



BOARD OF DIRECTORS
THURSDAY, JUNE 23, 2022 - 6:30 PM

AGENDA

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED VIA TELECONFERENCE ONLY (NO PHYSICAL LOCATION) PURSUANT TO ASSEMBLY BILL 361 (GOVERNMENT CODE SECTION 54953)

MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Public comments may be made during the meeting, or submitted before the meeting via email to General Manager, Tammy Rudock, at tammyr@midpeninsulawater.org.

Please indicate in your email the agenda item to which your comment applies.

Comments submitted before the meeting will be provided to the Board before or during the meeting.

Should the teleconference platform not be operational, please check the MPWD website home page for updated information and/or further instructions at: www.midpeninsulawater.org

Board members, staff, consultants, and the public may participate remotely.

Meeting Link: <https://us06web.zoom.us/j/89564497270>

Dial by Telephone U.S. (Toll Free): 1-888-788-0099

Meeting ID: 895 6449 7270

1. OPENING

- A. Call to Order
- B. Establishment of Quorum

2. PUBLIC COMMENT

If you wish to address the Board, please follow the directions at the top of the agenda. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.

3. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS

4. ACKNOWLEDGEMENTS/PRESENTATIONS

- A. Stan Olsen, Lead Operator - Service Anniversary (20 Years of Service)

5. CONSENT AGENDA

All matters on the Consent Agenda are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the Consent Agenda as a whole is acted upon.

- A. Approve Minutes for:
 - 1. Special Board Meeting on May 19, 2022;
 - 2. Special Board Meeting on May 21, 2022; and
 - 3. Regular Board Meeting on May 26, 2022
- B. Approve Expenditures from May 1, 2022, through May 31, 2022
- C. Reaffirm Resolution 2021-26 Making Findings Pursuant to Assembly Bill 361 that the Proclaimed COVID-19 State of Emergency Continues to Impact the Ability of the MPWD Board of Directors and its Committees to Meet Safely in Person

6. HEARING AND APPEALS - None

7. REGULAR BUSINESS AGENDA

- A. Consider Ordinance No. 124 Implementing Level 2 Water Shortage Response of the MPWD's Water Shortage Contingency Plan regarding Mandatory Restrictions on Outdoor Water Use
- B. Discuss Return to In-Person Board Meetings
- C. Receive Reports on California and San Francisco Regional Water System Drought Conditions, and MPWD's Water Conservation Update

8. MANAGEMENT AND BOARD REPORTS

- A. Management Reports
 - 1. General Manager
 - 2. Administrative Services
 - 3. Operations
 - 4. District Engineer
- B. Financial Reports
 - 1. Month End May 31, 2022
- C. Director Reports

9. COMMUNICATIONS

10. CLOSED SESSION

- A. Public Employee Appointment
General Manager Position
(Government Code Section 54957)
- B. Conference with Labor Negotiator

(Government Code Section 54957.6)

11. RECONVENE TO OPEN SESSION

12. ADJOURNMENT

This agenda was posted at the Mid-Peninsula Water District's office, 3 Dairy Lane, in Belmont, California, and on its website at www.midpeninsulawater.org.

ACCESSIBLE PUBLIC MEETINGS

Upon request, the Mid-Peninsula Water District will provide written agenda materials in appropriate alternative formats, or disability related modification or accommodation (including auxiliary aids or services), to enable individuals with disabilities to participate in public meetings and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested. Requests should be sent to the General Manager at (650) 591-8941 or tammyr@midpeninsulawater.org. Requests must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

NEXT REGULAR BOARD MEETING: THURSDAY, JULY 28, 2022, AT 6:30PM



CERTIFICATE OF RECOGNITION

for

STAN OLSEN

For 20 Years of Dedicated Service to the Mid-Peninsula Water District!

PRESIDENT KIRK R. WHEELER

VICE PRESIDENT LOUIS VELLA

DIRECTOR MATTHEW P. ZUCCA

DIRECTOR CATHERINE MOSTASISA-JORDAN

DIRECTOR BRIAN SCHMIDT

Thank You!



SPECIAL MEETING
BOARD OF DIRECTORS
OF THE MID-PENINSULA WATER DISTRICT

THURSDAY, MAY 19, 2022 - 5:00 PM
BELMONT, CALIFORNIA

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED VIA TELECONFERENCE ONLY (NO PHYSICAL LOCATION) PURSUANT TO ASSEMBLY BILL 361 (GOVERNMENT CODE SECTION 54953)

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Board members, staff, consultants, and the public may participate remotely.

Meeting Link: <https://us06web.zoom.us/j/87974745350>
Dial by Telephone U.S. (Toll Free): 1-888-788-0099
Meeting ID: 879 7474 5350

1. OPENING

A. Call to Order

The special teleconference meeting of the Mid-Peninsula Water District Board of Directors was called to order at 5:04PM.

B. Establishment of Quorum

PRESENT: Directors Wheeler, Schmidt and Jordan

ABSENT: Vella, and Zucca

A quorum was present.

Director Vella joined the closed session via telephone.

ALSO PRESENT: General Manager Tammy Rudock, Administrative Services Manager/Board Secretary Monique Madrid, and District Counsel Julie Sherman.

A quorum was present.

2. PUBLIC COMMENT

None

3. REGULAR BUSINESS AGENDA-NONE

None

The board convened to closed session at 5:06PM.

4. CLOSED SESSION

- A. Public Employee Appointment
General Manager Position
(Government Code Section 54957)**

- B. Conference with Labor Negotiator
Government Code Section 54957.6)**

5. RECONVENE TO OPEN SESSION

The board reconvened to open session at 6:34PM

District Counsel Julie Sherman announced there was no reportable action taken.

6. ADJOURNMENT

The board adjourned at 6:35PM

APPROVED:

DISTRICT SECRETARY

BOARD PRESIDENT

SPECIAL MEETING
BOARD OF DIRECTORS
OF THE MID-PENINSULA WATER DISTRICT

SATURDAY, MAY 21, 2022 - 12:00 PM
BELMONT, CALIFORNIA

**DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A HYBRID
TELECONFERENCE AND IN-PERSON MEETING PURSUANT TO ASSEMBLY
BILL 361 (GOVERNMENT CODE SECTION 54953)**

**Members of the public, and staff members whose presence is
not specifically requested, are encouraged to participate
remotely**

Public comments may be made during the meeting or submitted before the
meeting via email to General Manager, Tammy Rudock, at
tammyr@midpeninsulawater.org.
Please indicate in your email the agenda item to which your comment applies.
Comments submitted before the meeting will be provided to the Board
before or during the meeting.

Should the teleconference platform not be operational, please check the
MPWD website home page for updated information and/or further instructions
at: www.midpeninsulawater.org

Board members, staff, consultants, and the public may participate
remotely via Zoom at: Directors, staff, and the public also may participate
in person at: 3 Dairy Lane Belmont, CA 94002

Please Note the following COVID-19 Protocols for in-person attendance:

1. Visitors experiencing the following symptoms of COVID-19 may not enter the building:
 - o Cough
 - o Shortness of breath
 - o Fever
 - o Chills
 - o Muscle Pain
 - o Sore Throat
 - o Loss of taste or smell
2. Visitors must use the hands-free temperature scanners upon entry. An alert will occur, and entrance will be prohibited if a temperature is measured at 100.4 or above.
3. Visitors must show proof of Covid-19 vaccination, or a negative COVID-19 test (with results obtained within last 7 days).

Masks will be required for visitors who do not show proof of full vaccination (defined as two weeks after the second dose in a two-dose

series, such as for the Pfizer-BioNTech and Moderna vaccines, or two weeks after a single dose of the J&J/Janssen vaccine).

Meeting Link: <https://us06web.zoom.us/j/82259830278>

Dial by Telephone U.S. (Toll Free): 1-888-788-0099

Meeting ID: 822 5983 0278

1. **OPENING**

A. **Call to Order**

The special hybrid teleconference meeting of the Mid-peninsula Water District Board of Directors was called to order at 12:10PM

B. **Establishment of Quorum**

PRESENT: Directors Wheeler, Vella, Zucca, Schmidt, Jordan
A quorum was present.

ALSO PRESENT: Tammy Rudock General Manager, Rene Ramirez Operations Manager, Monique Madrid Administrative Services Manager, Julie Sherman District Counsel, Pam Derby

2. **PUBLIC COMMENT**

None

3. **REGULAR BUSINESS AGENDA**

None

The board convened to closed session at 12:11PM

4. **CLOSED SESSION**

A. **Public Employee Appointment**

**General Manager Position
(Government Code Section 54957)**

B. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

5. **RECONVENE TO OPEN SESSION**

The board reconvened to open session at 6:40PM

District Counsel Julie Sherman announced there was no reportable action taken.

6. **ADJOURNMENT**

The board adjourned at 6:41PM

DISTRICT SECRETARY

APPROVED:

BOARD PRESIDENT

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BOARD OF DIRECTORS
OF THE MID-PENINSULA WATER DISTRICT

Thursday, May 26, 2022
Belmont, California

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED VIA TELECONFERENCE ONLY (NO PHYSICAL LOCATION) PURSUANT TO ASSEMBLY BILL 361 (GOVERNMENT CODE SECTION 54953)

MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

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Board members, staff, consultants, and the public may participate remotely.

**Meeting Link: <https://us06web.zoom.us/j/88384848004>
Dial by Telephone U.S. (Toll Free): 1-888-788-0099
Meeting ID: 883 8484 8004**

1. OPENING

A. Call to Order

The regular teleconference meeting of the Mid-Peninsula Water District Board of Directors was called to order at 6:30PM.

B. Establishment of Quorum

PRESENT: Directors Wheeler, Vella, Schmidt, and Zucca arrived a few minutes after roll call was taken.

ABSENT: Director Jordan

A quorum was present.

ALSO PRESENT: General Manager Tammy Rudock, Operations Manager Rene Ramirez, Administrative Services Manager/Board Secretary (Temporary) Monique Madrid, Chief Financial Officer (Temporary) Alleyne LaBossiere, District Engineer Brandon Laurie, and District Counsel Julie Sherman, District Treasurer Sheldon Chavan.

Guest: Tom Neisler

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2. PUBLIC COMMENT

None

3. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS

None

4. ACKNOWLEDGEMENTS/PRESENTATIONS

A. City of Belmont Proclamation dated April 12, 2022, declaring April 2022 as Water Conservation Month

President Wheeler acknowledged the Proclamation received by the MPWD at the City of Belmont's March City Council meeting. There were four (4) of the five (5) MPWD board members present as well as the General Manager.

5. CONSENT AGENDA

A. Approve Minutes for the:

- 1. Regular Board Meeting on April 28, 2022;**
- 2. Special Board Meeting on May 11, 2022; and**
- 3. Special Board Meeting on May 12, 2022**

B. Approve Expenditures from April 1, 2022, through April 30, 2022

C. Reaffirm Resolution 2021-26 Making Findings Pursuant to Assembly Bill 361 that the Proclaimed COVID-19 State of Emergency Continues to Impact the Ability of the MPWD Board of Directors and its Committees to Meet Safely in Person

D. Approve Resolution 2022-10 Authorizing a Task Order Amendment in the amount of \$47,000 to the Contract between the MPWD and HF&H Consultants, LLC, for Completion of the Water Rate Study

Director Zucca moved to approve the Consent Agenda.

Director Schmidt seconded the motion.

Roll Call Vote: Items 5.A.- C. passed 4-0: 4-Ayes, 0-Noes, 1-Absent (Jordan)

6. HEARING AND APPEALS

A. Consider Ordinance No. 123 Amending Attachment A Regarding Rates and Fees

96 **To the Water Service Ordinance No.123 For The MPWD.**

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98 **Proposition 218 Protest Hearing:**

99 **1. Open Hearing**

100 **2. Summary on MPWD Revenue Requirements for FY 2022/2023 and SFPUC**
101 **Wholesale Water Rate Adjustment effective July 1, 2022**

102 **3. Consider Oral Testimony**

103 **4. Review Written Protests**

104 **5. Close Hearing**

105 **6. Consider Ordinance 123 Amending Attachment "A" Regarding Rates and Fees**
106 **to the Water Service Ordinance No. 103, for the MPWD**

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108 General Manager Rudock introduced the item, reviewed the report, and proposed
109 the pass-through of the water rate adjustment from the SFPUC.
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111 Board President Kirk Wheeler:

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113 1.Opened the Public Hearing at 6:38PM

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115 2.Reviewed the summary on MPWD Revenue Requirements for FY 2022/2023 and
116 SFPUC Wholesale Water Rate Adjustment effective July 1, 2022.

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118 3.Considered Oral Testimony-No public testimony was received.

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120 4. Reviewed Written Protests-Three (3) were received prior to the close of the public
121 hearing.

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123 5. Closed Public Hearing at 6:40PM

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125 6. Consider Ordinance 123 Amending Attachment "A: regarding rate and fees to the
126 Water Service Ordinance No. 123, for the MPWD

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128 Director Vella moved to adopt Ordinance 123 Amending Attachment "A" regarding
129 rates and fees to the Water Service Ordinance No. 123 for the MPWD

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131 Director Schmidt seconded the motion

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133 **Roll Call Vote: Item 6.A. passed 4-0. 4-Ayes, 0-Noes, 1-Absent (Jordan)**

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135 **7. REGULAR BUSINESS AGENDA**

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137 **A. Consider Resolution 2022-11 Approving FY 2022/2023 Operating & Capital**
138 **Budgets**

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140 General Manager Rudock introduced the item and provided a review of the proposed budget.

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142 Chief Financial Officer (Temporary) LaBossiere reviewed some of the highlights of
143 the proposed budget.

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145 Board discussion followed.

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Director Zucca moved to adopt Resolution 2022-11 Approving FY 2022-2023 Operating and Capital Budgets.

Director Vella seconded the motion.

Roll Call Vote: Item 7.A. passed 4-0. 4-Ayes, 0-Noes, 1-Absent (Jordan)

B. Consider Resolution 2022-12 Authorizing a Professional Services Contract with Spatial Wave of Laguna Hills, CA, for Implementation of an Automated Asset Management and Workflow System, including Updated GIS Mapping, for the total amount of \$70,528

Operations Manager Ramirez introduced the item and provided a detailed review of the Professional Services Contract for implementation of the Automated Asset Management and Workflow system software program, and its capabilities including the GIS Mapping component. This system will allow for a savings of staff time.

Board discussion followed.

Director Zucca moved to adopt Resolution 2022-12 Authorizing a Professional Services Contract with Spatial Wave of Laguna Hills, CA, for implementation of an Automated Asset Management and Workflow System, including updated GIS Mapping, for the total amount of \$70,528.

Director Vella seconded the motion.

Roll Call Vote: Item 7.B. passed 4-0- 4-Ayes, 0-Noes, 1-Absent (Jordan)

C. Consider Resolution 2022-13 Authorizing an Amendment to the Contract for Professional Construction Management Services Provided by TRC Companies, Inc. in the Amount of \$115,389.78 for Services Rendered during Construction of the El Camino Real Capital Project

Operations Manager Ramirez introduced the item and reviewed the highlights of the proposed amendment to the Contract for Professional Construction Management Services provided by TRC Companies, Inc.

General Manager Rudock added some comments regarding this item was the subject of the Closed session in April's meeting. Contractor ran over the deadline. TRC has used all the approved funds for their work. Therefore, staff is returning to the board for approval of the funds necessary to pay TRC.

Board discussion followed.

Director Schmidt moved to adopt Resolution 2022-13 Authorizing an amendment to the contract for Professional Construction Management Services provided by TRC Companies, Inc., in the amount of \$115,389.78.

Director Zucca seconded the motion.

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Roll Call Vote: Item 7.C. passed 4-0, 4-Ayes, 0-Noes, 1-Absent (Jordan)

D. Discuss Return to In-Person Board Meetings

District Counsel advised there was no update and no change in legislation this month.

General Manager Rudock reviewed the options for board meetings.

Board discussion followed. Board meetings will continue virtually, and meeting options will be reviewed again next month.

E. Receive Reports on California and San Francisco Regional Water System Drought Conditions, and MPWD’s Water Conservation Update

Operations Manager Ramirez provided a detailed review of the San Francisco Water System drought conditions and the MPWD's water conservation update. He also advised the board members of receipt of a Notice from SFPUC regarding the Commission’s adoption of a systemwide water use reduction of 11% in alignment with the state. The staff is waiting on the allocation numbers based on the 11% reduction. The state may be requesting the MPWD implement stage 2 of the water conservation measures as early as June.

Board discussion followed.

F. Receive BAWSCA Update

Vice-President Vella provided an update on his attendance at the recent BAWSCA meeting. They continue to meet virtually. They received a budget report and the investment report.

8. MANAGEMENT AND BOARD REPORTS

A. Management Reports

1. General Manager

General Manager Rudock advised she had nothing to add to her report and was happy to answer any questions.

2. Administrative Services

Administrative Services Manager Madrid advised she had nothing to add to her report, and was happy to answer any questions.

3. Operations

Operations Manager Ramirez provided a brief overview of his report. He advised that due to an extended period of a staff vacancy, staff is requesting that Pakpour Engineering provide coverage during this period and conduct inspections. He reviewed the Operations Department continues to receive a large number of USA locate requests and they also performed maintenance on 130 valves and 24 hydrants.

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4. District Engineer

Brian Laurie filled in for District Engineer Pakpour and provided a brief description of his report.

B. Financial Reports

1. Month End April 30, 2022

Chief Financial Officer (Temporary) LaBossiere provided a review of the financial reports. He added the reports are in the format of recent audits and included a new report regarding investments and reserves.

C. Director Reports

Director Vella-attended all MPWD meetings

Director Zucca-attended all MPWD meetings

Director Schmidt-attended all MPWD meetings

Director Wheeler- Attended all MPWD meetings and the ACWA JPIA Conference and provided a summary review of the highlights, including that the JPIA is in a good financial position. They are concerned about the Bay-Delta Plan Voluntary Agreements.

9. COMMUNICATIONS

None

10. CLOSED SESSION

A. Public Employee Appointment

General Manager Position

(Government Code Section 54957)

B. Conference with Labor Negotiator

(Government Code Section 54957.6)

The Board took a five (5) minute break at 8:40PM and convened to Closed Session at 8:45PM

11. RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 10:07PM

District Counsel Julie Sherman advised there was no reportable action taken.

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12. ADJOURNMENT

The Board adjourned the meeting at 10:08PM

DISTRICT SECRETARY

APPROVED:

BOARD PRESIDENT

NEXT REGULAR BOARD MEETING: THURSDAY, JUNE 23, 2022, AT 6:30PM

Accounts Payable

Checks by Date - Summary by Check Date

User: Gila
 Printed: 6/17/2022 2:39 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
102361	BANKMTO1	Bankcard Mtot Disc	05/02/2022	71.85
102362	BANKMTO1	Bankcard Mtot Disc	05/02/2022	111.76
102363	BANKMTO1	Bankcard Mtot Disc	05/02/2022	3,365.51
Total for 5/2/2022:				3,549.12
102256	ICMACONT	ICMA contributions	05/03/2022	3,663.24
102257	HEALTHEQ	Health Equity	05/03/2022	285.00
102364	AUTHNETG	AUTHNET GATEWAY	05/03/2022	30.00
Total for 5/3/2022:				3,978.24
37762	ATT60197	AT&T 60197	05/04/2022	909.23
37763	BAWSCA	BAY AREA WATER SUPPLY & CONSER	05/04/2022	3,952.30
37764	JENBOUCH	JENNIFER BOUCHARD	05/04/2022	35.98
37765	CALWAEFF	CALIFORNIA WATER EFFICIENCY PAR	05/04/2022	3,298.50
37766	COMCAST	COMCAST	05/04/2022	307.45
37767	RANDB	CORE & MAIN LP	05/04/2022	366.16
37768	GRANITE	GRANITE ROCK COMPANY	05/04/2022	1,506.39
37769	HASSETTH	HASSETT HARDWARE	05/04/2022	79.03
37770	HOMEDEPC	HOME DEPOT	05/04/2022	190.04
37771	KBADOCU	KBA DOCUMENT SOLUTIONS, LLC	05/04/2022	28.80
37772	MNGWATEF	MANAGEWATER CONSULTING,INC	05/04/2022	3,237.50
37773	NGAYNGAI	NGAYIN NGAI	05/04/2022	60.00
37774	OFFICEDE	OFFICE DEPOT, INC.	05/04/2022	1,642.87
37775	PACOFFIC	PACIFIC OFFICE AUTOMATION	05/04/2022	136.04
37776	PG&E	PG&E	05/04/2022	13,426.62
37777	ROBTHALF	ROBERT HALF INTERNATIONAL	05/04/2022	3,132.00
37778	SMELECTR	SAN MATEO ELECTRONIC SUPPLY	05/04/2022	26.26
37779	PACWEST	SONITROL / PACIFIC WEST SECURITY	05/04/2022	164.06
37780	STEPFORD	STEPFORD BUSINESS, INC.	05/04/2022	4,347.93
37781	TMOBILE	T-MOBILE	05/04/2022	31.40
37782	VANGUARE	VANGUARD CLEANING SYSTEMS, INC	05/04/2022	435.00
37783	LEIGWANG	LEIGH WANG	05/04/2022	30.00
102260	LIFTOFFD	LIFTOFF DIGITAL	05/04/2022	75.00
102261	MOMADRRI	MONIQUE MADRID	05/04/2022	1,502.95
102262	WFBUSRR	WELLS FARGO-OM	05/04/2022	143.29
102263	XIOINC	XIO, INC.	05/04/2022	666.00
102264	BGONLINE	BACKGROUNDS ONLINE	05/04/2022	290.53
102360	WFBUSCAR	WELLS FARGO -GM	05/04/2022	3,000.00
Total for 5/4/2022:				43,021.33
1239	GBCONST	GOLDEN BAY CONTRUCTION	05/05/2022	77,111.15
1240	hydroeng	HYDROSCIENCE ENGINEERS INC.	05/05/2022	3,586.00
1241	MITCHELL	MITCHELL ENGINEERING	05/05/2022	250,897.87

