

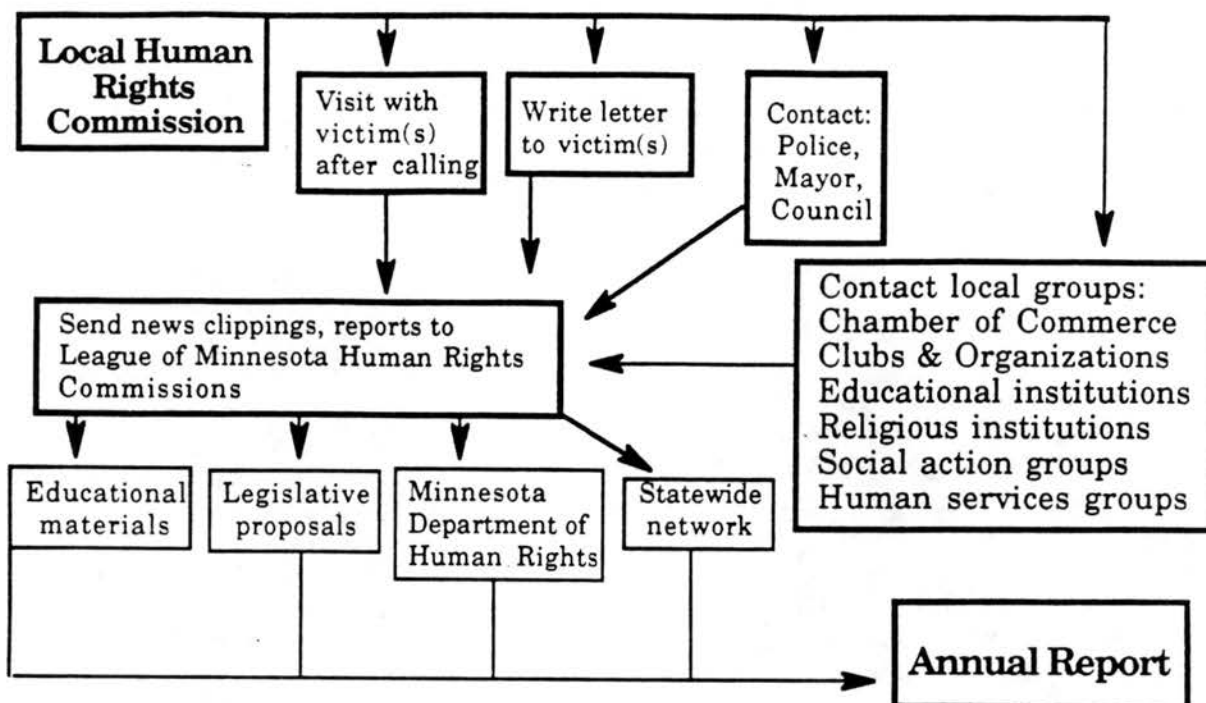


Irene Gomez-Bethke Papers.

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RESPONSE TO ACTS OF EIAS AND PREJUDICE



*When will
there be
justice in
America?*

*When one
who is not
injured is
as incensed
by injustice
as those
who are
injured.*

Charles Kuralt

(Sample letter to victims if you have not yet met with them.)

CITY HUMAN RIGHTS COMMISSION

Dear Friends,

It has come to the attention of this Commission that you and your family have suffered harassment in your home and that damage has been done to your property. We understand from authorities and news reports that the motivation for these acts is racial bias and prejudice. The Commissioners express regret that this has happened. It saddens us to know that someone in our community is going through such an ordeal.

We are alerting our bias Response Network to this outrage and someone will be calling you soon to arrange for an appointment to discuss how we can be of continuing support to make certain that such an ugly act does not recur. If you prefer, we can discuss this by phone ().

Enclosed is a brochure outlining what your rights are in this case and what organizations you may contact for help and support.

We see once again that much work needs to be done to stop hate crimes in our communities. This quotation from Charles Kuralt captures our thinking on this: "When will there be justice in America? When one who is not injured is as incensed by injustice as those who are injured." We are incensed by this incident and are motivated to increase our efforts in the Human Rights arena so that this type of incident will not happen here again.

Sincerely,

*There are freedom shouters. There are freedom whisperers.
Both may serve.*

Have I, have you, been too silent?

Is there an easy crime of silence?

Is there any easy road to freedom? — Carl Sandburg

LMHRC

The League of Minnesota
Human Rights Commissions
4221 Lake Road Robbinsdale Minnesota 55422

To Human Rights Commissioners:

What would you do if there were cross burnings in your community? What action would you take if swastikas were painted on walls in your town? Suppose hate crimes were reported in your area as they are, in increasing numbers, all around the state. Is your Commission prepared to respond?

The League of Minnesota Human Rights Commissions has set a goal to express concern and regret to victims of overt acts of bias and prejudice. Members of the League are creating a human rights network of local Human Rights Commissions and community groups to promptly contact the victims in a supportive manner.

The Midwest has a long-standing tradition of neighbors coming to the support of those who have suffered losses. Farmers do the field work of a neighbor who is ill; church committees bring casseroles to families who are experiencing sickness and death. There are cards, collections, visits. Sympathy is appropriately expressed to create a supportive presence.

The League wishes to build a network of people who will support victims when a hate crime has occurred. The flow chart on the next page diagrams a plan for responding to acts of bias and prejudice. Steps to create the Response Network are listed on this page. Ideas from this letter (with appropriate variations) may be used by your local commission to contact groups in your community.

No centrally designed plan will fit every community. We hope these ideas will stimulate your Commission to think about how your community should respond if hate crimes occur. We urge you to design your own Response Network.

Sincerely,

Marion Helland, Thelma McKenzie, and the League Board

ACTION PLAN

Steps to prepare your community to respond to acts of bias:

1. **Select** a committee to organize a Response Network, reflecting different areas of your city or county.
2. **List** addresses and phone numbers of local groups and persons to be in Response Network.
3. **Mail** each organization or person a letter explaining the plan. (Letter from the League on this page contains some ideas).
4. **Appoint** someone to initiate the following actions when an incident of bias occurs.
 - a. **Contact** authorities to ascertain the facts about the incident. (Be sure to work closely with your Police Department).
 - b. **Promptly contact** the victim, preferably in person. **Mail** letter (see sample).
 - c. **Contact** organizations in Response Network.
 - d. **Mail** letters to editors of newspapers (samples available from League).
 - e. **Do follow-up calls** to Response Network (**remind** them of action needed, especially to keep in touch with the victims.)
5. Response Network Committee **keeps a log** of newspaper clippings, letters, and reports. Periodically **updates** address list of Response Network. **Mail** copies of list and logs to:
League of Minnesota
Human Rights Commissions
4221 Lake Road
Robbinsdale, MN 55422

The League of Minnesota Human Rights Commissions
A Statewide Campaign To Advance Human Rights
And Counter Hate And Bigotry

My Personal Pledge:

- I pledge to be a positive force in my community, to be an ambassador of good will for justice, equality, understanding and mutual respect, at work and in my neighborhood.
- I pledge to examine my own biases and stereotypes that I may hold of other groups, in all aspects of my life.
- I pledge to judge others on their individual character, and not on the color of their skin, their religion, their national origin or their sexual orientation.
- I pledge to speak out against the escalation of hate crimes, racism, anti-Semitism, bigotry, sexual harassment and the growing violence against women and homosexuals in our society, in my personal relations and through the organizations to which I belong.
- I pledge to take positive steps in my community, at work and in the organizations to which I belong, by serving as a bridge to people of color, and by developing with them cooperative educational programs and common projects.
- I pledge to work to understand, respect and celebrate the mosaic of cultures and races that make up our state and country, and which enrich our lives through their diversity.

Your Signature

Please Print Your Name: _____ Tel.#: _____

Address: _____ City: _____ Zip: _____

Please send me ideas for local and state programming.

_____ Please send information on holding a diversity dinner or meeting with another racial, religious or ethnic group, or representatives of such groups.

_____ Please send me information on organizing a local Human Rights Commission to build mutual respect among all our citizens, and to educate about bigotry and its harmful effects.

_____ Please help us form a local Hate Crimes Response Network.

_____ Please call me at _____ to discuss some of the above program ideas, as well as other possibilities.

***** Please see other side for speakers and resource groups of culturally diverse backgrounds.

Please reproduce and distribute copies to your friends and neighbors and organizations to which you belong for inclusion in their newsletters. For further information or assistance, contact:

The League of Minnesota Human Rights Commissions
4221 Lake Road, Robbinsdale, MN 54422. Tel. (612) 535-1051, or (612) 376-0525

Agencies and Organizations That Can Help Provide Speakers and Programs for Countering Racism and Bigotry, and Promoting Intergroup Understanding and Respect.

League of Minnesota Human Rights
Commissions
4221 Lake Road
Robbinsdale, MN 55422
(612) 535-1051, (612) 376-0525
Sonja Peterson, President

Council on Black Minnesotans
2233 University Avenue
St. Paul, MN 55114
(612) 642-0811
Lester Collins, Director

Minnesota Indian Affairs Council
1450 Energy Park Drive
St. Paul, MN 55103
(612) 643-3032
Joseph B. Day, Director

Council on Disability
121 East Seventh Place, Suite 107
St. Paul, MN 55104
(612) 296-6785
Clell L. Hemphill, Director

St. Paul Department of Human Rights
515 City Hall
St. Paul, MN 55102
(612) 298-4288
Tyrone Terrill, Director

Minnesota Catholic Conference
475 West University Avenue
St. Paul, MN 55103
(612) 227-8777
Fr. David McCauley, Director

Minnesota Council of Churches
122 West Franklin Avenue, Suite 100
Minneapolis, MN 55405
(612) 871-0229
James or Nadine Addington, Tri-Council
Coordinating Committee

Council on Asian Pacific Minnesotans
205 Aurora Avenue, Suite 100
St. Paul, MN 55103
(612) 296-0538
Attention: Executive Director

Chicano/Latino Affairs Council
555 Park Street, Suite 408
St. Paul, MN 55103
(612) 296-9587
Margarita Zalamea, Director

Jewish Community Relations Council of MN
and the Dakotas
1201 Marquette Avenue
Minneapolis, MN 55403
(612) 338-7816
Jay Teath, Director

NAACP-Minneapolis Branch
310 East 38th Street
Minneapolis, MN 55409
(612) 822-8205
Leola Seals, President

Minneapolis Civil Rights Department
239 City Hall
350 South 5th Street
Minneapolis, MN 55415
(612) 673-3012
Kenneth White, Director

Gay & Lesbian Community Action Council
310 East 38th Street, Suite 201
Minneapolis, MN 55409
(612) 822-0127
Tommie Seidel, Anti-Violence Coordinator

Minnesota Department of Human Rights
190 East Fifth Street, Suite 700
St. Paul, MN 55101
(612) 296-5663
Dolores Fridge, Commissioner

(This is a partial list of resources to help you in your programming)

THE LEAGUE OF MINNESOTA HUMAN RIGHTS COMMISSIONS

4221 Lake Road, Robbinsdale, MN 55422 Telephone (612) 535-1051

Board of Directors:

Larry Nicholson, President, Moorhead

Sonja Dunnwald Peterson, Shoreview

James Einfeldt-Brown, Crystal

Diane Bolter, Crystal

Richard Colond, Isanti County

Marion Helland, Golden Valley

Eileen Hyland, Coon Rapids

Bonnie Klitzke, St. Cloud

Gloria Winans, Eden Prairie

Anne LaLonde Laux, Minneapolis

John Kaufhold, New Brighton

Ronald Linde, Northfield

Sherry Maddox, Brooklyn Center

Thelma McKenzie, Roseville

Bonnie Baumel, Isanti County

Judith Moore, St. Louis Park

Trudy Hochradel, South St. Paul

Sushila Shah, Arden Hills

Estrella Urbi, South St. Paul

Curt Iverson, New Ulm

Connie McDonald, Richfield

Jon Davenport, Willmar

"Understanding, Reporting & Countering Hate Crimes"

Minnesota Chiefs of Police Executive Training Institute

April 21, 1998 Tuesday 3:30 – 5:00 P.M

Bell/ Alexander Room St, Cloud Civic Center

Resource Panel =

Peter Orput- Assn't Dakota County Attorney, Criminal Division

Chief Scott Lyons-Duluth Police Department

Chief Dennis O'keefe –St. Cloud Police Dep't

Bonnie Klitzke – Chairperson, St. Cloud Human Rights Commission

Chief A. Paul Monteen- Crookston Police Dep't

Leslie Green – Director of Office of Cultural Diversity, St. Cloud State Univ .

L. David Belz –Winona Police Dep't Administrative Officer

Moderator -Mort Ryweck – Hate Crimes Response Network Coordinator League of Minnesota Human Rights Commissions.

Member Commissions:

Albert Lea

Arden Hills

Austin

Bloomington

Brooklyn Center

Brooklyn Park

Columbia Heights

Coon Rapids

Cottage Grove

Crow Wing County

Crystal

Duluth

Eden Prairie

Edina

Fairmount

Falcon Heights

Fergus Falls

Fridley

Golden Valley

Hibbing

Hopkins

Isanti County

Jackson

Lake Elmo

Mankato

Maplewood

Marshall

Minneapolis

Moorhead

New Brighton

New Hope

New Ulm

Nobles County

Northfield

North St. Paul

Oakdale

Orono

Paynesville

Plymouth

Red Wing

Richfield

Robbinsdale

Rochester

Roseville

St. Cloud

St. Louis Park

St. Paul

St. Peter

Shoreview

South St. Paul

Stillwater

Waseca

White Bear Lake

Willmar

Winona

and others in formation

AGENDA
CITY COUNCIL MEETING OF APRIL 28, 1997
CITY OF NEW HOPE, MINNESOTA
7:00 P.M.

Regular Session #8
City Hall

Agenda #12, Page 1

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF MINUTES** - Regular Meeting Minutes of April 14, 1997, and Work Session Minutes of April 9, 1997
5. **OPEN FORUM** - *Individuals may address the Council on any subject pertaining to City business not listed on this agenda or scheduled as a future agenda item. The Council requests that you limit your presentation to 3 minutes. A maximum of 15 minutes is allotted for the Forum.*
6. **CONSENT BUSINESS** - *All items listed under Item 6 are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a member of the City Council or a citizen so requests, in which event the item will be removed from the consent agenda for separate discussion at the end of the meeting.*
 - 6.2 Approval of Financial Claims Through April 28, 1997
 - 6.3 Acknowledgement of Liability Claim 97-07 (Kurt Davis)
 - 6.4 Resolution Proclaiming the Month of May, 1997, as Arbor Month in the City of New Hope
 - 6.5 Resolution Reappropriating 1996 General Fund Budget and Adjusting General Fund Reserve for Subsequent Year's Expenditures and Adjusting the 1997 General Fund Budget
 - 6.6 Resolution Adjusting 1997 Capital Improvement Project Budget for 1996 Carryover Projects
 - 6.7 Resolution Approving Contract Between the City of New Hope and Isaacson Lawn Care for 1997 Mowing Services; Authorizing the Mayor and City Manager to Sign
 - 6.8 Resolution Approving Plans and Specifications for the 1997 Sidewalk Improvement Program, Improvement Project No. 579; and Ordering Advertisement for Bids
 - 6.9 Resolution Approving Plans and Specifications and Ordering Advertisement for Bids for Improvement Project No. 567 (1997 Infrastructure Improvement Project)
 - 6.10 Resolution Approving 32nd Avenue North Street Resurfacing Joint Powers Agreement Between the City of New Hope and the City of Crystal (1997 Crystal Phase 3 South Central Street Reconstruction Project), New Hope Improvement Project 585)

- 6.11 Resolution Approving Agreement of Assessment and Waiver of Irregularity and Appeal Between the City of New Hope and the Jones Company Properties (1997 Crystal Phase 3 South Central Street Reconstruction Project), New Hope Improvement Project 585)
- 6.12 Resolution Approving Agreement Between City of New Hope and Home Free Shelter for 1997 Domestic Assault Intervention Project - \$24,036

7. PUBLIC HEARING

- 7.1 Public Hearing - Resolution Approving 1997-2 Amendment to Master Modification to Redevelopment Plans and Tax Increment Financing Plans and Making Findings with Respect Thereto

8. DEVELOPMENT AND PLANNING

- 8.1 Discussion Regarding Release of Security for Kimball Addition (Planning Case 94-15)
- 8.2 Resolution Ordering Preparation of Plans and Specifications for 1997 Backyard Drainage Improvement Projects (Improvement Project No. 583)
- 8.3 Discussion Regarding Vacant Industrial Property at 9200 49th Avenue North and Motion Authorizing Staff to Negotiate to Purchase the Property with MLB Properties, Inc. (Improvement Project No. 597)

9. PETITIONS AND REQUESTS

10. ORDINANCES AND RESOLUTIONS

11. UNFINISHED AND ORGANIZATIONAL BUSINESS

12. OTHER BUSINESS

13. ADJOURNMENT

**CITY OF NEW HOPE
4401 XYLON AVENUE NORTH
HENNEPIN COUNTY, MINNESOTA 55428**

Approved City Council Minutes
Regular Meeting #7

April 14, 1997
City Hall, 7:00 p.m.

CALL TO ORDER

The New Hope City Council met in regular session pursuant to due call and notice thereof; Mayor W. Peter Enck called the meeting to order at 7:00 p.m.

**PLEDGE OF
ALLEGIANCE**

The City Council and all present stood for the Pledge of Allegiance to the Flag.

ROLL CALL

Present: Enck, Cassen, Collier, Otten
Absent: Norby
Staff Present: Donahue, Leone, Hanson, Sondrall, McDonald, Olson

**APPROVAL OF
MINUTES**

Motion was made by Councilmember Cassen, seconded by Councilmember Otten, to approve the regular and executive session meeting minutes of March 24, 1997. All present voted in favor. Motion carried.

**OPEN FORUM
Item 5**

Ms. Sheri McCoy, 7908 29th Avenue North, addressed the Council as a representative for residents on 29th Avenue North. She expressed concern regarding a group home located at 7916 29th Avenue North. Ms. McCoy conveyed her frustration that she did not receive notification. Also, she remarked regarding reduced privacy, increased traffic volume, quantity of vehicles at the premises, parking problems, and that the home and yard is in need of maintenance.

Mayor Enck explained that group homes are allowed in residential districts and they are controlled by the county and state not by the City. He also stated the City has no regulatory powers over group homes and does not receive notification. He advised that the City can address issues within its control such as parking ordinances.

Mr. Doug Smith, Director of Fire & Safety, acknowledged the presence of representatives from The Prudential Company: Dennis Mulligan, Linda Lien, and Jane Mayer. He stated The Prudential Helping Hearts Program provided \$1,500 to the Fire Department towards the purchase of a semi-automatic external defibrillator.

Mr. Dennis Mulligan, The Prudential Company, explained that the Prudential Helping Hearts Program was designed to help save lives by offering a matching gifts program. He reviewed their financial commitments to the program and stated New Hope was the first City to take advantage of the program.

On behalf of the City Council and residents of New Hope, Mayor Enck thanked The Prudential Company for its financial assistance.

CONSENT AGENDA

Mayor Enck introduced the consent items as listed for consideration and stated that all items will be enacted by one motion unless requested that an item be removed for discussion.

**MOTION
Consent Items**

Motion was made by Councilmember Otten, seconded by Councilmember Cassen, to approve all items on the Consent Agenda. All present voted in favor. Motion

carried.

BUSINESS LICENSES

Item 6.1

Approval of 1997 Business Licenses.

FINANCIAL CLAIMS

Item 6.2

Approval of Financial Claims Through April 14, 1997.

RESOLUTION 97-54

Item 6.4

Resolution Amending Responsible Authority's List of Designees to Comply with the Minnesota Data Practices Act.

RESOLUTION 97-55

Item 6.5

Resolution Accepting Resignation of Vi Underdahl from the New Hope Planning Commission and Extending Appreciation for Her Service.

ORDINANCE 97-14

Item 6.6

Ordinance 97-14 (Planning Case 97-05), An Ordinance Amending Section 2.13 of the New Hope Code Establishing the New Hope Planning Commission.

INSURANCE

Item 6.7

Approval of Insurance Premium for General Liability, Workmen's Compensation and Property Damage for the Period April 20, 1997 through April 20, 1998.

RESOLUTION 97-56

Item 6.8

Resolution Approving Change Order No. 1 to Contract with Allied Blacktop for Improvement Project No. 592, 1992 Crack Repair and Sealcoat Project.

BID/MARKING PAINT

Item 6.9

Approval of Bid from Earl F. Andersen, Inc. for Traffic Marking Paint in the Amount of \$5,793.60.

BID/EQUIPMENT

Item 6.10

Approval of Bid from Streicher's for Emergency Response Equipment for City Vehicles in the Amount of \$12,035.45.

PUBLIC HEARING

Item 7.1

Mayor Enck introduced for discussion Item 7.1, Public Hearing - Resolution Ordering Construction of Improvement No. 567 and Preparation of Final Plans and Specifications (1997 Infrastructure Improvement Project).

Mr. Dan Donahue, City Manager, explained that tonight's hearing is the first of two public hearings which will be held on this improvement project. If the project proceeds, an assessment hearing would be held in August or September of 1998. He explained the assessment process. He stated following tonight's public hearing the Council will consider whether to authorize preparation of final plans and specifications. He emphasized that a contract would not actually be approved until the meeting of May 27, 1997.

Mr. Mark Hanson, City Engineer, noted that a series of neighborhood meetings were held in January of 1997 regarding the proposed project. After reviewing the concept report, the City Council directed staff to delete Area 3 (48th Circle west of Quebec) and Area 4 (Nevada Avenue and 43rd Avenue) from the proposed improvement project area.

Mr. Hanson presented the scope of the project and identified the project area. He reviewed cost estimates: \$793,430 (Area 1) and \$1,060,490 (Area 2).

He advised that property owners will not be assessed for street costs associated with utility work.

Next Mr. Hanson compared preliminary assessment rolls A and B and noted the city cost would be \$863,460 rather than \$582,698 if the assessments are based on

Assessment Roll B.

Mayor Enck questioned the available funding sources.

Mr. Donahue indicated that the City could pay for the additional costs through the sewer fund, water fund, and storm water utility fund.

Mayor Enck reported this is the first time the City has proposed a total street reconstruction. He recommended assessing properties at the lower rate noting that the City in turn would pay a larger portion of the project cost. Mayor Enck pointed out that the assessment cannot exceed the increase in market value.

He emphasized the importance of properly connecting sump pumps to the storm sewer system to eliminate drainage problems. He encouraged property owners with sump pumps to contact the City Engineer.

Mr. Donahue stated the City contracted with BCL Appraisals for a sampling of properties within the project area. The results revealed that the special benefit of the proposed project could sustain an assessment of \$5,000 for residential properties.

Mayor Enck opened the floor for public comment. The following persons addressed the Council:

Area 1

Jerry Vetsch, 5832 Gettysburg Circle North
Gerry Gfroerer, 5924 Gettysburg Avenue North
Deborah Poole, 5836 Gettysburg Circle North
Taryn Buehring, 5808 Gettysburg Circle North
Dale Nordstrom, 5824 Gettysburg Circle North
Lynn Bradway, 9233 59th Avenue North
Trish Toro, 9209 59th Avenue North
Robert Riewe, 5816 Gettysburg Circle North
Glenn Johnston, 5909 Hillsboro Avenue North
Dave Hanson, 5828 Gettysburg Circle North
Diane Simchuck, 5812 Gettysburg Circle North
Art Schoenbom, 5904 Hillsboro Circle North

Area 2

Charles Miller, Miller Management Co., Inc., New Hope Garden Apartments and New Hope Village Apartments

Persons objecting to the proposed improvement project cited the following reasons: "streets are in fair condition; property values will not increase by \$5,000; drainage problems do not exist on streets; apartment complex should not be connected to Gettysburg Avenue due to potential for increased traffic; curbs and streets do not need improvements; this is the youngest part of the city so streets must have been constructed improperly the first time; traffic speed will increase with improved, smoother roads; our street is being drawn into project as a convenience; proposed assessment is greater than what residents were advised in January; project is not necessary; assessment is too high; and the school district should share larger burden as the buses destroy the streets."

Mayor Enck assured the property owners that if the plans and specifications reveal favorable PCIs (street pavement condition index), then it is possible that certain

streets may be removed from the project.

Councilmember Collier inquired of the cost for the proposed Gettysburg Circle portion of the project. The City Engineer pointed out that in order to construct the storm sewer work, additional elevation in the area is necessary. He indicated he would prepare options and report back with design considerations.

The City Attorney clarified that if the Council orders preparation of the plans and specifications, the project will be considered "pending" on the property tax rolls based on the preliminary assessment roll A rate.

CLOSE HEARING
Item 7.1

Motion was made by Councilmember Otten, seconded by Councilmember Collier, to close the public hearing. All present voted in favor. Motion carried.

RESOLUTION 97-57
Item 7.1

Councilmember Otten introduced the following ordinance and moved its adoption: **"RESOLUTION ORDERING CONSTRUCTION OF IMPROVEMENT NO. 567 AND PREPARATION OF FINAL PLANS AND SPECIFICATIONS (1997 INFRASTRUCTURE IMPROVEMENT PROJECT)"**. The motion for the adoption of the foregoing resolution was seconded by Councilmember Cassen and upon vote being taken thereon, the following voted in favor thereof: Enck, Cassen, Collier, Otten and the following voted against the same: None; Abstained. None, Absent: Norby; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was attested to the city clerk.

PUBLIC HEARING
Item 7.2

Mayor Enck introduced for discussion Item 7.2, Public Hearing - Resolution Ordering Construction of Street Improvement No. 585 and Approving Final Plans and Specifications (32nd Avenue North Between Winnetka Avenue North and Winpark Drive).

Mr. Donahue stated the City of Crystal is undertaking a street project. Staff recommends including the area of 32nd Avenue between Winnetka Avenue and Winpark Drive with Crystal's project. The estimated cost of the construction and indirect costs to New Hope is \$56,340. Staff recommends that the single New Hope property which abuts the project, Jones Co. Properties located at 3216 Winnetka Avenue North, be assessed in accordance with New Hope's assessment policy for an amount of \$49,000.

Mr. Sondrall stated he has spoken with Mr. Jones who has tentatively agreed to sign an assessment agreement for the project. However, he recommends that the Council proceed with the public hearing and adopt the resolution. This will allow New Hope to assess the project if negotiations with the property owner fail to result in an agreement.

Mr. Sondrall pointed out that because the project will be done under a cooperative agreement with the City of Crystal, the City of New Hope relinquishes its authority in regard to the project. He stated under Minnesota Statute chapter 429 New Hope can delegate its authority to another City.

CLOSE HEARING
Item 7.2

Motion was made by Councilmember Otten, seconded by Councilmember Cassen, to close the public hearing. Voting in favor: All. Motion carried.

RESOLUTION 97-58
Item 7.2

Councilmember Otten introduced the following resolution and moved its adoption: **"RESOLUTION ORDERING CONSTRUCTION OF STREET IMPROVEMENT NO. 585 AND APPROVING FINAL PLANS AND SPECIFICATIONS (32ND AVENUE NORTH BETWEEN WINNETKA**

AVENUE NORTH AND WINPARK DRIVE)". The motion for the adoption of the foregoing resolution was seconded by Councilmember Cassen, and upon vote being taken thereon, the following voted in favor thereof: Enck, Cassen, Collier, Otten; and the following voted against the same: None; Abstained: None; Absent: Norby; whereupon the ordinance was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk

P.C. 97-04

Item 8.1

Mayor Enck introduced for discussion Item 8.1 Planning Case 97-04, Request for Comprehensive Sign Plan Amendment Approval, Stephen P. Boger, DDS, 9413 36th Avenue North, Petitioner.

