



League of Women Voters of Minnesota Records

Copyright Notice:

This material may be protected by copyright law (U.S. Code, Title 17). Researchers are liable for any infringement. For more information, visit www.mnhs.org/copyright.

STATE BOARD MEETING

Tuesday, January 11, 1977 - 9:00 - 12:30

St. Paul Technical-Vocational Institute (Tickets and Map Enclosed)

1:00 - 4:00 - State Office - 555 Wabasha

Coffee, Tea, Skim Milk and Pop - Bring your own "bag"

A G E N D A

9:00 - 12:30 - Horizons II - Critical Issues Facing the State

Mins.

12:59 - Determination of quorum and call to order

5 Minutes of the November 9, 1976, State Board Meeting* - Davies

5 Treasurer's Reports (November* and December) - Hall

Revision of Agenda

ACTION

5 Local LWV change of name - Cushing

10 Readers for FSG F&I's 3 # 4 - Anderson

5 Film purchase - Reeves for Schmitz

15 Membership Lists - Borg

10 LWV-US Council - Jenkins - Reeves - alternate Waldo
Educ. - Shaw

Lobbyist - DeSanti's

DISCUSSION

10 Selection of League Leaders for UN Project - Jenkins

30 Budget* - Wirsig, Hall and Herb

INFORMATION

5 Task Force Report - Watson

5 Field Service - Thompson

15 Focus - UN - Davies

- Human Services - DeSantis

- Outstate - Thomas

*Mailed earlier; bring with you to the meeting.

Reminders: (1) Please bring all Board Memo material to the Board meeting. We have the Memo and drafts of Financing State Government to do the next week -- both to be mailed by January 21 - so your cooperation is imperative.

(2) LWVMN Bylaw suggestions should be discussed at the February meeting. H.H. has one - increase M-A-L dues to \$20/year.

(3) When you come in for Board meeting on Tuesday, your folder will have in it the Annual Report Form(s) due in LWVUS' office March 15, 1977. Between now and February consider how the Board wants to respond to A & J.

Upcoming Events:

January 13 - Horizons II - Part II

10/12/14 - Lobbyist Training Meetings - 9:30 - State Office (s.o.)

18 - Focus - 9:30 - Minneapolis YWCA

18 - Nominating Committee Meeting - 1:00(?) - s.o.

19 - Financing State Government Committee Meeting - 12:30 - s.o.

20 - CMAL Legislators' Lunch

February 1 - Action - 9:30 - s.o.

2 - F.S.G. - 12:30 - s.o.

3 - CMAL Board & 208 - 9:30 - 3:00 - s.o.

8 - State Board - 9:30 - s.o.

ACTION

1. Minutes: motion: dispense with the reading of the minutes of the November 9 state Board meeting.

motion: approve the minutes of the November 9 meeting with the following corrections: page 1, motion to approve minutes of October 12 - Mover: Jones Seconded: Mueller Carried
page 2, staff organization, line 6, "time field service clerk position would be phased down." and line 2, "said they did discuss retaining the field service"

2. Treasurer's Reports: To be filed for audit.

Revision of Agenda

3. Name change: motion: approve the request of the Jackson-Sherburn LWV to change its name to the League of Women Voters of the Jackson Area.

Background Information

They do not intend to change the boundaries of their area. It will continue to encompass Jackson, Alpha, Dunnell and Sherburn, but there are so few members left in Sherburn that they feel specific inclusion of its name should be dropped.

4. Readers: motion: Approve the following as off-Board readers for FSG publications 3 & 4: Ted Miller, fiscal analyst, Senate Finance Committee; Representative Jerry Knickerbocker, House Appropriations Committee; Arley Waldo, Department of Agriculture and Applied Economics, U. of M.; ~~Bernard Carlson, Deputy Director, MN Department of Finance, or his appointee.~~ Fred Post Economic Analysis

4. motion: Combine on-Board and off-Board reading period for FSG publications 3 and 4.

Background Information

Due to a heap of foreseen and unforeseen foul-ups (one of which was Christmas), the Expenditure publications did not get to on-Board readers over Christmas vacation as planned. In order to give you, as well as off-Board readers, adequate time to review them, I'm asking you to change the policy of sending them to on-Board readers before going to off-Board readers. This will give us the extra 10 days necessary to make printing deadlines and the local LWV "promised date." I'm sorry this happened; if you object to this change in procedure, I'm open to alternate suggestions.

5. Film: motion: The State League purchase the film on the Supreme Court. The purchase price is approximately \$100.00.

Background Information

If one of our aims is to provide "canned" meetings for local Leagues, this would be an excellent choice. It is the only film made actually inside the U.S. Supreme Court Building; it has interviews with the Chief Justice, Warren Burger, plus retired Justice Tom Clark. The film runs 45 minutes in length and comes with a handbook of background and introductory speech.

6. List: motion: Give legislators list of local League Presidents (or those from a district) and list of lobbyists.

Background Information

Present policy states, "Rosters of state League members and local League presidents are not available to any organization or individuals outside the League unless authorized by the state Board." We have had requests from two legislators for names of local League presidents to whom they can send regular reports. It is good p.r. to give legislators the names of local LWV presidents, at least those in their district, and a list of lobbyists.

7. Council: motion: Send the incoming president and _____ to LWV-US

Council to be held May 2 through May 5 at the Mayflower Hotel in Washington, D.C.

Background Information

We are entitled to two delegates to Council. J.J. will not be available to attend and believes the new President ought to go. At the November 17 Budget Committee meeting, Watson suggested that the Board discuss whether LWV-MN should send one or two delegates.

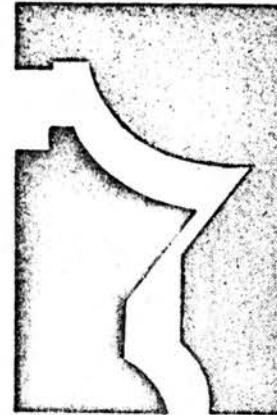
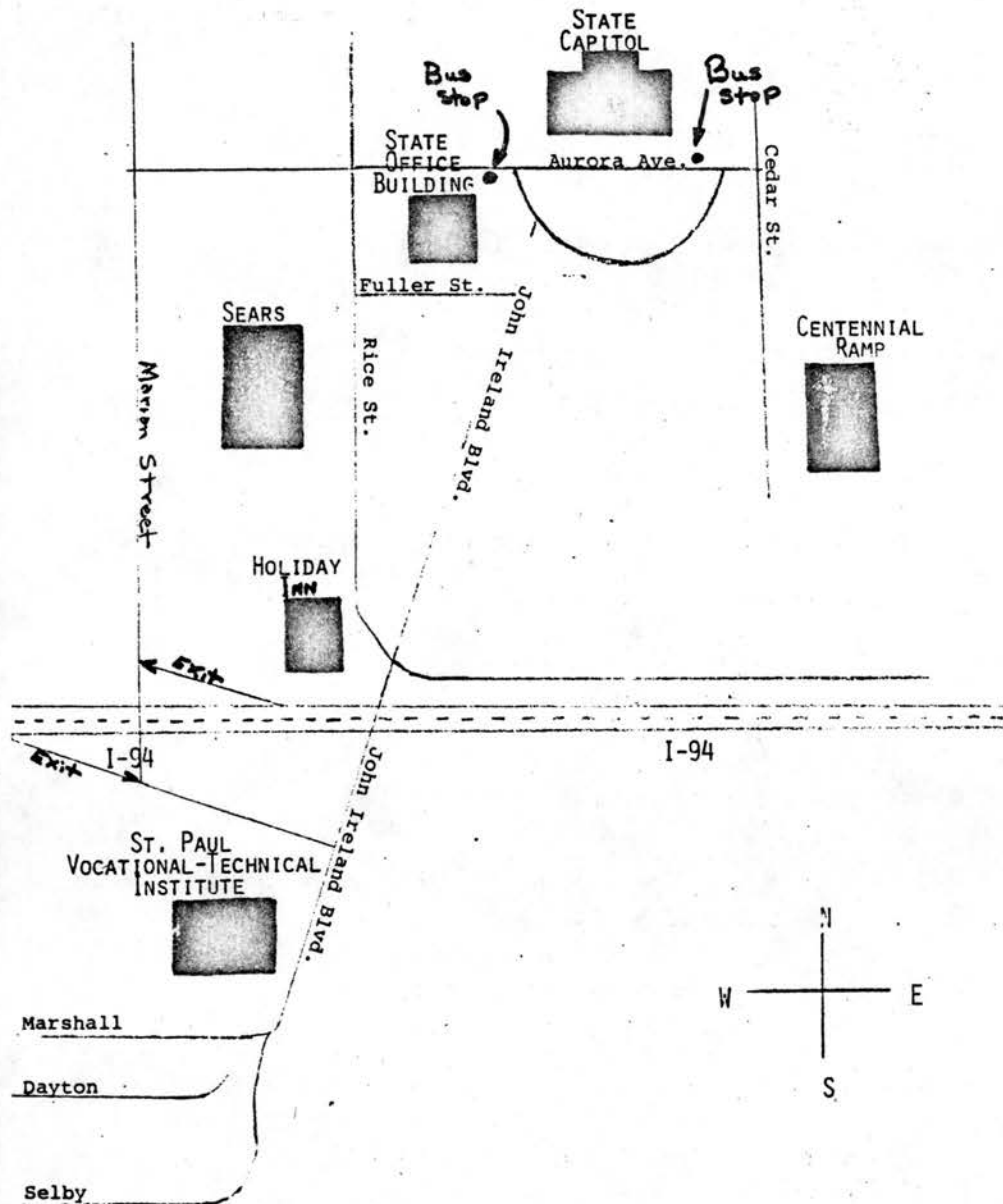
DISCUSSION

1. U.N. Project - see attached blue sheet.
2. Budget - mailed to, or picked up by, you on January 4 with suggestions for discussion.

INFORMATION

1. Task Force
Seven Leagues have responded on using League Principles to take action on election vs. appointment to fill Senate vacancies. Red Wing pointed out that if approved, action should be vertical and cover local government also.
2. Field Service
From their local League funds, Marshall has contributed \$50 toward the debate deficit and Willmar \$100. *Flash- No. Dakota Cty. has just contributed all election ine reporting income - \$75.*
3. Focii - Davies and DeSantis will give oral reports. Thomas' written report is attached (see canary).

MAP FOR HORIZONS



MINNESOTA HORIZONS
101 Capitol Square
St. Paul, Minnesota 55101
612-296-3852

January 3, 1977

Dear HORIZONS II Participant:

We are pleased that you are able to join us for HORIZONS II.

HORIZONS II will be held in the auditorium of the St. Paul Technical Vocational Institute (TVI), 235 Marshall Avenue, January 11 and 13, from 9:00 to 12:30. Coffee and rolls will be served in the TVI cafeteria before each morning's seminar, starting at 8:30.

Your tickets for admittance to the program are enclosed. Please note that a different colored ticket is needed for each day's program.

Parking will be available in the red level of the Centennial parking ramp (see enclosed map for location). A fee of \$1 will be charged per car.

Bus transportation from the Capitol complex to the TVI has been arranged. Bus service will be available from the front steps of the Capitol and from the north door of the State Office Building between 8:15 and 8:50 each morning. Return buses will stop at the Transportation Building and the Centennial Ramp, as well as at the Capitol and the State Office Building. The Centennial parking ramp is connected to the Capitol by tunnel.

If you have further questions, please call Nancy Adams at 296-3852.

DEC 30 1976

REPORT TO STATE BOARD ON OUTSTATE MEETINGS ON
FOCUS ON STATE GOVERNMENT

These meetings, held on November 6, 1976 at Hibbing, November 13 at Fergus Falls, November 20 at Worthington and December 4 at Austin, all took place at Community Colleges in those towns and were attended by Leaguers, public officials and some other interested people.

The subtitle of each meeting was IS SMALLER BETTER? this was chosen as an expedient to discussion of regionalism--the planners figuring that to say is bigger better would have turned off lots of people.

We tried to have both sides of the issue represented at each meeting, but in retrospect, it occurs to me that with our land use position we could have come out flat footedly in favor of the regional concept of land use planning and had less time wasted in pandering to those few stubborn anti anything bigger than township government who appeared at some of the meetings and workshops. A purpose, a goal, with our consensus in mind would be more meaningful. Issues and antis would come out of the woodwork anyway, no matter how we structured these meetings.

State Planning would undoubtedly like to have League cooperation in structuring more of these or similar gatherings. My advice with respect to this was that they get in touch with the local leagues and see if they wanted to cooperate.

I am reasonably certain it did something for the image of the local leagues who acted as hostesses that they had these meetings in their towns. The community college set up is good for this type of thing. I am not at all sure how much the other co-sponsoring Leagues either got out of it or contributed to it. There is apparently no good time of the year nor any really good day to have such meetings. There are always conflicting affairs in all towns, small or large. Numbers aren't big out there for something as unemotional as government--especially when you are competing with deer hunting season, esp. opening day--conferences on SEX OFFENDERS, the Duluth Depot sale that attracted 20,000 people, etc. We could have had more lead time, too.

The Leaguers thought it was hard work to staff these meetings and make the local arrangements, but I am reasonably sure they learned a lot from the experience. The Hibbing meeting (with the least lead time) was by far the best managed, and the Leaguers in the area came crashing through when they were needed to beef up the audience, and seemed to be very good participants.

The other three meetings were rather haphazardly arranged and not too well attended by Leaguers, though very well attended by the public officials. The Leagues apparently do have some local clout.

If we were to do any more of these I would like to see all the mailings go out from the State LWV office, in order to take advantage of bulk mailing rates--mail more invitations or brochures--and just let the local leagues send their lists to us to use in the mailings. A state based arrangements chairman could make arrangements with the community colleges by mail, dicker about rents, mikes, etc.

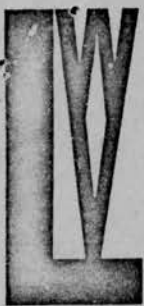
Publicity via newspaper and radio seemed mixed in its effectiveness, according to the evaluation sheets. The media did seem to cooperate, except in the case of the Worthington Globe, willing to publish only one article.

If anyone has any questions, I shall be at 1826 Bridgeview Street, Matlacha, Fla 39001 until at least March 31--will have typewriter and can answer.

Respectfully submitted,

ANN THOMAS

December 27, 1976



League of Women Voters Education Fund

memorandum

December 1976

TO: State League Presidents

FROM: Ruth Robbins, International Relations Chairman

RE: Selection of League Leaders for UN Project

The IR Department has received partial funding for the project we mentioned in the September 1976 National Board Report. In order to implement the project we are in the process of selecting 25 League leaders from across the United States to participate in an innovative program designed to stimulate citizen interest and involvement in United Nations issues. And we need your help in selecting the most qualified League members we can find.

The project involves leadership training, community attitude sampling, dialogue with top executive and legislative branch policymakers, and the development of follow-up activities in local communities. Each participant will be required to:

1. Participate in a three-day leadership training session in New York City or Washington, D.C. the week of March 14, 1977. The session will include briefings on the UN and UN issues as well as training in the use of a specially designed instrument for community attitude sampling.
2. With the assistance of the local League, spend one afternoon or evening in three cities or towns in the participant's state conducting the attitude sampling among a group of carefully chosen local residents.
3. Participate in a feedback session in Washington, D.C. in July or August 1977.
4. Help develop ideas for follow-up activities in local communities where samplings were taken.

We have so far been able to raise enough money to pay travel and living expenses for participants to attend the first meeting. We also can cover expenses incurred in travelling to two selected cities or towns beyond the hometown of the participant (if the selected communities are not too far apart.) We are still in the process of raising money for the second meeting and subsequent follow-up activities. We are optimistic about finding the money, however, and participants should note the possible meeting in July or August on their calendars. In the event that

funds are not available, we may have to restructure the second stage of this project.

I would like to ask you and members of your board to submit the name of the nominee for selection to participate in the project. Criteria for candidates are the following:

1. demonstrated ability to communicate effectively with the public both in written and oral presentations. Writing samples such as articles in local or state League bulletins or any other relevant materials should be included with your nomination. (A nomination form is enclosed.)
2. leadership participation in the current League study of the UN and good general knowledge of the UN.
3. willingness to meet all four requirements of the project as listed above.
4. willingness to work with two Leagues in the participant's state other than her own in planning and carrying out the sampling.

In choosing candidates don't feel that a need for experience in sampling work is a necessity. They will receive good training in the use of a specially designed technique. The technique will be borrowed and adapted from one used by the business community in testing public receptivity to new products. One so-called "focus group" will be called together by the local League in each chosen community. The focus groups will be made up of 15 or so carefully selected participants. The League leader will conduct the attitude sampling within the focus groups with representatives of the local League monitoring the process.

I know it sounds bewildering now, but all the details will be worked out and presented to the League leaders at the training session in New York. League leaders will be fully trained in both the sampling process and technique.

So you think it sounds exciting? We think so too. But we need good League "person-power" to carry it through.

We need your nominee by January 30 at the latest so that those selected can be notified and given further details about the first meeting.

Thank you for your attention to this matter during the busy holiday season. I hope the New Year will find you happy and healthy throughout all 365 days.

STATE BOARD MEETING

Tuesday, February 8, 1977 - 9:30 a.m.

State Office - 555 Wabasha
Coffee, Tea, Skim Milk and Pop - Bring your own "bag"

A G E N D A

Mins.

9:29 - Determination of quorum and call to order

5 Minutes of the January 11, 1977, State Board Meeting * - Davies

5 Treasurer's Report - Hall

Revision of Agenda

ACTION

5 Approval of Lobbyists - Borg - *St Paul, Henn City*

5 Charitable Organizations Registration - Herb

5 MN Citizens Review Commission - DeSantis

30 Budget - Herb for Wirsig

20 Consensus Questions - Anderson

Senate Vacancies - Watson

DISCUSSION

30 LWV-US Annual Reports, parts A, J, L - Jenkins and Atchison

20 LWV-US PAR - Jenkins and Borg

15 Planning - Borg

20 Open Records - Borg and Michnay

Silver Bay, Hibbing, Mid-Missouri - Jenkins
St Cloud - Jenkins
Comm. - Cushing
Comm. Corr. - Mueller
announcements - Borg
" - Watson

INFORMATION

2 Office Space - Hall

10 Development Report - Schmitz and Medelman

5 IR - Davies

2 LWV-US Nominations

2 Northwestern Bank VS Project

2 Africa in Transition

2 Field Service Report - Thompson

*Mailed earlier; bring with you to the Board meeting.

Reminders: (1) Please bring your responses on the IR Focus to Mary Davies.

(2) Please bring your responses to the "Endangered Species" questionnaire to Herb.

(3) Please bring all Board Memo material with you too. We don't face excessive pressure, we do have some - like B.A. has the 15th off, and the office is on holiday the 21st. Thank you much.

Upcoming Meetings:

February 11 - Retreat on Service to Local Leagues - 9:29 - Hall's

15 - Focus - Human Services - 9:30 - Arts & Science

March 3 - CMAL Board Meeting - 9:30 - state office (s.o.)

CMAL 208 Meeting - 12:30 - s.o.

8 - State Board meeting - 9:30 - s.o.

ACTION

1. Minutes: motion: dispense with the reading of the minutes of the January 11 State Board meeting.

motion: approve the minutes of the January 11 Board meeting with the following correction: p.1, line 39, Readers for FSG Facts & Issues 3 & 4: add Motion.

2. Treasurer's Report - to be filed for audit.

Revision of Agenda

3. Lobbyists: motion: approve Karlynn Fronek, LWV-Minneapolis, as lobbyist for Day Care and other HR areas; Harriette Burkhalter, LWV-M.-E.P.-H, lobbyist for taxes; Ruth Ann Michnay, LWV-Woodbury, Open Records; Janet Larva, LWV-West Dakota, Organization of State Government; Martha Head, LWV-Minneapolis, Election Laws and Campaign Financing; Barbara Dols, LWV-Minneapolis, Abbie Corson, LWV-Bloomington, Karen West, LWV-Wayzata, Hennepin County Legislative Program. (Dolores Hastings, LWV-Brooklyn Center, already approved, will do Hennepin County lobbying as well as HR/EO lobbying.)
4. Charities: motion: authorize Jerry Jenkins and Georgeann Hall to sign the Charitable Organizations Registration Statement on behalf of the LWV-MN.

Background Information

Minnesota law (MS 309-52), as amended in 1973, requires a charitable organization soliciting more than \$2,000 a year or using a professional fund raiser, to file a Registration Statement in duplicate with the Department of Commerce.

5. Review: motion: assist the Minnesota Citizens' Review Commission on the F.B.I. by circulating petitions asking for a Regional Citizen's Review Commission to be officially set up by the federal government.

Background Information

LWVMN has received a mailing from a group called the Minnesota Citizens' Review Commission of the F.B.I asking if we would like to help or to make a contribution. They do not specifically ask for us to be a sponsoring organization, although they might welcome that too. They are holding a series of "public hearings," February 3 through 6, at Hennepin County Government Center on alleged extra-legal activities of the F.B.I. directed from the Minneapolis office. Their main concern is with Indian harassment in South Dakota. They are also circulating a petition to be sent to Vice President Mondale asking him to facilitate the establishment of an impartial permanent Regional Citizen's Review Commission to investigate the Minneapolis office of the F.B.I. (copy enclosed.) The Minneapolis F.B.I. office directs agents in MN, S.D., and N.D. I would recommend that we at least help distribute the petitions.

6. Budget: motion: approve the expenditure budget as proposed and request that \$10,000 be raised by Development, and that \$61,266 be raised from L.L. support using same method.

Background Information

See the explanations and suggestions following the Income section of the Budget. Three options for income from local Leagues are presented and five alternative amounts to be raised by Development. The 1st method is in response to a possible request for a straight p.m.p. The second method comes as a result of some responses to a letter sent to state Leagues having formulas or p.m.p.'s. The 3rd method is using our present one or its alteration suggested by the budget committee.

7. Consensus: motion: approve the consensus questions on F.S.G. as attached (green).

Discussion

1. Reports: please see the copies of the Annual Reports given you last month and the memo sent you on January 19.
2. PAR: see attached (white) from LWV-US, -Tennessee, and -PA.
3. Planning: Could this Board prepare Outlook in cooperation with proposed Board before the June Convention? Maybe in April? With Development plans needing so much lead time, I think June is too late. I also think it's too big a job and too much responsibility for a new Board member. Or could we skip the Outlook?

4. Records: We need an informed opinion. What kind of legislation should the LWV-MN support based on our Principles? See 2-sheet report (chart) sent to you earlier. (Helene sent the following memo after we got the above): "A memo should have accompanied these two sheets you received last week on Open Records. The material was sent out early so you would have a chance to study the material and think about this subject before the Board meeting. I realize her chart is rather complicated, but I hope you will look at it anyway and try to come to some conclusions on what we want to do about Open Records. Ruth Ann needs some direction, and we need to decide what our position should be. You will remember that we are acting on our Principles and National told us it was up to us to decide what that means. Ruth Ann plans to attend the Board meeting in the afternoon, so she will be available to answer questions. She has done loads of research and is familiar with all proposed bills. I suggest you note the column headed 'Comments-Recommendations' particularly. I had hoped to list some of the pros and cons in this memo to assist you, but I'm tired, and I want to go skiing, and you all know just as much about this subject as I do, I'm sure. So -- good luck."

Information

1. Space - Since no objections to our space proposal were received, a lease has been signed for Suite 212. The wiring has been changed, and an archway cut through between 211 and 212. Moving will occur on or about March 1. Meanwhile, "Bless (and pardon) the Mess."
2. Development - Oral report on where we are and plans.
3. IR - Davies plans to meet with the N.D.-LWV IR person to discuss the possibility of co-sponsoring a meeting similar to our Focus of January 18th. Meeting would be in Fargo or Moorhead, probably in fall, and would possibly go for Humanities Commission money from one or both states. The Fargo and Moorhead Leagues are holding joint committee meetings on the U.N. study topic; the unit meetings should be good and hopefully will instill enthusiasm for a workshop on some phase of IR. No other group in the Fargo-Moorhead area does much about international relations; this could be a real stimulus to discussion in the community.
4. Nominations: Your January D.P.M. from LWV-US contained a form for nominations for LWV-US officers and Board. Nominations are due to LWV-US by April 1.
5. VS Project: Many (1/2 - so far) parts of the display from the Northwestern National Bank (voter registration) project have been delivered to the office. We'll move it out of the Board room so you can meet! The enclosed (yellow) resolution was sent to the Bank to show our appreciation.
6. We've been invited to send 2 delegates to the 81st Annual Meeting of the American Academy of Political and Social Sciences. The topic is Africa in Transition. The meeting is April 15 and 16 at the Ben Franklin Hotel in Philadelphia. Any takers?
7. FS Report - see attached (yellow).

* * * * * ADDENDUM TO ACTION * * * * *

8. Senatorial vacancy: motion: to support a bill calling for a special election to fill a Senate vacancy.

Background Information

We have heard from 15 Leagues, 11 of whom support taking action on the basis of our Principles and the other 4 having doubt. Of those 4, only 1 is strongly opposed (Mid-Mesabi). Red Wing pointed out that we should consider the ramifications of using the position at all levels - U.S. Vice President, local school boards, city councils, etc.

To complete the grant application for the St. Paul Co.'s for the PELRA/Tenure study, we need to know Board members' "primary community and professional affiliations and qualifications." Please bring your BRIEF vita to the Board meeting.

P E T I T I O N

WHEREAS, during the recent presidential campaign, Senator Walter F. Mondale expressed his criticism of F.B.I. misconduct; and

WHEREAS, Vice President Mondale's responsibilities now include providing for the general welfare of all citizens; and

WHEREAS, it has come to our attention that the Federal Bureau of Investigation has engaged in illegal activities against the American people, contrary to the Constitution of the United States and laws enacted by congress, including, but not limited to, the following: (1) Illegal surveillance and wiretapping; (2) Inciting violence and provoking illegal acts; (3) Use of unnecessary force and weapons; (4) Altering evidence and coercion of witnesses in criminal trials and grand juries; (5) Committing perjury; (6) Supplying false information to other agencies and private corporations regarding private citizens; and

WHEREAS, our information does not include full public documentation of these illegal acts against Native Americans and because this produced a public contradiction in that the activities of the Federal Bureau of Investigation and Native American people have been matters of public controversy and violence in this region for the last four years; and

WHEREAS, the Native American People involved have been in and out of the public courts for all of this time while the F.B.I. has not been made to answer for their conduct in this controversy of continuing violence and public lawlessness; and

WHEREAS, it is our desire that full disclosure be made of the F.B.I.'s COINTELPRO (Counter-Intelligence Program) against Native American People;

THEREFORE, due to deep concern for the safety of our principles of freedom, and for the social justice we have continuously sought to realize, we, the residents in the jurisdiction of the F.B.I., Minneapolis Field Office, petition the Vice President to recognize the work of the Minnesota Citizens' Review Commission on the F.B.I., and to facilitate the establishment of an impartial permanent Regional Citizen's Review Commission to investigate the F.B.I. This commission should be composed of religious leaders, legal scholars, educators and community members, with said commission to be created at the nearest possible time.

WE, THE UNDERSIGNED, ARE HONORABLE PEOPLE AND INSIST THAT WE BE GOVERNED BY THE VALUES OF TRUTH, RESPECT AND HONOR.

NAME:

ADDRESS:

MINNESOTA CITIZENS' REVIEW COMMISSION ON THE F.B.I.
Room 320, 122 West Franklin
Minneapolis, Minnesota 55404

1977-78 PROPOSED BUDGETExpenditures1977-78
Proposed
BudgetCategory
Subtotals

A. Operating Costs

- | | |
|---|--------|
| 1. Maintenance of Equipment: Service Contracts - 4 typewriters, \$60/typewriter (\$240); VOTER addresser-Scriptomatic (\$125); postage meter (\$115) | \$ 480 |
| 2. General Supplies: Paper - for Board Memo, OUTLOOK, Committee Guides, Welcome Letters, press releases, testimony, drafts of publications, Minutes, Treasurer's Report, agendas, agenda notices, etc.; Letterhead Papers; Envelopes - business, large and small mailers; Memo pads, pens, pencils, tablets, markers, cards, file folders, tapes, staples, rubber bands, paper clips, treasurer's books; Typewriter supplies; Copier supplies - toner, developer, fuser oil | 3465 |
| 3. Postage: Covers 1st and 3rd class Board Memo mailings; mailings to Board members; membership transfer notices; meeting notices and minutes mailings, etc.; meter rental charges and supplies; reimbursed postage for Board and committee members | 4920 |
| 4. Telephone and Telegraph: Covers base cost of five regular phones - \$100/month; long distance calls (including Spotmaster when Congress is in session); Board reimbursed phone calls | 1474 |
| 5. Insurance: Workman's Compensation, liability, fire, theft, bonding | 185 |
| 6. Office Expenses | |
| a. Rent: \$390.80/month; 3-year lease; includes free parking | 4690 |
| b. 1.) Salaries: purchase one full-time Executive Director (\$10,000/year); one full-time secretary (\$5460/year); one part-time (1000 hours) assistant to the president for PR and Development (\$500/month); about 1000 hours of an assistant office manager/action clerk's time (tabulates legislative interview report forms, secures committee hearing schedules and bills, reads Phillips' Legislative Service to tabulate votes on bills of LWV interest, prepares P.A.R., serves as Program and Action Committee secretary, does bookkeeping); about 210 hours for a clerk providing "Service to local League" support; and about 50 hours of a standby, substitute, special projects clerk-typist. | 26740 |
| 2.) Salary taxes: employer's share of FICA; MN and U.S. Unemployment Insurance required by law | 1880 |
| c. Copier: \$280.80/month for first 20,000 copies + allowances for overages of \$10/month | 3480 |
| 7. Bank and Miscellaneous Charges: Check printing, deposit slip printing | 25 |
| 8. Audit Expenses: if done by LWV member | 100 |
| 9. Capital Expenditures: 48 months lease/purchase agreements on folder and postage meter - \$88.00/month | 1056 |

Expenditure Category A: Operating Costs

\$48495

B. Board and Administrative Committees

Based on 21-person Board and 10 Board meetings

- | | |
|--|------|
| 1. President: 75 trips to office (5100 mi. r. t. @ 15¢ = \$765) and attendance at functions because of position (\$60) | 825 |
| 2. Secretary: travel to meetings (92 mi. r. t./mtg.) + April and May expenses of current secretary | 215 |
| 3. Treasurer: travel to meetings (15 mi. r. t./mtg. x 10 mtgs. + trips to meet with auditor) | 30 |
| 4. Board and Expenses and Tools: includes travel for Board meetings only (1082 mi. r. t./mtg. = \$1623); DPMs for Board + office (23 DPMs @ \$20 = \$460); + babysitting (\$1/hr. x 8 hrs. x 2 mbrs. x 10 mtgs. = \$160) | 2243 |
| 5. Administrative Committees: estimated mileage for members based on 34 miles round trip for Metro Area, 276 miles round trip for non-Metro Area | |
| a. Development: travel for 6 full committee meetings (Chr. + 7 members = 340 miles/meeting = \$306) + 6 funding presentations (\$25/presentation = \$150) + staff travel (100 mi/week = \$780) | 1236 |

	1977-78 Proposed Budget	Category Subtotals
b. Membership: Travel to 4 Service to Local Leagues Committee meetings/year (80 mi./trip = \$50) + 6 committee meetings/year (Chr. + 5 Metro members @ 34 miles round trip/mbr. + 2 non-Metro mbrs. @ 276 miles round trip/mbr. = 802 miles round trip/meeting = \$722)	\$ 772 391	
c. Service to local Leagues: Travel to 4 committee meetings/year (Chr. + 5 Metro members @ 34 miles round trip/mbr. + 2 non-Metro mbrs. @ 276 miles round trip/mbr. + 1 non-Metro mbr. @ 180 mi. r. t./mtg. = 912 miles round trip/mtg. = \$548); local League Board visitation (11,400 miles = \$1710) + lodging and meals (actual, as nearly as can be estimated = \$1100) + organizing visits, materials and consultation for provisionals and maintenance visits to 35 local Leagues (\$2000)	5358 4358	
d. Public Relations: Travel to 4 committee meetings/year (Chr. + 5 Metro mbrs. @ 34 miles round trip/mbr. + 2 non-Metro mbrs. @ 276 miles round trip/mbr. = 802 miles round trip/meeting = \$482) + staff travel (100 mi/week = \$780) + 10 press releases via MN Newspaper Association (\$350)	1620	
e. Budget: Travel of chairman to 4 Board meetings/year and 2 meetings with subcommittee (34 miles round trip/meeting = \$31.00) + travel of committee mbrs. to one meeting (Chr. + 5 Metro area mbrs. @ 34 miles round trip/mbr. + 2 non-Metro mbrs. @ 276 miles round trip/mbr. = 756 miles round trip/mtg. = \$114)	145	
f. Nominating: Travel of chairman and four committee mbrs. to two committee meetings/year (864 mi. r.t./mtg.)	260	
g. Office Management: Travel of chairman and two committee mbrs. to two committee meetings/year (102 mi. r.t./mtg.)	31	
h. Program-Making, Bylaws: One committee for each, each having two meetings, consisting of a chairman and four committee members, to prepare recommendations for LWV-MN & LWV-US Conventions (412 mi. r.t./mtg./committee)	248	
<u>Expenditure Category B: Board and Administrative Committees</u>		\$12983
C. Conventions & Affiliations		
1. State Convention '77, Pre-Council '78 (meals, lodging and registration for all local League and state Board delegates; parliamentary; etc.; compare with Income Category D of \$5100 for a net expense of \$200)	5300	
2. National Council '77 and Pre-Convention '78 (travel, lodging, equalization, registration and part of meals for 2 delegates + pre-Convention '78 Registration and Travel deposits)	1200	
3. National Conferences, Regional Meetings: e.g. Heartlands, National Municipal League (see Income Category H of \$200 for a net of \$300)	500	
4. Affiliations: UN Rally \$25; National Municipal League dues \$15; Citizens League \$25; Coalitions \$30	95	
<u>Expenditure Category C: Conventions & Affiliations</u>		7095
D. National Services		
1. Support: requested LWV-MN Fair Share	10319	
2. P.M.P.: for members-at-large - \$5.50 - see Income Category B	55	
<u>Expenditure Category D: National Services</u>		10374
E. VOTER		
1. Printing: 4 4-pagers; 2 6-pagers.	3000	
2. Postage: allows for \$54/mailling including recent and proposed increases	325	
3. Addressing System Supplies	100	
4. Committee Expenses: travel to printers (10 mi. x 4 trips/VOTER x 6 issues = \$36) + 2 committee meetings (Chr. + 6 mbrs. = \$79)	115	
<u>Expenditure Category E - VOTER</u>		3540

F. Educational Activities

1. Program Committees (see mileage explanation accompanying B 5.)

- a. New Studies - to complete Financing State Government and Education (tenure, employment) studies for public discussion and slide/tape presentation purposes - estimate 3 mtgs/comm. 700 mi. r.t./mtg/comm = \$945

1977-78
Proposed
BudgetCategory
Subtotals

\$1293

- Cities/Urban Crisis Backup (Chr. + 8 Metro and 2 non-Metro Area mbrs. = 746 mi. r.t./mtg. x

3 mtgs.) = \$336 + babysitting (\$1/hr x 4 hrs x 3 mtgs) = \$348

- For each new study adopted at State Convention, add approximately \$3944 (for one meeting each month of 10 months for a committee of 24 composed of Chr. + 3 Bd. mbrs + 15 Metro Area mbrs and 5 non-Metro Area mbrs = 2268 mi. r.t./mtg x 10 mtgs x 15¢/mi. = \$3402; + research tools of \$100; + interview expenses of \$255 for 5 Metro Area mbrs to do 10 interviews; + attendance at 3 seminars for 4 Metro and 1 non-Metro Area @ 412 mi. r.t./seminar and \$25 registration fee/person = \$187)

(3944) Optional - Not
included in
Category Sub-
total

b. Present Program

2609

Criminal Justice: Travel for 3 committee meetings (Chr + 9 Metro mbrs @ 34 mi. r.t. each + 3 non-Metro mbrs @ 276 mi r.t. each = 1104 mi/mtg = \$533) + babysitting (\$1/hr x 4 hrs x 8 mtgs = \$32)

\$565

Natural Resources: Travel for 3 committee meetings (Chr. + 4 Metro mbrs = 190 mi. r.t./mtg = \$86) + babysitting (\$1/hr x 4 hr x 3 mtgs. = \$12)

98

Human Resources/Equality of Opportunity: Travel for 3 committee meetings (Chr. + 7 Metro mbrs + 3 non-Metro mbrs. = 1096 mi. round trip/mtg = \$494) + babysitting (\$1/hr. x 4 hrs. x 3 mtgs. = \$12)

506

Government (Election Laws, Organization of State Government, FSG Consensus, Citizens Rights, Apportionment and National Government Position/Studies Backup): Travel for 2 committee meetings (Chr. + 10 Metro mbrs. + 2 non-Metro mbrs. = 945 mi. r.t./mtg. = \$284) + 8 subcommittee mtgs. (Chr. + 2 Metro and 1 non-Metro mbr. = 394 mi. r.t./mtg. = \$828) + babysitting (\$1/hr x 4 hrs x 2 people x 10 mtgs = \$80)

1192

I.R.: Travel for 2 committee mtgs to prepare for and participate in World Trade Week and World Affairs Center activities (Chr. + 2 Metro and 2 non-Metro area mbrs = 800 mi. r.t./mtg = \$240) + babysitting (\$1/hr x 4 hrs x 2 mtgs = \$8)

248

2. Citizen Information

425

Travel to 4 committee meetings (Chr. + 3 Metro + 2 non-Metro Comm. mbrs = 675 mi. r.t./mtg = \$405) + babysitting (\$1/hr x 4 hrs x 4 mtgs = \$16)

Expenditure Category F: Educational Activities

\$4327

G. Position Support

4000

1. Action: Travel for lobbyists (14200 miles = \$2131); travel for 9 committee meetings (10 people = \$675); Phillips Legislative Services (\$400); attendance at workshops, seminars (travel, fees, 3 meetings = \$165); travel to Congressional interviews (1588 mi/person x 2 people = \$477 + travel for other Boarders to attend Metro Area interviews = \$152)

3500

Expenditure Category G: Position Support

4000

H. Workshops (compare with Income Category F)

6925

1. Presidents \$1200
2. Lobby Training 75
3. Regional 650
4. Focus 3500
5. Program 1500

Expenditure Category H: Workshops

6925

	1977-78 Proposed Budget	Category Subtotals
I. Publications (compare with Income Category G)		
1. Committee Expenses (travel to meetings & printers)	\$ 250	
2. Educational, Resale, Complimentary (e.g. Catalog; Buttons; Study Publications; retains present policy re pricing)	5000	
3. Citizen Information	1700	
4. Position Support (Capitol Letter + League Acts, Program for Action)	3250	
5. Sales & Use Tax	52	
6. Postage and Mailing Supplies	350	
<u>Expenditure Category I: Publications</u>		<u>\$ 10602</u>
GRAND TOTAL ALL EXPENDITURES		\$108341

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, Minnesota 55102 - February 2, 1977

<u>1977-78 PROPOSED BUDGET</u>		<u>1977-78</u>	<u>Category</u>
<u>Income</u>		<u>Proposed</u>	<u>Subtotals</u>
		<u>Budget</u>	
A. Local League Support		? 61,266	
B. Member-at-Large Dues (increased to \$20 to cover all costs)		200	
C. Contributions			
1. Cash - unsolicited contributions - \$ 100		4100	
2. Non-cash 4000			
D. State Convention - fees paid by participants		5100	
E. VOTER - individual subscriptions sold		50	
F. Workshops		7525	
1. Presidents \$1200			
2. Lobby Training 75			
3. Regional 650			
4. Focus 3500			
5. Program 2100 (non-Leaguers charged more)		5875	
G. Publications		2000	
1. General \$3000			
2. Capitol Letter 1625			
3. DPMs/Board Memo subscriptions 1250			
H. National Conferences, Regional Meetings: "scholarships" from non-LWV sources for some of our participants		200	
I. Development and Ed Fund: contributions sought by organized LWV-MN effort		? 10000	
J. Miscellaneous (postage, xeroxing, supplies sold to others)		2500	
GRAND TOTAL ALL EXPENDITURES			\$108341

Income explanations - local League Support and Development

Based on 4314 members, the count from the VOTER lists as of February 1, 1977

Straight PMP

With no development funds	\$19.20
With \$ 5000 in development funds	18.03
" 10000 " " "	16.88
" 15000 " " "	15.71
" 20000 " " "	14.56

Combination PMP & flat fee for identical services provided each local League. (Every local League gets over \$200 worth of identical services/year.

E.G. Board Memos for presidents.)

Base of \$100/L No development	\$17.59
\ With \$ 5000 from development	16.43
" 10000 " "	15.27
" 15000 " "	14.12
" 20000 " "	12.96

Base of \$150/L	No development		\$16.79
	With \$ 5000 from development		15.63
"	10000	" "	14.47
"	15000	" "	13.32
"	20000	" "	12.16

Base of \$200/L	No development		\$16.00
	With \$ 5000 from development		14.83
"	10000	" "	13.67
"	15000	" "	12.52
"	15000	" "	11.36

Present formula - Since we have not received all the official counts yet, I did not go through all of the lengthy mathematics involved. My best guesses would be a base of

\$17.92 with no development
 16.76 with \$5000 from development
 15.60 with 10000 from development
 14.45 with 15000 from development
 13.29 with 20000 from development

Support requested from each local League same as last year \$60541.87 increased by Grand Rapids (\$392.67) and Northern Scott (\$332.00) = \$61,266

The LWV-MN Subcommittee on Fairshare Formula of the Budget Committee suggests the following "Fairshare Formula":

"In keeping with the "fairshare formula" system of support and taking into consideration inflation, the subcommittee proposes the following changes: That the point differential be changed from \$.50 to \$.75. And that the points assigned - based on the mean income of the communities - should be as follows:

Under \$5,000	0 points
\$5,000 - \$8,333	1
\$8,334 - \$11,666	2
\$11,667 - \$14,999	3
\$15,000 - \$18,333	4
\$18,334 & over	5

February 4, 1977 - League of Women Voters of Minnesota

FINANCING STATE GOVERNMENT CONSENSUS QUESTIONS
as presented to the Board 2/8/77

Record vote in numbers voting yes or no for each question.

- I. In the event that state revenue falls short of projected state expenditures, how would you prefer this be resolved? In other words, what are we going to do when the state needs more money?

YES

NO

- I.A. Increase taxation
Cut spending
A combination of these

Proceed with all questions regardless of the answers given above.

- I.B. If taxation is increased to provide additional revenue, how would you prefer this be done?

YES

NO

1. Sales Tax
 - Higher rates
 - Fewer exemptions
2. Individual Income Tax
 - Higher rates
 - Fewer exemptions
 - More progressive rates
 - Remove Federal deductibility
3. Corporate Excise Tax
 - Higher percentage rate
 - Progressive rate structure
4. Property Tax Relief
 - Eliminate homestead credit
 - Eliminate circuit breaker
 - Eliminate senior citizen freeze credit
5. Other Tax(es); be specific:

- I.C. If there have to be cuts in state spending, where would you prefer these cuts be made?

YES

NO

1. Percentage cuts in all areas
2. Cut state aid to:
 - counties
 - cities
 - local schools
3. Cut state spending for:
 - Higher education
 - Transportation
 - Welfare
 - Health and Hospitals
 - Corrections
 - Justice
 - Natural Resources
 - Agricultural

(Over - Continued)

YES

NO

General State Government
 Governor and related agencies
 Legislative Branch
 Public Safety
 Public Retirement Benefits
 Miscellaneous
 Other: be specific:

4. Cut spending in another way: be specific

II. In the event that the state should have a substantial budget surplus, what would you prefer be done with the surplus?

YES

NO

II.A. Decrease taxation
 Increase spending
 A combination of these

Proceed with all questions regardless of the answers given above.

II.B. If taxation is decreased, how would you prefer this be done?

YES

NO

1. Sales Tax
 - Lower rates
 - More exemptions
2. Individual Income Tax
 - Lower rates
 - Higher deductions
 - More exemptions
 - Tax refund
3. Corporate Excise Tax
 - Lower percentage rate
4. Property Tax Relief
 - Higher homestead credit
 - Higher circuit breaker credit
5. Other Tax(es): be specific:

II.C. If state spending is increased, how would you prefer this be done?

YES

NO

1. Percentage increases in all areas
2. Increase state aid to:
 - counties
 - cities
 - local schools
3. Increase state spending for:
 - Higher Education
 - Transportation
 - Welfare
 - Health and Hospitals
 - Corrections
 - Justice

(Continued)

YES

NO

Natural Resources
Agriculture
General State Government
Governor and related agencies
Legislative Branch
Public Safety
Public Retirement Benefits
Miscellaneous
Other: be specific:

4. Increase spending in another way: be specific:



memorandum

This is going on DPM

January, 1977

TO: State and Local Leagues
FROM: Ruth Hinerfeld, Action Chairman
RE: Political Accountability Rating

As you may know from our September 1976 National Board Report, LWVUS will not be publishing PAR for the second session of the 94th Congress.

At national convention in May, delegates voted to recommend to the national board that the percentage ratings be eliminated from the voting record. In September the board met and, among other things, discussed the convention's recommendation.

The board decided to discontinue publication of the PAR for the second session of the 94th Congress and to inform League leaders and membership of its decision through the NBR and the Voter. Along with giving Leagues an explanation of its decision and feelings on PAR, the board determined that it would raise the issue of PAR at the national council in May, 1977.

Among the factors we weighed in reaching this decision were:

- the history of PAR, why it was started
- the opinions of the board, lobby corps, staff as to the benefit PAR had as an action tool
- comments from Leagues on PAR, both pro and con
- the costs, both in terms of money and time, to compile the record
- the probable benefits of a PAR without the percentages

The board's decision to discontinue publishing was based primarily on cost considerations. The board feels strongly that without percentages, PAR is of minimal value as an action tool. Therefore, it was felt that the money and staff time could be better spent on other activities.

At the same time, it is the unanimous opinion of the board that PAR with percentages is an invaluable tool for the League and its action goals. Therefore, it voted, again unanimously, to raise the issue of PAR at council in May. Our motives for asking the council to consider the PAR issue are founded solely on the desire to have the issue discussed again by a delegate body of League members. It is not our intention to ask council to reverse the convention resolution. On the contrary, the most desirable outcome would be an informal consensus of all the Leagues between now and the national convention in 1978.

In the meantime, a memo explaining these decisions will appear in the upcoming Voter scheduled for distribution early in the new year. Please watch for it.

Whatever action the council recommends, it is imperative (due to the far-reaching effects of PAR) that your state delegates to council know of your League's position on the issue.

In addition to expressing your views to state board, we would like to receive your local League's position.

Please direct correspondence to Ruth Hinerfeld, Action Chairman, at the national office.