Check No	Vendor No	Vendor Name	Check Date	Check Amount
			Total for 5/5/2022:	331,595.02
102254	calpers	CALPERS	05/06/2022	3,268.21
102258	ADPPAYRL	adp	05/06/2022	10,371.76
102259	ADPPAYRL	adp	05/06/2022	20,823.24
			Total for 5/6/2022:	34,463.21
102365	CLIENTSV	Client Analysis Svs Charge	05/11/2022	3,323.09
			Total for 5/11/2022:	3,323.09
37784	A-IRENTA	A-1 TRUCK & EQUIPMENT RENTAL	05/12/2022	315.00
37785	BAIRDTRK	BAIRD TRUCKING INC.	05/12/2022	3,749.63
37786	BFIOFCAL	BFI of CALIFORNIA INC. - OX MTN. LA	05/12/2022	6,551.81
37787	EQUIPMEN	BUS & EQUIPMENT REPAIR	05/12/2022	4,077.43
37788	CARQUEST	CARQUEST AUTO PARTS	05/12/2022	180.19
37789	CINTS	CINTAS CORPORATION	05/12/2022	553.98
37790	HASSETTH	HASSETT HARDWARE	05/12/2022	13.14
37791	HOMEDPC	HOME DEPOT	05/12/2022	330.99
37792	K119OFCA	K-119 OF CALIFORNIA INC.	05/12/2022	91.68
37793	LABOSSIE	J. ALLEYNE LABOSSIERE, CPA	05/12/2022	854.14
37794	RNIEHAUS	ROBERT D. NIEHAUS, INC.	05/12/2022	2,305.00
37795	RMORGAN	RAY MORGAN COMPANY	05/12/2022	2,102.33
37796	RECOLOGY	RECOLOGY SAN MATEO COUNTY	05/12/2022	771.28
37797	ROBTHALF	ROBERT HALF INTERNATIONAL	05/12/2022	3,132.00
37798	RUDOCK	TAMMY RUDOCK	05/12/2022	301.30
37799	PACWEST	SONITROL / PACIFIC WEST SECURITY	05/12/2022	21,000.00
37800	STEPFORD	STEPFORD BUSINESS, INC.	05/12/2022	11,640.48
102272	AIRGAS	AIRGAS, LLC	05/12/2022	195.78
102273	DAVIDDES	JOHN DAVIDSON	05/12/2022	6,677.38
102274	DFS	DOCUMENT FULFILLMENT SERVICES	05/12/2022	2,564.69
102275	OPERTECH	OPERATIONAL TECHNICAL SERVICES	05/12/2022	13,338.00
102276	PAKPOUR	PAKPOUR CONSULTING GROUP, INC	05/12/2022	3,793.06
102277	SCOTSMAN	WILLIAMS SCOTSMAN, INC.	05/12/2022	1,102.78
102281	ICMACONT	ICMA contributions	05/12/2022	1,020.00
102282	HEALTHAQ	Health Equity	05/12/2022	330.00
102283	ADPPAYRL	adp	05/12/2022	14,683.38
102284	ADPPAYRL	adp	05/12/2022	34,235.07
			Total for 5/12/2022:	135,910.52
102366	ADPPRFEE	ADP Payroll Fees	05/13/2022	100.00
102367	ADPPRFEE	ADP Payroll Fees	05/13/2022	1,799.75
			Total for 5/13/2022:	1,899.75
102368	TTECHACH	TTECH ACH BILLING	05/16/2022	1,967.39
			Total for 5/16/2022:	1,967.39
102304	CALPERS	CALPERS	05/18/2022	1,007.68
102305	CALPERS	CALPERS	05/18/2022	3,268.21
102306	ICMACONT	ICMA contributions	05/18/2022	3,663.24
102307	HEALTHAQ	Health Equity	05/18/2022	285.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
102308	ADPPAYRL	adp	05/18/2022	11,255.39
102309	ADPPAYRL	adp	05/18/2022	21,258.32
Total for 5/18/2022:				40,737.84
37801	att60197	AT&T 60197	05/19/2022	131.52
37802	BAWSCA	BAY AREA WATER SUPPLY & CONSER	05/19/2022	225.00
37803	BPLANDSC	BAY POINTE LANDSCAPE	05/19/2022	7,025.00
37804	BENNETT	BENNETT MARINE UTILITY, LLC.	05/19/2022	8,215.00
37805	CALGENSV	CALIFORNIA GENERATOR SERVICE	05/19/2022	4,810.00
37806	COMCAST	COMCAST	05/19/2022	441.31
37807	GRANITE	GRANITE ROCK COMPANY	05/19/2022	1,603.72
37808	HOMEDPC	HOME DEPOT	05/19/2022	104.65
37809	ALLELABO	J. ALLEYNE LABOSSIERE, CPA	05/19/2022	1,231.57
37810	PACOFFIC	PACIFIC OFFICE AUTOMATION	05/19/2022	247.79
37811	PG&E	PG&E	05/19/2022	10,243.30
37812	RMORGAN	RAY MORGAN COMPANY	05/19/2022	280.28
37813	ROBTHALF	ROBERT HALF INTERNATIONAL	05/19/2022	3,132.00
37814	TIMBERLI	TIMBERLINE TREE SERVICE, INC.	05/19/2022	13,000.00
102297	DFS	DOCUMENT FULFILLMENT SERVICES	05/19/2022	164.58
102298	HANSONBR	HANSON, BRIDGETT	05/19/2022	11,025.50
102299	MOMADRII	MONIQUE MADRID	05/19/2022	1,825.50
102300	OPERTECH	OPERATIONAL TECHNICAL SERVICES	05/19/2022	17,479.62
102301	SFUCWAT	SAN FRANCISCO WATER POWER SEW	05/19/2022	2,450.00
102302	SCOTSMAN	WILLIAMS SCOTSMAN, INC.	05/19/2022	729.38
102303	XIOINC	XIO, INC.	05/19/2022	666.00
Total for 5/19/2022:				85,031.72
102279	CALPERS	CALPERS	05/23/2022	1,286.75
102280	CALPERS	CALPERS	05/23/2022	6,159.30
102310	CALPERS	CALPERS	05/23/2022	600.00
Total for 5/23/2022:				8,046.05
37815	A-IRENTA	A-1 TRUCK & EQUIPMENT RENTAL	05/26/2022	188.00
37816	ATT60197	AT&T 60197	05/26/2022	45.67
37817	CALGENSV	CALIFORNIA GENERATOR SERVICE	05/26/2022	2,960.00
37818	CARQUEST	CARQUEST AUTO PARTS	05/26/2022	103.72
37819	CINTS	CINTAS CORPORATION	05/26/2022	477.28
37821	GRANITE	GRANITE ROCK COMPANY	05/26/2022	806.62
37822	HOMEDPC	HOME DEPOT	05/26/2022	102.24
37823	PENBLDG	PENINSULA BUILDING MATERIALS	05/26/2022	101.09
37824	PIRTEKSL	PIRTEK SAN LEANDRO	05/26/2022	415.84
37825	ROBTHALF	ROBERT HALF INTERNATIONAL	05/26/2022	3,132.00
37826	TOWNEFOR	TOWNE FORD SALES	05/26/2022	38.29
102323	CUEA	CALIFORNIA UTILITIES EMERGENCY	05/26/2022	500.00
102324	MOMADRII	MONIQUE MADRID	05/26/2022	2,528.64
102325	DAVIDDES	JOHN DAVIDSON	05/26/2022	4,840.51
102369	ACHRETN	ACH Returns	05/26/2022	213.68
Total for 5/26/2022:				16,453.58
102327	CALPERS	CALPERS	05/31/2022	6,195.39
102328	CALPERS	CALPERS	05/31/2022	1,140.93
102329	ICMACONT	ICMA contributions	05/31/2022	570.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
102330	HEALTHEQ	Health Equity	05/31/2022	330.00
102331	ADPPAYRL	adp	05/31/2022	14,191.82
102332	ADPPAYRL	adp	05/31/2022	33,137.46
102333	HEALTHEQ	Health Equity	05/31/2022	47.20
Total for 5/31/2022:				55,612.80
Report Total (123 checks):				765,589.66



AGENDA ITEM NO. 5.C.

DATE: June 23, 2022
TO: Board of Directors
FROM: Tammy Rudock, General Manager

SUBJECT: REAFFIRM RESOLUTION 2021-26 MAKING FINDINGS PURSUANT TO ASSEMBLY BILL 361 THAT THE PROCLAIMED COVID-19 STATE OF EMERGENCY CONTINUES TO IMPACT THE ABILITY OF THE MPWD BOARD OF DIRECTORS AND ITS COMMITTEES TO MEET SAFELY IN PERSON

RECOMMENDATION: Reaffirm Resolution 2021-26.

FISCAL IMPACT: None.

BACKGROUND:

On March 4, 2020, Governor Newsom declared a State of Emergency to exist in California because of the threat of COVID-19, and on March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act relating to teleconferencing to allow legislative bodies to conduct meetings remotely to protect against the spread of COVID-19 and to protect the health and safety of the public.

On June 11, 2021, the Governor issued Executive Order N-08-21, which specified that Executive Order N-29-20 remained in effect through September 30, 2021, which was later extended to December 31, 2021, and extended again through March 31, 2022.

DISCUSSION:

On September 16, 2021, Governor Newsom signed Assembly Bill 361 (AB 361) into law to allow legislative bodies to continue to meet remotely after September 30, 2021, during a proclaimed State of Emergency.

On October 28, 2021, the Board adopted Resolution 2021-26. Per AB 361, the Board will need to consider and reaffirm, by motion, the findings of this resolution every thirty (30) days.

By reaffirming Resolution 2021-26, the Board has considered the circumstances of the proclaimed State of Emergency, including continued state and local recommended measures promoting social distancing, and finds that it continues to directly impact the ability of the Board members to meet safely in person.

Attachment: Resolution 2021-26

BOARD ACTION: A PPROVED:____ DENIED:____ POSTPONED:____ STAFF DIRECTION:____
UNANIMOUS____ WHEELER____ VELLA____ ZUCCA____ JORDAN____ SCHMIDT____

RESOLUTION NO. 2021-26

**MAKING FINDINGS PURSUANT TO ASSEMBLY BILL 361
THAT THE PROCLAIMED COVID-19 STATE OF EMERGENCY CONTINUES
TO IMPACT THE ABILITY OF THE MPWD BOARD OF DIRECTORS
AND ITS COMMITTEES TO MEET SAFELY IN PERSON**

* * *

MID-PENINSULA WATER DISTRICT

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency to exist in California because of the threat of COVID-19; and

WHEREAS, on March 17, 2020, the Governor issued Executive order N-29-20 suspending certain provisions of the Ralph M. Brown Act related to teleconferencing to allow legislative bodies to conduct meetings remotely to protect against the spread of COVID-19, and to protect the health and safety of the public; and

WHEREAS, on June 11, 2021, the Governor issued Executive Order N-08-21, which specified that Executive Order N-29-20 remained in effect through September 30, 2021, and then expires; and

WHEREAS, on September 16, 2021, the Governor signed Assembly Bill 361 (AB 361) into law as urgency legislation that went into effect immediately, that amended Government Code Section 54953 to allow legislative bodies to continue to meet remotely during a proclaimed State of Emergency, provided certain conditions were met and certain findings were made; and

WHEREAS, on September 20, 2021, the Governor issued Executive Order N-15-21 that generally suspended the AB 361 amendments to Government Code Section 54953 until October 1, 2021, and therefore clarifying that Executive Order N-29-20 controlled through September 30, 2021; and

WHEREAS, the Governor's proclaimed State of Emergency remains in effect, and state and local officials, including the San Mateo County Health Officer, the California Department of Public Health, and the Department of Industrial Relations, have imposed or recommended measures to promote social distancing; and

WHEREAS, to help protect against the spread of COVID-19 and its variants, and to protect the health and safety of the public, the Board of Directors desires to take the actions necessary to comply with AB 361 and to continue to hold its Board and committee meetings remotely.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Mid-Peninsula Water District has considered the circumstances of the proclaimed COVID-19 State of Emergency and finds that it continues to directly impact the ability of the Board members to meet safely in person, and state or local officials continue to impose or recommend measure to promote social distancing.

BE IT FURTHER RESOLVED that the Mid-Peninsula Water District will comply with the requirements of Government Code Section 54953(e)(2) when holding Board and committee meetings pursuant to this resolution.

BE IT FURTHER RESOLVED that the Board of Directors of the Mid-Peninsula Water District will consider findings in this resolution every thirty (30) days and may, by motion, reaffirm these findings.

PASSED AND ADOPTED this 28th day of October 2021 by the following vote:

AYES: Directors Vella, Zucca, Mostasisa, Wheeler, Schmidt

NOES: 0

ABSTENTIONS: 0

ABSENCES: 0


Board President

ATTEST:


Board Secretary



AGENDA ITEM NO. 7.A.

DATE: June 23, 2022
TO: Board of Directors
FROM: Tammy Rudock, General Manager
Rene A. Ramirez, Operations Manager

SUBJECT: CONSIDER ORDINANCE NO. 124 IMPLEMENTING LEVEL 2 WATER SHORTAGE RESPONSE OF THE MID-PENINSULA WATER DISTRICT WATER SHORTAGE CONTINGENCY PLAN REGARDING MANDATORY RESTRICTIONS ON OUTDOOR WATER USE

RECOMMENDATION

Adopt Ordinance No. 124, which implements Level 2 of the District's Water Shortage Contingency Plan (WSCP) in compliance with the State Water Resources Control Board's (SWRCB) May 24, 2022 emergency regulation. On June 10, 2022, the emergency regulation went into effect for a one-year period, unless modified by the Board, requiring water providers to implement Level 2 demand reduction actions from their WSCP.

FISCAL IMPACT

The fiscal impact has not been quantified. A reduction in water use translates to a reduction in revenue. The Mid-Peninsula Water District (District) Board of Directors (Board) recently approved restarting a rate study that will recommend a drought rate structure, or something similar, and could be ready for the Board to hold a Proposition 218 hearing process and consider for adoption as early as January 2023.

DISCUSSION

California's water supply situation over the past several years has not improved as the Board has learned from monthly staff updates on statewide and regional drought conditions. Last November, the San Francisco Public Utilities Commission (SFPUC) approved a "voluntary" reduction plan of 10% using the Tier 2 provisions of the water supply agreement with wholesale customers. Then on March 28, 2022, Governor Newsom issued an Executive Order directing the SWRCB and local water providers to enact demand reductions from water providers' WSCPs, which was followed by May 24, 2022 actions by the SWRCB adopting emergency regulations for urban water suppliers banning non-functional turf irrigation at commercial, industrial, and institutional sites, and required water agencies to implement their Level 2 demand reduction measures from their WSCPs. The SFPUC also on May 24, 2022, took action to call for an 11% demand reduction from all customers.

In general, the Bay Area region has achieved better levels of water demand reductions than other parts of the state. In May 2022, our measured purchases from the Regional Water

System totaled 105,376 ccf, which was 12.9% less than May 2021 take of 121,006 ccf, and 11.7% less than 2020's measured use of 119,363 ccf. The last time a May water demand was less than May 2022's demand was May 2015, a drought year with mandatory reductions, where the metered water totaled 97,806 ccf. The District's message to their customers has been we are always in a Level 1 condition where we want our customers to conserve 10%. The District's website has a lot of information about water conservation, rebate programs available to our customers and lately efforts have been made to provide statistics on water use and conservation – all to keep water conservation on our customer's minds.

While the District and its customers do their part, compliance with state regulations/laws remains imperative. In order to comply with Level 2 WSCP demand reduction actions, staff has to make use of the recently adopted 2020 Urban Water Management Plan (UWMP), to which the WSCP is a companion document.

The following is a link to the District's WSCP:

https://storage.googleapis.com/midpeninsulawater-org/uploads/FINAL_MPWD_2020_WSCP_MW_202109302.pdf

The WSCP describes six shortage levels starting on page 30 with the definition of Level 2, followed by Level 2 Demand Reduction Actions on page 36. Keep in mind Level 1 demand reduction actions are necessarily in effect with Level 2 implementation.

Level 2: Water Restricted Up To 20% (>10% to 20%) is defined as: drought conditions or other supply reduction demand a customer demand reduction of up to 20%. (This is level of demand reduction is being required by the SWRCB with their emergency regulation)

Demand Reduction Actions for Level 2 include:

- Fixing leaks or faulty sprinklers within 5 days
- Outside irrigation is limited to 3 days per week for turf using potable water. Plant containers, trees, shrubs and vegetable gardens may be watered additional days using only drip irrigation.
- Filling or refilling ornamental lakes and ponds is prohibited. Ornamental lakes and ponds that sustain aquatic life of significant value and were actively managed prior to the storage declaration (drought) are exempt.
- Drought rates and surcharges
- Improve customer billing reports to include more details on water use
- Decrease line flushing without impacting water quality
- Pools and spas – require covers
- Pools – allow filling of pools only when an appropriate cover is in place
- MPWD may implement other prohibited water uses as determined by the MPWD, after notice to customers
- MPWD may reduce water allocations in all categories to meet available water supply

Here are some of the Level 1 Demand Reduction Actions (found starting on page 34)

- Expand public outreach
- Restaurants serve water only on request

- Outdoor water prohibited between 9 am and 6 pm and residential automated irrigation systems must be equipped with rain sensors or controllers that use weather data to set watering schedules
- Expand rebate programs
- Increase water patrols

In general, staff takes water conservation seriously and takes great strides to inform and educate our customers about conservation and drought issues. With the Board's support, customers are notified via direct mailers, banners on Ralston, stickers on District vehicles, information on their water bill, and of course the website has a lot of information about conservation and rebate programs

Following Board action, the ordinance will be published in a local newspaper and placed on the District website.

Ordinance No. 124 is attached and was reviewed and approved as to form by District Counsel.

BOARD ACTION: APPROVED:_____ DENIED:_____ POSTPONED:_____ STAFF DIRECTION:_____

UNANIMOUS___ WHEELER___ VELLA___ ZUCCA___ JORDAN___ SCHMIDT _____

ORDINANCE NO. 124

IMPLEMENTING LEVEL 2 WATER SHORTAGE RESPONSE OF WATER SHORTAGE CONTINGENCY PLAN REGARDING MANDATORY RESTRICTIONS ON OUTDOOR WATER USE

* * *

MID-PENINSULA WATER DISTRICT

WHEREAS, over the past year, Governor Newsom has taken unprecedented actions to target reduction or water use within the state; and

WHEREAS, on March 28, 2022, Governor Newsom issued an Executive Order directing the California State Water Resources Control Board (SWRCB) and local water agencies to enact shortage response actions consistent with local drought contingency plans; and

WHEREAS, May 24, 2022, the SWRCB adopted emergency regulations for each urban water supplier that has submitted a water shortage contingency plan to the Department of Water Resources (DWR) to implement, at a minimum, the shortage response actions adopted under Section 10632 of the California Water Code for a shortage level of up to twenty percent (Level 2) by June 10, 2022; and

WHEREAS, the Mid-Peninsula Water District (District) is an urban water supplier and is required to comply with SWRCB drought regulations that apply to urban water suppliers; and

WHEREAS, the District's 2020 Urban Water Management Plan, which contains the District's Water Shortage Contingency Plan and describes Level 2 demand reduction actions was adopted pursuant to Board Resolution No. 2021-24 on September 23, 2021; and

WHEREAS, actions taken hereinafter are exempt from the provisions of Section 21000 et seq. of the Public Resources Code as said actions constitute a project undertaken as immediate action necessary to prevent or mitigate an emergency pursuant to Title 14, California Code of Regulations Section 15269 and a project undertaken to assure the maintenance, restoration or enhancement of a natural resource pursuant to Title 14, California Code of Regulations Section 15307.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Mid-Peninsula Water District hereby takes the following actions and makes the following findings:

1. The District, based on the directive from the SWRCB, implements Level 2 of its Water Shortage Contingency Plan, which seeks consumer demand reduction of up to 20% to respond to existing water conditions from demand reduction measures identified in the District's 2020 Water Shortage Contingency Plan such as:
 - a. Fix leaks or faulty sprinklers with 5 days.
 - b. Limiting landscape turf irrigation to 3 days per week when using potable water. Plant containers, trees, shrubs and vegetable gardens may be watered additional days using only drip irrigation or hand watering.
 - c. Filling or refilling ornamental lakes or ponds is prohibited unless the lake or pond sustains aquatic life of significant value and were actively managed prior to the declaration.
 - d. District can apply drought rates and surcharges.
 - e. Improve customer billing report information to include more detail on water use.
 - f. Decrease water system flushing without impacting water quality.
 - g. Pools and spas require covers to minimize evaporation.
 - h. Filling pools is only allowed when an appropriate cover is in place.
 - i. District may implement other prohibited water uses as determined by the District, after notice to customers.
 - j. District may reduce water allocations in all categories to meet available water supply.
2. In addition to implementation of Level 2 demand reductions, the following demand reduction actions from Level 0 and 1 are important to note:
 - a. Decorative water features must recirculate water or secure a waiver from the District.
 - b. Washing or hosing down vehicles is prohibited except by use of a handheld container, hose with an automatic shut off device, or at a commercial car wash.

- c. Washing down hard or paved surfaces is prohibited except to alleviate safety or sanitary conditions using a handheld container, hose with automatic shut off device, or low-volume high pressure cleaning machine that recycles used water.
 - d. New planting should be performed with drought tolerant plants.
 - e. Outdoor watering or irrigation is prohibited between 9 am and 6 pm except by use of a handheld device, hose with automatic shutoff device, or for adjusting or repairing an irrigation system for short periods of time.
 - f. District to expand public information outreach and messaging and expand/enhance rebate programs.
 - g. All non-essential water use for public entities, commercial and industrial should cease.
3. The SWRCB emergency regulation includes a drought response action prohibiting the use of potable water for the irrigation of “non-functional turf” at large commercial, industrial, and institutional sites. “Non-functional turf” is defined as turf that is solely ornamental and not regularly used for human recreational purposes or for civic or community events. Non-functional turf does not include sports fields and turf that is regularly used for human recreational purposes or for civic or community events. Exceptions to this rule include residential lawns, parks, and irrigation necessary to ensure the health of trees and other perennial non-turf plantings or to the extent necessary to address an immediate health and safety need.
4. If the District believes that water has been or is being used in violation of the above restrictions, the District will first devote efforts to educating the customer(s) in question by contacting them and informing them about the violation. If the violation occurs again, the District will send a written notice to the customer specifying the nature of the violation and the date and time of occurrence and request that the customer cease the violation and take prompt remedial action. The District will provide the customer with a copy of this Ordinance and inform the customer that failure to comply may result in temporary termination of water service.

5. In the event that a further violation(s) is observed by District personnel 48 or more hours after the on-site notification, it will be deemed a willful violation of the mandatory restrictions on water use and the District may, but is not required to, temporarily terminate water service or install a flow restrictor. The customer shall be responsible for paying the District's costs incurred in enforcing this Ordinance, including providing the on-site notification, installing a flow restrictor, and temporarily terminating and restoring water service, on a time and material basis. The customer shall take and implement appropriate remedial actions to come into full compliance with this Ordinance, pay all fees and charges described in the preceding sentence, and bring the customer's water account to good standing before the District proceeds with the reconnection of water service after it has been temporarily terminated.
6. Any customer who disputes a staff determination of a violation(s) of the above restrictions may appeal the termination of water service or installation of a flow restrictor in writing to the General Manager. The written appeal must be addressed to the General Manager and include (1) customer's name; (2) address; (3) account number; (4) a description of the violation(s); (5) the enforcement action taken; and (6) a detailed explanation of the basis of the appeal. The General Manager will evaluate each written appeal based on the following criteria: (1) public health; (2) public safety; and (3) regulatory requirements of a state, federal or local agency. The General Manager shall issue a written decision that may be appealed to the Board of Directors within seven days from the date of issuance. The decision of the Board of Directors shall be final.
7. All provisions of this Ordinance shall become effective after the publication of this Ordinance and remain in effect until the District takes action to rescind the implementation of Level 2 of the District's Water Shortage Contingency Plan.
8. The District shall publish this Ordinance within 15 days of enactment in a newspaper of general circulation in the District and shall post it on the District's website.

REGULARLY PASSED AND ADOPTED this 23rd day of June 2022 by the following vote.

