



Board of Directors
Thursday, May 28, 2026 - 6:30 PM
1075 Old County Road, Suite A, Belmont, CA

Meeting Minutes

1. Opening

A. Call to Order

The regular meeting of the Mid-Peninsula Water District was called to order by President Vella at 6:30 PM.

B. Establishment of Quorum

Present: President Louis Vella, Vice President Matt Zucca, Director Chuck Cotten, Director JoAnn Covington, and Director Neela Patel

Also Present: General Manager (GM) Kat Wuelfing, Administrative Services Manager (ASM) Alison Bell, Operations Manager (OM) Sarah Scheidt, District Treasurer James Ramsey, District Engineer Joubin Pakpour, District Counsel Catherine Groves, and Water Resource Coordinator Drew Bost

C. Pledge of Allegiance

Water Resources Coordinator Drew Bost led the Pledge of Allegiance.

2. Public Comment

Members of the public are invited to participate and may address the Board on the Consent Agenda or any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Please complete a speaker's form and give it to the District Secretary, or submit comments by email per the instructions above. Each speaker is limited to three (3) minutes.

President Vella asked for public comments.
There were no public comments.

3. Agenda Review: Additions/Deletions and Pulled Consent Items

President Vella asked if there were any additions, deletions, or items to be pulled from consent.

There were none.

4. Acknowledgements/Presentations - None

5. Consent Agenda

All matters on the Consent Agenda are considered routine by the Board of Directors, or included in the approved fiscal year Operating or Capital Budget, and will be acted upon by a single vote by the Board. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the Consent Agenda is acted upon.

- A. Approve Minutes for the Regular Board Meeting on April 23, 2026
- B. Approve Expenditures from April 1, 2026 through April 30, 2026
- C. Adopt Updated Rules of the Board of Directors
- D. Approve Resolution 2026-13 Adopting a Cash Transaction Rounding Policy Pursuant to Senate Bill 1005
- E. Approve Ordinance 134, an Ordinance Prohibiting the Use of Potable Water for Nonfunctional Turf Irrigation
- F. Approve Ordinance No. 135, an Ordinance Amending and Restating Ordinance No. 115 Water Efficient Landscaping Ordinance, regarding the Definitions of "backflow prevention assembly" and "common interest developments"
- G. Approve Resolution 2026-14 A Resolution of the Mid-Peninsula Water District Calling for An Election to be Held on November 3, 2026 for the Election of Three Members of the Governing Board Representing Divisions 3,4, and 5
- H. Approve Resolution 2026-15 Establishing Surplus Items List 26-01 and Declaring Three (3) Items in District Inventory as Surplus, and Authorizing Staff to Sell the Items via Govdeals.com

Director Cotten motioned to approve the Consent Agenda.

Director Patel seconded the motion.

Roll Call Vote:

Director Cotten - Aye

Director Patel - Aye

Director Covington - Aye
Vice President Zucca - Aye
President Vella - Aye

Motion passed 5-0-0

6. Hearing and Appeals - None

7. Capital Improvement Program

- A. Consider Resolution 2026-16 Authorizing a Professional Services Agreement with Insight Water Technologies for a Non-Destructive Water Main Inspection of the Hillcrest Transmission Main as Part of the Transmission Water Main Assessments Project (CIP #20-05) in the Amount of \$350,000 Plus a Contingency of \$56,000 for a Total Budget of \$406,000

Director Patel moved to approve Resolution 2026-16.

Director Covington seconded the motion.

Director Patel - Aye
Director Covington - Aye
Director Cotten - Aye
Vice President Zucca - Aye
President Vella - Aye

Motion passed 5-0-0

8. Regular Business Agenda

- A. Receive Summary Report on Preliminary Draft FY2026/2027 Operating and Capital Budgets

District Treasurer Ramsey presented to the Board the with the preliminary draft of the operating and capital budgets for fiscal year 2026/2027. Staff responded to questions from the Board and shared that the final budget would be brought back for adoption in June.

- B. Review Public Outreach and Communication Process Related to Field Maintenance and Improvement Projects

Operations Manager Scheidt presented to the Board the outreach and communication efforts to the community regarding improvement projects. The Board provided feedback on the District's practices. GM Wuelfing noted that although this item was originally initiated due to a public comment received at the February Board meeting, there were no members of the public present in person or on Zoom.

- C. Receive Quarterly Water Conservation and Activities Report

Water Resource Coordinator Drew Bost presented to the Board the Water Conservation and Activities report.

D. Receive BAWSCA Report

President Vella presented an update from the last board meeting of BAWSCA. OM Scheidt also gave an overview of the Water Manager Representatives meeting.

9. Management and Board Reports

A. Management Reports

1. Financial Report for the Month Ending April 30, 2026

District Treasurer Ramsey gave a financial update report.

2. District Engineer

District Engineer Joubin Pakpour gave an update regarding capital projects.

3. Administrative Services Manager

ASM Bell gave an overview of her report.

4. Operations Manager

OM Scheidt gave an overview of her report.

5. General Manager

GM Wuelfing gave an overview of her report.

B. Director Reports

The Directors gave brief reports on their District-related activities.

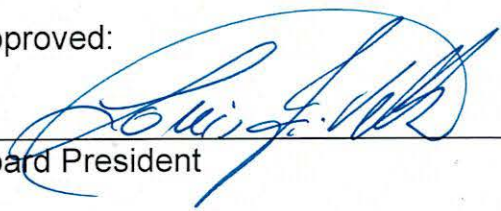
10. Communications

There were none.

11. Adjournment

The regular board meeting of the Mid-Peninsula Water District adjourned at 9:33 PM.

Approved:


Board President


District Secretary

Next Regular Board Meeting: Thursday, June 25, at 6:30 P.M.