

League of Women Voters of Minnesota Records

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Official AGENDAS
Board of DIRECTORS

June, 1984 to april, 1985

LEAGUE OF WOMEN VOTERS OF MINNESOTA

LWVMN EF

Please note ★ sections

Copy of Orig. - Orig. in US Notebook

League of Women Voters of the U.S. November 1987

1988-90 PROGRAM PLANNING LEADER'S GUIDE

Program planning gives every League member the opportunity to participate in the setting of national League positions and in the choosing of program priorities for the next biennium. It is this grassroots leadership on critical issues that gives our organization its distinctive and powerful reputation. A forward-looking National Program for 1988-90 can focus the League's resources on furthering the League's mission to influence public policy through education and advocacy and to encourage an informed and active citizenry.

This Leader's Guide includes the program planning form, which provides the basic information state and local Leagues need to fill out and return the form to the national office by the postmark deadline of March 11, 1988. This Guide also has a schedule of the dates pertinent to program planning, most of which are set by the LWVUS bylaws. A discussion outline for a model meeting is included, along with tips for involving members in the program planning process. Other indispensable resources for those leading program planning meetings are ★ the November 1987 National Voter article, "The Power of Positive Planning," and Impact on Issues 1986-88, which provides background on all current League positions and studies.

★ Experienced League leaders will notice some changes in the 1988 program planning process. In addition to the opportunity to weigh in on "retaining" or "dropping" current national positions, Leagues will be able to indicate their top three priority issues for the 1988-90 biennium. Priority choices may be issues covered by current program positions or may include issues not now within national program.

In implementing the Long Range Plan, the LWVUS is focusing resources on selected issues on which it takes action (Advocacy Agenda) and for member and public education (Citizen Education Priorities). The priority-setting process is aimed at making the League more politically effective. The national board now wants to expand the priority-setting process to include every member of the League. We believe it will be an exciting part of the program planning process.

Choosing program priorities from a wide variety of options is not easy, but League members don't shy away from hard choices. Although it is difficult to select only three issues from the large number of problems facing the nation, it is equally difficult for an organization to be effective if it does not set priorities. Grassroots participation in making these critical decisions will ensure that all levels of the League work together for positive change.

★ Over the years, the adoption of a national study to develop a new position has been treated as a top priority by all levels of the League. This year, priorities selected from current League positions will receive similar commitment and attention. Depending on whether the adopted priorities become action campaigns or public education efforts or a combination of the two approaches, Leagues can expect to

★ November 1987. Pub. #846, $1.50 plus postage and handling.

receive substantive resources, meeting-ready materials, leadership training and other support.

As an organization with a diverse membership and a broad spectrum of positions, the League of Women Voters is well situated to focus on key issues critical to the future of the United States. Priorities that reflect member interests allow the League to act forcefully in selected areas while retaining the flexibility to adapt to future change. Activating national positions through action and education to address new developments in public policy presents exciting opportunities for all League members.

* *

In addition to Impact on Issues 1986-88: A Leader's Guide To National Program (#386, $3.00), the following materials are useful for conducting the program planning process:
Meaningful Meetings. The role of the resource committee in producing League meetings on program issues (#319, $.60).
Developing Program: Fresh Approaches. Helpful hints on the process of choosing, studying and reaching member agreement (#369, $.30).
In League: Guidelines for League Boards. An essential tool for effective leadership (#275, $3.00).
"The Power of Positive Planning," The National Voter, November 1987.

* *

Program Planning Calendar

Winter 1987 - early March 1988	Leagues gather member opinions and ideas on national program planning and complete their forms for reporting their official responses.
March 11, 1988	Postmark deadline for program planning responses from state and local Leagues.
April 12-14, 1988	National Board approves a Proposed Program for 1988-90.
April 29, 1988	Proposed National Program for 1988-90 is sent to state and local Leagues and ILOs. The same materials also appear in the Convention '88 Workbook, mailed to Leagues in May 1988.
June 11-15, 1988	Delegates to Convention '88 consider and adopt the 1988-90 National Program.

Preparing Your Members

All League members will receive basic information about the national program planning process in the November 1987 National Voter. To provide your members with the current national positions-in-brief, you can reproduce in your bulletin the 1986-88 National Program (see attached copy from the September/October 1986 issue of The National Voter). If you also decide to reprint all or part of the program planning form in your bulletin, be sure to indicate clearly that individual member responses should be sent to your League rather than to the national office. Only reports from Leagues can be considered by the LWVUS as official responses, in keeping with LWVUS bylaws.

Also for use in your bulletin is the attached camera-ready copy titled, "Participate and Pick a Program Priority (or Three)." If you use it, be sure to indicate how you want your members to share their individual views with your League (e.g., by attending a general and/or unit meeting, or by phone or mail). Whatever activities you plan, remember to allow enough time for your League to meet the March 11, 1988 postmark deadline for reporting to the LWVUS.

MODEL DISCUSSION OUTLINE (90 minutes)

Tips on Holding a Successful Discussion You are welcome to adapt all or part of this model to suit your League's needs. To facilitate a meeting, the group should have a discussion leader, a recorder, and one or more resource persons, such as members who are active in different program areas. Visual aids and handouts are helpful. Writing member ideas and thoughts on chalkboards or newsprint keeps interesting points before the group's attention as it deliberates.

References to current local and state issues often can bring League positions "down home" for members. Use current news stories to illustrate how the League might act or educate on possible priority issues. Drawing attention to national issues of special importance to your League's state or region also contributes to a lively discussion.

Introduction and Agenda (10 minutes)

(Sample Narrative)
"National program planning takes place every two years. It is a grassroots process that is fundamental to the League, and it culminates at our biennial convention. The planning process starts with an evaluation of the League's current positions and recommendations to retain or drop them. This year we also will be selecting three issues that we believe should be the top national priorities of all levels of the League. Our priority issues, if adopted, may result in action, education, study and member agreement, or a combination of approaches."

"The recommendations from our League will be tabulated in the national office with recommendations from other Leagues. The national board will rely on these recommendations in formulating a proposed national program for consideration by delegates to Convention '88. The Proposed Program for 1988-90 will include the broad program categories and positions to be retained, along with a limited number of proposed priority issues. Program priority issues submitted by the local and state Leagues before the postmark deadline, but not included by the national board in the Proposed Program, are classified as not-recommended issues."

"Convention '88 delegates will consider the Proposed Program as presented by the national board and any not-recommended priority proposals offered by the delegates from the floor of the convention. Caucuses and delegate debates on the Proposed Program and not-recommended issues are thoughtful and exciting. The final stage of the program planning process is the adoption of the 1988-90 National Program by the convention." (If appropriate, call on a former national convention delegate for a short "eyewitness" account.)

Current National Program See the program planning form, Section I.A. Allow approximately 40 minutes -- 5-10 minutes for each program category.

> Do you want to retain the positions under Government (refer to list of positions-in- brief)? International Relations? Natural Resources? Social Policy?

"We have two member-agreement processes in progress--Meeting Basic Human Needs and Agriculture. The position on human needs will be announced in April 1988 and the position on federal agricultural policy in the fall of 1988. While it is premature to consider whether to retain positions while the studies still are under way, we can consider them as potential priority issues for the League in 1988-90."



Priority Issue Setting See Section I.B. Allow approximately 35 minutes.

> Which three national issues would you like to see as priorities for our organization during the 1988-90 biennium?

"The priorities we choose can be from the list of issues that come under current League positions OR from current positions not on that list, OR the priorities can be issues that would be new for the League, which would require study and member agreement before action. Action or education activities or a combination of both could be components of any of the national program priorities chosen."

"If we're thinking of an idea for a new study, let's consider the long-standing League criteria for weighing such ideas."

1. Can the problem to be addressed be solved by governmental action?
2. Is the issue timely? Can the League participate as an organization in effective action? Will the involvement of the League make a difference?
3. What potential does the idea present for engaging the interest of both new and experienced members? Will people in this community join the League because of the topic?
4. What impact might a study in this area have on volunteer and financial resources?

Summing Up (5 minutes)

Check to see that the recorder has gotten "the sense of the group" regarding the retention of national positions and the selection of three priority issues. Briefly discuss whether you want to add any explanations and comments in Sections II.A., II.B. and II.C. on the program planning form. Your summary should reflect member thinking and discussion, and uncertain points should be clarified.

Report the results of the meeting to your League board for consolidation and submission to the national office (LWVUS Program Planning, 1730 M Street, NW, Washington, DC 20036) by the postmark deadline of March 11, 1988. You also may report the results of your League's thoughts on national program in your bulletin.

* *

Promoting a Favorite Issue as a National Program Priority for 1988-90

Some Leagues will decide to communicate with other Leagues to gain support for their ideas on priority issues. Planting the seed early for an action campaign, education effort, or study and membership agreement gives more Leagues a chance to reflect on a potentially appealing priority and to consider picking it as one of their top three choices. Leagues may buy advertising in The National Voter and the Convention '88 Program to convey their messages. Pressure-sensitive address labels listing all local League presidents are available from the LWVUS for $45.00 a set. During the program planning process, one free copy of the list of local League presidents is available to each League on request from the LWVUS Membership & Development Division. State League lists are available without charge to Leagues at any time.

PARTICIPATE AND PICK A PROGRAM PRIORITY (OR THREE)

In the first stage of the League's national program planning process, Leagues across the nation are reviewing current national positions and evaluating them for retention in the next biennium. Each League also has the opportunity to recommend three national priority issues for special attention in 1988-90.

Now is your chance to have a say in this important process. Tell us which national issues you want the League to work on in the next two years. In early March 1988 our League, along with other Leagues across the country, will report our recommendations to the national board, which will use them to formulate a proposed national program. The final decisions on the 1988-1990 National Program will be made by delegates to Convention '88 June 11-15 in Denver.

"The Power of Positive Planning" in the November issue of The National Voter has the background information you need to participate. This is the time to lead the League by participating in our League's program planning activities.

NATIONAL PROGRAM 1986-88

GOVERNMENT

Promote an open governmental system that is representative, accountable and responsive; that has a fair and adequate fiscal basis; that protects individual liberties established by the Constitution; and that assures opportunities for citizen participation in government decision making.

CITIZEN RIGHTS

Citizen Right to Know/Citizen Participation Protect the citizen's right to know and facilitate citizen participation in government decision making.

Individual Liberties Oppose major threats to basic constitutional rights.

Public Policy on Reproductive Choices Protect the constitutional right of privacy of the individual to make reproductive choices.

CONGRESS AND THE PRESIDENCY

Congress Support responsive legislative processes characterized by accountability, representativeness, decision-making capability and effective performance.

The Presidency Promote a dynamic balance of power between the executive and legislative branches within the framework set by the Constitution.

ELECTION PROCESS

Apportionment Support apportionment of congressional districts and elected legislative bodies at all levels of government based substantially on population.

Campaign Finance Improve methods of financing political campaigns in order to ensure the public's right to know, combat corruption and undue influence, enable candidates to compete more equitably for public office and promote citizen participation in the political process.

Election of the President Promote the election of the President and Vice-President by direct popular vote and work to abolish the electoral college; support uniform national voting qualifications and procedures for presidential elections.

FISCAL POLICY

Support adequate and flexible funding of federal government programs through an equitable tax system that is progressive overall and that relies primarily on a broad-based income tax; promote responsible deficit policies; support a federal role in providing mandatory, universal, old-age, survivors, disability and health insurance.

VOTING RIGHTS

Protect the right of every citizen to vote; encourage all citizens to vote.

DC SELF-GOVERNMENT AND FULL VOTING REPRESENTATION

Secure for the citizens of the District of Columbia the rights of self-government and representation in both Houses of Congress.

INTERNATIONAL RELATIONS

Promote peace in an interdependent world by cooperating with other nations, strengthening international organizations, fostering long-term development, negotiating arms control measures and encouraging the successful resolution of conflicts through nonmilitary means.

ARMS CONTROL

Reduce the risk of war through support of arms control measures.

MILITARY POLICY AND DEFENSE SPENDING

Work to limit reliance on military force; examine defense spending in the context of total national needs.

TRADE

Suport systematic reduction of tariff and nontariff trade barriers and broad long-range presidential authority to negotiate trade agreements.

UNITED NATIONS

Support measures to strengthen the United Nations, in recognition of the need for cooperation among nations in an interdependent world.

U.S. RELATIONS WITH DEVELOPING COUNTRIES

Promote U.S. policies that meet the long-term social and economic needs of developing countries and that minimize U.S.-Soviet competition.

Natural Resources

Promote an environment beneficial to life through the protection and wise management of natural resources in the public interest by recognizing the interrelationship of air quality, energy, land use, waste management and water resources.

RESOURCE MANAGEMENT

Promote resource conservation, stewardship and long-range planning, with the responsibility for managing natural resources shared by all levels of government.

ENVIRONMENTAL PROTECTION AND POLLUTION CONTROL

Preserve the physical, chemical and biological integrity of the ecosystem, with maximum protection of public health and the environment.

PUBLIC PARTICIPATION

Promote public understanding and participation in decision making as essential elements of responsible and responsive management of our natural resources.

Social Policy

Promote social and economic justice, secure equal rights for all and combat discrimination and poverty.

EQUAL ACCESS TO EDUCATION, EMPLOYMENT AND HOUSING

Support equal access to education, employment and housing.

EQUAL RIGHTS

Support ratification of the Equal Rights Amendment and efforts to bring laws into compliance with the goals of the ERA.

INCOME ASSISTANCE

Support a federalized system of income assistance, with uniform standards, to meet the basic needs of all persons who are unable to work, whose earnings are inadequate or for whom jobs are not available.

TRANSPORTATION

Promote energy-efficient and environmentally sound transportation systems that improve the well-being of cities and other communities and afford better access to housing and jobs.

URBAN POLICY

Promote the economic health of cities and improve the quality of urban life.

New Studies

MEETING BASIC HUMAN NEEDS

Evaluate public and private responsibilities for providing food, shelter, a basic income level and access to health care.

AGRICULTURE

Consider the role of the federal government in agriculture. Scope: Review, evaluate and establish criteria for U.S. agricultural policy and programs.

LWVUS

Name of LWV and state

Postmark Deadline For Return: March 11, 1988 File # _____

1988-90 NATIONAL PROGRAM PLANNING REPORT FORM
(Read instructions on back page before filling out form.)

SECTION I.A. RECOMMENDATIONS TO RETAIN OR DROP CURRENT NATIONAL POSITIONS

Retain	Drop		Retain	Drop	
		GOVERNMENT			**NATURAL RESOURCES**
_____	_____	CITIZEN PARTICIPATION/ RIGHT TO KNOW	_____	_____	RESOURCE MANAGEMENT
_____	_____	INDIVIDUAL LIBERTIES	_____	_____	ENVIRONMENTAL PROTECTION AND POLLUTION CONTROL
_____	_____	REPRODUCTIVE CHOICES	_____	_____	PUBLIC PARTICIPATION
_____	_____	CONGRESS AND THE PRESIDENCY			
_____	_____	DC SELF-GOVERNMENT AND FULL VOTING REPRESENTATION			**SOCIAL POLICY**
_____	_____	APPORTIONMENT	_____	_____	EQUAL ACCESS TO EDUCATION, EMPLOYMENT AND HOUSING
_____	_____	CAMPAIGN FINANCE	_____	_____	EQUAL RIGHTS
_____	_____	ELECTION OF THE PRESIDENT	_____	_____	INCOME ASSISTANCE
_____	_____	FISCAL POLICY	_____	_____	TRANSPORTATION
_____	_____	VOTING RIGHTS	_____	_____	URBAN POLICY
		INTERNATIONAL RELATIONS			
_____	_____	ARMS CONTROL/MILITARY POLICY AND DEFENSE SPENDING			
_____	_____	TRADE			
_____	_____	UNITED NATIONS			
_____	_____	U.S. RELATIONS WITH DEVELOPING COUNTRIES			

Studies In Progress as Adopted by Convention '86

MEETING BASIC HUMAN NEEDS
(position to be based on member agreement & announced April '88)

AGRICULTURE
(position to be based on member agreement & announced Fall '88)

_____ Number of members participating in national program planning.

Method(s) used to solicit member views. Mark all appropriate boxes.

__Unit meetings
__General meeting(s)
__Bulletin tearoff
__Questionnaire
__Telephone poll
__Other

Completed by _____ Board Position _____

For Computer Tabulation. Please Do Not Write Comments On This Page.

LWV of _____ File # _____

SECTION I.B. OUR LEAGUE'S CHOICES OF 3 NATIONAL PROGRAM PRIORITIES FOR '88-90

PROGRAM PRIORITIES BASED ON CURRENT POSITIONS (1-15 LISTED ALPHABETICALLY) OTHER OPTIONS (16-17)	MARK WITH X (NO MORE THAN 3)
1. Agriculture (study in progress)	
2. Arms Control	
3. Basic Human Needs (study in progress)	
4. Civil Rights	
5. Defense Spending	
6. Elimination of Sex Discrimination	
7. Energy Policy	
8. Federal Deficit Reduction	
9. Pollution Control	
10. Relations with Developing Countries	
11. Reproductive Choices	
12. Trade	
13. United Nations	
14. Voter Participation	
15. Waste Management	
16. Other Program Priority Based on Current Position*	
17. Program Priority for Study and Member Agreement*	

Numbers 1-15 offer priority choices from among 15 selected issues that fall under current LWVUS positions. (Note that Agriculture and Basic Human Needs are included in the 1-15 list; LWV response deadlines for both studies are scheduled before final program adoption at Convention '88 -- 2/3/88 for Human Needs and 6/8/88 for Agriculture.) You need not limit your choices to the 15 issues on the list; however, you must limit your total choices to three. #16 enables your League to choose another issue from among current League positions. #17 enables your League to choose issue(s) for study and member agreement. You may choose to study an issue new to the League, or to study further or reevaluate an issue related to current League positions.

*Be sure to identify program priority in Section II A. or B.

For Computer Tabulation. Please Do Not Write Comments On This Page.

LWV of _____ File # _____

SECTION II. DESCRIPTION OF PROGRAM PRIORITY CHOICE (16 and/or 17)

A. Identify and explain other program priority based on current position (as indicated under Section I.B.16.). *

B. Identify and explain program priority for study and member agreement (as indicated under Section 1.B.17.). *

*A PROGRAM PRIORITY IDENTIFIED ABOVE WILL NOT BE COMPUTER TABULATED UNLESS MARKED WITH AN "X" UNDER SECTION I.B.16. AND/OR 17., AS ONE OF YOUR LEAGUE'S THREE CHOICE

LWV of _____ File # _____

SECTION II.C. COMMENTS

Attach sheets for additional comments; include File #, name of LWV, & state.

* *

INSTRUCTIONS

Identify each page with your League's name, state, and file number. Type or write legibly with a pen.

To facilitate national office tabulation and analysis of your program planning responses after the March 11, 1988 postmark deadline, this report form is divided in two sections: Section I for computer tabulation of program recommendations and priority issue choices, and Section II for review and analysis of explanations and comments. Although processed separately, the information from both sections will be combined by the national board in formulating the Proposed Program.

Under Section I.A., indicate your League's recommendation on whether to continue each 1986-88 LWVUS position in the 1988-90 National Program. (Refer to Impact on Issues for the complete positions.) Under Section I.B., indicate your League's three choices for national program priorities in 1988-90. Be sure to follow the specific instructions for filling out that page.

Section II is the place for your League's identification and explanations of program priorities not found in Section I.B., 1-15, as well as any other comments. Your responses in this section and any attached comments will receive the careful attention of the national board and staff.

(See the Leader's Guide for the 1986-88 National Program and relevant dates consistent with LWVUS bylaw requirements. You also will find in the Guide a discussion outline and tips on how to involve members of your League in shaping the 1988-90 National Program.)

Return to: League of Women Voters of the United States
1730 M Street, NW Washington, DC 20036
by postmark deadline March 11, 1988

15.

LEADERSHIP DEVELOPMENT PROJECT REPORT
Beverly McKinnell, Chair
January 12, 1988

"Raising Minnesota's Leaders: A Practical Approach to the Development of Key Leadership Skills" is a project to:
1. train 12 League Leaders (Core Group) in a 1½ day training session to include basic skills of leadership as well as personal assessment and a broad overview of leadership. The Core Group will learn how to teach these skills to others in a team taught series of workshops.
2. The first round of 10 workshops will be held for League members in Duluth, Detroit Lakes, St. Cloud, Rochester, Worthington and at two metro area locations.
3. The Core Group will return for evaluation and further training.
4. The next round of 10 team taught workshops will be held for non-League, community participants in the same locations with the exception of substituting Marshall for Worthington.

Timeline: will probably be revised by the committee after this Board meeting as follows:

July-December 1987	Program Development
June 1988	Two day training session for Core Group. Evaluation.
July 1988	Ten workshops, led by Core Group, for League members. Evaluation.
July 1988	Refresher training for Core Group. Evaluation.
Sept. 1988	Additional Workshops for community members, led by Core Group. Evaluation.
January 1989	Core Group planning session for LWVMN Convention.
June 1989	LWVMN Convention - Refresher course for those trained, introductory course for others. Evaluation.

The Leadership Development Committee has decided after reviewing four proposals from consultants to work with Donna Rae Waldock and the Minnesota Extension Service pending funding approval from granting agencies. Their proposal will give us access to University faculty to supply different components of the program as well as to work with an experienced person in ledaership training in the political process area.

Funding requests are still pending. We had a site visit from the Minnesota Women's Fund and expect to hear from them at the end of January on our 15,000 request. Otto Bremer has granted us 5,000, Bigelow has just turned us down. Mardag, Dayton Hudson, Beim and Dairy Queen are still pending.

We want a good pool of applicants for the Core Group with a geographic, economic, racial, etc. mix. Applications have gone to all local League presidents. Board members are encouraged to apply or to pass the application on. The deadline is March 1, 1988.

LEAGUE OF WOMEN VOTERS OF MINNESOTA

PHONE: (612) 224-5445

MEMO

TO: Local League Presidents

FROM: Beverly McKinnell,

SUBJECT: Leadership Development
Core Group Applications

DATE: November 21, 1987

LWVMN is planning a Leadership Development Program to help identify and train potential leaders in our local Leagues. We will do this by selecting twelve League leaders to hone their skills through the program and to teach those leadership skills to other Leaguers and community people in a series of team taught workshops in Greater Minnesota and the Metro area. Local League Presidents, Board members and former Board members are among those encouraged to apply. The program will begin in Spring of 1988, and climax with a refresher course for participants and new course for beginners at the LWVMN Convention 1989.

Please give the attached cover letter and application form to any leaders in your League who you think might want to take advantage of the opportunity for Leadership Development training offered in this program. The deadline for receipt of applications is March 1, 1988.

LEAGUE OF WOMEN VOTERS OF MINNESOTA
106 COMO AVE. • ST. PAUL, MINNESOTA 55103 • TELEPHONE (612) 224-5445

December 3, 1987

Dear League Member,

By giving you this application and letter, your president is indicating that you have the kind of leadership potential which we need. The League of Women Voters of Minnesota is doing a leadership development project and is in need of a core group of leaders who will be trained to train other leaders. If you apply and are chosen you will learn specific leadership skills in a two-day retreat setting in the Spring, 1988. You will then take these skills to other League leaders and community members in team taught workshops.

The kind of training and experiences you will receive will be comparable to courses costing hundreds of dollars. Please take this opportunity to sharpen your skills and share them with others by filling out the attached application and sending it to LWVMN, 106 Como Avenue, St. Paul, MN 55103 by March 1, 1988.

Sincerely,

Beverly McKinnell

Beverly McKinnell
Leadership Development Committee

BMc/rk
enc.

League of Women Voters of Minnesota 106 Como Ave. St. Paul, MN 55103 612/224-5445 11/87

LEADERSHIP DEVELOPMENT CORE GROUP APPLICATION

Name:_____ Date:_____

Address:_____ Phone:_____

_____ Years in League_____

1. League positions held:

2. Other community service:

3. Other paid or volunteer experience that you would like to bring to our attention:

4. Why do you want to participate in this program? How would this opportunity help you to achieve your personal goals?

5. What will you do in your community with the training you receive in this program?

Please attach a letter of support for your application from your local League President or Board, and return this application by March 1, 1988.

December 14, 1987

COMPREHENSIVE WASTE REDUCTION AND RECYCLING ACT OF 1988
INITIAL LEGISLATIVE CONCEPTS

The goal of this legislation is to initiate the next comprehensive step in Minnesota's efforts to minimize the amount of waste generated in the State and to reduce the amount of material landfilled in the State. To achieve this goal, existing recycling programs must be expanded and enhanced, and new programs introduced to provide a recycling opportunity to every citizen of the State.

The Comprehensive Waste Reduction and Recycling Act of 1988 is designed to generate funds and require a recycling structure that will support, improve and stabilize Minnesota's existing recycling programs and develop, initiate and expand proposed recycling programs, using county, city, private and nonprofit business initiatives.

These funds will come from two sources, a Waste Reduction Initiative Fee and the collection of unredeemed deposits from a beverage container deposit system. The Waste Reduction Initiative fee places a small levy on consumer packaging materials that are neither made of recycled materials or are capable of being recycled. Packaging materials that are a significant portion of the litter stream are also included, except for containers with a refundable deposit. Funds will be available for market development, public waste education, transportation of materials to market and development and improvement of new and existing recycling programs.

The result of this legislation is that every citizen in the State will have an opporunity to recycle a portion of their waste and those programs which provide the opportunity will be assisted by a permanent recycling funding source.

1. Opportunity to Recycle

   a. Every county will ensure that there is an opportunity to recycle to the citizens within its boundary by 1990. The opportunity to recycle means: 1) at least a place for collecting source separated residential and commercial recyclable material located either at a disposal site or another location or another service more convenient to the population being served, and 2) a public education and promotion program that gives at least annual notice to each person of the opportunity to recycle and encourages source separation of residential and commercial recyclable material.

   b. Responsibilities.

      (1) Counties have responsibility to provide the opportunity to recycle to cities under 6,000 in population. For example, the county may use the container deposit recycling and redemption systems to meet the requirement.

      (2) Those cities over 6,000 in population must provide an opportunity to recycle a minimum of three materials, such as

food glass, cardboard, newspaper, office paper or tin cans, in addition to the empty nonrefillable beverage containers. The city has flexibility on how to do it, for example, curbside collection, drop-off, or local redemption and recycling centers.

c. A dealer (See definition 9.b.) must accept and pay a refund to a person, of not less than the refund value for any empty container, if the container is the same kind sold by the dealer. The dealer does not have to pay the refund if:

(1) The container is broken, unclean, not properly labeled or not empty.

(2) A local redemption and recycling center (see definition 9.d.) is authorized to refund the deposit. Reverse vending machines may be used to fulfill the dealer's responsibilities.

Any public or private entity may be licensed to establish a local redemption and recycling center in a county. A local redemption and recycling center must redeem any nonrefillable beverage containers and collect or accept at least food packaging glass and two other nonbeverage recyclable materials.

The county will license, or designate a local unit of government to license, local redemption and recycling centers. The county will exempt dealers from the requirement of accepting and paying a refund for empty beverage containers if the dealers asks to be exempt and when the county determines there is a local redemption and recycling center convenient to the population. The county or local designee is eligible for funds to establish a licensing program from the Recycling Incentives Fund under 2.

The MPCA must license local redemption and recycling centers and exempt dealers if a county is unwilling to take action under this section.

d. Materials collected under 1.b. (deposit provision) can be used to meet the requirements in 1.a. (opportunity to recycle provision).

e. The MPCA, in cooperation with Metropolitan Council and the Waste Management Board, must establish recycling targets/goals for paper, glass, aluminum, steel, plastic, and yard waste generated within the commercial, residential, and industrial classes of solid waste generated in the metropolitan area and the rest of the State.

The recycling targets/goals must be based on a thorough statewide mixed municipal solid waste composition study completed by the MPCA by December 31, 1989.

If the Legislature finds the targets/goals are not met by 1994, it may require one or more classes of solid waste generators within all or

part of a wasteshed or an area to separate identified recyclable materials and make that material available for recycling.

2. Recycling Initiatives Fund

a. Waste Reduction Initiative Fee (as discussed in 3.a.) and Unredeemed Deposits (as discussed in 6.) are deposited in this fund.

b. Distributors may keep 25 percent of their total amount of unredeemed deposits for two years following the effective date of this act which is reduced to 5 percent for every year following.

c. Rest of funds used to support waste reduction, recycling, public education, and market development through dispersement to county, city, private and nonprofit businesses.

(1) Provide funding to Metropolitan Council and Waste Management Board to provide technical and financial (grant) assistance to license and set up new redemption centers, modify existing recyclers to add redemption systems, and to help counties meet the opportunity to recycle requirements. The money will be available to counties, cities, private, and nonprofit businesses.

(2) Provide funding to Metropolitan Council through Metropolitan Landfill Abatement Fund and Waste Management Board to assist any person for recycling or waste reduction projects or projects to develop markets for reusable and recyclable waste materials, related waste education (including the Waste Education Coalition), including planning, and technical assistance.

(3) Provide additional dollars to new Capital Assistance Program for establishing private and publicly owned intermediate processing facilities and to fund capital investment for facilities which use recyclable materials for new products.

(4) Provide money for public education related directly to the act. (MPCA)

3. Waste Reduction Initiative Fee and Recycling Deposit

a. A one cent fee is levied on packages (containers) used to hold a product sold at retail, including but not limited to: bags, barrels, baskets, bottles, boxes, cans, cartons, carrying cases, crates, cups, cylinders, drums, flexible film, glasses, jars, jugs, pails, pots, rigid foil containers, sacks, trays, tubs, tubes, tumblers, vessels, wrappers, and wraps.

(1) Multiple packages used to contain a single product shall be assessed a separate fee for each package.

(2) No fee is levied if the package is made of recycled materials and is recyclable, as determined by the MPCA. Recycled packaging materials means materials that have been recovered or diverted from mixed municipal solid waste which are collected, separated or processed and returned to the economic mainstream in the form of raw materials for products. Recycled packaging materials does not include those materials and by-products generated from, and commonly reused within, an original manufacturing process.

(3) Containers that are intended for use in a manufacturing process are exempt from the fee; as are containers used to package a prescription medicine; containers used to package food or food products, and containers which require refundable deposit of at least 10 cents per container.

Containers which are not exempt from the fee are those used to package wine or other alcoholic beverages and containers used to package fast and take-out food.

(4) The fee is levied on the wholesaler, supplier, distributor, retailer, or other person or entity who either purchases containers used in the retail sale of products or receives containers filled with products intended for retail sale, but not the ultimate consumer of a retail product.

b. The price of a nonrefillable beverage container sold in the State must include a refund value of 30 cents for a container with a volume of one liter or more and 10 cents for all other containers. This does not include beverages consumed on premises and those sold aboard commercial airlines, trains, or buses crossing the borders of this State. Unredeemed deposits are discussed in 6.

4. Labeling

a. The manufacturers of packages exempt from the Waste Reduction Initiative fee in 3. are allowed to mark their packages with a State recycling emblem. These packages are manufactured from recovered materials and are also recyclable.

b. All nonrefillable beverage containers must have the letters "MN" of a certain size, with the refund value and the words "Return for Deposit."

c. All nonrefillable beverage containers must be marked for recognition by automated return through reverse vending machines.

d. All plastic consumer containers effective January 1, 1989 must be labeled.

(1) Must be embossed (molded) with letters at least 3/16" in height, equivalent to seven letters per inch in width.

(2) Label required to be coded on the bottom of the container.

(3) Each labeled as to type of plastic based on symbols:

PS	Polystyrene
HDPE	High-density polyethelene
LDPE	Low-density polyethelene
PVC	Polyvinyl chloride
PET	Polyethylene terephthalate
PP	Polypropylene
MR	Mixed resin

5. Prohibitions

a. No person can sell at retail, or offer for sale at retail, or give to consumers in this State:

(1) beverages packaged in the plastic can; or

(2) food packaging composed of polyvinyl chloride.

b. A dealer within this State may not sell, offer for sale, or give to consumers beverage containers held together by nondegradable plastic rings.

c. Redeemed containers and recycled materials under 1. may not be disposed of at a land disposal facility, except as determined by agency rule.

6. Distributor's Responsibilities

a. Distributors required to redeem properly labeled beverage containers of the brand, size, and type s/he sold from a dealer or local redemption and recycling center.

b. The distributor must pay the dealer or local redemption and recycling center the deposit value and a handling allowance of two cents.

c. The distributor must report quarterly the number of beverage containers sold and the number of containers redeemed to the Department of Revenue. Overpayment and deficits will be reconciled quarterly, with unredeemed deposits being deposited in a recycling fund.

7. Reporting Requirements

a. The MPCA, in cooperation with the Waste Management Board and Metropolitan Council, must collect baseline data to determine the effect of this act, including but not limited to, recycling rates, litter rates, beverage container data sales, and market share. Counties, cities, distributors, and other affected parties must provide the necessary and available data to the appropriate agencies.

b. The MPCA, Waste Management Board, and Metropolitan Council must report biannually to Legislative Commission on Waste Management on the impact of this act.

c. Initial appropriation from general fund, to be repaid from Recycling Initiatives Fund for baseline studies.

8. Effective Dates

a. One year lead time for collection of deposits, six months lead time for collection of waste reduction initiative fee.

b. Immediately for rulemaking, reporting, technical and financial assistance.

9. Definitions

a. "Beverages" means beer, ale, and other malt beverages; wine coolers; carbonated mineral and soda waters (soft drinks); and spring water.

b. "Dealer" means a person who engages in the sale of filled nonrefillable beverage containers to consumers.

c. "Distributor" means a person who sells filled nonrefillable beverage containers to dealers in this State.

d. "Local redemption and recycling center" means a licensed establishment, where a person may obtain the amount of the refund value for any empty nonrefillable beverage container labeled as required in section 4 and which accepts for recycling at least food packaging glass and two other nonbeverage recyclable materials.

e. "Nonrefillable beverage container" means an individual hermetically sealed bottle, can, jar, or carton that is:

(1) composed of at least 50 percent glass or metal or plastic by weight;

(2) used to contain beverages in liquid form intended for human consumption and, when sold, contains one gallon (3.8 liters) or less of a beverage; and

(3) not designed or constructed to be returned, refilled, and resold after the beverage it contained has been consumed.

f. "Opportunity to recycle" means at least:

(1) A place for collecting source separated residential and commercial recyclable material located either at a disposal site or another location or another service more convenient to the population being served, and

(2) A public education and promotion program that gives at least annual notice to each person of the opportunity to recycle and encourages source separation of residential and commercial recyclable material.

g. "Recyclable materials" means materials that are separated from mixed municipal solid waste, by the generator or during collection, for the purpose of recycling, including paper, glass, metals, automobile oil, and batteries; and in the metropolitan area, yard waste.

h. "Recycling" [Minn. Stat. § 115A.03, subd. 25b] could be amended to include mechanical separation under special circumstances, yet to be defined.

i. "Reverse vending machine" means a mechanical device that accepts one or more types of empty beverage containers and issues a cash refund or redeemable credit slip with a value not less than the container's redemption value.

j. "Universal product code" is an 11-digit, all-numeric code that represents a beverage container or other consumer package of a particular brand, size, type, and manufacturer by using a series of alternating bars and spaces for electronic scanning.

k. "Yard waste" means the garden wastes, leaves, lawn cuttings, weeds, and prunings generated at residential or commercial properties.

Minnesota House of Representatives

December 10, 1987

Ms. Linda Peck
12200 Sauk River Road
St. Cloud, Minnesota 56301

Dear Linda:

Thank you for your interest in Rep. Munger's proposal to create an Environmental and Natural Resources Trust Fund and for discussing it with members of the League of Women Voters of Minnesota.

As we discussed, Rep. Munger would like the League to spearhead the public awareness/support campaign that will be necessary if the trust fund is to be adopted as an amendment to the constitution. This effort could begin during the 1988 legislative session, but likely would not begin in earnest until after the Legislature passes the bill. The campaign would culminate in the November 1988 general election.

While Rep. Munger would like the League to endorse the trust fund proposal and present it to the public as one of its recommendations, he realizes that until the League has had time to study and analyze the proposal, it cannot make such an endorsement. Therefore, Rep. Munger would like the League's initial effort to be to raise the issue with the public and generate discussion of the pros and cons surrounding the proposal. He believes that this preliminary public debate is critical to the eventual success of the proposal. And hopefully, the League's research into the issue would lead to a positive endorsement of the proposal prior to the 1988 election.

At this time, a number of environmental/conservation groups are working to generate support for the fund among their membership and several have contacted our office to inquire as to the plans for a public awareness campaign. Until the League has had ample opportunity to study and come to a decision on the proposal, I don't think that the League should serve as the lead organization in the public awareness effort. However, if the League does determine that the trust fund proposal is worthy of its endorsement, Rep. Munger would like the League to take the lead in garnering public support for the trust fund.

I hope this isn't too confusing. I have enclosed the latest draft of the bill and other information that you may feel free to copy and distribute. We will be holding "select committee" meetings to discuss the bill prior to session, the first meeting being December 15 at 10:00 a.m. in Room 10 of the S.O.B. It's an open meeting, so please feel free to come or to mention it to anyone who might be interested. If you have further comments or questions, please call me at 296-7435. Thank you for your help and interest.

Ann Glumac

Ann M. Glumac
Administrator, Environment & Natural Resources Committee
Room 476 State Office Building
St. Paul, MN. 55155

Board
For Jan.?

League of Women Voters of the Monterey Peninsula, Box 1995, Monterey, California 93942

NOV 3 0 1987

Fall, 1987

Dear State Board,

In 1988 delegates from leagues across the country will journey to Denver to the 38th National Convention to adopt a program.

Many important studies will be proposed to address the serious problems facing the American people. One study--"Economic Conversion" proposes to analyze the relationship of military spending to our ailing economy.

Economic Conversion involves the orderly redirection of resources from the military economy to socially useful economic endeavors and civilian growth industries.

The current study on Human Needs is expected to demonstrate that the high levels of military spending are undermining not only our economy, but many of our traditional American institutions.

"Excessive defense spending is an important cause of U.S. economic woes," headlines a recent editorial in the San Jose Mercury (October 11, 1987). Former Treasury Secretary Don Regan has asked, "Does America not weaken its defenses if it weakens its economy through too much military expenditure?"

Americans support an "effective defense," but we also believe that national strength rests on a foundation of a healthy economy. Yet military spending has created political constituencies: workers and communities dependent on the military dollar; these constituencies make it difficult to make rational defense choices.

Please consider our proposal carefully. A study of Economic Conversion may provide a logical and responsible bridge to the League's goal of a "safer world." Your support can signal other leagues as to the urgency for Economic Conversion as a national study.

Thank you,

LYN LEVIN

Lyn Levin, Chair
Economic Conversion
Campaign Committee

ECONOMIC CONVERSION AS A NATIONAL LWV STUDY

Wording

To consider the orderly redirection of resources from the military economy to socially useful economic endeavors and civilian growth industries, and to fulfill the nation's human needs

Scope

The study will focus on:

1- Examining the current dependence of the American economy on military research, production, and jobs

2- Redefining our national budgetary priorities to achieve a more equitable balance between military and civilian spending:

- Identifying areas of excessive military spending due to redundancy and waste
- Scrutinizing the continued growth of classified military budget items

3- Redirecting America's technological genius and industrial capabilities toward an economy to serve national consumer needs:

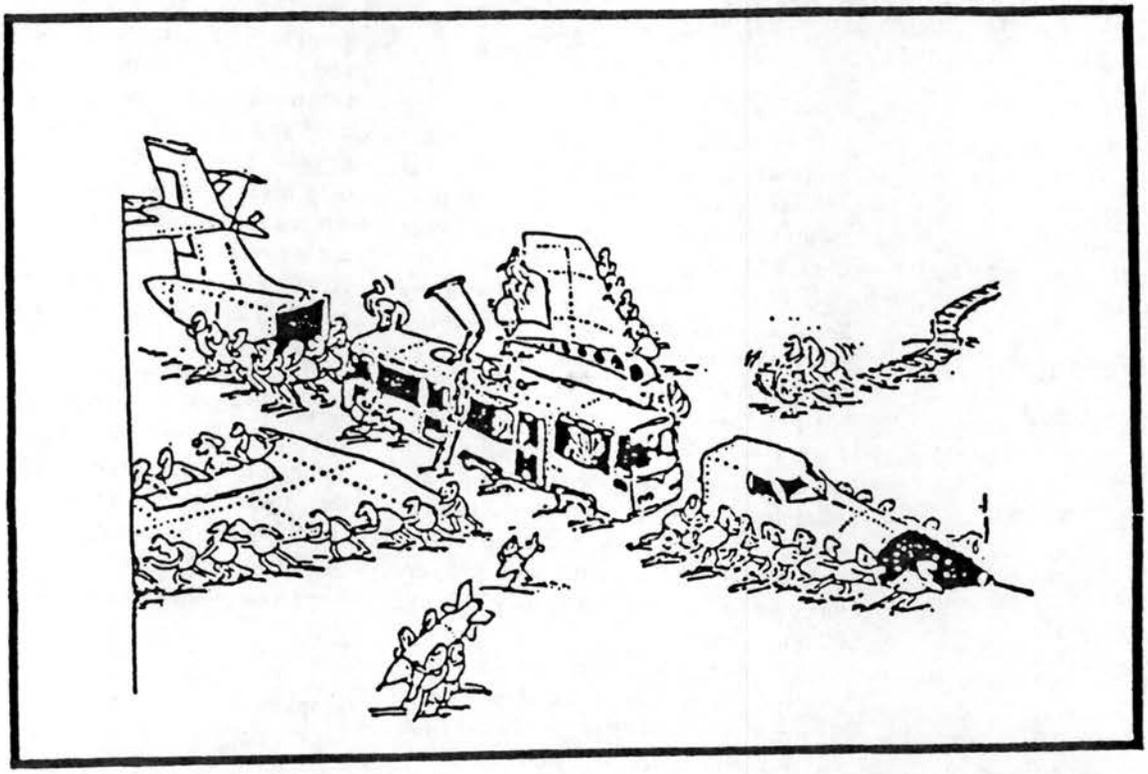
- Rebuilding and expanding our deteriorating infrastructure
- Funding research and development for new and ailing industries

4- Preparing a smooth transition for military-dependent workers and communities

5- Providing the economic means to meet our Human Needs

ECONOMIC CONVERSION MEANS

meeting HUMAN NEEDS



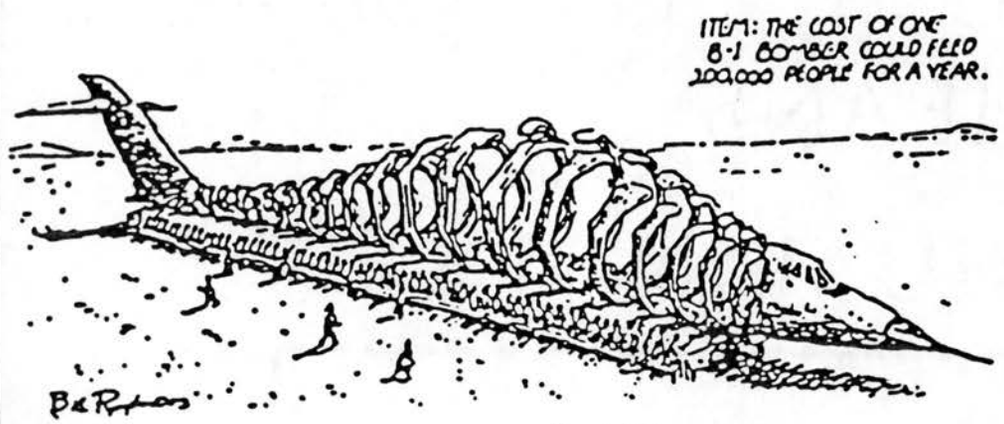
HOW DOES ECONOMIC CONVERSION RELATE TO THE LWV?

1986-88 National Program: Work to limit reliance on military force; examine defense spending in the context of total national needs.

"The League believes that national security has many dimensions and cannot be limited to military policy alone. It can be defined as ensuring domestic tranquility, providing for the common defense and promoting the general welfare. Key elements include the country's ability to implement social and environmental programs and to maintain cooperative relationships with other nations. Other important components are effective political leadership and a strong economy. Therefore, in decisions about the federal budget, political leaders should assess the impact of U.S. military spending on the nation's economy and on the government's ability to meet social and environmental needs."
p. 15 Military Policy and Defense Spending

IMPACT ON ISSUES 1986-88, LEAGUE OF WOMEN VOTERS OF THE US

RE-TOOL OUR ECONOMY



"Every gun
that is made,

every warship
launched,

every rocket fired

SIGNIFIES,

in the final sense,

A THEFT

from those
who hunger
and are not fed,

from those who
are cold and are
not clothed."

— President
Dwight D. Eisenhower

Social Programs

In the government's usual pie chart about where budget dollars go, "national defense" gets 29¢ (29%) and "direct payments for individuals" gets 42¢ (42%) out of each $1.00.

This is misleading. If 1985 *military spending* is used instead of *national defense*, then the figure is 48¢ (not 29¢) of the budget dollar. And if the 1985 budget is figured without the *self-financing* Trust funds (Social Security and Medicare) then *no less than 75% of Federal funds are budgeted for military spending*. Indeed, the 1985 budget shows 76% of all federal government purchases of goods and services are for "defense" and only 24% are for nondefense.

The very first casualty of the excessive military budget is social programs. Between 1981 and 1984, funds *cut* from social programs totalled $110.2 billion. During the same period, the increase in military spending totalled $144 billion; in the "national defense" category alone, $109 billion.

One million persons have been dropped from the food stamp program and four million others had their benefits reduced. Three million fewer children participate in the free or reduced-price school breakfasts and lunches; 490,000 low-income families have been dropped from welfare or had their benefits reduced; 300,000 workers, primarily minorities and women, lost their jobs when public service employment was terminated.

Other social programs, the product of 50 years of struggle, have been drastically reduced. They include subsidized low-income housing, maternal and child health care, subsidized child care services, energy assistance to low-income households, legal services to low-income persons, and other anti-poverty efforts.

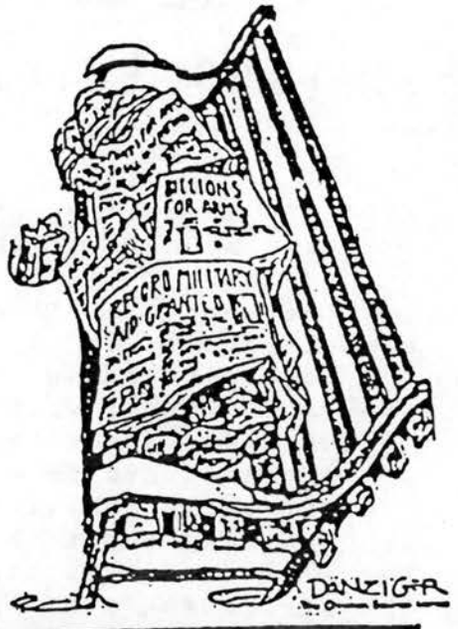
In 1984, by government count, almost 35 million persons, more than 15% of the population, were living in poverty—the largest number since President Johnson began the "War on Poverty." The "safety net" promised by the Reagan administration in 1981 is full of holes.

The consequences of Reagan's program are particularly severe for all women and particularly for minority women. The substitution of military spending for social programs is making women the fastest growing poverty group. Women and children make up 77% of the poor people in America; 33% of all single parent families are maintained by women in poverty. Present trends indicate more and more women and their children will be forced into the ranks of poverty.

Since minority people have the highest rate of unemployment, receive the least education, and are the highest percentage among the poor, homeless and unhealthy, then social service cuts have a decidedly racist impact. Since the Reagan administration is destroying affirmative action, the impact on minorities is intensified further.

Jobs

Among the many myths of Pentagon propaganda is the one that military spending creates jobs and, by inference, reduces



Economic Notes (Labor Research Association)
pp 10, 11.

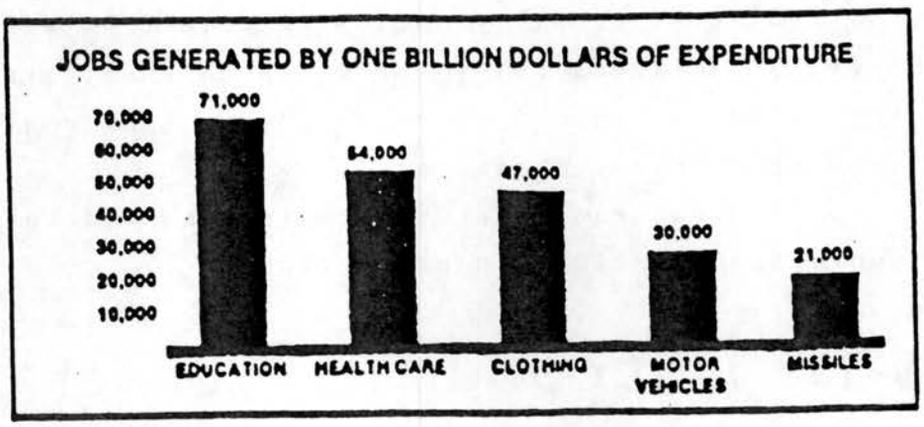
TO MEET HUMAN NEEDS

unemployment. Secretary of Defense Caspar W. Weinberger said: "You get 35,000 more jobs for every extra $1 billion you spend on national defense."

In January 1981, when the Reagan administration took office, the Bureau of Labor Statistics reported eight million unemployed. In the recession of 1981-82, unemployment rose to more than 12 million. In the partial recovery which followed, unemployment fell—but in the manner of recent business cycles—to a level higher than in the previous recession. This time it dropped to nine million (excluding more than 2 million so-called discouraged and involuntary part-time workers). Thus, three and a half years and 725 billion Pentagon dollars later, unemployment was still higher than at Reagan's inauguration.

Any form of spending creates jobs. But *dollar for dollar*, military procurement creates fewer jobs than civilian investment. Modern arms production is more capital intensive than most civilian production. The percentage of production employees in defense industries is therefore far *lower* than in other industries. In U.S. industry as a whole, the average ratio of production to total employees is 90%; for the auto industry 74%; for ordinance and accessories, 47%; and for guided missiles only 28%.

"The defense budget is always sold as a jobs program but . . . over time, defense dollars are not creating new jobs. . . . The share going into wages is declining in relative terms." Ten years ago, the McDonnell Douglas Corporation in St. Louis did half as much defense contracting business but employed twice as many aerospace workers as it does today. This is a measure of capital intensity.

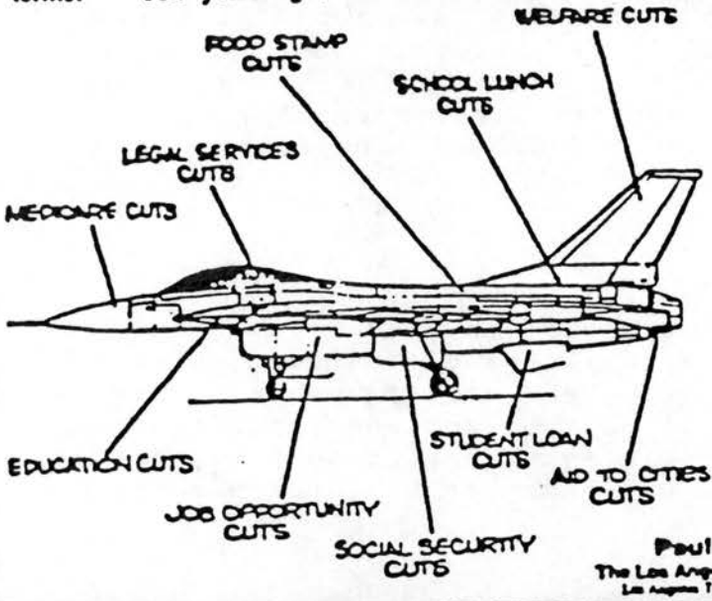


Over 5 years, conversion of nuclear weapons outlays to civilian use would generate 152,000 net *new jobs per year.*

Sources: Bureau of Labor Statistics 1979 Employment Requirements Table, October 23, 1981; Jobs Saved by the Freeze, published by Employment Research Associates, March, 1983.

Aside from capital-versus-labor-intensive characteristics, the Congressional Budget Office found two additional factors at play. "The employment effects of defense purchases are smaller than for nondefense, partly because wage and salary levels in defense industries average about 7 percent higher than in nondefense . . . [and because] . . . some of the additional spending goes into higher profits."

Military spending is part of a foreign policy which includes economic warfare in the form of restrictions on trade with the Soviet Union and other socialist countries. A definite domestic price is paid for this policy—more unemployment. Western European leaders do not agree with the U.S., and have defied U.S. sanctions on companies supplying equipment to the Soviet natural gas pipeline. Many U.S. business leaders also disagree. One of them estimates that U.S. trade barriers cost $10 billion in sales. That figure represents nearly 400,000 jobs. "In the end," said *Business Week*, "U.S. businesses and the public are the ones that get hurt." □



Main Sources: Military Spending

Budget of the United States Government, FY 1985, Office of Management and Budget.
Special Analyses, Budget of the United States Government FY 1985, Office of Management and Budget.
The FY 1985 Defense Budget: The Buildup Continues, Center on Budget and Policy Priorities, 2/1984.
Defense Sense, Congressman Ronald V. Dellums, Ballinger, 1983.
World Military and Social Expenditures, Sivard Ruth Leger, World Priorities (published annually), 1983 edition.
The Iron Triangle: The Politics of Defense Contracting, Adams, Gordon, Council on Economic Priorities, 1981.

Why is Economic Conversion Needed?

National security is inseparable from economic security. American citizens enjoy one of the highest standards of living in the world, an economy born of innovation, continuity, and cooperation to overcome obstacles.

Any reasonable future requires an end to the arms race and conversion to civilian production.

What is Economic Conversion?

Economic conversion is the process through which industries are transformed from military production to that of civilian goods. Developing a feasible conversion strategy depends on the active and cooperative participation of labor, management and members of the community in both assessing community needs and translating those needs into alternative-use plans for defense industries.

WHAT IT MEANS TO

BUSINESS—

The redirection of research, resources and materials from a war economy to a diversified peace time economy can provide growth and profit potentials for Americans of unprecedented dimensions.

LABOR—

Economic conversion planning is a means to a sound civilian economy with job security inherent in the production of socially useful goods. Rebuilding our declining infrastructure, satisfying our expanding need for affordable housing, and recreating competitive basic industries can create ample jobs and prosperity.

PEACE and JUSTICE—

Only with the redirection of our American resources, both material and human, can the needs of all people for food, shelter, and education and health care be met. Real collective and individual security, peace and justice will only be achieved by a reordering of our priorities from a warfare state to humane economy respecting, as Pope Paul II states, that "Work was made for Man, not Man for Work."

the Humanist
SEPTEMBER/OCTOBER 1987 $1.50

It's Time for Economic Conversion

JEAN RITTER-MURRAY

The need for a holistic approach to creating an economy to serve the people, not the military

and whose own community's needs are likely to be forfeited to necessity as layoffs occur.

Proponents experience no lack of official and scholarly supporting data, a portion of which is compiled by trade unions and U.S. government tabulations. Conversion material is also produced by industrial and management economists and defense budget analysts.

Michael Closson, director of the Center for Economic Conversion (222C View Street, Mountain View, CA 94041), believes that "economic conversion is a way that *creates* opportunities, opportunities to really strengthen our economy, strengthen our society, and indeed enhance our national security." The challenge facing persons beginning to consider economic conversion is convincingly outlined by Seymour Melman of Columbia University, who states, "The ideological consensus that approves a war economy has interfered with the capacity of many people to see what they are looking at."



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Version 3
March 18, 2019

and did you know?

The American taxpayer spends over 50% of every income tax dollar on military programs.

In 1984, the ten largest weapons producers reaped a 25% return on equit or nearly double the 12.8% rate for all manufacturing corporations.

Between 1982 and 1985, military spending increased $90 billion and domestic programs were cut $75 billion.

One new Seawolf submarine will cost up to $1.6 billion, or $1,000 a da for 4,380 years!

The Grace Commission determined that only 312 military installations of the nation's 4,000 are considered significant.

Over 30,000 companies are engaged in military production.

Each day military agencies sign 52,000 contracts...more than 15 million a year.

Military purchases represent more than 70% of federal spending for goods and services.

The public debt is approximately $7578 for each American. The interest on the debt is a rapidly growing share of federal outlays.

Seven out 10 Engineering PHDs are working for defense.

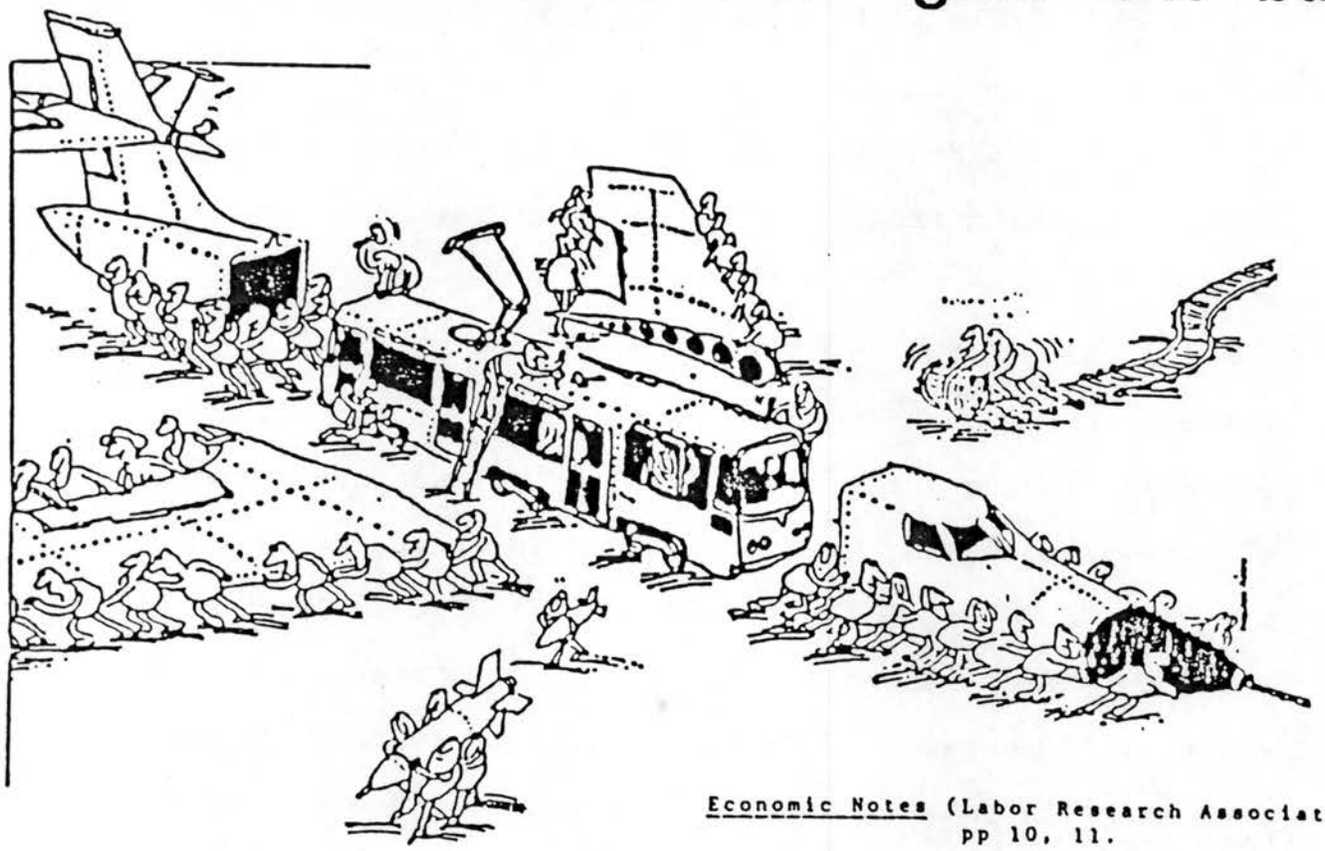
Of the top 100 defense contractors, 59 were under investiation during 1986 for fraud, waste, and mischarging on government contracts in 308 separate cases. (San Jose Business Journal, 3/2/87)

Defense and aerospace are California's biggest industries--bigger than agriculture and tourism COMBINED.

2/3rds of all federal research and development funds go to the military, while the West Germany government invests only 10-15% and the Japanese less than 5%. (National Science Board, National Science Foundation, 1979)

ECONOMIC CONVERSION!

ECONOMIC CONVERSION = guns into butter



Economic Notes (Labor Research Association)
pp 10, 11.

CONVERSION POSSIBILITIES

RAIL SYSTEMS

COMMUTER AIRLINES

AIR TRANSPORT (DIRIGIBLES)

RAPID TRANSIT

STREETS, HIGHWAYS

FLOOD CONTROL

TOXICS CLEANUP

REFORESTATION

SOIL EROSION CONTROL

ACID RAIN CONTROL

RENEWABLE ENERGY

BRIDGES

MEDICAL RESEARCH

EDUCATION

HEALTH CARE SYSTEMS

HOUSING

PUBLIC BUILDINGS

SPACE COOPERATIVE

MACHINE TOOLS

OCEANIC EQUIPMENT

COGENERATION EQUIPMENT

REDESIGNED SCHOOL BUSES

FISHING FLEET MODERNIZATION

SYMPHONIES, BALLETS, POETRY CTRS.

OPPORTUNITIES GAINED THROUGH ECONOMIC CONVERSION

(Based on article in Plowshares by Mark Sommer, Autumn 1986)

1. REDUCE FEDERAL DEFICIT. Savings promoted by a demilitarization program could balance the budget in the future.

2. RETOOL THE INDUSTRIAL BASE. The U.S. devotes nearly 75% of its research and development funds to the military economy; consequently, U.S. industry has not developed cost effective and energy efficient products and processes.

3. RECONSTRUCT THE PUBLIC INFRASTRUCTURE. The country could be made safe and livable through restoration of streets, highways, bridges, sewers, water systems, railroads, mass transit, parks, hospitals, campuses, schools, libraries. [The arts would gain support].

4. RECLAIM THE NATURAL ENVIRONMENT. Ongoing ecological crises could be recognized and met with reasonable assessments and actions. The problems of acid rain, pesticide contamination, soil erosion, water and air pollution, radioactive waste could be dealt with.

5. DEVELOP ALTERNATIVE ENERGY SOURCES. Increased investment in both research, development, and construction of wind, geothermal, hydroelectric, and ocean thermal technologies could contribute to the national energy supply.

6. SPACE EXPLORATION & DEVELOPMENT. Cooperation in space could be realized, with obvious benefits to mankind.

ECONOMIC CONVERSION, PAST & PRESENT

Post WW II: America converted from war production to civilian goods. Conversion today would be much more complicated: changing from tanks to autos after the war was not "that different;" today's sophisticated weaponry has little parallel in civilian products, and war production has been in place in some plants for over 35 years.

1971: Presidential candidate George McGovern proposed economic conversion.

England: The Lucas Plan. In the '70's Lucas Aerospace was Britain's largest military contractor. Poor sales and projected layoffs led workers to form a committee to persuade management to shift to civilian products (heat pumps, kidney dialysis machines...150 in all). As military sales resumed, management rejected the workers' plan.

Sweden: A shipyard threatened with closure was converted to over 50 smaller enterprises, producing hearing aids, aluminum windows, cutting tools, recycling equipment, etc. Most of the 2,300 jobs were saved.

West Germany: With the help of economists, engineers, and consultants, I G Metall, the metalworkers union, developed programs for affiliates faced with cutbacks in military production.

Italy: Italian metalworkers have made conversion planning a bargaining demand in their negotiations with major arms producers.

Connecticut (1980): Defense Readjustment Act created a statewide "alternate use" planning task force.

Minnesota: First statewide program to promote and assist conversion from military dependency. The Minnesota Economic Conversion Assistance Program provides low interest financing to companies for conversion.

California: Sets up a commission to monitor impacts of federal spending (especially defense contracts) on state and local employment and to predict job training needs.

Cambridge, MA: Two year study of military dependency among business enterprises by the Economic Security Committee of the Cambridge Peace Commission. Finding a "severe lack of long-range planning" among many military contracting firms, the report recommends that incentives in support of planning for corporate diversification be developed.

Philadelphia: An independent entity, League Island Development Corporation, targets shipyard jobs. Its mission is to insure that skills of dislocated workers not go to waste.

Baltimore (1986): Created a city commission to "advise on economic policies and practices that will increase the number of civilian-oriented jobs."

Los Angeles: Los Angeles area military contractors contributed half-million dollars to defeat an economic conversion measure in 1986. Industries outside the state also contributed money to stop the initiative.

Federal assistance to soften the adverse effects of changes in defense contracts has precedent: the Pentagon's Office of Economic Adjustment (OEA) helps communities adjust to military closings and provides substantial contract termination payments. If the B-1 bomber were cancelled, Rockwell International and its associate contractors would receive $2.8 billion in contract termination benefits.

However, it must be noted, NO American president has supported economic conversion. Below are the key provisions of two bills now before Congress.

current legislation

The Weiss Defense Economic Adjustment Act

* Establishes a Defense Economic Adjustment Council for conversion planning, procedures, and support. Its 21 members include nine from the executive branch and six each from non-defense businesses and unions.

* Any community "substantially and seriously affected" by defense cutbacks is eligible for planning and economic adjustment assistance.

* An alternative use committee must be established at every defense facility employing 100 or more people, having eight members, evenly split between labor and management. Each committee is to develop detailed plans for converting each facility and re-employing the work force within two years of losing a defense contract or military base.

* Laid-off workers are eligible for "adjustment benefits" for up to two years, which maintain income at a level of 90% of the first $20,000 and 50% of the next $5,000 that the worker had been earning. All pension, health, disability, and insurance benefits are to be maintained. Retraining with job search allowance and relocation expenses.

* An Economic Adjustment Fund will pay for all federal benefits called for in the bill, with all defense contractors paying 1¼% of gross revenues from contracts into the fund. The government pays into the fund 10% of projected savings from a cancellation or reduction of a program or contract.

Mavroules' Economic Conversion Bill

* Provides pre-notification of contract cutbacks and worker retraining and readjustment assistance.

* Places administration of the conversion programs in the hands of the existing economic adjustment committee (set up in the Carter Administration).

suggested reading

ARTICLES

"Big Man on Campus," by Sheila Kaplan (Common Cause, Nov./Dec., 1986) 26-31.

Farewell Address of President Dwight D. Eisenhower, Jan. 17, 1961.

"Labs Drive the Arms Race," by Hugh E. DeWitt (Bulletin of the Atomic Scientists, Nov. 1984) 40-42.

"Military Burden on the Economy," by Lloyd J. Dumas (Bulletin of the Atomic Scientists, Oct. 1986) 22-25.

"Military Mania,"by Rich West (SANE, Summer, 1987) 10-13.

"Profiting from Uncle Sam," by Philip J. Simon (Common Cause, May/June, 1987) 20-21.

"Who Really Pays for Defense," by Rose Nimroody (CEP newsletter, August/September, 1985) CEP Publication N85-7.

PAMPHLET

The Freeze Economy, edit. by McFadden, Dave and Jim Wake. $2.50 single copy, 2-24, $2 each. PP: Natl. Clearinghouse, Nuclear Weapons Freeze 4144 Lindell Blvd., St. Louis, MO 63108

BOOKS

Adams, Gordon. The Iron Triangle: The Politics of Defense Contracting. (1982) Transaction Books.

DeGrasse, Robert. Military Expansion, Economic Decline. (1983) CEP.

Melman, Seymour. The Permanent War Economy. (1974) Simon & Schuster.

Melman, Seymour. Profits Without Production. (1983) Alfred Knopf.

Willens, Harold. The Trimtab Factor: How Business Executives Can Help Solve the Nuclear Weapons Crisis. (1984) Wm. Morrow Co.

sources

Center for Economic Conversion
222 C View Street
Mountain View, CA 94041
(415) 968-8798

Works to promote positive alternatives to the military economy. Publishes Plowshare Press quarterly. Useful source: educ. mtls. & military research.

Jobs With Peace
National Office:
76 Summer St.
Boston, MA 02110
(617) 338-5783

A national campaign "to redirect our tax dollars away from excessive mil. spending" into "socially useful" endeavors. JwP Fact Sheets, camera-ready, $2 (5). Publishes newsletter: Campaign Report.

Council on Economic Priorities
30 Irving Place
New York, New York 10003
(212) 420-1133

CEP was established to "disseminate unbiased and detailed information on U.S. corporations." Publishes newsltr.

Labor Research Association, Inc.
80 East 11th St.
New York, New York 10003
(212) 473-1042
Economic Notes (Feb. '86) Vol. 54, #2, "Labor and Conversion," $1.

SANE
711 G St. SE
Washington, DC 20003
(202) 833-1200

Publishes SANE World:articles on mil. budget, lobbying, etc.
Flyers: 1-15¢, $10/100, $35/500:
We're Number One
You Can't Solve a Problem by Throwing Money at It
Defense Contractor Rip-offs
Brochure: Economic Conversion lecture by Seymour Melman, $2
Video Cassette: "An Economic Alternative to the Arms Race: Conversion from Military to Civilian Economy." Lecture by Seymour Melman. 100 min, VHS #22
Rental $19.95. Purchase $29.95.

Center for Innovative Diplomacy
17931 Sky Park Circle, Ste. F
Irvine, CA 92714
Quarterly REPORT

COMMON CAUSE
2030 M St. NW
Washington, DC 20036
(202) 833-1200

Publishes Common Cause magazine: info. on mil. spending, lobbying, etc. Bklet. Defense Dollars & Sense, $4.50

Employment Research Associates
474 Hollister Building
Lansing, Mich. 48933
(517) 485-7655

Pamphlets:
"The Price of the Pentagon" $3
"Military Spending" $3
"The Empty Pork Barrel" $3

American Friends Service Committee
1501 Cherry St.
Philadelphia, PA 19102
(215) 241-7171

Publishes briefing papers on Mil. Budget. The Federal Budget:1987. "Understanding the Arms Race."

Center for Defense Information
1500 Massachusetts Avenue, NW
Washington, D.C. 20005
(202) 862-0700

"Supports a strong defense but opposes excessive expenditures for weapons." Publishes Defense Monitor 10 times/yr.

Coalition for a New Foreign & Mil. Policy
712 G St. SE
Washington, DC 20003
(202) 546-8400

Publishes New Policy Papers:
#1: "A Few Billion for Defense."

Council for a Livable World
Eleven Beacon St.
Boston, Massachusetts 02108

Free: Full text of Eisenhower's Farewell Address.

United Nations Publications
United Nations, Rm. DC 2-0853
New York, New York 10017

Publishes economic reports.

JANUARY 1988

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
December 1987 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	February 1988 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29				**1** NEW YEAR'S DAY Office Closed	**2**
3	**4**	**5** 9:30 a.m. Action Committee 12:30 Debates Project Director Interviews 1:00 Fundraiser Committee	**6** Board Agenda Prep.	**7** Agenda mailed CIA brochure - 2nd mailing Mental Health Committee 12:30 p.m. prep of Citizens in Action for printer	**8** 9:00 a.m. Council Site Mtg. 10:00 a.m. Debates Committee Meeting Mailing of Agriculture Meetings brochures	**9**
10	**11** 9:30 a.m. CMAL	**12** LWVMN LWVMNEF Board Mtgs 9-3 Regional Rep Leadership Devel.	**13** Committees	**14** 2:00 MN Women's Building Groundbreaking	**15** Fundraiser brochure BOARD MEMO prep. LL membership count due to US, MN	**16** labels run on office computer
17	**18** MARTIN LUTHER KING HOLIDAY Fundraiser brochure mailing 18th & 19th BOARD MEMO prep.	**19** BOARD MEMO mailed 8:30 a.m. IRS review of LWVMNEF '85-'86 tax return	**20** Prep for Presidents' Mailing	**21** Presidents' Mailing	**22**	**23** Agriculture Forum-Alexandria
24 **31**	**25**	**26**	**27** 7:30 a.m. MN Women's Building Partnership/Management Meeting	**28**	**29** 12:15 Patricia Schroeder afternoon: lunch with Kathy Shulman 6:30 - 9:30 Agricultue Forum Anoka	**30** 9-3 Citizens in Action Workshop

The League of Women Voters supports: An unamended Equal Rights Amendment

FEBRUARY 1988

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	**2** 10:00 a.m. Lobbyist Training 1:00 Fundraising Committee	**3**	**4**	**5**	**6**
7	**8**	**9** LEGISLATURE CONVENES 9:00 a.m. Action Committee, 22B Capitol 6:30 p.m. LWVMN, LWVMNEF Boards	**10** Capitol Letter- preview issue	**11**	**12** LINCOLN'S BIRTHDAY BOARD MEMO prep	**13** 9-12:30 agriculture forum- Albert Lea
14 ST. VALENTINE'S DAY	**15** PRESIDENT'S HOLIDAY SUSAN B. ANTHONY DAY BOARD MEMO prep.	**16** BOARD MEMO mailed 1:00 Fundraiser Committee	**17** ASH WEDNESDAY Presidents' Mailing prep.	**18** Presidents' Mailing	**19**	**20**
21	**22** WASHINGTON'S BIRTHDAY	**23** PRECINCT CAUCUS 7:30 p.m. 9:30 Fundraiser Committee	**24** ~~PRECINCT CAUCUS 7:30 pm~~ CAPITOL LETTER 2nd issue	**25**	**26**	**27** A Fete Francaise Hotel Sofitel
28 Women Come to the Capitol 5:30 St. Paul AAUW Clubhouse Impact of vouchers on Public Education	**29** Women Come to the Capitol 6:30 - 9:30 p.m. Agriculture Forum Willmar					

January 1988

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

March 1988

S	M	T	W	T	F	S
		1	2	3	4	5
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

The League of Women Voters supports: Arms control negotiations

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF FINANCIAL CONDITION
DECEMBER 31, 1987

		CURRENT YEAR		LAST YEAR	
	ASSETS				
0100	LWVMN CASH IN CHECKING	$ 522.61		$ 1,125.56	
0101	COOK BOOK CHECKING	335.76		335.76	
0102	COOK BOOK SAVINGS	.00		.00	
0105	FIRST MINN-HOPE WASHBURN	3,214.40		2,796.93	
0106	E D JONES FUND-LWVMN RES	1,456.00		1,399.00	
0107	DEAN WITTER FUND LWVMN RES	2,762.03		2,637.04	
0108	LWVMN SAVINGS	4,117.49		53.11	
0112	PETTY CASH	25.00		25.00	
0113	PETTY CASH-OVER/SHORT	21.09-		24.08-	
0115	COOKBOOK INVENTORY	4,068.66		4,068.66	
0116	NOTES RECEIVABLE COOKBOOK	.00		.00	
0120	ACCOUNTS RECEIVABLE	1,540.64		490.38	
0125	ACCTS RECEIVABLE FROM MNEF	7,123.97		4,830.29	
0130	DUE FROM LOCAL LEAGUES	2,174.95		1,500.58	
0140	GRANTS-UNDESIGNATED	.00		.00	
0141	GRANTS-ENVIRONMENT	.00		.00	
0160	EQUIPMENT	10,082.24		10,082.24	
0161	ACCUMULATED DEPREC	10,082.24-		10,082.24-	
0162	LEASED PROPERTY	2,395.00		2,395.00	
0163	ACCUMULATED AMORT	2,395.00-		2,395.00-	
	TOTAL ASSETS		$ 27,320.42		$ 19,238.23
	LIABILITIES & FUND BALANCES				
0200	ACCOUNTS PAYABLE	$ 538.53		$ 1,484.36	
0201	EMPLOYEE WITHHOLDING PAYABLE	1,791.64		1,782.01	
0202	UC TAXES	450.06		311.58	
0203	INCOME TAX PAYABLE	.00		.00	
0204	COOK BOOK ACCOUNTS PAYABLE	52.69		52.69	
0300	RESTRICTED FUND-SWISSHOLM	1,000.00		1,000.00	
0305	RESTRICTED FUND-HOPE WASHBURN	2,758.90		2,758.90	
0310	DESIGNATED FUND BALANCE	42.80		42.80	
0320	UNDESIGNATED FUND BALANCE	11,805.89		2,821.40	
0349	SUSPENSE	.00		.00	
0355	NET PROFIT/LOSS	8,879.91		8,984.49	
	TOTAL LIAB & FUND BAL		$ 27,320.42		$ 19,238.23

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING DECEMBER 31, 1987

		CURRENT PERIOD AMOUNT		RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	INCOME							
0400	MEMBERSHIPS-LL PMP	$	619.17	8.71	$ 38,434.34	31.49	46,350	7,916
0402	MEMBERSHIPS-MAL		42.50 *	.60	1,877.00	1.54	3,000	1,123
0403	MEMBERSHIPS-CMAL ASSESMENT		.00	.00	.00	.00	275	275
0404	HOPE WASHBURN		417.47 **	5.88	455.50	.37	0	456-
0405	MEMORIALS		.00	.00	25.00	.02	0	25-
0410	CASH FROM MEMB & L LEAGUES		50.00	.70	2,796.81	2.29	1,500	1,297-
0411	CASH FROM NON-MEMBERS		.00	.00	1,259.50	1.03	10,700	9,441
0420	NON CASH FROM MEMBERS		18.51	.26	1,682.92	1.38	3,000	1,317
0425	STATE UNITS		.00	.00	30.00	.02	0	30-
0450	INTEREST INCOME		24.22	.34	246.37	.20	375	129
	SUB TOTAL	$	1,171.87	16.49	$ 46,807.44	38.35	65,200	18,393
	PROGRAM SERVICES							
	DIRECT SERVICE-LL							
0501	FALL WKSP/MEMB BROCH SALES	$	.00	.00	$ .00	.00	1,500	1,500
0502	DPM/BD MEMOS		10.00	.14	1,095.00	.90	1,050	45-
0503	MEMB BROCH SALES		.00	.00	788.14	.65	200	588-
0505	LL REIMBURSEMENT		.00	.00	.00	.00	150	150
0506	PROVISIONAL REIMBURSEMENT		.00	.00	.00	.00	0	0
0507	HOPE WASHBURN INTEREST		.00	.00	83.62	.07	150	66
	TOTAL DIRECT SERVICE-LL	$	10.00	.14	$ 1,966.76	1.61	3,050	1,083
0600	PUBLICATIONS	$	38.96	.55	$ 265.56	.22	2,000	1,734
0700	VOTER		.00	.00	27.17	.02	75	48
0710	LWVMNEF CONTRIB-1/3		.00	.00	490.34	.40	400	90-
	TOTAL VOTER	$	.00	.00	$ 517.51	.42	475	43-

* Should be $455. Y.T.D figure is o.k.

** Should be 0. Y.T.D figure is o.k. that amt.: $455.50 + $2758.90(#305) = $3214.40 (#105).
(These were computer errors)

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LEAGUE OF WOMEN VOTERS OF MN

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STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING DECEMBER 31, 1987

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	DELEGATES						
0801	STATE CONV 85/COUNCIL 86	$ .00	.00	$ 10,309.25	8.45	15,500	5,191
	TOTAL DELEGATES	$ .00	.00	$ 10,309.25	8.45	15,500	5,191
	ACTION						
0901	DAY ON THE HILL	$ .00	.00	$ .00	.00	1,000	1,000
0902	CAPITOL LETTER	120.00	1.69	245.00	.20	500	255
	TOTAL ACTION	$ 120.00	1.69	$ 245.00	.20	1,500	1,255
1001	NATURAL RESOURCES	$ .00	.00	$ .00	.00	0	0
1100	CRIMINAL JUSTICE	.00	.00	.00	.00	0	0
1200	HR / SOCIAL POLICY	.00	.00	.00	.00	0	0
1300	EDUCATION	.00	.00	.00	.00	0	0
1400	GOVERNMENT	.00	.00	.00	.00	0	0
1500	INTERNATIONAL RELATIONS	.00	.00	.00	.00	0	0

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LEAGUE OF WOMEN VOTERS OF MN

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STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING DECEMBER 31, 1987

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
1601	ABC REPORTING	.00	.00	.00	.00	0	0
	TOTAL VOTERS SERVICE	$ .00	.00	$ .00	.00	0	0
	CITIZEN INFORMATION						
1701	SPEAKERS BUREAU	$ 300.00	4.22	$ 650.00	.53	500	150-
1702	CITIZEN IN ACTION SALES	1,890.69	26.61	2,539.86	2.08	1,000	1,540-
	TOTAL CITIZEN INFORMATION	$ 2,190.69	30.83	$ 3,189.86	2.61	1,500	1,690-
	C-I GRANT LWVUSEF						
1751	PROJECTS TO BE ASSIGNED	$ .00	.00	$ .00	.00	0	0
	SUPPORTING SERVICES						
2001	FUND RAISING	90.00	1.27	14,786.13	12.11	18,500	3,714
2002	COOKBOOK ADMINISTRATION	.00	.00	148.86-	.12	280	429
2003	COOKBOOK PROFIT TO LWVMN	.00	.00	675.00	.55	3,000	2,325
2004	CONV-AUCTION	.00	.00	1,010.50	.83	2,250	1,240
2010	COPIER SERVICE BUSINESS	134.50	1.89	1,192.23	.98	1,000	192-
2012	OFFICE RELOCATION REIMB	.00	.00	3,805.87	3.12	1,650	2,156-
	TOTAL SUPPORTING SERVICES	$ 224.50	3.16	$ 21,320.87	17.47	26,680	5,359
	SERVICES PROVIDED LWVMNEF						
3001	ADMINISTRATION LL GRANTS	$ 34.49	.49	$ 1,007.28	.83	2,000	993
3010	ADMIN & DEVE COSTS	1,224.19	17.23	19,237.82	15.76	16,500	2,738-
3020	GRANTS PROJECT COSTS	2,090.24	29.42	17,194.44	14.09	28,000	10,806
	TOTAL SER PROVIDED LWVMNEF	$ 3,348.92	47.14	$ 37,439.54	30.67	46,500	9,060
	TOTAL INCOME	$ 7,104.94	100.00	$ 122,061.79	100.00	162,405	40,343

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING DECEMBER 31, 1987

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	EXPENSES						
4000	DISCOUNT & BAD DEBTS	$ .00	.00	$ 796.18	.65	1,000	204
	PROGRAM SERVICES						
	DIRECT SERVICE TO LL						
5011	COMMITTEE	.00	.00	98.84	.08	250	151
5021	LEAGUE CONTACTS-CALLS	23.35	.33	298.95	.24	250	49-
5031	LEAGUE CONTACTS-VISITS	54.00	.76	561.82	.46	700	138
5032	LL CONTACTS/OUTLOOK	.00	.00	936.30	.77	0	936-
5041	MEMBERSHIP COMMITTEE	.00	.00	.00	.00	200	200
5042	MEMBERSHIP BROCHURE	.00	.00	1,192.24	.98	250	942-
5051	PROJECTS COMMITTEE	.00	.00	.00	.00	350	350
5061	FALL WORKSHOPS	.00	.00	.00	.00	1,000	1,000
5071	HOPE WASHBURN FUND EXPENSE	.00	.00	3.00	.00	0	3-
5081	STATE UNITS	.00	.00	27.00	.02	200	173
5082	WHITE EARTH	.00	.00	47.96	.04	100	52
5091	ALLOCATED OPERATING	595.13	8.38	7,395.77	6.06	17,062	9,666
	TOTAL DIRECT SERVICE TO LL	$ 672.48	9.46	$ 10,561.88	8.65	20,362	9,800
	PUBLICATIONS						
6011	PURCHASE	$ .00	.00	$ 89.65	.07	1,800	1,710
6021	SALES & USE TAX	.00	.00	76.18	.06	100	24
6031	COMMITTEE	.00	.00	.00	.00	0	0
6091	ALLOCATED OPERATING	32.98	.46	752.67	.62	1,066	313
	TOTAL PUBLICATIONS	$ 32.98	.46	$ 918.50	.75	2,966	2,048
	VOTER						
7011	COMMITTEE	$ .00	.00	$ 22.21	.02	100	78
7021	PRINTING	.00	.00	898.82	.74	1,850	951
7031	POSTAGE	250.00	3.52	787.77	.65	900	112
7091	ALLOCATED OPERATING	27.62	.39	732.41	.60	2,132	1,400
	TOTAL VOTER	$ 277.62	3.91	$ 2,441.21	2.00	4,982	2,541

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING DECEMBER 31, 1987

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	DELEGATES & AFFILIATIONS						
8011	MN CONVENTION 87, 89	$ 25.50	.36	$ 6,143.23	5.03	11,500	5,357
8021	MN COUNCIL, 1988	.00	.00	.00	.00	0	0
8031	LWVUS COUNCIL 87, CONV 88	1,108.43	15.60	1,806.26	1.48	1,800	6-
8091	ALLOCATED OPERATING	52.18	.73	5,196.05	4.26	6,398	1,202
	TOTAL DELEGATES & AFFIL	$ 1,186.11	16.69	$ 13,145.54	10.77	19,698	6,552
	ACTION						
9011	COMMITTEE	$ .00	.00	$ 235.02	.19	950	715
9021	LOBBYING & MONITORING	21.71	.31	380.27	.31	1,000	620
9031	RESOURCE MATERIALS	.00	.00	.00	.00	25	25
9041	COALITIONS & AFFILIATIONS	.00	.00	45.00	.04	150	105
9051	DAY ON THE HILL	.00	.00	.00	.00	750	750
9061	SEMINARS	.00	.00	.00	.00	0	0
9091	ALLOCATED OPERATING	991.08	13.95	4,352.59	3.57	6,398	2,045
	TOTAL ACTION	$ 1,012.79	14.25	$ 5,012.88	4.11	9,273	4,260
	NATURAL RESOURCES						
10011	COMMITTEE	$ .00	.00	$ .00	.00	250	250
10012	LOBBYING DEPOSIT CAMPAIGN	.00	.00	.00	.00	150	150
10091	ALLOCATED OPERATING	1.88	.03	200.03	.16	213	13
	TOTAL NATURAL RESOURCES	$ 1.88	.03	$ 200.03	.16	613	413
	CRIMINAL JUSTICE						
11011	COMMITTEE	$ .00	.00	$ .00	.00	100	100
11091	ALLOCATED OPERATING	.00	.00	.78	.00	213	212
	TOTAL CRIMINAL JUSTICE	$ .00	.00	$ .78	.00	313	312
	SOCIAL POLICY						
12011	COMMITTEE	$ 30.00	.42	$ 58.79	.05	150	91
12091	ALLOCATED OPERATING	29.21	.41	316.45	.26	213	103-
	TOTAL SOCIAL POLICY	$ 59.21	.83	$ 375.24	.31	363	12-

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LEAGUE OF WOMEN VOTERS OF MN

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STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING DECEMBER 31, 1987

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	EDUCATION						
13011	COMMITTEE	$ .00	.00	$ 25.00	.02	100	75
13091	ALLOCATED OPERATING	27.99	.39	69.48	.06	213	144
	TOTAL EDUCATION	$ 27.99	.39	$ 94.48	.08	313	219
	GOVERNMENT						
14011	COMMITTEE	$ .00	.00	$ .00	.00	100	100
14091	ALLOCATED OPERATING	.00	.00	.37	.00	213	213
	TOTAL GOVERNMENT	$ .00	.00	$ .37	.00	313	313
	INTERNATIONAL RELATIONS						
15010	COMMITTEE	$ .00	.00	$ 58.80	.05	50	9-
15011	CONF-RESOURCES	.00	.00	6.90	.01	0	7-
15012	WORLD AFFAIRS COUNCIL	.00	.00	20.00	.02	10	10-
15013	MINN INTERNATIONAL CENTER	.00	.00	25.00	.02	25	0
15014	UN RALLY	.00	.00	41.40	.03	15	26-
15015	TRADE CONFERENCE	.00	.00	.00	.00	25	25
15091	ALLOCATED OPERATING	7.79	.11	80.48	.07	213	133
	TOTAL IR	$ 7.79	.11	$ 232.58	.19	338	105
	VOTERS SERVICE						
16011	COMMITTEE	$ .00	.00	$ .00	.00	50	50
16021	ABC PROJECT	.00	.00	.00	.00	0	0
16091	ALLOCATED OPERATING	16.26	.23	41.67	.03	0	42-
	TOTAL VOTERS SERVICE	$ 16.26	.23	$ 41.67	.03	50	8
	CITIZEN INFORMATION						
17011	COMMITTEE	$ .00	.00	$ 60.54	.05	0	61-
17021	SPEAKERS BUREAU-NEW FLYER	.00	.00	.00	.00	250	250
17031	CIA PUBLICATION	.00	.00	.00	.00	0	0
17091	ALLOCATED OPERATING	27.40	.39	156.27	.13	533	377
	TOTAL CITIZEN INFORMATION	$ 27.40	.39	$ 216.81	.18	783	566

LWV-MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING DECEMBER 31, 1987

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	C-I GRANT LWVUSEF						
17510	UNDESIGNATED	$ .00	.00	$ .00	.00	0	0
17591	ALLOCATED OPERATING	.00	.00	.00	.00	0	0
	TOTAL C-I GRANT LWVUSEF	$ .00	.00	$ .00	.00	0	0
	ADMINISTRATION						
20000	PRESIDENT & BOARD	$ 1,108.43-	*15.60	$ 1,712.46	1.40	2,200	488
20001	CONFERENCES FOR BOARD	.00	.00	467.40	.38	800	333
20002	LWVUS DPMS	200.00	2.81	525.00	.43	600	75
20003	BUDGET COMMITTEE	.00	.00	.60	.00	60	59
20004	NOMINATING COMMITTEE	.00	.00	44.98	.04	60	15
20005	BY LAWS COMMITTEE	.00	.00	.00	.00	0	0
20006	LONG RANGE PLANNING	.00	.00	.00	.00	180	180
20007	AUDIT EXPENSES	.00	.00	1,575.00	1.29	1,800	225
20008	OFFICE MANAGEMENT	.00	.00	67.33	.06	400	333
20009	ALLOCATED OPERATING	2,142.87	30.16	17,942.30	14.70	19,195	1,253
20010	RETURN TO RESERVES	.00	.00	.00	.00	4,000	4,000
20011	OFFICE RELOCATION	.00	.00	3,121.23	2.56	2,000	1,121-
	TOTAL ADMINISTRATION	$ 1,234.44	17.37	$ 25,456.30	20.86	31,295	5,839
	DEVELOPMENT/PR/MARKETING						
30001	FINANCIAL OPTIONS/DEVEL COM	$ .00	.00	$ 78.50	.06	75	4-
30003	TRAVEL & PARKING	.00	.00	3.00	.00	0	3-
30006	PUBLIC RELATIONS COMMITTEE	.00	.00	.00	.00	120	120
30007	MARKETING COMMITTEE	.00	.00	93.50	.08	600	507
30008	VIDEO PRODUCTIONS COMM	.00	.00	.00	.00	75	75
30009	ALLOCATED OPERATING	92.09	1.30	797.56	.65	3,200	2,402
	TOTAL DEVELOPMENT	$ 92.09	1.30	$ 972.56	.80	4,070	3,097
	FUND RAISING						
40001	FUND RAISING	$ 360.00	5.07	$ 6,663.50	5.46	8,500	1,837
40002	COOK BOOK	.00	.00	.00	.00	280	280
40003	INDIV DIR APPEAL(LWVVS LST)	.00	.00	1,483.26	1.22	5,900	4,417
40004	CONVENTION AUCTION	.00	.00	268.50	.22	250	19-
40009	ALLOCATED OPERATING	175.12	2.46	1,676.20	1.37	1,279	397-
	TOTAL FUND RAISING	$ 535.12	7.53	$ 10,091.46	8.27	16,209	6,118

*Should be 0 in this column. this bookkeeping adj. should be only in Y.T.D. column. present figure there is correct.

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240205
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LEAGUE OF WOMEN VOTERS OF MN

(9.)

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING DECEMBER 31, 1987

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	COPIER SERVICE BUSINESS						
50001	ALLOCATED OPER-RELATED	$ 247.40	3.48	$ 842.70	.69	1,066	223
50002	ALLOCATED OPER-UNRELATED	.00	.00	268.40	.22	533	265
50003	DEPRECIATION-COPIER	.00	.00	.00	.00	0	0
	TOTAL COPIER SERVICE	$ 247.40	3.48	$ 1,111.10	.91	1,599	488
50097	EF ALLOCATED OPERATING	$ 3,348.92	47.14	$ 22,646.64	18.55	46,500	23,853
60000	PAYMENT TO LWVUS-PMP-MALS	155.75	2.19	467.25	.38	1,120	653
60001	PAYMENT TO LL-STATE MEMBER	.00	.00	33.00	.03	245	212
60009	CONTRIBUTION TO LWVMNEF	.00	.00	.00	.00	0	0
60010	ALLOCATED OPERATING OFFSET	7,815.92-	110.01	63,468.82-	52.00	106,640-	43,171-
	TOTAL DIRECT EXPENSES	$ 1,120.31	15.77	$ 31,347.64	25.68	55,765	24,417
	OPERATING EXPENSE						
90001	SALARIES AND WAGES	$ 5,568.60	78.38	$ 51,706.32	42.36	69,500	17,794
90002	PAYROLL TAXES	398.11	5.60	4,085.00	3.35	6,088	2,003
90003	OCCUPANCY	650.00	9.15	6,127.00	5.02	7,800	1,673
90004	RENTAL AND MAINT OF EQUIP	314.02	4.42	1,505.09	1.23	1,872	367
90005	POSTAGE AND SHIPPING	800.97	11.27	4,440.57	3.64	5,371	930
90006	COPIER RENTAL	448.69	6.32	7,325.69	6.00	6,760	566-
90007	COPIER SUPPLIES ETC	139.94	1.97	1,297.83	1.06	2,000	702
90008	TELEPHONE	32.12	.45	2,236.31	1.83	2,500	264
90009	GENERAL OFFICE SUPPLIES	192.92	2.72	1,707.18	1.40	2,000	293
90010	INSURANCE	.00	.00	891.45	.73	825	66-
90011	ACCOUNTING SERVICE (TLS)	.00	.00	377.11	.31	832	455
90012	BANK CHARGES & MISC	.00	.00	34.80	.03	26	9-
90013	MISCELLANEOUS FEES	6.74	.09	37.41	.03	26	11-
90014	EQUIPMENT	.00	.00	.00	.00	520	520
90015	MEMBERSHIP/COMPUTER	.00	.00	62.48	.05	520	458
	TOTAL OPERATING	$ 8,552.11	120.37	$ 81,934.24	67.04	106,640	24,806
	TOTAL EXPENSES	$ 9,672.42	136.14	$ 113,181.88	92.73	162,405	49,223
	NET INCOME (LOSS)	$ 2,567.48-	36.14	$ 8,879.91	7.27	0	8,880-

LWVMN Education Fund, 106 Como Av., St. Paul, MN 55103

LWVMN EDUCATION FUND AGENDA

Tuesday, January 12, 1988
House of Hope Church

Determination of quorum and call to order.

	Mins.	ACTION
1.	2	Approval of November 21, 1987 Education Fund Board Minutes/Brostrom
2.	10	Treasurer's Report/McDonald
3.	3	Development Report/Erickson
		REVISION OF AGENDA
4.	10	Approval of Local League project as educational project/McKinnell
5.	5	Approval of state League project as educational project/Leppik Debates '88
6.	5	Assignment of contributions for MN Women's Building/ Erickson
7.	5	Ratification of Executive Committee endorsement for Leadership Development funding application/ Erickson.
		DISCUSSION
8.	10	Planned Giving/Erickson
9.	5	Capital Campaign/Erickson
10	5	LWVMNEF Annual Appeal/Erickson
11.	5	Tour of Soviet Union/Erickson

LWVMN Education Fund, 106 Como Av., St. Paul, MN 55103

LWVMNEF BOARD MEETING AGENDA
Tuesday, January 12, 1988

1. Minutes: MOTION: to approve the minutes of the November 21, 1987 Education Fund Board Meetings (sent earlier).

2. Treasurer's Report: MOTION: to accept the treasurer's report for the period ending December 31, 1987 and file it for audit. (available at Board Meeting.

3. Development Report: Enclosed report shows all contributions requested, received and refused for FY 1987-88.
As of Nov 30, 1987 treasurer's report unrestricted income received in FY 1987-1988 from corporations and foundations is $15,000. Total amount budgeted for all of FY 1987-1988 is $15,000. Thus we are well ahead in our unrestricted contributions.

Project financial report as of 1/5/88:

Project	Total amount sought *		Rec'd to date
Mental Health	$33,500		$4,000 Gam Skog
			17,500 McKnight
Agriculture	10,500	(plg)	5,000 Land O'Lakes
			3,000 Otto Bremer Fd
Leadership Devel	30,500		5,000 Otto Bremer Fd
AIDS Focus	2,500		500 St. Paul Cos.
Prec Caucus Video			2,000 IDS
			in kind WCCO
Annual Report	inkind printing		Dyco 4.
Pres Debates	3,000		1,000 disband Col H LWV
CIA Conference	2,840		-0-
Debates '88	34,800		-0-

*refers to monies being sought over two fiscal years: 1987-88, 1988-89.

4. Approval of Local League Project as Educational Project:

MOTION: To approve as an educational project the LWV Minneapolis Liveability Study.

Backgroumd: Project proposal and budget attached. Received too late for preliminary review process.

5. Approval of State League Project as Educational Project:

MOTION: to approve as an educational project Debates '88 for U.S. Senator.

Background: Project proposal and budget attached.

6. Capital Campaign:

MOTION: To sign over to the Minnesota Women's Building Fund checks from Dayton Hudson Foundation for $25,000, St. Paul Foundation for $25,000, Otto Bremer Foundation for $20,000, and Mardag Foundation for $10,000.

Background: These contributions were solicited by LWVMNEF on behalf of the Minnesota Women's Building Partnership and are intended solely for that partnership for the building. As each of these contributions have been received, Sally has endorsed and forwarded the checks to the Minnesota Women's Building Fund at the Minnesota Women's Consortium office. This motion ratifies this process.

7. Leadership Development Funding Application:

MOTION: To ratify the December 1987 endorsement of the LWVMNEF Executive Committee for the application of LWVMNEF to Mardag Foundation for a grant of $5,000 for the Leadership Development project.

Background: Such endorsement is required by the Mardag Foundation.

DISCUSSION

8. Planned Giving:
We are looking for a chair and committee members needed for the Planned Giving Committee. This program was put on hold when we conducted the Capital Campaign. The establishment of a Planned Giving Program is essential to the future funding of LWVMNEF.

9. Capital Campaign: Oral report on current status of LWVMNEF Capital Campaign and on current status of Minnesota Women's Building campaign.

10. LWVMNEF Annual Appeal: Oral report.

11. Tour of Soviet Union: Oral report.

LWVMN Education Fund, 106 Como Avenue, St. Paul, MN 55103

MASTER GIVING SUMMARY
Fiscal Year 1987-88
(April 1, 1987 to March 31, 1988)

Requests Sent	Date	Amount	Purpose/ Project	Shared?
Harcourt Brace Jovanovich	4/9/87	$ 600	Prim Deb TF	no
WCCO	4/28/87		Prim Deb TF	no
Minnesota Power	4/9/87	600	Prim Deb TF	no
Doherty Rumble & Butler	4/30/87	600	Prim Deb TF	no
Knutson Flynn & Hetland	4/30/87	600	Prim Deb TF	no
MN News Network	3/23/87		Info Service	no
MN Broadcasters Assn	4/30/87		Info Service	no
Emma B. Howe Memorial Fndn				
letter of inquiry:	6/8/87	10,000	Mental Health	no
		10,000	Leadership Dev	no
		3,857	Cit.Info Serv	no
Dain Bosworth, Inc,Duluth	6/8/87	600	Prim Deb TF	no
Athwin Foundation	6/3/87	2,000	unrestrict	Mpls
Fingerhut Corporation	6/3/87	1,500	unrestrict	MEPH,GV
Dyco Foundation	6/10/87	500	unrestrict	no
Tennant Co Foundation	6/10/87	400	unrestrict	GV
Edwin W & Catherine M. Davis Foundation	6/10/87	500	unrestrict	no
Piper Jaffray & Hopwood	6/10/87	500	unrestrict	Mpls
Lindquist & Vennum	6/10/87	3,857	Cit.Info Serv	no
Graco	6/11/87	2,000	unrestrict	Mpls
IDS Financial Services	6/24/87	2,500	unrestrict	Mpls
Minnegasco	6/26/87	500	unrestrict	Mpls
OPUS Corporation	6/26/87	500	unrestrict	MEPH
Minnesota Mutual Life	6/29/87	500	unrestrict	St.P.
Hugh J. Andersen Fndtn	6/29/87	2,000	unrestrict	St.Croix
MSI Insurance	6/29/87	500	unrestrict	AH/Sh
Lifetouch, Inc	6/29/87	500	unrestrict	Edina
Rainbow Foods	6/22/87	500	unrestrict	MEPH
Upper Midwest Industries	6/22/87	500	unrestrict	MEPH
Malt-O-Meal Company	6/22/87	500	unrestrict	Mpls
Mackay Envelope Co	6/22/87	500	unrestrict	MPLS
The Jefferson Company	6/22/87	500	unrestrict'	Mpls
Ellerbe Inc	6/22/87	500	unrestrict	Mpls
Robert Half Personnel Ag	6/22/87	500	unrestrict	Mpls
Horton Manufacturing Co	6/22/87	500	unrestrict	Mpls
Leslie Paper Co	6/22/87	500	unrestrict	Mpls
Lunds, Inc	6/22/87	500	unrestrict	Mpls
Paul A. Schmitt Music Co	6/22/87	500	unrestrict	Mpls
Pella Products	6/22/87	500	unrestrict	Mpls
Knowlan's Super Markets	6/22/87	500	unrestrict	St.P.
Mid Continent Cabinetry	6/22/87	500	unrestrict	St.P.
McGlynn Bakeries	6/22/87	500	unrestrict	MEPH

Thompson Enterprises	6/22/87	$ 500	unrestrict	MEPH
Mahadh	7/6/87	1,000	unrestrict	St.Croix
SuperValue	7/6/87	1,500	unrestrict	\meph
Emma B. Howe	7/15/87	10,000	Leadshp Dev	no
Andersen Foundation	7/17/87	500	unrestrict	St.Croix
Central MN Initiative Fnd (McKnight) inquiry	7/6/87	not spec	Ag proj	no
Land O Lakes inquiry	7/1/87	5,000	Ag proj	no
MN Rubber Fndtn	7/29/87	500	unrestrict	St.L.Pk
Molecular Genetics	7/29/87	500	unresstrict	MEPH
National Car Rental	7/29/87	500	unrestrict	Edina
Nash Finch Co	7/29/87	500	unrestirct	St.L.Pk
James R. Thorpe Fnd	7/29/87	2,000	unrestrict	no
Eliz. C. Quinlan Fnd	7/29/87	2,000	unrestrict	Mpls
3M Foundation	8/12/87	5,000	unrestricted	no
Internat'l Dairy Queen	7/28/87	5,000	Lead Devel	no
Beim Foundation	8/13/87	5,000	Lead Devel	no
Otto Bremer Fndtn	8/14/87	12,875	Lead Devel, Ag	no
Mn Initiative Fund	8/31/87	no spec	Lead Devel	no
Cenex	8/87	5,000	Ag	no
Medtronic	9/8/87	10,000	Lead Devel	no
Medtonic	9/8/87	2,500	AIDS Focus	no
Gamble Skogmo Fndtn	9/15/87	7,000	Mental Health	no
McKnight Foundation	9/21/87	33,500	Mental Health	no
General Mills Fndtn	9/24/87	5,000	unrestricted	GV
Wasie Fndtn	9/28/87	2,000	voter service	no
Pillsbury	9/30/87	2,500	AIDS Focus	no
1st Bank Systems	9/30/87	500	AIDS Focus	no
H.B. Fuller	10/1/87	500	AIDS Focus	no
Cray Research	10/1/87	500	AIDS Focus	no
MN Mutual Life Char Trst	10/1/87	500	AIDS Focus	no
St. Paul Cos.	10/1/87	500	AIDS Focus	no
IDS/Amer Express	10/1/87	unspec	Prec Caucus Video	no
WCCO	10/14/87	in kind	P.C. Video	
Internat'l Multifoods	10/12/87	2,000	Ag	no
Northwest Area Fndtn	10/19/87	18,000	Ment Health	no
Gannett Foundation	11/5/87	1,500	CIA conf	no
MN Women's Fund	11/13/87	15,000	Lead Devel	no
Dayton Hudson	11/17/87	5,000	Lead Devel	no
Lieberman-Okinow Fndtn	11/19/87	500	unrest	Bloom
Cargill	11/19/87	2,500	unrest	MEPH
Harvest States Fndtn	11/20/87	2,000	Ag	no
Webb Company	11/20/87	2,000	Ag	no
Mid America Dairymen	11/20/87	2,000	Ag	no
F.R. Bigelow Fndtn	11/23/87	5,000	Lead Devel	no
Deluxe Check	12/2/87	1,000	CIA conf	no
		5,000	Deb '88	no
		1,500	unrest	AH/Shor
RMT Foundation	12/2/87	1,000	unrest	MEPH
Grotto Fndtn	12/9/87	5,000	Ment Health	no
Mahadh Foundation	12/9/87	5,000	Ment Health	no
NSP	12/11/87	2,000	unrest	Mpls
Mardag Foundation	12/11/87	5,000	Lead Dev	no
Dayton Hudson Fndtn	12/11/87	15,000	Debates '88	no

CONTRIBUTIONS RECEIVED

Internat'l Multifoods	4/14/87	$ 200	unrest	no
Harcourt Brace Jovanovich	5/1/87	100	Prim Deb TF	no
St. Paul Companies	4/16/87	500	Legs Focus	no
Dayton Hudson	5/15/87	25,000	MN Womens Bdg	no
First Bank System Fndn for First Bank St Paul First BAnk Mpls First Trust Co Community First Banks	5/28/87	1,200	unrestrict	no
St. Paul Foundation pledge	6/12/87	25,000	MN Womens Bdg	no
Otto Bremer Foundation pledge	6/8/87	20,000	MN Womens Bdg	NO
Piper Jaffray Hopwood	6/24/87	100	undesig	Mpls $10
LWVEF share of Gen Mills	7/9/87	350	unrest	no
Northwestern Nat Life In Co Char Contrib Trust	7/7/87	400	unrest	Mpls $40
Fingerhut Corp	7/15/87	1,250	unrest	MPH $100 St.C $50
Opus Corporation	7/15/87	100	unrest	MEPH $10
Am Exp Fndtn for IDS Finan Serv, AmEx Trav Rel Serv & Shear Lehman Bros	8/5/87	2,500	unrest	Mpls$350
Pella Products	9/11/87	300	unrest	Mpls $30
Tennant Co Fndtn	8/13/87	300	unrest	GV $30
3M	9/1/87	2,500	unrest	mo
IDS pledge for 1988	9/5/87	2,500	unrest	
Norwest Fndtn	9/3/87	1,000	unrest	no
Otto Bremer Fndtn	10/ /87	8.000	Lead Dev,Ag	no
disband. LWV Col Heights	10/12/87	1,000	Pres Deb	no
IDS Finan. Corp.	10/27/87	2,000	P.C. Video	no
*St. Paul Fndtn	10/23/87	25,000	MN Wom Bdg	
General Mills	10/16/87	2,500	unrest	GV $250
W.Walker Fund	10/24/87	100	unrest	Mpls $10
Super Value	10/14/87	1,000	unrest	MEPH$100
WCCO	11/87	inkind	P.C.Video	
Dyco	11/87	inkind	print An Rp	no
Otto Bremer Fnd	11/3/87	20,000	MN Women Bg	
St. Paul Cos.	11/87	plg $500	AIDS	no
James R. Thorpe Fndtn	11/17/87	1,000	unrest	no
Gamble Skogmo Fndtn	12/1/87	4,000	Ment Health	no
Lieberman Okinow	12/2/87	100	unrest	Blm $10
McKnight Fndtn	12/16/87	17,500 pg	Ment Health	no
Deluxe Check Fndtn	12/14/87	1,000	unrest	AH/Shor
St. Paul Cos	12/21/87	500	AIDS Focus	no
Mardag Fndtn	12/21/87	10,000	MN Womens Bld	no
Malt-O-Meal	12/31/87	50	unrest	Mpls $5

REFUSALS

Minnesota Power - 5/1/87 - ref Prim Deb TF
Robert Half Personnel Agencies 6/24/87 ref unres
Elmer L. And Eleanor J Andersen Fndtn ref Focus on Legs 6/19/87
McGlynn Bakeries 6/26/87 ref unrestrict
Edwin W and Catherine M Davis Fndtn - 6/29/87 - ref $500 unrest
Leslie Paper - 7/1/87 - ref $500 unres
Ellerbe - 7/7/87 - ref $500 unrest
Dyco - 7/9/87 - ref $500 unrest
Graco - 7/13/87 - ref $2,000 unrest
Andersen Fndtn - 8/5/87 - $500 unrest
National Car Rental - 8/10/87 - $500 unrest
Mahadh Foundation - 8/21/87 - $1,000 unrest
Emma B. Howe Fndtn - 9/30/87 - $10,000 Lead Dev
Knowlans Supermarkets - 8/26/87 - $500 unrest
Molecular Genetics - 8/26/87 - $500 unrest
MN Rubber Fndtn - 9/1/87 - $500 unrest
Mid Continent Cabinetry - 9/2/87 - $500 unrest
Medtronic - 9/28/87 - AIDS Focus - $2,500
Cenex - 9/28/87 - Ag $5,000
H. B. Fuller - 10/13/87 - $500 AIDS
1st Bank Systems - 10/14/87 - $500 AIDs
Elizabeth C. Quinlan Fndtn - 11/2/87 undesig
Cray - 10/20/87 $500 AIDS
MN Mutual Life - 10/87 - $500 AIDS
Northwest Area Foundation - 11/3/87 - $18,000 Mental Health
F.R. Bigelow Fndtn - 12/21/87 - $5,000 Lead. Devel
Mid America Dairymen - 12/22/87 - $2,000 Ag
Lilly Foundation - 1/6/88 - $500 unrest

LWVMN Contributions

KSTP-TV 6/87 in kind $399.50, $29.75 for PSAs

FORM A-2

LOCAL LWV APPLICATION FOR APPROVAL TO DO A PROJECT*

TO: League of Women Voters of Minnesota Education Fund
555 Wabasha, St. Paul, MN 55102 (612)224-5445

DATE: 12/22/87

FROM: Nancy Witta
Name of person submitting proposal

League of Women Voters of Minneapolis

Address 600 First Ave N. #780 Mpls MN 55403

PURPOSE OF PROJECT: publication [X], meeting to educate the public on an issue [X]

candidates forum [ ], other [ ]

Why are you doing this project? What is the need in your community? Current media attention and public studies by poll show conflicting and sometimes bleak picture of the quality of life in Minneapolis. This study will confirm or deny such assumptions and attempt to give public policy remedies.