AYES:

NOES:

ABSTENTIONS:

ABSENCES:

Board President

ATTEST:

District Secretary

**STATE WATER RESOURCES CONTROL BOARD
RESOLUTION NO. 2022-0018**

**TO ADOPT AN EMERGENCY REGULATION
TO REDUCE WATER DEMAND AND IMPROVE WATER CONSERVATION**

WHEREAS:

1. On April 21, May 10, July 8, and October 19, 2021, Governor Newsom issued proclamations that a state of emergency exists statewide due to severe drought conditions and directed state agencies to take immediate action to preserve critical water supplies and mitigate the effects of drought and ensure the protection of health, safety, and the environment.
2. These proclamations urge Californians to reduce their water use.
3. On March 28, 2022, Governor Newsom signed an Executive Order directing the State Water Resources Control Board (State Water Board or Board) to consider adopting emergency regulations to increase water conservation. The Executive Order includes a request that the Board require urban water suppliers to implement Level 2 of their water shortage contingency plans, establish water shortage response actions for urban water suppliers that have not submitted water shortage contingency plans, taking into consideration model actions that the Department of Water Resources, and establish a ban on the irrigation of non-functional turf by entities in the commercial, industrial, and institutional sectors.
4. Many Californians and urban water suppliers have taken bold steps over the years to reduce water use; nevertheless, the severity of the current drought requires additional conservation actions from urban water suppliers, residents, and the commercial, industrial, and institutional sectors.
5. Water conservation is the easiest, most efficient, and most cost-effective way to quickly reduce water demand and extend limited water supplies through this summer and into the next year, providing flexibility for all California communities. Water saved is water available next year, giving water suppliers added flexibility to manage their systems effectively over time. The more water that is conserved now, the less likely it is that a community will experience dire shortages that may require water rationing or other emergency actions.
6. Most Californians use more water outdoors than indoors. In many areas, 50 percent or more of daily water use is for irrigation of lawns and outdoor landscaping irrigation. Outdoor water use is generally discretionary, and many irrigated landscapes would not suffer greatly from receiving a decreased amount of water.

7. The use of potable water to irrigate turf on commercial, industrial, or institutional properties that is not regularly used for human recreational purposes or for civic or community events can be reduced in commercial, industrial, and institutional areas to protect local water resources and enhance water resiliency.
8. Public information and awareness are critical to achieving conservation goals, and the Save Our Water campaign ([SaveOurWater.com](https://www.saveourwater.com)), run jointly by the Department of Water Resources (DWR) and the Association of California Water Agencies, is an excellent resource for conservation information and messaging that is integral to effective drought response.
9. [SaveWater.CA.Gov](https://www.savewater.ca.gov) is an online tool designed to help save water in communities. This website lets anyone easily report water waste from their phone, tablet, or computer by simply selecting the type of water waste they see, typing in the address where the waste is occurring, and clicking send. These reports are filed directly with the State Water Board and relevant local water supplier.
10. Enforcement against water waste is a key tool in conservation programs. When conservation becomes a social norm in a community, the need for enforcement is reduced or eliminated.
11. On March 28, 2022, the Governor suspended the environmental review required by the California Environmental Quality Act to allow State Water Board-adopted drought conservation emergency regulations and other actions to take place quickly to respond to emergency conditions.
12. Water Code section 1058.5 grants the State Water Board the authority to adopt emergency regulations in certain drought years in order to: “prevent the waste, unreasonable use, unreasonable method of use, or unreasonable method of diversion, of water, to promote water recycling or water conservation, to require curtailment of diversions when water is not available under the diverter’s priority of right, or in furtherance of any of the foregoing, to require reporting of diversion or use or the preparation of monitoring reports.”
13. On May 13, 2022, the State Water Board issued public notice that it will consider the adoption of the regulation at the Board’s regularly scheduled May 24, 2022 public meeting, in accordance with applicable State laws and regulations. The State Water Board also distributed for public review and comment a Finding of Emergency that complies with State laws and regulations.
14. The emergency regulation exempts suppliers from enforcing connection moratoria, if their Level 2 demand management actions call for them, because new residential connections are critical to addressing the state’s housing supply shortage. However, the Board recognizes connections for other projects may not be appropriate given the shortage conditions and urges water suppliers to carefully evaluate new development projects for their water use impacts.

15. Disadvantaged communities may require assistance responding to Level 2 conservation requirements, including irrigation restrictions, temporary changes to rate structures, and prohibited water uses. State shortage contingency plans aimed at increasing water conservation, and state and local agencies should look for opportunities to provide assistance in promoting water conservation. This assistance should include but not be limited to translation of regulation text and dissemination of water conservation announcements into languages spoken by at least 10 percent of the people who reside in a water supplier's service area, such as in newspaper advertisements, bill inserts, website homepage, social media, and notices in public libraries.
16. The Board directs staff to consider the following in pursuing any enforcement of section 996, subdivision (e): before imposing monetary penalties, staff shall provide one or more warnings; monetary penalties must be based on an ability to pay determination, consider allowing a payment plan of at least 12 months, and shall not result in a tax lien; and Board enforcement shall not result in shutoff.
17. The Board encourages entities other than Board staff that consider any enforcement of this regulation to apply these same factors identified in resolved paragraph 16. Nothing in the regulation or in the enforcement provisions of the regulation precludes a local agency from exercising its authority to adopt more stringent conservation measures. Moreover, the Water Code does not impose a mandatory penalty for violations of the regulation adopted by this resolution, and local agencies retain their enforcement discretion in enforcing the regulation, to the extent authorized, and may develop their own progressive enforcement practices to encourage conservation.

THEREFORE BE IT RESOLVED THAT:

1. The State Water Board adopts California Code of Regulations, title 23, section 996, as appended to this resolution as an emergency regulation that applies to urban water suppliers, as defined by Water Code section 10617.
2. State Water Board staff shall submit the regulation to the Office of Administrative Law (OAL) for final approval.
3. If, during the approval process, State Water Board staff, the State Water Board, or OAL determines that minor corrections to the language of the regulation or supporting documentation are needed for clarity or consistency, the State Water Board Executive Director or designee may make such changes.

4. This regulation shall remain in effect for one year after filing with the Secretary of State unless the State Water Board determines that it is no longer necessary due to changed conditions or unless the State Water Board renews the regulation due to continued drought conditions, as described in Water Code section 1058.5.
5. The State Water Board directs State Water Board staff to work with the Department of Water Resources and the Save Our Water campaign to disseminate information regarding the emergency regulation.
6. The State Water Board directs staff to, by January 1, 2023, survey urban water suppliers on their experience protecting trees and tree cover during drought, with attention to disadvantaged communities. The survey shall inquire about challenges encountered, strategies used, costs, and successes in protecting trees.
7. Nothing in the regulation or in the enforcement provisions of the regulation precludes a local agency from exercising its authority to adopt more stringent conservation measures. Local agencies are encouraged to develop their own progressive enforcement practices to promote conservation.

CERTIFICATION


The undersigned Clerk to the Board does hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the State Water Resources Control Board held on May 24, 2022.

AYE: Chair E. Joaquin Esquivel
Vice Chair Dorene D'Adamo
Board Member Sean Maguire
Board Member Laurel Firestone

NAY: None

ABSENT: Board Member Nichole Morgan

ABSTAIN: None



Jeanine Townsend
Clerk to the Board

ADOPTED EMERGENCY REGULATION TEXT

Version: May 24, 2022

Title 23. Waters

Division 3. State Water Resources Control Board and Regional Water Quality Control Boards

Chapter 3.5. Urban Water Use Efficiency and Conservation

Article 2. Prevention of Drought Wasteful Water Uses

§ 996. Urban Drought Response Actions

(a) As used in this section:

(1) "Commercial, industrial and institutional" refers to commercial water users, industrial water users, and institutional water users as respectively defined in Water Code, section 10608.12, subdivisions (e), (i), and (j), and includes homeowners' associations, common interest developments, community service organizations, and other similar entities but does not include the residences of these entities' members or separate interests.

(2) "Common interest development" has the same meaning as in section 4100 of the Civil Code.

(3) "Community service organization or similar entity" has the same meaning as in section 4110 of the Civil Code.

(4) "Homeowners' association" means an "association" as defined in section 4080 of the Civil Code.

(5) "Non-functional turf" means turf that is solely ornamental and not regularly used for human recreational purposes or for civic or community events. Non-functional turf does not include sports fields and turf that is regularly used for human recreational purposes or for civic or community events.

(6) "Plant factor" has the same meaning as in section 491.

(7) "Separate interest" has the same meaning as in section 4185 of the Civil Code.

(8) "Turf" has the same meaning as in section 491.

(9) "Urban water supplier" has the same meaning as Water Code section 10617.

(10) "Water shortage contingency plan" means the plan required by Water Code section 10632.

(b) Each urban water supplier shall submit to the Department of Water Resources a preliminary annual water supply and demand assessment consistent with section

10632.1 of the Water Code no later than June 1, 2022, and submit a final annual water supply and demand assessment to the Department of Water Resources no later than the deadline set by section 10632.1 of the Water Code.

- (c) (1) Each urban water supplier that has submitted a water shortage contingency plan to the Department of Water Resources shall implement by June 10, 2022, at a minimum, all demand reduction actions identified in the supplier's water shortage contingency plan adopted under Water Code 10632 for a shortage level of ten (10) to twenty (20) percent (Level 2).
- (2) Notwithstanding subdivision (c)(1), urban water suppliers shall not be required to implement new residential connection moratoria pursuant to this section.
- (3) Notwithstanding subdivision (c)(1), an urban water supplier may implement the actions identified in subdivision (d) in lieu of implementing the demand reduction actions identified in the supplier's water shortage contingency plan adopted under Water Code section 10632 for a shortage level of ten (10) to twenty (20) percent (Level 2), provided the supplier meets all of the following:
- (i) The supplier's annual water supply and demand assessment submitted to the Department of Water Resources demonstrates an ability to maintain reliable supply until September 30, 2023.
- (ii) The supplier does not rely on, for any part of its supply, the Colorado River, State Water Project, or Central Valley Project, and no more than ten (10) percent of its supply comes from critically overdrafted groundwater basins as designated by the Department of Water Resources.
- (iii) The supplier's average number of gallons of water used per person per day by residential customers for the year 2020 is below 55 gallons, as reported to the Board in the Electronic Annual Report.
- (d) Each urban water supplier that has not submitted a water shortage contingency plan to the Department of Water Resources shall, by June 10, 2022, and continuing until the supplier has implemented all demand reduction actions identified in the supplier's water shortage contingency plan adopted under Water Code 10632 for a shortage level of ten (10) to twenty (20) percent (Level 2), implement at a minimum the following actions:
- (1) Initiate a public information and outreach campaign for water conservation and promptly and effectively reach the supplier's customers, using efforts such as email, paper mail, bill inserts, customer app notifications, news articles, websites, community events, radio and television, billboards, and social media.
- (2) Implement and enforce a rule or ordinance limiting landscape irrigation with potable water to no more than two (2) days per week and prohibiting landscape irrigation with potable water between the hours of 10:00 a.m. and 6:00 p.m.
- (3) Implement and enforce a rule or ordinance banning, at a minimum, the water uses prohibited by section 995. Adoption of a rule or ordinance is not required if the supplier has authority to enforce, as infractions, the prohibitions in section 995 and takes enforcement against violations.

- (e) (1) To prevent the unreasonable use of water and to promote water conservation, the use of potable water is prohibited for the irrigation of non-functional turf at commercial, industrial, and institutional sites.
- (2) Notwithstanding subdivision (e)(1), the use of water is not prohibited by this section to the extent necessary to ensure the health of trees and other perennial non-turf plantings or to the extent necessary to address an immediate health and safety need.
- (3) Notwithstanding subdivision (e)(1), an urban water supplier may approve a request for continued irrigation of non-functional turf where the user certifies that the turf is a low water use plant with a plant factor of 0.3 or less, and demonstrates the actual use is less than 40% of reference evapotranspiration.
- (f) The taking of any action prohibited in subdivision (e) is an infraction punishable by a fine of up to five hundred dollars (\$500) for each day in which the violation occurs. The fine for the infraction is in addition to, and does not supersede or limit, any other remedies, civil or criminal.
- (g) A decision or order issued under this section by the Board, or an officer or employee of the Board, is subject to reconsideration under article 2 (commencing with section 1122) of chapter 4 of part 1 of division 2 of the Water Code.

Authority: Section 1058.5, Water Code.

References: Article X, Section 2, California Constitution; Sections 4080, 4100, 4110, and 4185, Civil Code; Section 8627.7, Government Code; Sections 102, 104, 105, 275, 350, 377, 491, 1122, 10608.12, 10617, 10632, and 10632.1, Water Code; *Light v. State Water Resources Control Board* (2014) 226 Cal.App.4th 1463; *Stanford Vina Ranch Irrigation Co. v. State of California* (2020) 50 Cal.App.5th 976.



AGENDA ITEM NO. 7.B.

DATE: June 23, 2022
TO: Board of Directors
FROM: Tammy Rudock, General Manager

SUBJECT: DISCUSS RETURN TO IN-PERSON BOARD MEETINGS

RECOMMENDATION

Discuss return to in-person Board meetings.

FISCAL IMPACT

It cost the MPWD about \$3,000 total for the hardware installed in the Board room to accommodate hybrid in-person and virtual public meetings.

BACKGROUND

The Board discussed this topic during the last five (5) months and a few times last year—in May 2021, June 2021, and September 2021. Governor Newsom’s Executive Order N-29-20 regarding the Brown Act and teleconference meetings was scheduled to expire on September 30th but got extended to December 31st, and ultimately “replaced” by AB 361. The Board had planned to return to in-person meetings in October 2021, but the Omicron variant of COVID-19 flared up and national, state, and local infections and hospitalizations increased so that plan was postponed.

DISCUSSION

District Counsel will provide an update on any state legal updates regarding the emergency order as they pertain to public agency virtual meetings.

The MPWD Board Room is now equipped to accommodate a hybrid public meeting, including safe distancing space for Board members and limited staff in compliance with the MPWD COVID-19 Prevention Plan. That means a limited in-person Board meeting in tandem with a Zoom virtual meeting can be handled by staff. It is, however, recommended that if a hybrid meeting is determined by the Board to be its course of action soon that it be limited to only Board members and staff and that all others, including members of the public, attend in a virtual capacity. As needed, there may be limited occasions where arrangements could be made for the safe in-person attendance by other public officials (District Counsel, District Engineer, and District Treasurer) and consultants.

BOARD ACTION: APPROVED:____ DENIED:____ POSTPONED:____ STAFF DIRECTION:____
UNANIMOUS____ WHEELER____ VELLA____ ZUCCA____ JORDAN____ SCHMIDT____



AGENDA ITEM NO. 7.C.

DATE: June 23, 2022
TO: Board of Directors
FROM: Rene A. Ramirez, Operations Manager

SUBJECT: RECEIVE REPORTS ON CALIFORNIA AND SAN FRANCISCO REGIONAL WATER SYSTEM DROUGHT CONDITIONS, AND MPWD'S WATER CONSERVATION UPDATE

RECOMMENDATION

Receive verbal report.

FISCAL IMPACT

None.

BOARD ACTION: APPROVED:____ DENIED:____ POSTPONED:____ STAFF DIRECTION:____

UNANIMOUS___ WHEELER___ VELLA___ ZUCCA___ JORDAN___ SCHMIDT___

BY LOCATION | COUNTY

Drought Conditions for San Mateo County

[Go To California State Page](#)

Get notified when conditions change

[Sign Up for Alerts](#)

718,451

people in San Mateo County are affected by drought

No change since last week
No change since last month

100%

of people in San Mateo County are affected by drought

No change since last week
No change since last month

51st

wettest April on record, over the past 128 years

↑ 0.09
inches from normal

2nd

driest year to date over the past 128 years (January-April 2022)

↓ 14.03
inches from normal

[Learn more about these stats](#)



D0 - Abnormally Dry

- Soil is dry; irrigation delivery begins early
- Dryland crop germination is stunted
- Active fire season begins

100.00%
of San Mateo
County
(D0-D4)



D1 - Moderate Drought

- Dryland pasture growth is stunted; producers give supplemental feed to cattle
- Landscaping and gardens need irrigation earlier; wildlife patterns begin to change
- Stock ponds and creeks are lower than usual

100.00%
of San Mateo
County
(D1-D4)



D2 - Severe Drought

- Grazing land is inadequate
- Fire season is longer, with high burn intensity, dry fuels, and large fire spatial extent
- Trees are stressed; plants increase reproductive mechanisms; wildlife diseases increase

100.00%
of San Mateo
County
(D2-D4)

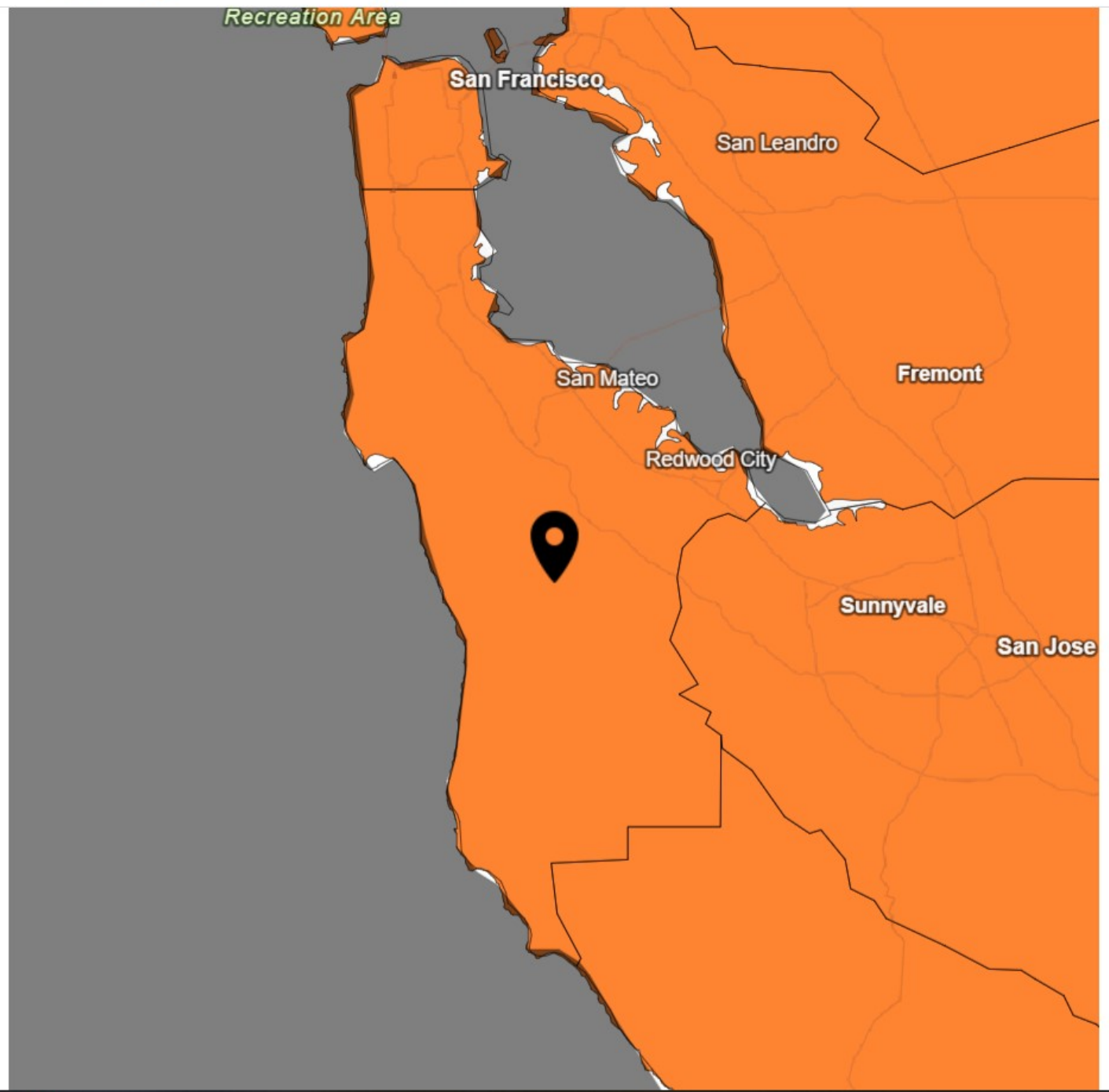


D3 - Extreme Drought

- Livestock need expensive supplemental feed; cattle and horses are sold; little pasture remains; fruit trees bud early; producers begin irrigating in the winter
- Fire season lasts year-round; fires occur in typically wet parts of state; burn bans are implemented
- Water is inadequate for agriculture, wildlife, and urban needs; reservoirs are extremely low; hydropower is restricted

0.00%
of San Mateo
County
(D3-D4)


D4 - Exceptional Drought

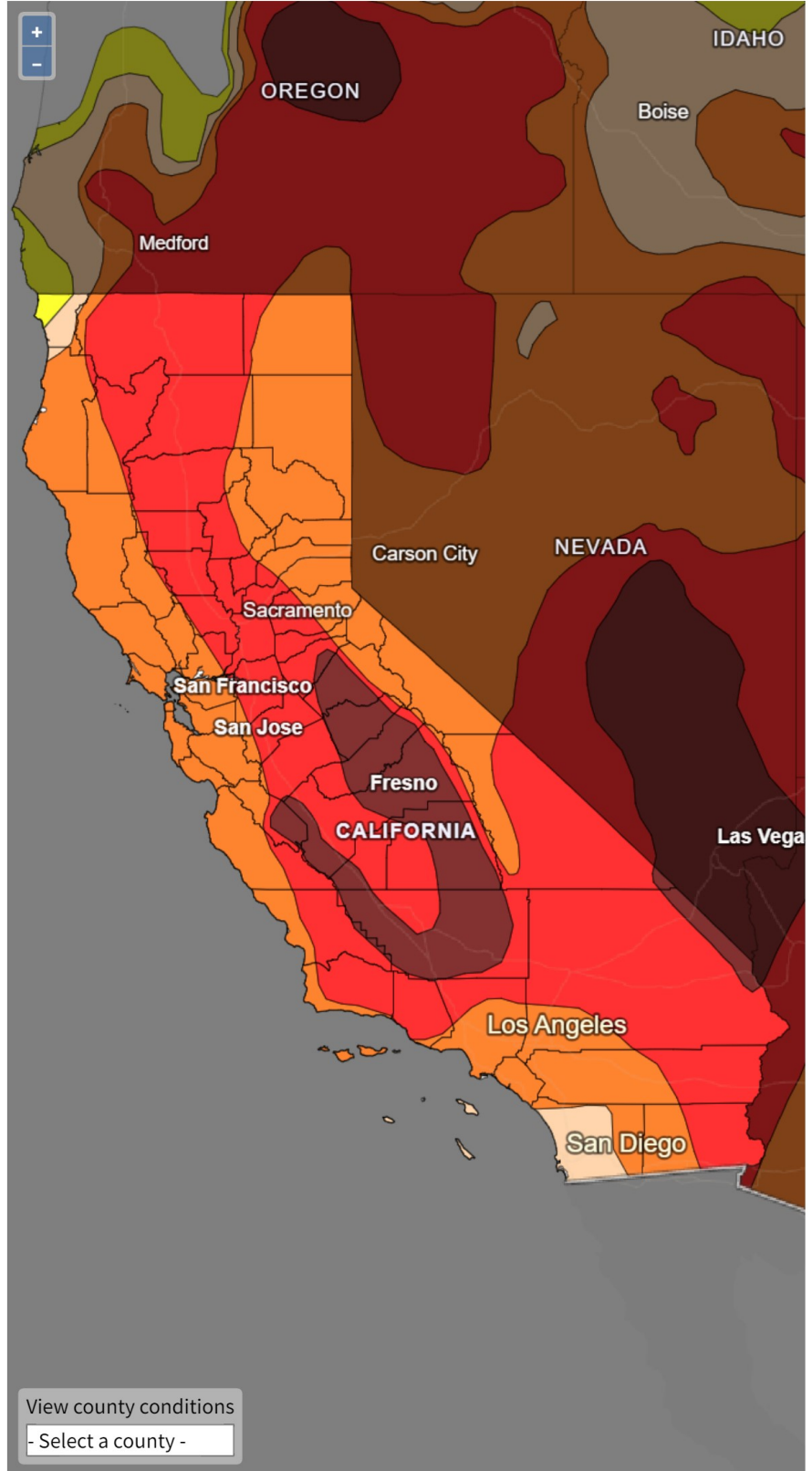


Current

The U.S. Drought Monitor (USDM) is updated each Thursday to show the location and intensity of drought across the country. This map shows drought conditions across California using a five-category system, from Abnormally Dry (D0) conditions to Exceptional Drought (D4). The USDM is a joint effort of the National Drought Mitigation Center, USDA, and NOAA. [Learn more.](#)

The following state-specific drought impacts were compiled by the [National Drought Mitigation Center](#). While these impacts are not exhaustive, they can help provide a clearer picture of drought in California.