Mr. Kirk McDonald, Management Assistant/Community Development Coordinator, stated the petitioner is requesting comprehensive sign plan amendment. The owners of the professional office building located at the southwest intersection of 36th and Hillsboro Avenues have requested to revise an existing ground sign and install a new ground sign on 36th Avenue. This is a multiple occupancy professional building that is owned by two persons (Boger and Reese) and contains multiple businesses.

Mr. McDonald stated both signs meet the sign code criteria and setback requirement. The Planning Commission reviewed this at its April 1st meeting and recommended approval.

Mayor Enck stated he noticed a few trees/shrubs located on the south side have not survived the winter. Staff indicated that these would be replaced.

RESOLUTION 97-59

Item 8.1

Councilmember Collier introduced the following resolution and moved its adoption: **"RESOLUTION APPROVING PLANNING CASE 97-04, REQUEST FOR COMPREHENSIVE SIGN PLAN AMENDMENT APPROVAL, 9413 36TH AVENUE NORTH (PID #19-118-21-22-0141 & 19-118-21-22-0142), SUBMITTED BY STEPHEN P. BOGER, DDS"**. The motion for the adoption of the foregoing resolution was seconded by Councilmember Otten, and upon vote being taken thereon, the following voted in favor thereof: Enck, Cassen, Collier, Otten; and the following voted against the same: None; Abstained: None; Absent: Norby; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

P.C. 96-27

Item 8.2

Mayor Enck introduced for discussion Item 8.2, Resolution Approving Northwest Associated Consultants to Prepare Comprehensive Plan Update (Planning Case 96-27).

Councilmember Collier questioned the status of conducting neighborhood meetings.

Mayor Enck stated representatives of the Planning Commission and the Citizens Advisory Commissions as well as City staff would assume some of the activities. Mr. Donahue stated the public will be kept apprised of the schedule of activities planned for the comprehensive plan update.

RESOLUTION 97-60

Item 8.2

Councilmember Otten introduced the following resolution and moved its adoption: **"RESOLUTION APPROVING NORTHWEST ASSOCIATED CONSULTANTS PROPOSAL FOR COMPREHENSIVE PLAN UPDATE (PLANNING CASE 96-27)"**. The motion for the adoption of the foregoing resolution was seconded by Councilmember Cassen, and upon vote being taken thereon, the following voted in favor thereof: Enck, Cassen, Collier, Otten; and

the following voted against the same: None; Abstained: None; Absent: Norby; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

ORDINANCE 97-08
Item 10.1

Mayor Enck introduced for discussion Item 10.1, Ordinance No. 97-08 (Planning Case 97-02), An Ordinance Amending the New Hope Sign Code by Permitting the Use of Non-Commercial Opinion Signs, and Amending the Purpose and Political Signage Section.

Mr. Kirk McDonald stated the ordinance addresses three issues in the Sign Code: 1) length of time political lawn signs can remain in place, 2) number and size of political lawn signs allowed on a single property, and 3) opinion signs.

First, the current New Hope Sign Code states that no person shall permit any political campaign sign to be located/maintained on his/her property more than 31 days before or five days after the election to which the sign relates. State statutes indicate that non-commercial signs of any size may be posted from August 1 in a state general election year until 10 days following the state general election. In other words, State statutes permit political lawn signs to remain in place for a longer period of time than the current City Code in the year of a state general election. The intent of this ordinance amendment is to make the Sign Code consistent with State Statutes.

Second, the Sign Code currently limits the number of political campaign signs that can be located on a property and the City Attorney has suggested that this limitation may be questionable. The proposed ordinance change amends the Sign Code to allow one sign per candidate and issue on each street frontage.

Lastly, the City Attorney feels that the Sign Code needs to address the opinion sign issue. The current Sign Code imposes a total ban on non-commercial opinion signs and this is not constitutional. The proposed ordinance amendment allows non-commercial opinion signs which do not exceed 32 square feet in size.

Mr. Steve Sondrall, City Attorney, stated the Planning Commission initiated review of the sign code and requested stricter regulations concerning lawn signs. He noted that upon researching he discovered law actually requires the City to loosen its regulations to comply with several supreme court decisions which dealt with political free speech.

Discussion ensued regarding the proposed ordinance. It was noted that corner lots could have an unfair advantage having two street frontages for political signs. Next discussed was the allowable square footage for non-commercial opinion signs.

Mr. McDonald indicated staff is currently taking inventory of commercial signage contained within residential zoning districts. The City Council unanimously agreed to postpone action on the proposed ordinance until completion and review of the sign inventory.

MOTION
Item 10.1

Motion was made by Councilmember Collier, seconded by Councilmember Otten, to **postpone adoption of Ordinance No. 97-08 until May 12, 1997**. Voting in favor: All. Motion carried.

ORDINANCE 97-04
Item 10.2

Mayor Enck introduced for discussion Item 10.2, Ordinance No. 97-04 (Planning Case 96-24), An Ordinance Amending New Hope Zoning Code by Establishing Regulations for Construction and Placement of Telecommunication Towers and

Facilities.

Mayor Enck expressed his appreciation to the Planning Commission and City Staff for the extensive amount of work put forth on this project.

Mr. McDonald, Management Assistant/Community Development Coordinator, stated this ordinance is in response to action taken by the City Council in June of 1996 at which time a resolution was passed directing a study to be conducted regarding this issue. At the same time a moratorium was passed which prohibited the expansion or construction of any new towers.

He stated the City's study was undertaken in collaboration with North Suburban Cable Communications Commission. Public hearings for this ordinance were conducted at the Planning Commission level in March, 1997. At that time representatives from Sprint and APT (American Portable Telecom) addressed the Commission and requested consideration of some modifications to the ordinance. He pointed out that the input from industry representatives was very helpful to staff. After revisions the Planning Commission recommended approval of the final ordinance at its April 1st meeting.

Mr. McDonald pointed out that the current City Zoning Code only allows radio/cellular transmission towers in the I-1 and I-2 Industrial Zoning Districts by conditional use permit. Staff and the Commission had a lot of discussion as to whether these towers should be allowed in commercial and residential zoning districts and the recommendation is that they not be allowed in those districts and this ordinance is similar to the existing code in that it only allows towers by conditional use permit in the industrial zones. It was felt that with New Hope's unique long and narrow shape and the locations of industrial areas, there is plenty of area to locate communication towers. The ordinance also adds much more detail and guidelines to address issues such as antennas, etc., which the current zoning code does not contain.

He explained height restrictions, minimum setback requirements, and that staff is not recommending adoption of a licensing ordinance as it is believed the zoning regulations will provide adequate controls. Communication companies would be required to enter into a lease agreement if they desired to locate a tower or an antenna on City-owned property.

Councilmember Collier noted that according to staff's diagram, there is a potential for 27 towers within the industrial zoning district.

Mr. Sondrall stated the City's conditional use permit process does not require the petitioner to post warning signs around a tower. He noted it may be a requirement of the insured's liability carrier. Mr. McDonald stated the ordinance does require that an eight-foot high security fence be placed around the base of the antenna tower in addition to a locked anti-climb device on all towers extending 12 feet above the ground. Also, he stated no advertising is permitted on the tower or antennas.

Mr. Peter Beck, representing AT&T's wireless services, was recognized and was generally supportive of the ordinance. However, Mr. Beck expressed concern regarding the restriction of towers to industrial zoning districts and the 1,000 foot distance separation requirement. He pointed out that the restrictions may make it difficult to serve all of New Hope. Also, Mr. Beck recommended amending section 4.039D(3)(g) by adding the word "failure" (any collapse or failure).

Mayor Enck emphasized that if problems arise and the industrial area is not sufficient, the City will react and review the ordinance.

Mr. Greg Korstad, representing APT (American Portable Telecom); and Mr. Dave Hagen, Sprint; both spoke positively regarding the ordinance and thanked City officials and City staff for their efforts.

ORDINANCE 97-04
Item 10.2

Councilmember Otten introduced the following ordinance and moved its adoption: **"ORDINANCE 97-04, AN ORDINANCE AMENDING THE NEW HOPE ZONING CODE BY ESTABLISHING REGULATIONS FOR CONSTRUCTION AND PLACEMENT OF TELECOMMUNICATION TOWERS AND FACILITIES"**. The motion for the adoption of the foregoing ordinance was seconded by Councilmember Collier, and upon vote being taken thereon, the following voted in favor thereof: Enck, Cassen, Collier, Otten; and the following voted against the same: None; Abstained: None; Absent: Norby; whereupon the ordinance was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

ORDINANCE 97-18
Item 10.3

Mayor Enck introduced for discussion Item 10.3, Ordinance 97-18, An Ordinance Repealing the Temporary Prohibition of Transmission and Reception Facilities of Radio Common Carriers.

ORDINANCE 97-18
Item 10.3

Councilmember Otten introduced the following ordinance and moved its adoption: **"ORDINANCE 97-18, AN ORDINANCE REPEALING THE TEMPORARY PROHIBITION OF TRANSMISSION AND RECEPTION FACILITIES OF RADIO COMMON CARRIERS."** The motion for the adoption of the foregoing ordinance was seconded by Councilmember Cassen, and upon vote being taken thereon, the following voted in favor thereof: Enck, Cassen, Collier, Otten; and the following voted against the same: None; Abstained: None; Absent: Norby; whereupon the ordinance was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

IMP. PROJECT 587
Item 12.1

Mayor Enck introduced for discussion Item 12.1, Approval of Market Analysis Proposal for Senior Center Study Submitted by Essential Decisions, Inc. (Project No. 587).

Mr. Donahue noted the proposal is reflective of the Council's April 9th work session discussion.

MOTION
Item 12.1

Motion was made by Councilmember Collier, seconded by Councilmember Cassen to approve cost of \$11,600 for a market analysis study to be conducted by Essential Decisions, Inc. Voting in favor: All. Motion carried.

ANNOUNCEMENTS

The City Council tentatively scheduled commission candidate interviews for the evening of April 28th preceding the regular council meeting.

Mr. Donahue announced the following meetings: North Metro Mayors Meeting on April 16; Council Work Session with Planning Commission on May 5; Council Work Session to discuss the pawn shop ordinance on May 14; and the Fire Consolidation Meeting on April 17.

ADJOURNMENT

Motion was made by Councilmember Cassen, seconded by Councilmember Collier, to adjourn the meeting as there was no further business to come before the Council. All voted in favor. The New Hope City Council adjourned

at 10:00 p.m.

Respectfully submitted,

Valerie Leone

Valerie Leone
City Clerk

**CITY OF NEW HOPE
4401 XYLON AVENUE NORTH
HENNEPIN COUNTY, MINNESOTA 55428**

Approved City Council Minutes
Regular Meeting #7

April 28, 1997
City Hall, 7:00 p.m.

CALL TO ORDER	The New Hope City Council met in regular session pursuant to due call and notice thereof; Mayor W. Peter Enck called the meeting to order at 7:13 p.m.
PLEDGE OF ALLEGIANCE	The City Council and all present stood for the Pledge of Allegiance to the Flag.
ROLL CALL	Present: Enck, Cassen, Collier, Norby, Absent: Otten Staff Present: Sondrall, Hanson, Donahue, Leone, McDonald, Olson
APPROVAL OF MINUTES	Motion was made by Councilmember Collier, seconded by Mayor Enck, to approve the regular meeting minutes of April 14, 1997, and the work session minutes of April 9, 1997. All present voted in favor. Motion carried.
OPEN FORUM Item 5	No one appeared to address the City Council for the Open Forum.
CONSENT AGENDA	Mayor Enck introduced the consent items as listed for consideration and stated that all items will be enacted by one motion unless requested that an item be removed for discussion. Items 6.7, 6.8, and 6.12 were removed for discussion later in the meeting.
MOTION Consent Items	Motion was made by Councilmember Norby, seconded by Councilmember Cassen, to approve all remaining items on the Consent Agenda. All present voted in favor. Motion carried.
FINANCIAL CLAIMS Item 6.2	Approval of Financial Claims Through April 28, 1997.
CLAIM 97-07 Item 6.3	Acknowledgment of Liability Claim 97-07 (Kurt Davis).
RESOLUTION 97-61 Item 6.4	Resolution Proclaiming the Month of May, 1997, as Arbor Month in the City of New Hope.
RESOLUTION 97-62 Item 6.5	Resolution Reappropriating 1997 General Fund Budget and Adjusting General Fund Reserve for Subsequent Year's Expenditures and Adjusting the 1997 General Fund Budget.
RESOLUTION 97-63 Item 6.6	Resolution Adjusting the 1997 Capital Improvement Project Budget for 1997 Carryover Projects.
RESOLUTION 97-64 Item 6.9	Resolution Approving Plans and Specifications and Ordering Advertisement for Bids for Improvement Project No. 567 (1997 Infrastructure Improvement Project).
RESOLUTION 97-65 Item 6.10	Resolution Approving 32 nd Avenue North Street Resurfacing Joint Powers Agreement Between the City of New Hope and the City of Crystal (1997 Crystal

Phase 3 South Central Street Reconstruction Project), New Hope Improvement Project 585)

RESOLUTION 97-66
Item 6.11

Resolution Approving Agreement of Assessment and Waiver of Irregularity and Appeal Between the City of New Hope and the Jones Company Properties (1997 Crystal Phase 3 Central Street Reconstruction Project), New Hope Improvement Project 585).

RESOLUTION 97-67
Item 6.13

Resolution Relating to Parking Restrictions on Xylon Avenue North (56th Avenue to Bass Lake Road), Improvement Project No. 567 - Area 2.

RESOLUTION 97-68
Item 6.14

Resolution Relating to Parking Restrictions on 56th Avenue North (Boone Avenue to Xylon), Improvement Project No. 567 - Area 2.

PUBLIC HEARING
Item 7.1

Mayor Enck introduced for discussion Item 7.1, Public Hearing - Resolution Approving 1997-2 Amendment to Master Modification to Redevelopment Plans and Tax Increment Financing Plans and Making Findings with Respect Thereto.

Mr. Donahue, City Manager, stated the public hearing will allow for modification of the existing tax increment plan regarding the property at 5425 and 5501 Boone Avenue North. He emphasized that the City has no specific plan at this time, but the amendment would allow the Council to consider future development of a senior facility in the amount of \$2,500,000.

Councilmember Norby pointed out that she has been asked to serve on a strategic planning task force to determine whether a senior facility program is needed within the community. She thanked the members of the City Council for their confidence in her. Councilmember Norby explained that a consultant has been hired to assist with a survey, and she encouraged persons to participate if they receive a survey in the mail.

CLOSE HEARING
Item 7.1

Motion was made by Councilmember Cassen, seconded by Councilmember Collier, to close the Public Hearing. Voting in favor: All. Motion carried.

RESOLUTION 97-69
Item 7.1

Councilmember Norby introduced the following resolution and moved its adoption: **"RESOLUTION APPROVING 1997-2 AMENDMENT TO MASTER MODIFICATION TO REDEVELOPMENT PLANS AND TAX INCREMENT FINANCING PLANS AND MAKING FINDINGS WITH RESPECT THERETO."** The motion for the adoption of the foregoing resolution was seconded by Councilmember Collier, and upon vote being taken thereon, the following voted in favor thereof: Enck, Cassen, Collier, Norby; and the following voted against the same: None; Abstained: None; Absent: Otten; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

PLANNING CASE
94-15
Item 8.1

Mayor Enck introduced for discussion Item 8.1, Discussion Regarding Release of Security for Kimball Addition (Planning Case 94-15).

Mr. Mark Hanson, City Engineer, explained that this item pertains to the Kimball Addition housing development located at 36th and Decatur and a drainage issue. He stated in question is the grade of the overland swale between Lots 7 and 8. Presently, the City is holding a \$3,000 escrow.

This issue was last discussed at the January 13th Council Meeting, at which time the Council was advised that the developer removed the top portion of the curb to

meet the 1.0% grade requirement.

Mr. Hanson pointed out that the drainage plan for this project did include a drainage swale. The City must determine whether the drainage swale constructed by the developer meets the City's standards which is a minimum of 1% grade. He presented photographs of the area. The low area, where drainage must be carried to the curb, is at the existing house located on the west side of the development. The grading plan showed a 1.3% swale. He pointed out that it's not uncommon for such things to change as projects are developed although the end result must still meet the standards. Mr. Hanson identified different points of the swale and corresponding grades: 1.1% (near curb), 1% (by garage), .25% and .75% (at the next 50' back), and 1.3% (at the rear).

He stated the letter from the developer's engineering firm implies that the average grade is 1.05%; yet if the top of curb had not been cut out the average grade would be .93% grade.

He pointed out that the existing rock allows water to travel beneath the curb which could eventually cause street damage.

Based on discussions with the developer, Mr. Hanson provided two different options: 1) remove a portion of curb and build a ten-foot concrete apron which would connect to the two driveways; or 2) build a three-foot wide concrete swale back to where the rock ends. He noted with option 2 it is likely that the rock would spill onto the concrete.

The Council discussed the potential backyard drainage issue and the City's responsibility to require correction. The flat grade creates the potential for standing water in the back yard of lot 8, and the swale would be accepting water from approximately five or six lots.

Councilmember Cassen noted the additional concrete would not be aesthetically pleasing.

Mayor Enck conveyed that it was the developer's decision not to install storm sewer. He noted this was the last house to be built and the subsequent homeowner will probably look to the City for resolution of the drainage problem. He stated the cost of storm sewer during construction would have been \$12,000 but to install it at this point would cost significantly more due to the impact to sod, curb, and street.

Discussion ensued regarding the potential drainage problem, the minimum acceptable grade, the possibility of connecting to storm sewer at Ensign Avenue, and cost to the developer.

Mr. Steve Sondrall, City Attorney, pointed out that the development contract requires the developer to satisfy the City's minimum requirements. The City has contract rights.

Mayor Enck asked the City Engineer to speculate ten years into the future and asked what his recommendation would be to solve a drainage problem. Mr. Hanson stated building a storm sewer would be the best solution. He also noted it would eliminate the need for the landscaping rock.

Mr. Hanson stated at the onset of the development, the City recommended storm

sewer because staff was concerned about the 1.3% grade. He stated the developer indicated he could meet the requirements without storm sewer, and the City had no reason to believe that the project will not be developed according to the plan.

Mayor Enck acknowledged his appreciation to the developers and staff for meeting at the site Friday afternoon to review the situation.

The Council directed staff to prepare a report on options, costs, and legal considerations.

Mr. Tim Jawor and Mr. Dave Kimball were recognized. They contended that there is no drainage problem or standing water. Mr. Jawor presented history of the development stating at the time of Council approval, the only neighbor present was the property owner located directly behind the house on the north side of the swale. He stated the property owner's concern was that he had a low spot which was growing cattails. From that low spot to the curb is .93% grade. Mr. Jawor stated that drainage problem was eliminated and the yard no longer ponds water. He emphasized that they have done everything possible to satisfy the City's requests. He pointed out that grades must be based on an average not section by section. Mr. Jawor made reference to the fact that even with the excessive snow accumulation this winter there is no standing water. He commented the City Council is over reacting to a non-existent problem regarding a .07% difference in grade. He pointed out that he and Dave Kimball hand graded the area to ensure a positive swale. He expressed frustration with the situation.

Mayor Enck noted that the grade is due to a combination of factors. He stated the situation would be different if Mr. Kimball's home had been placed on land one foot higher and also if the City had been given the opportunity to contact the fore-mentioned property owner to encourage filling the area to create a steeper grade.

Mr. Dave Kimball next addressed the Council. He stated the house was moved prior to construction of any streets. He pointed out that the elevation drawings were submitted and approved by the City. He objected to the City's portrayal of the developers appearing to be a substandard operation. The street and curb height were inspected by the City, and he has paid for these inspection services. Mr. Kimball emphasized that they have met all of the criteria set forth by the City except for a grading difference of .07% in an area which is at maximum grade. He also pointed out that the City agreed that they could meet the grading elevation. He objected to the Council's consideration of requiring a \$15,000 storm sewer at his cost. He indicated they have attempted to comply with the City's wishes from day one. Further, Mr. Kimball stated he has paid the City over \$7,000 in inspection fees and the City should have discovered that the curb was .07 too high.

In conclusion, Mr. Kimball stated they have been forthright and have substantially complied with the City's demands.

Mayor Enck apologized to Mr. Kimball and clarified that he was not insinuating anything derogatory regarding the developer's integrity. Mayor Enck called attention to the next agenda item which relates to backyard drainage improvements and pointed out that the City will be spending \$100,000 to correct four areas.

Mr. Kimball encouraged the City Council to conclude the matter as soon as possible so they may sell the last property (lot 8). The City Manager advised that the item would be brought back to the City Council in two weeks.

IMP. PROJECT 583
Item 8.2

Mayor Enck introduced for discussion Item 8.2, Resolution Ordering Preparation of Plans and Specifications for 1997 Backyard Drainage Improvement Projects (Improvement Project No. 583).

Mr. Donahue indicated that due to limited funding available in the Storm Water Utility Fund, staff is recommending that the council authorize the preparation of plans and specifications for priorities 1-4 for a total proposed construction cost of \$115,600.

He noted any remaining projects would be carried forward for next year's consideration.

RESOLUTION 97-70
Item 8.2

Councilmember Norby introduced the following resolution and moved its adoption: **"RESOLUTION ORDERING PREPARATION OF PLANS AND SPECIFICATIONS FOR 1997 BACKYARD DRAINAGE IMPROVEMENT PROJECTS (IMPROVEMENT PROJECT NO. 583)."** The motion for the adoption of the foregoing resolution was seconded by Councilmember Collier, and upon vote being taken thereon, the following voted in favor thereof: Enck, Cassen, Collier, Norby; and the following voted against the same: None; Abstained: None; Absent: Otten; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

IMP. PROJECT 597
Item 8.3

Mayor Enck introduced for discussion Item 9.3, Discussion Regarding Vacant Industrial Property at 9200 49th Avenue North and Motion Authorizing Staff to Negotiate to Purchase the Property with MLB Properties, Inc. (Improvement Project No. 597).

MOTION
Item 8.3

Motion was made by Councilmember Norby, seconded by Councilmember Cassen, **authorizing staff to negotiate the purchase of the property at 9200 49th Avenue North.** Voting in favor: All. Motion carried.

CONSENT ITEMS
REMOVED
Item 6.7

Mayor Enck introduced for discussion Item 6.7, Resolution Approving Contract Between the City of New Hope and Isaacson Lawn Care for 1997 Mowing Services; Authorizing the Mayor and City Manager to Sign.

Councilmember Collier inquired of past mowing practices. Mr. Donahue responded that regular and seasonal staff from the Parks Department have previously mowed the city properties; however, at Council's request the City is experimenting with an outside company this season. Councilmember Collier inquired of the cost of last year's mowing efforts. Mr. Donahue stated that he does not have a breakdown per park but will be able to provide labor costs during the budget process.

Mr. Donahue also pointed out that by contracting out this service, existing staff will be able to direct time to maintenance type items in need of attention.

RESOLUTION 97-71
Item 6.7

Councilmember Norby introduced the following resolution and moved its adoption: **"RESOLUTION APPROVING CONTRACT BETWEEN THE CITY OF NEW HOPE AND ISAACSON LAWN CARE FOR 1997 MOWING SERVICES; AUTHORIZING THE MAYOR AND CITY MANAGER TO SIGN."** The motion for the adoption of the foregoing resolution was seconded by Councilmember Cassen, and upon vote being taken thereon, the following voted in favor thereof: Enck, Cassen, Collier, Norby; and the following voted against the same: None; Abstained: None; Absent: Otten; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was attested to by

the city clerk

IMP. PROJECT 579
Item 6.8

Mayor Enck introduced for discussion Item 6.8, Resolution Approving Plans and Specifications for the 1997 Sidewalk Improvement Program, Improvement Project No. 579; and Ordering Advertisement for Bids.

Councilmember Cassen questioned the funding mechanisms for the sidewalk construction. Mr. Donahue indicated that most of the existing sidewalks were paid for by abutting industrial/commercial properties at the time of development. He stated the sidewalk reconstruction on Boone and Winnetka Avenues would be paid by municipal state aid and community development block grant funds. Two-thirds the cost of the new sidewalk construction on Winnetka Avenue is proposed to be assessed to adjacent property owners. The new sidewalk adjacent to 8901 Bass Lake Road is proposed to be financed 100 percent by the adjacent property owner. Staff recommends seeking 100% of the sidewalk cost from Crystal for the portion of new sidewalk on the east side of Winnetka Avenue which is located in the City of Crystal.

Mr. Donahue stated no residential property owners are included in the assessment area.

Councilmember Norby questioned the width of the new sidewalks. Mr. Hanson, City Engineer, reported that the sidewalks would be five feet in width.

IMP. PROJECT 579
Item 6.8

Councilmember Cassen introduced the following resolution and moved its adoption: **"RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR THE 1997 SIDEWALK IMPROVEMENT PROGRAM, IMPROVEMENT PROJECT NO. 579; AND ORDERING ADVERTISEMENT FOR BIDS."** The motion for the adoption of the foregoing resolution was seconded by Councilmember Norby, and upon vote being taken thereon, the following voted in favor thereof: Enck, Cassen, Collier, Norby; and the following voted against the same: None; Abstained: None; Absent: Otten; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk

1997 DOMESTIC
ASSAULT PROGRAM
Item 6.12

Mayor Enck introduced for discussion Item 6.12, Resolution Approving Agreement Between the City of New Hope and Home Free Shelter for 1997 Domestic Assault Intervention Project - \$24,036.

Councilmember Norby reminded staff that all budget requests will be carefully scrutinized especially due to proposed legislative changes such as imposing levy limits.

RESOLUTION 97-73
Item 6.12

Councilmember Norby introduced the following resolution and moved its adoption: **"RESOLUTION APPROVING AGREEMENT BETWEEN THE CITY OF NEW HOPE AND HOME FREE SHELTER FOR 1997 DOMESTIC ASSAULT INTERVENTION PROJECT - \$24,036."** The motion for the adoption of the foregoing resolution was seconded by Councilmember Collier, and upon vote being taken thereon, the following voted in favor thereof: Enck, Cassen, Collier, Norby; and the following voted against the same: None; Abstained: None; Absent: Otten; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk

OTHER BUSINESS

Councilmember Norby initiated discussion regarding the street condition at the intersection of 36th and Winnetka Avenues. She emphasized that Hennepin County

should at least share responsibility in the cost for repairs. Mr. Donahue explained that the road does not meet New Hope standards. He stated the County's position is that the repair of the New Hope's utilities and our street improvements caused the problems. The City Council authorized proceeding with street overlay at an approximate cost of \$25,000 to be funded by MSA funds and authorized staff to seek reimbursement of funds from the County.

Mr. Donahue reminded the City Council of the Town Meeting scheduled for Saturday, May 3rd, from 9:00 a.m. to noon. Mayor Enck advised that the Jaycees group has requested permission to be present at City Hall during the town meeting for membership recruitment efforts.

Mayor Enck expressed interest in attending the Community Policing Symposium scheduled in St. Cloud on September 25-26, 1997.

