



WELCOME TO THE CALIFORNIA MID-STATE FAIR JULY 17-28, 2019

2019 VENDOR HANDBOOK

Paso Robles Event Center

Phone 805.239.0655

Fax 805.238.5308

www.midstatefair.com

Physical and Shipping Address:

2198 Riverside Avenue

Paso Robles, CA 93446

Mailing Address (Not Shipping):

P.O. Box 8

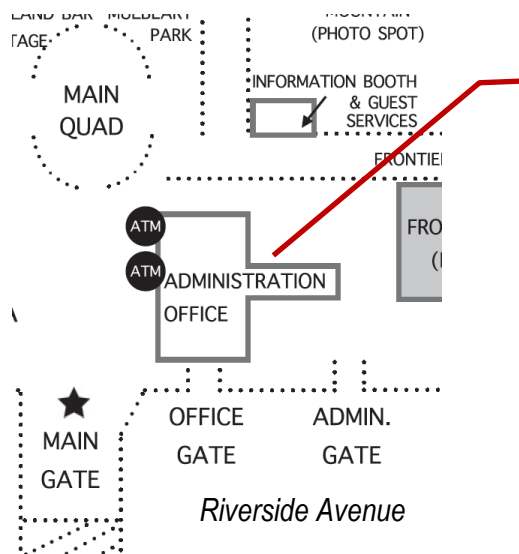
Paso Robles, CA 93447

This handbook has been updated. Please read entire document, sign, and submit the required confirmation page BEFORE picking up your vendor packet.

Thank you for your partnership and cooperation in preserving the California Mid-State Fair as “America’s Favorite Fair!” The rules and guidelines provided in this handbook are designed to assist you with being a successful business partner at the California Mid-State Fair. It is important that you and your staff take the time to fully read and understand this handbook and to keep a copy at your booth for reference. Please remember any violation of the policies contained in this handbook or your Rental Agreement may lead to immediate dismissal of your company from the fairgrounds with the possibility of being banned from future fairs.

VENDOR CHECK-IN AND AUDIT OFFICE

Located on the backside of the Administration Office, accessible from inside the Fairgrounds.



Vendor Check-in & Audit Office

Enter from inside the Fairgrounds.

*See pg. 24 for full property map.
See pg. 8 for Office Hours.*

2019 Vendor Check-In Times

Friday, July 12: 8:00 am - 5:00 pm

Saturday, July 13: 9:00 am – 4:00 pm

Sunday, July 14: 9:00 am – 4:00 pm

Monday, July 15: 8:00 am - 5:00 pm

Tuesday, July 16: 8:00 am - 5:00 pm

See page 8 for Tear-Down Schedule.

Concessions Audits

Receipts due between 10:00 am and Noon, DAILY

Vendor Office, Administration Building



Welcome!

I am pleased to have you join us as a business partner at the 2019 California Mid-State Fair (July 17-28, 2019). Our entire team looks forward to a highly successful 12-day Fair as each of you provide important services and family entertainment to our guests. Included in this handbook are several important details to help you be an informed member of the Fair Team this year, so please read this handbook carefully and fully.

As you plan for 2019, please be prepared for a very strong first Saturday and Sunday (July 20 and 21). Both Grandstand Arena concerts schedule for these days (Cardi B is Saturday and Blake Shelton is Sunday) are sold-out with capacity crowds anticipated.

Please do not hesitate to reach out to Vendor Manager Sabrina Sakaguchi or myself if you have any questions, suggestions or require any clarification.

Michael H. Bradley, CEO
California Mid-State Fair

FAIR STAFF AND CONTACT INFORMATION

Board of Directors			
President Dee Lacey	<i>Paso Robles</i>	Vice President David Baldwin	<i>Atascadero</i>
Robert Boneso	<i>Paso Robles</i>	Krista Sabin	<i>Paso Robles</i>
Mark Borjon	<i>Creston</i>	Nancy Wheeler	<i>Templeton</i>
Chris Darway	<i>Arroyo Grande</i>	Greer Woodruff	<i>Templeton</i>
Robert Lilley	<i>Atascadero</i>		

Chief Executive Officer
Michael H. Bradley

Fair Staff and Contact Information			
Office Main Line: 805.239.0655			
General Duties	Name	Email	Ext.
Vendor Manager	Sabrina Sakaguchi	sabrina@midstatefair.com	207
Vendor Check-In		concessions@midstatefair.com	222
Business Assistant	Colleen Bojorquez	colleen@midstatefair.com	208
Exhibits/Interim Events	Tisha Tucker	tisha@midstatefair.com	210
Auditor	Michelle Baro	concessions@midstatefair.com	222
Marketing & Sponsorships	Tom Keffury	tk@midstatefair.com	225
General Questions or Concerns		mail@midstatefair.com or 805.239.0655	
Box Office and Concert Tickets	To Purchase Tickets	800.909.FAIR (3247)	
	Questions	tickets@midstatefair.com	

2019 VENDOR PRODUCT PROVIDERS & SUPPLIERS

Product Provider/Supplier	Contact Information
Albertsons (Paso Robles)	805.237.1626
ATM (Mobile Money)	Report any issues with onsite machines to the Vendor Manager.
AT&T Phone Lines	800.750.2355 or ATT.com
California Department of Tax & Fee Administration	www.cdtfa.ca.gov
Grease Barrels (RP Environmental)	805.929.5509
Ice (Coast Line Distributing)	805.310.9332
Jordano's (Food Supply Purveyor)	805.471.9341
Pacific Beverage (Alcoholic Beverages Purveyor)	805.391.1075
Pepsi Beverage Company – Soda & Water	805.310.3919
Propane (Delta Liquid Energy)	805.239.0616
SLO County Public Health Department	805.788.2049
SLO County Environmental Health Services	805.781.5552
State Fire Marshal	805.543.4244
SYSCO- Central CA (Food Supply Purveyor)	559.260.6874
SYSCO- Ventura (Food Supply Purveyor)	805.550.3606
Wi-Fi	805.227.7000

KEY VENDOR DATES AND DEADLINES

Date	Item
May 7, 2019	2-for-Tuesday Season Pass sales begin (every Tuesday in May)
May 10, 2019	Completed and signed contract, proof of insurance and final payment due
May 10, 2019	RV Space Reservation application and payment due (Space is limited. Program is only available to returning 2018 campers.)
May 10, 2019	Final Menus must be submitted to Fair Office (Concessions only)
May 10, 2019	Dry/Cold Stock Storage parking application and payment due (Limited space)
May 11, 2019	\$100.00 Late Payment charged to all unpaid contracts
June 28, 2019	Last day to pay with a check. Cash or credit card payment only after this date!
July 1, 2019	Golf Cart application due (Insurance required)
July 1, 2019	Portable ice machine application due (Permanent stands only. Requires CEO approval.)
July 1, 2019	Last day to purchase insurance through the Fair
July 1, 2019	San Luis Obispo County Health Department Application & Payment Deadline (Anyone who sells <u>anything</u> consumable needs a health permit.) This includes pre-packaged items. Paid and filed directly with the SLO County Health Department.
July 12, 2019	Vendor Check-In opens for packet pickups. See page 2 for specific hours & dates.
July 12, 2019	Vehicle Pass requirement begins
July 12, 2019	RV space opens (Application & payment due by May 10, 2019. Limited space. Program is open to returning 2018 campers only.)
July 16, 2019	Last day to purchase Work Passes at a discounted rate
July 17-28, 2019	Service & Delivery Pass required to drive on fairgrounds (Pass is valid daily from 8:00 am – 10:00 am only.)
July 28, 2019	Teardown - 10:00 pm for Commercial Indoor (Adelaide & Estrella Halls) and Midnight for Outdoor & Stockyard vendors
July 29, 2019	(3:00 pm) All vendors must have completed audit and removed all materials from fairgrounds

GENERAL FAIR INFORMATION

• Fair Dates	July 17-28, 2019
• Location/Shipping Address	2198 Riverside Avenue, Paso Robles, CA 93446
• Mailing Address	PO Box 8, Paso Robles, CA 93447
• Phone	805.239.0655
• Email	mail@midstatefair.com
• Fax	(805) 238-5308
• Website	www.midstatefair.com
• General Admission	Single Day/Season: Adult \$14/\$70, Child (6-12) \$10/\$35
• 2018 Total Attendance	426,000

OPERATING HOURS

CONCESSIONS & OUTDOOR VENDORS/CARNIVAL

Daily Noon - Midnight

INDOOR FACILITIES

Daily Noon - Midnight

PEDESTRIAN GATE HOURS (JULY 17-28)

An admission ticket or season pass is required for entry at any gate.

Security wand screening and bag check is at every gate and required for entry.

Livestock Gate 6:00 am - 9:00 pm

Main Gate Noon - 10:00 pm

South Gate Noon - 10:00 pm

ADMINISTRATION OFFICE

Through June 28, 2019	M-F 8:00 am - 4:30 pm • S-S Closed
July 1 - July 7, 2019	M-F 8:00 am - 4:30 pm • S-S 9:00 am - 4:00 pm
Wednesday, July 3, 2019	8:00 am - Noon
Thursday, July 4, 2019	CLOSED
Friday, July 5, 2019	CLOSED
July 8 - July 16, 2019	M-F 8:00 am - 5:00 pm • S-S 9:00 am - 4:00 pm

ADMISSION TICKET SALES (WALK-UP)

Through July 2, 2019	M-F 9:00 am - 4:00 pm Closed Sat/Sun
July 3, 2019	9:00 am - Noon
July 4-5, 2019	CLOSED
July 6 - 16, 2019	M-F 9:00 am - 5:00 pm
July 13 - 14, 2019 (<i>Special Hours</i>)	S-S 9:00 am - 4:00 pm
FAIR July 17 - 28, 2019	
Main Gate	Daily 9:00 am - 10:00 pm
South Gate	Daily Noon-10:00 pm
Livestock Gate	Daily 6:00 am-10:00 pm

VENDOR ENTRY & DELIVERY

- The Administration Building is not an entrance to the interior of the fairgrounds.
- All vendors and their staff must enter the Fair through one of the below gates.
- No temporary passes - please plan to walk outside the Fair to provide admission tickets if needed.
- Single-Day Admission Tickets are single-use and cannot be reused once scanned.