	D0 - Abnormally Dry <ul style="list-style-type: none"> • Soil is dry; irrigation delivery begins early • Dryland crop germination is stunted • Active fire season begins 	100.0% of CA (D0–D4)
	D1 - Moderate Drought <ul style="list-style-type: none"> • Dryland pasture growth is stunted; producers give supplemental feed to cattle • Landscaping and gardens need irrigation earlier; wildlife patterns begin to change • Stock ponds and creeks are lower than usual 	99.8% of CA (D1–D4)
	D2 - Severe Drought <ul style="list-style-type: none"> • Grazing land is inadequate • Fire season is longer, with high burn intensity, dry fuels, and large fire spatial extent • Trees are stressed; plants increase reproductive mechanisms; wildlife diseases increase 	97.5% of CA (D2–D4)
	D3 - Extreme Drought <ul style="list-style-type: none"> • Livestock need expensive supplemental feed; cattle and horses are sold; little pasture remains; fruit trees bud early; producers begin irrigating in the winter • Fire season lasts year-round; fires occur in typically wet parts of state; burn bans are implemented • Water is inadequate for agriculture, wildlife, and urban needs; reservoirs are extremely low; hydropower is restricted 	59.8% of CA (D3–D4)
	D4 - Exceptional Drought <ul style="list-style-type: none"> • Fields are left fallow; orchards are removed; vegetable yields are low; honey harvest is small • Fire season is very costly; number of fires and area burned are extensive • Fish rescue and relocation begins; pine beetle infestation occurs; forest mortality is high; wetlands dry up; survival of native plants and animals is low; fewer wildflowers bloom; wildlife death is widespread; algae blooms appear 	11.6% of CA (D4)



source(s): [NDMC](#), [NOAA](#), [USDA](#)

Updates Weekly - 06/07/2

U.S. Drought Monitor California

June 8, 2021

(Released Thursday, Jun. 10, 2021)

Valid 8 a.m. EDT

Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	0.00	100.00	100.00	94.75	85.20	33.32
Last Week <i>06-01-2021</i>	0.00	100.00	100.00	94.61	74.46	26.04
3 Months Ago <i>03-09-2021</i>	0.75	99.25	90.89	58.59	29.54	3.75
Start of Calendar Year <i>12-29-2020</i>	0.00	100.00	95.17	74.34	33.75	1.19
Start of Water Year <i>09-29-2020</i>	15.35	84.65	67.65	35.62	12.74	0.00
One Year Ago <i>06-09-2020</i>	41.79	58.21	46.74	20.84	2.45	0.00

Intensity:



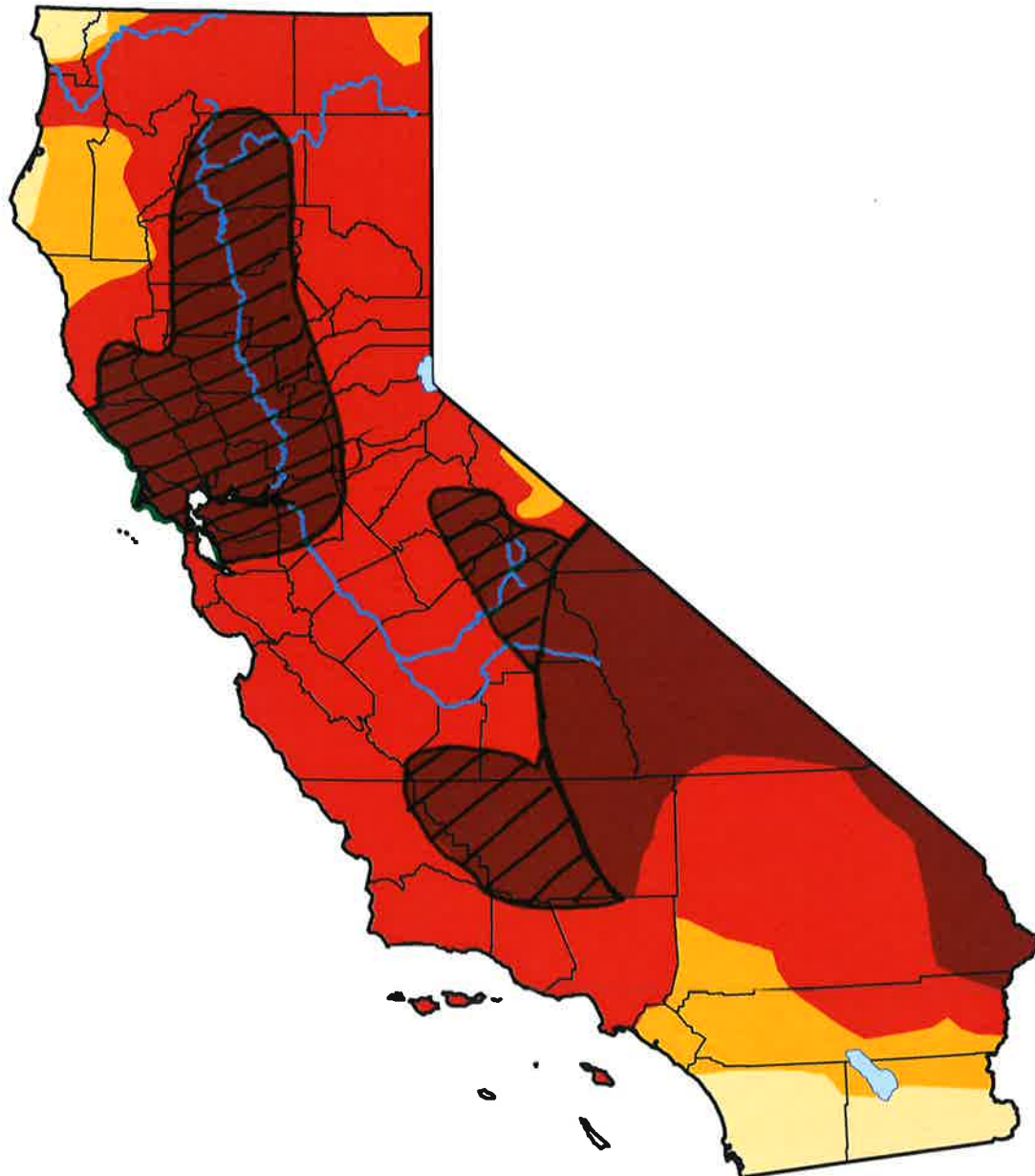
The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

Author:

Brian Fuchs
National Drought Mitigation Center



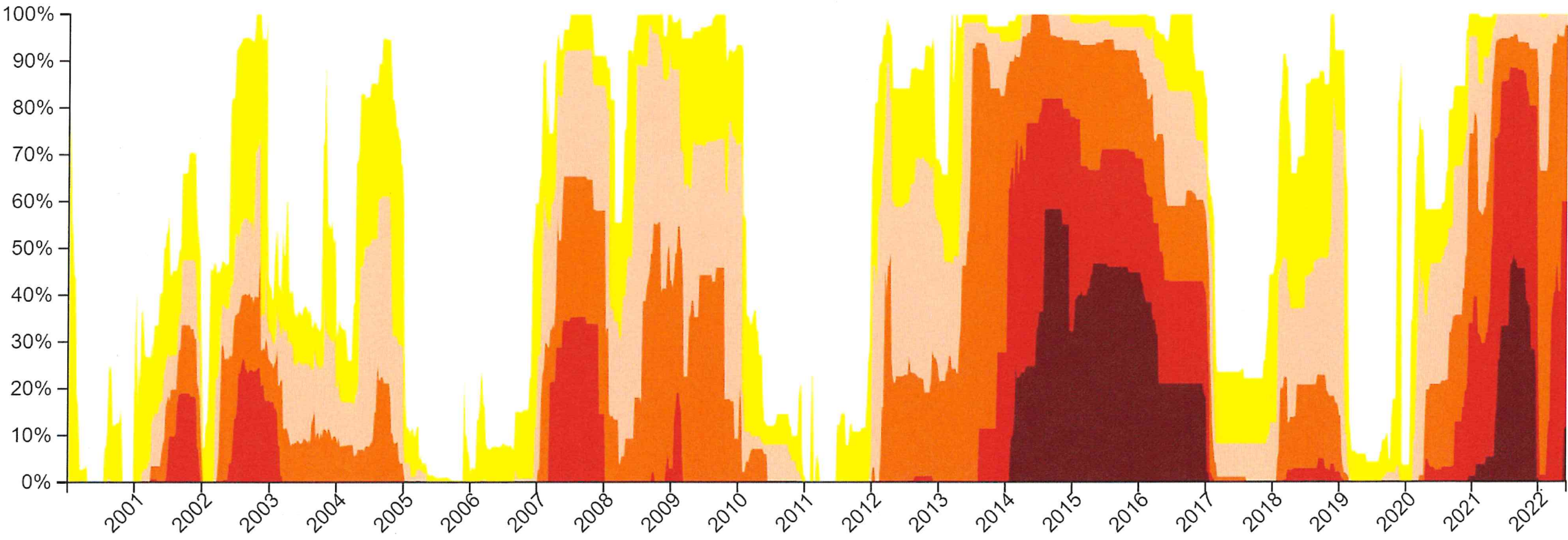
droughtmonitor.unl.edu



The U.S. Drought Monitor (USDM) is a national map released every Thursday, showing parts of the U.S. that are in drought. The USDM relies on drought experts to synthesize the best available data and work with local observers to interpret the information. The USDM also incorporates ground truthing and information about how drought is affecting people, via a network of more than 450 observers across the country, including state climatologists, National Weather Service staff, Extension agents, and hydrologists. [Learn more.](#)

Time Period (Years): to

Latest Available Data: 2022-06-07



D0 D1 D2 D3 D4

Click or hover on legend boxes to interact with the graph.

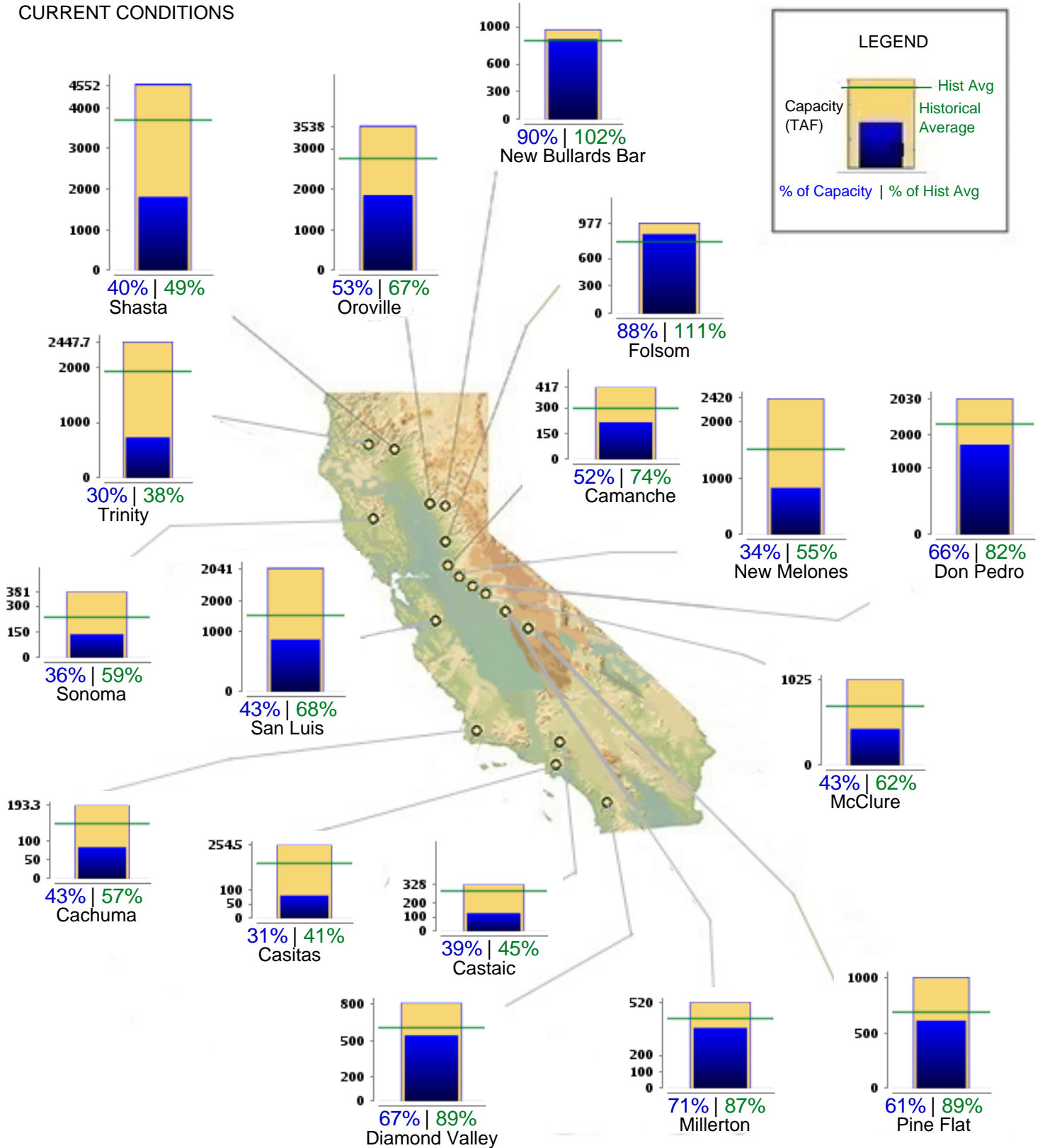


CURRENT RESERVOIR CONDITIONS

CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - June 13, 2022

CURRENT CONDITIONS



Precip Data Ending 4pm on	Rainfall July 1 2021 - Jan 1 2022 50% of Year*			Rainfall July 1 2021 - June 9 2022 approx. 83% of Year*				Thursday June 9, 2022 approx. 83% of Year*		
	City	Rainfall July 1 to Jan. 1 (inches)	Thru Jan. 1, 2022		Rainfall July 1 to Mar. 31 (inches)	Rainfall Since Jan. 1 (inches)	Thru June 9, 2022		Rainfall July 1 to Mar. 31 (inches)	July 1 thru June 30
Rainfall Normal (inches)			% Normal	Rainfall Normal (inches)			% Normal	Rainfall Normal (inches)		% Normal
San Francisco Downtown	16.28	8.61	189%	18.58	2.30	22.24	84%	18.58	22.89	81%
SFO Airport	16.28	7.21	226%	18.12	1.84	19.20	94%	18.12	19.64	92%
Oakland	15.02	7.01	214%	16.87	1.85	18.10	93%	16.87	18.68	90%
San Jose	6.64	4.35	153%	7.29	0.65	13.06	56%	7.29	13.48	54%
Sacramento - CSUS	14.44	6.49	222%	16.39	1.95	18.42	89%	16.39	19.20	85%
Modesto	8.18	3.98	206%	9.02	0.84	11.68	77%	9.02	12.27	74%
Fresno	5.21	3.37	155%	6.29	1.08	10.48	60%	6.29	10.99	57%
Bakersfield	3.55	1.98	179%	5.40	1.85	6.16	88%	5.40	6.36	85%
Santa Barbara	8.83	5.15	171%	10.50	1.67	16.87	62%	10.50	17.25	61%
LAX Airport	8.84	3.79	233%	10.30	1.46	11.97	86%	10.30	12.23	84%
Los Angeles Downtown	10.40	4.11	253%	12.39	1.99	13.96	89%	12.39	14.25	87%
San Diego Montgomery Field	4.12	3.41	121%	6.87	2.75	10.79	64%	6.87	11.02	62%
Palm Springs	1.96	1.79	109%	2.08	0.12	4.60	45%	2.08	4.61	45%

