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REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE MID-PENINSULA WATER DISTRICT

June 27, 2019
Belmont, California

1. **OPENING**

A. **Call to Order:**

The regular meeting of the Mid-Peninsula Water District Board of Directors was called to order by President Vella at 6:30PM.

B. **Establishment of Quorum:**

PRESENT: Directors Vella, Zucca, Warden and Wheeler.

Director Schmidt was absent.

A quorum was present.

ALSO PRESENT: General Manager Tammy Rudock, Operations Manager Rene Ramirez, Administrative Services Manager and Board Secretary Candy Pina, District Engineer Joubin Pakpour, District Treasurer Jeff Ira, and District Counsel Julie Sherman.

C. **Pledge of Allegiance** – The Pledge of Allegiance was led by Director Wheeler.

2. **PUBLIC COMMENTS**

None.

3. **AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

None.

4. **ACKNOWLEDGEMENTS/PRESENTATIONS**

A. **Brent Chester, Operations Supervisor – 25 Year Service Anniversary**

General Manager Rudock reported that Brent Chester's Anniversary Celebration will take place in August and Operations Manager Ramirez acknowledged Brent Chester's experience and shared some of his accomplishments.

B. **Jon Tscharner, Maintenance Technician – Retirement (29.5 Years of Service)**

General Manager Rudock commented on Jon Tscharner's retirement celebration and Operations Manager Ramirez shared a story about how Mr. Tscharner had pursued his position at the District for more than two years.

5. **CONSENT AGENDA**

A. **Approve Minutes for the Regular Board Meeting of May 23, 2019**

B. **Approve Expenditures from May 14, 2019 through June 19, 2019**

Director Zucca moved to approve the Consent Agenda. Director Wheeler seconded, and it was unanimously approved.

51 **C. Approve Resolution 2019-11 Placing in Nomination Director Kirk Wheeler as a**
52 **Member of the Association of California Water Agencies (ACWA) Region 5 Board**
53 A voice vote was taken to approve Resolution 2019-11 Placing in Nomination Director
54 Kirk Wheeler as a Member of the Association of California Water Agencies (ACWA)
55 Region 5 Board, and the motion was unanimously approved.
56

57 **6. HEARINGS AND APPEALS**

58 None.

59
60 **7. MPWD FY 2016-2021 CAPITAL IMPROVEMENT PROGRAM AND 2016 COP**
61 **(CERTIFICATES OF PARTICIPATION) FINANCING**

62 None.

63
64 **8. REGULAR BUSINESS AGENDA**

65 **A. Consider Resolution 2019-12 and 2019-13 Approving the MPWD FY 2019/2020**
66 **Operating and Capital Budgets**

67 General Manager Rudock explained the Staff and Wages accounting breakdown on
68 page 24 of the Board Packet Report in response to the Board's request last month.
69

70 Director Warden inquired about staff vacancies and the projected increase for FY
71 2019/2020, and General Manager Rudock replied that the largest portion of that
72 projected increase was the budgeting for the vacant positions that would be filled. Also
73 included in the projection were budgeted amounts for the second and final phase of
74 equity adjustments per the letter agreement between the MPWD and MPWD Employee
75 Association, merit increases, and additional duty pay.
76

77 Director Warden moved to approve Resolutions 2019-12 and 2019-13 Approving the
78 MPWD FY 2019/2020 Operating and Capital Budgets. Director Zucca seconded and
79 they were unanimously approved.
80

81 **9. MANAGER AND BOARD REPORTS**

82 **A. General Manager's Report**

83 General Manager Rudock reported on several "Look Ahead" items.
84

85 **1. Supplemented by Administrative Services Manager's Report**

86 Administrative Services Manager Pina reported on her new financial reporting
87 format. Director Warden inquired about financial reports from the MPWD's financial
88 management system and staff replied that it would be prepared to discuss with the
89 Board's Finance Committee when the next meeting is scheduled.
90

91 **2. Supplemented by Operations Manager's Report**

92 Operations Manager Ramirez gave an update on the AML meter change out program
93 and system leaks and repairs.
94

95 **3. Supplemented by District Engineer's Report**

96 District Engineer Pakpour provided a status report on the Hillcrest Pressure
97 Regulating Station Project and two additional endeavors in the preliminary phase of
98 development, Dekoven Tanks Replacement and Old County Road Water Main
99 Replacement.
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101 **B. Financial Reports**

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1. Receive Financial Reports for Month Ended May 31, 2019
Administrative Services Manager Pina reported on the year-to-date and operating/non-operating revenue and expense totals percentages.

C. Director Reports
Director Wheeler reported his visit to the Hillcrest Pressure Regulating Station and the Harbor Industrial Association Meeting he attend earlier in the month.

Director Warden shared that the Happy Hydrants Project is still on his radar.

President Vella reported on highlights from Jon Tscharner's retirement party.

10. COMMUNICATIONS

General Manager Rudock shared San Mateo County's Harbor District's sewer rate notice with the Board for informational purposes.

11. CLOSED SESSION

A. Conference with Real Property Negotiators pursuant to Government Code §54956.8
Properties: 1510 Folger Drive and 1513-1515 Folger Drive in Belmont, CA; and "F" St Vacant Parcel (at intersection of F Street and EL Camino Real) in San Carlos, CA
Agency Negotiators: General Manager Tammy Rudock and District Counsel Julie Sherman
Negotiating Parties: San Mateo County
Under Negotiation: Price and Terms of Payment

The Board convened to Closed Session at 7:25 PM to discuss one item.

12. RECONVENE TO OPEN SESSION

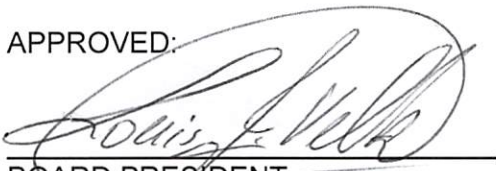
The Board reconvened to Open Session at 8:04 PM. District Counsel Sherman advised that no reportable action had been taken.

13. ADJOURNMENT

The meeting was adjourned at 8:05PM.


DISTRICT SECRETARY

APPROVED:


BOARD PRESIDENT

