

League of Women Voters of Minnesota Records

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LWVMN EF LWVMN EF AGENDAS AUGUST-1985 to APRIL'86

# AGENDA FOR LWVMNEF AND LWVMN BOARD MEETINGS Tuesday, April 8, 1986

9:00 - 9:30 - Board Preparation Time

9:30 -10:00 - LWVMNEF Board Meeting (see enclosed agenda on pink)

10:05 -12:00 - LWVMN Board Meeting

Enclosures: Blue planning form, blue work order form, vouchers(green and pink),

calendar showing office work schedule (white)

REMINDER: There will not be a regular BOARD MEMO/Third Class Mailing following the

April Board Meeting.

### LWVMN BOARD AGENDA

Agenda: We will adhere to times listed for each item; if we have not completed discussion or action within the time limit, that item will be moved to the end of the agenda.

10:05 - Determination of quorum and Call to Order:

### Mins. ACTION

- 1. 10 Completing vouchers, planning forms, changes to calendar, etc.
- 2. 2 REVISION OF AGENDA
- 3. 5 Approval of March 11, 1986, Board Minutes/Hegg
- 4. 10 Treasurer's Report/Sawyer for Hondl
- 5. Development Report/Anderson
- 6. 15 Approval of Computer Policies/McKinnell for Hondl
- 7. 15 Approval of Focus Topics for 1986-87/Reynolds
- 8. 30 Approval of OUTLOOK Calendar/Buffington
- 9. 3 Approval of Joining Coalition for a Common Sense Budget/Greiling
- 10. 3 Mcosee Membership/Greiling

### DISCUSSION

- 11. 5 Review of Outlook Production Schedule/Office Council Frep. Schedule/Buffington
- 12. 2 Sanny Lie Memorial Scholarship Fund/Buffington
- 13 5 LWVMN Council/Buffington
- 14. 10 Women Candidate Development Coalition/Higinbotham

#### INFORMATION

- 15. LWVUS Convention/Higinbotham
- 16. Office space/Midtbo/Lucas
- 17. Field Service/Thompson

#### ACTION

- 1. Complete vouchers, planning forms, review calendar
- 2. REVISION OF AGENDA
- 3. Minutes: MOTION: to approve the minutes of the March 11, 1986, LWVMN Board meeting. (mailed to you earlier; bring to the meeting.)
- 4. Treasurer's Report: MOTION: to accept the Treasurer's Report for the period ending 3/31/86 and to file it for audit.

Background Information: The Treasurer's Report will be distributed at the Board Meeting. This is a preliminary report. The LWVMN's Operating (Office) Expenses will be allocated for the fourth quarter to various budget categories in the Treasurer's Report for the 1985-86 Year to be included in the Council Delegate packet. Additionally that Treasurer's Report will reflect LWVMN's billing of the LWVMNEF for services provided by LWVMN to LWVMNEF for the final quarter (January, February, March).

- Development Report: LWVMN received a \$15.00 contribution in response to the July mailing.
- 6. Computer Policies: MOTION: to approve the following suggestions by the Computer Oversight Committee:

Charge to the committee: to form policies and procedures concerning the computer.

- Only people trained by Honeywell or the LWVMN staff will be allowed to use the computers until April 1,
- .We will implement the word processing program first, then the data base and then the spread sheet program.
- .The goal for the Data Base is to enter basic information such as name, address, zip, LL and phone number as soon as possible with implementation between training sessions in May and July.
- .The goal for the spread sheet is to use it for the next budget-making process in January and to put the allocated operating expenses in our system this summer

Background Information: See enclosed minutes of the Computer Oversight committee (white).

8.

10.

Focus Topics for 1986-87: MOTION: to approve \_\_\_\_\_ and \_\_\_\_\_ and \_\_\_\_\_

Background Information: The Action Committee, at its April 1 meeting voted unanimously to recommend a Fall Focus on Juvenile Justice and also recommended a Spring Focus on the Structure of the Legislature.

OUTLOOK Calendar: MOTION: to approve the enclosed OUTLOOK FOR 1986-87 Calendar as adjusted by the Board.

Background Information: See attached (canary) draft calendar. Dates to be considered are: months of Board Meetings; Action Committee Meetings; Focus dates; Citizen Lobbyist date and Lobbyist Training; Day on the Hill date; LWVMN Convention and LWVUS Council; deadlines for Health and Safety of Children consensus for parts 1, 2 and 3; deadlines for Program and Bylaw recommendations; Budget, Nominating, LRP, Bylaws Committee Meetings (months at least); BOARD MEMO/Third Class Mailing dates; VOTER deadlines and mailing dates; holidays and convening of Legislature; Fundraiser; tour; Debates - Primary & General Election; direct mail appeals - MN & EF; LWVUS dates and deadlines - to be determined by US Convention; Election dates: Hotline dates; Voter Guide dates. Any others?

Obviously some events cannot be scheduled precisely (e.g.tour) but perhaps we can indicate an approximate time in the OUTLOOK Calendar.

Coalition for a Common Sense Budget: MOTION: LWVMN endorse the Americans for a Common Sense Budget resolution, contigent on LWVUS permission.

Background Information: Joan talked to LWVUS after receiving the enclosed letter and resolution (white). They are considering joining at the national level and will let us know when they decide so we may follow suit at the state level.

MCOSEE: MOTION: that we renew our membership in MCOSEE and pay the annual dues of \$20.00.

Background Information: the League has been involved since MCOSEE's inception. Presently Higinbotham and Greiling represent LWVMN. See enclosed (blue).

### DISCUSSION

- OUTLOOK schedule and office Council preparation schedule: review the enclosed tentative OUTLOOK production schedule. If you see something we forgot, speak up. Also included is the office schedule for Council preparation -- please take note of deadlines.
- 12. Sanny Lie Memorial Scholarship Fund: Sanny Lie, a founder and Past President of the LWV of Stevens County, died recently. The LWV of Stevens County has established a scholarship fund through the League of Women Voters of Minnesota Education Fund. Those who wish to make a contribution are encouraged to do so.

LWVMN Council: Buffington will review arrangements/deadlines. Remember that this is the party the Board provides - the one on Monday evening. Each one bring something. If you need cooler space or ice, it will be available. Staff takes care of everything else.

Women Candidate Development Coalition: the LWV is participating in the Women Candidate Development Coalition to encourage and support feminist women candidates for office throughout Minnesota. Obviously this does not mean that LWV will endorse particular candidates. However, it does provide LWV members throughout Minnesota networking opportunities and resources that are invaluable when the decision is made to run for public office. Financial support is needed. The League as an organization cannot support the effort financially at this time because of budget constraints. However, League members as individuals are welcome to contribute to the Coalition if they wish to do so.

#### INFORMATION

- 15. LWVUS Convention: those of you who have the time and money may wish to attend the LWVUS Convention in Washington, D.C. from June 14-18 as a delegate from a local League in Minnesota unable to send their own delegate. Some of the Leagues not sending a delegate are: Willmar, Stevens County, St. Peter, St. Croix Valley, Worthington, St. Anthony.
- 16. Office Space: LWVMN has signed a two-year lease with Hillcrest Development for the 555 Wabasha office space we now occupy. The lease will fix our rent for two years at \$554 and guarantee relocation benefits if the building is condemned. There is still no word on condemnation proceedings for 555 Wabasha.

In the meantime Peggy Lucas and the Mn Women's Consortium are pursuing the possibility of purchasing and rehabbing or building a "women's building." Possible buildings/sites are on University at Dale and in the University at Rice vicinity. LWVMN could either rent or buy space. LWVMN will write a letter of "interest" to be included in proposals to potential funders. Because this possibility is down the road, a two-year lease is about right.

17. Field Service: <u>Duluth</u> - TV station asked for a Leaguer to moderate its Legislative Report programs.

 $\overline{\text{Roseville}}$  - received a \$250 grant from the EEO section of the State Department of Education for their school computer software evaluation.

Rochester - spent two classroom sessions at both high schools instructing seniors about caucuses.

Robbinsdale - received \$2900 from the city to print their Know Your Town.

St. Cloud Area - add to your list of best places for a meeting: The Horseshoe Bar & Ballroom.

Moorhead - one of their Board members is/was a finalist in the Pillsbury Bake-off in Florida.

Shakopee - four of their local school Board members are women - all League members.

Mankato Area - gave the new Nuclear Waste Primer to all schools & libraries.

Marshall - held their general meeting on health insurance at a senior citizens center and 30 seniors attended.

### LWVMN EDUCATION FUND

## Tuesday, April 8, 1986 9:30 a.m. - LWVMN office

9:30 a.m. - Determination of quorum and call to order.

	Mins.	ACTION
1.	2	Approval of March 11, 1986 Education Fund Board minutes/Hegg
2.	8 .	Treasurer's Report/Hondl
3.	2	Development Report/McKinnell
		REVISION OF AGENDA
4.	12	Approval of state League projects as educational projects:
		- Election Hotline '86/Leppik
		- Voter Guide '86/Leppik
Ų.	6	Approval of local League projects as educational projects/McKinnell
		- LWV of Eastern Carver County, "A Day in May - Young Women Looking Ahead"
		- LWV of Roseville, Voter Service/Citizen Information as part of local VOTER.
		- Purchases of "Protecting Minnesota's Children"
6.	2	Approval of Planning and Support Committee roster changes

### LWVMNEF BOARD MEETING AGENDA

### Tuesday, April 8, 1986

- 1. Minutes: MOTION: to approve the minutes of the March 11th, 1986, Education Fund Board Meeting. (sent earlier)
- 2. Treasurer's Report: MOTION: to accept the treasurer's report for the period ending March 31, 1986 and file it for audit.
- Development Report: Since the March 11th Board meeting, contributions to LWVMNEF have been received from 2 individuals in response to the Nov. Annual Campaign (\$55). Proposals were sent to the Otto Bremer Foundation for the MN's Children project and First Bank System Foundation for unrestricted \$. This week we expect to send the first Debates '86 proposal to the Lawyer Trust Account Board and letters of intent for Debates '86 to 18 metropolitan area law firms. H.B. Fuller Company refused our request for MN's Children. Also, March marked the most active month so far for local League accounts in the LWVMNEF; there were 25 transactions by 18 local Leagues!

### Approval of state League projects:

MOTION: to approve Election Hotline '86 as an educational project.

Background: this project was discussed by the voter service committee but has not gone to a preliminary review committee; approval will mark the beginning of the project. The project approval form is enclosed.

MOTION: to approve Voter Guide '86 as an educational project.

Background: this project was also discussed by the voter service committee but has not gone to a preliminary review committee. The project approval form and budget are enclosed.

## 5. Approval of local League projects:

MOTION: to approve the LWV of Eastern Carver County's "A Day in May - Young Women Looking Ahead" as an educational project.

Background: this project received preliminary approval from Higinbotham, McKinnell, Lucas, Keppel and Greiling.

MOTION: to approve the LWV of Roseville's "Voter Service/Citizen Information as part of local VOTER" as an educational project.

Background: the project approval form is enclosed; it was received on 4/2/86 so has not been to preliminary review committee. Roseville had similar project approval last year.

MOTION: to approve the purchase of "Protecting Minnesota's Children publications as educational projects for the LWVs of Arden Hills/Shoreview, Moorhead Area and Richfield.

LWVMNEF Agenda - April 8, 1986 - page 2

Background: these projects do not go to a preliminary review committee because they are for the purchase of a publication that is already part of an approved LWVMNEF project.

# 6. Approval of Planning and Support Committee roster changes:

MOTION: to approve the appointment of Mary Hepokoski, LWV of Golden Valley, as chair of the LWVMNEF Planning and Support Committee beginning June 1, 1986.

MOTION: to commend Sally Simundson, LWV of Roseville, for so competently chairing the LWVMNEF Planning and Support Committee for the past year and to accept with regret her resignation as chair effective June 1, 1986.

Background: the motions are self explanatory. Sally Simundson will be on a year long sabbatical with her husband beginning in the summer. Her efforts will be missed.

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

APPLICATION FOR APPROVAL TO DO A PROJECT			
TO: League of Women Voters of Minnesota	Education Fund	Date	: 3/31/86
FROM: Peggy Leppik			
(Name of person submitting propose	al)		
LWVMN Portfolio: Voter Service			
TITLE OF PROJECT: Election Hotline '86			
PURPOSE OF PROJECT: To provide a telepho area voters to call 4, 1986, for information on the location election and registration information. will be given.	on Monday, November of polling places	3, and Tue as well as	esday, November general
DETAILS OF PROJECT: A 13-line phone ban League members. Lo \$6/shift/volunteer. Two project directo governments will be asked to donate prec news releases and PSAs on local radio an will be reimbursed \$100 to supplement it	cal Leagues will be rs will be hired at inct locators. Pro d television statio	paid at the \$200 stipe motion willows. The Market Paid at the paid	ne rate of end each. County L be through
PROJECT BUDGET:			
<u>Income</u>	Expenses		
LWVMNEF account	Telephones, equipm	ent & lines	\$ \$ 850
Contributions to the Hotline	Precinct locators		0
Project or unrestricted funds	Local League volum (reimb. to local		815
\$5,000	Projector Director		400
	Staff support		1,025
	Supplies		75
	PR/Promotion		150
	Office costs (over	nead) <u>Total</u>	1,685 \$5,000
		10141	- 101020
Project:			
Please sign, circle Yes or No indicating	approval and retur	n to LWVMN	office by:
Approved by:		Yes	No
Approved by:		Yes	No
Approved by:		Yes	No

Yes

Yes

No

No .

Date approved by total LWVMNEF Board

Approved by:\_\_\_\_

Approved by:

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund	Date: 3/31/86
FROM: Peggy Leppik  (Name of person submitting proposal)	
LWVMN Portfolio: Voter Service	
TITLE OF PROJECT: Voter Guide '86	

PURPOSE OF PROJECT: Voter Guide '86 is planned as a newsprint publication to provide voters with nonpartisan information about candidates for statewide offices. It will be produced, sold and distributed by LWVMNEF before the November, 1986 election. It will also contain some general election information. It is designed to be self-supporting through heavy marketing outside of LWV to corporations and other organizations.

DETAILS OF PROJECT: A project director will be hired to oversee all aspects of the project, such as marketing, publication development and editing, printing bidding and coordination, and publication distribution. Local LWVs will be offered the Guide at the cost of printing. Some copies will be given away for promotional or public relations purposes. It is anticipated that this project will not only be self-supporting but will earn money for the LWVMNEF if sales exceed budget projections.

PROJECT BUDGET: detailed budget on back

Date approved by total LWVMNEF Board

Income		Expenses	
Sale of Voter Guide to local LWV to others	\$1,500 5,200 \$6,700	Printing Volunteer committee Distribution Marketing/Promotion PR and Promotion	\$3,000 100 500 300 249
		Personnel Office Costs	1,300 1,251
		Total	\$6,700

	Office Costs	MOR CHILL	1,251
		Total	\$6,700
Project:			
Please sign, circle Yes or No indicating	ng approval and return	rn to LWVMN	office by:
Approved by:		_ Yes	No
Approved by:		_ Yes	No
Approved by:		_ Yes	No
Approved by:		Yes	No
Approved by:		Yes	No

## VOTER GUIDE '86

## Project Budget

Expenses	2
Printing (75,000 copies)	\$3,000
Volunteer committee expenses	100
Distribution Postage for mailed copies Mileage for delivered copies	500
Marketing/Promotion Postage for bulk mailing Promotional letter and order form List development	300
PR and Promotion 5,000 freee copies	249
Personnel Project director stipend Editor Secretarial Exec. Director Development	-500 100 400 100 200
Office costs Supplies Telephone Overhead (based on \$700 staff costs)	75 25 1,151
Total	\$6,700
Income	
Sale of publication	
Local LWVs (30,000 @ .05)	\$1,500
Corporations and other organizations 30,000 @ .14 10,000 @ .10 (orders of over 5,000 copies)	4,200 1,000
PR and promotional give-aways (5,000)	0
Total	\$6,700

# PROCESSING LOCAL LEAGUE APPLICATION TO DO A PROJECT

To LWVMNEF Board member: as part of the preliminary review group for this project, please review, considering criteria, check appropriate box, sign and return to office.

Criteria for Project Approval:

- project must be educational in nature, designed to serve the general public (not exclusively League members).
- Project should provide factual, objective information and analysis, and not take sides in a current controversial issue.
- 3. There must be no mention or advocacy of LWV positions or actions.
- 4. Project must not be for membership recruitment or retention.
- 5. LWVMNEF Board approval is not a value judgment on a project, but an assessment as to whether the project meets 501(c)(3) IRS requirements.

Local League: Eastern Carver County	
Project: A Day in May - Young Women Looking Ahe	pad Date 3/27/86
Approved - YES Comments:	NO
Signature	Date
Sign and return this form to LWVMNEF office by	April 7, 1986

FOR OFFICE USE	ONLY		
Date submitted	to five member preliminary review	group: March 27,	1986
Approved by:	Higinbotham	Yes	Nó
	McKinnell	Yes	No
	Lucas	Yes	น้อ
	Keppel	Yes	No
	Greiling	Yes	No ·
Date approved	by whole LWVMNEF Board '	Date L L	notified

League of Women Voters of Pinnesota Education Fund, 555 Wabasha, St. Paul, MN 55102 - June, 1985
LOCAL LWV APPLICATION FOR APPROVAL TO DO A PROJECT*  MAR 1 0 1986 FORM A-2
League of Women Voters of Minnesota Education Fund  555 Wabasha, St. Paul, MN 55102 (612)224-5445  DATE: 3/6/86
Phone 448-5706  Name of person submitting proposal
League of Women Voters of <u>Fastern Carrier Co</u>
Address 1405 Valleyview Rd, Chaska 55318
TITLE OF PROJECT: a Day in May- Young Women Looking ahead
PURPOSE CF PROJECT: publication, meeting to educate the public on an issue
candidates forum / , other /
Why are you doing this project? What is the need in your community? There was a discretified our desired gard something back to the youth of our above an entry in the form of a contraction or Decaration. Our boards acclared bother program, the server are the program of the server and the program of the project.  DETAILS OF PROJECT: (if publication, include contents, Jauthors, timetable, distribution)  (if meeting, include planning committee, participants, program, materials (if purchase and distribution of publications other than LWVMNEF, include sample copy and distribution plan)  Planning committee:  1. Quay nordered  2. Include sample copy and distribution plan)  Planning committee:  1. Quay nordered  2. Include the project of the project of the participant of
SIDS in your account with LWVMNEF  \$ 400 to be raised  We have already budge kd \$300 from Subtotal 49.5.00 (195 less \$300)  regular funds  * Application must be submitted at least three weeks before the project is begun.  FOR OFFICE USE ONLY  Date submitted to Board  Approved - YES \[ \begin{array}{c} \text{NO} \\ \end{array} \\ \text{NO} \end{array} \]  EXPENSES \$ 175 - he ntal of meeting recomes \$100 - advertising scopying \$100 - advertising sc

Date Local League informed \_

bring out fact that choices inde now are affect their curs for who the future

Speakery:

Dr. Karen Karn OB-Gyn Dr. gohn Brandbren Dopt of Bychiaby - Vof M Marka Flews - reporter wcco TV gedy Dunkau Trancy O'Hara

Date approved by whole LWVMNEF Board '

Cif

No .

Date L notified

Yes

Yes

Le	ague of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102 - June, 1985
	LOCAL LWV APPLICATION FOR APPROVAL TO DO A PROJECT*
	TO: League of Women Voters of Minnesota Education Fund  555 Wabasha, St. Paul, MN 55102 (612)224-5445  DATE: Dec. 2, 1985
١,	FROM: Nancy Irsfeld, President Phone 633-4741  Name of person submitting proposal
	League of Women Voters of Roseville APR - 3 1986
	Address 1754 Maple Lane, Roseville, MN 55113
	TITLE OF PROJECT: Voters Service/Citizen Information Guide pages to be included in each issue of our local VOTER.  PURPOSE OF PROJECT: publication XXXX , meeting to educate the public on an issue
	candidates forum / , other /
	Why are you doing this project? What is the need in your community? To inform members and the public of voters service information, informational meetings and topics.
	DETAILS OF PROJECT: (if publication, include contents, authors, timetable, distribution)  (if meeting, include planning committee, participants, program, materials)  (if purchase and distribution of publications other than LWVMNEF, include sample copy and distribution plan)
	Publish voters service/citizen information guide as part of our monthly local newsletter. Material to include election information; candidates meetings information; information pertaining to local, national and state League studies dealing with topics on which League has no position; reports on public meetings; notification of vacancies on local committees, advisory boards, etc.; legislative information; other information as applicable.
	Who is responsible for project? Nancy Seebeck and Mary Beth. Shannon/VOTER Co-editors name portfolio Publication
	PROJECT BUDGET: (basic outline) Remember to include 5% administrative fee due LWVMNEF
	INCOME EXPENSES (approximate)
	\$452.56 in your account with LWVMNEF \$300.00 - Printing 75.00 - Distribution
	\$ rest to be raised 200.00 - Typing 20.00 - Materials
	15.00 - Mileage Subtotal \$ 610.00 5%30.50
	Total \$ 640.50
	* Application must be submitted at least three weeks before the project is begun.
	FOR OFFICE USE ONLY
	Date submitted to Board
	Approved - YES NO
	Date Local League informed

# LWVMN GENERAL FUND EXPENSE VOUCHER

Name						Date	
AddressStr	reet					City	Zip
Budget Date Category	Travel Si			Room (4)	Other (5)	Describe	
			+				
FOTAL EXPENDIT		)				would like to be rein as soon as possible quarterly	
BALANCE TO BE	REIMBURSED				1	(check one)	
. Travel - car . Baby Sitting . \$9.00 per die . Lodging: actu . List here pos	- \$1.00 pe em ual cost is	r hour	sed.			g: actual cost.	
(See reverse s	ide for add	ditional	instru	ctions	.)		
For official L	eague funct	tion, Lea	gue pa	ys act	ual cost		
(For office us	e only: Po	1			ļ,	19 Check #	

Reimbursement of Board Members expenses (LWVMN Policies, April, 1984)

Board members must submit monthly expense vouchers whether they wish to be reimbursed or not. Expenses should be listed for all functions state Board members are required to attend. The voucher form defines categories and allowable amounts. Board members will be reimbursed for Board meetings, committee meetings, etc. required by their job description. Mileage will be reimbursed at 15¢ per mile (January, 1983, Board meeting).

### INSTRUCTIONS FOR FILLING OUT VOUCHERS:

This expense voucher form is an attempt to make the bookeeper's job a little easier and insure that the expenses are accurately charged to the proper budget categories. If, after reading these instructions, you are still unclear or unsure, please see either the executive director or the bookkeeper. They would be glad to help you.

- 1. Fill in your name as you want it to appear on the check. Give complete address including zip code.
- 2. Budget Category such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.
- 3. Attach all bills and receipts when possible.
- 4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

[ he	ave contributed the following volunteer hours:
	Action
	Program
	Board
	Administration
	Other

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

### LWVMNEF EXPENSE VOUCHER

Name					Date			
Address Street								7/3
	Street	*				City		Zip
Budget Ca Inc#	tegory Da	ate Trave	L Sitter (2)	Meals (3)	Room (4)	Other (5)	Describe	
738.8								
COTAL EXPE	TRIBUTE	\$URSED		,	I		ke to be reimbursed as possible	
. Travel	- car (15	¢ per mi.)	; train,	air bus	, parkin	g - actu	al cost.	
3. \$9.00 p 4. Lodging	er diem (actual	1.00 per h	imbursed		etc.			
(See rever	se side f	or addition	nal inst	ructions	.)			
or officia	al League	function,	League 1	pays act	ual cost			
Ten cc:								
TOL OLLIC	e use onl	y: Fa			,	19	Check #	

Reimbursement of Board Members expenses (LWVMN Policies, April, 1984)

Board members must submit monthly expense vouchers whether they wish to be reimbursed or not. Expenses should be listed for all functions state Board members are required to attend. The voucher form defines categories and allowable amounts. Board members will be reimbursed for Board meetings, committee meetings, etc. required by their job description. Mileage will be reimbursed at 15¢ per mile (January, 1983, Board meeting).

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- 3. Attach all bills and receipts when possible.
- 4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

		-
I have contributed	the following volunteer hours:	
Action		
Program		
Board		
Administration	on	
Other		

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

### LWVMN OFFICE WORK ORDER

From:	Date:
Portfolio or Project:	
Description:	
Date needed by:	Copies to:
Special instructions:	
League of Women Voters of Minnesota,	555 Wabasha, St. Paul, MN 55102 - August 1985
LWVM	N OFFICE WORK ORDER
From:	Date:
Portfolio or Project:	
Date needed by:	Copies to:
Special instructions:	

### PLANNING FORM

NAME			MONTH	
PROJECT			MONTH	*
TASK DESCRIPTION	TYPE OF STAFF ASSISTANCE NEEDED	START DATE	COMPLETION DATE	(FOR EXEC. DIR'S USE) STAFF ASSIGNED

# **MAY 1986**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
APRIL '86  S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	JUNE '86  S M T W T F S  1 2 3 4 5 6 7  8 9 10 11 12 13 14  15 16 17 18 19 20 21  22 23 24 25 26 27 28  29 30		•	APRIL TREAS  For Comput  This month: De  Draft	2 report prepard en: SU, GH hates proposals Ay Funding prop proposals For	3  USAS: KA, RK  HOTLINE: KA
4	5 Council PACKETS MailED TO Delegates RK PT SS	6 Prep. for Council; rest of w	esb: Handonds, eguipment	Script, registrate, elc.  RK KA  SS  PT	9	10
MOTHER'S DAY	12 LWVMN COUNCIL SS PT KA Su KA	13 LWNMN COUNCIL  SS PT Su  RK attends Computer training	VG - processing	15 CMAL ANNUAL MEETING RK-Computer * KA Training - WORD Procession	<b>16</b>	17
18	19	Lotus I trainer Su, GH	21	22 GMAL ANNUAL MEETING.	23	24
25	26 MEMORIAL DAY OFFICE CLOSED	27	28  12:30-4:30  D BASE Pt I  training: PT  RK	29	30 12:30-4:30 DBase PT 1 Training: PT RK	31

# **APRIL 1986**

CLINDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
MARCH '86  M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	MAY '86  3 M T W T F S  1 2 3  4 5 6 7 8 9 10  11 12 13 14 15 16 17  18 19 20 21 22 23 24  25 26 27 28 29 30 31	Action Committee 10:30 a.M  AGENDA  DEAdline	2 AGENDA PREP- SS KA TREASUREIS REPORTS CENT CLUSS Prep	3 CMAL 9:30 a.M. AGENDA TYPED COPIED MailEd SS, RIF, KA	OPERATING EXPONSE-	5
6	Nominating Committee  DEBATES proposals  This week: KA,  HW recipients/nominae Sent invitation	KA  Council this week : RE	Q CL: SS RK	109:30- Marketing- Committee DOH PRE	Debates Subcommittee 11:15 e.M.  P: PT Rr SS	12
	this week:  APRIL Funding  Proposels: KA, RK  Day on TH  evening	15 Mini- Mailing to u presidents only	16	DOH Than	k yous, kt	19
20	CHIDREN'S Proposal to Mn women's Fund: KA, RK	in state office	23 Delegate packe OUT	PASSOVER  + prep: Weeks look CALENDAR  Council puche  EF Planing & Suppose  -su	+	26 : RK, SS, SU, KA, F
27	2.8 Council p	29 rep continues	Payroll Registrations Deadline Audio visual needs Deadline CEW CLASS	-su '		

# COMPUTER COMMITTEE MEETING March 24, 1986

Present: Joan Higinbotham, Connie Hondl, Joan Newmark, Jean Wirsig, Sally Sawyer and Rose Krauser.

Hondl called the meeting to order and everyone introduced themselves.

Hondl asked for opinions from the committee regarding the charge to the committee. Newmark questioned a committee setting policies without hands on experience. Everyone agreed it should be kept broad.

Sawyer gave an overview on what the computer is now being used for and what priorities she sees the computer being used for. MultiMate is up and running and being used every day. Data Base is the next program we hope to implement and then Symphony for the spread sheet. There was some discussion about EF and MN use but it was decided that would be handled by bookkeeping transfers. Wirsig said the Data Base could be used on a limited scale to start and additional data could be added later. It was decided that Sawyer should find out about additional cost for having Data Base in both computers for use with letter quality printer.

There was some discussion about who should go to training but that was left to be decided by Higinbotham, Sawyer and Krauser. MultiMate Part 1 training is in May and two people will be going. Sawyer called Steve from Honeywell and found out it is being held on May 13 and 15th. The 13th is the day of Council. DBase Part 1 is May 28th and 30th from 12:30 to 4:30 p.m. That will probably be taken by Krauser and Thompson. Part 2 is July 8th and 10th from 8 a.m. to noon. The Lotus Part 1 training is on May 20th. Symphony Part 1 training is set up for June 4th from 8 a.m. to 4:30 p.m.

Hondl suggested the committee get back to policies and procedures. The committee suggested that a goal be to put the next budget on the computer and also enter allocations for next year.

The goal for Data Base is to enter basic information like name, address, zip, LL and phone number to start as soon as possible, with implementation between training session in May and July. The goal for the spread sheet is to use it for the new budget and plug in monthy figures and have it up and running by January. The allocated operating expenses should be set up this summer in June or July and run for a few months by both LWVMN computer and Joan Newmark.

The backup procedures should be set as we proceed by Sawyer and Krauser and also a file system. Newmark suggested a policy for access control like local Leagues. The committee agreed on a temporary policy for the first year that only people trained by Honeywell or staff can use the computers until April 1, 1987.

These policies will be presented for approval at the next Board Meeting. The committee will meet again after Sawyer meets with Steve and the training is completed. The committee would like to have a list of equipment and software costs from Honeywell. It was decided that purchase of a service contract could wait until the next meeting.

### Tentative OUTLOOK for 1986-87 Production Schedule

- April 3 mail rough draft of calendar for 1986-87 to Board with agenda packet
- April 8 review OUTLOOK Calendar at Board meeting- Boarders plug in other dates if known
- April 15 mini-mailing to LL Presidents to include form requesting new President and Treasurer and local League Board list (mailing is not definite)
- May 12-13 distribute draft OUTLOOK Calendar for 1986-87 to local League Presidents
- June 10 Deadline for OUTLOOK Counterpart articles (possible LWVMN Board meeting)
- June 14-18 LWVUS Convention; additional dates and activities determined
- June 23 put together Calendar and body of OUTLOOK beginning week of June 23 final revisions due
  - copy, collate, staple 850 copies
- June 30 mail OUTLOOKs for every LL Board member to LL Presidents in bulk packages in time for summer calendar planning sessions

### Office Council Preparation Schedule

- Week of April 7 invitation to Hope Washburn recipients/nominees mailed
- April 22 materials for typing/duplicating (workshop handouts, etc.) <u>due</u> in state office
- Weeks of April 22 May 5 Delegate packet preparation in state office (agenda, Budget, treasurer's report, miscellaneous reports, preliminary OUTLOOK calendar, etc.)
- April 30 Audio visual needs to Thompson or Buffington for Council presentations April 30 - Deadline for Council registrations in state League office
- May 5 mail delegate packets from state office to delegates .
- May 6-9 complete preparations for Council in office: workshop handouts, badges, registration lists, equipment arranged, script for council sessions, etc.
- May 12-13 Council

MAR 1 7 1986

Americans for a Common Sense Budget Minnesota Campaign 89 South 10th Street Minneapolis MN 55403 612/338-7314

March 14, 1987

hope your againsation will be about to join later meanwhile, i hope you can participate.

THANKES

- Upper

### Dear Potential Coalition Member:

The federal budget deficit -- and the dangers inherent in Reagan Administration and Gramm-Rudman approaches to the deficit -- pose an enormous threat to us. By radically reordering the nation's priorities, essential domestic services crucial to lower and middle income people may soon be eliminated at the same time that tax give-aways for wealthy corporation and individuals accelerate and military spending increases.

Time is short, but we need to work hard and quickly - and together -- to ensure that the current budget debate does not lead to a major fiasco. We need to mobilize our constituencies on behalf of a more positive direction.

We believe there is widespread support for coordinated action on three essential themes:

- /// First, that we protect domestic programs that safeguard essential human services and promote the nation's general welfare – programs which have already experienced drastic cuts in recent years;
- /// Second, that we reduce military spending since the Pentagon should not be exempt from spending reductions in light of the sharp cutbacks experienced by domestic programs; and
- III Third, that we raise new revenues to reduce the deficit by ensuring that rich individuals and large profitable corporations pay their fair share in taxes, such as by establishing a minimum corporate tax and by closing tax loopholes.

We hope to build a broad coalition of Americans for a Common Sense Budget to promote these important directions. We, therefore, want your organization to join this broad coalition, and we hope you will let us know as soon as possible about your willingness to do so.

We also cordially invite you to join us and the leaders of other organizations at an <u>urgent meeting</u> on Tuesday, March 25, at Room 300 of the State Office Building (at the State Capitol in St. Paul). The meeting will last from 9 a.m. til 10 a.m. We will learn which organizations are participating and will decide on how we can act together and quickly on the current budget fight. We will also hear plans about the "penny campaign" -- a mail-in campaign where individuals enclose a penny with the message "Here's my contribution to reducing the deficit. . . it's more than you are getting from Dow, Boeing, General Electric and other profitable companies who pay no taxes because of loopholes."

We ask you to call one of the following people as soon as possible to let us know whether your organization is willing to join together with us toward the three principles set forth above:

Wayne Cox (Campaign Coordinator) 612/338-7314 Margo Cohen, MN Chapter, National Assn. of Social Workers 612/293-1935

They can answer any questions you may have.

Our work together as Minnesotans for a Common Sense Budget can make a difference in the budget and tax debates that lie ahead. As concerned Minnesotans, we urge you to join

in this crucial effort.

Wayne Cox

Coordinator, MN Campaign Americans for a Common

Sense Budget

Samuel I, Horowitz Executive Director

Joint Religious Legislative Coalition

# RESOLUTION

Because of the impact of federal budget and tax policies	
on the lives of Minnesotans,	
I/We,, endorse	
the following Principles of the Minnesota Campaign of Americans for a	
Common Sense Budget and join the Campaign as a coalition member.	
PRINCIPLES	E.
First, that we protect domestic programs that safeguard essential	
human services and promote the nation's general welfare programs which	
have already experienced drastic cuts in recent years;	
Second, that we reduce military spending since the Pentagon	
should not be exempt from spending reductions in light of the sharp cutbacks	
experienced by domestic programs; and	
Third, that we raise new revenues to reduce the deficit by	
ensuring that rich individuals and large profitable corporations pay their	
fair share in taxes, such as by establishing a minimum corporate tax and	
by closing tax loopholes.	
Officer/Title	
Organization	
Date	
Complete and mail to:	
Americans for a Common Sense Budget/ Minnesota Campaign 89 S. 10th Street	
Minneapolis MN 55403 (For information: Wayne Cox 612/338-73	14)

# Minnesota Coalition of Organizations for Sex Equity in Education

# **MCOSEE**

January 1986

League of Women Voters of Minnesota

Dear Member Organization of MCOSEE:

Seven years have passed since the inception of MCOSEE. Your membership has enabled greater dissemination of Title IX information to school districts and other member organizations. We have had influence on the State Department of Education and other bodies because of the scope of our membership and the numbers of individuals this membership represents.

With these things in mind, your organization is urged to renew its membership in MCOSEE for 1986 as soon as possible. Dues are \$20. Great strides are made in sex equity in education when we work together. We look forward to your membership and support in the coming year.

Sincerely,

Geri Evans, President

Margaret J. Holden, Treasurer

MCOSEE ANNUAL	DUES \$ 20.00		
ORGANIZATION			
-			
REPRESENTATIVE			
ADDRESS			
Mail to MCOSEE	% Margaret J. Holden 1711 Laurel Avenue	PHONE: WOR	к
	St. Paul, Minnesota	55104 HOM	Ε

JUNE 5 M T W T F 8 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

2 - 1st Quarter PMP due to LWVMN

5 - CMAL Executive Board, 9:30 a.m., State Office

10 - LWVMN, LWVMNEF Board Meetings, 9:00 to 2:00, State Office

14-18 - LWVUS Convention, Washington D.C.

30 - OUTLOOK FOR 1986-87 mailed to LL Presidents (one for each LL Board Member)

VOTER?
Action?
Hotline, Voter Guide Project Directors in place

June/July - basic membership list into computer; LLs - please get changes into office ASAP

S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

1-15 - Filing period for federal, state, county offices

1 - PMP due to LWVUS

4 - Holiday - LWVMN Office Closed NO LWVMN, LWVMNEF BOARD MEETING LL Calendar Planning this month

Voter Guide marketing to LLs, corporations & organizations

LWVMN Direct Mail appeal for funds/membership?

AUGUST S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

·5 - Action Committee?

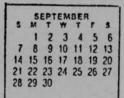
7 - CMAL Executive Board, LWVMN Office, 9:30 a.m.

11-12 - LWVMN Board retreat, LWVMN, LWVMNEF Board Meetings

19 - First Class Board Memo Mailing

21 - Third Class Board Memo Mailing

Primary Debates dates



1 - Labor Day, Office closed

1 - 2nd Quarter PMP due to State Office

2 - Action Committee?

4 - CMAL Executive Board, 9:30 a.m., State Office

9 - Primary Election Day

- LWVMN, -EF Board Meetings?

- BOARD MEMO, Third Class Mailing?

- CMAL Quarterly Meeting

30 - Consensus deadline for Child Protection

16 - Debate among Candidates for Governor

FALL VOTER?

Phases 2 & 3 of Children's Study? Materials mailed? suggested months for study? consensus deadline?

OCTOBER

S M T W T F S

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12 13 14 15 16 17 18

19 20 21 22 23 24 25

26 27 28 29 30 31

- 2 CMAL Executive Board Meeting, 9:30 a.m., State Office
- 7 LWVMN Action Committee?
- 14 LWVMN, -EF Board Meetings?
- 21 BOARD MEMO, Third Class Mailings?
  - Pre General Election Debate among candidates for Governor UN Rally?
    Fall Focus?
- 3 Eve of Rosh Hashana

12 - Eve of Yom Kippur

- 13 Columbus Day
- 24 United Nations Day

Nominating, Budget, LRP, Bylaws Committees in place. Set deadlines for program-making, bylaws recommendations report form mailing to LLs and for response from LLs.

NOVEMBER S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

- 4 General Election Day
- 3-4 Election Hotline
  - 4 Action Committee?
  - 6 CMAL Executive Committee, 9:30 a,m., State Office
- 11 LWVMN, -EF Board Meetings?
- 18 BOARD MEMO Mailing?
- 20 Third Class Mailing?
- 27 Thanksgiving 28 STate Office closed

Nominating, Budget, LRP, Bylaw Committee Meetings? Revision of CITIZENS IN ACTION scheduled?

Fall Fundraiser?

Fall LWVMNEF Direct Mail campaign?
Membership lists due to LWVMN?

DECEMBER S M T W T F S 1 2 .3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

- 1 3rd Quarter PMP due to LWVMN
- 2 Action Committee?
- 4 CMAL Executive Committee, 9:30 a.m., State Office
- 9 LWVMN Executive Committee Meeting if needed
- 22-26 LWVMN Office closed
  - 29 LWVMN Office opens
  - 31 LWVMN Office open 9-1

WINTER VOTER?

1987

S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

- 1 HAPPY NEW YEAR Office closed
- 6 Action Committee Meeting, 9:30 a.m., state Office
- 8 CMAL Executive Board Meeting, 9:30 a.m., State Office
- 13 LWVMN,-EF Board Meetings, 9:00 a.m. 2:00 p.m.
- 20 BOARD MEMO mailing?
- 22 Third Class mailing? CMAL Quarterly Meeting
- 15 Deadline for Membership Reports to LWVMN, LWVUS

CITIZEN LOBBYIST CONFERENCE? Lobbyist Training? Legislature Convenes? FEBRUARY 8 M T W T F 8 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28

3 - Action Committee Meeting, 9:30 a.m., State Office

5 - CMAL Executive Board Meeting, 9:30 a.m., State Office

10 - LWVMN, -EF, Boards, 9:30 a.m. ?

11 - Day on the Hill

17 - BOARD MEMO mailing?

19 - Third Class Mailing?

16 - Presidents' Day observed

MARCH 8 M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

2 - 4th Quarter PMP due to LWVMN

3 - Action Committee Meeting, 9:30 a.m., State Office

4 - Ash Wednesday

10 - LWVMN, -EF Board Meetings

17 - BOARD MEMO mailed

19 - Third Class Mailing to LL Presidents
(to include Convention Reg., Proposed Program, Bylaw Recommendations, Slate of Officers, Budget)

31 - LWVMN fiscal year ends

- CMAL Quarterly Meeting

- Spring Focus

- Spring VOTER?

APRIL 8 M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

- 7 Action Committee Meeting, 9:30 a.m., State Office
- 9 CMAL Executive Board Meeting, 9:30 a.m., State Office
  - LWVMN, EF Board Meetings?
  - Board Memo, Third Class Mailing?
- 14 Passover
- 19 Easter

LWVUS Council?

Nominations due for Hope Washburn, PR, VS, Action awards?

\* M T W T F & 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

- 5 Action Committee Meeting, 9:30 a.m., State Office ?
- 7 CMAL Executive Board Meeting, 9:30 a.m., State Office
- 12 LWVMN, -EF Board Meetings?
  - BOARD MEMO, Third Class Mailings?
  - CMAL Annual Meeting
  - World Trade Week?

League of Women Voters of Minnesota CALENDAR WORKSHEET 1986-87

LOCAL LEAGUE CALENDAR

JUNE

8 M T W T F 8

1 2 3 4 5 6

7 8 9 10 11 12 13

14 15 16 17 18 19 20

21 22 23 24 25 26 27

28 29 30

4,5,6 - LWVMN Convention, Winona

#### AGENDA FOR LWVMNEF AND LWVMN BOARD MEETINGS Tuesday, March 11, 1986

9:00- 9:30 - Board Preparation Time

9:30-10:00 - LWVMNEF Board Meeting (See enclosed agenda on pink)

10:05- 1:30 - LWVMN Board Meeting

- Lunch Break - Box lunch orders to Sawyer by Monday noon

Cost \$4.50

- LWVMN Board Meeting continued

Enclosures: Blue planning form, blue work order form, vouchers (green and

pink), calendar showing office work schedule (white)

Reminder: Board Memo materials are due the day of the Board Meeting

#### LWVMN BOARD AGENDA

Agenda: We will adhere to times listed for each item; if we have not completed discussion or action within the time limit, that item will be moved to the end of the agenda.

10:05 - Determination of Quorum and Call to Order.

#### Mins. ACTION

- 10 Completing vouchers, planning forms, changes to calendar, etc.
- 2. 2 REVISION OF AGENDA
- 3. 2 Resignation of Karen Knighton/Higinbotham
- 4. 5 Approval of new Board members/Higinbotham
- 5. 5 Approval of January 14, 1986, minutes/Hegg
- 6. 10 Treasurer's Report/Hondl
- 7. 10 Approval of consensus questions for Child Protection Study/Keppel
- 8. 15 LWVUS Convention Delegate Selection/Higinbotham
- 9. 15 LWVUS Program Planning recommendations/Greiling
- 10 10 LWVUS Bylaw changes/Buffington
- 11. 15 Fundraiser final report/McKinnell
- 12. 15 Financial Options committee Recommendations/McKinnell
- 13. 5 LWVMN Budget amendment/Hondl
- 25 LWVMN Budget approval/Berg/Hondl
- 15. 10 LWVMN Budget policies/Hondl
- 16. 5 Ramsey County Law Day/Buffington
- 17. 5 Advocacy Agenda/Greiling



18. 5 Day on the Hill, 1987/Greiling

## DISCUSSION

- 19. 15 Membership Report/Takkunen
- 20. 10 Final Agenda for LWVMN Council/Buffington
- 21. 5 LWVMN Convention '87 Watkins participation/Buffington
- 22. 5 LWVUS Convention Travel/Higinbotham
- 23. 5 Cookbook Report/Buie
- 24. 5 Urban Policy/NR Positions/Greiling

#### INFORMATION

- 25. Vouchers All vouchers should be turned into the bookkeeper as soon as possible and before March 28th, the end of the fiscal year.
- 26. All Board members are invited to attend the 10th Anniversay of LWV-Shakopee on April 17th
- 27. LWVMN will be teaching CEW classes on April 2, 9, 16, 23 & 30 on issues involved in managing nonprofit voluntary organizations.

  Urge Leaguers and non-Leaguers to sign up!

#### ACTION

- 1. Filling in planning forms, work order, complete vouchers. Review calendar, work schedule.
- 2. REVISION OF AGENDA
- 3. <u>Resignation</u>: MOTION: to accept with regret the resignation from the LWVMN Board of Karen Knighton, Northwest Area Regional Representative.
- 4. Approval of New Board Members: MOTION: to approve the appointment of Cathy Hegg, LWV-Alexandria, as secretary and Dee Bowman, LWV-Detroit Lakes, as Northwest Area Regional Representative to the Board of Directors of LWVMN to complete unexpired terms.
- 5. Minutes: MOTION: to approve the minutes of the January 14, 1986

  LWVMN Board Meeting (mailed to you earlier; bring with you to meeting).
- 6. Treasurer's Report: MOTION: to accept the Treasurer's Report and to file for audit. Report ending Feb. 28, 1986 is enclosed.
- 7. Consensus Questions for Child Protection Study: MOTION: to approve the enclosed consensus questions.
- 8. <u>LWVUS Convention Delegate Selection</u>: MOTION: to approve the following three people as the LWVMN delegates to the LWVUS Convention, June 14-18, 1986:

- Background: The LWVMN President has traditionally led the state's delegation. According to Harriette Burkhalter, LWVUS Board member, major issues to be considered will be: revising standards for recognition of local Leagues and the continuing decline in League membership. The proposed new study is a "study and evaluation of existing and proposed federal policies and programs designed to meet the needs of the nation's poor." Those who would like to be considered as delegates should contact Joan Higinbotham before the meeting and be prepared to state briefly at the Board meeting their reasons for wishing to be delegates.
- 9. <u>LWVUS Program Planning Recommendations</u>: MOTION: to recommend the following action priority to LWVUS: an emphasis on nuclear risk reduction in national security.

Background: this motion follows LWVMN's support of the LWV-Massachusetts resolution on this subject discussed at the August and September Board meetings

- 10. <u>LWVUS BYLAW CHANGES</u>: MOTION: to amend the Bylaws of the U.S. in the following manner:
  - ARTICLE II, Section 2, a. VOTING MEMBERS, <u>Voting members should be</u> at least 18 years...
  - ARTICLE IV, Section 4, MEMBERS-AT-LARGE, Individuals. Individual

    Members-at-Large may be recruited by LWVUS.

    Rules and procedures for membership shall be
    the responsibility of the national board.

Background: We eliminated the word "citizens". The reasoning for this is that there are thousands of non-citizens in the U.S. who through the LWV could become educated and informed about our system of government and then go through the naturalization process. Our concern is that we are excluding a group of people who could profit by membership in the LWV.

Article IV, Section 4 is a new section. We could find no reference to MAL recruitment by LWVUS anywhere and think this oversight should be corrected.

11. <u>Fundraiser Final Report</u>: MOTION: that any income over budget be placed in reserves.

Background: The committee recommended the above motion after discussion and a 6-1 vote. Buie spoke in favor that we should not just increase our expenses to cover additional income. Burkhalter was against and spoke of concerns about locking in reserves and raising the PMP when LLs see money in reserves. We were budgeted to raise \$6,500 and raised about \$9,500. (See enclosed final report.)

Financial Options Committee Recommendations: MOTION: that we do a second fundraiser of a tour.

Background: Pros and Cons for dinners (rejected by the committee at this time) and tours (recommended by the committee for the 1984-87 budget year) are attached.

13. <u>LWVMN Budget Amendment</u>: MOTION: to add \$360 to Expenses (Occupancy - #90003) and add \$360 to Income (Cash from non-members - #0411).

Background: We need to add another parking space to our rental agreement because of the regulations that Hillcrest has always had but never enforced. The office management committee felt that the additional income could come from the direct mail requests as that was budgeted with no net income.

14. <u>LWVMN Budget Approval</u>: MOTION: to approve the proposed LWVMN Budget for 1986-87 as presented by the Budget Committee.

Background: The following changes were made by the Budget Committee at its meeting of February 18, 1986:

#0411 - Cash from non-members+\$1,000

Decrease Expenditures: #20000 - President and Board -\$900 #90005 - Postage -\$450 Increase Expenditures: #40002 - Direct Mailing +\$1,000 Increase Income: #0420 - Non-cash from Members +\$500 #2001 - Fundraising +\$1,000 #0400 - LL PMP \$17 +\$1,374

- 15. <u>LWVMN Budget Policies</u>: MOTION: to adopt the following policies regarding Per Member Payments of local Leagues:
  - a. LLs which pay their PMP in full before June 1st are entitled to a 5% discount;
  - b. LLs with a net gain in membership will pay a reduced PMP for members representing a net gain.

Background: a. This helps LWVMN to avoid cash flow problems and thus keeps LWVMN from drawing on reserves during low income summer months. b. Since membership recruitment is a priority of LWVMN, it is important to maintain this policy.

16. Ramsey County Law Day: MOTION: to cosponsor Ramsey County Law Day and provide an informational booth.

Background: Ramsey County Law Day, May 1, 1986. I am on the Law Day Committee. We met March 5th. What is requested from LWVMN is:
1. Publicity in the form of sending information to local Leagues; 2.

Sponsorship - lending our name; 3. Staffing a booth at Landmark Center on May 1st from 11-3. Materials at the booth would primarily deal with voter information; precinct locators; an issues survey (to be done by us). See also letter attached.

17. Advocacy Agenda: MOTION: that LWVMN write to LWVUS expressing its concern about the problem of LWVUS setting action priorities and then not acting on other important issues on which LWV has positions, e.g., the Comprehensive Test Ban Treaty.

Background: This was discussed and recommended by the Action Committee at its March meeting.

18. Day on the Hill, 1987: MOTION: that the next LWVMN Day on the Hill be put on in cooperation with the Women's Consortium on February 11, 1987.

- Background: Carolyn Hendrixson and I attended the Consortium Women Come to the Capitol debriefing last week and offered to have LWVMN chair next year's DOH steering committee contingent on approval by the LWVMN Action Committee and Board. The Action Committee voted unanimous approval of this arrangement.
- 19. Membership Report: See enclosed.
- 20. <u>LWVMN COUNCIL</u>: See enclosed Council Workshop agenda. Council packet will be mailed to LLs this month. Any changes or additions need to be made TODAY! Also, keep in mind there is no audio/visual equipment at the camp. We have to bring in all equipment, therefore, let Sally or Peggy Thompson or me know what you'll need by April 30th. If we don't hear from you, the assumption will be that you don't need any AV equipment. Anyone not planning to attend all of Council, let Peggy know as soon as you can. Also, roommate preferences; let me know or you take what you get.
- 21. <u>LWVMN Convention '87 Watkins Booth</u>: I received a phone call from Paul Zamso, from Watkins. He wanted to know if we were interested in having a Watkins booth at Convention. 20% of the sales of Watkins products would to to LWVMN. He was a bit surprised to learn that Convention was in 1987, not '86, but said he was still interested. Are we?
- 22. Convention Travel: A letter from a travel agent to LLs outlining arrangements should be available at Board Meeting. Departure would be 7 a.m. from Mpls/St. Paul, Saturday, June 14th at a cost of \$250 round trip if we fill a minimum of 50 reservations.
- 23. <u>Cookbook Report</u>: See enclosed flyer to LLs and report on Local League Sales and bonuses.
- 24. <u>Urban Policy/NR Position</u>: The Action Committee discussed this at its March 4th meeting. LWV-Chicago is concerned with dropping the Urban Policy position and streamlining the NR position. Do we want to echo these concerns? See enclosures.

TATALAN E	F - 1 F - 1	PARASEN.	hi
MIN	A COLUMN	1900	()

SR: 900 3/8 to 3/2

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
FEBRUARY '86  S M T W T F S  1  2 3 4 5 6 7 8  9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	APRIL '86  8 M T W T F 8  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31					Another A. S.
2 office Schedule: 55 M-th 185 RK M-F, 9-4 KA MWith-9-4 T-9-12/30 home PT - MITIF	Pay Equity & Misc. Action (RE, SS) Focus 4:30- 9:00	Action Committee 10:30 a.M. Consensua MEETing Bylaws Committee	Protection With SI.P. Foundalin  (KA, SS).  AGENDA Prep: JH, KA, SS	6 aMAL 9'30 aM AGENDA TYPED, XETOXED, MailED RK, SS BOOLD MailiNG	VCTER:  PT  RK  SS  INDIANS  Brochus -  RK	8
Su} 2 days/ GH} weeks us needed JM! on call	10 coalition/Dott  Mailing  INDIANS  brockurs-  RK	LWV4N LWVMNEF Boand MEETINGS Capital letter Deadline	12 Marketing Committee 10:30 SS, RK Capital Letter	Board MEMO Prep- SS RK	Program Planming Deadline LWVUS Board Memo prep-SS	15
M-F, 9-4	ST. PATRICK'S DAY  BOARD MEMO TYPED OF XETOXED  RK SS		Mailed  19 DEBATE  STEERING COMMITTEE  MOON  3nd class mailing prep.	203nd class Board Memo Mailing SS, RK	REQUEST FOT Time on APRIL agenda Mailed/ Outlook (Ptaficalendan Maile D	22
23 PALM SUNDAY 30 EASTER	9:30 Computer Oversite Committee RK, SS LWVUNAEF Fiscal years and	Office MANAGEMENT COMMITTEE 9:30	26	2.7	GOOD FRIDAY  Turn in all  vouchers for  fy  1985-86 by  this day	29

# APRIL 1986

SUNDAY	MONDAY .	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
MARCH '86  MARCH '86  MARCH '86  MARCH '86  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	MAY '86  S M T W T F S  1 2 3  4 5 6 7 8 9 10  11 12 13 14 15 16 17  18 19 20 21 22 23 24  25 26 27 28 29 30 31	1 ACTION COMMITTEE 10:30 a.M AGENDA DEAdline	AGENDA PREP- SS K4	3 CMAL 9:30 a.M. AGENDA TYPED COPIED Mailed SS, RE, KA	4	5
6	7	ELWVAN LWVANEF BOARD MEETINGS	CEW Class	10	Accord or Color	12
Cash Cash		15	nominating Committee MESTING- MOON CEW class	17	18	19
20	21	22	23 CEW Class	2 FIRST DAY OF PASSOVER	25	2.6
27	2.8	29	30 CEW Class			

The League of Women Voters supports: An equitable and fair federal tax system

# LWVMNEF EXPENSE VOUCHER

ame								
ddress _	Stre		-				0:+	72
	Stre	et .					City	Zip
Budget C	Category	Date	Twarral	Sitter	Monla	Room	Other	
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4.60						15.34		
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OTAL EXF	NTRIBUT	E	\$		·	I		ike to be reimbursed: as possible ly (check one)
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Reimbursement of Board Members expenses (LWVMN Policies, April, 1984)

Board members must submit monthly expense vouchers whether they wish to be reimbursed or not. Expenses should be listed for all functions state Board members are required to attend. The voucher form defines categories and allowable amounts. Board members will be reimbursed for Board meetings, committee meetings, etc. required by their job description. Mileage will be reimbursed at 15¢ per mile (January, 1983, Board meeting).

#### INSTRUCTIONS FOR FILLING OUT VOUCHERS:

This expense voucher form is an attempt to make the bookeeper's job a little easier and insure that the expenses are accurately charged to the proper budget categories. If, after reading these instructions, you are still unclear or unsure, please see either the executive director or the bookkeeper. They would be glad to help you.

- 1. Fill in your name as you want it to appear on the check. Give complete address including zip code.
- 2. Budget Category such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.
- 3. Attach all bills and receipts when possible.
- 4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

I have contributed	the	following	volunteer	hours:
Action				
Program				
Board				
Administration				
Other				

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

# LWVMN GENERAL FUND EXPENSE VOUCHER

Address						Date _	
iddress	Street					City	Zip
	street					City	ZIP
Budget D Category		vel Sitter	Meals (3)	Room (4)	Other (5)	Describe	
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WILL CONT	PRIBUTE  BE REIMBU  car (15	URSED	; train,	air bus		as soon as possible quarterly (check one)  g - actual cost.	
BALANCE TO  L. Travel -  Baby Sit  S. \$9.00 pe	RIBUTE  BE REIMBO  car (15  ting - \$  er diem (actual	t per mi.)  1.00 per h	our	1)	, parkin	as soon as possible quarterly (check one)  g - actual cost.	·····
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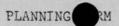
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- 1. Fill in your name as you want it to appear on the check. Give complete address including zip code.
- 2. Budget Category such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.
- 3. Attach all bills and receipts when possible.
- 4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

I have contributed the following volunteer	hours:
Action	
Program	
Board	
Administration	
Other	

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:



Name				Month of	
Portfolio					
PROJECT DESCRIPTION	PERSON(S) RESPONSIBLE	DUE TO	PROJECTED COMPLETION DATE	TYPE OF STAFF ASSISTANCE NEEDED	STAFF AUTHORITY  CODE: A - Complete;  B - act and report;  C - act after  approval.
				1	

TO: All Board Members

FROM: Candy Takkunen, Membership Chair

DATE: March 5, 1986

#### MEMBERSHIP IN LWVMN - 5 YEAR PERSPECTIVE

Over the past five years LWVMN has been served by strong leadership as a whole and by strong membership chairs as well. Despite this leadership and its efforts, total membership over this period has fallen by approximately 15%. Following, you will find the 1984-85 and 1985-86 membership totals for each local League, as well as a percentage of growth or loss for the past five years. Your analysis of the figures and your evaluation of their implications will be greatly appreciated. One observation "to get your juices flowing" is that Leagues on the downward trend lose fewer and those on the upward trend gain more during an election year. Could it be that we should perhaps have dues for two years? And/or should all voter service work have a strong membership thrust. Look at the figures, let them be our guide to looking at the future. These statistics are not meant to depress you. This organization is as viable today as it was at its inception. Perhaps, given the complexity of our society, even more so. Therefore, we must find new and creative solutions to the critical issue of membership in our organization.

CAL LEAGUE	*84-*85	*85-*86	5 YR. %
Alexandria	94	68	24%+
Anoka/Blaine/Coon Rapids	59	47	18%-
Arden Hills/Shoreview	39	33	20%-
Austin	39	32	22%-
Battle Lake	10	9	10%-
Bemidji Area	46	48	2%+
Bloomington	39	40	3%+
Brooklyn Center	6	6	74%-
Brooklyn Park/Osseo/Maple	Grove 23	20	38%-
Buffalo/Monticello Area	10	11	8%-
Cass Lake/Walker	23	20	5%-
Columbia Heights	22	NA	15%-
Crystal/New Hope	41	40	5%-
Detroit Lakes	33	46	77%+
Duluth	119	113	3%+
Eastern Carver County	83	80	43%+
Edina	160	150	13%+
Freeborn County	31	33	3%-
Fridley	33	31	23%-
Golden Valley	48	51	22%-
Grand Rapids	18	11	70%-
Grant County	17	NA	23%-
Hibbing	21	17	58%-
tchinson	19	14	36%-
tkson County	18	13	28%-
Mahtomedi	40	41	37%+
Mankato Area	41	52	12%-
Marshall .	25	26	38%-
Mid-Mesabi	20	NA	0%

LOCAL LEAGUE	84-185	<u>*85-*86</u>	5 YR. %
Minneapolis	433	432	17%-
Minnetonka/Eden Prairie/Hopkins	58	64	42%-
Moorhead Area	44	35	45%-
New Brighton	27	26	49%-
New Ulm	31	30	67%+
Northern Dakota County	38	37	NA
Northfield	46	53	279%+
Owatonna	38	35	67%+
Red Wing	45	29	55%-
Richfield	49	52	4%+
Robbinsdale	36	35	3%+
Rochester	77	64	38%-
Rock County	14	15	7%+
Roseville	115	84	9%-
St. Anthony	14	. 16	36%-
St. Cloud Area	54	56	12%+
St. Croix Valley	38	42	16%-
St. Louis Park	41	43	40%-
St. Paul	178	166	23%-
St. Peter	12	12	8%-
Shakopee	38	39	3%+
South Tonka	34	30	30%-
Stevens County	18	23	10%+
Wayzata Area	20	30	36%+
Westonka	NA	- NA	
White Bear/North Oaks	74	64	20%-
Wilkin County	NA	NA	
Willmar	NA -	NA	
Winona	51	43	43%-
Woodbury/Cottage Grove	45	30	36%-
Worthington	22	19	24%-
TOTAĻ	2,914	2,651	14.24%-

Does not include MALs and State Units

# LWVMN OFFICE WORK ORDER

From:	Date:	191
Portfolio or Project:		
Description:		
Date needed by:	Copies to:	
Special instructions:		
League of Women Voters of Minnesota, 555 W	abasha, St. Paul, MN 55102 - Augus	t 1985
LWVMN OFFI	CE WORK ORDER	
From:	Date:	
Portfolio or Project:		
Description:		
Date needed by:		
Special instructions:		

· dww

# LEAGUE OF WOMEN VOTERS OF CHICAGO

Tuesday, February 25, 1986

TO: National Board, State Leagues and big city Leagues

The Chicago LWV has carefully reviewed the proposed Natural Resources (NR) position statement. Regrettably, we must oppose the new statement. Before addressing the question of "language clarification" for the NR position, it behooves us to protest the process under which this decision is being made. Each of these positions was adopted with the full knowledge and participation of the membership. This is the bottom-up process which has distinguished the League from other organizations and in which we take so much pride.

We are now being told that the altered position represents a streamlining of the language - an update which in no way alters our positions or our ability to take action under those positions. The membership has the right and the responsibility to give as much consideration to these alterations as to changes in the by-laws or principles. Each proposed change should be highlighted in the text and, also, an explanation should be provided.

When we first heard about this proposal, the Chicago NR Committee contacted the National Board to ask for a list of the proposed changes. It was our intention to devote our unit meeting this Spring to a review of the positions and discussion of the amendments, but the text was not going to be made available to us in time to schedule even a special all member meeting under the time restraints of the existing procedure. It is our firm contention that review by League membership is still the correct procedure; and if it means waiting until next year or the following year, so be it. We also have serious problems with the substance.

Our problems with the substance of the statement involve:

- --Excessive generalization and the inordinate sacrifice of particulars to achieve this generalization
- -- Loss of specificity
- -- The potential for loss of parts of the current positions and, consequently, the ability to act as a result of different interpretations by subsequent boards on a local and national level.

The following statement on the first page of the "Natural Resources Position Explanation" should be warning enough. "The rewording is not intended to formulate new policy in any way. Even though some aspects of the positions have been dropped, the basic thrust of each Natural Resources position has been retained. Leagues concerned about whether they would be able to take local or state action on aspects no longer in the Natural Resources position should contact the NR Review Committee Chair, Herilyn Reeves." As a general statement of procedure this is ridiculous. As a way to implement a position, this is a disaster.

The new format is also not as useful for taking action, particularly in drafting letters and testimony. You are rarely called upon to take action on an across-the-board NR bill. It is either an air quality, water quality, hazardous waste, or some other specific issue which is confronted. Under the present system, you

can look up the NR area of concern and find specific issues, positions, and historical applications. Under the proposed statement, one would have to first look under the general NR position to select pertinent statements and then look to the specific item. Too much can be lost in this process. What now appears under the specific items is bare bones, devoid of explanation, specificity and historical application. As a consequence, Leagues will be considerably less effective in their lobbying activities.

The following examples clarify our concerns:

In the old position statement on Air Quality, the League provided both the statement of the position and "Applications of Position." Under the latter, it states: "The League supports...regulation of stationary sources by controls and penalties including inspection and monitoring, full disclosure of pollution data and substantial fines." The proposed statement has evidently taken this very important statement and scattered it around. Under air quality, we find "regulation of pollutants from stationary sources." Under Pollution Control, we find the rest of the pieces more or less intact. Little has been gained in the process and much is potentially lost in the search.

The Solid Waste Management Statement of position, as announced by the National Board in April, 1973 states: "The role of federal government should be expanded although the major responsibility for solid waste management should remain with the state and local governments." The proposed statement apparently has dropped a recognition of federal responsibility entirely. It seems to the NR Committee of the Chicago League that a new study is required in order to retreat from a recognition of a major federal role in Solid Waste Management.

Again, the Air Quality "Application of Position" states that the League supports "Policies that accelerate pollution control, including financial assistance." We are unable to locate this aspect of the position in the proposed statement. Under Resource Management, the proposed statement pertaining to protection of private property rights has dropped "safety and welfare." Why? The phrase "environmental protection" is not as useful to leagues.

A key component of the Energy Position is not restated in the proposed statement; "The League of Women Voters of the United States believes that the U.S. cannot and should not sustain its historical rate of energy consumption." Instead, we are now offered "energy policies that acknowledge the U.S. as a responsible member of the world community;..." The Chicago NR Committee is unable to determine what this latter statement is meant to allow us to act on. The original statement concerning energy consumption is strong and straightforward. In fact, much of the existing statement has these attributes.

This past summer, considerable time was spent on a league "Application of position" on the interbasin transfer of water resources. While recognizing that criteria have been adopted by the National League, we are unable to find any reference in the proposed statement to this area of growing conflict. There are a few phrases one might use under Resource Management but nothing under Water even raises this issue.

The existing Natural Resources Position, as printed in Impact on Issues for 1982-1984 is 11 pages long. The proposed statement is five pages long. Too much has been lost in the process. The League of Women Voters of Chicago does not endorse the proposed NR position statement.

Frankie Knibb

Frankie Knibb

Sheila Sachnoff

Natrual Resource Chairs

Marion Meyerson.

Marion Meyerson.

Jacqueline Brown

Jacqueline Brown

Co-Presidents

WV

# LEAGUE OF WOMEN VOTERS OF CHICAGO

TO: Illinois Local Leagues

FROM: Chicago League DATE: February 11, 1986

The LWV of Chicago urges the retention of the LWVUS Urban Policy position.

These are some reasons for <u>not</u> dropping the Urban Policy position:

- 1. This is the only position that addresses Economic Development. The importance of the public/private partnership in revitalizing cities, e.g. UDAGs.
- 2. We lose our position on Revenue Sharing.
- 3. In this position we emphasize the importance of the intergovernmental connections, local, state, and national, and their mutual responsibility for the fiscal health of cities.

Maybe we have not communicated with LWVUS our reliance on these positions for action taken at the local level. Most work has been done in coalition, in monitoring and advocating for compliance with regulations.

We worked with the Chicago Jobs Council on research identifying the number of Chicago's structurally unemployed residents placed in jobs due to the Targeted Jobs Tax Credit, some 10,500. This put us in a position to support extension of the TJTC.

We are often the only neutral participant in UDAG hearings providing objective comments and questions about proposed projects.

The public's perception, if we drop the Urban Policy position, is liable to be either that we feel the problems of cities have been solved or that there is no need for continuing federal assistance to cities.

# THANKS and

Enjoy your just desserts

In August the People's Choice Cookbook made the last payment to Waldman House Press for a total of \$9,304.24. Cookbook profit to LWVMN so far this year is \$2,267.29 and to you, the Local Leagues, \$1,476. Well done!!!

Hour continued support is necessary and important to the Minnesota heaque. Keep selling and "treat" us all to greater projets!

Joann Buie Marketing Chair 941-7979 (612)

Meed more books? Call me at home or call the state
Office (612) 224-5445

Mrs. Alden L. Thomas 5792 Lynwood Blvd. Mound, Minnesota 55364 from hourseases

League of Women Voters 555 Wabasha St. Paul, Mn. 55102 breadsticke by a recipe in your gift Cookbook, Prople's Chaine Ats listed as "arrevian Brissine", and it's recipe the Cookbook really a good recipe the Cookbook is excellent - of consider it on a par wing Javorte, the collection by the Junior Leaguery monroe, Laurinaine: Catton Caunty.