ENTRY GATE HOURS - *BEFORE Fair Opens (Before Noon Daily)*

Gate	Opens By	Outside Food & Beverage	Delivery by Vehicle	Delivery by Hand	Identification Needed
Flower Gate	6:00 am	Yes until 5 pm ONLY	Yes 8-10 a.m. ONLY <i>Service & Delivery Pass Required</i>	Yes	Fair Ticket or Season Pass AND Vendor ID
Livestock/ Shell Gate	6:00 am	Yes until Noon ONLY	NO	Yes until Noon ONLY	
Main Gate (<i>Credential Gate</i>)	8:00 am	Yes until Noon ONLY	NO	Yes until Noon ONLY	

ENTRY GATE HOURS - *DURING Operating Hours (Noon-Midnight)*

Gate	Outside Food & Beverage	Delivery by Vehicle	Delivery by Hand	Identification Needed
Flower Gate	Yes until 5:00 pm ONLY	NO vehicles permitted inside the fairgrounds from 10 a.m.-Midnight.	Yes	Fair Ticket or Season Pass
Livestock/ Shell Gate	NO		NO	
Main Gate	NO		NO	

VEHICLE DELIVERY GATE HOURS

Must display in vehicle the appropriate Vehicle Pass for each gate while on grounds.

Gate	Required CMSF Pass	Hours
Flower Gate (<i>Gregory Avenue</i>)	Service & Delivery Pass	Entry/Exit: 8:00 am - 10:00 am
Rodeo Gate	Rodeo Gate Pass	Entry: 6:00 am - 9:00 pm Exit: 24 Hours
X Lot (Dry Stock)	X Lot Pass	Entry: 6:00 am - 9:00 pm Exit: 24 Hours

SET-UP SCHEDULE

Friday, July 12, 2019	8:00 am - 5:00 pm
Saturday, July 13, 2019	9:00 am - 4:00 pm
Sunday, July 14, 2019	9:00 am - 4:00 pm
Monday, July 15, 2019	8:00 am - 8:00 pm
Tuesday, July 16, 2019	8:00 am - 8:00 pm
Wednesday, July 17, 2019	8:00 am - 10:00 am (Setup MUST complete no later than 10:00 am)

TEAR-DOWN SCHEDULE (Release form required)*

INDOOR (Adelaide & Estrella):	No earlier than 10:00 pm on Sunday, July 28, 2019
OUTDOOR (Includes Stockyard):	No earlier than Midnight on Sunday, July 28, 2019
ALL VENDORS:	Must be complete by 3:00 pm on Monday, July 29, 2019
*Vehicles are not permitted on-grounds until sweep is completed after Midnight on closing night.	



California Department of Tax and Fee Administration

SPECIAL NOTICE

Sales Made on State-Designated Fairgrounds Must Be Separately Reported Effective July 1, 2018

Effective July 1, 2018, if you are a retailer who makes sales of tangible personal property that take place on the real property of a California state-designated fair ("state-designated fairground"), you must separately state the amount of those sales on your sales and use tax return. (Assembly Bill 1499). The separately reported amount will be used for funding allocation purposes only. *There is no additional tax or fee due on these sales.*

A "state-designated fair" means the California Exposition and State Fair in the City of Sacramento and those fairs specified in Business and Professions Code sections 19418.1 (district agricultural associations), 19418.2 (county fairs), and 19418.3 (citrus fruit fairs).

New reporting requirement

The separately-stated amount must include sales that take place at any time and at any event on the state-designated fairground, not just during an actual fair.

Sales that take place on state-designated fairgrounds include over-the-counter sales on the fairgrounds and may also include sales in which the property sold is shipped or delivered to or from the fairgrounds. For more information about sales that are considered to take place on the fairgrounds, please see our *Reporting Requirement for Sales on State-Designated Fairgrounds* webpage.

How to separately report state-designated fairground sales

For return periods starting on or after July 1, 2018, the online and paper returns will include an additional line for sales that take place on a California state-designated fairground. Reporting an amount on this line will not change any other part of the return. You will continue to report these transactions as you currently do, and in addition, report them on the new line for fairground sales.

When filing your return online, you will be asked whether you made any sales of tangible personal property on a state-designated fairground. If you select:

- **Yes.** You will be taken to the next screen which will ask you to enter the amount of sales of tangible personal property you made on a state-designated fairground. Instructions and a link to a complete list of state-designated fairgrounds are provided on this screen to assist you in completing this field. After you enter the amount, you will then proceed to the next screen to complete the rest of your return.
- **No.** You will proceed to the next screen to complete all other areas of your return as you did prior to this new requirement.

For more information

You may review a list of all state-designated fairs or fairgrounds by visiting our *Reporting Requirement for Sales on State-Designated Fairgrounds* webpage. If you have any questions regarding this notice, you may call our Customer Service Center at 1-800-400-7115 (TTY:711). Customer service representatives are available Monday through Friday from 8:00 a.m. to 5:00 p.m. (Pacific time), except state holidays.

GUEST SERVICES

PUBLIC SAFETY

The California Mid-State Fair provides a safe environment for families and all our guests, exhibitors, staff, volunteers, vendors and partners. The Fair has a Public Safety Program intended to deter unwanted activities on the fairgrounds. We are proactive in our desire to provide a positive experience. Thus, all bags, purses, and personal belongings will be screened at the entrance gates for prohibited items and handheld metal-detecting wands will be in use by Fair staff. No weapons, food or alcohol are permitted. This includes pocket knives of any size or length. Other prohibited items include items that would not be allowed onto a commercial airplane. Any person who refuses the gate screening process may be denied entry.

We appreciate your help in identifying any unsafe conditions. Please watch, fix, or report any conditions that might result in a trip, slip or any otherwise unsafe condition. This includes water on floors, debris or holes in the walking surfaces or any condition that might possibly result in injury. Unsafe conditions should be reported to Fair staff as soon as possible.

WHEELCHAIRS AND STROLLERS – MAIN GATE

Rentals available from Scootaround: On-grounds or in advance at www.scootaround.com or (888) 441-7575

Stroller	\$10 per day
Wagon	\$15 per day
Wheelchair (Manual)	\$25 per day - 250 lb. maximum
Standard 3 or 4-Wheel Scooter	\$55 per day – 450 lb. maximum

GUEST SERVICES – MAIN QUAD 805.226.0190

Open during regular public hours (Noon-Midnight, daily)

- Fair Information
- Lost And Found
- Lost Children
- On-Grounds Fire Department Information

BABY CARE CENTER – MAIN QUAD

RESTROOMS

There are several restrooms located throughout the fairgrounds. See the map on page 24 for locations.

GENERAL VENDOR INFORMATION, RULES AND REGULATIONS

The vendor contract must be adhered to in its entirety. The Vendor Check-in and the Audit Office are located on the backside of the Administration Office and are accessible from inside the fairgrounds only (see page 2).

THE VENDOR SPACE FEE INCLUDES

- Designated booth space
- Electricity (Any use above these allotments will result in additional charges)
 - Commercial Flat Fee Vendors: One single 110V electrical power per 10' x 10' space
 - Concessions Vendors: 50amp, 208volt 1-Phase electrical power*See page 13 for more details and guidelines about electricity use.*
- Up to 36 one-day work credentials
- Two (2) Vendor loading and unloading passes, 1-hour restriction
- Pipe & drape (indoor vendors only)
- **Please note: There is no on-site storage available**

BOOTH OPERATIONS

Booth operators shall cooperate fully with Fair Management regarding the total operation of the booth, including, but not limited to hours of operation, product, pricing, signage, lighting, loud or inappropriate music, etc. All products, supplies, fixtures, equipment not belonging to Fair must leave the grounds immediately after the conclusion of Fair unless prior approval of Fair Management is confirmed. Any violation shall result in immediate cancellation of contract and dismissal from the property. Please see page 25 for more guidelines about booth display and presentation.

BOOTH STAFFING AND HOURS OF OPERATION

All booths must be open and staffed from **Noon-Midnight each day of Fair** (with exception for Indoor vendors on closing day. See page 8 for Tear-Down Schedule.) Any violation may result in immediate cancellation of contract, dismissal from the property and the possibility of being banned from future fairs at the discretion of Fair Management.

CA DEPT OF TAX AND FEE ADMINISTRATION, SALES TAX ID NUMBER

All vendors are required to have a California seller's permit issued by the California Department of Tax and Fee Administration. Visit www.cdtfa.ca.gov for details. Information-only booths (i.e. no sales) are not required to have a seller's permit.

DAILY DELIVERIES & RESTOCKING (FOOD, PRODUCT OR OTHER)

All buildings and outside spaces will be open for restocking by 8:00 am daily to AUTHORIZED vendors with CMSF-issued ID only. A Service & Delivery Pass (valid for entry at Flower Gate only) is required for any vehicles on grounds. Vehicles must be off grounds by 10:00 am. No large deliveries are permitted after 10 am. Restocking after 10 am must be carried in by handcart or hand. Please know a CMSF Vendor ID Badge is not valid for gate entry and only grants access outside public hours to your specific vendor area.

OUTSIDE FOOD/BEVERAGE FOR WORKING STAFF

Vendors and their staff who wish to bring outside food and nonalcoholic beverages for personal consumption may use the **Flower Gate** to enter the Fair daily from 6:00 am – 5:00 pm.

- An admission ticket or season pass is required for entry. A Vendor ID Badge is not valid for gate entry.
 - There are no admission sales at Flower Gate. The closest admission sales is at South Gate which is open Noon-10:00 pm.
- Outside food and non-alcoholic beverages may be brought into the Fair through this gate and times only:
 - 6:00 am - 5:00 pm: Flower Gate

These are the only times outside food and beverages may be brought into the Fair.

No alcohol is permitted at any time.
- Vendor entry without outside food or beverage is available at all other public entrances during the times listed on page 8. An admission ticket or season pass **MUST** be presented for entry at all gates and you will be screened by Event Staff to include bag searches and handheld metal-detecting wands.
- **Please note:** The Administration Building is not to be used as an entry into the fairgrounds. Vendors and their staff are requested to utilize the Flower Gate or a public entry gate. Official 2019 WFA credentials are accepted.

