



Pakpour Consulting Group, Inc.

January 25, 2019

**10012.19**

Mark Stoloski  
Stoloski & Gonzalez  
727 Main Street  
Half Moon Bay, CA 94019

**Subject: Notice of Award of Contract  
Hillcrest Pressure Regulating Station – Sequoia Tank Site – Redwood City  
Mid-Peninsula Water District**

Dear Mark,

On January 15, 2019 The Mid-Peninsula Water District (District) open bids for the **Hillcrest Pressure Regulating Station – Sequoia Tank Site – Redwood City** (Project). District received three (3) bids and the apparent lower qualified bidder for the project was your firm with a bid of **\$649,620.00**. On January 24, 2019 the District's Board of Directors awarded Project to your firm.

Please complete the enclosed contract documents following the requirements in Paragraph G3.03 Execution of Contract on Pages GP-12 of the General Provisions (summarized below).

**Contract** – Complete and execute two copies of the Contract.

**Contract Bonds** – Procure performance and payment bonds in accordance with Paragraph G3.05 Contract Bonds on Page GP-13 of the General Provisions. These documents must be submitted on the enclosed forms.

**Insurance Certificates** – The minimum insurance requirements for this project are summarized below. Please submit insurance certificates in accordance with the referenced sections on Paragraph G7.21 Contractor's Liability Insurance on Page GP-42 of the General Provisions.

- General and Commercial Liability Insurance – Three million dollars (\$3,000,000) per occurrence, in accordance with Paragraph G7.21C, on Page GP-43 of the General Provisions.
- Employer's Liability Insurance – One million dollars (\$1,000,000) per accident or disease, in accordance with Paragraph G7.21D, on Page GP-43 of the General Provisions.
- The Mid-Peninsula Water District and City of Redwood City, its directors, officers, employees, authorized agents and the Engineer/Architect shall be named as additional insured on the policies, in accordance with Paragraph G7.21F. on Page GP-43 of the General Provisions.

All contract documents shall be delivered to the District within fifteen (15) calendar days after receipt of the notice of award (this letter), as stated in Paragraph G3.03 Execution of Contract on Page GP-12 of the General Provisions. Please submit the completed contract documents to the following locations:



1. Submit the **original** contract documents to the attorney for the District. The attorney must review and approve all documents before the District can execute the contract and issue the Notice to Proceed (NTP).

Julie Sherman  
Hanson Bridgett LLP  
425 Market Street, 26<sup>th</sup> Floor  
San Francisco, CA 94105  
(415) 995-5185 Direct, (415) 995-3412 Fax

2. Mail, fax or email, a copy of your transmittal letter and additional copy of insurance certifications only to our office. We do not need to review the contractual material, but we do need to stay up to date on the status of the project.

Victor Fung  
Pakpour Consulting Group, Inc.  
5776 Stoneridge Mall Road, Suite 320  
Pleasanton, CA 94588  
Email: [vfung@pcgengr.com](mailto:vfung@pcgengr.com)  
Fax: (925) 224-7726

After receipt, review and approval of the contract documents by the Attorney, the District will execute both copies of the contract and return one to you. The District will issue a NTP after the execution of the contract and after the pre-construction meeting.

Prior to the start of the work, please note, that all submittal materials must be reviewed for conformance to the specifications, in accordance with Section 01 33 00 Submittals on Page TS-23 of the Contract Documents and the "Submittal Schedule" on Page TS-26 for a listing of required submittals.

If you have any questions or need additional information, please do not hesitate to contact me.

Congratulations on being awarded the project. We look forward to working with you.

Very truly yours,

***Pakpour Consulting Group, Inc.***



Joubin Pakpour, P.E.  
District Engineer

Enclosures: Contract Forms (2 sets)  
Performance Bond (1 copy)  
Payment Bond (1 copy)  
General Provision (1 copy)

Cc on letter only: Tammy Rudock, Mid-Peninsula Water District, via email [tammyr@midpeninsulawater.org](mailto:tammyr@midpeninsulawater.org)  
Candy Pina, Mid-Peninsula Water District, via email [candyp@midpeninsulawater.org](mailto:candyp@midpeninsulawater.org)  
Rene Ramirez, Mid-Peninsula Water District, via email [rramirez@midpeninsulawater.org](mailto:rramirez@midpeninsulawater.org)  
Michael Anderson, Mid-Peninsula Water District, via email [mikea@midpeninsulawater.org](mailto:mikea@midpeninsulawater.org)  
Julie Sherman, Hanson-Bridgett, via email [jsherman@hansonbridgett.com](mailto:jsherman@hansonbridgett.com)

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