



Irene Gomez-Bethke Papers.

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CATHOLIC CHARITIES
OF THE ARCHDIOCESE OF ST. PAUL AND MINNEAPOLIS

Office for Social Justice
328 West Kellogg Boulevard
St. Paul, Minnesota 55102
(612) 291-4477

Ronald T. Krietemeyer
Administrator

January 27, 1992

Dear Voices for Justice Member:

I am writing to update you on the progress of our legislative network and to inform you of the issues on which Voices for Justice will be focusing during the upcoming legislative session.

Over the past year, membership in Voices for Justice has almost doubled. We are now about 1,000 members strong. I would like to thank you for lending your voice to the other members of the network. Together, we can make a difference for those who have no public voice or have only limited access to the political process.

As you may already know, the 1992 legislative session is a relatively short one. Therefore, the list of issues on which we will be working is also brief. Enclosed you will find a Legislative Preview which will give you a clearer understanding of the issues which will be the focus of our attention. This report concentrates on three priority issues: health care, funding for the Work Readiness program, and housing. During the coming weeks we will mail you periodic "Action Alerts" when action is needed on these items.

To learn more about the Voices for Justice 1992 legislative agenda, you are encouraged to attend one of the issues briefings that we are sponsoring. The two remaining briefings will be held at the following times and parishes:

Tues., Feb. 11, 1992
7:00 - 9:00 pm
St. Joseph's Church
13015 Rockford Road
New Hope

Thurs., Feb. 20, 1992
7:00 - 9:30 pm
St. Edward's Church
9401 Nesbitt
Bloomington

To register for one of the briefings, please call the Office for Social Justice at 291-4477.

Thank you for your time and your continued membership in Voices for Justice. Please call if you have questions or comments.

Sincerely,

Ronald T. Krietemeyer
Administrator

Enclosure

CATHOLIC CHARITIES OF
THE ARCHDIOCESE OF ST. PAUL AND MINNEAPOLIS

Board of Directors Meeting

February 2, 1993
4:00 - 5:30 p.m.
Minneapolis Office
404 South 8th Street
Minneapolis
Stewart Wells Room

A G E N D A

1. Opening Prayer
2. Approval of Minutes (Enclosure #1) - M. Des Roches
3. Development Committee - R. Cloutier, II
4. Marketing Program - P. Kingston
5. Budget and Finance Committee -
ACTION NEEDED - H. Dalton
 - ♦ Financial Statements - December 31, 1992
(Enclosures #2A and B)
 - ♦ Lawful Purpose Resolution (Enclosure #2C)
 - ♦ Homebase Resolution (Enclosure #2D)
6. Charitable Gaming - **ACTION NEEDED** ✓ - E. Anderson
 - ♦ Quarterly Reports (Enclosure #3)
7. New Division ✓ - M. Donovan/
Outreach Families K. Rauenhorst
8. St. Ann's - **ACTION NEEDED** ✓ - E. Anderson
 - ♦ Resolutions (Enclosures #4A, B and C)
- 9.. Exodus Division - S. Salas
- ✓10. St. Joseph's Home for Children - B. Short
11. Nominating Committee *names* - B. Allivato
12. Annual Meeting Committee *May 4, 1993* - M. Des Roches
13. Director's Report *Billboard* - Fr. Boxleitner
14. Announcements *March 10,*

590 → *United Way*

*4:30 to 6:30 p.m.
John at County*

REPORT TO DEVELOPMENT COMMITTEE

thru 12/31/92

ACTIVITY/PLAN	RESPONSI- BILITY OF	DATE OR PERIOD COVERED	PRIOR RESULTS			RESULTS TO DATE	PERCENT OF GOAL	COSTS	FUND RAI- SING COSTS
			ACTUAL 1990	ACTUAL 1991	GOAL 1992				
<u>BOARD GIVING</u>	Board	annual	\$149,225	\$161,739	\$400,000	\$234,770	59%		
Current Board			\$50,193	\$99,220	\$200,000	\$141,777	71%		
Former Board			\$99,032	\$62,519	\$200,000	\$92,993	47%		
<u>CAMPAIGN/DAILIES/SPECIAL MAILINGS & EVENTS</u>			\$2,132,353	\$2,582,790	\$2,615,000	\$2,589,263	99%		
<u>CAMPAIGN/DAILIES</u>	Staff	annual	\$2,081,017	\$2,452,551	\$2,846,985	\$2,442,823	86%		
Jan. 1 - April 15			\$389,707	\$525,469	\$645,210	\$523,983	81%		
Nov. 1 - Dec. 31			\$1,026,651	\$1,254,334	\$1,143,680	\$1,348,998	118%	\$153,000	11%
April 16 - Oct. 31			\$664,659	\$672,748	\$661,110	\$569,842	86%	\$95,000	17%
<u>SPECIAL MAILINGS</u>	Staff		\$7,740	\$96,343	\$130,000	\$119,509	92%	\$43,000	36%
<u>SPECIAL EVENTS</u>	SJ Friends		\$43,596	\$33,896	\$35,000	\$26,931	77%est	\$3,525	13%
<u>CAPITAL CAMPAIGNS</u>	Board		\$851,316	\$959,336		\$2,492,230			
People-to-People (pledge payments)			\$837,816	\$949,967		\$778,806			
Mary Hall			\$13,500	\$9,369	\$60,000	\$19,200	32%		
Dorothy Day Capital commitments			N/A	N/A	\$2,543,500	\$1,694,224	67%		
<u>PLANNED GIVING</u>	Staff	annual	\$343,279	\$425,637	\$430,461	\$346,472	80%		
Bequests			\$330,279	\$419,637	\$350,000	\$261,489	75%		
Other			\$13,000	\$6,000	\$80,461	\$84,983	106%		
<u>GRAND TOTALS</u>			\$3,476,173	\$4,129,502		\$5,662,735			

CAMPAIGN RESULTS

Board Giving Campaign

Development committee members contacted 45 of the 51 board members regarding their 1992 financial gift. Comparative financial results from this campaign are summarized below. Additional gifts received in 1993 that are known to be the result of this campaign, but not included below, total \$12,000.

	<u>Annual Giving</u>	<u>Capital Giving</u>	<u>Total</u>
<u>1991</u>			
Individuals	\$101,128	\$ 35,943	\$137,071
Foundations	\$ 30,000	\$220,000	\$250,000
Total	\$131,128	\$255,943	\$387,071
<u>1992</u>			
Individuals	\$130,076	\$ 16,700	\$146,776
Foundations	\$ 30,000	\$230,000	\$260,000
Total	\$160,076	\$246,700	\$406,776
<u>% Change</u>			
Individuals	29%	(54%)	7%
Foundations	---	5%	4%
Total	22%	(4%)	5%

The largest increase in annual giving was \$15,000. The largest decrease was \$9,000. The overall increase in annual giving can be analyzed as follows:

	<u>Increase/(Decrease)</u>
8 members	\$53,000
8 members	(27,000)
35 members	<u>3,000</u>
Total Increase	\$29,000

Comparative Board statistics based on total giving are:

23 increased giving (5 gave no gift in 1991)
 13 decreased giving
15 gave no gift
 51

Seventy percent of the Board members made a 1992 gift. Fourteen of the current Board members made no gift in 1991, compared to 15 in 1992. Of the Board members making no gift in 1992:

- 9 gave no gifts in 1991 or 1992 (5 had made a 1992 commitment)
- 2 expressed dissatisfaction with the campaign (and one made a \$500 contribution in 1991)
- 1 is a major gift prospect who gave \$1,500 in 1991
- 1 made a contribution in January 1993
- 1 promised a contribution in January 1993
- 1 other

15

Former Board Campaign

Jack McKeon sent letters to 58 former board members requesting a 1992 gift. Six former board members agreed to personally contact those capable of major gifts -- a total of 26 former board members. It is unknown how many actually were contacted. Comparative financial results for the campaign are:

	<u>Annual Giving</u>	<u>Capital Giving</u>	<u>Total</u>
1991	\$117,205	\$ 46,100	\$163,305
1992	\$ 53,942	\$ 59,500	\$112,992
(Decrease)/ Increase %			
Total	(54%)	29%	(31%)
Excluding 1 large gift	214%	29%	78%

The largest increase in annual giving was \$25,000 and the largest decrease was \$100,000. The overall decrease in annual giving can be analyzed as follows:

	<u>Increase/(Decrease)</u>
1 former board member	\$(100,000)
2 former board members	(6,000)
2 former board members	29,000
Others	14,000
Total decrease	<u>\$ (63,000)</u>

Comparative Former Board Member statistics based on total giving are:

19	increased giving (9 gave no gift in 1992)
6	decreased giving
33	<u>gave no gift</u>
58	

Forty-three percent of Former Board members made a 1992 gift. Thirty made no gift in 1991, compared to 33 in 1992. Of the former board members making no gift in 1992:

20	made no gift in 1991 or 1992
11	made gifts under \$1,000 in 1991
1	made a \$100,000 gift in 1991
1	<u>made gift over \$1,000 in 1991</u>
33	

Directors' Campaign

Thirty Board members were identified as potential callers for this campaign. Eighteen were contacted and:

8	agreed to make calls
3	said "maybe"
4	said "no"
2	will assist with calls
1	will make calls in 1993

Of the 8 who agreed to make calls, 5 people submitted 37 names to the development office as people to contact before year end for a gift. Although information is not complete, it appears that 2 board members made directors' campaign calls. Financial results are estimated to be:

Board member A	\$ 5,000
Board member B	200
Foundations related	32,000
to a Board member	<u>\$37,200</u>

EXODUS BOARD STANDING COMMITTEE

JANUARY 14, 1993

MINUTES

Present: Ron Smith, Larry McGough, Patrick Mullen, Samuel Salas, Richard Long, John Sturner, Margaret George, Charles Hooley, Mary Kay McNamara, Michael Coty, Fr. Boxleitner, John Coskran, Sue Perkins, Fr. Gil Gustafson, Dan Debessay

I. ADMINISTRATIVE REPORT

Michael Coty distributed his administrative report to the Committee. Two issues Michael made special mention of were: the Cultural Diversity/Racism training that the management team has been spending time working on; and the Holiday programs that the Exodus Division provided to clients this past holiday season.

II. RAMSEY COUNTY FUNDED PROGRAMS AND 1993 BUDGET

\$20M
Michael Coty and Sue Perkins reported that negotiations are still continuing with Ramsey County. To meet the \$95,000 gap in funding, Catholic Charities has made cuts to the program (i.e. staff, lowering costs, designating more contributions to this program). Ramsey County is saying that they have no money to give an increase in the per diem rate due to the state mandated freeze on rates for the past several years.

We have signed the 1993 contracts with Ramsey County, however, we do have a 30 day escape clause. Fr. Boxleitner will be talking with Tom Fashenbauer to reiterate our situation and see if any progress can be made in this matter. A Sub-Committee of the Standing Committee (Bob Hess, Lou McKenna, Ron Schiferl, John Sturner, Dick Long) was designated to begin talking with the Commissioners regarding Catholic Charities financial situation if it appears that we are at an impasse. This Sub-Committee will be awaiting the outcome of Fr. Boxleitner's conversation with Mr. Fashenbauer before they come together.

III. HOUSE OF CHARITY FINANCIAL ISSUES

Catholic Charities has been leasing rooms from the House of Charity for the past eleven years. During this period there has been no increase in the amount which we pay them, however, the House of Charity is having severe financial problems and is now asking for an increase (\$86,000). We receive money from the Mpls. United Way which we pay to House of Charity to provide social service to 60 clients. The Mpls. United Way also funds the Emergency Meals program at the House of Charity (\$23,000), Catholic Charities receives this money and pays it directly to the House of Charity. Because the Mpls. United Way is cutting funding by 5% in 1993, Catholic Charities cannot financially handle the increase proposed by the House of

Exodus Board Standing Committee Minutes
January 14, 1993
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Charity. Mary Des Roches, Fr. Boxleitner, Mary Kay McNamara, and Michael Coty, will be meeting with Robin Brookes, the Director of the House of Charity, and the chair of the House of Charity's Board of Directors on January 15, 1993 to discuss this dilemma and see if any resolution is possible.

IV. ST. ANTHONY RESIDENCE PROPERTY AND TAXES

Fr. Gil Gustafson and Bob Strachota have done some investigation regarding the tax value for St. Anthony Residence. It has been our contention that the property taxes we are currently paying (\$40,000) are excessive. Bob Strachota arranged for an assessor to go through St. Anthony and make an assessment of the current value of the building. The assessor made an estimate of between \$215 - \$255,000, which would dramatically lower our taxes. Fr. Gil and Bob Strachota have met with Lou McKenna and explained what they had done. Mr. McKenna said he will arrange for a city assessor to do an assessment on the building. This could lower our 1994 property taxes. There is a possibility that we may file an appeal to reduce the 1993 taxes as well. Our attorneys are working on this.

The building is currently owned by the Port Authority who has a 20 year lease with Keith and Diane Harstad. They in turn lease the building to Catholic Charities for \$100,000 a year. It is not a strong possibility that we could purchase the building.

V. PROPERTY COMMITTEE REPORT

Dorothy Day Center: Dick Long reported that the capital campaign has raised \$2,475,000 of its 3.3 million dollar goal. Larry McGough reported that architectural drawings cannot really begin until we have the layout for the kitchen finalized. A meeting is scheduled for February 11th. *
Hopefully everything can be decided on for the kitchen and then the architect can finish drawings for the new center.

Branch III: Dick Long, and Fr. Gil Gustafson met with Pat Ryan, of Ryan Construction, to go over the cost analysis of the project. Pat Ryan and his staff are looking at any way in which savings in costs could be made. The McKnight Foundation made a grant of \$250,000, which will be applied to the Branch III renovation project. We now have 1,250,000 of the 1.5 million dollars needed. The architects have been instructed to begin doing the final drawings. Staff are continuing to look for funds to cover the \$200,000 gap in funding for this project.

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Branch I: Fr. Gil Gustafson and Bob Strachota met with the owners of the Bingo Hall in early November and introduced a bid for the building. They feel that the building is worth \$1,500,000, we were offering \$85,000. We will be going to them with another offer in the next several weeks.

Homebase: Homebase is a pilot program in North Minneapolis targeted to serve young men between the ages of 18 and 22. The building has been renovated, and furnished, we are currently screening for residents.

VI. PROGRAM SAFETY

Discussion was tabled until the next meeting, however, it is noted that this is a growing concern in Exodus Programs particularly as it regards safety of our staff, clients, and volunteers.

VII. 1993 BUDGET

Michael Coty handed out the 1993 Exodus Division Budget.

The next Exodus Board Standing Committee meeting is scheduled for April 22, 1993 at Mary Hall.

MJC:rmb

1/22/93



CATHOLIC CHARITIES

THE ARCHDIOCESE OF ST. PAUL AND MINNEAPOLIS

Exodus Division

404 South 8th Street
Minneapolis
MN 55404-1015
612/340-7500
Fax 612/340-7694

Michael J. Coty
Administrator

Allison C. Boisvert
Associate Administrator

MEMORANDUM

DATE: January 14, 1993
TO: Exodus Standing Board Committee
FROM: Michael J. Coty
RE: QUARTERLY ADMINISTRATIVE REPORT

The following information is intended to serve as an update on significant activities and highlights of the Exodus Division during the past quarter of 1992. I also wanted to provide information relating to goals that staff hope to accomplish in 1993 and probable challenges and concerns facing the Division.

I. BUDGET

We have worked very hard in 1992 to control and manage the Divisional budget. At the date of this report, year end information is unavailable. However, as of November 30, 1992, the Division was almost \$100,000 better than budget. I anticipate that year-end will reflect us being much closer to budget than this optimistic picture.

Specific concerns in our 1992 budget relate to revenue, especially contributions. We have also experienced problems with the expense of overtime paid to employees in our residential facilities. The Homeless Dreams Project fund raiser provided tremendous assistance in 1992 (\$98,000).

The need to cut the Exodus Division budget in 1993 as resulted in the elimination of approximately four full-time management positions, reduction in hours of two staff, and the elimination of approximately five currently unfilled staff positions. These position layoffs and reductions have resulted in our need to discontinue the Branch III Weekend Program which was developed in 1992. The Holiday Program in Minneapolis will have the resources to provide food vouchers to fewer people in 1993 (most likely 30-50% less). Overall, we anticipate more people turning to us

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Quarterly Administrative Report

January 13, 1993

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will be able to give less or turn people away. No where is this more apparent than in our drop-in center food shelves, and emergency shelters, (see below). The 1993 budget reductions have required us to eliminate the off duty policy officer which has been working during the dinner hours at the Dorothy Day Center. Staff have also spent a great deal of time looking at ways in which to further reduce expenditures in 1993. There is virtually no contingency in our 1993 budget and the budget will need to be managed very closely.

The most significant issue related to our 1993 budget is the negotiation which continues to proceed with Ramsey County about our contracts for four of our Exodus Division Programs including, the three emergency shelter programs and St. Anthony Residence in St. Paul. As this report is being written, we are approximately \$50,000 away from agreement. We anticipate word from Ramsey County soon as to their position.

The United Way of both St. Paul and Minneapolis have indicated that there will be reductions of allocated revenue to our programs from 3-5%. We have budgeted accordingly for 1993 although final word from the United Way will probably not be available until March.

II. PROPERTY

- o Significant fund raising has occurred for the new Dorothy Day Center during the past quarter. In addition to fund raising, discussions are also occurring with the Board of Health East related to the health clinic at the new center, and with Ecolab relating to the kitchen facilities in the new building.

Staff have been very involved in researching ways in which operational funds might be obtained to replace the housing above the Dorothy Day Center after the old building has been demolished. To date, there has been very little help or advice offered from the larger community as to where this might be located.

- o In 1992, plans for the Branch III renovation were delayed considerably due to limited funds. At the end of 1992 the McKnight Foundation contributed \$250,000 to the Catholic Charities capital campaign. This should put the renovation plans "back on track" for 1993. The condition of Branch III has caused Hennepin County (which funds our employment program) to raise concerns related to the facility and standards which they set with their contractors. We are hopeful that they will respond positively to a \$7,000 proposal to do some cosmetic repair at Branch III until major reconstruction occurs. The Elliot Park Neighborhood Organization has endorsed the renovation project as we had hoped through the advocacy work of Allison Boisvert, Fr. Gil Gustafson and Juan Linares.

Quarterly Administrative Report

January 13, 1993

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- o An offer has been made for the adjacent Bingo Hall to Branch I. Unfortunately, the owners felt the property is worth more than what has been offered. We are delaying a second offer for a couple of months.
- o The Exodus Hotel's relocation to the building next to St. Olaf's parish has been very successful. We have been very fortunate to have St. Olaf's as a neighbor, landlord and benefactor.. There have been very few problems. Please see attachment for 1992 year end report.
- o It is our contention that the property taxes which Catholic Charities pays on St. Anthony Residence is exorbitant. We are currently working to see if taxes can be lowered based on a better evaluation of the property value. In connection with the 1993 budget, we are also exploring the lease arrangements which we have on St. Anthony and whether there might be other financially beneficial strategies that the agency might take with the current owners and the Port Authority.
- o During the past quarter, a great deal of work has gone into making the Homebase Program habitable for residents. Painting, ceiling repair, furnace replacement, removal of hazardous material, etc., as well as furnishings are completed and residents are now interviewing to move into the facility.

III. PROGRAM SAFETY

The last quarter of 1992 has seen an increase in the experience of violent occurrences at our program sites. Clearly, the clientele "on the streets" in the Twin Cities are becoming more and more difficult to work with. Much of the cause for this is directly related to drug and alcohol use. Several major disturbances occurring within a two week period of time will illustrate this point:

- December 12, 1992: a homicide occurred outside the front door of Branch III. The disagreement between two clients began inside the drop-in center.
- December 24, 1992 (Christmas Eve): police were called to break up a disturbance outside Branch II. Several police cars arrived. When the police arrived, the clients who were fighting outside the drop-in center attacked the police.
- December 28, 1992: A resident from St. Anthony Residence was murdered on West 7th Street after drinking with several other St. Anthony residents for four days. An ex-resident of St. Anthony is a suspect in the homicide.

Clearly, safety of our clients, staff, and volunteers is becoming more and more of an issue as the volatility of people on the street increases. We have been fortunate to have been awarded a grant by the State of Minnesota to hire two staff that will work to address some of these concerns by organizing the client population at Dorothy Day and Branch III. They will work together with our clients similar to the way in which a neighborhood block club works, to establish acceptable community standards both inside and outside of these two facilities. We hope this will serve as a model for some of our other programs. As far as we know, this is the first time anything like this has been tried in the Twin Cities with the homeless population. However, this is only a limited response to a fast growing problem.

IV. CULTURAL DIVERSITY

In 1992, Exodus Administration and management has concentrated efforts on recruiting, training, and retaining staff of color at all levels within the Division. Together with this employment effort, Exodus management has participated in several full day training sessions on racism and cultural diversity. As our workforce becomes more and more diverse in 1993, it is critical to our Division to be equipped to manage such diversity. This change has involved the development of many skills which we had not anticipated as we set out to work towards the goal of having staff reflect the population we are serving. This will continue to be an important goal for us.

V. HOLIDAYS

The Holidays for the Exodus Division have been extremely busy. Attachment #2 provides a list of the many activities which occurred at our various program sites this year.

VI. HOUSE OF CHARITY

Staff have been working with House of Charity regarding their request for an additional \$86,000 in room rate increases in 1993. Unfortunately, this is not an increase which the Division can absorb. Plans are underway for Mary Des Roches and Catholic Charities staff to meet with the chair of the House of Charity Board and staff to discuss the situation and hopefully resolve this problem.

I predict that 1993 will be a very busy year with renovation plans, building, program changes, and new developments. Thank you once again for all that you do, and particularly for the support you give in keeping our programs "on track" and able to serve the least among us.

**EXODUS HOTEL
ANNUAL REPORT**

January 1, 1992 through December 31, 1992

Total * units of housing is 34,386 with an average occupancy of 94# guests per day. The turnover was 1.1%. An average of 14 persons per day were turned away. The average length of stay was 102 days.

Since January 1, 1992, 295 single men, 43 single women, a total of 338 unduplicated guests used our services. Out of the 338 unduplicated guests, 114 (34%) were from out of state.

SOURCE OF INCOME

G.A. - 36 (10.7%)	S.S.I. - 29 (8.6%)
Employed - 232 (68.6%)	Other x - 41 (12.1%)

AGE GROUP

18-25 yrs - 32 (9.5%)	46-54 yrs - 48 (14.2%)
26-36 yrs - 145 (42.9%)	55 + yrs - 21 (6.2%)
37-45 yrs - 92 (27.2%)	

ETHNICITY

African Am. - 176 (52.1%)	Asian - 3 (0.9%)
White - 130 (38.5%)	Hispanic - 24 (7%)
Native Am. - 5 (1.5%)	

Number of people that were turned away because of the Hotel being full:

	MALES	FEMALES	TOTAL
January:	244	36	280
February:	404	21	425
March:	275	17	292
April:	355	41	396
May:	325	35	360
June:	395	52	448
July:	494	26	520
August:	424	45	469
September:	443	35	478
October:	425	56	481
November:	490	66	556
December:	385	34	419
	TOTAL FOR YEAR		5,124

* Units of housing in one individual 24 hour stay

x Paid by other social service providers, churches, individuals, and relatives

Because of couple staying in the same room

ANNUAL REPORT
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CALLS TO 911 = 9

- 2 - Request for an ambulance
- 3 - Crisis Intervention
- 4 - Non-related to the Hotel

NUMBER OF RESTRICTIONS = 69 (20%)

- 23 for 3 days Alcohol related = 14
- 3 for 5 days Destruction of property = 6
- 1 for 6 days Disregard of housing rules = 49
- 4 for 7 days
- 5 for 14 days
- 1 for 15 days
- 6 for 30 days
- 3 for 45 days
- 5 for 60 days
- 9 for 90 days
- 9 for 180 days

AVERAGE NUMBER OF RESIDENTS

- January = 97 #
- February = 97 #
- March = 97 #
- April = 96 #
- June = 97 #
- July = 89 #
- @August = 91
- September = 93#
- October = 93 #
- November = 93 #
- December = 92 #

FOLLOW-UPS

- 61 Residents moved into subsidized public housing
- 78 Residents moved into market rate apartments
- 22 Residents moved out of state
- 89 Unknown

- # Because of couple staying in the same room
- @ Hotel moved into the Pillsbury Club, the room capacity changed from 96 to 91

DD:rmb
1/06/93

COMPARISON OF 1991 AND 1992 ANNUAL REPORTS

	<u>1991</u>	<u>1992</u>
Units of housing	34,083	34,386
Average occupancy	97	94
Turnover	1%	1.1%
Occupancy Rate	101%	100%
People turned away per day	12	14
Average length of stay	72 days	102 days
Unduplicated clients	472	338
Clients from out of state	199 (42%)	114 (34%)

SOURCE OF INCOME

G.A. =	75 (16%)	36 (10.7%)
Employed =	257 (54%)	232 (68.6%)
S.S.I. =	28 (6%)	29 (8.6%)
Other x =	112 (24%)	41 (12.1%)

AGE GROUP

18-25 yrs =	52 (11%)	32 (9.5%)
26-36 yrs =	220 (47%)	145 (42.9%)
37-45 yrs =	124 (26%)	92 (27.2%)
46-54 yrs =	50 (11%)	48 (14.2%)
55 + yrs =	26 (5%)	21 (6.2%)

ETHNICITY

African American	218 (46%)	176 (52.1%)
White	189 (40%)	130 (38.5%)
Native American	39 (8%)	5 (1.5%)
Asian	7 (2%)	3 (.9%)
Hispanic	19 (4%)	24 (7%)

<u>CALLS TO 911</u> =	21	9
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<u>NUMBER OF RESTRICTIONS</u> =	74 (16%)	69 (20%)
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FOLLOW UPS

Subsidized housing	66	61
Market rate apartments	15	78
Out of state	25	22
Unknown	71	89

DD:rmb
1/06/93

**CATHOLIC CHARITIES EXODUS HOTEL
CONSUMER SATISFACTION SURVEY**

December 1992

In the month of December, 1992, the Consumer Satisfaction Survey went into effect. Ninety-three copies of the survey were given out and 32 were returned. The questions and responses are as follows:

1. How was the quality of services by the desk staff?

3 persons (9%) - The services were poor
2 persons (7%) - The services were fair
27 persons (84%) - The services were good

2. How was your room?

3 persons (9%) - The services were poor
6 persons (19%) - The services were fair
23 persons (72%) - The services were good

3. How was the Housekeeping?

3 persons (9%) - Housekeeping was poor
8 persons (25%) - Housekeeping was fair
21 persons (66%) - Housekeeping was good

4. Did you use the Laundry Facility?

28 persons (87.5%) - Used the laundry facility
4 persons (12.5%) - Did not use the laundry facility

5. Do you agree with the "no drinking" rule?

26 persons (81%) - Agreed with the "no drinking" rule
6 persons (19%) - Did not agree.

MS:rmb
1/06/93

EXODUS HOTEL SURVEY
SUGGESTIONS AND COMMENTS

December, 1992

- * Please give back the kitchen service like the one in the old hotel
- * Longer hours for laundry use on the floors
- * Would like an outgoing phone by the elevator
- * Hotel should allow visitors in the rooms
- * Good, clean and nice place
- * We desperately need the kitchen and its facilities back! Please see what can be done
- * Housekeeping should not "prop open" guests doors during cleaning
- * Doing a great job here, keep it up!
- * Make rules that apply to everyone, and that everyone can understand and follow
- * It has been very helpful living here with some very helpful workers at the front desk
- * Have your staff be a little more polite to guests
- * I do not like the food thing, I do not care to leave food downstairs
- * Option of paying by the month
- * Serve meals in the dinning room
- * Post sign on floors when changing laundry sheets
- * Staff needs to be more accurate
- * I have enjoyed staying here, keep up the good work

MS:rmb
1/06/93

EXODUS DIVISION

1992 HOLIDAY EVENTS FOR CLIENTS

Saturday, December 5th

Family Shelter, Holiday Decorating Party.

Mary Hall Emergency Shelter, throughout the day, tree decorating, cookie baking, and carols.

Sunday, December 6th

Mary Hall S.R.O., Cooking and Tree Decorating Party, from 6:00 - 8:00 p.m..

Monday, December 7th

Family Shelter, St. Nick (Sponsored by St. Thomas The Apostle)

Tuesday, December 8th

Family Shelter, Holiday Party with clown and face paints (Sponsored by St. Thomas Church)

Exodus Hotel, Tree trimming, decorating the building, refreshments.

Wednesday, December 9th

Dorothy Day Center, "Gift of Giving", clients have opportunity to select and mail gifts to friends and relatives.

Saturday, December 12th

Branch III Children Christmas Party - Holy Rosary, 10:00 a.m. to 2:00 p.m..

Mexican Holiday Feast, at Our Lady of Peace Church in Mpls., from 5:00 - 7:00 p.m., clients from all St. Paul & Mpls. programs are invited, transportation will be provided.

Family Shelter, Mayor's Holiday Party for Youth (World Trade Center)

Wednesday, December 16th

St. Paul Job Services, Holiday Celebration for clients enrolled in Life Skills Class, gifts and food will be provided.

Exodus Holiday Events (Cont'd)

Saturday, December 19th

Family Shelter, 12-19 through 22nd, Kids cookie bake and decorating Tree.

Exodus Hotel, 3:00 p.m., Meal served and presents given (sponsored by St. Olaf's Volunteers)

Sunday, December 20th

Family Shelter, Hanukkah presentation for children.

Monday, December 21st

Branch I, Vouchers for food distributed.

Tuesday, December 22nd

Branch I, Vouchers for food distributed.

Dorothy Day Center, from 1:45 p.m. to 3:30 p.m., Christmas Party for quests, volunteers, and staff.

Mary Hall Emergency Shelter, Christmas Party at the Dorothy Day Center, 1:45 p.m. to 3:30 p.m..

Wednesday, December 23rd

Family Shelter, Holiday Party, pictures with Santa, Children's Christmas Program,

Presents for everyone (sponsored by Viking Wives)

Thursday, December 24th

Branch II, serving a 3:00 p.m., meal (served by Dolphin Co., Evening Mass at 8:00 p.m..

Family Shelter, Storytelling, caroling.

Dorothy Day Center, open all day, evening meal by Loaves and Fishes.
Christmas Liturgy at 7:00 p.m., followed by treats.

St. Anthony Residence, gifts given to residents from 4:00 - 8:00 p.m., Christmas dinner served at 5:00 p.m., (provided by Dolphin Temp.).

Exodus Holiday Events (Cont'd)

Friday, December 25th

Family Shelter, Christmas, storytelling, caroling, games.

Dorothy Day Center, open from 8:00 a.m. to 2:00 p.m., serving meals, Santa will be present with gifts.

Mary Hall Emergency Shelters, Continental Breakfast in the Library from 8 - 10:00 a.m.. Evening dinner at the Dorothy Day Center 11:00 - 2:00 p.m..

St. Anthony Residence, Christmas dinner prepared by staff, served at 4:00 p.m..

