



MID-PENINSULA WATER DISTRICT

OPERATING AND CAPITAL BUDGETS FISCAL YEAR 2019-2020





MID-PENINSULA WATER DISTRICT

OPERATING AND CAPITAL BUDGETS
FISCAL YEAR 2019-2020



Board of Directors

Louis J. Vella – President
Matthew P. Zucca – Vice President
Dave Warden – Director
Brian Schmidt – Director
Kirk Wheeler – Director

Officers

Tammy Rudock – General Manager
Candy Pina – Administrative Services Manager/District Secretary
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Julie Sherman, Hanson Bridgett LLP, District Counsel
Joubin Pakpour, Pakpour Consulting Group, District Engineer
Jeff Ira, District Treasurer



ABOUT MID-PENINSULA WATER DISTRICT

The Mid-Peninsula Water District (MPWD), formerly Belmont County Water District, was formed as a California special district in 1929 from seven (7) independent water distribution systems (including the Spring Valley Water Company), which were united and began functioning as a public utility in 1930. Since its inception, the MPWD has been served by the San Francisco Regional Water System and purchased its entire water supply from San Francisco Water, a service of the San Francisco Public Utilities Commission (SFPUC). Reference www.sfwater.org.

The MPWD now supplies water to consumers in an area slightly larger than the city limits of Belmont. Small portions of the service area are within the city limits of San Carlos, Redwood City, and parts of the unincorporated County of San Mateo. The MPWD's service territory covers approximately five (5) square miles and serves approximately 30,000 people. In the event of an emergency the MPWD can serve or be served with inter-ties between neighboring utilities. Presently, the MPWD has one (1) inter-tie with Foster City, two (2) with San Carlos, one (1) with Redwood City and three (3) with San Mateo.

The MPWD is a member of the Bay Area Water Supply and Conservation Agency (BAWSCA), which represents the interests of 26 cities and water districts, and two private utilities that purchase water wholesale from the SFPUC. For complete information about BAWSCA: www.bawsca.org.

GOVERNANCE

Policy development and rates for service are established by five (5) Directors, elected by MPWD ratepayers to serve staggered four-year terms on its governing board.

Officers of the MPWD include the General Manager, District Secretary, District Counsel, District Engineer and District Treasurer.

ORGANIZATIONAL STRUCTURE

The General Manager is appointed by and reports directly to the Board of Directors. Along with the General Manager, the Administrative Services Manager and the new Operations Manager oversee the day-to-day operations of the MPWD.

The Administrative Services Manager serves as the District Secretary and leads the following operations: Administration, Finance and Accounting, Human Resources, and Customer Services. The Operations Manager leads the water system operations, maintenance, and capital project management.

There are a total of 18 employees within the MPWD.

The Operations staff totals thirteen (13) employees, including the Manager, Field Operations Supervisors, Lead Operators, Water Treatment Operators, and Maintenance Technicians.

The Administrative and Customer Services staff totals four (4) employees, including the Administrative Services Manager, Administrative Specialists, and an Administrative Assistant.

The MPWD Mission Statement, Vision Statement, and Strategic Goals are reviewed annually in January by the Board of Directors, together with the development of annual Strategic Plan and Board assignments.

MPWD MISSION STATEMENT

The mission of the MPWD is to deliver a safe, high quality, reliable supply of water for current and future generations in a cost effective, environmentally sensitive and efficient manner.

