



Irene Gomez-Bethke Papers.

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	<u>Budget</u>	<u>Expires</u>
Tree Control	\$ 473,963	9-30-78
CETA - 303	382,943	12-31-78
Chem. Dep.	146,519	6-30-79
L.E.D.P.	33,568	9-30-78
Research Grant	12,300	9-30-78
	<hr/> 1,049,293	

L.EDP

Name: Migrants In Action

Address: 1162 Selby Ave., St. Paul, Minnesota 55104

Contract Period 1-9-78 to 9-30-78

Invoice No. 9

Reporting Month September, 1978

Contract No. 9300

Computation of Payment Form

Line

1	Amount of Contract		\$ <u>33,568.00</u>
2	Advance approved by the City	\$ <u>7,000.00</u>	
3	Cumulative CETA Title VI costs incurred to date as shown on Schedule A, Column	<u>26,652.54</u>	\$ <u>33,652.54</u>
4	Cumulative CETA Title VI funds received under this contract	\$ <u>30,409.40</u>	
5	Outstanding invoices in process		
6	Income returnable to the City		\$ <u>30,409.40</u>
7	Total amounts requested		\$ <u>3,243.14</u>

Certificate of Compliance

I certify that the sub-grantee has complied with all regulations applicable under its contract with the City, and has invoiced the City for the actual value of costs incurred.

Requested for Payment

By Accounting Director October 12, 1978
Authorized Representative Title Date

Approved for Payment

By _____ Title _____ Date _____

REPORTED
10-13-78

BUDGET ANALYSIS FORM

Cost Category	Item No.	Sub-Grantee Budget	Accrued Monthly Costs	Accrued Cumulative Costs	Available Balance
Administration					
Staff Salaries	601				
Fringe Benefits	602				
Travel	603	780.00	49.96	309.34	470.66
Space	604				
Neigotiated Overhead Rate	605				
Utilities	606	800.00	67.70	395.07	404.93
Staff Training	607				
Equipment - Purchase	608.1				
- Rental	608.2				
- Maintenance	608.3				
Operating Costs	609	938.00	6.93	749.12	188.88
Other Administrative costs	610				
Total Administration Costs	600's	2,518.00	124.59	1,453.53	1,064.47
Participant Wages	101	27,000.00	2,769.60	22,147.18	4,852.82
Participant Fringe Benefits	201	4,050.00	348.95	3,051.83	998.17
Participant Training Costs	301				
Total		33,568.00	3,243.14	26,652.54	6,915.46

SCHEDULE OF ACCRUED SALARIES - FRINGE BENEFITS

CETA Contract No. 9300Month of September

Name of Participant /Type of Fringe Benefits	Title or Position	Pay Hours	Rate per Hour	Participant Wages		Fringe Benefits
				Title VI Share	Sub-Grantee Share	
Olga Yunis	Counselor	160	4.81	769.60		
Jean Fagerstrom	Advocate	160	4.52	723.20		
Fermina Hernandez	Advocate	160	4.52	723.20		
Nancy Joyer	Clerk Typist	160	3.46	553.60		
FICA \$2769.60 @ 6.05%						167.52
W/C \$2800.00 @ .24 per \$100.00						6.72
W/C March thru August \$19,000 @.24 per \$100 =45.60						
Amount Paid	<u>37.81</u>					
Amount Due	7.79					7.79
Health Insurance Due March thru August	1,659.72					
Health Insurance Paid March thru August	<u>1,492.80</u>					
	166.92					166.92
Total for Reporting Month				2,769.60		348.95

REPORT OF CASH TRANSACTIONS

For the Month of SeptemberTOTAL RESOURCES AVAILABLE

Cash Balance, beginning of Month	\$ 3,421.39
Receipts from the City	3,434.87
Amounts Provided from Other Sources	-0-
Program Income	-0-
Total Resources Available	\$ 6,856.26

TOTAL RESOURCES APPLIED

Less: Prepaid Expense, Beginning	(173.68)
Liquidation of Prior Liabilities	\$ 29.94
Accrued Costs for Current month	3,243.14
Less: Current Liabilities	-0-
Add: Prepaid Expenses, Ending	161.69
Cash balance, end of Month	3,595.17
Total Resources Applied	\$ 6,856.26

Name: Migrants In ActionAddress: 1162 Selby Ave., St. Paul, Mn. 55104Contract Period 1-9-78 to 9-30-78Invoice No. 8Reporting Month August, 1978Contract No. 9300

Computation of Payment Form

Line

1	Amount of Contract		\$ <u>33,568.00</u>
2	Advance approved by the City	\$ <u>7,000.00</u>	
3	Cumulative CETA Title VI costs incurred to date as shown on Schedule A, Column	<u>23,409.40</u>	\$ <u>30,409.40</u>
4	Cumulative CETA Title VI funds received under this contract	\$ <u>26,974.53</u>	
5	Outstanding invoices in process	<u>-0-</u>	
6	Income returnable to the City	<u>-0-</u>	\$ <u>26,974.53</u>
7	Total amounts requested		\$ <u><u>3,434.87</u></u>

Certificate of Compliance

I certify that the sub-grantee has complied with all regulations applicable under its contract with the City, and has invoiced the City for the actual value of costs incurred

Requested for Payment

By <u>Harold J. Payton</u>	<u>Fiscal Officer</u>	<u>September 7, 1978</u>
Authorized Representative	Title	Date