Mr. Donahue advised that a joint City Council meeting will be scheduled with Crystal in the near future to consider the recommendation of the Fire Consolidation Task Force.

COMMISSION INTERVIEWS

Mayor Enck announced that the City Council met preceding the regular council meeting to interview prospective commissioners for two vacancies. The Council appointed **Kathi Hemken** to serve on the Planning Commission and **Katie McLaughlin** to serve as a student member on the Human Rights Commission. In addition, staff was directed to retain the applications of James Pukal and Jerome Poland for consideration of future commission vacancies.

ADJOURNMENT

Motion was made by Councilmember Norby, seconded by Councilmember Collier, to **adjourn the meeting as there was no further business to come before the Council**. All voted in favor. The New Hope City Council adjourned at 8:40 p.m.

Respectfully submitted,



Valerie Leone
City Clerk

To: Human Rights Commissioners of
Brooklyn Center New Hope
Crystal Plymouth
Golden Valley Robbinsdale

From: Roz Anderson and Sue Gabrielson, former lead associates for Adventure Club, Robbinsdale Area Schools

Date: May 12, 1997

Thank you for acknowledging Adventure Club staff for their "More We Get Together" Resource Center. We are honored and flattered to be recognized by the Human Rights Commissioners of six cities of Robbinsdale Area Schools for developing a resource center that promotes learning opportunities to help children develop the skills needed to live successfully in a pluralistic community.

Unfortunately, the Superintendent of the Robbinsdale Area Schools and Senior Associate for Community Education determined that our jobs were no longer needed. On Wednesday, May 7, 1997, the day we received your invitation, all of the personnel in our central administration that help staff develop programs and resources to include all children in a respectful manner, were terminated and asked to leave by the end of the week. Lead Associate, Roz Anderson, Lead Associate, Sue Gabrielson, Supervisor of Special Needs, Mary Maguire, Supervisor of Resources, Wendy Konop, and the Resource Staff, Janell Felker and Paris Moore were notified their jobs were eliminated by May 9, 1997. Our program and the children's safety is likely in jeopardy because of no clear plan for future implementation of ongoing multicultural, gender fair, and special needs staff training, and the consequential lack of awareness reflected in student activities.

We strongly urge you to please voice your concerns to Tom Bollin, Superintendent of Robbinsdale Area Schools, 504-8011, the School Board, the Community Education Advisory Council and the Mayors of your individual cities. Any support in this matter would be greatly appreciated.

We must all work together to ensure that our children are embraced by learning environments in which all children are practicing the skills needed to live successfully in a richly diverse community.



4401 Xylon Avenue North
New Hope, Minnesota 55428-4898

City Hall: 612-531-5100
Police: 612-531-5170
Public Works: 612-533-4823
TDD: 612-531-5109

City Hall Fax: 612-531-5136
Police Fax: 612-531-5174
Public Works Fax: 612-533-7650
Fire Dep't. Fax: 612-531-5175

November 14, 1997

City of New Hope
Human Rights Commissioner

Re: **December 1, 1997 Human Rights Commission Meeting**
Time Change: from 7:00 p.m. to 6:00 p.m.

Dear Commissioner:

Please be advised that the Human Rights Commission will hold its meeting on December 1, 1997, at 6:00 p.m., rather than 7:00 as previously noted. Should this time change present a difficulty for you, please advise me ASAP at 742-6388.

Very truly yours,

Timothy A. Thomas

TAT/lbj

cc: Valerie Leone, Clerk: City of New Hope
Thank you for reserving a room for us at this new time.

$$\begin{array}{r} 4 \\ 48 \\ \hline 240 \end{array}$$

CITY OF NEW HOPE
HUMAN RIGHTS COMMISSION
1997 MEETING DATES

Unless noted, all meetings will be held in the Council Chambers

Monday

January 6, 1997

February 3, 1997

March 3, 1997

April 7, 1997

May 5, 1997

June 2, 1997

July 7, 1997

August 4, 1997

September — (Labor Day holiday is first Monday; need to set alternate date).
Advise Val of date so that a meeting room can be reserved (Sept
2 and Sept 8 the chambers is unavailable)

October 6, 1997

November 3, 1997

December 1, 1997

**City of New Hope
Human Rights Commission
AGENDA
March 10, 1998
City Council Chambers**

☒ Kay Kramer, Chair

☒ Katie McLaughlin, Secretary

☒ Irene Gomez-Bethke, Vice Chair

☐ Stacy Unowsky

☒ Henry Bates

☒ Christopher Lange

☒ John Oberreuter, Liaison

The Human Rights Commission Meeting was called to order at 7 p.m. by _____.

Moved by Commissioner _____ and seconded by Commissioner _____ to approve/amend the agenda.

Moved by Commissioner _____ and seconded by Commissioner _____ to approve/amend the Minutes of February 2, 1998.

Housing Project in New Hope

Guest Speaker: Mr. Kirk McDonald, Management Assistant/Community Development
Coordinator--New Hope

Discussion and Program Planning

Old Business

HR DAY

New Business

March 23, 1998

Sue Henry

It was moved by Commissioner _____ and seconded by Commissioner _____ to adjourn the meeting at _____ p.m.

**City of New Hope
Human Rights Commission Minutes
February 2, 1998**

The meeting was called to order at 7:03 p.m. by Vice Chair Kramer.

Roll call indicated the presence of Commissioners Bates, Gomez-Bethke, McLaughlin, Kramer, and Lange; as well as Liaison Oberreuter.

Vice Chair Kramer moved to amend the agenda, so as to accommodate a citizen complaint for the floor, after the election of officers. Commissioner Bates seconded. Motion carried.

It was moved by Commissioner Bates and seconded by Commissioner McLaughlin that the minutes of December 8th be approved as submitted, as there was no business transacted at our January 2nd meeting. Motion carried.

Election of Officers are as follows:

Chair-Commissioner Bates nominated Vice Chair Kramer for the position of Chair.

Commissioner Gomez-Bethke seconded. Elected by acclamation.

Vice Chair-Commissioner Bates nominated Commissioner Gomez-Bethke for the position of Vice Chair. Chair Kramer seconded. Elected by acclamation.

Secretary-Commissioner Bates nominated Commissioner McLaughlin for the position of Secretary. Vice Chair Gomez-Bethke seconded. Elected by acclamation.

A Mr. Kevin Green introduced himself to the Commission and noted a problem that he faced. He was troubled by the fact that he didn't get to see the verdict of his ~~trial~~ against a prominent business owner's son. In conclusion to Mr. Green's presentation it was decided that the matter should be taken up with the Crystal Human Rights Commission, since the incident occurred there. Chair Kramer noted that he would contact James Einfeldt Brown of Crystal to begin work on the matter.

Our next order of business was to decide what type of project we wanted to pursue in the first part of the year. Vice Chair Gomez-Bethke moved and Commissioner Lange seconded a motion to specify Housing as our Commission's choice. Motion carried.

Vice Chair Gomez-Bethke next moved that we look at other forms of human rights discrimination and racism. Commissioner Bates seconded. Motion carried.

Also, Chair Kramer was directed to contact Mr. Kirk McDonald, our city building inspector, to speak about Housing at our next meeting.

Chair Kramer made note of "how we as a Commission could come to better our

communication and understanding with our City Council?" The overall opinion was that we do not need a working meeting with Council at the present time, but we should work to better our communications.

Consequently, Vice Chair Gomez-Bethke moved and Commissioner Bates seconded a motion that "a Commission member be specified to give a presentation to our City Council on our status and pursuits on a quarterly basis." Motion carried.

Being that there was no old or new business, Vice Chair Gomez-Bethke moved and Commissioner Bated seconded a motion to adjourn the meeting.

The meeting was adjourned at 8:13 p.m. by Chair Kramer.

Respectfully submitted,

Katie McLaughlin, Secretary

New Hope Human Rights Commission

Katie McLaughlin

**City of New Hope
Human Rights Commission
AGENDA
December 1, 1997
City Hall
6:00 p.m.**

The Human Rights Commission Meeting was called to order at _____ p.m., by _____.

_____ Timothy Thomas, Chair

_____ Stacy Unowsky, Secretary

☒ Kay Kramer, Vice Chair

☒ Henry Bates

☒ Irene Gomez-Bethke

_____ Eugene Jackson Jr.

_____ Katie McLaughlin

_____ Christopher Lange

☒ John Obereuter, Liaison

Moved by Commissioner _____ and seconded by Commissioner _____ to approve/amend the Agenda.

Moved by Commissioner _____ and seconded by Commissioner _____ to approve/amend the October 6th. and November 3rd. Minutes.

**** 1997-98 Commission Priorities; 20 minutes each:**

1. No Fault Grievance Procedure initiation in New Hope.
2. Affirmative Action Pursuits in New Hope.
3. Housing Concerns in New Hope.

Old Business.

New Business.

It was moved by Commissioner _____ and seconded by Commissioner _____ to adjourn the meeting. The meeting was adjourned at _____ p.m.

**City of New Hope
Human Rights Commission Minutes
November 3, 1997**

The meeting was called to order at 7:00 p.m., by Chair Timothy Thomas.

Roll call indicated the presence of Commissioners Kramer, Jackson Jr., McLaughlin, Lange, and Liaison Obereuter. Commissioners Gomez-Bethke, Bates, and Unowsky had excused absences.

In that there was no meeting Agenda or Minutes from our previous meeting, the Commission bypassed those meeting formalities. As such, Chair Thomas called for available reports on:

Housing. No report.

School. No report.

Speakers. No report.

No Fault Grievance. No report.

Human Rights Associations. No report.

Affirmative Action. No report.

Human Rights Day. No report.

By-laws. Commissioner Kramer noted that "the City Council had approved our last submitted by-laws; with some minor language changes." Per his conversation with Valerie Leone; who offered to make those changes if we could provide her with a disc.

Chair Thomas next opened the floor for feedback and discussion on our Human Rights Day program; noting its excellence. Now, I ask you fellow Commissioners how we may come to better this program next year?

The Commission agreed that "the entire event turned out very well, and we should be impressed by the presence of our Mayor, City Council, City Manager, Staff, Police, and Guests--as well as our own Commission."

The two most specific items for betterment next year were (1) earlier and better publicity, and (2) the possibility of a photographer.

Chair Thomas next mentioned that "he felt it significant for the Commission to begin its concern over our programs and priorities for next year; as well as the fact that we should undertake one item at a time--until it was complete."

Consequently, Chair Thomas moved that "on the agenda for our December meeting, the factors of No Fault Grievance, Housing, and Affirmative Action each be afforded 20 to 30 minutes time, to discuss each item thoroughly and determine their priority of pursuit for the Commission." Commissioner Lange seconded the motion. Motion carried.

Liaison Obereuter next shared some Human Rights Day pictures with the Commission. He also said that "if our Commission sought bias information within our city; he'd cooperate to make such information available to us."

Old Business. None.

New Business. None.

With no further business to conduct, Chair Thomas moved that the meeting be adjourned. Vice Chair Kramer seconded the motion. The meeting was adjourned at 8:39 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Kay Kramer".

Kay Kramer,
Acting Secretary.

**City of New Hope
Human Rights Commission
AGENDA**

June 2, 1997-7:00 p.m.
City Council Chambers

The Human Rights Commission Meeting was called to order at _____ p.m., by _____.

<input checked="" type="checkbox"/> Timothy Thomas, Chair	<input checked="" type="checkbox"/> Stacy Unowsky, Secretary
<input checked="" type="checkbox"/> Kay Kramer, Vice Chair	<input checked="" type="checkbox"/> Henry Bates
<input checked="" type="checkbox"/> Irene Gomez-Bethke	_____ Eugene Jackson Jr.
<input checked="" type="checkbox"/> John Oberreuter, Liaison	<input checked="" type="checkbox"/> Christopher Lange
<input checked="" type="checkbox"/> Katie McLaughlin	

Moved by Commissioner _____ and seconded by Commissioner _____ to approve/amend the Agenda.

Moved by Commissioner _____ and seconded by Commissioner _____ to approve/amend the Minutes of May 5, 1997.

Report:

Commissioner Assigned

No Fault Grievance	← Gomez-Bethke, Lange
New Hope Student Citizens	McLaughlin
Guest Speakers	Kramer
Housing Issues	Unowsky
Affirmative Action	Jackson
Human Rights Day	Bates
Human Rights Assoc.	Kramer, Jackson

*7:00 p.m. 1/2 hour
July 7 presentation
Mr. Dept Vicki Oliver.*

Old Business:

New Business:

It was Moved by Commissioner _____ and seconded by Commissioner _____ to adjourn the meeting. The meeting was adjourned at _____ p.m.

MN.

**City of New Hope
Human Rights Commission Minutes
May 5, 1997**

The meeting was called to order at 7:02 p.m., by Vice Chair Kramer.

Roll call indicated the presence of Commissioners Kramer, Unowsky, Bates, Jackson Jr, McLaughlin, and Liaison Oberreuter. Later Vice Chair recognized Gomez-Bethke and Lange. Chair Thomas' absence was excused.

It was moved by Commissioner Bates and seconded by Commissioner Unowsky to amend and approve the agenda to include the guest speaker, James Deye from the American Arbitration Association. Motion Carried.

It was moved by Commissioner Bates and seconded by Commissioner Unowsky to accept the minutes from the May 5, 1997, meeting.

The guest speaker, James Deye of the American Arbitration Association, started his presentation by explaining two different ways to handle disputes, arbitration and mediation. He provided the Commissioner's with a packet of information including: National Rules for the Resolution of Employment Disputes, Facts About the American Arbitration Association, The Minnesota Arbitration Law, The Massachusetts Commission Against Discrimination, and MCAD Launches ADR Program. Mr Deye described the possible ways the AAA might be able to assist the Commission; in establishing policy and procedures, training for individual Commission members, and referring potential cases to the Association.

Following his presentation the Commission agreed to review the materials in the packet and further discuss the topic of a No Fault Grievance Procedure at the June meeting.

Commissioner Bates made motion to approve the By-Laws as written, the motion was seconded by Commissioner Unowsky. Motion carried. The Commission expressed thanks to Commissioner's Bates and Gomez-Bethke for all their hard work in revising our By-Laws.

A motion was made by Commissioner Bates, and seconded by Gomez-Bethke to approve the Human Rights brochure. Motion carried.

Liaison Oberreuter agreed to forward the completed documents to the City Manager and City Attorney.

Vice Chair Kramer stated Katie McGlaughlin, HS student member, was approved by the City Council on April 29, 1997.

Chair Thomas due to time constraints would like to remove his name from participation on the No-Fault Grievance subcommittee.

Page 2

Vice Chair Kramer indicated that the City of Golden Valley is going to be presenting a plaque to the Adventure Club of District 281 on behalf of the local Human Rights Commissions for incorporating multi-cultural themes in their program. They are requesting our Commission give \$15.00 for the plaque. After discussing their request the Commission decided we needed more information regarding the criteria for award, we will table this item for future discussion when we have more information.

Commissioner McLaughlin provided a survey of New Hope students and their opinions regarding human rights issues. The results were interesting and we would like to discuss the results further at future meetings.

Commissioner Unowsky reported on Housing issues, she recommended the Commission's presence at the annual Tenant/Landlord Forum's planned for late summer/fall.

No activity to report on the Affirmative Action subcommittee.

Commissioner Bates, Kramer, Jackson Jr. stated they are gathering information from surrounding communities to see what they do in relation to HR Day and HR Associations.

New Business

{ Liaison Oberreuter reported a recent complaint filed in relation to a video at Armstrong HS. The commission briefly discussed what the police department might do to improve their relationship with the teens in New Hope.

Being no further business, Commissioner McLaughlin moved and Commissioner Bates seconded to adjourn the meeting at 8:30 p.m.

*Police
Cadet*

Respectfully Submitted,



Stacy Unowsky, Secretary
New Hope Human Rights Commission

**CITY OF NEW HOPE
4401 XYLON AVENUE NORTH
NEW HOPE, MINNESOTA 55428**

Approved City Council Minutes
Regular Meeting #15

August 24, 1998
Northwest Community Television Studio, 7:00 p.m.

CALL TO ORDER

The New Hope City Council met in regular session pursuant to due call and notice thereof; Mayor W. Peter Enck called the meeting to order at 7:00 p.m.

Mayor Enck thanked Northwest Community Television staff for allowing the City to utilize their facility again.

**PLEDGE OF
ALLEGIANCE**

The City Council and all present stood for the Pledge of Allegiance to the Flag.

ROLL CALL

Present: Enck, Cassen, Collier, LaVine Norby
Absent: Otten
Staff Present: Donahue, Leone, McDonald, Sondrall, Hanson, Henry, French, Clancy

**APPROVAL OF
MINUTES**

Motion was made by Councilmember Collier, seconded by Councilmember Cassen, to approve the regular meeting minutes of August 10, 1998. All present voted in favor. Motion carried.

**OPEN FORUM
Item 5**

There was no one present to address the Council for the Open Forum.

ROTATING VOTES

Please note that votes taken on each agenda item are called by the secretary on a rotating basis; however, the written minutes always list the Mayor's name first followed by the Councilmembers in alphabetical order.

CONSENT AGENDA

Mayor Enck introduced the consent items as listed for consideration and stated that all items will be enacted by one motion unless requested that an item be removed for discussion.

Items 6.9 and 6.11 were removed for discussion later in the meeting. Mayor Enck requested Item 6.9 to be considered simultaneously with Item 8.3.

**MOTION
Consent Items**

Motion was made by Councilmember Norby, seconded by Councilmember Collier, to approve all remaining items on the Consent Agenda. All present voted in favor. Motion carried.

**FINANCIAL CLAIMS
Item 6.2**

Approval of Financial Claims Through August 24, 1998.

**RESOLUTION 98-127
Item 6.4**

Resolution Proclaiming August 28-30, 1998, as United Way Weekend in the City of New Hope.

**RESOLUTION 98-128
Item 6.5**

Resolution Proclaiming Citizenship Day and Constitution Week September 17-23, 1998, in the City of New Hope.

**RESOLUTION 98-129
Item 6.6**

Resolution Re-Appointing Irene Gomez-Bethke to the Human Rights Commission for a Term Expiring December 31, 1999.

RESOLUTION 98-130
Item 6.7

Resolution Approving Change Order No. 1 with Mavo Systems, Inc. as Part of Improvement Project No. 608 (City Hall Microbial Abatement Project).

1998 AUDIT
Item 6.8

Appointment of George M. Hansen Company, P.A. to Perform the 1998 Independent Audit.

IMP. PROJECT 542
Item 6.10

Motion Approving Final Pay Request to Mikkelson-Wulff Construction, Inc., in the Amount of \$37,765.68 for the New Hope Public Works Expansion and Remodeling Project (Project No. 542).

RESOLUTION 98-131
Item 6.12

Resolution Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessment in Connection with 1997 Infrastructure Improvement Project No. 567 (Area 2).

RESOLUTION 98-132
Item 6.13

Resolution Approving Cooperative Purchasing Agreement with the State of Minnesota; Authorizing the Mayor and City Manager to Sign.

COMPUTER
Item 6.14

Authorization to Purchase Hardware, Cabling, and Training for Upgrading Police Computer System, Not to Exceed \$38,000.

2751 LAMPHERE DR.
(IMP. PROJECT 578)
Item 8.1

Mayor Enck introduced for discussion Item 8.1, Motion Authorizing Staff to Negotiate with Property Owner of 2751 Lamphere Drive (Improvement Project No. 578).

Mr. Dan Donahue, City Manager, explained that the property owners have approached the City regarding possible sale of their property. At the June 22 City Council Meeting, the City Council authorized staff to obtain an appraisal on the property and tonight's action will be to accept the appraisal and then determine future action, if any. He noted the single-family home was built around 1900 and the parcel is approximately 32,500 square feet located in an R-1 Single Family Residential Zoning District. In 1996 the City considered acquiring the property for redevelopment purposes but declined purchasing as the redevelopment cost would have been excessive. In 1996 staff had prepared concept drawings which have apparently been circulated and misconstrued by the neighborhood.

Mr. Donahue continued by stating the current appraisal is \$120,000. The Community Development Department does not recommend acquisition if the City wishes to leave the property zoning as R-1 (single family). He noted a rezoning to R-2 is possible but he is not prepared to discuss any options at this time.

Mayor Enck acknowledged the receipt of a petition presented by Kay Anderson which was signed by 84% of the homes in the Terra Linda Area opposing any zoning change or development of anything other than a single family dwelling on Lamphere Drive.

Mayor Enck reported that he received several phonecalls regarding this issue. He commended the residents for showing an interest in their neighborhood but pointed out that the preliminary drawings were used for staff discussions only. He stated it may be impractical for the City to purchase the property, and emphasized that the City Council has not discussed a property re-zoning.

MOTION
PETITION

Motion was made by Councilmember Norby, seconded by Councilmember Collier, to accept the petition and enter it into the official record. All present voted in favor. Motion carried.

**MOTION
APPRAISAL**

Motion was made by Mayor Enck, seconded by Councilmember Collier, **to accept and enter into the record the 1998 appraisal of \$120,000 for 2751 Lamphere Drive appraised by Forsythe Appraisals, Inc.** All present voted in favor. Motion carried.

Mayor Enck posed two questions to the Council: first whether the Council would be interested in pursuing the property acquisition for changes include rezoning; and second, whether the City would want to explore purchasing the property and land banking it for future park use.

Mr. Donahue commented that expenditure of housing program funds would have to be reviewed as well as options for park land.

The Council expressed opposition to re-zoning the property.

Mayor Enck suggested deferring discussion on the matter until the next meeting to allow the Park and Recreation staff and Citizens Advisory Commission an opportunity to consider utilization of the property for additional park land. Councilmember Collier interjected that the Citizens Advisory Commission should also review funding issues.

Ms. Kay Anderson, 2809 Lamphere Drive, was recognized. She explained that the neighborhood's intention is to send a strong message to the City Council and staff that they desire to keep the property zoned R-1. She noted the neighborhood's stability and that rezoning may negatively change the neighborhood.

MOTION

Motion was made by Councilmember Collier, seconded by Councilmember Cassen, **to postpone action regarding the purchase until the meeting of September 14, 1998, and direct staff and Citizens Advisory Commission to consider expansion of the Terra Linda Park and funding issues.** All present voted in favor. Motion carried.

**IMP. PROJECT 618
Item 8.2**

Mayor Enck introduced for discussion Item 8.2, Resolution Approving Contracts Between the City of New Hope and Dave Perkins Contracting, Inc. for Storm Sewer Work and Monette Construction for Supplying and Installing the Structural Features in Dorothy Mary Park (Improvement Project No. 618).

Mr. Donahue stated bids were opened this past week for improvements to the Dorothy Mary Park. The work includes storm sewer improvements, and construction of stairway, dock, and boardwalks.

Ms. Sherri Buss of Bonestroo, Rosene, Anderlik & Associates, was recognized. She reported that through a series of neighborhood meetings a plan was developed for improvements to the storm water system, stairway, dock, boardwalks, trails, woodland and wetland plant communities in the park. She illustrated the park improvements.

The project was bid in two parts: the first part is for repairs to the storm sewer outlet off of 60-1/2 Avenue on the south end of the park and to extend the Xylon Avenue storm sewer to the pond. The low bid was submitted by Dave Perkins Contracting Inc. for \$20,483.50.

The second part of the project involves construction of the stairway, dock, and boardwalk. The low bid was submitted by Monette Construction for \$58,875.

She also reported that woodland type plantings will be planted by volunteers in the spring.

Councilmember Collier inquired whether the park meets the Americans With Disabilities Act (ADA) requirements.

Ms. Buss noted that the path will be constructed of crushed rock and will be a width sufficient for ADA compliance. Ms. Shari French, Parks & Recreation Director, reported that Julie Quarve-Peterson, ADA specialist, has inspected the park and the east entrance off 61st Avenue complies with the ADA. She noted only one park entrance must be handicap accessible.

Councilmember Cassen disclosed that her property abuts Dorothy Mary Park and she has no financial interest in the park.

RESOLUTION 98-133
Item 8.2

Councilmember Collier introduced the following resolution and moved its adoption: **"RESOLUTION APPROVING CONTRACTS WITH DAVE PERKINS CONTRACTING, INC. AND MONETTE CONSTRUCTION FOR STORM SEWER REPAIR AND CONSTRUCTION OF STAIRS, DOCK, AND BOARDWALKS AT DOROTHY MARY PARK (IMPROVEMENT PROJECT NO. 618)."** The motion for the adoption of the foregoing resolution was seconded by Councilmember Norby, and upon vote being taken thereon, the following voted in favor thereof: Enck, Cassen, Collier, Norby; and the following voted against the same: None; Abstained: None; Absent: Otten; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

IMP. PROJECT 612
Item 8.3 and
Item 6.9

Mayor Enck introduced for discussion Item 8.3, Discussion Regarding Redevelopment Options at 5629 Wisconsin Avenue North (Improvement Project No. 612); and Item 6.9, Motion Accepting bid for the demolition of 5629 Wisconsin Avenue North. (Improvement Project No. 612).

Mr. Kirk McDonald, Director of Community Development, stated the City purchased the property of 5629 Wisconsin Avenue North last fall. He questioned whether the City Council would prefer construction of a single-family home or a twin-home on the site. The original plan was to construct a twin-home.

Mayor Enck commented on types of surrounding properties: R-3 medium density residential and R-4 high density residential. He expressed support for rezoning the R-1 area to R-2 and noted two present structures which are not compatible with R-1 zoning: a twin home and a single family home with an apartment.

Mr. Jon Offerdahl, 5635 Wisconsin Avenue North, was recognized. He stated that he understood a single family home with a mother-in-law apartment was permitted as long as it was not rented to someone other than a family member.

Mr. Donahue explained that an apartment with kitchen facilities separate from the rest of the house is not an allowed use in the R-1 zoning district.

Mr. McDonald stated the Planner recommends making the rest of the block an R-2 zoning district. He posed two questions to the Council: 1) whether they would support rezoning to R-2; and 2) whether they would support a text change or a variance so that a twinhome could be constructed on a 13,500 square foot lot (presently requires 7,000 square feet per unit).

Mr. McDonald stated staff is interested in construction of another handicapped accessible twinhome which would be a variation of the one on 51st Avenue. He stated the process would involve neighborhood meetings and Planning Commission approval.

Staff was directed to contact the adjacent property owner at 5635 Wisconsin to negotiate acquisition of 500 square feet of property. The Council discussed the neighborhood compatibility for construction of a twinhome and their preference for a variance rather than a code amendment on the lot area standards if the lot cannot be expanded to 14,000 square feet.

DEMOLITION BID
Item 6.9

Motion was made by Councilmember Cassen, seconded by Councilmember Collier, **approving the bid by Kevitt Excavating, Inc. for \$3,782, for demolition of 5629 Wisconsin Avenue North (Improvement Project No. 612).** All present voted in favor. Motion carried.

ORDINANCE 98-11
Item 10.1

Mayor Enck introduced for discussion Item 10.1, Ordinance 98-11, An Ordinance Amending New Hope City Code Section 6.02 Relating to Weight and Load Limits on City Streets by Conforming Said Limits to State Regulations.

