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633rd COMBAT SUPPORT GROUP  
PLEIKU AIR BASE

CIVIC ACTIONS CONTINGENCY PLAN 1-68  
FOR  
CEASE FIRE OR STAND DOWN

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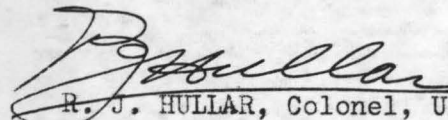
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HEADQUARTERS 633rd COMBAT SUPPORT GROUP  
PLEIKU AIR BASE, RVN  
1 January 1968

SUBJECT: 633rd COMBAT SUPPORT GROUP OPLAN 1-68

TO: See Distribution (Annex Z)

1. This is an unclassified document.
2. This plan is effective for planning purposes upon receipt and will be implemented when directed by higher headquarters.
3. The long title of this document is 633rd Combat Support Group Civic Action Contingency Plan 1-68 for Cease Fire or Stand Down. The short title of this document is 633 CSG CPLAN 1-68.
4. Detailed supporting instructions will be prepared by each assigned or attached organization and each specific tasked unit within 30 days from the effective date, and three copies of these instructions forwarded to the Base Civic Action Officer (BCAO).
5. Comments and recommendations should be addressed to the Commander, 633rd Combat Support Group, Attention: Base Civic Action Officer.
6. The office of primary responsibility (OPR) for this document is the Base Civic Actions Office, 633rd Combat Support Group.

  
R. J. HULLAR, Colonel, USAF  
Commander

OPR: BCAO

Preface  
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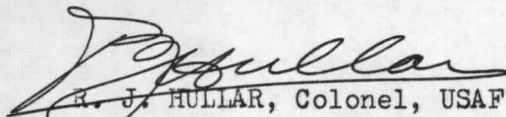
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PLEIKU AIR BASE, RVN  
1 January 1968

SECURITY INSTRUCTIONS

1. Authority is granted to make extracts from this plan by authorized personnel only as necessary in preparation of operating procedures.
2. This plan is unclassified, however, the intelligence estimated and other classified materials are referred to as necessary.
3. This document is unclassified and does not come within the scope of directives governing the protection of information effecting national security.
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Commander

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Security Instructions  
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RECORD OF CHANGES

HEADQUARTERS 633rd COMBAT SUPPORT GROUP  
PLEIKU AIR BASE, RVN  
1 January 1968

633rd CSG CPALN 1-68

Change Number

Date of Change

Date Entered

Entered By


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Record of Changes  
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HEADQUARTERS 633rd COMBAT SUPPORT GROUP  
PLEIKU AIR BASE, RVN  
1 January 1968

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REFERENCES:

7AFR 28-1	Seventh Air Force Civic Action Program, RVN
7AFR 28-2	Civic Action Council
MACV Dir 10-1	Organization and Functions, Psychological Operations
MACV Dir 1-12	Organization and Functions for Civil Operations and Revolutionary Development Support
MACV Dir 37-13	Financial Administration US/FWMAF Military Civic Action and PSYWAR Fund
MACV Dir 515-2	Civic Action Report, RCS MACCORDS
MACV Dir 40-9	Medical Service, Medical Civic Action Programs
Joint Dir 4-67	MACCORDS Field Reporting System
PACAF Supplement Chapter 6,	Medical Civic Actions
1 to AFM 161-2	
Remote areas Development Manual,	Community Development Counseling Services, Inc., 1964.
Remote Areas Development Tropical Notebook,	Community Development Counseling Services, Inc., 1966.

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References  
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BASIC PLAN

HEADQUARTERS 633rd COMBAT SUPPORT GROUP  
PLEIKU AIR BASE, RVN  
1 January 1968

TASK ORGANIZATIONS:

Headquarters 633rd Combat Support Group

All Combat Group Agencies

633rd Supply Squadron

633rd USAF Dispensary (BSG)

633rd Civil Engineering Squadron (BCE)

633rd Security Police Squadron (BSP)

633rd Consolidated Aircraft Maintenance Squadron (CAMRON)