FORKLIFT

Contact the Vendor Manager for assistance.

UTILITY CART PERMITS AND OPERATING HOURS

Permits must be purchased and displayed **AT ALL TIMES** for all utility carts. You may purchase the permit at Vendor Check-In for \$50 per cart. **CARTS ARE NOT PERMITTED ON THE MIDWAY OR FRONTIER PARK PAST 4:00 pm on WEEKDAYS AND 1:00 pm on WEEKENDS during Fair.** All carts **MUST CARRY INSURANCE** either listed under General Liability from an insurance company or purchased through the Fair for \$100.

ON-GROUNDS VEHICLE ACCESS PRIOR TO FAIR OPENING

A Vendor Vehicle Pass is required for access on grounds. All vendor vehicles **MUST** have a Vendor Vehicle Pass displayed **AT ALL TIMES** in the front windshield while loading and unloading. Two passes are included in vendor packets provided at Vendor Check-In. Passes should be filled out with your name, company and phone number so we can reach you, or your vehicle will be towed at your expense. These passes are valid for **1 hour**. Vehicles not removed after 1 hour may be towed at the owner's expense. Please remember to drive slowly and carefully. **Any driver found to be driving recklessly or those parked in no-parking areas while on-grounds and any other behavior that puts pedestrians or others in danger may be banned from driving on-grounds at the discretion of Fair Management.**

PRODUCT RESTRICTIONS

No vendor will sell any product bordering on pornography, gang affiliation or of a drug-related nature. It will be the sole discretion of Fair Management to determine what constitutes a product, decoration or concession stand deemed objectionable or in bad taste. **The sale or sampling of cannabis-based products is prohibited.**

NOVELTY EXCLUSIVITY

There are no novelties allowed for sale on grounds except those provided by California Mid-State Fair's designated vendor, **Shelby's Toybox**. Fair Management shall determine the definition of a "novelty" item.

SMOKING POLICY

The Paso Robles Event Center and California Mid-State Fair is a smoke-free and vapor-free facility and event. Smoking, including the use of pipes, vaporizers and similar devices of any kind, is prohibited anywhere **INSIDE** the perimeter gates and walls of the fairgrounds, including any "back of house" areas not frequented by the public.

DRESS CODE

The California Mid-State Fair is intended for the enjoyment of the public and particularly families. To insure the quality of our family atmosphere, vendors and their staff must refrain from wearing clothing or apparel that displays profanity, suggests gang affiliations or displays drug paraphernalia or offensive slogans. Interpretation of this policy will be made solely by Fair Management, whose decision will be final.

ANIMAL POLICY

No animals will be allowed in the exhibit buildings or outside exhibit building spaces, including RV area, except for service dogs. Service dogs must be on a leash, always. Pet owners are liable for any public or personal damages. If you have a service dog, please inform the Vendor Manager before arriving at the fairgrounds.

NOISE

No loud or inappropriate music can be projected from any stand such as to conflict with on-grounds activity or annoy neighboring vendors and/or patrons. Please notify the Fair office of any problems. All vendors are required to cooperate with Event Staff when asked to comply with a noise complaint. Failure to do so may result in removal from the fairgrounds.

ELECTRICITY AND LIGHTS

Decorative lighting on booths can be illuminated **ONLY** during the hours the booth is open for business to the public during the twelve (12) days of Fair. Non-compliance will put the vendor in violation of their contract. This rule will be strictly enforced.

Extension cords used to distribute power to any electrical apparatus shall be rated 15 AMPS minimum or the appropriate minimum size for the load and contain ground wire. Cords should not be connected via "daisy chain" and should be one contiguous cord of the length needed. See Comfort Resources – Shopping for several local stores that sell extension cords. Cords not meeting these requirements shall be confiscated for the duration of the Fair. All cords in public areas must be covered by approved covering.

Use of any electronic appliances (microwave, hot plate, mini fridge, slow cooker/InstaPot, rice cooker, coffee maker, clothes iron, hair styling equipment etc.) is strictly prohibited without prior written approval from Fair Management.

ELECTRICITY OVERAGE CHARGE

Vendors will be charged for any electrical services required beyond what is provided under the contract.

TRASH REMOVAL

Vendors will be responsible for keeping their booth clean throughout the event and must leave area clean after teardown. Vendor is responsible for removing all litter and packaging from the site. We ask that you please keep your booth neat throughout the Fair and **DO NOT** leave empty boxes or trash at your space at the end of each evening and after teardown. There are 50-gallon drum trash receptacles located throughout the property. Indoor vendors are asked to use the receptacles located just outside their building.

Empty cardboard boxes should not be disposed of in public trash bins, outside buildings or in the aisles. Please see the Vendor Manager about how to properly dispose of large cardboard boxes.

STORM WATER

The Paso Robles Event Center (PREC), home to the California Mid-State Fair, is a Permittee under the California municipal storm water permit and as such cannot have any illicit discharges from this site, which includes runoff water that is not composed entirely of storm water. All waste generated while onsite must be dispersed of in a proper manner, including but not limited to fat, oil, or grease (FOG). It is the Vendor's responsibility to properly clean and dispose of the spilled material and the materials used in the cleanup. If you have questions about proper disposal methods, please contact the Vendor Manager.

DRY STOCK STORAGE

Limited onsite dry stock storage is available for \$500 per trailer. Electricity is **NOT** included. Deadline for space application and payment is May 10, 2019.

COLD STOCK STORAGE

All vendors requiring electricity for refrigerated trucks will be charged \$500.00 for each truck or hookup, subject to availability of locations, and must obtain advance approval and permission from Fair Management. Non-compliance may result in cancellation of License Agreement. All stock trucks must park in the designated stall in the designated stock truck area. Prior approval and paid fees required. Must show permit. No exceptions. Deadline for space application and payment is May 10, 2019.

RV PUMPING SERVICES

The Fair has installed several permanent RV hookups that include sewer in the RV Lot. Vendors with these hookups will be charged \$100, payable at the Auditor's office. For vendors renting on-site RV spaces without permanent sewer hookups, pumping services are provided by American Marborg for \$40/service. This is the only company permitted on the property for these services. Pumping is available Wednesday, July 17 - Sunday, July 28 between 7:00 am and 5:00 pm daily. Service must be scheduled one full day in advance by calling 805.239.2007. An adult must be present for service to be performed.

HEALTH DEPARTMENT

Any vendors selling food or a food product (including prepackaged food) must have a San Luis Obispo County health permit to be a partner at the Fair. Vendors should review the county health department requirements, application and associated fee schedule immediately upon being accepted as a concessionaire. The SLO Health Department application is available online and additional information can be found on their website at www.slocounty.ca.gov/health/publichealth.htm.

PERMANENT STRUCTURES

All concessionaires who sell out of permanent structures are responsible for full or shared payment of building maintenance charges including but not limited to: hood system cleanings, Ansul fire suppression system inspections, Ansul tank hydro testing and Ansul regulator flow testing. A completed Inspection Form is required provided equipment remains before departure. Permanent structure vendors are expected to leave their structure free of debris and all CMSF-provided equipment remains. CMSF staff will conduct Post-Fair inspections. All permanent spaces must be vacated of all equipment and supplies owned by contractor no later than July 31, 2019 (interior and exterior spaces), unless otherwise approved by Fair Management in writing.

MENU AND PRICE LIST

Each concessionaire must submit a menu and price list to the Vendor Manager, along with their signed contract, by May 10, 2019. Menus and price lists are subject to approval by Fair Management.

ICE AND PORTABLE ICE MACHINES

Concessionaires in permanent booths **ONLY** may bring portable ice machines and purchase portable ice machine permits for \$125 per machine at the discretion of Fair Management. This is not applicable to mobile concession units. Mobile units must purchase bagged ice from our fair-time ice purveyor. Ice is \$6.00/20lb bag, and the ice purveyor can be reached at 805.310.9332. All portable ice machines must have prior approval from the Fair CEO in writing.

GROUND BEEF

The California Mid-State Fair requires that all ground beef and beef products must be pure in nature and cannot contain any type of additive. Due to the regulations enforced by the State Department of Agriculture, meats must bear the State established labels and be of uniform quality.

GREASE REMOVAL

Food Concessions must use proper disposal containers for grease, cooking oil and raw garbage and arrange for disposal of same. Any Vendors disposing grease in planters, trash bins or sewers will be fined \$250, plus any applicable cleanup fees, for each violation and may not be allowed to return to the fairgrounds the following year. Contact the Vendor Manager to request a disposal barrel.

“BEST TASTE” - ANNUAL FOOD AND BEVERAGE CONTEST

Are you the “Champion of Culinary Delights” at the California Mid-State Fair? Established in 2017, this year’s edition invites all Fair Food Vendors to show us your best taste for 2019 – food or beverage and does not have to be a new menu item – as part of a live public judging. **Application deadline is Friday, July 12, 4:00 pm.** Judging will be held LIVE on Opening Day, Wednesday, July 17, at 6:00 pm in front of the public on Headliner Stage. There will be media partners present as judges plus prizes, banners for champion, and bragging rights. Contest details and the required online application are available at www.midstatefair.com under “Applications”. Please know there are no cooking or heating facilities available at the contest judging location. All entries must be prepared in your booth space and brought to the contest location. If you have an item that should be served warm or cold, please prepare to bring any necessary portable heating or cooling carriers/containers.

FIRE MARSHAL

All vendors must conform to the State Fire Marshal’s rules concerning fire safety and is responsible for all associated fees.

CONCESSION (FOOD) AUDIT PROCEDURES

CASH REGISTER OR POS REQUIREMENTS

Cash Register: If you are on a cash register system, your cash register will need to provide both a journal and receipt tape. In other words, it should have two separate transaction tapes. In addition, your cash register must provide grand total reports and “Z” reports that the Fair can track.

POS System: If you use a POS system, you will be required to allow the concession auditors to login at any time to your web-based POS system, or you will be required to submit a per transaction detail to the auditors daily. This report must show the date and time of each transaction.

