password is being entered or changed, or when the Auto Lock timeout and Minimum Password length are being defined. The button will function as Up on the Selection and Menu screens.



**One/Down**: Button will function as a **one (1)** when the password is being entered or changed, or when the Auto Lock timeout and Minimum Password length are being defined. The button will function as **Down** on the **Selection** and **Menu** screens.



**Hardware Reset**: Located between the four corners of eight (8), nine (9), power/backspace, and enter. Press button lightly with a dull pin tip to perform a hardware reset on a device that has become nonfunctional. This will reboot the drive if it becomes unresponsive. **Note:** Do not press this button with a sharp object at the risk of puncturing the button.



**Alpha-Numeric Buttons**: Secure passwords can be created using letters and/or numbers. Each button has one number and three to four letters to choose from. Press the selected button repeatedly within 1 second until the desired character is shown in the white circle on the screen.

## **Unlocking Your Device**

- 1. Press and hold the **Power** button on your Sentry K300 device until the OLED screen illuminates.
- 2. Enter the device password when prompted, then press **Enter**. For more information on button functionality, see **Button Roles**.

Note: The default password for the device is: 1234567

- 3. The device will display connection options. For more information on screen selection, see Screen Selection.
- Select the appropriate option and press Enter to unlock the device.
  Note: If no selection is made in 60 seconds, the device will time out and power off.
- 5. Plugin the device. For more information, see Accessing The Sentry K300.

## **Screen Selection**

After unlocking your Sentry K300 you will be presented with the following selections.

- **Connect:** The device will connect in normal read/write mode after plugging it into a compatible system.
- **Read Only Mode:** The device will connect to the system in read-only mode for both. For more information, see Read-Only Mode.
- Boot Mode: Boot Mode is not compatible when SafeConsole is enabled.
- Menu: The device will enter the Main menu. For more information, see Main Menu

## **Changing Device Password**

It is highly recommended that you set a new password using alpha-numeric characters.

- 1. Unlock the device. See Unlocking Your Device for more information.
- 2. Locate the Menu screen by pressing the Up or Down key. Press Enter to select.
- 3. Press the Up or Down key to locate the Change Password option. Press Enter to select.
- 4. Enter the new secure password, using the alpha-numeric characters. To select a letter, press the designated key repeatedly until the desired letter shows in the white circle on the screen. Press **Enter** when the password has been entered completely.

**Note:** Be aware of your surroundings while entering a new password. The password is displayed on the screen in its entirety so the user can be sure it was correctly typed. It is not hidden from view.

**Note:** As of firmware v1.24 set passwords cannot have more than an 80% repeating sequence. For example, you will be unable to set the password to `01234567' or `11111111' even with Strong Password disabled.

5. Re-enter the new secure password to confirm. Press Enter.

## **Enabling SafeConsole**

These are the steps to enable SafeConsole mode on your Sentry K300. These steps might have already been performed by your SafeConsole Administrator. If this is the case, the SafeConsole menu will be blocked, forcing the Sentry K300 to be unlocked in SafeConsole mode before data can be transferred and the following steps can be skipped.

1. Unlock the device. See Unlocking Your Device for more information.

- 2. Locate the Menu screen by pressing the Up or Down key. Press Enter to select.
- 3. Press the Up or Down key to locate the SafeConsole option. Press Enter to select.
- 4. Press the Up or Down key to locate the Enable option. Press Enter to select.
- 5. Use the **Backspace** button to return to the Selection Screen.

## Accessing The Sentry K300

After SafeConsole is enabled for the Sentry K300, the device client must be executed before the secure volume will be mounted. These are the steps that will need to be followed to register and access the files on the secure volume. Once the secure volume is mounted, files can be accessed directly through Windows Explorer or other applications that can save to a removable drive.

- 1. Unlock your Sentry K300 using the keypad and connect it to your Windows workstation. For more information, see Unlocking Your Device.
  - Windows 7/10 users will receive a device driver notification.
  - Once the new hardware detection is complete, Windows will prompt to begin the initialization process.
- 2. Select the option **Unlocker.exe** inside of the Unlocker partition that can be found in File Explorer. Please note that the partition letter will vary based on the next free drive letter. The drive letter may change depending on what devices are connected. In the image below, the drive letter is E:.