Ms. Jeannine Clancy, Director of Public Works, was recognized. She explained that the proposed ordinance addresses several issues:

1. Adopts the weight limits set forth in Minnesota Statute 169.80 through 169.88. Most city streets are constructed to withstand 5 tons of weight. City streets that are designed to withstand 9 tons of weight are specifically listed in the ordinance.
2. Provides additional protection for newly resurfaced streets by limiting the weight to 75% of the designated weight limit for one year after the resurfacing has been completed.
3. Revises the seasonal restrictions to the time period of March 20 to May 15, consistent with the Minnesota Department of Transportation's regulations.
4. Provides for a waiver from the restrictions in accordance with Minnesota Statutes 169.86.
5. Prohibits vehicles with lugs to operate on any street.
6. Repeals the requirement for the City to post signs notifying motorists that weight restrictions are in effect.

Ms. Clancy pointed out that state statute exempts certain vehicles such as snowplows and school buses from the road weight restrictions.

ORDINANCE 98-11
Item 10.1

Councilmember Norby introduced the following ordinance and moved its adoption: **"ORDINANCE 98-11, AN ORDINANCE AMENDING NEW HOPE CODE SECTION 6.02 RELATING TO WEIGHT AND LOAD LIMITS ON CITY STREETS BY CONFORMING SAID LIMITS TO STATE REGULATIONS."**

The motion for the adoption of the foregoing ordinance was seconded by Councilmember Cassen, and upon vote being taken thereon, the following voted in favor thereof: Enck, Cassen, Collier, Norby; and the following voted against the same: None; Abstained: None; Absent: Otten; whereupon the ordinance was

declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

**CONSENT ITEM
REMOVED
Item 6.11**

Mayor Enck introduced for discussion Item 6.11, Motion Approving Final Pay Request to Flag Builders in the Amount of \$7,580 for the Scattered Site Rehabilitation Project at 9116 31st Avenue North (Improvement Project No. 589).

Mayor Enck questioned whether the water problem was resolved.

Ms. Sue Henry, Community Development Specialist, responded that the water problem was remedied as part of the rehab process.

**MOTION
Item 6.11**

Motion was made by Mayor Enck, seconded by Councilmember Collier, to **approve the final pay request to Flag Builders for \$7,580 for Improvement Project No. 589.** All present voted in favor. Motion carried.

ANNOUNCEMENTS

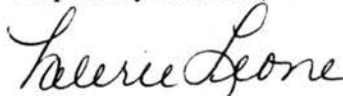
Mayor Enck stated the 7th Annual New Hope Mayor's Prayer Breakfast will be held October 30, 1998.

Mayor Enck advised the audience that the City Hall Mold Abatement Project is on schedule and should be completed prior to the next Council Meeting of September 14th.

ADJOURNMENT

Motion was made by Councilmember Norby, seconded by Councilmember Cassen, to **adjourn the meeting as there was no further business to come before the Council.** All voted in favor. The New Hope City Council adjourned at 8:12 p.m.

Respectfully submitted,



Valerie Leone
City Clerk



4401 Xylon Avenue North
New Hope, Minnesota 55428-4898

City Hall: 612-531-5100
Police: 612-531-5170
Public Works: 612-533-4823
TDD: 612-531-5109

City Hall Fax: 612-531-5136
Police Fax: 612-531-5174
Public Works Fax: 612-533-7650
Fire Dep't. Fax: 612-531-5175

July 8, 1996

Diane Bolter, Chair
Crystal Human Rights Commission
4141 Douglas Drive North
Crystal, MN, 55422-1696

Re: Multi-Cultural Event: October 19, 1996

Dear Ms. Bolter:

As we discussed, I presented your letter regarding the above-referenced event to the New Hope Human Rights Commission for their consideration on July 1, 1996. Unfortunately, the Commission has to reluctantly decline your invitation to participate in such a worthwhile event due to the tremendous commitments we have already made through the end of the year.

Nevertheless, keep us in mind for future events.

Sincerely,

Timothy A. Thomas
Chair, New Hope Human Rights Commission

TAT/lbj

cc: Commissioners
Valerie Leone, City of New Hope

Minutes to May 4, 1998, City of New Hope Human Rights Commission Meeting

New Hope Commission Chair Kay Kramer called the meeting to order at 7:24 p.m.

Commission members present: Chairman Kay Kramer
Vice Chair Irene Gomez-Bethke
Commissioner Chris Lange
Staff Liaison John Oberreuter

Commissioner Gomez-Bethke made a motion to approve the agenda. The motion was seconded and approved. Commissioner Gomez-Bethke made a motion to approve the minutes. The motion was seconded and approved.

Commission Chair Kramer introduced the guest speakers:

- Mr. Mort Ryweck - State Project Coordinator for the League of Minnesota Human Rights Commissions; and
- Mrs. Marion Helland - Education Committee Chair for the League of Human Rights Commissions and District 281 teacher.

Mr. Ryweck suggested that the Commission explore a joint project with other area Human Rights Commissions. Mr. Ryweck suggested two possible choices; one having to do with an initial meeting to exchange ideas with other commissions and commission members, and the other having to do with a public meeting possibly discussing hate crimes, discrimination, or other related topics. Mr. Ryweck recommended that the Commission start off by having a meeting inviting commissioners from other area Human Rights Commissions to discuss common goals and concerns. He went on to state that an outgrowth of this could very likely be a meeting open to the public spearheaded by the New Hope Human Rights Commission with the other Human Rights Commissions assisting in the presentation.

There was a brief discussion concerning having the first meeting with other area Human Rights Commissions in the early summer followed by a public meeting in the fall. The first meeting would be more of an idea seminar with area human rights commissioners. Commissioner Kramer and Mr. Ryweck discussed that the first meeting should be made up of commissioners from adjacent Human Rights Commissions, possibly inviting one or two Commissions from outside of the immediate area in order to ensure a wide range of ideas.

Marion Helland was introduced. Ms. Helland discussed some organizational ideas for a commission including an orientation book for new commissioners, a yearly planning agenda, as well as picking themes for future activities. She suggested that we might

contact District 281 and offer Commission members as volunteers for the School District to address discrimination issues in the schools and the role of Human Rights Commissions, or simply offering the School District Commission members as resource persons. Ms. Helland went on to state that some commissions will donate a book to the school related to specific topics having to do with diversity and diversity concerns.

Ms. Helland suggested that commissioners working with the schools stay knowledgeable by participating in forums and workshops, joining committees in school districts, and otherwise becoming active in School District activities. She said that commissioners should communicate regarding school issues by meeting with District personnel, as well as the school superintendent, on at least a yearly basis. She stated that commissioners should work on collaborative projects with the School District, sponsor events, educate on human rights (develop informational packets, prepare classroom presentations), as well as provide resources such as establishing a speakers bureau and distributing multi-cultural reading lists.

The presentation then went back to Mr. Ryweck who suggested that the League can assist the New Hope Human Rights Commission by providing materials, as well as resource persons. He went on to suggest a format for a meeting with other Human Rights Commissions.

Commissioner Kramer asked if there were any questions from the other commissioners. Commissioner Gomez-Bethke thanked Mr. Ryweck and Ms. Helland for their presentations and inquired about the numbers that usually attended a public meeting. Mr. Ryweck replied that it tended to be about 25-30 people from the community attending most of the public meetings that individual Human Rights Commissions put on.

Commissioner Kramer asked if there was a motion to pursue initiating an area commissioners meeting to be followed by a public meeting. Mr. Ryweck suggested that he could help in contacting other communities for the proposed meeting with the other commissions.

Commissioner Gomez-Bethke stated that the next Human Rights Commission meeting might be the one to plan the upcoming two meetings. A discussion ensued during the course of which Commissioner Kramer suggested that Robbinsdale was already planning to attend our June meeting. Commissioner Gomez-Bethke made a motion to invite surrounding Human Rights Commissions to the next (June) meeting of the New Hope Human Rights Commission. Commissioner Lange seconded the motion and the motion was approved. Commissioner Kramer stated that he would contact the surrounding cities (Brooklyn Park, Golden Valley, Brooklyn Center, Robbinsdale, and Crystal). Mr. Ryweck suggested that the New Hope Commission invite Hopkins and St. Louis Park as well.

Commissioner Kramer reminded other Commission members that the next meeting would be June 1. Mr. Ryweck stated that the New Hope Human Rights Commission

should commit to having the meeting even if some cities could not send representatives. He went on to state that the moderator at the meeting should encourage participation by visiting commissioners throughout the meeting. Commissioner Lange made a motion that the Chair can add other cities to be invited as he deemed appropriate. The motion was seconded by Commissioner Gomez-Bethke and approved. Mr. Ryweck stated that he would assist with the phone numbers and stated that he could be contacted at his office at 376-0525 for numbers he had on an existing list. Commissioner Kramer stated that he would call the New Hope City Councilmembers regarding the meeting.

Commissioner Kramer inquired as to whether Laura Statz, a citizen attending the meeting, had any questions or comments. Ms. Statz stated that she did not at this time.

Mr. Ryweck suggested that photos be taken at the joint Commission meeting and that they be submitted to the League of Minnesota Human Rights Commissions for their newsletter. Staff Liaison Oberreuter stated that he would handle the photographs for the Commission.

Mr. Ryweck stated that the Commission should consider starting a mailing list of community organizations and leaders. He stated that this would be exceptionally useful in obtaining nominations for the New Hope Human Rights Commission's yearly awards and other major events the Human Rights Commission wished to announce to the community.

The Commission thanked Mr. Ryweck and Ms. Helland for their presentations and assistance at the meeting. Commissioner Kramer asked if there was any old business to discuss. Commissioner Lange made a motion to acknowledge the City's considerable efforts regarding housing. Commissioner Lange went on to read a statement thanking the City staff for their presentations regarding the housing efforts made by the City and complimenting the City on their continuing efforts and contributions to ensuring good, affordable housing to low and moderate income families. Commissioner Lange's motion was seconded and approved. There was no other old business discussed.

Under new business, Commissioner Gomez-Bethke introduced information regarding a Minnesota summit on hate crimes being presented through the Minnesota Attorney General's Office and the US Attorney's Office on May 19, 1998, at the Minneapolis Convention Center. Staff Liaison Oberreuter informed the Commission that the City could pay their \$25.00 registration fee, however, given the time line on the presentation, it would be advisable to pay the fee and submit receipts for reimbursement.

Commissioner Lange inquired as to when the Commission wished to start the New Hope Human Rights award process. Commissioner Kramer stated probably in July and August. Commissioner Lange and Commissioner Gomez-Bethke stated that July would be preferable. Commissioner Lange expressed some concerns with regard to organizing the June meeting with the other commissions. The commissioners discussed maintaining

control of the meeting, as well as the fact that the Commission's business meeting would probably be severely limited by the format of the joint meeting.

Commissioner Kramer stated that he would work out organizational procedures for the joint Commission meeting. He mentioned that he has recently moved and provided commissioners his new address and phone number: 8008 Bass Lake Road, Apartment 412, New Hope 55428; phone - 531-7919.

Commissioner Kramer asked if there was a motion to adjourn the meeting. Commissioner Gomez-Bethke moved for adjournment. Commissioner Lange seconded the motion. The motion was approved. The meeting adjourned at approximately 8:40 p.m.

Minutes submitted by,

John Oberreuter / jru

Inspector John Oberreuter
City Liaison to the Human Rights Commission

Carver County Housing & Redevelopment Authority

Julie M. Frick
Executive Director
500 Pine Street, Suite 300
Chaska, Minnesota 55318

Telephone (612) 448-7715
Fax (612) 448-6506

FAX COVER SHEET

CONFIDENTIALITY NOTE

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DATE: 3/5/98

TO: Valerie Leone (531-5136)

FROM: Stacy Cronsky

FAX #: _____

OF PAGES INCLUDING COVER: 2

RE: * Please share the letter
with the council, city
staff + comm. members

Thank you.

March 5, 1998

Dear City Council Members, John Oberrueter, and Valerie Leone:

Please accept my letter of resignation from the Human Rights Commission effective March 5, 1998.

I have enjoyed participating in the commission for the past two years, however with the uncertain future of the Human Rights Commission, I would like to resign at this time. The purpose and function of the commission has been unclear for quite some time. I initially volunteered with the thought of the commission being an advisory commission for the City Council. Our time as a commission has been spent primarily setting up the framework and educating the commissioners on Human Rights issues. Hopefully, in the future the communication between the Council and Commission will improve and the review/advisory role will be implemented.

Thank you for my appointment to the Human Rights Commission, perhaps in the future I may apply for another commission vacancy.

Sincerely,

A handwritten signature in cursive script, appearing to read "Stacy Unowsky".

Stacy Unowsky

Cc: Kay Kramer, HR Chair

Minutes to April 6, 1998, City of New Hope Human Rights Commission Meeting

The meeting was called to order at 7:10 p.m. by Chairman Kay Kramer.

Members present: Chairman Kay Kramer
Vice Chair Irene Gomez-Bethke
Commissioner Henry Bates
Commissioner Christopher Lang
Staff Liaison John Oberreuter

Secretary Katie McLaughlin had an excused absence.

It was moved by Commissioner Kramer and seconded by Commissioner Gomez-Bethke to approve the agenda. The motion was passed and approved by Commissioner Kramer and after a short discussion, seconded by Commissioner Gomez-Bethke to approve the amended minutes of the March 10, 1998 meeting. The motion was passed.

New Hope Building Official Doug Sandstad was introduced to the Commission. Mr. Sandstad had been invited to appear before the Commission to address questions regarding the role of the building inspector in providing safe, livable housing to low and moderate income New Hope residents. Mr. Sandstad profiled his background, described his duties as building official and zoning administrator, and went on to give a brief description of the reorganization of the Inspection Department.

Mr. Sandstad explained dwelling maintenance codes, mandatory housing inspections required upon the selling of a residence, and responses to complaints from residents, as well as from owners, etc. Mr. Sandstad talked briefly about the 260 Section 8 housing units in the City of New Hope and the role of Marlene Isaacson (City's full-time housing representative), as well as giving an overview of Mrs. Isaacson's job description.

Commissioner Bates asked some specific questions regarding the inspection code as it related to the duties of the inspector. Mr. Sandstad explained the consideration given to the year a residence was built, as well as the year improvements were made as to the standards a structure would be held to at the time of inspection. Mr. Sandstad also explained the duties of State electrical inspectors and their relationship to the needs of our City.

Commissioner Gomez-Bethke inquired as to whether the Inspections Department had identified many complaints as being racially motivated, that is, parties complaining about properties relating more to the racial background of the tenants or owner than to the actual condition of the property. Mr. Sandstad stated that the department did indeed

receive such complaints, but that inspectors were sophisticated enough to readily make determinations when complaints were not valid (related to the actual condition of the property).

Commissioner Lang asked Mr. Sandstad about avenues of appeal. Mr. Sandstad explained when an appeal process was appropriate.

Mr. Sandstad went on to talk about the National Building Code expected to be in place by the year 2000 and various land use codes. Variances and the approval process for variances, as well as the implications concerning numerous variance requests were discussed. Mr. Sandstad addressed the issues of water quality problems, distinguishing between water problems generated by rain and snow melt off and water problems resulting in malfunctioning sanitary sewers.

Commissioner Bates asked Mr. Sandstad to discuss safe housing legislation. Mr. Sandstad explained current legislation and various complications with recent and upcoming proposals.

Liaison Oberreuter asked about safety and quality of life complaints. Mr. Sandstad stated that the department receives a significant number of complaints related to locks, lighting, and structure. He talked briefly of the clusters of problems in the Bass Lake Road corridor area, as well as the proposed Project for Pride and Living proposal being worked on by the City at this time. Mr. Sandstad went on to mention the source of the revenue for the project as having been awarded by a lawsuit which involved the loss of moderate and low income housing in Minneapolis.

Mr. Sandstad was thanked by the Commission for his presentation. Commissioner Kramer then introduced old business and mentioned his recent conversation with City Manager Donahue. Commissioner Kramer stated that in his discussion with the City Manager, they had determined that the housing issue would probably be fairly thoroughly reviewed by the Commission with the presentation by Mr. Sandstad. Mr. Kramer stated that he had mentioned to Mr. Donahue that the Commission had been exploring the idea of a presentation regarding housing or a presentation by members of the Minnesota League of Human Rights Commission on response to bias crimes. Mr. Kramer stated that Mr. Donahue believed that the bias crime presentation would be more appropriate for the Commission to pursue at this time.

Commissioner Kramer stated that he had contacted Mort Ryweck and Marion Hellen from the League of Minnesota Human Rights Commission. Both agreed to appear at the May New Hope Human Rights Commission meeting with regard to planning a presentation for the City of New Hope on Saturday, June 20. He stated that they had also suggested inviting State Human Rights Commissioner Gorman to speak at the June presentation.

Commissioner Kramer went on to say that Marion Hellen has worked a great deal with local school districts on a variety of diversity issues and studies. Ms. Hellen is a past chair of the Golden Valley Human Rights Commission. Mr. Ryweck has been the director of the Minnesota League of Human Rights Commission for some time and has made numerous presentations to municipalities concerning community response to hate crimes. Commissioner Gomez-Bethke stated that she would like to see the New Hope Human Rights Commission take a greater role in planning any such presentation and would like to see representatives from District 281 included in the planning.

Commissioner Kramer stated that Mr. Ryweck would have to be notified fairly soon if we wish to go through with the June presentation. Commissioner Gomez-Bethke stated that she would prefer to have the presentation discussed in detail at the May New Hope Human Rights Commission meeting before actually setting a definite date for a June presentation. There was discussion held amongst Commission members about the desirability of having the May Commission meeting consist mainly of a pre-planning event with Ms. Hellen, Mr. Ryweck, and Commissioner Gorman invited to discuss their roles in any upcoming presentation. A motion was made by Commissioner Gomez-Bethke to this effect. The motion was seconded by Commissioner Bates and the motion was passed. Commissioner Gomez-Bethke and Commissioner Bates thanked Commissioner Kramer for his research effort with regard to the proposed presentation, acknowledging that he had made a considerable effort in gathering resources and materials for the proposed event.

The Commission discussed the appropriateness of having the Chief of Police make a presentation on the Police Department's role in combating prejudice and promoting diversity in the City. Liaison Oberreuter briefly explained the Police Department's and City's role in responding to bias motivated crimes and incidents, and the required reporting. The Commission mentioned the recent Neo-Nazi material that had appeared near the mailboxes in two area apartment buildings in January. Liaison Oberreuter stated that he had researched the source of the original material and found that it had come from an active Neo-Nazi group with a chapter in Minneapolis. He went on to explain that there had been no related incidents or any evidence of any individuals being targeted by the display of the material.

Mr. Oberreuter went on to state that he would update the Commission on any recent complaints regarding the Police Department with regard to allegations involving bias. The Commission stated that they would like to hear any complaints at this time. Mr. Oberreuter went on to mention the recent incident at Hosterman School and the fact that Insight Newspaper had been inquiring with regard to the incident. He stated that they might expect an article in Insight having to do with this incident. He went on to explain that there was no evidence of any improper action by the officer at the school and that the apparent complaining party and his parents had not contacted the Police Department with regard to initiating any type of internal affairs complaint. Mr. Oberreuter explained the complaint process in the Police Department at this time.

Commissioner Lang stated that he had a question as to whether the Commission was now satisfied with their goal of exploring housing as an issue for the Commission this year or if they thought they wished to go further with this. Commissioner Kramer stated that the City Manager would prefer that the Commission use its resources to promote a forum on racism. Commissioner Gomez-Bethke stated that the housing information presented by Sue Henry and Doug Sandstad had been extremely useful and could be revisited in conjunction with other issues at a later date. Commissioner Kramer suggested that the Commission move on to the forum on racism and discrimination. Commissioner Lang suggested that the Commission close its discussion on housing at this time expressing satisfaction that the City was progressing in a very favorable way with regard to providing good housing opportunities to low and moderate income people. Commissioner Gomez-Bethke agreed with Commissioner Lang and suggested that the Commission move on to other issues and that the Commission make a statement as to the appropriateness of exploring the issue and their satisfaction with the presentations made by City staff, as well as the effort made by the City in the areas of low and moderate income housing. Commissioner Bates suggested a motion to this effect. Commissioner Lang stated that he would prepare letters and present them at the May meeting. Commissioner Bates seconded Commissioner Lang's motion. The motion passed.

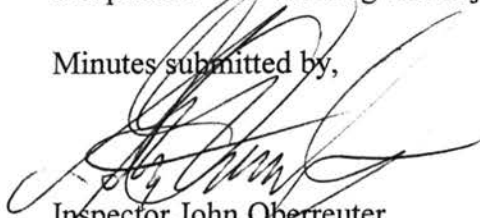
Commissioner Kramer stated that in his discussion with City Manager Donahue it had been proposed that the City of New Hope and other cities having Human Rights Commissions join together on a common planning project. Commissioner Gomez-Bethke stated that at the present, the New Hope Human Rights Commission needs Commission members. Commissioner Lang stated he does not believe that the New Hope Human Rights Commission now has enough members to conduct business, that the Council has not yet approved Commissioner Kramer's and Commissioner Gomez-Bethke's reappointment to the Commission.

Commissioner Kramer stated that he had received a letter from City Manager Donahue in which the Commission was directed not to take any steps to lobby for the appointment of perspective Commission member Ms. Statz, but to adhere to the long standing policy of the Council to appoint Commission members on the basis of Council criteria rather than get any influence from the commissioners themselves. Other commissioners stated that they were unaware of the existence of this letter. Commissioner Gomez-Bethke requested Mr. Oberreuter to inquire as to why none of the other commissioners received a copy of the letter. Commissioner Kramer stated that he was unaware that he was the only recipient of the letter.

Commissioner Gomez-Bethke made a motion expressing concern with the apparent lack of action of the part of the City Council and Mayor to recruit perspective members for the Human Rights Commission. Commissioner Bates seconded the motion and the motion was passed.

Commissioner Kramer made a motion to adjourn the meeting. The motion was moved and passed. The meeting was adjourned at 9:10 p.m.

Minutes submitted by,

A handwritten signature in black ink, appearing to read "John Oberreuter", is written over the text "Minutes submitted by,".

Inspector John Oberreuter
City Liaison to the Human Rights Commission

THE LEAGUE OF MINNESOTA HUMAN RIGHTS COMMISSIONS

4221 Lake Road, Robbinsdale, MN 55422 Telephone (612) 535-1051 676-05

January 9th, 1997

R E M I N D E R

Program Idea Exchange Seminar

SATURDAY - JANUARY 18th - 9 a. m. - 2 p.m.

Golden Valley City Hall - 7800 Golden Valley Road
(1 block north of Highway 55, on Winnetka Avenue)

Julie Shannon, Chairperson of the Golden Valley Commission, will lead off with introductory remarks on how their Commission is organized, and how it functions. Some of the programs that will be shared on January 18th, by Commissioners from throughout the state, include:

1. Annual Human Rights Awards.
2. Programming With The Schools.
3. Hate Crimes Response Plans.
4. Disability Awareness Seminars.
5. Other Topics ? ?

We hope that your Commissioners will be encouraged to participate in this initial Program Idea Exchange. Subsequent regional sessions will be hosted by our New Ulm and Northfield Commissions in the spring of 1997. Please circulate this memo and registration form so that we know how many of your Commissioners will be in attendance, and which one(s) would like to make a 5 - 7 minute presentation on any of the topics listed above, or on another topic of their choosing.

As an example of one of the topical ideas we will be discussing, enclosed is background information on the five regional education seminars we held last year under the leadership of Marion Helland, and we hope that you will consider replicating, with our assistance, in your city or region.

Registration Form For January 18th

Program Idea Exchange

NAME: _____

ADDRESS: _____

CITY: _____ ZIP: _____ Tel. #: _____

NAME OF YOUR COMMISSION: _____

----- Enclosed is my check in the amount of \$6.00, drawn to LMHRC, which includes my lunch and packet of program materials.

Please send your check and this registration form to:
Marion Helland, 7720 Winnetka Heights Drive, Golden Valley, MN., 55427

If you would like to participate in making a presentation on one of the program areas mentioned earlier, please circle

1 2 3 4 5

2 Approaches

- ① Lg. Practice Mtg. 30-40 Commissioners
Local H.R. Com. 4-5 surrounding Cities

for Com. only.

Short Term / Long Term.

- ② Fall Conf.
Local / Others Ideas Exchange
Co Sponsor Challenges - Today

Ed.

Q
Collaborate w/ HRC ^{28/5P}

Kay

Could we let them make their
presentation / ask questions after

680 Ponderosa
Paynesville, MN 56362

The Paynesville Press

Wednesday, March 6, 1996

Volume 109, Number 15

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Two Sections

75¢

Serving the Paynesville area for 108 years

School presentation brings the phrase, "differently-abled," to life

By Michael Jacobson

Students in Paynesville got a real-life demonstration about being differently-abled Wednesday. Jan Turner, a quadruple amputee, made presentations to the fourth and fifth graders in a joint session in the late morning and to three high school health classes in the early afternoon.

Turner, who lives in Willmar with her two adopted sons, urged the students to use a new term and new thinking. Instead of disabled, which means unable, Turner told her audience to consider her and others to be differently-abled. "I'm not not-able," she told the fourth and fifth graders. "There are so many things I do in a day."

With her prosthetic hands and feet, Turner is able to live independently and care for herself and her children. She works as a lay leader in her church, as a motivational and educational speaker, and as a part-time radio announcer.

Turner explained to the students how she gets ready in the morning, demonstrated how she holds a writing utensil, including writing a message on the chalkboard, and talked about learning to walk and eat again after her extremities were surgically removed in November 1989.

Her prosthetic hands and feet were the focus of her morning speech at the elementary school. She showed the students a prosthetic foot and described how her residual limbs fit into the prosthetics. She uses a neoprene band to attach the feet, although she can also use some auxiliary straps for a better fit, which helps her walk, especially on rough ground.

Each set of prosthetic hands and feet that Turner uses costs about \$8,000.

Several months after her amputations, during which time her skin healed, Turner began to learn to walk again and to use her new hands at the Sister Kenny Institute in Minneapolis. Turner compared it to reverting to a two-year-old. With the help of an occupational therapist, she had to master the basic skills of life again.

"That all had to be relearned because I had to do it in a different way than before," she said.

In the beginning, she was very mechanical in using her prosthetic hands and feet. She controls her prosthetic hands with her shoulders. A harness fits

shoulder forward, her hands open. She hooks a number of rubber bands around her hands to close her hands. By using more rubber bands, she increases the strength in her hands. Eating finger food is difficult, she said, because her hands can crush almost any food she holds. Applying the exact amount of pressure for several minutes to hold an ice cream cone is hard, so she eats ice cream mainly with a spoon. (She said she uses utensils to eat a number of finger foods, for instance, using a spoon with popcorn.)

After six years, Turner is able to use her hands and feet without thought. At first, she had to think about each step in using her hands.

Turner can tie shoes, zip zippers, flip pancakes, hunt, and drive a car. She even knows how to do things she would rather not, like scrubbing floors and cleaning. "Things it would have been nice to say, 'Sorry, I don't know how to do that,'" she said.

Turner's program will be shown on cable Channel 6

A videotape of Jan Turner's presentation to the fourth and fifth grade will be shown on cable on Channel 6 today and tomorrow.

The program will be shown at 4 p.m. today and again at 4 p.m. tomorrow.

"I think they were surprised by how much I could do," she said after her morning session at the elementary school.

Turner is thankful she still has her elbows and knees. "With my knees, my gait is much more natural," said Turner, who constantly paced back and forth while speaking in front of the classes. With her knees, Turner is able to ride a bike and climb steps.

