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**BOARD FINANCE COMMITTEE MEETING**  
**WEDNESDAY, APRIL 13, 2022, at 9:30AM**

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**DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED  
VIA TELECONFERENCE ONLY (NO PHYSICAL LOCATION)  
PURSUANT TO ASSEMBLY BILL 361 (GOVERNMENT CODE SECTION 54953)**

**MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON**

Public comments may be made during the meeting, or submitted before the meeting via email to General Manager, Tammy Rudock, at [tammyr@midpeninsulawater.org](mailto:tammyr@midpeninsulawater.org)

Please indicate in your email the agenda item to which your comment applies.

Comments submitted before the meeting will be provided to the Board before or during the meeting.

Should the teleconference platform not be operational, please check the MPWD website home page for updated information and/or further instructions at: [www.midpeninsulawater.org](http://www.midpeninsulawater.org)

Board members, staff, consultants, and the public may participate remotely.

**Meeting Link: <https://us06web.zoom.us/j/81933392405>**

**Dial by Telephone (U.S. Toll Free): [1-877-788-0099](tel:1-877-788-0099)**

**Meeting ID: 819 3339 2405**

## **AGENDA**

**1. Call to Order**

A. Roll Call

**2. Public Comment**

*If you wish to address the Committee, please follow the directions at the top of the agenda. If you have anything that you wish distributed to the Committee and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.*

3. **Receive Report on SFPUC Wholesale Customer Water Rate Adjustment effective July 1, 2022, and Review Proposed MPWD Water Rates Schedule after Pass-Through**
4. **Discuss Preliminary Summary Draft FY 2022/2023 Operating & Capital Budgets**
5. **Discuss Proposed Scope of Work by Chavan & Associates, LLP, CPAs for Monthly Professional Accounting and District Treasurer Services**
6. **Finance Committee Meeting Schedule:**
  - **May 4, 2022 @ 9:00AM (Virtual)**
  - **June 8, 2022 @ 9:00AM**
  - **September 7, 2022 @ 9:00AM**
  - **October 12, 2022 @ 9:00AM**
7. **Adjournment**

This agenda was posted at the Mid-Peninsula Water District's office, 3 Dairy Lane, in Belmont, California, and on its website at [www.midpeninsulawater.org](http://www.midpeninsulawater.org).

**ACCESSIBLE PUBLIC MEETINGS**

*Upon request, the Mid-Peninsula Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation (including auxiliary aids or services), to enable individuals with disabilities to participate in public meetings and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested. Requests should be sent to the General Manager y at (650) 591-8941 or [tammyr@midpeninsulawater.org](mailto:tammyr@midpeninsulawater.org). Requests must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.*



April 8, 2022

Ms. Nicole Sandkulla  
 CEO/General Manager  
 Bay Area Water Supply & Conservation Agency  
 155 Bovet Road, Suite 650  
 San Mateo, CA 94402

Re: Fiscal Year 2022-23 Wholesale Water Rates Notice

Dear Ms. Sandkulla,

The San Francisco Public Utilities Commission (SFPUC) has determined that the **Fiscal Year 2022-23 Wholesale Water Rates will be \$4.75 per CCF**, representing a \$0.65 per CCF or 15.9% increase from the current rate for treated wholesale water effective July 1, 2022. As required by WSA Section 6.03.A, the SFPUC has scheduled a public hearing to consider the adoption of the wholesale water rate, as follows:

May 10, 2022, 1:30 PM  
 San Francisco City Hall  
 1 Dr. Carlton B. Goodlett Place, Room 400  
 San Francisco, CA 94102

Over the past five years, there were no wholesale rate changes – as the SFPUC optimized for rate stability and the spending down of the balancing account. As of June 30, 2021, there is \$87 million in the balancing account that is owed to wholesale customers, of which SFPUC plans to fully repay the wholesale customers by the end of Fiscal Year 2022-23. To most accurately forecast the Fiscal Year 2021-22 year-end balancing account, the Fiscal Year 2022-23 rate was calculated based on actual Fiscal Year 2021-22 sales data through February of this year.

Since the Wholesale Customer Annual Meeting on February 17, 2022, several factors outside of our control have changed, presenting further financial challenges to the Water Enterprise. The rising interest rate environment has eliminated debt service savings that SFPUC planned to realize for Fiscal Year 2022-23 and beyond. Additionally, worsening drought conditions and further calls for conservation in the state are projected to lower revenues in the next two years as customers rise to the call for conservation. Finally, the SFPUC faces growing costs in this upcoming fiscal year, particularly debt service on previously issued bonds.

**London N. Breed**  
 Mayor

**Anson Moran**  
 President

**Newsha Ajami**  
 Vice President

**Sophie Maxwell**  
 Commissioner

**Tim Paulson**  
 Commissioner

**Dennis J. Herrera**  
 General Manager

Services of the San Francisco Public Utilities Commission

**OUR MISSION:** To provide our customers with high-quality, efficient and reliable water, power and sewer services in a manner that values environmental and community interests and sustains the resources entrusted to our care.



The SFPUC is required to generate sufficient revenues to pay operations and maintenance expenditures and debt service, and to meet SFPUC debt service coverage ratio policy minimums. While the financial picture has worsened for FY 2022-23, the SFPUC has maintained the projected wholesale rate increase of 15.9% presented at the Wholesale Customer Annual Meeting, and will continue to use various financial measures, including the spend down of the wholesale balancing account, to stabilize required rate increases.

### **Untreated Wholesale Water Rate Discount Factor**

The Fiscal Year 2022-23 Untreated Wholesale Water Rate Discount will be \$0.43 per CCF, an increase of \$0.07 from the current rate, effective July 1, 2022. The discount factor is equal to the Harry Tracy Water Treatment Plant total projected cost. The discount is calculated by dividing the relevant cost by total wholesale water deliveries. The increase is primarily driven by lower wholesale volumes, which results in the excluded costs being divided by a lower number.

### **Fiscal Year 2022-23 Billing**

As in prior years, the following charges, unrelated to the Wholesale Revenue Requirement, will be effective July 1, 2022:

- **BAWSCA Bond Surcharge:** The monthly bills include the February 2013 prepayment of the Pre-2009 Assets surcharge for the repayment of BAWSCA issued bonds. The amounts of the surcharge are proportionate to water consumption and have been adjusted accordingly. The SFPUC bills and collects the surcharge on behalf of BAWSCA and remits these amounts to the trustee.
- **Late Fees:** As part of the response to the current pandemic, the SFPUC waived late fees on past due balances through July 1, 2023. After this time, late payment penalties as specified in Schedule W-44 will once again be in effect. The SFPUC encourages Wholesale customers to sign up for electronic billing and payment services to make timely payments and to avoid late fees. Please sign up with our SFPUC BillPay service at [myaccount-water.sfpuc.org](http://myaccount-water.sfpuc.org) to receive and pay your bills online. If you have any questions, please contact customer assistance at (415) 551-3000.

