



REGULAR MEETING
BOARD OF DIRECTORS
THURSDAY, JUNE 25, 2020 – 6:30PM

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Board members, staff, and the public may participate remotely.

Dial by Telephone: 1-562-247-8321

Audio Access Code: 195-565-320

Public comments may be submitted via email to

District Secretary, Candy Pina, at candyp@midpeninsulawater.org.

Please indicate in your email the agenda item to which your comment applies.

Comments submitted before the meeting will be provided to the Board before or during the meeting.

Comments submitted after the meeting is called to order will be included in correspondence that will be provided to the full Board.

AGENDA

1. OPENING

- A. Call to Order
- B. Establishment of Quorum

2. PUBLIC COMMENT

If you wish to address the Board, please follow the directions at the top of the agenda. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply

3. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS

4. ACKNOWLEDGEMENTS/PRESENTATIONS – None

5. CONSENT AGENDA

All matters on the Consent Agenda are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the Consent Agenda is acted upon.

A. Approve Minutes for the Regular Board Meeting on May 28, 2020

B. Approve Expenditures from May 20, 2020 through June 16, 2020



- C. Approve Resolution 2020-11 Authorizing a Legal Services Agreement with Hanson Bridgett LLP for District Counsel Services
- D. Approve Resolution 2020-12 Authorizing Contract for Professional Services in the total amount of \$70,000 with John Davidson d/b/a Jrocket77 Design & Marketing for Public Outreach/Education/Relations, MPWD Website Management, and Printing Services
- E. Approve Resolution 2020-13 Authorizing an Agreement for Municipal Advisor Services with Wulff Hansen & Company
- F. Approve Resolution 2020-14 Authorizing a Contract for Professional Services with ManageWater Consulting, Inc., and Maddaus Water Management, Inc., for the MPWD 2020 Urban Water Management Plan and Water Shortage Contingency Plan in the amount of \$53,930, plus a 10% Contingency of \$5,400, for a Total Project Budget of \$59,330
- G. Approve Resolution 2020-15 Authorizing a Contract for Professional Services with HF&H Consultants, LLC, for the MPWD Water Rate Study and Financial Plan in the amount of \$47,926, plus a 10% Contingency of \$4,800, for a Total Project Budget of \$52,726
- H. Approve Resolution 2020-16 Authorizing a Contract for Professional Services with RDN, Inc., for the MPWD Water Capacity Charge Study in the amount of \$22,900, plus a 10% Contingency of \$2,300, for a Total Project Budget of \$25,200
- I. Approve Resolution 2020-17 Authorizing a Contract for Professional Services with Tom Hovorka of Keller Williams Peninsula Estates and Cheryl Villanueva of Compass for Real Estate Marketing and Brokerage Services to Sell MPWD Surplus Real Property Located at 1513-1515 Folger Drive in Belmont, CA
- J. Approve Resolution 2020-18 Designating the General Manager as the MPWD's Agent to File for FEMA Reimbursements related to the COVID-19 Pandemic

6. HEARINGS AND APPEALS - None

7. REGULAR BUSINESS AGENDA

- A. Consider Resolution 2020-19 Approving the Intention to Change from At-Large to Zone-Based Elections for Election of Members of the Board of Directors Commencing in November of 2022
- B. Consider Resolution 2020-20 Calling for an Election to be held on November 3, 2020, for the Election of Two (2) Members of the Governing Board of Directors, and Approving the San Mateo County Candidate Policy Form for Special Districts
- C. Discuss District Treasurer Vacancy and Introduce DRAFT Request for Proposal for District Treasurer and Accounting Services
- D. Receive Report from Board Committee and Discuss Happy Hydrants Project



E. Receive Update from General Manager regarding Actions Taken During COVID-19 Pandemic

F. Receive BAWSCA Update

8. MANAGER’S AND BOARD REPORTS

A. General Manager’s Report supplemented by:

1. Administrative Services Manager’s Report
2. Operations Manager’s Report
3. District Engineer’s Report

B. Financial Reports

1. Month End May 31, 2020

C. Director Reports

9. COMMUNICATIONS

10. ADJOURNMENT

This agenda was posted at the Mid-Peninsula Water District’s office, 3 Dairy Lane, in Belmont, California, and on its website at www.midpeninsulawater.org.

ACCESSIBLE PUBLIC MEETINGS

Upon request, the Mid-Peninsula Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation (including auxiliary aids or services), to enable individuals with disabilities to participate in public meetings and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested. Requests should be sent to the District Secretary at (650) 591-8941 or candyp@midpeninsulawater.org. Requests must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

Next Regular Board Meeting: Thursday, July 23, 2020 at 6:30PM