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REGULAR MEETING  
BOARD OF DIRECTORS  
THURSDAY, JULY 23, 2020 – 6:30PM

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DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Public comments may be submitted via email to District Secretary, Candy Pina, at [candyp@midpeninsulawater.org](mailto:candyp@midpeninsulawater.org). Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Board before or during the meeting. Comments submitted after the meeting is called to order will be included in correspondence that will be provided to the full Board.

Board members, staff, and the public may participate remotely.

**Dial by Telephone U.S. (Toll Free): 1-866-899-4679**  
**Access Code: 971-786-517**

## AGENDA

**1. OPENING**

- A. Call to Order
- B. Establishment of Quorum

**2. PUBLIC COMMENT**

*If you wish to address the Board, please follow the directions at the top of the agenda. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply*

**3. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

**4. ACKNOWLEDGEMENTS/PRESENTATIONS – None**

**5. CONSENT AGENDA**

*All matters on the Consent Agenda are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the Consent Agenda is acted upon.*

- A. Approve Minutes for the Regular Board Meeting on June 25, 2020
- B. Approve Expenditures from June 17, 2020 through July 17, 2020

C. Approve Resolution 2020-21 Authorizing the Eighth Amendment to the Master Professional Services Contract with Pakpour Consulting Group, Inc., referenced as Contract No. 09-1621-CP, in the amount of \$243,300, for Engineering Design and Construction Support Services related to the Hastings Drive Service Connection Replacements, Hastings Drive Water Main Replacement, and Vine Street Water Main Replacement Capital Projects

D. Approve Resolution 2020-22 Adopting the Revised MPWD Conflict of Interest Code

**6. HEARINGS AND APPEALS – None**

**7. MPWD FY 2016-2021 CAPITAL IMPROVEMENT PROGRAM  
AND 2016 COP (CERTIFICATES OF PARTICIPATION) FINANCING**

A. Receive Semi-Annual Reports on 2016 COP Financing through June 30, 2019:

1. Financial Reconciliation Report; and
2. Capital Project Fund Report, Presented by Dan Bergmann of IGService

**8. REGULAR BUSINESS AGENDA**

A. Receive FY 2019/2020 Progress Report on MPWD Website, Marketing and Public Relations/Outreach Activities, Presented by John Davidson of JRocket77 Graphic Design & Marketing

B. Approve Resolution 2020-23 Authorizing a 2.2% Living Wage Adjustment to Salary Ranges for all MPWD Personnel Classifications, effective August 1, 2020

C. Discuss District Treasurer Vacancy and Revised Draft Request for Proposal for District Treasurer and Accounting Services

D. Receive Update from General Manager regarding Actions taken During COVID-19 Pandemic, and Consider Resolution 2020-24 Authorizing an Extension through October 22, 2020 of the General Manager's Authority to take Necessary Actions for Continued Operations of the MPWD due to the COVID-19 Declared Emergency

E. Receive BAWSCA Update

**9. MANAGER'S AND BOARD REPORTS**

A. General Manager's Report, including Quarterly Water Conservation Activities Report (First and Second Quarters 2020), supplemented by:

1. Administrative Services Manager's Report
2. Operations Manager's Report
3. District Engineer's Report

B. Financial Reports

1. Month End June 30, 2020

C. Director Reports



## 10. COMMUNICATIONS

## 11. ADJOURNMENT

This agenda was posted at the Mid-Peninsula Water District's office, 3 Dairy Lane, in Belmont, California, and on its website at [www.midpeninsulawater.org](http://www.midpeninsulawater.org).

### ACCESSIBLE PUBLIC MEETINGS

*Upon request, the Mid-Peninsula Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation (including auxiliary aids or services), to enable individuals with disabilities to participate in public meetings and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested. Requests should be sent to the District Secretary at (650) 591-8941 or [candyp@midpeninsulawater.org](mailto:candyp@midpeninsulawater.org). Requests must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.*

**REMINDER: NO BOARD MEETING NEXT MONTH IN AUGUST**

**NEXT REGULAR BOARD MEETING: THURSDAY, SEPTEMBER 24, 2020 AT 6:30PM**