* Rain season runs from July 1 through June 30

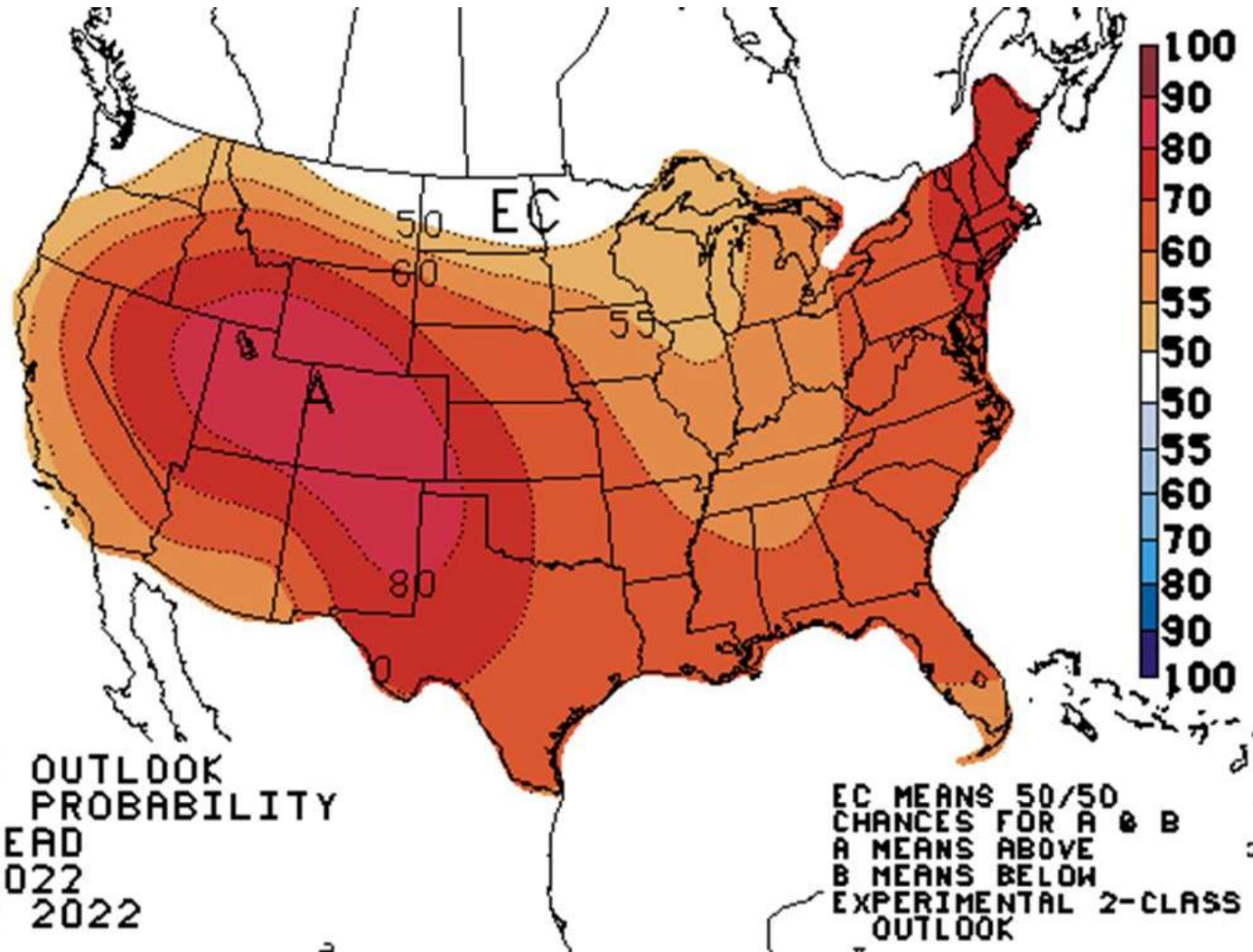
Data from NOAA

https://ggweather.com/seasonal_rain.htm

Jun-Jul-Aug Temperature Outlook

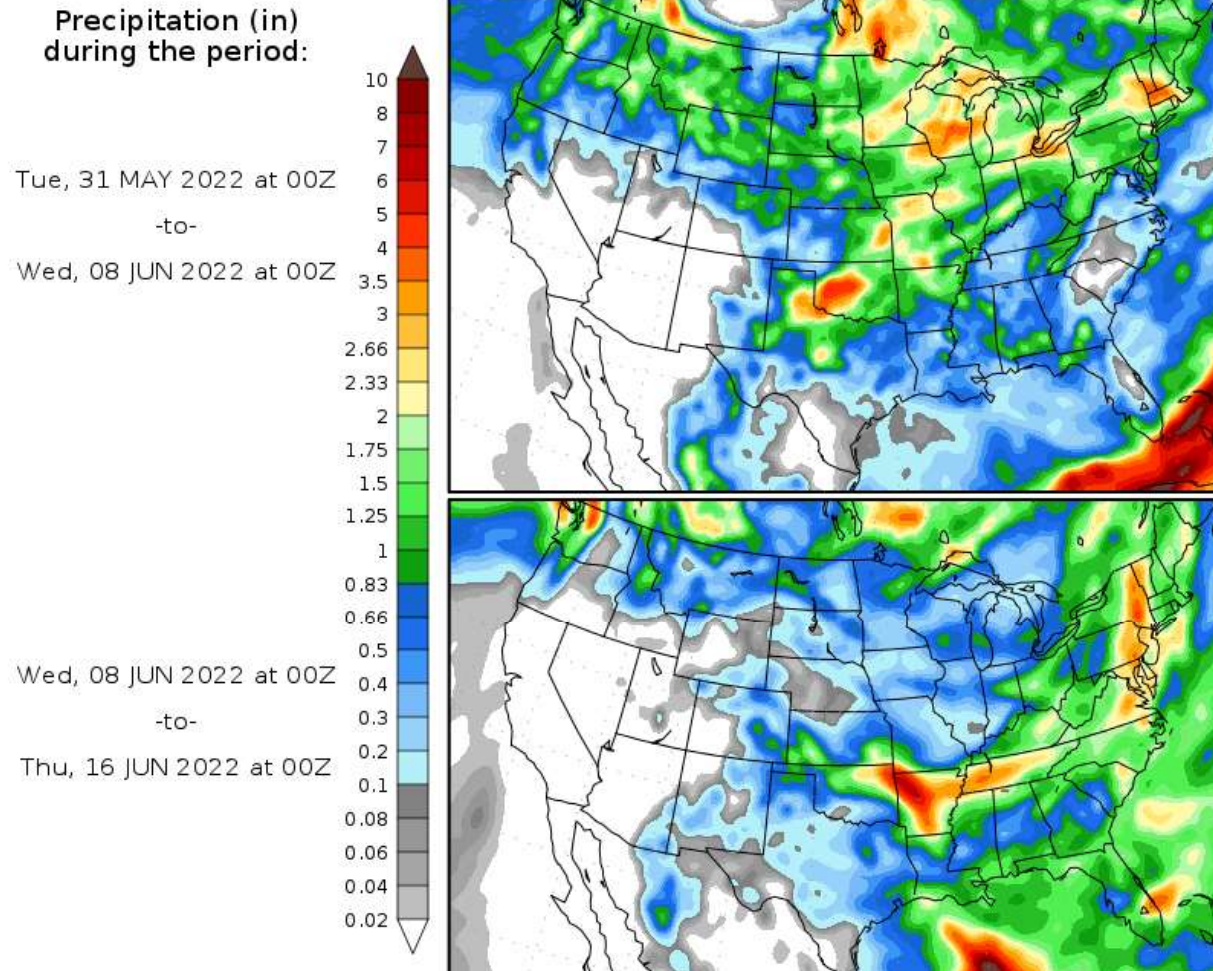


THREE-MONTH OUTLOOK
TEMPERATURE PROBABILITY
0.5 MONTH LEAD
VALID JJA 2022
MADE 19 MAY 2022

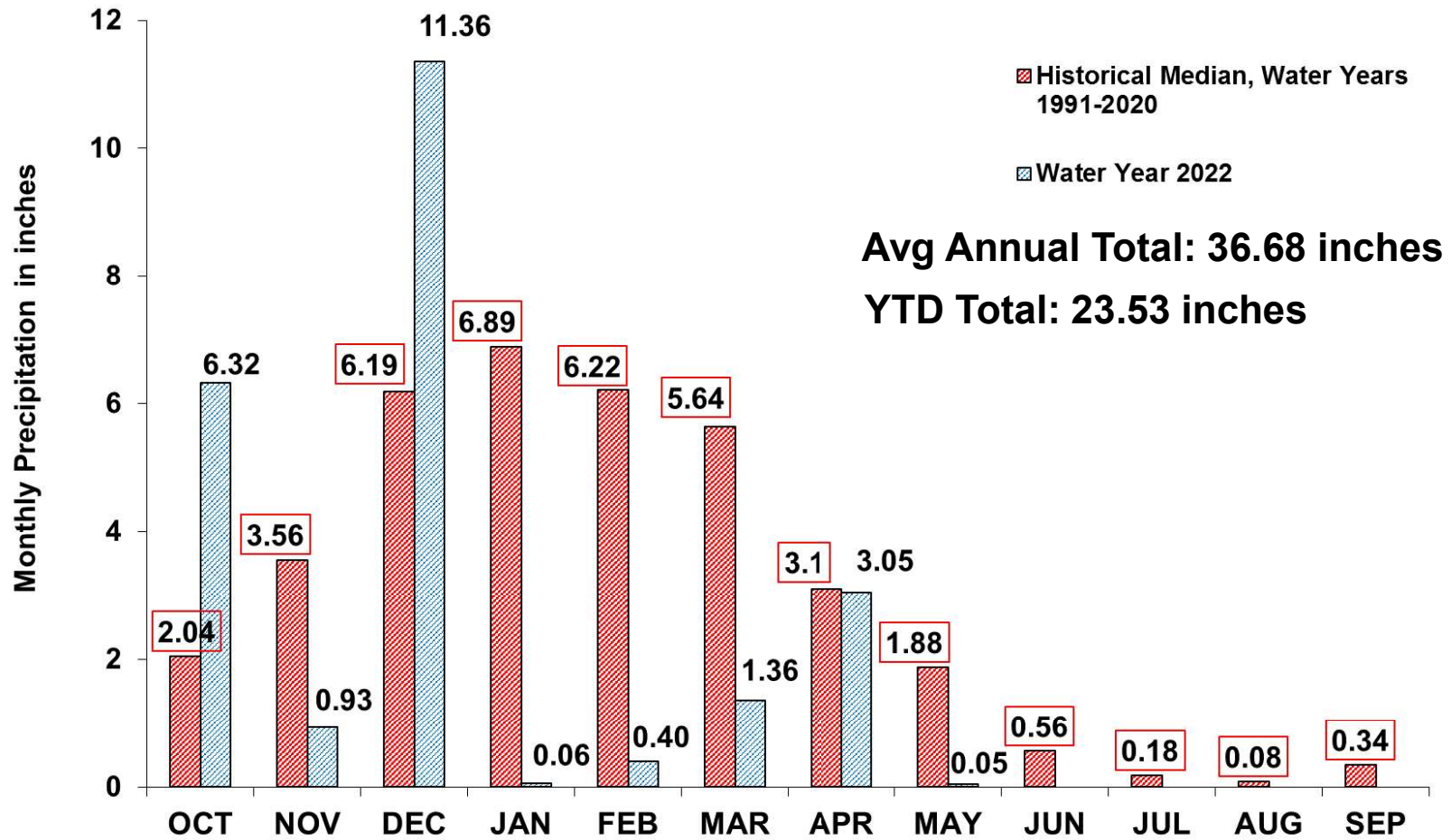


50-70% chance of above normal temperature

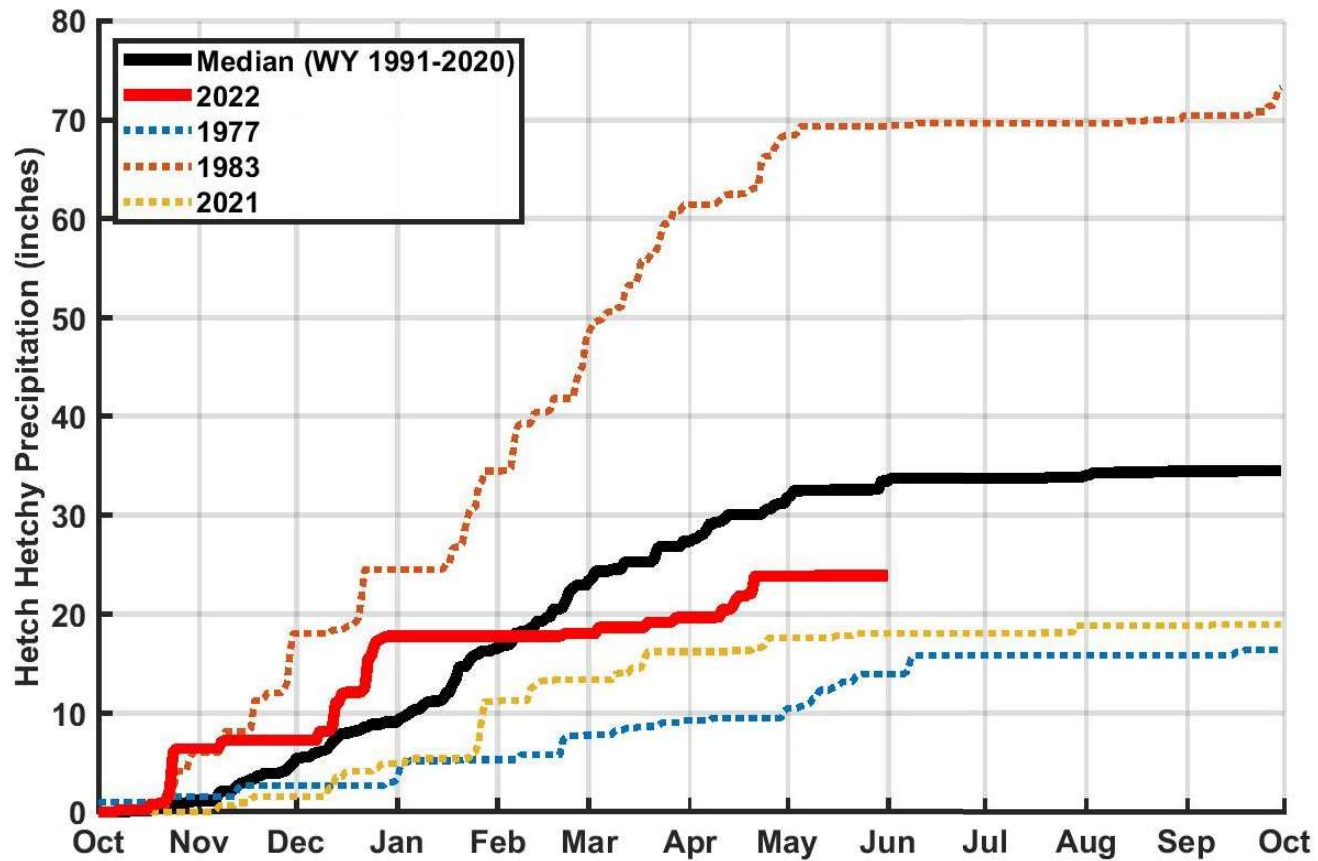
National Precipitation Forecast



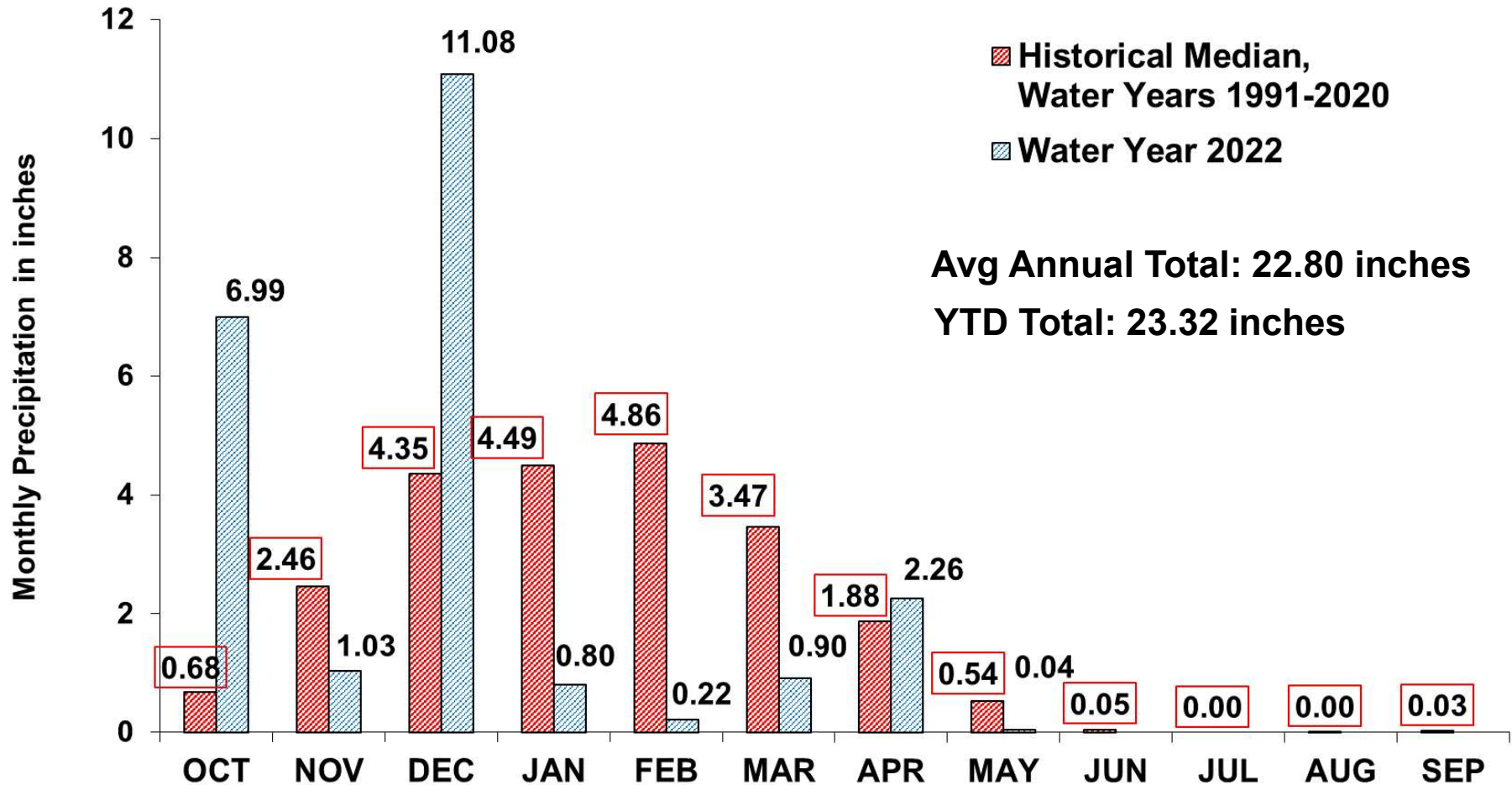
Upcountry 6-station Precipitation Index as of May 30, 2022



Hetch Hetchy Precipitation



Bay Area 7-station Precipitation Index as of May 30, 2022



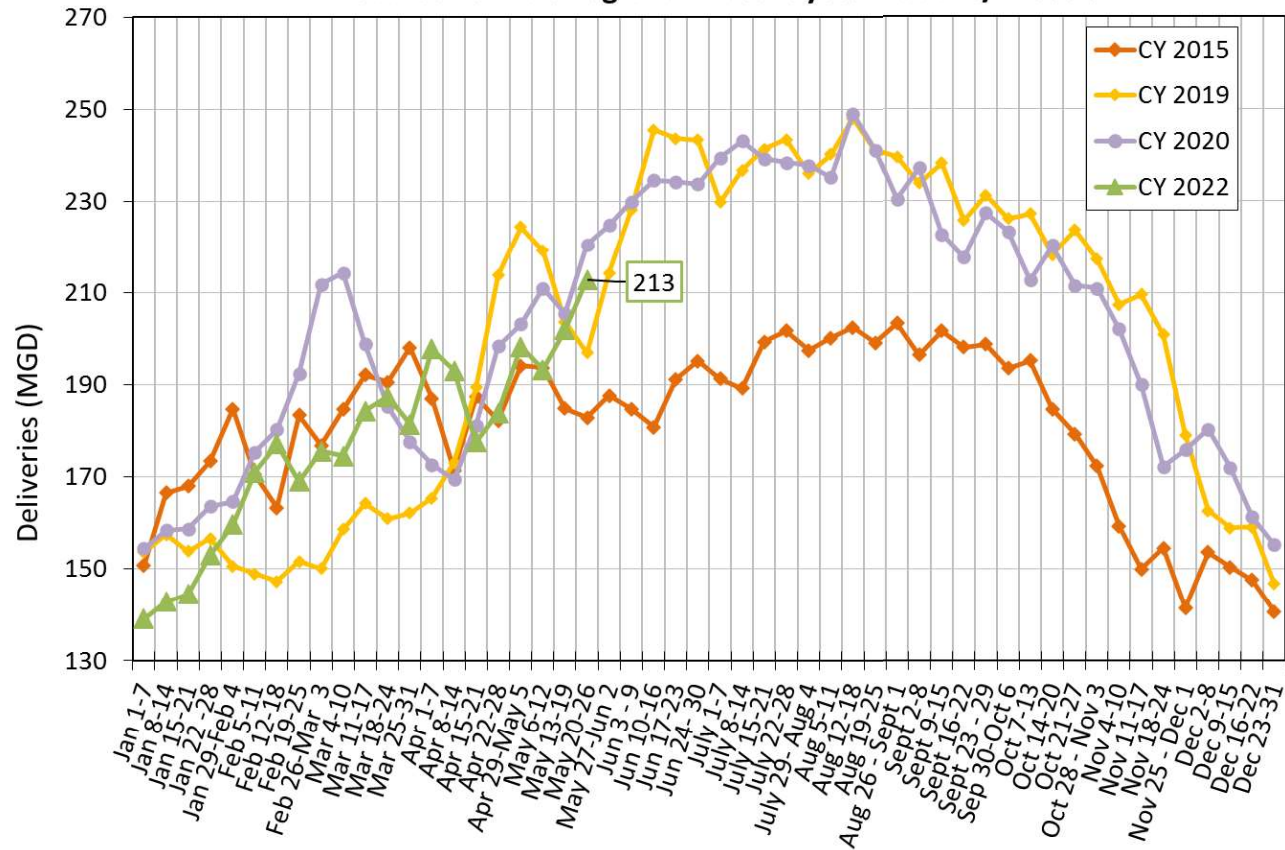


May 31, 2022 Reservoir Storage

Reservoir	Current Storage ^{1,2,3} (AF)	Maximum Storage ⁴ (AF)	Available Capacity (AF)	Percent of Maximum Storage	Normal Percent of Maximum Storage ⁵
<u>Tuolumne System</u>					
Hetch Hetchy	360,300	360,360	60	100.0%	86.9%
Cherry	270,500	273,345	2,845	99.0%	-
Eleanor	26,720	27,100	380	98.6%	-
Water Bank	244,556	570,000	325,444	42.9%	96.3%
Total Tuolumne Storage	902,076	1,230,805	328,729	73.3%	-
<u>Local System</u>					
Calaveras	62,141	96,670	34,529	64.3%	-
San Antonio	47,690	53,266	5,576	89.5%	-
Crystal Springs	50,115	58,309	8,194	85.9%	-
San Andreas	12,257	19,027	6,770	64.4%	-
Pilarcitos	2,837	3,030	193	93.6%	-
Total Local Storage	175,040	230,302	55,262	76.0%	-
Total System Storage	1,077,116	1,461,107	383,991	73.7%	84.7%
Total without water bank	832,560	891,107	58,547	93.4%	-

Total Deliveries

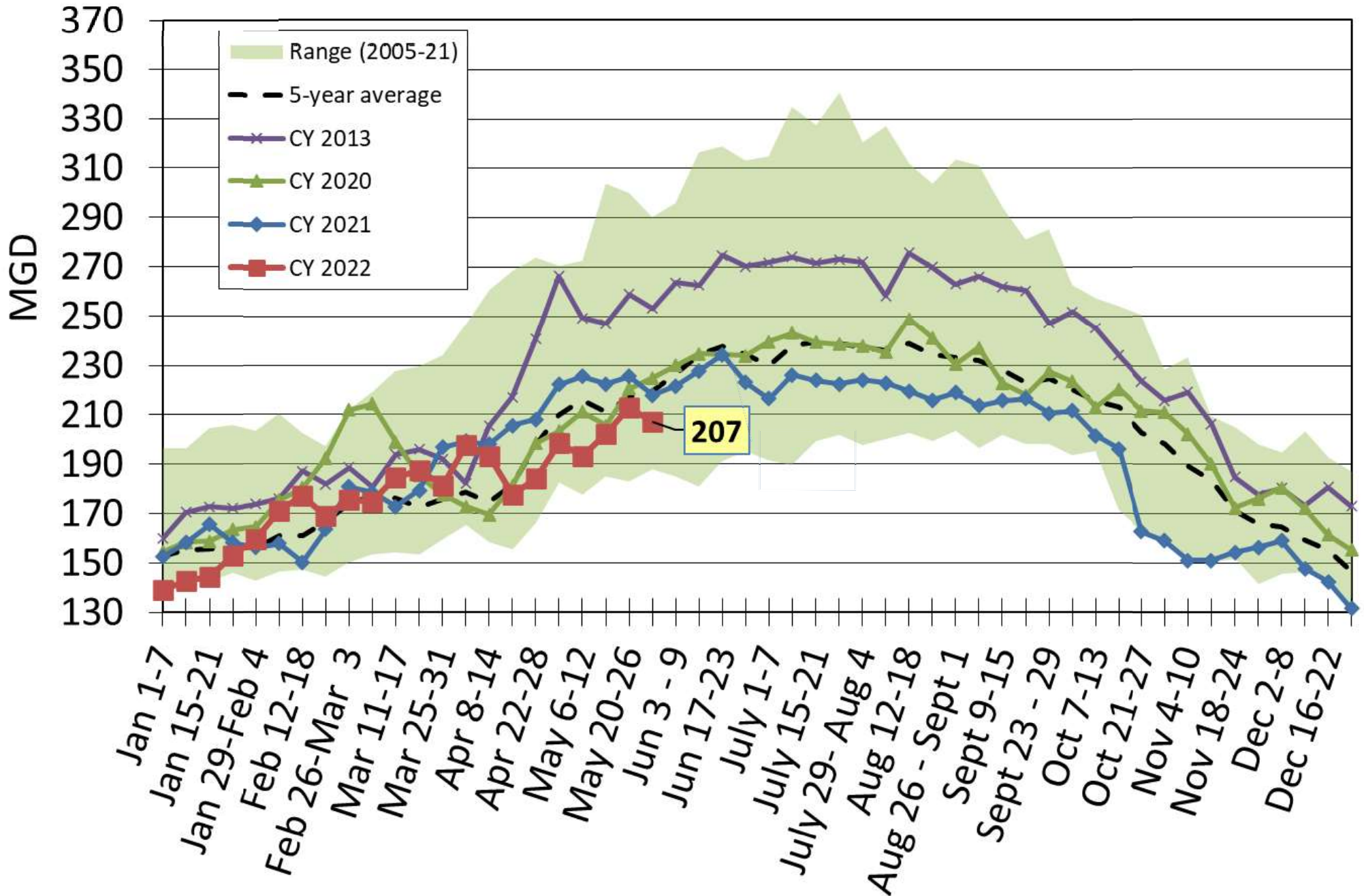
Regional Water System Total Deliveries
Source: SFPUC Regional Water System County Meters



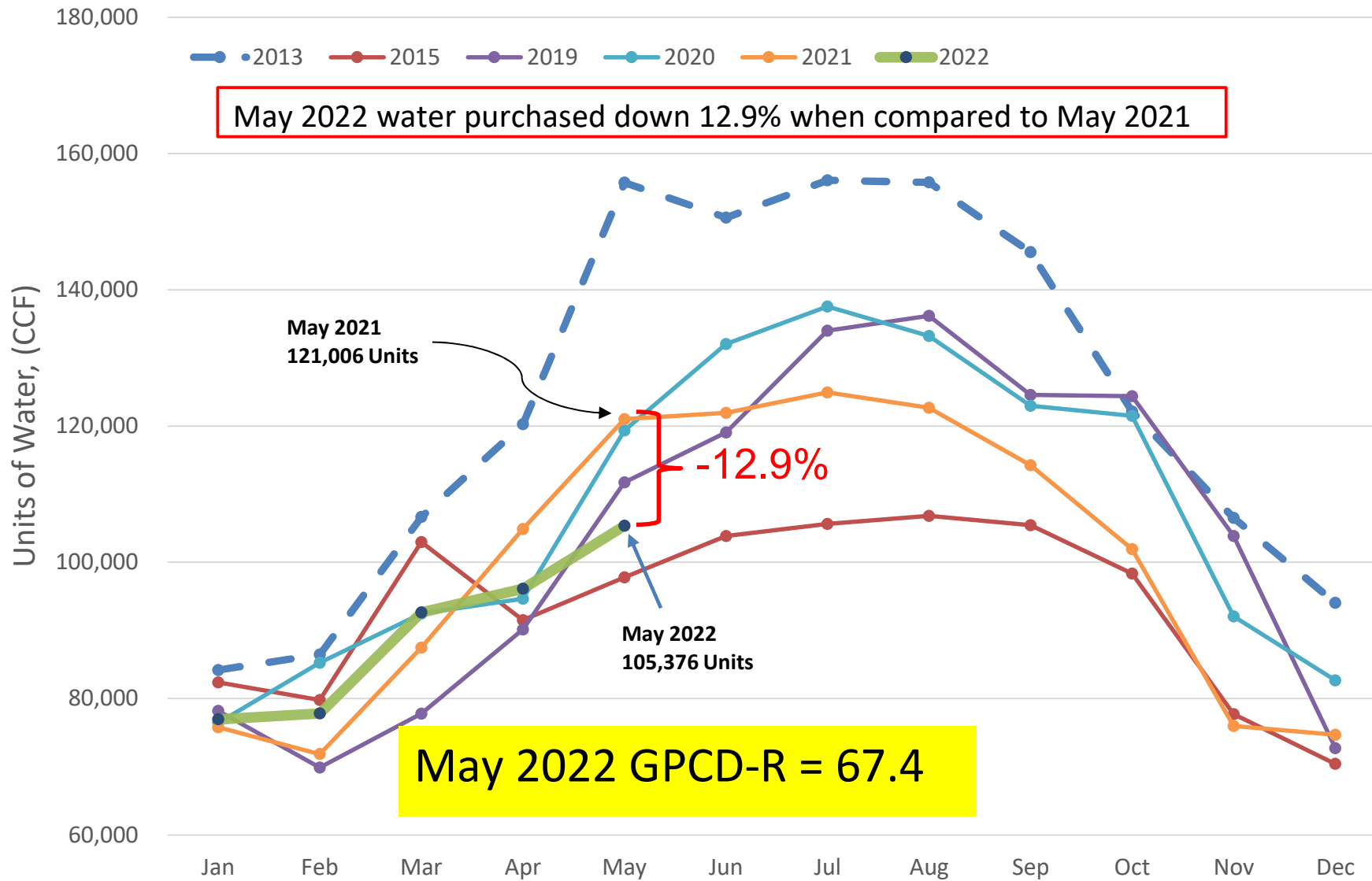
----- Provisional Data Subject to Revision -----

