

MEETING MINUTES

BOARD OF DIRECTORS
OF THE MID-PENINSULA WATER DISTRICT

Thursday, October 24, 2024
Belmont, California

1. OPENING

A. **Call to Order**

The regular meeting of the Mid-Peninsula Water District was called to order by President Zucca at 6:30 PM.

B. **Establishment of Quorum**

Present: President Zucca, Vice President Jordan, Director Vella, Wheeler, and Schmidt.

A quorum was present.

Also Present: General Manager (GM) Kat Wuelfing, Operations Manager (OM) Rene Ramirez, Administrative Services Manager (ASM) Alison Bell, District Counsel Julie Sherman, District Treasurer James Ramsey, District Engineer Joubin Pakpour.

An announcement was made that Director Schmidt would be attending the meeting via teleconference under the Brown Act's "just cause" exception. Accordingly, all votes will be taken via "roll call".

C. **Pledge of Allegiance**

Joubin Pakpour led the Pledge of Allegiance.

2. PUBLIC COMMENT

President Zucca asked for public comment.
There were none.

3. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS

President Zucca asked if there were any additions, deletions, or items to be pulled from consent. There were none.

4. ACKNOWLEDGEMENTS/PRESENTATIONS - None

5. CONSENT AGENDA

A. **Approve Minutes for the Special Meeting on September 17, 2024**

B. **Approve Expenditures from September 1, 2024 through September 30, 2024**

C. Approve 2024 MPWD Catalog of Enterprise Systems per Government Code Section 6270.5

Director Vella moved to approve the Consent Agenda.

Director Wheeler seconded the motion.

Roll call vote: Motion passed 5-0-0. 5-Ayes, 0-Noes, 0-Absent

6. HEARING AND APPEALS - None

7. CAPITAL IMPROVEMENT PROGRAM

A. Provide Direction on Hiring a Consultant Program Manager for Building Projects
The Board provided direction to GM Wuelfing.

8. REGULAR BUSINESS AGENDA

A. Consider Resolution 2024-21 Resolution of the Board of Directors of the Mid-Peninsula Water District Expressing its Official Intent Regarding Certain Capital Expenditures to be Reimbursed with Proceeds of a Proposed Financing and Retaining a Municipal Advisor, Bond Counsel and Disclosure Counsel and Directing Certain Actions with Respect Thereto

Director Vella moved to adopt Resolution No. 2024-21.

Director Wheeler seconded the motion.

Roll call vote: Motion passes, 5-0-0: 5-Ayes, 0-Noes, 0-Absent

B. Consider Adopting Telework Policy for the Mid-Peninsula Water District

The Board provided feedback for ASM Bell to make edits.

Vice President Jordan moved to adopt the Telework Policy with the amendments discussed by the Board.

Director Wheeler seconded the motion.

Roll call vote: Motion passed, 5-0-0: 5-Ayes, 0-Noes, 0-Absent

C. Receive 2024 Third Quarter Water Conservation Staff Report

Water Resources Coordinator Drew Bost gave a presentation to the Board.

D. Consider and Confirm MPWD 2025 Regular Board Meeting Schedule

The Board was presented with meeting dates for next year.

E. Consider and Give Direction Regarding Voting on the Proposed Amended and Restated Bylaws of the Association of California Water Agencies (ACWA) at the Fall 2024 ACWA Conference

The Board directed GM Wuelfing to vote Yes if she attends the Fall ACWA Conference.

F. Receive BAWSCA Update

There was no BAWSCA meeting, but Director Vella provided update on BAWSCA's new CEO.

G. Receive Report on the California and San Francisco Regional Water System Conditions

OM Ramirez presented to the Board.

9. MANAGEMENT AND BOARD REPORTS

A. Management Reports

1. District Treasurer and Financial Report for the Month Ending September 30, 2024

District Treasurer James Ramsey provided the Board with a financial update.

2. District Engineer

District Engineer Joubin Pakpour provided an update on Capital Projects.

3. Administrative Services Manager

ASM Bell provided a review of her report.

4. Operations Manager

OM Ramirez provided a review of his report.

126
127 **5. General Manager**

128 GM Wuelfing provided a review of her report.

129
130 **B. Director Reports**

131 The Board provided their reports.

132
133 **10. COMMUNICATIONS**

134
135 **A. Customer Objections Received to Date in Accordance with Ordinance 128**

136 GM Wuelfing presented the Board with the correspondence received thus far
137 regarding Ordinance 128, along with staff's responses.

138
139 **11. CLOSED SESSION**

140 The Board adjourned to closed session at 8:32 PM.

141
142 **A. Public Employee Performance Evaluation and Associated Negotiations**

143 **Government Code Sections 54957 and 54957.6**

144 **Title: General Manager**

145
146
147 Legal Counsel Julie Sherman, reported that no reportable action was taken by the
148 Board.

149
150 **12. RECONVENE TO OPEN SESSION**

151 Open session was reconvened at 8:49 PM.

152
153 **13. ADJOURNMENT**

154 Meeting adjourned at 8:50 PM.

155
156
157
158
159
160
161
162
163
164

Signed by:
Alison Bell
5569214A021146D...
DISTRICT SECRETARY

APPROVED:

Signed by:
Matt Zucca
79E67E7DD0B4461...
BOARD PRESIDENT

NEXT REGULAR BOARD MEETING: THURSDAY, NOVEMBER 21, 2024 AT 6:30PM