



League of Women Voters of Minnesota Records

Copyright Notice:

This material may be protected by copyright law (U.S. Code, Title 17). Researchers are liable for any infringement. For more information, visit www.mnhs.org/copyright.

STATE BOARD MEETING

Tuesday, January 10, 1978 - 9:30 a.m.

State Office - 555 Wabasha

Coffee, Tea, Skim Milk and Pop - Bring your own "bag"

9:29 Determination of Quorum and call to order.

Mins. ACTION

- 5 Minutes of November 9, 1977, Board Meeting* - Dunn
- 5 Treasurer's Reports* - Hall
- Revision of Agenda
- 5 DeSantis Resignation - Borg
- 5 Kahlenberg Appointment - Borg
- 15 LWVUS Bylaws - Cushing
- 5 LWVUS Program - Poppleton
- 10 Elections Survey - Buffington
- 20 LWVMN 1979 Convention - Reeves

5 - Pappleton
5 - C/Urban Crisis

DISCUSSION

- 150 1978-79 LWVMN Proposed Budget - Bergeson
- 10 January-February VOTER - Rosenblatt
- 15 LWVUS Convention delegates - Jones
- 20 Other States' Program and PMP proposals - Borg
- 5 Library Study - Borg
- 5 FACTS about the LWVMN - Borg
- 10 ERA - Borg

10 CETA
15 C/participation

INFORMATION

- 15 February Focus - Llona
- 10 Federal Women's Program title - Borg
- 15 CI/VS - Waldo
- 5 Action Report - Berkwitz
- 5 Energy Education Project Report - Poppleton
- 5 LWV-KY Non-Partisanship Policy - Borg
- 5 Service to Local LWVs Report - Thompson

5 - Schmitz
5 - Discrimination
Brown

* Mailed earlier; bring with you to the meeting.

UPCOMING EVENTS:

- January 9 - CMAL Study Committee - 9:30 - state office (s.o.)
- 11 - Lobby Training - 9:30 - s.o.
- 12 - CMAL Board Meeting - 9:30 - s.o.
- 13 - Lobby Training - 9:30 - s.o.
- Action Committee Meeting - 1:00 - s.o.
- 18 - Focus - 9:30 - House of Hope Presbyterian Church
- 20 - Library Committee Meeting - 9:30 (?) - s.o.
- 26 - Service to Local Leagues Committee Meeting - 9:30 - s.o.
- February 2 - CMAL Board Meeting - 9:30 - s.o.
- 7 - Action Committee Meeting - 9:30 - s.o.
- 14 - State Board Meeting - 9:29 - s.o.

REMINDER - PLEASE bring Board Memo materials and enclosures to the Board Meeting.
Thanks.

ACTION

1. Minutes: motion: dispense with the reading of the November 9, 1977, state Board meeting.
 motion: approve the minutes of the November 9 meeting as circulated.
2. Treasurer's Reports - November and December: to be filed for audit.
 In the November treasurer's report: part of the \$1160.24 for Service to Local Leagues is due to the transfer of a portion of Peggy's salary to Service from Salaries. We do this on a quarterly basis.

In the December treasurer's report: Two service contracts are payable in December (and they were underbudgeted for) in maintenance of equipment category.

We have transferred both the checking and telephone transfer accounts from Northwestern National Bank of St. Paul to the Roseville State Bank which will not charge LWV-MN a service charge nor require a minimum checking account balance.

REVISION OF AGENDA

3. Resignation: motion: accept with deepest regret the resignation of Lois DeSantis as a Director of LWV-MN effective at the end of this Board meeting and wish her every success in her new endeavor.

Background Information

Lois has been offered a job as social worker/activities director with Field Enterprises. This will be a full-time position, so Lois has submitted her resignation.

4. Appointment: motion: approve the appointment of Jeannette Kahlenberg, LWV-White Bear Lake, as co-chair of Human Resources.

Background Information

Jeannette has been a member of the HR Committee for the past several years. She is also currently serving as LWV-MN coordinator for the ERA.

5. Bylaws: motion: recommend the following Bylaw changes to LWVUS: To make it possible to become LWV member without joining a local League.
Art. III, Sec. 2

C. Contributing members shall be members who join the LWVUS and who are not enrolled in any local League. Such members shall pay annual dues to the national Treasurer. The national Treasurer shall send the name, address, and one-half of dues collected to the state League recognized in the contributing member's state of residence.

Art. IV, Sec. 2

Contributing members shall pay annual dues to LWVUS in amount determined by the Board.

Art. III, Sec. 2

a. Voting members shall be those (citizens) persons at least 18 years of age who are enrolled in recognized local or state Leagues.

Background Information

The above were discussed at the November Board meeting. Pam's rationale for the change from citizen to person: "non-citizens can be very productive League members and should be able to vote. They can give much to LWV as well as learn a tremendous amount about their city, state, county, etc."

6. Program: motion: approve the LWVUS Program recommendations as discussed at the November 9, 1977, Board meeting.

Background Information

In reviewing the minutes, there is no mention that these were formally adopted.

7. Survey: motion: approve the attached (blue) survey questionnaire to be sent to local Leagues.

Background Information

This survey came about as directions to the state Board at the 1977 state Convention. The committee began work in October, with the questionnaire and introduction going out to 3 state Board members and 5 local Leagues in mid-December. Prior to the formulation of a guide for monitoring election procedures and judges training, feedback from this survey is needed.

8. Convention: motion: hold 1979 state Convention June 4, 5 and 6 (Monday-Wednesday) at St. Cloud.

Background Information

Peggy Thompson reports: "St. Cloud looks pretty good. New person communicating with me makes no reference to likelihood of extended school year in '79. Dorm costs look comparable. Singles are higher, but we use very few of them. Cafeteria costs are comparable. If a banquet setup is used, they're in the ball park. In lieu of the St. Olaf and Augsburg service charge per person, they call it a rental and labor charge. Figuring it at the maximum, it would run \$600 - could be less. That's higher than the service charge has cost. Add to that room rental - presidents workshop, caucuses, etc. - the costs vary, none seems at all out of line except that we haven't had to pay them before. An extra janitorial fee possible if rooms used on into the evening, but it's minimal - at least when tossed in with all the rest. I think we're talking probably \$800-900 in costs to be absorbed into registration. That is figured on the basis of highest maximums both in number of people attending and rooms used, etc."

Herb says that if we have 200 paid (paying) registrants, costs to be absorbed into registration would be \$4 to \$4.50 per.

DISCUSSION

1. Budget. You all have received copies of the proposed budget with covering memo from Bergeson. The figures under the column "Herb's realities" were based on your original number of committee members rather than the number of members you reduced to in conversations with Bergeson at a later time.

In conjunction with the budget discussion, we should re-review and re-discuss the method of funding by/from local Leagues. Georgeann also recommends we discuss Sally Patterson's suggestion that we consider sending the OUTLOOK to every local LWV Board member and leave the Memo mailing as is. This will require more advanced and detailed planning by Board members. However, Sally feels the OUTLOOK is a more important tool than is the Memo.

2. VOTER. Judy requests you review the proposed articles (refer to canary addenda to November 9 agenda, please). Herb and Berkwitz would also like your thoughts on making this a six-page issue with League ACTS being pages five and six so all current members will have ACTS available to take with them to caucuses on February 28.
3. Delegates: Following the November 9 Board meeting, at which we decided that each one would send three names to Herb, you received a memo from Barbara Jones asking for reconsideration of that method and the development of definitive criteria. Staff can't locate its copy of the Memo at the moment. You got it around Thanksgiving time. Try to locate it. Or at least think of the criteria you think important.
4. Other states: In November you received a copy of a memo from LWV-Cedar Rapids/Marion, Iowa, re PMPs. If you have been in the office, you have picked up a memo from the Georgia state president on the same topic. (If you haven't been in, it is enclosed.) Attached (white) is a copy of a Program proposal from San Mateo, CA and Westport, CT. Do any of you feel we should take any action or comment on these proposals?
5. Library: The Library Committee is meeting January 20. At state Convention delegates adopted, "A study of funding of public libraries in Minnesota." See pages 6, 10-11 of state Convention minutes. As you will note, the emphasis in the discussion is on mini-study, and there is no mention of consensus. Before the 20th meeting, we should be clear on the direction this item should take.
6. FACTS: Should we update and republish this publication? If so, it should be done soon. Who will assume the responsibility for updating it? Is the greenish "The LWV - What Is It" better? A good substitute?

7. ERA: In reading local LWV minutes, Borg has noticed that several local LWVs have had their memories jogged about ERA money via the monthly mailing of the ERA thanks ladder. Would it be helpful to include (on the second side) the number of members each League had on May 31, 1977, as well as the dollar amount each LWV has sent in so far? That way the \$10/member goal is more evident - especially for those LWVs which have exceeded same.

INFORMATION

1. February Focus: Will be held at Soul's Harbor. District Import Council will co-sponsor. Speakers: Dean Moran, U.S. Commerce Department; someone from the Emergency Committee for America Trade. Panelists will be presidents of 3 companies affected by free trade. Funding is being sought.
2. Title: Helene has been invited to conduct three workshops re LWV during the Federal Women's Day program May 6. There will be about "300 career-oriented women employed by the 25 federal agencies located in Minnesota" in attendance - women who may not be "political party active" but may be "nonpartisan" active. A catchy title is needed, please.

3. CI/VS: As you will note when you come to the meeting, we have 50,000 caucus flyers in the office. Local LWVs will be sent 4/member for the local Leagues' distribution. Arley has taken 1500 to distribute to county agents and the St. Paul campus student post office. Other proposed recipients include: public schools, colleges, Vo-Techs, corporations, unions, regional libraries.

Waldo and Herb have met twice with Vern Hoppe, Hennepin County Finance Division Manager, about a service contract for LWV development of precinct locators for suburban Hennepin County. In addition to street and number, the locator would list Congressional and Legislative district, ward, precinct, county commissioner, school and park districts. LWV would be paid \$4750. Local LWVers from the affected areas would be asked to - and paid for - doing the work. The project will be phased over a period of 6 months. Hennepin County is drawing up a contract which will be presented to the County Commissioners on January 24, with Waldo and Herb present to answer questions.

4. Annuals: At the November meeting you received copies of LWVUS' Annual Report, Part II, due to LWVUS by March 15. Program people are reminded to do their own sections and provide the necessary information for the Action section. The total Board is responsible for Part A., Recommendations to LWVUS Board. Please have your written recommendations ready to be included with the February agenda.

In February we will also do an evaluation of where we are - as the LWVMN. Think ahead and also think back to what we planned/proposed/hoped/dreamed. Consider Board/staff relationships and organization, organization, development, action, publications, LWVs' image, accomplishments, goals, priorities. And let's not overlook previous ideas - talent files, luncheon speakers at Board meetings, identifying local LWV leaders for committee service, etc.

5. Action: Pam will be a speaker at CMAL's January 19 membership meeting. Six editorials have been done for WWTC. A letter was sent to Senator Humphrey to welcome him back to the Senate and to extend our best wishes for his speedy recovery. A thank you letter has been received.
6. Energy Education Project update: Oral report by Mary Poppleton.
7. LWV-KY Policy: see attached (buff)
8. SLL Report: (As we watch them charge, limp, gasp into 1978)...
Battle Lake - Consider the cost of paper and postage for individual Board Memos for them as a contribution. They find the present method "quite adequate for their needs." In other words, thanks, but no thanks.
Marshall - Two people so far have used their How To Be A Candidate material. Both have won - latest, a former Board member, a seat on City Council.

Agenda - page 5

- Mid-Mesabi - Virginia City Council had scheduled a meeting on election night.
LWV suggested City Clerk obtain copy of amended election laws.
Meeting was quickly rescheduled.
- St. Paul - ERA raffle won by Bill McCutcheon.
- St. Peter - (for those with only marginal commitment) "If you are committed to ERA, you may want to 'stick your neck out' by burying an ERA necklace.
- Golden Valley - 2 members are baking Christmas cookies from around the world - even includes baklava - proceeds to ERA.
- St. Cloud Area - Cosponsoring with AAUW, BPW, Women's Center, "Practical Politics for Women." Two-hour workshop on citizen participation; lecture on history of women; 4 other workshops - precinct caucuses, lobbying, women in elective office, women in eye of media. LWV carrying most of the last four.
- Stevens County - subcommittee of House Health and Welfare held hearing in Morris. LWV only organization asked to send a representative.
- Rochester - president resigning to coordinate a Congressional campaign.
- St. Croix Valley - late Education material caused them to have "subsequent inadequate presentation frequently." The old SIPP syndrome strikes again.

ADDENDUM: Please correct the telephone transfer figure at the top of the page to \$11344.59, on the Treasurer's Report.

DRAFT

INTRODUCTION

Election Survey for Election Officials and Judges

This election survey is a project reflecting League of Women Voters (LWV) grass roots involvement and concern. At the 1977 state Convention, direction given to the state Board stated that a study guide for monitoring election day registration and training of election judges needed to be developed. This direction came from two sources: the caucus on registration at the polls (over 60 Leaguers in attendance) and from the St. Paul LWV Board of Directors.

Information was needed, and it became apparent that the League would have to gather its own. The state committee decided the best way to get information regarding election procedures was to go to the sources: the election officials in the various municipalities and the election judges. The questionnaires for each group were then developed, and now it is up to each local League to gather the information.

In order to develop a study guide for monitoring election procedures and judges training, as directed, we need feedback from the surveys. The survey results, as well as updates on election law changes, will provide the needed information.

The first step, once you have read through this information and the survey questions, is to call a committee meeting. Ideally, the FS/CI chair and the Government chair will join forces on this project. The election officials survey is to be done first. Based on past experiences, it is far better to set up an interview with your local election official than to mail the survey. Timing on this survey is tight; we need your responses no later than the 3rd of March, 1978, or earlier if possible. Plan to interview the person responsible for the elections in your community in January or February.

In order to obtain current information, the election judge survey is to be conducted after the November 7, 1978, general election. Not all the judges in your community need to be surveyed, unless you decide to do this. Do not survey just the chief election judge, and make sure that some of the judges are not League members.

There are two alternatives you can consider in conducting the judges survey. The surveys can be mailed to the judges, or interviews can be conducted. Whichever method you choose, be sure to notify the judges in advance so that they are aware that the survey is coming. If you choose to survey all the judges in your community, great! If not, be sure to survey at least 25% of the judges in your community. It will be easier for the judges to respond to the survey questions

if they receive the survey as soon as possible after the general election in November of 1978, while that day's events are still fresh in their minds. Responses from the judges are due in the state office by December 15, 1978.

The information we receive from your surveys will be used to develop the study guide for monitoring election procedures and judges training. Depending on the results of the survey, the information also may be used in drafting or revising election laws. The Secretary of State's Office is interested in our survey results as well as in our planned study guide.

We are counting on each local League and will be eagerly awaiting the results of the two surveys.

QUESTIONS FOR ELECTION OFFICIALS

About the municipality:

Population

Number of registered voters: _____
Number of votes cast in 1976 primary: _____
Number of votes cast in 1976 general election: _____
Ballots used: Electronic _____
Machine _____
Paper _____
Number of precincts: _____
Number of registered voters in largest precinct: _____
Number of registered voters in smallest precinct: _____

About the judges:

1. Total number of judges working at 1976 general election: _____
Total number of judges working at 1976 primary election: _____
2. Number of judges working at last election at the
largest precinct: _____
smallest precinct: _____
3. Are judges assigned on the basis of the number of registered voters in a precinct? Yes _____ No _____
On anticipated voters? Yes _____ No _____
If yes, how many judges were used per 150 registered voters at the last election? _____
4. Are judges assigned on the basis of the number of voting machines used in a precinct? Yes _____ No _____
If yes, how many judges were used per machine? _____
How many machines were used per 150 registered voters? _____
5. Were extra judges assigned on November 2, 1976, because of election day registration? Yes _____ No _____
If yes, how many ^{extra}were assigned to each precinct? _____
6. Salary: What is your compensation schedule for election judges?
Hourly wage \$ _____
Flat wage per election \$ _____
Extra compensation for:
transportation \$ _____
training session attendance \$ _____
being chairman of precinct \$ _____
other _____
7. Do you have a mandatory retirement age for judges? Yes _____ No _____
if so, what? _____
8. Do election judges in your municipality:
a. work in designated shifts (define)?
b. remain at the polling place from opening through counting completion?

Absentee ballots

1. How many absentee ballots were received in your municipality for the 1976 election? _____
2. Who delivered the absentee ballots to the polling place? _____

Absentee ballots (continued)

3. What time of day were the absentee ballots delivered?

7:00 a.m. - 12:00 noon _____

12:00 noon - 8:00 p.m. _____

After 8:00 p.m. _____

Election day registration and follow-up

Questions to ask city clerks (or county auditor)

1. How many voters registered on election day at the last Presidential election (November 2, 1976)? _____
2. What per cent of your total registration is that number? _____
3. Was there any evidence of fraud, cheating or double voting? Yes _____ No _____
If yes, please explain.
4. Many election judges complain about the chore of registering new voters. Do you agree with any of these statements: Yes _____ No _____
 - a) Election judges are more used to election day registration now and accept it as part of their job.
 - b) Election judges resent election day registration.
 - c) Election day registration is so time-consuming that it seriously interferes with the real purpose of the day, which is voting.
5. What per cent of election day registrations is done incorrectly? _____
Have you done an analysis of reasons? Yes _____ No _____
Wrong precinct or ward _____
Incorrect information on card _____
Not filling in required information _____
- omit { 6. Did you receive specific training in election day registration? Yes _____
No _____
7. If there is training, who gives it? (Experienced election judges, city clerk, etc.)
8. What follow-up do you do on election day registrations?
 - a) Pull former registration card if registrant moved within the city?
 - b) Notify other city if voter moved from out of town?
 - c) If your city is notified that a voter registered in another location, do you check to be sure s/he didn't also vote in your location?
 - d) If you are notified that a voter has registered in another location, do you remove that voter's registration card from your files?

QUESTIONS FOR JUDGES

After the 1978 State Election

About the judges

1. Age: 18 - 30 _____ 50 - 65 _____
30 - 50 _____ over 65 _____
Male _____ Female _____
2. Were you the chairman (chief judge) at your precinct? Yes _____ No _____
3. How many hours did you work (number of hours between time of arrival and time of departure)? _____
4. How often have you served as an election judge?
1st time _____ 6 - 10 times _____ over 20 times _____
2 - 5 times _____ 10 - 20 times _____

About the judges (continued)

5. Were you an emergency appointee at this election? Yes _____ No _____
 If yes, how many hours' notice were you given? _____
6. How did you first come to be an election judge (check one)?
 volunteer _____
 appointed on an emergency basis _____
 asked to serve by your political party _____
 asked to serve by city or town council _____
 other _____

Absentee ballots

1. How many absentee ballots were received in your precinct? _____
2. Who delivered the absentee ballots to your polling place?
 city staff? _____
 mailman? _____
 other? (who) _____
3. What time of day were absentee ballots delivered?
 7:00 a.m. - 12:00 noon _____
 12:00 noon - 8:00 p.m. _____
 after 8:00 p.m. _____
4. Did your precinct receive any absentee ballots that should have been sent elsewhere? Yes _____ No _____
 What happened to them:
 Forwarded to the correct precinct? _____
 Thrown out? _____
5. *Did your precinct fail to receive ballots they should have received?*
 Who counts the absentee ballots: chief judge? _____
 any judge? _____
 judges at special location? _____
6. Did your precinct void any absentee ballots due to errors? Yes _____ No _____
 Reasons: improper verification _____
 wrong ballot _____
 sent to wrong precinct _____
 other _____

Training

1. Did you attend a training session? Yes _____ No _____
 How long? 1 hour _____ 2 hours _____ over 2 hours _____
 Were you paid? Yes _____ No _____ If you were, how much? _____
 Were you paid mileage? Yes _____ No _____
2. Did you attend a training session before the primary and ^{for} before the general election? Yes _____ No _____
 Who was in charge of the training session: city clerk? _____
 county auditor? _____
 chief election judge? _____
 other (who)? _____

Training (continued)

3. During the training session, were you instructed in:

Election day registration? Yes _____ No _____

How to use electronic machine? Yes _____ No _____

by demonstration? Yes _____ No _____

by lecture without demonstration? Yes _____ No _____

How to use the voting machine? Yes _____ No _____

by demonstration? Yes _____ No _____

by lecture without demonstration? Yes _____ No _____

How to "use" paper ballot? Yes _____ No _____

by demonstration? Yes _____ No _____

by lecture without demonstration? Yes _____ No _____

Were you taught what to look for in determining the legality of absentee ballots? _____

4. Were you given material to take home to study? Yes _____ No _____

5. If you did not attend a training session, did you have a personal conference with the appointing authority? Yes _____ No _____

How? Phone _____ In person _____

6. How close to the election was the training session held:

within one week? _____

within two weeks? _____

over two weeks? _____

Election day registration and follow-up

1. ~~Many election judges complain about the chore of registering new voters.~~

Do you agree with any of these statements:

a) Election judges are more used to election day registration now and accept it as part of their job. Yes _____ No _____

b) Election judges resent election day registration.

c) Election day registration is so time consuming that it seriously interferes with the real purpose of the day, which is voting.

Suggestions for improvement

Do you have any suggestions for improvement in:

training of election judges?

working conditions?

enforcement of election laws?

absentee ballot procedure?

availability of city staff for help?

other?

League of Women Voters of North San Mateo County, California
1368 Skyline Drive, Daly City, California 94015

DEC 27 1977

League of Women Voters of Westport, Connecticut
Box 285, Westport, Connecticut 06880

December 19, 1977

To: All State and Local LWVs;

We ask your consideration of a national LWV study for 1978-80 on "National Security, the Arms Race and Arms Control." We anticipate the study will cover the following topics (not exclusive):

- 1) What are the elements of national security? How can these elements be protected?
- 2) What are the effects of the arms race re: national budget; international relations; peaceful use of nuclear reactors; the domestic economy; relations with the USSR?
- 3) What arms control/disarmament options are available to the U.S.?

Please refer to "At the Turning Point: Arms Control Options" (UNA 1977) which poses more questions and gives one perspective on the disarmament question. This was sent to each League in October from Ruth Robbins, LWVUS, with a memo re: IR pubs.

Many of our current League positions emphasize social programs which involve spending priorities. Since military spending of all types represents such a large proportion of our national budget, it certainly behooves us to consider the policies behind armaments spending. Statistics cited in "At the Turning Point" reflect the current budget priorities: "In 1976, the US Government spent less than \$3 per person on all contributions to the UI system, \$32 on education, \$35 on food and nutrition programs - and \$410 on the defense budget." (At the Turning Point, p. 1)

Our UI position supports "continuing efforts to reduce the risk of war, including negotiations on disarmament and arms control." The National Board of the LWV, however, seems to feel that there is not enough substance in our existing position to permit the LWV to take any action on SALT negotiations or multilateral negotiations such as those now going on that may result in a Comprehensive Test Ban Treaty which would ban all nuclear weapons tests, a Radiological Weapons Treaty, or a Chemical Weapons Treaty.

This study item is extremely timely. We seem to be at a major turning point in arms control negotiations where much progress seems possible. As Adrian Fisher, representing the United States at the UI on October 13, 1977, said:

"The circumstances under which we begin the consideration of disarmament issues this year contrast sharply with those that have prevailed throughout most of recent history. There is a sense of expectation that, after many years of talking and nibbling around the edges, real arms control and arms reductions are in the offing...We are in a period of ferment of a very hopeful sort..."

The United Nations will be holding a Special Session on Disarmament beginning May 24, shortly after our convention, which will help focus attention on disarmament issues. The LWV could have observers attending the Special Session.

We urge you to adopt "National Security, the Arms Race and Arms Control" as the national study item for 1978-80. It is necessary to address the subject in order to establish a cohesiveness between our various domestic and international positions. No study has ever been made by the League of Women Voters of military operations, spending practices or policies, or the philosophy underlying our country's defense posture. We cannot ignore this huge portion of government activity.

Betty Flemming, President, LWV of N. San Mateo County, Karen Senter, President of the LWV of Westport, Ann Hallan Lakhdir (Westport) and John Hassen (San Mateo), authors of the inserts. This proposal also has the support of individual LWV members in Leagues in several other states. Please communicate your reactions to us.

PROPOSAL FOR A LWV STUDY OF U.S. NATIONAL SECURITY POLICY, FOCUSING ON ARMS CONTROL

The LWV has a position supporting "negotiations to reduce the risk of war." Very little use has been made of this position, however, because it is felt to have little substance. We ask your consideration of a new national study of U.S. National Security Policy, focusing particularly on realistic arms control measures to reverse the arms race.

In the last 30 years the offensive military capabilities of both the US and the USSR have enormously increased. We have the equivalent of more than 600,000 Hiroshima bombs. More than \$6 trillion has been spent on military expenditures worldwide - and "defense" against nuclear weapons has become more and more impossible. In less than half an hour all the cities in either the US or the USSR could be totally destroyed many times over. Many continue to believe that by increasing our defense expenditures "defense" is obtained - something that did seem to be true prior to 1945. Nuclear weapons have changed this. We now, by increasing our defense expenditures, increase still further our offensive capability, not our ability to defend ourselves. Isn't our security dependent on "negotiations to reduce the risk of war"?

Solving U.S. and worldwide problems does not seem possible with the diversion of so much of our manpower engaged in scientific research and capital to the military. Military expenditures, worldwide, now total more than the total Gross National Product of Africa and Latin America. Nearly 40% of our scientists are engaged in military research. Wouldn't our economy and our society benefit if their skills were utilized elsewhere? Inflation has certainly been affected by large military expenditures. Some support a large defense budget because it provides employment to many Americans. But surely there are sufficient needs elsewhere to make conversion feasible. Greater employment would be generated by the same government expenditure on domestic needs.

We now, and in the next few years, seem to be in a very critical period when progress in achieving many arms control measures seems possible. There needs to be a sufficient political constituency to back agreements we are able to reach, and the League could play a very positive role in increasing citizen comprehension of the issues and participation in the decisions.

Such a study could focus on the following questions:

1.) Does "superiority" in strategic nuclear weapons give any military - or political - advantage to the possessor? The Russians now have more launchers, but fewer warheads, and larger, but less accurate, missiles than we have. Even most "hawks" agree we have the edge at the moment, but fear we are losing it. In the last 30 years we have always clearly had superiority, but ever since the Cuban missile crisis the Russians have exerted great efforts to achieve parity with us, or, some argue, superiority over us. Is superiority in strategic weaponry (as differentiated from conventional weaponry) militarily significant? Does it convey a political advantage to the possessor?

The military purpose of strategic nuclear weapons is to serve as a deterrent. Anyone contemplating initiating a nuclear war would be deterred by the knowledge that even if a portion of our nuclear arsenal was destroyed enough would remain to inflict unacceptable damage on the aggressor. Should our goal be to ensure this invulnerable deterrent - or is superiority, or the maintenance of parity, important, for military or political reasons? The argument is often dependent not on military calculations, but on the assertion that if a country appears preponderant, particularly in strategic weapons, this can be exploited psychologically for political advantage.

2.) What negotiating stance is most likely to lead to worthwhile agreements with the Russians? Should we develop new offensive nuclear weapons to serve as "bargaining chips" in negotiations with the Russians? Or, once development has proceeded through testing, does it become impossible to prevent such new weapons from becoming a part of the arsenals of both states, as has now happened with MIRVs (Multiple Independently-targeted Reentry Vehicles) which have enormously increased the number of warheads?

Can we afford to restrain development of new weapons for a limited period of time, as Paul Warnke has proposed, with a challenge to the Russians to restrain development of some of their new weapons?

Inevitably, our conception of Russian "intentions" influences our decisions. Why have Russian military expenditures been increasing in the last dozen years, resulting particularly in the development of new larger missiles? Is this a reaction, in good part, to U.S. actions? Does greater Russian expenditure for civil defense indicate they are contemplating a possible "first strike" against us, or is it in part a legacy of World War II, for most European countries have invested far more in civil defense than we have. We, after all, were never invaded.

3.) Should we seek agreements to restrict the further development of military technology? We have tended to feel our superiority here constituted our greatest asset, but the USSR has consistently developed whatever we have, only usually slightly later. Can such agreements be verified? Should the U.S. support a Comprehensive Test Ban, prohibiting all nuclear tests, and support restrictions on the flight testing of new missiles if agreement to do so could be reached with the Russians? Both would inhibit the development of new weapons.

Various new weapons are under development that could be seen by the USSR as possibly threatening a U.S. "first strike," or as making plausible the "selective" or "limited" use of nuclear weapons. The achievement of much greater accuracy, for example, from a strictly military point of view, can be seen as an advantage - if we intend to use the weapons - but is it if fears of a first strike are increased or if it makes the use of nuclear weapons seem more likely? The neutron bomb, because it kills people without destroying property, has a military rationale, but psychologically it is offensive. Our security so far has seemed at least in part dependent on the revulsion all feel for the use of nuclear weapons. We surely must build upon this, not erode it.

4.) How can we reach the goal President Carter has elucidated of eliminating nuclear weapons, particularly when we have become so dependent on them? In the past we have relied on our nuclear superiority to counter what we feared was Soviet conventional superiority, in Europe especially. We have consistently refused to declare we would not initiate the use of nuclear weapons, or even that we would not use nuclear weapons against a non-nuclear state. Should we examine the reasons for our refusal?

How can we prevent the development of another 30 countries with nuclear weapons capability when we so emphasize their importance?

5.) If reasonable verification can be assured, as Nobel prize-winning economist Wassily Leontieff thinks possible, should we support agreements to cut military expenditures? What are the economic consequences of high defense spending? How can conversion be facilitated?

Clearly such a LWV study would be difficult. We believe the importance of the decisions that will be made in the next few years affecting SALT, multilateral arms control negotiations and weapons systems in our defense budget makes such a LWV study imperative. We believe the LWV should be involved in making these issues more comprehensible and in influencing the decisions.

Some supporting information, that we hope will interest you more than it confuses you:

Most of us have put the dangers posed by nuclear weapons in increasing numbers and in increasing numbers of countries out of our minds. Perhaps 1962, during the Cuban missile crisis, was the last time many thought of nuclear weapons for any period of time. In 1945-6 there was far more concern - but the U.S. thought she would have a monopoly for many years and thought it might give an advantage to the U.S. in negotiations with the Russians.

Control of nuclear weapons probably could not have been achieved in 1946, no matter what the U.S. had done. But progress towards such a goal does seem possible at long last, and we have a President who in his inaugural address and in subsequent speeches has enunciated such a goal.

Crucial to success, of course, is the participation of other countries, especially the Russians. Both the U.S. and the U.S.S.R. must see any future agreements as in their security interests. One component of a LWV study would have to be to evaluate Soviet intentions. Perhaps we could never arrive at a definitive answer, but decisions have to be made, nonetheless, based on our conceptions of Soviet intentions. Some guidance is given by reevaluating past history. (Recommended reading for a balanced treatment of the period 1945-8 and the origins of the "cold war": Daniel Yergin's The Shattered Peace, Houghton Mifflin, 1977.)

Melvin Laird, Secretary of Defense in the previous Administration, asserts in the December 1977 Readers Digest:

"The evidence is incontrovertible that the Soviet Union has repeatedly, flagrantly and indeed contemptuously violated the treaties to which we have adhered. This evidence has been withheld from the Congress, the press and the public..."

...it is terribly clear that (the Russians) remain determined to gain decisive military superiority over the United States...I do not think that they necessarily are planning a Pearl Harbor-like attack on the United States, though that possibility could not be excluded should the balance of power radically change. Rather, I think Soviet leaders contemplate threatening the use of their superiority to drive the United States into headlong retreat and isolation from its vital interests around the world...

We must try to persuade the Soviet Union that a stable balance of power and an effective end to the arms race would ultimately benefit them as much as us."

A LWV study would have to evaluate charges such as Laird's on Soviet SALT violations, and appraise the value of "superiority." (Did American nuclear superiority lead to a Russian retreat from Eastern Europe after World War II ?)

Mrs. Inga Thorsson, the head of the Swedish disarmament delegation at the UN this fall, expressed November 1 a feeling of "immense urgency" at

"the speed at which military technology is moving far ahead of any progress that we may be able to make in arms control and arms limitation. The unrestrained development of military research and development is, in the view of the Swedish Government, one of the main roots of our present deeply felt and well founded concern at the slow pace so far of progress in international disarmament talks. (In the last year) \$400 billion will have flown into armaments, 400,000 man years will have been spent in search of new ways and means for destroying mankind - methods that would be more efficient than the forty-fold death which could already be awaiting each one of us.

...the most alarming feature in (the U.S. and U.S.S.R.) role in world armaments is their intense pursuit of military research and development activities...Even now the strategic nuclear arsenals of the two Powers are of enormous proportions:... some 12,000 or more independently targetable strategic nuclear warheads, tens of thousands of tactical nuclear weapons. And yet, in spite of this, some 25 to 30 billion dollars in public funds are allocated yearly to military Research and Development purposes...We live in a world where new weapons tend to search for new tasks and where new weapons lead to the development of new counter-weapons...Each new balance of forces which is established on a higher level of armaments presents new risks, creates new apprehensions and provokes unforeseeable reactions in the long-range defence planning of one or the other protagonist in the continuing arms race."

George Kennan, in the July 1976 issue of Foreign Affairs, also expressed a feeling of urgency:

"The greatest mistake American policy-makers could make...would be to assume that time is not running out on all of us, themselves included."

And George Kistiakowsky, inventor of the implosion mechanism for the first atom bomb and Science Advisor to Eisenhower, in the November 1975 issue of Harvard Magazine asserted:

"I estimate the probability of a nuclear war occurring in any twelve-month period ahead is actually increasing. What is most frightening about this arms race is that we are setting an example for the rest of the world about the importance of having nuclear weapons..."

Frank Barnaby, the Director of SIPRI (Stockholm International Peace Research Institute) is similarly pessimistic:

(1) The arms race is now leading to a first strike capability by both the United States and the Soviet Union. (2) The growth of peaceful nuclear technology is spreading the capability of producing nuclear weapons all over the globe. (3) The international trade in arms is rapidly militarizing the entire globe. (4) The current arms control approaches have failed...(Bulletin of the Atomic Scientists, 6/77)

Herbert York, one of the nuclear physicists who developed the atomic bomb and the hydrogen bomb and later a top official in the Defense Department under both Presidents Eisenhower and Kennedy and an advisor to President Johnson, in Race to Oblivion (Simon & Schuster, 1970) asserted that:

"ever since World War II the military power of the United States has been steadily increasing, while at the same time our national security has been rapidly and inexorably decreasing. The same thing is happening to the Soviet Union...Each of us has lived as the pawn of the other's whim - or calculation- for the past twenty years. (This absurdity) is the simple, direct, and probably inevitable result of the interaction of modern science and technology with the chronic military confrontation between the two superpowers...Only concerted action by the two superpowers can completely do away with this first absurdity. The long series of closely interrelated actions and reactions by each of them has led to a situation of such complexity that only a similar series of interdigitated arms control and disarmament steps can undo it..."

But even if the basic causes of the arms race have been and remain beyond the reach of American statesmen and politicians, its rate and scale have been largely subject to our control. Over the last thirty years we have repeatedly taken unilateral actions that have unnecessarily accelerated the race. These actions have led to the accumulation of unnecessarily large numbers of oversized weapons. In short, these actions have led to the present situation of gross overkill...Our unilateral decisions have set the rate and scale for most of the individual steps

in the strategic arms race. In many cases we started development before they did and we easily established a large and long-lasting lead in terms of deployed numbers and types. Examples include the A-bomb itself, intercontinental bombers, submarine-launched ballistic missiles, and MIRV. In other instances, the first development steps were taken by the two sides at about the same time, but immediately afterward our program ran well ahead of theirs both in the development of further types and applications and in the deployment of large numbers. Such cases include the mighty H-bomb, and, very probably, military space applications. In some cases, to be sure, they started development work ahead of us and arrived first at the stage where they were able to commence deployment. But we usually reacted so strongly that our deployments and capabilities soon ran far ahead of theirs and we, in effect, even here, determined the final size of the operation. Such cases include the intercontinental ballistic missile, and, though it is not strictly a military matter, manned space flight!.."

Marshall Shulman, now Cyrus Vance's advisor on the Soviet Union, then Director of the Russian Institute at Columbia University, in hearings on Detente held by the Senate Foreign Relations Committee (August 21, 1974) said:

"We have forced the pace of development in multiple warheads and missile accuracy, with the consequence that the military balance has become more unstable and more difficult to bring under control. We have proposed weapons programs to the Congress on the grounds that they would serve as incentives for the Soviets to negotiate, and then announced that we would go ahead with these programs in any case. We have announced a proposed shift in posture which would involve not only a change in our targeting doctrine to give us a range of warfighting capabilities, but also a development program to give our missiles the degree of accuracy necessary to knock out Soviet missiles. From the Soviet point of view, this is taken to signal an American intent to work toward a first-strike capability, and the consequence is to give ammunition to the Soviet military in their demands for larger appropriations ...In the Soviet view, the United States appears to have a strong advantage in technological superiority, and despite Soviet efforts to catch up the American technological lead continues to lengthen."

Should nuclear weapons be utilized only as a deterrent? If so, what size deterrent does the U.S. need? Defense Secretary McNamara in 1968 indicated that 400 one-megaton bombs (each equal to a million tons of TNT) would deter a general war. This would insure destruction of 76% of the Soviet industrial plant and 74 million of its people. Both sides have much more than this now.

And yet, in response, partially, to the development of new Soviet missiles, the U.S. is now considering development of several new missiles, either larger or more accurate or mobile. Greater accuracy, as Shulman indicated, could lead to greater fears of a first strike which could be countered by abandoning reliance on land-based missiles, or making them mobile, or launching on warning. Herbert York has pointed out that this could lead to "hair trigger" responses, perhaps by automatic devices.

Often referred to in debate at the U.N. this year was the report of the Secretary-General of the United Nations on the Economic and Social Consequences of the Armament Race and its Extremely Harmful Effects on World Peace and Security. (A/32/88 - August 12, 1977.) It asserts:

"For a number of years now the world has been diverting annually about \$350 billion in today's prices to military purposes...Figures given by SIPRI (Stockholm International Peace Research Institute) indicate that the number of missile-deliverable warheads of the two major nuclear powers increased from about

3,700 in 1970 to nearly 12,000 in 1976, a rise by more than a factor of three. Their combined explosive power is believed to be the equivalent of 1.3 million Hiroshima-size bombs...

More important, even, than this increase in quantity are the qualitative changes taking place...essentially new types of missions are becoming possible. New technologies open the way for new doctrines. These in turn give an appearance of rationality to the deployment of weaponry embodying these technologies. At the same time they increase the dangers of war and alter the terms of the disarmament equation, rendering it more complex and more intractable...The arms race is not only becoming more dangerous; it is also becoming more complex and more firmly entrenched...A point to be specifically stressed is that in an arms race so consistently bent on qualitative improvements and the quest for achieving or pre-empting technological breakthroughs, a mere inspection of trends in military expenditure gives a wrong impression of the true rise in destructive potential... It will not suffice to take cuts in total military expenditure as the sole criterion of progress unless they are very substantive indeed."

Although the report states that the arms race's most important feature is that it undermines security, it also represents a major diversion of the economy away from humanitarian purposes and hinders development efforts. In particular it asserts that there can be little doubt that the effects of sustaining large military expenditures over a long period has contributed to current inflation and its persistence in times of economic recession and high unemployment.

"Military spending as an economic stimulant is wasteful and inefficient. As job creator, it is among the least effective kinds of federal spending. U.S. economic growth has waned as our military forces have expanded. American manufacturers are losing efficiency and competitiveness in world markets because of diversion of talent, research effort and capital to the arms industry...Large Pentagon budgets are a major contributor to the continuing huge federal deficits. Governmental reluctance to raise taxes to pay the bills insures persistent high inflation." ("Jobs and the Pentagon: Is Military Spending Good for the Economy?" The Defense Monitor, Center for Defense Information, Sept.-Oct., 1977.)

We and the world are confronting regional conflicts in southern Africa and the Middle East, and, even more, the world-wide problems of energy-shortage, environmental deterioration, over-population, unemployment and tremendous development needs to raise the nutritional and educational level of mankind. Half a billion people are estimated to be seriously malnourished.

We alone can't solve these world-wide problems. But if we could shift to their solution some of the attention and resources now devoted to defense, and if we could gain the co-operation of the Communist countries in this task, then, as George Kennan said at the Senate hearings on Detente in 1974:

"I think not only would we be using our energies and resources in a more realistic way, but we might find that the problem of international Communism would itself be diminished with the shift in our attention, and theirs, away from the fears and habits that divide us and toward the problems that are common to us all."

STATE POLICY STATEMENTS

NON-PARTISANSHIP POLICY OF THE LEAGUE OF WOMEN VOTERS OF KENTUCKY

Note: This policy is binding on state board members ONLY, not on local Leagues; the statement is included here for the GUIDANCE of local League boards.

The League as an organization must not support or oppose any political party or any candidate--for example, in a "non-partisan" election for a school board candidate or a candidate to a constitutional convention even though the League has worked long and hard to have such a convention called.

State board members shall not engage in partisan political activities during their term of leadership if such activity in any way prejudices their usefulness to the League or causes any reasonable doubt on the part of the public as to the non-partisanship character of the League. State board members shall not:

1. Hold public office.
2. Be a candidate for public office.
3. Engage actively in promoting a candidate (whether a party candidate or not).
4. Hold a major office in a political organization.
5. Electioneer in behalf of a candidate at the polls.

In case of doubt as to the proper character of a party activity on the part of a board member, the matter should be brought before the Board for consideration, and the Board decision shall be final.

The following criteria might be used by the Board in deciding cases:

1. The League should not appear to the observer to be supporting a political party or a candidate. The prohibition against contributions from office holders and candidates need no longer apply, since the strength of the League reputation removes the likelihood that a gift could be construed as a break of the League's non-partisan character.
2. The Board should keep in mind that our most effective work is done with an office holder, and that an activity for or with the wrong candidate for that office might jeopardize that effectiveness.
3. The sensitivity of the board member's position is also a factor in all decisions. Those that would seem to be the most sensitive include: the President; the Voter Service Chairman because she must deal with all candidates ss

on equal footing; the Public Relations Chairman because she deals with the communications media; the Legislative Chairman because she must deal with all legislators; and the Publications or Bulletin Chairman because her name appears in the masthead of the Kentucky Voter. Program Chairmen who may want to testify for legislation or who need to contact office holders in the course of their activities may also want to be circumspect about their party activities. In other words, any board member who represents the League to the public should be circumspect.

4. The Board must endeavor to maintain an attitude of great flexibility toward party activities which are not election oriented. The League is becoming more interested by the year in effective political organization, and some personal experience of League members can bring to League a better understanding of structure and function of the political parties.

As a responsible citizen, all board members may:

1. Vote in a primary election.
2. Contribute to a political organization, but not to a candidate's fund.
3. Vote at precinct meetings.
4. Attend meetings of either or both parties to hear candidates.
5. Attend party meetings concerned with party structure.
- *6. Play an active role at a caucus or precinct meeting.
- *7. Serve as an election official.
- *8. Serve as a party challenger at the polls.

*At its January 1973 meeting the Board of Directors of the League of Women Voters of Kentucky voted to liberalize its non-partisanship policy to permit State Board members to work at the polls on election days. It was agreed that a whole different view of the voting process is gleaned from direct involvement, and that League members (including those serving on the Board) would be in a far better position to understand how well our election laws work if they have the opportunity to observe the voting process as election officials at the polls. It was agreed also that such activity would not jeopardize the non-partisanship of the League.

ADDENDUM

The following general criteria should be considered:

The League as an organization should not appear to the observer to be supporting or opposing a political party or candidate. At the same time, the League also should not give the

impression of living in a political vacuum. Circumstances differ in states and communities. What may appear to have partisan overtones in one state may not in another. Political traditions and laws of different states will affect separate decisions on questions of non-partisanship, and while the organization must protect its non-partisanship, it also needs to be politically effective in areas of League interest. As responsible citizens, all Board members may contribute to the party organization but not in large amounts.

Board members in less sensitive positions have more freedom to act (though each case should have individual examination). The flexibility exerted in these instances will help the League to (1) become more effective (in implementing that for which it stands); (2) recognize the inevitable needs of its leadership to become involved to some extent in politically effective party participation; (3) recognize the complex needs of our party system and the need to participate in it in order to understand it; (4) recognize the changing role of the League as a force in the political arena and the need for League positions to be well-established; (5) recognize the fine lines of distinction between an active board member and a former board member long identified with the League; (6) recognize that the League's non-partisan character is not in every instance either established or denied by the activities of the individual members--sometimes ineffectiveness is more deadly than a minor inference of non-partisan activity on the part of a board member; (7) the decision sometimes is between a narrow, inflexible interpretation of the non-partisan posture and the maintenance of an image which could ultimately narrow the contribution.