Dear Cookbook compilers:

I speak from a lot of experience when I say that I think the cookbook THE PEOPLES' CHOICE is the best cookbook I have used. My experience covers a full time housekeeping career of almost 48 years, plus a very generous apprenticeship under an executive type mother. I have spent most of a lifetime trying to be a good cook—and sometimes I have achieved my goal.

Some of my best experiences have been in using your cookbook. I have literally just about cooked myself through the whole book.

I have given it as gifts to people from Maine to California, and Florida to Oregon. It has been very warmly and appreciatively received. Rave reviews are not uncommon. Now that even California is taking to growing wild rice, I shall have to substitute the cookbook as my Minnesota type hostess gift—and perhaps even do better as a gift-giver.

The good thing about the book is the appeal it has for a real cook, as well as for a neophyte. The recipes are well presented, and cover a broad spectrum of tastes. Instructions are clear, and the contents seem to represent lots of what today's intelligent cooks are seeking.

Good luck, and best wishes for a great holiday selling boom.

Very sincerely,

ann Thomas

 3) Fotal Books sold by LA from beginning.
3) Book sold from 5-1-85 to 2-1-86 to determine bonus

File: CEKBONS FES1 85 Report: Ckok Bonus 2 2 86	3				# of Books	Ø *
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+	0 2-1-86	35	313.25	32.23	200	252.68
Alexandria	3.72	10	85.58		77	187.22
Arcen Hills/Shoreview					50	55.20
Austin	5			4.00	14	18.22
Battle Lake			11 75	4.28	10	10.23
Bemicji Area Bloomington		5 7	44.75 62.65	2.22	18 72	23.20 73.20
Brooklyn Center			62,00	0.00	21	27.60
Erooxlyn Park		3	25.85		27	27.00
Buffalo/Monticello		10	69.58		11	11.02
Cass Lake					5	5.22
Columbia Heights				0.45	10	6.67
Orystal/New Hope	28			48.88	90 26	125. 60 46. 83
Detroit Lakes Duluth	73	54	483.30	146,20	294	384.90
E. Carver Co.	75	12	187.42	140,00	63	157.00
Edina	9	-1	-8.95		763	617.50
Freeborn	9	. 11	98.45		29	
Fridley	1			2.20	2	2.00
Golden Valley	15			15.03	253	259.80
Grand Rapids					63 2	93.20
Grant Co. Hissing					5	5.00
Houston County					•	5.00
Hutchinson					2	2.20
Jackson Area					20	12.00
Mantomedi Area		19	170.05		142	145.40
Mankato	3			6.00	11	10.00
Marshall	1		356.60	2.00	13	10.34
MEPH	1	40	358.60	2.00	9∂ 22	109.68
Mid Mesadi Minneadolis	. 7	13	116.35	14.00	231	22.20
nead	61	19	170.05	122.60	137	198.20
ison County		.,	170.00	122100	9	5.00
Youngs View		5	44.75		11	11.22
New Brighton	5			4.88	44 35	61.22
Northern Dak. Co.	- 20	. 6	53.70		35	42.50
Northfield	5	37	331.15	10.23	26	35.02
Dwatonna					1 72	1.00 32.00
Rea Wing Ricofield					32 72	72.22
Robbinsdale		18	89.58		39	39.23
Rochester	1	. 4	35.80	2.20	.51	51.22
Rack County						
Roseville	1	18	161.10	2.23	64	95.60
Snakopee	1	58	179.20	2.30	42	42.00
South Tonka	1			2.00	63 16	63. 23 16. 23
St. Anthony St. Cloud	•	47	420.65	2.00	27	31.22
St. Croix Valley	6		720.00	12.00	48	62.22
St. Louis Park	3	20	179.00	18.22	185	252.40
St. Paul	17	42	375.90	34.20	540	642.52
St. Peter		6	53.70	1000 20	9	14.22
Stevens Co.	5	5	44.75	12.00	31 .	43.14
wayzata/Plymouth Area		27	241.65		183 11	169.60
west Dakota Co. Westonka					43	65.00
in. B. Lix. /No. Daks	4	9	82.55	8.02	120	145.68
ailkin Co.			22.00		82	115.22
Killmar	1000		tive entire to	118.250	33	33.00
wi nona	12	15	134.25	20.00	41	91.00
Woocoury/Cottage Gr.					165	186.68
Wortnington	60.	FACE	1515 53	ETS 40-	22	20.00
	291*	508*	4546.62*	532.00*	4759*	5631.41

#### LWVMN EDUCATION FUND

#### BOARD MEETING

Tuesday, March 11, 1986 9:30 a.m. - LWVMN office

9:30 a.m. - Determination of quorum and call to order.

IRS letter requesting information

8.

# Mins. ACTION 1. 2 Approval of January 14, 1986 Education Fund Board minutes/Hegg 2. 10 Treasurer's Report/Hondl 3. Development Report/McKinnell 2 REVISION OF AGENDA 4. 12 Approval of local League projects as educational projects/McKinnell - LWV of St. Paul Video Production, "Stories of Urban American Indian Women" - Purchases of "Indians in Minnesota" - Purchases of "Protecting Minnesota's Children" INFORMATION 5. Financial Report of LWVMNEF Annual Campaign of November, 1985 6. Contributors to Annual Campaign 7. Planning and Support Committee information

#### LWVMNEF BOARD MEETING AGENDA

Tuesday, March 11, 1986

- 1. Minutes: MOTION: to approve the minutes of the January 14, 1986 Education Fund Board Meeting. (Sent earlier)
- 2. Treasurer's Report: MOTION: to accept the treasurer's report for the period ending February 28, 1986, and file it for audit.
- Development Report: Since the January 14th Board meeting, contributions 3. to LWVMNEF have been received from IDS Financial Services (\$100 double-match of Hondl contribution); The Josten's Foundation (\$1,000 passed through to Prospects for Peacemaking); Northern States Power Co. (\$1,000 unrestricted); and 14 more individual contributions in response to November appeal (for a grand total see Financial Report attached as information to agenda). Proposals have been sent for MN's Children Project to: H.B. Fuller Co., Carolyn Foundation, I.A. O'Shaughnessy Foundation, The Ripley Memorial Foundation, and The Sheltering Arms Foundation. Unrestricted proposals went to Land O'Lakes and Norwest Foundation. Refusals have been received from the Pillsbury Co. Foundation and the Carolyn Foundation for MN's Children and from Dairy Queen and Land O'Lakes for unrestricted requests. In addition, we received a pledge to grant \$2,200 unrestricted in August from IDS Twin Cities Regional Philanthropic Committee. Last Wednesday, Donna Peterson, the consultant researching our MN's Children proposal for the Saint Paul Foundation, met with Keppel, McKinnell, Sawyer and Anderson for two hours to get background on the League, the project, the process and the particulars. She will report all this to the foundation staff who will present it to the foundation at their next meeting, probably in May.

# 4. Approval of local League projects:

'MOTION: to approve the St. Paul League's "Video Production - Stories of Urban American Indian Women," as an educational project.

Background: this project has not gone to a preliminary review committee, so approval will mark the beginning of the project.

MOTION: to approve the purchase of "Indians in Minnesota" books as educational projects for the LWVs of Bloomington, Richfield, MEPH and ABC.

Background: these projects do not go to a preliminary review committee because they are for the purchase of a publication that is already part of a LWVMNEF project. The local Leagues use money on deposit in their Education Fund accounts to purchase books for their Leagues; if they resell the book, the proceeds must be returned to their Education Fund account.

MOTION: to approve the purchase of "Protecting Minnesota's Children" publications as educational projects for the LWVs of Minneapolis, MEPH, Edina, Golden Valley, St. Croix Valley, St. Cloud, Alexandria and White Bear Lake/North Oaks.

Background: same as above.

#### INFORMATION

5. Financial Report of LWVMNEF Annual Campaign of November, 1985

The report is attached for your information.

6. Contributors to Annual Campaign

The corrected and completed list of contributors is attached. You may wish to personally acknowledge the gifts from non members whose names you supplied for the mailing list.

7. Planning and Support Committee

Sally Simundson (Roseville) has recruited Mary Hepokoski (Golden Valley) to chair the Planning and Support committee when Sally leaves for sabbatical. Sally will be available to help with Council development workshops.

8. IRS letter requesting information

Also attached for your information is a copy of the letter from the IRS requesting information at the end of the "advance ruling period" for LWVMNEF. We have sent a copy to Jeanne Matross, our legal advisor, and Sawyer, Higinbotham, McKinnell and Anderson will decide on response method and responsibility.

E.F.

# STATEMEN OF INCOME AND EXPENSES PERIOD E. ING FEBRUARY 28, 1986

-			CURRENT PE	RIOD RATIO	YEAR-TO-DA	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	LWVMNEF INCOME							
	LOCAL LEAGUE ACCT ADMIN							
0400	LOCAL LEAGUE DEPOSITS	\$	432.50	11.45 \$	12,337.54	16.46		2,338-
0490	INTEREST LL DEPOSITS		.00	.00	93.31	•12	200	107
0495	ADMIN FEE LL		31.29	-83	228.20	•30	300	72
	SUBTOTAL	\$	463.79	12.27 \$	12,559.05	16.89	10,500	2,159-
	UNASSIGNED CONTRIBUTIONS				72			
0500	MEMBERS	\$	13.00	•26 \$	3,468.11	4.63	3,500	32
0505	NON-MEMBERS		37 - 5 0	•99	931.25	1.24	500	431-
0510	CORPORATIONS/FOUNDATIONS		.00	.00	26,915.00	35,91	15,000	11,915-
0515	LHVMN		.00	.00	-90	00	0	0
0520	INTEREST		.00	.00	118.17	•16	1,000	882
0525	HEMBER NON-CASH		5.55	•15	348.35	.46	200	148-
	SUBTOTAL *should have been reduced by \$3	\$ 75 (see	<b>53.05</b> # 5006)	1.40 \$	31,780.88	42.40	20,200	11,581-
	NATURAL RESOURCES							
1000	MISC PROJECTS-GRANTS	\$	.00	-00 \$	.00	-00	0	0
1005	MISC PROJECTS-SALES		-0.0	-00	82.91	•11	0	83-
	SUBTOTAL	\$	-00	.00 \$	82.91	•11	0	83-
	SOCIAL POLICY							
1200	INDIANS IN MN-SALES	\$	229 .87	6.08 \$	16,368.91	21.84	17,520	1,151
1205	INDIANS IN MN-GRANT		.00	-00	5,237.85	6.99	6,000	762
1210	INDIANS IN MN-ROYALTIES		.00	-00	666 • 93	•89	550	117-
1220	CHILD PROTECTION		.00	.00	9.20	-01	13,800	13,791
1225	CHILD PROTECTION-GRANT		.00	•00	.00	-00	0	0
1230	PAY EQUITY		1.44	-04	1.94	.00	0	1.
1235	PAY EQUITY-GRANT		-00	•00	•90	•00	0	0
	SUBTOTAL	\$	231.31	6.12 \$	22,284.33	29.73	37,870	15,586
	INTERNATIONAL RELATIONS							
1500	MORLD TRADE	\$	.00	-00 \$		.00	8	The second secon
1505	WORLD TRADE-GRANT		.00	-00	-00	-00	100	100
1510	MISC PROJECTS		1,000.00	25.46	1,047.42	1.40	0	1,047
	SUBTOTAL	\$	1,000.00	25.46 \$	1,047.42	1.40	100	947-

# LWVMN-EDUCATION FUND

# STATEMENT OF INCOME AND EXPENSES PERIOD ENDING FEBRUARY 28, 1986

		CURRENT F		YEAR-TO-		ANNUAL	REMAINING
		AHOUNT	RATIO	AMOUNT	RATIO	BUDGET	BUDGET
	VOTERS SERVICE						
1600	DEBATE TASK FORCE	\$ -00	.00 \$				
1610	DEBATES *86	2.70	.07	41.30	.01	0	6-
1620	VOTERS GUIDE GRANT	-00	.00	-00	•06	3,000	2,959
1630	ELECTION HOTLINE	-00	.00	45.05	-00	0	0
1640	*86 ELECTION FLYER & PSAS	-00	.00		•06	0	45-
1650	CANDIDATE MEETING GUIDE	.00	-00	-00	-00	0	0
1660	PICK A CANDIDATE VIDEO	.00	•00	•00	00	800	800
1665	PICK A CAND VIDEO-GRANT	.00	-00	-98	•00	5,000	4,999
1670	PCT CAUCUS FLYER/VIDEO DIST	525.00	13.89	000	•00	0	0
	The state of the s	 323 60 0	13667	675.00	•90	1,900	1,225
楼 1	SUBTOTAL	\$ 52770	13.96 \$	768.33	1.03	10,700	9,932
A 700	CITIZEN INFORMATION						
1700	DISPUTE FOCUS-MEALS	\$ .00	-00 \$	760.00			
1701	DISPUTE FOCUS-ADMISSIONS	.00	-00	360.00	.48	800	440
1705	DISPUTE FOCUS-GRANTS	.00		398-80	•53	910	511
1710	SPRING FOCUS-MEALS	660.00	-00	1,622.70	2.17	2,391	768
1711	SPRING FOCUS-ADMISSIONS		17.47	660-00	-88	800	140
1715	SPRING FOCUS-GRANTS	831.00	21.99	831-00	1.11	2,190	1,359
1720	CIA MEALS	-00	-00	•00	-00	1,009	1,009
1722	CIA ADMISSIONS	5.00	•13	297.00	•40	800	503
1725	CI A GRANIS	7.00	•19	908.00	1.21	1,000	92
1730	ROAD SHOW	.00	-00	1,214.63	1.62	1,200	15-
1740	PUBLICATIONS/AV SALES	.00	.00	.00	-00	600	600
1140	PUBLICATIONS/AV SALES	 -00	-00	35.75	•95	600	564
	SUBTOTAL	\$	39.77 \$	6,327.88	8.44	12,300	5,972
33,00	TOTAL LUVENEF INCOME	\$ 3,778.85	100.00 \$	74,950.80	100.00	91,670	16,719
		 			=====		== ===== =

# STATEMENT OF INCOME AND EXPENSES PERIOD ENDING FEBRUARY 28, 1986

			CURRENT PI	ERIOD RATIO		YEAR-TO-D	ATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	LUVANEF EXPENSES								
4000 4095	LOCAL LEAGUE PROJECTS LOCAL LEAGUE GRANTS LL ADMIN-LWVMN SERVICES	\$	657.01 .00	17.39	s	9.083.67 2.360.60	12.12 3.15	10,000	916 1,561-
	SUBTOTAL	\$	657.01	17.39	\$	11,444.27	15.27	10,300	644-
5000 5005 5006 5010 5015 5029 5025 5030 5035 5040	LWVMNEF ADMINISTRATION  EF BOARD EXPENSE  DEVELOPMENT COMMITIES  LWVMN SERVICES  EF ANNUAL REPORT  EF LEGAL FEES  STATIONERY & PERM SUPPLIES  SUBSCRIPTIONS & RESOURCES  LWVMNEF AUDIT  OTHER DIRECT EXPENSES  LW VMN SERVICES	\$	5.55 .00 375.60 * .00 .00 .00 25.00 .00 45.24 751.48	.15 .00 9.92 .00 .00 .66 .00 1.20 19.89	\$	607.08 24.84 1,481.86 282.00 29.98 39.25 35.00 800.00 395.28 12,840.78	.81 .93 1.98 .38 .04 .05 .05 1.07 .53	1,200 250 0 375 300 350 200 1,200 0 9,000	593 225 1,482- 93 270 311 165 400 395- 3,841-
	SUBTOTAL	\$	1,202.27	31.82	3	16,536.07	22.06	12,875	3,661-
6000 6001 6005 6010	UNASSIGNED PROJECT/DEVEL 1985-86 PROJECTS LWVMN SERVICES 1986-87 PROJECTS ANNUAL CAMPAIGN	\$	.00 .00 .00	.00 .00 .00	\$	2.40 3,321.61 .00 1,064.96	.00 4.43 .00 1.42	1,500 3,000 3,000	1,498 322- 3,000 1,065-
6011	LWVMN SERVICES		.00	-00		413.98	•55	0	414-
	SUBTOTAL	\$	.00	•00	\$	4,802,95	6.41	7,500	2,697
10000	NATURAL RESDURCES MISC PROJECTS LWVMN SERVICES	\$	-00 -00	•00	\$	•00 39•09	•00 •05	0	0 39-
	SUBTOTAL	\$	.00	.00	\$	39.09	.05	0	39-
	* was a refund; sho	uld h	lave been remov	red from #	\$500	instead; adj.	to be made	by computer	

# LWVMN-EDUCATION FUND

## STATEMENT OF INCOME AND EXPENSES PERIOD ENDING FEBRUARY 28, 1986

			CURRENT PE			YEAR-TO-D		ANNUAL BUDGET	REMAINING BUDGET
	CITIZEN INFORMATION								
17000	DISPUTE FOCUS-MEALS	\$	.00	-00	\$	906.44	1.21	775	131-
17001	LUVMN SERVICES		.00	-00		687.11	.92	25	662-
17005	DISPUTE FOCUS-MEETING		.00	-00		799-04	1.07	1,552	<b>7</b> 53
17006	LWVMN SERVICES		-00	.00		1,936.16	2.58	1,749	187-
17010	SPRING FOCUS-MEALS		.00	-00		•00	.00	775	775
17011	LWVMN SERVICES		.00	.00		.00	.00	25	25
17015	SPRING FOCUS-MEETING		5.30	.16		593-54		1,748	1,154
17016	LWVMN SERVICES		.00	-00		159.99	•21	1,451	1,291
17020	CIA MEALS		.00	-00		408.76	•55	775	366
17021	LWVMN SERVICES		-00	.00		.00	.00	25	25
17022	CIA MEETING		.00	.00		376.28	.50	1,100	724
17023	LW VMN SERVICES		385.00	10.19		407.79	•54	1,100	692
17030	ROAD SHOW		.00	.00		.00	.00	450	450
17031	LWVMN SERVICES		.00	.00		24.07	.03	150	126
17040	PUBLICATIONS/AV LIBRARY		.00	.00		99.58	.13	100	0
17041	LWVMN SERVICES		-00			337.48	.45	0	337-
17045	MINN VOTER		184.44	4.88		435.25	•58	0	435-
	SUBTOTAL	\$	575.44	15.23	\$	7:171.49	9.57	11,800	4,629
20000	LWVMNEF RESERVES	\$	.00	-00		-08	•00	2,385	2,385
	TOTAL LAVANEF DIRECT EXP	\$	4,211.00	111.44	\$	68,503.15	91.40	91,670	23,167
	NET INCOME (LOSS)	\$	432.15-	11.44	\$	6,447.65	8.60	9	6,448-
		===	*****	=====	==:	=========	=====	========	====== ==

LWVMN-EF

STATEMEN OF INCOME AND EXPENSES PERIOD ENDING FEBRUARY 28, 1986

			CURRENT PI	PERIOD RATIO	YEAR-TO-D AMOUNT	PATE RATIO	ANNUAL BUDGE T	REMAINING BUDGET
	SOCIAL POLICY							
12000	INDIANS IN MINN	\$	25.55	.68 \$	11,767.62	15.70	11,000	768-
12001	LHVMN SERVICES		687.11-		6,545.18	8.73	9,350	2,805
12002	INDIANS IN MN-SALES TAX		6.69	•18	269.38	.36	1,260	991
12005	INDIANS IN MN-FREE DISTRIB		73.00	1.93	2,056.65	2.74	0	2,057-
12006	LW VMN SERVICES		687.11	18 -18	2,533.79		ō	2,534-
12020	CHILD PROTECTION		.00	.00	15.00	.02	9,000	8,985
12021	LWUMN SERVICES		.00	-00	490-52	-65	4,800	4,309
12030	PAY EQUITY		.00	.00	513.56	•69	0	514-
12031	LHUMN SERVICES		.00	•00	427.90	•57	0	428-
	SUBTOTAL	\$	105.24	2.78 \$	24,619.60	32.85	35,410	10,790
	INTERNATIONAL RELATIONS							
15000	WORLD TRADE	\$	.00	.00\$	.00	.00	100	100
15001	LHVMN SERVICES		.00	-00	•93	.00	0	1-
15010	MISC PROJECTS		1,000.00	26.46	1,155.07	1.54	0	1,155-
15011	LWVMN SERVICES		.00	<b>= 0 0</b>	82 = 60	-11	0	83-
	SUBTOTAL	\$	1,000.00	26,46 \$	1,238.60	1.65	100	1,139-
	VOTERS SERVICE							
16000	DEBATE TASK FORCE	\$	•00	*00 \$	70.35	.09	0	70-
16001	LUVAN SERVICES		•00	•00	396.41	•53	0	396
16010	DEBATES *85		2.70	.07	193.35	•26	2,000	1,807
16011	LW VMN SERVICES		653 - 34	17.29	1,588.74	2.12	1,500	89-
16020	VOTERS GUIDE		.80	.00	ø0 O	•00	0	0
16021	LHVHN SERVICES		.00	.00	1.96	-00	0	2-
16030	ELECTION HOTLINE		.03	.00	.00	.00	0	0
16031	LWVMN SERVICES		.00	•00	7.74	.01	0	-8
16040	VOTE *86 FLYERS & PSAS		•00	•00	-00	.00	9	0.
16041	LWVMN SERVICES		.00	.00	-03	-00	0	0
16050	CANDIDATE MEETING GUIDE		.00	•00	.00	.00	500	500
16051	LWVMN SERVICES		-00	•00	23.84	.03	300	276
16060	PICK A CANDIDATE VIDEO		.00	.00	9.10	.01	3,000	2,991
16061			•98		35.23		2,000	
16070	PRECINCT CAUCUS VIDEO		15.00	.40	324.33		1,000	676
16 071	LWVMN SERVICES	-	00	-00	.00.	00	500	500
87-54.0	SUBTOTAL	\$	671.04	17.76 \$	2,651.08	3.54	10,800	8,149

TO: League of Women Voters of Minnesota Ed 555 Wabasha, St. Paul, MN 55102 (612	
FROM: Faith Zwemke, Executive Director	Phone 644-9176
Name of person submitting proposal	. Thone
League of Women Voters of St. Pa	ul
Address 1010 U	niversity Ave. St. Paul, MN 55104
TITLE OF PROJECT: "Storiesof Urban American	Indian Women"
	ting to educate the public on an issue
40.50kg 전 15.50kg (1.00kg l. lag e.	, other X Video Tape
have been received from those unable to attent needs editing due to length and audio problem DETAILS OF PROJECT: (if publication, include (if meeting, include plate) (if purchase and distributed clude sample copy and down this video will be done in cooperation with the focus on the transition of Indian women from edited 30 min. version of the tape will be avorganizations and others free of charge. We	dians meeting held in Oct. 1985. Many requests of the meeting to see the video. The 2+ hr tape is. Basic need is to illuminate problems of Indian contents, authors, timetable, distribution) inning committee, participants, program, materials oution of publications other than LWVMNEF, indistribution plan) the St. Paul American Indian Center. It will the reservation to the urban setting. The railable for distribution to schools, churches,
Fod ab. 7	oject is scheduled for completion in April 1.
Who is responsible for project? Faith Zwem	noject is scheduled for completion in April 1.  Indians Video  portfolio
Who is responsible for project? Faith Zwem	Indians Video  portfolio include 5% administrative fee due LWVMNEF
Who is responsible for project? Faith Zwem	Indians Video  portfolio include 5% administrative fee due LWVMNEF Editing \$575 EXPENSES Leg. Services 90
Who is responsible for project?  Faith Zwem  name  PROJECT BUDGET: (basic outline) Remember to	Indians Video  portfolio include 5% administrative fee due LWVMNEF Editing \$575
Who is responsible for project? Faith Zwem  PROJECT BUDGET: (basic outline) Remember to  INCOME	Indians Video  portfolio include 5% administrative fee due LWVMNEF Editing \$575 EXPENSES Leg. Services 90 Am. Ind. Ser. 90 Travel(studio) 40 Equip. Rentals 80 Printing 50
Who is responsible for project?  Faith Zwem  PROJECT BUDGET: (basic outline) Remember to  INCOME  in your account with LWVMNEF  \$ 847.25 to be raised  *The total cost is 1,252.25 but the LWVSP has already contributed \$405 so the amount requested from the LWVMNEF is only \$847.25	Indians Video  portfolio include 5% administrative fee due LWVMNEF Editing \$575  EXPENSES Leg. Services 90 Am. Ind. Ser. 90 Travel(studio) 40 Equip. Rentals 80 Printing 50 Postage 45  Subtotal Tapes, Supplies 65 Graphics, Art. 150  \$1,185.00 \$1,185.00 \$51,252.00 *
Who is responsible for project?  PROJECT BUDGET: (basic outline) Remember to INCOME  in your account with LWVMNEF  * 847.25 to be raised  *The total cost is 1,252.25 but the LWVSP has already contributed \$405 so the amount requested from the LWVMNEF is only \$847.25  * Application must be submitted at least three in the submitted at least three in t	Indians Video  portfolio include 5% administrative fee due LWVMNEF Editing \$575  EXPENSES Leg. Services 90 Am. Ind. Ser. 90 Travel(studio) 40 Equip. Rentals 80 Printing 50 Postage 45  Subtotal Tapes, Supplies 65 Graphics, Art. 150  \$1,185.00 \$1,185.00 \$51,252.00 *
Who is responsible for project?    Name PROJECT BUDGET: (basic outline)   Remember to INCOME	Indians Video  portfolio include 5% administrative fee due LWVMNEF Editing \$575  EXPENSES Leg. Services 90 Am. Ind. Ser. 90 Travel(studio) 40 Equip. Rentals 80 Printing 50 Postage 45  Subtotal Tapes, Supplies 65 Graphics, Art. 150  \$1,185.00 \$1,185.00 \$51,252.00 *
Who is responsible for project?  PROJECT BUDGET: (basic outline) Remember to INCOME  in your account with LWVMNEF  * 847.25 to be raised  *The total cost is 1,252.25 but the LWVSP has already contributed \$405 so the amount requested from the LWVMNEF is only \$847.25  * Application must be submitted at least three in the submitted at least three in t	Indians Video  portfolio include 5% administrative fee due LWVMNEF Editing \$575  EXPENSES Leg. Services 90 Am. Ind. Ser. 90 Travel(studio) 40 Equip. Rentals 80 Printing 50 Postage 45  Subtotal Tapes, Supplies 65 Graphics, Art. 150  \$1,185.00 \$1,185.00 \$51,252.00 *
Who is responsible for project?    Name PROJECT BUDGET: (basic outline)   Remember to INCOME	Indians Video  portfolio include 5% administrative fee due LWVMNEF Editing \$575  EXPENSES Leg. Services 90 Am. Ind. Ser. 90 Travel(studio) 40 Equip. Rentals 80 Printing 50 Postage 45  Subtotal Tapes, Supplies 65 Graphics, Art. 150  \$1,185.00 \$1,185.00 \$51,252.00 *

# PROCESSING LOCAL LEAGUE APPLICATION TO DO A PROJECT

To LWVMNEF Board member: as part of the preliminary review group for this project, please review, considering criteria, check appropriate box, sign and return to office.

Criteria for Project Approval:

- project must be educational in nature, designed to serve the general public (not exclusively League members).
- 2. Project should provide factual, objective information and analysis, and not take sides in a current controversial issue.
- 3. There must be no mention or advocacy of LWV positions or actions.
- 4. Project must not be for membership recruitment or retention.
- LWVMNEF Board approval is not a value judgment on a project, but an assessment as to whether the project meets 501(c)(3) IRS requirements.

Local League: St. Paul			
Project: Video Production-"Stories of Urban Am Indian Wom		Date 3/4/	86
Approved - YES Comments:	NO Reason:	Does not me	et criterion
Signature	Date		
Sign and return this form to LWVMNEF office by			
Submitted directly to LWVMNEF Board of Direct	tors, Marc	h 11, 1986	
FOR OFFICE USE ONLY			
Date submitted to five member preliminary revi	ew group:		
Approved by:	Y	es	Nó
	Y	es	No
	Y	es	lio cil
	Y	es	No
		Yes	No -
Date approved by whole LWVMNEF Board '		Date L L n	otified

Final Financial Report, LWVMNEF Annual Campaign, November, 1985

#### Expenses

November Mailing and processing returns

Stationery	637.48
Postage	240.74
Addressing member envel	1. 49.22
Staff time	454.41
Subtotal	1,381.85

Local League accounts, sharing and notification

	Direct costs Staff time	(postage,	xerox)	
	Starr time	Subtotal	-	111.97
Total Ex	kpenses		1	,505.92
Income				
Contribu	utions to LWVMN	NEF	4	,984.00
Shared v	with local Leag	gues	-1	,157.50
Net Cont	ributions		3,	,826.50
Expenses	*		- <u>1</u>	,505.92
Annual (	Campaign Fund H	Earnings	2,	,320.58

<sup>\*</sup> Expenses do not include an overhead figure applied to staff costs for project; these were \$746.91 for mailing and processing contributions and \$184.04 for processing local League shares. If applied to project, earnings would be \$1,389.63.



#### LEAGUE OF WOMEN VOTERS OF MINNESOTA EDUCATION FUND

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

#### INDIVIDUAL CONTRIBUTORS TO LWVMNEF

# Name and Local LWV receiving share

PRESIDENT Joan Higinbotham

#### **ADVISORY BOARD**

Barbara Armajani President and Founder Pinstripes, Inc.

Robert Ashbach Chairman of the Board Roseville Bank

Margaret Bracken

Barbara Peterson Burwell Director Proform, Inc.

Harlan Cleveland Dean Hubert H. Humphrey Institute of Public Affairs University of Minnesota

dith S. Corson artner Custom Research, Inc.

Sandra Gardebring Chair Metropolitan Council

Geri Joseph, Director Internat'l Program Devel. Hubert H. Humphrey Institute of Public Affairs University of Minnesota

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Sydney Rice, Minneapolis

Carol Nelson

Jessie Harper, St. Cloud Ruth Premer, Minneapolis

Gertrude Blackshear, Mahtomedi

Marylyn Deneen, St. Paul Janice Trover, Brooklyn Park Martha Micks, Golden Valley Dorothy Longfellow, Minneapolis Evelyn Struthers

Mary Hepokoski, Golden Valley

Elna Ponto

Lynne Westphal, Edina Ruth Christenson Marilyn Olson Betty Sailer, Edina Beverly McKinnell, St. Paul George Jungkunz

Cynthia Hobbie, St. Paul Richard Worthing

Mrs. John Hartwig, Bloomington Margaret Bracken, Minneapolis

E.M. Collins, Minneapolis Christine Portoghese Ilo Leppik, Golden Valley Sally Sawyer, Minneapolis Dale Johnson, Mahtomedi

Barbara Stuhler, St. Paul Vernae Hasbargen, Wilkin County

Juanita Peterson, Edina Ruth Reister, Minneapolis

Karen Dudley Lillian Meyer

Judith Trepka, Woodbury/Cottage Grove

Charlotte Luwe, Mankato

Gloria Hamman

# INDIVIDUAL CONTRIBUTORS TO LWVMNEF (page 2)

#### Name and Local LWV

Viola Petrie, Moorhead Paul Holmberg, Minneapolis Ruth Hurlbert Janet Garlock Jacqueline Hill Flora Sage Barbara Nussbaum, Minneapolis Elizabeth Berube, St. Croix Valley Pam Berkwitz, Minneapolis Florence Stennes, St. Cloud Cynthia Chamberlin Susan Cedarleaf, Roseville Ann Wynia, St. Paul Karen Anderson, MEPH R.N. Beim, Minneapolis Helen Cregan Paul Murphy, Minneapolis Mary and Gene Santi, White Bear Lake LaVohn Josten, Minneapolis Robert Ashbach, Roseville Juanita Berryman, St. Paul Marian Bussey, Edina Cindy Herring, Roseville Arthur Rollefson, Minneapolis John Shank Elizabeth Whitman, St. Croix Valley Nina Rothchild, Mahtomedi Kathleen Ciernia, Roseville Gloria Griffin, South Tonka Joseph Schwartzberg John Petersen Eleanor Fenton, White Bear Lake Mrs. Douglas Reid, St. Paul Janet Barber J. Stanley Hill, Mahtomedi Edith Craig, Bloomington Marian Raup Helen Nelson Marie Goss Josephine Longpre Mary Pooley, Duluth Gerry Jenkins, St. Paul Grace Gray, White Bear Lake Elayne Wolfenson, Minneapolis Margaret Eubanks Barbara Roach, Mahtomedi Lois Pafiolis Karen Gochberg, Mahtomedi Frances Paulu Jeanette Kahlenberg Marilyn Sussman, Minneapolis Mary McGee, Minneapolis Mary Ann McCoy, Minneapolis

### INDIVIDUAL CONTRIBUTORS TO LWVMNEF (page 3)

#### Name and Local LWV

Naomi Rice, Moorhead Mertyce Mayne, St. Paul Margaret Kelly, Wayzata Rosamond Dols John Irvine, White Bear Lake Franc Gray Laura Weinberger, Minneapolis W. Eugene Mayberry, Rochester Richard Sellers Lin Neu, BP/O/MG Carolyn Hendrixson, Minneapolis Mary Jane Lee, Crystal/New Hope Donald Clark, St. Cloud Ruth Okarski, Rock County Jean Tews, Mahtomedi Mindy Greiling Harriette Burkhalter, MEPH Connie Hondl, Edina Virginia Myers, Minneapolis Joan Newmark, St. Paul Ann Berry Joan Strouse Lynn Gottshall, St. Cloud Adelaide Anderson, Minneapolis Raymond Gerst Shelia Steiner, Easter Carver County Joan Higinbotham Janet Wendt Joann Buie Sally Simundson, Roseville Connie Cameron, Minneapolis Peggy Lucas, Minneapolis Judy & Gerald Duffy, Mahtomedi Mary Van Evera, Duluth Shirley Chenoweth, Golden Valley Bettyann Ungemach Robert Wattson, Minneapolis

Individual sharing policy: contributions of \$20 or more are shared with the local League unless the contributor requests otherwise (no share or share with a local League other than place of residence); names listed without a local League indicate no share.

Date: F21-17 1986

Flague of Women Votice of M.V. Education Fund Am. 212 555 Wulasha - Rm. 212 It Paul, M.V. 55102 — Dear applicant OMB Clearance Number: 1545-0548 Expires: 11/30/84 Our,Letter Dated:

Advance Ruling Period Ends:

Person to Contact:

Contact Telephone Number:

(312)836-4775

Our letter of the above date stated that you would be treated as a publicly supported organization and not as a private foundation during your advance ruling period. This was based on our determination that you could reasonably be expected to be an organization described in Internal Revenue Code sections 170(b)(1)(A)(vi) and 509(a)(1) or in section 509(a)(2).

We also stated that at the end of your advance ruling period you would have to establish that you were in fact an organization described in one of the above sections.

Our records indicate your advance ruling period ends on the date shown above. Therefore, to establish that you are an organization described in sections 170(b)(1)(A) (vi) and 509(a)(1) or in section 509(a)(2), please send us the following information for each of the tax years in your advance ruling period:

- 1. Amount of gifts, grants, and contributions received.
- 2. Amount of membership fees received.
- 3. Amount of gross income from interest, dividends, rents, and royalties.
- 4. Amount of net income from unrelated business activities.
- 5. Amount of tax revenue levied for your benefit and either paid to you or spent on your behalf.
- 6. The value of services or facilities furnished to you by a governmental unit without charge. (Do not include the value of services or facilities generally furnished to the public without charge.)
- 7. Amount of other receipts. Please specify their nature. (Do not include gain (or loss) from the sale or exchange of capital assets or gross receipts from the sources described in item 10, below.)
- 8. The toal amount of the above items for each year and the total for the advance ruling period.

(over, please)

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- 9. A statement showing the name of and amount received from each person (individual, estate, trust, organization, or foundation) who contributed more than 2 percent of the aggregate total in item 8 for the advance ruling period. If such amounts were other than cash, please indicate the nature or type of receipt and the method of valuation.
- 10. Amount of gross receipts from admissions, sale of merchandise, performance of services, or furnishing of facilities in any activity that is not an unrelated business within the meaning of section 513.

Also furnish the following information if you want us to consider your status under section 509(a)(2):

- 11. The total amount of items 8 and 10 for each tax year.
- 12. A statement showing the name of, and amount received in each year from, each disqualified person (as defined in section 4946 of the Code) and each organization described in section 170(b)(1)(A)(vii) or (viii) of the Code from whom you received amounts included in items 1, 2, or 10, above.
- 13. With respect to the amounts included in item 10, above: the name of each bureau or agency of a governmental unit and each person from whom you received an amount in excess of the greater of \$5,000 or 1 percent of the total amount shown for each year in item 11, above, and the amount received from each. There is no need to repeat information shown for item 12, above.

The information requested in this letter is required to support your claim to be other than a private foundation. It is needed in addition to any required Form 990 or other annual return. Please send it to us within 90 days from the end of your advance ruling period. An envelope is enclosed for your convenience.

If we do not receive this information, we will presume you are a private foundation and you will be treated as a private foundation as of the first day of your first tax year for purposes of sections 507(d) and 4940 of the Code. In addition, if you do not provide the information by the time requested, it will be considered by the Internal Revenue Service that you have not taken all reasonable steps to secure the determination you requested. Under section 7428(b)(2) of the Code, not taking all reasonable steps, in a timely manner, to secure the determination may be considered as a failure to exhaust administrative remedies available to you within the Service, and may preclude the issuance of a declaratory judgment in the matter under judicial proceedings.

The Paperwork Reduction Act of 1980 says we must tell you why we are collecting this information, how we will use it, and whether you have to give it to us. We ask for the information to carry out the Internal Revenue laws of the United States. We need it to ensure that taxpayers are complying with these laws and to allow us to figure and collect the right amount of tax. You are required to give us this information.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Thank you for your cooperation.

Sincerely yours,

Enclosure: Envelope

H IN CHECKING CHECKING SAVINGS N-HOPE WASHBURN FUND-LWVMN RES ER FUND LWVMN RES	\$ 724.47 249.92 22.65 1,873.49 1,309.00 2,457.41	ASH BASIS) 1986 E A R * *  * *	2,854.36 422.16 2,069.75 1,798.00	YEAR
CHECKING SAVINGS N-HOPE WASHBURN FUND-LWVMN RES ER FUND LWVMN RES	249.92 22.65 1,873.49 1,309.00	* \$	2,854.36 422.16 2,069.75	
CHECKING SAVINGS N-HOPE WASHBURN FUND-LWVMN RES ER FUND LWVMN RES	249.92 22.65 1,873.49 1,309.00	*	422.16 2,069.75	
IVABLE FROM MNEF	3,11 0.87 25.00 2.51 7,225.98 47.46 915.63 20.348.04		1,233.00 4,251.55 13.96 .00 .00 8,331.54 47.46 56.78 2,977.88	
ESIGNATED IRONMENT  ED DEPR  PERTY  ED AMORT	568.86 14.25 10,082.24 10,082.24- 2,395.00 2,395.00-	* * * * * * * * * * * * * * * * * * * *	568.86 14.25 10.082.24 10.082.24 2.395.00 2.395.00	\$ 25,614.55
	RECEIVABLE EIVABLE FROM MNEF LOCAL LEAGUES DESIGNATED VIRONMENT TED DEPR DPERTY TED AMORT	RECEIVABLE 915.63 EIVABLE FROM MNEF 20.348.04 LOCAL LEAGUES 277.80- * DESIGNATED 568.86 VIRONMENT 14.25 TED DEPR 10.082.24 DPERTY 2,395.00 TED AMORT 2,395.00- SETS \$	RECEIVABLE 915.63 EIVABLE FROM MNEF 20.348.04 LOCAL LEAGUES 277.80- * DESIGNATED 568.86 VIRONMENT 14.25 TED DEPR 10,082.24- DPERTY 2,395.00 ED AMORT 2,395.00-	RECEIVABLE 915.63

EMPLOYEE WITHHOLDING PAYABLE ACCRUED FICA & UC TAXES ACCRUED FICA & UC TAXES INCOME TAX PAYABLE OO COOK BOOK ACCOUNTS PAYABLE OBLIGATION CAPITAL LEASE OBLIGATION CAPITAL LEASE OO RESTRICTED FUND-SHISSHOLM I,000.00 DESIGNATED FUND BALANCE UNDESIGNATED FUND BALANCE VOC NET PROFIT/LOSS  11,919.54  \$ 157.99  .00 164.00 .00 164.00 .00 17000.00 .00 .00 .00 .00 .00 .00 .00 .00	CPREPARED ON A CASH BASIS)   FEBRUARY 28; 1986	C U R R E N T Y E A R   L A S T Y E A R		LEAGUE OF WOMEN VOTER	RS OF MN		
ACCOUNTS PAYABLE \$ 3,553.88	ACCOUNTS PAYABLE \$ 3,553.88	ACCOUNTS PAYABLE \$ 3,553.88		(PREPARED ON A CASH FEBRUARY 28, 198	BASIS)	LAST	YEAR
ACCOUNTS PAYABLE \$ 3,553.88	ACCOUNTS PAYABLE \$ 3,553.88	ACCOUNTS PAYABLE \$ 3,553.88	LIABILITIES & FUND BALANCES	,			
			ACCOUNTS PAYABLE EMPLOYEE WITHHOLDING PAYABLE ACCRUED FICA & UC TAXES INCOME TAX PAYABLE COOK BOOK ACCOUNTS PAYABLE OBLIGATION CAPITAL LEASE RESTRICTED FUND-SWISSHOLM DESIGNATED FUND BALANCE UNDESIGNATED FUND BALANCE SUSPENSE NET PROFIT/LOSS	\$ 3,553.88 1,225.33 151.13 .00 159.59 .00 1,000.00 14.25 20,594.02 .00 11,919.54	* \$  *  *  *  *  *  *  *  *  *  *  *  *  *	.00 151.13 164.00 3,533.16 .00 1,000.00 14.25 20,594.02	

205	LEAGUE	OF WOMEN	VOTERS OF MI	V		
	STATEMEN PERIOD E	T OF INCOM	HE AND EXPENS RUARY 28, 198	SES 36		
	CURRENT P	ERIOD RATIO	YEAR-TO-E	ATE RATIO	ANNUAL BUDGE T	REMAINING BUDGET
INCOME						
00 MEMBERSHIPS-LL PMP 02 MEMBERSHIPS-MAL 03 MEMBERSHIPS-CMAL ASSESSMENT	\$ 1,654.64 ± 280.00	10.00 \$	39,314.06 2,935.00		,	5,186
03 MEMBERSHIPS-CMAL ASSESMENT 04 HOPE WASHBURN 05 MEMORIALS	.00	.00	250.00	•19	3,500 250 150	565
10 CASH FROM MEMB & L LEAGUES	.00	00	-00	-00	9	150
11 CASH FROM NON-MEMBERS	1,069.69		3,273.50	2.43	1,621	1,653-
20   NON CASH FROM MEMBERS	640.62		415.32	•31	250	165
50 INTEREST INCOME	24.93	3.87	2,199,39 378,77	1.63 .28	3,400	1,201
SUB TOTAL	\$ 3,669.88	22.19 \$	48,766.04			
PROGRAM SERVICES				00817	234241	5,205
DIRECT SERVICE-LL						
01 FALL HKSP/MEMB BROCH SALES	\$ •00	.00 s	-00	0.0		
02 DPM	.00	.00	960.00	•00 •71	300	300
04 WHITE EARTH:	-00	.00	•00	.00	300	660
	.00	.00	-00	•00	600	600
TOTAL METHODISTIEN	.00	.00	-00	•00	500 500	500
THE ENGINEERING INTEREST	 -00	-00	75.49	-06	0	500 <b>7</b> 5
TOTAL DIRECT SERVICE-LL	\$ •00	.00 \$	1,035.49	.77	2,200	1,165
DO PUBLICATIONS	\$ 802.58	4.85 \$	1,741.35	1.29	2,200	459
O VOTER	-00	-00				
D LUVMNEF CONTRIB-1/3	184.44	1.12	8.00 435.25	•32	30 1,050	22 615
TOTAL VOTER	\$ 184.44	1.12 \$	443.25	•33		

			CURRENT	PERIOD RATIO		YEAR-TO-D	ATE RATIO	ANNUA L BUDGE T	REMAINING BUDGET
	DELEGATES								
0801	STATE CONV 35/COUNCIL 86	\$	•00	.00	\$	15,672.97	11.62	12,000	3,673
	TOTAL DELEGATES	\$	-00	•00	\$	15,672.97	11.62	12,000	3,673-
	ACTION								
0901	DAY ON THE HILL	\$	-00	.00	\$	463.00	-34	800	337
0902	CAPITOL LETTER		60.00	•36		490.00	.36	500	10
*	TOTAL ACTION	\$	60.00	•36	\$	953.00	.71	1,300	347
	NATURAL RESJURCES								
1001	COMMITTEE	\$	-00	.00	\$	.00	.00	0	0
	TOTAL NATURAL RESOURCES	\$	-00	.00		.00	•00	o o	0
1100	CRIMINAL JUSTICE	\$	.00	-00	1	-00	.00	0	0
1200	HR / SOCIAL POLICY		.00	.00		-00	.00	0	0
				,,,,		600	600	U	U
1300	EDUCATION	i dise	.00	.00		.00	-00	0	0
1400	GOVERNMENT		-00	-00		•00	-00	0	0
1500	INTERNATIONAL RELATIONS		.00	.00		•00	•0.0	0	0

		CURRENT I	PERIOD RATIO		YEAR-TO-DA	TE RATIO	ANNUAL BUDGET	REMAINING BUDGET
1601	VOTERS SERVICE: ABC REPORTING	•00	•00		•00	-00	. 0	0
	TOTAL VOTERS SERVICE	\$ -00	.00	\$	<b>.00</b>	-00	0	·
1701 1702 1703	CITIZEN INFORMATION SPEAKERS BUREAU CITIZEN IN ACTION SALES PRACTICAL POLITICS COURSE	\$ -00 6-50 -00	-00 -04 -00	s	300.00 498.05	•22 •37 •00	1,000 1,050 400	700 552 400
	TOTAL CITIZEN INFORMATION	\$ 6.50	-04	\$	798.05	•59	2,450	1,652
1751 1752 1753 1754 1755 1756 1757 1758	C-I GRANT LWVUSEF PROJECTS TO BE ASSIGNED CAUCUS TAPE WATER F & I WATER FOCUS INDIANS JUSTICE FOCUS CITIZEN LJBBYIST CAUCUS FLYER	\$ .00 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00	\$	.00 .00 40.80 .00 .00	.00 .00 .03 .00 .00	300 0 0 0 0 0	300 0 41 0 0 0 0
	TOTAL CITIZEN INFO-GRANT	\$ -00	-00	\$	40.80	•03	300	259

		CURRENT P	PERIOD RATIO	YEAR-TO-D AMOUNT	DATE RATIO	ANNUA L BUDGE T	REMAINING BUDGET
	SUPPORTING SERVICES						
2001	FUND RAISING	\$ 10,099.71	61.06 \$	18,485.29	13.71	9,500	8,985-
2002	COOKBOOK ADMINISTRATION	-00	The second secon	2,765.02	2.05	1,000	1,765-
2003	COOKBOOK PROFIT TO LUVMN	.00.		2,267.29	1.68	5,300	3,033
2010	COPIER SERVICE BUSINESS	312.73	1.89	2,543.06	1.89	9,000	6,457
	TOTAL SUPPORTING SERVICES	\$ 10,412.44	62.95 \$	26,060.66	19.33	24,800	1,261-
	SERVICES PROVIDED LAWMNEF						
3001	ADMINISTRATION LL GRANTS	\$ .00	.00 s	2,360.60	1.75	800	1,551-
3010	ADMIN & DEVE COSTS	1,404.82	8.49	18,442.77	13.68	9,000	9,443-
3020	GRANTS PROJECT COSTS	-00	•00	18,514.70	13.73	25,975	7,460
	TOTAL SER PROVIDED LUVMNEF	\$ 1,404.82	8.49.\$	39,318.07	29.16	35,775	3,543-
	TOTAL INCOME	\$ 16,540.66	100-00 \$	134,829.68	100.00	136,076	1,246

			CURRENT PE			YEAR-TO-DA	ATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	EXPENSES								
4000	DISCOUNT & BAD DEBTS	\$	-00	.00	\$	975.34	•72	0	975-
A.T.	PROGRAM SERVICES								PARTY SERVICE
	DIRECT SERVICE TO LL								
5011	COMMITTEE		42.00	•25		292.18	•22	0	292-
5021	LEAGUE CONTACTS-CALLS		.00	.00		103.34	.08	150	47
5031	LEAGUE CONTACTS-VISITS		27.50	.17		259-36	.19	695	436
5041	MEMBERSHIP COMMITTEE		-00	.00		118.65	-09	396	277
5042	MEMBERSHIP BROCHURE		.00	-00		220.59	•16	300	79
5051	PROJECTS COMMITTEE		.00	.00		218.58	.16	350	131
5061	FALL WORKSHOPS		.00	.80		.00	.00	350	131
5071	REIMBURSED VISITS		-00	.00		-00	-00	0	0
5081	PROVISIONAL LEAGUE		.00	.00		70.82	.05	1,100	
5082	WHITE EARTH		.00	.00		76.05	•05	19100	1,029
5091	ALLOCATED OPERATING		-00	-00		9,251.21	5.86	0	9,251-
	ALLOSA, IS SI EMITTING				-	79231621	5 600		79231-
	TOTAL DIRECT SERVICE TO LL	\$	69.50	•42	\$	10,610.78	7.87	2,991	7:620-
	PUBLICATIONS								
6011		\$	2,190.09	13.24		2,306.32	1.71	1,508	0.00-
6021	SALES & USE TAX	•	.00	-00	•	42.74	•0.3	400	806- 357
6031	COMMITTEE		.00	.00		2.58			
6091	ALLOCATED OPERATING		.00	.00			-00	0	3-
	ALLOCATED OF EXAFINE			****		938.13	.70	0	938-
	TOTAL PUBLICATIONS	\$	2,190.09	13.24	\$	3,289.87	2.44	1,900	1,398-
	VOTER								
7011		\$	.00	.00	•	.00	.00	100	100
7021	PRINTING		-00	-00	4	1,783.34	1.32	3,100	
7031	POSTAGE		.00	.00		665.72	•49	650	1,317
7091	ALLOCATED OPERATING		•00	•00		1,034,31	•77		16-
The same	ALCOUNTED OF ENATING		• 0 0			19034631	011	Ó	1,034-
	TOTAL VOTER	\$	•00	.00	\$	3,483.37	2.58	3,850	367

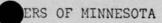
		CURRENT F	ERIOD RATIO		YEAR-TO-D AMOUNT	ATE RATIO	ANNUAL BUDGET	REMAINING EUDGET
	DELEGATES & AFFILIATIONS					0.75	0.500	1.760
8011	MN CONVENTION 85/87	\$ -00	.00	5	11,261.90		9,500	1,762-
8021	MN COUNCIL: 1986	.00	.00		500-90	•37	150	350-
8031	LWV US CONV 86/COUNCIL 87	•00	.00		433 - 13	•32	1,200	767
8091	ALLOCATED OPERATING	 .00	-00		5,312.83	3.94	. 0	5,313-
	TOTAL DELEGATES & AFFIL	\$ .00	-00	\$	17,507.86	12.99	10,850	6,658-
	ACTION							
9011	COMMITTEE	\$ -00	.00	\$	219.21		980	761
9021	LOBBYING & MONITORING	.00	.00		618 • 24	.46	800	182
9031	RESOURCE MATERIALS	.00	.00		45.03	.03	25	20-
9041	COALITIONS & AFFILIATIONS	-09	.00		100.50		100	1-
9 051	DAY ON THE HILL	.00	.00		328 - 25	•24	258	78-
9061	SEMINARS	.00	-00		.00	.00	300	300
9991	ALLOCATED OPERATING	-00	-00		2,510,32	1.86	9	2,510-
	TOTAL ACTION	\$ .00	-00		3,821.55	2.83	2,455	1,367-
	NATURAL RESOURCES							
10011	COMMITTEE	\$ .00	.00	\$	67.16	•05	100	33
10012	LOSBYING DEPOSIT CAMPAIGN	.00	.00		.00	.00	100	100
10091	ALLOCATED OPERATING	-00	.00		80.54	•06	0	81-
	TOTAL NATURAL RESOURCES	\$ .00	•00	\$	147.70	-11	200	52
	CRIMINAL JUSTICE							
11011	COMMITTEE	\$ -00	.00	\$	.00	.00	50	50
11091	ALLOCATED OPERATING	.00	.00	•	11.01	.01	0	11-
	TOTAL CRIMINAL JUSTICE	\$ .00	.00	\$	11.01	-01	50	39
	COCTAL DOLLOW							
12011	SOCIAL POLICY COMMITTEE	.00	.00		64.00	.05	50	14-
12091	ALLOCATED OPERATING	\$ -00	.00	3	362.72	•27	30	363-
12071	ALLOCATED OF EXALTING	 			302012			
	TOTAL SOCIAL POLICY	\$ -00	.00	\$	426.72	•32	50	377-

		CURRENT F	PERIOD RATIO	YEAR-TO-D AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	EDUCATION						
13011	COMMITTEE	\$ -00	.00	\$ 20.00	.01	300	280
13091	ALLOCATED OPERATING	.00	.00	19.82	-01	0	20-
	TOTAL EDUCATION	\$ -00	•00	\$ 39.82	-03	300	260
	GOVERNMENT						
14011	COMMITTEE	\$ -00	.00	\$ 25.00	02	100	75
14091	ALLOCATED OPERATING	.00		75.28	-06	0	75-
	TOTAL GOVERNMENT	\$ .00	•00	\$ 100-28	•07	100	0
	INTERNATIONAL RELATIONS						No.
15010	COMMITTEE	\$ -00	-00	\$ 35.30	.03	100	65
15011	LOBBYING & CONF	.00		49.45	.04	. 100	51
15012	WORLD AFFAIRS COUNCIL	.00		10.00	.01	10	0
15013	MINN INTERNATIONAL CENTER	.00		25.00	-02	25	0
15014	UN RALLY:	.00		50-40	.04	25	25-
15015	TRADE CONFERENCE	.00		.00	•00	0	0
15091	ALLOCATED OPERATING	.00		199.23	•15	0	199-
	TOTAL IR	\$ -00	.00	\$ 369.38	•27	260	109-

		CURRENT AMOUNT	PERIOD RATIO	YEAR-TO-D AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE						
16011	COMMITTEE	\$ -00		\$ 4.50	•00	200	196 •
16021	ABC PROJECT	•00		1.35	.00	0	1-
16091	ALLOCATED OPERATING	.00	•00	 115.61	•09	0	116-
	TOTAL VOTERS SERVICE	\$ .00	•00	\$ 121.46	.09	200	79
	CITIZEN INFORMATION						
17011	COMMITTEE	\$ .00	.00	\$ 25.00	-02	0	25-
17021	SPEAKERS BUREAU-NEW FLYER	.00	.00	.00	.00	0	0
17031	CIA PUBLICATION	.00	.00	.00	-00	0	0
17041	PRACTICAL POLITICS-INSTRUCT	8.00	.05	8.00	.01	100	92
17091	ALLOCATED OPERATING	.00	•00	428.49	632	0	428-
	TOTAL CITIZEN INFORMATION	\$ 8.00	.05	\$ 461.49	•34	100	361-
	C-I GRANT LHVUSEF						
17510	INDIANS	\$ .00	.00	\$ .00	-00	0	9
17511	CAUCUS TAPES	.00	-00	.00	-00	0	0
17520	WATER-FOCUS	.00	.00	.00	.00	0	0
17521	MATER F & I 1	.00		.00	•00	0	0
17541	SPEAKER'S BUREAU FLYER	.00	-00	.00	-00	0	0
17591	ALLOCATED OPERATING	-00	•00	•00	.00	0	0
	TOTAL C-I GRANT LWUSEF	\$ •00	.00	\$ .00	•00	0	0

			CURRENT P	PERIOD RATIO	YEAR-TO-D AMOUNT	RATIO	ANNUAL BUDGE T	REMAINING BUDGET
	ADMINISTRATION							
20000	PRESIDENT & BOARD	\$	4.05	02 \$	750.30	.56	1,650	900
20001	CONFERENCES FOR BOARD		.00	.00	237.00	-18	700	463
20002	LWVUS DPMS		125.00	.76	550.00	.41	600	50
20003	BUDGET COMMITTEE		47.30	-29	78.50	•06	60	19-
20004	NOMINATING COMMITTEE		.00	.00	125.47	•09	60	65-
20005	BY LAWS COMMITTEE		.00	.00	.00	.00	0	0
20006	LONG RANGE PLANNING	8	.00	.00	159.22	•12	60	99-
20007	AUDIT EXPENSES		-00	.00	1,457.92	1.08	1,800	342
20009	OFFICE MANAGEMENT		11.35	.07	71.50	•05	150	79
20009	ALLOCATED OPERATING		•00	•00	19,773.07	14.67	0	19,773-
	TOTAL ADMINISTRATION	\$	187.70	1.13 \$	23:202.98	17.21	5,080	18,123-
	DEVELOPMENT/PR/MARKETING							
30001	FINANCIAL OPTIONS/DEVEL COMM	2	2.70	.02 \$	34.38	.03	75	41
30002	SUPSCRIPTIONS & RESOURCES		.00	-00	.00	-00	0	0
30003	TRAVEL & PARKING		.00	.00	.00	-00	25	25
30005	ANNUAL REPORT		.00	-00	•00	•00	0	0
30005	PUBLIC RELATIONS COMMITTEE		.00	.00	8.49	.91	100	92
30007	MARKETING COMMITTEE		.00	.00	34.45	.03	175	141
30008	VIDEO PRODUCTIONS COMM		.00	.00	.00	.00	75	75
30009	ALLOCATED OPERATING		.00	.00	1,270.49	•94	0	1,270-
	TOTAL DEVELOPMENT	\$	2.70	•02 s	1,347.81	1.00	450	898-
TALL BY	TOTAL DEFELOT HENT	•	28.0	602	Lydiredi	1000	730	070-
	FUND RAISING							
40001	FUND RAISING	\$	6,207.92	37.53 \$	8,154.72	6.05	3,000	5,155-
40002	COOK 300K		-00	.00	2,712.05	2.01	5,300	2,588
40009	ALLOCATED OPERATING		•00	•00	1,141.66	•85	0	1,142-
	TOTAL FUND RAISING	\$	6,207.92	37.53 \$	12,008.43	8.91	8,300	3,708-

		CURRENT F		YEAR-TO-DA	TE RATIO	ANNUAL BUDGE T	REMAINING BUDGET
50001 50002	COPIER SERVICE BUSINESS ALLOCATED OPER-RELATED ALLOCATED OPER-UNRELATED	\$ .00 .00	.00 .00	\$ 1,961.02 228.01	1.45	0 0	1,961- 228-
	TOTAL COPIER SERVICE	\$ .00	•00	\$ 2:189.03	1.62	. 0	2,189-
50097	EF ALLOCATED OPERATING	\$ .00	•00	\$ •00	•00	0	0
60000	PAYMENT TO LWVUS-PMP-MALS	£00	•00	386.50	•29	1,300	914
60001	PAYMENT TO LL-STATE MEMBER	6.00	•04	57.00	-04	309	243
60009	CONTRIBUTION LWVMNEF ALLOCATED OPERATING OFFSET	.00 .00	*80 *00			0	44,714
	TOTAL DIRECT EXPENSES	\$ 8,671.91	52.43	\$ 35,844.63	26.59	38,736	2,891
90001 90002 90003 90004 90005 90006 90007 90008 90009 90010 90011 90012 90013 90014 90015	OPERATING EXPENSE SALARIES AND WAGES PAYROLL TAXES OCCUPANCY: RENTAL AND MAINT OF EQUIP POSTAGE AND SHIPPING COPIER RENTAL COPIER SUPPLIES ETC TELEPHONE GENERAL OFFICE SUPPLIES INSURANCE COMPUTER SERVICE BANK CHARGES & MISC MISCELLANEOUS FEES EQUIPMENT MEMBERSHIP/COMPUTER	344.39 494.00 .00 500.00 647.48 435.19 158.77 347.70 .00 35.54 .00 .64 147.80 .00	2.08 2.99 .00 3.62 3.91 2.63 .96 2.10 .00 .21 .00 .89 .00	1,961.58 5,100.66 7,122.98 2,037.52 2,328.85 1,936.96 753.85 573.22 .00 29.32 147.80 .00	40.88 3.35 4.03 1.45 3.78 5.28 1.51 1.73 1.44 .56 .43 .00	59,220 4,850 6,000 1,108 7,152 8,000 3,500 2,800 2,340 570 600 25 25 650 500	4,099 333 566 854- 2,051 877 1,462 471 403 184- 27 25 4- 502 500
	TOTAL OPERATING	 		 87,065.51		97,340	
	TOTAL EXPENSES	\$ 16,355.58		122,910.14	91.16	136,076	
	NET INCOME (LOSS)	\$	1.12	\$ 11,919.54	8.84	0	11,920-



	INCOME	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
0400	Memberships - LL PMP*	\$ 43,991.94	\$ 44,445	\$ 44,500	\$ 46,650
0402	Memberships - MAL (@ \$35)	1,806.00	600	3,500	3,500
0403	Memberships - CMAL Assessment	250.00	250	250	250
0404	Hope Washburn - interest	1,798.00	0	150	175
0405	Memorials	80.00	0	. 0	9
0410	Cash from members & Local Leagues	260.19	300	1,621	1,250
0411	Cash from non-members	62.43	0	250	2,410 **
0420	Non cash from members	1,834.54	2,800	3,400	3,900
0450	Interest Income	508.14	. 380	300	300
	Sub Total	\$ 50,591.14	\$ 48,775	\$ 53,971	\$ 58,435
	PROGRAM SERVICES				
	DIRECT SERVICE - LL				
0501	Fall Workshops - Membership				
	brochure sales	\$ 5.00	\$ 450	\$ 300	\$ 550
0502	DPM	405.50	200	300	800
0504	White Earth	600.00	1,500	600	-0-
0505	LL Reimbursement		0	500	
0506	Provisional Reimbursement		0	500	
0507	Hope Washburn Interest	77.60			
	TOTAL DIRECT SERVICE - LL	\$ 1,087.60	\$ 2,150	\$ 2,200	\$ 1,350
	PUBLICATIONS (Program for Action,				
0600	Facts, Misc.)	\$ 2,326.97	\$ 1,500	\$ 2,200	\$ 2,400
0700	VOTER	\$ 62.00	\$ 30	\$ 30	\$ 30
0710	LWVMNEF Contribution: 1/3		Ψ 00	1,050	1,050
		A			
	VOTER Sub Total	\$ 62.00	\$ 30	1,080	1,080

<sup>\*</sup> Continuing members @ \$17
New members @ , representing net gain
Household members @ \$8.50
Provisional LWV members @ \$11.25

<sup>\*\* \$360</sup> added by O.M.C from direct mail to offset parking space purchase

### LEAGUE OF WOMEN VOTERS OF MINNESOTA

	INCOME	YEAR-TO-DATE AMOUNT		ANNUAL BUDGET	PROPOSED 85-86		PROPOSED 86-87	
	DELEGATES							
0801	State Convention '85/ Council '86	\$ 2,797.16	\$	3,000	\$ 12,000	\$	3,500	
	TOTAL DELEGATES	\$ 2,797.16	\$	3,000	\$ 12,000	\$	3,500	
	ACTION							
0901 0902	Day on the Hill CAPITOL LETTER	\$ 99.50 765.00	\$	800 2,000	\$ 800 500	\$	800 500	
	TOTAL ACTION	\$ 864.50	\$	2,800	\$ 1,300	\$	1,300	
	NATURAL RESOURCES							
1001	Committee	-0-	\$	0	\$ 0	\$	0.	
All and	TOTAL NATURAL RESOURCES	-0-	\$	0	\$ 0	\$	0	
1100	Criminal Justice	-0-	\$	0	\$ 0	\$	0	
1200	HR/Social Policy	-0-	\$	0	\$ 0	\$	0	
1300	Education	-0-	\$	0	\$ 0	\$	0	
1400	Government	-0-	\$	0	\$ 0	\$	0	
1500	International Relations	300.00	,\$	0	\$ 0	\$	0	

		YEAR-TO-DATE AMOUNT	ANNUAL BUDGET		PROPOSED 85-86	PROPOSED 86-87	
	VOTERS SERVICE						
1601	ABC Reporting	\$ 3,761.09	\$ 4,900	\$	0	\$ 4,000	
	CITIZEN INFORMATION		*				
1701 1702 1203	Speakers Bureau Citizen in Action Sales Practical Politics Course	\$ 500.00 1,710.70 -0-	\$ 1,000 2,000 0	\$	1,000 1,050 400	\$ 500 2,500 400	
	TOTAL CITIZEN INFORMATION	\$ 2,210.70	\$ 3,000	\$	2,450	\$ 3,400	
	CI - Grant LWVUSEF						
1751	Projects to be assigned	\$ -0-	\$ 0	\$	300	\$ 300	
1752	Caucus Tape	175.00	0		0.	0	
1753	Water F & I	2,312.10	0		0	0	
1754	Water Focus	-0-	0		0	0	
1755	INDIANS IN MN	-0-	0		0	0	
1756	Justice Focus	-0-	0		0	0	
1757	Citizen Lobbyist	-0-	0		0	0	
1758	Caucus Flyer	-0-	0	A 11 A	0	0	
	TOTAL CITIZEN INFO GRANT	\$ 2,487.10	\$ 0	\$	300	\$ 300	

#### LEAGUE OF WOMEN VOTERS OF MINNESOTA

	SUPPORTING SERVICES	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
2001 2002 2003 2010 2011	Fund Raising Cookbook Administration Cookbook Profit to LWVMN Copier Service Business New Fund Raiser	\$ 12,954.00 13,874,73 1,000.00 7,964.84	\$ 8,000 6,000 6,000 9,000	\$ 8,000 1,000 5,300 9,000	\$ 14,000 500 6,500 3,000 2,500
	TOTAL SUPPORTING SERVICES SERVICES PROVIDED LWVMNEF*	\$ 35,793.57	\$ 29,000	\$ 23,300	\$ 26,500
3001 3010 3020	Administration LL Grants Admin. & Devel. Costs Grants Project Costs	\$ 1,451.31 11,506.42 29,594.18	\$ 500 5,839 27,475	\$ 800 9,000 25,975	\$ 1,000 14,000 30,455
	TOTAL SERVICES PROVIDED LWVMNEF	\$ 42,551.91	\$ 33,805	\$ 35,775	\$ 45,455
	TOTAL INCOME	\$144,833.74 (+75,813.89 EF)	\$ 128,960 (+79,490 EF)	\$ 136,076	\$ 147,720

<sup>\*</sup> LWVMN provides staff/office support to LWVMNEF. LWVMNEF reimburses LWVMN for those operating costs. See Expense items described as "LWVMN Services" in LWVMNEF Budget (pink).