MPWD VISION STATEMENT

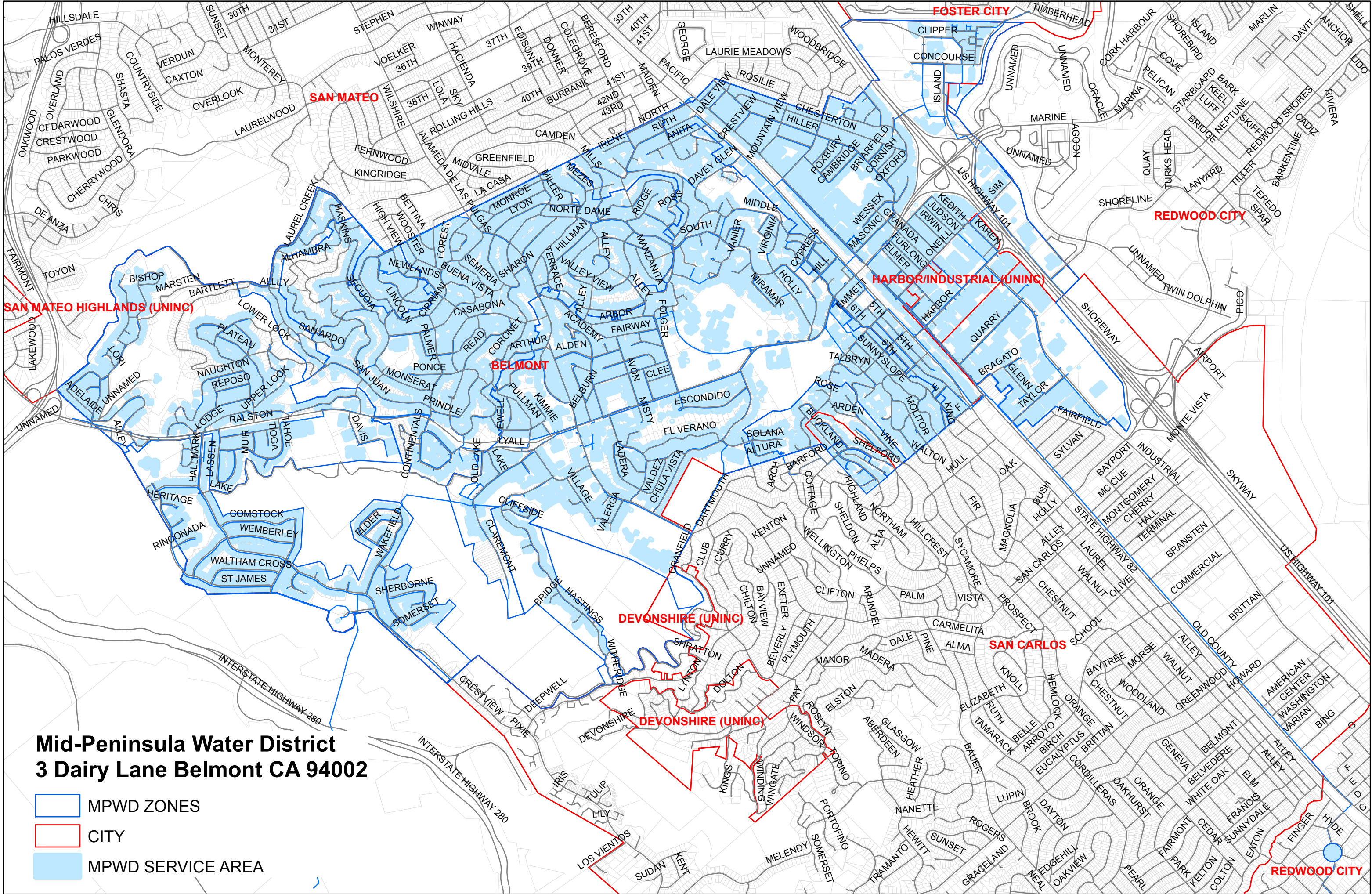
The MPWD strives to be recognized by our ratepayers, the community we serve, and other agencies for our outstanding service and enlightened water conservation programs. We will employ innovative approaches to water and energy sustainability to achieve cutting edge environmental efficiency and a competitive rate structure. We will commit ourselves to provide community information and water education.

MPWD STRATEGIC GOALS

1. To effectively manage the water resources, demands, and infrastructure for the MPWD.
2. To operate the MPWD at the highest level of service to customers at the lowest expense.
3. To develop an environment that fosters open and candid communications with the community, customers, staff, and directors.
4. To keep current with water issues and industry best management standards.

For further information about the MPWD: www.midpeninsulawater.org.

The MPWD Service Map and Organizational Chart to follow:

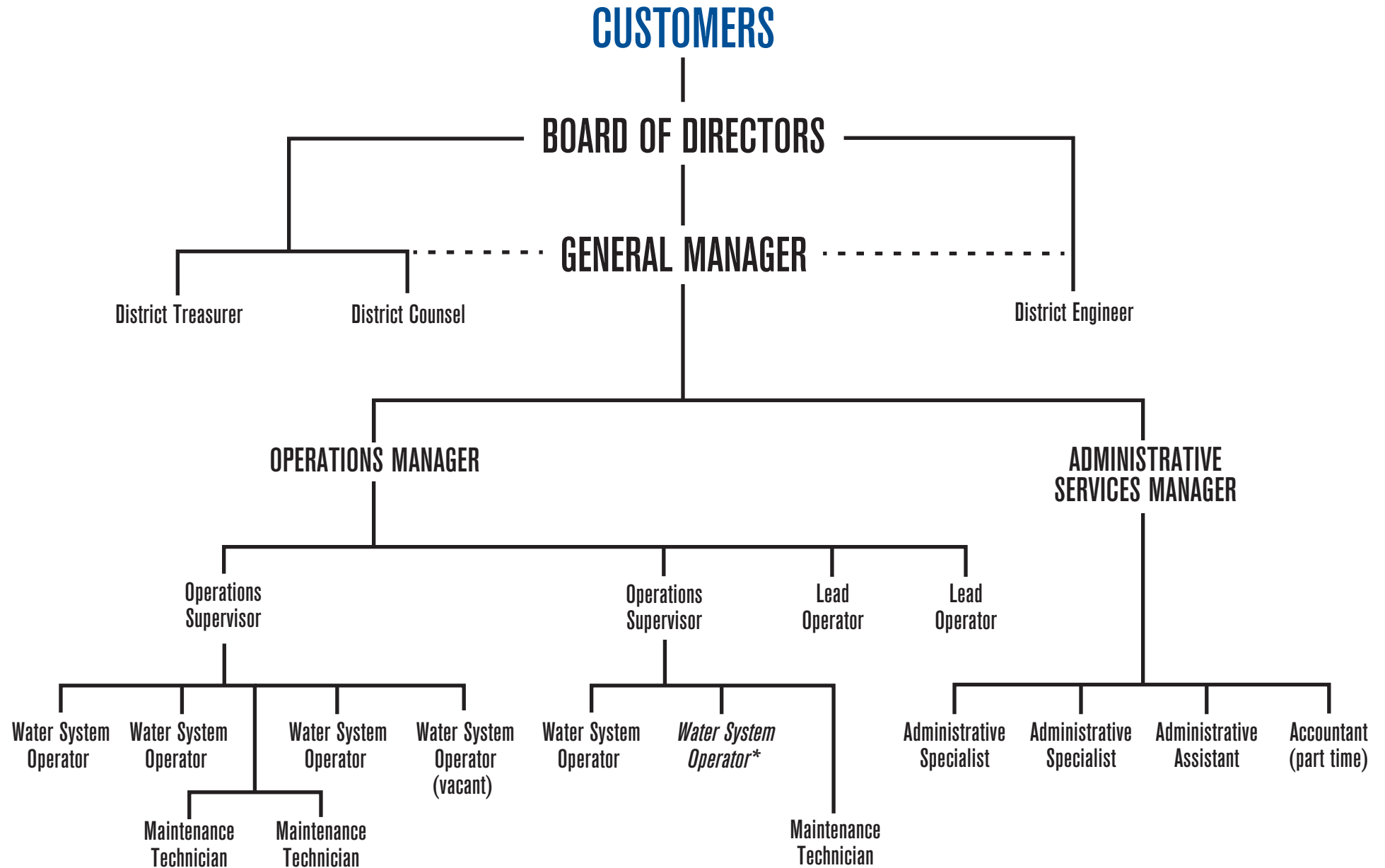


Mid-Peninsula Water District 3 Dairy Lane Belmont CA 94002

- MPWD ZONES
- CITY
- MPWD SERVICE AREA



MPWD ORGANIZATIONAL CHART



* This position is for succession planning.

MPWD BUDGET PROCESS

BUDGET ADMINISTRATION

The MPWD operates on a July 1st to June 30th fiscal year. Each fiscal year, two (2) budgets are developed, an Operating Budget and a Capital Budget.

The Board of Directors begins the budget development process in February or March of each year for a June adoption. The budget documents are discussed during regular Board meetings each month from February through June. Public comment is welcome.

The Operating Budget includes the revenues and expenditures for the day-to-day operations of the MPWD. The Capital Budget includes the capital infrastructure and system projects and outlays.

A mid-year budget review is typically scheduled each year. This process allows for an updated report on the previous 6-month operational and capital activities, and revenue collections and expenditures. Any proposed budgetary adjustments for the remainder of the fiscal year are also considered at this time.

The MPWD's budget format was significantly improved in Fiscal Year (FY) 2012/2013. The Board of Directors and staff wanted a high level of transparency and more user friendly budget documents. A line-by-line operating budget accounting for MPWD revenue and expenditure account items was developed. A capital budget was enhanced to present not only the proposed projects and outlay items but also the revenue sources for them.

Budget documents are posted at the MPWD website: www.midpeninsulawater.org.

CAPITAL IMPROVEMENTS

A Comprehensive System Analysis was completed in 2015, and a total of \$52 million in system capital improvements was prioritized. After a year of discussion during 2016, the Board approved debt financing as the option to expedite approximately \$20 million in deferred and much needed capital improvements.

A 5-year Capital Improvement Program (CIP) for FYs 2016-2021 totaling \$20,045,000 was approved by the Board on May 26, 2016 (per Resolution 2016-06).

An informational summary of the Board discussions on the CIP and funding options, including frequently asked questions, is posted at the MPWD website*:

<https://storage.googleapis.com/midpeninsulawater-org/uploads/09CIPInfoSummFAQs0822162.pdf>

The MPWD secured debt financing totaling \$19 million (2016 COP - Certificates of Participation) on December 7, 2016. Quarterly reports on the expenditures have been provided at regular MPWD Board Meetings.*

The MPWD also continues to operate on a “pay go” basis for capital outlays and improvements that would not otherwise be funded with the 2016 COP dollars. These outlays and projects are presented to the Board for “pay-go” funding consideration annually during the budget process or on a case-by-case basis as needed.

**The MPWD launched its newly redesigned website on August 16, 2017, and will be extensively updating the CIP page and adding the 2016 COP documents and quarterly reports.*

MPWD TIERED RATE STRUCTURE

In June 2015, following completion of a comprehensive water rate study, the MPWD approved new water rates for FYs 2015 through 2019 that provide for a phased approach to raising rates to keep pace with increasing wholesale water and operational costs. The tiered rate model also encourages conservation by increasing unit rates for higher consumption.

The MPWD relies solely on water from the SFPUC, which is in process of completing a \$4.8 billion seismic Water System Improvement Program in 2019 on the Hetch Hetchy regional distribution system. Costs for the capital improvements are passed on through wholesale water prices and the MPWD water rates must be adjusted accordingly. Other factors affecting water rates include conservation impacts and cost of MPWD operations.

The MPWD engages in an array of water conservation programs including Lawn-Be-Gone, HET (High Energy Toilet), and Rain Barrel rebate programs, school conservation programs, and landscape audit programs. More information is available about these programs at the MPWD’s website: www.midpeninsulawater.org.

FY 2019/2020 OPERATING BUDGET

BUDGET CATEGORY	PROPOSED FY 2019/2020	PROJECTED FY 2018/2019	ACTUAL ** FY 2017/2018	ACTUAL ** FY 2016/2017	ACTUAL ** FY 2015/2016	ACTUAL ** FY 2014/2015
Total Revenues	\$13,721,000	\$13,577,800	\$14,189,781	\$12,212,952	\$10,582,034	\$9,866,874
Total Expenditures*	\$13,437,523	\$13,132,176	\$11,577,153	\$11,280,481	\$ 9,677,627	\$9,293,119
Net Transfer to Capital	\$ 283,477	\$ 445,625	\$ 2,612,628	\$ 1,026,191	\$ 905,638	\$ 573,755

* Total Expenditures include Depreciation Expense.

** Audited financials.

DISCUSSION:

Staff presented a preliminary budget summary in March, and last month draft detailed budgets were reviewed with the Board.