The League of Women Voters of Tennessee * 1701 21st Avenue, South, Suite 404 * Nashville, Tennessee 37212 * 615-256-6771

January, 1977

TO: All State League Presidents and Members of the National Board
FROM: Silvine Hudson, President, LWV-Tennessee
RE: P.A.R. ratings with percentiles.

At State Board meeting in January, it was decided to write our disapproval of the decision of the National Board not to carry through on the mandate of Convention that Political Accountability Ratings, without percentages be published.

We do not agree that "PAR without percentages is meaningless as an action tool".

Percentage ratings can become confused in the public mind with endorsements of, or opposition to candidates.

PAR's actually have gotten little play in the press in Tennessee. One notable exception was a Memphis newspaper article headlined, "Kuykendall Worst, Women Say". Of course, the full explanation of the selected issues and methodology of PAR were not included in the brief article.

We shall be attempting to work with Senator Baker more closely in this session of Congress and do not feel that percentage ratings will assist in this effort.

We urge the National Board to abide by the action of Convention '76 and publish Political Accountability Ratings without percentages. Reconsideration at Council '77 would then be appropriate if the National Board deems it desirable.

LEAGUE OF WOMEN VOTERS OF PENNSYLVANIA

STRAWBRIDGE & CLOTHIER • 8th & Market Streets • Philadelphia, Pennsylvania 19105 • Market 7-7937

January 13, 1977

TO: ALL STATE LEAGUE PRESIDENTS AND MEMBERS OF THE NATIONAL BOARD
FROM: Nancy Neuman, President LWV of Pennsylvania; Marlene Berman, 1st
Vice-President for Legislation LWVPA
RE: POLITICAL ACCOUNTABILITY RATINGS WITH PERCENTILES

The League of Women Voters of Pennsylvania is pleased that the use of percentiles with the PAR will be discussed at national Council. We were disappointed when its use was discontinued, and felt the vote at Convention reflected somewhat a lack of understanding by the delegates of effective action techniques.

At the 1976 Pennsylvania state Council, local League delegates voted to continue our state PAR and add to it percentile ratings, provided consideration was given to the reasons for absenteeism. This grassroots support for PAR percentiles cannot be ignored by the LWV of Pennsylvania.

During its December state Board meeting, the Pennsylvania League carefully considered the arguments for percentiles as outlined in the September National Board Report, and against percentiles as stated by the Leagues of Louisiana and South Carolina.

The real issue, and a difficult one too, seems to be how to deal with low scoring members of Congress. Pennsylvania, with the largest rural population in the nation, a group that tends to be very conservative, has its share of low scoring representatives. Our local Leagues, as well as the state Board, have had to learn to work with them. Their doors are open to us. In addition, we do not see evidence of losses in membership, financial support, or our public image that can be directly attributed to the percentiles. In general such losses occur in Leagues that are weak in leadership.

In fact, we have gained the respect of many, including those low scoring members of Congress, because under fire we do not back off. They may not love us and they may not agree with us (there is little likelihood that this situation will change greatly) but they do respect the League of Women Voters. We find it regrettable when League members back themselves into corners in the face of opposition. Today's League members should be sufficiently assertive and politically aware to realize that there are some representatives who will never agree with us but who will try to intimidate us into not lobbying them for votes on League issues.

As stated in previous memos on this subject, voting records are a matter of public record; those selected are based on League program positions that our members have arrived at after study at the grassroots level. The PAR (with percentiles) is merely the next step in providing information and making legislators accountable for their votes. People who see this as an endorsement are simply using it as a tactic to win supporters.

(over)

Ample time and opportunity exists for grassroots input on this issue. League leaders were informed in the September NBR of the national Board's intent to have this issue reconsidered at the May 1977 national Council. A VOTER article is planned on the subject. Members are being asked to let state Board delegates to national Council know their reactions.

Finally, those Leagues that support percentileratings deserve reconsideration, a process so basic to League procedures (as well as to Congress and state legislatures) that we hardly need to restate it here.

If percentiles are to benefit us in the new session of Congress, Council 1977 presents the best opportunity for the League to thoroughly discuss the issue.



LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

WHEREAS

The Northwestern National Bank of Minneapolis, during our Nation's Bicentennial Celebration Year, heightened and enhanced the public interest in the General Election through:

its Right to Vote, an historical and education display of campaign, election and administration memorabilia;

its the Right to Vote in Minnesota brochure freely distributed and shared with voters;

its "The Voters Who Are They" slide presentation providing visual and auditory reinforcement;

and

its encouragement of voter registration and participation by the display and demonstration of voting machines;

and

WHEREAS

the Northwestern National Bank of Minneapolis, through its most gracious donation of the historical and educational Right to Vote display to the League of Women Voters of Minnesota for the League's use in encouraging the active and informed participation of citizens in government;

NOW, THEREFORE, BE IT RESOLVED THAT

the League of Women Voters of Minnesota gratefully acknowledges this generous contribution to the present and future citizens of the State of Minnesota who are and will be the beneficiaries of this present from the Northwestern National Bank of Minneapolis.

January 31, 1977

FIELD SERVICE REPORT - Peggy Thompson

. . . . Some Cope - Others Grope

Minneapolis - investigating possibility of joining with MPIRG and JRLC to produce a slide show - Influencing Decisions - to use as a resource for government classes and Citizen Power.

Brooklyn Park - interesting idea - hosting a get-together for citizens, local-county-state-elected officials, school superintendent, key city administrators, at the Holiday Inn on a Sunday afternoon.

Wayzata Area - tabling any merger consideration for now. Continued lack of any positive action on member recruitment. Atchison may have finally talked them into establishing a second unit, regardless of size, to offer alternative date and time for prospects.

Northern Scott County - as in Mankato Area, their new IR Chairman is a man.

St. Peter - offering options to members on the status of their League.

Alexandria - County Commissioners repeatedly ask League to report to paper on LWV observations. Paper doesn't cover the meetings.

Winona - \$50 from LWV to debate fund (and National allows as how they can figure a way to handle this kind of contribution).

St. Paul - mayor is proclaiming LWV week this month; will have a booth in the skyway showing two slide shows.

Robbinsdale - former president, Merry Olson, won her Council seat by the flip of a coin.

Buffalo-Monticello - observers are writing up reports on the Buffalo City Council and Wright County Planning Commission meetings for the newspaper - for pay! (Alex, take note.)

LEAGUE OF WOMEN VOTERS OF MINNESOTA
Minutes of the Board of Directors
January 11, 1977

MEETING PLACE: State office, 555 Wabasha, St. Paul, MN 55102, 12:05 p.m., Jerry Jenkins, President, presiding

ATTENDANCE: Board Members Present: Jeunkins, Watson, Atchison, Hall, Davies, Anderson, Borg, Cushing, DeSantis, Jones, Mueller, Poppleton, Reeves, Waldo, Shaw
Board Members Absent: Schmitz
Non-Board Member Present: Rosenblatt
Staff Present: Herb, Medelman

MINUTES: MOTION: To dispense with the reading of the minutes of the November 9th Board meeting.

Mover: Watson Second: Poppleton. Carried

MOTION: To approve the minutes of November 9th with the following corrections: page 1, motion to approve minutes of October 12 -

Mover: Jones Seconded: Mueller Carried

page 2, staff organization, line 6, "time field service clerk position could be phased down," and line 2, "said they did discuss retaining the field service. . ."

page 4, line 23, "stay within 1-2% of the \$62,000. . ."

Mover: Hall Second: Waldo Carried

TREASURER'S REPORTS: Board and committee members' expense vouchers are not being turned in. Davies asked about the Focus expense; this will be reimbursed. The reports will be filed for audit.

Balance on Hand 4/1/76	\$ 5,704.35 checking
	15,162.19 telephone transfer
Expenditures 4/1/76 to 11/30/76	46,544.95
Income 4/1/76 to 11/30/76	49,058.71
Balance on hand 11/30/76	8,218.11 checking
	13,006.07 telephone transfer
Expenditures 4/1/76 to 12/31/76	52,901.59
Income 4/1/76 to 12/31/76	55,489.13
Balance on hand 12/31/76	8,291.89 checking
	13,006.07 telephone transfer

REVISION OF AGENDA: Action: Add Education study, HR lobbyist

NAME CHANGE: MOTION: To approve the request of the Jackson-Sherburn LWV to change its name to the League of Women Voters of the Jackson Area.

Mover: Cushing Second: Jones Carried

Cushing said their boundaries will not change, but the name change better reflects their membership.

Readers for FSG F&I's 3 and 4: To approve the following as off-Board readers for FSG publications #3 and #4: Ted Miller, fiscal analyst, Senate Finance Committee; Representative Jerry Knickerbocker, House Appropriations Committee; Arley Waldo, Department of Agriculture and Applied Economics, University of Minnesota; Fred Post, Director of Economic Analysis, Minnesota Department of Finance.

Mover: Anderson Second: Hall Carried

MOTION: To combine on-Board and off-Board reading period for FSG publications #3 and #4.

Mover: Anderson Second: Waldo Carried

Anderson explained that Lewin has them now, and they will then be returned to committee members for revision. Readers will get them and return them by January 31.

FILM: Motion: That the State League purchase the film on the Supreme Court. The purchase price is approximately \$100.

Mover: Jenkins Second: Poppleton

The question was raised as to why local Leagues would use it, since it is not on a current program item. Cushing suggested that the film might serve to stimulate interest in the Judiciary. Further discussion was postponed until Reeves could be present.

MEMBERSHIP LISTS: Motion: To give legislators a list of local League presidents and a list of League lobbyists.

Mover: Borg Second: Watson Carried

Some legislators have requested names of local League presidents to whom they can send regular reports. Borg asked the Board to decide whether they should be sent the entire list or only those residing in their district. Davies suggested that in the future that all legislators automatically receive the names of local League presidents in their district as part of our congratulatory letter or regular correspondence with them. Jenkins noted that we need to let local presidents know if we give out their names. DeSantis said she preferred giving only names of local presidents in the legislator's district. Others argued that giving the entire list would indicate to legislators that we are a statewide organization with local units throughout the state.

NATIONAL COUNCIL: Motion: To send the incoming President (Borg) and Jean Reeves to LWVUS Council to be held May 2 through May 5 at the Mayflower Hotel in Washington, D.C.; Waldo as alternate.

Mover: Cushing Second: Anderson Carried

The budget committee had discussed the possibility of only sending one person. Watson said it was an interesting meeting but was possible for one delegate to cover it adequately if we wanted to save money in this area. Jones said she was reluctant to send only one because of the importance of contact with LWVUS and with other delegates. Borg said it's important to keep people aware that we're a national group.

EDUCATION CONSENSUS DATE: Shaw said she didn't think the education publication could be out before April and would prefer moving the consensus deadline to December in order to get all feedback possible. Local Leagues could still discuss in May, and we would get some feedback then as to more information needed, local reaction. Hall asked what the deadline change would mean for legislative interviews and the Focus? The publication is needed at the Focus because of the grant request. Shaw said the survey will be coded the end of January and key-punched in early February. By February 15 they will have their analysis. The committee could have the material ready by the end of February. Anderson said you needed to allow two months from writing for editing and printing. Shaw indicated she wants a concise publication that will be interesting to read. There could be an additional mimeographed supplement for those who want the details on research and methods. Atchison said a meeting is needed soon to determine format, etc. Waldo said the Focus could be moved to the last week in April. Publications should be available at the Focus meetings for best distribution. Herb noted that if it is to be funded by Ed Fund money, it needs to be totally impartial and report all sides. Shaw said it could be several separate publications. Some of the material will be strictly opinion. Jenkins suggested that Focus, development, Shaw and Atchison meet together as soon as possible. Some of the material could be included in a committee guide. Shaw is to write something for the Board Memo explaining why the consensus date is being postponed but telling them to continue with their plans for spring units.

MOTION: To delay the education consensus deadline until fall.

Mover: Borg

Second: Waldo

Carried

Shaw is to contact Lewin soon about the possibility of Lewin's editing the publication.

SUPREME COURT FILM: Reeves said the committee is trying to gather material together for local League Speakers Bureaus. We need programs that are packaged and ready for local Leagues to take to community groups. Reeves said the topic is relatively non-controversial. Mueller suggested we start with a topic that has more appeal, such as corrections. In response to a question, Herb said that the film on the boundary waters has been sent out 4 times. Reeves said they would like to have a package ready at state convention for local Leagues to set up a speakers bureau. Cushing said the Supreme Court is a topic people are interested in; this would add a third aspect to the material we already have on the executive and legislative branches of government.

MOTION: That LWVMN purchase the film on the Supreme Court

Mover: Jenkins

Second: Poppleton

Failed (Ayes-5; Nays-6)

Jenkins suggested the concept be brought back to the Board as a package showing all aspects and costs of prepared Speakers Bureau material.

HUMAN RESOURCES LOBBYIST: MOTION: To approve Linda Wallace as a lobbyist in Indian affairs.

Mover: DeSantis

Second: Waldo

Carried

Jenkins asked if the Financing State Government publications will be available at the Focus meetings. Waldo will do publications but needs a list from Program people as to which publications should be included.

UN PROJECT: MOTION: To nominate Judy Rosenblatt as participant in LWVUS UN Project.

Mover: Borg

Second: Cushing

Carried

TASK FORCE REPORT: Watson said 11 Leagues have responded to our request for feedback on possibility of taking action on election vs. appointment to fill Senate vacancies. Eight favor and 3 oppose such action under League Principles. A bill has been introduced in the House. Red Wing said any action taken should be vertical and apply to local vacancies as well. Wayzata suggested further study as did Mid-Mesabi, who also noted several disadvantages to special elections. Borg asked how we would respond to Red Wing's letter. The vertical application needs to be looked at. Watson will put in the Board Memo what we've heard from local Leagues so far; this may bring forth further comments. Watson was asked if she had written LWVUS, since the question involves LWVUS Principles.

OPEN RECORDS: Jenkins referred to a letter she has received from LWVUS in response to her query. Can we really study this topic, since it involves such value judgments. Should we have a Board discussion of the matter? We need to know all of the ramifications before taking any action.

FIELD SERVICE: Attention was called to the material in the agenda. Jenkins questioned whether local Leagues can legally contribute to the Debate Fund, since contributions are to be from individuals. Hall referred to p. 8 of the September National Board Memo and said they can't do it. This needs to be clarified for local Leagues in the Board Memo. Atchison said Wayzata was planning to ask for contributions on their finance drive. Rosenblatt said she objected to receiving thank you notes from LWVUS for her debate fund contribution and noted that she knew people who had received two notes for one contribution. The public, however, needs to be thanked.

IR FOCUS: Davies thanked the Board members for their willingness to serve as discussion leaders. She was concerned about responsibility for the Focus meeting and will confer with Waldo.

OUTSTATE FOCUS: Davies said she attended the meeting in Fergus Falls and that the goal of the meeting should have been more clearly defined. Poppleton said more lead time was needed.

Medelman noted the need for long-range planning. There will be an article on Mary Ann McCoy in the St. Paul paper and on Helene Borg in the new publication, TWIN CITIES WOMAN. The St. Paul Companies is interested in the teacher tenure study. She asked Board members to check local papers for articles and let her know where they are appearing.

Jenkins said Board members should feel free to call her at her office in the mornings: 646-8884.

BYLAWS: State bylaw changes will be discussed at the March meeting. Jones will ask for proposed changes in this month's Board Memo. Herb said we need to discuss the proposed \$20 MAL dues before March.

MOTION: That dues of members-at-large be raised to \$20/year.

Mover: Jones Second: Anderson Carried (Ayes-6; Nays-5)

at national
Cushing said this was a discouraging roadblock and a lot of money for what they receive. Herb explained what publications they receive. Borg said we still need to find a way to join the state League without having to join a local League.

BUDGET: Herb asked for any comments or changes; the budget needs to be approved by the Board next month. Field Service staff time over 4 hours will come from the field service item. Jenkins mentioned information from LWVUS on budgeting. The higher state convention amount was explained as being more realistic. Davies noted the need to raise Secretary amount to include her expenses for April and May. Herb sent proposed budget to Irene Hoff, Crookston, and Judy Matonich, Hibbing, for comments. Hoff had no changes; Mantonich noted burden of fair share, and probability of a new study. If cuts are needed, she suggested office, service to local Leagues, printing of VOTER, number of congressional interviews. DeSantis was troubled by the fact that we haven't spent our budget this year and we're asking for more for next year.

VOTER: Rosenblatt said it would include an article on the outstate Focus meetings, a thank-you to Arley Waldo, something on the February Focus meeting and those Focus meetings coming in the spring. Reeves suggested something on membership. An article encouraging interest in school board elections and getting good people to run was mentioned. The deadline will be January 24. It does not need to be a 6-pager.

Jenkins remarked that she has learned that ILO's in some areas are handling the urban crisis topic rather than their state Board. This should be worked out with Enders of CMAL and explained in the Board Memo.

BYLAWS COMMITTEE: Jenkins appointed Mueller and Watson to serve with Jones.

Hall suggested the Board plan a retreat to focus on how to service local Leagues. DeSantis asked how much local Leagues really want to be serviced? Reeves said that in her present position she has become aware of problems of Leagues which never send in routine reports. Cushing said this budget will include formalizing contact with local Leagues. Jones suggested in-coming state Board people be included in retreat as well. Prior to the meeting we could get some feelings from local Leagues. The meeting was set for Friday, February 11, 9:30 a.m., at Hall's.

The meeting adjourned at 2:40 p.m.

Respectfully submitted,

Mary Davies.

STATE BOARD MEETING

Tuesday, March 8, 1977 - 9:30 a.m.

State Office - 555 Wabasha

Coffee, Tea, Skim Milk and Pop - Bring your own "bag"

Mins.

9:29 - Determination of quorum and call to order

5 Minutes of the February 8 State Board Meeting* - Davies

5 Treasurer's Report - Hall

5 Development Report - Schmitz

Revision of Agenda

ACTION

2 Lobbyist Approval - DeSantis

5 Cities/Urban Crisis Study - DeSantis

5 Leadership Fund - Hall

5 Education Off-Board Readers - Shaw

20 Cost of Convention - Cushing/Herb

30 Bylaw Proposals - Jones

15 Program Suggestions - Mueller

10 Registration Research - Action Committee

DISCUSSION

15 The Reserve/Silver Bay Situation - Jenkins

20 Endangered Species - Jenkins

5 VOTER - Rosenblatt

INFORMATION

10 Field Service Report - Thompson

*Mailed earlier; bring with you to the meeting.

Announcements: The St. Cloud League will interview Rep. Richard Nolan, 6th District, on Saturday, March 12, at the Americana Inn (St. Cloud) at 8:00 a.m. Please let us know at Board meeting if you want to attend so we can notify St. Cloud.

Reminders: Please bring your Annual Reports with you so that we can meet the deadline - and also get out the Board Memo. Please bring that material with you as well so we can get a headstart on that.

Upcoming Meetings:

March 12 - Nolan Interview

15 & 16 - Painting the offices

15 - FEI - 9:00 a.m. - Minneapolis YWCA

28 - Capitol Letter Mailing

April 8 - HOLIDAY

12 - State Board Meeting

19 - Development Retreat

21 - CMAL Board Meeting

23 - Focus - Teacher Bargaining - 9:00 a.m. - St. Paul TVI

ACTION

1. Minutes: motion: dispense with the reading of the minutes of the February 8, 1977, state Board meeting.
motion: approve the minutes of the February 8, 1977, meeting as circulated.
2. Treasurer's Report - to be filed for audit.
3. Development Report - Schmitz will give oral report. If weather cooperates, the Development Committee meets on March 7th.

Revision of Agenda

3. Lobbyist: motion: approve Mary Ellen Berman, LWV-Minneapolis, as a lobbyist in Education.

Background Information

Mary Ellen has done some lobbying in the past for feminist organizations and has been active politically. Her current interest is education. She has pre-school children but wants to help when she can.

4. Cities/Urban: motion: appoint an off-Board member to coordinate state and CMAL action relating to the Cities/Urban Crisis study and make suggestions to local Leagues on this issue.

Background Information

Recommendation of the Action Committee. (We all feel too busy to take on.)

5. Leadership: motion: authorize payment from our Leadership Memorial Fund of any LWVEF unmet expenses for Judy Rosenblatt's Special UN Project participation.

Background Information

According to the form Judy received, LWVEF will pay travel expenses, taxi fares, room and "a small per diem allowance to cover meals which are not part of group events." Since this is a statewide and leadership project, unmet expenses should be met. The Leadership Fund is for just such a purpose.

6. Readers: motion: approve Peter Popovich (Attorney), Stanley Enebo (Legislator), Norman Moen (MFI), Pete (MEA), and a representative of the Minnesota School Boards Association as readers of the 1st publication on Tenure/Bargaining.

Background Information

The first publication has been reviewed by Board readers. It will be retyped and sent to the above this week (hopefully) so that we can meet our publication deadline.

7. Convention: motion: authorize Carolyn Cushing and the Executive Director to set the costs of President's Workshop and Convention.

Background Information

We cannot project total costs yet because we still NEED TO KNOW what all you intend to put in the workbooks. Please HAVE your ESTIMATES of MATERIALS for Tuesday. Would guesstimate no more than \$30 for overnight, breakfast, 2 lunches, 1 banquet and 1 reception. Suggested agenda is attached.

8. Bylaws: motion: recommend the following bylaws changes: (see attached - canary)

Background Information

This turned out to be the year we are to go over the state bylaws and get things whipped into shape. Little did we know - - ! We received from national a revised version of suggested state bylaws, and I have tried to put them into a form that you can follow as you go through your copy of our MN bylaws. We received suggestions from Ann Knutsen which are incorporated into those ideas from national, since they were similar, and from the Minneapolis and Hibbing Leagues. The latter two are starred at the bottom of page 2. According to national we do not need the first yet, but if Minneapolis wants to be efficient and cares enough to write us, let's do it now. Obviously this Board is not going to recommend Hibbing's suggestions, or we might never do anything!

Please, please do go over these and know what they are about. We surely don't want to get bogged down discussing these "housekeeping details," but if there are any items you want discussed, they should be gone into thoroughly. I would also like suggestions about the form to use for presenting them to local Leagues prior to approval(?) at

convention. Is this kind of a chart okay? Please, help -- it's got to be done, but with expedience.

9. Program: motion: accept the recommendation of the Program committee, i.e. no new program study, with state energy needs and sources supplied as update information

Background Information

A disappointingly small number of Leagues - 30 - participated in the program suggestions. All but three Leagues wanted to retain present positions; those three Leagues wanted a re-study of the process of amending the Constitution. Nine Leagues strongly recommended no new program study be adopted - indicating the greatest unanimity of opinion. There was great interest in Minnesota's energy problems and alternative sources of energy.

The Committee recommends that no new program be adopted 1977-79 and present positions be retained. Information on Minnesota's energy needs and alternative energy sources can be supplied as up-date material with no consensus required.

These subjects were proposed by a significant number of Leagues:

- Funding of Libraries
- Election Registration Laws; study of election day registration
- Government-Study of Legislature, full or part time, size and compensation
- Study of amending process
- Education; consolidation of school districts
- Human Rights - Study of Human Rights Department

These subjects were suggested by one or two Leagues:

- State Health Insurance
- Gun Control
- Copper Nickel Mining
- TV programming
- Rural public transportation
- Trespass laws
- Hazardous Waste Disposal
- Eminent Domain

Since this was written, several other forms have been returned. We hope we'll have them collated by Tuesday.

10. Research: motion: authorize Pat Lucas to contact the appropriate agency(ies) to contract for LWV to do needed research on election day registration.

Background Information

On February 9, 1977, Herb sent the following memo to Borg: "Dimi Mitchell called February 8th with a suggestion that LWV-MN offer to do - for pay - the research needed on election day registration. There apparently was an article in the TRIB of February 9th that triggered Dimi's suggestion. I've not seen the article, so I don't know to what she's referring. I don't know who should be contacted - Legislature, Secretary of State, or parties - nor what all is involved."

Borg asked that this be put on the Board agenda. The Action Committee thinks we should do it.

DISCUSSION

1. Reserve: You all have received copies of almost all of the communiques the office has on the topic. Jerry thinks a discussion needed. (Copies of the transcript, court case, etc., are in the office.)
2. Endangered: see attached - white
3. VOTER "discussion and exhortation." The deadline is March 18th. (Suggestions from Herb - articles on coalitions again, since we've gotten some "heat" on the 3-5 rally.

(Over)

Budget and slate also go in this one.)

INFORMATION

1. Field Service: Minute Minutiae - Bulletin Babblings

Minneapolis - mayor proclaimed LWV Week. Guthrie benefit the first day of that week; also kick-off for finance drive. Displays in skyways.

Woodbury - received \$117 from recycling center and donated it to the city for park landscaping.

Edina - now estimates that it costs them \$49 per member!!!! (Comments?)

Winona - successfully influenced City Council's decision on use of Community Development Funds - emphasis will be on "people programs." City Engineer requests LWV's reaction to proposed bike paths before it goes to the Council.

Rock County - "tickled pink" to be asked to do the in-depth education survey - all 15 of them. Obviously made them feel involved - something they don't often.

Northern Scott County - interim report has been received and will be forwarded to national. Their membership is 56. The Board has developed a good overall sense of their responsibilities. Their survey is completed - as far as the collection of information. They have obtained \$1,050 in funding for publication. Their finance drive is scheduled for April, and they approach it with a degree of optimism unusual in a new League - thanks to a very positive finance chairman. The only problem area, aside from Board members doing too much, is unit attendance - poor for the most part. This we think will improve with a Chairman of Units on the Board giving close supervision to the units as one person assumes responsibility for their organization. Prior Lake now has its own unit. They're a bright, enthusiastic group.

Sentence of the Month Award - Winona - "A phone for outside questions is not probably going to be possible."

Art.	Sec.	Present form	Proposed change	Reason	Comment
II	1		Add: and to act on selected governmental issues.	Nat'l conv.	R
III	2	LWV of US residing in MN.	League of Women Voters of Minn.	"	R
	3c	Minn. \$15.00	\$20.00	Costs	R
	3d	^{Add} "Life membership may be granted to any voting member of the LWV who attains 50 years as a member of LWVUS. No further dues will be collected and all privileges will be retained as a voting member."		Nat'l conv.	R
IV	1	"They shall hold office..."	Insert: be elected by the convention and shall....	Conformity	R
	2	Pronoun "she"	Replace with "the president"	22	R
	4	" "	Replace with " the secretary"	"	R
	5	" "	" " " treasurer"	"	R
V	2	" "	" " "this person"	"	R
	3	See section	Omit reasons for vacancy and substitute "may" for "shall"	Simplify	R
VI	1b	See Section	"The board of directors shall recommend to the national board of the LWVUS that it recognize as a local League any group of members of the League of Women Voters of the United States in any community within the state provided the group meets qualifying standards for local Leagues as adopted by the national convention.	Simplify	R
	1c	See Section	"In the event of recurring failure of a local League to meet these qualifying standards, the board of directors of the LWV of Mn. may recommend that it withdraw recognition from the local League	Simplify	R
VI	2c	See Section	"In the event of recurring failure of a Provisional League to meet these qualifying standards, the board of directors of the LWV of Mn. may recommend to the national board that it withdraw recognition from the provisional League.	Simplify	R
VII	4	After "LWVUS"- xxxx	Insert: "after the board of directors has paid or made provision for the payment of all the liabilities of the League of Women Voters of Mn.	Clarification	R
VIII	3		Add: b. enrolled as a member-at-large of of the LWV of Mn.	Conformity	?
	4	"two delegates"	"one delegate, in addition to the president of the local League or an alternate in the event the president is unable to attend; that additional delegate shall be chosen by the local League. The members in each local League having more than 25 voting members shall also be entitled to one additional delegate for each additional 25--	Clarification	R

Art.	Sec.	Present Form	Proposed Change	Reason	Comment
VIII	5	"Authorization for Action"	Powers	Conformity	R
	6	"majority of delegates"	some specific number	Efficiency	NR
IX	1 and 2		Reverse order of sections	Consistency	R
	2	See Section	" convention, at a time and place to be determined by the board of directors---	Simplicity	R
	3	"work"	Substitute "operation"		R
X	1	See section	Omit last sentence	Stated elsewhere	R
	2	"chairman"	#chairperson"		R
	4	" in charge of an---"	"under the direction of an ---"	Better wording	R
XI	3b	"two months"	"six weeks" (ANN KNUDSEN)		R
	3c	See section	Omit--eliminates 2nd round (ANN K)		R
	3d		Becomes 3c		R
	3e	"three-fifths vote"	"majority vote" (and ANN KNUDSEN)	Conformity with national	R
	6		Add: and/or the UWVUS	Conformity and clarification	R
XII	1	"national office"	"LWVUS"	Better wording	R
	2		Insert "national" in 3rd line	Conformity	R
XIV	1	See section	Complete re-wording of this section to clarify and make the procedure easier to follow--no change in content		R
★ VII	2		Omit LWVUS and insert "to become effective April 1, 1978" from Minneapolis	National convn.	R
★ XI	2b		Add: "with the provision that the local leagues affected by the action must be notified 1 mo. prior to such action". From Hibbing with the explanation that it was needed after recent action.		NR

SUGGESTED AGENDA

46th State Convention

June 2 and 3, 1977

St. Olaf College, Northfield

ORDER OF BUSINESS

Thursday, June 2

8:00-9:30 a.m.

Registration and coffee

9:30-12 noon

First Session

Organization of Convention

Treasurer's Report

Nomination and Election of Officers and Directors

Bylaws Committee Report and Action

Speaker --Walt Reeves

Presentation of the Budget

12:15

Luncheon

1:30-4:00

Second Session

Budget Discussion Continued

Roll Call of Leagues

President's Report

Council '77 Report

Other Business

5:00

Reception for Ruth Clusen

6:00

Dinner

~~7:30~~

8:00

Recognition of Distinguished Visitors

Presentation of Hope Washburn Award for 1977

Legislative Report

Keynote Speaker: Ruth Clusen

Coffee *and dessert*

9:30

Caucuses, Budget Committee, Media Room

Friday, June 3

7:00 - 8:00

Breakfast

8:00 a.m.

Registration

9:00-12 noon

Third Session

Debate and Action on Program

12:15 *- 1:30*

Luncheon

1:30

Fourth Session

Action on Budget

Direction to State Board

Adjournment

PLEASE DISCUSS AND ANSWER THE FOLLOWING STATEMENTS WITH YOUR BOARD AND/OR MEMBERS AND RETURN BY APRIL 1, 1977. We realize this does not give you a great deal of time; the early deadline is necessary in order for us to be able to make a progress report at Council 1977.

ALTERNATIVES

LWV of Minnesota

No. of members: 10 of 17

How were the questions discussed/disseminated:

Discussed with Board: _____

Discussed with Members: _____

Other methods used: _____

Please indicate whether or not you agree, disagree or have no opinion regarding the following statements:

The League of Women Voters should

1. ...continue with the dual purposes of citizen information (voters service) and action on issues.

agree 10 disagree _____ no opinion _____

2. ...be a voters service organization providing citizen information only.

agree _____ disagree 10 no opinion _____

3. ...do only study and action.

agree _____ disagree 10 no opinion _____

4. ...have all decisions made by a national governing board, such as Common Cause.

agree _____ disagree 10 no opinion _____

5. ...drop specific program issues and act only on the Principles (In League, p.13).

agree 1 disagree 9 no opinion _____

6. ...disband.

agree _____ disagree 10 no opinion _____

7. ...continue biennial program selection at National Convention.

agree 8 disagree 1 no opinion _____

8. ...limit study to one new program study item per biennium.

agree 1 disagree 6 no opinion 3

9. ...require 2/3 vote of delegates at Convention to adopt a recommended program item (simple majority is current requirement).

agree 3 disagree 3 no opinion 4

10. ...require 3/4 vote of delegates at Convention to adopt a not recommended item (2/3 vote is current requirement).

agree 2 disagree 4 no opinion 4

11. ...drop a program item automatically after 6 years if no study has been done during that time. (Sunset law)

agree 3 disagree 6 no opinion 1

12. ...drop at least one complete item from the national program at next national convention.

agree _____ disagree 8 no opinion 1

13. ...drop at least part of an item from the national program at the next national convention.

agree _____ disagree 8 no opinion 2

14. ...continue present study/discussion-based consensus.

agree 10 disagree _____ no opinion _____

15. ...allow only study/discussion-based consensus.

agree _____ disagree 9 no opinion _____

16. ...continue present use of concurrence procedures.

agree 9 disagree _____ no opinion _____

17. ...allow consensus by resource committee with member concurrence.

agree 7 disagree 2 + ? no opinion _____

without member concurrence.

agree _____ disagree 9 no opinion _____

If the resource committee is in the local league - but not state or local. A position reached in this way would not have member support.

18. ...allow consensus by boards
with member concurrence.

agree 8 disagree 2 no opinion _____

without member concurrence

agree _____ disagree 9 no opinion _____

19. ...allow regional consensus - *by whom? - IS I.L.O.*
with local League concurrence

agree 7 disagree 3 no opinion _____

without local League concurrence

agree _____ disagree 9 no opinion _____

20. ...allow concurrence with other Leagues' consensus.

agree 10 disagree _____ no opinion _____

21. ...choose a statistically valid cross section of Leagues to study and reach
consensus on an item for other Leagues' concurrence.

I would like to try this

agree 6 disagree 3 no opinion 1

22. ...require a minimum of one year active participation by each new League member.

I - in order to do what

agree _____ disagree 9 no opinion _____

23. A local League should be required to participate in at least one program item
for each level of League or one program item which covers all three levels.

agree 4 disagree 5 no opinion 1

*to some degree, not
necessarily consensus/full*

ADDITIONAL COMMENTS ARE ENCOURAGED. PLEASE SEND THEM ALONG WITH THIS QUESTIONNAIRE.
MAKE SURE NAME OF LEAGUE IS ON ADDITIONAL SHEETS.

Although I checked "concurrence" in a variety of ways, I would prefer that this be kept to a minimum - for vital, emergency-type issues only. It seems to me when we get "flack" on an action taken, it is nearly always when we've had no study, and members fail to understand how the position was reached.

I don't think the problem is one of new members not being willing to participate but rather being sure there are ways for them to become involved...better management by Boards...new members often sign up for a committee and are never called, or don't know how to become involved in their interest. We need to re-emphasize League as a training ground - a way to gain invaluable experience and knowledge. They fill out interest and talent sheets which are filed away by Boards but not used.

More help from state Leagues should be given to local Leagues which are unable to handle program items.

This could be done if each involved League adopted a common item and one League or a committee reached consensus - but all of the Leagues would at least need some participation.

LEAGUE OF WOMEN VOTERS OF MINNESOTA
Minutes of the Board of Directors
February 8, 1977

MEETING PLACE: State office, 555 Wabasha, St. Paul, MN 55102, 9:35 a.m., Jerry Jenkins, President, presiding

ATTENDANCE: Board Members present: Jenkins, Watson, Atchison, Hall, Davies, Anderson, Borg, Cushing, DeSantis, Jones, Mueller, Poppleton, Reeves, Waldo, Schmitz
Board Members Absent: Shaw
Non-Board Members Present: Judy Rosenblatt, VOTER Editor, and Ruth Ann Michnay, LWV-Woodbury, Open Records
Staff Present: Herb, Medelman

MINUTES: MOTION: To dispense with the reading of the minutes of the January 11th Board meeting.
Mover: Mueller Second: Cushing Carried
The following correction was made in the January 11th minutes:
p. 1, line 39, Readers for FSG Facts and Issues 3 and 4: add
Motion. The minutes were approved as corrected.

TREASURER'S REPORT:

Balance on Hand 4/1/76	\$ 5704.35 checking
	15162.19 telephone transfer
Expenditures 4/1/76 to 1/31/77	63531.10
Income 4/1/76 to 1/31/77	65875.02
Balance on Hand 1/31/77	8048.27 checking
	13006.07 telephone transfer

Jenkins asked about A1, 2, and 3 and whether we will stay within the budgeted amount. Borg questioned the amount of non-cash contributions received. Herb said \$2000 was submitted by Ann Thomas for her expenses in preparing the out-state focus meetings. H5 expenses includes the same \$2000. I2 is mainly the expense of new LWV buttons. Jenkins asked for some policy on hours-spent expenses. Thomas had hoped to fund her expenses through a grant; since the grant was not received, should this expense appear on our treasurer's report? Reeves and the Development Committee will prepare a policy statement. An asterisk should be added to the treasurer's report to explain this \$2000. The report will be filed for audit.

REVISION OF AGENDA: Add to Action: Hennepin County Lobbying
Add to Discussion: Silver Bay, St. Cloud, Convention
Add to Information: CMAL

HENNEPIN COUNTY LOBBYING: The Leagues in Hennepin County want to contact their legislators concerning legislative proposals made by the Hennepin County Board of Commissioners. The bills pertain specifically to Hennepin County. Atchison said she would like to see the names of the Leagues in Hennepin County listed in the letter. After discussion of the controversy surrounding location of a solid waste facility, it was decided to add "and integration into the metro plan," after investigation in paragraph 4, line 6. Watson is to rewrite the letter. Borg asked if we couldn't protest their use of Hennepin County League of Women Voters. They are Leagues in Hennepin County. They don't want to be called a task force or ad hoc committee.

ST. PAUL LOBBYING: The St. Paul League wants to lobby for maintaining citizen input into housing. They've been doing this on the city level and now need to lobby at the state level.

MOTION: To approve the proposed legislative action by the LWV of St. Paul.

Mover: Atchison

Second: Reeves

Carried

LOBBYISTS: MOTION: To approve Karlynn Fronek, LWV-Minneapolis, as lobbyist for Day Care and other HR areas; Harriette Burkhalter, LWV-M.-E.P.-H., lobbyist for taxes; Ruth Ann Michnay, LWV-Woodbury, Open Records; Janet Larva, LWV-West Dakota, Organization and Campaign Financing; Barbara Dols, LWV-Minneapolis, Abbie Corson, LWV-Bloomington, Karen West, LWV-Wayzata, Hennepin County Legislative Program.

Mover: Borg

Second: Anderson

Carried

In response to a question from DeSantis, Borg and Lucas will be working with the organization of state government person.

CHARITIES: MOTION: To authorize Jerry Jenkins and Georgeann Hall to sign the Charitable Organizations Registration Statement on behalf of the LWV-MN.

Mover: Hall

Second: Anderson

Carried

REVIEW OF FBI: MOTION: To assist the Minnesota Citizens' Review Commission on the FBI by circulating petitions to local Leagues asking for a Regional Citizens' Review Commission to be officially set up by the federal government.

Mover: DeSantis

Second: Anderson

Carried

The Action Committee did not suggest action. Background information and a cover letter to local Leagues is needed to provide background information and explain they need not participate.

BUDGET: Herb said the Budget Committee had questioned why they aren't funded for more meetings. The budget has increased \$2000 since the committee finished work, primarily due to the office move. One member of the Budget Committee favors a straight PMP, one favors the present system. Hall suggested putting the budget items in packages and going for straight grants. However, only the education and financing state government items would qualify. The only business-like way is to not produce workshops or publications until we receive the money. Reeves said a \$20,000 development goal is not realistic at this time.

MOTION: To request \$61,266 from local Leagues to support the 1977-78 state budget.

Mover: Hall

Second: Reeves

Carried

This amount is the same as requested last year and will reward those Leagues who have met their pledges and help the others catch up. Hall suggested making our workshops profitable. Borg said she doesn't want to make money from League members. Herb said that we have used publications to balance the budget in the past. Committee expenses can be included in the cost of publications. The Board discussed balancing the budget with the money in reserves or telephone transfer. This might encourage local Leagues not to meet pledges. Others suggested we shouldn't expect local Leagues to make a sacrifice when we have a cushion. Several Board members questioned whether program amounts are realistic or if we usually spend less. Cushing said we budget for out-state members but seldom get them. No vouchers have been submitted from Education Committee members. DeSantis said that if members do not take expenses or put in vouchers, our budget should reflect this. The Budget Committee did not want to increase non-cash contributions, believing it discriminatory. Reeves said we need to get a better sense of non-cash expenses and non-cash contributions. Atchison said that we will need to justify and defend staff growth when the budget is presented.

MOTION: To use \$3000 from reserves to balance the proposed budget.

Mover: Watson

Second: DeSantis

Tabled

Atchison suggested \$8000. Borg noted that continued drought and its affect on the economy might result in the need for the extra reserves.

MOTION: To table the motion

Mover: Atchison

Second: Anderson Carried (11 ayes, 1 nay)

Herb estimated that if we were to close tomorrow, we would need \$19,000 for committed expenses.

MOTION: To increase income from publications from \$3000 to \$5000.

Mover: Atchison

Second: DeSantis Carried

Financing State Government won't be income-producing if a grant is received. Hall noted that we need to show financial stability when going out to seek grants. Anderson would not like to see League members have to pay over cost for the FSG publications 3 and 4. League has not been effective in marketing publications. Hall asked what publications on our shelf would justify the increased amount. Borg noted that we had voted to have a pocket calendar ready by convention.

MOTION: To raise \$10,000 through development in the 1977-78 budget.

Mover: Reeves

Second: Waldo

Carried

DeSantis suggested cutting HR committee meetings to two. Anderson said the state government amount could be reduced to \$800. Criminal justice could be cut to two meetings. If membership works as part of field service, the membership amount could be reduced. Herb will go back over these suggestions. Hall noted that we as a Board are overruling the budget committee's proposals for state League financing. Cushing said we need to get a longer-range picture and suggested a long-term planning retreat. Atchison suggested bringing in an outside facilitator to help us clarify plans and goals.

DEVELOPMENT: Schmitz said we have thus far been reacting to a crisis situation. We need to have better long-range Board planning. We need to decide where our emphasis will be. The fall of 1978 would be the earliest for a well-planned fund drive. Medelman is working on several possibilities for funding of financing state government and education. Development efforts raised \$2467.02 this year. Grants from the Humanities Commission tie us in and make program planning more difficult. Hall asked if we're in business to serve the public or ourselves.

FSG CONSENSUS QUESTIONS: The committee has had outside input.

MOTION: To approve the consensus questions as contained in the agenda.

Mover: Anderson

Second: Waldo

Carried

Jones questioned recording votes in numbers. LWVUS has been doing this. The committee discussed this thoroughly and felt this was the only way possible. The committee guide will explain why the form is used. The question was raised as to how to weigh big Leagues/small Leagues. The committee will deal with this.

SENATORIAL VACANCY: MOTION: To support a bill calling for a special election to fill a Senate vacancy.

Mover: Watson

Second: Waldo

Carried

No decision was reached on applying this to other levels of government.

LWVUS ANNUAL REPORTS: Anderson asked if we should discuss PAR ratings here. Borg questioned whether the actions of national council could overrule Convention? Discussion noted need to maintain grass roots support as well as flexibility. The Board reached no agreement on whether Council should overrule on PAR. We should let the national Board know we're pleased that they are going back to the delegates on the question and are keeping members informed. The quantity and quality of national publications is excellent, although sometimes they come too late. Rosenblatt said she appreciated a timely UN report mimeographed rather than a printed report arriving much later. The titles of VOTER articles don't tell what the article is about. LWVUS should continue to seek funds for program workshops such as at that at Wingspread. Concern was expressed about letters sent to LWVUS on policy/action which have not been answered. It would be helpful to have a list of LWVUS staff people in

the various program and organization areas. Borg said each state League shouldn't be interpreting national principles as they see fit. Regional workshops on development/state financing, using case studies, would be helpful. Atchison will write up these suggestions and bring to the Board for March approval.

LWVUS PAR: Anderson questioned whether we need to do anything, since Council will not be making a change. Ten Board members agreed they would like to see the percentages reinstated. Atchison noted that it is difficult to work with zero-rated legislators.

OPEN RECORDS: Borg introduced Ruth Ann Michnay who has been gathering information but wanted directions from the Board. She noted that the present law is not working. LWV believes in making public records accessible but also in the protection of privacy. There is a need to distinguish between personal and non-personal data, and to establish principles of privacy and public records. In analyzing the League of Minnesota Cities proposal, the Fair Information Practices Act, she said it is a step in the right direction. Waldo asked if any of the bills spoke to the process of change in the field of public records. It was suggested that Michnay go over the bills with their authors and her information. She can probably have more influence with individual legislators. The Board agreed with Michnay's conclusions and analysis. The League will probably need to speak for and against parts of each bill.

SILVER BAY: Jenkins has received calls protesting our sponsorship of the ad in Sunday's paper. Silver Bay asked when we had ever studied this. Our opposition to Milepost 7 is based on our air, water, and land use positions. Atchison noted that we should have spoken out years ago but didn't because of Silver Bay, and emphasized that we need to stick by our decisions. Rosenblatt said we should have forewarned our members. The involved Leagues want to see specific reasons for our stand. Rosenblatt said we should prepare a fact sheet with our position; local Leagues need to know what's happening.

MOTION: That the Action Committee prepare a fact sheet relative to the newspaper ad and include information on action-oriented League as well as immediate letters to the concerned Leagues.

Mover: Reeves Second: Mueller Carried

Hibbing, Mid-Mesabi, and Silver Bay all want calls today. A copy of the letter should go to Hope Washburn and LWVUS.

PLANNING: It's difficult to wait until June to do the Outlook and unfair to new Board members. The necessity of an Outlook was discussed. We could just have a calendar of state activities. It would be good to have it distributed at Convention. Borg will give it more thought.

CONVENTION: Cushing announced that Ruth Clusen will be speaking on the evening of June 2. She asked if we want to have budget caucus time. We need to clarify Clusen expenses with LWVUS. There should be time for a development workshop. Budget Committee could meet in a large room so anyone could attend.

OFFICE SPACE: Hall announced the move into larger quarters.

COMMUNITY CORRECTIONS OF RAMSEY COUNTY: They have asked for names of Ramsey County and St. Paul League members for possible selection of a person to serve on their Advisory Board. Mueller recommended sending them the names of the local presidents in Ramsey County so they could be asked for suggestions.

DEVELOPMENT: Schmitz would like to see a speakers bureau developed with material that local Leagues could take to their communities. She would like to have the material displayed at Convention. Let Schmitz know of available films/materials. Eventually we will go for a grant to get a substantial amount of material. Medelman suggested that each portfolio

be thinking of the possibilities in each area and get her a list of what is available, rental as well. Medelman stressed the need for long-range planning. LWVMN needs to develop an annual fund drive. Prior to planning such a drive, we need to know what our future plans are. Medelman suggested getting current and incoming Boards together for a day to set priorities and refine goals and objectives. Waldo cautioned the group not to redo what has already been done. The Development Retreat was set for April 19th. At that time, guidelines for the Outlook could be worked out as well.

IR: Davies reported on the IR Focus meeting. She will approach the North Dakota League about a similar workshop in the Fargo-Moorhead area. Copies of Rosenblatt's report on the Focus will be sent to local Leagues as will the case studies.

Jenkins called attention to nomination forms for LWVUS. We now have all of the materials from the Northwestern Bank Voters Service project. Jenkins noted the "Africa in Transition" conference and the field service report. Borg announced an MPIRG meeting tonight concerned with consumer representation on utility rate setting. Borg announced interviews with Rep. Fraser and Rep. Frenzel. Watson said the furor over the CMAL consensus has died down.