Adopted June 24, 1969, by State Board.
Revised June 6, 1972, and January, 1973.

LEAGUE OF WOMEN VOTERS OF MINNESOTA
Minutes of the Board of Directors
January 10, 1978

MEETING PLACE: State office, 555 Wabasha, St. Paul, MN 55102, 9:40 a.m., Helene Borg, President, presiding

ATTENDANCE: Board members present: Borg, Reeves, Waldo, Dunn, Hall, Anderson, Berkwitz, Brown, Buffington, Cushing, DeSantis, Jones, Llona, Phelan, Poppleton, Schmitz, Shaw
Non-Board members present: Bergeson, Rosenblatt
Staff present: Herb, Medelman

MINUTES: The following addition was made to the November 9, 1977, minutes: page 5, Elections Survey, after "readers for the survey questions," add "Jones, Reeves and Anderson will serve as readers."

MOTION: To approve the minutes of the November 9, 1977, minutes as corrected.
Mover: Jones Carried

TREASURER'S REPORT:	Balance on Hand 4/1/77	\$ 7058.63 checking
		13333.92 Tel. Trans.
	Expenditures 4/1/77 to 11/30/77	60015.57
	Income 4/1/77 to 11/30/77	57039.02
	Balance on hand 11/30/77	3082.08 checking
		11187.70 Tel. Trans.
	Expenditures 4/1/77 to 12/31/77	64933.34
	Income 4/1/77 to 12/31/77	63255.21
	Balance on hand 12/31/77	4380.50 checking
		11344.59 Tel. Trans.

The treasurer's report was filed for audit.

REVISION OF AGENDA: As on addenda plus:
Add to Action: Deposit legislation, Poppleton
Add to Information: Marketing position, Schmitz

RESIGNATION: MOTION: To accept with deepest regret the resignation of Lois DeSantis as a Director of LWVMN effective at the end of this Board meeting and wish her every success in her new endeavor.
Mover: Reeves Second: Brown Carried

APPOINTMENT: MOTION: To approve the appointment of Jeannette Kahlenberg, LWV-White Bear Lake, as co-chair of Human Resources.
Mover: DeSantis Carried

Kahlenberg has been active in party politics and wished the Board to know of her activities and future plans before her appointment. The non-partisanship policy was discussed. If Kahlenberg is elected as a delegate to the State Convention of her party, a decision will be made at that time if she must resign. She has been active in lobbying for ERA and will have the women's issues area of HR.

BYLAWS: MOTION: To recommend the following Bylaw changes to LWVUS: To make it possible to become LWV member without joining a local League.

Art. III, Sec. 2

- C. Contributing members shall be members who join the LWVUS and who are not enrolled in any local League. Such members shall pay annual dues to the national Treasurer. The national Treasurer shall send the name, address, and one-half of dues collected to the state League recognized in the contributing member's state of residence.

Art. IV, Sec. 2

Contributing members shall pay annual dues to LWVUS in amount determined by the Board.

Mover: Anderson Second: Brown Carried

These articles are formulated from ideas discussed at November Board meeting.

MOTION: To recommend the following Bylaw change to LWVUS:

Art. III, Sec. 2

a. Voting members shall be those (citizens) persons at least 18 years of age who are enrolled in recognized local or state Leagues.

Mover: Berkwitz Second: Schmitz Carried

This change would give the privilege of voting to the many non-citizen members of League.

MOTION: To send a letter to each state League informing them of our recommendations for Bylaw changes and asking for their support, with emphasis on the new membership category.

Mover: Reeves Second: Brown Carried

Cushing will write the letter and also prepare information for the VOTER.

NATIONAL PROGRAM: MOTION: To approve the LWVUS Program recommendations as discussed at the November 9, 1977, Board meeting.

Mover: Hall Second: Poppleton Carried

MOTION: To amend the previous motion by adding as a recommended program: National Security, the Arms Race and Arms Control.

Mover: Llona Second: Hall Failed

Consideration of program recommendations of other state Leagues was moved to this portion of agenda in order to act. Llona strongly urged recommendation of the National Security item. Some Board members expressed concern about total workload. It will be included as a non-recommended item.

CONVENTION: MOTION: To hold the 1979 state Convention June 4, 5 and 6 (Monday-Wednesday) at St. Cloud.

Mover: Reeves Second: Brown Carried

Dunn recalled that at the October Board meeting it was suggested to have at least one day of the Convention on a weekend day. It was the general consensus of the Board that the Convention dates be changed to June 3, 4 and 5, if the facility is available on that Sunday. Berkwitz strongly recommended, and Board concurred, that the President's Workshop be the first item on the agenda.

DEPOSIT LEGISLATION: MOTION: To include with the state Board Memo information Foley has prepared about deposit legislation and the can mail-in.

Mover: Poppleton Second: Hall Carried

Some modifications to the information were suggested.

BRIEFING: MOTION: To authorize Jerry Enders to utilize some of the Cities/Urban Crisis committee money to provide financial assistance to Leagues more than 70 miles distant to attend a briefing on federal funding to be held February 22.

Mover: Dunn Second: Jones Carried

Berkwitz explained that the Action Committee felt that such use of funds is a policy decision that should be made by the Board. Hall recommended that reimbursement be 15¢/mile rather than 10¢, in order to be consistent. Board recommended that Enders set the amount of reimbursement according to her budget.

SURVEY: Buffington reviewed the election survey questionnaire as distributed and the minor changes suggested. One additional question was suggested.

MOTION: To approve the election survey questionnaire as distributed, with the changes discussed.

Mover: Buffington

Second: Anderson

Carried

BUDGET: Bergeson chaired discussion of the budget that had been distributed to members. DeSantis asked the Board to reconsider the method of local League support for state League; i.e., a base payment of \$100/League, the balance as a PMP. The Board's concern was that the method be as fair as possible. There was no motion to change the PMP previously approved.

The increase in the total budget was discussed, as well as the cost/member of each category. The following items were discussed, considering the amount originally requested and the revised figures.

Development and public relations travel and parking (item #830).

MOTION: To budget this category at \$195.

Mover: Hall

Second: Llona

Motion withdrawn.

It was agreed that the amount originally requested be budgeted. Half of this would be put into the grant, i.e., tax deductible category. Borg reminded Board that when the staff position of Public Relations and Development was established, it was to be on a six-month trial basis. If substantial development money is not raised in the first six months after this budget is adopted, the remainder of amount budgeted for PR and Development would not be spent. This could include elimination of the staff position.

MOTION: To budget the salary of the executive director in 1978-79 as \$14,000.

Mover: Hall

Second: Berkwitz

Carried

It was stated that this amount should not be cut further.

Small adjustments were made in the budget by subtracting paper costs from Program categories, since that cost is included in operating costs. The slide projector was moved to the contribution category, slightly reducing operating costs. The amount of operating costs in each category would thus be reduced slightly.

Bergeson asked that when budgeting for Program Updates, we should consider if we should do it, for whom it should be done, and in what manner. Reeves suggested that Updates be done in the same manner as the original publication. Jones asked that we consider local League demand for it. Bergeson said some of these decisions would be made at Council. Anderson deleted a Program Update from the Government Committee budget (item #961.3), intending to use the state Board Memo for pertinent information. Buffington said the Open Meeting Update (item #962.1) could be xeroxed pages. However, Board felt that a printed publication should be done if a grant is available. Rosenblatt asked Board members to think about using the VOTER for Program Updates, which could be distributed to the public. It was agreed that the VOTER would be budgeted for union printing with the understanding that this could be changed later. The two publications that will be used by development will be union printed.

Shaw asked that the Education Committee expenses (item #951) be set at the original request of \$720. Only one Update is planned.

Expenses of the Library Study Committee were discussed. Minutes of the Convention at which the study was adopted were reviewed. Some Board members felt that the committee should have an adequate budget to encourage the enthusiasm of its members. The committee expense will be budgeted at \$2394 (item #910); a publication at \$1000 (item #912).

The revised amount budgeted for the Action Committee was arrived at after talking with the chairman and committee members. It appears to be unrealistic to budget income from subscriptions to Capitol Letter at this time.

Three meetings are budgeted for the Nominating Committee.

In reviewing the Service to Local Leagues budget, Cushing asked that we keep in mind the relative amounts of money budgeted for Board expense and that budgeted for staff.

The amount for outstate visitation was increased to \$1500 (item #120. Committee expenses were raised to \$300 (item #110); organizing provisional Leagues was raised to \$744 (item #122).

It had been suggested that a copy of the Outlook be sent to each local League Board member, but not the Board Memo. Board felt this would not be useful. State Board Memo will be budgeted for first class distribution to each local Board member; distribution of all copies to the President by UPS could be an option.

It was suggested that items 6 and 7 of the income category be combined.

The Board complimented Bergeson for her work on the budget and the new format.

VOTER: League ACTS will be pages 5 and 6 of this VOTER. Board asked that a "Board Box" for VOTER not be done until we can evaluate the "Action Box."

DELEGATES: Jones reviewed the discussion at November Board meeting regarding delegates to National Convention. The Board discussed criteria for choosing delegates. These included: our current Program study, involvement in Service to Local Leagues, and our own priorities. It was agreed that Borg would serve as delegate. Those unable to serve are: Dunn, Hall, Buffington, Jones, Poppleton, Reeves. Each member voted for two delegates. Those nominated were Berkwitz and Waldo. *Cushing as alternate*

NATIONAL PMP: The information received from other states about National PMP has been distributed to Board members. No statement will be made at this time. Discussion at Convention would be helpful for realizing implications of any change.

FACTS: Cushing said that FACTS is a useful publication. The Board asked that it be updated. Cushing will update, with help from Berkwitz for Program areas, and have it printed.

ERA: Borg said that the information about ERA sent with the Board Memo has served as a reminder to some Leagues. Board felt it should include the name of the League, the amount contributed, and the number of members in each League.

CETA: MOTION: To direct the staff to pursue the employment of CETA persons from the Hennepin County CETA services.

Mover: Schmitz Second: Anderson Carried

Staff feels that supervision would be adequate. Some areas suggested for their efforts include the Hennepin County project, observing, typing, etc.

CITIZEN PARTICIPATION: Input is requested for a Conference on Citizen Participation to be in Washington, D.C., September 28 to October 1, 1978. League is a co-sponsor. Waldo will formulate ideas and questions with help from members of Minneapolis and Roseville Leagues which have studied this.

FOCUS: All arrangements for the January Focus have been made. Llona reported on the arrangements and program for the February Focus on Trade. We will co-sponsor with the District Export Council which had also planned such a forum for this winter. Costs will be divided. Ed Fund money is being sought. Medelman will do the promotion.

WOMEN'S DAY: Borg has been invited to conduct three workshops about LWV during the Federal Women's Day program May 6. Titles were suggested by Board members. Board volunteers - Reeves, Berkwitz and Schmitz - will work on title and contents for the workshops.

CI/VS: Waldo presented plans for distribution of the 50,000 caucus flyers.

ACTION: Minutes of the Action Committee meeting had been distributed. More editorials for WWTC are needed, and they may be written by any Board member.

ENERGY EDUCATION PROJECT: Poppleton reported that preparations for the workshops are going well. It appears to be a successful project. Marge Post, project head, was introduced to the Board and also had favorable comments about the project.

ANNUAL REPORTS: Borg reminded members that the reports to National will be due next month. This includes recommendations to National. It will also be a time to evaluate ourselves - the goals we set and what we have accomplished.

ABORTION: Brown reported the following results from local Leagues on whether we should take action on Medicaid funding for abortion: 16 - no action; 3 - no action with qualification; 6 - take action; 3 - take action with qualification; 6 - no comment. No action will be taken.

MARKETING: The marketing chairperson will attend the Development Committee meetings. A job description has been sent to her (Carol Way). Board asked that priority for marketing at this time should be the VOTER.

The meeting adjourned at 3:20 p.m.

Respectfully submitted,

Ellen Dunn, Secretary

STATE BOARD MEETING

Tuesday, February 14, 1978 - 9:30 a.m.
State Office - 555 Wabasha

Do NOT bring your bag - LUNCH is being PROVIDED

9:29 Determination of quorum and call to order

Mins.

- 5 Minutes of the January 10, 1978, State Board meeting* - Dunn
- 5 Treasurer's Report* - Hall
- Revision of Agenda

ACTION

- 5 Jones' resignation - Borg
- 30 Recommendations to LWVUS - Board
- 30 Education Consensus - Shaw
- 15 Council Agenda - Cushing
- Smokers' Break - 11:00, if on schedule
- 20 Budget and PMP - Bergeson and Hall
- 15 Campaign Financing bills - Buffington
- 10 Action Research Workshops - Waldo
- Lobbyist approval - Poppleton*

DISCUSSION

- 20 ERA Fundraiser - Kahlenberg
- ? Lunch break - 12:05, if on schedule
- 20 Energy Grant Report - Post and Poppleton
- 20 Leadership Workshops - Cushing
- 10 Local LWV Bylaws - Cushing
- 30 Goals/Plans Review - Board

INFORMATION

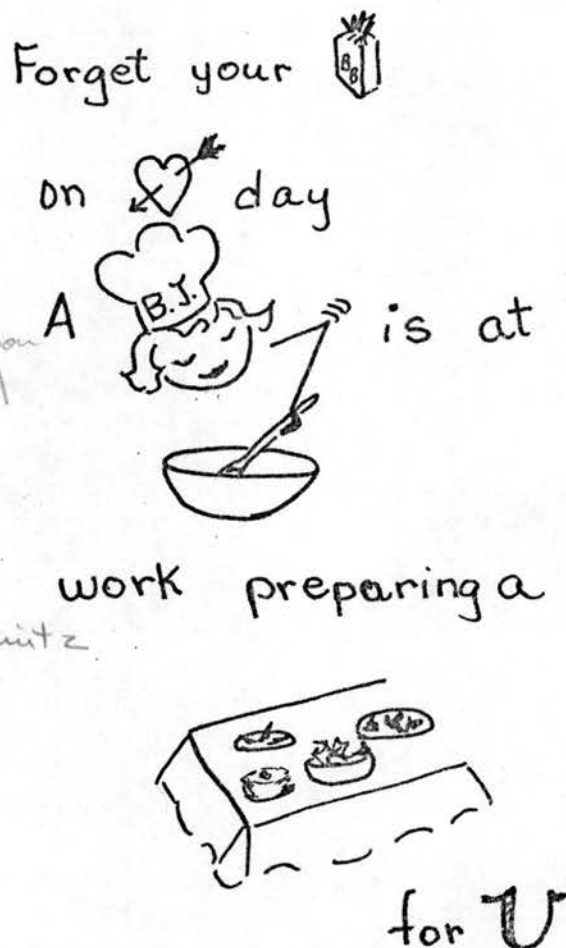
- 10 Action Report - Berkwitz
- Smokers' break - 2:30, if on schedule
- 5 CI/VS Report - Waldo
- 5 Library Liaison - Borg
- 5 Hennepin County LWVs liaison - Borg
- 5 Voucher forms - Herb
- 2 Telephone credit card - Herb
- 8 Service to Local LWVs report - Cushing, Thompson
- Adjourn - 3:00 p.m., if on schedule

* Mailed earlier; bring with you to the meeting.

UPCOMING EVENTS:

- February 15 - Focus - 9:30 - Soul's Harbor+
- 22 - Federal Funding, CMAL - 9:30 - Met Council
- 23 - Capitol Letter material deadline+
- 24 - Board Memo and Capitol Letter mailed+
- March 2 - CMAL Board meeting - 9:30 - state office (s.o.)
- 2 - Nominating Committee - 11:00 - s.o.
- 3 - Library Committee meeting - 10:00 a.m. - s.o.
- 7 - Action Committee - 9:30 - s.o.
- 8 - Criminal Justice Committee - 11:30 - s.o.
- 13 - (?) - CMAL Study Committee - 9:30 - s.o.
- 14 - State Board meeting - 9:29 - s.o.
- 15 - Focus - 9:30 - Minneapolis YWCA

Reminders: +State Board members should make workshop reservation just like everyone else. Please and thank you.
+As you have noted, both the Board Memo and Capitol Letter (about 2003 envelopes worth) are scheduled to be processed through the office the week



of February 20. It would really facilitate matters, smooth the work flow, reduce ulcers and negate nervous breakdowns, if we could start the Memo early. Therefore, please have all Memo material into the office by 9:00 a.m. on February 16. Material received later may not be included. THANK YOU.

Helene and Hal Borg take off for Tunisia on February 15 and return to Minneapolis on March 31. Jean Reeves will be "head honcho" during that period. Please remember to keep the office apprised of your schedules - it makes life a heck of a lot easier.

ACTION

1. Minutes: motion: dispense with reading of the January 10, 1978, state Board meeting.
motion: approve the minutes of the January 10 meeting as circulated.
2. Treasurer's Report: to be filed for audit.

REVISION OF AGENDA

3. Resignation: motion: accept, with deepest regret, the resignation of Barbara Jones, as a Director of the LWVMN effective as of state Council.

Background Information

"It is not that I wish to make work for the nominating committee, of which, ironically, I am a member; but I feel the time has come for me to submit my resignation from the state board of the LWV of Minnesota, effective as of State Council meeting. I have completed nine years on the board and would now like to take up other challenges and make way for new ideas, enthusiasms and a different perspective on the local program portfolio. This position should not be difficult to fill, especially since it lends itself well to someone from a non-metro league. This board, its members and work, have meant a great deal to me. My regret has always been that there is not more time to become closer friends with women I like, admire, and respect so much. I shall miss the people very much and know I will wonder what is going on at the 'state level.' But, I have thought about this for some time, and I believe my decision is a wise one."

4. Recommendations: motion: none

Background Information

On page 4 of last month's agenda, Information #4 said: "Please have your written recommendations ready to be included with the February agenda." None has been received. The inquiry is: "If your state...Board has any suggestions for changes or improvements in policies, procedures and services of the national Board, please describe, give reasons."

5. Education: motion: approve the position statement on Tenure and Collective Bargaining in Education as attached (blue).

Background Information

Leagues participating: 47 Members participating: 1408 (a few may still come in) The committee did not include items in the consensus with less than a 64% agree. There seemed to be a definite break at that figure with other majorities falling to 57, 58, or 59%. In the "expanded form" we did include some statements which indicate both directly and indirectly what the membership either did not favor or opposed. For example, since only 23 people voted for the removal of collective bargaining and only 23 voted for the extension of the right to strike, we included the statement that "the LWVMN does not favor either the removal of the right to bargain collectively or the extension of the right to strike." This was an indirect interpretation in that we did not ask the membership directly if they opposed these items, and therefore, the "does not favor" rather than "opposes" wording. On the parent-advisory committees and representatives on the negotiating team statement, we did ask directly whether they agreed or disagreed. In both cases, the membership overwhelmingly disagreed, and so the statement was set in positive language -- "...the LWVMN believes...that neither parent-community advisory committees nor representatives on the negotiating team should be required by the state."

6. Council: motion: approve the proposed agenda for State Council as attached (canary).

Background Information

This is very similar to last Council. We could schedule a speaker if you can think of someone free and interesting??? Notice that it is proposed we have an informal reception in the upper pool area and that Board members bring snacks and goodies to have with punch/lemonade.* (This was easy to do and very well received at the last Council.)

*If Nancy Grimsby returns from Texas in time, there will be 3 huge sheet cakes.

7. Budget: motion: approve the 1978-79 state budget as attached (green).

Background Information

We've been over this twice before. It gets mailed to local LWV presidents on February 16, so this is your last chance. As you will note on page 7, Income, #1, the Local Per Member payments must be \$14 and \$10 in order to raise \$57012. On Monday H.H. will have all current membership figures available, and if she has time will do an analysis of current (77-78) support, P.M.P. costs/LWV, and revised formula support. Hall would like a discussion re the P.M.P. ramifications. Calls to the office have been very negative - \$24/member for both MN and U.S. P.M.P.s is adversely per- and re-ceived.

8. Campaign: motion: not support S.F. 1006 as currently proposed.

Background Information

See attached white, both sides: Erica's memo as prepared for the Action Committee meeting and the letter from Vern Nepl to Helene.

9. Workshops: motion: authorize Mary Waldo to attend an Action Research Workshop, "Evaluation Research: A Utilization-Focused Approach," with the cost (\$45 for the day) being charged to Board Tools - and allow Herb to attend, at her own expense, any or all 6 without having to use vacation time for same.

Background Information

The Action Research Workshops are designed to bring together experts in evaluation research with program people who need and want basic evaluation skills. They are offered to community people as a way to gain skills in program evaluation and basic social research methods. This series of workshops assumes no expertise on the part of the participants. "The workshop (Waldo wants to attend) is aimed at practical aspects of implementing a program evaluation project, or serving as a consultant to an evaluation. It will cover the basic steps in conducting a useful evaluation." This would be very helpful when preparing workshop/focus evaluations. Other topics in the series: Qualitative Methodology: The Alternative Evaluation Paradigm in Practice; Understanding Data and Applying Evaluation Findings; Needs Assessment and Planning; Using Cost Effectiveness Analysis; Qualitative Analysis in Practice: A Case Study of Communication Behavior.

DISCUSSION

1. State level ERA fundraiser - is it necessary? If so, what should it be? So far \$27,500 has been received from local Leagues; \$12,500 more is needed by April, 1978.
2. Energy. Margaret (or Marge) Post will present an oral report. She's had two very successful workshops, January 28 and February 4. She's addressed the American Legion (from whom she received a very complimentary letter) and the St. Paul Hadassah. Marge was also successful in securing a grant from the Minnesota Energy Agency to prepare an energy resource directory.
3. Leadership: Preliminary plans for Leadership Workshop - Report from Service to LL Committee Meeting. Please look over ideas for mini courses (on attached pink) and add any you can think of. Also mark those you think should be discarded. To what extent should we use "outside" experts?
4. Bylaws: Are there conditions under which you would approve disregarding (or at least bending) the local League bylaws? The Fridley president called with a question: they are sure their quorum is too high a number for the size of their present membership and

are recommending a bylaw change in their local bylaws, but WHAT IF they don't have a quorum at the annual meeting? Mary had talked to HH and then called me. I told her various things but also agreed to discuss it with the state Board so she could have some sort of authoritative backup. She will be happy with the "sense of Congress," so we don't need a motion unless you so desire.

Here's what I said:

1. Work hard to get a quorum. (Roseville once re-scheduled the annual meeting when we didn't have a quorum.)
2. Call absent members for a phone vote -- if it's all right for consensus, it should be all right for a bylaw. Mary said Harriett noted Robert's Rules forbids proxy votes unless provided by bylaw, but I think this is different. Mary disagreed, however.
3. Don't worry about it; just do what the members want. A bylaw change is pretty far down on the list of what inactive members are going to concern themselves with. (Mary thought someone might question it in the future if any other dispute arose. She probably knows her League.)
4. Notify members in advance of contingency plans. Publish in the VOTER what the Board has decided to do if there isn't a quorum. Then they can object in advance - or come to the meeting.
5. Do not have a quorum count. Delete the part of the annual meeting agenda that asks for determination of a quorum. Robert's says a quorum exists if no one questions it.

That's what I came up with, in that order. What would you say? Brilliant ideas, anyone?

And another goodie. How can a LWV go about raising its dues before annual meeting when their bylaws say dues will be voted on at annual meeting, but you have to pay your dues in order to be able to vote? Two-check it? Or let 'em pay as they leave and vote without paying? Or assume it'll pass and hit 'em as they go in for the new amount?

5. Goals. At (Waldo's) retreat last April, we adopted the following goals:
1. Inform and educate the public toward active participation in government.
 2. League action on selected governmental issues.
 3. Voter information and registration.
 4. Educate its own members.
 5. Service to local LWVs.

At our June Board meeting we decided on the plans as shown on the second side of the pink sheet. "In February we will also do an evaluation of where we are - as the LWVMN. Think ahead and also think back to what we planned/proposed/hoped/dreamed. Consider Board/staff relationships and organization, organization, development, action, publications, LWVs' image, accomplishments, goals, priorities. And let's not overlook previous ideas - talent files, luncheon speakers at Board meetings, identifying local LWV leaders for committee service, etc.," was what was said on Information item #4, page 4, of last month's agenda.

INFORMATION

1. Action. This may be an oral report - or if the minutes of the meeting of 2/7 are done, they will be attached.
2. CI/VS. Waldo and Head met with Wheelock Whitney at 10:00 a.m. Friday to discuss the March Focus on Health Care Cost\$. On Saturday Waldo(s) did precinct training for the Minnesota Association of Private College Students.

Borg and Waldo met with Tom Cousins, Public Affairs Programming, at WCCO on Wednesday. They'd be delighted to broadcast 3 debates (1 Governor and 2 Senate) in October. Their studio holds 75-100, cost \$600/hour; if outside, \$3000 production cost. Borg would moderate. Panelists would be WCCO radio and TV legislative reporters, STAR/TRIB and PRESS/DISPATCH reporters. Simul-casts could be arranged via TV stations throughout the state and with radio too. A proposal is to be in to them soon spelling out the details.

3. Library. Ellen Dunn will serve as Board liaison to the Library study committee.
4. Hennepin. Who would be willing and available to serve as liaison to the Hennepin County LWV (ad hoc) group. They meet the 2nd Thursday of the month.
5. Vouchers. Please bring your suggestions for "easier-to-complete" voucher forms to the meeting IN WRITING. We can't make 'em to suit you unless we know what bugs you and how you'd find them easier to do. Thanks.
6. Card. We have a telephone credit card available for anybody who makes lots of long distance phone calls and would like to charge same directly to the office. See H.H. if you want it.
7. Service. Revised GUIDELINES FOR A STATE UNIT are attached (buff).

SSL REPORT
(A Variety of Vigor and Vagaries)

West Dakota County - pool party with wine and hors d'oeuvres for ERA fund raiser.

St. Louis Park - asked to coordinate the reception for incoming City Council!
They responded with a resounding NO.

Robbinsdale - hasn't had a member drop in the last two years!

Minneapolis - asked Hofstede to declare March 6-10 LWV Week; will hold open house in new office inviting newspapers and officials.

Anoka-Coon Rapids - members from Grand Rapids and Bemidji in town for the energy workshop were put up in League homes. Charge \$7.00 - into League treasury.

Excelsior-Deephaven - \$150 from husband of Shirley Rice to provide an honorary membership for the next 10 years.

Willmar - exploring the possibility of reaching a position on the bank strike.

Anoka-Coon Rapids - County Board reappointed old committee members. LWV read them the resolution the Board had passed about appointments. Commissioners were apologetic. League will help write guidelines to implement the resolution.

Winona - 1977 annual report:

1. Did your League raise any tax deductible money?

No

Total amount of tax deductible money raised?

\$1,345

Golden Valley - 1977 annual report:

1. Same

Yes

Total amount of tax deductible money raised?

000

SUGGESTED POSITION STATEMENT ON TENURE AND COLLECTIVE BARGAINING IN EDUCATION --

The League of Women Voters of Minnesota favors a limited number of school board bargaining strategy sessions which are closed to the public (74%). The LWVMN believes that teacher bargaining units and school boards should be required to publish first offers and all subsequent written offers during the negotiation process (64%). The LWVMN believes that part of the bargaining law regarding negotiable items should remain as it is so that parties to the negotiations in each district determine for themselves which items they consider negotiable; if necessary, the district court would make the final decision (64%). The LWVMN believes that arbitrators hearing teacher contracts should be required to know school law and procedures (65%).

The LWVMN believes that Minnesota's tenure laws (125.12 and 125.17) should be amended to require periodic review and evaluation of tenured teachers' performance, leading to remedial help when indicated (74%). The LWVMN believes that the probationary period for Continuing Contract (125.17) should be lengthened (64% of Continuing Contract LWVs, i.e. excluding Minneapolis and St. Paul).

The LWVMN believes that dismissal procedures due to reduction of positions should include factors in addition to order of employment when determining staff reductions (98%; 1036 yes, 20 no). The LWVMN believes that recent teaching experience in the field of certification (65%), program needs of the district and special expertise of the individual faculty members (67%) should be included in seniority dismissal procedures.

Expanded form could include

The LWVMN does not favor either the removal of the right to bargain collectively or the extension of the right to strike. In general, the LWVMN believes that the public is adequately represented now by the school board in the negotiation process; that neither parent-community advisory committees nor representatives on the negotiating team should be required by the state.

The LWVMN does not think that the tenure law should be abolished; the probationary period eliminated; nor should fair dismissal procedures be negotiated, rather than set by law.

Future lobbyists should note that LWVMN members would not oppose adding factors such as age and experience balance (57.8%) and job performance (52%) to seniority dismissal procedures. LWVMN members would oppose mandatory negotiation of seniority dismissal procedures. 52% of Minneapolis and St. Paul favored including affirmative action in seniority dismissal procedures.

PROPOSED COUNCIL AGENDA

- 10:00 Registration *Pam, Mary, Helene*
- 10:45 11:00 Delegate training for those going to national Convention, free time for others
- 12:00 Lunch
- 1:00 Call to order
Adoption of rules
Introduction of Board
Treasurer's report
Update on ERA
Presentation of budget
- 3:00 Coffee
- 3:30 Small group discussion on budget priorities and finance. Budget committee members to chair groups. State Board will fill in, act as recorders. Harriet, Georgeann, Carol will be available as resource.
- 5:30 Supper
- 6:45 7:00 Presidents' workshop *Carolyn + Barbara* (To provide opportunity for inter-League exchange, preview what's coming, pass on good ideas)
- 8:15 8:00 Membership workshop *Jean + Georgeann*
- 8:00 Development workshop *Emily + Georgeann*
- 8:00 Membership workshop
- 9:30 9:00 Swimming
- "Midnight" snacks, social time, Board hostesses
- 8:00 Breakfast
- 9:30 Call to order
Legislative/Action/ Lobbyist report
Adoption of budget
State of the League - Borg
- 12:00 Lunch
- 1:00 Direction on Program
Other business
- 1:30 Adjourn

As usual, it is difficult to estimate needed time without knowing how much discussion to expect. We can expect more than some years because of the suggested change to PMP. If the discussion groups can work through most of the concerns, we should shorten the debate on adoption.

Board members should try hard to stay visible and available. Move around. Start conversations. Avoid having more than 2 Board members at a table during meals. Sit at a different table at each meal. etc etc

CAMPAIGN FINANCING - Bills, bills, bills. Will the current SF 1006 come forward??

On January 20th I asked the Office of the Secretary of the Senate to send a copy of SF 1006, Registration and Ethical Disclosure Act (Keefe, Staples, Benedict, Strand and Brataas) as it passed out of the Senate Committee on Election on January 19th. I assumed I would receive the most current, amended version of the bill.

Unfortunately this was not what I received. I discovered just after the Capitol Letter was mailed that I had the interim version of SF 1006!

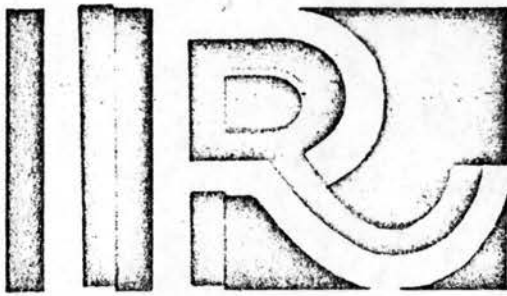
Changes in the bill that LWVMN was unaware of can change the LWV's position on a bill. Sections were added to this bill that go against our position and the LWVUS principles. Problem areas are Sections 55, 60, 73, 75 77 and 78.

Tax credits would be withheld from individuals contributing to candidates who do not accept public financing. The absolute effect of this is unknown, it could well influence a person's decision to contribute to a candidates campaign. In order to receive individual contributions then, a candidate would be forced to decide whether or not he wished to receive public financing right from the beginning. Based on the court decision, this would violate the candidates First Amendment freedoms.

Sections 75 and 77 are discriminatory. If the receipt of public tax check-off money and the provision of tax credits are considered to be forms of public financing, then it is discriminatory to permit candidates to rescind an agreement filed as a prerequisite for the receipt of tax money, but on the other hand, prohibit them from rescinding an agreement filed as a prerequisite for the receipt of tax credit vouchers.

Sections 73 and 77 are also of concern because as presently written, the incumbent is favored. It would be assumed that non campaign expenditures are constituent services and since only an incumbent would have constituents, this would be a way of influencing the electorate. A non campaign expenditure could also mean a transfer of funds from one principle campaign committee to another principle campaign committee.

The LWVMN cannot support SF 1006 as it is presently written. If the sections mentioned here are not changed, there is the possibility that this bill, if passed, could be declared unconstitutional by the three judge panel and if the Legislature has adjourned by that time, we would be without a campaign financing bill just months prior to statewide elections.



INDEPENDENT REPUBLICANS OF MINNESOTA

FEB 1 1978

January 31, 1978

Ms. Helene Borg, President
League of Women Voters of Minnesota
555 Wabasha
St. Paul, Minnesota 55102

Dear Ms. Borg:

On Saturday, January 28, 1978, our State Executive Committee passed the following resolution:

"Resolved: that we, the Executive Committee of the Independent-Republicans of Minnesota, urge Minnesotans of all political persuasions to immediately contact their state legislators and urge them to defeat Senate File 1006 (Steve Keefe's bill) which provides for inequitable distribution of existing public campaign financing monies. This bill, generated in response to the Bang v. Chase court decision, does not reflect the intent of the court decision which is equal access to public monies for all candidates for state legislative office."

Knowing your group's keen interest in the Ethics in Government Act, I urge you, at your February Board meeting, to take similar action. We are giving this message to all of our party leaders around the state and asking them to contact their DFL legislators on this issue. Do let me know as soon as possible what action Common Cause/Minnesota will take on this issue.

Sincerely,

Vern Neppel
Chairman
Independent-Republicans of Minnesota.(IRM)

VN/am



555 Wabasha, Room 6-E • St. Paul, MN 55102 • (612) 291-1286

PRELIMINARY PLANS FOR LEADERSHIP WORKSHOPS: SUGGESTED MINI-COURSES

Purpose: To provide for counterpart contact
To provide helpful information
To encourage improvement and enhancement of abilities

Local action - emphasize use of publications

Management and priority setting - by limiting, by involving and dividing work flexibility and program planning
working in coalitions, with other Leagues

== Interpreting the open meeting law

Nurturing the volunteer - making harder choices, importance of social side of League
How do you fit League to the employed woman, the inactive member?

== Tips on keeping house when League comes first - How to do it efficiently
How to look like you're doing it

Using the bulletin to really help members

Program: Library study

Program: Cities in Crisis

== Speed reading concepts

(== would use "professional" leaders)

These are from a recent mailing - they will do 3 1/2 hour workshops:

== *Introduction to Assertiveness

== *Effective presentations - participants develop skills to improve oral presentations;
practice of skills with feedback

== *Working in a Team - how can a group of assorted individuals with different skills and responsibilities work together and accomplish their task?

== *Women in Business - what are some of the values, attitudes and skills that women have that work well in the business setting? What can we learn from men without losing our femininity?

*Colby, Sands Associates

*parliamentary procedure
focus wings for L.L.S*

FALL 77

Begin Debates Planning
Marketing: Pubs/Speakers Bureau/Capitol Letter
FSG Consensus announced (Sept)
Update Legislative compensation (Oct)
Traveling Workshops/ Energy, Education, Action (Oct)
Lobbyist training workshops; public-am, league am/pm (Nov)
Election Survey & Committee Guide (Nov)
Speakers Bureau set up (Dec)

WINTER 78

Focus (Jan)
Education Consensus Announcement (Jan)
Focus (Feb)
Bylaw change/ members-at-large/ for Convention (Feb)
Caucus attendance push (Feb)
Precinct Hotline - Metro (Feb)
Focus (Mar)

SPRING 78

Workshop LL on how to run Focus/Council (Apr)
LL Leadership Workshops/Council (Apr)
Get-out-the-vote/School Boards (May)

TO BE SCHEDULED

Workshop on Parlimentary Procedure
Update on Welfare
ERDA Energy Workshop
Energy Update & Info Clearing House
Development Workshop (Nat'l Conv.)

FALL 78

TV Debates
Traveling Workshops
Lobbyist Workshops
Voters Guide
Annual Giving Campaign
Begin Civics Course Outline
Marketing
Precinct Hotline
Library Study

WINTER 79

Library Consensus Announced
Update on Campaign Financing
Update on Urban Crisis
Energy Update - Info. Clearing House
Focus
Focus
Focus

SPRING 79

Civics Course Outline Due
President's Workshop (Convention)
Convention
Begin New Program Studies

GUIDELINES FOR A STATE UNIT

Members of a State Unit

A member of a state unit is a member-at-large of the LWV of Minnesota and the LWV of the United States. They are not voting members. Dues for this year are \$15.00, payable to the LWVMN, and are collected by the state unit treasurer. Members may have the option of paying dues in two or three installments. Dues collected will be sent to the LWVMN.

The Role of the State Unit

They will meet at least 8 times during the year to discuss issues chosen from the national and state Program. They may plan Voters Service for the community(ies). They may sponsor community meetings or forums on both League and non-League governmental issues. They may do a county survey or Know Your Town survey. They are encouraged to send representatives to all state Councils and Conventions as visitors and to all state workshops as participants.

The Role of the Member

The member of the state unit may always act as an individual on the basis of state and national Program positions. However ACTION IN THE NAME OF THE LEAGUE is taken only at the request of or with permission of the State Board.

Representing the League

The member of the state unit is an important contact for the state League of Women Voters in promoting the purposes of the League and in establishing League "presence" in the area. Board members will avoid activities that might associate the League with a particular political party. All members will be familiar with the non-partisan policy as explained in In League.

With Guidance and Approval of the State Board:

- They may distribute Voters Service and Program materials which have been prepared by state and national.
- They may furnish programs and news releases approved by the state Board to local news media.
- They may go as League observers to school board, County Commission, and governmental meetings. They may ask questions but express no opinion.
- They may, upon request of the state Board, speak in the name of the League to their legislators about League-supported bills. They are entitled and urged to speak with Legislators about any issues but may not identify as a League member while doing so.
- They are encouraged to transmit ideas and opinions to the state Board at any time.

Materials Received

All members will receive the National VOTER and the State VOTER. They will receive all state publications and some national publications. The president will receive the state presidents' mailing, and materials for all unit board members.

Financing Activities

The state unit receives back from state \$2.00 per member at the time dues are received. Because of the amount of money involved, this can be handled as a petty cash fund. Member contributions are encouraged. The state unit is encouraged to seek community resources of income when they feel prepared to do so, especially for specific activities. They will not conduct a comprehensive finance drive in the community until they are a provisional League.

Board of Directors of the State Unit

The president's primary responsibility is organization and coordination. The secretary will send minutes of Board meetings and reports requested to the state office and the advisor promptly. The treasurer handles all monies and maintains the official membership list, always keeping it current in the state office. Other unit directors will carry out the responsibilities of their positions as outlined in In League and as discussed during Board training. Proposals for community activities will go through

this Board to the advisor to the state Board. All planning, including calendar planning, will be done with the advisor. The state unit will not be expected to attempt the entire scope of national and state Program but rather focus on a few selected items. The local bulleting can be used effectively to provide background information as well as new information in other areas of Program. If the unit wishes to become a provisional League, emphasis will be given to building membership.

The Board of Directors of the state unit will meet as a Board at least 9 times during the year for whatever length of time they deem necessary.

Training, Guidance and Moral Support

Board training will be provided at the time of organization. The state Board is available to give advice and direction in any area whenever requested. The advisor will provide continuing guidance and will attend as many Board meetings as possible.

LEAGUE OF WOMEN VOTERS OF MINNESOTA
Minutes of the Board of Directors
February 14, 1978

MEETING PLACE: State office, 555 Wabasha, St. Paul, MN 55102, 9:35 a.m., Helene Borg, President, presiding.

ATTENDANCE: Board members present: Borg, Reeves, Waldo, Dunn, Hall, Anderson, Berkwitz, Buffington, Cushing, Jones, Kahlenberg, Llona, Phelan, Poppleton, Schmitz, Shaw
Board member absent: Brown
Non-Board members present: Bergeson, Rosenblatt
Staff present: Herb

MINUTES: The following additions were made to the January 10, 1978, minutes: page 4, add to delegates, "alternate is Cushing"; page 2, add to BRIEFING after "according to her budget," "with a strong recommendation to use 15¢ reimbursement."

[illegible]

TREASURER'S REPORT:	Balance on Hand 4/1/77	\$ 7058.63	checking
		13333.92	telephone transfer
	Expenditures 4/1/77 to 1/31/78	75531.73	
	Income 4/1/77 to 1/31/78	70740.84	
	Balance on Hand 1/31/78	2267.74	checking
		9344.59	telephone transfer

The treasurer's report was filed for audit.

REVISION OF AGENDA: Add to Action: Lobbyist, Poppleton
Add to Information: Funding, Schmitz

RESIGNATION: MOTION: To accept, with deepest regret, the resignation of Barbara Jones,
as a Director of the LWVMN effective as of state Council.
Mover: Berkwitz Carried

RECOMMENDATIONS: Borg asked for recommendations to the national Board to be included in the report to national. Items discussed for recommendation were:

Publications: The national Board is to be commended for the information accompanying publications which gives direction for use of the publication. It should be made clear to local Leagues that they are not expected to use every publication, and publications should not be done only because money is available. There should be an accounting of the publications; how they are distributed and to whom, how many are purchased and by whom. Some items in Report From The Hill are not current enough to be of value. The Board would like to receive a copy of the minutes of national Board meetings, since this would be received sooner than the National Board Report and would be more useful.

DPM: It was suggested that all DPM subscriptions expire on the same date. Subscriptions started during the year would be pro-rated. Errors in mailing could thus be reduced by purging all subscriptions from the computer once each year.

Ed Fund: It is strongly recommended that more information be given to state and local Leagues on the use of the Education Fund, particularly for routine expenses.

Workshops: It would be helpful if a report on regional workshops or other national meetings (e.g., the U.N. meeting) were sent to the state Boards which did not participate. This could also facilitate sharing the concerns of state Boards. And it would be useful to know how other state Boards made use of information received at workshops.

Budget form: It would be more informative if "other sources of income" were itemized.

National report form: The Board is to be commended for the item under National Program which asks what Leagues have done under Program categories. It is suggested that there be more explanation of vertical programming, and a more open-ended question about local League program.

Communication: Berkwitz and Reeves will prepare an item for recommendation about communication with and openness of the national Board. A letter will also be written to the new president about the same topic.

Borg informed members that the completed National Board Reports are due in the state office by March 3.

CONSENSUS: MOTION: To approve the revised position statement on Tenure and Collective Bargaining in Education with changes suggested.
Mover: Jones Second: Buffington Carried

The revision by Rosenblatt used the position as stated by Shaw, presenting it in a different form. Shaw discussed the figures used to arrive at consensus and the agreement within Leagues. There was discussion of information, in addition to the position, which would be useful to lobbyists. Some editing changes were made. It was noted that our position on the open meeting law must now include the exception in this consensus, i.e., allowing a limited number of school board bargaining strategy sessions which are closed to the public. The Board congratulated Shaw and her committee for the work on the study.

Borg complimented Rosenblatt and Berkwitz for the new version of Program for Action which is now printed.

COUNCIL: MOTION: To approve the proposed agenda for state Council as distributed with changes discussed.
Mover: Jones Second: Anderson Carried

It has been requested that metro fund raising be discussed at one of the Council workshops. The Board felt that the issue of regional fund raising could be raised at Council but complete discussion would be more appropriate at the leadership workshops. Some minor changes were made in the proposed agenda. It is necessary to hold the Council on two days because of the distance some Leagues must travel.

BUDGET: MOTION: To recommend the budget with income from local Leagues based on a PMP accompanied by information comparing the PMP with the formula pledge.
Mover: Anderson Second: Reeves Carried

Some Leagues have notified the state office that they oppose the PMP. It was felt that there were many Leagues which had opposed the pledge formula, and the committee which studied possible methods of payment was established at their request. The recommendation for a PMP will be followed.

MOTION: To approve the 1978-79 state budget as corrected.
Mover: Jones Second: Reeves Carried

The membership figures were corrected to those submitted by local Leagues as of January, 1978. Under income, item 1, \$400 was added as income from provisional Leagues. Bergeson will adjust income figures from development, miscellaneous and publications to balance the budget. She stated that she would welcome any comments or questions before Council.

CAMPAIGN FINANCING: Buffington reviewed the position of LWVMN on S.F. 1006, the Registration and Ethical Disclosure Act. We could support the original bill which was sent to her, but amendments added preclude our support. Letters will be sent to the appropriate people explaining the reasons for our position.