Exodus Hotel, Christmas Brunch, presents given.

Saturday, December 26th

Family Shelter, Kwanza presentation for children.

CATHOLIC CHARITIES OF THE
ARCHDIOCESE OF ST. PAUL AND MINNEAPOLIS

St. Ann's

- WHEREAS, Catholic Charities is transferring the Division of St. Ann's to another non-profit corporation; and
- WHEREAS, The employees of St. Ann's are establishing an independent not-for-profit corporation,
- WHEREAS, Catholic Charities has a mortgage on the Group Home located at 3736 Blaisdell Avenue South, Minneapolis, Minnesota with a balance of \$45,058.61 as of December 31, 1992, and
- WHEREAS, Catholic Charities has a mortgage on the Supervised Living Site located at 1749 Rowe Place, St. Paul, Minnesota with a balance of \$59,472.35 as of December 31, 1992, and
- WHEREAS, Catholic Charities has a lease on a Supervised Living Site located at 1005 McLean, St. Paul, Minnesota which expires May 31, 1998.
- NOW, THEREFORE BE IT RESOLVED, that Catholic Charities Board of Directors hereby authorizes the assumption of said mortgages and lease by St. Ann's Residential Services, Inc. in compliance with the terms and conditions of said mortgages and lease.

Submitted for approval to the Board of Directors at the regular meeting of February 2, 1993.



CATHOLIC CHARITIES

THE ARCHDIOCESE OF ST. PAUL AND MINNEAPOLIS

404 South 8th Street
Minneapolis
MN 55404-1015
612/340-7500
FAX: 340-7694

January 26, 1993

TO: Board of Directors
FROM: Mary Underwood, Administrative Secretary
RE: Changes to Board of Directors

The following changes need to be made to the Board of Directors list:

ADDRESS CHANGE

Ms. Barbara Allivato
Mayors Office
350 South 5th Street
127 City Hall
Minneapolis, MN 55415-1393
673-2100

RESIGNATIONS

The following resignations have been submitted and accepted. Please delete the names from your Board of Directors list:

Mr. Jack Grundhofer

Mrs. Denise Revels Robinson

NEW APPOINTMENT

Mr. Phillip Heasley has been appointed to complete Mr. Grundhofer's term.

These changes are effective immediately.

/mbu

Rev. Msgr. J. Jerome Boxleitner
Director

John T. Coskran
Associate Director

Officers of the Corporation
Most Reverend John R. Roach, D.D.
President
Rev. Msgr. J. Jerome Boxleitner
Vice President
John T. Coskran
Secretary
Howard E. Dalton
Treasurer

Board of Directors
Mary Des Roches, Chair
Brian P. Short, Vice Chair
Barbara Allivato
Edwin J. Anderson
Norma J. Anderson
Roger R. Cloutier, II
Howard E. Dalton
Mary E. Donkers
Maurna M. Donovan
Mary F. Frey
Thomas E. Gainer
Irene Gomez-Bethke
Jack F. Grundhofer
Lawrence J. Hayes
Robert Hess
Albert J. Hofstede
Charles M. Hooley
Sr. Sharon M. Howell, C.S.J.
B. Todd Jones
Robert E. Keppel
Peggy A. Kingston
George Latimer
Thomas J. Lee
Richard J. Long
Rev. Kevin McDonough
Lawrence J. McGough
Lou McKenna
Rev. Michael O'Connell
John O'Shaughnessy, Jr.
Mary T. Quigley
Karen M. Rauenhorst
Mark W. Reiling
Dr. James J. Renier
Most Reverend John R. Roach, D.D.
Denise Revels Robinson
Mary Walsh Robinson
Samuel A. Salas
Ronald W. Schiferl
David J. Schoenecker
Gerald A. Schwalbach
James D. Smith
Ronald P. Smith
Robert J. Strachota
John Sturner
John R. Thomas
Timothy R. Thornton
Sharon Tolbert-Glover
Donald A. Traxler
Vernell C. Wabasha
Hon. D. Donald Wozniak
Hoa Pham Young
Martha Zachary

Supported through private contributions, United Way, and Annual Catholic Appeal. Accredited by Council on Accreditation of Services for Families and Children. An Equal Opportunity Employer and Service Provider.

O P E N I N G P R A Y E R

"HANDS"

Side 1:

God, bless my hands.

My hands are for holding the hands that need holding,
for soothing the one who needs to be soothed.

Side 2:

My hands can be tender; they can be strong.
They can steady the weak,
they can impart a sense of calmness and peace.
My hands can reach out to the lonely
so that they feel they have a friend.

Side 1:

God bless my hands.

My open hands can share, can give, can bless.
When my heart tells me there is a need,
my hands can help my heart to fill that need.
My hands can be supportive,
my hands can give the steadiness that is needed.

Side 2:

God, bless my hands.

My hands are for doing whatever needs to be done by them.
My hands can renew and restore
that which needs renewal and restoration.

All:

God, bless my hands and use them
as instruments of Your loving service.
"Prosper the work of our hands!"

Psalm 90:17

(from the Carondolet LifeCare Ministries)

CATHOLIC CHARITIES OF THE ARCHDIOCESE
OF ST. PAUL AND MINNEAPOLIS

St Ann's

WHEREAS, Catholic Charities is transferring the Division of St. Ann's to another non-profit corporation; and

WHEREAS, The employees of St. Ann's are establishing an independent not-for-profit corporation; and

WHEREAS, Catholic Charities' interest in the Group Home, Supervised Living Sites and the Residence assets have a book value of \$160,017.74 as of December 31, 1992, including buildings, improvements, furniture and equipment; and

NOW, THEREFORE BE IT RESOLVED, that the Catholic Charities Board of Directors hereby approve the transfer the assets of the Group Home, Supervised Living Sites and the Residence to the new non-profit corporation called St. Ann's Residential Services, Inc. at such times as the details of the transfers can be completed.

indemnity
Clause -

Submitted for approval to the Board of Directors at the regular meeting of February 2, 1993.

Enclosure #4A

CATHOLIC CHARITIES OF THE ARCHDIOCESE
OF ST. PAUL AND MINNEAPOLIS

St Ann's

WHEREAS, Catholic Charities is transferring the Division of St. Ann's to another non-profit corporation; and

WHEREAS, The employees of St. Ann's are establishing an independent not-for-profit corporation,

NOW, THEREFORE BE IT RESOLVED, that the Catholic Charities Board of Directors hereby approve the new organization to use the name St. Ann's Residential Services, Inc. as its' new corporate name.

Submitted for approval to the Board of Director's at the regular meeting of February 2, 1993.

SUMMARY OF PROPERTY VALUES FOR ST. ANN'S SERVICES AT DECEMBER 31, 1992

	General Ledger Balances			
	Cost	Accum Depn	Book Value	Mortgage
<u>St. Ann's Residence:</u>				
Leasehold Improvements:				
Additions through 1978	\$ 81,691.16	\$	\$	\$
Exterior building items	2,945.00			
Floor coverings	3,501.33			
Doors, walls, painting	6,875.00			
Electrical, plumbing	4,275.33			
Fire alarm system	5,852.25			
	<u>105,140.07</u>	<u>98,747.10</u>	<u>6,392.97</u>	
Furniture and Equipment:				
Additions prior to 1985	46,919.32			
Kitchen, dining rooms	8,313.80			
Living room furniture	6,254.35			
Laundry	2,571.33			
Carpet, draperies	2,448.22			
Outdoors equipment	860.40			
Office equipment	9,771.84			
	<u>77,139.26</u>	<u>61,783.36</u>	<u>15,355.90</u>	
TOTAL ST. ANN'S RESIDENCE	<u>182,279.33</u>	<u>160,530.46</u>	<u>21,748.87</u>	
<u>St. Ann's Group Home:</u>				
Land	<u>7,000.00</u>		<u>7,000.00</u>	
Building and improvements				
Original cost	40,000.00			
Fire and smoke alarms	3,201.80			
Bathrooms, fire escape	17,233.25			
Central air	5,215.02			
Roof	16,486.15			
Handicap ramp	5,938.00			
Windows	1,685.00			
	<u>89,759.22</u>	<u>40,525.25</u>	<u>49,233.97</u>	<u>45,058.61</u>
Furniture & Equipment				
Kitchen and dining rooms	2,814.06			
Living room furniture	3,926.69			
Laundry equipment	710.95			
Carpet, drapes, shelves	3,355.63			
Outdoor equipment	987.17			
Office equipment	2,420.30			
	<u>14,214.79</u>	<u>10,935.56</u>	<u>3,279.23</u>	
TOTAL ST. ANN'S GROUP HOME	<u>110,974.01</u>	<u>51,460.81</u>	<u>59,513.20</u>	<u>45,058.61</u>

General Ledger Balances

	<u>Cost</u>	<u>Accum Depn</u>	<u>Book Value</u>	<u>Mortgage</u>
Supervised Living Sites:				
Rowe Place (Charities owns)	78,725.00			
Furnace	3,425.00			59,472.35
Other sites-laundry equipment	2,961.20			
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL SUPERVISED LIVING SITES	<u>85,111.20</u>	<u>6,355.53</u>	<u>78,755.67</u>	<u>59,472.35</u>
 GRAND TOTAL ST. ANN'S SERVICES	 <u><u>\$378,364.54</u></u>	 <u><u>\$218,346.80</u></u>	 <u><u>\$160,017.74</u></u>	 <u><u>\$104,530.96</u></u>



ST. JOSEPH'S HOME
FOR CHILDREN

EMERGENCY
SHELTER

History of Prior Shelter Stays for
Children Placed in Emergency Shelter in Hennepin County
(1986-1989)

RESIDENTIAL TREATMENT

	Number of Prior Stays	1986	1987	1988	1989	1990	1991
DAY TREATMENT	0	1264	1424	1956	2044	1850	1851 <i>New</i>
DIAGNOSTIC EVALUATION	1	418	484	597	708	547	687
	2	249	249	308	336	300	368
FAMILY STABILITY	3	159	141	167	201	198	235
	4	117	108	109	146	121	136
FAMILIES FIRST	5	64	75	62	94	91	84
	6	65	46	53	46	52	71
OPERATION SUCCESS	7 or more	115	127	111	114	121	173 <i>7 or more</i>

EVENING TREATMENT

CENSUS.DOC

2

01/31/93 22:11:58 PSADMIT - QUERY OF 1992 -COUNTING ADMISSIONS PER CHIL

ADMISSION
COUNT FOR 1992

COUNT 1
2.386

COUNT 2
427

COUNT 3
129

COUNT 4
54

COUNT 5
26

COUNT 6
12

COUNT 7
7

COUNT 8
4

COUNT 9
4

COUNT 10
3

COUNT 13
1

COUNT 4.205
1

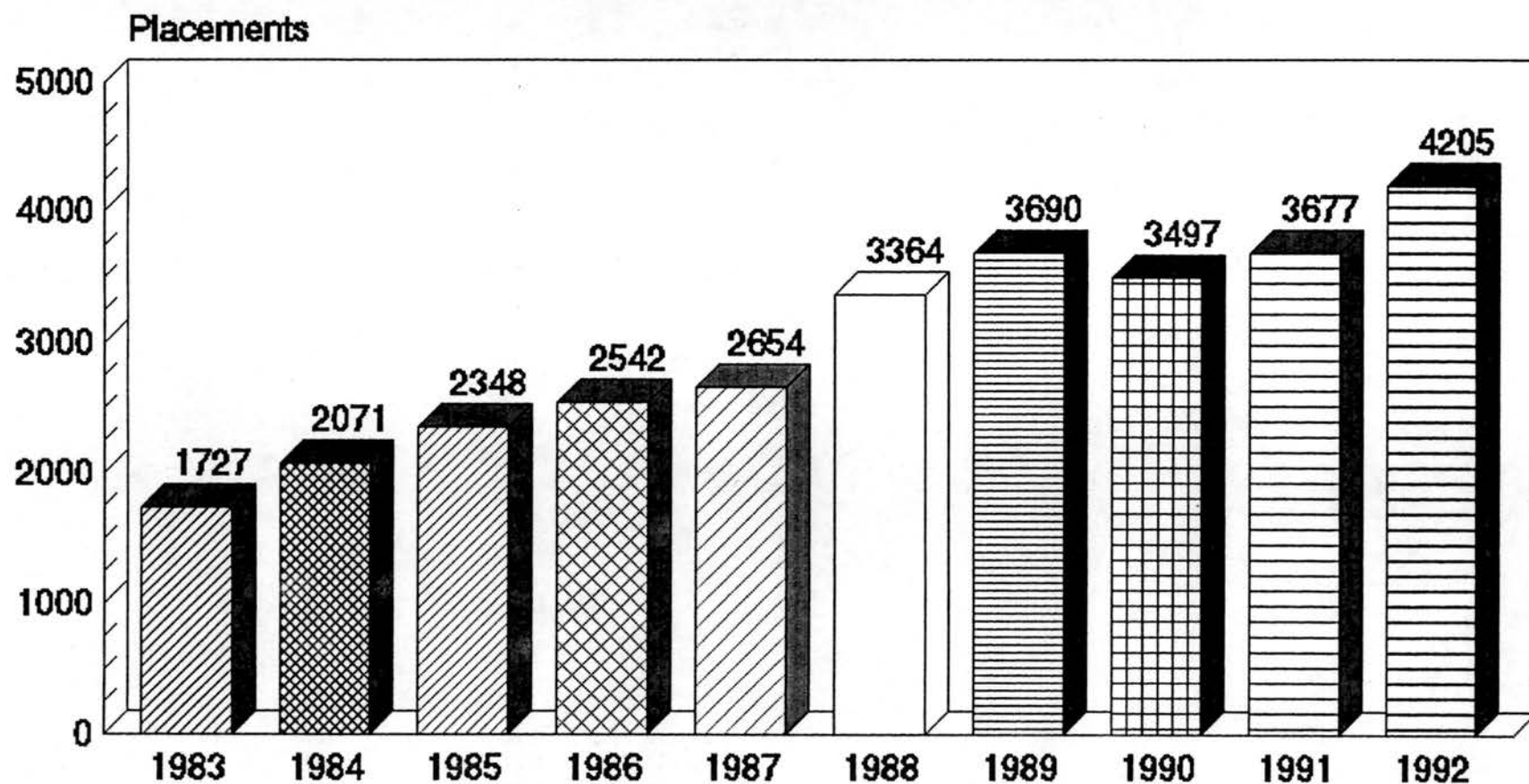
admits

FINAL TOTALS
COUNT 3.054

*** END OF REPORT ***

ST. JOSEPH'S HOME FOR CHILDREN

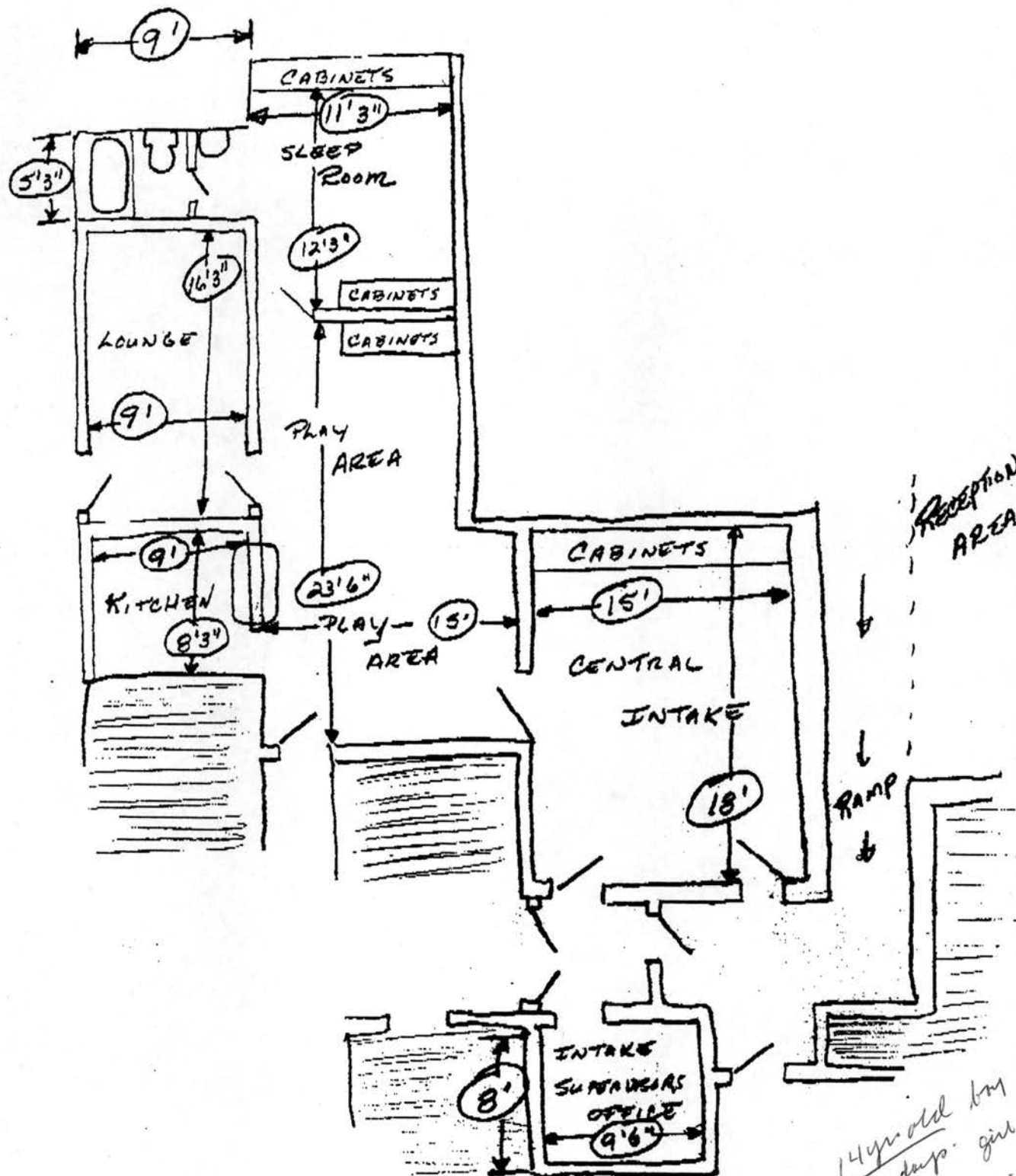
Central Intake Placements



ST. JOSEPH'S HOME FOR CHILDREN
SELECTED STATISTICS

	1990	1991	1992
1. RESIDENTIAL TREATMENT	91	73	80
2. DAY TREATMENT	43	47	45
3. CENTRAL INTAKE & NURSING ASSESSMENT	3497	3677	4205
4. ADMISSIONS TO SHELTER	705	815	918
5. FAMILIES SERVED (Family Stability, Family Outreach, Families First)	62	131	116
6. EVENING SUPPORT	N.A.	N.A.	

5



ST. JOSEPH'S HOME FOR CHILDREN
CENTRAL INTAKE

14 yrs old boy
10 days girl
26 per mo.
2-7 yrs

RUN DATE 01/13/93
 RUN TIME 17:43:41
 EXODUS

CATHOLIC CHARITIES OF ST PAUL & MPLS

WHOLE DOLLARS ONLY
 STATEMENT BY GROUP - FUTURE BUDGET
 1993 BUDGET

	TOTAL	DDC	BRANCHES	RISE	HPLS JOBS	TANG	EMPLOYMENT SERVICES HPLS	EMPLOYMENT SERVICES ST PAUL	HOUSE OF CHARITY	NEWS SHELTER	TRANS HSG DDC	SRO DDC	SRO MARY HALL
REVENUE													
CONTRIBUTIONS	489,600	312,000	55,700				2,200		5,500	2,200			
GRANTS	218,631	10,000		15,000	25,000								
REQUESTS	25,000												
AFFILIATED AGENCIES	64,600	36,000	18,600										
UNITED WAY	1,688,291	59,519	684,995				139,868	54,383	419,311		23,000		
GOV'T GRANTS & FEES	3,951,220	42,083	84,824	147,705	237,019			201,765		336,923			242,856
PROGRAM FEES	475,712	26,650								7,550	29,030	32,102	60,715
CHARITABLE GAMING INCOME													
INVESTMENT & INTEREST													
INTERCOMPANY													
MISCELLANEOUS	9,080	4,200	2,880										
TOTAL REVENUE	6,022,084	490,452	846,999	162,705	262,019		142,668	256,148	424,811	346,673	52,030	32,102	303,571
EXPENSE													
SALARIES	2,800,029	199,032	425,827	93,817	116,849		77,931	133,490	74,403	165,464	44,405	43,289	127,085
BENEFITS	394,474	23,887	59,472	13,522	18,210		10,697	14,830	12,495	27,626	6,597	6,485	17,180
PAYROLL TAXES	304,991	27,394	62,462	8,523	10,675		7,047	12,197	6,738	16,021	4,464	4,370	11,735
PROF FEES-OTHER	44,672	445	1,335	445	26,945			445					1,445
PROPERTY MAINT/SERVICE	7,630												
CENTRAL SERVICES	426,800	32,593	68,044	9,981	14,502		9,051	14,902	30,786	23,414	5,750	5,716	26,744
PROGRAM MANAGEMENT		13,429	28,038	4,113	5,976		3,729	6,140	12,685	9,647	2,369	2,355	11,019
SUPPLIES	82,245	5,726	8,500	720	4,486		3,600	2,544	2,225	2,020	760	1,140	4,470
FOOD	116,150									17,589			
TELEPHONE	81,237	12,000	13,688	1,230	2,563		3,324	2,800	1,450	1,500	2,400	2,400	2,500
POSTAGE	3,999		185	150	150		150	100	87	150	180	90	200
OCCUPANCY	1,121,750	62,335	152,598	4,184	5,829		6,714	22,117		72,292	16,464	16,956	172,781
OUTSIDE PRINTING	11,200	650	726	75	600		500	600	275	200		50	1,400
LOCAL TRANSPORTATION	80,066	9,731	13,799	6,000	2,800		4,895	2,400	2,950	1,600	250	300	1,660
CONFS & TRAINING	21,676	717	1,200	85	900		500	400	375	700			660
SUBSCRIPTIONS	2,009	14	184	60			100		50	100			200
DUES & MEMBERSHIPS	2,068	36	132				100			50			100
FINANCIAL ASSISTANCE	736,482	46,900	136,941	20,844	64,820		2,000	50,058	297,574	1,000			400
CHARITABLE GAMING PURCH/TAXES													
DEPRECIATION	95,495	39,222	16,740	2,286	477		477	482	5,743	1,223			9,451
MISCELLANEOUS	7,932						800						
TOTAL EXPENSE	6,340,905	474,111	989,876	166,035	275,782		131,665	263,505	447,836	340,596	83,639	83,151	389,030
NET REVENUE(EXPENSE)	318,821	16,341	142,877	3,330	13,763		10,403	7,357	23,025	6,077	31,609	51,049	85,459

RUN DATE 11/15/77
 RUN TIME 17:43:41
 EXODUS

STATEMENT BY GROUP - FUTURE BUDGET
 1993 BUDGET

	ST ANTHONY	EXODUS CENTRAL INTAKE	WOMENS SHELTER	FAMILY SHELTER	INTERVENTIVE ASSISTANCE	HONE BASE	EXODUS HOTEL	TRANS HSG MPLS	CCHT	VOLUNTEER SERVICES	BUSINESS OFFICE	UNDESIG CONTRIBUTION
REVENUE												
CONTRIBUTIONS				4,000	7,600							100,400
GRANTS						129,418			39,213			
BEQUESTS												25,000
AFFILIATED AGENCIES					10,000							
UNITED WAY				40,320	100,614			89,186		77,045		
GOV'T GRANTS & FEES	452,093		369,261	611,699			227,508	97,484				
PROGRAM FEES	87,695		4,000	1,500		5,750	189,770	30,950				
CHARITABLE GAMING INCOME												
INVESTMENT & INTEREST												
INTERCOMPANY												
MISCELLANEOUS							2,000					
TOTAL REVENUE	539,788		373,261	657,519	118,214	135,168	419,278	217,620	39,213	77,045		125,400
EXPENSE												
SALARIES	234,350		171,290	291,388	65,827	60,286	221,604	91,486	37,190	43,121	82,695	
BENEFITS	31,213		26,290	50,257	12,047	8,754	25,498	14,280	4,639	5,392	5,103	
PAYROLL TAXES	22,766		16,041	28,873	6,671	5,471	32,171	8,346	3,358	3,880	5,738	
PROF FEES-OTHER	445				445		445	1,335			10,942	
PROPERTY MAINT/SERVICE										7,630		
CENTRAL SERVICES	42,700		23,400	45,199	10,139	9,186	28,823	16,396	3,579	5,882		
PROGRAM MANAGEMENT	17,594		9,645	18,624	4,178	3,785	11,876	6,756	1,475	2,424	175,857-	
SUPPLIES	2,280		4,100	11,250	169	9,250	2,650	2,800	250	2,555	10,750	
FOOD	64,500		9,061	24,500			500					
TELEPHONE	2,512		4,830	9,800	890	2,100	5,000	2,000	1,300	1,700	5,250	
POSTAGE	100		150	225	27	50	300	100	50	500	1,055	
OCCUPANCY	192,914		71,590	158,823	24,103	25,150	82,231	8,709		8,372	17,588	
OUTSIDE PRINTING			200	200	24	500	1,500	300		200	3,200	
LOCAL TRANSPORTATION	1,300		2,100	9,862	57	1,600	2,200	3,700	100	3,340	9,422	
CONFS & TRAINING	450		550	1,000	117	500	1,600	500		422	11,000	
SUBSCRIPTIONS	200		100	200	19		250		25		507	
DUES & MEMBERSHIPS	200		50	500		500	200	75		25	100	
FINANCIAL ASSISTANCE			1,100	1,450	23,575	6,500	2,220	81,000	100			
CHARITABLE GAMING PURCH/TAXES												
DEPRECIATION	7,619			5,342			198	728			5,507	
MISCELLANEOUS							12			120	7,000	
TOTAL EXPENSE	621,143		340,505	657,493	147,488	133,632	419,278	238,511	52,066	85,563		
NET REVENUE (EXPENSE)	81,355-		32,756	24	29,274-	1,536		20,891-	12,853-	8,518-		125,400

Budget and Finance Committee
January 28, 1993

RESOLUTION

WHEREAS, Catholic Charities has begun a program on the Northside called Home Base, to provide a home for up to five young men between the ages of 18 and 22, and. . .

WHEREAS, a private donor has raised funds for annual operating expenses for the program, and. . .

WHEREAS, this donor purchased a building at 2317 Emerson Avenue North, and assigned his interest in the Contract for Deed to Catholic Charities, and. . .

WHEREAS, the donor has asked Catholic Charities to accept title to this property, and assume the mortgage, according to the values below as of December 31, 1992:

Building purchased by donor	
on 8-1-91	\$ 47,000.00
Down payment at that time	<u>- 5,000.00</u>
Balance on contract for deed	\$ 42,000.00
Principal payments made in 1992	<u>- 1,959.24</u>
Mortgage at December 31, 1992	<u><u>\$ 40,040.76</u></u>

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of Catholic Charities accepts title to the property at 2317 Emerson Avenue North, Minneapolis, and assumes the mortgage of 163 remaining monthly payments of \$451.34 to principal and 10% interest.

RESHMBAS.103

RESOLUTION FOR ADOPTION
BY
BOARD OF DIRECTORS
OF
CATHOLIC CHARITIES OF THE
ARCHDIOCESE OF ST. PAUL AND MINNEAPOLIS

WHEREAS, Catholic Charities engages in Charitable Gaming as one aspect of fundraising for its programs; and

WHEREAS, Charitable Gaming has funds available for a "lawful purpose contribution"; and

WHEREAS, a raffle was held for St. Joseph's Home for Children to raise funds to provide special program supplies for the children;

NOW, THEREFORE, BE IT RESOLVED, \$1,671.50 is hereby approved by the Board of Directors at the February 2, 1993 as a "lawful purpose contribution".

February 2, 1993
c:Gaming.res/dw4

RAMSEY COUNTY SHELTER BUDGETS
JANUARY 14, 1993

REVENUE: \$1,788,315
EXPENSES: \$1,883,702
DIFFERENCE: \$ 95,387

BOTTOM LINES (Best Scenario)

<u>Family Shelter</u>	<u>Mens Shelter</u>	<u>Womens Shelter</u>	<u>St. Anthony</u>
(\$43,151)	+\$6,077	+\$29,240	(\$87,553)

Catholic Charities said we would subsidize by: \$80,000
So we are currently \$15,387 away from agreement.