The meeting adjourned at 2:55 p.m.

Respectfully submitted,

Mary Davies

LEAGUE OF WOMEN VOTERS OF MINNESOTA
Minutes of the Board of Directors
March 8, 1977

MEETING PLACE: State office, 555 Wabasha, St. Paul, MN 55102, 9:40 a.m., Jerry Jenkins, President, presiding

ATTENDANCE: Board Members present: Jenkins, Atchison, Hall, Davies, Anderson, Cushing, DeSantis, Jones, Mueller, Poppleton, Reeves, Shaw, Waldo
Board Members Absent: Borg, Watson, Schmitz
Non-Board Member Present: Judy Rosenblatt
Staff Present: Herb, Medelman

MINUTES: MOTION: To dispense with the reading of the minutes of the February 8th Board meeting.

Mover: Mueller Second: Cushing Carried

MOTION: To approve the minutes of the February 8, 1977, meeting as circulated.
Mover: Waldo Second: Hall Carried

Hall commented that we often don't follow through on things our minutes say we will do; for example, finding an outside facilitator for the April 19th retreat, and a fact sheet on Reserve Mining.

TREASURER'S REPORT:

Balance on Hand 4/1/76	\$ 5704.35 checking
	15162.19 telephone transfer
Expenditures 4/1/76 to 2/28/77	68098.29
Income 4/1/76 to 2/28/77	72650.20
Balance on Hand 2/28/77	10256.26 checking
	13006.07 telephone transfer

The report will be filed for audit.

DEVELOPMENT REPORT: Reeves reported for Schmitz. The development committee is optimistic about the funding for the next two FSG publications. A Humanities Commission grant was received for the collective bargaining Focus workshop. Lakewood Community College has asked us to have information on LWV available at a meeting they're sponsoring on the emerging woman. We withdrew our support from the Rally held Saturday when the emphasis shifted from ERA to areas in which we have no position. Development did not have enough lead time to get funding for a package teacher tenure workshop and publication. They will try for funding for the teacher tenure Focus meeting from the Humanities Commission if they can prepare the application by March 23. Then they could either go ahead even if funding is not received or could postpone until fall. The date of the Focus could also be changed to May 7. Reeves said she prefers doing well or not until fall. She asked if the Focus and publications need to go together or if they can be separated. Jenkins said we need to distinguish between our information giving function and action. Hall said the public needs a public forum on the teacher tenure issue now; if you wait until fall, it's not worth doing. Other Board members felt it might be more valuable in the fall. Timing would depend on whether the purpose of the meeting is to inform or to act. Reeves suggested the whole discussion plays up the need for long-term planning. Perhaps two meetings on the issue are needed. Reeves said that the Development committee will try for this spring but will postpone until fall if it proves too difficult. Davies noted that we first talked about having a workshop on this topic last fall, then delayed until spring, and she dislikes seeing it postponed again.

REVISION OF AGENDA: Add to Discussion: Coalitions
Add to Information: publications, field service

LOBBYIST: Motion: To approve Mary Ellen Berman, LWV-Minneapolis, as a lobbyist in Education.

Mover: DeSantis Second: Waldo Carried

CITIES/URBAN CRISIS: Motion: To appoint an off-Board member to chair and coordinate the Cities/Urban Crisis study and make suggestions to local Leagues on this issue.

Mover: DeSantis Second: Anderson Carried

DeSantis said that Jerry Enders of CMAL has been invited to a LWVUS meeting on the topic. The chairperson will need to screen resources. Jenkins suggested that this may be a bigger job than anticipated. DeSantis will find the person to fill this spot.

LEADERSHIP: Motion: To authorize payment from our Leadership Memorial Fund of any LWVEF unmet expenses for Judy Rosenblatt's special UN Project participation.

Mover: Hall Second: Cushing Carried

READERS: Motion: To approve Peter Popovich (attorney), Stanley Enebo (Legislator), Norman Moen (MFT), Pete Pafiolas (MEA), and a representative of the Minnesota School Boards Association as readers of the first publication on Tenure/Bargaining.

Mover: Shaw Second: Waldo Carried.

CONVENTION: Motion: To authorize Carolyn Cushing and the Executive Director to set the costs of President's Workshop and Convention.

Mover: Cushing Second: Waldo Carried

The Board discussed what should be included in the convention workbook and agreed that information on what the state Board is and does should be included. The suggested agenda included in the Board agenda was discussed. The first session will include organization of convention (adoption of agenda, rules, roll call of Leagues), Treasurer's report, nomination and election of officers and directors, a development speaker and presentation of the budget. The second session will include budget discussion, President's Report, Legislative Report, Presentation of Recommended Items and consideration of those not recommended, and other business. After dinner there will be recognition of distinguished visitors, presentation of Hope Washburn Award, Council Report, Ruth Clusen's speech. The third session and fourth session will be as in the agenda. Direction to state Board is often just one person's opinion, and the chair needs a way to ascertain how widespread a direction is. Reeves said we need to encourage Leagues to communicate with each other to gather support before Convention. Jones said we do need some time when issues can be discussed. Hall asked if it would be possible to lengthen convention in order to assure that all Leagues can be heard. Walter Reeves has suggested that Elmer Anderson, head of the Bush Foundation, be invited to speak to us. The workshop needs to point out procedures for program adoption. Jones asked if we could ask delegates when speaking during direction to the Board whether they are speaking for their League or voicing a personal opinion? Time for adjournment needs to be specified. Badges for delegates and guests need to be easily discernible by the chair. Guests can ask for the privilege of addressing the convention.

LEADERSHIP TRAINING: Cushing called attention to a leadership training course being given at the Minneapolis YWCA March 14. The charge is \$20.

Motion: That LWVMN fund any Board member who would like to attend the course being given March 14.

Mover: Hall Second: Shaw Carried

LWVMN BYLAWS: Jones called attention to the chart in the agenda. The Board suggested that in presenting the changes to members it be done with complete sections as presently and then changes in brackets rather than the chart. The Board agreed to proposed changes in Article II, Sec. 1, Article III, Sec. 2, 3c, 3d; IV 1, 2, 4, 5; V 2, 3; VI 1b, 2b, 2c, Art. VII 4, with only minor changes. In Art. VIII, Sec. 3, Watson had recommended the change to give MALs a vote at convention to conform

with LWVUS. Jones did not recommend. Waldo noted that we really haven't dealt with MALS at all.

Motion: To delete the proposed change for Section VIII 3.

Mover: Waldo Second: Poppleton Carried

Proposed changes for Article VIII 4 and 5 were accepted, but 6 will not be proposed. Changes for IX and X met with agreement. Jones will need to go back and look for other instances of "chairman." Changes in Article XI will eliminate second-round of state program making.

Motion: To recommend changing Art. XI, Sec. 3E, to majority vote rather than the present 3/5 vote.

Mover: Anderson Second: Waldo Carried

The proposed change in Art. XII, sections 1 and 2, were approved. Art. XIV, Sec. 1, is reworded for clarification. Minneapolis LWV recommended the change in VII 2 to conform with national Convention action.

Atchison asked whether the program recommendations and bylaws changes should go to local Leagues at the same time.

Motion: To recommend amending Art. XIV, Sec. 1, to read "....proposed amendments shall be sent by the Board to the presidents of all local Leagues at least six weeks prior to a "Convention...."

Mover: Anderson Second: Waldo Carried

The Board affirmed support for the concept of electing the budget chairperson. Jones will present all changes of a clerical nature together and then those of a substantive nature. Jones said she had not received any proposed changes dealing with financial support of LWVMN. Use of an asterisk for April 1, 1978, in Sec. VII 2 was suggested.

The proposed change by Hibbing to require LWVMN to notify local Leagues 1 month prior to taking any action that would affect them was discussed. The Board did not recommend. It was suggested that it belonged more than Board procedures. Jones should write to Hibbing and explain that we are not recommending, but if they wish to pursue, it would be more logical under Powers and Duties, V-4. The intention to separate clerical and substantive changes and debate only substantive changes should be relayed to delegates. Jones said someone had suggested the possibility of bylaws changes being made by individuals rather than local Leagues.

PROGRAM SUGGESTIONS: Mueller reported that only 30 Leagues had participated. Nine urged no new study, 7 recommended library funding, 10 state government topics, and 5 HR concerns. These figures should be included in the Board Memo report. Anderson said she likes not adopting a new item but hopes we can do it in a positive way, stressing interrelatedness of positions and updates. Hall cautioned that costs of updates can mount up. Jenkins said we need to think through how to present this in the Board Memo. Reeves said we need to find a way to choose program priority items. How can we get membership input into setting priorities? DeSantis suggested a sheet to hand out to delegates for them to list their program priorities. Reeves said we will need to give local Leagues suggestions for action they can take.

Motion: To recommend no change in the current Program except those of an editorial nature.

Mover: Atchison Second: Cushing Carried

This will need to be well presented, with emphasis on the action possibilities. Cushing noted that this will mean a change in local unit management, since there won't be any packaged study programs and no consensus deadlines. Waldo said local Leagues will need both written and oral presentations of this recommendation. A committee will determine how to present the Board recommendation. Anderson suggested that Ann Knutson might have some ideas. Reeves will chair this committee, with Cushing and Atchison

serving with her. Rosenblatt will edit Program 1975-77 to present in the VOTER.

REGISTRATION RESEARCH: The Action committee suggested looking into the possibility of doing research on election day registration for a fee. Reeves said we shouldn't do it until we determine whether this is a priority for LWVMN. If it is a top priority, it will tie up staff time. Herb said Lucas thinks there could be legislative funding, and then we could hire staff to do the research. This would essentially be a new study.

Motion: To authorize Pat Lucas to explore possibilities for LWV to do needed research on election day registration for a fee and report back to the Board at the April Board meeting.

Mover: DeSantis Second: Reeves Carried

RECOMMENDATIONS TO NATIONAL BOARD: Atchison distributed copies of the recommendations she had prepared from the February Board meeting.

COALITIONS: Atchison called attention to local coalitions being formed around educational concerns. Leagues need to be careful not to lobby for a non-League concern. Atchison will write material for local Leagues commending them for participating but warning of pitfalls involved.

POCKET CALENDARS: Atchison is working on the calendars to be ready for convention. Both state and local Leagues could make a profit. Some Board members felt other calendars of the same size were already available. We would need to convince local Leagues to sell.

Motion: To drop the pocket calendar project.

Mover: Reeves Second: Waldo Carried

RESERVE/SILVER BAY: Silver Bay would like us to make a public retraction. Jenkins reiterated that our position is correct but that we learned a lesson in the need to communicate our actions. Jenkins and Reeves are going to a Duluth meeting. No word has come from LWVUS. Cushing expressed concern that other Minnesota League members not be hit cold with this issue at convention. Poppleton will prepare informational material for Board members with a copy to LWVUS. Transcripts of Borg's tape of the phone conversation with Silver Bay will be sent to LWVUS and Silver Bay.

ENDANGERED SPECIES: Jenkins referred to the Board member responses in the agenda. These will be conveyed to LWVUS.

CONVENTION WORKBOOK: Cushing will prepare a VIP booklet on Board members; Borg will do a chart on Board organization; Davies will take Board highlights from the past year's Board Memos and Minutes. Each Board member should get a short report to Cushing on her year's activities by April Board meeting.

VOTER: Rosenblatt stressed that we need to communicate what we're doing to the local League member. VOTER deadline is March 18 in order to have out the required two months before convention. Possible topics include: budget, nominating committee and program committee reports, update on Debate Fund, article on coalitions (Jenkins), short article on delegates to National (Reeves), April Focus meeting, Action Box (Poppleton and Lucas), agenda for convention, picture of Clusen, pictures of nominees and biographical material, perhaps something on St. Olaf.

OPEN MEETING: Motion: To express thanks to Ann Knutson for preparation of the open meeting update.

Mover: Reeves Second: Waldo Carried

Jenkins will write Knutson.

The meeting adjourned at 2:25 p.m.

Respectfully submitted,
Mary Davies

STATE BOARD MEETING

Tuesday, April 12, 1977 - 9:30 a.m.

State Office - 555 Wabasha

Coffee, Tea, Skim Milk and Pop - Bring your own "bag"

9:29 Determination of quorum and call to order

Mins.

- 5 Minutes of the March 8, 1977 State Board Meeting*- Davies
- 5 Treasurer's Report - Hall
- Revision of the Agenda

ACTION

- 5 Minnesota Women's Meeting - DeSantis
- 5 June Board Meeting - Schmitz
- 10 Legislative compensation - Lucas
- 15 Elections - Head/Watson
- 5 Convention rules - Cushing
- 10 Bylaws - Jones

DISCUSSION

- 10 Presidents' Workshop - Cushing
- 10 Elective office - Jenkins/Shaw
- 10 Agricultural workers - DeSantis

INFORMATION

- 5 May 7 Focus - Waldo/Herb
- 5 Boundary Waters Wilderness Area
- 5 I.R. - Daives
- 10 Service to Local Leagues - Cushing/Thompson

* mailed earlier; bring with you to the meeting

ANNOUNCEMENTS: Convention - "Them's as has a preference in roomies, leave same on Peggy's desk on 4/12. There are a few singles if any of you would prefer that.

Anyone that anticipates any special requests during Convention - rooms, equipment; whatever, please decide and let Peggy know no later than mid-May. It's very difficult to do things on the spur of the moment at St. Olaf, and it will be even more so this year since we won't have all their time and facilities to ourselves. This is especially important for all the audio-visual display set-up."

REMINDERS: Please bring all Board Memo material with you if at all possible, so that we may begin to process same. It is also my understanding that the OUTLOOK will be distributed at the Convention. Please have your proposed outlines, meeting dates, etc. in shape for the May Board meeting. That may entail a meeting with the incoming Board members and members of your committees, so please to kindly schedule accordingly.

UPCOMING MEETINGS:

- April 19 - Development retreat - 9:30 a.m. - Waldo's
- 21 - CMAL Board meeting - 9:30 a.m. - state office (s.o.)
- 25 - Capitol Letter copy deadline - 11:00 a.m. - s.o.
- May 3 - Action Committee meeting - 9:30 - s.o.
- 5 - CMAL Board meeting - 9:30 - s.o.
- 7 - Focus: Is There a Role for Citizens in Teacher Collective Bargaining? - 9:00 a.m. - St. Paul TVI
- 10 - State Board Meeting - 9:29 - s.o.

ACTION

1. Minutes: motion: dispense with the reading of the minutes of the March 8, 1977, State Board meeting.

motion: approve the minutes of the March 8 meeting as circulated.

2. Treasurer's report - to be filed for audit

REVISION OF AGENDA

3. Women's meeting: motion: name Jeannette Kahlenberg and Dolores Hastings as LWVMN's representatives to the Minnesota Women's meeting in St. Cloud, June 3-5.

Background Information

Jeannette Kahlenberg, our LWVMN representative to the E.R.A. Coalition, and Dolores Hastings, our representative to the Round Table of the Council on the Economic Status of Women, have both indicated an interest in attending the MN. Women's meeting. Since the meeting is the same days as our Convention, Boarders will be unable to attend. If there is money in the budget, I would like to see them partially subsidized. If there isn't, I suspect each would pay her own way anyway.

4. June: motion: devote the June Board meeting to stage 2 of the development retreat.

Background Information

At the retreat at Mary Waldo's, we will be listing in order of importance the goals of LWVMN. Once that order is set by Board, it will be shown to 15 randomly selected local League presidents for their reaction. At the June Board meeting, we would like to "plug in" projects, studies, activities, etc. for the next 5 years. This will serve as both a long range plan and a basis for a "case" for development.

5. Legislative: motion: authorize Ruth Ann Michnay to undertake an update paper on Legislative Salaries.

Background Information

The salaries of legislators have not been increased in the last six years. However, their take home pay has been increased by increasing their per diem at the beginning of each biennium. Currently, the average pay for House members is \$15,000; 44% of this amount is per diem. The bill that is currently being considered raises the salary to \$16,500 in 1979 and \$18,500 in 1980. The bill says that the per diem will be substantially less than it is on the day of enactment but the only limit is \$48 per day. The legislators also receive travel and lodging reimbursement. (See March 29 Capitol Letter.) It is the Action Committee's concern that the same escalation of per diem will take place again without the legislators taking straight forward action on a salary bill.

Our position says "adequate compensation." This is very hard to define but perhaps we could set a reasonable per diem amount, per diem proportion of salary or reimbursement for actual expenses.

Lucas proposes that the State Board look at the material prepared by Ruth Ann and then adopt an "interpretation of position" statement re per diem and ask local Leagues or League Boards to concur. (A similar tactic was used in ballot rotation several years ago.)

The time table would be: preparation of the material by April 25; statement developed by the president, 1st and 2nd vice-presidents and Action chairman by May 3; statement presented to the State Board - May 10; sent to local Leagues, May 13; return date to be June 30.

6. Election: motion: approve support for school elections held on an identical day throughout the state.

Background Information

The uniform election bill presently being heard in the legislature provides for all elections to be held in November, including school boards. Martha Head will explain some of the pros and cons. Our position states: "extension of election laws to cover school district elections," with no position on when school district

elections should be held. LWVUS, in the last Report from the Hill, tells of supporting a national election day registration bill as a way to "eliminate obstacles to voting". Would a uniform school election day be considered as a step to remove obstacles to voting?

7. Rules: motion: adopt the attached Convention Rules (see yellow) as the rules governing the 46th State Convention.

Background Information

These are the rules, slightly revised, used for the 45th State Convention.

8. Bylaws: motion: revise Article VII, Sec. 4 of the Proposed Bylaw Amendments, mailed to local Leagues in March, to read: The members of the LWVUS who are organized into recognized local Leagues in the state of Minnesota shall be entitled to two (one) delegates, in addition to the president of the local League or an alternate in the event the president is unable to attend; these (that) additional delegates shall be chosen by the local League. The members in each local League having more than.....

Background Information

The amendment approved at the March meeting is in conflict with Sec. 2, Composition of that same article as well as the Articles of Incorporation. It would also have the effect of reducing the number of delegates attending Convention. There will be an oral clarification of a few other items - errors, typos, etc.

DISCUSSION

1. Presidents' Workshop: oral report by Cushing
2. Elective office: Betty Shaw is seriously considering running for school board in St. Louis Park. Sally Olsen, former LWVMN secretary (1966-68) is also up for reelection. Betty wonders if she should temporarily resign as LWVMN Education Committee chairperson to avoid any hint of "conflict of interest" or to give any opponent ammunition. Connie Hoverson, president of the LWV of Richfield, is willing to head the study as off-Board chairman should that be necessary.
3. Collective bargaining for Agricultural Workers: Lois has been working with a Coalition for Migrant Workers' Concerns, sparked by Legal Assistance of Ramsey County. The Coalition has decided to introduce a bill allowing agricultural workers the right to collective bargaining, patterned after the California law. It will be introduced late in the session and discussed during the interim. They would like our support.
Question: Can "action to combat poverty and discrimination" be stretched to include this? Lois has written LWVUS for an opinion and asked the Action Committee to discuss it, so the question may already be decided by Board meeting.

INFORMATION

1. Focus: see attached.
2. BWCA: Poppleton will give an oral report
3. I.R.: Davies will give an oral report on World Trade Week and the workshop she did with LWV - ND
4. Service to local Leagues: Consultants will find Part II of their local League's (or s") Annual Reports in your folders. Those of you who want an overview of League activity in your area can read all the reports in the office.

S T L L Report

(A slow month in the field)

Robbinsdale - Leaguer Norma Kelly and chairman of the the Robbinsdale HRA gave testimony before a House subcommittee hearing tax increment financing. Her testimony was considered by those present and the committee as the "high spot" of

the 2½ hour hearing.

Breckenridge - has set a date for a pre-organization meeting and will shoot for a "real" League. No reason they can't make it. It would probably be the LWV of Breckenridge Area or No. Wilkin County.

Willmar - high school student is using League's Land Use material to prepare video tape. It's to be used to stimulate interest in environmental education and as part of a proficiency award in FFA.

Duluth - past president Lois Kundel has been appointed to the Seaway Port Authority by Gov. Perpich.

Woodbury - incoming 1st V.P. is long time finance advisor, Ray Bosshardt.

Most Accommodating League Award - Mahtomedi Area - will cater the annual dinner of the LWV of White Bear!!!!

Quote of the Month - Northern Dakota County - "Donna Carr unable to observe Sheila Brunnelle is unable to observe Mary Andler" (no period, no commas, no nothing in that last one)

Typed by mine own little finegers on this 6th day of April - while the clerk/typist is out loafing around with old buddies. Hope it's readable. If not, well.....

The Sore Fingered E.D.

SAMPLE FOR REVISION

CONVENTION RULES

1. Admission to Convention shall be limited to persons displaying official badges which must be worn at all meetings of the Convention.
2. Voting members and visitors shall sit in areas so designated. They may enter the convention hall after the Convention has started at times stated by the Chair.
3. Only local delegates and members of the state Board may vote ("voting members").
4. Only voting members and those authorized by the Chair, or Convention, may address the assembly. During debate on a motion, no persons may speak more than once on that question until all others who wish to speak have done so. After the original presentation, debate shall be limited to two minutes for each speaker.
5. Speakers shall use a microphone and announce their names and Leagues when addressing the assembly.
6. Main motions and amendments of substantial length must be in writing in triplicate and signed by the mover; two copies shall be sent at once to the secretary and one copy retained by the mover.
7. The procedure for Program adoption shall be in the following order:
 - a) Recommended subjects (Proposed Program) shall be moved for adoption ^{on the 1st DAY OF} ~~at the first~~ ^{THE CONVENTION.} session. The presentation by the mover may be no longer than five minutes. Questions for clarification only may be asked at this time. Debate and amendments to the Proposed Program shall be in order only during the third session. Final disposition of the Proposed Program requires a majority vote.
 - b) Not-recommended subjects may be moved for consideration following clarification of the Proposed Program ~~during the first session~~. The subject must have been submitted to the state Board in the first round of Program suggestions and must be on the list of subjects not-recommended. Subjects must be presented in the wording originally submitted by a local League in the first round of Program suggestions. (A file of these subjects is available for delegate reference.) A delegate moving consideration of a not-recommended subject may make a brief statement, not to exceed 10 minutes. Two seconding speeches, not to exceed two minutes each, shall be in order. Questions for clarification only may be asked at this time. Adoption of the motion to consider a not-recommended subject requires a majority vote. Debate and amendments to the not-recommended subject shall be in order only during the third session. Adoption of a not-recommended subject requires a three-fifths vote.
 - c) The Chair shall establish the length of time to be allocated for debate of each subject, upon approval of the delegates. Rules for debate - see Rules 3, 4, 5 and 6 above). Subjects shall be open for debate and amendment in the following order:
 - 1) Proposed Program
 - 2) Not-Recommended Subjects in order in which they were voted consideration.
 - d) No vote will be taken on any subjects to be considered by the Convention until all have been debated at which time vote for adoption will be taken in the order in which they were debated.
8. Officers and directors elected at this Convention shall take office upon adjournment of the Convention.

To: Local League Members
From: Harriett Herb, Executive Director
Re: FOCUS ON EMERGING ISSUES - MAY 7, 1977

IS there a ROLE for the CITIZEN in TEACHER COLLECTIVE BARGAINING?

Date: April 7, 1977

Dr. Charles Cheng will be the keynote speaker at the Focus on Teacher Collective Bargaining. His premise is that citizens are becoming more removed from the negotiation process, and he proposes methods by which citizens can have more input. He's a professor at UCLA's Graduate School of Education. He also serves as an advisor to three California Leagues which are studying the same issue.

Hyman Berman, professor of history, University of Minnesota, has been invited to present the historical perspective of teacher collective bargaining. In the afternoon a panel will respond to Dr. Cheng's remarks. Panelists include Vi Kanitz, Attorney, Bureau of Mediation Services; representatives of the MEA, MFT, and Minnesota School Boards Association; and a citizen's representative.

The meeting will be held at the St. Paul Vocational Technical Institute, Marshall Avenue and John Ireland Boulevard, from 9:00 to 3:00 on May 7. Cost to Leaguers is \$2.00 for registration; non-Leaguer's, \$2.50. Box lunches are available for \$2.25, or you may brown bag it. Registrations must be in the state office by May 3.

We'll send you all the panelists' names at a later date. Meanwhile, talk the meeting up, invite your district's board and teachers, plan to come by the carload; you'll find it a very stimulating day.

LWV of _____

No. of LWV reservations @ \$2.00 _____ Box lunches _____

(Names for lunches: _____
_____)

No. of non-LWV reservations @ \$2.50 _____ Box lunches _____

(Names for lunches: _____
_____)

Check(s) totaling \$ _____ enclosed.

Reservations made by _____

LEAGUE OF WOMEN VOTERS OF MINNESOTA
Minutes of the Board of Directors
April 12, 1977

MEETING PLACE: State office, 555 Wabasha, St. Paul, MN 55102, 9:35 a.m., Mary Watson, First Vice President, presiding

ATTENDANCE: Board Members Present: Watson, Atchison, Hall, Davies, Anderson, Cushing, DeSantis, Jones, Mueller, Poppleton, Reeves, Shaw, Borg, Schmitz, Waldo
Non-Board Members Present: Judy Rosenblatt, Martha Head
Staff Present: Herb, Medelman, Lucas

MINUTES: Motion: To dispense with the reading of the minutes of the March 8th Board meeting.

Mover: Jones

Second: Anderson

Carried

The minutes of the March 8, 1977, Board meeting were approved as circulated.

TREASURER'S REPORT:

Balance on Hand 4/1/76

\$ 5704.35 checking

15162.19 telephone transfer

Expenditures 4/1/76 to 3/31/77

84012.41

Income 4/1/76 to 3/31/77

85366.69

Balance on Hand 3/31/77

7058.63 checking

13333.92 telephone transfer

Hall noted that this is the final report of the year. Program, Action, and Field Service budgeted amounts were not spent. Atchison questioned the fact that new studies don't seem to be the expense we always tell members they will be. Anderson said she would have liked a bigger committee but couldn't find the people to serve. Hall said that we need to budget for outstate representation even though they may not be available. Anderson suggested cautioning adopting new program from the standpoint of woman power rather than money.

The report will be filed for audit.

REVISION OF AGENDA: Watson postponed action on election laws and legislative compensation until Jenkins could be present.

MINNESOTA WOMEN'S MEETING: MOTION: To pay expenses up to \$50 each for Jeannette Kahlenberg and Dolores Hastings to represent LWVMN at the MN Women's meeting in St. Cloud, June 3-5.

Mover: Anderson

Second: Waldo

Carried

JUNE BOARD MEETING: Schmitz said we need to take time to make long-range plans after we set out priorities April 19th. A case study should be prepared to present in seeking development money. Calendar planning and the Outlook will have been completed so that the June meeting could look beyond one year. The meeting was set for Wednesday, June 8th. Borg suggested a separate meeting with new Board members to go over policies and procedures. Borg will set up such an orientation meeting. Medelman reported that Poppleton had been on television last week. Medelman is seeking a male League member who could appear on a television program. An exhibit at Lakeland Junior College was staffed by Mahtomedi. Medelman asked for Board volunteers to staff a MNPTSA convention display April 22-23 at the Leamington. Medelman will check with St. Paul and Minneapolis Leagues.

BYLAWS: Jones noted the correction in the agenda. We had inadvertently reduced the

number of convention delegates. There are also some typos and omissions. Jones wrote to Hibbing about their recommendation. Corrections will go in the Board Memo.

COLLECTIVE BARGAINING FOR AGRICULTURAL WORKERS: DeSantis explained that the Action committee felt that we could support adequate wages, but we do not have enough information on collective bargaining. We are waiting to hear from LWVUS. DeSantis believes we would need to go back to local Leagues. Some members questioned whether this is an action priority. If LWVUS's response is encouraging, DeSantis will put the issue on the May agenda.

FOCUS: Herb called attention to the May 7th Focus on teacher collective bargaining. If 300 people attend, we can pay an honorarium to all presenters. We have notified 26 organizations. Dr. Cheng would like to meet with the LWV committee Friday evening. Shaw will seek a hostess for Cheng and set up a meeting for her committee with him.

CONVENTION RULES: Cushing noted that these are much the same as two years ago. Rosenblatt asked how bylaws changes will affect rules for program adoption. Adoption of bylaws changes would automatically change the rules. Anderson asked about use of "day" or "session."

Motion: To adopt the attached convention rules as the rules governing the 46th state convention
Mover: Hall **Second:** Anderson **Carried**

PRESIDENTS' WORKSHOP: Cushing distributed the agenda. She had good response from local League presidents on things a president should know. Cushing needs suggestions of good people to serve on panel; new LWVMN Board members who have been local presidents would be good. The pros and cons of doing a skit were discussed. Cushing asked all Board members to fill out pink sheet about themselves and return by May Board meeting. Cushing noted Davies' summary of year from Minutes and Board Memos. This will be enlarged rather than having individual Board member reports.

BWCA: Poppleton noted that the Oberstar Bill and the Fraser Bill will be acted upon soon. Poppleton contacted northern Minnesota Leagues about the two bills and received mixed reactions, with the Oberstar Bill having a slight edge. Leagues contacted did not explain their positions. We would need to ask LWVUS to testify. DeSantis noted that we have polled local Leagues and thus done our duty to them. The Fraser Bill is preferable in protecting the area and would conform with the status of Canadian lands. Rosenblatt asked if the rest of the state would favor the Fraser Bill. Poppleton said support is obvious from the MN co-sponsors of the bill. Poppleton will explain action to local Leagues and in the Board Memo.

DULUTH LETTER: Waldo noted a trend to back-track after action when a few local Leagues object. Cushing said controversy is inevitable because we've become more action-oriented. Borg said it's very disappointing to see members quit League over an issue, but Reeves said we may be attracting others to League who want the action. If we put action first, we're bound to get a different kind of member. Jones noted that Duluth wants answers. Poppleton is working on a response.

Jerry Jenkins, President, presided after the lunch break.

ELECTION LAWS: Martha Head reviewed SF 350. All local officials including school board members would be elected in odd years in November with an October primary. Head noted the problem of partisan elections in the fall. Jenkins said she had inferred from our position that we could support uniform election day. Would one election day remove obstacles to voting? Lucas said we didn't cover this in an earlier study. Hall asked if we could go to Leagues for concurrence. Hall asked what "Uniform" means? Head noted three alternatives: support, remain neutral and study later, or oppose. She said we need to study election laws passed in the past few years

to see how effective they've been. Watson asked if we couldn't just speak to the need for training judges? Borg said this emphasized need to include areas where consensus was not reached or areas not studied when writing up consensus statements. The Board recommended that Head report back and that she could perhaps talk to individual legislators about our concern for uniform procedures. She could also question an October rather than September primary. Head will have something in the next CAPITOL LETTER. Head noted opposition to HF 404, which would be another name change for the Ethical Practices Commission and will testify against it.

Jenkins said she had heard from Jim Dunlop, now working for State Auditor Mattson, concerning Milepost 7. Lord and Mattson want to deny land sale approval. Dunlop asked if LWVMN could support Lord and Mattson. Poppleton noted that the courts look to the Constitutional, not scientific, issues, and she doesn't see much hope in stopping Reserve now. Poppleton will talk to Dunlop.

LEGISLATIVE COMPENSATION: Lucas said that our position says realistic compensation but doesn't specify what is realistic. Lucas proposes a 4-page information sheet for members. Ruth Ann Michnay is willing to undertake the study. We need something to say during the interim if it doesn't pass, and if it does pass, we can speak to the amount of per diem. Ann Knutson had wanted to do a mini-study but felt it would be more conclusive and would cover full time/part time openness in government. Borg asked whether we were updating an existing position or making program.

Motion: To instruct Lucas to write a clarification on the issue to send to local Leagues

Mover: Reeves Second: Poppleton Carried

The material will be reviewed by the state Board before going to local Leagues.

SHAW/ELECTIVE OFFICE: Shaw plans to run for school board in St. Louis Park. If elected, she would resign from the state Board. Because another League member is running, Shaw asked if her chairmanship of state education topic would hurt the image of League. The Board agreed that the decision should be Shaw's, and Jenkins will talk with her. DeSantis said that if Shaw needs to be replaced, we need someone on Board who will lobby in Education.

INTERNATIONAL RELATIONS: Davies reported on plans for World Trade Week. Llona was unable to get Ruth Hinerfeld but is meeting with committee today and will then know if League needs to provide a speaker. The dates overlap with the Canadian-American Dialogues to be held in Moorhead. Davies met with the ND IR chair, and they agreed to hold an IR workshop in the fall in Fargo-Moorhead but with local Leagues in charge, not MN or ND. They will also try to work with local colleges in setting it up.

The meeting adjourned at 1:45.

Respectfully submitted,

Mary Davies

STATE BOARD MEETING

Tuesday, May 10, 1977 - 9:30 a.m.

State Office - 555 Wabasha

Do NOT bring your bag - LUNCH PROVIDED!

9:29 Determination of quorum and call to order

Mins.

- 5 Minutes of April 12 State Board Meeting* - Davies
- 5 Treasurer's Report - Hall
- Revision of Agenda

ACTION

- 15 2nd Round State Program Recommendation - Watson
- 5 Hasbins Party - Jenkins, Herb
- 10 National Science Board Forum - Herb, Medelman

DISCUSSION

- 45 Development and Case Study* - Schmitz, Medelman
- 45 Outlook - Jenkins, Borg

Cushing - Conv.

INFORMATION

- 15 National Council - Borg, Reeves
- 10 Consensus
- 5 What Some of Them Think of All of Us - Thompson
- 5 Service to local Leagues report - Thompson

*De Santis - Col. Borg.
Davies - Canad. Amer. dial*

* mailed earlier; bring with you to the meeting.

REMINDERS: We trust all of you will have all your Board Memo and Outlook materials ready to "turn in" on Tuesday. They both have to be mailed out of here no later than May 20, so the pressure is on. Please help us help you help the local Leagues by having everything ready on Tuesday. Thanks.

UPCOMING EVENTS:

- May 10 - Board Memo, OUTLOOK and Convention materials due in state office (s.o.) by 4:00 p.m.
- 26 - CMAL Convention - Messiah Lutheran Church - 9:30 a.m.
- 30 - HOLIDAY - office closed
- June 1 - Presidents Workshop - 1:00 p.m. - St. Olaf
- 2 & 3 - State Convention - 9:30 a.m. - St. Olaf
- 8 - State Board Meeting - 9:29 a.m. - s.o.

ACTION

1. Minutes: motion: dispense with the reading of the minutes of the April 12 state Board meeting.
motion: approve the April 12 minutes as circulated.
2. Treasurer's Report: to be filed for audit.
Revision of Agenda
3. Program: motion: approve Program Committee recommendation - no new program.

Background information

25 Leagues indicated they wanted no new program. Interest was shown in:
Consolidation of school districts
Legislation compensation
Election day registration
Amending process
Energy sources and use in Minnesota

It would seem we could provide updates in these areas and indicate this in reporting the second round program recommendations.

4. Party: motion: have a "Hasbins" party following Thursday evening's Convention activities.

Background Information

It has been tradition to initiate all retiring Board members into the "Hasbins" the evening of Convention. If we decide to continue that tradition, we need to know who is to chair it, what "goodies" -- both liquid and solid -- are desired, etc.

5. Forum: motion: enter into a contract with the National Science Board to coordinate their forum to be held in Minneapolis-St. Paul in September or October

or

cooperate with, serve on the planning committee of, and provide recorders for, the Coordinator of the National Science Board's forum.

Background Information

On Wednesday, May 5, Jerry Enders, Pam Berkwitz, Sally Patterson, Judy Medelman and Harriett Herb met with Ray Bye, staff for the National Science Foundation. They are holding a series of regional Forums around the country to "obtain the public's views concerning needs, issues and priorities on matters bearing on science policy, responsibilities of the Board, and missions of the Foundation." The forum to be held here would include representation from Iowa, Illinois, Michigan, Nebraska, North and South Dakota, and Wisconsin, in addition to Minnesota. A planning meeting will be held in Minneapolis-St. Paul in July.

Coordinating responsibilities include: developing the invitation list in cooperation with other sponsoring organizations, sending out the invitations, printing the brochures as well as designing same, writing up the proceedings from the recorders' reports, selecting the site, etc.

Topics that were discussed in the Dallas seminar covered: growth management, resource management, food and fiber, water management, humanizing tomorrow. The topics were selected by the planning group. The afternoon session is devoted to National Science Board topics on: women, minorities and handicapped in science; young researchers: supply and demand; and alternative producers of basic research.

The conference is free, except for the luncheon cost. Some travel allowance is given participants; that cost is included in the contract.

The contract would pay for a full-time conference coordinator and secretary. All together the contract could total \$25-30,000. Bye will call back on Wednesday for your response.

DISCUSSION

1. Development and Case Study: short report followed by review of possible case statements sent to you on Wednesday - should have arrived on Thursday or Friday. Please bring IN WRITING any changes you might have.
2. OUTLOOK - see calendar attached (yellow)

INFORMATION

1. National Council - oral report
2. Consensus - Judy Brisky, President, LWV of West Dakota County, called in April 12. She talked with Karen Anderson about FSG consensus questions and about Karen's committee's reasoning for "counting noses" on consensus questions and got a very satisfactory answer. However, she says there are some members in her League who remember always the "agreement" type of consensus-taking; therefore, they are wondering whether or not this "nose-counting" is to be used more often in future LWV

consensus - from time to time -- permanently. It is her Board's suggestion that perhaps there should be time at Convention to discuss this change in thinking.

3. What Some Of Them Think Of Us (see attached)
4. Field Service Report (see attached)

Tentative - dit. type

Calendar - so

for

15 - beginning loc. lg. training

1977						
JUNE						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
JULY						
S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
AUGUST						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
SEPTEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
OCTOBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
NOVEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
DECEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1-3 President's Workshop/Convention

30 - Fsg Consensus Due

4 - Holiday Offices closed

Energy questions

5 - Holiday, offices closed

13 - Jewish New Year

22 - Yom Kippur

10 - Explorer's Day

Ground water cont.
Update on Legislative Compensation

8 - Election Day

11 - Veterans Day

24/25 - Thanksgiving

? Education Consensus due

23, 26, 30 - Holidays

2 - Holiday

Energy Cons. des - Nat'l

18 - Focus

20 - Holiday

15 - Focus

28 - Uniform Precinct Census Day

26 - Easter

15 - Focus

12 - 29 Passover

~~11-12~~ Council 18-19
10 - Bd mtg. 20

29 - Holiday

Nat'l Conv.
School Bd. elections

4 - Holiday (?)

19 - New Year
25 - Mother's Day
27 - Grand P.
28+29 - Metro

Action + Energy + Education

Lobbyist Training wksp - 15

May, 1977

WHAT SOME OF THEM THINK OF ALL OF US
(From LL Annual Reports)

Fridley - Not all Focus meetings on Tuesday, please; there's a unit conflict.

Minneapolis - Expand ACTION box in VOTER. They continue to suggest a consensus committee of people with discussion and communication skills. Test questions on a LL. And, of course, Minneapolis deadlines are never met by state.

Mounds View - The calendar should include dates of proposed mailings.

Austin - Send only current information.

Cottage Grove - Commends continuing efforts in development.

Owatonna - Another "mailings too late for our Board meeting."

Duluth - More personal contact between LLs and Board members to avoid we/they. Budget materials too late for a LL doing budget planning in January.

Northern Dakota County - Another "mailings too late....."

St. Anthony - Concern about consensus process - too few members involved, questions slanted.

Brooklyn Park - Want all-out state effort to promote membership.

Columbia Heights - Would like more leadership workshops and would like to receive more Board Memos; feel they give enough support to allow for that.

Crystal-New Hope - Local League should have at least one visit a year. An occasional memo direct to a counterpart would be good.

Brooklyn Center - Can they pay postage for 1st class mailing of Board Memos, dpm's, or whatever? (Answered 4/29.)

Wayzata Area - Could consensus questions be simplified; need better definition of terms.

Alexandria - Set Program schedules/deadlines definitely.

MEPH - Need more communication between LL and state Board. Maybe send state Board minutes and Action Committee minutes. (Were told they could request state Board minutes.)

St. Louis Park - Almost identical to MEPH.

Mid-Mesabi - Clearer consensus questions. Some seem designed with preconceived answers expected. Keep LLs informed of state involvement in coalitions, etc.

Westonka - Recommends "integration" of various areas of League interest and positions to point up interrelationship in order to consolidate study and action. (?)

East Faribault - More interest in rural area concerns.

Northfield - Continue fall workshops.

Roseville - Keep in closer contact with Leagues on decisions involving action. Don't bypass the president in mailings to specific Board members. State League should do its own Endangered Species questionnaire.

Hibbing - Keep outstate Leagues more informed of Board actions and ask for LL input. Fall is too late to be notified of changes in Program scheduling, etc.

Richfield - Concerned about complexity and scope of state Program; feel it's causing them to "lose their grip" on state action.

Willmar - We're adequate!!!!!!!

May, 1977

FIELD SERVICE REPORT

Chaska - County Commissioners asked them to do county survey -- will pay the costs and do the typing.

Buffalo-Monticello - Radio station did decide they wanted to buy in on the League's reporting on Council, Commissioners. Problem -- the paper, already paying, would be scooped. Couldn't reach an equitable agreement. Members are just doing it for free and not even using League name.

White Bear Lake - Luncheon meeting with the Chamber of Commerce on FSG with Lee Vann as speaker.

Edina - Salad luncheon and silent auction netted them \$250. If your Leagues are looking for good supplemental income ideas, here's one that worked.

Richfield - Feels CMAL lacks member appeal.

Mounds View - Outstanding service award presented to them at big community bash.

Red Wing - LWV and AFL-CIO co-sponsoring People's Forum.

Marshall - Experimenting with the idea of lunches for people who work downtown discussing legislative issues.

Minneapolis - Has started its 3rd downtown unit, this at Midwest Federal at noon twice a month.

St. Cloud Area - Unit III declared most likely never to make it to the meeting - "Rte. 4, 1st left past Herges Sausage Skating Place, follow to Fire #331; it's kind of a yellow house."

LEAGUE OF WOMEN VOTERS OF MINNESOTA
Minutes of the Board of Directors
May 10, 1977

MEETING PLACE: State office, 555 Wabasha, St. Paul, MN 55102, 9:30 a.m., Jerry Jenkins, President, presiding

ATTENDANCE: Board Members Present: Jenkins, Watson, Borg, Davies, Hall, Anderson, Cushing, DeSantis, Jones, Muller, Poppleton, Reeves, Schmitz, Atchison, Shaw

Non-Board Members Present: Judy Rosenblatt, *waldo*
Staff Present: Herb, Medelman

MINUTES: Motion: To dispense with the reading of the minutes of the April 12th Board meeting

Mover: DeSantis Second: Poppleton Carried

Watson said that on p. 3, line 2, she had meant need for a uniform election day.

Motion: To approve the minutes of the April 12th Board meeting.

Mover: Shaw Second: Reeves Carried

TREASURER'S REPORT:

Balance on Hand 3/31/77	\$ 7058.63 checking
	13333.92 telephone transfer
Expenditures 4/1/77	6371.57
Income 4/1/77	1776.97
Balance on Hand 4/30/77	2464.03 checking
	13333.92 telephone transfer

In response to a question from Jenkins, Herb said Board members need to keep turning in vouchers. The report will be filed for audit.

REVISION OF AGENDA: Add to Discussion: Convention and Presidents' Workshop
Add to Information: Collective Bargaining, Canadian-American Dialogue

STATE PROGRAM: Watson said the committee recommends no new study but rather updates in the areas of interest: consolidation of school districts, legislative compensation, election day registration, amending process, energy sources and use in Minnesota. Anderson said Convention delegates will probably come up with suggestions for updates and we should wait and see how widespread interest in the amending process study is before recommending it. In presenting the recommended program, Board members will present the current positions and wording with time then only for questions of clarification. Anderson asked about the mechanics for delegates to say they want to revise a position. She said we need a process for local Leagues to ask for updates, clarification, review of positions. Reeves cautioned that we look at all of the costs of updates. Cushing said if we're looking towards a revision of position, it's really a new program item. Watson's presentation should not include possible updates or expansion of positions. Changes should be brought up under non-recommended program. Only the energy update was proposed through the VOTER. Some program areas have already planned updates for next year. Shaw will present the current education item; if delegates want to look at school consolidation, they'll need to recommend as a non-recommended item; Anderson will include the update on legislative Compensation already planned. A general statement should be made at the beginning as to how to change or expand an item. Each state program chair will present her item. Poppleton only needs to do state aspects of natural resources but should explain that we act under LWVUS positions. Program people will need to be well aware of what expands an item and what is a new item.

STATE CONVENTION: Jones asked about state Board participation at caucuses. The Board agreed that they could attend as resource people. Caucuses are at the initiative of local League delegates. Cushing suggested that Board members attend a caucus of their interest, and if a particular caucus wants

a specific resource person, they should ask. Borg explained action on ERA that needs to be taken as a result of Council. Hall suggested that Borg speak to the Convention and then pass the hat for seed money. Action recognition could be done when the roll of Leagues is called. Report on National Council could be at the end of Session 2 if we ran until 5:00 p.m. Borg could present motion on ERA fund and a vote could be taken at Session 4 just before adjournment. The May Board Memo will report second-round program suggestions.

HASBINS PARTY: The Board agreed to hold this following Thursday evening's Convention activities. Jones will work on poems and funny gifts.

NATIONAL SCIENCE BOARD FORUM: A number of questions were raised concerning the proposal to coordinate a National Science Board forum to be held in Minneapolis-St. Paul in September or October. Herb said we would need to hire a person to coordinate.

Motion: That we not participate in the National Science Foundation project.

Mover: Reeves

Second: Anderson

Carried

Reeves said it would not help the League in any way and that we have other opportunities to work on more meaningful projects. Poppleton noted the Water Conference to be held with the LWV-Wisconsin about that same time. We can still alert our members about it and encourage attendance.

DEVELOPMENT AND CASE STUDY: Medelman collected the written comments to the statements she had mailed out. The Board will see the rewritten version before it goes to selected local Leagues at Convention. Medelman has some indication that the Humanities Commission would like to see us ask for a big grant for outstate Focus meetings. We would need to supply matching funds. Education might be a good topic. We would need to define what we would expect from the local Leagues involved; the state League would serve as a coordinator. Watson warned about putting pressure on local Leagues to do it. This would involve 6 to 8 fall activities; the Humanities Commission needs to spend this money by December 31st. Cushing noted that some local Leagues had negative feelings from last fall's outstate meetings. Local Leagues did say they missed the fall workshops, and this might replace them. Reeves said she prefers long-range planning and that we need to do more of our own bolstering of Leagues, many of which would not be ready right now to do this. Herb suggested laying the groundwork at the President's Workshop to see how local Leagues might feel. Atchison suggested meetings are best when generated within a community. Hall asked if we are being used to spend Humanities Commission money. Reeves suggested we give them a counter proposal for the following year to give us more lead time. Davies noted a recent report on the educational needs of rural women which shows the need for League to reach out. Jenkins asked if we could have a caucus on outstate needs, concerns, and desires. This could be worked into the Presidents' Workshop. Medelman is to tell the Humanities Commission that we will explore with delegates at our Convention to see what kind of support local Leagues would be prepared to give. We need to be candid about what local Leagues can provide. Shaw suggested the education topic might be of great interest in communities which took part in the tenure survey.