The following assumptions were presented last month and carried over this month in preparation of the attached detailed final draft FY 2019/2020 MPWD Operating and Capital Budgets:

OPERATIONS

- Projected Water Commodity Charges at \$9.8 million (includes 3.0% commodity adjustment effective July 1, 2019).
- Projected Fixed System Charges at \$3.0 million (includes 7.7% fixed system adjustment effective July 1, 2019).
- Projected capacity revenues based upon known “pipeline” Belmont projects.
- Projected 3.75% inflationary index on operational line items staff believed might be impacted by pricing increases. The annual average CPI for All Urban Consumers in 2018 was 3.9% per the U.S. Department of Labor, Bureau of Labor Statistics, for the San Francisco-Oakland-Hayward area. For the first four (4) months of 2019, it averaged 3.75%. As discussed last month, staff updated the CPI adjustments in the Operating budget.
- Projected two (2) Water System Operator new hires to replace one (1) Operations Supervisor that resigned and one (1) Water System Operator that is retiring this summer, and one (1) part-time Accountant, including budgeted mid-range salaries, applicable benefits, and related personnel expenses.
- Reduced but retained some funding for temporary employment services within Miscellaneous Professional Services to accommodate increased administrative, finance, and customer services until a reorganization is finalized.
- Maintained Purchased Water expenditure based upon FY 2018/2019 projections (and FY 2017/2018 actuals), since there will be no wholesale customer rate adjustments in FY 2019/2020 by the SFPUC.
- Projected a full year of Debt Service expense totaling \$1,069,200 from the MPWD 2016 COP Official Statement.
- Increased Depreciation per GAAP (Generally Accepted Accounting Principles).
- The MPWD’s debt service coverage requirement for the 2016 COP financing is 1.3, and it is projected to be 1.93 for FY 2019/2020.

Based upon these assumptions, after projected expenditures are deducted from projected operating revenues, a \$283,477 Operating balance would be projected for transfer to Capital, together with the \$970,000 Depreciation projection.

CAPITAL

- Miscellaneous Capital Outlay/Projects for \$50,000 (from Operating Surplus).

The FY 2019/2020 Capital Budget will be a “work-in-progress” and staff will be recommending that it be finalized after the MPWD’s long-term financial planning is finalized and forecast model developed and presented to the Board of Directors for consideration and approval. For now, \$50,000 will be budgeted in case something comes up between now and the mid-year budget review in February 2020.

**MID-PENINSULA WATER DISTRICT
OPERATIONS BUDGET FOR FY 2019-2020
SUMMARY**

DESCRIPTION	APPROVED AMENDED FY 2018-2019 BUDGET	OPERATIONS FY 2019-2020 BUDGET	Increase (Decrease)	% Change
OPERATING REVENUE				
WATER COMMODITY CHARGES	9,611,800	9,800,000	188,200	2.0%
FIXED SYSTEM CHARGES	2,880,000	3,000,000	120,000	4.2%
FIRE SERVICE CHARGES	14,000	14,000	-	0.0%
MISC CUSTOMER ACCOUNT FEES	43,000	43,000	-	0.0%
SERVICE LINE & INSTALLATION CHARGES	10,000	10,000	-	0.0%
MISCELLANEOUS OPERATING	25,000	25,000	-	0.0%
PROPERTY TAX REVENUE	268,000	268,000	-	0.0%
TOTAL OPERATING REVENUE *	12,851,800	13,160,000	308,200	2.4%
WATER SYSTEM CAPACITY CHARGES	250,000	100,000	(150,000)	-60.0%
WATER DEMAND OFFSET CHARGES	20,000	10,000	(10,000)	-50.0%
MISCELLANEOUS NON-OPERATING *	55,000	50,000	(5,000)	-9.1%
INTEREST REVENUE - LAIF *	75,000	75,000	-	0.0%
INTEREST REVENUE - COP	150,000	150,000	-	0.0%
LEASE OF PHYSICAL PROPERTY *	175,000	175,000	-	0.0%
LANDSCAPE PERMIT REVENUE	1,000	1,000	-	0.0%
TOTAL NON-OPERATING REVENUE	726,000	561,000	(165,000)	-22.7%
TOTAL REVENUE	13,577,800	13,721,000	143,200	1.1%
OPERATING EXPENDITURES (OP EXP)				
SALARIES & WAGES	1,821,385	2,069,385	248,000	13.6%
PAYROLL TAXES & BENEFITS	1,280,803	1,414,092	133,289	10.4%
PURCHASED WATER	5,654,624	5,654,624	-	0.0%
OUTREACH & EDUCATION	60,000	60,000	-	0.0%
M&R - OPS SYSTEM	350,000	387,750	37,750	10.8%
M&R - FACILITIES & EQUIPMENT	150,000	162,625	12,625	8.4%
SYSTEM SURVEYS	31,050	35,000	3,950	12.7%
ADMINISTRATION & EQUIPMENT	313,483	306,375	(7,108)	-2.3%
MEMBERSHIP & GOV FEES	215,915	228,585	12,670	5.9%
BAD DEBT & CLAIMS	30,000	30,000	-	0.0%
UTILITIES	316,917	326,813	9,896	3.1%
PROFESSIONAL SERVICES	650,000	460,575	(189,425)	-29.1%
TRAINING/TRAVEL & RECRUITMENT	50,000	37,500	(12,500)	-25.0%
RESTRICTED EARNINGS	225,000	225,000	-	0.0%
DEPRECIATION	931,500	970,000	38,500	4.1%
DEBT SERVICE	1,051,500	1,069,200	17,700	1.7%
TOTAL OP EXP	13,132,176	13,437,523	305,347	2.3%
NET RESULTS OF OPERATIONS	445,625	283,477	(162,147)	-36.4%
NET TRANSFERS TO CAPITAL	445,625	283,477	(162,147)	-36.4%
DEBT SERVICE COVERAGE	1.91	1.93		