	EXPENSES	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
	PROGRAM SERVICES				
	DIRECT SERVICE TO LL				
5011 5021 5031 5041 5042 5051 5061 5071 5081 5082	Committee League Contacts - Calls League Contacts - Visits Membership Committee (6 mtgs.) Membership Brochure Projects Committee Fall Workshops Reimbursed Visits Provisional League - State Units at Large White Earth \$800, Prov. \$300	\$ 1.85 195.56 532.62 126.55 -0- 565.51 14.10 -0-	\$ 0. 270 525 275 150 300 500 0	\$ 0 150 695 396 300 350 0	\$ 150 200 695 100 250 350 0 0
5091	Allocated Operating TOTAL DIRECT SERVICE TO LL	15,446.84 \$ 17,561.08	13,500 \$ 17,920	. \$ 2,991	\$ 2,145
	PUBLICATIONS				
6011 6021 6031 6091	Purchase (FACTS, Program for Action revised) Sales & Use Tax Committee Allocated Operating TOTAL PUBLICATIONS	\$ 938.87 59.93 -0- 1,528.34 \$ 2,527.14	\$ 300 1,117 0 1,500 \$ 2,917	\$ 1,500 400 0 \$ 1,900	\$ 700 400 0 \$ 1,100
	VOTER				
7011 7021 7031 7091	Committee - Mileage Printing (4 issues) Postage Allocated Operating	\$ 59.56 3,013.37 473.00 1,601.26	\$ 200 2,050 760 1,100	\$ 100 3,100 650	\$ 100 1,800 650
	TOTAL VOTER	\$ 5,147.19	\$ 4,110	\$ 3,850	\$ 2,550

### LEAGUE OF WOMEN VOTERS OF MINNESOTA

	DELEGATES & AFFILIATIONS	_	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET		PROPOSED 85-86	_		PROPOSED 86-87
8011 8021 8031 8091	MN Convention MN Council LWVUS Convention/Council Allocated Operating	\$	100.00 2,061.81 2,067.70 2,917.73	\$ 2,000 1,500 1,800 2,500	\$	9,500 150 1,200		\$	150 2,500 2,100
	TOTAL DELEGATES & AFFILIATIONS	\$	7,147.24	\$ 7,800	\$	10,850		\$	4,750
	ACTION								
9011 9021 9031 9041 9051 9091 9061	Committee (10 mtgs., 15 mbrs.)* Lobbying & Monitoring Resource Materials Coalitions & Affiliations Day on the Hill Allocated Operating Seminars TOTAL ACTION	\$	379.16 452.80 20.00 100.00 249.67 4,712.01 -0- 5,913.64	\$ 950 800 25 50 400 7,500	\$	800 25 100 250		\$	950 800 25 100 250
40044	NATURAL RESOURCES	4	110.06	250	\$	100		\$	100
10011 10012 10091	Committee Lobbying Deposit Campaign Allocated Operating	\$	119.86 -0- 123.75	\$ 250 100 1,000	Ş	100		Ş	100
	TOTAL NATURAL RESOURCES	\$	243.61	\$ 1,350	\$	200		\$	200
	CRIMINAL JUSTICE	*							
11011 11091	Committee Allocated Operating	\$	69.40 76.59	\$ 50 150	\$	50		\$	50
4	TOTAL CRIMINAL JUSTICE	\$	145.99	\$ 200	\$	50		\$	50

<sup>\*</sup> For 1985-86, 7 meetings; for 1986-87, 5 meetings.

*		Y	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET		PROPOSED 85-86		PROPOSED 86-87	
	SOCIAL POLICY								
12011 12091	Committee Allocated Operating	\$	132.75 1,024.16	\$ 50 500	\$	50	\$	50	
	TOTAL SOCIAL POLICY	\$	1,156.91	\$ 550	\$	50	\$	50	
	EDUCATION								
13011 13091	Committee Allocated Operating		-0- 41.65	\$ 375 700	\$	300	\$	300	
	TOTAL EDUCATION	\$	41.65	\$ 1,075	\$	300	\$	300	
	GOVERNMENT								
14011 14091	Committee Allocated Operating	\$	13.05 51.47	\$ 100 100	\$	100	\$	100	
	TOTAL GOVERNMENT	\$	64.52	\$ 200	. \$	100	\$	100	
	INTERNATIONAL RELATIONS								
15010	Committee	\$	37.37	\$ 100	. \$	100	\$	50	
15011	Lobbying & Conf.		95.24	100		100		100	
15012	World Affairs Council		10.00	25		10		10	
15013	World Affairs Center Mtgs.		-0-	25		25		25	
15014	UN Rally		37.50	25		25		25	
15015	Trade Conference		346.60	0		0		0	
15091	Allocated Operating		486.36	500					
	TOTAL INTER. NAT. RELATIONS	\$	1,013.07	\$ 775	\$	260	\$	210	

### LEAGUE OF WOMEN VOTERS OF MINNESCTA

	VOTER SERVICE	Y	EAR-TO-DATE AMOUNT	ANNUAL BUDGET		PROPOSED 85-86		PROPOSED 86-87
16011 16021 16091	Committee ABC Project (election yrs. only) Allocated Operating	\$	144.65 1,095.65 658.02	\$ 200 900 800	\$	200	\$	200 900
	TOTAL VOTER SERVICE	\$	1,898.32	\$ 1,900	\$.	200	\$	1,100
	CITIZEN INFORMATION							
17011	Committee	\$.	44.50	\$ 0	\$	0	\$	0
17021	Speakers Bureau (new flyer) Practical Politics Instructor		37.70	100		0		250
	Expenses					100		100
17031 17091	CIA Publication Allocated Operating		1,138.04 359.52	0 800		0		100
	TOTAL CITIZEN INFORMATION	\$	1,579.76	\$ 900	\$	100	\$	450
	CI - GRANT LWVUSEF							
17510	INDIANS IN MN	\$	2,901.23	\$ 0	\$	0	\$	0
17511	Caucus Tapes		110.70	0		0		0
17520	Water Focus		200.50	0		0		0
17521	Water F & I - 1		90.00	0		0		0
17541	Speakers Bureau Flyer		-0-	0		0		0
17591	Allocated Operating		-0-	0				
	TOTAL CI GRANT LWVUSEF	\$	3,610.78	\$ 0	\$	0	\$	0

## LEAGUE OF WOMEN VOTERS OF MINNESOTA

	ADMINISTRATION	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
20000 20002 20003 20004 20005 20006 20007 20008 20009 20001 20010	President & Board LWVUS DPMs Budget Committee Nominating Committee Bylaws Committee Long Range Planning Audit Expense (MN-1800; EF-1200) Office Management Committee Allocated Operating Conferences for Board - 22 @ \$50 Return to Reserves TOTAL ADMINISTRATION	\$ 896.96 550.00 72.10 189.92 -0- 17.60 1,350.00 55.17 24,733.00 \$ 27,864.75	\$ 1,475 500 150 125 15 150 1,800 150 19,000 \$ 23,365	\$ 1,650 600 60 60 0 60 1,800 150 700 \$ 5,080	\$ 1,800 600 180 180 60 180 1,450 150 700 4,000 \$ 9,300
	DEVELOPMENT/PR/MARKETING			* 7	
30001 30002 30003	Financial Options/Development Committee Subscriptions & Resources - EF Travel & Parking	\$ .66 144.54 -0-	\$ 75 195 -0-	\$ 75 0	\$ 75 0
30004 30005 30006 30007 30008	Financial Advisory Comm EF Annual Report of Ed Fund - EF Public Relations Committee Marketing Committee Video Productions Committee	-0- -0- 88.96 -0- -0-	100 375 75 175	25 0 0 100 175 75	25 0 0 100 175 75
30009	Allocated Operating TOTAL DEVELOPMENT	747.89 \$ 982.05	7,850 \$ 8,920	\$ 450	\$ 450
	FUND RAISING	7 302.00	<b>3</b> 0,020	•	
40001 40002	Fund Raising LWVUS Direct Mailing	\$ 5,382.18	\$ 3,000	\$ 3,000	\$ 5,500 1,900
40003 40009	Cookbook Allocated Operating	11,162.10 1,013.37	6,000 815	5,300	3,570
	TOTAL FUND RAISING	\$ 17,557.65	\$ 9,815	\$ 8,300	\$ 10,970

#### LEAGUE OF WOMEN VOTERS OF MINNESOTA

### STATEMENT OF INCOME AND EXPENSES PERIOD ENDING MARCH 31, 1985

	COPIER SERVICE BUSINESS	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
50001 50002	Allocated Operating - Related Allocated Operating - Unrelated	\$ 3,953.34 1,915.13	\$ 2,400	\$ 0.	\$
	TOTAL COPIER SERVICE	\$ 5,868.47	\$ 4,300	\$ 0	
50097	EF ALLOCATED OPERATING	38,715.89	30,325	•	\$
60000	Payment to LWVUS - PMP - MALs	\$ 156.00	\$ 300	\$ 1,300	\$ 1,300
60001 60009 60010	Payment to LL - State Member CONTRIBUTION TO LWVMNEF Allocated Operating Offset	97.50 10,778.86 100,066.52-	75 2,438 92,940 -	300	375 8,000
	TOTAL DIRECT EXPENSES **  OPERATING EXPENSE*	\$ 50,005.55 (+71,624.94 EF)	\$ 36,020 * (+79,040.00 EF)	\$ 38,736	\$ 45,525
90001	Salaries & Wages	\$ 60,664.60	\$ 55,723	\$ 59,220	\$ 66,191
90002	Payroll Taxes	5,047.62	4,274	4,850	6.000
90003	Occupancy	5,928.00	5,928	6,000	6,960 ***
90004	Rental & Maint. of Equipment	1,355.68	1,065	1,108	. 1,800
90005	Postage & Shipping	7,494.52	7,000	7,152	5,594
90006	Copier Rental	8,441.35	8,300	8,000	6,500
90007	Copier Supplies, etc.	4,054.99	3,650	3,500	2,000
90008	Telephone	2,688.88	3,000	2,800	2,500
90009	General Office Supplies	2,696.50	1,800	2,340	2,000
90010	Insurance	563.75	550	570	650
90011	Computer Service	968.28	525	600	800
90012	Bank Charges & Misc.	46.90	25	25	. 25
90013	Miscellaneous Fees	. 31.34	0	25	25
90014	Equipment	84.11	600	650	650
90015	Membership/Computer	-0-	500	500	500
	TOTAL OPERATING	\$ 100,066.52	\$ 92,940	\$ 97,340	\$102,195
	TOTAL EXPENSES	\$ 150,072.07	\$128,960	\$136,076	<u>\$147,720</u>
		(+71,624.94 EF)	(+79,490 EF)		

<sup>\* 35%</sup> of Total Operating Expense is covered by reimbursement from the LWVMNEF in 1984-85, 36.8% in 1985-86, 37% in 1986-87 Budgets. See Income items # 3001, 3010, 3020.

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<sup>\*\*</sup> Total includes EF expense figures not shown in proposed budget. See Treasurer's Report. \*\*\* Plus \$360 r 2 part-time parking spaces.

#### FUNDRAISER REPORT

#### INCOME:

Registrations - 272 X 25	6,800.00
Donations - 19	570.00
Raffle	413.00
Live Auction	2,155.00
Silent Auction	7,091.71
DII CHE HOUSE	17,029.71

#### EXPENSES:

Printing	380.72
Entertainment	525.00
Dinners - 271 @ 19.36 inclusive of tax and tip	5,246.56
Postage	268.62
Miścellaneous (refunds, lists, etc)	105.18
Copying	33.12
Visa/Master card .03 fee + 1.00 per month	34.25
Staff time	465.85
Committee expenses	678.97
Odmirite expenses	7,738.27
Office overhead	776.99
	8,515.26

#### NON CASH CONTRIBUTIONS:

Committee expenses donated as non cash income 668.97

#### ARRANGEMENTS:

The committee began meeting the end of June, 1985. The long lead time was advantageous. Harriette Burkhalter led a subcommittee that explored possible locations for the event. International Market Square was chosen in August over Bandana Square, Calhoun Beach Hotel, Radisson University Hotel, Town Square and others because it was a known quantity with plenty of space, good food and a beautiful ambiance.

A Mardi Gras theme was chosen because of the season and because it lent itself well to festivities and entertainment.

Ginny Levy took over the arrangements. Two meetings were held with David Mess, International Market Square catering. Although we were very pleased with the place and to work with the staff there, ther are a few areas that could be improved: Our detailed written "wish list" was not communicated to the building staff. It should be next year. We needed to make our own lighting in some places. Some people could not hear or see well from some tables, particularly those to the right of the stage. We heard very few complaints, and many raves. The management apologized for some cold coffee. We seem to have found no way to segregate smokers. Problems with the location of the coat check were resolved after much effort from Levy.

Also on the plus side: the place is very nice, the people are nice to work with, and they honored requests for vegetarian meals.

Levy and McKinnell made up French names for the menu offered by I.M.S. The food was good, but chicken again, and perhaps could have been more inspired.

#### AUCTION:

Barb Hiles and her entire family worked on the auction. Letters were sent to previous contributors in November 1985. Donation forms were sent also to Local Leagues. No bid cards were used as bid numbers were on name tags and registration cards.

Local Leagues contributed items and services which brought in \$796.50. Six brought in \$1980.00! It was suggested that next year, all dinners be on one table for ease in locating them by bidders.

Other suggestions: Printed bid sheets and designed gift certificates by Mary Hepokoski next year; rope off the auction area until 6:30 so items can come in; a table is needed for registration of auction items coming in that night; rules for the silent auction need to be printed on a card to be given at registration; more space is needed for silent auction; one person per table to close worked well; We need a bigger subcommittee to work on the auction next year.

Live Auction: Joann Buie was in charge. She got Dr. Harold (Knute) Panuska to donate his time as auctioneer. We gave him a complimentary dinner. He did an excellent job. We auctioned 10 items. Joann had a crew of spotters to assist. Cap Hiles added a lot to the auction. We need a better way to identify the spotters; need to advertise live auction items ahead of time, perhaps on or with the invitation; need more large ticket items for live auction; food items go well; lighting was still somewhat of a problem. Cathy Hegg had to work the lights for the entertainment and the auction. Goldie the Gopher was a hit. Spotters need training and a clerk is needed.

#### CHECKOUT AND CASHIERS:

We did not follow our previous recommendation for 4 lines at the cashiers. The cashiers need to be reminded when to show up. We need to allow more time to total the silent auction before the live auction. We need a new, separate crew to cashier.

Visa/MasterCard was worth it. We needed one person on that alone. Calls for authorization were not made that night because we knew the people and did not have ready access to a phone. Authorization calls were made on Monday, and the invoices dated that day with no problem.

#### DECORATIONS:

Beads, masks and bracelets were sent from New Orleans. Anne Francis took charge of decorations. I.M.S. provided "Greta Garbo Martini Glasses" at no charge if not broken. The glasses were taped to mirror squares and the beads and masks and bracelets draped and otherwise tastefully arranged on the glasses and mirrors. We purchased the mirror squares. Joann Buie got votive candles which were placed on the mirrors. It was very effective.

I.M.S. provided standards at no charge. Each table had a sign with a New Orleans Street name to designate the reserved tables.

Anne made flocked trees with twinkle lights for the band stand. Joann made a poster and provided mums.

I.M.S. does not allow balloons or confetti. No other decorations are needed because of the beauty of the place.

Fundraiser Report page 3

ENTERTAINMENT: Joann Buie secured the Dixieland Jazz Patrol (University of Minnesota) and Merrilyn Belgum, comedienne. She also got a piano player, Paul Oakley, to play during the silent auction - cash bar. Most of the comments on the entertainment were good. A few did not like the comedienne. They liked the band. We need to continue to have entertainment for everyone, music, dancing, entertainment. Joan Higinbotham acted as M.C. with Flora Shinkle to help. Some tables (mentioned above) could not hear them or the comedienne.

The timing got a bit off because the comedienne arrived late. We could use a person whole <u>sole</u> task is to keep everything on time for the evening. Few danced after the auction, and most were gone by 11:30.

#### INVITATION AND PROGRAM:

Joann Buie designed the invitaion and the program. The invitaion was mailed to all members on Dec. 30, 1985. The timing was not good, especially when the adressing machine would not work with the invitations. They need to be mailed after New Years. The Invitation looked good and was easy to use. We should publicize auction items with the invitation.

The drawing for early registrants was not necessarily cost effective. While reservations came in a little ahead of last year, it was difficult to asses if the drawing had any effect. We could do without it next year.

Bevefactors and Patrons were few. We had to improve the program listing. It was still a good idea and may take time for Leaguers to participate!

The Program is a last minute thing. We do not need to list a registration time. Rules for the auction should be on a card, not the program.

#### RAFFLE:

Emily Schmitz explored the possibility of a Greater Minnesota raffle in conjunction with the Fundraiser, and found that the legal restrictions would make it difficult. It was decided to only have a raffle at the event.

Emily was in charge. She recruited her daughter and 3 friends to do the coat check and raffle. They wore sandwich boards advertising the three raffle items and balloons and masks. They did a good job. Perhaps next year we should look for Leaguers to take turns with the raffle and coat check so that we do not have to always call upon the families of committee members to contribute above and beyond the call.

#### REGISTRATION:

Registration went smoothly, but required a lot of advance preparation. A card file was set up of registrants, whether paid or not, League, address and phone bid number, table seating and who with. A computer would have been easier.

271 dinners were reserved with I.M.S. on 1/29/86 and that number was paid for on 2/1/86. 274 attended including the auctioneer. 22 Leagues were represented. People who could not attend sent others in their places. We had 3 no shows. Registration was in three sections by alphabet. Name tags were printed in advance by Anne Francis and Barb Hiles. Bid numbers and table names were added to name tags. Street signs for the tables were made by Mary Hepokoski.

Table reservations were complicates, but worthwhile in getting people to bring friends and fill a table. Table numbers (# of tables of 8 and of 10) were only available on 1/29/86. Some complaints were heard about table locations.

Fundraiser Report page 4

More Greater Minnesota involvement is needed. We were unable to get many reservations from Greater Mn this year except where there were committee members. We need to identify people in Leagues not participating and get them to talk it up. Cathy Hegg looked into getting buses together for groups from Greater MN. She could not get enough to commit early enough to reserve buses and motels.

#### THANK YOUS:

Cathy Hegg typed headings on to letters xeroxed onto our stationery. She also addressed the envelopes for all of the auction donors, most in advance of the event.

Volunteers received hand written notes, and the auctioneer and Goldie the Gopher received letters.

#### **VOLUNTEERS:**

In addition to the committee, 23 volunteers were used to help with the mailing of the invitation, to set up, to work on the auction, to cashier, register and do all sorts of things as needed. Volunteers were: Lynn Westphal, Nancy McKinnell, Sue Reynolds, Wendy Weden, Marsha Brandt, Candy Takkunen, Mary Santi, Mary Hepokoski, Peggy Leppik, Rose Krauser, Peter Schmitz, Martha Schmitz and 3 friends, Cap Hiles, Carolyn Hiles, Betty and Gene Sailer, Mary Palmer, Judy Rosenblatt, Mindy Greiling, Karen Fraase,

#### PUBLICITY:

Mary Santi wrote timely VOTER articles which built enthusiasm. She also sent articles to St. Paul Pioneer Press and Dispatch the St. Anthony Park Bugle and Joan Higinbotham's neighborhood newspaper. The Bugle printed a very small note, the others did not print.

Karen Anderson sent press releases to her list of 47, and a PSA also. The major dailies printed the information in their calendar sections. We know of one reservation as a direct result of publicity outside of the League.

#### RECOMMENDATIONS:

The committee recommends to the Board that any income over budget be place in reserves. We also ask the Budget Committee to be careful in the amount assigned to the budget for fundraising because we may not be able to do as well next time.

We suggest that we go back to I.M.S. next year, on February 28 or 21, with an annual theme of Mardi Gras from different countries each year. We will save the decorations and auction table cloths for next year.

We will make a display for Council to get interest going for the fundraiser next year. We recommend that committee members be recruited from Cannon Falls, Duluth Minneapolis and Rochester as well as other Greater Minnesota areas that may benefit from increased fundraiser interest.

Beverly McKinnell, Chair Joann Buie Harriette Burkhalter Anne Francis Grace Harkness Cathy Hegg

Barb Hiles Ginny Levy Judy Nordland Emily Schmitz Flora Shinkle Jean Tews Financial Options Committee Discussion on New Fundraiser-- January 8, 1986
\_ Present: Higinbotham, McKinnell, Anderson, Sawyer

#### Dinners:

#### Pros:

- 1. Dinners in individuals' homes would gross a lot of money
- 2. Dinners are popular
- 3. Dinners have desirable social ramifications
- 4. Other organizations have held similar fundraisers successfully

#### Cons:

- 1. Dinners are very labour intensive--especially volunteers and some staff
- 2. Dinners would be costly for donors in order to net a significant profit
- 3. Dinners could compete with dinners donated to Fundraiser
- 4. Dinners would involve mainly metro area Leagues
- 5. Organization could be difficult--because dinners would be done over a period of time (month) and a wide geographical area
- 6. There was an unenthusiastic response of LWVMN Board members to initial proposal
- 7. We already have volunteer/staff intensive fundraising efforts

#### Tour:

Penn LWV is sponsoring a China trip: net profit is \$4,525. Travel agent put together package, provided brochures. Contributions made to the EF. Three month lead time, one person to coordinate.

#### Pros:

- 1. We have a committee chair -- Ginny Levi of LWV Golden Valley
- Tour would give many options: donation to EF, a cut from tour operation, free ticket
- Tour would not be labour intensive for Board volunteers -- it can be coordinated by one person
- 4. Tour would involve the whole state, but no effort
- 5. A few other Leagues are doing Tour with success
- 6. If you cancel you don't lose money -- low risk

#### Cons:

- 1. We will need to coordinate timing of tour with Budget year (April 1, 1986-March 31, 1987)
- 2. We will have to work to get people to sign up (15-20 people on tour)



## Ramsey County Bar Association

W-952 FIRST NATIONAL BANK BUILDING, SAINT PAUL, MINNESOTA 55101, TELEPHONE 222-0846

ROBERT J. MONSON 313 Degree of Honor Building, 227-6301

RAYMOND W. FARICY, Jr. Vice-President 120 Hanover Building 297-8484

Secretary 1621 Ramsey County Courthouse, 292-6225

JON A. THEOBALD Treasurer W-555 First National Bank Building, 291-5164

JANE L. HARENS Executive Director W-952 First National Bank Building, 222-0846 March 5, 1986

Mrs. Gilbert S. Buffington HON. MARGARET M. MARRINAN First Vice President League of Women Voters of Minnesota 3800 Huntington Avenue St. Louis Park, Minnesota

Dear Mrs. Buffington:

I am the Co-chair of the Law Day Committee of the Ramsey County Bar Association. Each year we celebrate May 1 as "Law Day". Law Day U.S.A. was established by Presidential Proclamation in 1958 and reaffirmed by Joint Resolution of Congress in 1961. The purpose of Law Day U.S.A. is to reserve a "special day of celebration by the American people in appreciation of their liberties and to provide an occasion for rededication to the ideals of equality and justice under laws." The 1986 theme, "Foundations of Freedom" encourages Law Day programs and events to focus on the privileges of Americans in a legal system designed to bring liberty and justice to all.

We are planning to host a number of law-related educational programs and ceremonies at the Landmark Center in Saint Paul on Law Day. In an election year we think it is particularly appropriate to extend an invitation to the League to join with us in offering opportunities for citizens to become better informed of their rights and responsibilities in our legal system. We would welcome your suggestions in terms of the appropriate involvement of the League and would ask that you present our invitation and request for support to your Board of Directors.

Very truly yours,

Christine L. Meuers

Co-Chair

Law Day Committee

CLM: mh

#### COUNCIL '86 WORKSHOPS

### Monday, May 12

10:00-10:55 a.m. - NEW PRESIDENTS

Erica Buffington, LWVMN Field Service
Getting yourself and your Board organized
Planning the League year
Coping with the paper flood

CONTINUING PRESIDENTS - Any volunteers?

Sharing successes, dealing with difficulties and planning for the future

ACTION: LOCAL LOBBYING
Mindy Greiling, LWVMN Action Chair
Observer programs, getting to know the players
Open Meeting Law expectations
Testifying, letter writing, media events

MEMBERSHIP: Helpful Hints for New Membership Chairs Candy Takkunen, LWVMN Membership Chair Membership Manual

FINANCE: Dollars for Dough-nuts?

Beverly McKinnell, LWVMN Development

Learn how to spend Education Fund money on your

project - from refreshments at a candidates meeting
to publication purchases. We will use the small

group approach to identify and carry out your

League's specific project.

VOTER SERVICE: Keeping Your Cool When the Election is Hot
Peggy Leppik, LWVMN Voter Service Chair

A Voter Service Basics in an election year handout Panel of 2-3 Leagues: Voters Service projects that worked

11:00-12:00 noon - ACTION: Local Lobbying (repeat)

MEMBERSHIP: The Hard to Recruit
Candy Takkunen, LWVMN Membership Chair

FINANCE: Dollars for Dough-nuts? (repeat)

LWVUS DELEGATE TRAINING
Joan Higinbotham, LWVMN President
Delegates to the June Convention will meet to
discuss preparations, travel, room arrangements,
Convention floor debate on program and budget.
Meet the other MN delegates and begin to organize.

1:00-2:30 p.m. - NETWORKING: REGIONAL REPS MEET WITH LOCAL LEAGUERS

Get to know that voice on the phone!

Meet with other Leaguers in your area.

### COUNCIL '86 WORKSHOPS (page 2)

7:00 p.m. -

Consensus-Concurrence Discussion Erica Buffington, LWVMN Field Service

NR: Will We Glow for Evermo?

Jeanne Crampton, LWVMN NR Chair

Radioactive repositories, both low and high level,
become more of a reality for MN! Also an update on
siting

SP: Health and Safety of Children
Polly Keppel & Peggy Lucas, LWVMN SP Chairs
Presenting the topic, effective distribution of the
publication, outreach ideas
Plans for remainder of topic, local League input

#### Tuesday, May 13

9:00-10:20 a.m. - WHISTLE STOPS

Bulletin Tips: Read All About It/Santi Samples of LL bulletins, methods of printing, distributing and financing

Nominating Committee/Tews

Juvenile Justice Code Revisions/Westphal

Ask the LWVMN President/Higinbotham

Marketing the League/Buie

New IR Position and Action Priorities/Duffy

## CHILD PROTECTION PROPOSED CONSENSUS QUESTIONS

1.	LWVMN supports the assignment of a high priority to Child Protection Services at the state and county level to ensure adequate staffing and sufficient resources to enable social workers to provide meaningful services to families experiencing abuse and neglect.
	YesNo
2.	A. LWVMN supports a Children's Trust Fund to support programs aimed at preventing the abuse and neglect of children.
	YesNo
	B. The fund would be financed by voluntary contributions generated from refunds on the state income tax form.
	YesNo
3.	LWVMNN supports the funding of programs to promote good parenting and support for parents, especially for high risk groups, in order to prevent child abuse and neglect.
	YesNo
4.	Currently Minnesota requires a period of incarceration for all those convicted of intrafamilial sexual abuse. Other alternatives have been suggested. Do you concur with the following statement: LWVMN supports diversion from criminal prosecution as an alternative to the present criminal sentencing for those intrafamilial sexual abusers meeting specific requirements, provided that they complete treatment.
	YesNo
5.	LWVMN supports modifications of juvenile and criminal court proceedings in cases of abuse and neglect which reduce the trama to the child victim while still protecting the rights of the alleged abuser.
	YesNo

#### AGENDA FOR LWVMNEF AND LWVMN BOARD MEETINGS

Tuesday, January 14, 1986

9:00-9:30 - Board preparation time

9:30-10:15 - LWVMNEF Board Meeting (see enclosed agenda on pink)

10:15-12:15 - LWVMN Board Meeting

12:15-12:45 - Lunch Break: Bring brown bag or order a box lunch; to place an order, call LWVMN office by Monday, January 13th - lunch if \$4.50 and includes sandwich, salad, fruit and dessert. Box lunches will be delivered to the Board meeting.

12:45 - LWVMN Board Meeting continued

Enclosures: Blue planning form, blue work order form, vouchers (green & pink), calendar showing office work schedule (white).

Reminder: Board Memo materials due the day of the Board Meeting

Query: Would Board Members be able to meet in March on Monday, March 10th rather than Tuesday, March 11th to accommodate our Greater Minnesota Boarders?

#### LWVMN BOARD AGENDA

Agenda: We will adhere to times listed for each; if we have not completed discussion on action within the time limit, that item will be moved to the end of the agenda.

10:15 - Determination of quorum and call to order

#### Mins. ACTION

- 1. 10 Planning forms, vouchers, changes to calendar, other?
- 2. 2 REVISION OF AGENDA
- 3. 2 Approval of November 12, 1985, minutes/Kratky
- 4. 10 Treasurer's Report/Hond1
- 5. - Development Report/McKinnell, Anderson
- 6. 5 Lobbyist Approval/Greiling
- 7. 10 Precinct Caucus Resolutions/Greiling
- 8. 10 Approval of Debate Task Force Report/Burkhalter
- 9. 5 Appointment of Bylaws Committee/Higinbotham
- 10. 15 Legislative Priorities for 1986 Session/Greiling
- 11. 10 Advertising Policy/Santi
- 12. 10 Disbanding of LWV-Moundsview/Buffington
- 13. 10 Approval of State Unit Guidelines/Buffington
- 14. 10 Approval of Cannon Falls and Morrison County as State Units/Buffington
- 15. 10 Financing State Units/Buffington
- 16. 3 Name Change/Buffington

#### DISCUSSION

- 17. 5 LWV-Red Wing-Cannon Falls Action/Buffington
- 18. 15 Review of Proposed LWVMN/LWVMNEF Budgets/Berg
- 19. 10 KUOM Radio Proposal/Santi
- 20. 10 Funraiser/McKinnell
- 21. 15 Proposed Council '86 Agenda & Workshops/Buffington
- 22. 10 Women's Economic Equity Action Plan/Lucas

#### INFORMATION

- 23. Field Service/Thompson
- 24. LWVUS Program-making
- 25. "Suffer the Children"

#### ACTION

- 1. Fill in Planning forms, work orders, vouchers Review calendar, work schedule
- 2. REVISION OF AGENDA
- 3. Minutes: MOTION: to approve the minutes of the November 12, 1985, LWVMN Board Meeting. (Mailed to you earlier, bring with you to meeting.)
- 4. Treasurer's Report: MOTION: to accept the Treasurer's Report and to file for audit.

  Report ending November 30, 1985, was mailed to you
  earlier; Report ending December 31, 1985, will be
  available at the meeting.
- 5. Development Report: Since the November 12th Board Meeting, contributions have been received from individuals (\$70 from three people) in response to the July solicitation letter. Total contributions: \$1,440; contributors: 66.
- 6. Lobbyist Approval: MOTION: to approve Joan Higinbotham (Mpls), Mindy Greiling
  (Roseville), Jeanne Crampton (St. Louis Park), Nancy
  Crippen (No. Dakota County), Judy Duffy (Mahtomedi),
  Polly Keppel (Mpls), Peggy Lucas (Mpls), Marree Seitz (Duluth), Lynne Westphal (Edina),
  Mary Hepokoski (Golden Valley), Lorraine Fisher (Roseville), Janet Cardle (Edina),
  Carolyn Hendrixson (Mpls) as lobbyists for LWVMN.
- 7. Precinct Caucus Resolutions: MOTION: to approve the following resolutions to be offered by LWV members at precinct caucuses,

  March 18th. (Resolutions will be available at the Board Meeting.)
- 8. Debate Task Force Report: MOTION: to accept the Report of the Debates Task Force. (enclosed, white)
- 9. Appointment of the Bylaws Committee: MOTION: to appoint Erica Buffington, Emily Schmitz and to the Bylaws Committee to review LWVUS
  - Bylaws for possible recommendations for change.
- 10. <u>Legislative Priorities for 1986 Session</u>: MOTION: to approve legislative priorities for the 1986 Minnesota Legislative Session as

#### Legislative Priorities (cont.) .

Education:

Criminal Justice:

Government: Taxes; Election Law Improvements

Natural Resources: Solid Waste/Recycling; Hazardous Waste Disposal; Water

Social Policy: Pay Equity

CMAL: Metropolitan Council Legislative Package; Fiscal Disparities

(list submitted by Action Committee)

11. Advertising Policy: MOTION: LWVMN will not invest in any paid advertising that has not been budgeted for.

Background: Several times in the past year LWVMN or LWVMNEF has invested in paid advertising, twice with MN Women's Press at a cost of \$55 and \$25 and once in the MN Women's Directory (\$100). My concerns are:

1. None of the money had been budgeted.

2. Little consideration was taken as to what message we wanted to convey, who we wanted to direct it to, or if those media were the best place to advertise.

3. There is no way to measure results.

4. Where is this taking us? I perceive two reasons why we did advertise; one that we need to support women's organizations, two that if all the other women's groups are doing it we need to also. Recognize the bandwagon technique?

Advertising might be a way to market ourselves (although PR gains much more exposure for much less money). If we do advertise, I think it should be done in a planned way.

12. Disbanding of LWV-Moundsview: MOTION: to request that LWVUS withdraw recognition from the LWV of Mounds View.

Background: There had been two abortive attempts to organize in Mounds View going back to the early 60's, maybe late 50's, before the actual organization in 1970. Perhaps that should have been taken as a 'sign'. They started out strong, LWVMN was requiring 50 members for organization at that time. Their initial leadership, their first president, were good. They had a good (and reliable) advisor. After recognition as a LL they continued to have quarterly visits.

Their membership started dropping some early on. By the time they were seeking their third president, they ran up against it and had to have state people out to cojole/exhort a person into stepping in, and she worked out well. She was also, with one exception, the last president of any consequence they ever had. They kept a core of original members who stayed or came and went on the Board, some of whom were very good, but that was part of the problem as time went on - too many of the same people doing it all from the beginning.

By late 70's their membership was in the 20's and there was some dissension among Board members. They were given some attention and some guidelines set up for them, general encouragement and advice. In 1980 they got themselves a good president and retained a few able, if familiar faces. Their membership inched back to the upper 20's. While they were not flourishing, they certainly looked better.

Their 1982 annual meeting was attended by their state Board liaison whose report on the attitude of the incoming president was chilling - "it was the dumbest thing she had ever agreed to", "there was no way she could handle it" etc., etc. Give her credit, she was good at self-assessment. The inevitable happened - they were in no condition to survive that. At a Board meeting sometime along the way, they laid out some goals and even some plans for achieving them. It was very good on paper, and not surprisingly, nothing was actually done. Within a year they stopped meeting altogether.

#### Disbanding of LWV-Mounds View (cont.)

An attempt was made to get a few of them together last fall to talk, if nothing else, about the possibility of State Unit status. That couldn't even be pulled together. There was just nothing left. The one, small bright spot - they do have money.

13. State Unit Guidelines: MOTION: to adopt State Unit Guidelines as presented (amended).

Background: I have included proposed guidelines for State Units (blue). Please read and bring any comments, questions or changes to the Board Meeting. Before we can recognize State Units we should have guidelines. I would really like to adopt guidelines and recognize State Units at the Board Meeting.

One reason for the increasing popularity nationwide of the unit-at-large is that most communities large enough to support a League have already been "colonized," while the need for a League presence in less developed or remote areas is felt by both the communities themselves and the State League.

In such places, the units-at-large offers members a structure in which they can interact as a group. A State Unit could eventually become a nucleus for a provisional local League. Using the guidelines enclosed, a State Unit has some structure but is still relative flexible. The State Board has time to assess whether a large enough population and interest base exist to support a local League, time to identify a cadre of local leaders able to carry out the tasks of further development, time to plan the allocation of resouces needed at both state and local levels if a provisional League is to be launched. Even if the group never evolves further, time and money is not wasted, since it will continue to perform its valuable function as an adjunct of the State League.

Because the idea of League State Units has developed informally in response to a variety of situations and needs, guidelines for the establishing and governance of State Units can only be stated in general terms.

14. Approval of Cannon Falls and Morrison County as State Units:

MOTION: to recognize Cannon Falls and Morrison County as State Units.

15. Financing State Units: MOTION: to use money as needed from the interest from the Hope Washburn account for direct costs of State Units. (see attached budgets, blue)

Background: Morrison County will need financial support for the first year. It is anticipated that they will be able to handle a raise in dues, plus obtain community support after the first year.

Cannon Falls is currently operating with zero budget. LWV-Red Wing will not rebate dues nor return CF finance drive money, (although there is a slim to none possibility that some money may be forthcoming). If CF remains penniless, LWVMN will have to carry them through March 31st.

16. Name Change: MOTION: to change the name of the LWV-Wayzata to LWV-Wayzata/Plymouth

Background: This League has actually been operating in the Plymouth Area for some time. Most of their members are from Plymouth, including their current president. This just makes it official and accurate. (enclosed is application, goldenrod)

#### **DISCUSSION**

17. LWV of Red Wing re Cannon Falls unit: Three days prior to December 11th, Cannon Falls Board members of LWV-Red Wing were notified of a December 11th Board Meeting

#### DISCUSSION (cont.)

at 11:30 a.m. Three of the four CF members could not attend; the fourth did not want to go alone. They submitted the enclosed resolution (white). As you can see by the enclosed minutes, the "divorce" was handled very quickly and efficiently. As of January 2, CF had not been notified by Red Wing of their action. I informed Venita Stout, Chair of CF of the decision. I will be going to CF, probably February 1st to organize a State Unit.

- Review of Proposed Budgets for LWVMN/LWVMNEF: Enclosed are the minutes from Margit Berg, Budget Chair, outlining changes made by the Budget Committee at its meeting November 19th, a listing of proposed changes from the LWVMN Board and the MN and EF Budgets reflecting those changes. There will be a discussion at the Board Meeting of the Budgets as they now stand. If you see further changes, please be prepared to discuss them. There may need to be another Budget Committee meeting if membership figures fall significantly and if parking at the State League office is restricted. Final approval of proposed revisions will be at the March Board Meeting.
- 19. KUOM Radio: KUOM RAdio has invited Minneapolis, St. Paul, LWVMN and suburban Leagues to provide programming for their 12:30-1:30 listener call-in program hosted by Carol Robertshaw. The program covers general social issues. The format is 15-20 minutes of discussion by the expert and then the phones are opened for listener questions and comments. They would like the League to plan and invite speakers for as many as 3-5 programs a month.

A group is meeting Monday, January 27th at 10 a.m. at the State Office to brainstorm topics and set down a potential calendar. Board people are to attend, and to recommend programs in their portfolio areas. Bring ideas to the Board meeting for a short discussion.

- 20. Funraiser: A big, gala event is planned which will be a lot of fun for all LWV members, spouses and friends. What you can do:
  - 1. Talk it up in your local League and neighborhood, etc.
  - 2. Plan to reserve a table of 8 or 10. Reservations can be collected at Board Meeting to ensure your eligibility for the dinner drawing.
  - 3. We need more auction items. Have your services, items, suggestions ready, please.
  - 4. Work that night (and/or afternoon to set up). Sign up sheets will be distributed at Board meeting.

Thank you!!!

- 21. Proposed Council '86 Agenda & Workshops: Please read the enclosed proposed Council '86 agenda and workshop listing. Let me know what I've forgotten or if you have a super workshop idea. I will need workshop outlines and titles by February 7th. Information has to go out to local Leagues in March.
- 22. Minnesota Women's Economic Action Plan: Attached is a copy of the W.E.A.P drafted by the Women's Consortium. Please review the plan and bring any comments to the Board Meeting. Being a Consortium member does not indicate endorsement by the League of the plan per se, but simply indicates that League members have participated in drafting parts of the plan. The plan will be introduced on January 21st at a hearing sponsored by the Commission on the Economic Status of Women.

#### INFORMATION

23. Field Service: CRYSTAL/NEW HOPE: supervised the election of advisory council that supervises commodity give-aways.

#### Field Service (cont.)

- RICHFIELD: has a drawing each month. To be eligible just bring a guest to the meeting. Prize is two dinners at Lincoln Del.
- ALEXANDRIA: envelope stuffing was done at a senior citizens residence. The wording was open to interpretation "it was suggested to use residents of St. Luke's for stuffing."
- ST. PAUL: on the theory that you interview your legislator wherever you can grab him interviewed John Tomlinson in Target.
- DULUTH: quote of the month from Willard Munger: "During the 30 years that I have served in the legislature I can't recall any organization that has been so right, in my estimation, as the LWV, on basic legislation dealing with environment, education, conservation and protection of our natural resources. Let's hope you always stay that way."
- MARSHALL: was able to enlist a high school club (OEA) to address and stuff finance campaign letters.
- DETROIT LAKES: one of MN's finest strikes again their Action Chair dutifully wrote urging passage of an unamended CRRA. Stangeland replies, thanking them for their support of the abortion neutralization amendment.
- 24. LWVUS Program: The Action Committee reviewed LWVUS' proposed new human needs study, nationwide drinking water survey and urban policy drop and will be formulating specific input for LWVUS at the February Action meeting. Please funnel your suggestions to the committee before February 4th. Also action priorities input will be sent to national. Burkhalter informs that LWVUS Convention delegates will have opportunity to impact priority selection.
- 25. "Suffer the Children": Mike Brown of WCCO-TV called the office to let us know of a special Moore Report being shown at 8:30 p.m. on Monday, January 27th. "Suffer the Children" produced for WCCO-TV by Robert Thurber, focuses on single mothers living on welfare in the Twin Cities area and the plight of their children.

#### PLANNING FORM

PROJECT_			MONTH	
TASK DESCRIPTION	TYPE OF STAFF ASSISTANCE NEEDED	START DATE	COMPLETION DATE	(FOR EXEC. DIR'S USE) STAFF ASSIGNED

#### LWVMN OFFICE WORK ORDER

From:	Date:
Portfolio or Project:	
Description:	
Date needed by:	Copies to:
League of Women Voters of Minnesota,	555 Wabasha, St. Paul, MN 55102 - August 1985
LWVM	N OFFICE WORK ORDER
From:	Date:
Portfolio or Project:	
Date needed by:	

#### LWVMN GENERAL FUND EXPENSE VOUCHER

Name							Date _	
Address _	Str	eet					City	Zip
Budget Category,		Travel	Sitter		Room (4)	Other (5)	Describe	
	1.							
				1.8				
*								
TOTAL EXP			\$			I	would like to be reas soon as possible quarterly (check one)	
BALANCE T	O BE R	EIMBURS	ED		-7	1		
		1.51				*1		1 -1 -7
Baby Si \$9.00 p. Lodging	tting er die ;: actu	- \$1.00 m al cost	per hou	nbursed.			g: actual cost.	
(See reve	erse si	de for	addition	nal inst	ructions	.)		
For office	cial Le	ague fu	nction,	League	pays act	ual cost		

Reimbursement of Board Members expenses (LWVMN Policies, April, 1984)

Board members must submit monthly expense vouchers whether they wish to be reimbursed or not. Expenses should be listed for all functions state Board members are required to attend. The voucher form defines categories and allowable amounts. Board members will be reimbursed for Board meetings, committee meetings, etc. required by their job description. Mileage will be reimbursed at 15¢ per mile (January, 1983, Board meeting).

#### INSTRUCTIONS FOR FILLING OUT VOUCHERS:

This expense voucher form is an attempt to make the bookeeper's job a little easier and insure that the expenses are accurately charged to the proper budget categories. If, after reading these instructions, you are still unclear or unsure, please see either the executive director or the bookkeeper. They would be glad to help you.

- 1. Fill in your name as you want it to appear on the check. Give complete address including zip code.
- 2. Budget Category such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.
- 3. Attach all bills and receipts when possible.
- 4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

I have contributed th	ne following vol	Lunteer hours:
Action	<u>.</u>	
Program		
Board		
Administration _		
Other		

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

#### LWVMNEF EXPENSE VOUCHER

Name								Date
	Stree						City	Zip
Budget (	Category Exp#	Date	Travel	Sitter (2)	Meals (3)	Room (4)	Other (5)	Describe
							1650/5	
	Feb.							
WILL CO	PENDITURI ONTRIBUTI FO BE RE	E	\$ ED					ike to be reimbursed: as possible ly (check one)
. Baby : \$9.00	Sitting per dier	- \$1.00 m al cost	o per ho	our	)		g - act	ual cost.
(See rev	erse side	e for a	addition	nal inst	ructions	.)		
or offic	cial Leag	gue fur	nction,	League	pays act	ual cost		
For office								Check #

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I have contributed t	he following	volunteer	hours:
Action			
Program			
Board			
Administration			
Other			

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

# FEBRUARY 1986

a a
A .
1

Juan Gone: 6-9 11-14 22-21

				7	7 -2.
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
MARCH '86  S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31					1 Fund RAISER
3 LEGISLATURE CONVENES			6 9:30 CMAL	7	8
Z REVIEW Form	at/layout/type	face for chied Pro			
109:30 Planning o Support Committee	"Women come to the capital" (consortium) Executive	LINCOLN'S BIRTHDAY  ASH WEDNESDAY	13		
PRESIDENT'S HOLIDAY Coalition of 15, 000	18	19 Chilo Prot.	20	2.1 Request for time on March Board agenda Maiko	22 WASHINGTON'S BIRTHDAY
24	25	26	27 o Protect on F	28 ChilD Protection Study Printed	
	MARCH '86  S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31  3 LEGISLATURE CONVENES  PRE  CONVENES  PRE  PRE  LEGISLATURE CONVENES  PRESIDENT'S HOLIDAY Coalitum of 15,000	MARCH '36  S M T W T F S  2 3 4 5 6 7 8  9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31  3 LEGISLATURE CONVENES  PRECINCT Caucus  LREVIEW Format/layout/type  Consuittee  Planning of Support Committee  Toan in Office  The Cutive Committee - if Necessary  Coalition of 15,000	MARCH '36 S M T W T F S  2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31  3 LEGISLATURE CONVENES  PRECINCT CALLCULA FLYERS MA  L REVIEW FORMAT/LAYONT/TYPE FACE FOR Chief Pro  Planning Support Committee  Planning Capital Consortium  Toan in office  Toan in office  The Consortium  Toan in office  The Consortium  The PRESIDENT'S HOLIDAY  Coalitain of 15,000  ChilD Prot. Galley Proofs From Printer  25	MARCH '86  S M T W T F S  2 3 4 5 6 7 8  9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31  3 LEGISLATURE  CONVENES  A loid Action Committee  Precinet Caucus Flyers Ma 'LED in Bulk'  CREVIEW format/layout/typeface for chief Proceedin Study' Planing of Support Capital Consortium  Executive Committee  Toan in Office  Committee  Committee  Committee  Committee  Consortium  The President's Hollday  Coalitain of 15, 070  Chill Prot. Galley Proofs From Paintee  Calley Proofs From Paintee  Calley Proofs From Paintee  20	MARCH 36 S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 52 52 72 82 93 30 31  3 LEGISLATURE CONVENES  Precinat Caucus flyers ma LED in Bulk to LLS  REVIEW Commat/Layout/Type face for chief Proceeding Study. Properly Survey 10 9130 Planning of Supplied Consortium Conventure Lagistal Consortium Toan in office  Collision of IS, 070  20  21 Request for March Board Laginda Marko  Chill Prote Galley Proofs From Printer  Califor Protection Study.  28  28  28  28  28  28  28  28  28  2

314 / A! 4-TH SIN SILO Anderson U, + 9:00-4:00 (Nome) Anderson U, Th

JANUAIPY 1986 6



Joan: 9-12 gone

7	9-12:30 (Name)	MEGA	CELL - on call			
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
DECEMBER '85 8 H T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	FEBRUARY '86  S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28		NEW YEAR'S DAY  Office CloseD	2. CMAL	3	A.
5	6	1:00 - Action committee  1:00 - Fundraises  Committee  preci	9:30-Financial Options Com - Planud Giving Com.  VII	AGENDA MAILED TO BOAND	10	Access Ac
12	13 Registration Deadline Cit. LoB  Prep. For Board Meeting Treasurer's Report prepared	LWVHN LWVHNEF BOOLD MEETINGS	MARTIN LUTHER KING'S BIRTHDAY  JH, SS WOKON BOARD MEMO  LIMEMBERSHIP REPORT TO LUNUS, LWUMN- DOCATION	PREP. FOR CONF.	1:00 PM DESATES STEERING COMMITTEE	Citizen  Londyist  Conference  LAKEWOOD  COMMUNITY  COLLEGE
19	20 Type, Proof Board Memo	19:30 - Lobbyist Training 10:00 Fundraises 1:00 - Marketing Committee 1st Class Board	171110 -	23  mail third  olass  Board MEMO	24 Fundrais ER DEADLINE	25
26	10:00 a.M  KUOM  MEETING  Child Prot. Study  to readers	28 10:00 - FUNDRAISER COMMITTEE  WOMEN'S CONSORTING CELLE beation	- Reserva		Child Prot. Study back from readers	

#### BOARD MEETING Dec. 11, 1985

Red Wing League of Women Voters

Meeting Place: Pottery Place, Red Wing, Mn. - 11:30 A.M.

Pat Friedrich, President, presiding

ATTENDANCE: Board members: Evelyn Anderson, Delores Stoneman, Liz Skeba, Frankie Murphy, Pat Friedrich, Marcy Doyle, and Berdell Eastlund

- 1. Liz Skeba moved that the minutes of the Nov. 5, 1985 meeting be approved as distributed. Delores Stoneman seconded. Minutes placed on file.
- 2. The following correspondence was received and is made a part of these minutes.

December 10, 1985

To the Board Members of the Red Wing League of Women Voters:

We, the members of the League of Women voters of Red Wing from the Cannon Falls unit, are unable to be present at the special meeting called for December 11, 1985.

Be it resolved, by mutual assent, that the Cannon Falls Unit of the Red Wing League of Women Voters be separated from the Red WingLeague of Women Voters. We believe that it is to our mutual advantage to seek independence.

Be it furthur resolved that in the interim between this resolution and the convening of the Annual Meeting, that proper procedural ways be found to dissolve this interdependency.

As we are setting a precedent by this action, let us do so in an orderly and dignified manner. It remains in the best interests of all Leagues that we end our relationship by an appropriate process.

We propose that the President appoint a task force to offer solutions for division of the treasury and that the alternatives be presented at the next regular board meeting for discussion and vote.

Inasmuch as paid dues reflect membership until the time of the Annual Meeting, we believe that is the logical time for dissolution.

Verita Stant Trudell con.
Marya Jacobson Ferm Peterson

3. Motion was made by Liz Skeba to disband the Cannon Falls Unit from the Red Wing League of Women Voters. Marcy Doyle seconded the motion. Motion passed.

4. Delores Stoneman reported that our Finance Drive has netted \$925 from 32 contributors.

5. Motion to adjourn - Marcy Doyle, seconded by Delores Stoneman.

Budill Eastlund

TO: LWVMN Board

FROM: Harriette Burkhalter

RE: Debates Task Force Report (additional thoughts)

DATE: January 7, 1986

As you can see the report is brief and does not contain much detail. There are perhaps some other things you should know that were not included as they are of more interest internally rather than to the world at large.

First, why has LWVMN been so successful with debate sponsorship when other state Leagues have often failed at the task? I think the answer has much to do with the political climate in MN but a lot to do with the kind of League we are. We are expected to be "one of the players" on the scene and we need to see that we continue as such. We got many positive comments on our past events. Everyone agreed Debates were good and future debates were "a given" in campaigns.

Second, we will continue to do debates as long as candidates are willing. They will be willing as long as it is to their advantage in some way and they know they'll get fair treatment from the League. The negotiation process has much to do with this.

Third, we do these debates to serve voters but we also do them to serve the League of Women Voters. They are the premier event of an election and they bring us more visibility than almost anything else we do. They need a strong commitment from the Board and the steeing committee to continue their existence.

Fourth, the perspectives, cpinions and time spent by task force members is to be much appreciated. Thanks are in order to all -

Prudy Cameron, LWV-Duluth
Lois Skogerson, LWV-Rochester
Julaine Heit, LWV-Mpls
Bobbi Megard, LWV-St. Paul
Jean Tews
Judy Duffy
Peggy Leppik

LWVMN Board

#### REPORT OF LWVMN TASK FORCE

#### ON CANDIDATE DEBATES

The task force met during the summer and fall of 1985, reviewed previous candidate debates and interviewed selected people involved in those events. The task force makes the following recommendations to the Board of Directors of the League of Women Voters of Minnesota:

- 1. Sponsorship: LWVMN should strongly consider being the sole sponsor of Debates 186. While previous debates had involved the League in cosponsorship with other organizations, task force members felt the inclusion of representatives from other organizations made the decision-making structure unwieldy and difficult. The LWVMN is the appropriate sponsor for statewide races but cosponsorship with local Leagues is appropriate for debates before the primary election. Debates for candidates for Congress could be sponsored by local Leagues or groups of local Leagues.
- 2. Inclusion of Candidates: The LWVMN shoud continue to limit Debates prior to the general election to candidates meeting the predetermined criteria establishing a level of voter interest in their campaign.
- 3. Location of Event: Debates can be held at any site which allows for a live audience and is suitable for television broadcast. Broadcast of the Debate should reach the maximum audience possible.
- 4. Timing of Debate: One Debate late in the campaign similar to past events is recommended for 1986; an additional debate is suggested to be held soon after the primary election. These two events could focus on different issues and could be held in different locations.
- 5. Format: The LWVMN Debates '86 steering committee should lay out the format and ground rules prior to meeting with candidates. The task force suggests a one-hour program with both a discussion time allowing for interaction of candidates and a question and answer time. Citizen questioners rather than "experts" should be used.
- 6. Primary Debates: The LWVMN '86 steering committee should take responsibility for planning Debates before the primary election if significant challenges to endorsed candidates occur. These Debates should be cosponsored with local Leagues and criteria for inclusion of candidates should be set in advance by the LWVMN Board of Directors.

#### PROPOSED GUIDELINES FOR LWVMN STATE UNITS

- I. Members of a State Unit: Members of a state unit-at-large reside outside the area of a local League. Members of this unit are entitled to two observers at state Convention and state Council. Members of state units pay dues to the LWVMN. A minimum of ten members are required for recognition. A bylaw change is necessary to permit state units-at-large to have delegates to state Council and Convention.
- II. Role of the State Unit: The unit will meet regularly to discuss issues chosen from LWVUS and LWVMN program.
  - may plan voter service for their community
  - may sponsor community meetings or forums on both League and non-League issues
  - may do community analysis or local government survey
  - are encouraged to send representatives to all State Councils and Conventions and all workshops
  - may publish their own (VOTER) Bulletin.

#### III. Role of Members in State Unit:

Informing Themselves: Members of a State Unit study issues that are part of the national and state program. They also participate in national and state consensus. They also learn about local government. They may respond to Action Alerts from national and state. With State Board approval they may act locally in the name of the League, using national and state positions.

Representing the League: Members of the State Unit are an important contact for the state League in promoting the purpose of the League and in establishing League presence throughout the state. With the guidance and approval of the State Board, they may:

- distribute state Board prepared news releases to the local news media
- furnish programs to local news media and to community organizations
- go as League observers to school board, council, county commission meetings or any other public governmental meetings. They may not make statements as League members, without prior state Board approval, but may ask questions.
- IV. When Does the State Unit Meet? The State Unit meets at least six times a year for the study of program items and/or presenting citizen information programs. The State Unit studies and discusses those national and state items that have been chosen for study by the Unit members as well as local government. The State Unit need not study all the items on the program agenda. Reports of each meeting shall be sent to the Field Service Director.
- V. What Materials Does a Member of the State Unit Receive? National VOTER, State VOTER, selected publications.
- VI. What Material Does the State Unit Receive? The State Board will provide one modified LWVUS DPM for the unit. The president (chair) of the Unit will receive a State President's mailing and two copies of the State Board Memo.
- VII. How is the Unit Financed? The budget of the State Unit will receive support from LWVMN, over and above the amount available from member dues. The State Unit is encouraged to seek community sources of income to underwrite specific activities. Membership contributions are to be encouraged. A community finance drive is also encouraged.

- VIII. Officers of the State Unit: The State Unit will choose a president (chair) and secretary-treasurer and such other directors as are deemed necessary to carry on the work of the Unit. These positions are filled on a yearly basis.
  - IX. Duties of the Officers: The officers of the State Unit will coordinate the activities of the State Unit. They must have a nonpartisanship policy. They will handle such matters as calendar planning, membership recruitment and unit meeting scheduling. Calendar planning should be done in the summer following the state Convention or Council, taking into account the women power available to the Unit and the interests of the group as a whole. It is recommended that a State Unit not attempt the whole scope of national and state program, but rather focus on a few selected items. A copy of the unit's calendar should be sent to the state office.

It is suggested that the president's primary responsibility be the Unit organization. The secretary-treasurer will be responsible for all record keeping of the Unit. Any reports that need to be filed will be sent to the state office.

- X. Organization, Training, Guidance: The Board of the LWVMN organizes State Units and gives training and guidance. The units will be under the supervision of the Field Service Director. It will be the responsibility of the Field Service Director to report to the State Board on the progress of each State Unit.
- XI. Required Written Reports from State Units:
  - 1. Specialized report form on unit activities
  - 2. Bulletin if one is published
  - 3. Membership list

#### BUDGETS FOR STATE UNITS-AT-LARGE

#### MORRISON COUNTY:

#### Income:

Dues (10 members @ \$25)	\$250.00
Hope Washburn funds	100.00
	\$350.00

#### Direct Costs to LWVMN

PMP to LWVUS	\$130.00	
PMP to LWVMN	165.00	
LWVMN DPM	15.00	
Mailing Selected Pubs	10.00	
Rebate to Morrison County	30.00	
(10 @ \$3)		\$350.00

#### CANNON FALLS:

#### Income:

Dues (10 @ \$30)	\$300.00
Hope Washburn funds	70.00
	\$370.00

#### Direct Costs to LWVMN

PMP to LWVUS	\$130.00	
PMP to LWVMN	165.00	
LWVMN DPM	15.00	
Mailing Selected Pubs	10.00	
Rebate to Cannon Falls	50.00	
(10 @ \$5)		\$370.00

#### STATE UNIT REPORT FORM

Unit-at-Large:
Date of Meeting:
Kind of Meeting: Unit General (Public invited)
Attendance: Members Guests  (Please record new member' names and addresses on reverse side; enclose checks)
PROGRAM: Topic:
Presentation technique(s) used: Discussion Lecture and discussion
Panel and discussion Outside speaker
Go-see-tour Other (please describe)
If state consensus or program making was the purpose of the meeting, please attach a copy of this report. (If national, send to 1730 M Street, N.W., Washington, D.C. 2003 Send copy to state office if convenient.)
VOTER SERVICE/CITIZEN INFORMATION
Activities since last report:
Plans for next two months in VS/CI if any:
Month 1:
Month 2:
MEMBERSHIP: What activities have you planned for new and/or prospective members?
Plans for unit and/or general meetings next month:
FINANCE: Plans for a finance drive in community? When? Goal?
Comments and/or questions: (Use other side) Report submitted by:

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 - January, 1986

#### ACTION FORM FOR STATE UNITS

STATE UNIT:			- 2		
BODY TO BE LOBBIED:					
POSTION USED:					
TYPE OF ACTION TALEN: (Please circle)	Testimony	Letter	Letter to	Editor	Telegram

Phone call

Please attach a copy of any written material or summary of phone call.

JAN 9 19681

March 1980

	CHANGING THE ORGANIZATIONAL BASIS OF A LOCAL LEAGU	L'
	free of charge on request to: MTS Dept. LWVUS, Street, N.W., Washington, D.C. 20036)	
OLD	LWoof the 1. 1	

New- LWV of the Wayzata/Plymonth Area

2. BASIS OF ORGANIZATION: (county, area, city-county etc. If more than one League, please indicate basis for each.)

Wayzati, Plymouth, Orono, Long Lake

- 3. NEW BASIS OF ORGANIZATION: (Please include a map with new boundaries shown, if possible.)
- 4. TOTAL LEAGUE MEMBERSHIP: 30
- 5. POPULATION IN CURRENT AREA OF ORGANIZATION: 43 00
- 6. POPULATION IN PROPOSED AREA OF ORGANIZATION:
- 7. RATIONALE FOR CHANGE: (Why is change beneficial? For example, indicate how membership recruitment and retention, fund raising, work on program issues, voter service, etc. will be affected.).

That if our membership line in Plymouth (90%). By adding this name Plymouth it tills the public more accurately what areas were cover.

Use back of sheet for any additional comments or attach additional sheet.

LOCAL	PRESIDENTS (S)	Barbara	Anderson	
STATE	ADVISOR			
STATE DATE:	ORGANIZATION CHAIL	R _ Erica	Buffington	

#### BUDGET COMMITTEE MINUTES

#### 11/19/85

Present: Margit Berg, Chair, Jan Cerny, Mertyce Mayne, Connie Hondl, Bev McKinnell,

Erica Buffington, Sally Sawyer, Staff

Absent: Joan Higinbotham, Dorothy Skwierwa, Pearl Sheps

The timeline for the revision of the 1986-87 budget was reviewed: 1) recommendation from budget committee today; 2) review and approval of Board of Directors at January or February meeting; 3) budget revisions mailed to local leagues in March; 4) adoption of revised budget at Council in May. It is possible that the Budget Committee may need to meet again in January if membership figures are determined to vary significantly from what has been projected.

Mertyce Mayne suggested that we may want to increase board expenses and contributions-in-kind to better reflect what it really costs to run the League. However, because vouchers are not being turned in to any great extent at present, it may be better to encourage the board to do a better job of turning them in next year so that the following year the budget committee can increase those portions of the budget.

Board requests for budget revisions were reviewed (see attached). Bev McKinnell pointed out that expenses for the mailing to the LWVUS list had not been added. A new category is to be established called "LWVUS Direct Mailing" and it should be given item number 40002. The present 40002, "Cookbook," should become 40003.

The committee was informed that Dorothy Skwiera called to say that she was ill and couldn't attend the meeting, but said that her League would probably not be in favor of an increase in the PMP. The committee asked about the degree of commitment that the Board felt towards increasing the PMP. Board members were reported to be in unanimous agreement about a \$1 increase. It was also mentioned that several board members voted for a \$2 increase.

At that point the amount needed to balance was reported to be \$9,756. The committee recommended to balance the budget in the following way:

#### Increase Income

0410	Cash from members and local leagues	+	\$ 100
0411	Cash from non members	+	\$ 200
0400	Additional 50 cent increase in PMP	+	\$1,500
2003	Sell additional cookbooks	+	\$3,000
new item	New fundraiser	+	\$2,500
Decrease	Expenses		
90006 & 90007	Decrease in copier rental and supplies	-	\$2,000
90005	Decrease in postage and shipping	-	\$ 456

The committee considered recommending a reduction in operating expenses and having the Office Management Committee determine the cuts. However, committee members felt that the operating expenses had already been reduced some with the decrease in copier expense and postage and snipping, and that to reduce staff salaries would be injurious to the overall League program. The office management committee believes that the staff is working at least at 110% capacity at present. It was also the feeling that staff hours had taken cuts in previous years and that to continue those kinds of cuts would be unwise.