## **Registering to SafeConsole**

The registration process will begin by allowing the device to communicate with the SafeConsole server. The steps needed to register a Sentry K300 to SafeConsole will depend on the policies that your administrator is enforcing. Not all options will be shown.

A SafeConsole Connection Token will be needed. The SafeConsole Connection Token is obtained by the SafeConsole Admin through the Quick Connect Guide and is usually sent via email. Users without access to a Management Server, please contact sales: sales@datalocker.com / +1(913)310-9088

DATALOCKER* Device Setup	-
Enter the connection token provided by your administrator.	
ſ	
Language: Same as my computer 💌	
I have read and agree to the End-User License Agreement	
https://datalocker.com/eula/	
Activate	

- 1. Enter the SafeConsole Connection Token that is obtained in the steps above. Review the license agreement, check the checkbox to accept it, and click **Activate** in the bottom left-hand corner.
  - **Optionally Enabled Policies** These policies may or may not be enabled by your system administrator. They will appear during device registration if they have been enabled.
    - Confirm Ownership of the device: Enter the Windows username and password that is associated with the login credentials of the computer the device is plugged into.
    - Custom Device Information: Required information about you or your device. The required fields will vary.
    - Unique User Token: This token is directly associated with the end user's account and will be provided by the SafeConsole Admin usually via email.
    - Administrator Registration Approval: The SafeConsole Admin may require their approval to proceed with device registration.
- 2. Enter the Sentry K300 password into the client. This is the same password used to unlock the device and any letters should be entered as capitals.
- 3. If the Sentry K300 doesn't currently have a file system, you will be prompted to choose one for the Secure Volume (see Formatting) and click **Continue**.
- 4. The device will now finalize the setup process and be ready for use. Access the Encrypted Storage by clicking the **Folder Icon** in the top menu. The settings of the device can be accessed and altered by clicking the **Gear Icon**. See the DataLocker Control Panel for more information.

## SafeConsole Mode

Once the Sentry K300 is registered to SafeConsole, the Secure Volume can be accessed by following the steps below:

- 1. Enter the password into the K300.
- 2. Select **Connect** or **Read Only Mode** using the K300 keypad and physically connect it to your workstation.

- 3. Select the option **Unlocker.exe** inside of the Unlocker partition that can be found in File Explorer.
- 4. Click the **Unlock** button shown on the DataLocker Control Panel.
- 5. The Secure Volume will be mounted to a separate drive letter on your workstation. The Secure Volume can also be accessed by clicking the **Folder Icon** in the DataLocker Control Panel.

### DataLocker Control Panel

DATALOCKER Contraction	ol Panel	-		
User Guide			Applications L	ist
			Folder Icon - F	iles
			Gear Icon - Set	tings
			Lock Lock	k Button
			114.6 GB	Capacity Meter
Lock	I	114.6 GB		

## Locking The Device

Lock your device when you are not using it to prevent unwanted access to your secure files on the drive. You can manually lock the device or you can set the device to automatically lock after a specified period of inactivity. For Managed devices, this feature may or may not be enabled by your system administrator.

**Caution:** By default, if a file or application is open when the device tries to auto-lock, it will not force the application or file to close. Although you can configure the auto-lock setting to force the device to lock, doing so can result in loss of data to any open and unsaved files.

If your files have become corrupt from a forced lock procedure or from unplugging the device before locking, you might be able to recover the files by running CHKDSK and using data recovery software (Windows only).

To manually lock the device:

- 1. Click **Lock** in the bottom left-hand corner of the DataLocker Control Panel to safely lock your device.
  - You can also use the keyboard shortcut: **CTRL + L** (Windows only), or right-click the **DataLocker Icon** in the system tray and click **Lock Device**.

**Note:** Managed devices will automatically lock during use if an administrator remotely disables the device. You will not be able to unlock the device until the system administrator re-enables the device.

To set a device to automatically lock:

- 1. Unlock your device and click **Settings** on the menu bar in the DataLocker Control Panel.
- 2. Click **Preferences** in the left sidebar.
- 3. Click the **Checkbox** for auto-locking the device and set the time-out to one of the following time intervals: 5, 15, 30, 60, 120, or 180 minutes.

