

# 2022 Vendor/Concession Application

**Early Registration Deadline: August 31**

**Watonga Cheese Festival on Main Street**  
**Friday, October 7<sup>th</sup> 11:00 a.m. - 6:00 p.m.**  
**Saturday, October 8<sup>th</sup> 9:00 a.m. - 5:00 p.m.**  
 (food sales until 6:00 p.m.)

Each application must include a picture of booth or items to be sold.  
 All applications are subject to approval.

I've been here before \_\_\_\_\_ I'm new \_\_\_\_\_

Company Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ City, State & Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Sales Tax # \_\_\_\_\_ (Must provide copy of Tax ID)

Description of products, services or items you sell:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

No. of spaces	<u>Location</u>	<u>Fee (Due Aug.31)</u>	<u>After September 1</u>	Total
	<b>Armory Building 10' x 8'</b>	<b>\$90.00</b>	<b>\$120.00</b>	
	Electricity how many 110's _____	\$5.00	\$5.00	
	<b>Church Building 10' x 8'</b>	<b>\$90.00</b>	<b>\$120.00</b>	
	Electricity how many 110's _____	\$5.00	\$5.00	
	<b>Street Vendor</b>	<b>\$75.00</b>	<b>\$105.00</b>	
	Electricity how many 110's _____ 220's _____	\$20.00	\$20.00	
	<b>Street Concession</b>	<b>\$200.00</b>	<b>\$230.00</b>	
	Electricity _____ how many 110's _____ 220's _____ H2O _____	\$20.00	\$20.00	
<b>TOTAL DUE</b>				

**Deadline for all applications: October 1<sup>st</sup>, 2022**

List Size of Trailer or Tent for Street Vendor: \_\_\_\_\_

Additional needs (must provide own hose): \_\_\_\_\_

I release the Watonga Chamber of Commerce and any other Festival sponsors from liability for any loss due to fire, theft, or any damage of my possessions or well-being before, during, and after the Festival. I have read and agree to abide by the attached Vendor Regulations.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Make checks payable to:**  
**Watonga Cheese Festival**  
**P.O. Box 537, Watonga, OK 73772**

**Office use only:**  
 Rcvd: \_\_\_\_\_  
 Payment: \_\_\_\_\_  
 Deposit date: \_\_\_\_\_  
 Comments: \_\_\_\_\_

# Watonga Cheese Festival Vendor Regulations

580-623-5452

[thebigcheese1976@gmail.com](mailto:thebigcheese1976@gmail.com)

- Space cancellations made prior to August 1<sup>st</sup> will receive a full refund. After August 1<sup>st</sup>, cancellations will receive a 50% refund. After September 1<sup>st</sup>, cancellations will not receive a refund.
- **No space is held without an application.** Only cash or credit card will be accepted if you have made prior arrangements to pay for your booth space when you arrive to set up your booth.
- Items for sale must be of top quality.
- All food vendors must meet the Oklahoma State Health Department rules and regulations. For a copy of those regulations go to <http://www.health.ok.gov/>
- We ask that you please not bring the following items to the festival: stink bombs, smelly spray, knives (to children under 18, this does not include cutlery), sling shots, invisible ink, pellet guns, or fireworks.
- Absolutely no items of a drug-related nature, or that are offensive to the general public will be allowed to be displayed. Anyone selling these items from their booth will be asked to remove them.
- Due to the health and safety concerns of other vendors, visitors and the Fire Marshall, candle burning & other strong fragrances will need to be limited in the buildings and tents. See your event coordinator for clarification on this issue if needed.
- Booth owners must provide own set-up, floor coverings, props, tables, and chairs unless other arrangements have been made. Don't forget your long, heavy extension cord if you requested electricity.
- **Set up times will be Thursday, Oct. 6<sup>th</sup> from 4:00 p.m. – 8:00 p.m., or Friday morning, Oct. 7<sup>th</sup> from 7:30 a.m. – 10:00 a.m.** Security is provided Thursday and Friday from 7 p.m. to 7 a.m. You may come in the roped off areas to unload your vehicle but please move your vehicle OUT OF THE ROPED OFF AREA AFTER UNLOADING OR YOUR VEHICLE WILL BE SUBJECT TO BEING TOWED AT YOUR EXPENSE.
- Each building or venue will have an event coordinator with a copy of the map spaces and other information you may need. **The event coordinator for your area is a festival volunteer. Please respect her/his instructions.**
- All items of collegiate and professional sports nature MUST be properly licensed. You will be asked to remove any non-licensed items from your booth.
- Vendors must stay both days of the festival. All vendors are required to remain set-up for the duration of the show.
- Buildings and venues are to be vacated no later than 8:00 p.m. on Saturday evening unless prior arrangements have been made with that area's chairperson. With sales ending at 6:00 p.m. on Saturday, you'll have two hours to clean-up before **electricity is turned off at 8:00 p.m. Saturday, October 8<sup>th</sup>.**
- Please do not use nails, tacks etc. in the floor or walls of the buildings or tents.
- The exhibitor is liable and responsible for taxes collected on the merchandise that is sold. Tax forms will be available at the show.
- No smoking or other tobacco related products will be allowed in any of the tents or buildings.
- No dogs will be allowed in the buildings or venues, with the exception of service animals.
- Vendor applications are accepted on a first received, first accepted basis. We try to offer a wide selection of vendors; therefore, we reserve the right to limit product selection.
- We reserve the right to refuse any registration if we feel the product is inappropriate or if the product is already sufficiently represented.
- Registrants that use belligerent or coarse language with festival personnel, any attempt to rewire electrical units, or any action that does not reflect the values of the festival will be asked to leave.
- No selling or trading of animals.