* Revenues included in Debt Service Coverage Ratio

**MID-PENINSULA WATER DISTRICT
OPERATIONS BUDGET FOR FY 2019-2020
DETAILED**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	APPROVED AMENDED FY 2018-2019 BUDGETED	OPERATIONS FY 2019-2020 BUDGET	Increase (Decrease)	% Change
1-400-4010-40-00	Water Commodity Charges	9,611,800	9,800,000	188,200	2.0%
1-400-4020-00-00	Fixed System Charges	2,880,000	3,000,000	120,000	4.2%
1-400-4030-00-00	Fire Service Charges	14,000	14,000	-	0.0%
1-400-4040-00-00	Credit/Debit Card Fees	25,000	25,000	-	na
1-400-4041-00-00	Late Fees	10,000	10,000	-	na
1-400-4042-00-00	48-Hour Notice Fees	5,000	5,000	-	na
1-400-4043-00-00	Shut Off Fees	2,000	2,000	-	na
1-400-4044-00-00	After Hour Fees	1,000	1,000	-	na
1-400-4050-00-00	Service Line & Installation Charges	10,000	10,000	-	0.0%
1-400-4080-00-00	Miscellaneous -Operating	25,000	25,000	-	0.0%
1-400-4000-00-00	TOTAL WATER CHARGES	12,583,800	12,892,000	308,200	2.4%
1-420-4202-45-00	Property Tax Revenue	268,000	268,000	-	0.0%
1-420-4200-00-00	OTHER OPERATING REVENUE	268,000	268,000	-	0.0%
	TOTAL OPERATING REVENUE	12,851,800	13,160,000	308,200	2.4%
1-400-4060-00-00	Water System Capacity Charges	250,000	100,000	(150,000)	-60.0%
1-400-4070-00-00	Water Demand Offset Charges	20,000	10,000	(10,000)	-50.0%
1-400-4080-00-00	Miscellaneous - Non Operating	55,000	50,000	(5,000)	-9.1%
1-400-4090-00-00	Interest Revenue- LAIF	75,000	75,000	-	0.0%
1-410-4103-00-00	Interest Revenue - COP Funds	150,000	150,000	-	0.0%
1-400-4100-00-00	INTEREST REVENUE	225,000	225,000	-	0.0%
1-420-4201-44-00	Lease of Physical Property	175,000	175,000	-	0.0%
1-420-4208-46-00	Landscape Plan Permit Review	1,000	1,000	-	0.0%
1-420-4200-00-00	OTHER NON-OPERATING REVENUE	176,000	176,000	-	0.0%
	TOTAL NON-OPERATING REVENUE	726,000	561,000	(165,000)	-22.7%
	TOTAL OPERATING & NON-OP REVENUE	13,577,800	13,721,000	143,200	
1-601-6010-50-00	Salaries & Wages	1,725,000	1,968,750	243,750	14.1%
1-601-6010-51-00	Director Compensation	11,385	11,385	-	0.0%
1-601-6010-00-00	GROSS REGULAR WAGES	1,736,385	1,980,135	243,750	14.0%
1-602-6020-56-00	Overtime Labor	45,000	47,250	2,250	5.0%
1-602-6020-57-00	Standby Labor	40,000	42,000	2,000	5.0%
1-602-6020-00-00	SUB-TOTAL SALARY & WAGES	1,821,385	2,069,385	248,000	13.6%