Approved for Payment

By _____	_____	_____
	Title	Date

BUDGET ANALYSIS FORM

Cost Category	Item No.	Sub-Grantee Budget	Accrued Monthly Costs	Accrued Cumulative Costs	Available Balance
Administration					
Staff Salaries	601				
Fringe Benefits	602				
Travel	603	780.00	77.58	259.38	520.62
Space	604				
Neigotiated Overhead Rate	605				
Utilities	606	800.00	66.70	327.37	472.63
Staff Training	607				
Equipment - Purchase	608.1				
- Rental	608.2				
- Maintenance	608.3				
Operating Costs	609	938.00	245.81	742.19	195.81
Other Administrative costs	610				
Total Administration Costs	600's	2,518.00	390.09	1,328.94	1,189.06
Participant Wages	101	27,000.00	2,631.12	19,377.58	7,622.42
Participant Fringe Benefits	201	4,050.00	413.66	2,702.88	1,347.12
Participant Training Costs	301				
Total		33,568.00	3,434.87	23,409.40	10,158.60

SCHEDULE OF ACCRUED SALARIES - FRINGE BENEFITS

CETA Contract No. 9300

Month of August

Name of Participant /Type of Fringe Benefits	Title or Position	Pay Hours	Rate per Hour ¹	Participant Wages		Fringe Benefits
				Title VI Share	Sub-Grantee Share	
Olga Yunis	Counselor	152	4.81	731.12		
Jean Fagerstrom	Advocate	152	4.52	687.04		
Fermina Hernandez	Advocate	152	4.52	687.04		
Nancy Joyer	Clerk Typist	152	3.46	525.92		
Fica \$2,631.12 @ 6.05%						159.16
W/C \$3,000.00 @ .19 per 100						5.70
Health Insurance @ 62.20 per person						248.80
Total for Reporting Month				2,631.12		413.66

REPORT OF CASH TRANSACTIONS

For the Month of August 1978TOTAL RESOURCES AVAILABLE

Cash Balance, beginning of Month	\$ <u>3,908.26</u>
Receipts from the City	<u>2,976.68</u>
Amounts Provided from Other Sources	<u>-0-</u>
Program Income	<u>-0-</u>
Total Resources Available	\$ <u><u>6,884.94</u></u>

TOTAL RESOURCES APPLIED

Less: Prepaid Expense, Beginning	(139.30)
Liquidation of Prior Liabilities	\$ <u>24.24</u>
Accrued Costs for Current month	<u>3,434.87</u>
Less: Current Liabilities	<u>(29.94)</u>
Add: Prepaid Expense, Ending	173.68
Cash balance, end of Month	<u>3,421.39</u>
Total Resources Applied	\$ <u><u>6,884.94</u></u>

2nd QUARTER SUMMARY (HOME OFFICE) GENERAL FUND

<u>REVENUE SOURCES</u>	<u>MGMT. PKG.</u>	<u>ST. PAUL CETA</u>	<u>RAMSEY CETA</u>	<u>DAKOTA CETA</u>	<u>MCKNIGHT FOUNDATION</u>	<u>UNITED WAY</u>	<u>MISC. REVENUE</u>	<u>TOTALS</u>
REVENUE RECEIVED	6,419.32	9,250.09	4,744.36	6,357.75	46,300.00	6,166.00	8,703.63	87,941.15
<u>EXPENSES</u>								
SALARIES	3,213.04	9,298.88	5,002.40	7,157.28		4,439.40		29,111.00
FRINGES	236.82	1,825.04	558.05	846.43		622.23	442.13	4,530.70
PROFESSIONAL SERVICES	444.85							444.85
CONSUMABLE SUPPLIES							82.44	82.44
TELEPHONE							69.29	69.29
POSTAGE								-0-
OCCUPANCY COST							1,293.55	1,293.55
EQUIP.(PURCHASE & RENTAL)							1,273.54	1,273.54
PRINTING & PUBLICATIONS						377.85		377.85
TRAVEL	272.00							272.00
CONFERENCE EXPENSES	675.50							675.50
EMERGENCY HOUSING REHAB.					45,964.00			45,964.00
MISC. EXPENSES							4,320.41	4,320.41
TOTAL EXPENSES	4,842.21	11,123.92	5,560.45	8,003.71	45,964.00	5,439.48	7,481.36	88,415.13
SUBTRACT EXPENSES FROM REVENUE								
BALANCE OF FUNDS	1,577.11	(1,873.83)	(816.09)	(1,645.96)	336.00	726.52	1,222.27	(473.98)

CETA - 303 (9Month Budget)

CONTRACT EXPIRES 9-30-79

	<u>BUDGET</u>	<u>EXPENDITURES YTD</u>	<u>BALANCE</u>	<u>AVERAGE MONTHLY EXPENDITURES</u>	<u>OVER BUDGET</u>	<u>UNDER BUDGET</u>	<u>REVISED MONTHLY ALLOWANCE</u>
SALARIES	77,175.00	56,695.79	20,479.21	9,449.30	7,868.70		6,826.40
FRINGE BENEFITS	8,651.00	9,160.85	(509.85)	1,526.81	5,090.29		(169.95)
TRAVEL	2,824.00	2,573.69	250.31	428.95	1,036.55		83.44
OCCUPANCY COST	3,000.00	3,802.60	(802.60)	633.77	2,703.93		(267.53)
OFFICE SUPPLIES	2,000.00	1,603.35	396.65	267.23	405.07		132.22
EQUIPMENT RENTAL	2,200.00	3,380.00	(1,180.00)	563.33	2,869.97		(393.33)
TELEPHONE	3,500.00	2,479.20	1,020.80	413.20	218.80		340.27
POSTAGE	150.00	122.80	27.20	20.47	34.23		9.07
MISC.	500.00	500.00	-0-	83.33	249.97		-0-
GRAND TOTALS	100,000.00	80,318.28	19,681.72	13,386.39	(20,477.51)		6,560.59
							<u>x 3 Months</u>
							19,681.77