Her elbows allow her a wide range of motion with her arms, though her effective range is less than her actual reach. In order to use her hands, she needs to be able to flex and relax her shoulders. So, although she has the dexterity in her hands to tie shoelaces, she can't tie her own shoes because to reach to her feet her shoulders come forward and her hands remain open.



Jan Turner, a quadruple amputee from Willmar, spoke to classes in the elementary and high school about being differently-abled Wednesday.

Jan Turner... continued from page 1/ "Different is not bad," she warns.

"I've grown in more ways than one through this experience," said Turner. Indeed, as she became more proficient at walking with her prosthetic feet, Turner took her opportunity to be stand taller. Her natural height was 5' 4", but, by lengthening her feet, she now stands 5' 8". She's at her maximum now, she said, because the added height raises her center of gravity, making it more difficult to keep her balance.

"I'm taller than I've ever been before to reach to those top cupboards, but, now that I'm there, I can't do anything (because my shoulders are forward)," lamented Turner.

Turner compared walking on prosthetic feet to walking on stilts. She doesn't have ankles to absorb the bumps on rough ground and she can't feel changes in the texture of the ground, so she relies heavily on her eyesight.

"I've become a very visual person because I have no sense of touch," she said. When she enters a dark room, she can't use her hands to feel for the light switch. She demonstrated her lack of the sense of touch by taking a pen from a student in a high school class. If she's not looking, she can't tell if she has just the pen or the pen and part of the student's hand. "If I can't see it, I can't pick it up," she said.

Turner enjoys some advantages from her prosthetic limbs. Her hands and feet never get cold in the winter now, and she hasn't lost a glove in years. Her dishes get clean because she can use scalding hot water. In the summer, she can use her hand to stoke the coals while grilling, and, if a hot dog falls between the cracks into the coals, she can retrieve it.

In November 1989, Turner contracted pneumococcal pneumonia, a swift and deadly disease. Turner was in a coma for two weeks, and her body cut off the blood supply to her extremities. Gangrene set in. When she awoke, Turner, who taught elementary music, was concerned about her curled, stiff hands, which she needed to play the trumpet, piano, and guitar. A day later, she was a quadruple amputee. "It was like she had dropped a bomb in my life," Turner told the advanced health class at the high school about her initial conversation with her doctor. "It had blown up."

Six years later, Turner has adjusted to her new life. Recently, she switched to a five-speed car because she needed a new



Jan Turner held the attention of the fourth and fifth graders during her presentation Wednesday morning.

challenge. She went back to school at St. Cloud State and earned another degree, in speech/communication.

Now she carries a message in speaking engagements around the five-state area: "Different isn't bad. Different is just different."

Turner grew up in Cosmos, where a mailman was the only person with a prosthetic. "I must tell you," Turner told her audience at the elementary school. "I was terrified of him. If he was on one side of the street, I would cross over to the other side, so I wouldn't have to walk past him." That attitude, she told the students, was silly. Everybody looks different, she observed, citing their clothing, hair color, eye color, and height.

Her fears as a child help motivate her to spread her message to schools and churches. "It's a real passion for me now

to raise awareness among children about people who are differently-abled," she said.

"I'm the first one to say it, 'I don't like the way they look,'" she said, referring to her prosthetic hands. "To me, it's more important to be functional."

The program was sponsored by the City of Paynesville's Human Rights Commission. Turner's presentations were the commission's first public event.

A videotape of Turner's program to the fourth and fifth graders will be shown on cable on Channel 6 on Wednesday and Thursday at 4 p.m.

The Human Rights Commission was started in January 1995 and was officially incorporated in March 1995. "We were established to assist the city council to fulfill its public policy of securing for all citizen's equal

opportunity in housing, employment, public accommodations, public services, and education," said Lisa Demuth, chairperson.

"We just wanted to raise awareness and figured the elementary and high school would be a good place to start," added Demuth.

Demuth watched all four of Turner's class presentations and was impressed with how she held each group's attention. "It was incredible to see how she could use the same story and get the same points across and gear it towards the different age levels," Demuth said.

Other commission members are: Joe Voss, Sue Voss, Father Richard Leisen, Diane Quarfoot, Bill Drager, Howard Caldwell, Mike Holtz, and Beth Nelson.

The commission is planning to have another speaker for the Chamber of Commerce and for the public in April.



Turner mesmerized her audience in each of her performances.

Golden Valley

March April 1996 CITYNEWS

page 2

March April 1996

Commission Addresses Human Rights Issues

In the next several issues of CityNews, the Golden Valley Human Rights Commission will present human rights issues featured on posters developed by the League of Minnesota Human Rights Commissions. If you'd like more information about the posters or about the Golden Valley Human Rights Commission, contact Judy Smith at 593-8055.

We aren't all the same beneath our different-colored skins. We also differ in religious beliefs, genders, and cultural backgrounds. But that doesn't mean we don't share important values, experiences, goals, and dreams. The key to getting along isn't to pretend that differences don't exist. Instead, we need to learn about differences, accept them, and let ourselves enjoy them.

"A culturally diversified society is a source of strength for a nation."

Adelaide Desoto

For 31 years the Golden Valley Human Rights Commission has worked to secure for all citizens freedom from discrimination without regard to race, color, sex, marital status, religion, national origin, creed, sexual orientation, disability, public assistance, or age. On behalf of Golden Valley citizens, the Commission investigates complaints of unfair and unequal treatment and conducts education programs designed to reduce discrimination and prejudice in the community.

Marion Helland, Human Rights Commission



**We've more to offer
than our lakes.**

A statewide natural resource of over 200 ethnic groups.
For information call (612) 535-1051.

**City of New Hope
Human Rights Commission
AGENDA
April 7, 1997-7:00 p.m.
City Council Chambers**

The Human Rights Commission Meeting was called to order at _____ p.m., by _____.

<input checked="" type="checkbox"/> Timothy Thomas, Chair	<input checked="" type="checkbox"/> Stacy Unowsky, Secretary
<input checked="" type="checkbox"/> Kay Kramer, Vice Chair	<input checked="" type="checkbox"/> Henry Bates
<input checked="" type="checkbox"/> Irene Gomez-Bethke	<input checked="" type="checkbox"/> Eugene Jackson Jr.
<input checked="" type="checkbox"/> John Oberreuter, Liason	<input checked="" type="checkbox"/> Christopher Lange
<input checked="" type="checkbox"/> Katie McLaughlin, HS	<input type="checkbox"/> George Truehart, HS

Moved by Commissioner _____ and seconded by Commissioner _____ to approve/amend the Agenda.

Moved by Commissioner _____ and seconded by Commissioner _____ to approve/amend the Minutes of February 3, 1997.

Report: Progress, changes, updates, City Council Working Meeting
No Fault Grievance procedure

Old Business:

New Business:

Town Mtg.

(May 3 - 9-12pm) Balis

It was Moved by Commissioner _____ and seconded by Commissioner _____ to adjourn the meeting. The meeting was adjourned at _____ p.m.

4/17/97

~ NHR Brochure

- Human Rights Day 5 Bates

Af. Action/Police Sens. fr. Stacy
Unowemy

Housing Issues — (4) Seniors

5. Bylaws.

6. No Fault G —

(1) Gene Tim

7. School HR Issues

2 Katy

Speakers. H.R. Knoring

H.R. Assoc. Kramer/Jackson

**City of New Hope
Human Rights Commission
Work Session With City Council
March 13, 1997**

The City Council and the Human Rights Commission held a work session to discuss some proposed changes.

***increasing Commission membership**

***high school members**

***Human Rights Brochure**

***no-fault grievance procedures**

Mayor Enck asked for a brief review of Commission activities for the past 15 months.

Chair Thomas explained what work the Commission had completed so far, and again requested Council discussion and approval of the Commission's proposed changes.

After further discussion the City Council made the following decisions:

***Approval of increasing Commission membership to nine, this total would include at least one high school member.**

***Directing the Human Rights Commission to work with the City Manager and City Attorney to develop a Human Rights Brochure without the grievance/mediation reference. After removing this information the City Council will again review the brochure for final approval.**

***Recommend further exploration of the grievance procedure while working with the City Manager and the City Attorney to develop a no fault grievance process and mediation process for submission to the City Council for final approval.**

Respectfully Submitted,



**Stacy Unowsky
Human Rights Commission Secretary**

**City of New Hope
Human Rights Commission Minutes
February 3, 1997**

The meeting was called to order at 7:01 p.m., by Vice Chair Kay Kramer.

Roll call indicated the presence of Commissioners Kramer, Jackson Jr., Bates, Unowsky, Lange, Liason Oberreuter, and ex-officio High School members Katie McLaughlin and George Truchart III. Commissioners Thomas and Gomez-Bethke absences were excused.

It was moved by Commissioner Bates and seconded by Commissioner Jackson, that the Agenda be approved as submitted. Motion carried.

It was moved by Commissioner Bates and seconded by Commissioner Unowsky, that the Minutes be approved as submitted.

In Chair Thomas' absence, Vice Chair Kramer reported that a presentation was made to the city council by Chair Thomas on behalf of our Human Rights Commission regarding our requested ordinance changes including the no fault grievance procedures and the change of the high school member status.

Liason Oberreuter reported that following the presentation Chair Thomas and the City Council had agreed to schedule a working meeting to make some decisions on our requested changes. He also noted that the City Manager, Dan Donahue had indicated he would be attending our March HR Commission meeting.

Further discussion on our Commissions inability to obtain City Council approval in some instances which necessitate their action, caused several Commission members to question where we are headed.

The Commission members agreed that they would like to meet prior to our next scheduled meeting for the work session with the City Council, possibly in February.

A motion was made by Commissioner Unowsky to set up a work session with the City Council to make decisions on the items presented by Chair Thomas during his recent City Council presentation. Commissioner Bates amended the motion to include we want to meet in February. Motion carried.

H.S. Vacancy

No report just a welcome to both Katie McLaughlin and George Truchart III. Future request to look at human rights issues from the students perspective.

Brochure Revision

No report.

By-Laws

Updated and revised numerous times waiting on the Council to take action on the proposed changes.

Other Business

*Commissioner Kramer reported the City Council had just approved the eligibility of non-resident appointment for the city Boards and Commissions.

*Commissioner Kramer also reported recent Council activity concerning Smoking issues and their relationship with Human Rights.

Our Commission unanimously voiced a need for better communication with our City Council, relative to decisions or issues about Human Rights.

The Commission also requested the Liason Oberreuter speak with some city officials, regarding our Commissions ability to receive copies of the City Council minutes.

Being no further business, Commissioner Lange moved and Commissioner Bates seconded a motion to adjourn at 8:00p.m.

Respectfully submitted,



Stacy Unowsky, Secretary,
New Hope Human Rights Commission

AGENDA

CITY COUNCIL MEETING OF MARCH 10, 1997

CITY OF NEW HOPE, MINNESOTA

7:00 P.M.

Regular Session #5

City Hall

Agenda #7, Page 1

Pat Murphy
Don Collier
Gerry or Terry
1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF MINUTES - Regular Meeting Minutes of February 24, 1997

5. OPEN FORUM - *Individuals may address the Council on any subject pertaining to City business not listed on this agenda or scheduled as a future agenda item. The Council requests that you limit your presentation to 3 minutes. A maximum of 15 minutes is allotted for the Forum.*

6. CONSENT BUSINESS - *All items listed under Item 6 are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a member of the City Council or a citizen so requests, in which event the item will be removed from the consent agenda for separate discussion at the end of the meeting.*

6.2 Approval of Financial Claims Through March 10, 1997

6.3 Acknowledgement of Liability Claim Nos. 97-05 (Joann Tolck) and 97-06 (David Johnson)

6.4 Resolution Approving Contract Between the City of New Hope and Allied Blacktop for 1997 Crack Repair and Sealcoat Project (Improvement Project No. 592); Authorizing the Mayor and City Manager to Sign

6.5 Motion Approving Final Pay Request to Odland Protective Coatings in the Amount of \$114,671.25 for the 47th Avenue Water Tower (Project No. 529)

6.6 Resolution Establishing Additional 1997 Summer Fees and Charges for Park and Recreation Programs

6.7 Approval of Bid Submitted by W.W. Goetsch Associates for a Recirculating Pump for the Pool and Authorization to Purchase - \$8,245

6.8 Resolution Adjusting 1996-97 Capital Improvement Program Authorizing Transfer of \$8,245.00 from Park Surplus to Swimming Pool Recirculating Pump (Improvement Project No. 591)

6.9 Approval of Bid Submitted by Television Equipment Associates, Inc. for Five Two-Way Radio Headsets with One Push to Talk Switch - \$2,545

6.10 Approval of Bid Submitted by Excel Environmental for Asbestos Abatement Services for Public Works Facility (Improvement Project No. 542) - \$3,090

7. PUBLIC HEARING

8. DEVELOPMENT AND PLANNING

- 8.1 Planning Case 97-03, Request for Preliminary Plat Approval, St. Therese Home, Inc., 8000 Bass Lake Road, Petitioner
- 8.2 Public Information Meeting and Presentation Regarding Proposed Northwood Lake Storm Sewer, Ponding, and Park Improvements (Improvement Project No. 498); Motion to Direct the City Engineer to Prepare Plans and Specifications
- 8.3 Resolution Providing for Public Hearing on Proposed Improvement No. 567 (1997 Infrastructure Improvements Project)
- 8.4 Resolution Authorizing Preparation of Preliminary Plans and Specifications for Infrastructure Improvement Project No. 567 (1997 Infrastructure Improvements Project)

9. PETITIONS AND REQUESTS

10. ORDINANCES AND RESOLUTIONS

11. UNFINISHED AND ORGANIZATIONAL BUSINESS

12. OTHER BUSINESS

- 12.1 Discussion of Letters from Athletic Associations Regarding Lease Payment for City's Equipment Storage Building

13. ADJOURNMENT

**CITY OF NEW HOPE
4401 XYLON AVENUE NORTH
HENNEPIN COUNTY, MINNESOTA 55428**

Approved City Council Minutes
Regular Meeting #4

February 24, 1997
City Hall, 7:00 p.m.

CALL TO ORDER

The New Hope City Council met in regular session pursuant to due call and notice thereof; Mayor Enck called the meeting to order at 7:00 p.m.

**PLEDGE OF
ALLEGIANCE**

The City Council and all present stood for the Pledge of Allegiance to the Flag.

ROLL CALL

Present: Enck, Collier, Norby, Otten
Absent: Cassen
Staff Present: Donahue, Leone, McDonald, Sondrall, Hanson

**MEETING
SUSPENDED**

The Council suspended the meeting at 7:02 p.m. to conduct the EDA Meeting. The Council Meeting was reconvened at 7:05 p.m.

**APPROVAL OF
MINUTES**

Motion was made by Councilmember Collier, seconded by Councilmember Otten, to approve the regular meeting minutes of February 10, 1997. Voting in favor: Enck, Collier, Otten; Abstained: Norby; Absent: Cassen. Motion carried.

**OPEN FORUM
Item 5**

No one was present to address the Council for the Open Forum.

**CONSENT BUSINESS
Item 6**

Mayor Enck introduced the consent items as listed for consideration and stated that all items will be enacted by one motion unless requested that an item be removed for discussion. Items 6.5 and 6.6 were removed for discussion later in the meeting.

**MOTION
Consent Items**

Motion was made by Councilmember Otten, seconded by Councilmember Collier, to approve all remaining items on the Consent Agenda. All present voted in favor. Motion carried.

**FINANCIAL CLAIMS
Item 6.2**

Approval of Financial Claims Through February 10, 1997.

**LIABILITY CLAIM
Item 6.3**

Acknowledgement of Liability Claim No. 97-04 (Lang-Nelson Associates).

**RESOLUTION 97-30
Item 6.4**

Resolution Approving Agreement Between City of New Hope and Off Broadway Musical Theatre and Authorizing Mayor and Manager to Sign.

**RESOLUTION 97-31
Item 6.7**

Resolution Relating to Infrastructure Street and Storm Sewer Improvement Project 567 Declaring Intent of City to Reimburse Costs Thereof with Tax Exempt Debt, and Establishing Compliance with Reimbursement Bond Regulation Under the Internal Revenue Code.

**RESOLUTION 97-32
Item 6.8**

Resolution Approving Change Order No. 3 to Contract with C.S. McCrossan Construction, Inc., Improvement Project No. 486 (36th Avenue Improvements).

**RESOLUTION 97-33
Item 6.9**

Resolution Approving Change Orders to Ice Arena Contracts for Improvement Project No. 536 (Ice Arena Expansion).

FINAL PAYMENTS
Item 6.10

Acceptance of Eleven Bid Division Contracts for Ice Arena Expansion Project (Improvement Project 536) and Authorize Final Payments.

BID/AERIAL DEVICE
Item 6.11

Approval of Bid from ABM Equipment and Supply, Inc. to Provide and Install One (1) Aerial Device and Fiberglass Service Body in the Amount of \$59,186.

IMP. PROJECT 545
Item 6.12

Motion Approving Quote Submitted by Wroblewski's Lawn Service in the Amount of \$3,202.20 for Landscaping at City-Owned Home at 6067 West Broadway (Improvement Project No. 545).

PUBLIC HEARING
Item 7.1

Mayor Enck introduced for discussion Item 7.1, Public Hearing; Resolution Approving Projected Use of Funds for 1997 Urban Hennepin County Community Development Block Grant Program and Authorizing Signature of Subrecipient Agreement with Hennepin County and Any Third Party Agreements.

Mr. Kirk McDonald, Management Assistant/Community Development Coordinator, explained that the City has been notified that it will receive \$167,862 of Community Development Block Grant funds for 1997 if qualifying programs proposed by the City staff and residents are approved by the City Council and Hennepin County. He stated this year's funding is \$1,378 less than last year.

Mr. McDonald reviewed the following activities and program requests proposed by staff:

Child Day Care	\$15,000
Senior Transportation	12,311
Youth Services	6,261
Micro Business	15,000
Housing Rehabilitation	30,000
Scattered Site Housing	<u>89,290</u>
	\$167,862

Mr. McDonald noted that communities may initially use up to 20% of their CDBG planning allocation to fund public services. Proposals that exceed 20% will be reduced. Once all proposals have been submitted, county staff will determine if the 1997 program has exceeded the HUD required 15% cap on public services. If the 15% cap has been exceeded county-wide, communities budgeting over 15% of their allocation may have to make reductions.

Ms. Jennifer Ruhland, representing Community Action for Suburban Hennepin, was recognized. Ms. Ruhland requested consideration of funding in the amount of \$4,000. She explained the types of assistance offered through the CASH program including foreclosure prevention, housing pre-purchase program, new home rehabilitation program, tenant rights hotline, and legal advocacy.

The City Council acknowledged that CASH is a worthy program. Ms. Ruhland and Mr. Donahue explained funding sources of CASH.

Councilmember Collier suggested that a means other than CDBG funding be reviewed in an attempt to provide funding for the CASH program either now or in the future. He indicated this type of programming may be very much needed in New Hope with the changing demographics. It was noted that there are many organizations worthy of contributions, but the City unfortunately has limited funding.

Councilmember Norby questioned the funding commitment to the Adventure Club child day care. Mr. Donahue stated the \$15,000 allocation is provided to the Minneapolis Greater Day Care Association, and \$3,000 of the GMDCA funds are

committed to the Adventure Club. Ms. Norby expressed concern regarding administration costs, and she emphasized that she had been under the impression that the Adventure Club was a self-supporting program. For the record, Ms. Norby requested that this issue be discussed during next year's budget review.

Mayor Enck pointed out that by having one entity administer the day care funding, it may actually be more efficient. Mayor Enck expressed support for the program requests proposed by staff, and recommended that the proposal be approved and submitted to Hennepin County. In addition, he suggested that all programs be reviewed in greater detail during next year's budget work sessions. The City Council directed staff to prepare an analysis of the public service programs funded with CDBG funds for utilization during next year's budget work sessions.

The City Council thanked Ms. Ruhland for the information she provided regarding the CASH program.

CLOSE HEARING
Item 7.1

A motion was made by Councilmember Otten, seconded by Councilmember Collier, to close the public hearing on the projected use of funds for 1997 Urban Hennepin County Community Development Block Grant Program. All present voted in favor. Motion Carried.

RESOLUTION 97-34
Item 7.1

Councilmember Collier introduced the following resolution and moved its adoption: **"RESOLUTION APPROVING PROJECTED USE OF FUNDS FOR 1997 URBAN HENNEPIN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND AUTHORIZING SIGNATURE OF SUBRECIPIENT AGREEMENT WITH HENNEPIN COUNTY AND ANY THIRD PARTY AGREEMENTS"**. The motion for the adoption of the foregoing resolution was seconded by Councilmember Otten, and upon vote being taken thereon, the following voted in favor thereof: Enck, Collier, Otten; and the following voted against the same: Norby; Abstained: None; Absent: Cassen; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

REDEVELOPMENT
PLAN AMENDMENT
Item 7.2

Mayor Enck introduced for discussion Item 7.2, Resolution Approving 1997 Amendment to Master Modification to Plans and Tax Increment Financing Plans and Making Findings with Respect Thereto.

Mr. Donahue stated the EDA has made recommendation to the City Council that it adopt the modifications as presented. He stated the property affected includes 7100 Bass Lake Road (Ponderosa site) and 7112 Bass Lake Road (Taco Bell property). Although no steps have been taken to redevelop these properties, tonight's action would expand the area and authorize expenditures of tax increment from the tax increment financing districts on these two properties.

CLOSE HEARING
Item 7.2

A motion was made by Councilmember Norby, seconded by Councilmember Collier, to close the hearing on the amendment to TIF plans. All present voted in favor. Motion carried.

RESOLUTION 97-35
Item 7.2

Councilmember Collier introduced the following resolution and moved its adoption: **"RESOLUTION APPROVING 1997 AMENDMENT TO MASTER MODIFICATION TO REDEVELOPMENT PLANS AND TAX INCREMENT FINANCING PLANS AND MAKING FINDINGS WITH RESPECT THERETO"**. The motion for the adoption of the foregoing resolution was seconded by Councilmember Norby, and upon vote being taken thereon, the following voted in favor thereof: Enck, Collier, Norby, Otten; and the following voted against the same: None; Abstained: None; Absent: Cassen; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was

**IMPROVEMENT
PROJECT NO. 567
Item 8.1**

attested to by the city clerk.

Mayor Enck introduced for discussion Item 8.1, Presentation Regarding Proposed 1997 Infrastructures Improvements; Resolution Relating to Preparation of a Concept and Engineering Feasibility Report for Infrastructure Improvement Project No. 567.

Mr. Donahue advised that staff will present the 1997 proposed infrastructure improvements. He stated infrastructure includes streets, sanitary sewer, storm sewer, street lighting, and also water utility. Mr. Donahue stated if the Council wishes to proceed then it should adopt the resolution authorizing preparation of a feasibility report.

Mr. Mark Hanson, City Engineer, presented the Concept Report for Project No. 567 which identifies improvements proposed in Areas 1, 2, 3, and 4. He explained the four areas: Area 1 - 59th/ Hillsboro/Gettysburg; Area 2 - 55th/56th/Zealand/Xylon; Area 3 - 48th Circle/Quebec; and Area 4 - Nevada Avenue north of 42nd up to 45th Avenue and including 43rd east of Nevada.

Mr. Hanson stated the informational meetings allowed property owners to review the proposed project and offer input.

Proposed infrastructure improvements and related costs for areas 1 and 2 were reviewed. During Mr. Hanson's presentation of Area 1 he noted that preliminary findings through the appraisal process indicate that the increase in property value is approximately 4-1/2 percent of each home's market value or \$4,500. The City's assessment policy would require an assessment of \$5,853 per lot. To reduce the residential assessments, the City's cost would increase approximately \$81,180.

Mayor Enck questioned the cost of replacing the entire water main near Gettysburg. The Council discussed the number of water main breaks in that area. Mr. Hanson indicated the additional cost would be approximately \$15,000-25,000. Mayor Enck requested a serious review of including additional sections for water main replacements since the type of material used now is significantly different.

Mayor Enck commented on the proposed improvements and the associated high assessments of \$4,500 per residential property. He raised the issue of possibly utilizing a greater amount of road and bridge funds and utility funds to offset the project costs.

Mayor Enck initiated discussion regarding sump pumps. Mr. Hanson indicated that provisions will be made for sump pump connections.

Mr. Hanson reported that the owner of the apartment at the corner of Ensign and Bass Lake Road has requested driveway access to Gettysburg Avenue.

Mr. Hanson stated infrastructure improvements proposed in Area 2 also include street widenings to better provide on-street parking and storm sewer extensions to collect storm water runoff from private property. Also, Minnegasco has requested permission to install a gas main in the public right-of-way in conjunction with the City's proposed project for Area 2.

Mr. Hanson concluded by stating staff is recommending a maintenance approach for Area 3 and delaying activities in Area 4.

Mr. Vince Vander Top, Bonestroo, Rosene, Anderlik & Associates, was recognized. Mr. Hanson stated Mr. Vander Top would be the field representative

if the Council approves the project.

Mr. Hanson reviewed the suggested project schedule and stated the feasibility report could be presented March 10 and the public hearing could be held April 14.

RESOLUTION 97-36

Item 8.1

Councilmember Norby introduced the following resolution and moved its adoption: **"RESOLUTION RELATING TO PREPARATION OF A CONCEPT AND ENGINEERING FEASIBILITY REPORT FOR INFRASTRUCTURE IMPROVEMENT PROJECT 567"**. The motion for the adoption of the foregoing resolution was seconded by Councilmember Otten, and upon vote being taken thereon, the following voted in favor thereof: Enck, Collier, Norby, Otten; and the following voted against the same: None; Abstained: None; Absent: Cassen; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

PROJECT 579

Item 8.2

Mayor Enck introduced for discussion Item 8.2, Presentation Regarding Proposed 1997 Sidewalk Improvement Project; Motion Accepting the Feasibility Report and Authorizing the City Engineer to Prepare Plans and Specifications (Improvement 579).

Mr. Donahue stated in September, 1996, the Council authorized preparation of a report including a complete inventory of the sidewalks within the City and recommendations for improvements.

Mr. Jeannine Clancy, Director of Public Works, explained the importance of maintaining sidewalks. She stated after evaluating the condition of the sidewalks it has been determined that there is a greater amount of repair required than Public Works is capable of accomplishing entirely in-house. She stated 5,230 lineal feet of sidewalk and 130 pedestrian ramps have been identified for reconstruction. The estimated cost of repair for the entire project is approximately \$230,000. She stated the sidewalks are eligible for state aid funding because the majority of the sidewalks are located along municipal state aid streets or county state aid highways. Therefore, staff is not proposing assessments to adjacent property owners.

After prioritizing the sidewalk areas, Ms. Clancy reported that staff is recommending proceeding with high priority areas in 1997 and completing the remaining work in 1998 or 1999. Proposed for the 1997 improvements are: sidewalk replacements along Winnetka and Boone Avenues; new sidewalk construction along the south side of Bass Lake Road east of International Parkway; and improvements near the Police Entrance at City Hall. She explained that the existing landscaping and plantings at this location have not survived due to the salt used in winter months to clear the sidewalk of ice. Ms. Clancy noted the Bass Lake Road sidewalk will be constructed this year only if the property owner is agreeable to the project since the approximate \$7,000 cost would be assessed in accordance with the City's assessment policy.

Ms. Clancy stated staff also recommends that a similar inventory be created for the City's park trail system and that it be presented at a later date.