**MID-PENINSULA WATER DISTRICT
OPERATIONS BUDGET FOR FY 2019-2020
DETAILED**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	APPROVED AMENDED FY 2018-2019 BUDGETED	OPERATIONS FY 2019-2020 BUDGET	Increase (Decrease)	% Change
1-603-6030-58-00	FICA/Medicare PR Tax	131,963	158,308	26,345	20.0%
1-603-6030-59-00	ACWA Health Care	400,000	420,000	20,000	5.0%
1-603-6030-60-00	ACWA Dental	30,000	31,500	1,500	5.0%
1-603-6030-61-00	ACWA Vision	4,250	4,463	213	5.0%
1-603-6030-62-00	ACWA Life/AD&D	4,200	4,410	210	5.0%
1-603-6030-63-00	Standard LDL/SDL Disability	17,500	18,375	875	5.0%
1-603-6030-64-00	Workers' Comp Insurance	32,500	55,000	22,500	69.2%
1-603-6030-65-00	Unemployment	1,066	1,066	-	0.0%
1-603-6030-66-00	CALPERS Retirement - ER 2%@55	140,000	190,575	50,575	36.1%
	CALPERS UAL Fresh Start 7/1/18	136,604	137,087	483	0.4%
1-603-6030-67-00	Retirees' ACWA Health Care	71,770	75,359	3,589	na
1-603-6030-68-00	Directors' ACWA Health Care	115,000	120,750	5,750	5.0%
1-603-6030-70-00	Medical Reimbursement	600	600	-	0.0%
1-603-6030-71-00	Employee Service Recognition	10,350	10,350	-	0.0%
1-603-6030-72-00	Safety Incentive Program	15,000	15,000	-	0.0%
1-603-6030-73-00	Uniforms	25,000	26,250	1,250	5.0%
1-603-6030-74-00	PARS OPEB Expense	145,000	145,000	-	na
1-603-6030-00-00	SUB-TOTAL PAYROLL TAXES & BENEFITS	1,280,803	1,414,092	133,289	10.4%
	CAPITAL PAYROLL, TAXES & BENEFITS				
	PERSONNEL COSTS	3,102,188	3,483,477	381,289	12.3%
1-610-6100-76-00	SFPUC Treated Water	5,100,000	5,100,000	-	0.0%
1-610-6100-77-00	BAWSCA (Debt Service Surcharges)	476,000	476,000	-	0.0%
1-610-6100-78-00	Rates Stabilization	-	-	-	na
1-610-6100-79-00	SFPUC Water Service Charge	78,624	78,624	-	0.0%
6-610-6100-00-00	PURCHASED WATER	5,654,624	5,654,624	-	0.0%
1-630-6301-00-00	Water Conservation Program	7,452	7,452	-	0.0%
1-630-6302-00-00	School Conservation Program	7,452	7,452	-	0.0%
1-630-6303-00-00	Public Outreach & Education	15,525	15,525	-	0.0%
1-634-6304-80-00	HET (High Efficiency Toilet) Rebates	9,221	9,221	-	0.0%
1-634-6304-81-00	Washing Machine Rebates	-	-	-	na
1-634-6304-82-00	Lawn-Be-Gone Rebates	17,685	17,685	-	0.0%
1-634-6304-83-00	Rain Barrels Rebates	2,665	2,665	-	0.0%
1-630-6300-00-00	WATER CONSERVATION REBATES	29,571	29,571	-	0.0%
	OUTREACH/EDUCATION	60,000	60,000	-	0.0%
1-640-6401-00-00	Water Quality	60,000	62,250	2,250	3.8%
1-640-6402-00-00	Pumping	50,000	51,875	1,875	3.8%
1-640-6403-00-00	Storage Tanks	10,000	10,375	375	3.8%
1-640-6404-00-00	Mains/Distribution	100,000	103,750	3,750	3.8%
1-640-6405-00-00	Meters & Service	10,000	35,000	25,000	250.0%

**MID-PENINSULA WATER DISTRICT
OPERATIONS BUDGET FOR FY 2019-2020
DETAILED**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	APPROVED AMENDED FY 2018-2019 BUDGETED	OPERATIONS FY 2019-2020 BUDGET	Increase (Decrease)	% Change
1-640-6406-00-00	Fire Hydrants	33,000	34,238	1,238	3.8%
1-640-6407-00-00	Regulator Stations	10,000	10,375	375	3.8%
1-640-6408-00-00	Safety	37,000	38,388	1,388	3.8%
1-640-6409-00-00	SCADA maintenance	14,415	14,956	541	3.8%
1-640-6410-00-00	Generator Maintenance	25,585	26,544	959	3.8%
1-640-6400-00-00	FIELD OPERATIONS & MAINTENANCE	350,000	387,750	37,750	10.8%
1-650-6501-00-00	Buildings&Grounds	80,000	90,000	10,000	12.5%
1-650-6502-00-00	Equipment&Tools	20,000	20,750	750	3.8%
1-650-6503-00-00	Vehicles & Large Equipment	20,000	20,750	750	3.8%
1-650-6504-00-00	Fuel	30,000	31,125	1,125	3.8%
1-650-6500-00-00	FACILITIES & EQUIPMENT	150,000	162,625	12,625	8.4%
1-660-6601-00-00	Cathodic Protection Survey	-	35,000	35,000	na
1-660-6602-00-00	Leak Detection Survey/Large Meter Testing	31,050	-	(31,050)	-100.0%
1-660-6600-00-00	SYSTEM SURVEYS	31,050	35,000	3,950	12.7%
1-670-6701-00-00	Office Supplies	15,991	15,563	(428)	-2.7%
1-670-6702-00-00	Insurance- Liability/Vehicles/Excess	82,800	83,000	200	0.2%
1-670-6703-00-00	Postage	8,528	5,188	(3,341)	-39.2%
1-670-6704-00-00	Printing/Print Supplies	10,350	17,638	7,288	70.4%
1-670-6705-00-00	Equipment Services/Maintenance	20,700	16,600	(4,100)	-19.8%
1-670-6706-00-00	Computer Supplies & Upgrades	33,120	25,938	(7,183)	-21.7%
1-670-6707-00-00	Security & Safety	11,461	11,931	470	4.1%
1-670-6708-00-00	Miscellaneous Fees	533	519	(14)	-2.7%
1-670-6709-00-00	Customer Credit Card Service Fees	130,000	130,000	-	0.0%
1-670-6700-00-00	ADMINISTRATION & EQUIP	313,483	306,375	(7,108)	-2.3%
1-680-6801-00-00	Dues & Publications	31,759	34,186	2,427	7.6%
1-680-6802-00-00	Gov't Fees & Licenses	30,893	32,051	1,158	3.8%
1-680-6803-00-00	BAWSCA Membership Assessments	78,660	78,660	-	0.0%
1-680-6804-00-00	Env Health - Cross Connection Inspection	33,048	33,048	-	0.0%
1-680-6805-00-00	Software Licenses	41,555	50,640	9,085	21.9%
1-680-6800-00-00	MEMBERSHIP & GOV FEES	215,915	228,585	12,670	5.9%
1-690-6901-00-00	Bad Debt	24,000	24,000	-	0.0%
1-690-6902-00-00	Claims	6,000	6,000	-	0.0%
1-690-6900-00-00	BAD DEBT & CLAIMS	30,000	30,000	-	0.0%
1-700-7001-00-00	Utilities-Internet/Cable	10,350	8,300	(2,050)	-19.8%
1-700-7002-00-00	Utilities-Cellular Telephones	12,633	13,488	855	6.8%
1-700-7003-00-00	Utilities-Electric-Pumping Costs	234,531	243,813	9,282	4.0%