All Tenant Organizations and Functions

1. SITUATION:

a. General. At the 1966 Honolulu Conference, the president committed all agencies of the government, including the military, to actively participate with the Government of Vietnam in their Revolutionary Development efforts to defeat Communist insurgency. This participation by the military is somewhat curtailed by the normal course of the war; however, there is a possibility that at any time the Air Force could be directed to cease fire or stand down from any or all combat operations in Southeast Asia. The purpose of this plan is to provide for an expanded Civic Action Program in the event such a cease fire is ordered. After the cease fire or stand down in combat operations is directed, units may consider allowing their personnel to work part time on Civic Action Projects. Under these conditions, adequate manpower and equipment will be provided to insure that no salvageable

materials are destroyed and that these materials are delivered to using agencies in Civic Actions. Primary consideration will be given to completing all projects under way at the time of a cease fire and then undertaking projects of a lower priority.

b. Enemy Forces. See current Intelligence estimates.

c. Friendly Forces. The Senior MACV Advisor, Pleiku Province will:

(1) Provide a list of priority projects that might be undertaken by the 633rd Combat Support Group in conjunction with this plan.

(2) Provide information concerning security of any site that will have United States personnel working therein in support of this plan.

d. Assumption. The Commander, Seventh Air Force, will have directed a stand down of all or part of the combat operations from Pleiku Air Base, RVN.

This plan will be implemented only after a cease fire of stand down of at least five (5) days.

2. MISSION. The mission of this plan is to provide increased work in the Civic Actions field, thereby furthering the cause of the United States in South East Asia. This increased work will be possible after a stand down or cease fire has been ordered for Pleiku Air Base, RVN, by the Commander, Seventh Air Force. This plan can be best utilized and will achieve the greatest results, thereby aiding the Air Force Civic Action Program in the Republic of Vietnam, by an across-the-board unit effort. In the event of a cease fire or stand down, commanders and staff agencies will emphasize the Civic Actions Program.



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3. EXECUTION:

a. Concept of Operation: This mission will be accomplished by the various organizations assigned to the 633rd Combat Support Group in conjunction with tenant units. These organizations and units will work together to further the Civic Actions Program at Pleiku Air Base by allowing their men time off to devote their labors to Civic Action Projects when their services are not needed for mission essential work.

b. Tasks:

(1) The Commander, 633rd Combat Support Group will:

(a) Direct the Base Civic Actions Officer to:

1. Assume overall responsibility for coordinating activities concerning this plan.

2. Determine when the Civic Actions Council will meet. The Civic Actions Council will approve or disapprove projects to be supported by this plan.

3. Obtain a list of projects which have been coordinated with the Senior MACV Advisor and Province staff so that the Base Civic Actions council will have additional timely projects to assign each unit.

(2) The Base Civic Action Council will:

(a) Approve or disapprove projects to be supported by this plan.

(b) Assigned proposed projects to the major units on base when this plan is implemented.

(3) The 633rd Security Police Squadron will:

(a) Determine security of all project sites by coordination with MACV advisors at Pleiku Province.

(b) Request assistance from the Combat Security Center (CSC.) Provide security for any project during the time work is being performed by United States personnel, if necessary.

(c) Provide communications, if possible, and when necessary, by supplying portable radios to one member of each project team.

(d) Be assigned the specific project of coordinating all approved project at the 68th RF Battalion and 92nd Cavalry.

(4) The Commander 633rd Civil Engineering Squadron will:

(a) Provide an engineering team to determine necessary material and manpower to complete each project undertaken. This team will also provide any technical assistance or advice requested by supporting agencies of this plan.

(b) Provide manpower and heavy equipment, as feasible, to aid in completing desired projects.

(5) The Civilian Personnel Office will: provide necessary interpreters.

(6) The Director of Operations will:

Provide necessary men and equipment, as available, to aid in completion of civic action projects.

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(7) The Director of Materiel will:

(a) Provide men and equipment, as available, to aid in completion of civic action projects.

(b) Direct the Commander 633rd Supply Squadron to:

(1) Obtain permission from the Property Disposal Officer prior to releasing supplies to support civic action projects.

(2) Issue equipment as necessary to support this plan to the Base Civic Action Officer.

(c) Direct Base Transportation to provide necessary transportation to support this plan.

(8) The Commander, 633rd CAMRON Squadron will:

(a) Make available salvage material which could be used in civic action projects supported by this plan.

(b) After permission has been secured from MACV, provide an EOD Team, if required, to dispose of any unexploded ordnance on a project site.

(c) Provide men and equipment to aid in completion of civic actions projects.

(d) Be assigned the specific project of coordinating all approved projects at the Montagnard-Vietnamese Hospital, Pleiku City, RVN.