DETAILS OF PROJECT: (if publication, include contents, authors, timetable, distribution)
(if meeting, include planning committee, participants, program, materials
(if purchase and distribution of publications other than LWVMNEF, include sample copy and distribution plan)

Study will be published in April 1988 with a public meeting and press conference to highlight results.

Study will be distributed to members and a select public policy audience by bulk mail initially and followed by rquest fourthclass mailings.

Who is responsible for project? Margaret Bloyer (name) Liveability Study Committee (portfolio)

PROJECT BUDGET: (basic outline) Remember to include 5% administrative fee due LWVMNEF

INCOME

$1000.00 in your account with LWVMNEF

$2000.00 to be raised

EXPENSES

Office	470.00
Supplies	75.00
Postage	100.00
Salaries	700.00
printing	1200/00
Subtotal	2545.00
5%	127.25
Total	2672.25

* Application must be submitted at least three weeks before the project is begun.

FOR OFFICE USE ONLY

Date submitted to Board _____

Approved - YES [ ] NO [ ]

Date Local League informed _____

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund Date: Jan 5, 1988

FROM: Peggy Leppik
(Name of person submitting proposal)

LWVMN Portfolio: Voter Service, Vice President

TITLE OF PROJECT: Debates '88

PURPOSE OF PROJECT:

Debates '88 is a series of debates to be held in August, September and October 1988 between candidates for U.S. Senator and, if a significant challenge is made to the party-endorsed candidates, two or more pre-primary debates between candidates within a party or parties. In addition, a voter information hotline will accompany the debates. It is anticipated that the general election debate will be broadcast by a commercial television station in its entirety during prime time. Primary debates will be cosponsored with local Leagues.

DETAILS OF PROJECT: The project will be planned, coordinated and executed by a steering committee of LWVMN members including LWVMN president and voter service chairs. LWVMNF will be sole sponsor. A project director and assistant or intern will be hired. The Steering Committee has adopted criteria for candidate participation in the debates for both general election and primary debates, They will adopt guidelines for selecting a TV broadcaster, develop a timeline, help identify potential funders, and plan the event, including media coverage, program format and participants.

PROJECT BUDGET: Detailed budget on back

Income Expenses

- -

Project:

Please sign, circle Yes or No indicating approval and return to LWVMN office by: _____

Approved by: _____ Yes No

Approved by: _____ Yes No

Approved by: _____ Yes No

Approved by: _____ Yes No

Approved by: _____ Yes No

Date approved by total LWVMNEF Board _____

League of Women Voters of Minnesota Education Fund
106 Como Avenue, St. Paul, MN 55103, 612-224-5445

Debates '88 Budget

Expenses

Personnel		
Debates Project Director	$5,800.00	
Hot Line Project Director	600.00	
Clerical/secretarial	3,613.00	
Bookkeeper	184.00	
Development/PR	1,628.00	
Executive Director	2,272.00	
Volunteer Committee expenses	650.00	
Project Director travel	500.00	
Intern or project assistant	500.00	
		$15,747.00
Production		
Supplies and equipment	900.00	
Program distribution	2,100.00	
Facilities	400.00	
Set design/construction	600.00	
Training (moderator)	60.00	
Panelist expenses (training and event)	250.00	
Reception	350.00	
Printing (invitation, program, tickets)	300.00	
		4,960.00
Promotion/Publicity		
Publicity/news media (flyers, posters)	725.00	
Advertising	3,000.00	
News releases, including postage	600.00	
Photography	200.00	
		4,525.00
Hotline		
Phone Costs	835.00	
Mpls LWV rollover stipend	150.00	
Precinct Locators	350.00	
Local League volunteer reimbursement	1,800.00	
Supplies	100.00	
Promotional	150.00	
		3,385.00
Office Expenses		
Postage	300.00	
Phone	350.00	
Supplies, stationery, files	1,000.00	
Overhead (15% of costs)	4,540.00	
		$6,190.00
Project Total		$34,807.00

Income

Contributions to LWVMNEF from sponsors	$34,807.00

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 - January 1984

LWVMNEF EXPENSE VOUCHER

Name _____ Date _____

Address _____
Street City Zip

Budget Category Inc #	Exp #	Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)	Describe

TOTAL EXPENDITURES $_____

I WILL CONTRIBUTE _____

BALANCE TO BE REIMBURSED _____

I would like to be reimbursed:
as soon as possible _____
quarterly _____
(check one)

1. Travel - car (15$ per mi.); train, air bus, parking + actual cost.

2. Baby Sitting - $1.00 per hour
3. $9.00 per diem
4. Lodging (actual cost is reimbursed)
5. List here postage, phone calls, supplies, etc.

(See reverse side for additional instructions.)

For official League function, League pays actual cost.

(For office use only: Pd. _____, 19____ Check # _____

Reimbursement of Board Members expenses (LWVMN Policies, April, 1984)

Board members must submit monthly expense vouchers whether they wish to be reimbursed or not. Expenses should be listed for all functions state Board members are required to attend. The voucher form defines categories and allowable amounts. Board members will be reimbursed for Board meetings, committee meetings, etc. required by their job description. Mileage will be reimbursed at 15¢ per mile (January, 1983, Board meeting).

INSTRUCTIONS FOR FILLING OUT VOUCHERS:

This expense voucher form is an attempt to make the bookeeper's job a little easier and insure that the expenses are accurately charged to the proper budget categories. If, after reading these instructions, you are still unclear or unsure, please see either the executive director or the bookkeeper. They would be glad to help you.

1. Fill in your name as you want it to appear on the check. Give complete address including zip code.

2. Budget Category - such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.

3. Attach all bills and receipts when possible.

4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

I have contributed the following volunteer hours:

Action _____

Program _____

Board _____

Administration _____

Other _____

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

LWVMN Board Meeting
Tuesday, June 12, 1984
9:30 a.m.
State League Office

AGENDA

10:29 - Determination of quorum and call to order

	Mins.	ACTION
1.	15	Minutes of the March 13, 1984, Board Meeting/Hegg
		Minutes of the April 10, 1984, Executive Committee Meeting/Hegg
		Minutes of the May 1, 1984, Board Meeting/Hegg
		Minutes of the State Council Meeting/Hegg
2.	5-10	Treasurer's Report for March 31, 1984/Hondl
		REVISION OF AGENDA
3.	1	Appointment/National Security Chair/Duffy
4.	2	Appointment/Long Range Planning Chair/Santi
5.	2	Minnesota Women's Consortium Alternate/Lucas
6.	5-10	Endorsement of Minnesota State Conference on Women, the Economy and Public Policy/Tews
7.	10	Convention Dates/Higinbotham
8.	5	LWVMN Representative on the Board of the Minnesota Society for Open Communities/Higinbotham
9.	2	Approval of Moorhead Name Change/Higinbotham
10.	10	Hope Washburn Fund Statement of Purpose/Higinbotham
11.	15	Road Show/Board Development/Higinbotham
12.	15-20	Handgun Control Concurrence/Buffington
13.	10	Primary Debates/Burkhalter
		DISCUSSION
14.	15	2-year Budget Proposal/Tews, Hall
15.	10	Budget Committee Recommendations/Tews, Hall
16.	5	Water Study Consensus Questions Critique/Crampton
17.	2	Missouri Statement on Low-Level Radioactive Waste/Crampton
18.	10	Computer Search
19.	5	Cookbook Negotiation/Buie
20.	5	SLL: Leagues recently visited/Higinbotham
21	10	News Conference on New National Consensus/Duffy/VanEvera
22.	5	Report on Prospects for Peacemaking/Duffy
23.	5	Exit Polling/Leppik
24.	5	Evaluation of Meeting/Tews

Mins.	INFORMATION
25.	Debate '84 Report/Burkhalter
26.	Report on Council '84/Higinbotham
27.	Report on INDIANS IN MINNESOTA/submitted by Sawyer
28.	LWVUS Convention Report/Buie
29.	Jeanne Crampton's summer address
30.	SLL Report/submittee by Thompson

CALENDAR

Events as we have them on the calendar in the office.

June
- 11 - Prospects for Peacemaking #4, 2:30-5:00, Mpls. Auditorium
- 12 - LWVMNEF Annual Meeting and Board Meeting; LWVMN Board Meeting
  VOTER deadline
- 19 - 1st Class Board Memo Mailing
  Water Study Committee Meeting
- 21 - 3rd Class Board Memo mailing
- 22 - Debates '84 Steering Committee, noon, state office
- 29 - VOTER mailed from state office

July
- 1 - PMP due to LWVUS
- 3-17 - Filing for state candidates
- 4 - Office closed

August
- 2 - CMAL Executive Board, 9:30 a.m., state office
- 7 - LWVMN Action Committee, 9:30 a.m., state office
- 14 - LWVMN Board Meeting, LWVMNEF Board Meeting, 9:30 a.m., state office
  VOTER deadline
- 21 - 1st Class Board Memo mailing
- 23 - 3rd Class Board Memo mailing

September 7 - VOTER mailed

ACTION

1. Minutes: Motion: to approve the minutes of the March 13, 1984, Board Meeting (as corrected). (Mailed to you previously; bring with you.)

   Motion: to accept the minutes of the April 10, 1984, Executive Committee Meeting (mailed previously).

   Motion: to approve the minutes of the May 1, 1984, Board Meeting (as corrected). (Mailed previously.)

   Motion: to approve the minutes of the April 30-May 1, 1984 State Council Minutes (as corrected) - see attached, white.

2. Treasurer's Report for March 31, 1984: Was approved by State Council delegates and was filed for audit. Our new chart of accounts for 1984-85 is being developed by our accounting service and bookkeeper. The report will be available at the August meeting.

3. National Security Chair: Motion: to appoint Mary Van Evera Off-Board National Security Study Chair.

   Background information: Mary VanEvera, Duluth, was the state Chair for the last two year National Security study and has said she is willing to continue as state Chair for the new two-year study.

4. LRP Chair: Motion: to appoint _____ as Chair of the Long Range Planning Committee to LWVMN.

   Background Information: Tews may have a name by Tuesday. If not, please bring your suggestions to the meeting.

5. Consortium Alternate: Motion: to appoint Erica Buffington as LWVMN's alternate delegate to the MN Women's Consortium.

   Background Information: Peggy Lucas is delegate now, Grace Harkness is alternate. Grace will gladly give up her spot so Erica will be eligible for election to the Consortium Steering Committee (for which she has been nominated), July 10th.

6. Women, the Economy and Public Policy: Motion: that LWVMN endorse the MN State Conference on Women, the Economy and Public Policy.

   Background Information: All day conference, November 16, 1984, at the Earle Brown Center, U. of M., to stimulate new thinking about women's economic issues and encourage debate. Planned by Brooks-Ridder Associates with the Minnesota Women's Consortium as fiscal agent. Tews is on the conference steering committee. No financial commitment is required. Also the endorsement form asks if we would sponsor members to attend the conference.

7. Convention Dates: Motion: that the LWVMN State Convention be held on _____. (See options attached, canary.)

8. LWVMN Representation on the Board of the Minnesota Society for Open Communities (MSOC). Motion: that in view of the LWV's long history of support for equal access to housing, Joan Higinbotham continue to represent LWVMN on the Board of the Minnesota Society for Open Communities.

   Background Information: MSOC is a private, non-profit organization founded to coordinate fair housing efforts in the Twin Cities Metropolitan area by providing public information and education about laws and ordinances regarding discrimination by the renting, buying, insurance and lending institutions. MSOC will also recruit and train volunteers to do random auditing for housing discrimination in the seven county metropolitan area and testing for the area's three Civil Rights Enforcement Agencies when a housing discrimination complaint has been filed with the agency.

   Joan Higinbotham is an officer of the society. She was chosen to be on the Board because of her work in the HR/SP area of the LWV; however, when the letterhead of the Society was printed she was listed as "Joan Higinbotham, League of Women Voters".

9. Moorhead Name Change: Motion: to recommend to the LWVUS Board that the League of Women Voters of Moorhead be allowed to change its name to the League of Women Voters of Moorhead Area by changing its basis of organization. (See attached map and application, white.)

10. The Hope Washburn Fund: Motion: that the statement of purpose for the use of the Hope Washburn Fund be adopted by the LWVMN Board.

    Background Information: The Executive Committee at its April meeting determined that contributions to the Hope Washburn Fund be used to work with new Leagues. A committee consisting of Armstrong, Nominating Committee; Higinbotham, Service to Local Leagues; and McKinnell, Development, drafted the following statement which describes the purpose of the fund and lists some uses which might be made of the funds.

    "The Hope Washburn Fund is to be used to continue the work Ms. Washburn believed in and worked for - that of revitalizing and stimulating the growth of Leagues throughout the state of Minnesota.

"Funds can be used for projects such as special community programs which stimulate community interest in the League, visits by Board members and staff to do Board development work, purchase of materials which local League Boards can use to improve their ability to better do the work of the League, and telephone calls and mailings to provide immediate and better follow-up on local League concerns.

Decisions as to disbursement of the funds shall be made by a committee consisting of the President, Service to Local Leagues Chair, Membership Chair, Development Chair and Executive Director."

11. Road Show/Board Development: Motion: that the proposed budget for the Road Show be adopted and that funds to pay for the project be requested from the Education Fund, up to a maximum of _____ for 1984-85.

Background Information: Requests have been received from 15 Leagues for "Road Shows" and 15 Leagues have requested Board Development. Board Development requests will be filled using money allocated to the SLL Budget and the Hope Washburn Fund. The following budget has been developed to pay for bringing the Road Show to the 15 local Leagues who have requested it.

Postage	$40.00
Xeroxing	25.00
Telephone	50.00
Staff time	100.00
Invitations	200.00
Speaker's Expenses	140.00
Lodging	70.00
Mileage @ 15¢	225.00
	$850.00

Some points to consider with regard to funding: other local Leagues may request a road show during the year, which would necessitate more money. Although the Executive Committee authorized Hope Washburn funds for working with new Leagues, that could be changed and some of those funds could be used for the road show.

12. Handgun Control: Motion: Recommend to state Board that LWVMN do a mail-in ballot concurrence on the Mpls-LWV position on handgun control with background material in the September VOTER and deadline for concurrence of December 1, 1984.

Background Information: See enclosed sheets (position and concurrence questions) At National Convention we discovered that National is going to try a mail-in ballot for a consensus - so why don't we try it too? Local Leagues can schedule a unit meeting if they desire but time in fall is very limited so wouldn't have to do this.

13. Primary Debates: Motion: that LWVMN sponsor (not sponsor) one (or more) debate(s) for candidates for U.S. Senate before the September primary.

Background Information: Do we want to sponsor a Senate debate before the primary? Can we do it? Under what circumstances would we do it? Can we do it for one party and not the other? What criteria would we use to determine candidates? Would LLs be involved and how? Would CC/MN and HH Institute be involved?

DISCUSSION

14. 2-year Budget Proposal: Background Information: See attached green copy of Colorado VOTER article. Does LWVMN want to move to a two-year budget cycle? If so, such a change would require bylaw change. Council could become primarily leadership training. Budget revisions could be proposed by Budget Committee for Council and/or Board approval. A two-year budget could be tied to our two-year Program-planning and LRP cycles. LWVUS Long Range Plan report calls for moving to National Councils which would be primarily for training and networking.

15. Budget Committee recommendations: Background Information: Hall has suggested retaining current Budget Committee members and including representatives from both Mpls and St. Paul (usually they alternate years). Current membership is Hall (Roseville, Chair; Megard (St. Paul); Kratky (Moorhead); Belknap (Austin); Gorecki (South Tonka). Ex-officio are LWVMN President, Treasurer, Development Chair and staff are Sawyer, Anderson and Lucas.

16. Water Study Consensus Questions: Background Information: We will have copies of the questions at the meeting. This is a first draft and is presented for critique at this time. We need to identify readers for the second water publication.

17. Missouri Statement on Low-Level Radioactive Waste

18. Computer Search: See attached list of computer functions and anticipated hard and software needs. If we have a computer donated to LWVMNEF so that it is a tax deduction to the donor, we would have to carefully limit use by LWVMN for its functions. If we had hardware donated we would have expenses of software and maintenance agreements.

19. Cookbook negotiations: Plans for June 18th meeting with Ned Waldman will be given orally.

20. SSL: Leagues recently visited are Morrison County, White Earth, Red Wing, Marshall, St. Paul, Moorhead, Richfield. Please turn in reports to Higinbotham when visits are completed.

21. News Conference on new National Security Consensus: Should we consider such a conference or press release timed to a current event like MX funding in Senate?

22. Prospects for Peacemaking Report: Oral

23. Exit Polling: Discussion of possibility of LL participation in exit polling - can we give them some guidelines? LWVMI suggested some that could be the basis for our own.

24. Evaluation of Meeting and direction of LWVMN Board for 1984-85. Please comment on any aspects of how our Board operates - how to improve meetings, etc.

INFORMATION

25. Debates '84: A Debate will be held Sunday, October 28th, at Willey Hall on the U of M Campus. It will be broadcast exclusively by KTCA (Channel 2) and transmitted by satellite to the six other PBS stations throughout the state. We will meet with endorsed IR & DFL candidates after party conventions to discuss format and other concerns. We will not be using a "big name" moderator. We have tentative agreement to participate from Senator Boschwitz and DFL candidates.

26. Council Evaluations: See attached for results of evaluations from those who did and did not attend Council (buff).

27. INDIANS IN MINNESOTA has been turned over to the University of Minnesota Press to begin the long publication process. We will have books in time to give copies to graduating Indian students in 1985 and for State Convention, 1985. The Press will begin promotion this fall and will formally announce the publication in July with a major promotion for the fall of 1985. Our own sales and promotion will begin in the spring of 1985. The book is 80 pages over what we had agreed upon so some changes in price and our contract with the Press will be forthcoming.

28. LWVUS Convention Report: (See attached white).

29. Jeanne Crampton's summer address is: Box 297, Rt. #2
Bear Lake, MI 49614
(616) 864-3560

30. SLL: HIBBING - a possible first? The League president spoke to the Salvation Army about government and politics.

WILMAR - distributed The 19th Amendment to all libraries and women's organizations.

ST. PAUL - did caucus training for United Mexican Americans.

OWATONNA - gave Choosing the President to public and all school libraries, as did NEW BRIGHTON & ROCHESTER.

BEMIDJI AREA - registered 245 high school seniors.

EASTERN CARVER COUNTY - achievements for the year as listed in the minutes of their annual meeting: Telecast a candidates meeting with no sound; sent six people to State Convention with no caucus experience; no booth for River City Days (a traditional fundraiser), managed to have a Board retreat on that same weekend.

LEAGUE OF WOMEN VOTERS OF MINNESOTA
16th Biennial Council Meeting

April 30, May 1, 1984
Camp Koinonia

FIRST SESSION:

The 16th Biennial Council meeting of the League of Women Voters of Minnesota was called to order at 2:55 p.m., Monday, April 30, 1984, at Camp Koinonia by Jean Tews, President. The president welcomed delegates and visitors.

Appointments: The president made the following appointments: to approve the minutes: Pat Kratky, LWV Moorhead; Carol Bergeson, LWV White Bear/North Oaks; Trudy Dunham, LWV St. Paul; to serve as paliamentarian: Harriette Burkhalter, LWV MEPH.

Credentials Report: Local League delegates - 39; State Board members - 16; visitors - 29 for a total attendance of 84.

Revision and Adoption of Agenda: The agenda was revised by deleting discussion of the road show. The agenda was adopted as amended.

Adoption of Rules: Hearing no objections, the rules were adopted as presented (printed in Council Wookbook).

Introduction of State Board: The following were introduced: Higinbotham, Vice President, Service to Local Leagues; McKinnell, Vice President, Development; Buffington, Vice President, Action; Hegg, Secretary, Hondl, Treasurer; Buie, Marketing; Burkhalter, Voters Service; Crampton, Natural Resources (not present); Duffy, Government; Grimsby, Natural Resources (not present); Hendrixson, HR/SP; Hiles, Criminal Justice; Knighton, Government; Leppik, Voters Service; Lucas, HR/SP (not present); Nordlund, Membership; Santi, Citizen Information; Seitz, Education and Walters, Communications. Staff introduced were Anderson and Thompson. Also introduced were Hall, Budget Chair and Armstrong, Nominating Chair (not present).

State of the League: Tews stated she is a dinosaur--a dying breed--a full-time volunteer. There aren't many left. Therefore, we need to examine our organization to make sure it doesn't become a dinosaur. We had a significant membership loss. Single purpose organizations are growing. Since the weather is not going to change, we need to adapt. While it's hard to change, we must continue to review and revamp and change how we perceive ourselves. We must have a major shift in attitude since special purpose, partisan organizations are thriving at a time when participatory democracy is thriving (Megatrends). We must start looking for members and stop looking for workers. We can be multi-issue, but focus on the few pertinent issues of the day. We need increased advocacy through citizens information and voters service. Ours is a participatory organization. The place to make a difference now is the local level and we have the greatest participation at that level. To help local leagues, LWVMN will provide a traveling road show, advertising (if donated), a guide to building local program, information on different types of potential members, encourage smaller local boards when practical, have packaged meeting guides. We are broad-based, non-partisan, multi-issue and only need to be revitalized to grow with the current trends.

Treasurer's Report: We have had a significant improvement in hard reserves. We now have $8,000 and would like to have $20,000. Actual profit for the cookbook is $10,500 plus $3,400.

Budget Report: by Georgeann Hall, Budget Committee Chair

MOTION: to adopt the 1984-85 Budget
Mover: Hall Seconded

Hall stated that planning started in October, 1983, with requests to Board members to determine the number of committee meetings, size of committees, staff time, etc. The budget was approved by the Board of Directors at the February meeting. It was later learned that membership was down significantly and adjustments had to be made.

MOTION: to amend the 1984-85 proposed Budget as shown on the proposed amendments (green) sheet in the Council Workbook.
Mover: Hall Seconded Carried

Cookbook, Ed Fund and fund raising have changed financial base from 100% PMP to 50-50 PMP and other sources. Allocated operating is not in the proposed budget, but will be added. Midtbo, LWV Minneapolis asked why the $12.00 break for new members was dropped. Takkunen, Eastern Carver County asked about the 5% rebate for early payment. Hall said that option is still available. Bergeson, White Bear/North Oaks inquired about the drop in the cost of the VOTER and was told it was because it will drop from 6 to 4 issues.

The Budget Committee will meet with the Financial Options/PMP Committee at 8:45 p.m. in the upper level of the Main Lodge. Anyone interested to provide input in the budget is welcome. Action on the Budget will take place during Council Session II tomorrow.

Having moved on the agenda faster than planned, the next items was the Action Report (scheduled for Tuesday morning). Grace Lundquist, Mankato LWV objected to proceedin because there were people coming for the following day that would miss it.

MOTION: that Action Report be given today and tomorrow.
Mover: Lundquist Seconded Failed

MOTION: to recess
Mover: Bergeson Seconded

MOTION TO AMEND: by adding words "after Action Report".
Mover: Hendrixson Seconded

Action Report is basically in last Capitol Letter and can be read. Alternative meetings after recess were suggested. Leppik suggested adding information about the traveling road show back in but it had been discussed at a morning workshop and after input from the workshop was added more information would be available at a later date. Bergeson stated that agendas were usually so tight there was little time to interact and this would be a good time for that. Motion to amend failed 16 to 32 (2 visitors had voted on the losing side).

Main Motion carried and the meeting was recessed at 4:00 following announcements

SECOND SESSION:

The second session of the Council was called to order at 10:40 a.m. May 1. Present were 41 local League delegates, 19 State Board members and 14 visitors. Linda Engebretson, LWV Alexandria was appointed to approve the minutes in place of Pat Kratky.

Legislative Action/Lobbyist Report: presented by Buffington--the shortest session in history. Some said the best ever, some said the worst ever and some said the most productive ever. It was hectic, horrible, horrendous, harried. Discussion was short or non-existent. League lobbyists did a fantastic job covering long meetings and meeting short deadlines.

Judy Duffy, Government Co-Chair, said exit polling prohibition passed, repeal of Buy Minnesota passed and repeal of the 10% income tax surcharge passed. Failures included campaign financing for Congressional candidates, limits for those accepting state public funds, the economic conversion bill and prohibiting fund raisers during the legislative session.

Karen Knighton, Government Co-Chair, discussed how the media deals with voter polls on the National level and requested members to talk to local media to use voluntary restraint. Another top priority at the National level is the Voting Rights Act and keeping a close eye on the elections.

Carolyn Hendrixson, HR/SP talked about the Indian Child Welfare Act which failed partly due to opposition of adoption agencies. A citizen advisory committee on adoption was also opposed by adoption agencies. The Human Rights Act increased the length of time to bring a complaint and provided treble damages. That passed. The Child Care Sliding Fee passed. There will be a comprehensive child care bill next year. Pay equity passed and all political subdivisions in the state are mandated to implement pay equity by fall of 1987. There will be a FOCUS on pay equity in October. The ERA report card indicated that ERA without amendments did not look possible. After the Pennsylvania case tied abortion funding to ERA strategy had to change. At this time it is important to write Sen. Durenberger and encourage him to continue to support ERA without amendments.

Jeanne Crampton, Natural Resources CO-Chair said environment was not uppermost in the minds of legislators. Deposit legislation was killed by myths and outright lies. The solid Waste abatement bill started as state-wide and ended as metro, but passed. The high level radio active waste bill passed--we were not strong supporters.

Barbara Hiles, Criminal Justice Chair, informed members that the groundbreaking for the new Shakopee facility for women would probably be mid-September and she urged all leagues to send observers since League played such an important part in obtaining the facility. Court unification will wait to see how it works in those areas doing voluntary unification. Sentencing guidelines was amended so that any changes could not be retroactive.

Mertyce Mayne, CMAL, indicated they thought not much would be done on metropolitan government since it was a short session, but many ideas appeared. There were a proliferation of committees to study issues.

Judy Duffy then announced part 2 of the National position on National Security which had just arrived from LWVMN office. (See attached)

Action Award: This is presented to a local League which has done a particularly good action project during the past year. Criteria include planning, member involvement originality, visibility, working with others and success. The winner this year was St. Paul for its long term actions regarding the Mississippi corridor in which they used publicity, testimony, research and involvement of other leagues, and including the formation of the Pig's Eye Coalition. Accepting the "We Know How to Act" buttons for St. Paul were Bobby Megard, Jan Schuler, Trudy Dunham and Phyllis Hollihan. Tenacity is the name of the game.

Discussion and Adoption of Proposed Budget:

MOTION: to amend the amendment to the 1984-85 budget to provide a $12.00 PMP break for new members in local Leagues which show a net gain in membership for the year to change line 0400 from $44,625 to $44,445.
Mover: Megard Seconded

This is a compromise to retain a $12.00 break for new members. It had been for all new members and is now for net gain. The budget could not tolerate a $1,800 deficiency but the incentive is needed as a commitment to membership growth. It doesn't help local League budgets this year. Motion carried.

MOTION: to amend the proposed budget to reduce expenses line 70010 "contribution to LWVMNEF" by $180.00 from $2,438 to $2,258.
Mover: Hondl Seconded Failed

MOTION to amend the proposed budget 0450 "interest income" to $380.00, an increase of $180.00
Mover: Hiles Seconded Carried

Main Motion, as amended, carried. A budget was adopted.

Direction on Program:

Mindy Greiling, Roseville LWV recommended that the Board look at all communications to members, examine the cost benefits of each and see whether we are spending money where it does the most good.

Judy Duffy announced a new conference, sponsored by Honeywell with the thrust to bring discussion on national defense and arms control in and election year. Admission will be free. There will be public forums, policy analysis, intensive consultation with citizens. It will provide a lot of visibility for League.

The Mother's Day March for Peace & Social Justice, Saturday May 12 at 11:00 was announced.

Buie expressed thanks for all the valuable contributions made regarding the cookbook and noted it was easy to decide not to remainder, but to buy the books back. Buie and Tews will negotiate the best deal possible. The bonus to local Leagues is doubled, from $1.00 to $2.00 as of today. We have sold over 8,000 since State Convention and if we sell approximately 3,300 more, we will meet our goal--if each member buys one.

MOTION: that the State Council delegates direct the LWVMN Action Committee to work with the Minneapolis LWV on the possibility of concurring on the Minneapolis LWV handgun control positions.
Mover: Keppel Seconded Carried

MOTION: to recommend improving the State League budget setting process by 1) including representatives on the Budget Committee of a cross section of local leagues, 2) readjusting timeline of budget process beginning after January 15 when membership numbers are available, 3) defining role of the Budget Committee and Board in the process, 4) explaining priorities and reasoning of Budget Committee decisions,

and 5) early communication and coordination with local Leagues for their budget setting process.
Mover: Midtbo Seconded

Hall explained the makeup of the Committee and the process, that large, small, metro and non-metro leagues are involved and that by-law constraints require earlier action in developing the budget. Megard spoke in favor of the motion and urged the Board to clarify the process. Motion failed.

Higinbotham said she had a positive announcement of a member increase through the creation of a State unit at the White Earth Indian Reservation, whose members came to LWVMN and asked for help in organizing. They already have a voters service project underway. LWVUS has provided $600.00 in minority outreach funds.

Prudy Cameron, LWV Duluth, issued an invitation to all to attend the State Convention in Duluth next year.

Grace Lundquist noted that $1.50 is missing for the Mankato booklet on sale at the wares market.

A thank you was extended to Peggy Thompson and Joan Higinbotham for the Council and all the Board for its efforts the past year.

At 12:15 Tews declared the 16th Biennial State Council Meeting of LWVMN adjourned sine die.

Respectfully submitted,

Cathy Hegg, Secretary

ADDENDUM TO 16TH BIENNIAL COUNCIL MEETING MINUTES

At the Monday evening dinner (April 30, 1984), Nordlund presented membership awards to Bloomington LWV with a 24% membership growth and to Eastern Carver County LWV with an 18% membership growth. Each League received an airline ticket to Detroit for the LWVUS Convention.

Walters then announced the first annual Public Relations award. There were six excellent entries which she described briefly. with the winner being Edina LWV.

At the luncheon following adjournment of the Council on Tuesday, May 1, Margaret Ueland was awarded a pin for 50 years of membership. All former Hope Washburn award winners who were present were given a flower. Mary Ann McCoy, one of the winners gave a speech regarding Hope Washburn and a Hope Washburn Memorial Fund was announced. Jeanne Crampton, last year's winner, then announced the winner of the Hope Washburn award this year--Judy Rosenblatt, Roseville LWV.

SOME CONVENTION AGENDA SUGGESTIONS

OPTION I

Friday, June 7

1:00 - 5:00 Convention Session I
5:30 - 7:00- Dinner (H. Washburn)
7:15 - 9:00 Workshops
9:15 - ??? Caucuses

Saturday, June 8

9:00 - 12:00 - Convention Session II
1:00 - 2:30 - Speak up
Action Report
Action Award
Publications Award
Membership Award

3:00 - 5:30 - Session III

6:00 - 7:30 - Dinner (Rest of evening Free)

Sunday, June 9

8:30 - 11:30 Presidents' Workshop
Counter part meetings
Regional net-working
11:45 - 12:45 Lunch
1:00 - 3:00 Let's Talk League
Workshops

OPTION II

Thursday, June 6

1:00 - 4:30 Pres.' Workshop
5:30 - Dinner
Free Time'

Friday, June 7

9-12:00- Pres. Workshop
Workshops
12:00 - 1:00 Lunch
1:00 - 5:00 - Session I
5:45 - Dinner(H. Washburn)
7:00 - 9:00 Workshps
9:15 Caucuses

Saturday, June 8

8:30-12:15 Session II
Speak up
Action Report
12:30 Lunch
1:30 - 4:30 Session III

5:30 - Dinner

Optional night in Duluth

OPTION III

Thursday, June 6

12:00 - Lunch
1:30-4:30 - Presidents' Workshop
5:30 - Dinner with Speaker
7:00 - Free evening

Friday, June 7

9:00-11:00 - Presidents' Workshop
11:30 - 12:30 - Lunch
1:00 - 5:00 - Session I
5:30 - 7:00 - Dinner (H. Washburn)
7:30 - 9:00 - Workshops
9:15 - ???? - Caucuses

Saturday, June 8

9:00 - 12:00 - Session II
12:30 - 1:30 Lunch
2:00 - 4:00 - Workshops
4:15 - 5:15 - Informal networking with Leagues of same size
5:30 Dinner and evening free

Sunday, June 9

9:00 - 12:00 - Session III

MAY 2 5 1984

Management and Training Services (MTS) March 1980

APPLICATION FOR CHANGING THE ORGANIZATIONAL BASIS OF A LOCAL LEAGUE
(Extra copies free of charge on request to: MTS Dept. LWVUS, 1730 M Street, N.W., Washington, D.C. 20036)

1. NAME OF LEAGUE(S):
   League of Women Voters of Moorhead

2. BASIS OF ORGANIZATION: (county, area, city-county etc. If more than one League, please indicate basis for each.)
   City

3. NEW BASIS OF ORGANIZATION: (Please include a map with new boundaries shown, if possible.)
   Area surrounding the and including the city

4. TOTAL LEAGUE MEMBERSHIP: 41

5. POPULATION IN CURRENT AREA OF ORGANIZATION: 29,406(estimated 1983)

6. POPULATION IN PROPOSED AREA OF ORGANIZATION: 49,188(total county estimated 1983)

7. RATIONALE FOR CHANGE: (Why is change beneficial? For example, indicate how membership recruitment and retention, fund raising, work on program issues, voter service, etc. will be affected.)
   The county and city of Moorhead area is experiencing a drop in poplulation and the projected trends indicate a continued drop throughout the 80's. Currently many of our active League members live outside the city. The nearest other League in the state is in another county, Becker and does try to cover that area within its county. The County to the west is in another state and does contain an area-wide League, LWV of Fargo Area. The County to the south has a county League, Wilkin C. LWV. The area to the adjacent north does not have a formed League. At this time we fill our program can adequately cover an area wide League, but not multi-county or truly county in scope.

LOCAL PRESIDENTS (S) Patricia Kratky

STATE ADVISOR _____

STATE ORGANIZATION CHAIR _____

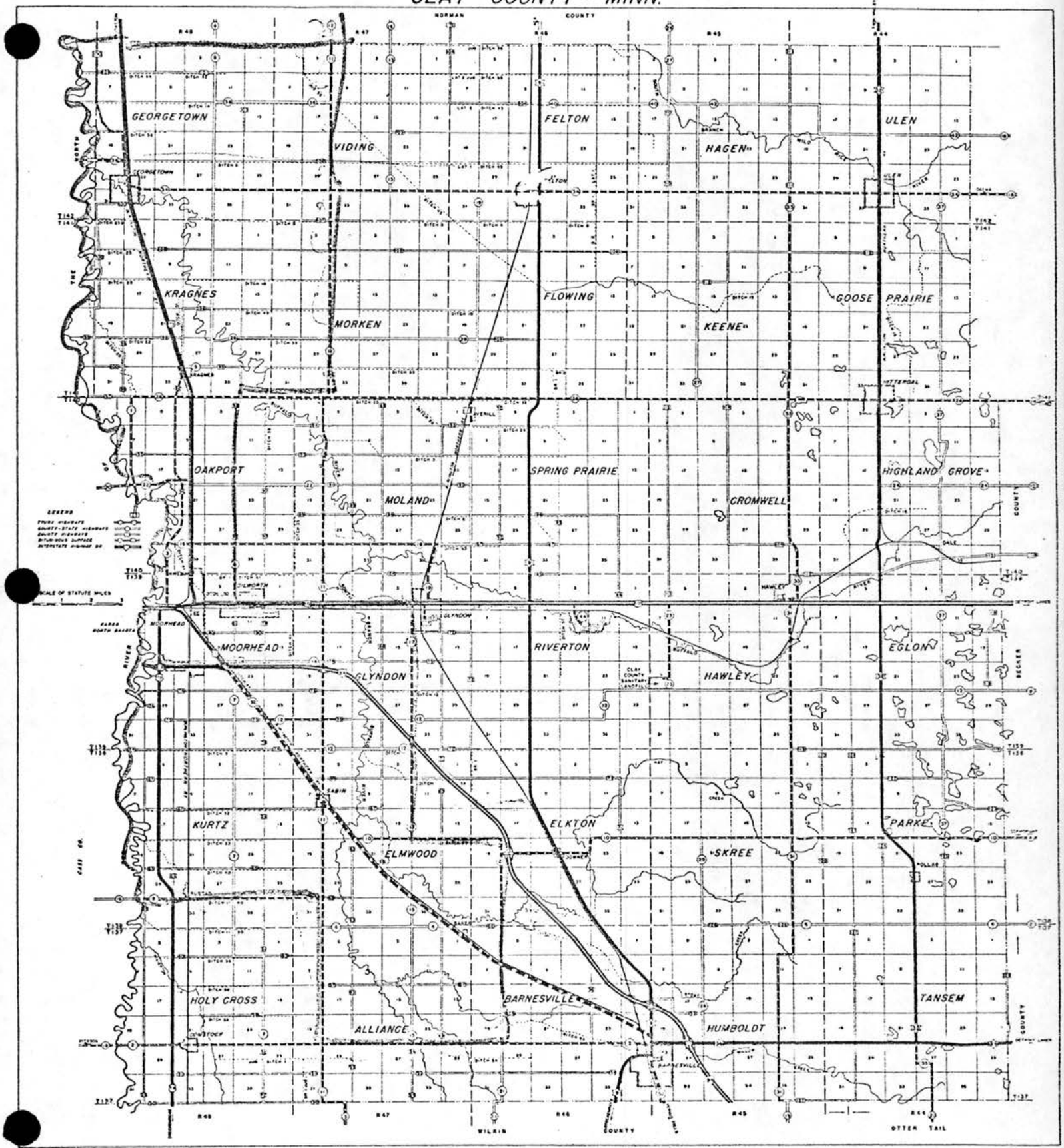
DATE: _____

We believe that expanding the boudries,officially, will allow us to serve more member out of the city of Moorhead. Currently 10% of our member reside and vote outside the city limits. Our League is used a a model for the area, and we a frequently asked to moderate cadidates meeting within the county. We have chosen, as our wole program item for 1984-85 the study of the county landfill, its life and options. To be fair and honest in this study we need to include the interests of citizens outside the city of Moorhead. We currently have observers at the County Commission meeting and frequently at the other small communities in the area. We feel we can adequately serve the area surrounding the city of Moorhead at this time, and recieve benefit from changin our name to relflect this service area when we raise money for projects. We also feel this name change reflects the area of our school districts more accurately.

The boundaries of school district 152 cover considerable area outside the city of Moorhead, Our service projects do include candidates forum's for District 152. We do have members living thorughout District 152. We do not wish to be tied to the School district but would find it helpful in describing our projects to be identified to an area larger than the city of Moorhead. At this time we feel the name Moorhead Area would suitable describe out current function, allow us to attract more out-of city members, and to fund drive from business in a larger area.

Our membership approved this change to LWV of Moorhead Area unani mously at the 1984 annual meeting in April.

CLAY COUNTY - MINN.



School district 152

... better government through informed citizen participation ...

LEAGUE OF WOMEN VOTERS OF MINNEAPOLIS

600 FIRST AVENUE NORTH, SUITE 780 • MINNEAPOLIS, MINNESOTA 55403 • 612/333-6319

May 9, 1983

FOR IMMEDIATE RELEASE

Contact: Joan Higinbotham (822-7028)
Connie Cameron (929-6971)

In February the League of Women Voters of Minneapolis units discussed the local study, Family Violence: A Focus on Handguns. Members voted on a series of consensus questions. All of the following adopted positions were supported by more than 70 per cent of those members voting. Most of the statements were supported by more than 90 per cent of the members who voted.

The League of Women Voters of Minneapolis supports current local restrictions on possession of handguns, sale and transfer of handguns, transportation of handguns and carrying of handguns.

The League of Women Voters of Minneapolis opposes making current restrictions less stringent.

The League of Women Voters of Minneapolis supports the adoption of more stringent local restrictions on handguns.

The League of Women Voters of Minneapolis supports the following specific measures to strengthen handgun control:

- stricter penalties for gun-related crimes,
- required minimum education in the use of firearms for gun users,
- requiring a permit to buy a handgun,
- requiring registration of handguns in a way that makes the data retrievable by local, state and federal officials,
- requiring gun owners to carry liability insurance,
- confiscation of handguns not properly registered with particular attention to equal enforcement of the law and due process.

The League of Women Voters of Minneapolis supports educational programs promoting firearms safety.

LL

Could we just have a Concurrence with Mpls. Positn so LWVMN could oppose weakening

MEMBER WORKSHEET/REPORT FORM February 1983

CONSENSUS QUESTIONS - FAMILY VIOLENCE: A FOCUS ON HANDGUNS

This form is provided to help members prepare for unit discussion and consensus. By now you have received your copy of the study Family Violence: A Focus on Handguns. The briefing was held on January 19. If you are an "at large" member or a member unable to attend your unit meeting, you may return this completed form to the League office, 600 First Avenue N., Suite 780, Minneapolis, 55403. by March 1. If you have questions, please call the Program Vice President, Connie Cameron (929-6971).

1. Laws affecting handguns include restrictions in the following categories. Do you support or oppose current local restrictions on:

   a. Possession of handguns — Support_____ Oppose_____

   b. Sale and transfer of handguns — Support_____ Oppose_____

   c. Transportation of handguns — Support_____ Oppose_____

   d. Carrying of handguns — Support_____ Oppose_____

2. Should any of the above restrictions be more lenient? Yes_____ No_____

   More stringent? Yes_____ No_____

   a. Which one(s)?

   b. In what way?

3. Would you support or oppose these additional measures?

   a. Stricter penalties for gun-related crimes — Support_____ Oppose_____

   b. Required minimum education in the use of firearms for gun users — Support_____ Oppose_____

   c. Requiring a permit to buy a handgun — Support_____ Oppose_____

   d. Requiring gun owners to carry liability insurance — Support_____ Oppose_____

   e. Requiring registrations of handguns in a way that makes the data retrievable by local, state and federal officials — Support_____ Oppose_____

   f. Confiscation of handguns not properly registered — Support_____ Oppose_____

   g. A ban on all handguns, confiscating all those currently owned and banning all future sales — Support_____ Oppose_____

   h. Other — Support_____ Oppose_____

4. Should the League of Women Voters of Minneapolis support the establishment of educational programs promoting firearms safety?

Yes_____ No_____

FEEDBACK QUESTION

1. At what level of government do you think gun legislation would be most effective --local, state or federal? Why?

What kind of legislation?

Why?

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102, June, 1984

Possible Computer Functions for the League of Women Voters of Minnesota Education Fund

I. List Maintenance
   a. Potential audiences
      1. Focus list -750 (organizations and individuals)
      2. Voter Guide marketing list - 600
      3. National Security Conference: Invitations -1200, and attendees - 200
      4. Legislators - MN & US - 211
   b. Funding related
      1. corporations
         current givers (and past givers)
         potential givers
         (funding officers,
         public affairs officers,
         CEOs)
      2. foundations
         current givers
         past givers
         potential givers
      3. individuals:
         current givers: LWV and others
         potential givers: LWV and others

staff executive, Board Chair

II. Letters
   a. announcements, events, publications
   b. invitations: focus meetings, events
   c. funding related: general letter - unrestricted; specific proposals; individual requests

III. Project related functions
   a. Voter Guides
      questionnaires and letters to candidates
      candidates lists
      organization of responses
      marketing letters and lists
      sales/distribution recording
   b. Debates
      TV and radio lists and letters and responses
      invitations, letters and responses
      ticket distribution listings
   c. Focus meetings
      brochure mailing
      media mailing
      special notice or invitations
      speaker/participant communications
      reservation keeping
      evaluation tabulation
   d. publications
      processing research data
      organizing copy
      listing organizations for free copies; potential buyers; research committee
      distribution records
      financial recording

Anticipated/Possible Computer Functions for the League of Women Voters of Minnesota

ORGANIZATIONAL FUNCTIONS

I. List Maintenance
   a. membership (Voter list)
      LL Boards (Board Memo)
      LL Presidents
      LL Treasurers
      Portfolio Chairs?

   b. legislators/U.S. Congress
      by committee
      by party
      by district coded to LL
   c. other organizations with connections to LWV
   d. marketing list (non education fund products)
   e. Subscriptions: DPM, Capitol Letter
   f. media lists

II. Financial
   a. accounting/bookkeeping: LWVMN and LWVMNEF
      general ledger
      chart of accounts
      spread sheet to allocate operating expenses to accounts
      pay roll functions
   b. reporting functions
      monthly treasurer's report
      quarterly report
      monthly balance sheet (assets/liabilities)
   c. budgeting functions

III. Word Processing Functions
   a. manuscripts: entering, editing, printing, marketing, distributing
   b. letters: action:legislators, etc.; invitations; announcements; thank-yous;etc.
   c. organizational tools: membership letters and kits; workshop materials needing periodic updating, etc.

EQUIPMENT: HARDWARE AND SOFTWARE NEEDED TO PERFORM THESE FUNCTIONS

Hardware: personal computer size
   terminal (maybe 2)
   keyboard
   letter quality printer
   three disc drives (on advise of a consultant)

disc, ribbons, paper, labels

Software:
   General Ledger
   payroll
   Visicalc (for spread sheet)
   List maintenance
   Word processing with editing functions

Maintenance agreement

prepared by Karen Anderson, Sally Sawyer, 6/7/84

League of Women Voters of the United States 1730 M Street, NW, Washington, DC 20036 Tel. (202) 429-1965

news release

CONTACT: Karen Lebovich
Sandi Risser
Ellen Dudley
(202) 429-1965

FOR IMMEDIATE RELEASE:
Thursday, May 17, 1984

LEAGUE OF WOMEN VOTERS TO EVALUATE U.S. FISCAL POLICY AND CONTINUE NATIONAL SECURITY STUDY

Detroit, MI--Delegates to the 36th national convention of the League of Women Voters voted to undertake two studies: an evaluation of U.S. fiscal policy and a continuation of the League's examination of national security issues.

The convention also elected Dorothy S. Ridings, a Louisville, KY journalist, to a second two-year term as president of the League. And Lynn's Harriette Burkhalter to two-yr term as Director.

By unanimous vote, League delegates sent a telegram to Speaker of the House Thomas O'Neill and Minority Leader Robert Michel urging them to support the Bennett/Mavroules Amendment to delete funds for procurement of MX missiles for FY'85 from the Department of Defense Authorization bill and to support the Brown/Coughlin Amendment to the bill calling for a mutual moratorium on the testing of anti-satellite weapons against objects in space.

The League readopted its current program that contains positions in the areas of government, natural resources, social policy, and international relations.

Breaks in plenary sessions came as a variety of speakers informed and entertained the delegation.

Secretary of State George Shultz addressed one of the League's major concerns in his overview of the Reagan administration's approach

(more)

to arms control. He stressed the need for a strong defense while seeking progress in arms control negotiations, emphasizing that the two are mutually reinforcing objectives.

Three-time Pulitzer Prize-winning editorial cartoonist Paul Conrad raked politicians -- Democrats and Republicans alike -- over the coals with his biting commentary and deft pen.

Chrysler chairman Lee Iacocca called for an American industrial policy -- and "a level playing field" -- for U.S. automakers. He told League delegates that he would freeze small car prices, restrict executive bonuses, and limit the use of overseas parts in exchange for federal help with the dollar-yen imbalance, similar gestures by other U.S. automakers, and UAW aid in restructuring wage packages.

Judy Woodruff, political correspondent for the Public Broadcasting Service, analyzed the current political scene, predicting an uphill battle for the Democrats this fall and vast difficulties ahead for November's winner. The problems are of such dimensions, she said, that the losing party will be in position to win in 1988 and dominate the rest of the decade.

Bylaws were revised - most significant changes were: 1. to deny LWVUS Convention delegate voting rights to LLs who have not paid PMP unless excused by national Board because of hardship; 2. allowing persons to join LL in community of member's choice rather than residence.

LRP discussed and survey taken. Most of it acceptable to majority of convention delegates, except for proposed mission statement.

LWVUS WARES MARKET REPORT

Total earned: #4108.44

cookbook – 204 books	#1961.87	
Tax	–141.09	(for all products)
	#1826.78	

CMAL	12	Metro Map	#12.00
Duluth	5	postcards	5.00
St. Paul	12	Sp. Am. US	12.00
Mankato	17	books	25.50
ECC	17	pins	282.88
Bemidji	50	cookbooks	50.00
Mpls.	154	mugs	1001.00
	65	buttons	65.00
	87	notepads	65.80
Richfield	13	t shirts	381.39
	21	sweatshirts	

Market was open officially 5 hours a day (Sun., Mon., & Wed.
3 hours on Tuesday.

Items stolen included:

45	cookbooks	#402.75
2	fanny packs	15.00
1	Tote bag	12.00
102	mugs	661.98
2	t shirts	20.00
7	pins	112.00
4	flip charts	16.00
		#1239.73

Suggestions for product development and improvement:

1. Look for grammatical errors
2. Put LWV identification on last page of note cards, etc. (makes item appropriate for non-leaguers)
3. Sell Wild Rice at LWVUS convention!
4. Buttons
5. Floppy Frisbee
6. Pens – playing cards – napkins
7. Something for KIDS!!!
8. Sell a food item – green pepper jelly, snacks, etc.
9. Keep local league name off products

J. (Ok never sit in a rocking chair) Crampton, Mystle Sale, B. Niles and J. Buse logged over 130 miles going to Detroit & spent about $225 each!

Colorado VOTER

Highlighter
Hall
Seattle
HR Rain
Hiles
Hen to Watkins

Non-Profit
Organization
PAID
Denver, Colorado
Permit No 233

Jean Tews, President
LWV of Minnesota
555 Wabasha, R. 212
St. Paul, MN 55102

The League of Women Voters of Colorado
1600 Race Street
Denver, CO. 80206
303 – 320-8493

President: Wilma Davidson
Editor: Dorothy Hudson

CALL TO COUNCIL

by Wilma Davidson, President



The state board of the League of Women Voters of Colorado invites all members to attend COUNCIL 84 in Glenwood Springs on May 4 and 5.

COUNCIL 84 will have a different look in that the business sessions will be followed by some very exciting workshops. An annual budget will be discussed and approved and reports will be considered in the business meetings on Friday afternoon and Saturday morning. This will be the last Council which will include budget approval, as the delegates to CONVENTION 83 voted to go for a 2-year budget as more efficient. They emphasized that meeting together each year is so important that Council needed to be continued.

Sessions will be held for the delegates from local Leagues to national Convention. They will have the opportunity to meet together and discuss convention procedures. The parliamentary procedures for convention will be the theme of one workshop.

Come to COUNCIL 84 and PASS IT ON!

COUNCIL 84
PASS IT ON

Glenwood Springs is the location of the expanded LWV/C COUNCIL 84, to convene at the Inn at Glenwood on Friday and Saturday, May 4 and 5, hosted by LWV/Garfield-Eagle.

Delegates consist of the president (or alternate) and one other member of each local League, the president of the ILO (LWV/Metro Denver), and members of the state board. Any Member-at-Large or members of a provisional League or State League Unit, as well as members of recognized local Leagues, may attend Council as observers.

The $18.50 registration fee covers

(Continued on page 2)

MOTOR VOTER INITIATIVE CAMPAIGN LAUNCHED LEAGUE PLEDGES 15,000 SIGNATURES

Petitions for the MOTOR VOTER Initiative are off the press today.

This initiative will allow for voter registration at driver's licensing facilities.

Jane Wasson (781-1325)
Initiative Chair

1984 STATE COUNCIL AND WORKSHOP EVALUATION

1. Preferences for days of week for future Council sessions:

of those attending: weekdays - 17.5 Fri., Sat. - 12.5
Sat only - 3 Sat., Sun. - 3.5
Sun., Mon. - 1.5

of those not attending:
Weekdays - 0 Fri., Sat. - 1.5
Sat. only - 1 Sat., Sun. - 2.5

Reasons for not attending:
Work outside the home - 4 Two days too long for baby sitter - 1
Distance too great - 1 No free time - 2

2. Were workshop presentations helpful?

NEW PRESIDENTS HELPFUL - 3

EDUCATION FUND HELPFUL - 6 O.K. - 1
Good explanation of use
Impressed with need for local leagues to understand
Informative
Better than fall workshops

MEMBERSHIP MONTH HELPFUL - 16
Geared more to small Leagues
Excellent presenter
Time line informative
Stimulating, lots of ideas

CONTINUING PRESIDENTS HELPFUL - 11 O.K. - 3
New ideas and help with problems - 2
Good opportunities for exchange - 4
Feedback helpful
Good support and reassurance

DELEGATE TRAINING HELPFUL - 8 O.K. - 5
Appreciated Burkhalter's insights
Made delegates more comfortable about what to expect
Good to meet fellow delegates - 2

MEMBERSHIP HELPFUL - 7
Great, best ever!
Helpful tips - 3
Enjoyed hearing about others successes - 2

NATIONAL SECURITY HELPFUL - 4 O.K. 1
Good - led to action plans
Better perspective on subject
Gave new directions

CABLE TV HELPFUL - 5
Local League is emphasizing in 84-85
Interesting - 2
Good ideas
Good information on other systems - 2

ACTION PLANS HELPFUL - 6 O.K. - 1
Too elementary for my skills
We were put to work!

3. Were the Bell ringer Workshops helpful? YES - 37
They should have been longer - 5
More time between - 3
Provided a taste
Good and concise
A minor update
Hard to present five consecutively

4. Did the treas. report and budget pres. provide the information you needed?
YES - 17 NO - 4
Provide more breakdown on costs of internal publications.
More information than needed
All the information I needed
Liked the column for changes
More explanation of Budget priorities and major changes - 5
Didn't understand or care

5. Are there any parts of Council which you think could be eliminated?
Keep it moving
Shorten action report - 2
Don't have two outside speakers at same time - 5
Let slack time be slack

6. Are there other things you would like included?
Give leagues with multiple county service areas time together
Written comments on proposed budget
More scheduled breaks - 4
Share success stories

7. Additional comments
Liked location - 34
Glad I came
Need workshops on program areas
Ideas on financing local leagues, other than finance drive
Keep bringing in outside speakers, we need to address whole person.
Glad there was no smoking
An inspiration to spend two days with such talented dedicated women.
Alternate week day times with week-end.
Was location handicapped accessible
Provide informal evening caucuses for Leagues by size.

LWVMN EDUCATION FUND
BOARD MEETING

Tuesday, June 12, 1984
9:50 a.m.
Education Fund Office

AGENDA

9:50 a.m. - Determination of quorum and call to order (see previous notice of LWVMNEF Annual Meeting at 9:30 a.m.

	Mins.	ACTION
1.	2	Approval of March 13, 1984 Education Fund Board minutes/Hegg
2.	2	Treasurer's Report/Hondl
3.	2	Development Report/McKinnell, Anderson
		REVISION OF AGENDA
4.	3	Approval of Charitable Organization Registration Statement/McKinnell, Anderson
5.	5	Direction to contract for services from LWVMN/McKinnell, Anderson
6.	3	Approval of Debate '84 as an educational project/Leppik
7.	3	Approval of Young Voters Project as an education project/Leppik
8.	5	Approval of VOTER GUIDE '84 as an educational project/Leppik
9.	10	Approval of Local League informational packet and forms for Ed Fund/McKinnell
10.	5	Approval of state League forms for education projects/McKinnell
		DISCUSSION
11.	15	Report from Ed Fund Kickoff Committee/McKinnell
12.	5	Logo for LWVMNEF

LWVMNEF Board Meeting 6/12/84

1. Minutes: Motion: to approve the minutes of the March 13, 1984 Education Fund Board meeting. (Minutes mailed to you earlier; bring to meeting.)

2. Treasurer's Report: no motion; refer to budget adopted by LWVMNEF Annual Meeting.

3. Development Report: (Anderson) Since the March 13th meeting, we have received contributions from the Freshwater Foundation - $4,400 for parts 1 & 2 of the water study (and last major contribution put into National's LWVEF); Northwestern Bell Telephone - $1,000 unrestricted with $100 shared with St. Paul LWV; Norwest Foundation - pledge to pay $2,000 in 4th quarter of '84; General Mills Foundation - $300 from LWVEF as MN share of national's $3,000 contribution (Mpls. LWV also got $300 share); individual contributions of $135 in response to December request ($25), Valorie Tews memorial ($80), and other; individual contributions to Hope Washburn Memorial Fund - $1,418, not in Education Fund account, contributed at or as a result of Council announcement. Requests for contributions to the LWVMNEF have been sent to : First Bank System Foundation (refused), The St. Paul Companies (for Debate '84), the Otto Bremer Foundation (Debate '84), H.B. Fuller Company (Debate '84), American Hoist & Derrick Foundation, Economics Laboratory, Russell T. Lund Charitable Trust, Dellwood Foundation, Hersey Foundation, Bemis Company Foundation (refused), Joseph Foundation, John and Elizabeth Bates Cowles Foundation, George and Louise Benz Foundation, Arthur & Constance Goodman Family Foundation, Burlington Northern Foundation, Onan Family Foundation (refused), Edwin W. & Catherine M. Davis Foundation, The Andreas Foundation, Laura & Walter Hudson Foundation, Fingerhut Corporation, Tennant Company Foundation, Piper, Jaffray & Hopwood; and the Jostens Foundation (Young Voters project). Refusals have also been received from Conwed Foundation, Donaldson Foundation, and Date Card Corporation.

4. Commerce Department registration: Motion: to approve the contents of the Charitable Organization Registration Statement to be filed with the Minnesota Department of Commerce and to authorize the President and the Treasurer to sign the Registration Statement. See enclosed "Charitable Organizations Registration Statement," completed by Jeanne Matross which you are authorizing Tews and Hondl to sign.

5. Contract for services: Motion: that LWVMNEF enter into written agreement with LWVMN stating that LWVMN will provide services including administrative, management and fiscal services for LWVMNEF. This is a suggestion from Matross to give official status to payment for services. carried

6. Debate '84: Motion: to approve Debate '84 as an educational project eligible to receive tax deductible contributions.

   Background: Debate '84 received preliminary approval April 20, 1984 by Leppik, McKinnell, Tews, Santi and Hegg. carried

7. Young Voters Project: Motion: to approve Young Voters Project as an educational project eligible to receive tax deductible contributions.

   Background: See attached project application for a description of the project. Anna Byron of the St. Paul LWV has agreed to be project director. The Young Voters project received preliminary approval June 5, 1984 by Higinbotham, McKinnell, Hondl, Knighton and Nordland. carried

8. Voter Guide '84: Motion; to approve Voter Guide '84 as an education project eligible to receive tax deductible contributions.

   Background: The Voter Guide project description is still going through preliminary

Background: The Voter Guide project description is still going through preliminary review process; if that'd done by the Board meeting you'll have a copy then. Generally, the voter guide project will be a gathering of information about state-wide and U.S. congressional candidates and distribution is a xeroxed-copy form to those local Leagues requesting it.

9. Local League Ed Fund packet: Motion: to approve the LWVMNEF packet and forms for local League use of the LWVMNEF.

   Background: a revised packet (pink) is enclosed for your approval. These have been to the Board in March and then to local Leagues at Council for comments. They have been revised accordingly.

10. State League forms: Motion: to approve the state League forms for approving and processing state educational projects through the LWVMNEF.

    Background: copies of those two forms are also enclosed (also pink).

DISCUSSION

11. Report from Ed Fund Kickoff Committee: The Ed Fund Committee passed a motion at its May 23rd meeting that: it recommend to the LWVMNEF Board that 25% of the individual gifts solicited by the state League in LWVMNEF kickoff campaign be shared with local Leagues (in community where gift comes from) for a period of two years and that the policy then be evaluated.
    Financial Advisors: Note the attached list of suggested advisors. Please comment on those on the list (yes, no, know personally and will contact or can use your name when contacting) and add your names of suggested advisors. Advisors are to be used for "clout and connections," to be listed on letterhead, to recommend other contacts, perhaps to <u>contribute</u> themselves, and to have <u>no</u> meetings.

12. LWVMNEF Logo: What are your wishes/ideas about a logo? Do we need two new ones, including a new one for LWVMN? We could use the same one we have now but with different colors (red and black) as LWVUS/LWVEF does. Should we have a contest? What shall we use in the meantime? Are you tired of all these questions?

STATE OF MINNESOTA
DEPARTMENT OF COMMERCE

500 METRO SQUARE BUILDING
ST. PAUL, MINNESOTA 55101
(612)296-6324

CHARITABLE ORGANIZATIONS REGISTRATION STATEMENT

Minnesota law requires a charitable organization soliciting or intending to solicit more than $10,000 a year, or having paid officers or staff, or using a professional fund raiser, to file a Registration Statement. For definitions and exemptions, see Minn. Stat. § § 309.50 and 309.515.

NOTE: A financial statement of the organization's operations for the most recent fiscal year immediately preceding the filing of this statement must be attached. If a new organization has not completed an accounting year, state this in Item 10.

Legally Established Name of Organization	
LEAGUE OF WOMEN VOTERS OF MINNESOTA EDUCATION FUND, INC.	
Address of Principal Office	
555 WABASHA, ST. PAUL, MN. 55102	
City, State, Zip Code	Telephone No. (Include Area Code)
ST. PAUL, MN. 55102	612 - 224-5445

1. If principal office is not in Minnesota, the name, address and telephone number of the person having custody of books and records in Minnesota.
   N/A

2. Type of Legal Entity (Non-profit Corporation, Trust, Unincorporated Association).
   NON-PROFIT CORPORATION ORGANIZED PURSUANT TO MINN. STATUTES, CHAP. 317

3. Place and date established: ST. PAUL, MN., JAN. 10, 1984 (BY-LAWS), DEC. 13, 1983 (ART. OF INC.)

4. Name and address of the following:
   a. Officers, including chief executive officer: See ATTACHED SHEET
   b. Directors or Trustees: SEE ATTACHED SHEET

5. Is the organization:
   a. Exempt from federal income taxes? YES If yes, tax classification and effective date:
      501(C)(3) 4/6/84
   b. Exempt from state income taxes? ✓ If yes, tax classification and effective date:
      Under M.S. Section 290.05, Subdivision 1

6. Purposes of organization: TO PROVIDE OBJECTIVE INFORMATION AND EDUCATION THROUGH STUDY AND RESEARCH TO THE PUBLIC ABOUT CITIZENSHIP TO PROVIDE INSTRUCTION AND TRAINING TO MEMBERS OF THE PUBLIC FOR THE PURPOSE OF IMPROVING AND DEVELOPING THEIR CAPABILITIES AS CITIZENS OF THE U.S. AND TO HELP THEM TAKE A MORE RESPONSIBLE ROLE IN THE COMMUNITY, CITY, STATE AND NATIONAL AFFAIRS.

7. Specifically explain purposes for which contributions will be used: TO PROVIDE FORUMS, MEETINGS AND PUBLICATIONS TO ACCOMPLISH EDUCATIONAL PURPOSES AS STATED ABOVE.

COMMERCE-1
CM 00421-02

(Over)

8. Board, group, or individuals having final discretion as to distribution of contributions: BOARD OF DIRECTORS OF CORPORATION

9. Date accounting year ends: MARCH 30, 1985 AND each year thereafter

10. Total contributions received during last ended accounting period: NEW ORGANIZATION, HAS NOT COMPLETED AN ACCOUNTING YEAR.

11. Name or names under which your organization solicits contributions: LEAGUE OF WOMEN VOTERS of MINNESOTA EDUCATION FUND, INC.

12. Will you use any of the following methods of solicitation:

____ Unordered merchandise by mail	____ Bingo, raffles, lotteries
✓ Direct mail appeals	____ Ad books or journals
____ Coin collection containers	____ Telephone appeals
✓ Sale of goods or services	____ Television or radio

✓ Other (list all other fund raising methods which will be used including special events)
Letters of proposals to Foundations and corporations for funding specific educational projects.
Reception preceeding special events such as Debate of U.S. Senate candidates.

13. Has the organization ever been denied the right to solicit contributions?

a. By any governmental agency: Yes ____ No ✓ If yes, attach explanation.
b. By any court: Yes ____ No ✓ If yes, attach explanation.

14. Do you intend to use the services of a professional fund raiser? Yes ____ No ✓

NOTE: Attach copies of all contracts with professional fund raiser(s). (A copy of any such contract executed subsequent to the filing of this statement must be filed within seven (7) days of the date of execution; see Minn. Stat. §309.52.)

We, the undersigned, do hereby acknowledge, pursuant to Minnesota Statutes, Section 309.52, that we are duly constituted officers of this organization, being the PRESIDENT (title) and TREASURER (title), respectively, and that this Registration Statement is executed on behalf of said organization by us pursuant to resolutions of the Board of Directors (Board of Directors, Trustees, or Managing Group), adopted on the 12th day of June, 1984 approving the contents of said Registration Statement, and do hereby certify that the said Board of Directors (Board of Directors, Trustees, or Managing Group), has assumed, and will continue to assume responsibility for determining matters of policy, and have supervised, and will continue to supervise, the finances of the organization, and we, the undersigned, state that the information supplied is true, correct and complete to the best of our knowledge.

DATED:

Name of organization _____

By: (signed) _____ (Title)

(signed) _____ (Title)

ARTICLE VII

MEMBERSHIP AND VOTING RIGHTS

The entire membership of this Corporation shall consist of its Board of Directors.

There shall be no classes of membership.

Each member shall be entitled to one vote to be cast as a member of the Board of Directors and in accordance with provisions of the Bylaws which govern voting by members of the Board of Directors.

ARTICLE VIII

BOARD OF DIRECTORS

The affairs of this Corporation shall be managed by a Board of Directors.

The Board of Directors shall consist of the officers and members of the Board of Directors of the League of Women Voters of Minnesota.

The initial Board of Directors shall consist of nineteen directors and the names and addresses of the persons who are to serve as initial officers and directors are as follows:

Jean Tews, President
49 Birchwood Road
Mahtomedi, MN 55115

Joan Higinbotham, 1st Vice-President
2749 Dean Parkway
Minneapolis, MN 55416

Beverly McKinnell, 2nd Vice-President
2124 W. Hoyt
St. Paul, MN 55108

Erica Buffington, 3rd Vice-President
3800 Huntington Avenue S.
St. Louis Park, MN 55416

Cathy Hegg, Secretary
307 - 7th Avenue W.
Alexandria, MN 56308

Connie Hondl, Treasurer
5209 Tifton Drive
Edina, MN 55435

DIRECTORS

Joann Buie
6224 Braeburn Circle
Edina, MN 55435

Harriette Burkhalter
5 West St. Albans Road
Hopkins, MN 55343

Jeanne Crampton
4330 Wooddale Avenue, So.
St. Louis Park, MN 55424

Judy Duffy
2812 Hilltop Court
North St. Paul, MN 55109

Nancy Grimsby
5932 Wooddale Avenue
Edina, MN 55424

Carolyn Hendrixson
1427 W. Minnehaha Pkwy.
Minneapolis, MN 55409

Barbara Hiles
1303 South 6th Street
Stillwater, MN 55082

Karen Knighton
Wolverton, MN 56594

Peggy Lucas
4427 East Lake Harriet Blvd.
Minneapolis, MN 55409

Jane McWilliams
901 W. 1st Street
Northfield, MN 55057

Judy Nordland
110704 Kings Lane
Chaska, MN 55318

Mary Santi
5935 Otter Lake Road
White Bear Lake, MN 55110

Marcia Walters
5112 Forest Road
Minnetonka, MN 55343

The initial Board of Directors shall serve until the first annual meeting of the Corporation or until their successors are selected.

ARTICLE IX

INCORPORATORS

The names and addresses of the persons forming this Corporation are as follows:

Jean Tews
49 Birchwood Road
Mahtomedi, MN 55115

Beverly McKinnell
2124 W. Hoyt
St. Paul, MN 55108

Connie Hondl
5209 Tifton Drive
Edina, MN 55435

LEAGUE OF WOMEN VOTERS OF MINNESOTA
EDUCATION FUND

JUNE, 1984



LWVMNEF

LEAGUE OF WOMEN VOTERS OF MINNESOTA EDUCATION FUND
555 WABASHA, ST. PAUL, MINNESOTA 55102
(612) 224-5445

HOW TO USE YOUR LEAGUE OF WOMEN VOTERS OF MINNESOTA EDUCATION FUND

INTRODUCTION

Contributions and dues paid to the League of Women Voters at any level are not tax deductible because LWV lobbies.

Contributions by donors and members to the League of Women Voters of Minnesota Education Fund (LWVMNEF) are tax deductible because the LWVMNEF cannot lobby. LWVMNEF is a 501(c)(3) organization under the Internal Revenue Code. LWVMNEF monies can only be used to provide objective information and education to the public about citizenship and issues of concern to citizens.

By law, foundations can only make contributions to a tax deductible, 501(c)(3) organization such as the LWVMNEF.

The League of Women Voters of Minnesota (state League) also solicits contributions to carry out educational projects. This money is in the state League account and your money is in your local League account. The accounts are separate and never commingled.

LWVMNEF SHARING POLICY WITH LOCAL LEAGUES

Your local League will receive 10% of an "unrestricted" contribution raised by the state League for the LWVMNEF from a corporation or foundation in your community or the equivalent of what it received before, whichever is greater. The 10% will be deposited to your local League account in the LWVMNEF.

For the November, 1984 LWVMNEF Kickoff Campaign, your local League will receive 25% of an "unrestricted" contribution raised by the state League for the LWVMNEF from an individual. It will be deposited to your account. This share will be in effect for the November, 1985 Campaign.

Then the 25% sharing policy will be evaluated.

HOW TO OPEN AND MAKE DEPOSITS IN YOUR LEAGUE ACCOUNT

Send a donor's check made payable to the LWVMNEF directly to the state office:

League of Women Voters of Minnesota Education Fund
555 Wabasha
St. Paul, MN 55102

Enclose a deposit slip, Form A-1, for proper credit to your League's account. The check may be from your League, a corporation, a foundation, a member, or an individual. The check may be for any amount. There is no minimum deposit required. However, interest on local League and state League accounts is kept by LWVMNEF to go towards administrative costs incurred by the Fund. A 5% administrative fee is also charged to all local League projects when the money is withdrawn from the account.

A check made out to LWVMNEF must never be deposited in your local League account in your community, but must be sent directly to your LWVMNEF account. If a check from a donor is incorrectly made out to your local League, your Treasurer can endorse the check over to LWVMNEF.

A statement of your account will be sent annually. You will receive a notice of your League's account balance after every deposit or withdrawal.

HOW TO SOLICIT MONEY FOR YOUR LEAGUE ACCOUNT

Members: Your League can solicit contributions from its members to the LWVMNEF. These contributions cannot be a portion of membership dues, but must be a gift in addition to dues. A separate check must be made payable to LWVMNEF.

Finance Campaign: You can solicit money to the LWVMNEF during your Finance Campaign. You can offer the option of giving to the LWVMNEF to those donors who you think may be especially interested in a tax deduction for their donation, or to those who do not want their gift to be used for League lobbying activities. These gifts can be used for any LWVMNEF approved project and are called "unrestricted".

Project: You can solicit money to be used only for a LWVMNEF approved project. This is called "restricted" money because it can only be used for that project. If the project is cancelled, or the money is not all used on that project, it must be returned to the donor(s). With the donor's permission, the money may be kept in your local League account for another LWVMNEF approved project. Many corporations and foundations particularly like to give to a specific project and be given credit on the publication or meeting program for their role in informing the public.

HOW TO DO A PROJECT THROUGH THE LWVMNEF

Approval: Before you begin any project, you must get the approval of the LWVMNEF. The project must be reviewed and approved by LWVMNEF to insure that it meets Internal Revenue Service 501(c)(3) requirements. THAT APPROVAL CANNOT BE MADE RETROACTIVE. The criteria for approval are as follows:

1. Project must be educational in nature, designed to serve the general public (not exclusively League members).
2. Project should provide factual, objective information and analysis, and not take sides in a current controversial issue.
3. There must be no mention or advocacy of LWV positions or actions.
4. Project must not be for membership recruitment or retention.
5. Project must be approved before tax deductible money is solicited for its funding (or before any previously raised money is spent).

LWVMNEF Board approval is not a value judgment of a project but an assessment as to whether the project meets 501(c)(3) IRS requirements.

Fill out Form A-2, "Local LWV Application for Approval to do a Project" and mail it to the state office at least three weeks before you plan to begin the project. When doing the Project Budget, remember it is a guide to the costs and income of the project. Final costs may be higher or lower than anticipated in the Project Budget. It is always a good idea to get bids for commercial printing, and to make estimates of all costs as accurately as possible. Remember to add the 5% LWVMNEF administrative fee when planning your budget. There is a $50 minimum for a project done through the LWVMNEF.

After you receive LWVMNEF approval, you may begin to raise money for the project.

Raising Money: You cannot raise money specifically for the project ("restricted" funds) before LWVMNEF approval; but you may raise "unrestricted" funds at any time. You can apply "unrestricted" funds to the project after it is approved. On any approved project, you may use all "restricted", all "unrestricted" or a combination of both types of funds.

Doing the Project: As you carry out the project remember to include a credit line acknowledging the participation of LWVMNEF where appropriate. You may also acknowledge donors to the project. Such credit might read, "Prepared by the League of Women Voters of Moorhead. Published by the League of Women Voters of Minnesota Education Fund with contributions from ..." You send thank you letters to donors.

If your project is to do a voter service or citizen information insert in your local League bulletin, use Form A-2. Check the "publication" box. Under Details of Project include:

1. the number of pages you plan to devote to the insert;
2. the number of issues of the bulletin to contain an insert (will you do it just once or monthly?);
3. description of insert contents (note Criteria on page 2). The insert must be able to stand alone; do not mix regular bulletin material within the insert.

Under Project Budget give the estimated cost of the insert as a proportion of your total bulletin cost.

A project must be completed within one year, or, if continuing, must be resubmitted for approval annually.

HOW TO GET YOUR $ BACK

You pay all bills and keep all financial records for the project. Do not send invoices to LWVMNEF. Funds to pay project expenses may be drawn from your local League account by completing Form A-3, "Final Report of Local LWV Project (How to get your $ Back)" at the completion of the project. If you do a publication, with your project, send two copies of the publication to LWVMNEF.

Funds can be withdrawn before completion of the project by submitting Form A-3 periodically during the project. Simply note on the form that the project is on-going and delete "Final" from the title.

If more funds are withdrawn than are spent on the project or a profit is made, the balance must be returned to your local League LWVMNEF account for use on another project.

Project Checklist

1. Send in Form A-2, "Local League Application for Approval to do a Project" at least three weeks in advance of starting date of the project. $50 minimum.
2. LWVMNEF Board approves project if it meets criteria and notifies you.
3. Upon notification of approval, raise "restricted" money and begin project.
4. Acknowledge LWVMNEF where appropriate.
5. Send in Form A-3, "Final Report of Local League Project (How to get your $ back") with three copies of publication when project is completed.
6. Pay bills keeping all financial records.
7. Send any profits back to your local League account for this or another of your projects through the LWVMNEF.

HOW TO BUY PUBLICATIONS WITH LWVMNEF $

LWVMNEF Publications: Publications published by the LWVMNEF may be purchased with money on account in your local League account. Fill out Form A-4, "Application to Buy League of Women Voters of Minnesota Education Fund Publications". The publications must be distributed to the public beyond your membership. There is no minimum $ amount required to buy LWVMNEF publications.

Publications of Other Organizations: Publications published by another organization must meet the same IRS criteria as for projects (see p. 2). PRIOR APPROVAL OF LWVMNEF IS NECESSARY BEFORE PURCHASE. Fill out Form A-2, "Local LWV Application for Approval to do a Project," and send it to LWVMNEF with a sample copy of the publication and a distribution plan at least three weeks prior to purchase.

APPENDIX A

Form A-1	Deposit Slips
Form A-2	Local LWV Application for Approval to Do a Project
Form A-3	Final Report of Local League Project (How to Get Your $ Back)
Form A-4	Application to Buy League of Women Voters of Minnesota Education Fund Publications.

DEPOSIT SLIP FORM A-1

TO: League of Women Voters of Minnesota Education Fund Date_____
555 Wabasha, St. Paul, MN 55102 (612)224-5445

FROM: Name _____ Phone_____
LWV of _____
Address _____

CHECKS (list singly)	Dollars	Cents
TOTAL		

For office use only

Date_____

Your account balance is _____

DEPOSIT SLIP FORM A-1

TO: League of Women Voters of Minnesota Education Fund Date_____
555 Wabasha, St. Paul, MN 55102 (612)224-5445

FROM: Name _____ Phone_____
LWV of _____
Address _____

CHECKS (list singly)	Dollars	Cents
TOTAL		

For office use only

Date_____

Your account balance is _____

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102 - June 1984

FORM A-2

LOCAL LWV APPLICATION FOR APPROVAL TO DO A PROJECT*

TO: League of Women Voters of Minnesota Education Fund
555 Wabasha, St. Paul, MN 55102 (612)224-5445

DATE: _____

FROM: _____
Name of person submitting proposal

League of Women Voters of _____

Address _____

PURPOSE OF PROJECT: publication ☐, meeting to educate the public on an issue ☐

candidates forum ☐, other ☐

Why are you doing this project? What is the need in your community?

DETAILS OF PROJECT: (if publication, include contents, authors, timetable, distribution)
(if meeting, include planning committee, participants, program, materials)
(if purchase and distribution of publications other than LWVMNEF, include sample copy and distribution plan)

Who is responsible for project? _____ _____
name portfolio

PROJECT BUDGET: (basic outline) Remember to include 5% administrative fee due LWVMNEF

INCOME	EXPENSES
$_____ in your account with LWVMNEF	
$_____ to be raised	
	Subtotal _____
	5% _____
	Total _____

* Application must be submitted at least three weeks before the project is begun.

FOR OFFICE USE ONLY

Date submitted to Board _____

Approved - YES ☐ NO ☐

Date Local League informed _____

League of Women Voters of Minnesota Education Fund 555 Wabasha, St. Paul, MN 55102, June '84

Form A-3

FINAL REPORT OF LOCAL LEAGUE PROJECT (How to get your $ back)

TO: League of Women Voters of Minnesota Education Fund
555 Wabasha, St. Paul, MN 55102, (612) 224-5445

FROM: Name _____ Phone _____

League of Women Voters of _____

Address _____

PROJECT TITLE:

INCOME

$_____ from your local League LWVMNEF account (includes 5% fee)

$_____ not from LWVMNEF

$_____ Subtotal

-_____ %5 administrative fee

$_____ returned to your League

EXPENSES

A. Public Meeting / / B. Publication / /

Facility _____

Speakers
Honoraria _____
Travel _____

Promotion _____
Flyer printing _____
(#)
Distribution
postage _____
mileage _____

Volunteer Committee
Expenses _____
Travel _____
Babysitting _____

Office Costs
typing _____
(hrs. @$)
phone _____
materials _____
refreshments _____
Other _____
SUBTOTAL _____

LWVMNEF 5% fee _____

TOTAL _____

Volunteer Committee
Expenses _____
mileage _____
babysitting _____

Typing _____
(hrs. @$)

Supplies/copying _____

Printing _____

Distribution
postage _____
mileage _____

Other _____

Please attach two copies of any publication that you did on this project.

Expense categories are listed to remind you to include all expenses; only use appropriate categories.

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102, June '84

Form A-4

APPLICATION TO BUY League of Women Voters of Minnesota Education Fund Publications*

TO: League of Women Voters of Minnesota Education Fund
555 Wabasha, St. Paul, MN 55102, (612) 224-5445

DATE: _____

FROM: Name _____ Phone _____

League of Women Voters of _____

Address _____

_____ Zip _____

Deduct payment from Education Fund account of LWV of _____

DISTRIBUTION PLAN: Who will you distribute to in the community to satisfy the requirement to serve the general public, not exclusively League members?

All publications will be mailed 3rd Class unless you check one of the following boxes:

/___/ Will pick up at the office /___/ Mail First Class /___/ Other _____
The Office will determine the mailing charge and deduct it from your LWVMNEF account

QUANTITY	LWVMNEF PUB #	TITLE	PRICE
		SUBTOTAL	
		5% ADMINISTRATION FEE	
		Mailing Charge (to be added by Office)	
		Total to be deducted from LWVMNEF account	

DATE APPROVED _____ NAME _____
Signature

* Your Local League must have sufficient funds in your LWVMNEF account to pay for the publications at the time you order them.

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102 4/84

Please review, sign & return to Karen Andersen by June 12.

APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund Date: May 31, 1984

FROM: Peggy Leppik
Name of person submitting proposal

LWVMN Portfolio: Voter Service

TITLE AND PURPOSE OF PROJECT: VOTER GUIDE '84, is designed to gather and assemble information and responses to questions from candidates for statewide offices (U.S. Senate and statewide judges) and U.S. congressional candidates in Minnesota. The information will be copied in a simple 8½" X 11" format and distributed mainly to those local Leagues in Minnesota requesting it. The information would be available to local Leagues at no cost and to others at charge per cost basis.

DETAILS OF PROJECT: A project director will receive a stipend and will carry out the project under the direction of the voter service chair. Project activities will include: identifying candidates (for U.S. Senate, Supreme Court, Appellate Court, U.S. Congress); developing and sending out questionnaires for each office; tracking unreturned questionnaires; compiling responses; and processing orders. The Voter Guide will not be "marketed" but will be offerec to local Leagues (free), and other private profits and non-profits at cost (perhaps $15 each with right to copy).

PROJECT BUDGET:

Income		Expenses	
		Personnel	
		Volunteer committee (4 X 3 mtg. X $4.50 av. mileage)	54
Sales (10 X $15)	$ 150	Project Director	200
Contributions to LWVMNEF account	1,276	Development/PR (12 hours)	106
		Typing/clerical (20 hours)	143
		Executive Directoe	100
Total	$1,426	Postage (to estim. 42 candidates at .37; dist. 100 VG @ .71)	87
		Phone	100
		Materials/supplies (copying 100 VG)	250
		Overhead (based on $249 staff costs)	386
		Total	$1,426

FOR OFFICE USE ONLY

Date submitted to five member preliminary review group: June 5, 1984

Approved by: Buffington Yes No

Buie Yes No

Crampton Yes No

Lucas Yes No

Seitz Yes No

Date approved by whole LWVMNEF Board

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Pau

APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund Date: April 12, 1984

FROM: Harriette Burkhalter
Name of person submitting proposal

LWVMN Portfolio: Voter Service

TITLE AND PURPOSE OF PROJECT:

"Debate '84," a one-hour candidate forum to be held prior to the November 6, 1984 election, featuring major party candidates for the U.S. Senate seat in Minnesota. The debate will be sponsored by LWVMN in cooperation with Common Cause/MN and the Hubert H. Humphrey Institute of Public Affairs. It is anticipated that the debate will be covered by commercial television as a news event and carried in its entirety during prime time.

DETAILS OF PROJECT:

The project will be planned, coordinated and executed by a steering committee of representatives of the three sponsoring organizations. The LWVMN president and voters service chair will be on the steering committee, LWVMN will be the primary sponsor, and LWVMNEF will be the funding agent (pending project approval). A project director has been identified. The LWVMN Board of Directors has adopted criteria for candidate participation, but the steering committee will proceed with developing a timeline, identifying potential funders, and planning the event. All three cooperating groups are non partisan, nonprofit organizations with a history of encouraging informed participation of citizens in a democracy.

PROJECT BUDGET:

Income Expenses

Detailed budget ~~attached.~~ on back.

FOR OFFICE USE ONLY

Date submitted to five member preliminary review group: 4-12-84

Approved by:

Leppik	Yes	No
McKinnell	Yes	No
Jews	Yes	No
Sante	Yes	No
Hay	Yes	No

Date approved by whole LWVMNEF Board _____

DEBATE '84
Project Budget

EXPENSES:

Personnel		$4,840
Project Director, stipend and FICA	$2,200	
Clerical/secretarial (75 hrs. @ $6.50)	488	
Treasurer/bookkeeper (30 hrs. @ $6.50)	195	
Development/PR (65 hrs. @ $8)	520	
Volunteer Committee expenses (10 mtgs. @ $50)	500	
Project Director travel (44 @ $5.40, 10 @ $7.50)	313	
Intern ($30 x 12 week stipend)	360	
Executive Director (24 hrs. @ $11)	264	
Production		4,880
Supplies and equipment (audio rental/sound technicians, $600; videotapes, $100; security, $120; 2 make-up people, $60)	880	
Signal distribution	2,100	
Facilities	400	
Set design/construction	600	
Broadcaster communication (2 mailings)	160	
Script preparation	60	
Panelist Training	60	
Panelist expenses (training & event)	250	
Volunteer expenses	70	
Reception	300	
Promotion/Publicity		2,475
Printing (invitations, return cards, tickets, program)	450	
Public/News media (flyers, posters, promo package)	725	
Advertising	600	
News releases (4-5)	600	
Photography	100	
Office Expenses		2,834
Postage (misc.)	125	
Phone	140	
Supplies, stationery, file, committee materials	300	
Overhead (based on $1,467 staff costs)	2,269	
TOTAL		$15,029

INCOME:

In-kind Contributions (facilities, $400; set design, $400; audio, $600; volunteer expenses, $300)	1,700
Contributions from foundations, corporations, individuals	13,329
TOTAL	$15,029

APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund Date: 4/10/84

FROM: Peggy Leppik
Name of person submitting proposal

LWVMN Portfolio: Voter Service

TITLE AND PURPOSE OF PROJECT: Young Voters Project, to encourage the beginning of a "voting habit" in the 18-24 year old age group by promoting that vote in the Nov. 6th election. The project is based on a series of 8 posters, designed by a young voter to reach young voters, with a theme of "your vote counts." The poster will be used on public, private and community colleges and vocational-technical schools in Minnesota. Additional young voters will be reached through use of the messages in radio PSAs.

DETAILS OF PROJECT: Poster distribution (15 sets for each campus posted 1 per week for 8 weeks beginning Sept. 10) done via local Leagues. Registration will be encouraged during the post-primary period. Radio PSAs (1 each week for 8 weeks) will be coordinated with 3 metro youth oriented stations and limited in greater MN to local LWVs with adequate resources. Local Leagues will be offered volunteer expense reimbursement up to $30 each. Minneapolis and St. Paul LWVs level of responsibility will be arranged separately and augmented by poster distribution assistance of another organization (MPIRG?).

PROJECT BUDGET: (detailed budget on back)

Income

Contributions to LWVMNEF.
The Jostens Foundation has indicated interest and wants to see a proposal.

Expenses

Volunteer Committee	$ 75
Posters (design, printing, distribution)	1,341
Radio PSA's	168
TV PSAs	140
Local League coordination	1,482
Office Costs	1,848
TOTAL	5,054

Return to K. Anderson by 5-21-84

FOR OFFICE USE ONLY

Date submitted to five member preliminary review group: 5-14-84

Approved by:

Hondl _____ Yes No
signature

Higinbotham _____ Yes No
signature

McKinnell _____ Yes No
signature

Knighton _____ Yes No
signature

Nordland _____ Yes No
signature

Date approved by whole LWVMNEF Board _____

Young Voters Project
Preliminary Budget

Expenses

Volunteer Committee 5 meetings with 5 people, av. 20 miles rd. trp. @ 15¢		$ 75
Posters		1,341
Design, layout, typesetting for photo ready copy	$400	
Printing 1500 sets of 8 posters (12,000) 11 x 14, 100# gloss (15 sets for 100 locations)	654	
Distribution envelopes @ $50, postage at $237 (103 pkgs. @ 2.30)	287	
Radio Public Service Announcements assumes production is donated, reproduction (10 @ $15), distribution to greater MN @ $18		168
Television Public Service Announcements assumes production is donated, reproduction (5 @ $25), distribution @ $15		140
Local League Coordination		1,482
Two statewide communications	52	
Registration materials 30 "Pick a Candidate" for each of 40 participating LWVs @ $180, other @ $50	230	
Reimbursement for local League volunteer expenses re poster distribution (up to $30 per l.l.)	1,200	
Office Costs		1,848
Staff project coordinator, $200 executive director, $200 typing, 12 hrs @ 6.76 av. ($81) distribution, 35 hrs. @ 6.37 ($223) development, 30 hrs. @ 8.80 ($264)	968	
Overhead (formula based on $568 staff project costs)	880	
Total		5,054

Income - contributions to the LWVMNEF, unrestricted or for this project.

League of Women Voters ofMinnesota Education Fund, 555 Wabasha, St. Paul, MN 6/84

SUGGESTIONS FOR FINANCIAL ADVISORS TO THE EDUCATION FUND

Please peruse and turn in at the Board Meeting with your comments/suggestions

SUGGESTED ADVISOR	TITLE/COMPANY	LWV Contact	COMMENTS, ETC.
Dave Koch	Graco	Joann Buie	
Barbara Koch		Joann Buie	
Pam Berkwitz		Sally Sawyer	
Barbara Stuhler		Sally Sawyer	
Gladys Brooks		Sally Sawyer	
Ralph Ebbott		Joan Higinbothem	
Judy Corson		Jean Tews	
Bill Walter		Judy Nordland	
Dick Gunderson		Jean Tews	
Leslie Turner		J. Buie, J. Peterson	
Paul Granyard		J. Buie	
Carl Platou		J. Buie	
Diana Murphy		Mary Santi	
Nina Rothschild		Ellen Hendin	
Jackie Sinykin(sp?)		Juanita Peterson	
Harlan Cleveland			
Muriel Humphrey Brown			
Alan Page			
Harvey MacKay			
Carol Ann MacKay			
Marcia Fleur			
Garrison Keillor			
Greg Howard			
Guindon			
Barbara Carlson			
Marlene Johnson			
Elmer Anderson		Beverly McKinnell	
Ted Weyerhauser		Mary Santi	
William Norris	Control Data	Juanita Peterson	
Earl Bakken	Medtronic	Juanita Peterson	
Dave Moore		"	
Marilyn Carlson Nelson		"	
Carl Pohlad		"	
Gov. Rudy Perpich		"	
Sen. Rudy Boschwitz		"	
Sen. David Durenberger		"	

Suggested Financial Advisors

P. 2

SUGGESTED ADVISOR	TITLE/COMPANY	LWV CONTACT	COMMENTS, ETC.
Wheelock Whitney		Juanita Peterson	
Max Winter		"	
	former CHART Dir.	"	
Tad Glasrud		Sally Simondson	
Donovan Fisher	Roseville St. Bank	Sally Simondson	
Joe Long	Long Cadillac	Mary Santi	
Ron Meshbesher		"	
Justice Amdahl			
Bob Schroeder	Schroeder Milk	Sally Simondson	

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102 6/84

PROCESSING LOCAL LEAGUE APPLICATION TO DO A PROJECT

Criteria for Project Approval:

1. project must be educational in nature, designed to serve the general public (not exclusively League members).
2. Project should provide factual, objective information and analysis, and not take sides in a current controversial issue.
3. There must be no mention or advocacy of LWV positions or actions.
4. Project must not be for membership recruitment or retention.
5. LWVMNEF Board approval is not a value judgment on a project, but an assessment as to whether the project meets 501(c)(3) IRS requirements.

Project:_____ Date_____

Approved - YES ☐ NO ☐

Comments:

Reason: Does not meet criterion number_____

_____ _____

Signature Date

Sign and return this form to LWVMNEF office by_____

- - - -

APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund Date: _____

FROM: _____
Name of person submitting proposal

LWVMN Portfolio: _____

TITLE AND PURPOSE OF PROJECT:

DETAILS OF PROJECT:

PROJECT BUDGET:

Income Expenses

- - - -

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

AGENDA

LWVMNEF ANNUAL MEETING
Tuesday, June 12, 1984
9:30 A.M.
LWVMNEF Office

	Mins.	
1.		Call to Order
2.	2	Adoption of the order of business
3.	3	Appointment of Minutes Committee
4.	5	Treasurer's Report - Adoption of the Budget
5.	5	Report of Corporate tax status

Attachments: LWVMNEF Budget for 1984-1985 fiscal year

Adopted LWVMNEF BUDGET FOR 1984-85

INCOME

400	Local League Deposits	$ 7500
401 430 }	Account numbers reserved for 30 LLs	
431	Interest from LL deposits	200
432	5% administration fee from LL accounts	300
	Subtotal	8000
490	LWVMNEF: individual giving from members	2300
491	LWVMNEF: individual giving from non-members	2300
492	LWVMNEF: unassigned grants from corporations, foundations	2600
493	LWVMN contribution to LWVMNEF*	2438
499	Interest from LWVMNEF accounts	1232
	Subtotal	10870
500	NATURAL RESOURCES	
501	Water Study Facts & Issues	6500
600	SOCIAL POLICY	
601	INDIANS IN MINNESOTA - grant for distribution	6000
602	" " " - sales	17520
603	" " " - royalties	550
	Subtotal	24070
700	INTERNATIONAL RELATIONS	
701	Grant for World Trade	100
800	VOTERS SERVICE	
810	Primary Debates '84	3000
820	Debate '84	8000
830	Voters Guide grant	2000
840	Election Hotline	5000
850	VOTE '84 Flyer distribution	700
860	VOTE '84 PSAs	750
870	18 year old vote promotion	100
	Subtotal	19550
900	CITIZEN INFORMATION	
910	2 Focus meals	1600
920	2 Focus grants	3000
921	2 Focus admissions	3000
930	Citizens in Action Workshop meals	800
940	" " " grant	1000
941	" " " admissions	1000
	Subtotal	10400
	TOTAL INCOME	$ 79490

*LWVUS makes such a contribution to LWVEF "after income and expense for LWVEF (actual) have been determined."

EXPENSES

2001	Local League grants	$ 7500
3001	Reimbursement to LWVMN for LL grant administration	500
3010	Reimbursement to LWVMN for administrative and development costs - 16% of those two LWVMN expense categories	5830
	Subtotal	6330
4000	UNASSIGNED PROJECT/PROGRAM DEVELOPMENT	
4001	1984-85 projects	1500
4009	Services provided by LWVMN	3000
4050	1985-86 projects	3000
	Subtotal	7500
5000	NATURAL RESOURCES	
5001	Water study Facts & Issues	3500
5009	Services provided by LWVMN	3000
	Subtotal	6500
6000	SOCIAL POLICY	
6001	Purchase of INDIANS IN MINNESOTA	11000
6002	INDIANS Sales & use tax	1260
6009	Services provided by LWVMN	9350
	Subtotal	21610
7000	INTERNATIONAL RELATIONS	
7001	Planning for World Trade Week	100
8000	VOTERS SERVICE	
8010	Primary Debates '84	2000
8019	Services provided by LWVMN	1000
8020	Debate '84	6000
8029	Services provided by LWVMN	2000
8030	Voters Guide grant	1000
8039	Services provided by LWVMN	1000
8040	Election Hotline	2500
8049	Services provided by LWVMN	2500
8050	VOTE '84 flyer	-0-
8059	Services provided by LWVMN	700
8060	VOTE '84 PSAs	-0-
8069	Services provided by LWVMN	750
8070	18 year old vote promotion	-0-
8079	Services provided by LWVMN	100
	Subtotal	19550
9000	CITIZEN INFORMATION	
9010	2 Focus meals	1550
9019	Services provided by LWVMN	50
9020	2 Focus meetings	3000
9029	Services provided by LWVMN	3000
9030	Citizens in Action meals	775
9039	Services provided by LWVMN	25
9040	Citizens in Action meeting	1000
9049	Services provided by LWVMN	1000
	Subtotal	10400
	TOTAL EXPENSE	$ 79490

Note: Grant project costs reimbursed to LWVMN total $ 27,475.

LEAGUE OF WOMEN VOTERS OF MINNESOTA
555 WABASHA · ST. PAUL, MINNESOTA 55102
PHONE: (612) 224-5445

MEMO

TO: All Board
FROM: Jean Tews
SUBJECT: Emergency Meeting
DATE: 4/27/84

There will be an emergency meeting of the LWVMN Board of Directors at 7:00 a.m. Tuesday of Council in the lower level lounge of Building 2 (where party was the night before).

Subject: The Cookbook
(See attached letter from Waldman. Buie will have further information) It is important that everyone take part in this meeting.

Waldman House Press
525 North Third Street
Minneapolis, Minnesota 55401
(612) 341-4044

April 25, 1984

Joann Buie
6224 Braeburn Circle
Edina, Minnesota 55435

Dear Joann,

I want to write you this letter so that you will have on paper some of my thoughts reflecting our earlier discussions in regard to the League Cookbook.

Sales have been disappointing to say the least and this is in spite of the marketing and sales efforts that I have engendered. I am not an unhumble human being as you know, but I really have done my very best and for that I feel good. The cookbooks have been placed in every major and many minor stores throughout the state - including B. Dalton, Waldenbooks, Dayton's, St. Paul Book, Lunds, Odegards, Gringolet and on and on.

I have found, in my 21 years of bookselling experience, that unless there are extraordinary circumstances, a book will not increase in sales after showing very poor sales for the first three or four months. It's not something I'm happy about but it's true. And I feel that I know about book sales, to the retail trade, as well or better than anyone.

I really feel sad about all of this. I have been enthusiastic all the way - from finding the best art and design person to make the book more appealing, and calling upon my friends in the retail book stories to give the book their very best. But, I must heed some realities. The printer (Bolger) needs their payment and I feel I must do something soon to minimize my losses as much as possible.

In light of this, I propose to sell the League Cookbook as a remainder on June 1st. The book at that time would retail at either $2.98 or $3.98. (The bookstores would still receive their 40% discount off of that price). The books would be sold by me to The Bookmen, Inc. at a $2.68 cost. I don't like to do this at all for a number of reasons: It will cause additional returns of the books already in the marketplace, for example; it would be negative for League future sales; and it would be a bad precedent for me as a publisher.

Waldman House Press
525 North Third Street
Minneapolis, Minnesota 55401
(612) 341-4044

There is another option. I would sell the League all of the books at a price less than my real cost. My printing cost (Bolger invoice enclosed) is the same you would have received. I will absorb the designer costs from Teena Remer amounting to $1611.00 (invoice enclosed).

I have 4158 books on hand. However, 796 copies will be returned to Bolger Printing because of unsatisfactory covers. These books, to be returned (or some adjustment) will have to be paid for at a later date - perhaps during an additional printing when Bolger replaces them with fresh covers. So your cost would be as follows:

4158	x	$2.49	=	$10,353.42
796	x	$2.49	=	1,982.04 (to be paid at later date)
				$ 8,371.38
				2,500.00 (cash amount I gave to LWVM)
				$10,871.38 Total cost now

I would transfer all of the publishing rights back to you including negatives and plates. In essence it would be exactly the same as if you had published the second printing yourself, The same price you would have paid (but with a much more attractive book). This would allow you to have full control of this book and to continue to sell and market the book through your own channels as you see fit.

I feel close to the League and in spite of everything have been nourished by this relationship. I have such a deep sense of trust and friendship for you Joann and for Bud too. By no menas is this a goodbye-type letter. I know that we, for example, will be friends always.

Sincerely,

Ned

Ned J. Waldman
WALDMAN HOUSE PRESS

NJW/jk

Enclosures (2)

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102, April, 1984

Executive Committee
Meeting Notice
Tuesday, April 10
9:30 a.m.
State League Office

AGENDA

1. Brooklyn Park Name Change: Motion: to recommend to the national board that the League of Women Voters of Brooklyn Park be allowed to change its name to the League of Women Voters of Brooklyn Park-Osseo-Maple Grove by changing its basis of organization. (See attached letter, application and maps.)

2. Hope Washburn Fund: As you probably know Hope Washburn died in California on March 23. LWVMN (not the Education Fund) has received 75.00 in contributions in her memory. Do we want to start a memorial fund drive in her honor--a kind of one time effort? Do we want to designate funds received for a special purpose -- computer software? field service? leadership training?

   The nominating committee is brainstorming ideas for a special presentation at Council in Hope's memory. We may have specific suggestions by the Executive Committee meeting. They want to be kept informed about any special plans for honoring Hope. See attached clipping. Armstrong will present some recommendations from the nominating committee.
3. OUTLOOK CALENDAR: All Board members received the enclosed draft and memo. We'll try to finalize it on Tuesday. It will be distributed at the Presidents' Workshop at Council. Tentative plan is to do the complete OUTLOOK mid-May and mail all LL Board copies out to LL presidents at the end of May. We should have all new LL presidents' names by then.

4. A DAY AT THE RACES: our 1985 fundraiser! Hope about a League of Women Voters Day at the track in the summer of 1985? Joann Buie would like your reaction to this and is willing to start work on it immediately.

5. Cookbook Statue Report: Hondl will give oral report.

6. Computer Committee Status: McKinnell will give oral report.

St. Paul Dispatch Tuesday, April 3, 1984

Hope Washburn, 91

Hope Washburn, a former leader of the League of Women Voters and former St. Paul resident, died March 23 in Santa Rosa, Calif. She was 91.

Washburn was a board member of the St. Paul League of Women Voters and the league's Minnesota board of directors. Her work with smaller leagues throughout the state led to the establishment in 1956 of the Hope Washburn Award, which is bestowed on a member each year for excellence in service.

She was an active supporter of what was then the Minneapolis Symphony Orchestra and the St. Paul Schubert Club. She was a teacher and a trained social worker, and did casework in the East and, following World War I, worked with the Red Cross in Czechoslovakia. In the mid-1930s, she founded a country day school in North Carolina and operated it until moving to St. Paul.

She made her home in St. Paul with Frances Kelly until 1957, when both women moved to Santa Rosa.

LEAGUE OF WOMEN VOTERS
Brooklyn Park, Minnesota

We are seeking approval to change our name from the League of Women Voters of Brooklyn Park to the League of Women Voters of Brooklyn Park-Osseo-Maple Grove for the following reasons:

- 1/3 of our membership come from Osseo and Maple Grove
- we have had an Osseo/Maple Grove unit since 1977
- we seek financial support from the Osseo/Maple Grove area and feel local business people would respond better to an organization whose name reflects the area they do business
- we feel this change will recognize our members from Osseo/Maple Grove and better reflect the area we serve.

Sandy Doberstein

Sandy Doberstein
By-Law Chair
League of Women Voters of Brooklyn Park

Management and Training Services (MTS) March 1980

APPLICATION FOR CHANGING THE ORGANIZATIONAL BASIS OF A LOCAL LEAGUE
(Extra copies free of charge on request to: MTS Dept. LWVUS, 1730 M Street, N.W., Washington, D.C. 20036)

1. NAME OF LEAGUE(S):

   League of Women Voters of Brooklyn Park

2. BASIS OF ORGANIZATION: (county, area, city-county etc. If more than one League, please indicate basis for each.)

   City of Brooklyn Park

3. NEW BASIS OF ORGANIZATION: (Please include a map with new boundaries shown, if possible.)

   Cities of Brooklyn Park, Osseo, and Maple Grove
   (League of Women Voters of Brooklyn Park, Osseo, Maple Grove)

4. TOTAL LEAGUE MEMBERSHIP:
   31 members

5. POPULATION IN CURRENT AREA OF ORGANIZATION:
   45,000

6. POPULATION IN PROPOSED AREA OF ORGANIZATION:
   27,000 (72,000 in all)

7. RATIONALE FOR CHANGE: (Why is change beneficial? For example, indicate how membership recruitment and retention, fund raising, work on program issues, voter service, etc. will be affected.)

   (see attached sheet)

Use back of sheet for additional comments or attach additional sheet.

LOCAL PRESIDENTS (S) Lin Neu

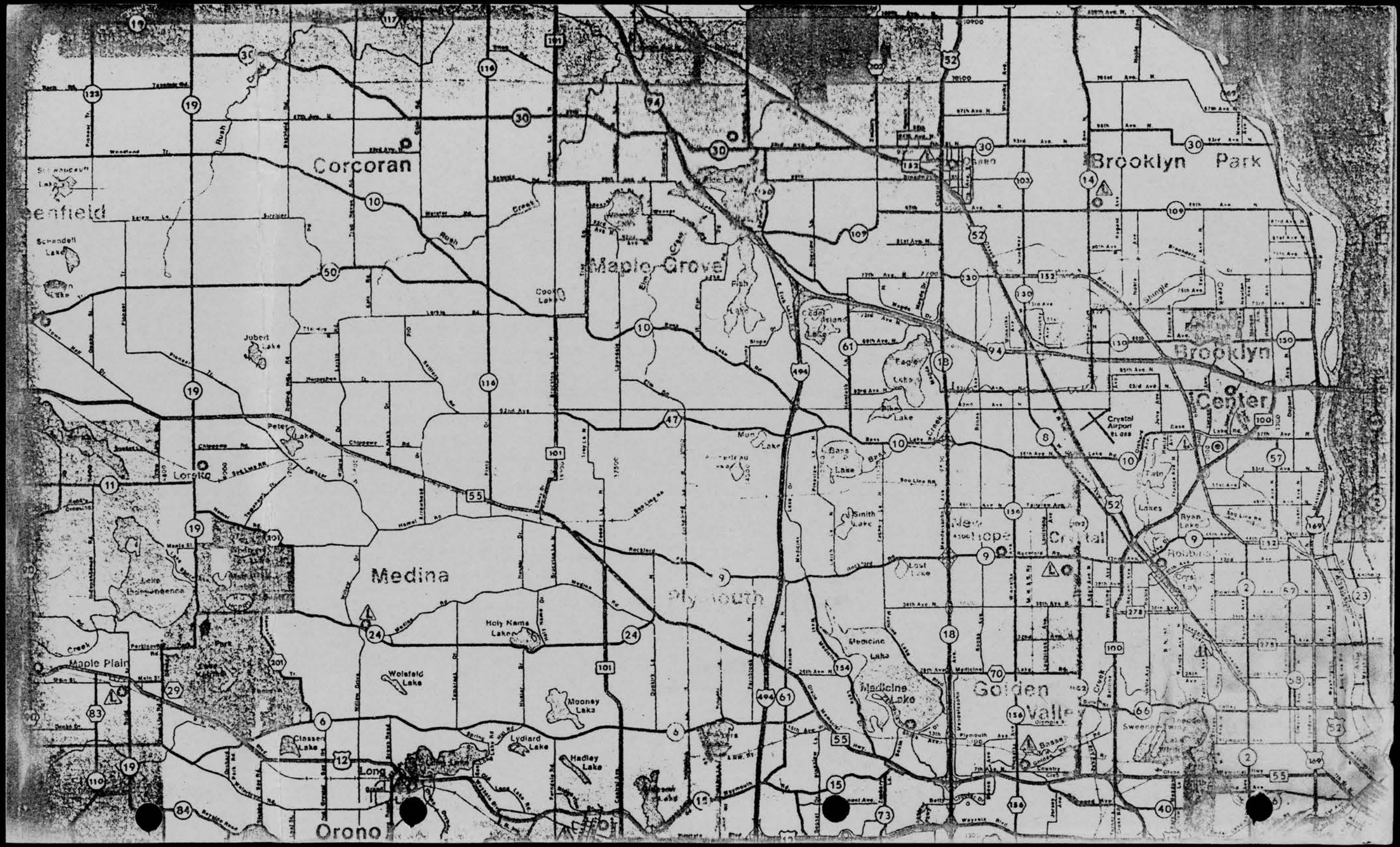
STATE ADVISOR

STATE ORGANIZATION CHAIR

DATE: March 12, 1983

Public Park
City Hall
County Library
Emergency Ho
County Service
County Park En

Corcoran
Maple Grove
Brooklyn Park
Brooklyn
Center
Medina
Plymouth
Golden Valley
Crystal
Robbinsdale
Long Lake
Medicine Lake
Crystal Airport
El 869
Rush Creek
Elm Creek
Fish Lake
Cedar Island Lake
Eagle Lake
Mud Lake
Bass Lake
South Lake
Lost Lake
Ryan Lake
Twin Lakes
Sweeney Lake
Crystal Lake
Half Moon Lake
Baker Park
Holy Name Lake
Wolsfeld Lake
Mooney Lake
Lydiard Lake
Hadley Lake
Peter Lake
Jubert Lake
Weaver Lake
Shingle Creek
Bassett Creek
Bassett Creek Golf Course
Golden Valley Country Club
Columbia Park


Corcoran
Maple Grove
Brooklyn Park
Brooklyn Center
Medina
Plymouth
Golden Valley
Orono
Loretto
Maple Plain
Medicine Lake
Holy Name Lake
Wolsfeld Lake
Mooney Lake
Lydiard Lake
Hadley Lake
Classen Lake
Jubert Lake
Schendell Lake
Cook Lake
Fish Lake
Eagle Lake
Bass Lake
Smith Lake
Lost Lake
Ryan Lake
Twin Lakes
Crystal Airport
Lake Independence
Peter Lake
Rush Creek
Shingle Creek
Bass Creek
Eagle Creek
Elm Creek
Basse Golf Course
Sweeney Golf Course

LWVMN EDUCATION FUND

BOARD MEETING

Monday, August 14, 1984
7:30 p.m.