LOBBYIST: MOTION: To approve Verna Higson as a lobbyist in Energy.
Mover: Poppleton Carried

WORKSHOPS: MOTION: To authorize Waldo to attend an Action Research Workshop, "Evaluation Research: A Utilization-Focused Approach," with the cost being

charged to Board Tools - and allow Herb to attend, at her own expense, any or all six without having to use vacation time for same.
Mover: Reeves Second: Dunn Carried

ENERGY: Marge Post noted the report that had been distributed and reviewed the two workshops which were held. The original grant was changed slightly by national. The grant money was used to purchase two films and to fund the two workshops to train energy resource people. NSP donated two films. All four films are property of LWVMN and will be in the film library circuit. A film/discussion guide has been developed. A grant has been obtained from the Minnesota Energy Agency to build an energy resource directory. It will be distributed to local governments planning energy-related projects, to public libraries, community colleges and AVTIs. Kathy Gilder is writing it; Post will continue as project manager. A follow-up on the participants in the workshops is planned. Post commented that no other group in the state is pursuing energy education. She will send information to local Leagues which would be helpful when utilities are included in energy programs. She expressed thanks to Poppleton, McKaig, Herb and Gilder.

LEADERSHIP WORKSHOPS: Cushing reviewed the preliminary plans for the leadership workshops as printed. Additions suggested were: parliamentary procedure, development with emphasis on regional fund raising, how to do a local Focus, training in use of audio-visual equipment, how to reach out into the local community (as at fall Action workshop), discussion techniques, how to write, compile and interpret consensus questions. Board members questioned the direction of the topics of Women in Business and Keeping House. Dates were set for the workshops: Tuesday evening, June 6, and Wednesday, June 7.

ERA FUND: Kahlenberg asked for Board opinion on a state League fund raiser for the ERA. Suggestions included sponsoring a Kicks game, and scheduling an event on March 22, the anniversary of Congressional passage of the ERA. She will pursue the idea of a luncheon honoring women in government.

LOCAL BYLAWS: The state Board has been asked for an opinion on changing local bylaws if a quorum is not present at the annual meeting. The Board felt that the steps outlined by Cushing as in the agenda are adequate, remembering that any proposed changes are publicized well ahead of the meeting.

GOALS: Borg asked Board members to reflect on the goals discussed in April and the calendar based on these goals adopted at the June Board meeting. Generally, all items on the calendar have been accomplished with the exception that the speakers bureau is limited to the ERA, and the precinct hotline is not coordinated at this time but probably will be by fall election. Borg will report on our goals and our accomplishments in her State of the League address. There was discussion about Board organization. It was felt that Local Program could be incorporated into the different Program areas, emphasizing vertical programming and service to local Leagues. A co-chair for CI/VS would be created, which could be filled by someone from an outstate League. This would reflect our priority for CI/VS. Borg asked members to prepare for the April meeting to be held the evening of Council adjournment. At that meeting we must react to Council, prepare for next year and evaluate what has been done this year.

Herb suggested that in the near future the office would need more clerical assistance to free Board members to be more effective. Hall asked that we evaluate how we have achieved goals we established in relation to the growth of staff. Waldo expressed frustration in knowing how to evaluate, what is of more benefit to the organization, what is worth our time. Borg commented that in general, much is happening due to the competent Board and competent staff. Anderson commented that the retreats held last spring were a learning experience and beneficial and another should be held at some time. Reeves suggested that a panel of people we serve could attend such a meeting with us. It was felt that some of this type of comment from local Leagues may come at Council budget discussions or direction to the Board. Cushing asked that a written discussion guide for budget discussions at Council include these goals, and direction to the Board which would follow from the discussions could be noted.

ACTION: Minutes of the Action Committee meeting were distributed. In response to a question, it was clarified that a state Program chair is only responsible for the letter of support from the state League when action is requested in Report from the Hill. Local Leagues receive the Report and are responsible for action on that level. Berkwitz will urge local Leagues to use Report From the Hill for action, and the Program chair may also do so. Cushing asked if we have a policy on action by a local League which affects other local Leagues which do not have a position or disagree with the position. In general, a League may act only in its own city limits. But cases would have to be considered individually, depending on the topic, the amount of study, etc.

CI/VS: Funding is being sought for the March Focus. Waldo has done caucus training for the Minnesota Association of Private College Students. WCCO has indicated a willingness to broadcast 3 debates (1 Governor, 2 Senate) in October.

LIBRARY STUDY: Dunn will serve as Board liaison to the Library Study Committee.

HENNEPIN COUNTY LWV: Reeves will serve as liaison to the Hennepin County LWV (ad hoc) group.

Herb asked for written suggestions of improvements to vouchers. She also noted that the office has a telephone credit card available to anyone who makes many long distance calls.

STATE UNIT: The Board reviewed the revised guidelines for a state unit as developed by the Service to Local League Committee. Minor editing changes were made.

FOCUS: Schmitz announced that the February 15 Focus is funded from several sources in the amount of \$3250.

The meeting adjourned at 3:00 p.m.

Respectfully submitted,

Ellen Dunn

STATE BOARD MEETING

Tuesday, March 14, 1978 - 9:30 a.m.

State Office - 555 Wabasha

Coffee, Tea, Skim Milk and Pop - Bring your own "bag"

9:29 Determination of quorum and call to order

Mins.

- 5 Minutes of the February 14, 1978, state Board meeting* - Dunn
- 5 Treasurer's Report* - Hall
- Revision of Agenda

ACTION

- 10 Close office at noon, March 17 - Herb
- 10 Donation to Citizens for Human Rights - Berkwitz
- 10 Presidents' List - Herb
- 15 Separate CI and VS; Local Program - Reeves, Nominating Committee
- 15 Sliding Scale PMP - Cushing
- 10 Council Rules - Cushing
- 10 Development Job Description - Schmitz/Hall
- Smokers' Break

DISCUSSION

- 20 Council Workbook - Herb
- 30 Board Memo evaluation - Board
- 20 OUTLOOK - Reeves

Lunch

- 30 Focus - Reeves/Waldo
- 30 Total Board Responsibility - Cushing
- 30 Library Study - Dunn
- 10 Hope Washburn - Herb for Mueller

INFORMATION

- 10 Action - Berkwitz
- 5 Election Survey - Buffington
- 10 Trade Focus - Llona
- 10 CI/VS - Waldo
- 5 S. to L.L. funnies - Thompson

* Mailed earlier; bring with you to the meeting.

UPCOMING EVENTS:

- March 15 - Health Care Focus
- 28 - Development Committee Meeting - 9:30 - state office (s.o.)
- 29 - Election Survey Committee - Noon - s.o.
- April 4 - Action Committee Meeting - 9:30 - s.o.
- 6 - CMAL Board Meeting - 9:30 - s.o.
- 10 - CMAL Study Committee - 9:30 - s.o.
- 18, 19 - State Council - 10:00 a.m. - Camp Courage
- 19 - State Board Meeting - 5:00 p.m. - Berkwitz

- REQUESTS:
- (1) Let Peggy T. know your Council roommate preferences right away. If P.T. doesn't hear from you, "you sleep with what ya gets." If you are not over-nighting, let P.T. know that too.
 - (2) Please, if you have something for the agenda, write it up and get it in. Some of us are visual learners and need time to read and digest materials in advance.

- REMINDERS:
- (1) Board Memo material is DUE no later than MARCH 16.
 - (2) Council Workbook material due APRIL 3.
 - (3) CAPITOL LETTER deadline is 10:00 a.m. on MARCH 27. Please jog your lobby-

ists if you want them to write up something. We really do NOT like to be typing at noon for a 4:00 p.m. mailing. We wouldn't have gotten through the February mailing crunches without the huge assistance of Jessie, Karen Cushing and Sara Beth Waldo.

ACTION

1. Minutes: motion: dispense with reading of the February 14, 1978, state Board meeting.
motion: approve the minutes of the February 14 meeting as circulated.
2. Treasurer's Report: to be filed for audit.

REVISION OF AGENDA

3. Close: motion: allow the office to close (at noon) on March 17.

Background Information

St. Patrick's Day in St. Paul a half block away from Kelly's Pub is a mess. Last year parking in the lot was impossible, and leaving the lot was worse. The behavior of people leaving Kelly's left a lot to be desired too. St. Patrick's Day is a Friday, so most revelers don't have to go to work the next day. Rather than get completely boxed in, staff requests permission to close at noon.

4. Donation: motion: donate \$ _____ to the St. Paul Citizens for Human Rights, of which the St. Paul LWV is a member.

Background Information

The Citizens for Human Rights is a St. Paul coalition which has formed to fight the repeal of the "Gay Rights" ordinance. The coalition needs money for informational materials, a newspaper ad, etc. The LWV-St. Paul has donated \$50 to the cause.

5. List: motion: allow the list of local LWV presidents to be sent to the Power Plant Siting staff of the State Planning Agency.

Background Information

See attached (blue) letter from Diane Bischoff.

6. a. CI/VS: motion: separate the CI/VS portfolio, retaining the VS name and changing CI to "Citizen Information Education."

Background Information

The nominating committee has been alerted to watch for a co-chair. Waldo would continue with VS to keep debates, locator and VOTERS GUIDE projects going. The CIE person would do Focus and expanded activities to meet the Board's #1 goal of informing the public.

- b. Local: motion: (dis)continue the Local Program portfolio and state Board position.

Background Information

The nominating committee met March 6 and requests a definitive decision and direction from the state Board on this position. Erica and Carolyn, who just happened to be in the office on March 6 and was asked to sub for Barbara Jones, who was arbitrating, can provide more details.

7. P.M.P.: motion: approve a sliding scale for P.M.P. to state from provisional Leagues.

Background Information

We have always provided a special rate for provisional Leagues under the pledge formula. Since they do not do a finance drive until toward the end of the provisional period (when they have had a chance to establish themselves in the community), we ask a reduced level of support during this time. I suggest we continue to allow some time before they are faced with the funding responsibilities established Leagues find frightening!

Some numbers to consider:

Harriett suggests \$4 less than PMP the 1st year, \$2 less the 2nd, and full amount the 3rd.

Or what about 1/2 PMP the 1st year, 3/4 the 2nd?

Other?

In any case, the PMP would be pro-rated for the number of months they are actually established.

8. Rules: motion: approve the following proposed rules for Council, 1978:

Admittance to morning and afternoon sessions by official badge only.
Delegate speaking from the floor must give name and League.
All motions must be submitted to the secretary in writing before they are presented from the floor.
Robert's Rules of Order newly revised will be followed.
Smoking is permitted in the balcony only.
No hard-soled shoes permitted in the gym.

9. Development: motion: approve the job description for the staff Development/PR position as attached (blue, 2nd side)

Background Information

There has not been a formal job description for this position. The Development Committee worked up the description which was then reviewed by the office management committee.

DISCUSSION

1. Council. The following will be in the workbook: Agenda, Map of Camp Courage, Information for Delegates (Purpose of Council and Rules), Parliamentary Procedure at a glance, Treasurer's Reports, Proposed Budget, PMP's "pledged", budget discussion questions. Optional: Capsule reports of state Board members, new Education position, CAPITOL LETTER, LWVUS Convention Roster. Your pleasure? Also, do you want the workbooks mailed to local LWVs prior to Council? If so, we begin typing on April 3 and mail no later than April 7 (preferably April 5).
2. MEMO. We promised an evaluation would accompany this last issue of the 3-month trial. Please think of questions you'd like answered. Attached (white) has some preliminary questions. Write yours on that page too, and we'll collect them after this discussion.
3. OUTLOOK. The OUTLOOK should be ready to distribute at the June workshops. Should it be expanded to be a real planning guide with the Board Memo serving as a reminder, fill-in, emergency communication tool only? Can we do the needed time line planning and stick to same except for emergencies? Remembering when you were a local Leaguer, Board member or president, what would have been most helpful for you to have learned from the OUTLOOK vs. the Memo?
4. Focus. An evaluation of Focus may be a mite premature, since the last one isn't until tomorrow. However, it may not be too early to begin preparing for next year. Should Focus be continued? Should topics be limited to areas of League expertise and/or of members funding contacts? (We wouldn't have gotten the \$3250 for trade had Pat not known the people and companies to "hit.") What topics should be covered in 1979? What should be the division of responsibilities?
5. Total. We are aware of how over-committed and over-extended all Board members are as well as the emergency extenuating circumstances that occur to all. We have also received some comments on staff performance, particularly in the service to local League area. Should Board members participate more fully in field service, Focus(i), workshops, etc.
6. Library. The committee met on March 3. The writing stage is beginning. Ellen will give you an update and seek further direction for the committee.
7. Hope. The Award process is in gear, and it is proceeding smoothly. The committee would like to know how you feel about sending a letter to all nominees after Council to congratulate them on their nomination, telling them who winner was, etc.

INFORMATION

1. Action. Oral report. Please see minutes in this mailing or picked up earlier.
2. Election. Has 29 surveys in and compiled. Plan to send out in Board Memo brief (one page) report to all local Leagues. Another committee meeting is scheduled for March 29 to draft this report.
3. Trade. See attached (canary) evaluation sheets. Pat will tell what she thinks this program achieved. (LWVUS is interested in the story we have learned - not from LWVUS but rather from Ken Frosliid, 3M, and Ray Garcia, Emergency Committee for American Trade.)
4. CI/VS. If all goes according to schedule, Hennepin County will approve the precinct locator contract on the 14th. We will then commence to begin. The project is to be completed 8-1-78, at which time we'll be paid \$4250. The balance of the money (\$500) will be received at the end of the contract period, December 31, 1981.

Waldo, Reeves and Herb lunched with Tom Cousins and Ron Handberg, WCCO-TV, on 3-9 to discuss the proposed debates. Tom and Ron were to discuss the possibility with their executive vice president and general manager, Jim Rupp. We expect a "letter of agreement in principle" to be forthcoming. League will negotiate with the parties and candidates; we will also investigate the possibility of statewide coverage through a pool. Ron is checking on the FCC requirements, particularly as pertains to minority party candidates. As soon as we receive the letter, we will begin negotiations with the parties.

5. SLL Report

Cottage Grove - Sun Directory which was distributed throughout C.G. copied the local history section of their local survey without permission. The survey is a copyrighted publication. They're taking legal action.

Brooklyn Park - set up conference call for a very nominal charge and thus avoided a special Board meeting. They have established an 11-member unit in Maple Grove.

Bemidji Area - members will appear on Duluth TV program preparing receipes from their cookbook.

Marshall - something of a coup, Dr. Piccard has agreed to speak at their ERA fundraiser.

St. Louis Park - applying for a CETA social services intern.

LaCrosse, WI - one of their members is the new chairperson of the MN-WI Boundary Waters Commission.

Red Wing - received Certificate of Commendation from Planning Commission for pedestrian needs study. And - their nominating committee reported response was great!!!

Owatonna - U.S. Department of Commerce representative working with Owatonna industries on foreign trade wants to involve the League.

Fergus Falls - organization meeting 3/16. Everyone think positive.

Granite Falls - seems to be tottering.

Northern Dakota County - decision of the month - what to do with the \$1.00 left in the old savings account.

Worthington - the March school board meeting will be held in the greenhouse. Quaint!

Mankato Area - from the bulletin - in less than one year MN will join the rest of the nation in having elected officials.

MAR 6 1978



STATE OF MINNESOTA

STATE PLANNING AGENCY
101 CAPITOL SQUARE BUILDING
550 CEDAR STREET
ST. PAUL, 55101

March 2, 1978

League of Women Voters of Minnesota
555 Wabasha
St. Paul, MN 55102

Greetings:

I am writing to request a current list of local League presidents. This list would be helpful to me in several ways and could also help alert local League members to possible new power plants and power lines in their community.

The Power Plant Siting Act, which gives the Environmental Quality Board authority to designate locations for large electrical facilities - calls for "broad spectrum citizen participation as a principal of operation." In nearly every project conducted under this act, a League member has contributed significantly to the process. Currently, Margaret Post is a member of our Power Plant Siting Advisory Committee who has made significant worthwhile contributions through her attendance.

For the most part, I foresee the list would be used when a power line or power plant project is proposed in the local league's area. I do not expect to mail items to all league chairpersons throughout the state. Usually we will request nominations for committees which will study routes or sites or send notices of meetings or hearings.

I hope you will share your list of local presidents so that we can contact them directly.

Sincerely,

Diane Bischoff
Diane Bischoff
Power Plant Siting Staff
296-2096

JOB DESCRIPTION

The staff person for Development/PR will be responsible for the following:

1. Develop ideas and plans to raise money for specific projects.
 - A. Write the proposal for each specific project.
 - B. Suggest to Development Committee individuals or corporations to approach.
 - C. Set up the appointments for League solicitors.
 - D. Be willing to make calls herself.
2. Organize the annual giving campaign.
 - A. Set up the card file on potential givers.
 - B. Write appropriate letters, brochure, and/or case study.
 - C. Train solicitors.
 - D. Set up the routine for reporting and acknowledgement system.
3. Write a monthly Development report.
 - A. This should go out with the Treasurer's report.
 - B. Report should list:
 - a. Contacts made
 - b. What was asked for.
 - c. Status of responses.
4. Handle publicity for all LWVMN-sponsored meetings, seminars and focus series.
 - A. Set up routine for pre-event publicity.
 - B. Secure news coverage for event.
5. Write press releases.
 - A. Generate PR opportunities.
 - B. Contact specific newspaper editors and other media personnel.

BOARD MEMO EVALUATION

This issue is the last in the three-month trial of sending a Board Memo to every local League Board member. To help the delegates to Council, the Budget Committee members and the state Board determine the continuance of the project, we are conducting an evaluation. Please fill in the questions below and return to the state LWV, 555 Wabasha, Room 212, St. Paul 55102.

PLEASE RETURN BY APRIL 7.

LWV of _____

Board position _____

No. of years on local LWV Board _____

1. How readable did you find the Board Memo?

Very readable				Not readable
5	4	3	2	1

2. How informative did you find the Board Memo?

Very informative				Not informative
5	4	3	2	1

3. How useful did you find the Board Memo?

5	4	3	2	1
---	---	---	---	---

4. Did receiving the Board Memo increase your sense of total Board responsibility?

Yes _____ Somewhat _____ No _____

5. Did receiving the Board Memo increase your sense of being a part of a larger organization comprised of state and national levels in addition to your local activities?

Yes _____ Somewhat _____ No _____

6. What is your opinion of having the Board Memo sent directly to your home?

Liked _____ Not worth the money _____

7. The same effect could be accomplished by sending all Board Memos to the president for the presidents' distribution to Board members.

Yes _____ Maybe _____ No _____

8. Board Memos sent to every local League Board member should be

continued _____ discontinued _____

9. Other comments: Tell it like you really perceive it. This is an anonymous survey.

REPORT: League of Women Voters "Focus on Emerging Issues" - 2nd in Series

WORLD TRADE PROTECTIONISM: THE PRESENT TUG OF WAR"

Co-sponsors: League of Women Voters of Minnesota
Minnesota District Export Council

Date: February 15, 1978

Location: Souls Harbor, Nicollet House, Minneapolis, Minnesota

Funded through grants from Cargill, Inc.; the General Mills Foundation;
International Multifoods; Medtronic, Inc.; 3M Company; Toro Company;
through the League of Women Voters Education Fund.

EVALUATION SHEETS TURNED IN - 51

ATTENDEES REGISTERED - 161

Question 1. In general, how informative did you find this program?
On scale 1-5, 5 = most informative; 1 = least informative.

5's = 21	3's = 3	1's = 1
4.5 = 4	2's = 1	
4's = 15	2.5 = 1	<u>Heavy on "most informative"</u>

Question 2. In general, how adequate did you find the arrangements and facilities?
On scale 1-5, 5 = very adequate; 1 = not adequate.

5's = 35	3.5 = 1	1's = 0
4.5 = 3	3's = 3	
4's = 10	2's = 0	<u>Heavy on "very adequate"</u>

Question 3. What segment(s) of the program was most informative?

Ole Jensen - 12 This was A.M. panel. Harold Chucker was moderator.
Carl Insel - 8 One person noted he gave it good balance.
David Cox - 12

Martin Haworth - 14 This was P.M. panel. Roger Upson's summary was
John Oshinski - 6 noted 5 times, once as "outstanding."
Ray Garcia - 14

Dean Moran - Keynote luncheon speaker - 14; one person rated him special,
with the rest of program equal.

Comments also under question 3 included:

- "All equally informative"
- "Morning session - speakers were informative and stimulating"
- "The afternoon session seemed to be a little more informative. The speakers had a broader knowledge of various aspects of trade."
- "All but labor leader, shoe businessman, but great to even see their narrowness."
- "I found Mr. Jensen, Red Wing Shoe, Mr. Moran, Mr. Oshinsky all very well versed."
- "Well balanced program"
- "Came in with little knowledge of subject. Thought all speakers very informative."
- "Luncheon speaker was very good - each segment tied together - gave all sides - excellent representations of viewpoints."
- "All was excellent and very informative."

Question 4. What segment(s) of the program was least informative?

Ray Garcia - 1
Martin Haworth - 2
John Oshinski - 16
A.M. Session - 2

- One person mentioned Dean Moran due to fact listener was basically aware of facts already.
- Another said the morning panel was not broad enough in view.
- The A.M. session was criticized by one person for glossing over problems of imports and stressing export problems.
- A.M. session was also mentioned as possibly too specific, but still interesting.

Most left question 4 blank. Comments, if given, were mostly positive:

- All segments very informative.
- None - 3 times
- The whole program was interesting and informative.

Question 5. Would you like to have more meetings on this or related subjects? Explain.

YES - 29

Specific comments:

- Yes. Exports and reduced energy consumption should become more thoroughly internalized in the body politic.
- Yes, found the topics very relevant to today's current events.
- Yes, and more on world trade and relationship to U.N.
- A later follow-up.
- Yes, trade relationships with communist countries and the L.D.C.
- Yes - how about some other points of view - like from developing countries; or explanations of current policies and/or efforts (in Congress and other) to solve problem.
- How can we promote greater cooperative effort in a democracy between government, business, and banking as the Japanese have?
- What U.S. companies are doing to be competitive. Agricultural import and export politics of food. U.S. based and foreign based multinationals' behaviors.
- Concentration on what we can do about trade problems in view of what final results are at Geneva. Emphasis on fact that you have to have long-term view while trying to handle immediate problems.
- Export job opportunities.
- Any international problem - U.S. citizens need more detail understanding than TV or daily papers give.
- Investment in Less Developed Countries, and future investment potential in the LDCs by U.S. multinationals.
- Yes. It is very beneficial to hear the various points of view on a controversial issue.
- Yes. very current subject - definitely need public information.
- Definitely. The more informed we become, the better we can proceed to intelligent action.

Question 6. What organization or group do you represent?

Of those who took time to file out the questionnaire, here is the breakdown: 90 represented organizations and corporations; 46 were members of the League of Women Voters from throughout the state; 25 listed no affiliation.

Question 7. Additional Comments:

- How does American business go about seeking world markets? Is it being alert enough to the potentials? Could resistance to U.S. business be scaled by profits? For example: large, medium, small - and thus gain greater acceptance in less overpowering markets?
- Mrs. Llona carried the program with grace and poise. All speakers gave me food for thought. I had been to Japan, China and Taiwan in September, October, 1977, so I had a good insight into trade. My husband last year lost some of his business to Japan.
- All speakers seemed well informed and up to date on topics well presented. Made good arguments; like idea of differing viewpoints well organized; excellent speakers - well qualified, impressive. Keep up good work!
- Thank you!
- Very timely.
- Appreciated hearing a variety of opinions. Thanks for making it possible. Very high level.
- I learned three kinds of new jargon: business management, Commerce Department, and labor union.
- Two missing elements: (1) someone to discuss U.S. agricultural problems, vis-a-vis the Common Market - and most important of these two (2) someone to discuss the oil import problem. For example, on the latter:
 - a. What happens to all of our world relationships (political as well as economic) should availability of present M - E supplies be greatly curtailed?
 - b. What happens if some kind of allocation system has to be established?

Pat Llona
International Relations Chairperson
League of Women Voters of Minnesota

LEAGUE OF WOMEN VOTERS OF MINNESOTA
Minutes of the Board of Directors
March 14, 1978

MEETING PLACE: State Office, 555 Wabasha, St. Paul, MN 55102, 9:40 a.m., Jean Reeves, 1st Vice-President, presiding.

ATTENDANCE: Board members present: Reeves, Waldo, Dunn, Hall, Anderson, Berkwitz, Buffington, Cushing, Jones, Kahlenberg, Llona, Phelan, Schmitz, Shaw
Board members absent (excused): Borg, Brown, Poppleton
Non-Board members present: Bergeson, Rosenblatt
Staff present: Herb

MINUTES: MOTION: To approve the minutes of the February 14, 1978 Board meeting as circulated.

Mover: Hall Second: Cushing Carried

TREASURER'S REPORT: Balance on Hand 4/1/77 \$ 7058.63 checking
13333.92 telephone transfer
Expenditures 4/1/77 to 2/28/78 85124.07
Income 4/1/77 to 2/28/78 78589.50
Balance on Hand 2/28/78 534.06 checking
6844.59 telephone transfer
\$3250 should be added to Development Income (Income I.)

The treasurer's report was filed for audit.

Board members were asked to review the State support sent by their consultant Leagues and urge them to send the balance due, if any, to help the cash flow.

Bergeson asked that a correction be made in the budget discussion of the Feb. 14 minutes. Page 2, the amount budgeted as income from provisional Leagues should be \$704 rather than \$400.

REVISION OF AGENDA: Add to Discussion - Local Leagues, Llona

OFFICE CLOSING: MOTION: To allow the office to close at noon on March 17.

Mover: Hall Second: Anderson Carried

The situation in the area on St. Patrick's Day is difficult.

DONATION: MOTION: To donate \$100 to the St. Paul Citizens for Human Rights, of which the St. Paul LWV is a member.

Mover: Anderson Second: Hall Carried

MOTION: To amend the above motion, substituting \$50 for \$100.

Mover: Berkwitz Second: Schmitz Carried

The Citizens for Human Rights is a St. Paul coalition which has formed to fight the repeal of the "Gay Rights" ordinance. Hall was directed to maintain contact with the coalition in order to be aware of action and direction.

PRESIDENTS LIST: MOTION: To allow the list of local LWV presidents to be sent to the Power Plant Siting staff of the State Planning Agency stating that it is to be used only for that purpose.

Mover: Anderson Second: Waldo Carried

The Board felt that contact with the public is important to this issue and Leagues may facilitate that contact.

ENERGY EDUCATION: MOTION: That a letter of appreciation and encouragement be sent to Marge Post for her work on the energy education project.

Mover: Hall Second: Waldo Carried

Reeves reminded members to be aware of action by local Leagues which should receive notice of appreciation from the Board.

CI/VS: MOTION: To separate the CI/VS portfolio, retaining the Voters Service name and changing "Citizen Information to "Citizen Information Education."

Mover: Hall Second: Anderson Carried

This possibility has been discussed for some time. Local Leagues would not have to split the portfolio unless they cared to. If another Board person is available, educational projects could be expanded and more opportunities for development funding explored. The co-chairs would work together closely and depend on Board direction. The CIE portfolio is seen as being flexible, sometimes close to Action. Having two Board members in this area would reflect our priorities. The nominating committee has been alerted to seek a person for co-chair and the Board was asked to submit suggestions.

LOCAL PROGRAM: MOTION: To continue the Board position of Local Program.

Mover: Hall Second: Schmitz Carried

There was discussion of the need for persons from outstate Leagues to serve on the Board and of local programs which do not fit into State Board program areas. The Board directed the nominating committee to find a nominee from an outstate League to fill the position with the understanding that some other areas of responsibility may be included, but all would be directed toward working with local Leagues.

P.M.P.: MOTION: To approve a sliding scale for P.M.P. to state from provisional Leagues.

Mover: Cushing Second: Waldo Carried

MOTION: To amend the motion by adding: "The P.M.P. the first year shall be one-half the full P.M.P., the second year shall be three-fourths the full P.M.P."

Mover: Schmitz Second: Llona Carried

A special rate for provisional Leagues was always provided under the pledge formula since they do not have a finance drive until toward the end of the provisional period.

RULES: MOTION: To approve the following proposed rules for Council, 1978:
Admittance to morning and afternoon sessions by official badge only
Delegate speaking from the floor must give name and League
All motions must be submitted to the secretary in writing before they are presented from the floor
Robert's Rules of Order newly revised will be followed
Smoking is permitted in the balcony only
No hard-soled shoes permitted in the gym
Mover: Waldo Second: Shaw Carried

The Board asked that in the rule regarding motions, "before they are" be replaced by "when."

Hall, Berkwitz, Cushing and Anderson will finalize arrangements for the Board meeting on April 19.

DEVELOPMENT: MOTION: To approve the job description for the staff Development/PR position as distributed with corrections suggested by the Board.

Mover: Schmitz Second: Llona Carried

Items 3 and 4 were exchanged because PR is so essential to Development. Items 4 and 5 were combined; and item 6 was added, "Aid local Leagues in Development efforts."

The position of the PR person in the office structure was discussed. There was agreement that this position must fit into the total office structure, responsible to the executive director as well as the Board president and Development chair. The Development and Office Management Committees will make an organizational chart to be sent to Board members and they are to relay comments to Hall before Council.

COUNCIL: There was discussion of the content of Council workbooks. Workbooks will be picked up at the registration desk. PROGRAM FOR ACTION will be for sale. All material for workbooks is to be in by April 3. Cushing asked that the outline of workshops, for her information, be in by April 3.

There was discussion of means by which Leagues could concur with a forthcoming Minneapolis League position on family violence. It was suggested that Minneapolis could conduct a caucus at Council to explain their study and have publications available. It was felt that guidelines should be developed for means by which local Leagues may concur with another local League's position, and for participation of the State League in that concurrence. Perhaps the State Board Memo could assist in getting material from one League to another - studies and positions.

STATE BOARD MEMO: Minor changes were suggested in the questions for evaluation of the State Board Memo by local League Board members. All written suggestions were collected by Herb.

OUTLOOK: There was discussion and agreement that the OUTLOOK should be a calendar and a counterpart communique, a planning guide that is updated by the State Board Memo. It will be ready to distribute at the June workshops since some Leagues begin planning in June. Each Board member will determine what should be included. It will be made clear to those receiving the OUTLOOK that some dates must be vague because it is prepared early, and that material from National will come later in the summer. Time will be allowed at May 9 Board meeting for LWVUS delegates to discuss the Convention with Program chairs. All material for OUTLOOK must be into the office by May 12.

VOTER: Rosenblatt reviewed the articles needed for the next VOTER. It is important that it go to members before Council because of budget information.

FOCUS: Medelman reported on mailings and attendance for the Focus meetings. It was noted that more people attended than signed the sheets. Members from outstate Leagues have attended. Items discussed included: topics must be identified early; it may be important to keep close to areas of League expertise so we are aware of contacts; numbers attending are important because Citizen Information Education is our top priority; perhaps we should consider holding the Focus on a half day; choose one topic for the year and do a series of 3 sessions on that topic; consider using our special expertise - educating citizens to effective participation; the public relations considerations are enormous because of the contacts made with non-League people; could we raise funds by charging a substantial fee - less for League members?

Waldo and the Development Committee will evaluate Focus. Program people may go to that meeting or submit material for input.

BOARD RESPONSIBILITY: Cushing noted that direction given to prospective and new State Board members in regard to total Board responsibility has varied considerably during the time she has served on the Board. Some Board members are much more involved than others and occasionally when these few are not available, we rely more heavily on staff. It is difficult to have rules, but there is still the question of whether all Board members should have the same level of commitment because they are Board members. Using non-Board members throughout the state has not been successful. Members mentioned reasons some commitments are difficult, and it was asked how realistic our expectations are.

MOTION: That Board policy be that if a State Board member cannot be present at a visit to a local League, that the visit be rescheduled.

Mover: Llona Carried

The role of staff, specifically in the Field Service area was discussed.

MOTION: To direct the Office Management Committee and Field Service Committee to meet to review the staff position of Field Service.

Mover: Llona Second: Schmitz Carried

LIBRARY STUDY: Dunn reported on the March 3 meeting of the Library Funding Study Committee and asked for direction regarding the publication and consensus questions.

AWARD: MOTION: To send a letter to all nominees for the Hope Washburn Award after Council congratulating them on their nomination.

Mover: Buffington Second: Cushing Carried

ACTION: The Action minutes were discussed. Kahlenberg clarified support of the insurance bills; we support proscribing discrimination in insurance, but do not support the separate bill which provides for a 6 or 7 year setback. Anderson expressed thanks to the staff which has functioned so well during the absence of Lucas. Tax and education bills were discussed. Members expressed frustration because there is usually not time to alert local Leagues to participation in specific lobbying efforts.

VS: Plans are proceeding for the precinct locator project. Meetings with WCCO regarding the debates continue. Waldo is planning a Voters Guide. It will be printed after the September primary and will be pre-marketed. Program people are asked to have some questions for the Guide and for use by local Leagues ready by June.

ELECTION SURVEY: Buffington reported that 34 Leagues have returned surveys, many of them surveying more than one municipality or township. The committee is preparing a preliminary report on the results of these returns. After the election judges survey after fall election, a full report will be issued along with a committee guide and monitoring aids.

TRADE FOCUS: Llona mentioned many positive results of the Trade Focus including increased visibility of the League, making new contacts, and excellent PR. Letters and other materials have been sent to the funding organizations, and an individual letter sent to each participant with an honorarium.

ERA: Kahlenberg has extended an invitation to Senator Humphrey for a Women in Government luncheon. She is awaiting a reply, but inquiries and plans have been made as to facilities, fees and guests.

CETA: Herb announced that two CETA interns begin work March 20, and reminded Board members to submit projects they would like to have done.

LOCAL LEAGUES: Llona mentioned that the District Export Council wants to extend its efforts outstate. Leagues could serve as contact, providing them (Leagues) with a project and perhaps giving an opportunity to raise Ed Fund money. Information will be sent to all local Leagues, but first to Granite Falls, which Llona serves as consultant.

The meeting adjourned at 2:50.

Respectfully submitted,

Ellen Dunn

STATE BOARD AGENDA

Wednesday, April 19, 1978, 4:00 p.m.

Pam's - 2425 France Avenue South

Supper will be provided

Mins.

- 5 Minutes of March 14, 1978, state Board meeting* - Dunn
(No Treasurer's Report - done at Council)
Revision of Agenda

ACTION

- 10 ABC Key Precinct Reporting - Waldo

(matter)
Maher + Rosenthal
Membership - Reeves

DISCUSSION

- 10 Nonpartisanship - Kahlenberg/Borg
10 ERA Fund Raiser - Kahlenberg
30 Council Directions - Board
15 OUTLOOK - Borg
30 Levels of Board Participation - Borg
15 National Convention - Delegates
15 June Workshops - Cushing
20 Action (Act vs. React; Capitol Letter) - Berkwitz/Borg
20 Development (Focus, salary) - Schmitz/Hall
15 Agenda/Board Memo - Borg

Managerial wk sp
Welfare
Bum - ?

INFORMATION

- 5 Upcoming IR meetings - Llona
10 Preparing for 1979 - Borg
5 Action Research Workshops Report - Waldo
5 Service to Local Leagues Report - Cushing (Thompson)

E.D.

(If the Board strictly adheres to the times noted and discusses while eating, adjournment would be no later than 8:00 p.m.)

*Mailed earlier; bring with you to the meeting.

UPCOMING EVENTS:

- April 24 - Development Committee - 9:30 - state office (s.o.)
May 2 - Action Committee - 9:30 - s.o.
4 - CMAL Board - 9:30 - s.o.
8 - CMAL Study Committee - 9:30 - s.o.
9 - State Board Meeting - 9:29 - s.o.
12 - OUTLOOK materials due
18 - Herbs to hide-away/get-away from it all.

REMINDERS: JOB DESCRIPTIONS are to be turned in to Laurel Mueller at Council as per her request.

BOARD MEMO materials are to be in the office by noon on Monday, April 24.

This should be a shorty, Council wrap-up type. We'll mail April 28.

ACTION

1. Minutes: motion: dispense with the reading of the March 14, 1978, state Board meeting.
motion: approve the minutes of the March 14 meeting as circulated.

REVISION OF AGENDA

2. ABC: motion: authorize Borg, on behalf of LWVMN, to contract with ABC to do key precinct reporting for the November 7 election.

Background Information

John Thompson, VP ABC News Elections, called on April 11 to request LWVMN again do

key precinct reporting. There are 65 key precincts, same number as 1976, but some different locations. We'd receive \$25/precinct (same as '76) and reporters' expenses would be paid. The coordinator would receive \$425 for office expenses and salary (up \$75 from '76). Coordinator should be a well-organized person, preferably someone from Hennepin or Ramsey County, who has time available from September through November 15. Thompson would meet with the coordinator for a day sometime during the summer. Borg is asked to reply to Thompson at LWVUS Convention, where ABC will have a "gathering" to which she will be invited.

DISCUSSION

1. Nonpartisanship: Several Board (and staff) members have been elected delegates or alternates to DFL/IRM state or Congressional district conventions. Our most recent policy statement (November 9, 1977, minutes, page 3) says: "...Board members may be delegates to party conventions up to the district or county level. Involvement in party politics such as precinct chairpersons, resolutions committee and campaign committee chairperson results in an active and highly visible role and negates the nonpartisanship policy. Board members shall consult with the appropriate local League president and the state president to determine the possible impact of this involvement...." Do those elected delegates/alternates violate the policy (technically moot on state and Congressional district activities)?
2. ERA: Oral report on the status or nonstatus of our LWVMN fund-raising luncheon. Muriel's appointments secretary was checking out M.H.'s May calendar; May didn't look too promising at first glance, however. (What's a last good date to get out a real crowd? What's an alternative fund-raiser?)
3. Council: Review and consensus on direction given by delegates. Review budget adopted and how it impacts on our goals: 1) Inform and educate the public toward active participation in government. 2) League action on selected governmental issues. 3) Voter information and registration. 4) Educate its own members. 5) Service to local LWVs. Consider Board/staff relationships and organizational structure, service to local LWVs, development, action, publications, LWV's image, accomplishments, goals, priorities.
4. OUTLOOK: Calendar dates should be ready - and printed in advance - of the May 9 Board meeting. What other information will we/do we need. Final "copy" MUST be in the office by May 12 so Herb can work on that some and on May's Memo before she takes off.
5. Levels: How can we as a Board adjust what we do so we "move into this century" of the non-full-time volunteer? How do we adjust to fit your needs and preferences?
6. National: Please review the National Board Report that came out after LWVUS' March Board meeting. How do you feel about the bylaws? How strongly do we push our membership bylaw proposal? What do you think of the proposed name changes? How do you react to the program items suggested? Should we return to the Political Accountability Ratings (PAR)? Delegates go uninstructed, but we'd like your impressions. *who writes pubs?*
apportionment
nuclear waste
-factiss
Endangered species
Trade - action
BWEA - Burton/Vento
7. June: We're scheduled into Hennepin Avenue Methodist Church for p.m. of June 6 and all day June 7. Last call for topics, etc., and last minute ideas. Information should go to local LWVs with this upcoming mailing. (Material due April 24.)
why don't you answer letters?
8. Action: Do we program ourselves to act rather than react to legislation? What is your reaction to/impression of the CAPITOL LETTER?
9. Development: Results of the development committee's evaluation of Focus meetings. Also, how do you react to having an incentive pay scheme for PR/Development staff? Any time over and above the 20 hours per week could be reimbursed via grants - if it's legal - at a rate of \$6/hour.

10. Agenda: Science says that what one sees, one remembers, but one only retains 1/5th of what one has heard at the end of 15 minutes. Most people are visual learners. Also some people like to "ruminate" about issues before making a decision - LWV always studies before it reaches consensus. That's the purpose of a written agenda. How much of writing items for the agenda should be the responsibility of staff? If staff is to assume more responsibility, then they are going to have to be kept more fully informed so they can provide that information to others.

The same is true of the Board Memo. Staff automatically does the calendar, bouquets to, state Board Happenings, Leaguekeeping and FYI. Sometimes staff writes sections, e.g., publications, and sometimes they also edit.

Staff does not object to doing this (usually, if they aren't under other pressures, they enjoy it). The question is: how much is their responsibility?

INFORMATION

1. International Relations: As discussed in Action committee meeting, I would like to order at least 200 copies of "Current Crisis in Trade" @ \$70.00 because we have now received \$600 in checks reindorsed to the LWVMN from the Trade Protectionist Program. These could be sold at a number of public meetings, especially World Trade Week, May 23, 24, 25.

A visitor from the European Community (Chief of Information) will be giving the HHH lectures (4 days) April 24-28. She would like to meet with League people on Monday or Tuesday morning, April 24 or 25.

2. Preparing: 1) If you make a visit to a local LWV or have some other type of contact with LWVers who impress you as being state Board or committee members candidates, PLEASE turn in that person's name(s) and League every month when you turn in your voucher.

2) Please keep a diary of your activities for the coming year so that same will be available for your successor should you decide against renomination or reappointment for the '79-81 term of office. Such information would also be helpful for the nominating committee to have.

3. Research: States in evaluation:
 - a) Identify the decision makers - those for whom the evaluation is being done.
 - b) Help decision makers focus the question (identify their goals) and values.
 - c) Identify relevant input variables. Why and how are the goals expected to be attained?
 - d) Decide how these factors and variables will be measured.
 - e) Make decisions about design and methodology - must make sense to the decision makers and be made in conjunction with their needs and values.
 - f) Analyze the data - do not interpret it.
 - g) Plan the formal feedback of evaluation findings to the decision makers.

See also the Needs Assessment Checklist and Essentials of a Cost-Benefit or Cost Effectiveness Study (attached white).

4. SLL Report - LOCAL LEAGUE THOUGHTS WHILE THINKING (from their Annual Reports)

Red Wing - Energy consensus too complicated, covered too much. Objected to nose-counting. Thought fall workshops were super.

Mid-Mesabi - mailings are late. A couple of other criticisms that I didn't understand.

Owatonna - Education material excellent. December consensus was difficult.

Robbinsdale - Energy consensus difficult and ambiguous.

Duluth - If publications not on time, then delay consensus.

St. Louis Park - Would like feedback on their bulletin - quality, etc.

Rochester - Mad as wet hens about national attitude toward their energy presentation at Northfield.

White Bear - If materials are to be late, let local Leagues know right away - and then delay the consensus. But they appreciate the hard work of the Board and staff.

MEPH - Produce an eye-catching membership poster with a photograph - 11 x 14 on sturdy paper - for community billboards, etc.

St. Anthony - Continue Board Memo mailing to all.

Austin - Continue Board Memo to all and continue using VOTER for Program coverage.

Minneapolis - Try to set realistic deadlines for publications and then stick to them. Establish a Consensus Committee (see the annual report). They're pleased with the Board's efforts at equitable assessment procedures.

Falcon Heights - Continue Board Memo mailing.

Stevens County - Continue Board Memo mailing.

Excelsior-Deephaven - Feels a voting consensus should be called something other than consensus.

Willmar - received funding for their VS publication from the Bank of Willmar - not to be confused with THE bank. And - one of their members received an award for outstanding volunteer service from the Community College.

Northfield - sponsoring a workshop, hopefully with Joan Grove in attendance - Politics and the Private Citizen. 750 attended their energy fair.

West Dakota County - one member is going to match all member contributions up to \$500.

Marshall - contributed \$10.00 to the WBEA.

Minneapolis - contributed \$25.00 to same.

Cottage Grove - won their copyright infringement suit against the Sun Papers - \$750.

Robbinsdale - distributed their new membership flyer at precinct caucuses.

Wilkin County - at Republican County Convention, Arlen Stangeland commended the League for their excellent caucus promotion.

Thief River Falls - latest request for information on organizing is from here. If you don't know where TRF is, it's because you haven't looked far enough up on your map.

St. Louis Park - from the bulletin: Rapid transit is what everybody wants everybody else to use.

Don't move ahead until can answer these questions here

NEEDS ASSESSMENT CHECKLIST:

Definition, Conceptualization and Operationalization Concerns

1. What do we want/need to know?
2. Why do we want to know it?
3. How will the information be used once it is obtained?
4. Where can we find the data necessary to answer our research questions?
5. How can we obtain this data?
6. What useful data sources already exist at the local, state and federal levels?
7. How can we most advantageously compile, analyze and present the data?
8. Should any other agencies in the community be involved in the program? Why? Why not? How?
9. What will the program cost? *(needs assessment)*
10. How long will it take to complete?
11. Where can we find the financial and personnel resources necessary to conduct the program? *(needs assessment)*
12. Which of the available needs assessment programs will be most efficient for our purposes?
13. What are the relative advantages and disadvantages of each of these programs?
14. How much assistance will be necessary from special consultants? Where can we find them?
15. What techniques and processes are available whereby the findings can be translated into programs designed to meet human needs?