(9) The Information Office will:

(a) Provide appropriate news coverage, including photographs, of USAF civic action projects.

(b) Process Hometown News Releases on USAF personnel involved in civic actions projects.

(10) The Director of Base Medical Services will:

(a) Provide physicians and corpsmen to render medical assistance to United States personnel injured while supporting this plan.

(b) Make arrangements for increasing the MEDCAP program if base conditions warrant. This plan will in no way distract from treatment of Base personnel.

(11) The Commander 633rd Headquarters Squadron will:

(a) Provide men and equipment, as available, to aid in completion of civic actions projects.

(b) Be assigned the specific project of coordinating all approved projects at St Paul's Orphanage, convent, and school.

(12) The 38th Air Rescue and Recovery Squadron, Det 9 will:

(a) Provide emergency transportation, when available, by helicopter to outlying project sites.

(b) Provide men and equipment as available to aid in completion of civic action projects.

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(13) The Commander, 1878th Communications Squadron  
will: Provide men and equipment as available to aid in completion of civic action projects.

(14) The Commander, Det 5, 30th Weather Squadron  
will: Provide weather information for CA workers when requested.

(15) The Commander, 362nd TEWS will:

(a) Provide men and equipment as available to aid in completion of civic action projects.

(b) Be assigned the specific project of coordinating all approved projects at the Montagnard training farm.

(16) The Commander, 1st ACS will: Provide men and equipment as available to aid in completion of civic action projects.

(17) The Commander, 4th ACS will: Provide men and equipment as available to aid in completion of civic action projects.

(18) The Commander, B Flight, 9th ACS will: Provide men and equipment as available to aid in completion of civic action projects.

(19) The Commander 620th TSC will: Provide men and equipment as available to aid in completion of civic action projects.

(20) The Commander, 15th ARS, Det 1, will:

(a) Provide men and equipment as available to aid in completion of civic actions projects.

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(b) Provide men and equipment to off load any civic action supplies that arrive this base by air.

(21) The Commander OL 1505 will: Provide men and equipment as available to aid in completion of civic action projects.

(22) The Commander, OL 22 will: Provide men and equipment as available to aid in completion of civic action projects.

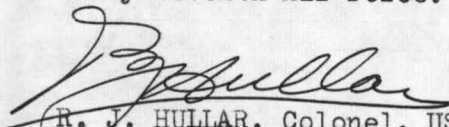
(23) The Commander, 834th Air Division (ALCE) will:

Provide technical assistance in securing air transportation for civic action supplies.

4. GENERAL INSTRUCTIONS: All task organizations will develop to the degree presently possible, their detailed plans in support of this plan. These support plans will be coordinated with the 633rd Combat Support Group Civic Actions Officer before final publication.

5. ADMINISTRATION AND LOGISTICS: Normal.

6. COMMAND AND SIGNAL: In the event of a stand down of more than five days the Commander, 633rd Combat Support Group, will assume the responsibility for implementing this plan as directed by Seventh Air Force.

  
R. J. HULLAR, Colonel, USAF  
Commander



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ANNEX A

HEADQUARTERS 633rd COMBAT SUPPORT GROUP  
PLEIKU AIR BASE, RVN  
1 January 1968

BASE CIVIC ACTION OFFICE

REFERENCES: See Basic Plan

TASK ORGANIZATIONS: See Basic Plan

SITUATION: The area of responsibility under this plan is assigned projects by MACV CORDS in Pleiku City and the following units and villages in Pleiku Air Base Defense Area:

1. 68th Regional Force Battalion.
2. 92 Cu Hahn.
3. Plei Op.
4. Pleiku Rho.
5. Plei Kep.
6. Plei Brel.
7. Plei Sor.
8. Plei Thung.

2. OBJECTIVE: To establish procedures whereby all civic action projects will be coordinated to insure maximum utilization of people, material, and area coverage.

3. EXECUTION:

a. General Instructions:

(1) Base Civic Action Officer will publish each month a list of current CA projects.

(2) Base Civic Action Officer will publish as needed a list of proposed projects that could be implemented into this plan.

(3) Unit Civic Action Officers will report any changes in current projects or future projects on their monthly Civic Action Report.