Regardless of your system, you must always have batteries or a back-up system in place should you lose ground power, or the system stops functioning.

CASH REGISTER OR POS SYSTEM TAGGING AND CHECKING

Before you can start business at the California Mid-State Fair, you need to have your cash register or POS system tagged and verified by one of the concession auditors. **Prior to meeting with the auditor, you must have your cash register or POS system in the permanent location that it will be during the Fair; have it correctly programmed with the date, time, and price codes (if applicable); have tape in it, make sure it is printing legibly, and have it ready for business. In addition, if you are using an external credit card processing system, the auditor will need to confirm that the date and time on the credit card processor matches your POS/cash register date and time.** It will take 10-15 minutes for the auditor to check your register. Once it has been checked and tagged, it should not be used again until the start of sales.

When the concession auditor tags and verifies your system with the CMSF Cash Register sticker, they will also leave you daily reporting forms and overring slips for your use.

PROCEDURES

At the end of each evening, “Z out” your register and bring the entire transaction journal tape, and the overring slips, to the Audit Office, between 10 am and Noon, the following day. Put the name of the concession, gross daily sales, and the register number, located on the CMSF Cash Register sticker, on the tape. All tapes must be fan folded, not spooled.

If you use a POS reporting method, you will either need to submit your daily transaction information to the auditor or they will evaluate your transactions on the web.

CASH REGISTER OR POS SYSTEM PROBLEMS

If your cash register or POS System becomes inoperable, please contact someone on the concessions audit team immediately and continue doing sales by writing each transaction down.

OVERRINGS

We understand that mistakes are bound to occur so if you have an overring at the register, please record the error on the overring slip, advance your journal tape, and circle the transaction on the tape. We do not give credit for overrings we cannot locate on the tape.

GENERAL RULES AND GUIDELINES

(Some may not apply to POS systems.)

- a. All stands must have cash registers or POS systems that can run consecutive “Z” numbers and have a battery back-up.
- b. Working out of an open-drawer is prohibited.
- c. Registers must have 2 display windows. (One for the operator and one for the customer).
- d. Register must be set in a **permanent location** where the customer can easily see the display.
- e. All transactions rung up incorrectly must be circled on the journal and documented on the overring sheet to be properly credited. You can void transactions in your cash register provided your “Z” tape provides the total amount of voided transactions made.
- f. Complete journal logs must be turned in daily. All transactions must be on the journal log with consecutive transaction numbers and the correct time and date.
- g. You may only use registers that are approved by the auditor.
- h. All sales must be rung up using approved cash registers or POS systems.
- i. All transactions must be rung up for the true amount of the sale.
- j. “No Sales” are allowed provided they are not excessive (over 8 per day). When a “no sale” transaction is needed, please note the reason on your journal tape.
- k. An opening “Z” report will be taken by the auditor before your first transaction at the 2019 Fair. After the opening “Z” report is taken, you are only to run “Z” reports when you settle the register for the day or at the beginning of every day when you open the register for business.
- l. Concessionaires are required to use a cash register with a tape to record every transaction. When the vendor brings in the journal tape, it needs to be **FAN FOLDED** (rather than spooled).
- m. Concessionaire is aware and agrees that the Fair’s Vendor Audit Staff may enter each concession at any time to take readings of the cash register tape as part of the Fair’s auditing fiscal responsibility program. Non-compliance of this program will put Concessionaire in violation of their contract and subject the Concessionaire to immediate contract cancellation.
- n. The Fair has the right to require access to all fiscal documents related to the audit.

BEVERAGE AGREEMENT & PRICES

As representative or agent for named Concessionaire, we hereby agree that all cola-type drinks served during the California Mid-State Fair will be the product so designated as the official cola and will be dispensed in a Fair designated cup. Cups will be available for purchase by the Concessionaire from the designated vendor. Cans and screw top bottles must be opened by the Concessionaire before being handed to the customer. The Concessionaire also agrees that all soft drink products sold from his/her concession stand shall be purchased from the official cola distributor. NO products shall be brought in from other fairs or events. The same holds true for bottled water. The product so designated as the official bottled water shall be the only brand of bottled water sold during the California Mid-State Fair. The Fair's Vendor Manager will monitor this process during the entire run of the Fair and may enter all concession stands at any time during the operating hours of the Fair to verify that food purveyors with permits or contracts are handling 100% of the products sold on the grounds of the California Mid-State Fair. Soft drinks, bottled water, lemonade, and iced tea prices will be set by the Fair. Ice used in soft drinks, lemonade, and iced tea will not fill the cup more than 1/3 full.

Beverage	Size	Price
Pepsi Products	24 oz. Soda	\$3.00
	32 oz. Soda	\$3.50
	20 oz. Bottled Soda/Juice	\$3.00
	20 oz. Gatorade	\$3.00
	20 oz. Bottled Water	\$2.75 minimum
	8 oz. can Red Bull	\$4.00
Flavored Malt Beverage	16 oz.	\$8.00
Domestic: Tap or Bottled Beer	16 oz.	\$6.00
	24 oz.	\$8.00
Domestic Aluminum Bottles	16 oz.	\$6.00
Specialty: Craft, Import, Hispanic	16 oz.	\$8.00
	24 oz.	\$10.00
Non-Alcoholic (O'Doul's)	12 oz.	\$3.00

- No bottles or cans may be served within the Grandstand facility. All alcohol must be poured into cups before being handed to the customer.
- Vendors outside the Grandstand must advise customers that beverages in bottles or cans must be consumed before entering the Grandstand or transferred into cups, provided by the Fair, before entering the Grandstand for an event.

2019 CALIFORNIA MID-STATE FAIR (CMSF)

ALCOHOL MANAGEMENT POLICIES

1. Only persons 21 years or older may consume or be served an alcoholic beverage.
2. Identification as evidence of age must be issued by a government entity, include the date of birth, description and photo of the person, and have no alterations.
3. Proof of age is required for anyone appearing to be 40 years old or younger.
4. Persons who appear to be intoxicated will not be served. Some of the overt symptoms of intoxication include bloodshot or watery eyes, slurred speech, unsteadiness on his/her feet, strong odor of alcohol, disheveled appearance, loud and boisterous behavior.
5. The California Mid-State Fair and/or alcohol vendors have a right to refuse service to any person who is unable to provide bona fide documentation of age or who appears to be intoxicated.
6. **Anyone who serves alcohol at the CSMF, including owners, operators and managers who are on-site during operating hours, must go through RBS or LEADS training. Certification of this training must be provided to the Fair for each server no later than July 8. *Note: An on-site training may be available if there are a minimum of twenty (20) people signed-up and paid for by June 14. The cost is \$200 per person.***
7. Once certification proof has been provided to the Fair, the server will be issued a personal ID that includes their name and the location of the booth where they are working. This badge must always be worn when the server is selling alcohol.
8. The Fair will have a dedicated staff checking that all alcohol servers are wearing a 2019 Fair-issued alcohol server badge.
9. The maximum cup size for beer is limited to no larger than 24 ounces.
10. The maximum cup size for spirits is limited to no larger than 22 ounces.
11. The maximum glass size for wine may vary, but the serving size must be approved by Fair Management.
12. Limit of two (2) cups or cans per person per purchase. However, Fair Management may limit this to one (1) cup per person if there appears to be a problem with pass-offs to minors or other alcohol management service violations.
13. Sale of alcoholic beverages will cease one (1) hour prior to Fair closing, or as otherwise deemed necessary by Fair Management. The Fair CEO, in cooperation with the Chief of Event Staff, will determine if sales of alcohol will end sooner on any given evening; and if the number of cups or cans sold per patron is to be limited throughout the fairgrounds or in zones of the facility; and at what times these limits will be incorporated.
14. No one can bring alcohol onto the fairgrounds without prior authorization from Fair Management.
15. Low-alcohol and non-alcoholic beer will be available whenever possible. It will not be available for sale to minors.
16. The alcohol vendor will provide signage at every site including information about the following:
 - a. The proof of age/identification required
 - b. The number of cups allowed per purchase
 - c. The time that alcohol service will cease

CALIFORNIA MID-STATE FAIR

2019 FEES FOR COMMERCIAL EXHIBITS/CONCESSIONS*

COMMERCIAL FLAT FEES (INCLUDES 110volt ELECTRICAL POWER):

<u>Adelaide and Estrella Halls</u>	10' X 10' Corner	\$1,500.00
(Commercial Buildings 1 and 2)	10' X 10' In-line	\$1,400.00
<u>The Stockyard</u>	10' X 10' Corner	\$1,500.00
(Commercial Building 3)	10' X 10' In-line	\$1,400.00
<u>Outside Commercial Space</u>	10' X 10'	\$1,800.00
	Premium/Specialty Space	TBD

CONCESSIONS FEES (INCLUDES 50amp, 208volt ELECTRICAL POWER):

\$1,500 guarantee or **25%** of gross sales after sales tax, whichever is greater, is to be made payable to CMSF. This is the minimum amount allowable; permanent concessions greater fees applicable.

34% of gross sales after sales tax is paid for all alcohol concessions, unless under contractual agreement.

Keg prices are as follows:	13.2 Gallon Keg	\$260.00
	15.5 Gallon Keg	\$275.00
	5.0 Gallon Keg	\$105.00

ADDITIONAL FEES THAT MAY APPLY:

Liability Insurance through Fair	Non-Food Commercial Exhibit	\$145.00
	Concessions & Food Exhibits	\$185.00
	Liquor Liability (Up to 3 locations)	\$1,300.00
Daily Work Credentials (36 one-day credentials are included per location)		
	Advanced (up through July 16)	\$7.00
	Fair (July 17-28)	\$8.00
	Season Work Credential Pass (Valid for all 12 Days)	\$35.00
Vendor Cold/Dry Stock Storage Parking (Limited)		\$500.00
RV Space (Due to limited space, this program is only available to returning campers.)		
	12' X 25' with electric & water only	\$550.00
	Over 25' in length with electric & water only	\$750.00
	Additional charge if sewer hookup is provided by Fair	\$100.00
	<i>(Pumping services available for a separate charge by Marborg)</i>	
	Additional Vehicle Parking with RV (As available)	\$200.00
Golf Cart/Utility Cart Permit		\$50.00
Ice Machine (permanent stands only; must have prior CEO approval)		\$125.00
Late Fee	Failure to pay space fee by 5/10/19	\$100.00
Returned Check Fee	Per returned check	\$50.00
Credit Card Transaction Fee	Mastercard/Visa	2%
	American Express	4%
County Health Permit – Paid directly to SLO County Health Department		\$151.00

***ALL PRICES SUBJECT TO CHANGE**



2019 CALIFORNIA MID-STATE FAIR COMMERCIAL VENDOR AND CONCESSIONAIRE CHECKLIST

This checklist is designed to help prepare you to participate at the California Mid-State Fair. Please review this checklist carefully and periodically so that an unfinished task doesn't inhibit you from entering the grounds to set up.