2nd QUARTER BUDGETARY SUMMARY

TREE CONTROL (6 Month Budget)

CONTRACT BEGAN 1-1-79

CONTRACT EXPIRES 6-30-79

	<u>BUDGET</u>	<u>EXPENDITURES</u> <u>YTD</u>	<u>BALANCE</u>	<u>AVERAGE</u> <u>MONTHLY</u> <u>EXPENDITURE</u>	<u>YEAR END SUMMARY</u> <u>OVER</u> <u>BUDGET</u>	<u>UNDER</u> <u>BUDGET</u>	<u>REVISED</u> <u>MONTHLY</u> <u>ALLOWANCE</u>
ADMIN. SALARIES	37,655.00	35,347.20	2,307.80	5,891.20		2,307.80	
" FRINGE BENEFITS	11,853.00	8,988.56	2,864.44	1,498.09		2,864.44	
" TRAVEL	400.00	221.83	178.17	36.97		178.17	
" OFFICE SUPPLIES	812.00	1,375.14	(563.14)	229.19	563.14		
" EQUIPMENT RENTAL	1,860.00	1,411.69	448.31	235.28		448.31	
OCCUPANCY COST	3,000.00	2,657.59	342.41	442.93		342.41	
INSURANCE & BONDING	7,500.00	19,308.73	(11,808.73)	3,218.12	11,808.73		
COMMUNICATION	630.00	612.82	17.18	102.14		17.18	
WAGES FOR PARTICIPANTS	160,800.00	78,624.00	82,176.00	13,104.00		82,176.00	
FRINGES FOR PARTICIPANTS	71,775.00	14,730.23	57,044.77	2,455.04		57,044.77	
TRAINING SALARIES	3,500.00	-0-	3,500.00	-0-		3,500.00	
TUITION FEES	13,000.00	8,915.50	4,084.50	1,485.92		4,084.50	
TRAINING SUPPLIES	9,600.00	6,011.10	3,588.90	1,001.85		3,588.90	
TRAINING EQUIPMENT RENTAL	31,284.00	31,474.00	(190.00)	5,245.67	190.00		
" TRANSPORTATION	1,500.00	3,516.00	(2,016.00)	586.00	2,016.00		
GRAND TOTALS	355,169.00	213,194.39	141,974.61	35,532.40	(14,577.87)	156,552.48	-0-
						-14,577.87	
						141,974.61	

2nd QUARTER BUDGETARY SUMMARYCONTRACT BEGAN 7-1-78CHEMICAL DEPENDENCYCONTRACT EXPIRES 6-30-79YEAR END SUMMARY

	<u>BUDGET</u>	<u>EXPENDITURES YTD</u>	<u>BALANCE</u>	<u>AVERAGE MONTHLY EXPENDITURES</u>	<u>OVER BUDGET</u>	<u>UNDER BUDGET</u>	<u>REVISED MONTHLY ALLOWANCE</u>
PROFESSIONAL SALARIES	89,707.00	86,690.98	3,016.02	7,224.25		3,016.02	
CLERICAL SALARIES	9,315.00	8,870.60	444.40	739.22		444.40	
HEALTH BENEFITS	9,795.00	10,410.95	(615.95)	867.58	615.95		
PAYROLL TAXES	7,442.00	8,556.17	(1,114.17)	713.01	1,114.17		
OTHER PURCHASED SERVICE	12,839.00	12,838.84	.16	1,069.90		.16	
OFFICE SUPPLIES	1,600.00	1,774.72	(174.72)	147.89	174.72		
PROGRAM SUPPLIES	1,450.00	1,366.91	83.09	113.91		83.09	
TELEPHONE	2,650.00	2,185.82	464.18	182.15		464.18	
POSTAGE	429.00	265.00	164.00	22.08		164.00	
INTEREST EXPENSE	1,900.00	2,138.98	(238.98)	178.28	238.98		
OUTSIDE PRINTING	1,500.00	1,546.34	(46.34)	128.86	46.34		
MILEAGE PAYMENTS	3,500.00	3,193.18	306.82	266.10		306.82	
OTHER TRANSPORTATION	500.00	-0-	500.00	-0-		500.00	
CONFERENCES & MEETINGS	1,361.00	909.00	452.00	75.75		452.00	
PUBLICATIONS	97.00	-0-	97.00	-0-		97.00	

2nd QUARTER SUMMARY (CONT'D)

YEAR END SUMMARY

	<u>BUDGET</u>	<u>EXPENDITURES YTD</u>	<u>BALANCE</u>	<u>AVERAGE MONTHLY EXPENDITURES</u>	<u>OVER BUDGET</u>	<u>UNDER BUDGET</u>	<u>REVISED MONTHLY ALLOWANCE</u>
FURNISHINGS & EQUIPMENT	334.00	259.60	74.40	21.63		74.40	
BONDING & LIABILITY	2,100.00	1,937.03	162.97	161.42		162.97	
GRAND TOTALS	146,519.00	142,944.12	3,574.88	11,912.03	(2,190.16)	5,765.04	-0-
						<u>-(2,190.16)</u>	
						3,574.88	