ESSENTIALS OF A COST-BENEFIT OR COST EFFECTIVENESS STUDY

1. FORMULATION OF THE PROBLEM / most difficult - spend enough time to determine - framing of question is essential
2. SELECTION AND OPERATIONALIZATION OF OBJECTIVE(S) / difficult - have to quantify what's doing - in some areas, not know enough to determine.
3. IDENTIFICATION OF ALTERNATIVE MEANS OR "SYSTEMS" / can't be taught - it's an art - requires creativity - may have to change peoples' values, belief, attitude - identify real cause
4. IDENTIFICATION OF COSTS OR RESOURCES REQUIRED BY EACH SYSTEM OR ALTERNATIVE
 - A. MARKET COSTS - \$ costs
 - B. NON-MARKET COSTS - non \$ costs - cost shifts? (waiting time estimate) (home care for elderly)
 - C. THE DISTRIBUTION OF COSTS - stadium example
 - D. THE COST OF FAILURE - probability - can't explicitly take into consideration - are consequences of failure is measured by effectiveness
 - E. THE TIME VALUE OF MONEY (How long our programs are - costs early low but late high or equal over time - see how sensitive studies are to interest rates)
5. MATHEMATICAL OR LOGICAL MODEL, A SET OF RELATIONSHIPS AMONG THE OBJECTIVES, ALTERNATIVE MEANS, ENVIRONMENT AND RESOURCES.
6. CRITERION FOR CHOOSING THE "BEST" ALTERNATIVE / possible to have "best" - goals & objectives have to be the same so can compare.
7. EXPLICIT STATEMENT OF ASSUMPTIONS - modify model by changing assumptions & see how different
8. SENSITIVITY ANALYSIS - how sensitive/accurate info. is.

Feeling based
on past
experience
Benefit x
Probabilities

LEAGUE OF WOMEN VOTERS OF MINNESOTA
Minutes of the Board of Directors
April 19, 1978

MEETING PLACE: Berkwitz home, 2425 France Avenue South, Minneapolis, MN 55416,
2:50 p.m., Helene Borg, President, presiding.

ATTENDANCE: Board members present: Borg, Reeves, Dunn, Hall, Anderson, Berkwitz,
Brown, Buffington, Cushing, Jones, Kahlenberg, Llona, Maher, Phelan,
Poppleton, Reeves, Rosenblatt, Schmitz, Shaw
Board members absent: Waldo (excused)
Non-Board members present: Bergeson
Staff present: Herb

MINUTES: MOTION: To approve the minutes of the March 14 meeting as circulated.
Mover: Buffington Second: Reeves Carried

There was no treasurer's report because of the report at Council the preceding day.

REVISION OF AGENDA: Add to Action - new Board members, membership
Add to Discussion - welfare, workshops, action, E.Q.

PRECINCT REPORTING: MOTION: To authorize Borg, on behalf of LWVMN, to contract with
ABC to do key precinct reporting for the November 7
election.
Mover: Reeves Second: Anderson Carried

Herb, in the absence of Waldo, presented details. The project will be essentially
the same as in previous years, payment will be slightly more. Hall volunteered to
coordinate the project. The question of payment to local Leagues will be discussed
at a later meeting.

APPOINTMENTS: MOTION: To approve the appointment to the LWVMN Board of Judy Rosen-
blatt, VOTER editor, and Barbara Maher, C.I. chair.
Mover: Shaw Second: Anderson Carried

MEMBERSHIP: MOTION: That the LWVMN Board organize a month-long, statewide membership-
PR campaign to coincide with the fall election campaign.
Mover: Reeves Second: Dunn Carried

Reeves said direction for this came from the membership workshop at Council. State's
involvement would be essentially PR. Several people at the workshop volunteered to
help at their own expense. Other expenses would come from membership and PR budgets.
The Board supported the concept.

NONPARTISANSHIP: Several Board members have been elected delegate or alternate to
state or district conventions. The Board discussed this in light of
the present non-partisanship policy.

MOTION: To revise the non-partisanship policy so it shall read:
"Board members shall consult with the appropriate local
League president and the state president to determine the
possible impact of involvement in party politics."
Mover: Rosenblatt Second: Anderson Carried

Some opinions expressed were that bipartisanship may be more important than nonparti-
sanship and that we must be realistic and not negate what we say about citizen and
political involvement. It was clarified that the Board member involved would consult
her local League president.

ERA: Kahlenberg informed the Board that Senator Humphrey cannot attend an ERA luncheon
in her honor. Kahlenberg contacted Leagues at Council and received commitments
of more funds, so that there is a balance of about \$2000 to fulfill our pledge of
\$40,000.

MOTION: To send a letter to a select list of key Minnesota people, stating our
goal, what is left to meet it, and that we would like a contribution

by May 10.

Mover: Hall

Second: Brown

Carried

At the May 9 meeting the Board will evaluate the fund and this effort. There was mention of taking money from the general fund to meet the May 15 deadline and replacing it later with a fundraiser, but there was no agreement on that concept.

EVALUATION OF COUNCIL:

FACILITIES: Negative comments about the facilities had been heard from delegates, and Board also expressed some dissatisfaction. Some members mentioned retreat facilities that will be contacted.

MEMBERSHIP: Reeves reported on direction received from the first membership workshop: request for a statewide PR/membership campaign, using posters, media coverage, governor's proclamation and radio spots which Leagues could use locally. The most significant direction was that this workshop was a good exchange of ideas and the same thing should be done at the June workshops.

Reeves and Cushing reported on the second (Limping Leagues) workshop. It was felt that it is better to have a mixed group of Leagues in order to have more positive viewpoints. Reeves commented that budget cuts for local League visits were asked, but some Leagues need help. Hall said they learn from other Leagues, and we can develop the concept of regional workshops which they favored. It was mentioned that those who asked for budget cuts for the visits did not want them all cut but be available to those who want them. The Fridley League had questions at the workshop, and the president gave a letter to Buffington (consultant) to be read to the state Board. In it, she related unique problems of the suburban League, especially with communication and membership. Ideas suggested to her have not worked, and she mentioned some of these. Cushing said communication will be discussed at the workshops. Borg said it appears that the president obviously has given much thought to this and has met with frustrating circumstances. We can help now by suggesting that the means which have failed be dropped and an attempt made to move on to other things. Several members of the Board will discuss it further with Buffington in order to give more concrete help.

DEVELOPMENT WORKSHOP: Schmitz reported that at the development workshop Leagues asked for help with finance drives and had questions about the education fund and grants. Borg said that on some of these questions there has been no clear direction from national, and she will ask for more information when attending Convention. She felt that a workshop is needed, not just information sheets.

VOTER: There were enough comments about the VOTER during budget discussions that it was felt we should try some changes. The Board directed Rosenblatt to investigate the possibility of changes, being aware of the comments of Leagues, especially regarding print, format and paper.

GRAND RAPIDS: The president of the Grand Rapids League was concerned about the amount of money requested and talked to several state Board members at Council. They felt they were able to give some help. Bergeson said that a typographical error had been made and that the actual amount to be requested from Grand Rapids was less than that printed in the Council workbook.

GENERAL DIRECTION: Board members discussed direction and questions from Leagues at Council. Shaw said it seems that Leagues sometimes need specific helps - how to organize a study, etc. Cushing said that was received as a workshop topic. Several Leagues commented on making use of studies done by other Leagues. Maher suggested public speaking combined with parliamentary procedure as a workshop, and Berkwitz mentioned an effective workshop she attended. Hall brought up a question asked of her: Does the Board make Program when they de-

cide to do Updates? Board opinion was that it is not, citing the following reasons: a local League does not have to use the Update, a committee determines whether an Update is needed, and the committee is not just state Board members. Updates are sometimes necessary if a program item is to continue, the research must be done and then the only costs are printing costs. It was thought that the reason it was questioned was because of the amount budgeted for Criminal Justice Updates. There might not be the question as we gain more understanding of grants and how their use benefits more people and also helps local Leagues. Berkwitz said we must be very sure an Update is needed, even if grant money is available, because of the limited time we have. Borg mentioned that our primary goal is education of the public, so we may do Updates to educate outside of our own membership. Herb cited use of League publications by the public and by groups. Borg said publications and Updates are distributed by the state and not just through local Leagues. The updates planned and their use should go into the Outlook. Marketing publications may be a workshop topic. We must remember that local Leagues constantly have new leadership. Anderson asked if budgets for programs at Convention could not be specific as to activity but be decided by direction given. But others felt this question only arises during the Council year. An idea frequently mentioned by local Leagues was that all Leagues must be aware at Convention time of the costs of programs, and the new budget format facilitates this. Rosenblatt said that the "Lively Issues" issue of the VOTER would relate Program to budget. It was agreed that at Convention Program voting would be done before adoption of the budget.

Dunn asked how many Leagues who did not commit the requested amount stated the reasons, as requested. Bergeson said only a few did. It was felt that those Leagues who do not commit the total amount need help.

FIELD SERVICE STAFF: Some questions were raised about the effectiveness of the Field Service staff. These were discussed, as well as the successes and popularity of the same staff member and her effectiveness as a consultant.

OUTLOOK: Final copy for the Outlook is due May 12; all calendar dates are due by May 9 and will be discussed at that Board meeting. Material should be as brief as possible, without cutting out essentials. It would be difficult to put it into an outline form. Each portfolio should list materials needed by the counterpart and briefly discuss how to manage the portfolio. Included in the introduction will be information about Updates and what to do with them. A budget counterpart will be included. The Outlook will be distributed to all participants at the workshops as well as to local League Boards. The "how-to" information from workshops will be available if Leagues want it. Borg asked members to keep Council discussions in mind when planning for the Outlook.

BOARD PARTICIPATION: Borg opened discussion by asking how we will face the fact that state Board members have varying amounts of time available. Some cannot give full time or are not willing to give full time. She asked if it is still possible to expect total commitment, and Board felt that it is not. Members discussed some reasons they feel frustrated: coming on the Board and finding they are unable to handle all aspects of the portfolio; not having the time to commit that other do and feeling guilty; not knowing if their participation in something would really help. There was agreement that we, as a Board, could accept "part time" members, i.e., ones who are not committed to do all that some have come to think of as total Board responsibility. There was discussion of some means to work towards this concept, including contracts. It was asked if there is a way we can use members going off the state Board. It was mentioned that "part time" would give the opportunity for many more people to serve who may have special expertise, may be members of outstate Leagues, and offer varied viewpoints. Borg said we should remember that we are a policy-making Board. Herb suggested that we use more people from local Leagues, making sure they are not on local Boards. Borg felt that contracts may be too formal but that the president could talk to each incoming Board member. She feels we can let members say what they will do and what time they have availa-

ble. We can compare this to what we plan to do, and if everything is not covered, we may choose to have more part time Board members, hire more staff, or choose not to do some things. No one should be pressured into doing more than she wants to do. In order to work towards this goal, each Board member can review the job description as given to Laurel Mueller, considering the time necessary to do the job. Borg and Reeves will define Board responsibility, and there will be further discussion at the May or June Board meeting.

NATIONAL CONVENTION: Borg asked for Board opinion on National issues in order to inform the state delegates to national Convention.

PAR - Board opinion divided on whether to reinstate it.

Bylaws change re: membership - many questions were asked at the delegate meeting at Council. Borg will contact Ann Viner in regard to national's recommendation.

name change - most Board members against a change.

Program item - many comments were heard from local Leagues about the Cities/Urban Crisis item; Board opinion was divided on continuing the program.

Anderson requested information from National on reapportionment.

Poppleton requested a Facts and Issues on nuclear waste disposal.

Increasing PMP the year after adopting an increase - Board felt would be fiscally irresponsible.

Dunn mentioned that it seemed that the Endangered Species Committee never carried through the spirit of the caucuses at Convention.

Shaw asked who writes National publications - is someone hired for one particular publication?

Llona would support more action on trade items, and Board agreed.

Rosenblatt said that a communications problem was mentioned on our Annual Report and asked that that be pursued.

JUNE WORKSHOPS: The content of the workshops will be in line with the direction given at Council. The format will be mini-courses. Each portfolio can do a course of one hour or shorter, or portfolios may work together. Content of the course may be an outline of what will be coming up next year, ideas for meetings, how to take action locally, etc. Local League members may be involved. Cushing listed subjects asked for at Council: how to do local Program, Voters Service, Citizen Information, finance drive, development guidelines, housing, education - aid to gifted, public speaking, parliamentary procedure. All Board members should inform Cushing of the content, time, and a one-line description by Tuesday, April 25. The information will go out in the Board Memo.

CAPITOL LETTER - ACTION: Direction from Council favored the Capitol Letter as it is, suggesting that it could be marketed more effectively.

Berkwitz has distributed a questionnaire about lobbying. She experienced some frustration this session, wanting more personnel in order to be as effective as we could.

Borg asked if we should write legislation. Board members mentioned possible areas for such but felt that it is a matter of setting priorities. Borg said we should think of the most important action we could do. There will be no meeting of the action committee in May.

Three items were brought up to the Board in lieu of an action committee meeting. We will write the head of OPLIC, inquiring about compliance with regulations regarding access to public libraries by the handicapped. Poppleton and Berkwitz will decide if LWVMN will co-sponsor a conference on nuclear power, as requested. Brown explained a suit regarding allocation of Title XX funds. She and Berkwitz will decide on specific action we will take, considering comments of the Board.

FOCUS: Reporting on an evaluation by the development committee, Schmitz had the following recommendations for Focus: the C.I. chair should chair the Focus; Focus should not be held during the session; if Citizen Information is our first goal, we could do more of this with funding. The three Focus sessions this year were very

State Board Minutes - April 19, 1978 - page 5

successful and reached out into the community.

She stated that an incentive pay scheme is illegal.

for development staff unethical

STAFF RESPONSIBILITIES: Much of the content of the state Board Memo and Board agenda is done by the staff. We must be aware that this occurs.

Board members should try to send Herb more information; phone calls are acceptable.

Borg called attention to a managerial workshop for volunteers. The leadership fund will pay for someone to go who will bring back information.

Llona gave out information about the visit of the Chief of Information of the Common Market and invited anyone interested to go with her.

Borg asked members to write down names of League members they talked to during Council who could be asked to serve on Board or committees. These names, and names of others we meet during the year, may be written on monthly vouchers so a list is compiled through the year. She asked each Board member to keep a diary for her successor. She noted that the comments on Annual Report II to National did not adequately reflect all that has been done and asked us to be more aware of our accomplishments.

The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Ellen Dunn, Secretary

STATE BOARD AGENDA

Tuesday, May 9, 1978, 9:30 a.m.

State Office - 555 Wabasha

Do NOT bring your bag - LUNCH is being PROVIDED

9:29 Determination of quorum and call to order

Mins.

- 5 Minutes of the April 19, 1978, state Board meeting* - Dunn
- 5 Treasurer's Report - Hall
- Revision of Agenda

ACTION

- 5 Library grant - Schmitz

bd. appt.

DISCUSSION and possibly Action too

- 15 ABC - Waldo
- 15 Ed Fund - Cushing/Llona
- 30 OUTLOOK Calendar - Board
- 10 Leadership Workshops - Cushing
- Smokers' Break - *celebrations & farewell*

Voter

Waldo - debates

Cushing - consultants

Borg - Bd readers lib study

INFORMATION

- 30 Report of LWVUS Convention - Borg, Waldo, Berkwitz
- 10 Office Management Committee - Borg, Hall, Herb
- 5 Service to Local LWVs - Cushing

Poppleton -

Waldo - volunteerism, NES

Teamville

Reveries - Fed. Women's Day

*Mailed earlier; bring with you to the meeting.

ENCLOSURES:

- (1) Time Sheet: You'll recall that at the last Board meeting it was recommended that you keep a diary of your activities for the coming year. To help you - and the nominating committee - get a handle on time requirements and portfolio activities, we've developed a time sheet for your use. Time estimates are fine. The sheet enclosed runs from May 8 through June 9. You'll get the June-August 4 ones with the June agenda.
- (2) Vouchers: Enclosed are three voucher forms, two developed by Bergeson, one by staff. What's your pleasure?
- (3) Availability Form: At the April Board meeting it was decided that we would try to ascertain your availability and desires to participate in Board activities other than your own portfolio. We've prepared a rough list for you to use. Please complete and bring to the Board meeting.

LOST: Does anybody have in her possession the green(?) flyer announcing the management workshops being conducted by Mr. Hodgkins in May at the Thunderbird? Please bring it in, since we need to send in the reservation form to confirm our phoned-in reservation. Dank.

REMINDERS: PLEASE bring your Board Memo material to the Board meeting. OUTLOOK copy is due on May 12. Herb, then McKaig, go on vacations; Pat's Mother is ill and temporarily hospitalized; so YOUR COOPERATION IS MANDATORY.

UPCOMING EVENTS:

- May 16 - Membership Campaign Meeting - 10:00 - state office (s.o.)
- 24 - LWV-St. Paul to summer schedule
- 25 - CMAL Annual Meeting
- June 1 - CMAL Board Meeting - 9:30 - s.o.
- (?) 6 - Action Committee Meeting - 9:30 - s.o.
- 13 - State Board Meeting

ACTION

1. Minutes: motion: dispense with the reading of the April 19, 1978, state Board meeting.
motion: approve the minutes of the April 19 meeting as circulated, making the following addition to page 4, National Convention: "Poppleton asked to have the Convention support the Burton-Vento BWCA bill."
2. Treasurer's Report: to be filed for audit. After review and discussion of the new budget with staff and the realization that completely detailed Treasurer's Reports would require 5 pages, we decided on the attached form. We'll give you the full reports in September, December and March. Those of you who want more details every month should ask Herbie to see the books. Grants are identified in a different type (script) to avoid confusion with general, operating, hard money.

REVISION OF AGENDA

3. Library: motion: approve and endorse the grant application to the (Mardag/F.R. Bigelow/Grotto) Foundation for funding of the LWVMN study on financing of public libraries.

Background Information

The proposal will be reviewed by the development committee, revised if needed, and submitted to the foundations. Some grantors require the submission of such a statement with the application.

DISCUSSION

1. ABC: At the last Board meeting we delayed the discussion and possible decision of whether local LWVs should receive remuneration, in addition to expenses, for the Key Precinct reporters in the 65 districts we're asked to report on. We contacted the Michigan LWV and learned that the local LWVs receive the full \$25 per precinct. Their coordinator donates her services. In the 1976 elections there were 2 precincts which were left uncovered for lack of a reporter. We do not know if payment for services would have prevented that.
2. Ed Fund: As of April 4, 1978, there was \$750 in the Ed Fund, \$250 from Whitney for the Health Focus and \$500 from reindorsed honoraria for the Trade Focus. \$73.50 has been withdrawn to pay for 250 Current Focus publications on Trade to be distributed at World Trade Conference. Staff will be requesting \$250 for the Health Focus, leaving a balance of \$426.50. As you may, or will, have noted on the 1978 Continuing Education course list, ACTION FROM THE FUTURIST POINT OF VIEW is listed. Mr. Baker charges \$150 for the day. Since the LWVUS' Futures Game was funded via the Ed Fund, we believe they might be amenable to fund this special workshop. There is also a request that LWVMN, via the Ed Fund, underwrite a speaker, possibly the LWVUS UN Observer, for the October UN Rally. LWVMN is a member of the UN Rally but not a sponsor. Felice Sorett, LWVEF grants chief, does not believe such a request would get approval. However, Ruth Hinerfeld, new LWVUS/EF president, thinks that it's a perfectly legitimate use of EF money if we co-sponsor.
3. OUTLOOK: Attached (legal green) is the calendar with all important dates known at this time. At last June's planning session, the following were identified as possibilities for 78-79: Debates, Traveling and Lobbyist Workshop, Civics Course, Precinct Hotline, Update on Campaign Financing, Update on Urban Crisis, Energy Update, Focus meetings (3). Subsequently, a Criminal Justice Update(s) was programmed. Some of these affect local LWVs; others don't.
4. Workshops: You have now all received the proposed class schedule. Are there any additions, deletions, changes you wish to make? Any changes to your "sales pitches" or time allotments? The final registration form goes with this 1st Class Board Memo mailing.

INFORMATION

1. LWVUS Convention: Oral Report

2. Office Management: The office management committee is being restructured so that those Board chairs who directly supervise and are most responsible for directing staff serve on the office management committee. Since one of the primary functions of the office management committee is the evaluation of staff, this arrangement should provide better input into the evaluation process. Therefore, Cushing, Berkowitz, Schmitz, Waldo, Hall (chair) and Borg, ex-officio, will be on the committee.

Staff held an all-staff meeting on Thursday (5-4) to discuss their reactions to the new organization chart. Staff, like the Board, is experiencing some uneasiness with the transition from almost 100% volunteer effort to the greater dependence on staff. The LWV as an organization, Board member and staff relationships are in a period of rapid change, so we need to be flexible and patient. We must help each learn how to function in this new environment.

The concerns expressed by staff will be discussed in depth with the office management committee. In the interim, however, we request some assistance. You will find attached a form for you to fill out projecting your staff needs and delegated authority for the coming month. Staff will be completing a similar form. Herb will collect all, review same, coordinate same, and if need be, facilitate the negotiation of same. It is admittedly more structure and discipline than all of us are used to, but it may be a necessary transitional step.

Thank you for your help.

SSL REPORT

(As the days get longer, the bulletins get shorter)

Rochester - The day after Council WBEA people were in Rochester for an open meeting/fundraiser.

Duluth - A man with MN Power and Light, not a League member, helped coordinate their PR for the annual meeting. (Ours not to reason.....)

St. Louis Park - Former president Rosemary Thorsen has been appointed to Metro Council Land Use Advisory Committee.

Detroit Lakes - President finally functioning at 100% after two months on crutches - result of skiing mishap.

Crookston - School Board finally acceded to LWV prodding and established more than the one polling place this year. They now have three.

Houston County - Our state unit is conducting four school board candidates' meetings.

Neatest Fund Raiser Award to St. Paul - According to the minutes, "work at Dayton's warehouse sale and get 10-20% discount on things they wear to work."

Most Dedicated Board Award to Chaska - According to the minutes the March Board meeting was held "from 7:30 p.m. to 9:00 a.m."

TREASURER'S REPORT

Balance on hand April 1, 1978	\$ 5904.88 - checking
	5844.59 - telephone transfer
Balance on hand April 30, 1978	1015.64 - checking
	5945.49 - telephone transfer

EXPENDITURES	BUDGET	April	April 1 April 30
*OPERATING EXPENSES		\$ 4995.17	\$ 4995.17
100 Direct Service to Local Leagues	\$ 26684	322.62	322.62
200 Administration	15191	155.63	155.63
300 Publications	8086	--	--
400 VOTER	3994	459.80	459.80
500 Delegates and Affiliations	5523	8424.33	8424.33
600 National PMP for Members at Large	100	--	--
700 Action	17385	166.20	166.20
800 Development and Public Relations			
General Fund	7177	383.54	383.54
Grant	7176	--	--
900 Educational Activities			
General Fund	3115	72.42	72.42
Grant	19277	--	--
980 Citizen Information/Voters Service			
General Fund	700	--	--
Grant	56450	--	--
General Fund	\$ 87955	\$14979.71	\$14979.71
Grant	75727	--	--
GRAND TOTAL	\$163682	\$14979.71	\$14979.71

*Operating Expenses are not allocated to their budget categories.

Script type indicates grant amounts.

INCOME	BUDGET	APRIL	April 1
			April 30
1. Local League Per Member Payments	\$ 51186.60	\$ 59.50	\$ 59.50
2. Provisional Leagues	1137.00	--	--
3. Balance of previous year's LL support	800.00	835.25	835.25
4. Member-at-large dues	180.00	20.00	20.00
5. CMAL assessment	75.00	--	--
6. Non-cash contributions	4000.00	120.07	120.07
6A. Cash contributions		25.00	25.00
7. Publications	4000.00	239.40	239.40
8. MN VOTER	25.00	--	--
9. DPM Subscriptions	480.00	--	--
10. Capitol Letter	2872.00	--	--
11. State Council/National Convention	3000.00	8051.20	8051.20
12. Workshops: Leadership and general	1900.00	--	--
13. Lobbyist training workshop	195.00	--	--
14. ABC precinct reporting	2075.00	--	--
15. Interest on savings	600.00	100.90	100.90
16. Miscellaneous (postage, Xeroxing, supplies)	3200.00	740.05	740.05
17. From cash on hand	2155.40	--	--
18. State Development Fund Raising			
General Fund	5285.00	--	--
Grant	4435.00	--	--
19. Designated grants: Library Funding	6065.00	--	--
Criminal Justice	9680.00	--	--
Open Meeting Law	1082.00	--	--
Election Monitoring			
Guide	2804.00	--	--
Voters' Guide	8800.00	--	--
TV Debates	30000.00	--	--
3 Focus on Issues			
Meetings	12000.00	--	--
Voters' Hotline	1400.00	--	--
Hennepin County Precinct Service Contract	4250.00	--	--
General Fund	\$ 83166.00	\$10191.37	10191.37
Grant	80516.00	--	--
GRAND TOTAL	\$163682.00	\$10191.37	\$10191.37

Reserves \$17069.36
 ON acc't. Ed Fund \$676.50

1978

SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

1979

SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- + CMAL Board Meeting
- Mailing to Local LWVs

/ State Board Meeting

May June Voter

6 & 7 - Leadership Workshops

30 - PMP

4 - Holiday

21 - Library Study Material mailed

July-Aug Voter

7-18 - Urban Concerns Registration Drive

22 - Last Day to Register

4 - Labor Day

12 - Primary Election Day

21 - CMAL Membership Meeting

22 - VOTERS GUIDE distribution

Registration wksp

30 - PMP

Sept-Oct Voter

Debates

Membership Campaign Month

2 - Rosh Hashana

2-13 - Urban Concerns Registration Drive

9 - Columbus Day

11 - Yom Kippur

16 - Annual Fund Drive Kick-Off

27-UN Rally

17 - Last Day to Register

31 - membership lists in st. off.

18 - Citizen Action Day

24 - Prog. forms to L.L.S.

Nov-Dec Voter

Dec-1 - PMP

1 - Library Consensus Report Due

22/25/29 - Holidays

1 - Holiday

2 - Legislature Convenes

18 - CMAL Membership Meeting

19 - CJ update mailed

15 - Part I L.L. annual reports
- Bd. nom.

Jan-Feb Voter

14 - Focus

19 - Presidents' Day

28 - Ash Wednesday

Open Meeting Law Update

1 - PMP + prog. sup. due in st. off. + by-laws

15 - CMAL Membership Meeting

22 - ERA Ratification

14 - Focus

15 - Part II L.L. annual reports

Mar-Apr Voter

2 - Nap's Washburn nom.

12-19 - Passover

13 - Good Friday

15 - Easter

18 - Focus

Election Monitoring Guide

1 - Urban Crisis cons.

15 - School Board Elections

24 - CMAL Annual Meeting

28 - Holiday

May-June Voter

3, 4, 5 - State Convention

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 - May, 1978

PROJECTED PLANS FOR THE MONTH OF MAY 8 TO JUNE 13

Name: _____

Portfolio: _____

This month I foresee the following projects in my portfolio:

Project

by (date)

From now until June 13 I will need staff assistance with (Authority Code: A- complete; B-act & report; C-act after approval):

Project

by (date)

Authority Code

This is a first attempt at a form such as this. If you have suggestions on improving it, they'd be gratefully accepted.

TREASURER'S REPORT

Balance on hand April 1, 1978 \$17069.36 - Reserves and accrual

- checking

- telephone transfer

- Reserves and accrual

- checking

- telephone transfer

Bergeson's
Proposal

April 30, 1978

EXPENDITURES	BUDGET	April	April 1-30
Operating Costs:	\$ 49600		
1. Maintenance of Equipment	\$ 540		
2. General Supplies	3627		
3. Postage	7200		
4. Telephone and Telegraph	1534		
5. Insurance	240		
6. Rent	4690		
7. Salaries (Ex. Dir., sec'y, bookkeeper, clerk)	23112		
8. Salary taxes (all)	3668		
9. Copier	3783		
10. Bank and miscellaneous charges	25		
11. Audit expenses	125		
12. Capital expenditures	1056		
100 Direct Service to Local Leagues	26684		
200 Administration	15191		
300 Publications	8086		
400 VOTER	3994		
500 Delegates and Affiliations	5523		
600 National PMP for Members at Large	100		
700 Action	17385		
800 Development and Public Relations	7177		
910 Public Library Funding Study	(5711)		
920 Cities/Urban Crisis Backup	1079		
930 Criminal Justice	(9680)		
940 Human Resources	50		
950 Education	522		
961 Government: Organization, FSG	1148		
962 Open Meeting Law Update	(1082)		
963 Election Monitoring Guide	(2804)		
970 International Relations	316		
980 Citizen Information/Voters Service	700		
	+(56450)		
TOTAL ALL EXPENDITURES	163682		

Numbers in parentheses () are grants.

Board/Committee Name

Budget #

Date _____

[illegible]

*Omit address if not to be reimbursed.

- (1) Car (15¢ per mile) actual cost for train, bus, air, parking.
- (2) Child care at \$1/hour/family.
- (3) Total of \$9/day for meals, including tips.
- (4) Limited to \$ /night.

Bergeson - Option 2

Name _____

Date _____

Address			
Street	City	State	Zip

Budget Category/#							Budget Category/#							Budget Category/#						
Travel (1)	Sitter (2)	Meals (3)	Room (4)	Postage	Supplies	Tel.	Travel	Sitt. (2)	Meals (3)	Room (4)	Post. (5)	Supp. (6)	Tel. (7)	Travel	Sitt. (2)	Meals (3)	Room (4)	Post. (5)	Supp. (6)	Tel. (7)
Totals							Totals							Totals						
Other: (describe-workshop, publication, affiliation, etc.)							Other: (describe-workshop, publication, affiliation, etc.)							Other: (describe-workshop, publication, affiliation, etc.)						
						Totals							Totals							Totals

(1, 2, 3, 4) See explanation on other side.

TOTAL EXPENDITURES

\$ _____

I WILL CONTRIBUTE

BALANCE TO REIMBURSE ME

LEAGUE OF WOMEN VOTERS OF MINNESOTA
Minutes of the Board of Directors
May 9, 1978

MEETING PLACE: State office, 555 Wabasha, St. Paul, MN 55102, 9:45 a.m., Helene Borg, President, presiding.

ATTENDANCE: Board members present: Borg, Reeves, Waldo, Dunn, Hall, Anderson, Berkwitz, Brown, Buffington, Cushing, Kahlenberg, Llona, Maher, Phelan, Poppleton, Schmitz, Shaw, Scribner, Rosenblatt
Staff present: Herb, Medelman

MINUTES: The following additions were made to the April 19, 1978, minutes:
page 4, National Convention: "Poppleton asked to have the Convention support the Burton-Vento BWCA bill."
page 5, line 2 - change to read, "She stated that an incentive pay scheme for development staff is unethical."

MOTION: To approve the minutes of the April 19, 1978, minutes as corrected.
Mover: Waldo Second: Reese Carried

TREASURER'S REPORT:	Balance on hand 4/1/78	\$ 5904.88 - checking
		5844.59 - telephone transfer
	Expenditures 4/1/78 to 4/30/78	14979.71
	Income 4/1/78 to 4/30/78	10191.37
	Balance on hand 4/30/78	1015.64 - checking
		5945.49 - telephone transfer

Hall asked for comments on the new format for the treasurer's report. A complete report based on the new budget format will be given to the Board in September, December, and March. The books may be examined at any time. It was noted that the large amount in expenditure #500 and Income #11 is because about \$8000 in air fair of local League delegates to national Convention was handled by the state League.

REVISION OF AGENDA: Add to Discussion: VOTER - Berkwitz
Debates - Waldo
Consultants - Cushing

Add to Information: Volunteers, NES - Waldo
Announcements - Kahlenberg
Announcements - Poppleton

APPOINTMENT MOTION: To approve the appointment to the LWVMN Board of Sue Scribner, as local program chairperson.
Mover: Reeves Second: Rosenblatt Carried

GRANT MOTION: To approve and endorse the grant application to the (Mardag/F.R. Bigelow/Grotto) Foundation for funding of the LWVMN study on financing of public libraries.
Mover: Schmitz Second: Anderson Carried

ABC REPORTING: A decision on whether to share the \$25/precinct payment for ABC election reporting had been postponed from the April meeting. Waldo mentioned some considerations. It is not certain that payment would make a difference in recruiting reporters. The total amount has been budgeted as state League income. Board members expressed a desire to give local Leagues some payment. It was clarified that the \$25 payment is in addition to the coordinator's salary and to the reporters' expenses and that minimal staff time is required.

MOTION: To develop a formula to share the \$25/precinct received for ABC election reporting with local Leagues and adjust the budget up to \$1000 to accommodate it.
Mover: Anderson Second: Maher ~~Carried~~

MOTION: To table the motion until exact figures are available as to the costs and the budget adjustments necessary.

Mover: Reeves Second: Hall Carried

EDUCATION FUND: The balance in the education fund account after paying for planned projects will be \$426.50. The Board discussed projects as proposed by Cushing and Llona. Cushing suggested that the special workshop for the June 6 continuing education program, "Action From the Futurist Point of View," be funded with ed. fund money. Llona explained that LWVMN has been asked to pay costs of a speaker, the LWVUS observer, for the October UN Rally. It was questioned whether education fund money could be used for this expense if we did not sponsor the workshop.

MOTION: To fund the futurist workshop on June 6 by means of special fees charged to participants.

Mover: Reeves Second: Brown Carried

The Board was pleased that an invitation had been extended to the LWVUS representative but felt that LWVMN could not pay those expenses, since they would not be a sponsor. Llona was directed to share these opinions with the UN Rally Board. LWVMN contributes \$25 to the Rally each year.

WORKSHOPS: Cushing reviewed the workshops for continuing education as distributed with the agenda. Mr. Barker is available only for June 6. Berkwitz suggested that the Action workshop not be scheduled the same time as the futurist workshop. Cushing will construct a schedule of the workshops in the next week and will contact all Board members after registrations have been received.

OUTLOOK: Borg reminded the Board that the OUTLOOK calendar is for local League use.

There are no new national programs. In response to questions, Waldo explained that League has been asked by Urban Concerns to cooperate in registering voters. No agreement has been made, and Board members expressed some reservations to cooperating with them. If LWVMN provides assistance, a fee would be charged. Waldo prefers that the timing of voter registration drives be determined by local Leagues.

Additions and changes to the calendar are as follows:

Criminal Justice publications mailed January 19.

Library study materials mailed in August rather than in July.

Apportionment paper mailed November 24.

Anderson questioned whether an apportionment update is necessary, since apportionment has been kept in national program. The Board felt it is valid and important to inform local Leagues what the present position is.

Lobbying-Citizen Action Workshop - for the public - November 18.

The majority of Board members favored the Saturday date. The exact format will be planned later. There will probably be follow-up workshops for League lobbyists. It was suggested that the workshop provide income, since it is to be given for the public.

Televised Debates - October.

Focus - February 14, March 14, April 18

The Board felt that a Focus in the fall would conflict with fall workshops, the membership campaign, voters service activities, and that there would also be conflicts in May. It was mentioned that it is not necessary to have three during this fiscal year.

Program Workshops - September.

The Board favored having regional workshops. Cushing will set dates later. Library funding, urban crisis and housing were mentioned as possible topics.

PMP quarterly payments - June 30, September 30, December 1, March 1.

State program making - information and forms mailed November 24; due in state office March 1.

Bylaw changes due in state office March 1.

Membership list to state office October 31.

Annual Report Part 1 - due January 15.

Annual Report Part 2 - due March 15.

Urban Crisis consensus due May 1.

Nominations for state Board - January 15.

Nominations for Hope Washburn Award - April 2.

U.N. Rally - October 27.

U.N. Rally Tea - September 7.

ERA ratification deadline - March 22.

VOTERS - July-August, September-October, November-December, January-February, March-April.

ORGANIZATION: Borg called attention to the forms that had been distributed with the agenda. The form requesting staff time and delegating authority to staff are to assist the office in planning and acting. The time sheets are to be an aid to the nominating committee, and Herb mentioned they would be useful when applying for grants.

ERA: Kahlenberg reported a balance of \$35,529.39 in the ERA account. The letter asking for contributions was sent to 198 people, \$30 has been received. Hall explained that if money is taken from the general fund to meet the pledges, it cannot be replaced with checks made out to the ERA Fund. For that reason, a decision to take money from reserves to meet the pledge will be delayed until the June Board meeting. Any checks received before May 15 will be endorsed directly to the LWVUS ERA fund.

Kahlenberg will attend the Governor's Conference on the Family May 22 and May 23 and report to the Board.

VOTER: Rosenblatt reviewed items for the May-June VOTER.

DEBATES: Waldo reported on efforts for sponsoring televised debates of Governor and Senate candidates. It is necessary that the person making arrangements not be involved in funding efforts so she will need support from development. The meetings with commercial TV have been promising, and Waldo explained some of the planning. League would sponsor debates as a news event which would be televised. Commercials cannot be sold because of equal time provisions. Common Cause has contacted public TV in regard to televising debates and asked to meet with the League to explore the possibility of cooperation. If League and Common Cause co-sponsor debates, the League would have to maintain control of the debates including funding and planning in order to use Education Fund money as planned. Board members expressed some reservations about cooperation if League must do funding and planning. Some felt that League has the means and expertise to successfully sponsor debates and should use the opportunity. It was felt that it would not be an offense to Common Cause to refuse to co-sponsor because of the Education Fund and equal time requirements. Herb reminded the Board that many members of League are also members of Common Cause, that two Common Cause staff members are League members, and that other groups may sponsor debates, and what is best for the candidates should be considered. There was discussion of ways in which Common Cause could cooperate by supporting and promoting the debates. League could also cooperate with other groups in promotion of debates. Waldo will consider Board comments and ramifications for the total organization as she continues meetings with Common Cause and commercial TV.

CONSULTANTS: Cushing recommended that the consultant system be discontinued. Local Leagues will be encouraged to contact counterparts, any Board member they know or to call the state office, and the office will refer them to a Board member. Personal contacts will be arranged any time they are requested. If a League requests a consultant, that will be arranged. Board members who have good rapport with consultant Leagues may keep contact with them. The Board agreed with the recommendation.

LIBRARY STUDY: Borg requested readers for the library publication. Karen Anderson, Barbara Maher and Judy Rosenblatt will serve.

LWVUS CONVENTION: Borg described the national Convention as very satisfactory. She and other Board delegates complimented the entire Minnesota delegation and recommended that the state continue to have a suite at Conventions. Delegates described specific Convention events and action. The following are some of the items relating to Minnesota: passage of the membership bylaw proposed by Minnesota; a resolution of support for the Burton-Vento BWCA bill (Minnesota delegates were informed before it was brought to the floor); Berkwitz and Patterson (LWV-St. Paul) held a caucus on gay rights; the bylaw change to allow non-citizens to become voting members of League received more support than in the past; Minnesota "adopted" South Carolina in order to promote passage of the ERA in that state. The state League will purchase two copies of the slide show presented by national, at the request of the Minnesota delegates. The Convention directed that the position on equal opportunity and access in education allows League to oppose tax credits for elementary and secondary schools. There was some effort to recognize abortion funding as medical assistance, but at this time Leagues will write letters to give input. LWVMN will send the results of surveying local Leagues on the issue.

The Board delegates expressed thanks for the opportunity to represent the state. Copies of all speeches will be available in the state office.

OFFICE MANAGEMENT COMMITTEE: Hall explained the reorganization of the office management committee. The Board chairs who are most responsible for directing staff will serve on the committee. They are Cushing, Berkwitz, Schmitz, Waldo, Hall (chair) and Borg, ex-officio. She called attention to Herb's summary of the staff meeting regarding organization, as on the agenda. Several voucher forms were distributed with the agenda. Board members favored Herb's proposal. The availability form distributed with the agenda was explained. Each Board member is to indicate the time she will give to LWVMN and what activities she will do.

ENERGY: Poppleton informed the Board that the LWV-Northfield will make a statement regarding the confiscation of a still which used agricultural wastes to make an alcohol fuel. They will state that they do not support breaking the law but support a change in the law.

VOLUNTEERISM: Waldo reported on the task force of volunteer organizations on which she represents LWVMN. The group is attempting to develop guidelines in order to assist volunteers to become more professional and to translate what they do into work experience and skills. She showed some material that will be available in the state office. She has additional information for anyone interested.

FEDERAL WOMEN'S DAY: Reeves reported on the Federal Women's Day at which she conducted workshops on political involvement. She will follow up on that interest by getting specific information about what political involvement Federal employees are allowed and distribute it. She related that there was much interest, and she felt there are possibilities to explore such as units designed to fit the need of such employees. Borg indicated that will be pursued.

Kahlenberg announced that an expression of thanks has been received from the LWV-Willmar for the invitation extended to the Willmar Bank Employees Association members to speak at Council.

NES: Waldo announced that she will serve as Minnesota Manager for the National Election Service. It has been discussed with Borg, and conflict of interest was ^{not} seen. She will not participate in negotiations with the St. Paul or Minneapolis Leagues.

The meeting adjourned at 2:30 p.m.

Respectfully submitted,

Ellen Dunn, Secretary

STATE BOARD MEETING

Tuesday, June 13, 1978 - 9:30 a.m.
State office - 555 Wabasha

Coffee, Tea, Skim Milk and Pop - "Bring your own "bag"

9:29 Determination of quorum and call to order

Mins.

- 5 Minutes of the May 9, 1978 state board meeting* - Dunn
- 5 Treasurer's Report - Herb for Hall
- Revision of Agenda

ACTION

- 5 Resignations - Brown and Shaw
- 5 Appointments of Armstrong and Tews - Borg
- 5 Library Study Readers - Dunn for Muff
- 15 Cooperation with State Department of Human Rights - Kahlenberg
- 5 Upper Midwestern Energy Fair - Poppleton

SMOKERS' BREAK

DISCUSSION

- 10 "Effective Citizen" Workshop - Berkwitz
- 10 ERA fundraising - Kahlenberg
- 15 PMP follow-up questionnaire - Dunn

INFORMATION

- 5 Nominating Committee - Buffington
- 5 NOW meeting - Kahlenberg/Berkwitz
- 10 VOTER - Rosenblatt
- 5 I.R. - Llona
- 10 VS Report - Waldo
- 5 Service to Local LWVs - Cushing

* mailed earlier; bring with you to the meeting.

ATTACHMENTS:

Time sheets for June 12 through August 6; Committee Assignment Preferences; vouchers. (Projected plans for June 13 to August 7 included or picked up earlier.)

UPCOMING EVENTS:

- June 15 - Press Conference re Debates '78
- 21 - Library consensus question meeting - 1 p.m. - state office (s.o.)
- 27 - Development Committee meeting - 9:30 - s.o.
- July 3(?) & 4 - Holiday(s) - office closed

REMINDERS: If you are going to be out of town, please let the office know so they can post that information and not refer callers to an unanswering number.

Please have your June (through August 17) Board Memo material in NO LATER THAN FRIDAY, JUNE 16. We begin typing June 19 at 9:30 a.m. There will be no July mailing - the next mailing is August 18 - so say all you have to for that time period now.

When you turn in the name of a local LWV person you think might be state Board or state committee material, if you've any hint as to his/her area of "expertise," do include it. It's a big help to the nominating committee.

+2 E.2. - Poppleton
Fergus
ABC report sharing

- Maher membership - Rozors
+ ERA march Equality Day

com. vol. ✓
wksp eval. ✓
party - Waldo ✓
Dred. ✓
voucher format ✓
Action - Anderson ✓
Fergus ✓

ACTION

1. Minutes: motion: dispense with the reading of the May 9, 1978, state Board Meeting.
motion: approve the minutes of the May 9 state Board meeting with the following corrections: (1) page 1 - last line - strike "carried; (2) page 4 - NES - add "not" at the end of line 2.
2. Treasurer's Report - to be filed for audit. (Please turn in your projected plans sheet at this time.)

REVISION OF AGENDA

3. Resignations: motion: accept, with deepest regret, the resignations of Maggie Brown, HR cochair, and Betty Shaw, Education chair, effective at the close of this meeting.
4. Appointments: motion: approve the appointments of Ruth Armstrong, LWV of St. Paul, as Education chair, and Jean Tews, LWV of Mahtomedi, as HR cochair.
5. Library: motion: approve the following as off-Board readers of the Library study: Peter Stumpf, Legislator, chairman Library subcommittee; Emily Staples, Senator, former Hennepin County Trustee; William Asp or Al Lewis, OPLIC; Harrison McCloskey, Professor, U of MN Library School; Kenneth Nielson, Director, (federated) Arrowhead Library System; Marlysis Howe O'brien, Director, (consolidated) Kichigami Regional Library; Mary Heiges, President, Minnesota Library Association; Ruth Myers or Dorothy Chelgrin, State Board of Education.