Mayor Enck questioned how staff proposes to handle situations where tree roots have caused damage to sidewalks.

Mr. Hanson, City Engineer, responded that the City Forester would be consulted, and depending on the situation, either the tree would be removed or the sidewalk would be relocated closer to the boulevard.

MOTION
Item 8.2

Motion was made by Councilmember Norby, seconded by Councilmember Collier, to accept the feasibility report and authorizing the City Engineer to prepare plans and specifications for Improvement Project No. 579. All present voted in favor. Motion carried.

**SENIOR CENTER
DEVELOPMENT**
Item 8.3

Mayor Enck introduced for discussion Item 8.3, Acceptance of Reports from Springsted and from Essential Decisions, Inc.; Discussion Regarding Joint City and CareBreak Senior Center Development (Project No. 587).

Mr. Donahue stated last fall the City Council authorized two studies related to analyzing a proposal from CareBreak for a joint City/CareBreak development on city-owned property at 55th and Boone. The proposal included a building of approximately 25,000 square feet in size with CareBreak occupying half of the space and the remaining half serving as a senior community center.

Mr. Donahue reviewed both reports and emphasized that the City Council has not yet determined if this is a viable project. The study conducted by Essential Decisions, Inc. concluded that there is a market for a senior community center and that in fact the City could have a very viable center if there was a joint development with CareBreak.

Mr. Donahue stated the study by Springsted projected that a joint public/private venture provides complex development issues. It is recommended that the City use tax increment funds which are highly regulated by state law. Springsted provided three ownership options: City, CareBreak, or joint. Springsted concluded that the most advantageous financing and ownership option for the City of New Hope would be if the project were built and operated by the City (EDA) with it contracting out for senior program and leasing space to CareBreak for the adult day program.

If the Council is interested, the next step of the study would be to develop specific programming needs.

Mr. Donahue pointed out that he has served on the CareBreak Board for the past five years and if the Council feels there is a conflict of interest he would resign or take a leave of absence from the Board. The City Attorney was directed to report to the City Council regarding the potential conflict of interest with the City Manager's role.

Councilmember Norby emphasized the need to have medical professionals involved in identifying programming needs.

Mr. Donahue explained the purpose of a focus group.

MOTION
Item 8.3

Motion was made by Councilmember Norby, seconded by Councilmember Otten, accepting the recommendations contained in the reports and authorizing the preparation of request for a study to determine programming needs. All present voted in favor. Motion carried.

9200 49TH AVE. N.
Item 8.4

Mayor Enck introduced for discussion Item 8.4, Discussion Regarding Vacant Property at 9200 49th Avenue North and Motion Authorizing Staff to Obtain Appraisal of Property.

Mr. Clarence Brandell, owner of the vacant parcel at 9200 49th Avenue North, has inquired as to whether the City would be interested in purchasing this property. The Surface Water Management Plan identifies a portion of the property as a future potential site for a water quality pond. The appraisal cost is estimated

between \$800 to \$1,000 and would be paid by EDA funds.

MOTION
Item 8.4

Motion was made by Councilmember Collier, seconded by Councilmember Norby, to authorize the appraisal at 9200 49th Avenue North. All present voted in favor. Motion carried.

ORDINANCE
AMENDMENT
ITEM 10.1

Mayor Enck introduced for discussion Item 10.1, Ordinance No. 97-12, An Ordinance Amending Chapter 14 of the New Hope Code by Repealing Rebate for Radon Testing.

Mayor Enck noted the ordinance amendment is a housekeeping item so that the fee schedule is consistent with action taken on Ordinance No. 95-01.

ORDINANCE 97-12
Item 10.1

Councilmember Collier introduced the following ordinance and moved its adoption: "**ORDINANCE AMENDING CHAPTER 14 OF THE NEW HOPE CODE BY REPEALING REBATE FOR RADON TESTING**". The motion for the adoption of the foregoing ordinance was seconded by Councilmember Otten, and upon vote being taken thereon, the following voted in favor thereof: Enck, Collier, Norby, Otten; and the following voted against the same: None; Abstained: None; Absent: Cassen; whereupon the ordinance was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

HOCKEY
TOURNAMENT
Item 6.5

Mayor Enck introduced for discussion Item 6.5, Approval to Allow Wayzata Youth Hockey Association to Host a Hockey Tournament at the New Hope Ice Arena and Waive Gate Percentage.

Councilmember Norby pointed out that Plymouth's ice arena is not completed, and the City of New Hope is willing to accommodate their hockey tournament needs.

MOTION
Item 6.5

Motion was made by Councilmember Norby, seconded by Councilmember Otten, approving Wayzata Youth Hockey Association to host a hockey tournament at the New Hope Ice Arena and waiving the gate percentage. All present voted in Motion carried.

WAGE INCREASE
Item 6.6

Mayor Enck introduced for discussion Item 6.6, Resolution Authorizing a 2.0% Wage Increase for all Regular Full-time and Part-time Non-Union Personnel.

Councilmember Collier questioned whether the wage increase will be retroactive to the beginning of the year. Mr. Donahue explained that the increases will be retroactive upon completion of the new compensation plan.

RESOLUTION 97-37
Item 6.6

Councilmember Collier introduced the following resolution and moved its adoption: "**RESOLUTION AUTHORIZING A 2.0% WAGE INCREASE FOR ALL REGULAR FULL-TIME AND PART-TIME NON-UNION PERSONNEL**". The motion for the adoption of the foregoing resolution was seconded by Councilmember Norby, and upon vote being taken thereon, the following voted in favor thereof: Enck, Collier, Norby, Otten; and the following voted against the same: None; Abstained: None; Absent: Cassen; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

RESOLUTION 97-38

Mayor Enck introduced the following resolution and moved its adoption: "**RESOLUTION PROCLAIMING MARCH 2-9, 1997, AS VOLUNTEERS OF AMERICA WEEK IN THE CITY OF NEW HOPE**". The motion for the adoption of the foregoing resolution was seconded by Councilmember Norby, and upon vote being taken thereon, the following voted in favor thereof: Enck, Collier, Norby, Otten; and the following voted against the same: None;

Abstained: None; Absent: Cassen; whereupon the resolution was declared duly passed and adopted, signed by the mayor which was attested to by the city clerk.

OTHER BUSINESS

Councilmember Otten inquired regarding the road construction at 36th and Winnetka Avenues.

The City Engineer was directed to discuss cost-sharing options with Hennepin County for asphalt improvements at this intersection.

Mr. Donahue stated an article will be placed in the City Report newsletter regarding the sex offender notification law.

Councilmember Norby shared two newspaper articles. The first article related to unmanned cameras in New York. The article indicated that 80 percent of citations are paid on the first notice. She suggested that the City urge legislators to change the laws necessary to allow high-tech cameras to issue traffic citations. The City Council directed the City Manager to contact local legislators as well as the Association of Metropolitan Municipalities.

Councilmember Norby's second newspaper article referred to a Muscovy duck problem in Hollywood, Florida.

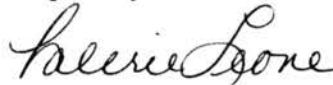
The City Council scheduled a work session for March 13 at 6 pm to meet with the Human Rights Commission and to finalize the City's mission statement and goals.

Mr. Donahue advised the Council of the Twin West Chamber of Commerce meeting on February 25th at Cinema Café. He also announced that the Twin West State of the City Address will take place on March 12 at City Hall.

ADJOURNMENT

Motion was made by Councilmember Norby, seconded by Councilmember Collier, to adjourn the meeting as there was no further business to come before the Council. All voted in favor. The New Hope City Council adjourned at 9:25 p.m.

Respectfully submitted,



Valerie Leone
City Clerk

City of New Hope
Human Rights Commission
AGENDA
March 3, 1997--7:00 p.m.
City Council Chambers

March 13, 1997

The Human Rights Commission Meeting was called to order at _____ p.m., by _____.

_____ Timothy Thomas, Chair	_____ Stacy Unowsky, Secretary
_____ Kay Kramer, Vice Chair	_____ Henry Bates
_____ Irene Gomez-Bethke	_____ Eugene Jackson Jr.
_____ John Oberreuter, Liason	_____ Christopher Lange
_____ Katie McLaughlin, HS	_____ George Truehart, HS

Moved by Commissioner _____ and seconded by Commissioner _____ to approve/amend the Agenda.

Moved by Commissioner _____ and seconded by Commissioner _____ to approve/amend the Minutes of February 3, 1997.

Report: Progress, changes, updates, City Council Working Meeting

Old Business:

New Business:

It was Moved by Commissioner _____ and seconded by Commissioner _____ to adjourn the meeting. The meeting was adjourned at _____ p.m.

City of New Hope
Human Rights Commission
Agenda
February 3, 1997--7:00 p.m.
City Council Chambers

The Human Rights Commission Meeting was called to order at _____ p.m., by _____.

_____ Timothy Thomas, Chair

_____ Stacey Unowsky, Secretary

_____ Kay Kramer, Vice Chair

_____ Henry Bates

_____ Irene Gomez-Bethke

_____ Eugene Jackson, Jr.

_____ John Oberreuter, Liaison

Moved by Commissioner _____ and Seconded by Commissioner _____ to approve/
amend the Agenda.

Moved by Commissioner _____ and Seconded by Commissioner _____ to approve/
amend the Minutes of January 8, 1997.

Report: Chair Thomas, *progress, changes, update, City Council Working Meeting.*
(includes Commission Vacancy)

Report: High School Commission Vacancy.

Report: Commission Brochure revisions.

Report/Discussion: Review of latest By-laws.

Old Business:

New Business:

It was moved by Commissioner _____ and Seconded by Commissioner _____ to adjourn
the meeting. The meeting was adjourned at _____ p.m.

City of New Hope
Human Rights Commission Minutes
January 8, 1997

The meeting was called to order at 7:06 p.m., by Commission Chair, Timothy Thomas.

Roll call indicated the presence of Commissioners Bates, Thomas, Kramer, Unowsky, Jackson, and Gomez-Bethke; as well as Liaison Oberreuter.

Chair Thomas next recognized the following guests; Kimberly Baeth, (an applicant for City Employment and Commission Membership), and Katie McLaughlin, (Student Human Rights Commission applicant), and Lorraine Claus, of our City Staff, (volunteer to assist the Commission in its Secretarial duties).

It was moved by Commissioner Jackson and Seconded by Commissioner Kramer, to Accept the Agenda as submitted. Motion Carried.

It was moved by Commissioner Kramer and Seconded by Commissioner Unowsky, to Approve the December Minutes. Motion Carried.

It was moved by Commissioner Bates and Seconded by Commissioner Jackson, to Approve the November Minutes. Motion Carried.

Commission Vacancy Report:

Chair Thomas noted that his recent teleconference and discussion with our City Staff (Mayor Enck, Manager Donahue, and Liaison Oberreuter), pertinent to a number of Commission concerns; especially our vacancy--yielded the information that "the City Council is moving in the direction of filling our vacancy, as well as other Commission vacancies."

Relative to our Commissions desire to have a High School Commission Member, Chair, Thomas said that "his previous conversation disclosed the need for the City Council to Amend the Ordinance which created our Commission; to include *a High School Member*."

Commissioner Kramer moved that "our Commission grant a guest status to our High School Member, until the City Council amends the Ordinance change noted above." Commissioner Bates Amended the motion to *replace Guest Status* with *Ex-Officio Status*. This was unanimously agreed too by the Commission.

Chair Thomas next referred to the instance during his teleconference so as to seek an agreeable way for our Commission to *pursue the resolution of the Brochure*; which was previously rejected in several area's by our City Attorney. An Ordinance change by the City Council and other City Council problems which need clarification, were also discussed in depth.

Commissioner Kramer suggested that *our Commission seek to request a Working Meeting with our Mayor and City Council*; so as to ask questions, air views, and resolve any problems which need Council approval.

Commissioner Gomez-Bethke said that she would assume the responsibility of *presenting both the Ordinance and By-laws* issues.

Commissioner Jackson also agreed to assume the responsibility of *presenting a revised Brochure and any other issues* pertinent to it.

Commissioner Gomez-Bethke moved that our Commission request a Working Meeting with our City Council on our Commission work over the past year; as well as Ordinance, By-laws, and Student Commissioner issues. Commissioner Kramer Seconded. Motion Carried.

By-laws Report:

Commissioner Gomez-Bethke presented a *Revised set of By-laws*, which she and Commissioner Bates had developed. From that point, the Commission had an open discussion and review of them. However, due to the element of our meeting time, further discussion of these By-laws were tabled until a future date.

It was next agreed by the Commission to set a target date for our approved Working Meeting with the City Council of *JANUARY 27th*.

As such, Chair Thomas requested that "our Commissioners directly responsible for Ordinance, By-laws, Brochure, and High School Student, submit a brief memo to him by January 15th., for use at the Working Meeting."

It was moved by Commissioner Gomez-Bethke and Seconded by Commissioner Bates that Commissioner Jackson remove the word *mediation* from the Brochure and add *procedure for grievance in its place*. Motion Carried.

The final item of business for this meeting was *the election of our Commission Officers for this year of 1997.*

Nominations were opened for the position of Commission Chair. Commissioner Bates nominated Commissioner, Timothy Thomas and Commissioner Gomez-Bethke seconded.

Commissioner, Timothy Thomas was elected as Commission Chair for 1997.

Nominations were opened for the position of Vice Chair. Commissioner Bates nominated Commissioner, Kay Kramer and Chair Thomas seconded.

Commissioner, Kay Kramer was elected as Commission Vice Chair for 1997.

Nominations were opened for the position of Secretary. Commissioner Bates nominated Commissioner, Stacey Unowsky and Commissioner Gomez-Bethke seconded.

Commissioner, Stacey Unowsky was elected as Commission Secretary for 1997.

Commissioner Bates and other Commissioners next thanked Chair Thomas and Secretary Kramer for the job that they have done during this first year of Commission existence.

Being no further business; the meeting was adjourned at 8:55 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Kay Kramer".

Kay Kramer, Secretary,
New Hope Human Rights
Commission.



4401 Xylon Avenue North
New Hope, Minnesota 55428-4898

City Hall: 612-531-5100
Police: 612-531-5170
Public Works: 612-533-4823
TDD: 612-531-5109

City Hall Fax: 612-531-5136
Police Fax: 612-531-5174
Public Works Fax: 612-533-7650
Fire Dep't. Fax: 612-531-5175

February 20, 1998

Human Rights Commissioners

Re: Human Rights Commission Appointments and Agenda

Dear Commissioner Kramer:

Mayor Enck has asked that I write and update you on Council efforts to develop its Human Rights vision and goals plus making final appointments to the Commission for 1998.

First, the Council directed that I work with our neighboring cities to see if there are interests to develop and work on some common themes within our Northwest region. The meeting was held at the end of January by senior staff of our neighboring cities and there was expressed a strong interest to work on some ideas that our local Commissions can work on either individually or in concert. At this time we are putting together both the minutes from that meeting plus gathering materials that were identified as essential for continued discussions. At this time, the Council is asking that you continue to conduct activities as you have without benefit of this Council direction.

Second, Council wishes to continue as you have regarding appointments. At this time, the re-appointments of Commissioners Kramer and Bethke-Gomez will be delayed until a Council review possibly on March 23rd. Also, the Council will not consider any new appointments until at least that March 23rd date.

I hope that you understand that the Council is as desirous as your are to work on meaningful issues within our community. Rest assured that all efforts are being made to bring that agenda forward.

Mayor Enck did discuss the issue of new appointees to the Commission. He wanted to again emphasize to you that they will consider future appointments in due time including that of Ms. Statz. You should not take any additional steps to seek her appointment or should you lobby the Council in any way regarding that appointment. I hope you understand but it is a long standing policy of the Council to consider appointees on the basis of Council criteria rather than influence from the Commissions themselves.

Sincerely,

Daniel J. Donahue
City Manager

THE LEAGUE OF MINNESOTA HUMAN RIGHTS COMMISSIONS

Survey Questionnaire for School Superintendents and Principals on Hate Crimes.

1. Has your school system recorded any hate crimes in the past 3 years?

Yes ☒ No ☐

(A hate crime is defined as a criminal act committed against a person, institution or property because of the victim's race, color, religion, gender, sexual orientation, age, disability or national origin.)

2. Do you have any training for your Teachers, Staff and/or Students in understanding, reporting and responding to hate crimes?

Yes ☐ No ☐ Diversity Training, Yes ☒ No ☐
If yes, how frequently? _____
and when was the last time _____

3. Do you work with any local group(s) in responding to hate crimes?

Yes ☒ No ☐

4. Is there a local Human Rights Commission in your community?

Yes ☒ No ☐

5. Is there a formal Hate Crimes Response and Prevention Network in your community?

Yes ☐ No ☒

6. If not, and if one were organized, would your school (school system) cooperate with it?

Yes ☒ No ☐

7. Would your school (school system) be interested in participating in a training program for your Teachers, Staff and/or Students to better understand and respond to hate crimes?

Yes ☒ No ☐ Diversity Training, Yes ☐ No ☐
Locally _____ Regionally ☒
(Please indicate if there is a preference)

8. Do you have any suggestions or ideas for dealing with hate crimes, by your school system _____
by the community _____

Thank you for your input and cooperation. Please return this survey form to the LMHRC,
c/o Mort Ryweck, 1225 LaSalle Ave, Minneapolis MN 55403

Name of your Department Robbinsdale Cooper H.S. - Dist 281

Address 8230 47th Ave N

City New Hope State MN Zip 55428

Name and title of person completing form David Brown, Principal

Name of Church or Organization

The Human Rights Commission of Crystal, along with the Metropolitan Interfaith Council on Affordable Housing, Minnesota Minority Education Partnership, Inc. and the Education & Housing Equity Project, is sponsoring citizen discussions on education, housing and segregation. These are among the most pressing social and economic issues facing our communities and the metropolitan region.

We hope that (name of church, school or organization) can help us by making this information available to individuals in your (church or organization) who you think might be interested in participating in the April Community Circle Dialogue which is being held at the Crystal Community Center. The enclosed flyers contain all the details.

On behalf of the Human Rights Commission of Crystal we want to thank you for your attention to this matter.

Sincerely

Jess Maleski
Chair of HR Council

"IT CAN'T HAPPEN
HERE!"
...BUT IT COULD.

Most Minnesotans believed the Twin Cities were immune to the poverty, violence, urban decay, and racial polarization that have devastated so many American cities.

JOIN THE METROPOLITAN CONVERSATION TO ENSURE OUR REGION'S FUTURE.

Today the Twin Cities metropolitan region ranks third highest among all U.S. urban areas in people of color in poverty (34.7%) and is now one of the ten most racially segregated urban areas in North America.

WHO ARE WE?

The **Education and Housing Equity Project (EHEP)** was founded to promote racially and economically inclusive communities and successful schools in the Twin Cities metropolitan region.

The **Community Circle Collaborative** is a partnership of organizations convened by EHEP to organize metro-wide conversations that lead to informed action on the challenges of educational achievement and housing segregation in the Twin Cities metropolitan region.

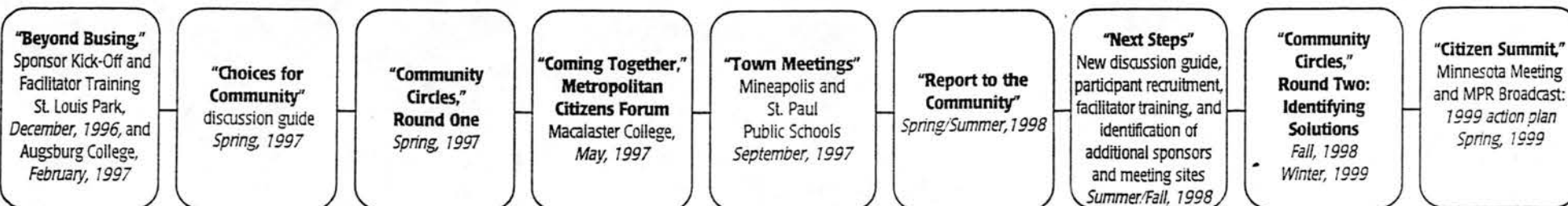
WHAT IS OUR GOAL?

We believe citizens must add their voices to the debate about how to achieve successful schools and communities that are racially and economically integrated. All metro-area families and children—of all races, incomes, cultures and ethnic backgrounds—deserve access to quality jobs, affordable housing and effective schools.

HOW DO WE GO ABOUT IT?

Community Circles consist of 8-12 citizens and public officials who volunteer to meet regularly (4-6 times) over a period of weeks to study, discuss and seek common ground on important public policies. Local organizations convene the discussions and provide meeting facilities. We provide a discussion guide, background materials and a trained facilitator for each group to help advance informed conversation.

COMMUNITY CIRCLE TIMETABLE...



WHAT HAVE WE ACCOMPLISHED SO FAR?

The first round of discussions took place in 1997. More than 500 citizens from 35 municipalities participated. These discussions focused on understanding the challenges of raising student achievement, promoting racial equity and eliminating segregation in housing. The results of these deliberations were compiled and reported to the region in the spring and summer of 1998.

WHAT COMES NEXT?

The second round of Community Circles is being planned for this fall and winter. Community Circles will be charged with identifying the most appropriate remedies and "promising practices" for addressing racial, economic and school performance disparities and segregation in our communities.

HOW WILL WE MAKE A DIFFERENCE?

The results will be shared with the public through a "Citizens Summit" of Community Circle participants with the Minnesota Meeting, broadcast live by Minnesota Public Radio. The results also will be compiled into a **Twin Cities Metropolitan Agenda for Action** and shared with policy makers. At the end of the discussions, an **Action Forum** will be convened to connect citizens with action opportunities and organizations working toward local and regional reform.

JOIN US!

You can be part of the solution! Openings are available for sponsoring organizations, facilitators and discussion participants throughout the metro area.

Cost to participate: FREE

For more information, call, mail, fax or e-mail us, or copy/return the attached form.

416 South State
New Ulm, Minnesota 56073
March 10, 1999

Mort Ryweck
Apartment. 303
1225 Lasalle Avenue
Minneapolis, Minnesota 55403

Dear Mr. Ryweck:

The New Ulm Human Rights Commission valued your time and advice concerning Bias/ Hate Crime Response Network Partners. We have followed what you said and are sending you a progress report of our Partners.

Please find enclosed the policy as adopted by the New Ulm City Council, a list of the professionals who had committed themselves to this work, and other forms to help us through a terrible time like this would be.

We hope that you find these procedures appropriate and we would welcome any further advice you may wish to offer. We as a Commission and a city feel that it is important to be proactive with something as evil as this, and we are very grateful for your guidance.

Sincerely yours,



Ingrid Liedman
Member-New Ulm Human Rights Commission
Bias/Hate Crimes Task Force

Enclosures

*Letter to Prospective Hate Crime
Response Network Partner*

TO:

FROM: New Ulm Human Rights Commission

DATE: September 9, 1998

SUBJECT: BIAS/HATE CRIMES RESPONSE PLAN

Recently the League of Minnesota Human Rights Commissions sent information offering information and training in understanding, reporting and countering bias/hate crimes. Our community has been fortunate to date because we have experienced very few reported hate crimes. However, if such an incident happened here, would the City of New Ulm be prepared to effectively respond? We believe the Chief and his department have the skills and commitment to effectively investigate and solve such crimes. Equally important however, is establishing and maintaining a system to respond to the needs of the victim(s) of such crimes.

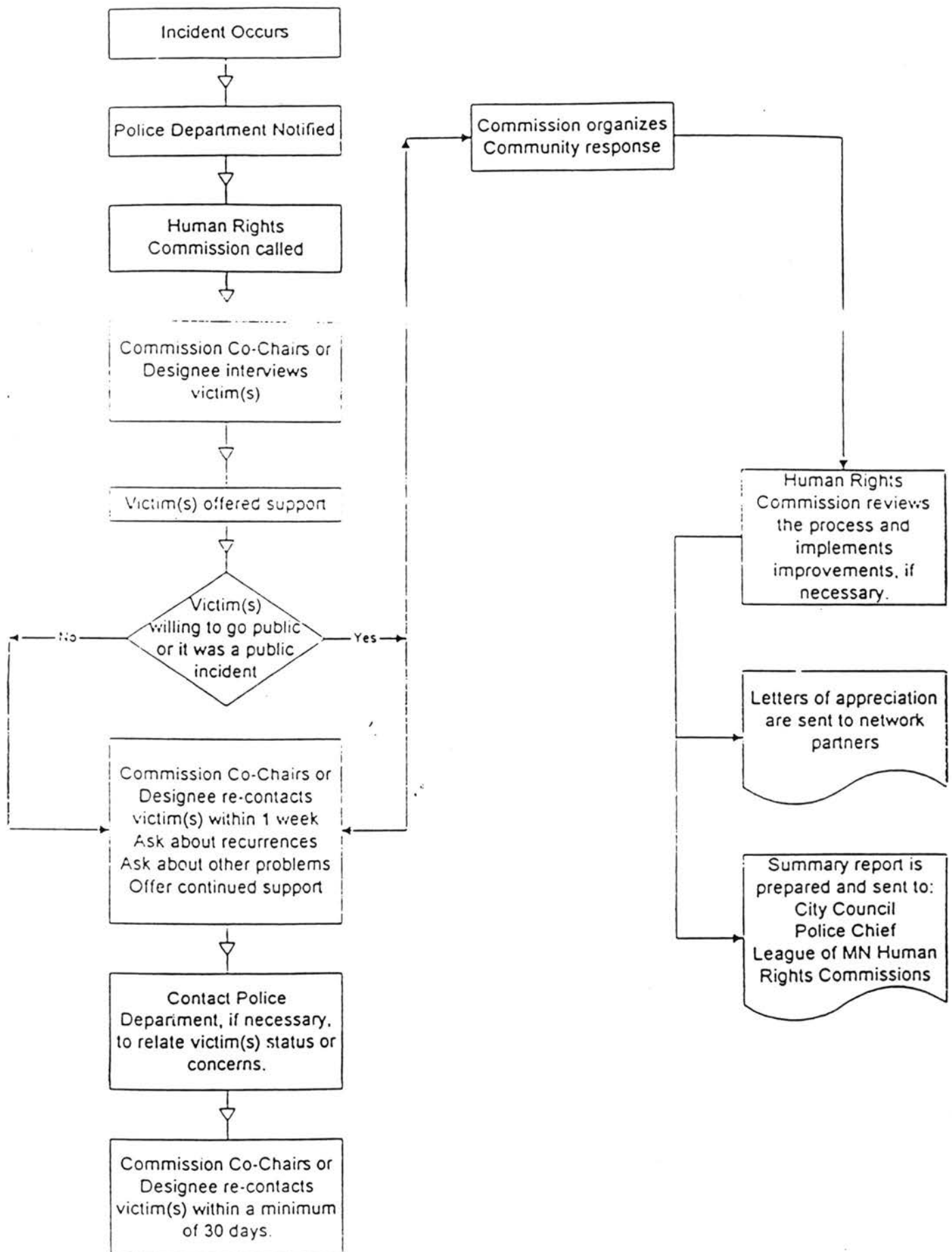
To complement the efforts of the New Ulm Police Department and to develop a state of readiness to support bias/hate crime victims, we propose the attached "Bias/Hate Crime Response Plan for the City of New Ulm." As part of this Plan, the New Ulm Human Rights Commission will develop a community resource network through the schools, churches, businesses and human services agencies to support victims of bias/hate crimes and to educate our citizens about prejudice and bigotry.