2nd QUARTER BUDGETARY SUMMARYW.E.P. (12 Month Budget)CONTRACT BEGAN 10-1-78CONTRACT EXPIRES 9-30-79

YEAR END SUMMARY

	<u>BUDGET</u>	<u>EXPENDITURES YTD</u>	<u>BALANCE</u>	<u>AVERAGE MONTHLY EXPENDITURES</u>	<u>OVER BUDGET</u>	<u>UNDER BUDGET</u>	<u>REVISED MONTHLY ALLOWANCE</u>
SALARIES	47,280.00	36,257.97	11,022.03	4,028.66	1,063.92		3,674.01
FRINGE BENEFITS	7,092.00	6,656.19	435.81	739.58	1,782.96		145.27
TRAVEL	1,008.00	117.67	890.33	13.07		851.16	296.78
OTHER SERVICE COST	750.00	910.00	(160.00)	101.11	463.32		(53.33)
ADMIN. OPERATIONAL COST	5,613.00	3,968.55	1,644.45	440.95		321.60	548.15
GRAND TOTALS	61,743.00	47,910.38	13,832.62		(3,310.20)	1,172.76	4,610.88
					<u>+1,172.76</u>		<u>X3 Months</u>
					(2,137.44)		13,832.64

C.F.N.P. (6 Month Budget)

CONTRACT EXPIRES 7-31-79

EXPENDITURES
YTD

BALANCE

AVERAGE
MONTHLY
EXPENDITURES

OVER
BUDGET

UNDER
BUDGET

REVISED
MONTHLY
EXPENDITURES

1,000.00

553.48

446.52

110.70

335.80

446.52

DIRECT SERVICE TO CLIENTS

9,000.00

3,720.40

5,279.60

774.08

4,535.52

5,279.60

10,000.00

4,273.88

5,726.12

884.78

4,871.32

5,726.12

X 1 Month

5,726.12

HISPANOS EN MINNESOTA

STATEMENT OF REVENUE & SUPPORT FOR JULY 31, 1979

<u>SUPPORT & REVENUE</u>	<u>HOME OFFICE</u>	<u>TREE CONTROL</u>	<u>CETA-303</u>	<u>C.A.S.A.</u>	<u>W.E.P.</u>	<u>C.F.N.P.</u>	<u>FUNDS TOTAL</u>
Minn. Migrant Council			10,000.00				10,000.00
Ramsey Co. Mental Health				23,671.61			23,671.61
City of St. Paul		24,567.63					24,567.63
United Way							
Northern States Power							
Green Giant Company							
Southwest Institute							
McKnight Foundation							
Vending Machines							
Others (Misc.)							
	-0-	24,567.63	10,000.00	23,671.61	-0-	-0-	58,239.24

HISPANOS EN MINNESOTA

STATEMENT OF EXPENSES FOR JULY 31, 1979

<u>EXPENSES</u>	<u>HOME OFFICE</u>	<u>TREE CONTROL</u>	<u>CETA-303</u>	<u>C.A.S.A.</u>	<u>W.E.P.</u>	<u>C.F.N.P.</u>	<u>TOTAL</u>
Salaries	3,663.76	5,072.80	7,108.80	8,190.88	6,911.72		30,947.96
Fringe Benefits	223.05	953.43	274.85	662.33	1,003.72		3,117.38
Professional Fees	135.40				747.21		882.61
Office Supplies	327.42	293.95	660.73	684.34			1,966.44
Training Supplies		949.19		376.54			1,325.73
Telephone		25.46	574.41	162.54			762.41
Postage	7.65		5.72				13.37
Printing	939.20			5.50			944.70
Publications							-0-
Membership Dues							-0-
Equip.(Rental, Purchase & Maint)			(1,002.86)	17.00			(985.86)
Training Equip.(Rental & Purch)		9,350.40					9,350.40
Occupancy (Rent & Maint.)	269.45	875.00	(744.52)				399.93
Building Rehabilitation	174.97						174.97
Insurance, Bonding & Interest		(964.18)					(964.18)
Staff Travel	(23.00)		26.66	187.38		120.85	311.89
Other Transportation							-0-
Conferences & Meet.	10.00						10.00
Scholarships & Tuitions							-0-

HISPANOS EN MINNESOTA

STATEMENT OF EXPENSES FOR JULY 31, 1979

<u>EXPENSES</u>	<u>HOME OFFICE</u>	<u>TREE CONTROL</u>	<u>CETA-303</u>	<u>C.A.S.A.</u>	<u>W.E.P.</u>	<u>C.F.N.P.</u>	<u>TOTAL</u>
Assistance to Individuals						497.39	497.39
Wages for Participants		2,208.00					2,208.00
Fringes for Participants		135.37					135.37
Miscellaneous	432.50			12.00			444.50
	6,160.40	18,899.42	6,903.79	10,298.51	8,662.65	618.24	51,543.01

HISPANOS EN MINNESOTASTATEMENT OF REVENUE & SUPPORT FOR AUGUST 1 THRU 10, 1979

<u>SUPPORT & REVENUE</u>	<u>HOME OFFICE</u>	<u>TREE CONTROL</u>	<u>CETA - 303</u>	<u>C.A.S.A.</u>	<u>W.E.P.</u>	<u>C.F.N.P.</u>	<u>FUNDS TOTAL</u>
Minn. Migrant Council							-0-
Ramsey Co. Mental Health							-0-
City of St. Paul		19,922.06			3,286.41		23,208.47
United Way							-0-
Northern States Power							-0-
Green Giant Company							-0-
Southwest Institute							-0-
McKnight Foundation							-0-
Vending Machines							-0-
Others (Misc.)	1,143.47						1,143.47
	1,143.47	19,922.06	-0-	-0-	3,286.41	-0-	24,351.94