Background Information

The publication writing and consensus question development subcommittees met with Katherine Muff on May 18 and compiled the above list. All are known to two or more of the subcommittee members.

6. HR: motion: cooperate with the State Dept. of Human Rights in monitoring equal athletic opportunities for females in local school districts.

Background Information

Commissioner Wilson of the State Department of Human Rights called Kahlenberg on May 31 to ask if the League might be interested in cooperating with his Department in monitoring the compliance of local school districts in providing equal athletic opportunities for girls. He suggested establishing local committees in school districts or in larger regions encompassing several school districts with Leaguers as chairpersons and serving on the committees. Jeannette is going to meet with him for further details on Monday, June 12, and hopes to share more information with you on June 13.

7. Fair: motion: endorse (or only publicize) the Upper Midwestern Energy Fair being held July 1, 2 and 3 at the Dunn County Recreation Park in Menomonie, WI.

Background Information

The Fair, an educational project of Northern Thunder, will feature exhibits of alternative energy systems, live entertainment by nationally known artists, speakers on energy topics of interest to area people and "fun for people of all ages."

Roger Featherstone provided us with two options: 1) publicize only or 2) endorse which entails sending a letter to that effect, making a press release to that effect and letting our members know we endorse. They are asking LWV-WI for similar endorsement or publicity.

DISCUSSION

1. Workshop: Preceding the first meeting to plan the November 18th "Effective Citizen" workshop, Berkwitz would like Board ideas, suggestions and volunteers.
2. ERA: As of June 5, LWVMN had sent \$38519.48 to LWVUS. (The TCF special savings was closed out June 2.) Since then, we have received \$466.81 which has been forwarded directly to LWVUS. We have yet to raise \$1013.71. The special solicitation of 200 select folks has brought in \$145 to date.

LWV-Minneapolis, at its Annual Meeting, voted to contribute \$1000 to the cause IF Illinois passed the amendment. It failed to pass the Illinois House on June 6 or 7.

3. P.M.P.: The ad hoc committee established to study local LWV support and the budget committee recommended that those Leagues who were unable to meet the suggested Minnesota P.M.P. be asked to explain why, where budget cuts should be made in future years, and to provide other comments or direction to the 1979-80 budget committee. Ellen has drafted a letter of explanation and questionnaire to elicit responses for the desired information.

INFORMATION

1. Nominating: Oral request by Buffington.
2. NOW: Oral report of meeting for ERA support organizations which Pam attended.
3. VOTER: Oral report of the results of the June 12 VOTER committee meeting.
4. IR: Oral report of World Trade Week conference. And does anybody know anybody or group who would like or could use 200 copies of the new LWVEF CURRENT FOCUS on Trade? We ordered same on April 20 or 21, paid an extra \$3.50 for special postage - but because of LWVUS Convention and some LWVEF staff vacations, the publications didn't arrive until May 26, the day after World Trade Week conference closed.
5. VS: Oral report by Waldo.
6. Service to local LWVs:
 - Duluth - receiving funds for 5000 more CZM flyers. Their exhibit is going to be taken to the state fair.
 - Bemidji Area - the Energy Fair, LWV one of the sponsors, drew about 5800 people!
 - West Dakota County - in the course of preparing the study of the Burnsville Public Safety Department (the one that caused the bruhaha) Leaguers rode the cars, stayed in the fire station and were able to monitor the department from their homes.
 - Duluth - plans to arrange a series of special open meetings next fall to discuss the Federalist papers.
 - Superior, WI - has joined the lawsuit against the Corps of Engineers re regulating water levels on Superior dependent on conditions on the lower lakes.
 - Houston County - every bank in the county distributed caucus flyers.
 - Edina - has U of MN student attending Board meetings as part of a course on organizations that work for change.
 - Mankato Area - president appointed to state Board of Education.
 - Brooklyn Park - president joined WBEA picket line for one day.
 - Best New Category Award to: LWV of Massachusetts - for their "hyphenated Leagues."
 - Duluth - published a pamphlet for fishermen entitled "Fishing the Lower St. Louis River: Duluth/Superior's Closest Warm Water Lake." Wow - we can appeal to a whole new group of members.

Time Sheet

Name: Helene Borg

Hours & LWV Activity

Week of	Monday	Tuesday	Wednesday	Thursday	Friday	Sat./Sun
June 12	9	12	3	5	1	
June 19						
June 26						
July 3						

Time Sheet

Name: _____

Hours & LWV Activity

Week of	Monday	Tuesday	Wednesday	Thursday	Friday	Sat./ Sun
July 10						
July 17						
July 24						
July 31/ Aug 1						

COMMITTEE ASSIGNMENT PREFERENCES

Criminal Justice - Betty Phelan, Chr.

Natural Resources - Mary Poppleton, Chr.

Human Resources - Jeannette Kahlenberg, Jean Tews, Chrs.

Education - Ruth Armstrong, Chr.

Government - Karen Anderson, Erica Buffington, Chrs.

International Relations - Pat Llona, Chr.

Membership - Jean Reeves, Chr.

CI - Barb Maher, Chr.

VS - Mary Waldo, Chr.

Service to Local Leagues - Carolyn Cushing, Chr., Sue Scribner

VOTER - Judy Rosenblatt, Chr.

Development - Emily Schmitz, Chr.

Nominating - Laurel Mueller, Chr. (2 Board needed)

*Erica Buffington
Carolyn Cushing*

Budget - Carol Bergeson, Chr., Hall ex officio (2 Board needed)

*Ellen Dunn
Emily Schmitz*

(Over)

Automatic or Predetermined Committee Assignments

Action - Pam Berkwitz, chr. plus all Program chairs
Anderson, Armstrong, Buffington, Kahlenberg, Llona, Phelan, Poppleton,
Tews (optional - Scribner)

Office Management - Georgeann Hall, Chr., plus all staff counterpart chairs
Pam Berkwitz, Carolyn Cushing, Emily Schmitz, Mary Waldo

EXPENSE VOUCHER

Name _____ Date _____

Address _____
Street City Zip

	Travel*	Meals#/Lodging	Fees/Other	Total
Service to Local LWVs Committee _____ League Visits (LWV of _____) Workshops (which _____) Program-making & Bylaws _____ Program (_____ committee) (non-grant _____ or grant _____)				
Board Expenses				
Committees: Budget _____ Nominating _____ Office Management _____ Publications _____ VOTER _____				
Convention _____; Council _____; Regional Meetings _____ (state _____ or national _____)				
Action Committee _____ Lobbying _____ Non-LWV Conferences _____ Congressional Interviews _____ Program (_____ committee) Development & PR Committee _____ Advisory Committee _____ Proposal presentation/giving fund _____				
Citizen Information Committee _____ Non-grant _____ or grant _____				
Voters Service Committee _____ Non-grant _____ or grant _____				
Operating Expenses Supplies _____ Postage _____ (Committee: _____) Telephone _____				

Local LWVs who impressed me this month:

SUB-TOTAL \$ _____

Total noncash contributions _____

BALANCE DUE \$ _____

* car (15¢ per mi.), train, air, bus, parking
\$9.00 per diem

For official League function, League pays actual cost.

Attach all bills and receipts when possible.

(For office use only: Pd. _____, 19 _____ - Check # _____)

OVER

INSTRUCTIONS for filling out VOUCHERS

If, after reading these instructions, you are still unclear or unsure, please see either the executive director or the bookkeeper. They would be glad to help you.

1. Fill in your name as you want it to appear on the check. Give complete address including zip code.
2. Place a check mark or x on the appropriate line or fill in the appropriate () for whichever category you are seeking reimbursement or for the expenses you wish to donate.
3. Grant candidates include: Library study non-consensus meetings; Criminal Justice for the proposed publications; Government for the proposed Open Meeting Law Updates; Government for the proposed Election Monitoring Guide; Citizen Information and Voters Service for the proposed Voters Guide, debates, Focus meetings, "Hotline," Hennepin County Precinct Locator.
4. Board expenses include Board meetings or expenses for other than those connected to your specific portfolio or another committee on which you serve. Tools, materials, and/or babysitting are recorded under Other, column 3.
5. Convention, Council, Regional Meetings refer to League functions only. Check whether it is state or national. Non-LWV sponsored conferences are listed under Action.

TREASURER'S REPORT

Balance on hand April 1, 1978	\$ 5904.88 - checking
	5844.59 - telephone transfer
Balance on hand May 31, 1978	1439.17 - checking
	3945.49 - tel. transfer

*OPERATING EXPENSES	BUDGET	May	April 1 May 31
1. Maintenance of Equipment	\$ 540	-0-	-0-
2. General Supplies	3627	1078.95	1631.79
3. Postage	7200	2.60	2002.60
4. Telephone and Telegraph	1534	162.15	329.57
5. Insurance	240	-0-	-0-
6. Rent	4690	390.80	781.60
7. Salaries (Ex.Dir.,sec'y.,bookkeeper,clerk)	23112	2384.17	3583.17
8. Salary taxes (all)	3668	324.26	324.26
9. Copier	3783	401.60	999.35
10. Bank and miscellaneous charges	25	-0-	-0-
11. Audit expenses	125	-0-	-0-
12. Capital expenditures	1056	87.36	174.72
TOTAL	49600	\$4831.89	\$9827.06

EXPENDITURES	BUDGET		April 1
Operating Expenses		\$4831.89	\$9827.06
100 Direct Service to Local Leagues	\$ 26684	261.89	584.51
200 Administration	15191	366.43	522.06
300 Publications	8086	589.25	589.25
400 VOTER	3994	17.02	476.82
500 Delegates and Affiliations	5523	251.50	8675.83
600 National PMP for Members at Large	100	-0-	-0-
700 Action	17385	348.26	514.46
800 Development and Public Relations			
General Fund	7177	641.59	1025.13
Grant	7176	-0-	-0-
900 Educational Activities			
General Fund	3115	128.88	201.30
Grant	19277	-0-	-0-
980 Citizen Information/Voters Service			
General Fund	700	18.00	18.00
Grant	56450	1.20	1.20
General Fund	\$ 87955	7454.71	22434.42
Grant	75727	1.20	1.20
GRAND TOTAL	\$163682	\$7455.91	\$22435.62

*Operating Expenses are not allocated to their budget categories.

Script type indicates grant amounts.

INCOME	BUDGET	May	April 1 May 31
1. Local League Per Member Payments	\$ 51186.60	\$3768.75	\$3828.25
2. Provisional Leagues	1137.00	-0-	-0-
3. Balance of previous year's LL support	800.00	260.00	1095.25
4. Member-at-large dues	180.00	-0-	20.00
5. CMAL assessment	75.00	-0-	-0-
6. Non-cash contributions	4000.00	332.39	452.46
6A. Cash contributions		-0-	25.00
7. Publications	4000.00	253.81	493.21
8. MN VOTER	25.00	3.00	3.00
9. DPM Subscriptions	480.00	36.00	36.00
10. Capitol Letter	2872.00	-0-	-0-
11. State Council/National Convention	3000.00	69.00	8120.20
12. Workshops: Leadership and general	1900.00	-0-	-0-
13. Lobbyist training workshop	195.00	-0-	-0-
14. ABC precinct reporting	2075.00	-0-	-0-
15. Interest on savings	600.00	-0-	100.90
16. Miscellaneous (postage, Xeroxing, sup- plies)	3200.00	756.49	1496.54
17. From cash on hand	2155.40	2000.00	2000.0
18. State Development Fund Raising			
General Fund	5285.00	-0-	-0-
Grant	4435.00	400.00	400.00
19. Designated grants: Library Funding	6065.00	-0-	-0-
Criminal Justice	9680.00		
Open Meeting Law	1082.00		
Election Monitoring			
Guide	2804.00		
Voters' Guide	8800.00		
TV Debates	30000.00		
3 Focus on Issues			
Meetings	12000.00		
Voters' Hotline	1400.00		
Hennepin County Pre			
cinct Service Con-			
tract	4250.00		
General Fund	\$ 83166.00	\$7479.44	\$17670.81
Grant	80516.00	400.00	400.00
GRAND TOTAL	\$163682.00	\$7879.44	\$18070.81

Reserves \$17123.12

On account with Ed. Fund \$539.00

Development Report 5/9 - 6/13

Library Study proposal submitted to: Grotto Foundation
Mardag Foundation
F.R. Bigelow Foundation

Voters Guide proposals to: Carlson Companies
General Mills
St. Paul Companies
Peavey Company
H.B. Fuller Co.
The Toro Company
Piper Jaffrey and Hopwood
Honeywell Inc.
Control Date Corp.

Monies received or pledged: \$535.00

LEAGUE OF WOMEN VOTERS OF MINNESOTA
Minutes of the Board of Directors
June 13, 1978

MEETING PLACE: State office, 555 Wabasha, St. Paul, MN 55102, 9:30 a.m.,
Helene Borg, President, presiding.

ATTENDANCE: Board members present: Borg, Reeves, Waldo, Dunn, Anderson, Armstrong,
Berkwitz, Buffington, Brown, Cushing, Kahlenberg, Llona, Maher,
Poppleton, Rosenblatt, Tews.
Board members absent (excused): Hall, Phelan, Schmitz, Scribner, Shaw.
Staff present: Herb

MINUTES: To approve the minutes of the May 9, 1978, state Board meeting with the
following corrections: (1) page 1, last line, strike "carried";
(2) page 4, NES, add "not" at the end of line 2.
Mover: Poppleton Second: Anderson Carried

TREASURER'S REPORT: Balance on hand 4/1/78 \$ 5904.88 - checking
5844.59 - telephone transfer
Expenditures 4/1/78 to 5/31/78 22435.62
Income 4/1/78 to 5/31/78 18070.81
Balance on hand 5/31/78 1439.17 - checking
3945.49 - telephone transfer

Herb answered questions about cash flow and investment of
reserves. The treasurer's report was filed for audit.

REVISION OF AGENDA: Add to Action: Recognition of Fergus Falls
Natural Resources - Poppleton
Add to Discussion: ERA March and Equality Day - Kahlenberg
Membership - Reeves
Citizen Information - Maher
Add to Information: Workshop evaluation
Development report
Comments - Anderson

RESIGNATIONS: MOTION: To accept, with deepest regret, the resignations of Maggie
Brown, HR cochair, and Betty Shaw, Education chair, effective
at the close of this meeting.
Mover: Berkwitz Second: Waldo Carried

APPOINTMENTS: MOTION: To approve the appointments of Ruth Armstrong, LWV of St. Paul,
as Education chair, and Jean Tews, LWV of Mahtomedi, as HR
cochair.
Mover: Rosenblatt Carried

LIBRARY: MOTION: To approve the following as off-Board readers of the Library study:
Peter Stumpf, Emily Staples, William Asp or Al Lewis, Harrison
McCloskey, Kenneth Nielson, Marlysis Howe O'Brien, Mary Heiges,
Ruth Myers or Dorothy Chelgrin.
Mover: Dunn Second: Anderson Carried

All of the readers are known to two or more of the writing and consensus question
subcommittees. The publication will go to the Board readers again before being sent
to these off-Board readers.

HUMAN RESOURCES: MOTION: To authorize Kahlenberg to pursue, in a positive manner,
the project of cooperation with the State Department of

Human Rights in monitoring equal athletic opportunities for females in local school districts.

Mover: Anderson Second: Reeves Carried

Kahlenberg has met with Human Rights Commissioner Wilson to discuss the department's request that Leagues establish local committees in school districts or in regions encompassing several districts, in order to monitor compliance of the districts in providing equal athletic opportunities for girls. Concerns expressed by Board members included the possibility of diluting efforts to monitor Title IX, the difficulty in covering all the districts in the state, and absence of guidelines for establishment of the committees and the need to assess the interest of local Leagues. It was noted that this is a long term project, and that the Department of Human Rights will provide publications, guidelines and assistance. Armstrong and Berkwitz will work with Kahlenberg. Information will go out to local Leagues in the State Board Memo requesting a response. Kahlenberg will have more precise information for the August Board meeting.

ENERGY FAIR: Poppleton reported that LWVMN has been asked to either endorse or publicize the Upper Midwestern Energy Fair being held July 1, 2 and 3 in Menomonie, WI. The Board asked Poppleton to get more information before taking action.

PARK: MOTION: To join the coalition on the Voyaguers National Park.

Mover: Poppleton Second: Waldo Carried

Poppleton recommended that LWVMN join the coalition which is forming to gather facts and will not make policy statements.

Poppleton informed the Board that she will testify at the June 20 public hearing in Minneapolis held by the Department of Energy for comment on their efforts to make it easier for the public to understand and respond to proposals.

RECOGNITION: MOTION: To recommend to the LWVUS that they recognize the provisional League of the Fergus Falls Area.

Mover: Waldo Second: Anderson Carried

Information about the League had been distributed to the Board.

WORKSHOP: Berkwitz asked for Board input for the Nov. 18 "Effective Citizen" workshop. Armstrong and Maher volunteered to serve on the planning committee. A planning meeting will be held July 11, and the workshop will be a priority at the August Action Committee meeting. Board suggestions included topics of the process of legislation, monitoring, how to get information, responsibility of Action and also suggested inviting the Junior League.

ERA: Kahlenberg announced that the LWVMN ERA fund is \$122.73 over the pledge of \$40,000. Minneapolis has pledged an additional \$1,000 if Illinois ratifies the amendment. It will be made clear that local Leagues may continue to raise ERA funds.

MARCH: Kahlenberg explained the NOW sponsored National Women's March on the Constitution in Washington, DC, June 9. The original purpose of the March was to show support for the extension of the deadline for ratification. It appears that we would not support the March because of this emphasis.

Kahlenberg was directed to put the information in the State Board Memo since it may be of interest to individual members and to contact LWVUS if she wishes to see if there is a change in our position on extension.

EQUALITY DAY: Kahlenberg referred to the mailing from National regarding Women's Equality Day, August 26. The Board authorized her to proceed in

planning some recognition of the day. It was suggested that something be planned which local Leagues could also use, to have something at the State Fair and to contact other organizations, perhaps working through the ERA Coalition.

LOCAL LEAGUE SUPPORT: Dunn asked for Board opinion on sending a letter and self-evaluation form to local Leagues who did not commit the requested amount as was recommended by the PMP Committee and the Budget Committee. The Board recommended that it be sent to all such Leagues and that the August mailing would be an appropriate time. Dunn has drafted a letter and evaluation form which has been reviewed by several Board members.

MEMBERSHIP: Reeves explained that National has not yet determined specifics for the new "Contributing Member" category. LWVMN would send such members the Minnesota VOTER and the amount of money received would determine other services. It is planned that when interested people call the state office, they will first be referred to a local League if there is one in their area, then informed of the contributing member category, then informed of the member-at-large category. Borg suggested that in order to simplify joining the League the state office collect the dues from anyone who calls the office, and if they wish to join a local League the appropriate dues would be collected and sent on to the local League.

Reeves reported on the committee meeting which planned the fall membership drive. A membership workshop will be held in August, perhaps combined with a workshop focused on fall PR efforts.

Borg asked all Board members to fill out and hand in vouchers, completed time sheets and the list of projected plans.

NOMINATING COMMITTEE: Buffington reminded Board members who have not turned in job descriptions to Mueller to do so.

VOTER: Rosenblatt reported on the VOTER Committee meeting and distributed the schedule for the next seven issues. She reminded members of the deadlines and the requirements for copy. The July-August VOTER content was reviewed and Berkwitz asked Program chairs to have material for the Action Box in on August 1.

INTERNATIONAL RELATIONS: Llona reported on World Trade Week. It was suggested that the publications which arrived too late to be distributed be mailed to those who attended. She also reported on her participation in a KUOM broadcast. She mentioned the value of the State Department documents which the League receives. Secretary of State Vance's speech delivered at National Convention will be copied and sent to local Leagues that did not attend the Convention.

DEBATES: Waldo reported on the debates which will be sponsored by LWVMN with the cooperation of Common Cause. Three debates are scheduled: Oct. 24, gubernatorial candidates; Oct. 30, four year Senate term candidates; Nov. 1, six year Senate term candidates. The debates will be announced at a news conference June 15. Waldo informed the Board of arrangements to date, the responses of the media and of the candidates and answered questions regarding cooperation, time, panels and policies. Borg, Reeves and Waldo have been involved in setting policies and asked for input and time from any other members. The news release will be sent to local Leagues and further information will go to them in the State Board Memo and special sheets. Reeves asked Board members to send the state office copies of publicity seen in order to evaluate PR efforts.

ABC REPORTING: Waldo recommended that there be no change in the policy for payment for precinct reporting this year. Some local Leagues will have the opportunity to make money by NES reporting. Discussion of a change in the

policy next year will take place at the January Board meeting.

URBAN CONCERNS: Waldo is on the board of Urban Concerns. LWVMN has offered to assist them by training people to register voters.

FERGUS FALLS: Cushing commented on the orientation-program workshop on June 21, in Fergus Falls. Several Board members will make the trip meeting with members from Fergus Falls, Wilkin County, Moorhead and maybe Detroit Lakes and Battle Lake.

COMMITTEES: Borg called attention to the committee preference sheet distributed with the agenda. Board members are to sign up according to interest and return to the state office. The following Board appointments were made: Nominating Committee, Buffington and Cushing; Budget Committee, Dunn and Schmitz. Predetermined committee assignments are: Action Committee; Berkwitz, chair, Anderson, Armstrong, Buffington, Kahlenberg, Llona, Phelan, Poppleton, Tews (optional - Scribner); Office Management Committee; Hall, chair, Berkwitz, Cushing, Schmitz, Waldo.

WORKSHOPS: Borg thanked all who participated in the June 6 and 7th workshops. Personal comments and evaluation sheets indicate an enthusiastic response. Cushing asked participants to make notes which will be filed for the next workshops and asked for comments. Suggestions included: have all participants meet together for a few minutes, serve ice water, continue to schedule one special event such as the futurist workshop. There was discussion of attendance by local Leagues.

DEVELOPMENT: Borg read a supportive letter received from one of the development contacts. She reminded members that if a publication is done in a manner to be fundable, it is also a better publication. Reeves stressed that a publication alone is not fundable and that we are still learning development techniques. The committee will develop a guide for planning fundable program. Questions were answered about the development report that had been distributed.

ENERGY FAIR: MOTION: To direct Poppleton to support the Upper Midwestern Energy Fair, in an appropriate manner, based on her judgment, after receiving information from the LWV Wisconsin.
Mover: Rosenblatt Second: Waldo Carried

CITIZEN INFORMATION: Maher asked for Board opinion on "Initiative and Referendum" as a Focus topic and was encouraged to pursue it.

Maher also related plans to develop a one-page information sheet which local Leagues could use which would inform citizens of their rights and how to seek information. The Board support the idea and it will be prepared for the August Board meeting.

The meeting adjourned at 2 p.m.

Respectfully submitted,

Ellen Dunn, Secretary

STATE BOARD MEETING

Tuesday, August 8, 1978 - 9:30 a.m.

State Office - 555 Wabasha

Coffee, Tea, Skim Milk and Pop - Bring your own "bag"

9:29 Determination of quorum and call to order

Mins.

- 5 Minutes of the June 13, 1978, state Board meeting* - Dunn
- 5 Treasurer's Reports* - Hall
- Revision of Agenda

ACTION

- 20 Human Rights Department - Kahlenberg
- 10 Metro Clean Air - Poppleton
- 15 Focus topics - Maher
- 10 Medicaid funding - Kahlenberg
- 15 Library consensus - Dunn and Herb for Muff

Scribner

SMOKERS' BREAK

DISCUSSION

- 10 VOTER - Rosenblatt and Medelman
- 10 Junior League - Borg for Reeves
- 15 Fall Workshops - Cushing

INFORMATION

- 10 State Fair - Kahlenberg
- 15 Debate Update, Hotline and Voters Guides - Waldo, Medelman
- 5 Debate Funding and Annual Giving - Schmitz, Medelman
- 3 Initiative and Referendum - Anderson
- 10 Action - Berkwitz
- 5 Suggestions for Nominating Committee - Borg
- 5 Committees - Borg

Wlona - info

* mailed earlier; bring with you to the meeting.

ATTACHMENTS:

Voucher, Time Sheet (canary) for August 7 - September 4, and revised Planning Form (blue) which we hope you will find easier to use. Please turn Planning Form into Herb during Smokers Break.

UPCOMING EVENTS:

- August 9 - CMAL Fiscal Disparaties Committee Meeting - 9:30 - state office (s.o.)
- 22 - Meeting with Calvin Bradford (invitation only) - 9:30 - s.o.
- 29 - Development Committee Meeting - 9:30 - s.o.
- September 4 - Holiday, office closed
- 5 - Action Committee Meeting - 9:30 - s.o.
- 7 - CMAL Board Meeting - 9:30 - s.o.
- 13 - State Board Meeting - 9:30 - s.o. (NOTE date - changed because of September 12 Primary.)

REMINDERS: Please remember to bring any materials you distributed at the June 6 and 7 Continuing Education Workshops as per Herb's memo of July 19. THANKS.
(See, nobody is purrfict.)
Please bring Board Memo material with you to the meeting. VOTER copy is also due on Board meeting day.

ACTION

1. Minutes: motion: dispense with the reading of the June 13, 1978, state Board meeting.
motion: approve the minutes of the June 13 state Board meeting as circulated.
2. Treasurer's Reports (June and July) - to be filed for audit. On June 28 we purchased a \$10,000 Money Market Certificate. It is not redeemable until December 27, 1978. The interest rate is 7.478%.

REVISION OF AGENDA

3. Human Rights: motion: LWVMN encourage its member Leagues to cooperate with the State Department of Human Rights by chairing and organizing local committees in as many school districts as possible to monitor and report on the provision of equal opportunity for girls in athletics.

Background Information

See attached (white).

4. Air: motion: LWVMN co-sponsor a citizen education conference on the Clean Air Act amendments.

Background Information

Peggy Watson, N.R. committee member, has been serving on the planning committee. The conference is funded through a grant from the U.S. Environmental Protection Agency to the American Lung Association, Sierra Club and the National Clean Air Coalition. The objectives are to: 1) explain the impact of the 1977 Clean Air Act Amendments on Minnesota; 2) involve new individuals and groups with clean air issues; 3) create a communications network for clean air information; 4) develop a coalition of supporters for clean air in the region and state. Co-sponsorship will require only that LWVMN 1) help plan the sessions to be meaningful for our members and constituency; 2) help publicize it through newsletters, etc.; 3) mail a notice to those who might want to attend. Most mailing costs will be paid.

5. Focus: motion: approve Initiative and Referendum as a Focus topic.

Background Information

There is strong interest in having Initiative and Referendum as a Focus topic but no strong indication of a second or third topic. We have not had a topic dealing with education for 3 years. This was a high interest area at the state Council. What about Education of the "Average" Child; New Priorities in Education; Review of the Status of Post Secondary Education in Minnesota? Other good suggestions are Disarmament, County Government - Growing Responsibilities, Title IX, Legislative Preview, and Laws of the Sea. Please bring ideas on topics and locations to the Board meeting. See also Action Committee meeting minutes, information item #4, and Karen Anderson's memo to the Action Committee.

6. Funding: motion: LWVMN take action on the LWVUS position on abortion funding for welfare recipients.

Background Information

See Action Committee minutes; National Board Report of June, pages 3 and 9; state Board meeting minutes of January 10, 1978, p. 5, paragraph 2.

7. Library: motion: approve the following as the consensus questions for the "funding of public libraries in Minnesota" study:

- I 1. Consistent with state and federal laws, the State of Minnesota has established long-range goals for library service which include making service accessible to all citizens, establishing libraries in areas without them, developing multi-regional library systems, and fostering a system of shared resources.

A- Do you agree _____ disagree _____ with those goals?

Comment:

- II 2. At present, library systems in Minnesota are financed 88% by local funds, 8% by state funds, and 4% by federal funds. The state share averages 52¢ per capita.

Do you think that ratio is equitable _____ or not equitable _____?

Comment:

- III 3. The National Commission on Libraries recommends that the proportions be changed to 20% federal money, 50% state money, and 30% local money.

Do you think that is	<u>too little</u>	<u>too much</u>	<u>about right</u>
20% federal	_____	_____	_____
50% state	_____	_____	_____
30% local	_____	_____	_____

Comment:

- IV 4. The state distributes state and federal funds to ^{public} library systems according to a formula that is based 60% on population, 15% on area, and 25% on the inverse of assessed adjusted valuation.

Do you think that is	<u>too little</u>	<u>too much</u>	<u>about right</u>
60% population	_____	_____	_____
15% area	_____	_____	_____
25% valuation	_____	_____	_____

Comment:

- V 5. A Do you think funding for MN libraries should
B Do you think library systems should use alternate ways to bolster their budgets?

Yes _____ No _____

Comment:

If so, which of the following would you support:

	<u>Yes</u>	<u>No</u>
1 a. Cutting services and/or hours	_____	_____
2 b. Using volunteers	_____	_____
3 c. Charging fees for more services	_____	_____
4 d. Sharing resources	_____	_____

5 other _____

Background Information

Muff, Schefers, Namie and Pidcock met in June to develop the consensus questions. They have conferred by phone several times since then. Alice Moorman, LWV-Mpls., and consensus question developer par excellence, reviewed the questions and revised same. The preceeding are her suggestions. In the memo Rosemary Booth sent to accompany the Moorman draft, she says, "The committee may or may not want to use the first one--although it seems that if people are to be asked 'how much,' they also should be asked 'what for.' However, that may be a can of worms no one wants to open. If so, I would suggest leaving the commentary for #1 and adding it to the commentary for #2, so that at least people will know that there is a reason for state and federal governments to pay more."

Muff said her group agreed totally on the first 3 questions -- they don't know about new question #3; the old question #3 is now #5 -- but that some of the original committee questioned using question #4 because they questioned the response they would get. Muff claims that Marie Goss is the only one who really understands the formula. I gather that even some of OPLIC's committee to develop the formula don't understand the formula too well either. Ah, me -- c'est la vie. And don't ask me (Herb) -- I just work here!

SMOKERS BREAK -- we'll need it.

DISCUSSION

1. VOTER: Another comedy -- first you see it; now you don't. The Library funding study will be in the next issue of the VOTER. As of 3:30 p.m., 8/2, there is a good possibility that we might yet receive funding for same. For that reason, staff recommends that this issue of the VOTER be on the usual size paper of the usual quality and that the "organization type" information be on a pull-out, easily discarded, sheet. We would print only the usual 4500 plus the 200 (or less, depending on actual attendance) needed for the Governor's Conference on Libraries (September 10-12). The plates would be retained so that should the funding come through, the mast and mailing information sections could be changed prior to the publication's distribution to the general public. That way we get a savings in money by keylining only once, and with only two small changes needed, the publication could get wide distribution p.d.q.
2. Junior League-rs are being urged to become more politically active. We will have some information in their next newsletter inviting them to join the LWV. What other helps should we provide, or vehicles should we utilize, to encourage them to join, etc.?
3. Workshops. The fall workshops are scheduled for Bemidji, September 26; Rochester, September 28; Edina, September 30; Anoka, October 3; Worthington, October 5. Rumor is that Minneapolis would like to do a section on Family Abuse. The Library study was/is another possibility, as is housing. Jerry Enders does not think there is any interest in the Urban Crisis -- nor sufficient materials available -- except in the Metro Area, where she already has done a workshop on federal funding (last February). Any way you slice it, workshop MATERIALS MUST BE IN THE OFFICE SEPTEMBER 6. (We have an extremely packed fall and are already committed to having extra staff working almost full time from the end of August to the end of October. If the materials aren't here by the 6th, there is every possibility they won't get processed at all.)

INFORMATION

1. Fair. Women's Equality Day will be observed on Saturday, August 26, at the State Fair. A contingent of 150 women, some in costume, rest in white with sashes, will march in the Fair Parade at 1:15 followed by a rally at Machinery Park with Helene Borg, Joan Grove, and other prominent speakers. Other supportive organizations are being invited to participate. I need Board members to march and wear costumes.
2. Debate, etc. Oral report.
3. Funding. Here is a list of prospects for debate funding. If you have any further ideas of people (not corporations or foundations) who might be possible funders, please see Judy Medelman. Since the debates are fast approaching (October 24th, 30th, and November 1), we would like to make the majority of the calls in August or early September. Obviously, we will need help from everyone. If you know anyone on this list and would feel comfortable calling on them, tell Judy. Otherwise, calls will simply be assigned. Before you go, you will receive a packet with complete details of the debates - so don't be afraid you won't know enough to raise this money!

Bob Bell (Hall)	Cargill's	Bower Hawthorne
Bob Ashbach (Hall)	McMillan's	Roger Hale (Pres. Tennant, &
Tony Anderson (Hall)	Pierce Butler	Mom, ex-Mpls. Pres.)
Elmer Andersen (Hall)	Martha Head	Raymond Plank (Pres., Apache)
Henry Rutledge (Emily)	Bill Phillips (Chm. of	George Gruenwald (Campbell-
Dave & Perrin Lilly	Multifoods)	Mithun)
Geno Palluci	Dick Slade	John Yngve (see Who's Who)
Sally Pillsbury (S. Patterson)		
Curt Carlson	Ted Weyerhaeuser	
Virginia & Jim Binger	Lewis Paper	
Dayton Brothers	Elizabeth Heffelfinger	

Development Report 6/13 - 8/4, 1978

Voters Guide proposal submitted to: Tennant Foundation
Phillips Foundation
50 Metro corporations

Monies received or pledged: \$1100.00

4. Initiative/Referendum - Attached is background material prepared for the 8/2 Action Committee discussion of initiative/referendum. The Action Committee agreed with the recommendation on page 3 and that LWVMN should proceed with plans for a "Focus" on the issue.
5. Action. See minutes. Also oral report.
6. Nominations. Does anyone have suggestions for a publications marketer?
7. Committees: Budget, bylaws and new Program committee assignments of Board will remain as stated last year. (Budget: Schmitz and Dunn. Bylaws: Reeves, Chr., Llona, Schmitz. Program: Poppleton, Chr., Berkwitz, and Act. Com.. Borg suggests that the action committee be the Program committee for "old" program.

new

Time Sheet

Name: _____

Hours & LWV Activity

Week of	Monday	Tuesday	Wednesday	Thursday	Friday	Sat./ Sun
August 7						
August 14						
August 21						
August 28						
Sept. 4						

PLANNING FORM

Name _____

Month of August 7 to September 11

Portfolio

STAFF AUTHORITY
CODE: A - Complete;
B - act and report;
C - act after
approval.

PROJECT DESCRIPTION	PERSON(S) RESPONSIBLE	DUE TO START	PROJECTED COMPLETION DATE	TYPE OF STAFF ASSISTANCE NEEDED	CODE: A - Complete B - act and report; C - act after approval.

TREASURER'S REPORT

Balance on hand April 1, 1978 \$ 5904.88 - checking
 5844.59 - telephone transfer
 Balance on hand July 31, 1978 \$ 2510.79 - checking
 4011.82 - telephone transfer

*OPERATING EXPENSES	BUDGET	JULY	April 1 July 31
1. Maintenance of Equipment	\$ 540	\$ 0	\$ 286.00
2. General Supplies	3627	35.72	1757.51
3. Postage	7200	1000.00	3066.32
4. Telephone and Telegraph	1534	135.87	629.61
5. Insurance	240	0	0
6. Rent	4690	390.80	1563.20
7. Salaries (Ex.Dir.,sec'y.,bookkeeper,clerk)	23112	2265.63	8062.75
8. Salary taxes (all)	3668	248.68	758.86
9. Copier	3783	430.34	1927.55
10. Bank and miscellaneous charges	25	0	18.18
11. Audit expenses	125	0	0
12. Capital expenditures	1056	87.36	353.80
TOTAL	49600	4594.40	18423.78

EXPENDITURES	BUDGET	JULY	April 1 July 31
		4594.40	18423.78
100 Direct Service to Local Leagues	\$ 26684	443.09	1500.43
200 Administration	15191	31.31	770.02
300 Publications	8086	4.64	593.89
400 VOTER	3994	0	862.93
500 Delegates and Affiliations	5523	29.25	9153.23
600 National PMP for Members at Large	100	0	0
700 Action	17385	63.88	623.72
800 Development and Public Relations			
General Fund	7177	560.80	2130.64
Grant	7176	0	0
900 Educational Activities			
General Fund	3115	0	228.30
Grant	19277	18.00	58.43
980 Citizen Information/Voters Service			
General Fund	700	0	45.00
Grant	56450	24.75	188.65
General Fund	\$ 87955	5727.37	34331.94
Grant	75727	42.75	247.08
GRAND TOTAL	\$163682	5770.12	34579.02

*Operating Expenses are not allocated to their budget categories.

Script type indicates grant amounts.

INCOME	BUDGET	JULY	April 1 July 31
1. Local League Per Member Payments	\$ 51186.60	\$2756.41	\$13328.66
2. Provisional Leagues	1137.00	-	-
3. Balance of previous year's LL support	800.00	-	1095.25
4. Member-at-large dues	180.00	-	20.00
5. CMAL assessment	75.00	-	-
6. Non-cash contributions	4000.00	35.60	912.45
6A. Cash contributions		-	45.00
7. Publications	4000.00	60.02	741.94
8. MN VOTER	25.00	1.00	6.00
9. DPM Subscriptions	480.00	-	88.00
10. Capitol Letter	2872.00	-	-
11. State Council/National Convention	3000.00	5.25	8130.70
12. Workshops: Leadership and general	1900.00	71.00	678.50
13. Lobbyist training workshop	195.00	-	-
14. ABC precinct reporting	2075.00	-	-
15. Interest on savings	600.00	66.33	167.23
16. Miscellaneous (postage, Xeroxing, sup- plies)	3200.00	902.67	2944.04
17. From cash on hand	2155.40	-	2000.00
18. State Development Fund Raising			
General Fund	5285.00	-	181.89
Grant	4435.00	-	400.00
19. Designated grants:			
Library Funding	6065.00		
Criminal Justice	9680.00		
Open Meeting Law	1082.00		
Election Monitoring			
Guide	2804.00		
Voters' Guide	8800.00	50.00	375.00
TV Debates	30000.00		
3 Focus on Issues			
Meetings	12000.00	-	237.50
Voters' Hotline	1400.00		
Hennepin County Pre			
cinct Service Con-			
tract	4250.00		
General Fund	\$ 83166.00	3898.28	30339.66
Grant	80516.00	50.00	1012.50
GRAND TOTAL	\$163682.00	3948.28	31352.16

Reserves \$17242.66

On account with Ed. Fund \$550.50

To: State Board
From: Liz Ebbott
Re: Equality of Opportunity in Athletics
Date: August 3, 1978

PROPOSAL FOR ORGANIZING A COMMUNITY LOOK AT GIRLS' ATHLETICS

Anti-discrimination laws affecting girls' participation in athletics have been in force for several years. It is apparent to even the most casual observer of the high school athletic scene that there has been dramatic improvement in girls' activities. Programs are expanding; skills are developing; girls are getting college scholarships for athletic skills. But how equal are the athletic opportunities? The laws are now fully operational. It is time for a careful look by community people to see if the laws are being fully implemented. And if school budget cuts and teacher/coach layoffs are necessary in the future, what will this mean for girls' athletic opportunities?

Problem: Girls 12 and over or 7th grade and older

At the present time the law (MN Stat. 126.21; Fed. Higher Ed. Act, Title IX) and rules (EDU 660-666, Exhibit A) require:

1. When there are two teams in the same sport, there must be substantially equal dollars spent per participant (excluding revenue generated by that sport); equal use of facilities; equal coaching staffs equally trained; equal status given to participants.

Examples: Do the two teams practice as often and as long; do they rotate the time of use of limited practice facilities?
Are the same number of coaches assigned to each team?
Are travel and distant meet opportunities the same for both teams?

2. There must be equal opportunity for girls to participate. Equal number of sports opportunities per season would be an indication of compliance.

Examples: Is someone designated within the athletic program to develop and interest girls in greater athletic opportunities?
If not many girls are out for ice hockey/wrestling, what has been done to find out what sports girls would prefer in the winter season?

3. Girls have the opportunity to try out for a team designated primarily for boys or when there is only one team in that sport for the school (football, ice hockey, wrestling). (MSHSL rules restrict girls to girls' teams if there are both boys' and girls' teams in the sport which are substantially equal. This issue is in the courts.)

Example: How many girls are on the team when there is only one team in that sport; how many tried out?

Girls under 12 years or under 7th grade

Starting with the 1978-9 school year, there is to be no sex distinction in athletics in the classroom, in after-school public service programs (T-ball, basketball leagues, wrestling programs, etc.)

Examples: How many girls are on the teams playing in the community's ice hockey program, basketball program; how many boys are participating in the gymnastic program?
Are additional efforts being made to encourage both sexes to participate and to teach both sexes the needed skills?

If there is discrimination and past practices have not changed, an individual can file a complaint with the Department of Human Rights and seek remedy. School's state

Equality of Opportunity in Athletics - 2

and federal education funds can be cut off until there is compliance.

Rather than getting into individual cases requiring litigation, perhaps costly penalties, it is far more effective to analyze the local situation in light of the law, define shortcomings, arouse public awareness, bring community pressure on those locally responsible for the programs.

Proposal:

Organize a community committee. Use responsible people who have an interest in women's sports/equal opportunity for women (AAUW, Business and Professional Women, local Human Rights Commission members, etc.). Involve parents of girls interested in athletics. Include high school/college girls involved in sports. Keep LWV people in control.

Establish a consultants' group with such people as:

- Head of girls' sports in high school; head of boys' sports.

- Elementary school athletic director or physical education teacher in elementary school.

- The school district's coordinator responsible for discrimination/affirmative action compliance.

- The school board member who is the delegate to the Minnesota High School League.
- Business office person responsible for the district's financial records.

- Head of the community's recreation program or the person responsible for the program's compliance with discrimination/affirmative action laws.

- Head of some of the major established youth sport programs for children under 12 years or 7th grade where public facilities or coaches paid from public funds are used. (Little League, hockey, football, gymnastic, etc., programs; those run by volunteer groups, church groups, community recreation programs.)

- Person responsible for the sports/athletic program in the private schools in the community that enroll more than one sex. Those serving both under 7th graders and those 7th grade and older.

Procedure:

Familiarize yourself with the laws, rules, what equality means in athletics. Make copies of the laws, rules available to the committee. Spend a preliminary meeting going over the material. Perhaps have an outside expert assist you.

Set a time table for collecting the information (perhaps 2-3 months).

Work with press coverage. Inform the community what the law is and what you are doing. Don't assume violations.

Adapt a check list to your needs.

Get the reports from the school district:

- "Assurance of Compliance with State and Federal Law Prohibiting Discrimination" filed with Department of Education, November 15, 1977 (next one due November 15, 1978)

- Evaluation of the compliance report done by the state, returned to the district February, 1978

- "Senior High Interscholastic Student Athletic Activities Program Report" filed with the Department of Education July 15, 1978

- "Junior High Interscholastic Student Athletic Activities Program Report" filed with the Department of Education July 15, 1978

- Any survey of girls' interests in sports that the district has done

- Any reports prepared by the district's person responsible for non-discrimination compliance

Conduct a survey of attitudes about girls' participation in athletics; survey girls' interests in sports. (A sample is enclosed.)

Equality of Opportunity in Athletics - 3

Interview the consultants' group.

Set up a meeting for public testimony, comments. Make sure students and parents have a chance to be heard.

Also hold an off-the-record session giving those afraid of publicity or pressure the opportunity to have input.

Closely scrutinize the information. Are the school reports accurate? What has been the trend? What are the plans for the future? What is really happening in the elementary schools? What is happening in the community recreation program where reports are not required? In the private schools? Get data; look at dollars; look at percentages of money spent per program, per participant; count the rosters yourself; etc.

Come up with facts and some typical subjective quotes. (It is best to stick to the general, over-all picture and programs, avoiding individual cases.)

The committee should draw together the materials looking for patterns of behavior. What is the conclusion? Present your findings to the school board, community groups, Chamber of Commerce, women's groups, church groups, etc. Interest the community groups in support of girls' activities, sponsoring awards, trips to tournaments, etc. Use the students to tell the story. Girl athlete role-models are badly needed. Share them with the community, the press, programs for elementary girls.

Submit a report on your activities to LWV state office by _____.

Plan for an on-going monitoring program.

(While not now specifically mandated by law, the committee could seek opinion about and perhaps come to a conclusion about:

While the number of sports a season offered each sex is to be equal, the law does not require that total spent per participant per season must be equal, nor coaching nor any of the other equality criteria. Therefore, at the present time it is not discriminatory to offer football with 3 teams, seven coaches, and volleyball with one team and one coach in the same season.

When there are separate sex teams in the same sport, both sexes can train together, have the same coaching. This change can be made within the school district.