SILVER BAY: Jenkins noted recent correspondence. They are anticipating disbanding. Jenkins suggested that someone needs to visit them.

PRESIDENTS' WORKSHOP: Cushing went over the plans. Jenkins will moderate the panel of past local League presidents. Cushing set a meeting for May 18, 10:00 a.m., for Borg, Reeves, Atchison and others to go over their parts.

OUTLOOK: The Outlook will be distributed at Presidents' Workshop. Cushing said service to local Boards will be done during the summer and fall instead of using fall workshops. Fall workshops can be on program topics. The date of the fall ground water conference has not been finalized. Local League Board orientation will be done for southern Leagues in June and northern Leagues in August. Two or

three Leagues will be done together. Consultants will be invited to attend. A more complete calendar will go out after Convention. The update on legislative compensation is to go out with the October Board mailing. A lobbyist training workshop will be held in November. Hall suggested seeing where program interests at Convention are strongest before deciding on any workshop topic. Jones urged more visits to local Leagues. Shaw said we could put together a traveling committee ready to go where wanted by local Leagues to talk on education issues. Reservations could be required, and the event cancelled if a minimum number are not received. Reeves said some Leagues may want organization topics and help as well. No date has been set for the energy update. Different type could be used in the Outlook to distinguish between definite and tentative dates.

NATIONAL COUNCIL: Reeves reported that local Leagues are having difficulty dealing with the urban crisis topic. Minnesota could not pass out material on BWCA. PAR will be discussed at Convention.

GAY RIGHTS: Hall said LWVMN was the only organization supporting. There is a need to educate members and the community and do further research. Hall asked if we want to go out on a limb on this? DeSantis said local Leagues are either against or lukewarm, and it should not be a priority. She questioned whether our support has any effect. DeSantis said our support could be low-key. Watson suggested we wait and see if the topic comes up at Convention.

HR: PACER wants to work with the League next session on income maintenance. They want time on Channel 2 to refute the Citizens League study which had a CIA employee on the forum. We cannot support PACER on this. DeSantis heard from Ruth Hinerfeld, who said collective bargaining is not in LWV position.

CANADIAN AMERICAN DIALOGUES: Davies said it will concentrate on energy and environment.

Motion: To pay \$25 registration fee for Davies to attend Canadian-American Dialogue May 26-27.

Mover: Hall Second: Poppleton Carried

CONSENSUS QUESTIONS: Judy Brisky, West Dakota County LWV, had talked with Anderson about the FSG consensus questions and the reasons for "nose-counting." Anderson suggested we need a policy. She said a minority is meaningless unless we count noses. Small Leagues fear they will lose influence when counting yes and no. On most issues Minneapolis' votes are split like most others. The Board decided it couldn't say what future questions would be like. Cushing suggested that when this type of question is used, there should be discussion questions earlier in the meeting to allow for satisfying discussion of the issues before counting heads. Borg said the use of telephone and post card options for consensus has meant a change in the type of questions asked.

FIELD SERVICE: The reports in the agenda were noted.

CALENDAR: Dates for National Convention, leadership workshops next spring, and Focus meetings have not been included.

Motion: That all calendar dates be left out of the Outlook and that a calendar be sent to local Leagues in June or early July.

Mover: Atchison Second: Poppleton Failed

Borg said tentative dates should be included so local Leagues can react. Atchison said a tentative calendar does not look good and new Board members have not had any input. Reeves said dates would be helpful to local Leagues now. A tentative calendar will be included in the Outlook, with dates firmed up at the June Board meeting.

VOTER: Rosenblatt said the next VOTER would cover Convention action. Anything should get to Rosenblatt right after the Convention.

The CAPITOL LETTER deadline will be May 25th.

LEAGUE OF WOMEN VOTERS OF MINNESOTA
46th Convention

St. Olaf College, Northfield, Minnesota

June 2, 3, 1977

The 46th Convention of the League of Women Voters of Minnesota was called to order at 9:30 a.m. on June 2, 1977, in the auditorium of the Science Building at St. Olaf College, Northfield, Minnesota, with Jerry Jenkins, president, presiding. Jenkins welcomed delegates, visitors and special guests.

ORGANIZATION OF THE CONVENTION

The president announced a change in time for the second session which will end at 5:00 p.m. rather than 4:00 p.m. With the consent of the Convention, the president made the following appointments:

Parliamentarian: Rose Dhein

Pages: Ruth McCary, Rhonda Kriss

Ushers: Northfield League

Tellers Committee: Stevana Erickson, chairman; Milo Schefers, Audrey Brings, Elaine Heidrich, Mary Martin

Committee to Approve Minutes: Rosemary Booth, chairman; Mary Bradshaw, Dana Brandt, Lee Reich

Credentials Committee: Carol Jacobson, chairman

The Credentials Committee reported that 201 local League delegates and 16 state Board members were in attendance. The chair declared a quorum was present.

Adoption of the Order of Business: Katherine Muff, Mid-Mesabi, asked when outstate Leagues could present a resolution.

MOTION: To amend the order of business to consider a resolution at the end of Session 2.

Mover: Muff Seconded

Vote: The motion carried on a voice vote.

There being no further objections, the chair ruled the Order of Business adopted as amended.

Convention Rules: There being no objections raised to the Rules as contained in the Convention Workbook, the chair ruled the Rules adopted. The chair noted that the Rules may be amended with a 2/3 vote.

INTRODUCTION OF STATE BOARD:

Jenkins introduced members of the state Board: Mary Watson, Nancy Atchison, Mary Davies, Georgeann Hall, Karen Anderson, Helene Borg, Carolyn Cushing, Lois DeSantis, Barbara Jones, Laurel Mueller, Mary Poppleton, Jean Reeves, Emily Schmitz, Betty Shaw, Mary Waldo.

ROLL CALL OF THE LEAGUES:

The Secretary, Mary Davies, called the roll. Fifty-three local Leagues and 2 provisional Leagues responded.

ACTION RECOGNITION:

Helene Borg, state Board Action chairman, presented the Action Recognition to the Minnetonka-Eden Prairie-Hopkins League for action on a proposed group home for the chemically dependent. The second award went to the Freeborn County League for convincing local lenders to participate in Phase 2 of the MN Housing Finance Agency. "We Know How to Act" buttons were presented to all who worked on these Action campaigns.

REPORT OF THE TREASURER:

The Treasurer, Georgeann Hall, presented the Treasurer's Report as printed on pages 7-9 of the Convention Workbook. The following totals were reported:

Balance on hand: 4/1/76	\$ 5,704.35	checking
	15,162.19	telephone transfer
Expenditures 4/1/76 to 3/31/77	84,012.41	
Income 4/1/76 to 3/31/77	85,366.69	
Balance on hand 3/31/77	\$ 7,058.63	checking
	\$ 13,333.92	telephone transfer

REPORT OF THE NOMINATING COMMITTEE:

Janet Rosenbloom, New Ulm, chairman of the Nominating Committee, was introduced. She presented the slate as printed in the Minnesota VOTER and the Workbook.

MOTION: To accept the Nominating Committee report as presented.

Mover: Rosenbloom Seconded

Vote: The President called for nominations from the floor. There being none, the chair ruled the nominations closed.

The secretary read Article X, Section 4, of the Bylaws dealing with the election of officers and directors. The chair instructed the secretary to cast the ballot for the slate as presented. The secretary read the list of nominees: Helene Borg - President, Jean Reeves - 1st Vice President, Mary Waldo - 2nd Vice President, Ellen Dunn - Secretary, Georgeann Hall - Treasurer, Karen Anderson, Erica Buffington, Pamela Berkwitz, Maggie Brown, Carolyn Cushing, Betty Phelan, Emily Schmitz, Betty Shaw - Directors. Nominating Committee: Laurel Mueller, chairman, Lee Ball, Sanny Lie. Budget Committee Chairman: Carol Bergeson. The chair declared the nominees duly elected.

SPEAKER:

Jerry Jenkins introduced Walter Reeves, Vice President for Development and Institutional Relations, Carleton College, who spoke on the League as he sees it. He said that the League is a most unusual organization with great achievements. Members need to work harder on fund raising and should feel proud to ask people to help the League. We need to claim for the League the resources of philanthropic organizations.

REPORT OF THE BUDGET COMMITTEE:

The president introduced Jean Wirsig, chairman of the Budget Committee. Wirsig called attention to the proposed budget in the Workbook. Wirsig called on Harriett Herb, executive director, to narrate a slide presentation on the work of the Board and staff. Wirsig noted that gross budgeting makes all totals look larger but gives a more realistic picture. Wirsig announced that the budget committee would meet after Ruth Clusen's speech and invited any delegates to attend and raise questions. Mary Lofy, Mankato, Budget Committee member, reviewed the costs of a new study. Adoption of a new study would cost about \$4000. Georgeann Hall, treasurer, explained the pledge request. The state Board recommended asking for the same pledge as last year so that Leagues who have met their pledges are rewarded and other Leagues are given a chance to catch up. The Board also plans to raise more money through Development. Maggie Brown, Chaska, asked for an explanation of the pledge formula. Wirsig referred delegates to a 3-page explanation sent to local Leagues last year and available through the state office. She felt brief explanations were not satisfactory. Ruth Bowyer, Cottage Grove, Budget Committee member, reported on the pledges committed since the workbook was printed. The difference between income and proposed expenditures is \$5336.42. Pat Wirtenan, West Dakota County, reported for the Budget sub-committee on pledges. It will propose 75¢ per point instead of the present 50¢ and 5 points additional for median incomes over \$18,334.

Jenkins called attention to the media center open to delegates and announced caucus meetings. The meeting recessed for lunch.

Second Session

The Credentials Committee reported that there were 222 local League delegates, 16 state Board members, 4 observers and 13 visitors registered. Fifty-three Leagues were represented. Jenkins introduced the staff: Harriett Herb, executive director, Peggy Thompson, organization secretary and in charge of Convention arrangements, Pat Lucas, Action secretary.

LEGISLATIVE REPORT:

Helene Borg, state Board, said that the LWVMN carries greater respect every year in the Legislature. Borg thanked the lobbyists and observers. She said most lobbying was done informally and most action this session was in the human resources area. She referred delegates to the final Capitol Letter for a summary of League action. Borg introduced Ruth Ann Michnay, who, as a new lobbyist, worked on open records. In her report, "Hobnobbing at the Capitol," Michnay explained how she began and researched the issue, looking into current LWVUS and LWVMN positions to see what other states were doing. Michnay then presented this information and her recommendations to the state Board. Their conclusion was that HF 415 was going in the right direction. She then began working with other groups following the issue. She gathered information and other viewpoints to understand the concerns of other groups. The bill in the House changed frequently, and the Senate was going in a different direction. The House bill would extend emergency classifications, while the Senate wanted to classify six areas. The conference committee collapsed through a power struggle, but a final bill was the last act of the session. Michnay said the hearings, testimonies, and committee studies were not used at all, and the bill passed just buys time for further debate and study. She concluded her report with her personal concern with the growth of the number of people at the Capitol, the salary issue and one-party government. She enthusiastically invited others to observe and lobby. Joyce Lake, White Bear Lake, reported as an experienced lobbyist on an experienced bill -- Beverage Container legislation. The bill has been around since 1968, and LWVMN has lobbied since 1973. We are working with a well-established coalition: Citizens Against Throwaways. The coalition expected League to work miracles and has difficulty understanding how League operates, but Lake believes coalitions are worthwhile. Lake said the opposition tried to come up with alternatives to the can bill. She reviewed the progress of the bill in the House, where it passed the committee 20-8 and is now on general orders, and in the Senate, where it bounced around and was reconsidered and will come up again in January. Lake said passage looks good in the House.

Jenkins announced that the timekeeper would be Myra Casper.

REPORT OF THE BYLAWS COMMITTEE

Barbara Jones, state Board, presented the proposed Bylaws changes as printed in the Convention Workbook.

MOTION: To adopt all proposed amendments of a non-substantive nature.

Mover: Jones Seconded

Vote: The motion was carried on a voice vote.

MOTION: To adopt amendment to Bylaws Article XI, Sec. 3, as presented.

Mover: Jones Seconded

Margit Berg, Minneapolis, asked that the rationale be explained. Jones said it would aid notification to local Leagues. Local Leagues would still receive two notices, but over a shorter time period.

Vote: The motion carried on a voice vote.

MOTION: To adopt amendment to the Bylaws Article XI, Section 3c

Mover: Jones Seconded

Jones explained that this change would eliminate the second round of program suggestions which has not provided substantive suggestions for the past few years.

Vote: The motion carried on a voice vote.

MOTION: To adopt amendment to Bylaws Article XI, Section 3e

Mover: Jones Seconded

Mary Gover, St. Peter, asked if we need to conform with national Bylaws. She would prefer the current 3/5 requirement for adoption of non-recommended items. Margit Berg, Minneapolis, asked why the state Board made this recommendation. She said there is a contradiction in the state Board not recommending any new Program item this year and then making it easier to adopt one at Convention. Berg said she prefers state Board recommendations in Program making. Jones said the Board felt local Leagues should have a greater say. Joan Newmark, St. Paul, opposed the amendment change saying delegates often get caught up in the enthusiasm of the Convention. She felt money considerations were then lost and that items need good solid backing before adoption. Elaine Heidrich, Freeborn County, spoke in favor of the proposed change because it would give smaller out-state Leagues a better chance of getting Program adopted.

Vote: The motion failed on a standing count; yes - 75, no - 147.

MOTION: To adopt amendment to the Bylaws Article XIV, Section 1.

Mover: Jones Seconded

Jones noted that the substantive change was 6 weeks rather than two months and this would conform with amendment approved earlier.

Vote: The motion carried on a voice vote.

REPORT OF THE PRESIDENT:

Jerry Jenkins said that statewide meetings often provide little time for open and free exchange among League members and she hoped delegates would feel free to speak out despite the restraints of parliamentary procedure. Jenkins noted that the LWVMN has gained 200 members this year. She said we need to legitimize the part-time member in order to increase membership. We can't look at members solely in terms of cost. Numbers do count in the eyes of legislators. We need to let these part-time members, men and women, know there is a place for them in the League. Jenkins said that continuing education is a selling point of League. Volunteer hours are increasingly being recognized by employers, and some colleges are giving credit for the skills and experiences gained through the LWV. Jenkins noted that many of us have trouble overcoming the mind-set that if a member is employed, she can't be bothered. Jenkins cautioned that in the zeal to accommodate the part-time worker, we must not forget the full-time volunteer. Jenkins noted the good financial health of the Minnesota League, the well-run state office, and the responsible Board. Jenkins concluded that it has been the people in League who have kept her going for 30 years.

The president recognized the arrival of LWVUS President Ruth Clusen.

PRESENTATION OF PROPOSED PROGRAM:

Jenkins called attention to the proposed program in the Workbook and the Program for Action.

MOTION: To consider as Program Item one: Criminal Justice (includes Corrections and Judiciary)

Support of a correctional system responsive to the needs of the individual offender and of society;

Support of a judicial system with the capacity to assure a speedy trial and equal justice for all;

Support of sentencing decision based on circumstances in relation to the crime, the offender and the effect on public safety. These decisions are to be made by the judge with legislative guidelines.

Mover: Laurel Mueller, state Board Seconded

There were no questions of clarification.

Vote: The motion carried on a voice vote.

MOTION: To consider as Program item two: Natural Resources (formerly Environmental Quality)

Support of measures to reduce a generation of solid waste;

Support of an overall land use plan with maximum cooperation and implementation at the regional and local level, with state help in developing and exercising land use management, with opportunity for maximum local decision making and with regional planning and regulation for matters of more than local concerns.

Mover: Mary Poppleton, state Board Seconded

There were no questions of clarification.

Vote: The motion carried on a voice vote.

MOTION: To consider as Program item three: Human Resources/Quality of Opportunity
Support of policies to insure equality of opportunity in employment, housing, public accommodations, education, and other public services for all persons.

Support of administrative enforcement of anti-discrimination laws. Support of state responsibility for and responsiveness to Indian citizens.

Mover: Lois DeSantis, state Board Seconded

There were no questions of clarification.

Vote: The motion carried on a voice vote.

MOTION: To consider as Program item four: Education

Support of increased state responsibility in creating equal public educational opportunities for all Minnesota children through measures to correct racial imbalance and ensure adequate financing of public schools. Support of categorical aid to school districts which have high salary costs per pupil unit. Such aid should not preclude careful planning and evaluation of local school district expenditures. Support of consideration of enrollment fluctuations when determining pupil units for calculating foundation aid. In the case of declining enrollment, LWVMN supports extending beyond two years the time for reducing pupil unit counts.

Study of tenure laws (public employment regulations) and the impact of public employee bargaining laws as they apply to schools.

Mover: Betty Shaw, state Board Seconded

There were no questions of clarification.

Vote: The motion carried on a voice vote.

MOTION: To consider as Program item five: Election Laws

Support of improvements in election laws regulating campaign practices, election procedures, voting and school district elections.

Mover: Karen Anderson, state Board Seconded

There were no questions of clarification.

Vote: The motion carried on a voice vote.

MOTION: To consider as Program item six: Organization of State Government

Support of improved structure and procedures for the Minnesota Legislature and Executive Branch; support of an improved process for amending the Minnesota Constitution.

Mover: Anderson Seconded

There were no questions of clarification.

Vote: The motion carried on a voice vote.

Carol Bergeson, White Bear Lake, asked why the recommended energy update included in the VOTER was not included in the motion. Mary Watson, state Board, said there were many requests for information on Minnesota energy needs, but it was concluded that this is already part of the ongoing LWVUS energy study and does not require adoption

as an item. Bergeson asked if it would require funding. Watson said the information is available, and it would be primarily a matter of forwarding to local Leagues.

REPORT OF COUNCIL 77 DELEGATES:

Jean Reeves, state Board, said it has been interesting to hear what others think of us, and she came to realize how open government in Minnesota is. Only eight state Leagues are bigger than Minnesota's. Reeves said they talked and heard about the urban crisis and the fiscal impact of government programs on cities. Publications on the urban crisis will stress the interrelatedness of League programs. In Natural Resources, Council endorsed a state question in the energy consensus. Reeves said new publications are coming on campaign financing and congressional reform. The UN consensus will be formulated at the June Board meeting. Council delegates visited the White House and spent a day lobbying on Capitol Hill.

Helene Borg, state Board, said three more states are needed to ratify the Equal Rights Amendment by March, 1979, and that it will take money to win. If ERA loses, we all lose. Defeat would mean adverse effects in other areas for women, and the League would lose influence. The League proposed to raise \$10/member in order to hire professionals in an all-out campaign for ERA. Borg suggested members raise it by charging for their regular social gatherings. By June 15, 50% of the money needs to be pledged. Borg said that the suffragettes fought so hard for the right to vote, we should be able to raise this money. If the ERA fails, we will regret not having at least tried harder. Borg said that she will offer a motion that LWVMN pledge the requested amount and that she personally would pledge \$200.00. Reeves said she plans to second and also pledged \$200.00.

OTHER BUSINESS

Mary Evans, Duluth, presented the following motion submitted by Duluth and Mid-Mesabi:

WHEREAS: the unique strength of LWV lobbyists before the state Legislature is the knowledge that our consensus procedures validate the claim that League positions result from true "grass roots action," and

WHEREAS: actions of dedicated volunteers have, for a short time, jeopardized that reputation and the image we seek in our communities, and

WHEREAS: action, including joining coalitions, has been taken by state committees without formal approval of the state Board and without communication with affected Leagues,

Therefore, BE IT RESOLVED: that the state Board of the LWVMN oversee the workings of state committees to insure that they stay within League procedural guidelines and to insure improved communication with local Leagues by careful consideration of "adequate notice of proposed actions."

MOTION: To approve the above resolution.

Mover: Mary Evans, Duluth

Seconded

Evans said the roots of our organization need to be watered or will die. Marylyn Deneen, St. Paul, asked for clarification by the state Board in the section referring to actions of volunteers. Jenkins indicated that the issue concerns Silver Bay and the newspaper advertisement protesting the Milepost 7 site. Deneen said she feels the resolution is too strong in some areas. The parliamentarian, Rose Dhein, said the Convention should first consider the resolved section and then the preamble. Nancy Atchison, state Board, says she has no trouble with the resolution itself but objects to the implications of the preamble. The parliamentarian said any or all parts of the preamble can be eliminated. Lee Reich, Marshall, asked for a copy of the resolution to be projected for all delegates to see. Katherine Muff, Mid-Mesabi, said the Convention should not be troubled by the "whereas's," as these are propaganda to give attention. She said the outstate Leagues would be mollified if the Convention passed the resolution -- the whereas's could be dropped. Muff said that if Jenkins had not been so helpful, the outstate Leagues would have pursued the issue further. Mid-Mesabi,

she said, persuaded the other Leagues to modify their stand, but they must have action to satisfy their communities. In response to a question from Pam Berkwitz, Minneapolis, Mrs. Muff said she will withdraw the whereas's if the resolution passes.

Vote: The motion to approve the resolution section carried on a voice vote.

MOTION: To strike the preamble of the resolution.

Mover: Katherine Muff, Mid-Mesabi Seconded

Marylyn Deneen, St. Paul, stated that she feels badly that this type of thing is being said and wanted to know if it was justified. She feels the issue needs to be discussed. Margit Berg, Minneapolis, said delegates can't know how to vote without some discussion. The parliamentarian ruled the question not germane to the motion.

MOTION: To suspend the procedural rules for the purpose of clarifying the matter.

Mover: Bobbi Olander, Mahtomedi Seconded

The parliamentarian ruled the motion in order. Muff said she does not favor discussion and will not take part, for it will hurt feelings.

Vote: The motion to suspend the rules carried on a voice vote.

Jenkins said that state committees do act without formal approval of the state Board. All decisions can't be made by the Board. Money is also spent without specific Board approval, if within committee budgets. Margit Berg, Minneapolis, asked about the process for joining coalitions, saying the Minneapolis Board does get Board approval to join coalitions. Jenkins said we had been in this coalition for some time. Berg asked about the policy for notifying local Leagues. Jenkins said the Board does have a policy for giving forewarning but had made an error in this case, for which an apology had been made. Helene Borg, state Board, said the Board is kept advised of action through Action Committee reports to the Board each month. However, the Board does not always know about action before it is taken. Jean Wirsig, St. Croix Valley, said she would like to see the gracious gesture of Mid-Mesabi accepted. Mary Lofy, Mankato, also applauded the spirit of Mid-Mesabi. She said it is difficult logistically to know all about all issues and actions, but the Board is composed of responsible people. Katherine Muff clarified that Duluth stands with Mid-Mesabi.

Vote: The motion to strike the preamble carried.

Election Day Registration

Joan Newmark, St. Paul, explained the purpose of the election day registration caucus. She said St. Paul is going to propose direction to the Board on the issue. Their League is polling election judges and finding very strong feelings on registration at the polls. St. Paul would like to learn about the experiences of other Leagues. They are not opposing the LWVUS position but are seeking ways to improve our system. Jenkins noted that this will be helpful to CI/VS. Mary Waldo, state Board, said she was happy to see this interest. It would follow up on an earlier county auditor survey.

After announcements of caucus meetings and the evening's schedule, the meeting was recessed.

EVENING PROGRAM

Following the reception for Ruth Clusen and the banquet, the delegates gathered in the Science Building Auditorium. Jerry Jenkins introduced three guests who have meant something special to her in League: Shirley Amundson, Mary Duddleston, and Betty Jones. Jenkins introduced past Hope Washburn Award winners present: Lillian Jensen - 1958, Barbara Stuhler - 1960, Jan Sigford - 1961, Irene Janski - 1963, Annette Whiting - 1968, Marion Watson - 1969, Ann Duff - 1971, Jerry Jenkins - 1973, Mary Ann McCoy - 1974, Ann Thomas - 1975, and Helene Borg - 1976. Grace Wilson, former state office employee, was introduced. Jenkins introduced Fran Berdie, member

of the Board of Directors of Common Cause. Jenkins recognized two members-at-large, formerly members of the defunct Brainerd League, Mildred Michaelis and Alta Bissinger. Helene Borg, 1976 Hope Washburn Award winner, presented the 1977 award to Mary Davies, Moorhead, state secretary. Borg cited the leadership accomplishments of Davies as local League president and her contribution at the state organizational level.

Jenkins then introduced Ruth Clusen, president, LWVUS, who spoke about the urban crisis and the League. She noted similarities between the two and the importance for concern about where our cities are going. This was followed by a question-and-answer session.

THIRD SESSION

The president called the session to order at 9:00 a.m.

Jenkins announced that the recommended slate of delegates to be elected at the St. Cloud Women's Meeting is available from Pat Lucas. She called attention to the displays in the lobby staffed by local Leagues. The session's pages are Georgiana Campbell, Mary Dyer-Bennett, Alice Thomas, Rhoda Kriss, Carol Horan, and Marie Jenson. The report of the Credentials Committee indicated 230 local League delegates and 16 Board members. In addition, there are 4 observers and 16 visitors. 55 Leagues are represented.

DEBATE AND ACTION ON STATE PROGRAM:

Jenkins read the proposed program items. The chair said that each speaker would be allowed two minutes, except that the non-recommended item speaker could have 3 minutes.

I. Criminal Justice

MOTION: To adopt item I as presented

Mover: Mueller Seconded

Vote: The motion carried on a voice vote.

II. Natural Resources

MOTION: To adopt item II as presented.

Mover: Atchison Seconded

Pam Berkwitz, Minneapolis, asked that the Board indicate proposed action in each program area. Mary Poppleton, state Board, said her plans are included in the Outlook for Work and will involve the energy study and life-line rates. Jenkins noted that delegates will be able to give direction to the Board on Program during the fourth session.

Vote: The motion to adopt item II carried on a voice vote.

III. Human Resources/Equality of Opportunity

MOTION: To adopt item III as presented.

Mover: DeSantis Seconded

DeSantis said Human Resources priorities are not set yet, but she would like to do an update on welfare in Minnesota, perhaps housing, and maybe something on the Department of Human Rights.

Vote: The motion to adopt item III carried on a voice vote.

IV. Education

MOTION: To adopt item IV as presented.

Mover: Shaw Seconded

Louise Grams, Mid-Mesabi, asked where the italicized parts of the position came from. Shaw said these were the parts added through consensus after the Program for Action was published in September, 1975.

Vote: The motion to adopt item IV carried on a voice vote.

V. Election Laws

MOTION: To adopt item V as presented.

Mover: Anderson Seconded

Roberta Boelter, Minneapolis, asked about our position on election day registration. Borg, state Board, said that our position was for registration prior to election day but we now have a national position for registration at the polls. LWVUS only recently interpreted "removing all obstacles" to mean registration on election day. Boelter asked if the LWVMN position should be amended to conform. Borg said that we usually do line ours up to conform. Borg said we had supported the Omnibus Election Law bill instituting election day registration because we supported most of the bill, even though we had no position on election day registration. Mary Gover, St. Peter, said there's no need to amend the present position because we support both kinds of registration: pre-registration and election day.

Vote: The motion to adopt item V carried on a voice vote.

VI. Organization of State Government

MOTION: To adopt Item VI as presented.

Mover: Anderson Seconded

Anderson said she plans an update on legislative compensation. The present position is ten years old. This will not be a new study but will keep members informed.

Vote: The motion to adopt item VI carried on a voice vote.

VII. Financing Government

MOTION: To adopt item VII as presented.

Mover: Anderson Seconded

Vote: The motion to adopt item VII carried on a voice vote.

VIII. Library Funding

MOTION: To adopt the item on public library funding as voted for consideration.

Mover: Milo Schefers, Moorhead Seconded

Milo Schefers, Moorhead, spoke in favor of adoption. She noted that libraries have a lifetime value as a free source of learning. The role of the library is changing with the addition of many services. Regional systems cover a large geographical area. Local Leagues have done studies, but Schefers said an understanding of state funding of public libraries is needed. She said those supporting the item recognize the cost of a new program item but suggested costs may be lessened with use of available material, sources such as regional development commissions, using regional League committees, having local Leagues share in funding. Schefers urged that Program not be limited solely on the basis of funds. Joan Hicks, St. Cloud, said her League first looked into the library in 1960. After many years of failing bond issues, one finally passed. St. Cloud had intended to drop its position, but decided to retain it when the League learned that state funding might decrease. Speaking against the motion, Rosemary Ritchie, Minnetonka-Eden Prairie-Hopkins, said their League had discussed library funding and found no interest. The present state Program is broad enough. Carol Pidcock, Minneapolis, said we can easily handle a new item because we have no other new state study over the next two years. She suggested approaching it as a mini-study, since we're only concerned about funding of libraries, not all library services. Sue Scribner, Rochester, said there was no enthusiasm in her League for this topic and thought time could be better spent elsewhere. Other groups in Rochester are concerned about libraries. Geri Nelson, Anoka-Coon Rapids, said that librarians and teachers in her community have appealed to the League for help and asked where the League would be without libraries. She believes it vital that we keep adequate funding for libraries and that now is a crucial time for libraries. She does not see another group speaking for libraries on the state level. Nelson also said she didn't think the study would take \$4000.

Jean Reeves, state Board, said the arguments for this new study are strong but asked where the money would come from and who would do it? She asked if Leagues would furnish committee members and raise their pledges to cover it. Katherine Muff, Mid-Mesabi, said the history of libraries has always involved the need to justify their need for money, which is not true of other government functions. Muff offered the services of their regional library director and said she'll go back and make him join the League.

Mary Wick, Rochester, said we have a money crunch in Minnesota, and the average taxpayer cannot afford an increase in taxes. She said we need to set priorities in government spending. The League needs to become credible to the average American housewife. Wick said we always want more spending, but we aren't willing to cut elsewhere. Sue Rosenfeld, St. Paul, said we can't support education without supporting libraries. Libraries don't exert a negative influence on society; therefore, we don't respond to this item as we do to other items.

Bobbi Olander, Mahtomedi, said that changes in peoples' roles create a great need for library resources. Linda Miller, Owatonna, cautioned against equating a negative vote on this motion with a vote against education. She said it's a mistake to say the people who use are those who pay; we all pay but don't use all. Miller said we can't expect state spending to increase continually. Pam Berkwitz said the unfortunate thing about libraries is that they're mainly funded by the property tax, which is so regressive.

Nancy Atchison, state Board, made a point of order, saying the delegates are debating the merits of the issue, not adoption of the study per se.

Fay Sargent, Red Wing, said we are talking about libraries, but we also need to talk about government spending priorities. If we adopt the study, she said it would need to be a full study, not a mini-study of library financing.

Sally Sawyer, Minneapolis, said that the Minneapolis Board had not recommended this item; it was a minority recommendation, and the delegation did not come prepared to push for its adoption. However, if adopted, Minneapolis would be ready to help.

Jane Bacon, White Bear Lake, said we can't talk about state government financing before we decide to adopt the item. She did not believe a full-blown study would be necessary, that a study of library funding would be reasonable and suggested doing it without so many statewide committee meetings.

Carol Pidcock, Minneapolis, said alternative sources of funding the study were discussed at the caucus and that those Leagues enthusiastically in support might support their committee members, and there may be money available from RDC's.

Dorothy Lucas, Austin, described conditions in the local library and said the county commission is not responsive. She said it would be a great help if LWVMN could support efforts to increase the availability of the library to all citizens. Vote: The motion to adopt item VIII carried on a standing vote - yes - 146, no - 89.

MOTION: LWVMN pledge to raise \$40,000 for the L WVUS fund for ratification of the ERA.
Mover: Borg, state Board Seconded
Kay Bach, Edina, said her League will pledge \$1700 for that effort. Jean
Flanagan, Moorhead, pledged \$600 from the Moorhead League. Rosemary Ritchie,
Minnetonka-Eden Prairie-Hopkins, said they would pledge \$900..

Pam Berkwitz, Minneapolis, asked what happens if we pledge the money and then find it can't be raised. Borg said we can raise the money.

Sally Simundson, Roseville, asked what happens to our money if we don't reach the goal. Borg said the national committee will be giving us direction

on this. Borg said the checks can be made out specifically to the ERA fund.

Carol Bergeson, White Bear Lake, said she would prefer seeing the contributor agree to letting LWVMN use the money anyway. Katherine Muff, Mid-Mesabi, said this was ethically and legally not possible, but that if people are asked, they might or might not want their money returned. Pam Berkwitz, Minneapolis, asked for a 5-minute recess before the vote on the question. The chair called for a 10-minute recess.

The Convention reconvened, and the chair announced that there would be five minutes more of debate on the motion. Sally Fischer, Brooklyn Park, said their delegates do not feel they can commit this sum without consulting their members. Marilyn Woods, Mid-Mesabi, agreed but said their delegates would all give their personal \$10 check today.

Borg said the question is whether LWVMN should take part and not what local Leagues will pledge. Some members will need to pledge a great deal more, and LWVMN will also try to raise funds for this project. LWVMN will make a pledge by June 15 based on local League response.

Pam Berkwitz, Minneapolis, said the Minneapolis League supports the idea and will do its best to raise the money. Mary Martin, Fridley, asked if an abstention is a vote. The parliamentarian said those abstaining are not counted. Martin then said that we as delegates need to make decisions for local members, and we need to say yes or no with confidence. She said she didn't know how, but her League would try hard to raise the money.

Vote: The motion carried on a voice vote.

Borg offered help in any fund raising efforts and said her speech would be available through the state office.

Berkwitz, Minneapolis, asked that this Convention action be the leading item in press releases from this Convention and that we state the need for help from every citizen.

Delegates voiced no objection to the chair's suggestion to move on to the business of Session Four.

ACTION ON STATE BUDGET

Emily Williams, St. Paul, suggested passing the hat for ERA at the St. Cloud Women's meeting. Jenkins ruled that the Convention had moved to the next item of business, that it would be inappropriate to pass the hat, but we can tell those at St. Cloud about the fund and encourage contributions. The parliamentarian said passing the hat could be termed an assessment and would not be allowable under current procedural rules according to Robert's Rules.

Jean Wirsig, budget chairman, thanked Harriett Herb, executive director, for her help in budget preparation. Wirsig also thanked the Budget Committee and asked the members to stand.

MOTION: On behalf of the Budget Committee to adopt a budget for the operation of LWVMN for fiscal year 1977-78 which consists of the proposed budget dated February 2, 1977, except for the following revisions:

Expenditures:	A 3	Postage	\$ 3,920
	A 6 b 1	Salaries	25,370
	B 5 h	Program making,	
		Bylaws	48
	E 1	Voter	<u>2,500</u>
	Total Expenditures		\$104,141

Income:	A Local League support	\$ 55,210
	K Cash on Hand	<u>11,321</u>
	Total Income	\$104,141

Mover: Wirsig Seconded

Wirsig explained that postage was decreased because the meter had been fed \$2,000 at the end of the fiscal year. Salaries were decreased by putting some staff expense under Service to Local Leagues. The VOTER would have no pictures. The income from cash on hand could be increased because of the amount of cash on hand at the end of the fiscal year. Part of the cash on hand is needed for cash flow, but part can be used in the operating budget. Joan Newmark, St. Paul, asked about funding the new study adopted. Wirsig said the Budget Committee will ask during direction to the Board how to appropriate for new studies adopted at Convention. Newmark said at national Convention these changes are done immediately. Borg said the Urban Crisis study was not funded but was absorbed under other program areas. Mary Lofy, Mankato, said it's important for the Convention to understand the importance of local pledges coming in on a regular basis with part of cash on hand being used to balance the budget. Mary Ellen Sjoberg, Excelsior-Deephaven, asked why the large amount approved at state Council for a membership effort was not spent? Reeves, state Board, said that at the time we didn't know about the new LWVUS membership material or the Presidential Debates. LWVMN hired professional help to use Debates as a public relations thrust, hoping to gain members through this publicity. Membership expenses were then reflected in other areas of the budget.

Rosemary Booth, Minneapolis, asked about new studies under F 1 A. Wirsig said this is for completion of studies already begun. Wirsig said the ERA money would not be a part of the regular budget but would be a separate account. Wirsig said new Program adoption is fiscally irresponsible.

Karen Anderson, state Board, said studies can be done cheaper than the suggested amount, but they can't be done without people. She has a sign-up sheet for persons willing to work on the library study.

Vote: The motion to adopt the budget carried on a voice vote.

Jenkins called on Harriett Herb to explain the insurance carried by LWVMN. Workmen's Compensation, bonding, fire and theft, and liability insurance are carried. The liability insurance covers League-sponsored public meetings. Herb suggested that local Leagues investigate liability insurance for League-sponsored public meetings, such as candidates meetings. Julie Bjorklund, St. Anthony, said their rates just doubled, and they wondered if they needed it. Herb said school districts will probably not cover meetings held in their buildings, but Leagues could see what PTAs are carrying and see if they can be added as a rider. Local Leagues are not covered under state and national LWV insurance.

Judy Rosenblatt, Roseville, recognized the three Leagues which took part in the UN Project: Red Wing, Roseville, and St. Paul. She thanked Faye Sargent, Georgeann Hall, and Mary Jean McCall.

DIRECTION TO STATE BOARD:

Rosemary Booth, Minneapolis, asked what updates are planned and when. Anderson, state Board, said the legislative compensation update could be used for a unit meeting. Poppleton, state Board, said state materials on energy will supplement national material. Mueller, state Board, said the criminal justice update could be used in any manner the local League decides.

Mary Martin, Fridley, asked where LWVMN stands on school consolidation and whether we could do something under our present position. Shaw, state Board, said a consolidation position once held was dropped and a new study would be required. It was

a non-recommended item. Borg, state Board, said some local Leagues have joined together to study consolidation. Jones, state Board, said the education position on consolidation was dropped because the original position was to encompass a high school in every district in the state. When this was accomplished, the position was dropped.

Katherine Muff, Mid-Mesabi, reminded the Human Resources Committee that we have a continuing responsibility to do something about the Department of Human Rights. On the constitutional amending process position, Muff asked why we haven't lobbied harder on changing the amount of tax exempt property in the state when we supported a constitutional amendment on this. She asked why make the amending process easier when we don't follow through on amendments passed. Jenkins asked the delegates to indicate whether their direction was personal opinion or local League direction.

Pat Allen, Northfield, said they are concerned about the implementation of PER legislation and asked if others are. Shaw, state Board, doesn't foresee action here unless it's clear it's not being implemented. We don't have a position on it, but she encouraged local Leaguers to observe.

Virginia Sykes, Roseville, read the following statement: Because LWVMN adopted a position that favors easing the state constitution amending process in 1947-48, and because this item was incorporated without further study into our position on the Executive Branch in 1970, and because there have been changes in the political and social climate in our state since this position was adopted 30 years ago, and because there has been an almost complete turnover in our membership during this time, therefore, the Roseville League requests that the state Board provide local Leagues with an update on this issue, to include background history and an interpretation of relevant political events and League action during the last 30 years.

Carolyn Cushing, state Board, asked for a show of delegate feeling on this statement. She said it would require major state effort. Cushing suggested that this is really program-making. Verna Rowe, Roseville, referred to a sheet prepared by Roseville which reviews the current procedure of ratifying amendments. Jenkins said this is program adoption at an improper time; it is more than an update. Rowe said the League had never studied the amending process itself. She did not believe there had ever been a consensus on this item. A show of hands did not indicate support for this direction to the Board. Jenkins encouraged the Roseville delegation to try again through the program making process.

Peggy Lathrop, Minneapolis, gave the following direction from the Minneapolis Board concerning Cities/Urban Crisis: In conjunction with the national and CMAL studies, the committee should look at the interrelationship of Minnesota program items with implications for action as they affect the national focus of Cities/Urban Crisis.

Mary Wick, Rochester, said it was her personal opinion that we need to take a look at local - state - national spending priorities. She said inflation is the biggest problem today, and we shouldn't lobby for new government spending. We have too much government, it's inefficient, and we need to rectify. Wick said LWVMN should not lobby for any tax money for any new programs.

Margit Berg, Minneapolis, reminded Wick that the Minnesota budget does grow each year and that short of a tax rebate, the money will be there. Anderson, state Board, said members have discussed financing state government this year, and she hoped the Convention wouldn't wipe out two years of study. Barbara Aslakson, St. Louis Park, said lobbying for specific bills doesn't necessarily mean we're for increased spending.

Katherine Muff, Mid-Mesabi, said a show of hands on this would not be valid because it can't be verbalized to lobbyists. Appropriations differ from enabling legislation. Wick wants to give a general direction, but Muff said it would make it difficult for lobbyists.

Borg, state Board, said the League lobbies on a relatively small number of legislative issues, and we would need to lobby against all items not on our program.

Wick said we need to keep in mind the extreme economic conditions and the need for more economical government.

Mary Gover, St. Peter, supported Anderson and her study and reminded delegates of the first financing state government consensus question. She said the Convention shouldn't override a consensus.

Joan Newmark, St. Paul, directed the Board to develop a study guide for monitoring election day registration and training of election judges. She said this direction came out of the caucus on registration at the polls which was attended by over 60 persons, and also from the St. Paul LWV Board.

MOTION: Be it resolved that the LWVMN ban the use of non-returnable beverage containers in the state office and never show the slides showing the cans being used at a state Board meeting to anyone else.

Mover: Joyce Lake, White Bear Lake

Seconded

Vote: The motion carried.

Jenkins reminded delegates to complete evaluation sheets.

Marcia Brown, Rochester, said they had voted at their annual meeting to commend the state for the Financing State Government publications and study. Karen Anderson expressed appreciation and thanked the committee. Milo Schefers, Moorhead, thanked the Northfield League for the Convention arrangements and asked the state Board to consider holding the next Convention in Moorhead.

Pat Wirtenan, West Dakota County, recommended appointing a broad-based task force in September or October to study local League support of the state League. She expressed concern with the shortfall in pledges. The study should include consideration of the state PMP.

Mary Lofy, Mankato, asked the Board to appoint a committee to study ways of funding new studies adopted at Convention so that we could be fiscally more responsible. The Convention should be free to adopt new programs; yet we need to pay for them.

Mary Duddleston, Falcon Heights, on behalf of her League, expressed appreciation to Jerry Jenkins for her years of service to the Falcon Heights League and to LWVMN.

Jenkins greeted the new president, Helene Borg. Borg took the podium and introduced the appointed directors: Lois DeSantis - Richfield, Sally Foley - Anoka-Coon Rapids, Barbara Jones - Mankato, Pat Llona - Edina, Mary Poppleton - West Dakota County, and Judy Rosenblatt - Roseville, off-Board VOTER editor. Borg recognized Jenkins' leadership abilities.

At 12:15 p.m., June 3, 1977, the 46th Convention of the League of Women Voters of Minnesota was adjourned sine die.

Respectfully submitted,

Mary Davies, Secretary

STATE BOARD MEETING

Wednesday, June 8, 1977 - 8:30/9:30 a. m.

State office - 555 Wabasha

Coffee, Tea, Skim Milk and Pop - Bring your own "bag"

8:30 Orientation for new state Board members

9:29 Determination of quorum and call to order

Mins. ACTION

5 Minutes of the May 10, 1977, State Board meeting

5 Treasurer's Report - Hall

Revision of Agenda

5 Appointments - Borg

Lib. study

*signature cards - Hall
Pres. list*

DISCUSSION

5 Calendar - Borg

180 Long Range Planning - Schmitz

*Ex Blas
ERA*

*Urban Crisis - DeSantis
S.D. conf - Poppleton
Resolution - DeSantis
Field Services - Cushing*

INFORMATION

10 Committee Assignments - Borg

NN + Voter - Rosenblatt
REMINDERS: Anyone having materials to be included with the OUTLOOK mailing or to go into a Board Memo, please bring them with you to the Board meeting.
Thank you.

UPCOMING EVENTS: Swimming, boating, sunning, reading, loafing - except for Cushing and Co. -- and staff -- until

August 9 - State Board meeting - 9:30 a.m. - state office

ACTION

1. Minutes: motion: dispense with the reading of the minutes of the May 10, 1977, State Board meeting.

motion: approve the minutes of the May 10 Board meeting as circulated.

2. Treasurer's Report: to be filed for audit (should be ready by Tuesday)

REVISION OF AGENDA

3. Appointments: motion: approve Lois DeSantis, Sally Foley, Barbara Jones, Pat Llona, Mary Poppleton as Board-appointed directors and Judy Rosenblatt as off-Board VOTER editor.

DISCUSSION

1. Calendar: In preparing the calendar for the OUTLOOK, did we forget any important dates? When are legislative interviews due? Should we have a booth at the State Fair? If so, what are the dates?

2. Planning: Round Two of the Development "retreat" was to be long range planning - for years 2 on out.

INFORMATION

1. The following are proposed committee assignments. If you wish to make changes, please notify Borg at the meeting.

Nominating: Jones, Buffington

Budget: Anderson, Dunn

Bylaws - state: Reeves, Chr., Llona, Schmitz

national: Cushing, Chr., Hall, Jones

State P.M.P.: DeSantis, Chr., Foley, Dunn, *Berkwitz*

National Program: Poppleton, Chr., Berkwitz, Shaw

(Over)

Focus Topics: Waldo, Chr., Phelan, Schmitz

Long Range Office Location Committee (Consider the establishment of a joint office with St. Paul and possibly Mpls. too): Hall, Chr., Brown, Cushing

Needed: Publication/Editorial person - FACTS, ACTS AND PROGRAM FOR ACTION need updating soon. - *Rosenthal*

LEAGUE OF WOMEN VOTERS OF MINNESOTA
Minutes of the Board of Directors
June 8, 1977

MEETING PLACE: State office, 555 Wabasha, St. Paul MN 55102, 9:30 a.m., Helene Borg, President, presiding.

ATTENDANCE: Board Members Present: Borg, Reeves, Waldo, Dunn, Hall, Anderson, Berkwitz, Brown, Buffington, Cushing, DeSantis, Jones, Llona, Phelan, Poppleton, Schmitz, Shaw.
Board Members Absent: Foley (excused).

MINUTES: MOTION: To approve the minutes of the May 10, 1977 Board meeting as circulated with the following addition: page 1, ATTENDANCE, add: Board member absent: Waldo.

TREASURER'S REPORT:	Balance on hand 4/1/77	\$ 7,058.63 - checking
		13,333.92 - telephone transfer
	Expenditures 4/1/77 to 5/31/77	12,355.38
	Income 4/1/77 to 5/31/77	12,304.96
	Balance on hand 5/31/77	7,008.21 - checking
		13,333.92 - telephone transfer

The report will be filed for audit.

REVISION OF AGENDA: Add to Action: signature cards
presidents list
Add to Discussion: library study, ERA, urban crisis, sex bias,
NR conferences, resolution passed at Convention, field service.
Add to Information: UN project
VOTER

APPOINTMENTS: MOTION: To approve Lois DeSantis, Sally Foley, Barbara Jones, Pat Llone, Mary Poppleton as Board appointed directors.
Mover: Hall Second: Jones Carried

MOTION: To approve Judy Rosenblatt as off-Board VOTER editor.
Mover: Hall Second: Jones Carried

Borg asked Board members to choose committees on which they would serve. Off-Board will fill in where more members are needed. All committees except the budget and nominating committees need more local League members.

