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REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE MID-PENINSULA WATER DISTRICT

November 19, 2014
Belmont, California

1. **OPENING**

A. **Call to Order:**

The regular meeting of the Mid-Peninsula Water District Board of Directors was called to order by Vice President Linvill at 6:30PM. President Vella was absent.

B. **Pledge of Allegiance** – The Pledge of Allegiance was led by District Secretary Pina.

C. **Establishment of Quorum:**

PRESENT: Directors Linvill, Stuebing, Warden, and Zucca.

ABSENT: President Vella

A quorum was present.

ALSO PRESENT: General Manager Rudock, District Secretary Pina, District Engineer Pakpour, District Counsel Cassman, and District Treasurer Ira.

2. **PUBLIC COMMENTS**

Mr. Lou Hoppe, who lives next to the MPWD's Buckland Tank site, addressed the Board. He wanted to communicate to the Board how pleased he and the neighbors are with how well District Engineer Pakpour's staff is doing with the Buckland Tank project. He specifically complimented Victor Fung's professionalism and the great job he is doing to keep the neighbors informed about project progress.

3. **AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

None

4. **ACKNOWLEDGEMENTS/PRESENTATIONS**

None

5. **CONSENT AGENDA**

A. **Approve Minutes for the Regular Board Meeting of October 23, 2014**

B. **Approve Expenditures from October 15, 2014, through November 12, 2014**

Director Stuebing moved to approve the consent agenda, Director Zucca seconded, and it was unanimously approved.

6. **HEARINGS AND APPEALS**

None

7. **REGULAR BUSINESS**

A. **Drought and Water Conservation Update**

51 From her written report, General Manager Rudock highlighted the chart which spanned
52 from February – October 2014 reflecting monthly and cumulative water savings. Two
53 additional columns were added showing Residential-Gallons per Capita Day for 2014
54 and 2013 for comparison.

55
56 She mentioned statewide water savings included in the report on Emergency
57 Conservation Regulation Update dated November 4, 2014, by the Office of Research,
58 Planning, and Performance.

59
60 Director Warden requested that in the next mailer there be a message about turning off
61 irrigation systems during the winter months. General Manager Rudock replied that staff
62 had also identified it for the next bill stuffer and local ad campaign.

63
64 Vice President Linvill said Lake Shasta looked like a puddle when she recently drove by
65 it, and General Manager Rudock added that the San Luis Reservoir is also very low.

66
67 **B. Consider Approval of MPWD 2015 Board Meeting Schedule**

68 Director Stuebing moved to approve the 2015 Board Meeting Schedule as proposed,
69 Director Warden seconded, and it was unanimously approved.

70
71 **C. BAWSCA Update**

72 General Manager Rudock mentioned recent discussions at BAWSCA water
73 management meetings wherein the SFPUC reminded wholesale customers that a 20%
74 mandatory reduction could be applied next year if drought conditions continued.
75 BAWSCA precipitation charts reflect that wholesale customers are doing a very good job
76 with their water conservation efforts.

77
78 **8. MANAGER'S AND BOARD REPORTS**

79 **A. General Manager's Report**

80 General Manager Rudock reported that the Conflict of Interest Code was
81 transmitted to the San Mateo County Clerk Recorder. A letter was sent in
82 support of Joshua Cosgrove's nomination as the Special District member for the
83 San Mateo County LAFCO. She asked if the Board would like to have a
84 reception following the Board's reorganization at the December 17, 2014 regular
85 meeting. The Board agreed to the reception.

86
87 **1. Supplemented by Administrative Services Manager's (ASM) Report**

88 Administrative Services Manager Pina had nothing to add to the ASM report.

89
90 **2. Supplemented by Operations Superintendent's Report**

91 In Operations Superintendent Young's absence, General Manager Rudock reported
92 on the Dekoven Water Tank Nitrification. MPWD has purchased pumps which will
93 allow staff to do future boosts/injections.

94
95 She also briefly discussed what happened recently within Zone 1 and the resulting
96 water main breaks on Old County Road and Industrial Road. MPWD records
97 reflected high pressure water received from the SFPUC from the Tunnels Pump
98 Station. Staff is investigating its PRV at Cordilleras Creek in Redwood City, which is
99 currently closed.

101 She discussed the possibility of elevating the ranking of a particular main
102 replacement capital project along Alameda, because there have been two main
103 breaks in the same location in front of one customer's home.

104
105 Vice President Linvill requested that water loss due to leaks be added to the
106 Operations Superintendent's report going forward.
107

108 **3. Supplemented by District Engineer's Report:**

109 District Engineer Pakpour reported on the Buckland Tank Replacement Project. He
110 reviewed change order #3 for \$511.03, which brings the total change orders to
111 \$19,819.95 or 1.4% of the original contract amount. Both tanks are constructed, and
112 the south tank is fully operational. The second tank is being painted which will take
113 approximately two weeks. The project has fallen behind three weeks because of the
114 issues faced due during the painting of the south tank. The contractor has asked for
115 seventeen additional days to complete the project.
116

117 District Engineer Pakpour passed out the report on the Belburn Project. He said that
118 Michael Anderson did an excellent job as MPWD's inspector for this project. To
119 date, the change orders have been a total of 0.5%. The project is complete except
120 for the slurry seal on the road. The project is going to be suspended until such time
121 (Spring 2015) that the weather is above 70 degrees which will be the best conditions
122 for the seal to be applied.
123

124 **B. Financial Reports**

125 General Manager Rudock reported that MPWD is within the budget amounts projected.
126 Director Warden thanked staff for the footnotes which clearly describe the budget
127 variances.
128

129 **C. Director Reports**

130 Director Stuebing discussed the CSDA meeting stating Dave Pine spoke about the
131 County's health care workers and their recent protests. He also talked about the sea
132 level rise related to climate change, and that San Mateo County is most vulnerable to
133 flooding from any rise in sea level.
134

135 **9. FUTURE AGENDA BUSINESS ITEMS.**

136 None
137

138 **10. COMMUNICATIONS**

139 Administrative Services Manager Pina summarized an email received commending the
140 excellent customer service recently provided by Misty Malczon and Brad Burwell.
141

142 **11. CLOSED SESSION**

143 The Board adjourned into Closed Session at 7:40 p.m. to discuss one matter.
144

145 **A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND ASSOCIATED**
146 **NEGOTIATIONS**

147 Government Code §§54957 AND 54957.6

148 Title: General Manager
149

150 The Board reconvened into open session at 8:49pm. District Counsel reported that no
151 action had been taken.

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12. ADJOURNMENT

The meeting was adjourned at 8:50 pm.



DISTRICT SECRETARY

APPROVED:



BOARD PRESIDENT