Reasons why we are so close:

- \$25,000 in staff cuts
- \$38,000 in rent subsidy for Mary Hall (we had estimated \$20,000)
- Some reductions in health insurance

Variables

- o We think @ \$39,000 of Womens Shelter revenue is soft due to occupancy
 - o St. Anthony disability claim just coming up (\$20,000?)
 - + o Property tax reduction at St. Anthony (+\$20,000)
 - + o Increase occupancy at St. Anthony?
-
- o \$7,834 off in shelters
 - o \$87,553 at St. Anthony

27-Jan-93

Exh. #2 A

c:\finance.92 CATHOLIC CHARITIES OF THE ARCHDIOCESE OF ST. PAUL AND MINNEAPOLIS
1992 ACTUAL TO BUDGET COMPARISON

	Actual 12/31/92	Budget 12/31/92	Favorable (Unfavorable)
Revenue:			
Contributions	2,770,046	3,126,500	(356,454)
Grants	660,999	689,825	(28,826)
Bequests	358,961	430,461	(71,500)
Affiliated agencies	1,409,267	1,368,464	40,803
United Way allocations	2,915,268	2,896,668	18,600
Government fees and grants	13,365,252	13,181,752	183,500
Program service fees	1,032,973	817,751	215,222
Charitable Gaming	524,486	647,800	(123,314)
Investment income	66,136	42,250	23,886
Miscellaneous revenue	94,899	73,468	21,431
TOTAL REVENUE	23,198,287	23,274,939	(76,652)
Expenses:			
Salaries	13,402,899	13,112,627	(290,272)
Benefits	1,553,741	1,588,280	34,539
Payroll taxes	1,297,007	1,270,560	(26,447)
Professional fees and services	513,216	511,054	(2,162)
Supplies	544,991	555,834	10,843
Food	768,168	805,248	37,080
Telephone	260,577	252,697	(7,880)
Postage	242,025	219,920	(22,105)
Occupancy	1,878,171	1,852,677	(25,494)
Outside printing and advertising	518,952	452,634	(66,318)
Local transportation	369,155	411,156	42,001
Conferences and in-service training	174,662	179,572	4,910
Subscriptions	13,397	14,971	1,574
Dues and memberships	42,446	48,690	6,244
Assistance to Individuals	1,138,551	1,111,025	(27,526)
Charitable Gaming Purchases/Taxes	229,884	302,275	72,391
Depreciation and amortization	710,696	710,719	23
Miscellaneous expenses	145,966	42,749	(103,217)
TOTAL EXPENSES	23,804,504	23,442,688	(361,816)
Revenues Exceed (are less than) Expense	(606,217)	(167,749)	(438,468)

26-Jan-93

CATHOLIC CHARITIES OF THE ARCHDIOCESE OF ST. PAUL AND MINNEAPOLIS
RESULTS BY DIVISION
For the twelve months ended December 31, 1992

	Actual			Budget			Variance			Last Month Variance
	Revenue	Expense	Difference (Unfavorable)	Revenue	Expense	Difference (Unfavorable)	Revenue	Expense	Difference (Unfavorable)	Difference (Unfavorable)
St. Joseph's Home for Children	7,857,354	8,027,194	(169,840)	7,830,073	8,034,248	(204,175)	27,281	7,054	34,335	163,459
St. Ann's	2,331,385	2,515,373	(183,988)	2,265,025	2,502,277	(237,252)	66,360	(13,096)	53,264	57,551
Seton	908,344	1,103,348	(195,004)	867,561	1,098,841	(231,280)	40,783	(4,507)	36,276	(5,782)
Social Justice	482,506	445,994	36,512	473,483	462,983	10,500	9,023	16,989	26,012	45,669
Exodus	5,652,003	6,132,175	(480,172)	5,342,267	5,920,309	(578,041)	309,736	(211,867)	97,869	93,659
Women and Children in Poverty	681,109	841,187	(160,078)	849,255	906,721	(57,466)	(168,146)	65,534	(102,612)	(92,046)
Northside Child Development Ctr	1,034,129	1,150,108	(115,979)	981,303	1,070,701	(89,398)	52,826	(79,407)	(26,581)	(37,774)
Community Services	2,157,414	2,291,826	(134,412)	2,088,122	2,287,999	(199,877)	69,292	(3,827)	65,465	58,057
Mary Hall Mgmt	42,313	50,822	(8,509)	67,200	34,152	33,048	(24,887)	(16,670)	(41,557)	(20,396)
Central Admin	3,726,718	2,921,465	805,253	4,185,638	2,799,446	1,386,192	(458,920)	(122,019)	(580,939)	(579,973)
Support & Revenue less Expenses	24,873,275	25,479,492	(606,217)	24,949,927	25,117,677	(167,749)	(76,652)	(361,816)	(438,468)	(317,576)
Endowment Gifts	20,173	0	20,173	0	0	0	20,173	0	20,173	20,173
Capital Support	20,363	12,111	8,252	0	0	0	20,363	(12,111)	8,252	8,252
Total-Revenue Exceeds (is less than) Expenses	24,913,811	25,491,603	(577,792)	24,949,927	25,117,677	(167,749)	(36,116)	(373,927)	(410,043)	(289,151)

CATHOLIC CHARITIES
FINANCIAL STATEMENT ANALYSIS

2.3A

DECEMBER 31, 1992
STATEMENT OF SUPPORT, REVENUE AND EXPENSES

(000's)

(All data on a year-to-date
basis compared to budget)

Revenues:

Contributions, Grants and Bequests are unfavorable due to lower receipts than anticipated.

Affiliated Agencies is favorable due to expansion of the St. Joseph's Pastoral Care program and new funding for the Parish Ministry program.

Government Grants and Fees are favorable due to increased Community Services USCC and RISE revenue, St. Ann's, the Exodus Shelters and Exodus Hotel, the St. Joseph's Evening Support Program and Northside offset by lower than budgeted spending in Shelter for Little Children and lower St. Joseph's Residency, Exodus St. Anthony, St. Paul and Hennepin County McKinney revenues.

Program Fees are favorable due to increased revenue in Seton Prenatal and Post Legal as well as the Exodus Hotel and St. Anthony offset by the SRO Mary Hall.

Gaming Revenue is unfavorable due to lower receipts than anticipated.

Expenses:

Payroll Costs are unfavorable due to additional programming expense.

Food is favorable due to lower spending at the St. Joseph's Shelter for Little Children.

Postage and Printing are unfavorable due to additional fund raising expense.

Occupancy is unfavorable due to higher than budgeted rent at the 404 offices.

Financial Assistance is unfavorable due to additional revenues received by Exodus and St. Joseph's.

Charitable Gaming Purchases/Taxes are favorable due to lower receipts.

01/26/93

CATHOLIC CHARITIES OF THE ARCHDIOCESE OF ST. PAUL AND MINNEAPOLIS
UNAUDITED DECEMBER 31, 1992 FINANCIAL RESULTS COMPARED TO 1993 BUDGET

C:\BUDGET92\CC93VS92

	Y-T-D DEC. 31, 1992 UNAUDITED ACTUAL	1993 BUDGET	DIFFERENCE
REVENUE:			
40XX CONTRIBUTIONS	2,770,046	2,799,500	29,454
41XX GRANTS	660,999	651,570	(9,429)
412X BEQUESTS	358,961	459,461	100,500
42XX AFFILIATED AGENCIES	1,409,267	1,492,211	82,944
44XX UNITED WAY	2,915,268	2,814,042	(101,226)
45XX GOV'T GRANTS & FEES	13,365,252	12,836,133	(529,119)
46XX PROGRAM FEES	1,032,973	1,038,321	5,348
47XX CHARITABLE GAMING	524,486	506,030	(18,456)
48XX INVESTMENT & INTEREST	66,136	40,900	(25,236)
49XX MISCELLANEOUS	94,899	58,173	(36,726)
TOTAL REVENUE:	23,198,287	22,696,341	(501,946)
EXPENSES:			
50XX SALARIES	13,402,899	12,378,620	(1,024,279)
51XX BENEFITS	1,553,741	1,583,928	30,187
52XX PAYROLL TAXES	1,297,007	1,225,779	(71,228)
53XX PROFESSIONAL FEES	513,216	402,670	(110,546)
54XX SUPPLIES	544,991	517,271	(27,720)
548X FOOD	768,168	768,683	515
55XX TELEPHONE	260,577	248,015	(12,562)
56XX POSTAGE	242,025	222,261	(19,764)
57XX OCCUPANCY	1,878,171	1,960,099	81,928
58XX OUTSIDE PRINTING & ADV.	518,952	444,627	(74,325)
59XX LOCAL TRANSPORTATION	369,155	393,172	24,017
60XX CONFERENCES & TRAINING	174,662	208,484	33,822
61XX SUBSCRIPTIONS	13,397	15,180	1,783
62XX DUES & MEMBERSHIPS	42,446	50,105	7,659
63XX FINANCIAL ASSISTANCE	1,138,551	1,126,905	(11,646)
64XX CHAR. GAMING PURCH/TAXES	229,884	239,286	9,402
66XX DEPRECIATION	710,696	731,200	20,504
69XX MISCELLANEOUS	145,966	48,010	(97,956)
DIRECT EXPENSES:	23,804,504	22,564,295	(1,240,209)
REVENUES EXCEED (ARE LESS THAN) EXPENSES	(606,217)	132,046	738,263

CATHOLIC CHARITIES OF THE ARCHDIOCESE OF ST. PAUL AND MINNEAPOLIS
1993 BUDGET

2.2B

	TOTAL	ST JOSEPH'S HOME FOR CHILDREN	ST. ANN'S	THE NEW DIVISION	OFFICE FOR SOCIAL JUSTICE	EXODUS	NORTHSIDE CHILD DEVELOPMENT CENTER	COMMUNITY SERVICES	MARY HALL	CENTRAL SERVICES
REVENUE:										
40XX CONTRIBUTIONS	2,799,500	790,000	0	119,000	0	489,600	77,000	47,075	67,475	1,209,350
41XX GRANTS	651,570	175,068	0	166,025	4,000	218,631	40,000	47,846	0	0
41XX BEQUESTS	459,461	125,001	0	0	0	25,000	0	84,460	0	225,000
42XX AFFILIATED AGENCIES	1,492,211	36,824	0	362,837	464,953	64,600	0	519,747	0	43,250
44XX UNITED WAY	2,814,042	0	0	291,600	0	1,688,241	134,989	699,212	0	0
45XX GOV'T GRANTS & FEES	12,836,133	6,893,255	946,137	471,248	0	3,051,220	978,203	492,470	0	3,600
46XX PROGRAM FEES	1,038,321	0	0	361,921	0	475,712	40,000	110,325	0	50,363
47XX CHARITABLE GAMING	506,030	0	0	0	0	0	0	0	0	506,030
48XX INVESTMENT & INTEREST	40,900	0	0	0	0	0	0	0	0	40,900
49XX MISCELLANEOUS	58,173	0	0	1,063	12,800	9,080	0	25,230	7,200	2,800
TOTAL REVENUE:	22,696,341	8,020,148	946,137	1,773,694	481,753	6,022,084	1,270,192	2,026,365	74,675	2,081,293
EXPENSES:										
50XX SALARIES	12,378,620	4,498,264	546,569	992,574	290,668	2,800,029	750,017	1,205,446	65,908	1,229,145
51XX BENEFITS	1,583,928	545,601	67,137	127,733	30,839	394,474	94,817	154,588	13,762	154,977
52XX PAYROLL TAXES	1,225,779	425,762	80,762	89,789	26,822	304,991	69,414	109,743	10,356	108,140
53XX PROFESSIONAL FEES	526,133	242,566	41,197	52,049	3,484	52,302	12,212	31,135	0	91,188
5392 CENTRAL SERVICES	(123,463)	523,448	71,674	122,384	29,413	426,800	86,612	153,589	0	(1,537,383)
5393 PROGRAM MANAGEMENT	0	0	0	0	0	0	0	0	0	0
54XX SUPPLIES	517,271	177,920	23,033	52,118	29,043	82,245	24,833	47,909	900	79,270
548X FOOD	768,683	427,384	87,671	0	0	116,150	121,878	0	0	15,600
55XX TELEPHONE	248,015	51,170	4,940	26,874	5,632	81,237	4,469	27,455	18,000	28,238
56XX POSTAGE	222,261	59,350	1,685	10,175	11,787	3,999	250	11,950	0	123,065
57XX OCCUPANCY	1,960,099	373,362	64,208	174,878	126	1,121,750	74,438	77,645	(110,508)	184,200
58XX OUTSIDE PRINTING & ADV.	444,627	147,430	377	18,391	12,800	11,200	5,749	28,985	0	219,695
59XX LOCAL TRANSPORTATION	393,172	116,331	16,976	21,998	5,937	80,066	1,330	65,191	800	84,543
60XX CONFERENCES & TRAINING	208,484	39,725	4,637	11,535	17,207	21,676	29,994	9,575	200	73,935
61XX SUBSCRIPTIONS	15,180	2,785	169	1,230	1,500	2,009	400	1,393	0	5,694
62XX DUES & MEMBERSHIPS	50,105	23,400	1,853	394	1,657	2,068	600	1,740	0	18,393
63XX FINANCIAL ASSISTANCE	1,126,905	29,243	0	174,251	4,500	736,482	6,711	173,360	0	2,358
64XX CHAR. GAMING PURCH/TAXES	239,286	0	0	0	0	0	0	0	0	239,286
66XX DEPRECIATION	731,200	304,201	6,704	41,129	7,368	95,495	19,218	38,157	86,095	132,833
69XX MISCELLANEOUS	48,010	8,912	2,368	11,535	0	7,932	5,250	1,500	200	10,313
DIRECT EXPENSES:	22,564,295	7,996,854	1,021,960	1,929,037	478,783	6,340,905	1,308,192	2,139,361	85,713	1,263,490
REVENUES EXCEED (ARE LESS THAN) EXPENSES	132,046	23,294	(75,823)	(155,343)	2,970	(318,821)	(38,000)	(112,996)	(11,038)	817,803

1993 BUDGET OVERVIEW

The 1993 budget process has proceeded in sync with the Long Range Plan process. Since revenue increases are anticipated to be very small for 1993 compared to 1992, program managers were asked to budget non-payroll expenses equal to the 1992 budget. Flexibility was given each manager by allowing them to move dollars between line items and categories as long as the total non-payroll dollars did not exceed the 1992 budgeted amount.

The 1993 budget has revenues exceeding expenses by \$132,000.

MAJOR PROGRAMMATIC CHANGES 1993 VS 1992

St. Joseph's Evening Treatment program will be expanded in 1993.

St. Ann's Residence is budgeted for nine months in 1993. The Group Home and Supervised Living sites are budgeted for one month. All were in operation twelve months in 1992.

The Exodus Hotel is budgeted for twelve months in 1993. It was budgeted for eight months in 1992.

Exodus has added the Home Base program. This is funded by individual grants.

Exodus has assumed responsibility for the R.I.S.E. program from Community Services.

Exodus Shelter programs have expanded to include a face-to-face screening component.

The Seton and Women and Children were separate divisions in 1992. Now they are one division. No name has been chosen. In this packet they are referred to as The New Division.

The Catholic Charities Volunteer Corp. began operation September 1, 1992.

The Parish Ministry Program began operation July 1, 1992. This program is the result of new funding from the Archdiocese.

Northside has added a United Way funded program called Learning Readiness.

The rest of Northside is now funded via Strong Beginnings which is a State funded comprehensive child care program.

1993 CHANGE IN FUND BALANCE

ESTIMATED DECEMBER 31, 1992 UNRESTRICTED FUND BALANCE		\$600,000
REVENUES EXCEED (ARE LESS THAN) EXPENSES BEFORE ADJUSTMENTS	\$132,000	
Depreciation	731,000	
Capital Expenditures	(458,000)	
Principal payments on long-term debt	(<u>98,000</u>)	
		\$307,000 -----
DECEMBER 31, 1993 BUDGETED FUND BALANCE		\$907,000 =====

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CATHOLIC CHARITIES OF
THE ARCHDIOCESE OF ST. PAUL AND MINNEAPOLIS

Minutes of Board of Directors Meeting

November 10, 1992

A regular meeting of the Board of Directors of Catholic Charities was held on Tuesday, November 10, 1992 in the Seton Center Office of Catholic Charities.

PRESENT: Edwin Anderson, Roger Cloutier, II, Howard Dalton, Mary DesRoches, Maurina Donovan, Mary Frey, Irene Gomez-Bethke, Charles Hooley, Sr. Sharon Howell, Peggy Kingston, Thomas Lee, Richard Long, Mary Quigley, Karen Rauenhorst, Mark Reiling, Brian Short, James Smith, Ronald Smith, Robert Strachota, Jack Thomas, Donald Traxler, Hoa Pham Young, Martha Zachary.
Staff: Msgr. J. Jerome Boxleitner, John Coskran, Fr. Larry Snyder, Douglas Goke, Mary Kay McNamara, George Meirick, Edward Beck and Casey Scott.

The meeting was called to order at 4:02 p.m. by the Chairman, Ms. Des Roches who presided. Mary Underwood was recording secretary.

APPROVAL OF MINUTES: The minutes of the regular meeting of August 4, 1992 and the special meeting of September 1, 1992 were approved as submitted. (See Enclosure #1. Copy on file.)

ANNOUNCEMENTS: Ms. Des Roches congratulated Mary Frey on her recent election to the National Board of Catholic Charities USA.

DEVELOPMENT COMMITTEE: Roger Cloutier, II, Chair, distributed and reviewed a summary of the responsibilities of the Development Committee, the list of mailing programs that are currently in place, results to date and percentage of goal attained. (See copy on file.) Mr. Cloutier stated that during the last thirty days the committee has been looking at how to more aggressively pursue some fundraising efforts. This included programs at the board level, former board level and special gifts.

The Development Committee is involved in talking to all board members regarding personal giving, establishing an appropriate goal, and the importance of 100% participation, regardless of gift size.

Jack McKeon, former board member, has agreed to head up the activity in which Fr. Boxleitner, Rick Russell and himself will contact all the former board members to solicit funds.

An activity called the "Director's Campaign" will focus on calls to outside individuals requesting donations for Catholic Charities. To the extent that board members are comfortable making calls, these would be to personal or business contacts. Mr. Cloutier handed out a packet of information that explains the approach to this campaign, the development of a list of contacts, as well as some possible questions that you may get asked. Doug Stasek and Connie Knight will be working with board members on the process of coordinating names (so that potential donors are not called more than once), to contact the people on the lists, recording responses, etc. A reference file of potential donors can subsequently be built for future use.

Mr. Cloutier reviewed the major gift giving campaign. (This is a list of individuals who could be called on for a major gift.) A group of staff and board will be assigned to make calls to certain individuals.

Mr. Cloutier stated that fundraising is a very difficult but an important part of being a board member. He also recognized that participation will vary and he thanked everyone for whatever help they could provide.

BUDGET AND FINANCE COMMITTEE: Howard Dalton, Treasurer, reported in the absence of the Chair, Ronald Schiferl. Mr. Dalton referred members to the Financial Statements for the month ended September 30, 1992. (See Enclosure #2. Copy on file.)

Mr. Dalton provided an overview of the Balance Sheet. He noted that Catholic Charities is down over \$300,000 in cash compared to last year. The current fund balance for September 30, 1992 is a negative \$35,000. The Statement of Support, Revenue and Expenses, and the Results by Division was reviewed. The total revenue is short of budget by almost \$400,000. Most of that is in contributions, grants and bequests. Through management efforts, expenses are \$200,000 under budget. Variances are occurring in the Women and Children in Poverty Division (-\$150,000); Northside Child Development Center (-\$87,000); and Central Administration (-\$278,000). This is due to the lower than budgeted level of investment income because of the lack of cash and low interest.

Mr. Dalton moved that the Board of Directors approve the financial results for September 30, 1992 as submitted.

The motion was seconded and carried.

Ms. Des Roches reported that there is a new requirement for the renewal of Directors and Officers Liability Insurance. (See Enclosure #2.A. Copy on file.) It requires that all persons covered must sign the application form which becomes a part of the policy. A signature form was passed around for signatures

of all board members in attendance. Absent members will be sent a form to sign and return.

SETON/WOMEN AND CHILDREN IN POVERTY: Ms. Des Roches stated that as a result of the board deliberations in August and September, the combination of the divisions of Seton and Women and Children in Poverty. Ms. Des Roches asked Maurna Donovan and Karen Rauenhorst, Chairs of the respective Standing Committees, to talk about the process that has taken place since the September Board Meeting. (Please refer to Enclosure #3. Copy on file.)

Mrs. Rauenhorst reported that a Steering Committee was formed comprised of members of both the Seton and Women and Children in Poverty Standing Committees and was facilitated by Don Bargaen. The committee has met frequently to work on developing the principles and key elements from which the Mission Statement for the New Division was developed.

The following **Mission Statement** was presented for Board approval:

To provide a culturally sensitive continuum of individual and family centered services that facilitate stability and self-sufficiency for low-income families and individuals in need.

Mrs. Rauenhorst moved that the Board of Directors approve the Mission Statement as presented.

The motion was seconded and carried.

Maurna Donovan provided an overview of the process used to develop the key elements. Mrs. Donovan stated that the new division is not yet named, but a decision is anticipated in early 1993. Mary Morris Leadholm will take over as Director in mid-November.

The Communications Office, at Mary Kay McNamara's direction, has provided information to all constituencies and funding communities, including the Archdiocese. Additional funding resources are being explored with the Development Committee.

Fr. Gilbert Gustafson is leading a task force which is comprised of 12-15 people from various segments of the community. The goal is to gather data from the community at large about the needs and issues of low-income families: What needs are being met and which are not. This is to get in touch with the movement and trends and efforts within the community so Catholic Charities will not duplicate services and tie into what is already available.

The two standing committees have met as a group and current members are being surveyed about their interest in remaining on the new division's standing committee. Participation on this

committee is available to other board members if they are interested. Please let Mary Des Roches know of your interest.

\$80,000 of reductions have occurred in the new division. \$52,000 more is expected. Some layoffs have already happened and several open management positions have been eliminated.

CHARITABLE GAMING: Ed Anderson, Chair, reviewed the Charitable Gaming report. (See Enclosure #4. Copy on file.) Expenses were paid by check after appropriate review and approval by staff. Expenditures are in line, reports have been prepared and filed; taxes have been paid. Gross receipts for August and September are up \$7,000. Net to date is \$63,484; projected to be \$75,000 - \$80,000 at year end.

The following resolution was presented for Board approval:

RESOLUTION

WHEREAS, Catholic Charities engages in Charitable Gaming as one aspect of fundraising for its programs; and

WHEREAS, the Catholic Charities' Board of Directors has received and reviewed a schedule of gross receipts, prizes, allowable expenses, taxes, and lawful purpose expenditures for the months of July through September, 1992, and

WHEREAS, the Catholic Charities' Board of Directors has received and reviewed a list of all checks written at the Hexagon, Cardinal, Pat's Pub and Casey's for the months of July through September, 1992; and

WHEREAS, the Catholic Charities' Board of Directors has received and reviewed copies of the "Minnesota Monthly Gambling Tax Return," copies of Schedule C filed with the tax return and copies of the monthly expense computation form for the months of July through September, 1992; and

WHEREAS, the Catholic Charities' Board of Directors has received and reviewed a list of proposed expenditures for the Hexagon, Cardinal, and Pat's Pub for the months of November, 1992 through February, 1993.

NOW, THEREFORE, BE IT RESOLVED, that all schedules having been duly reviewed are hereby approved as submitted as part of this regularly scheduled November 10, 1992 Catholic Charities' Board of Directors meeting.

Edwin Anderson moved that the Board of Directors approve the Charitable Gaming Report and Resolution as submitted.

The motion was seconded and carried.

PROPERTY COMMITTEE: Richard Long, Chair, updated the Board on the Branch III renovation project. The estimated cost of doing the renovation at Branch III is \$1,450,000. Funds allocated from the Capital Campaign are \$1,000,000; a shortfall of \$450,000. Bob Strachota and Fr. Gustafson have been working with the City of Minneapolis to try and obtain funds.

Mr. Long presented the following resolution from the Property Committee (See Enclosure #5. Copy on file.):

RESOLUTION

WHEREAS, the cost to renovate Branch III is estimated to be \$1,450,000, and

WHEREAS, Capital Campaign Funds of \$1,000,00 have been raised and were allocated to the Branch III project, and

WHEREAS, a grant of the remaining funds necessary may be awarded in the next few week,

NOW THEREFORE BE IT RESOLVED, that the Property Committee of the Board of Directors recommends that approval be granted to proceed with the renovation of Branch III, contingent on raising the necessary funds.

Mr. Long moved that the Board of Directors approve the resolution regarding the renovation of Branch III as submitted.

The motion was seconded and carried.

EXODUS SERVICES: Richard Long reported in the absence of Samuel Salas, Chair. Mr. Long stated that the Dorothy Day Breakfast is scheduled for November 18. This event offers an opportunity for the business community leaders to learn more about the Dorothy Day Center.

Mr. Long reported that work is still being done to secure operating capital to move the Dorothy Day Housing to the third floor of Mary Hall. \$30,000 has been granted so far. Work will continue.

Mary Quigley reviewed the Dorothy Day Capital Campaign status. (See Enclosure #6. Copy on file.) The total cost is \$3,300,000. To date, \$1,902,794 has been raised. The committee is meeting and talking with people to raise the money. There are several large requests still pending. Responses from potential donors has generally been very positive. Larry McGough has been working on obtaining in-kind donations, electrical, etc.

PERSONNEL COMMITTEE: Mark Reiling reported in the absence of John Sturner, Chair. Mr. Reiling reviewed the proposed

revisions to the Personnel Policies. (See Enclosure #7. Copy on file.) Some of the policies were updated to conform to State and Federal Laws. Other policies have significant changes: Policy I, Employment Policies and Practices (rewrite of current policy); Sexual Harassment (rewrite of current policy); and a new policy regarding Offensive Behavior.

Questions arose and discussion took place and recommendations were noted.

Mr. Reiling moved that the Board of Directors approve the Personnel Policies as submitted.

A friendly ammendment was made to incorporate the suggestions of deleting the word "volunteer" from the policies and adding a positive value statement to Policy XXI, Offensive Behavior.

The motion was seconded and carried.

Mr. Reiling reviewed the 1993 Policy to Provide Health Insurance Assistance for Early Retirees. (See Enclosure #7. Copy on file.) This policy has been in place for several years and is brought to the Board for annual review and approval.

Mr. Reiling move that the Board of Director approve the 1993 Policy to Provide Health Insurance Assistance for Early Retirees as submitted.

The motion was seconded and carried.

VOLUNTEER CORPS: Mary Quigley reported that an open house is scheduled for Tuesday, November 17, 1992, from 3:00 - 5:00 p.m. at the Volunteer Corps residence, 3527 Dupont Avenue South. A blessing of the new building and reception will be held and it will be a chance for everyone to meet the people in the Volunteer Corps. Invitations will be sent.

DIRECTOR'S REPORT: Msgr. Boxleitner reported on the financial picture for Catholic Charities and stated that the future does not look awfully good. Both the United Way's are struggling to make goal and this means a cutback in allocations to agencies. This is in addition to the problems with contributions and the gaming situation.

Catholic Charities has scaled back its 1993 budget, mostly in management. A minimum salary increase will be given in 1993. Catholic Charities has 420 employees who earn less than \$20,000. Employees under \$20,000 will receive 2.5%; employees from \$20,000 to \$30,000 will receive 1.5%; employees over \$30,000 will not receive an increase.

Msgr. Boxleitner thanked Roger Cloutier for his leadership in Development and reiterated how crucial Board support is.

Foundations look closely at board members' contributions, no matter how large or small, they look for participation.

The Archdiocese held a new conference last week regarding the Archdiocesan Policy on Sexual Activity. Msgr. Boxleitner reported that this does not impact Catholic Charities because Catholic Charities already has a policy in place. Catholic Charities' input was incorporated into the policy.

Msgr. Boxleitner thanked Karen Rauenhorst and Maura Donovan for their incredible efforts that went into combining the two divisions of Seton and Women and Children. Msgr. Boxleitner thinks that the combination of those two divisions is going to give Catholic Charities a far greater entree into the community that really needs to be served and have not been able to reached.

A new program will open soon on the Northside of Minneapolis called "Homepage". Ed Flaherty has been working on this project for long time and has raised over \$100,000 in the community to operate this program for a year. It is a program for six young men, basically from the Northside, who are between 18 and 22 years old. It is a residential program to help with job skills, social skills, values, etc. The home has been redecorated, furnished and will soon be operational. This will be a pilot program to help this older population that seems so hopeless and helpless out in the community.

Msgr. Boxleitner and Brian Short gave an overview of their recent trip to Russia with children and staff from St. Joseph's Home for Children.

ANNOUNCEMENTS: Mary Des Roches distributed a letter regarding the pro bono ad campaign from Fallon McElligott Advertising Agency and Naegele Billboard Company. (See copy on file.) This letter will be distributed to supporters of Catholic Charities to let them know in advance this is going up so they will be aware of it.

Mark Reiling announced that the Northside Child Development Center has been approved for a program called Strong Beginnings. It was one of five centers selected in the City of Minneapolis. This program will lower the ratios of kids to staff and have a bit higher test curriculum. It also means additional funds.

Mary Des Roches announced that Msgr. Boxleitner received an awarded, the Doctorate of Humanities from the University of St. Thomas.

The meeting was adjourned at 5:27 p.m.


Recording Secretary



CATHOLIC CHARITIES

THE ARCHDIOCESE OF ST. PAUL AND MINNEAPOLIS

404 South 8th Street
Minneapolis
MN 55404-1015
612/340-7500
FAX: 340-7694

January 27, 1993

TO: Board of Directors

FROM: Mary Des Roches, Chair

RE: Materials for February 2, 1993
Board of Directors Meeting

The following materials are enclosed for your review prior to the Board Meeting of **February 2, 4:00 p.m.** at the Minneapolis Office of Catholic Charities, Stuart Wells Room, 404 South 8th Street, Minneapolis.

Enclosures:

- ♦ Agenda
- #1 Minutes from November 10, 1992 Board of Directors Meeting
- #2A & B Financial Statements - December 31, 1992
- #2C Lawful Purpose Resolution
- #2D Homebase Resolution
- #3 Charitable Gaming - Quarterly Reports
- #4A,B & C St. Ann's Resolutions

If you have any questions, please call Mary Underwood at 340-7527. Thank you.

MDR/mbu

Enclosures

Rev. Msgr. J. Jerome Boxleitner
Director

John T. Coskran
Associate Director

Officers of the Corporation
Most Reverend John R. Roach, D.D.
President
Rev. Msgr. J. Jerome Boxleitner
Vice President
John T. Coskran
Secretary
Howard E. Dalton
Treasurer

Board of Directors
Mary Des Roches, *Chair*
Brian P. Short, *Vice Chair*
Barbara Allivato
Edwin J. Anderson
Norma J. Anderson
Roger R. Cloutier, II
Howard E. Dalton
Mary E. Donkers
Maurina M. Donovan
Mary F. Frey
Thomas E. Gainor
Irene Gomez-Bethke
Jack F. Grundhofer
Lawrence J. Hayes
Robert Hess
Albert J. Hofstede
Charles M. Hooley
Sr. Sharon M. Howell, C.S.J.
B. Todd Jones
Robert E. Keppel
Peggy A. Kingston
George Latimer
Thomas J. Lee
Richard J. Long
Rev. Kevin McDonough
Lawrence J. McGough
Lou McKenna
Rev. Michael O'Connell
John O'Shaughnessy, Jr.
Mary T. Quigley
Karen M. Rauenhorst
Mark W. Reiling
Dr. James J. Renier
Most Reverend John R. Roach, D.D.
Denise Revels Robinson
Mary Walsh Robinson
Samuel A. Salas
Ronald W. Schiferl
David J. Schoenecker
Gerald A. Schwalbach
James D. Smith
Ronald P. Smith
Robert J. Strachota
John Sturner
John R. Thomas
Timothy R. Thornton
Sharon Tolbert-Glover
Donald A. Traxler
Vernell C. Wabasha
Hon. D. Donald Wozniak
Hoa Pham Young
Martha Zachary

Supported through private contributions, United Way, and Annual Catholic Appeal. Accredited by Council on Accreditation of Services for Families and Children. An Equal Opportunity Employer and Service Provider.

