

RESOLUTION NO. 2023-01

AUTHORIZING TASK ORDER 23-04 WITH PAKPOUR CONSULTING GROUP, INC., FOR PROJECT MANAGEMENT SERVICES IN SUPPORT OF CAPITAL PROJECT 05-1621-CP KNOWN AS THE OLD COUNTY ROAD WATER MAIN IMPROVEMENTS (15-75) AND RALSTON AVENUE WATER MAIN IMPROVEMENTS (15-82) TOTALING \$101,700, PLUS A 10% CONTINGENCY OF \$10,200 FOR A TOTAL BUDGET OF \$111,900

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MID-PENINSULA WATER DISTRICT

WHEREAS, the District entered into a master professional services contract with Pakpour Consulting Group on June 25, 2015 to provide District Engineer services for the planning, design, construction, management and operation of the District water system (Contract); and

WHEREAS, the Board on May 26, 2016 through Resolution 2016-06 approved the District's comprehensive system analysis and capital improvement program FY 2016-2017 update and authorized a five-year capital improvement program; and

WHEREAS, on September 28, 2017 the District entered into a professional services agreement with Schaaf and Wheeler Consulting Civil Engineers for design services related to the Old County Road Improvements (CIP 15-75) and Ralston Avenue Improvements (15-82) in the amount of \$532,965; and

WHEREAS, the District's Engineer Pakpour Consulting Group, as an extension of staff, has among things provided project management services during the District's capital improvement program.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Mid-Peninsula Water District hereby:

Authorizes the Interim General Manager or his designee to sign Task Order No. 23-04 with the District Engineer to provide project management services described in Exhibit A and amending the District Engineer's budget for this capital project by a total of \$101,700 plus a 10-percent contingency of \$10,200 for a total request of \$111,900 and revising the contract amount to \$196,900.

REGULARLY PASSED AND ADOPTED this 26th day of January 2023, by the following vote.

AYES: Jordan, Wheeler, Schmidt, Vella

NOES: None

ABSTENTIONS: None

ABSENCES: Zucca

A handwritten signature in blue ink, appearing to read "Louis J. Vello", written over a horizontal line.

Board President

ATTEST:

A handwritten signature in blue ink, appearing to read "Monique Madrid", written over a horizontal line.

Board Secretary



**Mid-Peninsula Water District
Task Order Form**

TITLE: Project Management Services in support of capital project 05-1621-CP; Old County Road & Ralston Avenue Water Main Improvements		Page <u>1</u> of <u>1</u>	
1. CONTRACTOR/CONSULTANT: Pakpour Consulting Group		2. Reference Contract No. & Date:	
3. Task Order No.: 23-04		4. Task Order Type: Capital Improvement Program	
5. Period Of Performance: Project management services pre, during and post construction			
6. T. O. Cost history	COST	FEE	TOTAL
	This Action Amount	\$ 111,900.00	\$ 111,900.00
	Previously Approved Amount	\$ 85,000.00	\$ 85,000.00
	NEW TOTAL	\$ 196,900.00	\$ 196,900.00
Except as otherwise expressly provided herein, the Contractor/Consultant shall perform the work described below in accordance with all terms and conditions of the Contract referenced above.			
7. Summary of Work to be Performed Under Task Order: Work to be continued by Task: serve as design consultant point of contact coordinate design review of plans and specifications; coordinate meetings with stakeholders and prope owners; field meetings with designer and utilities; coordinatiion with regulatory agencies; project advertisement coordination; and coordinate with construction management and design team during construction to resolve design issues during construction.			
8. T. O. Documentation Requirements: Update Operation Manager's capital expense tracking spreadsheet.		9. Schedule/Deliverables:	
10. Payment Provisions: Add amount in this Task Order to budget for capital project 05-1621-CP bringing budget to \$196,900.00			
11. Contractor/Consultant Proj Mgr: Joubin Pakpour, PE		Phone No. (925) 224-7717	
AUTHORIZED SIGNATURES			
12. Mid-Peninsula Water District		13. Contractor/Consultant	
_____ Signature	_____ Signature		
Print Name: Rene A. Ramirez	Print Name: Joubin Pakpour		
Title: Interim General Manager	Title: President		
Date: 1/26/2023	Date: 1/26/2023		