You are invited to join this community resource network. Please take the time to carefully read the enclosed "Bias/Hate Crime Response Plan", and "Responsibilities of a Response Network Partner". We hope that you share our concern in communicating to any victim, and the community at large, that hate and bias is not tolerated in New Ulm.

I will contact you within a week to answer further questions, and to learn of your willingness to become a Network Partner.

Sincerely,

Ray McClellan, Chairperson
New Ulm Human Rights Commission



INTERVIEW QUESTIONS

These questions are meant to be a guide. The interview panel may wish to add or change these questions.

- What happened?
- Was this the first incident or have there been others?
- Were children involved?
- Were you satisfied with the police response?
- How can we help you?
- What can we do together to prevent further recurrences?
- Is there anyone that you would like to contact you, or that we could contact for you?
- Would you be willing that I contact the media, or organize a community response, in order to show people that New Ulm does not tolerate this sort of action?

The Commission member should exchange phone numbers, again offer any assistance, and explain future follow-up contacts.

New Ulm Human Rights Commission
BIAS/HATE CRIME RESPONSE: SUMMARY REPORT

Name of Victim(s) _____

Address _____

Telephone Number _____

Date and Time of Incident ~~to~~ _____

Description of Incident ~~to~~ _____

Were police notified? No Yes If yes, date _____ Complaint # _____

Was victim(s) contacted by commission member? No Yes If yes, date _____

Did victim(s) desire media contact? No Yes If yes, action taken: _____

Follow-up support requested _____

Follow-up support provided _____

Additional Notes: _____

Person Completing Report

(Sample letter to victims if you have not yet met with them.)
NEW ULM HUMAN RIGHTS COMMISSION

Date

Dear

It has come to the attention of this Commission that you and your family have suffered harassment in your home and that damage has been done to your property. We understand from authorities and news reports that the motivation for these acts is racial bias and prejudice. The Commissioners express regret that this has happened. It saddens us to know that someone in our community is going through such an ordeal.

We are alerting our bias Response Network to this outrage and someone will be calling you soon to arrange for an appointment to discuss how we can be of continuing support to make certain that such an ugly act does not recur. If you prefer, we can discuss this by phone ().

We see once again that much work needs to be done to stop hate crimes in our communities. This quotation from Charles Kuralt captures our thinking on this: "When will there be justice in America? When one who is not injured is as incensed by injustice as those who are injured." We are incensed by this incident and are motivated to increase our efforts in the Human Rights arena so that this type of incident will not happen here again.

Sincerely,

_____, Chairperson
New Ulm Human Rights Commission

RESPONSIBILITIES OF A RESPONSE NETWORK PARTNER

A hate crime, as defined by criminal statute, is a criminal act committed against a person, institution, or property of which the primary motivation is the victim's affiliation with a protected class.

It is the purpose of New Ulm Human Rights Commission's Bias/Hate Crime Response Network to provide support to victims of hate/bias crimes.

As a Response Network Partner, your responsibilities include:

- Offering support in a manner determined appropriate and timely by you and Response Network Manager
- Coordinating the efforts of your affiliation to deliver such support, if necessary and appropriate
- Providing any follow-up information to the Response Network Manager for future action or reporting purposes

Your participation as a Response Network Partner is voluntary in nature, and can be terminated at will by notifying the New Ulm Human Rights Commission.

Please direct any questions, concerns, or pledges of commitment to Ray McClellan at
Work # 359-2966 Home # 354-8024

City of New Ulm
Bias/Hate Crime Response Network Partners

ORGANIZATION	CONTACT	PHONE
New Ulm Human Rights Commission	Ray McClellan 3 Sunrise Drive Joyce Gallery 1725 Boettger Rd.	354-8024(H) 359-2966(W) 354-7464(H) 354-3181(W)
City of New Ulm	Richard Salvati 100 No. Broadway	359-8233(W)
New Ulm Police Department	Irv Weinkauff 15 S. Washington	233-6750(W)
New Ulm City Council	Bert Schapekahm 100 N. Broadway	359-8233(W)
School District #88	Jil Lorentz 400 S. Payne	359-8414(W)
Brown County Family Service	Tom Henderson 1117 Center P.O. Box 788	354-8246(W)
Brown County Victim Service	Jennifer Snell 1 S. State Street	233-6664(W)
New Ulm Medical Clinic	Steve Schneider 1324 5th North P.O. Box 577	354-2111(W)
Sioux Trails Mental Health	Dave Schaetzke 1407 S. State	354-3181(W)
Ministerial Association	Hank Campbell 301 S. Minnesota	354-4242(W)
First Call For Help	Kate Tohal/Karen Harris 9 1/2 N. Minnesota Suite 100	354-2255(W)
League of MN Human Rights Commission	Mort Ryweck Apt 303 1225 Lasalle Ave Mpls, MN 55403	(612) 376-0525(H)

film available

ROBBINSDALE HUMAN RIGHTS COMMISSION HATE/BIAS CRIME RESPONSE PLAN

In Minnesota, hate/bias crimes and incidents are acts of violence and harassment committed against an individual or group, because of the victim's perceived age, race, color, gender, national origin, religion, sexual orientation, or disability. The law allows for the perception on the part of either the victim or the investigating officer that the offense was hate/bias motivated and would cause the offense to be categorized as a hate/bias crime or incident. Convictions resulting from hate/bias crimes or incidents carry enhanced penalties.

A. PURPOSE

To establish a local response to hate/bias crimes and incidents which shows strong community support for the victim(s) and lack of community tolerance for those committing such actions. Also, the Robbinsdale Human Rights Commission (RHRC) joins with the League of Minnesota Human Rights Commissions (LMHRC) in establishing a statewide response mechanism to counter hate/bias crimes. The RHRC will not play an investigative role in such crimes, but will provide support to the victim(s). This is a voluntary process. Victims of hate/bias crimes may choose not to participate.

B. OBJECTIVES

1. To raise awareness within the community of hate/bias crimes and incidents, as well as the RHRC Response Plan.
2. To assure that the victim(s) of hate/bias crimes and incidents are promptly contacted, so that they are aware of the interest, concern and offer of support from the RHRC.
3. To maintain good communication lines with the Robbinsdale Police Department to ensure that the RHRC will be notified as soon as possible following a hate/bias complaint.

C. PROCEDURE

1. Upon receiving information regarding a hate/bias crime or incident, the RHRC Commissioner contacted will inform other RHRC Commissioners. An emergency meeting may be called.
2. Contact victim(s) by phone. Express regret and outrage that the crime or incident occurred and that it is not a reflection of the values of our community. Explain that the RHRC is not affiliated with the police or any investigative organization. We do not investigate. Our role is to offer support and provide information. Offer to visit in person.
3. Be sensitive to individual circumstances. Assure the victim(s) that confidentiality is respected. Assure them that they can determine the extent of involvement with the RHRC. Recognize that some people may not be willing to open up to the RHRC. If the victim chooses to terminate the process, then all procedures must cease.

4. If a personal visit is not desired, follow the phone call with a letter. Include information about other services which may be helpful. Assure them that they can contact the RHRC at a later date, if they so choose.
5. If the victim(s) consents, two or more commissioners will make a personal visit. Allow enough time for the story to be communicated. The following questions are intended only as a guide to obtain information:
 - *What happened exactly?
 - *Have there been other incidents?
 - *Were children involved? If so, may we contact School District 281?
 - *Were you satisfied with the Robbinsdale Police Department's response?
 - *What can we do to help you? Is there anyone you would like to have contact you?
 - *Would you agree to informing the community; i.e., a letter to the local newspaper? Would you want your name used, or not?
6. Offer to exchange phone numbers. Give assurance that the RHRC can be contacted through city hall.
7. Follow up with a phone call or personal visit within one week, and if appropriate one month later. Inquire about any recurrence, and if so, make certain that it has been reported to the Robbinsdale Police Department.

D. EVALUATION AND CLOSURE

1. The RHRC will review the Response Plan. Evaluate and discuss improved strategy, if necessary. Meet with the Robbinsdale Police Chief, or other Police Department representative, if necessary.
2. Inform the LMHRC (Contact: Mort Ryweck at 376-0525). Write a summary report. Send a copy to the LMHRC.
3. Arrange annual meeting with the Robbinsdale Police Chief, or other Police Department representative, to discuss the Response Plan.

NETWORK CONTACTS

League of Minnesota Human Rights Commissions Contact: Mort Ryweck	376-0525
Robbinsdale Police Department Contact: John Spetch, Police Chief	531-1220
City of Robbinsdale (RHRC Staff Liaison) Contact: Sherry O'Donnell	537-4534
Independent School District 281 (504-8000) Contact: Superintendent	504-8012
Sun Post (local newspaper) (only if appropriate) Contact: Carin Garaghty	536-7509

THE LEAGUE OF MINNESOTA HUMAN RIGHTS COMMISSIONS

4221 Lake Road, Robbinsdale, MN 55422 Telephone (612) 535-1051

Board of Directors:

Larry Nicholson, President, Moorhead
Sonja Dunnwald Peterson, Shoreview
James Einfeldt-Brown, Crystal
Diane Bolter, Crystal
Richard Colond, Isanti County
Marion Helland, Golden Valley
Eileen Hyland, Coon Rapids
Bonnie Klitzke, St. Cloud
Gloria Winans, Eden Prairie
Anne LaLonde Laux, Minneapolis
John Kaufhold, New Brighton
Ronald Linde, Northfield
Sherry Maddox, Brooklyn Center
Thelma McKenzie, Roseville
Bonnie Baumel, Isanti County
Judith Moore, St. Louis Park
Trudy Hochradel, South St. Paul
Sushila Shah, Arden Hills
Estrella Urbi, South St. Paul
Curt Iverson, New Ulm
Connie McDonald, Richfield
Jon Davenport, Willmar

Member Commissions:

Albert Lea
Arden Hills
Austin
Bloomington
Brooklyn Center
Brooklyn Park
Columbia Heights
Coon Rapids
Cottage Grove
Crow Wing County
Crystal
Duluth
Eden Prairie
Edina
Fairmount
Falcon Heights
Fergus Falls
Fridley
Golden Valley
Hibbing
Hopkins
Isanti County
Jackson
Lake Elmo
Mankato
Maplewood
Marshall
Minneapolis
Moorhead
New Brighton
New Hope
New Ulm
Nobles County
Northfield
North St. Paul
Oakdale
Orono
Paynesville
Plymouth
Red Wing
Richfield
Robbinsdale
Rochester
Roseville
St. Cloud
St. Louis Park
St. Paul
St. Peter
Shoreview
South St. Paul
Stillwater
Waseca
White Bear Lake
Willmar
Winona
and others in formation

Diversity Training For Lino Lakes

Police Department

TUESDAY - April 28th - 9 a.m. - 11 a.m.

(7731 Lake Drive, Lino Lakes . . take Highway 35 W north . . exit at County Road 23. Fina Station at top of hill . . then go left about quarter mile to police station. on left hand side of Lake Drive).

Program Sequence

Welcome: Sgt. Steve Mortenson, Lino Lakes Pol. Dep't.
Mort Ryweck, State Project Coordinator.

Opening Exercise: Bonnie Klitzke, Chairperson, St. Cloud Human Rights Commission.

Panel Presentations:

Ms. K. Ilean Her - Executive Director, Council on Asian/Pacific Minnesotans.

Samuel L. Richardson - long time Minneapolis and MN. NAACP leader: formerly Executive Director of the MN. State Department of Human Rights.

Ms. Tommie Seidel - Anti-Violence Coordinator, Gay & Lesbian Community Action Council.

Ms. Margarita Zalamea - Executive Director, Chicano/Latino Affairs Council

If time allows, there will be a showing of the video on hate crimes. followed by a discussion of the issues raised.

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Gloria Winans, Eden Prairie

Anne LaLonde Laux, Minneapolis

John Kaufhold, New Brighton

Ronald Linde, Northfield

Sherry Maddox, Brooklyn Center

Thelma McKenzie, Roseville

Bonnie Baumel, Isanti County

Judith Moore, St. Louis Park

Trudy Hochradel, South St. Paul

Sushila Shah, Arden Hills

Estrella Urbi, South St. Paul

Curt Iverson, New Ulm

Connie McDonald, Richfield

Jon Davenport, Willmar

Member Commissions:

Albert Lea

Arden Hills

Austin

Bloomington

Brooklyn Center

Brooklyn Park

Columbia Heights

Coon Rapids

Cottage Grove

Crow Wing County

Crystal

Duluth

Eden Prairie

Edina

Fairmount

Falcon Heights

Fergus Falls

Fridley

Golden Valley

Hibbing

Hopkins

Isanti County

Jackson

Lake Elmo

Mankato

Maplewood

Marshall

Minneapolis

Moorhead

New Brighton

New Hope

New Ulm

Nobles County

Northfield

North St. Paul

Oakdale

Orono

Paynesville

Plymouth

Red Wing

Richfield

Robbinsdale

Rochester

Roseville

St. Cloud

St. Louis Park

St. Paul

St. Peter

Shoreview

South St. Paul

Stillwater

Waseca

White Bear Lake

Willmar

Winona

and others in formation

*When is the new
Commission being appointed?
I look forward to meeting
with them. mort*

May 27, 1999

To: Human Rights Commissions and
League Board Members

From: Larry Nicholson - President
Mort Ryweck - Hate Crimes Response and
Prevention Network Coordinator

We have had a spectacular response to the recent survey mailing we did to community leaders across the state, to participate in regional and/or local training sessions to improve their capabilities in coming to the aid of hate crimes victims.

Slightly adapted variations of the enclosed letter and survey form to Police Chiefs and Sheriffs were also sent in late April to School Superintendents and Principals, Mayors, and Non-Profit agencies and organizations throughout the state. To date, more than six hundred responses have been received, most of them indicating an interest in working with a local Hate Crimes Response and Prevention Network, and expressing interest in a regional or local training session.

We are enclosing responses from your community. We are acknowledging and also apprising them that if a local response network and/or Human Rights Commission exists in their community, and a local or regional training session is organized, we (or you) will notify them as soon as dates and locations are firmed up.

So we have a lot of challenges before us if we are to seize this unprecedented opportunity. Here are some of the things we can do together to maximize the impact of this project:

1. Consider hosting late this summer or early fall a regional (or local, if your community is large enough), training session on Understanding, Reporting, Countering and Preventing Hate Crimes. This 2-3 hour introductory basic training session can be held for the entire community, or, if you already have established a Hate Crimes Response Network as part of your plan, for members of the Network, your Human Rights Commission, law enforcement, and those who have responded to our survey from your city, county or regional area.

Another approach is to involve your law enforcement agencies in hosting a regional training session for themselves, and their colleagues within a 50 - 100 mile radius.

- 2.) 2. We of course have many expert speakers on Hate Crimes throughout the state, and several excellent 15-20 minute video tapes, as well as other pertinent informational resources we can distribute to each participant. So we can pitch in, working closely with you, to make your local or regional training session a high quality event.
3. Many survey respondents have also expressed a preference for diversity training, or a joint session going beyond the hate crimes issue. If this is the case for your community, please let us know if you have any outstanding diversity trainers in your area who can help us in different parts of the state.
4. If perchance your commission has not yet developed a Hate Crimes Response and Prevention Plan, we are enclosing several sample plans that can be helpful to you as you remedy this situation. Now is the time to move ahead, to join the other 34 Commissions around the state who already have such plans in effect.
5. If your existing plan does not have an extensive helping network of relevant community organizations, now is the time to develop such a Network, and invite them to a subsequent training session. Members of the Hate Crimes Response and Prevention Network can also be helpful to your Commission in other forms of community programming, as you will already have secured their confidence and trust.
6. Members of your Response Network should be convened at least once a year, to report to them on the general work of your Commission, to obtain their input, and to provide them with some human rights education and training. They, of course, should also be on your regular mailing list, to keep abreast of your activities.
7. Please send us the current copy of your Hate Crimes Response and Prevention Plan, as we know that some Commissions have updated them to reflect their experiences.

As we receive inquiries from new and existing Commissions developing their own plans, yours can be a guide and instructive to them.

8. Thank you for your invaluable cooperation and assistance in following up with survey respondents who have requested our help. If you cannot arrange for a local or regional training session by this fall, we will be following through with the hundreds of respondents who have sought our help, to schedule events through the entire year 2000.

3.)

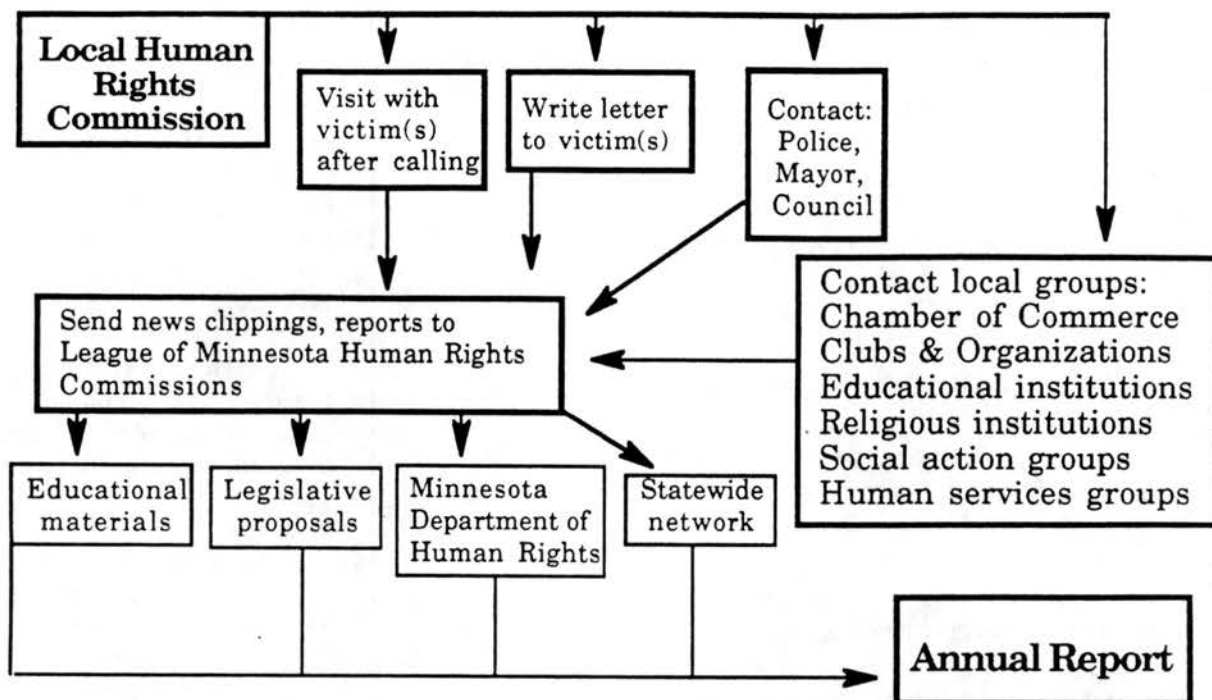
But as a beginning, to service those who have sought our early help, we would like to arrange at least 6-7 regional (and some local) meetings around the state this summer and early fall. May we hear from you, with your interest, input, suggestions, and any questions you may have on any of the above?

Mort Ryweck can be reached directly at 612-376-0525, 1225 LaSalle Avenue, Minneapolis, MN. 55403.

Have a wonderful summer.

Encls.

RESPONSE TO ACTS OF EIAS AND PREJUDICE



*When will
there be
justice in
America?*

*When one
who is not
injured is
as incensed
by injustice
as those
who are
injured.*

Charles Kuralt

(Sample letter to victims if you have not yet met with them.)

CITY HUMAN RIGHTS COMMISSION

Dear Friends,

It has come to the attention of this Commission that you and your family have suffered harassment in your home and that damage has been done to your property. We understand from authorities and news reports that the motivation for these acts is racial bias and prejudice. The Commissioners express regret that this has happened. It saddens us to know that someone in our community is going through such an ordeal.

We are alerting our bias Response Network to this outrage and someone will be calling you soon to arrange for an appointment to discuss how we can be of continuing support to make certain that such an ugly act does not recur. If you prefer, we can discuss this by phone ().

Enclosed is a brochure outlining what your rights are in this case and what organizations you may contact for help and support.

We see once again that much work needs to be done to stop hate crimes in our communities. This quotation from Charles Kuralt captures our thinking on this: "When will there be justice in America? When one who is not injured is as incensed by injustice as those who are injured." We are incensed by this incident and are motivated to increase our efforts in the Human Rights arena so that this type of incident will not happen here again.

Sincerely,

*There are freedom shouters. There are freedom whisperers.
Both may serve.
Have I, have you, been too silent?
Is there an easy crime of silence?
Is there any easy road to freedom? — Carl Sandburg*

LMHRC

The League of Minnesota
Human Rights Commissions
4221 Lake Road Robbinsdale Minnesota 55422

To Human Rights Commissioners:

What would you do if there were cross burnings in your community? What action would you take if swastikas were painted on walls in your town? Suppose hate crimes were reported in your area as they are, in increasing numbers, all around the state. Is your Commission prepared to respond?

The League of Minnesota Human Rights Commissions has set a goal to express concern and regret to victims of overt acts of bias and prejudice. Members of the League are creating a human rights network of local Human Rights Commissions and community groups to promptly contact the victims in a supportive manner.

The Midwest has a long-standing tradition of neighbors coming to the support of those who have suffered losses. Farmers do the field work of a neighbor who is ill; church committees bring casseroles to families who are experiencing sickness and death. There are cards, collections, visits. Sympathy is appropriately expressed to create a supportive presence.

The League wishes to build a network of people who will support victims when a hate crime has occurred. The flow chart on the next page diagrams a plan for responding to acts of bias and prejudice. Steps to create the Response Network are listed on this page. Ideas from this letter (with appropriate variations) may be used by your local commission to contact groups in your community.

No centrally designed plan will fit every community. We hope these ideas will stimulate your Commission to think about how your community should respond if hate crimes occur. We urge you to design your own Response Network.

Sincerely,

Marion Helland, Thelma McKenzie, and the League Board

ACTION PLAN

Steps to prepare your community to respond to acts of bias:

1. **Select** a committee to organize a Response Network, reflecting different areas of your city or county.
2. **List** addresses and phone numbers of local groups and persons to be in Response Network.
3. **Mail** each organization or person a letter explaining the plan. (Letter from the League on this page contains some ideas).
4. **Appoint** someone to initiate the following actions when an incident of bias occurs.
 - a. **Contact** authorities to ascertain the facts about the incident. (Be sure to work closely with your Police Department).
 - b. **Promptly contact** the victim, preferably in person. **Mail** letter (see sample).
 - c. **Contact** organizations in Response Network.
 - d. **Mail** letters to editors of newspapers (samples available from League).
 - e. **Do follow-up calls** to Response Network (**remind** them of action needed, especially to keep in touch with the victims.)
5. Response Network Committee **keeps a log** of newspaper clippings, letters, and reports. Periodically **updates** address list of Response Network. **Mail** copies of list and logs to:
League of Minnesota
Human Rights Commissions
4221 Lake Road
Robbinsdale, MN 55422

The League of Minnesota Human Rights Commissions
A Statewide Campaign To Advance Human Rights
And Counter Hate And Bigotry

My Personal Pledge:

- I pledge to be a positive force in my community, to be an ambassador of good will for justice, equality, understanding and mutual respect, at work and in my neighborhood.
- I pledge to examine my own biases and stereotypes that I may hold of other groups, in all aspects of my life.
- I pledge to judge others on their individual character, and not on the color of their skin, their religion, their national origin or their sexual orientation.
- I pledge to speak out against the escalation of hate crimes, racism, anti-Semitism, bigotry, sexual harassment and the growing violence against women and homosexuals in our society, in my personal relations and through the organizations to which I belong.
- I pledge to take positive steps in my community, at work and in the organizations to which I belong, by serving as a bridge to people of color, and by developing with them cooperative educational programs and common projects.
- I pledge to work to understand, respect and celebrate the mosaic of cultures and races that make up our state and country, and which enrich our lives through their diversity.

Your Signature

Please Print Your Name: _____ Tel.#: _____

Address: _____ City: _____ Zip: _____

Please send me ideas for local and state programming.

_____ Please send information on holding a diversity dinner or meeting with another racial, religious or ethnic group, or representatives of such groups.

_____ Please send me information on organizing a local Human Rights Commission to build mutual respect among all our citizens, and to educate about bigotry and its harmful effects.

_____ Please help us form a local Hate Crimes Response Network.

_____ Please call me at _____ to discuss some of the above program ideas, as well as other possibilities.

***** Please see other side for speakers and resource groups of culturally diverse backgrounds.

Please reproduce and distribute copies to your friends and neighbors and organizations to which you belong for inclusion in their newsletters. For further information or assistance, contact:

The League of Minnesota Human Rights Commissions
4221 Lake Road, Robbinsdale, MN 55422. Tel. (612) 535-1051, or (612) 376-0525

Agencies and Organizations That Can Help Provide Speakers and Programs for Countering Racism and Bigotry, and Promoting Intergroup Understanding and Respect.

League of Minnesota Human Rights
Commissions
4221 Lake Road
Robbinsdale, MN 55422
(612) 535-1051, (612) 376-0525
Sonja Peterson, President

Council on Black Minnesotans
2233 University Avenue
St. Paul, MN 55114
(612) 642-0811
Lester Collins, Director

Minnesota Indian Affairs Council
1450 Energy Park Drive
St. Paul, MN 55103
(612) 643-3032
Joseph B. Day, Director

Council on Disability
121 East Seventh Place, Suite 107
St. Paul, MN 55104
(612) 296-6785
Clell L. Hemphill, Director

St. Paul Department of Human Rights
515 City Hall
St. Paul, MN 55102
(612) 298-4288
Tyrone Terrill, Director

Minnesota Catholic Conference
475 West University Avenue
St. Paul, MN 55103
(612) 227-8777
Fr. David McCauley, Director

Minnesota Council of Churches
122 West Franklin Avenue, Suite 100
Minneapolis, MN 55405
(612) 871-0229
James or Nadine Addington, Tri-Council
Coordinating Committee

Council on Asian Pacific Minnesotans
205 Aurora Avenue, Suite 100
St. Paul, MN 55103
(612) 296-0538
Attention: Executive Director

Chicano/Latino Affairs Council
555 Park Street, Suite 408
St. Paul, MN 55103
(612) 296-9587
Margarita Zalamea, Director

Jewish Community Relations Council of MN
and the Dakotas
1201 Marquette Avenue
Minneapolis, MN 55403
(612) 338-7816
Jay Tcath, Director

NAACP-Minneapolis Branch
310 East 38th Street
Minneapolis, MN 55409
(612) 822-8205
Leola Seals, President

Minneapolis Civil Rights Department
239 City Hall
350 South 5th Street
Minneapolis, MN 55415
(612) 673-3012
Kenneth White, Director

Gay & Lesbian Community Action Council
310 East 38th Street, Suite 201
Minneapolis, MN 55409
(612) 822-0127
Tommie Seidel, Anti-Violence Coordinator

Minnesota Department of Human Rights
190 East Fifth Street, Suite 700
St. Paul, MN 55101
(612) 296-5663
Dolores Fridge, Commissioner

(This is a partial list of resources to help you in your programming)

THE LEAGUE OF MINNESOTA HUMAN RIGHTS COMMISSIONS

Survey Questionnaire for Police Chiefs and Sheriffs on Hate Crimes.