The committee also considered the Education Fund and revised it as follows:

#### REVISIONS TO LWVMNEF

Income		
0510	Contributions from Corporations/Foundations	+ \$600
new item	Planned giving effort - members	+ \$500
new item	Planned giving effort - non-members	+ \$300
Expense		
5030	Audit increase	+ \$200
5035	Computer service for treasurer	+ \$400
new item	Planned giving effort - printing	+ \$300
new item	Planned giving effort - operating expenses	+ \$500

#### REQUESTS FOR INCOME CHANGES TO THE 1986-87 LWVMN BUDGET

0400	+\$3,000	PMPs from LLs	Board has recommended increase
0402	- 875	MALs	Not increasing so fast
0410	+ 800	Cash from members	New effort. Result of direct mail
0411	+ 600	Cash from non-members	to list from LWVUS.
0501	+ 450	Membership brochure sales	2 brochures; 1 not previously planned.
0502	+ 500	Duplicate President Mlg.	Higher than expected in '85
0504	- 600	White Earth prov. League	LWVUS not expected to fund
0600	+ 200	Pubs	Will print and sell Program for Action
1601	- 1,000	ABC reporting	Probably will be no more than 1984 election.
1701	- 1,000	Speakers bureau	Previous not realistic
2001	+ 3,500	Fundraising income	Based on last year's experience
2010	- 6,000	Copier service	Two major users moved from bldg.
3010 3020	+ 8,000	Services to LWVMN Ed Fund	To reflect accrual accounting used in treasurer's report
. Total	+\$7,575		

#### REQUESTS FOR EXPENSE CHANGES TO THE 1986-87 LWVMN BUDGET

5011	+\$ 150	Service to LLs Committee	Former chair absorbed costs
5021	+ 50	Calls Calls	Board goal calls for more calling
5041	- 300	Membership Committee	Has no committee
5042	+ 250	Brochure	Sale of brochure to LLs; not previously
			planned; working women
			praniet, norking nomen
5081	- 800	White Earth Prov. League	Don't expect to support to great extent
5082	+ 100	New item; State units at lan	
		non ream, ocure anno de ra	igo camion rario nougas
6011	- 500	Purchase of Pubs.	Won't be printing Program for Action
			non t be princing riegiem for herron
7021	- 1,400	Printing of VOTER	Bid is lower than expected
,022	1,700	Timeing of Total	bra 15 Tower chair expected
9011	+ 250	Action Committee	Planning two more meetings
2011	200	ACCION COMMITCECO	raming the more meetings
15010	- 50	IR Committee	Can get by with less
13010		TK COMMITTEEC	can get by with 1035
17031	+ 100	Citizens in Action Pub.	Committee expense to plan pub.
1,031	. 100	dreizens in Accion rub.	committee expense to pran pao.
20000	+ 918	President and Board	Board travel increase
20000	. 510	riesident and board	poaru craver increase
20007	+ 250	Audit Expense	Will be higher than budgeted
20007	230	Addit Lapense	will be higher than budgeted

### REQUESTS FOR EXPENSE CHANGES TO THE 1986-87 LWVMN BUDGET (page 2)

40001	+\$2,500	Fundraising	Based on last year's experience
60000	- 325	PMP to LWVUS for MALs	MALs not as many as expected
60009	+ 8,000	Contribution to LWVMNEF	More realistic
90000	+ 3,238	Operating Expense	(See below :)
20010	+ 4,000	New Item; Return to Reserves	Board goal
Tota1	+16,431		

#### LWVMN - Operating Expense

Number	Budget Item	\$\$	Change	Reason/Explanination
90001	Staff Salaries		3800	Add 122 hr to Clerk/Typist; Add 300 hrs to Bookkeeper - LWVMNEF; Add \$1,000 to Ex. Dir. Salary
90002	Salary Taxes		1000	Added taxes for increases in salaries
90004	Rental/Main Equip		650	Increases in service agreement; and rental of postage meter rental; in typewise contects
90005	Postage and Shipping		-652	Six Mo. Actual lower than expected - reduced 5:2e of Bourd MEmo Mailing
90006	Copier Rental		-500	LWVMN has lost a major customer — rental and supplies will be lower than expected $\hat{r}$
90007	Copier Supplies		-500	same as above
90008	Telephone		-500	Six Mo. Actual lower than expected
90009	Gen Off Supplies		-340	Six Mo. Actual lower than expected
90010	Insurance		80	Liability computer rider
90011	Computer Service		200	Six Mo. Actual higher than expected
			3238	

#### LWVMN INCOME

2010 Copier Service Business -6000 Six Mo. Actual is lower than expected do to the fact we lost a major customer

#### LWVMNEF EXPENSE

5035 Other Direct Expenses 400 Computer service for Treas. Report

#### LEAGUE OF WOMEN VERS OF MINNESOTA

# STATEMENT OF INCOME AND EXPENSES PERIOD ENDING MARCH 31, 1985

E C	INCOME	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
0400	Memberships - LL PMP	\$ 43,991.94	\$ 44,445	\$ 44,500	\$ 45,000 \$49,500
0402	Memberships - MAL (@ \$35)	1,806.00	600	3,500	4,375 3,500
0403	Memberships - CMAL Assessment	250.00	250	250	250
0404	Hope Washburn - interest	1,798.00	0	150	175
0405	Memorials	80.00	0	0	.0
0410	Cash from members & Local Leagues	260.19	300	1,621	350 1,250
0411	Cash from non-members	62.43	0	250	250 1,050
0420	Non cash from members	1,834.54	2,800	3,400	3,400
0450	Interest Income	508.14	. 380	300	300
	Sub Total	\$ 50,591.14	\$ 48,775	\$ 55,471	\$-55,600 59,425
	PROGRAM SERVICES				
	DIRECT SERVICE - LL				
0501	Fall Workshops - Membership				
	brochure sales	\$ 5.00	\$ 450	\$ 300	\$ 100 550
0502	DPM	405.50	200	300	-300 800
0504	White Earth	600.00	1,500	600	-600 -0-
0505	LL Reimbursement		0	500	0
0506	Provisional Reimbursement		0	500	0
0507	Hope Washburn Interest	77.60			
	TOTAL DIRECT SERVICE - LL	\$ 1,087.60	\$ 2,150	\$ 2,200	\$ 1,000 1,350
	PUBLICATIONS (Program for Action,				
0600	Facts, Misc.)	\$ 2,326.97	\$ 1,500	\$ 2,200	\$ 2,200 2,400
0700	VOTER	\$ 62.00	\$ 30	\$ 30	\$ 30
0710	LWVMNEF Contribution: 1/3			1,050	1,050
	VOTER Sub Total	\$ 62.00	\$ . 30	1,080	<b>-1,080</b> 1,080

<sup>\*</sup> Continuing members @ \$15
New members @ \$12, representing net gain
Household members @ 11.25
Provisional LWV members @ \$11.25

## STATEMENT OF INCOME AND EXPENSES PERIOD ENDING MARCH 31, 1985

	INCOME	YEAR-TO-DATE AMOUNT		ANNUAL BUDGET		PROPOSED 85-86		PROPOSED 86-87
	DELEGATES							
0801	State Convention '85/ Council '86	\$ 2,797.16	\$	3,000	\$	12,000	\$	3,500
	TOTAL DELEGATES	\$ 2,797.16	\$	3,000	\$	12,000	\$	3,500
	ACTION						*	
0901 0902	Day on the Hill CAPITOL LETTER	\$ 99.50 765.00	\$	800 2,000	\$	800 500	\$	800 500
	TOTAL ACTION	\$ 864.50	\$	2,800	\$	1,300	\$	1,300
	NATURAL RESOURCES				542			
1001	Committee	-0-	\$	0	\$	0	\$	0.
	TOTAL NATURAL RESOURCES	-0-	\$	0 .	\$	0	\$	0
1100	Criminal Justice	-0-	\$	0	\$	0	. \$	0
1200	HR/Social Policy	-0-	. \$	0	\$	0	\$	0
1300	Education	-0-	\$	0	\$	0	\$	0
1400	Government	-0-	\$	0	\$	0	\$	0
1500	International Relations	300.00	\$	0	\$	0	\$	0

#### STATEMENT OF INCOME AND EXPENSES PERIOD ENDING MARCH 31, 1985

		YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
	VOTERS SERVICE		The Property	Marino, dy interession of	
1601	ABC Reporting	\$ 3,761.09	\$ 4,900	\$ 0	\$ -5,000 \$4,000
	CITIZEN INFORMATION				
1701 1702 1203	Speakers Bureau Citizen in Action Sales Practical Politics Course	\$ 500.00 1,710.70 -0-	\$ 1,000 2,000 0	\$ 1,000 1,050 400	\$ -1,500 500 2,500 400
	TOTAL CITIZEN INFORMATION	\$ 2,210.70	\$ 3,000	\$ 2,450	\$ -4,400- 3,400
	CI - Grant LWVUSEF				
1751	Projects to be assigned	\$ -0-	\$ 0	\$ 300	\$ 300
1752	Caucus Tape	175.00	0	0	0
1753	Water F & I	2,312.10	0	0	0
L754	Water Focus	-0-	0	0	0
1755	INDIANS IN MN	-0-	0	0	. 0
1756	Justice Focus	-0-	0	0	0
1757	Citizen Lobbyist	-0-	0	0	0
1758	Caucus Flyer	-0-	0	0	0
	TOTAL CITIZEN INFO GRANT	\$ 2,487.10	\$ 0	\$ 300	\$ 300

## STATEMENT OF INCOME AND EXPENSES PERIOD ENDING MARCH 31, 1985

	SUPPORTING SERVICES	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSE 86-87	D
2001 2002 2003 2010	Fund Raising Cookbook Administration Cookbook Profit to LWVMN Copier Service Business New Fund Raiser TOTAL SUPPORTING SERVICES	\$ 12,954.00 13,874,73 1,000.00 7,964.84 \$ 35,793.57	\$ 8,000 6,000 6,000 9,000 \$ 29,000	\$ 8,000 1,000 5,300 9,000 \$ 23,300	\$ - <del>0</del> ,000 500 - <del>3,500</del> <del>-9,000</del> \$ 21,000	\$11,500 6,500 3,000 2,500 24,000
	SERVICES PROVIDED LWVMNEF*					
3001 3010 3020	Administration LL Grants Admin. & Devel. Costs Grants Project Costs	\$ 1,451.31 11,506.42 29,594.18	\$ 500 5,839 27,475	\$ 800 9,000 25,975	\$ 1,000 40,000 26,455	14,000 30,455
	TOTAL SERVICES PROVIDED LWVMNEF	\$ 42,551.91	\$ 33,805	\$ 35,775	\$ 37,455	45,455
	TOTAL INCOME	\$144,833.74 (+75,813.89 EF)	\$ 128,960 (+79,490 EF)	\$ 136,076	\$ 192,835	146,210

<sup>\*</sup> LWVMN provides staff/office support to LWVMNEF. LWVMNEF reimburses LWVMN for those operating costs. See Expense items described as "LWVMN Services" in LWVMNEF Budget (pink).

#### LEAGUE OF WOMEN VOTERS OF MINNESOTA

### STATEMENT OF INCOME AND EXPENSES PERIOD ENDING MARCH 31, 1985

	EXPENSES	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
	PROGRAM SERVICES				
	DIRECT SERVICE TO LL				
5011	Committee	\$ 1.85	\$ 0.	\$ 0.	\$0- \$ 150
5021	League Contacts - Calls	195.56	270	150	<del>150-</del> 200
5031	League Contacts - Visits	532.62	525	695	695
5041	Membership Committee (6 mtgs.)	126.55	275	396	<del>400</del> - 100
5042	Membership Brochure	-0-	150	300	_ 250
5051	Projects Committee	565.51	300	350	350
5061	Fall Workshops	14.10	500	0	0
5071	Reimbursed Visits	-0-	. 0	0	0
5081	Provisional League -				
	State Units at Large				100
5082	White Earth \$800, Prov. \$300	678.05	2,400	1,100	1-,1-00 300
5091	Allocated Operating	15,446.84	13,500		
	TOTAL DIRECT SERVICE TO LL	\$ 17,561.08	\$ 17,920	\$ 2,991	\$ -2,695- 2,145
	PUBLICATIONS				
6011	Purchase (FACTS, Program for	A 000 00		A 4 500	\$ 4-200 700
	Action revised)	\$ 938.87	\$ 300	\$ 1,500	4 1,200
6021	Sales & Use Tax	59.93	1,117	400	400
6031	Committee	-0-	0	0	0
6091	Allocated Operating	1,528.34	1,500		
	TOTAL PUBLICATIONS	\$ 2,527.14	\$ 2,917	\$ 1,900	\$ -4,600- 1,100
	VOTER				
7011	Committee - Mileage	\$ 59.56	\$ 200	\$ 100	\$ 100
7021	Printing (4 issues)	3,013.37	2,050	3,100	-3,200 1,800
7021		473.00	760	650	650
	Postage	1,601.26		030	030
7091	Allocated Operating		1,100		
	TOTAL VOTER	\$ 5,147.19	\$ 4,110	\$ 3,850	\$ -3-,950- 2,550

LEAGUE OF WOMEN TERS OF MINNESOTA

## STATEMENT OF INCOME AND EXPENSES . PERIOD ENDING MARCH 31, 1985

	DELEGATES & AFFILIATIONS	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	-	PROPOSED 85-86		PROPOSED 86-87	
8011 8021 8031 8091	MN Convention MN Council LWVUS Convention/Council Allocated Operating	\$ 100.00 2,061.81 2,067.70 2,917.73	\$ 2,000 1,500 1,800 2,500	\$	9,500 150 1,200	\$	150 2,500 2,100	
	TOTAL DELEGATES & AFFILIATIONS	\$ 7,147.24	\$ 7,800	\$	10,850	\$	4,750	
	ACTION							
9011 9021 9031 9041 9051 9091 9061	Committee (10 mtgs., 15 mbrs.)* Lobbying & Monitoring Resource Materials Coalitions & Affiliations Day on the Hill Allocated Operating Seminars	\$ 379.16 452.80 20.00 100.00 249.67 4,712.01 -0-	\$ 950 800 25 50 400 7,500	\$	980 800 25 100 250	\$	700- 800 25 100 250	\$ 950
	TOTAL ACTION	\$ 5,913.64	\$ 9,725	\$	2,455	\$ -	-1-,-87-5 -	2,125
	NATURAL RESOURCES							
10011 10012 10091	Committee Lobbying Deposit Campaign Allocated Operating	\$ 119.86 -0- 123.75	\$ 250 100 1,000	\$	100 100	\$	100 100	
	TOTAL NATURAL RESOURCES	\$ 243.61	\$ 1,350	\$	200	\$	200	
	CRIMINAL JUSTICE							
11011 11091	Committee Allocated Operating	\$ 69.40 76.59	\$ 50 150	\$	50	\$	50	
	TOTAL CRIMINAL JUSTICE	\$ 145.99	\$ 200	\$	50	\$	50	

<sup>\*</sup> For 1985-86, 7 meetings; for 1986-87, 5 meetings.

### LEAGUE OF WOMEN VOTES OF MINNESOTA

## STATEMENT OF INCOME AND EXPENSES PERIOD ENDING MARCH . 31, 1985

	SOCIAL POLICY	YEAR-TO-DATI	 ANNUAL BUDGET	 PROPOSED 85-86		PROPOSED 86-87	
12011 12091	Committee Allocated Operating	\$ 132.75 1,024.16	\$ 50 500	\$ 50	\$	50	
	TOTAL SOCIAL POLICY	\$ 1,156.91	\$ 550	\$ 50	\$	50	
	EDUCATION						
13011 13091	Committee Allocated Operating	-0- 41.65	\$ 375 700	\$ 300	\$	300	
	TOTAL EDUCATION	\$ 41.65	\$ 1,075	\$ 300	\$	300	
	GOVERNMENT						
14011 14091	Committee Allocated Operating	\$ 13.05 51.47	\$ 100	\$ 100	\$	100	
	TOTAL GOVERNMENT	\$ 64.52	\$ 200	\$ 100	\$	100	
	INTERNATIONAL RELATIONS						
15010 15011 15012 15013 15014 15015 15091	Committee Lobbying & Conf. World Affairs Council World Affairs Center Mtgs. UN Rally Trade Conference Allocated Operating	\$ 37.37 95.24 10.00 -0- 37.50 346.60 486.36	\$ 100 100 25 25 25 25 0	\$ 100 100 10 25 25 0	\$	100 100 10 25 25	\$ 50
	TOTAL INTER. NAT. RELATIONS	\$ 1,013.07	\$ 775	\$ 260	\$	-260	210

#### LEAGUE OF WOMEN VOTERS OF MINNESOTA

## STATEMENT OF INCOME AND EXPENSES PERIOD ENDING MARCH 31, 1985

	VOTER SERVICE	Y	EAR-TO-DATE AMOUNT		ANNUAL BUDGET	-	PROPOSED 85-86		ROPOSED 86-87	
16011 16021 16091	Committee ABC Project (election yrs. only) Allocated Operating	\$	144.65 1,095.65 658.02	\$	200 900 800	\$	200	\$	200 900	
	TOTAL VOTER SERVICE	\$	1,898.32	\$	1,900	\$.	200	3 1	1,100	
	CITIZEN INFORMATION									
17011	Committee	\$	44.50	\$	0	\$	0	\$	0	
17021	Speakers Bureau (new flyer)		37.70		100		0		250	
17041	Practical Politics Instructor									
	Expenses						100		100	
17031	CIA Publication		1,138.04		0		0 .	-	0-	\$ 100
17091	Allocated Operating		359.52		800					
	TOTAL CITIZEN INFORMATION	\$	1,579,76	\$	900	\$	100	\$	-350-	450
	CI - GRANT LWVUSEF									
17510	INDIANS IN MN	\$	2,901.23	\$	0	\$	0	\$	0	
17511	Caucus Tapes		110.70	1/20	0		0		0	
17520	Water Focus		200.50		0		0		0	
17521	Water F & I - 1		90.00		0		0		0	
17541	Speakers Bureau Flyer		-0-		0		0		0	
17591	Allocated Operating		-0-		0					
	TOTAL CI GRANT LWVUSEF	\$	3,610.78	\$	0	\$	. 0	\$	0	

### LEAGUE OF WOMEN VOTERS OF MINNESOTA

## STATEMENT OF INCOME AND EXPENSES PERIOD ENDING MARCH 31, 1985

	ADMINISTRATION	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSED 86-87
20000 20002 20003 20004 20005 20006 20007 20008 20009 20001 20010	President & Board LWVUS DPMs Budget Committee Nominating Committee Bylaws Committee Long Range Planning Audit Expense (MN-1800; EF-1200) Office Management Committee Allocated Operating Conferences for Board - 22 @ \$50 Return to Reserves TOTAL ADMINISTRATION	\$ 896.96 550.00 72.10 189.92 -0- 17.60 1,350.00 55.17 24,733.00 \$ 27,864.75	\$ 1,475 500 150 125 15 150 1,800 150 19,000	\$ 1,650 600 60 60 0 60 1,800 150 700 \$ 5,080	\$ -1,782 \$ 2,700 600 180 180 60 180 1,200 1,450 150 700 4,000 \$ -5,032 10,200
30001 30002 30003 30004 30005 30006 30007 30008	DEVELOPMENT/PR/MARKETING  Financial Options/Development Committee  Subscriptions & Resources - EF  Travel & Parking Financial Advisory Comm EF  Annual Report of Ed Fund - EF  Public Relations Committee  Marketing Committee  Video Productions Committee	\$ .66 144.54 -0- -0- -0- 88.96 -0- -0-	\$ 75 195 -0- 100 375 75 175	\$ 75 0 25 0 0 100 175	\$ 75 0 25 0 0 100 175
30009	Allocated Operating TOTAL DEVELOPMENT  FUND RAISING Fund Raising	747.89 \$ 982.05 \$ 5,382.18	75 7,850 \$ 8,920	75 \$ 450	75 \$ 450
40002 40009	Cookbook Allocated Operating TOTAL FUND RAISING	11,162.10 1,013.37 \$ 17,557.65	\$ 3,000 6,000 815 \$ 9,815	\$ 3,000 5,300 \$ 8,300	\$3,000 5,500 3,570 \$6,570- 9,070

#### STATEMENT OF INCOME AND EXPENSES PERIOD ENDING MARCH 31, 1985

	COPIER SERVICE BUSINESS	YEAR-TO-DATE AMOUNT	ANNUAL BUDGET	PROPOSED 85-86	PROPOSEI 86-87	0
50001 50002	Allocated Operating - Related Allocated Operating - Unrelated	\$ 3,953.34 1,915.13	\$ 2,400 1,900	\$ 0	\$	
	TOTAL COPIER SERVICE	\$ 5,868.47	\$ 4,300	\$ 0	\$	
50097	EF ALLOCATED OPERATING	38,715.89	30,325			
60000	Payment to LWVUS - PMP - MALs	\$ 156.00	\$ 300	\$ 1,300	\$ -1,625-	\$ 1,300
60001	Payment to LL - State Member CONTRIBUTION TO LWVMNEF	97.50 10,778.86	75 2,438	300	375	
60010	Allocated Operating Offset	100,066.52-	92,940 -			8,000
	TOTAL DIRECT EXPENSES **  OPERATING EXPENSE*	\$ 50,005.55 (+71,624.94 EF)	\$ 36,020 * (+79,040.00 EF)	\$ 38,736	\$-31,332-	44,525
90001	Salaries & Wages	\$ 60,664.60	\$ 55,723	\$ 59,220	\$ 62,391-	66,191
90002	Payroll Taxes	5,047.62	4,274	4,850	-5-000-	6,000
90003	Occupancy	5,928.00	5,928	6,000	6,600	
90004	Rental & Maint. of Equipment	1,355.68	1,065	1,108	1,150-	1,800
90005	Postage & Shipping	7,494.52	7,000	7,152	-7,152-	6,044
90006	Copier Rental	8,441.35	8,300	8,000	-8,000-	6,500
90007	Copier Supplies, etc.	4,054.99	3,650	3,500	3,500-	2,000
90008	Telephone	2,688.88	3,000	2,800	3,000-	2,500
90009	General Office Supplies	2,696.50	1,800	2,340	2,340-	2,000
90010	Insurance	563.75	550	570	570-	650
90011	Computer Service	968.28	525	600	600-	800
90012	Bank Charges & Misc.	46.90	25	25	25	
90013	Miscellaneous Fees	31.34	0	25	25	
90014	Equipment	84.11	600	650	650	
90015	Membership/Computer	-0-	500	500	500	
	TOTAL OPERATING	\$ 100,066.52	\$ 92,940	\$ 97,340	\$101,503	\$102,285
	TOTAL EXPENSES	\$ 150,072.07	\$128,960	\$136,076	\$132,835	
		(+71,624.94 EF)	(+79,490 EF)			

<sup>35%</sup> of Total Operating Expense is covered by reimbursement from the LWVMNEF in 1984-85, 36.8% in 1985-86, 37% in 1986-87 Budgets. See Income items # 3001, 3010, 3020.

<sup>\*\*</sup> Total includes EF expense figures not shown in proposed budget. See Treasurer's Report.

		ANNUAL	ANNUAL BUDGET	
ACCT #	LWVMNEF INCOME	BUDGET 1985-86	1986-87	
ACCT. #	EWYPINET INCOME	2307 00		
	LOCAL LEAGUE ACCT ADMIN		¢12 000	
0400	LOCAL LEAGUE DEPOSITS	\$10,000 200	\$12,000	
0490 0495	INTEREST LL DEPOSITS ADMIN FEE LL	300	350	
0435		\$10,500	\$12,570	
	SUBTOTAL	710,500	712,570	
	UNASSIGNED CONTRIBUTIONS			
0500	MEMBERS	3,500	3,800 1,000	
0505 0510	NON-MEMBERS CORPORATIONS/FOUNDATIONS	500 15,000	-10,000	10,600
0515	LWVMN	-0-	-0-	10,000
0520	INTEREST	1,000	1,000	
0525	MEMBER NON-CASH	200	250	
0530	PLANNED GIVING - MEMBERS		500 300	
0535	PLANNED GIVING - NON-MEMBERS			17 1.50
	SUBTOTAL	\$20,200	\$16,050	17,450
	NATURAL RESOURCES			
1000	MISC. PROJECTS-SALES	-0-	-0-	
1005	MISC. PROJECTS-GRANTS			
	SUBTOTAL	-0-	-0-	
	SOCIAL POLICY			
1200	INDIANS IN MN-SALES	17,520	4,000	
1205	INDIANS IN MN-GRANT	6,000	-0-	
1210 .	INDIANS IN MN-ROYALTIES	550	400 15,000	
1220	CHILD PROTECTION	13,800	-0-	
1225 1230	CHILD PROT. GRANT PAY EQUITY	-0-	-0-	
1235	PAY EQUITY GRANT	-0-		
	SUBTOTAL	\$37,870	\$19,400	
	ANTERNATIONAL RELATIONS			
1500	INTERNATIONAL RELATIONS WORLD TRADE	-0-	-0-	
1505	WORLD TRADE-GRANT	100	100	
1510	MISC PROJECTS			
	SUBTOTAL	\$100	\$100	
	VOTERS SERVICE			
1600	PRIMARY DEBATES	-0-	3,000	
1610	DEBATES '86	3,000	12,000	
1620	VOTERS GUIDE GRANT	-0-	10,000	
1630	ELECTION HOTLINE	-0-	5,000	
1640 1650	'86 ELECTION FLYER & PSAS CANDIDATE MEETING GUIDE	-0- 800	1,500	
1660	PICK A CANDIDATE VIDEO	5,000	1,000	
1665	PICK A CANDIDATE VIDEO-GRANT	-0-	-0-	
1670	PCT CAUCUS FLYER/VIDEO DIST	1,900		
	SUBTOTAL	\$10,700	\$32,500	

LWVMNEF INCOME (PAGE 2)		ANNUAL		ANNUAL	
		BUDGET		BUDGET	
ACCT. #	INCOME	1985-1986		1986-1987	
	CITIZEN INFORMATION				
1700	DISPUTE FOCUS - MEALS	\$ 800		\$ 850	
1701	DISP. FOCUS - ADMISS.	910		1,600	
1705	DISP. FOCUS - GRANTS	2,391		1,800	
1710	SPRING FOCUS - MEALS	800		850	
1711	SPRING FOCUS - ADMISS.	2,190		1,600	
1715	SPRING FOCUS - GRANTS	1,009		1,800	
1720	CIA MEALS	800		820	
1722	CIA ADMISSIONS	1,000		1,000	
1725	CIA GRANTS	1,200		1,400	
1730	ROAD SHOW	600		600	
1740	PUBS/AV SALES	600		400	
	SUBTOTAL	\$12,300		\$12,720	
	TOTAL LWVMNEF INCOME	\$91,670		\$ <del>93,</del> 3 <del>40</del>	\$94,740
	INCOME BY SOURCE	1985-1986		1986-1987	
	LOCAL LEAGUE ACCOUNTS	\$10,000	(11%)	\$12,000	(13%)
	SALES AND ADMISSIONS	32,420	(35%)	23,620	(25%)
	CONTRIBUTIONS CORPORATIONS/FOUNDATIONS INDIVIDUALS	43,000 4,200	(47%) (5%)	50,700 5,050	
	MISC.	2,050	(2%)	1,970	(2%)
		\$91,670			

## LEAGUE OF WOMEN VOTERS OF MINNESOTA EDUCATION FUND

ACCT. #	LWVMNEF EXPENSES	ANNUAL BUDGET 1985-1986	ANNUAL BUDGET 1986-1987	
4000 4095	LOCAL LEAGUE PROJECTS LOCAL LEAGUE GRANTS LL ADMIN-LWVMN SERVICES SUBTOTAL	\$10,000 <u>800</u> \$10,800	\$12,000 1,000 \$13,000	
5000 5005 5010 5015 5020 5025 5030 5035 5040	LWVMNEF ADMINISTRATION EF BOARD EXPENSE ANNUAL FUND DRIVE/COMM EF ANNUAL REPORT EF LEGAL FEES STATIONERY & PERM SUPPLIES SUBSCRIPTIONS & RESOURCES LWVMNEF AUDIT OTHER DIRECT EXPENSES (COMPUTER) LWVMN SERVICES	\$1,200 250 375 300 350 200 1,200 -0- 9,000	\$1,300 250 -0- 300 350 200 <del>600</del> -0- 10,000	\$800 400
5045 5050	PLANNED GIVING EFFORT - PRINTI PLANNED GIVING EFFORT - LWVMN SUBTOTAL UNASSIGNED PROJECT/DEVEL		\$13,000 500 \$13,000	\$14,400
6000 6001 6005	1985-86 PROJECTS LWVMN SERVICES 1986-87 PROJECTS SUBTOTAL	\$1,500 3,000 <u>3,000</u> \$7,500	\$1,500 3,000 <u>3,000</u> \$7,500	
10000	NATURAL RESOURCES MISC. PROJECTS LWVMN SERVICES SUBTOTAL	-0- -0- -0-	-0- -0- -0-	
12000 12001 12002 12020 12021 12030 12031	SOCIAL POLICY INDIANS IN MN LWVMN SERVICES INDIANS IN MN-SALES TAX CHILD PROTECTION LWVMN SERVICES PAY EQUITY -0- LWVMN SERVICES		\$2,200 2,000 120 11,000 4,000 -0- 0-	
15000 15001 15010 15011	INTERNATIONAL RELATIONS WORLD TRADE LWVMN SERVICES MISC PROJECTS LWVMN SERVICES	\$ 100 -0- -0- -0-	\$ 100 -0- -0- -0-	
	SUBTOTAL	\$ 100	\$ 100	

ANIEE E	TABLISES (BACE 2)		
LWVMNEF	EXPENSES (PAGE 2)	ANNUAL	ANNUAL
		BUDGET	BUDGET
ACCT 4	EXPENSE	1985-1986	1986-1987
ACCT. #	EXPENSE	2305 2300	
	VOTERS SERVICE	\$ -0-	\$ 1,300
16000	PRIMARY DEBATES		1,700
16001	LWVMN SERVICES	-0-	
16010	DEBATE '86	2,000	8,000
16011	LWVMN SERVICES	1,500	4,000
16020	VOTERS GUIDE	-0-	3,000
16021	LWVMN SERVICES	-0-	2,000
16030	ELECTION HOTLINE	-0-	2,500
16031	LWVMN SERVICES	-0-	2,500
16040	VOTE '86 FLYERS & PSAS	-0-	-0-
16041	LWVMN SERVICES	-0-	1,500
16050	CANDIDATE MEETING GUIDE	500	-0-
16051	LWVMN SERVICES	300	-0-
16060	PICK A CANDIDATE VIDEO	3,000	-0-
16061	LWVMN SERVICES	2,000	1,000
16070	PRECINCT CAUCUS VIDEO	1,000	-0-
16071	LWVMN SERVICES	500	<u>-0-</u>
100/1			\$27,500
	SUBTOTAL	\$10,800	727,300
	CITIZEN INFORMATION		
17000	DISPUTE FOCUS - MEALS	775	825
17000	LWVMN SERVICES	25	50
.17005	DISPUTE FOCUS - MEETING	1,552	1,750
17006	LWVMN SERVICES	1,749	1,650
	SPRING FOCUS - MEALS	775	800
17010	LWVMN SERVICES	25	25
17011	SPRING FOCUS - MEETING	1,748	1,750
17015	네트	1,451	1,650
17016 .	LWVMN SERVICES	775	790
17020	CIA MEALS	25	30
17021	LWVMN SERVICES		
17022	CIA MEETING	1,100	1,200
17023	LWVMN SERVICES	1,100	1,200 450
17030	ROAD SHOW	450	
17031	LWVMN SERVICES	150	150
17040	PUBLICATIONS/AV LIBRARY	100	100
17041	LWVMN SERVICES	<u>-0-</u>	<u>-0-</u>
	SUBTOTAL	\$11,800	\$12,420
	LUMMIEE DECERVES	0 705	500
20000	LWVMNEF RESERVES	2,385	<u>500</u>
	TOTAL LWVMNEF EXPENSES	\$91,670	\$93,340 \$94,740

## PROPOSED AGENDA

## COUNCIL '86/WORKSHOPS

Monday, May 12	
9:00 - 10:00	Registration
10:00 - 12:00	Workshops
	New Presidents Continuing Presidents Finance/McKinnell Action: Local Lobbying/Greiling LWVUS Delegate Training/Higinbotham Membership R & R (Retention & Recruitment)/Takkunen
12:15	Lunch
1:00 - 2:30	Workshops
	Social Policy-Child Care/Keppel Networking: Regional Reps meet with local Leagues
2:45 - 4:45	Council Session I
	Call to Order Appointments Adoption of Order of Business Adoption of Rules Introduction of the State Board State of the League Treasurer's Report Presentation of the Budget - Revisions Discussion of the Budget
5:30	Dinner/Honor Liz Ebbott
7:00	Workshop
	Consensus-Concurrence Discussion/Buffington
8:45	Ad Hoc Caucuses
	Networking
9:30	Budget Committee
Tuesday, May 13	
8:00	Breakfast
8:30 - 9:00	Registration
9:00 - 10:20	Bellringers
	Bulletin Tips/Santi Nominating Committee/Tews Juvenile Justice Code Revision/Westphal Hazardous Waste Site in MN?/Crampton

## PROPOSED AGENDA COUNCIL '86/WORKSHOPS (page 2)

Bellringers (cont.)

Ask the LWVMN President/Higinbotham Voter Service Tips/Leppik

Marketing the League/Buie

10:30 - 12:00 Council Session II

Lobbyist Report/Action Award

Discussion/Adoption of Revised Budget

Direction on Program

12:15 Awards Lunch

Hope Washburn Membership

Public Relations

1:30 Unfinished Business

2:30 Adjournment

## MN WOMEN'S CONSORTIUM WOMEN'S ECONOMIC EQUITY ACTION PLAN

# Adolescent Pregnancy

There are serious health risks to young girls who bear children. The difficulty is their biological immaturity; manifested in increased occurrence of high blood pressure, toxemia and problems during labor and delivery because of imcomplete growth of the pelvis. There is a 60% higher death rate in females under age 15 years due to these hazards.

More than 10% of the babies born in 43 Minnesota Counties were to unwed girls and women.

AFDC, Medical Assistance and food stamps cost Minnesota taxpayers \$290,639,214 for children and their single mothers in 1983.

#### RECOMMENDATIONS

Encourage programs that build self-esteem among young girls. Girls
with a Positive program for their lives are unlikely to have babies
as teens.

Girls who attended Head Start preschool have 50% fewer pregnancies in their teens than girls without Head Start experience.

2. Provide comprehensive family life education for Kindergarten thru Grade 12.

In Europe teen pregnancy rates are MUCH LOWER than U.S. rates. Teens do not have less sex but MORE access to birth control information and devices.

- Provide health clinics in schools for students to provide a complete range of information on total health care in a nonthreatening atmosphere.
- 4. Demand appropriate and balanced P.S.A.'s and programs on TV and Radio.

The media illustrates irresponsible sex but never mentions birth control or the risk of disease.

- 5. Collect data on those adolescent mothers who leave school before graduation in order to measure the impact this has on their futures.
- 6. Involve male partners: a) insist on paternity adjudication; b) collect support money from boys no matter how small the amount; and c) teach boys about birth control and make condoms more accessible.
- Require adolescent mothers complete high school as a condition for financial help from the community. Child care and transportation must be available to make this possible.

**FACTS** 

Minnesota had 15,978 cases of child abuse reported in 1984.

#### RECOMMENDATIONS

- 1. Encourage the use of good prevention curricula in schools throughout the state.
- 2. Encourage home based services and programs that emphasize prevention of child abuse by focusing resources on high risk families.
- 3. Encourage all MN counties to apply the current law calling for removal of the abuser rather than the child from their home when circumstances warrant.
- 4. Urge that child abuse cases have priority scheduling in county courts.
- 5. Educate judges with regard to child abuse and how to deal with child witnesses in a humane yet constitutional way and encourage the use of court appointed special advocates for children.
- 6. Require that juveniles be separated from adults in residential treatment centers.

# Child Support

**FACTS** 

In most families there is not enough money to support two households after divorce, even with the best motivation.

Men's standard of living rises 72% in the first year after divorce, while the standard of living for women and children drops 42% in the U.S.

In 1978 the average annual child support payment was \$1,799. Only 24% of entitled women received the full child support due. By 1981 this figure declined to \$1,511. New laws with guidelines provided to the courts are now helping children and their care givers.

- 1. Support vigorous enforcement of existing laws.
- 2. Monitor the Wisconsin Plan which assigns responsibility for support of grandchildren to the parents of a minor who has a baby. Parents of the boy and the girl are both assessed for support.
- 3. Limit continuations of court cases to reduce aggravation and costs.
- 4. Ask Court to order part of a child support award be placed in a trust account to provide for educational needs of the child if the level of support exceeds the guideline amount.
- 5. If support guidelines are met, income of non-custodial parent's spouse shall not be considered an asset.

# INFANT MORTALITY

FACTS

The infant mortality rate is internationally recognized as a measure of the quality of health care in a country. The United State ranks 17th in the world.

The infant mortality rate for minority children is 2 to  $2\frac{1}{2}$  times the rate for white children in the United States and Minnesota.

The cost of caring for 5 low birth-weight infants is equal to the cost of comprehensive prenatal care for 149 pregnant women.

For every \$1 spent on Women, Infants, Children (WIC) nutrition program, \$3 is saved in caring for low birth-weight infants.

Minnesota pays \$100,000 an hour for long-term institutional care of handicapped and retarded people, many of whom would have been born without disabilities if their mothers had had good prenatal care.

- Urge the adoption and implementation of a comprehensive health curriculum in Minnesota Public Schools.
- Increase the data recorded on Minnesota births to include income and insurance status of the mother and accurate data on prenatal care. Make this information available to local health agencies.
- Urge the Minnesota Department of Health to mount a strong campaign to lower infant mortality in Minnesota including education of current providers of prenatal care.
- Provide incentives for low income women to seek early prenatal care. Incentives may include food coupons, free samples, child care, transportation vouchers, etc.
- 5. Make the WIC program (federally funded nutrition program) available to all eligible low income pregnant women and children, using the program to increase public awareness.
- 6. Encourage use of nurse midwives and make insurance available to them. Women who go to nurse midwives have more prenatal visits and feel more comfortable asking questions than women going to Ob/Gyns.
- 7. Require medical schools in Minnesota to train students to be sensitive to women and people of other races and cultures, and to emphasize nutrition education particularly in relation to pregnancy.
- 8. Create and publicize a hotline to be staffed by women health professionals to answer questions on women's health.
- 9. Commission the production of a video tape on the importance of nutrition, good prenatal care, abstinence from drugs, alcohol and tobacco during pregnancy. Minority women should be at least half of the "performers" in both client and provider roles. Encourage use of the tape in doctor's offices, schools, colleges.

# UNFINISHED Agenda

## EQUALITY UNDER THE LAW

#### **FACTS**

In 1985 Minnesota women employed full-time, year-round earned  $57\phi$  on the average, for each dollar earned by men. (as compared to  $64\phi$  nationally)

In 1986 women comprise 14% of the Minnesota Legislature and 51% of the general population.

## RECOMMENDATIONS

- 1. Support passage of the Equal Rights Amendment to the U.S. Consitution free of qualifying language.
- 2. Encourage and enable women to run for office at every level of government and to participate on Boards, Commissions and Task Forces.
- 3. Encourage employers to allow paid release time for women employees to serve on governmental and community boards and commissions.
- 4. Pass the federal Civil Rights Restoration Act to deter discrimination on the basis of sex or race institutions getting federal funds.
- 5. Insist on the use of sex equity language in all legislation.

## MONEY, JOBS AND PENSIONS

## **FACTS**

More than 374,000 Minnesotans were living in poverty in 1980; of these, 74% were women and children.

After divorce, a man's economic position improves, while a woman's deteriorates.

28% of all Minnesota Black women live in poverty.

- 1. Continue to support the concept of pay equity, urging prompt implementation at all levels of government including the University of Minnesota.
- 2. Encourage implementation of pay equity in the private sector by using it as a criterion for awarding government contracts.
- Continue efforts to be sure that services such as child care, transportation and health benefits are available for low income women participating in education, training and job programs.
- 4. Urge government and private employers to provide the widest possible latitude in flexible scheduling for employees.
- 5. Encourage public and private employers to allow flexibility in benefits.
- 6. Encourage public and private employers to provide permanent part-time and temporary workers with pro-rated benefit packages and to include them in unemployment insurance coverage.

## MONEY, JOBS AND PENSIONS (cont'd)

- 7. Allow AFDC recipients to maintain a separate business account that does not count against their personal income and asset limits as they start a business.
- 8. Work for strong enforcement of contract compliance so that women and minority owned businesses are awarded a percentage of government contracts.
- 9. Extend Social Security benefits to homemakers by dividing Social Security contributions of married couples into equal portions.
- Support legislation permitting tax deductions for homemaker IRA's that are comparable to those received by other workers.
- 11. Urge the Department of Human Rights to produce, distribute and publicize a brochure explaining age discrimination and protections provided by state and federal law.
- 12. Urge the Bar Association to develop a course for use in continuing judicial and legal education to expand the awareness of judges and attorneys of the special needs and problems of women and children.



#### PEACE

In 1983, Minnesota paid \$4 billion in taxes to the Federal Government for defense; the Pentagon spent only \$1.8 billion in the state.

#### RECOMMENDATIONS

- Emphasize negotiation rather than confrontation to solve international disputes.
- 2. Work for a halt to the sale of military weapons to third world countries and substitute aid for health, nutrition and education.
- 3. Work for a total ban on sale, lease, testing or lending of nuclear arms.
- 4. Require the punishment of individuals responsible for cheating on governmental contracts.
- 5. Recommend that the Legislature create an economic plan for converting war-related production to peace-related production with no loss of jobs and set a timetable for implementation.

4 45 600

#### HOUSING

#### **FACTS**

There are about 46,000 women and 18,000 men living alone and in poverty in Minnesota.

Average woman can afford \$284/month, average apartment costs \$325/month.

### RECOMMENDATIONS

- 1. Ensure that adequate, safe housing is available to everyone because shelter is a basic human necessity like food and water.
- 2. Supplement payments on a sliding fee basis when low income families must spend more than 30% of their income on housing.
- Urge the Minnesota Housing Finance Agency (MHFA) to continue to address the specific needs of single parent households for both transitional and permanent housing.
- 4. Require that new housing built with public funds or tax exempt bonds reserve a reasonable proportion of units for low income households.
- Provide access to affordable housing for single parent households and housing for the homeless before allowing the destruction of useable housing units.

#### HEALTH

#### **FACTS**

72% of single parents have no medical insurance and single parents have the lowest rate of employer paid medical coverage.

Families with access to comprehensive health services have lower hospitalization rates and lower annual medical costs than people without access to such care.

One-fourth of Minnesota's uninsured children are under six years old. Pre-school health care is critical to preventing life-long disabilities.

- 1. Support access to affordable, quality health care for all women including a fully comprehensive range of women's reproductive health services. These should be available regardless of ability to pay, marital status or age.
- 2. Support statewide preventive health care programs for women, infants and children.
- 3. Support ongoing scrutiny of the effects of working with video display terminals (VDT's) on the health of employees and implement regulations where needed.
- Secure licensure of therapists and social workers to assure that clients, many of whom are women and children, are provided with competent, ethical and affordable services.

## HEALTH (cont'd)

- Oppose additional regulation of certified nurse midwives by other health professionals.
- 6. Amend the marriage dissolution statute to require continued coverage for the minor children under existing medical, hospital and dental insurance.
- Include as medical deductions the money spent for home health care and services which allow old people to stay in their homes.
- 8. Support the right of adolescent women to confidential care and treatment.
- 9. Support the regulation of home health aides to prevent maltreatment, abuse or neglect of their clients.
- Urge counties to provide transportation on a sliding fee basis for those otherwise unable to get to health facilities.

## CHILD CARE

**FACTS** 

For 900 babies of high school girls in Minneapolis, there are only 30 day care spaces so most school-age mothers quit school.

Motherhood is the greatest impact on a woman's economic condition.

#### RECOMMENDATIONS

- Support substantial increase in funding for sliding fee child care to meet needs of all eligible applicants and to continue sliding fee as a separate categorical grant program. Estimated cost to cover all eligible children is \$40 million.
- Continue to advocate a wide range of child care options in government, private industry and educational institutions such as onsite care, sick-child care, referral systems and transportation.
- 3. Promote locally accessible and affordable latch key programs.
- 4. Support tax deductibility for continuing education for child care workers.

#### CIVIL AND HUMAN RIGHTS

**FACTS** 

Minority women share with all women the experience of sexism as a barrier to their full rights as citizens. Bias based on race, language, culture and ethnic origin leads to the additional oppression of minority women and to the conditions of poverty from which they, and their children, suffer disproportionately.

The great preponderance of cases coming before the Human Rights Department deal with sex discrimination in employment.

## CIVIL AND HUMAN RIGHTS (cont'd)

#### RECOMMENDATIONS

- Support human and civil rights for all individuals without regard to sex, age, ethnic origin, marital status, race, religion, sexual preference, handicapping condition, level of educational attainment, urban or rural orientation, or political persuasion.
- Support continued and adequate funding for the Minnesota Department of Human Rights and require data collection to include the age and sex of charging party in employment and discrimination cases.
- 3. Work to end violence and harassment against family planning clinics and women seeking services.
- 4. Support an independent federal Civil Rights Commission.
- 5. Require distribution of handbook on legal rights and responsibilities of married people to every applicant for a marriage license.

#### **EDUCATION**

#### **FACTS**

Of 436 school districts in Minnesota only 10 have women superintendents.

Elementary school textbooks still have twice as many stories about boys as about girls, twice as many biographies of men as of women.

Vocational counselors continue to steer girls into fields of work that will not provide them with a living wage.

- 1. Support a state version of Title IX in order to achieve sex equity in education. Title IX federal law denies federal funds to any institution which discriminates on the basis of race or sex.
- 2. Support legislation ensuring equal access to financial aid for women without regard to marital status, status as a part-time student, or age.
- 3. Support affirmative action to increase representation of women in administrative and counseling positions at all levels of education.
- 4. Work for the appointment of more women to serve as Regents of the University of Minnesota.
- 5. Insist that state job training programs train women for jobs that pay a living wage and provide opportunities for advancement.
- 6. Urge the Board of Vocational Education and the Higher Education Coordinating Board to establish policies to eliminate sex stereotyping in counseling.
- 7. Promote the teaching of parenting in junior and senior high schools.
- 8. Work for adequate support services in schools: nurses, social workers, counselors, aides and clinics.

## EDUCATION (cont'd)

9. Encourage participation of girls in math and science at all levels of education.

### CONTINUED SUPPORT OF EXISTING STATE PROGRAMS AND SERVICES

Displaced Homemaker Program
Battered Women's Programs
Commission on the Economic Status of Women
Sex Equity Programs in Vocational Education
Women in Corrections
Job Sharing
Pay Equity
Programs for Victims of Sexual Assault

Sources:

## LWVMN EDUCATION FUND

## BOARD MEETING

Tuesday, January 14, 1986 9:30 a.m. - LWVMN office

9:30 a.m. - Determination of quorum and call to order.

Mins.	ACTION
1. 2	Approval of November 12, 1985 Education Fund Board minutes/Kratky
2. 10	Treasurer's Report/Hondl
3. 4	Development Report/McKinnell, Anderson
	REVISION OF AGENDA
4. 16	Approval of state League projects as educational projects
	- Debates '86/Leppik
	- Distribution of '86 Precinct Caucus Brochure/Leppik
5. 8	Approval of local League project as educational project
	- LWV of St. Paul publication, "Who's Who and Where in St. Paul"
6. 2	Approval of grant applications to The Saint Paul Foundation and Pillsbury.
	INFORMATION
7.	Local League Use of the LWVMN Education Fund.
8.	Contributors to Annual Campaign.

#### LWVMNEF BOARD MEETING AGENDA

Tuesday, January 14, 1986

- 1. Minutes: MOTION: to approve the minutes of the November 12, 1985 Education Fund Board Meeting. (Sent earlier)
- 2. Treasurer's Report: MOTION: to accept the treasurer's report for the period ending December 31, 1985, and file it for audit.
- Development Report: Since the November 12th Board meeting, contributions to LWVMNEF have been received from IDS/American Express (\$2,000 unrestricted of which \$350 was shared with LWV-Mpls.); Deluxe Check Printers, Inc. (\$600 unrestricted with \$60 share to Arden Hills/Shoreview); International Multifoods Foundation (\$200 for voter service projects); General Mills Foundation (\$2,200 unrestricted with \$220 share to Golden Valley LWV); Cargill, Incorporated (\$1,200 for Citizen Lobbyist Workshop); and individual contributions. As of 1/3/86, we received \$4,319 from 120 people (86 of them members) and shared 79 contributions, totaling \$903.75, with local Leagues. This left \$3,415.25 in MNEF account; expenses for the mailing were \$927.44, but that doesn't include staff time. A complete report will be prepared for the March Board meeting.

#### 4. Approval of state League projects:

MOTION: to approve "Debates '86" as an educational project.

Background: this project has gone to preliminary review committee and been approved by McKinnell, Duffy, Schmitz and Seitz. Some expenses have already been incurred and are being covered by Ed Fund per Board direction at the November meeting. This approval would signal firm commitment and support for the project as described.

MOTION: to approve "Distribution of 1986 Precinct Caucus Brochure" as an educational project.

Background: this project is an activity carried out by the state League since 1978. It has not gone to a preliminary review committee, so Board review and approval will mark beginning of the project.

5. Approval of local League project as educational project:

MOTION: to approve the St. Paul League's "Publication, 'Who's Who and Where in St. Paul'" as an educational project.

Background: this project has been to the preliminary review committee and approved by Higinbotham, Buffington, McKinnell, Reynolds and Takkunen.

6. Approval of grant applications:

MOTION: to approve submission of grant applications, each in the amount of \$6,000, to The Saint Paul Foundation and the Pillsbury Company Foundation for the "Minnesota's Children" project.

Background: a motion signifying Board awareness and approval of all grant applications is required by The Saint Paul Foundation. It seems prudent to include Pillsbury because of the size of the applications. The total grants needed for the project are \$21,923, so the proposal will need to go to several more potential funders.

#### INFORMATION

## 7. Local League Use of the LWVMN Education Fund:

Attached is a report compiled for the Ed Fund Planning and Support Committee. They found it enlightening and asked that it be distributed to the Board and to local Leagues in the 3rd class mailing for everyone's information. It has been updated to reflect activity through December, 1985.

#### 8. Contributors to Annual Campaign:

A list of contributors to the Ed Fund in response to the November appeal letter will be available at the Board meeting. All have, or will soon, receive a thank you letter; you may wish to personally acknowledge the gifts from non members whose names you supplied for the mailing list.

APPLICATION FOR APPROVAL TO DO A PROJECT

Approved by: Seitz

Date approved by total LWVMNEF Board

TO: League of Women Voters of Minnesota	Education Fund	Date: 12/18/85				
FROM: Peggy Leppik						
(Name of person submitting propos	al)					
LWVMN Portfolio: Voter Service Chair						
TITLE OF PROJECT: Debates '86						
PURPOSE OF PROJECT: "Debates '86" are to public on the major. The first debate will be in September, the second will be in late October prince It is anticipated that the debates will station in their entirety during prime debates if there are major party primare locations.	or to the November 4, 198 1 be broadcast by a comme time. Debates '86 may a	ernor of Minnesota.  ary election, and  6, general election.  rcial television  lso include primary				
DETAILS OF PROJECT: The project will be planned, coordinated and executed by a steering committee of League of Women Voters members including LWVMN president and voter service chairs. LWVMN will be the sole sponsor, and LWVMNEF will be the funding agent (pending project approval). A project director and assistant director or student intern will be hired. The steering committee has adopted criteria for candidate participation in the debates for the general election and will also develop criteria for participation in primary debates and guidelines for selecting a television broadcaster. They will develop a timeline; help identify potential funders; and plan the event, including media coverage, program format and participants.						
PROJECT BUDGET: (detailed budget is on	back)					
Income	Expenses					
Contributions to LWVMNEF from unidentified funders or undesignated funds \$22,069	Personnel Production Promotion/Publicity Office Expenses	\$ 7,722 4,810 4,200 5,337				
	Total	\$22,069				
Project: "Debates '86"						
Please sign, circle Yes or No indicating	approval and return to	LWVMN office by: 1/6/86				
Approved by: Higinbotham	Yes	No				
Approved by: McKinnell	Yes	No				
Approved by: Duffy	Yes	No				
Approved by: Schmitz	Yes	No				

No

\$7,722

## DEBATES '86 BUDGET

(includes primary debates)

## EXPENSES:

15277							(2)
Pe	~	C	0	n	n	A	1

Project Director, stipend and FICA	\$3,213
*Clerical/secretarial (110 hrs. @ 7.98)	878
*Treasurer/bookkeeper (20 hrs. @ 6.70)	134
*Development/PR (120 hrs. @ 9.14)	1,097
*Executive Director (60 hrs. @ 11.66)	700
Volunteer Committee expenses	500
Project Director travel	600
Intern or project assistant (includes travel-\$100)	600
Subtotal	
roduction	

Supplies and equipment (audio rental/sound techs, \$620; videotapes, \$100; security, \$120, make-up		
people, \$60)	900	
Signal distribution	2,100	
Facilities	400	
Set design/construction	600	
Broadcaster communication	150	
Training (moderator)	60	
Panelist expenses (training and event)	250	
Reception	350	
Subtotal Subtotal		\$4,810

## Promotion/Publicity

Printing (invitations, program, tickets)	300
Publicity/News media (flyers, posters)	725
Advertising	2,400
News releases, including postage	600
Photography	175

Subtotal			\$4,200

## Office Expenses

Postage	100
Phone	120
Supplies, stationery, file, etc.	500
Overhead (based on \$2,809 - saleries with * in	
personnel)	4,617
Cubtotal	

Subtotal	\$5,537
Total	\$22,069

## INCOME:

Contributions to LWVMNEF fr	om unidentified funders	or
undesignated funds		22,069
In-kind contributions	S. S	some potential
Total		\$22,06

Approved by:

Date approved by total LWVMNEF Board

APPLICATION FOR APPROVAL TO DO A PROJ	ECT
TO: League of Women Voters of Minneso	ota Education Fund Date: 1/9/86
FROM: Peggy Leppik  (Name of person submitting pro	posal)
LWVMN Portfolio: Voter Service	
TITLE OF PROJECT: Distribution of 19	86 'Precinct Caucus' brochure
Minnesota and to precinct caucuses to be held on Mar	en education about the caucus process in encourage and promote citizen participation in ch 18, 1986. The MN Secretary of State's brochure and supplied 65,000 for our distribution.
Leagues (approx. 10 per member), lib groups. They will also be used and	e chair will direct the distribution, to be ffice staff. Distribution will be to local raries and appropriate citizen and corporate distributed by the users of the "MN Caucus" ssisted the MN Secretary of State with this
PROJECT BUDGET:	
Income	Expenses
Unrestricted funds in LWVMNEF account \$740	Postage \$160 Envelopes/supplies 36 Executive Director 100 Staff time (21 hrs. @ 7.98) 168 Office costs (overhead 276 formula on \$168 staff) \$740  Total
Project:	
Please sign, circle Yes or No indicat	ring approval and return to LWVMN office by:
Approved by:	Yes No
Approved by:	Yes
Approved by:	Yes No
Approved by:	Yes No

No

Yes

League of Women Voters of Minnesota Education Po	und, 555 Wabasha, St. Paul, MN 55102 - June, 198
LOCAL LWV APPLICATION FOR APPROVAL TO DO A P	ROJECT* DEC - 9 1895 FORM A-2
TO: League of Women Voters of Minnesota Ed 555 Wabasha, St. Paul, MN 55102 (612	
FROM: Faith Zwemke, Executive Director  Name of person submitting proposal	Phone 644-9176
League of Women Voters of St. Paul	
Address 1010 University Ave. St	. Paul, MN 55104
TITLE OF PROJECT:	
PURPOSE OF PROJECT: publication X, mee	eting to educate the public on an issue
candidates forum	, other
	Let form (since 1975 in mimeograph form). Our and the need is illustrated by the fact that Good cooperation between city & SPLWV. contents, authors, timetable, distribution) anning committee, participants, program, material oution of publications other than LWVMNEF, indistribution plan) the information has been compiled by League The booklet will be ready for distribution the distribution of the second contents will be used to advertise the will be made available to the general district councils, neighborhoods and civic
Who is responsible for project? Marylyn Der	
PROJECT BUDGET: (basic outline) Remember to	include 5% administrative fee due LWVMNEF
INCOME	EXPENSES
\$ 235.00 in your account with LWVMNEF	\$861.00 Printing & Assembling
\$1361.00 to be raised (City donates the	210.00 Typing & Proofreading 340.00 Distribution & Promotion
printing service, no cash)	150.00 League Services
	Subtotal \$1561.00 5% 35.00 (Based on \$700 actual cash)
	Total1596.00
* Application must be submitted at least thr	ee weeks before the project is begun.
FOR OFFICE USE ONLY	
Date submitted to Board	
Approved - YES / NO /	

Date L L notified 12-27-85

## PROCESSING LOCAL LEAGUE APPLICATION TO DO A PROJECT

To LWVMNEF Board member: as part of the preliminary review group for this project, please review, considering criteria, check appropriate box, sign and return to office.

Criteria for Project Approval:

- project must be educational in nature, designed to serve the general public (not exclusively League members).
- 2. Project should provide factual, objective information and analysis, and not take sides in a current controversial issue.
- 3. There must be no mention or advocacy of LWV positions or actions.
- 4. Project must not be for membership recruitment or retention.
- 5. LWVMNEF Board approval is not a value judgment on a project, but an assessment as to whether the project meets 501(c)(3) IRS requirements.

	Trod cron,	WIIO'S	who and	Where	in St	. Paul"	Date 12/9/85
Approved - Y	ES					NO Reason:	Does not meet criterion number_
Signature						Date	

FOR OFFICE USE	ONLY		
Date submitted	to five member prelimina	ary review group: 12/9/85	
Approved by:	Higinbotham	Yes	Nó
	Buffington	Yes	No
	McKinnell	Yes	lío
	Reynolds	Yes	No
	Takkunen	Yes	No ·

Date approved by whole LWVMNEF Board '

Local League Use of the LWVMN Education Fund

Summary Sheet - compiled 1/7/86 by Karen Anderson

Number of local League accounts:  opened by local League	9	38
opened via share of LWVMNEF contribution	19	
opened via share but subsequently added to or used by local Leagues	12	
Number of projects approved since June, 1984:		35
number of local Leagues doing projects: (includes publication purchase)	14	
of the 35, how many were regular projects:	18	
how many were for publication purchase:	17	
How many local Leagues did the projects?		14
LWV of Minneapolis	11	
LWV of St. Paul	6	
12 other local Leagues	18	

Number of financial transactions since July, 1985 (first month this information was tabulated); January, 1985 was heaviest month due to shares of individual contributions to LWVMNEF fund drive - 32 transactions that month):

July 1985	12	
August	6	
September	5	
October	12	
November	12	
December	9	(regular)
	19	(shares from individual campaign through 12/19)

Balance in account #400 (local League accounts in LWVMNEF)

1984	September	\$2,958.75
	October	2,602.52
	November	2,900.04
	December	4,236.79
1985	January	4,838.36
	February	4,143.70
	March	3,431.25
	April	3,961.25
	May	3,983.75
	June	3,455.50
	July	3,218.18
	August	3,420.64
	September	3,773.03
	October	3,654.16
	November	4,377.17
	December (estimate)	5,198.93

### AGENDA FOR LWVMNEF AND LWVMN BOARD MEETINGS

Tuesday, November 12, 1985

9:00 - 9:30 - Board preparation time

9:30 - 10:00 - LWVMNEF Board Meeting (see enclosed agenda on pink)

10:00 - 12:00 - LWVMN Board Meeting

12:00 - 12:30 - Lunch break; bring brown bag or order take-out; coffee, tea and pop available

12:30 - 1:15 - LWVMN Board Meeting

Afternoon - Plan to stay to add personal notes to EF finance letters

Enclosures: Blue planning form, blue work order form, vouchers (green & pink),

calendar showing office work schedule (white).

Reminder: Board Memo materials due the day of the Board Meeting; Winter Voter

deadline.

#### LWVMN BOARD AGENDA

Agenda: We will adhere to times listed for each; if we have not completed discussion on action within the time limit, that item will be moved to the end of the agenda.

10:01 - Determination of quorum and call to order.

	Mins.	ACTION
1.	5	- Planning forms, vouchers, other housekeeping
2.	2	- REVISION OF AGENDA
3.	2	- Approval of October 8, 1985, Minutes/Kratky
4.	10	- Treasurer's Report/Hondl
5.		- Development Report/McKinnell
6.	15	- ABC Key Precinct Reporting/Leppik
7.	2	- Resignation of Mary VanEvera/Duffy
8.	3	- Board Minutes to LLs/Buffington
9.	15	- PMP recommendation from Financial Options Committee/McKinnell
10.	10	- Child Protection Publication Pricing Policy/Buie
11.	10	DISCUSSION - Red Wing LWV/Buffington - Financial Options: New Funding Sources/McKinnell
13.	45	- Budget Revisions for 1986-87/Berg
14.	10	- FunRaiser/McKinnell
15.	5	- Permanent Families Project/Westphal
16.	5	- Cookbook Report/Buie
17.	5 5	- Holiday Party - Status of Prospects for Peacemaking Outreach projects
19. 20. 21. 22. 23. 24.		INFORMATION Natural Resources Update/Crampton Juvenile Justice Code/Westphal Nominating Committee/Tews I.R.: Prospects for Peacemaking/Duffy Day on the Hill/Greiling Field Service/Thompson

- Fill in Planning forms, work orders, vouchers Review Calendar, work schedule
   Order lunch
- 2. REVISION OF AGENDA
- 3. Minutes: MOTION: to approve the minutes of the October 8, 1985, LWVMN Board Meeting. (Mailed to you earlier; bring with you to meeting.)
- 4. Treasurer's Report: MOTION: to accept the Treasurer's Report and to file it for audit. (Enclosed, green)
- 5. Development Report: Since the October 8th Board Meeting we have received three contributions, totaling \$80, in response to July 11th mailing to LWVUS givers. In addition, WCCO TV has contributed \$1,850 in-kind; they ran our membership PSA (the one produced by Wendy Weden) on six occasions between October 7th and October 13th.
- 6. ABC Key Precinct Reporting: MOTION: that LWVMN should continue with key precinct reporting in 1988.

Background: It is important to differentiate the three types of reporting done on Election Day. They are:

- 1. Exit polling, conducted before the polls close
- General precinct reporting, done after poll closing by local Leagues for LWV-Mpls and LWV-St. Paul under contract with National Election Services (NES) and a local media pool. Local Leagues are paid for their services.
- 3. Key precinct reporting, contracted by LWVMN with ABC and carried out by local Leagues, which are not paid for their services.

Key precinct reporting is the only type under consideration by LWVMN. The subcommittee on key precinct reporting supported unanimously the motion to continue this reporting because it is a public service which is in no way a disservice to the voters of Minnesota since it is done after all polls have closed statewide. The subcommittee held that election results are public information and since one of the purposes of the League is to inform voters, LWV should not be protecting voters from public information by managing election news. In addition, LWV has a reputation for reporting accurate, honest and rapid election results. The project expands League's visibility, and it is a major fund-raiser for LWVMN (\$5000 budgeted for 1986).

The problem of influencing national elections through early projections made before polls close is a consequence of being a geographically large country which covers six time zones. Any attempt to prevent national projections based on election results from polls closed in one part of the country would require controls on reporting public information, which may be unconstitutional, or mandated uniform election hours.

Exit polls lie at the heart of the early projection problem because they are conducted before any polls have closed. Even though the data collected may be inaccurate, the results can influence people who have not yet voted. Exit polls conducted by the media as tools for competition in election night news coverage are an inappropriate activity for LWV to participate in. However, exit polls do provide a wealth of new data for research on demographic trends in voting (e.g., gender gap and young voter habits). For this reason the subcommittee would be reluctant to support legislation which prohibits exit polls. Exit polls conducted strictly for research purposes might be an appropriate project for the League to participate in.

LWVMN BOARD AGENDA, November 12, 1985 (page 3)

7. Resignation: MOTION: to accept the resignation of Mary Van Evera as Off-Board
National Security Study Chair for the League of Women Voters
of Minnesota with deep regret.

Background: See enclosed letter '(white) of resignation.

8. Board Minutes: MOTION: to send one copy of the Minutes of the LWVMN Board Meetings to each local League.

Background: I have heard from ten local Leagues who want to know what goes on at State Board Meetings. They have requested copies of minutes. Rather than try to separate those who do/do not want minutes, it would probably be less hassle to to send to all. FYI: we have sent minutes to LLs over the past several years; previously it was not the practice. The BOARD MEMO also includes a section that lists major decisions taken by the State Board.

9. Financial Options Committee Recommendation Re PMP: MOTION: to direct the Budget

Committee to raise the PMP by \$1.00 in revising the 1986-87

Budget.

Background: 1. We are facing a Budget shortfall of at least \$6,000 in lost copier service income in 1986-87 due to loss of major customers.

- 2. When we asked local Leagues to give to make up the 1985-86 budget shortfall, most gave about \$1.00 more per member.
- 3. We, as members , have to support our own organization.
- 4. It is bad fiscal policy to become too reliant on unstable sources of income (i.e. fundraisers rather than PMP.)
- 5. If we keep deferring any increase in PMP, we will look forward to a big increase at once in order to stave off financial disaster.
- 6. Local Leagues are buying services we used to provide in the PMP.
- 7. Large LLs have a more difficult time paying a PMP increase.
- 10. Child Protection Publication Pricing Policy: MOTION: (motion will be presented by Buie on Tuesday; committee has not yet met to discuss)

Background: LWVMNEF Board approved Child Protection Study as an EF project at its October 8 meeting, with the understanding that the issue of pricing the child protection publication would be discussed by the LWVMN Publication Committee ( see Policy #10 of LWVMN Policies - Committee is President, Executive Director, Program Chairs involved, Marketing and Development Chairs). Group was to present a recommendation at November Board Meeting to LWVMN Board.

#### DISCUSSION

- 11. Red Wing LWV: Buffington and Schmitz attended the Red Wing Board meeting November 5.

  Buffington will have a written report available at Board Meeting and Buffington and Schmitz will discuss the situation at the Board meeting.
- 12. Financial Options Committee: New Funding Sources: the Financial Options Committee
  "brainstormed" new funding sources. (Please refer to LRP Goal #II, Objective #1.)
  Keep the following criteria in mind and come prepared to decide what projects LWVMN should do:
  - 1. What activities would the Board (you) be willing to support and work on?
  - 2. What projects would bring in a large amount of money with a small amount of time?
    3. What markets are available for projects, services or products?

The most likely projects in order of preference are:

1. Dinners in members homes in September or November of 1986 (like auction dinners given by Minneapolis and St. Paul LWVs, but more of them. (see attached, pink)

(Fundraising Projects, continued)

- 2. Tour to exotic locale with donation to the LWVMNEF (e.g., China, Russia, etc.)
- 3. House tour
- 4. Name speaker Committee divided on this one

Other Suggestions: day at the races; casino night; invitation to a non-event; theater benefit; new publications; "black-tie" dinner; tours for conventions; state fair booth to sell food item; selling products like bean soup, mugs, scarves, snack foods; moderators for meetings; market informational programs for small amounts of money; market research testing

- 13. Budget Revisions for 1986-87: Goal #2 is to have reserves equal to three months operating expenses while maintaining a balanced budget. To do this we must revise the 1986-87 Budget to create a \$4,000 category "Return to Reserves". What direction does the Board have to give the Budget Committee regarding either increasing income or cutting expenses to accomplish this?
  - There will be discussion of other Budget revisions. BRING PROPOSED REVISIONS TO THE BOARD MEETING, PLEASE.
- 14. FunRaiser: We need your help at the FunRaiser Saturday, February 1, 1986, and for auction items. Please use the attached form (white) for auction items or services. Please talk it up at your local League meetings and plan to fill a table that evening! Thanks. We need your support!
- 15. Permanent Families Project: Minnesota has between 24,000 and 25,000 children in foster care or state institutions who need permanent (adopted)) family structure in order to become contributing, healthy members of society. Detached children most often end up in the criminal justice system. LWVMN has been asked to support this by The Supreme Court of Minnesota (Office of Continuing Education).
- 16. Cookbook Report: Buie has sent a letter to every local League President to encourage local Leagues to promote sales of the cookbook. A copy (goldenrod) is attached.
- 17. Holiday Party: should we have one? Come with suggestions for dates, places.
- 18. Status of Prospects for Peacemaking Outreach projects: Oral report.

#### INFORMATION

Natural Resources Update: We put the water consensus to specific use for the first time on October 31 - Katie Fournier testified before the Government Operations Subcommittee on Agency Management of Water Resources, at their request. (They asked "if water management was a problem, and what were the options") On the same day I (Crampton) testified before the Waste Managment Board --- and the millenium was reached! MACI and the League (along with other major environmental groups) were on the same side---that the Legislature should lift the moratorium on siting of a hazardous waste facility---whether such a facility is built within the near future, or ten years down the line. Our reasoning was different, but the bottom line was that we were buddies. NOTE from Sawyer: Jeanne is far too modest; the lobbyist for 3M called the LWVMN office to request a copy of Jeanne's testimony. He said that her testimony was the best he had ever heard and that the hearing could have stopped right then because everything that heeded to be said was in her testimony. Board received copies of that testimony -- if you haven't read it, do so. . . it makes terrific reading. Superfund: letters were sent to all MCs on Superfund renewal, per the LWVUS Time for Action. The Department of Energy will delay publishing the second-round site choices for a High-Level Radioactive Waste Disposal facility until around the 1st of the year, so we continue to twist in the wind, wondering where in Minnesota they

will have set their sights. Winona was one of the sites the MPCA chose to conduct

- a pilot "Household Hazardous Waste Collection" (Oct. 27th weekend), and the League was involved. I have asked Carol Nyseth to give me a report on how it all went, since the topic is heating up. 'I have had inquiries from Morrison County, Bloomington and Excelsior LWVs about similar collections. Will try and get something out to Leagues soon on what is involved in such a collection. (A ballpark figure on cost is between \$5,000 and \$10,000 per collection.)

  My husband and I are planning to spend 14 days in the Baha Penninsula, the latter part of January, watching grey whales, learning about the Sonoran Desert, and beachcombing. Involves camping on the beach, and spending time in a research station.
- 20. Juvenile Justice Code: More information gathering is necessary before the state League can take a position on this subject. January is our target date for position formulation.
- 21. Nominating Committee: President Higinbotham has appointed LWVMN Board members Peggy Lucas and Candy Takkunen to the Nominating Committee.
- 22. Prospects for Peacemaking: All Board members are receiving the Prospects for Peacemaking new publication, Waging Peace: Working Together on National Security and Arms Control. Please note the accompanying memo and make any comments or suggestions for distribution to Jean Tews or to me. LWVUS may be able to assist in national distribution.
- 23. Day on the Hill: The Action Committee voted to acquiesce to the Coalition of 15,000's request to cosponsor the April 15th Day on the Hill (rather than just AAUW) contingent on satisfactory settlement of financial arrangements.
- 24. <u>Field Service</u>: <u>ROBBINSDALE</u>: has set up a \$100 scholarship fund to encourage young mothers to join.
  - STEVENS COUNTY (21 members): has two units, and they meet twice a month and in October threw in two membership coffees.
  - BEMIDJI AREA: were asked by the Indian Education Association to assist with the election of their Board of Directors.
  - DULUTH: members registered voters door to door in trailer courts.
  - MARSHALL: some Leagues get interesting letters. Theirs came from Jackpot Junction.
  - WILKIN COUNTY: how to tell where a League is located by reading its planning calendar.

    This League schedules two "storm dates".
  - ST. CLOUD AREA: offering child care payment for Leaguers doing committee work.

    Also, had 100 people at school board candidates meeting in Cold Spring.
  - ABC: getting the important things together; gave out information on CRRA, SDI, Superfund and the incident at the company picnic where "two male employees overturned a satellite outhouse while a woman was using it".

#### LWVMN EDUCATION FUND

#### BOARD MEETING

Tuesday, November 12, 1985 9:30 a.m. - LWVMN office

9:30 a.m. - Determination of quorum and call to order.

Mins.	ACTION
1. 2	Approval of October 8, 1985 Education Fund Board minutes/Kratky
2. 5	Treasurer's Report/Hondl
3. 2	Development Report/McKinnell, Anderson
	REVISION OF AGENDA
4. 18	Approval of state League project as educational project
	- Minnesota Caucus '86 Video Distribution/Leppik
	- Committee costs associated with planning of Debates '86/Leppik
	INFORMATION
5.	Personal notes on Education Fund appeal letters.