CHARITABLE GAMING EXECUTIVE SUMMARY
FOR DECEMBER, 1992

Total gross receipts increased over last month, still below expected levels. (Exhibit A)

All Charitable Gaming expenses were paid by check after appropriate review and approval by Staff. Expenses were higher than usual because of an extra payroll. (Exhibit B)

Future expenditures have been estimated. They are expected to be in-line with past expenditures. (Exhibit C)

All required reports have been prepared and filed with the appropriate State and City offices. (Exhibit D)

All taxes and Lawful Purpose expenses have been paid. Minnesota taxes were overpaid by \$1.08. We will apply overpayment on January, 1993 tax. (Exhibit E)

Charitable Gaming expenses continue to be below the 50% limit as established by State law. (Exhibit F)

Bank reconciliations have been prepared and reviewed on a timely basis. No unusual items exist. (Exhibit G)

If you have any questions, please contact Casey Scott at 340-7567.

txtrena/exec
Enclosures
Exhibits A-G
Signature Approval Card

12/92

CATHOLIC CHARITIES OF THE ARCHDIOCESE OF ST PAUL AND MINNEAPOLIS
CHARITABLE GAMING GROSS RECEIPTS AND PROFITS
FOR THE YEAR ENDED 12/31/92

EXHIBIT A

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
HEXAGON BAR													
GROSS RECEIPTS	83,728.22	58,341.32	76,763.58	80,363.90	71,963.26	58,492.54	65,226.97	62,450.64	67,801.54	57,944.17	70,107.25	65,440.73	818,624.12
PRIZES	67,610.99	47,456.53	62,353.79	63,679.59	57,342.98	45,940.56	51,591.51	49,844.12	54,435.50	43,576.76	55,513.18	51,813.20	651,158.71
ALLOWABLE EXPENSES	8,035.88	6,154.32	6,542.05	6,862.02	5,972.08	6,800.30	6,784.07	5,778.58	5,405.56	5,201.48	5,911.27	8,708.96	78,156.57
TAXES	8,007.99	6,857.20	8,637.11	8,596.07	6,592.16	6,676.10	1,518.48	2,592.61	1,529.49	3,771.68	5,286.16	6,174.12	66,259.17
NET	73.36	(2,126.73)	(769.37)	1,226.22	2,056.04	(944.42)	5,332.91	4,235.33	6,430.99	5,394.25	3,396.64	(1,255.55)	23,049.67
LAWFUL PURPOSE EXPENDITURES	0.00	0.00	22,500.00	0.00	0.00	233.00	0.00	2,683.34	0.00	0.00	20,500.00	0.00	45,916.34
PAT'S PUB													
GROSS RECEIPTS	53,723.50	67,557.00	89,827.50	73,447.50	63,969.50	50,270.00	46,606.50	42,920.50	37,993.50	46,521.00	49,195.00	51,645.00	673,676.50
PRIZES	41,292.00	52,892.00	71,481.00	57,681.00	49,985.00	39,240.00	36,865.00	34,745.00	29,604.00	35,455.00	37,254.00	39,827.00	526,321.00
ALLOWABLE EXPENSES	5,056.62	4,832.72	5,490.25	6,591.58	5,143.31	6,343.62	6,053.77	4,821.49	4,611.19	5,114.93	5,577.24	9,093.72	68,730.44
TAXES	4,646.06	5,175.87	6,635.63	7,007.61	5,239.99	5,339.38	1,007.06	1,891.23	1,174.86	2,569.02	3,502.79	5,068.32	49,257.82
NET	2,728.82	4,656.41	6,220.62	2,167.31	3,601.20	(653.00)	2,680.67	1,462.78	2,603.45	3,382.05	2,860.97	(2,344.04)	29,367.24
LAWFUL PURPOSE EXPENDITURES	883.42	0.00	0.00	1,358.30	0.00	233.50	576.85	14,183.33	0.00	649.60	9,500.00	9,500.00	36,885.00
CARDINAL TAVERN													
GROSS RECEIPTS	74,614.00	67,286.00	87,969.00	71,447.50	61,091.00	57,945.50	73,732.00	59,100.50	64,314.00	78,141.00	58,126.00	65,142.00	818,908.50
PRIZES	60,371.00	54,051.00	72,134.00	57,639.24	48,495.00	45,894.00	58,879.00	47,735.00	51,334.00	60,800.00	44,892.00	49,963.00	652,187.24
ALLOWABLE EXPENSES	6,275.28	4,840.19	5,153.70	6,378.52	4,644.52	5,424.85	5,142.93	5,264.59	4,695.20	4,879.68	5,900.08	9,424.79	68,024.33
TAXES	7,428.99	4,555.56	6,401.60	6,448.08	4,790.93	4,911.76	1,805.17	2,439.74	1,742.42	4,301.47	5,075.04	6,534.53	56,435.29
NET	538.73	3,839.25	4,279.70	981.66	3,160.55	1,714.89	7,904.00	3,661.17	6,542.38	8,159.85	2,258.88	(780.32)	42,261.64
LAWFUL PURPOSE EXPENDITURES	0.00	0.00	0.00	0.00	0.00	233.50	0.00	183.33	0.00	0.00	20,000.00	3,000.00	23,416.83
O'SARA'S													
CASEY'S													
GROSS RECEIPTS	0.00					7,162.00	8,513.00	16,376.00	16,984.50	9,540.00	0.00	0.00	58,575.50
PRIZES	0.00					5,330.00	6,891.00	12,534.00	13,717.00	8,097.00	0.00	0.00	46,569.00
ALLOWABLE EXPENSES	1,895.82				1,003.34	2,882.64	4,885.04	3,646.69	4,122.57	3,368.69	950.85	0.00	22,755.64
TAXES						711.87	510.25	312.30	714.46	487.61	68.69	0.00	2,805.18
NET	(1,895.82)	0.00	0.00	0.00	(1,003.34)	(1,762.51)	(3,773.29)	(116.99)	(1,569.53)	(2,413.30)	(1,019.54)	0.00	(13,554.32)
LAWFUL PURPOSE EXPENDITURES						0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS													
GROSS RECEIPTS	212,065.72	193,184.32	254,560.08	225,258.90	197,023.76	173,870.04	194,078.47	180,847.64	187,093.54	192,146.17	177,428.25	182,227.73	2,369,784.62
PRIZES	169,273.99	154,399.53	205,968.79	178,999.83	155,822.98	136,404.56	154,226.51	144,858.12	149,090.50	147,928.76	137,659.18	141,603.20	1,876,235.95
ALLOWABLE EXPENSES	21,263.60	15,827.23	17,186.00	19,832.12	16,763.25	21,451.41	22,865.81	19,511.35	18,834.52	18,564.78	18,339.44	27,227.47	237,666.98
TAXES	20,083.04	16,588.63	21,674.34	22,051.76	16,623.08	17,659.11	4,840.96	7,235.88	5,161.23	11,129.78	13,932.68	17,776.97	174,757.46
NET	1,445.09	6,368.93	9,730.95	4,375.19	7,814.45	(1,645.04)	12,145.19	9,242.29	14,007.29	14,522.85	7,496.95	(4,379.91)	81,124.23
LAWFUL PURPOSE EXPENDITURES	883.42	0.00	22,500.00	1,358.30	0.00	700.00	576.85	17,050.00	0.00	649.60	50,000.00	12,500.00	106,218.17
PREV. MO. PROFIT CO													
NET	-7021.24	-6459.57	-90.64	-12859.69	-9842.8	-2028.35	-4373.39	7194.95	-612.76	13394.53	27267.78	-15235.27	
LP EXP	1445.09	6368.93	9730.95	4375.19	7814.45	-1645.04	12145.19	9242.29	14007.29	14522.85	7496.95	-4379.91	
NEW PROFIT CO.	883.42	0.00	22,500.00	1,358.30	0.00	700.00	576.85	17,050.00	0.00	649.60	50,000.00	12,500.00	
PROFIT CO. PER RPT	-6459.57	-90.64	-12859.69	-9842.8	-2028.35	-4373.39	7194.95	-612.76	13394.53	27267.78	-15235.27	-32115.18	
DIFF	-6459.57	-90.64	-12859.69	-9842.8	-2028.35	-4373.39	7194.95	-612.76	13394.53	27267.78	-15235.27	-32115.18	
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

overhead

CHARITABLE GAMING
GAMING CHECKS DETAIL
CREDIT = 1010

EXHIBIT B

Page 1

FOR THE MONTH OF December, 1992

DATE	CHKNO	PAYEE	DESCRIPTION	DR DIV DPT	DR CAT ACW	AMOUNT	CHECK CUM. TOTAL
							0.00
12/02/92	2750	JOAN CHAPMAN	PAYROLL - DEC 2 - 3990 5023	1	0	370.44	370.44
12/02/92	2751	BARB DAUDT	PAYROLL - DEC 2	1	0	565.34	565.34
12/02/92	2752	WUALA ELLENDSON	PAYROLL - DEC 2 - 3991 5023	1	0	91.01	91.01
12/02/92	2753	MARION FISCHER	PAYROLL - DEC 2 - 3991 5023	1	0	322.57	322.57
12/02/92	2754	JULIE L'HERAULT	PAYROLL - DEC 2	1	0	306.01	306.01
12/02/92	2755	LYN PETZOLDT	PAYROLL - DEC 2 - 3986 5023	1	0	371.08	371.08
12/02/92	2756	DONNA SCHMIDT	PAYROLL - DEC 2 - 3990 5023	1	0	360.32	360.32
12/02/92	2757	ROSEMARY SCHWARTZWALD	PAYROLL - DEC 2	1	0	993.60	993.60
12/02/92	2758	LORNE WOODS	PAYROLL - DEC 2 - 3986 5023	1	0	149.25	149.25
12/02/92	2759	BARBARA WOZNAK	PAYROLL - DEC 2 - 3991 5023	1	0	221.83	221.83
12/10/92	2760	FEDOR'S MARKET	MEAT FOR RAFFLE - INV#21574	3986	6411	236.43	236.43
12/10/92	2761	BARB DAUDT	MILEAGE - NOV	3986	5901	23.80	23.80
12/10/92	2761	BARB DAUDT	MILEAGE - NOV	3990	5901	23.80	47.60
12/10/92	2761	BARB DAUDT	MILEAGE - NOV	3991	5901	23.80	71.40
12/10/92	2762	ROSEMARY SCHWARTZWALD	MILEAGE - NOV	3986	5901	23.21	23.21
12/10/92	2762	ROSEMARY SCHWARTZWALD	MILEAGE - NOV	3990	5901	23.21	46.42
12/10/92	2762	ROSEMARY SCHWARTZWALD	MILEAGE - NOV	3991	5901	23.21	69.63
12/10/92	2763	KEN SCHWARTZWALD	BUILD STORAGE CABINET	3991	5410	125.00	125.00
12/10/92	2763	KEN SCHWARTZWALD	REPAIR	3991	5402	150.00	275.00
12/10/92	2764	ROSEMARY SCHWARTZWALD	LOCKS	3991	5410	25.55	25.55
12/10/92	2764	ROSEMARY SCHWARTZWALD	PARKING - NOV	3991	5902	7.50	33.05
12/10/92	2764	ROSEMARY SCHWARTZWALD	SUPPLIES	3986	5425	14.16	47.21
12/10/92	2764	ROSEMARY SCHWARTZWALD	SUPPLIES	3990	5425	14.16	61.37
12/10/92	2764	ROSEMARY SCHWARTZWALD	SUPPLIES	3991	5425	14.15	75.52
12/10/92	2765	MINN COMM PAGING	PAGERS - 2	3986	5501	11.00	11.00
12/10/92	2765	MINN COMM PAGING	PAGERS - 2	3990	5501	11.00	22.00
12/10/92	2765	MINN COMM PAGING	PAGERS - 2	3991	5501	11.00	33.00
12/10/92	2766	STATE OF MINNESOTA	GAMBLING MGR LICENSE	3986	6402	33.34	33.34
12/10/92	2766	STATE OF MINNESOTA	GAMBLING MGR LICENSE	3990	6402	33.33	66.67
12/10/92	2766	STATE OF MINNESOTA	GAMBLING MGR LICENSE	3991	6402	33.33	100.00

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GAMING CHECKS DETAIL
CREDIT = 1010
FOR THE MONTH OF December 1992

EXHIBIT B

Page 2

DATE	CHKNO	PAYEE	DESCRIPTION	DR DIV DPT	DR CAT ACN	AMOUNT	CHECK CUM. TOTAL
12/10/92	2767	ST PAUL BOOK & STATIONERY	SUPPLIES	3986	5401	81.72	81.72
12/10/92	2768	C. F. LAKE & COMPANY	INSURANCE	3986	5741	943.34	943.34
12/10/92	2768	C. F. LAKE & COMPANY	INSURANCE	3990	5741	943.33	1886.67
12/10/92	2768	C. F. LAKE & COMPANY	INSURANCE	3991	5741	943.33	2830.00
12/17/92	2769	IRS	TAXES - NOV	3986	6404	175.10	175.10
12/17/92	2769	IRS	TAXES - NOV	3990	6404	122.52	297.62
12/17/92	2769	IRS	TAXES - NOV	3991	6404	145.66	443.28
12/17/92	2770	COMM OF REVENUE	TAXES - NOV	3986	6405	2785.92	2785.92
12/17/92	2770	COMM OF REVENUE	TAXES - NOV	3990	6405	1921.20	4707.12
12/17/92	2770	COMM OF REVENUE	TAXES - NOV	3991	6405	2871.57	7578.69
12/17/92	2771	MPLS FINANCE DEPT	TAXES - NOV	3986	6406	435.87	435.87
12/17/92	2771	MPLS FINANCE DEPT	TAXES - NOV	3991	6406	401.15	837.02
12/17/92	2772	CITY OF ST PAUL	TAXES - NOV	3990	6406	352.52	352.52
12/17/92	2773	JOAN CHAPMAN	PAYROLL - DEC 16 - 3990 5023	1	0	323.72	323.72
12/17/92	2774	BARB DAUDT	PAYROLL - DEC 16	1	0	565.34	565.34
12/17/92	2775	MUALA ELLENDSON	PAYROLL - DEC 16 - 3991 5023	1	0	139.49	139.49
12/17/92	2776	MARION FISCHER	PAYROLL - DEC 16 - 3991 5023	1	0	312.72	312.72
12/17/92	2777	JULIE L'HERAULT	PAYROLL - DEC 16	1	0	326.76	326.76
12/17/92	2778	LYN PETZOLDT	PAYROLL - DEC 16 - 3986 5023	1	0	358.99	358.99
12/17/92	2779	DONNA SCHMIDT	PAYROLL - DEC 16 - 3990 50023	1	0	348.32	348.32
12/17/92	2780	ROSEMARY SCHWARTZWALD	PAYROLL - DEC 16	1	0	977.58	977.58
12/17/92	2781	LORNE WOODS	PAYROLL - DEC 16 - 3986 5023	1	0	231.91	231.91
12/17/92	2782	BARBARA WOZNAK	PAYROLL - DEC 16 - 3991 5023	1	0	176.16	176.16
12/21/92	2783	FEDOR'S MARKET	MEAT FOR RAFFLE - INVM 21612	3986	6411	239.50	239.50
12/21/92	2784	TRIPLE CROWN GAMING	PULLTABS - INVM10335	3990	6401	262.46	262.46
12/21/92	2784	TRIPLE CROWN GAMING	PULLTABS - INVM 10335	3990	6403	299.48	561.94
12/21/92	2785	TRIPLE CROWN	VOID	0	0	0.00	0.00
12/21/92	2786	TRIPLE CROWN GAMING	PULLTABS - INVM 10345	3991	6401	481.65	481.65
12/21/92	2786	TRIPLE CROWN GAMING	PULLTABS - INVM10345	3991	6403	573.02	1054.67

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CHARITABLE GAMING
GAMING CHECKS DETAIL
CREDIT = 1010
FOR THE MONTH OF December 1992

EXHIBIT B

Page 3

DATE	CHKNO	PAYEE	DESCRIPTION	DR DIV DFT	DR CAT ACN	AMOUNT	CHECK CUM. TOTAL
12/21/92	2787	HEXAGON	RENT - JAN	3986	5711	1000.00	1000.00
12/21/92	2788	PAT'S PUB	RENT - JAN	3990	5711	1000.00	1000.00
12/21/92	2789	CARDINAL INC	RENT - JAN	3991	5711	1000.00	1000.00
12/22/92	2790	COMM OF REVENUE	10% TAX - NOV	3986	6405	30.19	30.19
12/22/92	2790	COMM OF REVENUE	10% TAX - NOV	3990	6405	20.81	51.00
12/22/92	2790	COMM OF REVENUE	10% TAX - NOV	3991	6405	31.11	82.11
12/22/92	2791	CATH CHARITIES - DOROTHY DAY	LAWFUL PURPOSE CONTR	3990	0	3000.00	3000.00
12/22/92	2792	CATH CHARITIES-SETON POST LGL	LAWFUL PURPOSE CONTR	3990	0	6500.00	6500.00
12/22/92	2793	CATH CHARITIES-ST JOE'S RES	LAWFUL PURPOSE CONTR	2099	0	3000.00	3000.00
12/29/92	2794	FEDOR'S MARKET	MEAT FOR RAFFLE - INV#21651	3986	6411	374.27	374.27
12/29/92	2795	TRIPLE CROWN GAMING	PULLTABS - INV#10463	3986	6401	220.29	220.29
12/29/92	2795	TRIPLE CROWN GAMING	PULLTABS - INV#10463	3986	6403	276.88	497.17
12/29/92	2796	TRIPLE CROWN GAMING	PULLTABS - INV#10459	3991	6401	358.19	358.19
12/29/92	2796	TRIPLE CROWN GAMING	PULLTABS - INV#10459	3991	6403	514.96	873.15
12/30/92	2797	JOAN CHAPMAN	PAYROLL - DEC 30 - 3990 5023	1	0	329.30	329.30
12/30/92	2798	BARB DAUDT	PAYROLL - DEC 30	1	0	563.54	563.54
12/30/92	2799	NUALA ELLENDSON	PAYROLL - DEC 30 - 3991 5023	1	0	204.08	204.08
12/30/92	2800	MARION FISCHER	PAYROLL - DEC 30 - 3991 5023	1	0	299.45	299.45
12/30/92	2801	JULIE L'HERAULT	PAYROLL - DEC 30	1	0	392.05	392.05
12/30/92	2802	LYN PETZOLDT	PAYROLL - DEC 30 - 3986 5023	1	0	350.65	350.65
12/30/92	2803	DONNA SCHMIDT	PAYROLL - DEC 30 - 3990 5023	1	0	281.37	281.37
12/30/92	2804	ROSEMARY SCHWARTZWALD	PAYROLL - DEC 30	1	0	989.61	989.61
12/30/92	2805	LORNE WOODS	PAYROLL - DEC 30 - 3986 5023	1	0	159.75	159.75
12/30/92	2806	BARBARA WOZNAX	PAYROLL - DEC 30 - 3991 5023	1	0	180.78	180.78
12/30/92	2807	CATHOLIC CHARITIES	DEC '92 BENEFITS/TAX REIMBRS	2099	0	5565.23	5565.23
			GRAND TOTALS	207669	296580	48995.27	

Records printed: 85

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CATHOLIC CHARITIES OF THE ARCHDIOCESE OF ST PAUL AND MINNEAPOLIS
PROPOSED CHARITABLE GAMING EXPENSES
FOR FEBRUARY 1993 - JUNE 1993

EXHIBIT C

Pg. 1 of 3

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16-Jul-92

-----HEXAGON-----

	FEB 1993	MAR 1993	APR 1993	MAY 1993	JUN 1993
50XX SALARIES	3116	3116	3116	3116	3116
51XX BENEFITS	395	395	395	395	395
52XX PAYROLL TAXES	355	355	355	355	355
53XX PROF FEES	92	92	92	92	92
54XX SUPPLIES	50	50	50	50	50
5501 TELEPHONE	6	6	6	6	6
5711 RENT	1000	1000	1000	1000	1000
57XX OTHER OCCUPANCY	85	85	85	85	85
58XX OUTSIDE PRINTING & ADV.	0	0	0	0	0
59XX MILEAGE REIMBURSEMENT	52	52	52	52	52
60XX CONFERENCES & TRAINING	19	19	19	19	19
6201 DUES & MEMBERSHIP	3	3	3	3	3
6401 PULL TAB PURCHASES	1397	1397	1397	1397	1397
6402 GAMING LICENSES	29	29	29	29	29
6403 TAX PAID TO VENDOR	1448	1448	1448	1448	1448
6404 IRS TAX	181	181	181	181	181
6405 COMM OF REVENUE TAX	3603	3603	3603	3603	3603
6406 MPLS/ST PAUL TAX	434	434	434	434	434
6407 LAWFUL PURPOSE-ST PAUL	0	0	0	0	0
6411 RAFFLE PURCHASE	769	769	769	769	769
66XX DEPRECIATION	0	0	0	0	0
69XX BANK CHARGES	85	85	85	85	85
DIRECT EXPENSES:	13119	13119	13119	13119	13119

CATHOLIC CHARITIES OF THE ARCHDIOCESE OF ST PAUL AND MINNEAPOLIS
 PROPOSED CHARITABLE GAMING EXPENSES
 FOR FEBRUARY 1993 - JUNE 1993

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16-Jul-92

-----CARDINAL-----

	FEB 1993	MAR 1993	APR 1993	MAY 1993	JUN 1993
50XX SALARIES	3001	3001	3001	3001	3001
51XX BENEFITS	407	407	407	407	407
52XX PAYROLL TAXES	342	342	342	342	342
53XX PROF FEES	92	92	92	92	92
54XX SUPPLIES	28	28	28	28	28
5501 TELEPHONE	6	6	6	6	6
5711 RENT	1000	1000	1000	1000	1000
57XX OTHER OCCUPANCY	83	83	83	83	83
58XX OUTSIDE PRINTING & ADV.	0	0	0	0	0
59XX MILEAGE REIMBURSEMENT	53	53	53	53	53
60XX CONFERENCES & TRAINING	19	19	19	19	19
6201 DUES & MEMBERSHIP	3	3	3	3	3
6401 PULL TAB PURCHASES	1323	1323	1323	1323	1323
6402 GAMING LICENSES	29	29	29	29	29
6403 TAX PAID TO VENDOR	1380	1380	1380	1380	1380
6404 IRS TAX	173	173	173	173	173
6405 COMM OF REVENUE TAX	2955	2955	2955	2955	2955
6406 MPLS/ST PAUL TAX	383	383	383	383	383
6407 LAWFUL PURPOSE-ST PAUL	0	0	0	0	0
6411 RAFFLE PURCHASE	0	0	0	0	0
66XX DEPRECIATION	0	0	0	0	0
69XX BANK CHARGES	10	10	10	10	10
DIRECT EXPENSES:	11287	11287	11287	11287	11287

CATHOLIC CHARITIES OF THE ARCHDIOCESE OF ST PAUL AND MINNEAPOLIS
 PROPOSED CHARITABLE GAMING EXPENSES
 FOR FEBRUARY 1993 - JUNE 1993

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16-Jul-92

-----PAT'S PUB-----

	FEB 1993	MAR 1993	APR 1993	MAY 1993	JUN 1993
50XX SALARIES	3431	3431	3431	3431	3431
51XX BENEFITS	433	433	433	433	433
52XX PAYROLL TAXES	393	393	393	393	393
53XX PROF FEES	92	92	92	92	92
54XX SUPPLIES	28	28	28	28	28
5501 TELEPHONE	6	6	6	6	6
5711 RENT	1000	1000	1000	1000	1000
57XX OTHER OCCUPANCY	83	83	83	83	83
58XX OUTSIDE PRINTING & ADV.	0	0	0	0	0
59XX MILEAGE REIMBURSEMENT	52	52	52	52	52
60XX CONFERENCES & TRAINING	19	19	19	19	19
6201 DUES & MEMBERSHIP	3	3	3	3	3
6401 PULL TAB PURCHASES	1303	1303	1303	1303	1303
6402 GAMING LICENSES	29	29	29	29	29
6403 TAX PAID TO VENDOR	1248	1248	1248	1248	1248
6404 IRS TAX	156	156	156	156	156
6405 COMM OF REVENUE TAX	2454	2454	2454	2454	2454
6406 MPLS/ST PAUL TAX	374	374	374	374	374
6407 LAWFUL PURPOSE-ST PAUL	242	242	242	242	242
6411 RAFFLE PURCHASE	0	0	0	0	0
66XX DEPRECIATION	0	0	0	0	0
69XX BANK CHARGES	12	12	12	12	12
DIRECT EXPENSES:	11358	11358	11358	11358	11358

Monthly Lawful Gambling Activity Summary and Tax Return

Organization license number <u>002466-00X</u>	Month and year reported <u>12/92</u>	Number of sites <u>3</u>	If one site only, expiration date of license	
Organization name <u>CATHOLIC CHARITIES</u>	Address (street) <u>404 S 8 ST</u>	City <u>MPLS</u>	State <u>MN</u>	Zip code <u>55404</u>
Check if: <input type="checkbox"/> this is an amended summary and return <input type="checkbox"/> no amounts on lines 1 through 9 means you had no gambling activity <input type="checkbox"/> you received an extension to file after the deadline <input checked="" type="checkbox"/> this is your final summary and return				
This summary and return includes (check): <input checked="" type="checkbox"/> Schedule A <input checked="" type="checkbox"/> Schedule B <input type="checkbox"/> Schedule C <input type="checkbox"/> Schedule D <input checked="" type="checkbox"/> Schedule E				
Fill in number of pages below each schedule: <u>1</u> <u>20</u> <u>1</u> <u>1</u> <u>1</u> <u>F</u>				

	column A gross receipts	column B prizes	column C net receipts
1 Bingo	1		
2 Raffles	2 <u>1671.50</u>	<u>300.00</u>	<u>1371.50</u>
3 Paddlewheels	3 <u>1650.00</u>	<u>850.20</u>	<u>799.80</u>
4 Tipboards purchased before July 1, 1988	4		
5 Pulltabs purchased before January 1, 1987	5		
6 Income from interest, dividends, cover charges and other charges for participation (fill in both columns)	6 <u>34.73</u>		<u>34.73</u>
7 Add lines 1 through 6	7 <u>3356.23</u>	<u>1150.20</u>	<u>2206.03</u>
8 Tipboards purchased after June 30, 1988	8		
9 Pulltabs purchased after December 31, 1986	9 <u>178,693.00</u>	<u>140,453.00</u>	<u>38,240.00</u>
10 Add lines 7 through 9	10 <u>182,049.23</u>	<u>141,603.20</u>	<u>40,446.03</u>
11 Cash long or cash short (including bad checks)			11 <u>+ 178.50</u>
12 If line 11 is cash long, add lines 10c and 11. If line 11 is cash short, subtract line 11 from line 10c			12 <u>40,624.53</u>
13 Multiply line 7c by .10 (10%)			13 <u>220.60</u>
14 Fill in the amount of combined receipts tax, if any, from line 11 of schedule E			14 <u>10,583.57</u>
15 Add lines 13 and 14 and PAY THIS AMOUNT. Make your check out to Commissioner of Revenue			15 <u>10,804.17</u>
16 Penalty and interest you paid to the Department of Revenue during the month, if any			16 <u>-</u>
17 Tax paid to distributor on purchases of pulltabs and tipboards during the month, if any			17 <u>5339.98</u>
18 Add lines 15 through 17			18 <u>16,144.15</u>
19 Subtract line 18 from line 12. This is the amount of your gross profit for this month. Also fill in this amount on line 20 on the back of this form			19 <u>24,480.38</u>

continued on the back...

20 Fill in the amount from line 19 on the front of this form 20 24,480.38

21 Dollar amount of your inventory on the first day of the month (from line 24 of last month's summary and return) 21 2838.45

22 Cost of pulltabs, tipboards, paddlewheels tickets, raffle tickets and disposable bingo cards you purchased since the inventory listed on line 21 above
1402.26 + 22 4227.97

23 Add lines 21 and 22 23 7066.42

24 Dollar amount of your inventory on the last day of the month 24 3754.00

25 Subtract line 24 from line 23 25 3312.42

26 Amount paid for compensation and payroll taxes 26 16,976.78

27 Amount paid for accounting services and qualifying legal work 27 -

28 Amount paid for bank charges and miscellaneous gambling supplies 28 233.27

29 Amount paid for purchase and maintenance of equipment used for gambling 29 275.00

30 Amount paid for rent for conducting lawful gambling 30 3000.00

31 Amount paid for utilities used for conducting lawful gambling 31 -

32 Amount paid for theft insurance and the portion you are permitted to list of the amount paid for liability insurance 32 2830.00

33 Amount paid for annual renewal of gambling manager's bond and annual license renewal 33 100.00

34 Amount paid for annual investigation fee imposed by local government 34 -

35 Add lines 25 through 34. This is your total allowable expenses for the month 35 26,727.47

36 Subtract line 35 from line 20 36 (2247.09)

37 Fill in the amount of your profit carry-over from line 43 of last month's summary and return 37 (15,235.27)

38 Approved adjustments (Attach approved state agency form) 38 (500.00)

39 Add lines 36 through 38 39 (17,982.36)

40 Lawful purpose expenditures (from line 18 of schedule C) 40 14,132.82

41 Board-approved expenses (from line 12 of schedule D) 41 -

42 Add lines 40 and 41 42 14,132.82

43 Subtract line 42 from line 39. This is the amount of your profit carry-over for the month 43 (32,115.18)

44 Total of unpaid bills for the items on lines 25 through 34 44 -

45 Total in all gambling bank accounts on last day of the month 45 19,646.12

I declare that all information on this summary and return is true, correct and complete.

Signature of chief executive officer	Date	Signature of gambling manager	Date
<i>[Signature]</i>	1/20/93	<i>[Signature]</i>	1/19/93
Signature of person who prepared this return	Title	Day	Phone number
<i>[Signature]</i>	Accountant	1/19/93	(612) 545-4526

Mail this summary and return and all attachments to:

Minnesota Department of Revenue, Mail Station 3350, St. Paul, MN 55146-3350

Minnesota Gambling Control Board

EXHIBIT E

Worksheet for Lawful Gambling Expense Calculations

For expenses incurred beginning June 1, 1992

Form G-1W

Include total expenses from all sites operated by your organization. Put negative numbers in parentheses.

Organization name

CATHOLIC CHARITIES

License number

B02466-002, B02466-009, B02466-007, B02466-004

A	B	C	D	E	F	G	H	I	J
month and year	not receipts from line 10 c monthly return	multiply column B by .5 (50%)	not bingo receipts from line 1 c monthly return	multiply column D by .04 (4%)	add column C and column E	allowable expenses from line 35 monthly return	subtract column G from column F	amount from column J for last month	add column H and column I
6/92	37,611.98	18,805.99	-0-	-0-	18,805.99	21,450.05	(2,644.06)	70,460.21	67,756.15
7/92	40,022.46	20,011.23	-0-	-0-	20,011.23	22,865.81	(2,854.45)	67,756.15	64,901.70
8/92	35,945.52	17,972.76	-0-	-0-	17,972.76	20,861.35	(2,888.59)	64,901.70	62,013.11
9/92	38,320.51	19,160.27	-0-	-0-	19,160.27	18,864.53	275.74	62,013.11	62,308.85
10/92	44,506.91	22,253.46	-0-	-0-	22,253.46	18,534.78	3718.68	62,308.85	66,027.53
11/92	39,651.07	19,825.54	-0-	-0-	19,825.54	18,248.96	1576.58	66,027.53	67,604.11
12/92	40,446.03	20,223.02	-0-	-0-	20,223.02	26,727.47	(6504.45)	67,604.11	61,099.66

* If the first month you are reporting on this form is June 1992, fill in the amount for May 1992 here (from column L of your previous worksheet).