1. Has your department recorded any hate crimes in the past 3 years?

Yes____ No____

(A hate crime is defined as a criminal act committed against a person, institution or property because of the victim's race, color, religion, gender, sexual orientation, age, disability or national origin.)

2. Do you have any training for your officers in understanding, reporting and responding to hate crimes?

Yes____ No____ Diversity Training, Yes____ No____

If yes, how frequently?_____
and when was the last time_____

3. Do you work with any local group(s) in responding to hate crimes?

Yes____ No____

4. Is there a local Human Rights Commission in your community?

Yes____ No____

5. Is there a formal Hate Crimes Response and Prevention Network in your community?

Yes____ No____

6. If not, and if one were organized, would your department cooperate with it?

Yes____ No____

7. Do you feel that dealing with hate crimes is a facet of community oriented policing?

Yes____ No____

8. Would your department be interested in participating in a training program for your officers to better understand and respond to hate crimes?

Yes____ No____ Diversity Training, Yes____ No____

Locally____ Regionally____

(Please indicate if there is a preference)

9. Do you have any suggestions or ideas for dealing with hate crimes, by your department
_____by the community

Thank you for your input and cooperation. Please return this survey form to the LMHRC,
c/o Mort Ryweck, 1225 LaSalle Ave, Minneapolis MN 55403

Name of your Department_____

Address_____

City_____ State_____ Zip_____

Name of person completing form_____



THE EAGLE

A Newsletter Published by the U.S. Attorney's Office

Issue No. 14

Summer 1998



The League of Minnesota Human Rights Commissions

The League has developed a statewide Hate Crimes Response Network to aid victims of hate crimes and help establish respect among community groups.

If your group would like to organize a hate-crime response system, the League reminds you that:

1. Each community should have one or two people heading up the hate-crime response committee.
2. The committee should include at least one person from each neighborhood.
3. The committee should work through the local Human Rights Commission.
4. The committee should meet with the police department to establish a cooperative relationship.
5. The committee should promptly get in touch with victims of hate crimes.
6. The committee should discuss with victims how the committee might be of assistance.
7. The committee should follow up with victims and police.
8. After you have formed your local hate-crime response committee, call Mort Ryweck, the League's State Project Coordinator, at (612) 376-0525 or 535-1051, to set up member training.

Most communities, fortunately, will not experience many hate crimes. Nevertheless, communities must be prepared, and The League of Minnesota Human Rights Commissions can help.



THE LEAGUE OF MINNESOTA HUMAN RIGHTS COMMISSIONS

4221 Lake Road, Robbinsdale, MN 55422 Telephone (612) 535-1051

Board of Directors:

Larry Nicholson, President, Moorhead
Sonja Dunnwald Peterson, Shoreview
James Einfeldt-Brown, Crystal
Diane Bolter, Crystal
Richard Colond, Isanti County
Marion Helland, Golden Valley
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Richfield
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Rochester
Roseville
St. Cloud
St. Louis Park
St. Paul
St. Peter
Shoreview
South St. Paul
Stillwater
Waseca
White Bear Lake
Willmar
Winona
and others in formation

April 20, 1999

To: Minnesota's Police Chiefs & Sheriffs

From: Larry Nicholson, President

Mort Ryweck—Coordinator of the
League's Statewide Hate Crimes
Response & Prevention Network

As you can see from the enclosed brief questionnaire, we are surveying Police Chiefs and Sheriffs throughout the state to determine the frequency of hate crimes reported in the area you serve.

We are also inviting your participation in regional training sessions to be held this fall and throughout 2,000, to enable law enforcement to be even better equipped to respond to hate crimes.

A slightly adapted survey form is also being sent to mayors, school superintendents and principals, non-profit agencies and clergy, to obtain their input and expertise as well. We look forward to hearing from you and having your key staff participate in one of our forthcoming regional sessions.

encls.

multicultural

D I V E R S I T Y

Student Human Rights Task Force Regional Meeting

OCTOBER 9—3:30–5:30 PM
BRAINERD HOLIDAY INN
ADMISSION IS FREE

Welcome—Morton W. Ryweck
Project Coordinator
League of Minnesota Human Rights Commission

Overview—Marion Helland
Hamline University Adjunct
Instructor, SEED and World of Difference Trainer,
Editor of TOGETHER, League of Minnesota
Human Rights Commission Newsletter

Panel Moderator—Robert Gross
Superintendent of Brainerd Public Schools



Panelists

Suzanne Jebe—Educational Diversity Coordinator Department of
Children, Families and Learning

Dennis Eastman—Instructor and Coach at Central Lakes College
Parent perspective on having a minority child attend an essentially all white school

Jenny Johnson—Teacher of the Physically Impaired for the Paul Bunyan Co-op
Handicapped accessibility issues

Bunmi Agbaje—Multicultural Diversity Consultant
Multiculturalism and its impact on the school program

Laura DeChaine—Social Worker in Brainerd Public Schools
Conflict resolution, peer mediation from the student's perspective

Each panel member will speak from 5–7 minutes. Questions, comment and suggestions
from the audience are encouraged following the panel presentations.

***This workshop is sponsored by The League of Minnesota Human Rights Commission,
North Central Service Cooperative-5 and The Brainerd Public Schools***

Please register by Friday, October 4

Yes, we will be sending _____ people to the workshop.

Signature _____ Day Phone _____

If you have any questions please call—218/828-5300 or 218/894-1930.

Send registrations to ISD 181 District Office, 300 Quince St, Brainerd MN 56401—Attn: Carolyn.

© 1993

**ONLY
IGNORANCE
CAN TURN A
SYMBOL OF LOVE
INTO HATE.**

Knowledge is the first step toward ending hate crimes. Call 535-1051 for information.
THE LEAGUE OF MINNESOTA HUMAN RIGHTS COMMISSIONS

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**IS THIS AS
CLOSE AS YOU
GET TO HAVING
DIFFERENT RACES
AT YOUR TABLE?**

Share food for thought at our next diversity dinner. Call 535-1051 for information.
THE LEAGUE OF MINNESOTA HUMAN RIGHTS COMMISSIONS

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**IF YOU THINK
NO ONE COULD
DISCRIMINATE
AGAINST YOU,
HAVE A SEAT.**

Take a stand against discrimination. Call 535-1051 for information.
THE LEAGUE OF MINNESOTA HUMAN RIGHTS COMMISSIONS

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**IF YOU DON'T
THINK AGE
DISCRIMINATION
AFFECTS YOU,
WAIT AWHILE.**

Odds are you'll feel the effects of age discrimination long before you feel old. Call 535-1051 for information.
THE LEAGUE OF MINNESOTA HUMAN RIGHTS COMMISSIONS



HUMAN RIGHTS OFFICE
(320) 255-7204

August 20, 1997

Dear Partner,

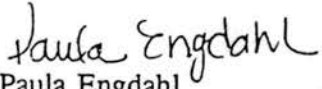
How would you and your organization respond to bias/hate crimes committed in the City Of St. Cloud? What actions would you take? Please join this community effort and respond to bias/hate crime. Let's bond together and generate the message that bias/hate crime will not be tolerated in our city!

The St. Cloud Human Rights Commission has set a goal to express concern and regret, and offer support to victims of overt acts of bias and prejudice. We are creating a Bias/Hate Crime Response Network of local community groups to promptly contact hate crime victims in a supportive manner. You are invited to join the network.

Please take the time to carefully read the enclosed "*Bias/Hate Crime Response Plan*", "*Responsibilities of a Response Network Partner*" and the "*St. Cloud Bias/Hate Crime Response Network Partners*" list. We hope that you share our concern in communicating to any victim and the community at large that hate and bias is not tolerated in the City Of St. Cloud.

If you are willing to serve as a Network Partner, or have further questions, please contact me by calling 320-255-7204. In addition, please advise me of any necessary corrections and/or additions to the St. Cloud Bias/Hate Crime Response Network Partners list.

Sincerely,


Paula Engdahl
Human Rights Coordinator

Enclosures

400 2nd Street South • St. Cloud, MN 56301-3699
FAX: (320) 255-7205

DRAFT

St. Cloud Human Rights Commission

Bias/Hate Crime Response Plan

Purpose:

To establish a local response to bias/hate crimes and to join with the League of Minnesota Human Rights Commissions (LMHRC) in establishing a statewide response mechanism to counter hate crimes. This procedure is based on outlines provided by the LMHRC and procedures adopted by other cities in the State of Minnesota.

It is the purpose of the St. Cloud Human Rights Commission to provide support to victims of bias/hate crimes. The St. Cloud Human Rights Commission will not serve to investigate complaints.

A hate crime, as defined by criminal statute, is a criminal act committed against a person, institution, or property of which the primary motivation is the victim's affiliation with a protected class. A recent change to the law allows for the perception of either the victim or the police officer regarding the bias motivation of the crime to cause it to be categorized as a hate crime. Convictions resulting from hate crimes can result in enhanced penalties.

Goals:

The St. Cloud Human Rights Commission seeks:

1. To obtain City Council approval of the Bias/Hate Crime Response Plan;
2. To obtain a commitment from the St. Cloud Police Department that the St. Cloud Human Rights Commission will be notified as soon as possible after they receive a confirmed bias/hate crime complaint and the victim agrees to such notification. The St. Cloud Human Rights Commission will notify the St. Cloud Police Department as soon as possible of any information regarding hate crimes that its members receive.

The St. Cloud Human Rights Commission will:

1. Cultivate and develop a Bias/Hate Crime Response Network within the community which can be quickly activated to support victims of bias/hate crimes; and
2. Establish and maintain community response process; and
3. Raise awareness of bias/hate crimes and this Response Plan within the St. Cloud Community.

Responsibilities Of A Response Network Partner

A hate crime, as defined by criminal statute, is a criminal act committed against a person, institution, or property of which the primary motivation is the victim's affiliation with a protected class including race, religion, national origin, sex, age, disability or characteristics identified as sexual orientation.

It is the purpose of the St. Cloud Human Rights Commission Bias/Hate Crime Response Network to provide support to victim's of hate/bias crimes.

As a Response Network Partner, your responsibilities include:

- Offering support in an appropriate, timely manner, determined by you and the Response Network Manager.
- Coordinating the efforts of your affiliation to deliver necessary and appropriate support.
- Providing any follow-up information to the Response Network Manager for future action or reporting purposes.

Your participation as a Response Network Partner is voluntary and may be ended by notifying the St. Cloud Human Rights Commission.

Please direct any questions, concerns or pledges of commitment to the St. Cloud Human Rights Staff Assistant, Paula Engdahl, by calling 320-255-7204.

ST. CLOUD

BIAS/HATE CRIME RESPONSE NETWORK PARTNERS

RESPONSE NETWORK MANAGER:

ORGANIZATION	CONTACT	PHONE	FAX
St. Cloud Human Rights Commission	Paula Engdahl Staff Assistant	(320)255-7204	(320)255-7205
City of St. Cloud	Chuck Winkelman Mayor	(320)255-7201	(320)255-7293
St. Cloud City Council	Sonja Berg Council President	(320)255-7201	(320)255-7293
St. Cloud Police Department	Emergency Non Emergency Chief Dennis O'Keefe	911 (320)251-1200 (320)259-3800	(320)259-3839
St. Cloud School District 742	Bruce Thomas Superintendent	(320)253-9333	
Youth Leader/Student Representative	Thersa Ness-Hengel Cultural Awareness Racial Equity (CARE) Thersa	(320)251-7977	
Faith Community Leaders	Dee Pederson Bethlehem Lutheran Church	(320)251-8356	(320)251-2556
Faith Community Leaders	Jane McPartland Bahai Faith	(320)253-0465	
First Call For Help	Greg Reigstad	(320)252-3474	
Stearns County Social Services	Terry Vandereyk	(320)656-6000	
Benton County Social Services	Timothy Martin	(320)968-7223	
Sherburne County Social Services	Kenneth Ebel	(320)241-2600	
Catholic Charities	Steven Bresnahan	(320)252-0412	
Lutheran Social Services	Mary Jo Cobb	(320)251-7700	
Central MN Mental Health Center	Jennifer Schwanberg	(320)202-2018	
League of MN Human Rights Commission	Mort Ryweck	(612)535-1051	
State Dept. of Human Rights		(612)296-5663 1-800-657-3704	
NAACP	Clarence White	(320)259-4030	

Community Circles

Conversations at the Crossroads

CRYSTAL COMMUNITY CENTER

THURSDAYS IN APRIL 7:00P.M. APRIL 1,8,15,23,29



Housing Race Education Transportation Diversity Employment

These conversations help promote more concerted action on finding community-based solutions to bridge cultural, racial and economic differences. Help make our communities a better place to live.

Join our Community Circle in a dialogue about these important issues.

- Listen to other beliefs and experiences.
- Examine new information and how it blends with your own attitudes and beliefs.
- Meet new people and find common ground for action.
- Opportunity to influence policies for the Twin Cities.

Community Circles are composed of 8 to 15 citizens who are committed to meeting 5 times for 2 hours each. Trained facilitators moderate each Community Circle. A discussion guide tailored to the Twin Cities will also be used to promote communication.

Pre-registration is required. Call LaurieAnn at 971-0611 or Tess at 531-9267 to sign up or receive more information.

Sponsored by Crystal Human Rights Commission and the Education and Housing Equity Project.

TOGETHER

4221 Lake Road, Robbinsdale, MN 55422

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A Newsletter of the League of Minnesota Human Rights Commissions

Volume 13 No. 1 April 1998

League initiates staff development on American Indian Curriculum

The League of Minnesota Human Rights Commissions conducted a seminar for teachers and staff in the Kelliher Public Schools on March 20. This was the first in a series of workshops on the American Indian History, Culture and Language Curriculum Framework. Superintendent Diane Lehse of Kelliher responded to a statewide League mailing and collaborated with Marion Helland, League Education Chair in planning the staff development day.

Verna Graves from the Red Lake Reservation gave the keynote address: "Sovereignty and Treaties." Jeanne McDougall, White Earth Reservation, presented the overview and rationale for the curriculum and specific information on "Oral Tradition." Marion Helland illustrated the use of the lesson plans included in the curriculum and presented a concluding piece "Multicultural Voices in the Curriculum."

All three of these speakers were on the writing team that created the American Indian Curriculum.

A breakout session in the afternoon gave the teachers and staff the opportunity to explore the sixteen topics in the 600-page 3-ring notebook and to think about how this material could be used in their classrooms, grade level and school.

The next seminar is being planned with Principal Mike Doro of the Remer-Longville Public Schools for the afternoon of April 24 at the Northland High School in Remer. Carol Jenkins, Leech Lake Reservation, will present the overview and rationale for this teaching guide and Jacqueline Fraedrich, Lead Associate for Student Services, Robbinsdale Area Schools will be the keynoter. Jenkins and Fraedrich were on the writing team.

Specific information about this curriculum is printed on the insert page of this newsletter. ☐

Minnesota cities and counties organize commissions

Crow Wing County, which includes the city of Brainerd, put in place a human rights ordinance January 27. The new commission will serve as an advisory to the Crow Wing County Board with new programs and policies receiving board approval before implementation. This action came after many months of work by dedicated individuals. A number of positive articles and letters to the editor were published in the *Brainerd Dispatch*.

Eleven residents of Crow Wing county would be appointed to the commission. Each county board member would select one person from their districts, one member would come from each of the three school districts and the remaining three members would be selected at-large.

Cities that have recently formed commissions are Fairmont, Morris and Jackson. ☐

Roseville Commission Promotes Essay Writing on Human Rights

Given the following information students in Roseville were invited to submit essays.

"Forty years ago, federal troops were ordered into Little Rock, Arkansas to enforce the United States Supreme Court's ruling in Brown v. Board of Education, requiring the integration of U.S. schools. The Supreme Court ruled that segregated schools were unconstitutional and do not provide a quality education to all students. With this in mind, read Article 26 of the United Nations Universal Declaration of Human Rights.

1. Forty years after those events occurred in Little Rock, do you think your school is fulfilling the principles that are reflected in Brown v. Board of Education and the Universal Declaration of Human Rights?

2. What responsibility do you have as a student in carrying out these principles? Following are excerpts from four essays selected for honors:

"St. Rose instills in its students the responsibility of respecting everyone. Respect is not dependent on race, religion, or nationality. St. Rose does this by first teaching us to respect ourselves, and then to respect others. This is exhibited in every classroom by teachers and students.

... We have studied the differences and similarities between Jews, Muslims, and Catholics. We also have studied the Native American culture, and the fact that we took their land. We also studied the African Americans' struggle for independence, but we do not study their culture. There could be more studies of the cultures of the Japanese, Chinese, and African American cultures. This is a need that should be explored.

As a student of St. Rose and as a citizen of Roseville, I have the responsibility to respect each of my classmates unconditionally, not on the basis of skin or beliefs. I don't have to agree with them but I do have to respect them and their cultural beliefs. I do this by not judging them on the color of their skin or how they talk. I also do not judge a person on their nationality. I do not object to their celebrating their own cultural holidays or their religion. I respect the wide diversity of people who make up our school, our community and our nation. It is the diversity of people in the United States that brings new ideas, different methods of accomplishments and a heightened awareness of the world around us."

— Jen Rookstool, Roseville Student

"I think we have come a long way. I, myself, can't see how or why people would keep each other separated because of their skin. I don't think the idea of separate but equal made sense. How could somebody be equal to another person if they don't have the same materials, the same schooling, the same life opportunities?"

"I feel it is my duty to not judge people by the color of their skin. I know that I cannot completely delete racism from my community because I know some people will never change. I do think however, that if enough people look past the color barrier, we could have a racially equal community.

(continued on page 5)

Commissions continue forming Hate Crimes Response Networks

Current events point to the fact that hate crimes and bias incidents continue to plague the citizens of this state and the country as a whole. The League has for many years promoted the formation of bias/hate crime response plans. Numerous Human Rights Commissions have completed their plans and have networks ready. Recently completed response plans are from Brooklyn Center, Crystal, Duluth, Hopkins, Isanti County, Richfield, St. Cloud, St. Louis Park, Stillwater, Willmar and Winona.

Essential components of hate/bias responses are involvement of the local police departments and periodic training and updating of the network.

In November the League joined with major human rights, racial and religious groups in a Compact Against Hate. These efforts are aimed at more effectively responding to hate crimes, reducing their incidence and aiding the victims.

For help in organizing a network in your community, please contact:

Mort Ryweck
612-376-0525

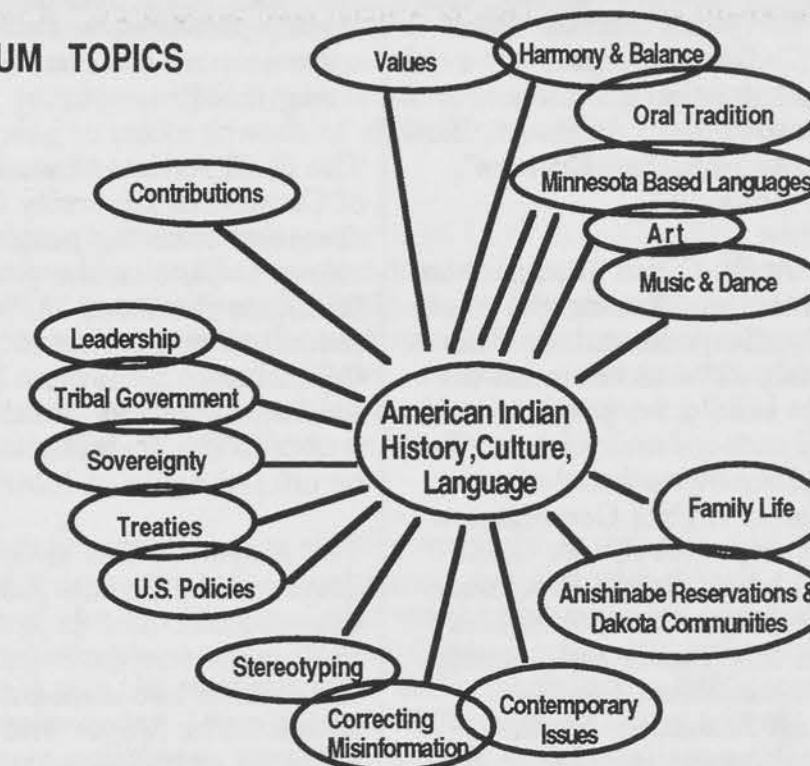
□

American Indian Curriculum available to all schools

The American Indian Curriculum Framework is designed for teachers of various subjects, grades K - 12. The guide includes history, culture and language of the Dakota and Ojibwe of Minnesota and is organized in a 600-page 3-ring notebook. The work was done by a team of people in Indian education from the various tribes in Minnesota.

For each topic the curriculum guide provides American Indian cultural content and world view, teacher background information and model lesson plans for four levels of students (primary, intermediate, middle school and senior high.)

CURRICULUM TOPICS



The American Indian Curriculum may be ordered from Minnesota Education Services, 70 West County Road B2, Little Canada, MN 55117. Telephone: 612-415-5379.

The cost is \$31.50 each + 10% shipping and handling. Catalog Number: E750. Payment or purchase order must accompany order.

COMMISSION SPOTLIGHT



Bonnie Klitzke, chair of St. Cloud Human Rights Commission is in her story telling mode at the League Annual Conference.

▼ The **St. Cloud** Human Rights Commission reports that their meetings are televised and that a speaker is featured each month. Topics presented the past two years include "Race Unity", "American Indian Culture", "Employment Discrimination", "Violence Prevention", "Minnesota Black History", "Pow Wows: An Observance of Indian Culture", "Crime Free Multi-Housing."

A primary goal of the St. Cloud Commission is Fair Housing Education. Among the needs identified in a study, "Impediments to Fair Housing Survey Analysis" was the need to provide education to landlords, property managers, property owners and renters. To educate rental property owners and managers, the Human Rights Commission developed a partnership with the St. Cloud Police Department and its Crime Free Multi-Housing Project to educate that population regarding fair, non-discriminatory housing. The Chair of the Commission, Bonnie Klitzke, and the Staff Assistant, Paula Engdahl, were presenters at the three eight-hour training sessions. Information was well received by 150 participants.

The Human Rights Commission and staff maintain active partnerships with the Bahais to plan, organize and co-sponsor the annual Race Unity Day Picnic, and the NAACP to co-sponsor the annual Freedom Fund Dinner.

Several Commission members and the Staff Assistant donated time and talents toward a Habitat for Humanity home to promote fair and affordable housing.

To network and serve as a resource to other Human Rights Commissions throughout the state, the Commission maintains its membership with the League of Minnesota Human Rights Commissions.

Subscriptions to the *Minneapolis Spokesman* and *St. Paul Recorder* were purchased by the Commission and are available for public information at the St. Cloud Regional Library and the Mayor's reception area. Both are weekly publications dedicated to the socio-economic status of African Americans living in Minnesota.

The Staff Assistant worked with the Chamber of Commerce Diversity Council to develop a diversity training program. Funds were raised to finance the project. Trainers to facilitate the video "A Winning Balance" were recruited and included Human Rights Commission members. Ten sessions were held and over one hundred people were trained. The training was a success and will be offered again at later dates.

The Mayor's office sponsored a program developed by Bonnie Klitzke, Chair of the Commission. The program "St. Cloud, Proud to Be a Diverse City" was presented to children at two elementary schools by Ms. Klitzke. The Mayor and Staff Assistant Paula Engdahl participated in the presentations.

Information for this article was gleaned from the 1996-1997 Annual Report of the St. Cloud Human Rights Commission. □

League Directors elect officers for 1998



Larry Nicholson
President

Richard Colond
Vice-President

Thelma McKenzie
Secretary

Sushila Shah
Treasurer

Four League Directors were elected to office at the February 22 meeting held at the Hopkins City Hall. Larry Nicholson, Moorhead, was elected president. Chosen for vice-president was Richard Colond, Isanti County Commissioner. Thelma McKenzie, Roseville, was re-elected for the office of secretary and Sushila Shah was elected treasurer. Jane McPartland continues in the role of Financial Coordinator.

The meeting was conducted by Sonja Peterson who is leaving the office of President to take on the duties of parenthood.

League officers along with the Board of Directors determine the basic direction of the League's work using the Minnesota Human Rights Law (MS 363) as a guide to focus on Human Rights. □

Student essays (continued from page 2)

"I feel I as a student, and as a citizen have the responsibility of promoting integration, judging people by the content of their minds, not the color of their skin and trying to make friends of different races and treat others as I would like to be treated."
— Chuck Jaeger, Roseville Student

... "As a student, I should make sure that I am not offending any race, gender, color, or nationality by jokes or comments. If I see racial discrimination, I should report it to a teacher. I should make friends with people regardless of their religion, race, or color. I could research racism and suggest ways to stop it to faculty or student council. There are other ways outside of school to discourage racist acts, such as clubs and organizations. ... We must try to stop racism in education, to be able to carry out equality and justice."
— Becca Sullivan, Roseville Student

... "It is my responsibility as a student at St. Rose to know and understand the 14th amendment to the U.S. Constitution and the 26th article to the Universal Declaration of Human Rights. I also want to learn more about the hard times faced by students who are not accepted into a community the way they should be, whether it was the students from Little Rock in the 1950s or students in our own community today. I can make a difference by being friends with kids who were born into a different race than myself, or who follow a different faith than my family does. Actually, I already have lots of friends that I am like in many ways and unlike in our own ways, but none of us has ever seemed to notice."
— Ryan O'Rourke, Roseville Student □

Sonja Dunnwald Peterson retires as LMHRC president



Sonja Dunnwald Peterson, president of the League for the past year.

Sonja Peterson, a resident of the city of Shoreview, inquired several years ago whether the city would be interested in her service on their Human Rights Commission. She learned that the commission had been disbanded in the 1970's. She reestablished the commission, has served as it's chair, and continues as a member. She has been an active member and president of the League of Minnesota Human Rights Commissions. The birth of a baby daughter this March motivated thoughts of cutting back on at least one major outside activity.

Sonja embarked upon a legal career to further her interest in civil rights. she moved to Minnesota from her home in Denver, Colorado to attend St. Olaf College and William Mitchell College of Law. Her interest in civil rights now spans her practice and many activities.

During law school, Sonja served as a staff member and editor of the law review and assisted with the revision of five volumes of

Minnesota State Department of Human Rights
1-800-657-3704

Minnesota Practice. She moved to Rochester to clerk for Judges Ring and Plunkett and concurrently served as the Olmsted County Law Librarian. Following her clerkship, Sonja returned to Minneapolis to practice employment and discrimination law with the firm of Horton and Associates where she rose to become vice-president of the firm. In 1997 she opened her own practice, continuing to specialize in employment and discrimination law.

Sonja has contributed to improvements in the application of Human Rights Act protection in Minnesota through her drafting of amicus briefs on three cases that involved denials of human and civil rights.

We in the League appreciate Sonja's work on behalf of civil and human rights and though she has stepped from the presidency, hope she will continue to serve as a member for a long time to come.

Information for this article is from *Minnesota Women Lawyers* newsletter, May, 1997. □

League urges local commissions to host regional Idea Exchange meetings

Requests for information on human rights issues prompted two regional Idea Exchange meetings — in Golden Valley and in Northfield. Speakers addressed such topics as Publicity, Mediation, Housing, How Does Your Commission Work? Hate Crime Response, Working with Schools, Disability Issues, Gay Lesbian, Bisexual and Transsexual Issues.

Please contact the League for help in planning an Idea Exchange for your city and region. □

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