Total Deliveries

(Source: SFPUC Regional Water System Meters)



MPWD Annual Water Use



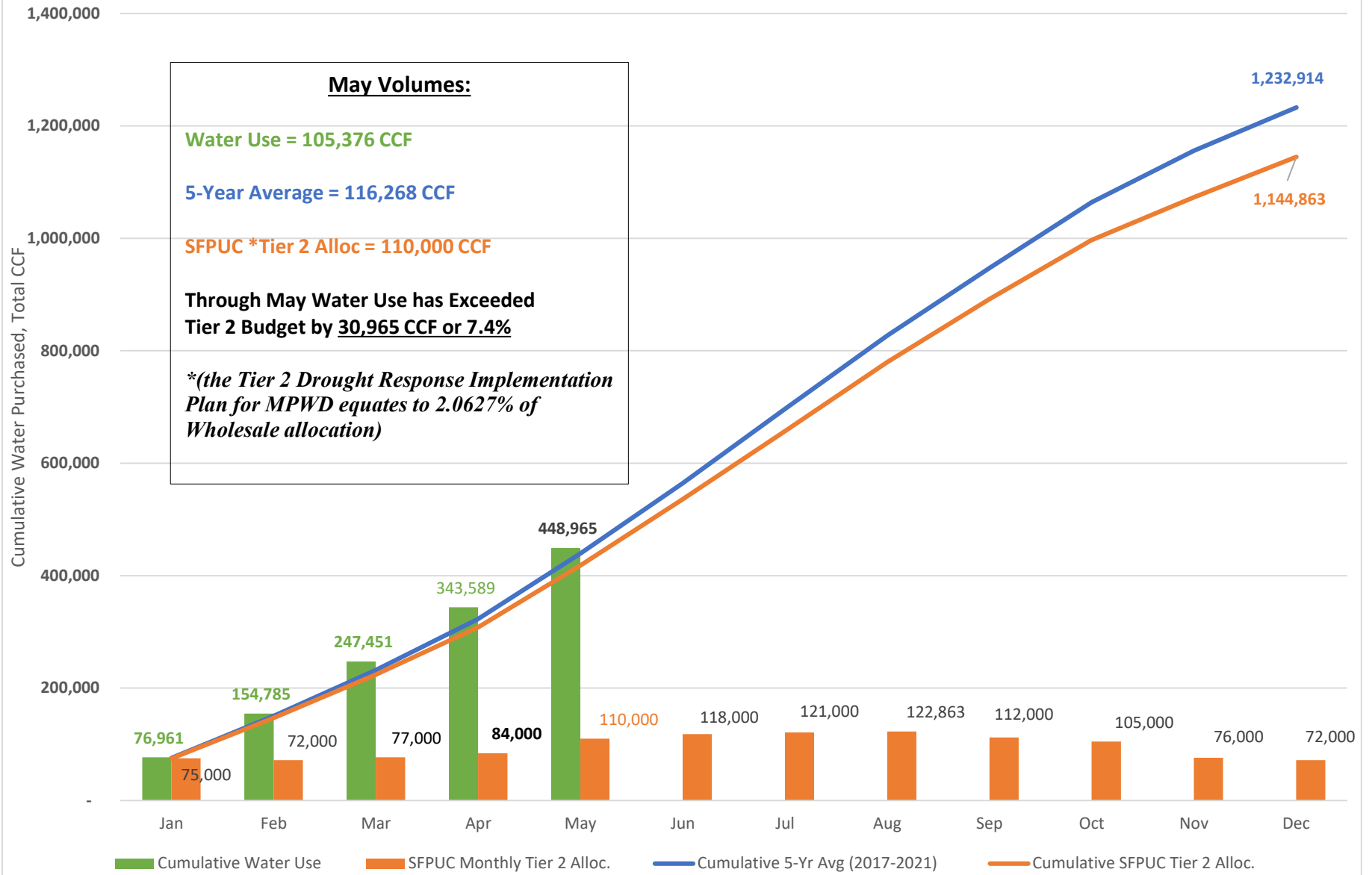
May 2022 water purchased down 12.9% when compared to May 2021

May 2021
121,006 Units

May 2022
105,376 Units

May 2022 GPCD-R = 67.4

Comparing Monthly Cumulative Water Use with: 5-Year Average & SFPUC 2022 Tier 2 Water Allocation



Drought Tracking

Starting in Calendar Year 2022, the Delivery Report will include this Drought Tracking section (2 pages). Drought Tracking consists of two different tools - Two (2) Drought Tracking Tables and One (1) Current Water Savings Progress Chart.

Drought Tracking Table Notes:

Starting in July 2021, SFPUC was interested in comparing water use against FY2019-2020 levels in anticipation of drought action. On November 23, 2021, the SFPUC declared a water shortage emergency calling for 10 percent voluntary reduction from FY2019-2020 (July 2019 to June 2020) levels. The tables below show a rolling average delivery of July 1, 2021 to present, and January 1, 2022 to present for FY2019-2020 observed use (minus Regional Groundwater Storage & Recovery Project in-lieu water deliveries) and FY2021-2022 observed use. The tracker compiles data by customer groups, which help to highlight how much SFPUC retail customers in San Francisco and SFPUC wholesale customers outside the City have reduced their use. San Francisco’s reduced water use reflects COVID impacts to business operations. Changes in percent reduction may occur as the economy rebounds and business operations return to pre-pandemic levels.

Current Water Savings Progress: Volume Saved by Seasons Chart Notes (next page):

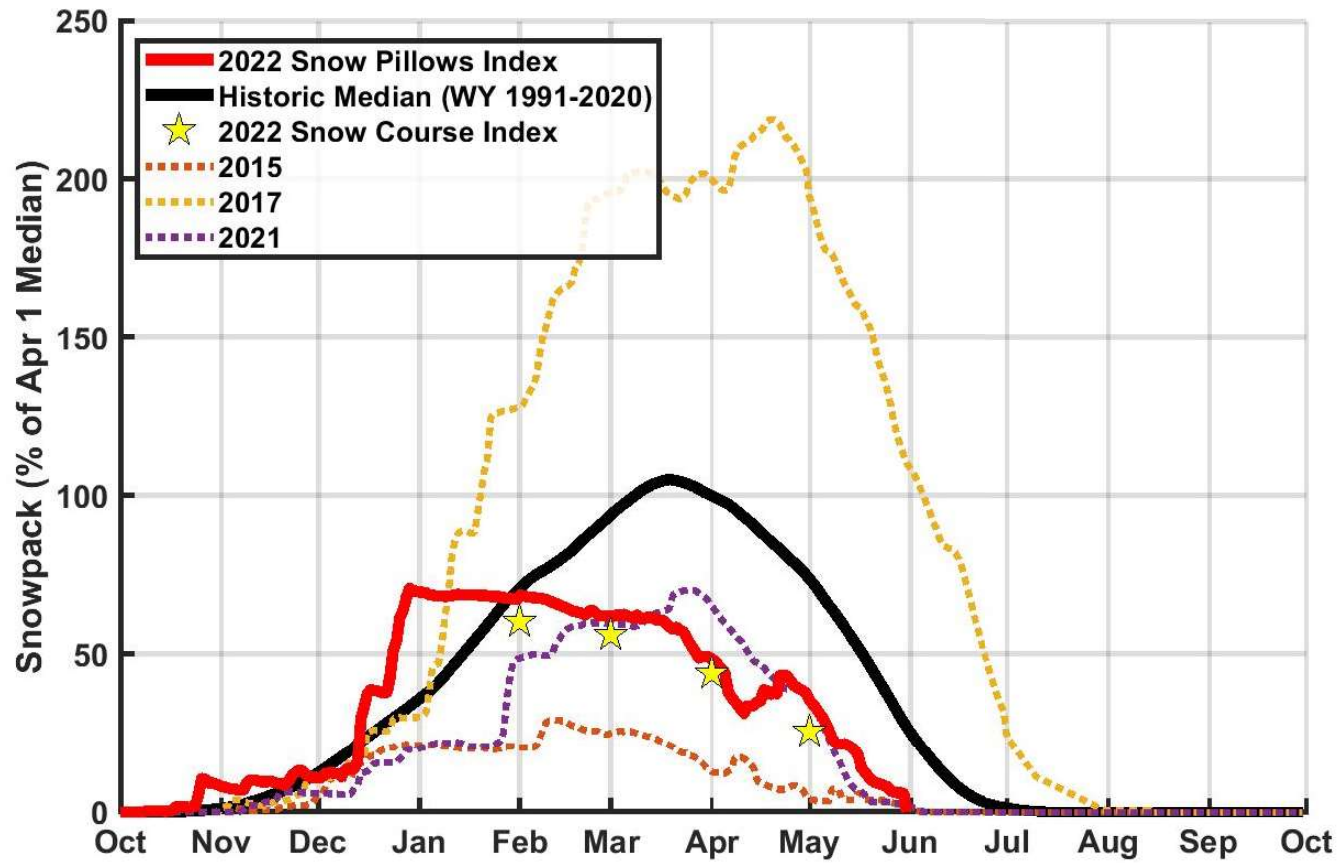
This chart provides a water savings tracker with which to gage cumulative water savings over the course of the 2022 calendar year. A 10 percent reduction of FY2019-2020 use from January 1 to December 31 would mean 7,307 MG in water savings. The chart divides these savings by seasons to show how each season is different with respect to total annual savings, with the summer (June-August) season having the most potential for savings. Each week, the cumulative savings are tracked against the seasonal targets.

---- Provisional Data Subject to Revision ----

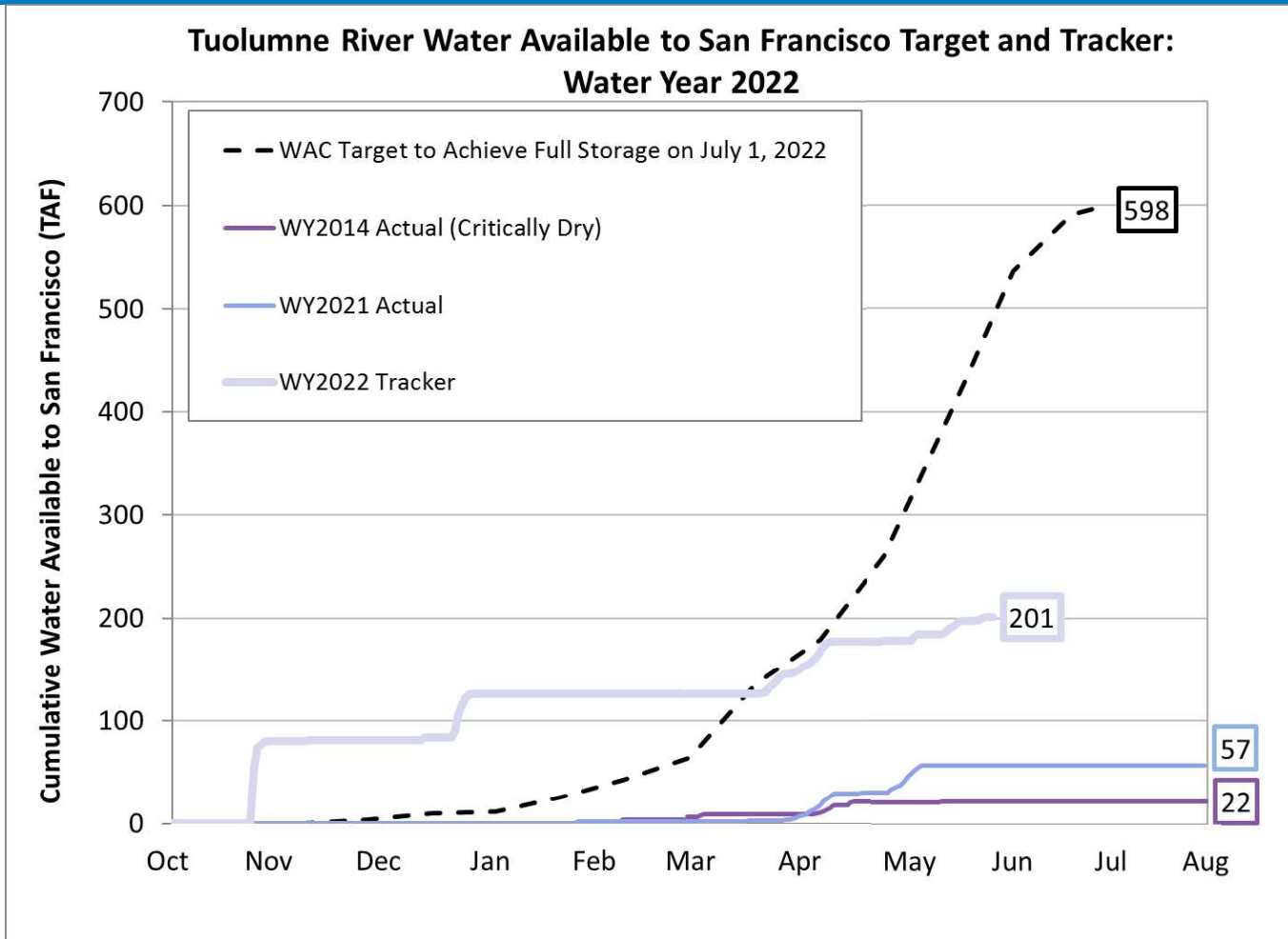
For the Period July 1, 2021 - June 2, 2022			
CUSTOMER GROUPS	FY2019/2020 AVG. MGD	FY2021/2022 AVG. MGD	% REDUCTION
San Francisco Customers	63.0	55.6	11.8%
Wholesale Customers	134.3	129.4	3.6%
TOTAL	197.3	185.0	6.2%

For the Period January 1, 2022 - June 2, 2022			
CUSTOMER GROUPS	FY2019/2020 AVG. MGD	FY2021/2022 AVG. MGD	% REDUCTION
San Francisco Customers	60.8	56.1	7.7%
Wholesale Customers	121.3	122.4	-0.9%
TOTAL	182.1	178.5	2.0%

Upcountry Snowpack



Tuolumne River Water Available to the City



Disc





TO: Board of Directors
FROM: Tammy A. Rudock
General Manager
DATE: June 23, 2022

MANAGER'S REPORT

FOLLOW-UP FROM 05/26/2022:

- Executed task order amendment between the MPWD and HF&H Consultants for completion of the water rate study.
- Mailed out notice to each customer regarding the approved pass-through water rate adjustment effective July 1, 2022.
- Posted the FY 2022/2023 Operating & Capital Budgets to the website.
- Executed contract with Spatial Wave for automated asset management and workflow system, including GIS mapping.
- Executed contract amendment between the MPWD and TRC Companies for construction management and inspection services during construction of the El Camino Real WMR Project.

REPORT FROM EMPLOYEE LUNCH & LEARN MEETING ON JUNE 17, 2022

Several items were discussed with MPWD employees on June 17, 2022, during a "lunch and learn" session, with the leading item being the proposed leadership transition plan effective August 1, 2022, and related reorganization. Board President Kirk Wheeler and Vice President Louis Vella were in attendance, as was soon-to-be Assistant General Manager Kat Wuelfing.

Also shared with employees were the FY 2022/2023 Operating & Capital Budgets, including updates on the LAIF cash reserves and the PARS Section 115 Trust Plan for the OPEB and PRSP, Revised 2021-2022 MPWD Strategic Plan, and the 2021 CCR (Consumer Confidence Report). The meeting was well received and there was good interaction among all.

3-MONTH "LOOK AHEAD" FOR BOARD MEETINGS

JULY 28, 2022

- Semi-Annual Financial Reconciliation and Capital Project Fund Reports on 2016 COP Financing through June 30, 2022
- Consider and Approve reorganization for leadership transition plan
- Approve Employment Agreement with Interim General Manager effective August 1, 2022
- Approve Eighth Amendment to Employment Agreement for General Manager transition to Management Advisor effective August 1, 2022
- Consider/Approve living wage adjustment to employee salary ranges effective August 1, 2022, for MPWD Employee Association, per Section 10 of Letter Agreement dated September 25, 2018 (through September 2023)

- Establish Appropriations Limit applicable to the MPWD during Fiscal Year 2022/2023
- Review and Approve Revised Conflict of Interest Code
- Task Order Amendments for 4Leaf and Pakpour Consulting Group related to Final Plan Reviews and Construction Bid Reviews on the Old County Road WMR Project.
- Receive Reports on:
 - California and San Francisco Regional Water System Drought Conditions; and
 - MPWD Water Conservation Update; and
 - MPWD's Quarterly Water Conservation Activities Report through June 30, 2022
- Receive BAWSCA Update
- Closed Session: Real Property Issue (Four Encroachments at former Tank Site) and Threat of Potential Litigation (One Matter)

AUGUST 2022 – NO SCHEDULED BOARD MEETING

SEPTEMBER 22, 2022

- Receive the following annual reports:
 - General Manager's report for fiscal year end June 30, 2022
 - Progress on 2022 Strategic Plan action items
 - On Fiscal Year Reimbursements over \$100 to Employees
 - FY 2021/2022 progress report on MPWD website, marketing, and public relations/outreach activities by John Davidson of JRocket77 Graphic Design & Marketing
- Annual review of Catalog of Enterprise Systems and update, as necessary
- Receive BAWSCA update

OCTOBER 27, 2022

- Consider and Approve Updated Water Capacity Fees and Water Demand Offset Charges, effective January 1, 2023
- Consider and Discuss Revised Schedule of Miscellaneous Fees and Charges
- Receive Reports on California and San Francisco Regional Water System Drought Conditions and MPWD Water Conservation Update

UPCOMING MEETINGS/EVENTS

HIA Meeting (Belmont): *NO MEETINGS IN JULY OR AUGUST*

CSDA 2022 Annual Conference & Exhibitor Showcase (Palm Springs): August 22-25, 2022

ACWA JPIA 2022 Annual Fall Conference & Exhibition (Indian Wells): November 28-December 2, 2022



TO: Board of Directors
 FROM: Monique Madrid, Administrative Services Manager (Temporary)
 DATE: June 23, 2022

ADMINISTRATIVE SERVICES

ADMINISTRATION:

Improvements: Accounting staff continue to identify and create improvements and implement efficiencies to our payroll, bank reconciliation and accounts payable processes.

Utility Billing:

Staff sent out four hundred and twenty-three reminders notices which incur a \$10 late fee. Final 48-hour notices were posted on sixty-two customer accounts incurring a \$35 late fee. A total of seventeen customers were contacted or staff attempted to contact the customer prior to being disconnected. Of these, two customers were able to avoid being shut-off. One paid their bill in full, and one entered into a payment plan. Fifteen customer accounts were shut-off on Thursday, June 16 for non-payment incurring a \$75 fee. Of those fifteen accounts nine have paid their accounts in full, five entered into a payment plan and one remains shut-off.

Some of these customers were provided with the recently received LIHWAP brochure which is the State funded program to provide payment assistance to low-income customers having trouble paying their utilities. This information will also be mailed to customers and uploaded to the MPWD website.

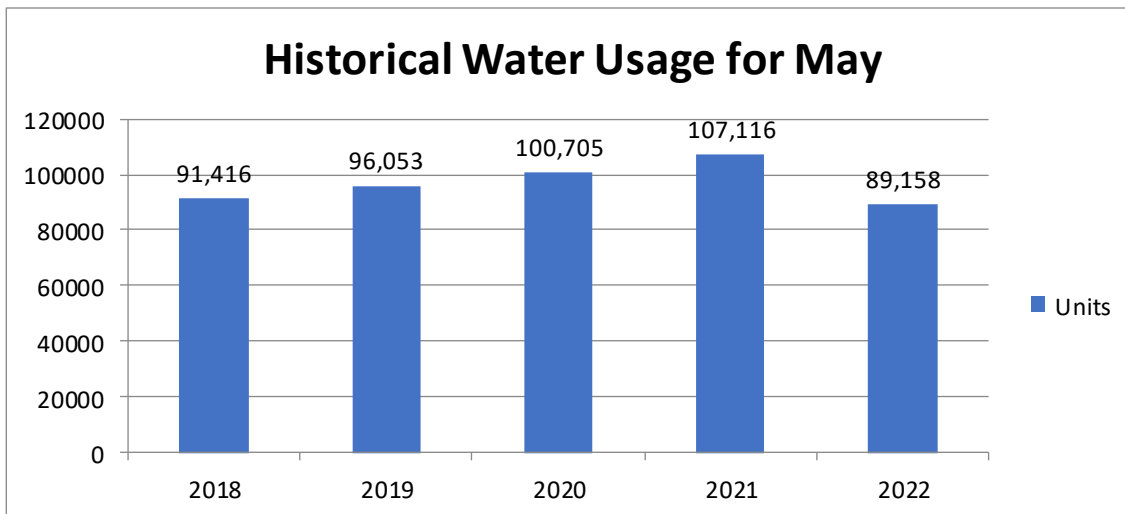
Water Rate Increases:

Water Rates will increase effective July 1, 2022, as adopted by the MPWD Board of Directors in May of 2022. Customers will see these increases in August.

PARS account activity for May-2022:

In the future, staff will continue to keep the Board updated on the PARS Post-Employment Benefits Trust account summary monthly activity. The activity for the month of May is provided below.

Source	Balance as of 5/1/2022	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 5/21/2022
OPEB	\$3,6556,239.95	\$0.00	\$10,215.60	\$1836.01	\$0.00	\$0.00	\$3,663,619.54
PENSION	\$468,375.74	\$0.00	\$1309.01	\$235.27	\$0.00	\$0.00	\$469,449.48
TOTALS	\$4,123,615.69	\$0.00	\$11,524.61	\$2071.28	\$0.00	\$0.00	\$4,133,069.02



PUBLIC SERVICE ETHICS EDUCATION (AB 1234)

Everyone is current with their Ethics training. The due dates (in alphabetical order) for certification renewal of Public Service Ethics education, required every two (2) years by AB 1234:

- Cathy M. Jordan November 17, 2022
- Joubin Pakpour November 6, 2022
- Rene Ramirez December 7, 2022
- Tammy Rudock September 1, 2023
- Brian Schmidt March 19, 2023
- Julie Sherman February 9, 2023
- Louis Vella December 4, 2022
- Kirk Wheeler January 2, 2023
- Matt Zucca April 6, 2023

For compliance, training should be completed on or before the due date, and the certificate turned in to the MPWD.