Mail this worksheet together with your application for renewal of your lawful gambling license to:

Minnesota Gambling Control Board

1711 West County Road B, Suite 300 S, Roseville, MN 55113

6002030 (6/92)

Do not mail to Department of Revenue

G-1 Schedule C

Lawful Purpose Expenditures

EXHIBIT F

Organization name		Site license number	Site trade name	Month and year reported on this form		Page 1 of 1 pages
Date of check	Check number	Check made out to:	Amount of check	Lawful purpose code	Brief description of expenditure:	Date approved by membership
1 12/17/92		Internal Revenue Service	443.28	G	Monthly federal wagering tax (federal form 730)	
2		Internal Revenue Service		G	Federal unrelated business tax (federal form 990T) and/or federal wagering tax stamp (federal form 11C)	
3		Commissioner of Revenue		G	Minnesota unrelated business tax (form M-4)	
12/17/92		CITY OF ST PAUL	352.52	G	3% local gambling tax	
4 12/17/92		MPLS FINANCE DEPT	837.02	G		
5				349.213	Fund administered by local government unit	
6				H	Real estate taxes and assessments	
7 12/22/92	2791	CATH CHARITIES Dorothy Day	3000.00	501 (C) 3	LAWFUL PURPOSE CONTRIBUTION	8/4/92
8 12/22/92	2792	" " Seton Post Legal	6500.00	501 (C) 3	" " "	8/4/92
9 12/22/92	2793	" " St Joe's Residence	3000.00	501 (C) 3	" " "	8/4/92
10						
11						
12						
13						
14						
15						
16						

17 Add lines 1 through 16. Fill in total here and also on line 40 of your monthly summary and tax return

\$ 14,137.82

18 Fill in amount of tax paid to distributor on purchases of pulltabs and/or tipboards (from line 17 of monthly summary and tax return) \$

5339.98

Mail this schedule to: Gambling Control Division, Department of Gaming
1711 West County Road B, Roseville, MN 55113

Do not mail to Department of Revenue

GAMING BANK REC

EXHIBIT G

DECEMBER 1992

Prepared by	BS	Date	12/14
Approved by			

W. L. JONES COMPANY G7203 GREEN 7203 BUFF

MADE IN U.S.A.

BANK BALANCE

19646.12

OLDS CKS - NOV

2727

1134.-

DEC

2782

176.16

2787

1000.-

2788

1000.-

2789

1000.-

2794

374.27

2795

497.17

2796

873.15

2797

329.30

2798

563.64

2799

204.08

2800

299.45

2801

392.05

2802

350.65

2803

281.37

2804

989.61

2805

159.75

2806

180.78

2807

556.523

(14370.56)

GL BALANCE

5725.56

**CHARITABLE GAMING EXECUTIVE SUMMARY
FOR NOVEMBER, 1992**

Total gross receipts decreased from last month, still below expected levels. (Exhibit A)

All Charitable Gaming expenses were paid by check after appropriate review and approval by Staff. (Exhibit B)

Future expenditures have been estimated. They are expected to be in-line with past expenditures. (Exhibit C)

All required reports have been prepared and filed with the appropriate State and City offices. (Exhibit D)

All taxes have been paid. (Exhibit E)

Charitable Gaming expenses continue to be below the 50% limit as established by State law. (Exhibit F)

Bank reconciliations have been prepared and reviewed on a timely basis. No unusual items exist. (Exhibit G)

If you have any questions, please contact Casey Scott at 340-7567.

txtrena/exec

Enclosures

- Blue Signature Approval Card
- Exhibits A-G

10/92

CATHOLIC CHARITIES OF THE ARCHDIOCESE OF ST PAUL AND MINNEAPOLIS
CHARITABLE GAMING GROSS RECEIPTS AND PROFITS
FOR THE YEAR ENDED 12/31/92

EXHIBIT A

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
HEXAGON BAR													
GROSS RECEIPTS	83,728.22	58,341.32	76,763.58	80,363.90	71,963.26	58,492.54	65,226.97	62,450.64	67,801.54	57,944.17	70,107.25	0.00	753,183.39
PRIZES	67,610.99	47,456.53	62,353.79	63,679.59	57,342.98	45,940.56	51,591.51	49,844.12	54,435.50	43,576.76	55,513.18	0.00	599,345.51
ALLOWABLE EXPENSES	8,035.88	6,154.32	6,542.05	6,862.02	5,972.08	6,800.30	6,784.07	5,778.58	5,405.56	5,201.48	5,911.27	0.00	69,447.61
TAXES	8,007.99	6,857.20	8,637.11	8,596.07	6,592.16	6,896.10	1,518.48	2,592.61	1,529.49	3,771.68	5,286.16	0.00	60,085.05
NET	73.36	(2,126.73)	(769.37)	1,226.22	2,056.04	(944.42)	5,332.91	4,235.33	6,430.99	5,394.25	3,396.64	0.00	24,305.22
LAWFUL PURPOSE EXPENDITURES	0.00	0.00	22,500.00	0.00	0.00	233.00	0.00	2,683.34	0.00	0.00	20,500.00	0.00	45,916.34
PAT'S PUB													
GROSS RECEIPTS	53,723.50	67,557.00	89,827.50	73,447.50	63,969.50	50,270.00	46,606.50	42,920.50	37,993.50	46,521.00	49,195.00	0.00	622,031.50
PRIZES	41,292.00	52,892.00	71,481.00	57,681.00	49,985.00	39,240.00	36,865.00	34,745.00	29,604.00	35,455.00	37,254.00	0.00	486,494.00
ALLOWABLE EXPENSES	5,056.62	4,832.72	5,490.25	6,591.50	5,143.31	6,343.62	6,053.77	4,821.49	4,611.19	5,114.93	5,577.24	0.00	59,636.72
TAXES	4,646.06	5,175.87	6,635.63	7,007.61	5,239.99	5,339.38	1,007.06	1,891.23	1,174.86	2,569.02	3,502.79	0.00	44,189.50
NET	2,728.82	4,656.41	6,220.62	2,167.31	3,601.20	(653.00)	2,680.67	1,462.78	2,603.45	3,382.05	2,860.97	0.00	31,711.28
LAWFUL PURPOSE EXPENDITURES	883.42	0.00	0.00	1,358.30	0.00	233.50	576.85	14,183.33	0.00	649.60	9,500.00	0.00	27,385.00
CARDINAL TAVERN													
GROSS RECEIPTS	74,614.00	67,286.00	87,969.00	71,447.50	61,091.00	57,945.50	73,732.00	59,100.50	64,314.00	78,141.00	58,126.00	0.00	753,766.50
PRIZES	60,371.00	54,051.00	72,134.00	57,639.24	48,495.00	45,894.00	58,879.00	47,735.00	51,334.00	60,800.00	44,892.00	0.00	602,224.24
ALLOWABLE EXPENSES	6,275.28	4,840.19	5,153.70	6,370.52	4,644.52	5,424.85	5,142.93	5,264.59	4,695.20	4,879.68	5,900.08	0.00	58,599.54
TAXES	7,428.99	4,555.56	6,401.60	6,448.08	4,790.93	4,911.76	1,805.17	2,439.74	1,742.42	4,301.47	5,075.04	0.00	49,900.76
NET	530.73	3,839.25	4,279.70	981.66	3,160.55	1,714.89	7,904.90	3,661.17	6,542.38	8,159.85	2,258.88	0.00	43,041.96
LAWFUL PURPOSE EXPENDITURES	0.00	0.00	0.00	0.00	0.00	233.50	0.00	183.33	0.00	0.00	20,000.00	0.00	20,416.83
O'GARA'S													
CASEY'S													
GROSS RECEIPTS	0.00					7,162.00	8,513.00	16,376.00	16,984.50	9,540.00	0.00	0.00	58,575.50
PRIZES	0.00					5,330.00	6,871.00	12,534.00	13,717.00	8,097.00	0.00	0.00	46,569.00
ALLOWABLE EXPENSES	1,895.82				1,003.34	2,882.64	4,885.04	3,646.69	4,122.57	3,368.69	950.85	0.00	22,755.64
TAXES						711.87	510.25	312.30	714.46	487.61	68.69	0.00	2,805.18
NET	(1,895.82)	0.00	0.00	0.00	(1,003.34)	(1,762.51)	(3,773.29)	(116.99)	(1,569.53)	(2,413.30)	(1,019.54)	0.00	(13,554.32)
LAWFUL PURPOSE EXPENDITURES						0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS													
GROSS RECEIPTS	212,065.72	193,184.32	254,560.08	225,258.90	197,023.76	173,870.04	194,078.47	180,847.64	187,093.54	192,146.17	177,428.25	0.00	2,187,556.89
PRIZES	169,273.99	154,399.53	205,968.79	178,999.83	155,822.98	136,404.56	154,226.51	144,858.12	149,090.50	147,928.76	137,659.18	0.00	1,734,632.75
ALLOWABLE EXPENSES	21,263.60	15,027.23	17,186.00	19,832.12	16,763.25	21,451.41	22,865.81	19,511.35	18,834.52	18,564.78	18,339.44	0.00	210,439.51
TAXES	20,083.04	16,588.63	21,674.34	22,051.76	16,623.08	17,659.11	4,840.96	7,235.88	5,161.23	11,129.78	13,932.68	0.00	156,980.49
NET	1,445.09	6,368.93	9,730.95	4,375.19	7,814.45	(1,645.04)	12,145.19	9,242.29	14,007.29	14,522.85	7,496.95	0.00	85,504.14
LAWFUL PURPOSE EXPENDITURES	883.42	0.00	22,500.00	1,358.30	0.00	700.00	576.85	17,050.00	0.00	649.60	50,000.00	0.00	93,718.17
PREV. MO. PROFIT CO	-7021.24	-6459.57	-90.64	-12859.69	-9842.8	-2028.35	-4373.39	7194.95	-612.76	13394.53	27267.78	-15235.27	
NET	1445.09	6368.93	9730.95	4375.19	7814.45	-1645.04	12145.19	9242.29	14007.29	14522.85	7496.95	0	
LP EXP	883.42	0.00	22,500.00	1,358.30	0.00	700.00	576.85	17,050.00	0.00	649.60	50,000.00	0.00	
NEW PROFIT CO.	-6459.57	-90.64	-12859.69	-9842.8	-2028.35	-4373.39	7194.95	-612.76	13394.53	27267.78	-15235.27	-15235.27	
PROFIT CO. PER RPT	-6459.57	-90.64	-12859.69	-9842.8	-2028.35	-4373.39	7194.95	-612.76	13394.53	27267.78	-15235.27	0	
DIFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-15235.27	

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CHARITABLE GAMING
GAMING CHECKS DETAIL
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EXHIBIT B

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FOR THE MONTH OF NOVEMBER, 1992

DATE	CHKNO	PAYEE	DESCRIPTION	DR DIV DPT	DR CAT ACW	AMOUNT	CHECK CUM. TOTAL
							0.00
11/05/92	2695	KEN SCHWARTZWALD	SITE REPAIR	3986	5721	50.00	50.00
11/05/92	2695	KEN SCHWARTZWALD	SITE REPAIR	3991	5721	50.00	100.00
11/05/92	2695	KEN SCHWARTZWALD	SITE REPAIR	3987	5721	25.00	125.00
11/05/92	2696	ROSEMARY SCHWARTZWALD	MILEAGE - OCT	3986	5901	20.61	20.61
11/05/92	2696	ROSEMARY SCHWARTZWALD	MILEAGE - OCT	3987	5901	20.62	41.23
11/05/92	2696	ROSEMARY SCHWARTZWALD	MILEAGE - OCT	3990	5901	20.62	61.85
11/05/92	2696	ROSEMARY SCHWARTZWALD	MILEAGE - OCT	3991	5901	20.62	82.47
11/05/92	2696	ROSEMARY SCHWARTZWALD	PARKING - OCT	3986	5902	24.75	107.22
11/05/92	2696	ROSEMARY SCHWARTZWALD	SUPPLIES	3991	5425	13.82	121.04
11/05/92	2697	BARB DAUDT	MILEAGE - OCT	3986	5901	24.30	24.30
11/05/92	2697	BARB DAUDT	MILEAGE - OCT	3987	5901	24.30	48.60
11/05/92	2697	BARB DAUDT	MILEAGE - OCT	3990	5901	24.30	72.90
11/05/92	2697	BARB DAUDT	MILEAGE - OCT	3991	5901	24.32	97.22
11/05/92	2698	FEDOR'S MARKET	MEAT FOR RAFFLE - INV#21429	3986	6411	240.85	240.85
11/05/92	2699	TRIPLE CROWN GAMING	PULLTABS - INV#9394	3986	6401	385.55	385.55
11/05/92	2699	TRIPLE CROWN GAMING	PULLTABS - INV#9394	3986	6403	554.28	939.83
11/05/92	2700	TRIPLE CROWN GAMING	PULLTABS - INV#9392	3990	6401	419.63	419.63
11/05/92	2700	TRIPLE CROWN GAMING	PULLTABS - INV#9392	3990	6403	489.48	909.11
11/05/92	2701	TRIPLE CROWN GAMING	PULLTABS - INV#9393	3991	6401	253.33	253.33
11/05/92	2701	TRIPLE CROWN GAMING	PULLTABS - INV#9393	3991	6403	364.20	617.53
11/05/92	2702	JOAN CHAPMAN	PAYROLL - NOV 4 - 3990 5023	1	0	303.66	303.66
11/05/92	2703	BARB DAUDT	PAYROLL - NOV 4	1	0	565.34	565.34
11/05/92	2704	NUALA ELLENDSON	PAYROLL - NOV 4 - 3991 5023	1	0	91.49	91.49
11/05/92	2705	MARION FISCHER	PAYROLL - NOV 5 - 3991 5023	1	0	296.84	296.84
11/05/92	2706	JULIE L'HERAULT	PAYROLL - NOV 4	1	0	333.61	333.61
11/05/92	2707	LYN PETZOLDT	PAYROLL - NOV 4 - 3986 5023	1	0	328.69	328.69
11/05/92	2708	DONNA SCHMIDT	PAYROLL - NOV 4 - 3990 5023	1	0	331.78	331.78
11/05/92	2709	ROSEMARY SCHWARTZWALD	PAYROLL - NOV 4	1	0	993.58	993.58
11/05/92	2710	LORNE T. WOODS	PAYROLL - NOV 4 - 3986 5023	1	0	192.31	192.31
11/05/92	2711	BARB WOZNAX	PAYROLL - NOV 4 - 3991 5023	1	0	213.22	213.22

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CHARITABLE GAMING

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DATE	CHKNO	PAYEE	DESCRIPTION	DR DIV DPT	DR CAT ACN	AMOUNT	CHECK CUM. TOTAL
11/18/92	2712	PHILIP SCHECHTER	TRAINING - ROSIE	3986	6001	26.32	26.32
11/18/92	2712	PHILIP SCHECHTER	TRAINING - ROSIE	3990	6001	26.32	52.64
11/18/92	2712	PHILIP SCHECHTER	TRAINING - ROSIE	3991	6001	26.31	78.95
11/18/92	2713	SOFTSERV	VOID	3911	5311	0.00	0.00
11/18/92	2714	FEDOR'S MARKET	MEAT FOR RAFFLE - INV#21483	3986	6411	240.16	240.16
11/18/92	2715	FEDOR'S MARKET	MEAT FOR RAFFLE - INV#21458	3986	6411	238.27	238.27
11/18/92	2715	TRIPLE CROWN GAMING	PULLTABS - INV#9616	3986	6401	294.90	533.17
11/18/92	2715	TRIPLE CROWN GAMING	PULLTABS - INV#9616	3986	6403	346.20	879.37
11/18/92	2716	TRIPLE CROWN GAMING	PULLTABS - INV#9617	3991	6401	274.85	274.85
11/18/92	2716	TRIPLE CROWN GAMING	PULLTABS - INV#9617	3991	6403	395.12	669.97
11/18/92	2717	JOAN CHAPMAN	PAYROLL - NOV 18 - 3990 5023	1	0	316.07	316.07
11/18/92	2718	BARB DAUDT	PAYROLL - NOV 18	1	0	565.34	565.34
11/18/92	2719	MUALA ELLENDSON	PAYROLL - NOV 18 - 3991 5023	1	0	23.14	23.14
11/18/92	2720	MARION FISCHER	PAYROLL - NOV 18 - 3991 5023	1	0	312.72	312.72
11/18/92	2721	JULIE L'HERAULT	PAYROLL - NOV 18	1	0	312.85	312.85
11/18/92	2722	LYN PETZOLDT	PAYROLL - NOV 18 - 3986 5023	1	0	358.99	358.99
11/18/92	2723	DONN SCHMIDT	PAYROLL - NOV 18 - 3990 5023	1	0	344.69	344.69
11/18/92	2724	ROSEMARY SCHWARTZWALD	PAYROLL - NOV 18	1	0	993.61	993.61
11/18/92	2725	LORNE T. WOODS	PAYROLL - NOV 18 - 3986 5023	1	0	161.37	161.37
11/18/92	2726	BARBARA WOZNAK	PAYROLL - NOV 18 - 3991 5023	1	0	258.20	258.20
11/19/92	2727	CITY OF ST PAUL	GAMBLING MANAGER LICENSE	3988	6402	134.00	134.00
11/19/92	2728	CITY OF ST PAUL	GAMBLING MANAGER'S LICENSE	3989	6402	134.00	134.00
11/19/92	2729	IRS	TAXES - OCT	3986	6404	144.95	144.95
11/19/92	2729	IRS	TAXES - OCT	3987	6404	23.91	168.86
11/19/92	2729	IRS	TAXES - OCT	3990	6404	116.62	285.48
11/19/92	2729	IRS	TAXES - OCT	3991	6404	195.61	481.09
11/19/92	2730	COMMISSIONER OF REVENUE	TAXES - OCT	3986	6405	1677.94	1677.94
11/19/92	2730	COMMISSIONER FO REVENUE	TAXES - OCT	3987	6405	340.58	2018.52
11/19/92	2730	COMMISSIONER OF REVENUE	TAXES - OCT	3990	6405	1153.09	3171.61
11/19/92	2730	COMMISSIONER OF REVENUE	TAXES - OCT	3991	6405	1822.27	4993.88

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DATE	CHKNO	PAYEE	DESCRIPTION	DR DIV DPT	DR CAT ACN	AMOUNT	CHECK CUM. TOTAL
11/19/92	2731	CITY OF ST PAUL	TAXES - OCT	3990	6406	336.00	336.00
11/19/92	2732	MPLS FINANCE DEPT	TAXES - OCT	3986	6406	432.22	432.22
11/19/92	2732	MPLS FINANCE DEPT	TAXES - OCT	3987	6406	44.78	477.00
11/19/92	2732	MPLS FINANCE DEPT	TAXES - OCT	3991	6406	523.41	1000.41
11/24/92	2733	MINN COMM PAGING	PAGERS - 2	3986	5501	11.00	11.00
11/24/92	2733	MINN COMM PAGING	PAGERS - 2	3990	5501	11.00	22.00
11/24/92	2733	MINN COMM PAGING	PAGERS - 2	3991	5501	11.00	33.00
11/24/92	2734	TRIPLE CROWN GAMING	PULLTABS - INV#9726	3986	6401	698.96	698.96
11/24/92	2734	TRIPLE CROWN GAMING	PULLTABS - INV#9726	3986	6403	885.38	1584.34
11/24/92	2735	TRIPLE CROWN GAMING	PULLTABS - INV#9728	3990	6401	436.56	436.56
11/24/92	2735	TRIPLE CROWN GAMING	PULLTABS - INV#9728	3990	6403	549.96	986.52
11/24/92	2736	TRIPLE CROWN GAMING	PULLTABS - INV#9727	3991	6401	686.97	686.97
11/24/92	2736	TRIPLE CROWN GAMING	PULLTABS - INV#9727	3991	6403	868.14	1555.11
11/24/92	2737	HEXAGON	RENT - DECEMBER	3986	5711	1000.00	1000.00
11/24/92	2738	PAT'S PUB	RENT - DECEMBER	3990	5711	1000.00	1000.00
11/24/92	2739	CARDINAL INC.	RENT - DECEMBER	3991	5711	1000.00	1000.00
11/24/92	2740	CATH CHAR-SETON POST LEGAL	LAWFUL PURPOSE	3990	0	3000.00	3000.00
11/24/92	2741	CATH CHAR-DOROTHY DAY CTR	LAWFUL PURPOSE	3990	0	6500.00	6500.00
11/24/92	2742	CATH CHAR - ST JOE'S SHELTER	LAWFUL PURPOSE	2099	0	20500.00	20500.00
11/24/92	2743	CATH CHAR-ST JOE'S RESIDENCE	LAWFUL PURPOSE	2099	0	20000.00	20000.00
11/24/92	2744	CATHOLIC CHARITIES	BEN/TAX REIMBRS FOR NOV '92	2099	0	4239.83	4239.83
11/25/92	2745	TRIPLE CROWN GAMING	PULLTABS - INV#9906	3990	6401	223.27	223.27
11/25/92	2745	TRIPLE CROWN GAMING	PULLTABS - INV#9906	3990	6403	161.28	384.55
11/25/92	2746	FEDOR'S MARKET	MEAT FOR RAFFLE - INV#21519	3986	6411	279.75	279.75
11/30/92	2747	TRIPLE CROWN GAMING	PULLTABS - INV#10012	3986	6401	459.94	459.94
11/30/92	2747	TRIPLE CROWN GAMING	PULLTABS - INV#10012	3986	6403	661.30	1121.24
11/30/92	2748	TRIPLE CROWN GAMING	PULLTABS - INV#9770	3991	6401	132.22	132.22
11/30/92	2748	TRIPLE CROWN GAMING	PULLTABS - INV#9770	3991	6403	190.08	322.30
11/30/92	2749	TRIPLE CROWN GAMING	PULLTABS - INV#10013	3990	6401	274.77	274.77
11/30/92	2749	TRIPLE CROWN GAMING	PULLTABS - INV#10013	3990	6403	396.92	671.69

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<u>DATE</u>	<u>CHKNO</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>DR</u> <u>DIV</u> <u>DPT</u>	<u>DR</u> <u>CAT</u> <u>ACN</u>	<u>AMOUNT</u>	<u>CHECK</u> <u>CUM.</u> <u>TOTAL</u>
			GRAND TOTALS	273477	401604	83474.24	

Records printed: 91

CATHOLIC CHARITIES OF THE ARCHDIOCESE OF ST PAUL AND MINNEAPOLIS
 PROPOSED CHARITABLE GAMING EXPENSES
 FOR DECEMBER 1992 - FEBRUARY 1993

EXHIBIT C
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03-Jul-92

!-----PAT'S PUB-----!

	DEC 1992	JAN 1993	FEB 1993
50XX SALARIES	3429	3441	3441
51XX BENEFITS	531	402	402
52XX PAYROLL TAXES	306	359	359
53XX PROF FEES	42	92	92
54XX SUPPLIES	19	28	28
5711 RENT	1000	1000	1000
57XX OTHER OCCUPANCY	115	115	115
58XX OUTSIDE PRINTING & ADV.	0	0	0
59XX MILEAGE REIMBURSEMENT	81	52	52
60XX CONFERENCES & TRAINING	6	19	19
6401 PULL TAB PURCHASES	1617	1303	1303
6402 GAMING LICENSES	29	29	29
6403 TAX PAID TO VENDOR	1400	1248	1248
6404 IRS TAX	175	234	234
6405 COMM OF REVENUE TAX	4636	4007	4007
6406 MPLS/ST PAUL TAX	483	561	561
6407 LAWFUL PURPOSE-ST PAUL	750	242	242
6411 RAFFLE PURCHASE	0	0	0
66XX DEPRECIATION	0	0	0
69XX BANK CHARGES	21	10	10
DIRECT EXPENSES:	14640	13142	13142

CATHOLIC CHARITIES OF THE ARCHDIOCESE OF ST PAUL AND MINNEAPOLIS
PROPOSED CHARITABLE GAMING EXPENSES
FOR DECEMBER 1992 - FEBRUARY 1993

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03-Jul-92

-----HEXAGON-----

	DEC 1992	JAN 1993	FEB 1993
50XX SALARIES	3588	3130	3130
51XX BENEFITS	537	401	401
52XX PAYROLL TAXES	320	324	324
53XX PROF FEES	42	92	92
54XX SUPPLIES	32	50	50
5711 RENT	1000	1000	1000
57XX OTHER OCCUPANCY	125	117	117
58XX OUTSIDE PRINTING & ADV.	0	0	0
59XX MILEAGE REIMBURSEMENT	87	52	52
60XX CONFERENCES & TRAINING	6	19	19
6401 PULL TAB PURCHASES	1890	1397	1397
6402 GAMING LICENSES	29	30	30
6403 TAX PAID TO VENDOR	2333	2172	2172
6404 IRS TAX	292	271	271
6405 COMM OF REVENUE TAX	6718	4650	4650
6406 MPLS/ST PAUL TAX	700	651	651
6407 LAWFUL PURPOSE-ST PAUL	0	0	0
6411 RAFFLE PURCHASE	960	769	769
66XX DEPRECIATION	0	0	0
69XX BANK CHARGES	21	75	75
DIRECT EXPENSES:	18680	15200	15200

CATHOLIC CHARITIES OF THE ARCHDIOCESE OF ST PAUL AND MINNEAPOLIS
 PROPOSED CHARITABLE GAMING EXPENSES
 FOR DECEMBER 1992 - FEBRUARY 1992

EXHIBIT C
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03-Jul-92

-----CARDINAL-----

	DEC 1992	JAN 1993	FEB 1993
50XX SALARIES	3106	3445	3445
51XX BENEFITS	311	472	472
52XX PAYROLL TAXES	276	355	355
53XX PROF FEES	42	92	92
54XX SUPPLIES	15	28	28
5711 RENT	600	1000	1000
57XX OTHER OCCUPANCY	111	115	115
58XX OUTSIDE PRINTING & ADV.	0	0	0
59XX MILEAGE REIMBURSEMENT	81	53	53
60XX CONFERENCES & TRAINING	6	19	19
6401 PULL TAB PURCHASES	1160	1323	1323
6402 GAMING LICENSES	29	29	29
6403 TAX PAID TO VENDOR	1275	1380	1380
6404 IRS TAX	159	260	260
6405 COMM OF REVENUE TAX	0	4432	4432
6406 MPLS/ST PAUL TAX	383	621	621
6407 LAWFUL PURPOSE-ST PAUL	0	0	0
6411 RAFFLE PURCHASE	0	0	0
66XX DEPRECIATION	0	0	0
69XX BANK CHARGES	21	10	10
DIRECT EXPENSES:	7575	13634	13634

Monthly Lawful Gambling Activity Summary and Tax Return

Organization license number: <u>60 2466-00X</u>	Month and year reported: <u>11/92</u>	Number of sites: <u>4</u>	If one site only, expiration date of license:	
Organization name: <u>CATHOLIC CHARITIES</u>	Address (street): <u>404 5 8 ST</u>	City: <u>MPLS</u>	State: <u>MN</u>	Zip code: <u>55404</u>
Check if: <input type="checkbox"/> this is an amended summary and return				
<input type="checkbox"/> no amounts on lines 1 through 9 means you had no gambling activity				
<input type="checkbox"/> you received an extension to file after the deadline				
<input checked="" type="checkbox"/> this is your final summary and return				
This summary and return includes (check): <input checked="" type="checkbox"/> Schedule A <input checked="" type="checkbox"/> Schedule B <input checked="" type="checkbox"/> Schedule C <input type="checkbox"/> Schedule D <input checked="" type="checkbox"/> Schedule E				
Fill in number of pages below each schedule: <u>4</u> <u>19</u> <u>1</u> <u>1</u> <u>1</u>				

	column A gross receipts	column B prizes	column C net receipts
1 Bingo	1		
2 Raffles	2		
3 Paddlewheels	3 <u>1500.00</u>	<u>758.18</u>	<u>741.82</u>
4 Tipboards purchased before July 1, 1988	4		
5 Pulltabs purchased before January 1, 1987	5		
6 Income from interest, dividends, cover charges and other charges for participation (fill in both columns)	6 <u>79.25</u>		<u>79.25</u>
7 Add lines 1 through 6	7 <u>1579.25</u>	<u>758.18</u>	<u>821.07</u>
8 Tipboards purchased after June 30, 1988	8		
9 Pulltabs purchased after December 31, 1986	9 <u>175,731.00</u>	<u>136,901.00</u>	<u>38,830.00</u>
10 Add lines 7 through 9	10 <u>177,310.25</u>	<u>137,659.18</u>	<u>39,651.07</u>
11 Cash long or cash short (including bad checks)	11		<u>+ 118.00</u>
12 If line 11 is cash long, add lines 10c and 11. If line 11 is cash short, subtract line 11 from line 10c	12		<u>39,769.07</u>
13 Multiply line 7c by .10 (10%)	13		<u>82.11</u>
14 Fill in the amount of combined receipts tax, if any, from line 11 of schedule E	14		<u>7578.69</u>
15 Add lines 13 and 14 and PAY THIS AMOUNT. Make your check out to Commissioner of Revenue	15		<u>7660.80</u>
16 Penalty and interest you paid to the Department of Revenue during the month, if any	16		<u>-</u>
17 Tax paid to distributor on purchases of pulltabs and tipboards during the month, if any	17		<u>4454.38</u>
18 Add lines 15 through 17	18		<u>12,115.18</u>
19 Subtract line 18 from line 12. This is the amount of your gross profit for this month. Also fill in this amount on line 20 on the back of this form	19		<u>27,653.89</u>

continued on the back...

20 Fill in the amount from line 19 on the front of this form 20 27,653.89

21 Dollar amount of your inventory on the first day of the month (from line 24 of last month's summary and return) 21 2644.60

22 Cost of pulltabs, tipboards, paddlewheels tickets, raffle tickets and disposable bingo cards you purchased since the inventory listed on line 21 above 22 3482.44

23 Add lines 21 and 22 23 6127.24 ✓

24 Dollar amount of your inventory on the last day of the month 24 2838.45

25 Subtract line 24 from line 23 25 3288.59 ✓

26 Amount paid for compensation and payroll taxes 26 11,751.77

27 Amount paid for accounting services and qualifying legal work 27 —

28 Amount paid for bank charges and miscellaneous gambling supplies 28 174.08

29 Amount paid for purchase and maintenance of equipment used for gambling 29 125.00

30 Amount paid for rent for conducting lawful gambling 30 3000.00

31 Amount paid for utilities used for conducting lawful gambling 31 —

32 Amount paid for theft insurance and the portion you are permitted to list of the amount paid for liability insurance 32 —

33 Amount paid for annual renewal of gambling manager's bond and annual license renewal 33 —

34 Amount paid for annual investigation fee imposed by local government 34 —

35 Add lines 25 through 34. This is your total allowable expenses for the month 35 18,339.44

36 Subtract line 35 from line 20 36 9314.45

37 Fill in the amount of your profit carry-over from line 43 of last month's summary and return 37 27,267.78

38 Approved adjustments (Attach approved state agency form) 38 —

39 Add lines 36 through 38 39 36,582.23

40 Lawful purpose expenditures (from line 18 of schedule C) 40 51,817.50

41 Board-approved expenses (from line 12 of schedule D) 41 —

42 Add lines 40 and 41 42 51,817.50

43 Subtract line 42 from line 39. This is the amount of your profit carry-over for the month 43 (15,235.27)

44 Total of unpaid bills for the items on lines 25 through 34 44 —

45 Total in all gambling bank accounts on last day of the month 45 25,096.01

I declare that all information on this summary and return is true, correct and complete.