AGENDA

7:30 p.m. - Determination of quorum and call to order.

	Mins.	ACTION
1.	2	Approval of June 12, 1984 Education Fund Board minutes/Hegg
2.	2	Approval of June 12, 1984 Education Fund Annual Meeting minutes/Hegg
3.	2	Treasurer's Report/Hondl
4.	2	Development Report/McKinnell
		REVISION OF AGENDA
5.	3	Approval of local League Projects: a) LWV-St. Paul Voter Registration as an educational project/McKinnell
	3	b) LWV-Roseville voter service projects as an educational project/McKinnell
6.	3	Approval of Pay Equity Focus as an educational project/Santi
7.	3	Approval of LWVMN Road Show as an educational project/Higinbotham
8.	3	Approval of Water Resources Study and Citizen Education as an educational project/Santi
9.	3	Approval of Primary Debates as an educational project/Burkhalter
10.	3	Approval of Voter '84 Information Flyer Distribution as an educational project/Burkhalter
		DISCUSSION
11.	10	Report from Ed Fund Kickoff Committee/Santi, McKinnell
12.	10	Report from Logo Committee/Buie, Santi

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

LWVMNEF BOARD MEETING

August 14, 1984

1. Minutes: Motion: to approve the minutes of the June 12, 1984, Education Fund Board Meeting. (Mailed to you earlier)

2. Minutes: Motion: to approve the June 12, 1984, Education Fund Annual Meeting Minutes. (Mailed to you earlier)

3. Treasurer's Report: (See page 6 & 7, 13 & 14, of the enclosed green Treasurer's Report.)

4. Development Report: Anderson

   Since the June 12th Board Meeting, the following grants or pledges for grants have been received:

   Piper, Jaffray & Hopwood - $100 unrestricted (shared $10 with Mpls. LWV.)
   Tennant Company Foundation - $300 unrestricted (shared $30 with LWV-Golden Valley.)
   Otto Bremer Foundation - $4,400 pledged to "Debate '84," no share.
   3 individuals - $95 unrestricted in response to July letter to LWVUS givers.
   LWVEF/W. Alton Jones Foundation - at least ~~$6,750~~ 7300 for "Debate '84" as LWVUS pass through for Agenda for Security grant.
   Northwestern National Life Ins. Co. - $360 unrestricted ($36 shared with Mpls-LWV.)

   Requests have also been sent to: IDS/American Express, Super Valu Stores, the Dye Family Foundation, Lee Data Corp., CTS Fabri-Tek, CPT Corp., the Elizabeth C. Quinlan Foundation (refused), the Wasie Foundation, Burlington Northern Foundation, Mardag Foundation, Gelco Foundation, the Saint Paul Foundation (Pay Equity Focus and publication), Northwestern Bell, the Minneapolis Foundation (Pay Equity).

   Fosters - using Voter

5. Approval of local League Projects:

   a) Motion: to approve LWV-St. Paul Voter Registration Booklet as an educational project eligible to receive tax deductible contributions.

      Background: LWV-St. Paul Voter Registration Booklet received preliminary approval July 3, 1984 by Tews, McKinnell, Santi, Leppik & Hegg.

   b) Motion: to approve LWV-Roseville 1984 voters service activities as an educational project eligible to receive tax deductible contributions.

      Background: These activities will receive preliminary approval by the time of the Board Meeting. It is being reviewed by Higinbotham, Duffy, Hiles, Seitz & Burkhalter.

   duplication of Regents Pile

6. Pay Equity Focus: Motion: to approve Pay Equity Focus and Publication as an educational project eligible to receive tax deductible contributions.

   Background: the Pay Equity Focus and Publication received preliminary approval Aug. 2 by Tews, Duffy, Hendrixson, Nordland & Walters.

   Motion: to endorse the applications to the Saint Paul Foundation and the Minneapolis Foundation for partial funding for the Pay Equity Project.

   Background: The Foundations require such an endorsement by the Board of groups applying for funding. The same request went to the Minneapolis Foundation.

7. LWVMN Road Show: Motion: to approve the LWVMN Road Show as an educational project eligible to receive tax deductible contributions.

   Background: the LWV Minnesota Road Show received preliminary approval August 2nd by Hegg, Hondl, Knighton, Santi & Seitz.

8. Water Resources: Motion: to approve Allocation of Minnesota's Water Resources as an educational project eligible to receive tax deductible contributions.

   Background: this project received preliminary approval August 1st by Buffington, Grimsby, Hendrixson & Hiles; still need approval by Duffy. (Rec. 8/8)

   Motion: to endorse the application to the Mardag Foundation requesting funding for the completion of the "Citizen Education Project on Allocation of Minnesota's Water Resources." (Water Study)

   Background: the Foundation requires such an endorsement by the Board of groups applying for funding.

9. Primary Debates: Motion: to approve Primary DFL Senate Debates as an educational project eligible to receive tax deductible contributions.

   Background: the application for Primary DFL Senate Debates is attached (pink). There has been no preliminary approval.

Motion: to issue invitations to Mr. Mattes & Ms. Storm

10. Voter '84 Information Flyer: Motion: to approve Voter '84 Information Flyer distribution as an educational project eligible to receive tax deductible contributions.

    Background: This project received preliminary approval August 2nd by Tews, Buie, Nordland, Santi & Walters.

DISCUSSION

11. Ed Fund Kickoff Committee: The Committee is contacting prospects for Financial Advisors. An oral report will be given. A letter to local League Presidents was sent in June advising them of plans for the kickoff fund drive in November, 1984, and asking for their cooperation. St. Louis Park LWV responded positively so far.

12. LWVMNEF & LWVMN Logo Committee Report: oral report.

13. Computer

Motion: to send a specialized appeal ~~mailing~~ requesting funds for a computer

New Costs

Contact Elise Soterer - Appts Chair

. of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102 - June 1984

FORM A-2

LOCAL LWV APPLICATION FOR APPROVAL TO DO A PROJECT*

League of Women Voters of Minnesota Education Fund
555 Wabasha, St. Paul, MN 55102 (612)224-5445

DATE: June 19, 1984

FROM: Diana Barsness
Name of person submitting proposal

JUN 20 1984

League of Women Voters of St. Paul

Address 1010 University Avenue

PURPOSE OF PROJECT: publication [X], meeting to educate the public on an issue [ ]

candidates forum [ ], other [ ]

Why are you doing this project? What is the need in your community?

(see attached Project Description)

DETAILS OF PROJECT: (if publication, include contents, authors, timetable, distribution)
(if meeting, include planning committee, participants, program, materials)
(if purchase and distribution of publications other than LWVMNEF, include sample copy and distribution plan)

(see attached Project Description)

Who is responsible for project? Trudy Dunham (name) Voter Service, Chair (portfolio)

PROJECT BUDGET: (basic outline) Remember to include 5% administrative fee due LWVMNEF

INCOME

$ 130.00 in your account with LWVMNEF

$1,313.55 to be raised

EXPENSES

Printing and Assembling	$986.00
Typing and Office Expense	50.00
Distribution and Promotion	115.00
League Services	100.00
Subtotal	$1,251.00
5%	62.55
Total	$1,313.55

* Application must be submitted at least three weeks before the project is begun.

FOR OFFICE USE ONLY

Date submitted to Board _____

Approved - YES [ ] NO [ ]

Date Local League informed _____

St. Paul League of Women Voters, 1010 University Avenue, St. Paul, MN 55104

Publication: VOTER REGISTRATION BOOKLET

Purpose:

In 1980 the St. Paul League of Women Voters prepared the Voter Registration guide to encourage voter registration prior to election day and to provide election-day registration information. This concise booklet tells who may register, where and how to register, election-day registration procedures, and where to vote. It has been published in English and Spanish editions. It is tailored to be useful to voters in the city of St. Paul.

Completion Date:

This booklet will be printed in July, 1984.

Distribution Plans:

The League of Women Voters of St. Paul will distribute 5,000 copies of the English edition to civic groups, election judges, secondary schools, colleges and universities, libraries, community councils, realtors, businesses; and 3,000 copies in Spanish to the Ramsey Action Programs and community centers serving the Spanish-speaking citizens.

Proposed Budget:

Printing and Assembling	$ 986.00
Typing and Office Expense	50.00
Distribution and Promotion	115.00
League Services	100.00
SUB-TOTAL	$1,251.00
5% Due LWV Education Fund for Processing	62.55
TOTAL	$1,313.55

Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102 - June 1984

FORM A-2

LWV APPLICATION FOR APPROVAL TO DO A PROJECT*

TO: League of Women Voters of Minnesota Education Fund
555 Wabasha, St. Paul, MN 55102 (612)224-5445

DATE: Aug. 1,1984

FROM: Colleen Halpine
Name of person submitting proposal

AUG 2 1984

League of Women Voters of Roseville

Address 1362 Judith Roseville, MN 55113

PURPOSE OF PROJECT: publication [x], meeting to educate the public on an issue [ ]

candidates forum [x], other [x]

Why are you doing this project? What is the need in your community?

To provide the communities of Falcon Heights, Maplewood, Little Canada and Roseville voter services outlined in the attached proposal.

DETAILS OF PROJECT: (if publication, include contents, authors, timetable, distribution)
(if meeting, include planning committee, participants, program, materials)
(if purchase and distribution of publications other than LWVMNEF, include sample copy and distribution plan)

For details of voter service activities please see attached proposal

Who is responsible for project? Geri Colon (name) Voter Service (portfolio)

PROJECT BUDGET: (basic outline) Remember to include 5% administrative fee due LWVMNEF

INCOME

$ 0 in your account with LWVMNEF

$ 900.00 to be raised

EXPENSES

Subtotal	850.00
5%	42.50
Total	$892.50

* Application must be submitted at least three weeks before the project is begun.

OFFICE USE ONLY

Date submitted to Board _____

Approved - YES [ ] NO [ ]

Date Local League informed _____

BUDGET

VOTING ADDRESS CARDS	$ 15.00
"GET-OUT-THE-VOTE" SIGNS (50)	100.00
CHOOSING THE PRESIDENT 1984 book	
160 copies @ $2.12 ea	340.00
"PICK A CANDIDATE" brochure	
1000 copies @ $.09 ea	90.00
VOTER INFORMATION PAMPHLETS	
design, layout, typesetting	235.00
printing 2000 copies	70.00
TOTAL	$850.00

VOTER SERVICE ACTIVITIES
OF THE
LEAGUE OF WOMEN VOTERS OF ROSEVILLE
1984

VOTER REGISTRATION

This fall League members will volunteer their time to serve as roving registrars, setting up booths in public places such as banks and shopping malls. In addition the League will set up booths at the public high schools in our area. It is important to encourage 18 year olds to become informed. Voting address cards will be given to newly registered voters telling them their precinct location, Senate, Congressional and legislative districts.

FALL CANDIDATES MEETINGS

The League of Women Voters of Roseville will sponsor or cosponsor several candidates meetings for city, county and state elections. The League has a great deal of experience arranging, advertising, and moderating candidates meetings which are known for providing an unbiased forum for candidates to express their views on a variety of issues.

These meetings may be the only opportunity for the general public to hear the candidates and have an opportunity to ask them questions.

GET-OUT-THE-VOTE SIGNS

The Roseville League would like to purchase "VOTE TODAY" signs from another local League. These signs will be distributed to local businesses and public buildings for display in shopping areas, bank and business office lobbies and employee bulletin boards in our area. These signs can be used over and over for many different elections. We would like to purchase 50 "VOTE TODAY" signs.

CHOOSING THE PRESIDENT 1984 BOOKS

The League of Women Voters United States has published a book explaining how the United States elects the President, entitled Choosing The President 1984. It is important information for all Americans and especially helpful for students in high schools learning about elections through history and social studies classes.

The League of Women Voters of Roseville in conjunction with Control Data Corporation will present a classroom set of this book to District 623 public middle and high schools. We have reviewed this book and it is an excellent resource for our area students. The Roseville League can purchase the 160 copies for $2.12 each.

PUBLICATIONS

The League of Women Voters United States has an updated publication, "Pick a Candidate". The League here

in Roseville will distribute these at schools, colleges, banks, libraries, community centers, candidates meetings and local PTA's. Large print copies will be distributed to senior citizens. Altogether 1000 copies will be purchased and distributed.

VOTER INFORMATION PAMPHLETS

The League of Women Voters of Roseville plans to develop and distribute a pamphlet that gives basic needed information on voter registration, absentee voting and information about regularly scheduled city and county public meetings. These pamphlets would be distributed at our registration booths, at city halls, schools, community centers and libraries. These professionally designed pamphlets will be able to be used year after year. The League would have 2000 copies printed ready for distribution to citizens in our area.

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102 6/84

APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund Date: 7/12/84

FROM: Mary Santi
Name of person submitting proposal

LWVMN Portfolio: Citizen Information

TITLE AND PURPOSE OF PROJECT: A public conference "Pay Equity: The Quiet Revolution." The conference will be held Tuesday, October 16, 1984, from 4:30 to 9 p.m. at the Earle Brown Continuing Education Center at the St. Paul Campus, University of Minnesota. The purpose is to provide attendees with information on how to implement and monitor Minnesota's Pay Equity Act. Speakers will also explain the basis for the bill, where pay equity is already being implemented, and give implications for private industry. Publications on how to implement and how to monitor the act will be given to conference participants.

DETAILS OF PROJECT:

LWVMN Citizen Information and Social Policy Chairs are heading the committee to plan this conference. It is part of a continuing series of "Focus on Emerging Issues" meetings. A copy of the initial program outline is attached.

PROJECT BUDGET: Detailed budget copied on reverse.

Income Expenses

SIGN AND RETURN TO KAREN ANDERSON BY JULY 19, 1984. THANK YOU.

Date submitted to five member preliminary review group: July 12, 1984

Approved by:

Tews	Yes	No
Duffy	Yes	No
Hendrixson	Yes	No
Nordland	Yes	No
Walters	Yes	No

Date approved by whole LWVMNEF Board

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102, July '84

Pay Equity: The Quiet Revolution
Implementing and Monitoring Minnesota's Pay Equity Act

Budget

Expenses:

Facility Rental rooms, personnel, coffee/tea	$ 160
Speakers honoraria(10 @ $25, 1 @ $50, 1 @ $300) travel ($485) & lodging ($100) meals for 14 speakers/panelists ($98)	1,283
Volunteer Committee Expenses	180
Staff Director ($300) and support staff time: flyer preparation and distribution, advance registration, bookkeeping, typing, development, publicity	760
Publication on Monitoring Pay Equity Act printing @ $1,200, editorial stipend @ $200 staff typing & prep. @ $512, office costs @ $483	2,395
Materials and Supplies program, nametags, handouts, media kit, audio/video cassette & duplicating costs	436
Publicity/Postage flyers (3,000 @ $215), postage ($65) news releases/PSA's & postage ($45)	325
Office overhead costs: based on formula using salary costs for this project	722
TOTAL	$6,261

Income:

Registration fees: 75 LWV members @ $5 = $375 75 non members @ $8 = $600	975
Contributions (2 @ $2,600)	5,200
Unrestricted funds from LWVMNEF account	86
TOTAL	$6,261

LEAGUE OF WOMEN VOTERS OF MINNESOTA
555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

July 31, 1984

Ms. Nancy Harris
The Saint Paul Foundation
1120 Norwest Center
St. Paul, Minnesota 55101

Dear Ms. Harris:

The League of Women Voters of Minnesota (LWVMN) requests a $2,600 contribution from the Saint Paul Foundation to the League of Women Voters of Minnesota Education Fund (LWVMNEF) to partially fund a citizen education project on Minnesota's new Local Government Pay Equity Law. The project includes:

* a public conference in October, 1984, "Pay Equity: The Quiet Revolution - Implementing and Monitoring the Pay Equity Act" and
* a publication developed in conjunction with the conference titled, "Monitoring Minnesota's Pay Equity Act."

The purpose of the project is to present citizens with information on the new Pay Equity Law and suggestions for monitoring its implementation by local governments in Minnesota. The total project cost is $6,261, with $5,200 in outside contributions needed to successfully complete it.

The conference will be held on Tuesday, October 16, at the Earle Brown Continuing Education Center on the St. Paul Campus of the U of M from 4:30 to 9 p.m. The publication, a monitoring booklet, is being developed as a complementary piece to one done by the MN Department of Employee Relations for local governments on how to implement the new law. The LWVMN publication will be directed to citizens and give information on monitoring local governments to see if they are complying with the law and following the implementation schedule. Both parts of the project, the conference and the booklet, have been approved by the League of Women Voters of Minnesota Education Fund as eligible to receive 501(c)(3) tax deductible contributions. Neither the conference nor the booklet will debate the issue of pay equity; they will be directed to the implementation and monitoring of an existing state law - truly an educational activity.

We believe this program is one that will interest the Saint Paul Foundation because of the timeliness of the issue, the quality of the conference speakers and panelists and the content of the publication. The Saint Paul Foundation's history of supporting efforts to correct the cause of inequities; concern for equal rights issues, particularly those of women; and attention to unpopular or risky projects, all make us believe that this project will be of interest to you. The League's project will not involve debate on the pay equity issue, which remains a controversial one, particularly as it relates to compensation to women for work of comparable worth. The project will focus on actual implementation of the law, which is also seen as controversial to some regular supporters of

the League of Women Voters. We intend to submit a request for an additional $2,600 to the Minneapolis Foundation.

A brief description of the Pay Equity Law, its requirements and timetable is enclosed and titled "The Local Government Pay Equity Law." The history of the law alludes to the enormous potential impact of implementation. The 1982 state law changing the personnel law covering state employees and leading to pay equity adjustments for state employees affected 8,225 employees. The 1984 Local Government Pay Equity Law effects all Minnesota cities (855), counties (87), and school districts (436), which account for an estimated 163,000 workers. About 56% are female. Since the bill requires each local government to establish equitable compensation relationships between female-dominated, male-dominated and balanced classes of employees, and that each government use a job evaluation system to determine comparable work value; the potential financial impact on local governments is great. Thus local government resistence to implementation is expected and the need for effective and informed citizen monitoring apparent.

A preliminary Agenda for the conference is enclosed. It includes the listing of speakers and panelists and registration information. The keynote speaker, Winn Newman, is a Seattle attorney who successfully argued the issue in the state of Washington. A budget for the conference, which includes the publication budget for the monitoring booklet, is also enclosed. The League of Women Voters funds these conferences with outside contributions in order to keep registration fees low enough to allow wide attendance and participation. The monitoring booklet will be distributed first to all conference participants and then to an array of citizen organizations most likely to be concerned with monitoring of the Pay Equity Act. An outline of the publication and a potential distribution list is also enclosed.

The League of Women Voters has been informing Minnesota citizens about public policy issues for 64 years. The League enjoys a credibility with the public based on a record of continued nonpartisan voter service and objective citizen eduation activities. The League is a grassroots volunteer organization with over 3,200 members in 64 local Leagues throughout the state. This network provides the volunteer resources to carry out projects and serves as a distribution vehicle for citizen education materials. General information about LWVMN is in the enclosed "Facts About the League of Women Voters of MN" and "Annual Report 1982."

The League's citizen education projects are made possible by tax deductible contributions to the League of Women Voters of Minnesota Education Fund. A copy of the 501(c)(3) letter for LWVMNEF is enclosed. We received the IRS ruling, including an advance ruling as a publicly supported organization, for this corporation in April. For many years, we used the Education Fund of the LWV of the United States to carry out educational projects. We are now able to solicit, receive, retain and use all of these tax deductible gifts in Minnesota for Minnesota projects.

Other enclosures, in response to your Application Requirements, are: a list of the current Board of Directors of LWVMN (same Board as that of LWVMNEF), a 1984-85 LWVMNEF Budget, and the most recent financial report for LWVMN (our accountant is preparing the one for fiscal '83-'84 to be ready in August). The committee responsible for carrying out the project consists of the LWVMN Citizen Inf. Chair, Mary Santi, who has directed several League seminar/conferences in the past 18 months; and Social Policy Co-Chairs, Carolyn Hendrixson and Peggy Lucas,

veteran League volunteers and experts on a variety of women's issues. All are expected to remain on the Board of Directors until June, 1985.

We agree to spend funds received solely for the purposes stated in this application, that any payment of funds granted will be at the convenience of the Foundation, and that the Foundation may review any and all of the information submitted as part of this request with its advisers. Citizen Education Project on the Pay Equity Act has been approved by a review committee of LWVMNEF and will be on the August 14th Agenda of the full Board of Directors for project approval and consideration of a resolution approving this application to the St. Paul Foundation. The LWVMNEF is registered with the MN Department of Commerce and intends to try to comply with the terms of MS 309.

Thank you for your consideration of this request and application. If you need more information about the request or the project, please contact Karen Anderson, development/pr staff, at 224-5445.

Sincerely,

Jean Tews

Jean Tews
President

Peggy Lucas

Peggy Lucas
Social Policy Co-Chair

Mary Santi

Mary Santi
Citizen Information Chair

T:L:S/rk
enc.

LEAGUE OF WOMEN VOTERS OF MINNESOTA
555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

August 2, 1984

Mr. Tom Berg
Senior Administrative Officer
The Minneapolis Foundation
500 Foshay Tower
821 Marquette Avenue
Minneapolis, MN 55402

Dear Mr. Berg:

Thank you for agreeing to review our Pay Equity Project proposal and to consider funding outside of your unrestricted funding schedule. Enclosed is the proposal as it went to the Saint Paul Foundation. We need an additional $2,600 contribution to the League of Women Voters of Minnesota Education Fund (LWVMNEF) to fund the project.

The Citizen Education Project on Minnesota's Local Government Pay Equity Law has two parts: an October 16th conference and an associated publication. Both focus on monitoring the implementation of the new law. A description of the project, budget, conference agenda, publication outline and distribution list are all attached to the proposal. The audience for the conference will be mainly from the twin cities metropolitan area; the monitoring booklet will be distributed throughout the state.

Other enclosures, for your information, are: LWVMNEF proof on incorporation, Dept. of Commerce Registration, and IRS 501(c)(3) letter; a current Board of Directors and staff list, LWVMN budget for '83-'84 (actual) and '84-'85 (proposed), and LWVMNEF proposed '84-'85 budget. We include these because the LWVMNEF is a new corporation. We received the IRS ruling, including an advance ruling as a publicly supported organization, for the corporation in April. For many years we used the Education Fund of the LWV of the United States to carry out our educational projects. We are now able to solicit, receive, retain and use all of these tax deductible funds in Minnesota.

We appreciate the Minneapolis Foundation's consideration of this request. If you need more information about the proposal or the project, please call me at 224-5445.

Sincerely,

Karen Anderson

Karen Anderson
Development/PR staff

KA/rk
enc

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102 4/84

APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund Date: July 20, 1984

FROM: Joan Higinbotham
Name of person submitting proposal

LWVMN Portfolio: Service to Local Leagues

TITLE AND PURPOSE OF PROJECT: LWV Minnesota Road Show. The purpose of the Road Show is to provide citizen education by bringing experts on issues of concern to Minnesotans to cities throughout the state. This will increase knowledge of these subjects in the communities visited and result in visibility for the League as an educational resource.

DETAILS OF PROJECT: Speakers on the subjects of Women, Water and National Security, accompanied by members of the LWVMN Board of Directors, will go out on two-day trips, speaking in several cities with local Leagues. LWVMN will provide invitations and a news release to be used by the Leagues. Local Leagues will arrange for space, send out the invitations and generate an audience for the presentations/speeches.

PROJECT BUDGET:

Income		Expenses	
Contributions to LWVMNEF for unrestricted activities.	$927	Postage	$ 40
		Copying	25
		Telephone	50
		Staff time	100
		Invitations	200
		Speakers expenses	140
		Lodging	70
		Mileage @ 15¢ per mile	225
		Overhead (based on $50 of staff time)	77
		TOTAL	927

FOR OFFICE USE ONLY Travelling Road Show

Date submitted to five member preliminary review group: July 20

Approved by:

Hegg	(Yes)	No
Hondl	(Yes)	No
Knighton	(Yes)	No
Santi	(Yes)	No
Seitz	(Yes)	No

Date approved by whole LWVMNEF Board

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102 4/84

APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund **Date:** July 20, 1984

FROM: Jeanne Crampton
Name of person submitting proposal

LWVMN Portfolio: Natural Resources Co-Chair

TITLE AND PURPOSE OF PROJECT: Allocation of Minnesota's Water Resources, a four-part citizen education project carried out in 1984-85 by LWVMN. The purpose is to provide information resulting from a major LWVMN study on water resources in a variety of ways. The focus is: the extent and use of surgace and ground waters; an analysis of rights and responsibilities regarding water resources as defined by the several levels of government through laws, policies and institutional arrangements; and an exploration of how government policy affects cost and use.

DETAILS OF PROJECT: The citizen education activities include: 1)public meeting in March, 1984; 2) publication of "Who Owns Minnesota Water?" 3) production and distribution of video presentation of March public meeting; 4) publication of a 6-8 page "Facts & Issues" in August, 1984. Parts 1 and 2 have been completed, but income and expenses will continue through 1985 on the distribution of "Who Owns MN Water?" Parts 3 and 4 will be carried out by April, 1985. Approval for the entire project has been granted by LWVEF. Approval for parts 3 and 4 and for the unfinished portions of parts 1 & 2 is now being requested from LWVMNEF.

PROJECT BUDGET:

Income	Expenses
See attachments: Total Project Budget Facts & Issues #2 Budget Video Production Budget	

Please sign and return by July 30th.

Minnesota's Water Resources

Date submitted to five member preliminary review group: July 20, 1984

Approved by:

Buffington	(Yes)	No
Duffy	Yes	No
Grimsby	(Yes)	No
Hendrixson	(Yes)	No
Hiles	(Yes)	No

Date approved by whole LWVMNEF Board _____

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 July, 1984

Citizen Education Project on Allocation of Minnesota's Water Resources

A two-year study/research project with the following activities to implement a program of public education: March '84 public meeting; video production of that meeting; two major publications: Facts & Issues # 1, Who Owns Minnesota Water?; Facts & Issues #2, Water Resources and Management in Minnesota.

Total Project Budget

Activity Expenses		Subtotal	Activity Income		Subtotal
Facts & Issues #1		$6,197	Facts & Issues #1		$6,197
Personnel	$1,319		Publication Sales	$2,950	
Volunteer Committee	2,148		Committee Contrib.	300	
Printing	950		Contributions	2,947	
Office Costs	1,780				
Facts & Issues #2		$5,220	Facts & Issues #2		$5,220
Personnel	1,326		Publication Sales	2,750	
Volunteer Committee	1,549		Committee contr.	350	
Printing	950		Contributions	2,120	
Office Costs	1,395				
March '84 Public Meeting		$2,492	March '84 Public Meeting		2,492
Facility/speakers	447		Registration fees	1,045	
Personnel	720		Contributions	1,447	
Materials/supplies	180				
Video Distribution	180				
Publicity/postage	320				
Office costs/Ed Fund	645				
Video Production of Public Meeting		$1,173	Video Production of Public Mtg.		1,173
Personnel	301		Volunteer contrib.	50	
Volunteer expenses	125		Postage reimbursement	53	
Production costs	78		Public meeting reimb.	180	
Cassette duplication	344		Contributions	890	
Office costs	325				
Grand Total Expenses		$15,082	Grand Total Income		$15,082
			Sales, fees, reimbs.	$7,678	
			Contributions	$7,404	
			Income from Freshwater Foundation	4,400	
			Balance to raise for project	$ 3,004	

Water file

LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

July 26, 1984

Mardag Foundation
Attn: Nancy Harris
1120 Norwest Center
St. Paul, Minnesota 55101

Dear Ms. Harris:

This is a request by the League of Women Voters of Minnesota (LWVMN) for a $3,000 contribution from the Mardag Foundation to the League of Women Voters of Minnesota Education Fund (LWVMNEF). This donation will support the completion of the League's "Citizen Education Project on Allocation of Minnesota's Water Resources."

The first half of this project was funded by a $4,400 grant from the Freshwater Foundation to the League of Women Voters Education Fund in March, 1984. Since then, in April, 1984, we received the IRS 501(c)(3) determination letter for our new corporation, the League of Women Voters of Minnesota Education Fund. We propose to complete the Water Resources Project through this new corporation, which allows us to solicit, receive, retain and use tax deductible gifts in Minnesota for Minnesota projects.

The enclosed project proposal, "Allocation of Minnesota's Water Resources," describes the project, the need for such information, the purpose, and public to be reached. The proposal, attachments and referenced enclosures respond to your Application Requirements numbered 1, 2, 3, 4, 5, 6, 9, 10, and 11. In addition, we enclose items to respond to requirement number 12.

We're requesting funding from the Mardag Foundation because of its concern and support for projects in the program area of Conservation and the Environment. Also, Mardag Foundation approved a previous grant to LWVMN, in 1978, which the League was unable to accept because the funds would pass through Washington, D.C. The existence of the new LWVMN Education Fund insures the retention and use of all grant funds within Minnesota.

We will spend any funds received for the purposed stated in the proposal and make such reports as required by the Foundation. We understand that any payment of funds granted will be at the convenience of the Foundation, including modification of payment schedules. The water resources project is currently going through the committee review process of LWVMNEF for approval as a project eligible for tax deductible donations. The process will be completed July 30th. At its August 14, 1984, meeting, the Board of Directors of LWVMNEF will approve the committee's action and pass a resolution endorsing the application to the Mardag Foundation.

We also understand that the Foundation, in researching this application, may review the information submitted as part of this request with advisers of the Foundation's choosing. The LWVMNEF is registered with the Minnesota Department of Commerce and intends to try to comply with the terms of MS 309.

Thank you for considering this request. If you have questions or need more information, please contact Karen Anderson, development/pr staff, at 224-5445.

Sincerely,

Jean S. Tews

Jean S. Tews
President

Beverly McKinnell

Beverly McKinnell
Development Chair

T/McK:ka

enclosures

League of Women Voters of Minnesota Education Fund

APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund Date: Aug. 8, 1984

FROM: Harriette Burkhalter
Name of person submitting proposal

LWVMN Portfolio: Voter Service

TITLE AND PURPOSE OF PROJECT: Primary Senate DFL Debates: two pre-primary intraparty (DFL) debates among candidates for the U.S Senate in Minnesota. The purpose is to educate Minnesota voters about the issues of the campaign, positions of the candidates on these issues, and to stimulate voter interest and participation in the September 11th Primary Election.

DETAILS OF PROJECT: The Primary Debates will be coordinated by LWVMN and implemented by local Leagues in the cities where the Debates take place. LWVMN has set criteria for candidate participation and is finalizing dates, locations and format with the participating candidates and local Leagues. Local Leagues will sponsor and implement each event in consultation with LWVMN. Tentative plans call for local TV station in-studio debates. Potential dates and locations are: Duluth on August 27th and Rochester or Mankato on September 4th. The format will include strict ground rules, a fair impartial moderator, and a panel of questioners selected by the League.

PROJECT BUDGET: (Detailed budget on reverse side.)

Income		Expenses	
		Volunteer expenses	$ 150
Unrestricted contributions to LWVMNEF	$1,873	Local LWV expenses	300
		LWVMN expenses	1,423
		Total	$1,873

Project: Please sign and return to LWVMN office by: _____

Date submitted to five member preliminary review group: _____

Approved by: _____ Yes No

_____ Yes No

_____ Yes No

_____ Yes No

_____ Yes No

Date approved by whole LWVMNEF Board _____

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102 · 8/7/84

PRIMARY SENATE DEBATES '84
Project Budget

Expenses

Volunteer expenses		$ 150
Travel (3 people, 2 trips)	$120	
Phone (calls X 5 LWVs)	30	
Local LWV expenses		300
2 LWVs @ $150 each		
LWVMN expenses		1,423
Phone (5 calls X 3 LWVs)	45	
Staff time	554	
Executive Director, $200		
PR/Development, 24 hrs. @ $211		
Secretary, 20 hrs. @ $143		
Legal Fees	200	
Equipment & supplies	16	
Postage (mailings to candidates, local LWVs, media)	60	
Office costs (based on $354 staff costs)	548	
	TOTAL	$1,873

Income

Contributions to LWVMNEF, either for Primary Debates or unrestricted.	$1,873

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102 6/84

APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund Date: July 23, 1984

FROM: Harriette Burkhalter
Name of person submitting proposal

LWVMN Portfolio: Voter Service

TITLE AND PURPOSE OF PROJECT: VOTE '84 Flyer Distribution. LWVMN will distribute 60,000 flyers throughout Minnesota to provide citizen education about the rules and procedures for registration and voting in the 1984 elections. The flyer, "Election '84 in Minnesota: register and vote, Voter '84 Information," is being printed by the Office of the MN Secretary of State.

DETAILS OF PROJECT: LWVMN assisted the Secretary of State with similar distribution in 1978, 1980 and 1982. The LWVMN voter service co-chairs will coordinate the distribution via local Leagues, libraries and appropriate citizen and corporate groups, with LWVMN staff carrying out the distribution. In many cases, flyers are picked up by local League volunteers or trucked by LWVMN Board to metro Leagues to avert postage costs. Flyers to greater Minnesota will be mailed parcel post or by UPS. About 10,000 flyers will be taken to Farmfest '84 for distribution there.

PROJECT BUDGET:

Income		Expenses	
Contributions to LWVMNEF	$738	Postage	$240
		Envelopes/supplies	36
		Project Director	100
		Staff time (18 hrs. @ $6.37; 3 hrs. @ $8,80)	142
		Office overhead	220
		Total	$738

Project: Vote '84 Flyer Distribution

Sign and return to Karen Anderson at the LWVMN Office by August 2, 1984.

Date submitted to five member preliminary review group: July 25, 1984

Approved by:		
Tews	(Yes)	No
Buie	(Yes)	No
Nordland	(Yes)	No
Santi	(Yes)	No
Walters	(Yes)	No

Date approved by whole LWVMNEF Board

Priority	Status 8/8/84	Prospect Name	Position	Person to Contact
1	Yes	Dick Knowlton	Hormell, Austin, MN	Hendin
2	No	Preston Townley	Dean, U of M School of Business	McKinnell
3	?	M.D. McVey	Retired Pres. Cargill	McKinnell
4	?	Ralph Ebbott	Treasurer, 3M	Midtbo
5	yes ?	Judy Corson	President, Custom Research, Inc.	Santi
6	Yes	Margee Bracken 478-6712	Developer	Peterson
7		Name from Mayo Clinic or Foundation		McKinnell or Buie
8a	No	James P. Shannon	VP & Exec Dir General Mills Foundation	Hendin
8b	?	Marion Etzweiler	Executive Dir Mpls. Foundation	Buie
9a	Yes	Geri Joseph	Humphrey Institute	Santi
9b	?	Arvonne Fraser	Fellow, Humphrey Inst.	McKinnell
10	Yes	Mary Ziegenhagen	Suburban Publisher	Simundson
11	?	Deborah Howell	Publisher, St. Paul PP	Midtbo
12	?	Harlan Cleveland	Director, HHH Inst.	Santi
13	Yes	Barbara Peterson Bruwell	Past Miss USA	Buie
14	No	George Pillsbury	Past Legislator	Peterson
15	NO ?	Douglas Amdahl	Chief Justice, MN Supreme Court	Hendin
16a	?	Sandra Gardebring	Chair, Met. Council	Midtbo
16b	?	Marlene Johnson	MN Lt. Governor	Midtbo
16c	?	Ruth Randall	MN Com of Educ.	Midtbo
17a	?	Elmer L. Anderson	Chairman of Bd., H.B.Fuller	Simundson
17b	Yes	Bob Ashbach	Former Leg., Owner Roseville State Bank	Simundson
18	?	Alan Page	Aty., MN Vikings player	Buie
19	No	Edson Spencer	Honeywell	Peterson

Priority	Status 8/8/84	Prospect Name	Position	Person to Contact
20	Yes	Barbara Armajani	Pinstripe Petites	Simundson
21	yes ?	Nina Rothchild	Comm., Dept. Empl. Relations	Santi
22	Yes	Ruth Reister	Pres. 1st Bank, Agri Business	Hendin
23	Yes	Arend Sandbulte	Pres., MN P &L Duluth 722-2641	VanEvera

LEAGUE OF WOMEN VOTERS OF MINNESOTA
533 WABASHA • ST. PAUL, MINNESOTA 55102
PHONE: (612) 224-5445

MEMO

TO: Board Members

FROM: Tews

SUBJECT: August Board Enrichment & Meetings

DATE: August 8, 1984

AUGUST BOARD ENRICHMENT & MEETINGS

At Joann Buie's cabin on Camp Lake (map was sent 7/20/84). Begins 11:30 a.m., Monday, August 13th with lunch. See attached agenda for:

1. Monday afternoon discussion of Board structure, philosophy, etc.
2. Monday evening, LWVMN Education Fund Meeting.
3. Tuesday Board Meeting.

IMPORTANT: Please refer to the memo of 7/20/84 for your food assignment - (We are all contributing to the meals so it is important that you bring the item assigned to you) - and other information about this special Board retreat. Not included on the agendas but a big part of our two days together are the apportunities to swim, talk, walk, laugh, boat, dream, bird water, listen to the loons and tree frogs, EAT, SLEEP & RECREATE!

We hope the Tuesday Board Meeting will end by 2:30, after which we can leave or continue to relax and play, share an early supper and return to our homes after the rush hour traffic has passed.

Many thanks again to Joann for inviting us all to her summer home!

MONDAY BOARD SCHEDULE

11:30 - Lunch

1:00 - "Getting to Know You"

1:45 - Portfolio Presentation - 5 minutes for each portfolio to share plans or thoughts for coming year, and areas in which you need help from other Board members.

3:15 - 4:00 - BREAK - "Go jump in the lake" - "Take a hike" -

4:00 - Discuss philosophy of State Board Organization: (See attached costs)

Membership of Board - number
geographic diversity –

Meetings - time
length
number
enrichment activities

Functions - portfolio assignments?
policy making?

Job descriptions/resp requirements
Regional reps.
Board positions handled by these 4 how many
Secretary

6:00 - Social hour & dinner

7:30 - LWVMNEF Board Meeting

Admin com. meetings later?
Board enrichment – 2 or 3 times/year

TO: Jean Tews

FROM: Cathy Hegg & Karen Knighton

RE: Thoughts on LWVMN Board

This will probably be disjointed because I tend to have additional thoughts each time I work on it (this is the third time).

Makeup

I had thought the decision to decrease the number of Board members came through LRP in 1981, but reviewing some old information, it appears it came as a result of financial need. LRP background indicated the number would increase.

The number of Board members is increasing after an attempt to decrease for financial reasons (is financial concern still a factor?) because of an increase in activities regarding marketing and the realization that combining secretary and treasurer did not necessarily work.

The 1981-82 LRP forecast statement said outstate Board members would increase from 6 (did we really have that many at that time?) to 8. We are now at 3! This is only 16% of Board, while membership is roughtly 50% outstate. WE NEED MORE OUT-STATE (I hate "greater MN") BOARD MEMBERS--to set policy and develop goals.

Present Board consists of 2 Human Resource, 2 Natural Resource and 2 Government members (at least 1 Government person is out-state). By pretending that both Government Chairs are metro, one possibility would be to have only 1 Board person for each program category. If program areas want 2 of equal status, they could share one board position/one vote. That would free up 3 board positions for non-metor members. Because it is difficult to deal with a portfolio while living some distance from St. Paul, these three (plus one more?) could be board members without portfolio.

By having 4 "without portfolio" members, one could come from each of the four quadrants (NE, NW, SE & SW). If you continue to try to get othernon-metro Board members for portfolio positions, there could be 6-8 of 20 positions that are non-metro.--A much better representation. The four without portfolio could work closely with SLL and could help develop regional networking/ cooperation/communications. They could be responsible for liaison calls, etc.

More outstate Board members would foster better understanding between LWVMN and rural leagues.

One thing that came out in Hope Washburn nominations discussion was the difficulty of rural leaders to compete because one standard is "at various levels". With more rural leaders on Board and working toward regional efforts, this would present more rural leaders with opportunities to qualify.

Meetings

As they stand now, Board meetings are too long--particularly for someone with a 3-5 hour drive following the meeting. (Board enrichment preceding night is good for us because we can come in the day before so we don't have a day in which there is a long drive, long meeting and then long drive home. For some reason, unless there is someting specific to come for, I don't seem to be inclined to come the preceding day -- or stay over and drive home the following day.)

By-laws (at least my copy) calls for 8 Board meetings. We have 6 scheduled.

Meeting 6 times a year does not allow for discussion/planning/problem solving/evaluating to the extent necessary. While our financial troubles are over (at least now) it is still an item that takes considerable discussion/planning to follow up on committee reports. Membership needs more time per meeting. We always seem rushed in trying to adopt program, budget, by-laws changes, etc. prior to Convention.

I would like to see a return to 8-10 Board meetings per year. Maybe we don't need Board Memo following each--but I think we send a mailing to presidents at least once a month, so they could be informed.

With Harriette as LWVUS Board member, maybe we could have her at some meetings to develop better communication between LWVUS and LWVMN and lls., especially if we expand the Board for greater representation of local leagues throughout the state.

We could spend some time each meeting evaluating progress on LRP goals to keep us on track. With more rural representation, we could spend time talking about their problems and solutions to those problems--also in developing fund raisers that involve those leagues. There could be more time to discuss ways to improve and simplify league--organization, communications, evaluation to see whether attempts to cut costs are effective.

Miscellaneous

I personally feel, and I think other out-state leaguers feel it more, that time and resources of LWVMN are focused on and have more impact on metro leagues, yet we all pay the same PMP. With more representation and trying to find things to help rural leagues, this feeling may be minimized.

Networking was a "biggie" in the first LRP goals. Nadeen was frustrated in efforts to do this. The Board had little time to discuss it. In addition, rural leagues had little imput. There is a great diversity among regions of the state, so the same ideas won't necessarily work state-wide. This is an additional reason to have "regional reps" on Board.

From Joan Higinbotham:

We should focus on outcomes. What do we want to see happen within the League during the next year and during the next five years.

A top priority must be maintaining our respected position as knowledgeable and influential in matters of public policy in Minnesota and the nation. To do that we have to not only be visible in the community, but also have enough members throughout the state so that we are never unmasked as a paper tiger. As one local league member said,"no one knows there are only a few of us. Because of our impact they think we have many more members than we really do. If they knew how many members we have now (as opposed to five or ten years ago) we would lose a lot of our credibility."

I think we should spend time at the retreat talking about

How we can streamline our organization on the state and local levels?
- What paperwork is not necessary
- What mailings are not read
- What can the state do for local leagues, e.g. meeting ready material
- Can we develop work plans for a local league board of 6 to 12 members.
- Should some local leagues consolidate so they can maintain a "critical mass" of members

How can we involve working women in the league at all levels?
- Should the state board meet quarterly on Friday eve.-Saturday
- Should the state board rotate its meetings throughout the State
- Should the state board meet alternately evenings-day times.
- Should an executive committee of the state board meet montly with the full board meeting quarterly (Exec. comm members more concerned with admin. affairs, other board members holding portfolios.)
- Should some people be on board without portfolio, but be willing to take over a special project of finite duration.

- Should more of our meetings be evening or week-end or lunch hour meetings.
- Should we provide more materials and guidance to local leagues so that they don't need to prepare as much for unit meetings.
- Should we focus on fewer issues so we have more appeal to people deeply concerned about a particular issue.
- Should we encourage work place units which don't have our traditional community base.

COSTS FOR BOARD MEETINGS AND BOARD MEMOS

1. Volunteer Expense:

   Board vouchers have ranged from: $85.00 to $109.00

   This reflects only 8 people who turn in vouchers; some of this is contributed.

2. Cost of agenda preparation and mailing:

   Staff: $202.00
   - Exec. Dir. - 10 hrs.
   - Devel. - 3 hrs.
   - Bookeeper - 6 hrs. (Treas. report prep., review & xerox)
   - Secretary - 7 hrs.

Xerox -	$37.00
Postage -	26.02
Envelopes -	4.60
	$269.62

3. Board Memo Costs - Full Board Memo goes to all LL Boards

	1st Class	3rd Class
January Board (10 pp)		
Staff	$250.74	$321.86
Xerox (2.5¢/copy)	225.00	229.23
Postage	159.20	124.26
Envelopes	18.00	28.75
	$652.94	$704.10
February Exec. Board (Mini-memo) - Presidents only		
Staff	$247.51	
Xerox (2.5¢/copy)	45.95	
Postage	66.15	44.89
Envelopes	6.60	15.18
	$366.21	$60.07
March Board (7 pp)		
Staff	$229.76	$146.08
Xerox (2.5¢/copy)	158.33	28.90
Postage	158.40	90.07
Envelopes	18.00	28.75
	$564.49	$293.80

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 - August 1984

LWVMN BOARD MEETING

Tuesday, August 14, 1984, 9:30 a.m.

REMINDER: Board Memo materials, 1st and 3rd class, are due at meeting. VOTER article deadline is August 14th.

We will adhere to times listed for agenda items. If we have not completed discussion on action within the time limit, that item will be moved to the bottom of the agenda.

AGENDA

9:29 - Determination of quorum and call to order.

	Mins.	ACTION
1.	3	Approval of minutes of the June 12, 1984, LWVMN Board meeting/Hegg
2.	3	Acceptance of the minutes of the July 19, 1984, Executive Committee Meeting/ Buffington
3.	15	Treasurer's Report, June 30, 1984/Hondl
4.	-	Development Report/McKinnell
		REVISION OF AGENDA
5.	20	Discontinuance of Capitol Letter/Buffington
6.	5	Cosponsorship of Take Back the Night March/Buffington
7.	5	Fall, 1985 Focus topic/Buffington
8.	10	Straw Poll at State Fair/Burkhalter
9.	10	Handgun concurrence deadline/Hiles
10.	10	Handgun concurrence questions/Hiles
11.	40	Approval of Water Consensus questions/Crampton
12.	5	Recognition of Ojibwe State Unit/Higinbotham
13.	5	Budget Committee appointment/Hall
14.	5	World Affairs Council Cosponsorship/Duffy
		DISCUSSION
15.	10	Membership Month/Nordland
16.	5	Fundraiser Committee/McKinnell
17.	10	Primary Debates/Burkhalter
18.	5	Cookbook Report/Buie
19.	5	Computer Committee/McKinnell
20.	10	Women's Campaign Fund/Tews
21.	10	65th Anniversary
		INFORMATION
22.	-	Speakers Bureau/Buie
23.	-	Ethics in Government Cosponsorship/Duffy
24.	-	Prospects for Peacemaking/Duffy
25.	-	"How to Edit a Newsletter"/Walters

15a. LWV Substitute
b. "
c

22a. Crampton
22b. Hig
c. Walters

26. - Focus on Pay Equity/Santi
27. - LWV of Moorhead Area/Higinbotham
28. - Exit Polls/Leppik
29. - Voters Service projects update/Burkhalter
30. - Duffy to LWVUS National Security Committee
31. - Buffington to Women's Consortium Steering Committee
32. - Office Relocation Committee

CALENDAR

LWVMN and LWVMNEF

August 13-14 - Board Retreat and Meeting
16 - Debate Steering Committee, 11:30 a.m., state office
21 - Voter Registration Closes
- 1st Class Board Memo mailing
23 - 3rd Class Board Memo mailing
- Prospects for Peacemaking, 10:00 a.m.
25 - Take Back the Night March
27 - DFL Primary Debate, Duluth, 7-8 p.m., Channel 6 (NBC)
31 - Voter Guide order deadline

September 1 - PMP due to LWVMN
4 - Action Committee, 9:30 a.m., state office
- DFL Primary Debate, Mankato, 8-9 p.m., KEYC-TV (CBS)
6 - CMAL Board Meeting, 9:30 a.m., state office
7 - VOTER mailed
11 - Primary Election Day
12 - LWVMNEF and LWVMN Board Meeting, state office
17 - Voter Guide ready and mailed
18 - 1st Class Board Memo mailing
19 - Ed Fund Kickoff Committee, 9:30 a.m.
20 - 3rd Class Board Memo mailing
- CMAL Quarterly Meeting
21 - Coalition of 15,000, 9:30 a.m., state office

OCTOBER 29 IS THE 65TH ANNIVERSARY OF THE LEAGUE OF WOMEN VOTERS OF MINNESOTA

ACTION

1. Minutes: Motion: to approve the minutes of the June 12, 1984, Board Meeting (mailed to you earlier).

2. Minutes: Motion: to accept the minutes of the July 19, 1984, Executive Committee Meeting.

3. Treasurer's Report: Motion: to accept the Treasurer's Report for the period ending June 30, 1984, and to file it for audit.

4. Development Report: Since the June 12th Board Meeting, the following contributions for LWVMN have been received:

Barbara Stuhler, $100 to Hope Washburn Memorial Fund
Florence K. Schoff, $30 in response to July mailing to LWVUS givers.

REVISION OF AGENDA

5. Capitol Letter: Motion: to discontinue the Capitol Letter due to popular demand.

Background Information: A discussion and action of some sort is needed as to how

important action really is to LWVMN. Fact: Capitol Letter subscriptions are down by one-half. Marketing of this publication is non-existent. It is time consuming for lobbyists, staff and action chair to produce. If members really don't care about our lobbying efforts - then should we perhaps change the Capitol Letter and reduce our lobbying efforts? It is very discouraging to lobby, write up articles, get them into a published form (in record time) and no one knows about it! Or seems to give a damn! Also - I received 50+ phone calls complaining about the size of the PAR in the VOTER. Next time (if thereis one) the PAR has to be readable by everyone.

At the Action Committee Meeting, the decision was reached to announce the elimination of the Capitol Letter (RIP).

6. Take Back the Night: Motion: to cosponsor Take Back the Night March.

   (oral presentation) We will attempt to notify members about the March, scheduled for August 25th.

7. Fall Focus: Motion: to hold a fall, 1985 focus on the Community Alternative Settlement Program. (See enclosed information - white)

8. Straw Poll at State Fair: Motion: to conduct a similar poll to Farm Fest at the State Fair in conjunction with WCCO radio.

   Background Information: Farm Fest poll results are attached (yellow). Poll was conducted for three days (hot & humid) at Lake Crystal. There were about 2,000 people surveyed - about 1,400 forms were tabulated. The poll gave LWV a tremendous opportunity for visibility. We were on three Mankato radio stations and had article in newspaper and were on WCCO twice reporting results.

   We sold about 25 cookbooks - registered about 10 voters and got three membership prospects. Thanks to all who helped: Buie (who did much more than help!!), Higinbotham, Walters, Nordland, Takkunan (Eastern Carver County), Wendy Weden, Lynn Wesphal (Edina), Lynn Day (MEPH), Karen Halpern (Bloomington) and Peggy Thompson (you know where).

9. Handgun Concurrence Deadline: Motion: that the Handgun Concurrence date be changed to February 1, 1985.

   Background Information: Motion passed at June 12, 1984 meeting included a deadline of December 1, 1984, which is not enough time for local League to schedule a meeting if they wish to do a local study.

10. Concurrence Questions: Motion: to approve the concurrence questions as shown:

    The League of Women Voters of Minnesota supports current local restrictions on possession of handguns, sale and transfer of handguns, transportation of handguns and carrying of handguns in the city of Minneapolis. _____ Yes _____ No

    The League of Women Voters of Minnesota opposes making current Minneapolis restrictions less stringent. ___ Yes _____ No

    Background Information: Proposed Guidelines for Concurrence:

    Total VOTERS mailed to MN members, minus Minneapolis ____
    Total returned _____ Total Yes 60% Total No _____
    Number of Leagues represented (40)
    Metro Leagues (20) Outstate Leagues (20)

    Ballot will be printed on back of address label to guarantee validity and source of ballot.

11. Water Consensus Questions: Motion: to approve the Water Consensus questions as printed. (attached, white)

12. Recognition of Ojibwe State Unit: Motion: that the state Board recognize the Ojibwe State Unit of LWVMN.

Background Information: The guidelines for this unit have been approved previously. They have 16 members - 15 was the requirement. LWVUS has contributed $600 to the project. At this point, $200 of it has been passed on to them.

Their VS activity preceding the tribal election was handled well and was very satisfying for everyone concerned. The very positive response from all their audiences (they held six meetings) was really exciting for them. Moorhead people deserve and have received our thanks for contributing so much to that success. They took them step by step through the fine art of conducting candidate's meetings.

They will do some calendar planning later this month. There will be much emphasis on learning how to do things - how to get things accomplished. There will be ongoing "challenges" with this unit - for us and for them. It will require a long term, patient commitment on our part.

13. Budget Committee: Motion: to authorize President, Budget Chair and Executive Director to choose members of the Budget Committee.

Background Information: Six Leagues were invited to send a representative to the LWVMN Budget Committee: Minneapolis, Bemidji, Northfield, Rochester, Cass Lake and Shakopee, with a response deadline of July 20th. Bemidji, Shakopee, Northfield declined. We have not heardfrom Cass Lake or Rochester and are trying to reach them by phone. Other thoughts are South Tonka (Pat Gorecki) and St. Paul. Polly Keppel of Mpls will serve.

14. World Affairs Center Cosponsorship: Motion: to cosponsor a speaking engagement by Edward Rowney, Chief Arms Negotiator for the U.S., with the World Affairs Center/MN International Center this fall.

Background Information: This is a speaker the administration is anxious to send out. There would be no cost to us. The arrangements will be made by WAC. We will only be asked to help publicize to our members. Bill Rogers of the WAC believes the balance would be struck with adequate time for questions and answers. We could probably provide some questions. No more definite plans have been made.

DISCUSSION

15. Membership Month: A key element in the LWV Month Reception on October 11th will be the presence of special guests - members and "friends" of the League who will be presented at scheduled intervals over the three hours. They are being asked to make the briefest of remarks - no more than five minutes, incorporating some sort of kind words about the League. They will also mingle with the crowd.

Below is a list of those who have received/will receive a letter requesting their participation as a special guest. I need your help in two ways.

a. Please indicate at the Board Meeting your willingness to do a telephone follow-up to persuade an individual(s) to participate - especially if you know her/him personally.
b. Submit any appropriate additions to the list - we need a large pool.

Jackie Flemming, Marcia Fleur, Barbara Peterson Burwell, Barbara Flanigan, Don Fraser, George Latimer, Arvonne Fraser, Mary Ziegenhagen, Justice Amdahl, Barbara Stuhler, Diana Murphy, Nina Rothchild, Geri Joseph, Mary Emma Hixon, Marlene Johnson, Rudy Perpich, Debra Howells, Suzanne Sedgewick, Pam Berkwitz, Marion Etzweiler.

16. Fundraiser Committee: We need suggestions for members

17. DFL Primary Debates: DFL Primary Debates will take place between Growe and Mattson on August 27th at Duluth, carried by Channel 6 (NBC affiliate) and September 4th in Mankato, carried by KEYC-TV (CBS affiliate). The LLs are doing the planning. Criteria were set by LWVMN Executive Committee. There is interest on the part of four other candidates and we may have a court challenge.

18. Cookbook Report: (See attached letter to Waldman, of 7/30/84) We may have an agreement with Waldman by 8/14. Oral report.

19. Computer Committee: oral report

20. Women's Campaign Fund: I attended a meeting on July 16th with representatives of the Women's Campaign Fund, Barbara Stuhler (Co-Chair), Martha Atwater (Co-Chair) and Aileen Grossman regarding publicizing MN Women's Campaign Fund and encouraging women to run for office.

    We discussed: a possible road show for next year probably, or could something be worked out this year? They could provide speakers and assistance. A possible workshop or booth or speaker for state convention; an article in the next VOTER; brochures (they have them) to be sent in the next 3rd class mailing; an article in the next Board Memo, in the President's column or VS or SP columns; developing a how-to-run-for-office manual and videotape; LWV would do this with MN Women's Political Caucus possibly. We didn't know what sort of manual MWPC has now but perhaps something like our CIA could be done.

    The Campaign Fund has more money than candidates. They want to encourage more women to run for office. I think our LLs would be very interested and ripe for their sales pitch - ties into our gender gap programs, our voters service programs, etc., etc. Would someone be willing to be a contact with the Campaign Fund.

21. 65th Anniversary: It's October 29, 1984. Membership Month activities will mention this. Shall we do more?

INFORMATION

22. Speakers Bureau: Speakers Bureau should be mailed out late in August. Board members should please bring their lists of organizations, clubs, etc. they want on mailing list. Addresses and zip codes necessary.

23. Ethics in Government: The Action Committee at its August meeting and a majority of the Executive Committee approved LWVMN as a cosponsor of a conference on ethics in government on March 8, 1985. Principal sponsor is Augsburg College, other cosponsors are Common Cause, Humphrey Institute, Citizens League. The conference will include four 90-minute sessions: 1) Overview on ethics and government; 2) PACs; 3) Campaign financing; 4) Ethics and social policy. At each session two speakers will present contrasting views followed by audience participation.

24. Prospects for Peacemaking Update: Tews and Duffy have been meeting with Humphrey Institute and Honeywell representatives. Next steps include: 1) Completion of papers by core scholars who attended Wingspread on four topics due October 30th and ready for publication December 1st; 2) Four consultations with community representatives, Sept.-Oct., guest experts will be the Wingspread authors; 3) Fall forum(s): a) Plans underway to do forum with former presidents Ford, Carter and Nixon; b) Town meeting to follow and respond to the presidential forum; 4) Outreach - this is where LWVMN help is especially sought to: a) develop a process manual for replication elsewhere; b) discussion guides or other educational outreach for schools, etc.

25. "How to Edit a Newsletter": Marcia Walters is preparing a publication on editing newsletters to be ready in September. This is a result of LWVMN sponsorship of her participation in a class on that subject at the U of M.

26. Focus on Pay Equity: (See attached agenda) Committee plans to write Governor Perpich to keynote the event.

27. LWV of Moorhead: is now officially the LWV of the Moorhead Area (See attached - goldenrod)

28. Exit Polls (Leppik): In considering guidelines for LLs on exit polling, I decided probably all that is necessary is a paragraph in the Board Memo advising Presidents and VS Chairs to be certain in any contract that the results will not be used to predict national winners before all polls close in the continental U.S. Minnesota's new 100' restriction should go a long way to assure privacy where desired.

29. Voters Service Update: Voters Guide is underway with the new system, i.e. making information available to local Leagues for distribution. Juanita Peterson, LWV-Edina, is project director.

    Hotline - Karen Halpern, LWV-Bloomington, and Anne Borgen, LWV-Golden Valley, are coordinating with Minneapolis and St. Paul offices.

    Young Voters Project - we have funding ($2500) for part of the project from Jostens and will be distributing posters to local Leagues for college campuses.

    Debates '84, between the IR and DFL candidates for U.S. Senate, is still on for Sunday, October 28th from 7-8 p.m. at the Student Center, St. Paul Campus, University of Minnesota. It will be carried live and statewide via KTCA-TV.

30. Judy Duffy has been appointed to LWVUS National Security Committee.

31. Erica Buffington has been elected to MN Women's Consortium Steering Committee.

32. Office Relocation Committee: The LWVMN office building is slated to be eliminated by the MN Highway Department. Our sources tell us that we should expect to be out of the building by October 1985. A relocation committee has been appointed by the Office Management Committee to negotiate with our landlord and investigate new office space. Nadeen Mutsch will chair the committee. Other committee members are: Hondl, Higinbotham, Janet Midtbo (LWV-Mpls) and Jeanne Matross (LWV-St. Paul), Sawyer and Hendrixson.

LWVMN BOARD

AND

LWVMNEF BOARD

EXPENSE VOUCHER

NAME_____ DATE_____

ADDRESS_____
STREET CITY ZIP

TRAVEL _____ MILES AT $.15 PER MILE _____

SITTER _____ HOURS AT $1.00 PER HR. _____

OTHER _____ AMOUNT _____

TOTAL _____ TOTAL EXPENDITURES

_____ I WILL CONTRIBUTE

_____ BALANCE TO BE REIMBURSED

LWVMNEF BOARD _____ HOURS

LWVMN BOARD _____ HOURS

(For office use only: Pd._____, 19_____ Check #_____)

Amount Charged to LWVMN_____ Amount Charged to LWVMNEF_____

INSTRUCTIONS FOR FILLING OUT VOUCHERS:

This expense voucher form is an attempt to make the bookeeper's job a little easier and insure that the expenses are accurately charged to the proper budget categories. If, after reading these instructions, you are still unclear or unsure, please see either the executive director or the bookkeeper. They would be glad to help you.

1. Fill in your name as you want it to appear on the check. Give complete address including zip code.

2. Budget Category - such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.

3. Attach all bills and receipts when possible.

4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

I have contributed the following volunteer hours:

Action _____

Program _____

Board _____

Administration _____

Other _____

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

MINNESOTA COMMUNITY ALTERNATIVE

SETTLEMENT PROGRAM

WHAT IS A COMMUNITY ALTERNATIVE SETTLEMENT CENTER?

A community dispute resolution center is a non-profit organization which would provide an alternative approach to solving problems that develop between people. Instead of going to court, the individuals would sit down with a trained neutral mediator and work towards a mutually agreeable solution. The center would also serve as a resource for the courts.

WHAT ARE ITS GOALS?

1. To serve the community as a resource to resolve disputes involving both adults and juveniles.

2 To prevent the escalation of disputes into more serious criminal or civil matters.

3. To relieve the courts of a number of matters that do not need a formal court structure (diversion).

4. To serve as a resource for the courts for alternative sentencing options (post-adjudication).

5. To provide the opportunity to teach individuals how to resolve their problems through mediation.

6. To involve the victims of crimes in a more meaningful way when setting up restitution and community service contracts.

WHO WOULD SPONSOR THESE SETTLEMENT CENTERS?

Funding would be provided from IOLTA (interest on Lawyers Trust Accounts) monies (court administered) and a combination of State and/or local funding sources. Joint administration would be set up. Applications for funding would be submitted for approval.

WHO CAN REFER PEOPLE TO A MEDIATION CENTER?

Referrals can be made by individuals themselves, friends, neighbors, clergy, schools, police, sheriffs, lawyers, employers, social agencies, district attorneys and judges.

WHO ARE THE MEDIATORS?

Mediators are professionally trained voluteer citizens and program staff. They come from all walks of life and serve as neutral parties. They would be required to have 25 hours of training.

WHAT TYPES OF DISPUTES CAN BE HANDLED IN A MEDIATION CENTER?

Aggravted Harrassment

Animal Complaint

Assault

Breach of Contract

Child Custody

Consumer/Merchant

Criminal Trespass

Divorse/ Domestic

Employer/ Employee

Forgery

Fraud-Bad Check

Harassment

Interpersonal Dispute

Landlord/Tennant

Menancing

Neighbor/Neighbor

Noise

Personal/ Real Property

Petit Larceny

Reckless Endangerment

Restitution for Damages

School Problems

Small Claims

Status Offenders

Theft of Services

Violation of Town or City Ordinance and Others

WHY USE A MEDIATION CENTER?

* The dispute would be scheduled quickly
* There is normally no cost involved
* Matters are confidential
* Both parties air their opinions
* Any agreements must be mutual
* Related problems can be identified and follow-up referrals can be made to the appropriate agencies
* Restitution can be paid to victims
* People learn how to resolve their own disputes
* Escalation of minor matters into serious situations are avoided
* Mediation allows the court to spend its time on serious technical matters
* National studies demonstrate a high satisfaction rate and a high compliance rate.

FARMFEST STRAW POLL

1. **Are you:** 1☐male 62.1% 2☐ female 37.9%

2. **If the Presidential Election were held next week, for whom would you vote?**

   1☐ Mondale 34.8% 2☐ Reagan 56.9% 3☐ Other 8.4%

3. **What concerns you most in making your choice for President?**

   CHECK ONLY ONE

   1☐ the economy 46.3%

   2☐ defense spending 7.2%

   3☐ agricultural policy 30.8%

   4☐ Environmental issues 0.7%

   5☐ women's issues 1.4%

   6☐ moral issues (school prayer, abortion, etc.) 10.2%

   7☐ other 3.4%

4. **Would the early media projection of the winner of the Presidential Election discourage you from going to the polls to vote?**

   1☐ yes 29.3% 2☐ no 70.7%

Cast this ballot in any of the specially marked barrels near the entrance gates or at the League of Women Voters booth in the Commercial Tent. Residents of Minnesota may also register to vote there.

Listen to the morning news on your local radio station for results of today's poll.

This survey has been prepared and conducted by the League of Women Voters of Minnesota. Computer programming and tabulation contributed by Mankato Area Vocational-Technical Institute.

REGISTER AND VOTE NOVEMBER 6TH

LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

WATER RESOURCE STUDY CONSENSUS

I. Allocation Policies: How should limited water resources be distributed?

Rights to use water in Minnesota are based on the doctrine of Riparian Rights and the Reasonable Use Rule. Permits are required for any appropriation of water greater than 10,000 gallons per day or one million gallons per year. (Domestic use serving fewer than 25 persons is exempt). The DNR grants permits according to legislated priorities and administrative rules (See "Reasonable Use" Box in "Who Owns Minnesota Water?"). What changes, if any, would you support in permit policies? Check as many methods as you support.

spell out acronyms

_____Present law is adequate. No change.
_____A distinction should be made in the permitting process between amounts withdrawn and amounts consumed.
_____Certain uses should be prohibited. Specify_____
_____Change the priority system:
    _____Abolish priorities, relying instead on administrative decisions and/or litigation to settle conflicts.
    _____Vary priorities according to regions of the state
    _____Priorities should be different. Check three uses you consider most important:
        _____Domestic
        _____Energy Production
        _____Industrial
        _____Instream Uses (fish and wildlife, recreation, etc.)
        _____Irrigation
        _____Mining
        _____Navigation
        _____Rural Supply
        _____Uses < 10,000 gallons per day
        _____Other. Specify_____
_____Policies which better address water shortages should be added:
    _____Broad Priority Classifications
    _____Efficiency/market force policies. Specify_____
_____Policies which ease the riparian land ownership requirement for water rights should be added. Specify_____
_____Other_____

II. Conservation Policies: Should Minnesota legislate efficient use of water?

A. The DNR is now engaged in a pilot study of aquifer safe yields. Protected flows have been established for 38 streams and work will be done on other streams according to prioritized need. Should the state continue to develop protected flow and safe yield standards for streams and aquifers?
_____Yes, both protected flows and safe yields.
_____Only protected flows (for streams)
_____Only safe yields (for aquifers)
_____No.
_____Comment._____

B. In 1947 and again in 1977, the Minnesota legislature requested that the DNR develop a state water conservation plan. Although conservation is considered in the permit approval process, and a drought emergency plan (lawn and golf course water restrictions) was developed in 1977, Minnesota still has no comprehensive state plan for conservation.

1. For which of the following should the state require a conservation plan? Check as many as you support.

_____None.
_____The state as a whole, as requested by the legislature.
_____Regions of the state where water supplies are limited.
_____Any user who proposes interbasin or interstate transfer of Minnesota water
_____Specific uses. Specify_____
_____State facilities and agencies
_____Municipalities
_____Other. Specify._____

2. Which of the following should a state conservation plan include, if adopted? Check as many as you support.

_____Empasis on preservation of water resources
_____Emphasis on efficient use of water resources
_____Emphasis on increased residence time of water in Minnesota (e.g. storage of water in reservoirs for later use)
_____Education and technical assistance
_____Mandated conservation measures
For whom?_____
_____Incentives for recycling and reuse

III. Pricing Policies: Should the state have a role?

Water pricing in Minnesota is traditionally the responsibility of the supplier. However, in 1983 the DNR implemented an annual "reporting fee" for permitted users in order to fund ground water monitoring, and the Water Planning Board recommended that the state fund rate structure demonstration projects. Many groups (e.g. the Freshwater Society) have called for increasing water prices to reflect increasing value.

A. Which pricing philosophy do you support? (Check at least one).

_____Water prices, rate structures, and subsidies should be entirely the responsibility of the supplier.
_____Water prices should reflect full costs of production and delivery.
_____Water prices should reflect not only production/delivery costs, but also a value for water itself.
_____Water is a public resource whose use in certain areas should be subsidized. Specify areas_____
_____Other_____

B. Should water prices be supplemented by state user fees or taxes which cover state costs (increased responsility for waste treatment plants, and waterway cost, ground water monitoring, safe yield studies, stream protection, etc.)?

_____Yes. Specify uses of such a tax or fee_____
_____No.

C. Rate structures should: (Check at least one)
_____encourage conservation.
_____encourage development.
_____even out demand to minimize supply costs.
_____Other.
_____

IV. Governmental Structure: How should Minnesota govern water resources?

Unequal distribution, threats to quality, and competition for water resources challenge Minnesota's responsibility to hold water resources in trust for the public.

A. Which of the following do you support as goals for Minnesota water policy? Check as many as you suppport, and star the three you consider most important.
_____Orderly planning for supply, use, and quality
_____Recognition of regional differences in supply and use
_____Integration of ground and surface water policies
_____Integration of quality and quantity management
_____Data acquisition to characterize quality and quantity
_____Research on hydrogeology and best use of water resources
_____Consideration of future uses
_____Maintenance and repair of water facilities
_____Effective coordination of agencies and levels of government involved in water planning and management
_____Other_____

B. A proposed replacement of the functions of the Environmental Quality Board (EQB), which currently houses water resource coordination for the state, by the Governor's sub-cabinet on energy/environment/resources is presently being studied. Which of the following options should Minnesota's water management include? Check as many as you support.
_____a coordinating mechanism (If so, choose one:)
_____housed as a separate entity to provide focus for water or the environment
_____housed in an existing agency such as the DNR or SPA (Specify_____)
_____housed in the governor's coordinative policy-making body (sub-cabinet)
_____consolidation of water management functions currently housed in sepaprate agencies
_____formal citizen representation
_____Other_____

C. In 1982 the legislature required that metropolitan area governments plan for surface water protection. Should Minnesota mandate comprehensive statewide planning to protect both ground and surface water?
_____Yes
_____No.

_____Comments._____

V. Water Transfer Policies: Should interbasin transfer be used to distribute water?

Under current law, both the legislature and the DNR Commissioner must approve interstate transfers of water. Minnesota law does not refer to interbasin transfers. According to recent Supreme Court decisions, if a request were denied, Minnesota would have to establish either the absence of bias favoring Minnesotans or necessity for health and public welfare (but not economic welfare).

A. Which transfer policies do you support for Minnesota?

1. Interbasin transfers within the state should be permitted for (Check at least one):

_____without limitation
_____only if sufficient water remains in the basin-of-origin for present, future, and instream needs
_____only for certain purposes (Specify):
_____Agricultural
_____Energy
_____Industrial
_____Municipal
_____Rural Supply
_____Other._____
_____not at all

2. Interstate transfers of water from Minnesota should be permitted (Choose at least one):

_____without limitation.
_____if they are intrabasin transfers.
_____if sufficient water remains in the basin and state for current, future, and instream uses.
_____only for certain purposes.
List_____
_____not at all.

3. Water should be used only in the watershed where it is found. Rather than transfering water, water use should be adjusted to quality and quantity available. Yes_____
No_____

B. If interstate or interbasin transfers are allowed, decisions should be based on consideration of which of the following factors? Check as many as you support, but star the three you consider most important, should factors conflict.

_____conservation practices of receiving basin
_____economic costs and benefits for basin-of-origin
_____economic costs and benefits for receiving basin
_____environmental effects
_____equitable financing
_____future water needs of basin-of-origin
_____participation in decisions by affected citizens
_____proposed use

_____social effects
_____other_____

C. Decision-making

1. Interstate interbasin transfer decisions should include participation by the following levels of government (if those levels are affected by the proposed transfers):

	Advisory	Regulatory
Local	_____	_____
State	_____	_____
Regional (Interstate)	_____	_____
Federal	_____	_____
International	_____	_____

2. Intrastate interbasin transfer decisions should include participation by the following levels of government (if affected):

	Advisory	Regulatory
Local	_____	_____
Regional	_____	_____
State	_____	_____

3. Should ~~Minnesota~~ LWRMN support additional legislation pertaining to interstate or interbasin transfer?

_____Yes. (Check at least one of the following options).
- _____Minnesota legislation governing interbasin transfers
- _____uniform state legislation among Great Lakes states restricting transfer
- _____~~federal~~ legislation requiring basin-of-origin state approval of transfers
- _____negotiation of interstate compacts (possibly including renegotiation of Great Lakes Basin Compact) to include some authority for transfer decisions
- _____increased role of International Joint Commission in Great Lakes diversions and consumptive uses
- _____increased state and province participation in IJC activities

_____No.

League of Women Voters of the United States

LWVM Minnesota

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1730 M Street, NW
Washington, DC 20036
(202) 429-1965

July 17, 1984

Ms. Patricia Kratky, President
League of Women Voters of Moorhead Area
Route 1
Moorhead, Minnesota 56560

Dear Patricia:

Permission has been granted to the League of Women Voters of Moorhead to change its name and basis of organization to the League of Women Voters of the Moorhead Area. We agree that this change recognizes the fact that you have members in the area surrounding the city itself and that you wish to address matters of concern to these members. If, as we hope it will, this change results in increased membership you may wish sometime in the future to consider going to County League status.

In the meantime the national board joins me in wishing you success in your newly expanded area.

Sincerely,

Pat Shutt

Pat Shutt, Chair
Membership and Organizational
Development

cc.: LWVMN office
Burkhalter

LEAGUE OF WOMEN VOTERS OF MINNESOTA
555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

July 30, 1984

Ned Waldman
Waldman House Press
525 North Third Street
Minneapolis, MN 55401

Dear Ned,

This letter is to confirm our oral agreement of June 18th to terminate the contract between the League of Women Voters of Minnesota and Waldman House Press dated November 1, 1983 concerning publication of THE PEOPLE'S CHOICE COOKBOOK. We have discussed the subsequent phone conversations with other LWVMN Board members and we have concluded that we are unable to pay any amounts in excess of those to which we originally agreed. In addition, it is clear that we cannot accelerate our scheduled payments.

The following states the oral agreement made June 18th between Ned Waldman, Joann Buie and Jean Tews:

The contract will terminate as of July 1, 1984. All right, title and interest in the work, including negatives and plates, will be transferred back to the League of Women Voters of Minnesota (LWVMN) by Waldman House Press as of that same date.

Waldman House Press will sell all the remaining books to LWVMN at a cost of $2.49 per book. Inventory taken by Waldman House Press indicates 2,841 books on hand on July 1st. In addition, 796 books were returned to Bolger Printing because of unsatisfactory covers. Once these books are repaired and returned to Waldman House Press, LWVMN will purchase them also for $2.49 per book.

Thus LWVMN will owe Waldman House Press:

2,841 books x $2.49 = $7,074.09 as of July 1, 1984 and

796 books x $2.49 = $1,982.04 at some later date.

For a total owed of $9,056.13

Payment will be made to Waldman House Press by LWVMN with no interest on the following terms:

$ 500 per month for 3 months (payment due Aug. 30, Sept. 30, Oct. 30)
$ 750 per month for 2 months (payment due Nov. 30, Dec. 30)
$1,000 per each remaining month until bill is paid (payment due on the 30th of each month)

Waldman House Press will store the books at no charge to LWVMN and will make them available immediately upon request.

Bookmen, Inc. will purchase books from LWVMN at the regular 50% discount and sell to retailers at Bookmen's regular discount.

Any orders made to Waldman House Press for the books will be immediately referred to LWVMN to handle.

If this letter accurately sets forth our agreement, please sign one of the enclosed copies and return it to us at the LWVMN office.

The League of Women Voters of Minnesota has enjoyed working with you. We hope that at some future time we may be able to work together on a more profitable publishing effort.

Sincerely,

Jean S Tews

Jean Tews
President

Joann Buie

Joann Buie
Marketing Chair

T:B/rk

Agreed to on _____ by _____
(date) (signature)

League of Women Voters presents...

Pay Equity: The Quiet Revolution
Implementing and Monitoring Minnesota's Pay Equity Act

Tuesday, October 16, 1984
Earle Brown Continuing Education Center
St. Paul Campus, University of Minnesota

AGENDA

4:30	Registration	
5:00	Welcome Jean Tews, President, LWVMN	
5:05	Introduction Nina Rothchild,	
5:15	Basis for a Pay Equity Law Sen. Linda Berglin, District 60, Minneapolis Rep. Phillip Riveness, District 40B, Bloomington	Audience Questions
5:40	How the State stands Ready to Help Bonnie Watkins, Pay Equity Coordinator, MN Dept. of Employee Relations	Audience Questions
6:15	Dinner -	
6:45	Keynote Address Winn Newman	
7:15	"Getting off the Ground" Panel Discussion Where Pay Equity is already beginning to work Faith Zwemke, Mayor, Princeton, MN Judy Farmer, Member, Minneapolis School Board City of Minneapolis Clay County	Audience Questions
8:15	Implications for Private Industry Rick Scott, President, AFSCME Joyce Edwards, Personnel Director, Honeywell	Audience Questions
8:45	How to Monitor the Pay Equity Act Peggy Lucas, Social Policy Chair, LWVMN	Audience Questions
9:00	Adjourn	

Cost: LWV member $12
Non-member $15
Dinner cost $7
Registration only LWV member $5, Non-member $8

LIVELY ISSUES

1985-87 STATE PROGRAM MAKING
REPORT FORM

DEADLINE FOR RECEIPT IN STATE OFFICE IS FEBRUARY 15, 1985.

This form is designed to help your League members tell LWVMN what they recommend for the 1985-87 State Program and action priorities. You will need to refer to "Program for Action, 1983-85."

Which box you mark under each position statement should be determined by a consensus of members participating. If you use a telephone survey or questionnaire, it should be the majority of those participating. If there is no consensus or majority, you may wish to comment on the line provided. If there is a change or update suggested by one or more, you may report that under comments, indicating how many suggested the change or update.

There are five choices for each item currently on the State Program. If you wish to drop a position, only that box can be checked. It is possible to keep a position but change details or keep a position and request an update--additional information through a public or League meeting, an article in the VOTER, publication, etc.

Consider carefully what your choices will be, keeping the following definitions in mind:

Keep -to retain the position and/or details, so we can take appropriate action, but have no further study at this time.

Change -to change a word, phrase, etc. even if you feel it is a grammatical improvement and not a substantive change, should be presented to all Leagues in advance of Convention.

Drop -the position would be dropped and no further action taken on it.

Update -obtain additional information on position but take no consensus (meeting, publication, etc.)

Which box you mark under the action portion of each position should also be determined by consensus, with comments made when there is no consensus. The action portion is to assist the State Board and Action Committee determine action priorities. It is advisory only and will not be included in the program making report and vote at Convention.

PART A - LOCAL LEAGUE PROFILE

Name of League _____

Total membership as of 1/1/85 _____

Number of members participating in State Program Making/Lively Issues

_____

Method used to solicit member views:

- ☐ Unit meetings
- ☐ General meeting
- ☐ Questionnaire
- ☐ Telephone
- ☐ Special meeting
- ☐ Other (please describe briefly) _____

_____

PART B - GENERAL COMMENTS

If you have any further comments about State Program for 1985-87 or any comments about the program-making process, please write them below.

_____

_____

_____

_____

Date: _____

_____
Authorized Signature

_____
Title

Use this form for your League's official recommendation for the 1985-87 State Program. Your recommendations must be received by LWVMN, 555 Wabasha, St. Paul, MN 55102, no later than February 15, 1985. NO TELEPHONE CALLS WILL BE ACCEPTED.

2. Human Resources/Social Policy

a. Support of policies to insure quality of opportunity in employment, real property, public accommodations, education, and other public services for all persons. Support of administrative enforcement of antidiscrimination laws. Support of state responsibility for and responsiveness to Indian citizens. (p. 7)

/ / Keep position as stated

/ / Keep details as stated

/ / Change position and/or details by dropping, adding or substituting the following words: _____

_____

/ / Drop position

/ / Update position in the following manner: _____

Comments: _____

_____

_____

* * * * * * * * * * * * * * * * *

/ / Take action on position. List particular portion on which action should be taken: _____

_____

Rank priority of action (from 1 to 10) _____

/ / Take no action on position

Comments: _____

_____

PART D - NEW STUDY

The League has well-established criteria to help members decide on new studies:

League Policy - Can the problem be solved by governmental action? Does the proposal fall within the League's Principles (see p. 2, "Program for Action")

Timeliness - Is this a hot issue? Is the political timing right? Will it leade to effective action for the League? Will League involvement make a difference?

Appropriateness - Is the League the organization best qualified to study the issue? Will it duplicate the work of some other organization?

Membership - Will the issue attract new members? Will it increase the interest and participation of current members?

Resources - Does the League have the people and the money to address this issue effectively?

If your League desires to expand or re-study any current position, you may indicate your wishes here as if it were a new study.

Study means to undertake a new study, with consensus, for the purpose of establishing a new position or expanding a current one.

☐ We recommend the adoption of a new study as follows:

Title (Ex., Government) _____

Wording:

Scope

☐ We recommend no new study.

League of Women Voters of _____

This report is due at the State Office February 15, 1985. If it is not received in a timely fashion, it will not be considered.

LWVMN EDUCATION FUND

BOARD MEETING

Wednesday, September 12, 1984
9:30 a.m.

9:30 a.m. - Determination of quorum and call to order.

	Mins.	ACTION
1.	2	Approval of August 13, 1984 Education Fund Board Minutes/Hegg
2.	2	Treasurer's report/Hondl
3.	2	Development report/McKinnell, Anderson
		REVISION OF AGENGA
4.	5	Approval of local League Projects: a) LWV-Minneapolis information and referral service/McKinnell b) LWV-Minneapolis Election '84 phone lines c) Voter service posters/materials and volunteer expenses
5.	5	Approval of state League Project: a) Election Hotline '84 as an educational project/Leppik b) Application to Gamble-Skogmo Foundation for Hotline grant.
		DISCUSSION
6.	20	Report from Logo Committee/Buie, Santi

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

LWVMNEF BOARD MEETING

September 12, 1984

1. Minutes: MOTION: to approve the minutes of the August 13, 1984 Education Fund Board Meeting. (Mailed to you earlier.)

2. Treasurer's Report: (See pps 6 & 7, 13 & 14 of treasurer's report, green.)

3. Development Report: Anderson
   Since the August 13th Board Meeting, the following grants have been received: The Jostens Foundation - $2,500 for the Young Voters Project; the Wasie Foundation - $1,000 for '84 Voter Service projects, no share; Fingerhut Corporation - $1,500 unrestricted (shared $150 with MEPH Ed Fund account); Nina Rothchild - $100 for Pay Equity Focus and Publication (assigned check received as speaking fee); two individual contributions - $55 in response to July mailing to LWVUS givers.

4. Approval of local League Projects:

   a) MOTION: to approve LWV-Minneapolis Information and Referral Service as an educational project.
   Background: this project will receive preliminary approval by the meeting. It is being reviewed by Tews, Buffington, Hondl, Nordland and Santi. Project description and budget attached.

   b) MOTION: to approve LWV-Minneapolis Election '84 Phone Lines as an educational project.
   Background: this project is being reviewed by same five as item a. Project description and budget attached.

   c) MOTION: to approve LWV-Minneapolis Posters/Material/Volunteer expenses for '84 election.
   Background: this project is being reviewed by same five as items a and b. Project description and budget attached.
   The cover letter for all three of these projects is also attached.

5. Approval of state League project:

   a) MOTION: to approve Election Hotline '84 as an educational project.
   Background: this project received prelininary approval August 30th by Tews, Buffington, Hondl, Santi and Burkhalter. Project description and budget is attached. Note in "Details of Project" that hotline will operate out of St. Paul LWV office this year, for 12 hours on two days, using volunteers from League throughout the metro area.

   b) MOTION: to approve the application for a grant for the Election Hotline '84 project from the B. C. Gamble and P.W. Skogmo Foundation.
   Background: this foundation is administered by the Minneapolis Foundation, which requires approval by Boards of groups applying for funding.

DISCUSSION

6. LWVMNEF & LWVMN Logo Committee Report:
   Background: There will be a report from the committee and a recommendation. Proposed logo will be unveiled at the meeting.

... better government through informed citizen participation ...

LEAGUE OF WOMEN VOTERS OF MINNEAPOLIS

600 FIRST AVENUE NORTH, SUITE 780 • MINNEAPOLIS, MINNESOTA 55403 • 612/333-6319

AUG 10 1984

August 9, 1984

Dear Sally,

I enclose two grant proposals to the new LWVMN Education Fund. (We have numbered each of them because we have discovered this simplified things with National--we tend to have many proposals!)

#1 is for underwriting 6% of operating expenses for our Information and Referral system. We received funding last year from National for almost exactly the same grant. This is for 10 months. I did not fill in the portion about how much is in the Ed Fund because I expect by the time we request the money we will have enough in our account.

#2 concerns our own office Election phones. The estimated cost is much higher than we had anticipated but, as you can see, we expect $100 from the Minnesota Hotline to help cover costs.

We are not altogether sure about what procedure you will use to get our funds. Will it be necessary to submit a report form before we may get any funds? If so, will it ever be possible for us to submit this form on the basis of anticipated costs so that we may avoid withdrawing money to pay for our expenses?

Thanks so much for your cooperation and understanding.

Sincerely,

Barbara

Barbara Flanigan
Office Manager

Enclosures - 2 grant proposal forms

LEAGUE OF WOMEN VOTERS OF MINNEAPOLIS
600 FIRST AVENUE NORTH, SUITE 780 • MINNEAPOLIS, MINNESOTA 55403 • 612/333-6319

AUG 14 1984

August 13, 1984

Dear Sally,

We enclose a third project request for our MN Ed Fund account. As you can see, this is not very specific. Our thought is that this would serve to cover a variety of Voter Service expenses. We also think the final report will show that expenses are not that high.

I am somewhat puzzled about the "Project Budget" column. I have been putting all expenses in the "in your account with LWVMNEF" category because 1) we expect to have more money in this account before we ask for money to pay for the projects and 2) we may well not incur all the expenses in the project.

Thanks again for your attention.

Sincerely,

Barbara

Barbara Flanigan

Enclosure - Proposal for '84-'85 #3

FORM A-2

LOCAL LWV APPLICATION FOR APPROVAL TO DO A PROJECT*

TO: League of Women Voters of Minnesota Education Fund
555 Wabasha, St. Paul, MN 55102 (612)224-5445

DATE: Aug. 1, 1984

Mpls Project 84-85 #1

FROM: Janet Midtbo, Treasurer, Office Liaison
Name of person submitting proposal

League of Women Voters of Minneapolis

Address 600 First Avenue North, Suite 780, Minneapolis, MN 55403

PURPOSE OF PROJECT: publication ☐, meeting to educate the public on an issue ☐

candidates forum ☐, other [X] office costs for information and referral service

Why are you doing this project? What is the need in your community?

Many phone calls for information about voting, legislative address, etc. attest to the need in the community for this information. We allocate substantial time and expense to meeting this need.

DETAILS OF PROJECT: (if publication, include contents, authors, timetable, distribution)
(if meeting, include planning committee, participants, program, material
(if purchase and distribution of publications other than LWVMNEF, include sample copy and distribution plan)

Based on time sheets kept by office staff in the past, we calculate that 6% of our office time and resources are spent providing voter and citizen information. We ask for a grant to underwrite this service based on the following 12 month budget. Our grant request is for the ten months September 1, 1984 through June 30, 1985.

Budgeted Operating Costs:		10 mos. op. costs
Salaries	$19,830.00	$27,191.65
Rent/Elec.	4,500.00	
Telephone	2,000.00	
Insur./FICA	2,200.00	
Postage	1,000.00	6% of $27,191.65=
Supplies	2,500.00	
Main. of Equip.	600.00	$1,631.50
Board and staff	$32,630.00	

Who is responsible for project? _____ _____
name portfolio

PROJECT BUDGET: (basic outline) Remember to include 5% administrative fee due LWVMNEF

INCOME		EXPENSES	
$1,713.08	in your account with LWVMNEF	6% of 10 mos. '84-'85 Op. cost	$1,631.50
$_____	to be raised		
		Subtotal	$1,631.50
		5%	81.58
		Total	1,713.08

* Application must be submitted at least three weeks before the project is begun.

FOR OFFICE USE ONLY

Date submitted to Board _____

Approved - YES ☐ NO ☐

Date Local League informed _____

FORM A-2

LOCAL LWV APPLICATION FOR APPROVAL TO DO A PROJECT*

TO: League of Women Voters of Minnesota Education Fund
555 Wabasha, St. Paul, MN 55102 (612)224-5445

DATE: August 1, 1984

Mpls. Project '84-'85 #2

FROM: Janet Midtbo, Treasurer, Office Liaison
Name of person submitting proposal

League of Women Voters of Minneapolis

Address 600 First Avenue North, Suite 780, Minneapolis, MN 55403

PURPOSE OF PROJECT: publication ☐, meeting to educate the public on an issue ☐
candidates forum ☐, other [X] installation of 2 addit. phone lines, Sept. 4 through Nov. 7

Why are you doing this project? What is the need in your community?

These phones are intended to meet the need to answer voter calls before Primary and General Elections.

DETAILS OF PROJECT: (if publication, include contents, authors, timetable, distribution)
(if meeting, include planning committee, participants, program, materials
(if purchase and distribution of publications other than LWVMNEF, include sample copy and distribution plan)

The LWV Minneapolis plans to have re-installed two additional phone lines, with two phones, to answer pre-election calls. These phones will "hunt" with our existing two lines enabling us to answer many more calls using volunteers and freeing paid office staff for other business.

Who is responsible for project? Board and office staff. _____
name portfolio

PROJECT BUDGET: (basic outline) Remember to include 5% administrative fee due LWVMNEF

INCOME

$ 327.63 in your account with LWVMNEF

$ 100.00* to be raised

*from LWVMN Hotline Project

EXPENSES

Installation costs		$76.25
Time and Materials		*68.50
Monthly charges (based on $123.12 charge pro-rated for Sept. and Nov.)		262.52
Subtotal		407.27
5%		20.36
Total		$427.63

* Application must be submitted at least three weeks before the project is begun.

FOR OFFICE USE ONLY

Date submitted to Board _____

Approved - YES ☐ NO ☐

Date Local League informed _____

LOCAL LWV APPLICATION FOR APPROVAL TO DO A PROJECT* Mpls Project 84-85 #3 FORM A-2

TO: League of Women Voters of Minnesota Education Fund
555 Wabasha, St. Paul, MN 55102 (612)224-5445

DATE: August 4, 1984

FROM: Janet Midtbo, Treasurer, Office Liaison
Name of person submitting proposal

League of Women Voters of Minneapolis

Address 600 First Avenue North, Suite 780, Minneapolis, MN 55403

PURPOSE OF PROJECT: publication ☐, meeting to educate the public on an issue ☐
candidates forum ☐, other [X] posters, etc. volunteer expenses during pre-election period

Why are you doing this project? What is the need in your community?
We receive very frequent requests from community groups and individuals for materials on the upcoming election, registration, etc. and plan to have volunteers staff registration tables, etc.

DETAILS OF PROJECT: (if publication, include contents, authors, timetable, distribution)
(if meeting, include planning committee, participants, program, materials
(if purchase and distribution of publications other than LWVMNEF, include sample copy and distribution plan)

We would like to be able to underwrite the production of posters and other materials to distribute during this election period, particularly during our proposed election registration campaign at the Univ. of Minnesota.* We would also like to re-imburse volunteers for parking, mileage and child care costs for registration, volunteering, volunteering in the League office and talking or moderating at neutral candidates forums or impartial election meetings.

*we plan to co-sponsor a registration campaign with student government. We may man as many as 10 tables for 5 days.

Who is responsible for project? Julaine Heit and Pamela Telleen, Voter Service Co-Chairs
name portfolio

PROJECT BUDGET: (basic outline) Remember to include 5% administrative fee due LWVMNEF

INCOME		EXPENSES	
$ 525.00 in your account with LWVMNEF		Posters	$200.
$_____ to be raised		Other materials	200.
		Volunteer expenses	100.
		Subtotal	$500.
		5%	25.00
		Total	525.00

* Application must be submitted at least three weeks before the project is begun.

FOR OFFICE USE ONLY

Date submitted to Board _____

Approved - YES ☐ NO ☐

Date Local League informed _____

APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund Date: August 8, 1984

FROM: Ann Borgen/Karen Halpern, Co-Project Directors
Name of person submitting proposal

LWVMN Portfolio: Voter Service

TITLE AND PURPOSE OF PROJECT: Election Hotline '84, a telephone service running on Monday, November 5, and Tuesday, November 6, 1984, general election day. This service will provide voters in the Twin Cities metropolitan area with information on the location of their polling place as well as general election and registration information. Only nonpartisan and objective information will be given.

DETAILS OF PROJECT: Local League volunteers will answer 15 phones installed at the office of the LWV of St. Paul, serving 3 hour shifts, from 8 a.m. to 8 p.m. each day. The project directors, working with the LWVMN voter service committee, will plan for the service, the volunteers, and gather the informational resources (precinct locators, giving polling place by street address for each precinct in the 7-county area; and general voting information). Twenty locators will be gathered, 15 for the Hotline office, 2 for the LWVMN office, 2 for the Mpls. LWV office and 1 for St. Paul LWV office phone (other offices are for "spillover" Hotline calls). Project evaluation will be by collection and analysis of data on number of people calling and types of questions asked.

PROJECT BUDGET: (detailed budget on reverse)

Income		Expenses	
LWVMNEF account, contributions to the Hotline project or unrestricted	$4,004	Phone costs	$1,039
		Precinct Locators	350
		Local LWV volunteer reimb.	720
		Project directors	200
		Staff costs	500
		Supplies	75
		Office overhead	620
		Promotional/PR	500
		Total	$4,004

Project:

Please sign and return to K. Anderson at LWVMN office by Aug. 17, 1984

Date submitted to five member preliminary review group: August 8, 1984

Approved by:

Tews	Yes	No
Buffington	Yes	No
Hondl	Yes	No
Santi	Yes	No
Burkhalter	Yes	No

Date approved by whole LWVMNEF Board

ELECTION HOTLINE '84
Project Budget

Expenses

Phone costs		$1,039
Lease equipment/month (ATT)	$ 23	
Hook-up to line (NW Bell)	666	
Jack hook-up (Smith or Bell)	250	
Mpls. LWV rollover stipend	100	
Precinct Locators		350
Local League volunteer reimbursement $6 per volunteer per shift X 120 shifts		720
Project Directors expenses/stipend	100	200
Staff costs Executive director, Development, secretarial, public relations, bookkeeper		500
Supplies		75
Office Overhead Based on formula for $400 office staff costs		620
Promotional/PR News releases Flyer, artwork and production Radio & TV psa's		500
	Total	$4,004

Income

Contributions to the Hotline or unrestricted LWVMNEF funds	$4,004

LWVMN BOARD MEETING

Wednesday, September 12, 1984
10:10 a.m.

Reminder: September 12th is deadline for Board Memo materials.

AGENDA

10:10 a.m. - Determination of quorum and call to order.

	Mins.	ACTION
1.	5	Approval of August 14, 1984 LWVMN Board Meeting Minutes/Hegg
2.	10	Treasurer's Report/Hondl
3.	2	Development Report/McKinnell, Anderson
		REVISION OF AGENDA
4.	15	Cookbook/Buie
5.	10	Form 990-T/Hondl
6.	5	Commerce Department Resolution/Hondl
7.	3	Appointment of Schmitz/McKinnell
8.	10	Logo Committee Report/Santi
9.	2	Bylaws Committee Chair/
10.	5	MN Conference on the U.N. Decade for Women/Buffington
		DISCUSSION
11.	15	Cookbook Status/Buie
12.	60	Budget for 1985-86, 1986-87/Hall
13.	7	Reception Update/Nordland
14.	5	Computer/McKinnell
		INFORMATION
15.		NS Study/Duffy
16.		Chapters 209 & 210A/Duffy
17.		Speakers Bureau/Buie
18.		Young Voters/(Weden), Leppik
19.		Voters Guide/(Peterson), Leppik
20.		Hotline/ (Halpern, Borgen), Leppik
21.		Debates/(Gochberg), Burkhalter
22.		State Fair/Tews
23.		Primary Debates/Tews
24.		MN Project on Corporate Responsibilitiy/Tews
25.		Shakopee Groundbreaking/Hiles

CALENDAR

(Events as we have them on the calendar in the office.)

September 11 - Primary Election Day
- Board and staff enrichment at Tews
- Focus flyer mailed this week

12 - LWVMNEF & LWVMN Board Meeting, 9:30 a.m., state League office

13 - Prospects for Peacemaking, 9:00 a.m., state League office
- Debate Steering Committee Meeting, 11:30 a.m., state League office

September 14 - Fall VOTER mailed from state office
- Speakers Bureau flyer mailed this week
17 - VOTERS GUIDE mailing
- Office Relocation Committee, 4:30 p.m., state office
18 - 1st Class Board Memo mailing
19 - Kick-off Committee, 10:00 a.m., state League office
Funraiser Committee, 12:30 a.m., state League office
20 - 3rd Class mailing from state League office
21 - Coalition of 15,000 Meeting, 9:30 a.m., state League office

October 2 - Action Committee, 9:30 a.m., state League office
4 - CMAL Board, 9:30 a.m., state League office
9 - LWVMNEF & LWVMN Board Meeting, 9:30 a.m., state League office (No Board Memo will follow this meeting) LWVMN Budget Committee Mtg. scheduled.
16 - Focus on Pay Equity, 4-10 p.m., Earle Brown Center, U of M
28 - Debate '84, 7-8 p.m., St. Paul Student Center Theatre, Broadcast live by KTCA-TV

ACTION

1. Minutes: MOTION: to approve the minutes of the August 14, 1984 meeting.

   Background: Minutes and an addendum were mailed to you earlier. Bring with you to meeting.

2. Treasurer's Report: MOTION: to accept the treasurer's report ending August 31, 1984 and to file it for audit.

   Background: Green copy enclosed.

3. Development Report: Oral report on anything since agenda assembled - all activity to date in LWVMNEF report.

4. Cookbook: MOTION: that the publication and sale of the People's Choice Cookbook will not be a regularly carried on activity of the LWVMN.

   Background: See attached memo and amended 990-T, especially amendment rationale. Also see item #5 on the agenda. The original 990-T was filed on Agusut 15th with a check for $1,889, which had to be drawn from reserves. The accountant had failed to forewarn either the Executive Director or the bookkeeper of the tax due or to raise the question of reporting only copier income as unrelated business income (therefore taxable). Sawyer was unable to reach treasurer, president, bookkeeper to consult. Accountant advised filing the original report and paying the tax to avoid penalties and interest and filing an amended return later. If the Board approves the motion, LWVMN can then file the amended 990-T claiming that Cookbook income is not taxable.
   FYI: The three condidtions that the project must meet to be considered unrelated, (taxable) business are: 1.) business carried on to produce income from the sale of goods; 2.) business that is regularly carried on; 3.) business that is substantially unrelated to the organization's exempt functions.

   Definition of "regularly carried on": ...the purpose of the unrelated business income tax is to place the business activities of tax-exempt organizations on the same tax basis as the nonexempt business endeavors they compete with. In determining whether a trade or business is "regularly carried on" the frequency and continuity with which they are pursued must be evaluated." (Grantsmanship Center News Article.)

5. Form 990-T: MOTION: to file the amended 990-T tax return with the IRS as attached.

5. Background: See above. On August 14th LWVMN signed and filed its 990-T tax return to IRS at the direction of our accountant. Unfortunately, the accountant gave the completed forms to Sally Sawyer on the day they were due, leaving her no time to contact the president, treasurer or bookkeeper. It was the accountant's assessment that we owed $1,637 in tax on income from the Cookbook. We had not expected to pay such a tax. Sally was forced to draw from reserves an immediate payment. Connie Hondl has since then taken the alleged tax from the Cookbook fund and returned it to reserves.

   If we do not feel a tax is due we can file an amended return to recover our payment and we have asked the accountant to prepare such an amended return claiming that the Cookbook is not taxable unrelated business income.

6. Commerce Department Report: MOTION: to approve the content of the Annual Report to State of MN, Department of Commerce, Charitable Organizations, including the financial statement.

   Background: Because LWVMN raised money through LWVEF in excess of $10,000, we must file a report with the Charitable Organizations Section of the Department of Commerce. Note that contributions from the public (direct and indirect) totaled $46,648.00. If we exceed $50,000 next year we will need a certified audit of our financial statements to accompany this report. Full financial statements will be available for your examination at the Board Meeting (many pages long).

7. Appointment: MOTION: to approve the appointment of Emily Schmitz as 2nd Vice President for Development (from September 16th to December 15, 1984 to fill in for Beverly McKinnell in her absence from the country.)

   Background: McKinnell will be in Gent, Belgium, with her family. Her husband is on single quarter leave from the U.

8. Logo Committee: MOTION: to approve the recommendation of the Logo Committee as the logo for LWVMNEF and LWVMN.

   Background: oral report. The proposed logo will be unveiled at the meeting.

9. Bylaws Committee Chair: MOTION: to approve _____ as LWVMN Bylaws Committee Chair.

   Background: We may have a name by Tuesday. Suggestions, if we don't?

10. Minnesota Conference on the U.N. Decade for Women: MOTION: to cosponsor the MN Conference on the U.N. Decade for Women.

    Background: LWVMN Board voted to sponsor the original conference and contributed $50.00. The original sponsoring group, the MN Year for Women, has folded. TC NOW took on the project and is going back to original sponsors to ask for cosponsorship and $50. Our original check has not been cashed and will be returned to LWVMN. Action Committee recommends cosponsorship.

DISCUSSION

11. Cookbook: Oral report on termination of contract with Waldman House Press. Buie will send a mailing to local Leagues after the contract is terminated. At that time, Leagues will receive bonus checks and new sales pitch to promote the books. Board members: Please ask your Leagues for orders for more books so you can pick them up at the Board Meeting. Buie will store 50 boxes of books at her home. The remaining 27 (approximately) will be at LWVMN office.

12. Budget for 1985-86, 1986-87: Please come prepared to discuss your plans and priorities for the first round of Budget-making. Bring your Budget questionnaire with you for Hall.

13. Reception Update: Nordland will bring you up to date on plans for the reception and ask for your reaction to possible favors for the occasion.

14. Computer: McKinnell contacted Honeywell Foundation. They will entertain a proposal for donation of a computer to LWVMNEF or for money to purchase a computer. Anderson and Suzanne Jenkins will do a proposal. Fund drive for computer: Oral report.

INFORMATION

15. National Security Study: Our first meeting was held in Washington, D.C. on August 21-22. We set a schedule for the 2-year study. We will ask local Leagues to hold one meeting to review our new and old international relations positions in late winter or early spring of 1985. A discussion guide/questionnaire (not a consensus) and new publication will be provided late this fall. Part II of the study consensus will be due on January 15, 1986.

    The purpose of the questionnaire is three-fold: 1.) to be used in outreach; 2.) to internally assess knowledge and thought and give a reason to have the meeting ; and 3.) to gather raw data for use at the national level (for lobbying, etc.). The gathering of raw data can be a very valuable tool at the national level given our grassroots organization.

    The meeting went very well. We hope we put together a first part to this study that will accomodate Leagues at varying degrees of awareness and experience on LWV international relations positions. We will meet again in Washington the end of February, 1985, to address Part II of the study and scope.

16. Report on Secretary of State's Task Force to recodify Ch. 209 and 210A (Fair Campaign Practices) of the election laws: The task force has met twice so far. There is bipartisan/nonpartisan representation on this committee. So far, Ch. 209 has been dealt with - hopefully, made to read easier and in a better order. Chapter 210A will probably provide the most discussion. Our first meeting on that will be September 18th. The plan is to finish our work by December to make recommendations to the legislature.

17. Speakers Bureau: Second request to all Boarders for mailing lists for Speakers Bureau flyers. Buie received only one list from a board member last month. Also please ask your local League presidents if they want any flyers.

18. Young Voters: Our goal of distributing 1,000 sets of a 9-poster series highlighting the importance of the vote is nearly complete. The posters, aimed at getting 18-24 year olds to the polls, will be put up at 99 Minnesota universities, colleges and AVTIs. To date 8,803 of the 9,000 posters have been sent out; about two-thirds of them were sent to local Leagues and in turn, these local Leagues will be hanging them at assigned institutions. 43 local Leagues are participating. Unfortunately, we do not have local Leagues near 21 of the schools. Since most of them are small, we are relying upon the school's administrative staff to find ways to post them.

    We have approximately 150 sets of posters left. A set will be sent to the local Leagues not assigned any post-secondary schools; they may use the poster in conjunction with their registration drive. The remaining will be sent to randomly selected high schools around the state to be used in conjunction with civics instruction, and to major branches of the Hennepin County Library system.

    Two final notes: The Pillsbury Company came through with funding for this project and their name has been added to Josten's at the bottom of the posters.

    Wendy is working on a report regarding this project which will be finished early next week.

19. Voters Guide: Will be available September 17th. It covers candidates for U.S. Senate, all congressional races, Supreme Court, Appeals Court and Constitutional Amendments. A set will be sent to local Leagues requesting the Guide and will be mailed to corporations and other organizations at $20.00 per copy. The Guide will be about twenty pages, xeroxed on white 8½ x 11 paper and may be reprinted in corporate, League and community newspapers. Juanita Peterson, Project Director, and Rose Krauser are now preparing the copy for xeroxing.

20. Hotline: Karen Halpern, LWV-Bloomington, and Anne Borgen, LWV-Golden Valley, are directors of the project. Proposal will go to Gamble-Skogmo for funding. Hotline will operate from 8 a.m. to 8 p.m., Monday, November 5th and Tuesday, November 6th (Election Day) at the St. Paul LWV office. Metro area LLs will be asked to provide volunteers to answer calls. (12 lines, 3 shifts each day) LLs will earn $6.00 per shift per volunteer.

21. Debates: The debate between IR and DFL candidates for U.S. Senate are still on schedule for October 28th from 7 to 8 p.m. at the St. Paul Student Center Theatre and will be broadcast live by KTCA, Channel 2. Negotiations with the station and cosponsors have been more enthralling and complex than those with the candidates so far.

22. State Fair: LWVMN and WCCO conducted a presidential preference poll at the State Fair over several days time. Thanks to those of you who pitched in when 'CCO lost some of the ballots. Tews was scheduled to appear on the Boone and Erickson show to discuss the results on Friday, September 7th at 9:15 a.m.

23. Primary Debates: LWVMN in cosponsorship with LLs of Duluth and Mankato held two debates between Joan Growe and Robert Mattson, major candidates in DFL Senate primary election. Jean and Dixon Tews attended Duluth debate broadcast live from studio of KBJR-TV, August 27th. It was a well organized debate attended by major Twin Cities newspapers and TV stations.

    Peggy Leppik introduced the Mankato debate broadcast live from the studio of KEYC-TV on September 4th.

24. Minnesota Project on Corporate Responsibility: A LWVMN Board list was sent to Minnesota Project on Corporate Responsibility to send us information on their conferences and symposiums. We also sent them a Speakers Bureau brochure.

25. Shakopee Groundbreaking: "The Department of Corrections cordially invites you to attend the groundbreaking ceremony at the Women's Correctional Facility at Shakopee on September 19th at 10:00 a.m."

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 - January 1984

LWVMNEF EXPENSE VOUCHER

Name _____ Date _____

Address _____
Street City Zip

Budget Category	Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)	Describe

TOTAL EXPENDITURES $_____

I WILL CONTRIBUTE _____

BALANCE TO BE REIMBURSED _____

I would like to be reimbursed:
as soon as possible _____
quarterly _____
(check one)

1. Travel - car (15¢ per mi.); train, air bus, parking - actual cost.
2. Baby Sitting - $1.00 per hour
3. $9.00 per diem
4. Lodging (actual cost is reimbursed)
5. List here postage, phone calls, supplies, etc.

(See reverse side for additional instructions.)

For official League function, League pays actual cost.

(For office use only: Pd. _____, 19____ Check # _____

INSTRUCTIONS FOR FILLING OUT VOUCHERS:

This expense voucher form is an attempt to make the bookeeper's job a little easier and insure that the expenses are accurately charged to the proper budget categories. If, after reading these instructions, you are still unclear or unsure, please see either the executive director or the bookkeeper. They would be glad to help you.

