



**REGULAR MEETING
BOARD OF DIRECTORS
THURSDAY, FEBRUARY 28, 2019 – 6:30PM
3 DAIRY LANE, BELMONT CALIFORNIA**

AGENDA

1. OPENING

- A. Call to Order
- B. Establishment of Quorum
- C. Pledge of Allegiance

2. PUBLIC COMMENT

Members of the public may address the Board on the Consent Agenda or any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Please complete a speaker's form and give it to the District Secretary. Each speaker is limited to three (3) minutes.

3. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS

4. ACKNOWLEDGEMENTS/PRESENTATIONS

- A. Michael Anderson, Operations Supervisor – 20th Service Anniversary (January 4, 2019)
- B. Misty Malczon, Administrative Specialist/Billing Lead – 15th Service Anniversary (January 26, 2019)
- C. Brent Chester, Operations Supervisor – AWWA CA-NV Backflow Prevention Assembly Proctor

5. CONSENT AGENDA

All matters on the Consent Agenda are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the Consent Agenda as a whole is acted upon.

- A. Approve Minutes for the Regular Board Meeting on January 24, 2019
- B. Approve Expenditures from January 16, 2019 through February 21, 2019
- C. Approve Resolution 2019-04 Establishing Surplus Items List 19-01 and Declaring Four (4) Items in District Inventory as Surplus, and Authorizing Staff to Sell the Items via GovDeals.com
- D. Ratify Two (2) Professional Services Agreements Approved by the General Manager for Temporary Staffing Services in FY 2018/2019, each Totaling an Amount in Excess of the \$25,000 Signature Authority per MPWD Procurement Policy:
 - 1. Office Team for one (1) Administrative staff member estimated not to exceed \$45,000 total; and
 - 2. waterTALENT for two (2) Water System Operators estimated not to exceed \$150,000 total.

6. HEARINGS AND APPEALS

None

7. MPWD FY 2016-2021 CAPITAL IMPROVEMENT PROGRAM AND 2016 COP (CERTIFICATES OF PARTICIPATION) FINANCING

- A. Consider Resolution 2019-01 Authorizing the Sixth Amendment to the Master Professional Services Contract with Pakpour Consulting Group, Inc., referenced as Contract No. 02-1621-CP, in the amount of \$45,000, for Additional Engineering Services related to the Hillcrest Pressure Regulating Station

8. REGULAR BUSINESS AGENDA

- A. Consider Approving the Two-Year MPWD Strategic Plan for 2019-2020, including Mission Statement, Vision Statement, Strategic Goals, and Director Assignments
- B. Receive Mid-Year Review of MPWD FY 2018/2019 Operating and Capital Budgets and Consider Resolution 2019-05 Approving the Amended Budgets
- C. Discuss Scheduling a Financial Planning Workshop in April

9. MANAGER'S AND BOARD REPORTS

- A. General Manager's Report
 1. Supplemented by Administrative Services Manager's Report
 2. Supplemented by Operations Manager's Report
 3. Supplemented by District Engineer's Report
- B. Financial Reports
 1. Receive Financial Reports for Month Ended January 31, 2019
- C. Director Reports

10. COMMUNICATIONS

11. CLOSED SESSION

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND ASSOCIATED NEGOTIATIONS
Government Code §§54957 and 54957.6
Title: General Manager

12. RECONVENE TO OPEN SESSION

13. ADJOURNMENT

This agenda was posted at the Mid-Peninsula Water District's office, 3 Dairy Lane, in Belmont, California, and on its website at www.midpeninsulawater.org.

ACCESSIBLE PUBLIC MEETINGS

Upon request, the Mid-Peninsula Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation (including auxiliary aids or services), to enable individuals with disabilities to participate in public meetings. Please contact the District Secretary at (650) 591-8941 to request specific materials and preferred alternative format or auxiliary aid or service at least 48 hours before the meeting.

Next Board Meeting: Thursday, March 28, 2019, at 6:30PM