

## NOTICE OF MEETING

**16th District Agricultural Association  
California Mid-State Fair Skybox  
2198 Riverside Ave, Paso Robles  
Wednesday, April 17, 2019  
9:30 am**

### AGENDA

#### Mission Statement

*“To Celebrate our Dynamic Community”*

#### Vision Statement

*“The 16<sup>th</sup> District Agricultural Association produces the California Mid-State Fair, which preserves, promotes, and showcases agriculture, the arts, the talents of our citizens, and the traditions of our region while maintaining a dynamic multi-use and solvent year-round event center.”*

- I. Call Meeting to Order
- II. Flag Salute
- III. Introduction of Guests
- IV. Approval of Absences
- V. Approval of Minutes: March 20, 2019 Board Meeting
- VI. Public Comment Period: This is the time the public may address the Board on items other than those listed on the agenda. Public comments shall be limited to five (5) minutes per speaker. Comments on items which are listed elsewhere on the agenda should be held until that item is being considered so that public testimony can be considered at the time the item is deliberated.
- VII. Consent Agenda: Items hereunder on the Consent Agenda are considered routine, not requiring separate discussion and will be enacted in one motion. Individual Items A, 1-3, and B. 1 are approved by the vote that approves the Consent Agenda, unless an item is pulled for separate consideration.
  - A. Agreements
    1. Approve Standard Agreements: None
    2. Approve Rental Agreements:
      - a. 2019-42 PRHS FFA Boosters Dinner
      - b. 2019-48 Gallagher Private Event
      - c. 2019-25 SRG Spring Spectacular
      - d. 2019-60 Nicole Ryan Memorial
      - e. 2019-45 Cattlemen’s Western Art Show
      - f. 2019-43 Templeton FFA Project Auction
      - g. 2019-9 28<sup>th</sup> Annual Rock and Gem Show

- h. 2019-6 Mid-State Dairy Goat Show
- i. 2019-12 North County Tip-A-Cop

3. Approve Judging Agreements: None

B. Approval of Committee Meeting Minutes:

- a. Finance Committee Minutes, March 20, 2019

VIII. Old Business

- A. Strategic Plan/Master Plan
- B. James Brabeck Youth Legacy Foundation Report

IX. New Business

A. Committee Reports

- 1. Finance Committee Report – Director Darway
  - a. March 2019 Financials
  - b. Event Cost Analysis
  - c. Annual Dinner Finance Review
  - d. Board Comments
- 2. Executive Committee Report – Director Lacey
- 3. Agriculture Committee Report – Director Sabin
- 4. Operations Committee Report – Director Baldwin
  - a. Update 2019 Proposed Projects
    - 1. Skybox HVAC System
    - 2. Main Parking Lot
    - 3. Last Chance, Estrella, VIP Suite, and Adelaide Roofs
    - 4. J Cabinet and Bollards – Carnival Captial Funds
  - b. Grounds Tour
  - c. Board Comments
- 5. Fair Programs Committee Report – Director Lilley
- 6. Marketing Committee Report – Director Woodruff
- 7. Scholarship Committee Report – Director Darway

B. Task Force Committee Reports

- 1. Master Plan Task Force – Director Lacey and Boneso
- 2. Annual Dinner Task Force – Director Lacey and Woodruff

C. Check Signing Authorization

This is annual policy to review and update, when there is change in Presidency, or when necessary. Authorizing check signers (Lacey, Baldwin, and Bradley by adoption of a resolution. Check signing authorization is on behalf of the 16<sup>th</sup> District Agricultural Association with any check written over the amount of \$15,000 shall require two (2) signatures. Historically, check signers are the CEO, Board President, and at least one (1) other Board member who lives in close proximity to the Paso Robles Event Center. Colleen Bojorquez would remain as an authorized check signer with a limit of \$500.00 as approved August, 2018.

D. Fire Marshall Update

X. Matters of Information

A. Staff Reports

B. Manager's Report

C. Director's Open Forum

XI. Recess

III. Closed Session: The Board of Director's is authorized to meet in Closed Session for the purpose of:

- a. Pending Litigation—legal correspondence from Gregory Francisco Gillett of Gillett Green LLP regarding the matter of 2018 Gabby Vering exhibitor disqualification. (Gov. Code § 11126(e)(1))

IV. Reconvene into Open Session: Report of any action taken during Closed Session.

V. Adjournment

Date of Notice: April 4, 2019

1) Persons with disabilities who may require accommodations to attend the meeting are requested to contact the Administration Office at (805) 239-0655

2) 16<sup>th</sup> DAA agendas can be accessed on the web at: <https://www.midstatefair.com/fair/board-meetings.php>