### **Enclosures**

Per WSA Section 6.03.A, supporting documents are required if there is a rate increase. We are attaching the following:

- Attachment N-1: Balancing Account/Rate Setting Calculation: A table showing the change in the Wholesale Revenue Requirement and how the wholesale rate was calculated
- Attachment N-3: Schedule of Projected Water Sales, Wholesale Revenue Requirements and Wholesale Rates: A schedule showing

projected Wholesale Customer water sales and rates for the proposed rate year and the following four fiscal years

- FY 2022-23 Calculation of Untreated Water Discount Factor
- Schedule W-25: Wholesale Use with Long-Term Contract - Proposed Fiscal Year 2022-23 Wholesale Customer water rates
- Fiscal Year 2022-23 BAWSCA Bond Surcharge letter and schedule showing the bond surcharge for each member agency

If you have any questions, please contact me at 415-487-5227 or [efranks@sfgwater.org](mailto:efranks@sfgwater.org)

Sincerely,



Erin Franks  
Rates Administrator

Enclosures

cc: Dennis Herrera, SFPUC, General Manager  
Ronald Flynn, SFPUC, Chief of Staff  
Steve Ritchie, SFPUC, Water Enterprise Assistant General Manager  
Charles Perl, SFPUC, Deputy CFO  
Kristina Alagar Cordero, SFPUC, Director of Financial Planning  
Alison Kastama, SFPUC, BAWSCA Liaison  
Catherine Malina, SF City Attorney  
Christina Tang, BAWSCA, Finance Manager

**Balancing Account / Rate-Setting Calculation**  
**Reference Section 6.03.A.3**  
**Fiscal Year 2022-23**

Schedule N-1

	FY 2020-21	FY 2021-22	FY 2022-23
<b>1. Actual Changes to Balancing Account for FY 2020-21</b>			
A. Balancing Account as of June 30, 2020 (unaudited)	\$ (63,393,776)		
B. Interest on Balancing Account and Coverage Reserve	\$ (1,139,197)		
C. Wholesale Revenues for Fiscal Year	\$ (275,113,885)		
D. Wholesale Revenue Requirement for Fiscal Year	\$ 245,743,192		
E. Net Change in Wholesale Revenue Coverage	\$ 2,431,211		
F. Settlement Credits or Other Adjustments	\$ 4,382,469		
<b>G Balancing Account as of June 30, 2021 (unaudited)</b>	<b>\$ (87,089,986)</b>		
<b>2. Projected Changes to Balancing Account for FY 2021-22</b>			
A. Balancing Account as of June 30, 2021		\$ (87,089,986)	
B. Interest on Balancing Account and Coverage Reserve		\$ (617,562)	
C. Wholesale Revenues for Fiscal Year		\$ (246,152,161)	
D. Wholesale Revenue Requirement for Fiscal Year		\$ 286,998,565	
E. Settlement Credits or Other Adjustments		\$ -	
F. Balancing Account as of June 30, 2022		\$ (46,861,144)	
G. Net Change in Wholesale Revenue Coverage		\$ 2,278,271	
<b>H. Total Revenue Deficiency or (Surplus)</b>		<b>\$ (44,582,873)</b>	
<b>3. Projected Changes to Balancing Account for FY 2022-23</b>			
A. Balancing Account as of June 30, 2022			\$ (44,582,873)
B. Interest on Balancing Account and Coverage Reserve			\$ (446,246)
C. Wholesale Revenues for Fiscal Year			\$ (267,871,466)
D. Wholesale Revenue Requirement for Fiscal Year			\$ 302,588,214
E. Settlement Credits or Other Adjustments			\$ -
F. Balancing Account as of June 30, 2023			\$ (10,312,372)
G. Net Change in Wholesale Revenue Coverage			\$ 14,151,740
<b>H. Total Revenue Deficiency or (Surplus)</b>			<b>\$ 3,839,368</b>

Schedule of Projected Water Sales, Wholesale Revenue Requirements, and Wholesale Rates

Schedule N-3

Reference Section 6.03.A.3

Fiscal Year 2022-23

	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27
<b>Water Enterprise</b>						
<b>Operations &amp; Maintenance Expenses</b>						
Source of Supply	\$ 17,789,221	\$ 18,273,114	\$ 18,593,691	\$ 19,432,883	\$ 21,101,621	\$ 21,712,498
Pumping	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Treatment	\$ 35,859,193	\$ 36,834,618	\$ 37,480,831	\$ 39,172,459	\$ 42,536,271	\$ 43,767,666
Transmission & Distribution	\$ 19,973,195	\$ 20,516,496	\$ 20,876,430	\$ 21,818,649	\$ 23,692,257	\$ 24,378,131
Customer Services	\$ 243,983	\$ 250,619	\$ 255,016	\$ 266,526	\$ 289,413	\$ 297,791
<b>Total Operations &amp; Maintenance Expenses</b>	<b>\$ 73,865,591</b>	<b>\$ 75,874,848</b>	<b>\$ 77,205,968</b>	<b>\$ 80,690,517</b>	<b>\$ 87,619,563</b>	<b>\$ 90,156,086</b>
<b>Administrative &amp; General Expenses</b>						
Countywide Cost Allocation Plan (COWCAP)	\$ 1,454,767	\$ 1,494,338	\$ 1,520,554	\$ 1,589,182	\$ 1,725,648	\$ 1,775,604
SFPUC Bureaus	\$ 17,230,525	\$ 17,699,222	\$ 18,009,730	\$ 18,822,566	\$ 20,438,895	\$ 21,030,587
Compliance Audit	\$ 108,405	\$ 111,354	\$ 113,307	\$ 118,421	\$ 128,590	\$ 132,313
Other Administrative & General	\$ 8,313,398	\$ 8,539,535	\$ 8,689,349	\$ 9,081,527	\$ 9,861,375	\$ 10,146,854
<b>Total Administrative &amp; General Expenses</b>	<b>\$ 27,107,095</b>	<b>\$ 27,844,449</b>	<b>\$ 28,332,941</b>	<b>\$ 29,611,696</b>	<b>\$ 32,154,508</b>	<b>\$ 33,085,358</b>
<b>Property Taxes</b>	<b>\$ 1,582,139</b>	<b>\$ 1,625,175</b>	<b>\$ 1,653,687</b>	<b>\$ 1,728,323</b>	<b>\$ 1,876,737</b>	<b>\$ 1,931,067</b>
<b>Capital Cost Recovery</b>						
Pre-2009 Assets (K-1 to K-4)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pre-2009 Assets (K-5)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service on New Assets	\$ 159,474,548	\$ 168,034,980	\$ 167,208,108	\$ 169,878,841	\$ 175,167,792	\$ 174,682,616
Revenue Credit for BABs Subsidy	\$ (14,203,277)	\$ (13,559,130)	\$ (13,119,799)	\$ (13,060,270)	\$ (12,972,112)	\$ (12,650,242)
Revenue Funded Capital	\$ 13,553,940	\$ 16,452,500	\$ 16,255,000	\$ 16,547,500	\$ 16,835,000	\$ 16,857,500
<b>Total Capital Cost Recovery</b>	<b>\$ 158,825,211</b>	<b>\$ 170,928,351</b>	<b>\$ 170,343,309</b>	<b>\$ 173,366,071</b>	<b>\$ 179,030,681</b>	<b>\$ 178,889,874</b>
<b>Hetch Hetchy Water &amp; Power</b>						
<b>Operations &amp; Maintenance Expenses</b>	<b>\$ 21,897,738</b>	<b>\$ 22,493,390</b>	<b>\$ 22,888,006</b>	<b>\$ 23,921,014</b>	<b>\$ 25,975,156</b>	<b>\$ 26,727,118</b>
<b>Administrative &amp; General Expenses</b>						
Countywide Cost Allocation Plan (COWCAP)	\$ 346,990	\$ 356,429	\$ 362,682	\$ 379,051	\$ 411,600	\$ 423,516
SFPUC Bureaus	\$ 3,623,344	\$ 3,721,905	\$ 3,787,200	\$ 3,958,129	\$ 4,298,021	\$ 4,422,445
Other Administrative & General	\$ 4,164,223	\$ 4,277,496	\$ 4,352,539	\$ 4,548,983	\$ 4,939,613	\$ 5,082,611
<b>Total Administrative &amp; General Expenses</b>	<b>\$ 8,134,557</b>	<b>\$ 8,355,829</b>	<b>\$ 8,502,421</b>	<b>\$ 8,886,162</b>	<b>\$ 9,649,234</b>	<b>\$ 9,928,572</b>

Schedule of Projected Water Sales, Wholesale Revenue Requirements, and Wholesale Rates