1. Fill in your name as you want it to appear on the check. Give complete address including zip code.

2. Budget Category - such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.

3. Attach all bills and receipts when possible.

4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

I have contributed the following volunteer hours:

Action _____

Program _____

Board _____

Administration _____

Other _____

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 - January 1984

LWVMN GENERAL FUND EXPENSE VOUCHER

Name _____ Date _____

Address _____
Street City Zip

Budget Category	Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)	Describe

TOTAL EXPENDITURES $_____

I WILL CONTRIBUTE _____

BALANCE TO BE REIMBURSED _____

I would like to be reimbursed:
as soon as possible _____
quarterly _____
(check one)

1. Travel - car (15¢ per mi.); train, air bus, parking - actual cost.
2. Baby Sitting - $1.00 per hour
3. $9.00 per diem
4. Lodging (actual cost is reimbursed)
5. List here postage, phone calls, supplies, etc.

(See reverse side for additional instructions.)

For official League function, League pays actual cost.

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1. Fill in your name as you want it to appear on the check. Give complete address including zip code.

2. Budget Category - such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.

3. Attach all bills and receipts when possible.

4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

I have contributed the following volunteer hours:

Action _____

Program _____

Board _____

Administration _____

Other _____

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

LEAGUE OF WOMEN VOTERS OF MINNESOTA
555 WABASHA · ST. PAUL, MINNESOTA 55102
PHONE: (612) 224-5445

MEMO

TO: Joann Buie, Members of the Executive Committee: Higinbotham, McKinnell, Buffington, Hondl, Hegg
FROM: Tews, Sawyer
SUBJECT: Amended 990-T as attached
DATE: 8/24/84

Attached is a copy of an amended 990-T tax return to the IRS for LWVMN. On August 15, 1984, Sawyer filed our regular 990 tax return for exempt organizations and our 990-T, the tax return for exempt organizations earning unrelated business income, i.e. unrelated to the exempt purpose of the orgainzation.

LWVMN showed a net profit for both our copier business and our cookbook sales for 1983. Net profit for unrelated business income is taxed at a rate of 15%. Our tax liability was $1889 of which $252.00 was attributable to copier service and $1637.00 to cookbook. Our accountant, Roy Lafayette, said that LWVMN could challenge the taxability of the cookbook profit by filing an amended return claiming that the cookbook is not taxable unrelated business income.

See the attached article entitled"The Tax Implications of Profit-making Ventures" (Grantsmanship Center News, March/April, 1982). It outlines three basic elements which must be present for a tax-exempt organization to be classified as having an unrelated (and taxable) trade or business. That the cookbook project meets two of the conditions there can be no doubt: it is a business carried on to produce income from the sale of goods and it is substantially unrelated to the organization's exempt functions. However, LWVMN can argue that the cookbook is not "regularly carried on."

See the definition of "regularly carried on" in the second column of the article. Lafayette's advice was that the cookbook project probably meets that definition, so the original 990-T was filed and the tax paid to avoid possible penalties and interest. The amended return asks for a refund of $1637 based on the statement by the LWVMN Board that this activity will not be carried on regularly (see Lafayette's amendment on back of tax form).

The issue is whether to file the amended return. Some questions: do two printings and two (or more)fiscal years activity constitute "regularly carried on"? does LWVMN intend to terminate the project upon the sale of the remaining inventory of about 3500 books?

Please respond to Tews in the next few weeks - by September 3- with your opinion.

We could also argue that the cookbook is not "unrelated trade or business" because substantially all the work is performed for the orgainzation without compensation,e.g. by volunteers." (See attached Federal Tax Coordinator ruling D-4022.2), although that issue pertains more to the question of loss of exempt status for the organization.

AMENDED

TAXPAYER COPY

KEEP THIS COPY FOR YOUR RECORDS

Form **990-T**

Department of the Treasury
Internal Revenue Service

Exempt Organization Business Income Tax Return

(Under Section 511 of the Internal Revenue Code) For calendar year 1983 or other tax year beginning April 1, 1983, and ending March 31, 19 84.

OMB No. 1545-0687

1983

Name of organization
League of Women Voters of Minnesota

Address (number and street)
555 Wabasha

City or town, State, and ZIP code
St. Paul, Minnesota 55101

A Employer identification number (employees' trust see instruction for Block A) [redacted]

B Enter unrelated business activity codes from page 9 of instructions
7389

C Check box if address changed . . . . . ▶ ☐

D Exempt under section . . . . . ▶ 501 (c) (4)

E Check applicable box . . ▶ ☑ Corporation ☐ Trust ☐ Section 401(a) trust

F Group exemption number (see instructions for Block F) ▶

If the unrelated trade or business gross income is $10,000 or less, complete only page 1, Part III on page 2, and sign the return. Complete all applicable parts of the form (except lines 1 through 4) if unrelated trade or business gross income is over $10,000.

Taxable Income

1	Unrelated trade or business gross income (state sources ▶ Copying Service)	1	9363
2	Deductions (complete Parts I and II instead of lines 1, 2, 3 and 4 if you have gross income over $10,000)	2	6684
3	Unrelated business taxable income before specific deduction (subtract line 2 from line 1)	3	2679
4	Specific deduction (see instructions)	4	1000
5	Unrelated business taxable income (subtract line 4 from line 3 or enter amount from line 33, page 2)	5	1679

Tax Computation

Organizations Taxable as Corporations (See Instructions for Tax Computation)

6 (a) Check if you are a member of a controlled group (see sections 1561 and 1563) . . . . . ☐

(b) If checked, see instructions and enter your share of the $25,000 in each taxable income bracket:

(i) $ _____ (ii) $ _____ (iii) $ _____ (iv) $ _____

7	Income tax on amount on line 5, above. Check here ▶ ☐ if alternative tax from Schedule D (Form 1120) is used. . . . 15% X 1679	7	252

Trusts Taxable at Trust Rates (See Instructions for Tax Computation)

8	Enter the tax from the tax rate schedule in the instructions on the amount on line 5	8	

Total Income Tax

9	(a) Foreign tax credit (corporations attach Form 1118, trusts attach Form 1116)	9(a)			
	(b) Investment credit (attach Form 3468)	9(b)			
	(c) Other credits (see instructions)	9(c)			
10	Total (add lines 9(a) through 9(c))			10	
11	Subtract line 10 from line 7 or line 8			11	
12	Tax from recomputing prior year investment credit (attach Form 4255)			12	
13	Minimum tax on tax preference items (see instructions)			13	
14	Alternative minimum tax (see instructions)			14	
15	Total tax (add lines 11 through 14)			15	
16	Credits and payments:				
	(a) Tax deposited with Form 7004	16(a)			
	(b) Foreign corporations—Tax paid or withheld at the source (see instructions)	16(b)			
	(c) Credit from regulated investment companies (attach Form 2439)	16(c)			
	(d) Federal tax on special fuels and oils (attach Form 4136)	16(d)			
	(e) Tax paid with original return	16(e)	1889		
	(f) Total credits and payments (add lines 16(a) through 16(e))			16(f)	1889
17	**TAX DUE** (subtract line 16(f) from line 15). See instructions for depositary method of payment ▶			17	
18	**OVERPAYMENT** (subtract line 15 from line 16(f))			18	1637

COPY

Please Sign Here

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Signature of officer ▶ _____ Date ▶ _____ Title ▶ _____

Paid Preparer's Use Only

Preparer's signature ▶ Roy H. LaFayette

Date AUG 18 1984

Check if self-employed ▶ ☑

Preparer's social security no. [redacted]

Firm's name (or yours, if self-employed) and address ▶ ROY H. LaFAYETTE, C.P.A.
6625 LYNDALE AVENUE SOUTH
MINNEAPOLIS, MINNESOTA 55423

E.I. No. ▶

ZIP code ▶ 55423

LEAGUE OF WOMEN VOTERS OF MINNESOTA

FORM 990-FYE 3/31/84

AMENDMENT

THIS RETURN IS BEING AMENDED TO EXCLUDE INCOME FROM SALES OF A COOKBOOK WHICH WERE INCLUDED IN ERROR ON THE ORIGINAL RETURN.

IRS PUBLICATION #598 GIVES THREE CONDITIONS THAT MUST BE MET BEFORE AN EXEMPT ORGANIZATION IS ENGAGED IN AN UNRELATED TREADE OR BUSINESS. THEY INCLUDE: "THE TRADE OF BUSINESS MUST BE CARRIED ON REGULARY." BASED ON THE STATED INTENT OF THE BOARD OF DIRECTORS OF THE LEAGUE OF WOMENT VOTERS OF MINNESOTA THIS ACTIVITY WILL NOT BE CARRIED ON REGULARLY. THEREFORE, THE RECEIPTS AND EXPENSES RELATED TO THIS ACTIVITY SHOULD BE EXCLUDED.

COPY

STATE OF MINNESOTA
DEPARTMENT OF COMMERCE
SECURITIES AND REAL ESTATE DIVISION
500 METRO SQUARE BUILDING
ST. PAUL, MINNESOTA 55101
(612) 296-2594

CHARITABLE ORGANIZATIONS ANNUAL REPORT

For Twelve Months Ending
March 31, 1984

A charitable organization which is required to file a Registration Statement must also file an Annual Report (including financial statements) within six months of the accounting year end. A charitable organization filing for the first time must include an Annual Report for the most recent fiscal year. See Minn. Stat. § 309.53.

Legally Established Name of Organization	
League of Women Voters of Minnesota	
Address of Principal Office	
555 Wabasha	
City, State, Zip Code	**Telephone No. (Include Area Code)**
St. Paul, Minnesota 55101	(612) 224-5445

1. Date Registration Statement filed: _____

2. Indicate any pertinent changes since the last report including, but not limited to, changes of names, affiliation, address, telephone, officers, directors, organization's purpose, accounting year end, and any action against the organization by any court or governmental agency. ☒ None ☐ See attached

3. Attach Financial Statement, prepared in accordance with generally accepted accounting principles. This statement must include: a) balance sheet, b) statement of income and expenses, c) statement of functional expenses, d) amounts spent in Minnesota, broken down into amounts spent for each major program, using "public education" as one program, e) basis of allocations between functional expenses.

   NOTE: Minnesota accepts the Federal Form 990 (revised 1-1-82) as satisfying Minnesota reporting requirements only if the following requirements are observed: for all organizations required to file this Report, the form 990 must be completed in its entirety and in accordance with generally accepted accounting principles and supplemented by separate schedules for items 3(d) and 3(e) above. For organizations receiving contributions in excess of $50,000, an opinion by a certified public accountant that the statements fairly represent the operations of the organization must accompany the report.

4. Amount of funds or properties transferred out of state, with explanation as to recipient and amount:

   NONE

5. Compensation to Professional Fund Raiser:

Fund Raiser Name and Address	Date License Received	Amount of Compensation	% of Gross Receipts Associated with Fund Raiser's Activities
NONE		$	%

6. Does your organization sell, rent, or trade names of Minnesota Contributors? X No ___ Yes

COMMERCE-2
CM 00422-03

(Over)

NOTE: A professional fund raiser is any person (including a corporation or other entity) who for financial compensation or profit, participates in public solicitation in Minnesota of contributions for or on behalf of the reporting organization. This includes a bona fide officer or employee whose compensation is computed in part or whole on the basis of funds to be raised or actually raised.

SIGNATURES AND ACKNOWLEDGMENT

We hereby state and acknowledge, that we are duly constituted officers of the organization named in this Annual Report, being the _____ (title), and _____ (title) thereof, respectively, that this Annual Report is executed on behalf of said organization by us pursuant to resolution of the _____ (Board of Directors or Trustees, or if none, other Managing Group) duly adopted on the ____ day of _____, 19 ____, approving the content of this Annual Report which includes the attached Financial Statement.

Signature	Signature
Title	Title
Date	Date

REPORT OF CERTIFIED PUBLIC ACCOUNTANT (FEDERAL FORM 990)

We (I) have examined the balance sheet (Part V) of _____ included in Federal Form 990 as of _____ and the related statements of support, revenue, and expense and changes in fund balances (Part I) and of functional expenses (Part II) for the year then ended. Our (my) examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of accounting records and other such auditing procedures as we (I) considered necessary in the circumstances.

In our (my) opinion, the financial statements referred to above present fairly the financial position of _____ as of _____ and the results of its operations and changes in fund balances for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Our (my) examination has been made primarily for the purpose of forming the opinion stated in the preceding paragraph. The data contained in Parts III, IV and VI _____ inclusive, of this report, although not considered necessary for a fair presentation of financial position and results of operations and changes in fund balances, are presented as supplementary information and have been subjected to the audit procedures applied in the examination of the basic financial statements. In our (my) opinion, these data are fairly stated in all material respects in relation to the basic financial statements, taken as a whole.

_____
CERTIFIED PUBLIC ACCOUNTANTS

STATE COPY

Form **990**

Department of the Treasury
Internal Revenue Service

Return of Organization Exempt from Income Tax

Under section 501(c) (except black lung benefit trust or private foundation), of the Internal Revenue Code or section 4947(a)(1) trust

OMB No. 1545-0047

1983

For the calendar year 1983, or fiscal year beginning April 1, 1983, and ending March 31, 1984

Use IRS label. Otherwise, please print or type.	Name of organization	A Employer identification number (see instruction L)
	League of Women Voters of Minnesota	[redacted]
	Address (number and street)	B State registration number (see instruction D)
	555 Wabasha	
	City or town, State, and ZIP code	C If address changed, check here ▶
	St. Paul, Minnesota 55101	

D Check applicable box—Exempt under section ▶ ☑ 501(c)(4) (insert number), OR ▶ ☐ section 4947(a)(1) trust

E Accounting method: ☐ Cash ☑ Accrual ☐ Other (specify) ▶

F Section 4947(a)(1) trusts filing this form in lieu of Form 1041, check here ▶ ☐ (see instruction C10).

G Is this a group return (see instruction J) filed for affiliates? ☐ Yes ☑ No
Is this a separate return filed by a group affiliate? ☐ Yes ☑ No
If "Yes" to either, give four-digit group exemption number (GEN) ▶

Note: *You may be required to use a copy of this return to satisfy State reporting requirements. See instruction D.*

☐ Check here if gross receipts are normally not more than $25,000. (See instruction B11.) You are not required to complete and file this return with IRS but may have to file it with one or more States.

☐ Check here if gross receipts are normally more than $25,000 and line 12 is $25,000 or less. Complete Parts I (except lines 13-15), III, IV, VI, and VII and only the indicated items in Parts II and V (see instruction I). If line 12 is more than $25,000, complete the entire return.

501(c)(3) organizations and 4947(a)(1) trusts must also complete and attach Schedule A (Form 990). (See instructions.)

PART I.—Statement of Support, Revenue, and Expenses and Changes in Fund Balances

			(A) Total	These columns are optional—see instructions (B) Unrestricted/ Expendable	(C) Restricted/ Nonexpendable
Support and Revenue	1 Contributions, gifts, grants, and similar amounts received:				
	(a) Direct public support	5734			
	(b) Indirect public support	40914			
	(c) Government grants				
	(d) Total (add lines 1(a) through 1(c)) (attach schedule—see instructions)		46,648		
	2 Program service revenue (from Part IV, line (f))		28206		
	3 Membership dues and assessments		56,046		
	4 Interest on savings and temporary cash investments		1439		
	5 Dividends and interest from securities				
	6 (a) Gross rents				
	(b) Minus: Rental expenses				
	(c) Net rental income (loss)				
	7 Other investment income (Describe ▶ _____)				
	8 (a) Gross amount from sale of assets other than inventory	Securities / Other			
	(b) Minus: cost or other basis and sales expenses				
	(c) Gain (loss) (attach schedule)				
	9 Special fundraising events and activities (attach schedule—see instructions):				
	(a) Gross revenue (not including $_____ of contributions reported on line 1(a))				
	(b) Minus: direct expenses				
	(c) Net income (line 9(a) minus line 9(b))				
	10 (a) Gross sales minus returns and allowances (Publ. Radio)	4325			
	(b) Minus: Cost of goods sold (attach schedule)				
	(c) Gross profit (loss)		4325		
	11 Other revenue (from Part IV, line (g))		17500		
	12 Total revenue (add lines 1(d), 2, 3, 4, 5, 6(c), 7, 8(c), 9(c), 10(c), and 11)		154,164		
Expenses	13 Program services (from line 44(B)) (see instructions)		124,200		
	14 Management and general (from line 44(C)) (see instructions)		12,245		
	15 Fundraising (from line 44(D)) (see instructions)		9056		
	16 Payments to affiliates (attach schedule—see instructions)				
	17 Total expenses (add lines 16 and 44(A))		145,501		
Fund Balances	18 Excess (deficit) for the year (subtract line 17 from line 12)		8663		
	19 Fund balances or net worth at beginning of year (from line 74(A))		15601		
	20 Other changes in fund balances or net worth (attach explanation)				
	21 Fund balances or net worth at end of year (add lines 18, 19, and 20)		24264		

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF ASSETS AND LIABILITIES
(PREPARED ON A CASH BASIS)
AUGUST 31, 1984

		CURRENT YEAR		LAST YEAR	
	ASSETS				
0100	CASH IN CHECKING	$ 148.93		$ 298.14	
0101	COOK BOOK CHECKING	171.61		330.60	
0102	COOK BOOK SAVINGS	2,768.79		219.31	
0103	LWVMNEF-CHECKING	5,773.96		.00	
0104	LWVMNEF-SAVINGS	530.00		.00	
0105	MN FEDERAL PASSBOOK	1,512.70		295.70	
0106	EDWARD D JONES FUND	1,171.00		1,118.00	
0107	DEAN WITTER FUND	3,066.76		8,830.68	
0108	TELEPHONE TRANSFER	13.60		13.60	
0109	DEBATES '84 PASS THRU	2,157.78		.00	
0112	PETTY CASH	5.00		.00	
0115	COOKBOOK INVENTORY	5,731.84		5,731.84	
0116	NOTES RECEIVABLE COOKBOOK	270.29		270.29	
0120	ACCOUNTS RECEIVABLE	450.83		5,068.54	
0125	ACCTS RECEIVABLE LWVMNEF	1,369.86-		.00	
0130	DUE FROM LOCAL LEAGUES	653.62		865.63	
0140	GRANTS-UNDESIGNATED	568.86		4,051.75	
0141	GRANTS-ENVIRONMENT	14.25		14.25	
0144	GRANTS - VOTER SERVICE	.00		450.00	
0149	GRANTS-PRECINCT CAUCUS	.00		1,250.00	
0160	EQUIPMENT	10,082.24		10,082.24	
0161	ACCUMULATED DEPR	10,082.24-		10,082.24-	
0162	LEASED PROPERTY	2,395.00		2,395.00	
0163	ACCUMULATED AMORT	2,395.00-		2,395.00-	
	TOTAL ASSETS		$ 23,639.96		$ 28,808.33

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF ASSETS AND LIABILITIES
(PREPARED ON A CASH BASIS)
AUGUST 31, 1984

		CURRENT YEAR		LAST YEAR	
	LIABILITIES & FUND BALANCES				
0200	ACCOUNTS PAYABLE	$ 2,426.50		$ 94.32	
0201	EMPLOYEE WITHHOLDING PAYABLE	1,337.38		1,677.12	
0202	ACCRUED FICA & UC TAXES	.00		579.50	
0203	INCOME TAX PAYABLE	.00		1,889.00	
0204	COOK BOOK ACCOUNTS PAYABLE	444.68		304.46	
0205	LWVMNEF ACCTS PAYABLE	1,290.48-		.00	
0210	OBLIGATION CAPITAL LEASE	.00		.00	
0300	RESTRICTED FUND-SWISSHOLM	1,000.00		1,000.00	
0310	DESIGNATED FUND BALANCE	14.25		14.25	
0320	UNDESIGNATED FUND BALANCE	13,666.79		23,249.68	
0349	SUSPENSE	.75		.00	
0355	NET PROFIT/LOSS	6,040.09		.00	
	TOTAL LIAB & FUND BAL		$ 23,639.96		$ 28,808.3

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING AUGUST 31, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	INCOME						
0400	MEMBERSHIPS-LL PMP	$ 4,065.53	15.96	$ 21,308.44	32.79	48,000	26,692
0402	MEMBERSHIPS-MAL	360.00	1.41	707.00	1.09	600	107-
0403	MEMBERSHIPS-CMAL ASSESMENT	.00	.00	.00	.00	250	250
0404	HOPE WASHBURN	.00	.00	1,673.00	2.57	0	1,673-
0405	TEWS MEMORIAL	.00	.00	80.00	.12	0	80-
0410	CASH FROM MEMBERS	.00	.00	55.50	.09	300	245
0420	NON CASH FROM MEMBERS	217.89	.86	673.55	1.04	2,500	1,826
0450	INTEREST INCOME	40.31	.16	289.08	.44	200	89-
	SUB TOTAL	$ 4,683.73	18.38	$ 24,786.57	38.15	51,850	27,063
	PROGRAM SERVICES						
	DIRECT SERVICE-LL						
0501	FALL WORKSHOPS	$ .00	.00	$ .00	.00	450	450
0502	DPM	30.00	.12	285.00	.44	200	85-
0504	WHITE EARTH	.00	.00	600.00	.92	1,500	900
	TOTAL DIRECT SERVICE-LL	$ 30.00	.12	$ 885.00	1.36	2,150	1,265
0600	PUBLICATIONS	$ 70.46	.28	$ 1,037.71	1.60	1,500	462
0700	VOTER	4.00	.02	18.00	.03	30	12
	DELEGATES						
0801	STATE COUNCIL '84	.00	.00	2,797.16	4.30	3,000	203
	TOTAL DELEGATES	$ .00	.00	$ 2,797.16	4.30	3,000	203

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING AUGUST 31, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	ACTION						
0901	DAY ON THE HILL	$ .00	.00	$ 99.50	.15	800	701
0902	CAPITOL LETTER	.00	.00	5.00	.01	2,000	1,995
	TOTAL ACTION	$ .00	.00	$ 104.50	.16	2,800	2,696
	NATURAL RESOURCES						
1001	COMMITTEE	$ .00	.00	$ .00	.00	0	0
	TOTAL NATURAL RESOURCES	$ .00	.00	$ .00	.00	0	0
1100	CRIMINAL JUSTICE	$ .00	.00	$ .00	.00	0	0
1200	HR / SOCIAL POLICY	.00	.00	.00	.00	0	0
1300	EDUCATION	.00	.00	.00	.00	0	0
1400	GOVERNMENT	.00	.00	.00	.00	0	0
1500	INTERNATIONAL RELATIONS	.00	.00	.00	.00	0	0

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LEAGUE OF WOMEN VOTERS OF MN

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STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING AUGUST 31, 1984

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
1601	ABC REPORTING	.00	.00	.00	.00	4,900	4,900
	TOTAL VOTERS SERVICE	$ .00	.00	$ .00	.00	4,900-	4,900-
	CITIZEN INFORMATION						
1701	SPEAKERS BUREAU	$ .00	.00	$ 50.00	.08	1,000	950
1702	CITIZEN IN ACTION SALES	40.00	.16	337.20	.52	2,000	1,663
	TOTAL CITIZEN INFORMATION	$ 40.00	.16	$ 387.20	.60	3,000	2,613
	C-I GRANT LWVUSEF						
1751	PROJECTS TO BE ASSIGNED	$ .00	.00	$ .00	.00	0	0
1752	CAUCUS TAPE	3,127.91	12.28	3,302.91	5.08	0	3,303-
1753	WATER F & I	.00	.00	724.60	1.12	0	725-
1754	WATER FOCUS	.00	.00	.00	.00	0	0
1755	INDIANS	4,000.00	15.70	4,000.00	6.16	0	4,000-
1756	JUSTICE FOCUS	979.15	3.84	979.15	1.51	0	979-
1757	CITIZEN LOBBYIST	1,051.92	4.13	1,051.92	1.62	0	1,052-
1758	CAUCUS FLYER	423.91	1.66	423.91	.65	0	424-
	TOTAL CITIZEN INFO-GRANT	$ 9,582.89	37.61	$ 10,482.49	16.13	0	10,482-

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING AUGUST 31, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	LWVMNEF						
1801	LOCAL LEAGUE DEPOSITS	$ 450.00	1.77	$ 1,673.75	2.58	7,500	5,826
1830	INTEREST LL DEPOSITS	.00	.00	.00	.00	200	200
1831	ADMIN FEE LL	.00	.00	.00	.00	300	300
	SUBTOTAL	$ 450.00	1.77	$ 1,673.75	2.58	8,000	6,326
	UNASSIGNED CONTRIBUTIONS						
1841	MEMBERS	$ .00	.00	$ 18.05	.03	2,300	2,282
1842	NON-MEMBERS	170.00	.67	170.00	.26	2,300	2,130
1843	CORPORATIONS/FOUNDATIONS	1,350.00	5.30	3,264.00	5.02	2,600	664-
1844	LWVMN	.00	.00	.00	.00	2,438	2,438
1845	INTEREST	.00	.00	.00	.00	1,232	1,232
1846	MEMBER NON-CASH	34.80	.14	34.80	.05	0	35-
	SUBTOTAL	$ 1,554.80	6.10	$ 3,486.85	5.37	10,870	7,383
	NATURAL RESOURCES						
1851	WATER STUDY F & I	$ .00	.00	$ 126.00	.19	6,500	6,374
	SOCIAL POLICY						
1856	INDIANS-GRANT-DIST	.00	.00	.00	.00	6,000	6,000
1857	INDIANS-SALES	.00	.00	.00	.00	17,520	17,520
1858	INDIANS-ROYALTIES	.00	.00	.00	.00	550	550
	SUBTOTAL	$ .00	.00	$ .00	.00	24,070	24,070
	INTERNATIONAL RELATIONS						
1861	GRANT-WORLD TRADE	$ .00	.00	$ .00	.00	100	100

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LEAGUE OF WOMEN VOTERS OF MN

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STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING AUGUST 31, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
1866	PRIMARY DEBATES '84	1,000.00	3.93	1,000.00	1.54	3,000	2,000
1867	DEBATE '84	31.15	.12	88.45	.14	8,000	7,912
1868	VOTERS GUIDE GRANT	.00	.00	.00	.00	2,000	2,000
1869	ELECTION HOTLINE	.00	.00	.00	.00	5,000	5,000
1870	VOTE '84 FLYER DIST	.00	.00	.00	.00	700	700
1871	VOTE '84 PSAS	.00	.00	.00	.00	750	750
1872	18 YR OLD VOTE PROMO	2,500.00	9.81	2,505.70	3.86	100	2,406-
1875	DEBATES PASS THRU	3,650.00	14.33	3,650.00	5.62	0	3,650-
	SUBTOTAL	$ 7,181.15	28.19	$ 7,244.15	11.15	19,550	12,306
	CITIZEN INFORMATION						
1881	2 FOCUS MEALS	$ .00	.00	$ .00	.00	1,600	1,600
1882	2 FOCUS GRANTS	107.10	.42	107.10	.16	3,000	2,893
1883	2 FOCUS ADMISSIONS	.00	.00	.00	.00	3,000	3,000
1884	CIA MEALS	.00	.00	.00	.00	800	800
1885	CIA GRANT	.00	.00	.00	.00	1,000	1,000
1886	CIA ADMISSIONS	.00	.00	.00	.00	1,000	1,000
1887	ROAD SHOW	.00	.00	.00	.00	0	0
	SUBTOTAL	$ 107.10	.42	$ 107.10	.16	10,400	10,293
	LWVMNEF INCOME	$ 9,293.05	36.48	$ 12,637.85	19.45	79,490	66,852

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING AUGUST 31, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	SUPPORTING SERVICES						
2001	FUND RAISING	$ .00	.00	$ .00	.00	7,000	7,000
2002	COOK BOOK	.00	.00	5,186.48	7.98	6,000	814
2003	COOKBOOK PROFIT TO LWVMN	.00	.00	1,000.00	1.54	6,000	5,000
2010	COPIER SERVICE BUSINESS	409.51	1.61	4,292.19	6.61	9,000	4,708
	TOTAL SUPPORTING SERVICES	$ 409.51	1.61	$ 10,478.67	16.13	28,000	17,521
	SERVICES PROVIDED LWVMNEF						
3001	ADMINISTRATION LL GRANTS	$ .00	.00	$ .00	.00	500	500
3010	ADMIN & DEVE COSTS	.00	.00	.00	.00	5,830	5,830
3020	GRANTS PROJECT COSTS	1,364.06	5.35	1,364.06	2.10	27,475	26,111
	TOTAL SER PROVIDED LWVMNEF	$ 1,364.06	5.35	$ 1,364.06	2.10	33,805	32,441
	TOTAL INCOME	$ 25,477.70	100.00	$ 64,979.21	100.00	210,525	145,546

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING AUGUST 31, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	EXPENSES						9
	PROGRAM SERVICES						
	DIRECT SERVICE TO LL						
5011	COMMITTEE	$ .00	.00	$ .00	.00	0	0
5021	LEAGUE CONTACTS-CALLS	18.62	.07	32.46	.05	270	238
5031	LEAGUE CONTACTS-VISITS	119.70	.47	238.24	.37	525	287
5041	MEMBERSHIP COMMITTEE	.00	.00	44.70	.07	275	230
5042	MEMBERSHIP BROCHURE	.00	.00	.00	.00	150	150
5051	PROJECTS COMMITTEE	.00	.00	.00	.00	300	300
5061	FALL WORKSHOPS	.00	.00	14.10	.02	500	486
5071	REIMBURSED VISITS	.00	.00	.00	.00	0	0
5081	PROVISIONAL LEAGUE	109.19	.43	615.83	.95	2,400	1,784
5091	ALLOCATED OPERATING	.00	.00	.00	.00	13,500	13,500
	TOTAL DIRECT SERVICE TO LL	$ 247.51	.97	$ 945.33	1.45	17,920	16,975
	PUBLICATIONS						
6011	PURCHASE	$ 495.09	1.94	$ 717.88	1.10	300	418-
6021	SALES & USE TAX	.00	.00	.00	.00	1,117	1,117
6031	COMMITTEE	.00	.00	.00	.00	0	0
6091	ALLOCATED OPERATING	.00	.00	.00	.00	1,500	1,500
	TOTAL PUBLICATIONS	$ 495.09	1.94	$ 717.88	1.10	2,917	2,199
	VOTER						
7011	COMMITTEE	$ .00	.00	$ 42.47	.07	200	158
7021	PRINTING	.00	.00	1,573.40	2.42	3,250	1,677
7031	POSTAGE	.00	.00	156.00	.24	960	804
7091	ALLOCATED OPERATING	.00	.00	.00	.00	1,100	1,100
	TOTAL VOTER	$ .00	.00	$ 1,771.87	2.73	5,510	3,738
	DELEGATES & AFFILIATIONS						
8011	MN CONVENTION	$ .00	.00	$ 100.00	.15	2,000	1,900
8021	MN COUNCIL	45.60	.18	2,061.81	3.17	1,500	562-
8031	LWVUS CONVENTION	.00	.00	963.70	1.48	1,800	836
8091	ALLOCATED OPERATING	.00	.00	.00	.00	2,500	2,500
	TOTAL DELEGATES & AFFIL	$ 45.60	.18	$ 3,125.51	4.81	7,800	4,674

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING AUGUST 31, 1984

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	ACTION						
9011	COMMITTEE	$ 51.25	.20	$ 82.75	.13	950	867
9021	LOBBYING & MONITORING	10.50-	.04	131.69	.20	800	668
9031	RESOURCE MATERIALS	.00	.00	.00	.00	25	25
9041	COALITIONS & AFFILIATIONS	50.00	.20	75.00	.12	50	25-
9051	DAY ON THE HILL	.00	.00	227.67	.35	400	172
9991	ALLOCATED OPERATING	.00	.00	.00	.00	7,500	7,500
	TOTAL ACTION	$ 90.75	.36	$ 517.11	.80	9,725	9,208
	NATURAL RESOURCES						
10011	COMMITTEE	$ .00	.00	$ 45.00	.07	250	205
10012	LOBBYING DEPOSIT CAMPAIGN	.00	.00	.00	.00	100	100
10091	ALLOCATED OPERATING	.00	.00	.00	.00	1,000	1,000
	TOTAL NATURAL RESOURCES	$ .00	.00	$ 45.00	.07	1,350	1,305
	CRIMINAL JUSTICE						
11011	COMMITTEE	$ .00	.00	$ 42.40	.07	50	8
11091	ALLOCATED OPERATING	.00	.00	.00	.00	150	150
	TOTAL CRIMINAL JUSTICE	$ .00	.00	$ 42.40	.07	200	158
	SOCIAL POLICY						
12011	COMMITTEE	$ .00	.00	$ .00	.00	50	50
12091	ALLOCATED OPERATING	.00	.00	.00	.00	500	500
	TOTAL SOCIAL POLICY	$ .00	.00	$ .00	.00	550	550

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING AUGUST 31, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	EDUCATION						
13011	COMMITTEE	$ .00	.00	$ .00	.00	375	375
13091	ALLOCATED OPERATING	.00	.00	.00	.00	700	700
	TOTAL EDUCATION	$ .00	.00	$ .00	.00	1,075	1,075
	GOVERNMENT						
14011	COMMITTEE	$ .00	.00	$ .00	.00	100	100
14091	ALLOCATED OPERATING	.00	.00	.00	.00	100	100
	TOTAL GOVERNMENT	$ .00	.00	$ .00	.00	200	200
	INTERNATIONAL RELATIONS						
15010	COMMITTEE	$ .00	.00	$ 6.00	.01	100	94
15011	LOBBYING & CONF	33.50	.13	33.50	.05	100	67
15012	WORLD AFFAIRS COUNCIL	.00	.00	.00	.00	25	25
15013	WORLD AFF CENTER MTGS	.00	.00	.00	.00	25	25
15014	UN RALLY	.00	.00	25.00	.04	25	0
15091	ALLOCATED OPERATING	.00	.00	.00	.00	500	500
	TOTAL IR	$ 33.50	.13	$ 64.50	.10	775	711

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING AUGUST 31, 1984

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
16011	COMMITTEE	$ 66.35	.26	$ 70.45	.11	200	130
16021	ABC PROJECT	.00	.00	.00	.00	900	900
16091	ALLOCATED OPERATING	.00	.00	.00	.00	800	800
	TOTAL VOTERS SERVICE	$ 66.35	.26	$ 70.45	.11	1,900	1,830
	CITIZEN INFORMATION						
17011	COMMITTEE	$ .00	.00	$ .00	.00	0	0
17021	SPEAKERS BUREAU	.00	.00	260.25	.40	100	160-
17091	ALLOCATED OPERATING	.00	.00	.00	.00	800	800
	TOTAL CITIZEN INFORMATION	$ .00	.00	$ 260.25	.40	900	640
	C-I GRANT LWVUSEF						
17510	INDIANS	$ 271.78	1.07	$ 2,901.23	4.46	0	2,901-
17511	CAUCUS TAPES	.00	.00	110.70	.17	0	111-
17520	WATER-FOCUS	.00	.00	200.50	.31	0	201-
17521	WATER F & I 1	.00	.00	90.00	.14	0	90-
17531	CIA PUBLICATION	.00	.00	.00	.00	0	0
17591	ALLOCATED OPERATING	.00	.00	.00	.00	0	0
	TOTAL C-I GRANT LWVUSEF	$ 271.78	1.07	$ 3,302.43	5.08	0	3,302-

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LEAGUE OF WOMEN VOTERS OF MN

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STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING AUGUST 31, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	LWVMNEF						
18001	LOCAL LEAGUE GRANTS	$ .00	.00	$ .00	.00	7,500	7,500
	LOCAL LEAGUE ADMINISTRATION						
18005	LWVMN SERVICES	.00	.00	.00	.00	500	500
	SUBTOTAL LL ADMIN	$ .00	.00	$ .00	.00	500	500
	STATE ADMINISTRATION						
18008	LWVMN SERVICES	$ 160.03	.63	$ 518.78	.80	5,830	5,311
	SUBTOTAL STATE ADMIN	$ 160.03	.63	$ 518.78	.80	5,830	5,311
	UNASSIGNED PROJECT/DEVE						
18021	1984-85 PROJECTS	$ .00	.00	$ .00	.00	1,500	1,500
18022	SERVICE LWVMN	.00	.00	.00	.00	3,000	3,000
18025	1985-86 PROJECTS	.00	.00	.00	.00	3,000	3,000
	SUBTOTAL	$ .00	.00	$ .00	.00	7,500	7,500
	NATURAL RESOURCES						
18031	WATER F & I 2	$ .00	.00	$ 695.13	1.07	3,500	2,805
18032	SERVICES LWVMN	.00	.00	.00	.00	3,000	3,000
	SUBTOTAL	$ .00	.00	$ 695.13	1.07	6,500	5,805
	SOCIAL POLICY						
18041	INDIANS-PURCHASE	$ .00	.00	$ .00	.00	11,000	11,000
18042	INDIANS-SALES & USE	.00	.00	.00	.00	1,260	1,260
18043	SERVICES LWVMN	.00	.00	.00	.00	9,350	9,350
	SUBTOTAL	$ .00	.00	$ .00	.00	21,610	21,610
	INTERNATIONAL-RELATIONS						
18051	WORLD TRADE-PLANNING	$ .00	.00	$ .00	.00	100	100

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING AUGUST 31, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
18061	PRIMARY DEBATES '84	6.81	.03	6.81	.01	2,000	1,993
18062	SERVICES LWVMN	.00	.00	.00	.00	1,000	1,000
18063	DEBATE '84	42.00	.16	102.95	.16	6,000	5,897
18064	SERVICES LWVMN	.00	.00	.00	.00	2,000	2,000
18065	VOTERS GUIDE	.00	.00	.00	.00	1,000	1,000
18066	SERVICES LWVMN	.00	.00	.00	.00	1,000	1,000
18067	ELECTION HOTLINE	.00	.00	.00	.00	2,500	2,500
18068	SERVICES LWVMN	.00	.00	.00	.00	2,500	2,500
18069	VOTE '84 FLYER	.00	.00	.00	.00	0	0
18070	SERVICES LWVMN	.00	.00	.00	.00	700	700
18071	VOTE '84 PSAS	.00	.00	.00	.00	0	0
18072	SERVICES LWVMN	.00	.00	.00	.00	750	750
18073	18 YR OLD VOTE PROMO	.00	.00	5.70	.01	0	6
18074	SERVICES LWVMN	.00	.00	.00	.00	100	100
18075	DEBATES PASS THRU	567.88	2.23	567.88	.87	0	568
18076	SERVICES LWVMN	924.79	3.63	924.79	1.42	0	925
	SUBTOTAL	$ 1,541.48	6.05	$ 1,608.13	2.47	19,550	17,942
	CITIZEN INFORMATION						
18081	2 FOCUS MEALS	$ .00	.00	$ .00	.00	1,550	1,550
18082	SERVICES LWVMN	.00	.00	.00	.00	50	50
18083	2 FOCUS MEETINGS	7.10	.03	7.10	.01	3,000	2,993
18084	SERVICES LWVMN	.00	.00	.00	.00	3,000	3,000
18085	CIA MEALS	.00	.00	.00	.00	775	775
18086	SERVICES LWVMN	.00	.00	.00	.00	25	25
18087	CIA MEETING	.00	.00	.00	.00	1,000	1,000
18088	SERVICES LWVMN	.00	.00	.00	.00	1,000	1,000
18089	ROAD SHOW	100.00	.39	100.00	.15	0	100
18090	SERVICES LWVMN	.00	.00	.00	.00	0	0
	SUBTOTAL	$ 107.10	.42	$ 107.10	.16	10,400	10,293
	TOTAL EXPENSES LWVMNEF	$ 1,808.61	7.10	$ 2,929.14	4.51	79,490	76,561
	SUPPORTING SERVICES						

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LEAGUE OF WOMEN VOTERS OF MN

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STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING AUGUST 31, 1984

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	ADMINISTRATION						
20001	PRESIDENT & BOARD	$ 107.97	.42	$ 338.43	.52	1,650	1,312
20002	LWVUS DPMS	200.00	.79	500.00	.77	500	0
20003	BUDGET COMMITTEE	.00	.00	.00	.00	150	150
20004	NOMINATING COMMITTEE	.00	.00	173.32	.27	125	48-
20005	BY LAWS COMMITTEE	.00	.00	.00	.00	15	15
20006	LONG RANGE PLANNING	.00	.00	.00	.00	150	150
20007	AUDIT EXPENSES	1,350.00	5.30	1,350.00	2.08	1,800	450
20008	OFFICE MANAGEMENT	6.00	.02	13.50	.02	150	137
20009	ALLOCATED OPERATING	29.80	.12	29.80	.05	19,000	18,979
	TOTAL ADMINISTRATION	$ 1,693.77	6.65	$ 2,405.05	3.70	23,540	21,135
	DEVELOPMENT/PR/MARKETING						
30001	DEVELOPMENT COMMITTEE	$ .00	.00	$ .66	.00	75	74
30002	SUPSCRIPTIONS & RESOURCES	.00	.00	28.00	.04	195	167
30003	TRAVEL & PARKING	.00	.00	.00	.00	25	25
30004	FINANCIAL ADVISORY COMM	.00	.00	.00	.00	100	100
30005	ANNUAL REPORT OF ED FUND	.00	.00	.00	.00	375	375
30006	PUBLIC RELATIONS COMMITTEE	44.85	.18	69.29	.11	75	6
30007	MARKETING COMMITTEE	.00	.00	.00	.00	175	175
30008	VIDEO PRODUCTIONS COMM	.00	.00	.00	.00	75	75
30009	ALLOCATED OPERATING	.00	.00	.00	.00	7,850	7,850
	TOTAL DEVELOPMENT	$ 44.85	.18	$ 97.95	.15	8,945	8,847
	FUND RAISING						
40001	FUND RAISING	$ .00	.00	$ 6.30	.01	3,000	2,994
40002	COOK BOOK	.00	.00	1,304.71	2.01	6,000	4,695
40009	ALLOCATED OPERATING	5.50	.02	5.50	.01	815	810
	TOTAL FUND RAISING	$ 5.50	.02	$ 1,316.51	2.03	9,815	8,498

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STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING AUGUST 31, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	COPIER SERVICE BUSINESS						
50001	ALLOCATED OPER-RELATED	$ .00	.00	$ .00	.00	2,400	2,400
50002	ALLOCATED OPER-UNRELATED	.00	.00	.00	.00	1,900	1,900
	TOTAL COPIER SERVICE	$ .00	.00	$ .00	.00	4,300	4,300
60000	PAYMENT TO LWVUS-PMP-MALS	$ .00	.00	$ 156.00	.24	300	144
60001	PAYMENT TO LL-STATE MEMBER	.00	.00	24.00	.04	75	51
60009	CONTRIBUTION LWVMNEF	.00	.00	.00	.00	2,438	2,438
60010	ALLOCATED OPERATING OFFSET	.00	.00	.00	.00	93,440-	93,440
	TOTAL DIRECT EXPENSES	$ 4,803.31	18.85	$ 17,791.38	27.38	7,155-	24,946
	OPERATING EXPENSE						
90001	SALARIES AND WAGES	$ 4,666.66	18.32	$ 24,287.73	37.38	56,173	31,885
90002	PAYROLL TAXES	315.98	1.24	1,776.44	2.73	4,274	2,498
90003	OCCUPANCY	988.00	3.88	2,470.00	3.80	5,928	3,458
90004	RENTAL AND MAINT OF EQUIP	48.51	.19	693.01	1.07	1,065	372
90005	POSTAGE AND SHIPPING	1,000.00	3.93	3,200.05	4.92	7,000	3,800
90006	COPIER RENTAL	597.34	2.34	3,471.26	5.34	8,300	4,829
90007	COPIER SUPPLIES ETC	87.98	.35	2,272.24	3.50	3,650	1,378
90008	TELEPHONE	279.70	1.10	1,175.51	1.81	3,000	1,824
90009	GENERAL OFFICE SUPPLIES	.00	.00	1,632.76	2.51	1,800	167
90010	INSURANCE	.00	.00	.00	.00	550	550
90011	COMPUTER SERVICE	3.50	.01	153.04	.24	525	372
90012	BANK CHARGES & MISC	.00	.00	.00	.00	25	25
90013	MISCELLANEOUS FEES	3.68	.01	15.70	.02	0	16
90014	EQUIPMENT	.00	.00	.00	.00	650	650
90015	MEMBERSHIP/COMPUTER	.00	.00	.00	.00	500	500
	TOTAL OPERATING	$ 7,991.35	31.37	$ 41,147.74	63.32	93,440	52,292
	NET INCOME (LOSS)	$ 12,683.04	49.78	$ 6,040.09	9.30	124,240	118,200

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

LWVMN EDUCATION FUND

BOARD MEETING

Tuesday, October 9, 1984
9:30 a.m.

9:30 a.m. - Determination of quorum and call to order.

	Mins.	ACTION
1.	2	Approval of September 12, 1984, Education Fund Board Minutes/Hegg
2.	2	Treasurer's report/Hondl
3.	2	Development report/Schmitz, Anderson
		REVISION OF AGENDA
4.	5	Approval of Citizen Lobbyist - January 12th Conference as an educational project/Santi
5.	10	Approval of a logo for LWVMNEF/Santi
6.	10	Formation of a Financial Review Committee/Schmitz, Anderson
		DISCUSSION
7.	5	Project approval procedures for state and local League projects/Anderson
8.	5	Report from Kickoff Committee/Santi, Schmitz
		INFORMATION
9.		Voucher and deduction information
10.		Report of local League Ed Fund accounts - attached.

LWVMNEF BOARD MEETING AGENDA

October 9, 1984

1. Minutes: MOTION: to approve the minutes of the September 12, 1984 Education Fund Board Meeting. (Mailed to you earlier.)

2. Treasurer's Report: See pages 6-7, 13-14 of treasurer's report.

3. Development Report: Anderson

   Since the September 12th Board Meeting, the following grants have been received: The Pillsbury Company, check for $2,554 received for Young Voters Project; Otto Bremer Foundation, check for $4,400 received for Debate '84; and First Bank System Foundation, check for $1,200 received for unrestricted Ed Fund projects (this request was refused in May but LWVMN was one of two requests reconsidered as they had some additional funds to allot, "because of the long history of cooperation between us").
   Also, a request was refused by Patrick & Aimee Butler Family Foundation. Requests have been sent to : Gamble and Skogmo Foundation for Election Hotline '84, and unrestricted requests to Carlson Companies, Somerset Foundation and Sperry Corp.

4. Approval of state League project: MOTION: to approve the "Citizen Lobbyist - Effective Political Power" conference as an educational project.

   Background: The "lobby workshop" is set for January 12, 1985. The project Application for Approval has not been through the preliminary review by five Board people, so approval by the total Board will signal beginning of the project. Please review enclosed project description and budget carefully.

5. LWVMNEF Logo: MOTION: to use the present LWVMN logo, with the words "Education Fund" added to the wording, and with red and black coloring, as the logo of the LWVMNEF.

   Background: We need a logo for the stationery and announcements to be sent in November. This would be an interim (or permanent) solution, depending on the progress and decisions made surrounding a logo for both organizations.

6. Financial Review Committee: MOTION: to form a Financial Review Committee, composed of the President, Treasurer and Development Chair, to meet at least quarterly to review LWVMNEF financial transactions, for projects and for LWVMNEF administration.

   Background: When we used the LWVUS Education Fund for our educational projects, there were some natural checks and balances in the review of financial transactions; we were accountable to them and they were accountable to their accountants and the IRS. We are now accountable to ourselves, as the Board and staff of both the LWVMN and the LWVMNEF, so the need for adequate financial accounting and review processes is especially important. Suggested solution: when we first met with Roy LaFayette, accountant, he suggested we have a small group of Board people to periodically review the financial transactions of the LWVMNEF. He thought it difficult to expect the whole Board to fully review the monthly financial printouts for both corporations. This issue arose again as Pat Lucas is getting financial records and procedures in order for the new bookkeeper to take over. Initial steps taken to provide adequate financial review of the Ed Fund are: 1) forms developed to accompany each Ed Fund transaction - deposits and withdrawals for state and local League projects, with bills presented to LWVMNEF by the LWVMN for services provided. 2) a monthly financial review of each active project will be done by Executive Director, appropriate Board person (voter service, citizen information, program area for project), and project director if there is one (Debate '84, Hotline, etc.). While this fills the need for tracking financial transactions, there is still a need for financial review -

for our own management as well as for accountability to our funders and the IRS. One solution would be to form a Financial Review Committee as described in the motion.

7. Project approval procedures: There has been some confusion about the use of project approval forms. There are two different forms; one for state League projects and one for local League projects. They are different on purpose, so that they are easily differentiated. They both, however, require signatures but in different places. Anderson will try to clarify them for you in less than five minutes.

8. Report from Kickoff Committee: Santi will give an oral report.

9. Enclosed with this agenda is a copy of IRS Publication #526 (first two pages only - if you need the whole thing, see Anderson or order it). It clearly says, at the bottom of page 2, column 1, that "You may deduct some amounts you pay in giving services to a charitable organization." That is LWVMNEF. There are pink voucher forms to use for all of your education fund-related activites - focus planning and attendance, election projects, etc. and one-half of every Board Meeting on those months when both organization's Boards meet. Remember to fill out those vouchers; any listing unreimbursed expenses will be copied and returned for your records, to add up at tax time. Also note that the IRS allows deduction of transportation (car) expenses at a rate of 9¢ a mile. Since the LWVMN rate is 15¢ a mile, you will need to reconcile those amounts when you report them.

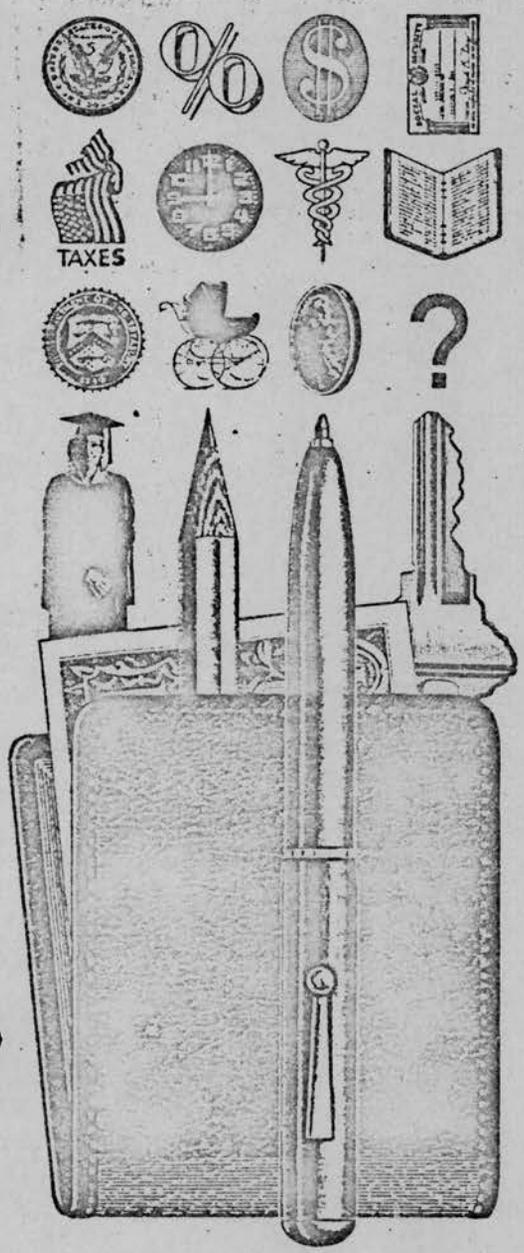
10. There have been no local League projects to approve this month, but there has been activity in local League accounts. For your information: St. Paul LWV has a balance of $845, reflecting $1,155 deposited and $310 withdrawn; Minneapolis LWV has $1,393.75 no withdrawals; Golden Valley, $30; MEPH, $475; and Edina $15.

Department of the Treasury
Internal Revenue Service

Charitable Contributions

Publication 526
(Rev. Nov. 83)

For use in preparing
1983 Returns



Introduction

You may deduct charitable contributions on Schedule A (Form 1040). A charitable contribution is a contribution or gift to, or for the use of, a qualified organization.

Deduction for nonitemizers. You may deduct charitable contributions even if you do not itemize your deductions. The deduction for 1983 is limited to 25% of your first $100 ($50 if married filing separately) of contributions to qualified organizations. Therefore, you may deduct up to $25 ($12.50 if married filing separately) if you do not itemize your deductions. For 1984 the deduction will be 25% of your first $300 ($150 if married filing separately) of contributions to qualified organizations.

You will be able to take this deduction on line 34b of Form 1040, or line 4 of Form 1040EZ, or line 16 of Form 1040A. Use the worksheet in the instructions for Form 1040, or the instructions for Form 1040EZ and Form 1040A to figure your deduction.

When Deductible

To deduct your contributions, you must make them in cash or other property before the close of your tax year. This applies whether you use the cash or accrual method of accounting.

Usually you make a contribution at the time of its unconditional delivery. For example, a check that you mail to a charity is considered delivered on the date you mail it. If you use a pay by phone account, the date reported on the statement of the financial institution showing when payment was made is the date of payment.

The gift to a charity of a properly endorsed stock certificate is completed on the date of mailing or other delivery to the charity or to the charity's agent. However, if you give a stock certificate to your agent or to the issuing corporation for transfer to the name of the charity, your gift is not completed until the date the stock is transferred on the books of the corporation.

If you issue and deliver a promissory note to a charitable organization as a contribution, it is not a contribution until you make the note payments. Similarly, if you grant an option to buy real property at a bargain price to a charitable organization, no deduction is allowed until the organization exercises the option.

Contributions charged on your bank credit card are deductible in the year you make the charge. A deduction is also allowed if you borrow funds from a third party and use these funds to make the contribution.

Qualified Organizations

You may deduct a contribution you made to, or for the use of, the following qualified organizations:

A state, a U.S. possession (including Puerto Rico), a political subdivision of a state or possession, the United States, or the District of Columbia, if the contribution is made for public purposes only.

Note: For tax years beginning after 1982, an Indian tribal government and any of its subdivisions that are recognized by the Secretary of the Treasury as performing substantial government functions will be treated as a state for purposes of the charitable contributions deduction.

A community chest, corporation, trust, fund, or foundation organized or created in or under the laws of the United States, any state, the District of Columbia, or any possession of the United States. The organization must be organized and operated only for charitable, religious, educational, scientific, or literary purposes. It may also be for the prevention of cruelty to children or animals. Certain organizations that foster national or international amateur sports competition are also included.

Examples of these kinds of organizations include:

- Nonprofit hospitals and medical research organizations,
- Churches, synagogues, or other religious organizations, and
- Most nonprofit educational organizations.

A war veterans organization, including posts auxiliaries, trusts, or foundations organized in the United States or its possessions.

A nonprofit volunteer fire company.

A civil defense organization created under federal, state, or local law. This includes unreimbursed expenses of civil defense volunteers if the expenses are directly connected with the volunteer services.

A domestic fraternal society operating under the lodge system, if the contribution is to be used only for charitable, religious, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals.

A nonprofit cemetery company, if the funds can be used only for the perpetual care of the cemetery as a whole, and not for a particular lot or mausoleum crypt.

Any organization can tell you if it is a qualified organization.

What Is Deductible

Generally, you may deduct your contributions of money or property that you make to, or for the use of, qualified organizations. If you give property to a qualified organization, you generally may deduct the fair market value of the property at the time of the contribution. See *Gifts of Property,* later.

Your deduction for charitable contributions is limited to 50% of your adjusted gross income, but in some cases, 20% and 30% limits may apply. See *Limit on Deductions,* later.

Benefits received. You may deduct a contribution only if the value of the contribution is more than the value of any benefit or privilege you may receive. If you pay more than fair market value to a qualified organization for merchandise, goods, or services, the amount you paid that is more than the value of the item may be a charitable contribution.

Example. You pay $20 for a box lunch at a church picnic. If the lunch, plus any entertainment or other services provided, has a fair market value of $5.50, the excess paid, $14.50, is a contribution to the church if all the proceeds of the picnic go to the church.

Benefit performances, etc. If you pay more than fair market value to a qualified organization for charity balls, banquets, shows, or sporting events, etc., you may deduct only the amount that is more than the value of the privileges or other benefits you received.

If there is an established charge for the event, that charge will fix the value of your benefit. If there is no set charge for an event, only that part of your payment that is more than the reasonable value of your benefit is a gift. Whether you use the tickets or other privileges has no effect on the amount you may deduct.

The fact that the amount shown on a ticket or other evidence of payment indicates it is a "contribution," does not mean you may deduct the entire amount. If the ticket shows the price of admission and the amount of the gift, you can deduct the gift amount.

Example. You pay $20 to see a special showing of a movie for the benefit of a qualified organization. Printed on the ticket is, "Contribution—$20." If the regular price for the movie is $4, you have made a contribution of $16.

Contributions made by third parties to a pension plan trust established by an exempt organization for the benefit of its employees are deductible by the donors.

Cost and upkeep of uniforms. You may deduct the cost and upkeep of uniforms that are not suitable for every day use but that you must wear while performing donated services for a charitable organization.

Dues, fees, or assessments are deductible if you pay them to qualified organizations. You may deduct only the amount that is more than the value of the benefits you receive. You may not deduct dues, fees, or assessments paid to country clubs and other social organizations.

Student living with you. If you pay the costs of a student who lives in your home, you may deduct up to $50 a school month of the amount you paid. The student may be foreign or American and must be someone who is not your dependent or relative. The student must be a member of your household under a written agreement between you and a qualified organization. The purpose of the agreement must be to provide educational opportunities for the student.

You may deduct up to $50 of your expenses for each full calendar month of your tax year during which the student is:

1) A member of your household, and
2) A full-time student in the 12th or lower grade at a school located in the United States.

A period of 15 or more days in a month is a full calendar month for this purpose.

Depreciation on your home and the fair market value of lodging or any similar item is not considered an amount spent by you. You must actually spend money for the well-being of the student. Amounts you pay for books, tuition, food, clothing, and entertainment of the student qualify for the deduction.

If you are compensated or reimbursed for the costs of having a student living with you, you may not take a deduction for any part of these costs. However, you may be able to take the deduction if you are reimbursed for only an unusual item, such as a hospital bill or vacation trip, that you paid in advance at the request of the student's parents or the sponsoring organization.

You may not deduct the costs of a foreign student living in your home under a mutual exchange program whereby your child will live with a family in a foreign country. If the program is sponsored by a qualified organization that arranges the student exchanges for cultural and educational purposes, you may take a deduction *only* if your contribution exceeds the fair market value of the services you receive.

Out-of-pocket expenses. You may deduct some amounts you pay in giving services to a charitable organization. These include amounts you pay for transportation from your home to the place where you serve. You may deduct reasonable payments for necessary meals and lodging while you are away from home overnight giving your services to a qualified organization. However, you may not deduct the value of your time or services.

You may not deduct your expenses in attending a church convention if you go only as a member of your church rather than as a chosen representative. You may deduct unreimbursed expenses that are directly connected with giving services for your church during the convention.

If you are a chosen representative attending a convention of a qualified organization, you may deduct unreimbursed expenses for travel and transportation. You may also deduct a reasonable amount for meals and lodging while away from home overnight in connection with the convention.

You may not deduct personal expenses for sightseeing, fishing parties, theater tickets, or night clubs. You also may not deduct travel, meals and lodging, and other expenses for your spouse or children.

You may deduct reasonable unreimbursed out-of-pocket expenses you spend for underprivileged juveniles to attend athletic events, movies, or dinners. It must be for a qualifying organization whose goal is to reduce juvenile delinquency. Your own expenses are *not* deductible.

Car expenses. You may deduct unreimbursed out-of-pocket expenses directly related to services you give to a charitable organization, such as expenses for gas and oil for your car. You may not deduct general repair and maintenance expenses.

If you do not want to deduct your actual expenses, you may use a standard rate of 9 cents a mile to figure your contribution.

In either case, you may deduct parking fees and tolls. You may not deduct depreciation and insurance.

Daily allowance (per diem). If you provide services for a charitable organization and receive a daily allowance to cover reasonable travel expenses, including meals and lodging while away from home overnight, include in income the amount that is more than your actual travel expenses. You may deduct your necessary travel expenses that are more than the allowance.

Foster parents. If you are a foster parent and have no profit motive in providing foster care for children, you may deduct unreimbursed expenses you pay to provide foster care for children placed in your home by a charitable organization. The unreimbursed expenses must be amounts spent to provide support for the child. For more information on foster children, see Publication 501, *Exemptions.*

Permanent diaconate programs. You may deduct as a charitable contribution any unreimbursed expenses you have while in a permanent diaconate program established by your church. These expenses include the cost of vestments, books, and transportation required in order to serve in the program as either a deacon candidate or as an ordained deacon.

Gifts of Property

If you donate property to a qualified organization, you generally may deduct the fair market value of the property at the time of the contribution. However, if the property has increased in value, you may have to make some adjustments. See *Gifts of Appreciated Property,* later.

Fair market value (FMV) is the price at which property would change hands between a willing buyer and a willing seller, neither being required to buy or sell, and both having reasonable knowledge of all the necessary facts. Generally, the value of used clothing or furniture is far less than its original cost.

If you contribute a large number of the same item, fair market value is the price at which comparable numbers of the item are being sold.

Example. You purchase 500 bibles for $1,000. The retail value of these bibles is $3,000. If you contribute these bibles to a qualified organization, you may claim a deduction only for the price at which similar numbers of the same bible are currently being sold. Your charitable contribution would be $1,000, unless you could show that similar numbers of that bible at the time of the contribution were selling at a different price.

For more information on determining fair market value, see Publication 561, *Determining the Value of Donated Property.*

Property subject to a debt. If you contribute property subject to a debt obligation, you must reduce the fair market value of the property by the amount of the outstanding obligation. Also, the amount of the obligation is considered an amount received on a sale of the property and you may have to divide your basis in the property as discussed under *Division of Basis.*

Reduction for certain interest. You must deduct from the amount of the contribution any interest paid, or to be paid, by you on a loan secured by property that you donate to a qualified organization. This is to avoid a double deduction, for interest paid and for a charitable contribution. The amount of the reduction is the amount of the interest that is for the liability assumed by the organization, and that is for any period after the date the contribution was made.

Partial interest in property. Generally, no deduction is allowed for a charitable contribution, not made by a transfer in trust, of less than your entire interest in property. This does not apply to a contribution of a partial interest in property if that interest is your entire interest in the property, such as an income interest or a remainder interest. A contribution of the right to use property is a contribution of less than your entire interest in that property and is not deductible. In the following situations, however, you may deduct a charitable contribution, not made by a transfer in trust, of less than your entire interest in property.

1) **Undivided part of your entire interest.** A contribution of an undivided part of your entire interest in property must consist of a part of each and every substantial interest or right you own in the property and must extend over the entire term of your interest in the property. For example, if you donate to a qualified organization 20% of an income interest that you have in property, you can deduct the contribution if you have no other interest in the property. If you own 100 acres of land and give 50 acres to a qualified organization, you may deduct the charitable contribution.
2) **Remainder interest in a personal home or farm.** You may take a charitable deduction for a gift, not in trust, to a qualified organization of a remainder interest in a personal

League of Women Voters of Minnesota Education Fund

APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund Date: 10/3/84

FROM: Mary Santi
Name of person submitting proposal

LWVMN Portfolio: Citizen Information

TITLE AND PURPOSE OF PROJECT: A one-day conference, "The Citizen Lobbyist - Effective Political Power," to be held Saturday, January 12, 1985, at St. Paul Seminary, St. Paul, MN. This is a public information meeting on how citizens can affect governmental change, primarily at the state level. The audience will be members of citizen advocate groups and individuals, including LWV members.

DETAILS OF PROJECT: The LWVMN Citizen Information Director and committee are planning the conference. Proposed topics and speakers are: D.J. Leary, "Getting Your Message Across," John Cairns, "Professional Lobbyist Tricks of the Trade," a media panel "Keeping Track of Issues," including Pat Kessler, WCCO-TV; Bill Salisbury, St. Paul Dispatch & Pioneer Press; and George Boosey, MN Public Radio. Workshops will be given on "Drafting your Bill," "Defining your Issue Agenda,""Lobbying from the Legislator's Point of View," and "Capitol Resources." Workshops will be given by members of the legislature, Steve Cross, the Revisor of Statutes, and members of the LWVMN Board. Conference registrants will receive "Citizens in Action," the LWVMN citizen lobbyist handbook.

PROJECT BUDGET: (detailed budget on back)

Income		Expenses	
		Facility	$ 225
Registration fees	$1,616	Speakers	405
		Volunteer committee	64
Contributions	1,481	Staff	760
		Materials, handouts	575
Total	$3,097	PR/Postage	355
		Office costs	713
		Total	$3,097

Project: Please sign and return to LWVMN office by: _____

Date submitted to five member preliminary review group: _____

Approved by: _____ Yes No

_____ Yes No

_____ Yes No

_____ Yes No

_____ Yes No

Date approved by whole LWVMNEF Board _____

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

The Citizen Lobbyist - Effective Political Power
Saturday, January 12, 1985
The St. Paul Seminary

Conference Budget

Expenses

Facility costs ($125 plus 4 rooms @ $25)		$ 225
Speakers (10)		405
honoraria	300	
travel	60	
meals	45	
Volunteer Committee expenses		64
meetings and meal for 3		
Project Director ($300) and staff time:		760
flyer preparation and distribution, advance registration, bookkeeping, typing, public relations, development, Ed Fund administration		
Materials and supplies		575
program, nametags, "Citizens in Action" handbook (125 @ $4)		
Publicity/Promotion/Postage		355
flyer design ($50) and printing	250	
postage, flyer mailing	60	
news releases, advance notices, PSA's & postage	45	
Office costs: based on formula using salary costs for project		713
	Total	$3,097

Income

Registration fees:		$1,616
66 LWV members @ $10.50	693	
45 non members @ $20.50	923	
Contributions, to be sought or unrestricted in LWVMNEF		1,481
	Total	$3,097

LWVMN handbook, "Citizens in Action" available at $4
Costs for registration and lunch:
LWV members, $15
non members, $25

Lunch costs: $4.25, coffee .25, or $4.50 total

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 - January 1984

LWVMNEF EXPENSE VOUCHER

Name _____ Date _____

Address _____
Street City Zip

Budget Category	Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)	Describe

TOTAL EXPENDITURES $_____

I WILL CONTRIBUTE _____

BALANCE TO BE REIMBURSED _____

I would like to be reimbursed:
as soon as possible _____
quarterly _____
(check one)

1. Travel - car (15$ per mi.); train, air bus, parking - actual cost.
2. Baby Sitting - $1.00 per hour
3. $9.00 per diem
4. Lodging (actual cost is reimbursed)
5. List here postage, phone calls, supplies, etc.

(See reverse side for additional instructions.)

For official League function, League pays actual cost.

(For office use only: Pd. _____, 19____ Check # _____

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102 8/84

PROCESSING LOCAL LEAGUE APPLICATION TO DO A PROJECT

Criteria for Project Approval:

1. project must be educational in nature, designed to serve the general public (not exclusively League members).
2. Project should provide factual, objective information and analysis, and not take sides in a current controversial issue.
3. There must be no mention or advocacy of LWV positions or actions.
4. Project must not be for membership recruitment or retention.
5. LWVMNEF Board approval is not a value judgment on a project, but an assessment as to whether the project meets 501(c)(3) IRS requirements.

Local League: St. Paul

Project: Student sponsorship-U.N. Rally and MN Convention of Student Councils

Date 10/8/84

Approved - YES ☐ NO ☐

Comments:

Reason: Does not meet criterion number _____

_____ _____

Signature Date

Sign and return this form to LWVMNEF office by _____

- - - -

Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102 - June 1984

FORM A-2

APPLICATION FOR APPROVAL TO DO A PROJECT*

League of Women Voters of Minnesota Education Fund
555 Wabasha, St. Paul, MN 55102 (612)224-5445

DATE: 3 October 1984

FROM: Roberta Megard, President
Name of person submitting proposal

League of Women Voters of ST. PAUL LEAGUE OF WOMEN VOTERS 1010 University Avenue

Address 1010 University Avenue, St. Paul, MN 55104

PURPOSE OF PROJECT: publication ☐, meeting to educate the public on an issue ☐

candidates forum ☐, other [X]

Why are you doing this project? What is the need in your community?

To educate students about the United Nations and Student Government and to recognize deserving high school seniors by the St. Paul League. To promote awareness among young people to the work and contributions of the United Nations and to train students in the art of student government.

DETAILS OF PROJECT: (if publication, include contents, authors, timetable, distribution)
(if meeting, include planning committee, participants, program, materials)
(if purchase and distribution of publications other than LWVMNEF, include sample copy and distribution plan)

Sponsorship of high school students to U. N. Rally - seven tickets @ $12.50	$ 87.50
Contribution to 1984 MN State Convention of Student Councils	25.00

Who is responsible for project? Roberta Megard (name) President (portfolio)

PROJECT BUDGET: (basic outline) Remember to include 5% administrative fee due LWVMNEF

INCOME		EXPENSES	
$ 112.50	in your account with LWVMNEF		$ 112.50
$ -0-	to be raised		
		Subtotal	112.50
		5%	5.63
		Total	$ 118.13

* Application must be submitted at least three weeks before the project is begun.

FOR OFFICE USE ONLY

Date submitted to Board _____

Approved - YES ☐ NO ☐

Date Local League informed _____

St. Paul League of Women Voters

1010 University Avenue
St. Paul, MN 55104
(612) 644-9176

September 17, 1984

Dr. Rosa Smith
Assistant Director of Social Studies
360 Colborne Street
St. Paul, MN 55102

Dear Dr. Smith:

The League of Women Voters of St. Paul will again sponsor seven high school students to attend this year's United Nations Rally on Friday, October 26, 1984, from 9:00 a.m. to 2:00 p.m. The keynote speaker will be Phyllis Kaminsky, Director of the United Nations Information Center. The program will be held in the Radisson St. Paul Hotel and will include lunch. The St. Paul League of Women Voters will make the reservations and distribute tickets to those students who are selected.

I am requesting your help in selecting these students - one from each of your high schools, including the Open School. The students who are chosen should be seniors who have demonstrated outstanding ability in the social studies and an interest in international relations. They will be asked to write an article for their school newspaper in order to share their observations on the United Nations with others in their school. The enclosed flyers will give students and their teachers more information about the Rally.

Would you please contact the League office at 644-9176 by October 18th with the names, addresses, and phone numbers of the students who have been selected so that final arrangements can be made for them to attend the Rally.

This annual event has generated much interest in the United Nations in our community and the St. Paul League of Women Voters is pleased to continue to sponsor deserving high school seniors. We would very much like to see these students recognized during senior awards ceremonies as having been recipients of this award from the St. Paul League.

Thank you for you assistance.

Sincerely,

Roberta Megard

Roberta Megard
President

Enc: U. N. Rally Flyers

cc: Dr. Erma McGuire
Dr. David Frye

STUDENT COUNCIL

JOHNSON HIGH SCHOOL

1349 ARCADE STREET • ST. PAUL, MINNESOTA 55106

September 6, 1984

Dear Sirs:

The Student Council of Johnson High School is hosting the 1984 Minnesota State Convention. The dates are November 11th and 12th, at the high school.

Approximately 300 students from throughtout the state will be attending the convention and their advisers.

We are asking your help in monetary contributions to help support our cause.

If any questions or for your contributions please call or send them to: Mrs. June Dahl

Johnson H.S.

1349 Arcade St.

St, Paul, Mn. 55106

776 6585

or

Merrilyn Enabnit

1817 C'ear

St. Paul Mn. 55119

776-7583

The M.A.S.C. has not been held in St. Paul since 1955, and we w ould like to think ours will be the best.

Sincerely,

Merrilyn Enabnit

Merrilyn Enabnit

PROCESSING LOCAL LEAGUE APPLICATION TO DO A PROJECT

Criteria for Project Approval:

1. project must be educational in nature, designed to serve the general public (not exclusively League members).
2. Project should provide factual, objective information and analysis, and not take sides in a current controversial issue.
3. There must be no mention or advocacy of LWV positions or actions.
4. Project must not be for membership recruitment or retention.
5. LWVMNEF Board approval is not a value judgment on a project, but an assessment as to whether the project meets 501(c)(3) IRS requirements.

Local League: Eastern Carver County

Project: "Know Your School District" update Date 10/8/84

Approved - YES ☐ NO ☐

Comments:

Reason: Does not meet criterion number _____

_____ _____

Signature Date

Sign and return this form to LWVMNEF office by _____

- - - -

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102 - June 1984

FORM A-2

LOCAL LWV APPLICATION FOR APPROVAL TO DO A PROJECT*

TO: League of Women Voters of Minnesota Education Fund
555 Wabasha, St. Paul, MN 55102 (612)224-5445

DATE: Oct. 4, 1984

FROM: Yvonne Welter (612) 448-3322
Name of person submitting proposal

League of Women Voters of Eastern Carver County

Address 421 Ash St. Chaska, Mn. 55318

PURPOSE OF PROJECT: publication ☒, meeting to educate the public on an issue ☐

candidates forum ☐, other ☐

Why are you doing this project? What is the need in your community?
12 yrs ago our league published a booklet about our school district. That booklet was used greatly but is now very outdated with the addition of new buildings & pro

DETAILS OF PROJECT: (if publication, include contents, authors, timetable, distribution)
(if meeting, include planning committee, participants, program, materials
(if purchase and distribution of publications other than LWVMNEF, include sample copy and distribution plan)

Know your schools booklet. Update all the materials in the present booklet with addition of middle school, co-op center and many programs not in existance 12 years ago when first book was done.

We hope to have all interviews and rewrites done by Jan 1 and ready to go to publisher. Booklet will be distributed through school district, Chamber of Commerce, Realtors & Contractors.

Who is responsible for project? Yvonne Welter & Char Johnson Local
name portfolio

PROJECT BUDGET: (basic outline) Remember to include 5% administrative fee due, LWVMNEF

INCOME
$ .0- in your account with LWVMNEF
$ 525 to be raised (estimate)

EXPENSES
We are still getting bids from printing companies and any co-op center. Until we get the lowest bid established, we really won't know how much we need to raise or how many booklets we can have printed.

Subtotal 500.00 - estimate
5% 25
Total 525.00

* Application must be submitted at least three weeks before the project is begun.

FOR OFFICE USE ONLY

Date submitted to Board _____

Approved - YES ☐ NO ☐

Date Local League informed _____

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 - October 1984

LWVMN BOARD MEETING

Tuesday, October 9, 1984

10:00 a.m. - State League Office

Bring vouchers and Planning Form to the meeting.
We will adhere strictly to time limits; if discussion exceeds the alloted time, the item will be moved to the end of the agenda.

Reminder: There is no Board Memo this month.

9:59 - Determination of quorum and call to order.

AGENDA

	Mins.	ACTION
1.	5	Approval of Minutes of September 12, 1984 LWVMN Board Meeting/Schmitz, Hegg
2.	10	Treasurer's Report/Hondl
3.	5	CAPITOL LETTER replacement/Buffington
4.	5	Cosponsorship of Human Rights Program/Duffy
5.	5	Bylaws Chair Approval/Buffington
6.	5	Long Range Planning Chair Approval/Buffington
7.	20	Job Descriptions - To approve job descriptions as attached/Higinbotham
		DISCUSSION
8.	10	Office Management Committee recommendation re staff/Hondl
9.	30	Membership Reception/Nordland
10.	5	Road Show/Higinbotham
11.	5	Local League Board Development/Higinbotham
12.	20	LWVMN mailings to local Leagues/Hiles, Walters
13.	5	Cookbook/Buie
14.	10	Logo - report/Santi
15.	5	Pay Equity Focus volunteers/Santi
16.	5	Phones in the office/Burkhalter
		12:00 BREAK FOR FAREWELL TO PAT LUCAS and LUNCH
		INFORMATION
17.		CIA/Santi
18.		Convention/Higinbotham
19.		Liaison Calls/Higinbotham
20.		Prospects for Peacemaking/Duffy
21.		Procedures: Paid Project Directors/Hondl
22.		Transportation of spent fuel from Monticello nuclear plant/Crampton

CALENDAR

(Events as we have them on the calendar in the office.)

October
- 7 - LWVUS Presidential Debate (8:00-9:30 p.m.)
- 9 - LWVMNEF, LWVMN Board meetings, 9:30 a.m. - state office
  - NOTICE: Budget Committee rescheduled to October 23
  - SLL trip to Rock County, Worthington, Jackson
- 11 - LWVMN Membership Reception - 3:00 p.m. to 6:00 p.m., Minnesota Museum of Art
  - LWV St. Paul's 65th Anniversary Banquet, Landmark Center, 5-8:30 p.m.
  - Vice Presidential Debate (8-9:30 p.m.)
- 12 - Deadline for Focus registration

October 15 - Deadline for Debate ticket reservations
16 - Pay Equity Focus, Earle Brown Center, 4-9 p.m.
- SLL trip to Mid-Mesabi, Cass Lake, Bemidji, Grand Rapids
21 - LWVUS Presidential Debate (check listings - 7:00?)
? - Nominating Committee
23 - LWVMN Budget Committee, 10:00 a.m., state office
28 - LWVMN U.S. Senate Debate, 7-8 p.m., St. Paul Student Center
- SLL visit to Detroit Lakes, Elbow Lake, Battle Lake

November 1 - CMAL Board
5-6 - Election Hotline, LWV St. Paul office
8 - Action Committee, 9:30 a.m., state League office
13 - LWVMNEF, LWVMN Board Meetings, 9:30 a.m., state office
20 - 1st Class Board Memo mailed to local Leagues
22 - 3rd Class Board Memo mailed to local Leagues

ACTION

1. Minutes: MOTION: to approve the minutes of the September 12, 1984, meeting. (Mailed to you earlier; bring with you to meeting.)

2. Treasurer's Report: MOTION: to accept the treasurer's report and to file it for audit. (Enclosed - green)

3. CAPITOL LETTER: MOTION: to replace CAPITOL LETTER with a bimonthly single sheet (2 sides) mailed only to local League presidents and LWVMN Board; also a final scorecard, two sheets (4 sides) to local League presidents and LWVMN.

Background Information: Two copies would be sent to each local League. See enclosure for cost analysis (on goldenrod). Sending 2 copies would cost $96 in Xeroxing.

4. Co-sponsorship: MOTION: that LWVMN cosponsor a program on Human Rights and to honor Eleanor Roosevelt and her efforts for human rights to be held on December 10 with AAUW, UNA, World Federalists and Amnesty International.

Background Information: On December 10, 1948, the Declaration for Human Rights was incorporated into the UN Charter. The program envisaged by the chief sponsors, UNA, AAUW and Amnesty International is a commemoration of this date and to rededicate individuals to seeking human rights throughout the world.
Our co-sponsorship would require only the use of our name and promoting the event through our membership. The other cosponsors believe they can raise the necessary funds for the event through appeals to their own membership.

5. Bylaws Committee Chair: MOTION: to approve Kay Bannitt, LWV of Woodbury-Cottage Grove, as chair of the Bylaws Committee.

Background Information: Kay has been involved on the CMAL level, has chaired local League studies, and has been a representative from her area on the Metro Council Parks Committee.

6. LRP Chair: MOTION: to approve Sue Reynolds, LWV of Mahtomedi, as chair of the Long Range Planning Committee.

Background Information: Sue has served LWV Mahtomedi as local League president.

7. Job Descriptions: MOTION: to approve attached job descriptions of Board and Off-Board directors and chairs of LWVMN.

Please review attached job descriptions for your portfolio and others. If any changes should be made, be prepared to propose them at this meeting.

DISCUSSION

8. Office Management Recommendations based on staff evaluations.

   Background: see attached (green).

9. Membership Reception: oral update and feedback from phone calls to local Leagues soliciting reservations.

10. Road Show: Road Shows have been held in 12 communities (9 women, 2 water, 1 peace). The women's issues speakers and Board people were especially enthusiastic about the experience, and will be willing to go again. Local Leagues are being asked to evaluate the experience.
    Requests are still coming in for road shows. Some local Leagues did not want a road show this fall because of VS projects. A number of requests were received from metro area Leagues. They were directed to program chairs to help in finding their own speakers.
    Questions to consider: Should we continue the program annually? Should all local Leagues be eligible for the road show? Should it be a fall and spring only project?

11. Board Development: Board Development is ongoing; we have completed 10 and nine more are scheduled for this month. These were in place of workshops. They have not been evaluated by local Leagues yet.
    Questions to consider: Have Board Development sessions been as helpful as workshops in enabling Board members to communicate with local Leagues? Do Board members enjoy doing Board development programs? Should we alternate workshops with Development and/or Road Shows?

12. LWVMN Mailings to local Leagues: a written report will be distributed at meeting and will include a survey report on local League response to office mailings (Board Memo, Action Alert, VOTER).

13. Cookbook: see enclosed report on white entitled "Take a Closer Look."

14. Logo: the options are:
    1) to keep the old logo for LWVMN
    2) to use the stars motif; we cannot ask artist to make any changes.
    The LWVMNEF Board Agenda contains a motion proposing that we adapt the LWVMN logo for the LWVMNEF, add the words Education Fund and use black and red colors for the Ed Fund. Advantages of keeping same logo are that in 1-1½ years we may be moving and will need to change our letterhead; also LWVUS is developing a new logo which we may want to consider. Do we want to change our letterhead 2-3 times in 4 years?

15. Pay Equity Focus: Board members who plan to attend this event are needed to serve as hostess to speakers and/or assist with registration. Any volunteers?

16. Office Phone before Election: office staff would appreciate volunteers in the office to answer voter service calls the week before Election Day. The dates are October 29, 30, 31, November 1, 2 and 5. Harriette Burkhalter has volunteered to be at the office on Election Day, November 6. Come prepared to sign up!

INFORMATION

17. Citizens in Action Workshop agenda is included for your information (blue). We would like to make a special PR appeal to groups who could include this information in their newsletters. If you can suggest such groups, give names (with addresses) to Santi or Walters.

18. Convention Information: please submit any workshop or program suggestions for state Convention to Higinbotham.

19. Liaison Calls: Nov. 5-16 is time to make liaison calls. You will receive questions in weekly packet. If you have a question for the call, please contact Higinbotham. If, for any reason, you will be calling a number of local Leagues, please notify Joan Higinbotham. Joan would like to keep track of contacts made with local Leagues by state Board members and plan coordinated contacts when possible.

20. Prospects for Peacemaking Update: Preliminary agenda:
    1) Thursday, Oct. 25 - a community consultation with Larry Smith, one of the Wingspread scholars, and representatives of various segments of Minnesota community to critique Smith's paper.
    2) Wednesday evening, Nov. 28 - preconference planning session with Wingspread scholars and community people.
    3) Thursday, Nov. 29 - an all-day conference open to the public revolving around Wingspread papers.
    4) Thursday, Nov. 29 P.M. - town meeting on public TV with star moderator and panelists and some of the Wingspread scholars and some citizens and participation of studio audience.

21. Procedures to follow with paid Project Directors:
    1. sign a contract/agreement between LWVMN/EF and Director with attached job description;
    2. request a final written report from the Project Director: timeline, budget, steps taken, resources used, problems encountered, financial report and evaluation; Executive Director will attach an assessment also;
    3. evaluation of the Project Director will be done by the President, Executive Director, and appropriate program chair(s).

    The final written report can be used by those directing projects other than Education Fund projects and by those who are not paid project directors...For example: the Cookbook project, the CIA book, the Focus meetings, the Membership Reception, the Funraiser, the Speakers Bureau, the Road Show, League studies. (See enclosed, white, Final Report Form.)

22. Transportation of Spent Fuel from Monticello nuclear plant: At the August meeting I indicated we had been asked to join a coalition of groups opposing the shipments of spent fuel from the NSP nuclear plant at Monticello. I also said that I thought we had no position on the subject. Since that time, I discovered the following on page 42 of Impact on Issues 1982-84 (LWVUS): The LWVUS has "pushed for a national policy for managing high-level nuclear waste that includes...(lists number of considerations). The League believes that utilities should have the responsibility for interim storage of spent fuel from nuclear reactors; thus, we oppose a federal away-from-reactor storage program." Question: NSP is planning to ship spent fuel rods from Minnesota, across Wisconsin, to a General Electric Site in Illinois. This is not a permanent site. (We may eventually have a permanent site, and they'll have to ship it back again!) Does the word "federal" change the meaning? Do we oppose such shipments to a "private" non-permanent storage site? Is NSP taking the kind of responsibility we intended? Keep tuned in; I'm writing a letter to LWVUS asking for clarification.

35 098
240205
001L

LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF ASSETS AND LIABILITIES
(PREPARED ON A CASH BASIS)
SEPTEMBER 30, 1984

		CURRENT YEAR		LAST YEAR
	ASSETS			
0100	CASH IN CHECKING	$ 2,464.03	$	298.14
0101	COOK BOOK CHECKING	335.79		330.60
0102	COOK BOOK SAVINGS	2,454.02		219.31
0103	LWVMNEF-CHECKING	9,957.53		.00
0104	LWVMNEF-SAVINGS	2,962.57		.00
0105	MN FEDERAL PASSBOOK <- +160.30 from ckg. ->	1,512.70		295.70
0106	EDWARD D JONES FUND	1,171.00		1,118.00
0107	DEAN WITTER FUND	3,076.91		8,830.68
0108	TELEPHONE TRANSFER	13.60		13.60
0109	DEBATES '84 PASS THRU	2,036.60		.00
0112	PETTY CASH	5.00		.00
0115	COOKBOOK INVENTORY	3,936.21		5,731.84
0116	NOTES RECEIVABLE COOKBOOK	270.29		270.29
0120	ACCOUNTS RECEIVABLE	1,148.54		5,068.54
0125	ACCTS RECEIVABLE FROM MNEF	828.61		.00
0130	DUE FROM LOCAL LEAGUES	1,852.12		865.63
0140	GRANTS-UNDESIGNATED	568.86		4,051.75
0141	GRANTS-ENVIRONMENT	14.25		14.25
0144	GRANTS - VOTER SERVICE	.00		450.00
0149	GRANTS-PRECINCT CAUCUS	.00		1,250.00
0150	LWVMNEF ACCTS RECEIVABLE	380.00		.00
0160	EQUIPMENT	10,082.24		10,082.24
0161	ACCUMULATED DEPR	10,082.24-		10,082.24-
0162	LEASED PROPERTY	2,395.00		2,395.00
0163	ACCUMULATED AMORT	2,395.00-		2,395.00-
	TOTAL ASSETS	$ 34,988.63		$ 28,808.33

35 098
240205
001L

LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF ASSETS AND LIABILITIES
(PREPARED ON A CASH BASIS)
SEPTEMBER 30, 1984

		CURRENT YEAR		LAST YEAR
	LIABILITIES & FUND BALANCES			
0200	ACCOUNTS PAYABLE	$ 4,737.96		$ 94.32
0201	EMPLOYEE WITHHOLDING PAYABLE	1,631.92		1,677.12
0202	ACCRUED FICA & UC TAXES	.00		579.50
0203	INCOME TAX PAYABLE	.00		1,889.00
0204	COOK BOOK ACCOUNTS PAYABLE	498.75		304.46
0205	LWVMNEF ACCTS PAYABLE	1,032.21		.00
0210	OBLIGATION CAPITAL LEASE	.00		.00
0300	RESTRICTED FUND-SWISSHOLM	1,000.00		1,000.00
0310	DESIGNATED FUND BALANCE	14.25		14.25
0320	UNDESIGNATED FUND BALANCE	13,666.79		23,249.68
0349	SUSPENSE	.03-		.00
0355	NET PROFIT/LOSS	12,406.78		.00
	TOTAL LIAB & FUND BAL		$ 34,988.63	$ 28,808.33

35 098
240205
001L

LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	INCOME						
0400	MEMBERSHIPS-LL PMP	$ 3,999.57	12.25	$ 25,308.01	25.92	48,000	22,692
0402	MEMBERSHIPS-MAL	60.00	.18	767.00	.79	600	167-
0403	MEMBERSHIPS-CMAL ASSESMENT	.00	.00	.00	.00	250	250
0404	HOPE WASHBURN	.00	.00	1,673.00	1.71	0	1,673-
0405	TEWS MEMORIAL	.00	.00	80.00	.08	0	80-
0410	CASH FROM MEMBERS	1.50	.00	57.00	.06	300	243
0420	NON CASH FROM MEMBERS	247.76	.76	921.31	.94	2,500	1,579
0450	INTEREST INCOME	10.15	.03	299.23	.31	200	99-
	SUB TOTAL	$ 4,318.98	13.22	$ 29,105.55	29.81	51,850	22,744
	PROGRAM SERVICES						
	DIRECT SERVICE-LL						
0501	FALL WORKSHOPS	$ .00	.00	$ .00	.00	450	450
0502	DPM	20.00	.06	305.00	.31	200	105-
0504	WHITE EARTH	.00	.00	600.00	.61	1,500	900
	TOTAL DIRECT SERVICE-LL	$ 20.00	.06	$ 905.00	.93	2,150	1,245
0600	PUBLICATIONS	$ 291.83	.89	$ 1,329.54	1.36	1,500	170
0700	VOTER	.00	.00	18.00	.02	30	12
	DELEGATES						
0801	STATE COUNCIL '84	.00	.00	2,797.16	2.86	3,000	203
	TOTAL DELEGATES	$ .00	.00	$ 2,797.16	2.86	3,000	203

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	ACTION						
0901	DAY ON THE HILL	$ .00	.00	$ 99.50	.10	800	701
0902	CAPITOL LETTER	.00	.00	5.00	.01	2,000	1,995
	TOTAL ACTION	$ .00	.00	$ 104.50	.11	2,800	2,696
	NATURAL RESOURCES						
1001	COMMITTEE	$ .00	.00	$ .00	.00	0	0
	TOTAL NATURAL RESOURCES	$ .00	.00	$ .00	.00	0	0
1100	CRIMINAL JUSTICE	$ .00	.00	$ .00	.00	0	0
1200	HR / SOCIAL POLICY	.00	.00	.00	.00	0	0
1300	EDUCATION	.00	.00	.00	.00	0	0
1400	GOVERNMENT	.00	.00	.00	.00	0	0
1500	INTERNATIONAL RELATIONS	300.00	.92	300.00	.31	0	300-

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
1601	ABC REPORTING	.00	.00	.00	.00	4,900	4,900
	TOTAL VOTERS SERVICE	$ .00	.00	$ .00	.00	4,900-	4,900-
	CITIZEN INFORMATION						
1701	SPEAKERS BUREAU	$ .00	.00	$ 50.00	.05	1,000	950
1702	CITIZEN IN ACTION SALES	8.00	.02	345.20	.35	2,000	1,655
	TOTAL CITIZEN INFORMATION	$ 8.00	.02	$ 395.20	.40	3,000	2,605
	C-I GRANT LWVUSEF						
1751	PROJECTS TO BE ASSIGNED	$ .00	.00	$ .00	.00	0	0
1752	CAUCUS TAPE	.00	.00	3,302.91	3.38	0	3,303-
1753	WATER F & I	262.25	.80	986.85	1.01	0	987-
1754	WATER FOCUS	.00	.00	.00	.00	0	0
1755	INDIANS	.00	.00	4,000.00	4.10	0	4,000-
1756	JUSTICE FOCUS	.00	.00	979.15	1.00	0	979-
1757	CITIZEN LOBBYIST	.00	.00	1,051.92	1.08	0	1,052-
1758	CAUCUS FLYER	.00	.00	423.91	.43	0	424-
	TOTAL CITIZEN INFO-GRANT	$ 262.25	.80	$ 10,744.74	11.00	0	10,745-

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	LWVMNEF						
1801	LOCAL LEAGUE DEPOSITS	$ 1,580.30	4.84	$ 3,254.05	3.33	7,500	4,246
1830	INTEREST LL DEPOSITS	3.82	.01	3.82	.00	200	196
1831	ADMIN FEE LL	14.70	.05	14.70	.02	300	285
	SUBTOTAL	$ 1,598.82	4.90	$ 3,272.57	3.35	8,000	4,727
	UNASSIGNED CONTRIBUTIONS						
1841	MEMBERS	$ .00	.00	$ 18.05	.02	2,300	2,282
1842	NON-MEMBERS	.00	.00	170.00	.17	2,300	2,130
1843	CORPORATIONS/FOUNDATIONS	1,200.00	3.67	4,464.00	4.57	2,600	1,864-
1844	LWVMN	.00	.00	.00	.00	2,438	2,438
1845	INTEREST	.00	.00	.00	.00	1,232	1,232
1846	MEMBER NON-CASH	74.20	.23	109.00	.11	0	109-
	SUBTOTAL	$ 1,274.20	3.90	$ 4,761.05	4.88	10,870	6,109
	NATURAL RESOURCES						
1851	WATER STUDY F & I	$ 173.60	.53	$ 299.60	.31	6,500	5,200
	SOCIAL POLICY						
1856	INDIANS-GRANT-DIST	.00	.00	.00	.00	6,000	6,000
1857	INDIANS-SALES	.00	.00	.00	.00	17,520	17,520
1858	INDIANS-ROYALTIES	.00	.00	.00	.00	550	550
	SUBTOTAL	$ .00	.00	$ .00	.00	24,070	24,070
	INTERNATIONAL RELATIONS						
1861	GRANT-WORLD TRADE	$ .00	.00	$ .00	.00	100	100

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
1866	PRIMARY DEBATES '84	65.50	.20	1,065.50	1.09	3,000	1,935
1867	DEBATE '84	4,446.10	13.61	4,534.55	4.64	8,000	3,465
1868	VOTERS GUIDE GRANT	580.00	1.78	580.00	.59	2,000	1,420
1869	ELECTION HOTLINE	.00	.00	.00	.00	5,000	5,000
1870	VOTE '84 FLYER DIST	.00	.00	.00	.00	700	700
1871	VOTE '84 PSAS	.00	.00	.00	.00	750	750
1872	18 YR OLD VOTE PROMO	2,554.00	7.82	5,059.70	5.18	100	4,960-
1875	DEBATES PASS THRU	3,650.00	11.18	7,300.00	7.48	0	7,300-
	SUBTOTAL	$ 11,295.60	34.59	$ 18,539.75	18.99	19,550	1,010
	CITIZEN INFORMATION						
1881	2 FOCUS MEALS	$ .00	.00	$ .00	.00	1,600	1,600
1882	2 FOCUS GRANTS	2,503.11	7.66	2,610.21	2.67	3,000	390
1883	2 FOCUS ADMISSIONS	.00	.00	.00	.00	3,000	3,000
1884	CIA MEALS	.00	.00	.00	.00	800	800
1885	CIA GRANT	.00	.00	.00	.00	1,000	1,000
1886	CIA ADMISSIONS	.00	.00	.00	.00	1,000	1,000
1887	ROAD SHOW	.00	.00	.00	.00	0	0
	SUBTOTAL	$ 2,503.11	7.66	$ 2,610.21	2.67	10,400	7,790
	LWVMNEF INCOME	$ 16,845.33	51.58	$ 29,483.18	30.20	79,490	50,007

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	SUPPORTING SERVICES						
2001	FUND RAISING	$ .00	.00	$ .00	.00	7,000	7,000
2002	COOK BOOK	1,943.73	5.95	7,130.21	7.30	6,000	1,130-
2003	COOKBOOK PROFIT TO LWVMN	.00	.00	1,000.00	1.02	6,000	5,000
2010	COPIER SERVICE BUSINESS	699.85	2.14	4,992.04	5.11	9,000	4,008
	TOTAL SUPPORTING SERVICES	$ 2,643.58	8.09	$ 13,122.25	13.44	28,000	14,878
	SERVICES PROVIDED LWVMNEF						
3001	ADMINISTRATION LL GRANTS	$ 89.59	.27	$ 89.59	.09	500	41[illegible]
3010	ADMIN & DEVE COSTS	1,319.95	4.04	1,319.95	1.35	5,830	4,510
3020	GRANTS PROJECT COSTS	6,560.14	20.09	7,924.20	8.12	27,475	19,551
	TOTAL SER PROVIDED LWVMNEF	$ 7,969.68	24.40	$ 9,333.74	9.56	33,805	24,471
	TOTAL INCOME	$ 32,659.65	100.00	$ 97,638.86	100.00	210,525	112,886

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	EXPENSES						
	PROGRAM SERVICES						
	DIRECT SERVICE TO LL						
5011	COMMITTEE	$ .00	.00	$ .00	.00	0	0
5021	LEAGUE CONTACTS-CALLS	.00	.00	32.46	.03	270	238
5031	LEAGUE CONTACTS-VISITS	.00	.00	238.24	.24	525	287
5041	MEMBERSHIP COMMITTEE	80.26	.25	124.96	.13	275	150
5042	MEMBERSHIP BROCHURE	.00	.00	.00	.00	150	150
5051	PROJECTS COMMITTEE	.00	.00	.00	.00	300	300
5061	FALL WORKSHOPS	.00	.00	14.10	.01	500	486
5071	REIMBURSED VISITS	.00	.00	.00	.00	0	0
5081	PROVISIONAL LEAGUE 5082 571.36	.00	.00	615.83	.63	2,400	1,784
5091	ALLOCATED OPERATING	.00	.00	.00	.00	13,500	13,500
	TOTAL DIRECT SERVICE TO LL	$ 80.26	.25	$ 1,025.59	1.05	17,920	16,894
	PUBLICATIONS						
6011	PURCHASE	$ 87.41	.27	$ 805.29	.82	300	505-
6021	SALES & USE TAX	.00	.00	.00	.00	1,117	1,117
6031	COMMITTEE	.00	.00	.00	.00	0	0
6091	ALLOCATED OPERATING	.00	.00	.00	.00	1,500	1,500
	TOTAL PUBLICATIONS	$ 87.41	.27	$ 805.29	.82	2,917	2,112
	VOTER						
7011	COMMITTEE	$ 17.09	.05	$ 59.56	.06	200	140
7021	PRINTING	753.36	2.31	2,326.76	2.38	3,250	923
7031	POSTAGE	150.00	.46	306.00	.31	960	654
7091	ALLOCATED OPERATING	.00	.00	.00	.00	1,100	1,100
	TOTAL VOTER	$ 920.45	2.82	$ 2,692.32	2.76	5,510	2,818
	DELEGATES & AFFILIATIONS						
8011	MN CONVENTION	$ .00	.00	$ 100.00	.10	2,000	1,900
8021	MN COUNCIL	.00	.00	2,061.81	2.11	1,500	562-
8031	LWVUS CONVENTION	.00	.00	963.70	.99	1,800	836
8091	ALLOCATED OPERATING	.00	.00	.00	.00	2,500	2,500
	TOTAL DELEGATES & AFFIL	$ .00	.00	$ 3,125.51	3.20	7,800	4,674

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	ACTION						
9011	COMMITTEE	$ 9.00	.03	$ 91.75	.09	950	858
9021	LOBBYING & MONITORING	.00	.00	131.69	.13	800	668
9031	RESOURCE MATERIALS	.00	.00	.00	.00	25	25
9041	COALITIONS & AFFILIATIONS	.00	.00	75.00	.08	50	25-
9051	DAY ON THE HILL	.00	.00	227.67	.23	400	172
9991	ALLOCATED OPERATING	.00	.00	.00	.00	7,500	7,500
	TOTAL ACTION	$ 9.00	.03	$ 526.11	.54	9,725	9,199
	NATURAL RESOURCES						
10011	COMMITTEE	$ .00	.00	$ 45.00	.05	250	205
10012	LOBBYING DEPOSIT CAMPAIGN	.00	.00	.00	.00	100	100
10091	ALLOCATED OPERATING	.00	.00	.00	.00	1,000	1,000
	TOTAL NATURAL RESOURCES	$ .00	.00	$ 45.00	.05	1,350	1,305
	CRIMINAL JUSTICE						
11011	COMMITTEE	$ .00	.00	$ 42.40	.04	50	8
11091	ALLOCATED OPERATING	.00	.00	.00	.00	150	150
	TOTAL CRIMINAL JUSTICE	$ .00	.00	$ 42.40	.04	200	158
	SOCIAL POLICY						
12011	COMMITTEE	$ .00	.00	$ .00	.00	50	50
12091	ALLOCATED OPERATING	.00	.00	.00	.00	500	500
	TOTAL SOCIAL POLICY	$ .00	.00	$ .00	.00	550	550

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	EDUCATION						
13011	COMMITTEE	$ .00	.00	$ .00	.00	375	375
13091	ALLOCATED OPERATING	.00	.00	.00	.00	700	700
	TOTAL EDUCATION	$ .00	.00	$ .00	.00	1,075	1,075
	GOVERNMENT						
14011	COMMITTEE	$ .00	.00	$ .00	.00	100	100
14091	ALLOCATED OPERATING	.00	.00	.00	.00	100	100
	TOTAL GOVERNMENT	$ .00	.00	$ .00	.00	200	200
	INTERNATIONAL RELATIONS						
15010	COMMITTEE	$ .00	.00	$ 6.00	.01	100	94
15011	LOBBYING & CONF	.00	.00	33.50	.03	100	67
15012	WORLD AFFAIRS COUNCIL	10.00	.03	10.00	.01	25	15
15013	WORLD AFF CENTER MTGS	.00	.00	.00	.00	25	25
15014	UN RALLY	.00	.00	25.00	.03	25	0
15015	TRADE CONFERENCE	346.60	1.06	346.60	.35	0	347-
15091	ALLOCATED OPERATING	.00	.00	.00	.00	500	500
	TOTAL IR	$ 356.60	1.09	$ 421.10	.43	775	354

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
16011	COMMITTEE	$ 64.00	.20	$ 134.45	.14	200	66
16021	ABC PROJECT	.00	.00	.00	.00	900	900
16091	ALLOCATED OPERATING	.00	.00	.00	.00	800	800
	TOTAL VOTERS SERVICE	$ 64.00	.20	$ 134.45	.14	1,900	1,766
	CITIZEN INFORMATION						
17011	COMMITTEE	$ .00	.00	$ .00	.00	0	0
17021	SPEAKERS BUREAU	.00	.00	260.25	.27	100	160-
17091	ALLOCATED OPERATING	.00	.00	.00	.00	800	800
	TOTAL CITIZEN INFORMATION	$ .00	.00	$ 260.25	.27	900	640
	C-I GRANT LWVUSEF						
17510	INDIANS	$ .00	.00	$ 2,901.23	2.97	0	2,901-
17511	CAUCUS TAPES	.00	.00	110.70	.11	0	111-
17520	WATER-FOCUS	.00	.00	200.50	.21	0	201-
17521	WATER F & I 1	.00	.00	90.00	.09	0	90-
17531	CIA PUBLICATION	.00	.00	.00	.00	0	0
17541	SPEAKER'S BUREAU FLYER	48.10	.15	48.10	.05	0	48-
17591	ALLOCATED OPERATING	.00	.00	.00	.00	0	0
	TOTAL C-I GRANT LWVUSEF	$ 48.10	.15	$ 3,350.53	3.43	0	3,351-

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	LWVMNEF						
18001	LOCAL LEAGUE GRANTS	$ 295.30	.90	$ 295.30	.30	7,500	7,205
	LOCAL LEAGUE ADMINISTRATION						
18005	LWVMN SERVICES	89.56	.27	89.56	.09	500	410
	SUBTOTAL LL ADMIN	$ 89.56	.27	$ 89.56	.09	500	410
	STATE ADMINISTRATION						
18008	LWVMN SERVICES	$ 1,276.64	3.91	$ 1,795.42	1.84	5,830	4,035
18009	BOARD EXPENSE	168.77	.52	168.77	.17	0	169-
	SUBTOTAL STATE ADMIN	$ 1,445.41	4.43	$ 1,964.19	2.01	5,830	3,866
	UNASSIGNED PROJECT/DEVE						
18021	1984-85 PROJECTS	$ .00	.00	$ .00	.00	1,500	1,500
18022	SERVICE LWVMN	.00	.00	.00	.00	3,000	3,000
18025	1985-86 PROJECTS	.00	.00	.00	.00	3,000	3,000
	SUBTOTAL	$ .00	.00	$ .00	.00	7,500	7,500
	NATURAL RESOURCES						
18031	WATER F & I 2	$ 1,771.34	5.42	$ 2,466.47	2.53	3,500	1,034
18032	SERVICES LWVMN	200.98	.62	200.98	.21	3,000	2,799
	SUBTOTAL	$ 1,972.32	6.04	$ 2,667.45	2.73	6,500	3,833
	SOCIAL POLICY						
18041	INDIANS-PURCHASE	$ .00	.00	$ .00	.00	11,000	11,000
18042	INDIANS-SALES & USE	.00	.00	.00	.00	1,260	1,260
18043	SERVICES LWVMN	.00	.00	.00	.00	9,350	9,350
	SUBTOTAL	$ .00	.00	$ .00	.00	21,610	21,610
	INTERNATIONAL-RELATIONS						
18051	WORLD TRADE-PLANNING	$ .00	.00	$ .00	.00	100	100

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
18061	PRIMARY DEBATES '84	86.32	.26	93.13	.10	2,000	1,907
18062	SERVICES LWVMN	311.20	.95	311.20	.32	1,000	689
18063	DEBATE '84	170.51	.52	273.46	.28	6,000	5,727
18064	SERVICES LWVMN	.00	.00	.00	.00	2,000	2,000
18065	VOTERS GUIDE	17.00	.05	17.00	.02	1,000	983
18066	SERVICES LWVMN	578.83	1.77	578.83	.59	1,000	421
18067	ELECTION HOTLINE	.00	.00	.00	.00	2,500	2,500
18068	SERVICES LWVMN	215.22	.66	215.22	.22	2,500	2,285
18069	VOTE '84 FLYER	.00	.00	.00	.00	0	0
18070	SERVICES LWVMN	234.17	.72	234.17	.24	700	466
18071	VOTE '84 PSAS	.00	.00	.00	.00	0	0
18072	SERVICES LWVMN	.00	.00	.00	.00	750	750
18073	18 YR OLD VOTE PROMO	1,515.12	4.64	1,520.82	1.56	0	1,521-
18074	SERVICES LWVMN	983.30	3.01	983.30	1.01	100	883-
18075	DEBATES PASS THRU	.45-	.00	567.43	.58	0	567-
18076	SERVICES LWVMN	3,771.18	11.55	4,695.97	4.81	0	4,696-
	SUBTOTAL	$ 7,882.40	24.13	$ 9,490.53	9.72	19,550	10,059
	CITIZEN INFORMATION						
18081	2 FOCUS MEALS	$ .00	.00	$ .00	.00	1,550	1,550
18082	SERVICES LWVMN	.00	.00	.00	.00	50	50
18083	2 FOCUS MEETINGS	297.35	.91	304.45	.31	3,000	2,696
18084	SERVICES LWVMN	203.04	.62	203.04	.21	3,000	2,797
18085	CIA MEALS	.00	.00	.00	.00	775	775
18086	SERVICES LWVMN	.00	.00	.00	.00	25	25
18087	CIA MEETING	.00	.00	.00	.00	1,000	1,000
18088	SERVICES LWVMN	.00	.00	.00	.00	1,000	1,000
18089	ROAD SHOW	45.00	.14	145.00	.15	0	145-
18090	SERVICES LWVMN	62.22	.19	62.22	.06	0	62-
	SUBTOTAL	$ 607.61	1.86	$ 714.71	.73	10,400	9,685
	TOTAL EXPENSES LWVMNEF	$ 12,292.60	37.64	$ 15,221.74	15.59	79,490	64,268
	SUPPORTING SERVICES						

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	ADMINISTRATION						
20001	PRESIDENT & BOARD	$ 189.69	.58	$ 528.12	.54	1,650	1,122
20002	LWVUS DPMS	.00	.00	500.00	.51	500	0
20003	BUDGET COMMITTEE	.00	.00	.00	.00	150	150
20004	NOMINATING COMMITTEE	.00	.00	173.32	.18	125	48-
20005	BY LAWS COMMITTEE	.00	.00	.00	.00	15	15
20006	LONG RANGE PLANNING	.00	.00	.00	.00	150	150
20007	AUDIT EXPENSES	.00	.00	1,350.00	1.38	1,800	450
20008	OFFICE MANAGEMENT	21.67	.07	35.17	.04	150	115
20009	ALLOCATED OPERATING (Food Retailers Staff training)	.00	.00	29.80	.03	19,000	18,970
	TOTAL ADMINISTRATION	$ 211.36	.65	$ 2,616.41	2.68	23,540	20,924
	DEVELOPMENT/PR/MARKETING						
30001	DEVELOPMENT COMMITTEE	$ .00	.00	$ .66	.00	75	74
30002	SUBSCRIPTIONS & RESOURCES	.00	.00	28.00	.03	195	167
30003	TRAVEL & PARKING	.00	.00	.00	.00	25	25
30004	FINANCIAL ADVISORY COMM	.00	.00	.00	.00	100	100
30005	ANNUAL REPORT OF ED FUND	.00	.00	.00	.00	375	375
30006	PUBLIC RELATIONS COMMITTEE	.00	.00	69.29	.07	75	6
30007	MARKETING COMMITTEE	.00	.00	.00	.00	175	175
30008	VIDEO PRODUCTIONS COMM	.00	.00	.00	.00	75	75
30009	ALLOCATED OPERATING	.00	.00	.00	.00	7,850	7,850
	TOTAL DEVELOPMENT	$ .00	.00	$ 97.95	.10	8,945	8,847
	FUND RAISING						
40001	FUND RAISING	$ .00	.00	$ 6.30	.01	3,000	2,994
40002	COOK BOOK	3,949.52	12.09	5,254.23	5.38	6,000	746
40009	ALLOCATED OPERATING	5.50-	.02	.00	.00	815	815
	TOTAL FUND RAISING	$ 3,944.02	12.08	$ 5,260.53	5.39	9,815	4,554

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	COPIER SERVICE BUSINESS						
50001	ALLOCATED OPER-RELATED	$ .00	.00	$ .00	.00	2,400	2,400
50002	ALLOCATED OPER-UNRELATED	.00	.00	.00	.00	1,900	1,900
	TOTAL COPIER SERVICE	$ .00	.00	$ .00	.00	4,300	4,300
60000	PAYMENT TO LWVUS-PMP-MALS	$ .00	.00	$ 156.00	.16	300	144
60001	PAYMENT TO LL-STATE MEMBER	.00	.00	24.00	.02	75	51
60009	CONTRIBUTION LWVMNEF	.00	.00	.00	.00	2,438	2,438
60010	ALLOCATED OPERATING OFFSET	.00	.00	.00	.00	93,440-	93,440-
	TOTAL DIRECT EXPENSES	$ 18,013.80	55.16	$ 35,805.18	36.67	7,155-	42,960-
	OPERATING EXPENSE						
90001	SALARIES AND WAGES	$ 4,922.44	15.07	$ 29,210.17	29.92	56,173	26,963
90002	PAYROLL TAXES	312.65	.96	2,089.09	2.14	4,274	2,185
90003	OCCUPANCY	494.00	1.51	2,964.00	3.04	5,928	2,964
90004	RENTAL AND MAINT OF EQUIP	238.33	.73	931.34	.95	1,065	134
90005	POSTAGE AND SHIPPING	500.00	1.53	3,700.05	3.79	7,000	3,300
90006	COPIER RENTAL	678.79	2.08	4,150.05	4.25	8,300	4,150
90007	COPIER SUPPLIES ETC	.00	.00	2,272.24	2.33	3,650	1,378
90008	TELEPHONE	251.39	.77	1,426.90	1.46	3,000	1,573
90009	GENERAL OFFICE SUPPLIES	18.66	.06	1,651.42	1.69	1,800	149
90010	INSURANCE	568.75	1.74	568.75	.58	550	19-
90011	COMPUTER SERVICE	291.15	.89	444.19	.45	525	81
90012	BANK CHARGES & MISC	.00	.00	.00	.00	25	25
90013	MISCELLANEOUS FEES	3.00	.01	18.70	.02	0	19-
90014	EQUIPMENT	.00	.00	.00	.00	650	650
90015	MEMBERSHIP/COMPUTER	.00	.00	.00	.00	500	500
	TOTAL OPERATING	$ 8,279.16	25.35	$ 49,426.90	50.62	93,440	44,013
	NET INCOME (LOSS)	$ 6,366.69	19.49	$ 12,406.78	12.71	124,240	111,833

215.00 for repairs on typewriter & Addressograph

DISCUSSION

Office Management Committee recommendations based on staff evaluations.