Signature of chief executive officer	Date	Signature of gambling manager	Date
<i>[Signature]</i>	12/14/92	<i>[Signature]</i>	12/17/92
Signature of person who prepared this return	Title	Date	Phone number
<i>[Signature]</i>	Accountant	12/17/92	(612) 340-7596

Mail this summary and return and all attachments to:

Minnesota Department of Revenue, Mail Station 3350, St. Paul, MN 55146-3350

Worksheet for Lawful Gambling Expense Calculations

For expenses incurred beginning June 1, 1992

Form G-1W

Include total expenses from all sites operated by your organization. Put negative numbers in parentheses.

Organization name

CATHOLIC CHARITIES

License number

B02466-002, B02466-009, B02466-007, B02466-004

A	B	C	D	E	F	G	H	I	J
month and year	net receipts from line 10 c monthly return	multiply column B by .5 (50%)	net bingo receipts from line 1 c monthly return	multiply column D by .04 (4%)	add column C and column E	allowable expenses from line 35 monthly return	subtract column G from column F	amount from column J for last month	add column H and column I
6/92	37,611.98	18,805.99	-0-	-0-	18,805.99	21,450.05	(2,644.06)	70,460.21	67,756.15
7/92	40,022.46	20,011.23	-0-	-0-	20,011.23	22,865.81	(2,854.45)	67,756.15	64,901.70
8/92	35,945.52	17,972.76	-0-	-0-	17,972.76	20,861.35	(2,888.59)	64,901.70	62,013.11
9/92	38,320.54	19,160.27	-0-	-0-	19,160.27	18,864.53	295.74	62,013.11	62,308.85
10/92	44,506.91	22,253.46	-0-	-0-	22,253.46	18,564.78	3,688.68	62,308.85	65,997.53
11/92	39,651.07	19,825.54	-0-	-0-	19,825.54	18,339.44	1,486.10	65,997.53	67,483.63

* If the first month you are reporting on this form is June 1992, fill in the amount for May 1992 here (from column L of your previous worksheet).

Mail this worksheet together with your application for renewal of your lawful gambling license to:

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 S, Roseville, MN 55113

6002030 (6/92)

Do not mail to Department of Revenue

Lawful Purpose Expenditures

Organization name		Site license number	Site trade name		Month and year reported on this form		Page	of	pages
CATHOLIC CHARITIES		BO 2466-00X			11/92		1	1	1
Date of check	Check number	Check made out to:	Amount of check	Lawful purpose code	Brief description of expenditure:	Date approved by membership			
1 11/19/92	2729	Internal Revenue Service	481.09	G	Monthly federal wagering tax (federal form 730)				
2		Internal Revenue Service		G	Federal unrelated business tax (federal form 990T) and/or federal wagering tax stamp (federal form 11C)				
3		Commissioner of Revenue		G	Minnesota unrelated business tax (form M-4)				
11/19/92	2732	MRS FINANCE DEPT	1020.41						
4 11/19/92	2731	CITY OF ST PAUL	336.00	G	3% local gambling tax				
5				349.213	Fund administered by local government unit				
6				H	Real estate taxes and assessments				
7 11/24/92	2740	CATH CHAR - Saton Post Legal	3000.00	501(C) 3	LAWFUL PURPOSE CONTRIBUTION	8/4/92			
8 11/24/92	2741	CATH CHAR - Dorothy Day	6500.00	501(C) 3	" " "	8/4/92			
9 11/24/92	2742	CATH CHAR - ST Joe's School	20,500.00	501(C) 3	" " "	8/4/92			
10 11/24/92	2743	CATH CHAR - St Joe's Residence	20,000.00	501(C) 3	" " "	8/4/92			
11									
12									
13									
14									
15									
16									
17 Add lines 1 through 16. Fill in total here and also on line 40 of your monthly summary and tax return			\$ 51,817.50						
18 Fill in amount of tax paid to distributor on purchases of pulltabs and/or tipboards (from line 17 of monthly summary and tax return)			\$ 4454.38						

Mail this schedule to: Gambling Control Division, Department of Gaming
1711 West County Road B, Roseville, MN 55113

Do not mail to Department of Revenue

BW 12/14
✓ 12/14

	Bank Balance		25096 01
	ols checks-		
	2717	316 07	
	2719	23 14	
	2723	344 69	
	2725	161 37	
	2726	258 20	
	2727	134 -	
	2728	134 -	
	2730	499 388	
	2731	336 -	
	2733	33 -	
	2737	1000 -	
	2738	1000 -	
	2739	1000 -	
	2745	384 55	
	2746	279 75	
	2747	1121 24	
	2748	322 30	
	2749	671 69	(12513 88)
	P/R trsf timing difference		400572
	Deposit not booked		(175 -)
			16412 85

CHARITABLE GAMING EXECUTIVE SUMMARY
FOR OCTOBER, 1992

Total gross receipts increased over last month, still below expected levels. (Exhibit A)

All Charitable Gaming expenses were paid by check after appropriate review and approval by Staff. (Exhibit B)

Future expenditures have been estimated. They are expected to be in-line with past expenditures. (Exhibit C)

All required reports have been prepared and filed with the appropriate State and City offices. (Exhibit D)

All taxes have been paid. (Exhibit E)

Charitable Gaming expenses continue to be below the 50% limit as established by State law. (Exhibit F)

Bank reconciliations have been prepared and reviewed on a timely basis. No unusual items exist. (Exhibit G)

If you have any questions, please contact Casey Scott at 340-7567.

txtrena/exec

Enclosures

- Blue Signature Approval Card
- Exhibits A-G

10/92

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
HEXAGON BAR													
GROSS RECEIPTS	83,728.22	58,341.32	76,763.58	80,363.90	71,963.26	58,492.34	65,226.97	62,450.64	67,801.54	57,944.17	0.00	0.00	683,076.14
PRIZES	67,610.99	47,456.53	62,353.79	63,679.59	57,342.98	45,940.56	51,591.51	49,844.12	54,435.50	43,576.76	0.00	0.00	543,832.33
ALLOWABLE EXPENSES	8,035.88	6,154.32	6,542.05	6,862.02	5,972.08	6,800.30	6,784.07	5,778.58	5,405.56	5,201.48	0.00	0.00	63,536.34
TAXES	8,007.99	6,857.20	8,637.11	8,596.07	6,592.16	6,696.10	1,518.48	2,592.61	1,529.49	3,771.68	0.00	0.00	54,798.89
NET	73.36	(2,126.73)	(769.37)	1,226.22	2,056.04	(944.42)	5,332.91	4,235.33	6,430.99	5,394.25	0.00	0.00	20,908.58
LAWFUL PURPOSE EXPENDITURES	0.00	0.00	22,500.00	0.00	0.00	233.00	0.00	2,683.34	0.00	0.00	0.00	0.00	25,416.34
PAT'S PUB													
GROSS RECEIPTS	53,723.50	67,557.00	89,827.50	73,447.50	63,969.50	50,270.00	46,606.50	42,920.50	37,993.50	46,521.00	0.00	0.00	572,836.50
PRIZES	41,292.00	52,892.00	71,481.00	57,681.00	49,985.00	39,240.00	36,865.00	34,745.00	29,604.00	35,455.00	0.00	0.00	449,240.00
ALLOWABLE EXPENSES	5,056.62	4,832.72	5,490.25	6,591.58	5,143.31	6,343.62	6,053.77	4,821.49	4,611.19	5,114.93	0.00	0.00	54,059.48
TAXES	4,646.06	5,175.87	6,635.63	7,007.61	5,239.99	5,339.38	1,007.06	1,891.23	1,174.86	2,569.02	0.00	0.00	40,686.71
NET	2,728.82	4,656.41	6,220.62	2,167.31	3,601.20	(653.00)	2,680.67	1,462.78	2,603.45	3,382.05	0.00	0.00	28,850.31
LAWFUL PURPOSE EXPENDITURES	883.42	0.00	0.00	1,358.30	0.00	233.50	576.85	14,183.33	0.00	649.60	0.00	0.00	17,885.00
CARDINAL TAVERN													
GROSS RECEIPTS	74,614.00	67,286.00	87,969.00	71,447.50	61,091.00	57,945.50	73,732.00	59,100.50	64,314.00	78,141.00	0.00	0.00	695,640.50
PRIZES	60,371.00	54,051.00	72,134.00	57,639.24	48,495.00	45,894.00	58,879.00	47,735.00	51,334.00	60,800.00	0.00	0.00	557,332.24
ALLOWABLE EXPENSES	6,275.28	4,840.19	5,153.70	6,378.52	4,644.52	5,424.85	5,142.93	5,264.59	4,695.20	4,879.68	0.00	0.00	52,699.46
TAXES	7,428.99	4,555.56	6,401.60	6,448.08	4,790.93	4,911.76	1,805.17	2,439.74	1,742.42	4,301.47	0.00	0.00	44,825.72
NET	538.73	3,839.25	4,279.70	981.66	3,160.55	1,714.89	7,904.90	3,661.17	6,542.38	8,159.85	0.00	0.00	40,783.08
LAWFUL PURPOSE EXPENDITURES	0.00	0.00	0.00	0.00	0.00	233.50	0.00	183.33	0.00	0.00	0.00	0.00	416.83
D'GARA'S													
CASEY'S													
GROSS RECEIPTS	0.00					7,162.00	8,513.00	16,376.00	16,984.50	9,540.00	0.00	0.00	58,575.50
PRIZES	0.00					5,330.00	6,891.00	12,534.00	13,717.00	8,097.00	0.00	0.00	46,569.00
ALLOWABLE EXPENSES	1,895.82				1,003.34	2,882.64	4,885.04	3,646.69	4,122.57	3,368.69	0.00	0.00	21,804.79
TAXES						711.87	510.25	312.30	714.46	487.61	0.00	0.00	2,736.49
NET	(1,895.82)	0.00	0.00	0.00	(1,003.34)	(1,762.51)	(3,773.29)	(116.99)	(1,569.53)	(2,413.30)	0.00	0.00	(12,534.78)
LAWFUL PURPOSE EXPENDITURES						0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS													
GROSS RECEIPTS	212,065.72	193,184.32	254,560.08	225,258.90	197,023.76	173,870.04	194,078.47	180,847.64	187,093.54	192,146.17	0.00	0.00	2,010,128.64
PRIZES	169,273.99	154,399.53	205,968.79	178,999.83	155,822.98	136,404.56	154,226.51	144,858.12	149,090.50	147,928.76	0.00	0.00	1,596,973.57
ALLOWABLE EXPENSES	21,263.60	15,827.23	17,186.00	19,832.12	16,763.25	21,451.41	22,865.81	19,511.35	18,834.52	18,564.78	0.00	0.00	192,100.07
TAXES	20,083.04	16,588.63	21,674.34	22,051.76	16,623.08	17,659.11	4,840.96	7,235.88	5,161.23	11,129.78	0.00	0.00	143,047.81
NET	1,445.09	6,368.93	9,730.95	4,375.19	7,814.45	(1,645.04)	12,145.19	9,242.29	14,007.29	14,522.85	0.00	0.00	78,007.19
LAWFUL PURPOSE EXPENDITURES	883.42	0.00	22,500.00	1,358.30	0.00	700.00	576.85	17,050.00	0.00	649.60	0.00	0.00	43,718.17
PREV. MO. PROFIT CO													
NET	-7021.24	-6459.57	-90.64	-12859.69	-9842.8	-2028.35	-4373.39	7194.95	-612.76	13394.53	27267.78	27267.78	
LP EXP	1445.09	6368.93	9730.95	4375.19	7814.45	-1645.04	12145.19	9242.29	14007.29	14522.85	0	0	
NEW PROFIT CO.	883.42	0.00	22,500.00	1,358.30	0.00	700.00	576.85	17,050.00	0.00	649.60	0.00	0.00	
	-6459.57	-90.64	-12859.69	-9842.8	-2028.35	-4373.39	7194.95	-612.76	13394.53	27267.78	27267.78	27267.78	
PROFIT CO. PER RPT													
DIFF	-6459.57	-90.64	-12859.69	-9842.8	-2028.35	-4373.39	7194.95	-612.76	13394.53	27267.78	0	0	
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27267.78	27267.78	

07/11/92 10:47

CHARITABLE GAMING
GAMING CHECKS DETAIL
CREDIT = 1010
FOR THE MONTH OF OCTOBER 0

EXHIBIT B

Page 1 of 3

DATE	CHKNO	PAYEE	DESCRIPTION	DR DIV DFT	DR CAT ACN	AMOUNT	CHECK CUR. TOTAL
							0.00
10/08/92	2650	JOANNE REYNOLDS	FINAL PAYCHK	1	0	125.83	125.83
10/08/92	2651	MPLS FINANCE DEPT	ADD'L 8/92 TAXES	3986	6406	2.19	2.19
10/08/92	2652	IRS	ADD'L 8/92 TAXES	3986	6404	1.39	1.39
10/08/92	2652	IRS	ADD'L 8/92 TAXES	3987	6404	0.34	1.73
10/08/92	2652	IRS	ADD'L 8/92 TAXES	3990	6404	0.84	2.57
10/08/92	2652	IRS	ADD'L 8/92 TAXES	3991	6404	1.18	3.75
10/09/92	2653	JOAN CHAPKAN	PAYROLL - OCT 7 - 3990-5023	1	0	303.66	303.66
10/09/92	2654	BARB DAUDT	PAYROLL - OCT 7	1	0	565.34	565.34
10/09/92	2655	MUALA ELLENDSON	PAYROLL - OCT 7 - 3987-5023	1	0	93.70	93.70
10/09/92	2656	MARION FISCHER	PAYROLL - OCT 7 - 3991-5023	1	0	296.84	296.84
10/09/92	2657	JULIE L'HERAULT	PAYROLL - OCT 7	1	0	224.78	224.78
10/09/92	2658	LYN PETZOLDT	PAYROLL - OCT 7 - 3986-5023	1	0	329.70	329.70
10/09/92	2659	DONNA SCHMIDT	PAYROLL - OCT 7 - 3990-5023	1	0	331.75	331.75
10/09/92	2660	ROSEMARY SCHWARTZWALD	PAYROLL - OCT7	1	0	994.17	994.17
10/09/92	2661	LORNE T. WOODS	PAYROLL - OCT 7 - 3986-5023	1	0	138.92	138.92
10/09/92	2662	BARB WOZNAX	PAYROLL - OCT 7 - 3991-5023	1	0	144.54	144.54
10/13/92	2663	MINN COMM PAGING	PAGER - 2	3986	5501	10.86	10.86
10/13/92	2663	MINN COMM PAGING	PAGERS - 2	3987	5501	10.86	21.72
10/13/92	2663	MINN COMM PAGING	PAGERS - 2	3990	5501	10.86	32.58
10/13/92	2663	MINN COMM PAGING	PAGERS - 2	3991	5501	10.86	43.44
10/13/92	2664	KEN SCHWARTZWALD	REPAIRS	3990	5721	50.00	50.00
10/13/92	2664	KEN SCHWARTZWALD	REPAIRS	3986	5721	50.00	100.00
10/13/92	2665	BARB DAUDT	MILEAGE - SEPT	3986	5901	16.18	16.18
10/13/92	2665	BARB DAUDT	MILEAGE - SEPT	3987	5901	16.18	32.36
10/13/92	2665	BARB DAUDT	MILEAGE - SEPT	3990	5901	16.18	48.54
10/13/92	2665	BARB DAUDT	MILEAGE - SEPT	3991	5901	16.19	64.73
10/13/92	2666	ROSEMARY SCHWARTZWALD	MILEAGE - SEPT	3986	5901	27.73	27.73
10/13/92	2666	ROSEMARY SCHWARTZWALD	MILEAGE - SEPT	3987	5901	27.73	55.46
10/13/92	2666	ROSEMARY SCHWARTZWALD	MILEAGE - SEPT	3990	5901	27.73	83.19
10/13/92	2666	ROSEMARY SCHWARTZWALD	MILEAGE - SEPT	3991	5901	27.71	110.90
10/13/92	2666	ROSEMARY SCHWARTZWALD	SUPPLIES	3991	5425	8.98	119.88

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CHARITABLE GAMING
GAMING CHECKS DETAIL
CREDIT = 1010
FOR THE MONTH OF October 1992

EXHIBIT B

Page 2 of 3

DATE	CHECKNO	PAYEE	DESCRIPTION	DR DIV DPT	DR CAT ACN	AMOUNT	CHECK CUM. TOTAL
10/13/92	2666	ROSEMARY SCHWARTZWALD	PARKING - SEPT	3991	5902	8.50	128.38
10/13/92	2667	FEDOR'S MARKET	MEAT FOR RAFFLE - INV#21310	3986	6411	239.94	239.94
10/13/92	2668	TRIPLE CROWN GAMING	PULLTABS - INV#8764	3986	6401	463.50	463.50
10/13/92	2668	TRIPLE CROWN GAMING	PULLTABS - INV#8764	3986	6403	666.42	1129.92
10/13/92	2669	TRIPLE CROWN GAMING	PULLTABS - INV#8765	3991	6401	529.37	529.37
10/13/92	2669	TRIPLE CROWN GAMING	PULLTABS - INV#8765	3991	6403	683.40	1212.77
10/19/92	2670	IRS	TAXES - SEPT	3986	6404	169.89	169.89
10/19/92	2670	IRS	TAXES - SEPT	3987	6404	42.96	212.85
10/19/92	2670	IRS	TAXES - SEPT	3990	6404	94.97	307.82
10/19/92	2670	IRS	TAXES - SEPT	3991	6404	160.71	468.53
10/19/92	2671	COMM OF REV	VOID	3986	6405	0.00	0.00
10/19/92	2672	COMMISSIONER OF REVENUE	TAXES - SEPT	3986	6405	429.99	429.99
10/19/92	2672	COMMISSIONER OF REVENUE	TAXES - SEPT	3987	6405	92.20	522.19
10/19/92	2672	COMMISSIONER OF REVENUE	TAXES - SEPT	3990	6405	280.44	802.63
10/19/92	2672	COMMISSIONER OF REVENUE	TAXES - SEPT	3991	6405	433.34	1235.97
10/19/92	2673	CITY OF ST PAUL	TAXES - SEPT	3990	6406	251.72	251.72
10/19/92	2674	MPLS FINANCE DEPT	TAXES - SEPT	3986	6406	405.59	405.59
10/19/92	2674	MPLS DEPT OF FINANCE	TAXES - SEPT	3987	6406	104.07	509.66
10/19/92	2674	MPLS DEPT OF FINANCE	TAXES - SEPT	3991	6406	388.25	897.91
10/21/92	2675	JOAN CHAPMAN	PAYROLL - OCT 21 - 3990-5023	1	0	325.58	325.58
10/21/92	2676	BARB DAUDI	PAYROLL - OCT 21	1	0	565.34	565.34
10/21/92	2677	KUALA ELLENDSON	PAYROLL - OCT 21 - 3987-5023	1	0	130.39	130.39
10/21/92	2678	MARION FISCHER	PAYROLL - OCT 21 - 3991-5023	1	0	312.72	312.72
10/21/92	2679	JULIE L'HERAULT	PAYROLL - OCT 21	1	0	506.55	506.55
10/21/92	2680	LYN PETZOLDT	PAYROLL - OCT 21 - 3986-5023	1	0	358.99	358.99
10/21/92	2681	DONNA SCHMIDT	PAYROLL - OCT21 - 3990-5023	1	0	344.69	344.69
10/21/92	2682	ROSEMARY SCHWARTZWALD	PAYROLL - OCT 21	1	0	994.19	994.19
10/21/92	2683	LORNE T. WOODS	PAYROLL - OCT 21 - 3986-5023	1	0	173.36	173.36
10/21/92	2684	BARB VOZNAX	PAYROLL - OCT 21 - 3991-5023	1	0	147.77	147.77
10/17/92	2685	FEDOR'S MARKET	MEAT FOR RAFFLE - INV#21339	3986	6411	240.23	240.23

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CHARITABLE GAMING
GAMING CHECKS DETAIL
CREDIT = 1010
FOR THE MONTH OF October 1992

EXHIBIT B

Page
3 of 3

DATE	CHKNO	PAYEE	DESCRIPTION	DR DIV DPT	DR CAT ACN	AMOUNT	CHECK CHK. TOTAL
10/27/92	2685	FEDOR'S MARKET	MEAT FOR RAFFLE - INV#21370	3986	6411	239.72	479.95
10/27/92	2685	FEDOR'S MARKET	MEAT FOR RAFFLE - INV#21396	3986	6411	240.02	719.97
10/27/92	2686	TRIPLE CROWN GAMING	PULLTABS - INV#9103	3986	6401	261.04	261.04
10/27/92	2686	TRIPLE CROWN GAMING	PULLTABS - INV#9103	3986	6403	297.56	558.60
10/27/92	2687	TRIPLE CROWN GAMING	PULLTABS - INV#9101	3990	6401	455.16	455.16
10/27/92	2687	TRIPLE CROWN GAMING	PULLTABS - INV#9101	3990	6403	579.76	1034.92
10/27/92	2688	TRIPLE CROWN GAMING	PULLTABS - INV#9102	3991	6401	694.97	694.97
10/27/92	2688	TRIPLE CROWN GAMING	PULLTABS - INV#9102	3991	6403	882.64	1577.61
10/27/92	2689	HEXAGON	RENT - NOVEMBER	3986	5711	1000.00	1000.00
10/27/92	2690	CASEY'S	RENT - NOVEMBER	3987	5711	600.00	600.00
10/27/92	2691	PAT'S PUB	RENT - NOVEMBER	3990	5711	848.89	848.89
10/27/92	2692	CARDINAL INC	RENT - NOVEMBER	3991	5711	920.00	920.00
10/28/92	2693	CATHOLIC CHARITIES	BEN/TAX REIMBRS FOR OCT '92	2099	0	4261.30	4261.30
10/29/92	2694	CITY OF ST PAUL YOUTH FUND	LAWFUL PURPOSE - 10% CONTRB	3990	6407	649.60	649.60
GRAND TOTALS				213504	326183	25358.95	

Records printed: 76

CATHOLIC CHARITIES OF THE ARCHDIOCESE OF ST PAUL AND MINNEAPOLIS
 PROPOSED CHARITABLE GAMING EXPENSES
 FOR NOVEMBER 1992 - FEBRUARY 1993

EXHIBIT C
 Page 1 of 3

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03-Jul-92

-----HEXAGON-----

	NOV 1992	DEC 1992	JAN 1993	FEB 1993
50XX SALARIES	3588	3588	3130	3130
51XX BENEFITS	537	537	401	401
52XX PAYROLL TAXES	320	320	324	324
53XX PROF FEES	42	42	92	92
54XX SUPPLIES	32	32	50	50
5711 RENT	1000	1000	1000	1000
57XX OTHER OCCUPANCY	125	125	117	117
58XX OUTSIDE PRINTING & ADV.	0	0	0	0
59XX MILEAGE REIMBURSEMENT	87	87	52	52
60XX CONFERENCES & TRAINING	6	6	19	19
6401 FULL TAP PURCHASES	1890	1890	1397	1397
6402 GAMING LICENSES	29	29	30	30
6403 TAX PAID TO VENDOR	2333	2333	2172	2172
6404 IRS TAX	292	292	271	271
6405 COMM OF REVENUE TAX	6718	6718	4650	4650
6406 MPLS/ST PAUL TAX	700	700	651	651
6407 LAWFUL PURPOSE-ST PAUL	0	0	0	0
6411 RAFFLE PURCHASE	960	960	769	769
66XX DEPRECIATION	0	0	0	0
69XX BANK CHARGES	21	21	75	75
DIRECT EXPENSES:	18680	18680	15200	15200

CATHOLIC CHARITIES OF THE ARCHDIOCESE OF ST PAUL AND MINNEAPOLIS
 PROPOSED CHARITABLE GAMING EXPENSES
 FOR NOVEMBER 1992 - FEBRUARY 1993

EXHIBIT C
 Page 2 of 3

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03-Jul-92

!-----PAT'S PUR-----!

	NOV 1992	DEC 1992	JAN 1993	FEB 1993
50XX SALARIES	3429	3429	3441	3441
51XX BENEFITS	531	531	402	402
52XX PAYROLL TAXES	306	306	359	359
53XX PROF FEES	42	42	92	92
54XX SUPPLIES	19	19	28	28
5711 RENT	1000	1000	1000	1000
57XX OTHER OCCUPANCY	115	115	115	115
58XX OUTSIDE PRINTING & ADV.	0	0	0	0
59XX MILEAGE REIMBURSEMENT	81	81	52	52
60XX CONFERENCES & TRAINING	6	6	19	19
6401 PULL TAB PURCHASES	1617	1617	1303	1303
6402 GAMING LICENSES	29	29	29	29
6403 TAX PAID TO VENDOR	1400	1400	1248	1248
6404 IRS TAX	175	175	234	234
6405 COMM OF REVENUE TAX	4636	4636	4007	4007
6406 KPLS/ST PAUL TAX	483	483	561	561
6407 LAWFUL PURPOSE-ST PAUL	750	750	242	242
6411 RAFFLE PURCHASE	0	0	0	0
66XX DEPRECIATION	0	0	0	0
69XX BANK CHARGES	21	21	10	10
DIRECT EXPENSES:	14640	14640	13142	13142

CATHOLIC CHARITIES OF THE ARCHDIOCESE OF ST PAUL AND MINNEAPOLIS
PROPOSED CHARITABLE GAMING EXPENSES

EXHIBIT C

FOR NOVEMBER 1992 - FEBRUARY 1993

Page 3 of 3

z:\CG\DDREPORT\PROEXP

03-Jul-92

-----CARDINAL-----

	NOV 1992	DEC 1992	JAN 1993	FEB 1993
50XX SALARIES	3106	3106	3445	3445
51XX BENEFITS	311	311	472	472
52XX PAYROLL TAXES	276	276	355	355
53XX PROF FEES	42	42	92	92
54XX SUPPLIES	15	15	28	28
5711 RENT	600	600	1000	1000
57XX OTHER OCCUPANCY	111	111	115	115
58XX OUTSIDE PRINTING & ADV.	0	0	0	0
59XX MILEAGE REIMBURSEMENT	81	81	53	53
60XX CONFERENCES & TRAINING	6	6	19	19
6401 PULL TAB PURCHASES	1160	1160	1323	1323
6402 GAMING LICENSES	29	29	29	29
6403 TAX PAID TO VENDOR	1275	1275	1380	1380
6404 IRS TAX	159	159	260	260
6405 COMM OF REVENUE TAX	0	0	4432	4432
6406 MPLS/ST PAUL TAX	383	383	621	621
6407 LAWFUL PURPOSE-ST PAUL	0	0	0	0
6411 RAFFLE PURCHASE	0	0	0	0
66XX DEPRECIATION	0	0	0	0
69XX BANK CHARGES	21	21	10	10
DIRECT EXPENSES:	7575	7575	13634	13634

Minnesota Department of Revenue

Monthly

Lawful Gambling Activity Summary and Tax Return

Organization license number <u>602466-00X</u>	Month and year reported <u>10/92</u>	Number of sites <u>4</u>	If one site only, expiration date of license	
Organization name <u>CATHOLIC CHARITIES</u>	Address (street) <u>404 S 8 ST</u>	City <u>MPLS</u>	State <u>MN</u>	Zip code <u>55404</u>
Check it: <input checked="" type="checkbox"/> this is an amended summary and return <input type="checkbox"/> no amounts on lines 1 through 9 means you had no gambling activity				
<input type="checkbox"/> you received an extension to file after the deadline				
This summary and return includes (check): <input type="checkbox"/> Schedule A <input type="checkbox"/> Schedule B <input type="checkbox"/> Schedule C <input type="checkbox"/> Schedule D <input type="checkbox"/> Schedule E				
Fill in number of pages below each schedule:				

	column A gross receipts	column B prizes	column C net receipts
1 Bingo	1		
2 Raffles	2		
3 Paddlewheels	3 <u>2250.00</u>	<u>1200.76</u>	<u>1049.24</u>
4 Tipboards purchased before July 1, 1988	4		
5 Pultabs purchased before January 1, 1967	5		
6 Income from interest, dividends, cover charges and other charges for participation (fill in both columns)	6 <u>84.67</u>		<u>84.67</u>
7 Add lines 1 through 6	7 <u>2334.67</u>	<u>1200.76</u>	<u>1133.91</u>
8 Tipboards purchased after June 30, 1988	8		
9 Pultabs purchased after December 31, 1986	9 <u>199,101.00</u>	<u>146,728.00</u>	<u>43,373.00</u>
10 Add lines 7 through 9	10 <u>192,435.67</u>	<u>147,928.76</u>	<u>44,506.91</u>
11 Cash long or cash short (including bad checks)			11 <u><289.50></u>
12 If line 11 is cash long, add lines 10c and 11. If line 11 is cash short, subtract line 11 from line 10c			12 <u>44,217.41</u>
13 Multiply line 7c by .10 (10%)			13 <u>113.39</u>
14 Fill in the amount of combined receipts tax, if any, from line 11 of schedule E			14 <u>4880.49</u>
15 Add lines 13 and 14 and PAY THIS AMOUNT. Make your check out to Commissioner of Revenue			15 <u>4993.88</u>
16 Penalty and interest you paid to the Department of Revenue during the month, if any			16 <u>-</u>
17 Tax paid to distributor on purchases of pultabs and tipboards during the month, if any			17 <u>4517.74</u>
18 Add lines 15 through 17			18 <u>9511.62</u>
19 Subtract line 18 from line 12. This is the amount of your gross profit for this month. Also fill in this amount on line 20 on the back of this form			19 <u>34,705.79</u>

continued on the back...

20	Fill in the amount from line 19 on the front of this form	20	<u>34,705.79</u>
21	Dollar amount of your inventory on the first day of the month (from line 24 of last month's summary and return)	21	<u>2326.62</u>
22	Cost of pulltabs, tipboards, paddlewheels tickets, raffle tickets and disposable bingo cards you purchased since the inventory listed on line 21 above	22	<u>3462.55</u>
23	Add lines 21 and 22	23	<u>5789.17</u>
24	Dollar amount of your inventory on the last day of the month	24	<u>2644.60</u>
25	Subtract line 24 from line 23	25	<u>3144.57</u>
26	Amount paid for compensation and payroll taxes	26	<u>11,854.24</u> *
27	Amount paid for accounting services and qualifying legal work	27	<u>-</u>
28	Amount paid for bank charges and miscellaneous gambling supplies	28	<u>97.08</u>
29	Amount paid for purchase and maintenance of equipment used for gambling	29	<u>100.00</u>
30	Amount paid for rent for conducting lawful gambling	30	<u>3368.89</u>
31	Amount paid for utilities used for conducting lawful gambling	31	<u>-</u>
32	Amount paid for theft insurance and the portion you are permitted to list of the amount paid for liability insurance	32	<u>-</u>
33	Amount paid for annual renewal of gambling manager's bond and annual license renewal	33	<u>-</u>
34	Amount paid for annual investigation fee imposed by local government	34	<u>-</u>
35	Add lines 25 through 34. This is your total allowable expenses for the month	35	<u>18,564.78</u> *
36	Subtract line 35 from line 20	36	<u>16,141.01</u>
37	Fill in the amount of your profit carry-over from line 43 of last month's summary and return	37	<u>13,394.53</u>
38	Approved adjustments (Attach approved state agency form)	38	<u>-</u>
39	Add lines 36 through 38	39	<u>29,535.54</u> *
40	Lawful purpose expenditures (from line 18 of schedule C)	40	<u>2267.72</u>
41	Board-approved expenses (from line 12 of schedule D)	41	<u>-</u>
42	Add lines 40 and 41	42	<u>2267.70</u>
43	Subtract line 42 from line 39. This is the amount of your profit carry-over for the month	43	<u>27,267.78</u> *
44	Total of unpaid bills for the items on lines 25 through 34	44	<u>-</u>
45	Total in all gambling bank accounts on last day of the month	45	<u>62,882.75</u>

I declare that all information on this summary and return is true, correct and complete.