Schedule N-3

Reference Section 6.03.A.3

Fiscal Year 2022-23

	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27
<b>Property Taxes</b>	\$ 208,557	\$ 214,231	\$ 217,989	\$ 227,827	\$ 247,391	\$ 254,553
<b>Capital Cost Recovery</b>						
Pre-2009 Assets (K-1 to K-4)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pre-2009 Assets (K-5)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service on New Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Funded Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Capital Cost Recovery</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Wholesale Revenue Requirement</b>	\$ 286,998,565	\$ 302,588,214	\$ 304,312,964	\$ 313,382,199	\$ 331,070,256	\$ 335,330,885
Balancing Account as of June 30 (Beginning of Year)	\$ (87,089,986)	\$ (44,582,873)	\$ 3,839,368	\$ 12,058,757	\$ 9,115,621	\$ 3,446,599
Balancing Account Deferral	\$ 44,582,873	\$ (3,839,368)	\$ (12,058,757)	\$ (9,115,621)	\$ (3,446,599)	\$ 2,562,368
Interest on Balancing Account and Coverage Reserve	\$ (617,562)	\$ (446,246)	\$ (215,621)	\$ (209,561)	\$ (226,713)	\$ (269,426)
Settlement Credits and Other Adjustments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wholesale Debt Service Coverage Reserve	\$ 2,278,271	\$ 14,151,740	\$ (135,640)	\$ 1,110,517	\$ 4,636,444	\$ 78,583
<b>Wholesale Revenues Before Rate Change</b>						
Volumetric Charges	\$ (241,838,161)	\$ (227,491,708)	\$ (263,673,236)	\$ (312,912,291)	\$ (336,835,009)	\$ (336,835,009)
Excess Use Charges / Minimum Purchase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Service Charges	\$ (4,314,000)	\$ (4,314,000)	\$ (4,314,000)	\$ (4,314,000)	\$ (4,314,000)	\$ (4,314,000)
<b>Total Wholesale Deficiency or (Credit)</b>	\$ (0)	\$ 36,065,759	\$ 27,755,078	\$ -	\$ -	\$ -
<i>Wholesale Deficiency or (Credit) as a Percent of Volumetric Charges</i>	0.0%	15.9%	10.5%	0.0%	0.0%	0.0%
Projected Water Sales (MGD)	120.9 MGD	113.7 MGD	113.4 MGD	122.1 MGD	131.5 MGD	131.5 MGD
Projected Water Sales (CCF)	58,984,917	55,485,782	55,510,155	59,602,341	64,159,049	64,159,049
Wholesale Deficiency or Credit (\$/CCF)	\$0.00	\$0.65	\$0.50	\$0.00	\$0.00	\$0.00
<b>Wholesale Rate (\$/CCF)</b>	<b>\$4.10</b>	<b>\$4.75</b>	<b>\$5.25</b>	<b>\$5.25</b>	<b>\$5.25</b>	<b>\$5.25</b>
Projected Service Charge Revenues	\$ 4,314,000	\$ 4,314,000	\$ 4,314,000	\$ 4,314,000	\$ 4,314,000	\$ 4,314,000
Projected Volume Charge Revenues	\$ 241,838,161	\$ 263,557,466	\$ 291,428,314	\$ 312,912,291	\$ 336,835,009	\$ 336,835,009
<b>Total Wholesale Revenues After Rate Change</b>	<b>\$ 246,152,161</b>	<b>\$ 267,871,466</b>	<b>\$ 295,742,314</b>	<b>\$ 317,226,291</b>	<b>\$ 341,149,009</b>	<b>\$ 341,149,009</b>



**Calculation of Untreated Water Discount Rate for Coastside County Water District  
Rate-Setting for Fiscal Year 2022-23**

**Wholesale Share of HTWTP Expenses to be Removed**

Operations & Maintenance	\$	11,120,823
Cash Funded Capital	\$	-
Debt Service	\$	12,917,533
<b>Total HTWTP Expense to be Removed</b>	<b>\$</b>	<b>24,038,355</b>

**Total Wholesale Water Consumption (CCF) 55,485,782**

<b>Untreated Water Rate Discount (\$/CCF)</b>	<b>\$</b>	<b>0.43</b>
<b>Untreated Water Rate Discount (\$/acre foot)</b>	<b>\$</b>	<b>187.31</b>

**Impact on Wholesale and Retail Customers**

Untreated Water Rate Discount (\$/CCF)	\$	(0.43)
Projected Coastside County Water District Annual Consumption (CCF)		512,085
Net Impact of Untreated Water Rate Discount	\$	(220,197)

	<b>Wholesale</b>	<b>Retail</b>
Proportional Annual Use	65.81%	34.19%
Allocation of Untreated Water Rate Discount	\$ (144,911)	\$ (75,285)
Projected Annual Treated Water Usage (CCF)	54,973,697	26,358,149
Average Wholesale Rate Impact (\$/CCF)	\$ (0.0026)	\$ (0.0029)

**SCHEDULE W-25: Wholesale Use with Long-Term Contract**

For service to municipalities, water districts and others who, under long-term contracts, purchase water for resale:

**First:** A Monthly Service Charge base on the type and size of the meter:

<b>Meter Size</b>	<b>Disc/Compound Meters</b>	<b>Crest Meters</b>	<b>Magnetic Meters</b>	<b>Turbine Meters</b>
5/8 in.	\$11	-	-	-
3/4 in.	\$18	-	-	-
1 in.	\$30	-	-	-
1 1/2 in.	\$43	-	-	-
2 in.	\$79	-	-	-
3 in.	\$158	-	-	-
4 in.	\$318	\$353	-	\$577
6 in.	\$476	\$685	-	\$1,256
8 in.	\$635	\$1,335	\$2,265	\$1,875
10 in.	\$793	\$1,732	-	\$3,391
12 in.	\$953	\$1,840	\$5,159	-
16 in.	\$1,270	\$5,628	-	\$7,215
18 in.	-	\$6,133	-	-
20 in.	-	\$6,349	-	-

The service charge for a battery of meters installed on one service in lieu of one meter or for a special type of meter, shall be based on the size of single or multiple standard type meters of equivalent capacity.

**Second:** A charge for water delivered based on one-month's meter readings:

**\$2,069.10 per acre-foot**                      **or**                      **\$4.75 per 100 cu. ft.**

**Third:** An Untreated Wholesale Water Rate Discount Factor for Wholesale Customers receiving untreated water, based on one-month's meter readings:

**(\$187.31) per acre-foot**                      **or**                      **(\$0.43) per 100 cu. ft.**



March 22, 2022

Ms. Erin Franks, Rate Administrator  
San Francisco Public Utilities Commission  
525 Golden Gate Avenue, 4th Floor  
San Francisco, CA 94102

**Subject: BAWSCA FY 2022-23 Bond Surcharge Schedule**

Dear Erin:

Pursuant to Section 3.01 (a) of the Prepayment and Collection Agreement between the Bay Area Water Supply and Conservation Agency (BAWSCA) and the City and County of San Francisco (San Francisco), dated January 1, 2013 (Agreement), BAWSCA shall deliver a written schedule to San Francisco at least 45 days prior to the beginning of each fiscal year showing the amount of the surcharge that BAWSCA seeks to impose for such fiscal year.

Table 1 includes BAWSCA's FY2022-23 annual and monthly bond surcharge for each member agency that was adopted by the BAWSCA Board on March 17, 2022. Pursuant to Section 3.02 (a) of the Agreement, San Francisco shall include the identified monthly surcharge in the first wholesale water bill for the largest amount delivered to BAWSCA's member agencies each month, effective July 1, 2022.

As a heads up, BAWSCA expects to notify the SFPUC for a revised FY 2022-23 monthly surcharge schedule, as shown in Table 2, after BAWSCA's settlement of the 2023A refunding bonds in January 2023. Assuming the settlement is completed on January 5, 2023, the monthly surcharges in Table 1 would be collected through the February 2023 billings and the reduced monthly surcharges would apply to the March – June 2023 billings, as shown in Table 2. The Agreement allows BAWSCA to revise bond surcharges as of the first day of the calendar month which is at least 45 days after notice of such reduction is provided by BAWSCA to SFPUC. If such notice is not provided to the SFPUC, the monthly surcharges stated in Table 1 will remain in effect.

If you have any questions about the billing of BAWSCA's surcharges, please contact me at (650) 421-3448.