- ☐ **Non-refundable deposit** has been paid to the Fair (Due no later than December 1, 2018.)
- ☐ **Contract** is signed and returned (along with full payment, credential order form, insurance, and seller's permit number) to the Fair office no later than May 10, 2019. Don't forget to include your **email address** at the bottom for communications.
- ☐ **Proof of Insurance** has been submitted. If you are purchasing Special Event Insurance through the Fair, did you submit your payment? Proof of Insurance or your Special Event Insurance purchase must be completed no later than July 1, 2019.
- ☐ Application for your **California Mid-State Fair Health Permit** and payment has been submitted to the SLO County Health Department. Please note, anyone selling ANYTHING consumable must have this permit. Applications and payments must be submitted directly to the SLO County Health Department at least two weeks prior to the start of the event.
- ☐ **Payment** to the Fair has been made in full. Full payments are due to the Fair no later than May 10, 2019. A late fee of \$100 will be applied if full payments are not received by this deadline. Check/Money Order made to CMSF. Credit Card fees apply.
- ☐ **California Seller's Permit Number** is valid and current. If not, you can apply for a temporary seller's permit with the California Department of Tax and Fee Administration at www.cdtfa.ca.gov.
- ☐ Do you have enough **season and one-day work passes** for your staff? You are provided 36 one-day work credentials per location, if you need to purchase more please contact the Vendor Manager or request directly at Vendor Check-In.
- ☐ If you are planning to use a **golf cart**, have you purchased your permit and provided proof of insurance?
- ☐ Completed **RV space application** and payment are due to the Fair office no later than May 10, 2019. Don't forget to include your email address so we can communicate with you. Due to limited space, this program is only available to returning campers. In the event of a nonreturner, that space may not be reassigned at the sole discretion of Fair Management. No waitlists.

- ☐ **Service & Delivery Pass** has been ordered. To drive onto the Fairgrounds for restocking during the Fair, you must have a Service & Delivery Pass. You may pre-order a pass with the Credential Order Form in your contract packet or from the Vendor Check-In during Fair. Service & Delivery pass only valid from 8:00 am – 10:00 am.
- ☐ Commercial Vendors will be provided 110v electrical. Concessions vendors will be provided one and no more than two 50amp, 208volt, 1-Phase receptacles. Any **electrical needs over these allotments are the vendor's responsibility**. This includes commercial exhibits, concession units, RVs, cold stock units, etc. Additional charges will be incurred.
- ☐ **CHECK-IN, THEN SET-UP.** Upon arriving at the Fair, the first thing you MUST do is check in at the Vendor Check-In Office located on the backside of the Administration Office. You will receive your Credential Packet which includes your vehicle pass to allow you entry onto the grounds. **YOU WILL NOT BE ALLOWED ONTO THE GROUNDS WITHOUT THIS PASS. * SEE PAGE 2 FOR DATES AND TIMES TO CHECK IN.**
- ☐ **Have you read through the 2019 Vendor Handbook? Have you turned in the signed confirmation page?**

PLEASE NOTE

- The full vendor packets will be made available online at www.midstatefair.com.
- You will not receive your Credential Packet if proof of insurance and a valid California seller's permit number (if applicable) are not on file with the Fair.
- No passes or credentials will be issued until ALL balances are paid in FULL.
- Checks will not be accepted for any reason after June 30, 2019.
- Most contracts are signed utilizing the online DocuSign service so providing the Vendor Manager a valid email address is essential.

DIRECTIONS TO THE FAIR

FROM SAN FRANCISCO OR LOS ANGELES (HIGHWAY 101):

-Take the Highway 46 East/24th Street exit and travel approximately 1 block west. The CMSF/Paso Robles Event Center is located on the corner of 24th Street and Riverside Avenue.

FROM BAKERSFIELD/FRESNO (HIGHWAY 46):

-Continue west past the Highway 101/Highway 46 Junction approximately 1 block. The CMSF/Paso Robles Event Center is located on the corner of 24th Street and Riverside Avenue.

FROM CAMBRIA (HIGHWAY 46):

-Take the Highway 101 exit and go north approximately 2 miles.

-Take the Highway 46 East/24th Street exit and travel approximately 1 block west. The CMSF/Paso Robles Event Center is located on the corner of 24th Street and Riverside Avenue.

PARKING AND SHUTTLE SERVICE

VENDOR PARKING

Due to limited space, onsite parking is not available. A dedicated vendor lot managed by KIWINS Leadership is available off Riverside Avenue. The price is \$90 (season pass) per spot, paid directly to KIWINS Leadership. A daily van is available from 11:00 am to 1:00 pm and 11:00 pm to 1:00 am to and from the parking lot to the fairgrounds. See page 34 to purchase a season parking pass.

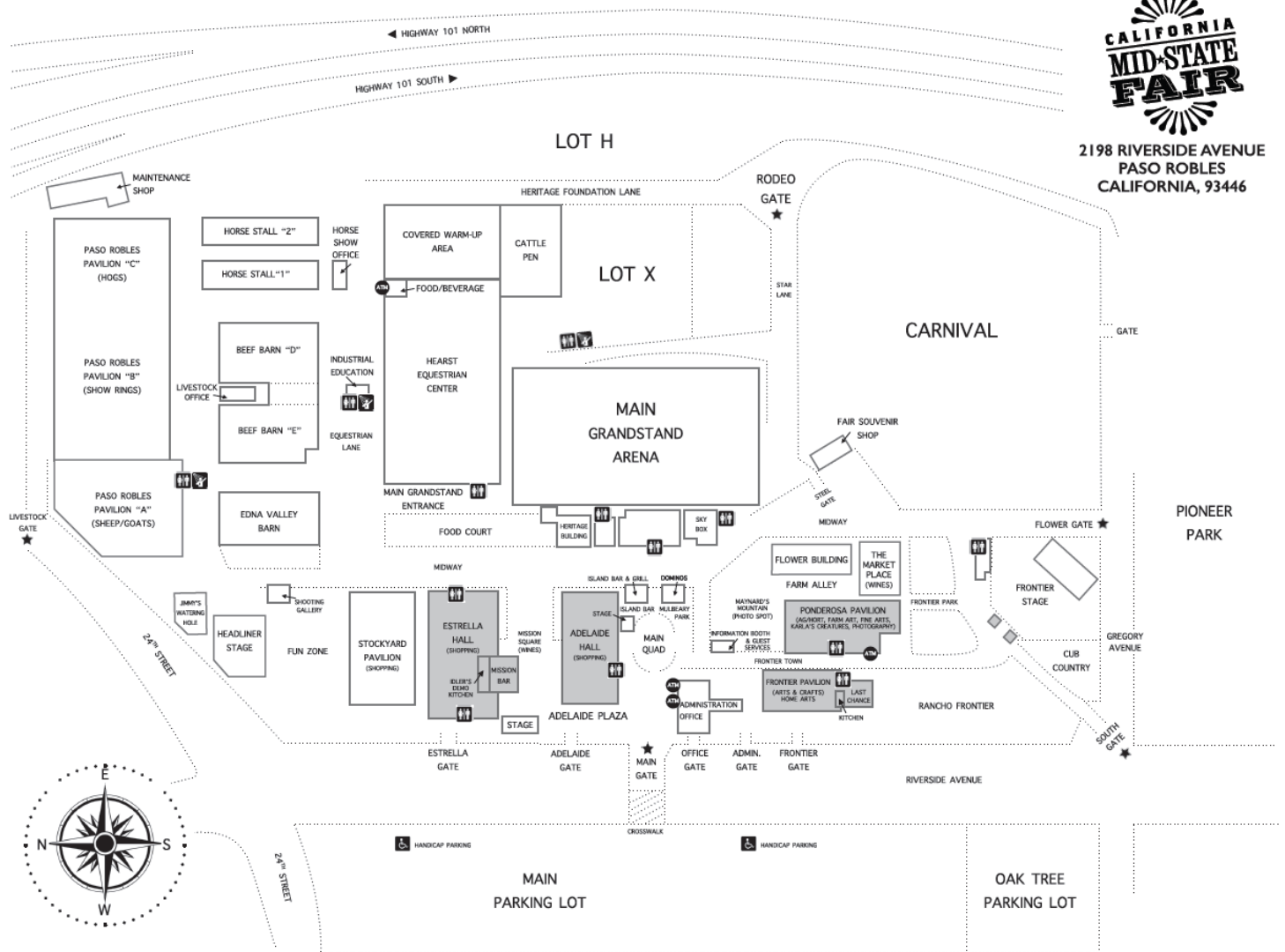
PUBLIC PATRON PARKING

Our designated public parking lot is located on Riverside Avenue directly across from the CMSF/Paso Robles Event Center. Parking is \$20 per vehicle per day (no in-and-out privileges). Parking is limited and based on availability. All vehicles must exit the parking lot at the end of the day (Fair closing).