To run CHKDSK (Windows only):

- 1. Unlock the device.
- 2. Press the WINDOWS LOGO KEY + R to open the Run prompt:
- 3. Type CMD and press ENTER.
- 4. From the command prompt, type CHKDSK, the PRIVATE USB drive letter, then "/F /R". For example, if the PRIVATE USB drive letter is G, you would type: CHKDSK G: /F /R
- 5. Use data recovery software if necessary to recover your files.

## Features

## Standalone Logins

#### **Requesting Standalone Logins**

Standalone mode allows the Secure Volume of the Sentry K300 to be accessed by any computer that has support for removable storage without running the Windows Unlocker application. Standalone mode is controlled by a policy that is set by your SafeConsole Administrator. If this mode is not available, please contact them to enable this feature. SafeConsole administrators will define the maximum allowed times the Sentry K300 can be unlocked in Standalone mode before the device needs to be returned to a Windows computer to check-in.

To request Standalone Logins, perform the following steps on a workstation that has a valid connection to the SafeConsole server:

- 1. Connect the Sentry K300 in SafeConsole mode. See the SafeConsole Mode for more information.
- 2. On the K300 Control Panel, click the **Gear Icon** to open up settings.
- 3. Select the Standalone tab.
- 4. Select the reason for the request or enter a custom reason. This information will be sent to the SafeConsole Administrator.
- 5. Click the **Request** button. You will receive the maximum number allowed.

**Note:** The **Request automatically** checkbox can optionally be enabled by your SafeConsole Administrator. When checked, the Control Panel will automatically request the maximum allowed

Standalone Logins after unlocking on a Windows workstation with a valid connection to SafeConsole.



#### Using Standalone Logins

On the next unlock of the Sentry K300, select Standalone using the keypad to unlock in Standalone Mode. When in Standalone mode, the Unlocker partition will not be mounted to the host computer and the DataLocker Control Panel will not need to be executed.

- 1. Unlock the device. See Unlocking Your Device for more information.
- 2. Locate the Standalone screen by pressing the Up or Down key. Press Enter to select.
- 3. Physically connect the device to a host with USB Mass Storage Support. This will decrease the Currently Available count of Standalone Logins by one.

To continue to use the Sentry K300 in the normal SafeConsole mode, select **SafeConsole** in step 2.

To access the Main Menu, **Standalone** will need to be selected in step 2. The Currently Available count will not be impacted unless connected to a host computer.

**Note:** The **Currently Available** number of Standalone Logins will be reset to zero if a SafeConsole Administrator remotely disables or factory resets your Sentry K300. Currently available will also be set back to zero after a password reset or when the device is blocked by GeoFence.

#### **Password Reset**

If the Sentry K300 cannot be unlocked due to a forgotten password, a recovery password can be sent by A SafeConsole Administrator.

- 1. Enter the recovery password using the Sentry K300 keypad. Pressing the keypad multiple times within one second will select the next character assigned to that button. For example, pressing the button with the number 3 twice will input the letter `D'.
- 2. Once the password is confirmed, the Sentry K300 will change the password back to the default of *1234567* and prompt to change the password.
- 3. The password should be changed to something secure. Continuing to use the Sentry K300 without changing the password will result in the device forcing a password change. For more information see Changing Device Password

**Important:** Each password recovery code can only be used once. The Sentry K300 must be unlocked in SafeConsole Mode with a valid connection to SafeConsole before a new password recovery code can be generated. Failure to do so could cause loss of access to the device and the data on it if the password is forgotten again.

## Unlocking In Read-Only Mode

You can unlock your device in a read-only state so that files cannot be altered on your secure drive. For example, when using an untrusted or unknown computer, unlocking your device in Read-Only Mode will prevent any malware on that computer from infecting your device or modifying your files. Managed devices can be forced to unlock in a read-only state by an administrator.

When working in this mode, the DataLocker Control Panel will display the text *Read-Only Mode*. In this mode, you cannot perform any operations that involve modifying files on the device. For example, you cannot reformat the device, restore applications or edit the Applications List, or edit files on the drive.

To unlock the device in Read-Only Mode through the Control Panel:

- 1. Unlock and Connect the device into the USB port of the host computer, then run the **Unlocker.exe**.
- 2. Check the **Read-Only Checkbox** below the **Unlock** button.
- 3. Click **Unlock**. The DataLocker Control Panel will appear with the text *Read-Only Mode* at the bottom.