HISPANOS EN MINNESOTASTATEMENT OF EXPENSES FOR AUGUST 1 THRU 10, 1979

<u>EXPENSES</u>	<u>HOME OFFICE</u>	<u>TREE CONTROL</u>	<u>CETA - 303</u>	<u>C.A.S.A.</u>	<u>W.E.P.</u>	<u>C.F.N.P.</u>	<u>TOTAL</u>
Salaries	3,135.60	2,384.00	4,476.55	3,425.13	3,058.40		16,479.68
Fringe Benefits	1,572.76	845.98	2,136.29	2,187.55	1,660.60		8,403.18
Professional Fees	466.35						466.35
Office Supplies	217.18	11.84	153.75				382.77
Training Supplies		80.00					80.00
Telephone				311.92			311.92
Postage		100.00					100.00
Printing				75.00			75.00
Publications							-0-
Membership Dues							-0-
Equip.(Rental,Purchase & Maint)			306.81				306.81
Training Equip(Rental & Purch)							-0-
Occupancy (Rent & Maint)	99.96	125.00	474.40				699.36
Building Rehabilitation							-0-
Insurance, Bonding & Interest			25.00				25.00
Staff Travel						151.98	151.98
Other Transportation	509.00						509.00

HISPANOS EN MINNESOTA

STATEMENT OF EXPENSES FOR AUGUST 1 THRU 10, 1979

<u>EXPENSES</u>	<u>HOME OFFICE</u>	<u>TREE CONTROL</u>	<u>CETA - 303</u>	<u>C.A.S.A.</u>	<u>W.E.P.</u>	<u>C.F.N.P.</u>	<u>TOTAL</u>
Conferences & Meet.	125.00						125.00
Scholarships & Tuitions							-0-
Assistance to Individuals							-0-
Wages for Participants		3,150.07					3,150.07
Fringes for Participants		902.58					902.58
Miscellaneous	800.00						800.00
	6,925.85	7,599.47	7,572.80	5,999.60	4,719.00	151.98	32,968.70

3rd QUARTER SUMMARY (HOME OFFICE) GENERAL FUND FOR AUGUST 1-10, 1979

<u>REVENUE SOURCES</u>	<u>MGMT. PKG.</u>	<u>ST. PAUL CETA</u>	<u>RAMSEY CETA</u>	<u>DAKOTA CETA</u>	<u>MCKNIGHT FOUNDATION</u>	<u>UNITED WAY</u>	<u>MISC. REVENUE</u>	<u>TOTALS</u>
REVENUE RECEIVED	6,419.32	9,250.09	4,774.36	6,357.75	46,300.00	6,166.00	9,847.10	89,114.62
<u>EXPENSES</u>								
SALARIES	4,802.64	12,200.08	6,156.80	8,311.68		4,439.40		35,910.60
FRINGES	364.56	2,890.97	732.32	1,274.30		622.23	442.13	6,326.51
PROFESSIONAL SERVICES	690.25						356.35	1,046.60
CONSUMABLE SUPPLIES							410.36	410.36
TELEPHONE							69.29	69.29
POSTAGE							7.65	7.65
OCCUPANCY COST							1,662.96	1,662.96
EQUIP.(PURCHASE & RENTAL)							1,273.54	1,273.54
PRINTING & PUBLICATIONS	1,156.38					377.85		1,534.23
TRAVEL	758.00							758.00
CONFERENCE EXPENSES	675.50						135.00	810.50
EMERGENCY HOUSING REHAB.					46,138.97			46,138.97
MISC. EXPENSES							4,470.34	4,470.34
TOTAL EXPENSES	8,447.33	15,091.05	6,889.12	9,585.98	46,138.97	5,439.48	8,827.62	100,419.55
SUBTRACT EXPENSES FROM REVENUE								
BALANCE OF FUNDS	(2,028.01)	(5,840.96)	(2,114.76)	(3,228.23)	161.03	726.52	1,019.48	(11,304.93)

1 st QUARTER BUDGETARY SUMMARY

TREE CONTROL

CONTRACT BEGAN 1-1-79

CONTRACT EXPIRES 6-30-79

	<u>BUDGET</u>	<u>EXPENDITURE YTD</u>	<u>BALANCE</u>	<u>AVERAGE MONTHLY EXPENDITURE</u>	<u>YEAR END SUMMARY</u>		<u>REVISED MONTHLY ALLOWANCE</u>
					<u>OVER BUDGET</u>	<u>UNDER BUDGET</u>	
ADMIN. SALARIES	37,655.00	13,972.89	23,682.20	4,657.60		9,709.40	7,894.07
" FRINGE BENEFITS	11,853.00	4,541.33	7,311.67	1,153.78		2,770.32	2,437.22
" TRAVEL	400.00	45.43	354.57	15.14		309.16	118.19
" OFFICE SUPPLY	812.00	282.53	529.47	94.18		246.92	176.49
" EQUIPMENT RENTAL	1,860.00	605.01	1,254.99	201.67		649.98	418.33
OCCUPANCY COST	3,000.00	412.64	2,587.36	137.55		2,174.70	862.45
INSURANCE & BONDING	7,500.00	4,163.15	3,336.85	1,387.72	826.32		1,112.28
COMMUNICATION	630.00	178.30	451.70	59.43		273.42	150.57
WAGES FOR PARTICIPANTS	160,800.00	37,352.00	123,448.00	12,450.67		86,095.98	41,149.33
FRINGES FOR PARTICIPANTS	71,775.00	5,398.34	66,376.66	1,799.45		60,978.30	22,125.55
TRAINING SALARIES	3,500.00	-0-	3,500.00	-0-		3,500.00	1,166.67
TUTION FEES	13,000.00	-0-	13,000.00	-0-		13,000.00	4,333.33
TRAINING SUPPLIES	9,600.00	1,934.82	7,665.18	644.94		5,730.36	2,555.06
TRAINING EQUIPMENT RENTAL	31,284.00	10,217.80	21,066.20	3,405.93		10,848.42	7,022.07
" TRANSPORTATION	1,500.00	560.00	940.00	186.67		379.98	313.33
GRAND TOTALS	395,169.00	79,664.15	275,504.85	26,554.73	-0-	195,840.62	91,834.94