FAIR MAP

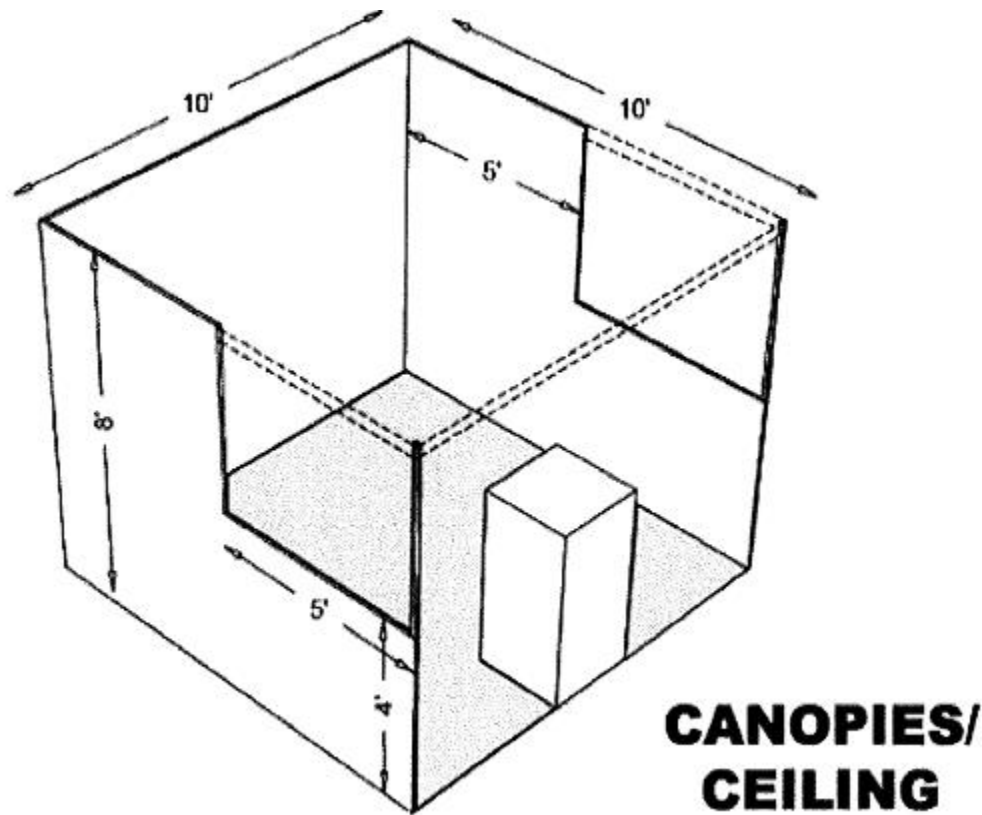


2198 RIVERSIDE AVENUE
PASO ROBLES
CALIFORNIA, 93446



BOOTH DIAGRAM

Below is an example of standard measurements of booth space for the Adelaide and Estrella buildings.



BOOTH DISPLAY & PRESENTATION REQUIREMENTS

The California Mid-State Fair strives to offer Fairgoers a clean and professional event to enjoy and expect all vendors to adhere to the following guidelines pertaining to the presentation of their designed booth spaces and surrounding areas:

- All items for sale, signs, booth props, umbrellas and any other elements of your exhibit **MUST** be wholly contained within the designated booth space. Other elements include, but are not limited to, table or canopy legs, hitch, equipment and free-standing signs.
- Any storage of additional inventory, supplies or storage containers must be stored safely out of view and contained within your designated booth space.
- Design of space should be clean, professional, in good repair, adequately lit and related to the product or services referenced in your Vendor Agreement. Any item or promotion of items not specifically listed on the formal agreement may be requested for removal by Fair Management.
- All aisles and exits are to be kept clear of vendors, exhibit materials, trash, etc. at all times.
- Indoor vendor spaces with pipe and drape provided (Adelaide and Estrella Hall) may not exceed eight (8) feet on the back wall and four (4) feet on any sidewall shared with an adjacent vendor.

COMFORT RESOURCES

OUR LODGING PARTNERS

ADELAIDE INN
1215 YSABEL ST.
PASO ROBLES, CA
805.238.2770
www.adelaideinn.com
0.3 MILES FROM FAIRGROUNDS

BEST WESTERN PLUS BLACK OAK
1135 24TH STREET
PASO ROBLES, CA
805-238-4740
[HTTPS://BIT.LY/2VsjGYA](https://bit.ly/2VsjGYA)
0.2 MILES FROM FAIRGROUNDS

COURTYARD BY MARRIOTT
120 S VINE ST.
PASO ROBLES, CA
805.239.9700
www.courtyardpasorobles.com
2.2 MILES FROM FAIRGROUNDS

HAMPTON INN & SUITES
212 ALEXA CT.
PASO ROBLES, CA
800.HAMPTON
<https://hamptoninn3.hilton.com>
4.2 MILES FROM FAIRGROUNDS

HOLIDAY INN EXPRESS OF PASO ROBLES
2455 RIVERSIDE AVE.
PASO ROBLES, CA
877.449.7276
www.hixpaso.com
0.2 MILES FROM FAIRGROUNDS

LA BELLASERA HOTEL & SUITES
206 ALEXA CT.
PASO ROBLES, CA
866.STAY.NOW
www.labellaseras.com
4.1 MILES FROM FAIRGROUNDS

THE OAKS
3000 RIVERSIDE AVE.
PASO ROBLES, CA
805.237.8700
www.pasooaks.com
0.5 MILES FROM FAIRGROUNDS

SPRINGHILL SUITES
900 EL CAMINO REAL
ATASCADERO, CA
805.462.3500
www.marriott.com
10 MILES FROM FAIRGROUNDS

RV PARKS

CAVA ROBLES RV RESORT
3800 GOLDEN HILL ROAD
(844) 641-5093
CAVAROBLES@SUNCOMMUNITIES.COM
WWW.SUNRVRESORTS.COM/RESORTS/WEST/CALIFORNIA/CAVA-ROBLES/

PASO ROBLES RV RANCH
398 EXLINE ROAD
(805) 237-8685

VINES RV RESORT
88 WELLSONA
(877) 820-0940
VINES@SUNCOMMUNITIES.COM
WWW.SUNRVRESORTS.COM/RESORTS/WEST/CALIFORNIA/VINES/

WINE COUNTRY RV RESORT
2500 AIRPORT ROAD
(866) 550-2117
WINECOUNTRY@SUNCOMMUNITIES.COM
WWW.SUNRVRESORTS.COM/RESORTS/WEST/CALIFORNIA/WINE-COUNTRY/

RESTAURANTS

PLEASE VISIT THE FOLLOWING WEBSITES
FOR RESTAURANT INFORMATION

www.travelpaso.com/

www.sanluisobispocounty.com/dining/

www.pasoroblesdowntown.org/

www.pasorobleschamber.com/

BANKING

CHASE BANK
194 NIBLICK RD.
PASO ROBLES, CA
805.238.5751
2.7 MILES FROM FAIRGROUNDS

PACIFIC PREMIER BANK
545 12TH STREET
PASO ROBLES, CA
805.369.5200
1.1 MILES FROM FAIRGROUNDS

WELLS FARGO BANK
546 SPRING STREET
PASO ROBLES, CA
805.239.0674
1.5 MILES FROM FAIRGROUNDS

BANK OF AMERICA
1511 SPRING STREET
PASO ROBLES, CA
805.238.5055
0.8 MILES FROM FAIRGROUNDS

US BANK
189 NIBLICK RD.
PASO ROBLES, CA
805.237.6111
2.4 MILES FROM FAIRGROUNDS

PACIFIC WESTERN BANK
1204 SPRING STREET
PASO ROBLES, CA
805.226.5300
1.0 MILES FROM FAIRGROUNDS

FOUNDERS COMMUNITY BANK
1245 SPRING STREET
PASO ROBLES, CA
805.226.4400
1.0 MILES FROM FAIRGROUNDS

BANK OF SIERRA
1207 SPRING STREET
PASO ROBLES, CA
805.239.9520
0.5 MILES FROM FAIRGROUNDS

GOLDEN 1 CREDIT UNION
128 NIBLICK RD.
PASO ROBLES, CA
805.465.3361
2.1 MILES FROM FAIRGROUNDS

COMFORT RESOURCES

ENTERTAINMENT

POINTS OF INTEREST

MISSION SAN MIGUEL
7.9 MILES FROM FAIRGROUNDS

SAN LUIS OBISPO
(MADONNA INN, BUBBLEGUM ALLEY,
THURSDAY NIGHT FARMERS MARKET,
MISSION)
28.5 MILES FROM FAIRGROUNDS

MORRO BAY/MORRO ROCK
29.0 MILES FROM FAIRGROUNDS

ELEPHANT SEAL ROOKERY
(PIEDRAS BLANCAS)
34.0 MILES FROM FAIRGROUNDS

HEARST CASTLE
33.0 MILES FROM FAIRGROUNDS

MONTANA DE ORO STATE PARK
44.1 MILES FROM FAIRGROUNDS

LAKE NACIMIENTO/SAN ANTONIO
24.8 MILES FROM FAIRGROUNDS

CALIFORNIA POLYTECHNIC STATE
UNIVERSITY
28.7 MILES FROM FAIRGROUNDS

PISMO BEACH/OCEANO DUNES
30.0 MILES FROM FAIRGROUNDS

POINT SAN LUIS LIGHTHOUSE
1 LIGHT HOUSE ROAD
AVILA BEACH, CA
805.540.5771
www.pointsanluislighthouse.com
25.0 MILES FROM FAIRGROUNDS

RIVER OAKS HOT SPRINGS
800 CLUBHOUSE DR
PASO ROBLES, CA
805.238.4600
www.riveroakshotsprings.com
2.5 MILES FROM FAIRGROUNDS

FAMILY-FRIENDLY

CHILDREN'S MUSEUM AT THE PASO
ROBLES VOLUNTEER FIREHOUSE
623 13TH ST.
PASO ROBLES, CA
805.238.7432
www.pasokids.org/
1.0 MILES FROM FAIRGROUNDS

RAVINE WATERPARK
2301 AIRPORT RD.
PASO ROBLES, CA
805.237.8500
www.ravinewaterpark.com/
3.0 MILES FROM FAIRGROUNDS

PASO BOWL
2748 Spring St
Paso Robles, CA
805.238.5020
www.pasobowl.com/
1.0 MILES FROM FAIRGROUNDS