Background:

- Board needs to see whole picture not just their area.
- Must keep to deadlines when at all possible.
- Route all requests for office work through the executive director; please use blue Planning Form so director can plan work load.
- The volume of work has increased dramatically and therefore the quality may not always be tops. Do we need to set priorities with new projects and cut out some old ones?
- With new bookkeeper you must look at your own portfolio in regard to income and expenses to make sure what you have done is correctly reported.
- When 2 or 3 use the office for a meeting you must schedule it with Sally so that there is room for you.
- We should try to use our time efficiently with staff and Board members.

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 - April, 1983

parallel Construction

JOB DESCRIPTIONS

All LWVMN Board Members

GENERAL RESPONSIBILITIES:

Goals: Establish broad goals and revise as necessary in cooperation with LRP team.

Planning and Forecasting: Determine the short and long range objectives of LWVMN.

- establish target date(s) for accomplishment of objectives, giving emphasis to order of importance;
- develop plans which are arrived at by sound forecasting and aimed at achieving the short and long range objectives. Use these plans as a basis for building the proposed budget;
- implement planning by organizing to get the work done efficiently and effectively;
- evaluate the progress and effectiveness of accomplishments against plans established and re-plan as needed.

Policies: Originate and/or adopt policies and develop methods to revise policies.

Communications: Strengthen channels of communication by encouraging the upward, downward and sideward transmission of needed information, reasons and explanations within the Board and with local LWVs.

- evaluate effectiveness of communications system and take action to improve;
- conduct and participate effectively in meetings;
- make and use reports effectively.

Coordination: Coordinate (work) activities with LWV and integrate LWV activities with others for cooperative effort.

- know and use services of staff.

Creativity and Innovation: Encourage LWV and LWVers to try new ideas, seek better ways to perform assignments.

- develop and practice ways of recognizing outstanding individual performance.

SPECIFIC RESPONSIBILITIES:

LWVMN and LWVMNEF

- attend all state Board meetings. Tell the president and/or executive director if you cannot attend;
- submit item for the Board Agenda as needed; (See "Communications/Mailings" in Board Orientation materials.)
- write information for BOARD MEMO as needed; (See "The Why and How of the State BOARD MEMO".)
- write OUTLOOK section for your area;
- reply to any questions and/or problems local Leagues have in your area. Funnel questions you cannot answer to other Board members. Write a memo to SLL Chair when you make contacts with local Leagues telling what advice you gave them;
- make liaison calls and possibly visit your liaison Leagues;
- make development funding calls as requested;
- keep membership and public relations in mind as you plan and carry out projects;
- write Annual Report for LWVUS if requested;
- review publications in area from LWVUS as published. List for LWVMN VOTER;
- write information for VOTER as requested or needed.
- will also serve as LWVMNEF Board Member
- also represent LWVMN at additional meetings and events as they arise
- Share responsibility for funding total Budget, review your portfolio for income and expenses for accuracy.

JOB DESCRIPTION

PRESIDENT

GENERAL RESPONSIBILITIES:

- presides at all meetings: Convention, Council and the Board of Directors (or designates someone else);
- may sign checks;
- serves as ex-officio member of all committees except Nominating Committee;
- has such usual powers of supervision and management as may pertain to the office;
- performs other duties as may be designated by the Board.

TRADITIONAL RESPONSIBILITIES:

- signs all letters;
- approves all press releases;
- approves all Action plans and particularly testimony before state bodies;
- gives talks and speeches about the organization (or designates someone else);
- represents organization at events (or designates someone else);
- attends LWVUS Convention and Council (or designates someone else).

SPECIFIC RESPONSIBLITIES:

- reads and approves BOARD MEMO;
- writes BOARD MEMO section and VOTER column;
- approves Agenda for Board meetings after input from Board members;
- directs executive director so he/she can direct office staff;
- worries about the "health" of local Leagues and is available for consultation with local Leagues;
- reads and approves VOTER content;
- reads local League minutes;
- chairs Office Management Committee or designates someone else;
- reads all LWVMN publications;
- chairs financial review committee of LWVMNEF ~~Board~~ or designates some else.

Several changes

JOB DESCRIPTION

ACTION CHAIR

I. Coordinates and supervises all LWVMN lobbying.
   A. Lobbyist training and recruitment
      1. Encourage Leaguers to become lobbyists (announcements, articles, memos, talks, etc.)
      2. Consult with Citizen Information Chair on Citizen Effectiveness Workshop.
      3. Hold lobbyist training sessions for LWVMN members only.
      4. Update CITIZENS IN ACTION.

   B. Coordinate legislative interviews.

   C. Approve all TIMES FOR ACTION, testimony letters prepared by LWVMN (or by local Leagues for the Legislature or a state agency if the issue affects more than their local area).

   D. CAPITOL LETTER (published 4 or 5 times during each year of legislative session).
      1. Promote subscriptions, solicit articles from LWVMN lobbyists, set deadlines, edit.

   E. Day on the Hill
      1. Coordinate one or two-day seminar near Captiol for all Minnesota League members. for all Minnesota League members.

   F. Send packets of LWVMN information to newly elected legislators before or at beginning of session: include PFA, membership brochure, VOTER and CAPITOL LETTER, new LWVMN publications.

   G. Communicate with Program chairs concerning their lobbyist activities and other Action opportunities.

   H. Serve as lobbyist on any LWVMN issue as need arises.

   I. Coordinate PAR (Political Accountability Rating) at end of session.

   J. Represent LWVMN in coalition with other lobbying groups.

II. Coordinate all other LWVMN Action.

   A. Chair the Action Committee.

   B. Coordinate any statewide Action campaign such as constitutional amendments campaign.

III. Coordinate and advise on LWVMN Action with local Leagues.

   A. Candidates questions: prepare list of possible questions for local Leagues to ask.

   B. Write VOTER articles on Action activities or delegate to Action Committee member.

   C. Solicit applications and choose Action Recognition Award winner.

   D. Convention/Council - Action report to membership.

   E. Read some local League bulletins.

IV. Additional Duties

   A. Program for Action - coordinate preparation and publication.

   B. Serves on Executive Committee as a Vice President
   C. Serves on Office Management Committee.
   D. Gives speeches, workshops to other organizations.
   E. Attends meetings in all program areas re: studies, research and action.

V. LWVUS Liaison

A. Coordinate response to LWVUS Action calls - Spotmaster or Action Alerts, Report from Hill.

B. PAR - respond to inquiries and disseminate information on LWVUS PAR.

C. Congressional interviews - coordinate in Minnesota for LWVUS.

VI. Duties of State Program Chair (delegate to Action Committee member) (Year of state Convention)

A. Determine date due (March 1) to put in calendar.

B. Send request to local Leagues (September) for lively issues articles for November VOTER.

C. Write lively issues article for VOTER or BOARD MEMO or both.

D. Compile results local Leagues send in - present to Board for their recommendation for new study.

E. Send results with list of all Program suggestions and Board recommendations to all local Leagues.

F. Present at Convention.

JOB DESCRIPTION

Sub-heading under Com.

VOTER EDITOR

RESPONSIBILITIES:

Prepare LWVMN VOTER:

- develop and assign articles;
- secure photos of League events;
- editing, writing headlines, planning layout;
- delivering copy to printer, proofing copy after being type set, reading proof pages;
- making arrangements for delivery to state office;
- keeping copies for VOTER file.
- Set and maintain Guidelines

Advise local Leagues on their Bulletins:

- reading local League bulletins;
- commending good bulletins;
- communicating with Leagues with bulletin difficulties;
- sharing ideas among Leagues;
- making local Leagues aware of copyright regulations, common spelling errors, etc.

Read and file local League bulletins, read other state League bulletins, adapt good ideas for LWVMN use.

Make available to local Leagues standard material for their bulletins. Assign and develop material for standard pages to be mailed to local Leagues for their use.

JOB DESCRIPTION

PUBLIC RELATIONS

1. Publicize LWVMN activities among general public and League members.
   (a) create PR calendar for the year, including plans for publicizing such events as Convention, Council, workshops, Focuses, debates, Day on Hill, etc.
   (b) responsible for photos taken at League events
   (c) responsible for press releases to secure media attention for LWVMN activities
   (d) release background information, publications, copies of testimony to media
   (e) scheduling and distribution of PSAs
   (f) attend Action Committee meetings and other League meetings as needed in order to direct public relations activities for various campaigns

2. Guidance to Leagues on their local PR activities, including issuing sample news releases, sharing successful public relations ideas among Leagues, being available to help local Leagues with their PR ideas

3. Work with other Board members to develop PR opportunities within their portfolios

4. Responsible for a periodic column on League issues to be distributed throughout the state.

The purpose of public relations is to enhance our credibility, let the public know about us, attract prospective members, and to inc rease participation to LWV events.

BUDGET CHAIR

Purpose: To present a balanced, acceptable and (hopefully) forward-looking budget to the LWVMN membership for their approval through their delegates assembled at LWVMN Convention/Council.

Duties:

August - Work with Board and Executive Director to identify four non-Board committee members (and alternates); meeting date(s), time(s), place(s) and committee members' responsibilities.

- Draft letter inviting participation and specifying date(s), time(s), place(s) and responsibilites.

September - See that the letters are sent.

- Secure any needed materials, e.g., ART OF BUDGET BUILDING or whatever it's now called.

- Begin drafting format by which you will elicit the plans of Board members (e.g., PPBS or Zero-Based Budgeting or whatever).

- Alert Boarders to time frame and suggest they begin thinking of their plans for next fiscal year by writing objectives and action plans.

October - Give Boarders budget forms based on format you've decided to use to elicit their most definitive/detailed plans. (Make them THINK!)

- Ask for staff input too.

- Meet with Office Management Committee and work with Executive Director and Committee on ways to improve office operations and on preparing Operating Costs section of budget.

- Might want to ask auditor on ways to streamline budget and operations.

- Estimate future economic conditions (especially rumored postage, phone, supplies increases).

- Keep Budget Committee members informed.

November/ December - Get forms back from Board and send to Budget Committee members.

- Do membership trend analysis and estimate PMP available.

- Meet with committee to review plans and prepare 1st budget draft.

- After meeting send 1st budget draft to Board and committee.

December/ January - Get Board and committee feedback and begin budget revision.

January - Get membership counts/figures.

- Revise budget based on available PMP.

- Resubmit revised budget to Board and committee.

February - Finalize budget for submission to membership.

- Do cover letter/memo.

- Write VOTER article.

March/April - Plan presentation to Convention/Council.

April/June - Present Budget to Council/Convention.

May 1 - Send adopted Budget to local Leagues.

May 1 to August - Relax and wait for the next round.

This time frame may need to be revised, especially when the Boarders get the budget form (planning on/October), depending on Convention/Council date and Board meeting dates.

revised 12/82

JOB DESCRIPTION

OFFICE MANAGEMENT COMMITTEE

RESPONSIBILITIES:

Organizational Planning:

-meet ~~two times per year~~ as necessary to review recommendations for staff, space and equipment with the Executive Director.

Clarification of position requirements:

-clarify staff functions, responsibilities, authority and relationships;
-selectpersonnel on the basis of organization requirements and personal qualifications.

Performance Review:

- direct a program of performance review to be untilized by and for all staff positions;
-use performance reviews as a basis for salary determination.

The Office Management Committee is made up of President, Treasurer and those Board members who have responsibility for direction of staff:

Action Chair
Public Relations
Development
Service to Local Leagues
Voters Service (in election years)
Citizen Information (in odd numbered years)

JOB DESCRIPTION

NOMINATING COMMITTEE

RESPONSIBILITIES:

For filling all state Board positions, elected and appointed, the Chair and two off Board members of the Nominating Committee, the Chair of the Budget Committee and other off Board positions as requested.

To identify potential LWVMN leaders, the Nominating Committee can:

- encourage Board members to submit names;
- encourage local League members to submit applications for state positions;
- attend state meetings when feasible to observe possible new Board members;
- keep a file of potential Board members with information on areas of interest and reasons for refusal.

Consult with Board on changes that may be desired in Board organization (October).

Consult with President and staff to evaluate the success of Board members before making decisions about retaining.

Set meeting and notify committee members (November).

Consult with Board members about their wishes to continue, change portfolio, etc.

Assemble all suggested names.

Agree on prioritized list of people to approach for each portfolio.

Divide list and contact possible nominees (December).

Report to state Board when slate has been filled. (February)

Interview nominees and write VOTER article.

Attend Convention to officially present slate to delegates (June).

Fill vacancies that may occur between elections.

Select the winner of the Hope Washburn Award:

- encourage local Leagues to submit nominations for the award. (Jan.,Nov.);
- set meeting date and notify committee members (March, Jan.);
- assemble nominations and address of last winner;
- meet with committee to examine and discuss nominations (April, Feb.);
- committee agrees on two finalists;
- committee mails secret votes to last winner;
- chair sends her vote, copies of two finalists' nomination material and instructions to the last winner. She contacts the executive director to arrange engraving, prepares her award speech and sends a copy of the new winner's nomination material to Hope Washburn in time for her to respond;
- writes congratulatory letters to other nominees after Convention or Council.

Prepares counterpart material/advice to local Leagues.

JOB DESCRIPTION

MARKETING

RESPONSIBILITIES:

Serve as consultant of all LWVMN marketing projects

- develop product ideas, including research on product feasibility and identify and rate target markets
- serve as resource for LWVMN Board on all suggested projects
- direct marketing committee

Responsible for LWVMN marketing activities

External

- develop marketing plan for LWVMN products
- coordinate promotion with public relations director
- coordinate sales and distribution
- set pricing of products

Internal

- coordinate promotion among League members, including sales at League gatherings (i.e. workshops) and maintain catalog
- advise local Leagues on marketing strategy

Direct Speakers Bureau

- promote Speakers Bureau to appropriate groups
- coordinate requests and speakers
- develop ideas for presentations
- maintain speech file
- set fee structure

JOB DESCRIPTION

MEMBERSHIP CHAIR

RESPONSIBILITIES:

Keep the concerns of membership recruitment and retention before the state Board:

- visibility for planned events;
- targeting audience and assuring access (times and places);
- encouraging the integration of an "open League" for all League functions.

Provide membership planning expertise to local League membership chairs through the state BOARD MEMO, VOTER and OUTLOOK; and newsletter mailed periodically throughout the year.

Encourage the recruitment of local Membership Chairs;

Plan and coordinate any statewide membership emphasis or event;

Keep Membership publications updated.

JOB DESCRIPTION

VOTER SERVICE

RESPONSIBILITIES:

- assist local Leagues in organizing their voter service activities;
- prepare precinct caucus kit to help local Leagues in encouraging precinct caucus participation;
- coordinate the production of state "Voters Guide" during gubernatorial election years;
- coordinate gubernatorial and senatorial debates;
- speak, as requested, on voter activity, e.g. registration, precinct caucus, citizen participation, etc.;
- work with Secretary of State in promoting voter participation;
- work with Government Chair on improving procedures relating to elections;
- serve on Office Management Committee in even numbered election years;

WHAT VOTER SERVICE MUST NOT DO:

- lobby on legislative matters, even if they relate to elections;
- include League positions in any non-partisan election activities.

JOB DESCRIPTION

SERVICE TO LOCAL LEAGUES

RESPONSIBILITIES:

Coordinate state Board help for local and provisional Leagues:

- set up ~~2 or 3~~ a sets of liaison calls per year;
- coordinate local League visits;

  visits are necessary when Leagues talk of merging or disbanding;
  troubled or struggling Leagues often need the concrete help only a visit can provide;
- answer questions from local Leagues or suggest another source for answers;
- write a report of each local League contact. Write a follow-up letter to the local League president if necessary;
- respond to needs and questions from local Leagues in 3rd Class Mailing or Board Memo as necessary;
- coordinate fall and spring (in conjunction with Council or Convention) workshops;
- coordinate state Convention and state Council;

  find a site;
  prepare materials;
  arrange for hostess help;
- coodinate help for local Leagues in local Program;
- serve on the Nominating Committee and Budget Committee
- read all local League Board minutes and bulletins;
- visit groups of people who are interested in starting a new local League;
- serve as a vice president ~~in charge of organization~~;
  attend Executive Committee meetings;
  help the President with organizational details such as Board orientation and the OUTLOOK:
- serve on the Office Management Committee.
- Coordinate responsibilities of 4 at large Regional Representatives (attach Regional Reps. job description here)

JOB DESCRIPTION

TREASURER

RESPONSIBILITIES:

- review the Treasurer's Report as prepared by the staff bookkeeper every month;
- be prepared to answer questions about the report at the monthly meeting of the state Board;
- respond to questions about local PMP and help, if asked, local treasurers with bookkeeping;
- participate in Board responsibility, i.e. material for OUTLOOK, liaison, committees, development contacts;
- may assume Program portfolio, if so chooses;
- serve on the Office Management Committee. The Office Management Committee recommends to Board the hiring, firing and salaries of staff. Also studies and recommends space needs and office equipment needs.
- Serves as member of LWVMWEF Financial Review Committee

JOB DESCRIPTION

SECRETARY

RESPONSIBILITIES:

- write minutes of Board meetings, Councils and Conventions; Board meeting minutes should be in the state office for typing and mailing to Board members within one week after the meeting;

- help any local League secretaries who are having difficulties with minutes - referred by consultants;

- shall notify all officers and directors of their election;

- shall sign with the president all contracts and other instruments when so authorized by the Board;

- shall take the responsibility for initiating the state program-making by LL;

- shall assume a larger role as liaison.

(take Program-Making description here)

JOB DESCRIPTION

COMMUNICATIONS CHAIR

RESPONSIBILITIES:

Serve as or designate:

1. Voter Editor - responsible for six issues per year of the Minnesota Voter and preparing standard information sheets for local League bulletins. Job description would remain the same. ~~attach~~ insert j.d.

2. Public Relations - oversees the publicizing of League activities among general public and League members. Job description would remain the same. insert j.d.

3. Graphics - for flyers, publication covers, invitations, etc. Hopefully this section would be composed of a corps of members experienced in graphics who would be available for design ideas jobbed out on a project basis. Main responsibility for working with printer will remain with staff unless otherwise directed.

4. Video Production - assume responsibility for arranging for personnel and equipment for League-taped events. Editing and dubbing would be included in responsibility.

5. Serves on OHC

JOB DESCRIPTION

DEVELOPMENT CHAIR

The Development Chair and staff are responsible for the raising of tax-deductible money used for Education Fund projects of LWVMN. Development persons also play a key role in plotting strategies for financial security for LWVMN involving both tax-deductible and non tax-deductible money. They also assist local Leagues with development matters.

RESPONSIBILITIES:

Raise tax-deductible money for Education Fund projects:

- match LWVMN projects to appropriate funding sources;
- gain background on projects to be funded by attending committee meetings, reading reports, speaking to committee chairs;
- attend funding related meetings and seminars offered by various groups like the MN Council on Foundations to gain perspective on philanthropic trends or funding training;
- write proposals;
- keep records on funding sources, education fund projects, local and national LWV development correspondence, etc.;
- make appointments or other phone contacts with potential funders;
- visit potential funders to discuss projects;
- gain background on LWV positions, projects and action as background for questions raised during visits;
- study LWVMN budget;
- serve on budget committee.

Plan for financial security of LWVMN:

- report to Board on development activities;
- solicit Board input on development policy matters and financial strategies;
- recruit and participate in committee addressing financial option issues; ~~investigate own education fund;~~ individual giving campaign; fund-raisers,etc., identify and contact outside resource people
- communicate to Board and local Leagues on development matters being acted on by LWVUS such as their projects, investigation of Conable Option, deferred giving.

Aid Local Leagues with development matters:

- co-ordinate funding efforts of LWVMN and local Leagues including planning request strategies and solving problems in timing or duplication of requests;
- communicate basic development training information through OUTLOOK and Board Memo;
- develop workshops for local League delegates attending Council and Convention;
- plan vehicles to find out local League development needs and respond to them;
- visit local Leagues to help launch finance drives, advise on use of education fund, etc.

JOB DESCRIPTION

PROGRAM CHAIRS

RESPONSIBILITIES:

During legislative session:

- spend appropriate amount of time following bills;
- prepare testimony and/or letters of support or non-support;
- brief lobbyists, work closely with them;
- testify if no lobbyists available;
- lobby individual representatives, senators and staff in person and on phone;
- be responsible for sending out TIME FOR ACTION to local Leagues;
- be responsible for writing for CAPITOL LETTER;
- attend Action Committee meetings.

Other responsibilities:

- ~~keep on top of~~ follow activity in Program area between legislative sessions, inform and act as necessary;
- supply questions for legislative interviews done by local Leagues;
- respond to Action Alerts from LWVUS in Program area;
- coordinate studies which are adopted within your Program area. May or may not serve as chairperson;
- research and write Updates as needed in own Program area;
- work with Development Chair to obtain tax-deductible money for projects in your area;
- help plan Focus meetings in your Program area;
- serve as liaison with coalitions;
- serve on and attend monthly meetings of Action Committee.
- monthly review of all active projects financial

PROGRAM AREAS

Criminal Justice:

Areas of concern:
1. Judiciary
2. Corrections
3. Juvenile Justice

Education:

Areas of concern:
1. Equal Opportunity
2. Gifted Education
3. Collective Bargaining and Tenure
4. Library Funding
5. ~~Study of~~ Financing Public Schools maintain position on

- coordinate work of the study group formed to develop background information for a renewed consensus on school finance;
The group as a whole will prepare material for study and develop consensus questio it will summarize consensus results and recommend to the state Board a position for consideration. We hope several of the group will remain active in lobbying for the renewed position.
The chair presides at meetings, communicates by letter, phone and face-to-face between meetings with committee members, develops with the group plans for continuining the study to reach a consensus. The chair, as do the members of the group, does a good deal of reading, interviewing, writing and "public Appearances".

delete

PROGRAM AREAS

Government:

- send out to local Leagues material from Secretary of State's office regarding changes in election laws;
- work with U.S. in areas of citizens rights and election laws.

Areas of concern:

1. Election laws
2. Campaign Procedures
3. Open meetings and records
4. MN Legislature
5. Apportionment
6. MN Executive Branch
7. Amending the MN Constitution
8. Financing State Government
   Property Tax Reorm
   Flexible MN Multi-tax System
9. Initiative, Referendum and Recall

LWVUS Program Areas:

10. Concurrence on Reproductive Rights
11. U.S. Congress
12. Presidency
13. Voting Rights

Human Resources/Social Policy:

Areas of Concern:
Unemployment, welfare, day care, social services, housing, food stamps; equality of opportunity (sex, race, religion, welfare status, handicapped, affectional preference, age, criminal record), Indians, migrant worksers, ERA, Human Rights Department and Family Violence, transportation and urban policy.

Liaison with Min W. Consort., Economic Com. on States = rights alliance, low income housing, Indian Rights, Ad Card

Natural Resources:

Areas of concern:
Air quality, water quality, land use, solid and hazardous waste, (siting facilities, reduction, technology), energy (nuclear, alternatives, conservation)

- lobbying at Legislature on all of above;
- observing where we aren't lobbying;

Lobbying/observing at:

Minnesota Pollution Control Agency/Board
Minnesota Waste Management Board
Minnesota Water Planning Board
Department of Natural Resources
Environmental Quality Board
Minnesota Energy Agency
Department of Agreculture (occasionally)

Liaison with:

Sierra Club
Friends of the Boundary Waters
Izaak Walton League
Clean Air, Clean Water, Inc.
American Lung Association
Clean Air Coalition
Recyling Associations

JOB DESCRIPTION

PROGRAM AREAS

International Relations:

As of June, 1981, this portfolio became an "off-Board" responsibility. This Program Chair will coordinate a committee that performs the following IR functions:

Action:
- respond to LWVUS Action Alerts regarding United Nations (UN), Development and Trade positions; arms control, defense spending & military policy
- initiate LWVMN TIMES FOR ACTION when the MN Legislature considers bills involving these positions; e.g., "Buy America."

Liaison with other organizations:
- serve on the World Trade Week, Inc., and World Affairs Center Boards;
- attend World Affairs Council and United Nations Association of Minnesota sponsored meetings;
- support the UN Rally;
- attend as many IR-related workshops and forums as possible; assist in meeting planning, if possible.

Local League support:
- UN Week celebrations;
- program committee guides on specific topies; e.g. world hunger;
- REPORT FROM THE HILL excerpts;
- announcements of IR-related seminars and programs;
- "Handling UN Portfolio" and "Handling IR Portfolio".

National Study:
- coordinate IR, e.g. national security, study item with study chair;
- provide liaison with Board for study chair, e.g. consensus dates, materials, etc.

CITIZEN INFORMATION

Produce the Focus on Emerging Issues series (~~3~~ 2 programs) early October
- present topics for Board selection in April; schedule programs for ~~late September~~, ~~January~~ and March;
- work with Development/PR staff to fund and publicize each FOCUS;
- when applicable, coordinate program content and speakers with the cognizant Program Chair;
- make physical arrangements; communicate with speakers; and arrange audio/video tape ~~and written FOCUS summaries for use by local Leagues~~.

Produce the Citizen Effectiveness Workshop (Saturday in November or January)
- consult with the Action Chair on program content and speakers;
- work with Development/PR staff on publicity and funding;
- make physical arrangements and communicate with speakers;
- ~~prepare Citizens in Action Handbook for~~ distribution and future sale. keep

Additional duties:
- publicize and distribute: LWVUS-provided videocassetes and films; audio-visual materials from LWVMN programs; and information on available Citizen Information programs produced by local Leagues.
- evaluate Citizen Information activities for possible media consumption;
- work with PR chair on developing Speakers Bureau.
- Serves on the OMC in odd numbered years

JOB DESCRIPTION

LWVMN STUDY CHAIR

RESPONSIBILITIES:

- -coordinate work of the study group formed to develop background information for consensus;
- -serves as chair for study committee, presides at meetings, communicates by letter, phone and face-to-face between meetings with committee members;
- -communicates as necessary with state Board, staff and local Leagues;
- -develops with the committee plans for conducting the study to reach a consensus;
- -supervises committee's preparation of material for study, including editing and publication process, and development of consensus questions;
- -during course of study, the committee chair, with committee members, reads, interviews, writes and makes "public appearances";
- -supervises summarizing of consensus results and recommends a position for consideration to the state Board.

JOB DESCRIPTION

BY-LAWS CHAIR

RESPONSIBILITIES:

- Form committee of 2 or 3 members in fall of year preceding state Convention.
- Solicit proposals for changes from local Leagues and state Board in fall.
- Send all proposals and LWVMN Board recommendations to local Leagues 3 months before Convention.
- Present proposals to Convention.

JOB DESCRIPTION

LONG RANGE PLANNING CHAIR

RESPONSIBILITIES:

- Gather committee in the fall of even-numbered years.
- Follow timeline so that speak-up falls during LWVMN Convention.
- Gather baseline data from four years ago and from present.
- Prepare forecast of projected future.
- Present forecast to membership at speak-up meeting. Gather reactions.
- Using reactions from speak-up, develop goals.
- Submit goals for Board approval.
- Assist Board members, committees and staff in developing objectives and action plans for their goals.
- Be available to consult with local Leagues on the LRP process.

10/8/84

Additions to Development Board job description:

Supervise operations of the LWVMNEF:

- ~~recruit and participate in Advisory Committee formation and~~
  - recruit Advisory Committee and communications/events for its continuance plan
  - chair and direct Kickoff Committee ~~and~~ agenda and activities (to evolve into Ed Fund steering committee)
  - plan and coordinate individual giving campaign, member and non-member
  - act as local League liaison for Education Fund use and direction questions
  - establish and review basic resources for local League use of LWVMNEF

Remove under"Finanical Security"section (change 3rd point)

- recruit and participate in committee addressing financial option issues; investigate fund-raisers; identify and contact outside resource people. Direct and coordinate those options deemed appropriate.

~~Add under Promotion~~

Serve on the Budget, O.M.C, financial review committee for LWVMNEF

PER REQUEST AT COUNCIL '84 LOCAL LEAGUE PRESIDENTS WERE CALLED AND ASKED ABOUT MAILINGS FROM THE STATE OFFICE INCLUDING THE BOARD MEMO, THIRD CLASS MAILINGS, VOTER AND CAPITOL LETTER. APPROXIMATELY 50 LEAGUES WERE CONTACTED AND ASKED: DID YOU READ ALL OF THE LAST MAILING? IF NOT WHAT DID YOU SKIP OVER? WHAT WAS MOST USEFUL? ANY PROBLEM DISTRIBUTING TO PROGRAM PEOPLE? ANY SUGGESTIONS TO ADD, DELETE, OR IMPROVE? ACTION ALERTS: DOES YOUR LEAGUE RESPOND? IF NOT, SHOULD WE NOT SEND? VOTER: ARE ALL YOUR MEMBERS GETTING IT? ANY PARTICULAR ARTICLE YOU REMEMBER FROM THE LAST ONE? ANY SUGGESTIONS FOR IMPROVEMENT? CAPITOL LETTER: DO YOU KNOW WE'RE DISCONTINUING? COMMENTS?
GEORGE ANN HALL, MARCIA WALTERS, JOAN BUIE, CATHY HEGG, JOAN HIGINBOTHAM, KAREN KNIGHTON, NAN GRIMSBY, NADEEN MUTSCH AND BARB HILES MADE THE CALLS.

BOARD MEMO:
ALMOST EVERY PRESIDENT READ AND USED IT. "KEEPS YOU CONNECTED TO LWVMN" MOST SET BOARD AGENDAS AROUND IT. NO CHANGES RECOMMENDED.

THIRD CLASS MAILINGS: MOST PRESIDENTS READ IT ALL, BUT RELUCTANTLY IN SOME CASES "A LOT TO READ";"NOT ALWAYS IN A VERY READABLE STYLE DUE TO FORMAT, ETC.","COMES TOO LATE", "WHALES OF MAIL". EVEN THOUGH SOME DID NOT USE OR READ THE ENTIRE PACKET, NOONE WANTED TO BE RESPONSIBLE FOR DELETING ANY PARTICULAR ITEM. LEAGUE LINES GOT RAVE NOTICES, AND THE MEMBERSHIP INFORMATION WAS REALLY APPRECIATED.

ACTION ALERTS: MANY DO NOT RESPOND, BUT ALMOST ALL SAID IT WAS IMPORTANT TO STILL GET THEM, TO KNOW WHAT IS HAPPENING.

VOTER: MOSTLY PPOSITIVE RESPONSES. OBVIOUSLY MOST MENTIONED THE HANDGUN ARTICLE AS THE ONE THEY REMEMBERED, THOUGH SOME MENTIONED THE WATER ONE TOO. THE HANDGUN CONCURRENCE ALERTED THEM IF THEY HAD A PROBLEM WITH MEMBERSHIP LISTS AT STATE, AND MOST ARE TAKING CARE OF IT.

CAPITOL LETTER: NOT ALL PRESIDENTS WERE CONTACTED ON THIS ITEM. THOSE THAT WERE ALMOST ALL SAID, THOUGH THEY WOULD MISS IT, THEY THOUGHT IT WAS A GOOD MOVE. IT WAS NOT BEING READ! "SET ASIDE AND MEANT TO READ, BUT..", FROM WHAT WE HEARD, IT WAS READ BY ABOUT 10%!

SUGGESTIONS:
BOARD MEMO: NONE

THIRD CLASS MAILING: MUST BE SENT ON TIME, MAYBE FIRST CLASS FOR IF IT DOES NOT GET THERE BEFORE THE BOARD MEETING IT IS WASTED IN MANY CASEES. THEY DISTRIBUTE THEM AT BOARD MEETINGS, AND FEW OF THEM MAIL THEM OUT UNLESS REALLY IMPORTANT.

SEVERAL SUGGESTED A COVER SHEET WITH DEADLINES SHOWN CLEARLY, SO THEY CAN HANDLE ITEMS BY CALENDAR DEADLINES. FOUND THEY MISSED SOME THINGS BECAUSE THEY WERE'T AWARE OF SHORT TIME TO RESPOND. SOME WANTED ITEMS DIRECTED TO CHAIRPERSON, SO THEY COULD SKIP OVER THOSE ITEMS AND NOT WASTE THEIR TIME READING. THE ONLY SUGGESTED DELETION WAS THE BOARD MINUTES!! MOST THOUGHT A VERY SHORT VERSION WAS SUFFICIENT TO KEEP THEM INFORMED.

ACTION ALERTS: SEND TO ACTION CHAIR WHEN THERE IS ONE. FELT THEY WERE TOO LONG. LEAGUES WOULD LIKE LIST OF LEGISLATORS TO CONTACT. PERHAPS HAVE A REQUEST TO ADVISE STATE OF ACTION TAKEN. (NAT'L DID THIS ON THEIR LAST ONE)

VOTER: WOULD LIKE MORE STORIES ABOUT LOCAL LEAGUES AND THEIR SUCCESSES. PERHAPS

CARTOONS, OR GRAPHICS WOULD LIGHTEN IT UP A BIT. HEADLINES ARE IMPORTANT. A "HELPFUL HINTS" OR SHARING COLUMN WAS SUGGESTED BY SEVERAL PRESIDENTS.

CAPITOL LETTER: WHILE SOME SAID IT WOULD BE MISSED, MOST AGREED THAT IT WAS TIME TO TRY SOMETHING DIFFERENT. ALL LIKED OUR SHORT VERSION AND THE FACT THAT THEY WOULD GET TWO COPIES. SEVERAL WANTED THE OPTION OF HAVING MEMBERS SUBSCRIBE.

CONCLUSIONS: THOUGH WE SEND OUT LOTS OF MAIL, THERE WAS NO CONSENSUS ON WHAT COULD BE CUT OUT. RESULTS OF THIS SURVEY SHOULD BE PUT IN THE BOARD MEMO, OR VOTER, SO LEAGUES ARE AWARE THAT WE TRIED!

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102, September, 1984

Final Report for Project (title): _____

Project Director: _____

_____
(address)

_____
(phone)

Date Started: _____ Approved By: _____

Target Date Completion: _____
Actual Date of Completion: _____

Purpose and Description of Project:

Timeline and Steps Taken:

Resources Used:
(Committee? video crew? LLs? Office staff? printer? etc.)

Budget and Financial Report:
(attached detailed report)

Evaluation of project:

benefit to LWV:
purpose accomplished:
benefit to community:
audience/market reached:

Recommendations:
(successes, problems, etc.)

Assessment of Executive Director to be attached (or program chair, or President).

(thanks to Joann Buie!)

PROGRAM

9:00	Registration and Coffee
9:30	Keynote Address "Getting Your Message Across" D.J. Leary, Public Affairs Consultant, Co-editor "Politics in Minnesota
10:15	Professional Lobbyist Tricks of the Trade John Cairns, Counsel, Minnesota Business Partnership
11:05	Media Panel - Keeping Track of Issues Pat Kessler, WCCO-TV Bill Salisbury, St. Paul Pioneer Press & Dispatch George Boosey, Minnesota Public Radio
12:00	Lunch
1:00	Workshops (choose three) Session A: 1:00-1:40 Session B: 1:45-2:20 Session C: 2:25-3:00
	Capitol Resources Screening of LWVMN's videotape "Citizens in Action" followed by questions and answers. Harriette Burkhalter, Board Member, LWVUS
	Lobbying from the Legislator's Point of View Nancy Brataas, Minnesota Senate (IR-Rochester) Gloria Segal, Minnesota House of Representatives (DFL-St. Louis Park)
	Drafting your Bill Steve Cross, Revisor of Statutes, Minnesota Legislature
	Defining your Issue Agenda Erica Buffington, Action Chair, LWVMN
3:00	Adjourn

Conference registrants will receive the latest edition of "Citizens in Action," the LWVMN citizen lobbyist handbook.

Deadline for reservations is Monday, January 7, 1985.

This program is partially funded by contributions to the League of Women Voters of Minnesota Education Fund.

Make checks payable to LWVMN and send with this form to LWVMN, 555 Wabasha, St. Paul, MN 55102

THE CITIZEN LOBBYIST - Effective Political Power

Registration Form

Please register by January 7, 1985.

Name _____

Representing _____

Address _____

City _____ State _____ Zip _____

___ $15 LWV member - registration, lunch & handbook

___ $25 non-LWV - registration, lunch & handbook

___ $10.50 LWV member - registration & handbook

___ $20.50 non-member - registration & handbook

___ $2.50 additional for Continuing Education Units; my Social Security number is _____

Workshops desired: (Choose three)

___ Capitol Resources

___ Lobbying from the Legislator's Point of View

___ Drafting your Bill

___ Defining your Issue Agenda

To: Erica Buffington, Action Chair and Members of the Action Committee

From: Sally Sawyer, Executive Director

Re: CAPITOL LETTER and options costs

Date: October 1, 1984

Capitol Letter costs:

1. Last year's issues cost $567.25 per issue for a total cost of $2,233.12 for four issues. However, real savings if CL were suspended would not include full time employees salaries (Executive Director and Secretary) which amount to 200.50 per issue (because those salaries are paid regardless of CL production). Real savings would be $366.57 per issue or a total of $1,466.28 for all four issues.

Costs per issue were:		
	Executive Director	$90.00
	Secretary	$110.50
	On-Call Typist	$66.89
	Postage	$110.80
	Xerox	$180.06
	Envelopes	9.00
	Total	$567.25

2. Income to Capitol Letter for the past four years:

1983-84	$2000 Budgeted (225-6 subscriptions)	$1,129 Actual
1982-83	$2000 Budgeted (350 subscriptions)	$1,750 Actual
1981-82	$ 120 Budgeted (2nd year of 2 year subscription)	$ 523 Actual
1980-81	$2000 (1st year of 2 year subscription)	$1,973.75 Actual

*All subscriptions were $5.00 apiece

Alternative: -a bimonthly single sheet(2 sides) mailed only to LL Presidents and LWVMN Board, first class, probably eight issues
-final scorecard, two sheets (4 sides) to LL Presidents and LWVMN Board; assumes no subscriptions, just info to LLs

eight issues:		2 copies	scorecard:	
xeroxing:	$48.00	-96.00	12.00	
envelopes:	24.00		3.00	
staff:	101.12		25.14	
postage:	160.00		20.00	
total:		$333.12		$60.14
Grand Total				$393.26

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 - January 1984

LWVMN GENERAL FUND EXPENSE VOUCHER

Name _____ Date _____

Address _____
Street City Zip

Budget Category	Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)	Describe

TOTAL EXPENDITURES $_____

I WILL CONTRIBUTE _____

BALANCE TO BE REIMBURSED _____

I would like to be reimbursed:
as soon as possible _____
quarterly _____
(check one)

1. Travel - car (15¢ per mi.); train, air bus, parking - actual cost.
2. Baby Sitting - $1.00 per hour
3. $9.00 per diem
4. Lodging (actual cost is reimbursed)
5. List here postage, phone calls, supplies, etc.

(See reverse side for additional instructions.)

For official League function, League pays actual cost.

(For office use only: Pd. _____, 19____ Check # _____

INSTRUCTIONS FOR FILLING OUT VOUCHERS:

This expense voucher form is an attempt to make the bookeeper's job a little easier and insure that the expenses are accurately charged to the proper budget categories. If, after reading these instructions, you are still unclear or unsure, please see either the executive director or the bookkeeper. They would be glad to help you.

1. Fill in your name as you want it to appear on the check. Give complete address including zip code.

2. Budget Category - such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.

3. Attach all bills and receipts when possible.

4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

I have contributed the following volunteer hours:

Action _____

Program _____

Board _____

Administration _____

Other _____

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

PLANNING FORM

Name _____ Month of _____

Portfolio _____

PROJECT DESCRIPTION	PERSON(S) RESPONSIBLE	DUE TO START	PROJECTED COMPLETION DATE	TYPE OF STAFF ASSISTANCE NEEDED	STAFF AUTHORITY CODE: A - Complete; B - act and report; C - act after approval.

LWVMNEF ADVISORY BOARD

SCORECARD

9/5

YES

1. Mary Ziegenhagen, Publisher
   Minnesota Suburban Newspapers
2. Geri Joseph, Director
   International Program Development
   Humphrey Institute
3. Barbara Armajani, President & Founder
   Pinstripes, Inc.
4. Arend Sandbulte, President
   MN Power and Light Company
5. Margee Bracken,
6. Robert Ashbach
   Roseville State Bank
7. Barbara Peterson Burwell
8. Nina Rothchild, Director
   MN Dept. of Employee Relations
9. Sandra Gardebring, Chair
   Metropolitan Council
10. Judy Corson, President
    Custom Research, Inc.
11. Ruth Reister, President
    FBS Agricredit Corporation
12. Alan Page, Attorney
13. W. Eugene Mayberry, M.C., President
    Board of Governors, Mayo Clinic
14. Harlan Cleveland

NO

1. Preston Townley
2. James Shannon
3. George Pillsbury
4. Edson Spencer
5. Douglas Amdahl
6. Deborah Howell
7. Richard Knowlton
8. Ebbott
9. Etzweiler
10. Weyerhaeuser

ASKED-ANSWERS PENDING

1. ~~Harlan Cleveland~~ yes
   ~~Humphrey Institute~~
2. Ed McVay, President
   Cargill, Inc.
3. ~~Ralph Ebbott, Treasurer 3M~~ no
4. ~~Elmer Anderson~~ no

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

LWVMN EDUCATION FUND

BOARD MEETING

Tuesday, November 13, 1984
9:30 a.m.

9:30 a.m. - Determination of quorum and call to order.

	Mins.	ACTION
1.	2	Approval of October 9, 1984, Education Fund Board Minutes/Hegg
2.	2	Treasurer's report/Hondl
3.	2	Development report/Schmitz, Anderson
		REVISION OF AGENDA
4.	10	Approval of Minnesota VOTER as an educational project/Walters
		DISCUSSION
5.	5	Ed Fund Kickoff Campaign/Santi
		INFORMATION
6.		Ed Fund Advisory Board
7.		Accountant's advisory re local League purchase of publications.

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

LWVMNEF BOARD MEETING AGENDA

November 13, 1984

1. Minutes: MOTION: to approve the minutes of the October 9, 1984 Education Fund Board Meeting. (Mailed to you earlier.)

2. Treasurer's Report: See pages 6-7, 13-14 of treasurer's report.

3. Development Report: Anderson

Since the October 9th Board Meeting, the following contributions have been received: Burlington Northern Foundation, $2,000 for voter service projects; the Athwin Foundation, $1,500 unrestricted, $150 shared with Mpls.-LWV; Super Valu Stores, $1,200 unrestricted, $120 shared with MEPH-LWV; Mardag Foundation, $3,000 for remainder of water study; $46 unrestricted from 3 individuals, 2 in response to July letter and the other ($1) for unknown reasons; $147 from 12 individuals for Senate Debate '84, mostly Common Cause members. Hubbard Broadcasting (KSTP-TV) sent an invoice indicating an in-kind donation of airtime valued at $5,194 for using the LWVUS voter registration PSA's (they ran them 25 times in Sept. and Oct.).

Refusals have been received from CPT, Chadwick Foundation, and Williams Steel & Hardware.

Proposals have been sent to: Inter-Regional Financial Group Foundation (IFG), Lieberman-Okinow Foundation, The Baker Foundation, Napco International, RMT Foundation (Rosemount), The Conwed Foundation, The Beim Foundation, The Cargill Foundation, McQuay, Inc., General Mills Foundation, Deluxe Check Printers Foundation, Champion International Corp. and the Cherne Foundation.

4. Approval of project: MOTION: to approve the Minnesota VOTER as a vehicle for providing citizen and voter information throughout Minnesota and an appropriate educational project.

Background: This project has not been through the five member preliminary review process, so please review the enclosed project application. The intent is to have the Education Fund subsidize a percentage of each VOTER cost, based on the actual number of column inches devoted to citizen information, voter service, or LWVMNEF activities.

5. Ed Fund Kickoff Campaign: Letters will be mailed in November for the first LWVMNEF fund raising campaign. Every LWV member in the state will receive a letter, other individuals another version. So far the list of other individuals includes a few from past giving files, the EF advisory board members and refusees, and focus speakers and panelists from the past two years. We could use more names. Board members, please think back over your activities and pull out names of those persons you have dealt with who seem to be favorably impressed with LWVMN. List name (including address and zip) and bring to the Board meeting. Try for five names!

6. Ed Fund Advisory Board: the new letterhead and printing of stationery is being held up while we finalize the members of the advisory board and verify their exact titles. The current listing and titles is enclosed (buff). It will be finalized by the Board meeting.

7. Our accountant has advised us, after meeting with Shirley Ungar and Pat Lucas on several occasions and reviewing the first six months of operations of the LWVMN Education Fund, that local Leagues may not simply transfer funds from their Ed Fund account to purchase LWVMNEF publications. They may use the money in their account to purchase those publications, but there must be a traceable transaction, with a check issued from the Ed Fund and a local League check for the publications. We're working on a new form to make the process as simple as possible for local LWVs.

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund Date: 11/8/84

FROM: Marcia Walters
(Name of person submitting proposal)

LWVMN Portfolio: Communications - VOTER

TITLE OF PROJECT: Minnesota VOTER

PURPOSE OF PROJECT: To provide nonpartisan information to citizens on voting and public policy issues through articles in the Minnesota VOTER, the regular communication vehicle of the League of Women Voters of Minnesota, sent to about 3,200 individuals.

DETAILS OF PROJECT: The VOTER is published 3 to 4 times a year and a varying portion of the content is educational information. Subsequent issues of the VOTER will be examined by the Financial Review Committee of LWVMNEF to determine total column inches and number of column inches devoted to educational information to arrive at a percentage. That percentage will be applied to the actual costs of printing, postage and staff, and an occupancy charge for each issue. The resulting amount will be billed by LWVMN to LWVMNEF for reimbursement. "Educational information" will be determined according to the Bylaws of LWVMNEF and will, generally, include: nonpartisan voting and registration information, objective information on current public issues that does not state or espouse a LWV position, information on the LWVMNEF or on its approved projects.

PROJECT BUDGET: The budget will vary with each issue, depending on number of column inches devoted to educational information and cost of the issue.

Income Expenses

See report of last three issues on reverse for examples of how the formula would work.

- -

Project:

Please sign, circle Yes or No indicating approval and return to LWVMN office by: _____

Approved by: _____ Yes No

Approved by: _____ Yes No

Approved by: _____ Yes No

Approved by: _____ Yes No

Approved by: _____ Yes No

Date approved by total LWVMNEF Board _____

Breakdown of "educational information" content for three MN VOTER issues:

Issue	Feb.-March	May-July	Fall
total column inches	226	226	226
"educational"inches	11	60	106
cost	$947	$1,320	$1,098
EF portion	5% ($47)	26% ($343)	47% ($516)
Cost breakdown:			
Printing	$601.25	$972.15	$753.36
Postage	$120	$120	$120
staff	$155.90	$158.31	$155(est.)
occupancy charge*	$ 70	$ 70	$ 70

* occupancy charge formula is based on the actual VOTER allocated operating expense for past ('83-'84) fiscal year:

LWVMNEF 11/8/84

Names and titles to list on left margin of LWVMNEF stationery:

Jean S. Tews
President

Advisory Board

Barbara Armajani
President and Founder
Pinstripes, Inc.

Robert Ashbach
Chairman of the Board
Roseville Bank

Margee Bracken

Barbara Peterson Burwell
Director
Proform, Inc.

Harlan Cleveland, Director
Hubert H. Humphrey Institute of Public Affairs
University of Minnesota

Judy Corson, Partner
Custom Research, Inc.

Sandra Gardebring, Chair
Metropolitan Council

Geri Joseph, Director
Hubert H. Humphrey Institute of Public Affairs
University of Minnesota

W. Eugene Mayberry, M.D.
President, Board of Governors
Mayo Clinic

Ed Orenstein

Alan C. Page

Ruth Reister

Nina Rothchild
Commissioner of Employee Relations
State of Minnesota

Arend J. Sandbulte, President
Minnesota Power

Mary Ziegenhagen, Publisher
Minnesota Suburban Newspapers

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 - January 1984

LWVMNEF EXPENSE VOUCHER

Name _____ Date _____

Address _____
Street City Zip

Budget Category	Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)	Describe

TOTAL EXPENDITURES $_____

I WILL CONTRIBUTE _____

BALANCE TO BE REIMBURSED _____

I would like to be reimbursed:
as soon as possible _____
quarterly _____
(check one)

1. Travel - car (15¢ per mi.); train, air bus, parking - actual cost.
2. Baby Sitting - $1.00 per hour
3. $9.00 per diem
4. Lodging (actual cost is reimbursed)
5. List here postage, phone calls, supplies, etc.

(See reverse side for additional instructions.)

For official League function, League pays actual cost.

(For office use only: Pd. _____, 19____ Check # _____)

Reimbursement of Board Members expenses (LWVMN Policies, April, 1984)

Board members must submit monthly expense vouchers whether they wish to be reimbursed or not. Expenses should be listed for all functions state Board members are required to attend. The voucher form defines categories and allowable amounts. Board members will be reimbursed for Board meetings, committee meetings, etc. required by their job description. Mileage will be reimbursed at 15¢ per mile (January, 1983, Board meeting).

INSTRUCTIONS FOR FILLING OUT VOUCHERS:

This expense voucher form is an attempt to make the bookeeper's job a little easier and insure that the expenses are accurately charged to the proper budget categories. If, after reading these instructions, you are still unclear or unsure, please see either the executive director or the bookkeeper. They would be glad to help you.

1. Fill in your name as you want it to appear on the check. Give complete address including zip code.

2. Budget Category - such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.

3. Attach all bills and receipts when possible.

4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

I have contributed the following volunteer hours:

Action _____

Program _____

Board _____

Administration _____

Other _____

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

LWVMN BOARD MEETING

Tuesday, November 13, 1984
10:00 a.m. - State League Office

- Please bring vouchers and planning form to the meeting.
- We will keep strictly to the time limits indicated on the agenda; if your item requires more time than was allotted, the balance of the discussion will be held after the completion of the other items on the agenda.

DEADLINES: Board Memo information is due today.
VOTER articles are due today.
League liaison calls must be completed before the Board Meeting.

AGENDA

	Mins.	ACTION
1.	5	Approval of Minutes of October 9, 1984 LWVMN Board Meeting/Hegg
2.	15	Treasurer's Report/Hondl
3.	0	Development Report
4.	3	Revision of the Agenda
5.	10	Cosponsorship of Continuing Education Courses on Women's Issues/Hendrixson
6.	2	Approval for awarding of a Voter Service Award at Convention/Santi
7.	10	Policy Statement on Use of Hope Washburn Fund/Higinbotham
8.	15	MAL Delegate Selection Process/Higinbotham
9.	2	Resignation of Harriette Burkhalter/Buffington
10.	3	Child Care Works/Hendrixson
		DISCUSSION
11.	10	Cookbook Progress Report/Buie
12.	30	Budget Review/Hall
13.	10	Funraiser Committee Report/Schmitz
	12:05	BREAK FOR LUNCH
14.	25	Liaison Calls/Higinbotham
15.	20	Membership Manual/Nordland
16.	5	LWVMN Convention 1985/Higinbotham
17.	10	ABC Precinct Reporting Project/Higinbotham
18.	5	Holiday Party/Tews What? Where? When? Who? Bring your comments
19.	10	IR Update/Duffy
		INFORMATION
20.		Women, the Economy and Public Policy/Tews
21		Voters Service Projects for Election '84/Burkhalter, Leppik -Young Voters -Debates '84 -Election Hotline -Voter Guide -Election Flyer Mailing -ABC Reporting

22. Pay Equity Focus Final Report/Santi

23. SLL/Thompson (notes attached)

24. Women's Economic Action Plan/Buffington

CALENDAR

(Events as we have them on the calendar in the office or in the OUTLOOK).

November 12 - Citizen Lobbyist Conference flyer mailing
13 - LWVMNEF, LWVMN Board Meetings, (9:30 a.m., 10:00 a.m.), State League Office
15-16 - Women, the Economy & Public Policy Conference
15 - 7:00 to 9:00 p.m., Drew Fine Arts, Hamline University
16 - 9:00 a.m. to 4:00 p.m., Earle Brown Center
19-21 - 1st & 3rd Class Board Memo mailing
22 - Thanksgiving Day
23 - Office Closed
26 - EF Kick-off Mailing to members
28 - 1st Class EF Kick-off mailing to non-members
29 - Prospects for Peacemaking
30 - Winter VOTER mailed

December 1 - 3rd Quarter PMP due to LWVMN
4 - Action Committee, 9:30 a.m., State Office
3-14 - Distribution of Water and Pay Equity Pubs
19 - Hanukkah
BOARDERS: Please note
24-25 - Office closed
26-27-28 - Office hours, 9:00 a.m. - 1:00 p.m.
31 - Office closed

January 1 - Office closed - HAPPY NEW YEAR!
2 - Legislature convenes
Action Committee, 9:30 a.m., State office
3 - CMAL Executive Committee
8 - LWVMNEF, LWVMN Board Meeting
12 - Citizen Lobbyist Conference

BACKGROUND

ACTION

1. Minutes: MOTION: to approve the minutes of the October 9, 1984 meeting. (Mailed earlier; bring with you.)

2. Treasurer's Report: MOTION: to accept the treasurer's report and to file it for audit. (Enclosed, green)

3. Development Report: In the past month there were two contributions from individuals to LWVMN: from Edith Peilen (friend of Rose's) and Janet S. Cordua (to whom we sent election info.) totalling $25.

5. Cosponsorship: MOTION: that LWVMN cosponsor four continuing education courses on women's issues with the University of MN.

Background: See letter attached.

6. Voters Service: MOTION: to present a Voter Service Award at state convention in recognition of outstanding Voter Service to the community.

6. Background: Outstanding local League efforts deserve wide recognition as strokes for jobs well done and as incentive for other Leagues to undertake projects which reach beyond League members. Criteria will include effectiveness.

7. Hope Washburn Fund: MOTION: to adopt the following statement regarding use of money in the Hope Washburn Fund:

   The principal of the Hope Washburn Fund will be kept intact and the accrued interest will be expended on programs to assist in strengthening local Leagues.

8. MAL Delegates: MOTION: to adopt the following policy for selecting convention and Council delegates to represent MALs.

   Four months prior to the LWVMN Conventions and Council sessions, notice will be sent to all Members at Large (MALs) informing them of the dates of the Convention or Council and advising them that they are entitled to elect from among themselves one delegate for each 25 MALs or major portion thereof. The MALs will be advised that if they wish to serve as a delegate to Convention or Council, they should inform the other MALs of their candidacy. LWVMN will include names and addresses of all MALs with the mailing informing them of Convention or Council. If there are more candidates than delegate slots, LWVMN will prepare and mail to all MALs a ballot with the names of the candidates. MALs can return the ballot to the LWVMN office, where the results will be tabulated and disseminated to the MALs.

9. Burkhalter Resignation: MOTION: to accept with regret the resignation of Harriette Burkhalter from the Board of Directors of LWVMN.

   Background: Time requirements of service on the LWVUS Board have increased and doing both is no longer an option for Harriette. She will, however, be available for assistance with special projects. (She asks us to call on her!!!)

10. Child Care Works: MOTION: to approve resolution of support for child care coalition, Child Care Works.

    "Be it resolved, that the League of Women Voters of Minnesota supports the Minnesota Child Care Agenda developed by the Minnesota Child Care WORKS Coalition, which calls for a $40 million increase in funding for the State Sliding Fee program, creation of a state matching fund to support establishment of a statewide network of resource and referral agencies, and improvement in state licensing of child care programs which includes increased training of licensing staff and extending the protection of licensing to all children in day care."

    Background: The Action Committee approved the resolution at its November 8th meeting.

DISCUSSION

11. Cookbook Progress Report: Verbal report at meeting.

12. Budget Review: See revised budgets enclosed.

13. Funraiser: Schmitz will reveal plans at board meeting!!!

14. Liaison Calls: Come prepared to discuss the results of your talks with your local League liaisons.

15. Membership: Membership Chair is now in the early stages of planning a new manual for LL membership chairs and committees. Please provide comments on what to include, how to organize information, etc. You'll be happy to hear that Governor Perpich has joined the League during October LWV Month!

    Thanks to Peggy Lucas & Carolyn Hendrixson, we now are having mailing labels and a

15. list of over 1,000 names prepared to use in our Member-at-Large mailing which should go out before the Board Meeting with any luck at all. The list is overwhelmingly female and has been culled from contacts with the Women's Consortium, ERA Alliance, etc.

16. LWVMN Convention 1985: Last opportunity to provide input for workshops sessions. Preliminary agenda will be available at Board Meeting.

17. ABC Reporting Project: See letter from LWV-Mpls and LWV-St. Paul attached.

18. Holiday Party: What? Where? When? Who? Bring your suggestions!

19. IR Update: Update on Prospects for Peacemaking
Multilatural Issues Program
Dec. 10th - Human Rights & Eleanor Roosevelt Program
UN Reform Speaker

20. Women, the Economy and Public Policy: will be held November 15th (7-9 p.m.) at Hamline University and November 16th (9 a.m. to 4 p.m.) at the Earle Brown Center. Jean Tews will serve as moderator of the Media Panel on the 16th. LWVMN is an endorsing organization. Cost is $30 which includes Nov. 16th luncheon.

21. Voters Service Projects for Election '84:

Young Voters: A young Minneapolis College of Art and Design student designed a series of nine posters for LWVMN promoting the importance of every individual vote. The posters, which were graphically striking with white letters on black background, were distributed throughout Minnesota by local Leagues to college campuses, high schools and AVTIs. The purpose of the project was to promote voting among 18-24 year olds. A series of PSAs also went out to pop radio stations. Wendy Wedin, LWV-Edina, was the project director. Some feedback - the posters were so striking that no sooner were they up, than they were ripped off at the University of MN!

Debates '84: The Debate between candidates for U.S. Senate Rudy Boschwitz and Joan Growe took place as scheduled on October 28th at the St. Paul Student Center Theatre. Cosponsors with LWVMN were the Hubert H. Humphrey Institute of Public Affairs and Common Cause/MN. The Debate was broadcast live by KTCA-TV and carried by other public TV network stations around the state. Karen Gochberg, LWV-Mahtomedi, was project director. The project survived negotiations with the broadcaster and between the candidates, a change of site and a lawsuit! Viewership of the Debate made the program one of KTCA's four most watched programs ever, with 6% of all Twin Cities TV sets tuned in.

Election Hotline: The Hotline operated from 8 a.m. to 8 p.m., November 5th and 6th out of the St. Paul LWV office, where 15 extra phone lines were installed. Volunteers included local Leaguers, state Board members and students from Golden Valley Lutheran College. The Hotline handled 10,000 requests for election information! Karen Halpern, LWV-Bloomington, and Anne Borgen, LWV-Golden Valley, were project directors. And, oh yes, one hapless soul had a number very close to the Hotline number. His phone never stopped ringing!

Voter Guide: Our LWVMN Voter Guide contained information on candidates for U.S. Senate, all eight Congressional Districts, Appeals Court and Supreme Court Judges and on the constitutional amendments. The xeroxed packet of information was provided free to local Leagues for use in their own Voter Guides and at a cost of $20.00 to other organizations and corporations/businesses. Juanita Peterson, LWV-Edina, was project director. Footnote: Telling school children, nursing homes, old ladies and 3rd grade school teachers that the cost was $20 was hard on the staff.

Election Flyer Mailing: LWVMN through the local League distributed 60,000 flyers

prepared by the Secretary of State's Office on voting procedures in Minnesota.

ABC Reporting: ABC news pays $40.00 per key precinct to LWVMN for reports of election results from a sample of key precincts throughout Minnesota. Marjorie Adams from LWV-Eastern Carver County was project coordinator. She reports that the Minnesota sample included 67 key precincts this year and that results were not uniformly available as early as ABC would have liked. Eleven precints were still out at 10 p.m. and four at midnight. She also had a hard time getting precinct reporters although she did fill all the positions.

Vote '84 PSAs: were prepared and distributed to radio stations throughout the state by Marcia Walters and Wendy Weden. LWVUS also sent Voter registration PSAs out to TV stations and the office phone never stopped ringing from October 1st on.

Primary Debates: Two primary debates between DFL candidates for U.S. Senate were held on August 27th in Duluth and September 4th in Mankato. They were coordinated by LWVMN, sponsored by local Leagues and carried by local TV stations.

22. Pay Equity Focus Final Report: will be passed out at the Board Meeting.

23. Service to Local Leagues: NORTHFIELD - asked to provide discussion leaders for a conference on poverty held in Faribault.

NEW ULM - demonstrated new voting machines all over town. When they decided the explanatory film was not clear and not very good, they put together their own skit on the subject.

ST. CLOUD AREA - the Saturday unit is now meeting at the Corner Bar.

SOUTH TONKA - $200 raised from paper collected in recycling bins located in the shopping center.

ROCK COUNTY - did their own thing with vote posters. They had school age people draw posters showing how one vote counted.

WORTHINGTON - held a candidates meeting at 8 a.m.; served food at 7:30 a.m.

ST. CLOUD AREA - held five separate candidates meetings.

ALL LLs - did a super VS job this fall.

24. MN Women's Economic Action Plan: The Action Committee approved the Economic Action Plan coordinated by the MN Women's Consortium. A letter will be sent stating our support and also specifying the areas where we cannot lend our support, most notably in the health care area.

PLANNING FO

Name _____ Month of _____ _____

Portfolio _____

PROJECT DESCRIPTION	PERSON(S) RESPONSIBLE	DUE TO START	PROJECTED COMPLETION DATE	TYPE OF STAFF ASSISTANCE NEEDED	STAFF AUTHORITY CODE: A - Complete; B - act and report; C - act after approval.

LWVMN GENERAL FUND EXPENSE VOUCHER

Name _____ Date _____

Address _____
Street City Zip

Budget Category	Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)	Describe

TOTAL EXPENDITURES $_____

I WILL CONTRIBUTE _____

BALANCE TO BE REIMBURSED _____

I would like to be reimbursed:
as soon as possible _____
quarterly _____
(check one)

1. Travel - car (15¢ per mi.); train, air bus, parking - actual cost.
2. Baby Sitting - $1.00 per hour
3. $9.00 per diem
4. Lodging (actual cost is reimbursed)
5. List here postage, phone calls, supplies, etc.

(See reverse side for additional instructions.)

For official League function, League pays actual cost.

(For office use only: Pd. _____, 19____ Check # _____

Reimbursement of Board Members expenses (LWVMN Policies, April, 1984)

Board members must submit monthly expense vouchers whether they wish to be reimbursed or not. Expenses should be listed for all functions state Board members are required to attend. The voucher form defines categories and allowable amounts. Board members will be reimbursed for Board meetings, committee meetings, etc. required by their job description. Mileage will be reimbursed at 15¢ per mile (January, 1983, Board meeting)

INSTRUCTIONS FOR FILLING OUT VOUCHERS:

This expense voucher form is an attempt to make the bookeeper's job a little easier and insure that the expenses are accurately charged to the proper budget categories. If, after reading these instructions, you are still unclear or unsure, please see either the executive director or the bookkeeper. They would be glad to help you.

1. Fill in your name as you want it to appear on the check. Give complete address including zip code.

2. Budget Category - such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.

3. Attach all bills and receipts when possible.

4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

I have contributed the following volunteer hours:

Action _____

Program _____

Board _____

Administration _____

Other _____

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

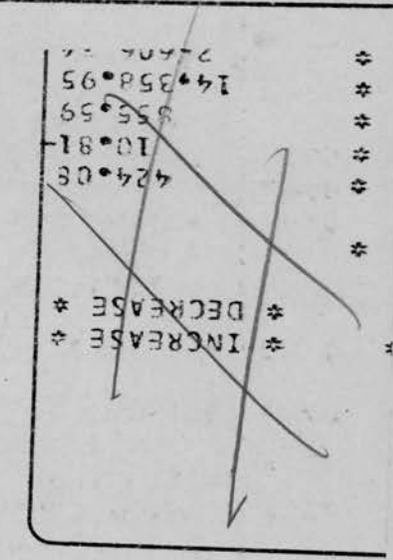
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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF ASSETS AND LIABILITIES
(PREPARED ON A CASH BASIS)
OCTOBER 31, 1984

		CURRENT YEAR		LAST YEAR
	ASSETS			
0100	CASH IN CHECKING	$ 722.22	$	298.14
0101	COOK BOOK CHECKING	319.79		330.60
0102	COOK BOOK SAVINGS	1,074.90		219.31
0103	LWVMNEF-CHECKING	14,358.95		.00
0104	LWVMNEF-SAVINGS (LL ACCOUNTS)	2,606.34		.00
0105	MN FEDERAL PASSBOOK (HOPE WASHBURN)	1,512.70		295.70
0106	EDWARD D JONES FUND	1,182.00		1,118.00
0107	DEAN WITTER FUND	3,102.94		8,030.68
0108	TELEPHONE TRANSFER	13.78		13.60
0109	DEBATES '84 PASS THRU	2,036.60		.00
0112	PETTY CASH	.00		.00
0115	COOKBOOK INVENTORY	3,452.91		5,731.84
0116	NOTES RECEIVABLE COOKBOOK	270.29		270.29
0120	ACCOUNTS RECEIVABLE	301.79		5,068.54
0125	ACCTS RECEIVABLE FROM MNEF	1,201.28-		.00
0130	DUE FROM LOCAL LEAGUES	159.00		865.63
0140	GRANTS-UNDESIGNATED	568.86		4,051.75
0141	GRANTS-ENVIRONMENT	14.25		14.25
'44	GRANTS - VOTER SERVICE	.00		450.00
.49	GRANTS-PRECINCT CAUCUS	.00		1,250.00
0150	LWVMNEF ACCTS RECEIVABLE	436.05		.00
0160	EQUIPMENT	10,082.24		10,082.24
0161	ACCUMULATED DEPR	10,082.24-		10,082.24-
0162	LEASED PROPERTY	2,395.00		2,395.00
0163	ACCUMULATED AMORT	2,395.00-		2,395.00-
	TOTAL ASSETS	$ 30,932.09	$	28,808.33

	LIABILITIES & FUND BALANCES				
0200	ACCOUNTS PAYABLE	$ 2,011.42		$ 94.32	
0201	EMPLOYEE WITHHOLDING PAYABLE	1,212.36		1,677.12	
0202	ACCRUED FICA & UC TAXES	.00		579.50	
0203	INCOME TAX PAYABLE	3,778.00		1,889.00	
0204	COOK BOOK ACCOUNTS PAYABLE	6,008.96		304.46	
0205	LWVMNEF ACCTS PAYABLE	5,796.83-		.00	
0210	OBLIGATION CAPITAL LEASE	.00		.00	
0300	RESTRICTED FUND-SWISSHOLM	1,000.00		1,000.00	
0310	DESIGNATED FUND BALANCE	14.25		14.25	
0320	UNDESIGNATED FUND BALANCE	13,494.66		23,249.68	
0349	SUSPENSE	29.00		.00	
0355	NET PROFIT/LOSS	9,180.27		.00	
	TOTAL LIAB & FUND BAL		$ 30,932.09		$ 28,808.33



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LEAGUE OF WOMEN VOTERS OF MN

3

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING OCTOBER 31, 1984

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	INCOME						
0400	MEMBERSHIPS-LL PMP	$ 1,585.84	7.94	$ 26,893.85	22.87	44,625	17,731
0402	MEMBERSHIPS-MAL	73.00-	.37	694.00	.59	600	94-
0403	MEMBERSHIPS-CMAL ASSESMENT	.00	.00	.00	.00	250	250
0404	HOPE WASHBURN	.00	.00	1,673.00	1.42	0	1,673-
0405	TEWS MEMORIAL	.00	.00	80.00	.07	0	80-
0410	CASH FROM MEMBERS	1.50-	.01	55.50	.05	300	245
0411	CASH FROM NON-MEMBERS	15.00	.08	15.00	.01	0	15-
0420	NON CASH FROM MEMBERS	370.72	1.86	1,292.03	1.10	2,800	1,508
0450	INTEREST INCOME	37.21	.19	336.44	.29	380	44
	SUB TOTAL	$ 1,934.27	9.69	$ 31,039.82	26.39	48,955	17,915
	PROGRAM SERVICES						
	DIRECT SERVICE-LL						
0501	FALL WORKSHOPS	$ 5.00	.03	$ 5.00	.00	450	445
0502	DPM	30.00	.15	335.00	.28	200	135-
0504	WHITE EARTH	.00	.00	600.00	.51	1,500	900
	TOTAL DIRECT SERVICE-LL	$ 35.00	.18	$ 940.00	.80	2,150	1,210
0600	PUBLICATIONS	$ 343.50	1.72	$ 1,673.04	1.42	1,500	173-
0700	VOTER	2.00	.01	20.00	.02	30	10
	DELEGATES						
0801	STATE COUNCIL '84	.00	.00	2,797.16	2.38	3,000	203
	TOTAL DELEGATES	$ .00	.00	$ 2,797.16	2.38	3,000	203

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING OCTOBER 31, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	ACTION						
0901	DAY ON THE HILL	$ .00	.00	$ 99.50	.03	800	701
0902	CAPITOL LETTER	.00	.00	5.00	.00	2,000	1,995
	TOTAL ACTION	$ .00	.00	$ 104.50	.09	2,800	2,696
	NATURAL RESOURCES						
1001	COMMITTEE	$ .00	.00	$ .00	.00	0	0
	TOTAL NATURAL RESOURCES	$ .00	.00	$ .00	.00	0	0
1100	CRIMINAL JUSTICE	$ .00	.00	$ .00	.00	0	0
1200	HR / SOCIAL POLICY	.00	.00	.00	.00	0	0
1300	EDUCATION	.00	.00	.00	.00	0	0
1400	GOVERNMENT	.00	.00	.00	.00	0	0
1500	INTERNATIONAL RELATIONS	.00	.00	300.00	.26	0	300-

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING OCTOBER 31, 1984

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
1601	ABC REPORTING	.00	.00	.00	.00	4,900	4,900
	TOTAL VOTERS SERVICE	$ .00	.00	$ .00	.00	4,900-	4,900-
	CITIZEN INFORMATION						
1701	SPEAKERS BUREAU	$ 300.00	1.50	$ 350.00	.30	1,000	650
1702	CITIZEN IN ACTION SALES	28.00	.14	373.20	.32	2,000	1,627
	TOTAL CITIZEN INFORMATION	$ 328.00	1.64	$ 723.20	.61	3,000	2,277
	C-I GRANT LWVUSEF						
1751	PROJECTS TO BE ASSIGNED	$ .00	.00	$ .00	.00	0	0
1752	CAUCUS TAPE	.00	.00	3,302.91	2.81	0	3,303-
1753	WATER F & I	613.30	3.07	1,600.15	1.36	0	1,600-
1754	WATER FOCUS	.00	.00	.00	.00	0	0
1755	INDIANS	.00	.00	4,000.00	3.40	0	4,000-
1756	JUSTICE FOCUS	.00	.00	979.15	.83	0	979-
1757	CITIZEN LOBBYIST	.00	.00	1,051.92	.89	0	1,052-
1758	CAUCUS FLYER	.00	.00	423.91	.36	0	424-
	TOTAL CITIZEN INFO-GRANT	$ 613.30	3.07	$ 11,358.04	9.66	0	11,358-

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING OCTOBER 31, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	LWVMNEF						
1801	LOCAL LEAGUE DEPOSITS	$ 496.73	2.49	$ 3,750.78	3.19	7,500	3,749
1830	INTEREST LL DEPOSITS	12.48	.06	16.30	.01	200	184
1831	ADMIN FEE LL	43.27	.22	57.97	.05	300	242
	SUBTOTAL	$ 552.48	2.77	$ 3,825.05	3.25	8,000	4,175
	UNASSIGNED CONTRIBUTIONS						
1841	MEMBERS	$ 2.69	.01	$ 20.74	.02	2,300	2,279
1842	NON-MEMBERS	81.00	.41	251.00	.21	2,300	2,049
1843	CORPORATIONS/FOUNDATIONS	1,350.00	6.76	5,814.00	4.94	2,600	3,214-
1844	LWVMN	.00	.00	.00	.00	2,438	2,438
1845	INTEREST	.00	.00	.00	.00	1,232	1,232
1846	MEMBER NON-CASH	7.05	.04	116.05	.10	0	116-
	SUBTOTAL	$ 1,440.74	7.22	$ 6,201.79	5.27	10,870	4,668
	NATURAL RESOURCES						
1851	WATER STUDY F & I	$ 5,343.93	26.76	$ 5,643.53	4.80	6,500	856
1852	WATER VIDEO	.00	.00	.00	.00	0	0
	SOCIAL POLICY						
1856	INDIANS-GRANT-DIST	.00	.00	.00	.00	6,000	6,000
1857	INDIANS-SALES	.00	.00	.00	.00	17,520	17,520
1858	INDIANS-ROYALTIES	.00	.00	.00	.00	550	550
	SUBTOTAL	$ .00	.00	$ .00	.00	24,070	24,070
	INTERNATIONAL RELATIONS						
1861	GRANT-WORLD TRADE	$ .00	.00	$ .00	.00	100	100

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LEAGUE OF WOMEN VOTERS OF MN

7.

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING OCTOBER 31, 1984

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
1866	PRIMARY DEBATES '84	.00	.00	1,065.50	.91	3,000	1,935
1867	DEBATE '84	164.93	.83	4,699.48	4.00	8,000	3,301
1868	VOTERS GUIDE GRANT	20.00	.10	600.00	.51	2,000	1,400
1869	ELECTION HOTLINE	1,080.00	5.41	1,080.00	.92	5,000	3,920
1870	VOTE '84 FLYER DIST	.00	.00	.00	.00	700	700
1871	VOTE '84 PSAS	.00	.00	.00	.00	750	750
1872	18 YR OLD VOTE PROMO	.00	.00	5,059.70	4.30	100	4,960-
1875	DEBATES PASS THRU	.00	.00	7,300.00	6.21	0	7,300-
	SUBTOTAL	$ 1,264.93	6.34	$ 19,804.68	16.84	19,550	255-
	CITIZEN INFORMATION						
1881	2 FOCUS MEALS	$ 910.00	4.56	$ 910.00	.77	1,600	690
1882	2 FOCUS GRANTS	2,600.00	13.02	5,210.21	4.43	3,000	2,210-
1883	2 FOCUS ADMISSIONS	1,248.00	6.25	1,248.00	1.06	3,000	1,752
1884	CIA MEALS	.00	.00	.00	.00	800	800
1885	CIA GRANT	.00	.00	.00	.00	1,000	1,000
1886	CIA ADMISSIONS	.00	.00	.00	.00	1,000	1,000
1887	ROAD SHOW	81.80	.41	81.80	.07	0	82-
	SUBTOTAL	$ 4,839.80	24.24	$ 7,450.01	6.33	10,400	2,950
	LWVMNEF INCOME	$ 13,441.88	67.32	$ 42,925.06	36.50	79,490	36,565

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LEAGUE OF WOMEN VOTERS OF MN

8.

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING OCTOBER 31, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	SUPPORTING SERVICES						
2001	FUND RAISING	$ .00	.00	$ .00	.00	8,000	8,000
2002	COOK BOOK	786.38	3.94	7,916.39	6.73	6,000	1,917-
2003	COOKBOOK PROFIT TO LWVMN	.00	.00	1,000.00	.85	6,000	5,000
2010	COPIER SERVICE BUSINESS	578.39	2.90	5,570.43	4.74	9,000	3,430
	TOTAL SUPPORTING SERVICES	$ 1,364.77	6.84	$ 14,487.02	12.32	29,000	14,513
	SERVICES PROVIDED LWVMNEF						
3001	ADMINISTRATION LL GRANTS	$ 23.03-	.12	$ 66.56	.06	500	433
3010	ADMIN & DEVE COSTS	.00	.00	1,319.95	1.12	5,830	4,510
3020	GRANTS PROJECT COSTS	1,927.05	9.65	9,851.25	8.38	27,475	17,624
	TOTAL SER PROVIDED LWVMNEF	$ 1,904.02	9.54	$ 11,237.76	9.56	33,805	22,567
	TOTAL INCOME	$ 19,966.74	100.00	$ 117,605.60	100.00	208,630	91,024

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	EXPENSES						
	PROGRAM SERVICES						
	DIRECT SERVICE TO LL						
5011	COMMITTEE	$ .00	.00	$ .00	.00	0	0
5021	LEAGUE CONTACTS-CALLS	1.77	.01	34.23	.03	270	236
5031	LEAGUE CONTACTS-VISITS	282.38	1.41	520.62	.44	525	4
5041	MEMBERSHIP COMMITTEE	.00	.00	124.96	.11	275	150
5042	MEMBERSHIP BROCHURE	.00	.00	.00	.00	150	150
5051	PROJECTS COMMITTEE	63.75	.32	63.75	.05	300	236
5061	FALL WORKSHOPS	.00	.00	14.10	.01	500	486
5071	REIMBURSED VISITS	.00	.00	.00	.00	0	0
5081	PROVISIONAL LEAGUE	580.28-	2.91	35.55	.03	2,400	2,364
5082	WHITE EARTH	571.36	2.86	571.36	.49	0	571-
5091	ALLOCATED OPERATING	4,198.77	21.03	4,198.77	3.57	13,500	9,301
	TOTAL DIRECT SERVICE TO LL	$ 4,537.75	22.73	$ 5,563.34	4.73	17,920	12,357
	PUBLICATIONS						
11	PURCHASE	$ .00	.00	$ 805.29	.68	300	505-
6021	SALES & USE TAX	.00	.00	.00	.00	1,117	1,117
6031	COMMITTEE	.00	.00	.00	.00	0	0
6091	ALLOCATED OPERATING	140.14	.70	140.14	.12	1,500	1,360
	TOTAL PUBLICATIONS	$ 140.14	.70	$ 945.43	.80	2,917	1,972
	VOTER						
7011	COMMITTEE	$ .00	.00	$ 59.56	.05	200	140
7021	PRINTING	.00	.00	2,326.76	1.98	2,050	277-
7031	POSTAGE	17.00	.09	323.00	.27	760	437
7091	ALLOCATED OPERATING	236.98	1.19	236.98	.20	1,100	863
	TOTAL VOTER	$ 253.98	1.27	$ 2,946.30	2.51	4,110	1,164
	DELEGATES & AFFILIATIONS						
8011	MN CONVENTION	$ .00	.00	$ 100.00	.09	2,000	1,900
8021	MN COUNCIL	.00	.00	2,061.81	1.75	1,500	562-
8031	LWVUS CONVENTION	.00	.00	963.70	.82	1,800	836
8091	ALLOCATED OPERATING	1,909.77	9.56	1,909.77	1.62	2,500	590
	TOTAL DELEGATES & AFFIL	$ 1,909.77	9.56	$ 5,035.28	4.28	7,800	2,765

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING OCTOBER 31, 1984

10.

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	ACTION						
9011	COMMITTEE	$ 58.50	.29	$ 150.25	.13	950	800
9021	LOBBYING & MONITORING	91.00	.46	222.69	.19	800	577
9031	RESOURCE MATERIALS	.00	.00	.00	.00	25	25
9041	COALITIONS & AFFILIATIONS	.00	.00	75.00	.06	50	25-
9051	DAY ON THE HILL	.00	.00	227.67	.19	400	172
9991	ALLOCATED OPERATING	1,241.33	6.22	1,241.33	1.06	7,500	6,259
	TOTAL ACTION	$ 1,390.83	6.97	$ 1,916.94	1.63	9,725	7,808
	NATURAL RESOURCES						
10011	COMMITTEE	$ .00	.00	$ 45.00	.04	250	205
10012	LOBBYING DEPOSIT CAMPAIGN	.00	.00	.00	.00	100	100
10091	ALLOCATED OPERATING	34.57	.17	34.57	.03	1,000	965
	TOTAL NATURAL RESOURCES	$ 34.57	.17	$ 79.57	.07	1,350	1,270
	CRIMINAL JUSTICE						
11011	COMMITTEE	$ .00	.00	$ 42.40	.04	50	8
11091	ALLOCATED OPERATING	5.03	.03	5.03	.00	150	145
	TOTAL CRIMINAL JUSTICE	$ 5.03	.03	$ 47.43	.04	200	153
	SOCIAL POLICY						
12011	COMMITTEE	$ .00	.00	$ .00	.00	50	50
12091	ALLOCATED OPERATING	27.59	.14	27.59	.02	500	472
	TOTAL SOCIAL POLICY	$ 27.59	.14	$ 27.59	.02	550	522

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING OCTOBER 31, 1984

II.

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	EDUCATION						
13011	COMMITTEE	$ .00	.00	$ .00	.00	375	375
13091	ALLOCATED OPERATING	.40	.00	.40	.00	700	700
	TOTAL EDUCATION	$ .40	.00	$ .40	.00	1,075	1,075
	GOVERNMENT						
14011	COMMITTEE	$ .00	.00	$ .00	.00	100	100
14091	ALLOCATED OPERATING	.03	.00	.03	.00	100	100
	TOTAL GOVERNMENT	$ .03	.00	$ .03	.00	200	200
	INTERNATIONAL RELATIONS						
15010	COMMITTEE	$ .00	.00	$ 6.00	.01	100	94
15011	LOBBYING & CONF	.00	.00	33.50	.03	100	67
15012	WORLD AFFAIRS COUNCIL	.00	.00	10.00	.01	25	15
15013	WORLD AFF CENTER MTGS	.00	.00	.00	.00	25	25
15014	UN RALLY	12.50	.06	37.50	.03	25	13-
15015	TRADE CONFERENCE	.00	.00	346.60	.29	0	347-
15091	ALLOCATED OPERATING	248.37	1.24	248.37	.21	500	252
	TOTAL IR	$ 260.87	1.31	$ 681.97	.58	775	93

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING OCTOBER 31, 1984

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
16011	COMMITTEE	$ 4.20	.02	$ 138.65	.12	200	61
16021	ABC PROJECT	51.92	.26	51.92	.04	900	848
16091	ALLOCATED OPERATING	223.33	1.12	223.33	.19	800	577
	TOTAL VOTERS SERVICE	$ 279.45	1.40	$ 413.90	.35	1,900	1,486
	CITIZEN INFORMATION						
17011	COMMITTEE	$ .00	.00	$ .00	.00	0	0
17021	SPEAKERS BUREAU	222.55-	1.11	37.70	.03	100	62
17091	ALLOCATED OPERATING	120.17	.60	120.17	.10	800	680
	TOTAL CITIZEN INFORMATION	$ 102.38-	.51	$ 157.87	.13	900	742
	C-I GRANT LWVUSEF						
17510	INDIANS	$ .00	.00	$ 2,901.23	2.47	0	2,901-
17511	CAUCUS TAPES	.00	.00	110.70	.09	0	111-
17520	WATER-FOCUS	.00	.00	200.50	.17	0	201-
17521	WATER F & I 1	.00	.00	90.00	.08	0	90-
17531	CIA PUBLICATION	.00	.00	.00	.00	0	0
41	SPEAKER'S BUREAU FLYER	260.25	1.30	308.35	.26	0	308-
1,591	ALLOCATED OPERATING	412.42	2.07	412.42	.35	0	412-
	TOTAL C-I GRANT LWVUSEF	$ 672.67	3.37	$ 4,023.20	3.42	0	4,023-

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	LWVMNEF						
18001	LOCAL LEAGUE GRANTS	$ 865.44	4.33	$ 1,160.74	.99	7,500	6,339
	LOCAL LEAGUE ADMINISTRATION						
18005	LWVMN SERVICES	40.94	.21	130.50	.11	500	370
	SUBTOTAL LL ADMIN	$ 40.94	.21	$ 130.50	.11	500	370
	STATE ADMINISTRATION						
18008	LWVMN SERVICES	$ 332.80	1.67	$ 2,128.22	1.81	5,830	3,702
18009	BOARD EXPENSE	19.60	.10	188.37	.16	0	188-
	SUBTOTAL STATE ADMIN	$ 352.40	1.76	$ 2,316.59	1.97	5,830	3,513
	UNASSIGNED PROJECT/DEVE						
18021	1984-85 PROJECTS	$ .00	.00	$ .00	.00	1,500	1,500
18022	SERVICE LWVMN	.00	.00	.00	.00	3,000	3,000
18025	1985-86 PROJECTS	.00	.00	.00	.00	3,000	3,000
	SUBTOTAL	$ .00	.00	$ .00	.00	7,500	7,500
	NATURAL RESOURCES						
18031	WATER F & I 2	$ 14.80	.07	$ 2,481.27	2.11	3,500	1,019
18032	SERVICES LWVMN	65.19	.33	266.17	.23	3,000	2,734
	SUBTOTAL	$ 79.99	.40	$ 2,747.44	2.34	6,500	3,753
	SOCIAL POLICY						
18041	INDIANS-PURCHASE	$ 75.00	.38	$ 75.00	.06	11,000	10,925
18042	INDIANS-SALES & USE	.00	.00	.00	.00	1,260	1,260
18043	SERVICES LWVMN	.00	.00	.00	.00	9,350	9,350
	SUBTOTAL	$ 75.00	.38	$ 75.00	.06	21,610	21,535
	INTERNATIONAL-RELATIONS						
18051	WORLD TRADE-PLANNING	$ .00	.00	$ .00	.00	100	100

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING OCTOBER 31, 1984

14.

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
18061	PRIMARY DEBATES '84	.00	.00	93.13	.08	2,000	1,907
18062	SERVICES LWVMN	2.23	.01	313.43	.27	1,000	687
18063	DEBATE '84	771.71	3.86	1,045.17	.89	6,000	4,955
18064	SERVICES LWVMN	.00	.00	.00	.00	2,000	2,000
18065	VOTERS GUIDE	14.48	.07	31.48	.03	1,000	969
18066	SERVICES LWVMN	420.97	2.11	999.80	.85	1,000	0
18067	ELECTION HOTLINE	.00	.00	.00	.00	2,500	2,500
18068	SERVICES LWVMN	67.22	.34	282.44	.24	2,500	2,218
18069	VOTE '84 FLYER	.00	.00	.00	.00	0	0
18070	SERVICES LWVMN	.00	.00	234.17	.20	700	466
18071	VOTE '84 PSAS	.00	.00	.00	.00	0	0
18072	SERVICES LWVMN	.00	.00	.00	.00	750	750
18073	18 YR OLD VOTE PROMO	.00	.00	1,520.82	1.29	0	1,521-
18074	SERVICES LWVMN	289.35	1.45	1,272.65	1.08	100	1,173-
18075	DEBATES PASS THRU	6.00	.03	573.43	.49	0	573-
18076	SERVICES LWVMN	.00	.00	4,695.97	3.99	0	4,696-
	SUBTOTAL	$ 1,571.96	7.87	$ 11,062.49	9.41	19,550	8,488
	CITIZEN INFORMATION						
18081	2 FOCUS MEALS	$ .00	.00	$ .00	.00	1,550	1,550
18082	SERVICES LWVMN	.00	.00	.00	.00	50	50
18083	2 FOCUS MEETINGS	1,639.00	8.21	1,943.45	1.65	3,000	1,057
18084	SERVICES LWVMN	320.95	1.61	523.99	.45	3,000	2,476
18085	CIA MEALS	.00	.00	.00	.00	775	775
18086	SERVICES LWVMN	.00	.00	.00	.00	25	25
18087	CIA MEETING	12.00	.06	12.00	.01	1,000	988
18088	SERVICES LWVMN	.00	.00	.00	.00	1,000	1,000
18089	ROAD SHOW	299.14	1.50	444.14	.38	0	444-
18090	SERVICES LWVMN	53.59	.27	115.91	.10	0	116-
	SUBTOTAL	$ 2,324.68	11.64	$ 3,039.39	2.58	10,400	7,361
	TOTAL EXPENSES LWVMNEF	$ 5,310.41	26.60	$ 20,532.15	17.46	79,490	58,958
	SUPPORTING SERVICES						

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING OCTOBER 31, 1984

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		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	ADMINISTRATION						
20001	PRESIDENT & BOARD	$ 50.55	.25	$ 578.67	.49	1,650	1,071
20002	LWVUS DPMS	.00	.00	500.00	.43	500	0
20003	BUDGET COMMITTEE	26.90	.13	26.90	.02	150	123
20004	NOMINATING COMMITTEE	6.60	.03	179.92	.15	125	55-
20005	BY LAWS COMMITTEE	.00	.00	.00	.00	15	15
20006	LONG RANGE PLANNING	.00	.00	.00	.00	150	150
20007	AUDIT EXPENSES	.00	.00	1,350.00	1.15	1,800	450
20008	OFFICE MANAGEMENT	11.00	.06	46.17	.04	150	104
20009	ALLOCATED OPERATING	5,694.07	28.52	5,723.87	4.87	19,000	13,276
	TOTAL ADMINISTRATION	$ 5,789.12	28.99	$ 8,405.53	7.15	23,540	15,134
	DEVELOPMENT/PR/MARKETING						
30001	DEVELOPMENT COMMITTEE	$ .00	.00	$ .66	.00	75	74
30002	SUPSCRIPTIONS & RESOURCES	10.00	.05	38.00	.03	195	157
30003	TRAVEL & PARKING	.00	.00	.00	.00	25	25
30004	FINANCIAL ADVISORY COMM	.00	.00	.00	.00	100	100
30005	ANNUAL REPORT OF ED FUND	.00	.00	.00	.00	375	375
30006	PUBLIC RELATIONS COMMITTEE	19.67	.10	89.96	.08	75	14-
07	MARKETING COMMITTEE	.00	.00	.00	.00	175	175
30008	VIDEO PRODUCTIONS COMM	.00	.00	.00	.00	75	75
30009	ALLOCATED OPERATING	1,235.64	6.19	1,235.64	1.05	7,850	6,614
	TOTAL DEVELOPMENT	$ 1,265.31	6.34	$ 1,363.26	1.16	8,945	7,582
	FUND RAISING						
40001	FUND RAISING	$ 1.50	.01	$ 7.80	.01	3,000	2,992
40002	COOK BOOK	8,175.01	40.94	13,429.24	11.42	6,000	7,429-
40009	ALLOCATED OPERATING	21.76	.11	21.76	.02	815	793
	TOTAL FUND RAISING	$ 8,198.27	41.06	$ 13,458.80	11.44	9,815	3,644-

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING OCTOBER 31, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	COPIER SERVICE BUSINESS						
50001	ALLOCATED OPER-RELATED	$ 113.68	.57	$ 113.68	.10	2,400	2,286
50002	ALLOCATED OPER-UNRELATED	43.37	.22	43.37	.04	1,900	1,857
	TOTAL COPIER SERVICE	$ 157.05	.79	$ 157.05	.13	4,300	4,143
50097	EF ALLOCATED OPERATING	$ 2,636.59	13.20	$ 2,636.59	2.24	0	2,637-
60000	PAYMENT TO LWVUS-PMP-MALS	.00	.00	156.00	.13	300	144
60001	PAYMENT TO LL-STATE MEMBER	.00	.00	24.00	.02	75	51
60009	CONTRIBUTIO - LWVMNEF	.00	.00	.00	.00	2,438	2,438
60010	ALLOCATED OPERATING OFFSET	18,534.01-	92.82	18,534.01-	15.76	93,440-	74,906-
	TOTAL DIRECT EXPENSES	$ 4,300.57-	21.54	$ 31,504.61	26.79	8,555-	40,060-
	OPERATING EXPENSE						
90001	SALARIES AND WAGES	$ 5,787.61	28.99	$ 34,997.78	29.76	55,723	20,725
90002	PAYROLL TAXES	440.12	2.20	2,529.21	2.15	4,274	1,745
03	OCCUPANCY	494.00	2.47	3,456.00	2.94	5,928	2,470
90004	RENTAL AND MAINT OF EQUIP	87.75	.44	1,019.09	.87	1,065	46
90005	POSTAGE AND SHIPPING	1,000.00	5.01	4,700.05	4.00	7,000	2,300
90006	COPIER RENTAL	666.64	3.34	4,816.69	4.10	8,300	3,483
90007	COPIER SUPPLIES ETC	.00	.00	2,272.24	1.93	3,650	1,378
90008	TELEPHONE	231.74	1.16	1,658.64	1.41	3,000	1,341
90009	GENERAL OFFICE SUPPLIES	48.97	.25	1,700.39	1.45	1,800	100
90010	INSURANCE	.00	.00	568.75	.48	550	19-
90011	COMPUTER SERVICE	126.34	.63	570.53	.49	525	46-
90012	BANK CHARGES & MISC	.00	.00	.00	.00	25	25
90013	MISCELLANEOUS FEES	6.64	.03	25.34	.02	0	25-
90014	EQUIPMENT	70.00	.35	70.00	.06	600	530
90015	MEMBERSHIP/COMPUTER	.00	.00	.00	.00	500	500
	TOTAL OPERATING	$ 8,959.81	44.87	$ 58,386.71	49.65	92,940	34,553
	NET INCOME (LOSS)	$ 15,307.50	76.66	$ 27,714.28	23.57	124,245	96,531

Continuing Education and Extension

UNIVERSITY OF MINNESOTA

Continuing Education for Women
200 Wesbrook Hall
77 Pleasant Street S.E.
Minneapolis, Minnesota 55455
(612) 373-9743

OCT 2 6 1984

24 October 1984

Sally Sawyer, Executive Director
League of Women Voters of Minnesota
555 Wabasha
St. Paul, MN 55102

Dear Ms. Sawyer:

We invite the League of Women Voters of Minnesota to be a co-sponsor of a new series of classes that Continuing Education for Women will offer in 1985. The series entitled TEN YEARS AFTER: 10th ANNIVERSARY OF INTERNATIONAL WOMEN'S YEAR celebrates the end of the United Nations Decade for Women. The four classes in this series explore important issues affecting women and provide background on Minnesota's unique place in the women's movement. Several of the topics are now being addressed in conferences held in the Twin Cities area. These conferences provide a vital service of informing the public about these issues. The class format used in this series will allow an in-depth follow-up of the topics.

Two courses in the series will be offered in spring 1985 and two in the fall. A fifth offering now being planned would be offered late 1985 and would be a study group meeting monthly to discuss issues raised in the class series. Sessions would be moderated by a resource person knowledgeable about women's issues. The four classes will be (titles are tentative):

Women's Issues in Other Countries: The Meaning of the Nairobi Conference
Instructors: Sonia Patten, research fellow in the Department of Family Practice and Community Health at the University of Minnesota, and Arvonne Fraser, senior fellow and project director, Women, Public Policy and Development Project, Hubert H. Humphrey Institute of Public Affairs, University of Minnesota.

Pay Equity: Justice or Economic Disaster?
Instructor: Regina Strauchon Sugnet, Personnel Services Manager, Civil Service Personnel, University of Minnesota.

Development of Feminism in Minnesota: Women's Rights in Lake Woebegone
Instructor: Gretchen Kreuter, Assistant to the Vice President for Academic Affairs, University of Minnesota, and co-editor of Women of Minnesota: Selected Biographical Essays.

Women as Volunteers and Activists: Past and Present
Instructor: Anne Truax, Director, Minnesota Women's Center, University of Minnesota.

Classes will be held at the Humphrey Institute, located about halfway between downtown Minneapolis and St. Paul, and will be scheduled from 5:30 to 7 p.m. This time was chosen to make classes available to women working outside of the home and to homemakers. Each class is limited to 40 to facilitate discussion.

Co-sponsorship of the series does not involve any financial commitment. Rather, it signifies your endorsement of the series and your assistance in helping us inform the Twin Cities community about the offerings.

I will contact you in about a week to discuss your response to our request.

Thank you,

Susan Lindoo

Susan Lindoo, Director
Continuing Education for Women

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LEAGUE OF WOMEN VOTERS OF MINNESOTA
555 WABASHA • ST. PAUL, MINNESOTA 55102
PHONE: (612) 224-5445

MEMO

TO: Boarders

FROM: Georgeann Hall, Budget Chair

SUBJECT: Proposed LWVMN Budget

DATE: November 11, 1984

Enclosed is a Draft of the Proposed LWVMN Budgets for 1985-86 and for 1986-87. Also enclosed for your information is a Draft of the Proposed LWVMNEF Budgets for 1985-86 and for 1986-87. While delegates to the LWVMN Convention will adopt only the LWVMN Budget, the Budget for the LWVMNEF directly affects the other. We will consider the two Budgets a package.

The Budget Committee has met twice. The 85-86 Budget now shows a shortfall of $5,949; the 86-87 Budget shows a shortfall of $3,860. Please note that the Office Management Committee, at the request of the Budget Committee, cut its Proposed Budget by $2,000 for both years.

Please come to the Board meeting with suggestions for further cuts.

LEAGUE OF WOMEN VOTERS OF MINNESOTA

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

	INCOME	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86		PROPOSED 86-87	
0400	Memberships - LL PMP*	$ 25,308.01	$ 44,625	$ ~~48,000~~	46,500	$ ~~48,000~~	47,000
0402	Memberships - MAL (@ $30)	767.00	600	1,500		1,890	
0403	Memberships - CMAL Assessment	.00	250	250		250	
0404	Hope Washburn - interest	1,673.00	0	~~600~~	150	~~600~~	175
0405	Tews Memorial	80.00	0	~~-0~~		~~-0~~	
0410	Cash from Members	57.00	300	100		100	
0420	Non Cash from Members	921.31	2,800	~~2,000~~	3,400	~~2,000~~	3,400
0450	Interest Income	299.23	380	300		300	
	Sub Total	$ 29,105.55	$ 48,955	$ ~~52,750~~	52,200	$ ~~53,140~~	53,115
	PROGRAM SERVICES						
	DIRECT SERVICE - LL						
0501	Fall Workshops -Membership brochure sales	$ .00	450	300		100	
0502	DPM	305.00	200	300		300	
0504	White Earth	600.00	1,500	~~250~~	600	~~250~~	600
	TOTAL DIRECT SERVICE - LL	$ 905.00	$ 2,150	$		$	
	PUBLICATIONS (Program for Action,						
0600	Facts, Misc.)	$ 1,329.54	$ 1,500	$ 2,200		$ 2,200	
0700	VOTER	$ 18.00	$ 30	$ 30		$ 30	
	LWVMNEF Contribution: 1/3				1,050		1,050
	DELEGATES						
0801	State Convention '85/ Council '86	2,797.16	$ 3,000	$ 12,000		$ 3,500	
	TOTAL DELEGATES	$ 2,797.16	$ 3,000				
				rt: $ ~~67,830~~	68,680	rt: $ ~~59,520~~	60,895

* Continuing members @ $15
New members @ $12, representing net gain
Household members @ $11.25
Provisional LWV members @ $11.25

LEAGUE OF WOMEN VOTERS OF MINNESOTA

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

	ACTION	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
0901	Day on the Hill	$ 99.50	$ 800	$ 800	$ 800
0902	CAPITOL LETTER	5.00	2,000	-0- 500	-0- 500
	TOTAL ACTION	$ 104.50	$ 2,800		
	NATURAL RESOURCES				
1001	Committee	$ .00	$ 0	$ 0	$ 0
	TOTAL NATURAL RESOURCES	$ .00	$ 0	$ 0	$ 0
1100	Criminal Justice	$ .00	$ 0	$ 0	$ 0
1200	HR/Social Policy	$ .00	$ 0	$ 0	$ 0
1300	Education	$ .00	$ 0	$ 0	$ 0
1400	Government	$ .00	$ 0	$ 0	$ 0
1500	International Relations	$ 300.00	$ 0	$ 0	$ 0

rt: $ ~~68,630~~ 69,980 rt: $ ~~60,320~~ 62,195

LEAGUE OF WOMEN VOTERS OF MINNESOTA

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

		YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
	VOTERS SERVICE				
1601	ABC Reporting	$ .00	$ 4,900	$ 0	$ 5,000
	TOTAL VOTERS SERVICE	$ .00	$ 4,900	$	$
	CITIZEN INFORMATION				
1701	Speakers Bureau	$ 50.00	$ 1,000	$ ~~500~~ 1,000	$ ~~1,00~~ 1,500
1702	Citizen in Action Sales	345.20	2,000	~~500~~ 1,050	~~2,000~~ 2,500
	TOTAL CITIZEN INFORMATION	$ 395.20	$ 3,000	$	
	CI - Grant LWVUSEF				
1751	Projects to be assigned	$ .00	$ 0	$ 300	$ 300
1752	Caucus Tape	3,302.91	0	0	0
1753	Water F & I	986.85	0	0	0
1754	Water Focus	.00	0	0	0
1755	INDIANS IN MN	4,000.00	0	0	0
1756	Justice Focus	979.15	0	0	0
1757	Citizen Lobbyist	1,051.92	0	0	0
1758	Caucus Flyer	423.91	0	0	0
	TOTAL CITIZEN INFO -- GRANT	$ 10,744.74	$ 0	$	$

rt: $ ~~69,930~~ 72,330 rt: $ ~~68,620~~ 71,495

LEAGUE OF WOMEN VOTERS OF MINNESOTA

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

		YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86		PROPOSED 86-87	
	SUPPORTING SERVICES						
2001	Fund Raising	$ .00	$ 8,000	$ ~~7,000~~	8,000	$ ~~7,000~~	8,000
2002	Cookbook Administration	7,130.21	6,000	~~9,000~~	1,000	~~4,000~~	500
2003	Cookbook Profit to LWVMN	1,000.00	6,000	~~4,000~~	5,300	~~1,000~~	3,500
2010	Copier Service Business	4,992.04	5,000	9,000		9,000	
	TOTAL SUPPORTING SERVICES	$13,122.25	$ 29,000				
	SERVICES PROVIDED LWVMNEF						
3001	Administration LL Grants	$ 89.59	$ 500	$ 800		$ 1,000	
3010	Admin. & Devel. Costs	1,319.95	5,839	~~6,000~~	9,000	~~8,000~~	10,000
3020	Grants Project Costs	7,924.20	27,475	25,975		26,455	
	TOTAL SERVICES PROVIDED LWVMNEF	$ 9,333.74	$ 33,805	$		$	
	TOTAL INCOME	$97,638.86	$210,525	$		$	
	TOTAL INCOME:			~~$131,705.00~~	131,405	~~$125,075~~	129,950

LEAGUE OF WOMEN VOTERS OF MINNESOTA

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

	EXPENSES	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86		PROPOSED 86-87	
	PROGRAM SERVICES						
	DIRECT SERVICE TO LL						
5011	Committee	$ .00	$ 0	$ 0		$ 0	
5021	League Contacts - Calls	32.46	270	~~80~~	150	~~85~~	150
5031	League Contacts - Visits	238.24	525	~~545~~	695	~~550~~	695
5041	Membership Committee (6 mtgs.)	124.96	275	396		400	
5042	Membership Brochure	.00	150	300		-	
5051	Projects Committee	.00	300	350		350	
5061	Fall Workshops	14.10	500	0		0	
5071	Reimbursed Visits	.00	0	0		0	
5081	Provisional League - White Earth $800, Prov. $300	615.83	2,400	1,100		1,100	
5091	Allocated Operating	$ .00	$ 13,500	$		$	
	TOTAL DIRECT SERVICE TO LL	$ 1,025.59	$ 17,920	$		$	
	PUBLICATIONS						
6011	Purchase (FACTS, Program for Action revised)	$ 805.29	$ 300	$ 1,500		$ 1,200	
6021	Sales & Use Tax	.00	1,117	400		400	
6031	Committee	.00	0	0		0	
6091	Allocated Operating	$ .00	$ 1,500	$		$	
	TOTAL PUBLICATIONS	$ 805.29	$ 2,917	$		$	
	VOTER						
7011	Committee - Mileage	$ 59.56	$ 200	$ 100		$ 100	
7021	Printing (4 issues)	2,326.76	2,050	~~-3,300~~	3,100	~~3,400~~	3,200
7031	Postage	306.00	760	~~600~~	650	~~600~~	650
7091	Allocated Operating	$ .00	$ 1,100	$		$	
	TOTAL VOTER	$ 2,692.32	$ 5,510	$		$	
				rt: $ ~~8,671~~	8,741	rt: $ ~~8,185~~	8,245

LEAGUE OF WOMEN VOTERS OF MINNESOTA

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

		YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
	DELEGATES & AFFILIATIONS				
8011	MN Convention	$ 100.00	$ 2,000	$ 9,500	$ 150
8021	MN Council	2,061.81	1,500	150	2,500
8031	LWVUS Convention/Council	963.70	1,800	1,200	2,100
8091	Allocated Operating	.00	2,500		
	TOTAL DELEGATES & AFFILIATIONS	$ 3,125.51	$ 7,800	$	$
	ACTION				
9011	Committee (10 mtgs., 15 mbrs.)	$ 91.75	$ 950	$ 1,400	$ 1,400
9021	Lobbying & Monitoring	131.69	800	800	800
9031	Resource Materials	.00	25	25	25
9041	Coalitions & Affiliations	75.00	50	100	100
9051	Day on the Hill	227.67	400	400	400
9091	Allocated Operating	.00	7,500		
	Seminars			300	
	TOTAL ACTION	$ 526.11	$ 9,725	$	$
	NATURAL RESOURCES				
10011	Committee	$ 45.00	$ 250	$ ~~100~~ 300	$ ~~100~~ 300
10012	Lobbying Deposit Campaign	.00	100	100	100
10091	Allocated Operating	.00	1,000		
	TOTAL NATURAL RESOURCES	$ 45.00	$ 1,350	$	$
	CRIMINAL JUSTICE				
11011	Committee	$ 42.40	$ 50	$ 50	$ 50
11091	Allocated Operating	.00	150		
	TOTAL CRIMINAL JUSTICE	$ 42.50	$ 200	$	$

rt: $ ~~22,796~~ 22,766 rt: $ ~~15,910~~ 16,170

LEAGUE OF WOMEN VOTERS OF MINNESOTA

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

		YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
	SOCIAL POLICY				
12011	Committee	$ .00	$ 50	$ 50	$ 50
12091	Allocated Operating	.00	500		
	TOTAL SOCIAL POLICY	$ .00	$ 550	$	$
	EDUCATION				
13011	Committee	$ .00	$ 375	$ 300	$ 300
13091	Allocated Operating	.00	700		
	TOTAL EDUCATION	$ .00	$ 1,075	$	$
	GOVERNMENT				
14011	Committee	$ .00	$ 100	$ 100	$ 100
14091	Allocated Operating	.00	100		
	TOTAL GOVERNMENT	$ .00	$ 200	$	$
	INTERNATIONAL RELATIONS				
15010	Committee	$ 6.00	$ 100	$ 100	$ 100
15011	Lobbying & Conf.	33.50	100	100	100
15012	World Affairs Council	10.00	25	10	10
15013	World Affairs Center Mtgs.	.00	25	25	25
15014	UN Rally	25.00	25	25	25
15015	Trade Conference	346.60	0	0	0
15091	Allocated Operating	.00	500		
	TOTAL INTERNAT. RELATIONS	$ 421.10	$ 775	$	$

rt: $ ~~23,506~~ 23,476 rt: $ ~~16,620~~ 16,880

LEAGUE OF WOMEN VOTERS OF MINNESOTA

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

		YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
	VOTER SERVICE				
16011	Committee	$ 134.45	$ 200	$ 200	$ 200
16021	ABC Project (election yrs. only)	.00	900	0	900
16091	Allocated Operating	.00	800		
	TOTAL VOTER SERVICE	$ 134.45	$ 1,900	$	$
	CITIZEN INFORMATION				
17011	Committee	$ .00	$ 0	$ 0	$ 0
17021	Speakers Bureau (new flyer)	260.25	100	0	250
17091	Allocated Operating	.00	800		
	TOTAL CITIZEN INFORMATION	$ 260.25	$ 900	$	$
	CI - GRANT LWVUSEF				
17510	INDIANS IN MN	$ 2,901.23	$ 0	$ 0	$ 0
17511	Caucus Tapes	110.70	0	0	0
17520	Water Focus	200.50	0	0	0
17521	Water F & I 1	90.00	0	0	0
17531	CIA Publication (in-kind & operating expense)	.00	0	0	0
17541	Speakers Bureau Flyer	48.10	0	0	0
17591	Allocated Operating	.00	0		
	TOTAL CI GRANT LWVUSEF	$ 3,350.53	$ 0	$	$

rt: $ ~~23,706~~ 23,676 rt: $ ~~17,970~~ 18,230

LEAGUE OF WOMEN VOTERS OF MINNESOTA

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

		YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86		PROPOSED 86-87	
	ADMINISTRATION						
20001	President & Board	$ 528.12	$ 1,650	$ 1,650		$ 1,782	
20002	LWVUS DPMs	500.00	500	600		600	
20003	Budget Committee	.00	150	60		180	
20004	Nominating Committee	173.32	125	60		180	
20005	Bylaws Committee	.00	15	0		60	
20006	Long Range Planning	.00	150	60		180	
20007	Audit Expense (MN-1800; EF-1200)	1,350.00	1,800	~~3,000~~	1,800	~~1,800~~	1,200
20008	Office Management Committee	35.17	150	150		150	
20009	Allocated Operating	29.80	19,000				
	Conferences for Board - 22 @ $50			~~1,100~~	700	~~1,100~~	700
	TOTAL ADMINISTRATION	$ 2,616.41	$ 23,540	$		$	
	DEVELOPMENT/PR/MARKETING						
30001	Financial Options/Development Committee	$ .66	$ 75	$ 75		$ 75	
30002	Subscriptions & Resources - EF	28.00	195	0		0	
30003	Travel & Parking	.00	25	25		25	
30004	Financial Advisory Comm. - EF	.00	100	0		0	
30005	Annual Report of Ed Fund - EF	.00	375	0		0	
30006	Public Relations Committee	69.29	75	100		100	
30007	Marketing Committee	.00	175	175		175	
30008	Video Productions Committee	.00	75	75		75	
30009	Allocated Operating	.00	7,850				
	TOTAL DEVELOPMENT	$ 97.95	$ 8,945	$		$	
	FUND RAISING						
40001	Fund Raising	$ 6.30	$ 3,000	$ 3,000		$ 3,000	
40002	Cookbook	5,254.23	6,000	~~9,000~~	5,300	~~4,000~~	3,570
40009	Allocated Operating	.00	815				
	TOTAL FUND RAISING	$ 5,260.53	$ 9,815	$ 8,300		$	
40003	Operating Expense/Overhead			rt: $ ~~42,836~~	37,506	rt: $ ~~31,452~~	30,282

LEAGUE OF WOMEN VOTERS OF MINNESOTA

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

		YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86		PROPOSED 86-87	
	COPIER SERVICE BUSINESS						
50001	Allocated Operating-Related	$ .00	$ 2,400	$ 0		$	
50002	Allocated Operating-Unrelated	.00	1,900	0			
	TOTAL COPIER SERVICE	$ .00	$ 4,300	$		$	
60000	Payment to LWVUS - PMP - MALs	$ 156.00	$ 300	$ 650		$ 819	
60001	Payment to LL - State Member	24.00	75	150		189	
60009	Contribution LWVMNEF (balancing)	.00	2,438				
60010	Allocated Operating Offset	.00	93,440-				
	TOTAL DIRECT EXPENSES	$ 35,805.18	$ 7,155-	$ ~~43,636~~	38,306	$ ~~32,460~~	31,290
	OPERATING EXPENSE*						
90001	Salaries & Wages	$ 29,210.17	$ 55,723	$ ~~61,155~~	58,720	$ ~~63,600~~	61,400
90002	Payroll Taxes	2,089.09	4,274	4,850		5,000	
90003	Occupancy	2,564.11	5,928	6,000		6,600	
90004	Rental & Maint. of Equipment	931.34	1,065	1,108		1,150	
90005	Postage & Shipping	3,700.05	7,000	8,000		8,000	
90006	Copier Rental	4,150.05	8,300	8,500		8,500	
90007	Copier Supplies, etc.	3,272.24	3,650	4,000		4,000	
90008	Telephone	1,426.90	3,000	3,000		3,000	
90009	General Office Supplies	1,651.42	1,800	2,500		2,500	
90010	Insurance	568.75	550	570		570	
90011	Computer Service	444.19	525	600		600	
90012	Bank Charges & Misc.	.00	25	25		25	
90013	Miscellaneous Fees	18.70	0	25		25	
90014	Equipment	.00	650	650		650	
90015	Membership/Computer	.00	500	500		500	
	TOTAL OPERATING	$ 49,426.90	$ 92,900	$~~101,483~~	99,048	$~~104,720~~	102,520
	NET INCOME (LOSS)	$ 12,406.78	$124,240	$~~145,119~~-	137,354	$~~137,180~~	133,810

* 35% of Total Operating Expense is covered by reimbursement from the LWVMNEF.