Having the season of competition the same for both sexes. This is not now true in swimming, tennis, and gymnastics. A court case is appealing the seasons set by the Minnesota State High School League (MSHSL).

Having competition include both sexes - joint meets, doubleheaders, having the final score include both the boys and girls scores. This change can be made within the school's conference of 6 - 10 nearby teams as long as MSHSL rules of participation are not violated.

Having competition that requires mixed sex teams - mixed doubles in tennis, mixed sex track relay teams. Establishing new team games with this requirement - broom-ball, badminton, etc. Schools can do this and then interest other schools for competition or programs in the community recreation program.)

Laws and Rules Dealing with Sex Equality in Athletics in Minnesota - 1978
(not fully quoted)

MN Human Rights Act as amended through July, 1977 - MN Stat. 363.03, Subd. 5(1)

It's an unfair discriminatory practice to discriminate in any manner in the full utilization of or benefit from any educational institution or the services rendered thereby, because of race, color,...sex...etc.

Definitions:

- 363.01 subd. 10 - Discriminate includes segregate or separate.
- 363.01 subd. 19 - Public Service - any facility, department, agency, board or commission owned, operated or managed by or on behalf of the State of Minnesota or any subdivision - county, city, township or independent district in the state.
- 363.01 subd. 20 - Educational Institutions - public or private institutions - nursery through college, business, vocational schools, etc. (363.02 subd. 3 - the sex provision of the law does not apply to private educational institutions which permit students of only one sex to enroll.)
- 363.05 - Duties of the Commissioner - to administer the law, enforce compliance; to use education, conferences, persuasion to eliminate unfair discriminatory practices; shall conduct research and study discriminatory practices; shall create such local and statewide advisory committees as will effectuate the purposes of the department.

Department of Human Rights Guidelines - Department policy is that "separate but equal" based on sex at any level is illegal.

Sex Discrimination and Equal Opportunity in Athletic Programs - MN Stat. 126.21

In athletic programs operated by education institutions or public services for children 12 years or 7th grade or older, it is not an unfair practice to:

1. Restrict to one sex if necessary to provide equal participation to each sex.
2. Have two teams in the same sport separated according to sex, if there are substantially equal budgets per participants (exclusive of gate receipts and other revenue generated by the sport) and are in all other respects treated in a substantially equal manner. The two teams shall be operated separately only in those activities where separation is necessary to provide the members of each sex equal opportunity to participate.

After 1975-6, when there are two teams based on sex, the budgets shall be substantially equal.

After 1977-8, separation based on sex for those under 12 or 7th grade shall be phased out, and districts shall comply fully with 363.03, subd 5(1), above.

Enforcement Powers - MN Stat. 124-15

Districts are required to file assurances of compliance with state and federal laws prohibiting discrimination. The filing is to be done with the Department of Education. These are reviewed by the Department of Human Rights to determine compliance. If not in compliance, the Department of Education proceeds against the district with the power to reduce state financial aids.

Department of Education Rules - EDU 4

In curriculum, no school shall provide any course or activity on the basis of sex, (health (except human sexuality), phy ed, home ec., industrial arts.)

Department of Education Rules - EDU 660-669

In areas of equal educational opportunity and desegregation:

- Schools shall disseminate a policy on non-discrimination on a continual basis.
- Reduction in state aids can be the penalty for non-compliance with the rules.
- Schools must submit data in this area as required by the Department of Education.

Department of Education Report - Assurance of Compliance with State and Federal Laws Prohibiting Discrimination

1. All athletic programs 6th grade or 11 years or younger are to be designed for and open to both sexes equally.
2. For 7th grade or above or 12 years or older, teams are to be open to members of both sexes on an equal basis# (except where there are separate teams to insure equal opportunity to members of both sexes*).
3. If the district provides separate teams for each sex*, the number of sports for each sex each season is to be equal.
4. If there are separate boys and girls teams*, expenditure per participant (exclusive of revenues generated by the sport) is to be substantially the same for each sex. Other services are also to be equal - equipment and supplies; scheduling games and practice time; travel; coaching; use of facilities; etc.

Title IX - Federal Higher Education Act

Benefits under any educational program or activity receiving federal financial assistance, including athletics, can't be denied on the basis of sex.

Title IX Rules

86.8 - At least one employee is to be designated to insure compliance. Students and employees are to be notified who this is.

86.41 - Athletics

Can't exclude from participation, be denied benefits, be treated differently from another person in interscholastic, club or intermural athletics based on sex; can't provide separate programs based on sex.

Can be separate by sex when based on competitive skill.

Can be separate by sex when a contact sport+.

If only offered to one sex, the sex previously limited can try out unless it is a contact sport+.

Determining facts in equal athletic opportunity:

selection of sports and level of competition accommodates the interests and abilities of members of both sexes (obligation to survey not mentioned).

equal services - equipment and supplies, scheduling games and practice times, travel, coaching, use of facilities, etc.

It does not constitute noncompliance if there are unequal aggregate expenditures per sex in total or if there are unequal expenditures if there are two separate teams based on sex, but failure to provide necessary funds may indicate noncompliance.

Elementary schools must comply by 1976; secondary by July 21, 1978.

86.34 - Access to course offerings, including athletics

No separation based on sex; no refusal to allow participation based on sex.

Grouping according to ability is allowed, but if a single standard of measuring skill or progress has adverse effect on one sex, appropriate standards can be set that don't have this effect.

Elementary and secondary classes in human sexuality can be separated by sex.

Phys ed classes or activities can separate by sex in contact sports*.

Athletic scholarships can be granted proportional to the number of students of each sex in interscholastic athletics.

"teams open to members of both sexes on equal basis if there is only one team" - football, hockey, wrestling, soccer, ski jumping, baseball.

* "separate teams in each sport" - basketball, track and field, swimming, tennis, gymnastics, golf, skiing (except jumping), cross country, baseball-softball.

+ "contact sports" - wrestling, boxing, rugby, ice hockey, football, basketball, and other sports where the purpose or major activity involves body contact.

86.14 - Excluded from coverage

YMCA, YWCA, girl scouts, boy scouts, camp fire girls, voluntary youth service organizations exempt from taxation (Int. Rev. Code Sect. 501 (a)) where membership has been traditionally limited to one sex.

If "significant assistance" is provided by public money to a sport - school, public playground, publicly paid coaches, etc., the sport comes under the provisions of Title IX.

The U.S. Supreme Court ruled that girls had to be allowed to play on Little League teams in 1974.

MN Stat. 129.21, Subd. 1, establishes the Minnesota State High School League to regulate interscholastic and extracurricular activities in high schools.

Minnesota State High School League (MSHSL) - Technically this is a voluntary organization. High schools don't have to join. If they do, they may compete in state tournaments and must abide by League rules. These rules set sports' seasons:

<u>Fall</u>	<u>Winter</u>	<u>Spring</u>
Volleyball - G	Gymnastics - G	Tennis - B
Football - B - Unitary	Basketball - B & G	Baseball-Softball - B & G
Soccer - B - Unitary	Wrestling - B - Unitary	Golf - B & G
Gymnastics - B	Hockey - B - Unitary	Track - B 7 G
Tennis - G	Skiing - cross country & down hill - B & G	
Swimming - G	Swimming - B	
Cross Country - B & G		
4 Girls	3 Girls	3 Girls
4 Boys (2 Unitary)	5 Boys (2 Unitary)	4 Boys

Girls can try out for boys' teams if there is no girls' team in the sport. This includes "Unitary" sports. Girls are restricted to girls' teams when single sex teams in the same sport are substantially equal. (This was successfully challenged in the case of a Burnsville swimmer, and the Minnesota State High School League (MSHSL) rules were declared in violation of MN Stat. 126.21. On appeal, the ruling was voided as moot, since the girl had left the state. The MSHSL rules currently stand pending further court decisions.)

Ramsey County District Court Judge Hachez ruled in 1976 that for St. Paul schools, sports are to be coed unless justification is shown to restrict to one sex in order to give each sex equal opportunity to participate. Separate teams are to be an exception to the rule of providing coeducational sports programming. If it is necessary to have separate teams in a sport, necessity to provide equal opportunity must be shown before having separate seasons, separate practicing schedules, separate coaching personnel. If requiring the same seasons puts too heavy a burden on facilities, then season should be divided by skill criteria, not sex.

If girls are not interested in unitary sports, there are to be the same number of sports each season.

The state statutes control, since they are not in conflict with federal law and regulations.

The ruling was accepted by the St. Paul schools except for mandating that the seasons must be the same. The seasons issue, challenging the MSHSL set seasons, is now in the courts.

Equality of Opportunity in Athletics - 7

CHECK LIST

A. For students in 7th grade and above or 12 years old and older:

1. When just one team considered a "boys'" team is available in a sport, is it open to girls on an equal basis?
- *2. For the above sports in total, how many girls/boys are involved? ratio of coaches to girls/boys? total dollars spent on girls/boys?
3. Are the number of sports for each sex each season equal? (Unequality may not necessarily indicate discrimination.)
4. Where there are separate sex teams in the same sport:
are expenditures per participant (exclusive of revenues generated) substantially equal?
are other factors equal - equipment and supplies, coaches, coaches' training, scheduling games and practice, travel, use of facilities, etc.?
5. What is done to interest girls to participate in sports; what is done to show their interest in sports not presently available? (Indicates good faith intent to comply.)
6. Go over the above questions for:
junior high interscholastic sports
junior/senior high intermural sports
community recreation program
private schools

B. For students 6th grade or younger or 11 years or younger:

1. Are all athletic programs designed for and open to members of both sexes on an equal basis?
2. Have all divisions by sex been eliminated in the programs?
3. Are the athletic skills taught equally to all children; is remedial help given to those who have difficulty mastering a skill?
4. What is the sex ratio/team on all teams in the program?
5. Have the teachers had training/workshops explaining the law and how to implement it?
6. What has been done to interest girls/explain to girls their opportunities to have equal participation in all athletics?
7. Go over the above questions for:
community recreation programs
private schools

C. Has the district filed accurate reports with the State Department of Education: November 15, 1977; July 15, 1978?

D. What was the evaluation of the November report, returned to the district February, 1978?

E. Who is preparing the policy for implementing integration of girls into school programs - due Department of Human Rights January 13, 1979?

F. *Evaluate over a period of time the press coverage given girls/boys' athletics. Evaluate radio/TV coverage. (Compare inches, column location, page.)

DRAFT

Action Committee Meeting - August 2, 1978 - Berkwitz, Borg, Burkhalter, Phelan, Buffington Enders Armstrong Anderson, Higson, Tews, Kahlenberg, Poppleton, Boyden, Maracek, Rosenblatt-Lucas, secretary.

H.R. - Women's equality day - Sat. Aug. 26 -

State Fair - Have a parade daily 1:15pm - we can have a contingent ^{on Sat. 26th} - 150 women.

Will have some individuals in costume

Banners

Ask those that participate to wear white

State Fair will take care of publicity.

Will have a rally at 2:00 at the Chinese Gate on Machinery Hill with speakers-

Helene - Sec. of State, Others - be sure to have a Republican.

Other women's groups will be asked to participate. We should ask that they

promote ERA only - not extension of the time or ~~own~~ organization - ^{only} one banner _{with} for each organization's name.

Judy Rosenblatt should arrange for pictures to be taken. Can Judy M. handle this? Pat will ask her.

Decision - send a flyer to all leagues asking them to participate etc. - Kahlenberg will do this.

Equality in athletics - Comm. of H.R. wants us to get committee's to monitor in every school district (439).

Liz Ebbott is coordinating this effort.

Local Leagues are to appoint a chair and appoint committee from the community making sure that they pick people that will act as advocates for equality.

There should also be another committee locally representing the the school district and citizens.

Dept. of H.R. will fund travel for chairs for a training session.

Education chairs might oppose monitoring only athletics. We should emphasize that this is only a lead in to the Title IX monitoring. Local Leagues can take on as much as that feel that they can handle.

This project seems to be a way to get more people involved in the project than just League members.

EQUALITY ISSUE - a publication of the H.R. Department - will be sent to the Leagues in the next mailing.

→ Abortion Funding cut - National LWV has decided that they were going to oppose this cut.

Motion - That the LWVMN take action on the LWVUS position on abortion funding for welfare recipients.

General discussion - The survey that we did last year. 2 to 1 against our taking action. The question was related to member understanding of the issue. Most of the replies were from boards not the general membership. Returns were low. Those that did reply felt very strongly. We need to improve member understanding of the real issue.

Motion passed unanimously.

GOVERNMENT - Anderson - Taxes - Sen. McCutcheon's new proposal

- mentions a lid on property taxes - 2% - he has not pursued this portion
- Eliminates limited market value
- 1 Billion off the property tax levy made up with a increase of the sales tax to 6%.

- State take over school levy - basic maintenance funding - 27 mills local can still levy some amounts and can decide how to spend state funds in their district.
- State take over medical assistance, AFDC and general assistance.
- Reduction of property taxes in 1978 in 38%
- Reduction on all property taxes on just homesteaded property.

General discussion - Anderson and Boyden will draft a response and will show to Borg, Berkwitz, Education and H.R. Chairs.

Dept. of Education is making many funding proposals - McCutcheon should be talking to this department.

Initiative/Referendum Issue - see attached memo from K. Anderson.

General discussion - Will ask B. Maher to have a Focus on the issue

It is a very complex issue

Public needs more information

The Govt. Committee will be the one that decides what action will be taken and what priority this issue will have.

Tax Increment Financing - There was interest in this subject expressed at Council. Norma Kelly, Robbinsdale is an expert. Will contact her and ask her to do a For Your Information piece for local LWVs.

Action Box material is due today.

Suggestions of candidate questions for local Leagues is due to Pam by Friday.

Effective Citizen Workshop - Sat. November 18 - All day.

Morning - broad interest base

Psychologist - how /what influences people

Political Scientist - case history - what works/what doesn't work

These would cover the whole realm of action.

Questions for two speakers.

Panel - general know how - steps, media coalitions etc.

Afternoon - Groups

- Legislative action - lobbyist training

- Local - council, school boards etc.

Perhaps some problem solving

Audience - representatives from local groups probably.

Charge - Member and non member rate.

WWTC Editorials - get some in this is a good way to make League visible.

Lobbyists - start getting your lobbyists organized. They need to be approved by the board. It is important to get organized before the session starts.

AAUW, Jr. League, And Council of Jewish Women - had a preliminary meeting. Thinking of hiring a lobbyist. There are variations in lobbying action and in the number of positions that each group has. Need to look at the program overlap. Perhaps LWV's involvement will be mainly to encourage the other groups to become more active.

N.R. - Fraser bill is probably dead. The compromise has not been accepted.

Power plant site committee is having difficulty. LWVMN will probably have to make a statement on Aug. 10 re citizen involvement and the quality of the report that the committee should produce.

Education - Gifted education forums - about 50 people are attending each of the 10 forums. Those concerned will be asking the legislature for 1 million for gifted education. Considering 5% of the ^{school} population gifted this means \$24 per pupil. Perpich says he supports but not sure if the money will be in his budget request. Will try to find this out.

Need support for this program on a statewide level.

B. Askalakson gave a very good statement to the forum in her area.

Hearing on proposal to allow minority percentage ^{to} increase from 35% to 40%. LWVMN position opposes this. Should we just not comment ^{or} actively oppose. General discussion. Indian issue in Mpls.

Talk to MPLS. LWV. Armstrong will write a statement ^{ent} saying we believe this proposal to be a move in the wrong direction.

C.J. - Some hearing on grand juries - otherwise it has been a quiet summer.

Cities/Urban Crisis - Outstate LWVs have done nothing.

New material is hear from national.

Questions: How can we get Leagues going?

How much background re MN and applicability to the National Consensus ?
won't know until questions come from national.

Call national and find out what the questions will be.

CMAL - CMAL is doing a financial resource piece for the metro area - - outstate leagues could use as information on tools that available in MN.

Scattered site housing - Metro HRA - are working with Leagues in communities that might be participating to help organize local support of the housing.

IR - Rosenblatt - Had a meeting 2 weeks ago - not many attended. Talked about national emphasis on trade/protectionism.

Thinking of doing a survey in MN similar to the one Ill. did - impact of trade in MN.

Have some thing so share with other Leagues since we have done the Focus.

July/August VOTER - Will it contain the Library study? - should we go to a newspaper format? - General discussion - Board will have to decide. They will need to know cost of alternatives of the type of Voter as well as the cost of printing if now done as a voter, Where will the money come from? Some of the committee thought that printing it in the Voter had merit because then it would be an every member peice.

Next meeting - September 5 - 9:30AM - State Office.

To: Action Committee, 8/3/78

From: Karen Anderson

Re: Background - Initiative/Referendum Issue (herein referred to as I/R)

Problem: Is there a LWV position which supports or opposes I/R?
Do we wish to lobby on I/R legislative proposals?
Do we wish to have a Focus presenting both sides of I/R issue?

Current Legislative proposals:

National: Abourezk proposal for a Voter Initiative Amendment to the U.S. Constitution.

Minnesota: Benedict proposal for initiative and referendum amendment to Minnesota Constitution.

LWVUS Position: LWVUS is not supporting Abourezk amendment (but not actively opposing it) because: 1. The complexity of national issues are too great (e.g. energy issues) to be decided by yes/no votes. 2. The particular piece of legislation (Abourezk's) does not require a large enough percentage of petitioners' signatures (3% of those who voted in the last Presidential election and a distribution of 3% in each of at least 10 states).

State LWV's Position: Our decision on specific state I/R proposals is independent of that of LWVUS. Some other state LWV's have positions; more information on which states and what positions is forthcoming from LWVUS.

BACKGROUND

Definitions:

INITIATIVE: A new proposal for a law or constitutional amendment can be put on the ballot via a petition signed by a specified number (or percentage) of voters and then voted up or down.

REFERENDUM: A vote by the people on a bill already passed by the legislative body. There are 2 kinds of referenda -- the obligatory (municipalities have this sort of vote for bond issues), and the facultative (a citizen veto of legislative action, such as the St. Paul repeal of gay rights legislation).

RECALL: Allows voters to remove an elected official.

History: 22 states and D.C. now have some form of I/R. The popularity surge for I/R in the U.S. followed the Populist political surge in the early 1900's; some form of I/R was adopted by 19 states between 1898 and 1920. The present populist trend has hatched I/R proposals in many other states. In MN, I/R received legislative approval in 1913 and 1915; however, voters in the 1914 and 1916 general elections failed to ratify the amendment. Since then, similar bills have been introduced but not seriously pushed. The 1972 MN Constitutional Commission reviewed proposals for I/R but did not recommend their adoption. Several MN legislators have voiced support for an I/R amendment in the next session. The most specific proposal, from Senator Benedict, calls for statewide I/R requiring 5% of the voters in the last gubernatorial election to put a proposal on the ballot (62,638 using 1974 totals) and 8% for a proposed Constitutional change. This bill also

calls for: an I/R measure would be submitted 120 days before the general election; fraud would be prevented by requiring affidavits from petition gatherers; and an office would be set up by the Legislature to properly draft I/R proposals.

The most common arguments about I/R:

PROS

1. is the most basic form of "direct democracy"; adds another "check and balance" to the system; complements, rather than undermines the Republican form of government (as determined by U.S. Supreme Court 1911 decision).
2. Special interest groups now greatly influence legislators; it would be much harder to influence all voters. Our media system has shown it is responsible in informing and educating people.
3. The threat of initiative forces legislators to deal with some tough issues they now ignore.
4. Contribution disclosure limits could be included in I/R amendment; if not, voters would be aware of media blitzes and would vote accordingly.
5. The need for a large number of petition signatures insures that issues will be those of broad public concern.
6. Does not create excessively long ballots. (Statistics support this claim.)
7. Even legislators make mistakes; I/R provides citizens with the opportunity of rectifying those mistakes.
8. True democracy must rest on the fundamental belief that the people are sufficiently intelligent, discerning and capable to govern themselves.

CONS

1. Undermines our republican (representative) form of government.
2. Special interest groups would dominate direct legislation.
3. Takes legislators off the hook on tough issues.
4. There are presently no contribution limits imposed by law on influencing the outcome of a referendum (as there are on candidates). In fact, the U.S. Supreme Court reached a 5-4 decision in 1978 permitting corporations to spend corporate money to influence the outcome of referendum issues.
5. I/R promotes frivolous or unsound legislation.
6. Creates excessively long ballots. (Statistics support this claim.)
7. I/R is a slur on the competence of state legislators.
8. The voters are not well enough informed on the issues to vote intelligently.

PROS

9. Legislators now vote on short statements and are seldom familiar with the total content of a bill.
10. Even emotional issues need to be faced; we need to "shake things up."
11. Any legislation passed by I/R is subject to same court-imposed scrutiny as laws passed by legislators.
12. Other "pros":
 - Surveys and polls, both national and in MN, show citizen support for I/R.
 - I/R combats citizen alienation and increases voter participation by allowing for direct citizen participation in lawmaking.
 - Allows citizens to act directly on politically "sticky" issues (e.g. beverage container deposits).
 - Follows historical trend toward greater citizen participation in government.
 - It has worked for other states.

CONS

9. I/R proposals on a ballot are usually condensed statements -- voters do not know exactly what they're voting on.
10. I/R would stimulate the rise of "hate and fear" issues.
11. I/R allows citizens to pass laws contrary to the Constitution.
12. Other "cons":
 - I/R does not allow for compromises on issues or amendments to laws as in the regular legislative process which allows for hearings from majority and minority points of view.
 - "Those who want to give citizens more influence should support legislative openness and accessibility; they should not short-circuit representative government." (Mpls. TRIBUNE editorial)
 - It has been disastrous for other states.

WHO STANDS WHERE ON THE I/R ISSUE?

FOR

MN Proposal

MPIRG
Perpich
Quie
Senator Benedict

National Proposal

Senators Abourezk and Hatfield
Reps. Jones, Fauntroy, Moffett,
and Harrington
Ralph Nader
Robert Redford

AGAINST

MN AFL-CIO
Mpls. TRIBUNE
Senators Coleman and Davies
Rep. Sabo

LWVUS

Recommendation to LWVMN Action Committee:

This issue is too complex for LWV to have a simple Yes/No position on I/R. We need to look at specific proposals as they arise and decide accordingly. I/R is not one of the priorities for government action this year; if the Board would like it to be a priority, we will have to concentrate less on election laws, tax issues, and other government issues. Let's proceed with a Focus to inform the public of what an "un-simple" issue this is!

-- Karen Anderson

Kahlenberg reported on a contact from WEAL regarding monitoring of Title IX. LWVMN will cooperate with them where possible.

CONFERENCE: MOTION: That the LWVMN co-sponsor a citizen education conference on the Clean Air Act amendments.

Mover: Poppleton Second: Waldo Carried

The conference is funded through a grant from the U.S. Environmental Protection Agency to the American Lung Association, Sierra Club and the National Clean Air Coalition. It will describe the Act and will deal with health issues. Co-sponsorship requires that LWVMN help plan, publicize and mail notices to those who might attend with most mailing costs paid. It is planned for this fall.

FOCUS: MOTION: To approve Initiative and Referendum as a Focus topic.

Mover: Kahlenberg Second: Rosenblatt Carried

This will be the topic for the first Focus because of its timeliness during the legislative session. Anderson will make the Government Committee file on the topic available to Maher. Maher listed Focus topics of recent years and also suggestions received for topics for this year. Llona spoke in favor of the disarmament topic.

MOTION: To approve Arms Control as a Focus topic.

Mover: Llona Second: Maher Carried

MOTION: To approve Education as a Focus topic, with exact emphasis to be determined later.

Mover: Maher Second: Schmitz Carried

Maier asked the Board for input as to speakers and locations.

DISCRIMINATION: MOTION: That LWVMN take action on the LWVUS position against discrimination in Medicaid funding, including abortion.

Mover: Kahlenberg Second: Berkwitz Carried

This had been discussed at the Action Committee meeting, and the committee unanimously recommended this motion. There was discussion of the questionnaire sent to local Leagues last spring, the effect of the new National position, the responsibility of the Board to members as well as the responsibility to make judgments. Local Leagues have the option to take action or remain silent on the issue. Information from the National Board Report will accompany the information in the state Board Memo. If there is strong resistance from local Leagues, it may be reconsidered.

VOTER: The Library Funding study will be in the next issue of the VOTER. The organizational material will be a single sheet so that additional copies of the study may be printed at minimum expense. Two hundred copies will be printed for distribution at the Governor's Conference on Libraries in September. The foundation considering funding the study will not make a decision until September, and additional copies will not be printed until that decision is known.

MOTION: That the July-August issue of the Minnesota VOTER use the present format.

Mover: Kahlenberg Second: Scribner Carried

The Board considered the recommendations and wishes of the staff and Rosenblatt. There was also discussion of direction given at Council and the direction the Board has given to have program material in the VOTER. The proposal for funding the library study was submitted based on the present size of the VOTER.

MOTION: That the next issue of the Minnesota VOTER be done in a larger format.

Mover: Berkwitz Second: Hall Carried

DEBATE FUNDING: Schmitz reviewed the plans for funding the debates. There was discussion of the proposed list of contacts, and Board members were asked to express any preference for contacts they would like to make. The contacts will be made as soon as possible.

SURVEY: Scribner told of a request by the Minnesota County Research Foundation for League to assist in a survey. Observers of county commission proceedings would answer questions in order to assess needs of county commissioners and design training sessions. Scribner read some of the questions. The Board felt that League should not participate because the survey is so judgmental. The questions may be helpful to League observers for their own use. There was discussion of the role of observers. Observers are usually not in a position to take action themselves but may alert appropriate League people when effective action may be taken.

REQUEST: Borg reported on a request for LWVMN to mail a questionnaire to members about highways. The Board expressed concern that the information would not be regarded as League position and advised to proceed with caution on the matter.

WORKSHOPS: The fall workshops are scheduled for Bemidji, September 26; Rochester, September 28; Edina, September 30; Anoka, October 3; Worthington, October 5. As requested at Council, they will be Program workshops. Topics will be Family Violence, presented by the Minneapolis League, Housing, Monitoring Athletics Project, and Financing of Public Libraries. Members of the Library Committee will be asked to present the program at the different locations. Maher will coordinate the Library Study program.

MEMBERSHIP: Borg reported the efforts by LWVMN to take advantage of the Junior League's interest in members becoming more politically active. She reminded all Board members to be aware of and act on opportunities to inform others about League membership.

EQUALITY DAY: Women's Equality Day will be observed on Saturday, August 26, at the State Fair. Kahlenberg asked Board members to indicate if they could attend and take part in a parade. A rally will be held following the parade. Borg will be one of the speakers. Other organizations are participating.

DEBATES: Waldo reported on debate planning and explained the support needed from all Board members. She reported on negotiations, contacts with the candidates, plans for distribution of tickets, selection of panelists and moderator. Local Leagues will be encouraged to work with Common Cause where possible and encourage local TV to take advantage of the hook-up available.

Waldo expressed thanks to Action Committee members for the work on the Voter's Guides. She explained distribution, which will be the last week in September, and reported on the funding. The establishment of the Hot Line depends on funding. Funding has been requested for both the primary election and the general election.

CONSENSUS: MOTION: To approve the library funding consensus questions as corrected.
Mover: Llona Second: Buffington Carried

Anderson and Rosenblatt considered Board comments and suggestions, making minor changes to the consensus questions as printed in the agenda. The committee guide will discuss the relationship of this study to the Financing State Government position.

ACTION: Berkwitz reviewed the minutes of the Action Committee meeting and answered questions. She reminded members of the opportunity the WWTC editorials offers. The lobbyist training workshop is scheduled for November 18. The Board offered suggestions for the program and participants.

BWCA: Poppleton related the latest information she has on the BWCA compromise.

ANNOUNCEMENTS: Borg asked Board members to suggest people to the nominating committee for the Publication-PR position. The budget committee will meet November 13; the list of committee members is being finalized. The appointments of Board members to committees are as follows: Budget - Schmitz and Dunn; Bylaws - Reeves, Chair, Llona, Schmitz; Program - Poppleton, Chair, and all other members of the action committee.

State Board Minutes - August 8, 1978 - page 4

IR: Llona related information on World Trade Week, including distribution of the League publication.

Herb reminded members of the forms due, committee meeting dates, and the next Board meeting date, September 13.

The meeting adjourned at 2:30 p.m.

Respectfully submitted,

Ellen Dunn, Secretary

look up
ll. grants

STATE BOARD MEETING

WEDNESDAY, September 13, 1978 - 9:30 a.m.

State Office - 555 Wabasha

Coffee, Tea, and Pop - Bring your own "bag"

9:29 Determination of quorum and call to order

Mins.

- 5 Minutes of August 8, 1978, state Board meeting* - Dunn
- 10 Treasurer's Reports - Hall
- 10 Development Report - Schmitz
- Revision of Agenda

ACTION

- 5 Budget Committee Appointments - Borg

DISCUSSION

- 5 Medicaid funding - Kahlenberg/Dunn
- 10 Fall Workshops Review - Cushing
- 10 D.C. Amendment - Buffington

SMOKERS' BREAK

INFORMATION

- 10 HR Report - Kahlenberg
- 10 Action - Berkwitz
- 10 Library Conference - Borg
- 1+ MN VOTER - Rosenblatt
- 10 VS Update - Waldo (or Herb/Medelman)
- 5 LWVUS Budget Committee - Borg
- 1 S.L.L. "Funnies" - Cushing

LUNCH BREAK

P.M. Addressing envelopes: bring your own pens and pretty penpersonship!

*Mailed earlier; bring with you to the meeting.

ENCLOSURES: Voucher, Time Sheet, Planning Form, Budget Questionnaire and Bergeson Memo

UPCOMING EVENTS:

- September ? - Meetings with campaign managers, state office (s.o.)
- 15 - IR Committee, 9:30, s.o.
- 20 or 21 - K.A. meeting
- 26 - Development Committee Meeting - 9:30, s.o.
- 26, 28, 30 - Workshops - Are You Registered? (Free to you)
- October 3, 5 - More Workshops
- 3 - Action Committee Meeting, 9:30, s.o.
- 5 - CMAL Board Meeting, 9:30, s.o.
- 10 - State Board Meeting, 9:29, s.o.

REMINDERS: Where were your VOTER articles, ladies?

Please try to have your Board Memo material in no later than 4:00 p.m. on Thursday, September 15.

And did you have any workshop material to be typed? We'll be hiring extra, so get whatever you need done into the office as soon as possible.

ACTION

- 1. Minutes: motion: dispense with the reading of the August 8, 1978, state Board minutes.
motion: approve the minutes of the August 8, 1978, state Board meeting as circulated.

Lobbyists - Phelan
Awards - Volunteer, Conservation
Energy Proposal - Pappleton

Natl St. Prog. index - correct?
PMP - MAL
Hamburgh - Reeves
ERA - Kahlenberg

GOP caucus
WCCO "No body ever asked Me"
Food Plab, Handicapped
Toto/Union's
Metro Learning Center
St. P. Energy Com. Prog - Ruth + Maher
Budget in Oct.

2. Treasurer's Reports - to be filed for audit.
3. Development Report:
 - VOTERS GUIDE budget - \$7,500 (printing only \$2850); raised to date \$5605.
 - Debates budget - \$10,000; raised to date - \$650 paid, pledged \$200 from 13 calls.
 - Library study - pending still; meeting some time in September but won't tell us when.
 - Hotline - in limbo; may have decision by Board meeting.

Revision of Agenda

4. Budget: motion: approve Milo Schefers, Moorhead; Dolores Bowman, Detroit Lakes; Dorothy McLaughlin, Winona, as members of the LWVMN budget committee.

Background Information

Elaine Higgins, Mid-Mesabi, or her alternate, and Bev McKinnell, St. Paul, have also been invited to be members. We'll call them and try to have their responses by Wednesday.

DISCUSSION

1. Medicaid: Both Jeannette and Ellen submitted this. Jeannette said, "response to anti-discrimination on medicaid funding, including abortions." Ellen says, "Here we go again! But, in light of strong protest from Red Wing and Brooklyn Park Leagues, would like to know of reaction - positive and negative - to that decision." The Catholic Bulletin, via Virginia Talbot, has been in contact with Patterson, Borg and Herb re the whys and wherefores of this decision. There was an article in the PIONEER PRESS on the St. Paul LWV decision not to respond to times for action on this issue.
2. Workshops: Who will be doing the athletics portion in Bemidji? Ebbott will be doing the four other. Libraries: Schefers will do Bemidji; Brown, Rochester; Shanley, Edina and Anoka; Namie, Worthington. Joan Higenbotham will handle all Family Abuse; Jean Tews, Housing. Libraries and Housing will show slide/tape shows. Staff will make motel reservations for pre-Bemidji and pre-Worthington. Staff will also arrange the car pools.
3. D.C.: In response to a call from Austin Wehrwein, STAR editor, Herb told him LWVMN would mention D.C. lobbying in the congratulatory letter sent to legislators elected in November. Also, see Action Committee minutes.

INFORMATION

1. HR: Oral reports on Women's Equality Day parade and rally at the State Fair and Equal Athletic Opportunity Project Progress Report - statewide workshop will be Tuesday, October 27.
2. Action: see minutes.
3. Library: Oral report, since the meeting isn't over until the 12th.
4. VOTER: The VOTER deadlines printed in the revised schedule are final deadlines. The timing is crucial. Late items make it impossible for me to meet the other deadlines necessary to get the VOTER mailed on time. Please cooperate so I can stop twitching.
5. V.S. Updates: VOTERS GUIDE under control, should go to the printer on 15th. Will be done by Union Advocate. Debates: federal ones will be done under contract with Ed Fund, a new wrinkle of no great magnitude or concern. We still have all control and all say. Today we are to begin setting up meetings with candidates or campaign managers to finalize plans.
6. LWVUS has asked Borg to be on their budget committee, and she's accepted. Now's your chance for input, friends.
7. "Funnies"

SSL

(Things are beginning to pick up)

Jackson Area - has established two one-year scholarships of \$150 each.

St. Louis Park - received an enthusiastic letter of commendation on one of their bulletins from the manager of the industrial park - best job of objective reporting he'd seen in St. Louis Park.

Fergus Falls Area - from \$150 - \$200 in advertising for their bulletin. It will pay for itself the first year.

Wilkin County - providing county-wide vote reporting for the newspaper.

New Brighton - sent supply of their ERA Calling Cards to South Carolina.

Houston County - looks good. You'll probably be acting on an application for recognition next month.

1

1

10. Bank and miscellaneous charges

General Fund
Grant

column.

			April 1
INCOME	BUDGET	AUGUST	August 31
1. Local League Per Member Payments	\$ 51186.60	\$1114.86	\$14,443.52
2. Provisional Leagues	1137.00	--	--
3. Balance of previous year's LL support	800.00	--	1,095.25
4. Member-at-large dues	180.00	--	20.00
5. CMAL assessment	75.00	18.75	18.75
6. Non-cash contributions	4000.00	316.66	1,229.11
6A. Cash contributions		--	45.00
7. Publications	4000.00	20.98	762.92
8. MN VOTER	25.00	4.00	10.00
9. DPM Subscriptions	480.00	60.50	148.50
10. Capitol Letter	2872.00	--	--
11. State Council/National Convention	3000.00	1.75	8132.45
12. Workshops: Leadership and general	1900.00	12.68	691.18
13. Lobbyist training workshop	195.00	--	--
14. ABC precinct reporting	2075.00	--	--
15. Interest on savings	600.00	--	167.23
16. Miscellaneous (postage, Xeroxing, sup- plies)	3200.00	510.02	3454.06
17. From cash on hand	2155.40	2100.00	4100.00
18. State Development Fund Raising			
General Fund	5285.00	--	181.89
Grant	4435.00	--	400.00
19. Designated grants: Library Funding	6065.00	--	
Criminal Justice	9680.00	--	
Open Meeting Law	1082.00	--	
Election Monitoring			
Guide	2804.00	--	
Voters' Guide	8800.00	--	375.00
TV Debates	30000.00	--	
3 Focus on Issues			
Meetings	12000.00	--	237.50
Voters' Hotline	1400.00	--	
Hennepin County Pre			
cinct Service Con-			
tract	4250.00	--	
General Fund	\$ 83166.00	4160.20	34499.86
Grant	80516.00	--	1012.50
GRAND TOTAL	\$163682.00	4160.20	35512.36

Reserves 17242.66

On account with Ed. Fund 950.50; to be deposited - \$430.00

Time Sheet

Name: _____

Hours & LWV Activity

Week of	Monday	Tuesday	Wednesday	Thursday	Friday	Sat./ Sun
Sept 11						
Sept 18						
Sept 25						
Oct 2						

PLANNING FORM

Name _____

Month of _____

Portfolio

STAFF AUTHORITY
CODE: A - Complete;
B - act and report;
C - act after
approval.

PROJECT DESCRIPTION	PERSON(S) RESPONSIBLE	DUE TO START	PROJECTED COMPLETION DATE	TYPE OF STAFF ASSISTANCE NEEDED	CODE: A - Complete; B - act and report; C - act after approval.

Memo To: State Board and Off-Board Members
From: Carol Bergeson, Budget Chairperson
Subject: LWVMN 1979-80 BUDGET BUILDING

Date: September 5, 1978

It's time to pull out your crystal ball, tarot cards and anything else that will help you predict what a new Board and its new committee should do with your portfolio during the fiscal year April 1, 1979 through March 31, 1980.

- 1) Will you be recommending a new study at state program-making time?
- 2) Do you anticipate many or few lobbyist hours for following legislation not yet written?
- 3) Were there projects suggested at the June 8, 1977 Long-Range-Planning Board meeting that should be accomplished by your portfolio in 1979-80?
- 4) Has the time come to stop spending any money on your portfolio so funds will be available for higher member-interest projects?
- 5) Are we duplicating what other organizations are doing? What does League do best?
- 6) What are the interests and capabilities of the local Leagues?
- 7) What are the options for creative activity within your portfolio?

The enclosed Budget Questionnaire is to be filled out for your portfolio(s) and brought to the October 10, 1978 Board meeting, at which time the Board will need to prioritize all goals and budget requests.

Harriett and I have attempted to make the questionnaire self-explanatory, but I will elaborate slightly:

Under "B. Publications Proposed," include all program material you plan to generate-- committee guides, Facts and Issues, Update sheets, etc. Check whether it's for the public (printed), every member (possible Voter issue), and/or xeroxed to go out with a Board Memo. The approximate number of pages needed will help us budget more closely.

"C. 1, 2, and 3" coincide with this year's budgeting breakdown of activities which can and cannot be funded with tax-deductible Ed Funds.

Anything which does not logically fall in the listed categories should be noted on the back. Your suggestions for changing the budget format should also be noted on the back or on a separate sheet.

The Budget Committee will meet on Monday, November 13 to prepare a proposed budget for your consideration in January, mailing to the Local Leagues by March 1, and for presentation to the members at the June 4 and 5, 1979 State Convention.

We are all faced with an enormous challenge of making plans to effect greater change for the good while paying the price of inflation and dealing with declining membership enrollment and its accompanying declining dues income.

New approaches must be found by this Board if we are to present a fiscally responsible program to our Convention delegates in June. Good luck, and the Force be with you!

The following are the goals, in order of priority, adopted earlier by the state Board:

1. Inform and educate the public toward active participation in government.
2. Study and take action on selected governmental issues.
3. Provide voter information and registration.
4. Educate its own membership.
5. Service local Leagues, which includes building a cohesive, communicating organization, developing leadership, problem solving.

BUDGET QUESTIONNAIRE

Name _____ Telephone No. _____

Chair or Co-chair of _____ Committee
(If co-chair, topics responsible for; e.g. water, welfare):

The committee will have _____ members from the Metro Area and _____ from outside Metro Area.
The charge to this committee is (or will be):

A. From April 1979 through March 1980, this portfolio should accomplish the following:
(e.g. publish an Update on Election Laws, monitor legislation only, register voters at all banks, conduct workshop, market publications, etc.)

- 1.
- 2.
- 3.
- 4.
- 5.

B. <u>Publications Proposed:</u>	<u>Anticipated # of Page Sides</u>	<u># Copies For Public</u>	<u>1/LWV Member</u>	<u>Board Memo Insert Only</u>
----------------------------------	--	--------------------------------	-------------------------	-----------------------------------

- 1.
- 2.
- 3.

C. In order to complete the above, this portfolio needs - Include costs or estimates:
(e.g. babysitting - #hours/people/meetings; subscriptions, books, resources; to attend seminars, training, interview V.I.P.s; coalition fees, etc.)

1. A committee meeting to finalize proposed plans.
2. _____ committee meetings - educational, qualifying for deductible funding.
3. _____ committee meetings - action or consensus oriented.
- 4.
- 5.
- 6.
- 7.

D. In order to accomplish the above, this portfolio will need staff assistance to do:
(e.g. editing, typing.)

- 1.
- 2.
- 3.
- 4.

E. If funding were available, it would be nice to have staff do: (e.g. writing, research)

- 1.
- 2.
- 3.

F. Suggested funding sources which Development could contact to help underwrite any of above:

- 1.
- 2.
- 3.

G. This portfolio should generate income from: (e.g. workshops, publications)

- 1.
- 2.

LEAGUE OF WOMEN VOTERS OF MINNESOTA
Minutes of the Board of Directors
September 13, 1978

MEETING PLACE: State office, 555 Wabasha, St. Paul, MN 55102, 9:45 a.m., Helene Borg, President, presiding.

ATTENDANCE: Board members present: Borg, Reeves, Dunn, Hall, Anderson, Armstrong, Berkwitz, Buffington, Cushing, Kahlenberg, Llona, Maher Phelan, Poppleton, Rosenblatt, Schmitz, Tews.
Board members absent: Waldo (excused), Scribner.
Staff present: Herb, Medelman

MINUTES: MOTION: To amend the minutes of the August 8, 1978, state Board meeting by adding the results of the Board vote on Medicaid funding.
Mover: Anderson

MOTION: To approve the minutes of the August 8, 1978, state Board meeting as circulated.

Mover: Hall Second: Schmitz Carried

TREASURER'S REPORT:	Balance on hand April 1, 1978	\$ 5904.88 - checking
		5844.59 - telephone transfer
	Expenditures 4/1/78 to 8/31/78	40908.35
	Income 4/1/78 to 8/31/78	35512.36
	Balance on hand 8/31/78	341.66 - checking
		1911.82 - telephone transfer

A complete treasurer's report of each budget category was distributed to each Board member. Hall mentioned that payments by local Leagues are generally up to date. The treasurer's report was filed for audit.

DEVELOPMENT: Schmitz reported on current development projects. The VOTERS GUIDE budget is \$7500, and \$5700 has been raised.

Library Study - League has just been notified that a \$2300 grant has been given contingent on obtaining \$4000 from another source. The proposal for that \$4000 was to be considered by a foundation this week.

Hotline - A proposal has been submitted. There is still a question of the number of phones necessary and their location.

Debates - The budget is \$10,000, and \$850 has been raised. Schmitz explained that materials have been sent to prospective donors for leadership gifts. Each Board member received a copy of those materials and assignments for contacts. Past Board members and presidents will also make calls, and the assigned contact may be made by someone else if the Board member considers that to be more effective. Calls are to be made by October 1 and reported to Medelman as they are made.

REVISION OF AGENDA: Add to Action: Energy proposal - Poppleton
Awards - Borg
Lobbyist Approval - Phelan
Add to Discussion: Office Management - Hall
Member-at-large PMP - Borg
National Program Index - Borg
ERA Extension - Kahlenberg
Add to Information: Miscellaneous Items - Borg
St. Paul Energy Project - Armstrong
Energy Fair - Maher

BUDGET COMMITTEE: MOTION: To approve Milo Schefers, Moorhead; Dolores Bowman, Detroit Lakes; Dorothy McLaughlin, Winona, as members of the LWVMN budget committee.
Mover: Berkwitz Second: Anderson Carried

ENERGY EDUCATION: MOTION: That LWVMN submit a preliminary proposal for a State League Energy Education Outreach Project (Phase II) to the LWV Education Fund.

Mover: Poppleton Second: Anderson Carried

Poppleton explained that more funds are necessary to increase the effectiveness of the work already done in energy education; thus the proposal requests funds for purchase of materials and public relations efforts. Each Board member received a copy of the proposal, and questions about the budget were answered.

AWARDS: Borg related information about the American Motors Conservation Awards Program. Poppleton recalled that the nomination of Northfield LWV in 1977 was not acknowledged in any way. The application deadline is November 20, and Poppleton will discuss possible nomination with Post before the October Board meeting.

Borg read information about the Volunteer Activist Award received from the Governor's office and asked for Board opinion on nominations.

MOTION: To nominate the LWVMN for the Volunteer Activist Award.

Mover: Schmitz Second: Dunn Carried

The Board felt it would be especially appropriate to nominate LWVMN because of the intensive statewide Voters Service/Citizen Information efforts this year. Reeves will complete the application.