#### LWVMNEF BOARD MEETING AGENDA

Tuesday, November 12, 1985

- 1. Minutes: MOTION: to approve the minutes of the October 8, 1985 Education Fund Board Meeting. (Sent earlier)
- 2. Treasurer's Report: MOTION: to accept the treasurer's report for the period ending October 31, 1985, and file it for audit.
- 3. Development Report: Since the October 8th Board meeting, contributions to LWV-NEF have been received from the Minnesota State Bar Foundation (\$500 for the Alternative Dispute Resolution public meeting), Super Valu Stores, Inc. (\$1,200 unrestricted, sharing \$120 with MEPH), 3M (\$1,000 unrestricted, sharing \$100 with Roseville), Athwin Foundation (\$1,500 unrestricted, sharing \$150 with Minneapolis), and Lieberman-Okinow Foundation (\$100 unrestricted, sharing \$10 with Bloomington). A request was refused by the Butler Family Foundation (reprinting Pay Equity booklet). Requests were sent to: Cargill Foundation, Baker Foundation, RMT Foundation, The Beim Foundation, Chadwick Foundation, Cardiac Pacemakers, Inc., Williams Steel & Hardware, General Mills Foundation, Anderberg-Lund Printing and the Gottstein Family Foundation.

#### 4. Approval of state League projects:

MOTION: to approve the "Minnesota Caucus '86 Video Distribution" as an educational project.

Background: this project has not been sent to a preliminary review committee. It is enclosed here (on pink) for your consideration. Caucuses will be held in March, and we need to plan for the redistribution of the Minnesota Caucus video production. New flyers need to be printed and mailed to our focus mailing list as well as other appropriate groups or individuals. Some new video cassettes need to be made to replace inferior ones. I have made a request to IDS/American Express to allow us to charge \$10 for rental to non-League members or groups to cover replacement and staff costs.

MOTION: to approve committee costs and related staff activities associated with the planning of Debates '86 as an educational activity in preparation for the project; such costs are not to exceed \$800 and will cover expenses up to 1/14/85 LWVMNEF Board meeting.

Background: the Debate '86 Steering Committee met October 11th to begin discussing and planning for the possibility of Debates to be held prior to the statewide primary and general elections in 1986. They discussed the recommendations of the Debates Task Force; considered those races in which debates could be held; debated the merits of sole sponsorship and cosponsorship, deciding on sole sponsorship for Gubernatorial debates; decided to prepare for the possibility of primary debates; developed a job description for the Debates '86 project director; agreed that project director's stipend should be \$3,000 plus FICA and that assistant or intern would also be hired as part of project expenses. The Steering Committee will meet again the first week in December and work on the budget and Application for Project Approval to be submitted to a preliminary review committee in December and the whole LWVMNEF Board in January. This motion would allow for committee and related staff activities to be paid for by LWVMNEF before the January 14th meeting.

5. The appeal letters to individuals, LWV members and non-members, will be mailed on November 18th, but those to non-members are being assembled on the 13th. We need your personal notes on those going to the names you suggested by Wednesday. Since the Board agendas are shorter than usual, there may be an opportunity to write your notes following adjournment.

To those of you who did not turn in names, this is your last chance to do so. Bring your lists along to the Board meeting.

APPLICATION FOR APPROVAL TO DO A PROJECT

Approved by:

Date approved by total LWVMNEF Board

TO: League of Women Voters of Minneso	ota Education Fund Date: 11/4/85
FROM: Peggy Leppik  (Name of person submitting pro	posal)
LWVMN Portfolio: Voter Service	
TITLE OF PROJECT: Minnesota Caucus '8	6 Video Distribution
loaned, rented a caucus system in Minnesota, its purpos	e MN Caucus '86 video production widely, vialand sold copies, to inform citizens about the e, organization, order of business, who can o express their views on issues and candidates.
1,200 businesses guides will be updated and distributed workshops. Additional video cassettes copies and those used for other produc-	rs will be printed and bulk mailed to about , organizations and individuals. Committee with the cassettes to facilitate discussion/ will need to be copied to replace inferior tions. A system for order rentals, loans and ct director and processed by her/him on a ases will be handled by office staff.
PROJECT BUDGET: (detailed budget on be	ack)
PROJECT BUDGET: (detailed budget on be Income	Expenses
	Expenses  Volunteer expenses 50
Income	Expenses
Income Borrowers fees \$950	Expenses  Volunteer expenses 50 Promotional 272 Cassette reproduction 518 Videocassette Distribution 161
Income Borrowers fees \$950 Sales 800 Contributions 1,296	Expenses  Volunteer expenses 50 Promotional 272 Cassette reproduction 518 Videocassette Distribution 161 Committee Guide 210 Staff costs 1,067
Income Borrowers fees \$950 Sales 800	Expenses  Volunteer expenses 50 Promotional 272 Cassette reproduction 518 Videocassette Distribution 161 Committee Guide 210
Income Borrowers fees \$950 Sales 800 Contributions 1,296	Expenses  Volunteer expenses 50 Promotional 272 Cassette reproduction 518 Videocassette Distribution 161 Committee Guide 210 Staff costs 1,067 Office costs 768
Income Borrowers fees \$950 Sales 800 Contributions 1,296	Expenses  Volunteer expenses 50 Promotional 272 Cassette reproduction 518 Videocassette Distribution 161 Committee Guide 210 Staff costs 1,067 Office costs 768
Income Borrowers fees \$950  Sales 800  Contributions 1,296  Total \$3,046  Project:	Expenses  Volunteer expenses 50 Promotional 272 Cassette reproduction 518 Videocassette Distribution 161 Committee Guide 210 Staff costs 1,067 Office costs 768 Total \$3,046
Income  Borrowers fees \$950  Sales 800  Contributions 1,296  Total \$3,046  Project:  Please sign, circle Yes or No indications	Volunteer expenses 50 Promotional 272 Cassette reproduction 518 Videocassette Distribution 161 Committee Guide 210 Staff costs 1,067 Office costs 768 Total \$3,046
Income Borrowers fees \$950  Sales 800  Contributions 1,296  Total \$3,046  Project:  Please sign, circle Yes or No indication Approved by:	Expenses  Volunteer expenses 50 Promotional 272 Cassette reproduction 518 Videocassette Distribution 161 Committee Guide 210 Staff costs 1,067 Office costs 768 Total \$3,046
Income Borrowers fees \$950  Sales 800  Contributions 1,296  Total \$3,046  Project:  Please sign, circle Yes or No indication Approved by:  Approved by:	Expenses  Volunteer expenses 50 Promotional 272 Cassette reproduction 518 Videocassette Distribution 161 Committee Guide 210 Staff costs 1,067 Office costs 768 Total \$3,046
Income Borrowers fees \$950  Sales 800  Contributions 1,296  Total \$3,046  Project:  Please sign, circle Yes or No indication Approved by:	Expenses

Yes

No

### Minnesota Caucus '86 Video Production

## Project Budget

Expenses			
Volunteer director expenses		\$	50
Promotional			272
flyer printing	200		
flyer bulk mailing, 1,200 @ .06	72		163
Cassette reproduction			518
24, ½" VHS @ \$16 (46 total)	384		
3, 3/4" @ \$38 (18 total)	114		
2 set-up fees @ \$10	20		
Videocassette Distribution			161
60 mailed @ \$2.40	144		
50 envelopes @ .34	17		
Committee Guide			210
24 pp, 150 copies (1.40 each)			
0. 55			067
Staff costs	300		L,067
Project director stipend - Executive director	300		
Secretarial (20 hours)	153		
Bookkeeper (20 hours)	134		
Development/PR (20 hours)	180		
beveropment, in (20 hours)			
Office costs			768
Based on formula using			
\$467 staff project costs			
		Total \$3	3,046
Theome			
Income			
Borrowers fees, 130 transactions			950
50 LWV @ \$0	0		
80 non LWV @ \$10	800		
postage/handling for LWV copies	150		
(30 @ \$5)			
Calas			800
Sales 8 @ \$75	600		000
2 @ \$100	200		
2 6 9100			
Contributions to LWVMNEF		ETELOPISE BILL	1,296
		**	
	Table Street	Total \$3	3,046

26.840.87 \*

========= +

\$ 4.434.09

TOTAL LIAB & FUND BAL

## STATEMENT OF INCOME AND EXPENSES PERIOD ENDING OCTOBER 31, 1985

					CURRENT PERIOD AMOUNT RATIO		YEAR-TO-D	ATE RATIO	ANNUAL BUDGET	REMAINING BUDGET	
	LWVMNEF INCOME										
0400	LOCAL LEAGUE ACCT ADMIN	3	465.84	2.18 \$	7 171 60	7 07					
0490	INTEREST LL DEPOSITS		•00	5010 2	3,131.68	7.03	200	6,868			
0495	ADMIN FEE LL		-00	.00	110.72	-25	300	200 189			
	SUBTOTAL	\$	465-84	2.18 \$	3,242.40	7.28	10,500	7,258			
	UNASSIGNED CONTRIBUTIONS										
0500	MEMBERS .	\$	5.36	.03 \$	197.86	-44	3,500	3,302			
0505	NON-MEMBERS		-00	-00	.00	.00	500	500			
0510	CORPORATIONS/FOUNDATIONS		18,230.00	85.38	21,930.00	49.25	15,000	6:930-			
0515	LUVEN		.00	-00	.00	.00	0	. 0			
0520	INTEREST		62.52	•29	178-10	-4 G	1,000	822			
0525	HEMBER NON-CASH	nerve.	25 - 5 0	•12	157-81	-35	200	42			
	SUBTOTAL	\$	18,323.38	85.82 \$	22,463.77	50.44	20,200	2,264-			
	NATURAL RESOURCES										
1000	MISC PROJECTS-GRANTS	\$	.00	.00 \$	.00	-00	n	0			
1885	MISC PROJECTS-SALES		.00	-00	.00	-00	0	0			
	SUBTOTAL	\$	.00	.00 \$	-90	-08	0	0			
	SOCIAL POLICY										
1200	INDIANS IN MN-SALES	\$	1,547.52	7.25 \$	13,714.09	30-80	17,520	3,806			
1205	INDIANS IN MN-GRANT		•00	.00	3,037.85	6.82	6,000	2,962			
1210	INDIANS IN MN-ROYALTIES		-00	.00	666.93	1.50	550	117-			
1220	CHILD PROTECTION		.00	-00	9.20	-02	13,800	13,791			
1225	CHILD PROTECTION-GRANT		-00	-00	.00	-00	0	0			
1230	PAY EQUITY		-00	-00	.00	•00	0	0			
1235	PAY EQUITY-GRANT	-	•00	•00	•00	•00	. 0	0			
	SUBTOTAL	\$	1,547.52	7.25 \$	17,428.07	39-14	37,870	20,442			
	INTERNATIONAL RELATIONS										
1500	WORLD TRADE	\$	.00	-00.\$	-00	-00	0	0			
1505	WORLD TRADE-SRANT		.00	.00	.00	-00	100	100			
1510	MISPROJECTS		-00	000	47.42	-11	0	47-			
	SUBTOTAL	\$	-00	-0n s	47.00	-11	100				

## STATEMENT OF INCOME AND EXPENSES PERIOD ENDING OCTOBER 31, 1985

			CURRENT PERIOD		YEAR-TO-DATE		ANNUAL	REMAINING	
			AMOUNT	RATIO		AMOUNT	RATIO	BUDGET	BUDGET
1	VOTERS SERVICE								
1600	Debates Task Force	\$	.00	.00	\$	-00	.00	0	0
1610	DEBATES *86		6.00	.03		32-10	.07	3,000	2,968
1620	VOTERS GUIDE GRANT		.00	-00		.00	.00	0	C
1630	ELECTION HOTLINE		.00	-00		45.05	-10	0	45-
1640	*86 ELECTION FLYER & PSAS		.00	.00		.00	-00	G	0
1650	CANDIDATE MEETING GUIDE		.00	-00		-00	-00	800	800
1660	PICK A CANDIDATE VIDEO		.00	.00		-98	.00	5,000	4,999
1665	PICK A CAND VIDEO-GRANT		.00	.00		.00	-00	0	0
1670	PCT CAUCUS FLYER/VIDEO DIST		-00	-00		75.00	-17	1,900	1,825
	SUBTOTAL	\$	6.00	-03	\$	153.13	•34	10,700	10,547
	CITIZEN INFORMATION								
1700	DISPUTE FOCUS-MEALS	\$	232.50	1.09	\$	232.50	•52	800	568
1701	DISPUTE FOCUS-ADMISSIONS		270.00	1.26		292-80	•66	910	617
1705	DISPUTE FOCUS-GRANTS		502.70	2.35		622.70	1.40	2,391	1,768
1710	SPRING FOCUS-MEALS		.00	-00		.00	.00	800	800
1711	SPRING FOCUS-ADMISSIONS		-00	.00		-00	.00	2,190	2,190
17.15	SPRING FOCUS-GRANTS		-00	.00		.00	.00	1,009	1,009
1720	CIA MEALS		-00	.00		.00	-00	800	800
1722	CIA ADMISSIONS		.00	.80		.00	.00	1,000	1,000
1725	CIA GRANTS		.00	.00		14.63	-03	1,200	1,185
1730	ROAD SHOW		.00	.00		-00	-00	500	600
1740	PUBLICATIONS/AV SALES	19	3.89	•02		34.75	•08	600	565
	SUBTOTAL	\$	1,009.09	4.73	\$	1,197.38	2.69	12,300	11,103
	TOTAL LUVHNEF INCOME	\$	21,351.83	100-00	\$	44,532-17	100-00	91,670	47,138

## LWVMN-EDUCATION FUND

			CURRENT	PERIOD RATIO		YEAR-TO-D	ATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	LWVMNEF EXPENSES								
4.000	LOCAL LEAGUE PROJECTS								
4000	LOCAL LEAGUE GRANTS LL ADMIN-LWVMN SERVICES	\$	584.71 718.79		\$	2,908.77 1,655.88	6.53 3.72	10,000	7,091 856-
	SUBTOTAL	\$	1,303.50	6-10	\$	4,564.65	10.25	10,800	6,235
	LHVMNEF ADMINISTRATION								
5000	EF BOARD EXPENSE	\$	133.55	•63	\$	327-28	•73	1,200	873
5005	DEVELOPMENT COMMITTES		2.70			21.70	.05	250	228
5010	EF ANNUAL REPORT		282.00			282.00	e63	375	93
5015	EF LEGAL FEES		.00	-00		29.98	•07	300	270
5020	STATIONERY & PERM SUPPLIES		14.29	-07		14.29	-03	350	336
5025	SUBSCRIPTIONS & RESOURCES		.00	.00		10.00	.02	200	190
5030	LWVMNEF AUDIT		.00	.00		00.00	1.80	1,200	4.00
5 8 3 5	OTHER DIRECT EXPENSES		2.35	.01		202-46	•45	0	202-
5040	LWVMN SERVICES		4,295.64	20-12	7.	8-148-44	18.30	9,000	852
	SUBTOTAL	\$	4,730.53	22.16	\$	9,836.15	22.09	12,875	3,039
	UNASSIGNED PROJECT/DEVEL								
6000	1985-86 PROJECTS	2	.00	.00	2	2.40	-01	1,500	1 400
6001	LWVMN SERVICES		00	.00		1,067.26	2.40	3,000	1,498
6005	1986-87 PROJECTS		-00	.00		.00	-00	3,000	3,000
	SUBTOTAL	\$	.00	-00	\$	1,069.66	2.40	7,500	6,430
	NATURAL RESOURCES								
10000	MISC PROJECTS	\$	-00	.80			••		
10001	LWVMN SERVICES		-00	•00	\$	-00	.00	0	0
		-	000	-00		39.09	•09	a	39-
	SUBTOTAL	\$	•00	•00	\$	39.09	•09	0	39-

			CURRENT PI	FRIOD	YEAR-TO-D	ATE	ANNUAL	REMAINING
			AMOUNT	RATIO	THUUMA	RATIO	BUDGET	BUDGET
					ALIO ONE P	MILLO	00000	DODGLE
	SOCIAL POLICY							
12000	INDIANS IN MINN	\$	8,069.35	37.79 \$	10,645.74	23.91	11,000	354
12001	LWVMN SERVICES		-00	-00	5,088.75	11.43	9,350	4,261
12002	INDIANS IN MN-SALES TAX		12.47	•06	212.32	•48	1,260	1,048
12005	INDIANS IN MN-FREE DISTRIB		467.20	2.19	457-20	1.05	0	467-
12020	CHILD PROTECTION		.00	.00	9.00	.02	9,000	8,991
12021	LWUMN SERVICES		555.17	2.60	555.48	1.25	4,800	4,245
12030	PAY EQUITY		490.00	2.29	513.56	1.15	0	514-
12831	LWUMN SERVICES		409.47	1.92	428-83	-96	0	429-
	SUBTOTAL	\$	10,003.66	46.85 \$	17,920.88	40.24	35,410	17,489
	INTERNATIONAL RELATIONS							
15000	WORLD TRADE	\$	.00	.00 \$	0.0	- 00		
15001	LWVHN SERVICES	•			•00	-00	100	100
15010	MISC PROJECTS		•00	•00	.00	•00	0	0
15011	LHVMN SERVICES		00.	-00	97.77	•22	0	98-
23011	Lavine SERVICES		2,229.23	10.44	2,311.83	5.19	0	2,312-
	SUBTOTAL	\$	2,229.23	10-44 \$	2,409.60	5.41	100	2,310-
	VOTERS SERVICE							
16000	Debates Task Force	\$	24.00	-11 \$	24 -00	.05	0	24-
16,001	LW VMN SERVICES		232.54	1.09	232.54	•52	0	233
16010	DEBATE *86		6.00	•03	92.10	-21	2,000	1,908
16011	LWVMN SERVICES		190 -27	-89	415.69	.93	1,500	1,084
16020	VOTERS GUIDE		.00	.00	.00	.00	0	0
16021	LWVMN SERVICES		-00	.00	1.96	-00	0	2-
16030	ELECTION HOTLINE		.00	.00	-00	-00	0	9
16031	LUVMN SERVICES		.00	-00	7.74	-02	0	-8
16040.	VOTE *86 FLYERS & PSAS		.00	.00	-00	.00	0	0
16041	LWVMN SERVICES		.00	-00	.03	.00	0	0
16050	CANDIDATE MEETING GUIDE		.00	.00	.00	•00	500	500
16051	LWVMN SERVICES		.00	.00	.00	.00	300	300
16060	PICK A CANDIDATE VIDEO		.00	.00	-20	.00	3,000	3,000
16061	LWVMN SERVICES		35.23	•16	35.23	.08	2,000	1,965
16070	PRECINCT CAUCUS VIDEO		.00	.00	•00	•00	1,000	1,000
16071	LWVMN SERVICES		-00	-00	.00	.00	500	500
B) TU	SUBTOTAL	\$	488.04	2.29 \$	809.49	1.82	10,800	9,991

			CURRENT	PERIOD RATIO		YEAR-TO-E	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	CITIZEN INFORMATION								500
17000	DISPUTE FOCUS-MEALS	\$	550 - 94	2.58	\$	898-94	2.02	775	104
17001	LWVMN SERVICES		-00			.00	-00	25	124-
17005	DISPUTE FOCUS-MEETING		137.70			735-84	1.65	1,552	25
17006	LWVMN SERVICES		1,114.58			1,936.16	4.35	1,749	. 816
17010	SPRING FOCUS-MEALS		.00			-00	-00	775	187-
17011	LWVMN SERVICES		-00			.00	-00	25	775
17015	SPRING FOCUS-MEETING		.00			•00	•90		25
17016	LWVMN SERVICES		.00			.00	-00	1,748	1,748
17020	CIA MEALS		.00			-00		1,451	1,451
17021	LWVMN SERVICES		.00			.00	-00	775	775
17022	CIA MEETING		.00			14.63		25	. 25
17023	LUVMN SERVICES		-00			22.79	.03	1,100	1,085
17030	ROAD SHOW		.00			.00	•05	1,100	1,077
17031	LHVMN SERVICES		20 - 24				•00	450	450
17040	PUBLICATIONS/AV LIBRARY		-00			24.07 99.58	•05	150	126
17041	LHVMN SERVICES		33.23				*22	100	<b>7.0</b>
		-	00 62 0	610	-	294.31	•66	0	294-
3.7	SUBTOTAL	\$	1,856.79	8.70	4	4.026.32	9.04	11.000	7 774
20000	LWWMNEF RESERVES	S	.00			-00	-00	11,800	7,774
					*	•00	•00	2,385	2,385
	TOTAL LAVANEF DIRECT EXP	\$	20,611.75	96.53	\$	40,675.84	91.34	91,670	50,994
	NET INCOME (LOSS)	\$	740.08	3.47	\$	3,856,33	8.56	0	3,856-
		===	========	=====	==		=====	===========	= ===== =

# LWVMNEF EXPENSE VOUCHER

ldress _								
	Stre	-					City	Zip
	Stre	et					CILY	дір
Budget (	Category	D-+-		Sitter	Woole	Daam	0+1	
Inc#	Exp#	Date	(1)		(3)	Room (4)	Other (5)	Describe
			2					
						-	<b></b>	
				4				
H. M. L.								
•								
						1		
WILL COALANCE To Travel Baby S \$9.00 Lodgin	Sitting per die	CIMBURS:  (15 ¢ D  - \$1.0	er mi.)  O per ho	our imbursed		s, parkin	as soon quarter	ike to be reimbursed: as possible ly (check one)
WILL COALANCE To Baby S. \$9.00 Lodgin List h	ONTRIBUT  TO BE RE  1 - car  Sitting per die ng (actu here pos	CIMBURS  (15 ¢ D  - \$1.0  em  lal cos  stage,  de for	er mi.)  O per her is rephone can	our imbursed alls, su nal inst	) pplies, ructions	etc.	as soon quarter	as possible ly (check one)
WILL COALANCE To ALANCE To Baby S. \$9.00 Lodgin List h	ONTRIBUT  TO BE RE  1 - car  Sitting per die ng (actu here pos	CIMBURS  (15 ¢ D  - \$1.0  em  lal cos  stage,  de for	er mi.)  O per her is rephone can	our imbursed alls, su nal inst	) pplies, ructions	etc.	as soon quarter	as possible ly (check one)
WILL COLLARD STATE OF THE PROPERTY OF THE PROP	ONTRIBUT  TO BE RE  1 - car  Sitting per die ng (actu here pos	CIMBURS  (15 ¢ D  - \$1.0  em  lal cos  stage,  de for	er mi.)  O per her is rephone can	our imbursed alls, su nal inst	) pplies, ructions	etc.	as soon quarter	as possible ly (check one)
Travel Baby S \$9.00 Lodgin List h	ONTRIBUT  TO BE RE  1 - car  Sitting per die ng (actu here pos	CIMBURS  (15 ¢ D  - \$1.0  em  lal cos  stage,  de for	er mi.)  O per her is rephone can	our imbursed alls, su nal inst	) pplies, ructions	etc.	as soon quarter	as possible ly (check one)

Reimbursement of Board Members expenses (LWVMN Policies, April, 1984)

Board members must submit monthly expense vouchers whether they wish to be reimbursed or not. Expenses should be listed for all functions state Board members are required to attend. The voucher form defines categories and allowable amounts. Board members will be reimbursed for Board meetings, committee meetings, etc. required by their job description. Mileage will be reimbursed at 15¢ per mile (January, 1983, Board meeting)

#### INSTRUCTIONS FOR FILLING OUT VOUCHERS:

This expense voucher form is an attempt to make the bookeeper's job a little easier and insure that the expenses are accurately charged to the proper budget categories. If, after reading these instructions, you are still unclear or unsure, please see either the executive director or the bookkeeper. They would be glad to help you.

- 1. Fill in your name as you want it to appear on the check. Give complete address including zip code.
- 2. Budget Category such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.
- 3. Attach all bills and receipts when possible.
- 4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

I have contribut	ed the foll	owing volunt	eer hours:
Action			
Program			
Board			
Administrat	ion		
Other			

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

## PLANNING FORM

NAME						
PROJECT		MONTH	MONTH			
TASK DESCRIPTION	TYPE OF STAFF ASSISTANCE NEEDED	START COMPLETION DATE DATE	(FOR EXEC. DIR'S USE) STAFF ASSIGNED			
	3 N					

## LWVMN OFFICE WORK ORDER

From:	Date:
Description:	
Date needed by:	
League of Women Voters of Minnesota,	555 Wabasha, St. Paul, MN 55102 - August 1985
LWVMN	N OFFICE WORK ORDER
From:	Date:
Portfolio or Project:	
Description:	
Date needed by:	

# LWVMN GENERAL FUND EXPENSE VOUCHER

Name							Date _	
Address _								
	Str	eet					City	Zip
Budget Category	Date	Travel	Sitter (2)	Meals (3)	Room (4)	Other (5)	Describe	
						-		
							* *	
TOTAL EXP			\$			I	would like to be reas soon as possible quarterly	
BALANCE T	O BE F	REIMBURS	ED		-		(check one)	
. Travel . Baby Si . \$9.00 p . Lodging . List he	tting er die : actu	- \$1.00 m al cost	per hou	ir mbursed.			g: actual cost.	
(See reve	rse si	ide for	additio	nal inst	ructions	3.)		
For offic	ial Le	eague fu	nction,	League	pays act	tual cost		
(For offi	.ce use	e only:	Pd			, ,	19 Check #	

Reimbursement of Board Members expenses (LWVMN Policies, April, 1984)

Board members must submit monthly expense vouchers whether they wish to be reimbursed or not. Expenses should be listed for all functions state Board members are required to attend. The voucher form defines categories and allowable amounts. Board members will be reimbursed for Board meetings, committee meetings, etc. required by their job description. Mileage will be reimbursed at 15¢ per mile (January, 1983, Board meeting)

#### INSTRUCTIONS FOR FILLING OUT VOUCHERS:

This expense voucher form is an attempt to make the bookeeper's job a little easier and insure that the expenses are accurately charged to the proper budget categories. If, after reading these instructions, you are still unclear or unsure, please see either the executive director or the bookkeeper. They would be glad to help you.

- 1. Fill in your name as you want it to appear on the check. Give complete address including zip code.
- 2. Budget Category such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.
- 3. Attach all bills and receipts when possible.
- 4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

I ha	ave contributed the following volunteer hours:	
	Action	
	Program	
	Board	
	Administration	
	Other	

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

mern in office	I H REVE M
Tuesdays, a. U.	ANU

NOVEWBER 1985 A Memoria

1116 in bothern 6ene:

/ wesaugs	, a. M.	Piray		[1]		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
OCTOBER '85  S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	DECEMBER '85  S M T W T F S  1 2 3 4 5 6 7  8 9 10 11 12 13 14  15 16 17 18 19 20 21  22 23 24 25 26 27 28  29 30 31	-COLLECT Through	vs Compli	ITEMS  R, DECEMBER  mentary Copi  es MaileD		2 office Hous: 9-4, M-F
3	4	GENERAL ELECTION DAY MINNEAPOLIS  10; 30 a 4 ACTION COMMITTEE  ACTION COMMITTEE  ACTION PREP!	EF mailing envel Typed - volun	opes lier	8	SAWYER- 8-5 M-Th Krauser- 9-4 M-F AMDERSON- M, N, Th - 9-4 T- 9-12-30-HOME
	VETERAN'S DAY  non-member EF  Mailing  envelopes/letters  ready for Board  9-11: Meeting 5  TH, CH, M Be  re theus. 4 Budge	Focus thomb-yours Sent - RK, SS  Board Meeting 9:00-1:30  5 1:30-cm 12	Dendline: Board	Board Memo Prep- JH,SS	15 Child Protection Survey Deadline Board Mailing	Thompson- M, T, F Ungar-M, th Hall-T, F MERRELL-ON-Call
17	10 1st class Board Memo	10 BOOR D  MEMO  MULLED-RK  SS  10:00-FUNRAISER at  COMMITTE at  Int'l MARKET SQU  NOON-BUDGET COMM		3rd class Mailing- to - Presidents - DPMs - MALS RE,SS	Pay Noll  22 10-2  DEBATES  TASK FORCE  BOARD Mailing	23
2.4	25 Citizen Lobbyist Speaker Letters Citizen Lubbyist	parel	Action Committee AGENDA MailED 8:00- Kaleidosaore MailiNG- Board MailiNG- Day 11  Note: When Vote"	Office character	29 office Close D	30

OPEN TO DISCUSSION, REVISION DECEMBER 1985 DECEMBER 1985

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	2	3/0:30 a.4 ACTION COMMITTEE	4.	5 CMAL 9:30 a.M.	Board Mail	7
HANUKKAH	9	10	mailing-	WINTER VOTE	13	14
					Board MailiNe	
15	16	17	18	19	20 NEWS PSA for Citizen hobbyist training Board Mailing	
.2	23 office closeD	24 0 + ( 1 C E C   0 S E D	25 CHRISTMAS office CluseD	26 office closeD Citizen Lobbyist Flyen mailed	27 office OPEN 9-4 RK, SS in	28 - Request For Time
.9	30 office open 9-4 Action Romm	31 payroll Office OPEN 9-1 ittee AGENDA Mailed	HAPPY 1986. 64fice CloseD	newsletter	NOVEMBER '85  S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	JANUARY '86  S M T W T F S  1 2 3 4  5 6 7 8 9 10 11  12 13 14 15 16 17 18  19 20 21 22 23 24 25  26 27 28 29 30 31

LIABILITIES & FUND BALANCES		
O200 ACCOUNTS PAYABLE  0201 EMPLOYEE WITHHOLDING PAYABLE  0202 ACCRUED FICA & UC TAXES  0203 INCOME TAX PAYABLE  0204 COOK BOOK ACCOUNTS PAYABLE  0210 OBLIGATION CAPITAL LEASE  0300 RESTRICTED FUND-SWISSHOLM  0310 DESIGNATED FUND BALANCE  0320 UNDESIGNATED FUND BALANCE  0349 SUSPENSE  0355 NET PROFIT/LOSS  TOTAL LIAB & FUND BAL	\$ 3,926.39 1,045.83 151.13 164.00 159.59 .00 1,000.00 14.25 20,594.02 23.95- 6660.54	157.99  .00  .151.13  .164.00  .3,533.16+  .00  .1,000.00  .14.25  .20,594.02  .00  .00  .00  .00  .00  .00  .00

		CURRENT PE	ERIOD RATIO	YEAR-TO-DA	ATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	INCOME				SIESE		
0400	MEMBERSHIPS-LL PMP	\$ 1,654.53	9.72 \$	28,149.16	33.44	44,500	16,351
0402	MEMBERSHIPS-MAL	420.00	2.47	1,325.00	1.57	3,500	2,175
04.03	MEMBERSHIPS-CHAL ASSESMENT	-00	-00	250.00	.39	250	0
0404	HOPE WASHBURN	.00	.00	•00	.00	150	150
0405	MEMORIALS	.00	.00	-00	.00	8	0
0410	CASH FROM MEMB & L LEAGUES	314-31	1.85	2,066.31	2.45	1,521	445-
0411	CASH FROM NON-MEMBERS	.00	•00	390.32	•46	250	140-
0420	NON CASH FROM MEMBERS	75.10	-44	1,183.88	1.41	3,400	2,216
0450	INTEREST INCOME	63.70	•37	307.78	.37	300	9= .
•	SUB TOTAL	\$ 2,527.64	14.85 \$	33,672.45	40.00	53,971	20,299
*	PROGRAM SERVICES						
	DIRECT SERVICE-LL						
0501	FALL MKSP/MEMB BROCH SALES	\$ .00	-00 \$	.00	-00	300	300
0502	DPN	80.00	-47	870-00	1.03	300	570-
.0504	WHITE EARTH	.00	.00	.00	•00	600	600
. 8505	LL REIMBURSEMENT	.00	.00	.00	•00	500	500
0506	PROVISIONAL REIMBURSEMENT	.00	.00	.00	-00	500	500
0507	HOPE WASHBURN INTEREST	25.27	•15	49.87	•06	0	50-
	TOTAL DIRECT SERVICE-LL	\$ 105-27	.62 \$	919.87	1.09	2,200	1,280
0600	PUBLICATIONS	\$ 44.16	•26 \$	291.20	•35	2,200	1,909
0700	VOTER	2.00	.01	6.00	-01	30	. 24
0710	LWVMNEF CONTRIB-1/3	.00	.00	38.58	•05	1,050	1,011
	TOTAL VOTER	\$ 2.00	-01 \$	44.58	.05	1,080	1,035

#### STATEMENT OF INCOME AND EXPENSES PERIOD ENDING OCTOBER 31, 1985

4

			CURRENT PER	RIOD RATIO	YEAR-TO-D AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
0801	DELEGATES STATE CONV 85/COUNCIL 86 TOTAL DELEGATES	\$	2.50 2.50	.02 \$ .02 \$	15,720.29 15,720.29	18.67 18.67	12,000	3,720- 3,720-
0901 0902	ACTION DAY ON THE HILL CAPITOL LETTER	\$	•00 •00	.00 \$ .00	463.00	•55 •31	800 500	337 490
	NATURAL RESOURCES	\$	•00	*00 \$	473-00	•55	1,300	827
1001	COMMITTEE TOTAL NATURAL RESOURCES	\$	•00	.00 \$ .00 \$	.00 .00	•00 •00	0	0 0
1100	CRIMINAL JUSTICE	s	•00	-00 \$	•00	•00	0	,.0
1200	HR / SOCIAL POLICY		•00	-00	.00	-00	0	0
1300	EDUCATION		.00	.00	-00	.00	0	0
1400	GOVERNMENT		.00	.00	.00	-00	. 0	o
1500	INTERNATIONAL RELATIONS		.00	-00	•00	.00	. 0	0

		CURRENT	PERIOD RAYIO	YEAR-TO-D	ATE RATIO	ANNUAL BUDGE T	REMAINING BUDGET
	VOTERS SERVICE						
1601	ABC REPORTING	-00	•00	00	•00	0	0
	TOTAL VOTERS SERVICE	\$ .00	-00	\$ .00	.00	0	0
	CITIZEN INFORMATION						
1701	SPEAKERS BUREAU	\$ -00	.00	\$ 250.00	. 30	1,000	750
1702	CITIZEN IN ACTION SALES	6.50	.04	391.05	•46	1,050	659
1703	PRACTICAL POLITICS COURSE	-00	-00	•00	•00	400	400
.4	TOTAL CITIZEN INFORMATION	\$ 6.50	-04	\$ 641.05	•76	2,450	1,809
	C-I GRANT LAVUSEF						
1751	PROJECTS TO BE ASSIGNED	\$ -00	.00	\$ .00	.00	300	- 300 -
1752	CAUCUS TAPE	.00	.00	.00	.00	0	0
1753	WATER F & I	40 -80		40.80	.05	0	41-
1754	· WATER FOCUS	.00		-00	.00	0	0
1755	INDIANS	.00		.00	.00	0	0.00
1,756	JUSTICE FOCUS	.00		.00	-00	0	0
1757	CITIZEN LOBSYIST	.00		-00	-00	0	0
1758	CAUCUS FLYER	-00		-00	-00	0	0
***	TOTAL CITIZEN INFO-GRANT	\$ 40.80	-24	\$ 40.80	•05	300	259

		CURRENT	PERIOD RATIO	YEAR-TO-D AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
2001 2002 2003 2010	SUPPORTING SERVICES FUND RAISING COOKBOOK ADMINISTRATION COOKBOOK PROFIT TO LEVAN COPIER SERVICE BUSINESS	\$ 79.74 .00 867.29 202.60	-00 5-09	1,435.87 2,599.44 1,267.29 1,477.61	1.71 3.09 1.51 1.76	9,500 1,000 5,300 9,000	8,064 1,599- 4,033 7,522
	TOTAL SUPPORTING SERVICES	\$ 1,149.63	6.75 \$	5,780.21	8-05	24,800	18,020
3001 3010 3020	SERVICES PROVIDED LWYNNEF ADMINISTRATION LL GRANTS ADMIN & UEVE COSTS GRANTS PROJECT COSTS	\$ 746.42 6,524.87 5,875.90	38 - 32	1,683.51 11,576.25 12,343.58	2.00 13.75 14.66	800 9,000 25,975	884- 2,576- 13,631
	TOTAL SER PROVIDED LWANEF	\$ 13,148,19	77.22 \$	25,603-34	30-41	35,775	10,172
	TOTAL INCOME	\$ 17,026.79	100.00 \$	85,503.12	100.00	136,076	51,889

TOTAL VOTER

#### LEAGUE OF WOMEN VOTERS OF MN

	CURRENT P	ERIOD RATIO		YEAR-TO-D	ATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	AMOUNE	RALIO		ANDUNI	RAFIU	500621	BODGE
O LL							
	\$ .00	.00	\$	90.00	-11	0	90-
-CALLS	10.00	.06		24.15	.03	150	126
-VISITS	-00	.00		79-40	.09	695	616
ITTEE	.00	.00		104.80	•12	396	291
HURE	.00	•00		-00	.00	300	300
TEE	.00	.00		123.58	•15	350	226
	.00	•00		.00	.00	0	0
TS	-00	.00		-00	-00	0	0
GUE	•00	-00	41.000	24.00	-03	1,100	1,076
302	76.05	-45		76.05	.09	0	76-
TING	-00	.00		3,317.26	3.94	0	3,317-
IING	 800			39311620	3674		39311-
ERVICE TO LL	\$ 86.05	•51	\$	3,839.24	4.56	2,991	848-
	\$ .00	-00	2	111-73	•13	1,500	1,388
	.00	-00		.00	•00	400	400
	-00	.00		2.68	-00	0	3-
TING	•.00	•00		202.70	-24	0	203-
IONS	\$ .00	-00	\$	317-11	•38	1,900	1,583
	\$ -00	-00	\$	-00	-00	100	100
	.00	.00		1,000.53	1.19	3,100	2,099
	160.50	-94		499.91	-59	550	150
TING	.00	-00		291.40	•35	0	291-
	\$ 160.50	94	\$ .	1,791.84	2.13	3,850	2,058

F 41" 1

SE 12 14		CURRENT' P	PERIOD		YEAR-TO-D	DATE .	ANNUAL	REMAINING
		AMOUNT	RATIO		AMDUNT	RATIO	BUDGET	BUDGET
	DELEGATES & AFFILIATIONS							
8011	MN CONVENTION	\$ 37.80			11:299.42	13.42	9,500	1,799-
8821	MN COUNCIL	-00	.00		500-00	-59	150	350-
8031	LWV US CONV 86/COUNCIL 87	.00	.00		433-13	-51	1,200	767
8091	ALLOCATED OPERATING	.00	-00		5,847.33	6.00	0	5,047-
	TOTAL DELEGATES & AFFIL	\$ 37.80	•22	\$	17,279.88	20.53	10,850	6,430-
NAME OF THE PARTY	ACTION							
9011	COMMITTEE	\$ 2.25			136-16	•16	930	844
9021	LOSSYING & HONITORING	3.14	•02		604-24	•72	800	196
9031	RESOURCE MATERIALS	.00	-80		35.03		25	10-
9 041	COALITIONS & AFFILIATIONS	75.00	.44		100-50	-12	100	1-
9051	DAY ON THE HILL	.00	.00		328-25	a39	250	78-
9061	SEMINARS	-00	.00		-80	-00	300	300
9991	ALLOCATED OPERATING	.00	*00		1,613.09	1.92	0	1,613-
	TOTAL ACTION	\$ 80 • 39	.47	\$	2,817.27	3.35	2,155	3 52-
	MATURAL RESOURCES							
10011	COMMITTEE	\$ .00	.00	\$	67.16	-08	100	33
18012	LOBBYING DEPOSIT CAMPAIGN	.00	.00		.00	.00	100	100
10091	ALLOCATED OPERATING	.00	.00		41.62	-05	. 0	42-
	TOTAL NATURAL RESOURCES	\$ .00	-00	\$	108-78	•13	200	91
	CRIMINAL JUSTICE							
11011	COMMITTEE	\$ -00	.00	\$	.00	.00	50	50
11091	ALLOCATED OPERATING	-00	.00		<b>200</b>	•00	0	0
	TOTAL CRIMINAL JUSTICE	\$ -00	.00	\$	.00	-80	50	50
	SOCIAL POLICY							
12011	COMMITTEE	\$ 11.50	.07	\$	64-00	-08	50	14-
12091	ALLOCATED OPERATING	-00	•00	1124	31.39	•04	0	31-
	TOTAL SOCIAL POLICY	\$ 11.50	.07	s	95.39	-11	50	45-
-								

9.

			CURRENT	PERIOD RATIO		YEAR-TO-D	ATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	EDUCATION								
13011	COMMITTEE	\$	.00	-00	\$	-00	.00	300	300
13091	ALLOCATED OPERATING		.00	.00	-	15.08	•02	G	15-
	TOTAL EDUCATION	\$	.00	.00	\$	15.08	-02	300	285
	GOVERNMENT								
14011	COMMITTEE	\$	-00	.00	\$	25.00	.03	100	75
14091	ALLOCATED OPERATING		.00	•00		•75	•00	0	1-
it will be									
A	TOTAL GOVERNMENT	\$	-00	-00	\$	25.75	-03	100	74
Marie 1	INTERNATIONAL RELATIONS								
15010	. COMMITTEE	\$	-00	-00	5	30.80	.04	100	69
15011	LOBBYING & CONF		.00	.00		49.45	.05	100	51
15012	WORLD AFFAIRS COUNCIL		-00			10.00	-01	10	0
15013	WORLD AFF CENTER MTGS		.00	.00		-00	-00	25	25
15014	UN RALLY		.00	-00		25.00	-03	25	0
15015	TRADE CONFERENCE		.00	.00		.00	-00	0	0
15091	ALLOCATED OPERATING		.00			4.36	-01	0	4-
	TOTAL IR	s	-00	-00	\$	119.61	-14	260	140

205			LEAGUE	OF WOMEN	a v	VOTERS OF MN			1×
			STATEMEN	T OF INCO	ES 5	18			
			CURRENT P	PERIOD RATIO		YEAR-TO-DA	ATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE		.00	.00	\$	4.50	-01	200	196
011	COMMITTEE	\$	.00	.00	AST	-00	-80	0	0. 34-
021	ABC PROJECT		.00	.00		34.27	-04	0	34-
091	ALLOCATED OPERATING							200	161
	TOTAL VOTERS SERVICE	\$	.00	-00	3	38.77	•05	200	10.
	CITIZEN INFORMATION					05.00	.03	0	. 25
	COMMITTEE	\$	.00		\$	25-00	.08	0	0
011	SPEAKERS BUREAU-NEW FLYER		.00	.00		.00	.00	0	0
031	CTA PUBLICATION		-00			-00	.00	100	100
041	PRACTICAL POLITICS-INSTRUCT		.00	72/21		32.62	.04	0	33
091	ALLOCATED OPERATING		•08	.00		J. eur	-		
	TOTAL CITIZEN INFORMATION	\$	000	.00	\$	57-62	•07	100	42
	TUTAL CITIES IN SEC.	H						AND STATE OF THE S	
	C-I GRANT LEVUSEF			0.0	6	.00	.00	0	0
510	INDIANS	\$	.00			.00		0	
511	CAUCUS TAPES		.00			.00		. 0	(
520	WATER-FOCUS		-00			.00		0	
7521	WATER F & I 1		.00			.00		9	(
7541	SPEAKER'S BUREAU FLYER		•00			.00		0	
7591	ALLOCATED OPERATING		.00	.00					
	TOTAL C-I GRANT LWVUSEF	\$	•00	.00	\$	.00	.00	8	
	IUIAL D 2 DAMES								

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		CURRENT I	PERIOD RATIO	YEAR-TO-D AMOUNT	PATE RATIO	BUDGET	REMAINING BUDGET
T 1997	ADMINISTRATION						
20000	PRESIDENT & BOARD	\$ 319.25	1.87 \$	528 - 10	•75	1,650	1,022
20001	CONFERENCES FOR BOARD	.00	-09	37.00	-04	700	663
20002	LHVUS DPMS	.00	.00	425-00	•50	500	175
20003	BUDGET COMMITTEE	.00	.00	12.50	-01	60	48
20004	NOMINATING COMMITTEE	-00	.00	125.47	•15	60	65-
20005	BY LAWS COMMITTEE	.00	.00	.00	.00	0	0
20006	LONG RANGE PLANNING	.00	-00	26-17	-03	60	34
20007	AUDIT EXPENSES	.00	-00	1,457.92	1.73	1,800	342
20008	OFFICE MANAGEMENT	.00	.00	41.05	•05	150	109
20009	ALLOCATED OPERATING	.00		6,331.96	7.52	0	6,332-
	TOTAL ADMINISTRATION	\$ 319.25	1.87 \$	9,085.17	10.79	5,080	4,005-
1	DEVELOPMENT/PR/MARKETING						
30001	FINANCIAL OPTIONS/DEVEL COMM	\$ .00	-00 \$	21.61	•03	75	53
30002	· SUPSCRIPTIONS & RESOURCES	-00		.00	.00	0	0
30003	TRAVEL & PARKING	.00		.00	-00	25	25
30005	ANNUAL REPORT	.00		.00	.00	0	0
3.0.006	PUBLIC RELATIONS COMMITTEE	103.49	.61	103-49	.12	100	3-
30007	MARKETING COMMITTEE	-00	.00	.00	.00	175	175
30008	VIDEO PRODUCTIONS COMM	.00	.00	.00	.00	75	75
30009	ALLOCATED OPERATING	•00		661.58	•79	0	662-
4	TOTAL DEVELOPMENT	\$ 103.49	-61 \$	786.68	•93	450	337-
	FUND RAISING						
40001	FUND RAISING	\$ 35 - 25	.21 \$	1,544.73	1.83	3,000	1,455
40002	COOK BOOK	.00	-08	2,545.21	3.02	5,300	2,755
40009	ALLOCATED OPERATING	-00		103.67	•12	0	104-
	TOTAL FUND RAISING	\$ 35-25	-21 \$	4,193.61	4.98	8,300	4,106

12.

		CURRENT	PERIOD RATIO				ANNUAL BUDGET	REMAINING BUDGET
COPIER SERVICE BUSINESS ALLOCATED OPER-RELATED	\$	<b>~</b> 00	.00	\$	692.47	•82	0	692-
ALLOCATED OPER-UNRELATED	-	.00	.00		61.71	•07	0	62- ,
TOTAL COPIER SERVICE	\$	.00	-00	\$	754-18	•90	0	754-
EF ALLOCATED OPERATING	\$	.00	.00	\$	.00	-00	0	0
PAYMENT TO LAVUS-PMP-MALS		•00	-00		386.50	-46	1,300	914
PAYMENT TO LL-STATE NEMBER		6.00	*04		33.00	-04	300	267
CONTRIBUTION I NUMBER		-00	000		-00	-00	0	. 0
ALLOCATED OPERATING OFFSET					18,483.26-	21.96	3	18,483
TOTAL DIRECT EXPENSES	\$	840-23	4.93	\$	23,262.22	27.63	38,736	15,474
OPERATING EXPENSE								*
	\$	5,049.16	29.65	\$	35,783.62	42.51	59,220	23,436
		406-25	2.39		2,857.68	3.39	4,850	1,992
OCCUP AN CY		494.00	2.90		2,964.00			3,036
RENTAL AND MAINT OF EQUIP		165.02			1,536.76			
POSTAGE AND SHIPPING								
COPIER RENTAL								
COPIER SUPPLIES ETC								2,192
								1,395
								1,169
								17-
								166
								25 19
								650
The article of the control of the co					-00	•00	500	500
TOTAL OPERATING	\$		45.59	\$	55,580.36	66.02	57,340	41,760
TOTAL EXPENSES	\$	8603.01	. 49.47	\$	78,842.58	6.35	136,076	57,234.
NET INCOME	\$					6.35	0	5,344-
	ALLOCATED OPER-RELATED ALLOCATED OPER-UNRELATED  TOTAL COPIER SERVICE  EF ALLOCATED OPERATING  PAYMENT TO LWVUS-PMP-MALS  PAYMENT TO LL-STATE MEMBER  CONTRIBUTION LWWMEF ALLOCATED OPERATING OFFSET  TOTAL DIRECT EXPENSES  OPERATING EXPENSE SALARIES AND MAGES PAYROLL TAXES OCCUPANCY RENTAL AND MAINT OF EQUIP POSTAGE AND SHIPPING COPIER SUPPLIES ETC TELEPHONE GENERAL OFFICE SUPPLIES INSURANCE COMPUTER SERVICE BANK CHARGES & MISC MISCELLANEOUS FEES EQUIPHENT MEMBERSHIP/COMPUTER  TOTAL OPERATING  TOTAL EXPENSES	ALLOCATED OPER-RELATED ALLOCATED OPER-UNRELATED  TOTAL COPIER SERVICE  EF ALLOCATED OPERATING  PAYMENT TO LUVUS-PMP-MALS  PAYMENT TO LL-STATE MEMBER  CONTRIBUTION LWWNNEF ALLOCATED OPERATING OFFSET  TOTAL DIRECT EXPENSES  SALARIES AND MAGES PAYROLL TAXES OCCUPANCY RENTAL AND MAINT OF EQUIP POSTAGE AND SHIPPING COPIER RENTAL COPIER SUPPLIES ETC TELEPHONE GENERAL OFFICE SUPPLIES INSURANCE COMPUTER SERVICE BANK CHARGES & MISC MISCELLANEOUS FEES EGUIPMENT MEMBERSHIP/COMPUTER  TOTAL OPERATING  \$ TOTAL EXPENSES  \$	COPIER SERVICE BUSINESS ALLOCATED OPER-RELATED	COPIER SERVICE BUSINESS ALLOCATED OPER-RELATED \$ .00 .00 ALLOCATED OPER-WINELATED \$ .00 .00  TOTAL COPIER SERVICE \$ .00 .00  EF ALLOCATED OPERATING \$ .00 .00  PAYMENT TO LWVUS-PMP-MALS .00 .00  PAYMENT TO LWVUS-PMP-MALS .00 .00  PAYMENT TO LL-STATE NEMBER 6.00 .04  CONTRIBUTION LNWMNEF .00 .00  ALLOCATED OPERATING OFFSET .00 .00  TOTAL DIRECT EXPENSES \$ .40.23 4.93  OPERATING EXPENSE \$ .40.23 4.93  OPERATING EXPENSE \$ .00 .00  RENTAL AND MAINT OF EQUIP 165.02 .97  POSTAGE AND SHIPPING 541.68 3.18  COPIER RENTAL 643.45 3.78  COPIER SUPPLIES ETC .00 .00  TELEPHONE .00 .00  TELEPHONE .00 .00  TELEPHONE .00 .00  TELEPHONE .00 .00  MISCELLANEGUS FEES .18.58  FOUNTIER SERVICE .00 .00  MISCELLANEGUS FEES .1.20 .01  MEMBERSHIP/COMPUTER .00 .00  TOTAL OPERATING \$ 7.762.78 45.59  TOTAL EXPENSES \$ .8603.01 .49.47	COPIER SERVICE BUSINESS ALLOCATED OPER-RELATED \$ .00 .00 \$ ALLOCATED OPER-WINELATED \$ .00 .00 \$  TOTAL COPIER SERVICE \$ .00 .00 \$  EF ALLOCATED OPERATING \$ .00 .00 \$  PAYMENT TO LWUUS-PMP-MALS .00 .00 \$  PAYMENT TO LWUS-PMP-MALS .00 .00 \$  CONTRIBUTION LWWNEF .00 .00 .00 \$  CONTRIBUTION LWWNEF .00 .00 .00 \$  TOTAL DIRECT EXPENSES \$ .840.23 4.93 \$  OPERATING EXPENSE \$ .640.23 4.93 \$  OPERATING EXPENSE \$ .00 .00 .00 \$  PAYMOL TAXES .00 .00 .00 .00 \$  COUPANCY .00 .00 .00 .00 .00 .00 \$  RENTAL AND MAINT OF EQUIP .05.02 .97 POSTAGE AND SHIPPING .541.68 3.18 \$  COPIER SUPPLIES ETC .00 .00 .00 .00 .00 .00 .00 .00 .00 .0	COPIER SERVICE BUSINESS ALLOCATED OPER-RELATED \$ .00 .00 \$ .692.47 ALLOCATED OPER-UNRELATED \$ .00 .00 \$ .61.71  TOTAL COPIER SERVICE \$ .00 .00 \$ .754.18  EF ALLOCATED OPERATING \$ .00 .00 \$ .00  PAYMENT TO LWUNS-PMP-MALS .00 .00 .00 386.50  PAYMENT TO LWUNS-PMP-MALS .00 .00 .00 386.50  CONTRIBUTION LNUMNEF .00 .00 .00 .00 .00  CONTRIBUTION LNUMNEF .00 .00 .00 18,483.26-  TOTAL DIRECT EXPENSE \$ .400.23 4.93 \$ .23,262.22  OPERATING EXPENSE \$ .640.23 4.93 \$ .23,262.22  OPERATING EXPENSE \$ .00.290 2.957.68  OCCUPANCY 494.00 2.90 2.957.68  OCCUPANCY 494.00 2.90 2.956.00  RENTAL AND MAINT OF EQUIP 165.02 .97 1,536.76  POSTAGE AND SHIPPING 541.68 3.18 3.311.47  COPIER RENTAL .00 .00 .00 .00 .00  TOTAL OFFICE SUPPLIES 118.58 .70 1,170.88  INSURANCE .00 .00 .00 .586.75  COMPUTER SERVICE .00 .00 .00 .586.75  BANK CHARGES & MISC .00 .00 .00  HISCELLANEOUS FEES .1.20 .00 .00 .00  HEMBERSHIP/COMPUTER .00 .00 .00 .00  TOTAL OPERATING \$ 7,762.78 45.59 \$ .55,580.36  TOTAL EXPENSES \$ .603.01 .49.47 \$ .78.842.58	COPIER SERVICE BUSINESS ALLOCATED OPER-RELATED \$ .00 .00 \$ .692.47 .82 ALLOCATED OPER-UNRELATED \$ .00 .00 \$ .692.47 .82 ALLOCATED OPER-UNRELATED \$ .00 .00 \$ .61.71 .07  TOTAL COPIER SERVICE \$ .00 .00 \$ .754.18 .90  EF ALLOCATED OPERATING \$ .00 .00 \$ .00 .00  PAYMENT TO LUVUS-PMP-MALS .00 .00 386.50 .46  PAYMENT TO LUVUS-PMP-MALS .00 .00 386.50 .46  PAYMENT TO LUVUS-PMP-MALS .00 .00 .00 .00  CONTRIBUTION LUVMNEF .00 .00 .00 18.483.26- 21.96  TOTAL DIRECT EXPENSES \$ .840.23 4.93 \$ .23.262.22 27.63  OPERATING EXPENSE SALARIES AND MAGES \$ 5.049.16 29.65 \$ .35.783.52 42.51  PAYROLL TAXES 406.25 2.39 2.957.68 3.39  OCCUPANCY 494.00 2.90 2.964.00 3.52  PAYROLL TAXES 406.25 2.39 2.957.68 3.39  OCCUPANCY 494.00 2.90 2.964.00 3.52  POSTAGE AND SHIPPING 541.68 3.18 3.311.47 3.93  COPIER RENTAL 643.45 3.78 4.216.25 5.01  COPIER SUPPLIES ETC .00 .00 .00 1.307.75 1.55  TELEPHONE .306.51 1.80 1.444.93 1.67  CONPUTER SUPPLIES ETC .00 .00 .00 586.75 .70  COMPUTER SERVICE .36.93 .22 433.97 .55  INSURANCE .00 .00 .00 .00 .00  MISCELLANGUS FEES .1.20 .01 6.30 .01  EQUIPMENT .00 .00 .00 .00 .00  TOTAL OPERATING \$ 7.762.78 45.59 \$ .55.580.36 66.02  TOTAL EXPENSES \$ .8603.01 .49.47 \$ 78.842.58 6.35	COPIER SERVICE BUSINESS ALLOCATED OPER-RELATED ALLOCATED OPER-NELATED ALLOCATED OPER-NELATED  TOTAL COPIER SERVICE  **00 *00 *61-71 *07 *0  **TOTAL COPIER SERVICE  **00 *00 *00 *754-18 *90 *0  EF ALLOCATED OPERATING  **00 *00 *00 *754-18 *90 *0  EF ALLOCATED OPERATING  **00 *00 *00 *00 *00 *00 *0  PAYMENT TO LIMVUS-PMP-MALS  **00 *00 *00 *366-50 *46 *1,300  PAYMENT TO LL-STATE MEMBER  **6***00 *04 *33-00 *04 *300  CONTRIBUTION LIMVINNEF  **00 *00 *00 *00 *00 *00 *00 *00 *00 *

# FEBRUARY 1, 1986 FUNRAISER AUCTION DONATION

DONATION	N FORM:
BUSINESS	S INDIVIDUAL LEAGUE , OTHER?
IF BUSIN	NESS, NAME OF CONTACT PERSON:
NAME	LOCAL LEAGUE:
STREET A	ADDRESS:PHONE:PHONE
CITY:	ZIPCODE:
	BE DONATED WITH FULL DESCRIPTION:
ARRANGE	FOR PICKUP? WILL MAIL/DELIVER TO LWVMN OFFICE
SERVICE	TO BE DONATED: (PLEASE BE SPECIFIC. MUST HAVE DATE, PLACE, TIME & #)
WHAT?ı	
WHEN?	ATE, TIME)
	MANY)
ARRANGE	FOR PICKUP? WILL MAIL/DELIVER TO LWVMN OFFICE
DONATED	COMPANY, BUSINESS, INDIVIDUAL, LOCAL LEAGUE)
SOLICITE	ED BY:
PHONE NU	UMBER:

October 7; 1985

Ms. Joan Higinbothan, President League of Women Voters of Minnesota 555 Wabasha St. Paul, Minnesota 55102

Dear Joan:

It is with regret that I have decided to offer my resignation as off-board National Security Study Chair of the Minnesote League of Women Voters. I hope that my doing so will leave space for a new helper for the International Relations Chair. My concept of the job and my execution of it don't match and I think Judy Duffy deserves assistance on a steady, ready basis which I am not able to give.

Freedom from the title doesn't give me freedom from concern about issues of national security - they are my greatest public interest and I think the League of Women Voters is one of the best ways to work for it - so I will, but with a more realistic view of my capabilities and time constraints.

Incidentally, I note that the job description of International Relations says that this portfolio is an "Off-Board" responsibility - correction needed. Study chairs job is not separately defined.

But -- League of Women Voters is still my favority organization.

Sincerely,

Mary C. Van Evera

MCVE/mwk

November 5, 1985

Dear Local League President,

Thanks to local Leaguers across the state, our People's Choice Cookbook is still selling, though at a slow rate. I am writing to you today to ask for a quick change of pace. ACUTE DISTRESS is being felt by your state office because of a \$6,000 loss of revenue from copier business from the Zoo and Water Resources Board; both offices have suddenly moved out of 555 Wabasha. This could not have been predicted when our LWVMN budget was laid out and approved at state convention. We are cutting back wherever possible and every pencil has a string attached to it!

We are looking for more copier business; however, we need to look right now at raising quick money....you guessed it - ALL EYES LOOK TO THE COOKBOOK AS A WAY TO ROLL IN THE DOUGH! Can you help?

There are two ways to sell our book: to individuals at \$8.95 and to shops at \$5.37 (40% discount). Both ways earn us a handsome profit.

2,000 books at \$8.95 \$17,900 (not even 1 book per member!)

-4,000 (\$2 bonus per book paid to LL)

-1,080 (Sales tax)

\$12,820 to LWVMN operating budget and to reserves which are sorely depleted

2,000 books at \$5.37 \$10,740 (shop owners pay sales tax)

-4,000 (LL bonus)

\$ 6,740 to LWVMN operating and reserves

We sell to shop owners on a strictly business basis: 40% discount or \$5.37 a book. They collect the sales tax.

Examples of where the book has been sold recently include:

75 to Minnesota Place at Riverplace, Mpls.

20 to Village of the Smoky Hills, Osakis

6 to Grandia's Gift and Craft Shop, Faribault

12 to Tobie's Restaurant, Hinckley

\*Do you have new members who have not seen our cookbook?

\*Do you have members who would like the book for gift giving? Christmas....Birthdays....New Brides....Bachelor Sons.... Hostess Gifts....Door Prizes....Bridge Prize....Co-workers in your place of business (or your husband's).

\*Do you have members who participate in craft shows who could

include the book at their booth?

\*Do you have members who would BUY NOW AND USE LATER?

I will deliver books to the greater metropolitan area. Call me at 941-7979 or leave a message in the state office, 224-5445. Books to the greater Minnesota Leagues could be mailed or in some cases, delivered by your state Board members. You ask for books we'll get them there.

As I sit here at my typewriter I feel that you, reading this, will share a common concern for the financial stability of our organization. And, I thank you for doing what you can!!!

Sincerely, Joann Buie (5) Joan Buie, Marketing Director







#### I. SUNDAY, SEPTEMBER 29 12:30 p.m.

"New Orleans Buffet Brunch"
White Sangria, Ambrosia, Creole Crab, Biscuit and Sausage,
Paris, Assorted Breads and Rolls, Fresh Fruit
Suggested Donation - \$12 per person
20 guests

Michael and Barbara Byrne\*
Anita Mahoney
5620 Chowen Avenue South

240

200

2. FRIDAY, OCTOBER 4 7:00 p.m.

"Candlelight Kekab Dinner"

Cocktail and Hors d'oeuvres, Melon and Proscuitto,
Steak and Shrimp Kebab, Rice, Broccoli, French Bread,
Mandarin Orange Salad/Poppy Seed Dressing,
Orange Sherbert with Wafer, Wine, Coffee,
After Dinner Liquers
Suggested Donation - \$25 per person

8 guests Daniel Copher Barbara Grossman\* 7300 Lanham Lane

3. FRIDAY, OCTOBER 11 7:00 p.m.

"Beer and Brats Bash"

Munchies, Brats and Buns

German Potatoe Salad, Baked Beans,
Black Forest Cake, Beer or Wine

Suggested Donation - \$10 per person

20 guests

Daniel Copher

2205 22nd Ave. South
Minneapolis

SATURDAY, OCTOBER 12 6:30 p.m.

"Le Tour de France"

Aperitif - Pernod (Spirits of Anis)

First Course - Terrine aux herbes (pate)

Second Course - Potage Parmentier (Potato and Leek Soup)

Entree:

Medaillons de Veau a la creme (veal)
Petits Pois a la Francaise (Peas)
Riz Safrane (Rice with Saffron)
La Salade - (Classic French Salad - Vinaigrette)
Plat de fromages (Cheese Plate)
Dessert:

Tarte au Maitre Pous (Apple Tart with Almond-Topping)
Appropriate wines will be served including
Champagne with dessert
Suggested Donation - \$25 per person

200

90

8 guests Tom and Marcia Ries 6600 Sally Lane

5. SATURDAY, OCTOBER 12 6:30 p.m.

"Shamrock Pork"
Cream of Mushroom Soup
Roast Loin of Pork and Red Cabbage
Dutches Potato Souffle, Carrots, Wine
Peaches in Raspberry Sauce, Coffee
Suggested Donation — \$15 per person
6 guests

Vince and Pat McCarthy 6813 Dakota Trail

6. SATURDAY, OCTOBER 12 6:30 p.m.

"Surprise Mexican Dinner"
(No menu - surprise dinner)
Suggested Donation - \$12 per person
18-20 guests
Peter and Janet Spokes\*
Gary and Mary Jean Sampson
700 Dublin Road

7. SUNDAY, OCTOBER 13 6:00 p.m.

"Hawaiian Luau"
Wine and Pina Coladas, Marinated Mushrooms,
Water Chestnut Ramaki, Chicken Hawaiian,
Sweet Sour Spareribs, Sweet Potato Cups
Oriental Celery, Watermelon Basket with Fruit Dressing
Pina Colada Bundt Cake
Suggested Donation – \$20 per person

Judd and Julie Fulford
Jim and Catherine Kemble
Tom and Marge Brennan\*
7012 Mark Terrace Drive

8. FRIDAY, OCTOBER 18 7:00 p.m.

"Authentic German Dinner"

Hors d'oervres, Clear Oxtail Soup,
Sauerbraten with Noodles and Applesauce
Pudding with Fresh Blueberries, German Wines and Spirits
Suggested Donation – \$20 per person
6 guests / &0
Helmut and Regina Breuer

9 FRIDAY, OCTOBER 18 7:00 p.m.

7304 Tara Road

"Around The World"
Cocktails and Assorted Appetizers
Westport Salad (A deliciously different green salad)
Freshly Baked French Bread
Chicken and Wild Rice Pilaf with Vegetables
(An exotic dish with an oriental flair)
English Trifle (A wonderful, rich combination of cake,
custard, peaches and cream)
Wine, Coffee and Tea
Suggested Donation – \$20 per person
8 guests
Peter and Joan Jarvis
7420 Shannon Circle









10. FRIDAY, OCTOBER 18 7:00 p.m.

"Octoberfest Dinner"
Liptauer Cheese Spread, Herring Rollmopse,
Bavarian Bean Salad, Pumpernickle Bread,
Rouladen (Braised Stuffed Beef Rolls), Spactzel,
Sauerkraut Mit Ananas (Pineapple Sauerkraut)
Linzer Torte, Coffee, German Beer or Wine
Suggested Donation – \$20 per person

8 guests /60 George and Joan Fischer 7000 Tupa Drive

FRIDAY, OCTOBER 25 7:30 p.m.

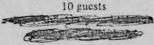
"Foods of the Orient"

Egg Rolls and Rice Wine, Won Ton Soup,
hrimp Cantonese, Mandarin Beef, Sweet Sour Pork with Rice,
Canton Orange Dessert with Fortune Cookies, Saki Tea
Suggested Donation - \$20 per person

8 guests
 Ernie and Sally Micek\*
 Dave and Mollie Paulson
 6941 Valley View Road

12. SUNDAY, OCTOBER 27 7:00 p.m.

"An Irish Eve at the Rectory"
Preprandials . . . served in Irish Waterford
Irish Greens Salad, Wild Rice Soup,
Graignenamanagh Roastheef, Irish Potatoes,
Mixed Vegetables, Macgillycuddy Rolls,
Imported Irish Wines
Postprandials . . . Creme de Menthe Parfaits
Irish Coffee
"served on Irish Linen at the Irish Rectory"
Suggested Donation - \$25 per person



SHAMROCK SUPPER Reservation Card

Reservation Card			
	Suggested Donation Per Person	Number of Reservations	
"New Orleans Buffet Brunch"	\$12		
"Candlelight Kebab Dinner"	\$25		
"Beer and Brats Bash"	810		
"Le Tour de France"	\$25		
"Shamrock Pork"	\$18		
"Surprise Mexican Dinner"	\$12		
"Hawaiian Luau"	\$20		
"Authentic German Dinner"	\$20		
"Around the World"	\$20		
"Octoberfest Dinner"	\$20		
"Foods of the Orient"	\$20		
"An Irish Eve at the Rectory"	\$2\$		
	Enclosed Donation		

cannot attend a Shamrock Supper this year but would like to help with ou is my check for \$

ADDRESS PHONE NUMBER

envelope

enclosed

using the

return

Please Thanks

for your

2

2360

160

## AGENDA FOR LWVMNEF AND LWVMN BOARD MEETINGS

Tuesday, October 8, 1985

9:00 - 9:30 - Board preparation time

9:30 - 10:20 - LWVMNEF Board Meeting (see enclosed agenda on pink)

10:30 - 12:15 - LWVMN Board Meeting

12:15 - Lunch Break, stay if you wish; (bring brown bag or order take-out sandwich at office; coffee, tea and pop available.)

Afternoon - Committee meetings - schedule with Sawyer if more than Boarders involved.

Enclosures: Blue planning form, blue work order form, vouchers (green & pink), calendar showing office work schedule (white).

Reminder: No Board Memo in October; the next Board Memo will be mailed November 19th

and 21st.

#### LWVMN BOARD AGENDA\*

Agenda: We will adhere to times listed for each; if we have not completed discussion on action within the time limit, that item will be moved to the end of the agenda.