Here is the link to the FPPC free online ethics training:
<http://localethics.fppc.ca.gov/login.aspx>

SEXUAL HARASSMENT PREVENTION EDUCATION (AB 1825 FOR MANAGERS, SB 1343 FOR EMPLOYEES, AB 1661 FOR ELECTED OFFICIALS)

Everyone is current with Harassment Prevention training (required every two years). Due dates (in alphabetical order) for certification renewal of Sexual Harassment Prevention Education:

- Cathy M. Jordan November 17, 2022
- Joubin Pakpour June 1, 2023
- Rene Ramirez December 16, 2023
- Tammy Rudock August 17, 2023
- Brian Schmidt December 18, 2023
- Julie Sherman January 28, 2024
- Louis Vella November 2, 2023
- Kirk Wheeler December 15, 2023
- Matt Zucca March 19, 2023

For compliance, training should be completed on or before the due date, and the certificate turned in to the MPWD.

Here is the link to the DFEH free online Sexual Harassment Prevention training:
<https://www.dfeh.ca.gov/shpt/>

When you get to the DFEH’s website, after reviewing the information on the webpage, click CONTINUE at the bottom of the page, select ENGLISH as the language, and select SUPERVISORY (2-hour course). You will be able to print, save, or screen shot your training certificate at the end of the training.

Once you have completed the training and obtained your certificate, please transmit it to Monique Madrid at moniquem@midpeninsulawater.org.



TO: Board of Directors
FROM: Rene A. Ramirez, Operations Manager
DATE: June 23, 2022

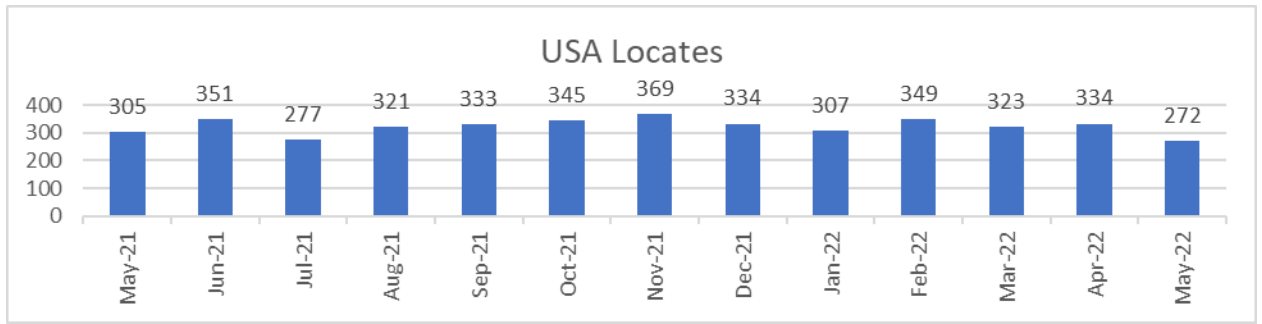
OPERATIONS REPORT – May

Projects:

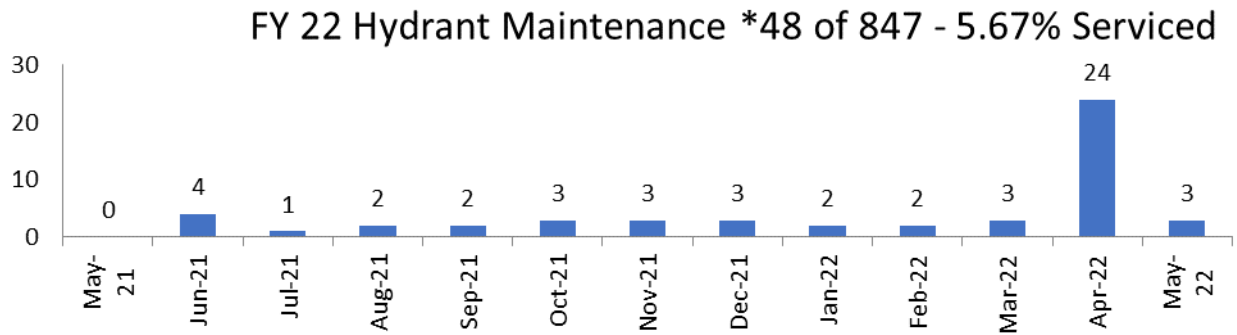
- ECR work remains at substantially complete. District and its representative TRC are talking and working with contractor, Mitchell Engineering, on what is needed to close project;
- Had final review of plans and specifications for the OCR capital project with design engineer. Plans still require a review by Division of Drinking Water (DDW) Engineer;
- Unable to participate in SPrP Project virtual meeting, but contacted SFPUC staff to check on the status of the Memorandum of Agreement for the Basis of Design Report – for Board consideration. The MoA is still under review by SFPUC legal counsel;
- Relocated the service line for 1514 Escondido; and
- Installed conduit and excavated foundation locations for security camera poles to install security camera systems at the West Belmont and Hallmark Tank sites that will be monitored by Sonitrol who provides security at other District properties.

Maintenance:

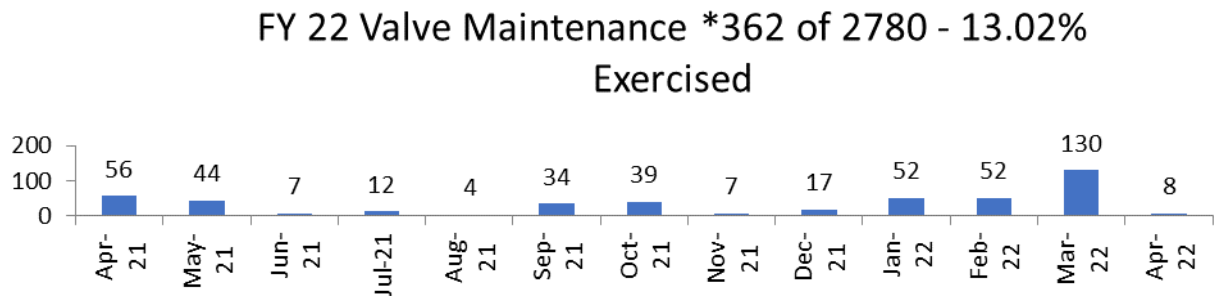
- Repaired water main breaks at the intersection of Ralston and Ralston Ranch Road and 1541 Vine Street. Work at both locations included pavement restoration by staff;
- Made a repair to a non-leaking service line serving 258 Old County Road that had not been marked and subsequently struck by a contractor;
- Replaced sinking meter boxes at 815/817 Ruth Avenue;
- Trimmed trees back at the Exbourne and Hersom Tank sites from the tanks;
- Staff continues to work with an industrial electrician firm, Telstar, to complete migration of SCADA to XiO – focusing on adjustments for each site which is taking a lot of time;
- Responded to and completed 272 USA (underground service alerts) location requests. Almost a year since we have had less than 320 locate requests;



- Through May 2022, 48 hydrants have received a service visit;



- During May only 8 valves were exercised bringing the total for FY22 to 362 valves;



Collected the requisite 44 water samples during the month for bacteriological testing from 11 sample station sites. None of the samples tested positive for total coliform; and

- System nitrification – we continue to monitor the system for potential nitrification issues within our tanks and sample stations.

System Repairs:

Date	Location	Event	Material	Installation Date	Estimated Water Loss (Gals.)
5/1	Ralston @ Ralston Ranch	Main Leak	8" CIP	1956	<1,000

5/3	1541 Vine	Main Leak	6" CIP	1958	Could not determine
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Development:

Staff is currently working with developers on 72 development projects:

Mixed Use Commercial/Multi-Family Residential: 14

- 1300 El Camino Real; a 66-unit multi-family residential project starting on 2nd floor with commercial lease space on 1st floor covering 0.72 acres; in construction;
- 1300 El Camion Real; construction of 15 townhomes; reviewing plans;
- 1324 Old County Road; a 2- or 3-unit multi-family with ground floor retail space; currently reviewing plans;
- 1325 Old County Road; a 250-unit multi-family residential project covering 2.09 acres; in construction;
- 425-501 Old County Road; a 94-unit multi-family residential project (area not provided on our water system improvement plans); developer's engineer has contacted staff for water system information;
- 500-530 Harbor – information provided to developer;
- 580 Masonic – information provided to developer;
- 608 Harbor: a 103-unit multi-family development; letter of intent provided;
- 800 Laurel Avenue; a 16-unit town home residential project (area not provided); currently reviewing plans;
- 800 Belmont Avenue; information provided to developer;
- 803 Belmont Avenue; a 125-unit multi-family residential project (area not provided); reviewing plans;
- 815 Old County Road; a 177-unit multi-family residential project (area not provided); currently reviewing plans;
- 900 El Camino Real; a 37-unit multi-family residential project starting on 2nd floor with commercial lease space on 1st floor (area not provided); currently reviewing plans;
- 642 Quarry Road – preliminary, information provided to developer; and
- 1421 Old County Road – preliminary, information provided to developer.

Commercial: 15

- Reviewing Plans – 13
- Approvals Received – 2
- In Construction - 1

Residential: 42

- Plans In Review – 31 (including 1 ADU (auxiliary dwelling unit))
- Plans Through Staff Approval Process – 9
- Project In Construction - 2

Administration:

- Attended the virtual BAWSCA Water Manager's Monthly meeting;
- PCG held a lunch and learn at District Offices with a presentation by Kubota on their Hazard Resilient Ductile Iron Pipe product;
- Testing the use of a product called the "OWL" to allow for a hybrid meeting in Board Room for future use possibilities;
- Participated in a conference call with BAWSCA staff on the new Annual Water Supply and Demand Assessment (AWSDA) report due to DWR;
- Met virtually with City of Belmont Parks and Recreation Department to discuss opportunities for water conservation;
- Attended virtual workshop sponsored by the SWRCB – Water Use Objective Tools;
- Discussed work on District's AWSDA draft report with consultant, ManageWater;
- Completed Risk Management Certification course #4;
- Some staff attended and staffed a table at Public Works Day on May 19th at Twins Pines Park;
- Participated in a virtual BAWSCA workshop to go over Technical Memos 1 and 2 for the DSS Model;
- The 2 Operations Supervisors continue to actively participate in the year-long JPIA Leadership class with trips to meet face to face with their cohorts;
- Attended the Agenda Review meeting;
- Participated in weekly call with General Manager and District Engineer on District matters; and
- Continue to actively manage power use for pumping operations via SCADA.



Pakpour Consulting Group, Inc.

MEMO

Agency: Mid Peninsula Water Distirct
Attn: Board of Directors
Reference: Capital Project Update
From: Joubin Pakpour, P.E. – District Engineer

Date 06/23/22

Below are updates on various projects currently in design.

Harbor Blvd Water Main Improvements (Project No. 20-07)

80% design review meeting was held with the District last week, comments are being incorporated. Application for Caltrans encroachment permit will be submitted next week. The project continues to be under budget and on schedule for a late August completion.

Hastings, Vine, Belmont Canyon Water Main Improvements (Project Nos. 15-29, 15-40, 15-88)

See attached report.

Dekoven, Lincoln, Newlands & Oak Knoll Water Main Improvements (Project No 15-09 15-19)

Mott MacDonald is continuing work on 65% design submittal. Other activities include setting up engineer's estimate of probable construction cost, reviewing updated water main alignments and additional contact of lining manufacturer to verify feasibility (follow-up to previous correspondence)

District Engineer Annual Report

Attached please find the following tables:

- (1) Construction Change Order Summary for Designed Projects
- (2) Design and Construction Management Fees
- (3) Comparison of Billing Rates

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Table 1 - Pakpour Consulting Group - Construction Change Order Totals on Designed Projects

June 2022

	Acceptance Date	Original Construction Contract		Owner Initiated and Balancing Change Orders		None Owner Initiated Change Orders		Final Construction Contract
Buckland Tanks Replacement Project	March 23, 2015	\$1,459,140	+	(\$59,521) -4.19%	+	\$20,428 1.44%	=	\$1,420,047
Hillcrest Pressure Regulating Station Project	July 25, 2019	\$649,620	+	(\$22,080) -3.50%	+	\$2,975 0.47%	=	\$630,515
Belburn Water Main Replacement Project	April 23, 2015	\$442,735	+	(\$13,703) -3.18%	+	\$2,325 0.54%	=	\$431,357
Notre Dame Avenue and Folger Drive Tie-In	May 28, 2015	\$81,650	+	(\$12,150) -16.21%	+	\$5,475 7.30%	=	\$74,975
Alameda de Las Pulgas Water Main Replacement Project	October 11, 2016	\$620,807	+	\$21,736 3.31%	+	\$13,223 2.02%	=	\$655,766
Karen, Mezes, Arthur, South & Folger Water Main Replacement Project	August 23, 2018	\$2,055,271	+	\$35,132 1.65%	+	\$35,760 1.68%	=	\$2,126,163
Notre Dame , Cliffside, Tahoe Area Water Main Replacement Project	May 28, 2020	\$1,949,385	+	\$116,352 5.41%	+	\$83,113 3.87%	=	\$2,148,850
Total		\$7,258,608	+	\$65,766 0.88%	+	\$163,300 2.18%	=	\$7,487,674

Total Contract Amount	\$7,487,674	Percent Change Order	Savings vs Target
Actual Non-Owner Initiated Change Orders	\$163,300	2.18%	
District Internal Average Goal - 5%	\$374,384	5.00%	\$211,084
Underground Construction Average - 10%	\$748,767	10.00%	\$585,468

None Owner Initiated Change Orders are (1) Unforeseen Site Conditions and (2) Items Missing from Plans & Specifications

Table 2 - Pakpour Consulting Group - Design and Construction Management Billings

June 2022

Specialty Projects	Acceptance Date	Total Construction Cost	Total Design Cost	Total Construction Management Cost	Total	Notes
Buckland Tanks Replacement Project	March 23, 2015	\$1,420,047	\$309,571 22%	\$322,678 23%	\$632,249 45%	CM costs includes inspection
Hillcrest Pressure Regulating Station Project	July 25, 2019	\$630,515	\$172,863 27%	\$48,673 8%	\$221,537 35%	

Total Specialty Project \$2,050,562 \$482,435 24% \$371,351 18% \$853,786 42%

Water Main Projects						
Belburn Water Main Replacement Project	April 23, 2015	\$431,357	\$72,086 17%	\$30,860 7%	\$102,945 24%	
Notre Dame Avenue and Folger Drive Tie-In	May 28, 2015	\$74,975	\$10,500 14%	\$13,800 18%	\$24,300 32%	
Alameda de Las Pulgas Water Main Replacement Project	October 11, 2016	\$655,766	\$101,545 15%	\$84,898 13%	\$186,442 28%	Difficult contractor - multiple claims
Karen, Mezes, Arthur, South & Folger Water Main Replacement Project	August 23, 2018	\$2,126,163	\$232,223 11%	\$103,636 5%	\$335,859 16%	
Notre Dame , Cliffside, Tahoe Area Water Main Replacement Project	May 28, 2020	\$2,148,850	\$294,623 14%	\$136,887 6%	\$431,510 20%	

Total Water Main Projects \$5,437,112 \$710,977 13% \$370,080 7% \$1,081,057 20%

Target: 15% Target: 8%

Table 3 - Pakpour Consulting Group - Billing Rate Comparison

June 2022

	PCG (2022)	Kennedy Jenks (2022)	Mott McDonald (2022)	Freyer & Laureta (2022)	EKI (2022)	TRC / Vali Cooper (2020)	Tanner Pacific (2018)	Hydro Science (2017)	West Yost (2017)	Schaff & Wheeler (2017)
Principal Engineer (District Engineer)	\$235	\$310	\$338	\$240	\$296	-	\$250	\$225	\$258	\$225
Senior Engineer	\$195	\$295	\$254	\$185	\$255 - \$265	\$207	-	\$210	\$248	\$200
Associate Engineer	\$185	\$275	\$185	\$175	\$230 - \$244	-	-	\$180	\$229	\$180
Project Engineer	\$165	\$225 - \$250	\$170	\$145 - \$160	\$185 - \$214	-	-	\$150	\$172	\$160
Assistant Engineer	\$145	\$190	\$133	\$135 - \$140	\$128 - \$165	-	-	-	\$161	\$140
Engineering Technician	\$115	\$135	\$117	\$115	\$116	\$109	-	\$100	\$150	-
Public Works Inspector (Prevailing Wage)	\$160	-	-	\$160	-	\$188	\$165 - \$173	-	-	-

Source:

Portable Reuse
Exploratory
Project

MPWD - Dekoven,
Lincoln, Newland &
Oak Knoll Project

Coastside County
Water District On-
Call Contract

PHWD - Quarry
Lake Project

MPWD - EI
Camino Project

MPWD - SR 101
Crossing

MPWD - EI
Camino Project

MPWD - SR 101
Crossing Project

MPWD - Old
County Road
Project

MEMO

Firm or Agency: Mid-Peninsula Water District **Date** June 15, 2022
Attn: Board of Directors
Hastings Dr, Vine St, Belmont Canyon Rd Water
Project Name: Main Improvements **Project No.** 10012.26
Reference: Progress Payment No. 2
From: Joubin Pakpour, P.E. – District Engineer

Construction Status

As of 5/27/22, C2R completed all main line installation along Vine Street (1,445 LF 8" DIP) in addition to all 14 service connections, 3 hydrants, and other miscellaneous appurtenance including cathodic protection items. C2R successfully conducted the 2-hr pressure test on 5/20/22 and proceeded to disinfect/flush the water main before beginning the tie-in connections. On 5/27/22, C2R made the first of three tie-in connections along Vine Street beginning at Courtland Road.

June 2022 work includes the remaining tie-in connections along Vine Street at Arden and Spring Lanes, installation of the Spring Lane blowoff, and then proceeding to main line installation along Belmont Canyon Road and Upper Lock Avenue.

Pending Change Orders

During pipe installation along Vine Street, C2R encountered sporadic veins of rock/large boulders and an 8" concrete cap within a good portion of the marked alignment. This required specialized equipment to break through the harder material thereby affecting their production rate. The District is currently negotiating with C2R on their Change Order request.

Project Schedule and Request for Progress Payment No. 2

As of 5/27/22, C2R completed 49% of the contractual work (**\$672,870.00**), and has 65 of 95 working days remaining.

Enclosed please find Progress Payment No. 2 due C2R for **\$404,947.00** (value of work minus 5 percent retention). The work performed to date has been satisfactory and payment is recommended.

	Current Month	Total	
Original Contract Amount		\$ 1,368,750.00	
Approved Change Orders	\$ 0.00	\$ 0.00	0%
Final Contract Amount		\$ 1,368,750.00	
Previously Paid		\$ 234,279.50	
Current Request (<i>Less Retention</i>)	\$ 404,947.00	\$ 404,947.00	
Retention	\$ 21,313.00	\$ 33,643.50	
Total Value of Work Completed	\$ 426,260.00	\$ 672,870.00	49%
Total Remaining on Contract		\$ 695,880.00	51%

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**Hastings Dr, Vine St, Belmont Canyon Rd Water Main Improvements
Progress Payment 02**

Pay Period:
May 1, 2022 to
May 27, 2022

Bid Item	Description	Original Contract Amount				Change Order			Revised Contract Amount			Earned This Period			Prior Billing			Total to Date		
		Unit	Unit Price	Qty.	Total Price	Qty.	Unit Price	Total Price	Qty.	Unit Price	Total Price	Qty.	Amount Earned	%	Qty.	Amount Earned	%	Qty.	Amount Earned	%
1	8" DIP	LF	\$ 330.00	2,390	\$ 788,700.00	0	\$ 330.00	\$ -	2,390	\$ 330.00	\$ 788,700.00	839	\$ 276,870.00	35%	606	\$ 199,980.00	25%	1445	\$ 476,850.00	60%
2	6" DIP	LF	\$ 360.00	55	\$ 19,800.00	0	\$ 360.00	\$ -	55	\$ 360.00	\$ 19,800.00	29	\$ 10,440.00	53%	13	\$ 4,680.00	24%	42	\$ 15,120.00	76%
3	8" Gate Valve	EA	\$ 3,500.00	21	\$ 73,500.00	0	\$ 3,500.00	\$ -	21	\$ 3,500.00	\$ 73,500.00	5	\$ 17,500.00	24%	3	\$ 10,500.00	14%	8	\$ 28,000.00	38%
4	1" Service Connection (In Situ)	EA	\$ 2,500.00	29	\$ 72,500.00	0	\$ 2,500.00	\$ -	29	\$ 2,500.00	\$ 72,500.00	14	\$ 35,000.00	48%	0	\$ -	0%	14	\$ 35,000.00	48%
5	1" Service Connection (Relocate)	EA	\$ 5,500.00	3	\$ 16,500.00	0	\$ 5,500.00	\$ -	3	\$ 5,500.00	\$ 16,500.00	1	\$ 5,500.00	33%	0	\$ -	0%	1	\$ 5,500.00	33%
6	6" Fire Hydrant Assembly	EA	\$ 11,500.00	3	\$ 34,500.00	0	\$ 11,500.00	\$ -	3	\$ 11,500.00	\$ 34,500.00	2	\$ 23,000.00	67%	1	\$ 11,500.00	33%	3	\$ 34,500.00	100%
7	1" Combination Air Valve Assembly	EA	\$ 5,000.00	5	\$ 25,000.00	0	\$ 5,000.00	\$ -	5	\$ 5,000.00	\$ 25,000.00	1	\$ 5,000.00	20%	0	\$ -	0%	1	\$ 5,000.00	20%
8	2" Blow-Off Assembly	EA	\$ 8,000.00	2	\$ 16,000.00	0	\$ 8,000.00	\$ -	2	\$ 8,000.00	\$ 16,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
9	Cathodic Protection (CP) Test Stations	EA	\$ 2,800.00	17	\$ 47,600.00	0	\$ 2,800.00	\$ -	17	\$ 2,800.00	\$ 47,600.00	6	\$ 16,800.00	35%	0	\$ -	0%	6	\$ 16,800.00	35%
10	Retaining Wall	EA	\$ 3,500.00	4	\$ 14,000.00	0	\$ 3,500.00	\$ -	4	\$ 3,500.00	\$ 14,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
11	Service Pad	EA	\$ 1,000.00	1	\$ 1,000.00	0	\$ 1,000.00	\$ -	1	\$ 1,000.00	\$ 1,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
12	Remove and Replace Gate Valve Boxes	EA	\$ 800.00	3	\$ 2,400.00	0	\$ 800.00	\$ -	3	\$ 800.00	\$ 2,400.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
13	Abandon Water Main	LS	\$ 5,000.00	1	\$ 5,000.00	0	\$ 5,000.00	\$ -	1	\$ 5,000.00	\$ 5,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
14	Abandon Pressure Regulating Vault	LS	\$ 2,500.00	1	\$ 2,500.00	0	\$ 2,500.00	\$ -	1	\$ 2,500.00	\$ 2,500.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
15	Concrete Curb and Gutter	LF	\$ 250.00	10	\$ 2,500.00	0	\$ 250.00	\$ -	10	\$ 250.00	\$ 2,500.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
16	Concrete Sidewalk	SF	\$ 75.00	40	\$ 3,000.00	0	\$ 75.00	\$ -	40	\$ 75.00	\$ 3,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
17	Concrete Driveway Approach	SF	\$ 100.00	110	\$ 11,000.00	0	\$ 100.00	\$ -	110	\$ 100.00	\$ 11,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
18	Concrete Valley Gutter	SF	\$ 200.00	160	\$ 32,000.00	0	\$ 200.00	\$ -	160	\$ 200.00	\$ 32,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
19	Asphalt Concrete Pavement Repairs	SF	\$ 20.00	1,500	\$ 30,000.00	0	\$ 20.00	\$ -	1500	\$ 20.00	\$ 30,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
20	Type II Slurry Seal	SF	\$ 0.75	66,000	\$ 49,500.00	0	\$ 0.75	\$ -	66000	\$ 0.75	\$ 49,500.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
21	CA MUTCD - Detail 22	LF	\$ 50.00	20	\$ 1,000.00	0	\$ 50.00	\$ -	20	\$ 50.00	\$ 1,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
22	12" White Traffic Stripe	LF	\$ 50.00	65	\$ 3,250.00	0	\$ 50.00	\$ -	65	\$ 50.00	\$ 3,250.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
23	Pavement Markings	SF	\$ 100.00	110	\$ 11,000.00	0	\$ 100.00	\$ -	110	\$ 100.00	\$ 11,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
24	Potholing (District Requested)	EA	\$ 200.00	20	\$ 4,000.00	0	\$ 200.00	\$ -	20	\$ 200.00	\$ 4,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
25	Street Sweeping	EA	\$ 600.00	35	\$ 21,000.00	0	\$ 600.00	\$ -	35	\$ 600.00	\$ 21,000.00	8	\$ 4,800.00	23%	4	\$ 2,400.00	11%	12	\$ 7,200.00	34%