To unlock the device in Read-Only Mode from the keypad:

- 1. Enter the password on the Sentry K300.
- 2. In the connection menu select **READ ONLY MODE**, then connect the Sentry K300 to the computer.

**Note:** Unlocking in Read-Only Mode from the keypad also works in Standalone mode.

## Changing The Unlock Message

The Unlock Message is custom text that displays in the Unlocker window when you unlock the device. This feature allows you to customize the message that displays. For example, adding classification labels can help identify which documents can be saved to the device due to company policy. A SafeConsole Admin can set a pre-defined message or disable the ability for it to be changed.

To change the Unlock Message:

- 1. In the DataLocker Control Panel, click **Settings** on the menu bar.
- 2. Click **Preferences** in the left sidebar.
- 3. Type the message text in the Unlock Message field. The text must fit in the space provided (approximately 7 lines and 200 characters).

## **Device Information**

#### **Before Unlocking**

To see information about the device without logging into it, press and hold the **Power** button for 3 seconds. Before entering the password, press **Enter**. Use any key to see different information.

Device information shown:

- Device Model
- Firmware Version
- Capacity
- Alpha-numeric Serial Number
- QR Code Serial Number
- Certification Logos
- Patent Information

#### After Unlocking

More information can be obtained after logging into the device and launching the unlocker.exe application.

Use the Capacity Meter, located at the bottom right of the DataLocker Control Panel, to see how much storage space is still available on your device. The green bar graph represents how full the device is. For example, the meter will be completely green when the device is full. The white text on the Capacity Meter displays how much free space remains.

For general information about your device, see the Device Info page.

To view device information:

- 1. Unlock your device and click **Settings** on the menu bar of the DataLocker Control Panel.
- 2. Click **Device Info** in the left sidebar.

The About This Device section includes the following details about your device:

- Model Number
- Serial Number
- Software and Firmware Version
- Release Date
- Management Console
- Secure Files Drive Letter
- Unlocker Drive Letter
- Operating System and System Administrative Privileges

**Note:** To visit the DataLocker website or access more information about legal notices or certifications for DataLocker products, click one of the information buttons on the Device Info page.

**Hint:** Click **Copy** to copy the device information to the clipboard so that you can paste it in an email or support request.

## Editing The Applications List

The Applications List, located in the DataLocker Control Panel, is the area where you can quickly launch on-board applications and files. Items that appear in the list are shortcuts to the actual files. Managing the list items does not alter the actual file. This feature may be disabled by your SafeConsole Admin.

To edit the Applications List:

- 1. Unlock your device. The DataLocker Control Panel will appear with the Applications List selected by default.
- 2. If the DataLocker Control Panel is already open, click **Applications** on the menu bar to view the Applications List. Do one of the following:
  - To add a file or application shortcut: Drag a file from the desktop to the Applications List area to add it to the list. You can also right-click the Applications List area and click **Add Application**.
  - To rename or delete list items: Right-click the application or file and choose the action from the menu.
  - To sort or change the way icons appear in the list: Right-click anywhere in the Application list and choose Large Icons, List, Tile, or Sort Alphabetically.

Functions of the Applications List:

- You can add any file to the list, including documents, images, and batch files.
- For items that are not applications, the operating system opens the item with the default program associated with that file type.

## Scanning My Device For Malware

If enabled by your SafeConsole Admin, the Malware Scanner is a self-cleaning technology that detects and quarantines malware on your device. Powered by the McAfee® anti-virus and antimalware signature database, and constantly updated to combat the latest malware threats, the scanner first checks for the latest updates, scans your device, then reports and cleans any malware that is found.

Your system administrator may require the anti-malware definition to be updated before the device can be unlocked. In this event, the full anti-malware definition will need to be downloaded to a temporary folder on the local computer before the password can be entered. This can increase the time it takes to unlock the device based on the host computer's networking connection and the size of malware updates needed

Some things to know about scanning your device:

- The scanner runs automatically when you unlock your device.
- It scans all onboard files (compressed and uncompressed).

- It reports and quarantines any malware it finds.
- The scanner will automatically update itself before each scan to protect you from the latest malware threats.
- An update requires an internet connection.
- Ensure a minimum of 135 MB of free space on the device to accommodate the downloaded malware signature files.
- Your first update may take a long time to download, depending on your internet connection.
- The date of the last update is displayed onscreen.
- If the scanner becomes too far out of date, it will need to download a large file to bring it back up-to-date.