Signature of chief executive officer

Julian L'Huillier

Signature of person who prepared this return

Julian L'Huillier

Date

12/17/92

Title

Accountant

Signature of gambling manager

Bernard J. L'Huillier

Signature of gambling manager

Bernard J. L'Huillier

Date

12/17/92

Phone number

(612) 340-7590

Mail this summary and return and all attachments to:

Minnesota Department of Revenue, Mail Station 3350, St. Paul, MN 55146-3350

CG-1001(07/89)

Lawful Purpose Expenditures

Organization name		Site license number	Site trade name	Month and year reported on this form		
CATHOLIC CHARITIES		BD 2466-00X		10/92		
Date of check	Check number	Check made out to:	Amount of check	Lawful purpose code	Brief description of expenditure:	Date approved by membership
1 10/19/92	2670	Internal Revenue Service	468.53	G	Monthly federal wagering tax (federal form 730)	
2		Internal Revenue Service		G	Federal unrelated business tax (federal form 990T) and/or federal wagering tax stamp (federal form 11C)	
3		Commissioner of Revenue		G	Minnesota unrelated business tax (form M-4)	
4 10/19/92	2673	CITY OF ST PAUL	251.72			
	2674	MFLS FINANCE DEPT	897.91	G	3% local gambling tax	
5				349.213	Fund administered by local government unit	
6				H	Real estate taxes and assessments	
7 10/29/92	2684	CITY OF ST PAUL Youth Fund	649.60		10% Net Profit Contribution Qtrly	
8						
9						
10						
11						
12						
13						
14						
15						
16						

17 Add lines 1 through 16. Fill in total here and also on line 40 of your monthly summary and tax return \$ 2,267.76

18 Fill in amount of tax paid to distributor on purchases of pulltabs and/or tipboards (from line 17 of monthly summary and tax return) \$ 4517.74

Mail this schedule to: Gambling Control Division, Department of Gaming
1711 West County Road B, Roseville, MN 55113

Do not mail to Department of Revenue

For expenses incurred beginning June 1, 1992

Organization name

Include total expenses from all sites operated by your organization. Put negative numbers in parentheses.

EXHIBIT F

CATHOLIC CHARITIES

Bo 2466-002, Bo 2466-009, Bo 2466-007, Bo 2466-004

[illegible]

* If the first month you are reporting on this form is June 1992, fill in the amount for May 1992 here (from column L of your previous worksheet).

Mail this worksheet together with your application for renewal of your lawful gambling license to:

Minnesota Gambling Control Board
1711 West County Road D, Suite 300 S, Roseville, MN 55113

Do not mail to Department of Revenue

October, 1992

BW 11/17

-EXHIBIT G

[illegible]

RESOLUTION FOR ADOPTION
BY
BOARD OF DIRECTORS
OF
CATHOLIC CHARITIES OF THE
ARCHDIOCESE OF ST. PAUL AND MINNEAPOLIS

WHEREAS, Catholic Charities engages in Charitable Gaming as one aspect of fundraising for its programs; and

WHEREAS, the Catholic Charities' Board of Directors has received and reviewed a schedule of gross receipts, prizes, allowable expenses, taxes, and lawful purpose expenditures for the months of October through December, 1992; and

WHEREAS, the Catholic Charities' Board of Directors has received and reviewed a list of all checks written at the Hexagon, Cardinal, Pat's Pub and Casey's for the months of October through December, 1992; and

WHEREAS, the Catholic Charities' Board of Directors has received and reviewed copies of the "Minnesota Monthly Gambling Tax Return," copies of Schedule C filed with the tax return and copies of the monthly expense computation form for the months of October, 1992 through December, 1992; and

WHEREAS, the Catholic Charities' Board of Directors has received and reviewed a list of proposed expenditures for the Hexagon, Cardinal, and Pat's Pub for the months of February, 1993 through June, 1993.

NOW, THEREFORE, BE IT RESOLVED, that all schedules having been duly reviewed are hereby approved as submitted as part of this scheduled February 2, 1993 Catholic Charities' Board of Directors' meeting.

February 2, 1993
Gaming Disk1/gam3.res/dw4



CATHOLIC CHARITIES
OF THE ARCHDIOCESE OF ST. PAUL AND MINNEAPOLIS

404 South 8th Street
Minneapolis, Minnesota 55404
(612) 340-7500

September 25, 1989

Mrs. Irene Gomez-Bethke
4649 Decatur Avenue North
New Hope, MN 55428

Dear Irene:

I've just recently learned of your pledge of \$100 to the Capital Campaign. Your support is greatly appreciated as it brings us closer to our fundraising goal as well as to our goal of full board participation. The total participation by our Board of Directors will be very important to us in later phases of the campaign particularly as we approach foundations and corporations.

This campaign marks a major point in time for Catholic Charities. We are faced with increasing need for services and must expand and upgrade our physical facilities to be better able to meet those needs. Your participation in this campaign and your service on the board are clear signs that meeting these needs are personally important to you. Again, thank you for your pledge and for your service on the Board of Directors.

Sincerely,


Rev. Msgr. J. Jerome Boxleitner
Director

JJB:jh

Rev. Msgr. J. Jerome Boxleitner, Director
John T. Coskran, Associate Director

Officers of the Corporation:

Most Reverend John R. Roach, D.D.
President
Rev. Msgr. J. Jerome Boxleitner,
Vice President
John T. Coskran, Secretary
Howard E. Dalton, Treasurer

Board of Directors:

Mary F. Frey, Chairman
Ronald P. Smith, Vice Chairman
Barbara Allivato
Edwin J. Anderson
Eugene L. Baker
Brent J. Baskfield
Paul Baszucki
Clement J. Commers
Howard E. Dalton
Mary Des Roches
Maurna M. Donovan
Sr. Katherine Egan, CSJ
Deborah Ely-Lawrence
Irene Gomez-Bethke
Lawrence J. Hayes
Albert J. Hofstede
Patricia A. Hvidston
Richard Jefferson
Thaddeus (Tad) Jude
W. Gerald Jurgensen
John T. Kelly, M.D., M.P.H.
Robert E. Keppel
Thomas J. Lee
Thomas J. McGough
Lou McKenna
Thomas B. Mich
J. Patrick Mullen
Rosemary F. Nichols
F. Gerald Nilles
Rev. Michael J. O'Connell
Maureen Palmer
Mary T. Quigley
Karen M. Rauenhurst
Mark W. Reiling
Most Reverend John R. Roach, D.D.
Sammuel A. Salas
Ronald W. Schiferl
Mary Jeanne Schneeman
Gerald A. Schwalbach
Brian P. Short
James D. Smith
Robert J. Strachota
Timothy R. Thornton
Michael E. Traeger
Vernell C. Wabasha
David P. White
Ida-Lorraine Wilderson
Thomas J. Winkel

"OFF THE STREET": Integrating Programs
for the Homeless

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Exodus Division Program Summaries and Sample of Service Statistics	pgs. 8-14
Copies of Overhead Projection Material Presented in the Workshop.	A - M

"OFF THE STREET": Integrating Programs for the Homeless

PRESENTERS: Staff from Catholic Charities of the Archdiocese of St. Paul
and Minneapolis - Exodus Division

Mary Kay McNamara, ACSW, Administrator, Exodus Division
Tim Reardon, Unit Manager, Exodus Job Services
Jane Eastham, Program Manager, Exodus Drop-In Center
Allison Boisvert, Unit Manager, Exodus Housing
John Spieker, Program Manager, Exodus Housing

WORKSHOP SUMMARY

The problem of homelessness is a growing phenomenon across the country. Emergency services such as shelters and soup kitchens are coming under increasing scrutiny by the public. At the same time, service providers themselves ask if their programs are merely enabling the poor to maintain dependencies on social service systems. This workshop will present a new model of service for the homeless. These programs provide a continuum of services which are both "life-preserving" and "life-building". This workshop will also focus on developing an integrated system of programs from emergency shelters to job services for the long-term unemployed.

DATE: OCTOBER 8, 1988 - TIME: 1:00 - 2:30 P.M.

WORKSHOP AGENDA

- I . DEVELOPING AN INTEGRATED SYSTEM OF SERVICE PROGRAMS FOR THE POOR AND HOMELESS
- II . RESPONSE TO THE INNER-CITY POOR AND THE EVOLUTION OF THE EXODUS DIVISION
- III . DESCRIPTION OF THE FOUR KEY SERVICE UNITS IN THE EXODUS DIVISION
- IV . SERVICE INTEGRATION: ADMINISTRATION, MANAGEMENT, FUNDING
- V . SUCCESS AND PROBLEMS
- VI . QUESTIONS / DISCUSSION

EXODUS DIVISION GOAL

1. EXODUS DIVISION

Name of the Administrative Division of Catholic Charities of the Archdiocese of St. Paul and Minneapolis that provides services primarily for the poor and the homeless.

The name Exodus Division was selected to represent the main focus of the Book of Exodus to "free my people". Exodus represents movement from oppression to freedom. The need for Exodus is still with us today, especially in communities afflicted with poverty.

Catholic Charities must position itself in an Exodus mode, and the people we serve must be willing to risk the dangers of the journey.

The Exodus Division provides services designed to alleviate the bonds of poverty and assist persons in their journey to increased freedom and self-sufficiency.

2. EXODUS DIVISION GOAL STATEMENT

The goal of the Exodus Division is to establish an integrated system of life-preserving and life-building programs which addresses the whole person and provides an environment which encourages people to take control of their lives.

3. FURTHER EXPLANATION OF THE EXODUS GOAL

The intended service programs, life-preserving and life-building, are to be mutual and complementary. They are not to be seen as exclusive, or in competition with each other. Both are valued highly. Both will require expansion of resources. Life-preserving and life-building services make up a continuum which results in a productive dynamism.

Life-preserving and life-building programs are strongly tied together by our goal to provide advocacy/empowerment activity in an environment recognizing the whole person. The bottom line of the goal is that Exodus Division provides service to help people take control of their lives.

A. INTEGRATED SYSTEM

- Services complement, support and strengthen each other
- Strengthens information, referral and use of services in Exodus, Catholic Charities in general and the community
- Builds upon interrelatedness of life-preserving and life-building services

B. LIFE-PRESERVING (Program / Services)

- That which meets basic human needs
- Some examples: food, clothing, shelter, medical care, socialization
- Provide a safe, sober environment
- Services are delivered in an environment that fosters dignity/respect for persons using our services

C. LIFE-BUILDING (Program / Services)

- That which promotes movement or transition from dependence to self-sufficiency
- Some examples: education, employment, counseling, personal development, i.e., communication skills, self-esteem, decision making/choices, empowerment activities

D. SERVICES TO ADDRESS THE WHOLE PERSON

- Holistic approach to human services truly appreciates and respects individual differences and uniqueness
- Concept of integrated services
- Views person as a whole with social, spiritual, physical, mental, sexual, and emotional components
- Recognize multiple impact of our services
- Service tunes into the multiple needs and potential of persons while understanding the relationship between persons actions, feelings, and thoughts.

E. PROVIDE AN ENVIRONMENT IN THESE PROGRAMS WHICH ENCOURAGES PEOPLE TO TAKE CONTROL OF THEIR LIVES

- Provide services which help people grow and gain personal power that results in increased independence
- Provide political and personal advocacy activities
- Empowerment - people learn how to deal with and overcome systemic, social, and personal oppression
- This environment is to be central to the continuum of life-preserving and life-building services

DEFINITION OF KEY TERMS USED IN EXODUS DIVISION

1. CONTINUUM

A continuous whole. Service provision that meets the most basic needs i.e., food, shelter, to the optimum service of helping someone achieve self-sufficiency.

2. EMERGENCY SHELTER

Usually, 7 p.m. to 7 a.m. single rooms first come, first serve priority given to those most vulnerable.

Minneapolis has approximately 600 shelter beds.
St. Paul has approximately 150 shelter beds.

3. TRANSITIONAL HOUSING

Short-term (6-12 months) housing usually provided in community residential areas in the form of apartments or townhouses. The unit is shared by three to four clients who are working or in school. Each client is assigned a case manager and attends a support group. Rent and damage deposit are required.

Minneapolis has approximately 150 transitional beds.
St. Paul has 25 transitional beds.

4. S.R.O. (Single Room Occupancy)

Usually permanent, semi- to full independent living. The single room may provide a small pullman kitchen, more often clients will utilize a community kitchen, common bath and lounge area. Rents and damage deposit are required.

5. BOARD AND LODGE

Board and Lodge facilities provide private to semi-private rooms, three meals per day and an evening snack. There is usually 24 hour supervision, some one-on-one counseling and group support services may be available. Most often supported through a county contract on a per diem basis.

6. S.L.R. (Supportive Living Residence)

This type of housing is similar to a standard room and board facility but includes intensive counseling and case management. The program is highly structured and includes basic living skills, i.e., hygiene, cooking, cleaning, socializing and G.E.D. preparedness.

This program is time limited and supported through government contracts.

7. DROP-IN CENTER

An inner-city, neighborhood-based, social service center designed to offer a variety of programs and services to the poor and homeless. Programs include: on-site meals, food shelf, showers, medical care, short-term counseling, information and referral, as well as friendship and socializing. Four drop-in centers in Minneapolis and St. Paul served 18,338 individuals in 1987.

8. CASE MANAGEMENT

A system of managing client records that includes: intake, assessment, goal and objective setting, client program agreements, progress notes and disposition. This system has been adapted to meet the specific needs of this population.

9. ADVOCACY

Supporting and intervening on behalf of those individuals least able to speak for themselves for the purpose of obtaining a service or resolving a problem. Provided in all programs of the Exodus Division, this service is especially important to the most vulnerable members of society, for example, the mentally ill, ethnic minorities, children, battered women, the homeless.

10. INTERVENTIVE ASSISTANCE

The purpose of this program is to lessen the short-term emergency and crisis needs of everyday living and the long-term effects of chronic problems. Services provided include information and referral, financial assistance, short-term crisis intervention, and advocacy. Located in the Minneapolis and St. Paul drop-in centers, the Interventive Assistance Program helped 3,067 individuals in 1987.

11. SUCCESS

Our hope for clients in the Exodus Division is that they will achieve the greatest level of independence possible. Some will never be totally self-sufficient. Our definition of success, therefore, is necessarily broad. At its core, it implies movement to a better life and greater stability and independence.

Exodus Program Summaries

And Sample of Service Statistics

EMERGENCY HOUSING - Located at House of Charity- Minneapolis

The Emergency Housing Program provides temporary emergency shelter to homeless men and women in an environment that is clean, safe and private. It also identifies related problems of the homeless and provides direct assistance or referral services to appropriate community resources. The people most served are men and women between 18-21 and 46-60 years of age who are unskilled, single and living in the Minneapolis area. In conjunction with the shelter, the Employed Persons Program for non-GA eligible's is available. Clients must save 75% of their income to remain housed. Sixty rooms per night are available in the program. Individual counseling and intake, information and referral services are provided by two social workers. In 1987, 2,096 persons received housing.

EMERGENCY MEALS - House of Charity - Minneapolis

House of Charity - Emergency Meals is designed to alleviate the problem of inadequate nutrition among the poor. The program provides hot, nutritious meals. The majority of the people needing the service are single men between the ages of 22-56, almost all unemployed. Most of the clients are from the metropolitan area. In 1983, the program served about 11,000 lunches per month. Increasingly more women and children are using this program. In 1986, the average number of persons served at noon was 435. Over three times as many meals were served in 1986 compared to 1980.

TRANSITIONAL HOUSING - Minneapolis

This program is for core-city residents who are homeless. They may be clients of other programs such as the House of Charity or other shelters, or they may have left chemical dependency programs or be on the street because of other crisis situations. The primary purpose of the program is to assist these people through various tasks needed in order to move into permanent independent housing. Services provided to clients are access to clean, furnished duplex units for 16 adults and a full range of social services. In addition, we have added two one-bedroom apartments for those who have accomplished original goals. These units are then rented eventually by the clients. 85 clients were placed in Housing Units in 1987 in our total Minneapolis Transitional Housing Programs.

TRANSITIONAL HOUSING POST-CORRECTIONAL - Mpls.

This program provides housing for recent releases of the Minnesota State and Federal Correctional Facilities. The primary purpose of this program is to assist these people through various tasks needed in order to move into independent living. Services provided to clients are access to furnished homes in the suburban areas for 12 adults. It is anticipated that 30 clients will be served in 1987. Case management services are provided by Catholic Charities' staff in conjunction with staff from several correctional facilities. In 1987, housing units were located in the Minneapolis suburbs.

DOROTHY DAY EMERGENCY SHELTER

The program addresses the need of homeless men, primarily in the City of St. Paul. Age and racial background are varied. Complications of mental illness, chemical dependency, and unemployment are common.

Shelter is coordinated with food, financial aid, information, referral, and other services at the Dorothy Day Center. This program provides emergency shelter for approximately 90 men per night at Mary Hall in St. Paul.

Eligibility - homeless men, capacity - approximately 90.

DOROTHY DAY TRANSITIONAL HOUSING - St. Paul

The people in this program, opening in March 1987, will come from the Dorothy Day Center/Shelter and outside community referrals. They also may come from chemical dependency treatment centers and the homes of relatives who can no longer afford to house them. Most will be from Ramsey County or will have recently moved to the Twin Cities from depressed areas in outstate Minnesota. Each resident pays \$150 per month. Capacity approximately 25.

DOROTHY DAY COMMUNITY HOUSING - Low-Income Housing Third Floor Dorothy Day Building

The program is designed to provide long-term housing for men who are, for the most part, on or eligible for General Assistance or Social Security, and generally unemployable because of age and poor physical health. Others in the program are unskilled workers in part-time minimum-wage employment. Several units are set aside for hospice care for homeless men discharged from hospitals. Each resident pays \$150 a month. Capacity approximately 25 persons.

The Community is coordinated with case management at the Dorothy Day Center and Loaves and Fishes Program.

ST. ANTHONY RESIDENCE

St. Anthony Residence provides domiciliary care for 63 to 74 men in the late stages of alcoholism. These are people who do not fit into other chemical dependency treatment programs because they have long histories of treatment failure. The program tries to help residents gain a measure of consistent sobriety, provides one-to-one counseling, AA and other support groups, and makes appropriate referrals to other residential settings.

Eligibility - late stage chronic alcoholic men.

DROP-IN CENTER PROGRAM

Branch I, Branch II, Branch III - Minneapolis

The Branch Unit is designed to function as program sites for the homeless, low- and no-income population within the City of Minneapolis. They do this by dealing with both short-term crisis, which can trigger long-term poverty, as well as the effects of chronic poverty. They seek to equip the clientele to survive in the community. Services include on-site meals, food shelf programs (at two of the three sites), special events and programs (cribbage tournaments, bingo, pancake breakfasts, etc.), Alcoholics Anonymous meetings, information and referral, crisis counseling, recreation programs and a women's program. Two programs currently serve as sites for health screenings and medical referral by the Public Health Department. These sites also provide space for interventive assistance programs, and employment programming. Volunteerism by clients, interns, church groups and other interested individuals and groups are a major element in the Branch Programs.

Clientele tends to be primarily single males who lack marketable job skills, many of whom have been institutionalized, living in downtown Minneapolis. An average 800 plus use each center daily. 5,000 will attend special events throughout the year. 19,000 will receive nutritious meals from either on-site feeding or food shelf. 10,000 on-site meals are served per month. Increasingly, more women are using this program. Services and new programs have increased at the Branches in the year 1986 to reflect the states mission of the Exodus Division (to provide not only life-preserving, but also life-building programs for the people we serve). Open to anyone in need of its services.

DOROTHY DAY CENTER - St. Paul

The Dorothy Day Center is a drop-in resource center co-sponsored by Assumption Church. It is similar to the three Minneapolis Branches, and serves street people, inner-city residents, migrants, transients, families and individuals from nearby neighborhoods. Most of those who come in are single men, but there is a small and growing number of families, mostly women and mothers with children. All are economically disadvantaged, and some are physically or mentally disabled as well.

People are usually in need of food, lodging, financial assistance, clothing, hygiene, transportation, recreation, socializing, information and referral or help with problems of chemical dependency or mental health. Two hot meals a day are served every day except Saturday when there is only one meal. Evening meals are served by the Loaves and Fishes Too Program. The center also maintains a food shelf. Volunteers work in every service offered. Open to anyone in need of its services.

VOLUNTEER SERVICES - Minneapolis/St. Paul

Volunteer Services enlists volunteers to enlarge services available through Catholic Charities' programs. Volunteers are trained to assist people, the majority of whom are economically disadvantaged. In 1987, 1,430 volunteers provided 49,414 hours of service. These service hours amount to 25.34 full-time staff equivalent over a 12 month period.

Volunteers are used in all programs in the Exodus Division. The largest percent of volunteers work in our Emergency Services programs. Program focus is on recruitment, placement, training, supervision and program evaluation.

JOB SERVICES PROGRAM

The key purpose of this program is to reduce barriers to employment, prepare people for work, connect them with appropriate jobs and maintain employment. Catholic Charities' Job Services Program serves inner-city Minneapolis and St. Paul residents looking for employment. People who use the services are frequently homeless or in transitional housing. Some are refugees and migrants. One-third have no GED or High School Diploma. The client population is Native American, white, Asian, black and Hispanic. Service is also provided in St. Paul through staff at the Dorothy Day building and Mary Hall.

The program provides services in areas such as housing, food, clothing, health care, chemical dependency, child care, transportation and supportive referrals to other social service agencies. Barriers to employment, such as inadequate work history, communication skills and job search and retention skills are addressed. One-to-one counseling, opportunities to cope with the lack of motivation. Services are free to inner-city residents looking for employment or wanting to become employable.

Over 500 individuals are served by Catholic Charities' Job Services Program each year. In 1986, 32% of new program participants were placed in competitive jobs with a retention rate of 67% after four months. The average starting salary was \$4.35 per hour. Hundreds of potential employers are kept on file in Catholic Charities' Job Bank. In 1987, 221 job placements were made above the minimum wage.

FROGTOWN NEIGHBORHOOD SERVICES

The target population is primarily in the Frogtown Neighborhood of St. Paul which is generally bounded by Dale Street (West), University Avenue (South), Minnehaha Avenue (North), and Rice Street (East). The Frogtown area has a diversity of personal and social problems including poverty, increasing crime, chemical dependency, unemployment, prostitution and falling property values. The program will attempt to provide information and referral services that link up residents with existing community resources, and offer new and innovative programs in cooperation with other providers of services.

INTERVENTIVE ASSISTANCE

Interventive Assistance is designed to lessen short-term emergency and crisis needs (i.e., food, clothing and shelter). Also to lessen long-term effects of chronic problems. Services include: direct assistance (financial assistance and brief service counseling), referral and advocacy. All services are provided bilingually (Spanish). The program serves people in the Hennepin County area. Most recipients are inner-city people who live in poor housing or free shelters between the ages of 18-65. Most people receiving assistance are single, but some are heads of households with children. Many are ineligible for or insufficiently served by the County Public Assistance Programs. In 1986, the program provided direct assistance to 118 people per month, about 56 people per month receive advocacy services. An increasing number of persons receive bilingual assistance.

1987 SERVICE STATISTICS - EXODUS DIVISION

Branches

- On-Site Meals: 223,631
Food Shelf Meals: 240,692

Total # Persons Served:
Estimate: 14,338 Individuals
9,144 persons participated in Branch
Special Events
271 persons participated in Branch
AA Programs
13 Special Events were provided
by Branches in 1987

Dorothy Day Center

- On-Site Meals: 81,450
Food Shelf Meals: 34,092
Loaves and Fishes: 79,281
Total # Persons Served: 1,200
(estimate)

Dorothy Day Community
Single Room Occupancy Housing

- 24 Units of housing daily
365 Days per year

Dorothy Day Transitional
Housing

- 24 Units of housing daily
365 Days per year

Dorothy Day Emergency
Shelter - Mary Hall

- 90 Persons provided housing daily
365 Days per year

House of Charity Emergency
Shelter

- # of Bed Nights: 21,680
Total # of clients served: 1987 - 2,096
Total # of clients served: 1986 - 1,733

Frogtown Neighborhood
Services

- Total # client case contacts - 333
Total # client contacts (emergency
winter clothes) - 215

Interventive Assistance
(Minneapolis)

- Total # clients served: 1987 - 3,067
Total # clients served: 1986 - 1,138

Job Services

- Total # clients served: 903 in 1987 (579 in 1986)
221 of these were placed in competitive jobs in 1987. Average rate of pay: \$4.98 per hour.
187 were placed in competitive jobs in 1986

Transitional Housing Reg.
Minneapolis

- Total # clients served - 85
70% of these acquired full-time employment - 75% acquired affordable housing.
(70 clients served in housing - 1986)

Transitional Housing
Corrections

- Total # clients served - 22
0% returned to prison
60% of these acquired full-time employment. 70% of these acquired affordable housing
Total # client referral - 78

St. Anthony Residence

- Resident population averages
73 residents per day, last 3 months of 1987 and into 1988.

Volunteer Services

- 468 regular volunteers - 1,701 volunteers provided special events.
Total # volunteers - 2,169
Total # volunteer hours - 67,228
Exodus volunteer hours equated 22.73 FTE in 1986. Exodus volunteer hours equated 25.34 FTE in 1987.

Exodus Christmas Program

- 1987 Holiday Program - Downtown
Total # of families served 1,540 (19% increase from 1986).
- 1987 Holiday Program - Branch I
Total # of families served 919.
- Branch I and Downtown Holiday Program - Total # of individuals served 6,597.

Emergency Meals - At House
of Charity (\$49,000 funded
by Exodus) - From Mpls.
United Way

- 412 persons per noon meal in 1987, seven days per week

Existing Data on the Composition of the Homeless Population in Minneapolis and Saint Paul

Homelessness is a growing problem with no simple solutions. The homeless are not an easily defined group, ranging from the chronically homeless who live on the street year round, to families in circumstances which require them to double-up temporarily with friends or other family members. Studies seeking to determine the characteristics of the 'homeless' will find differing results, depending on the definition used for homelessness.

We have found it useful to distinguish between (a) the literal homeless, persons who clearly do not have access to a conventional dwelling and who would be homeless by any conceivable definition of the term, and (b) the precariously (marginally) housed, persons with tenuous or very temporary claims to a conventional dwelling of more or less marginal adequacy.

Most studies of the homeless in Minnesota have focused on the Minneapolis/St. Paul Metropolitan Area. Existing data on the composition of the homeless population indicates:

- The number of homeless in the state has increased from 1,165 in August 1985 to 2,425 in August, 1987. Children made up 23 percent of the homeless. (State Department of Jobs and Training)
- Compared to studies in Chicago and urban Ohio, the homeless in the Twin Cities area are more likely to be American Indians, more likely to be receiving public assistance and less likely to have been a mental hospital patient. (Wisconsin Institute for Research on Poverty study)
- Subpopulations of the homeless in the metropolitan area include individuals with chronic health problems (38%); veterans (37% of homeless men); individuals having left corrections (36%); chemically dependent (30%); mentally ill (24%); and the unemployed (90%). Individuals may fall into more than one category. (Wilder Foundation data)
- Compared to similar data in 1984, 1987 data indicates an increase in, 1) homeless women and women with children, 2) the general education level of those staying in shelters and 3) the percent of the homeless who have spent time in correctional facilities. (Wilder)

BEFORE EXODUS

emergency
over night
shelter

showers

daily hot
meals

drop-in center

mail service

hygiene kits

clothing

job service

bus tokens

LIFE-BUILDING

janitor training

long distance

phone calls

LIFE-PRESERVING

Employed persons
program

client volunteers

crisis counseling

health assessments

food shelf

daytime shelter

transitional housing

community
volunteers

S.R.O.

chronic inebriate

job transportation

CHARACTERISTICS OF UNINTEGRATED SYSTEM

Service provision is haphazard

Lack of Collaboration

Lack of follow-up

Life-preserving and life-building
programs unconnected/separate
from each other

Service provision addresses basic
needs only

Service provision is not goal oriented

Service provision may create
dependency

Client is passive recipient of
programs and services

CHARACTERISTICS OF INTEGRATED SYSTEM

Services complement, support,
and strengthen each other

Collaboration among programs

Follow-up to achieve long-term
solutions

Life-preserving and life-building
programs are inter-related

Service provision addresses whole
person

Service provision is goal oriented

Empowers people to achieve
their greatest potential

Client is active participant in
needs assessment and goal setting

AFTER EXODUS

DROP-IN CENTERS

Hot meals-showers-mail service-
hygiene kits-clothing-bus tokens-
long distance phone calls-food
shelf-daytime shelter- crisis
counseling

VOLUNTEERS

Client volunteers
Community volunteers



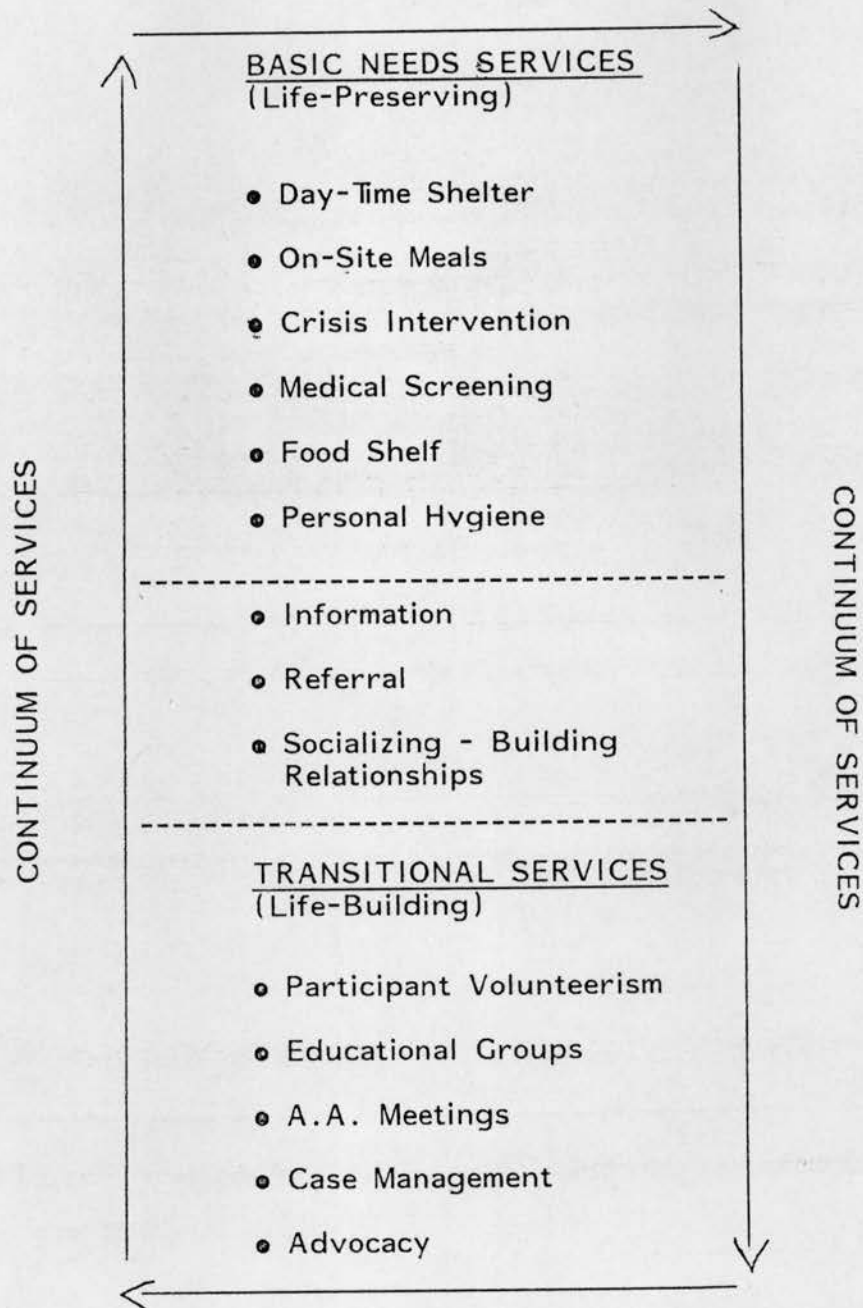
HOUSING

Emergency Shelter
Transitional Housing
S.R.O.
Health Hospice
Room and Board

JOB SERVICES

Janitor training
Job transportation
Work readiness

DROP-IN CENTER PROGRAM



1. The Drop-In Centers serve a broad population.
2. Within this population each client will need a different level of service.
3. Some people will never move beyond having their basic needs met due to multiple barriers.