MOTION: To authorize Hall, Borg, Herb and Lucas for signature cards for LWVMN.
Mover: Hall second: Jones Carried

MOTION: To supply Sid Moss with the list of local League presidents for use for UN Rally tickets.
Mover: DeSantis Second: Jones Carried

CALENDAR: The Outlook for Work and Calendar have been distributed. Shaw asked for clarification on content of Education part of the fall workshops. Local Leagues may have done consensus by that time. Borg reminded members that after consensus we must remain informed. It was agreed that some of the material presented

in the spring could be repeated. The Saturday workshop is scheduled because it is a service to people who could not come otherwise. Hall suggested that arrangements for the Saturday meeting be handled by the state Board or office staff and not a local League.

Poppleton announced that \$2500 in grant money has been received for workshops on Energy. She does not know the grant requirements so is not sure if it could be used in the fall workshop format. It was suggested that the metro workshops cut down the amount of time given to Education and Energy and concentrate on Action.

The Action committee will meet in August. Resource people should bring questions for legislative interviews to that meeting. Legislative interviews will be due December 1. Subscriptions for the second half of the Capitol Letter are due January 1.

Because of the competent budget committee and office staff, only a section of a Board meeting will be used for budget discussion. It will be placed on the agenda of the October Board meeting. The budget committee will meet in November. Board members are asked to think ahead to that.

It was questioned whether we would have a booth at the State Fair. It was generally agreed that we would not.

The date of the November Board meeting is changed to Wednesday, November 9, since the regular meeting date is election day and several Board members serve as election judges. The April Board meeting will be the day following State Council at Camp Courage. The Outlook for Work will again be prepared in May. We may wish to consider a different location for Council in 1980.

Rosenblatt said that KSJN radio broadcast the Focus tape on Saturday, June 4. Medelman is to contact the station manager to ask if League can be informed when tapes of our programs will be broadcast so we can inform our members. Reeves asked if it would be possible to have a regular monthly time in their public affairs programming. Medelman is working on such an arrangement with WWTC during the legislative session.

SEX BIAS: A complaint has been filed concerning the requirement that athletics in elementary schools in Minnesota cannot be separated on the basis of sex. The complaint contends that as a result girls are less prepared for athletic participation and competition in junior high school. The task force investigating the complaint is meeting July 11. LWVMN supported the original law. We will simply monitor the investigation so we will not appear to question the law.

URBAN CRISIS: The CMAL Board is meeting to discuss and define this issue. Jerry Enders will serve as off-Board chairperson if the state Board will define the study. A joint committee could be set up of people from LWVMN and people from CMAL. The state Board will find outstate people to serve on the committee.

MOTION: To turn over to the Action committee the task of definition of the urban crisis study.

Mover: Reeves

Second: Buffington

Carried

NR: The Duluth League is sending two people to a coastal zone management seminar in Washington and then will hold a conference locally. Poppleton will attend a joint conference with the Wisconsin League on ground water management. Poppleton and Berkwitz met with the American Paper Institute which is promoting the use recycled paper.

CONVENTION RESOLUTION: DeSantis asked for clarification of impact on state Board of the resolution moved by Mid-Mesabi and passed by the state Convention.

MOTION: To schedule an Action report at each Board meeting during which resource People will speak about their portfolio.

Mover: Poppleton

Second: Waldo

Carried

ERA: Borg reported that New Ulm has already received pledges totalling over \$400.

Schmitz had questions about some of the mechanics of the project. It is assumed that those questions will be answered by the June 15 national Board meeting. The Board directed Medelman to collect information from local Leagues about methods of raising money and disseminating it to other local Leagues. Berkwitz announced the ERA campaign at the close of the State Women's Conference on June 5 and \$750 was collected.

MOTION: To hold all checks for the ERA Fund until the August Board meeting in order to find other ways to use the money to ratify the ERA if LWVUS does not continue the project.

Mover: Hall

Second: Rosenblatt

Yes: 9

No: 6

Carried

Hall stated that a separate ERA account will be opened by the state.

FIELD SERVICE: Cushing distributed the proposed consultant assignments. She is preparing a book for consultants. She asked for direction from the Board regarding a local League president serving on the local school board. The Board could see no inherent conflict.

LIBRARY STUDY: Borg asked for suggestions for chairperson for the new library funding study. The person accepting will determine if it will be a Board position. The offer of the Minneapolis League to help with the study, furnish office space, paper, etc. was discussed. It was agreed that this close cooperation would not be desirable.

PUBLICATIONS/MARKETING: The state League is in need of a publication person to market League publications. An ad will be put in the VOTER.

Hall will do some work in the metro area until a person is chosen. Rosenblatt will edit FACTS, ACTS, Program for Action. The Action committee will assist in the update of Program for Action. The new Financing State Government position resulting from consensus this summer will be included in the printing of Program.

SETAC: Borg reviewed a letter of the Scientists and Engineers Technical Assessment Council requesting League representation on a steering committee for a Science for Citizens Conference-Workshop proposed by the National Science Foundation.

MOTION: To have League representation on the steering committee of the Science for Citizens Conference-Workshop.

Mover: Anderson

Second: Poppleton

Carried

LONG RANGE PLANNING: Schmitz reported that 14 of the 15 Leagues who were sent the priorities set by the Board met at Convention. The idea was received enthusiastically. There was one suggestion - in the second priority, before the phrase "take action", add "study and". It was acceptable to those Leagues for LWVMN to attempt to raise development money in their communities. A four year calendar was developed based on these priorities.

1978

TV debates - statewide - governor and senator
Voters Guides
Focus meetings
Precinct service hotline - metro area
Get Out the Vote drive, especially for school board elections
Marketing
Speakers bureau
Parliamentary procedure training
Consensus PR
Progress report on study areas - for PR
Welfare update
Energy update
ERDA type workshops
Information clearing house
Develop TV programs - on tape - for use on cable TV
Council workshops
Fall lobbyists training - public a.m., members p.m.
Citizen training workshops for non-metro area
Fall workshops
Membership drive
New member category
Evaluate and promote Capitol Letter
Investigate "Day on the Hill"

1979

Precinct service hotline
Civics course outlines - teacher training to accompany it
Marketing
Get Out the Vote drive, especially school board elections
Focus meeting
Speakers bureau
Campaign financing update
New Program coverage - for PR
State Urban Crisis update
Library consensus due by January 1
Energy update
Lobbyist training - public a.m., members p.m.
Convention and continuing education
Annual state fund drive, in September

1980

Precinct caucus promotion
Precinct service hotline
Voters Guides
Get Out the Vote drive
Marketing
Focus meetings
Speakers bureau
Energy update
Lobbyist training - public a.m., members p.m.
Fall workshops
Annual state fund drive

1981

Focus meetings
Speakers bureau
Marketing
Precinct service hotline
Energy update
Lobbyist training - public a.m., members p.m.
Leadership training
Get Out the Vote drive
Annual state fund drive

Schmitz asked for Board direction on the level of priority of TV debates and precinct hotline for 1978. It was considered high priority.

UN PROJECT: Rosenblatt will be in Washington July 26-28 for the UN project. National reports that the interest on Congress and the State Department in the project remains high.

VOTER: Rosenblatt is preparing a post-Convention VOTER. It was clarified that the statement in the budget presentation that there would not be money for pictures in the VOTER was an error. Borg reminded us to think of VOTER for the entire year.

OFFICE LOCATION COMMITTEE: Borg clarified that the purpose of this committee is long range planning, several years from now.

Berkwitz announced an Action committee meeting June 21 at 9:30 a.m.

Bergeson reminded Board members to consider the number of priority items set in 1978 in terms of budget requirements.

The meeting adjourned at 2:10 p.m.

Respectfully submitted,

Ellen Dunn, Secretary

STATE BOARD MEETING

Tuesday, August 9, 1977 - 9:30 a.m.

State Office - 555 Wabasha

Coffee, Tea, Skim Milk and Pop - Bring your own "bag"

9:29 Determination of quorum and call to order. (Since we have a number of excused absentees, PLEASE BE PROMPT and plan to REMAIN for the ENTIRE MEETING.)

ACTION

- 5 Minutes of the June 8, 1977 State Board meeting* and State Convention - Dunn
- 5 Treasurer's reports - Hall
- Revision of Agenda
- 5 Foley resignation - Borg
- ~~5 Silver Bay - Cushing~~
- 15 Title IX - Berkwitz
- 10 Cosponsor "People, Jobs & Environment" - Poppleton
- 10 Cosponsor Public Finance Symposium - Anderson
- 5 Presentation fees - Borg
- 45 Education Consensus Questions - Hoverson for Shaw

Energy conf.
DISCUSSION

- 30 Fall Workshop plans - Poppleton, Berkwitz & Hoverson (for Shaw)
- 10 Council Board meeting - Borg
- 30 Organization - Borg
- 20 Consultancies - Cushing
- 10 Science for Citizens Conference (SETAC) - Llona
- 5 Portfolio Directories - Borg
- 5 Public Service Awards - Borg
- 5 Resumes for appointments - Borg
- 10 ERA Fund raising - Borg

INFORMATION

- 10 U.N. Survey project report - Rosenblatt
- 10 Action Review - Berkwitz
- 10 Publications & Library appointments - Borg
- 5 Heartlands Development/Budget meeting - Borg/Waldo/Hall

* mailed earlier; bring with you to the meeting

ANNOUNCEMENTS: Coco Cushing has had another litter of kittens - three orange & one gray. Those of you who ordered same, please conform your order at the meeting. They were born in July so should be ready to leave to your house at the September Board meeting - if not sooner. Coco has adorable kittens with lots of personality, fluffy fur and plummy tails.

CONSULTANT FILES: There are a stack of them in the Board room. Pick out yours. If you have files on Leagues you're no longer consulting, please bring them in. Thanks.

REMINDER: Board Memo material is due in the office at Board meeting. PLEASE. If you need a reprieve from that date, kindly so inform Borg & Herb.

UPCOMING EVENTS:

- August 10 - Financing State Government Committee meeting - 9:30 - state office (s.o.)
- 11 - Energy committee meeting - 12:30 - s.o.
- September 1 - CMAL Board meeting - 9:30 - s.o.
- 6 - CMAL study committee meeting - 9:30 - s.o.
- 13 - State Board meeting - 9:29 - s.o.

ACTION

- 1. Minutes: motion: dispense with the reading of the minutes of the June 8, 1977 State Board meeting.

motion: approve the minutes of the June 8 meeting as circulated.

motion: accept and approve the minutes of the State Convention as circulated and corrected by the readers appointed for that purpose.

2. Treasurers reports: to be filed for audit

REVISION OF AGENDA

3. Resignation: motion: accept the resignation of Salley Foley as a codirector for the Natural Resources portfolio.

Background Information

In Sally's letter, she stated: "For personal reasons I am unable to continue serving as a Natural Resources director." Sally will continue to lobby on that deposit legislation bills.

- X. Silver Bay; motion: request that the national Board grant permission to disband the L.W.V. of Silver Bay.

Background Information

It appears that the Board will have to act without any formal request from them. The response to any communication that has been sent them is silence. Actually, we have all the information necessary to present the case to national. The present situation can't continue indefinitely. In answer to the first question - in May they had almost \$600 all told, and about the only way we're ever going to see it is to sue for it. NO way are they going to send that money "down here". Nevertheless, their situation must be resolved. (Prepared by Peggy Thompson, Silver Bay's consultant)

5. Title IX; motion: ^{provide material} encourage local Leagues to ^{mon. for} investigate Title IX. + MN statute

Background Information

The Board decided not to do this in June, but the Education and Action chairs want to reconsider.

6. Environment: motion: cosponsor a one-day conference, "People, Jobs and Environment: An Action Conference for Minnesotans", put on by the Metro Clean Air Committee.

Background Information

The Metro Clean Air committee has received a \$1500 grant from the Urban Environment Conference, Inc. to organize the meeting. It is intended to bring together labor, community (both minority and neighborhood) and environmental groups to discuss economics, employment, social, community, and environmental problems. If LWVMN cosponsors, we will be expected to publicize the meeting and maybe mail conference flyers or provide mailing labels. The suggested dates of the conference are November 19 or October 8. Things to consider: how will this affect the Groundwater Conference we're holding with LWVWI the first week in November, the National Science Foundation Board Conference scheduled for October; have we the people power and desire?

7. Finance: motion: cosponsor the Public Finance Symposium to be held October 11 from 9 - 3:30, sponsored by the Minnesota Taxpayers Association.

Background Information

The League of Minnesota Cities, the Association of Metropolitan Municipalities and the Metropolitan Council have tentatively agreed to cosponsor this conference. Edward Hamilton, former Budget Director and Deputy Mayor for Economic Development for NY City will speak on indebtedness. Joseph Metz, Executive Director of NY State Permanent Commission on Public Employee Pension and Retirement Systems, will speak on Public Pensions. We're being asked to place our "good" name on the list of cosponsors and mail a brochure and registration form to our members.

8. Fees: ^{may} motion: charge a fee for talks to other organizations ~~if we don't initiate the speaking engagements.~~

Background Information

Consider: P.R. value, time required for preparation, speakers we get for free, fees expected for professionals.

9. Consensus: motion: approve the consensus questions for Tenure and Public Employee Bargaining in Education.

Background Information

See attached, blue, for the wording of the questions. These were sent to you earlier, July 22, as well as to 22 others, for your review, study, revision, etc. If Connie has any changes to propose from the local Leaguers who so reviewed the questions, she'll have them at the meeting.

DISCUSSION

1. Fall workshop plans: For the Energy portion of the fall workshops, see the attached (blue, last page of the Ed. Consensus questions). Decisions needed on the Education and Action portions of those Fall workshops.
2. Council: Camp Courgae can't keep us an extra day for the Board meeting. Should we come early, stay late, meet the next day at the state office or what?
3. Organization:
Time lines for proposed activities, publications (Legislative compensation & Corrections, for example), etc. See June 8 Minutes and attached white sheets for the activities proposed and the attached green Bergeson to Borg memo.
Plans for committee - see attached buff.
Communication with office and with the rest of the Board members.
Reprimand at Convention - who makes decisions?
4. Consulting: Carolyn will have a preliminary report on League visits so far, and wants discussion/consensus on our expectations and responsibilities of consultants. Carolyn proposes that consultants plan to participate in visits to their Leagues as a primary responsibility for the year - will "train" and/or accompany - it's no big deal, but we need more bodies.
5. SETAC planning meeting report and discussion on further participation therein. - 6/78
6. Directory: LWV of Iowa puts out a "fancy" directory rather than separate list. Should we do the same?
7. Awards: see attached - white
8. Resumes: Gloria Griffin is Gove. Perpich's head of appointments. They send us lists of vacancies on various boards, agencies, commissions, councils. We have periodically run same in the Board Memo - when the timing is right; if you look back at those, you'll have an idea of the types of vacancies available.
9. ERA: As of this date (8/4/77 - 1:00 p.m.) we have \$2,463.80 in TCF and checks totalling 367.44 to deposit.

INFORMATION

1. U.N.: Judy will give a report on Minnesota's participation in the project and her recent trip to D.C. re same.
2. If Pam has okayed the Action Committee meeting minutes before this is mailed, they'll be attached - pink.
3. Appointments: Carol Way, LWV-Mankato, volunteered to be off-Board publications peddler. Kathleen Muff, LWV-Mid-Mesabi, will chair the Library study.
4. Heartlands: On August 16-17, Borg, Waldo and Hall will be in Indianapolis for a Heartlands Leagues meeting on Development and Budgeting to be conducted by the LWVUS.

THE END

(Any mistakes in typing are mine (HH's). If you don't like what I wrote for you, next month fill out your pink sheet and get it in BEFORE the agenda is typed.)

FIRST DRAFT CONSENSUS QUESTIONS - TENURE AND PUBLIC EMPLOYEE BARGAINING IN EDUCATION

Answer all parts of each question

1. What is your unit's consensus regarding Minnesota's tenure law?

- | | <u>Favor</u> | <u>Oppose</u> | <u>Undecided</u> | <u>Inadequate Info.</u> |
|--|--------------|---------------|------------------|-------------------------|
| a. It should be retained as is: | _____ | _____ | _____ | _____ |
| b. It should be abolished: | _____ | _____ | _____ | _____ |
| c. Fair dismissal procedures should be negotiated (i.e. tenure should be set by master contract and not by law): | _____ | _____ | _____ | _____ |
| d. The probationary period should be lengthened: | _____ | _____ | _____ | _____ |
| e. Grant all teachers tenure (i.e. eliminate the probationary period): | _____ | _____ | _____ | _____ |
| f. Require period review, evaluation of teacher performance leading to remedial help when indicated: | _____ | _____ | _____ | _____ |

2. What is your unit's consensus regarding dismissal procedures due to reduction of positions? The law presently states: a) in continuing contract districts - "Teachers....shall be placed on unrequested leave of absence in fields in which they are certified in the inverse order in which they were employed by the school district." b) in 1st class cities - "In the event it becomes necessary to discontinue one or more positions, in making such discontinuance, teachers shall be discontinued in any department in the inverse order in which they were employed."

- | | <u>Favor</u> | <u>Oppose</u> | <u>Undecided</u> | <u>Inadequate Info.</u> |
|--|--------------|---------------|------------------|-------------------------|
| a. Retain seniority as is: | _____ | _____ | _____ | _____ |
| b. Make procedures for reducing staff a <u>mandatory</u> subject for negotiation: | _____ | _____ | _____ | _____ |
| c. Amend the law to include factors other than order of employment when determining staff reductions. Which of the following factors should be included: | | | | |
| Job performance (defined by state criteria) | _____ | _____ | _____ | _____ |
| Job performance (definition negotiated by master contract) | _____ | _____ | _____ | _____ |
| Recent teaching experience in field of certification | _____ | _____ | _____ | _____ |
| Programmatic needs of the district, special expertise, etc. | _____ | _____ | _____ | _____ |
| Affirmative action programs (only for 1st class cities - already included for continuing contract) | _____ | _____ | _____ | _____ |
| Age and experience balance | _____ | _____ | _____ | _____ |

3. Should the bargaining law be more specific about which items are negotiable?

Yes (the law should broaden the items considered negotiable)

Yes (the law should restrict certain items from negotiation)

No (the law should remain as is so that each district determines for itself which areas it considers negotiable with the district court making the final determination)

4. Should arbitration decisions be binding on both school boards and teacher bargaining units?

5. Should both school boards and teacher bargaining units be required to enter binding arbitration?

6. Should the school boards and teacher bargaining units be required to submit a "last best offer" on which the arbitration panel would rule?

7. Should the teacher bargaining units' right to strike be modified?

Yes It should be eliminated

No It should be retained as is

It should be broadened so that the bargaining unit could strike over contract matters (presently they can strike only to force arbitration or the enforcement of an arbitrated award)

8. Should there be penalties to enforce a time restriction on the negotiations process?

9. What should be the legal requirements concerning who may be arbitrators and how they are selected?

a. Arbitrators should be licensed:

b. Licensed arbitrators for school negotiations should be required to have expertise, specifically in school law and procedures:

c. The present system is adequate and should be retained:

d. Other

10. What role should the public play in the negotiation process?

a. No change is needed (public is adequately informed because the public may attend open meetings of negotiations until closed by Director of Mediation Services and is adequately represented through its elected officials):

b. Teacher bargaining units and school boards should be required to publish first offers and all subsequent written offers during the negotiating process:

c. School boards should be required to establish a (parent/community) advisory committee on contract negotiations:

- d. A Parent/community Advisory Committee representative should be appointed to serve on the negotiating team): _____
- e. The school board should have the right to a limited number of strategy sessions which are closed to the public: _____

DRAFT

LWVMN Energy Committee
21 July 1977 minutes

Present: C. MacLean, K. Gilder, B. Reuther, H. Britton, S. Bender, W. Lyon,
J. McGuire, M. Post, M. Poppleton, H. Borg

Absent: S. Lie

* Reaction to the film, "The Other Way," representing Schumacher's ideas:

- Misrepresents the nuclear danger by not focusing on the drawbacks to coal plants, e.g., 5-6 year construction time, noise and disruption of rail transportation, waste disposal problems
- Could be used in conjunction with a film on electric power generating plants (e.g., from NSP) to contrast decentralization vs. centralization philosophies.

* Regional Energy Workshops

Time: 10:00 a.m. - 2:00 p.m.

(Tentative Schedule)	September 16	Bloomington
	17	Metro?
	19	Moorhead
	21	New Ulm
	27	Grand Rapids

Program

- Purpose:
- to walk through the consensus questions.
 - to invite Leaguers to get involved with the MEA Outreach Program.
 - to encourage local Leagues to develop public energy education programs.

Schedule:

10:00 - 11:15	Informational panel on consensus questions <ul style="list-style-type: none">. energy resource alternatives - Henrietta. centralization-decentralization - Pat and Betty. energy growth patterns - Winnifred. tax policy - Judy and Kathy. intergovernmental relations - Marge and Mary
11:15 - 11:30	Audience questions to the panel
11:30 - 12:30	Small group discussions <ul style="list-style-type: none">energy novicesenergy veterans
12:30 - 1:00	Energy film and lunch
1:00 - 2:00	Dixie Diehl, Minnesota Energy Agency Outreach Program (a summary is enclosed)

Publications we should make available:

Energy Options, Energy Dilemmas, National Energy Policy, (World Watch magazine?), (Christian Science Monitor Energy Report?), Utility Rate Structures and Energy Conservation

CITIZEN INFORMATION

Begin Debates Planning (Summer 77)
Focus (Jan)
Focus (Feb)
Focus (Mar)
Workshop/LL/how to run Focus - Council (Apr)
Workshop on Parliamentary Procedure (TBS)

VOTER SERVICE

Election Survey & Committee Guide (Nov)
Caucus attendance push (Feb)
Precinct Hotline/Metro (Feb)

GOVERNMENT

Update Legislative Compensation (Oct)

ACTION

Traveling Workshops: Ed/Energy/Action (Oct)
Lobbyist Training Workshops: public am/League am & pm (Nov)

FIELD SERVICE

Traveling Workshops: Ed/Energy/Action (Oct)
LL Leadership Workshops at Council (Apr)

HUMAN RESOURCES

Update on Welfare (TBS)

ENVIRONMENT

Traveling Workshops: Ed/Energy/Action (Oct)
ERDA Energy Workshop (TBS)
Energy Update and Info Clearing House (TBS)

EDUCATION

Traveling Workshops: Ed/Energy/Action (Oct)

MEMBERSHIP

Bylaw change for member at large for Nat'l Convention (Feb)

FALL 77

Begin Debates Planning
 Marketing: Pubs/Speakers Bureau/Capitol Letter
 FSG Consensus announced (Sept)
 Update Legislative compensation (Oct)
 Traveling Workshops/ Energy, Education, Action (Oct)
 Lobbyist training workshops; public-am, league am/pm (Nov)
 Election Survey & Committee Guide (Nov)
 Speakers Bureau set up (Dec)

WINTER 78

Focus (Jan)
 Education Consensus Announcement (Jan)
 Focus (Feb)
 Bylaw change/ members-at-large/ for Convention (Feb)
 Caucus attendance push (Feb)
 Precinct Hotline - Metro (Feb)
 Focus (Mar)

SPRING 78

Workshop LL on how to run Focus/Council (Apr)
 LL Leadership Workshops/Council (Apr)
 Get-out-the-vote/School Boards (May)

TO BE SCHEDULED

Workshop on Parliamentary Procedure
 Update on Welfare
 ERDA Energy Workshop
 Energy Update & Info Clearing House
 Development Workshop (Nat'l Conv.)

- Aug. ? - Letters mailed by president to invite committee membership.
- 9 - Memo to board members (from pres. or budget ch.?) requesting 4 copies of their budget goals, plans, zero-based dollar requests by Oct. 11 - latest. Also their recommendations vis a vis new Fair Share/PMP formulation for that committee's consideration.
- 19 - "Board Memo" article to LL's requesting their priorities for State budget and input vis a vis new Fair Share/PMP; invitation to Oct. 11 Board meeting.
- Sept. 10 - Submit article for Sept.-Oct. Voter with names of committee members, and invitation to Nov. budget com. meeting to all members.
- Review last 4-6 years budgets and treasurer's reports for trends.
- 13 - Remind Boarders to turn in budget requests and to present them at Oct. mtg.
- Oct. 11 - Board meeting budget discussion; Questions:
- (a) 1977-78 and/or 1978-79 budget?
 - (b) Discussion led by pres., budget ch. or ex. director?
 - (c) Prior assignments made as in attached McCoy memo of 10/15/71?
 - (d) Useful for all budget committee members to attend, as well as LL reps? (At own expense, of course.)
- Oct. 12 to
- Nov. 9 - Preliminary budget formulated by Bergeson and HH; i.e., figure(\$) gathering.
- Oct. 17 to
- 29 - Engage in some budget and assessment discussion at workshops????
- Nov. 9 - Board meeting.
- 10-19 - Budget committee meeting - Possible date considerations:
- (a) Your availability.
 - (b) If day after board meeting, Dunn and Schmitz could stay overnight with metro committee member.
 - (c) If on a Fri. or Sat., out-state members might be able to combine with a family weekend in the "big city," or enable working members' participation.
 - (d) I can be available any day between Nov. 10 & 19 except Wed., Nov. 16.
 - (e) Should schedule during 2nd or 3rd week in Nov. before holidays and snow(?).
- Dec. - Bergeson & HH reduce results to prelim. budget.
- Obtain National proposed PMP figure.
 - Send LWVN Fair Share/PMP assessments to LLs.
- Jan. 10 - Board sees prelim. budget, directs changes. (Mailed in advance.)
- 20 - "Board Memo" article to LL budget chairs reminding to start local budget.
- Feb. 14 - Board (or exec. com.) final approval of proposed budget - mailed in advance.
- 18 - Proposed budget mailed to LL presidents (2 mos. prior to Apr. 18-19 Council.).

Mar. 10 - Proposed-Budget article for March-April Voter.

- LL assessment/pledge/PMP commitments collected, budget reassessed, and amendments compiled.

April 18 - Council;

- (a) Collect late LL pledges during registration.
- (b) Revise income totals accordingly.
- (c) Present proposed budget before any proposals for spending any moneys come before Council delegates.
- (d) Budget-revision discussions during afternoon or evening.

19 - Council: Present amendments to balance budget - adopt budget.

20 - Begin Budget building for 1979-80

Carol Bergeson
Budget Chairperson

August 1, 1977

II. Budget Committee Personnel:

I would urge the addition of the Development/PR chairperson, Emily Schmitz, to the committee to aid in keeping income discussions realistic. (See pages 4-5 of "Art of Budget Building").

The Local Leagues under section C following have not been represented on the budget committee by either on- or off-board people during any of the past six years. These LL's also have not pledged their full Fair Share for 1977-78. I find this a winning combination for 1978-79 Budget Committee prospects. I am listing geographic locations and LL size, along with pledge request/commitment to aid in your selections. Where no name is listed, I recommend inviting the immediate past president to serve. I feel current presidents have enough to do; "has-beens" have valuable experience as well as more time (sometimes).

<u>Local League</u>	<u>Com.Member</u>	<u># of Members</u>	<u>Location</u>	<u>Fair Share/Pledge</u>
A. Current Members:				
White Bear Lk.	Carol Bergeson, Ch.	102	Metro	\$1483.75/same
Red Wing	Ellen Dunn, Bd.	67	South	986.95/900.00
Mtka-EP-Hop.	Karen Anderson, Bd.	71	Metro	1576.51/1200.00
Westonka	Helene Borg, Pres.	54	"	852.31/same
Roseville	Georgeann Hall, Treas.	93	"	1360.07/same
B. Volunteered or Suggested:				
Northfield	Emily Schmitz, Dev.	58	South	516.11/same
White Bear Lk.	Gretchen Tomlinson (Interested in future State Bd. position. Would travel with me at no extra cost to Budget budget.)			
Wilmar	June Pike	36	West	491.23/same
('74-75 Com.)	(Came to Convention just for budget talks, rec'd by Lois DeSantis.)			
Cottage Grove	Ruth Bowyer	33	Metro	553.11/same
	(Served on '77-78 committee, willing to serve again.)			
New Ulm	Linda Moriarty (Vol'd)	39	SW	433.39/400.00
C. Leagues to Consider:				
Austin		50	Far South	822.39/697.03
Crookston		27	Far NW	476.77/350.00
Detroit Lakes		41	NW	557.99/430.00
Duluth		158	NE	2249.35/2000.00
E.Faribault Co.	(\$8.50 dues)	21	South	346.63/200.00
Freeborn Co.		44	Far So.	563.53/463.53
Granite Falls		31	Far West	390.01/330.00
Mid-Mesabi		39	Far No.	505.69/470.50

D. Letter to Budget Committee Prospects - Suggestions:

A. Use positive approach, i.e., "We need/want you," not "...or anyone else will do."

B. Information to include:

- 1) Total state representation desired.
- 2) One committee meeting all day, Nov. __, 9:30-4, LWVMN office, bring bag lunch, transportation and sitter paid.
- 3) Board budget discussion meeting, Oct. 11 (approx. time __) helpful to attend, but at own or LL's expense.
- 4) Should be present at State Council, Camp Courage, April 18 & 19; at own or LL's expense (unless funds left in Budget Com. budget.).
- 5) Budget materials will be mailed prior to Nov. com. meeting to expedite meeting.
- 6) Let office know by Sept. 1 willingness to serve on committee.

August 1, 1977

III. Committee on LWVMN PMP/Pledge:

- A. I would like to attend the meetings of this committee which needs to determine how LL's will be assessed for financial support of LWVMN in 1978-79 (and the future). Whether as an ex-officio or active member, I feel I need to know their thinking and timetable as both will vitally affect the budget process. I am sure LL's will need some idea also for their Jan.-Feb. budget-making meetings.
- B. The following LL's approached me at State Convention requesting to be allowed to serve on this committee:

Mahtomedi - Mary Etta Coursolle

Wayzata

Minneapolis - Requested Budget Committee, but I feel this is a better place for their concerns. They have been on the Budget Committee every year as far back as my records go - 6 yrs.

COMMITTEES

Criminal Justice - Betty Phelan, Chr.

Maggie Brown

Natural Resources - Sally Foley and Mary Poppleton, Chrs.

Human Resources - Maggie Brown, Lois DeSantis, Chrs.

Georgeann Hall

Education - Betty Shaw, Chr.

Barbara Jones

Government - Karen Anderson, Erica Buffington, Chrs.

Mary Waldo (Election Laws)

International Relations - Pat Llona, Chr.

Judy Rosenblatt

Membership - Jean Reeves, Chr.

Carolyn Cushing

CI/VS - Mary Waldo, Chr.

Carolyn Cushing

Ellen Dunn

Office Management - Georgeann Hall, Chr.

Carolyn Cushing

Mary Poppleton

Service to Local Leagues - Carolyn Cushing, Chr., Barbara Jones

Emily Schmitz

Jean Reeves

Pam Berkwitz

VOTER - Judy Rosenblatt, Chr.

Lois DeSantis

Development - Emily Schmitz, Chr.

Jean Reeves

Georgeann Hall

Nominating - Laurel Mueller, Chr.

Barbara Jones

Erica Buffington

(OVER)

Budget - Carol Bergeson, Chr.

Ellen Dunn

Karen Anderson

Georgeann Hall & Helene Borg, ex officio

Bylaws: State - Jean Reeves, Chr.

Pat Llona

Emily Schmitz

National - Carolyn Cushing, Chr.

Georgeann Hall

Barbara Jones

State P.M.P. - Lois DeSantis, Chr

Sally Foley

Ellen Dunn

National Program - Mary Poppleton, Chr.

Pam Berkwitz

Betty Shaw

Focus Topics - Mary Waldo, Chr.

Betty Phelan

Emily Schmitz

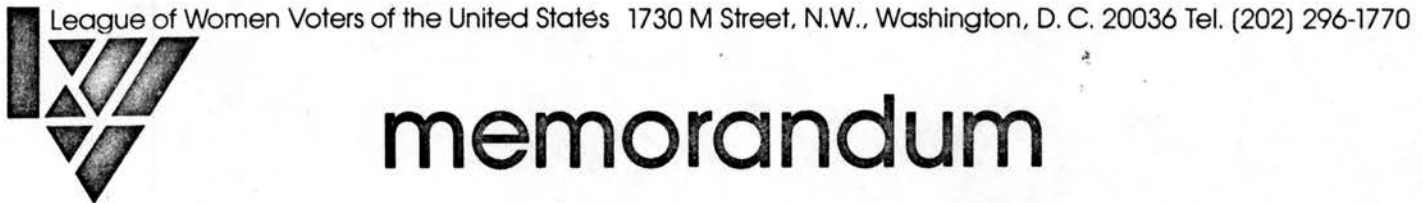
Long Range Office Location Committee - Georgeann Hall, Chr

(Consider the establishment of a joint office with St. Paul & possibly Minneapolis)

Maggie Brown

Carolyn Cushing

JUN 13 1977



memorandum

NOT DPM

June 1977

TO: State League Presidents
FROM: Veta Winick, Public Relations Chairman
RE: American Institute for Public Service Awards

Each year in June, the American Institute for Public Service founded in 1972 honors outstanding citizens for their work in the field of public service.

The awards categories are as follows:

- Greatest public service performed by an elected or appointed official
- Greatest public service performed by a private citizen
- Greatest public service benefiting the disadvantaged
- Greatest public service performed by an individual thirty-five or under
- Greatest public service benefiting local communities

The selection of award winners is based upon public service performed during the preceding calendar year. If you know of any individual or group in your community which should be nominated for this award, we hope you'll send your suggestions to the Institute. A Board of Selectors, composed of prominent Americans, reviews the nominees and determines the winners. If you want to have input in the selection process this year, send your nomination to: Mr. Sam Beard, President, American Institute for Public Service, 1028 Connecticut Avenue, N.W., Washington, D.C. 20036, before March 1978.

###

send to Bd Memo

ACTION COMMITTEE MEETING - Aug. 2, 1977 - Present - Berkwitz, Borg, DeSantis, Poppleton, Hall, Anderson Buffington, Llon, Phelan, Rosenblatt, Burkhalter, Enders, Lane, Dols, MacLean - Lucas secretary.

Program for Action - The history of the position should be included. The number of pages will just have to be increased to allow the material to be presented. Are the suggestions for local action limiting the action local Leagues think they can take? There was general discussion. DECISION - The suggestions should be called "samples/examples/some things/ a few" or words such as this so that it is clear that these are not all of the ways the positions can be used. The action suggestions should remain with the position section. Action suggestions could also be included in the Outlook and in the Board Memo.

Changes in various portions of the publication - Anderson and Buffington have made some order changes and included some wording in the main position that was previously stated in the subheadings. Borg and Berkwitz will check the rewriting and reorganization of the material with the last issue and with preceeding issues to make sure that the meaning has not been changed. Dates should be included in the history section when they are available.

Should publications be listed? No. The publication catalog could be referred to.

Carol Way from Mankato will be the new publications chairperson - off board.

Urban Crisis study - J. Enders - There will be 3 "papers".

- 1 - Introduction - National, State perspective, Local with 9 suggested options or ideas of ways that the local Leagues can under take the study.

This will be ready to be mailed in August. There will be a questionnaire with it that will ask - what the League will focus on - housing, crime etc. after receiving
- plans for the program this information Jerry will respond
- unit meeting time to them with resource information.
- Ideas for a conference
- Other suggestions (question added see below)

- 2 - What is the Urban Crisis - broad overview

- 3 - What can be done - Suggestions of ways to go about identifying problems and how to approach the study and seek solutions.

General discussion - Local Leagues are really doing an aspect already and need to have their consciousness level raised. Most of the study is very obvious and superficial but it needs to be stated.

A possible idea for a conference would be one dealing both with Metro and outstate urban problems. It might be possible to devote a focus to this issue.

The CMAL study is just off the ground - Are looking at 10-12 months of information gathering.

Additional question - Designed to increase the local Leagues awareness of what they have been doing that is really a aspect of the "Urban Crisis" study.

Action Workshops - have been moved to September -

Energy format - 10:00 - 2:30

Panel - 5 presentations 15 min. on specific aspects of the consensus
Divide into 2 groups Leagues beginning study and those that have had
some study already - These groups will conduct a mini consensus.

LUNCH - Movies (are now being selected by the committee)

P.M. - Dixie Diel - from the Energy Agency will discuss programs
of the Agency, formation of local energy committees etc.

Local Leagues will be encouraged to ask community officials to hear
the afternoon speaker.

The Energy committee consists of 10 members that come from all parts of Minnesota. They have applied for a \$500 grant and are in the process of applying for a \$2,000 URDA grant. There is a possible tie in with the Mn. Energy Agency on the ERDA grant.

Mn. Energy Agency is planning an Energy Savers Show - Sept. 8,9,10,11. They have asked that we provide 10 people per day for the education booth. They would then put our name on the flyer. There was general discussion - the committee decided that it would be impossible to get that kind of participation without much effort and that it was really not a job that we should use League talent to do. Carol is to call Dixie Deil back and say that we will let them use our name as a sponsor but that we cannot guarantee the people. We will publicize the show in our Voter.

Action format - AM only encourage action people to go to the afternoon speech because it will be talking about local energy action activities.

Possible topics for the morning - Title IX - equal educational opportunity - get representatives from local Leagues that have worked on this subject.

- Action Mini Course - use Program for Action and work out how you would use these positions locally.

- Citizen participation - timing for input and how to make it effective.

Education format - Betty Shaw has suggested a walk through consensus. She is now out of town. Judy will contact her. Betty wants her workshop to run all day. It is believed that she plans speakers in the afternoon.

Interim Interview Questions - Questions were handed in.

Mail the questions to Duluth before they go out in the mailing they have made a special request for this.

Tell local action people that they should get their names on the mailing list for the House and Senate information mailings.

If they need background they should refer to the Program for Action.

Pam will assign League to do the interview and encourage them to contact other Leagues in the same district.

TITLE IX

This subject was discussed at the last Board meeting but there seems to be some confusion as to what was the main thrust of that discussion.

Pam will bring up that matter again the motion would be that we should put together information on local Leagues about Title IX and suggest local Leagues monitor the law in their community and give us feedback on the way it is being implemented. The committee was in support of this motion.

The MEA Womens Caucus has a film show on Title IX.

The AAUW has a kit.

There is some indication that compliance with the law is slow in Minnesota.

Center for Legislative Improvement - do we want to nominate one of our legislators for this award - general discussion - No.

Helene - ERA - 10% for money to national by Sept. 15--50% by January.

We need to think about what we will do at the state level to raise the money that local Leagues cannot provide.

Mankato had a successful event, Japanese tour gave us \$40 we will put that in the ERA fund - St. Cloud is having a dance.

The Iowa board is selling chances on a weekend in Washington, D.C. - one problem they have to spend the chance money in Iowa.

Pat will make a chart for the board room wall that will show how we are coming in raising the money.

We have been making talks about lobbying and it is time that we consider charging for this service - Please think about this.

Communication Procedures - Pam and Helene must know what is going on. Sent copies of action or possible action item to them. They will work out a more specific plan. Some of the issues - who decides when to act? - what are the PR implications of some of these decisions? - Effect on local Leagues? - etc.

Poppleton - Wisconsin/MN Water Conference - \$300 received by Mn. and \$500 by Wis. for this conference. Plan to do it on the boundary water legislation/topic. The conference is planned for November.

New concerns have been raised - there will have to be another meeting with Wis. to discuss. Mary will keep us in touch.

Judy R. - U.N. Survey - national wants this to lead to action at the local level to promote the U.N. The results could be used on talk shows and newspaper articles. Judy R. will talk to Judy Medalman and P. Llona about this.

August 9, 1977

MEETING PLACE: State office, 555 Wabasha, St. Paul, MN 55102, 9:40 a.m., Helene Borg, President, presiding.

ATTENDANCE: Board members present: Borg, Waldo, Dunn, Hall, Anderson, Berkwitz, Buffington, Cushing, DeSantis, Jones, Llona, Phelan, Poppleton.
Board members absent (excused): Brown, Reeves, Schmitz, Shaw.
Non-Board members present: Bergeson, Hoverson, Rosenblatt.
Staff present: Herb, Medelman.

MINUTES: The following corrections were made to the June 8, 1977, minutes:
Page 2, line 5, change "has been" to "might be."
Page 3, line 4, strike "resource...portfolio" and add "the Action chairman will refer to action of the portfolios."
Page 1, after line 33 "members" add: Proposed committee assignments are:
Nominating: Jones, Buffington
Budget: Anderson, Dunn
Bylaws - state: Reeves, Chr., Llona, Schmitz
 national: Cushing, Chr., Hall, Jones
State P.M.P.: DeSantis, Chr., Foley, Dunn
National Program: Poppleton, Chr., Berkwitz, Shaw
Focus Topics: Waldo, Chr., Phelan, Schmitz
Long Range Office Location Committee: Hall, Chr., Brown, Cushing
MOTION: To approve the minutes of the June 8, 1977, Board meeting as corrected.

Mover: Jones Second: Waldo Carried

MOTION: To accept the report of the appointed committee which approved the minutes of the 46th LWVMN Convention.

Mover: Waldo Second: Anderson Carried

TREASURER'S REPORT:	Balance on hand 4/1/77	\$ 7058.63	checking
		13333.92	telephone transfer
	Expenditures 4/1/77 to 7/29/77	31909.03	
	Income 4/1/77 to 7/29/77	26418.15	
	Balance on Hand 7/29/77	567.75	checking
		14333.92	telephone transfer

MOTION: To accept the treasurer's report
Mover: Anderson Second: DeSantis Carried

REVISION OF AGENDA: Add to Action: Delegate to Energy conference. Add to Discussion: Budget.

RESIGNATION: MOTION: To accept the resignation of Sally Foley.
Mover: Jones Second: Cushing Carried

TITLE IX: MOTION: The state League shall provide material on Title IX and encourage local Leagues to monitor that law and the Minnesota statute in their communities.

Mover: Berkwitz Second: Poppleton Carried

The education portfolio will be asked to compile the material. The Women's Caucus of the MEA and the AAUW have kits which could be used. At some point we may ask for feedback from local Leagues as to action they have taken.

ENVIRONMENT: MOTION: To co-sponsor a one-day conference, "People, Jobs and Environment: An Action Conference for Minnesotans," put on by the Metro Clean Air Committee.

Mover: Poppleton Second: Hall Carried

We will publicize the meeting and maybe mail conference flyers or provide mailing labels. Suggested dates are November 19 or October 8.

FINANCE: MOTION: To co-sponsor the Public Finance Symposium to be held October 11 from 9:00 - 3:30. sponsored by the Minnesota Taxpayer Association.

Mover: Anderson Second: Berkwitz Carried

Our name will be on the list of co-sponsors, and we will mail a brochure and registration form to our members.

FEES: MOTION: Charge a fee for talks to other organizations if we don't initiate the speaking engagements.

Mover: Borg Second: Berkwitz Carried

MOTION: To amend the motion to read "The League of Women Voters of Minnesota may charge a fee for talks to other organizations, established on a case basis."

Mover: Borg Second: DeSantis Carried

Borg explained that present policy is that we do not accept a fee when speaking to other groups, only accepting expenses. Public relations value of such talks is high, but perhaps we should examine the policy in light of the time required for preparation of such talks and our image as professionals. DeSantis reminded us that some groups, such as service organizations, never pay anyone, and we should not lock ourselves out of those groups. Bergeson asked that we consider whether there is a registration fee for the meeting. Berkwitz mentioned the Minneapolis policy of charging unless one is speaking solely about League. Waldo suggested deciding on a case-by-case basis, the budget of the organization being one consideration. Borg clarified that this is meant to exclude speaker's bureau, where we initiate the engagement. The fee would be paid to the LWVMN, and the speaker would submit a voucher for expenses. Herb and Medelman will work on guidelines that can be used in determining fees.

CONSENSUS: The committee has had some response to its draft of consensus questions. It was agreed that information about the relationship of persons to the field of education would be interesting but not relevant to the consensus. Hoverson related proposed changes in the draft consensus questions. The consensus will ask for numbers on each question. The committee guide will explain why numbers are used and what use will be made of them, as well as giving specific direction for each question. The publications will be ready about September 15. A community guide can be done later.

MOTION: To approve the consensus questions as discussed, with minor modifications.

Mover: Anderson Second: Jones Carried

The questions will be sent to Board members before final printing.

DELEGATE: Poppleton asked for opinion on a member of her committee attending the Minnesota Energy Agency Update on Alternative Energy Sources, October 11-12. It was agreed that money already budgeted could be used for the registration fee.

APRIL BOARD MEETING: Borg informed us that Camp Courage cannot accommodate the state Board for the Board meeting on the day following Council. It was decided that the meeting would be held immediately after Council with arrangements made by Berkwitz, Herb, Thompson.

SETAC: Llona reported on the meeting of the steering committee of the Science for Citizens Conference-Workshop at which she represented LWVMN. A proposal has been written to obtain foundation money for the Conference, possible to be held in June. Llona favors the idea of the conference. She also reported on the successful World Trade Week held in May. She continues to serve as representative to World Trade Week, Inc. She also mentioned the UNESCO-sponsored conference, "Global Citizenship," to be held September 29, in Minneapolis.

DIRECTORY: Following an idea of the Iowa League, it was decided that the lists of State officers, consultants, portfolio chairs, Board lists, State program, local League program, etc., would be compiled into a directory rather than sent on separate sheets. This year's directory will be ready for the September mailing. Jones suggested that a second copy of the list of local League programs be sent with each directory.

PUBLIC SERVICE AWARDS: Borg referred members to the letter from the American Institute for Public Service asking for nominations for its awards. The information will be sent to local Leagues in the state Board Memo.

RESUMES: Borg discussed the vacancies which occur on state Boards, agencies, commissions and councils about which the state office receives notice. Such vacancies are printed in the state Board Memo. Local Leagues may be able to submit names, or the state League could submit names. DeSantis and Waldo will prepare information for the state Board Memo about the opportunity the appointments present, and the resume form now in use by the Governor's office.

ERA: Borg referred to the packet of materials received from National on the ERA project. There was discussion of possible choices for chairman of the project in Minnesota. Borg asked for suggestions for ways the state League could raise funds. Board members are to submit suggestions.

FALL WORKSHOPS: The fall workshops will be held September 16 at Bloomington; September 17 at New Brighton; September 19 at Moorhead; September 21 at New Ulm; September 27 at Grand Rapids. The workshops will be 10:00 - 2:30. Poppleton reported on the Energy presentation for the workshops. The morning will be discussion of the energy consensus questions; in the afternoon there will be a film and a talk about the Minnesota Energy Agency Outreach Program. Berkwitz reported that the Action portion will concentrate on local action - how to use local, state and national positions. The Education program will give background on the publications and discuss the consensus questions. The publications will be available at the workshops. It is possible that there will also be local speakers. Cushing reminded Board members that it is a policy for Board members to attend a workshop even if they are not involved. She is to be informed as to how many of each committee will attend each workshop and if any special arrangements are needed. Thompson will take care of details, and this information will go out with the registration slip.