10:29 - Determination of quorum and call to order.

#### Mins. ACTION

- 1. 5 Planning forms, vouchers, other housekeeping
- 2. 2 REVISION OF AGENDA
- 3. 2 Approval of September 10, 1985, Minutes/Greiling for Kratky
- 4. 10 Treasurer's Report/Hondl
- 5. 3 Development Report/McKinnell
- 6. 5 Withdrawal of Recognition from LWV-West Dakota County/Buffington
- 7. 10 Approval of Budget Committee for 1985-86/Hondl for Berg
- 8. 5 Guiding Principles/Bylaws/Greiling
- 9. 20 Approval of Long Range Planning Objectives/Santi
- 10. 15 1987 Convention Site/Buffington
- 11. 10 Day on the Hill/Greiling
- 12. 10 ABC Precinct Reporting for 1986/Leppik

#### DISCUSSION

13. 5 - Ed Fund November Appeal/Santi

#### INFORMATION

- 14. Funraiser/McKinnell
- Office Search Committee/McKinnell
- 16. U.N. Rally/Duffy
- 17. Field Service/Buffington, Thompson
- 18. Computer/Hondl, Sawyer
- 19. MN for Peace in Central America/Higinbotham
- \*See addendum to Agenda, page 4 Items received after typing.

- 1. Fill per Planning forms, work orders, vouchers
  Review Calendar, work schedule
  Sign-up volunteers for October 29th Focus
  Purchase tickets for U.N. Rally, October 25th
  Order lunch
- 2. REVISION OF AGENDA
- 3. Minutes: MOTION: to approve the minutes of the September 10, 1985, LWVMN Board Meeting. (Mailed to you earlier, bring with you to meeting.)
- 4. Treasurer's Report: MOTION: to accept the Treasurer's Report and to file it for audit.
- 5. <u>Development Report</u>: We received one membership this month in response to the July mailing to LWVUS donors.
- 6. Withdrawal of Recognition from LWV-West Dakota County: MOTION: to request that LWVUS withdraw recognition from the LWV of West Dakota County.

Background: Northern Dakota County started collecting members in Burnsville back when it (No. Dakota) was the LWV of West St. Paul. The Burnsville people split off and formed their own provisional in 1966. As the entire area grew, they began to accumulate members in Apple Valley and even in Lakeville and in 1973 changed their status to West Dakota County. They thrived through the 70's - active in local items (though usually Burnsville related), publicity, in the thick of things, membership up to over 100 for a couple of years. Problems appeared quite suddenly in 1981 a distraught president who couldn't get a Board together. That marked the beginning of an almost unbrakeable skid. State people met with them and tried to help them get their Board organized to handle the workload and to help them decide what that workload should consist of. That seemed to settle things down for awhile, but within the year their membership took a precipitous drop. The leadership that followed, well you really needed to observe it first hand to fully understand. The League was going to die, and no one was going to get past them to try to save it. Our meetings to discuss the situation were held in the office with two or three of them accompanied by their standard statement - 'the members want nothing to do with state'. They did nothing that was suggested. Names referred to them as prospects were never contacted. The person who took over for the last year seemed more positive because she is a gung-ho Leaguer, but as far as putting anything back together, she was no more effective than her despondent predecessors. The membership was notified last spring that a meeting would be held to discuss the future of the League and possible disbandment. Again, we were informed it would be better if they were left to handle it themselves. To her credit, this last president has keptus informed of what she was planning and doing all along. They had a good turnout at the meeting. They have some people who know their way around the League, so they agreed not to disband until this fall in order that they might have time to spend a big chunk of their money the way they wanted to. They accomplished that and in September voted to disband. The rest of their money will revert to LWVMN. Their members will be offered membership at large and the membership list given to Northern Dakota County.

7. Budget Committee: MOTION: to approve the following people to serve on the 1985-86 LWVMN Budget Committee:

Jan Cerny. LWV-Richfield
Pearl Sheps, LWV-Rochester
Mertyce Mayne, LWV-St. Paul
Dorothy Skwiera, LWV-Detroit Lakes Area

Ex officio members from LWVMN Board:

Connie Hondl, Treasurer, LWV-Edina Beverly McKinnell, Development, LWV-St. Paul Erica Buffington, Field Service, LWV-St. Louis Park Joan Higinbotham, President, LWV-Minneapolis

#### LWVMN BOARD AGENDA, October 8, 1985 (page 3)

7. Budget Committee: (cont.)

Background: The Budget Committee will review the 1986-87 Budget as adopted by LWVMN 1985 Convention delegates for possible adjustment by 1986 Council delegates. Berg will distribute Budgets and Budget review forms to Board members at the Board meeting. The Budget Committee will meet at the LWVMN office at noon on Tuesday, November 19th.

8. Guiding Principles in Bylaws: MOTION: to delete the guiding principles from the Bylaws when they are reprinted.

Background: The League Principles are already printed in the <u>Program for Action</u>, a logical place to look for them. This deletion would save money.

9. <u>LRP Objectives</u>: MOTION: to approve Long Range Planning objectives for LWVMN as attached.

Background: See attached packet (yellow).

10. Convention Site: MOTION: to approve as the site for the June, 1987 LWVMN Convention.

Background: Erica and Peggy Thompson are visiting Winona facilities on Monday, October 7th. They will have a recommendation for the Board Meeting on October 8th.

11. Day on the Hill: MOTION: to cosponsor our April 16th Day on the Hill, focusing on the administrative process, with AAUW.

Background: At the last meeting of the Coalition of 15,000 (April 26th) AAUW gave a positive critique of working with LWVMN on the 1985 Day on the Hill, recommended doing it again and Jean Tews endorsed the networking. At the September Action Committee Meeting, the committee was open to exploring working with other groups for this event. Buffington cautioned to be sure to retain tight control if again working with AAUW. A September 19th mailing from the Women's Consortium (copy enclosed - white) states that we will work with AAUW. (Grace Harkness, MN Women's Consortium, legislative coordinator, called me about our Day on the Hill, and was planning to call AAUW also so they must have reported their involvement.) With the wheels this far in motion, it appears sensible to work with AAUW, with Buffington's advice in mind. Further, they have a new state legislative chair this year, Becky Hilstad.

12. ABC Precinct Reporting for 1986: MOTION: to authorize Higinbotham on behalf of LWVMN to sign the Letter of Intent for 1986 Congressional/Gubernatorial Elections from ABC news

Background: LWVMN has received a contract from ABC to report key precincts for the 1986 election. The motion passed at the August Board Meeting said that LWVMN should wait for further direction from LWVUS before signing a contract for the presidential election. If any Board member has comments on reporting Congressional elections, they should be brought out now. Letters are enclosed for your information. This agreement does not commit LWVMN to do precinct reporting in 1988 for the Presidential election, but to do election reporting in the 1986 Congressional elections. Our ABC precinct reporting committee will meet October 11th at the State League Office.

#### DISCUSSION

13. Ed Fund November Appeal: Board members received a memo asking for names for this mailing to members and others. Please turn them in at the Board meeting. Are there other names that should be included? The solicitation letter will be passed around for your information.

#### INFORMATION

14. Funraiser: The Funraiser will be held Saturday, February 1, 1986 at the International Market Square. A New Orleans Mardi Gras theme will be carried out by the University

#### 14. Funraiser (cont.):

of MN Dixieland Jazz Patrol playing for listening before dinner and a full repertoire of music for dancing after the auction. Merrilyn Belgum, acclaimed Twin Cities comedienne, will entertain us just before the live auction. Tickets are \$25 per person. Joanne Buie and Judy Nordland are planning this entertainment. Cathy Hegg is coordinating a bus trip weekend package for Greater Minnesotans.

- 15. Office Search Committee: Jan Midtbo, LWV-Minneapolis, is chair. She and Peggy Lucas met with a group from the Women's Consortium that is looking into buying a building with other women's groups. Midtbo is forming a committee and will meet in November.
- 16. U.N. Rally: Tickets will be available from Judy Duffy at the Board Meeting for the October 25th event at the Hyatt Regency Minneapolis. Cost is \$14.

#### 17. Field Service:

BEMIDJI AREA: have sold just since 1983, 14,936 wild rice cookbooks. One store in Grand Rapids has sold 9,850 of them.

Leagues all over the place having meetings on Indians in Minnesota featuring Liz.

MINNEAPOLIS: has organized a downtown unit which meets from 7-8 a.m.

ROCK COUNTY: membership of 15, has a Board member carrying the portfolio of Transportation and Marketing.

- 18. Computer: It has arrived (at least one-half of it) and it is beautiful. We are beginning to grapple with the implications training of staff and volunteers; timeline for full implementation; security and insurance; new accounting procedures, as the computer is owned by LWVMNEF. We hope to have some training opportunities for interested Board members. We'll let you know as soon as possible.
- 19. Minnesotans for Peace in Central America proposal is on hold for the present. Difficulties in timing, funding, priorities were too much to overcome. LWVMN, however, remains interested in the issue of Central America and also in the process proposed by Ned Crosby.

#### ADDENDUM TO AGENDA: ACTION

12½. 5 min. - LWVMN meetings/Election Day/Seitz

MOTION: that official LWVMN meetings not be held on statewide election days.

Background: The September Board Meeting was held on a local primary election day, September 10th. The November Action Committee Meeting is scheduled for November 5th, General Election Day.

#### DISCUSSION

- 13½. LWVMN Convention Resolution Follow-up/Seitz: What action has been taken by the State Board to "convey to the National Board for the delegates at the 1985 MN State Convention the request that the National Board establish clear guidelines for consensus by tear-off ballots, and inform all local Leagues of these guidelines before the next tear-off consensus." Motion carried at State Convention.
- 20. FYI: NR Update/Crampton: I was not appointed to the "new" Council on Radioactive Waste, but, luckily, Linda Peck was. I attended a 3-state Radioactive Waste Conference in Superior, WI on Sept. 26-28 (as did Linda and Ellen Mork). Right now there is some question as to whether there will be an advisory committee or not. Between Nov. 15-the Dept. of Energy will announce 15 to 20 areas to be considered for sites of a second high level waste respository. MN is considered likely to be designated for one or more sites. I will plan to contact Leagues in affected areas, and ask if I/we can help them to consider public education/information meetings for their area.

## LWVMNEF EXPENSE VOUCHER

ame					Date
ddressStreet	5374314			City	Zip
Street					229
Budget Category Dat		Meals (3)	Room (4)	Other (5)	Describe
OTAL EXPENDITURES  WILL CONTRIBUTE  ALANCE TO BE REIMBU  Travel - car (15¢  Baby Sitting - \$1	per mi.); train,			as soon quarter	(check one)
. \$9.00 per diem	ost is reimbursed		etc.		
. \$9.00 per diem . Lodging (actual c . List here postage	, phone calls, su				
<ul><li>\$9.00 per diem</li><li>Lodging (actual c</li><li>List here postage</li></ul> See reverse side fo	, phone calls, su	ructions	.)		
. \$9.00 per diem . Lodging (actual c . List here postage See reverse side fo or official League	, phone calls, su	ructions	.)	t.	

Reimbursement of Board Members expenses (LWVMN Policies, April, 1984)

Board members must submit monthly expense vouchers whether they wish to be reimbursed or not. Expenses should be listed for all functions state Board members are required to attend. The voucher form defines categories and allowable amounts. Board members will be reimbursed for Board meetings, committee meetings, etc. required by their job description. Mileage will be reimbursed at 15¢ per mile (January, 1983, Board meeting).

#### INSTRUCTIONS FOR FILLING OUT VOUCHERS:

This expense voucher form is an attempt to make the bookeeper's job a little easier and insure that the expenses are accurately charged to the proper budget categories. If, after reading these instructions, you are still unclear or unsure, please see either the executive director or the bookkeeper. They would be glad to help you.

- 1. Fill in your name as you want it to appear on the check. Give complete address including zip code.
- 2. Budget Category such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.
- 3. Attach all bills and receipts when possible.
- 4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

I have contributed the following volunteer hours:
Action
Program
Board
Administration
Other

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

## LWVMN GENERAL FUND EXPENSE VOUCHER

Name						Date			
AddressStreet							City Zip		
Budget Category	Date		Sitter (2)	Meals (3)	Room (4)	Other (5)	Describe		
						ļ			
COTAL EXP	PENDITU	RES	\$			I	would like to be re-		
WILL CO	NTRIBU	TE					as soon as possible quarterly		
BALANCE T	O BE R	EIMBURS	ED			. 1	(check one)		
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(See reve For office									
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Reimbursement of Board Members expenses (LWVMN Policies, April, 1984)

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- 3. Attach all bills and receipts when possible.
- 4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

I have contributed the following	volunteer hours:
Action	
Program	
Board	
Administration	
Other	

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

### PLANNING FORM

PROJECT			MONTH	
TASK DESCRIPTION	TYPE OF STAFF ASSISTANCE NEEDED	START DATE	COMPLETION DATE	(FOR EXEC. DIR'S USE) STAFF ASSIGNED
			*	

### LWVMN OFFICE WORK ORDER

From:	Date:
Date needed by:	Copies to:
Special instructions:	
League of Women Voters of Minnesota,	555 Wabasha, St. Paul, MN 55102 - August 1985
LWVMN	OFFICE WORK ORDER
From:	Date:
Portfolio or Project:	
Date needed by:	
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# OCTOBER 1985 D

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6	Prisit to Winona, Pries  12:30: Computer Fraining: Anterson Ungar		9:30- child Protection committee 12:30: computer maining Anderson unque	10	Voter Services; Committees; 10:00 a.M. 1:00 p.M.  BOARD Mail!  Action to Printer	
13		-payroll	16 AISER COMMITTEE  BER: KA, RK	17	18 BOARD MAIL	19
20	21 EF Planning 4 Support 9:30-11:30 Financial options	22	23 Focus Recistration Dead lines (meul)  of Program For	24 UNITED NATIONS DAY	25 9:00-2:00 U.N.Rally BOARD MAIL "REQUEST FOR TO	
2.7	28 Focus Registration only Deadline Prepare Focus Iists, Material SS, RK, SR	29 Fucus "Tell it to the Mediata"	30 Action Committee " Abenda Mailed	31 HALLOWEEN	STAFF: SAWYER KNOWSON Anderson Thompson Unga	: M-F, 9:00-4:00 : M, N, th, 9-4 T, -9-12:30 home n:- M, T, th

		MOVE	IVIDER	1900		16-20
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
OCTOBER '85  S M T W T F S  1 2 3 4 5  6 7 8 9 10 11 12  13 14 15 16 17 18 19  20 21 22 23 24 25 26  27 28 29 30 31	DECEMBER '85  S M T W T F S  1 2 3 4 5 6 7  8 9 10 11 12 13 14  15 16 17 18 19 20 21  22 23 24 25 26 27 28  29 30 31		Auction /	TEMS ER AND NO	VEMBER	2
3	AGENDA DEADLINE	Action Committe.  AGENDA Prepi	Acenda typed: RK, SS	AGEWDA MaiLED	8	9
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17	BOARD Memo typeD, proceed; RK, SS finunce Letter mailed to Mem postmand Dead line FO FF6-2	bers 10:00 - Fun Re commo	Prep. 55 RK ItEE	3 to class Mailed to Presidents - PRMS - MALS RK, SS, JM	DEBATES TASK FORCE 10:00-2:00 p4	23
24	25	26 tizen hobbyist	Action Committee AGENDA Mailed Conference	28 THANKSGIVING Office Clo	29 2 5ED	30

"Take Note: Women Vote"



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		CURRENT P	ERIOD		YEAR-TO-D			REMAINING
		AMOUNT	RATIO		THUUDMA	RATIO	BUDGET	BUDGET
INCOME								
	\$	4,209.34	28.25	5	26,494.63	39.45	44,500	18, CO5
		70.00			905.00	1.35		2,595
					250.00	•37	250	0
					•00	•00	150	150
■					.00	•00	0	C
					1,752.00	2.61	1,621	131-
					390e32	•58	250	140-
						1.65	3,400	2,291
INTEREST INCOME		30-04	•20		244.08	•36	300	56
SUB TOTAL	\$	4,627.37	31.05	\$	31+144-81	46.37	53,971	22,826
PROGRAM SERVICES								
DIRECT SERVICE-LL								
FALL WKSP/MEMB BROCH SALES	\$	•00	-00	\$	•00	• CO	300	300
DPM		140.00	•94		790-00	1-18		490-
WHITE EARTH		•00	•00		•00	•00		600
LL REIMBURSEMENT		•00	•00		•00	-00	500	500
PROVISIONAL REIMBURSEMENT		.00	•00		.00	-00	500	500
HOPE WASHBURN INTEREST		•00	•00		24.60	-04	0	25-
TOTAL DIRECT SERVICE-LL	\$	140.00	•94	\$	814-60	1-21	2,200	1,385
PUBLICATIONS	s	96.74	•65	\$	247.04	•37	2,200	1,953
VOTER		•00	•00		4.00	-01	30	26
LWVMNEF CONTRIB-1/3		•00	•00		38-58	•06	1,050	1,011
TOTAL VOTER	\$	-00	-00	\$	42.58	•06	1,080	1,037
	PROGRAM SERVICES  DIRECT SERVICE—LL FALL WKSP/MEMB BROCH SALES DPM WHITE EARTH LL REIMBURSEMENT PROVISIONAL REIMBURSEMENT HOPE WASHBURN INTEREST  TOTAL DIRECT SERVICE—LL PUBLICATIONS  VOTER LWVMNEF CONTRIB—1/3	MEMBERSHIPS-LL PMP MEMBERSHIPS-MAL MEMBERSHIPS-CMAL ASSESMENT HOPE WASHBURN MEMORIALS CASH FROM MEMB & L LEAGUES CASH FROM NON-MEMBERS NON CASH FROM MEMBERS INTEREST INCOME  SUB TOTAL  PROGRAM SERVICES  DIRECT SERVICE-LL FALL WKSP/MEMB BROCH SALES DPM WHITE EARTH LL REIMBURSEMENT PROVISIONAL REIMBURSEMENT HOPE WASHBURN INTEREST  TOTAL DIRECT SERVICE-LL \$ PUBLICATIONS \$ VOTER LWVMNEF CONTRIB-1/3	INCOME  MEMBERSHIPS-LL PMP  MEMBERSHIPS-MAL  MEMBERSHIPS-CMAL ASSESMENT  HOPE WASHBURN  MEMORIALS  CASH FROM MEMB & L LEAGUES  CASH FROM MON-MEMBERS  NON CASH FROM MEMBERS  INTEREST INCOME  SUB TOTAL  PROGRAM SERVICES  DIRECT SERVICE-LL  FALL WKSP/MEMB BROCH SALES  DPM  WHITE EARTH  LL REIMBURSEMENT  PROVISIONAL REIMBURSEMENT  HOPE WASHBURN INTEREST  TOTAL DIRECT SERVICE-LL  S 140-00  PUBLICATIONS  \$ 96-74  VOTER  LWWMNEF CONTRIB-1/3  .00	INCOME  MEMBERSHIPS-LL PMP  MEMBERSHIPS-MAL  MEMBERSHIPS-MAL  MEMBERSHIPS-CMAL ASSESMENT  MEMBERSHIPS-CMAL ASSESMENT  MEMBERSHIPS-CMAL ASSESMENT  MEMBERSHIPS-CMAL ASSESMENT  MOD	INCOME  MEMBERSHIPS-LL PMP  MEMBERSHIPS-MAL  MEMBERSHIPS-CMAL ASSESMENT  MEMBERSHIPS-CMAL ASSESMENT  MEMBERSHIPS-CMAL ASSESMENT  MEMORIALS  CASH FROM MEMB & L LEAGUES  CASH FROM NON-MEMBERS  I-99 -01  NON CASH FROM MEMBERS  INTEREST INCOME  SUB TOTAL  PROGRAM SERVICES  DIRECT SERVICE-LL  FALL WKSP/MEMB BROCH SALES  DPM  WHITE EARTH  LL REIMBURSEMENT  PROVISIONAL REIMBURSEMENT  HOPE WASHBURN INTEREST  PUBLICATIONS  MOD -00  -00  -00  -00  -00  -00  -00  -00	INCOME  MEMBERSHIPS-LL PMP  MEMBERSHIPS-CMAL ASSESMENT  HOPE WASHBURN  CASH FROM MEMBERS  NON CASH FROM MEMBERS  INTEREST INCOME  SUB TOTAL  PROGRAM SERVICES  DIRECT SERVICE-LL  FALL WKSP/MEMB BROCH SALES  DIRECT SERVICE-LL  S 140.00  OO  COO  COO  TOTAL DIRECT SERVICE-LL  S 140.00  OO  A00  DUBLICATIONS  S 96.74  OO  OO  A00  A00  LWWMNEF CONTRIB-1/3  OO  OO  38.58	INCOME  MEMBERSHIPS-LL PMP  MEMBERSHIPS-MAL  MEMBERSHIPS-CMAL ASSESMENT  MEMBERSHIPS-CMAL ASSESMENT  MEMBERSHIPS-CMAL ASSESMENT  MEMBERSHIPS-CMAL ASSESMENT  MEMBERSHIPS-CMAL ASSESMENT  MOD  MEMORIALS  CASH FROM MEMB & L LEAGUES  CASH FROM NON-MEMBERS  MON CASH FROM MEMBERS  MON CASH TOTAL  MEMBERSHIPS-UR  MOD COO  MEMORIAL  MEMBERSHIPS-UR  MEMBERSHIPS-UR  MEMBERSHIPS-UR  MEMBERSHIPS-UR  MEMBERSHIPS-UR  MOD COO  MEMORIAL  MEMBERSHIPS-UR  MEMBERSHIPS-UR	INCOME  MEMBERSHIPS-LL PMP  MEMBERSHIPS-MAL  TO-00

## (3)

			CURRENT PE	RIOD	YEAR-TO-D	ATE RATIC	BUDGET	REMAINING BUDGET
0801	DELEGATES STATE CONV 85/COUNCIL 86 TOTAL DELEGATES	s s	180.54 180.54	1.21	15,717.69 15,717.69	23•40 23•40	12,000	3,718- 3,718-
0901 0902	ACTION DAY ON THE HILL CAPITOL LETTER	\$	•00 5•00	•00 •03	\$ 463.00 10.00	•69 •C1	800 500	337 490
	TOTAL ACTION	\$	5.00	•03	\$ 473.00	<b>→7</b> 0	1,300	827
	NATURAL RESOURCES							
1001	COMMITTEE TOTAL NATURAL RESOURCES	\$	•00	-00 -00	•00 •00	•00 •00	0	0 0
1100	CRIMINAL JUSTICE	5	-00	•00	\$ •00	-00	0	C
1200	HR / SOCIAL POLICY		•00	•00	•00	•00	0	C
1300	EDUCATION		•00	•00	•00	•00	0	0
1400	GOVERNMENT		•00	•00	•00	-00	0	0
1500	INTERNATIONAL RELATIONS		•00	•00	•00	-00	0	0



			CURRENT F	PERIOD RATIO		YEAR-TO-D AMOUNT	ATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
1401	VOTERS SERVICE ABC REPORTING		•00	•00		-00	•00	0	0
1601	ADG REPURTING								
	TOTAL VOTERS SERVICE	\$	•00	•00	\$	•00	•00	0	0
	CTTTTON THEODNATION					3			
1701	CITIZEN INFORMATION	\$	-00	•00	\$	250.00	•37	1,000	750
1701	SPEAKERS BUREAU	*	60.55	•41		384.55	57	1,050	665
1702	CITIZEN IN ACTION SALES		•00	.00		•00	.00	400	400
1703	PRACTICAL POLITICS COURSE				-				
	TOTAL CITIZEN INFORMATION	\$	60.55	-41	\$	634.55	•94	2,450	1,815
	C-I GRANT LWVUSEF								
1751	1. 14Thu. 175 175. 175. 175. 175. 175. 175. 175. 175.	. s	•00	-00	\$	•00	-00	300	300
1752	CAUCUS TAPE		•00	-00		•00	-00	0	0
1753	WATER F & I		•00	•00		•00	-00	0	0
1754	WATER FOCUS		•00	-00		•00	-00	0	0
1755	INDIANS		•00	•00		•00	•00	0	C
1756	JUSTICE FOCUS		•00	-00		•00	•00	0	C
	CITIZEN LOBBYIST		•00	-00		-00	•00	0	0
1757	CAUCUS FLYER		•00	•00		•00	•00	0	Č
1758	CAUCUS FLYER		•00						
	TOTAL CITIZEN INFO-GRANT	\$	•00	•00	\$	-00	-00	300	300

### LEAGUE OF WOMEN VOTERS OF MN



			CURRENT P	ERIOD	YEAR-TO-	DATE	ANNUAL	REMAINING	
			AMOUNT	RATIO	AMOUNT	RATIO	BUDGET	BUDGET	
	SUPPORTING SERVICES								
2001	FUND RAISING	\$	80.00	•54 \$	1,356.13	2.02	9,500	8,144	
2002	COOKSOOK ADMINISTRATION		334.58	2.25	2,599.44	3.87	1,000	1,599-	
2003	COOKBOOK PROFIT TO LWVMN		•00	•00	400.00	•60	5,300	4,900	
2010	COPIER SERVICE BUSINESS		163.46	1.10	1,275.01	1.90	9,000	7,725	
	TOTAL SUPPORTING SERVICES	\$	578-04	3.88 \$	5,630,58	8.38	24,800	19+169	
1. 1. 1. 1.	SERVICES PROVIDED LWYMNEF								
3001	ADMINISTRATION LL GRANTS	\$	621.00	4.17 \$	937.09	1.40	800	137-	
3010	ADMIN & DEVE COSTS		3,810.55	25.57	5,051.38	7.52	9,000	3,949	
3020	GRANTS PROJECT COSTS		4.782.45	32.09	6,466.68	9.63	25,975	19,508	
	TOTAL SER PROVIDED LWYMNEF	\$	9,214.00	61.83 \$	12,455.15	18-55	35,775	23,320	
	TOTAL INCOME	\$	14,902.24	100.00 \$	67,160.00	100.00	136,076	68,916	



PERIOD ENDING SEFTEMBER 304 1707										
		CURRENT AMOUNT	PERIOD RATIO				ANNUAL BUDGET	REMAINING BUDGET		
EXPENSES										
PROGRAM SERVICES			4							
DIRECT SERVICE TO LL										
	\$	-01	.00	\$	90.00			90-		
					14.15		150	136		
					79.40	•12	695	616		
					104.80	-16	396	291		
					•00	-00	300	300		
					123.58	-18	350	226		
						-00	0	0		
							0	C		
							1.100	1,076		
							0	0		
								3,317-		
ALLUCATED UPERATING		•00			34311620					
TOTAL DIRECT SERVICE TO LL	\$	73.84	•50	\$	3,753-19	5.59	2,991	762-		
PUBLICATIONS										
PURCHASE	\$	3.00	-02	\$	111.73	- 17	1,500	1,388		
	ALC: Y				-00	-00	400	400		
					2.68	-00	0	3-		
TO THE TAX AND TAX AND THE PARTY OF THE PART					202-70	•30	0	203-		
. ACCOUNT CO O. C										
TOTAL PUBLICATIONS	s	3.00	•02	\$	317-11	•47	1,900	1,583		
VOTER										
	\$	-00	.00	\$	•00	-00	100	100		
				in	1,000.53	1.49	3,100	2,099		
								311		
		70.70					0	291-		
ACCOUNTED OF ENALTHO										
TOTAL VOTER	\$	5.66	•04	\$	1,631-34	2-43	3,850	2,219		
	DIRECT SERVICE TO LL COMMITTEE LEAGUE CONTACTS-CALLS LEAGUE CONTACTS-VISITS MEMBERSHIP COMMITTEE MEMBERSHIP BROCHURE PROJECTS COMMITTEE FALL WORKSHOPS REIMBURSED VISITS PROVISIONAL LEAGUE WHITE EARTH ALLOCATED OPERATING  TOTAL DIRECT SERVICE TO LL  PUBLICATIONS PURCHASE SALES & USE TAX COMMITTEE ALLOCATED OPERATING  TOTAL PUBLICATIONS  VOTER COMMITTEE PRINTING POSTAGE ALLOCATED OPERATING	PROGRAM SERVICES  DIRECT SERVICE TO LL COMMITTEE S LEAGUE CONTACTS—CALLS LEAGUE CONTACTS—VISITS MEMBERSHIP COMMITTEE MEMBERSHIP BROCHURE PROJECTS COMMITTEE FALL WORKSHOPS REIMBURSED VISITS PROVISIONAL LEAGUE WHITE EARTH ALLOCATED OPERATING  TOTAL DIRECT SERVICE TO LL S  PUBLICATIONS PURCHASE S SALES & USE TAX COMMITTEE ALLOCATED OPERATING  TOTAL PUBLICATIONS VOTER COMMITTEE PRINTING POSTAGE ALLOCATED OPERATING	EXPENSES  PROGRAM SERVICES  DIRECT SERVICE TO LL COMMITTEE LEAGUE CONTACTS-CALLS LEAGUE CONTACTS-VISITS MEMBERSHIP COMMITTEE MEMBERSHIP BROCHURE PROJECTS COMMITTEE FALL WORKSHOPS REIMBURSED VISITS PROVISIONAL LEAGUE WHITE EARTH ALLOCATED OPERATING  TOTAL DIRECT SERVICE TO LL TOTAL PUBLICATIONS PURCHASE SALES & USE TAX COMMITTEE ALLOCATED OPERATING  TOTAL PUBLICATIONS TOTAL PUBLICATIONS TOTAL PUBLICATIONS SALES & USE TAX COMMITTEE ALLOCATED OPERATING  TOTAL PUBLICATIONS PURCHASE SALES & USE TAX COMMITTEE ALLOCATED OPERATING  TOTAL PUBLICATIONS SALES & OOO TOTAL PUBLICATIONS SOLO  VOTER COMMITTEE PRINTING POSTAGE ALLOCATED OPERATING SOLO OOO  ALLOCATED OPERATING OOO OOO OOO OOO OOO OOO OOO OOO OOO O	PROGRAM SERVICES	EXPENSES  PROGRAM SERVICES  DIRECT SERVICE TO LL	AMGUNT RATIO AMOUNT	PROGRAM SERVICES   PROGRAM SERVICES	EXPENSES		



	PERIOD ENDING SEPTEMBER 30, 1985										
			CURRENT PE	RATIO		YEAR-TO-D AMOUNT	ATE RATIO	ANNUAL BUDGET	REMAINING BUDGET		
8011 8021 8031 8091	DELEGATES & AFFILIATIONS MN CONVENTION MN COUNCIL LWV US CONV 86/COUNCIL 87 ALLOCATED OPERATING	\$	38.50 .00 .00	•26 •00 •00 •00	\$	11,261.62 500.00 433.13 5,047.33	16.77 .74 .64 7.52	9,500 150 1,200 0	1,762- 350- 767 5,047-		
	TOTAL DELEGATES & AFFIL	\$	38-50	•26	\$	17.242.08	25-67	10,850	6.392-		
9011 9021 9031 9041 9051 9061 9991	ACTION COMMITTEE LOBBYING & MONITORING RESOURCE MATERIALS COALITIONS & AFFILIATIONS DAY ON THE HILL SEMINARS ALLOCATED OPERATING	\$	.00 .00 .00 .00	.00 .00 .00 .00 .00	\$	133.91 601.10 35.03 25.50 328.25 .00 1,613.09	•20 •90 •05 •04 •49 •00 2•40	980 800 25 100 250 300	846 199 10- 75 78- 300 1,613-		
	TOTAL ACTION	\$	•00	•00	\$	2.736.88	4.08	2,455	282-		
10011 10012 10091	NATURAL RESOURCES COMMITTEE LOBBYING DEPOSIT CAMPAIGN ALLOCATED OPERATING TOTAL NATURAL RESOURCES	\$	•00 •00 •00	•00 •00 •00		67.16 .00 41.62	-10 -00 -06	100 100 0	33 100 42- 		
11011 11091	CRIMINAL JUSTICE COMMITTEE ALLOCATED OPERATING TOTAL CRIMINAL JUSTICE	\$	•00 •00	•00		•00 •00	-00	50 0 50	50 0 50		
12011 12091	SOCIAL POLICY COMMITTEE ALLOCATED OPERATING	\$	•00	•00		52.50 31.39	•08 •05	50 0 	3- 31- 34-		
	TOTAL SOCIAL POLICY	\$	•00	•00	2	83-89	-12	50	34		

### LEAGUE OF WOMEN VOTERS OF MN

(8)

			CURRENT P	ERIOD RATIO		YEAR-TO-D	ATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
12011	EDUCATION COMMITTEE	\$	•00	•00	\$	•00	•00	300	300
13011	ALLOCATED OPERATING		•00	•00		15.08	-02	0	15-
	TOTAL EDUCATION	5	•00	•00	\$	15.08	•02	300	285
	GOVERNMENT				-	25 22	0.	100	75
14011	COMMITTEE	\$	25.00	-17	\$	25-00	•04	100	1-
14091	ALLOCATED OPERATING		•00	-00		•75	-00	0	
	TOTAL GOVERNMENT	s	25.00	-17	5	25.75	•04	100	74
	INTERNATIONAL RELATIONS						TA LINE		
15010	COMMITTEE	\$	•00	-00	\$	30.80	•05	100	69
15011	LOBBYING & CONF		•00	-00		49.45	-07	100	51
15012	WORLD AFFAIRS COUNCIL		•00	-00		10.00	-01	10	0
15013	WORLD AFF CENTER MTGS		•00	.00		•00	•00	25	25
15014	UN RALLY		•00	.00		25.00	-04	25	0
15015	TRADE CONFERENCE		•00	.00		.00	-00	0	0
15091	ALLOCATED OPERATING		•00	•00		4.36	-01	0	4-
102001	TOTAL IR	\$	•00	•00	\$	119.61	-18	260	140

### LEAGUE OF WOMEN VOTERS OF MN



			CURRENT F	PERIOD RATIO	YEAR-TO-D	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	VOTERS SERVICE							
16011	COMMITTEE	\$	•00	-00	\$ 4.50	-01	200	196
16021	ABC PROJECT		•00	•00	•00	-00	. 0	0
16091	ALLOCATED OPERATING	was the same	•00	-00	34.27	• C5	0	34-
	TOTAL VOTERS SERVICE	\$	•00	•00	\$ 38.77	<b>.</b> 06	200	161
	CITIZEN INFORMATION							
17011	COMMITTEE	\$	25.00	.17	\$ 25.00	<b>.</b> 04	0	25-
17021	SPEAKERS BUREAU-NEW FLYER		•00	•00	•00	-00	0	0
17031	CIA PUBLICATION		•00	•00	•00	•00	0	0
17041	PRACTICAL POLITICS-INSTRUCT		•00	•00	•00	-00	100	100
17091	ALLOCATED OPERATING		•00	•00	32.62	• 05	0	33-
	TOTAL CITIZEN INFORMATION	5	25.00	-17	\$ 57.62	•09	100	42
	C-I GRANT LWVUSEF							
17510	INDIANS	\$	•00	•00	\$ •00	-00	0	0
17511	CAUCUS TAPES		•00	•00	•00	-co	0	0
17520	WATER-FOCUS		•00	-00	•00	-00	0	0
17521	WATER F & I I		•00	•00	•00	-00	0	0
17541	SPEAKER'S BUREAU FLYER		•00	-00	•00	-00	0	C
17591	ALLOCATED OPERATING		•00	•00	•00	-00	0	0
	TOTAL C-I GRANT LWVUSEF	\$	•00	•00	\$ •00	•00	0	0

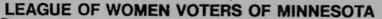
#### LEAGUE OF WOMEN VOTERS OF MN

(10)

			CURRENT		YEAR-TO-0		ANNUAL	REMAINING
			AMOUNT	RATIO	AMOUNT	RATIO	BUDGET	BUDGET
	ADMINISTRATION							
20000	PRESIDENT & BOARD	\$	.00	.00	\$ 308-85	•46	1,650	1,341
20001	CONFERENCES FOR BOARD		•00		37.00	•06	700	663
20002	LWVUS DPMS		.00		425.00	<b>.</b> 63	600	175
20003	BUDGET COMMITTEE		•00		12.50	•02	60	48
20004	NOMINATING COMMITTEE		•00		125.47	-19	60	65-
20005	BY LAWS COMMITTEE		•00		.00	•00	0	0
20006	LONG RANGE PLANNING		•00	•00	26.17	.04	60	34
20007	AUDIT EXPENSES		•00	.00	1,457.92	2.17	1,800	342
20008	OFFICE MANAGEMENT		•00	.00	41.05	•06	150	109
20009	ALLOCATED OPERATING		•00	•00	6,331,96	9-43	0	6,332-
	TOTAL ADMINISTRATION	\$	•00	•00	\$ 8,765.92	13.05	5,080	3,686-
	DEVELOPMENT/PR/MARKETING							
30001	FINANCIAL OPTIONS/DEVEL COMM	\$	•00	•00	\$ 21.61	-03	75	53
30002	SUPSCRIPTIONS & RESOURCES	3722	.00	.00	•00	-00	0	0
30003	TRAVEL & PARKING		•00	-00	•00	•00	25	25
30005	ANNUAL REPORT		•00	.00	•00	•00	0	0
30006	PUBLIC RELATIONS COMMITTEE		-00	•00	•00	-00	100	100
30007	MARKETING COMMITTEE		•00	OO	•00	.00	175	175
30008	VIDEO PRODUCTIONS COMM		•00	-00	•00	-00	75	75
30009	ALLOCATED OPERATING		•00	•00	661.58	•99	0	662-
	TOTAL DEVELOPMENT	\$	•00	•00	\$ 683-19	1.02	450	233-
	FUND RAISING							
40001	FUND RAISING	\$	537.80	3.61	\$ 1,509.48	2.25	3,000	1,491
40002	COOK BOOK		•00	-00	2,545,21	3.79	5,300	2,755
40009	ALLOCATED OPERATING		•00	•00	103-67	•15	0	104-
	TOTAL FUND RAISING	\$	537.80	3.61	\$ 4,158.36	6.19	8,300	4,142



			CURRENT P	PERIOD RATIO	YEAR-TO-DA	RATIC	ANNUAL BUDGET	REMAINING BUDGET
50001 50002	COPIER SERVICE BUSINESS ALLOCATED OPER-RELATED ALLOCATED OPER-UNRELATED	\$	•00 •00	•00	692.47 61.71	1-03	0	692-
	TOTAL COPIER SERVICE	\$	<b>.00</b>	•00	\$ 754.18	1-12	0	754-
50097	EF ALLOCATED OPERATING	\$	•00	•00	\$ •00	•00	0	0
60000	PAYMENT TO LWVUS-PMP-MALS		3.00	•02	386.50	•58	1+300	914
60001	PAYMENT TO LL-STATE MEMBER		•00	-00	27.00	•04	300	273
60009 60010	CONTRIBUTION LWVMNEF ALLOCATED OPERATING OFFSET		•00 •00	•00	18,483.26-		0	18,483
	TOTAL DIRECT EXPENSES	s	711-80	4.78	\$ 22,421.99	33.39	38,736	16+314
90001 90002 90003 90004 90005 90006 90007 90008 90009 90010 90011 90012 90013 90014 90015	OPERATING EXPENSE SALARIES AND WAGES PAYROLL TAXES OCCUPANCY RENTAL AND MAINT OF EQUIP POSTAGE AND SHIPPING COPIER RENTAL COPIER SUPPLIES ETC TELEPHONE GENERAL OFFICE SUPPLIES INSURANCE COMPUTER SERVICE BANK CHARGES & MISC MISCELLANEOUS FEES EQUIPMENT MEMBER SHIP/COMPUTER	\$	4 × 830 • 72 689 • 86 494 • 00 100 • 37 – 393 • 51 642 • 27 286 • 20 127 • 83 30 • 76 317 • 75 • 00 • 00 • 00 • 00 • 00	4.63 3.31	\$ 30.165.90 3.019.99 2.470.00 1.686.03 2.769.79 3.258.51 981.27 1.098.42 1.378.78 586.75 397.04 .00 5.10 .00	44.92 4.50 3.68 2.51 4.12 4.85 1.46 1.64 2.05 .87 .59 .00 .01	59,220 4,850 6,000 1,108 7,152 8,000 3,500 2,800 2,340 570 600 25 25 650 500	29,054 1,830 3,530 578- 4,382 4,741 2,519 1,702 961 17- 203 25 20 650 500
	TOTAL OPERATING	\$	7,712,53	51.75	\$ 47,817.58	71.20	97•340	49,522
	NET INCOME (LOSS)	\$	6,477.91	43.47	3,079.57-	4.59	0	3,080



555 WABASHA • ST. PAUL, MINNESOTA 55102 PHONE: (612) 224-5445

FROM: Sue Reynolds, LRP Chair

MEMO

SUBJECT: LWVMN Goals & Objectives

DATE: October 3, 1985

Boarders

TO:

Attached are the objectives for LWVMN's goals which we worked on at last month's Board meeting. Joan and I spent some time reviewing the materials from that meeting and we made some changes to make items more parallel and time-limited, and to assign responsibility.

Please review these objectives prior to Tuesday and bring up any changes you would like to see at that time. They are not written in stone!!!

#### LEAGUE OF WOMEN VOTERS OF MINNESOTA GOALS AND OBJECTIVES

<u>Mission Statement</u>: The League of Women Voters, a nonpartisan organization, encourages the informed and active participation of citizens in government and influences public policy through education and advocacy.

- Goal I. By 1986-87, LWVMN will have achieved a 10% growth in membership with special emphasis on developing creative recruitment efforts toward adults under 35.
  - 1. By March, 1986, the child protection study committee will have available copies of its study for wide distribution to people within the group targeted for membership.
  - 2. By January, 1986, the child protection study committee will compile a list of individuals and organizations interested in the new state study which can be used for membership recruitment.
  - 3. By Council '86, the membership committee will develop a prototype brochure "Why a Working Woman Should Join LWV".
  - 4. By February, 1986, the membership committee will design a certificate of achievement to be distributed to local Leagues to recognize efforts of their members.
  - 5. By February 1st, the membership chair will have surveyed local Leagues to find methods for recruiting the targeted group which have proven effective so that expertise can be shared.
- Goal II. By 1988-89, LWVMN will have reserves equal to three months operating expenses while maintaining a balanced budget.
  - 1. By November, 1985, the Financial Options Committee will have brainstormed for new funding source.
  - 2. By March, 1986, the Development Chair will expand the Individual Giving Campaign for the Education Fund and expand the LWVUS mailing list to secure hard money.
  - 3. By February, 1986, LWVMN will have a Planned Giving Committee and implement Voter articles on bequests.
  - 4. By June, 1986, the Planned Giving Committee will have a plan for program.
  - 5. By January, 1986, the Marketing Chair will have revised the Cookbook marketing plan.
  - 6. Between September 1, 1985 and March 31, 1986, LWVMN will sell 1,000 Cookbooks.
  - 7. By Council '86 the Budget Committee shall revise the budget to create a category "Return to reserves," budgeted at \$4,000 per year.
  - 8. By January, 1988, the Development Chair will develop a pool of individuals trained to solicit prospective contributors.
  - 9. By 1988-89, LWVMN will have planned and carried out four fundraisers.
  - 10. By Convention '87, the Financial Options Committee will prepare and present a recommendation for levying a PMP for financing all levels of League.
- Goal III. By 1987-88, LWVMN will design, implement and evaluate a marketing plan for the League which will identify and address internal and external audiences.
  - 1. By January, 1986, LWVMN will establish a Marketing Council drawing on expert advice to prepare a marketing plan.
  - 2. By Council '86, the Marketing Council will present its marketing plan, in-

cluding a clearly defined image of LWV.

- 3. By Convention '87, the marketing plan for LWVMN will be fully integrated into all League portfolios.
- 4. By Council '88, the Marketing Council will have developed an evaluation instrument and have prepared a report on the results.

Goal IV: By 1986-87 LWVMN will develop prototypes for future units of membership.

- 1. By October, 1985, LWVMN Board will establish a committee to carry out the balance of objectives.
- 2. By December, 1985, the committee will have collected information from other state Leagues, other organizations, local Leagues, LWVUS, and by brainstorming on possible ideas for prototype units.
- 3. By February, 1986, the committee will have evaluated the ideas with a view to overcoming objections to them.
- 4. By February, 1986, the committee will have packaged ideas into several prototype units of the future, e.g., "early bird unit," "mother's night out unit," or other similar units.
- 5. By April, 1986, the committee will have disseminated ideas to local Leagues through mailings, regional reps.
- 6. By Council, 1986, the committee will have presented a workshop on prototype units, including a "What If?" session designed to overcome fear of the unknown in the ideas.
- 7. By Council, 1986, the committee will issue challenge to local Leagues to try new units, offering plenty of support, interchange of ideas, offer of rewards or prizes.
- 8. By June, 1987 Convention, the committee will have selected recipients for rewards, presented rewards and publicized results.

(612) 228-0338

316 West University Avenue, St. Paul, Minnesota 55103

SEP 26 (Sin

September 19, 1985

To: Legislative Chairs of Consortium Member Organizations

From: Barb Kauppi, Legislative Chair of MN NOW

Grace Harkness, Legislative Coordinator, MN Women's Consortium

Many of the Consortium's member organizations have a "Day on the Hill" when their members come to the Capitol, meet their Legislators, attend workshops, and express their concerns.

This year the League of Women Voters and American Association of University Women are having their "day" after the session and will concentrate on rule making, speaking to agency heads, etc. The date will be April 16 and they have said it is open to the public and all of us are welcome.

Meanwhile, MN NOW would like the help of some of our other member organizations in hosting a "day" during the session when all of our folks could come who care to. We hope you will want to join this effort and start planning soon for a trial run during the 1985 session and hopefully an even greater effort next year.

Call or write one of us at the Consortium to let us know how many of you want to help with the planning, or if you have ideas of how to organize such an effort. Let's flood the Capitol with women!

Thanks!

Bart Brace

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ABC News 7 West 66th Street New York, New York 10023 Telephone 212 887-7777

September 20, 1985

Joan Higinbothom LWV of Minnesota 555 Wabasha Room 212 St. Paul, MN 55102

Dear Joan,

Now that the League's relations with ABC (and other media) have been reviewed at National Council in April and at the National Board's meeting in June, it is time to look towards the 1986 Elections.

In recent discussions with several state Presidents there seemed to be some uncertainty over signing contracts (known as 'Letters of Intent'). A quote from the Post Board Memorandum says: "We know that the networks plan to approach some state Leagues this summer to sign multiyear contracts for election-night reporting. Because of the many unresolved issues, the national board urges state Leagues not to sign any contracts to do presidential election reporting in 1988, until further notice." (My underline.)

The 'Letter of Intent' for 1986 is enclosed. As in 1984, the coordinating fee is based on the assumption of a statewide sample and does not reflect any additional precincts that might be added later for coverage of selected Congressional Districts. The decision of which C.D.'s will be covered will be made after the 1986 state primaries; the coordinating fee will be adjusted at that time.

Because we are anxious to organize early for 1986, we would appreciate receiving, as soon as possible, the signed 'Letter of Intent' plus the name, address, zip code and telphone number of your state coordinator.

If you have any questions at all, please feel free to call me or Susan Buxbaum, collect, at 212-887-4322.

Sincerely,

Nina McCall Manager

Political Operations

himmo Call

Enc.

September 20,1985

Joan Higinbothom LWV of Minnesota 555 Wabasha Room 212 St. Paul, MN 55102

Dear Joan,

This will confirm our understanding that the League of Women Voters of MINNESOTA and individuals associated with it will furnish us with coverage of key voting precincts in the state of MINNESOTA on General Election evening, November 4, 1986. It is understood that you will furnish us with exclusive services of a State Coordinator and the services of the persons selected by you to cover such precincts and report the results of designated races (of which we will advise you in advance) for inclusion in radio and/or television programs produced in connection therewith.

The ABC News Political Unit will make available to you at the earliest possible time the precinct lists with addresses and will offer all cooperation and assistance possible in the organizing of this project. The State Coordinator will organize the League effort and will be responsible for distribution of all information and materials transmitted to you by the Political Unit to all individuals working for you on the project.

You agree that the individuals supplied by you will be available to us on General Election evening and for one telephone call to us the evening of our computer test.

In full consideration for all the materials and services supplied by you (including those of the individuals supplied by you) we agree to pay you at the rate of Twenty-Five Dollars (\$25) per key precinct reported from a Tabulation Center for two or more keys, and Forty Dollars (\$40) per precinct reported from an individual source. We also agree to pay you as an organizing and coordinating fee the flat sum of \$900. In addition, we agree to reimburse you for such expenses as are incurred by you in connection with your services for us for us, provided, however, such expenses are incurred with our prior approval. Reimbursement will be made upon presentation to us of a statement of expenses plus appropriate receipts.

You hereby grant us the option to similarly engage your services in connection with key precinct coverage of the 1986 Primary Election in your state. In the event such option is exercised, the additional services rendered by you shall be subject to the same terms and conditions as are contained herein.

It is our intention, on our election coverage programming, to credit the participation of League of Women Voters groups throughout the country in our key precinct reporting system. In this connection, you agree that we may use your name and the names, voices and/or likenesses of personnel supplied by you for the purposes of broadcasting, advertising and publicizing the election coverage programs. We agree that the usage shall not be in such a manner as to constitute an endorsement directly or indirectly of any product, party or candidate.

If the foregoing is in accordance with your understanding, kindly indicate your consent by signing and returning the duplicate of this letter.

Very truly yours,

Mina Milall

Nina McCall, Manager Political Unit

Accepte	ed & Agree	ed to:		
League	of Women	Voters	of	MINNESOTA
Ву:				
Title:				
Date:				

#### LWVMN EDUCATION FUND

#### BOARD MEETING

Tuesday, October 8, 1985 9:30 a.m. - LWVMN office

9:30 a.m. - Determination of quorum and call to order.

	Mins.	ACTION
1.	2	Approval of September 10, 1985 Education Fund Board minutes/Greiling for Kratky
2.	5	Treasurer's Report/Hondl
3.	2	Development Report/McKinnell, Anderson
		REVISION OF AGENDA
4.	16	Approval of state League projects as educational projects
		- Minnesota's Children - Issues Concerning Their Health and Safety/ Keppel and Lucas
		- The Citizen Lobbyist Workshop/Greiling, Reynolds
5.	8	Approval of local League projects as educational projects/Buffington
		- MEPH LWV project, Two Candidate's Meetings
		- St. Paul LWV project, Student information on the United Nations
6.	6	Adopt Policies for LWVMNEF/McKinnell
7.	10	Approval of LWVMNEF as recipient of Jostens contribution to Prospects for Peacemaking/Duffy
		DISCUSSION
8.	5	Names for November solicitation to non LWV members/Santi

#### LWVMNEF BOARD MEETING AGENDA

Tuesday, October 8, 1985

- 1. Minutes: MOTION: to approve the minutes of the September 10, 1985 Education Fund Board Meeting. (Sent earlier)
- 2. Treasurer's Report: MOTION: to accept the treasurer's report for the period ending September 30, 1985, and to file it for audit.
- 3. Development Report: Since the September 10th Board meeting, contributions to LWVMNEF have been received from Fingerhut Corporation (\$1,000 unrestricted, sharing \$100 with MEPH and \$50 with St. Cloud LWVs), Dayton Hudson Foundation (\$3,000 for Indians in MN distribution), and a computer from Honeywell! Requests have been sent to the MN State Bar Foundation for "Tell it to the Mediator," 3M Foundation (general request for 1985 stressing Minnesota's Children project), and Patrick and Aimee Butler Family Foundation for reprinting of Pay Equity booklet. (The Minneapolis Foundation refused our request for reprinting.)
- 4. Approval of state League projects: (project applications enclosed on pink)

MOTION: to approve the "Minnesota's Children - Issues Concerning Their Health and Safety" project as an educational project.

Background: this project went to preliminary review committee Sept. 30th.

Note that there is no income for the project, in the projected budget, from the sale of publications. This is per direction from the study committee. The pricing issue will be discussed by a committee named in LWVMN policy #10 and brought to the November LWVMN Board for approval. In the meantime, the project may be considered for approval in concept by the Education Fund.

MOTION: to approve the Citizen Lobbyist Workshop as an educational project.

Background: this project has not been sent to a preliminary review committee. It is attached here for your consideration.

5. Approval of local League projects: (project applications enclosed on pink)

MOTION: to approve the MEPH League project, Two Candidate's Meetings for the Minnetonka City Elections, as an educational project.

Background: this project received preliminary approval from Higinbotham, McKinnell, Buffington, Leppik and Santi.

MOTION: to approve the St. Paul League project, Student Information on the United Nations, as an educational project.

Background: this project went to a preliminary review committee and should be returned before the Board meeting.

6. Policies for LWVMNEF: MOTION: to adopt the Policies of the LWVMNEF.

Background: The proposed policies are enclosed. Note additions since draft included in Sept. agenda packet in #2 (addition for clarification) and in #7 (line inadvertantly left out of Sept. draft).

7. Approval of LWVMNEF as recipient of Jostens contribution: MOTION: to approve the receipt of a contribution from Jostens Foundation for the Prospects for Peacemaking Project.

Background: See enclosed copy of letter from Jayne Marecek to Jostens Inc.

We have not been notified if Jostens has approved of the transaction, but we need to be prepared in case it all happens.

8. Names for November solicitation letter: Mary Santi will collect the list of names she asked you for in her September 26th memo.

05 (			LHVMN-EDUC	ATION FUND				
		ST	ATEMENT OF ASSET	S AND LIABIL	ITIES			
			CPREPARED ON					
			SEPTEMBER					
		4	CURRENT	YEAR	* *	LAST	Y E	AR
	ASSETS				*			
3	LNVMNEF CHECKING	\$	1,832.50		* \$	1,051.24		
4	LUVMNEF SAVINGS-LL ACCTS		3,773.03		*	2,892.47		
20	LHVHNEF ACCOUNTS RECEIVABLE		3,900.35		*	490 - 38		
	TOTAL ASSETS			9,505.88	*		\$	4,434.09
					*		==:	
	LIABILITIES				*			A 300 A
10	ACCOUNTS PAYABLE	\$	1,826.72		* 3	3,302.55	- 545	
5	ACCTS PAY TO LWVHN		9,453-87		*	•00		
0	LOCAL LEAGUE ACCTS		3,431.25		*	3,431.25		
20	UNDESIGNATED FUND BALANCE		2,299.71-		*	2,299.71-		
49	SUSPENSE		-00 2,906.25-		*	•00 •00		
3	NET PROFIT/LOSS		29700023-		*			
	TOTAL LIAB & FUND BAL		\$	9,505.88	*		\$	4,434.09
								THE RESIDENCE AND MAN AREA AND ADDRESS OF THE PARTY AND

STAI	EMENT	OF	INCOME A	ND EXPENSES
				ER 30, 1985

			STATEMEN PERIOD		PTEMBER 30		2	
			CURRENT F	PERIOD RATIO	YEAR-1	TO-DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	LWVMNEF INCOME							
	LOCAL LEAGUE ACCT ACHIN							
0 400	LOCAL LEAGUE DEPOSITS	\$	352 - 39	4.51	\$ 2,665		10,000	7,334
0490	INTEREST LL DEPOSITS		•00	.00		00 00	200	200
0 495	ADMIN FEE LL		-00	.00	110	.72 .48	300	189
	SUBTOTAL	\$	352.39	4.51	\$ 2,776.	56 11.98	10,500	7,723
	UNASSIGNED CONTRIBUTIONS							
0500	MEMBERS	\$	-00	•00	\$ 192.	50 .83	3,500	3,308
0505	NON-MEMBER'S		.00	.00		00 .00	500	500
0510	CORPORATIONS/FOUNDATIONS		850 .00	10.88	3,700 .		15,000	11,300
0515	LUVIN		.00	-00		00 00	0	0
0520	INTEREST		9.73	•12	115	58 •50	1,000	984
0525	MEMBER NON-CASH		.00	e00	132.		200	68
	SUBTOTAL	\$	859.73	11.00	\$ 4,140.	39 17.86	20,200	16,060
	NATURAL RESDURCES							
1000	MISC PROJECTS-GRANTS	\$	-00	-00	\$	.00 .00	0	0
1005	MISC PROJECTS-SALES		.00	.00		00 .00	0	0
	SUBTOTAL	\$	•00	.00	· · ·	.00 .00	0	0
	CCCTAL DOLTON							
1200	SOCIAL POLICY INDIANS IN MN-SALES	\$	2,921.78	37.39	12,166.	57 52.49	17 500	e 252
1205	INDIANS IN MN-GRANT		3,000.00	38.39	3,037		17,520 6,000	5,353
1210	INDIANS IN MN-ROYALTIES		666.93	8.54	666		550	2,962 117-
1220	CHILD PROTECTION		•20	-00		20 .04	13,800	13,791
1225	CHILD PROTECTION-GRANT		.00	-00			0	0
1230	PAY EQUITY		.00	-00		00 -00	0	0
1235	PAY EQUITY-GRANT		-00	.00		00 .00	0	0
	SUBTOTAL	\$	6,588.91	84.32	15,880.	55 68-51	37,870	21,989
	INTERNATIONAL RELATIONS							
1500	WORLD TRADE	\$	0.0	00	THE RESERVED	00 00	1 EA - 15 E BUILDE	
1505	WORLD TRADE-GRANT	*	-00	•00 \$		00 -00	0	0
1510	HISC PROJECTS		-00	.00	47.	00 .00	100	100
			800		7/0	42 .20	0	47-
	SUBTOTAL	\$	-00	-00 \$	47.	42 -20	100	53

### LHVMN-EDUCATION FUND



			CURRENT			YEAR-TO-D		ANNUAL	REMAINING
			AMOUNT	RATIO		TRUCHA	RATIO	BUDGET	BUDGET
	VOTERS SERVICE								
1600	PRIMARY DEBATES	\$	.00	.00	\$	-00	.00	0	0
1610	DEBATES *86		.00	.00		26.10	.11	3,000	2,974
1620	VOTERS GUIDE GRANT		.00	.00		-00	.00	0	0
1630	ELECTION HOTLINE		.00	-00		45.05	•19	0	45-
1640	986 ELECTION FLYER & PSAS		.00	-00		.00	.00	0	0
1650	CANDIDATE MEETING GUIDE		-00	-00		.00	.00	800	800
1660	PICK A CANDIDATE VIDEO		.00	-00		-98	.00	5,000	4,999
1665	PICK A CAND VIDEO-GRANT		.00	.00		.00	.00	0	0
1670	PCT CAUCUS FLYER/VIDEO DIST		•00	.00		75.00	•32	1,900	1,825
	SUBTOTAL	\$	.00	.00	\$	147.13	•63	10,700	10,553
	CITIZEN INFORMATION								
1700	DISPUTE FOCUS-MEALS	3	.00	-00	4.	.00	-00	800	800
1701	DISPUTE FOCUS-ADMISSIONS		-00	•00		22.80	-10	910	887
1705	DISPUTE FOCUS-GRANTS		.00	.00		120.00	-52	2,391	2,271
1710	SPRING FOCUS-MEALS		-00	-00		00	.00	800	800
1711	SPRING FOCUS-ADMISSIONS		•00	.00		.00	.00	2,190	2,190
1715	SPRING FOCUS-GRANTS		.00	.00		00	.00	1,009	1,009
1720	CIA MEALS		.00	.00		.00	-00	800	800
1722	CIA ADMISSIONS		-00	-00		.00	.00	1,000	1,000
1725	CIA GRANTS		.00	-00		14.63	-06	1,200	1,185
1730	ROAD SHOW		-00	.00		.00	.00	600	600
1740	PUBLICATIONS/AV SALES		13.00	•17		30.86	•13	600	569
	SUBTOTAL	\$	13.00	-17	\$	188-29	.81	12,300	12,112
	TOTAL LUVMNEF INCOME	\$	7,814.03	100-00		23,180.34	100-00	91,670	68,490

#### LHVMN-EDUCATION FUND



*			PERLUD E	WDING 2	C.F. B	EUDER 209 12	03		
			CURRENT P	ERIOD RATIO		YEAR-TO-D AMOUNT	ATE RAYIO	ANNUAL BUDGET	REMAINING BUDGET
	LWVMNEF EXPENSES								
	LOCAL LEAGUE PROJECTS								
4000	LOCAL LEAGUE GRANTS LL ADMIN-LWVMN SERVICES	\$	621.00	7.95	\$	2,324.06 937.09	10.03	10,000 800	7,676 137-
	SUBTOTAL	\$	621.00	7.95	\$	3,261.15	14.07	10,800	7,539
	LUVMNEF ADMINISTRATION								
5000	EF BOARD EXPENSE	\$	34.00	-44	\$	193.73	-84	1,200	19806
5005	DEVELOPMENT COMMITIES		.00	.00		19.00	.08	250	231
5010	EF ANNUAL REPORT		.00	-00		000	-00	375	375
5015	EF LEGAL FEES		-00	.00		29.98	.13	300	270
5020	STATIONERY & PERM SUPPLIES		.00	.00		.00	.00	350	350
5025	SUBSCRIPTIONS & RESOURCES		•00	.00		10.00	-04	200	190
5030	LUVMNEF AUDIT		•00	.00		800.00	3.45	1,200	400
5035	OTHER DIRECT EXPENSES		84.81	1.09		200-11	.86	0	200-
5040	LWVMW SERVICES	-	3,810.55	48.77	-	5,051.38	21.79	9,000	3,949
	SUBTOTAL	\$	3,929.36	50.29	\$	6,304.20	27.20	12,875	6,571
	UNASSIGNED PROJECT/DEVEL				4				
6000	1985-86 PROJECTS	\$	.00	.00	\$	2.40	-01	1,500	1,498
6001	LWVMN SERVICES		.00	-00		.00	.00	3,000	3,000
6005	1986-87 PROJECTS		•00	•00		•00	-00	3,000	3,000
	SUBTOTAL	\$	.00	•00	\$	2.40	•01	7,500	7,498
	NATURAL RESOURCES								
10000	MISC PROJECTS	\$	•00	-08	\$	.00	.00	0	0
10001	LWVMN SERVICES		.00	-00		23.60	•10	0	24-
	SUBTOTAL	\$	-00	-00	\$	23.60	-10	0	24-
			William Street						

THE STATE			CURRENT F			YEAR-TO-D		ANNUAL	REMAINING
ENFRE			AMOUNT	RATIO		AMOUNT	RATIO	BUDGET	BUDGET
	COCTAL DOLTEN								
12000	SOCIAL POLICY INDIANS IN MINN		155 55	1 50	4	0 500 00			
12001		\$	155.55			8,598.89		11,000	2,401
12001	LWVMN SERVICES		4,296,48			5,088.75	21.95	9,350	4,261
	INDIANS IN MN-SALES TAX		64 -88	20		199.85	-86	1,260	1,060
12015	CHILDREN STUDY		•00			•00	.00	0	0
12016	LWVMN SERVICES		-00			.00	.00	0	0
12020	CHILD PROTECTION		•00			9.00	.04	9,000	8,991
12021	LUUMN SERVICES		-00			•00	•00	4,300	4,800
12030	PAY EQUITY		.00			23.56	•10	0	24-
12031	LWUMN SERVICES		.00	.00		.00	-00	-0	0
	SUBTOTAL	\$	4,516.91	57.81	\$	13,920.05	60.05	35,410	21,490
THEFT	INTERNATIONAL RELATIONS								
15000	WORLD TRADE	\$	.00	.00	\$	.00	.00	100	100
15001	LWVMN SERVICES	ALC: Y	.00			.00	.00	0	0
15010	MISC PROJECTS		-00	- T - 3		97.77	•42	0	98-
15011	LUVMN SERVICES		-00			.00	.00	0	0
					-				
	SUBTOTAL	\$	-00	-00	\$	97.77	•42	100	2
12 194	VOTERS SERVICE								
16000	PRIMARY DEBATES	\$	.00	.00	2	.00	.00	0	0
16001	LUVMN SERVICES	ALC: N	.00			.00	.00	0	0
16010	DEBATE #86		60.00			86.10	.37	2,000	1,914
16011	LHVMN SERVICES		108.18			225-42	.97	1,500	1,275
16020	VOTERS GUIDE		.00			.00	.00	0	0
16021	LWVHN SERVICES		.00			600	.00	0	0
16030	ELECTION HOTLINE		.00			.00	•00	0	0
16031	LUVIN SERVICES		.00	-00		-00	•00	0	0
16040	VOTE *86 FLYERS & PSAS		.00			.00	-00	0	0
16041	LUVAN SERVICES		.00	.00		.00	.00	0	0
16050	CANDIDATE MEETING GUIDE		.00	-00		.00	-00	500	500
16051	LWWMN SERVICES		.00			.00	.00	300	300
16060	PICK A CANDIDATE VIDEO		-00	-00		•20	.00	3,000	3,000
16061	LUVEN SERVICES		.00			.00	.00	2,000	2,000
16070	PRECINCT CAUCUS VIDEO		-00	-00		-00	-00	1,000	1,000
16071	LWVMN SERVICES		.00	-00		-00	.00	500	500
	SUBTOTAL	. \$	168.18	2.15	\$	311.72	1.34	10,800	10,488

#### LWVHN-EDUCATION FUND

1	1
/	/
1	10
1	0

		CURRENT P	PERIOD RATIO	YEAR-TO-DA	ATE RATIO	ANNUAL BUDGET	RE MAINING BUDGET
	CITIZEN INFORMATION						
17000	DISPUTE FOCUS-MEALS	\$ -00	.00	\$ 348.00	1.50	775	427
17001	LWVMN SERVICES	.00	.00	•00	.00	25	25
17005	DISPUTE FOCUS-MEETING	355.60	4.55	598-14	2.58	1,552	954
17006	LWVMN SERVICES	93.92	1.20	821-48	3.54	1,749	928
17010	SPRING FOCUS-MEALS	-00	.00	•00	.00	775	775
17011	LHVMN SERVICES	.00	.00	•00	-00	25	25
17015	SPR ING FOCUS-MEETING	-00	-00	.00	-00	1,748	1,748
17016	LWVMN SERVICES	.00	-00	-00	-00	1,451	1,451
17020	CIA MEALS	-00	.00	.00	-00	775	775
17021	LWVMN SERVICES	-00	.00	-00	.00	25	25
17022	CIA MEETING	.00	-00	14.63	-06	1,100	1,085
17023	LH VMN SERVICES	22.79	•29	22.79	-10	1,100	1,077
17030	ROAD SHOW	.00	.00	.00	-00	450	450
17031	LWVMN SERVICES	-00	.00	-00	.00	150	150
17040	PUBLICATIONS/AV LIBRARY	-00	.00	99=58	.43	100	0
17041	LUVAN SERVICES	261.08	3.34	261.08	1.13	0	261-
AN TEL	SUBTOTAL	\$ 733.39	9.39	\$ 2,165.70	9.34	11,800	9,634
19000	ALLOC OPERATING OFFSET	\$ -00	.00	.00	-00	0	0
20000	LUVHNEF RESERVES	-00	.00	.00	.00	2,385	2,385
1	TOTAL LAWNEF DIRECT EXP	\$ 9,968.84	127.58	\$ 26,086.59	112.54	91,670	65,583
ALCA ALL	NET INCOME (LOSS)	\$ 2,154.81-	27.58	\$ 2,906.25-	12.54	0	2,906

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

Approved by: Santi

Approved by: Takkunen

Date approved by total LWVMNEF Board

LEAGUE
on Fund Date: 9/30/85
Concerning Their Health and Sefety,
education project to be carried out on, consisting of a public meeting, a leted by fall, 1986. Children's Health are is scheduled for spring, 1987. issues of neglect and abuse, both public policy decisions and regulations are for and how counties carry it out, es and agencies. The goal is to provide on to the general public and raise issues surrounds the current controversy of current state law (the first child negmended in 1974 to include child abuse); The goal here is to shed some light, on how to make a better process and age through the process while protecting cus on children's health and child care sen developed on laws, services and to gather, arrange, coordinate and
Peggy Lucas, includes representatives Leagues (Stearns County and Moorhead). Metable for dissemination of information  Minneapolis (LWVMN focus meeting) to the public, League members and  In the public of the pub
and return to birrin orrace by
Yes No
Yes No
Yes No

No

No

Yes

Yes

- C. greater MN outreach (cont.)
  - an October, 1985 survey by local Leagues of officials and agencies carrying out child protection laws and regulations, to obtain a statewide perspective on issues of concern and controversy in child protection
  - 2) promotion and assistance to local Leagues throughout Minnesota in planning and holding public meetings on child protection. The committee will provide formats, materials and models for public meetings to be adapted by the local League for discussion on issues unique to the local community. The public meetings are seen as briefings for League resource people, supplementary to state study information, and providing publicity and public attention to the issue through balanced presentations in the local communities.
- II. Children's Health a September, 1986 publication
- III. Child Care a March, 1987 publication

PROJECT BUDGET: The budget for the activities within the Minnesota's Children project provides additional details (attached).