**Hastings Dr, Vine St, Belmont Canyon Rd Water Main Improvements
Progress Payment 02**

Pay Period:
May 1, 2022 to
May 27, 2022

Bid Item	Description	Original Contract Amount				Change Order			Revised Contract Amount			Earned This Period			Prior Billing			Total to Date		
		Unit	Unit Price	Qty.	Total Price	Qty.	Unit Price	Total Price	Qty.	Unit Price	Total Price	Qty.	Amount Earned	%	Qty.	Amount Earned	%	Qty.	Amount Earned	%
26	Storm Water Pollution Control Plan	LS	\$ 12,500.00	1	\$ 12,500.00	0	\$ 12,500.00	\$ -	1	\$ 12,500.00	\$ 12,500.00	0.3	\$ 3,750.00	30%	0.3	\$ 3,750.00	30%	0.6	\$ 7,500.00	60%
27	Traffic Control Plan	LS	\$ 69,000.00	1	\$ 69,000.00	0	\$ 69,000.00	\$ -	1	\$ 69,000.00	\$ 69,000.00	0.4	\$ 27,600.00	40%	0.2	\$ 13,800.00	20%	0.6	\$ 41,400.00	60%
	Contract Amount				\$1,368,750.00			\$0.00			\$1,368,750.00									
	Amount Earned												\$426,260.00	31%		\$246,610.00	18%		\$672,870.00	49%
	Retention (5%)												(\$21,313.00)						(\$33,643.50)	
	Progress Payment No. 1																		(\$234,279.50)	
	Amount Due												\$404,947.00						\$404,947.00	
	Amount Remaining on Contract																		\$695,880.00	51%

Prepared By

Joubin Pakpour, P.E. Distric Engineer

Contract Amount Remaining	\$695,880.00	51%
Total Retention	(\$33,643.50)	
Total Pending Change Orders	\$ -	

**Hastings Dr, Vine St, Belmont Canyon Rd Water Main Improvements
Breakdown Summary
Progress Payment 02**

Belmont Canyon Road Improvements - CIP Project 15-29

	Current	Total	
Original Contract Amount		\$553,095.00	
Approved Change Orders	\$0.00	\$0.00	0%
Final Contract Amount		\$553,095.00	
Previously Paid		\$0.00	
Current Request (Less Retention)	\$0.00	\$0.00	
Retention	\$0.00	\$0.00	
Total Value of Work Completed	\$0.00	\$0.00	0%
Total Remaining on Contract		\$553,095.00	100%

Hastings Drive Improvements - CIP Project 15-40

	Current	Total	
Original Contract Amount		\$17,625.00	
Approved Change Orders	\$0.00	\$0.00	0%
Final Contract Amount		\$17,625.00	
Previously Paid		\$0.00	
Current Request (Less Retention)	\$0.00	\$0.00	
Retention	\$0.00	\$0.00	
Total Value of Work Completed	\$0.00	\$0.00	0%
Total Remaining on Contract		\$17,625.00	100%

Vine Street Improvements - CIP Project 15-88

	Current	Total	
Original Contract Amount		\$798,030.00	
Approved Change Orders	\$0.00	\$0.00	0%
Final Contract Amount		\$798,030.00	
Previously Paid		\$234,279.50	
Current Request (Less Retention)	\$404,947.00	\$404,947.00	
Retention	\$21,313.00	\$33,643.50	
Total Value of Work Completed	\$426,260.00	\$672,870.00	84%
Total Remaining on Contract		\$125,160.00	16%

TOTAL (All) Project Breakdown Summary			
	Current	Total	
Original Contract Amount		\$1,368,750.00	
Approved Change Orders	\$0.00	\$0.00	0%
Final Contract Amount		\$1,368,750.00	
Previously Paid		\$234,279.50	
Current Request (Less Retention)	\$404,947.00	\$404,947.00	
Retention	\$21,313.00	\$33,643.50	
Total Value of Work Completed	\$426,260.00	\$672,870.00	49%
Total Remaining on Contract		\$695,880.00	51%



PROJECT NAME: Mid-Peninsula Water District - Hastings Dr, Vine St, Belmont Canyon Rd Water Main Improvements
 PROJECT NUMBER: 339
 PROGRESS PAYMENT: 2
 ORG CODE: N/A
 OBJECT CODE: N/A
 PROJECT CODE: N/A

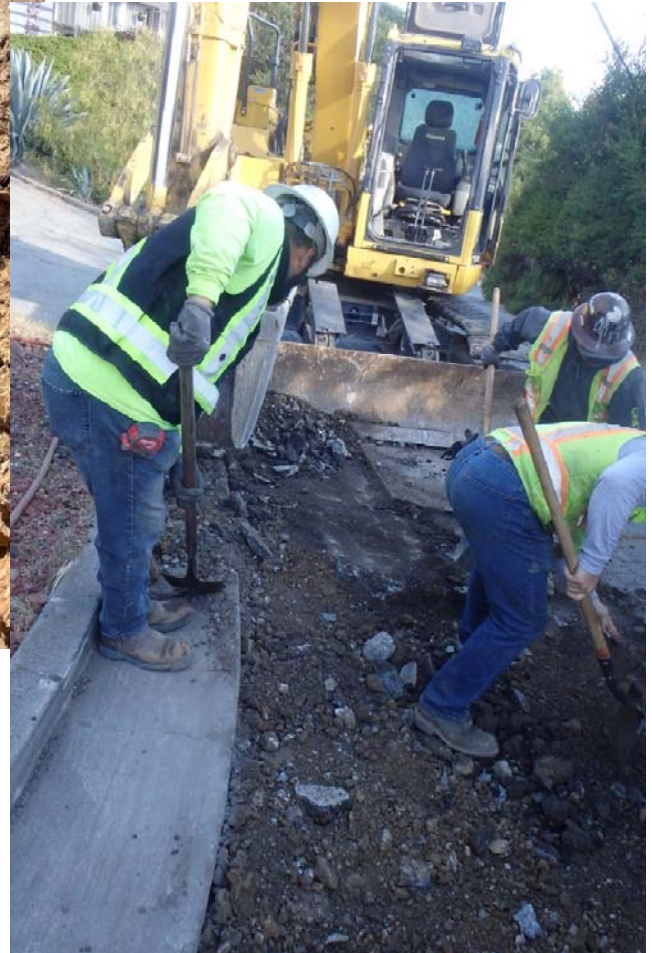
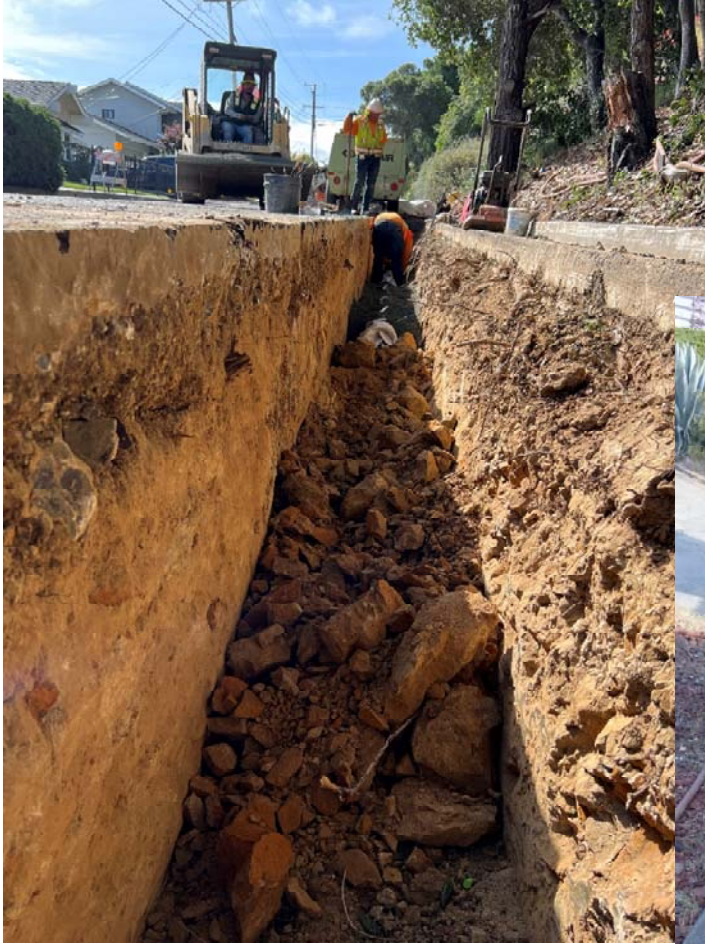
CONTRACTOR: C2R Engineering, Inc.
 ADDRESS: P.O. Box 1017
 Mountain View, CA 94042
 (415) 559-2841
 WORK COMPLETED AS OF: May 27, 2022
 DATE: May 27, 2022

No.	DESCRIPTION	CONTRACT				THIS PAYMENT - PP1			THIS PAYMENT - PP2			PROJECT TO DATE		
		Unit	Quantity	Unit Price	Total	% COMPLETED	QTY THIS ESTIMATE	\$	% COMPLETED	QTY THIS ESTIMATE	\$	% COMPLETED	QTY TO DATE	\$
1.	8" DIP	2,390	LF	\$ 330.00	\$ 788,700.00	25%	606	\$199,980	35%	839	\$276,870	60%	1445	\$476,850.00
2.	6" DIP	55	LF	\$ 360.00	\$ 19,800.00	24%	13	\$4,680	53%	29	\$10,440	76%	42	\$15,120.00
3.	8" Gate Valve	21	EA	\$ 3,500.00	\$ 73,500.00	14%	3	\$10,500	24%	5	\$17,500	38%	8	\$28,000.00
4.	1" Service Connections (In Situ)	29	EA	\$ 2,500.00	\$ 72,500.00	0%		\$0	48%	14	\$35,000	48%	14	\$35,000.00
5.	1" Service Connection (Relocation)	3	EA	\$ 5,500.00	\$ 16,500.00	0%		\$0	33%	1	\$5,500	33%	1	\$5,500.00
6.	6" Fire Hydrant Assembly	3	EA	\$ 11,500.00	\$ 34,500.00	33%	1	\$11,500.00	67%	2	\$23,000	100%	3	\$34,500.00
7.	1" Combination Air Valves Assembly	5	EA	\$ 5,000.00	\$ 25,000.00	0%		\$0.00	20%	1	\$5,000	20%	1	\$5,000.00
8.	2" Blow Off Assembly	2	EA	\$ 8,000.00	\$ 16,000.00	0%		\$0.00				0%	0	\$0.00
9.	Cathodic Protection (CP) Test Stations	17	EA	\$ 2,800.00	\$ 47,600.00	0%		\$0.00	35%	6	\$16,800	35%	6	\$16,800.00
10.	Retaining Wall	4	EA	\$ 3,500.00	\$ 14,000.00	0%		\$0.00				0%	0	\$0.00
11.	Service Pad	1	EA	\$ 1,000.00	\$ 1,000.00	0%		\$0.00				0%	0	\$0.00
12.	Remove and Replace Gate Valve Boxes	3	EA	\$ 800.00	\$ 2,400.00	0%		\$0.00				0%	0	\$0.00
13.	Abandon Water Main	1	LS	\$ 5,000.00	\$ 5,000.00	0%		\$0.00				0%	0	\$0.00
14.	Abandon Pressure Regulating Valve	1	LS	\$ 2,500.00	\$ 2,500.00	0%		\$0.00				0%	0	\$0.00
15.	Concrete Curb and Gutter	10	LF	\$ 250.00	\$ 2,500.00	0%		\$0.00				0%	0	\$0.00
16.	Concrete Sidewalk	40	SF	\$ 75.00	\$ 3,000.00	0%		\$0.00				0%	0	\$0.00
17.	Concrete Driveway Approach	110	SF	\$ 100.00	\$ 11,000.00	0%		\$0.00				0%	0	\$0.00
18.	Concrete Valley Gutter	160	SF	\$ 200.00	\$ 32,000.00	0%		\$0.00				0%	0	\$0.00
19.	Asphalt Concrete Pavement Repairs	1,500	SF	\$ 20.00	\$ 30,000.00	0%		\$0.00				0%	0	\$0.00
20.	Type II Slurry Seal	66,000	SF	\$ 0.75	\$ 49,500.00	0%		\$0.00				0%	0	\$0.00
21.	CA MUTCD - Detail 22	20	LF	\$ 50.00	\$ 1,000.00	0%		\$0.00				0%	0	\$0.00
22.	12" White Traffic Stripe	65	LF	\$ 50.00	\$ 3,250.00	0%		\$0.00				0%	0	\$0.00
23.	Pavement Markings	110	SF	\$ 100.00	\$ 11,000.00	0%		\$0.00				0%	0	\$0.00
24.	Potholling (District Requested)	20	EA	\$ 200.00	\$ 4,000.00	0%		\$0.00				0%	0	\$0.00
25.	Street Sweeping	35	EA	\$ 600.00	\$ 21,000.00	11%	4	\$2,400.00	23%	8	\$4,800	34%	12	\$7,200.00
26.	Storm Water Pollution Control Plan	1	LS	\$ 12,500.00	\$ 12,500.00	30%		\$3,750.00	30%		\$3,750.00	60%	0	\$7,500.00
27.	Traffic Control Plan	1	LS	\$ 69,000.00	\$ 69,000.00	20%		\$13,800.00	40%		\$27,600.00	60%	0	\$41,400.00
TOTAL					\$ 1,368,750.00	TOTAL PP1	\$ 246,610.00	TOTAL PP2	\$ 426,260.00	PROJECT TO DATE	\$ 672,870.00			

Retention (5%) \$ (12,330.50) Retention (5%) \$ (21,313.00) Retention (5%) \$ (33,643.50)

TOTAL PP1	\$ 234,279.50	TOTAL PP2	\$ 404,947.00	PROJECT TO DATE	\$ 639,226.50
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Hastings Dr, Vine St, Belmont Canyon Rd Water Main Improvements
Mid-Peninsula Water District
May 1, 2022 to May 27, 2022



May 2, 2022 and May 10, 2022 – 8" DIP installation along Vine Street.

Hastings Dr, Vine St, Belmont Canyon Rd Water Main Improvements
Mid-Peninsula Water District
May 1, 2022 to May 27, 2022



May 10, 2022 – 8” DIP installation along Vine Street.



May 27, 2022 – Courtland Road tie-in.

**MID-PENINSULA WATER DISTRICT
MONTHLY BUDGET REPORT-OPERATIONS
FOR THE 11 MONTHS ENDED MAY 31, 2022
SUMMARY**

Target YTD %
91.7%

DESCRIPTION	APPROVED FY 2021-2022 BUDGET	ACTUALS 7/1/2021- 5/31/2022	REMAINING BALANCE/ (OVER BUDGET)	Y-T-D % OF BUDGET
OPERATING REVENUE				
WATER COMMODITY CHARGES	9,600,000	8,812,150	787,850	91.8%
FIXED SYSTEM CHARGES	3,000,000	2,912,372	87,628	97.1%
PROPERTY TAX REVENUE	300,000	436,799	(136,799)	145.6%
LEASE OF PHYSICAL PROPERTY	150,000	175,908	(25,908)	117.3%
FIRE SERVICE CHARGES	14,000	15,715	(1,715)	112.3%
MISC CUSTOMER ACCOUNT FEES	52,206	35,591	16,615	68.2%
INTEREST REVENUE - LAIF	60,000	26,009	33,991	43.3%
SERVICE LINE & INSTALLATION CHARGES	60,000	935	59,065	1.6%
MISCELLANEOUS OPERATING	60,000	4,704	55,296	7.8%
TOTAL OPERATING REVENUE (SOURCES)	13,296,206	12,420,183	876,023	93.4%
WATER SYSTEM CAPACITY CHARGES	40,000	20,086	19,914	50.2%
WATER DEMAND OFFSET CHARGES	20,000	1,346	18,654	6.7%
MISCELLANEOUS NON-OPERATING	75,000	831,104	(756,104)	1108.1%
INTEREST REVENUE - COP	5,000	2,816	2,184	56.3%
LANDSCAPE PERMIT REVENUE	15,000	-	15,000	N/A
TOTAL NON-OPERATING REVENUE (SOURCES)	155,000	855,352	(700,352)	551.8%
TOTAL REVENUE (SOURCES)	13,451,206	13,275,535	175,671	98.7%
OPERATING EXPENDITURES (USES)				
SALARIES & WAGES	2,080,000	1,804,707	275,293	86.8%
PAYROLL TAXES & BENEFITS	1,001,008	851,608	149,400	85.1%
PURCHASED WATER	5,674,979	4,939,547	735,432	87.0%
OUTREACH & EDUCATION	66,000	46,783	19,217	70.9%
M&R - OPS SYSTEM	394,000	380,983	13,017	96.7%
M&R - FACILITIES & EQUIPMENT	138,000	160,060	(22,060)	116.0%
SYSTEM SURVEYS	50,000	-	50,000	N/A
ADMINISTRATION & EQUIPMENT	431,600	496,144	(64,544)	115.0%
MEMBERSHIP & GOV FEES	270,000	255,790	14,210	94.7%
BAD DEBT & CLAIMS	10,000	4,747	5,253	47.5%
UTILITIES	318,500	324,272	(5,772)	101.8%
PROFESSIONAL SERVICES	791,200	871,013	(79,813)	110.1%
TRAINING/TRAVEL & RECRUITMENT	37,500	62,497	(24,997)	166.7%
RESTRICTED EARNINGS	65,000	-	65,000	N/A
DEBT SERVICE	1,064,300	981,456	82,844	92.2%
TOTAL OPERATING EXPENDITURES (USES)	12,392,088	11,179,607	1,212,480	90.2%
NET SOURCES OVER/(UNDER) USES	1,059,119	2,095,928		
TOTAL OPERATING EXPENDITURES	12,392,088	11,179,607	1,212,480	90.2%
DEPRECIATION EXPENSE	1,440,000	958,876	481,124	66.6%
TOTAL EXPENSES	13,832,088	12,138,483	1,693,604	87.8%
NET SURPLUS/LOSS	(380,882)	1,137,052		
TRANSFER FROM WORKING CAPITAL RESERVES	380,882	(1,137,052)		
NET TRANSFERS TO CAPITAL	-	-	-	N/A
DEBT SERVICE COVERAGE	1.85			

**MID-PENINSULA WATER DISTRICT
INVESTMENT & RESERVES REPORT
AS OF MAY 31, 2022**

Local Agency Investment Fund (LAIF)			Quick Ratio*	Current Ratio*
	BALANCE @ 5/31/22	FY 21/22 INTEREST EARNED	4.46	4.49
Capital Reserves	1,500,000	-		
Working Capital Reserves (Operating)	1,500,000	-		
Unrestricted Cash Reserves	<u>10,634,072</u>	<u>26,009</u>		
TOTAL LAIF	<u>13,634,072</u>	<u>26,009</u>		

*Cash in Fiscal Agent Project Funding Account was not used to compute Quick & Current Ratio

Bank Of New York (BNY) Mellon		
Sweep Account	779,631	185
Fiscal Agent Project Funding Account	<u>7,928,179</u>	<u>2,631</u>
TOTAL BNY	<u>8,707,810</u>	<u>2,816</u>

Wells Fargo Bank		
Checking	<u>709,255</u>	-
TOTAL WELLS FARGO	<u>709,255</u>	-
Petty Cash Funds	<u>600</u>	N/A
TOTAL ALL ACCOUNTS	<u><u>23,051,137</u></u>	<u><u>28,825</u></u>

	Minimum Target	6/30/21 Balance	Allocated FY 2021/2022	FY 2021/2022 Interest	5/31/22 Balance	Annual Funding Goal
Reserve Funds						
Capital Reserves	1,500,000	1,500,000	-	-	1,500,000	
Working Capital Reserves (Operating)	1,500,000	1,500,000	-	-	1,500,000	
Unrestricted Cash Reserves	-	8,799,717	1,808,346	26,009	10,634,072	
TOTAL	<u><u>3,000,000</u></u>	<u><u>11,799,717</u></u>	<u><u>1,808,346</u></u>	<u><u>26,009</u></u>	<u><u>13,634,072</u></u>	

Per California Government Code Section 53600et. Seq., specifically Se. 53646 and Sec. 53607, the attached investment report details all investment related activity in the current period. Mid-Peninsula Water District's (MPWD) investment funds are currently invest with LAIF and their individual investment transactions are not reportable under the Government code. That said, the MPWD's investment policy has taken a prudent investment course, in compliance with the "Prudent Inestor's Policy" to protect public funds.

**MID-PENINSULA WATER DISTRICT
STATEMENT OF NET POSITION
AS OF MAY 31, 2022 AND MAY 31, 2021**

	AS OF 5/31/2022	AS OF 5/31/2021
<u>ASSETS</u>		
Current Assets		
Cash and cash equivalents	15,123,665	11,113,276
Accounts receivable	980,246	1,226,516
Prepaid expenses and other assets	111,367	255,603
Total Current Assets	<u>16,215,278</u>	<u>12,595,395</u>
Restricted cash with fiscal agent	7,928,179	10,783,669
Net pension asset	12,057	1,689,957
Net OPEB asset	322,969	
Capital assets, net	29,443,099	26,973,731
TOTAL ASSETS	<u>53,921,582</u>	<u>52,042,752</u>
Deferred Outflows of Resources		
OPEB related	121,309	156,867
Pension related	567,595	564,628
Total Deferred Outflows	<u>688,904</u>	<u>721,495</u>
<u>LIABILITIES</u>		
Current Liabilities		
Accounts payable	521,393	253,617
Accrued expenses	2,685,278	2,253,743
Current portion of long-term debt	405,000	385,000
Total Current Liabilities	<u>3,611,671</u>	<u>2,892,360</u>
Long-Term Liabilities		
Certificates of participation	16,385,000	16,790,000
Net OPEB liability	-	344,943
Compensated absences	336,271	339,502
TOTAL LIABILITIES	<u>20,332,942</u>	<u>20,366,805</u>
Deferred Inflows of Resources		
OPEB related	501,680	180,045
Pension related	12,723	65,217
Original issue premium	766,399	797,680
Total Deferred Inflows	<u>1,280,802</u>	<u>1,042,942</u>
<u>NET POSITION</u>		
Net investment in capital assets	21,755,419	20,825,749
Unrestricted	11,241,323	10,528,751
TOTAL NET POSITION	<u>32,996,742</u>	<u>31,354,500</u>