Sincerely,

A handwritten signature in cursive script that reads "Christina Tang".

Christina Tang  
Finance Manager

Attachments:

Table 1. BAWSCA FY 2022-23 Bond Surcharges Effective July 1, 2022

Table 2. Revised BAWSCA FY 2022-23 Bond Surcharges Effective March 1, 2023

cc: Charles Perl, SFPUC  
Kristina Cordero, SFPUC  
Nicole Sandkulla, BAWSCA  
Allison Schutte, BAWSCA Legal Counsel

## Attachments

**Table 1. BAWSCA FY 2022-23 Bond Surcharges Effective July 1, 2022**

Agency	Annual Bond Surcharge	Monthly Bond Surcharge	Agency	Annual Bond Surcharge	Monthly Bond Surcharge
Alameda County WD	\$1,962,564	\$163,547	Mid Pen WD	\$461,616	\$38,468
Brisbane Water	\$73,668	\$6,139	Millbrae	\$295,272	\$24,606
Burlingame	\$522,816	\$43,568	Milpitas	\$949,680	\$79,140
Coastside County WD	\$307,044	\$25,587	Mountain View	\$1,455,288	\$121,274
CWS - Bear Gulch	\$2,497,308	\$208,109	North Coast WD	\$500,688	\$41,724
CWS - Mid Peninsula	\$2,369,496	\$197,458	Palo Alto	\$1,726,200	\$143,850
CWS - South SF	\$756,756	\$63,063	Purissima Hills WD	\$382,824	\$31,902
Daly City	\$610,404	\$50,867	Redwood City	\$1,537,836	\$128,153
East Palo Alto WD	\$256,368	\$21,364	San Bruno	\$181,500	\$15,125
Estero Municipal ID	\$779,532	\$64,961	San Jose (North)	\$687,600	\$57,300
Guadalupe Valley	\$20,256	\$1,688	Santa Clara	\$571,392	\$47,616
Hayward	\$2,561,736	\$213,478	Stanford University	\$212,628	\$17,719
Hillsborough	\$538,608	\$44,884	Sunnyvale	\$1,825,332	\$152,111
Menlo Park	\$519,240	\$43,270	Westborough WD	\$130,620	\$10,885
<b>Total</b>				<b>\$24,694,272</b>	<b>\$2,057,856</b>

**Table 2. Revised BAWSCA FY 2022-23 Bond Surcharges Effective March 1, 2023\***

Agency	Monthly Surcharge Jul 2022 - Feb 2023	Monthly Surcharge Mar 2023 - Jun 2023	Adjusted Annual Surcharge	Agency	Monthly Surcharge Jul 2022 - Feb 2023	Monthly Surcharge Mar 2023 - Jun 2023	Adjusted Annual Surcharge
Alameda County WD	\$163,547	\$119,254	\$1,785,392	Mid Pen WD	\$38,468	\$26,312	\$412,992
Brisbane Water	\$6,139	\$4,179	\$65,828	Millbrae	\$24,606	\$15,954	\$260,664
Burlingame	\$43,568	\$28,157	\$461,172	Milpitas	\$79,140	\$54,141	\$849,684
Coastside County WD	\$25,587	\$18,772	\$279,784	Mountain View	\$121,274	\$84,440	\$1,307,952
CWS - Bear Gulch	\$208,109	\$152,516	\$2,274,936	North Coast WD	\$41,724	\$29,595	\$452,172
CWS - Mid Peninsula	\$197,458	\$136,762	\$2,126,712	Palo Alto	\$143,850	\$98,156	\$1,543,424
CWS - South SF	\$63,063	\$41,635	\$671,044	Purissima Hills WD	\$31,902	\$23,001	\$347,220
Daly City	\$50,867	\$34,058	\$543,168	Redwood City	\$128,153	\$88,239	\$1,378,180
East Palo Alto WD	\$21,364	\$14,269	\$227,988	San Bruno	\$15,125	\$10,659	\$163,636
Estero Municipal ID	\$64,961	\$44,899	\$699,284	San Jose (North)	\$57,300	\$37,700	\$609,200
Guadalupe Valley	\$1,688	\$755	\$16,524	Santa Clara	\$47,616	\$32,758	\$511,960
Hayward	\$213,478	\$145,701	\$2,290,628	Stanford University	\$17,719	\$11,418	\$187,424
Hillsborough	\$44,884	\$32,225	\$487,972	Sunnyvale	\$152,111	\$106,803	\$1,644,100
Menlo Park	\$43,270	\$29,529	\$464,276	Westborough WD	\$10,885	\$7,232	\$116,008
<b>Total</b>					<b>\$2,057,856</b>	<b>\$1,429,119</b>	<b>\$22,179,324</b>

\* Subject to the settlement of the 2023A Bonds on January 5, 2023 and notification thereof by BAWSCA to SFPUC



**ATTACHMENT A  
WATER SERVICE ORDINANCE 103**

**SCHEDULE OF RATES AND FEES**

**I. SERVICE CONNECTION CHARGES**

Service connections to the Mid-Peninsula Water District (MPWD) system require payment of a Meter Charge, Service Line and Installation Charge, Water Capacity Charge, and Water Demand Offset Charge. Charges are based upon the size of the service connection.

A. Meter Charge – CURRENT ACTUAL COST

B. Service Line and Installation Charge – CURRENT ACTUAL COST

An advance deposit will be required for service connections in the amount of the MPWD's estimate of the total cost to install. Any excess of actual installed costs shall be refunded to applicant. Any shortfall between the MPWD's estimate and actual installed costs shall be paid by the applicant prior to water service being activated.

### C. Water System Capacity Charges

Water System Capacity Charges	
<p><b>RESIDENTIAL</b>  <i>Charge applies per residential dwelling unit</i></p> <p><b>Single Family Detached Dwelling Unit</b>  <i>Charge applies to residential dwelling units served by meters up to 1-inch</i></p> <p><b>Multi-Family Dwelling Unit</b>  <i>Includes: apartments, townhouses, condominiums, and other developments with multiple residential units and separate irrigation meters as designated by the District</i></p>	<p><b>EFFECTIVE 10/01/18</b>  <u>Capacity Charge</u></p> <p>-</p> <p>\$10,043</p> <p>\$6,026</p>
<p><b>OTHER CONNECTIONS</b>  <i>Charge applies based on meter size</i></p> <p><u>Meter Size</u></p> <p>Up to 3/4-inch</p> <p>1-inch</p> <p>1-1/2-inch</p> <p>2-inch</p> <p>3-inch</p> <p>4-inch</p> <p>6-inch</p> <p>8-inch</p> <hr style="width: 20%; margin-left: 0;"/> <p><i>Note: Standard charges shown. The District reserves the right to calculate alternative charges on a case-by-case basis to ensure charges reflect estimated water demand and/or recover the full costs of facilities benefiting new or expanded water service connections.</i></p>	<p><b>EFFECTIVE 10/01/18</b>  <u>Capacity Charge</u></p> <p>-</p> <p>\$10,043</p> <p>\$16,738</p> <p>\$33,476</p> <p>\$53,561</p> <p>\$100,427</p> <p>\$167,379</p> <p>\$334,758</p> <p>\$535,613</p>

## D. Water Demand Offset Charges

<b>Water Demand Offset Charges</b>					
	UWMP Water Shortage Response Stages				
	Stage 1	Stage 2	Stage 3	Stage 4	
Water Supply Reduction	Up to 11%	12% - 18%	19% - 32%	33% - 50%	
Required Water Demand Offset	25%	50%	75%	100%	
<b>RESIDENTIAL</b>					
<i>Charge applies per residential dwelling unit</i>					
<b>Single Family Detached Dwelling Unit</b>					
	<b>EFF</b>				
	<b>10/01/18</b>	\$673	\$1,294	\$1,913	\$2,533
<i>Applies to residential dwelling units served by meters up to 1-inch.</i>					
<b>Multi-Family Dwelling Unit</b>					
	<b>EFF</b>				
	<b>10/01/18</b>	\$404	\$776	\$1,148	\$1,520
<i>Includes: apartments, townhouses, condominiums, and other developments with multiple residential units and separate irrigation meters as designated by the District</i>					
<b>OTHER CONNECTIONS - Charge based on meter size</b>					
<u>Meter Size</u>		<b>EFFECTIVE 10/01/18</b>			
Up to 3/4-inch	-	673	1,294	1,913	2,533
1-inch		1,121	2,156	3,189	4,222
1-1/2-inch		2,243	4,312	6,378	8,443
2-inch		3,589	6,900	10,204	13,509
3-inch		6,729	12,936	19,133	25,330
4-inch		11,214	21,560	31,889	42,218
6-inch		22,428	43,121	63,778	84,434
8-inch		35,886	68,994	102,044	135,095