The outline for the total project is:

#### Expenses

Publications	\$21,038
Public Meeting	3,381
Minnesota Outreach	2,429
Total expenses	\$26,848

#### Income

Publications 0

Public Meeting - registration fees 1,000

Contributions to LWVMNEF 25,848

Total income \$26,848

Detailed budgets attached.

# Minnesota's Children Issues Concerning Their Health and Safety Project Budget

Publications - Minnesota Outreach - Public Meeting

### Publications

#### Expenses

Volunteer resource committee	\$ 1,002
9 meetings, travel, co-chairs and committee	
Materials and supplies	230
outside resources, conferences	
Printing	
6,000 copies Child Protection at .90 (30 pp)	5,400
6,000 copies Children's Health at .50 (15 pp)	3,000
6,000 copies Child Care at .50 (15 pp)	3,000
	10.7.3
Publicity	240
news releases, announcements, notices	
	11 1170
Personnel	4,472
staff director (approx. 90 hrs.) 1,050	
development/pr (80 hours) 732	
secretarial (76 hours) 582	
clerical (48 hours) 308	
editor - Child Protection 1,000	
editor - health & child care 800	
Office costs	3,694
copying (drafts of manuscripts,	
discussion guide, etc.)	
postage - drafts, manuscripts 136	
postage - publication distribution 652	
overhead (using formula based on	
\$1,622 staff costs)	7511111
Total	\$21,038
Income - all contributions	\$21,038
Minnesota Outreach (fall 1985 to fall 1986)	
Cynongog	
Expenses Volunteer committee expenses	180
	•
Materials and supplies	185
cover letter, two-page survey 65	
form and response to 63 LWVs	
public meeting model & formats 120	
Grants to Local Leagues for Public Meetings	1,200
to be used for expenses such as publicity 7 program	
costs, travel expenses for speakers and panelists,	
etc.; application for assistance will be included	
in discussion guide)	
In alocapaton Paracy	

Minnesota Outreach (expenses co	ontinued)	
Staff support Project director (200), secre grant review (\$128)	etarial (16 hrs. at \$1	451 23)
Overhead (based on \$251 staff co	sts)	413
	Total	\$2,429
Income - all contributions		\$2,429
Public Meeting		
Expenses		
Facility rental & costs		225
Speakers and panelists honoraria for 10-12 travel (metro & St. Cloud)	400 60 70	530
Volunteer Committee expenses	70	180
Staff director (\$300) and support flyer preparation and distribution, bookkeeping, ty assistance & registration, de	oution, advance ping, conference	829
Materials & supplies - program,	handouts	75
Video production  production crew expenses, tra  video cassettes and duplicati		242
Publicity/Postage printing 3,000 flyers postage (bulk at \$72) news releases/PSAs	300 80 50	430
Office overhead (based on formul costs for this project - \$529		870
· · · · · · · · · · · · · · · · · · ·	Total	\$3,381
Income		
Registration fees		1,000
Contributions		2,381
	Total	\$3,381

### APPLICATION FOR APPROVAL TO DO A PROJECT

Date approved by total LWVMNEF Board

APPLICATION FOR AFFRO	AND TO DO WINCORD		
TO: League of Women	Voters of Minneso	ta Education Fund	Date: October 3, 1985
FROM: Sue Reynolds/	Mindy Greiling		
	n submitting prop	osal)	
LWVMN Portfolio: Cit	izen Information	•	
TITLE OF PROJECT: "T	he Citizen Lobbyi	st - Effective Political Po	ower" Workshop
is a public informati	ity College, Whit on meeting on how e level. The aud	erence is proposed to be here Bear Lake, Saturday, Januari citizens can affect governience will be members of commembers.	nary 18, 1986. It
DETAILS OF PROJECT: T	he LWVMN Citizen	Information Director, Actioning the conference. The	on Chair and Action
posed topics and spea Roberts, Metro School MN Medical Assoc.; " Committee Administrat IR caucus research st Tribune; Marcia Fleu the Conference Commit and Bolts of Effectiv	kers are: "Profe Districts; David Making Use of the or; Carol Pagone aff; a media pan r, WCCO TV; and tee Nut" - DFL an e Testimony" - LW i, Berglin; "Cap	structure, conference consisted assignation of the Krogsing, N. Star Lobbying Capitol Staff" - Leslie Mes, Director of House Researched - Betty Wilson or Lori others. Proposed workshop and IR leadership, Levi, Moe WMN; "How to be Effective witol Resources" - LWVMN.	the Trade" - Mary g; or Mary Gilbert, ercer, House Education rch; or Betty Anderson, Sturdevant, Star/ s are: "How to Crack , Jennings; "Nuts with a Legislator" - Conference registrants
Income (Detailed bud	get on back)	Expenses	
		Facility	\$ 225
Registration fees: 60 @ \$11 = 660	\$2,025	Speakers Volunteer Committee Exp	. 95
65 @ \$21 = 1,365		Materials & supplies	700
Contributions	1,529	(Citizens in Action bo Publicity/Promo/Postage	
Contributions		Staff costs	829
Total	\$3,554	Office costs	870
		Total	\$3,554
Project: "The Citiz	en Lobbyist - Eff	Tective Political Power" Wo	rkshop
Please sign, circle Y	es or No indicat	ing approval and return to	LWVMN office by:
Approved by:		Yes	No
Approved by:		Yes	(No
Approved by:		Yes	No
Approved by:		Yes	No
Approved by:		Yes	No

### The Citizen Lobbyist - Effective Political Power Saturday, January 18, 1986 Lakewood Community College

### Conference Budget

Expenses			
Facility costs (\$81 plus 6 rooms @ \$22) and personnel			\$ 225
Speakers (10) honoraria (3 at \$50, 6 at \$25) travel meals	300 50 55		405
Volunteer Committee expenses Travel and registration for 5, meal for 3	3		95
Materials and supplies  program, nametags, "Citizens in Action" handbook (125 @ \$5)			700
Publicity/Promotion/Postage printing 3,000 flyers postage, flyer and speaker letters news releases, advance notices, PSA's and postage	300 80 50		430
Project Director (\$300) and staff time: flyer preparation and distribution, advance registration, bookkeeping, typing, public relations, development, Ed Fund administrations	2	*	829
Office costs: based on formula using salary- costs for project			870
	Total		\$ 3,554
Income			
Registration fees: 60 LWV members @ \$11.00 65 non-members @ \$21.00	660 1,365		\$ 2,025
Contributions, to be sought or unrestricted in	n LWVMNEF		1,529
	Total		\$ 3,554

Costs for registration and lunch:

LWV members, \$16 non-members, \$26

Lunch costs: \$5.00

Additional copies of "Citizens in Action" handbook available at \$5.00.

## PROCESSING LOCAL LEAGUE APPLICATION TO DO A PROJECT

To LWVMNEF Board member: as part of the preliminary review group for this project, please review, considering criteria, check appropriate box, sign and return to office.

Criteria for Project Approval:

 project must be educational in nature, designed to serve the general public (not exclusively League members).

Project should provide factual, objective information and analysis, and not take sides in a current controversial issue.

- 3. There must be no mention or advocacy of LWV positions or actions.
- 4. Project must not be for membership recruitment or retention.
- LWVMNEF Board approval is not a value judgment on a project, but an assessment as to whether the project meets 501(c)(3) IRS requirements.

pkins (MEPH)
Date 9/18/85
NO
Date

Sign and return this form to LWVMNEF office by September 23, 1985

FOR OFFICE USE ONLY Date submitted to five member preliminary review group: 9/19/85 No Yes Approved by: Higinbotham McKinnell Yes No Buffington Yes lio Leppik Yes Cil Santi No Yes Date L L notified Date approved by whole LWVMNEF Board '

eague of Women Voters of Minnesota Education Fu	ind, 555 Wabasha, St. Paul, MN 55102 - June 1984
LOCAL LWV APPLICATION FOR APPROVAL TO DO A PR	FORM A-2
TO: League of Women Voters of Minnesota Ed 555 Wabasha, St. Paul, MN 55102 (612	Aucation Fund DATE: 9/14/85
FROM: KAN ERICKSON	
Name of names submitting sugment	
League of Women Voters of HUNGTON	JRA - Eden PRAIRIE - HODENS SEP 17 1885'
Address 6000 WINGATE IN	MTKA HN 55345
PURPOSE OF PROJECT: publication, mee	ting to educate the public on an issue
candidates forum	, other
Why are you doing this project? What is the	need in your community?
Public INTERMATION PRIOR TO CITY ELECTION	ADS
(if meeting, include pla (if purchase and distrib clude sample copy and d	THE PRIMARY T
CHI OF CANDIDATES HELLINGS TER THE FIRST	PRE-YEMARY) PRE GENERAL ELECTION
A. LYCK - 300 \$ 10 th DETRIBL	Service of the servic
B HERTING RESM & 40 CHARGE FOR	443
B MEETING ROOM & 40 CHARGE FOR	Community P.M.
C COFFEE, NATEINS & 600	
OCT 22 MTLA CITY HALL - PRE GENERAL ET	LECTION - ( KIN ROOM CHAKES FOR CITY HALL)
Who is responsible for project? AN ERIES	RN PRES
name	portfolio
PROJECT BUDGET: (basic outline) Remember to	include 5% administrative fee due LWVMNEF
INCOME	EXPENSES 15 00
\$ %.10 in your account with LWVMNEF	4000
5 DE 10 In your account with LWVMNER	15.00
\$ to be raised	600
	Subtotal Cd As

5% 4.10 Total \$ \$16.10 \* Application must be submitted at least three weeks before the project is begun. FOR OFFICE USE ONLY

Approved - YES / NO /

Date Local League informed

Date submitted to Board

## PROCESSING LOCAL LEAGUE APPLICATION TO DO A PROJECT

To LWVMNEF Board member: as part of the preliminary review group for this project, please review, considering criteria, check appropriate box, sign and return to office.

Criteria for Project Approval:

- project must be educational in nature, designed to serve the general public (not exclusively League members).
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- 3. There must be no mention or advocacy of LWV positions or actions.
- 4. Project must not be for membership recruitment or retention.
- 5. LWVMNEF Board approval is not a value judgment on a project, but an assessment as to whether the project meets 501(c)(3) IRS requirements.

Local Leag	gue: St. Paul		
Project:_	Student information on the United	Nations	Date 9/19/85
Approved -	YES Comments:	NO Reason:	Does not meet criterion number
		- Dotte	
Signature		Date	

Sign and return this form to LWVMNEF office by September 30, 1985

FOR OFFICE USE	ONLY		
Date submitted	to five member preliminary r	eview group:	
Approved by:	Greiling	Yes	- Nó
	Hondl	Yes	No
	Crampton	Yes	lio
	Knighton	Yes	No
	Schmitz	Yes	No -
Date approved	by whole LWVMNEF Board '	Date L	L notified

FORM A-2

LWV APPLICATION FOR API	ROVAL TO DO	A PROJECT*
-------------------------	-------------	------------

Approved - YES

Date Local League informed

NO Z

14	LWV APPLICATION FOR APPROVAL TO DO A P	ROJECT*	4
	League of Women Voters of Minnesota E 555 Wabasha, St. Paul, MN 55102 (61		DATE: September15, 19
FROM:	Marylyn Deneen, President		Phone
	Name of person submitting proposal		
	League of Women Voters of St. Paul		
	Address 1010 Uni	versity Ave. St. Paul, MN	55104
TITLE	OF PROJECT:		
PURPOSI	E OF PROJECT: publication, mee	eting to educate the public	on an issue
	candidates forum	, other \( \sum \)	
Why are	e you doing this project? What is the	need in your community?	
the wo		ons and to train students in contents, authors, timeta inning committee, participa oution of publications other	n the art of government ble, distribution) nts, program, materials
	Sponsorship of high school students t	o UN Rally - seven tickets	@14.00 \$98.00
Who is	responsible for project? Marylyn Den	eenPr	esident
PROJECT	name BUDGET: (basic outline) Remember to	po	ort olic
INCOME		EXPENSES	
\$ 98.00	in your account with LWVMNEF	\$98.00	
\$	to be raised		
		Subtotal 98.00 5% 4.90	
		Total 102.90	
* Appl	ication must be submitted at least thr	ee weeks before the project	is begun.
FOR OFF	ICE USE ONLY		
Date su	bmitted to Board		

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

#### POLICIES OF THE LEAGUE OF WOMEN VOTERS OF MINNESOTA EDUCATION FUND (LWVMNEF)

The League of Women Voters of Minnesota Education Fund adheres to all applicable policies of the League of Women Voters of Minnesota; additional policies are:

#### 1. Duties

The main duty of the LWVMNEF Board will be to review proposed state and local League projects to determine if they meet IRS 501(c)(3) requirements as "educational" projects and are eligible to receive donations considered tax deductible for the donor. The criteria for approval are:

- -the project must be educational in nature, designed to serve the general public (not exclusively League members).
- -project should provide factual, objective information and analysis, and not take sides in a current controversial issue.
- -there must be no mention or advocacy of LWV positions or actions.
- -project must not be for membership recruitment or retention.
- -project must be approved before tax deductible money is solicited for its funding or before any previously raised money is spent.
- A. The process for state League projects is:
  - 1) determination by LWVMN Board that project is appropriate for LWVMN or LWVMNEF;
  - 2) include in the overall organizational budget;
  - 3) Application for project approval completed by appropriate portfolio chair with staff assistance for budget portion;
  - 4) project approval process directly to next Board meeting for full Board approval, or to five member "preliminary review committee" with full Board approval at next Board meeting;
- B. The process for local League projects is described in "How to Use Your LWVMNEF."

#### 2. Policy Decisions

The LWVMNEF Board will, besides reviewing projects, form appropriate new committees and carry out normal Board duties as stated in the Bylaws. Other policy decisions, concerning project details or budgets, or administrative operations, will be considered by the LWVMN Board.

#### 3. Administration

The LWVMNEF will enter into a written agreement annually with LWVMN for services, including administrative, management and fiscal. The LWVMNEF will have no employees.

#### 4. Budget

The LWVMNEF Budget will be developed through and along with the LWVMN Budget Committee process. The completed budget will be presented to LWVMN Convention or Council delegates for their information only, and will be adopted by the LWVMNEF Annual Meeting in a form compatible with the budget of LWVMN.

#### 5. Financial Review Committee

A Financial Review Committee, composed of the president, treasurer and development chair, will meet at least quarterly to review LWVMNEF financial transactions, for projects and for LWVMNEF administration.

#### 6. Advisory Board

The LWVMNEF Advisory Board will be composed of well known community people (corporate, governmental, public policy oriented) to be listed on LWVMNEF stationery. They will not meet.

### 7. Planning and Support Committee

The Planning and Support Committee will include local League members not on the LWVMNEF Board and will meet to: encourage and promote local LWV use of LWVMNEF; make recommendations to the LWVMNEF Board of Directors on policies and procedures; assist in planning, calendar and financial, to keep LWVMNEF viable, useful and goal related; establish and maintain relationship with Advisory Board; and solicit advice and support from local Leagues on LWVMNEF Activities.

### 8. Local League Use of LWVMNEF

Information to assist local Leagues in using the LWVMNEF will be in "How to Use Your LWVMNEF: A Guide for Local Leagues." The information will include current sharing policies, how to do projects and financial transactions, and forms to carry out the process. Local Leagues will receive at least one copy of the publication each year.

### 9. Sharing Policy

- A. Ten percent of the unrestricted contribution from a corporation or foundation to LWVMNEF will be shared with local Leagues. If the local League has received a tax-deductible unrestricted contribution from that donor in the past three years and the donor refuses to contribute in the current year, the local League will receive a 10% share of the contribution to LWVMNEF or the equivalent of what it received before, whichever is greater. If the local League received its regular contribution from that donor, it will still get 10% of the contribution to LWVMNEF.
- B. Twenty-five percent of the individual unrestricted gifts solicited by the state
  League in the LWVMNEF individual giving campaign will be shared with the local
  League in the area where the individual lives (or as designated by the donor).
  Beginning in November, 1985, the 25% share will apply to contributions of \$20 or more.
- C. All shares will be deposited in the local League account in LWVMNEF to be used by that local League for approved educational projects in their local community.

October, 1985



## PROSPECTS FOR PEACEMAKING

Rethinking National Security and Arms Control

A continuing program of the Hubert H.
Humphrey Institute of Public Affairs of the University of Minnesota in cooperation with the Committee for National Security, Honeywell Inc., and the League of Women Voters of Minnesota.

September 23, 1985

SEP 1 5 1335

Ms. Julie Wanlund Jostens Inc. 5501 Norman Center Dr. Bloomington, MN 55437

Dear Julie:

I am delighted to learn that the Jostens Foundation will be contributing \$1000 to our Prospects for Peacemaking, Minnesota Outreach project. On behalf of the co-sponsors for the project, we sincerely thank you.

Given the constraints you have that do not permit you to make out the check to educational institutions or hospitals, I suggest the most likely Prospects for Peacemaking co-sponsor to receive the \$1000 check is the LWVMN. The League is a non-profit 501 (c) (3) organization, and strictly non-partisan. I will talk with Jean Tews this week and let you know precisely how to address the check. I will also ask Jean to send you documentation of their 501 (c) (3) status.

Thank you again, Julie, for your interest and help with our project. It will be a pleasure to add you to our coalition of Minnesota citizens intent on finding ways to give citizens a voice in national security policy.

Best wishes.

Cordially,

Jayne Marecek Project Director

PROSPECTS for PEACEMAKING

Ca Al Anderson
Karen Anderson LWVMN
Harlan Cleveland
Jean Tews LWVMN

JM: en

Hubert H. Humphrey Institute of Public Affairs University of Minnesota 909 Social Sciences 267 19th Avenue South Minneapolis, MN 55455 (612) 376-9789.

#### AGENDA FOR LWVMNEF AND LWVMN BOARD MEETINGS

Tuesday, September 10, 1985

9:00 - 9:30 - Board preparation time

9:30 - 10:20 - LWVMNEF Board Meeting (See enclosed agenda on pink)

10:30 - 11:45 - LWVMN Board Meeting

11:45 - 12:15 - Lunch Break (bring brown bag or order take out sandwich at office; coffee, tea and pop available)

12:15 - 2:15 - LWVMN Board Meeting - LRP

2:15 - Adjournment

Enclosures: Blue planning form, blue work order form, vouchers (green & pink), calendar

showing office work schedule (white).

Reminder: Board Memo materials are due at Board Meeting.

#### LWVMN BOARD AGENDA

Agenda: We will adhere to times listed for each item; if we have not completed discussion on action within the time limit, that item will be moved to the end of the agenda.

10:29 - Determination of quorum and call to order.

#### Mins. ACTION

- 1. 5 Planning forms, vouchers
- 2. 5 Approval of August 9, 1985 Board Minutes/Kratky
- 10 Treasurer's Report/Hondl
- 4. 1 Development Report/McKinnell, Anderson
- 5. 10 LWV-Massachusetts Resolution/Greiling
- 6. 10 LWVMN Policies/Buffington
- 7. 15 LWV-Houston County/Buffington

### DISCUSSION

- 8. 10 LWVMN Convention Dates and Sites/Buffington
- 9. 5 Policy Options in Central America Report/Higinbotham
- 10. 120 Long Range Planning Objectives Writing/Reynolds
- 2:15 Adjourn

#### INFORMATION

- 11. Focus Agenda/Volunteers, Reynolds
- 12. Social Policy Meeting/Lucas, Keppel
- Council Workshops/Buffington
- 14. U.N. Rally/Duffy
- 15. INDIANS IN MINNESOTA Report/from Megard

1. Planning forms and vouchers filled out; calendar showing work schedule, vacations, etc. reviewed.

#### ACTION

- 2. <u>Board Minutes</u>: Motion: to approve the minutes of the LWVMN Board Meeting of August 9, 1985. (Sent to you earlier, bring to meeting.)
- 3. Treasurer's Report (enclosed, green): Motion: to accept the Treasurer's Report for the period ending August 31, 1985 and to file for audit.
- 4. Development Report: Anderson will update Board on contributions from July individual appeal mailing.
- 5. <u>LWV-Massachusetts Resolution</u>: Motion: to support in principle the LWV-Massachusetts resolution to support nuclear risk reduction measures.

Background: This resolution contains six measures that would reduce risk of nuclear confrontation, enhance stabilization and expand communication with the Soviets in the event of a crisis. These are all measures that LWV already supports with present positions. LWVUS has endorsed the proposal as set forth by Wilham Ury in his book entitled Beyond the Hotline, which has already been distributed by LWVUS to local Leagues. The proposal has been picked up by Senators Warner and Nunn and was passed unanimously by the Senate in June, 1984. Since then there has been no action. This is an attempt by LWV-Massachusetts to generate grassroots support and action at the local level. LWVUS is encouraging Leagues at the local level to proceed since its efforts now are concentrated on limiting the Star Wars program.

- 6. Policies: Motion: to approve the LWVMN Policies with the following changes:
  - delete #7. Development: LWVMN Sharing Policy;
  - add #7. Local League Per Member Payments: "PMP amounts based on local League membership as of January 1st of each year may not be reduced by a local League. If a local League is having difficulty meeting its PMP, a decision on the method of payment will be made on a case by case basis by the LWVMN Board of Directors after discussion with the local League involved."

Background: The sharing policy was removed to LWVMNEF Policies. The Per Member Payment policy was approved at the August 9th Board Meeting. These are the only recommendations for policy changes received to date. Any other suggested changes should be submitted to the Board in writing. Policies were included in the August Agenda Packet (blue).

7. <u>LWV-Houston County</u>: Motion: That LWVMN request that LWVUS withdraw recognition from the LWV of Houston County.

Background: They were recognized as a provisional League in 1979 after a year as a state unit. In that year they reached their membership requirement of 30 and so became provisional. They had a membership of 36 shortly after, but from then on it was all downhill. They enjoyed four years of dedicated leadership, two of those were with very good leadership, during which time they had some real accomplishments - a good county survey, excellent VS activities, drew from and served their entire county better than any county League we've had. However, when that leadership stepped down, it became just a matter of time until they fell apart. They were visited and encouraged, and encouraged and visited. They tried to give it one more shot a year ago this summer, with us pushing every inch of the way, but for a variety of reasons including the usual ones, they couldn't get it together. There is nothing more that can be done for them.

## DISCUSSION

- 8. Convention Dates and Sites: There are two possibilities: June 4,5,6 or 11,12,13 both are Thursday to Saturday. Site options are Hamline, Macalester and St. Cloud, and one of two sites in Winona. A final decision on dates and location must be made at the October Board Meeting. All facilties are good, however, I need to know if we are going to continue the "speak-up" using individual tables. There could be some problems with room size for a speak-up. Hamline has much better audio-visual equipment. Both dates are O.K. with Hamline. June 11-14 is O.K. for Mac. Prices are very close.
- 9. Central America: The committee exploring the Options in Central America program possibility is continuing discussion with the Minnesotan's for Peace in Central America. Jean Tews and Joan Higinbotham have discussed possible formats and participants with Ned Crosby, head of the organization. Further information at the Board Meeting.
- 10. Long Range Planning: See attached sheet (canary)

#### INFORMATION

- 11. Focus: See attached agenda. Please see Reynolds if you are able to assist with registration and hostessing duties at the Focus on October 29th.
- 12. New Social Policy Study: On Friday, September 20th, LWVMN will host an introductory discussion of "Minnesota's Children...Issues Concerning their Health and Safety," at the Hennepin County Government Center, Room A, from 11:30 to 1:30. Speakers include Lu Ann Nyberg, Children's Defense Fund, Kathleen Mc Kowan, Lawyer and Child Advocate, an Assistant County Attorney, and a representative of Hennepin County Child Protection Office. Interested Leaguers and friends are invited to come and be introduced to LWVMN's 2-year study topic on children.
- 13. Council Workshops: I have one: Action, local lobbying. Anyone else out there have any ideas? How about the child protection study? Membership? Voter Service? I will need outlines of workshops by January at the latest.
- 14. U.N. Rally: Tickets are available for the U.N. Rally, October 25th from 9-2 at the Hyatt Regency in Minneapolis. Contact Judy Duffy for a reservation. Cost is \$14. See enclosed (blue) flyer.
- 15. INDIANS IN MINNESOTA Progress Report: See enclosed (yellow) memo from Bobbi Megard, Project Director.

555 WABASHA • ST. PAUL, MINNESOTA 55102

FROM: Sawyer

TO: Board

SUBJECT: Calendar

DATE: 9/5/85

MEMO

This is a first stab at an office work calendar. It is based on calendars in the office, the calendar in the Outlook, the Blue Planning forms turned in by Board members, and verbal and/or written communications from Board/staff. No doubt there are some gaps.

In addition to specific projects scheduled, there are ongoing daily and weekly chores: answering phones; filling orders; bookkeeping; routine correspondence for Boarders; EF project approvals, proposals, administration; opening, sorting, dealing with mail; processing video orders; responding to requests from LLs and Board Members; filing (what's that?); sending meeting notices; and so on.

If you have suggestions for changes/improvements/additions to this calendar, please let me know. Also keep in mind that this is a good place for informing Board/staff of your vacation plans or other time conflicts.

# SEPTEMBER 1985

Anderson: 9/

vacation/

out of toun, etc: Buff

Nacin botham: Supx 23424 Champton's September SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY LABOR DAY 9:30 aM of ProGam For Action 6 Board appairments AGENDA a creiling , Sauryer Action Committee office prep: knauser: billing Higinbothan SAWYER closed Sawyer Board appointment Krauser AGENCA Prep: Nicinbotham, unger. EF Planing & Support SAWY E. R. AGENDA MailED Sawyer 1:30 - Central america. Central ames: Nig. 9:30 am - CMAL Focus Reg. Muiling To LLS: SAWYER, Maures LWYMNEF Miscellaneons 19 LLs re Budget femindle - Bergy Krauser 1 ( letters to LWVHW correspondence: Boards SAWYEN 9:00 - 2:15 L DEBATE TASK FURCE AGENDA PACKET by 9/13> Krauser Kruser, Busthalter (office open Focus brochure < Focus: Letters to Speakers; Deynoeds, Sawyle > readied for 8:30 am) Printer: Reynolds ( Focus: Gather mailing 11sts for Focus prochure) KA, SAWYER Reynolds, Nraumer, ancerson Agenda prep. ( Board Memo Prep: SowyER, NIGOTHO HAM) 5 EVE OF BOST Board Mailing 1 1ST class 6 10:00 aM: 18 3rd class Board MEMO 19 3rd class Board MEMO 1 BOARD MEMO EF Planning & MaiLED prepared: 10:00: Picka condidate mailed to KRAUSER Leppix SAWYER BOARD MEMO 1:00: ABC Reporting / anderson Presidents, Krauser TYPED & Proofed DPMs Sauryer 1:00 - Funsaises KROWSER, SAWYER mailing to MALS Social Policy CIA Planning: Committee 11:3 - 1:30 JH.C. Gort. Conter Kraiser, Sawyh, Anterson Reynolds Greiling (EDINA) MALS SAWYER - May be REquest Fortime in Avenda mailed to Board 23 25 EVE OF YOM KIPPUR 26 28 Focus FlyER MaiLING > DEBATE TASK < Letters Soliditing Auction Hemo: Mc Kinnel, Wiles, Knauser) FORCE & SAWYER Anderson Program For Action to Printer EF Annual Report at Printer 29 Board Mailing office homo: STAFF: SALVYER M-F Nioin potham Krainser M-F Th - 9-3 BUFAING ton Anderson AUGUST '85 M, W, Th OCTOBER '85 SMTWTFS T: 9:00 to 12:30 Thompson M, T, Th 8 9 10 11 12 13 14 15 16 17 ungar 13 14 15 16 17 18 19 T, Th 18 19 20 21 22 23 24 20 21 22 23 24 25 26 MERRELL on-chill 25 26 27 28 29 30 31 27 28 29 30 31



# OCTOBER 1985

act 5,6,7

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
SEPTEMBER '85  8 M T W T F 8  1 2 3 4 5 6 7  8 9 10 11 12 13 14  15 16 17 18 19 20 21  22 23 24 25 26 27 28  29 30	NOVEMBER '85 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16	1 FALL VOTER  Mailed:  Thompson  Krainer  MERRELL  /AGENDA PREP.:	LWV Class at McPhail 9130-11:00	3 9:30 a.M.  CMAL  AGENDA typula  Mailed:  Spuyer  Mainer	4	5
6	7	8 LWVMNEF LWVMN BOANDS	9 LWV Class	10	11	12
13	14 COLUMBUS DAY	15 Focus	16 LWV Class Wews REA		18	19
20	21	22 From Rey. Deadline	23 LWV Class		25	2.6
27	28  PREPARE  FOCUS MEETING  Materials	2.9 Focus "Tell it to the Mediator"	30	31 HALLOWEEN		

## PLANNING FORM

ROJECT		MONTH					
ASK DESCRIPTION	TYPE OF STAFF ASSISTANCE NEEDED	START COMPLET	TION (FOR EXEC. DIR'S USE)  STAFF ASSIGNED				

## LWVMN OFFICE WORK ORDER

From:	Date:
Portfolio or Project:	
Date needed by:	Copies to:
Special instructions:	
League of Women Voters of Minnesota, 5	555 Wabasha, St. Paul, MN 55102 - August 1985
TIMBAL	OFFICE WORK OPPEN
	OFFICE WORK ORDER
From:	Date:
Portfolio or Project:	
Description:	
Date needed by:	Copies to:
Special instructions:	

## LWVMN GENERAL FUND EXPENSE VOUCHER

Address  Street  Street  City  Zip  Budget Date Travel Sitter Meals Room Other Category (1) (2) (3) (4) (5) Describe  TOTAL EXPENDITURES  I WOULD like to be reimbursed: as soon as possible quarterly (check one)  BALANCE TO BE REIMBURSED  1. Travel - car (15¢ per mi.); train, air, bus, parking: actual cost. 2. Baby Sitting - \$1.00 per hour 3. \$9.00 per diem 4. Lodging: actual cost is reimbursed. 5. List here postage, phone calls, supplies etc.  (See reverse side for additional instructions.)  For official League function, League pays actual cost.	Name							Date	
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	(See rev	erse si	ide for	additio	nal inst	ructions	s.)		
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(For office use only: Pd, 19 Check #	(17		1	Dd				19 Check #	

Reimbursement of Board Members expenses (LWVMN Policies, April, 1984)

Board members must submit monthly expense vouchers whether they wish to be reimbursed or not. Expenses should be listed for all functions state Board members are required to attend. The voucher form defines categories and allowable amounts. Board members will be reimbursed for Board meetings, committee meetings, etc. required by their job description. Mileage will be reimbursed at 15¢ per mile (January, 1983, Board meeting)

#### INSTRUCTIONS FOR FILLING OUT VOUCHERS:

This expense voucher form is an attempt to make the bookeeper's job a little easier and insure that the expenses are accurately charged to the proper budget categories. If, after reading these instructions, you are still unclear or unsure, please see either the executive director or the bookkeeper. They would be glad to help you.

- 1. Fill in your name as you want it to appear on the check. Give complete address including zip code.
- 2. Budget Category such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.
- 3. Attach all bills and receipts when possible.
- 4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

have	contri	buted th	he follo	wing vo	olunteer	hours:
A	ction _					
P	rogram					
В	oard					
A	dminist	ration _	-			
0	ther _					

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

## LWVMNEF EXPENSE VOUCHER

Name			Date					
AddressStreet				City	Zip			
Budget Category Date Inc# Exp#	Travel Sitter (1) (2)	Meals (3)	Room (4)	Other (5)	Describe			
OTAL EXPENDITURES WILL CONTRIBUTE ALANCE TO BE REIMBURS	\$ ED	•			ike to be reimbursed: as possible ly (check one)			
. Travel - car (15¢ posts)  . Baby Sitting - \$1.0  . \$9.00 per diem  . Lodging (actual cost)  . List here postage,	0 per hour	)		g - acti	ual cost.			
See reverse side for	additional inst	ructions	.)					
or official League fu	nction, League	pays act	ual cost					

Reimbursement of Board Members expenses (LWVMN Policies, April, 1984)

Board members must submit monthly expense vouchers whether they wish to be reimbursed or not. Expenses should be listed for all functions state Board members are required to attend. The voucher form defines categories and allowable amounts. Board members will be reimbursed for Board meetings, committee meetings, etc. required by their job description. Mileage will be reimbursed at 15¢ per mile (January, 1983, Board meeting)

#### INSTRUCTIONS FOR FILLING OUT VOUCHERS:

This expense voucher form is an attempt to make the bookeeper's job a little easier and insure that the expenses are accurately charged to the proper budget categories. If, after reading these instructions, you are still unclear or unsure, please see either the executive director or the bookkeeper. They would be glad to help you.

- 1. Fill in your name as you want it to appear on the check. Give complete address including zip code.
- 2. Budget Category such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.
- 3. Attach all bills and receipts when possible.
- 4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

I ha	ve contributed the following volunteer hours:
	Action
	Program
	Board
	Administration
	Other

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

			d. 6							
			V	91.70	ž.				.\	•
25 122										
35 182 240205			LEAGUE OF WOMEN	VOTERS OF	MN					
001L	8 × 1									
			ATEMENT OF ASSETS	AND TTARTI	1116	<				
,	a	31	(PREPARED ON A JULY 31,	CASH BASIS						
		*	CURRENT		<b>\$</b>	<b>\$</b>	LAST	Y	EAR	3
	180									
	ASSETS				*					
0100	LWVMN CASH IN CHECKING	\$	68.06-		*	\$	2,854.36			
0101	COOK BOOK CHECKING		422-16		*		422.16			
0102	COOK BOOK SAVINGS		2.069.75		*		2,069.75			
0104	LWVMNEF-SAVINGS		•00		*		3.431.25			
0105	MN FEDERAL-HOPE WASHBURN		1.822.60		*		1,798.00			
0106	E D JONES FUND-LWVMN RES		1,265.00		*		1,233.00			
0107	DEAN WITTER FUND LWVMN RES		3,850.61		*		4,251.55			
0108	LWVMN SAVINGS		14.15	2	*		13.96			
0112	PETTY CASH		-00		*		5.00			
0115	COOKBOOK INVENTORY		8,331.54		*		8,331.54			
0116	NOTES RECEIVABLE COOKBOOK	*	47-46		*		47.46			
0120	ACCOUNTS RECEIVABLE		138.51		*		56.78			
0125	ACCTS RECEIVABLE FROM MNEF		4,985.73		*		2,977.88			
0130	DUE FROM LOCAL LEAGUES		1,189,78		*		975.00			
0140	GRANTS-UNDESIGNATED		566.86		*		568.86			
0141	GRANTS-ENVIRONMENT		14.25		*		14.25			
0160	EQUIPMENT		10,082.24		*		10,082.24			
0161	ACCUMULATED DEPR		10,082.24-		\$		10.082.24-			
162	LEASED PROPERTY		2 * 395 * 00		*		2+395.00			
163	ACCUMULATED AMORT		2,395.00-		*		2,395.00-			
	TOTAL ASSETS		s	24.652.34	*			s	29•0	50.80
	· · · · · · · · · · · · · · · · · · ·			========	2:			=		
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10.0										

5		LEAGUE OF W	IOMEN	VOTERS OF	F MN						
	ST	ATEMENT OF AS IPREPARED JULY	ON A			ES					
	*	CURREN			<b>*</b>	*	LAST	Y	E A	R	•
LIABILITIES & FUND BALANCES					*		*				
ACCOUNTS PAYABLE	\$	1,257.75			•	\$	157.99			*	
EMPLOYEE WITHHOLDING PAYABLE		1,169.15					9-44-				
ACCRUED FICA & UC TAXES		151-13			*		151-13				
INCOME TAX PAYABLE		164-00			*	90	164.00				
COOK BOOK ACCOUNTS PAYABLE		3,533.16			*		3,533-16				
OBLIGATION CAPITAL LEASE		•00			*		•00				
RESTRICTED FUND-SWISSHOLM		1,000,00			*		1,000.00				
DESIGNATED FUND BALANCE		14-25			*		14.25				
UNDESIGNATED FUND BALANCE		20,594.02					23,249.68				
SUSPENSE		•00			*		•00				
NET PROFIT/LOSS		3,231.12-			*		1.049.38-				
TOTAL LIAS & FUND BAL	-		•	24,652.3	4 #			\$	2	7,211.3	7
TOTAL ETAB & TOTAL BAL			=:		200			=	===:		-

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			CURRENT P	ERIOD RATIO		YEAR-TO-D	RATIO	ANNU AL BUDGET	REMAINING BUDGET
5 0 2	INCOME								
0400	MEMBERSHIPS-LL PMP	5	719.49	21.80	\$	19,804.94	42.47	44,500	24,695
0402	MEMBERSHIPS-MAL		450.00	14.91		940.00	2.11	3,500	2,518
0403	MEMBERSHIPS-CMAL ASSESMENT		•00	•00		•00	•00	250	250
0404	HOPE WASHBURN		.00	-00		•00	•00	150	150
0405	MEMORIALS		•00	-00		•00	-00	0	0
0410	CASH FROM MEMB & L LEAGUES		107-00	3.24		1,433.00	3.07	1,621	188
0411	CASH FROM NON-MEMBERS		388.33	11.77		388-33	-83	250	138-
0420	NON CASH FROM MEMBERS		71.00	2.15		1.050.30	2.25	3,400	2,350
0450	INTEREST INCOME		103-93	3.15	11	203-23	-44	300	97
	SUB TOTAL	s	1839.75	57.02	\$	23,819.80	51.17	53,971	30,109
	PROGRAM SERVICES								
	DIRECT SERVICE-LL								
0501	FALL WKSP/MEMB BROCH SALES	\$	•00	-00	\$	•00	•00	300	300
0502	DPM		30.00	-91		555.00	1.19	300	255-
0504	WHITE EARTH		•00	-00		•00	-00	600	600
0505	LL REIMBURSEMENT		•00	•00		•00	•00	500	500
2506	PROVISIONAL REIMBURSEMENT		•00	•00		•00	-00	500	500
507	HOPE WASHBURN INTEREST		24.60	•75		24.60	•05	0	25-
	TOTAL DIRECT SERVICE-LL	\$	54-60	1.65	\$	. 579.60	1.24	2+200	1,620
0600	PUBLICATIONS	s	22.49	•62	\$	124.95	•26	2,200	2,077
0700	VOTER		.00	-00		4.00	-01	30	26
0710	LWVMNEF CONTRIB-1/3		•00	•00		38.58	•08	1,050	1.011
	TOTAL VOTER	\$	•00	•00	5	42-58	•09	1,080	1+037

			CURRENT AMOUNT	PERIOD RATIO		YEAR-TO-D	ATE RATIO	BUDGET	REMAINING BUDGET
0801	DELEGATES STATE CONV 85/CDUNCIL 86	\$	72.60			15,622.95	33.51	12,000	3,623-
	TOTAL DELEGATES	\$	72.60	2.20	\$	15,622.95	33-51	12,000	3,623-
0901	DAY ON THE HILL	s	•00	•00		463.00	•99	800	337
0902	CAPITOL LETTER		-00	-00		5.00	-01	500	495
	TOTAL ACTION	5	•00	•00	5	468.00	1.00	1,300	832
	NATURAL RESOURCES								
1001	COMMITTEE	5	-00	•00	5	-00	-00	0	C
	TOTAL NATURAL RESOURCES	\$	•00	•00	\$	-00	-00	0	0
1100	CRIMINAL JUSTICE	\$	•00	•00	s	•00	•00	0	0
1200	HR / SOCIAL POLICY		-00	•00		•00	-00	0	0
1300	EDUCATION		•00	•00		•00	•00	0	C
400	GOVERNMENT		-00	•00		-00	-00	, 0	0
1500	INTERNATIONAL RELATIONS		-00	-00		•00	-00	0	0

			CURRENT I	PERIOD RATIO		YEAR-TO-D	RATIO	ANNUAL BUDGET	REMAINING BUDGET
1601	VOTERS SERVICE ABC REPORTING		•00	•00		•00	•00	0	0
	TOTAL VOTERS SERVICE	5	•00	•00	 \$	•00	•00	0	
	CITIZEN INFORMATION								
1701	SPEAKERS BUREAU	\$	.00	-00	\$	150.00	•32	1,000	850
1702	CITIZEN IN ACTION SALES		6.50	•20		317-50	•68	1,050	733
1703	PRACTICAL POLITICS COURSE		•00	•00		•00	•00	400	400
	TOTAL CITIZEN INFORMATION	s	6.50	•20	5	467.50	1.00	2,450	1,983
	C-I GRANT LWVUSEF								
1751	PROJECTS TO BE ASSIGNED	5	•00	•00	\$	-00	-00	300	300
1752	CAUCUS TAPE		•00	•00		• 00	•00	0	0
1753	WATER F & I		•00	-00		•00	.00	0	. 0
1754	WATER FOCUS		•00	•00		•00	-00	0	0
1755	INDIANS		•00	•00		•00	-00	0	0
1756	JUSTICE FOCUS		•00	•00		•00	-00	0	0
1757	CITIZEN LOBBYIST		•00	-00		•00	-00	o o	o l
1758	CAUCUS FLYER		•00	•00		•00	•00	0	o o
	TOTAL CITIZEN INFO-GRANT	\$	•00	•00	5	•00	-00	300	300

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## LEAGUE OF WOMEN VOTERS OF MN

			CURRENT PERIOD		YEAR-TO-D	ATE	ANNUAL	REMAINING
			AMOUNT	RATIO	AMOUNT	RATIO	BUDGET	BUDGET
2001 2002 2003 2010	SUPPORTING SERVICES FUND RAISING COOKBOOK ADMINISTRATION COOKBOOK PROFIT TO LWVMN COPIER SERVICE BUSINESS	\$	932.73 300.00 .00 71.45	28.26 \$ 9.09 .00 .95	962.73 300.00 .00 998.86	2.06 .64 .00 2.06	9,500 1,000 5,300 9,000	8,537 700 5,300 8,041
	TOTAL SUPPORTING SERVICES	\$	1304.18	38.30 \$	2261.59	4.76	24,800	22,578
3001 3010 3020	SERVICES PROVIDED LWVMNEF ADMINISTRATION LL GRANTS ADMIN & DEVE COSTS GRANTS PROJECT COSTS	s	•00 •00 •00	.00 \$ .00	316.09 1.240.83 1.684.23	-68 2-66 3-61	800 9,000 25,975	484 7,759 24,291
	TOTAL SER PROVIDED LWVMNEF	5	•00	•00 \$	3,241.15	6.95	35,775	32,534
	TOTAL INCOME	5	3,300.12	100-00 \$	46,628.12	100.00	135,076	89,448

205 L			LEAGU	E OF WOM	EN	VOTERS OF MN			
						E AND EXPENSE	S		
			CURRENT	PERIOD RATIO		YEAR-TO-DA	ATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	EXPENSES								
	PROGRAM SERVICES								
	DIRECT SERVICE TO LL								
11	COMMITTEE	\$	12.00	•36	\$	18.00	-04	0	18
21	LEAGUE CONTACTS-CALLS		•00			•00	-00	150	150
31	LEAGUE CONTACTS-VISITS		-00	-00		9.90	•02	695	685
41	MEMBERSHIP COMMITTEE		•00	•00		104.80	•22	396	291
42	MEMBERSHIP BROCHURE		•00	-00		•00	-00	300	300
51	PROJECTS COMMITTEE		•00	-00		58-40	-13	350	292
51	FALL WORKSHOPS		•00	-00		•00	-00	0	
71	REIMBURSED VISITS		•00	-00		•00	-00	0	0
31	PROVISIONAL LEAGUE		•00	-00		24.00	-05	1,100	1,076
32	WHITE EARTH		•00			•00	-00	0	0
91	ALLOCATED OPERATING	-	•00	•00		•00	•00	0	0
4	TOTAL DIRECT SERVICE TO LL	\$	12.00	•36	\$	215-10	•46	2,991	2,776
	PUBLICATIONS								
11	PURCHASE	\$	7.20	-22	5	11.45	• 02	1.500	1,489
21	SALES & USE TAX		•00	•00		•00	•00	400	400
31	COMMITTEE		•00	•00		2.68	-01	0	3
91	ALLOCATED OPERATING		-00	-00		•00	•00	0	0
	TOTAL PUBLICATIONS	\$	7.20	•22	\$	14-13	•03 -	1,900	1,886
	VOTER								
11	COMMITTEE	5	•00	•00	\$	•00	-00	100	100
1	PRINTING		•00	•00		617.31	1.32	3,100	2,483
31	POSTAGE		177-33	5.37		339.41	•73	650	311
91	ALLOCATED OPERATING		•00	•00		•00	-00	0	C
	TOTAL VOTER	5	177-33	5.37	5	956-72	2.05	3,850	2,893

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			CURRENT P	ERIOD RATIO		YEAR-TO-DA	RATIO	ANNUAL	REMAINING BUDGET
8011 8021 8031 8091	DELEGATES & AFFILIATIONS MN CONVENTION MN COUNCIL LWV US CONV 86/COUNCIL 87 ALLOCATED OPERATING	\$	10.443.20 .00 .00	316-45 -00 -00 -00	5	11 •284•54 500•00 433•13 •00	24-20 1-07 -93 -00	9,500 150 1,200 0	1,785- 1 350- 767 0
	TOTAL DELEGATES & AFFIL	5	10,443.20	316-45	\$	12,217.67	26.20	10,850	1,368-
9011 9021 9031 9041 9051 9061 9991	ACTION COMMITTEE LOBBYING & MONITORING RESOURCE MATERIALS COALITIONS & AFFILIATIONS DAY ON THE HILL SEMINARS ALLOCATED OPERATING	5	-00 24-00 -00 -00 -00 -00	.00 .73 .00 .00 .00 .00		132-81 601-10 35-03 25-50 328-25 -00 -00	-28 1-29 -08 -05 -70 -00 -00	980 800 25 100 250 300 0	847 199 10- 75 78- 300 0
ment	NATURAL RESOURCES	5						100	33
012 10091	COMMITTEE LOBBYING DEPOSIT CAMPAIGN ALLOCATED OPERATING	\$	•00 •00 •00	•00 •00		67.16 .00 .00	•14 •00 •00	100	100 .
	TOTAL NATURAL RESOURCES	5	•00	•00	s	67.16	-14	200	133
11011	CRIMINAL JUSTICE COMMITTEE ALLOCATED OPERATING	s	•00	•00		•00 •00	-00	50	50
	TOTAL CRIMINAL JUSTICE	5	•00	•00	5	-00	-00	50	50
12011 12091	SOCIAL POLICY COMMITTEE ALLOCATED OPERATING	5	•00 •00	•00		52.50 .00	-11	50	3-0
THE STATE OF	TOTAL SOCIAL POLICY	5	•00	•00	\$	52.50	-11	50	3-

			CURRENT P	ERIOD RATIO		YEAR-TO-D	RATIO	ANNU AL BUDGET	REMAINING BUDGET
13011	EDUCATION COMMITTEE	s	•00	•00	\$	•00	•00	300	300
13091	ALLOCATED OPERATING		•00	•00		•00	•00	0	0
	TOTAL EDUCATION	s	•00	•00	5	•00	•00	300	300
	GOVERNMENT								
14011	COMMITTEE	5	•00	•00	2	•00	•00	100	100
14091	ALLOCATED OPERATING		•00	•00		•00	•00	0	0
	TOTAL GOVERNMENT	s	•00	•00	5	•00	•00	100	100
	INTERNATIONAL RELATIONS								
15010	COMMITTEE	\$	-00	•00	\$	23.60	•06	100	71
15011	LOBBYING & CONF		•00	•00		49.45	•11	100	51
15012	WORLD AFFAIRS COUNCIL		10.00	-30		10.00	•02	10	0
15013	WORLD AFF CENTER MTGS		•00	•00		•00	•00	25	25
15014	UN RALLY		•00	•00		25.00	•05	25	0
15015	TRADE CONFERENCE		•00	•00		•00	•00	0	0
15091	ALLOCATED OPERATING		•00	-00		•00	-00	ő	0
	TOTAL IR	5	10-00	•30	\$	113.05	-24	260	147

			CURRENT			YEAR-TO-D		ANNUAL	REMAINING
			AMOUNT	RATIO		AMOUNT	RATIO	BUDGET	BUDGET
	VOTERS SERVICE								
16011	COMMITTEE	5	•00	•00	5	4.50	-01	200	195
16021	ABC PROJECT		•00			•00	•00	0	0
16091	ALLOCATED OPERATING		-00			•00	•00	0	0
	TOTAL VOTERS SERVICE	5	-00	•00	\$	4.50	-01	200	196
	CITIZEN INFORMATION								
17011	COMMITTEE	5	•00	-00	5	•00	-00	0	0
17021	SPEAKERS BUREAU-NEW FLYER		•00	•00		•00	-00	0	0
17031	CIA PUBLICATION		-00	•00		•00	•00	0	. 0
17041	PRACTICAL POLITICS-INSTRUCT		•00	•00		•00	-00	100	100
17091	ALLOCATED OPERATING		•00	•00		•00	•00	0	0
	TOTAL CITIZEN INFORMATION	s	•00	•00	\$	•00	•00	100	100
Xestin	C-I GRANT LWVUSEF								
17510	INDIANS	\$	•00	•00	\$	•00	•00	0	0
17511	CAUCUS TAPES		. •00	•00		•00	-00	0	0
17520	WATER-FOCUS		•00	•00		•00	•00	. 0	0
* 7521	WATER F & I I		•00	•00		•00	•00	0	0
541	SPEAKER'S BUREAU FLYER		•00	•00		•00	•00	0	0
17591	ALLOCATED OPERATING		•00	•00		•00	•00	0	0
	TOTAL C-I GRANT LWVUSEF	\$	•00	•00	5	•00	-00	0	0

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LEAGUE OF WOMEN VOTERS OF MN

			CURRENT PERIOD			YEAR-TO-DATE		ANNUAL	REMAINING
			AMOUNT	RATIO		AMOUNT	RATIO	BUDGET	BUDGET
	ADMINISTRATION								
20000	PRESIDENT & BOARD	5	.00	.00	5	308.85	•66	1,650	1,341
20001	CONFERENCES FOR BOARD		•00			10.00	•02	700	690
20002	LWVUS DPMS		25.00			425.00	-91	600	175
20003	BUDGET COMMITTEE		•00			12.50	•03	60	48
20004	NOMINATING COMMITTEE		•00	•00		125.47	•27	60	65-
20005	BY LAWS COMMITTEE		•00	-00		•00	•00	0	0
20006	LONG RANGE PLANNING		20-20			26.17	-06	60	34
20007	AUDIT EXPENSES		7.92			7.92	-02	1.800	1,792
20008	OFFICE MANAGEMENT		•00			41.05	•09	150	109
20009	ALLOCATED OPERATING		-00	•00		•00	-00	0	. 0
		-			-				
	TOTAL ADMINISTRATION	\$	53-12	1.61	\$	956.96	2.05	5,080	4,123
	DEVELOPMENT/PR/MARKETING								
30001	FINANCIAL OPTIONS/DEVEL COMM	\$	•00	-00	\$	21.61	•05	75	53
30002	SUPSCRIPTIONS & RESOURCES		•00	•00		•00	•00	0	0
30003	TRAVEL & PARKING		•00	•00		•00	• 00	25	25
30005	ANNUAL REPORT		•00	•00		•00	-00	0	0
30006	PUBLIC RELATIONS COMMITTEE		•00	•00		•00	•00	100	100
- 1007	MARKETING COMMITTEE		•00	-00		.00	•00	175	175
008	VIDEO PRODUCTIONS COMM		•00	•00		•00	-00	75	75
30009	ALLOCATED OPERATING		•00	•00		•00	•00	0	0
	TOTAL DEVELOPMENT	5	•00	•00	\$	21.61	•05	450	428
	FUND RAISING								
40001	FUND RAISING	5	300-21	9.10	3	300-21	-64	3,000	2.700
40002	COOK BOOK		•00	•00		303.30	•65	5,300	4,997
40009	ALLOCATED OPERATING		•00			-00	•00	0	0
	TOTAL FUND RAISING	\$	300-21	9-10	\$	603-51	1.29	8,300	7,696

				-				
		CURRENT P	ERIOD RATIO		YEAR-TO-DA	RATIO	ANNUAL BUDGET	REMAINING BUDGET
COPIER SERVICE BUSINESS ALLOCATED OPER-RELATED	5	•00		5	•00	•00	o	0
ALLOCATED OPER-UNRELATED		•00	•00		•00	•00	0	0
TOTAL COPIER SERVICE	\$	•00	•00	\$	•00	•00	. 0	0
EF ALLOCATED OPERATING	\$	•00	•00	\$	•00	•00	0	0
PAYMENT TO LWVUS-PMP-MALS		•00	•00		383-50	•82	1,300	917
PAYMENT TO LL-STATE MEMBER		3.00	•09		18.00	•04	300	282
CONTRIBUTION I WYMNEF		-00	-00		•00	-00	0	0
ALLOCATED OPERATING OFFSET		•00	•00		•00	•00	0	
TOTAL DIRECT EXPENSES	\$	11,030.06	334.23	\$	16,747.10	35.92	38,736	21,989
OPERATING EXPENSE								
SALARIES AND WAGES	5	5+364-22		\$	20,589.51	44-16		38,630
PAYROLL TAXES		736.84						2,684
OCCUPANCY		•00						4,518
RENTAL AND MAINT OF EQUIP								578-
								5,276
								5,992
								2,805
								2.101
								1,045
								301
								260
[								25 20
								650
MEMBERSHIP/COMPUTER		•00	-00		•00	-00	500	500
TOTAL OPERATING	\$	7,295.18	221.06	\$	33+112-14	71-01	97+340	64,228
NET INCOME (LOSS)	\$				3,231.12-	6.93	0	3,231
	ALLOCATED OPER-RELATED ALLOCATED OPER-UNRELATED  TOTAL COPIER SERVICE  EF ALLOCATED OPERATING  PAYMENT TO LWVUS-PMP-MALS  PAYMENT TO LL-STATE MEMBER  CONTRIBUTION LWVMNEF ALLOCATED OPERATING OFFSET  TOTAL DIRECT EXPENSES  OPERATING EXPENSE SALARIES AND WAGES PAYROLL TAXES OCCUPANCY RENTAL AND MAINT OF EQUIP POSTAGE AND SHIPPING COPIER SUPPLIES ETC TELEPHONE GENERAL OFFICE SUPPLIES INSURANCE COMPUTER SERVICE BANK CHARGES & MISC MISCELLANEOUS FEES EQUIPMENT MEMBERSHIP/COMPUTER  TOTAL OPERATING	ALLOCATED OPER-RELATED ALLOCATED OPER-UNRELATED  TOTAL COPIER SERVICE  EF ALLOCATED OPERATING  PAYMENT TO LWVUS-PMP-MALS  PAYMENT TO LL-STATE MEMBER  CONTRIBUTION LWVMNEF ALLOCATED OPERATING OFFSET  TOTAL DIRECT EXPENSES  SALARIES AND WAGES PAYROLL TAXES OCCUPANCY RENTAL AND MAINT OF EQUIP POSTAGE AND SHIPPING COPIER RENTAL COPIER SUPPLIES ETC TELEPHONE GENERAL OFFICE SUPPLIES INSURANCE COMPUTER SERVICE BANK CHARGES & MISC MISCELLANEOUS FEES EQUIPMENT MEMBERSHIP/COMPUTER  TOTAL OPERATING  S  NET INCOME (LOSS)	COPIER SERVICE BUSINESS ALLOCATED OPER-RELATED \$ .00 .00 \$ .00 .00 ALLOCATED OPER-UNRELATED .00 .00 .00 .00 .00  TOTAL COPIER SERVICE \$ .00 .00 \$ .00 .00  EF ALLOCATED OPERATING \$ .00 .00 \$ .00 .00  PAYMENT TO LWVUS-PMP-MALS .00 .00 .383.50 .82  PAYMENT TO LWVUS-PMP-MALS .00 .00 .00 .00  CONTRIBUTION LWVMNEF .00 .00 .00 .00 .00  ALLOCATED OPERATING OFFSET .00 .00 .00 .00  TOTAL DIRECT EXPENSES \$ 11,030.06 334.23 \$ 16,747.10 35.92  OPERATING EXPENSE .5.364.22 162.55 \$ 20,589.51 44.16 PAYROLL TAXES .736.84 22.33 2,166.13 4.65 OCCUPANCY .00 .00 .00 1,482.00 3.18 RENTAL AND MAINT OF EQUIP .00 .00 1,482.00 3.18 RENTAL AND MAINT OF EQUIP .00 .00 1,686.38 3.62 POSTAGE AND SHIPPING .3.08 .09 1,876.28 4.02 COPIER RENTAL .571.60 17.32 2,008.43 4.31 COPIER RENTAL .571.60 17.32 2,008.43 4.31 COPIER SUPPLIES ETC .60.33 1.83 695.07 1.49 TELEPHONE .174.16 5.28 699.28 1.50 GENERAL OFFICE SUPPLIES .24.60 .75 1,294.93 2.78 INSURANCE .26.90 8.15 26.90 .58 COMPUTER SERVICE .91.35 2.77 340.03 .73 BANK CHARGES & MISC .00 .00 .00 .00 .00 MISCELLANEOUS FEES .00 .00 .00 .00 .00 MISCELLANEOUS FEES .00 .00 .00 .00 .00  TOTAL OPERATING .7.295.18 221.06 \$ 33.112.14 71.01  NET INCOME (LOSS) .5 15,025.12- 455.29 \$ 3,231.12- 6.93	COPIER SERVICE BUSINESS ALLOCATED OPER-RELATED				

### Long Range Planning Objectives Writing Workshop

Sue Reynolds will lead us through the objectives writing workshop. Objectives submitted by Board Members in advance of the Board Meeting will be distributed at the meeting.

When writing objectives keep in mind the following:

An objective is a statement of WHAT NEEDS TO BE DONE to start moving the organization toward the goal. They are specifically measurable statements of achievable outcomes leading to the attainment of the goal.

### Criteria for Objectives: objectives

- must be goal-focused
- must be understandable
- must state an achievement that can be measured, observed or documented
- assigns accountability to person or group responsible for achieving outcome
- must be feasible in terms of available resources
- must be time-limited (1 to 12 months)
- must require action

#### "TELL IT TO THE MEDIATOR"

focusing on Alternative Dispute Resolution

Tuesday, October 29, 1985 St. Paul College Club 4:30 - 9:00 p.m. St. Paul Summit Avenue, St. Paul

- 4:30 Registration 5:00 Welcome - Joan Higinbotham Sample Mediation Session - Ann Wallerstedt, Community Liaison, 5:05 Brooklyn Center Mediation Project Overview of Mediation - John Wolf: former President, Mediation Center 5:30 History/Rationale, Current Uses Sampling of Mediation Programs 5:50 Roger Williams\*, Office of Dispute Resolution, MN State Planning Agency Doris Runa, Juvenile Offenders Program Rob Friedlander, Neighborhood Dispute Center Joyce Walker, 4H 6:20 Questions from the audience 6:30 Dinner Current Legislation and Public Policy Issues - Tom Triplett, Director, 7:15 MN State Planning Agency
- 7:45 Reactor Panel

Helen Kelly, American Bar Association Special Committee on Alternatives to Dispute Resolution

Mary Kearney\*, State Court Administration Sandy Gerber, Hawthorne Area Neighborhood Dispute Service (HANDS) Steve Erickson\*, Director, Family Mediation Services Battered Women's Advocates\*

- 8:50 Questions from the audience
- 9:00 Adjournment

\*Confirmed Participants

Registration Fee: \$13.50 - LWVMN members

17.50 - Others

Presented with support from MN State Planning Agency

Guidelines, Funding, Limitations

Parking available at St. Luke's School, Summit Avenue and Oxford Street

## LEAGUE OF WOMEN VOTERS OF MINNESOTA TO: LWVMN BOARD MEMBERS

555 WABASHA · ST. PAUL, MINNESOTA 55102 PHONE: (612) 224-5445

FROM: BOBBI MEGARD, PROJECT DIRECTOR

SUBJECT: INDIANS IN MINNESOTA

DATE: 5 September 1985

In early June LWVMNEF purchased 2,750 copies of INDIANS IN MINNESOTA from the U of M Press. 1,200 of these copies were to be distributed free to agencies and persons identified by author, Liz Ebbott. The remaining 1,550 copies were to be sold to cover the cost of the purchase. 408 copies were sold during the State Convention in Duluth. Brochures advertising the book were mailed out in three major mailings during July and August. This has generated further book sales. To date 27 Local Leagues have made purchases. The following summarizes the distribution of the book:

FREE COPIES

97

COPIES SOLD

1.046

We have 1103 free copies still to be distributed and 504 copies to be sold.

In the next several weeks, decisions will be made regarding further sales and distribution efforts to assure the successful completion of the project and payment of the bill to the U of M Press. Some of the questions we will explore are:

- a. Making an additional contact with Local Leagues concerning the book, study guide, and video tape;
  - b. Ordering a new supply of brochures (we have mailed or distributed the initial 10,000).
- c. Making alternate plans for sale of approximately 700 of the "free copies" if development grants do not bring in the needed funding to distribute the full list. Sale of 700 books at \$10.95 could generate \$5,110 in revenue for LWVMNEF; at \$12.95 revenues of \$6,500.



# 40th UNITED NATIONS RALLY & SEMINARS

"DOES UN LIFE BEGIN AT 40?"

Friday, October 25, 1985 Hyatt Regency Minneapolis 1300 Nicollet Mall Minneapolis, Minnesota

PROGRAM: 9a.m. to 2p.m. (\$14.00 including seminars and noon luncheon)

KEYNOTE SPEAKER: BRIAN URQUHART
United Nations Under-Secretary-General for Special Political Affairs, New York City

"THE UNITED NATIONS AT 40: WHERE TO FROM HERE?"

Mr. Urquhart has served in the office of the Secretary-General in various capacities since 1945. He was appointed to his present position in 1974. Since that time his main preoccupations have been, among others, the direction of peacekeeping forces in the Middle East and Cyprus, the negotiation of a Namibia settlement, and the direction of various humanitarian relief operations. Mr. Urquhart is also one of the principal political advisers to the Secretary-General.



SEMINARS: Two 75 minute sessions, 9:00 - 10:15 a.m., 10:30 - 11:45 a.m. Each seminar will be repeated

1. UN POTENTIAL IN CONFLICT RESOLUTION

Speaker: Dr. Hartley Clark, Frank B. Kellogg Professor of International Relations, Carleton College, Northfield, Minnesota

- UN WORLD CONFERENCE ON WOMEN: REPORT FROM NAIROBI Speakers:
  - Arvonne S. Fraser, Senior Fellow and Project Director at Hubert H. Humphrey Institute of Public Affairs, University of Minnesota, Minnesota
  - Charlotte Hartwig, Intercultural Liaison, St. Olaf College, Northfield, Minnesota
  - An Official United States Government Delegate to the UN World Conference on Women: To be announced

## TICKET ORDER FORM RESERVATION DEADLINE - OCTOBER 15

RETURN TO:

Renate Heston 128 Windsor Court New Brighton, MN 55112 (612) 631-2640 TICKETS MAY ALSO BE PURCHASED AT:

UN Association of Minnesota 1026 Nicollet Avenue Minneapolis, MN 55403 (612) 333-2824

☐ Enclosed is	s my check for \$ s my check for \$ s my check for \$	140.00 to re	serve a lunche			Entire day's program and luncheon included.
Name				Organ	nization	
Address	Street	City	State	Zip	_ Phone_	

NOTE: A limited number of free student tickets will be available due to the generosity of local businesses and organizations. Contact Renate Heston, (612) 631-2640, for information.

#### SUPPORTING ORGANIZATIONS

Altrusa Club of Mpls., Minnesota, Inc. \*American Assn. of University Women -Minnesota Division

Mpls. Branch/St. Paul Branch

\*American Red Cross Archdiocesan Council of Catholic Women Assn. of Jewish Women's Organizations Assn. of Universalist Women

\*B'nai B'rith Women's Council, Mpls.
Brandeis Univ. Nat'l. Women's Comm.,

Twin Cities Branch

\*Business & Prof. Woman's Club, Mpls. Church Women United Greater Mpls./St. Paul/Minn.

City of Mpls. Education Assoc.

College of St. Catherine \*DFL Party of Minnesota Edina Woman's Club \*Faculty Women's Club, Univ. of Minn.

First National Bank Mpls.
Girl Scout Council of St. Croix Valley

Greater Mpls. Chamber of Commerce \*Hadassah Mpls. and St. Paul Hennepin Co. Republican Workshop Hopkin's Woman's Club

International Institute of Minn. Jewish Community Center of Mpls. Junior League, Mpls. and St. Paul

\*League of Women Voters:

ague of Women Voters:
Arden Hills - Shoreview, Bloomington,
Brooklyn Center, Brooklyn Park,
Chaska, Crystal - New Hope, Edina,
Excelsior - Deep Haven, Fridley,
Golden Valley, Mahtomedi Area,
Minneapolis, Minnesota, Minnetonka Eden Prairie - Hopkins, New Brighton,
Pichfield Robbinsdale Roseville Richfield, Robbinsdale, Roseville St. Anthony Village, St. Louis Park, St. Paul, Wayzata, West Dakota County, Westonka, White Bear Lake -North Oaks Area.

Lutheran Soc. Serv. Aux., Mpls. Mpls. Area of Deaneries Council of Catholic Women

\*Mpls. Cent. Lab. Union Counc. AFL-CIO \*Mpls. Council PTSA

\*Mpls. League of Catholic Women Mpls. People to People, Inc. Mpls. Public Library Mpls. Retired Teachers, Inc.

Minnesota AFL-CIO

Minn. Council, Experiment in Int'l. Living Minn. Fed. of Business & Professional Women

Minn. Fed. Women's Clubs, 5th Dist. Minnesota Federated Women's Clubs Minnesota International Center

National Council of Jewish Women, Mpls./St. Paul Sect.

\*National Council of Negro Women, Mpls./St. Paul Sect. Planned Parenthood of Minn. St. Louis Park Women's Club UN Association of Minn. United Methodist Women

\*Urban League Guild of Mpls.
\*Woman's Club of Mpls.
Woman's Alliance of First Unitarian Soc.

\*Women's Intl. League for Peace & Freedom

\*Women's Rotary Club World Affairs Council of Mpls. World Federalists Assoc., Minn. Br. World Pen Pals

Young Women's Christian Association Mpls./St. Paul

\$14.00 FOF

Zonta International, Mpls.

\*ORIGINAL MEMBER

### UNITED NATIONS RALLY









SPONSORED BY THE UNITED NATIONS RALLY AND THE UNITED NATIONS ASSOCIATION OF MINNESOTA

. . . To maintain international peace and security;

. . . To develop friendly relations among nations;

. . . To achieve co-operation in solving international economic, social, cultural and humanitarian problems, and in promoting respect for human rights and fundamental freedoms;

To be a centre for harmonizing the actions of nations in attaining these common ends.

