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REGULAR MEETING  
BOARD OF DIRECTORS  
**WEDNESDAY, NOVEMBER 15, 2017 – 6:30PM**  
3 DAIRY LANE, BELMONT CALIFORNIA

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**AGENDA**

**1. OPENING**

- A. Call to Order
- B. Establishment of Quorum
- C. Pledge of Allegiance

**2. PUBLIC COMMENT**

*Members of the public may address the Board on the Consent Agenda or any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Please complete a speaker's form and give it to the District Secretary. Each speaker is limited to three (3) minutes.*

**3. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

**4. ACKNOWLEDGEMENTS/PRESENTATIONS**

- A. 5-Year Service Anniversary on 12/10/2017 – Laura Ravella, Administrative Assistant
- B. 5-Year Service Anniversary on 12/11/2017 – Candy Pina, Administrative Services Manager
- C. 5-Year Service Anniversary on 12/21/2017 – Tammy Rudock, General Manager

**5. CONSENT AGENDA**

*All matters on the Consent Agenda are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the Consent Agenda as a whole is acted upon.*

- A. Approve Minutes for the Regular Board Meeting of October 26, 2017
- B. Approve Expenditures from October 20, 2017 through November 7, 2017

**6. HEARINGS AND APPEALS**

None.

**7. MPWD FY 2016-2021 CAPITAL IMPROVEMENT PROGRAM  
AND 2016 COP (CERTIFICATES OF PARTICIPATION) FINANCING**

- A. Receive Progress Report on 2017 Water Main Replacement Project
- B. Receive Progress Report on Hillcrest Pressure Regulating Station Project

- C. Discuss Extending Construction of Davey Glen Water Main Replacement Project to El Camino Real, in Conjunction with City of Belmont Sewer Replacement Project, and using \$181,500 of MPWD Capital Reserves

## **8. REGULAR BUSINESS AGENDA**

- A. Receive Report on 2017 MPWD Classification Study by KOFF & Associates, and Consider Resolution 2017-20 Approving MPWD Employee Classification Descriptions dated November 2017
- B. Review MPWD PARS OPEB Trust Account Investment Structure and Performance, and Consider Resolution 2017-21 Approving 2018 Investment Portfolio
- C. Consider Resolution 2017-22 Authorizing Participation in the PARS Combination IRS Section 115 Trust Plan, including the MPWD Other Post-Employment Benefits (OPEB) Plan and Establishment of the Pension Rate Stabilization Program (PRSP) to Pre-Fund MPWD Pension Liabilities, and Authorizing an Initial PRSP Deposit in the amount of \$100,000
- D. Discuss Second DRAFT MPWD Debt Management Policy
- E. Discuss Second DRAFT MPWD Cash Reserve Policy

## **9. MANAGER'S AND BOARD REPORTS**

- A. General Manager's Report, including Water Conservation Progress Summary
  - 1. Supplemented by Administrative Services Manager's Report
  - 2. Supplemented by Operations Manager's Report
  - 3. Supplemented by District Engineer's Report
- B. Financial Reports
  - 1. Receive Financial Reports for Month Ended October 31, 2017
- C. Director Reports

## **10. COMMUNICATIONS**

## **11. ADJOURNMENT**

This agenda was posted at the Mid-Peninsula Water District's office, 3 Dairy Lane, in Belmont, California, and on its website at [www.midpeninsulawater.org](http://www.midpeninsulawater.org).

### ACCESSIBLE PUBLIC MEETINGS

*Upon request, the Mid-Peninsula Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation (including auxiliary aids or services), to enable individuals with disabilities to participate in public meetings. Please contact the District Secretary at (650) 591-8941 to request specific materials and preferred alternative format or auxiliary aid or service at least 48 hours before the meeting.*

**Next Board Meeting: Thursday, December 21, 2017, at 6:30PM**