LEAGUE OF WOMEN VOTERS MN EDUCATION FUND

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

	INCOME	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
	LWVMNEF*				
1801	Local League Deposits	$ 3,254.05	7,500	$10,000	$12,000
1830	Interest LL Deposits	3.82	200	200	220
1831	Admin Fee LL	14.70	300	300	350
	Subtotal	3,272.57	8,000		
	Unassigned Contributions				
1841	Members	18.05	2,300	2,500	2,800
1842	Non-members	170.00	2,300	1,500	2,000
1843	Corporations/Foundations	4,464.00	2,600	20,000	10,000
1844	LWVMN	-0-	2,438	2,400	2,500
1845	Interest	-0-	1,232	1,000	1,000
1846	Member Non-cash	109.00	-0-	200	250
	Subtotal	4,761.05	10,870		
	Natural Resources				
1851	New Study F & I	299.60	6,500	13,800	15,000
	Social Policy				
1856	Indians-Grant-Dist	-0-	6,000	6,000	-0-
1857	Indians-Sales	-0-	17,520	17,520	4,000
1858	Indians-Royalties	-0-	550	550	400
	Subtotal	-0-	24,070		
	International Relations				
1861	Grant-World Trade	-0-	100	100	100

*Projections based on experience, Board Member requests, 2-year Budget prepared for IRS

Running total	$76,070	$50,620

LEAGUE OF WOMEN VOTERS MN EDUCATION FUND

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

	INCOME	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
	Voters Service				
1866	Primary Debates	$ 1,065.50	$ 3,000	$ -0-	$3,000
1867	Debate '86	4,534.55	8,000	3,000	12,000
1868	Voters Guide Grant	580.00	2,000	-0-	10,000
1869	Election Hotline	-0-	5,000	-0-	5,000
1870	'85 Vote Stickers	-0-	700	500	-0-
	'86 Election flyer and PSAs	-0-	750		1,500
1871	Candidate Meeting Guide	-0-		800	-0-
1872	Pick a Candidate Video	5,059.70	100	5,000	1,000
1873	Precinct Caucus Flyer & Video Dist.	7,300.00	-0-	1,900	-0-
	Subtotal	18,539.75	19,550		
	Citizen Information				
1881	2 Focus Meals	-0-	1,600	1,600	1,700
1882	2 Focus Grants	2,610.21	3,000	3,400	3,600
1882	2 Focus Admissions	-0-	3,000	3,100	3,200
1884	CIA Meals	-0-	800	800	820
1885	CIA Grant	-0-	1,000	1,200	1,400
1886	CIA Admissions	-0-	1,000	1,000	1,000
1887	Road Show	-0-	-0-	600	600
1888	Audio Visual Library	-0-	-0-	500	200
	Subtotal	2,610.21	10,400		
	LWVMNEF Income	29,483.18	79,490		
	Total Income			$99,470	$95,640

LEAGUE OF WOMEN VOTERS OF [redacted] EDUCATION FUND

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

	EXPENSES	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86		PROPOSED 86-87	
	LWVMNEF						
18001	Local League Grants	$295.30	$7,500	$10,000		$12,000	
	Local League Administration						
18005	LWVMN Services	89.56	500	800		1,000	
	Subtotal LL Admin	89.56	500				
	State Administration						
18008	LWVMN Services	1,795.42	5,830	~~6,000~~	9,000	~~8,000~~	10,000
18009	EF Board Expense & FRC	168.77	-0-	1,200		1,300	
18010	Annual Fund Drive Committee	-0-	-0-	250		250	
18011	Annual Report of EF	-0-	-0-	375		-0-	
18012	EF Legal Fees	-0-	-0-	300		300	
18013	Stationary & Permanant Supplies	-0-	-0-	350		350	
18014	Subscriptions & Resources	-0-	-0-	200		200	
18015	LWVMNEF Audit	-0-	-0-		1,200		600
	Subtotal State Admin.	1,964.10	5,830				
	Unassigned Project/Devel.						
18021	1984-85 Projects	-0-	1,500	1,500		1,500	
18022	Service LWVMN	-0-	3,000	3,000		3,000	
18025	1985-86 Projects	-0-	3,000	3,000		3,000	
	Subtotal	-0-	7,500				
	Natural Resources						
18031	Water F & I New Study	2,466.47	3,500	9,000		11,000	
18032	Services LWVMN	200.98	3,000	4,800		4,000	
	Subtotal	2,667.45	6,500				
	Social Policy						
18041	Indians-Purchase	-0-	11,000	11,000		2,200	
18042	Indians-Sales & Use	-0-	1,260	1,260		120	
18043	Services LWVMN	-0-	9,350	9,350		2,000	
	International Relations						
18051	World Trade-Planning	-0-	100	100		100	
				rt ~~$62,485~~	#66,685	~~$50,320~~	$52,920

LEAGUE OF WOMEN VOTERS MN EDUCATION FUND

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING SEPTEMBER 30, 1984

	EXPENSES	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
	Voters Service				
18061	Primary Debates '84	93.13	2,000	-0-	$ 1,300
18062	Services LWVMN	311.20	1,000	-0-	1,700
18063	Debate '84	273.46	6,000	$2,000	8,000
18064	Services LWVMN	-0-	2,000	1,000	4,000
18065	Voters Guide	17.00	1,000	-0-	3,000
18066	Services LWVMN	578.83	1,000	-0-	2,000
18067	Election Hotline	-0-	2,500	-0-	2,500
18068	Services LWVMN	215.22	2,500	-0-	2,500
18069	Vote '84 Flyer ('85 Sticker '86 Election flyers & PSAs	-0-	-0-	-0-	-0-
18070	Services LWVMN	234.17	700	500	1,500
18071	Candidate Meeting Guide	-0-	-0-	500	-0-
18072	Services LWVMN	-0-	750	300	-0-
18073	Pick a Candidate Video	1,520.82	-0-	3,000	-0-
18074	Services LWVMN	983.30	100	2,000	1,000
18075	Precinct Caucus Video	567.43	-0-	1,000	-0-
18076	Services LWVMN	4,695.97	-0-	500	-0-
	Subtotal	9,490.53	19,550		
	Citizen Information				
18081	2 Focus Meals	-0-	1,550	1,550	1,625
18082	Services LWVMN	-0-	50	50	75
18083	2 Focus Meetings	304.45	3,000	3,300	3,500
18084	Services LWVMN	203.04	3,000	3,200	3,300
18085	CIA Meals	-0-	775	775	790
18086	Services LWVMN	-0-	25	25	30
18087	CIA Meeting	-0-	1,000	1,100	1,200
18088	Services LWVMN	-0-	1,000	1,100	1,200
18089	Road Show	145.00	-0-	450	450
18090	Services LWVMN	62.22	-0-	150	150
	Subtotal	714.71	10,400		
	Total Expenses LWVMNEF	$15,221.74	$79.490	~~$83,885~~ $89,185	~~$87,640~~ $92,740

St. Paul League
of Women
Voters

1010 University Avenue
St. Paul, MN 55104
(612) 644-9176

October 17, 1984

Jean Tews, President
League of Women Voters of Minnesota
49 Birchwood Road
Mahtomedi, Minnsota 55115

Dear Jean:

As local League Presidents we have recently received a request from Marjory Adams, ABC Key Precinct Project to provide volunteers to report election returns for the November 6th General Election. We have been informed that the State League will receive $40.00 per precinct for this election reporting service.

Polly and I want to register our objection to this arrangement and express our concern about our ability to participate in the future. It is becoming increasingly difficult to recruit precinct reporters. It would be a definite incentive to local Leagues to recruit volunteers if a percentage of these per precinct fees were shared with participating local Leagues. (The Election Hotline uses this method of compensating local Leagues for each volunteer who assists.)

We firmly believe that local Leagues must be consulted before automatically including them in the project and assuming that they will participate in future election years. St. Paul begins its recruiting effort in mid-summer preceding an election by contacting Ramsey County Leagues to explain the Election Returns Project and the payment each League will receive for volunteer help. Likewise, Minneapolis asks Hennepin County Leagues if they wish to participate in election returns reporting and sets the fee for each precinct (the amount dependent on the difficulty in obtaining timely results).

We would like the LWVMN Board to consider sharing ABC Key Precinct fees with local Leagues in the future.

Sincerely,

Roberta Megard

Roberta Megard
President
League of Women Voters of
St. Paul

Polly Keppel

Polly Keppel
President
League of Women Voters of
Minneapolis

cc: Georgeann Hall, LWVMN Budget Chair
Marjory Adams, ABC Key Precinct Project

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

LWVMN EDUCATION FUND

BOARD MEETING

Tuesday January 8, 1985
9:30 a.m.

9:30 a.m. - Determination of quorum and call to order.

	Mins.	ACTION
1.	2	Approval of November 13, 1984, Education Fund Board Minutes/Hegg
2.	5	Treasurer's Report/Hondl
3.	5	Development Report/McKinnell, Anderson
		REVISION OF AGENDA
4.	10	Approval of State League projects "Indians in Minnesota" publishing phase Home Health Care Focus
5.	20	Approval of Local League projects St. Paul LWV - "Your Elected Officials" publication Roseville LWV - Voter Service/Citizen Information as part of local VOTER Golden Valley - purchase of LWVMNEF Water publication Minneapolis - purchase of CMAL publication
6.	3	Approval of Revised Form A-4

· League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

LWVMNEF BOARD MEETING AGENDA

January 8, 1985

1. Minutes: MOTION: to approve the minutes of the November 13, 1984 Education Fund Board Meeting. (Mailed to you earlier.)

2. Treasurer's Report: See pages 6-7, 13-14 of treasurer's report.

3. Development Report: Anderson

Since the November 13th Board meeting, the following contributions to LWVMNEF have been received: Deluxe Check Printers Foundation, $600 unrestricted, $60 shared with LWV Roseville; Norwest Foundation, $2,000, no share; International Multifoods, $200 for CIA workshop, no share; General Mills Foundation, $2,000 unrestricted, $200 shared with Golden Valley LWV; Lieberman-Okinow Foundation, $100 unrestricted, $10 shared with Bloomington LWV. Individual contributions in response to 3,323 member letters and 150 non member letters: 86 contributions totaling $3,066. A list of contributors and the local League credited with 25% share is enclosed. All but 8 contributors are League members. This is a good return for just one month; last year we received 37 individual contributions totaling $1,555 from December through March.

Refusals received since November were from Economics Laboratory, Gelco Foundation, Champion International Corp., Gamble/Skogmo Foundation, Elizabeth C. Quinlan Foundation, Minnegasco (a refusal in response to no request), and Apache Corp. (could not reprint Citizens in Action for us because they were moving corporate offices in December).

4. Approval of state League projects:

MOTION: to approve the "Indians in Minnesota-publishing phase" as an educational project.

Background: This project received preliminary approval by four of the five reviewing it. Approval will allow LWVMN to recoup some of the editing costs of "Indians in MN" from the Education Fund.

MOTION: to approve Focus on Home Health Care as an educational project.
Background: this project has not been sent to preliminary review committee, so Board approval will begin the project. The project description and budget and a program draft are enclosed. Santi will have a more definitive program at the Board meeting, as the committee meets again Jan. 3rd.

5. Approval of local League projects:

MOTION: to approve the LWV-St. Paul "Your Elected Officials" publication as an educational project.

Background: this project was given preliminary approval by Tews, Schmitz, Leppik, Knighton and Santi in November. The project description and budget are enclosed.

MOTION: to approve the LWV-Roseville "Voter Service/citizen information as part of local VOTER" as an educational project.

Background: the project was given preliminary approval by Buie, Grimsby, Hiles, Lucas and Seitz in December. The project description and budget are enclosed. Note the "NOTE" on Processing form explaining Hiles change in response. Also, the budget for the project is based on the actual costs of their VOTER for the past year; the voter service/citizen information portion is figured as a percentage of total space (and always in one-page increments).

MOTION: to approve the LWV-Golden Valley purchase of LWVMNEF "Minnesota's Liquid Asset" publication as an educational project.

Background: these projects do not go to a preliminary review committee since they are for the purchase of a publication that's already part of a LWVMNEF project. To explain the messy form: this was a beginning draft of the revised form mandated by our accountant (see 11-13-84 Ed Fund minutes - we are not allowed to simply transfer funds for a local League when they purchase Ed Fund publications). Mary Hepokoski agreed to use, review and comment on the first draft of a new form. Her comments were helpful in designing the final form (see 6 below).

MOTION: to approve the LWV-Minneapolis purchase and distribution of the CMAL "Who Pays? Who Answers? publication as an educational project.

Background: this project has received preliminary approval by just four of the five it was sent to. Cathy Hegg did not approve because the distribution plan provides for "less than 10%" of the publications going beyond the League membership. We have never set a specific percentage amount to fulfill criteria #1. We don't believe a percentage amount is necessary, but we need a legal opinion on that, which we hope to have by next Board meeting. In the meantime, the Minneapolis League has extended their distribution to include at least an additional 20 copies to go to their contributors.

6. MOTION: to approve Form A-4 (Revised Jan. '85) for local League use.

Background: This is the new form for local Leagues to use when ordering LWVMNEF publications and using money in their LWVMNEF account to pay for them. It's a three part form: project approval, publication order, and request for cash advance. The new form will be sent with January 3rd class mailing with an explanation in the Board Memo.

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102
January 1985

INDIVIDUAL CONTRIBUTIONS TO LWVMNEF
12-5-84 through 1-2-85
86 contributions for $3,066

Name	League
Beverly McKinnell	St. Paul
Mina Lu Lehn	Fridley
Betty M. Benjamin	Edina
Marian S. Bussey	Edina
Mr. & Mrs. Herschal Bearman (Phyliss)	MEPH
Ethel Sellhorn	St. Louis Park
Audrey Adel	Brooklyn Center
Mr. & Mrs. R. W. Worthing	Minneapolis
Charlotte Luwe	Mankato
Jean Margaret Chesley	Red Wing
Arlene Nystuen	MEPH
Fern A. Peterson	Red Wing
Helen P. Rozycki	Minneapolis
Deborah L. Price	Golden Valley
Elizabeth Winston (F.S. Winston, Gifts)	Minneapolis
Edith M. Craig	Bloomington
Judith Heidkamp	Edina
Patricia S. Lucas (Pat)	Arden Hills-Shoreview
Doris K. Gordon	ABC
Grace W. Gray	WBL-North Oaks
Mary E. Santi	WBL-North Oaks
Mindy Greiling	Roseville
Jack & Ann Montgomery	Minneapolis
Gertrude E. Krueger	Minneapolis
Nina Rothchild	Mahtomedi
Polly & John Shank	Mahtomedi
Dale & Janice Johnson	Mahtomedi
Lois Cleveland	Minneapolis (by direction)
Ruth Fuller (Mrs. E.L.)	South Tonka
Peggy Lucas (Margaret E.)	Minneapolis
Linda S. Donaldson	Minneapolis
Erica Buffington	St. Louis Park
Patricia T. Moberg	Minneapolis
Janet L. Wendt	Shakopee
Virginia G. Clark (Ginny)	St. Cloud Area
Sally Simundson	Roseville
Connie Hondl	Edina
Juanita Peterson	Edina
Isabelle Dyck	Rochester
Susan A. Gray	Minneapolis
Ruth M. Rinker	Minneapolis
Mary Ann McCoy	Minneapolis
Deborah Ebner	Owatonna
Martha J. Johnson	None
Mary R. Pooley	Duluth
Gloria J. Griffin	South Tonka
Elizabeth M. Whitman	St. Croix Valley
Deb Nesbit	Edina
Ruth Hurlbert	Bemidji
Sally Boedeker	Minneapolis
Douglas K. Amdahl	Minneapolis
Mrs. Earl Laufenburger	Winona
Elizabeth A. Bowman	Richfield
Mary K. Hartwig	Bloomington
Mary Jane Lee	Crystal-New Hope
Louise L. Kuderling	Minneapolis
Janet N. Volkmar	Rochester
Margaret (Peggy) Leppik	Golden Valley
Laura Weinberger	Minneapolis
Molly T. Anderson	ABC
Mary K. Faucett	Bloomington
Viva Tansey	Northfield
Marylyn Deneen	St. Paul
Florence Stennes	St. Cloud Area
Melamed Foundation (Robert Melamed)	Minneapolis
Cindy L. Stadum	Minneapolis
Jacqueline Hegman	Edina
Theresa A. Jacobson	Minneapolis
Ruth E. Randall	W. Dakota County
Anne C. Borgen	Golden Valley
Rita Ander	ABC
Harriette Burkhalter	MEPH
Diane Grigal	Roseville
Karen Anderson	MEPH
Shirl Zaverl	Duluth
Jeanne K. Crampton	St. Louis Park
Jean S. Tews	Mahtomedi
June O. Stern	Minneapolis
Jean Doughty for: Sue LaRock & Marilyn Olson	WBL-North Oaks
Joann Buie	No share, as requested
Margaret A. Bracken	Minneapolis
Elizabeth Cook	Mankato
Myra Greenberg	N. Dakota County
Mary C. Walker	E. Carver County
Mary W. Gover	St. Peter
Lillian M. Michael	Arden Hills-Shoreview

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund Date: 12/13/84

FROM: Carolyn Hendrixson
(Name of person submitting proposal)

LWVMN Portfolio: Social Policy

TITLE OF PROJECT: "Indians in Minnesota" publishing phase.

PURPOSE OF PROJECT: "Indians in Minnesota" is the 4th edition of a LWVMN book providing basic data and information on governmental programs and governance relationships affecting Minnesota's Indian population. It is meant to be used as a basic resource for citizen education, for those administering or using programs affecting Indians and to document needs and problems of that population.

DETAILS OF PROJECT: The research and editing phases of "Indians in Minnesota" were carried out through the LWVEF (national League). This publishing phase will take the book through the final editing process and printing. The distribution phase will follow. The publishing phase includes costs for final editing, entering copy into processed form for printing by University of MN Press, and associated travel, phone and staff support for those activities.

PROJECT BUDGET:

Income		Expenses	
Unrestricted contributions to LWVMNEF	$1,715	Computer time (75 hrs. @ $9)	675
		Print out of copy	60
		Project director expenses travel and phone	200
		Editor - copy processor (75 hrs. @ $5)	375
		Staff coordinator (exec. director)	150
		Clerical and development misc. staff support	100
		Office overhead (based on $100 staff time)	155
		Total	$1,715

Project: "Indians in Minnesota" publishing phase.

Please sign, circle Yes or No indicating approval and return to LWVMN office by: 12/20/84

Approved by: Higinbotham Yes No

Approved by: Hondl (Yes) No

Approved by: Buie (Yes) No

Approved by: Crampton (Yes) No

Approved by: Santi (Yes) No

Date approved by total LWVMNEF Board _____

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund Date: 1-3-85

FROM: Mary Santi
(Name of person submitting proposal)

LWVMN Portfolio: Citizen Information

TITLE OF PROJECT: Focus on Home Health Care

PURPOSE OF PROJECT: A one-day public conference on Tuesday, March 19, 1985 9 a.m. to 3 p.m. at North Memorial Medical C enter auditorium, Robbinsdale, Minnesota. The purpose of the conference is to raise people's awareness of issues surrounding the new field of home health care.

DETAILS OF PROJECT: The targeted audience for the conference is LWV members, the elderly, handicapped persons, home caregivers, health professionals, members of the legislature and other policy makers, interested members of the public. Speakers will address home care development and the present situation, paying for services, the state role in regulation, use of existing resources, and how home health care will fit in the long term picture.

LWVMN Citizen Information is heading a committee that includes members of the Home Health Care Task Force of the Commissioner of Health. This conference is part of a continuing series of "Focus on Emerging Issues" meetings.
A copy of the initial program outline is attached.

PROJECT BUDGET: Detailed budged copied on reverse.

Income	Expenses

- -

Project:

Please sign, circle Yes or No indicating approval and return to LWVMN office by: _____

Approved by: _____ Yes No

Approved by: _____ Yes No

Approved by: _____ Yes No

Approved by: _____ Yes No

Approved by: _____ Yes No

Date approved by total LWVMNEF Board _____

Focus on Home Health Care
Tuesday, March 19, 1985

Budget

Expenses:

Facility rental rooms, personnel, coffee/tea (150 @ .45)		$ 68
Speakers honoraria (4 @ $25, 5 @ $50) travel (9 @ $4.50) meals & parking for 9 speakers (9 @ $7.50)		459
Volunteer Committee Expenses meeting travel (1 @ $60, 4 @ $4.50 x 5 meetings) meals & parking (5 @ $7.50)		428
Staff Director ($300) and support staff time: flyer preparation and distribution, advance registration, bookkeeping, typing, development, publicity		760
Video Production production crew meals & parking (8 @ $7.50) video cassette & duplicating costs ($180)		240
Materials and Supplies program, nametags, handouts, media kit		30
Publicity/Postage flyers (3,000 @ $300), postage ($65) news releases/PSA's & postage ($50)		415
Office overhead costs: based on formula using salary costs for this project		713
	TOTAL	$3,113

Income:

Registration fees: 75 LWV members @ $7 = $525 75 non-members @ $10 = $750		$1,275
Contributions		1,838
	TOTAL	$3,113

Meal cost $5
Parking $2.50 estimate

DRAFT 12/18/84

FOCUS ON HOME HEALTH CARE

Tuesday, March 19, 1985

PROGRAM

9:00	Registration
9:30	Overview - the two streams of home health care Sally Howard, Public Rleations Director - U of M Hospitals Chair, State Home Health Care Task Force
9:50	Public Health - providing home health services since 1902 Services Available, Lee Leubbe, Public Health Nurse Rural Purse Strings and Policy Making, Lee Liebe, County Commissioner Mark Andrews Den City Comm
10:20	Private Agencies - the new kid on the block Profit Making, Pat Mulligan Non-profit, Nancy Olson, Director Home Care, North Memorial Hospital
10:50	15 minute break
11:05	State Role in Regulating Home Health Care Lori Wedeking, MN Dept. of Health (Sr. MM Ashton, if available)
11:20	Who pays for what? Mike Trippel, MN Dept. of Health
11:40	Structured and audience questions of morning speakers
12:30	Lunch - buffet, eat in private rooms
1:30	Making the most of existing resources - public and volunteer Someone from Met Council Long Term Care Policy Study/Report
2:00	Where Home Health fits in the long term picture Someone from Interstudy or Vernon Weckwerth, Director Cont. Ed., U of M Public Health Admin.
2:30	Adjourn Women as Caretakers

Conference speakers and audience invited to reception (coffee & cookies) following conference. Handouts will be available from a variety of home health agencies.

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102 6/84

PROCESSING LOCAL LEAGUE APPLICATION TO DO A PROJECT

Criteria for Project Approval:

1. project must be educational in nature, designed to serve the general public (not exclusively League members).
2. Project should provide factual, objective information and analysis, and not take sides in a current controversial issue.
3. There must be no mention or advocacy of LWV positions or actions.
4. Project must not be for membership recruitment or retention.
5. LWVMNEF Board approval is not a value judgment on a project, but an assessment as to whether the project meets 501(c)(3) IRS requirements.

Local League: St. Paul

Project: "Your Elected Officials" publication Date Nov. 19, 1984

Approved - YES ☐ NO ☐

Comments:

Reason: Does not meet criterion number _____

_____ _____

Signature Date

Sign and return this form to LWVMNEF office by Dec. 3, 1984

- - - -

of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102 - June 1984

FORM A-2

LOCAL LWV APPLICATION FOR APPROVAL TO DO A PROJECT*

TO: League of Women Voters of Minnesota Education Fund
555 Wabasha, St. Paul, MN 55102 (612)224-5445

DATE: 14 November 19

NOV 16 1984

FROM: Roberta Megard
Name of person submitting proposal

League of Women Voters of St. Paul

Address 1010 University Ave., St. Paul 55104

TITLE OF PROJECT: Your Elected Officials publication

PURPOSE OF PROJECT: publication [X], meeting to educate the public on an issue [ ]

candidates forum [ ], other [ ]

Why are you doing this project? What is the need in your community?
This is a very popular, widely distributed, easy to read summary of information about elected officials that is being updated, as it is every two years.

DETAILS OF PROJECT: (if publication, include contents, authors, timetable, distribution)
(if meeting, include planning committee, participants, programs, materials)
(if purchase and distribution of publications other than LWVMNEF, include sample copy and distribution plan)

Your Elected Officials is a four-fold brochure which gives names, addresses, telephone numbers, terms of office, and salaries of St. Paul, Ramsey County, Minnesota, and U.S. officials. Forms of address are included to assist the person who wants to contact city, state or national officials. There are also maps of St. Paul's city, state legislative, and county commissioner districts.

The publication will be completed by January 1985.

The LWVSP will print and distribute 20,000 copies of Your Elected Officials, making them available to the general public through schools, libraries, city hall, district councils, neighborhood and civic groups, and interested individuals and corporations.

Who is responsible for project? Sally Patterson (name) Development Chair (portfolio)

PROJECT BUDGET: (basic outline) Remember to include 5% administrative fee due LWVMNEF

INCOME		EXPENSES	
$_____	in your account with LWVMNEF	Printing (20,000 copies)	$950.00
		Distribution and Promotion (postage, delivery, handling, flyers)	250.00
$ all	to be raised	Typing and Office Expense	75.00
		League Services	150.00
		Subtotal	$1425.00
		5%	71.25
		Total	$1496.25

* Application must be submitted at least three weeks before the project is begun.

FOR OFFICE USE ONLY

Date submitted to Board _____

Approved - YES [✓] NO [ ]

Date Local League informed 12-10-84

League of Women Voters of Minnesota Education Fund, [illegible]

PROCESSING LOCAL LEAGUE APPLICATION TO DO A PROJECT

Criteria for Project Approval:
1. project must be educational in nature, designed to serve the general public (not exclusively League members).
2. Project should provide factual, objective information and analysis, and not take sides in a current controversial issue.
3. There must be no mention or advocacy of LWV positions or actions.
4. Project must not be for membership recruitment or retention.
5. LWVMNEF Board approval is not a value judgment on a project, but an assessment as to whether the project meets 501(c)(3) IRS requirements.

Local League: Roseville

Project: Voter Service/citizen information as part of local VOTER. **Date** 11/29/84

Approved - YES ☐ **Comments:**

NO ☐ **Reason:** Does not meet criterion number _____

_____ _____
Signature **Date**

Sign and return this form to LWVMNEF office by Dec. 10, 1984

NOTE: Hiles did not approve initially because of inadequate information about distribution of the VOTER beyond the Roseville membership.
Karen Anderson spoke with Mindy Greiling and was told the distribution is to: LWV members (115), local elected officials, contributors, prospective members (all mailed) and is made available at schools, libraries and candidate or other informational meetings (total distribution is 350).
Hiles approved after receiving additional information.

FOR OFFICE USE ONLY

Date submitted to five member preliminary review group: 11/30/84

Approved by:

Buie	(Yes)	No
Grimsby	(Yes)	No
Hiles	(Yes)	(No) changed to yes per phone 12-5-84
Lucas	(Yes)	No
Seitz	(Yes)	No
Walters	Yes	No

Date approved by whole LWVMNEF Board _____

Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102 (612)224-5445

FORM A-2

LWV APPLICATION FOR APPROVAL TO DO A PROJECT*

NOV 29 1984

TO: League of Women Voters of Minnesota Education Fund
555 Wabasha, St. Paul, MN 55102 (612)224-5445

DATE: Nov. 27, 1984

FROM: Mindy Greiling
Name of person submitting proposal

League of Women Voters of Roseville

Address 1362 Judith Ave. Roseville MN 55113

PURPOSE OF PROJECT: publication XXX, meeting to educate the public on an issue ☐

candidates forum ☐, other ☐

Why are you doing this project? What is the need in your community?

To inform members and the public of voters service information, informational meetings and topics.

DETAILS OF PROJECT: (if publication, include contents, authors, timetable, distribution)
(if meeting, include planning committee, participants, program, materials)
(if purchase and distribution of publications other than LWVMNEF, include sample copy and distribution plan)

Publish voters service/citizen information guide as part of our monthly local newsletter. Material to include election information; candidates meetings information; information pertaining to local, national and state League studies dealing with topics on which League has no position; reports on public meetings; notification of vacancies on local committees, advisory boards, etc.; legislative information; other information as applicable.

Who is responsible for project? Nancy Seebeck and Mary Beth Shannon/ VOTER Co-Editors/ Publication
name portfolio

PROJECT BUDGET: (basic outline) Remember to include 5% administrative fee due LWVMNEF

INCOME	EXPENSES (approximate)	
$ 70.00 in your account with LWVMNEF	$300.00	- Printing
	50.00	- Distribution
	180.00	- Typing
$ rest to be raised	20.00	- Materials
	20.00	- Mileage
	Subtotal	$ 570.00
	5%	28.50
	Total	$ 598.50

* Application must be submitted at least three weeks before the project is begun.

FOR OFFICE USE ONLY

Date submitted to Board _____

Approved - YES ☐ NO ☐

Date Local League informed _____

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

PROJECT REQUEST TO PURCHASE LWVMNEF PUBLICATIONS

Send to: League of Women Voters of Minnesota Education Fund DATE: 12/24/84
555 Wabasha, St. Paul, MN 55102 (612)224-5445

FROM: Name Mary Hepokoski Phone 546-0793

League of Women Voters of Golden Valley

Address 6820 Western Ave

Golden Valley Zip 55427

Project request to purchase: "Minnesota's Liquid Asset: Water Use & Policy" Facts and Issues Sept 84

(name of LWVMNEF publication)

DISTRIBUTION PLAN: Who will you distribute to in the community to satisfy the requirement to serve the general public, not exclusively League members?

Golden Valley Library; Several high schools in Robbinsdale and Hopkins.

All publications will be mailed 3rd Class unless you check one of the following boxes:

[ ] Will pick up at the office [X] Mail First Class [ ] Other _____

The Office will determine the mailing charge.

QUANTITY	LWVMNEF PUB #	TITLE	PRICE Total
60	not on order form	Facts and Issues: "Minnesota's Liquid Assets"	1.50 @ $72.00
			-20% discount
		SUBTOTAL	72.00
		5% ADMINISTRATION FEE	3.60
		Mailing Charge (to be added by Office)	
		Total to be billed to Local League	

Revised by K.A, 12-26-84

Rose: Invoice local League, with Ed Fund Invoice, for amount of subtotal.

Pub. cost 72.00
Postage 3.97
Handling + 2.50
Subtotal 76.47
+ 3.82 (5% Fee)
80.29

REQUEST FOR CASH ADVANCE FROM LOCAL LEAGUE EDUCATION FUND ACCOUNT

League of Women Voters of Golden Valley Date: 12/24/84

Name of person requesting Mary Hepokoski Portfolio President

Requests ~~that~~ a $ 75.60 + postage ~~be~~ advanced for purchase of LWVMNEF publication ordered above.

(For use by LWVMNEF office only)

Date approved 12-26-84 by K. Anderson Cash advanced on _____ By _____

Publication sent 12-26-84 by Rose Billed by invoice _____ Balance in LL account _____

DEC 6 1994

Karen Anderson,

My you were prompt devising the form. Thanks!

You might consider using a legal size sheet to provide more space for dividing up the sheet for processing.

Can you squeeze in a unit price and a total price for each publication?

This form meets my needs for limited amount of paper work.

Thanks,

Mary Hepokoski

P.S. The postage amount is cumbersome this way on the request for cash advance. Perhaps it could be

Requests that $ _____ ▭, plus postage be advanced etc.

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

PROCESSING LOCAL LEAGUE APPLICATION TO DO A PROJECT

Criteria for Project Approval:

1. project must be educational in nature, designed to serve the general public (not exclusively League members).
2. Project should provide factual, objective information and analysis, and not take sides in a current controversial issue.
3. There must be no mention or advocacy of LWV positions or actions.
4. Project must not be for membership recruitment or retention.
5. LWVMNEF Board approval is not a value judgment on a project, but an assessment as to whether the project meets 501(c)(3) IRS requirements.

Local League: Minneapolis

Project: Purchase and Distribution of CMAL "Who Pays? Who Answers?" Date December 12, 1984

Approved - YES ☐ NO ☐

Comments:

Reason: Does not meet criterion number _____

_____ _____

Signature Date

Sign and return this form to LWVMNEF office by December ~~20~~ 28, 1984

FOR OFFICE USE ONLY

Date submitted to five member preliminary review group: 12/12/84

Approved by:	Tews	(Yes)	No
	Buffington	(Yes)	No
	Hegg	Yes	(No)
	Duffy	(Yes)	No
	Nordland	(Yes)	No

Date approved by whole LWVMNEF Board _____

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102-June 1984

FORM A-2

LOCAL LWV APPLICATION FOR APPROVAL TO DO A PROJECT Mpls Project '84-'85 #4

TO: League of Women Voters of Minnesota Education Fund
555 Wabasha, St. Paul, MN 55102 (612)224-5445

FROM: Janet Midtbo
League of Women Voters of Minneapolis
600 First Avenue North, Suite 780, Minneapolis, MN 55403

PURPOSE OF PORJECT: Publication, purchase and distribution.

Why are you doing this project? What is the need in your community?

We hope to educate our members and members of the community on financing of the Metropolitan Council and its agencies.

DETAILS OF PROJECT: We hope to purchase and distribute 500 copies of the CMAL publication Who Pays? Who Answers?, Regional Systems--Finance and Responsibility. We shall mail those copies to our members by bulk rate and mail by separate mailing 1st class to the 18 members of the Minneapolis legislative delegation to the mayor, and the 13 members of the Minneapolis City Council.

Who is responsible for the project? Janet Midtbo. Treasurer.

PROJECT BUDGET: (including 5% administrative fee to LWVMNEF)

INCOME	EXPENSES	
$304.65 in our account with LWVMNEF	Purchase of 500 copies of Who Pays? Who Answers? @ $.45 each	$225.00
	Bulk mailing of 450 copies @ $.052 each	23.40
	1st class postage for 31 public officials	16.74
	Office time and overhead	25.00
	Subtotal	290.14
	5%	14.51
	Total	304.65

FOR OFFICE USE ONLY

Date submitted to Board_____

Approved - Yes /_____/ No /_____/

Date Local League informed_____

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

PROJECT REQUEST TO PURCHASE LWVMNEF PUBLICATIONS

Form A-4
(Revised Jan. '85)

Send to: LWVMNEF, above address (612)224-5445 DATE: _____

FROM: Name _____ Phone _____

League of Women Voters of _____

Address _____

_____ Zip _____

Project request to purchase: _____
(name of LWVMNEF publication)

Distribution Plan: Who will you distribute to in the community to satisy the requirement to serve the general public, not exclusively League members?

LWVMNEF PUBLICATION ORDER FORM
All publications will be mailed 3rd Class unless you check one of the following boxes:

☐ Will pick up at the office ☐ Mail First Class ☐ Other _____
The Office will determine the mailing charge and add a 50¢ handling fee.

QUANTITY	LWVMNEF PUB #	TITLE	UNIT PRICE	TOTAL PRICE
		Publication(s) cost		
		Postage & handling (to be added by office)		
		SUBTOTAL (to be billed to local League)		
		5% Administration Fee to LWVMNEF		
		TOTAL		

REQUEST FOR CASH ADVANCE FROM LOCAL LEAGUE EDUCATION FUND ACCOUNT
(Local League must have money in LWVMNEF account before requesting an advance.)

League of Women Voters of _____ Date: _____

Name of person requesting _____ Portfolio _____

Requests a cash advance of $_____, plus postage and handling charge, if any, for purchase of LWVMNEF publication ordered above.

(For use by LWVMNEF office only)

Approved on _____ (date) by _____ Cash advanced on _____ (date) by _____

Publication sent _____ (date) by _____ Billed by invoice on _____ (date) by _____

Local League account reduced by $_____; Balance in Local League account $_____

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 - January 1984

Ed

LWVMN ~~GENERAL~~ FUND EXPENSE VOUCHER

Name _____ Date _____

Address _____
Street City Zip

Budget Category	Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)	Describe

TOTAL EXPENDITURES $_____

I WILL CONTRIBUTE _____

BALANCE TO BE REIMBURSED _____

I would like to be reimbursed:
as soon as possible _____
quarterly _____
(check one)

1. Travel - car (15¢ per mi.); train, air, bus, parking: actual cost.
2. Baby Sitting - $1.00 per hour
3. $9.00 per diem
4. Lodging: actual cost is reimbursed.
5. List here postage, phone calls, supplies etc.

(See reverse side for additional instructions.)

For official League function, League pays actual cost.

(For office use only: Pd. _____, 19____ Check # _____

LEAGUE OF WOMEN VOTERS OF MINNESOTA
555 WABASHA • ST. PAUL, MINNESOTA 55102
PHONE: (612) 224-5445

MEMO

TO: Boarders

FROM: Higinbotham

SUBJECT: Road Show/Board Development

DATE: June 4, 1984

A schedule of Road Shows and Board Development sessions will be ready at the Board meeting. All Board members will be needed to staff these events. Please bring your calendar come prepared to sign up for one or more of these opportunities.

SO YOU WANT TO TRAVEL AND SEE THE WORLD--JOIN THE LEAGUE BOARD!!!

LWVMN BOARD MEETING

Tuesday, January 8, 1985, 10:15 a.m.

NOTE: There will be no February Board meeting; the next scheduled Board meeting is March 12, 1985.

REMINDER: Board Memo materials, 1st and 3rd class, are due at the meeting. There will be no February Board Memo. Please also bring blue planning form and vouchers for LWVMN and LWVMNEF expenses.

We will adhere to times listed for agenda items. If we have not completed discussion or action within the time limit, that item will be moved to the bottom of the agenda.

AGENDA

9:59 a.m. - Determination of quorum and call to order.

	Mins.	ACTION
1.	3	Approval of minutes of the November 13, 1984, meeting/Hegg
2.	10	Treasurer's Report, December 31, 1984/Hondl
3.	-	Development Report/McKinnell, Anderson
		REVISION OF AGENDA
4.	5	Approval of 1986 Council site and dates/Higinbotham
5.	5	Approval of Preliminary Convention Agenda/Higinbotham
6.	10	Appointment of Candidate Meeting Task Force/Leppik
7.	5	Approval of LWVUS Survey of State Leagues, prepared by Sawyer and Tews/ Higinbotham
8.	10	Continuing Education Course/Santi
9.	15	Proposed League Recognition Award/Walters
10.	5	Lobbyist Approval/Buffington
11.	5	Approval of Handgun Control Concurrence Committee/Buffington
12.	5	Approval of _____ as members of Long Range Planning Committee
		DISCUSSION
13.	10	Approval of Handgun Concurrence - Executive Committee or full Board/ Buffington
14.	60	Budget Discussion/Hall
15.	10	Bylaw Amendment Suggestions/
16.	10	Cookbook Review/Buie
17.	30	Fundraiser/McKinnell
18.	5	Nominating Committee Report/Armstrong
19.	10	Membership Report/Nordland
20.	5	Citizen Lobbyist Conference/Santi
21.	5	Bequests Committee/McKinnell
		INFORMATION
22.	-	Citizens in Action/Buffington
23.	-	Computer Proposal Status/Anderson

CALENDAR

LWVMN and LWVMNEF

(Events as we have them on the calendar in the office or in the OUTLOOK calendar.)

January 8 - LWVMNEF, LWVMN Board meetings, state office, 9:30 a.m., 10:15 a.m.
9 - CIA meeting, 9:00 a.m., state office

(Calendar continued)

January 9 - Fundraiser Committee, 9:30 a.m., state office
12 - Citizen Lobbyist Workshop, 9:00-3:00, St. Paul Seminary
15 - First Class Board Memo mailing
- Lobbyist Training - 9:30 a.m.
- Action Committee - 11:30 a.m.
- Membership Annual Reports due to LWVUS and LWVMN
17 - Third Class Board Memo mailing
- CMAL Quarterly meeting
22 - LWVMN Budget Committee, 9:30 a.m., state office
24 - Young Voters Evaluation, 10:00 a.m., state office
Voters Guide Evaluation, 11:00 a.m., state office

February 1 - Handgun Concurrence due
5 - Action Committee, 9:30 a.m., state office
7 - CMAL Executive Committee, 9:30 a.m., state office
12 - LWVMN Executive Committee (if necessary)
15 - LWVUS Financing Federal Government member responses due
- Program-Making Reports due from local Leagues
22 - LWVMN Fundraiser, International Market Square
28 - Water consensus due from local Leagues

March 1 - Final quarter PMP due to LWVMN
5 - Action Committee, 9:30 a.m., state office
7 - CMAL Executive Committee, 9:30 a.m., state office
12 - LWVMNEF, LWVMN Board meetings, 9:30 a.m., state office
- VOTER deadline
19 - Focus on Long Term Health Care

AGENDA

ACTION

1. Minutes: Motion: to approve the minutes of the November 13, 1984, meeting (mailed to you previously; bring to meeting).

2. Treasurer's Report: Motion: to accept the Treasurer's Report for the period ending December 31, 1984 and to file it for audit. (Enclosed green or passed out at Board meeting.)

3. Development Report: Since the November Board meeting, we have received two gifts to LWVMN: Marney Brooks, $30 in response to membership mailing; and Elizabeth Winston, $100 to Hope Washburn Fund in response to Dec. Ed Fund mailing.

REVISION OF AGENDA

4. Approval of 1986 Council site and dates: Motion: to approve Camp Koinonia as the site for the 1986 LWVMN Council meeting to be held on April 21-22, 1986.

Background Information: We have a reservation for April 21-22. April 28-29 is a second choice. Easter is March 30 in 1986 and Passover begins April 24.

5. Preliminary Convention Agenda: Motion: to approve the preliminary agenda for the 1985 LWVMN Convention as enclosed.

6. Candidate Meeting Task Force: Motion: to establish a task force to review factors affecting LWVMN's sponsorship of candidate debates and to position the League as sponsor of future debates for candidates for statewide office.

Background Information: Charge to committee would include review of all aspects of debate sponsorship - especially appropriate number of debates for a campaign; their location , timing, format and ground rules for both local and state League to use in

future debates; co-sponsorship; relations with media, etc.

Task force should include experienced Leaguers, state and local, some candidates (excluding anyone running for Governor in '86), maybe a TV person. Who will chair?

7. Motion: to approve LWVUS survey of state Leagues as prepared by Tews and Sawyer (enclosed, blue).

8. Continuing Education Course: Motion: to pursue offering a class in practical politics through Continuing Education for Women at U of MN.

Background Information: Susan Lindoo, director of CEW, in response to our suggestion, is interested in offering this class to be especially directed to women. LWVMN will design course and curriculum, serve and be paid as faculty. The class will be held during the '85-'86 year. Details will be worked out between LWVMN and CEW.

9. Proposed League Recognition Award: Motion: that LWVMN instigate a recognition/award to be presented to non-League people who have contributed to the furthering of League principles.

Background Information: The benefits would include recognition of those whose efforts have furthered issues in which LWVMN is vitally concerned and, as a side benefit, would serve as a P.R. tool for League.

10. Lobbyist Approval: Motion: to approve as lobbyists and/or observers the following:

Lynn Johnson, (South Tonka, Social Policy)
Mary Hepokoski, (Golden Valley, Natural Resources)
Mindy Greiling, (Roseville, Education)
Georgeann Hall, (Roseville, Social Policy)
Ruth Armstrong, (St. Paul, Education)
Harriette Burkhalter, (MEPH, Government)
Char Sadlak, (Brooklyn Park, Maple Grove, Osseo, Education, NR, SP)
Virginia Sweeny, (Edina, no preference)
Lynn Westphal, (Edina, no preference)
Wendy Weden, (Edina, no preference)
Katy Fournier, (Minneapolis, NR)
Barb Akre, (Duluth, NR)
Judy Vandewalker, (ABC, no preference)
Kathy Berg, (ABC, no preference)
Susan Graham, (ABC, no preference)
Kay McCulley, (ABC, no preference)
Jeanne Crampton, (LWVMN, NR Chair)
Nancy Grimsby, (LWVMN, NR Chair)
Peggy Lucas, (LWVMN, SP Chair)
Carolyn Hendrixson, (LWVMN, SP. Chair)
Judy Duffy, (LWVMN, Government, IR Chair)
Karen Knighton, (LWVMN, Government Chair)
Barbara Hiles, (LWVMN, Criminal Justice Chair)
Marree Seitz, (LWVMN, Education Chair)
Erica Buffington, (LWVMN, Action Chair)
Jean Tews, (LWVMN, President)
Mary VanEvera, (LWVMN, National Security Study Chair)

11. Handgun Control Concurrence Committee: Motion: to appoint Buffington, Hendrixson, Leppik, and Hiles to a committee to compile handgun concurrence results.

12. Sue Reynolds is chair of LRP Committee. Proposed names of her committee members will be given orally.

DISCUSSION

13. Approval of Handgun Concurrence Report.

Background Information: Should the report from the Handgun Concurrence Committee be approved by the Executive Committee in February or by the full Board at its March 12 meeting? Concurrence reports are due February 1 from local Leagues.

14. Budget Discussion. Please have with you:

    1) Budget draft of November for LWVMN (green) and LWVMNEF (pink)
    2) Budget responses from Board members and local Leagues, mailed to you 12/27/84.

    We need to make some budget cuts. As explained in earlier communications, the proposed budget for 1985-86 shows a shortfall of approximately $6,000; for 1986-87 the shortfall is $3,860. You have received suggestions made by boarders and local Leagues for resolving the problem. However, there is no clear consensus on what should be done. We must decide today on how to balance the budget. The Budget Committee will meet again Jan. 22. Final membership figures are due Jan. 15. Final approval of budget will be at March Board meeting.

15. Bylaws amendments proposals.

    Background Information: Suggestions for bylaws amendment must be made by February 15 to the Bylaws Committee. At its June meeting, the LWVMN Board voted to move to a two-year budget. Are there other suggestions? If so, the Board must consider them at this meeting.

16. Cookbook: a report will be handed out at the meeting.

17. Fundraiser: we need Board support. This year's fundraiser will be bigger and better, fancier meal and location, and entertainment. We must have Board support in selling tickets, donating and getting auction items and supporting in general. This is one of the ways in which we can and must supplement our income to balance our budget.

18. Nominating Committee report: report will be handed out at meeting.

19. Membership Report: Nordland will pass out a compilation of membership statistics from local League reports. To date nine members have joined LWVMN as a result of the targeted membership mailing in November.

20. Citizen Lobbyist Conference: is scheduled for Saturday, January 12. Any last words, comments, advice?

21. Bequests' Committee.

    Background Information: With our Ed Fund, we can look into the feasibility of setting up a Bequests Program for planned giving to LWVMNEF. I need committee members with expertise and/or willingness to investigate and learn. Plan to begin in March, 1985.

INFORMATION

22. Citizens in Action is expected in office momentarily from printer. It has a new look (saddle-stitched rather than spiral binding), as our donation of printing from Apache was not available this year. It will be purchased by LWVMNEF for participants/attendees at the Citizen Lobbyist Workshop. About 400 copies need to be marketed. The new price is $5.00. Any promotion ideas should be shared with Buie.

23. Computer proposal: Work is continuing on the computer proposal (primarily by Anderson and Tews). We're getting bids now on specific systems so we can be specific in the request to Honeywell (who is now considering gifts of equipment). The proposal should be sent this week.

LWVMN GENERAL FUND EXPENSE VOUCHER

Name _____ Date _____

Address _____
Street City Zip

Budget Category	Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)	Describe

TOTAL EXPENDITURES $_____

I WILL CONTRIBUTE _____

BALANCE TO BE REIMBURSED _____

I would like to be reimbursed:
as soon as possible _____
quarterly _____
(check one)

1. Travel - car (15¢ per mi.); train, air bus, parking - actual cost.
2. Baby Sitting - $1.00 per hour
3. $9.00 per diem
4. Lodging (actual cost is reimbursed)
5. List here postage, phone calls, supplies, etc.

(See reverse side for additional instructions.)

For official League function, League pays actual cost.

(For office use only: Pd. _____, 19____ Check # _____

Reimbursement of Board Members expenses (LWVMN Policies, April, 1984)

Board members must submit monthly expense vouchers whether they wish to be reimbursed or not. Expenses should be listed for all functions state Board members are required to attend. The voucher form defines categories and allowable amounts. Board members will be reimbursed for Board meetings, committee meetings, etc. required by their job description. Mileage will be reimbursed at 15¢ per mile (January, 1983, Board meeting).

INSTRUCTIONS FOR FILLING OUT VOUCHERS:

This expense voucher form is an attempt to make the bookeeper's job a little easier and insure that the expenses are accurately charged to the proper budget categories. If, after reading these instructions, you are still unclear or unsure, please see either the executive director or the bookkeeper. They would be glad to help you.

1. Fill in your name as you want it to appear on the check. Give complete address including zip code.

2. Budget Category - such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.

3. Attach all bills and receipts when possible.

4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

I have contributed the following volunteer hours:

Action _____

Program _____

Board _____

Administration _____

Other _____

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 - April, 1981

PLANNING FORM

NAME _____

PROJECT _____ MONTH _____

TASK DESCRIPTION	TYPE OF STAFF ASSISTANCE NEEDED	START DATE	COMPLETION DATE	(FOR EXEC. DIR'S USE) STAFF ASSIGNED

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 - January 1985

PRELIMINARY CONVENTION AGENDA

Thursday, June 6, 1985

- 12:00 - Lunch

* - 1:00 - 4:00 - Presidents Workshop; Workshops of General Interest

- 4:00 - 5:00 - Informal Networking meetings

- 5:30 - Dinner in Duluth at Fitgers Brewery; film on Lake Superior

Friday, June 7, 1985

9:00 - 11:30 - Workshops and Presidents Workshop

11:45 - 12:45 - Lunch

1:00 - 5:00 - Convention Session I

5:30 - 7:30 - Dinner with Hope Washburn Award and Detroit Lakes Style Show

7:45 - 8:45 - Meet with Counterparts

9:00 - Caucuses; Budget Committee meets

Saturday, June 8, 1985

8:30 - 12:15 - Convention Session II

12:30 - 1:45 - Lunch; Awarding of Membership and Voter Service Awards

1:45 - 4:15 - Convention Session III

4:30 - 5:30 - Networking

6:00 - 8:30 - Dinner with speaker on Indians; Recognition of special guest; Launch INDIANS

Sunday, June 9, 1985

* 9:00 - 12:00 - Presidents Workshop; Workshops of General Interest

* Workshops Repeated

League of Women Voters of the United States 1730 M Street, NW, Washington, DC 20036 Tel. (202) 429-1965

memorandum

November 15, 1984

Respond by February 1, 1985

TO: State League Presidents

FROM: Roz McGee, Chair, Council Planning Committee

RE: Plans for Leadership Development Activities -- Council '85

We have chosen as a theme for Council '85, "State League -- The Vital Link." Recognizing the state League as the critical organizational unit linking the national board and local Leagues, we have planned Council activities that will focus on strengthening the leadership and organizational abilities of state League leaders. We are directed in planning Council activities by recommendations made by state leaders who attended Council '83 and by strategic directions outlined in the Long Range Plan.

Also recognizing the broad range of administrative and organizational skills present at the state level across the country, we will plan Council activities to accomodate the multi-level needs of state Leagues. In order to provide activities specifically geared to meet these needs, we are including a survey of state Leagues with this memo to determine appropriate content and levels for the Council activities.

Help us plan Council activities: We need your cooperation in assessing skills development needs to be addressed. Please complete this survey with your entire board or at least the executive committee. (Please confer with as many members as possible, given the short time period allowed.) In this way, we hope to get the broadest possible perspective on your board's needs.

The survey has been designed with indicators of development that progress from beginning to advanced leadership and organizational skills. Please be tolerant of statements that indicate skills far below or above your state League's present level of operation!

If you have questions about the survey, please call Melva Ware at (202) 429-1965.

Please return completed surveys to Melva Ware no later than February 1, 1985.

Attachment

Survey of State League Status

for Assistance in Council Planning

Annual Reports provide facts about your state League, but we would like to have your perceptions about your state League's local functioning. Please check all statements that are true for your state League.

I. Budget

✓ 1. Our budget drives our planning.
✓ 2. Our planning drives our budget.
✓ 3. Our budget provides for membership development.
✓ 4. Our budget provides for field service.
✓ 5. Our budget provides for public relations.
✓ 6. Our budget provides for anticipated projects.
✓ 7. Our budget provides for board expenses for meetings.
✓ 8. Our budget provides for national council/convention.
✓ 9. Our budget provides for legislative activities.
✓ 10. Our budget provides for office space and the expense of running the office.
✓ 11. Our budget provides for paid staff.
✓ 12. Our budget provides for fundraising.

II. Finance and Development

___ 1. Our budget is totally supported by PMP and/or local League pledges.
✓ 2. Our budget is supported by PMP and one or more annual fundraising activities.
✓ 3. We solicit donations directly from members.
✓ 4. We have a fundraising plan for soliciting corporate and foundation support.
✓ 5. We get corporate or foundation support for most Education Fund (tax deductible) projects (program studies, publications and voter service).
✓ 6. We have an advisory committee for fundraising and finance.
✓ 7. We seek taxdeductible contributions to the LWVEF or our state League Education Fund from individuals.
✓ 8. We seek tax deductible contributions to the LWVEF or our state League Education Fund from corporations.
✓ 9. We seek tax deductible contributions to the LWVEF or our state League Education Fund from foundations.
✓ 10. We seek "hard money" support for our membership and lobbying activities.
___ 11. We attempt to send an experienced and less experienced fund raiser as a team on finance calls.

Finance and Development (continued)

✓ 12. We maintain on-going records of donors, their history of giving, calendar for decision making and other information obtained by fundraising calls.

✓ 13. We print a comprehensive annual report including our proposed budget, description of activities, words of praise from the community, etc.

✓ 14. We use professional staff to back up our development efforts.

✓ 15. Our finance chair plays an important role in League budget making.

___ 16. We train all members of our fundraising committee before they begin to solicit money from corporations, foundations and individuals.

III. Organization

✓ 1. Board members agree on the purpose and functioning of the state board.

✓ 2. Our board has developed a long range plan.

✓ 3. Our board as a group sets aside time to set goals.

✓ 4. Our board has agreed-upon goals.

___ 5. Our board sets goals annually.

✓ 6. Our board sets goals biennially.

___ 7. Our board sets goals on another cycle which is _____

_____.
(please specify)

✓ 8. Usually, we accomplish our goals.

___ 9. Sometimes we accomplish our goals.

___ 10. We never accomplish our goals.

✓ 11. Our budget is determined by our goals.

✓ 12. Our structure (board positions, committees) is determined by our goals.

✓ 13. Members of the board have clear areas of responsibility.

✓ 14. We make decisions.

___ 15. We prioritize tasks.

✓ 16. We carry out decisions.

✓ 17. We work as a team; individuals feel supported by the group.

✓ 18. We have regular meetings.

✓ 19. Attendance at meetings is good (80% of board usually present).

✓ 20. Our nominating process works. All board positions are usually filled with little difficulty.

✓ 21. Board members come from both urban and suburban Leagues, representing diverse communities and regions of the state.

Organization (continued)

___22. Local League presidents are encouraged to attend state board meetings.

✓ 23. Local League members have access to state board meetings.

___24. The state board communicates with local Leagues through the VOTER, post board summaries, newsletters, Action Alerts monthly.

✓ 25. The state board communicates with local Leagues regularly (at least once every three months.)

___26. The state board communicates with local Leagues occasionally (once or twice a year).

✓ 27. We have a defined procedure for helping local Leagues.

___28. We have a defined procedure for helping local Leagues that are in trouble.

* ✓ 29. League membership in our state has decreased over the past three years. Increase in 1983. Decrease in 1984

___30. League membership in our state has remained about the same over the past three years.

___31. League membership in our state has increased over the past three years.

___32. Our state League issues statements to the press when League program is addressed by the state legislature usually.

✓ 33. Our state League issues statements to the press when League program is addressed by the state legislature sometimes.

___34. Our state League issues statements to the press when League program is addressed by the state legislature never.

___35. Our state League issues statements to the local press when League program is addressed by Congress usually.

✓ 36. Our state League issues statements to the local press when League program is addressed by Congress sometimes.

___37. Our state League issues statements to the local press when League program is addressed by Congress never.

___38. Our state League places ads in newspapers and has public service announcements made to promote membership whenever League program is addressed by the state legislature.

___39. Our state League places ads in newspapers and has public service announcements made to promote membership whenever League program is addressed by Congress. (Action Alerts notify you.)

✓ 40. Our state League usually takes action when Action Alerts are received.

Please give us your general observations/concerns about your leadership development needs:

LWV of Minnesota

5 118
40205
01L

LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF ASSETS AND LIABILITIES
(PREPARED ON A CASH BASIS)
DECEMBER 31, 1984

		CURRENT YEAR		LAST YEAR
	ASSETS			
0100	CASH IN CHECKING	$ 217.26	$ 298.14	
0101	COOK BOOK CHECKING	319.79	330.60	
0102	COOK BOOK SAVINGS	1,074.90	219.31	
0103	LWVMNEF-CHECKING	12,216.37	.00	
0104	LWVMNEF-SAVINGS	4,236.79	.00	
0105	MN FEDERAL PASSBOOK	1,546.24	295.70	
0106	EDWARD D JONES FUND	1,202.00	1,118.00	
0107	DEAN WITTER FUND	3,160.11	8,830.68	
0108	TELEPHONE TRANSFER	13.78	13.60	
0109	DEBATES '84 PASS THRU	.00	.00	
0112	PETTY CASH	.00	.00	
0115	COOKBOOK INVENTORY	9,926.91	5,731.84	
0116	NOTES RECEIVABLE COOKBOOK	270.29	270.29	
0120	ACCOUNTS RECEIVABLE	1,150.98	5,068.54	
0125	ACCTS RECEIVABLE FROM MNEF	264.18	.00	
0130	DUE FROM LOCAL LEAGUES	696.75	865.63	
0140	GRANTS-UNDESIGNATED	568.86	4,051.75	
0141	GRANTS-ENVIRONMENT	14.25	14.25	
0144	GRANTS - VOTER SERVICE	.00	450.00	
0149	GRANTS-PRECINCT CAUCUS	.00	1,250.00	
0150	LWVMNEF ACCTS RECEIVABLE	2,112.24	.00	
0160	EQUIPMENT	10,082.24	10,082.24	
0161	ACCUMULATED DEPR	10,082.24-	10,082.24-	
0162	LEASED PROPERTY	2,395.00	2,395.00	
0163	ACCUMULATED AMORT	2,395.00-	2,395.00-	
	TOTAL ASSETS	$ 38,991.70		$ 29,808.33

	LIABILITIES & FUND BALANCES (2)					
0200	ACCOUNTS PAYABLE	$ 1,992.37		*	$ 94.32	
0201	EMPLOYEE WITHHOLDING PAYABLE	1,761.86		*	1,677.12	
0202	ACCRUED FICA & UC TAXES	.00		*	579.50	
0203	INCOME TAX PAYABLE	.00		*	1,889.00	
0204	COOK BOOK ACCOUNTS PAYABLE	6,028.66		*	304.46	
0205	LWVMNEF ACCTS PAYABLE	848.89-		*	.00	
0210	OBLIGATION CAPITAL LEASE	.00		*	.00	
0300	RESTRICTED FUND-SWISSHOLM	1,000.00		*	1,000.00	
0310	DESIGNATED FUND BALANCE	14.25		*	14.25	
0320	UNDESIGNATED FUND BALANCE	13,494.66		*	23,249.68	
0349	SUSPENSE	.00		*	.00	
0355	NET PROFIT/LOSS	15,548.79		*	.00	
		----------		*	----------	
	TOTAL LIAB & FUND BAL		$ 38,991.70	*		$ 28,808.33
			==========	*		==========

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING DECEMBER 31, 1984

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	INCOME						
0400	MEMBERSHIPS-LL PMP	$ 2,689.67	20.39	$ 35,510.13	23.50	44,445	8,935
0402	MEMBERSHIPS-MAL	195.00	1.48	1,159.00	.77	600	559-
0403	MEMBERSHIPS-CMAL ASSESMENT	.00	.00	250.00	.17	250	0
0404	HOPE WASHBURN	.00	.00	1,706.54	1.13	0	1,707-
0405	MEMORIALS	.00	.00	80.00	.05	0	80-
0410	CASH FROM MEMBERS	.00	.00	55.50	.04	300	245
0411	CASH FROM NON-MEMBERS	.00	.00	62.43	.04	0	62-
0420	NON CASH FROM MEMBERS	324.02-	2.46	1,477.57	.98	2,800	1,322
0450	INTEREST INCOME	36.64	.28	413.61	.27	380	34-
	SUB TOTAL	$ 2,597.29	19.69	$ 40,714.78	26.95	48,775	8,060
	PROGRAM SERVICES						
	DIRECT SERVICE-LL						
0501	FALL WORKSHOPS	$ .00	.00	$ 5.00	.00	450	445
0502	DPM	15.00	.11	400.00	.26	200	200-
0504	WHITE EARTH	.00	.00	600.00	.40	1,500	900
	TOTAL DIRECT SERVICE-LL	$ 15.00	.11	$ 1,005.00	.67	2,150	1,145
0600	PUBLICATIONS	$ 166.69	1.26	$ 2,053.28	1.36	1,500	553-
0700	VOTER	.00	.00	22.00	.01	30	8
	DELEGATES						
0801	STATE COUNCIL '84	.00	.00	2,797.16	1.85	3,000	203
	TOTAL DELEGATES	$ .00	.00	$ 2,797.16	1.85	3,000	203

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING DECEMBER 31, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	ACTION						
0901	DAY ON THE HILL	$ .00	.00	$ 99.50	.07	800	701
0902	CAPITOL LETTER	190.00	1.44	245.00	.16	2,000	1,755
	TOTAL ACTION	$ 190.00	1.44	$ 344.50	.23	2,800	2,456
	NATURAL RESOURCES						
1001	COMMITTEE	$ .00	.00	$ .00	.00	0	0
	TOTAL NATURAL RESOURCES	$ .00	.00	$ .00	.00	0	0
1100	CRIMINAL JUSTICE	$ .00	.00	$ .00	.00	0	0
1200	HR / SOCIAL POLICY	.00	.00	.00	.00	0	0
1300	EDUCATION	.00	.00	.00	.00	0	0
1400	GOVERNMENT	.00	.00	.00	.00	0	0
1500	INTERNATIONAL RELATIONS	.00	.00	300.00	.20	0	300-

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING DECEMBER 31, 1984

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
1601	ABC REPORTING	.00	.00	3,580.00	2.37	4,900	1,320
	TOTAL VOTERS SERVICE	$ .00	.00	$ 3,580.00	2.37	4,900	1,320
	CITIZEN INFORMATION						
1701	SPEAKERS BUREAU	$ .00	.00	$ 400.00	.26	1,000	600
1702	CITIZEN IN ACTION SALES	2.00	.02	375.20	.25	2,000	1,625
	TOTAL CITIZEN INFORMATION	$ 2.00	.02	$ 775.20	.51	3,000	2,225
	C-I GRANT LWVUSEF						
1751	PROJECTS TO BE ASSIGNED	$ .00	.00	$ .00	.00	0	0
1752	CAUCUS TAPE	.00	.00	3,302.91	2.19	0	3,303-
1753	WATER F & I	394.05	2.99	2,254.70	1.49	0	2,255-
1754	WATER FOCUS	.00	.00	.00	.00	0	0
1755	INDIANS	.00	.00	4,000.00	2.65	0	4,000-
1756	JUSTICE FOCUS	.00	.00	979.15	.65	0	979-
1757	CITIZEN LOBBYIST	.00	.00	1,051.92	.70	0	1,052-
1758	CAUCUS FLYER	.00	.00	423.91	.28	0	424-
	TOTAL CITIZEN INFO-GRANT	$ 394.05	2.99	$ 12,012.59	7.95	0	12,013-

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING DECEMBER 31, 1984

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	LWVMNEF						
1801	LOCAL LEAGUE DEPOSITS	$ 1,336.75	10.14	$ 5,397.53	3.57	7,500	2,102
1830	INTEREST LL DEPOSITS	.00	.00	16.30	.01	200	184
1831	ADMIN FEE LL	.00	.00	57.97	.04	300	242
1832	INTEREST-CHECKING	52.84	.40	90.57	.06	0	91-
	SUBTOTAL	$ 1,389.59	10.54	$ 5,562.37	3.68	8,000	2,438
	UNASSIGNED CONTRIBUTIONS						
1841	MEMBERS	$ 3,091.50	23.44	$ 3,112.24	2.06	2,300	812-
1842	NON-MEMBERS	63.75	.48	526.75	.35	2,300	1,773
1843	CORPORATIONS/FOUNDATIONS	75.00	.57	8,414.52	5.57	2,600	5,815-
1844	LWVMN	.00	.00	.00	.00	2,438	2,438
1845	INTEREST	37.73	.29	37.73	.02	1,232	1,194
1846	MEMBER NON-CASH	139.96	1.06	261.26	.17	0	261-
	SUBTOTAL	$ 3,407.94	25.84	$ 12,352.50	8.18	10,870	1,483-
	NATURAL RESOURCES						
1851	WATER STUDY F & I	$ 1,359.90	10.31	$ 6,578.35	4.35	6,500	78-
1852	WATER VIDEO	15.00-	.11	15.00-	.01	0	15
	SOCIAL POLICY						
1856	INDIANS-GRANT-DIST	.00	.00	.00	.00	6,000	6,000
1857	INDIANS-SALES	.00	.00	.00	.00	17,520	17,520
1858	INDIANS-ROYALTIES	.00	.00	.00	.00	550	550
	SUBTOTAL	$ .00	.00	$ .00	.00	24,070	24,070
	INTERNATIONAL RELATIONS						
1861	GRANT-WORLD TRADE	$ .00	.00	$ .00	.00	100	100

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING DECEMBER 31, 1984

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
1866	PRIMARY DEBATES '84	.00	.00	1,075.26	.71	3,000	1,925
1867	DEBATE '84	331.30	2.51	5,057.78	3.35	8,000	2,942
1868	VOTERS GUIDE GRANT	.00	.00	600.00	.40	2,000	1,400
1869	ELECTION HOTLINE	31.10	.24	3,111.10	2.06	5,000	1,889
1870	VOTE '84 FLYER DIST	.00	.00	.00	.00	700	700
1871	VOTE '84 PSAS	.00	.00	.00	.00	750	750
1872	18 YR OLD VOTE PROMO	.00	.00	5,059.70	3.35	100	4,960-
1875	DEBATES PASS THRU	.00	.00	7,300.00	4.83	0	7,300-
	SUBTOTAL	$ 362.40	2.75	$ 22,203.84	14.70	19,550	2,654-
	CITIZEN INFORMATION						
1881	2 FOCUS MEALS	$ .00	.00	$ 910.00	.60	1,600	690
1882	2 FOCUS GRANTS	215.00	1.63	5,425.21	3.59	3,000	2,425-
1883	2 FOCUS ADMISSIONS	.00	.00	1,248.00	.83	3,000	1,752
1884	CIA MEALS	.00	.00	.00	.00	800	800
1885	CIA GRANT	2.14	.02	203.76	.13	1,000	796
1886	CIA ADMISSIONS	.00	.00	.00	.00	1,000	1,000
1887	ROAD SHOW	.00	.00	81.80	.05	0	82-
	SUBTOTAL	$ 217.14	1.65	$ 7,868.77	5.21	10,400	2,531
	LWVMNEF INCOME	$ 6,721.97	50.97	$ 54,550.83	36.11	79,490	24,939

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING DECEMBER 31, 1984

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	SUPPORTING SERVICES						
2001	FUND RAISING	$ .00	.00	$ .00	.00	8,000	8,000
2002	COOK BOOK	.00	.00	7,916.59	5.24	6,000	1,917-
2003	COOKBOOK PROFIT TO LWVMN	.00	.00	1,000.00	.66	6,000	5,000
2010	COPIER SERVICE BUSINESS	681.38	5.17	6,858.02	4.54	9,000	2,142
	TOTAL SUPPORTING SERVICES	$ 681.38	5.17	$ 15,774.61	10.44	29,000	13,225
	SERVICES PROVIDED LWVMNEF						
3001	ADMINISTRATION LL GRANTS	$ .00	.00	$ 179.26	.12	500	32[illegible]
3010	ADMIN & DEVE COSTS	1,264.18	9.59	3,712.82	2.46	5,830	2,117
3020	GRANTS PROJECT COSTS	1,155.52	8.77	13,267.20	8.78	27,475	14,208
	TOTAL SER PROVIDED LWVMNEF	$ 2,420.70	18.35	$ 17,159.28	11.36	33,805	16,646
	TOTAL INCOME	$ 13,189.08	100.00	$ 151,089.23	100.00	208,450	57,361

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING DECEMBER 31, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	EXPENSES						
	PROGRAM SERVICES						
	DIRECT SERVICE TO LL						
5011	COMMITTEE	$ .00	.00	$ .00	.00	0	0
5021	LEAGUE CONTACTS-CALLS	.00	.00	46.59	.03	270	223
5031	LEAGUE CONTACTS-VISITS	.00	.00	526.62	.35	525	2-
5041	MEMBERSHIP COMMITTEE	1.59	.01	126.55	.08	275	148
5042	MEMBERSHIP BROCHURE	.00	.00	.00	.00	150	150
5051	PROJECTS COMMITTEE	.00	.00	565.51	.37	300	266-
5061	FALL WORKSHOPS	.00	.00	14.10	.01	500	486
5071	REIMBURSED VISITS	.00	.00	.00	.00	0	0
5081	PROVISIONAL LEAGUE	.00	.00	35.55	.02	2,400	2,364
5082	WHITE EARTH	.00	.00	571.36	.38	0	571-
5091	ALLOCATED OPERATING	.00	.00	8,397.43	5.56	13,500	5,103
	TOTAL DIRECT SERVICE TO LL	$ 1.59	.01	$ 10,283.71	6.81	17,920	7,636
	PUBLICATIONS						
6011	PURCHASE	$ 15.00	.11	$ 827.94	.55	300	528-
6021	SALES & USE TAX	.00	.00	.00	.00	1,117	1,117
6031	COMMITTEE	.00	.00	.00	.00	0	0
6091	ALLOCATED OPERATING	.00	.00	457.14	.30	1,500	1,043
	TOTAL PUBLICATIONS	$ 15.00	.11	$ 1,285.08	.85	2,917	1,632
	VOTER						
7011	COMMITTEE	$ .00	.00	$ 59.56	.04	200	140
7021	PRINTING	682.11	5.17	3,013.37	1.99	2,050	963-
7031	POSTAGE	.00	.00	473.00	.31	760	287
7091	ALLOCATED OPERATING	.00	.00	611.12	.40	1,100	489
	TOTAL VOTER	$ 682.11	5.17	$ 4,157.05	2.75	4,110	47-
	DELEGATES & AFFILIATIONS						
8011	MN CONVENTION	$ .00	.00	$ 100.00	.07	2,000	1,900
8021	MN COUNCIL	.00	.00	2,061.81	1.36	1,500	562-
8031	LWVUS CONVENTION	.00	.00	963.70	.64	1,800	836
8091	ALLOCATED OPERATING	.00	.00	1,926.85	1.28	2,500	573
	TOTAL DELEGATES & AFFIL	$ .00	.00	$ 5,052.36	3.34	7,800	2,748

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING DECEMBER 31, 1984

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	ACTION						
9011	COMMITTEE	$ 48.55	.37	$ 234.80	.16	950	715
9021	LOBBYING & MONITORING	19.50	.15	310.20	.21	800	490
9031	RESOURCE MATERIALS	.00	.00	.00	.00	25	25
9041	COALITIONS & AFFILIATIONS	.00	.00	100.00	.07	50	50-
9051	DAY ON THE HILL	.00	.00	227.67	.15	400	172
9991	ALLOCATED OPERATING	.00	.00	1,544.89	1.02	7,500	5,955
	TOTAL ACTION	$ 68.05	.52	$ 2,417.56	1.60	9,725	7,307
	NATURAL RESOURCES						
10011	COMMITTEE	$ .00	.00	$ 45.00	.03	250	205
10012	LOBBYING DEPOSIT CAMPAIGN	.00	.00	.00	.00	100	100
10091	ALLOCATED OPERATING	.00	.00	52.53	.03	1,000	947
	TOTAL NATURAL RESOURCES	$ .00	.00	$ 97.53	.06	1,350	1,252
	CRIMINAL JUSTICE						
11011	COMMITTEE	$ .00	.00	$ 42.40	.03	50	8
11091	ALLOCATED OPERATING	.00	.00	10.65	.01	150	139
	TOTAL CRIMINAL JUSTICE	$ .00	.00	$ 53.05	.04	200	147
	SOCIAL POLICY						
12011	COMMITTEE	$ .00	.00	$ .00	.00	50	50
12091	ALLOCATED OPERATING	.00	.00	63.85	.04	500	436
	TOTAL SOCIAL POLICY	$ .00	.00	$ 63.85	.04	550	486

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING DECEMBER 31, 1984

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	EDUCATION						
13011	COMMITTEE	$ .00	.00	$ .00	.00	375	375
13091	ALLOCATED OPERATING	.00	.00	.66	.00	700	699
	TOTAL EDUCATION	$ .00	.00	$ .66	.00	1,075	1,074
	GOVERNMENT						
14011	COMMITTEE	$ .00	.00	$ .00	.00	100	100
14091	ALLOCATED OPERATING	.00	.00	17.00	.01	100	83
	TOTAL GOVERNMENT	$ .00	.00	$ 17.00	.01	200	183
	INTERNATIONAL RELATIONS						
15010	COMMITTEE	$ .00	.00	$ 6.00	.00	100	94
15011	LOBBYING & CONF	1.50-	.01	85.34	.06	100	15
15012	WORLD AFFAIRS COUNCIL	.00	.00	10.00	.01	25	15
15013	WORLD AFF CENTER MTGS	.00	.00	.00	.00	25	25
15014	UN RALLY	.00	.00	37.50	.02	25	13-
15015	TRADE CONFERENCE	.00	.00	346.60	.23	0	347-
15091	ALLOCATED OPERATING	.00	.00	269.12	.18	500	231
	TOTAL IR	$ 1.50-	.01	$ 754.56	.50	775	20

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING DECEMBER 31, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
16011	COMMITTEE	$ .00	.00	$ 138.65	.09	200	61
16021	ABC PROJECT	.00	.00	951.92	.63	900	52-
16091	ALLOCATED OPERATING	.00	.00	549.50	.36	800	251
	TOTAL VOTERS SERVICE	$ .00	.00	$ 1,640.07	1.09	1,900	260
	CITIZEN INFORMATION						
17011	COMMITTEE	$ .00	.00	$ 10.50	.01	0	11-
17021	SPEAKERS BUREAU	.00	.00	37.70	.02	100	62
17091	ALLOCATED OPERATING	.00	.00	205.01	.14	800	595
	TOTAL CITIZEN INFORMATION	$ .00	.00	$ 253.21	.17	900	647
	C-I GRANT LWVUSEF						
17510	INDIANS	$ .00	.00	$ 2,901.23	1.92	0	2,901-
17511	CAUCUS TAPES	.00	.00	110.70	.07	0	111-
17520	WATER-FOCUS	.00	.00	200.50	.13	0	201-
17521	WATER F & I 1	.00	.00	90.00	.06	0	90-
17531	CIA PUBLICATION	81.00	.61	81.00	.05	0	81-
17541	SPEAKER'S BUREAU FLYER	.00	.00	308.35	.20	0	308-
17591	ALLOCATED OPERATING	.00	.00	529.13	.35	0	529-
	TOTAL C-I GRANT LWVUSEF	$ 81.00	.61	$ 4,220.91	2.79	0	4,221-

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING DECEMBER 31, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	LWVMNEF						
18001	LOCAL LEAGUE GRANTS	$ .00	.00	$ 1,160.74	.77	7,500	6,339
	LOCAL LEAGUE ADMINISTRATION						
18005	LWVMN SERVICES	.00	.00	179.26	.12	500	321
	SUBTOTAL LL ADMIN	$ .00	.00	$ 179.26	.12	500	321
	STATE ADMINISTRATION						
18008	LWVMN SERVICES	$ .00	.00	$ 2,969.99	1.97	5,830	2,860
18009	BOARD EXPENSE	.00	.00	331.75	.22	0	332-
18010	DIRECT EXPENSES	883.63	6.70	1,053.96	.70	0	1,054-
18011	DEVELOPMENT	1,314.18	9.96	1,486.98	.98	0	1,487-
	SUBTOTAL STATE ADMIN	$ 2,197.81	16.66	$ 5,842.68	3.87	5,830	13-
	UNASSIGNED PROJECT/DEVE						
18021	1984-85 PROJECTS	$ .00	.00	$ 42.00	.03	1,500	1,458
18022	SERVICE LWVMN	.00	.00	.00	.00	3,000	3,000
18025	1985-86 PROJECTS	.00	.00	.00	.00	3,000	3,000
	SUBTOTAL	$ .00	.00	$ 42.00	.03	7,500	7,458
	NATURAL RESOURCES						
18031	WATER F & I 2	$ 72.12	.55	$ 2,639.51	1.75	3,500	860
18032	SERVICES LWVMN	.00	.00	338.36	.22	3,000	2,662
	SUBTOTAL	$ 72.12	.55	$ 2,977.87	1.97	6,500	3,522
	SOCIAL POLICY						
18041	INDIANS-PURCHASE	$ .00	.00	$ 75.00	.05	11,000	10,925
18042	INDIANS-SALES & USE	.00	.00	.00	.00	1,260	1,260
18043	SERVICES LWVMN	.00	.00	.00	.00	9,350	9,350
	SUBTOTAL	$ .00	.00	$ 75.00	.05	21,610	21,535
	INTERNATIONAL-RELATIONS						
18051	WORLD TRADE-PLANNING	$ .00	.00	$ 13.50	.01	100	87

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING DECEMBER 31, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
18061	PRIMARY DEBATES '84	.00	.00	102.89	.07	2,000	1,897
18062	SERVICES LWVMN	.00	.00	316.90	.21	1,000	683
18063	DEBATE '84	1,598.50	12.12	3,058.05	2.02	6,000	2,942
18064	SERVICES LWVMN	.00	.00	1,312.99	.87	2,000	687
18065	VOTERS GUIDE	27.02	.20	258.50	.17	1,000	742
18066	SERVICES LWVMN	.00	.00	1,066.29	.71	1,000	66-
18067	ELECTION HOTLINE	1,518.98	11.52	2,013.38	1.33	2,500	487
18068	SERVICES LWVMN	.00	.00	607.07	.40	2,500	1,893
18069	VOTE '84 FLYER	.00	.00	.00	.00	0	0
18070	SERVICES LWVMN	.00	.00	260.53	.17	700	439
18071	VOTE '84 PSAS	.00	.00	.00	.00	0	0
18072	SERVICES LWVMN	.00	.00	.00	.00	750	750
18073	18 YR OLD VOTE PROMO	176.55	1.34	1,697.37	1.12	0	1,697-
18074	SERVICES LWVMN	.00	.00	1,317.26	.87	100	1,217-
18075	DEBATES PASS THRU	.00	.00	2,604.03	1.72	0	2,604-
18076	SERVICES LWVMN	.00	.00	4,695.97	3.11	0	4,696-
	SUBTOTAL	$ 3,321.05	25.18	$ 19,311.23	12.78	19,550	239
	CITIZEN INFORMATION						
18081	2 FOCUS MEALS	$ .00	.00	$ 1,120.05	.74	1,550	430
18082	SERVICES LWVMN	.00	.00	.00	.00	50	50
18083	2 FOCUS MEETINGS	.00	.00	2,345.95	1.55	3,000	654
18084	SERVICES LWVMN	.00	.00	1,080.32	.72	3,000	1,920
18085	CIA MEALS	.00	.00	.00	.00	775	775
18086	SERVICES LWVMN	.00	.00	.00	.00	25	25
18087	CIA MEETING	2.14	.02	285.28	.19	1,000	715
18088	SERVICES LWVMN	.00	.00	90.39	.06	1,000	910
18089	ROAD SHOW	.00	.00	444.14	.29	0	444-
18090	SERVICES LWVMN	.00	.00	146.72	.10	0	147-
	SUBTOTAL	$ 2.14	.02	$ 5,512.85	3.65	10,400	4,887
	TOTAL EXPENSES LWVMNEF	$ 5,593.12	42.41	$ 35,115.13	23.24	79,490	44,375
	SUPPORTING SERVICES						

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING DECEMBER 31, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	ADMINISTRATION						
20001	PRESIDENT & BOARD	$ .00	.00	$ 686.41	.45	1,475	789
20002	LWVUS DPMS	.00	.00	500.00	.33	500	0
20003	BUDGET COMMITTEE	.00	.00	52.40	.03	150	98
20004	NOMINATING COMMITTEE	.00	.00	189.92	.13	125	65-
20005	BY LAWS COMMITTEE	.00	.00	.00	.00	15	15
20006	LONG RANGE PLANNING	.00	.00	.00	.00	150	150
20007	AUDIT EXPENSES	.00	.00	1,350.00	.89	1,800	450
20008	OFFICE MANAGEMENT	.00	.00	55.17	.04	150	95
20009	ALLOCATED OPERATING	.00	.00	12,073.92	7.99	19,000	6,926
	TOTAL ADMINISTRATION	$ .00	.00	$ 14,907.82	9.87	23,365	8,457
	DEVELOPMENT/PR/MARKETING						
30001	DEVELOPMENT COMMITTEE	$ .00	.00	$ .66	.00	75	74
30002	SUPSCRIPTIONS & RESOURCES	86.54	.66	134.54	.09	195	60
30003	TRAVEL & PARKING	.00	.00	.00	.00	0	0
30004	FINANCIAL ADVISORY COMM	.00	.00	.00	.00	100	100
30005	ANNUAL REPORT OF ED FUND	.00	.00	.00	.00	375	375
30006	PUBLIC RELATIONS COMMITTEE	.00	.00	88.96	.06	75	14-
30007	MARKETING COMMITTEE	.00	.00	.00	.00	175	175
30008	VIDEO PRODUCTIONS COMM	.00	.00	.00	.00	75	75
30009	ALLOCATED OPERATING	.00	.00	2,576.94	1.71	7,850	5,273
	TOTAL DEVELOPMENT	$ 86.54	.66	$ 2,801.10	1.85	8,920	6,119
	FUND RAISING						
40001	FUND RAISING	$ .00	.00	$ 11.55	.01	3,000	2,988
40002	COOK BOOK	.00	.00	6,955.24	4.60	6,000	955-
40009	ALLOCATED OPERATING	.00	.00	113.78	.08	815	701
	TOTAL FUND RAISING	$ .00	.00	$ 7,080.57	4.69	9,815	2,734

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING DECEMBER 31, 1984

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	COPIER SERVICE BUSINESS						
50001	ALLOCATED OPER-RELATED	$ .00	.00	$ 231.20	.15	2,400	2,169
50002	ALLOCATED OPER-UNRELATED	.00	.00	67.79	.04	1,900	1,832
	TOTAL COPIER SERVICE	$ .00	.00	$ 298.99	.20	4,300	4,001
50097	EF ALLOCATED OPERATING	$ .00	.00	$ 8,022.12	5.31	30,325	22,303
60000	PAYMENT TO LWVUS-PMP-MALS	.00	.00	156.00	.10	300	144
60001	PAYMENT TO LL-STATE MEMBER	28.50	.22	64.50	.04	75	11
60009	CONTRIBUTION LWVMNEF	.00	.00	.00	.00	2,438	2,438
60010	ALLOCATED OPERATING OFFSET	.00	.00	37,680.83-	24.94	92,940-	55,259-
	TOTAL DIRECT EXPENSES	$ 6,554.41	49.70	$ 61,062.00	40.41	115,510	54,448
	OPERATING EXPENSE						
90001	SALARIES AND WAGES	$ 5,112.83	38.77	$ 45,308.57	29.99	55,723	10,414
90002	PAYROLL TAXES	.00	.00	3,233.79	2.14	4,274	1,040
90003	OCCUPANCY	.00	.00	3,952.00	2.62	5,928	1,976
90004	RENTAL AND MAINT OF EQUIP	120.29	.91	1,121.11	.74	1,065	56-
90005	POSTAGE AND SHIPPING	.00	.00	5,640.05	3.73	7,000	1,360
90006	COPIER RENTAL	668.24	5.07	6,221.19	4.12	8,300	2,079
90007	COPIER SUPPLIES ETC	200.90	1.52	3,254.92	2.15	3,650	395
90008	TELEPHONE	64.84	.49	1,916.90	1.27	3,000	1,083
90009	GENERAL OFFICE SUPPLIES	604.54	4.58	2,374.33	1.57	1,800	574-
90010	INSURANCE	5.00-	.04	563.75	.37	550	14-
90011	COMPUTER SERVICE	150.72	1.14	785.68	.52	525	261-
90012	BANK CHARGES & MISC	.00	.00	.00	.00	25	25
90013	MISCELLANEOUS FEES	.00	.00	28.34	.02	0	28-
90014	EQUIPMENT	7.81	.06	77.81	.05	600	522
90015	MEMBERSHIP/COMPUTER	.00	.00	.00	.00	500	500
	TOTAL OPERATING	$ 6,925.17	52.51	$ 74,478.44	49.29	92,940	18,462
	NET INCOME (LOSS)	$ 290.50-	2.20	$ 15,548.79	10.29	0	15,549-

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

LWVMN EDUCATION FUND

BOARD MEETING

Tuesday, March 12, 1985
9:30 a.m.

9:30 a.m. - Determination of quorum and call to order.

	Mins.	ACTION
1.	2	Approval of January 8, 1985, Education Fund Board Minutes/Hegg
2.	5	Treasurer's Report/Hondl
3.	5	Financial Review Committee Report/Hondl
4.	5	Development Report/McKinnell, Anderson
		REVISION OF AGENDA
5.	5	Approval of State League project Purchase and Distribution of "Indians in Minnesota"/McKinnell
6.	15	Approval of Local League projects Minneapolis LWV Project #5, "Who Plays?--Who Pays" publication Minneapolis LWV Project #6, Publication on Schools 5-Year Plan Anoka, Blaine, Coon Rapids LWV, "They Represent You" publication Anoka, Blaine, Coon Rapids LWV, purchase of LWVMN water publication
7.	15	Approval of LWVMNEF Budget Draft to be sent to local Leagues
		DISCUSSION
8.	5	Legal advice re criteria for approval of state and local League projects/Anderson

MOTION: to approve the LWV-Minneapolis Project #6, "Publication of a Report on Five Year Plan for Minnespolis Public Schools" as an educational project.
Background: this project received preliminary approval by four of the five reviewing it. Total Board approval is needed.

MOTION: to approve the Anoka, Blaine, Coon Rapids LWV "They Represent You' Publication" as an educational project.
Background: this project was reviewed and given preliminary approval on February 19, 1985.

For Your Information: the Anoka, Blaine, Coon Rapids LWV request to purchase LWVMNEF publications is enclosed. It does not require Board approval.

7. Approval of LWVMNEF Budget Draft:
MOTION: to approve that the draft of LWVMNEF Proposed Budget for 1985-86 and 1986-87 be sent to local Leagues in March.
Background: the budget has been adjusted in response to final draft of the LWVMN budget and to be balanced. It will be considered for formal adoption at the LWVMNEF Annual Meeting, allowing for revisions in response to any changes made in LWVMN budget at Convention.

8. Legal advice re criteria for approval of state and local League projects. Anderson will give a report of Jean Matross's comments about requiring a distribution of project publications beyond League members. It's part of a larger issue of revising the criteria to be used for project approval. We hope to revise criteria for the "Guidelines for Local League Use of LWVMNEF" to be ready by Convention.

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102 March 1985

GUIDELINES FOR FINANCIAL REVIEW COMMITTEE OF THE LWVMNEF

1. Keep in mind "fair market value" as a criterion for assessing costs of services provided by LWVMN to LWVMNEF projects & for state and local League Education Fund administration.

2. Note discrepancies between budget and actual expenditures; determine factors contributing to discrepancies from staff (executive director).

3. Determine if any action needs to be taken, such as:

   - correction of error in billing or charging of expenses
   - adjustment to staffing or carrying out of the project or administration of EF
   - recommendations for development of future project or EF administration budgets.

4. Responsible program chair should review invoices and ledger sheets.

5. Approve the project and state and local League EF invoices and ledger sheets, if the above are satisfactorily addressed.

Adopted by Tews, Hondl, McKinnell on 2/27/85.

League of Women Voters of Minnesota Education Fund, [illegible]

PROCESSING LOCAL LEAGUE APPLICATION TO DO A PROJECT

Criteria for Project Approval:

1. project must be educational in nature, designed to serve the general public (not exclusively League members).
2. Project should provide factual, objective information and analysis, and not take sides in a current controversial issue.
3. There must be no mention or advocacy of LWV positions or actions.
4. Project must not be for membership recruitment or retention.
5. LWVMNEF Board approval is not a value judgment on a project, but an assessment as to whether the project meets 501(c)(3) IRS requirements.

Local League: Minneapolis - Project #5

Project: "Who Plays?--Who Pays", publication on financing of Minneapolis Regional Parks. Date 1/28/85

Approved - YES ☐ NO ☐

Comments:

Reason: Does not meet criterion number _____

_____ _____

Signature Date

Sign and return this form to LWVMNEF office by 2/7/85

FOR OFFICE USE ONLY

Date submitted to five member preliminary review group: 1/29/85

Approved by: Tews	(Yes)	No
McKinnell	(Yes)	No
Hondl	(Yes)	No
Leppik	(Yes)	No
Santi	Yes	(No) per revised wording

Date approved by whole LWVMNEF Board _____

LOCAL LWV APPLICATION FOR APPROVAL TO DO A PROJECT Form A-2

TO: League of Women Voters of Minnesota Education Fund January 24, 1985
555 Wabasha, St. Paul, MN 55102 Mpls Project 84-85 #5

FROM: Kathleen Lindblad, Parks Chair
League of Women Voters of Minneapolis
600 First Avenue North, Suite 780, Minneapolis, MN 55403

PURPOSE OF PROJECT: publication / X /

Why are you doing this project? What is the need in your community?

The issue of the overuse of Minneapolis parks, their use by many suburban residents and the concern that the costs for financing metropolitan parks be spread fairly have led to a need for solid facts and a thoughtful consideration of the issues in the community. We hope that the study we produce will meet this need.

DETAILS OF PROJECT: Our proposed study "Who Plays?--Who Pays?" will examine the financing of Minneapolis Regional Parks. It will be available in March/April 1985.

It will include a brief history of the development of the regional and Minneapolis Park Systems and an examination of the regional system process (planning, funding for acqusition, development and maintenance). There will be a discussion of major issues, including the overuse of the Minneapolis Parks, and a discussion of proposed changes in the system.

We anticipate a study of approximately 30 pages. We plan to distribute it to the public at large and also to members of the Mpls Park Board, the Metro Parks and Open Space Commission, the Hennepin County Board, the Hennepin County Commission, the Minneapolis City Council and the Minneapolis legislative delegation.

Who is responsible for the project? The Parks Committee, the Board of Directors and the office staff.

PROJECT BUDGET:

INCOME	EXPENSES	
$1,596.00 in our account with LWVMNEF	Photocopying draft copies	75.00
	Postage to circulate draft	25.00
	Office time (typing,proofing final version)	500.00
	Printing cover	130.00
	Printing, collating, stapling study	490.00
	Office overhead (50 hrs. x 3.50)	175.00
	Postage for distribution to members and public	125.00
	Subtotal	$1,520.00
	5%	76.00
	Total	1,596.00

FOR OFFICE USE ONLY

Date submitted to Board _____

Approved - Yes / / No / /

Deate local League informed 2-18-85 (with revised wording)

LEAGUE OF WOMEN VOTERS OF MINNESOTA
555 WABASHA • ST. PAUL, MINNESOTA 55102
PHONE: (612) 224-5445

MEMO

TO: Tews, McKinnell, Hondl, Leppik, Santi

FROM: Karen Anderson

SUBJECT: Mpls.-LWV Ed Fund project

DATE: 2/7/85

As reviewers of the proposed Minneapolis League's "Who Plays?--Who Pays" publication. . . I have additional information for you.

This Minneapolis project is a publication resulting from a study of the financing of Minneapolis' regional parks. Mary Santi has concerns about the objectivity of the publication. After discussing the issue with Barbara Flanigan at the Minneapolis office, she relayed the concerns to the study chairs and Minneapolis President and they offered revised wording for the study/publication:

> "A question asked by many Minneapolis residents concerns the use of the Minneapolis regional parks and the financing for their maintenance. People ask if the costs for financing regional parks are spread equitably. We believe it is time for solid facts and thoughtful consideration of these issues in the community. We hope that the study we produce will meet this need."

Mary - does this satisfy your concerns? Do the rest of you agree to the revise wording? Please respond on your original form or by phone to me. Thank you!

all approved by 2-18-85

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102 6/84

PROCESSING LOCAL LEAGUE APPLICATION TO DO A PROJECT

Criteria for Project Approval:

1. project must be educational in nature, designed to serve the general public (not exclusively League members).
2. Project should provide factual, objective information and analysis, and not take sides in a current controversial issue.
3. There must be no mention or advocacy of LWV positions or actions.
4. Project must not be for membership recruitment or retention.
5. LWVMNEF Board approval is not a value judgment on a project, but an assessment as to whether the project meets 501(c)(3) IRS requirements.

Local League: Minneapolis - Project #6

Project: Publication - Report on Five Year Plan for Minneapolis Public Schools Date 2/12/85

Approved - YES ☐ NO ☐

Comments:

Reason: Does not meet criterion number _____

_____ _____

Signature Date

Sign and return this form to LWVMNEF office by 2/21/85

FOR OFFICE USE ONLY

Date submitted to five member preliminary review group: 2/12/85

Approved by:

Buffington	(Yes)	No
Buie	(Yes)	No
Duffy	(Yes)	No
Knighton	(Yes)	No
Seitz	Yes	No

Date approved by whole LWVMNEF Board _____

LOCAL LWV APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund DATE: February 11, 1985
555 Wabasha, St. Paul, MN 55102

Mpls Project '84-'85 #6

FROM: Barbara Flanigan and Geraldine Sell, Education Co-Chairs

League of Women Voters of Minneapolis
600 First Avenue North, Suite 780, Minneapolis, MN 55403

PURPOSE OF PROJECT: publication

Why are you doing this project? What is the need in your community?

The controversial Five Year Plan for the Minneapolis Public Schools is now in its Third Year. Although the Citizens Council for Public Education (CCPE) has evaluated certain aspects of the plan, much of it has not been systematically reported or monitored by an objective organization. We hope to accomplish this.

DETAILS OF PROJECT: The League of Women Voters of Minneapolis plans to publish a report on three aspects of the Five Year Plan: desegregation, benchmark testing and intervention and discipline. The 11 members of the Education Committee will serve as authors. We plan to distribute the study widely in the community, to members of the Board of Education, community organizations, members of the new city-wide Parent Advisory Council, the PTA's in each school and others. Starting in May 1985.

Who is responsible for project? Board and office staff.

PROJECT BUDGET: (basic outline) includes 5% administrative fee due LWVMNEF

INCOME	EXPENSES	
$2,257.50	Photocopying draft copies	75.00
	Postage to circulate drafts	25.00
	Office time (typing, proofing final version)	550.00
	Printing, collating, stapling study	1,010.00
	Office overhead	190.00
	Postage for distribution to members and the public	150.00
	Printing cover	150.00
	Subtotal	$2,150.00
	5%	107.50
	Total	$2,257.50

FOR OFFICE USE ONLY

Date submitted to Board_____

Approved - YES _____ NO_____

Date local League informed_____

PROCESSING LOCAL LEAGUE APPLICATION TO DO A PROJECT

Criteria for Project Approval:

1. project must be educational in nature, designed to serve the general public (not exclusively League members).
2. Project should provide factual, objective information and analysis, and not take sides in a current controversial issue.
3. There must be no mention or advocacy of LWV positions or actions.
4. Project must not be for membership recruitment or retention.
5. LWVMNEF Board approval is not a value judgment on a project, but an assessment as to whether the project meets 501(c)(3) IRS requirements.

Local League: Anoka, Blaine, Coon Rapids

Project: "They Represent You" publication Date 2/6/85

Approved - YES ☐ NO ☐

Comments:

Reason: Does not meet criterion number _____

Signature _____ Date _____

Sign and return this form to LWVMNEF office by 2/15/85

FOR OFFICE USE ONLY

Date submitted to five member preliminary review group: 2/6/85

Approved by:

Higinbotham	Yes	No
Hegg	Yes	No
Crampton	Yes	No
Hiles	Yes	No
Nordland	Yes	No

Date approved by whole LWVMNEF Board _____

LOCAL LWV APPLICATION FOR APPROVAL TO DO A PROJECT* - FORM A-2

TO: League of Women Voters of Minnesota Education Fund
555 Wabasha, St. Paul, MN 55102 (612)224-5445

DATE: 1-31-85

FROM: Sita W. Ison 427-4264
Name of person submitting proposal

League of Women Voters of Anoka Blaine Coon Rapids

Address _____

PURPOSE OF PROJECT: publication [X], meeting to educate the public on an issue [ ]

candidates forum [ ], other [ ]

Why are you doing this project? What is the need in your community?
We are providing a citizens directory of local + state officials

DETAILS OF PROJECT: (if publication, include contents, authors, timetable, distribution)
(if meeting, include planning committee, participants, program, materials
(if purchase and distribution of publications other than LWVMNEF, include sample copy and distribution plan)

We would like to do an update of "They Represent You," a citizens directory.

Additional information from Wilson via phone to K. Anderson: The publication covers officials from local to national levels for Andover, Anoka, Blaine, Champlin, Coon Rapids and Ramsey. They will print 1,500 to 2,000 copies and distribute them through banks, libraries, Welcome Wagon, schools, city offices, and as a general handout - "everyone carries around a pile of them and gets rid of them everywhere; we always run out of them before we'd like."

Who is responsible for project? Kay McCulley 427-3866 President
name portfolio

PROJECT BUDGET: (basic outline) Remember to include 5% administrative fee due LWVMNEF

INCOME

$ 100.00 in your account with LWVMNEF

$_____ to be raised

EXPENSES
Printing costs

Subtotal 100.00 Approximately
5% _____
Total _____

* Application must be submitted at least three weeks before the project is begun.

FOR OFFICE USE ONLY

Date submitted to Board _____

Approved - YES [ ] NO [ ]

Date Local League informed 2/20/85

LEAGUE OF WOMEN VOTERS OF MINNESOTA
555 WABASHA • ST. PAUL, MINNESOTA 55102
PHONE: (612) 224-5445

MEMO

TO: Rita Wilson, ABC-LWV

FROM: Karen Anderson, Development staff

SUBJECT: Local League Project Approval by LWVMNEF

DATE: 2/20/85

This is to notify you that the project: Publication of "They Represent You" Citizens Directory of local and state officials.

of the League of Women Voters of Anoka, Blaine, Coon Rapids

has been approved by: X The preliminary review committee of the LWVMNEF

____ The Board of Directors of the LWVMNEF

on Feb. 19, 1985 (Date)

You may proceeed with the project as planned. Please remember to acknowledge participation of the League of Women Voters of Minnesota Education Fund in the project or publication, such as, "Presented (published) by contributions to the League of Women Voters of Minnesota Education Fund."

The Board had these additional comments when reviewing your proposal: Three of the reviewers wondered if your budget was adequate ($100). Perhaps you could give a bit more detail in future proposals →

such as: typesetting — $35
printing —
mailing

or: photocopying 1,500 copies of 8½" X 11" 2-sided piece.

Good luck with your directory!

Karen Anderson

Kiren's copy

PROJECT REQUEST TO PURCHASE LWVMNEF PUBLICATIONS

Form A-4
(Revised Jan. '85)

Send to: LWVMNEF, above address (612)224-5445

DATE: 1-6-85

FROM: Name Rita Wilson Phone 421-4264

League of Women Voters of Anoka, Blaine, Coon Rapids (ABC)

Address 11381 Edelweiss St. NW

Coon Rapids Zip 55433

Project request to purchase: Minnesota's Liquid Asset
(name of LWVMNEF publication)

Distribution Plan: Who will you distribute to in the community to satisy the requirement to serve the general public, not exclusively League members?

Distribute to secondary school and public libraries

LWVMNEF PUBLICATION ORDER FORM

All publications will be mailed 3rd Class unless you check one of the following boxes:

☐ Will pick up at the office ☐ Mail First Class ☐ Other _____

The Office will determine the mailing charge and add a 50¢ handling fee.

QUANTITY	LWVMNEF PUB #	TITLE	UNIT PRICE	TOTAL PRICE
51		MN's Liquid Asset	1.50	76.50
		20% discount		-15.30
		Publication(s) cost		61.20
		Postage & handling (to be added by office)		
		SUBTOTAL (to be billed to local League)		61.20
		5% Administration Fee to LWVMNEF		3.06
		TOTAL		64.26

REQUEST FOR CASH ADVANCE FROM LOCAL LEAGUE EDUCATION FUND ACCOUNT
(Local League must have money in LWVMNEF account before requesting an advance.)

League of Women Voters of Anoka, Blaine, Coon Rapids Date: 1-6-85

Name of person requesting Rita Wilson Portfolio Treasurer

Invoice 6102

Requests a cash advance of $ 61.20, plus postage and handling charge, if any, for purchase of LWVMNEF publication ordered above.

(For use by LWVMNEF office only)

Approved on 1-3-85 (date) by K. Anderson Cash advanced on 1-10-85 (date) by S. Lingar #: 61.20

Publication sent Jan! 85 (date) by R. Krause Billed by invoice #6107 on 12-38 (date) by E. Krause

Local League account reduced by $ 64.26 on 1-11-85; Balance in Local League account $ 235.74

LEAGUE OF WOMEN VOTERS MN EDUCATION FUND

PROPOSED BUDGET 1985-86, 1986-87

	INCOME	YEAR-TO-DATE AMOUNT (1-31-85)		ANNUAL BUDGET		PROPOSED -85-86		PROPOSED 86-87	
	Voters Service								
1866	Primary Debates	$ 1,075.26		$ 3,000		$ -0-		$ 3,000	
1867	Debate '86	5,067.78		8,000		3,000		12,000	
1868	Voters Guide Grant	600.00		2,000		-0-		10,000	
1869	Election Hotline	3,111.10		5,000		-0-		5,000	
1870	'86 Election flyer and PSAs			750		-0-		1,500	
1871	Candidate Meeting Guide	-0-		-0-		800		-0-	
1872	Pick a Candidate Video (2)	5,059.70		100		5,000		1,000	
1873	Precinct Caucus Flyer & Video Dist. (3)	7,300.00		-0-		1,900		-0-	
	Subtotal		22,213.84		19,550				
	Citizen Information								
1881	2 Focus Meals	910.00		1,600		1,600		1,700	
1882	2 Focus Grants	5,425.76		3,000		3,400		3,600	
1883	2 Focus Admissions	1,248.00		3,000		3,100		3,200	
1884	CIA Meals	486.00		800		800		820	
1885	CIA Grant	203.76		1,000		1,200		1,400	
1886	CIA Admissions	1,966.50		1,000		1,000		1,000	
1887	Road Show	156.80		-0-		600		600	
1888	Publications/AV Library (4)	-0-		-0-		600		400	
	Subtotal		10,396.82		10,400				
	Total LWVMNEF Income		$60,411.11		79,490		91,670		93,340

(2) This is a new project for 1985-86; the year-to-date income and expenses are for the '84-'85 Young Voter Project.

