



REGULAR MEETING
BOARD OF DIRECTORS
THURSDAY, JULY 25, 2019 – 6:30PM
3 DAIRY LANE, BELMONT CALIFORNIA

AGENDA

1. OPENING

- A. Call to Order
- B. Establishment of Quorum
- C. Pledge of Allegiance

2. PUBLIC COMMENT

Members of the public may address the Board on the Consent Agenda or any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Please complete a speaker's form and give it to the District Secretary. Each speaker is limited to three (3) minutes.

3. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS

4. ACKNOWLEDGEMENTS/PRESENTATIONS

- A. Jonathan Anderson, Water System Operator – 20-Year Service Anniversary
- B. Tammy Rudock, General Manager – Special District Administrator Certification by Special District Leadership Foundation (June 24, 2019)

5. CONSENT AGENDA

All matters on the Consent Agenda are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the Consent Agenda as a whole is acted upon.

- A. Approve Minutes for the Regular Board Meeting on June 27, 2019
- B. Approve Expenditures from June 20, 2019 through July 18, 2019
- C. Approve Contract for Professional Services in the total amount of \$67,000 with John Davidson d/b/a Jrocket77 Design & Marketing for Public Outreach/Education/Relations Services, MPWD Website Management, and Printing Services
- D. Approve Resolution 2019-14 Establishing Surplus Item List 19-02 and Declaring Two Pickup Trucks in District Inventory as Surplus, and Authorizing Staff to Sell the items via Govdeals.com
- E. Approve 2019 MPWD Catalog of Enterprise Systems per Senate Bill 272

6. HEARINGS AND APPEALS

None

7. MPWD FY 2016-2021 CAPITAL IMPROVEMENT PROGRAM

AND 2016 COP (CERTIFICATES OF PARTICIPATION) FINANCING

- A. Receive Quarterly Reports on 2016 COP Financing through June 30, 2019:
 - 1. Financial Reconciliation Report; and
 - 2. Capital Project Fund Report
- B. Consider Resolution 2019-15 Accepting as Complete the Hillcrest Pressure Regulating Station Project and Authorizing the Recordation of a Notice of Completion for the Project
- C. Consider Resolution 2019-16 Authorizing a Professional Services Agreement in the amount of \$29,650 with Bay Area Geotechnical Group Engineers for Soil Compaction and Laboratory Testing Services during Construction of the Notre Dame Avenue, Cliffside Court, and Tahoe Drive Area Water Main Replacement Capital Project 07-1621-CP

8. REGULAR BUSINESS AGENDA

- A. Receive Progress Report on MPWD Website, Marketing and Public Relations/Outreach Activities, Presented by John Davidson of JRocket77 Graphic Design & Marketing
- B. Approve Resolution 2019-17 Authorizing a 3.9% Living Wage Adjustment to Salary Ranges for all MPWD Personnel Classifications, effective August 1, 2019
- C. Receive BAWSCA Update

9. MANAGER'S AND BOARD REPORTS

- A. General Manager's Report, including Quarterly Water Conservation Activities Report, and supplemented by:
 - 1. Administrative Services Manager's Report
 - 2. Operations Manager's Report
 - 3. District Engineer's Report
- B. Financial Reports
 - 1. Month Ended June 30, 2019
 - 2. MPWD Annual Reimbursements Report for Fiscal Year 2018/2019 (pursuant to Government Code § 53065.5)
- C. Director Reports

10. COMMUNICATIONS

11. CLOSED SESSION

- A. Conference with Real Property Negotiators pursuant to Government Code § 54956.8
Property: 1513-1515 Folger Drive, in Belmont, CA
Agency Negotiators: General Manager and District Counsel
Negotiating Parties: San Mateo County
Under Negotiation: Price and terms of payment
- B. Public Employee Appointment pursuant to Government Code § 54957
Title: General Manager

12. RECONVENE TO OPEN SESSION

13. ADJOURNMENT

This agenda was posted at the Mid-Peninsula Water District's office, 3 Dairy Lane, in Belmont, California, and on its website at www.midpeninsulawater.org.

ACCESSIBLE PUBLIC MEETINGS

Upon request, the Mid-Peninsula Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation (including auxiliary aids or services), to enable individuals with disabilities to participate in public meetings. Please contact the District Secretary at (650) 591-8941 to request specific materials and preferred alternative format or auxiliary aid or service at least 48 hours before the meeting.

REMINDER: NO BOARD MEETING NEXT MONTH IN AUGUST

Next Board Meeting: Thursday, September 26, 2019, at 6:30PM