#### Restoring or Deleting a Quarantined File

**Note:** Depending on the size of infected files, quarantine may not be available. If the file cannot be quarantined it will be deleted and will not be able to be restored using the following process.

If a file is detected as infected a warning dialog will be shown with the option to lock the drive at that time. Quarantined files remain on the device in an encrypted state to prevent further execution.

To view quarantined files:

- 1. Unlock your device and click **Settings** in the DataLocker Control Panel.
- 2. Click **Quarantine** on the left sidebar.

Selecting a file from the list will display additional details including, Threat Name, Threat Type, antimalware definition version, and the date of quarantine. After the file is selected files can either be Restored or Deleted.

Restored files will be exempt from automatic scanning while the device is currently unlocked. The file will be scanned during the next unlock or if a manual scan is selected from the **Anti-Malware** tab. If the anti-malware definitions still determine that the file is infected it will quarantine the file once again.

Deleted files will be permanently deleted.

#### Using ZoneBuilder In SafeConsole

If enabled by your system administrator, ZoneBuilder is a SafeConsole tool used to create a Trusted Zone of computers. It can be used to restrict device access to computers within the Trusted Zone.

If your administrator chooses to enable this policy, you may be required to trust the account.

Trusting the account:

- 1. Unlock your device and click **Settings** in the DataLocker Control Panel.
- 2. Click **Zone Builder** on the left sidebar.
- 3. Click Trust This Account.

4. Enter the password for the device and click **OK**. Your account will now show up in the Trusted Accounts box.

Your account is now in the Trusted Zone of computers. Depending on the policy set by your system administrator, you may have restricted device access outside of the Trusted Zone or when offline. To remove a trusted account, simply highlight the account you wish to remove and click **Remove**.

## **Boot Mode**

Boot Mode is not compatible when the Sentry K300 is managed by SafeConsole.

## Self Destruct

**Note:** To prevent an accidental Self Destruct a password reset can be done with the help of a SafeConsole Admin. See Password Reset for more information.

Self destruct functionality is enabled by default on the device and cannot be disabled. After 20 incorrect password attempts, the device will wipe all data and encryption keys. The message "Incorrect Password", along with the current incorrect password count, will scroll across the screen each time an incorrect password attempt is made. Press **Enter** to display device information or press any other button to return to the password entry screen.

After each 5 consecutive incorrect password attempts, the device will power off. Pressing the **Power** button will allow the user to continue entering passwords.

After 17 and 18 consecutive incorrect password attempts, the message "Brute Force detected! All data will be deleted." will scroll across the screen. After the 19th attempt, the message "Self Destruct will begin with next failed login" will scroll across the screen.

Once the 20th consecutive incorrect password attempt has been made, the device will display "Hack detected. All data has been deleted." The device will then power off by pressing any button.

**Note:** After the 20th incorrect password attempt, all data is wiped from the drive and it will be reset to factory settings. The drive will need to be reinitialized upon the next use.

#### Setting Up The Sentry K300 After Self Destruct

Setting up your device after a Self Destruct has been initiated is much like setting up a new drive.

- 1. Power on the device by pressing the **Power** button.
- 2. The device will ask "Initialize the device?" Select Yes, then press Enter.
- 3. The device will ask "All saved data will be deleted. Continue?" Select Yes, then press Enter.
- 4. The device will ask "Warning! Verify to Continue?" Select Yes, then press Enter.
- 5. The device will ask you to plug it in by showing an image of a plugged-in device on the screen.

**Warning:** Do not power off or unplug the device at this step. The device will move to the next step automatically when it's finished initializing.

- 6. The device will show the message "The initialized password is 1234567". Unplug the device and press any key to continue.
- 7. The device will show the message "You must reformat the drive." Press any key to continue.
- 8. The device will power off and back on automatically. The password entry screen will be displayed when it is finished restarting. Enter the default password of *1234567*.
- 9. See Formatting for more information on how to create a new file system.

## **Inactivity Mode**

The device is programmed to power off after 60 seconds of inactivity. To power back on, press the **Power** button. This setting cannot be turned off.

**Note:** The device will not power off while connected to the computer. The screen may turn off after 10 seconds to prevent screen burn-in, however, you can revive it by pressing any key.