(3) This project is done in non-election year budgets; the year-to-date income and expenses are for the '84-'85 Debate '84 project. The income was a pass-through grant from LWVUS and had to be accounted for separately. (Debate '84 income was a total of categories 1867 and 1873).

(4) This is a new budget category for 1985-86, thus there is no year-to-date income or expenses.

LEAGUE OF WOMEN VOTERS OF MN EDUCATION FUND

PROPOSED BUDGET 1985-86, 1986-87

	INCOME	YEAR-TO-DATE AMOUNT (1-31-85)		ANNUAL BUDGET		PROPOSED 85-86	PROPOSED 86-87
	LWVMNEF						
1801	Local League Deposits	$ 6,261.78		$ 7,500		$10,000	$12,000
1830	Interest LL Deposits	16.30		200		200	220
1831	Admin Fee LL	70.48		300		300	350
	Subtotal		$6,242.88		$8,000		
	Unassigned Contributions						
1841	Members	4,347.49		2,300		3,500	2,800
1842	Non-members	551.75		2,300		500	2,000
1843	Corporations/Foundations	9,314.52		2,600		15,000	10,000
1844	LWVMN	-0-		2,438		-0-	-0-
1845	Interest	233.98		1,232		1,000	1,000
1846	Member Non-cash	327.64		-0-		200	250
	Subtotal		14,775.38		10,870		
	Natural Resources						
1851	New Study - Publication (1)	6,797.19		6,500		13,800	15,000
1852	Water Video	10.00					
	Subtotal		6,807.19				
	Social Policy						
1856	Indians-Grant-Dist.	-0-		6,000		6,000	-0-
1857	Indians-Sales	-0-		17,520		17,520	4,000
1858	Indians-Royalties	-0-		550		550	400
	Subtotal				24,070		
	International Relations						
1861	Grant-World Trade	-0-		100		100	100

(1) This budget item will be moved to the appropriate program category when (if) a new study is adopted by Convention. The year-to-date amount reflects income, both grant and publication sales, for the 1983-85 water resources study. Projected income is for the possible <u>new</u> study, in whatever program category is chosen.

LEAGUE OF WOMEN VOTERS [illegible]MN EDUCATION FUND

PROPOSED BUDGET 1985-86, 1986-87

	EXPENSES	YEAR-TO-DATE AMOUNT (1-31-85)	ANNUAL BUDGET	PROPOSED 1985-86	PROPOSED 1986-87
	Voters Service				
18061	Primary Debates	$ 102.89	$ 2,000	$ -0-	$ 1,300
18062	LWVMN Services	819.50	1,000	-0-	1,700
18063	Debate '86	3,058.21	6,000	2,000	8,000
18064	LWVMN Services	1,312.99	2,000	1,500	4,000
18065	Voters Guide	249.81	1,000	-0-	3,000
18066	LWVMN Services	2,612.70	1,000	-0-	2,000
18067	Election Hotline	1,990.46	2,500	-0-	2,500
18068	LWVMN Services	3,163.55	2,500	-0-	2,500
18069	Vote '86 Flyers & PSAs	8.69	-0-	-0-	-0-
18070	LWVMN Services	485.37	700	-0-	1,500
18071	Candidate Meeting Guide	-0-	-0-	500	-0-
18072	LWVMN Services	-0-	750	300	-0-
18073	Pick a Candidate Video (2)	1,697.30	-0-	3,000	-0-
18074	LWVMN Services	1,877.63	100	2,000	1,000
18075	Precinct Caucus Video (3)	2,604.03	-0-	1,000	-0-
18076	LWVMN Services	4,695.97	-0-	500	-0-
	Subtotal	24,679.17	19,550		
	Citizen Information				
18081	2 Focus Meals	1,120.05	1,550	1,550	1,625
18082	LWVMN Services	-0-	50	50	75
18083	2 Focus Meetings	2,353.91	3,000	3,300	3,500
18084	LWVMN Services	3,085.10	3,000	3,200	3,300
18085	CIA Meals	-0-	775	775	790
18086	LWVMN Services	-0-	25	25	30
18087	CIA Meeting	1,035.78	1,000	1,100	1,200
18088	LWVMN Services	90.39	1,000	1,100	1,200
18089	Road Show	597.06	-0-	450	450
18090	LWVMN Services	106.09	-0-	150	150
18091	Publications/AV Library (4)			100	100
18092	LWVMN Services			-0-	-0-
	Subtotal	8,388.38	10,400		
18099	LWVMNEF Reserves			2,385	500
	Total Expenses	$52,422.61	$79,490	$91,670	$93,340

(6) LWVMN Services, for all the expense categories, reflects those staff & office costs of LWVMN as it performs services for LWVMNEF projects and activities. It includes staff time, copying, postage and overhead. All of these expenses are reflected as income in LWVMN budget categories 3001, 3010 and 3020. These total $35,775 in 1985-86 and $37,455 in 1986-87.

LEAGUE OF WOMEN VOTERS OF MN EDUCATION FUND

PROPOSED BUDGET 1985-86, 1986-87

	EXPENSES	YEAR-TO-DATE AMOUNT (1-31-85)		ANNUAL BUDGET		PROPOSED 1985-86	PROPOSED 1986-87
	LWVMNEF						
18001	Local League Grants	$ 1,437.97		$ 7,500		$10,000	$12,000
	Local League Administration						
18005	LWVMN Services (6)	654.99		500		800	1,000
	State Administration						
18009	EF Board Expense	421.96		-0-		1,200	1,300
18010	Annual Fund Drive Committee	-0-		-0-		250	250
18011	Annual Report of EF	-0-		-0-		375	-0-
18012	EF Legal Fees	-0-		-0-		300	300
18013	Stationary & Permanent Supplies	-0-		-0-		350	350
18014	Subscriptions & Resources	-0-		-0-		200	200
18015	LWVMNEF Audit	-0-		-0-		1,200	600
18016	Other Direct Expenses	1,250.76				-0-	-0-
18019	LWVMN Services	10,649.12		5,830		9,000	10,000
	Subtotal		12,141.84		5,830		
	Unassigned Project/Devel. (5)						
18021	1985-86 Projects	-0-		1,500		1,500	1,500
18022	LWVMN Services (6)	-0-		3,000		3,000	3,000
18025	1986-87 Projects	-0-		3,000		3,000	3,000
	Subtotal				7,500		
	Natural Resources						
18031	Water Publication, New Study (1)	2,653.86		3,500		9,000	11,000
18032	LWVMN Services (6)	338.36		3,000		4,800	4,000
	Subtotal		2,992.22		6,500		
	Social Policy						
18041	Indians-Purchase	-0-		11,000		11,000	2,200
18042	Indians-Sales & Use	-0-		1,260		1,260	120
18043	LWVMN Services	2,086.04		9,350		9,350	2,000
	Subtotal		2,086.04				
	International Relations						
18051	World Trade-Planning	-0-		100		100	100

(5) This category is for unplanned projects in whatever program category; there is usually unrestricted grant money available for such contengencies.

LEAGUE OF WOMEN VOTERS OF MINNESOTA
555 WABASHA • ST. PAUL, MINNESOTA 55102
PHONE: (612) 224-5445

MEMO

TO: Board Members

FROM: Jean Tews

SUBJECT: Board Enrichment

DATE: March 7, 1985

Janet Hagberg, author of Real Power, Stages of Personal Power in Organizations, will meet with us at the home of Peggy Lucas, 4427 East Lake Harriett Boulevard, Minneapolis.

Monday, March 11, 4-7 PM

(Please arrive before 4 PM so we can begin promptly.)

Pot Luck supper immediately afterward. Buie providing hearty soup for all. Other assignments:

French Bread - Leppik, Hendrixson
Muffins - McKinnell
Salad - Nordland, Burkhalter, Thompson
Wine - Hondl, Sawyer, Hegg
Cold Beverage - Anderson, Knighton
Fresh Fruit - Ungar, Krauser

What about the rest of you? Please RSVP no later than Monday a.m.

LWVMN BOARD MEETING AGENDA

10:30 a.m., Tuesday, March 12, 1985
State League Office

REMINDER: Board Memo materials and Voter articles are due at the Board meeting.

We will adhere to times listed for agenda items. If we have not completed discussion or action within the time limit, that item will be moved to the bottom of the agenda.

AGENDA

10:29 - Determination of quorum and call to order.

	Mins.	ACTION
1.	5	Approval of minutes of January 8, 1985/Hegg
2.	10	Treasurer's Report, February 28, 1985/Hondl
3.	-	Development Report/McKinnell
4.	3	REVISION OF AGENDA
5.	15	Bylaws Committee Report/Bannitt
6.	15	Budget approval/Hall
7.	30	Program Recommendations/Hegg
8.	5	Nominating Committee Report/Armstrong
9.	10	Convention Agenda/Higinbotham
10.	15	Handgun Concurrence Report/Hiles
11.	2	Council '86 Date Change/Buffington
12.	15	LWVUS Council Delegates/Tews
13.	15	LWVUS Election Reporting Survey/Leppik
14.	15	LWV-Florida Request for Emergency Study of Presidential Election Reporting/Tews
15.	10	Voters Service Pick a Candidate Video/Leppik
		BREAK FOR LUNCH (approximately 1 p.m.)
16.	5	Women's Athletics Conference cosponsorship/Hendrixson
17.	60	Water Study Consensus Report/Crampton,Fournier
		DISCUSSION
18.	5	Planned Parenthood Conference on Population & Hunger/Duffy
19.	10	Fundraiser Final Report/McKinnell, Schmitz
20.	5	OUTLOOK Calendar/Buffington
21.	5	Membership Report/Nordland
22.	3	March Focus/Santi
23.	5	Cookbook Report/Buie
24.	5-10	League Recognition Award Report/Walters
25.	5	Kaleidoscope/Reynolds
		INFORMATION
26.	-	INDIANS Progress Report/Sawyer
27.	-	Prospects for Peacemaking/Tews
28.	-	Ethics in Government/Tews
29.	-	National Security Committee/Duffy
30.	-	Long Range Planning/Tews, Reynolds
31.	-	CEW Classes/Santi
32.	-	Convention Registration Packages/Higinbotham
33.	-	Office Relocation Update/Sawyer
34.	-	CIA Promotion/Buffington
35.	-	Membership PSA/Weden

36. - SLL/Thompson
37. - Financial Option Committee/McKinnell
38. - Day on the Hill/Buffington

CALENDAR

(Events as we have them on the calendar in the office.)

March 9 - LWVUS Consensus mailed from D.C. to state LWVs
11 - Board Enrichment and Potluck, 4 p.m.
- Debate Task Force, 7:30 p.m.
12 - LWVMNEF and LWVMN Board Meetings,9:30 a.m., state League office
14 - LWVUS News Conference on finance position
15 - LRP Board Profiles due to state office
19 - Capitol Letter deadline
20 - Capitol Letter out
- Financial Review Committee, 1:30 p.m., state office
21 - LRP, 9:30 a.m., state League office
26 - Return OUTLOOK draft calendar to Sawyer

April 2 - Capitol Letter deadline
- LRP, 10:00 a.m., Common Cause
- Action Committee Meeting, 9:30 a.m., state office
3 - Capitol Letter out
4 - CMAL Executive Committee, 9:30 a.m., state office
9 - LWVMNEF and LWVMN Board
16 - Capitol Letter deadline
17 - Capitol Letter out
24 - Financial Review Committee, 9:30 a.m.,
- Office Management Committee, 10:30 a.m., state office
28-30 - LWVUS Council, Washington, D.C.
30 - Capitol Letter dealine

May 1 - Capitol Letter out

ACTION

1. Minutes: MOTION: to approve the minutes of the January 8, 1985 Board Meeting. (Previously mailed to you; bring to the meeting.)

2. Treasurer's Report: MOTION: to accept the Treasurer's Report of the period ending February 28, 1985 and to file for audit. (enclosed, green)

3. Development Report: LWVMN made a donation in the name of LWVMN Board to the Hope Washburn Fund in memory of Howard Mayne, Mertyce Mayne's husband (taken from Board expense).

4. REVISION OF AGENDA

5. Bylaws Report: MOTION: to approve the Bylaws Committee's recommended changes to the LWVMN Bylaws (as attached, blue)

6. Budget Approval: MOTION: to approve the proposed budget for 1985-86 and 1986-87 (as enclosed, green, with narrative)

   Background: The enclosed budgets have been reviewed twice by the Budget Committee and Board. The narrative is a proposed draft, which is intended to clarify the budget. Your suggestions for improvement are welcome.

7. Program Recommendations: MOTION: to recommend _____ as the proposed LWVMN Program for 1985-86 and _____ as a recommended study item.

   Background: Cathy Hegg will bring the report of LL Program-planning recommendations.

8. Nominating Committee Report: MOTION: to accept the Nominating Committee's proposed slate of offices and directors for approval by Convention delegates.

   Background: You received a copy of the slate at the January Board Meeting. We will have names of Budget Chair, two Nominating Committee members and three regional representatives to complete the slate.

9. Convention Agenda: MOTION: to approve the Convention agenda as attached (pink).

10. Handgun Concurrence Report: MOTION: that the LWVMN Board accept the report of the Handgun Concurrence Committee, which concluded that there was no concurrence reached with the LWV-Mpls position.

    Background: (See attached report, white).

11. Council '86 Date Change: MOTION: to change the dates of Council '86 from April 21 to April 28 & 29.

    Background: Our first choice of dates was already booked by the Church which has priority.

12. LWVUS Council Delegates: MOTION: to elect _____ and _____ LWVMN delegates to LWVUS Council.

    MOTION: to elect _____ and _____ to serve as LWVMN observers to LWVUS Council.

    Background: LWVUS Council will be Sunday, April 28th through Tuesday, April 30th at Ramada Rennaissance Hotel, Washington, D.C. Each state League may send two delegates and two visitors. Visitors pay Council registration fee of $150. They may participate in all Council activity except speaking on Council floor or voting in Plenary Sessions. Additional costs are: Double room, 3 nights - $255 a person; Plane, round trip - $250?; Meals - $50?. We have in the budget approximately $1,736 for Council. Generally, state presidents attend as delegates. Also it might be appropriate to send our Executive Director who was scheduled to attend LWVUS Convention last year but unable to attend due to an emergency. Issues which LWVMN delegates should raise are: network with other large state Leagues on operations of programs, office, use of Ed Funds, acquisition of computers, etc.; introduction of national outreach of Prospects for Peacemaking; ERA; lobby LWVUS nominating committee for our choices election returns reporting.

13. LWVUS Election Reporting Survey: MOTION: to approve LWVUS election survey as decided on at this meeting.

    Background: We must reply to the attached survey from LWVUS.

14. LWV-Florida Proposal: MOTION: to endorse the proposal of LWV-Florida concerning election reporting.

    Background: At the LWVMN January meeting, we endorsed LWV-Florida resolution to LWVUS to encourage establishment of unform hours for polling places across continental U.S. for the 1988 Presidential Election. On March 1st, Tews received a call from Susan Shulman, president of LWV-Florida. Shulman wants to amend program at LWVUS Council to establish a study of the evaluation of presidential election reporting procedures (rather than leaving it to LWVUS to establish such policy). She also proposes that the study be done within a year either by study or concurrence with a proposal from LWVUS Board so that we will have a policy before the 1986 elections. She asked for LWVMN endorsement of her proposal. Tews could not speak for LWVMN Board but rather suggested Shulman send Florida proposal to LWVUS immediately because deadline for

14. LWV-Florida Proposal: (cont.)

such proposals was March 4th. Then Shulman could send a copy of the proposal to LWVMN for our review at our March 12th Board Meeting. LWVMN also received attached letter from LWV-New Jersey on the subject.

15. Voters Service Pick a Candidate Video: MOTION: to approve in concept the production of a Voter Service/Citizen Information videotape based upon the LWVUS Ed Fund publication, "Pick a Candidate."

Background Information: Based on the success of the "Minnesota Caucus" videotape, I would like to try making another videotape, this time based on the LWVUS Publication, "Pick A Candidate." After an exploratory meeting with a Proto Committee, we drew up the following conceptual outline of the project:

1. Finished product would run about 20-25 minutes and be appropriate to a wide age range, junior high to adult;
2. Purpose of the tape would be to help viewers see through image building, character assassination and issue avoidance techniques among other questionable practices and show them how to determine what candidate's true positions are on issues of substance;
3. Videotape would be accompanied by teaching/discussion guides that are age appropriate;
4. A humorous approach to the subject matter would be the most effective;
5. This would be an Ed Fund project with LWV members responsible for the content and tone of the videotape;
6. Funding should be sought from foundations and corporations either as in-kind support or as grant money. Our success with the "Caucus" tape may open some doors for us.
7. Ideally the tape would be ready for general distribution by September 1, 1986, in time for the gubernatorial race.

16. Women's Athletics Conference: MOTION: LWVMN cosponsor conference on Women's Athletics.

Background: This conference is to be held May 18th. No money involved. We would agree to publicize the event. This conference will deal with issues that LWVMN has supported re women's athletics.

BREAK FOR LUNCH

17. Water Study Consensus: MOTION: to approve the consensus statement as proposed by the Water Study Committee.

Background: Enclosed is a preliminary statement of positions, with some numbers indicating strength of support. However, the committee will be meeting on Thursday, March 7th to review tally of responses and to refine position statements. Both tally with information on how LLs voted and more condensed position statement will be available at Board meeting. Remember that LWVMN Board has determined that consensus requires 2/3 to 3/4 of total number of members participating and of total number of LLs participating in consensus. Furthermore, committee and Board must consider equitable balance of Metropolitan and greater Minnesota support.

DISCUSSION

Planned Panenthood Conference: We have had a request by Planned Panenthood to cosponsor a conference on Population and Hunger in the fall. Others asked to participate: U.N. Assn., World Affairs Center, HHH Institute, AAUW.

19. Fundraiser Report: See attached, prepared by Emily Schmitz, Chair.

    Should we do it again? What changes? Same as before? Same time of year? We would like feedback for planning purposes. Thanks to the Board for supporting this event.

20. OUTLOOK Calendar: A draft of the propsed calendar for 1985-86 will be passed out at the Board Meeting. We would like you to review it, plug in or change dates. Many dates, events were put roughly where they've been in the past but please feel free to correct or change. Please return to Sawyer by _____.

21. Membership Report: Judy Nordland will have a break-out of final membership figures for 1984-85.

22. March Focus: Hone Health Care Focus volunteers. Board members who plan to attend this event are needed to serve as hostess to speakers and/or assist with registration.

23. Cookbook Report: Buie will present an update at the Board Meeting.

24. League Recognition Award Report: January Board approved concept of recognition award but directed that a committee define the award further.

25. Kaleidoscope: LWVMN representatives have been meeting with representatives from other "public affiars programming" organizations to discuss participation in a computerized information network. The other organizations include: AAUW, Citizen's League, Hubert Humphrey Institute, Minneapolis Chamber of Commerce, MN Council on Foundations, Minnesota Meeting, MN Project on Corporate Responsibility, MN Women's Consortium and Spring Hill.

    It is anticipated that these organizations may share information through the network already established by Metronet called Kaleidoscope, which provides information on arts and humanities events.

    The proposed information to be shared would be under two calendars: ADVCAL, an advance planning calendar, and EVENTS, a calendar of confirmed events. ADVCAL could help two organizations avoid scheduling major events on the same day or could facilitate sharing resources, i.e. speakers coming to town. EVENTS could provide wider publicity for programs of organizations.

    Information on organizations and their resources could also be maintained by the network.

    An intern from the 1984-85 U-YMCA Metro Internship Project will be helping to investigate this project. She will be housed at the Citizen's League and will contact each of the proposed network users to help develop this project. We need to provide her with questions we may have about this project. If you have any knowledge about safeguards, access questions, concerns re LWVMN's participation in this project, etc. or know of any Leaguers who are knowledgeable about computerization of information and its ramifications, we can use your input.

    Please call Sue Reynolds, 612/426-3894, if you would like more inforamtion about this project or if you can help provide guidance as suggested above.

26. INDIANS IN MINNESOTA: Publication is still planned for mid to late May. We plan to launch the book at Convention. Enclosed is a copy of the order brochure which University of MN Press will adapt and print (10,000 copies).

27. Prospects for Peacemaking: Plans are underway for outreach to other communities in (a) Minnesota and (b) other cities in the U.S. For Minnesota outreach, we will invite organizations and institutions in Minnesota to submit proposals for innovative projects that enable Minnesota citizens to have a voice in national security and arms control policies. A grant of $2,000 will be awarded to the ten most creative projects.

27. Prospects for Peacemaking: (cont.)
A series of regional meetings at which groups who are interested in submitting proposals can learn more about the project, will be held March 25th through March 29th.

28. Ethics in Government Conference: Saturday, March 9th, LWVMN is cosponsoring "Ethics in Government" with Augsburg College, 8:45 a.m. to 4:45 p.m. Free admission.

29. National Security Study Committee Report: (enclosed, green)

30. LRP: Sue Reynolds and her committee (Bernice Law, Nadeen Mutsch, Mary Hepokoski, Joan Newmark, Maggie Davern, Margaret Gadient, Joann Buie, Joan Higinbotham, Barbara Hiles, Mary Santi, Jean Tews and Milo Cutter) are hard at work.

Tews has tabulated responses to her request for assessment of how we have met our long range goals. A copy will be circulated for additional comments by Boarders who have not yet done so. Responses were received and tabulated from Crampton, Walters, Leppik, Seitz, Buffington, Hendrixson, Nordland, McKinnell and Hondl.

31. Continuing Education Classes: LWVMN Board members will serve as faculty for two four-week Continuing Education for Women non-credit classes next year. "Practical Politics" will run on Wednesday mornings, October 2-23 from 9:30 to 11:30 a.m. at McPhail Center. "Community, Civic and Social Groups: Organizing for Effectiveness" will run from April 2-23, 1986. Cost for each course if $40. LWV members is $35. Class descriptions are enclosed.

32. Convention Registration Packages are as follows:

Full package (Thursday through Sunday	$95.00
Partial packages:	
Thursday through Saturday dinner	90.00
Friday through Sunday	80.00
Friday through Saturday dinner	75.00
Saturday through Sunday	75.00
Convention Registration (includes workshops	35.00
Workshop registration only	10.00

33. Office Relocation Update:

We had our first official notice that 555 is slated for demolition.

Well, I don't know if I know much more about when we're really going to have to move than I did before! But today the "right of way" agent from the Highway Department appeared at our office. He is going through the building to get a list of tenants. He said that an offer will be made to Hillcrest in two to four months. Hillcrest can either accept immediately or think about it for a few months and accept or refuse, get its own appraisal and have a hearing. If Hillcrest contests the offer, then there will probably be a hearing next summer. Once the hearing is held the state will own the building and the tenants will have 120 days to be out. The state will relocate the tenants. He did say there is some question about availability of federal highway funds; so what else is new? Looks to me as though we're still looking at next October or November.

34. CIA Promotion: We need to promote sales of Citizens in Action. We still have a few hundred on hand. Any ideas? Remember to promote it when attending meetings or speaking before other groups. At $5 it's still a bargain!

35. Membership PSA: Wendy Weden, LWV-Edina, will try to have some footage ready for us for the enrichment session on the 11th. Wendy is serving an internship with LWVMN and the PSA is her project.

36. Service to Local Leagues:

ST. CLOUD AREA - continues their good idea of lunch with the mayors - all five of them. Also, their League was featured in an article in ESCAPE???

ROCHESTER - published a classy single sheet F & I on Olmstead County ballot issues - a give away. Also, they're investigating the possibility of doing a community ed class on solid waste. Title of their publication on that subject (consensus has been reached) will be, instead of Facts & Issues, Facts & Positions.

BUFFALO/MONTICELLO - displayed charts on Pay Equity at an exposition in the high school.

ALEXANDRIA - is printing a brochure and holding meetings (coffee party type) to encourage the public to attend township meetings.

EDINA - Target gives them financial support for their Appreciation Dinner for elected officials.

SHAKOPEE - made over $700 on their house tour.

EASTERN CARVER COUNTY - made over $800 on their own silent auction.

BROOKLYN PARK/OSSEO/MAPLE GROVE - presented on Women's Cable Access a program for kindergartners on voting!!

37. Financial Options Committee: will meet in March to discuss LWVMN finances for future including a Bequests Program.

38. Day on the Hill: The absolute LAST date change for this event: April 16, Tuesday! Dinner and speaker, Holiday Inn. Day on the Hill, Wednesday, April 17. Topics to be covered: Pay Equity - impact on local government and whatever happened to the Superfund? A tour of the Capitol will be offered by the Historical Society.

The two other cosponsoring organizations are AAUW-Mpls and NCJW-Mpls.

LWVMNEF EXPENSE VOUCHER

Name _____ Date _____

Address _____
Street City Zip

Budget Category	Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)	Describe

TOTAL EXPENDITURES $_____

I WILL CONTRIBUTE _____

BALANCE TO BE REIMBURSED _____

I would like to be reimbursed:
as soon as possible _____
quarterly _____
(check one)

1. Travel - car (15¢ per mi.); train, air bus, parking - actual cost.

2. Baby Sitting - $1.00 per hour
3. $9.00 per diem
4. Lodging (actual cost is reimbursed)
5. List here postage, phone calls, supplies, etc.

(See reverse side for additional instructions.)

For official League function, League pays actual cost.

(For office use only: Pd. _____, 19____ Check # _____

Reimbursement of Board Members expenses (LWVMN Policies, April, 1984)

Board members must submit monthly expense vouchers whether they wish to be reimbursed or not. Expenses should be listed for all functions state Board members are required to attend. The voucher form defines categories and allowable amounts. Board members will be reimbursed for Board meetings, committee meetings, etc. required by their job description. Mileage will be reimbursed at 15¢ per mile (January, 1983, Board meeting).

INSTRUCTIONS FOR FILLING OUT VOUCHERS:

This expense voucher form is an attempt to make the bookeeper's job a little easier and insure that the expenses are accurately charged to the proper budget categories. If, after reading these instructions, you are still unclear or unsure, please see either the executive director or the bookkeeper. They would be glad to help you.

1. Fill in your name as you want it to appear on the check. Give complete address including zip code.

2. Budget Category - such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.

3. Attach all bills and receipts when possible.

4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

I have contributed the following volunteer hours:

Action _____

Program _____

Board _____

Administration _____

Other _____

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 - January 1984

LWVMN GENERAL FUND EXPENSE VOUCHER

Name _____ Date _____

Address _____
Street City Zip

Budget Category	Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)	Describe

TOTAL EXPENDITURES $_____

I WILL CONTRIBUTE _____

BALANCE TO BE REIMBURSED _____

I would like to be reimbursed:
as soon as possible _____
quarterly _____
(check one)

1. Travel - car (15¢ per mi.); train, air, bus, parking: actual cost.
2. Baby Sitting - $1.00 per hour
3. $9.00 per diem
4. Lodging: actual cost is reimbursed.
5. List here postage, phone calls, supplies etc.

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I have contributed the following volunteer hours:

Action _____

Program _____

Board _____

Administration _____

Other _____

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 - April, 1981

PLANNING FORM

NAME _____

PROJECT _____ MONTH _____

TASK DESCRIPTION	TYPE OF STAFF ASSISTANCE NEEDED	START DATE	COMPLETION DATE	(FOR EXEC. DIR'S USE) STAFF ASSIGNED

REPORT OF STATE PROGRAM MAKING RETURNS

Thirty-five local Leagues, representing about 2,300 members (3 failed to give size, number participating and method of soliciting views) responded to State Program Planning. Approximately 1,000 members participated. Most Leagues used general or unit meetings. Generally, the larger the league, the lower the percentage of participating members. MEPH got all members to participate by sending a questionnaire, then contacting each member by phone.

Several Leagues expressed frustration because there is so much to cover, not enough time, and members are not well informed on state program and generally not too interested (in light of comments about lobbying, this isn't a surprise). One League said the form was too cumbersome (I agree) and another said it was better than previous forms.

Many do not understand an update--and suggestions were more like a request for a study, but it was usually not the new study they were recommending. One League (however, a large one) wanted to update just about every position. One League wanted to drop just about every position. In most cases, it was hard to tell if the request for change, etc. was one person or an entire League--and I suspect most suggestions are really the ideas of a few.

I've taken each program area, listed the number of Leagues commenting and their comments. Some Leagues had several comments under a program area, others had only one. If you think any of the suggestions justify a recommended change at Convention--I leave that up to the various program chairs who are more familiar with the positions and the reasons for the present wording.

We may need to develop some method of addressing these concerns at Convention without taking actual Convention session time.

(See attached pages for suggested changes in present program)

New Study

Thirteen of 35 Leagues voted for no new study. Those wishing a new study frequently mentioned more than one, and I have added in several of the update suggestions which do, in fact, indicate a new study. The two suggestions receiving the most support are: economic plight of farmers with 6 Leagues, and size of the Legislature with 7 Leagues.

(See attached pages for all the suggestions)

Cathy Hegg

New Study Suggestions

Criminal Justice (I note Criminal Justice as heading covers non-criminal matters as well)

Juvenile justice (2)
Plea bargaining (from update - 1)
Parole policy (from update - 1)

Social Policy

Comprehensive policy for healthy development of children (1)
Protection of child witnesses (1)
Child care (4)
Modified community property system (1)
(Home) health care (4)
Mental health services (3)
New immigrant communities (from update - 1)
Child abuse (from update - 1)

Education

Curriculum, competency testing (2)
Voucher system (1 - from update - 4)
University and State college system (1)
U of M extension programs (1)
Open enrollment re Governor's plan (1)
Ways to improve education in MN (1)
Sex equity in curriculum (from update - 1)
Seniority vs. tenure (from update - 1)
Re-evaluate financing education (from update - 4)
Re-evaluate equal opportunity in education (from update - 1)

Natural Resources

Nuclear and hazardous waste (1)
Solid waste (use, transportation, etc, including nuclear and hazardous waste) (1)

Government

Economic plight of farmers (6)
Size of legislature (4 - from update - 3)
Caucus vs. primary system (1)
Role of media: media rights vs. citizens rights (1)
Study of MN industries - are they leaving (1)
Campaign practices (from update - 2)
Re-evaluate financing state government (from update - 3)
Study and comparison of county government (from update - 1)

International Relations

Economic conversion (military spending) (1)
Agricultural commodities as political tools (1)

Position/Detail Changes

Criminal Justice (17)

A. Judiciary

Drop position (1)
Provide information piece on Legal Aid in MN (1)
Change details to stress judicial code of ethics (1)
Update with study on child abuse and/or child rights (2)
Update - no specific instructions (2)
Update - effect of new Court of Appeals (1)
Update to include equal justice for young sexually abused children and women who have been raped (1)
Update position re children's testimony (1)
Update equal justice for women (1)
Update by study of statistics on no-fault divorce: effect on number and settlements (1)
Details should show more concern for rights of victims (3)
Wording should reflect current status - some things have changed (1)

B. Corrections

Update - no specific instructions (2)
Update re sentencing guidelines (4)
Update female corrections, grievance procedures, job training, maintaining family bonds (1)
Update re victims (1)
Concern over plea bargaining (2)
Concern over parole of repeated violent crime offenders (1)
Position too vague - only Leaguer who has studied it can understand (1)
Change wording in position from "of the individual offender and of society" to "of society and of the individual offender" (1)

Social Policy (13)

Update for better definition of child abuse (1)
Update child support, child care (1)
Update family violence re police intervention training, particularly in rural areas, and enforcement of immediate legal remedies (1)
Update re new immigrant communities (S.E. Asian) (2)
Update quality and cost of health care
Update equal access - does it include shelter for homeless? (1)
Update child care facilities (1)
Change details to show support of pay equity (2)
Change details by adding "American Indians"
Change position by adding statement concerning comparable worth (1)
Change position by changing Indian to Native American (1)
Change position by dropping Indians or expanding to other minorities

Education (21)

A. Equal Opportunity

Update in light of Governor's proposed changes (2)
Update re rights of pregnant girls to equal education (1)
Update - no specifics (1)
Update re voucher system and other equal access type systems (4)
Update by looking at excellence in education (1)
Update re effect of magnet schools on racial balance (1)

Position/Detail Changes (2)

Update by re-evaluating mainstreaming handicapped children (1)
Update - is student competency testing covered? (1)
Expand wording to cover pre-school through adult education - both funding and curriculum (1)
Expand wording to cover sexual bias - sex equity in curriculum (2)
Emphasize women's studies (1)
Drop position (1)

B. Financing
Update in light of Governor's proposed changes (3)
Update state funding vs. state and local joint funding (1)
Where does it say we oppose voucher system (2)
Drop position (1)
Change details by adding:
Support reorganization of school districts (1) to accommodate districts with extremely low enrollments (2) to encourage financial efficiencies (3) to increase educational opportunities

C. Collective Bargaining/Tenure
Update seniority as diffentent from tenure (1)
Update on current laws and proposed changes (1)
Update - no specifics (2)
Update our position in relation to Governor's proposed statewide bargaining (1)
Update to clarify our position of not supporting extension of right to strike (1)
Drop position - especially as it deals with change in staff reduction with regard to tenure (2)
Expand wording to state colleges
Equalization of salaries in teaching and industry

D. Library
Update - obsolete numbers (2)
Update to review facts behind position (1)
Update information on current state funding as related to our position (include details from 1979) (1)
Update - no specifics (2)
Question wording "support for increased" - does this mean continually increasing, even at time of budget cuts (1)
Drop position (1)

Natural Resources (9)

A. Solid Waste
Update re recycling (1)
Update - no specifics (1)
Update re new technology and cost containment
Update re waste incineration plants
How can we respond to hazardous waste problems in MN without new study? (1)

B. Land Use
Update per land use policy covering next 15 years as planned by National Forest Plan (1)
Update - no specifics (1)
Update to study Minnesota agriculture (1)
Update position re peat development - is this in conflict with LWVUS energy position
Drop position

C. Water Rights & Use
Should include study of acid rain

Position/Detail Changes (3)

Government (20)

A. Election Laws
Update - no specifics (1)
Update regarding something on success or failure of election day registration in Minnesota (1)
Update re regulation of election procedure, emphasis on registration -- too many loopholes (1)
Update on election projections, exit polling, uniform polling (1)
Move school board election to general election in Nov. (1)
Change second detail to update on voter registration (1)
Wants member discussion on election day registration (1)

B. Campaign Practices
Update to support of 6-week time limit set on campaigning; support of a 72-hours "blackout" on radio and TV advertising prior to election day; financing should be investigated for limitations on timing and PAC monies and reorganization of primaries; investigate legislative fundraising during legislative sessions (1)
Update on first detail (1)
Update to include information about PAC's (2)
Change detail 3 to put in realistic limit on campaign spending (1)
What does "improvement" mean - must return to members to define improvement (1)

C. Organization
Update - no specifics(1)
Add to position support of approtionment substantially on population of congressional districts --"with consideration for natural geographic boundaries (1) - "and recognizing boundaries of local local government units" (1)
Change to add county government organization - procedure for comparision of various counties - include area factors other than population (1)

D. Initiative, etc.
Drop position (1)
Make a fact sheet for new members on how we arrived at position so we can defend it (1)

E. Financing
Update to reevaluate re Tax Commission report (2)
Update - no specifics (1)
Update income tax and property tax statements ("Only God could do this, and She's busy. Maybe Leaguers should straigten out their own priorities.)
Update re graduated income tax (1)
Update - more information on tax exempt property and impact of what has happened especially Church property (1)
Update to reevaluate details to make certain they fit present/future circumstances. Details are too narrow, outdated (1)
Update - need new information (1)
Change details to 6% sales tax
Change position/details - out of step with current thinking and new taxes being discussed (1)
Drop position (1)

CORRECTIONS TO FEBRUARY 28, 1985 TREASURER'S REPORT

Page 1 Assets

Total Assets should be $42,766.08

Page 2 Liabilities and Fund Balances

Total Liab.& Fund Bal. should be $42,766.08

Page 8 SERVICES PROVIDED LWVMNEF

Year to Date numbers should be:

3001 Administration LL Grants	1,287.85
3010 Admin. & Deve Costs	10,660.42
3020 Grants Project Costs	32,424.19

Page 12 CITIZEN INFORMATION

Year to Date numbers should be:

17031 CIA Publication	1,128.04

C-I GRANT LWVUSEF

17531 CIA Publication	.00

PROPOSED LWVMN BUDGETS FOR 1985-86 AND 1986-87

The proposed LWVMN budgets for 1985-86 and 1986-87 are attached (green). As you read through the budget please note that the first column is actual figures for 1984-85 (as of January 31, 1985) and the second column is the annual Budget for 1984-85; the third column is the proposed budget for 1985-86 and the fourth column is the proposed budget for 1986-87. As you can see, the LWVMN Budget Committee has proposed budgets for the two ensuing fiscal years for LWVMN; (this change is reflected in bylaw amendment proposals). LWVMN will retain its fiscal year of April 1 to March 31 as its accounting period. The proposed budgets for 1985-86, 1986-87 will be considered and adopted by delegates to the 1985 LWVMN Convention.

A second major change in the budgets as proposed is that the portion of LWV program funded through the League of Women Voters of Minnesota Education Fund has been removed from the LWVMN budgets and included in the proposed LWVMNEF budgets for 1985-86, 1986-87 (enclosed, FYI). The Board of Directors of LWVMNEF will adopt those budgets at the annual meeting of the Education Fund in June. Although Convention delegates do not adopt the EF budgets, they will need to be familiar with them as the LWVMN and LWVMNEF budgets are closely related: The LWVMN provides all staffing and office support to the LWVMNEF. Approximately, 37% of LWVMN's operating (office) expenses (Expense #90001-90015) are reimbursed by LWVMNEF. This reimbursement is reflected in LWVMN Income items #3001, #3010, #3020.

The proposed LWVMN budgets have three portions: Income (pp. 1-4), Direct Expenses (pp. 5-10) and Operating (or office) Expenses (p. 10).

Income

#0400-0450 reflects support from local Leagues, members-at-large, and CMAL, cash and non-cash contributions from members, contributions from the public and interest income from LWVMN reserve investments.

The Per Member Payment from local Leagues remains at $15.00 for 1985-86, 86-87 (34% of budget 1985-86, 35% in 1986-87 -- remember that funding for many LWVMN programs is provided through LWVMNEF).

#0402 Members-at-large of LWVMN have shown dramatic increases; proposal is based on 100 MALs in 85-86 and 125 MALs in '86-'87 at $35.00 dues.

#0403 CMAL is assessed $250 for use of LWVMN Board room for committee and Executive Board meetings.

#0404 Hope Washburn Fund: LWVMN voted to keep principal of fund intact and invested and has only budgeted interest income.

#0410 Cash from members; contributions from local Leagues and members who wish to give extra support beyond PMP - such support is vital in 1985-86 year.

#0420 Non-cash contributions are donated (unreimbursed) expenses for Board and committee members.

Direct Service to Local Leagues

#0501 Fall Workshops have been discontinued and replaced by the "Road Shows" (LWVMNEF budget). This category reserved for membership (proposed, new) brochure sales.

#0502 DPM - Duplicate Presidents Mailings ($15) include Board Memo and selection of materials mailed to LL presidents - subscriptions should increase as Board Memo will be mailed to LL presidents only in the future.

#0504 White Earth: support for the LWV Ojibwe unit will be sought from LWVUS as in 1984-85.

#0505 & 06: LWVMN will seek reimbursement for field service or program visits requested by local Leagues in 1985-86.

#0600 Sale of general use publications such as Program for Action, FACTS, Membership kits, etc.

#0700 VOTER: approximately 1/3 of VOTER articles are related to "Citizen Education" and fundable through LWVMNEF.

#0801 Convention/Council: '85-'86 reflects Convention '85 registration fees (200 attendees); '86-'87 reflects Council '86 registration fees (100 attendees).

#0901 Day on the Hill; income for registration fee plus dinner (75-100 participants).

#0902 Capitol Letter: 100 subscriptions @ $5.00/year.

#1001-1500 Program: committee expenses and staff support reflected in Expenses. See also LWVMNEF budget.

#1601 Voters Service: ABC Reporting income in election years; other voter service projects are funded through LWVMNEF budget.

#1701 Speakers Bureau: honoraria earned by LWVMN speakers @ a minimum of $50.

#1702 CIA sales: CIA will be purchased by Citizen Lobbyist Conference for attendees. Revised edition after 1986 Fall election will increase sales for '86-'87 year.

#1703 Practical Politics: 2 courses will be taught by LWVMN instructors through U of MN Continuing Education for Women.

#1751-1758 LWVUSEF Grants: 1984-85 income reflects the last LWVMN projects to be funded through LWVEF in Washington. Similar projects are now funded through LWVMNEF.

#2001 Fundraising: an event similar to Dinner at the Atrium is planned for each year.

#2002, 2003 Conservative estimate of income from cookbook sales; inventory will be LWVMN's by July 31, 1985 - at that point all sales profit state and LLs.

#2010 LWVMN sells copying to LLs and customer in 555 building.

#3001-3020 Reimbursement from LWVMNEF for services provided by LWVMN office to EF.

Expenses

Note that numbers ending in ..91 are "Allocated Operating Expense." Operating expenses (90001-90015) are apportioned to each program activity, based on actual records of staff time, postage, copying, etc.)

LWVMN has a policy of reimbursing volunteer expenses for service on Board, committees and for travel; reimbursable expenses include mileage (.15¢/mile), actual transportation (bus, for example), lodging, babysitting ($1.50/hour), meals. In estimating committee expenses, metro trips are calculated at 35 miles round trip. Trips from greater Minnesota @ 150 miles round trip. Volunteers frequently donate expenses to LWVMN (see Income item #0420).

Direct Service to Local Leagues

#5021: 1 liaison call/year to LLs by LWVMN Board members.

#5031: travel expenses for visits to LLs - some reimbursement; see Income #0505 & 6.

#5042: new membership brochure - Income #0501.

#5051: fund for special membership projects.

#5061: Fall workshops discontinued.

#5081: estimated level of expense necessary to maintain Ojibwe unit and 1 provisional League.

#6011-6091 Publications: FACTS, Program for Action will be revised and reprinted; LWVUS publications are purchased and resold.

#7011-7091 VOTER: the Minnesota VOTER will be published quarterly; 1/3 of expenses reimbursed by LWVMNEF.

#8011-8091 Delegates and Affiliations: reflects expenses for MN '85 Convention, MN Council '86; also funds to send two delegates to LWVUS Council '85 and three delegates to LWVUS Convention in '86.

#9011-9091 Action: most of expenses in this category are for lobbyist expenses to attend Action Committee meetings and to lobby at the Legislature.

#9041: dues to maintain membership in organizations such as ERA Alliance, MN Women's Consortium, Citizens League and McCosee.

#10011-15091 Program Committees: reflect expenses for program chairs and committees. Many specific projects are funded through LWVMNEF. Amounts of committee expense vary depending on level of activity or location of program chair.

#16011-16091 Voter Service: see Income item #1601.

#17011-17091 Citizen Information: see Income #1701-1703.

#17510-17591 Grant LWVUSEF: see Income #1751-1757.

#20001 President and Board: expenses for 10 Board meetings (6 greater Minnesota members); $200 for President's travel to office and elsewhere twice per week.

#20002 DPMs: subscriptions for Board members and office @ $25.

#20003 Budget Committee will meet once in '85-'86 to adjust '86-'87 budget; will meet twice in '86-'87 to formulate budgets for '87-'88 and '88-'89.

#20004 Nominating Committee meets in '86 to nominate Hope Washburn winner; meets twice in '86-'87 to develop slate of officers and directors for LWVMN.

#20005 Bylaws Committee meets once in '86-'87 to review bylaws amendment proposals.

#20006 Long Range Planning: meets once in '85-'86 to formulate goals for LWVMN; meets several times in '86-'87 to develop forecast for LWVMN.

#20007 Audit Expense: possible certified audit required in 1985 for 1984 year.

#20008 Office Management Committee oversees LWVMN office operations (7 members plus executive director).

#30001-30008 Development/PR/Marketing: #30002, 30004, 30005 are EF expenses and have been transferred to LWVMNEF budget.

#400001 Fundraiser: anticipated expenses for fundraising event; net profit budgeted - $5000 for 1985-86, and 1986-87.

#40002 Cookbook: see Income #2003.

#50001-50002 Expenses associated with LWVMN's copier service business - expense figure is allocated operating expense. See Income item #2010.

#60000 LWVMN pays $13 PMP to LWVUS for MALs.

#60001 LWVMN pays $3.00 per member to LLs for MALs.

#60009 Contribution:LWVMNEF has been omitted.

#60010 Offset: operating expenses allocated to various budget expense categories are subtracted from total expenses, as they are listed separately in items 90001-90015.

#90001-90015 Operating Expenses: these expenses are assigned to program expense categories based on detailed records of staff time, copying, postage, phones, occupancy, etc. 37% of the operating budget is supported by reimbursement from LWVMNEF for office support of EF administration and projects.

#90001-90002 Salaries and Wages: purchase 1 full-time Executive Director, 1 full-time secretary, 1 3/4 time Development/PR staffer, 1 part-time Service to Local Leagues secretary, 1 part-time bookkeeper, 1 on-call typist. Also purchases health insurance benefit for 1 employee. Payroll taxes include LWVMN's share of FICA and unemployment insurance.

#90003 Occupancy: purchases 1000 sq. feet at 555 Wabasha, which is scheduled for demolition. (LWVMN will move probably early in 1986.)

#90004 includes lease of mailing machine and rental of postage meter, service contract on 1 typewriter and repairs to addressograph.

#90005 Small increase in spite of postal increases as Board Memo will be mailed only to local League presidents in future rather than to every LL Board member.

#90006-90007 Copier rental reflects slight decrease due to cutback in Board Memo mailing. Copier supplies include purchase of toner, oil, duplicator, Xerox paper, letterheads.

#90008 Telephone: lease of 5 phones, 2 lines (system may be redesigned when LWVMN relocates); about $50/month in long distance charges.

#90009 General office supplies: envelopes, memos, folders, file folders, pens, pencils, clips, rubber bands, etc.

#90010 Insurance: office policy, liability and workers compensation.

#90011 Computer Service: computerized accounting service for LWVMN and LWVMNEF.

#90012 Bank Charges: printing of checks.

#90014 & 15 Equipment and computer: purchase of software, training if we receive donation of computer.

LEAGUE OF WOMEN VOTERS OF MINNESOTA

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING JANUARY 31, 1985

	INCOME	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
0400	Memberships - LL PMP*	$ 36,254.30	$ 44,445	$ 46,500	$ 47,000
0402	Memberships - MAL (@ $35)	1,446.00	600	3,500	4,375
0403	Memberships - CMAL Assessment	250.00	250	250	250
0404	Hope Washburn - interest	1,806.54	0	150	175
0405	Memorials	80.00	0	-0	-0
0410	Cash from members	55.50	300	1,371	100
0411	Cash from non-members	62.43	0	0	0
0420	Non cash from members	1,294.59	2,800	3,400	3,400
0450	Interest Income	439.56	380	300	300
	Sub Total	$ 41,688.92	$ 48,775	$ 55,471	$ 55,600
	PROGRAM SERVICES				
	DIRECT SERVICE - LL				
0501	Fall Workshops - Membership brochure sales	$ 5.00	$ 450	$ 300	$ 100
0502	DPM	400.00	200	300	300
0504	White Earth	600.00	1,500	600	600
0505	LL Reimbursement	0	0	500	0
0506	Provisional Reimbursement	0	0	500	0
	TOTAL DIRECT SERVICE - LL	$ 1,005.00	$ 2,150	$ 2,200	$ 1,000
0600	PUBLICATIONS (Program for Action, Facts, Misc.)	$ 2,096.55	$ 1,500	$ 2,200	$ 2,200
0700	VOTER	$ 22.00	$ 30	$ 30	$ 30
	LWVMNEF Contribution: 1/3			1,050	1,050
	VOTER Sub Total			1,080	1,080

* Continuing members @ $15
New members @ $12, representing net gain
Household members @ 11.25
Provisional LWV members @ $11.25

LEAGUE OF WOMEN VOTERS OF MINNESOTA

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING JANUARY 31, 1985

	INCOME	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
	DELEGATES				
0801	State Convention '85/ Council '86	$ 2,797.16	$ 3,000	$ 12,000	$ 3,500
	TOTAL DELEGATES	$ 2,797.16	$ 3,000	$ 12,000	$ 3,500
	ACTION				
0901	Day on the Hill	$ 99.50	$ 800	$ 800	$ 800
0902	CAPITOL LETTER	680.00	2,000	500	500
	TOTAL ACTION	$ 779.50	$ 2,800	$ 1,300	$ 1,300
	NATURAL RESOURCES				
1001	Committee	$ .00	$ 0	$ 0	$ 0
	TOTAL NATURAL RESOURCES	$ .00	$ 0	$ 0	$ 0
1100	Criminal Justice	$ .00	$ 0	$ 0	$ 0
1200	HR/Social Policy	$ .00	$ 0	$ 0	$ 0
1300	Education	$ .00	$ 0	$ 0	$ 0
1400	Government	$ .00	$ 0	$ 0	$ 0
1500	International Relations	$ 300.00	$ 0	$ 0	$ 0

LEAGUE OF WOMEN VOTERS OF MINNESOTA

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING JANUARY 31, 1985

		YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
	VOTERS SERVICE				
1601	ABC Reporting	$ 3,580.00	$ 4,900	$ 0	$ 5,000
	TOTAL VOTERS SERVICE	$ 3,580.00	$ 4,900	$ 0	$ 5,000
	CITIZEN INFORMATION				
1701	Speakers Bureau	$ 400.00	$ 1,000	$ 1,000	$ 1,500
1702	Citizen in Action Sales	1,272.20	2,000	1,050	2,500
1203	Practical Politics Course	0	0	400	400
	TOTAL CITIZEN INFORMATION	$ 1,672.20	$ 3,000	$ 2,450	$ 4,400
	CI - Grant LWVUSEF				
1751	Projects to be assigned	$ .00	$ 0	$ 300	$ 300
1752	Caucus Tape	3,302.91	0	0	0
1753	Water F & I	2,298.40	0	0	0
1754	Water Focus	.00	0	0	0
1755	INDIANS IN MN	4,000.00	0	0	0
1756	Justice Focus	979.15	0	0	0
1757	Citizen Lobbyist	1,051.92	0	0	0
1758	Caucus Flyer	423.91	0	0	0
	TOTAL CITIZEN INFO -- GRANT	$ 12,056.29	$ 0	$ 300	$ 300

LEAGUE OF WOMEN VOTERS OF MINNESOTA

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING JANUARY 31, 1985

		YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
	SUPPORTING SERVICES				
2001	Fund Raising	$ 45.00	$ 8,000	$ 8,000	$ 8,000
2002	Cookbook Administration	8,402.06	6,000	1,000	500
2003	Cookbook Profit to LWVMN	1,000.00	6,000	5,300	3,500
2010	Copier Service Business	7,244.76	9,000	9,000	9,000
	TOTAL SUPPORTING SERVICES	$ 16,691.82	$ 29,000	$ 23,300	$ 21,000
	SERVICES PROVIDED LWVMNEF*				
3001	Administration LL Grants	$ 179.26	$ 500	$ 800	$ 1,000
3010	Admin. & Devel. Costs	2,448.64	5,839	9,000	10,000
3020	Grants Project Costs	28,314.44	27,475	25,975	26,455
	TOTAL SERVICES PROVIDED LWVMNEF	$ 30,942.34	$ 33,805	$ 35,775	$ 37,455
	TOTAL INCOME	$ 113,631.78	$ 128,960	$ 136,076	$ 132,835**

* LWVMN provides staff/office support to LWVMNEF. LWVMNEF reimburses LWVMN for those operating costs. See Expense items described as "LWVMN Services" in LWVMNEF Budget (pink).

** Income over expense of $491.00.

LEAGUE OF WOMEN VOTERS OF MINNESOTA

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING JANUARY 31, 1985

	EXPENSES	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
	PROGRAM SERVICES				
	DIRECT SERVICE TO LL				
5011	Committee	$ .00	$ 0	$ 0	$ 0
5021	League Contacts - Calls	52.36	270	150	150
5031	League Contacts - Visits	526.62	525	695	695
5041	Membership Committee (6 mtgs.)	126.55	275	396	400
5042	Membership Brochure	.00	150	300	-
5051	Projects Committee	565.51	300	350	350
5061	Fall Workshops	14.10	500	0	0
5071	Reimbursed Visits	.00	0	0	0
5081	Provisional League -	28.03			
	White Earth $800, Prov. $300	571.36	2,400	1,100	1,100
5091	Allocated Operating	10,131.39	13,500	-	-
	TOTAL DIRECT SERVICE TO LL	$ 12,015.92	$ 17,920	$	$
	PUBLICATIONS				
6011	Purchase (FACTS, Program for Action revised)	$ 885.44	$ 300	$ 1,500	$ 1,200
6021	Sales & Use Tax	59.93	1,117	400	400
6031	Committee	.00	0	0	0
6091	Allocated Operating	573.78	1,500		
	TOTAL PUBLICATIONS	$ 1,519.15	$ 2,917	$	$
	VOTER				
7011	Committee - Mileage	$ 59.56	$ 200	$ 100	$ 100
7021	Printing (4 issues)	3,013.37	2,050	3,100	3,200
7031	Postage	473.00	760	650	650
7091	Allocated Operating	872.27	1,100		
	TOTAL VOTER	$ 4,418.20	$ 4,110	$	$

LEAGUE OF WOMEN VOTERS OF MINNESOTA

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING JANUARY 31, 1985

		YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
	DELEGATES & AFFILIATIONS				
8011	MN Convention	$ 100.00	$ 2,000	$ 9,500	$ 150
8021	MN Council	2,061.81	1,500	150	2,500
8031	LWVUS Convention/Council	963.70	1,800	1,200	2,100
8091	Allocated Operating	1,927.27	2,500		
	TOTAL DELEGATES & AFFILIATIONS	$ 5,052.78	$ 7,800	$	$
	ACTION				
9011	Committee (10 mtgs., 15 mbrs.)	$ 203.36	$ 950	$ 980	$ 700
9021	Lobbying & Monitoring	324.70	800	800	800
9031	Resource Materials	.00	25	25	25
9041	Coalitions & Affiliations	100.00	50	100	100
9051	Day on the Hill	241.67	400	250	250
9091	Allocated Operating	1,774.62	7,500		
	Seminars			300	
	TOTAL ACTION	$ 2,644.35	$ 9,725	$	$
	NATURAL RESOURCES				
10011	Committee	$ 45.00	$ 250	$ 100	$ 100
10012	Lobbying Deposit Campaign	.00	100	100	100
10091	Allocated Operating	56.00	1,000		
	TOTAL NATURAL RESOURCES	$ 101.00	$ 1,350	$	$
	CRIMINAL JUSTICE				
11011	Committee	$ 42.50	$ 50	$ 50	$ 50
11091	Allocated Operating	11.55	150		
	TOTAL CRIMINAL JUSTICE	$ 53.95	$ 200	$	$

LEAGUE OF WOMEN VOTERS OF MINNESOTA

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING JANUARY 31, 1985

		YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
	SOCIAL POLICY				
12011	Committee	$ 83.25	$ 50	$ 50	$ 50
12091	Allocated Operating	73.72	500		
	TOTAL SOCIAL POLICY	$ 156.97	$ 550	$	$
	EDUCATION				
13011	Committee	$ .00	$ 375	$ 300	$ 300
13091	Allocated Operating	.98	700		
	TOTAL EDUCATION	$ .98	$ 1,075	$	$
	GOVERNMENT				
14011	Committee	$ .00	$ 100	$ 100	$ 100
14091	Allocated Operating	17.73	100		
	TOTAL GOVERNMENT	$ 17.73	$ 200	$	$
	INTERNATIONAL RELATIONS				
15010	Committee	$ 6.00	$ 100	$ 100	$ 100
15011	Lobbying & Conf.	54.09	100	100	100
15012	World Affairs Council	10.00	25	10	10
15013	World Affairs Center Mtgs.	.00	25	25	25
15014	UN Rally	37.50	25	25	25
15015	Trade Conference	346.60	0	0	0
15091	Allocated Operating	270.07	500		
	TOTAL INTER. NAT. RELATIONS	$ 724.26	$ 775	$	$

LEAGUE OF WOMEN VOTERS OF MINNESOTA

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING JANUARY 31, 1985

		YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
	VOTER SERVICE				
16011	Committee	$ 138.65	$ 200	$ 200	$ 200
16021	ABC Project (election yrs. only)	951.92	900	0	900
16091	Allocated Operating	822.69	800		
	TOTAL VOTER SERVICE	$ 1,913.26	$ 1,900	$	$
	CITIZEN INFORMATION				
17011	Committee	$ 22.50	$ 0	$ 0	$ 0
17021	Speakers Bureau (new flyer)	37.70	100	0	250
17041	Practical Politics Instructor Expenses			100	100
17081	CIA Publication	1,128.04	0	0	0
17091	Allocated Operating	237.36	800		
	TOTAL CITIZEN INFORMATION	$ 1,425.60	$ 900	$	$
	CI - GRANT LWVUSEF				
17510	INDIANS IN MN	$ 2,901.23	$ 0	$ 0	$ 0
17511	Caucus Tapes	100.70	0	0	0
17520	Water Focus	200.50	0	0	0
17521	Water F & I - 1	90.00	0	0	0
17541	Speakers Bureau Flyer	308.35	0	0	0
17591	Allocated Operating	529.13	0		
	TOTAL CI GRANT LWVUSEF	$ 4,139.91	$ 0	$	$

LEAGUE OF WOMEN VOTERS OF MINNESOTA

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING JANUARY 31, 1985

		YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
	ADMINISTRATION				
20001	President & Board	$ 719.02	$ 1,475	$ 1,650	$ 1,782
20002	LWVUS DPMs	500.00	500	600	600
20003	Budget Committee	69.40	150	60	180
20004	Nominating Committee	189.92	125	60	180
20005	Bylaws Committee	.00	15	0	60
20006	Long Range Planning	.00	150	60	180
20007	Audit Expense (MN-1800; EF-1200)	1,350.00	1,800	1,800	1,200
20008	Office Management Committee	55.17	150	150	150
20009	Allocated Operating	14,253.11	19,000		
	Conferences for Board - 22 @ $50			700	700
	TOTAL ADMINISTRATION	$ 17,136.62	$ 23,365	$	$
	DEVELOPMENT/PR/MARKETING				
30001	Financial Options/Development Committee	$ .66	$ 75	$ 75	$ 75
30002	Subscriptions & Resources - EF	134.54	195	0	0
30003	Travel & Parking	.00	25	25	25
30004	Financial Advisory Comm. - EF	.00	100	0	0
30005	Annual Report of Ed Fund - EF	.00	375	0	0
30006	Public Relations Committee	88.96	75	100	100
30007	Marketing Committee	.00	175	175	175
30008	Video Productions Committee	.00	75	75	75
30009	Allocated Operating	2,612.95	7,850		
	TOTAL DEVELOPMENT	$ 2,837.11	$ 8,945	$	$
	FUND RAISING				
40001	Fund Raising	$ 182.68	$ 3,000	$ 3,000	$ 3,000
40002	Cookbook	7,435.71	6,000	5,300	3,570
40009	Allocated Operating	125.62	815		
	TOTAL FUND RAISING	$ 7,744.01	$ 9,815	$ 8,300	$
40003	Operating Expense/Overhead				

LEAGUE OF WOMEN VOTERS OF MINNESOTA

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING JANUARY 31, 1985

		YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
	COPIER SERVICE BUSINESS				
50001	Allocated Operating - Related	$ 468.03	$ 2,400	$ 0	$
50002	Allocated Operating - Unrelated	194.41	1,900	0	
	TOTAL COPIER SERVICE	$ 662.44	$ 4,300	$	$
60000	Payment to LWVUS - PMP - MALs	$ 156.00	$ 300	$ 1,300	$ 1,625
60001	Payment to LL - State Member	94.50	75	300	375
60010	Allocated Operating Offset	45,592.47	92,940		
	TOTAL DIRECT EXPENSES	$ 24,068.46	$ 36,045	$ 38,736	$ 31,332
	OPERATING EXPENSE*				
90001	Salaries & Wages	$ 50,525.59	$ 55,723	$ 59,220	$ 61,900
90002	Payroll Taxes	3,982.14	4,274	4,850	5,000
90003	Occupancy	4,446.00	5,928	6,000	6,600
90004	Rental & Maint. of Equipment	1,121.11	1,065	1,108	1,150
90005	Postage & Shipping	6,388.85	7,000	7,152	7,152
90006	Copier Rental	6,807.25	8,300	8,000	8,000
90007	Copier Supplies, etc.	3,254.92	3,650	3,500	3,500
90008	Telephone	2,118.41	3,000	2,800	3,000
90009	General Office Supplies	2,424.97	1,800	2,340	2,340
90010	Insurance	563.75	550	570	570
90011	Computer Service	780.45	525	600	600
90012	Bank Charges & Misc.	46.90	25	25	25
90013	Miscellaneous Fees	28.34	0	25	25
90014	Equipment	77.81	600	650	650
90015	Membership/Computer	.00	500	500	500
	TOTAL OPERATING	$ 82,566.49	$ 92,940	$ 97,340	$101,012
	TOTAL EXPENSES	$106,634.95	$128,985	$136,076	$132,344

* 35% of Total Operating Expense is covered by reimbursement from the LWVMNEF in 1984-85. 36.8% in 1985-86, 37% in 1986-87 Budgets. See Income items # 3001, 3010, 3020.

HANDGUN CONCURRENCE REPORT
2/15/85

Committee met on Feb. 15, 1985. Present: Erica Buffington, Action Chair; Barb Hiles, CJ; Lynne Westphal, Edina LWV; Carolyn Hendrixson, Mpls LWV; Peggy Leppik Golden Valley LWV; Prudy Cameron, Duluth LWV; Mindy Greiling, Roseville LWV.

Due to the percentage of members responding, the Handgun Concurrence did not pass.

There were 391 responses to the mail in ballot. Twenty-five ballots were not valid since they were not identified by either name or league. The remaining 366 ballots represent 16%† of the total membership (minus Mpls). Of those voting, there was an overwhelming number of yes votes, with only 8 no's on the first question, and 15 no's on the second question.

A total of 37 Leagues were represented in the voting, though some by very small numbers. 14 Leagues were non-metro, with 23 metro, and we had a good balance geographically with the exception of the "northern tier".

It was obvious that those Leagues who chose to have unit meetings on the topic participated in a far greater number than those who did not.

EVALUATION OF THE PROCESS:

The committee would recommend that a mail in ballot not be used for a concurrence or consensus question.

Some of the problems that came out were objections to having members identified on the ballot, which would appear to be essential for a valid concurrence/consensus, and would remain a problem regardless of the topic matter. VOTERS were misplaced prior to voting. New members did not receive the VOTER with ballot, and local Leagues had to reproduce both article and ballot since there were no extra VOTERS provided by State. (This was an oversight, as extra VOTERS were requested for that purpose.)

If mail in ballots are to be used in the future the committee would recommend the following:

1. Provision be made for reproducing the ballot in local VOTERS, with space for identifying the League on the ballot, and requiring that those ballots be mailed to the State office in one batch, or in an envelope identifying the league member by return address.

2. That Leagues be certain that all ballots are mailed by the deadline. It appears that some ballots were not received by the office for some reason, and Leagues should be aware of this problem.

3. That address of State office be on ballot.

Report written by Hiles, with committee approval of the draft copy.

† PAST CONCURRENCES - 42% 44%
" CONSENSUS - 52%

Convention '85 Proposed Agenda

Note: This year the President's Workshop will be conducted twice - on Thursday afternoon and on Sunday morning. Concurrently with the New Presidents' meetings there will be program workshops. We hope that your entire delegation will take advantage of this opportunity to attend workshops. New Presidents can attend one session of Presidents' Workshops and one session of general workshops. (As you can see, this means advance registration is very important, so please read over the program carefully and register your League members as soom as possible. Remember also that you can register for a part of the Convention package only.)

Thursday, June 6, 1985

10:00 - 12:00 Registration

12:00 - 12:45 Lunch

1:00 - 1:15 Welcome, Introductions and Announcements

1:15 - 2:30 New Presidents

Planning Your League Calendar - Joanne Buie, LWVMN Marketing Chair and Connie Hondl, LWVMN Treasurer, will help you to get your League year off to a good start.

Continuing Presidents/Other Attendees (Choose one)

1. Idea Exchange: Exchange ideas, concerns, etc. with other continuing Presidents at the mid-point of the term - Bobbi Megard, President, LWV-St. Paul.
2. Indians in Minnesota: Learn how to use this valuable resource in your community (school programs, community presentations) and in your League - Liz Ebbott, author of Indians, will be present on videotape to talk about the book; Carolyn Hendrixson, LWVMN Social Policy Chair, will answer questions.
3. Now That You've Adopted a Local Study: What to do after you've chosen a local issue to examine; organizing a study committee, preparing a report, writing consensus questions and organizaing an action campaign - Erica Buffington, LWVMN Action Chair.

2:30 - 2:45 Break

2:45 - 4:00 New Presidents

Organizing Yourself and Your Board - Joan Higinbotham, LWVMN Service to Local Leagues, will give tips on how to develop strategies for dealing with paper flow, setting up a simple filing system, etc.

Continuing Presidents/Other Attendees (Choose one)

1. Idea Exchange: Continuing Presidents should attend one of the idea exchange workshops.
2. Introducing the New Membership Manual: Here is everything you need to know to develop a successful plan for increasing your membership from how to recruit a membership committee to how to evaluate the year's results - Judy Nordland, LWVMN Membership Chair.
3. The Education Fund is for Everyone: Leagues of all sizes can develop successful Education Fund projects. Let Bev McKinnell, LWVMN Development Chair, explain the process and give you some help in getting started.

Thursday, June 6, 1985 (cont.)

4:00 - 5:00	Networking with Leagues of Similar Size: This time will be used to discuss the questions on the questionnaire sent to all local League Presidents.
6:00	Film, "The Lake Superior Experience" at Fitger's Brewery.
7:00	Dinner in Duluth. You are free to join together for dinner. There are several restaurants to choose from in the Brewery or nearby.

Friday, June 7, 1985

8:00 - 9:00	Breakfast
8:30 - 9:00	Registration Continues
9:00 - 11:30	Workshops (Choose two) Each workshop will be repeated once.
9:00 - 10:10	Workshop Selection I
10:10 - 10:20	Break
10:20 - 11:30	Workshop Selection II

1. "The Land of 10,000...years of nuclear waste?"
   This workshop will address the possibility of Minnesota becoming home to High Level and Lo Level Radioactive Waste Repositories. Preview a new slide show on the Federal High Level Radioactive Waste Repository Siting Program, available for your use. Find out what our participation in the Midwest Compact means for Low-Level waste disposal. Jeanne Crampton, LWVMN Natural Resources Chair and member of the Governor's Task Force on High Level Radioactive Waste and the Advisory Committee on Low Level Radioactive Waste.
2. "Membership Success Stories"
   Back by popular demand! A panel discussion featuring local Leagues who have had successful membership campaigns. Learn from the experts. Judy Nordland, LWVMN Membership Chair.
3. "Me, a candidate...Why not?"
   This workshop will be of interest to you if you have ever thought of running for office, or if you have wanted to learn how to assist and encourage other potential candidates. Members of the Minnesota Women's Campaign Fund will assist you in learning how to follow through with a campaign for yourself or someone else. Barbara Stuhler, Co-chair, and Jean West, Board member, Women's Campaign Fund.
4. "Fund Raisers and Finance Drives"
   Tips from the pros on how to decide on and carry out a successful, fun-filled fundraising event and how to plan and execute a finance drive. Joanne Buie, LWVMN Marketing Chair, and Beverly McKinnell, LWVMN Development Chair.
5. "Lights, Action, Camera"
   Moving candidates meetings into the video age. How to work with candidates, write good questions, choose moderators and film a candidates' meeting. Marcia Walters, LWVMN Communications Chair, Harriette Burkhalter, LWVUS Board and Peggy Leppik, LWVMN Voters Service Chair.

Workshop Selection (cont.)

6. "Monitoring Pay Equity"
   Learn how to monitor pay equity from a League involved in the monitoring process. Using the LWVMN publication on pay equity as a guide, Lynn Johnson, LWV-South Tonka, will share her experience and answer your questions.

7. "National Security - what your local League can do."
   Judy Duffy, LWVMN International Relations Chair and LWVUS IR Committee member, will share her knowledge on how to use League information to develop local programs on this subject.

11:30 - 12:30	Registration Continues
11:45	Lunch
12:45	Action Award and Public Relations Award

First Session:

1:00	Organization of Convention
1:30	Roll Call
1:45	Treasurer's Report
2:00	President's Report: State of the League Address
2:15	Bylaws Committee Report & Action
2:30	Nomination & Election of Officers & Directors
2:45	Presentation of the Proposed Budget
3:15	Presentation of the Proposed Program
	Consideration of Non-recommended Program
4:15	Convention Speaker
4:45	Announcements
5:30 - 7:30	Dinner

-Presentation of Hope Washburn Award
-Originals and reproductions of Women's fashions of the past 100 years highlight - LWV-Detroit Lakes retelling of feminist history.

7:45 - 8:45	Meet with Counterparts This session provides you with an opportunity to learn about LWVMN Board members priorities in each portfolio area and to share your interests with them.
9:00	Caucuses; Budget Committee meets

Saturday, June 8, 1985

7:15 - 8:15	Breakfast
7:45 - 8:15	Registration continues

Second Session:

8:30	Speak Up - Sue Reynolds, LWV-Mahtomedi, LWVMN Long Range Planning Chair
11:00	Report from Budget Chair, Georgeann Hall

Second Session (cont.)

11:15 - 12:15 Debate and Action on Program

12:30 - 2:15 Lunch

-Membership Award
-Voter Service Award
-Debate & Action on Program

Third Session:

2:30 - 3:30 Continuation of Debate & Action on Program

3:30 - 4:30 Action on Budget

4:30 - 5:00 Legislative Reports

5:00 - 5:30 Direction Board

5:30 Convention Sessions Adjourned

6:00 - 8:30 Dinner

-Special guest speaker and recognition of guests
-Introduction of INDIANS IN MINNESOTA

Sunday, June 9, 1985

8:00 - 9:00 Breakfast

9:00 - 12:00 See program for Thursday afternoon

CASH ON HAND: SAVINGS $2500.75
CHECKING 397.82
TO BE DEPOSITED 44.75
~~$2943.32~~
$3080.22

+ add 136.90
(includes $832.35 from HOME SHOW SALES)

KANSAS STILL OWES
$ 597.20

OWE TO WHP $4428.65

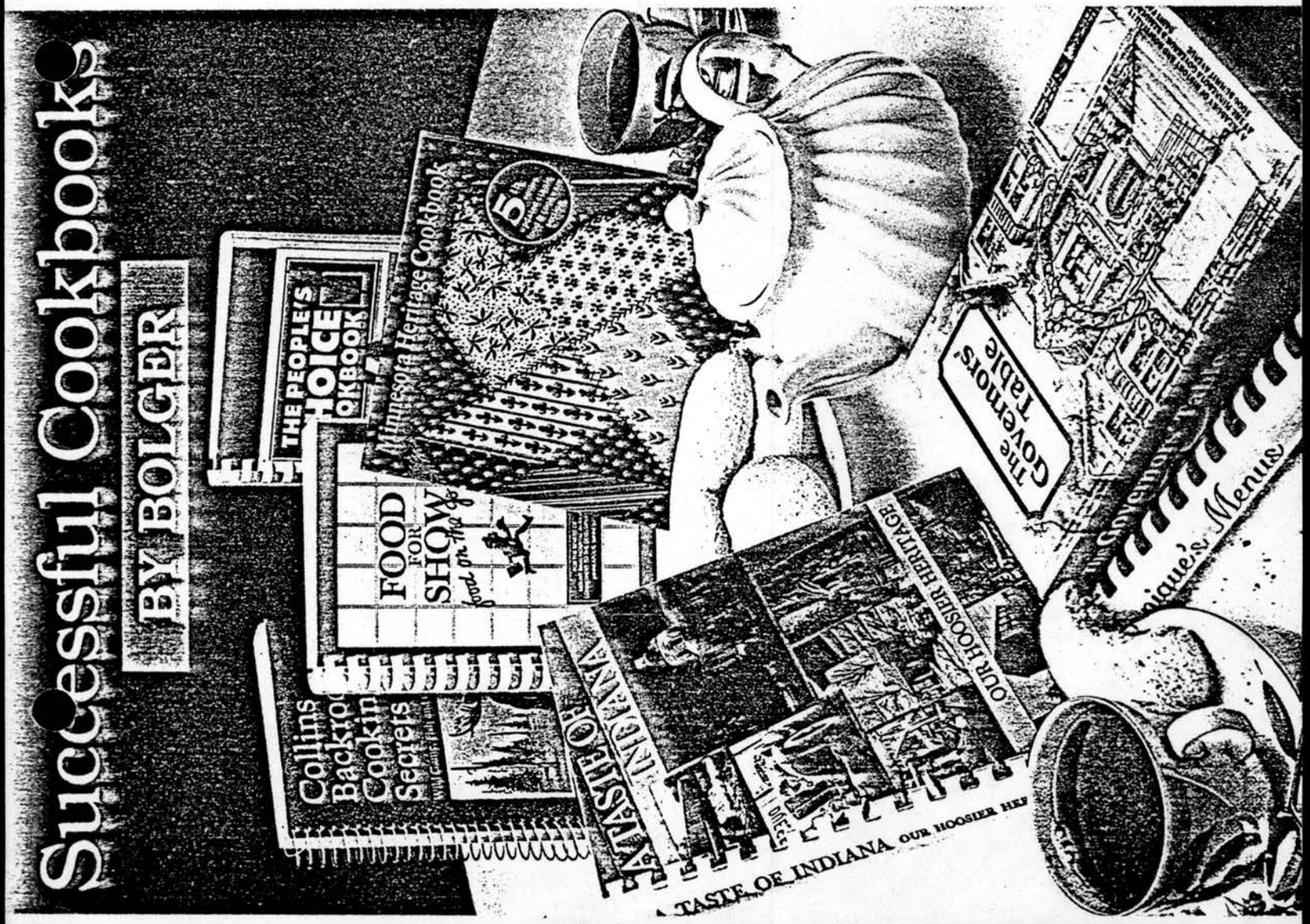
BOOKMEN OWES US 716.80 (160 books @ 4.48)
$3711.85

PAYMENTS TO WHP $3711.85
CASH ON HAND 2943.32
$ 768.53

* THIS IS $ NEEDED BEFORE OUR LAST PAYMENT ON JULY 30

* MAY NEED TO COUNT BOOKS BEFORE 3/31 FOR OUR AUDITOR - A FEW BOXES HAVE BEEN SHORT.

LARGE BILLS WE HAVE PAID— $1,637.00 UNRELATED BUSINESS TAX 8-27
$ 480.47 SALES AND USE TAX 1-17



League of Women Voters of the United States 1730 M Street, NW, Washington, DC 20036 Tel. (202) 429-1965

memorandum

This is not going on DPM.

January 22, 1985

TO: State and Local League Presidents

FROM: Pat Jensen, National Board

RE: Key Precinct Reporting for Networks by Leagues.

As many of you know, the LWVUS heard from many Leagues and League members during the fall of 1984 who were concerned about the apparent conflict between their state or local League's participation in ABC or other key precinct reporting and the League's position opposing early projection of election results by the networks. In fact, during the fall of 1984 some local Leagues dropped out of participation in precinct reporting.

Many members and boards felt that providing precinct results to the networks facilitated the networks' capacity to project and directly conflicted with strong LWVUS efforts to dissuade networks from projecting before the polls close. (We all recognize that this is only one piece of the information that goes into the database making early projections possible, but it is a key piece.)

In addition, some Leagues wrote or phoned their additional concern over seeing "the LWV" shown on nationwide ABC television, on the evening of election night, November 6, receiving telephoned data from exit polling ABC had commissioned during election day. We were aware that some local Leagues from New Jersey and New York contracted to receive exit poll data for ABC. We did not know beforehand that they were considering this activity, nor were we comfortable with it once we learned of it.

The history of the policy issue for Leagues is briefly stated: the LWVUS has not had a policy of directing state and local Leagues to agree or not to agree to work with ABC or other media to provide key precinct results once the polls have closed. These decisions were made by state Leagues, consulting with participating local Leagues. We were certainly aware of the efforts over the years and tried to keep some record of the extent of the practice.

The national board did recommend that Leagues not participate in exit polling (asking questions of voters during election day while polling was going on). That decision was communicated to Leagues in a memorandum from board member Virginia Abbott (then Schwartz) in December 1983.

The question raised by your many letters this past fall is whether the LWVUS should set a policy regarding the desirability of state and local League participation in network key precinct reporting. Many of you have called on us to adopt a policy prohibiting Leagues from doing ABC reporting. Others wrote about their concerns, but hesitated to forego the income from precinct reporting. Some felt that a League boycott would not change network policy and that non-League personnel would be employed to gather the data.

The national board decided in December 1984 that it will review the whole issue. As an important step, the board wants information from you, both on your views and on your experiences. We would appreciate your completing the attached form and returning it to the national office by February 20, 1985. We will review the information we receive from you and notify Leagues of the national board's policy decision. If there is sufficient interest and need, we will schedule a dialogue on the issue at Council '85. We are aware that Leagues need to know this decision by the summer of 1985 before the networks again approach Leagues regarding contracts.

P. S. See addendum from Dot Ridings on last page after the questionnaire.

It has to do with recent news about early projections.

Return to:

RETURN BY FEBRUARY 20, 1985

Pat Jensen, National Board
League of Women Voters of the U.S.
1730 M Street, N.W.
Washington, D.C. 20036

Questionnaire
on
Network Key Precinct Reporting and Related Issues

Key precinct reporting means relaying final election results from selected polling places after the polls are closed. Exit polling means asking voters how they voted and other questions outside polling places during election day while polls are still open.

1. Name of League Minnesota

2. Name and title of person completing questionnaire Sally Sawyer, Executive Director

3. Experience of your League:

   a. My League has participated in key precinct reporting for a network or news service in the past. yes X no _____

   b. If yes:
   League precinct reporting was done for * 1974, 76, 78, 80, 82, 84
   X ABC in * (year) _____ News Election Service in _____ (year)
   _____ NBC in _____ (year) _____ other (specify) in _____ (year)
   _____ CBS in _____ (year)

   c. My League participated in exit polling. _____ yes X no.
   If yes, it was for _____ (network/news service) _____ (year(s))

   d. Local Leagues only:
   My League received the following funds for key precinct reporting efforts.

   $ _____ in 1984; we covered _____ (# of precincts)

   $ _____ in 1982; we covered _____ (# of precincts)

   e. State Leagues only:
   Our League received the following funds for the state League budget (net after disbursal to local Leagues) from the news company or broadcaster.

   $ 2,680 in 1984; we coordinated 67 (# of precincts)

   $ 2,670 in 1982; we coordinated 89 (# of precincts) (2.2% net of actual income)

   This was approximately 1.8 % of our state budget.

f. If your League did exit polling, please enter the following:

year	amount of $ received	number of precincts	number of interviews	other comments

g. Our experience in working with network/news company has been:

___X___ good _____ difficult __X___ mixed

Please elaborate in a few sentences.

One ABC person pressured LWVMN to change its way of recruiting volunteer; ABC didn't have precinct list soon enough; some local Leagues uneasy about doing it. ABC is unhappy with slowness of Ramsey and Hennepin County reporting. Payment very prompt.

4. Your League's views:

a. Our League believes participation in key precinct reporting conflicts with LWVUS position opposing early projection of election results.
_____ yes _____ no

b. Our League believes the LWVUS board should establish the policy on this issue.
_____ yes _____ no

c. Our League wants to:
_____ continue doing key precinct reporting
_____ refrain from key precinct reporting

d. If you want to continue precinct reporting, is it because you believe:
_____ your actions provide a necessary service to voters?
_____ your League does not wish to forego the income?

e. If your League wants to continue precinct reporting because of the income, would it be willing to refrain if it could find substitute income?
_____ yes _____ no

f. If Leagues ceased altogether to do precinct reporting, do you believe networks would approach other groups in your community to take over the function?
_____ yes _____ no

5. State Leagues: Please attach a copy of your contract with ABC or other network.

6. Comments: Add on separate page.

Thank you!

January 23, 1985 Addendum from Dot Ridings

Many of you no doubt saw news stories on January 18 or 19 about the announcement that all major networks agreed they would not in the future use exit poll data to project or characterize election results before the polls close in a given state. This by itself will not solve the problem of early projections in presidential elections. However, in view of the networks' statements, congressional leaders are now discussing ways of dealing with this issue. To provide the national LWVUS board with information it needs to make decisions on these matters, please answer the following questions and return the form with your questionnaire to Pat Jensen, c/o the national office, by February 20.

A. If the federal government were to adopt a nationwide uniform poll closing time (one suggestion has been 10:00 p.m. eastern standard time), what do you believe would be the best closing time?_____

B. Would a change in the poll closing hour present any problems in your area?___yes ___no

If yes, what are they?_____

_____

_____

_____

_____

Thanks for your help!

LEAGUE OF WOMEN VOTERS OF NEW JERSEY

212 WEST STATE STREET, TRENTON, NEW JERSEY 08608 / TELEPHONE 800-792-8836 / 609-394-3303

FEB 2 2 1985

To: Pat Jensen, National Board
From: New Jersey State Board of Directors
Re: Comments on Questionnaire: Early Projections and Election Reporting

The board of directors of LWVNJ sees the solution to the perceived problem of early projection of election results to be in governmental action...the area the League has always singled out to effect our goals. Relying on the voluntary restraint of the media to effect a public policy is unrealistic and has proven unworkable. We ask the LWVUS reconsider its strategy and seek a legislative remedy.

We are pleased to see such an approach may be under consideration - judging from the accompanying Addendum from Dot Ridings. We regret, however, that this was not LWVUS's original response to the problem. Local and state Leagues should have had a vehicle for input in an action strategy of such importance that it has become, in fact, a League position. Instead, we were given a position in favor of voluntary restraint - quite an unusual situation in a grassroots organization. We believe the position and the method by which it was reached, both to be ill advised.

We fear the situation will now be further confounded by seeking a fast fix via an opinion poll on one particular legislative response. Our board and local Leagues have not studied the various election law reforms aimed at eliminating the possibility of early projections and therefore, we do not feel sufficiently informed to address the particulars of a specific remedy. We need a legitimate position on early projections - one arrived at by concurrence or consensus. We applaud your move to include it for discussion in the Council '85 agenda.

As to the subject of key precinct reporting - we regard the cover letter and enclosed questionnaire so biased as to discourage Leagues' participation in election night reporting. And we strongly object to the scolding manner in which "some local Leagues from New Jersey...(that) contracted to receive exit poll data" are mentioned.

In New Jersey, election reporting is a state board approved, directed, and encouraged activity which we have made available

to our local Leagues for over 18 years. This year, it was a major, statewide effort involving over 700 women and men, gathering important election information and demographic data. We operated the ABC computer center in Manhattan (along with LWVNYC members), where we tabulated all key precinct data and reports from ABC field personnel doing exit polling. We also covered 80 key precincts in our own state.

ABC agreed to use only hard data from the precincts, not exit poll information, to call winners - and to do so only after the polls in that particular state had closed. They did just that. To expect news organizations to hold up announcing results of an election that is over in New Jersey until the same occurs in California is unreasonable. That is not to say that the object is not desirable; but our approach must be through election law changes. Then we can leave the media to be about their business of reporting the news when and where it happens.

The LWVNJ board believes LWVUS would be most effective in spearheading a drive for a legislative remedy to the problem of early projections. Policy on handling election night reporting should be left to state and local Leagues. We are certain dissension rather than uniformity would be fomented by action to do otherwise.

Election night reporting is a tremendous boon to the Leagues in New Jersey. It increases our visiblity, affords us a unique involvement in the election system, attracts members, builds esprit de corps, and supplements our budget. By not doing it, we would lose everything and gain nothing. The networks would use other, less demanding, groups - and early calls would continue to be made. The policy we need is an all out assault on the election laws which create a situation encouraging early projections.

cc: New Jersey Local League Presidents
LWVUS Officers and Board
State League Presidents

colorado

MAR 5 1985

February 26, 1985

TO: LWVUS & State League Presidents

FROM: League of Women Voters of Colorado
Board of Directors

RE: Key Precinct Reporting for Networks

The League of Women Voters of Colorado is delighted with the discussion among the Leagues across the country regarding key precinct reporting for networks, exit polling, etc. We would particularly enjoy a thorough discussion and airing of this topic at Council '85 and ask that the national board delay adopting a policy on this matter until that time.

The League of Women Voters of Colorado has participated in ABC's key precinct reporting project for a number of years and wishes to continue doing so. We find this project an excellent fund-raiser as well as excellent PR.

Our board had a positive response to your survey and is looking forward to learning the results.

cc: LWVUS National Board
State League Presidents
Rita Blum, ABC

LWVMN Water Study Consensus
792 members participating
528 is 2/3 of 792

Draft

44 leagues
+ one Lake League Report

Allocation of limited water resources

510 ---Support for a water allocation system which distinguishes between amounts withdrawn and amounts consumed

378 ----Support for system of allocation by priorities which allows for regional flexibility, and for specific delineation of the priorities

308/428 ----Support for "domestic use" to continue as the top priority, and for "instream use" as the second priority

635 ---Support for policies which better address water shortages, especially "broad priority classifications" and efficiency/market force policies (latter needs re-wording). ~311 ~210

Conservation Policies

736 ---Support for continuation and extension of Minnesota's protected stream flow and safe yield standards.

646 ----Support for a comprehensive state water conservation plan which provides, at a minimum:

747 --emphasis on efficient use of water resources

682 --emphasis on preservation of water resources

647 --incentives for recycling and reuse

592 --education and technical assistance

541 ---Support for requiring a conservation plan of any user who proposes interbasin or interstate transfer of Minnesota water

---Support for requiring a conservation plan of regions of the state where water supplies are limited

Pricing Policies

425 ---Support for including a value for water itself in the price of water supplies.

518/682 ----Support for covering covering some part or all of costs to the state for water management or protection

686 ---Rate structures should encourage conservation.

Minnesota's Water Management Structure

Total 709 655 ---Support for a state water policy with the following major goals:
--orderly planning for supply, use, and quality
--effective coordination of agencies and levels of government involved in water planning and mangement

State water policy should also focus on the following goals:
--data acquisition and research
--consideration of future uses
--recognition of regional differences
--integration of ground and surface water policies
--integration of quality and quantity management
--maintenance and repair of water facilities

445 ---Support for consolidating water management functions

440 ----Support for a coordinating mechanism for water management agencies

391 ----A near majority favors formal citizen representation in water management.

728 ---Support for comprehensive statewide planning for both ground and surface water management.

Interbasin Transfer Policies

657 --Support for interbasin transfers within the state only if sufficient water remains in the basin of origin for present, future, and instream needs.

559 --Support for interstate transfers of water from Minnesota only if sufficient water remains in the basin and state for current, future, and instream uses./

---Decisions to transfer water should be based on:

672 --environmental effects

623 --future water needs of basin of origin

665 --conservation practice of the receiving basin 505

Consideration should also be given to the proposed use, participation in the decision by affected citizens, and economic costs and benefits for the basin of origin. 559 404 498 462

---Support for giving local and regional levels of government advisory capacity in intrastate, interbasin transfer decisions.

----Support for giving regulatory capacity only to state government in intrastate, interbasin transfer decisions. 408 637

----Support for giving local and regional levels of government advisory capacity in interstate, interbasin transfer decisions. 533 414

----Support for giving regulatory capacity to state and federal levels of government for interstate, interbasin transfer decisions. 540

669 ----Support for clear legislative definition of interstate and interbasin transfer decision-making, to include:

670½ --Minnesota laws

65% --minimum, uniform laws among Great Lakes States

71% --legislation requiring basin of origin state approval of transfers

64% --interstate compacts to include some authority for transfer decisions

61% --increased role of International Joint Commission in Great Lakes diversions and consumptive uses

62% --increased state and province participation in IJC activities.

Comments not yet tallied 3/2/85

PRACTICAL POLITICS

This course helps you develop the knowledge, skills and confidence to become an involved and effective citizen. You will learn about the operations of the national, state and local governments of which you are a part, and using three current issues (equal opportunity for women, preserving natural resources, national security) you will learn how to effectively communicate your concerns. In each area participants will become familiar with the issue and will learn specific ways to affect policies such as observing, letter writing, giving testimony, joining with others in organizations and developing coalitions. Citizens in Action, the League of Women Voters--Minnesota lobbyist handbook, will be available for purchase at the first meeting ($5).

Fall Spec Term Sec 1 Wednesdays, 9:30-11:30 a.m., October 2-23
(4 meetings), MacPhail, Buffington

(Erica Buffington is vice president and director of lobbying for League of Women Voters of Minnesota.)

COMMUNITY, CIVIC AND SOCIAL GROUPS: ORGANIZING FOR EFFECTIVENESS

Non-profit organizations such as PTAs, professional associations, community action groups, and church groups must develop sound organizational structures and operating methods to remain viable. This course helps people who care about these groups to develop the skills they need to operate a smoothly functioning organization. Topics include: developing an effective board structure; organizing and conducting a successful finance drive or fund-raising event; increasing your organization's visibility in the community; communicating with your membership; doing long range planning.

Spring Spec Term Sec 1 Wednesday, 9:30-11:30 a.m., April 2-23
(4 meetings) MacPhail, Higinbotham

(Joan Higinbotham is president of League of Women Voters of Minnesota, former president of Minnesota International Center.)

INDIANS IN MINNESOTA
fourth edition

by Elizabeth Ebbott
for
The League of Women Voters of Minnesota
Judith Rosenblatt, Editor
University of Minnesota Press, Minneapolis, Minnesota

Order from
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For information about discounts or membership in the League of Women Voters, contact LWVMN.

Judy Duffy
March 4, 1985

UPDATE ON LWVUS NATIONAL SECURITY STUDY COMMITTEE

Every League member should have the opportunity to travel to Washington, D.C. to the national League office. Last week (Feb. 24-28), I made my second trip to Washington to participate in a LWVEF Symposium on National Security Outreach projects as well as to work on the National Security Study Committee . to put together Part II of our study.

I must admit that when I left Minneapolis , I was not entirely enthused about leaving home and the one hundred and one projects I am in the middle of. Well, after about 10 minutes into the meeting on Monday morning. I had forgotten all of the other projects and began to focus on the ones that I hold most dear. those that relate to our national security and international relations. Although not a part of the LWVEF sponsored outreach projects , our Prospects for Peacemaking project received much attention and I was very much gratified by the responses by League members from all over the country. Unbeknownst to me, I was first on the agenda to talk about Prospects for peacemaking and explain what we did here on the Tundra to help further public understanding and interest in the issues. Although we know we were unique in our approach I had lost sight of how unique and it took this group to remind me. It was especially pleasing when later I heard the first hand reports of the LWVEF sponsored projects and they were all extremely well done , original in design, and provided a real service to each of their communities. The Symposium also hosted some potential funders for the LWV Education Fund and provided to them a wonderful overview of what League members can do when they have funds with which to work. We were all invited to participate in designing an education project on the Strategic Defense Initiative. With enough funds (and I understand we received a good start from those attending the Symposium meeting), we hope to put together a video presentation on the SDI for use throughout the country. There will be more on that later. As a wrap up to the Symposium, we were all invited to Capitol Hill for a briefing by Representative George Brown, California Democrat and chair of a sub-committee of the Armed Services Committee on science and technology. Brown reminded us that the moratorium on ASAT testing was expiring on March 1 and that he was circulating a letter among his colleagues and the White House asking that the moratorium be extended (You may recall that LWV supported this measure last year in the form of the Brown/Coughlin Amemdment.) He also gave us some background information on the Strategic Defense Initiative and the implications to the ABM Treaty. From this meeting, we dispersed and went to visit our respective Members of Congress to discuss upcoming votes on weapons funding.

The National Security Committee convened after we all returned to the LWVUS office late Tuesday afternoon. We reviewed what we had done for Part I and began to consider how we would treat the charge: " To evaluate U.S. economic andmilitary aid to developing countries and its relationship to our international economic and political interests." With the effective leadership of Joan Rich of the LWVUS board and an expert staff, our committee was able to put together what we think is a good study, responsive to our membership's requests and in keeping with ideas from the Long Range Plan. The details will follow soon , upon approval by the national board.

I have returned home greatly renewed and focused on what I want to do on these issues and hope I can retain my enthusiasm. Because of the "charge"

(over)

I received from this trip. I recommend that if you have the opportunity to visit the national office you do so, it would be well worth your time.

THE 1984-85 SEASON OF MINNESOTA MEETING



October 9, 1984 — "The Federal Budget Deficit: How Big A Problem?"
John Connally
former governor of Texas and former Secretary of the Treasury

November 5, 1984 — "Confronting the World Population Crisis"
Robin Chandler Duke
national co-chair of the population Crisis Committee

November 30, 1984 — "Jerusalem: Toward the Year 2000"
Teddy Kollek
mayor of Jerusalem

February 22, 1985 — "1985: The Struggle for Peace and Justice Continues"
Ronald V. Dellums
member of the U.S. House of Representatives
former vice-chair of the Congressional Black Caucus

March 22, 1985 — "Behind the Headlines: A Look at U.S. Foreign Policy"
Georgie Anne Geyer
foreign correspondent and panelist on "Washington Week in Review"

April 4, 1985 — "The Famine in Ethiopia: A Challenge to Us All"
Lawrence Pezzullo
national director, Catholic Relief Services

April 25, 1985 — "China Passage"
Bette Bao Lord
author, *Spring Moon*

May 8, 1985 — "A Matter of Life and Death: Bio-Medical Ethics"
Morris Abram
vice-chair, U.S. Commission on Civil Rights

May 15, 1985 — "What Do You Do When The Wheels Fall Off"
Robert Townsend
author, *Up The Organization*

UPCOMING FOR SUMMER 1985

(confirmations pending)

May 24, 1985 astronaut, discussing the space program

June David Owen, leader, Social Democratic Party, House of Commons

July Canadian Prime Minister Brian Mulroney

MINNESOTA MEETING
MINNESOTA MUTUAL LIFE CENTER
400 N. ROBERT, SUITE 1100
ST. PAUL, MN 55101
(612) 292-0006
(612) 292-1138

FRIDAY, MARCH 22, 1985

"Behind the Headlines A Look at U.S. Foreign Policy" by Georgie Anne Geyer

Minnesota Meeting
A FORUM FOR TODAY'S IDEAS



Foreign correspondent, author and columnist Georgie Anne Geyer is one of the United States' premier journalists. The recipient of numerous prestigious awards, including the Overseas Press Club Award for "the best article or report on Latin America in any medium," Ms. Geyer has had exclusive interviews with many of the world figures, including the Ayatollah Khomeini, Fidel Castro, Yassar Arafat and Muammar Khaddafy of Libya.

She was the first American journalist to stay in the mountains with and report on the Guatemalan guerrilla movement; she discovered in Chile the second most-want Nazi, Walter Rauff; and has interviewed spokesmen for both the Polish government and the Solidarity Trade Unions. Her fluency in five languages has aided her in building her reputation of "getting there first."

Ms. Geyer's syndicated column is carried in more than 100 newspapers, and she is a regular panelist on "Washington Week In Review," "Meet the Press," and "Voice of America". She authored *The New Latins, The New 100 Years War, The Young Russians,* and her recently published autobiography, *Buying The Night Flight.*

To make reservations, please return the enclosed card and your check in the envelope provided by March 20. As a member of the MINNESOTA MEETING, you are welcome to bring guests. The luncheon price for members is $10.00, for guests $14.00.

DATE: Friday, March 22

PLACE: Radisson University Hotel
615 Washington Avenue SE, Minneapolis
(south of Memorial Stadium on the east bank campus of the University of Minnesota; across from the University Hospital complex.) Parking is available in the Harvard Street parking ramp; enter the section marked "Hotel Guests"; there is also valet parking available at the hotel entrance.