**II. MONTHLY FIXED SYSTEM AND COMMODITY CHARGES**

<b>MPWD WATER RATES EFFECTIVE JULY 1, 2022</b>			
		<b>Rates Effective July 1, 2021</b>	<b>Rates Effective July 1, 2022</b>
<b>Fixed Monthly Charges</b>			
<i>Billed based on meter size</i>			
<u>Meter</u>	<u>Meter Ratio</u>		
5/8"	1.00	\$ 28.00	<b>\$ 28.00</b>
1"	1.50	42.00	<b>42.00</b>
1 1/2"	2.50	70.00	<b>70.00</b>
2"	4.00	112.00	<b>112.00</b>
3"	6.00	168.00	<b>168.00</b>
4"	10.00	280.00	<b>280.00</b>
6"	25.00	700.00	<b>700.00</b>
<b>Water Consumption Charges</b>			
<i>Billed based on monthly metered water use (\$/hcf)</i>			
<u>Residential Rate Tiers</u>			
Tier 1	0 - 2 hcf	\$ 5.86	<b>\$ 6.51</b>
Tier 2	3 - 8 hcf	8.69	<b>9.34</b>
Tier 3	9 - 20 hcf	10.60	<b>11.25</b>
Tier 4	Over 20 hcf	12.50	<b>13.15</b>
<u>Commercial Rate Tiers</u>			
Tier 1	0 - 5 hcf	\$ 7.80	<b>\$ 8.45</b>
Tier 2	Over 5 hcf	9.16	<b>9.81</b>
Note: 1 hcf = one hundred cubic feet or approximately 748 gallons.			

Pursuant to the Government Code, the MPWD reserves the right to increase its water consumption charges to recover any additional unanticipated SFPUC water rate increases.

**III. WATER SHORTAGE EMERGENCY RATES**

Water Shortage Emergency Rates may be implemented by authorization of MPWD’s Board of Directors.

**IV. PRIVATE FIRE PROTECTION SERVICE CHARGES**

- A. Residential \$1.25/Month
- B. Non-Residential \$6.25/Month

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**V. MISCELLANEOUS CHARGES – Effective January 1, 2019**

<b>User Fee Item</b>	<b>Fee</b>
Application for Regular or Temporary Service	\$10.00
Security Deposit	\$0.00
Payment with Credit/Debit Card	\$3.00
Late Payment Charge	\$10 per Month
48-Hour Notice	\$35.00
Shut-off/Restore Service	\$75.00
After-Hours Service Call	\$100.00
Returned Check	\$25.00
Photocopies, per page	\$0.25
Electronic Files via USB Storage Device	\$10 per service
Meter Test (Refundable if bad meter)	\$200.00
Fire Flow Test Report (Actual Cost)	\$500 Deposit for Actual Cost
Temporary Construction Water Connection: 1" Meter	\$550 dep + Fixed Monthly + Volume
Temporary Construction Water Connection: 3" Meter	\$2,500 dep + Fixed Monthly + Volume
Unauthorized Connection to Fire Hydrant	\$1,000.00
Unauthorized Hydrant Valve Operation	\$500.00
Commercial Plan Check Review	\$5,000.00
Residential Plan Check Review (3 units or larger)	\$3,000.00
Landscape Plan Check Review	\$400.00
Review, planning, and meeting time for projects not otherwise covered	Actual Cost
Labor - Administration	\$60.00
Labor - Operations Personnel w/Truck (Business Hours)	\$76.00
Labor - Operations Personnel w/Truck (Off Hours)	\$95.00
Equipment - Back Hoe, Dump Truck, Compressor	\$113.00
Labor - Executive Staff	\$121.00
Labor - Outside Principal Engineer	\$212.00
Labor - Outside Supporting Engineer	\$159.00
Labor - Outside Professional Services	Cost + 15%

**MID-PENINSULA WATER DISTRICT  
OPERATIONS BUDGET FOR FY 2021-2022  
PRELIMINARY  
DRAFT**

DESCRIPTION	APPROVED FY 2021/2022 BUDGET \$	ACTUALS 7/1/2021 3/31/2022	PRELIMINARY FY 2022/2023 BUDGET	INCREASE/ (DECREASE) FY 2021/2022 TO FY 2022/2023	% CHANGE
<b>OPERATING REVENUE</b>					
WATER COMMODITY CHARGES	9,600,000	7,263,165	11,000,000	1,400,000	14.6%
FIXED SYSTEM CHARGES	3,000,000	2,382,966	3,200,000	200,000	6.7%
PROPERTY TAX REVENUE	300,000	321,778	400,000	100,000	33.3%
LEASE OF PHYSICAL PROPERTY	150,000	156,413	180,000	30,000	20.0%
FIRE SERVICE CHARGES	14,000	12,868	17,000	3,000	21.4%
MISC CUSTOMER ACCOUNT FEES	52,206	15,878	50,000	(2,206)	-4.2%
INTEREST REVENUE - LAIF	60,000	12,710	30,000	(30,000)	-50.0%
SERVICE LINE & INSTALLATION CHARGES	60,000	52,081	60,000	-	0.0%
MISCELLANEOUS OPERATING	60,000	2,204	3,000	(57,000)	-95.0%
<b>TOTAL OPERATING REVENUE (SOURCES)</b>	<b>13,296,206</b>	<b>10,220,063</b>	<b>14,940,000</b>	<b>1,643,794</b>	<b>12.4%</b>
WATER SYSTEM CAPACITY CHARGES	40,000	33,418	40,000	-	0.0%
WATER DEMAND OFFSET CHARGES	20,000	1,346	5,000	(15,000)	-75.0%
MISCELLANEOUS NON-OPERATING	75,000	798,928	40,000	(35,000)	-46.7%
INTEREST REVENUE - COP	5,000	392	1,000	(4,000)	-80.0%
LANDSCAPE PERMIT REVENUE	15,000	-	5,000	(10,000)	-66.7%
<b>TOTAL NON-OPERATING REVENUE (SOURCES)</b>	<b>155,000</b>	<b>834,084</b>	<b>91,000</b>	<b>(64,000)</b>	<b>-41.3%</b>
<b>TOTAL REVENUE (SOURCES)</b>	<b>13,451,206</b>	<b>11,054,147</b>	<b>15,031,000</b>	<b>1,579,794</b>	<b>11.7%</b>
<b>OPERATING EXPENDITURES (USES)</b>					
SALARIES & WAGES	2,080,000	1,371,238	2,682,000	602,000	28.9%
PAYROLL TAXES & BENEFITS	1,001,008	546,857	994,100	(6,908)	-0.7%
PURCHASED WATER	5,674,979	4,057,278	6,580,000	905,021	15.9%
OUTREACH & EDUCATION	66,000	38,552	199,000	133,000	201.5%
MAINTENANCE & REPAIR - OPS SYSTEM	394,000	354,988	517,000	123,000	31.2%
MAINTENANCE & REPAIR - FACILITIES & EQUIPMENT	138,000	114,169	150,500	12,500	9.1%
SYSTEM SURVEYS	50,000	-	50,000	-	0.0%
ADMINISTRATION & EQUIPMENT	431,600	287,148	378,500	(53,100)	-12.3%
MEMBERSHIP & GOV FEES	270,000	200,113	292,000	22,000	8.1%
BAD DEBT & CLAIMS	10,000	4,747	7,500	(2,500)	-25.0%
UTILITIES	318,500	247,098	330,500	12,000	3.8%
PROFESSIONAL SERVICES	791,200	566,996	813,000	21,800	2.8%
TRAINING/TRAVEL & RECRUITMENT	37,500	41,019	113,000	75,500	201.3%
RESTRICTED EARNINGS	65,000	-	-	(65,000)	-100.0%
DEBT SERVICE	1,064,300	274,347	1,064,300	-	0.0%
<b>TOTAL OPERATING EXPENDITURES (USES)</b>	<b>12,392,087</b>	<b>8,104,550</b>	<b>14,171,400</b>	<b>1,779,313</b>	<b>14.4%</b>
<b>NET SOURCES OVER/(UNDER) USES</b>	<b>1,059,119</b>	<b>2,949,597</b>	<b>859,600</b>	<b>(199,519)</b>	<b>-18.8%</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>(1,059,119)</b>	<b>(2,949,597)</b>	<b>(859,600)</b>	<b>199,519</b>	<b>-18.8%</b>
DEPRECIATION EXPENSE	1,440,000	1,080,000	1,440,000	-	0.0%
<b>TOTAL EXPENSES</b>	<b>13,832,087</b>	<b>9,184,550</b>	<b>15,611,400</b>	<b>1,779,313</b>	<b>12.9%</b>
<b>NET SURPLUS/(LOSS)</b>	<b>(380,881)</b>	<b>1,869,597</b>	<b>(580,400)</b>		
TRANSFER FROM WORKING CAPITAL RESERVES	380,881	(1,869,597)	580,400		
NET TRANSFERS TO CAPITAL	-	-	-	-	N/A
DEBT SERVICE COVERAGE	1.85		1.72		