CHARLES PADDOCK ZOO
9305 Pismo Ave
Atascadero, CA
805.461.5080
www.charlespaddockzoo.org/
12.1 MILES FROM FAIRGROUNDS

MOVIE THEATERS

PARK CINEMAS
1100 PINE STREET
PASO ROBLES, CA
805.227.2172
www.parkcinemas.com/
1.1 MILES FROM FAIRGROUNDS

GALAXY THEATRES
6917 EL CAMINO REAL
ATASCADERO, CA
805.460.0123
www.galaxytheatres.com/
12.1 MILES FROM FAIRGROUNDS

WINERIES/BREWERIES/CIDERIES

THERE ARE OVER 200 WINERIES IN THE
PASO ROBLES AREA.

www.pasorobleschamber.com/list/category/winery-1446

www.pasowine.com/visit/wineries/

THE WINE WRANGLER (TOURS)
2985 THEATRE DRIVE #7
PASO ROBLES, CA
805.238.6400
www.thewinewrangler.com/
6.8 MILES FROM THE FAIRGROUNDS

BREWERIES

FIRESTONE BREWERY
1400 RAMADA DRIVE
PASO ROBLES, CA
805.225.5911
www.firestonebeer.com/
4.1 MILES FROM THE FAIRGROUNDS

BARRELHOUSE
3055 LIMESTONE WAY
PASO ROBLES, CA
805.296.1128
www.barrelhousebrewing.com/
5.0 MILES FROM THE FAIRGROUNDS

POUR HOUSE
525 PINE STREET
PASO ROBLES, CA
805.239.1000
www.pasoroblesbeer.com/
1.7 MILES FROM THE FAIRGROUNDS

EARTH AND FIRE
825 RIVERSIDE AVE #1
PASO ROBLES, CA
805.270.2959
www.earthandfirebrewing.com/
1.1 MILES FROM THE FAIRGROUNDS

TENT CITY
6760 EL CAMINO REAL
ATASCADERO, CA
805.460.6454
www.mollypitcher.net/
12.0 MILES FROM THE FAIRGROUNDS

COMFORT RESOURCES

CIDERIES

TIN CITY CIDER
3005 LIMESTONE WAY
PASO ROBLES, CA
805.293.6349
www.tincitycider.com/
5.0 MILES FROM FAIRGROUNDS

BRISTOL'S CIDER HOUSE
3220 EL CAMINO REAL
ATASCADERO, CA
805.400.5293
www.bristolscider.com/
10.1 MILES FROM FAIRGROUNDS

OTHER

15 DEGREES C WINE SHOP/BAR
624 SOUTH MAIN ST
TEMPLETON, CA
805.434.1554
www.15degreescwines.com
7.4 MILES FROM FAIRGROUNDS

PONY CLUB (WINE BAR)
1021 PINE ST. PASO ROBLES, CA
805.226.9995
www.hotelcheval.com/pony-club-wine-bar-paso-robles/
1.0 MILES FROM FAIRGROUNDS

SHOPPING

GROCERY

ALBERTSONS (PHARMACY)
MON-SUN 6:00 AM - 11:00 PM
189 NIBLICK ROAD
PASO ROBLES, CA
1.0 MILES FROM FAIRGROUNDS

FOOD 4 LESS
OPEN 24 HOURS
1465 CRESTON ROAD
PASO ROBLES, CA
3.2 MILES FROM FAIRGROUNDS

GROCERY OUTLET
MON-SUN 8:00 AM - 9:00 PM
2800 RIVERSIDE AVE #102
PASO ROBLES, CA
0.4 MILES FROM FAIRGROUNDS

TRADER JOE'S
MON-SUN 8:00 AM - 9:00 PM
1111 ROSSI ROAD
TEMPLETON, CA
(LARGE RIGS PARK IN UPPER DIRT LOT)
7.4 MILES FROM FAIRGROUNDS

SMART AND FINAL
MON-SUN 6:00 AM - 10:00 PM
2121 SPRING STREET
PASO ROBLES, CA
0.5 MILES FROM FAIRGROUNDS

DRUG STORES

RITE AID (PHARMACY)
MON-SUN 8:00 AM - 10:00 PM
2424 SPRING STREET
PASO ROBLES, CA
805.239.3208
0.4 MILES FROM FAIRGROUNDS

CVS (PHARMACY)
MON-SUN 8:00 AM - 10:00 PM
187 NIBLICK ROAD
PASO ROBLES, CA
805.238.2947
2.0 MILES FROM FAIRGROUNDS

WALGREENS (DRIVE-THRU PHARMACY)
OPEN 24 HOURS
8005 EL CAMINO REAL
ATASCADERO, CA
805.462.9272
13.0 miles from Fairgrounds

OTHER

BOOT BARN
MON-SUN 9:00 AM - 8:00 PM
1340 SPRING STREET
PASO ROBLES, CA
805.238.3453
0.9 MILES FROM FAIRGROUNDS

FARM SUPPLY
MON-FRI 7:30 AM - 6:00 PM
SAT 8:00 AM - 5:00 PM
2450 RAMADA DRIVE
PASO ROBLES, CA
805.238.1177
4.7 MILES FROM FAIRGROUNDS

WOODLAND PLAZA II
WALMART/BIG 5/JC
PENNEY/KOHL'S/STAPLES
180 NIBLICK ROAD
PASO ROBLES, CA
2.4 MILES FROM FAIRGROUNDS

TARGET SHOPPING CENTER
TARGET/MICHAELS/OSH/ROSS
2305 THEATER DRIVE
PASO ROBLES, CA
4.1 MILES FROM FAIRGROUNDS

GOLDEN HILLS PLAZA
LOWES/TJ MAXX/BED, BATH & BEYOND
2445 GOLDEN HILL ROAD
PASO ROBLES, CA
2.3 MILES FROM FAIRGROUNDS

THE HOME DEPOT
MON-SAT 6:00 AM - 10:00 PM
SUN 7:00 AM - 9:00 PM
905 EL CAMINO REAL
ATASCADERO, CA
805.464.0960
8.9 MILES FROM FAIRGROUNDS

LOWE'S
MON-SAT 6:00 AM-9:00 PM
SUN 7:00 AM-8:00 PM
2445 GOLDEN HILL ROAD
PASO ROBLES, CA
805.602.9051
2.3 MILES FROM FAIRGROUNDS

TRACTOR SUPPLY
MON-SAT 8:00 AM-9:00 PM
SUN 9:00 AM-7:00 PM
2800 RIVERSIDE AVE, UNIT 103
PASO ROBLES, CA
805.226.9040
0.9 MILES FROM FAIRGROUNDS

COMFORT RESOURCES

FARMER'S MARKETS

PASO ROBLES
TUES 3:00 PM - 6:00 PM
SATURDAY 9:00 AM – 1:00 PM
11TH AND SPRING STREETS

ATASCADERO
WED 3:00 PM - 6:00 PM
EL CAMINO REAL
(SUNKEN GARDENS)

TEMPLETON
SAT 9:00 AM – 1:00 PM
6TH AND CROCKER STREETS

SAN LUIS OBISPO
THURS 6:00 PM-9:00 PM
HIGUERA STREET

WIRELESS RETAILERS

AT&T
92 NIBLICK ROAD
PASO ROBLES, CA
805.237.1300

AT&T
2421 GOLDEN HILLS ROAD #101
PASO ROBLES, CA
805.591.4483

BOOST MOBILE
1914 CRESTON HILL ROAD #B
PASO ROBLES, CA
805.226.5093

VERIZON
205 OAK HILL ROAD #104
PASO ROBLES, CA
805.237.8200

VERIZON
944 SPRING STREET
PASO ROBLES, CA
805.369.1300

ANIMAL SERVICES

VETERINARY

NORTH COUNTY ANIMAL HOSPITAL
MON - FRI 8:00 AM – 5:30 PM
SAT 9:00 AM - 2:00 PM
825 24TH STREET
PASO ROBLES, CA
805.238.5882
www.pasonorthcountyanimalhosp.com/
0.2 MILES FROM FAIRGROUNDS

ATASCADERO PET HOSPITAL AND
EMERGENCY CENTER
OPEN 24 HOURS
9575 EL CAMINO REAL
ATASCADERO, CA
805.466.3880
www.apetcenter.com/
13.8 MILES FROM FAIRGROUNDS

PASO ROBLES VETERINARY MEDICAL
MON - FRI 8:00 AM - 5:30 PM
SAT 8:00 AM - 5:00 PM
725 WALNUT DR.
PASO ROBLES, CA
805.238.4622
www.pasovets.com/
1.6 MILES FROM FAIRGROUNDS

RIVER GROVE VETERINARY SERVICES
(LARGE ANIMAL)
OPEN 24 HOURS
MOBILE VET, PASO ROBLES CA
805.467.7329
www.facebook.com/RiverGroveVeterinaryService/

CREEKSIDE VETERINARY HOSPITAL
MON-FRI 8 AM-5:30 PM
1075 ROSSI ROAD SUITE A
TEMPLETON, CA
805.712.1155

GROOMING/ PET SUPPLIES

PETCO
MON – SAT 9:00 AM – 9:00 PM
SUN 10:00 AM – 6:00 PM
2115 THEATRE DR.
PASO ROBLES, CA
805.400.6211
7.0 MILES FROM FAIRGROUNDS

HAIR OF THE DOG (DOG GROOMING)
MON-SAT 8:00 AM - 7:00 PM
634 SPRING STREET
PASO ROBLES, CA
805.238.7757
1.4 MILES FROM FAIRGROUNDS

LEMONS FEED & PET SUPPLY
MON- SAT 9:00 AM – 7:00 PM
SUN 10:00 AM - 6:00 PM
1491 CRESTON RD.
PASO ROBLES CA
805.239.3880
2.8 MILES FROM FAIRGROUNDS

DRY CLEANING & LAUNDRY SERVICES

6TH STREET LAUNDROMAT
SELF SERVICE 6:00 AM – 9:00 PM
DROP-OFF SERVICES 9:00 AM – 9:00 PM
719 6TH STREET
PASO ROBLES, CA
805.237.9255
www.6thstuffandfold.com/
1.4 MILES FROM FAIRGROUNDS