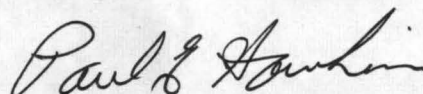
4. LOGISTICS AND PERSONNEL MATTERS:

a. Available personnel facilities, and equipment will be at the discretion of the Base Commander, within the limitations imposed by the basic mission.

5. COMMAND AND SIGNAL:

a. As directed by the Civic Action Council.

OFFICIAL



PAUL E. HAWKINS, Major, USAF  
Civic Action Officer

APPENDICES

- App I Current Civic Action Projects
- App II Proposed Civic Action Projects

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## ANNEX A

## APPENDIX I

HEADQUARTERS 633rd COMBAT SUPPORT GROUP  
 PLEIKU AIR BASE, RVN  
 1 January 1968

## Current Civic Action Projects

Project No.	Project	Date Started	Est Comp Date	Priority	Objective	7AF Assets	Coordination	Type Project	Est Mnhrs AF/Other	CORDS Support	CA Team
Pku 1	Tu Tam Orphanage 80% complete	19 Nov 67	15 Jan 67	1	Renovate, paint inside & out, general repair	Paint, labor Tech assist	CORDS	Self-help	300/40	None	633 Hq Sq
Pku 2	Tu Tam Orphanage 20% Complete	19 Nov 67	15 Jan 67	1	Electrical Service for Orphanage	Telephone Poles	CORDS	Self-help	100/	None	633 Hq Sq
Pku 3	Tu Tam Orphanage 50% Complete	12 Nov 67	15 Jan 67	1	Pump for Well	Pump, labor	CORDS	Self-help	50/	Pump	633 Hq Sq
Pku 4	Tu Tam Orphanage	Mar 67	Cont.	1	Eng. Classes	Books, Instructor	CORDS	Unfunded	N/A	N/A	633 Hq Sq
Pku 5	Tu Tam Orphanage	Mar 67	Cont.	1	Food, clothing, etc.	None	CORDS	Unfunded	N/A	N/A	633 Hq Sq
Pku 6	Pleiku City High Sch.	18 Nov 67	1 Feb 67	1	Renovate sch.	Paint, tech assist	CORDS	Self-help	300/800	Paint Glass Flagpole	633 Hq Sq

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Pku 7	Pleiku Rho School	1 Nov 67	15 Jan 68	1	Renovate & Fix Fence	Paint, Fence post, tech assistance	CORDS	Self-help	80/200	None	CA Team
Pku 8	Pleiku Rho	1 Nov 67	Cont.	1	Truong Tro	Tech assist. US contri.	CORDS	Cottage Ind.	N/A	None	CA Team
Pku 9	Pleiku Rho	20 Jan 67	Cont	1	Montag. Ind. Baskets	N/A	CORDS	Cottage Ind.	N/A	None	CA Team
Pku 10	Pleiku Rho	20 Jan 67	Cont	1	Montag Ind. swords, knives	Scrap metal	CORDS	Cottage Ind.	N/A	Scrap Metal	CA Team
Pku 11	Plei Kep	Oct 67	Cont.	1	Montag. Ind. Crossbows	N/A	CORDS	Cottage Ind.	N/A	None	CA Team
Pku 12	Plei Kep	1 Nov 67	30 Jul 68	1	Sewing classes Home workshop	Sew mach. 5 ea., tech assistance	CORDS	Cottage Ind	N/A	Sewing Mach.	CA Team
Pku 13	Plei Brel	Jul 66	Cont	1	Truong Tro	Tech assist. US contri.	CORDS	N/A	N/A	None	CA Team
Pku 14	Plei Brel	Jan 67	Cont.	1	Montag Ind Swords, knives	Scrap metal	CORDS	Cottage Ind.	N/A	None	CA Team
Pku 15	Plei Brel	Aug 67	1 Mar 67	1	Sewing classes Home Workshop	Tech assist	CORDS	Cottage Ind.	N/A	None	CA Team
Pku 16	Plei Brel	Oct 67	Cont.	1	<del>Truong Tro</del> Agriculture (pigs) Pigs		CORDS	Cottage Ind	N/A	None	CA Team
Pku 17	Plei Sor	Jul 66	Cont.	1	Montag. Ind. Crossbows	N/A	CORDS	Cottage Ind.	N/A	N/A	CA Team