**MID-PENINSULA WATER DISTRICT  
OPERATIONS BUDGET FOR YEAR 2022-2023  
PRELIMINARY  
DRAFT**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	APPROVED	7/1/2021-	PRELIMINARY	INCREASE	%
		FY 2021/2022 BUDGET	3/31/2022 ACTIVITY	FY 2022/2023 BUDGET	(DECREASE) FY 2021/2022 TO FY 2022/2023	
4010	Water Commodity Charges	9,600,000	7,263,165	11,000,000	1,400,000	14.6%
4020	Fixed System Charges	3,000,000	2,382,966	3,200,000	200,000	6.7%
4030	Fire Service Charges	14,000	12,868	17,000	3,000	21.4%
4040	Credit/Debit Card Fees	16,446	10,938	16,000	(446)	-2.7%
4041	Late Fees	22,138	3,310	21,000	(1,138)	-5.1%
4042	48-Hour Notice Fees	11,432	980	11,000	(432)	-3.8%
4043	Shut Off Fees	1,590	450	1,500	(90)	-5.7%
4044	After Hour Fees	600	200	500	(100)	-16.7%
4080	Miscellaneous Operating	60,000	2,204	3,000	(57,000)	-95.0%
<b>4000</b>	<b>TOTAL WATER CHARGES</b>	<b>12,726,206</b>	<b>9,677,081</b>	<b>14,270,000</b>	<b>1,543,794</b>	12.1%
4050	Service Line & Installation Charges	60,000	52,081	60,000	-	0.0%
4102	Interest Revenue- LAIF	60,000	12,710	30,000	(30,000)	-50.0%
4201	Lease of Physical Property	150,000	156,413	180,000	30,000	20.0%
4202	Property Tax Revenue	300,000	321,778	400,000	100,000	33.3%
4208	Landscape Plan Permit Review	15,000	-	5,000	(10,000)	-66.7%
<b>4200</b>	<b>OTHER OPERATING REVENUE</b>	<b>585,000</b>	<b>542,982</b>	<b>675,000</b>	<b>90,000</b>	15.4%
	<b>TOTAL OPERATING REVENUE</b>	<b>13,311,206</b>	<b>10,220,063</b>	<b>14,945,000</b>	<b>1,633,794</b>	12.3%
4060	Water System Capacity Charges	40,000	33,418	40,000	-	0.0%
4070	Water Demand Offset Charges	20,000	1,346	5,000	(15,000)	-75.0%
4090	Miscellaneous - Non Operating	75,000	798,928	40,000	(35,000)	-46.7%
4103	Interest Revenue-COP Funds	5,000	392	1,000	(4,000)	-80.0%
	<b>TOTAL NON-OPERATING REVENUE</b>	<b>140,000</b>	<b>834,084</b>	<b>86,000</b>	<b>(54,000)</b>	-38.6%
	<b>TOTAL REVENUE</b>	<b>13,451,206</b>	<b>11,054,147</b>	<b>15,031,000</b>	<b>1,579,794</b>	11.7%
6011	Salaries & Wages	2,000,000	1,309,910	2,600,000	600,000	30.0%
6012	Director Compensation	10,000	2,300	10,000	-	0.0%
<b>6010</b>	<b>GROSS REGULAR WAGES</b>	<b>2,010,000</b>	<b>1,312,210</b>	<b>2,610,000</b>	<b>600,000</b>	29.9%
6021	Overtime Labor	25,000	30,514	38,000	13,000	52.0%
6022	Standby Labor	45,000	28,514	34,000	(11,000)	-24.4%
<b>6020</b>	<b>SUB-TOTAL SALARY &amp; WAGES</b>	<b>2,080,000</b>	<b>1,371,238</b>	<b>2,682,000</b>	<b>602,000</b>	28.9%
6031	FICA/Medicare PR Tax	159,120	95,900	190,000	30,880	19.4%
6038	ACWA Health Care	370,000	177,853	400,000	30,000	8.1%
6039	ACWA Dental	28,000	12,715		(28,000)	-100.0%
6040	ACWA Vision	5,500	2,409		(5,500)	-100.0%
6041	ACWA Life/AD&D	6,750	2,815		(6,750)	-100.0%
6042	Standard LDL/SDL Disability	18,000	7,455		(18,000)	-100.0%
6043	Workers' Comp Insurance	60,000	22,450	44,000	(16,000)	-26.7%
6044	Unemployment	1,000	-	1,000	-	0.0%
6045	CALPERS Retirement - ER 2%@55	180,000	96,118	215,000	35,000	19.4%
6045	CALPERS UAL Fresh Start 7/1/20	-	-	-	-	N/A
6046	Retirees' ACWA Health Care	-	52,910	-	-	N/A
6047	Directors' ACWA Health Care	105,000	41,246	80,000	(25,000)	-23.8%
6049	Medical Reimbursement	600	269	600	-	0.0%
6050	Employee Service Recognition	10,000	4,496	10,000	-	0.0%

