RESOLUTION NO. 2025-29

**APPROVING THE MID-PENINSULA WATER DISTRICT POLICY ON USE OF
ARTIFICIAL INTELLIGENCE (AI)**
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MID-PENINSULA WATER DISTRICT

WHEREAS, Artificial Intelligence (AI) is increasingly becoming part of everyday operations across all industries, including local government and public agencies; and

WHEREAS, the use of AI has the potential to enhance efficiency, support research, and improve service delivery for the benefit of District customers and the community; and

WHEREAS, many public agencies are establishing guidelines to ensure the responsible and ethical use of AI tools, with appropriate safeguards for privacy, security, accuracy, and accountability; and

WHEREAS, the Mid-Peninsula Water District recognizes the opportunities AI provides to streamline administrative processes and support staff in their work, while also understanding the importance of maintaining public trust, data integrity, and compliance with applicable laws; and

WHEREAS, the District's AI policy establishes clear expectations for the appropriate and responsible use of AI tools, including that employees retain full responsibility for verifying the accuracy and appropriateness of AI-generated information, that confidential or sensitive District data shall never be entered into AI platforms, and that all AI-related work products are subject to the California Public Records Act; and

WHEREAS, adoption of this policy positions the District to thoughtfully integrate AI tools into its operations while maintaining its longstanding commitment to transparency, fairness, and accountability in public service.

NOW, THEREFORE, BE IT RESOLVED by the Mid-Peninsula Water District's Board of Directors that the attached Artificial Intelligence (AI) Policy dated November 19, 2025, is approved.

REGULARLY PASSED AND ADOPTED this 19th day of November 2025.

AYES: 5

NOES: 0

ABSTENTIONS: 0

ABSENCES: 0

DocuSigned by:

Kirk Wheeler

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BOARD PRESIDENT

Signed by:

Alison Bell

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DISTRICT SECRETARY

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