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Pku 18	Plei Sor	Jan 67	Cont	1	Sewing classes	Sew. Mach.	CORDS	Cottage Ind	N/A	Sew. Mach.	CA Team
Pku 19	Plei Sor	Nov 67	Mar 68	1	Truong Tro	N/A	N/A	N/A	N/A	N/A	CA Team
Pku 20	Plei Rho	Dec 67	Cont	1	Agriculture (pigs)	Pigs	CORDS	Agri.	N/A	None	CA Team
Pku 21	92 Cu Hahn	Nov 67	Cont.	1	Eng classes VNAF	Instructors Books	CORDS	Education	N/A	None	633 SPS
Pku 22	92 Cu Hanh	8 Jan 67	Cont	1	Viet. Classes	Books	CORDS	Education	N/A	None	BCAO
Pku 23	Plei Op	Nov 67	Cont	1	School classes	Books, \$VN	CORDS	Education	N/A	Sch. Kits	AFAT-6 VNAF
Pku 24	Plei Op	Mar 67	Cont	1	Truong Tro	Food, clothing soap, etc.	CORDS VNAF	Social	N/A	None	AFAT-6 VNAF
Pku 25	Pleiku Rho 80% Complete	9 Oct 67	15 Jan 67	1	Build house for base employees Montagnards	Lumber scrap	None	Self-help	20/300	None	CA Team
Pku 26	68 Reg. Forces	Mar 67	Cont.	1	Truong Tro	Food Clothing Soap	CORDS	Social	N/A	None	633 SPS
Pku 27	68 RF 50% Complete	Oct 67	15 Feb 67	1	Build school	Lumber, cement, paint tech assist.	CORDS	Education	60/1500	Lumber Cement Paint	633 SPS
Pku 28	Plei Bruk II	Mar 67	Cont	1	Truong Tro	Food, cloth. soap	CORDS Army	Social	N/A	None	CA Team
Pku 29	WEDCAP All villages	Mar 67	Cont	1	Truong Tro Medical	Medicine	CORDS	Medical	N/A	None	633 Disp

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Pku 30	On base Eng Classes	Sep 67	Cont.	1	Eng Class For Sec'ys	Instructor Books	CORDS	Education	N/A	None	BCAO
Pku 31	Montag. - Viet. Hosp.	Mar 67	Cont.	1	Troung Tro	Tech Assist.	CORDS	Social Medical	N/A	None	CAMRON
Pku 32	Area Coverage	Oct 67	15 Feb 67	1	Remove houches from base to Where needed	Cloth, medical supplies, tech assist., trucks forklifts, houches	CORDS	Self- help	100/800	None	BCAO
Pku 33	MACV Montagnard	Aug 67	Cont.	2	Troung Tro	US Contributions	CORDS	N/A	N/A	None	CA Team

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ANNEX A  
APPENDIX IIHEADQUARTERS 633rd COMBAT SUPPORT GROUP  
PLEIKU AIR BASE, RVN  
1 January 1968

## Proposed Civic Action Projects

Project Location	Priority	Objective	7AF Assets	Coordination	Type Project	Estimated Mn/hrs AF & Other	CORDS Support	Civic Action Team
Pleiku Rho	2	Renovate School	Paint, lumber Tech. assist.	CORDS	Self Help	60/300	None	Civic Action Team
Pleiku Rho	2	Build Disp.	Paint, lumber, tin, tech. assistance	CORDS	Self Help	80/800	Cement, tin	Civic Action Team
Pleiku Rho	1	Install 10 looms	Tech. assist.	CORDS	Cottage Ind.	N/A	Looms	BCAO
Plei Kep	2	Build Disp.	Paint, lumber, tin, tech. assistance	CORDS	Self Help	80/800	Cement, tin	Civic Action Team
Plei Kep	2	Install 5 Sew. mach.	Tech. assist.	CORDS	Cottage Ind.	N/A	Sew. mach.	BCAO
Plei Kep	2	Install 5 looms	Tech assist.	CORDS	Cottage Ind.	N/A	Looms	BCAO
Plei Op	2	Install 2 Looms	Tech Assist.	CORDS	Cottage Ind.	N/A	Looms	BCAO
Plei Brel	2	Renovate school	Paint, lumber tech. assist.	CORDS	Self help	60/30	None	Civic Action Team
Plei Brel	2	Renovate Disp	Paint, lumber screen, tech assist	CORDS	Self help	60/300	None	Civic Action Team