**MID-PENINSULA WATER DISTRICT  
OPERATIONS BUDGET FOR YEAR 2022-2023  
PRELIMINARY  
DRAFT**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	APPROVED FY 2021/2022 BUDGET	7/1/2021- 3/31/2022 ACTIVITY	PRELIMINARY FY 2022/2023 BUDGET	INCREASE (DECREASE) FY 2021/2022 TO FY 2022/2023	% CHANGE
<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>APPROVED FY 2021/2022 BUDGET</b>	<b>7/1/2021- 3/31/2022 ACTIVITY</b>	<b>PRELIMINARY FY 2022/2023 BUDGET</b>	<b>INCREASE (DECREASE) FY 2021/2022 TO FY 2022/2023</b>	<b>% CHANGE</b>
6051	EE Safety Incentive/Wellness Program	22,676	14,087	25,000	2,324	10.2%
6052	Uniforms	27,038	15,383	21,000	(6,038)	-22.3%
6053	PARS OPEB Expense	-	-	-	-	N/A
	EE Wellness Program	7,324	750	7,500	176	2.4%
6030	<b>TOTAL PAYROLL TAXES &amp; BENEFITS</b>	<b>1,001,008</b>	<b>546,857</b>	<b>994,100</b>	<b>(6,908)</b>	-0.7%
6000	<b>PERSONNEL COSTS</b>	<b>3,081,008</b>	<b>1,918,095</b>	<b>3,676,100</b>	<b>595,092</b>	19.3%
6101	SFPUC Treated Water	5,100,000	3,620,352	6,000,000	900,000	17.6%
6102	BAWSCA (Debt Service Surcharges)	496,355	384,750	500,000	3,645	0.7%
6103	Rates Stabilization	-	-	-	-	N/A
6104	SFPUC Water Service Charge	78,624	52,176	80,000	1,376	1.8%
6100	<b>PURCHASED WATER</b>	<b>5,674,979</b>	<b>4,057,278</b>	<b>6,580,000</b>	<b>905,021</b>	15.9%
6301	Water Conservation Program	7,000	7,482	70,000	63,000	900.0%
6302	School Conservation Program	7,000	10,475	7,000	-	0.0%
6303	Public Outreach & Education	25,000	7,573	20,000	(5,000)	-20.0%
6305	Smart Irrigation Rebates	5,000	367	1,000	(4,000)	-80.0%
6306	Washing Machine Rebates	-	-	-	-	N/A
6307	Lawn-Be-Gone Rebates	20,000	11,954	100,000	80,000	400.0%
6308	Rain Barrel Rebates	2,000	700	1,000	(1,000)	-50.0%
6300	<b>OUTREACH/EDUCATION</b>	<b>66,000</b>	<b>38,552</b>	<b>199,000</b>	<b>133,000</b>	201.5%
6401	Water Quality	75,000	35,866	60,000	(15,000)	-20.0%
6402	Pumping	30,000	21,136	30,000	-	0.0%
6403	Storage Tanks	10,000	1,952	2,000	(8,000)	-80.0%
6404	Mains/Distribution	104,000	164,756	185,000	81,000	77.9%
6405	Meters & Service	45,000	107,023	115,000	70,000	155.6%
6406	Fire Hydrants	50,000	121	50,000	-	0.0%
6407	Regulator Stations	5,000	3,164	5,000	-	0.0%
6408	Employee Safety	30,000	1,877	30,000	-	0.0%
6409	SCADA Maintenance	20,000	13,780	20,000	-	0.0%
6410	Generator Maintenance	25,000	5,312	20,000	(5,000)	-20.0%
6400	<b>M&amp;R - OPS SYSTEMS</b>	<b>394,000</b>	<b>354,988</b>	<b>517,000</b>	<b>123,000</b>	31.2%
6501	M&R-Buildings&Grounds	85,000	70,369	88,000	3,000	3.5%
6502	M&R- Equipment&Tools	15,000	3,940	7,500	(7,500)	-50.0%
6503	M&R- Vehicles & Large Equipment	13,000	15,185	20,000	7,000	53.8%
6504	M&R - Fuel	25,000	24,674	35,000	10,000	40.0%
6500	<b>M&amp;R - FACILITIES &amp; EQUIPMENT</b>	<b>138,000</b>	<b>114,169</b>	<b>150,500</b>	<b>12,500</b>	9.1%
6601	Cathodic Protection Survey	50,000	-	50,000	-	0.0%
6602	Leak Detection Survey	-	-	-	-	N/A
6600	<b>SYSTEM SURVEYS</b>	<b>50,000</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	0.0%

**MID-PENINSULA WATER DISTRICT  
OPERATIONS BUDGET FOR YEAR 2022-2023  
PRELIMINARY  
DRAFT**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	APPROVED FY 2021/2022 BUDGET	7/1/2021- 3/31/2022 ACTIVITY	PRELIMINARY FY 2022/2023 BUDGET	INCREASE (DECREASE) FY 2021/2022 TO FY 2022/2023	% CHANGE
<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>APPROVED FY 2021/2022 BUDGET</b>	<b>7/1/2021- 3/31/2022 ACTIVITY</b>	<b>PRELIMINARY FY 2022/2023 BUDGET</b>	<b>INCREASE (DECREASE) FY 2021/2022 TO FY 2022/2023</b>	<b>% CHANGE</b>
6701	Office Supplies	10,000	7,445	10,000	-	0.0%
6702	Insurance- Liability/Vehicles	165,000	125,495	165,000	-	0.0%
6703	Postage	5,600	2,739	4,000	(1,600)	-28.6%
6704	Printing/Printing Supplies	18,000	1,106	18,000	-	0.0%
6705	Equipment Services/Maintenance	10,000	10,555	15,000	5,000	50.0%
6706	Computer Supplies & Upgrades	66,000	16,785	25,000	(41,000)	-62.1%
6707	Security & Safety	12,000	5,105	10,000	(2,000)	-16.7%
6708	Other Fees	-	-	-	-	N/A
6709	Credit/Debit Card Processing Fees	97,500	117,889	125,000	27,500	28.2%
6710	Check Processing Fees	12,000	-	5,000	(7,000)	-58.3%
6711	Bank Service Charges	35,500	28	1,500	(34,000)	-95.8%
<b>6700</b>	<b>ADMINISTRATION &amp; EQUIP</b>	<b>431,600</b>	<b>287,148</b>	<b>378,500</b>	<b>(53,100)</b>	<b>-12.3%</b>
6801	Dues & Publications	50,000	30,662	45,000	(5,000)	-10.0%
6802	Gov't Fees & Licenses	45,000	22,883	35,000	(10,000)	-22.2%
6803	BAWSCA Membership Assessments	75,000	71,884	100,000	25,000	33.3%
6804	Env Health - Cross Connection Inspection	35,000	23,173	32,000	(3,000)	-8.6%
6805	Software License	65,000	51,512	80,000	15,000	23.1%
<b>6800</b>	<b>MEMBERSHIP &amp; GOV FEES</b>	<b>270,000</b>	<b>200,113</b>	<b>292,000</b>	<b>22,000</b>	<b>8.1%</b>
6901	Bad Debt	-	-	-	-	N/A
6902	Claims	10,000	4,747	7,500	(2,500)	-25.0%
<b>6900</b>	<b>BAD DEBT &amp; CLAIMS</b>	<b>10,000</b>	<b>4,747</b>	<b>7,500</b>	<b>(2,500)</b>	<b>-25.0%</b>
7001	Utilities-Internet/Cable	10,000	12,440	18,000	8,000	80.0%
7002	Utilities-Cellular Telephones	14,000	8,344	15,000	1,000	7.1%
7003	Utilities-Electric-Pumping	230,000	185,702	230,000	-	0.0%
7004	Utilities-Electric-Bldgs&Grounds	30,000	18,579	30,000	-	0.0%
7005	Utilities-Telephones	27,000	21,628	30,000	3,000	11.1%
7006	Utilities-Sewer - NPDES	7,500	405	7,500	-	0.0%
<b>7000</b>	<b>UTILITIES</b>	<b>318,500</b>	<b>247,098</b>	<b>330,500</b>	<b>12,000</b>	<b>3.8%</b>
7101	Prof Serv - District Counsel	100,000	59,820	100,000	-	0.0%
7102	Prof Serv - District Engineer	75,000	58,804	75,000	-	0.0%
7103	Prof Serv - IT	30,000	22,178	35,000	5,000	16.7%
7104	Prof Serv- Annual Finance Audit	21,000	21,868	23,000	2,000	9.5%
7105	Prof Serv - Mngmt Consult	-	-	-	-	N/A
7106	Prof Serv- Accounting & Payroll	35,000	19,283	35,000	-	0.0%
7107	Prof Serv- Customer Billing	61,000	41,485	60,000	(1,000)	-1.6%
7108	Recruiting	50,000	9,515	20,000	(30,000)	-60.0%
7109	Prof Serv - Answering Svs	4,000	1,686	5,000	1,000	25.0%
7110	Prof Serv - Miscellaneous	411,200	332,356	400,000	(11,200)	-2.7%
7111	Prof Serv - District Treasurer	4,000	-	60,000	56,000	1400.0%
<b>7100</b>	<b>PROFESSIONAL SERVICES</b>	<b>791,200</b>	<b>566,996</b>	<b>813,000</b>	<b>21,800</b>	<b>2.8%</b>