**MID-PENINSULA WATER DISTRICT
OPERATIONS BUDGET FOR FY 2019-2020
DETAILED**

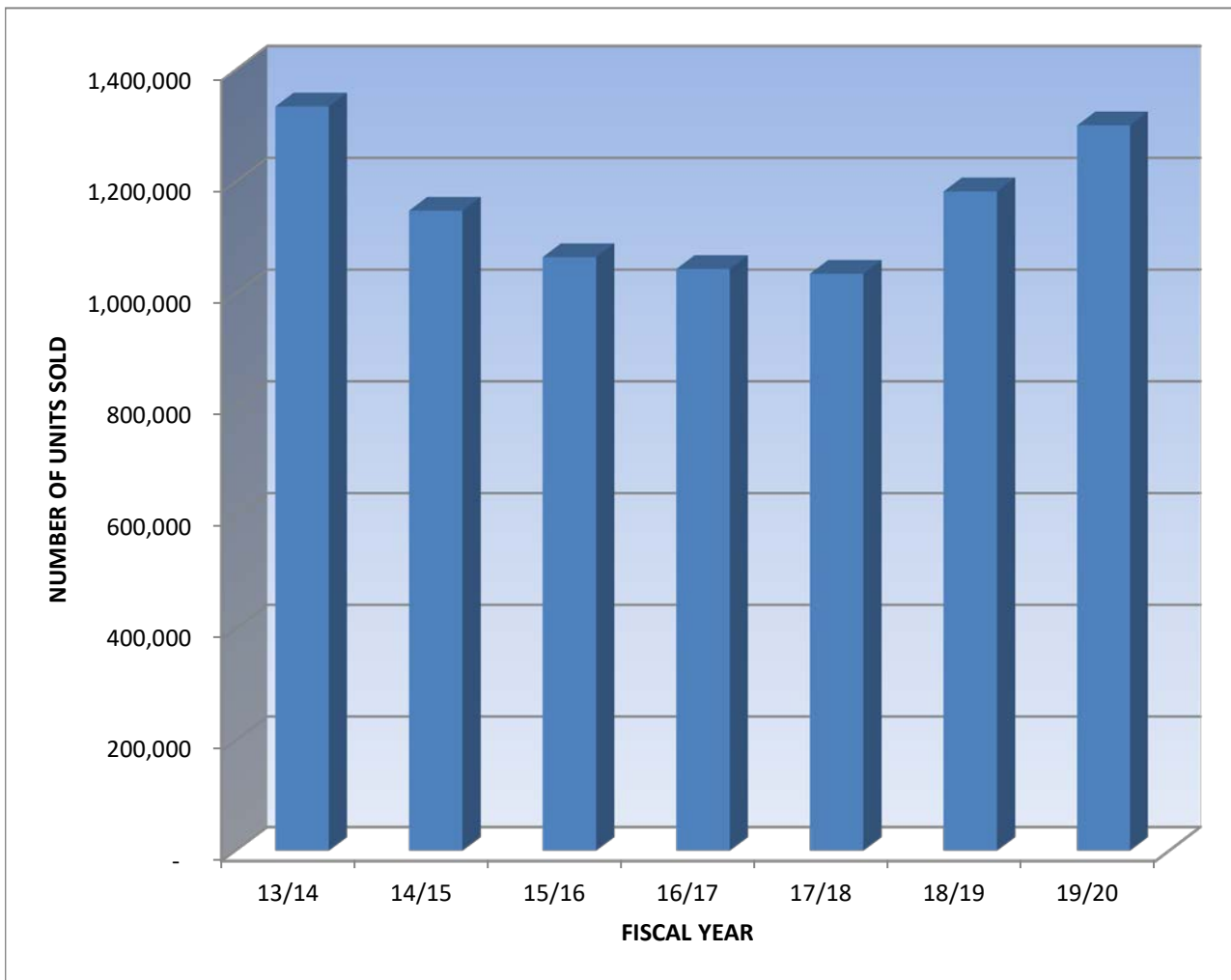
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	APPROVED AMENDED FY 2018-2019 BUDGETED	OPERATIONS FY 2019-2020 BUDGET	Increase (Decrease)	% Change
1-700-7004-00-00	Utilities-Electric-Bldgs&Grounds	25,585	26,975	1,390	5.4%
1-700-7005-00-00	Utilities-Telephones	25,875	26,975	1,100	4.3%
1-700-7006-00-00	Utilities-Sewer - NPDES	7,943	7,263	(680)	-8.6%
1-700-7000-00-00	UTILITIES	316,917	326,813	9,896	3.1%
1-710-7101-00-00	Prof Serv - District Counsel	65,000	75,000	10,000	15.4%
1-710-7102-00-00	Prof Serv - District Engineer	100,000	100,000	-	0.0%
1-710-7103-00-00	Prof Serv - IT	22,000	22,000	-	0.0%
1-710-7104-00-00	Prof Serv- Annual Finance Audit	18,850	19,425	575	3.1%
1-710-7105-00-00	Mnmgt Consult	-	-	-	na
1-710-7106-00-00	Prof Serv- Accounting & Payroll	24,000	24,000	-	0.0%
1-710-7107-00-00	Prof Serv- Customer Billing	60,000	60,000	-	0.0%
1-710-7109-00-00	Prof Serv - Answering Svs	4,000	4,000	-	0.0%
1-710-7110-00-00	Prof Serv - Miscellaneous	352,550	152,550	(200,000)	-56.7%
1-710-7111-00-00	Prof Serv - District Treasurer	3,600	3,600	-	0.0%
1-710-7100-00-00	PROFESSIONAL SERVICES	650,000	460,575	(189,425)	-29.1%
1-720-7201-00-00	Director Travel	4,000	4,000	-	0.0%
1-720-7202-00-00	Director Expense	1,600	1,600	-	0.0%
1-720-7203-00-00	Elections	15,000	-	(15,000)	-100.0%
1-720-7204-00-00	Employee Travel/Training	24,400	24,400	-	0.0%
1-720-7205-00-00	Meetings Expense	5,000	7,500	2,500	50.0%
1-720-7200-00-00	TRAINING & TRAVEL	50,000	37,500	(12,500)	-25.0%
1-730-7302-00-00	Restricted Earnings Expense - Interest LAIF	225,000	225,000	-	0.0%
1-730-7300-00-00	RESTRICTED EARNINGS EXPENSE	225,000	225,000	-	0.0%
1-800-8001-00-00	Working Reserves: Capital	-	-	-	na
1-800-8002-00-00	Working Reserves: Operating	-	-	-	na
1-800-8000-00-00	RESERVES	-	-	-	na
	FINANCING COSTS - COP	-	-	-	-
1-900-9010-00-00	DEPRECIATION	931,500	970,000	38,500	4.1%
1-740-7405-00-00	DEBT SERVICE 2016 COPs	1,051,500	1,069,200	17,700	1.7%
SUB-TOTAL - OPERATIONAL EXPENSES		10,029,989	9,954,046	(75,942)	-0.8%
TOTAL OPERATING EXPENSES		13,132,176	13,437,523	305,347	2.3%
	NET OPERATING SURPLUS/(LOSS)				
	TRANSFER TO CAPITAL	445,625	283,477	(162,147)	na
	DEBT SERVICE COVERAGE	1.91	1.93		