QUARTER BUDGETARY SUMMARY

C.E.T.A. - 303 (9 MONTH BUDGET)

CONTRACT BEGAN 1-1-79

CONTRACT EXPIRES 9-30-79

	BUDGET	EXPENDITURES YTD	BALANCE	AVERAGE MONTHLY EXPENDITURES	YEAR END SUMMARY		REVISED MONTHLY ALLOWANCE
					OVER BUDGET	UNDER BUDGET	
SALARIES	77,175.00	31,060.10	46,114.90	10,353.37	16,005.33		7,685.82
FRINGE BENEFITS	8,651.00	4,689.31	3,961.69	1,563.10	5,416.90		660.28
TRAVEL	2,824.00	1,035.55	1,788.45	345.18	282.62		298.08
OCCUPANCY COST	3,000.00	2,096.39	903.61	698.80	3,289.20		150.60
OFFICE SUPPLIES	2,000.00	848.84	1,151.15	282.95	546.55		191.86
EQUIPMENT (RENTAL)	2,200.00	1,159.30	1,040.70	386.43	1,277.87		173.45
TELEPHONE	3,500.00	1,335.05	2,164.95	445.02	505.18		360.83
POSTAGE	150.00	50.00	100.00	16.67	.03		16.67
MISC.	500.00	500.00	-0-	166.67	1,000.00		-0-
GRAND TOTALS	100,000.00	42,774.54	57,225.46	14,258.19	28,323.71	-0-	9,537.59

QUARTER BUDGETARY SUMMARYCHEMICAL DEPENDENCYCONTRACT BEGAN 7-1-78CONTRACT EXPIRES 6-30-79

	<u>BUDGET</u>	<u>EXPENDITURES YTD</u>	<u>BALANCE</u>	<u>AVERAGE MONTHLY EXPENDITURES</u>	<u>YEAR END SUMMARY</u> <u>OVER</u> <u>BUDGET</u>	<u>UNDER</u> <u>BUDGET</u>	<u>REVISED MONTHLY ALLOWANC</u>
PROFESSIONAL SALARIES	89,707.00	64,092.28	25,614.72	7,121.36		4,250.68	8,538.24
CLERICAL SALARIES	9,315.00	6,720.20	2,594.80	746.69		354.72	864.93
HEALTH BENEFITS	9,795.00	6,568.57	3,226.43	729.84		1,036.92	1,075.48
PAYROLL TAXES	7,442.00	4,260.98	3,181.02	473.44		1,760.72	1,060.34
OTHER PURCHASED SERVICE	12,839.00	8,559.16	4,279.84	951.02		1,426.76	1,426.61
OFFICE SUPPLIES	1,600.00	1,158.32	441.68	128.70		55.60	147.23
PROGRAM SUPPLIES	1,450.00	654.31	795.69	72.70		577.60	265.23
TELEPHONE	2,650.00	1,899.99	750.01	211.11		116.68	250.00
POSTAGE	429.00	27.00	402.00	3.00		393.00	134.00
INTEREST EXPENSE	1,900.00	1,488.43	411.57	165.38	84.56		137.19
OUTSIDE PRINTING	1,500.00	957.89	542.11	106.43		222.84	180.70
MILAGE PAYMENTS	3,500.00	2,180.46	1,319.54	242.27		592.76	439.85
OTHER TRANSPORTATION	500.00	-0-	500.00	-0-		500.00	166.67
CONFERENCE & MEETINGS	1,361.00	545.00	816.00	60.56		634.28	272.00
PUBLICATIONS	97.00	-0-	97.00	-0-		97.00	32.33

1st QUARTER SUMMARY CONT'D

	<u>BUDGET</u>	<u>EXPENDITURE YTD</u>	<u>BALANCE</u>	<u>AVERAGE MONTHLY EXPENDITURE</u>	<u>OVER BUDGET</u>	<u>UNDER BUDGET</u>	<u>REVISED MONTHLY ALLOWANCE</u>
FURNISHINGS & EQUIPMENT	334.00	208.60	125.40	23.18		55.84	41.80
BONDING & LIABILITY	2,100.00	874.03	1,225.97	97.11		934.68	408.66
GRAND TOTALS	146,519.00	100,195.22	46,323.78	11,132.79	-0-	12,925.52	15,441.26

1st QUARTER BUDGETARY SUMMARY

CONTRACT BEGAN 10-1-78

CONTRACT EXPIRES 3-30-79

W.E.P.