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Plei Brel	1	Install 10 looms	Tech assist	CORDS	Cottage Ind.	N/A	Looms	Civic Action Team
Plei Sor	2	Build school	Paint, lumber cement, tin Tech. assist.	CORDS	Self help	80/800	tin, cement	Civic Action Team
Plei Sor	2	Build Disp	Paint, lumber, cement, tin tech. assist.	CORDS	Self help	80/100	Tin, cement	Civic Action Team
Plei Sor	1	Install 10 looms	Tech. Assist.	CORDS	Cottage Ind.	N/A	Looms	Civic Action Team
Plei Sor	2	Rebuild sign	Pole, tin, tech. Assist.	CORDS	Self help	10/20	None	Civic Action Team
68 RF Bat.	1	Improve water supply	Tech. Assist. \$VN	CORDS	Self help	unknown	None	633 SPS
68 RF Bat.	2	Assist agri- cultural program	Tech. assist.	CORDS	Agricultural	Unknown	Seeds	633 SPS
68 RF Bat.	2	Install 2 looms	Tech. assist.	CORDS	Cottage Ind.	N/A	Looms	633 SPS
68 RF Bat.	1	Improve med. facilities	Tech assist.	CORDS	MEDCAP	N/A	Medicine	633 Disp
92 Cu Hahn	2	Playground equipment	Tech. Assist. \$VN	CORDS	Social	N/A	None	633 SPS
u Tam Orphanage	2	Gateway & road	Cement, lumber, steel, tech. assist., equip.	CORDS	Social	Unknown	Cement, steel, tech. assist., equipment	633 Hq Sq

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Tu Tam Orphanage	2	Install elec. power	Poles, wire, elec. equip., tech. assist., labor	CORDS	Social	Unknown	Pole, wire, Tech. Assist.	633 Hq Sq
Tu Tam Orphanage	2	Improve water system	Pumps, pipe, tank, tech. assistance	CORDS	Social	Unknown	Pumps	633 Hq Sq
Tu Tam Orphanage	2	Install 1 loom	Tech. assist.	CORDS	Cottage Ind.	N/A	Looms	BCAO
St Paul's School	2	Renovate	Paint, labor	CORDS	Educational	1200/100	Glass	633 Hq Sq
St Paul's School	2	Install elec. power	Poles, wire, tech. assist., labor, elec. supplies	CORDS	Educational	Unknown	Tech. assist.	633 Hq Sq
St Paul's Orphanage	2	Install water system	well pumps, tank, pipes, tech. assist., labor	CORDS	Educational	Unknown	Pumps Tech. assist.	633 Hq Sq
St Paul's Convent	2	Install elec. power	Poles, wire, tech. assist, labor, elec. supplies	CORDS	Social	Unknown	Tech. Assist.	633 Hq Sq
St Paul's Convent	2	Improve water supplies	Pump, tank, pipes, tech. assist, labor	CORDS	Social	Unknown	Pumps Tech. Assist.	633 Hq Sq
St Paul's Convent	2	Install 2 looms	Tech. Assist.	CORDS	Cottage Ind.	N/A	looms	BCAO

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Village 3  
Rice Fields

Improve water  
flow

Tech. Assist.  
heavy equip.

CORDS  
II Corps

Social

Unknown

Tech assist.

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ANNEX Z  
DISTRIBUTION

HEADQUARTERS 633rd COMBAT SUPPORT GROUP  
PLEIKU AIR BASE, RVN  
1 January 1968

633rd CSGP	1
Commander	1
Vice Commander	1
BCAS	1
BCAO	24
BCH	1
BSG	1
BDM	1
BPM	1
BPS	1
BDI	1
BDC	1
BCE	1
BSP	1
OSI	1
BDO	1
TUOC	1
BOS	1
BDMT	3
BDMME Munitions	1
EOD	1
BPC	2
BDMSO	1
BDP	1
BOI	1
BDMM (CAM Sq)	2

1878th COMM TC	3
1 ACS	1
4 ACS	1
9 ACS	1
Det 5, 30 Wea Sq	1
Det 9, 38th ARRS	1
834th Air Div	1
640 CD	1
620th TAC CONT Sq	1
OL 1503	1
OL 22	1
362nd TEW Sq	5
6994th SEC Sq	1
903 Air Med Evac	1
20 TASS	1
21 TASS	2
AFAT - 6	2
7AF DPLG	2
Total	77

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*Paul E. Hawkins*

PAUL E. HAWKINS, Major, USAF  
Civic Action Officer