LOBBYISTS: MOTION: To approve Mueller and Nystuen as lobbyists for Criminal Justice.

Mover: Phelan Second: Hall Carried

MOTION: To approve Higson as a lobbyist for Human Resources.

Mover: Tews Second: Kahlenberg Carried

MOTION: To approve Aslakson as a lobbyist of Education.

Mover: Armstrong Second: Buffington Carried

MOTION: Martha Head as a lobbyist for Government.

Mover: Buffington Second: Berkwitz Carried

MOTION: To approve Joyce Lake and Sally Foley as lobbyists for EQ.

Mover: Poppleton Second: Berkwitz Carried

MOTION: To approve Fran Boyden as a lobbyist for Government.

Mover: Buffington Second: Berkwitz Carried

MEDICAID FUNDING: Kahlenberg informed Board members of communications received from local Leagues and individuals reacting to the position on Medicaid funding for abortions taken by the Board at the August 8 meeting. Letters had been received from five local Leagues opposing the position. In answer to questions, she said no communication had been received supporting the position. Dunn and Kahlenberg related some of the communication they had had with individuals about the position. Maher mentioned that Mankato is surveying members. Borg said if the Board wishes to go back to the membership, the only fair way would be to send information to every member and consider answers from every member. She also mentioned that the reason the decision was not based solely on the survey of last spring was because of new information received since the survey, notably the National position.

MOTION: To respond directly to people who communicate with LWVMN on this issue, not addressing the issue in the State Board memo.

Mover: Reeves Second: Llona Carried

Berkwitz stated that if an opportunity for action under the position occurs, no action will be taken if there is doubt that members would support it. Borg reminded members that League issues, action and membership constantly change.

WORKSHOPS: Cushing reviewed the schedule and programs for the Fall Workshops. Board members indicated which workshop(s) they would attend. They were reminded to register.

D.C. REPRESENTATION: Buffington told the Board of planning to date for ratification efforts for the amendment for D.C. representation. There is

information prepared for local Leagues, state legislators, and a VOTER article. Plans are being made to work with a coalition and other lobbying strategy planned.

NATIONAL PROGRAM INDEX: Borg asked all Program chairs to check the accuracy of their Program in the recently published National Program Index and send corrections to the state office, which will forward them all to National.

MEMBER-AT-LARGE PMP: Borg asked that the Board keep in mind that one-fourth of member-at-large payments to National may be from Ed Fund monies. She suggested that this be done if the amount of payment exceeds \$50.

ERA EXTENSION: MOTION: That the Board of LWVMN communicate with the Board of LWVUS, urging support of extension of ratification of the ERA now.
Mover: Kahlenberg Second: Berkwitz Carried

Kahlenberg felt that the relationship with other women's organizations is difficult at times because of the relationship between ERA support and extension. The Board felt that League action at this time could be effective.

Kahlenberg showed the Board an example of an ERA promotion which is being presented to the National Board by the Minnesota originator, and the Board agreed to mention it to the National Board.

HONORARY MEMBERSHIP: Anderson told how she recently became aware of an honorary lifetime membership category. Herb mentioned the three members in the state office file. Borg asked that Reeves investigate who all the honorary members are and how that category came to be. Berkwitz asked that the Board discuss it before anything is mentioned publicly about these members.

OFFICE MANAGEMENT: Hall informed the Board that at the request of Lucas, she will be employed only as bookkeeper. Herb asked that a clear job description be drawn up before she interviews applicants for the action clerk position. Board members recommended that careful consideration be given to the job description although that may require the position to remain unfilled for several additional weeks, and discussed the opportunity this presents for Program chairs to define their needs. Hall asked that the Action committee define needs and make recommendations to the office management committee. A copy of the present job description and input from Lucas will be sent to members of the Action committee before the next meeting, at which it will be considered.

Herb reminded Board members to submit materials by dates requested and to fill out the forms estimating staff time needed. She also asked that if material will not be ready by dates submitted, to inform the office.

HUMAN RESOURCES: Kahlenberg informed the Board that she contacted the LWVUS by telephone regarding support of ERA extension and was informed that the National Board took a position favoring extension at their September 12 meeting. She reported on the Women's Equality Day parade at the State Fair and expressed thanks to participants. She explained the late decision by the State Fair against allowing any support for the ERA, selling sashes, or permitting use of a State Fair sound system. She asked for Board input as to communication with the State Fair about this. Board opinion was that an issue should not be made of the restrictions and a positive letter should be sent. The Board was agreeable to the prepared VOTER article about the parade. Kahlenberg corrected the date of the October information meeting about the Equality in Athletics monitoring project to Tuesday, October 17.

BUDGET COMMITTEE: MOTION: To approve Elaine Higgins, Mid-Mesabi, as a member of the LWVMN budget committee.
Mover: Anderson Second: Llona Carried

ACTION: Berkwitz reminded members that legislative interview questions are due. The committee had discussed the legislative interviews and determined that the questions are useful. Borg reported on the meeting with Dave Roe, president

of the AFL-CIO. Armstrong will continue communication with the unions when there are areas of mutual agreement.

The Action committee has discussed means by which local Leagues could concur with the Minneapolis League position on family violence. The committee will continue to observe what local League opinion is. The Board agreed that a VOTER article would be appropriate.

Berkwitz discussed open records and open meetings as related to local Human Rights Commissions. This was brought to her attention by a local League member concerned about a situation in her community. She will get more information for the next state Board Memo. Berkwitz asked Board for suggestions for the location of the November 18 lobbying workshop and opinion as to costs for the workshop.

LIBRARY CONFERENCE: Borg reported on the three-day Governor's Conference on Libraries which she attended. The MINNESOTA VOTER with the Library Funding study in it was given to each participant. Many favorable comments about it were heard, and many more copies could have been distributed. Herb will get definite information on library funding by September 18. Whatever the decision on funding, more copies will be printed in time for the workshops. The Board directed Rosenblatt to investigate the possibility of copyrighting the study.

VOTER: Rosenblatt asked Board members to note the revised schedule and reviewed material expected for this issue. Herb mentioned that over 90,000 VOTERS GUIDES have been ordered, and the Board may wish to consider sending this issue of the MINNESOTA VOTER as one sheet with the VOTERS GUIDE to each member. Rosenblatt will make decisions on the VOTER.

DEBATES: Herb, reporting for Waldo, said meetings will soon be taking place with all candidates and campaign managers. She reported on details, Common Cause funding efforts, and responses from media.

INFORMATION: Borg reported on the "Nobody Ever Asked Me" program produced by WCCO-TV in which she participated. A letter has been sent to WCCO-TV mentioning ways in which League expertise may be of use in programming and public service broadcasts.

Borg has information and dates on the Governor's Conference on Handicapped Children and Adults and on the Agricultural Department's Conference on Food.

Borg reminded all Board members to have budget information in for the October Board meeting.

ENERGY FAIR: Maher told Board of the LWV-Mankato Energy Fair which will include voter registration, appearance of political candidates and entertainment.

ENERGY PROJECT: Armstrong asked for Board comments on the energy quiz for paper place-mats for restaurants, a project of the St. Paul League.

In answer to a question from Berkwitz, the Board recommended the last week in November as dates for follow-up lobbying workshops for League members.

Llona has information on Great Decisions and will put information in the State Board Memo. She also informed the Board that she is a member of the executive committee of World Trade Week.

The meeting adjourned at 2:30 p.m.

Respectfully submitted,

Ellen Dunn, Secretary

STATE BOARD MEETING

Tuesday, October 10, 1978 - 9:30 a.m.

State Office - 555 Wabasha

Coffee, Tea, and Pop -- Bring your own "bag"

This agenda looks "peculiarly short" only because your senile executive director forgot to send you a mailing on September 29. (Did you miss it or enjoy the respite?) Said mailing would have contained the (pink) agenda request form.

9:20 Determination of quorum and call to order

Mins.

- 5 Minutes of the September 13 State Board Meeting* - Dunn
- 5 Treasurer's Report - Hall
- 10 Development Report - Schmitz
- Revision of Agenda (Please, one at a time, ladies.)

ACTION

- 2 Budget Committee - Borg
- 2 Lobbyist approval - Kahlenberg
- 10 Recognition of Shakopee - Cushing
- 10 Coalition, Title IX - Kahlenberg
- 5 Salary revision - Hall

DISCUSSION

- 10 Action Clerk - Hall/Berkwitz
- 5 State Program
- 2 Nursing Project
- 1 National Program Index

SMOKERS BREAK

- 30(?) Budget - Bergeson

INFORMATION

- 15 Workshops - Cushing/Tews/Kahlenberg
- 10 Office Management - Hall
- 10 Voters Service - Waldo/Herb
- 10 Action Committee meeting - Berkwitz
- 3 IR - Llona
- 3 Membership - Reeves

*Maker - Focus
Anderson - readers*

*Poppleton - Energy grant
Buttington - DC
Rosenblatt - Voter
Kahlenberg - ERA
Armstrong -*

*Mailed earlier; bring with you to the meeting.

ATTACHMENTS: Voucher, planning form, time sheet, budget form

UPCOMING EVENTS:

- October 16 - CMAL Study Committee, 9:30, state office (s.o.)
- 17 - Women in Athletics, Weyerhaeuser Room, Ground Floor, Minnesota Historical Society Building, 690 Cedar - 10:00 - 3:00
- 18 - Education Committee, 9:30, s.o.
- 23 - CMAL Study Committee, 9:30 a.m., s.o.
- 24 - IR Committee, 9:30, s.o.
- 24 - Debate, Governor, Channel 4, 7:00-8:00 p.m.
- 25 - Energy Committee, 10:00 a.m., s.o.
- 30 - CMAL Study Committee, 9:30 a.m., s.o.
- 30 - Debate, 4-Year Senate, Channel 4, 7:00 - 8:00 p.m.
- 31 - Development Committee, 9:30, s.o. (unless held on the 17th)
- November 1 - Debate, 6-Year Senate, Channel 4, 7:00 - 8:00 p.m.
- 2 - CMAL Board meeting, 9:30, s.o.
- 7 - General Election
- 7 - (Action Committee, 9:30, s.o. - ?)
- 13 - Budget Committee, 9:30 - 4:00, s.o.
- 14 - State Board Meeting, 9:29, s.o.

REMINDERS: Board Memo material is due in the office NO LATER than 4:00 p.m. THURSDAY, October 12. The next 3 weeks promise to be sheer murder, and we desperately need your wholehearted, prompt cooperation. Thanks.

ACTION

1. Minutes: motion: dispense with the reading of the September 13, 1978, state Board minutes.
motion: approve the minutes of the September 13, 1978, state Board meeting as circulated.

2. Treasurer's Reports - to be filed for audit.

3. Development: The continuing saga of the library study - first you see it; now you don't; the "feenix" arises slightly altered. In the Board Memo we proudly announced that we had the bread - all \$6300. Several days later we learned that there was no way the second grantor could get around its trust instrument. Howsomever, our St. Paul Foundation project liaison didn't give up. Nancy Harris and Paul Verette, St. P. F.'s executive director, put together a package of three \$1000 grants from companies, and either they, via a Minneapolis company, or we, via a printing press or paying committee expenses ourselves, will come up with the last \$1000. Your exec. dir. admits that this is one of the more interesting escapades she's ever been involved in.

Debates: budget: 10,000; cold cash on deposit at LWVEF: 5110; pledges: +500
200. Have those of you assigned calls made same yet? Please have your 100
report ready on Tuesday.

GUIDE TO ELECTION *78: budget: 6220; cold cash at EF \$3150 plus \$325 in LWVMN funds; to be billed: 2745.

Revision of Agenda (not so fast - I "right" slowly.)

4. Budget: motion: approve Sally Sawyer, LWV-Minneapolis president, as a member of the budget committee.

Background Information

Sally's response to Helene's request was that she'd be "delighted."

5. Lobbyist: motion: approve Joan Higenbotham, LWV-Minneapolis, as a lobbyist in H.R.

Background Information

Joan chaired the family violence study for Minneapolis and has just completed that segment of the fall "traveling" workshops.

6. Shakopee: motion: recommend to LWVUS that it recognize the LWV of Shakopee (formerly Northern Scott County) as a local LWV.

Background Information

This will be an oral report. Shakopee called Thursday and asked that this be included. Their papers are en route and should arrive by Tuesday.

7. Coalition: motion: authorize the LWVMN to join a state coalition to monitor complaine with laws prohibiting sex discrimination in MN's public school districts.

Background Information

None was provided.

8. Salary: motion: authorize the payment of overtime to Judy Medelman at a rate of about \$3 per hour for Voters Guide and debates *78 projects; to Harriett Herb at a rate of about \$3 per hour for the library study.

Background Information

Judy was hired on a part-time basis, 20 hours a week. Since August she has "donated" hours of overtime with no pay, and the worst crunch is yet to come. If we are as successful in raising all the money for the debates as

we were (Judy was) with Voters Guides, we believe that Judy deserves to be compensated for the "overtime" within the confines of the finances of both projects. Judy did the layout for the Guide - which looks sensational - and she is serving as the producer for the debates.

DISCUSSION

1. Action Clerk: This was discussed at the Action Committee meeting of the 3rd and the office committee of the 6th. Your input is now needed.
2. State Program: Are we encouraging a new item?
3. Nursing Project: "For the Minnesota League for Nursing Annual Meeting and Work Conference last year we co-sponsored the workshop "Power and Politics in Health Care." Again this year, we wish to do a similar project. We would like to build on the content presented last year and provide a jointly sponsored work conference on February 1 and 2, 1979. We would be very pleased if your organization would join with us in this project. The next planning meeting will be on October 12, 1978, at 4:00 p.m. at the Ramsey County Nursing Service Southside Station, 951 E. 5th Street in St. Paul (the old St. John's School)." Should LWVMN participate? If so, who would be the liaison?
4. Is your section of the National Program Index correct? Government says theirs is o.k. Hall said she didn't notice any housing under LWVMN.
5. Budget: General discussion of plans and priorities. Please seek the Druker article on the third sector. Also you may find of interest Madeleine Appel's (LWVUS budget chair) remarks to Helene, "(budget" sets our priorities, our aspirations, and our limitations...")

SMOKERS BREAK

INFORMATION

1. Workshops: A general review of the recently completed fall traveling road show (provided Tews has somewhat recuperated). Also, an update on issues involved in the October 17 training session on Equality of Opportunity in Athletics Project.
2. Office management: met Friday, the 6th. An oral report on whatever hasn't been covered in action agenda item 8 and discussion item 1.
3. V.S.: Herb took it upon herself to send one set of presidents' labels to the Federal Elections Commission on October 5. The FEC is holding a series of workshops around the nation; the Minneapolis one is October 24. FEC wanted to notify all local LWV presidents, and Herb decided that this was the quickest and cheapest way.

The Voters Guide is a really good looking piece. Copies, with the supplement, have been sent to all listed candidates with a personal letter from Borg and Waldo.

Debates: Meetings were held with all candidates or their representatives - with the exception of Short - on September 25 and 29. Judy M. met with Fred Gates, Short's (short) campaign manager on the 5th at his office. Gates is to give us a definitive go/no go on Monday. Invitations are out. Set is being built. Sound is arranged for. A dress rehearsal will occur on the 16th. Programs are being printed. Still to be secured in hand - \$4940. The Socialist Workers Party may picket the (in their eyes) rigged, phony debates. (That'll get us lots of coverage!) Panelists will be locked in by Tuesday, and we will meet with them soon.

Hotline phone banks are still very iffy. We hope to have more information by Board meeting day.

Staff gets to collapse on November 9 - if you have your November Board agenda material in by then!

Agenda - Page 4

4. Action: Oral report - unless Peggy got the minutes done before taking off for Grand Rapids Thursday/Friday or gets them done Monday (Wednesday was spent addressing the Voter - 6 hours' effort by 3 people - so Peg probably didn't do them that day. Sorry, Pam.) Include report on November workshop.
5. IR: oral report
6. Membership: The proclamation was signed on October 5. This is LWV MONTH! Way to go, folks. Did we find out about "honorary" members? (One will be a citizen panelist on the 4-year debates.) LWV got 3 pages of write-ups in the Junior LWV bulletin. LWV-Minneapolis got an ad in the MINNEAPOLIS-ST. PAUL magazine.
7. Kudos to all responsible for Voters Guide, Voter, \$collected for debates.
8. Where have you moderated or spoken? Please share your experiences with us.
9. Start thinking of the Convention. Do we want a special speaker, change in format, etc.? We'll discuss it in November.
10. Letters and register and vote flyers were sent to the top 90 corporations in Minnesota. Letters were sent to the Socialist Workers party re debates. Letters on abortion are being drafted. An ERA thank-you letter will be sent to Dave Rose.
11. Any suggestions for the National Budget Committee? Bring them to the November Board meeting.

Time Sheet

Name: _____

Hours & LWV Activity

Week of	Monday	Tuesday	Wednesday	Thursday	Friday	Sat./ Sun
October 9						
October 16						
October 23						
October 30						
Nov. 6						

PLANNING FORM

Name _____

Month of October 9 to November 10

Portfolio _____

PROJECT DESCRIPTION	PERSON(S) RESPONSIBLE	DUE TO START	PROJECTED COMPLETION DATE	TYPE OF STAFF ASSISTANCE NEEDED	STAFF AUTHORITY CODE: A - Complete; B - act and report; C - act after approval.

Memo To: State Board and Off-Board Members
From: Carol Bergeson, Budget Chairperson
Subject: LWVMN 1979-80 BUDGET BUILDING

Date: September 5, 1978

It's time to pull out your crystal ball, tarot cards and anything else that will help you predict what a new Board and its new committee should do with your portfolio during the fiscal year April 1, 1979 through March 31, 1980.

- 1) Will you be recommending a new study at state program-making time?
- 2) Do you anticipate many or few lobbyist hours for following legislation not yet written?
- 3) Were there projects suggested at the June 8, 1977 Long-Range-Planning Board meeting that should be accomplished by your portfolio in 1979-80?
- 4) Has the time come to stop spending any money on your portfolio so funds will be available for higher member-interest projects?
- 5) Are we duplicating what other organizations are doing? What does League do best?
- 6) What are the interests and capabilities of the local Leagues?
- 7) What are the options for creative activity within your portfolio?

The enclosed Budget Questionnaire is to be filled out for your portfolio(s) and brought to the October 10, 1978 Board meeting, at which time the Board will need to prioritize all goals and budget requests.

Harriett and I have attempted to make the questionnaire self-explanatory, but I will elaborate slightly:

Under "B. Publications Proposed," include all program material you plan to generate--committee guides, Facts and Issues, Update sheets, etc. Check whether it's for the public (printed), every member (possible Voter issue), and/or xeroxed to go out with a Board Memo. The approximate number of pages needed will help us budget more closely.

"C. 1, 2, and 3" coincide with this year's budgeting breakdown of activities which can and cannot be funded with tax-deductible Ed Funds.

Anything which does not logically fall in the listed categories should be noted on the back. Your suggestions for changing the budget format should also be noted on the back or on a separate sheet.

The Budget Committee will meet on Monday, November 13 to prepare a proposed budget for your consideration in January, mailing to the Local Leagues by March 1, and for presentation to the members at the June 4 and 5, 1979 State Convention.

We are all faced with an enormous challenge of making plans to effect greater change for the good while paying the price of inflation and dealing with declining membership enrollment and its accompanying declining dues income.

New approaches must be found by this Board if we are to present a fiscally responsible program to our Convention delegates in June. Good luck, and the Force be with you!

The following are the goals, in order of priority, adopted earlier by the state Board:

1. Inform and educate the public toward active participation in government.
2. Study and take action on selected governmental issues.
3. Provide voter information and registration.
4. Educate its own membership.
5. Service local Leagues, which includes building a cohesive, communicating organization, developing leadership, problem solving.

BUDGET QUESTIONNAIRE

Name _____ Telephone No. _____

Chair or Co-chair of _____ Committee
(If co-chair, topics responsible for; e.g. water, welfare):

The committee will have _____ members from the Metro Area and _____ from outside Metro Area
The charge to this committee is (or will be):

A. From April 1979 through March 1980, this portfolio should accomplish the following:
(e.g. publish an Update on Election Laws, monitor legislation only, register voters at all banks, conduct workshop, market publications, etc.)

- 1.
- 2.
- 3.
- 4.
- 5.

B. <u>Publications Proposed:</u>	<u>Anticipated</u> <u># of Page Sides</u>	<u># Copies</u> <u>For Public</u>	<u>1/LWV</u> <u>Member</u>	<u>Board Memo</u> <u>Insert Only</u>
----------------------------------	--	--------------------------------------	-------------------------------	---

- 1.
- 2.
- 3.

C. In order to complete the above, this portfolio needs - Include costs or estimates:
(e.g. babysitting - #hours/people/meetings; subscriptions, books, resources; to attend seminars, training, interview V.I.P.s; coalition fees, etc.)

1. A committee meeting to finalize proposed plans.
2. _____ committee meetings - educational, qualifying for deductible funding.
3. _____ committee meetings - action or consensus oriented.
- 4.
- 5.
- 6.
- 7.

D. In order to accomplish the above, this portfolio will need staff assistance to do:
(e.g. editing, typing.)

1.

2.

3.

4.

E. If funding were available, it would be nice to have staff do: (e.g. writing, research)

1.

2.

3.

F. Suggested funding sources which Development could contact to help underwrite any of above

1.

2.

3.

G. This portfolio should generate income from: (e.g. workshops, publications)

1.

2.

FALL 78

office
Girls disc.

✓ TV Debates
✓ Traveling Workshops
✓ Lobbyist Workshops
✓ Voters Guide
Annual Giving Campaign
Begin Civics Course Outline
Marketing
Precinct Hotline
✓ Library Study

WINTER 79

Library Consensus Announced
Update on ~~Campaign Financing~~ Open mtg. laws
Update on Urban Crisis
Energy Update - Info. Clearing House
Focus
Focus
Focus

SPRING 79

Civics Course Outline Due
President's Workshop (Convention)
Convention
Begin New Program Studies

FALL 79

Annual Giving Drive
WATTS Line Hotline (Local Elections)
Lobbyists Workshop (public am/League through pm)
Traveling Workshops
Marketing
Energy Update/Info Clearing House

WINTER 80

Focus
Focus
Focus
New Program Studies in
Caucus Information

SPRING 80

LL Leadership Workshop
Council

FALL 80

Marketing
Annual Giving
Voters Guides
WATTS Precinct Hotlines
Lobbyist Training Workshops
Energy Update/Clearing House

WINTER 81

Focus
Focus
Focus

SPRING 81

Convention
Begin New Program Studies

The above & beside
were "broad" proposed
future plans. as
identified in June 1977.

FALL 77

Begin Debates Planning
 Marketing: Pubs/Speakers Bureau/Capitol Letter
 FSG Consensus announced (Sept)
 Update Legislative compensation (Oct)
 Traveling Workshops/ Energy, Education, Action (Oct)
 Lobbyist training workshops; public-am, league am/pm (Nov)
 Election Survey & Committee Guide (Nov)
 Speakers Bureau set up (Dec)

WINTER 78

Focus (Jan)
 Education Consensus Announcement (Jan)
 Focus (Feb)
 Bylaw change/ members-at-large/ for Convention (Feb)
 Caucus attendance push (Feb)
 Precinct Hotline - Metro (Feb)
 Focus (Mar)

SPRING 78

Workshop LL on how to run Focus/Council (Apr)
 LL Leadership Workshops/Council (Apr)
 Get-out-the-vote/School Boards (May)

TO BE SCHEDULED

Workshop on Parliamentary Procedure
 Update on Welfare
 ERDA Energy Workshop
 Energy Update & Info Clearing House
 Development Workshop (Nat'l Conv.)

CITIZEN INFORMATION

Begin Debates Planning (Summer 77)
Focus (Jan)
Focus (Feb)
Focus (Mar)
Workshop/LL/how to run Focus - Council (Apr)
Workshop on Parliamentary Procedure (TBS)

VOTER SERVICE

Election Survey & Committee Guide (Nov)
Caucus attendance push (Feb)
Precinct Hotline/Metro (Feb)

GOVERNMENT

Update Legislative Compensation (Oct)

ACTION

Traveling Workshops: Ed/Energy/Action (Oct)
Lobbyist Training Workshops: public am/League am & pm (Nov)

FIELD SERVICE

Traveling Workshops: Ed/Energy/Action (Oct)
LL Leadership Workshops at Council (Apr)

HUMAN RESOURCES

Update on Welfare (TBS)

ENVIRONMENT

Traveling Workshops: Ed/Energy/Action (Oct)
ERDA Energy Workshop (TBS)
Energy Update and Info Clearing House (TBS)

EDUCATION

Traveling Workshops: Ed/Energy/Action (Oct)

MEMBERSHIP

Bylaw change for member at large for Nat'l Convention (Feb)

LEAGUE OF WOMEN VOTERS OF MINNESOTA
Minutes of the Board of Directors
October 10, 1978

MEETING PLACE: State office, 555 Wabasha, St. Paul, MN 55102, 9:40 a.m., Helene Borg, President, presiding.

ATTENDANCE: Borg, Dunn, Hall, Anderson, Armstrong, Berkwitz, Buffington, Cushing, Kahlenberg, Llona, Maher, Phelan, Poppleton, Rosenblatt, Schmitz, Scribner, Tews.
Board members absent: Waldo
Non-Board members present: Bergeson
Staff present: Herb

MINUTES: MOTION: To approve the minutes of the September 13, 1978, state Board meeting as circulated.

Mover: Anderson Second: Armstrong Carried

TREASURER'S REPORT: Balance on hand 4/1/78 \$ 5904.88 - checking
5844-59 - telephone transfer
Expenditures 4/1/78 to 9/30/78 44851.28
Income 4/1/78 to 9/30/78 40188.67
Balance on hand 9/30/78 1075.04 - checking
1411.82 - telephone transfer

MOTION: To change the budgeted amount for the TV debates to \$10,000.

Mover: Anderson Second: Hall Carried

Hall mentioned that revising the budget redefines priorities to reflect what is actually being done.

The treasurer's report was filed for audit.

DEVELOPMENT: Schmitz reported on the following development projects:

Library study - It appears that it will be funded; final answer will be received this week. Debates - the budget is \$10,000, about \$6,000 had been obtained. Board was reminded to make final calls soon. Voters Guide - The pre-marketing of Voters Guides was very successful. One hundred seventeen thousand have been sold. Hotline - Funding looks hopeful.

REVISION OF AGENDA: Add to Discussion: Focus - Maher
Reapportionment - Anderson
Add to Information: Energy - Poppleton
D.C. Representation - Buffington
Voter - Rosenblatt
Education - Armstrong

BUDGET COMMITTEE: MOTION: To approve Sally Sawyer, LWV-Minneapolis president, as a member of the budget committee.

Mover: Reeves Second: Hall Carried

LOBBYIST: MOTION: To approve Joan Higinbotham and Liz Ebbott as lobbyists for Human Resources.

Mover: Kahlenberg Second: Armstrong Carried

SHAKOPEE LEAGUE: MOTION: To recommend to national that the provisional LWV of Northern Scott County be granted permission to change its basis of organization and name to the League of Women Voters of Shakopee.

MOVER: Cushing Second: Buffington Carried

MOTION: To recommend to national that the League of Women Voters of Shakopee be recognized as a local League.

Mover: Cushing Second: Buffington Carried

Information about the League was distributed to Board members, and Cushing answered questions about the proposed League, its budget, membership, and request for name change.

COALITION: MOTION: To authorize LWVMN to join a state coalition to monitor compliance with laws prohibiting sex discrimination in Minnesota's public school districts.

Mover: Kahlenberg Second: Scribner Carried

Kahlenberg attended the organizational meeting of the coalition called by WEAL (Women's Equity Action League). Thirteen organizations attended, and three others are interested but did not attend. The coalition would be concerned only with monitoring. Kahlenberg felt that the League's project in monitoring equal opportunity in athletics is a project of local Leagues and would not be affected by this. Armstrong mentioned the number of organizations of educators in the coalition. Kahlenberg said this was noted but did not appear to be a problem.

STAFF SALARY: MOTION: To authorize payment of overtime to Medelman of about \$3 per hour for Voters Guides and Debate '78 projects; to Herb at a rate of about \$3 per hour for the library study; the exact rate to be determined by available resources.

Mover: Hall Second: Anderson Carried

Hall explained that Herb has recorded more than 60 hours overtime, Medelman 114 3/4 hours overtime. Money from the grants projects will be used to make the payments. Borg reminded the Board of the unusual demands on staff recently and that they must not be expected to volunteer their time. There was discussion of requesting volunteer help from members, but it was noted that there has never been a response to such requests. Bergeson asked that all who come to the office treat it as a business office.

ACTION CLERK: Hall reported on the results of the Action and Office Management committee meetings regarding the action clerk position. The Action committee defined tasks for the position; the Office Management committee recommended that the expertise of present staff be used to perform those tasks where possible.

MOTION: That the current executive director of the LWVMN be in charge of distribution of work and salary for office staff, effective immediately.

Mover: Hall Second: Schmitz Carried

Borg said this concept means that the goals of the Board are direction to the executive director, and she is held accountable for jobs to be done. If new projects are undertaken, the Board must also direct what projects will be cut. The Board discussed the important shift in use of staff that this means as well as the better office management that could result. Reeves questioned whether it may be necessary to hire a person for a specific task in order to guarantee expertise in a particular area. Bergeson did not see that this organization would present a conflict in setting up a budget. It was clarified that this applied to the present executive director and will not affect present salaries. The Board also discussed communication between staff and Board and the availability of volunteers.

STATE PROGRAM: Borg reminded Board members that the deadline for the "Lively Issues" VOTER is before the next Board meeting. She suggested that the Board not make the decision as to whether there should be a new study but rather make suggestions and permit local Leagues to respond. Berkwitz asked each Program chair to examine her portfolio and look for Program ideas. Berkwitz and Hall will write a VOTER article on choosing and funding Program. Borg asked the bylaws committee to consider a 3rd Vice President for Program.

NURSING PROJECT: The LWVMN has been asked to participate again in a workshop at the Minnesota League for Nursing Annual Meeting and Work Conference. Doles was the League representative, and Berkwitz was on the program last year. The Board agreed that Doles will be contacted, and if she is unable to represent League again and there are no other suggestions, League will not participate.

NATIONAL PROGRAM INDEX: Borg asked Program chairs to turn in any corrections to the National Program Index.

BUDGET: Bergeson, budget chair, reviewed the changes made in the budget last year. 1) The budget was divided into general fund and grants, and if grants were not obtained, projects were not to be done. 2) Operating expenses were allocated to each part of the budget. 3) Local League pledges were changed to a PMP assessment. In answer to Bergeson's questions, the Board agreed that those changes should remain, that the PMP should not be raised, and that the expense allowances are adequate. Bergeson listed the options available to Program chairs as they filled out the budget request form. The Board agreed that a general fund drive should be planned. Discussion was held on specific budget items.

- #100 - Service to Local Leagues: Cushing did not recommend changes in amount except to allow for inflation for supplies. There will probably be two new Leagues. Positive comments have been received about the State Board Memo mailing to each local League Board member, so that will be budgeted. Borg asked the Board to consider doing workshops for pay.
 - #200 - Administration: Borg recommended no change.
 - #300 - Publications: A publications marketing person has not been found. The Board directed the nominating committee to search for a marketing chair as an on- or off-Board position. Reeves asked if we should consider hiring a consultant, but the Board felt the expertise would only be useful if someone is committed to using it.
 - #400 - VOTER: Rosenblatt recommended some changes in spending categories but not in total amount. She has set goals of making the VOTER bigger and appeal to persons outside the League but would need assistance in marketing it.
 - #500 - Delegates and affiliations: The Board has no changes to recommend in affiliations.
 - #700 - Action: Berkwitz listed two additional Action projects as participation in the traveling workshops and doing something with the voting records that have been compiled. She would also like to explore ways to give Capitol Letter a wider readership. The Board directed her to examine the budget and see if it would be possible to send Capitol Letter to each League with the money in this year's Action budget. The Program chairs wished the present affiliations to continue. The coalition monitoring laws regarding sex discrimination may require money at some time.
 - #800 - Development and Public Relations: Schmitz recommended that #820 (subscriptions and resources) be raised to \$475, other items remain the same except that \$830 (travel and parking) be drastically reduced. The Board questioned if a general fund drive would increase the amount for travel and parking.
 - #900 - Educational Activities: Library Funding Study: This will be changed to Action.
- Human Resources:** Kahlenberg and Tews listed plans and requests. The only publication foreseen would be the results of monitoring welfare reform.
- Education:** Armstrong recommended no change in budget.
- Government:** Anderson recommended budgeting for two updates, the topics to be determined by local Leagues. She supported the idea of using the VOTER for information. The budgeted amount would be the same or less. Buffington related plans for action on D.C. representation, giving information to local Leagues in the Board Memo. There may be an update on election laws, depending on activity of the Secretary of State's Office.

I.R.: Llona plans to put information in the VOTER about World Trade Week and plans a Focus (under C.I. budget) probably concerned with the International Year of the Child.

Citizen Information: Maher said Focus meetings are planned. The publication she had planned will more likely be information in the State Board Memo. She will consider the concept of conducting workshops for fee.

Natural Resources: Poppleton informed the Board that the Energy grant has been renewed. About half of the amount will be in the next budget. She suggested a workshop be held to teach people about audio-visual equipment. Two chairs for natural resources will be budgeted.

Local Program: Scribner asked about the purpose of this portfolio, and the Board discussed some of the reasons for the position, especially as related to field service.

Operating Costs: Hall said rent is under contract until April, 1980, so will remain the same. The office management committee is recommending a salary of \$20,000 for the present executive director and additional staff salary of \$30,000. Board members expressed some concern about the large increase in staff salary but also noted that about half of the amount could be from Education Fund money.

Berkwitz reminded Program chairs to estimate committee lobbying expense. April and May of the coming session will be in the new budget. There was some discussion of publications and Program studies and updates. Bergeson invited all Board members to the budget committee meeting November 13 and reminded them to turn in budget requests and notify her of any changes.

FALL WORKSHOPS: Tews reported that many positive comments were heard about the workshops, and they seemed to be very successful. She has written notes to all speakers and hostess Leagues and compiled suggestions for future workshops. Borg mentioned that it had been recommended that all workshop participants meet together briefly before beginning workshops, and this should have been done. Board members commented on the need for better communication between staff, Board and hostess Leagues.

FOCUS: Maher asked Board member to contribute ideas for the Focus meetings.

READERS: Anderson asked Board members to serve as readers for the reapportionment information before it is submitted for the VOTER.

VOTERS SERVICE: Herb, reporting for Waldo, reviewed the information on the agenda. Sale of Voters Guides has been successful. Debate preparations are proceeding well. Minor party candidates continue to object to not being included. Board members will be assigned tickets and jobs for the debates and may express a preference for dates if they have one. Bergeson plans to videotape the debates. Borg asked that local Leagues be reminded in the Board Memo to request schools to videotape the debates for classroom use.

ACTION: Minutes of the Action meeting had been distributed. Berkwitz informed Board of details of the November 18 workshop and asked for input.

REPORTS: I.R.: Llona informed Board of plans of Edith Segall when she comes to participate in the U.N. Rally.

Membership: There is no new information on honorary members.

Natural Resources: Mailgrams have been sent urging passage of the BWCA compromise bill.

Government: Buffington has prepared information about the D.C. representation amendment.

Board members reported on activities in which they have participated.

VOTER: Rosenblatt reminded the Board of VOTER deadlines and reviewed material for the next issue. There was discussion of a report and pictures of the debates.

ERA: Kahlenberg reported on the October 17 workshop on equal opportunity in athletics. Fifty local Leagues have expressed interest, and other persons and groups have also asked to participate. Board members volunteered to assist at the workshops. The handbook on the process of monitoring is nearly finished and may be sold to others. Kahlenberg said Shaw has resigned from the Sex Bias Task Force at the State Department of Education with one year remaining of her term. The Board agreed that Liz Ebbott fill the seat for the remaining year. Shaw asked Kahlenberg to inform the Board that she has joined a law student group learning to draft legislation, and they may submit topics for legislation to her.

EDUCATION: Armstrong has called a meeting to re-form the education committee, is contacting each League and asked Board for suggestions or comments.

ANNOUNCEMENTS: Borg and Waldo will appear on two TV shows. The League of Women Voters Month proclamation signed by Governor Perpich is in the office. Suggestions for national budget should be given to Borg at the November Board meeting. Llona has information on the meeting of the Association of Arab-American University Graduates, Inc.

Borg commented on all the activities of the state League, some of which are mentioned on the agenda.

The meeting adjourned at 3:00 p.m.

Respectfully submitted,

Ellen Dunn, Secretary

STATE BOARD MEETING

Tuesday, November 14, 1978 - 9:30

State Office - 555 Wabasha

Coffee, Tea, and Pop - Bring your own "bag"

IF YOU WILL NOT BE PRESENT FOR THE BOARD MEETING, OR ANY PART OF IT, BORG IS TO BE NOTIFIED IN ADVANCE.

9:20 Determination of quorum and call to order

Mins.

- 5 Minutes of the October 10 State Board Meeting* - Dunn
- 5 Treasurer's Report* - Hall
- 5 Development - Schmitz
- Revision of Agenda

case study + gen. fund drive

ACTION

- 2 Lobbyist - Tews
- 5 Coalition - Buffington

SUE -

*Open mtg - Erica
Ruth
Pam
award + election result
Borgeson - typewriter
Non partisanship
WCCO 10 sec. spots
1/29 GOVS mtg
Fed. Elec. Com. - did anyone go 10/24*

DISCUSSION

- 15 DHR Proposed Rules - Kahlenberg
- 5 League of MN Cities Request - Anderson
- 10 Debates *78 Feedback - Schmitz, Waldo and Staff
- 20 Fund Raising Activity - Schmitz
- 30 Evaluation of Year So far - see Oct.
- 15 LWVMN Convention - Borg, Cushing
- 10 LWVUS Budget Suggestions - Borg

bylaws meet soon, booklet (Iowa)

*Public Service Options
Nom. for Nat'l*

SMOKERS BREAK

- 5 State Fair - Kahlenberg
- 10 LWVUS Council suggestions

INFORMATION

- 10 HR - Kahlenberg/Tews
- 10 Action - Berkwitz
- 10 IR - Llona
- 10 CI - Maher
- 10 Energy Grant - Poppleton
- 2 Annual Reports - Borg
- 1 Reprint from Governor's and Effective Volunteerism Workshop
- 2 S.L.L. "Funnies" - Thompson

*Nursing mtg - Pam - D's contacted?
J.R.L. P.R.*

*Mailed earlier; bring with you to the meeting.

ATTACHMENTS: Voucher, Planning Form and Time Sheets for November 14 to January 8.

REMINDER: November 23 is Thanksgiving Day. It's also Board Memo mailing time. Staff would really appreciate having both the 23rd and 24th off. To do so will require your cooperation. Please give us your Board Memo material on the 14th so we can begin typing on Friday, the 17th. It is a 4 to 5-day process to get it ready to mail. It's also a 2-day chore to get it ready to type. YOUR COOPERATION is deeply APPRECIATED.

UPCOMING EVENTS (As listed on the calendar):

- November 17 - Board Memo typing begins (see above)
- 18 - Workshop - 9:00 a.m. - St. Thomas - are you registered?
- 20 - CMAL Housing Committee - 9:30 - state office (s.o.)
- 23/24 - Holidays (office closed - we hope. See above)
- 28 - Development Committee - 9:30 - s.o.
- December 5 - Action Committee - 9:30 - s.o.

(MORE)

Agenda - November 14, 1978 - 2

December 7 - CMAL Board - 9:30 a.m. - s.o.
22, 25, & 29 or 25, 26, & 29 - Holidays (office closed)
January 1 - HAPPY NEW YEAR - Holiday " "
2 - Legislature Convenes
4 - CMAL Board - 9:30 a.m. - s.o.
9 - State Board - 9:30 - s.o.

ACTION

1. Minutes: motion: dispense with the reading of the October 10, 1978, state Board minutes.
motion: approve the minutes of the October 10, 1978, state Board meeting as circulated.
2. Treasurer's Report - to be filed for audit.
Our apologies for not reducing the amounts of income and expenditures for debates and VOTERS GUIDES. We were a mite busy and didn't get a chance to revise the masters.

Although the overall financial picture on the Treasurer's Report looks good, our cash flow is lousy. We found it necessary to withdraw \$2000 from Minnesota Federal to pay off a \$1910 bill to Union Advocate for the Library VOTER and the supplement in the GUIDE. That withdrawal leaves \$84.59 in that account. We also withdrew \$900 from telephone transfer to pay taxes withheld. We have \$5035.51 in bills (as of 1109) and \$4128.75 to pay them with. Pay day is the 15th, and the postage meter needs a \$1000 feeding so we can send out the Board Memo. We've asked LWVEF for \$6750, but that won't arrive for a couple of weeks.
3. For Development Report, see Information Item #2
Revision of Agenda
3. Lobbyist: motion: To approve Rose Anderson of LWV-Mahtomedi as Lobbyist for HR.
4. Coalition: motion: authorize the LWVMN to join a state coalition (Self-Determination for D.C.) to lobby for passage of bill regarding D.C. voting representation in Congress.

Background Information

I sent a letter to 20-25 organizations on October 19 regarding this coalition. I received from LWVUS a list of national organizations that had state chapters. The national organizations have already joined the LWVUS in such a coalition. An informational meeting was set up for November 9, 10:00 a.m., in the state office. As of October 31, only one organization had responded. I will report further on this at the Board meeting.

DISCUSSION

1. Department of Human Rights "Proposed Rules relating to sex discrimination in Athletic Programs." Copy of rules is enclosed (white). These are confidential. They will not be legally released until November 13. Public hearing will be December 19 and 20. LWVMN should probably testify. Would appreciate Board reaction.
2. A letter from Arline Brown, Mankato LWV, and my response to her are attached (canary). I would like a reminder from Board of what I need to be aware of as this progresses.
3. Debates - Very quickly, are there areas in the entire production of the debates that could be improved? I just feel that we ought to have a permanent record of our weak areas either in planning or production, so Debates '82 will be less work for all! My suggestion is that funding calls should be started earlier, and do we want total Board responsibility for this?

(Staff would appreciate your comments in writing to add to their debriefing. Thanks.)

4. LWVMN has been offered a different way of fundraising - promoting and selling items concerned with ERA. Eight items could be sold to League members and others, and these will be displayed at Board meeting. We would actually be the "middle man" in marketing these items. Do we want to undertake this project? Whose responsibility would this become?

As you know, Florida and Nevada had ERA referenda on their ballots, and both lost. Nancy Newman said that if that occurred, LWVUS would be looking for more money, since they put most of the money into Florida. (HH's Comment: They didn't play it right. AMERICA buttons popping up all over the place, billboards, TV spots of same, MIGHT have gone over better. After all, who could vote against America?) As of 9-8-78 the following was the status of state Leagues ERA payments vs. pledges:

6 LWVs were under 50%
8 LWVs were 50 - 75%
11 LWVs were 76 - 99%
26 LWVs were 100% +

Market is 25 LWVs + 2 with no pledges (New Hampshire and Virgin Islands)

5. Review goals and projects to reach them. Consider our fall activities and effort involved (and dollars). What should we have done differently? Put thought into this, and write down your suggestions. We'll expect comments from each Board member.
6. Convention. Your suggestions on format, timing, etc., of both the Presidents' Workshop and Convention are needed. Do we want a name speaker, something to encourage attendance beyond delegates?
7. LWVUS. As soon as this meeting is over, Borg departs for LWVUS Budget meetings. Your input is requested.
8. State Fair Board Meeting
November 17. MCLU and NOW plan to protest the "muzzling" of our ERA parade - free speech issue. They will not involve League. I tried to head them off, but they plan to go ahead.
9. LWVUS Council - see attached (buff) request.

INFORMATION

1. HR - a. "Minnesota Coalition of Organizations for Sex Equity in Education" (McOSEE) - action is being urged by Leagues in some of the 20 school districts being visited by Department of Education compliance teams this month.
b. ERA update
c. Report on October 17 workshop on Equalizing Opportunities in Athletics.
d. The Governor's Task Force on Poverty has asked for a recommendation from LWVMN of a person to serve on the task force. Maggie Brown, former Board member, will apply.
2. Development - Here is the status of the Development efforts:
 - a. VOTERS GUIDES - 122,000 published; \$6185 actually collected from corporations; 250 still outstanding. Actual expenses \$6005.29 and Ed Fund fee of 321.75 = "profit" to pay Judy M. overtime of \$107.96. Please note Al Austin's comments on the V.G. The shot of the V.G. was really excellent.
 - b. Library Study - totally funded (\$6380) by St. Paul Foundation and 4 corporations. It's at the printers.
 - c. Debates - \$8166 actual raised to date plus \$100 lost check and \$280 in pledges = \$8546. This does not count Common Cause money of \$500. Thanks to all who helped raise this money. LWVMN actual expenses to

date of 6967.12 + 1739.34 in bills to pay + estimated bills of \$500 and Ed Fund fee of unknown amount = \$9206.46 + E.F. (of up to \$500). Common Cause will pay the conference calls with panelists from their \$500. One conference call was \$83.00. Other 2 are not yet in. Unless we raise more money - like to the \$10,000 figure - we stand to lose on this project.