ORGANIZATION: Borg asked each committee to prepare a time line showing things such as when meetings will be held, who is to do things and when they are to be done. Time must be allowed for the office, Borg, or the full Board to check things. Time lines should be written and in the office. We can then attempt to time action and study for full PR value. Everything is coordinated through the state office.

Berkwitz asked that action committee members notify her in advance if they have material for the agenda and if they need a special time on the agenda. She also suggested that the lobbyist training this year not be for the public.

BUDGET: Bergeson distributed a memo and form for budget request to each Board member. The form is for requests for the year April 1, 1978 - March 31, 1979. Completing the forms is the minimum preparation for the budget discussion at the October 11 Board meeting. She reminded us to give a priority rating to everything, and keep in mind what could be funded by Education Fund money. Berkwitz requested that a large League be on the budget committee. Duluth will be asked. Anderson was replaced on the budget committee by Schmitz but will continue to receive mailings and attend meetings.

CONSULTING: Cushing reported that the personal visits to local Leagues have been very successful and worthwhile. Completing all visits this calendar year is a priority. Board members volunteered for future scheduled visits.

U.N. SURVEY: Rosenblatt reported on her visit to Washington, D.C., July 27-29, as part of the U.N. project undertaken by the LWVUS. Testimony was given to the subcommittee on International Operations of the Senate Foreign Relations Committee. The survey, "Public Opinion of the UN: What Pollsters Forget to Ask," was printed in the Congressional Record and given to the State Department. Rosenblatt visited five of the Minnesota's Congressional offices.

ACTION: The state League has sent a letter to some officials who received a letter from an individual League member containing charges about the League's equal opportunity positions. Letters have been received from some of these officials thanking

us for reaffirming our equal opportunity stance.

Material on homosexual rights will be sent to the Leagues.

The new Program for Action is written. It will be checked by Borg and edited by Rosenblatt. The committee is trying to arrange an interview with Senator Humphrey. Legislative interview questions will be handed out at the Action workshops in September. Berkwitz reported the progress of the urban crisis committee. The state League's role will be primarily that of a facilitator.

DeSantis informed the Board of her committee's participation in a coalition for welfare rights.

APPOINTMENTS: Borg announced two appointments: Carol Way, LWV-Mankato, will serve as off-Board publications chairman; Katherine Muff, LWV-Mid-Mesabi, will be chairman for the library study. The vacancy for co-chairman of the Natural Resources portfolio will go in the Voter. Volunteer and suggested names will go to the nominating committee.

Borg, Waldo and Hall will attend a Heartlands Leagues meeting on Development and Budgeting to be conducted by the LWVUS in Indianapolis on August 16-17.

Meeting adjourned at 2:40.

Respectfully submitted,

Ellen Dunn, Secretary

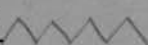
- Pam - look up mini course

write Carol Way
Lib. - info not ready

STATE BOARD MEETING

Tuesday, September 13, 1977 - 9:30 a.m.

State Office - 555 Wabasha

Coffee, Tea, Skim Milk and Pop - Bring your own "bag" 

9:29 Determination of quorum and call to order.

ACTION

- 2 Appointment of temporary secretary
- 5 Minutes of 8/9/77 State Board meeting*
- 5 Treasurer's Report - Hall
- Revision of Agenda
- 5 Budget Committee appointments - Borg
- 10 Co-sponsor MN League for Nursing Workshop January 20-21, 1978 - Herb
- 30 FSG position statement - Anderson
- 15 Printing costs - Herb

DISCUSSION

- 15 Heartlands Money Management Report - Hall/Waldo
- 10 Development time lines - Schmitz/Medelman Com.
- 10 National Program and Bylaws - Borg
- 5 E.Q. Chairman - Borg
- 10 VOTER- Rosenblatt
- 5 ERA - Borg

appointments - Borg
using Lq name - "
press conf. - Karen

INFORMATION

- 5 Action Report - Berkwitz
- 5 BWCA testimony - Borg
- 5 Library Conference - Borg
- 10 Local League grants - Schmitz

Focus - Waldo
prog. - Liana

* mailed earlier; bring with you to the meeting.

REMINDERS: Committee rosters and committee time - lines (plans) are due at the 9/13 meeting (see Carol Bergeson's attached to last month's agenda, attached Steps to Effective Management, talk to Karen Anderson or Herb if you need any help.)

Please bring your Board Memo material with you to the Board meeting.

UPCOMING EVENTS:

- September 15 - CMAL Membership Meeting
- 15 - Energy Committee Meeting - 12:30 - state office (s.o.)
- 16, 17, 19, 21 and 27 - Traveling Workshops
- 23 - Office Management Committee Meeting - 9:30 - s.o.
- October 4 - Action Committee Meeting - 9:30 - s.o.
- 4 - Office Planning Committee Meeting - Noon - s.o.
- 6 - CMAL Board Meeting - 9:30 - s.o.

ACTION

1. Appointment: motion: appoint _____ to serve as temporary secretary in the absence of Ellen Dunn.

Background Information

Ellen is out of town until 9/29 and staff is not available to attend the entire meeting. Would someone like to volunteer?

2. Minutes: motion: dispense with the reading of the minutes of the August 9, 1977, State Board meeting.
motion: approve the minutes of the August 9 meeting as circulated.
3. Treasurer's Report: to be filed for audit.

REVISION OF AGENDA

4. Budget: motion: appoint Gretchen Tomlinson (White Bear), Jo Knudson (Granite Falls), Sally Patterson (St. Paul), Linda Moriarity (New Ulm) as members of the budget committee.

Background Information

A request is pending to Carmen Herzog (Austin). We will be contacting Mary Evans (Duluth) to serve or to appoint someone from her League to do so.

5. Co-sponsor: motion: agree to co-sponsor a workshop, "Power and Politics in Health Care," with the MN League for Nursing, January 21-21, 1978.

Background Information

"We hope to be able to cover the national, state and local issues as they relate to Health Legislation and to be able to identify specific roles nurses may play to influence specific legislation. The League believes that several organizations with common concerns and interests, participating as a team, could play a more effective role identifying these concerns than could one organization alone. I am assuming that you will wish to appoint someone from your organization to serve on the planning committee if your organization is able to participate. Please let me know at your earliest convenience your final decision, as we need to make final decisions about participants on the program to enable us to obtain commitments as early as possible. The next Work Conference Committee meeting is scheduled for Friday, September 23, 4:00 p.m., at the American Center Building, 9th floor, 150 Kellogg Boulevard, St. Paul."

6. FSG: motion: approve the attached FSG position (see green)
7. Printing: motion: accept the lowest bid for printing LWV publications and MN VOTER whether the shop is union or not.

Background Information

We usually try to secure bids on all printing done, and about every four years ask for bids on the VOTER. We have recently (again) run into the issue of using union vs. non-union printers. The difference in cost can sometimes be substantial; sometimes the range is \$100-\$150 cheaper for a non-union. We also have the interesting dichotomy of trying to secure funding from companies who are non-union and may, therefore, prefer our using non-union printers and of trying to secure funds from unions, which we've done several times without success. LWVUS was asked for direction. Their response: "It is not necessary to print League materials in union shops, but it is often wise, precisely because many Leagues seek and get contributions from unions. At the national office we use union printers for all publications and materials that are likely to circulate beyond the League--FACTS & ISSUES, CURRENT FOCUSes, COMMUNITY GUIDEs, the National VOTER, and so on. We do not insist on a union label on strictly 'in house' publications such as COMMITTEE GUIDEs, or on printed materials that are really of the mimeograph category. In sum, there is no policy on printing that you must follow."

DISCUSSION

1. Heartlands: Oral report by Waldo and Hall. Also see attached white sheets.
2. Development: oral report. We also need names for a financial advisory board (a motion was passed 9/75 to plan same).
3. Program and Bylaws. The forms have arrived from LWVUS. If you have any input for the committees, please bring same.

4. E.Q. Laurel has had no "volunteers" for N.R. co-chair. She will be attending the energy section of the 9/16 workshop in hopes of identifying prospects. Do any of you have recommendations?
5. VOTER: Any of you desiring to have a Program VOTER (similar to the recent Energy one), please let Judy R. know what and which issue? Also we have received one complaint re"praising" Senator Anderson for having the UN Survey printed in the Congressional Record. How did you react to the matter?
6. ERA: At this writing, we've got \$7,100 in the bank and more to deposit. Also please review the August '77 memorandum from LWVUS re the necklaces. (It came on DPM.)

INFORMATION

1. Action Report: oral and see minutes of 9/6 Action Committee Meeting.
2. M.P. is absent today because she is testifying before Congress re the BWCA (copy in your mail). M.P. is representing LWVUS too, since they're only submitting a statement for the record. (The Friends of the BWCA is paying Mary's expenses.)
3. Library: K. Muff and C. Pidcock have been nominated to serve on the Governor's pre-White House Conference on Libraries and Informational Services to be held in 9/78.
4. Congratulations to LWVs of Northfield and Duluth for grants received via LWVEF. Northfield got \$7000+ for an ERDA Energy Conservation Technology Education Program. They were one of four LWVs selected - Tucson, AR; Wake Cty, NC; and West Hartford, CT, are the others. Duluth got a \$1000 coastal zone management grant.

TREASURER'S REPORT

Balance on hand April 1, 1977 \$ 7058.63 - checking
 13333.92 - telephone transfer
 Balance on hand August 31, 1977 \$ 881.21 - checking
 \$14333.92 - telephone transfer

EXPENDITURES	BUDGET	AUGUST	April 1 Aug. 31
A. Operating Costs			
1. Maintenance of Equipment	\$ 480	--	\$ 260.00
2. General Supplies	3465	62.97	1892.71
3. Postage	3920	--	(449.32)
4. Telephone, Telegraph	1474	141.45	663.02
5. Insurance	185	--	--
6. Office Expenses			
a. Rent	4690	390.80	1954.00
b. 1) Salaries	25970	1979.70	10045.44
2) Salary Taxes	1880	120.98	763.77
c. Copier	3480	341.36	1651.55
7. Bank and Miscellaneous Charges	25	--	10.00
8. Audit Expenses	100	100.00	100.00
9. Capital Expenditures	1056	87.36	1052.48
Lease/purchase Folder/Meter			
B. Board and Administrative Committees			
1. President	825	68.70	107.10
2. Secretary	215	13.80	122.20
3. Treasurer	30	--	4.50
4. Board Expenses and Tools	2243	76.00	709.26
5. Administrative Committees			
a. Développement	1236	30.00	131.75
b. Membership	291	--	--
c. Service to Local Leagues	5358	384.30	1493.01
d. Public Relations	1620	--	44.75
e. Budget	145	--	6.10
f. Nominating	260	--	55.50
g. Office Management	31	--	16.00
h. Program-Making, Bylaws	48	--	--
C. Delegates, Travel and Affiliations			
1. State Convention '77, Pre-Council '78	5300	19.76	6660.02
2. National Council '77, Pre-Convention '78	1200	--	654.49
3. National Conferences, Regional Mtgs.	500	409.80	487.60
4. Affiliations	95	15.00	40.00
D. National Services			
1. Support	10319	--	2580.00
2. Member-at-large PMP	55	--	49.50
E. VOTER			
1. Printing	2500	--	821.35
2. Postage	325	150.00	150.00
3. Addressing System Supplies	100	--	--
4. Committee Expenses	115	--	.90
F. Educational Activities			
1. Program Committees			
a. New Studies	1293	24.50	582.38
b. Present Program	1860	87.95	251.85
2. Citizen Information/Voters Service	425	15.00	15.00
G. Position Support			
Action	3500	10.50	742.53

	BUDGET	AUGUST	April 1 Aug. 31
H. Workshops			
1. Presidents	\$ 1200	--	117.10
2. Lobbyist Training	75	--	--
3. Regional	650	--	--
4. Focus on Emerging Issues	3500	--	1050.69
5. Program	1500	150.21	219.59
I. Publications			
1. Committee Expenses	250	--	--
2. Educational, Resale, Complimentary	5000	87.00	784.31
3. Citizen Information	1700	--	--
4. Position Support	3250	--	624.52
5. Sales and Use Tax	52	--	80.94
6. Postage, Mailing Supplies	350	--	129.58
TOTAL ALL EXPENDITURES	\$104141	4767.14	36676.17

INCOME

A. Local League Support	\$ 55210	3494.21	16042.57
Balance of previous year	325	--	327.25
B. Member-at-large Dues	200	--	--
C. Contributions			
1. Cash	100	--	423.30
2. Non-cash	4000	121.69	961.72
D. State Convention	5100	17.50	5438.25
E. VOTER	50	--	11.00
F. Workshops			
1. Presidents	1200	--	796.00
2. Lobbyist Training	75	--	--
3. Regional	650	--	--
4. Focus on Emerging Issues	3500	--	566.45
5. Program	2100	--	300.00
G. Publications			
1. General	5000	44.79	2214.36
2. Capitol Letter	1625	--	18.75
3. DPMs/Board Memo subscriptions	1250	64.00	1556.00
H. National Conferences, Regional Meetings	200	--	--
I. Development and Ed Fund	10000	994.85	994.85
J. Miscellaneous (postage, Xeroxing, Supplies)	2500	343.62	1848.31
K. From Cash on Hand	11381	--	--
TOTAL ALL INCOME	\$104141	5080.66	31498.81

Reserves - \$

on deposit with LWVEF

March 1977

Current State Revenue Sharing Formulas

California

10% of funds received in area of local League will be sent to the local League. This policy includes Education Funds. If dual effort is made, % to be returned to local League is negotiated.

Connecticut

15% of money raised from a local corporation is given to the local Leagues and a 10% finder's fee for the first year if the local League does all the ground work.

Florida

No formula

Illinois

No set formula

Indiana

8% or amount of largest previous gift the local League received from a local firm--whichever is largest.

New Jersey

10% the first time a contribution is received, but no more than \$500 total in any one year. Subsequently, the local League will receive 10% but no more than \$200 total in any one year. Project money is not shared.

Ohio

75% goes to the state and 25% to the local League.

Pennsylvania

10% of the amount contributed goes to the local League. The League receives no less than the amount it received from the donor's most recent contribution; however, this provision is void when no donation has been received within the last three years.

March 1977

A BUDGETARY CHECKLIST

A GOOD BUDGET IS-----

- () Comprehensive, reflecting all League activities, anticipated income and expenses
- () Reflective of League priorities--a blueprint of what the members and the board want to do.
- () Imaginative, providing for growth in members, money, and activities.
- () Clearly differentiated in terms of activities that are action (position support) related as opposed to activities that are educational in nature and therefore capable of being funded by tax deductible monies.
- () Flexible--specific enough to show what is being planned, but general enough to allow for changing needs or unexpected expenses.

March 1977

STEPS TO EFFECTIVE MANAGEMENT

- () DECIDE ON GOAL
- () ORGANIZE TO ACHIEVE GOAL
- () ASSIGN RESPONSIBILITY AND OVERSIGHT FUNCTION
- () DELEGATE TASKS
- () MONITOR EFFECTIVENESS
- () REFINE AS NECESSARY
- () WIND UP AND REPORT BACK
- () EVALUATE AND MAKE RECOMMENDATIONS FOR THE FUTURE

FINANCING STATE GOVERNMENT

POSITION STATEMENT

Support of an equitable and flexible system of taxation. (LWVUS Principles).
Support of a flexible Minnesota multi-tax system with emphasis on maintaining state services through a combination of spending cuts and increased taxation when state funds are short and decreased taxation when there is a budget surplus.
Support of using the Minnesota individual income tax as the elastic tax, making rates more progressive when increasing state revenue and lowering rates for all income levels when decreasing state revenues. Support of state relief for property taxes. (LWVMN 1977) Support of property tax reform. (LWVMN 1967)

Strong support for setting priorities in allocating state funds. Strong support of state aids to local governments, especially to local school districts and to the local governmental unit that provides the major portion of local services (county and/or city). Strong support of more efficient state administrative and legislative expenditures. (LWVMN 1977)

POSITIONS

- . When taxation is increased to provide additional revenue, we:
 - support retaining exemptions to the sales tax; support sales tax increases on cigarettes and tobacco and alcoholic beverages; do not agree on a general raise in sales tax rates.
 - support more progressive individual income tax rates with exemptions retained at 1977 level; strongly support retaining deductibility of federal income taxes as a feature of the Minnesota income tax; strongly oppose an across-the-board increase in income tax rates.
 - strongly support retaining the Minnesota corporate excise tax with no increase in rate; do not agree on changing the corporate tax to a progressive rate.
 - very strongly support retaining the homestead credit and senior citizen freeze credit as forms of state relief for property taxes; support retaining the income-adjusted homestead credit (circuit-breaker).
- . When measures are taken to decrease taxation, we:
 - support retaining the 4% Minnesota sales tax with no increase in exemptions.
 - strongly support a decrease in individual income tax rates; oppose an increase in individual income tax exemptions; oppose a general tax refund.
 - do not agree on decreasing the corporate excise tax rate.
 - support an increase in the homestead credit as a form of state relief for property taxes.
 - do not agree on providing an increase in the income-adjusted homestead credit (circuit-breaker).
- . When cuts in state spending are necessary, we:
 - strongly support cuts in spending for general state government, governor and related agencies, and the legislative branch.
 - oppose cuts in state aid to local governments, especially local school districts.
 - oppose cuts in state spending for natural resources, corrections, higher education and agriculture.

(Over)

- . When increases in state spending are proposed, we:
 - strongly support setting priorities for state spending rather than a percentage increase in all areas of state funding.
 - support an increase in state aids to local school districts.
 - strongly oppose increases in spending for general state government, governor and related agencies, and the legislative branch; oppose increases in spending for public retirement benefits.
 - ~~oppose increases in state spending for transportation unless those increases~~ ^{support} are designated for mass transportation measures of benefit to the entire state.

(Property tax reform statements will be here as printed in '75-77 Program for Action.)

LEAGUE OF WOMEN VOTERS OF MINNESOTA
Minutes of the Board of Directors
September 13, 1977

MEETING PLACE: State office, 555 Wabasha, St. Paul, MN 55102, 9:35 a.m., Helene Borg, President, presiding.

ATTENDANCE: Board members present: Borg, Waldo, Hall, Anderson, Berkwitz, Buffington, DeSantis, Jones, Llona, Phelan, Brown, Reeves, Schmitz, Shaw.
Board members absent (excused): Dunn, Cushing, Poppleton.
Non-Board members present: Rosenblatt.
Staff Present: Herb, Medelman.

APPOINTMENT: Maggie Brown to act as secretary.

MINUTES: The following corrections were made to the August 9, 1977, minutes:
Page 1, line 37, after "Sally Foley," add "as co-chair of the Natural Resources portfolio."
Page 3, line 4, after "state" add "of Minnesota."
line 5, after "state" add "League."

MOTION: To approve the minutes of the August 9, 1977, Board meeting as corrected.

Mover: Shaw Second: DeSantis Carried

TREASURER'S REPORT: Balance on hand 4/1/77 \$ 7058.63 checking
13333.92 telephone transfer
Expenditures 4/1/77 to 8/31/77 36676.17
Income 4/1/77 to 8/31/77 31498.81
Balance on hand 8/31/77 881.21 checking
14333.92 telephone transfer

MOTION: To accept the treasurer's report

Mover: Shaw Second: Waldo Carried

Treasurer Hall recommended that all expense vouchers be turned in on the day of the Action committee meeting.

REVISION OF AGENDA: Add to discussion: appointment recommendations. Add to discussion, 2 minutes: press releases on Financing State Government position, Anderson. Add to discussion: 1 minute, Waldo, Focus topics. Add to information: Reminder of upcoming International Relations Meetings.

BUDGET COMMITTEE: MOTION: To approve the appointments of Gretchen Tomlinson (White Bear), Jo Knudson (Granite Falls), Sally Patterson (St. Paul), Linda Moriarity (New Ulm) as members of the budget committee.

Mover: Hall Second: Anderson Carried

MOTION: To allow Borg, Hall and Bergeson to act as a committee to approve any further appointments.

Mover: DeSantis Second: Waldo Carried

HEALTH CARE: MOTION: To recruit non-Board members from the Hennepin County and Ramsey County Leagues' Health groups to serve on the planning committee for the "Power and Politics in Health Care" workshop with the MN League for Nursing, January 21, 1978, with co-sponsorship dependent upon their agreement to serve.

Mover: Reeves Second: Anderson Carried

Pam Berkwitz also stated she would contact Barb Dols, asking her to represent LWVMN on this committee. Jones recommended that local LWV's with health care programs be notified early.

FSG: MOTION: To revise the positions for easier reading and understanding to allow consistency with the Program for Action; and to read "support" only in support statements with no further adjectives.

Mover: Reeves Second: Waldo Carried

MOTION: To change the final position to read: "- support increases for mass transportation of benefit to the entire state."

Mover: Anderson Second: Waldo Carried

MOTION: To adopt the Financing State Government position statement as revised and amended.

Mover: Reeves Second: Hall Carried

MOTION: To amend the previous motion to add after "amended" "to combine the statements 'When increases in state spending are proposed, we:' and 'support setting priorities for state spending rather than a percentage increase in all areas of state funding.' adding 'We:' with the further three statements to follow."

Mover: Hall Second: Shaw Carried

MN VOTER: MOTION: To use a union shop for the MINNESOTA VOTER.

Mover: Hall Second: Berkwitz Carried

Discussion was on the question of using a union printer for all publications from the aspect of finance contributions. To date, solicitations from unions have not been successful. However, Reeves pointed out that using the union could be a tool. Herb recalled that only 14% of the working public is unionized. She remarked that cost should be a decisive factor. Medelman suggested it should be optional and that the development committee decide. Llona and Anderson commented that other factors beyond low bid have to be considered, such as time.

Further discussion mentioned that all but 50 of the VOTERS went to the membership, and it is in essence an "in-house" publication. This led to the question by Waldo whether the new marketing chair couldn't use the VOTER(s), specifically program VOTERS, for marketing purposes. Agreement was that it should so be. Some members then stated that in that case the union "bug" should be visible. Phelan remarked that it was necessary to remember how difficult money is to raise and the question of \$100 to \$150 difference per issue should be considered.

Previously (3 years ago) the "Union Advocate," a union shop, did have the lowest bid, but this summer a lower bid was received from a non-union shop, precipitating the whole question.

Rosenblatt, editor, added she feels she has a good relationship with the present printer, and she would feel comfortable approaching them on reducing the cost.

Jones suggested that direction be given to the staff to obtain all new bids on printing.

HEARTLANDS: Waldo, Hall and Borg attended the Heartlands Money Management Workshop on August 16 and 17 in Indianapolis. Waldo and Hall reported.

GOALS of the workshop were:

1. Help state Leagues work together as money managers.
2. Develop and utilize budgets to realize agreed-upon organizational priorities.
3. Assist state Leagues in their development efforts.

Hall discussed budgeting. Each was given the "consulting" job to another state budget. Minnesota didn't have the best nor the worst.

HEARTLANDS (con't)

Criticisms of Minnesota League's budget were:

- Priorities were not obvious or distinctive.
- Publications were lumped, not separate, doesn't show what we are doing.
- Same for travel as for publications, all together.
- Non-cash contributions to balance the budget without specific designation.
- Program is not split as to educational/non-educational.
- No priorities under action.
- No plan under publications.

(See also "A Budgetary Checklist" handout given with the agenda for September 13.)

It was suggested that the local budgeting sheet be used with expansion as necessary for a state League.

Waldo then went on to discuss management or "what the League Board does and why." This can be explained by Herzberg's motivators: achievement, recognition, challenge, show increased responsibility; allowance for growth and development.

The "Steps to Effective Management" handout as attached to the September 13 agenda was used at the Heartlands workshop in an exercise in proposal writing.

Reporting on the development aspect, Waldo added these comments on the evening speaker, Helen Patilla, from Pennsylvania.

Points from her speech are: Success is due to work, luck and timing, not talent.

- Personal solicitation is still the best way to do it.
- You have to LOOK successful.
- State Leaguers can give development people tips on "who" to approach. Local Leagues can also submit names with a share of the contribution being returned to them.
- Keep the LWV in front of the contributors or possible contributors via publications, personal notes, etc.
- Always have an alternative proposal or priority.
- Start HIGH!

She added that the total state Board can be the development committee. What "sells" changes every year. Know what to capitalize on.

DEVELOPMENT: To continue the discussion from Heartlands to the state Board, Medelman said a handout on proposal writing has been ordered for each state Board member. The time lines on PR and development have been sent to those committee members, but the development committee will not meet until later, so firm time lines won't be available until then. Names for committee members are requested, both for the development committee itself and/or a non-member advisory committee. Names should be submitted by October 1 with the following additional information: Experience, knowledge of fundraising, a candid personal appraisal by the one submitting, an evaluation of their social milieu, and an estimate of family personal income.

PROGRAM AND BYLAWS: No comment at this time. Any comments should be directed to Cushing or Poppleton.

NR CO-CHAIR: No names have been submitted, so there is no further "action" at this time.

VOTER: It was suggested that printing of publications for each local counterpart would be good. Brown suggested an article on how action can be initiated locally. Ideas for future issues are still needed.

- ERA: \$7,100 presently received. Jeannette Kahlenberg will continue as the state Chair for ERA. Jean Reeves suggested that as a fundraiser Lois Harrison, president of the Florida LWV, as well as on the Board for the Minneapolis TRIBUNE, be asked to be our guest at a cocktail party. Medelman reported that the Paddleford's last trip will be October 15th, thereby eliminating its use as a possible fundraiser.
- ACTION: Report on lobbyist training session by Berkwitz. (See minutes of the Action meeting of September 6, 1977.) It will be a low key session for members only showcasing the different styles of lobbying. Follow-up for program meetings will be scheduled later.
- LIBRARY STUDY: The library funding study will not be in the spring, and local Leagues should be notified of this, as many have a study scheduled for that time.
- COALITIONS: A letter will be written in general terms on why we join a coalition and why we cannot participate beyond our published position statements.
- MISREPRESENTATION: Borg noted that the Minnesota Science Museum workshop listings show Shirley Hunt, League of Women Voters of Minnesota, thereby implying she is our recognized representative. A letter will be written to the Science Museum, stating to the contrary.
- SKILLS BANK: The question was raised about the use by local Leagues of skill banks applications/recommendations. In the case of several possibilities, local Leagues should be encouraged to recommend the BEST candidate while learning to avoid the pitfalls. Mary Waldo and Jean Reeves will write a piece for the Board Memo on how to learn of openings and how to recommend persons, focusing in part on vacancies on state boards and commissions.
- PRESS RELEASE: Anderson asked about releasing data on the new position reached on Financing State Government. A press release will be used with personal contact with editorial writers. Anderson and Medelman will meet to work out the details on how best to approach it.
- GRANT RECEIVED: Mary Waldo will write on Northfield's League's being given a grant for an ERDA Energy Conservation Technology Education Program, and grant applications.
- IR: Pat Llona announced upcoming IR meetings.
- EDUCATION STUDY: Herb announced that the education publications will not be ready for distribution at the workshops. Education Publication #3 goes back to the printer this week, and Education Publication #2 is just beginning the process. They should be ready by the 28th. One xeroxed copy will be available for local education study chairpersons at the workshops.
- FOCUS: Waldo needs suggestions from local Leagues for topics. There will be a meeting on Wednesday, September 28th, at the state office at 12:30 to discuss possible issues.
- Meeting adjourned at 2:30.

Respectfully submitted,

Maggie Brown, Secretary Pro Tem

STATE BOARD MEETING

Tuesday, October 11, 1977 - 9:30 a.m.

State Office - 555 Wabasha

Coffee, Tea, Skim Milk and Pop - Bring your own "bag"

9:29 Determination of Quorum and call to order.

- 5 Minutes of September 13, 1977 state Board meeting * - Brown
- 5 Treasurer's Report - Hall (Might not be available until Tuesday, 10/11.)
- Revision of Agenda

ACTION

- 5 Budget Committee Appointment - Borg
- 5 Readers - Anderson
- 10 Job Descriptions - Hall
- 10 Focus Topics - Waldo
- 10 Membership Requirements - Cushing

DISCUSSION

- 15 Local LWV Visits - Cushing
- 15 Convention - Reeves
- 15 Partisan Activity - Borg
- 10 Historical Files - DeSantis
- 60 Budget - Bergeson

INFORMATION

- 15 Action - Berkwitz
- 10 Election Judge Survey - Buffington
- 15 National Program Suggestions - Poppleton
- 5 Reminders - Borg

*Exhortation - Rosenthal
wkshps - Borg*

* Mailed earlier; bring with you to the meeting.

UPCOMING EVENTS:

- October 11 - Borg on TV - Channel 9 - 6:30 a.m.
- 12 - Election Judge Survey Committee - 1:00 p.m. - state office (s.o.)
- 14 - Office Management Committee - 9:30 - s.o.
- 18 - VOTER Committee - 9:30 - s.o.
- 20 - Library Study Committee - 9:30 a.m. (?) - s.o.
- 27 - Criminal Justice Committee - 11:30 - s.o.
- November 1 - Action Committee Meeting - 9:30 a.m. - s.o.
- 3 - CMAL Board Meeting - 9:30 a.m. - s.o.
- 7 - CMAL UC Meeting - 9:30 a.m. - s.o.
- 9 - State Board Meeting - 9:29 a.m. - s.o.
- 15 - Lobbyist Training Workshop
- Budget Committee Meeting - 9:30 a.m. - state office

REMINDERS: Did you fill out your little green sheets for Carol Bergeson? (One is attached in case you've lost the one you got in August.) BRING IT - FILLED OUT - to the meeting.

Board Memo material should be turned in on Board Meeting day too, please.

ACTION

- 1. Minutes: motion: dispense with the reading of the minutes of the September 13, 1977, State Board meeting.
- 2. Treasurers Report: to be filed for audit.

REVISION OF AGENDA

- 3. Appointment: motion: approve the appointment of Mary Evans, President, LWV-Duluth, as a member of the budget committee.

Background Information

Mary was called within a couple of days of the September 13 Board meeting. She graciously accepted an appointment to the LWVMN budget committee.

4. Readers: motion: approve following off-Board readers for Legislative Compensation Update: Senator Gearty, Senator Kirchner (both on committees related to issue); Joyce Kleinschmidt and Marilyn Wahman (Senate and House staff); Ann Knutson Seymour (7328 Landau Drive, Bloomington 55438).

5. Job: motion: approve job descriptions as attached. (see white)

Background Information

Office Management Committee met on 9-23 and revised the "old job" descriptions to reflect the new titles and functions. The position description for the Assistant to the President for PR/Development will be prepared at the 10-14 meeting and submitted to the Board in November.

6. Focus: motion: to approve the Focus '78 topics as recommended by the committee.

Background Information

The committee met on October 6, and the following topics were selected:

Exploitation of Juveniles *Children*
Trade Protectionist Movement
Costs of Health

7. Membership: motion: that new Leagues shall organize with a minimum of ⁴50 members but that at the discretion of the Field Service Committee organizers, groups of ³⁰30 members be considered for Provisional status.

Background Information

There is continuing pressure to allow Leagues in more sparsely populated areas where it is extremely difficult to find the numbers we have required. It is, of course, hard to justify the requirement when so many of our present Leagues have small memberships. Organizing costs (travel, phone, etc.) are the same whether we end up with 20 or 50. However, we would not be able to recover as much in terms of financial support, and we would face the possibility of small groups having a lower long-term survival fate. The groups we are now working with in Breckenridge and Caledonia are typical. A few very enthusiastic and committed people are eager but frustrated.

DISCUSSION

1. Visits:
 1. Report on visits so far - Carolyn
 2. Report on costs - time and money (budget considerations)
 3. Proposed questionnaire to local Leagues assessing the response to visit
 4. Recommendation: (a) continue state Board visits doing outstate LWVs in the Council year and metro LWVs in Convention year; (b) provide more planning time for scheduling, etc.; prepare packet of stuff for state Board members' use, etc.; (c) consultants will still be available for help, support, consolation, stroking - whatever.
 5. Recommendation: that time be set aside at Council and Convention for informal counterpart gettogethers.
2. Convention: Discussion - Convention/where? We need to decide soon where (and when) we are going to have the state Convention. Some things to think about are the implications in terms of PR, costs, energy consumption, overall arrangements for both metro and outstate. We have been invited by Moorhead to go there, and they have terrific PR. In the past, Conventions were held in Rochester. We went to St. Olaf because costs in cities were going so high. Augsburg is probably available - located just off Highway 94 in Cedar-Riverside. Costs and cost setup similar to St. Olaf but housing higher. (See Peggy's attached sheet)
3. Partison: The present policy on nonpartisan/partisan activity is: "Nonpartisan - A Board member must consult with the president before seeking an elective

office. Consideration should be given to the necessary time commitment and to any possible conflict of interest. ^{and the effect on local + state LWV} With the exception of the president, Action chairperson, and the Citizen Information/Voters Service chairperson, Board members may be delegates to party conventions up to the district or county level. Further involvement in party politics implies an active and highly visible role and negates the non-partisan policy. Board members are encouraged to attend precinct caucuses and urge adoption of resolutions compatible with League's positions."

Several Board members are actively involved on local governmental campaign committees for mayor/council candidates. Does this require a new or different policy? If so, what should be included?

4. Files: Lois DeSantis - Recently Judy R. asked all Program people for the exact dates when position statements were adopted. I could not find this without going through past Board minutes, which only go back to 1965 - as do most of the other materials in the files. Earlier studies have been given to the Historical Society. Those pre-1950 files are cataloged and micro-filmed; 1950-65 materials are still sitting in boxes in the Society's warehouse. I think we should discuss how much of a study and consensus should be kept in our state files for future reference.

5. Budget: 1978-79 goals, objectives and plans.

INFORMATION

1. Action: see attached Action Committee minutes
2. Survey: On October 6 Mary Waldo, one or two local League presidents, VS/CI representatives from a couple local Leagues, and I met with Secretary of State Joan Grove and members of her staff. Ms. Grove is interested in the election judge survey that we will be doing, and her office would like to know the background information we have on this. They also presented material in written form.

The first meeting of the Election Judge Survey Committee has been set for October 12 at 1:00 p.m. at the state office.

3. National Program: oral

4. Reminders: Committee Meetings - all meeting times and information should be sent to the president. All Program meetings and information should also be sent to Action chair.

All meetings should have minutes with copies to appropriate people (should that be all Board members?).

Please reread General Information and Policies for Board members.

Possible Convention Sites - Peggy Thompson

This is a hurried and therefore cursory bit of information on possible Convention sites.

Moorhead - available - approximately 240 miles from Cities.

Dorm and food costs are comparable to St. Olaf.

They charge for the use of the facility(ies) - use a round figure of \$150.00 as a minimum. This is negotiable.

St. Olaf - we're familiar with.

There has been no charge for use of the meeting rooms. They do have a per-day service charge - \$1.00 per person.

St. John's - probably available.

Approximately 60 miles from Cities.

Dorm and food costs are comparable. They charge for everything right down to the PA. \$3.00 per day service charge.

St. Benedict's - probably available - approximately 55 miles from Cities.

Have not gone into costs at all. Their main auditorium is not air conditioned. The theater seats only 296 - that's calling it too close. There is no central eating facility.

St. Catherine's - in St. Paul. Graduate 3rd week in May - need three weeks after that.

Hamline - St. Paul. Won't book a year ahead. Now has summer school.

Macalester - St. Paul. Also goes straight into summer session.

Gustavus - St. Peter - not available until late in June.

Other state Universities haven't been explored. We can later this fall if you wish.

If you want to come back to hotel facility, then make that decision first. There are unlimited resources. You're going to begin to run into \$5 and \$6 luncheons and \$10-12 banquets and double rooms starting at \$26-28.

ZERO-BASED BUDGET REQUESTS, APRIL 1, 1978 - MARCH 31, 1979

Committee or Portfolio Name: _____ No. of Committee Members: _____
 Requested by: _____

	No. of Copies	No. of Pages	Ed. Fund Candidate	*Priority Rating	Cost Subtotal	Non-cash Contrib. Total
<u>Meetings:</u>						
No. of committee meetings anticipated: _____						
Other meetings anticipated, describe: _____						
Registration fees						
Lodging						
Meals						
Transportation: Com. mtgs. # _____ @ _____ miles @15¢/mi.						
Others # _____ @ _____ miles @15¢/mi.						
Babysitting: \$1/hr x _____ hrs x _____ people x _____ meetings.						
<u>Supplies:</u>						
Committee memos & agendas						
Subscriptions, books, resources						
Committee Guides						
Letters to Non-Leaguers (resource, invitations, etc.)						
Press releases						
<u>Postage:</u> Number of mailings of above						
<u>Telephone & Telegraph</u>						
<u>Coalition/Affiliation costs, describe:</u>						
<u>Office Staff Assistance:</u> approx. # of hrs. _____						
Kinds of help needed: _____						
<u>Publications:</u> describe: _____	Colors, Pix	No. of Copies			Incl. Research	
Members only:						
For resale:						
Giveaways:						
<u>Others:</u> describe: _____						

*Priority ratings: 1 = Minimum required, 2 = Highly desirable, 3 = Dream building

TREASURER'S REPORT

Balance on hand April 1, 1977 \$ 7058.63 - checking
 13333.92 - telephone transfer
 Balance on hand September 30, 1977 \$ 2731.83 - checking
 13333.92 - telephone transfer

EXPENDITURES	BUDGET	Sept.	April 1
A. Operating Costs			
1. Maintenance of Equipment	\$ 480	—	260.00
✓ 2. General Supplies	3465	132.70	2025.41
✓ 3. Postage	3920	2039.78	1590.46
✓ 4. Telephone, Telegraph	1474	154.15	817.17
5. Insurance	185	—	—
6. Office Expenses			
✓ a. Rent	4690	390.80	2344.80
✓ b. 1) Salaries	25970	1751.03	11796.47
2) Salary Taxes	1880	—	763.77
✓ c. Copier	3480	352.60	2004.15
7. Bank and Miscellaneous Charges	25	—	10.00
8. Audit Expenses	100	—	100.00
✓ 9. Capital Expenditures	1056	87.36	1139.84
Lease/purchase Folder/Meter			
B. Board and Administrative Committees			
✓ 1. President	825	15.40	122.50
2. Secretary	215	—	122.20
✓ 3. Treasurer	30	2.05	6.55
✓ 4. Board Expenses and Tools	2243	217.98	927.24
5. Administrative Committees			
✓ a. Development	1236	16.20	147.95
b. Membership	291	—	—
✓ c. Service to Local Leagues	5358	631.41	2124.42
d. Public Relations	1620	9.15	53.90
e. Budget	145	9.26	15.36
f. Nominating	260	—	55.50
✓ g. Office Management	31	12.25	18.25
h. Program-Making, Bylaws	48	—	—
C. Delegates, Travel and Affiliations			
1. State Convention '77, Pre-Council '78	5300	(1427.17)	5232.85
2. National Council '77, Pre-Convention '78	1200	—	654.49
✓ 3. National Conferences, Regional Mtgs.	500	37.25	524.85
4. Affiliations	95	—	40.00
D. National Services			
1. Support	10319	—	2580.00
2. Member-at-large PMP	55	—	49.50
E. VOTER			
✓ 1. Printing	2500	499.40	1320.75
2. Postage	325	—	150.00
✓ 3. Addressing System Supplies	100	62.31	62.31
4. Committee Expenses	115	—	.90
F. Educational Activities			
1. Program Committees			
✓ a. New Studies	1293	46.50	628.88
✓ b. Present Program	1860	72.35	324.20
2. Citizen Information/Voters Service	425	—	15.00
G. Position Support			
✓ Action	3500	42.90	785.43

BUDGET

Sept

April 1

H. Workshops			
1. Presidents	\$ 1200	1440.00	1557.10
2. Lobbyist Training	75	—	—
3. Regional	650	—	—
4. Focus on Emerging Issues	3500	—	1050.69
✓ 5. Program	1500	307.62	527.21
I. Publications			
1. Committee Expenses	250	—	—
✓ 2. Educational, Resale, Complimentary	5000	72.19	857.10
3. Citizen Information	1700	—	—
4. Position Support	3250	—	624.52
5. Sales and Use Tax	52	—	80.94
6. Postage, Mailing Supplies	350	—	129.58
TOTAL ALL EXPENDITURES	\$104141	6976.07	43,652.24

() denotes credit

INCOME

A. Local League Support	\$ 55210	5557.70	21,600.27
Balance of previous year	325	—	327.25
B. Member-at-large Dues	200	—	—
C. Contributions			
1. Cash	100	76.48	499.78
2. Non-cash	4000	275.35	1237.07
D. State Convention	5100	36.50	5474.75
E. VOTER	50	4.00	15.00
F. Workshops			
1. Presidents	1200	—	796.00
2. Lobbyist Training	75	—	—
3. Regional	650	—	—
4. Focus on Emerging Issues	3500	—	566.45
5. Program	2100	666.00	966.00
G. Publications			
1. General	5000	6.14	2220.50
2. Capitol Letter	1625	20.00	38.75
3. DPMs/Board Memo subscriptions	1250	60.00	1616.00
H. National Conferences, Regional Meetings	200	9.06	—
*I. Development and Ed Fund	10000	1583.17	2578.02
J. Miscellaneous (postage, Xeroxing, Supplies)	2500	532.23	2380.54
K. From Cash on Hand	11381	—	—
TOTAL ALL INCOME	\$104141	8826.63	40325.44

Reserves - \$16093.57

* I. Education Fund

Energy grant \$500

Financing State Government \$2078.02

JOB DESCRIPTIONS

Proposed by Office Management Committee: Hall, Poppleton, Cushing, Waldo, Borg ex officio. Meeting September 23, 1977

Executive Director - Full time

Qualifications: Knows how to allocate and delegate work
Familiar with office procedure and machines
Knowledge of budget procedures
Communication skills

Responsibilities: *LWV experience highly desirable*
Maintains office schedule, in cooperation with the Office Management Committee
Assigns all work for the staff on a daily basis
Oversees publication orders and billing
Provides information to local League members and the public
Keeps all office machines in working order
Trains office staff in procedures and in use of machines
Maintains adequate supplies
Oversees workshops, Convention, Council
Assists with registration when needed (Convention, Council)
Supervises all files and filing
Retrieves information from files
Encourages development of skills in staff and Board members

Clerical - Full time

Qualifications: Able to type manuscript and publication material accurately
Familiar with general business correspondence
Skilled in the use of office machines desirable
Transcription skills

Responsibilities: Receptionist
Opens and distributes mail - does mailing
Maintains address files (VOTER and membership)
Answers phones
Calls and records Spotmaster once a week
Does billing

Bookkeeper - Part time

Qualifications: Knowledge of keeping books and bookkeeping procedures
Responsibilities: Keeps all financial records on a regular basis
Prepares monthly Treasurer's Report and budget analysis, including disposition of all League funds
Pays salaries, bills, makes bank deposits, etc., in accordance with established bookkeeping procedure
Attends Convention, Council as required
Fiscal reporting of tax deductible monies

Action Clerk - Part time

Qualifications: Experienced LWV member
Knowledge of legislative procedures
Communication and clerical skills

Responsibilities: Secretary to Action Committee
Lobbying:
Training

(Continued)

Action Clerk (Continued)

- Follow up interested individuals
- Follow bill progress
- Send notices of meeting
- Send reports of hearings
- Send news items to various lobbyists/Board
- Voting records
- Make appointments
- Deliver material to the Capitol
- Pick up material from the Capitol
- Observe Committees - about 6 hours per week this last session
- Capitol Letter - Send notices
 - Collect material
 - Write what doesn't come in
 - Do the CL layout with Action chairperson
 - Do duplicating, folding and stuffing of envelopes
- Times for Action - Make list of those to receive mailing
 - Mail and sometimes write the T for A
- File Ethics Commission report
- Help with formal statements - duplicate

Service to Local Leagues - Part time

Qualifications: Experienced LWV member
Clerical and communication skills

Responsibilities: Out-of-town travel responsibility
Organization of new Leagues and overseeing Provisional Leagues
Makes physical arrangements for Convention, Council and workshops
Oversees all Convention/Council registration
Brief Board members on consultant Leagues - monthly report on service to local Leagues
Read all minutes and brief for Board - call attention to possible problems
Bulletins - same as above
Do all filing of local League material
Do all listings of local Leagues - local League program, directory
Maintain file of meeting places and catering

WHAT WE THOUGHT ABOUT THE LEAGUES WE SAW

- Alexandria: Doing well, much more action-oriented than a few years ago. Have good finance drive, but were advised not to make brand new members solicit. They seem to like a very loose organization, and have another president with this style. They have a member who works in a nearby town, and keeps the League presence there by parking her car on main street with its League bumper sticker prominently displayed.
- Anoka: Big improvements in this League, which has had difficulties off and on. The new president is super energetic, and there is some concern she may try to do too much, but she is very organized. She has been especially interested in EQ.
- Austin: Gets a gold star! They were in such bad shape a few years ago and have really turned it around. Board enthusiastic, eager, and coping well with remaining negative members. President very confident, ready to try new things. Strike settlement hangs over them.
- Bemidji: Board a good mixture (even have a Black and Chicano!) although old-timers are sometimes difficult. This was a good meeting--all the board members and several others in addition. Have done well selling cookbooks, but somewhat reluctant to spend the money. Growing area, concerned about the increasing welfare load.
- Blaine: Board mostly new members who were feeling intimidated by old leaders who will no longer do anything but criticize. We encouraged action, flexibility, told them not to worry about losing a few of the old guard. They have 12 new members, so we talked a lot about orientation techniques.
- Cass Lake: Best example of what a small League can do with positive outlook! Self-confident, don't hesitate to spend money. They borrowed \$4000 to finance the printing of a book--Bicentennial project--have repaid the loan and are now making a profit. Good PR--they provide the Capitol Letter for their newspaper contact, take her to lunch, etc. Have great candidates' meetings, real impact on the community.
- Cottage Grove: Continuing problems--low level of member commitment, still trying to develop finance base, lack confidence for action. Cottage Grove is a home-oriented, "bedroom" community, and they feel defensive about being active women.
- Crookston: Seem to be doing well, improving over low point. We had a good turn-out even on Friday afternoon. One of the new board members is a super activist lawyer, involved with a number of groups--she should be a big asset. The president is still touchy about relations with larger organization, in personal disagreement with several positions, but seems to be resigned to being in the minority. Reported successful action at county level which has encouraged them. They are about to take on the school district over voting procedures.
- Detroit Lakes: Met with Moorhaed, which made it difficult to provide as much attention as they probably need. However it was good for them to see a confident, all-together League. They lack confidence, are thrown by criticism, were worried by differences in their two units. They learned a lot. There is one elderly live-wire on the board who should help their attitude.
- Duluth: President positive, well-organized, but Board divided between polite young members and negative old-guard. Duluth still has the study-group mentality, is not very receptive to outside advice. They feel League positions are being interpreted too liberally.