**MID-PENINSULA WATER DISTRICT
CAPITAL BUDGET FOR FY 2019-2020
CAPITAL OUTLAY/CAPITAL PROJECTS**

DESCRIPTION	APPROVED AMENDED FY 2018-2019 BUDGET \$	CAPITAL FY 2019-2020 BUDGET \$
CAPITAL IMPROVEMENTS - WORK IN PROCESS (WIP)		
2017 Joint WMR and Belmont Sewer Rehab Project (Pay-Go Portion)	750,000	-
2017 Water Main Replacement CIP (Pay-Go Portion)	5,000	-
AMI Meter Change Out Program	678,500	-
	<hr/>	
CAPITAL IMPROVEMENTS - WIP TOTAL	1,433,500	-
	<hr/>	
CAPITAL OUTLAY		
Replacement Mini-Excavator for Operations	45,998	-
Replacement Service Truck for Operations	90,000	-
Replace Hybrid Vehicles	65,783	-
Replace Fuel Station Controller @ Dairy Lane Operations Center	30,000	-
Phase 2 SCADA System Replacement	50,000	-
Miscellaneous Capital Outlay/Projects	50,000	50,000
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CAPITAL OUTLAY TOTAL	331,781	50,000
	<hr/>	
CAPITAL IMPROVEMENTS & CAPITAL OUTLAY TOTAL	1,765,281	50,000
	<hr/>	
DEPRECIATION	931,500	970,000
TRANSFER FROM OPS	445,625	283,477
TRANSFER (TO)/FROM CAPITAL RESERVES (PRIOR YEAR) *	595,000	-
TRANSFER (TO)/FROM CAPITAL RESERVES	(206,844)	(1,203,477)
CAPITAL OUTLAY/CAPITAL PROJECTS	(1,765,281)	(50,000)
NET RESULTS OF CAPITAL	<hr/> (0) <hr/>	<hr/> (0) <hr/>
* COMMITTED FROM PRIOR YEAR:		
Joint CIP with City of Belmont	\$ 500,000	
Proceeds from sale of Surplus Items	\$ 95,000	
	<hr/> \$ 595,000 <hr/>	

**WATER SALES ANALYSIS
MID-PENINSULA WATER DISTRICT
APPROVED BUDGET - FISCAL YEAR 2018/2019**

Fiscal Year	Actual Number of Units Sold
13/14	1,335,319
14/15	1,148,813
15/16	1,065,517
16/17	1,044,423
17/18	1,035,916
18/19	1,183,295
19/20	1,301,625 Projected



WATER SALES ANALYSIS
MID-PENINSULA WATER DISTRICT
Operating Revenue vs Operating Expenses

Fiscal Year	Revenues	Expenses
09/10	7,082,219	6,995,624
10/11	7,793,618	7,487,137
11/12	9,028,136	9,014,267
12/13	9,875,689	8,934,651
13/14	10,360,026	8,981,349
14/15	9,922,334	9,293,119
15/16	11,623,320	10,923,320
16/17	11,263,802	10,856,950
17/18	11,407,720	12,342,912
18/19	12,992,000	12,992,000
19/20	13,721,000	13,437,523