- d. Hotline was not done, nor funded. Schmitz and Hall personed the phones for staff a good part of the day. Had 391 actually tallied calls plus more that didn't get written down.
3. Action - see minutes. Learned, on reading the mail, that Pam and Jeannette will do a workshop on "Effective Lobbying Techniques for Volunteers" for the Governor's Office of Volunteer Services on November 29.
4. IR - oral. Pat was going to give us something in writing, but HH can't find it. (Someday the office will get cleaned up and organized, I promise.)
5. Tentatively we have the following sites for the Focus:
February 14 - First National Bank on Hennepin Mall *Marquette*
March 14 - NSP, Hennepin Mall *Nicollet*
April 18 - Lakewood Jr. College

We need good speakers for the topics: Initiative and Referendum, Education(?) and Arms Control. Please give your suggestions to the group working on the Focus. They are Barb Maher, Ellen Dunn, Pat Llona (Arms Control), Ruth Armstrong (Education, and Jean Reeves.

6. Attached (white) you'll find the writeup of the Energy Education Phase II grant which we are now entering.
7. Annual Report forms have arrived in the office. If you'd like to see the kinds of questions you'll be asked to respond to and/or the information you'll be asked to submit on February, March or April 15, see Herb for a copy.
8. Reprint and Workshop. The GOVS had this article in its last newsletter; you may find it of interest. Earlier you received information about an Effective Volunteerism Workshop. Is anyone attending? The sections on Creating an Effective Board or Committee and Committee Dynamics would be extremely helpful especially as we become more involved in areas such as the Energy Ed. grants, debates, etc.
9. S.L.L. "Funnies"

St. Cloud Area - their new unit meets at Perkins at 6:30 a.m.

Roseville - joining the C of C on the advice of their Finance Advisory Committee.

They also enclosed a candidates meeting poster with every bulletin so each member had one to post.

Fridley - Mounds View - Inter-League cooperation. Fridley will present library study for MV; MV will present airport information.

Wilkin County - interim report to nationa; looking very good.

Braham/Isanti County - had the initial, small meeting with them 10/10. Nothing's going to spring up overnight. It's reminiscent of Houston County - with a considerably smaller population base.

St. Paul - has published a registration and voting guide in Spanish.

Bemidji Area - registered 754 voters.

Hibbing - Hostessing a meeting with Grand Rapids and Mid-Mesabi for an ERA update.

Agenda - November 14, 1978 - 5

Fridley - Candidates Meeting taped and played on cable TV.

Hutchinson - that cryptic chicken mentioned earlier was finished on time and strode the downtown streets on 11/7 admonishing people to vote.

Roseville, St. Louis Park - Congratulations on 25th Anniversaries and the rousing events to celebrate them.

Red Wing - a bright spot. Their membership continues to climb - 79 now - not too shabby for a town of 12,500 +.

This month's winner of our sympathy: Willmar - "Because of the intervention of the Vikings' televised game on 10/22 (President Lindstrom's expletive deleted), our Candidates' Meeting has been rescheduled....."

10. Board meetings are planned for all day. The time listed for items does not add up to the time needed - ever.

Date _____

BUDGET CATEGORY					
Grant					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

- LOCAL LWV-ERS AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

BUDGET CATEGORY Grant _____					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

BUDGET CATEGORY Grant _____					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

INSTRUCTIONS for filling out VOUCHERS

This new Expense Voucher form is an attempt to make the bookkeeper's job a little easier and insure that the expenses are accurately charged to the proper budget categories. If, after reading these instructions, you are still unclear or unsure, please see either the executive director or the bookkeeper. They would be glad to help you.

1. Fill in your name as you want it to appear on the check. Give complete address including zip code.
2. Budget Category - such as Board, library study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category and to help us figure out if the activity is a grant candidate.
3. Attach all bills and receipts when possible.

TOTAL EXPENDITURES \$ _____
 I WILL CONTRIBUTE _____
 BALANCE TO BE REIMBURSED _____

(For office use only: Pd. _____, 19____ - Check # _____)

PLANNING FORM

Name _____

Month of Nov. 13 to Jan. 8, 1979

Portfolio

STAFF AUTHORITY
CODE: A - Complete;
B - act and report;
C - act after
approval.

PROJECT DESCRIPTION	PERSON(S) RESPONSIBLE	DUE TO START	PROJECTED COMPLETION DATE	TYPE OF STAFF ASSISTANCE NEEDED	CODE: A - Complete B - act and report C - act after approval.

Time Sheet

Name: _____

Hours & LWV Activity

Week of	Monday	Tuesday	Wednesday	Thursday	Friday	Sat./ Sun
Nov 13						
Nov 20						
Nov 27						
Dec 4						
Dec 11						

OVER

Time Sheet

Name: _____

Hours & LWV Activity

Week of	Monday	Tuesday	Wednesday	Thursday	Friday	Sat./ Sun
Dec 18						
Dec 25						
Jan 1						

*Department of Human Rights Proposed Rules Governing
Girls Athletic - to be published in the State
Register November 13. Hearing to be December
19 & 20, 1978, State Office Building, Room 83. 9:00 am*

RULES AS PROPOSED

12 MCAR §1.201 Authority, scope, and purpose. These rules are promulgated pursuant to Minn. Stat. §15.0411 to 15.052, (1977 Supp.) relating generally to the promulgation of administrative rules and regulations. These rules apply to all primary, junior, and senior high schools in the state. These rules are promulgated pursuant to Minn. Stat. 363.05 subd. 1(8) (1976) to carry out the Act and to facilitate its full and uniform implementation and enforcement.

12 MCAR §1.202 Definitions. All terms defined in Section 363.01 of the Act shall have the same meanings therein ascribed to them for the purpose of these Rules. All the words below shall have the meaning herein ascribed to them;

A. Sport. "Sport" means an athletic game or match for which a Minnesota High School League sponsored state level tournament or meet is held. ?

B. Activity. "Activity" means any act in furtherance or creation of an athletic program.

C. Statistical Difference. "Statistical Difference" means a count of occurrences different from that which would be expected such that the difference is greater than that which could be attributed to sampling error.

D. Participation Rate. "Participation Rate" means the number which indicates the percentage of a given sex on an athletic team and is obtained by dividing the number of participants of that sex by the total number of students of that sex in the educational institution which maintains the team.

12 MCAR §1.203 Equal Opportunity.

A. Each educational institution shall operate all athletic programs, activities, or teams developed for grades K through 6 without separation because of or according to sex. All athletic programs, activities, and teams developed for grades 7 through 12 shall be operated without separation because of or according to sex except where restriction of membership on an athletic team to participants of one sex is necessary to provide members of each sex with an equal opportunity to participate in the athletic program.

B. Each educational institution shall provide comparable locker, shower, toilet, and training room facilities for both sexes, but may provide separate facilities for each sex.

C. It is not an unfair discriminatory act to restrict participation to females on teams which have been organized pursuant to 12 MCAR §§1.204 and 1.205.

D. It shall not be an unfair discriminatory practice for an educational institution to limit the gate receipts and other revenues generated by a team in a sport to that team when two teams in the same sport are organized pursuant to 12 MCAR §1.204.

E. Each educational institution shall conduct an analysis of its athletic program to determine if the participation rate of females on any team is statistically different from the participation rate of males on that team.

F. If an educational institution determines that the participation rate of females on any team is less than and statistically different from the participation rate of males on that team, the educational institution shall conduct an interest assessment to determine the cause for the statistical difference.

12 MCAR §1.204 Separate teams in the same sport.

If an educational institution determines, based on its interest assessment conducted pursuant to 12 MCAR §1.203F, that in any sport, it is necessary to operate a separate team in the same sport whose membership is restricted to females, the educational institution shall provide for any team thus restricted:

A. Substantially equal budgetary expenditures per participant, exclusive of gate receipts and other revenues generated by that sport and substantially equal access to the benefits, services, and privileges of the athletic program; and that,

B. The teams shall be operated during the same season;

C. All practices shall, when possible, be conducted in a coeducational manner. Any separation into groups during such practice will be on the basis of activity or skill level and not on the basis of sex;

D. Coaches of the two teams shall cooperate in providing coeducational practices so as to benefit equally members of both teams.

12 MCAR §1.205 Separate teams in different sports.

A. If an educational institution determines after complying with 12 MCAR §1.204 that the participation rate of females on any team is less than the participation rate of males on that team and if the participation rate is reasonably attributable to a lack of interest by females in that sport, the educational institution shall organize and operate, based on the reported interest assessment conducted pursuant to 12 MCAR §1.203F, a team for females in a different sport.

B. If an educational institution organizes a separate team in accordance with 12 MCAR §1.205A, it shall afford substantially equal budget expenditures per participant excluding gate receipts or revenues generated by that sport and substantially equal access to the benefits, services, and privileges of the athletic program.

C. When a separate team in a different sport is organized and operated pursuant to 12 MCAR §1.205, that team shall be operated during the season in which the high school league sponsored state level tournament or meet is held for that sport.

12 MCAR §1.206 Organization, association, or league.

No organization, association, or league entered into by an educational institution for the purpose of promoting sports or adopting rules and regulations for the conduct of athletic contests between students shall:

A. Make rules and regulations or otherwise advance policies which impair the ability of its member schools to comply with these rules.

B. Make rules and regulations or otherwise advance policies which have the effect of denying females an equal opportunity to participate in any athletic program, activity, or team.

12 MCAR §1.207 Compliance.

A. If a charge is filed with the Department alleging a violation of the Act regarding an athletic program, activity, or team as described in these rules, the Commissioner of Human Rights may refer the matter to the Commissioner of Education for a review and report concerning compliance with Minn. Stat. 126.21 and these rules. Any such report may include a

review of the pertinent policies, practices, and actions of the respondent educational institution; the circumstances under which the possible non-compliance occurred; and other factors relevant to assessing as to whether the respondent educational institution has failed to comply with Minn. Stat. 126.21 and these rules.

B. In determining whether probable cause exists to believe the allegations contained in a charge described in 12 MCAR §1.207A, the Commissioner shall consider any report received from the Commissioner of Education pursuant to 12 MCAR §1.207A.

12 MCAR §1.208 Recordkeeping.

A. An educational institution shall conduct annually any analysis and interest assessment that is required by 12 MCAR §§1.203 and 1.204. The educational institution is required to preserve any records of any such analysis and assessment for a period of two years subsequent to the year in which the analysis and assessment are made.

B. An educational institution is required to maintain for each school year a record of the name, address, sex, and date of application of each student who applies or registers for an athletic team. This record shall be preserved for two years subsequent to the school year for which it is made.

C. An educational institution is required to maintain a record of the name, address, sex, and date of all students who participate on a specific athletic team. The list shall be maintained for a period of two years subsequent to the school year in which the student participated.

D. Whenever a charge of discrimination is filed with the Department alleging a violation of the Act relating to an athletic program, no person or educational institution shall destroy any records made pursuant to 12 MCAR §1.208 until final disposition of the charge.

12 MCAR §1.209 Inconsistent rules.

Any rule which is inconsistent with the foregoing provisions is hereby repealed.

12 MCAR §1.210 Severability.

If any provision of these rules contained herein is held to be invalid it does not affect any provision of these rules which can be given effect without the invalid provisions and to that end these rules are severable.

12 MCAR §1.211 Construction.

These rules shall be construed liberally to effect the purpose of the Act.

1216 Highland Avenue
Mankato MN 56001
November 2, 1978

507-288-7746

Ms. Karen Anderson
16917 Clear Spring Terrace
Minnetonka MN 55343

Dear Karen:

I am currently co-chairman of the Finance Committee of the League of Minnesota Cities. Our Task is to evaluate effects of state legislative policy on municipal finance (state aids, spending restrictions, property tax relief, etc.) in order to lobby in the legislature for measures which we believe will strengthen the fiscal situation of cities in Minnesota.

At our November 9 Meeting one of the agenda items is to be the possibility of inviting other state groups to cooperate with us. The Citizens' League has already indicated an interest. Because of the League's positions on Financing State Government and because of the national Urban Crisis item which involves city governmental finance, I thought that the state League might be interested.

Barbara Jones suggested that are the person whom I should contact. I realize that you may prefer to wait for a Board decision, but I would appreciate hearing your reaction.

Sincerely,

Arline Brown

Arline Brown

16917 Clear Spring Terrace

Minnetonka, MN 55343

Nov. 6, 1978

Ms. Arline Brown

1216 Highland Avenue

Mankato, MN 56001

Dear Arline;

Thank you for your information about the Finance Committee of the League of Minnesota Cities. My initial reaction to the idea of asking other state groups to cooperate with you is positive. I would need to know just what you mean by "cooperate", but at a minimum could be a sharing of information.

You're well aware of the nature of LWV positions and of the process involved in forming them, so you can understand the care needed in joining any lobbying coalition. We often agree with other groups on specific issues, but seldom agree on all issues.

I will inform the state LWV board of your letter at its meeting Nov. 14th. Please let me know if there is some specific way we could help you in your evaluative phase. Any cooperation in terms of lobbying would certainly need Action Committee and State Board discussion and approval.

Sincerely,

Karen Anderson

LWVMN Government Co-Chair

NOV 1 1978



League of Women Voters of the United States 1730 M Street, N.W., Washington, D. C. 20036 Tel. (202) 296-1770

memorandum

November 7, 1978

To: State League Presidents

From: Ruth Hinerfeld, President

Dotty Powers, Chair, Council '79 Planning Committee

The Council '79 Planning Committee, meeting in the national office last week, has recommended, and the Executive Committee of the national Board has agreed, that the opening plenary session of the 1979 National Council start at 1 p.m. on Monday, April 30, 1979, - a change from the 10 a.m. starting time announced in the September National Board Report. This later starting time will enable many delegates to travel to Washington on Monday morning instead of having to come on Sunday. A variety of special optional activities will be offered Monday morning for those who must, or want to arrive on Sunday. You will be hearing more about these events (office tours, workshops, etc.) after the Board's January meeting.

In an effort to respond to the oft-expressed desires of League leaders to meet in small groups to discuss mutual, specific interests, we are planning an evening during Council in which (1.) delegates with national program responsibilities can meet with their counterparts and the national chairman and (2.) delegates with mutual state program concerns can meet and exchange experiences and information and examine proven techniques for success. We will stagger the two types of meetings so that delegates can participate in both national and state program-related meetings.

We need your help in planning the state program meetings. In order to know if there is sufficient interest in any one area, based on advance notification by state presidents, please tell us

1. what one or two state program areas you would like to have covered in small, counterpart meetings
2. if your League has had significant experience with a particular state program area and if one of your delegates is willing to conduct a workshop on this subject.

Please send your recommendations and offers to conduct workshops to Dotty Powers at the national office by December 1, 1978. After we have analyzed the responses and the Council agenda is refined at the January Board meeting, we will report the results to you.

LIABILITIES AND RESPONSIBILITIES OF BOARD MEMBERS OF NON-PROFIT CORPORATIONS

By Stephen H. McCurley
Assistant Director for Public Policy
National Center for Voluntary Action

Introduction

The following is a brief discussion of the duties and potential liability of the members of the board of directors of a non-profit corporation. An accurate description of the liability of a particular organization or director can only be judged by providing local counsel with full information on the specific facts of the particular situation. This overview can merely provide a general summary of existing requirements and standards.

Two further cautions: First, this summary deals only with incorporated organizations. Those concerned with unincorporated bodies should consult items 8 and 11 in the bibliography. Second, this discussion avoids the possible effects of charitable immunity provisions within a jurisdiction. It does so on the basis that even in those areas where the doctrine still lingers, it has an excellent chance of succumbing to any sustained challenge.

General Responsibilities

In general, boards of directors are charged with the overall management and supervision of the corporation. They have the power and duty to carry out whatever transactions the corporation itself has the power and duty to carry out in furtherance of its chartered purpose. As Zerman notes, "Within the purposes and powers of the association, the directors are free to change policies and short-range purposes, but unless the charter or by-laws expressly permit, they may not do acts that amount to changes in fundamental purposes or operational methods of the association."

Included within the general duties of management or supervision of the board are:

1. Maintaining complete and accurate minutes and financial records.
2. Selecting, supervising, and removing executive personnel.
3. Fixing of compensation, fringe benefits, and retirement plans.
4. Selecting successor trustees and directors.
5. Making administrative policy decisions: level of staff, public relations, labor relations, etc.
6. Making program decisions: ensuring the implementation of the organization's purpose.
7. Enacting charter and by-law changes.
8. Making financial and investment decisions.

How many of the above duties must be directly performed by the board will depend to some extent upon the size of the organization, its complexity, and its available staff. The final determination, in any case, should undergo examination and approval by the board. It is noteworthy that recent years have witnessed a shift of emphasis from financial supervision to a growing responsibility for programmatic supervision by board members.

Standard of Conduct

The standard of conduct required of board members is a broad one which requires individual interpretation and application to the facts of each specific case. It is sometimes codified within a state's non-profit corporation law. The New York Not-for-Profit Corporation Law, section 717(a), reads, for example:

Directors and officers shall discharge the duties of their respective positions in good faith and with the degree of diligence, care and skill which ordinarily prudent men would exercise under similar circumstances in like situations.

The New York statute resembles the common rule for jurisdiction lacking a specific statutory provision. Oleck summarizes the requirement by saying, "So long as a director exercises reasonable diligence and care, he is free from personal liability—when his poor judgment causes loss or injury to the corporation. *Good faith* is the principal (but not the sole) test of the adequacy of a director's care and diligence." The board member acting in good faith is allowed to make mistakes, acting within his "business judgment," but is not allowed gross negligence or self-dealing.

In general, the standard of conduct applied to the board member of a non-profit corporation is similar to, but not exactly like, that applied to the board member of a profit-making corporation. The standard for the director of a charitable organization is slightly higher than that applied to the director of most other types of non-profit organizations.

Variables

Application of the general standard given above can be affected by a number of variables. These can include the size and scope of the organization; specific statutory requirements; whether the director is full-time or part-time, compensated or uncompensated; and whether the director has any special background.

Reliance on Others

In conducting his supervisory activities, the director has the ability to place reasonable reliance on the information and reports of others. These can include financial statements provided by accountants, information provided by legal counsel, and reports of board committees and outside experts. Several states have specific statutory authorizations allowing reliance on various sources.

Reliance on any of these sources will not relieve the director of the need to exercise ordinary prudence and good judgment.

Actions To Show Good Faith

To demonstrate his good faith and reasonable care a director should undertake the following precautions and actions:

1. Attend all board and committee meetings. If unable to attend, be able to show a valid reason for absence.
2. Have a thorough knowledge of the duties and provisions within the by-laws and charter.
3. Heed corporate affairs and keep informed of the general activities and operation of programs.
4. Ensure minimum statutory or technical requirements are

met: filing annual reports, withholding employee taxes, etc.

5. Record personal conduct and register dissents in the minutes or by letter.
6. Avoid any semblance of self-dealing or enrichment. Discourage any business transactions between directors and the corporation, unless conducted entirely openly and with stringent safeguards.
7. Make no pecuniary profit except that expressly provided in compensation or reimbursement within the by-laws.

In essence, the best protection available to a director lies in doing a conscientious job on behalf of the organization.

Indemnification of Directors

Indemnification is a method by which the corporation may provide for the expenses of a director accused of misconduct. Under an indemnification provision, a director may obtain indemnification for his reasonable expenses, including litigation costs and attorney's fees, unless he has been found guilty of actual misconduct or bad faith. The expenses may be borne either from corporate funds or through an insurance policy.

Provision for indemnification is usually provided in a state's corporation law. Greenberg reports in 1975 that 48 states had allowance for indemnification statutes, the exceptions being Idaho and Illinois. State provisions may be either elective or mandatory, allowing or dictating coverage. Provision for indemnification must be expressly stated in the corporation charter or by-laws.

In drafting an indemnification provision, the following items should be considered:

1. Whether coverage is mandatory or discretionary.
2. What types of suits are covered.
3. What costs and expenses are covered, and to what amounts.
4. What "persons" are covered: Officers and directors, past directors, heirs and estates, etc.
5. What standard of care is required: "good faith within the scope of authority," "believed actions in best interest of the corporation," "no reason to believe conduct unlawful," "not derelict in performance of duties," "not judged liable for misconduct."
6. Who determines when standard was met: court, board, legal counsel, membership.

Liability Insurance

Because of the financial limitations of most non-profits, insurance has become a natural method for providing protective coverage. Recent years have witnessed a burgeoning growth of directors' and officers' liability insurance, both for profit and non-profit corporations. Forbes reported that in the period 1963-68 the amount of director's and officers' insurance written in this country rose from practically nothing to over 1 billion dollars. Today the amount is substantially higher.

Each board liability policy is usually individually negotiated and written to match the situation and requirements of the organization. Illustrative of the type of coverage and cost is that of a policy for non-profits underwritten by the American Home Assurance Corporation. General provisions of the policy included a requirement that the organization have been in existence for a minimum of three years; \$1,000,000 maximum coverage with 5% shared participation by the organization and prepaid premium for the three year term of the policy. Coverage can generally be considered "expensive" for most non-profits, and rates can only be expected to rise.

Summary

Liability of the members of boards of directors is an area just coming to the attention of most non-profit organizations. It will assume increasing importance with the increase in lawsuits against non-profit groups, the increasing scrutiny and regulation of non-profit activities by governments and the courts, and the increased "professionalization" of non-profit organizations.

In general, protection from personal liability of a board member is best undertaken through a good faith effort on the part of that director to do a conscientious and careful job for the organization, undertaking all management and supervisory activities. The records of the organizations should reflect this conduct. Other protective measures available include indemnification provisions and liability insurance.

BIBLIOGRAPHY

1. ABA Committee on Charitable Trusts, "Duties of Charitable Trust Trustees and Charitable Corporation Directors," 2 *Real Property Probate and Trust* 545 (1967).
2. Brook, "Directors Indemnification and Liability Insurance," 21 *New York Law Forum* 1 (1975).
3. "Corporations—fiduciary duty—fiduciary duty of a director of a non-profit charitable corporation under D.C. corporation act is similar to duty imposed upon a director of a business corporation," 24 *Catholic University Law Review* 657 (1975).
4. Greenberg, "Protecting the Corporate Executive: Director and Officer Liability Insurance Reevaluated," 58 *Marquette Law Review* 555 (1975).
5. Haller, "Directors' Indemnity in Non-Profit Corporations: Should Charity Begin at Home?" 11 *Business Lawyer* 6 (1956).
6. Hasson, "Directors and Trustees as 'Officers'," in *Officers' Powers and Duties in Non-Profit Organizations*, (Winston-Salem: ALI-ABA) (1975).
7. Knepper, "Officers and Directors: Indemnification and Liability Insurance—An Update," 30 *Business Lawyer* 951 (1975).
8. "Liability of Members and Officers of Nonprofit Unincorporated Associations for Contracts and Torts," 42 *California Law Review* 812 (1954).
9. "Not-for-Profit Corporation Director: Legal Liabilities and Protection," 28 *Federation of Insurance Counsel Quarterly* 57 (1977).
10. Oleck, *Non-Profit Corporations, Organizations, and Associations*, (Englewood Cliffs: Prentice-Hall) 3rd ed., (1974).
11. Oleck, "Nonprofit Unincorporated Associations," 21 *Cleveland State Law Review* 44 (1972).
12. Pasley, "Non-Profit Corporations—Accountability of Directors and Officers," 21 *Business Lawyer* 621 (1966).
13. Schaeffer, "Duties and Responsibilities of Directors and Executives," in *Legal Problems in the Management of Nonprofit Corporations*, (Winston-Salem: ALI-ABA) (1974).
14. Zerman, "Liability of Association Officers and Directors," in *Officers' Powers and Duties in Nonprofit Organizations*, (Winston-Salem: ALI-ABA) (1975).

Reprinted with permission from "Volunteering" Volume 1, Number 5, July, 1978, a publication of the National Center for Voluntary Action, 1214 16th Street, N.W., Washington, D.C. 20036.

LEAGUE OF WOMEN VOTERS EDUCATION FUND
1730 M Street, N.W.
Washington, D.C. 20036

Minnesota

State

PHASE II ENERGY EDUCATION PROGRAM
State League Project Proposal

Project Manager:
(address and phone)

Margaret Post
1874 West Skillman
Roseville, MN 55113
(612) 636-4409

and

Judy Burke
73333 Wyndham Way
Woodbury, MN 55119
(612) 738-1972

Co-Managers

State President:
(address and phone)

Helene Borg
P.O. Box 5
Mound, MN 55364
(612) 472-2674

State Board Director
responsible for project:
(address and phone)

Mary Poppleton
11009 London Drive
Burnsville, MN 55378
(612) 890-4486

State League Treasurer:
(address and phone)

Georgeann Hall
385 Transit
St. Paul, MN 55113
(612) 484-9057

Project Treasurer (if any):
(address and phone)

Pat Lucas
555 Wabasha
St. Paul, MN 55102
(612) 224-5445

or

Harriette Herb
555 Wabasha
St. Paul, MN 55102
(612) 224-5445

Project Duration:
(starting and ending dates)

November, 1978 - June, 1979

1. Project Description. What do you expect to accomplish? By whom, i.e. League or outside contractor, etc., will the work be carried out? (Note: While you did submit a description of your project in the preliminary proposal, we would like this description to include any revisions your League has made and/or important details not included in the preliminary description.)

Phase II of the Minnesota Energy Education project was thoroughly outlined in the Preliminary Proposal dated September 12, 1978, on page two. This project is designed to enhance Phase I and to create an atmosphere for new direction. All work will be carried out by the LWVMN. At present, we have neither revisions to be made or new details to add. If these should occur during the year, they will be submitted for review at that time.

2. Project Justification. What are the unique circumstances in your state and/or with your state League, that make the project "right" for this time and place?

The circumstances within the Minnesota League that affect our Phase II project are unique. Minnesota winters make the mobility of local resource persons very difficult. These local energy resource persons have limited amount of time to spend on their projects. On the other hand, these resource people want to be given continuously new ideas and materials to use in their programs.

There are many aspects of the energy situation in Minnesota that make our needs unique. First, the Minnesota Energy Agency is large and sophisticated in its services to the state. Our excellent relationship with the Agency and our mutual assessment of energy education in Minnesota led us to our collecting data and editing a directory of energy education projects, programs and services available to Minnesota residents. It was with the cooperative efforts of the Minnesota Energy Agency that our League Energy Resource persons were trained to compliment the MEA's local level conservation projects. MEA's projects are carried out by nine people in their energy outreach program whose sole responsibility it is to promote these local policies and projects.

Secondly, the Minnesota Department of Education is developing an Energy curriculum that will, when completed, be available in grades K-12. At present grades K-9 are available. Minnesota's Area Vocational Institutes are teaching energy home conservation techniques during the 1978-79 school year. Our state colleges and university are developing programs to meet the demand for further study and research in the field of energy.

2. Project Justification (continued)

Third, the utilities in the state are investing heavily in conservation information and services.

Fourth, private industries in Minnesota are actively involved in energy research as well as their own internal conservation. Honeywell and 3M Companies are just two, but this would be only the beginning of a long list.

Fifth, the passage of building code with conserving features passed by the state Legislature goes into effect this year.

Sixth, the library systems in Minnesota are able to circulate our films using their existing framework.

However, the general adult population does not believe there is an energy problem. Even if adults are involved in local energy issues, it is difficult for them to put their local problems into the larger energy context. Examples of the concentration on local issues are: Minnesota citizens are actively and sometimes violently protesting power lines and pipelines; any future power plant construction will meet heavy opposition throughout Minnesota; in other communities citizens are upset over coal train and barge traffic; none of the solutions to the hazardous waste disposal problem has been accepted by the citizenry.

The Phase II project fits the needs of our state, and LWVMN newsletters inform our energy resource persons of materials and activities that might be useful to their local projects. The energy resource directory is another coordinative tool for existing education projects, programs and services. Publicity of the directory and films statewide will extend our effectiveness.

3. Project Evaluation and Follow-up. Can the effectiveness of this project in achieving energy education be measured? How? Does your League plan follow-up activities designed to sustain interest in the project, either as part of the project proposal itself, or from other funding sources when the project is completed? If so, describe follow-up contemplated.

The Phase II project's effectiveness will be measured through responses from the people serviced by the projects. Periodic questionnaires are sent to LWVMN energy resource persons regarding projects and programs that they have carried out. The Energy Resource Directory will be distributed through the Minnesota Energy Agency's Outreach Program. Evaluation will take place through the Minnesota Energy Agency. The structure of this evaluation is uncertain at this time. Quarterly reports are sent to us from the Minnesota Library Film Circuit regarding the number of showings and the number of people viewing our films. These are the types of evaluations built into our program presently.

Phase II is a continuation and follow-up of Phase I. Our project is designed to sustain the interest of our energy resource persons as well as continuously prove them with new ideas and materials. As to future follow-up and projects, we feel at this point in time we are doing what we can do, but we are open to new ideas and direction as the project develops.

4. Project timetable. Briefly outline the work you plan to accomplish.
Remember that your final project report is due June 30, 1979.

Nov.-Dec.	Purchase of additional films; writing of film brochures; promotion of Energy Resource Directory; writing of first energy resource newsletter.
Jan.-Feb.	Update mailing list for energy resource persons; mail first newsletter; begin circulation of Minnesota Energy Agency slide/tape show; mail advertisements of films and slide/tape show; writing second energy resource persons newsletter.
March-April	Continue promotion; mail second newsletter; write third newsletter.
May-June	Continue promotion; mail third newsletter; write fourth newsletter, mail.

5. Budget

Film purchases	\$ 800.00
Film promotion	
Postage	100.00
Typing	50.00
Brochures	50.00
Directory promotion	
Postage	200.00
Typing	50.00
Brochures	100.00
Slide-tape promotion	
Postage	300.00
Brochures	100.00
Travel - film, slide show, directory promotion	300.00
Newsletters	
Supplies	50.00
Typing	50.00
Postage	200.00
Managers' Stipends	400.00
Overhead - Grant Administration	350.00
Meetings and presentations	400.00
Telephone	100.00
Travel	300.00
Evaluation	<u>100.00</u>
	\$4000.00

LEAGUE OF WOMEN VOTERS OF MINNESOTA
Minutes of the Board of Directors
November 14, 1978

MEETING PLACE: State office, 555 Wabasha, St. Paul, MN 55102, 9:40 a.m., Helene Borg, President, presiding.

ATTENDANCE: Board members present: Borg, Reeves, Waldo, Dunn, Hall, Anderson, Armstrong, Berkwitz, Buffington, Cushing, Kahlenberg, Llona, Maher, Phelan, Poppleton, Rosenblatt, Schmitz, Scribner, Tews.
Non-Board members present: Bergeson, Burke, Post.
Staff present: Herb, Medelman.

MINUTES: MOTION: To approve the minutes of the October 10, 1978, state Board meeting as circulated.

Mover: Hall Second: Anderson Carried

TREASURER'S REPORT: Balance on hand 4/1/78 \$5904.88 - checking
5844.59 - telephone transfer
Expenditures 4/1/78 to 10/31/78 58279.27
Income 4/1/78 to 10/31/78 52977.18
Balance on hand 10/31/78 394.32 - checking
1453.06 - telephone transfer

Hall and Herb answered questions about the treasurer's report and cash flow. Funds have been taken from reserves to aid cash flow until money is received from the Education Fund account. The treasurer's report was filed for audit.

DEVELOPMENT REPORT: Schmitz reported on development projects. The pre-marketing of the VOTERS GUIDES was very successful. All copies (122,000) were distributed, and there were requests for more. The library study is completely funded (\$6380) by the St. Paul Foundation and 4 corporations. Not all money or bills for the debates has been received, but it appears that unless additional money is raised, not all expenses will be met. The Hotline was not funded nor done.

REVISION OF AGENDA: Add to Action: Scribner
Add to Discussion: Buffington, Armstrong, Bergeson, Borg
Add to Information: Berkwitz

LOBBYIST: MOTION: To approve Rose Anderson of LWV-Mahtomedi as lobbyist for Human Resources.

Mover: Tews Second: Buffington Carried

COALITION: MOTION: To authorize the LWVMN to join a state coalition (Self-Determination for D.C.) to lobby for passage of a bill regarding D.C. voting representation in Congress.

Mover: Buffington Second: Rosenblatt Carried

Buffington said that her attempt to meet with other organizations only received a response from Common Cause. Working with them, another attempt will be made to work with other groups and with legislators who would introduce bills for ratification.

APPOINTMENTS: MOTION: That the LWVMN inquire of the Governor-elect what his appointments process will be, especially as regards search and advertising to ensure equal access to women.

Mover: Scribner Second: Hall Carried

This will be added to a letter which is being written to him which includes information about League and League positions.

REQUEST: Anderson referred to the letter received from Arline Brown of the League of Minnesota Cities which had been distributed to Board members and asked for direction as to cooperation with the group. Poppleton offered suggestions for proceeding in a coalition. Borg commented that cooperation would have to be de-

terminated issue by issue, but that a coalition which results in greater political power is encouraged.

DEBATES: Borg stated that the televised Debates '78 were worthwhile; many positive comments were heard about them. Waldo said the production required strong Board commitment and heavy commitment from talented League members and staff. Medelman has asked WCCO-TV, radio media, Macalester, etc., to critique the debates. This and all other information about the debates will be assembled for future reference. The Board commented on aspects of the debates. Regarding format, there were comments on the length of answers, length of questions, using more citizen or League panelists rather than representatives from the media, consideration of a "discussion" format. The Board felt that the decisions to ask candidates from only the major party was a good one, but some asked if the possibility of having candidates from minor parties could be explored. There were suggestions for better PR, both for the debates and for associating the League name with them and then capitalizing on that visibility. Fund-raising was discussed, and it was felt it must be started earlier to avoid competing with contributions to campaigns, that more people than the development committee must be involved, and ways should be explored to involve the general public. A contact person from WCCO-TV has offered personal help in other League endeavors. The Board was asked to submit ideas and comments in writing to Waldo or the staff.

MOTION: To congratulate the staff and Board members who worked on the debates and did such a good job.

Mover: Reeves

Second: Scribner

Carried

FUNDRAISING: Schmitz explained a fundraising project that has been offered to LWVM. Bob Merriman has copyrighted the slogan, "ERA - part of America," used it on 8 marketable items, and offered LWVMN the opportunity to market them. Scribner volunteered to take on the project. There would be minimal staff time required. Board members offered some suggestions for improving some of the items.

MOTION: That the LWVMN promote and sell items with the "ERA - part of America" slogan.

Mover: Rosenblatt

Second: Scribner

MOTION: To amend the motion by adding: "after consulting with LWVUS to ask if they are interested in the project."

Mover: Berkwitz

Second: Anderson

Carried

The motion was tabled until LWVUS is called.

Borg said the Board was losing an advantage by not being prepared to do general fund-raising immediately after the debates; the benefits from the debates should not be only Voters Service. She recalled that at Council, delegates from local Leagues encouraged state fundraising because of the number of companies which do not give to local Leagues but may give to a state fundraising effort. Reeves said the case study would be completed in a few weeks. Medelman commented that personal contact raises money, and perhaps a few people could concentrate on making calls. Llona suggested that letters could be sent now, that League had a good reputation. Dunn said local Leagues should not be asked to assist in state fundraising because of the state PMP they must pay and the effort they must spend on local fundraising. Schmitz said the Board is responsible to suggest fundable projects. Board members offered help in different areas of development.

Herb informed the Board that her contact with LWVUS informed her that LWVMN should take on the project of selling ERA items if they are interested. The original motion was brought to the floor and carried.

A subcommittee of Scribner, Schmitz, Hall, Herb and Medelman will meet with Merriman and complete negotiations and determine what money LWVMN must invest in the project.

REVIEW: Borg had asked Board members in preparing for the meeting to consider fall activities and efforts as related to our goals. She listed the projects that had been part of long range planning and asked for Board opinion.

Anderson commented that of the 9 projects planned, 5 major things were accomplished entirely and some others in part. She felt that the goals were elaborate and the workload fell on a few people and asked if fall workshops should be planned for election years. Tews, who had chaired the fall workshops, said she did not mind that work and felt that local Leagues should not be neglected. In answer to a question about the membership drive, Reeves said some ideas of the membership committee were not accepted by local Leagues. There is much in membership that only local Leagues can do, but the debates and VOTERS GUIDES also help with membership. Specific help with PR may be useful. Berkwitz felt that the state Board must continue to give moral support and impart enthusiasm to local Leagues and assist by helping local membership chairs exchange ideas.

Bergeson asked what instructions were given to candidates for their answers to questions for the VOTERS GUIDES and would it be possible to count characters rather than words. Waldo said many calls were made to the candidates, and any candidate who submitted more than the maximum number of words was contacted and given the opportunity to change it. The Board supported the decision to not edit any of the candidates' responses. Dunn felt that the fall projects demonstrated the Board's ability to use long range planning, remain flexible and adapt to the variable time and talents of each Board member. She also noted the reliance on and effective use of staff.

Marge Post introduced Judy Burke, manager of the Energy Project Phase II, and asked the Board to comment on their perception of and satisfaction with the project. Stating that this type of project will probably be used more, she asked that the Board draw up policy guidelines for such projects. There were suggestions for increasing communication between the project manager and the Board. The project manager will be sent a Board mailing, and Ebbott, chair of the HR monitoring project, will also be sent a mailing. Borg asked Post and Poppleton to write suggestions for policy. It was suggested that project managers also have input to the office management committee.

Scribner commented that the most orderly procedure was not always followed in accomplishing projects, but that this is difficult. She suggested greater cooperation for earlier time schedules. Armstrong said she has sometimes been confused about the handling of each project. A job description is a good idea, but she does not have enough experience to write one now. Scribner suggested better orientation for new Board members. Borg reminded members to read the Board responsibility sheets and remember that no one person can know all that goes on. Berkwitz suggested that routed material be sent to persons in order of priority of their reading it. Hall said she noted the changes that have occurred in the last 3½ years, especially as regards office management. She mentioned the office reorganization, authorizing the executive director to distribute work. The Board agreed that evaluation of this reorganization should not be done until it has been in effect for several months.

Rosenblatt asked that Board members receive copies of everything that goes out to the public, even public service announcements. Waldo said that the fall activities seemed to show that the Board is getting better at setting priorities and is flexible. When everything that we would like to do cannot be accomplished, we choose what we do best, commit ourselves as a group, and carry through. Llona felt that the fall workshops are a priority and must remain a priority. She said the Board should handle PR better, make use of visibility and have a publications chair. Poppleton said she felt that incredible things have happened and that many people have worked hard. She expressed concern about meetings of local Leagues, both the quality of presentations and the small number attending them. Borg said she felt that the preparation time for meetings is not as great as it was. Reeves questioned whether we have a good sense of what is happening in local Leagues. Borg said from reading the bulletins she feels that good and exciting things are happening. Reeves wondered

if bulletins give a true picture. Anderson said the kind of commitment people give to League is changing. Cushing said we must keep reassuring local Leagues that the changes we are making are natural and offer them some concrete ideas on how to handle the changes. Kahlenberg commented that she felt the flexibility of the Board was good, especially since she had been involved in unplanned projects. She said PR for both of them was good, though it took much work to accomplish that, and even more could have been done.

Berkwitz suggested the Board do more for volunteer development, especially helping local Leagues with this, perhaps doing something at Convention. As Action chair, she felt insecure without Lucas in the position of Action Clerk. Cushing commented that there is a point at which flexibility is not a good thing if projects are adopted and then staff must fill in in order to accomplish them. Maher expressed the feeling that much has been done and done well. She said Leagues must now work with specialized volunteers who make a single commitment, and projects should not be attempted if no one with that interest is available. She felt members will attend League meetings if the program is in an area of their interest.

Buffington said much was done and also felt that the specialized volunteer is a reality. She personally feels pressed because of the load of research and writing she is doing and believes that people may want information but will not work on research or writing of it. Borg asked the Board to be more aware of the interests and abilities of League members they meet. Waldo expressed concern about not knowing what is happening in local Leagues since the role of consultant has been dropped. She asked if there should be some evaluation of the relationship to and communication with local Leagues.

Bergeson reminded members that major changes would require changes in the budget. Borg directed the Service to Local Leagues committee to meet and discuss this. Phelan said she felt it was good that Board members were concerned about local Leagues. Anderson suggested that we communicate to other Board members the informal contacts we have with local Leagues. Borg asked Board members to keep an informal record of contacts and report to Cushing or Thompson. Schmitz said that while she regretted the Hotline was not funded, preplanning for development and direction to the committee is better. The debates were set as a priority, and they were. Tews said she was impressed with what has been done. She said the fall workshops were worthwhile; many positive comments were made about them. Bergeson said she is impressed with individuals and with the Board as a whole. Last year the proposed budget expected too much to be raised by the development committee. Having the budget broken down has made it easier to present.

Borg expressed thanks to all Board members. She said she is impressed as LWVMN grows and changes. In everything that is done we must look at the effort and the money involved, ask if we are going in the right direction and continually evaluate. She asked Board members to evaluate what has been done, asking what was not worth the time and what should be done every year, and plan for the next OUTLOOK.

H.R. GUIDELINES: Copies of the Department of Human Rights Proposed Rules Governing Girls Athletics had been distributed to Board members, and Kahlenberg discussed them with the Board. She outlined the history of the development of the guidelines and presented concerns she and Ebbott have about some of the proposed rules. A hearing will be held on the rules in December, and LWVMN will testify. The rules will be examined on the basis of non-discrimination on the basis of sex and support given to the ones we can support under that position.

STATE CONVENTION: Cushing briefly described the facilities for the state Convention at St. Cloud. The Board discussed possible workshops and supported the idea of a keynote speaker. Suggestions for a speaker, workshops or other aspects of Convention are to be submitted to Cushing.

BUDGET: Borg asked members to submit suggestions regarding the national budget.

STRIKE: Armstrong informed the Board of the current status of the strike by the members of the Willmar Bank Employees Union and asked that support for the

women be reaffirmed. Armstrong will write letters for Borg to sign to companies which have money on deposit in the bank, telling them of LWVMN support.

BUDGET: Bergeson asked for Board opinion on the proposed purchase or rental of a memory typewriter, since it is a large purchase. Herb explained the reason for the request, and the Board generally supported it. Board members examined the budget developed at the budget committee meeting on November 13 and made comments to Bergeson.

NON-PARTISANSHIP: Borg mentioned communication she had had with a local League regarding a League member identifying herself as a past League president while working in a political campaign. The Board felt it is a difficult situation but that the roles should be kept separate.

STATE FAIR: Kahlenberg has been notified that MCLU and NOW will protest the action of the State Fair in limiting action at the State Fair Women's Day parade. It will be approached as an issue in their concern with free speech. League will not participate.

CITIZEN INFORMATION: Maher informed the Board of proposed locations for "Focus." The Board commented on topics and supported having the education program deal with several issues. Material for 10-second spots for radio should be given to Maher.

HUMAN RESOURCES: Maggie Brown has been recommended for a position on the Governor's Task Force on Poverty. The "Minnesota Coalition of Organizations for Sex Equity in Education" has been formed.

MOTION: To pay dues of up to \$20 for membership in McOSEE.

Mover: Kahlenberg Second: Tews Carried

Kahlenberg reported briefly on the Department of Human Rights monitoring project and explained a resolution urged by the State School Board Association.

IR: The UN Rally was very good. Llona is serving as an advisor for a student doing research on an international trade issue.

ENERGY: Burke explained the Energy Phase II project and pointed out the differences between the original proposal and the approved proposal. Post asked for aid in developing evaluative tools. Post showed the Board the Energy Resource Directory done under contract with the Minnesota Energy Agency which is ready for the printers and discussed distribution of it. Reeves will work with Burke and Post on PR to promote use of it.

ANNOUNCEMENTS: Berkwitz mentioned groups working for education for the gifted; LWVMN will work with them.

The Governor's Office of Volunteer Services is conducting a meeting November 29, and Board members were encouraged to attend.

LWVUS has requested names for National Board by January.

LWVUS has asked for workshop ideas for 1979 Council. Topics and names of workshop leaders may be given to Herb.

Annual report forms for LWVUS have arrived.

Members were reminded of the November 18 lobbyist workshop, and Berkwitz reminded Program chairs of the follow-up League lobbyist training.

The meeting adjourned at 3:00 p.m.

Respectfully submitted,

Ellen Dunn, Secretary