- East Faribault County: Our most rural League, members largely farm wives. President is local doctor, very interested in action to promote nursing home. This would be new for them. They study and do Voters Service. Probably not much chance of any big changes. They are not doing much to justify their area organization, but they really don't have much time presently. They had invited all the teachers, especially new ones, to a lunch to try to interest them in League.
- Fairmont: Probably a lost cause. They characterize Fairmont residents as super conservative social climbers. League isn't prestigious enough for some and threatening to others. One of the most supportive members has moved, another has taken on heavy personal commitments(5 foster children). The "president" is reluctant to accept any responsibility, told us she hates to open mail. We could all move down there and it might go, but otherwise...
- Freeborn County: Coming up rapidly! Lots of new, young board members with the old stand-bys to advise them. Very energetic president, who we urged not to take on too much--several board members responded that they were aware of this tendency and would watch her. Are very respectful, but no longer completely awed by Elma.
- Granite Falls: Very inexperienced president, but she has the support of several long time members. She will probably be nice but ineffectual but the board will rally round. This League has never done much with action, feel they have neglected local program in order to do "Thorough" job on state and national program. (And old members believe our decisions are less well-studied now than was true in the past.) Board was very loosely organized--portfolios not defined.
- Hibbing: Had excellent Finance drive. Older board, but very friendly. Stable population has meant League doesn't change much. Impact of new hospital/health care were special concerns mentioned. There is more potential here than has been tapped.
- Hutchinson: Very low profile group, study orientation evident. They mentioned complicated consensus, that they don't feel ready to answer questions--"we knew just enough to know we needed to know more". They said paper gives such thorough coverage, observers are not needed. (The president mentioned action and monitoring as new ideas picked up at Convention.) Young, fairly friendly Board, but they gave us the feeling they were really involved with other things.
- Jackson Area: Most difficulties due to former president who became extremely secretive, avoided turning over the files, mail, etc. or even reporting they had a new president. We were impressed with the new president and a former president who is also on the board. They reported good programs, good attendance even with the funny president(though they have only ONE program person). Their well-organized antique show funds their activities, so finances are no problem. Expect them to pick up gradually.
- Mankato Area: Mankato has no major problems, has been a strong, active League. This board was hard to evaluate from this meeting, which was not one of our best. New president is recently divorced, very touchy. St. Peter is trying to work with them, and this was a joint meeting. Cooperation still being worked out, over some initial misunderstanding.
- Marshall: Really rolling! High level of commitment, eager board. Have set high priority on membership. Held successful series of Saturday morning coffees for new members or whoever wanted to come just to chat. Expect to reap great PR, action benefits from number of members deeply involved in TV--including learning production. May eventually be able to do whole show at almost no cost. Think what League could do with that set-up!

- Mid-Mesabi: Strong League, into development. Good spirit, very active in the community. Unusually "outward" looking for the Range. (Be sure to have Mary Waldo describe the trip to this meeting so you know what it's like to get involved with Service to Local Leagues!)
- Moorhead: Super League! Active, very visible, do a lot of public information meetings, have great PR, really reach out to the community. They are planning to train several discussion leaders for each unit, and also use them for general meetings. They would be prepared with good questions in case of lack of response to the speakers. (In discussing ERA project, they suggested a "Phyllis Go Home" campaign.)
- Mounds View: Very small League, half of membership on the Board. Overworked. Need to set priorities, should concentrate on increasing membership. Potential seems to be there. It is a growing area, though less affluent than some of the other northern suburbs.
- New Ulm: Impressed with action-oriented president. She has probably been doing too much herself, but has demonstrated that action is feasible even in conservative community. She was advised to devote efforts to involving others, down-playing the president's role so she can groom a successor). Several board members are anti-ERA, including one who said she was reacting against mother and sister who are "rabid" supporters.
- Owatonna: Conservative community, "old style" League, low-energy president, but some newer, sharper young women. Upset by reports in local paper of League's participation in St. Paul ERA Rally (which emphasized abortion clinic). Their paper even had supposed "quotes" from Jerry's "speech". They were enlightened and advised to call the office when disturbed. They do a monthly radio program; and they have two meetings a month.
- Red Wing: Young, spirited Board members, have been very active in local program. Upset with League stand on Alton Dam, showed lack of understanding of the process of reaching positions. They have a unit in Cannon Falls, but find this a super conservative area and LWV keeps a low profile.
- Richfield: Lots of sharp, talented members, but don't reach potential. Negative attitude prevails, League is over-cautious about spending money, evident feelings of "we-they". Need very strong positive leadership to counteract old guard.
- Rochester: Board a very sharp group about evenly divided between old and new, doing interesting things. Good leadership and willing members. Response to ERA was not "if" but whether they should raise the money from within the League or outside. Have set themselves a membership goal of 100. This league is coming up again from a low point.
- Rock County: This is our senior citizens League. Board members all over 70 except one young school teacher. These are active, interesting women, but they need more members. We suggested they arrange for well-publicized meetings with baby-sitting, so young women would realize they were really wanted. Two sisters on the board exert undue influence which is a problem. They feel very isolated, receive no Minnesota TV, news comes from S. Dak.
- Roseville: Great shape, although concerned about a couple empty slots on Board. They intend to try State Board style agenda, in an attempt to cut length of Board meetings. With all the basics under control, concerns are on a different level than a lot of the Leagues. We wish more Leagues had their problems.
- St. Cloud Area: Doing fairly well. Full Board, but president needs encouragement. This League continues to have trouble pulling together--gets Board members with limited commitments.

- St Cloud (con.) This is another of the Leagues with uncooperative media-- especially the area newspaper. They are operating in a very conservative area, lean heavily on St. Cloud State for members. Have not hesitated to participate in controversy-provoking activities, but have not initiated much action. They have trouble keeping activist members.
- St. Paul: Very strong League. Have good attitude, seem to be doing well all around. President a creative, strong leader. (Meeting may not have been quite what she had hoped, but seemed to help Board.) Seem more integrated--less "we-they"--in outlook than Minneapolis.
- St. Peter: Struggling! Potential is there, but has been in a state of crisis for years. Small core membership seems unable to attract new members, although League is highly thought of in the community. Main problem appears to be unreasonably high standards--they come across as all super-women. Terribly legalistic and inflexible (they were writing motions in triplicate at annual meeting with a dozen people attending). Are now trying to work cooperatively with Mankato in order to cut down program load.
- Stevens County: Need to reorganize Board to equalize responsibilities. Two past presidents are board members which inhibits big changes. Good finance drive is the norm--they have good community image. Poor choice for membership chairman is not going to help much.
- W.Dakota County: Really all-together. A very successful, smoothly functioning League. They handle their area status very well.
- Westonka: Co-presidents seem to function well together. All good board members but do not seem to have the cohesive feeling present with the most successful Leagues. Everyone is too polite. At least one negative, long-time member who is a problem. Area is difficult one to cover, communications problems common. The temptation is to avoid setting priorities and end up spread too thin.
- Winona: Good group of both old and new on board, president employed full time, is serving second term. A local printer provides their bulletin as a contribution! Vigorous League, active in the community, doing lots of local things--county gov't. school survey, city energy program, deeply into land use.

(To be continued)

ACTION COMMITTEE MEETING - October 4, 1977 - Present: Berkwitz, Borg, DeSantis, Brown, Poppleton, Hall, Buffington, Phelan, Burkhalter, Enders - Pat Lucas, secretary.

Precinct Caucus Resolutions - will be developed by Program chairs. They should include background material or refer to background materials. Resolutions are due by the next Action Committee meeting November 1. They will be mailed with the November Board Memo. The resolutions will be sent to the Action Chairpersons in the local Leagues. Mary Waldo is developing a caucus kit. This kit will go with the same mailing to the Voters Service/Citizens Information chairs. Some of the resolutions will be in the December-January VOTER. It was felt that it was more honest for individual League members to identify themselves with the League when they made the resolutions at the caucuses. There was general discussion of this subject. The committee decided that Guidelines for local League Boards should be included with the resolutions.

WWTC - Pam Berkwitz and Judy Medelman met with Ken Trimble of WWTC. They discussed

- 1) LWVMN joining the editorial Board. This would involve writing editorials. Program chairs would write this material. It would need to be carefully edited. Brown and Buffington have experience in the broadcasting area and will work on this project. There were three areas that were specifically mentioned for editorial comments: deposit legislation, ERA and the BWCA. There was general favorable discussion among committee members regarding this project.
- 2) The second project is related to contact at the Capitol. Lobbyists would regularly contact the WWTC reporter and comment on legislation events, background material - what's going on at the Capitol from their point of view.

Pam needs to know what is going to happen in your Program area in the upcoming Session. Please let her know.

Follow-up Lobbyist Training - There will be two follow-up training sessions on January 11 and January 13, at the state office, 9:30 a.m. These will be identical sessions. Program chairs will attend the sessions. They will be in two parts. The first part will be conducted by Pam Berkwitz and Pat Lucas. This part will cover the helps and materials available at the office and general background information. The second part will be dividing into groups with the Program chairs and discussing legislation and specific needs and opportunities in each Program area. (NOTE - Pat, get two or three extra meeting spots for this meeting.) CMAL will participate in this meeting but will have a training session for people interested in this area, probably in December.

National Program Suggestions - ideas that have been expressed:

- 1) No new study
- 2) Position paper on nuclear waste
- 3) Continuation of Urban Crisis Study with a more definite focus - Jerry Enders suggested studying eastern cities that are now in a crisis situation. The object would be to get support across the country. She expressed the opinion that the cities can never solve their problems themselves - we need to look at the relation between their problems and the problems of other areas - in these crisis centers, all the problems reached crisis proportions at once - unique solutions are needed.

This subject, the Urban Crisis, must be broken down into more specific components to be manageable.

- 4) Finish the study on the Executive.
- 5) A new study on health care.
- 6) A study of Indians - effect on national policy.

The committee felt that these and other suggestions for National Program should be discussed at the October Board meeting.

Naturally Resources - Mary Poppleton - The Metro Clean Air Workshop will be November 5. The title is "People, Jobs, Environment." LWVMN will mail information to local Leagues. Mary will lead small groups at this conference.

Channel 5 is now carrying a series of programs on the BWCA.

Human Resources - DeSantis - Welfare: Just completed a companion piece to National's "Promote the General Welfare." This publication is now out to seven readers.

Lois has just finished a summary of National's "Promote the General Welfare" for the Minnesota VOTER.

The Minnesota Coalition for Welfare Reform is progressing nicely in establishing goals, identifying concerns, and setting down some guidelines for operation.

One of their primary goals is to react to President Carter's proposals and how they would affect welfare recipients in Minnesota. The current proposal has many good parts but would, in fact, lower the cash payments that Minnesota is currently providing.

The Coalition is currently involved in a survey of low income people. The survey has eleven questions. They are contacting individuals at food stamp centers this week. The proposed goal is to reach 10,000 people. The Coalition will decide in the future whether this survey will be taken to locations outside of the metropolitan area.

In response to one of the questions, the individuals are replying that they would like more information and like to be informed about the results of the survey. This raises a problem - money - where is it going to come from?

Human Resources - Maggie Brown - Linda Wallace, Indian Affairs Chair, Minneapolis, has called concerning busing of Indian children. She has not been approached yet but wants to be prepared if the Indian community contacts her. There was general discussion among the committee members. There was general feeling that we cannot act in this case. LWVUS position supports busing.

The question rose of the special school for Indians in Minneapolis. This has been discussed between the Indian community and the school board. This is an area that LWVMN might be able to support. There was general discussion, but the committee did not reach any firm decision.

Government - Buffington - Mary Waldo and Erica and other League members are meeting this Thursday at 2:00 with Joan Grove regarding LWVMN election judge survey. The committee had a general discussion about the survey. The concern of the committee was that the responsibility and direction for the survey come from the League and not from the Secretary of State's office.

Criminal Justice - Phelan - The committee is organized. They will be doing an update on the judiciary and corrections publications. As soon as the decision is made regarding a joint publication or two publications, the committee will look for funding for the publication or publications.

Other - Library Study Committee - The next meeting of this committee is October 20. It appears that the committee needs direction. Helene will attend the meeting.

The committee needs to be reminded that the topic of the study is "How Libraries are Financed in Minnesota" - the state level of commitment. The committee will have to have factual information and perhaps do a fact sheet or a VOTER on the subject. The committee needs to be made aware of the exact wording of the topic from Convention and given guidance as to how they should proceed.

Pam attended the Gray is Beautiful luncheon. Many groups were represented. Individuals are now in the process of going back to their individual boards and getting permission to join the promotion of using recycled materials in packaging. On November 10 there will be another meeting of people from the general public. There was general discussion among committee members that this appeared to be a more of a club-like approach than an LWV approach. The campaign could, however, appeal to a segment of LWV members. There was a general discussion of CMAL being a facilitator in this promotion. No decision was reached.

The committee also discussed whether recycling is really an energy resource saver. We have been in difficulty before on this issue (plastic milk bottles); let's look into it. Poppleton - we know that paper recycling is beneficial. (Mary - please recheck this before going further.) Contact Ruth Jensen, Chaska, and see if she is interested in participating in this effort. Warn her about our concerns over the energy resource conservation issue.

CMAL will be participating in a debate before the Government Operations Committee on the subject of elected vs. appointed Metropolitan Council. Harriette Burkhalter or Lorraine Fisher will be the CMAL participant. It is common knowledge that the committee intends to make a decision on this issue before the session starts.

Governor Perpich will be the speaker at the January 19th CMAL meeting. The topic will be the state's opportunity to act in Urban Crisis.

PR - Talk to Judy Medelman.

In the afternoon there will be a workshop on one aspect of the Urban Crisis, perhaps a housing panel.

Try to get WWTC to tape it. Harriette Burkhalter should contact them.

Pam and Helene need to be kept informed about what is going on in the various Program areas. Send them copies of materials you produce, and notify them of committee meetings, committee minutes, etc.

EVALUATION OF ENERGY-ACTION-EDUCATION WORKSHOPS

The evaluation sheets gave the workshops glowing praise.

Approximately 500 attended.

Things we did right:

1. Two Program areas that were covered in these workshops presented material that was needed NOW by the local Leagues - the timing was excellent.
2. Minneapolis - used this as an orientation - we should make an effort to coordinate our workshops with large local Leagues' Programs so that we can save on duplication of effort.
3. Saturday proved to be a successful day. We should keep this in mind in future planning.
4. The staff was helpful and made the job of the Program presenters easier.

Things that need improvement or should be considered before undertaking future workshops:

1. Local Leagues need specific details about how to organize for the workshops and what will be needed. These details should be precise. Mary Waldo has a checklist that she developed for Focus meetings. This should be a starting point for such a list.
2. Registration should take place in a location apart from the main meeting room.
3. The group should convene as a whole so that general introductions and messages can be conveyed to the group as a whole.
4. A staff person or a Board person should be assigned to manage the workshops. This would include the sign-up sheets, money collection, assignment of rooms, notifying local Leagues of the number of attendees prior to the day of the workshop, selling pamphlets or books that have been referred to during the content session or taking orders for these publications.
5. There should be a meeting of Program charge people prior to the first workshop to coordinate activities.
6. The first workshop should be a smaller workshop - outside of the metropolitan area - it is easier to work out the bugs when you have a smaller group of people in attendance.
7. You need money to put on a good workshop. We should look to getting grants for these future workshops.
8. There should be a microphone available for use for large groups.
9. The state Board has to decide to have workshops - not wait for the local Leagues to request them.
10. Subject of the workshops should include Program or at least one Program topic - not just counterpart sessions. Perhaps a way to allow counterpart interaction would be to introduce the Board at the convening part of the workshops and allow for counterpart communication and interchange during lunch time. This interchange is very important and very valuable to both the state Board and the local League participant.
11. A map or diagram of the location of facilities should be available for participants.
12. Staff should be more dictatorial in arranging transportation for coordination for state Board members.
13. Lead time is essential for a well-planned workshop. Every effort should be made to coordinate workshop with program needs of the local Leagues.

LEAGUE OF WOMEN VOTERS OF MINNESOTA
Minutes of the Board of Directors
October 12, 1977

MEETING PLACE: State office, 555 Wabasha, St. Paul, MN 55102, 9:35 a.m., Helene Borg, President, presiding.

ATTENDANCE: Board members present: Borg, Waldo, Dunn, Hall, Anderson, Berkwitz, Brown, Buffington, Cushing, DeSantis, Jones, Llona, Phelan, Poppleton, Reeves, Schmitz, Shaw, Waldo.
Non-Board members present: Rosenblatt, Bergeson, Patterson.
Staff Present: Herb, Medelman.

MINUTES: MOTION: To approve the minutes of the September 13, 1977, Board meeting as circulated.

Mover: Reeves Second: Hall Carried

TREASURER'S REPORT: Hall asked that with the agreement of the Board, the budget would not be revised. The Board so agreed. It was explained that the credit under State Convention is due to separating the President's Workshop expenses from Convention expenses. The difference in figures for postage expense is due to a credit from August.

Balance on hand 4/1/77	\$ 7058.63 checking
	13333.92 telephone transfer
Expenditures 4/1/77 to 9/30/77	43652.24
Income 4/1/77 to 9/30/77	40325.44
Balance on hand 9/30/77	2731.83 checking
	13333.92 telephone transfer

The treasurer's report was filed for audit.

REVISION OF AGENDA: Add to Action: two minutes for conference funding, Poppleton.
Add to Information: exhortation about VOTER, Rosenblatt.

APPOINTMENT: MOTION: To approve the appointment of Mary Evans, President, LWV-Duluth, as a member of the budget committee.

Mover: Anderson Second: Schmitz Carried

READERS: MOTION: To approve the following off-Board readers for Legislative Compensation Update: Senator Gearty, Senator Kirchner, Joyce Kleinschmidt, Marilyn Wahmen, Ann Knutson Seymour.

Mover: Anderson Second: Buffington Carried

JOB DESCRIPTIONS: MOTION: To approve the job descriptions for office staff as circulated.

Mover: Hall Second: Brown Carried

Hall said that the job descriptions are more realistic. There was discussion about the qualifications for executive director and the need to remain flexible.

MOTION: Add to qualifications for executive director: "League of Women Voters member, experience in League highly desirable."

Mover: DeSantis Second: Shaw Carried

FOCUS TOPICS: MOTION: To approve the Focus '78 topics as recommended by the committee: Exploitation of Juveniles - January; Trade Protectionist Movement - February; Costs of Health - March.

Mover: Waldo Second: Hall Carried

Berkwitz noted that the topics are very broad, especially the one on juveniles. Waldo explained that the topics are purposely not defined or narrowed at this time. Additional people will work on each program. Reeves suggested that "children" ra-

ther than "juveniles" be used in the title of the first program. DeSantis asked if the choice of emerging issues rather than legislative issues for the Focus topics was for this year only. Waldo said it is. She will send information to local Leagues about assistance she may give to a group coming to the Capitol. Separate grants will be sought for each program.

NEW LEAGUES: MOTION: That new Leagues shall organize with a minimum of 40 members, but that at the discretion of the Field Service Committee organizers, groups of 30 members be considered for provisional status.

Mover: Cushing Second: Brown Carried

Borg asked if a specific number of members should be the criteria for organization. Some Leagues may need more than the minimum number, some less. Cushing said it is helpful to have a minimum number specified, and there is always a fall-off in membership.

MOTION: To change "groups of 30 members" to "groups of fewer members may."

Mover: Anderson Second: DeSantis Carried

Bergeson asked if there is any intention to set a minimum number of members necessary for a League. Borg answered that there is not at this time.

SILVER BAY: Borg directed Field Service to prepare information on the Silver Bay League for the November Board meeting.

CONFERENCE FUNDING: MOTION: To approve funding for Joyce Lake to attend a two-day water conference in the Twin Cities if Poppleton considers it worthwhile.

Mover: Poppleton Carried

Borg reminded members that money is budgeted for conferences. The person attending may make a cash contribution if she does not wish total reimbursement.

FIELD SERVICE VISITS: Cushing reported on the visits made by Field Service to local Leagues. Borg said it sounded very successful and thanked all who took part in visits. Cushing said that doing Field Service visits in this way does not make a difference in the budget. She will send evaluation sheets to local Leagues for their input. Reeves reminded members of the continuing need for consultants. Others who took part in the visits commented on their value to the local Leagues and to the state Board members. It was recommended to continue the visits, and some specific recommendations were made. Reeves expressed concern that more members of the local Boards do not receive the state Board Memo, and that there are problems with the third class mailing. She will chair a committee to consider proposals regarding the state Board Memo.

CONVENTION: A decision must be made soon on dates and location of the 1979 State Convention. There was general agreement that we should try to continue to hold it at a college campus in order to hold down costs. Local Leagues will be asked for input to assist in the decision as to where to hold it. It was recommended that one day of the Convention be on a weekend.

NONPARTISAN POLICY: Borg reviewed the policy adopted by the state Board in July, 1976: "Nonpartisan - A Board member must consult with the president before seeking an elective office. Consideration should be given to the necessary time commitment and to any possible conflict of interest. With the exception of the president, Action chairperson, and the Citizen Information/Voters Service chairperson, Board members may be delegates to party conventions up to the district or county level. Further involvement in party politics implies an active and highly visible role and negates the nonpartisan policy. Board members are encouraged to attend precinct caucuses and urge adoption of resolutions compatible with League's positions."

MOTION: To amend the policy by adding after "possible conflict of interest" "and to the effect on the local and state League."

Mover: Anderson Second: Llona Carried

MOTION: To add "development chairperson" to the list of those who are restricted from being delegates to party conventions.

Mover: Llona Second: Brown Failed

MOTION: To exempt Berkwitz from the restriction on being a delegate to party conventions up to the county or district level.

Mover: Anderson Second: Poppleton

Motion tied; Borg ruled motion failed.

There was discussion of the history of the development of this policy, the difference between local Board member activity and state Board member activity, and the difference between nonpartisan and bipartisan. Questions were raised as to the visibility of being a delegate to state conventions, of serving in a party office, and being active in political campaigns. Reeves reminded members that one of our strong points is our nonpartisanship. This is true when we attempt to raise money or when we publish something or make statements. Cushing suggested that each individual talk with the president and any further question be decided by the Board. But the Board considered it desirable to have a written policy so that there is understanding and it cannot become a matter of personalities. Waldo asked that there be further discussion of this policy. Reeves will chair a committee of those interested in studying the nonpartisanship policy and have recommendations for the next Board meeting.

FILES: In looking for background Program information, DeSantis has found that all records before 1965, including the minutes, are in the Historical Society. She feels study and consensus material should be kept in the state office. Waldo suggested that a running sheet be started for each program, with dates of study, positions, etc. All the VOTERS are in the office. Borg suggested that we could have office staff look through office files and retrieve information on dates and programs.

BUDGET: In opening the budget discussion, Bergeson reminded Board members of the goal setting and planning they have taken part in, and the Heartlands meeting. She stated the goals of the budget committee: to formulate a balanced, realistic, gross, zero-based budget reflecting priorities, goals and plans of the LWVMN Board for the fiscal year, April 1, 1978, through March 31, 1979.

Verbalized on the budget will be planned accomplishments of program and administrative committee meetings; e.g., publication writing, conference planning, voter guide scheduling, etc. Committee guides and other resource material costs and/or profits will be noted. Transportation costs, though a major expense, will not show up as our only activity.

Operating costs, including salaries, will be distributed on a percentage basis under all other budget categories, thus giving a more accurate picture of our spending priorities.

Those items qualifying for Education Funds will be so designated.

The Budget Committee will attempt to accomplish this at one full committee meeting, November 15, 1977, making final tabulations of figures during the state Council meeting April 18 and 19, 1978.

Total anticipated gross budget for this work is \$550 plus the yet-to-be-determined staff time necessary for the budgeting process.

The budget for the Budget Committee is \$550. She asked that the budget reflect our planned accomplishments. Bergeson asked the Board to consider four large bud-

Budget
Com.

get categories: Action, Citizen Information, Administration and Study. It was agreed to put Field Service under Administration at this time.

Committee members have not been turning in vouchers. Borg reminded chairpersons that they are responsible for vouchers from their committees. The minutes of committees have names of those attending, so information for travel expenses could be retrieved. Herb asked that vouchers for meals should list the actual cost, and if there is a difference between that and the reimbursed amount, it should be stated as a contribution.

MOTION: To direct the Budget Committee to prepare a realistic food allowance guideline.

Mover: Reeves Second: Brown Carried

Ideas included having no allowance, increasing the allowance, having a flat rate per diem rather than an amount for each meal.

Borg said that at the Heartlands meeting it was suggested that backgrounding information use Ed Fund money. All sides of an issue do not have to be covered, but if material states League position, it cannot use Ed Fund money. A memo may be sent with backgrounding material. Bergeson said that office overhead and staff time should be allocated into different categories. It may take several years to refine this. Borg suggested that a lot could be done on the basis of numbers of pages sent from the state office for different programs and purposes. Hall mentioned that some salaries are in specific categories because of the job, e.g., action clerk, service to local Leagues, etc. If all costs are divided precisely, it will increase total bookkeeping costs. Bergeson asked if dividing costs according to pages sent from the office can be used for allocating costs, and the Board agreed.

Berkwitz asked how to determine where each committee meeting should be categorized. In the future, we will plan ahead for funding. Publication funding could come from the Ed Fund and finance the travel for meetings and office expense. Meetings on lobbying would be Action costs. Borg said the Heartlands meeting suggested that organizational meetings use Ed Fund money because that is backgrounding. Herb suggested that the initial committee meeting is to plan. Further meetings may be to follow legislation, i.e., action, or for backgrounding, i.e., educational. Reeves reminded us that we will have undesignated Ed Fund money to use for updates. Designated money may fund a publication and its expenses, and the funding ends when we take a position. Requests for undesignated funds for updates may include expenses already incurred. When we request money, we will request a percentage of office expense and overhead. Board meetings are considered Board expense for all members.

The difficulty of dividing expense of the VOTER was noted. That will not be divided. Bergeson will gather ideas from other Leagues as to how they categorize expenses of consultants, state Board Memo, state workshops, etc. Reeves said she would like to see service to local Leagues a separate item. It would be easier to document expenses of services.

At present, office expense is stated as a donated service when applying for a grant. Perhaps an overhead figure could be determined for our office and then used as a contribution or charged for it. We will determine what percentage of staff time is for educational purposes.

Bergeson remarked that in the past, accrual funds have been put into the budget but then have been taken out when there is no money. That is not good practice. She said some states include expenses of the Nominating Committee, Budget Committee, etc., in the expenses of Convention and Council and reimburse them through that. Herb said local Leagues want to know more about what each item costs. Borg said these committees should be supported by all Leagues, not just those which participate.

Berkwitz asked how the Action budget can be determined when expenses of many commit-

tees are Action expenses. The budget chairperson will take the Action parts from all committee requests and put them together.

Bergeson asked each Board member for budget priorities:

Waldo: Citizen Information needs more money for budgeted projects. This includes items such as office costs, press releases, support services for the necessary PR work.

Buffington: High priorities for the League are updates on the open meeting law and surveys on election judges and election day registration.

Anderson: 1) Continue monitoring other Program areas. 2) Inform local Leagues what is about to happen, via the VOTER, state Board Memo, etc. 3) Updates.

DeSantis: When ERA is ratified, do something on the Minnesota laws that must be changed. If the ERA fails, we should have a state ERA ready for introduction during that same legislative session.

Shaw: The concern is legislative - monitoring existing legislation. Local monitoring is most important. Money is needed for travel, committee guides, meetings, and staff for coordination at state level.

Berkwitz: Funds are needed to maintain the lobbying we do. We may think about initiating our own bills.

Phelan: Would like to put out one or more publication; prepare questionnaire for local Leagues; continue to send issue papers with state Board Memo. Action should consist of monitoring.

Brown: Update on housing.

Poppleton: Action is priority. Expenses for on-Board natural resources co-chair must be included.

Reeves: Would like service to local Leagues be a separate item in the budget. Would like to use the budget internally, showing local Leagues how League works, reinforcing their sense of belonging to a state and national organization.

Hall: Inflation necessarily increases some figures. We continue on the rent contract. Would like salaries of office staff to approach market value.

Jones: Local program is under service to local Leagues, an assistance to Field Service. Money is needed to share ideas via phone and mail, no meetings. Uses state Board Memo.

Llona: Activity depends on national League. Plans five committee meetings per year. Also need funds for World Trade Week planning: Will communicate a lot via the state Board Memo.

Rosenblatt: Priority is to get the VOTER beyond our own members, printing more of them. Would need commitment of Board to do this. There was discussion of the marketing specialist promoting the VOTER, pricing policy, etc.

There was some discussion of the uses of the state Board Memo and the priority for communication. Bergeson asked if we would consider conference telephone calls in lieu of some meetings.

The Budget Committee meeting is November 15. Anyone interested is invited to attend.

WORKSHOPS: Borg reviewed the fall workshops. They were generally incredibly successful. There was further evaluation and suggestions made for improvement.

ACTION: Berkwitz referred to the minutes of the Action Committee distributed to Board members. She asked for suggestions for someone to speak in Duluth on research and lobbying. She has also been asked for a speaker for the nurses' conference. There are several opportunities for PR and Action on WWTC radio. The immediate opportunity is the use of 90-second spots, issue oriented. Program people are to write some, and they will be used as soon as available. Local Leagues may also be able to use them in their communities. There will be follow-up lobbyist training January 11 and 13. Kahlenberg will train people to speak on the ERA. Berkwitz will meet with Muff and others to discuss the library study. She mentioned "Gray is Beautiful," sponsored by the American Paper Institute. Poppleton will investigate to see if it is worthwhile.

ELECTION JUDGE SURVEY: Waldo reported on the meeting with Secretary of State Growe. Some of the suggestions are helpful. Receiving direction from the Board, Waldo and Buffington will write a letter to Growe protesting the press release issued by the Secretary's office about the survey. The survey on election judges and election day registration may be done together to save money and effort.

NATIONAL PROGRAM: Poppleton asked the Board to consider recommendations for National Program. The vote on this will be at the November Board meeting.

VOTER: Rosenblatt asked Board members to think in terms of using the VOTER beyond our own members. She asked that all be aware of the proper preparation of material for the VOTER. Herb mentioned that material may be sent into the office, where it will be retyped and sent to Rosenblatt. We may also consider use of the dictating machine.

Borg asked members to reread the general information for Board members. All committee meetings must have minutes which she receives. Both the office and Borg should know of meetings and times. Herb will notify people of meetings if chairpersons wish.

Reeves encouraged input from everyone for the state Board Memo and partisanship committees.

Llona reminded members of the UN Rally, October 28, at Holiday Inn Central. Receiving direction from the Board, she will duplicate League materials such as the UN Survey to distribute at the Rally.

Meeting adjourned 2:45.

Respectfully submitted,

Ellen Dunn, Secretary

STATE BOARD MEETING

WEDNESDAY, NOVEMBER 9, 1977 - 9:30 a.m.

State Office - 555 Wabasha

Coffee, Tea, Skim Milk and Pop - Bring your own "bag"

1. Nobody admitted without a completed voucher (blank attached).
2. This is a very long and important agenda. Please read it thoroughly and come prepared to discuss all items rapidly - or we may be here through dinner!

9:29 Determination of Quorum and call to order.

ACTION

- 5 Minutes of 10-11-77 State Board Meeting* - Dunn
- 2 Treasurer's Report - Hall
- Revision of Agenda
- 2 Lobbyist - Anderson
- 5 Convention - Herb
- 5 Conservation Award - Reeves
- 10 Salaries/Personnel Policies - Hall
- 30 Recognition of a provisional LWV and state unit - Cushing
(includes discussion of "Guidelines for a State Unit")
- 10 Silver Bay - Cushing
- 20 Development Guidelines - Schmitz
- 15 Board Memo - Reeves
- 30 Nonpartisanship Policy - Reeves
- ~~30 Uniform Election Day Law - Anderson~~
- 20 LWVUS Program - Poppleton
- 20 Bylaws - Cushing

Lois - bracelets necklaces

DISCUSSION

- 30 Discrimination - Brown
- 15 Convention Delegates - Borg
- 20 Local LWV Support of LWVMN - DeSantis
- 15 LWVMN Convention - Borg

IR - Judy R.

INFORMATION

- 10 Action Report - Berkwitz
- 10 VOTER - Rosenblatt
- 5 Necklaces - DeSantis
- 3 Election Survey - Buffington
- 5 Annual Report Forms - Borg
- 2 CI/VS Pamphlets - Waldo
- 3 Bumper Stickers - Buffington
- 2 Development Meetings - Schmitz
- 5 Service to Local Leagues Report - Cushing

* Mailed earlier; bring with you to the meeting.

UPCOMING EVENTS:

- November 7 - CMAL Study Committee - 9:30 a.m. - state office (s.o.)
- 9 - State Board Meeting - 9:29 - s.o.
- 10 - Frenzel Interview - call Kay Bach, Edina, for details
- 15 - Lobbyist Training Workshop - 9:15 - Room 123 - State Capitol
- 15 - Budget Building Day - 9:30 - s.o.
- 16 - Election Survey Committee - 12:00 Noon - s.o.
- 17 - Energy Committee - 12:30 - s.o.
- December 1 - CMAL - 9:30 - s.o.
- 12 - CMAL Study Committee - 9:30 - s.o.

NEEDED: One Kodak Carousel slide projector and screen available for lobbyists training workshop - in case Borg's goes kaput.

REMINDER: There is NO DECEMBER MAILING TO LOCAL LWVs. Therefore, anything you want them to have before January 20th should be included with this month's Memo and mailing. Please bring all Board Memo material with you to the Board meeting, Wednesday, November 9th. We'd like to have it all out by the 18th. Thanks.

ACTION

1. Minutes: motion: dispense with the reading of the minutes of the October 11, 1977, State Board meeting.

motion: approve the minutes of the October 11 meeting as circulated.
2. Treasurer's Report: to be filed for audit.
As you will note, we've taken \$3500 out of telephone transfer to get us current. We have also been "urged" by the bank to maintain a checking account balance of \$2500. Since we have about \$800 in same now, we will need to withdraw another \$2000 to comply with their "request."

REVISION OF AGENDA

3. Lobbyist: motion: approve Fran Boyden as LWVMN lobbyist in the government area.
Background Information
Fran is a St. Paul LWV long-time member and former LWVMN Action chairperson. She has already begun attending tax hearings and will be concentrating on the FSG area.
4. Convention: motion: authorize Herb to contract for group air program for LWVUS Convention in Cincinnati.
Background Information
Nancy VanHoven, a St. Thomas classmate, works for Universal Travel Agency. The current regular air fare to Cincinnati is \$146 round trip via Eastern and \$150 via North Central. A group rate, which requires a minimum of 40 (all leaving at the same time), is currently available from Eastern for \$117. Prices may be slightly higher in the spring, but savings would be about 20% off the then-in-effect rate.
5. Award: motion: Nominate the League of Women Voters of Northfield for the American Motors Corporation 1978 Conservation Award in recognition of non-profit organization's making outstanding efforts in providing leadership for the conservation of energy in its community.
Background Information
See attached (canary).
- 6.a. Salaries: motion: approve the following staff salaries, effective May 1, 1978: Executive Director - \$13,000-15,000; Receptionist/typist - \$6522/year; Assistant to the President for PR and Development - \$6000/year; Action Clerk - \$4.50/hour; Bookkeeper - \$4.50/hour; Service to Local LWVs Clerk - \$4.15/hour; on-call temporary typist - up to \$3.50/hour.
Background Information
The Office Management Committee met on October 14. We strongly recommend that LWV salaries become competitive with the market (going) rate for similar staff and responsibilities of other Twin Cities organizations. The part-time salaries above are being budgeted on an annual basis at: bookkeeper - \$1890/year; on-call typist - \$700/year; Service Clerk - \$4150; Action Clerk - \$4500.
- b. Policies: motion: approve the Personnel Policies and Practices, November, 1977, as attached (white).
Background Information
Such policies had not been revised since 1973. The only major changes were made in the Holidays section with Presidents Day and Good Friday being exchanged for Christmas and New Year's Eve and the addition of the last sentence in that section. Language changes were also made, e.g. from "manned" to "staffed."

7. Recognition a: motion: Grant recognition to the provisional LWV of Wilkin County.

Background Information

Wilkin County (Breckenridge) - Population, 9389. Breckenridge is the county seat and core of the League - population, 4200. 7th Congressional District. 9 B Legislative District.

They have 30 paid members. For a while it seemed doubtful they would make it. The first meeting was held with them back in April.

It's unlikely this will ever be a very large League. Wilkin County is in extreme west central Minnesota. Breckenridge is a twin city with Wahpeton, North Dakota. It's 45 miles south of Moorhead. Their membership is all in Breckenridge and north, but there really isn't anything south. Actually, there's not all that much to the north!

They have a sharp president along with some other able, and really dedicated people with a good age span. Their calendar is set up through February with the initial focus on Energy and Education along with a "fun" meeting in December with Doug Sillers. They have two units meeting twice a month.

They are operating on an 18-month budget of \$1400. It's short in some places, but that happens with fewer members at the start.

Mary Davies is their advisor and will be calling on her cohorts in Moorhead to help them. They should manage very nicely.

- b: motion: Establish a state unit in Houston County.

Background Information

Houston County - Population, 17,643. It is located in the most southeastern corner of the state. Caledonia is the county seat and core of the unit - population 2619. LaCrescent, over on the river, is larger - 3296 - but there isn't much in-road there yet. It lies directly across the river from LaCrosse. The entire area identifies with LaCrosse on a commercial basis. 1st Congressional District; 35B Legislative District.

On November 1 they have 22 paid members. They will be functioning as a state unit being handled much as M-A-Ls in some things but with a functioning Board structured along local League lines. Their dues are paid to the LWVMN. They receive a \$2.00 rebate per member to cover running expenses.

The feeling has to be that it is only a matter of time before they reach a membership level that will allow them to move into regular provisional status. This period as a state unit will put them that much ahead. Their representation is truly countywide, clear down the river to Brownsville.

Their president is something of a question mark. There are several other Board members who appear to be extremely able. Winona will provide the advisor. They will meet as a single discussion unit at least once a month for at least nine months. They will study Energy, Education and start working on a county survey. They can engage in VS/CI activities. Everything they do is to be monitored by the advisor and approved by the state Board, which means they have to get into the habit of advance planning; no action unless specifically requested by state.

This is a new venture for all of us - sometimes it's been an adventure.

In conjunction with Houston County, please read carefully the "Guidelines for a State Unit" which you may have picked up - if you were in the office after Hallo-we'en - or which is included with this mailing.

8. Silver Bay: motion: Request that the national Board grant permission to disband the LWV of Silver Bay.

Background Information

It appears that the Board will have to act without any formal request from them. The response to any communication that has been sent them is silence. Actually, we have all the information necessary to present the case to national. The present situation can't continue indefinitely. In answer to the first question - in May they had almost \$600 all told, and about the only way we're ever going to see it is to sue for it. NO way are they going to send that money "down here." Nevertheless, their situation must be resolved. (Prepared by Peggy Thompson, Silver Bay's consultant.)

Since you received the above at the August Board meeting, we have talked with Elaine Higgins, LWV-Hibbing. Elaine Higgins has not after all had the opportunity to talk to anyone in Silver Bay. Katherine Muff intimated that there was interest in the library study up there - but you know Katherine. Peggy really doesn't see anything for it but to act on disbandment. Caroline Cushing is going to call Gwen to inform her of the proposed action.

9. Development: motion: Move we adopt the Development Guidelines as attached (see blue).

Background Information

These guidelines were developed from a variety of sources, selecting the best from each. The bulk, however, comes from the LWV of Pennsylvania as you will note from the report form. We will review these at the end of 1978 and see if any revisions need to be made. These Guidelines, as adopted, will be sent to local LWVs for their reaction also.

10. Memo: motion: send the State Board Memo to most local League Board members by:
option 1 - 12 copies sent to LL president for her distribution
(estimated cost \$362.22)
option 2 - copies be sent to individual Board members' homes
(estimated cost \$827.15 if sent 1st class)
and that this distribution begin in January with a LL evaluation included in the March Memo.

motion: That the budget committee be directed to consider both options when developing next year's budget.

Background Information

It was felt by the committee that local League Board members must get the entire Board Memo to have a sense of the total League program...to develop enthusiasm, information, PR, leadership, etc. The committee felt that this is a basic Board tool and should be part of the State budget as opposed to a subscription-type distribution. The built-in evaluation should give us some sense of the value of doing this, though we may have to do some educating for its use as well as some judgment about content, etc. HH raised the very interesting possibility that this renewed circulation would go to about 1/5th of our total membership! This is a potent tool. (See attached green for cost documentation/information.)

11. Nonpartisanship: motion: amend the present nonpartisanship policy to read:
"A Board member must consult with the president before seeking an elective office. Consideration should be given to the necessary time commitment and to any possible conflict of interest. With the exception of the president, Action chair and CI/VS chair, Board members may be delegates to party conventions up to the district or county level. Involvement in party politics such as precinct chairpersons, resolutions committee and campaign committee chairperson results in an active and highly visible role and negates the

nonpartisan policy. Board members shall consult with the appropriate local League president and the state President to determine the possible impact of this involvement. Board members are encouraged to attend precinct caucuses and urge adoption of resolutions compatible with League's position."

Background Information

The committee is working on a list of questions or guidelines that can be applied to the individual circumstances - this will be distributed.

12. Uniform Election Day Law: motion: that LWVMN support the Uniform Election Day Law.

Background Information

The Board discussed this last year and decided to remain mute on the issue. The Action Committee again asks Board approval for support.

13. LWVUS Program: motion: LWVMN recommends continuation of Cities/Urban Crisis and a position paper on Nuclear Waste as LWVUS Program for 1978-80.

Background Information

Other topics suggested included: if a new study is decided upon, 1) Health Care; 2) Since the Executive study was never really completed, White House Executive Committees, staff, etc.; 3) Study of the whole Judiciary including Federal Grand Juries; and either as part of (3) or as a separate item, Study of Federal Penal and Parole Systems. Also discussed was a study of Indians' role in their ability to control such things as their mineral rights in International Relations, and a study of weather modification and control.

14. LWVUS Bylaws: motion: LWVMN recommend the following Bylaw proposals to LWVUS.
(see attached white sheet)

Background Information

Cushing, Hall, and Jones conferred on November 3 and developed the attached sheet for your selection.

DISCUSSION

1. Discrimination: As stated in the attached letter (buff) from LWVUS to Dinzeo (LWV-St. Croix), the state Board has been delegated the decision-making re discrimination by not using public funds for abortions. As you will note from the enclosed Action committee minutes, they came to no conclusion either.
2. Convention: ^{Ex offender} We will probably be allotted three delegates to LWVUS Convention. By what method do you think they should be chosen? We do not have a set procedure nor set criteria for selection. Please have your ideas ready so we can determine a procedure and/or criteria before the actual selection occurs.
3. Support: A report will be given on the deliberations of the committee considering changes in the way local Leagues give financial support to LWVMN. It will be a progress report and may or may not request action on the part of the Board. I am sorry that I am unable to give you any written material at this time. Members are still mulling over charts and have been asked to report back to me by Board meeting. Be thinking about procedure. Should the committee make recommendation and the Board accept or reject? If Board accepts, should that be final - or do we want to hold off and get local League feedback? At present we are leaning towards an entirely new system - scrap the formula and move to a base cost per League plus a PMP, but this is not final. Minutes of the committee's October 26 meeting are enclosed with this mailing.
4. LWVMN Convention: We did not resolve the issue at last month's meeting. Basic decision is in or outside of the Metro Area? If in, Augsburg appears to be the best bet. If out, Moorhead probably.

INFORMATION

1. Action report: see minutes included with this Board mailing.
2. VOTER: oral report on meeting at A.B. Dick Company on October 26. Also attached (canary) copy of schedule and correct paper re writing VOTER articles.
3. Necklaces: The Action Committee agreed to order 50 ERA necklaces; Lois will try to promote sales of them.
4. Survey: The Elections Survey Committee has had two meetings so far, with the third meeting set for Wednesday, November 16th, 12:00 noon, at the state office. Survey questions for both election judges and election officials are in the re-write stage. At this point I am soliciting 3 volunteers from the state Board to read the questions and also would like recommendations of 5 local Leagues (2 outstate, 3 metro) to act as readers. The election guide should be ready for state Board review by the January Board meeting.
5. Annual Reports: You will recall that each year state and local LWVs are required to file Annual Reports with LWVUS by March 15. We have copies of last year's questions should you want to see same. Meanwhile, it will help you complete those forms if you keep (a running) track of all you're doing in each of your portfolios.
6. CI/VS - We have received autographed - by the author - copies of the 1977-78 "Blue Book" and MN Legislative Manual 1977-78: Student Edition. We have also ordered 50,000 copies each of Precinct Caucuses in MN: a dialogue for Voters and Election '78 in MN: register and vote pamphlets, prepared by the Secretary of State's office. Waldo, Herb and Medelman will develop a distribution plan.
7. Bumper Stickers: Erica has brought over several bundles of bumper stickers as per the Board's earlier request.
8. Development: The MN Council on Foundations is holding a series of open meetings to increase public knowledge on giving in Minnesota: November 30, 8:00 p.m., St. Paul T-V-I; December 7, 8:00 p.m., St. Paul T-V-I; December 14, 7:30 p.m., St. Thomas College, O'Shaughnessy Educational Center. Each program is different. Herb has details for any who care to go - with Medelman, Reeves, Schmitz.
9. SLL Report: Minneapolis - unit 46 picked up \$600+ on their beer and bratwurst supper.
 - St. Cloud Area - ERA workshop very successful - much larger turnout than expected.
 - Rochester - "How to be an Effective Citizen" - a workshop on local government sponsored by the LWV and the Y's Public Affairs Committee. Participants are administrators and elected officials from the school district, city and county.
 - Mankato Area - conducting a debate on the MSU campus (not about the campus, just located there). Grant Merritt and Ray Plank, Apache Oil. There will be a 4-member reactor panel.
 - Northern Scott County - Mayor invited a League member to serve as "honorary" Council member for a month. Will sit in and discuss at all Council meetings.
 - Minneapolis - organized a series of nine classes on government at Courage Center.
 - Duluth - had 170 on the harbor tour that was tied into their CZM study grant.
 - Bemidji Area - synchronize your watches everyone, The Board meets to carpool to the meeting place at 6:42!

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, Minnesota 55102

EXPENSE VOUCHER

Name _____ Date _____

Address	Street	City	Zip
---------	--------	------	-----

(Please circle your noncash contributions.)

	Transportation*	Meals#	Lodging; fees	Other	Total
Supplies, Postage or Copying					
Telephone & Telegraph					
Board Tools, Expenses (P, S, T)					
Administrative: Finance, Development, Membership, Local Agenda, PR, Budget, Nominating, Program-making, Bylaws, Office Management, Field Service League visited: _____					
+Convention; Council; Conferences; Regional Meetings (S/N)					
VOTER, Citizen Information, Pubs.					
+Program (_____ committee)					
+Action (including lobbying)					
+Workshops					
+Other					

+Description of Activity

SUB-TOTAL \$

Total noncash
contributions(s)

BALANCE DUE \$

* car (15¢ per mi.), train, air, bus, parking
breakfast (1.00), lunch (1.50), dinner (4.00)

For official League function, League pays actual cost.