	<u>BUDGET</u>	<u>EXPENDITURES YTD</u>	<u>BALANCE</u>	<u>AVERAGE MONTHLY EXPENDITURES</u>	<u>YEAR END SUMMARY</u>		<u>REVISED MONTHLY ALLOWANCE</u>
					<u>OVER BUDGET</u>	<u>UNDER BUDGET</u>	
SALARIES	24,982.00	12,231.44	12,750.56	2,446.29		12,750.56	-0-
FRINGE BENEFITS	3,747.00	2,367.27	1,379.73	473.45		1,379.73	-0-
TRAVEL	406.00	68.20	337.80	13.64		337.80	-0-
OTHER SERVICE COST	750.00	720.00	30.00	144.00		30.00	
ADMIN. OPERATIONAL COST	4,482.00	2,021.34	2,460.66	404.27		2,460.66	-0-
<hr/>							
GRAND TOTALS	34,367.00	17,408.25	16,958.75	3,481.65	-0-	16,958.75	-0-

1st QUARTER BUDGETARY SUMMARY

C.F.N.P.

CONTRACT BEGAN 2-1-79

CONTRACT EXPIRES 7-31-79

	<u>BUDGET</u>	<u>YTD EXPENDITURE</u>	<u>BALANCE</u>	<u>AVERAGE MONTHLY EXPENDITURE</u>	<u>YEAR END SUMMARY</u>		<u>REVISED MONTHLY ALLOWANCE</u>
					<u>OVER BUDGET</u>	<u>UNDER BUDGET</u>	
TRAVEL	1,000.00	93.37	906.63	46.69		719.86	226.66
DIRECT SERVICE TO CLIENT	9,000.00	651.00	8,349.00	325.50		7,047.00	2,087.25
GRAND TOTALS	10,000.00	744.37	9,255.63	372.19	-0-	7,766.86	2,313.91

MIGRANTS IN ACTION, INC.

STATEMENT OF REVENUE & SUPPORT MARCH 31, 1979

<u>SUPPORT & REVENUE</u>	<u>UNRESTRICTED</u>	<u>TREE CONTROL</u>	<u>CETA -303</u>	<u>C.A.S.A.</u>	<u>W.E..P.</u>	<u>C.F.N.P.</u>	<u>FUND TOTAL</u>
Minnesota Migrant Council			10,000.00				10,000.00
Ramsey County Mental Health							
City of St. Paul	1,700.31	18,971.46			8,200.82		28,872.59
United Way	1,500.00						1,500.00
Northern States Power (NSP)							
Green Giant Company							
Southwest Instuite							
McKnight Foundation							
Vending Machines							
Others (MISC.)	340.80						340.80
Dakota County	1,557.22						1,557.22
 SUPPORT & REVENUE TOTALS	 5,098.33	 18,971.46	 10,000.00	 -0-	 8,200.82		 42,270.61

MIGRANTS IN ACTION, INC.

STATEMENT OF EXPENDITURES MARCH 31, 1979

<u>EXPENSES</u>	<u>UNRESTRICTED</u>	<u>TREE CONTROL</u>	<u>CETA - 303</u>	<u>C.A.S.A.</u>	<u>W.E.P.</u>	<u>C.F.N.P.</u>	<u>TOTAL</u>
Salaries	9,704.48	4,975.37	10,256.79	7,125.92	683.00		32,745.56
Fringe Benefits	1,555.85	1,487.82	1,663.25	2,306.42	754.35		7,767.69
Professional Fees					225.00		225.00
Office Supplies		44.33	281.12	38.31			364.26
Training Supplies		496.75		15.20			511.95
Telephone		178.30	(57.39)	179.77			300.68
Postage							-0-
Printing				80.50			80.50
Publications	82.25						82.25
Membership Dues							-0-
Equip. (Rental, Purchase & Maint.)			17.00	17.00			34.00
Training Equip. (Rental & Purchase)		4,022.60					4,022.60
Occupancy (Rent & Maint.)		16.68	148.69				165.37
Bldg. Rehabilitation	2,175.00						2,175.00

MIGRANTS IN ACTION, INC.

STATEMENT OF EXPENDITURES MARCH 31, 1979 CONT.

<u>EXPENSES</u>	<u>UNRESTRICTED</u>	<u>TREE CONTROL</u>	<u>CETA - 303</u>	<u>C.A.S.A.</u>	<u>W.E.P.</u>	<u>C.F.N.P.</u>	<u>TOTAL</u>
Insurance Bonding & Interest				182.78			182.78
Staff Travel			29.74	281.95	1.70	93.37	406.26
Other Transportation		560.00					560.00
Conferences & Meet.							-0-
Scholarships & Tution		(148.75)					(148.75)
Assistance to Individuals						512.00	512.00
Wages for Part- icipants		19,420.00					19,420.00
Fringes for Part- icipants		2,873.16					2,873.16
Miscellaneous	165.05			857.83			1,022.88
EXPENSE TOTALS	13,682.63	33,926.26	12,338.70	11,086.18	1,664.05	605.37	73,303.19

MIGRANTS IN ACTION, INC.

STATEMENT OF REVENUE & SUPPORT FOR JANUARY 31, 1979

<u>SUPPORT & REVENUE</u>	<u>UNRESTRICTED</u>	<u>TREE CONTROL</u>	<u>CETA - 303</u>	<u>C.A.S.A.</u>	<u>W.E.P.</u>	<u>C.F.N.P.</u>	<u>FUND TOTAL</u>
Minnesota Migrant Council			20,000.00				20,000.00
Ramsey County Mental Health				15,526.74			15,526.74
City of St. Paul					2,815.25		2,815.25
United Way	583.00						583.00
Northern States Power (NSP)	1,000.00						1,000.00
Green Giant Company	1,096.32						1,096.32
Southwest Institute	300.00						300.00
McKnight Foundation	46,300.00						46,300.00
Vending Machines	40.92						40.92
Others (Misc.)	5,203.98						5,203.98
 SUPPORT & REVENUE TOTALS	 54,524.22	 -0-	 20,000.00	 15,526.74	 2,815.25	 -0-	 92,866.21

MIGRANTS IN ACTION, INC.