## Main Menu Screen Options

- Change Password: Change the device password.
- User Password: User Password is disabled after registering to SafeConsole.
- **Strong Password:** Enforce strong password requirements for new password changes. Requirements:
  - 8 characters
  - 1 letter
  - no consecutive numbers
  - no consecutive letters
- Minimum Password Length: Can be set to require 7-30 password characters for all new passwords.
- **SafeConsole:** Enables SafeConsole mode, cannot be disabled after registering to SafeConsole.
- **Read-Only Mode:** Read-Only Mode in this menu is disabled after registering to SafeConsole.
- Auto Lock: Set the amount of inactivity time (in minutes) before the device automatically locks. The maximum number of minutes that can be entered is 180. A second auto lock timer can be configured in SafeConsole. Both timers will apply.
- Zeroize: Zeroize is disabled in after registering to SafeConsole.

## Formatting

## Selecting The Correct File System

Your device is formatted as **NTFS** from the factory.

The Sentry K300 can be reformatted to the following file systems of your choice to accommodate a different operating system or to remove file size restrictions. Not all file systems are available on all operating systems.

- FAT32 (Drives 32GB and smaller)
  - Pros: Cross-platform compatible (Windows, macOS, and Linux)
  - Cons: Limited individual file size of 4GB
- NTFS
  - Pros: No file size limitations
  - Cons: Limited cross-platform compatibility Windows, macOS (read-only), and Linux (read-only)
- exFAT
  - Pros: No file size limitations
  - Cons: Not supported by legacy operating systems

Another consideration during formatting is what media type you want your device to be mounted as. The options are Fixed Disk and Removable Disk. In most usage scenarios there should be no differences between the two types. However, some applications will specifically only enumerate USB drives, in that case, your Sentry K300 should be formatted with Removable media type. Modification of the K300's media type is only available with the K300 Disk Formatter Tool and device Unlocker application.

**Note:** Reformatting your Sentry K300 drive will erase all your files but will not erase your device password and settings. This should not be used as a method of securely erasing files. To securely erase your files, perform a Zeroize function. For more information, see the Zeroize section.

### **Reformat Using DataLocker Control Panel**

To reformat a device:

- 1. Unlock your device and click **Settings** on the menu bar of the DataLocker Control Panel.
- 2. Click **Tools** on the left sidebar.
- 3. Under Device Health, select the file system and media type then click the **Reformat Secure Volume** button. If changing the drive media type then this action will require administrator permission on the local computer.

**Warning:** Reformatting your Sentry K300 drive will erase all your files but will not erase your device password and settings. This should not be used as a method of securely erasing files. To securely erase your files, contact your SafeConsole Administrator or use Sanitize.

**Important:** Before you reformat the device, back up your files to a separate location.

**Note:** If a filesystem already exists on the drive the ability to format the drive may depend on settings defined by your SafeConsole Admin.

#### Sanitize

Sanitize allows for the contents of the encrypted drive to be securely erased. This is accomplished by erasing the encryption key that the drive uses to access files on the Secure Volume while still retaining the connection to SafeConsole. This action prevents the need of registering the device back to SafeConsole like after a full device reset.

**Warning:** Performing this action will completely erase all data on the Secure Volume. This action is permanent.

The ability to sanitize a drive depends on the settings configured by your SafeConsole Admin. If allowed your drive can be sanitized by the following steps:

- 1. Unlock your K300 and open the device Control Panel by launching Unlocker.exe
- 2. Right-click the system tray icon for the Control Panel and select **Sanitize Device**.
- 3. Enter the numbers prompted in the dialog box to confirm that all data can be wiped from the drive.
- 4. The device will reset. Unplug and re-insert the device back into the computer to set the password back to the default of 1234567
- 5. Login with the default password and connect the K300 to the computer
- 6. On the next launch of the Unlocker.exe application, you will be prompted to format the Secure Volume, see Reformat Using DataLocker Control Panel for more information.

## Where Can I Get Help?

The following resources provide more information about DataLocker products. Please contact your Help Desk or system administrator if you have further questions.

- support.datalocker.com: Information, knowledgebase articles, and video tutorials
- support@datalocker.com: Feedback and feature requests
- datalocker.com: General information
- datalocker.com/warranty: Warranty information

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#### Patent: datalocker.com/patents

**FCC Information**: This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation. This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment to an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

**Note:** Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.