**MID-PENINSULA WATER DISTRICT  
OPERATIONS BUDGET FOR YEAR 2022-2023  
PRELIMINARY  
DRAFT**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	APPROVED FY 2021/2022 BUDGET	7/1/2021- 3/31/2022 ACTIVITY	PRELIMINARY FY 2022/2023 BUDGET	INCREASE (DECREASE) FY 2021/2022 TO FY 2022/2023 INCREASE	% CHANGE
7201	Director Travel	4,000	-	4,000	-	0.0%
7202	Director Expense	1,600	(1,288)	1,500	(100)	-6.3%
7203	Elections	-	3,832	35,000	35,000	N/A
7204	Employee Travel/Training	24,400	34,769	50,000	25,600	104.9%
7205	Meetings Expense	7,500	3,706	7,500	-	0.0%
	Relocation	-	-	15,000	15,000	N/A
<b>7200</b>	<b>TRAINING/TRAVEL &amp; RECRUITMENT</b>	<b>37,500</b>	<b>41,019</b>	<b>113,000</b>	<b>75,500</b>	<b>201.3%</b>
7302	Restricted Earnings Expense - Interest LAIF & COP '(I	65,000	-	-	(65,000)	-100.0%
<b>7300</b>	<b>RESTRICTED EARNINGS EXPENSE</b>	<b>65,000</b>	<b>-</b>	<b>-</b>	<b>(65,000)</b>	<b>-100.0%</b>
7400	Debt Service Trustee Fees & Expense	1,654	1,131	1,654	-	0.0%
7400	Financing Cost Interest	1,062,646	286,250	1,062,646	-	0.0%
7400	Finance Cost Premium Amortization	-	(13,034)	-	-	N/A
<b>7400</b>	<b>DEBT SERVICE</b>	<b>1,064,300</b>	<b>274,347</b>	<b>1,064,300</b>	<b>-</b>	
8001	Working Reserves: Capital	-	-	-	-	N/A
8002	Working Reserves: Operating	-	-	-	-	N/A
	OPERATING EXPENDITURES	12,392,088	8,104,556	14,171,406	1,779,319	14.4%
9010	DEPRECIATION	1,440,000	1,080,000	1,440,000	-	0.0%
<b>TOTAL OPERATING EXPENSES</b>		<b>13,832,088</b>	<b>9,184,556</b>	<b>15,611,406</b>	<b>1,779,318</b>	<b>12.9%</b>
	NET OPERATING SURPLUS/(LOSS)	(380,882)	1,869,591	(580,406)	(199,524)	52.4%
<b>TRANSFER (TO)/FROM WORKING CAPITAL RESERVES</b>		<b>380,882</b>		<b>580,406</b>	<b>199,524</b>	<b>52.4%</b>



**MID-PENINSULA WATER DISTRICT  
REVISED CAPITAL BUDGET FOR FY 2021-2022  
CAPITAL IMPROVEMENT PROGRAM (REVENUE FUNDED)**

<b>PROJ #</b>	<b>PROJECT NAME</b>	<b>CAPITAL AMENDED FY 2020-2021 BUDGET \$</b>	<b>CAPITAL REVENUE FUNDED FY 2021-2022 BUDGET</b>	<b>Construction Estimate for FY22-23 Budgeting</b>
15-86	Folger Pump Station Demolition - Project #15-86	330,000	330,000	
20-05	Transmission Water Main Assessments	500,000	268,500	
20-01	Hastings Drive Service Connection Replacements	910,000	910,000	\$ 910,000.00
20-09	Dairy Lane Operations Center Rehabilitation – Phase 1 (Planning, Architectural/Engineering Design, and Construction Support, including Contingencies)	150,000	150,000	
20-07	Harbor Boulevard Water Main Replacement	346,500	346,500	\$ 2,500,000.00
15-40	Hastings Drive Water Main Replacement (Planning, Engineering Design, and Construction Support, including Contingencies)*	-	485,000	\$ 160,000.00 estimate 1/3 of project left
15-29	Belmont Canyon Road Water Main	-	735,000	\$ 243,000.00
15-88	Vine Street (Zone 5) Improvements (Planning, Engineering Design, and Construction Support, including	-	1,065,000	\$ 350,000.00 at start of FY22-23
15-09	Dekoven Tank Utilization Project (Mott-McDonald designing now: Dekoven, Newlands and Oak Knoll Avenues)			\$ 1,700,000.00
N/A	Miscellaneous Capital Outlay/Projects**	90,000	90,000	
<b>TOTAL</b>		<b>2,326,500</b>	<b>4,380,000</b>	<b>\$5,863,000.00</b>
<b>DEPRECIATION</b>		<b>1,440,000</b>	<b>1,440,000</b>	
<b>NET OPERATING SURPLUS/LOSS</b>		<b>-</b>	<b>-</b>	
<b>TRANSFER FROM (TO) WORKING CAPITAL RESERVES</b>		<b>-</b>	<b>-</b>	
<b>NET TRANSFERS FROM (TO) CAPITAL</b>		<b>886,500</b>	<b>2,940,000</b>	
<b>CAPITAL OUTLAY/CAPITAL PROJECTS</b>		<b>(2,326,500)</b>	<b>(4,380,000)</b>	
<b>NET RESULTS OF CAPITAL</b>		<b>-</b>	<b>-</b>	

\* CIP Project moved to COP Funded Capital Budget on 10/28/21.

\*\* Miscellaneous totaling \$50,000 and Surveillance Equipment for Tanks totaling \$40,000.

Resolution No. 2021-28  
October 28, 2021

**MID-PENINSULA WATER DISTRICT  
REVISED CAPITAL BUDGET FOR FY 2021-2022  
CAPITAL IMPROVEMENT PROGRAM (COP FUNDED)**

<i>PROJ</i> #	<i>PROJECT NAME</i>	<i>AMENDED CAPITAL FY 2020-2021 COP FUNDED BUDGET \$</i>	<i>CAPITAL FY 2021- 2022 COP FUNDED BUDGET \$</i>	<b>Construction Estimate for FY22-23 Budgeting</b>
15-76	El Camino Real Water Main Replacement	998,591	3,520,000	<b>\$ 4,030,000.00</b>  on Pay-Go Tab  on Pay-Go Tab  on Pay-Go Tab
15-89	Dekoven Tanks Replacement	50,000	3,850,000	
15-75A	Old County Road Improvements	5,680,461	4,030,000	
15-40	Hastings Drive Water Main Replacement (Planning, Engineering Design, and Construction Support, including Contingencies)	441,610	485,000	
15-29	Belmont Canyon Road Water Main Replacement	678,051	735,000	
15-88	Vine Street (Zone 5) Improvements (Planning, Engineering Design, and Construction Support, including Contingencies)	983,644	1,065,000	
<b>TOTAL</b>		<b>8,832,357</b>	<b>13,685,000</b>	
				<b>\$ 5,863,000.00 Pay-Go Request</b>
				<b>Total Capital Request FY22- 23 \$ 9,893,000.00</b>

Resolution No. 2021-28  
October 28, 2021



DATE: April 11, 2022  
 TO: Board Finance Committee  
 FROM: Tammy Rudock, General Manager  
 RE: Proposed Miscellaneous Professional Services  
 for Preliminary DRAFT FY 2022/2023 Operating Budget

MEMORANDUM

**Account No. 7110 – PROFESSIONAL SERVICES – MISCELLANEOUS**

1. Contractor TBD (Water main repairs/service installations)	\$150,000
2. John Davidson (Public outreach/relations and website management; \$15,000 for printing will be moved to the printing account)	\$ 75,000
3. HF&H (Complete water rate study)	\$ 20,000
4. RDN (Complete water capacity charge study)	\$ 20,000
5. Temporary Staffing Services TBD	\$ 60,000
6. Miscellaneous	<u>\$ 75,000</u>
TOTAL	\$400,000