MEETING MINUTES

BOARD OF DIRECTORS
OF THE MID-PENINSULA WATER DISTRICT

Thursday, April 23, 2026
Belmont, California

1. OPENING

A. Call to Order
The regular meeting of the Mid-Peninsula Water District was called to order by President Vella at 6:30 PM.

B. Establishment of Quorum
Present: President Vella, Director Patel, Director Cotten, and Director Covington.

Also Present: General Manager (GM) Kat Wuelfing, Administrative Services Manager (ASM) Alison Bell, Operations Manager (OM) Sarah Scheidt, Water Resource Coordinator Drew Bost, Interim District Treasurer Kamiko Tsuchida, District Engineer Joubin Pakpour, District Counsel Julie Sherman, Alexandra Atencio with Hanson Bridgett LLP, Tom Beil with Noll and Tam, and Brandon Laurie with Pakpour Engineering.

Absent: Vice President Matt Zucca

C. Pledge of Allegiance
General Manager Kat Wuelfing led the pledge of allegiance.

2. PUBLIC COMMENT
There were no public comments.

3. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS
President Vella asked if there were any additions, deletions, or items to be pulled from consent.
There were none.

4. ACKNOWLEDGEMENTS/PRESENTATIONS

A. Public Works Week Proclamation
General Manager Wuelfing presented the Public Works Week Proclamation. Water Resource Coordinator Drew Bost presented the Board with the new MPWD mascot!

Director Cotten moved to approve the proclamation to honor Public Works Week.

Director Patel seconded the motion.

Roll call vote: 4-0-1
Director Cotten – Aye
Director Patel – Aye
Director Covington – Aye
President Vella – Aye

5. CONSENT AGENDA

A. Approve Minutes for the Regular Board Meeting on March 26, 2026

B. Approve Minutes for the Regular Board Meeting on April 2, 2026

C. Approve Expenditures from March 1, 2026 through March 31, 2026

Director Covington moved to approve the Consent Agenda.

Director Cotten seconded the motion.

Roll call vote: 4-0-1
Director Covington – Aye
Director Cotten – Aye
Director Patel – Aye
President Vella - Aye

6. HEARING AND APPEALS - None

7. CAPITAL IMPROVEMENT PROGRAM

A. Consider Resolution 2026-10 Delegating Authority to the General Manager, or Designee(s), to Approve Designs and Plans for All Mid-Peninsula Water District Capital Improvement and Maintenance Projects

General Manager Wuelfing presented to the Board Resolution 2026-10. District Counsel Julie Sherman introduced Alexandra Atencio from Hanson Bridgett LLP to speak regarding Design Immunity. Alex provided background on the benefits of Design Immunity and how the District could implement it. Alex and Julie answered Board questions.

Director Patel moved to approve Resolution 2026-10.

Director Covington seconded the motion.

Roll call vote: 4-0-1
Director Patel – Aye
Director Covington – Aye
Director Cotten – Aye
President Vella - Aye

B. Receive Report on Capital Improvement Program and Project Prioritization

General Manager Wuelfing provided the Board with the information requested from the Special Board meeting on April 2, 2026 that detailed the CIP projects and budgets associated with them. District Engineer Pakpour contributed to the conversation by providing more insight into the projects and plans for future projects. Operations Manager Scheidt provided information to the Board as well.

C. Consider Resolution 2026-11 Authorizing Award of Construction Contract to W.E. Lyons Construction Co. for the Folger Drive Emergency Operations Center Project (CIP 24-07) in the Amount of $4,990,000 Plus a 10% Contingency of $499,000 for a Total Amount of $5,489,000

This item was removed from the agenda by President Vella.

D. Consider Resolution 2026-12 Approving a $202,670 Increase to the Contingency on the Previously Awarded Construction Contract to Euro Style Management for Construction of the West Belmont (N), Exbourne (W) Water Tank Improvements (CIP #24-08 & 24-10), from $83,770 to $286,440, and increasing the Total Contract Cost from $921,470 to $1,124,140

Operations Manager Scheidt introduced Resolution 2026-12. District Engineer Pakpour provided the Board with information regarding the increase and updates on the project.

Director Cotten moved to approve Resolution 2026-12.

Director Covington seconded the motion.

Roll call vote: 4-0-1
Director Cotten – Aye
Director Covington – Aye
Director Patel – Aye
President Vella - Aye

8. <u>REGULAR BUSINESS AGENDA</u>

A. Review Preliminary Fiscal Year 2026/2027 Operation and Capital Budgets and Cash Flow Analysis and Consider adopting Ordinance 133 Amending Attachment "A" Regarding Rates and Fees to the Water Service Ordinance No. 103

General Manager Wuelfing presented to the Board Ordinance 133 Amendment.

Director Patel moved to approve Ordinance 133.

Director Covington seconded the motion.

Roll call vote: 4-0-1
Director Patel – Aye
Director Covington – Aye
Director Cotten – Aye
President Vella - Aye

B. Receive Report on Assembly Bill (AB) 1572 Potable Water: Nonfunctional Turf Irrigation Ban and Nonfunctional Turf Ordinance Discussion

Water Resource Coordinator Bost provided the Board with a presentation that outlined the new legislation and what the ban on nonfunctional turf means.

C. Receive Report and Recommendation on Updates to the Rules of the Board of Directors – Sections 6 through 14

Administrative Services Manager Bell presented to the Board the final suggested changes to the Rules of the Board document. The completed document will be brought to the May Board Meeting for approval.

D. Select Day for District Photos

Administrative Services Manager Bell asked Director's for their availability for District photos. June 3rd has the majority of Board Members that can attend.

9. <u>MANAGEMENT AND BOARD REPORTS</u>

A. Management Reports

1. Financial Reports for the Month Ending November 30, 2025

Interim District Treasurer Kamiko Tsuchida gave a financial update report.

2. District Engineer

District Engineer Joubin Pakpour gave an update regarding capital projects.

3. **Administrative Services Manager**

ASM Bell gave an overview of her report.

4. **Operations Manager**
OM Scheidt gave an overview of her report.

5. **General Manager**
GM Wuelfing gave an overview of her report.

B. Director Reports
The Directors gave brief reports of their District-related activities.

10. COMMUNICATIONS
There were none.

11. CLOSED SESSION

The Board adjourned for Closed Session at 9:53 PM

A. Conference with Legal Counsel – initiate litigation – one case (Government Code section §54956.9 Subdivision (d)(4))

12. RECONVENE TO OPEN SESSION

The Board reconvened the Open Session at 9:56 PM.

District Counsel Sherman reported that there was no reportable action.

13. ADJOURNMENT

The regular board meeting of the Mid-Peninsula Water District adjourned at 9:56 PM.

CABell
DISTRICT SECRETARY

APPROVED:

BOARD PRESIDENT

NEXT REGULAR BOARD MEETING: THURSDAY, MAY 28, 2026 AT 6:30PM