HOUSING CONTINUUM

Emergency Shelter:

24 HOUR BASIS

TRIAGE, ASSESSMENT AND CASE ASSIGNMENT

S.L.R.

Life Building
Structured Program
Teach Guidelines
Treatment Plan
Live with Others
Goals/Objectives
Medication Plan
24 Hour Coverage
Time Limited
On-going Assessment
Discharge

Board/Lodge

Life-Preserving
Clean Environment
Full Nutritional Provision
Support Meetings
Recreation
24 Hour Coverage
Continued Assessment

Transitional Housing

Life-Building
Goals/objectives
Damage Deposit/Monthly Rent
Employment/Training
1-1 Counseling
Support Group
Budgeting
Establish Rental History
Savings
Time Limited (6-18 mos.)
Continued Assessment
Discharge

S.R.O.

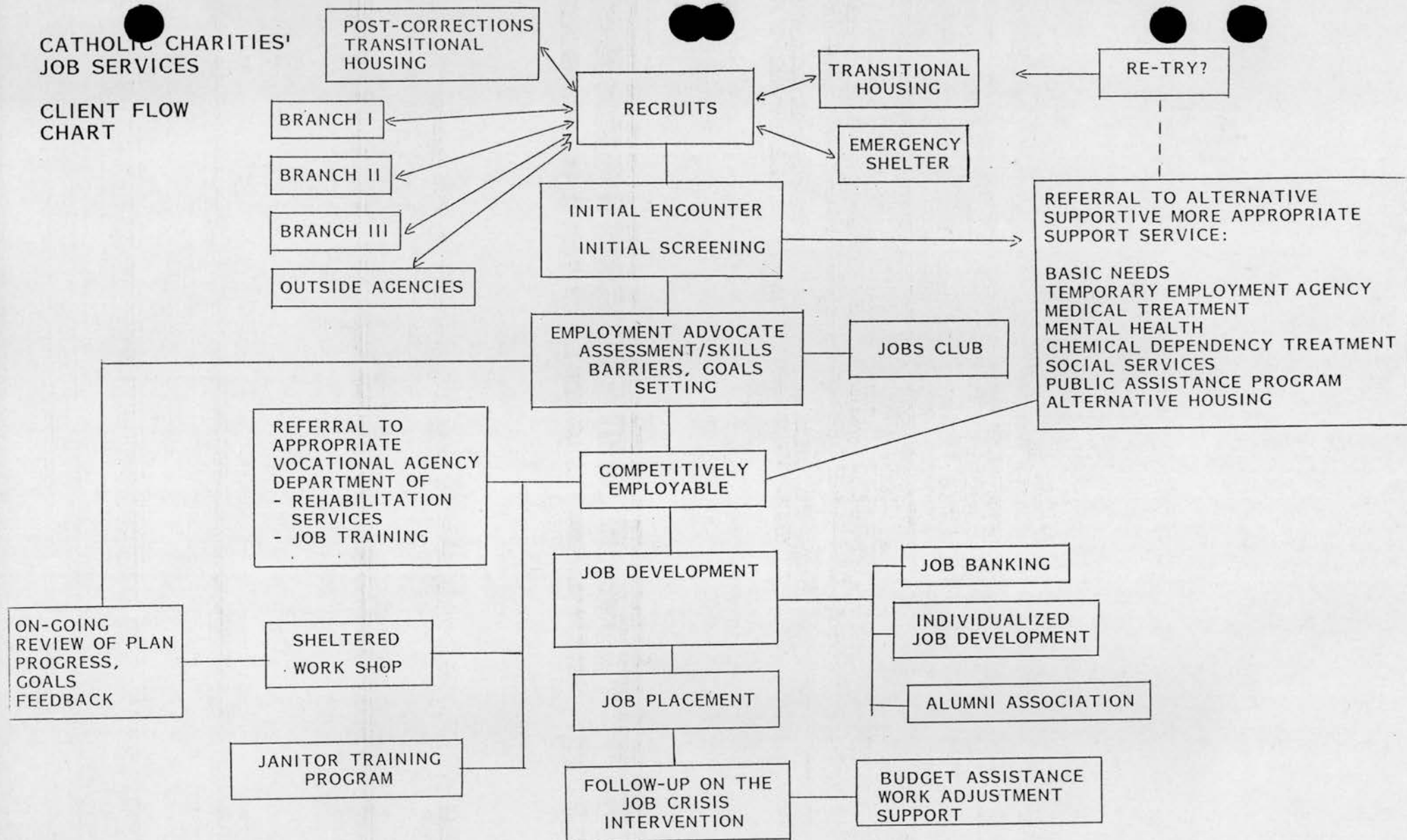
Life-Preserving/Building
Establish Rent History
Damage Deposit/Mo. Rent
Advocacy
Benevolent Management
24 Hour Security
Usually Long-Term

Health Hospice

Public Health Nursing
Advocacy
Assessment
24 Hour Security/Coverage
Usually Time Limited
Discharge

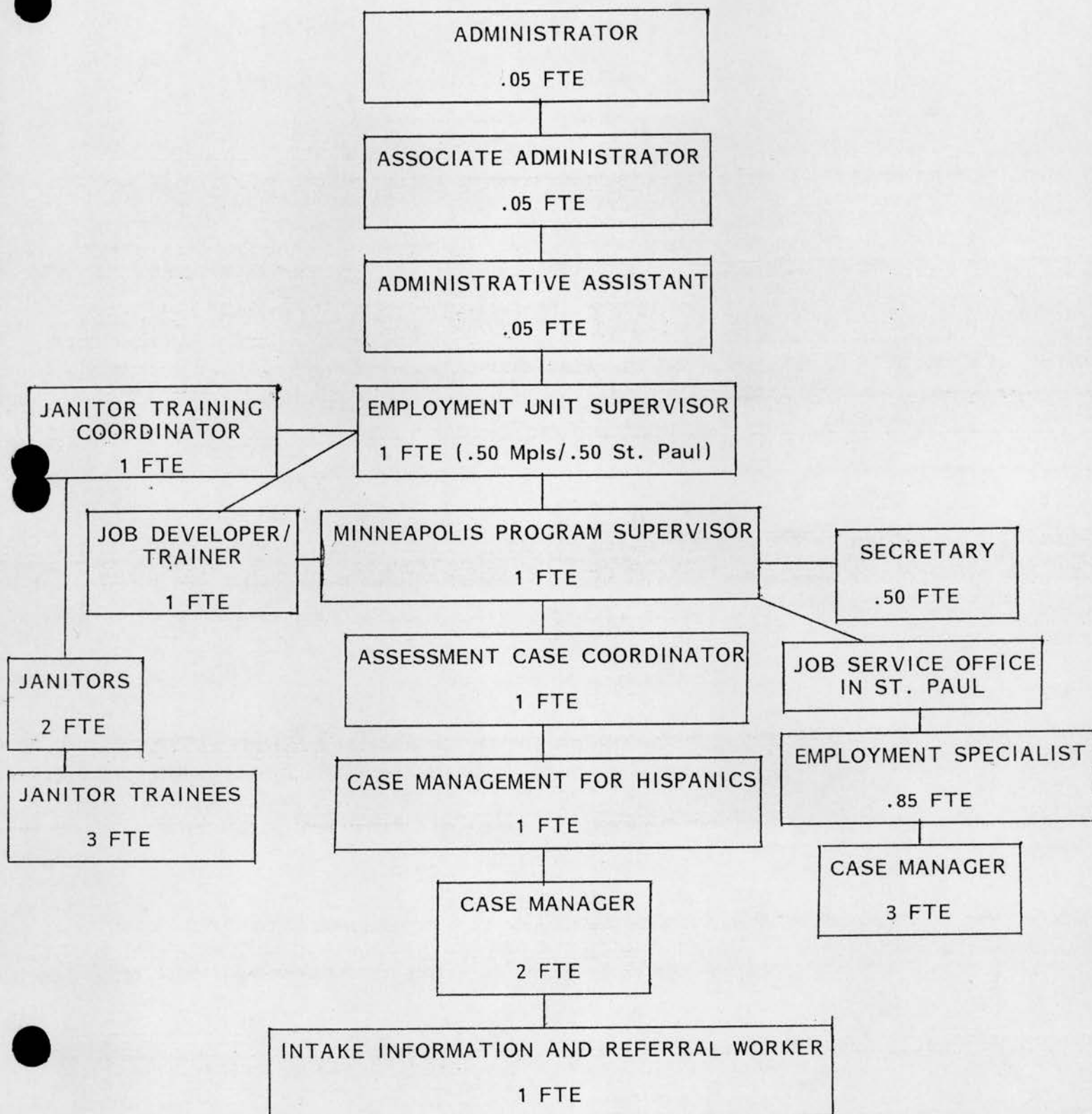
CATHOLIC CHARITIES' JOB SERVICES

CLIENT FLOW CHART



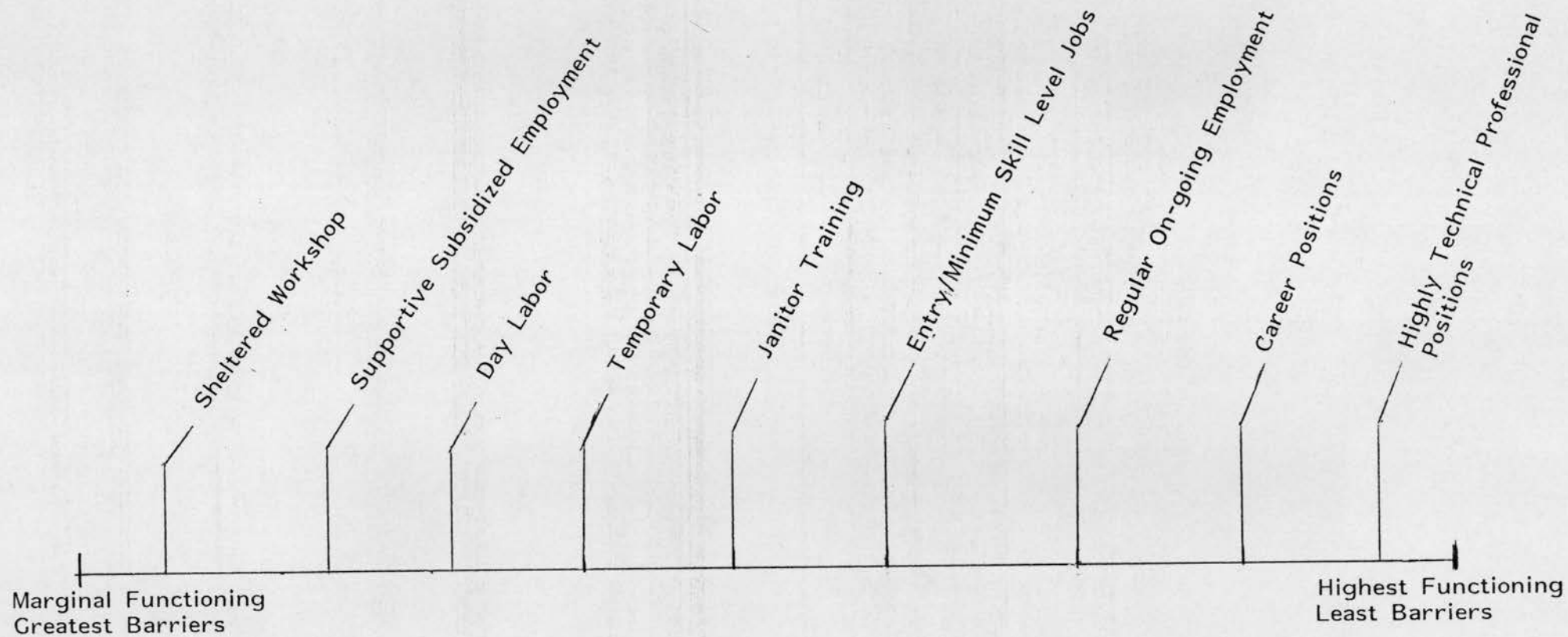
CATHOLIC CHARITIES EXODUS DIVISION JOB SERVICES
UNIT STAFF CHART INCLUDES MINNEAPOLIS AND ST. PAUL OFFICES

7 FUNDING SOURCES

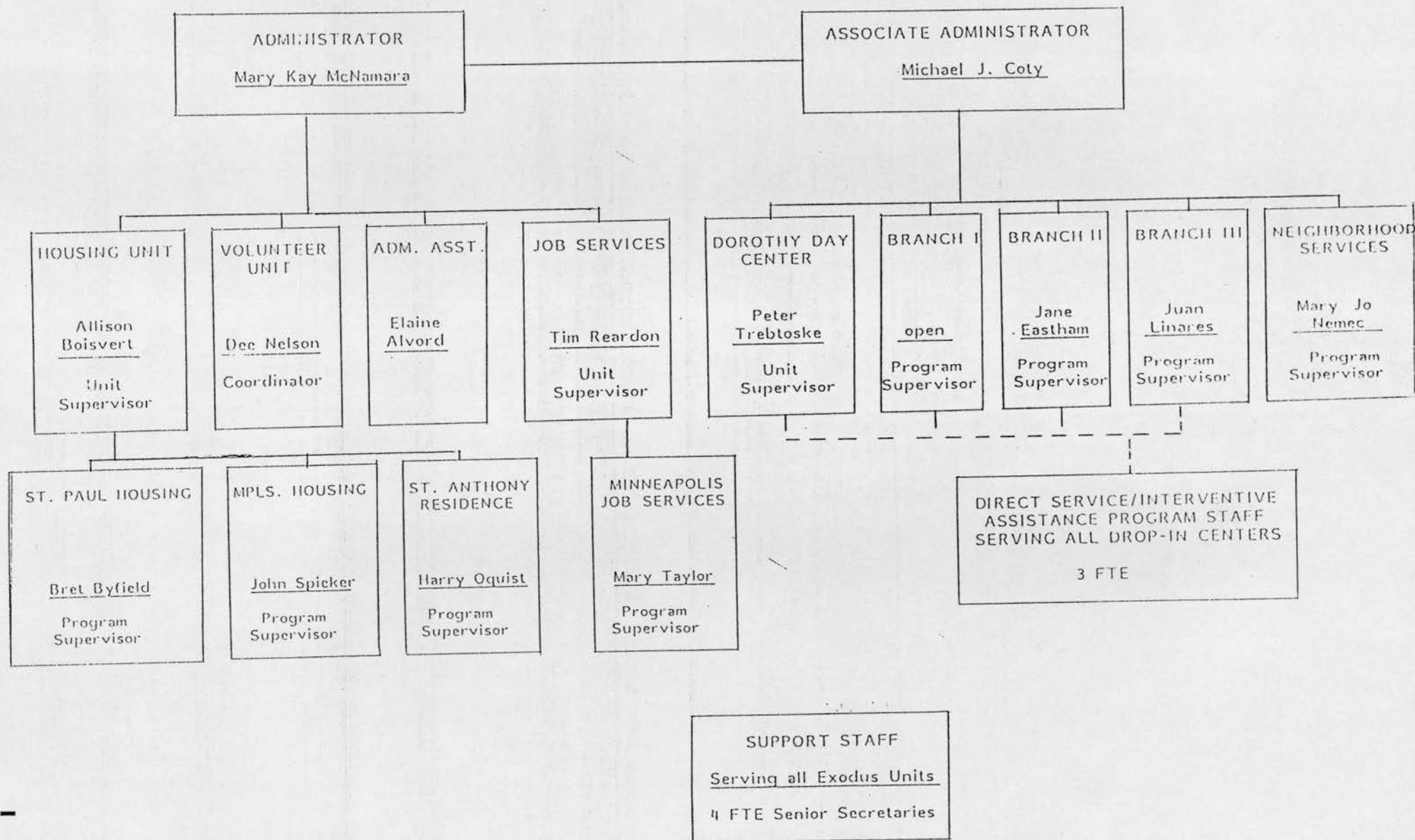


EXODUS DIVISION JOB SERVICES

CONTINUUM OF EMPLOYMENT



ORGANIZATIONAL STRUCTURE - EXODUS DIVISION



EXODUS DIVISION - 1988 BUDGET

Total Revenue - \$2,935,035

Total Expenses \$3,194,637

Revenues less than Expenses \$(459,602)

EXODUS DIVISION REVENUE

Contributions	\$ 460,000
Grants & Bequests	
(Non-Government)	\$ 95,000
Affiliated Agencies	\$ 42,000
Minneapolis / St. Paul	
United Ways	\$1,585,993
Government Grants & Fees	\$ 465,225 (Federal, State, & Local)
Program Fees	\$ 286,417 (Rent paid by clients & payment to Job Services Janitorial Service Program)

KEY EXODUS DIVISION EXPENDITURES

- Salaries \$1,534,995
- Occupancy \$ 510,602
- Financial Assistance \$ 506,619 (food, hygiene items, etc.)
- Support Services - Business Office - Central Services

TOTAL 1988 BUDGET EXPENSES CATHOLIC CHARITIES
ARCHDIOCESE OF ST. PAUL AND MINNEAPOLIS \$15,724,170

EXODUS DIVISION PROBLEMS/RESPONSES

PROBLEMS

- Geography
- Broad range of needs
- Large number of clients

RESPONSES

- Continuum of services
- Scattered delivery sites
- Holistic approach
- Continued expansion of services
- Volunteers

PROBLEMS

- Struggles of philosophy between sites and programs
- Different expectations with clients in different programs
- Supervision of staff
- Funding sources
- Violence among clients due to larger number
- Continual wearing down of front-line staff from overwhelming need
- Lack of volunteer supervisor training

EXODUS DIVISION PROBLEMS/RESPONSES

→ PROBLEMS

- Struggles of philosophy between sites and programs
- Different expectations with clients in different programs
- Supervision of staff
- Funding sources
- Violence among clients due to larger number
- Continual wearing down of front-line staff from overwhelming need
- Lack of volunteer supervisor training

→ RESPONSES

- Case management of clients
- Expansion in number of case managers at sites
- Management structure
- On-site managers
- Development of division wide policies
- Consolidation of some programs (Drop-in and Interventive Assistance, proposed Housing and Job Services)
- Regular supervisory time with staff
- Managers pursue funding
- Active involvement of board members
- Legislative advocacy among staff

→ PROBLEMS

- Shrinking funds for programs (local)
- Complex fundraising for national money
- Bulky structure of management team
- Lack of supervisory training for new managers
- Managers having very heavy workloads
- Continued growth
- Lack of effective orientation for new employees to the division
- Growing intolerance of community for this population
- Difference of intensity of case management planning

EXODUS DIVISION PROBLEMS/RESPONSES

→ <u>RESPONSES</u>	→ <u>PROBLEMS</u>	→ <u>PROPOSED RESPONSES</u>
<ul style="list-style-type: none">- Case management of clients- Expansion in numbers of case managers at sites- Management structure- On-site managers- Internal promotion- Development of division wide policies- Consolidation of some programs (Drop-in and Interventive Assistance, proposed Housing and Job Services)- Comprehensive volunteer supervisory training for staff and management- Regular supervisory time with staff- Managers pursue funding- Active involvement of board members- Legislative advocacy among staff	<ul style="list-style-type: none">- Shrinking funds for programs (local)- Complex fundraising for national money- Bulky structure of management team- Lack of supervisory training for new managers- Managers having very heavy workloads- Continued growth- Lack of effective orientation for new employees to the division- Growing intolerance of community for this population- Difference of intensity of case management planning	<ul style="list-style-type: none">- Centralize fundraising to one or two persons within the division- Development of management model for agency- Redesign management team structure for greater efficiency- Develop central orientation package- Public relations campaign to increase public awareness of issues and increase volunteer and fundraising possibilities- Development of case management policies and procedures

... A SAFETY NET

The goal of Catholic Charities of the Archdiocese of St. Paul and Minneapolis is to enhance human dignity by promoting personal freedom and fostering hope through service based in faith.

We believe a community needs more than government safety nets. As necessary as they are, they often fail to break a fall. And they do nothing to bring friendship to the lonely, free the poor from appalling servitude, or nourish respect and caring among all citizens of the community.



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MINNEAPOLIS, MN 55404



CATHOLIC CHARITIES
OF THE ARCHDIOCESE OF ST. PAUL
AND MINNEAPOLIS

ST. PAUL

Main office: 222-3001
215 Old Sixth St. 55102

Dorothy Day Center: 293-9907
183 Old Sixth St. 55102

Mary Hall: 227-8738
436 Main St. 55102

Office for Social Justice: 291-4477
328 W. Sixth St. 55102

RISE: 644-9986
1821 University Ave. 55104

Seton Center: 224-4805
57 E. Tenth St. 55102

MINNEAPOLIS

Main office: 340-7500
404 S. Eighth St. 55404

Branch I: 870-1886
1308 E. Franklin Ave. 55404

Branch II: 338-8093
1015 Currie Ave. 55403

Branch III: 375-9476
1624 Chicago Ave. 55404

St. Ann's Residence: 871-0666
2120 Clinton Ave. 55404

St. Joseph's Home for Children: 827-6241
1121 E. 46th St. 55407

Seton Center: 338-2229, Ext. 601
2414 S. Seventh St. 55454

Northside Child Development Center: 529-9107
1101 - 14th Ave. No. 55411

OUTREACH OFFICES

Anoka-Blaine—Church of St. Timothy

Buffalo—Kings House

Excelsior—Church of St. John the Baptist

Faribault-Northfield—Religious Education Center

Forest Lake—Church of St. Peter

Hastings—Church of St. Boniface

Montgomery—Church of The Most Holy Redeemer

St. Paul—Church of Our Lady of Guadalupe

White Bear Lake—Church of St. Mary of the Lake



CATHOLIC CHARITIES IS MORE THAN ...



COMMUNITY SERVICES

Program for Aging—education, guardianship, respite, chore-home maintenance (Minneapolis), parish and community programs: 227-8738*
In-home supportive services (Ramsey County): 222-3001

Counseling—individuals, couples, families and groups; metro and satellite offices. Minneapolis: 340-7500. St. Paul: 222-3001.

Migration and Refugee Services—reception, placement, documentation, sponsorship and resettlement: 227-8738.

R.I.S.E. (Refugees In Search of Employment)—work readiness and job placement: 644-9986.

Community Outreach—Development of social services to neighborhoods and outlying areas: 222-3001.

Center for Separated and Divorced—crisis counseling, divorce experience programs, parish consultation, information and referral: 227-8738.

Leadership Training—for peer ministers, support group facilitators and parish personnel: 222-3001.

SETON CENTER—CHILD WELFARE

Pregnancy Care, Education, Counseling—St. Paul: 224-4805; Minneapolis: 338-2229, Ext. 601; North Side Life Care: 522-6589; South Side Life Care: 922-6900.

Adoptions, Post-Legal Adoption Services, Foster Care, Unaccompanied minors Program: 222-3001.

POOR WOMEN AND CHILDREN

Just recently opened, this division will develop advocacy programs and services for women and children. For current information call: 227-8738.

RESIDENTIAL CARE

St. Joseph's Home for Children—residential and day treatment, shelter/diagnostic unit and emergency shelter: 827-6241.

St. Ann's Residence—small-group community living for mentally retarded women: 871-0666.

NORTHSIDE CHILD DEVELOPMENT CENTER 529-9107

Day care in the North Side neighborhood of Minneapolis



EXODUS SERVICES

Minneapolis Branches and St. Paul Dorothy Day Center—hot meals, food shelf, resource referrals, recreation, crisis and employment counseling. Branch I: 870-1886; Branch II: 338-8093; Branch III: 375-9476; Dorothy Day center: 293-9907.

Housing—overnight and transitional. St. Paul: 293-1919. Minneapolis: 340-7500.

Employment Program (Employment, Training, Connections)—375-9372.

OFFICE FOR SOCIAL JUSTICE—291-4477

Campaign for Human Development
Handicapped Ministry
Minority Concerns
Parish Organizing
Public Policy
Staff for Inner Urban Catholic Coalition

VOLUNTEERS

There are opportunities for volunteers in the following divisions. Interested persons may call or send in the reply mailer.

—Community Services: 222-3001
—Exodus Services: 340-7500
—Seton-Child Welfare: 224-4805
—St. Joseph's Home for Children: 827-6241
—St. Ann's Residence: 871-0666

*All numbers are in Area Code 612



Please Send Me—

Information about the following Services:

☐ Volunteer Opportunities

in _____

☐ Ways to Support Catholic Charities

☐ Place me on Newsletter mailing list

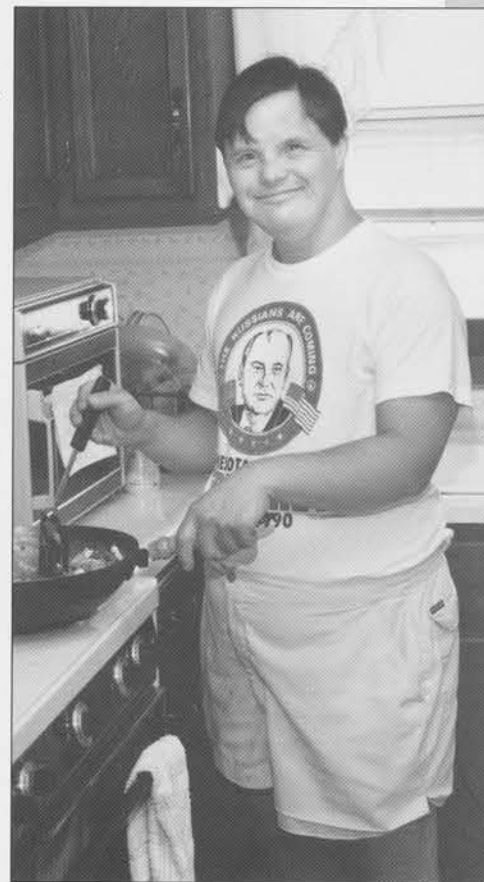
NAME (PLEASE PRINT) _____

ADDRESS _____

CITY _____

STATE _____

ZIP _____



 *ur family
spirit fills
every home*



***M**any vulnerable adults with
developmental disabilities have
few choices about where and
how to live outside of large
institutions.*

St. Ann's Residential Services, Inc., offers much more than a stable home. In a complex world where life is challenging and changeable, a house shared with friends offers security, self-determination, relaxation and caring guidance toward personal goals and growth.

At each house, a resident has responsibilities, makes choices and is encouraged to take part in his or her neighborhood and community.

Professional staff work with the residents to develop an individual program plan. Each person's specific needs, preferences and circumstances determine the services provided by St. Ann's staff and consulting professionals. Our belief that we serve the residents in their home means that the program adapts to residents' changing needs, making permanence and long-term relationships possible.



1218 Edmund Ave.
St. Paul, MN 55104
612/ 649-0671

Dedicated volunteers and staff work closely with each resident, helping him or her reach a goal.

- One resident may hope to find and acquire a part-time job in the community.
- Another resident may want to learn how to memorize the phone numbers of his family and friends.
- Still another resident may need help to improve her ability to live in harmony with others.
- Some older residents need assistance in maintaining the skills they have to remain semi-independent.

Whatever the need, volunteers and staff are there sharing from whatever resources are available, healing where they can, encouraging, protecting and advocating.

VOLUNTEERS PLAY A KEY ROLE in helping residents *participate in community life*. Volunteers may take a resident on an outing to the zoo, to a movie or to a favorite restaurant. During the holidays, volunteers may invite residents to their homes to share the holiday meal with their families. St. Ann's encourages long-term relationships between residents and volunteers.



STAFF ALSO TAKE TIME to give opportunities to *step out of the routine of daily living* and try new adventures. Staff have taken a few of the residents on vacations to Wisconsin and Nashville allowing these adults to exercise their independence and to fulfill some lifelong travel dreams.

WITHIN THE RESIDENTIAL SETTINGS, St. Ann's involves the residents in a variety of group and individual activities. Residents participate in meal planning and preparation and general housekeeping tasks. Residents can join in aerobics, needlework and other art projects.

RESIDENTS ALSO HAVE OPPORTUNITIES to attend local sheltered workshops and day activity centers. It all comes back to helping each resident realize his or her full potential. By exposing residents to a variety of activities and opportunities which meet their individual needs, they learn to make choices and find their independence and happiness.

We are all dependent upon one another. Nobody can successfully live for himself or herself."

Sociologist Roger Baldwin

St. Ann's has been providing residential services to men and women with developmental disabilities for nearly 20 years. The residents, who range in age from 20 to 90, live in supervised single family homes for groups of four to six persons. St. Ann's is licensed by the Minnesota Department of Human Services for persons with developmental disabilities.

OUR ABILITY TO CONTINUE providing these services depends on people like you. *Volunteers* are needed to give the invaluable gift of time so appreciated by the people in our care. *Contributions* are needed to provide the necessary resources to meet their individual needs. By sharing your gifts of time and money to care for these adults with developmental disabilities, you can make this a better community for all of us.

If you would like to make a contribution or volunteer, please call St. Ann's at 649-0671 or write to 1218 Edmund Avenue, St. Paul, MN 55104.