STATEMENT of EXPENSES FOR JANUARY 31, 1979

<u>EXPENSES</u>	<u>UNRESTRICTED</u>	<u>TREE CONTROL</u>	CETA - 303	<u>C.A.S.A.</u>	<u>W.E.P.</u>	<u>C.F.N.P.</u>	<u>EXPENSE TOTAL</u>
Salaries		4,339.83	8,687.13	7,488.12	3,518.32		24,033.40
Fringe Benefits	181.19	2,767.99	2,324.36	1,081.76	385.95		6,741.25
Professional Fees				1,069.92	1,275.00		2,344.92
Office Supplies	27.48	177.81	180.96	78.19			464.44
Training Supplies		546.79		60.94			607.73
Telephone				197.69			197.69
Postage			50.00	15.00			65.00
Printing				114.41			114.41
Publications							-0-
Membership Dues							-0-
Equip. (Rental, Purchase & Maint.)		201.67	830.50	17.00			1,049.17
Training Equip. (Rental & Purchase)		2,022.60					2,022.60
Occupancy Rent and Maint.		250.00	938.63				1,188.63
Bldg. Rehabilitation							-0-
Insurance Bonding & Interest		18.00		204.69			222.69

MIGRANTS IN ACTION, INC.

STATEMENT OF EXPENSES FOR JANUARY 31, 1979 CONTINUED

<u>EXPENSES</u>	<u>UNRESTRICTED</u>	<u>TREE CONTROL</u>	<u>CETA - 303</u>	<u>C.A.S.A.</u>	<u>W.E.P.</u>	<u>C.F.N.P.</u>	<u>EXPENSE TOTAL</u>
Staff Travel		45.43	745.25	55.45			846.13
Other Transportation							-0-
Conferences & Meet.							-0-
Scholarships & Tutions	512.00						512.00
Assistance to Individuals			5.00				5.00
Wages for Participants		9,420.00					9,420.00
Fringes for Participants		2,003.36					2,003.36
Miscellaneous	272.49						272.49
 TOTAL EXPENSES:	 993.16	 21,793.48	 13,761.83	 10,383.17	 5,179.27	 -0-	 52,110.91

MIGRANTS IN ACTION, INC.

STATEMENT OF REVENUE & SUPPORT FOR FEBRUARY 28, 1979

<u>SUPPORT & REVENUE</u>	<u>UNRESTRICTED</u>	<u>TREE CONTROL</u>	<u>CETA - 303</u>	<u>CASA</u>	<u>W.E.P.</u>	<u>C.F.N.P.</u>	<u>FUNDS TOTAL</u>
Minnesota Migrant Council			10,000.00				10,000.00
Ramsey County Mental Health							-0-
City of St. Paul	1,669.29	28,980.67					30,649.96
United Way	583.00						583.00
Northern States Power (NSP)							-0-
Green Giant Company							-0-
Southwest Instuite	180.00						180.00
McKnight Foundation							-0-
Vending Machines							-0-
Others (Misc.)	1,119.71						1,119.71
	3,552.00	28,980.67	10,000.00	-0-	-0-	-0-	42,532.67

MIGRANTS IN ACTION, INC.

STATEMENT of EXPENSES for FEBRUARY 28, 1979

<u>EXPENSES</u>	<u>UNRESTRICTED</u>	<u>TREE CONTROL</u>	<u>CETA -303</u>	<u>C.A.S.A.</u>	<u>W.E.P.</u>	<u>C.F.N.P.</u>	<u>EXPENSE TOTAL</u>
Salaries		4,657.60	12,116.18	6,911.24	3,232.60		26,917.62
Fringe Benefits	(225.92)	285.52	710.70	419.01	196.32		1,376.63
Professional Fees	50.00			1,069.92	570.00		1,689.92
Office Supplies		60.39	386.76	155.78			602.93
Training Supplies		891.28					891.28
Telephone			1,392.44	194.87			1,587.31
Postage							-040
Printing				125.59			125.59
Publications	54.40						54.40
Membership Dues							-0-
Equip. (Rental, Purchase & Maint.)	408.93	403.34	311.80	17.00			1,141.07
Training Equip. (Rental & Purchase)		4,172.60					4,172.60
Occupancy (Rent and Maintenance)	402.72	145.96	1,009.07				1,557.75
Bldg. Rehabilitation	23,036.52						23,036.52
Insurance, Bonding and Interest		3,988.40	500.00	210.36			4,698.76
Staff Travel				261.06			261.06

MIGRANTS IN ACTION, INC.

STATEMENT OF EXPENSES FOR FEBRUARY 28, 1979 COUNTINUED

<u>EXPENSES</u>	<u>UNRESTRICTED</u>	<u>TREE CONTROL</u>	<u>CETA - 303</u>	<u>C.A.S.A.</u>	<u>W.E.P.</u>	<u>C.F.N.P.</u>	<u>EXPENSE TOTAL</u>
Other Transporation	325.00						325.00
Conferences & Meet.	525.00						525.00
Scholarships & Tutions		148.75					148.75
Assistance to Individ- uals	105.00					139.00	244.00
Wages for Participants		8,512.00					8,512.00
Fringes for Participants		521.82					521.82
Miscellaneous	671.28						671.28
 TOTAL EXPENSES							
	25,352.93	23,787.66	16,679.01	9,103.77	3,998.92	139.00	79,061.29