Attach all bills and receipts when possible.

(For office use only: Pd. _____, 19____ - Check # _____)

INSTRUCTIONS for filling out VOUCHERS

1. Fill in name as you want it to appear on the check. Give complete address including zip code.
2. If the expense is for supplies, postage or copying, designate which and record amount under Other, column 4, right hand side. If for more than one, record separately under Other by placing an S, P or C - followed by the amount. (e.g. S-1.50, P-8.00)
3. ALL Board members record all Board expenses or tools in this category. Board expenses include Board meetings or coming to the office for other than specific committee meetings or work pertinent to your portfolio. Tools, materials and/or baby-sitting are to be recorded in the column 4 Other, specifying which expense. (If you are the president, secretary or treasurer, circle appropriate letter.)
4. Under Administrative, designate which committee. If more than one committee, follow instructions as in 2 above. (e.g. D-\$10, M-\$6, F.S.-\$20)
5. Convention, Council, Conferences, Regional Meetings refer to League sponsored functions only. Circle S if it is state; N, national.
6. The VOTER, Citizen Information, Pubs. (publications) category refers to those specific committees. Again, if more than one, follow instructions as in 2 above.
7. The Program committee column refers only to areas of new studies or present studies being updated; e.g. land use, financing state government, corrections, revenue sharing. This category also covers meetings attended; e.g. seminars, symposiums, relating to the Program item. If for baby-sitting or tools, specify which under column 4 Other.
8. Action includes all lobbying expenses as well as Action committee meetings. This category includes Program committee meetings held to clarify present positions and their relationship to pending or current legislation. Also included are expenses for observing legislative committee meetings and attendance at seminars or meetings dealing with Program items on which League has a position. If for baby-sitting, materials, etc., record under column 4 Other. Designate which Program area; initials may be used (e.g., HR, IR, etc.).
9. The Workshops category covers all League sponsored workshops such as Regional, Columbus Day or Focus on State Government. Please designate which, if more than one workshop is being held at about the same time.
10. If none of the above categories cover the activity, use the Other at the bottom of the left hand side and describe. (Use this category sparingly.)

If you have any questions, please contact the office manager/bookkeeper BEFORE completing voucher. Thank you for your cooperation.

TREASURER'S REPORT

Balance on hand April 1, 1977 \$ 7058.63 - checking
 13333.92 - telephone transfer
 Balance on hand October 31, 1977 810.70 - checking
 11187.70 - telephone transfer

EXPENDITURES	BUDGET	October	April 1 Oct. 31
A. Operating Costs			
1. Maintenance of Equipment	\$ 480	--	260.00
2. General Supplies	3465	160.02	2185.43
3. Postage	3920	(174.63)	1415.83
4. Telephone, Telegraph	1474	146.00	963.17
5. Insurance	185	240.00	240.00
6. Office Expenses			
a. Rent	4690	390.80	2735.60
b. 1) Salaries	25970	2914.75	14711.22
2) Salary Taxes	1880	351.75	1115.52
c. Copier	3480	457.51	2461.66
7. Bank and Miscellaneous Charges	25	1.32	11.32
8. Audit Expenses	100	--	100.00
9. Capital Expenditures	1056	87.36	1227.20
Lease/purchase Folder/Meter			
B. Board and Administrative Committees			
1. President	825	10.20	132.70
2. Secretary	215	13.50	135.70
3. Treasurer	30	2.05	8.60
4. Board Expenses and Tools	2243	179.08	1106.32
5. Administrative Committees			
a. Development	1236	43.15	191.10
b. Membership	291	--	--
c. Service to Local Leagues	5358	434.30	2558.72
d. Public Relations	1620	126.96	180.86
e. Budget	145	3.90	19.26
f. Nominating	260	--	55.50
g. Office Management	31	16.90	45.15
h. Program-Making, Bylaws	48	--	--
C. Delegates, Travel and Affiliations			
1. State Convention '77, Pre-Council '78	5300	--	5232.85
2. National Council '77, Pre-Convention '78	1200	--	654.49
3. National Conferences, Regional Mtgs.	500	37.11	561.96
4. Affiliations	95	--	40.00
D. National Services			
1. Support	10319	2500.00	5080.00
2. Member-at-large PMP	55	--	49.50
E. VOTER			
1. Printing	2500	--	1320.75
2. Postage	325	15.00	165.00
3. Addressing System Supplies	100	--	62.31
4. Committee Expenses	115	5.10	6.00
F. Educational Activities			
1. Program Committees			
a. New Studies	1293	41.50	670.38
b. Present Program	1860	151.88	476.08
2. Citizen Information/Voters Service	425	--	15.00
G. Position Support			
Action	3500	174.85	960.28

	BUDGET	October	April 1 Oct. 31
H. Workshops			
1. Presidents	\$ 1200	--	1557.10
2. Lobbyist Training	75	--	--
3. Regional	650	--	--
4. Focus on Emerging Issues	3500	21.70	1072.39
5. Program	1500	940.97	1468.18
I. Publications			
1. Committee Expenses	250	--	--
2. Educational, Resale, Complimentary	5000	1786.44	2643.54
3. Citizen Information	1700	--	--
4. Position Support	3250	--	624.52
5. Sales and Use Tax	52	17.13	98.07
6. Postage, Mailing Supplies	350	47.67	177.25
TOTAL ALL EXPENDITURES	\$104141	11144.27	54796.51

INCOME

A. Local League Support	\$ 55210	3952.26**	25552.53
Balance of previous year	325	--	327.25
B. Member-at-large Dues	200	350.00	350.00
C. Contributions			
1. Cash	100	.19	499.97
2. Non-cash	4000	439.87	1676.94
D. State Convention	5100	11.90	5486.65
E. VOTER	50	3.00	18.00
F. Workshops			
1. Presidents	1200	--	796.00
2. Lobbyist Training	75	--	--
3. Regional	650	--	--
4. Focus on Emerging Issues	3500	--	566.45
5. Program	2100	50.00	1016.00
G. Publications			
1. General	5000	479.39	2699.89
2. Capitol Letter	1625	1.75	40.50
3. DPMs/Board Memo subscriptions	1250	12.00	1628.00
H. National Conferences, Regional Meetings	200	--	9.06
I. Development and Ed Fund *	10000	5.00	2583.02
J. Miscellaneous (postage, Xeroxing, Supplies)	2500	417.78	2798.32
K. From Cash on Hand	11381	3500.00	3500.00
TOTAL ALL INCOME	\$104141	9223.14	49548.58

Reserves - \$16,093.57

~~on deposit with LWVEF~~

*I. Education Fund

Energy \$ 505.00
F.S.G. 2078.02

**Includes \$253.53 from Faribault disbanding 1972

The Northfield League of Women Voters has an established Energy Study Group which last March sponsored an Energy Efficient Housing Workshop, which attracted 1,000 community members. The City of Northfield Environmental Quality Commission, the Community Education Department and the Chamber of Commerce participated in conjunction with the Northfield League of sponsor this workshop. This all day workshop was held at the Northfield Armory and featured the infra-red aerial photographs taken by the Minnesota Energy Agency of the city of Northfield. A display of building and insulation materials, alternative approaches to heating and cooling, and distribution of printed materials describing further conservation practices were included in this workshop. There were also speakers participating throughout the day giving specific information on their area of expertise.

Those participating were:

Minnesota Housing Finance Agency - Financing available

Gary Switzer - Energy conservation through landscaping

Bob Rogers - Minnesota Building Code Division

Dave Robinson - Northfield Solar Homeowner

Jim Bragonier - Architect

Gary Hanson - Architect

Don Anderson - Central Solar Research Institute

Ray Sterling - Dept. of Civil and Mineral Engineering - Earth Sheltered Housing

The Northfield Times - Publicity

The Northfield News - Publicity

All of Northfield Contractors

Ray Getting of Kump Lumber - Insulation

Gerald Bauer - Wood Stoves

Jim Code - Insulation

Bob Lindell - Insulation Systems

The Goodhue, Rice, Wabasha Citizens Action Council

Lance Crombie - Wood Stoves

Fred Blesener - Insulation

Dean Aeling - Vica Club

The Northfield Public Library - Books and brochures on energy

NSP - Handouts on energy

Mel Johnson - Solar energy

Fine Print Book Store

Zanmiller Sheet Metal - Furnaces

Ken Turnham - City Inspector - Aerial Infra-red Photographs

The meeting was followed up by a tour of the University of Minnesota's Ouroboros West house about a month later.

The Northfield League's Energy Committee held a league unit meeting in February of 1977 utilizing ERDA's energy environment simulator (demonstrating National energy use in view of world supply). At this meeting they also used the University of Wisconsin's HOUSEHOLD ENERGY GAM booklet and discussed each person's energy consumption and conservation patterns.

Northfield League of Women Voters lobbying was instrumental in establishing a four-day work week to conserve energy in municipal offices and conservation programs in the public school buildings last winter.

The City of Northfield has asked our League to help set up the Minnesota Energy Agencies recommended Citizen Energy Awareness Committee as the mechanism by which to establish an effective coordination effort in Northfield. We are at the present time working toward this end and hope that our efforts in the grant that we have been awarded will help to accomplish this.

The League of Women Voters of Northfield has been awarded a grant in the amount of \$7,120. They received this pass-through grant from the National League of Women Voters Education Fund who had received the funds from the Energy Research and Development Administration (ERDA).

This grant is to run from September, 1977 through May, 1978.

So far, the Northfield League has had one public meeting. It was held on Tuesday, October 18 at the Northfield Senior High School. At this meeting the Northfield City Inspector displayed and interpreted the aerial infra-red photographs which had been taken of the City of Northfield in October of 1976. Following the infra-red photo display Dr. Charles Keffer of St. Thomas College presented a slide show presentation about energy supplies and then the ERDA Energy Environment Simulator. This simulator graphically projects world energy use and consumption with its effects on the environment. The simulator has five control panels that were manned by five prominent Northfield citizens, including the Mayor. Forty-five people attended this meeting and each filled out an evaluation sheet with questions pertaining to attitudes about the energy situation. Each of the persons attending the meeting was given a packet of information including: The Minnesota Energy Agencies Home Energy Audit, Ceiling Reinsulation, Cooling Your Home, Weatherstripping and Caulking; NSP's attic insulation guide; ERDA's New Energy Saving Light Bulb, Gas Heat Pumps: More Heat from Natural Gas, Factsheet 7, Solar Heating and Cooling, Factsheet 9. Energy Conservation Homes and Buildings; Family Tips for Saving Energy; the FEA's Home Energy Saver's Quiz; HUD's Solar Energy and Your Home; and LWVUS's The Politics of Energy. We have 2,000 of these packets which will be handed out at each of our functions through-out this year.

Our second public meeting will be held on Wednesday, November 16, 1977 at the United Methodist Church of Northfield. We will be showing a slide presentation titled "Solar Energy - Ready When You Are" and a movie titled "Up the Power Curve". Along with these two we will also have a panel of experts on solar energy, they are: Dave Robinson of the Central Solar Research Insititue, Darryl Thayer a Solar Energy Systems Consultant, and also we will have a representative from the U of M Ouroborous House Project. These three people will talk for about 15 minutes apiece and then there will be a question and answer period. We also plan to have the aerial infra-red photos again at this meeting.

Our next effort is to reach as many of the people of Northfield and its surrounding area as is possible. We will do this by Neighborhood Energy Meetings. People will be invited to the home of a neighbor by invitation. They will also receive one of the packets described above so that even if they don't come to the meeting they will receive information about energy conservation. At the meeting a trained person will give a presentation on home energy conservation techniques and do a mini-household audit. We will also be including in the packets the University of Wisconsin's Household Energy Game which shows people how much energy they are really using. We hope to have 75 of these Neighborhood Energy Meetings throughout the next three months.

We have contacted the landlords of Northfield by letter explaining our grant and what we are doing in Northfield and asking them to participate and hopefully make there rental units as energy efficient as possible.

We will also be contacting all of the organized groups of Northfield offering the movie and slide show that were described above and also offer the services of our trained people to do the same presentation as is being done at the Neighborhood Energy Meetings.

How-to clinics on how to insulate and weatherstrip will be offered through the lumber yards and contractors in Northfield. Also a how-to clinic and which appliances are energy efficient and how-to make the appliances you already have run more efficiently.

We are planning radio shows on how-to obtain financing for energy conservation measures and also a radio show on alternative life styles.

In the spring we will be having a parade of homes including a retrofitted older home that is being heated by solar, a remodeled older home that is being heated by wood, a new home heated by solar and an energy efficient new home heated by conventional methods.

A clearing house called the Energy Information Service is available to the people of Northfield to answer any questions concerning energy. This phone is answered from 9:00 a.m. - Noon, Monday through Friday. The Northfield Public Library also has much information on energy that is on display and available to the public.

PERSONNEL POLICIES AND PRACTICES
November 1977

Employment Practices

The staff shall be selected by the Office Management Committee with the approval of the Board of Directors.

Hours of Work

During normal times, office hours shall be from 9:00 a.m. to 4:00 p.m., Monday through Friday. If a secretary is required to work after the designated hours, for such as field trips or night meetings, "overtime" shall be compensated for by time off to be taken at a time approved by the Office Management Committee, or at the option of the committee, paid at the regular hourly rate of pay. The office will be staffed during the noon hour.

Holidays

The following holidays shall be observed: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving, Christmas Eve, Christmas, and New Year's Eve. Time off is available for other religious observances/holidays as appropriate.

Sick Leave

Full-time employees may accumulate sick leave at the rate of a day a month to a maximum of twelve days in any calendar year - cumulative to 36 days. In no event shall sick leave be considered terminal leave with pay upon termination of service. Unused sick leave may not be used as vacation time.

Absences

Each secretary is asked to report all absences by telephone call at the time of illness or emergency to the office. The executive director should report same to the Office Management chair or president.

Vacations

Full-time employees will have five working days paid vacation after a year of employment; ten working days vacation with pay after two years of employment; fifteen working days after three years; fifteen days being the maximum allowable vacation time. Vacation time is not cumulative.

Termination

In the event of resignation, at least two weeks' notice shall be expected from the employee; in the case of dismissal, two weeks' notice shall be required from the employer, except in cases for dismissal for cause.

Probationary Period

At the time of employment of new office staff, a three-month period of probation shall be in effect, and at any time during this period employment may be terminated without notice.

Salary

Each year the Office Management Committee shall evaluate the job performances and review salaries of the office personnel. All salary increments shall be recommended by the Office Management Committee for the approval of the Board of Directors.

DEVELOPMENT GUIDELINES:

The state Board has adopted the following development guidelines for a one-year period. PLEASE READ THIS POLICY TO YOUR BOARD.

1. The state League must consult with the local League in whose area of organization the call is to be made before making the call.
2. The local League in the area of solicitation will receive 10% of the amount realized from the call. The local League will receive no less than the amount it received from the donor's most recent contribution; however, this provision becomes void when no donation has been received within the last three years.
3. These development guidelines do not apply when:
 - the state League solicits money for a particular project, e.g. the Financing State Government series, Focus on Emerging Issues Conference;
 - ~~--- when an individual, corporation, union, organization or foundation comes to the state League with money which we have not solicited.~~
4. No local League may solicit funds in another local League's area of organization without first consulting and receiving permission from said local League.

Note: These guidelines will be reevaluated by the state Board at the end of one year. We solicit your comments and suggestions.

IS THERE AN INDIVIDUAL, CORPORATION, UNION OR
FOUNDATION IN YOUR AREA WHO WOULD GIVE ONLY A
SMALL AMOUNT TO THE LOCAL LEAGUE, BUT WHO MIGHT
GIVE A MUCH LARGER SUM FOR STATEWIDE STATE LEAGUE
ACTIVITY? WHY NOT SOLICIT THEM TOGETHER!

LEAGUE OF WOMEN VOTERS OF MINNESOTA

DEVELOPMENT PROCEDURES FOR LWVMN BOARD MEMBERS

A. ROLE OF THE STATE BOARD:

1. Fund raising at the state level is the responsibility of the Development Chairman, the Ass't to the President, the Development Committee and the entire state Board. However, the final solicitation of funds or the submission of proposals should not be made without the knowledge and approval of the Development Chairman, the President and the Ass't to the President.
2. All state Board members should make a continuous effort to:
 - ~~research and~~ supply information on potential contributors, i.e. individuals,
 - businesses, corporations, foundations, unions.
 - ~~research and~~ supply information on foundations and government grants.
 - ~~develop and~~ report personal contacts that might lead to either immediate or future support for the League's activities. Any contact, no matter how informal, should be reported.
 - recommend potential members for the state League Advisory Committee.
 - identify and develop projects, which might include workshops, conferences, courses, TV and/or radio programs, films, pubs on League program for tax-deductible monies.
 - identify League projects and services which might provide a monetary return.
 - identify potential purchasers of League services.All the above reports and information should be given to the Ass't to the President.
3. All state Board members should be ready to use personal contacts, to send appeal letters and to assist in calling on prospects when requested to do so.
4. State Board members must fill out a Development Report Form whenever they have either real or potential funding information to share with the Ass't to the President. A copy of this report also goes to the President and to the Development Chairman.

B. ROLE OF THE DEVELOPMENT COMMITTEE:

1. The Development Committee will include the Development Chairman, Treasurer and the two Board Vice Presidents. Other members may include both Board and non-Board members.
2. Development Committee responsibilities should include (but are not restricted to) the following:
 - to meet regularly with the Ass't to the President and help to develop a continuing statewide fund raising strategy and to provide a continuing evaluation of current fund raising activities;
 - to assist the Ass't to the President with the research for potential sources of funding;
 - to assist on finance calls when requested.

C. DEVELOPMENT PROCEDURES:

1. Statewide finance calls are made in conjunction with the local Leagues in whose area of organization the call occurs. The call is made under the Guidelines established by the state Board, which are reviewed and approved on a yearly basis. These calls are the primary responsibility of the state Board members and local Leagues, coordinated by the Ass't to the President.
2. Project proposal procedures:
 - a. The Treasurer and/or Executive Director will be responsible for obtaining approval from the League of Women Voters Education Fund.
 - b. A state Board member who wishes to submit a project proposal to a foundation, corporation or government agency must gather the following information and present it in writing to the Ass't to the President:

d - The Develop. Chair + Com. shall assist in identifying fundable projects
↓
+ Asst to Pres.

- (1) Statement of problem to be addressed. What is the need? Why it is important? Implications. Any pertinent statistics.
- (2) Goals and objectives of the project. (Goal is overall purpose of project; objectives are steps taken to reach this goal). What you plan to accomplish. How the project will deal with the problem or subject matter. State why the project offers a unique opportunity. Show how your goals mesh with the goals of the prospective donor.
- (3) Plan of action. Specific activities. Steps to be taken. Timetable. Target audience. Other organizations or groups involved. Give evidence of why this method would work to bring about the desired result.
- (4) Evaluation. How will you know you have achieved your goals? Will you give progress reports?
- (5) Follow-up. Is this a one-time project or one which will need additional work? If it is ongoing, how will it be funded, carried out after the grant expires?

c. A state Board member who wishes to submit a project proposal will consult with and assist the Ass't to the President to determine the following:

- (1) Staffing. Volunteer or paid effort? Effect on state Board and the individual members.
- (2) Why the League? Who we are and what is our previous experience in the project field?
- (3) Budget. Staff; equipment, supplies, postage; travel; cost of any conferences (meeting rooms, honoraria, materials); publication printing and distribution costs; "overhead" in the event that League office space and equipment will be used at some point in the project; cost of committee meetings; estimated effort required in volunteer and staff hours.

ε d. The writing of the proposal will be the responsibility of the Ass't to the President. Copies of the proposal will be sent to the President, Development Chairman and the program or project person for approval before it is sent out.

f e. The final proposal will be sent to the appropriate recipient together with a cover letter written by the Ass't to the President and signed by the President and/or an appropriate authorized alternate.

? g f. All visits to the funding source in connection with the project proposal will be made by the President, the appropriate portfolio director or by an authorized alternate.

D. PROCEDURE UPON RECEIPT OF CONTRIBUTIONS:

1. A non-deductible contribution should be made out to the LWVMN and sent to the Treasurer.
2. For tax-deductible Ed Fund money:
 - a. All tax-deductible checks must be made payable to the League of Women Voters Education Fund.
 - b. All Education Fund money should be channeled through the state office, to the attention of the Executive Director. Copies of the material will be provided to the Treasurer and Ass't to the President for their files. A central record will be kept by the Executive Director.
 - c. Treasurer will routinely acknowledge to donor the receipt of check.
 - d. Please send the Executive Director a copy of all agreements, budgets and other information needed for understanding any limitations on use of the money. A copy of the final proposal could serve this purpose.
 - e. To secure a project grant approval from the LWVEF takes several weeks. Advance preparations must be made, because the money may not be spent before the request is officially approved.
3. Thank-you/follow-up procedures for project grants.
 - a. A thank-you letter will be written by the Ass't to the President and signed by the President and/or an authorized alternate.

- b. All required financial reporting to both the LWVMN and the donor will be done by the Treasurer and/or Executive director, in consultation with the Ass't to the President.
 - c. The distribution of publications resulting from the project will be the responsibility of the Marketing Chairman, with assistance from project director and the Ass't to the President.
 - d. Follow-up attention to the donor, e.g. invitations to conferences, new publications, etc., will be the responsibility of the Ass't to the President. + *Development Chair*
4. Thank-you/follow-up procedures for other contributions.
- a. Small contributions will be acknowledged by a printed card with the President's signature.
 - b. For special gifts (the amount to be determined by the Development Committee), a thank-you letter will be written by the Ass't to the President and signed by the President and/or an appropriate authorized alternate. Included with the letter will be a League publication, such as the Federalist Papers or Financing State Government.
 - c. A thank-you letter will be written by the Ass't to the President to any local League involved and it will be signed by the President and/or an appropriate authorized alternate.
 - d. Local League(s) involved in any contributions will also write a thank-you letter.
 - e. Follow-up to the contribution is the responsibility of the Ass't to the President.

LEAGUE OF WOMEN VOTERS OF PENNSYLVANIA
STRAWERIDGE & CLOTHIER, 8TH & MARKET STREETS, PHILADELPHIA, PA. 19105

DEVELOPMENT REPORT FORM

Date: _____

TO: LWVPA Development Director (copy to LWVPA Treasurer when definite promise of a contribution.*)

FROM: _____

RE: ☐ Potential Contributor ☐ Program/VS Projects (Tax-deductible)
☐ Foundation/Government Grant ☐ Sale of League Services/Pubs
☐ Personal Contact ☒ Potential Purchases of League Services/Pubs
☐ Advisory Committee Member ☐ Other

COMMENTS/DIRECTIONS:

CONTACTS, IF ANY: (Give name, position, address and phone no.) _____

* When a definite contribution is promised report source, amount, timing, terms, and restrictions.

To: Boarders/Budget Committee
From: Harriett Herb
Re: Board Memo Costs
Date: October 28, 1977

Board Memo subscriptions

282
x $\frac{4}{1}$
\$1128 in income loss

Based on 1976-77, Board Memos ran: 6 sides, 3 sheets; 6, 3; 8, 4; 10, 5; 12, 6; 9, 5; 12, 6; 12, 6; 6, 3. That's an average of 9 sides, 5 sheets per issue. The OUTLOOK, which subscribers also receive, was 26 sides, 13 sheets.

Typing costs are the same whether one is printed or 999 are, so the costs that are affected are supplies (paper, envelopes), postage, copier. Additional time (salary) is used to collate, staple, count, stuff, meter and bundle the mailing. However, if only full-time employees do that, there is no added cost, merely a delay in doing other work.

A. If 12 additional copies are sent to every local LWV for distribution as they see fit:

1. 5 sheets of paper x 12 copies x 71 LWVs = 4260 sheets of paper/issue x 10 issues = 42600 sheets of paper for the Memo, or 85.2 reams. OUTLOOK would add 13 x 12 x 71 = 11076 sheets or 22.152 reams. That totals 107.352 reams or 108 reams of paper. A ream costs \$2.12, so the additional paper cost is \$228.96.
2. Since the 12 copies would, presumably, be mailed to the president, I would guess that we would not need additional envelopes or labels, since the 60 extra sheets would probably fit into the same envelope as the present enclosures mailing. Additional envelopes and labels would be needed for the OUTLOOK would add about 11¢ each, \$7.81 total.
3. Using UPS to mail is estimated to cost: \$2.00/time pick-up fee, \$22/year. 60 sheets weigh 15 oz., and enclosures would bring the weight to 2 lbs. or 84¢/envelope, \$59.64/ mailing, \$596.40/year. OUTLOOK would weigh about 2 1/4 lbs., 91¢/envelope, \$64.61. Total UPS costs for the year would be \$683.01.

Using the postal service, parcel post, costs would be 90¢/envelope for Memo, \$63.90/ mailing, \$639/year. OUTLOOK, 97¢/envelope, \$68.87. Total \$707.87 for postal service.
4. Copier costs increase because 852 more copies of each side would need to be run. That's \$4.56/side x 9 sides, or \$41.04/issue, x 10 issues or \$410.40/year for the Memo. OUTLOOK adds \$4.56/side x 26 sides or \$118.56. Total = \$528.96/year.

Total costs to send 12 additional copies of the Memo/OUTLOOK to the president for his/her distribution would be \$1448.74 via UPS or \$1473.60 via parcel post. Reminder - this is exclusive of salary costs, since it was assumed full-time staff would do it and other chores would be delayed.

B. If a Memo and OUTLOOK are sent to every Local League Board member (based on the 723 names currently on file plus 10 each for the 9 local LWVs from whom we have no lists, 813, and exclusive of the presidents):

1. 5 sheets x 813 = 4065 sheets of paper/issue x 10 issues = 40650 sheets of paper for the Memo or 81.3 reams. OUTLOOK would add 13 x 813 or 10569

sheets or 21.138 reams. Total reams 102/438 or 103 x \$2.12 = \$218.36 additional paper cost.

2. There will be additional envelope and label costs, 2¢ for the envelope and 1¢ for the label. 3¢ x 813 = \$24.39/issue x 10 issues is \$243.90 for the Memo. The OUTLOOK would cost 11¢ x 813 or \$89.43 for the envelope and label. Total additional supplies, \$333.33.
3. Mailing could be done either 1st or 3rd class. First class would be: 24¢ x 813 x 10 or \$1951.20 for the Memos plus 46¢ x 813 or \$373.98 for the OUTLOOK. Total \$2325.18 for 1st class. Third class would be: 14¢ x 813 x 10 or \$1138.20 for the Memos plus 28¢ x 813 or \$227.64 for the OUTLOOK. Total \$1365.84 for 3rd class.
4. Copier costs increase by 813 additional copies/side, \$4.33/side x 9 sides or \$38.97/issue, x 10 issues or \$389.70/year for the Memo. OUTLOOK adds \$4.33/side x 26 sides or \$112.58. Total \$502.28/year.

Total additional costs to send copies to the individuals would be \$3379.15 for first class or \$2419.81 for third class.

For anyone interested in time required - and so that all this information is in one place:

Typing/proofing - 1/2 hour/page
"Feeding" the xerox - 5 minutes/side
Collating - 1/2 min. for 10 sets
Stapling - 1/2 min. for 10 sets
Folding - 25 sec. for 10 sheets
Typing address labels - 1/2 min. each
Affixing labels to envelopes - 6 sec. each
Stuffing envelopes - 15 sec. each
Metering envelopes - 9 sec. each
Untimed - counting in stacks, stuffing the regular 3rd class mailing, sorting and bundling mail

National Bylaws proposed changes for your consideration.

(The suggestion was made that there be some change in order to make it possible to join LWVUS directly without making contact with a LL in order to make it easier to become a member. There are a number of ways in which this could be done. Here are some suggestions for your consideration.)

Change the way member-at-large is defined:

Art. III, Sec. 2

"Members-at-large shall be members who // are not enrolled in any local League."

"Such members shall pay annual dues of \$25 to the national Treasurer. The national Treasurer shall send the name, address, and pre-determined portion of the dues to the State League recognized in the MAL's state of residence."

(This is one option to consider. The advantage would be that the State League would then have an opportunity to involve the MAL further as well as knowing such a person exists in their state. National could keep the pMP and expenses, letting the state use the remainder to supply state material.)

Add a new category of membership:

Art. III, Sec. 2

- e. "Contributing members shall be members who are not enrolled in any LL. Such members shall pay annual dues of \$20 to the national Treasurer."

(There would have to be an accompanying adjustment to Art. XIV, Sec. 2) For example:

- c. MAL shall pay annual dues to LWVUS in amount determined by the board.

(We might also consider the possibility of representation at Convention. See Art. IX, Sec. 4)

Possible addition:

b. MALs/ Contributing members on record in the national office on January 1 of convention year may submit applications for voting privileges at convention. Applications will be selected at random, one for every 50 MAL/Contributing members.

League of Women Voters
of the United States
1730 M STREET, N.W., WASHINGTON, D. C. 20036

OCT 13 1977 ✓

Minnesota
Lwv.

September 26, 1977

C
O
P
Y
Ms. Delores A. Dinzeo, Chairman
Human Resources
League of Women Voters of St. Croix Area
622 South Third Street
Stillwater, Minnesota 55082

Dear Ms. Dinzeo:

You will be interested to know that a number of other local and state Leagues have encountered a dilemma akin to yours about relating a position on anti-discrimination to the poor with the issue of access to abortions. To our knowledge, only two state Leagues—Massachusetts and Nevada—have positions related to abortion rights. The difficulty comes from those states that do not have such positions but wish to oppose state cut-off of funds for abortions; our response has been that under our national position (and many similar state positions) on equal rights and equal access for all, state Leagues that wish to do so may indeed oppose funding cut-offs for abortions for poor women IF there is clear member understanding and agreement to act on this as a discrimination issue rather than an abortion issue. In all candor, we must acknowledge the special problems many members have with the linkage of these two questions because of the prominence of the abortion issue. Thus we feel that the long-time League emphasis on membership understanding and agreement before action is taken is especially important in this situation.

The National Board has discussed this issue at length and acknowledged that action could be taken on federal cut-off of funds under our national HR position. However, we simply do not feel that there is nationwide membership understanding and agreement, so the decision was made not to take such action. You may find the feeling among Minnesota League members to be different; at any rate, that is up to the State Board in Minnesota to decide as it has. It is their prerogative to determine the extent of member understanding and agreement with such action on the state level under the Minnesota League's position on "Equality of Opportunity: No discrimination on basis of...welfare status."

I hope this clarifies the thinking of the National Board and some other Leagues that have contemplated action in their states such as what you desire the

Ms. Delores A. Dinzeo
LWV of St. Croix Area, Minnesota

2

September 26, 1977

Minnesota League to take. It is an extremely difficult issue to deal with,
and we sympathize with Leagues as they struggle with it.

Sincerely,

Ruth J. Hinerfeld, Chairman
Action

cc: Minnesota LWV

VOTER SCHEDULE

(Developed at October 18, 1977, meeting)

<u>November-December</u>	<u>January-February</u>	<u>March-April</u>	<u>May-June-July</u>
<p>Focus Schedule: intro to Jan. and Feb. meetings (Mary Waldo, Coordinator)</p> <p>Teaser on Welfare Update (Lois DeSantis)</p> <p>Capitol Letter promo (Judy Rosenblatt)</p> <p>Caucus info. (Mary Waldo)</p> <p>ERA Update (Jeannette Kahlenberg)</p> <p>Report on Workshops (Pam Berkwitz)</p> <p>Action Box (Pam)</p> <p>Energy Grant (Carol MacLean)</p> <p>National Program - making, State Board recommendations (Mary Poppleton)</p> <p>Helene's Refrain "Make LWV Work for You"</p> <p>Ownership Statement (Judy R.)</p> <p>New pubs - all</p>	<p>Legislative Comp. (Karen Anderson)</p> <p>Budget (Carol Bergeson)</p> <p>Council info. (Carolyn Cushing)</p> <p>Caucus Action (Pam)</p> <p>National Bylaws Recomm. from State Board (Carolyn)</p> <p>Focus (Waldo, Coord.) Summary of January Introduction to March</p> <p>Action Box (Pam)</p> <p>Member Options Jean Reeves, Coordinator Lois, Pam, Pat Llona</p> <p>Publications - all</p>	<p>National Convention - urge local attendance, reporting (Jean and Pam)</p> <p>Focus (Waldo, Coord.) Summaries of Feb. and March meetings</p> <p>Action Box - Pam</p> <p>Questionnaire on members in elected and appointed office to be returned by May 31 (include School Board) - Judy Rosenblatt and Judy Medelman</p> <p>World Trade Week - Pat Llona</p> <p>Program Info. - Topic to be decided at November Action meeting; possible Program topics: Sex Bias, Title IX, Libraries</p> <p>Publications - all</p>	<p>Council Report - Maggie</p> <p>Action Box - Pam</p> <p>Members in Office - Judy Rosenblatt</p> <p>Nuclear Debate - Pat Llona</p> <p>Publications - all</p>
<u>NOVEMBER 9 DEADLINE</u> (early so as to avoid Christmas mailing rush)	<u>JANUARY 17TH DEADLINE</u>	<u>MARCH 17TH DEADLINE</u>	<u>JUNE 2ND DEADLINE</u>

July 1976

From: VOTER Editor

To : State Board Members and Others Who Write for the VOTER

In a three-column, four-page VOTER there are about 106 inches of printed text (163 inches in a six-page VOTER). If you set your typewriter for 39 characters (and double space, please), each seven typewritten lines will equal an inch of column print. On a two-column page, use 59 characters to the line. If you can't type your material, get your copy to the state office in plenty of time to have it typed there and submitted by the deadline date.

News stories may be written in newspaper reporting style, whereby events are reported in descending order of timeliness or significance. Thus the last paragraph can be dropped without hurting the story if we lack space. However, if you have an especially good ending and would hate to see it cut, you might indicate a paragraph that could be lopped if necessary, perhaps the second to the end.

Expository articles, however, require continuity; i.e., the explanations should progress logically from point to point. In all cases, attention-getting first (lead) sentences are important.

Several short articles or segmented long articles divided by subheads entice the reader. Keep this in mind when you are writing, and if you think your article would be more attractive as several short pieces, send it in that way. If one is by far more important than another, we can box it or screen it (shaded background) to give it more emphasis. Also, either boldface type or italic type for important paragraphs serves as emphasis and to break up long texts. It would help if you could indicate anything you think might be especially emphasized in this way. (However, as the editor I will be concerned with the whole page and will have to make the ultimate decisions on boxing, cutting, etc.)

Use the LWVMN Style Guide (Oct. 1973) for rules of capitalization, spelling and punctuation. Use a good dictionary or other guide for anything not covered there.

Typical composition book suggestions for holding reader interest are:

- Be as brief as possible.
- Be clear.
- Be specific: concrete examples rather than abstract concepts.
direct rather than indirect quotations.
- Streamline sentences: Make the key word or main thought the subject.
Use forceful "action" verbs and crisp modifiers.
Squeeze out all unnecessary words.
- Avoid overuse of the passive voice. Switch to the active voice unless the doer of the action is unimportant or unknown. ("The Corrections Committee reported that..." rather than "It was reported that...")
- Begin most sentences with the subject.
- Avoid rushing the work. Rereading the material the next day or having someone else read it will often reveal errors or unclear passages. Always copyread.

LEAGUE OF WOMEN VOTERS OF MINNESOTA
Minutes of the Board of Directors
November 9, 1977

MEETING PLACE: State office, 555 Wabasha, St. Paul, MN 55102, 9:35 a.m., Helene Borg, President, presiding

ATTENDANCE: Board Members Present: Borg, Reeves, Dunn, Hall, Anderson, Berkwitz, Brown, Buffington, Cushing, DeSantis, Jones, Llona, Phelan, Poppleton, Schmitz, Shaw
Board Members Absent: Llona (excused), Waldo (excused)
Non-Board Members Present: Bergeson, Rosenblatt
Staff Present: Herb, Medelman

MINUTES: MOTION: To approve the minutes of the October 12 Board meeting as distributed.

Mover: Jones

Carried

TREASURER'S REPORT: Balance on Hand 4/1/77 \$ 7058.63 checking
13333.92 telephone transfer
Expenditures 4/1/77 to 10/31/77 54796.51
Income 4/1/77 to 10/31/77 49548.58
Balance on hand 10/31/77 810.70 checking
11187.70 telephone transfer

The treasurer's report was filed for audit.

REVISION OF AGENDA: Delete from Action: Uniform Election Day Law, because it is not timely.

Add to Discussion: International Relations, Rosenblatt.

LOBBYIST: MOTION: To approve Fran Boyden as LWVMN lobbyist in the government area.

Mover: Anderson Second: Buffington Carried

In response to a question, Borg said that lobbyists approved previously may carry over.

NATIONAL CONVENTION: MOTION: To authorize Herb to contract for group air program for LWVUS Convention in Cincinnati.

Mover: Anderson Second: Berkwitz Carried

The Board directed Herb to investigate availability of suite at Convention for the Minnesota delegates.

AWARD: MOTION: Nominate the League of Women Voters of Northfield for the American Motors Corporation 1978 Conservation Award in recognition of non-profit organization's making outstanding efforts in providing leadership for the conservation of energy in its community.

Mover: Reeves Second: Buffington Carried

The state office has information on pertinent activities of the Northfield League including the workshop they sponsored last March and the grant received from ERDA. Letters of endorsement will also be written by community groups and organizations.

SALARIES: MOTION: To approve the following staff salaries, effective May 1, 1978:
Executive Director - \$13,000 - \$15,000;
Receptionist/typist - \$6522/year;
Assistant to the President for PR and Development - \$6000/year;
Action Clerk - \$4.50/hour;
Bookkeeper - \$4.50/hour;
Service to Local LWVs Clerk - \$4.15/hour;
On-call temporary typist - up to \$3.50/hour.

Mover: Hall Second: Reeves Carried

The Office Management Committee recommended these salaries on the basis of the market rate for similar staff and responsibilities of other Twin Cities organizations.

The exact salary of the executive director will be determined by the budget committee.

PERSONNEL POLICIES: MOTION: To approve the Personnel Policies and Practices, November, 1977, as distributed.

Mover: Hall Second: Anderson Carried

The only major change was exchanging of some holidays and allowing flexibility for religious observances/holidays. Changes in language were also made.

RECOGNITION: MOTION: To grant recognition to the provisional LWV of Wilkin County.

Mover: Cushing Second: Anderson Carried

This appears to be a strong group, and Field Service strongly recommends that National grant them provisional status.

STATE UNIT: MOTION: To establish a state unit in Houston County.

Mover: Cushing Second: Reeves Carried

Field Service feels that this group is not yet ready to be a free-standing League. The requirements for a state unit that have been given to them were discussed by the Board. Some corrections were suggested, and Field Service is to prepare by-laws recommendations for consideration at January Board. Houston County will be recognized as a state unit according to the information that has already been sent to them. Their status will be reviewed next year.

MOTION: To revise the guidelines for a state unit.

Mover: Anderson Second: Brown Carried

SILVER BAY: MOTION: To request that the national Board grant permission to disband the LWV of Silver Bay.

Mover: Cushing Second: Hall Carried

Cushing has talked with Gwen Smith of Silver Bay who reported that they had voted to disband and were in the process of requesting disbandment. They had been informed of the action to be proposed to the Board today.

DEVELOPMENT: MOTION: To adopt the Development Guidelines as distributed, incorporating the changes suggested by the Board.

Mover: Jones Second: Poppleton Carried

The guidelines, developed from a variety of sources, will also be sent to local Leagues for reaction. Some items were clarified through discussion. Staff will assist Board members in formulating figures for project proposals. Hall suggested that the percentage given to local Leagues was not high enough, but the Board felt that it should remain at 10%, and it could be raised later if desired. Schmitz felt that obtaining funds from companies with branches in local League areas could be considered on a case-by-case basis and would present no problem. The Board agreed that projects should not be done just because they are or would be funded unless they are part of program or we can determine that it is something that local Leagues want to do. Reeves suggested that we think of ways other than publications to disseminate information. Schmitz is to write a job description for development staff person. The President is mentioned as a likely person to visit funding sources, but is not the only Board member who may do so.

MOTION: To remove from A.2., in the first three items after "continuous effort to:" "research and," "research and," "develop and."

Mover: Anderson Second: Cushing Carried

MOTION: To delete from the Development Guidelines, item 3., the second part: "when an individual...solicited."

Mover: Berkwitz Second: Buffington Carried

MOTION: To insert as item c, under C.2., "Development chair, development committee and Assistant to the President will assist in identifying and developing fundable project."

Mover: Schmitz Second: DeSantis Carried

Borg asked that the development chair also be mentioned as being responsible for follow-ups, item D.3.d.

STATE BOARD MEMO: MOTION: To send the State Board Memo to most local League Board members by first class mail in January, February and March, using funds from service to local Leagues budget. The purpose will be explained to Leagues already subscribing. An evaluation will be made in March.
Mover: Hall Second: Dunn Carried

Reeves reported for the committee established to look at the distribution of the State Board Memo; they felt that a high priority of the state Board should be to send the Memo to local Board members without additional cost to local Leagues.

MOTION: To direct the budget committee to include costs of sending the State Board Memo to local Board members in the '78-79 budget.
Mover: Dunn Second: Cushing Carried

Cost figures are developed for two options of distribution.

NONPARTISANSHIP: MOTION: To amend the present nonpartisanship policy to read: "A Board member must consult with the president before seeking an elective office. Consideration should be given to the necessary time commitment and to any possible conflict of interest. With the exception of the president, action chair and CI/VS chair, Board members may be delegates to party conventions up to the district or county level. Involvement in party politics such as precinct chairpersons, resolutions committee and campaign committee chairperson results in an active and highly visible role and negates the nonpartisan policy. Board members shall consult with the appropriate local League president and the state president to determine the possible impact of this involvement. Board members are encouraged to attend precinct caucuses and urge adoption of resolutions compatible with League's position."
Mover: Reeves Second: Anderson Carried

The committee which reviewed this policy considered the power that some positions have as well as the visibility. They will continue to work on guidelines that can be used in making decisions.

MOTION: To make a single exception to the nonpartisanship policy and permit Berkwitz to be a precinct delegate.
Mover: Anderson Second: Hall Failed

It was pointed out that this committee was established because of attempts to make an exception to the old policy.

MOTION: To reconsider the original motion.
Mover: Brown Second: Poppleton Carried

MOTION: To change the original motion by deleting "Action chair and CI/VS chair" from the third sentence.
Mover: Poppleton Second: Berkwitz Carried

LWVUS PROGRAM: Poppleton reviewed present National program with the Board. The Board opinion was to have all present items be carried as action items except: Cities/Urban Crisis - study and consensus. A new recommended item: Nuclear Waste - study and consensus. Non-recommended items are: weather modification and control; health care; White House executive committees, staff, etc.; Judiciary, Federal Penal and Parole Systems; Indians' rights.

LWVUS BYLAWS: The committee which examined National Bylaws recommended one addition, adding a new category of membership, a contributing member. This would permit

a person to join state and national League without joining a local League even if a local League is in the member's area. A contributing member would not have a vote. Half the dues of such a member would be sent back to the state. The local League would be informed of the contributing members in their area and may count them as League members but would not service them or send payments to state or national for them. It is seen that such an opportunity would broaden the base of membership, and local Leagues would not have the expense of inactive members. The concept will be explained to local Leagues. The committee will use Board input to write the exact bylaw change proposal.

DISCRIMINATION: Brown referred to a letter from national explaining that any action on public funds for abortions has been delegated to the states. The action committee asked for Board opinion. It was the feeling of the Board that they could not judge what general membership agreement would be on the issue. Brown will prepare material to go with the November Board Memo with input from other Board members.

The action committee asked for Board opinion on support of a bill opposing discrimination in employment against ex-offenders, based on our opposition of discrimination against all persons. The Board supports the bill in principle. The action committee will examine the exact provisions of the bill when it is introduced.

CONVENTION DELEGATES: Borg asked Board members what procedure they wished to follow in choosing delegates to national convention in May. All members are to submit names of three delegates within the next two weeks. Reeves, Hall, Buffington, Dunn would not be able to be delegates.

STATE SUPPORT: DeSantis presented the proposals which had been discussed by the committee to examine means of local League financial support of state League. The committee felt that so many factors would be considered in a formula that a better method would be a base payment plus a per-member-payment. It was also recommended that if a local League did not give the amount requested that it state in writing why they were not doing so. There was some discussion of developing a self-evaluation form for these Leagues. Bemidji has asked for information about local League finances. All this information is not available from the state office. The Board discussed several methods of determining payments.

MOTION: To use the per-member-payment as the method of support for state League by the local Leagues, in an amount to be determined by the budget.

Mover: Reeves Second: Hall Carried

MOTION: To amend the motion by adding: "If a League has more than 250 members, the per-member-payment for the additional members will be a lower amount."

Mover: Berkwitz Second: Shaw Carried

MOTION: To request a support payment from CMAL based on the costs of serving them.

Mover: Dunn Second: Hall Carried

CONVENTION SITE: MOTION: To hold the 1979 LWVMN Convention within 100 miles of the Metropolitan area.

Mover: Reeves Second: Anderson Carried

Staff will investigate costs. The final decision will be made by a committee chaired by Reeves with assistance of staff.

IR: Rosenblatt reported that the IR committee has been asked to support the Year of The Child declared by the U.N. The Board felt that any support would have to be based on our U.N. positions. The decision of support was referred back to the IR committee.

ACTION: Berkwitz reviewed the minutes of the Action committee which had been distributed with the agenda. The topic for the March-April VOTER will be Title IX. More editorials have been prepared for WWTC. All must be reviewed before airing.

VOTER: Rosenblatt reported on the meeting with A.B. Dick on October 26. She will check into possibility of local Leagues ordering mimeograph supplies together in order to save costs. She will also see if illustrations for VOTERS could be distributed or sold. She reviewed the proposed VOTER schedule as distributed. The topics were acceptable to the Board.

ERA NECKLACES: 50 ERA necklaces have been purchased for sale at the lobbyist training workshop. More will be ordered as these are sold. Profits will go to the ERA Fund.

who? ELECTIONS SURVEY: Buffington asked for volunteers from the Board to act as readers for the survey questions. The questions will also be sent to five local Leagues for reading. The guide will be ready for January Board. Surveys of election judges and election officials are combined.

ANNUAL REPORTS: Borg informed members that the forms for annual report to LWVUS are now available; due March 15.

BUMPER STICKERS: The League of Women Voters bumper stickers are now available in the state office.

DEVELOPMENT: Reeves, Medelman and Schmitz will attend meetings in November and December presented by the Minnesota Council on Foundations. Anyone else who cares to go may contact them.

BUDGET: Bergeson asked all Board members to have all changes or corrections to budget requests in by Friday. She again asked for comments on budget and/or attendance at the November 15 budget committee meeting.

The meeting adjourned at 3:00 p.m.

Respectfully submitted,

Ellen Dunn, Secretary