TIME: 12:00 - Luncheon
12:30 - Speech

MINNESOTA MEETING
MINNESOTA MUTUAL LIFE CENTER
400 N. ROBERT, SUITE 1100
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LEAGUE OF WOMEN VOTERS OF MN

(1)

STATEMENT OF ASSETS AND LIABILITIES
(PREPARED ON A CASH BASIS)
FEBRUARY 28, 1985

		CURRENT YEAR	LAST YEAR
	ASSETS		
0100	CASH IN CHECKING	$ 8,782.35	$ 298.14
0101	COOK BOOK CHECKING	332.79	330.60
0102	COOK BOOK SAVINGS	2,108.55	219.31
0103	LWVMNEF-CHECKING	1,916.36	.00
0104	LWVMNEF-SAVINGS	3,888.70	.00
0105	MN FEDERAL PASSBOOK	1,650.25	295.70
0106	EDWARD D JONES FUND	1,211.00	1,118.00
0107	DEAN WITTER FUND	3,210.05	8,830.68
0108	TELEPHONE TRANSFER	13.96	13.60
0109	DEBATES '84 PASS THRU	.00	.00
0112	PETTY CASH	.00	.00
0115	COOKBOOK INVENTORY	8,487.75	5,731.84
0116	NOTES RECEIVABLE COOKBOOK	270.29	270.29
0120	ACCOUNTS RECEIVABLE	373.24	5,068.54
0125	ACCTS RECEIVABLE FROM MNEF	8432.08	.00
0130	DUE FROM LOCAL LEAGUES	294.00	865.63
0140	GRANTS-UNDESIGNATED	568.86	4,051.75
0141	GRANTS-ENVIRONMENT	14.25	14.25
0144	GRANTS - VOTER SERVICE	.00	450.00
0149	GRANTS-PRECINCT CAUCUS	.00	1,250.00
0150	LWVMNEF ACCTS RECEIVABLE	1,211.60	.00
0160	EQUIPMENT	10,082.24	10,082.24
0161	ACCUMULATED DEPR	10,082.24-	10,082.24-
0162	LEASED PROPERTY	2,395.00	2,395.00
0163	ACCUMULATED AMORT	2,395.00-	2,395.00-
	TOTAL ASSETS	$ 48,291.97	$ 28,808.33

	LIABILITIES & FUND BALANCES (2)			*		
0200	ACCOUNTS PAYABLE	$ 462.48		*	$ 94.32	
0201	EMPLOYEE WITHHOLDING PAYABLE	1,345.36		*	1,677.12	
0202	ACCRUED FICA & UC TAXES	.00		*	579.50	
0203	INCOME TAX PAYABLE	.00		*	1,889.00	
0204	COOK BOOK ACCOUNTS PAYABLE	4,867.49		*	304.46	
0205	LWVMNEF ACCTS PAYABLE	7397.56		*	.00	
0210	OBLIGATION CAPITAL LEASE	.00		*	.00	
0300	RESTRICTED FUND-SWISSHOLM	1,000.00		*	1,000.00	
0310	DESIGNATED FUND BALANCE	14.25		*	14.25	
0320	UNDESIGNATED FUND BALANCE	13,494.66		*	23,249.68	
0349	SUSPENSE	10.50-		*	.00	
0355	NET PROFIT/LOSS	14,194.78		*	.00	
				*		
	TOTAL LIAB & FUND BAL		$ 48,291.97	*		$ 28,808.33

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LEAGUE OF WOMEN VOTERS OF MN

(3)

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING FEBRUARY 28, 1985

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	INCOME						
0400	MEMBERSHIPS-LL PMP	$ 2,495.05	7.44	$ 38,749.35	18.67	44,445	5,696
0402	MEMBERSHIPS-MAL	360.00	1.07	1,806.00	.87	600	1,206-
0403	MEMBERSHIPS-CMAL ASSESMENT	.00	.00	250.00	.12	250	0
0404	HOPE WASHBURN	4.01	.01	1,810.55	.87	0	1,811-
0405	MEMORIALS	.00	.00	80.00	.04	0	80-
0410	CASH FROM MEMBERS	.00	.00	55.50	.03	300	245
0411	CASH FROM NON-MEMBERS	.00	.00	62.43	.03	0	62-
0420	NON CASH FROM MEMBERS	37.76	.11	1,332.35	.64	2,800	1,468
0450	INTEREST INCOME	33.17	.10	472.73	.23	380	93-
	SUB TOTAL	$ 2,929.99	8.73	$ 44,618.91	21.49	48,775	4,156
	PROGRAM SERVICES						
	DIRECT SERVICE-LL						
0501	FALL WORKSHOPS	$ .00	.00	$ 5.00	.00	450	445
0502	DPM	5.00	.01	405.00	.20	200	205-
0504	WHITE EARTH	.00	.00	600.00	.29	1,500	900
	TOTAL DIRECT SERVICE-LL	$ 5.00	.01	$ 1,010.00	.49	2,150	1,140
0600	PUBLICATIONS	$ 113.80	.34	$ 2,210.35	1.06	1,500	710-
0700	VOTER	.00	.00	22.00	.01	30	8
	DELEGATES						
0801	STATE COUNCIL '84	.00	.00	2,797.16	1.35	3,000	203
	TOTAL DELEGATES	$ .00	.00	$ 2,797.16	1.35	3,000	203

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING FEBRUARY 28, 1985

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	ACTION						
0901	DAY ON THE HILL	$ .00	.00	$ 99.50	.05	800	701
0902	CAPITOL LETTER	80.00	.24	760.00	.37	2,000	1,240
	TOTAL ACTION	$ 80.00	.24	$ 859.50	.41	2,800	1,941
	NATURAL RESOURCES						
1001	COMMITTEE	$ .00	.00	$ .00	.00	0	0
	TOTAL NATURAL RESOURCES	$ .00	.00	$ .00	.00	0	0
1100	CRIMINAL JUSTICE	$ .00	.00	$ .00	.00	0	0
1200	HR / SOCIAL POLICY	.00	.00	.00	.00	0	0
1300	EDUCATION	.00	.00	.00	.00	0	0
1400	GOVERNMENT	.00	.00	.00	.00	0	0
1500	INTERNATIONAL RELATIONS	.00	.00	300.00	.14	0	300-

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING FEBRUARY 28, 1985

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
1601	ABC REPORTING	181.09	.54	3,761.09	1.81	4,900	1,139
	TOTAL VOTERS SERVICE	$ 181.09	.54	$ 3,761.09	1.81	4,900	1,139
	CITIZEN INFORMATION						
1701	SPEAKERS BUREAU	$ 50.00	.15	$ 450.00	.22	1,000	550
1702	CITIZEN IN ACTION SALES	373.00	1.11	1,645.20	.79	2,000	355
	TOTAL CITIZEN INFORMATION	$ 423.00	1.26	$ 2,095.20	1.01	3,000	905
	C-I GRANT LWVUSEF						
1751	PROJECTS TO BE ASSIGNED	$ .00	.00	$ .00	.00	0	0
1752	CAUCUS TAPE	.00	.00	3,302.91	1.59	0	3,303-
1753	WATER F & I	13.70	.04	2,312.10	1.11	0	2,312-
1754	WATER FOCUS	.00	.00	.00	.00	0	0
1755	INDIANS	.00	.00	4,000.00	1.93	0	4,000-
1756	JUSTICE FOCUS	.00	.00	979.15	.47	0	979-
1757	CITIZEN LOBBYIST	.00	.00	1,051.92	.51	0	1,052-
1758	CAUCUS FLYER	.00	.00	423.91	.20	0	424-
	TOTAL CITIZEN INFO-GRANT	$ 13.70	.04	$ 12,069.99	5.81	0	12,070-

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING FEBRUARY 28, 1985

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	LWVMNEF						
1801	LOCAL LEAGUE DEPOSITS	$ 232.50	.69	$ 6,494.28	3.13	7,500	1,006
1830	INTEREST LL DEPOSITS	.00	.00	16.30	.01	200	184
1831	ADMIN FEE LL	45.22	.13	115.70	.06	300	184
1832	INTEREST-CHECKING	.00	.00	105.68-	.05	0	106
	SUBTOTAL	$ 277.72	.83	$ 6,520.60	3.14	8,000	1,479
	UNASSIGNED CONTRIBUTIONS						
1841	MEMBERS	$ 52.50	.16	$ 4,399.99	2.12	2,300	2,100-
1842	NON-MEMBERS	25.00-	.07	526.75	.25	2,300	1,773
1843	CORPORATIONS/FOUNDATIONS	450.00	1.34	9,764.52	4.70	2,600	7,165-
1844	LWVMN	.00	.00	.00	.00	2,438	2,438
1845	INTEREST	118.69	.35	352.67	.17	1,232	879
1846	MEMBER NON-CASH	.00	.00	327.64	.16	0	328-
	SUBTOTAL	$ 596.19	1.78	$ 15,371.57	7.40	10,870	4,502-
	NATURAL RESOURCES						
1851	WATER STUDY F & I	$ 233.11	.69	$ 7,030.30	3.39	6,500	530-
1852	WATER VIDEO	25.00	.07	10.00	.00	0	10-
	SOCIAL POLICY						
1856	INDIANS-GRANT-DIST	.00	.00	.00	.00	6,000	6,000
1857	INDIANS-SALES	.00	.00	.00	.00	17,520	17,520
1858	INDIANS-ROYALTIES	.00	.00	.00	.00	550	550
	SUBTOTAL	$ .00	.00	$ .00	.00	24,070	24,070
	INTERNATIONAL RELATIONS						
1861	GRANT-WORLD TRADE	$ .00	.00	$ .00	.00	100	100

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING FEBRUARY 28, 1985

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
1866	PRIMARY DEBATES '84	.00	.00	1,075.26	.52	3,000	1,925
1867	DEBATE '84	.00	.00	5,067.78	2.44	8,000	2,932
1868	VOTERS GUIDE GRANT	.00	.00	600.00	.29	2,000	1,400
1869	ELECTION HOTLINE	25.00	.07	3,136.10	1.51	5,000	1,864
1870	VOTE '84 FLYER DIST	.00	.00	.00	.00	700	700
1871	VOTE '84 PSAS	.00	.00	.00	.00	750	750
1872	18 YR OLD VOTE PROMO	.00	.00	5,059.70	2.44	100	4,960-
1875	DEBATES PASS THRU	.00	.00	7,300.00	3.52	0	7,300-
	SUBTOTAL	$ 25.00	.07	$ 22,238.84	10.71	19,550	2,689-
	CITIZEN INFORMATION						
1881	2 FOCUS MEALS	$ .00	.00	$ 910.00	.44	1,600	690
1882	2 FOCUS GRANTS	.00	.00	5,425.76	2.61	3,000	2,426-
1883	2 FOCUS ADMISSIONS	.00	.00	1,248.00	.60	3,000	1,752
1884	CIA MEALS	.00	.00	486.00	.23	800	314
1885	CIA GRANT	.00	.00	203.76	.10	1,000	796
1886	CIA ADMISSIONS	.00	.00	1,966.50	.95	1,000	967-
1887	ROAD SHOW	.00	.00	156.80	.08	0	157-
	SUBTOTAL	$ .00	.00	$ 10,396.82	5.01	10,400	3
	LWVMNEF INCOME	$ 1,157.02	3.45	$ 61,568.13	29.66	79,490	17,922

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING FEBRUARY 28, 1985

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	SUPPORTING SERVICES						
2001	FUND RAISING	$ 12,465.00	37.15	$ 12,510.00	6.03	8,000	4,510-
2002	COOK BOOK	2,331.65	6.95	10,733.71	5.17	6,000	4,734-
2003	COOKBOOK PROFIT TO LWVMN	.00	.00	1,000.00	.48	6,000	5,000
2010	COPIER SERVICE BUSINESS	423.07	1.26	7,667.83	3.69	9,000	1,332
	TOTAL SUPPORTING SERVICES	$ 15,219.72	45.36	$ 31,911.54	15.37	29,000	2,912-
	SERVICES PROVIDED LWVMNEF						
3001	ADMINISTRATION LL GRANTS	$ 1108.59	.00	$ 179.26	.09	500	321
3010	ADMIN & DEVE COSTS	8211.78	.00	2,448.64	1.18	5,830	3,381
3020	GRANTS PROJECT COSTS	4109.75	40.03	35,104.84	20.11	27,475	14,270-
	TOTAL SER PROVIDED LWVMNEF	$ 13,430.12	40.03	$ 44,372.46	21.37	33,805	10,567-
	TOTAL INCOME	$ 33,553.44	100.00	$ 207,596.33	100.00	208,450	854

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING FEBRUARY 28, 1985

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	EXPENSES						
	PROGRAM SERVICES						
	DIRECT SERVICE TO LL						
5011	COMMITTEE	$ 1.85	.01	$ 1.85	.00	0	2-
5021	LEAGUE CONTACTS-CALLS	12.30	.04	64.66	.03	270	205
5031	LEAGUE CONTACTS-VISITS	.00	.00	526.62	.25	525	2-
5041	MEMBERSHIP COMMITTEE	.00	.00	126.55	.06	275	148
5042	MEMBERSHIP BROCHURE	.00	.00	.00	.00	150	150
5051	PROJECTS COMMITTEE	.00	.00	565.51	.27	300	266-
5061	FALL WORKSHOPS	.00	.00	14.10	.01	500	486
5071	REIMBURSED VISITS	.00	.00	.00	.00	0	0
5081	PROVISIONAL LEAGUE	.00	.00	28.03	.01	2,400	2,372
5082	WHITE EARTH	.00	.00	571.36	.28	0	571-
5091	ALLOCATED OPERATING	.00	.00	10,131.39	4.88	13,500	3,369
	TOTAL DIRECT SERVICE TO LL	$ 14.15	.04	$ 12,030.07	5.79	17,920	5,890
	PUBLICATIONS						
6011	PURCHASE	$ 27.25	.08	$ 912.69	.44	300	613-
6021	SALES & USE TAX	.00	.00	59.93	.03	1,117	1,057
6031	COMMITTEE	.00	.00	.00	.00	0	0
6091	ALLOCATED OPERATING	.00	.00	573.78	.28	1,500	926
	TOTAL PUBLICATIONS	$ 27.25	.08	$ 1,546.40	.74	2,917	1,371
	VOTER						
7011	COMMITTEE	$ .00	.00	$ 59.56	.03	200	140
7021	PRINTING	.00	.00	3,013.37	1.45	2,050	963-
7031	POSTAGE	.00	.00	473.00	.23	760	287
7091	ALLOCATED OPERATING	.00	.00	872.27	.42	1,100	228
	TOTAL VOTER	$ .00	.00	$ 4,418.20	2.13	4,110	308-
	DELEGATES & AFFILIATIONS						
8011	MN CONVENTION	$ .00	.00	$ 100.00	.05	2,000	1,900
8021	MN COUNCIL	.00	.00	2,061.81	.99	1,500	562-
8031	LWVUS CONVENTION	.00	.00	963.70	.46	1,800	836
8091	ALLOCATED OPERATING	.00	.00	1,927.27	.93	2,500	573
	TOTAL DELEGATES & AFFIL	$ .00	.00	$ 5,052.78	2.43	7,800	2,747

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING FEBRUARY 28, 1985

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	ACTION						
9011	COMMITTEE	$ 36.00	.11	$ 239.36	.12	950	711
9021	LOBBYING & MONITORING	66.00	.20	390.70	.19	800	409
9031	RESOURCE MATERIALS	13.25	.04	13.25	.01	25	12
9041	COALITIONS & AFFILIATIONS	.00	.00	100.00	.05	50	50-
9051	DAY ON THE HILL	.00	.00	241.67	.12	400	158
9991	ALLOCATED OPERATING	.00	.00	1,774.62	.85	7,500	5,725
	TOTAL ACTION	$ 115.25	.34	$ 2,759.60	1.33	9,725	6,965
	NATURAL RESOURCES						
10011	COMMITTEE	$ .00	.00	$ 45.00	.02	250	205
10012	LOBBYING DEPOSIT CAMPAIGN	.00	.00	.00	.00	100	100
10091	ALLOCATED OPERATING	.02-	.00	55.98	.03	1,000	944
	TOTAL NATURAL RESOURCES	$ .02-	.00	$ 100.98	.05	1,350	1,249
	CRIMINAL JUSTICE						
11011	COMMITTEE	$ 27.00	.08	$ 69.40	.03	50	19-
11091	ALLOCATED OPERATING	.00	.00	11.55	.01	150	138
	TOTAL CRIMINAL JUSTICE	$ 27.00	.08	$ 80.95	.04	200	119
	SOCIAL POLICY						
12011	COMMITTEE	$ 6.00	.02	$ 89.25	.04	50	39-
12091	ALLOCATED OPERATING	.00	.00	73.72	.04	500	426
	TOTAL SOCIAL POLICY	$ 6.00	.02	$ 162.97	.08	550	387

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING FEBRUARY 28, 1985

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	EDUCATION						
13011	COMMITTEE	$ .00	.00	$ .00	.00	375	375
13091	ALLOCATED OPERATING	.00	.00	.98	.00	700	699
	TOTAL EDUCATION	$ .00	.00	$ .98	.00	1,075	1,074
	GOVERNMENT						
14011	COMMITTEE	$ .00	.00	$ .00	.00	100	100
14091	ALLOCATED OPERATING	.00	.00	17.73	.01	100	82
	TOTAL GOVERNMENT	$ .00	.00	$ 17.73	.01	200	182
	INTERNATIONAL RELATIONS						
15010	COMMITTEE	$ .00	.00	$ 6.00	.00	100	94
15011	LOBBYING & CONF	.00	.00	54.09	.03	100	46
15012	WORLD AFFAIRS COUNCIL	.00	.00	10.00	.00	25	15
15013	WORLD AFF CENTER MTGS	.00	.00	.00	.00	25	25
15014	UN RALLY	.00	.00	37.50	.02	25	13-
15015	TRADE CONFERENCE	.00	.00	346.60	.17	0	347-
15091	ALLOCATED OPERATING	.00	.00	270.07	.13	500	230
	TOTAL IR	$ .00	.00	$ 724.26	.35	775	51

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING FEBRUARY 28, 1985

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
16011	COMMITTEE	$ .00	.00	$ 138.65	.07	200	61
16021	ABC PROJECT	125.17	.37	1,077.09	.52	900	177-
16091	ALLOCATED OPERATING	.00	.00	822.69	.40	800	23-
	TOTAL VOTERS SERVICE	$ 125.17	.37	$ 2,038.43	.98	1,900	138-
	CITIZEN INFORMATION						
17011	COMMITTEE	$ .00	.00	$ 22.50	.01	0	23-
17021	SPEAKERS BUREAU	.00	.00	37.70	.02	100	62
17031	CIA PUBLICATION	1,096.04	3.27	2,224.08	1.07	0	2,224-
17091	ALLOCATED OPERATING	.00	.00	237.36	.11	800	563
	TOTAL CITIZEN INFORMATION	$ 1,096.04	3.27	$ 2,521.64	1.21	900	1,622-
	C-I GRANT LWVUSEF						
17510	INDIANS	$ 297.88	.89	$ 3,199.11	1.54	0	3,199-
17511	CAUCUS TAPES	.00	.00	110.70	.05	0	111-
17520	WATER-FOCUS	.00	.00	200.50	.10	0	201-
17521	WATER F & I 1	.00	.00	90.00	.04	0	90-
17531	CIA PUBLICATION	1,086.04-	3.24	1,086.04-	.52	0	1,086
17541	SPEAKER'S BUREAU FLYER	.00	.00	308.35	.15	0	308-
17591	ALLOCATED OPERATING	.00	.00	529.13	.25	0	529-
	TOTAL C-I GRANT LWVUSEF	$ 788.16-	2.35	$ 3,351.75	1.61	0	3,352-

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STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING FEBRUARY 28, 1985

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	LWVMNEF						
18001	LOCAL LEAGUE GRANTS	$ 949.66	2.83	$ 2,387.63	1.15	7,500	5,112
	LOCAL LEAGUE ADMINISTRATION						
18005	LWVMN SERVICES	6,163.25	18.37	6,818.24	3.28	500	6,318-
	SUBTOTAL LL ADMIN	$ 6,163.25	18.37	$ 6,818.24	3.28	500	6,318-
	STATE ADMINISTRATION						
18008	LWVMN SERVICES	$ 3,307.47	9.86	$ 12,448.91	6.00	5,830	6,619-
18009	BOARD EXPENSE	.00	.00	421.96	.20	0	422-
18010	DIRECT EXPENSES	.00	.00	1,077.96	.52	0	1,078-
18011	DEVELOPMENT	1,264.18-	3.77	236.30	.11	0	236-
	SUBTOTAL STATE ADMIN	$ 2,043.29	6.09	$ 14,185.13	6.83	5,830	8,355-
	UNASSIGNED PROJECT/DEVE						
18021	1984-85 PROJECTS	$ .00	.00	$ 42.00	.02	1,500	1,458
18022	SERVICE LWVMN	.00	.00	.00	.00	3,000	3,000
18025	1985-86 PROJECTS	.00	.00	.00	.00	3,000	3,000
	SUBTOTAL	$ .00	.00	$ 42.00	.02	7,500	7,458
	NATURAL RESOURCES						
18031	WATER F & I 2	$ 32.89	.10	$ 2,686.75	1.29	3,500	813
18032	SERVICES LWVMN	1,563.26	4.66	1,901.62	.92	3,000	1,098
	SUBTOTAL	$ 1,596.15	4.76	$ 4,588.37	2.21	6,500	1,912
	SOCIAL POLICY						
18041	INDIANS-PUB EXPENSE	$ 201.00	.60	$ 2,287.04	1.10	11,000	8,713
18042	INDIANS-SALES & USE	.00	.00	.00	.00	1,260	1,260
18043	SERVICES LWVMN	85.60	.26	85.60	.04	9,350	9,264
	SUBTOTAL	$ 286.60	.85	$ 2,372.64	1.14	21,610	19,237
	INTERNATIONAL-RELATIONS						
18051	WORLD TRADE-PLANNING	$ .00	.00	$ .00	.00	100	100

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
18061	PRIMARY DEBATES '84	.00	.00	102.89	.05	2,000	1,897
18062	SERVICES LWVMN	.00	.00	819.50	.39	1,000	181
18063	DEBATE '84	.00	.00	3,058.21	1.47	6,000	2,942
18064	SERVICES LWVMN	1,852.98	5.52	3,165.97	1.53	2,000	1,166-
18065	VOTERS GUIDE	.00	.00	249.81	.12	1,000	750
18066	SERVICES LWVMN	91.84	.27	2,704.54	1.30	1,000	1,705-
18067	ELECTION HOTLINE	244.76	.73	2,235.22	1.08	2,500	265
18068	SERVICES LWVMN	8.76	.03	3,172.31	1.53	2,500	672-
18069	VOTE '84 FLYER	.00	.00	8.69	.00	0	9-
18070	SERVICES LWVMN	.00	.00	485.37	.23	700	215
18071	VOTE '84 PSAS	.00	.00	.00	.00	0	0
18072	SERVICES LWVMN	.00	.00	.00	.00	750	750
18073	18 YR OLD VOTE PROMO	.00	.00	1,697.37	.82	0	1,697-
18074	SERVICES LWVMN	99.53	.30	1,977.16	.95	100	1,877-
18075	DEBATES PASS THRU	.00	.00	2,604.03	1.25	0	2,604-
18076	SERVICES LWVMN	.00	.00	4,695.97	2.26	0	4,696-
	SUBTOTAL	$ 2,297.87	6.85	$ 26,977.04	12.99	19,550	7,427-
	CITIZEN INFORMATION						
18081	2 FOCUS MEALS	$ .00	.00	$ 1,120.05	.54	1,550	430
18082	SERVICES LWVMN	.00	.00	.00	.00	50	50
18083	2 FOCUS MEETINGS	265.57	.79	2,619.48	1.26	3,000	381
18084	SERVICES LWVMN	28.14	.08	3,113.24	1.50	3,000	113-
18085	CIA MEALS	.00	.00	.00	.00	775	775
18086	SERVICES LWVMN	.00	.00	.00	.00	25	25
18087	CIA MEETING	6.50	.02	1,042.28	.50	1,000	42-
18088	SERVICES LWVMN	1,356.30	4.04	1,446.69	.70	1,000	447-
18089	ROAD SHOW	100.00-	.30	497.06	.24	0	497-
18090	SERVICES LWVMN	137.17	.41	243.26	.12	0	243-
	SUBTOTAL	$ 1,693.68	5.05	$ 10,082.06	4.86	10,400	318
	TOTAL EXPENSES LWVMNEF	$ 15,030.50	44.80	$ 67,453.11	32.49	79,490	12,037
	SUPPORTING SERVICES						

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING FEBRUARY 28, 1985

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	ADMINISTRATION						
20001	PRESIDENT & BOARD	$ 14.50	.04	$ 733.52	.35	1,475	741
20002	LWVUS DPMS	50.00	.15	550.00	.26	500	50-
20003	BUDGET COMMITTEE	.00	.00	69.40	.03	150	81
20004	NOMINATING COMMITTEE	.00	.00	189.92	.09	125	65-
20005	BY LAWS COMMITTEE	.00	.00	.00	.00	15	15
20006	LONG RANGE PLANNING	.00	.00	.00	.00	150	150
20007	AUDIT EXPENSES	.00	.00	1,350.00	.65	1,800	450
20008	OFFICE MANAGEMENT	.00	.00	55.17	.03	150	95
20009	ALLOCATED OPERATING	.73-	.00	14,252.38	6.87	19,000	4,748
	TOTAL ADMINISTRATION	$ 63.77	.19	$ 17,200.39	8.29	23,365	6,165
	DEVELOPMENT/PR/MARKETING						
30001	DEVELOPMENT COMMITTEE	$ .00	.00	$ .66	.00	75	74
30002	SUPSCRIPTIONS & RESOURCES	.00	.00	134.54	.06	195	60
30003	TRAVEL & PARKING	.00	.00	.00	.00	0	0
30004	FINANCIAL ADVISORY COMM	.00	.00	.00	.00	100	100
30005	ANNUAL REPORT OF ED FUND	.00	.00	.00	.00	375	375
30006	PUBLIC RELATIONS COMMITTEE	.00	.00	88.96	.04	75	14-
30007	MARKETING COMMITTEE	.00	.00	.00	.00	175	175
30008	VIDEO PRODUCTIONS COMM	.00	.00	.00	.00	75	75
30009	ALLOCATED OPERATING	.19-	.00	2,612.76	1.26	7,850	5,237
	TOTAL DEVELOPMENT	$ .19-	.00	$ 2,836.92	1.37	8,920	6,083
	FUND RAISING						
40001	FUND RAISING	$ 4,769.71	14.22	$ 4,952.39	2.39	3,000	1,952-
40002	COOK BOOK	1,559.08	4.65	8,994.79	4.33	6,000	2,995-
40009	ALLOCATED OPERATING	.00	.00	125.62	.06	815	689
	TOTAL FUND RAISING	$ 6,328.79	18.86	$ 14,072.80	6.78	9,815	4,258-

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING FEBRUARY 28, 1985

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	COPIER SERVICE BUSINESS						
50001	ALLOCATED OPER-RELATED	$ .00	.00	$ 468.03	.23	2,400	1,932
50002	ALLOCATED OPER-UNRELATED	.00	.00	194.41	.09	1,900	1,706
	TOTAL COPIER SERVICE	$ .00	.00	$ 662.44	.32	4,300	3,638
50097	EF ALLOCATED OPERATING	$ .75-	.00	$ 10,678.84	5.14	30,325	19,646
60000	PAYMENT TO LWVUS-PMP-MALS	.00	.00	156.00	.08	300	144
60001	PAYMENT TO LL-STATE MEMBER	3.00	.01	97.50	.05	75	23-
60009	CONTRIBUTION LWVMNEF	.00	.00	.00	.00	2,438	2,438
60010	ALLOCATED OPERATING OFFSET	1.69	.01	45,590.78-	21.96	92,940-	47,349-
	TOTAL DIRECT EXPENSES	$ 22,049.49	65.71	$ 102,373.96	49.31	115,510	13,136
	OPERATING EXPENSE						
90001	SALARIES AND WAGES	$ 4,566.54	13.61	$ 55,092.13	26.54	55,723	631
90002	PAYROLL TAXES	350.67	1.05	4,332.81	2.09	4,274	59-
90003	OCCUPANCY	988.00	2.94	5,434.00	2.62	5,928	494
90004	RENTAL AND MAINT OF EQUIP	186.06	.55	1,307.17	.63	1,065	242-
90005	POSTAGE AND SHIPPING	499.67	1.49	6,888.52	3.32	7,000	111
90006	COPIER RENTAL	993.76	2.96	7,801.01	3.76	8,300	499
90007	COPIER SUPPLIES ETC	214.65	.64	3,469.57	1.67	3,650	180
90008	TELEPHONE	351.85	1.05	2,470.26	1.19	3,000	530
90009	GENERAL OFFICE SUPPLIES	240.27	.72	2,665.24	1.28	1,800	865-
90010	INSURANCE	.00	.00	563.75	.27	550	14-
90011	COMPUTER SERVICE	60.33	.18	840.78	.41	525	316-
90012	BANK CHARGES & MISC	.00	.00	46.90	.02	25	22-
90013	MISCELLANEOUS FEES	3.00	.01	31.34	.02	[illegible]	31-
90014	EQUIPMENT	6.30	.02	84.11	.04	600	516
90015	MEMBERSHIP/COMPUTER	.00	.00	.00	.00	500	500
	TOTAL OPERATING	$ 8,461.10	25.22	$ 91,027.59	43.85	92,940	1,912
	NET INCOME (LOSS)	$ 3,042.85	9.07	$ 14,194.78	6.84	0	14,195-

REPORT OF THE BYLAWS COMMITTEE

Kay Bannitt, Chair, LWV-Woodbury/Cottage Grove
Mary Ellen McFarland, LWV-Arden Hills/Shoreview
Cynthia Andrews, LWV-Minneapolis

The Bylaws Committee has made two recommendations for changes to the LWVMN Bylaws.

brackets [ ] mean delete
underlining _____ means new wording

1. Article VII, Convention. Section 3, Qualifications of Delegates and Voting.

Each delegate shall be a voting member enrolled in a recognized [local] Minnesota League [in the State of Minnesota.] whose State Per Member Payment is paid.

This change was submitted by the LWV of Robbinsdale as "Each delegate shall be a voting member enrolled in a recognized local Minnesota League whose state PMP dues are paid." Their reason was that this change would keep us current with the LWVUS bylaws. LWV-Robbinsdale also believes that it is unfair that Leagues who do not pay their dues should be able to vote. Two of the three members of the committee favored this recommendation. All the commitee members agreed that this addition would be desirable in order to keep us in agreement with the national bylaws. One committee member also felt strongly that this change should be made for Robbinsdale's stated reason of the unfairness of League's voting if the dues are not paid. Another member, however, felt that as a practical matter the change would not be good because in this time of declining membership it would further penalize struggling Leagues.

2. Article VII, Finance. Section 2, Budget.

The Board shall submit to the Convention [or Council] for adoption [a] budgets for the ensuing two fiscal years. [This] These budgets shall provide for the support of the League of Women Voters of Minnesota. A copy of the proposed budget shall be sent to each local League president at least three months in advance of the Convention. [and two months in advance of Council.]

Section 3, Budget Committee

The budgets shall be prepared by the elected chairperson and a committee which shall be appointed for that purpose at least six months in advance of the Convention. [or Council.]

Article VIII, Convention. Section 5, Powers.

The Convention shall...adopt [a] budgets for the ensuing two fiscal years.

Article IX, Council. Section 3. Powers.

The Council shall consider Program [,] and methods of work and review the budget as submitted to the Board of Directors....The Council shall [adopt a] review [a] the budget for the ensuing year and may modify it to meet current needs....

The committee made these recommended changes to reflect the LWVMN Board's proposal for a two-year budgeting process. The committee, however, felt that Council should review the second year's budget in case changes in Program or revenue or expenditures necessitate financial changes. Note that the language refers to two budgets for the ensuing two fiscal years; LWVMN will retain its fiscal period of April 1 to March 31.

The Bylaws Committee agreed that any editing and grammatical changes may be made as necessary to provide for the proper syntax in case the committee overlooked something.

Finally, the Bylaws Committee recommends that a reasonable amount of money be expended to update and reprint the State Bylaws. For an initial, one time investment of $150, our bylaws could be type-set and a set of camera ready masters provided. Subsequent changes to the masters could be made for $10 to $25. We could then xerox the small number of copies we need (100) for minimal cost ($12.00).

REPORT TO BOARD ON FUNRAISER:

Finances:

Income:

Advance Registration	$5,126.00
Registration at door	440.00
Donations	201.00
Raffle	416.00
Silent Auction	3,967.50
Live Auction (15 items)	2,717.50
Donated Mileage	
Late Payment Silent Auction	
Total	$12,868.00

Expenses:

Postage	$ 187.96
Typesetting Invitation	82.68
Program Printing	43.57
Raffle Balloons & Signs	18.00
Hamline	100.00
3 Complimentary Dinners	66.00
Mileage for 8 meetings	
Northfield	45.00
Hopkins	
Edina	
St. Paul	
Golden Valley	
Dinners	4,769.71
Staff Time thru 1/31/85	548.31
Staff Time thru 2/28/85	
Lost Gift Certificate	50.00
Plant	10.80
Total	$5,872.03

In-kind Contributions:

Printer, Print Works	314.24
4,000 copies, invitation	
Registration list	
Marcia Walters computer time	
Committee expenses	
Mileage	
Northfield	75.00
Hopkins	
Edina	
St. Paul	
Golden Valley	
Stillwater	
Name tags	10.00
Total	$399.24

Funraiser Report (page 2)

Attendance:

Reserved places	255
Attended	247
Leagues represented	22

Arrangements:

Comments ranged from excellent to fabulous. The contact people at International Market Square were easy to work with, and the bill presented promptly and with no "hidden charges." The place was a drawing card since it was new and well publicized.

Food:

There seemed to be a slight problem with a few undercooked chickens. On the whole food received rave reviews.

There also was an apparent escalation of price of caraffes of wine. Would be wise to get that cleared up before the evening of the event.

If one committee member were assigned to food and drink they might be able to solve these problems as they arise, not hear about them later. But complaints were really few and far between.

Publicity:

Flyer lovely, tear-off portion should be back of illustration to avoid mailing in of important information. This made for needless calls to LWVMN office.

The flyer was mailed to all members of metro and close-in Leagues by bulk mail. In addition, five were included in the President's mailing.

Next year be sure to send to all non-members who attended events in '84 and '85.

Announcement sent to local papers by Karen Anderson. It was written up in both the Mpls. and St. Paul papers and we did get reservations as a result.

LWVMN name could be more prominently displayed on flyer and program.

Date:

Questionable because it fell over some school energy/President's weekend/mid-winter break. That could have held crowd down. A Friday night during Lent causes problems for some when fish not on menu. This also could have held crowd down. A Saturday night may have meant that out-of-towners would have been able to come.

Auction:

3 items in raffle
15 items in live auction
156 items in silent auction

Excellent. Good way to raise money. If party goers are non-League members it brings a new billfold into our finances. People feel they are getting some value for their "donated dollar."

More lead time needed. More people needed to work on auction both before event and during it.

Spotters: Perhaps need only two, but they should be lively. Cap Hiles and Gene Santi would be excellent.

Need to turn lights up over silent auction display area and over crowd during live auction.

Jim Burns did a great job. We need to provide a script about items to person helping auctioneer to give him a rest and convey information to crowd. This second person also needs a mike.

Set up four cashiers - four lines - and separate according to bid numbers to ease congestion at end of evening.

Before live auction begins give 15-minute break so people can see if they won items on silent auction. Some were afraid to bid on live auction items for they had no idea how much money they had already spent on silent auction.

Program worked well in place of auction item booklet - it avoided much work and possible errors - but there might be more of a description of live auction items.

Set up display table for late entries and have one person responsible for accepting items, writing out bid sheets and making record of late entry.

All tables could have one person in charge of tallying that table and they could check the table during the evening to avoid errors.

Multiple bid items need multiple bid sheets to avoid errors.

Bid sheets hould be carboned so only top sheet torn away to tally and bidders could check to see if they won an item once bidding closed.

Set up a numbering system before the items start to come in. It would make it easier to accept items and immediately record them. For example: A1 show tickets from businesses; B1 show tickets from members; C1 hotel gift certificates. File gift certificates according to category in shoe box. Winners bid # and name should to on outside of envelope.

Reservations:

Went smoothly. Allowing reservations for whole tables encouraged some members to recruit other guests. Committee felt this encouraged more ticket sales.

Consider typed name tags with large type for calligraphy very time consuming. However, calligraphy much more attractive. Perhaps Betty Sailer (Edina) would do this job next year.

Having three check in lines arranged by alphabet made checking in very easy.

Follow-up Thank Yous:

Divided up by committee members. Some done by computer as were the letters sent to businesses asking for donations.

Meetings:

Two meetings were held in October and November to dovetail with LWVMNEF meetings with

Schmitz, Buie and Burkhalter brainstorming. Explored various locations and entertainment. By November LWVMN Board meeting date, time location, entertainment and general format were set.

In December full committee - a very small, but hard working group - met and assigned tasks to be completed by first week in January. Invitations designed and printed, menu set, letters to potential donors of auction items typed and ready to mail.

In early January, met to do 3rd class mailing to members of metro and close local Leagues. Also mailed to financial advisory board and limited others.

Four meetings the four weeks preceeding the event.

1. Assign calls to local Leagues to committee members. Write additonal invitations with personal notes to selected others, see list.

2. Walk through the Atrium. Write additional invitations and begin follow-ups for auction items.

3. Plan out evening, more auction items and local League reservations follow-ups.

4. Finalize work plans and workers for evening. Decide to abandon auction item booklet in favor of program.

Emily Schmita, Chair
Joann Buie
Harriette Burkhalter
Ginny Levy
Bev McKinnell
Marylyn Deneen

LWVMN Membership Data for 1984

This data was compiled in March, 1985, with 46 out of 64 LL's officially reporting, and reliable data based on office files on the remaining LL's.

Total number of members (including MAL's)	Jan., 1984	Jan., 1985
	3071 (-11.3%)	3109 (+1.2%)
Local Leagues showing gains	14 (21.8%)	24 (37.5%)
Local Leagues staying even	6 (9.3%)	10 (15.6%)
Local Leagues showing losses	44 (68.8%)	30 (46.8%)

Data on under-represented groups:

	Number recruited in 1984*	1985**
Males	21	28
Under 30	64	64
Over 60	19	30
Racial minorities	4	12
Total	108	134

*43 Local Leagues reporting
**46 Local Leagues reporting

LEAGUE OF WOMEN VOTERS OF MINNESOTA
555 WABASHA • ST. PAUL, MINNESOTA 55102
PHONE: (612) 224-5445

MEMO

TO: 1983-85,1985-87 Board Members

FROM: Jean Tews

SUBJECT: April LWVMN, -MNEF Board Meetings & Orientation

DATE: 4/4/85

I am eagerly looking forward to our joint Board Meetings and orientation session for new Board members on April 9. Our schedule will be:

9:30 a.m. - LWVMNEF Board Meeting
10:15-11:15 a.m. - Orientation for new Board members, with presentations by current portfolio chairs (5 mins. each)
11:15 a.m. - LWVMN Board Meeting

Enclosed for new Board members is a map with directions to the LWVMN office.

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

LWVMN EDUCATION FUND

BOARD MEETING

Tuesday, April 9, 1985
9:30 a.m.

9:30 a.m. - Determination of quorum and call to order.

	Mins.	ACTION
1.	2	Approval of March 12, 1985, Education Fund Board Minutes/Hegg
2.	5	Treasurer's Report/Hondl
3.	5	Development Report/McKinnell, Anderson
		REVISION OF AGENDA
4.	5	Approval of legal assistance/McKinnell
5.	8	Approval of process for non-project expenses/McKinnell
		DISCUSSION
6.	10	Computer Proposal/McKinnell, Anderson
7.	10	Building-Space needs/Tews
		INFORMATION
8.		LWVMNEF bulk rate postal permit
9.		Criteria for project approval
10.		Young Voters Project Final Report

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

LWVMNEF BOARD MEETING AGENDA

April 9, 1985

1. Minutes: MOTION: to approve the minutes of the March 12, 1985, LWVMNEF Board Meeting. (Mailed to you earlier).

2. Treasurer's Report: See pages 6-7, 13-14 of treasurer's report. This is not an action item because it is part of the full treasurer's report approved by LWVMN Board. Reports of the 1985-86 fiscal year, beginning April 1, will be for separate budgets and will be approved separately.

3. Development Report: Anderson
Since the March 12th Board meeting, contributions to LWVMNEF have been received from H.B. Fuller Company ($100 for the Home Health Care focus), and from four individuals (totaling $215):

Name	local League
Joan Newmark	St. Paul
Barbara Stuhler	St. Paul
Judy Nordland	no share, by request
Gudrun Harding	Austin

This brings the individual contribution total to $3,889 since Dec. 1, 1985, from 107 individuals. Refusals have been received from American Hoist & Derrick Foundation and Economics Laboratory, Inc. Proposals have been sent to First Bank System Foundation and Bemis Company Foundation as well as the two who refused. Letters of intent for "Indians in MN" distribution have gone to the Blandin Foundation and Dayton Hudson Foundation.

4. Approval of legal assistance:
MOTION: that the 1985-86 budget allotment for legal assistance go to Jeanne Matross to provide 30 hours of service for $300.
Background: this motion is a recommendation from those who met with Matross last week to discuss legal needs of LWVMNEF (McKinnell, Tews, Higinbotham, Sawyer and Anderson). Jeanne Matross is a member of the St. Paul LWV and the lawyer who assisted with the incorporation and tax exemption process of LWVMNEF.

5. Approval of process for non-project expenses:
MOTION: to allow the Executive Director of LWVMN to approve non-project expenditures of LWVMNEF and submit a list of such expenditures periodically for full LWVMNEF Board approval.
Background: this is also a result of the meeting with Matross last week. An example would be a voucher expense for activities that are clearly appropriate for LWVMNEF funding (Prospects for Peacemaking planning meetings) but are not part of a specific EF project.

6. Computer Proposal: Honeywell is still considering our computer proposal. In the event that they don't respond positively, we need to develop alternative plans. Board discussion is needed to insure coordination with all portfolios if a special fundraising plan is needed.

7. Building-Space needs: should we consider LWVMNEF purchase of building when we are looking for new LWVMN-LWVMNEF office space? This is not a yes-no question!

INFORMATION

8. The LWVMNEF now has its own bulk rate postage permit and number. If you're doing a mailing or developing a flyer or brochure, make sure you use the correct number. Check with the staff.

9. The criteria for project approval will remain the same in the revised "How To Use Your LWVMNEF: A Guide For Local Leagues." There are still legal questions remaining on the issues of distribution of publications beyond LWV members and mention of LWV membership or past positions on issues in materials or at meetings. We have requested answers to the questions from LWVUS/LWVEF. If that doesn't work, we'll have Jeanne Matross research them for us.

10. The Young Voters Project Final Report was completed last week by Wendy Weden. and staff and sent to The Jostens Foundation and the Pillsbury Company.

LWVMN BOARD MEETING AGENDA

11:15 a.m., Tuesday, April 9, 1985
State League Office

REMINDER: We will adhere to times listed for agenda items. If we have not completed discussion on action within the time limit, that item will be moved to the bottom of the agenda.

10:14 - Determination of quorum and call to order.

	Mins.	ACTION
1.	5	Approval of minutes of March 12, 1985/Hegg
2.	10	Treasurer's Report, March 31, 1985/Hondl
3.		Development Report/McKinnell
4.	3	REVISION OF AGENDA
5.	60	Approval of Water Consensus/Crampton
6.	20	Proposed Study: Wording of Scope/Lucas, Hendrixson
7.	10	Focus Topics and Dates: 1985-86/Santi
		DISCUSSION
8.	10	LWVUS Council Delegate Direction/Higinbotham
9.	10	Proposed changes in language in LWVMN Program/Hegg
10.	30	OUTLOOK Calendar Discussion/Higinbotham
11.	15	LWVMN Convention arrangements/Higinbotham
12.	10	Women's Consortium Conferences/Buffington
		INFORMATION
13.		LRP 1983 objectives: Summary of responses
14.		PSA/Weden
15.		Update on conference on Population and Hunger/Duffy
16.		Update on Prospects for Peacemaking/Duffy
17.		Financial Options Committee/McKinnell

CALENDAR

(Events as we have them on the calendar in the office.)

April 7 - Easter
8 - Hope Washburn nominations due
Action Award nominations due
VOTER mailed
9 - LWVMNEF & LWVMN Board Meetings, 9:30 a.m., state office (no Board Memo)
12 - Registration Deadline for Day on the Hill
15 - LL Presidents Survey due in state office
Voter Service Award nominations due
16 - Nominating Committee Meeting, noon, state office
Day on the Hill dinner, Capitol Holiday Inn, 7 p.m.
17 - Day on the Hill, MN Historical Society, 9 a.m.
Capitol Letter mailed from state office
24 - LWVMN Office Management Committee, 10:30 a.m., state office
LWVMN Financial Review Committee, 9:30 a.m., state office
LWVMN Financial Options, 1 p.m.
27-30 - LWVUS Council, Washington, D.C.

May 1 - Capitol Letter mailed from state office
2 - CMAL Executive Committee, 9:30 a.m., state office
7 - Action Committee, 9:30 a.m., state office
15 - LWVMN Convention Registration deadline

CALENDAR (cont.)

May 15 - PR Award nominations due in state office
16 - CMAL Convention

June 6-9 - LWVMN Convention and workshops, Duluth

ACTION

1. Minutes: MOTION: to approve the minutes of the March 12, 1985 Board Meeting. (mailed to you earlier; bring with you to meeting.)

2. Treasurer's Report (enclosed green): MOTION: to accept the Treasurer's Report as of 3/31/85 and to file it for audit.

3. Development Report: oral

4. REVISION OF AGENDA

5. Water Consensus: MOTION: to approve the Water Study Consensus report and to adopt the proposed water position.

   Background: The position and consensus report are enclosed (white). The Committee met to review the data from consensus reports on March 7th and to draft the statement. Barbara Akre, Study Co-chair, prepared the report.

6. Proposed Study: Wording of Scope: MOTION: to approve the following as the scope of the Proposed State Study.

   "A study of issues that affect the health and safety of Minnesota children including child abuse, child sexual abuse, teenage pregnancy and child care."

   Background: At the March 12, 1985 meeting the LWVMN Board proposed a "study of public policies pertaining to protection of children" as the recommended study item for 1985-87. The Board asked Lucas and Hendrixson to develop the wording of the scope of the study for discussion at the April Board meeting. At present we have no state positions that clearly allow us to support legislation that protect the health and safety of our children.

7. Focus Dates and Topics for 1985-86: MOTION: to approve the following dates and topics for the 1985-86 Focus on Emerging Issues series:

   Tuesday, October 29, 1985 Evening - Alternative Dispute Resolution

   Saturday, January 18, 1986 Daytime - Citizen Lobbyist

   Tuesday, March 18, 1986 Daytime - (to be recommended)

   Background: LWVMN Board decided in August, 1984 to have the Fall '85 focus on the topic of Alternative Dispute Resolution. Santi will have a recommendation for Spring '86 topic at the Board meeting.

8. Direction to LWVUS Council Delegates: We have learned that LWV-Florida's Proposal re election returns reporting will be discussed on the Council floor. (Higinbotham will bring copy of proposal to meeting.) We need to focus on two issues: 1) whether we approve of election returns reporting and 2) whether to take a position on uniform poll closing.

   We have also learned that LWV-Duluth plans to ask Council delegates to raise questions concerning the Financing Federal Government member agreement and the members of those participating. A letter is supposedly in the mail. The letter arrived in today's mail so is enclosed! Any other direction to delegates? Any ideas for "wares" we should display at Council?

9. Changes in Program suggested by local Leagues: In your last month's Board agenda, as part of Hegg's Program-making report, you received a listing of all proposed changes

9. in Program (mostly language) suggested by local Leagues. Program chairs were asked to review those proposals. Do we want any of them brought to the floor at Convention?

10. OUTLOOK Calendar: (enclosed, white) Please review and think about this proposed calendar. OUTLOOK narratives (Counterpart Communiques) will need to be rewritten and turned into the office by May 1st. You might want to consult with the successor to your portfolio in preparing your section. Copies of last year's OUTLOOK will be in your folders on Tuesday.

11. LWVMN Convention Arrangements: Let the office know your specific equipment needs, if any, by April 15th. Let the office know if you have a roommate preference. Convention workshop outlines are due to Higinbotham at meeting. Anything else to discuss?

12. Women's Consortium Conference: Last week you received a copy of two proposals for conferences:

    -Working Conference for "Women and Leadership: Creating the Future" Sept. 27-28, 1985;

    -A conference on Legal problems women face.

    Do you have ideas about workshops, exhibits for the first? Should LWVMN cosponsor the second? What should the focus be? Employment, Family Law?

INFORMATION

13. LRP 1983 Objectives Summary (enclosed, white): Aren't we a fantastic organization?

14. Membership PSA is nearing completion. Sawyer, Tews and others will view on April 10th. 9:30 a.m., at the Edina Community Center.

15. Update on Conference on Population and Hunger: On April 2nd, a group of representatives from possible cosponsors to this conference (Planned Parenthood, HHH Institute, UNA, AAUW, MIC/WAC & LWVMN) met to discuss plans for this conference. It was decided that the topic is too vast and that some investigation is needed in order to limit and frame the issues. This will be done with someone from the University briefing this group on issues and giving us some direction.

    There was also a feeling that this conference should address the role of women and be put into some context of women's issues, however, not to the exclusion of men. In relation to this, women from our area who will be going to Nairobi for the culmination of the U.N. Decade for Women will be consulted. As a result of the perceived need for research into the issues prior to even beginning to plan a conference, the date for the event has been put off to April, 1986. Further meetings will be planned to outline the next steps. (Anyone who would like to participate in this planning or has ideas, please let me know.)

16. Update on Prospects for Peacemaking, Phase II: Eight regional meetings have been planned throughout the state during the week of April 29 - May 3 to help communities develop a project proposal on national security issues (Ten $2,000 awards will be made for the best proposals). One meeting will take place in each Congresional district. A team of at least one person from each sponsoring organization will make the presentations. Part of the presentation will consist of two videotapes; one is an overview of our Prospects for Peacemaking project and the other is a process "How To" tape. Footage for this tape was shot on March 31st and the edited final 10-15 minutes piece will be ready just in time for the first regional meeting.

    The nationwide outreach is now being pursued. It appears that the pilot project will probably take place in Seattle. Defense contractors there are already interested. Leagues have been contacted in several areas that we have identified as good sites for a P for P type project. At this writing, we are waiting to hear more.

    The preliminary budget for this outreach project both within MN and nationally approaches $186,000. Honeywell probably will contribute about 1/3 and the remainder is currently being sought from other sources.

16. Our delegates to Council '85 in Washington will make a presentation to those interested in our project and national outreach effort. The overview tape will be available for showing then but the "How To" tape probably will not be ready. The arrangements for the presentation are now being made.

17. Financial Options Committee will meet Wednesday, April 24th, 1 p.m. to discuss and plan financial future.

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 - April, 1981

PLANNING FORM

NAME _____

PROJECT _____ MONTH _____

TASK DESCRIPTION	TYPE OF STAFF ASSISTANCE NEEDED	START DATE	COMPLETION DATE	(FOR EXEC. DIR'S USE) STAFF ASSIGNED

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 - January 1984

Ed

LWVMN ~~GENERAL~~ FUND EXPENSE VOUCHER

Name _____ Date _____

Address _____
Street City Zip

Budget Category	Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)	Describe

TOTAL EXPENDITURES $_____

I WILL CONTRIBUTE _____

BALANCE TO BE REIMBURSED _____

I would like to be reimbursed:
as soon as possible _____
quarterly _____
(check one)

1. Travel - car (15¢ per mi.); train, air, bus, parking: actual cost.
2. Baby Sitting - $1.00 per hour
3. $9.00 per diem
4. Lodging: actual cost is reimbursed.
5. List here postage, phone calls, supplies etc.

(See reverse side for additional instructions.)

For official League function, League pays actual cost.

_____

(For office use only: Pd. _____, 19____ Check # _____

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 - January 1984

LWVMN GENERAL FUND EXPENSE VOUCHER

Name _____ Date _____

Address _____
Street City Zip

Budget Category	Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)	Describe

TOTAL EXPENDITURES $_____

I WILL CONTRIBUTE _____

BALANCE TO BE REIMBURSED _____

I would like to be reimbursed:
as soon as possible _____
quarterly _____
(check one)

1. Travel - car (15¢ per mi.); train, air, bus, parking: actual cost.
2. Baby Sitting - $1.00 per hour
3. $9.00 per diem
4. Lodging: actual cost is reimbursed.
5. List here postage, phone calls, supplies etc.

(See reverse side for additional instructions.)

For official League function, League pays actual cost.

_____

(For office use only: Pd. _____, 19____ Check # _____

Reimbursement of Board Members expenses (LWVMN Policies, April, 1984)

Board members must submit monthly expense vouchers whether they wish to be reimbursed or not. Expenses should be listed for all functions state Board members are required to attend. The voucher form defines categories and allowable amounts. Board members will be reimbursed for Board meetings, committee meetings, etc. required by their job description. Mileage will be reimbursed at 15¢ per mile (January, 1983, Board meeting)

INSTRUCTIONS FOR FILLING OUT VOUCHERS:

This expense voucher form is an attempt to make the bookeeper's job a little easier and insure that the expenses are accurately charged to the proper budget categories. If, after reading these instructions, you are still unclear or unsure, please see either the executive director or the bookkeeper. They would be glad to help you.

1. Fill in your name as you want it to appear on the check. Give complete address including zip code.

2. Budget Category - such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.

3. Attach all bills and receipts when possible.

4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

I have contributed the following volunteer hours:

Action _____

Program _____

Board _____

Administration _____

Other _____

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF ASSETS AND LIABILITIES
(PREPARED ON A CASH BASIS)
MARCH 31, 1985

		CURRENT YEAR		LAST YEAR
	ASSETS			
0100	CASH IN CHECKING - LWVMN	$ 2,943.06		$ 298.14
0101	COOK BOOK CHECKING	422.16		330.60
0102	COOK BOOK SAVINGS	2,037.04		219.31
0103	LWVMNEF-CHECKING	1,096.29		.00
0104	LWVMNEF-SAVINGS	3,431.25		.00
0105	MN FEDERAL PASSBOOK - HOPE WASHBURN	1692.40		295.70
0106	EDWARD D JONES FUND - LWVMN Reserve	1,226.00		1,118.00
0107	DEAN WITTER FUND - LWVMN Reserve	4,230.46		8,830.68
0108	TELEPHONE TRANSFER	13.96		13.60
0109	DEBATES '84 PASS THRU	.00		.00
0112	PETTY CASH	.00		.00
0115	COOKBOOK INVENTORY	6,376.89		5,731.84
0116	NOTES RECEIVABLE COOKBOOK	47.46		270.29
0120	ACCOUNTS RECEIVABLE	56.78		5,068.54
0125	ACCTS RECEIVABLE FROM MNEF	11,783.38		.00
0130	DUE FROM LOCAL LEAGUES	975.00		865.63
0140	GRANTS-UNDESIGNATED	568.86		4,051.75
0141	GRANTS-ENVIRONMENT	14.25		14.25
0144	GRANTS - VOTER SERVICE	.00		450.00
49	GRANTS-PRECINCT CAUCUS	.00		1,250.00
0150	LWVMNEF ACCTS RECEIVABLE	1,067.33		.00
0160	EQUIPMENT	10,082.24		10,082.24
0161	ACCUMULATED DEPR	10,082.24-		10,082.24-
0162	LEASED PROPERTY	2,395.00		2,395.00
0163	ACCUMULATED AMORT	2,395.00-		2,395.00-
	TOTAL ASSETS		$ 37,940.42	$ 28,808.33

	LIABILITIES & FUND BALANCES 2.				
0200	ACCOUNTS PAYABLE	$ 455.87 *		$ 94.32	
0201	EMPLOYEE WITHHOLDING PAYABLE	9.44 *		1,677.12	
0202	ACCRUED FICA & UC TAXES	.00		579.50	
0203	INCOME TAX PAYABLE	.00		1,889.00	
0204	COOK BOOK ACCOUNTS PAYABLE	1,714.54		304.46	
0205	LWVMNEF ACCTS PAYABLE	10,748.86		.00	
0210	OBLIGATION CAPITAL LEASE	.00		.00	
0300	RESTRICTED FUND-SWISSHOLM	1,000.00		1,000.00	
0310	DESIGNATED FUND BALANCE	14.25		14.25	
0320	UNDESIGNATED FUND BALANCE	13,494.66		23,249.68	
0349	SUSPENSE	87.00-		.00	
0355	NET PROFIT/LOSS	10,589.80		.00	
	TOTAL LIAB & FUND BAL		$ 37,940.42		$ 28,808.33

* Should show "0"

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LEAGUE OF WOMEN VOTERS OF MN

3

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING MARCH 31, 1985

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	INCOME						
0400	MEMBERSHIPS-LL PMP	$ 5,242.49	54.16	$ 43,991.84	20.25	44,445	453
0402	MEMBERSHIPS-MAL	.00	.01	1806.00	.83	600	1,207-
0403	MEMBERSHIPS-CMAL ASSESMENT	.00	.00	250.00	.12	250	0
0404	HOPE WASHBURN	.00	.00	1,810.55	.83	0	1,811-
0405	MEMORIALS	.00	.00	80.00	.04	0	80-
0410	CASH FROM MEMBERS	204.69	2.10	260.19	.12	300	41
0411	CASH FROM NON-MEMBERS	.00	.00	62.43	.03	0	62-
0420	NON CASH FROM MEMBERS	482.33	4.98	1,814.68	.84	2,800	985
0450	INTEREST INCOME	35.41	.37	508.14	.23	380	128-
	SUB TOTAL	$ 5,964.92	61.63	$ 50,583.83	23.28	48,775	1,809-
	PROGRAM SERVICES						
	DIRECT SERVICE-LL						
0501	FALL WORKSHOPS	$ .00	.00	$ 5.00	.00	450	445
0502	DPM	.00	.00	405.00	.19	200	205-
0504	WHITE EARTH	.00	.00	600.00	.28	1,500	900
	TOTAL DIRECT SERVICE-LL	$ .00	.00	$ 1,010.00	.46	2,150	1,140
0600	PUBLICATIONS	$ 116.62	1.20	$ 2,326.97	1.07	1,500	827-
0700	VOTER	40.00	.41	62.00	.03	30	32-
	DELEGATES						
0801	STATE COUNCIL '84	.00	.00	2,797.16	1.29	3,000	203
	TOTAL DELEGATES	$ .00	.00	$ 2,797.16	1.29	3,000	203

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LEAGUE OF WOMEN VOTERS OF MN

4

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING MARCH 31, 1985

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	ACTION						
0901	DAY ON THE HILL	$ .00	.00	$ 99.50	.05	800	701
0902	CAPITOL LETTER	5.00	.05	765.00	.35	2,000	1,235
	TOTAL ACTION	$ 5.00	.05	$ 864.50	.40	2,800	1,936
	NATURAL RESOURCES						
1001	COMMITTEE	$ 40.86	.42	$ 40.86	.02	0	41-
	TOTAL NATURAL RESOURCES	$ 40.86	.42	$ 40.86	.02	0	41-
1100	CRIMINAL JUSTICE	$ .00	.00	$ .00	.00	0	0
1200	HR / SOCIAL POLICY	.00	.00	.00	.00	0	0
1300	EDUCATION	.00	.00	.00	.00	0	0
1400	GOVERNMENT	.00	.00	.00	.00	0	0
1500	INTERNATIONAL RELATIONS	.00	.00	300.00	.14	0	300-

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LEAGUE OF WOMEN VOTERS OF MN

5

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING MARCH 31, 1985

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
1601	ABC REPORTING	.00	.00	3,761.09	1.73	4,900	1,139
	TOTAL VOTERS SERVICE	$ .00	.00	$ 3,761.09	1.73	4,900	1,139
	CITIZEN INFORMATION						
1701	SPEAKERS BUREAU	$ 50.00	.52	$ 500.00	.23	1,000	500
1702	CITIZEN IN ACTION SALES	65.50	.68	1,710.70	.79	2,000	289
	TOTAL CITIZEN INFORMATION	$ 115.50	1.19	$ 2,210.70	1.02	3,000	789
	C-I GRANT LWVUSEF						
1751	PROJECTS TO BE ASSIGNED	$ .00	.00	$ .00	.00	0	0
1752	CAUCUS TAPE	.00	.00	3,302.91	1.52	0	3,303-
1753	WATER F & I	.00	.00	2,312.10	1.06	0	2,312-
1754	WATER FOCUS	.00	.00	.00	.00	0	0
1755	INDIANS	.00	.00	4,000.00	1.84	0	4,000-
1756	JUSTICE FOCUS	.00	.00	979.15	.45	0	979-
1757	CITIZEN LOBBYIST	.00	.00	1,051.92	.48	0	1,052-
1758	CAUCUS FLYER	.00	.00	423.91	.20	0	424-
	TOTAL CITIZEN INFO-GRANT	$ .00	.00	$ 12,069.99	5.56	0	12,070-

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LEAGUE OF WOMEN VOTERS OF MN

6.

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING MARCH 31, 1985

		CURRENT PERIOD AMOUNT	RATIO	YEAR-TO-DATE AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	LWVMNEF						
1801	LOCAL LEAGUE DEPOSITS	$ 841.25	8.69	$ 7,335.53	3.38	7,500	164
1830	INTEREST LL DEPOSITS	.00	.00	16.30	.01	200	184
1831	ADMIN FEE LL	72.91	.75	188.61	.09	300	111
1832	INTEREST-CHECKING	.00	.00	105.68-	.05	0	106
	SUBTOTAL	$ 914.16	9.44	$ 7,434.76	3.42	8,000	565
	UNASSIGNED CONTRIBUTIONS						
1841	MEMBERS	$ 256.25	2.65	$ 4,656.24	2.14	2,300	2,356-
1842	NON-MEMBERS	7.50	.08	534.25	.25	2,300	1,766
1843	CORPORATIONS/FOUNDATIONS	.00	.00	9,764.52	4.49	2,600	7,165-
1844	LWVMN	.00	.00	.00	.00	2,438	2,438
1845	INTEREST	63.61	.66	416.28	.19	1,232	816
1846	MEMBER NON-CASH	98.68	1.02	426.32	.20	0	426-
	SUBTOTAL	$ 426.04	4.40	$ 15,797.61	7.27	10,870	4,928-
	NATURAL RESOURCES						
1851	WATER STUDY F & I	$ 78.30	.81	$ 7,108.60	3.27	6,500	609-
1852	WATER VIDEO	.00	.00	10.00	.00	0	10-
	SOCIAL POLICY						
1856	INDIANS-GRANT-DIST	3.81	.04	3.81	.00	6,000	5,996
1857	INDIANS-SALES	.00	.00	.00	.00	17,520	17,520
1858	INDIANS-ROYALTIES	.00	.00	.00	.00	550	550
	SUBTOTAL	$ 3.81	.04	$ 3.81	.00	24,070	24,066
	INTERNATIONAL RELATIONS						
1861	GRANT-WORLD TRADE	$ .00	.00	$ .00	.00	100	100

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING MARCH 31, 1985

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
1866	PRIMARY DEBATES '84	.00	.00	1,075.26	.49	3,000	1,925
1867	DEBATE '84	22.00	.23	5,089.78	2.34	8,000	2,910
1868	VOTERS GUIDE GRANT	3.00	.03	603.00	.28	2,000	1,397
1869	ELECTION HOTLINE	.00	.00	3,136.10	1.44	5,000	1,864
1870	VOTE '84 FLYER DIST	.00	.00	.00	.00	700	700
1871	VOTE '84 PSAS	.00	.00	.00	.00	750	750
1872	18 YR OLD VOTE PROMO	77.12	.80	5,136.82	2.36	100	5,037-
1875	DEBATES PASS THRU	.00	.00	7,300.00	3.36	0	7,300-
	SUBTOTAL	$ 102.12	1.06	$ 22,340.96	10.28	19,550	2,791-
	CITIZEN INFORMATION						
1881	2 FOCUS MEALS	$ 569.55 (a)	5.88	$ 1,479.55 (d)	.68	1,600	120
1882	2 FOCUS GRANTS	519.50 (b)	5.37	5,945.26 (e)	2.74	3,000	2,945-
1883	2 FOCUS ADMISSIONS	817.95 (c)	8.45	2,065.95 (f)	.95	3,000	934
1884	CIA MEALS	27.00	.28	513.00	.24	800	287
1885	CIA GRANT	13.20	.14	216.96	.10	1,000	783
1886	CIA ADMISSIONS	27.00-	.28	1,939.50	.89	1,000	940-
1887	ROAD SHOW	.00	.00	156.80	.07	0	157-
	SUBTOTAL	$ 1,920.20	19.84	$ 12,317.02	5.67	10,400	1,917-
	LWVMNEF INCOME	$ 3,444.63	35.59	$ 65,012.76	29.92	79,490	14,477

(a) $185.05 - Pay Equity
384.50 - HHC
569.55

(b) all HHC

(c) $ -106.05 -Pay Eq.
924.00 - HHC
817.95

(d) $1,095.05 PE
384.50 HHC
1,479.55

(e) $5425.76 PE
519.50 HHC
5945.26

(f) $1141.95 PE
924.00 HHC
2065.95

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING MARCH 31, 1985

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	SUPPORTING SERVICES						
2001	FUND RAISING	$ 444.00	4.59	$ 12,954.00	5.96	8,000	4,954-
2002	COOK BOOK	3004.99	.28	13,738.70	4.95	6,000	4,761-
2003	COOKBOOK PROFIT TO LWVMN	.00	.00	1,000.00	.46	6,000	5,000
2010	COPIER SERVICE BUSINESS	297.01	3.07	7,964.84	3.67	9,000	1,035
	TOTAL SUPPORTING SERVICES	$ 3746.00	7.93	$ 35,657.54	15.04	29,000	3,679-
	SERVICES PROVIDED LWVMNEF						
3001	ADMINISTRATION LL GRANTS	$ 1,272.05	13.14	$ 1,451.31	.67	500	951-
3010	ADMIN & DEVE COSTS	10,062.30	103.96	12,510.94	5.76	5,830	6,681-
3020	GRANTS PROJECT COSTS	12,150.38-	125.53	29,594.18	13.62	27,475	2,119-
	TOTAL SER PROVIDED LWVMNEF	$ 816.03-	8.43	$ 43,556.43	20.05	33,805	9,751-
	TOTAL INCOME	$ 12,657.50	100.00	$ 220,253.83	100.00	208,450	8,826-

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING MARCH 31, 1985

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	EXPENSES						
	PROGRAM SERVICES						
	DIRECT SERVICE TO LL						
5011	COMMITTEE	$ .00	.00	$ 1.85	.00	0	2-
5021	LEAGUE CONTACTS-CALLS	108.90	1.13	173.56	.08	270	96
5031	LEAGUE CONTACTS-VISITS	6.00	.06	532.62	.25	525	8-
5041	MEMBERSHIP COMMITTEE	.00	.00	126.55	.06	275	148
5042	MEMBERSHIP BROCHURE	.00	.00	.00	.00	150	150
5051	PROJECTS COMMITTEE	.00	.00	565.51	.26	300	266-
5061	FALL WORKSHOPS	.00	.00	14.10	.01	500	486
5071	REIMBURSED VISITS	.00	.00	.00	.00	0	0
5081	PROVISIONAL LEAGUE	78.66	.81	106.69	.05	2,400	2,293
5082	WHITE EARTH	.00	.00	571.36	.26	0	571-
5091	ALLOCATED OPERATING	1,997.51	20.64	12,128.90	5.58	13,500	1,371
	TOTAL DIRECT SERVICE TO LL	$ 2,191.07	22.64	$ 14,221.14	6.55	17,920	3,699
	PUBLICATIONS						
6011	PURCHASE	$ 26.18	.27	$ 938.87	.43	300	639-
6021	SALES & USE TAX	.00	.00	59.93	.03	1,117	1,057
6031	COMMITTEE	.00	.00	.00	.00	0	0
6091	ALLOCATED OPERATING	458.07	4.73	1,031.85	.47	1,500	468
	TOTAL PUBLICATIONS	$ 484.25	5.00	$ 2,030.65	.93	2,917	886
	VOTER						
7011	COMMITTEE	$ .00	.00	$ 59.56	.03	200	140
7021	PRINTING	.00	.00	3,013.37	1.39	2,050	963-
7031	POSTAGE	.00	.00	473.00	.22	760	287
7091	ALLOCATED OPERATING	406.22	4.20	1,278.49	.59	1,100	178-
	TOTAL VOTER	$ 406.22	4.20	$ 4,824.42	2.22	4,110	714-
	DELEGATES & AFFILIATIONS						
8011	MN CONVENTION	$ .00	.00	$ 100.00	.05	2,000	1,900
8021	MN COUNCIL	.00	1.86	2061.81	1.03	1,500	742-
8031	LWVUS CONVENTION	1104.00	9.55	2067.70	.87	1,800	88-
8091	ALLOCATED OPERATING	256.31	2.65	2,183.58	1.00	2,500	316
	TOTAL DELEGATES & AFFIL	$ 1,360.31	14.05	$ 6,413.09	2.95	7,800	1,387

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING MARCH 31, 1985

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	ACTION						
9011	COMMITTEE	$ 99.80	1.03	$ 339.16	.16	950	611
9021	LOBBYING & MONITORING	62.10	.64	452.80	.21	800	347
9031	RESOURCE MATERIALS	6.75	.07	20.00	.01	25	5
9041	COALITIONS & AFFILIATIONS	.00	.00	100.00	.05	50	50-
9051	DAY ON THE HILL	8.00	.08	249.67	.11	400	150
9991	ALLOCATED OPERATING	1,084.39	11.20	2,859.01	1.32	7,500	4,641
	TOTAL ACTION	$ 1,261.04	13.03	$ 4,020.64	1.85	9,725	5,704
	NATURAL RESOURCES						
10011	COMMITTEE	$ 74.86	.77	$ 119.86	.06	250	130
10012	LOBBYING DEPOSIT CAMPAIGN	.00	.00	.00	.00	100	100
10091	ALLOCATED OPERATING	7.79	.08	63.77	.03	1,000	936
	TOTAL NATURAL RESOURCES	$ 82.65	.85	$ 183.63	.08	1,350	1,166
	CRIMINAL JUSTICE						
11011	COMMITTEE	$ .00	.00	$ 69.40	.03	50	19-
11091	ALLOCATED OPERATING	36.47	.38	48.02	.02	150	102
	TOTAL CRIMINAL JUSTICE	$ 36.47	.38	$ 117.42	.05	200	83
	SOCIAL POLICY						
12011	COMMITTEE	$ 43.50	.45	$ 132.75	.06	50	83-
12091	ALLOCATED OPERATING	733.98	7.58	807.70	.37	500	308-
	TOTAL SOCIAL POLICY	$ 777.48	8.03	$ 940.45	.43	550	390-

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LEAGUE OF WOMEN VOTERS OF MN

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STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING MARCH 31, 1985

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	EDUCATION						
13011	COMMITTEE	$ .00	.00	$ .00	.00	375	375
13091	ALLOCATED OPERATING	17.48	.18	18.46	.01	700	682
	TOTAL EDUCATION	$ 17.48	.18	$ 18.46	.01	1,075	1,057
	GOVERNMENT						
14011	COMMITTEE	$ 13.05	.13	$ 13.05	.01	100	87
14091	ALLOCATED OPERATING	2.77	.03	20.50	.01	100	80
	TOTAL GOVERNMENT	$ 15.82	.16	$ 33.55	.02	200	166
	INTERNATIONAL RELATIONS						
15010	COMMITTEE	$ 31.37	.32	$ 37.37	.02	100	63
15011	LOBBYING & CONF	41.15	.43	95.24	.04	100	5
15012	WORLD AFFAIRS COUNCIL	.00	.00	10.00	.00	25	15
15013	WORLD AFF CENTER MTGS	.00	.00	.00	.00	25	25
15014	UN RALLY	.00	.00	37.50	.02	25	13-
15015	TRADE CONFERENCE	.00	.00	346.60	.16	0	347-
15091	ALLOCATED OPERATING	130.03	1.34	400.10	.18	500	100
	TOTAL IR	$ 202.55	2.09	$ 926.81	.43	775	152-

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LEAGUE OF WOMEN VOTERS OF MN

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STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING MARCH 31, 1985

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
16011	COMMITTEE	$ .00	.00	$ 138.65	.06	200	61
16021	ABC PROJECT	18.56	.19	1,095.65	.50	900	196-
16091	ALLOCATED OPERATING	77.30	.80	899.99	.41	800	100-
	TOTAL VOTERS SERVICE	$ 95.86	.99	$ 2,134.29	.98	1,900	234-
	CITIZEN INFORMATION						
17011	COMMITTEE	$ 22.00	.23	$ 44.50	.02	0	45-
17021	SPEAKERS BUREAU	.00	.00	37.70	.02	100	62
17031	CIA PUBLICATION	1,086.04-	11.22	1,138.04	.52	0	1,138-
17091	ALLOCATED OPERATING	420.46	4.34	657.82	.30	800	142
	TOTAL CITIZEN INFORMATION	$ 643.58-	6.65	$ 1,878.06	.86	900	978-
	C-I GRANT LWVUSEF						
17510	INDIANS	$ .00	.00	$ 3,199.11	1.47	0	3,199-
17511	CAUCUS TAPES	.00	.00	110.70	.05	0	111-
17520	WATER-FOCUS	.00	.00	200.50	.09	0	201-
17521	WATER F & I 1	.00	.00	90.00	.04	0	90-
17531	CIA PUBLICATION	1,086.04	11.22	.00	.00	0	0
141	SPEAKER'S BUREAU FLYER	.00	.00	308.35	.14	0	308-
17591	ALLOCATED OPERATING	.00	.00	529.13	.24	0	529-
	TOTAL C-I GRANT LWVUSEF	$ 1,086.04	11.22	$ 4,437.79	2.04	0	4,438-

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING MARCH 31, 1985

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	LWVMNEF						
18001	LOCAL LEAGUE GRANTS	$ 1,531.20	15.82	$ 3,918.83	1.80	7,500	3,581
	LOCAL LEAGUE ADMINISTRATION						
18005	LWVMN SERVICES	5,258.80-	54.33	1,559.44	.72	500	1,059-
	SUBTOTAL LL ADMIN	$ 5,258.80-	54.33	$ 1,559.44	.72	500	1,059-
	STATE ADMINISTRATION						
18008	LWVMN SERVICES	$ 1,850.52	19.12	$ 14,299.43	6.58	5,830	8,469-
18009	BOARD EXPENSE	104.86	1.08	526.82	.24	0	527-
18010	DIRECT EXPENSES	.00	.00	1,077.96	.50	0	1,078-
18011	DEVELOPMENT	20.60	.21	256.90	.12	0	257-
	SUBTOTAL STATE ADMIN	$ 1,975.98	20.41	$ 16,161.11	7.44	5,830	10,331-
	UNASSIGNED PROJECT/DEVE						
18021	1984-85 PROJECTS	$ .00	.00	$ 42.00	.02	1,500	1,458
18022	SERVICE LWVMN	.00	.00	.00	.00	3,000	3,000
18025	1985-86 PROJECTS	.00	.00	.00	.00	3,000	3,000
	SUBTOTAL	$ .00	.00	$ 42.00	.02	7,500	7,458
	NATURAL RESOURCES						
18031	WATER F & I 2	$ 45.49	.47	$ 2,732.24	1.26	3,500	768
18032	SERVICES LWVMN	52.17	.54	1,953.79	.90	3,000	1,046
	SUBTOTAL	$ 97.66	1.01	$ 4,686.03	2.16	6,500	1,814
	SOCIAL POLICY						
18041	INDIANS-PUB EXPENSE	$ 3.81	.04	$ 2,290.85	1.05	11,000	8,709
18042	INDIANS-SALES & USE	.00	.00	.00	.00	1,260	1,260
18043	SERVICES LWVMN	1,272.96	13.15	1,358.56	.63	9,350	7,991
	SUBTOTAL	$ 1,276.77	13.19	$ 3,649.41	1.68	21,610	17,961
	INTERNATIONAL-RELATIONS						
18051	WORLD TRADE-PLANNING	$ .00	.00	$ .00	.00	100	100

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING MARCH 31, 1985

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
18061	PRIMARY DEBATES '84	.00	.00	102.89	.05	2,000	1,897
18062	SERVICES LWVMN	.00	.00	819.50	.38	1,000	181
18063	DEBATE '84	26.22	.27	3,084.43	1.42	6,000	2,916
18064	SERVICES LWVMN	.00	.00	3,165.97	1.46	2,000	1,166-
18065	VOTERS GUIDE	3.00	.03	252.81	.12	1,000	747
18066	SERVICES LWVMN	.00	.00	2,704.54	1.24	1,000	1,705-
18067	ELECTION HOTLINE	156.34	1.62	2,391.56	1.10	2,500	108
18068	SERVICES LWVMN	.00	.00	3,172.31	1.46	2,500	672-
18069	VOTE '84 FLYER	.00	.00	8.69	.00	0	9-
18070	SERVICES LWVMN	.00	.00	485.37	.22	700	215
18071	VOTE '84 PSAS	.00	.00	.00	.00	0	0
18072	SERVICES LWVMN	.00	.00	.00	.00	750	750
18073	18 YR OLD VOTE PROMO	242.12	2.50	1,939.49	.89	0	1,939-
18074	SERVICES LWVMN	154.05	1.59	2,131.21	.98	100	2,031-
18075	DEBATES PASS THRU	.00	.00	2,604.03	1.20	0	2,604-
18076	SERVICES LWVMN	.00	.00	4,695.97	2.16	0	4,696-
	SUBTOTAL	$ 581.73	6.01	$ 27,558.77	12.68	19,550	8,009-
	CITIZEN INFORMATION						
18081	2 FOCUS MEALS	$ .00	.00	$ 1,120.05(c)	.52	1,550	430
18082	SERVICES LWVMN	.00	.00	.00	.00	50	50
18083	2 FOCUS MEETINGS	232.48(a)	2.40	2,851.96(d)	1.31	3,000	148
18084	SERVICES LWVMN	1,155.45 (b)	11.94	4,268.69(e)	1.96	3,000	1,269-
18085	CIA MEALS	513.00	5.30	513.00	.24	775	262
18086	SERVICES LWVMN	.00	.00	.00	.00	25	25
18087	CIA MEETING	523.20	5.41	1,565.48	.72	1,000	565-
18088	SERVICES LWVMN	39.47	.41	1,486.16	.68	1,000	486-
18089	ROAD SHOW	1.46	.02	498.52	.23	0	499-
18090	SERVICES LWVMN	21.78	.23	265.04	.12	0	265-
	SUBTOTAL	$ 2,486.84	25.69	$ 12,568.90	5.78	10,400	2,169-
	TOTAL EXPENSES LWVMNEF	$ 2,691.38	27.81	$ 70,144.49	32.28	79,490	9,346

SUPPORTING SERVICES

(a) all HHC

(b) 54.10 Pay Eq.
1101.35 HHC
$ 1155.45

(c) all Pay Eq.

(d) 2619.48 PE
232.48 HHC
2851.96

(e) 3167.34 PE
1101.35 HHC
4268.69

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LEAGUE OF WOMEN VOTERS OF MN

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING MARCH 31, 1985

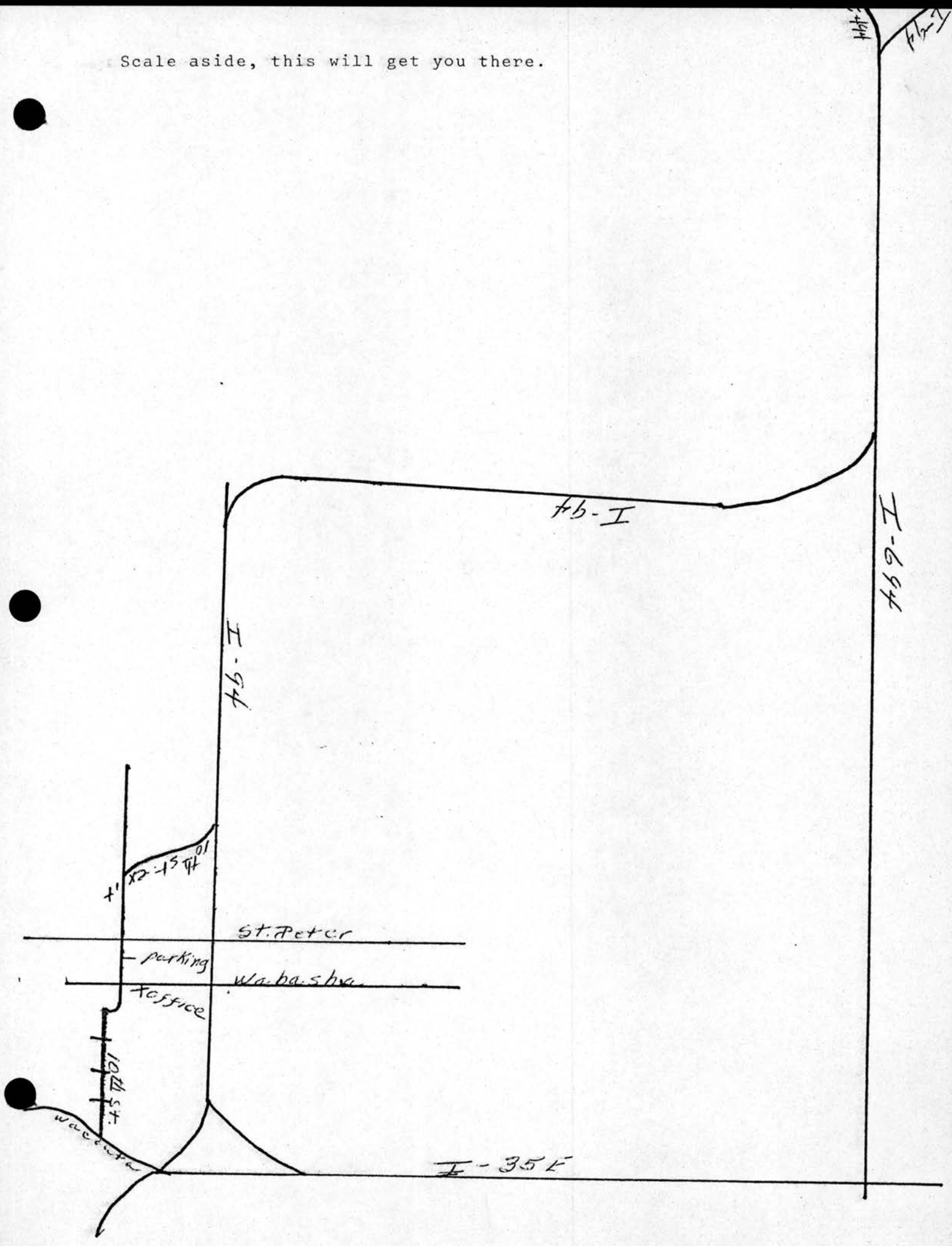
		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	ADMINISTRATION						
20001	PRESIDENT & BOARD	$ 160.44	1.66	$ 893.96	.41	1,475	581
20002	LWVUS DPMS	.00	.00	550.00	.25	500	50-
20003	BUDGET COMMITTEE	2.70	.03	72.10	.03	150	78
20004	NOMINATING COMMITTEE	.00	.00	189.92	.09	125	65-
20005	BY LAWS COMMITTEE	.00	.00	.00	.00	15	15
20006	LONG RANGE PLANNING	17.60	.18	17.60	.01	150	132
20007	AUDIT EXPENSES	.00	.00	1,350.00	.62	1,800	450
20008	OFFICE MANAGEMENT	.00	.00	55.17	.03	150	95
20009	ALLOCATED OPERATING	6,608.33	68.27	20,860.71	9.60	19,000	1,861-
	TOTAL ADMINISTRATION	$ 6,789.07	70.14	$ 23,989.46	11.04	23,365	624-
	DEVELOPMENT/PR/MARKETING						
30001	DEVELOPMENT COMMITTEE	$ .00	.00	$ .66	.00	75	74
30002	SUPSCRIPTIONS & RESOURCES	10.00	.10	144.54	.07	195	50
30003	TRAVEL & PARKING	.00	.00	.00	.00	0	0
30004	FINANCIAL ADVISORY COMM	.00	.00	.00	.00	100	100
30005	ANNUAL REPORT OF ED FUND	.00	.00	.00	.00	375	375
30006	PUBLIC RELATIONS COMMITTEE	.00	.00	88.96	.04	75	14-
30007	MARKETING COMMITTEE	.00	.00	.00	.00	175	175
30008	VIDEO PRODUCTIONS COMM	.00	.00	.00	.00	75	75
30009	ALLOCATED OPERATING	108.50	1.12	2,721.26	1.25	7,850	5,129
	TOTAL DEVELOPMENT	$ 118.50	1.22	$ 2,955.42	1.36	8,920	5,965
	FUND RAISING						
40001	FUND RAISING	$ 429.79	4.44	$ 5,382.18	2.48	3,000	2,382-
40002	COOK BOOK	2,169.67	22.42	11,164.46	5.14	6,000	5,164-
40009	ALLOCATED OPERATING	681.14	7.04	806.76	.37	815	8
	TOTAL FUND RAISING	$ 3,280.60	33.89	$ 17,353.40	7.99	9,815	7,538-

STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING MARCH 31, 1985

		CURRENT PERIOD AMOUNT	CURRENT PERIOD RATIO	YEAR-TO-DATE AMOUNT	YEAR-TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	COPIER SERVICE BUSINESS						
50001	ALLOCATED OPER-RELATED	$ 1,320.16	13.64	$ 1,788.19	.82	2,400	612
50002	ALLOCATED OPER-UNRELATED	707.88	7.31	902.29	.42	1,900	998
	TOTAL COPIER SERVICE	$ 2,028.04	20.95	$ 2,690.48	1.24	4,300	1,610
50097	EF ALLOCATED OPERATING	$ 5,810.24	60.03	$ 16,489.08	7.59	30,325	13,836
60000	PAYMENT TO LWVUS-PMP-MALS	.00	.00	156.00	.07	300	144
60001	PAYMENT TO LL-STATE MEMBER	.00	.00	97.50	.04	75	23-
60009	CONTRIBUTION LWVMNEF	.00	.00	.00	.00	2,438	2,438
60010	ALLOCATED OPERATING OFFSET	20,867.94-	215.59	66,458.72-	30.59	92,940-	26,481-
	TOTAL DIRECT EXPENSES	$ 7,223.55	74.63	$ 109,597.51	50.44	115,510	5,912
	OPERATING EXPENSE						
90001	SALARIES AND WAGES	$ 5,572.47	57.57	$ 60,664.60*	27.92	55,723	4,942-
90002	PAYROLL TAXES	714.81	7.38	5,047.62	2.32	4,274	774-
90003	OCCUPANCY	494.00	5.10	5,928.00	2.73	5,928	0
90004	RENTAL AND MAINT OF EQUIP	48.51	.50	1,355.68	.62	1,065	291-
90005	POSTAGE AND SHIPPING	606.00	6.26	7,494.52	3.45	7,000	495-
90006	COPIER RENTAL	640.34	6.62	8,441.35	3.89	8,300	141-
90007	COPIER SUPPLIES ETC	585.42	6.05	4,054.99	1.87	3,650	405-
90008	TELEPHONE	218.62	2.26	2,688.88	1.24	3,000	311
90009	GENERAL OFFICE SUPPLIES	31.26	.32	2,696.50	1.24	1,800	897-
90010	INSURANCE	.00	.00	563.75	.26	550	14-
90011	COMPUTER SERVICE	127.50	1.32	968.28	.45	525	443-
90012	BANK CHARGES & MISC	.00	.00	46.90	.02	25	22-
90013	MISCELLANEOUS FEES	.00	.00	31.34	.01	0	31-
90014	EQUIPMENT	.00	.00	84.11	.04	600	516
90015	MEMBERSHIP/COMPUTER	.00	.00	.00	.00	500	500
	TOTAL OPERATING	$ 9,038.93	93.38	$ 100,066.52	46.06	92,940	7,127-
	NET INCOME (LOSS)	$ 6,583.12-	68.01	$ 10,589.80	3.50	0	7,612-

* $2462.50 paid to Judy Rosenblatt - a direct cost to Indians in Minn - most of which will be reimbursed by LWVMNEF

Scale aside, this will get you there.



DRAFT

LWVMN Position--Support of a state role in the preservation and management of Minnesota's water resources through protection, allocation, conservation, pricing, and interbasin transfer policies protective of Minnesota's current and future needs.

Details

*Support for state water policies which emphasise planning for supply, use and qualityand effective coordination of agencies and levels of government with responsibility for water resources. Support for statewide, comprehensive planning to protect both ground and surface water. Support for policies which

--recognize regional differences in supply and use
--integrate both ground/surface and quality/quantity management
--provide for research on hydrogeology and best use of water resources
--consider future use
--promote data acquisition to characterised quality and quantity
--provide for maintenance and repair of water facilities (Infrastructure?)
--distinguish between withdrawal and consumption
--in allocation of water give priority to domestic use

*Support for a state water conservation plan which emphasises preservation and efficient use of water resources. The plan should, at a minimum:

--continue to develop the protected stream flow and aquifer safe yield programs
--provide for education and technical assistance,
--require specific conservation plans from those who propose interbasin transfers
--provide incentives for recycling and reuse

*Support for water pricing policies which include full costs of production and delivery in water prices (and which include a value for the water itself. Note: this statement could possibly be included, depending on the board's feeling about the consensus results. 65% of LLs supported it; 58% of individuals supported it.)Support for rate structures which encourage conservation. Support for user fees or taxes to cover costs in state water management.

*Support for interbasin transfers (both intrastate and interstate)only if water remaining in the basin would be sufficient for present, future, and instream needs. Decisions to transfer water should consider environmental effects and water use and conservation practices of the receiving basin.

*Support for clear legislative definition of the decision-making process for interstate and interbasin transfers. This process should include at least an advisory role for local governments affected by the transfer and a regulatory role for state government. Each of the following options should be explored:

--Minnesota legislation governing interbasin transfers
--uniform legislation among Great Lakes states
--federal legislation requiring basin-of-origin state approval
--interstate compacts with authority for transfer decisions
(support for this statement is just under 66%)
--increased state and province participation in International Joint Commision proceedings

LWVMN Water Resources Study
Consensus Report Draft -- March 17, 1985

Participation (reports accepted until March 7, 1985)
Leagues: 51 (26 metro, 25 non-metro)
Individuals: 896 (557 metro, 339 non-metro)

	Individuals		Leagues**	
	#	%*	#	%*
I. Allocation Policies: How should limited water resources be distributed? What changes, if any, would you support in permit policies?				
A. Present law is adequate. No change.	75	8	--	--
B. Distinction withdrawal/consumption.	594	66.3	34	66
C. Certain uses should be prohibited.	199	22	--	--
D. Priority system should be changed.	**********			
[So many checked below without checking here that question was not tallied. Committee felt there was consensus for making changes in the allocation by priority system]				
1. Abolish priorities in favor of administrative decisions and/or litigation to settle conflicts	9	1	--	--
2. Vary priorities regionally	436	48.6	25	49
3. Priorities should be different (Choose three most important)	511	57	21	41
a. Domestic	459	51 (90)	25	61 (>100)
b. Energy Production	198	22 (39)	7	14 (33)
c. Industrial	121	--	4	--
d. Instream Uses	256	29 (50)	18	44 (86)
e. Irrigation	40	--	1	--
f. Mining	25	--	1	--
g. Navigation	18	--	4	--
h. Rural Supply	150	17 (29)	7	14 (33)
i. Uses < 10,000 gal/day	43	--	1	--
j. Other	13	--	--	--
E. Shortage policies should be added.	391	44	24	49
[People checked below without checking here]				
1. Broad Priority Classifications	360	40 (92)	17	33 (70)
2. Efficiency/Market Force Policies	229	26 (59)	8	16 (33)
3. Ease riparian landowner requirement	135	15	1	2

* (%) are % of those participating in the subheading rather than % of total participants.
** Leagues were considered to support an item if a majority or more of individuals voting within the League supported the item.
-- Statistics were not tallied if other data indicated no chance of passage.

	Individuals		Leagues**	
	#	%*	#	%*
II. Conservation Policies: Should Minnesota legislative efficient use?				
A. Continue to develop protected flows, safe yields				
1. Yes.	860	96	51	100
2. Only protected flows	4	<1	--	--
3. Only safe yields	6	<1	--	--
4. No.	5	<1	--	--
B. 1. For which should state require a conservation plan? Check as many as you support.				
a. None.	18	2	--	--
b.. State as a whole	764	85	50	98
c.. Regions with limited water	474	53	27	53
d. Any user proposing interbasin transfer	641	72	44	86
e. Specific Users	--	--	4	8
f. State facilities and agencies	388	43	19	37
g. Municipalities	446	50	22	43
2. Which of the following should a state conservation plan include if adopted?				
a. Emphasis on preservation	801	89	49	96
b. Emphasis on efficient use	845	94	51	100
c. Emph. on incr. residence time	291	32	12	24
d. Education, technical assistance	664	74	43	84
e. Mandatory conservation measures	488	54	24	47
f. Incentives for recycling, reuse	761	85	46	90
III. Pricing Policies: Should the state have a role?				
A. Which pricing philosophy do you support? (Check at least one)				
1. Prices, structures, subsidies responsibility of supplier.	53	6	2	4
2. Prices should reflect full costs production, delivery	302	34	10	20
3. (2) plus value for water itself.	519	58	33	65
[Committee believes (2) and (3) taken together reflect large majority that prices should reflect full costs of production and delivery. Relatively large values for 3 alone in this open type of question may also, we believe, indicate significant consensus for value for water itself].				
4. Water prices should be subsidized	268	30	8	16
B. Should prices be supplemented by state user fees or taxes?				
1. Yes	618	69	38	75
2. No	192	21	6	12
C. Rate structures should (Check at least one)				
1. Encourage conservation	803	90	50	98
2. Encourage development	260	29	9	18
3. Even out demand to minimize costs	421	47	18	35

	Stars			Individuals		Leagues**	
	#	%	rank	#	%*	#	%*
IV. Government Structure: How should Minnesota govern water resources?							
A. Which should be goals for MN water policy? Check as many as you support and star three most important.							
1. Orderly planning for supply, use, quality	510	57	1	816	91	45	88
2. Recognition of regional differences in supply, use	112	--	-	673	75	39	76
3. Integration of ground and surface water policies	143	--	-	678	76	40	78
4. Integration of quality and quantity management	100	--	-	635	70	40	78
5. Data acquisition for quality and quantity	195	22	4	604	67	34	66
6. Research hydrogeology and best use	205	23	3	603	67	37	73
7. Consideration of future uses	158	--	-	668	75	41	80
8. Maintenance, repair of water facilities	82	--	-	617	69	34	66
9. Effective coordination agencies, levels of government	462	52	2	757	84	47	92
B. Which should MN's water management include? Check as many as you support.							
1. A coordinating mechanism (If so choose one.)				522	58	29	57
a. Housed as a separate entity				222	43	7	14
b. Existing agency				267	51	13	25
c. Subcabinet				36	7	--	--
2. Consolidation				533	59	33	65
3. Formal citizen representation				476	53	33	65
4. Other				36	4	--	--
C. Should MN mandate comprehensive statewide planning to protect both ground and surface water?							
1. Yes				843	95	48	94
2. No				10	1	--	--

	Stars			Individuals		Leagues**	
	#	%	rank	#	%*	#	%*
V. Water Transfer Policies: Should interbasin transfer be used to distribute water?							
A. Which transfer policies do you support for Minnesota?							
1. Interbasin transfers within the state should be permitted (Check at least one):							
a. without limitation				11	1	--	--
b. not at all				52	6	1	2
c. only if suff water remains				771	86	48	94
d. only for certain purposes				274	31	9	18
[following %s are % 274 -- total voting for d.]							
1) Agriculture				108	(39)	3	(6)
2) Energy				65	(24)	2	(4)
3) Industry				28	(10)	1	(2)
4) Municipalities				159	(58)	6	(12)
5) Rural Supply				94	(34)	3	(6)
2. Interstate transfers of water from MN should be permitted (Choose at least one):							
a. without limitation				1	.1	--	--
b. not at all				94	10	4	8
c. if they are intrabasin transfers				189	21	4	8
d. only if suff water remains				678	76	42	82
e. only for certain purposes				178	20	2	4
3. Water should be used only in the watershed where it is found.							
a. Yes				321	36	12	24
b. No.				400	45	18	36
B. If interstate or interbasin transfers are allowed, decisions should be based on which factors? Check as many and star three most important.							
1. Conservation practices of receiving basin	432	55	2	755	84	46	90
2. Economic costs, benefits for basin of origin	109	14		522	62	32	63
3. Economic costs, benefits for receiving basin	31	4		372	42	14	27
4. Environmental effects	442	57	1	780	87	40	78
5. Equitable financing	33	4		344	38	10	20
6. Future water needs of basin of origin	421	54	3	726	81	45	88
7. Participation in decisions by affected citizens	121	16		470	52	33	65
8. Proposed Use	136	17		574	64	31	61
9. Social Effects	5	1		321	35	8	16

C. 1. Interstate interbasin transfer decisions should include participation by following levels of government (if affected by transfer):

	Advisory				Regulatory			
	#	%	#LL	%	#	%	#LL	%
a. Local	613	68	42	82	188	21	3	6
b. State	317	35	13	25	630	70	42	82
c. Regional	473	53	27	53	489	51	29	57
d. Federal	355	40	17	33	476	53	25	49
e. International	411	46	23	45	423	47	11	22
2. Intrastate interbasin transfers should involve which levels:								
a. Local	651	73	44	86	204	23	4	8
b. Regional	588	66	34	66	373	42	15	29
c. State	250	30	10	20	744	83	45	88
3. Should LWVMN support additional legislation pertaining to interstate or interbasin transfer?								
a. Yes.					774	86 (99)	41	80 (98)
1) Minnesota legislation governing interbasin transfers					516	58 (67)	28	55 (67)
2) Uniform leg among Great Lakes states					520	58 (67)	29	57 (69)
3) Basin of origin state approval requirements					548	61 (71)	28	55 (67)
4) Interstate compacts with authority for IBT					506	56 (65)	27	53 (64)
5) Increased role of IJC in diversions and consumption					469	52 (61)	27	53 (64)
6) Increased state, province participation in IJC					497	55 (64)	26	51 (62)
b. No.					1	<1	1	2

"Haste makes waste!"

Sorry this was omitted!

B

Would you believe a third bald eagle over our house this pm? Another adult — still breathtaking!

JUNE

SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 30	24	25	26	27	28	29

1 - 1st Quarter PMP due to LWVMN
6,7,8,9 - State Convention
13 - CMAL Executive Board, 9:30 a.m., state office

Summer VOTER?
Long Range Planning Goal Setting

JULY

SUN.	MON.	TUE.	WED	THU.	FRI.	SAT.
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1 - PMP due to LWVUS
4 - Holiday, office closed
No LWVMN Board Meeting



AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	21	23	24
25	26	27	28	29	30	31

1 - CMAL Executive Board Meeting, 9:30 a.m., state office
6 - Action Committee, 9:30 a.m., state office (Program for Action Revisions)
13 - LWVMNEF Annual Meeting, LWVMNEF & LWVMN Board Meetings, 9:30 a.m., state office
Fall VOTER deadline .
20 - 1st Class Board Memo mailing
22 - 3rd Class Board Memo mailing

New Study Committee organized

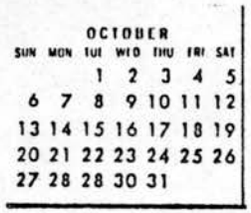


SEPTEMBER

SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2 - Labor Day, office closed
3 - 2nd Quarter PMP due to LWVMN
- Action Committee Meeting, 9:30 a.m., state office (Program for Action Revisions)
5 - CMAL Executive Board Meeting, 9:30 a.m., state office
10 - LWVMN Board & LWVMNEF Board Meeting, 9:30 a.m., state office
15 - Eve of Rosh Hashana
17 - 1st Class Board Memo mailing
19 - 3rd Class Board Memo mailing
CMAL Quarterly Meeting
25 - Eve of Yom Kippur

Road Shows - Sept. - May?
Fall VOTER?

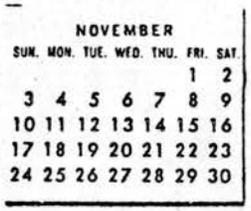


OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	28	30	31		

1 - PMP due to LWVUS
3 - CMAL Board Meeting, 9:30 a.m., state office
8 - LWVMN & LWVMNEF Board Meetings, 9:30 a.m., state office
2,9,16,23 - Continuing Education Classes taught by LWVMN, MacPhail Center, 9:30-11:00 a.m.
21 - Financial Options Committee, 10:00 a.m., state office
25 - UN Rally
29 - Fall Focus, evening

Liaison calls to local Leagues?
LWV Month or?



NOVEMBER

SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

5 - Action Committee Meeting, 9:30 a.m., state office
7 - CMAL Executive Committee Meeting, 9:30 a.m., state office
12 - LWVMN & LWVMNEF Boards
15 - LL Membership list due to LWVMN
18 - LWVMNEF appeal for contributions from LWVMN members and non-members
19 - 1st Class Board Memo mailed
21 - 3rd Class Board Memo mailed
28 - Thanksgiving (office closed, 28 & 29)

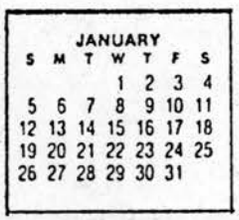
Conference on Population & Hunger (date to be announced)
Winter VOTER Deadline?



2 - 3rd Quarter PMP due to LWVMN
5 - CMAL Executive Board, 9:30 a.m., state office
8 - Hanukkah
10 - LWVMN Executive Board (if necessary)
23 - LWVMN office, 9-1
24-25 - Christmas Eve and Christmas Day, office closed
26-27 - LWVMN office, 9-1
31 - New Year's Eve, office closed

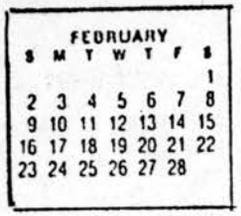
VOTER mailed?

1986

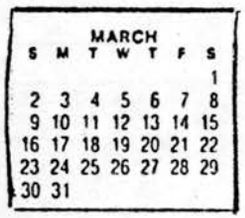


1 - New Year's Day, office closed
- PMP due to LWVUS
3 - CMAL Executive Eommittee, 9:30 a.m., state office
7 - Legislature convenes [or may be no session]
Action Committee, 9:30 a.m., state office
14 - LWVMN & LWVMNEF Boards, 9:30 a.m., state office
15 - National Security/Third World Study Consensus due to LWVUS
Deadline for membership reports to LWVMN, LWVUS offices
16 - CMAL Quarterly Delegate Meeting
18 - Citizen Lobbyist or Conference with Agency Heads (Rule-making, procedures)
21 - 1st Class Board Memo mailed
23 - 3rd Class Board Memo mailed

Lobbyist Training (Legislative Session only)



4 - Action Committee Meeting, 9:30 a.m., state office
6 - CMAL Executive Committee, 9:30 a.m., state office
8 - February Fundraiser
11 - LWVMN Board or Executive Committee Meeting, 9:30 a.m.
12 - Ash Wednesday "
17 - President's Holiday observed
18-20 - Board Memo mailings



3 - PMP due to LWVMN
4 - Action Committee, 9:30 a.m., state office
6 - CMAL Executive Board, 9:30 a.m., state office
11 - LWVMN & LWVMNEF Boards, 9:30 a.m., state office
18 - Spring Focus, Daytime
- Precinct Caucuses
18-20 - 1st & 3rd Class Board Memo mailings
20 - CMAL Quarterly Delegate meeting
21 - Deadline for Hope Washburn Award nominees
28 - Good Friday
30 - Easter Sunday
31 - LWVMN fiscal year ends



1 - Action Committee, 9:30 a.m., state office
2 - Nominating Committee Meeting, state office
3 - CMAL Executive Committee, 9:30 a.m., state office
8 - LWVMN & LWVMNEF Boards, 9:30 a.m., state office
15-17 - 1st & 3rd Class Board Memo mailing
17-18 - Day on the Hill
2,9,16,23 - Continuing Education for Women, MacPhail Center, 9:30 - 11:00 a.m.
24 - Passover
28-29 - LWVMN Council, Camp Koinonia

Spring VOTER



1 - CMAL Executive Board
22 - CMAL Annual Meeting

LWVUS Convention

LEAGUE OF WOMEN VOTERS OF DULUTH
Box 3330
Duluth, MN 55803

April 2, 1985

Jean Tews, President
LWV of Minnesota
555 Wabasha
St. Paul, Minnesota 55102

Dear Jean and the State Board:

We, in Duluth, are concerned about the FFG consensus. We do not have any problems with the statement of position. We do question the percentage of responses as a sign of a valid consensus.

"The national board is pleased with the success of Stage 1." "A total of 9,007 member responses were counted." "About 8.9 percent of members responded to Stage 1, which is a level of member participation that seems to be consistent with recent trends." From National Memorandum March 1985

What recent trends are they talking about? Looking back at the figures for the last two National consensus and concurrence show for January 1983 (report on concurrence on Public Policy on reproductive choices) 87.8% response from Leagues and for December 1983 (Arms Control position report) 76% response from Leagues. The latter "participation rate parallels those for League Energy Consensus in 1978 and Land Use Consensus in 1975."

Since the next two parts of the FFG study are to be handled in the same way as the first, it seems that the National Board will consider a less than 10% return as an expression of consensus. One of the reasons League has been able to speak with authority on our positions is that each position has broad based support. How can less than 10% response to a national consensus express that support?

Using those same figures, this means that if 12 members of the Duluth League agree on a position and they are the only ones responding, we will have a valid consensus. Never have we had such a low participation rate used locally to arrive at a position. Carrying this one step further, the legitimizing of 10% as valid would enable the metro area in Minn. to concurr on something the other Leagues decided not to act on. And the reverse is true.

We are asking you to discuss this at the April state Board meeting and to have the two delegates to National Council express our concern at the Council meeting. We cannot believe that only the Duluth League cares about the eroding of real grass roots consensus.

10% is a minority opinion no matter how you look at it. We are discouraged by a low national voter turnout. What on earth does this represent?

We also intend to bring this up at State Convention in June.

Sincerely,

Prudy

Prudy Cameron
President, Duluth LWV,
For the Board

CC: Dorothy Ridings

LWVMN LONG RANG PLANNING OBJECTIVES SET 1983

WITH COMMENTS BY LWVMN BOARD MARCH 1985

Goal I. By 1986-87 LWVMN will have resources and expertise on the production and use of media materials, emphasizing videotape.

1. A committee consisting of the voter service, Citizen Information, Action and PR Chairs and President will meet by January, 1984 to decide the purpose, function, means of managing and financing of a video production crew.
Comments:
Walters: Group met once.

2. By April, 1986 a LWVMN video production crew will be skilled and experienced enough to be able to do paid production for other groups.
Comments:
Walters: Several local League video crews have gained expertise by filming Focus productions.

3. By June, 1984 a LWVMN video production crew will be producing at least two video productions a year to add to the LWVMN library for local LWV use and cable TV showing.
Comments:
Walters: More than two productions were done by June 1984.

4. By April 1987, the video crew with the Voter Service Chair will develop video courses on citizen responsibilities suitable for elementary schools, high schools and adult education.
Comments:
Walters: Not done as of yet.
Leppik: A good idea, but nobody's approached me yet.
Santi: Committee now working on video production of "Pick a candidate" with target completion Fall 1986.

5. The video crew will interact with other LWV and non-LWV groups to produce media materials to educate citizens and act on LWV positions.
Comments:
Walters: Not done.

6. The video crew will provide a workshop at Council '84 and ongoing guidance for local Leagues in use of the various media.
Comments:
Walters: Workshop was conducted at Council '84, and ongoing guidance has been provided by PR Chair when requested.

NOTE: Video crew at the state level is an impossibility unless we secure equipment for use at that level. Local Leagues have been gaining experience and some Leagues are quite proficient at this time.

7. By April, 1987, the Citizen Information Chair will develop a means for local Leagues to exchange finished media productions.

Comments:

Santi: Between March and June 1985 will compile a listing of local video productionns. Will distribute a listing at state convention with a page of suggestions on how to accomplish exchange between local Leagues.

Goal II. By 1986-87, LWVMN will have a computer capable of meeting our record keeping, communication, accounting and word processing needs.

1. By November 1983, committee will be formed to assess computer needs of LWVMN, research the type of computer, components and software and the process for obtaining it.

Comments:

McKinnell, Hondl: Done

2. By March 13, 1984, the Committee will recommend to the Board the type of computer or computer service to acquire and action will be taken.

Comments:

Hondl, McKinnell, Tews: Not done by March 13, 1984 but proposal identifying needed hardware and software has been prepared and grant for such requested of Honeywell Jan 1985.

3. By Fall of 1984 training will be provided to staff members and others as needed in the use of computer.

Comments:

Hondl: No

Goal III. By 1986-87 LWVMN will have achieved 30% growth in membership; 25% of the growth will be drawn from groups previously under-represented.

Comments:

Nordland: So far we have achieved no net growth in membership although there has been a notable increase in the MAL category. In the last two years we have added in excess of 250 members in "underrepresented" categories (men, under 30, over 60, racial or ethnic minorities).

1. By April, 1984 we will develop a guide for LLs to use in preparing their own public service announcements.
Comments:

Walters: This was done in the October League Month booklet sent out Fall 1984.

2. By April, 1984 we will develop at least one experimental brochure aimed at recruiting members to the LWV from an under-represented group.
Comments:

Nordland: Work on a brochure was begun in preparation for LWV Month 1984 but scrapped when we weren't able to develop in-house a concept that both Communications and Membership liked, and we were unsuccessful in attracting free public service assistance from an advertising agency. Since that time the money allotted in the budget was, instead, used to fund a mass mailing soliciting MALs, targeting a mailing list of people with an identified interest in women's issues.

3. By August 1984, LWVMN will prepare one to two public service announcements for use by LLs with their local stations.
Comment:

Nordland, Walters: The text for a sampling of PSAs was made available to LLs as part of LWV Month materials. They were free to produce their own locally, which some did. We have not put any on tape that are our own.

4. By October, 1984, we will arrange a proclamation by the Governor of LWV week. The week will include a special event for League members and guests in an attractive public setting, as well as publicity for voters service activities with the aim of increasing League visibility and recruiting members.
Comments:

Nordland: A packet of materials prepared by Membership and Communications was mailed to all LLs in June to assist them in preparing for October League Month. This included a gubernatorial proclamation, suggestions on how to showcase V.S. activities, etc. A special event reception was planned but cancelled, due to insufficient response from LLs.

Walters: Proclamation was signed by Governor; however, signing date was too late for maximum benefit.

5. By May 1985, we will prepare a comprehensive membership handbook for use by LLs, membership chairs and committees.
Comments:

Nordland: A comprehensive membership committee handbook will be published this spring (1985) and introduced to LLs at State Convention in June.

6. In 1983-84, LWVMN will put notices, letters to the editor, etc in local metro area newspapers that are read by members of minority groups.
Comments:
Nordland: A listing was placed in the Womens Yellow Pages for 1985. No other ads have been placed.

7. By 1986-87 we will have established an awareness of League's presence in every legislative district.
Comments:
Nordland: Membership and SLL backed off on this one in deference to strengthening floundering LLs already in existence.
Higinbotham: We have done this in an indirect way through our lobbying efforts at the Legislature. I am quite sure every legislator knows what the League is. Debate '84 on the state and national level also was communicated to every legislative district, but SLL cannot take the credit for it? One of the problems that I discovered with this objective after it was established was that we were kept busy enough just trying to serve those Leagues already in existance with road shows, board visits and calls, etc.

<u>Goal IV. By 1986-87 LWVMN will have a secure financial base through a diversity of funding sources.</u>

1. By October, 1983, establish a committee to investigate merging LWVMN, Mpls, & St. Paul offices and/or some other functions to effect cost savings, with a recommendation by Council of 1984.
Comments:
McKinnell, Hondl: Yes. However, the committee is on hold until definite plans for the building are made.

2. By November 1983 establish a committee to evaluate financial options in effect and to investigate new financial options, with a preliminary report due at Council, 1984 and an on-going process until 1986. Areas to investigate include: a. increase individual giving campaign; b. bequest program of same individuals; c. new products for marketing; d. increased marketing of present products; e. fundraisers, given limitations of members belonging to LLs.
Comments:
McKinnell, Hondl: Yes, will meet again in March
a. Done through Ed Fund; b. not yet, March meeting; c. no; d. yes; e. yes.

3. By January, 1984, we will establish a financial advisory committee to advise LWVMN on prudent practices for increasing income from monies LWVMN has without increasing acceptable risk.
Comments:

McKinnell, Hondl: Yes. Needs to be expanded.

4. LWVMN will order a second printing of the PEOPLE'S CHOICE COOKBOOK and will more widely distribute the book through book wholesalers.
Comments:
McKinnell, Hondl: Yes. This phase completed. Now selling on our own.

5. LWVMN will emphasize the need for continuity on the cookbook project; it should be continued to be viewed as a long term project.
Comments:
McKinnell, Hondl: We have about 3,000 books to sell and are not at present thinking of re-ordering the book. Not a long term project.

Goal V. By 1984-85, LWVMN will have established an effective communication network among the local Leagues and state Board.

1. Before June 1984, a meeting of local Leagues will be scheduled in each Congressional district to coordinate Voter Service activities.
Comments:
Higinbotham: We did not do this. We could have arranged to do it at Council and should have, since it might have encouraged networking.

2. An "idea exchange" in each Board Memo will begin immediately to solicit help and give ideas for other LLs.
Comments:
Higinbotham: We tried that once or twice -- asked a question from a local League and solicited responses from other Leagues -- but got no response. Maybe we can try again. Possible reason for lack of success is the admission from some LLs that they never read the Board Memo or at least the SLL portion.

3. An opportunity will be provided annually (at statewide function) for state and local board counterparts to meet and discuss issues of common concern.
Comments:
Higinbotham: We did that in a variety of ways at Council and it was a great success. Local Leagues are asking for more of the same at Convention and we are planning formal and informal opportunities for such exchanges.

4. By March, 1984, SLL Chair will divide all LLs into groups to exchange minutes, pubs, etc., as well as Bulletins.
Comments:

Higinbotham: We did not do this, but I think we still can. Judy Nordland is thinking of doing it on a pairing basis, pairing strong and less strong leagues to help each other. That sounds like a good approach to me.

5. By January, 1984, the LWVMN Voter editor will work with local Leagues and state board members to provide inserts to be used in local bulletins.
Comments:

Walters: League Lines is sent out in 3rd class mailing, at least a page in length. Local Leagues use it quite extensively, either in part or whole.

6. LWVMN Board members will make themselves available for LL meetings, functions, which will be educational, productive, "fun" for Board members and LL members.
Comments:

Higinbotham: We have done this. We have made many trips to local League meetings, taken out the road show, done board development on a grander scale than ever. Those of us who have gone think that it helped but in our comments on the budget, it appears that some local Leagues consider it an extravagance. I think it has allowed us to get to know each other better.

<u>Goal VI. By 1984-85 LWVMN will be more visibly involved in studying and acting on significant issues.</u>

1. In 1984-85, LWVMN will take action by lobbying, testifying, writing letters that secures public policies consistent with League positions.
Comments:

Buffington: Done

2. In 1984-85 LWVMN will conduct a minimum of four action/lobbying workshops.
Comments:

Buffington: Done

3. By March 1984, LWVMN will recruit and train lobbyists and observers.
Comments:

Buffington: Done

4. During 1984-85, the Action Chair and committee members will be active participants in the Speakers Bureau.

Comments:
Buffington: Sort of.

5. By 1984, LWVMN will publicize action activities through print media, video, personal contact and coalition membership.
Comments:
Buffington: Yes to print media, personal contact and coalition membership.

6. LWVMN will lobby for the passage of the Minnesota Equal Rights Amendment with no amendments during the 1984 legislative session.
Comments:
Buffington, Hendrixson: We did the best we could.

7. LWVMN will offer Minnesota and national ERA information to the public through speaking engagements, letters to the editor amd newspaper articles during 1984.
Comments:
Hendrixson: Yes

8. LWVMN will provide information on the Economic Equity Act '83 to members and the public through newsletters, speaking engagements and letters to the editor during 1984.
Comments:
Hendrixson: Yes

9. LWVMN will coordinate Minnesota League members action for the ERA '83.
Comments:
Hendrixson, Buffington: Really emphasized pay equity instead.

10. LWVMN will follow the Indian Child Welfare Act legislation during the 1984 legislative session.
Comments:
Buffington, Hendrixson: Yes

11. There will be a container deposit law passed by June 1984.
Comments:
Crampton: No. I felt we were tempting the Gods when we wrote this!

12. The water study will be completed consensus reached and a position developed by 1984.
Comments:
Crampton: How about March 15, 1985?

13. In 1984 the State Education Committee will be formed to meet on a regular basis for the purpose of:
discussing current education issues
preparing for legislative action
aiding in service to local education chairs
developing a pool of potential LWVMN leaders.
Comments:
Seitz: Not done with meetings - obtained local lobbyists

14. In 1984 LWVMN Education Chair and Committee will monitor State Board of Education and other education decision makers and report to Action Committee as well as to membership where appropriate.
Comments:
Seitz: Not done.

15. In 1984 State Education Chair will seek organizations with similar goals for possible coalition building.
Comments:
Seitz: Contact with Minn Friends of Public Education, Phi Delta Kappa.

16. In 1984 State Education Chair and other LWVMN education lobbyists will increase visibility at '84 legislative session by following bills and working aggressively to implement LWVMN policies.
Comments:
Seitz: I became Education Chair after session was over. No Chair during session.

17. In 1984 Education Chair will maintain contact with Governemnt Chair to monitor tax policy changes as they relate to education funding.
Comments:
Seitz: Not done

18. In 1984 Education Chair will prepare a collection of local Leagues education positions for assessment of education issues around the state and to share with interested local Leagues.
Comments:
Seitz: Question on liason calls.

19. In 1984 Education Chair will work aggressively to encourage local Leagues to appoint an education chair and to monitor local education scene.
Comments:
Seitz: Have given recsommendations for monitoring in Board Memo.

20. In 1984 Education Chair will work with Human Resources Chair to seek ways to work for "life long learning" issue.
Comments:
Seitz: Not done.

<u>Voter Service Goal:</u> <u>By January 1984 the Voter Service Chair will have assembled a Voter Service Committee to plan Voter Service activities for Fall 1984.</u>

Debates: By October 1983 the LWVMN will make a determination on whether to co-sponsor Debates '84.
Comments:
Leppik: Done

By December 1983 the LWVMN will have hired a Director for Debates '84.
Comments:
Leppik: Done

By May 1984, the Voter Service Committee will encourage and guide LLs in running televised debates for U.S. Congressional cnadidates in each of the state's congressional districts.
Comments:
Leppik: Suggested in Board Memo and put in contact with Ground Zero but not pursued actively.

By October 1984 LWVMN will sponsor a debate for the U.S. Senate race to be televised and broadcast by radio throughout the state.
Comments:
Leppik: Debate was televised by KTCA in metro area and carried on public television network throughout the state

Precinct Caucuses: By October 1983 flyers will be distributed widely concerning the rental/purchase of Minnesota Caucus videotape.
Comments:
Leppik: Done

By October 1983 LLs will have received a Leaders Guide for use with the Minnesota Caucus.
Comments:
Leppik: Done

By February 1984 the VS Chair and the PR Chair will have distributed PSAs to LLs to encourage attendance at precinct caucuses.
Comments:
Walters: PSAs were distributed to LLs as well as a vide o PSA starring Jean Tews for use on television.

Voter Registration: By February 1984 the VS Chair will have investigated the feasibility of working with a disc jockey to encourage the youth to register.

By February 1984 LLs will receive information on how to help high school Seniors register to vote.
Comments:
Leppik: Not sure this was done, probably not

By November 1984 the VS Committee and PR committee will have distributed PSAs throughout the state to encourage registration and voting.
Comments:
Walters: PSAs were sent out, by everyone at an alarming rate.

Voters Guide: By May 1984 the LWVMN will have reached a decision on the use of Velox print for a marketable Voters Guide containing information on all candidates for the U.S. Senate, MN Supreme Court Justices (if a contest exists), U.S. Representatives from each Congressional District plus a Congressional District map and any amendmments.

Comments:
Leppik: Velox not used. Voters Guide published in duplicatable, although barebones, form.

Hotline: By May 1984 the VS committee will make available to LLs a guide on running a hotline.

By October 1984 the VS committee will have assembled precinct locators for the seven county metro area.

By November 1984 the VS committee will run a Voter Hotline for the metro area.

Comments:
Leppik: I don't think LL guide for hotline was done, but it should be. Precinct locators assembled. Hotline very successful.

TUESDAY, MARCH 12, 1985

Partisan? No. Political? You Bet

By ESTHER B. FEIN
Special to The New York Times

WASHINGTON, March 11 — With pride, if not precision, Dorothy S. Ridings tells how the desk she sits behind here as president of the League of Women Voters belonged to one of the early sisters of the suffragists' movement.

"I can't remember which one," she admitted, bashfully, as she smoothed her hand over the mahogany. "I lost the piece of paper that had her name on it. But it's a wonderful connection to our history, and I love having it in my office."

Mrs. Ridings is quick to note that





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