THE LAUNDROMAT BY SWISH AND
SWIRL (SELF SERVICE)
MON- SUN 7:00 AM – 9:00 PM
1910 CRESTON ROAD A
PASO ROBLES, CA
805.550.5804
www.thelaundromatbyswishandswirl.com/paso-robles/
3.5 MILES FROM FAIRGROUNDS

PASO ROBLES CLEANERS AND LAUNDRY
(DRY CLEANING, LAUNDRY, UPHOLSTERY
CLEANING AND PICKUP/DELIVERY
SERVICE)
MON – FRI 7:00 AM – 6:00 PM
SATURDAY 8:30 AM – 2:00 PM
1040 13TH STREET
PASO ROBLES, CA
805.238.7725
www.pasoroblesdrycleaners.com/
0.7 MILES FROM FAIRGROUNDS

COMFORT RESOURCES

MEDICAL AND EMERGENCY SERVICES

TWIN CITIES COMMUNITY HOSPITAL
(EMERGENCY ROOM)
OPEN 24 HOURS
1100 LAS TABLAS RD.
TEMPLETON, CA
805.434.3500
www.twincitieshospital.com/
6.6 MILES FROM FAIRGROUNDS

NORTH COUNTY MINOR EMERGENCY
SERVICES
MON-FRI 8:00 AM - 5:00 PM
SAT 8:00 AM - 12:00 PM
636 SPRING ST.
PASO ROBLES, CA
805.238.2422
www.ofhealth.us/
1.4 MILES FROM FAIRGROUNDS

MED POST URGENT CARE
MON-FRI 8:30 AM - 7:00 PM
SAT- SUN 8:30 AM - 3:00 PM
500 1ST ST
PASO ROBLES, CA
805.387.9024
www.medpost.com/paso-robles.com
2.0 MILES FROM FAIRGROUNDS

POLICE AND FIRE DEPT.
900 PARK ST.
PASO ROBLES, CA
POLICE 805.237.6464
FIRE 805.227.7560
1.1 MILES FROM FAIRGROUNDS

SIGN COMPANIES

SIGN HERE
MICHAEL TINDELL
SIGNHERE13@CHARTER.NET
805.434.0730

ALL SIGNS & GRAPHICS
TIM BAUMAN
TIM@ALLSANDG.COM
805.792.7446

THE SIGN PLACE
LEE ADAMS
LADAMS@THESIGNPLACE.COM
805.239.8891

PROPANE
DELTA LIQUID ENERGY PROPANE
1960 RAMADA DRIVE, BUILDING A
PASO ROBLES, CA
805.239.0616
www.deltaliquidenergy.com/
3.7 MILES FROM FAIRGROUNDS

SUBURBAN PROPANE
3455 THEATRE DRIVE
PASO ROBLES, CA
805.238.1622
www.suburbanpropane.com/
5.6 MILES FROM FAIRGROUNDS

CENTRAL COAST PROPANE, INC
6260 MONTEREY ROAD
PASO ROBLES, CA
805.237.1001
www.centralcoastpropane.com/
4.1 MILES FROM FAIRGROUNDS

J.B. DEWAR DIESEL
1049 RIVERSIDE AVENUE
PASO ROBLES, CA 93446
805.238.0634
www.jbdewar.com
2.2 MILES FROM FAIRGROUNDS

OUR PRINT SERVICE PARTNERS

CASEY PRINTING
(831) 385-3222
www.caseyprinting.com

POOR RICHARDS PRESS
(805) 543-6844
www.prpco.com

REFUSE AND RECYCLING

CITY DUMP
900 CA-46
PASO ROBLES, CA
805.238.2028
9.2 MILES FROM FAIRGROUNDS

RECYCLING
BOTTLE AND CAN REDEMPTION IS
AVAILABLE INSIDE ALBERTSONS
MON-SUN 6:00 AM - 11:00 PM
189 NIBLICK ROAD
PASO ROBLES, CA
2.0 MILES FROM FAIRGROUNDS

MAIL & SHIPPING SERVICES
POST OFFICE
800 6TH STREET
PASO ROBLES, CA

THE UPS STORE
179 NIBLICK ROAD
PASO ROBLES, CA
805.237.8727
2.1 MILES FROM FAIRGROUNDS

THE UPS STORE
2425 GOLDEN HILL ROAD #106
PASO ROBLES, CA
805.237.7302
2.2 MILES FROM FAIRGROUNDS

ANYTHING GOES
811 SPRING STREET
PASO ROBLES, CA
805.239.1118
1.3 MILES FROM FAIRGROUNDS

THERE ARE FED EX/UPS AND OTHER
DROP BOX LOCATIONS AT
ALLIANCE SQUARE (OUTSIDE)
935 RIVERSIDE AVE
PASO ROBLES, CA



PUBLIC WI-FI ACCESS

- 1.) Turn on your Wireless LAN (Wi-Fi) enabled computer.
- 2.) Connect the computer to the guest network by searching and selecting the wireless network (SSID) that is called "Xpoint".
- 3.) Start your browser. You should see the following "Xpoint" login page:

A screenshot of a web browser window displaying the Xpoint Solutions login page. The browser's title bar reads "Join 'Xpoint'". The page features the "Xpoint SOLUTIONS" logo at the top, with a large blue "X" and the word "point" in black, followed by "SOLUTIONS" in a spaced-out, black, sans-serif font. Below the logo is a blue horizontal bar with the text "Please select the package of your choice". Underneath this bar are two radio button options: "30 Day Pass \$24.95" and "24 Hour Pass \$9.95". To the right of these options is a grey button labeled "Pay by credit card". Below the package selection area, there is a paragraph of text: "X-POINT Solutions is brought to you by TCSN.net, the Central Coast's premier provider of high-speed Internet connections. Look for the X-POINT Solutions' 'X' logo at favorite coffee shops, restaurants and other places where Central Coast residents like to gather." At the bottom of the page, it says "Questions? Call (805)227-7000 or (800)974-3475." The browser's address bar at the bottom shows a long URL starting with "http://52.3.199.99:8880/guest/a/vfg3f2w4/?id=10:40:13:ee:d9:7a&ap...". A "Cancel" button is visible in the bottom right corner of the browser window.

- 4.) Follow the on-screen instructions.
- 5.) If you have any questions, please call TCSN at 805-227-7000.
- 6.) (For special Wi-Fi needs, like creating a unique, private Wi-Fi network for guests of your event, please call Arnie or Steven Fitton at TCSN at 805-227-7000 at least two weeks in advance of your event date).



CALIFORNIA MID-STATE FAIR

July 17 – 28, 2019

Mail, UPS, and FedEx deliveries

**Due to limited storage, no UPS or FedEx deliveries
will be accepted prior to July 16.**

For mail to be delivered to you while at the Fair,
please have all mail and packages addressed accordingly:

California Mid-State Fair
c/o (Booth Name)
2198 Riverside Avenue
Paso Robles, CA 93446

Please Note: FedEx also requires a vendor phone number

**Mail and deliveries can be picked up at Vendor Check-In accessible from inside the
fairgrounds on the backside of the Administration Office. See page 2 for operating hours.
Mail and packages will not be delivered to your booth**

To Order a Phone Line: 800-750-2355 or att.com



CALIFORNIA MID-STATE FAIR

July 17 – July 28, 2019

**ON-SITE RV PUMPING SERVICE
PROVIDED BY AMERICAN MARBORG**

**WEDNESDAY, JULY 17 – SUNDAY, JULY 28, 2019
BETWEEN THE HOURS OF 7:00 am - 5:00 pm**

**YOU MUST CALL 805.239.2007 ONE FULL DAY
PRIOR TO NEEDING SERVICE**

\$40.00 CASH or CHECK

**AN ADULT MUST BE PRESENT FOR SERVICE
TO BE PERFORMED**

**NOTE: AMERICAN MARBORG IS THE ONLY COMPANY
ALLOWED ONTO FAIRGROUNDS TO SERVICE CAMPERS.**

Kiwanis Club
235 Hilltop Drive
Paso Robles, California 93446
KIWIN LEADERSHIP

2019 RESERVED PARKING

Reserved Parking will again be available at the Riverside Avenue location. It is a quick walk from the parking lot to the Livestock Gate into the fairgrounds. The lot is attended from 10:00 am to 8:30 pm and patrolled by the Paso Robles Police Department throughout the day and evening. This is a youth fundraiser for at-risk youth programs, most especially KIWIN/KEY CLUB LEADERSHIP. If you need parking for the duration of the fair and would like your own assigned parking space, please fill in the information below and send a check for **\$90.00 per vehicle** made payable to **Vicky Jeffcoach**. Please send your application and payment to: **235 Hilltop Drive: Paso Robles, CA 93446**. This will reserve your parking space for the 2019 California Mid-State Fair. Your parking pass(es) will be available at the parking lot on the opening day of fair, ***Wednesday, July 17, 2019***. There is a van that transports vendors from the parking lot to the front of the fairgrounds starting @ 11:00 am and continuing until 1:00 pm in the afternoon. In the evening, return transportation is offered from 11:00 pm until 1:00 am.

2019 RESERVED PARKING INFORMATION

NAME: _____

BUSINESS NAME: _____ **BOOTH #** _____

ADDRESS: _____

PHONE # _____ **CELL#** _____

****Let us know if you have an oversized vehicle to we can allow enough space for easy entrance and exit.**

VEHICLE #1 MAKE & MODEL: _____

VEHICLE #2 MAKE & MODEL: _____

VEHICLE #3 MAKE & MODEL: _____

Vicky Jeffcoach, KIWIN Advisor, 805-835-2052
Tiffany Tharp, Parking Lot Coordinator, 805-674-8432



REQUIRED:

2019 VENDOR HANDBOOK CONFIRMATION

- ☐ I have read, understand and agree with all conditions listed in the 2019 California Mid-State Fair Vendor Handbook and my contract documents.

X _____
Signature

Date

Printed Name

Business Name

Email Address

Contact Phone #

Due date: July 10, 2019
\$100 fee if not returned by due date

**This signed confirmation must be on file with the
California Mid-State Fair Vendor Office to receive your vendor packet.**