The United Nations Charter

# STATEMENT OF INCOME AND EXPENSES PERIOD ENDING JULY 31, 1985

			CURRENT P	ERIOD RATIO		YEAR-TO-DA	RATIO	BUDGET	REMAINING BUDGET
	LWVMNEF INCOME								
	LOCAL LEAGUE ACCT ADMIN	* 1							
400	LOCAL LEAGUE DEPOSITS	\$	782.90	41-37	\$	1,710.99	16-42	10,000	8,289
490	INTEREST LL DEPOSITS		•00	.00		•00	-00	200	200
+95	ADMIN FEE LL		48.58	2.57		91.68	- 88	300	208
	SUBTOTAL	s	831.48	43.93	s	1,802.67	17.30	10,500	8,69
	UNASSIGNED CONTRIBUTIONS								
00	MEMBERS	5	•00	•00	5	142.50	1-37	3,500	3,35
05	NON-MEMBERS		•00	. 00		•00	•00	500	50
10	CORPORATIONS/FOUNDATIONS		300.00	15.85		1,590.00	15.26	15,000	13,41
15	LWVMN		•00	•00		•00	•00	0	00
20	INTEREST		62.09	3.28		73.34	•70	1,000	92
25	MEMBER NON-CASH		•00	•00		124.31	1.19	200	
	SUBTOTAL	5	362-09	19.13	\$	1•930•15	18.52	20,200	18,27
	NATURAL RESOURCES								
00	MISC PROJECTS-GRANTS	\$	•00	•00	\$	•00	•00	. 0	
05	MISC PROJECTS-SALES		•00	•00	_	•00	•00	0	
	SUBTOTAL	5	•00	•00	\$	•00	-00	0	
	SOCIAL POLICY					4 777 74	59-85	17,520	11,28
00	INDIANS IN MN-SALES	5	693.95	36.67	3	6,237.36 35.66	•34	6,000	5,96
05	INDIANS IN MN-GRANT		3.56	.19		•00	•00	550	55
10	INDIANS IN MN-ROYALTIES		•00	•00		•00	•00	0	
15	CHILDREN STUDY		9.00-	- •48 •48		9.00	•09	13,800	13,79
20	CHILD PROTECTION		9.00	•00		•00	•00	0	
225	CHILD PROTECTION-GRANT		•00	•00		•00	-00	0	
30	PAY EQUITY PAY EQUITY-GRANT		•00	-00		.00	-00	0	
	STOTAL		697.51	<b>6.85</b>	5	6,282,02	60.28	37,870	31,58

#### LWVMN-EDUCATION FUND

# STATEMENT OF INCOME AND EXPENSES PERIOD ENDING JULY 31, 1985

			CURRENT	PERIOD		YEAR-TO-DA	ATE	ANNUAL	REMAINING
V	INTERNATIONAL RELATIONS		A fait is the						
1500	WURLD TRADE	5	•00		5		•00	0	0
1505	WORLD TRADE-GRANT		•00			•00	•00	100	100
1510	MISC PROJECTS		•00	-00		38.42	•37	0	38-
	SUBTOTAL.	5	•00	•00	\$	38.42	.37	100	62
	VOTERS SERVICE								
1600	PRIMARY DEBATES	\$	•00	00.0	\$	\$ .00	•00	0	0
1610	DEBATES *86		•00	00.0	4	26-10	•25	3,000	2,974
1620	VOTERS GUIDE GRANT		•00			•00	-00	. 0	0
1630	ELECTION HOTLINE		•00			45.05	•43	0	45-
1640	*86 ELECTION FLYER & PSAS		•00			•00	•00	0	0
1650	CANDIDATE MEETING GUIDE		•00			•00	.00	800	800
1660	PICK A CANDIDATE VIDEO		-00			•00	•00	5,000	5,000 :
1665	PICK A CAND VIDEO-GRANT		•00			•00	-00	0	0
1670	PCT CAUCUS FLYER/VIDEO DIST		•00			75.00	•72	1,900	1,825
	SUBTOTAL	5	•00	•00	3	146.15	1.40	10,700	10,554
	CITIZEN INFORMATION								
1700	2 FOCUS MEALS	\$	•00				-00	1,600	1,600
1701	2 FOCUS ADMISSIONS		•00			22.80	•22	3,100	3,077
1705	2 FOCUS GRANTS		•00			120.00	1.15	3,400	3,280
1720	CIA MEALS		•00			•00	•00	800	800
1722	CIA ADMISSIONS		•00			•00	•00	1,000	1,000
1725	CIA GRANTS		•00	00.	A	14.63	-14	1,200	1,185
1730	ROAD SHOW		•00			•00	•00	600	600
1740	PUBLICATIONS/AV SALES		1.50	0 •08		65.38	•63	600	535
	SUBTOTAL	5	1.50	80.	5	222-81	2.14	12,300	12,077
	TOTAL LWVMNEF INCOME	\$	1,892.58	8 100.00	\$		100.00	91,670	81,248
The Control of					AT				

#### LWVMN-EDUCATION FUND

### STATEMENT OF INCOME AND EXPENSES PERIOD ENDING JULY 31, 1985

Sant J			PERIO	D ENDING	30	LT 319 1703			
			CURRENT AMOUNT	PERIOD RATIO		YEAR-TO-D AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
164	LWVMNEF EXPENSES								
100	LOCAL LEAGUE PROJECTS								
4000 4095	LOCAL LEAGUE GRANTS LL ADMIN-LWVMN SERVICES	5	1,020.22		\$	1,924.06 316.09	18.46	10,000	8, C76 484
	SUBTOTAL	\$	1,020.22	53.91	\$	2,240.15	21.49	10,800	8,560
	LWVMNEF ADMINISTRATION								
5000	EF BOARD EXPENSE	\$	•00		\$	123.58	1.19	1,200	1,076
5005	DEVELOPMENT COMMITTES		-00			19.00	-18	250	231
5010	EF ANNUAL REPORT		•00			•00	-00	375	375
5015	EF LEGAL FEES		•00			29.00	•28	300	271
5020	STATIONERY & PERM SUPPLIES		•00			•00	-00	350	350
5025	SUBSCRIPTIONS & RESOURCES		•00			10.00	-10	200	190 .
5030	LWVMNEF AUDIT		•00			•00	- CO	1,200	1,200
5035	OTHER DIRECT EXPENSES		52.90			91.48	-88	0	91-
5040	LWVMN SERVICES		•00	•00		1.240.83	11.91	9,000	7,759
	SUBTOTAL	\$	52.90	2.80	5	1.513.89	14.53	12,875	11,361
	UNASSIGNED PROJECT/DEVEL		•00	•00		2.40	•02	1,500	1,498
6000	1985-86 PROJECTS LWVMN SERVICES	\$	•00		•	•00	•00	3,000	3,000
6001	1986-87 PROJECTS		•00			•00	-00	3,000	3,000
0005	1400-01 PROJECTS				-				
	SUBTOTAL	\$	•00	•00	\$	2.40	•02	7,500	7,498
	NATURAL RESOURCES								
10000	MISC PROJECTS	5	•00		\$	•00	•00	0	0
10001	LWVMN SERVICES		•00	•00		23.60	•23	0	24-
24.	SUBTOTAL	\$	•00	-00	5	23.60	•23	0	24-

## STATEMENT OF INCOME AND EXPENSES PERIOD ENDING JULY 31, 1985

1									
			CURRENT P			YEAR-TO-		ANNUAL	REMAINING
			AMOUNT	RATIO		TAUDMA	RATIO	BUDGET	BUDGET
	SOCIAL POLICY								
12000	INDIANS IN MINN	5	3,760.53	198.70	2	4,726.19	45.35	11,000	6,274
12001	LWVMN SERVICES		-00	-00		792.27	7.60	9,350	8,558
12002	INDIANS IN MN-SALES TAX		11.21	-59		11-21	•11	1,260	1,249
12015	CHILDREN STUDY		9.00-	•48		•00	•00	0	0
12016	LWVMN SERVICES	-	•00	•00		•00	-00	0	0
12020	CHILD PROTECTION		9.00	•48		9.00	•09	9,000	8,991
12021	LWUMN SERVICES		•00	.00		•00	•00	4,800	4,800
12030	PAY EQUITY		23.56	1.24		23.56	-23	0	24-
12031	LWUMN SERVICES		.00	.00		•00	.00	0	0
12031	EMOUNT SERVICES								
	SUBTOTAL	\$	3,795.30	200-54	\$	5,562.23	53.37	35,410	29,848
5									
Burling H	INTERNATIONAL RELATIONS								
15000	WORLD TRADE	\$	•00	•00	\$	•00	•00	100	100
15001	LWVMN SERVICES		•00	•00		•00	•00	0	0
15010	MISC PROJECTS		•00	•00		88.77	-85	0	89-
15011	LWVMN SERVICES		•00	•00		•00	-00	0	0
	SUBTOTAL	s	•00	•00	\$	88.77	-85	100	11
	VOTERS SERVICE	A	00	00		00	00	0	0
16000	PRIMARY DEBATES	5	•00	•00	2	•00	•00	0	Ö
16001	LWVMN SERVICES		•00	•00		26.10	•25	2,000	1,974
16010	DEBATE *86		•00	-00			1.12	1,500	1,383
16011	LWVMN SERVICES		•00	•00		117-24		1,500	0
15020	VOTERS GUIDE		•00	•00		•00	-00	0	0
15021	LWVMN SERVICES		•00	-00		•00	•00	0	0
16030	ELECTION HOTLINE		•00	•00		•00	-00	0	0
16031	LWVMN SERVICES		•00	•00		•00	•00		Ö
16040	VOTE *86 FLYERS & PSAS		•00	•00		•00	•00	0	
16041	LWVMN SERVICES		•00	•00		•00	-00	0	500
16050	CANDIDATE MEETING GUIDE		•00	•00		•00	•00	500	
16051	LWVMN SERVICES		•00	•00		•00	•00	300	300
16060	PICK A CANDIDATE VIDEO		•00	•00		•00	-00	3,000	3,000
16061	LWVMN SERVICES		•00	•00		•00	•00	2,000	2,000
16070	PRECINCT CAUCUS VIDEO		•00	•00		•00	•00	1,000	1,000
16071	LWVMN SERVICES		•00	•00		•00	•00	500	500
	SUBTOTAL	5	.0	•00	5	143.34	1.38	10,80	10,657

#### LWVMN-EDUCATION FUND

# STATEMENT OF INCOME AND EXPENSES PERIOD ENDING JULY 31, 1985

			CURRENT P	ERIOD		YEAR-TO-D		ANNUAL	REMAINING
			AMOUNT	RATIO		AMOUNT	RATIO	BUDGET	BUDGET
-	CITIZEN INFORMATION								
. 300	2 FOCUS MEALS	5	•00	.00	\$	348.00	3.34	1,550	1,202
17001	LWVMN SERVICES		•00	-00		•00	-00	50	50
17005	2 FOCUS MEETINGS		•00	.00		242.54	2.33	3,300	3,057
17006	LWVMN SERVICES		23-56-	1.24		727.56	6.98	3,200	2,472
17020	CIA MEALS		•00	.00		•00	-00	775	775
17021	LWVMN SERVICES		•00	-00		•00	•00	25	25
17022	CIA MEETING		•00	-00		14.63	-14	1,100	1,085
17023	LWVMN SERVICES		-00	.00		•00	-00	1,100	1,100
17030	ROAD SHOW		•00	.00		•00	-00	450	450
17031	LWVMN SERVICES		•00	-00		-00	-00	150	150
17040	PUBLICATIONS/AV LIBRARY		6.34	.33		99.58	•96	100	0
17041	LWVMN SERVICES		•00	•00		•00	•00	0	0
	SUBTOTAL	5	17-22-	.91	\$	1,432.31	13.74	11,800	10,358
20000	LWVMNEF RESERVES	\$	•00	-00	\$	•00	.00	2,385	2,385
	TOTAL LWVMNEF EXPENSES	s	4.851.20	256.33	\$	11,006.69	105.61	91 • 6 70	80,663
	NET INCOME (LOSS)	5	2,958.62-	156.33	5	584-47-	5.61	0	584
		===		=====	==	=========	======	==========	= =====================================

	LEAGUE OF WOM	EN VOTERS OF MIN			
	(PREPARED ON	A CASH BASIST	ES		
			*	LAST	YEAR
ASSETS					
LWVMN CASH IN CHECKING	\$ 2.63	*	\$	2+854-36	
COOK BOOK CHECKING	249.92			422.16	
COOK BOOK SAVINGS	88.07			2.069.75	
LWVMNEF-SAVINGS	•00				
MN FEDERAL-HOPE WASHBURN	1,822,60				
E D JONES FUND-LWVMN RES	1,265.00				
DEAN WITTER FUND LWVMN RES	3,876,65	*			
LWVMN SAVINGS	14.15			13.96	
	•00	*		5.00	
	7,225.98	*		8,331.54	
		•		47.46	
	151.94-	•		56.78	
	3,016.46			2,977.88	
				975.00	
		*		568.86	
		*		14-25	
		*		10,082-24	
		*		10.082.24-	
		*		2,395.00	
ACCUMULATED AMORT	2,395.00-	*		2,395.00-	
TOTAL ASSETS					\$ 29.050.80
		========= \$			\$ 29,050.80
	LWVMN CASH IN CHECKING COOK BOOK CHECKING  COOK BOOK SAVINGS LWVMNEF-SAVINGS MN FEDERAL-HOPE WASHBURN E D JONES FUND-LWVMN RES DEAN WITTER FUND LWVMN RES	STATEMENT OF ASSET  (PREPARED ON AUGUST: C U R R E N T  ASSETS  LWVMN CASH IN CHECKING COOK BOOK CHECKING COOK BOOK CHECKING COOK BOOK SAVINGS WN FEDERAL—HOPE WASHBURN E D JONES FUND—LWVMN RES DEAN WITTER FUND LWVMN RES LWVMN SAVINGS PETTY CASH COOKBOOK INVENTORY NOTES RECEIVABLE COOKBOOK ACCOUNTS RECEIVABLE COOKBOOK INVENTORY NOTES RECEIVABLE FROM MNEF DUE FROM LOCAL LEAGUES GRANTS—UNDESIGNATED GRANTS—ENVIRONMENT EQUIPMENT ACCUMULATED DEPR LEASED PROPERTY ACCUMULATED AMORT  2.395.00—	C U R R E N T Y E A R	STATEMENT OF ASSETS AND LIABILITIES  (PREPARED ON A CASH BASIS)  AUGUST 30, 1985  © C U R R E N T Y E A R © ©  COOK BOOK CHECKING  COOK BOOK CHECKING  E D JONES FUND-LWWN RES  DEAN WITTER FUND LWWN RES  LWYMN SAVINGS  LWYMN SAVINGS  LWYMN SAVINGS  LWYMN SAVINGS  ACCOUNTS RECEIVABLE  COOK BOOK INVENTORY  ACCOUNTS RECEIVABLE  GRANTS-UNDESIGNATED  GRANTS-UNDESIGNATED  GRANTS-ENVIRONMENT  EQUIPMENT  ACCUMULATED DEPR  ACCUMULATED DEPR  ACCUMULATED DEPR  ACCUMULATED AMORT  TOTAL ASSETS   \$ C U R R E N T Y E A R © ©  \$ C U R R E N T Y E A R © ©  \$ C U R R E N T Y E A R © ©  \$ C U R R E N T Y E A R © ©  \$ C U R R E N T Y E A R © ©  \$ C U R R E N T Y E A R © ©  \$ C U R R E N T Y E A R © ©  \$ C U R R E N T Y E A R © ©  \$ C U R R E N T Y E A R © ©  \$ C U R R E N T Y E A R © ©  \$ C U R R E N T Y E A R © ©  \$ C U R R E N T Y E A R © ©  \$ A C U R R E N T Y E A R © ©  \$ C U R R E N T Y E A R © ©  \$ S AUGUST 30, 1985  \$ 1405  \$ 1405  \$ 1405  \$ 1405  \$ 1405  \$ 249092  \$ 24000	STATEMENT OF ASSETS AND LIABILITIES  (PREPAREO ON A CASH BASIS)  AUGUST 30, 1985  © U R R E N T Y E A R \$ \$ L A S T   ASSETS  LWVMN CASH IN CHECKING  COOK BOOK CHECKING  COOK BOOK SAVINGS  LWVMNEF-SAVINGS  MN FEDERAL-HJPE WASHBURN  E D JONES FUND-LWVMN RES  DEAN WITTER FUND LWVMN RES  LWVMN SAVINGS  LWVMN SAVINGS  1,265-00  E D JONES FUND-LWVMN RES  LWVMN SAVINGS  1,265-00  E D JONES FUND-LWVMN RES  LWVMN SAVINGS  14-15  COOK BOOK INVENTORY  7,225-08  COOK BOOK  47-46  COOK BOOK  47-46  COOK BOOK  47-46  COOK BOOK  14-15  COOK BOOK  14-1798-00  COOK BOOK  COOK BOOK  10-233-00  COOK BOOK  10-233-00  COOK BOOK  COOK B

05			LEAGUE OF WOMEN	VUTERS OF	MM		(2)	
		ST	ATEMENT OF ASSETS APREPARED ON A AUGUST 30	CASH BASI		5		
		*	CURRENT	YEAR	*	*	LAST	YEAR
1	IABILITIES & FUND BALANCES				•			
00 01 02 03 04 10 00 10 20 49	ACCOUNTS PAYABLE EMPLOYEE WITHHOLDING PAYABLE ACCRUED FICA & UC TAXES INCOME TAX PAYABLE COOK BOOK ACCOUNTS PAYABLE OBLIGATION CAPITAL LEASE RESTRICTED FUND-SWISSHOLM DESIGNATED FUND BALANCE UNDESIGNATED FUND BALANCE SUSPENSE NET PROFIT/LOSS	\$	4,309.85 2,210.53 151.13 164.00 159.59 .00 1,000.00 14.25 20,594.02 .00 9,542.25-		***	\$	157.99 9.44- 151.13 164.00 3.533.16 .00 1.000.00 14.25 23.249.68 .00 1.049.38-	
	TOTAL LIAB & FUND BAL		s	19,061.	estects - sa			\$ 27,211.3

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240205 001L			LEAGUE	OF WOMEN	N VOTERS OF MN	1		
COLL								
*			STATEMEN	T OF THE	DME AND EXPENS		3	5
			PERIOD	ENDING AL	JGUST 30 1985	E2		
		ARTH			003, 30, 1702	ARTS RESERVE		
			CURRENT PE		YEAR-TO-D		ANNUAL	REMAINING
			AMOUNT	RATIO	AMOUNT	RATIO	BUDGET	BUDGET
	INCOME							
0400	1	\$	2,480.35	43.26 \$	22,285.29	12 56	** 500	
0402	MEMBERSHIPS-MAL	A STATE OF	146.97-		835.00	42.56	44,500	
0403	I A STATE A STATE IN I		•00	•00	•00	•00	3,500 250	2,665
0404	HOPE WASHBURN		•00	•00	.00	•00		250
0405			-00	•00	•00	•00	150	150
0410	I TELEVICE		253.00	4.41	1,686.00	3.22	1,621	0
0411			•00	.00	388.33	•74	250	65- 138-
0420	The state of the s		58.48	1.02	1,108.78	2.12	3,400	2,291
0450	INTEREST INCOME		26.04	•45	229.27	-44	300	71
	SUB TOTAL	\$	2,670.90	46.59 \$	26,532.67	50.67	53,971	
	PROGRAM SERVICES						234711	27,438
0503	DIRECT SERVICE-LL							
0501	I SHELL SHOULD SHOULD SALES	\$	•00	-00 \$	•00	•00	300	300
0502			95.00	1.66	650.00	1.24	300	350-
0504			•00	•00	•00	•00	600	600
0505			•00	•00	•00	• 00	, 500	500
0507	PROVISIONAL REIMBURSEMENT		•00	•00	•00	•00	500	500
0501	HOPE WASHBURN INTEREST	E Comment	•00	•00	24-60	• 05	0	25-
	TOTAL DIRECT SERVICE-LL	5	95.00	1.66 \$	674.60	1.29	2,200	1,525
0600	PUBLICATIONS	s	27.24	•48 \$	150-30	20	2 200	
0700				ALL LAND	120020	•29	2,200	2,050
0700	VOTER		•00	•00	4.00	-01	30	26
0710	LWVMNEF CONTRIB-1/3		•00	•00	38.58	.07	1,050	26 1,011
	TOTAL VOTER	\$	•00	•00 \$	42.50			
				***************************************	42.58	•08	1,080	1,037
								A STATE OF THE PARTY OF THE PAR

be - Desirement

35 116									
240205 001L			LEAGUE	E OF WOM	EN	VOTERS OF MI	1		
OOIL								4	
			STATEMEN PERIOD	T OF IN					
			CURRENT F	PERIOD RATIO		YEAR-TO-E	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	DELEGATES								
0801	STATE CONV 85/COUNCIL 86 TOTAL DELEGATES	\$	2.60 2.60	•05 •05		15,625.55	29.84 29.84	12,000	3,626- 3,626-
	ACTION							12,000	34020-
0901	DAY ON THE HILL	\$	•00	•00	æ	463.00	00	000	
0902	CAPITOL LETTER		•00	•00		5.00	-88	800 500	337 495
	TOTAL ACTION	\$	•00	•00	5	468.00	•39	1,300	832
	NATURAL RESOURCES								
1001	COMMITTEE	5	•00	•00	\$	•00	•00	0	0
	TOTAL NATURAL RESOURCES	\$	•00	•00	\$	•00	•00	Ö	ő
1100	CRIMINAL JUSTICE	\$	•00	•00	\$	•00	•00	0	0
1200	HR / SOCIAL POLICY		•00	•00		•00	•00	. 0	0
1300	EDUCATION		• • 00	•00		•00	•00	0	0
1400	GOVERNMENT		•00	•00		•00	-00	0	0
1500	INTERNATIONAL RELATIONS		•00	•00		•00	•00	0	o

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LEAGUE OF WOMEN VOTERS OF MN

# STATEMENT OF INCOME AND EXPENSES PERIOD ENDING AUGUST 30, 1985

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		CURRENT	PERIOD RATIO		YEAR-TO-D	ATE RATIO	ANNUAL	REMAINING BUDGET
1601	VOTERS SERVICE ABC REPORTING	•00	•00		•00	•00	0	o
	TOTAL VOTERS SERVICE	\$ •00	•00	\$	•00	•00	0	0
1701 1702 1703	CITIZEN INFORMATION SPEAKERS BUREAU CITIZEN IN ACTION SALES PRACTICAL POLITICS COURSE	\$ 100.00 6.50 .00	1.74 .11 .00	s	250.00 324.00 .00	•48 •62 •00	1,000 1,050 400	750 726 400
	TOTAL CITIZEN INFORMATION	\$ 106.50	1.86	\$	574.00	1.10	2,450	1,876
1751 1752 1753 1754 1755 1756 1757 1758	C-I GRANT LWVUSEF PROJECTS TO BE ASSIGNED CAUCUS TAPE WATER F & I WATER FOCUS INDIANS JUSTICE FOCUS CITIZEN LOBBYIST CAUCUS FLYER	\$ •00 •00 •00 •00 •00 •00 •00	.00 .00 .00 .00 .00 .00	\$	.00 .00 .00 .00 .00 .00	•00 •00 •00 •00 •00 •00	300 0 0 0 0 0	300 0 0 0 0 0
	TOTAL CITIZEN INFO-GRANT	\$ •00	•00	\$	•00	•00	300	300

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### LEAGUE OF WOMEN VOTERS OF MN

(6)

# STATEMENT OF INCOME AND EXPENSES PERIOD ENDING AUGUST 30, 1985

			CURRENT P	ERIOD	YEAR-TO-D	ATE	ANNUAL	REMAINING
			AMOUNT	RATIO	AMOUNT	RATIO	BUDGET	BUDGET
2001 2002 2003 2010	SUPPORTING SERVICES FUND RAISING COOKBOOK ADMINISTRATION COOKBOOK PROFIT TO LWVMN COPIER SERVICE BUSINESS	\$	313.40 1,964.86 400.00 152.77	5.47 \$ 34.27 6.98 2.66	1,276.13 2,264.86 400.00 1,111.55	2.44 4.33 .76 2.12	9,500 1,000 5,300 9,000	8,224 1,265- 4,900 7,888
	TOTAL SUPPORTING SERVICES	\$	2,831.03	49.38 \$	5,052.54	9.65	24,800	19,747
3001 3010 3020		5	.00 .00	.00 \$ .00	316.09 1.240.83 1.684.23	•60 2•37 3•22	800 9,000 25,975	484 7,759 24,291
3020	TOTAL SER PROVIDED LWVMNEF	5	•00	.00 \$	3.241.15	6-19	35+775	32,534
	TOTAL INCOME	\$	5,733.27	100.00 \$	52,361.39	100.00	136,076	83,715

205			LEAGUE	OF WOME	N	VOTERS OF MN			
								M	To Williams
•		43				E AND EXPENS UST 30, 1985			
						YEAR-TO-D		ANNUAL BUDGET	REMAINING BUDGET
20	EXPENSES								A Late
	PROGRAM SERVICES						4		
	DIRECT SERVICE TO LL								
011	COMMITTEE	\$	72.00	1.26	\$	90.00	-17	0	90-
021	LEAGUE CONTACTS-CALLS		9.81	•17		9.81	•02	, 150	140
031	LEAGUE CUNTACTS-VISITS		•00	•00		9.90	•02	695	685
41	MEMBERSHIP COMMITTEE		•00	•00		104.80	•20	396	291
42	MEMBERSHIP BROCHURE		•00	•00		•00	•00	300	300
51	PROJECTS COMMITTEE		65-18	1.14		123.58	•24	350	226
ól	FALL WORKSHOPS		•00	.00		•00	•00	0	0
71	REIMBURSED VISITS		•00	-00		-00 24-00	•00 •05	1,100	1,075
81	PROVISIONAL LEAGUE		•00	•00		•00	•00	0	0
082	WHITE EARTH ALLOCATED OPERATING		3,317.26	57.86		3,317.26	6.34	· o	3,317-
	TOTAL DIRECT SERVICE TO LL	\$	3,464.25	60.42	\$	3,679.35	7-03	2,991	688-
	PUBLICATIONS								
011	PURCHASE	\$	97.28	1.70	\$	108.73	-21	1,500	1,391
021	SALES & USE TAX		•00	•00		•00	-00	400	400
031	COMMITTEE		•00	•00		2.68	-01	0	3
91	ALLOCATED OPERATING		202.70	3.54		202-70	•39	0	203
	TOTAL PUBLICATIONS	\$	299.98	5.23	\$	314-11	•60	1,900	1,586
	VOTER								
11	COMMITTEE	\$	•00	•00	5	-00	•00	100	100
021	PRINTING		377.56	6.59		994.87	1.90	3,100	2,105
31	POSTAGE		•00	•00		339.41	-65	650	311
091	ALLOCATED OPERATING		291.40	5.08		291.40	•56	0	291
	TOTAL VOTER	\$	668.96	11.67	\$	1,625.68	3-10	3,850	2,224

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# STATEMENT OF INCOME AND EXPENSES PERIOD ENDING AUGUST 30, 1985

			CURRENT P	PERIOD RATIO		YEAR-TO-D AMOUNT	ATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
8011 8021 8031 8091	DELEGATES & AFFILIATIONS MN CONVENTION MN COUNCIL LWV US CONV 86/COUNCIL 87 ALLOCATED OPERATING	5	26.98 .00 .00 5.047.33	•47 •00 •00 88•04	\$	11.311.52 500.00 433.13 5.047.33	21-60 -95 -83 9-64	9,500 150 1,200	1,812- 350- 767 5,047-
	TOTAL DELEGATES & AFFIL	5	5,074-31	88.51	\$	17,291.98	33.02	10,850	6,442-
9011 9021 9031 9041 9051 9061 9991	ACTION COMMITTEE LOBBYING & MONITORING RESOURCE MATERIALS COALITIONS & AFFILIATIONS DAY ON THE HILL SEMINARS ALLOCATED OPERATING TOTAL ACTION NATURAL RESOURCES	\$	1.10 .00 .00 .00 .00 .00 1.613.09	.02 .00 .00 .00 .00 28.14		133.91 601.10 35.03 25.50 328.25 .00 1.613.09	•26 1•15 •07 •05 •63 •00 3•08	980 800 25 100 250 300 0	846 199 10- 75 78- 300 1•613-
10011 10012 10091	COMMITTEE LOBBYING DEPOSIT CAMPAIGN ALLOCATED OPERATING	\$	•00 •00 41•62	•00 •00 •73	\$	67.16 .00 41.62	•13 •00 •08	100 100 0	33 100 42-
11011	CRIMINAL JUSTICE COMMITTEE ALLOCATED OPERATING	\$	41.62 •00 •00	•73		108.78 .00 .00	•21 •00 •00	200 50 0	91 50 0
12011	TOTAL CRIMINAL JUSTICE SOCIAL POLICY COMMITTEE	\$	•00	•00		•00 52•50	•00	50	50
12091	ALLOCATED OPERATING		31,39	•55		31.39	-06	0	3- 31-
	TOTAL SOCIAL POLICY	\$	31.39	•55	5	83.89	-16	50	34-

# STATEMENT OF INCOME AND EXPENSES PERIOD ENDING AUGUST 30. 1985

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		9	CURRENT AMOUNT	PERIOD RATIO		YEAR-TO-D AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	EDUCATION								
13011	COMMITTEE	\$	•00	00	\$	•00	-00	300	300 .
13091	ALLOCATED OPERATING		15.08	•26		15.08	-03	0	15-
	TOTAL EDUCATION	s	15.08	•26	\$	15.08	•03	300	285
	GOVERNMENT								
14011	COMMITTEE	\$	•00	•00	5	•00	•00	100	100
14091	ALLOCATED OPERATING		•75	•01		•75	•00	0	1-
	TOTAL GOVERNMENT	\$	•75	-01	\$	.75	•00	100	99
	INTERNATIONAL RELATIONS								
15010	COMMITTEE	\$	2.20	-04	\$	30.80	•06	100	69
15011	LOBBYING & CONF		•00	•00	03350	49.45	•09	100	51
15012	WORLD AFFAIRS COUNCIL		•00	•00		10.00	•02	10	0
15013	WORLD AFF CENTER MTGS		-00	•00		•00	•00	25	25
15014	UN RALLY		•00	•00		25.00	•05	25	0
15015	TRADE CONFERENCE		•00	•00		•00	-00	0	0
15091	ALLOCATED OPERATING		4-36	•08		4.36	-01	0	4-
	TOTAL IR	s	6.56	•11	\$	119.61	•23	260	140

## STATEMENT OF INCOME AND EXPENSES PERIOD ENDING AUGUST 30, 1985

(10)

VOTERS SERVICE COMMITTEE ABC PROJECT ALLOCATED OPERATING TOTAL VOTERS SERVICE	s s	CURRENT P AMOUNT .00 .00 .34.27	•00 •00 •60	\$	YEAR-TO-D AMOUNT	RATIO -01	ANNUAL BUDGET	REMAINING BUDGET
COMMITTEE ABC PROJECT ALLOCATED OPERATING	s 	•00	•00	s				
COMMITTEE ABC PROJECT ALLOCATED OPERATING	s s	•00	•00	\$				
ABC PROJECT ALLOCATED OPERATING	<u></u>	•00	•00	Þ				
ALLOCATED OPERATING	s				•00	•00	0	0
	5	34021			34.27	.07	0	34-
TOTAL VOTERS SERVICE	5				J4621			
	10000	34-27	•60	\$	38.77	-07	200	161
CITIZEN INFORMATION								
	\$	•00	•00	\$	•00	• 00	0	0
		•00	.00		•00	•00	0	0
		.00	-00		•00			0
		•00	.00		•00	•00	100	100
ALLOCATED OPERATING		32.62	•57		32-62	• 06	0	33-
TOTAL CITIZEN INFORMATION	\$	32.62	•57	\$	32.62	•06	100	67
C-I GRANT LWVUSEF								
INDIANS	\$	•00	•00	\$			0	0
		•00	•00				0	0
		•00	•00					0
		•00	•00					0
		•00	•00		•00			0
ALLOCATED OPERATING		•00	•00		-00	•00	0	
TOTAL C-I GRANT LWVUSEF	\$	•00	•00	\$	•00	•00	0	0
1	CITIZEN INFORMATION COMMITTEE SPEAKERS BUREAU-NEW FLYER CIA PUBLICATION PRACTICAL POLITICS-INSTRUCT ALLOCATED OPERATING  TOTAL CITIZEN INFORMATION C-I GRANT LWVUSEF INDIANS CAUCUS TAPES WATER-FOCUS WATER F & I 1 SPEAKER'S BUREAU FLYER ALLOCATED OPERATING	CITIZEN INFORMATION  COMMITTEE SPEAKERS BUREAU-NEW FLYER CIA PUBLICATION PRACTICAL POLITICS-INSTRUCT ALLOCATED OPERATING  TOTAL CITIZEN INFORMATION \$  C-I GRANT LWVUSEF INDIANS CAUCUS TAPES WATER-FOCUS WATER F & I 1 SPEAKER'S BUREAU FLYER ALLOCATED OPERATING	CITIZEN INFORMATION  COMMITTEE \$ .00  SPEAKERS BUREAU-NEW FLYER .00  CIA PUBLICATION .00  PRACTICAL POLITICS-INSTRUCT .00  ALLOCATED OPERATING .32.62  TOTAL CITIZEN INFORMATION \$ .32.62  C-I GRANT LWVUSEF INDIANS .00  CAUCUS TAPES .00  WATER-FOCUS .00  WATER F & I 1 .00  SPEAKER'S BUREAU FLYER .00  ALLOCATED OPERATING .00	CITIZEN INFORMATION  COMMITTEE \$ .00 .00  SPEAKERS BUREAU-NEW FLYER .00 .00  CIA PUBLICATION .00 .00  PRACTICAL POLITICS-INSTRUCT .00 .00  ALLOCATED OPERATING .32.62 .57  TOTAL CITIZEN INFORMATION \$ .32.62 .57  C-I GRANT LWVUSEF INDIANS .00 .00  WATER-FOCUS .00 .00  WATER F & I 1 .00 .00  SPEAKER'S BUREAU FLYER .00 .00  ALLOCATED OPERATING .00 .00	CITIZEN INFORMATION  COMMITTEE \$ .00 .00 \$  SPEAKERS BUREAU-NEW FLYER .00 .00 .00 .00 .00 .00 .00 .00 .00 .0	CITIZEN INFORMATION  COMMITTEE \$ .00 .00 \$ .00  SPEAKERS BUREAU-NEW FLYER .00 .00 .00  CIA PUBLICATION .00 .00 .00  PRACTICAL POLITICS—INSTRUCT .00 .00  ALLOCATED OPERATING .32.62 .57 .32.62  TOTAL CITIZEN INFORMATION \$ .32.62 .57 \$ .32.62  C-I GRANT LWUSEF INDIANS00 .00 \$ .00  WATER—FOCUS .00 .00 .00  WATER F & I 1 .00 .00  SPEAKER'S BUREAU FLYER .00 .00  ALLOCATED OPERATING .00 .00  ALLOCATED OPERATING .00 .00	CITIZEN INFORMATION  COMMITTEE \$ .00 .00 \$ .00 .00  SPEAKERS BUREAU-NEW FLYER .00 .00 .00 .00  CIA PUBLICATION .00 .00 .00 .00  PRACTICAL POLITICS—INSTRUCT .00 .00 .00 .00  ALLOCATED OPERATING .32.62 .57 .32.62 .06   COMMITTEE \$ .00 .00 .00 .00 .00  TOTAL CITIZEN INFORMATION \$ .32.62 .57 .32.62 .06  COMMITTEE \$ .00 .00 \$ .00 .00  COMMITTEE \$ .00 .00 .00 .00  MATER FEOLUS .00 .00 .00 .00  MATER FE I I .00 .00 .00 .00  SPEAKER'S BUREAU FLYER .00 .00 .00  ALLOCATED OPERATING .00 .00 .00  ALLOCATED OPERATING .00 .00 .00  ALLOCATED OPERATING .00 .00 .00	CITIZEN INFORMATION  COMMITTEE \$ .00 .00 \$ .00 .00 00 00 00 00 00 00 00 00 00 00 0

# STATEMENT OF INCOME AND EXPENSES . PERIOD ENDING AUGUST 30, 1985

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						031 309 1903			
			CURRENT I	PERIOD RATIO		YEAR-TO-D	PATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	ADMINISTRATION								
20000	PRESIDENT & BOARD	s	0.0						
20001	CONFERENCES FOR BOARD	•	•00	•00	\$	308-85	•59	1,650	1,341
20002	LWVUS DPMS		27.00	•47		37.00	•07	700	663
20003	BUDGET COMMITTEE		•00	•00		425.00	-81	600	175
20004	NOMINATING COMMITTEE		•00	•00		12.50	•02	60	48
20005	BY LAWS COMMITTEE		•00	•00		125.47	• 24	60	65-
20006	LONG RANGE PLANNING		•00	•00		•00	•00	0	0
20007	AUDIT EXPENSES		•00	•00		26.17	- 05	60	34
20008	OFFICE MANAGEMENT		1,450.00	25.29		1,457.92	2.78	1,800	342
20009	ALLOCATED OPERATING		•00	-00		41.05	-08	150	
	ACCOCATED OPERATING		6,331.96	110.44		6,331.96	12.09	0	109
	TOTAL ADMINISTRATION								6,332-
	TOTAL ADMINISTRATION	\$	7,308.96	136-20	\$	8,765.92	16.74	5,080	3 (0)
**	DEVELOPMENT (DO (MADVETTIME							34000	3,686-
30001	DEVELOPMENT/PR/MARKETING								
30002	FINANCIAL OPTIONS/DEVEL COMM	\$	•00	•00	\$	21.61	-04	76	
30003	SUPSCRIPTIONS & RESOURCES		•00	•00		•00	•00	75	53
30005	TRAVEL & PARKING		•00	•00		•00	-00	0	0
30006	ANNUAL REPORT		-00	-00		•00	•00	25	25
	PUBLIC RELATIONS COMMITTEE		•00	•00		•00		0	0
30007	MARKETING COMMITTEE		•00	•00		•00	•00	100	100
30008	VIDEO PRODUCTIONS COMM		•00	•00		•00	•00	175	175
30009	ALLOCATED OPERATING		661.58	11.54			•00	75	75
					1 1	661.58	1.26	0	662-
	TOTAL DEVELOPMENT	\$	661.58	11.54	•	(02.10	777777		
				11.07	•	683.19	1.30	450	233-
	FUND RAISING								
40001	FUND RAISING	\$	671.47	11.71		071 (0	200		**
40002	COOK BOOK		2,241.91	39-10	•	971.68	1.86	3,000	2,028
40009	ALLOCATED OPERATING		103.67			2,545.21	4-86	5,300	2,755
			103.01	1.81		103.67	•20	0	104-
	TOTAL FUND RAISING	s	3,017.05	53 (3					
- THE		100	34011903	52.62	5	3,620.56	6-91	8,300	4,679



# STATEMENT OF INCOME AND EXPENSES PERIOD ENDING AUGUST 30. 1985

			PERTUD E	ENDING A	UGU	031 304 1703			
			CURRENT PE	ERIOD RATIO		YEAR-TO-DA AMOUNT	TE RATIO	ANNUAL BUDGET	REMAINING BUDGET
50001 50002	COPIER SERVICE BUSINESS ALLOCATED OPER-RELATED ALLOCATED OPER-UNRELATED	\$	692•47	12.08	\$	692.47	1.32	0	692-
	TOTAL COPIER SERVICE	5	754.18	13.15	\$	754-18	1-44	0	754-
50097	EF ALLOCATED OPERATING	\$	•00	•00	\$	•00	•00	0	0
60000	PAYMENT TO LWVUS-PMP-MALS		•00	•00		383.50	•73	1,300	917
60001	PAYMENT TO LL-STATE MEMBER		9-00	•16		27.00	•05	300	273
60009 60010			•00 18•483•26-	.00 322.39		.00 18,483.26-	.00 35.30	0 0	18,483
	TOTAL DIRECT EXPENSES	\$	5,051.49	88-11	\$	21,798.59	41.63	38,736	16,937
90001 90002 90003 90004 90005 90006 90007 90008 90009 90010 90011 90012 90013 90014 90015	PAYROLL TAXES  OCCUPANCY  RENTAL AND MAINT OF EQUIP  POSTAGE AND SHIPPING  COPIER RENTAL  COPIER SUPPLIES ETC  TELEPHONE  GENERAL OFFICE SUPPLIES  INSURANCE  COMPUTER SERVICE  BANK CHARGES & MISC  MISCELLANEOUS FEES  EQUIPMENT	\$	4.745.67 164.00 494.00 100.02 500.00 607.81 .00 271.31 53.09 .00 57.01 .00 .00 .00	82.77 2.86 8.62 1.74 8.72 10.60 .00 4.73 .93 .00 .99 .00 .00		25,335.18 2,330.13 1,976.00 1,786.40 2,376.28 2,616.24 695.07 970.59 1,348.02 269.00 397.04 .00 5.10 .00	48-39 4-45 3-77 3-41 4-54 5-00 1-33 1-85 2-57 -51 -76 -00 -01 -00 -00	59,220 4,850 6,000 1,108 7,152 8,000 3,500 2,800 2,340 570 600 25 25 650 500	33,885 2,520 4,024 678- 4,776 5,384 2,805 1,829 992 301 203 25 20 650 500
	TOTAL OPERATING	5	6,992.91	121.97	\$	40,105.05	76.59	97,340	57, 235
	NET INCOME (LOSS)	\$ ==	6,311.13-	110.08	\$	9,542.25-	18.22	0	9,542

# LWVMN EDUCATION FUND BOARD MEETING

Tuesday, September 10, 1985 9:30 a.m. - LWVMN Office

9:30 a.m. - Determination of quorum and call to order.

	Mins.	ACTION
1.	2	Approval of August 9, 1985 Education Fund Board minutes/Kratky
2.	2	Approval of August 9, 1985 Education Fund Annual Meeting minutes/Kratky
з.	5	Treasurer's Report/Hondl
4.	2	Development Report/McKinnell, Anderson
		REVISION OF AGENDA
5.	16	Approval of local League projects as Educational Projects/McKinnell
		Minneapolis LWV Project #1, Voter Information for 1985 City Elections
		Minneapolis LWV Project #2, Office Information and Referral Service
		MEPH-LWV project, Public Meeting on Day Care
		Alexandria LWV project, Purchase and Distribution of LWVUS-LWVEF publication
6.	12	Consideration of Change in Sharing Policy for Individual Contributions/Santi
		DISCUSSION
7.	10	Policies for LWVMNEF/McKinnell
		INFORMATION
8.		Recycled Treasurer's Reports

#### LWVMNEF BOARD MEETING AGENDA

Tuesday, September 10, 1985

1. Minutes: MOTION: to approve the minutes of the August 9, 1985, Education Fund Board Meeting. (Sent earlier)

2. Minutes: MOTION: to approve the minutes of the April 9, 1985 Education Fund Annual Meeting. (Enclosed)

Background: the Annual Meeting minutes were read and corrected by Hondl, Leppik and McKinnell.

- 3. Treasurer's Report: MOTION: to accept the treasurer's report for the period ending August 31, 1985, and to file it for audit.
- have been received from Northwestern Bell (\$1,000 unrestricted, sharing \$100 with St. Paul LWV), Lee Data Corporation (\$100 unrestricted, sharing \$10 with MEPH), Tennant Company Foundation (\$300 unrestricted, sharing \$30 with Golden Valley), and word from the Dayton Hudson Foundation that they will fund \$3,000 of our \$5,000 request for Indians in MN free distribution (they will not fund any part of the distribution to high school graduates). Proposals have been sent to the Minneapolis Foundation for reprinting the Pay Equity Monitoring Guidebook and to International Dairy Queen for an unrestricted contribution. Initial research has been done for fall proposals to Butler Family Foundation, 3M, The St. Paul Companies, NSP and Minneapolis Star & Tribune Co. Any leads on these? Pass them on to Anderson or McKinnell.
- 5. Approval of local League projects: (project descriptions and budgets are enclosed, all on pink).

MOTION: to approve the Minneapolis League Project #1 for 1985-86, Voter Information for the 1985 City Elections, as an educational project.

Background: this project received preliminary approval from Buffington, Greiling, Kratky, Leppik and Takkunen.

MOTION: to approve the Minneapolis League Project #2 for 1985-86, Office Information and Referral Service, as an educational project.

Background: this project received preliminary approval from McKinnell, Buie, Crampton, Duffy and Haats.

MOTION: to approve the MEPH League project, Public Meeting on Day Care, as an educational project.

Background: this project received preliminary approval from Higinbotham, McKinnell, Hondl, Buie and Santi.

MOTION: to approve the Alexandria project, Purchase and Distribution of LWVEF publication as an educational project.

Background: this project was recently submitted to preliminary review committee and will probably be approved by Board meeting. Alexandria plans to purchase and distribute copies of "America and the 3rd World: Collision and Cooperation."

6. Change in sharing policy: MOTION: that the 25% share of individual contributions to LWVMNEF be continued for the November, '85 solicitation on those contributions of \$20 and more.

Background: this is a recommendation from the LWVMNEF Planning and Support Committee.

- 6. (cont.) At its August 22nd meeting, the Planning and Support Committee discussed the auditor's recommendation that we share only those contributions of \$100 or more. This recommendation was made because of the large cost to administer and bookkeep the 25% share of contributions from individuals, especially considering that over half of the contributions were under \$30 (average was about \$35). The committee considered many factors before arriving at the \$20 suggested lid:
  - local Leagues were promised a share through the 1985 solicitation.
  - there are very few contributions over \$100 (16 of \$100 or more last year).
  - nearly 1/3 of the contributions (30 of 107) were under \$20.
  - there are 13 local Leagues with less than \$10 in their LWVMNEF account (a virtually unusable amount)

The committee then debated at length whether the lid should be on contributions "over \$20" or "of \$20 and more" before recommending the above motion.

#### DISCUSSION

7. Policies for LWVMNEF: Attached is a draft copy of policies for LWVMNEF. They were taken from past Board meeting minutes or from the "How to Use Your LWVMNEF" booklet. The sharing policy has been moved from the LWVMN policies to these. Please review and bring your suggested changes to the October Board meeting where the corrected draft will be considered for adoption.

#### INFORMATION

Recycled Treasurer's Reports: In each Board meeting packet, you receive treasurer' reports for LWVMN and LWVMNEF. Some of you mark them up, save them, file them, or use them shredded as cat litter. Some of you probably have unmarked copies that you feel guilty about throwing away after the Board meeting. Karen Anderson will relieve you of that guilt. She uses treasurer's reports as enclosures in requests and proposals to corporations and foundations. Please leave your unmarked extras, especially those for LWVMNEF with her or in the basket on her desk. Thank you!

#### LWVMN EDUCATION FUND

#### MINUTES OF THE ANNUAL MEETING

The 1985 Annual Meeting of the LWVMN Education Fund was held August 9, 1985, 8:30 a.m., at the Buie Cabin on Camp Lake, Joan Higinbotham, President, presiding. Present: Higinbotham, McKinnell, Hondl, Buie, Crampton, Haats, Knighton, Leppik, Santi, Seitz, Van Evera, Sawyer, Anderson, Thompson.

#### ORDER OF BUSINESS

MOTION: To revise the order of business by adding a fifth item relating to

provision of services.

Mover: McKinnell Seconded Carried

MOTION: To adopt the order of business as revised.

Mover: Knighton Seconded Carried

#### COMMITTEE TO READ THE MINUTES

The following were appointed as the committee to read the minutes of the Annual Meeting: Leppik, Hondl, McKinnell.

#### TREASURER'S REPORT

MOTION: To accept the auditor's report for the fiscal year 1984-85 as presented

and file with the Department of Commerce, Division of Charities.

Mover: Hondl Seconded Carried

#### BUDGET

MOTION: To adopt the LWVMNEF budget for fiscal years April 1, 1985 to March 31, 1986

and April 1, 1986 to March 31, 1987 as presented.

Mover: Hondl Seconded Carried

The 1986-87 budget will be reviewed and revisions made, if necessary, at the next Annual Meeting.

#### PROVISION OF SERVICES

MOTION: That LWVMNEF enter into a written agreement with LWVMN stating that LWVMN

will provide sercives including administrative, management and fiscal

services for LWVMNEF.

Mover: McKinnell Seconded Carried

League of Women Voters of Minnesota Education Fund, 555 Wabasha, St. Paul, MN 55102

LOCAL LWV APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund DATE: August 12, 1985

Mpls Project '85-'86 #1

FROM: Barbara Flanigan, Office Manager

for Pamela Telleen and Julaine Heit, Voter Service Co-Chairs

League of Women Voters of Minneapolis 600 First Avenue North, Suite 780, Minneapolis, MN 55403

PURPOSE OF PROJECT: Voter information and education for 1985 City Elections

Why are you doing this project: What is the need in your community?

As in the past, the Minneapolis League has received requests both to provide moderators and helpers for candidates' meetings arranged by other organizations and to co-sponsor at least one candidates meeting. In addition, we anticipate requests for materials about candidates meetings, about voting and registration procedures and about which races will appear on the ballot.

#### DETAILS OF THE PROJECT:

The LWV of Minneapolis plans to prepare materials listing procedures for arranging and organizing candidates' meetings and debates, to answer questions on our office phone from voters about the election and to provide volunteers with reimbursement for expenses incurred in running meetings and helping to answer office phones. We also anticipate some office time.

Who is responsible for project? Board and office staff.

ESTIMATED PROJECT BUDGET: (basic outline) including 5% administration fee due LWVMEF

INCOME:	EXPENSES:	
\$168.00	Office time preparing materia	ls, etc. \$50.00
	Postage	30.00
	Materials	20.00
	Overhead	10.00
	Volunteer expenses (including babysitting, mileage) Subtotal	parking, 50.00 \$160.00
	5% Fee	8.00
	TOTAL	\$168.00

FUR UFFICE USE UNLY		
Date submitted to Board		
Approved - YES	NO	
Date local League informed		

#### PROCESSING LOCAL LEAGUE APPLICATION TO DO A PROJECT

To LWVMNEF Board member: as part of the preliminary review group for this project, please review, considering criteria, check appropriate box, sign and return to office.

Criteria for Project Approval:

- project must be educational in nature, designed to serve the general public (not exclusively League members).
- 2. Project should provide factual, objective information and analysis, and not take sides in a current controversial issue.
- 3. There must be no mention or advocacy of LWV positions or actions.
- 4. Project must not be for membership recruitment or retention.
- 5. LWVMNEF Board approval is not a value judgment on a project, but an assessment as to whether the project meets 501(c)(3) IRS requirements.

Project: Voter information for 198	5 City Elections Date 8/14/85
Approved - YESComments:	NO
Ci	Date
Signature	Date

Project description and budget are copied on back.

Date approved by whole LWVMNEF Board '

Date submitted to five member preliminary review group: 8-/6-85

Approved by: Buffington (Yes) No

Greiling (Yes) No

Kratky (Yes) No

Leppik (Yes) No

Takkunen (Yes) No

Date L L notified 8/26

LOCAL LWV APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund DATE: August 12, 1985

Mpls Project '85-'86 #2

FROM: Barbara Flanigan, Office Manager

Janet Midtbo, Vice President, Administration

League of Women Voters of Minneapolis 600 First Avenue North, Suite 780, Minneapolis, MN 55403

PURPOSE OF PROJECT: office costs for information and referral service

Why are you doing this project? What is the need in your community? Many phone calls from citizens during the year request information about registration, voting, legislative address, and communicating with appropriate public officials. We allocate substantial staff and office time in responding to these requests.

DETAILS OF PROJECT: Based on time sheets kept by office staff in the past, we calculate that 6% of our office time and resources are spent providing voter and citizen information. We ask for a grant to underwrite these expenses for the ten month period September 1, 1985 through June 30, 1986. Our grant request is based on our newly adopted 12 month budget, as follows:

Salaries \$19,200. Rent/Elect. 4,725. 10 mos. operating costs Telephone 1,700. \$26,104.20 Insur./FICA 2,200. Postage 1,000. Supplies 2,000. 6% of 10 mos. expenses= Maint. of Equip. 500. \$1,566.25 \$31,325.

Who is responsible for project? Board and staff.

PROJECT BUDGET: (basic outline) including 5% administrative fee due LWVMN

INCOME: EXPENSES:

\$1,644.56 6% of 10 months operating expenses

(possibly some to be raised 5% fee  $\frac{78.31}{1,644.56}$  Fund)-LWVEF

FOR OFFICE USE ONLY Date submitted to Board		
Approved - YES	NO .	
Date local League informed		119

### PROCESSING LOCAL LEAGUE APPLICATION TO DO A PROJECT

To LWVMNEF Board member: as part of the preliminary review group for this project, please review, considering criteria, check appropriate box, sign and return to office.

Criteria for Project Approval:

- project must be educational in nature, designed to serve the general public (not exclusively League members).
- 2. Project should provide factual, objective information and analysis, and not take sides in a current controversial issue.
- 3. There must be no mention or advocacy of LWV positions or actions.
- 4. Project must not be for membership recruitment or retention.
- 5. LWVMNEF Board approval is not a value judgment on a project, but an assessment as to whether the project meets 501(c)(3) IRS requirements.

roject:	Office Information	and	Referral	Service	Date 8/14/85
pproved -	YES Comments:		*	NO Reason:	Does not meet criterion number

Sign and return this form to LWVMNEF office by August 27, 1985

Project description and budget are copied on back.

Date approved by whole LWVMNEF Board

FOR OFFICE USE	ONLY		= = = = = = = = = = = = = = = = = = = =
Date submitted	to five member preliminar	ry review group: 8/17/85	E 4 (c)
Approved by:	McKinnell	Yes	No
	Buie	Yes	No
	Crampt.con	Yes	No
	Duffy	Yes	No
	Haats	Yes	No
			- 1 - 1

Date L L notified

LOCAL LWV APPLICATION FOR APPROVAL TO DO A	PROJECT*	FORM A-2
TO: League of Women Voters of Minnesota 555 Wabasha, St. Paul, MN 55102 (6	Education 'Fund 12)224-5445 AUG 9 1985	DATE: 8/13/85
FROM: Horence Bogle_ Name of person submitting proposal		Phone 938-3758
League of Women Voters of MEPH	+	
Address 4080 Red Oak	Ridge Mtka 5535	5
TITLE OF PROJECT: Public Meeting on -		
PURPOSE OF PROJECT: publication, me	eeting to educate the public	on an issue
candidates forum Z	7, other	
Why are you doing this project? What is the		
approved local study which ident	fled community re	seuces
(if purchase and distr clude sample copy and	de contents, authors, timeta lanning committee, participa ibution of publications other distribution plan)	ents, program, materia er than LWVMNEF, in-
- Public meeting Sept. 19,	7:30 pm. Hopkins	City Hell -
panel presentation on day Marka + Eden Prairie - for Confirmed participants to Eric Stevens, St David's also reps from center a	purposes of employing date: Helen Watking School, Bob Wojack,	ment or education s- EM DCA, Kids Inc. Dista,
Who is responsible for project? Rosen	re Bosle Square	ortfolio Polocy
PROJECT BUDGET: (basic outline) Remember		
INCOME	EXPENSES Ellen Hending	Maureen Sundgren,
\$262,50 in your account with LWVMNEF	Printing 700 promotion a ( Fl	gers-postage for malling is of thems: 50 @ .25, 50 @ 13
\$ to be raised	Refreshments	
	Subtotal \$ 250 5% /2,50	
	Total \$ 262.50	
* Application must be submitted at least t	hree weeks before the project	et is begun.
FOR OFFICE USE ONLY		
Date submitted to Board		
Approved - YES NO NO		
Date Local League informed		

### PROCESSING LOCAL LEAGUE APPLICATION TO DO A PROJECT

To LWVMNEF Board member: as part of the preliminary review group for this project, .

please review, considering criteria, check appropriate box, sign and return to office.

Criteria for Project Approval:

- project must be educational in nature, designed to serve the general public (not exclusively League members).
- Project should provide factual, objective information and analysis, and not take sides in a current controversial issue.
- 3. There must be no mention or advocacy of LWV positions or actions.
- 4. Project must not be for membership recruitment or retention.
- 5. LWVMNEF Board approval is not a value judgment on a project, but an assessment as to whether the project meets 501(c)(3) IRS requirements.

Project: Public Meeting on Day Care	Date 8/21/85
Approved - YESComments:	NO
Signature	Date
Sign and return this form to LWVMNEF office	e by August 29, 1985

Date submitted	d to five member preliminar	y review group: 8/22	/85
Approved by:	Higinbotham	Yes	No -
	McKinnel?	Yes	No
	Hond1	Yes	lio
	Buie	Yes	No
	Santi	Yes	No

### LOCAL LWV APPLICATION FOR APPROVAL TO DO A PROJECT\*

TO: League of Women Voters of Minnesota Ed 555 Wabasha, St. Paul, MN 55102 (612	lucation Fund DATE: 8/28/85
FROM: Kathleen Schultz, Treasurer  Name of person submitting proposal	Phone 612-762-8981
League of Women Voters of Alexandria	
Address P.O. Box 156, Alexandria,	MN 56308
TITLE OF PROJECT: Purchase and distribution	of LWVUS publication.
PURPOSE OF PROJECT: publication, mee	ting to educate the public on an issue
candidates forum	, other X
Why are you doing this project? What is the	need in your community?
To provide citizens with information on in	ternational relations issues.
(if meeting, include pla	contents, authors, timetable, distribution) nning committee, participants, program, materia ution of publications other than LWVMNEF, in- istribution plan)
Purchase of at least 32 copies of "America Cooperation" to distribute to some League and to use as handouts at League presentat will be available, particularly, at a break	members, to the local library and schools, ions on the issue in the community. It
Who is responsible for project? Linda Enge	
PROJECT BUDGET: (basic outline) Remember to	portfolio include 5% administrative fee due LWVMNEF
INCOME	EXPENSES
\$ 33.60 in your account with LWVMNEF	Purchase of 32 publications at \$1 each.
\$to be raised	(additional costs for postage and handling will be added on financial report)
	Subtotal 32.00 5% 1.60
	Total \$33.60
* Application must be submitted at least th	ee weeks before the project is begun.
OR OFFICE USE ONLY	
Date submitted to Board	
Approved - YES NO	
Date Local League informed	

### PROCESSING LOCAL LEAGUE APPLICATION TO DO A PROJECT

To LWVMNEF Board member: as part of the preliminary review group for this project, please review, considering criteria, check appropriate box, sign and return to office.

Criteria for Project Approval:

- 1. project must be educational in nature, designed to serve the general public (not exclusively League members).
- 2. Project should provide factual, objective information and analysis, and not take sides in a current controversial issue.
- 3. There must be no mention or advocacy of LWV positions or actions.
- 4. Project must not be for membership recruitment or retention.
- 5. LWVMNEF Board approval is not a value judgment on a project, but an assessment as to whether the project meets 501(c)(3) IRS requirements.

roject: Purchase	and distribution of LV	VUS-LWVEF pub. Date 8	/28/85
oproved - YES Comments		NO Reason: Boes no number	ot meet criterion
ignature		Date	

Date submitted	to five member preliminary	review group: 8/30/8	15
Approved by:	McKinnell	Yes	lio .
* 4 4 4 4 4	Greiling	Yes	No To
	Buffington	Yes	No
	Schmitz	Yes	No
	Keppel	Yes	No

POLICIES OF THE LEAGUE OF WOMEN VOTERS OF MINNESOTA EDUCATION FUND (LWVMNEF)

To be considered at September 10 meeting of the LWVMNEF Board of Directors

The LWVMNEF adheres to all applicable policies of LWVMN; additional policies are:

#### 1. Duties

The main duty of the LWVMNEF Board will be to review proposed state and local League projects to determine if they meet IRS 501(c)(3) requirements as "educational" projects and are eligible to receive donations considered tax deductible for the donor. The criteria for approval are:

- the project must be educational in nature, designed to serve the general public (not exclusively League members).

- project should provide factual, objective information and analysis, and not take sides in a current controversial issue.

- there must be no mention or advocacy of LWV positions or actions.

- project must not be for membership recruitment or retention

- project must be approved before tax deductible money is solicited for its funding or before any previously raised money is spent.

A. The process for state League projects is:

1) determination by LWVMN Board that project is appropriate for LWVMN or LWVMNEF.

2) include in the overall organizational budget

3) Application for Project Approval completed by appropriate portfolio chair with staff assistance for budget portion.

4) project approval process - directly to next Board meeting for full Board approval, or to five member "preliminary review committee" with full Board approval at next Board meeting.

B. The process for local League projects is described in "How to Use Your LWVMNEF."

#### 2. Policy Decisions

The LWVMNEF Board will, besides reviewing projects, form appropriate new committees; Other policy decisions, concerning project details or budgets, or administrative operations, will be considered by LWVMN Board.

#### 3. Administration

The LWVMNEF will enter into a written agreement annually with LWVMN for services, including administrative, management and fiscal. The LWVMNEF will have no employees.

#### 4. Budget

The LWVMNEF Budget will be developed through and along with the LWVMN Budget Committee process. The completed budget will be presented to LWVMN Convention or Council delegates for their information only, and will be adopted by the LWVMNEF Annual Meeting in a form compatible with the budget of LWVMN.

#### 5. Financial Review Committee

A Financial Review Committee, composed of the president, treasurer and development chair, will meet at least quarterly to review LWVMNEF financial transactions, for projects and for LWVMNEF administration.

#### 6. Advisory Board

The LWVMNEF Advisory Board will be composed of well known community people (corporate, governmental, public policy oriented) to be listed on LWVMNEF stationery. They will not meet.

- 7. Planning and Support Committee
  The Planning and Support Committee will include local League members not on the
  LWVMNEF Board and will meet to: encourage and promote local LWV use of LWVMNEF;
  make recommendations to Board on policies and procedures; assist in planning
  maintain relationship with Advisory Board; and solicit advice and support from
  local Leagues on LWVMNEF activities.
- 8. Local League Use of LWVMNEF

  Information to assist local Leagues in using the LWVMNEF will be in "How to Use
  Your LWVMNEF: A Guide for Local Leagues." The information will include current
  sharing policies, how to do projects and financial transactions, and forms to
  carry out the process. Local Leagues will receive at least one copy of the publication each year.
- 9. Sharing Policy
  A. 10% of ah unrestricted contribution from a corporation or foundation to LWVMNEF will be shared with local Leagues. If the local League has received a tax-deductible unrestricted contribution from that donor in the past three years and the donor refuses to contribute in the current year, the local League will receive a 10% share of the contribution to LWVMNEF or the equivalent of what it received before, whichever is greater. If the local League receives its regular contribution from that donor, it will still get 10% of the contribution to LWVMNEF.
  - B. 25 % of the individual unrestricted gifts solicited by the state League in the LWVMNEF individual giving campaign will be shared with the local League in the area where the individual lives (or as designated by the donor), at least through 1985.
  - C. All shares will be deposited in the local League account in LWVMNEF to be used by that local League for approved educational projects in their local community.

DRAFT COPY 8/28/85

			LWVMN-E	DUCATION FUND				
2L		ST	(PREPARED	SETS AND LIABIL ON A CASH BASIS T 30, 1985		S	1.	
		*	CURREN	TYEAR	*	*	LAST	YEAR
,	ASSETS				*			
0104	LWVMNEF CHECKING LWVMNEF SAVINGS-LL ACCTS LWVMNEF ACCOUNTS RECEIVABLE	5	238*67 3*420*64 3*460*93		*	s	1,051.24 2,892.47 490.38	
	TOTAL ASSETS			\$ 7,120.24				\$ 4,434.09
0200 0205 0310	LIABILITIES  ACCOUNTS PAYABLE  ACCTS PAY TO LWVMN  LOCAL LEAGUE ACCTS  UNDESIGNATED FUND BALANCE  SUSPENSE  NET PROFIT/LOSS	\$	3,398.81 3,341.13 3,431.25 2,299.71- .25 751.49-		*****	3	3,302.55 .00 3,431.25 .00 .00	
	TOTAL LIAB & FUND BAL			\$ 7,120.24				\$ 6,733.80

0400

0490

0495

0500

0505

0510

0515

0520

0525

1000

1005

1200

1205

1210

1220

1225

1230

1235

SUBTOTAL

#### LWVMN-EDUCATION FUND

STATEMEN	T OF	INCOME	AND	EXPENSES
PERIOD	ENDIN	IG AUGU	ST 30	9 1985

ANNUAL REMAINING CURRENT PERIOD YEAR-TO-DATE AMOUNT RATIO AMOUNT RATIO BUDGET BUDGET LWVMNEF INCOME LOCAL LEAGUE ACCT ADMIN LOCAL LEAGUE DEPOSITS 602 - 46 12.19 \$ 2.313.45 15.06 10,000 7,687 .00 -00 200 200 .00 .00 INTEREST LL DEPOSITS 189 ADMIN FEE LL 19-04 -39 110.72 .72 300 12.57 \$ 2,424.17 15.78 10.500 8.076 621.50 SUBTOTAL UNASSIGNED CONTRIBUTIONS 1.25 3.500 3.308 MEMBERS \$ 50.00 1.01 \$ 192.50 .00 -00 .00 .00 500 500 NON-MEMBERS 2.850.00 18.55 15,000 12,150 1.260.00 25.48 CORPORATIONS/FOUNDATIONS .00 -00 .00 .00 0 0 LWYMN .66 105.85 -69 1.000 894 INTEREST 32.51 8.00 132.31 .86 200 68 MEMBER NON-CASH .16 16,919 27.32 \$ 3.280.66 21.35 20.200 SUBTOTAL 1,350.51 NATURAL RESOURCES .00 \$ -00 -00 MISC PROJECTS-GRANTS -00 . 0 MISC PROJECTS-SALES -00 -00 .00 .00 0 .00 \$ .00 .00 0 SUBTOTAL .00 SOCIAL POLICY 8.275 INDIANS IN MN-SALES 3.007.43 60.83 \$ 9,244.79 60.16 17,520 37.85 . 25 6,000 5.962 INDIANS IN MN-GRANT 2.19 -04 550 .00 .00 550 INDIANS IN MN-ROYALTIES -00 .00 .00 9.00 .06 13.800 13.791 .00 CHILD PROTECTION CHILD PROTECTION-GRANT .00 .00 .00 .00 .00 .00 PAY EQUITY .00 .00 .00 .00 PAY EQUITY-GRANT .00 .00

60.87 \$

9.291.64

60-47

3.009.62

37,870

28,578

#### LWVMN-EDUCATION FUND

3.

# STATEMENT OF INCOME AND EXPENSES PERIOD ENDING AUGUST 30. 1985

				LINDING	100	031 204 1402			
			CURRENT P	ERIOD RATIO		YEAR-TO-D AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	********								
1500	INTERNATIONAL RELATIONS		•00	.00	æ	•00	•00	0	0
1500	WORLD TRADE	\$	.00	•00	•	•00	.00	100	100
1505	WORLD TRADE-GRANT		9-00	.18		47.42	•31	0	47-
1510	MISC PROJECTS		7.00	910		77672			
	SUBTOTAL	\$	9.00	-18	\$	47.42	•31	100	53
	VOTERS SERVICE								
1600	PRIMARY DEBATES	5	•00	•00	\$	•00	-00	0	c
1610	DEBATES *86		•00	•00	-	26.10	•17	3,000	2,974
1620	VOTERS GUIDE GRANT		•00	•00		•00	•00	0	0
1630	ELECTION HOTLINE		•00	•00		45.05	• 29	0	45-
1640	*86 ELECTION FLYER & PSAS		00	.00		•00	•00	0	0
1650	CANDIDATE MEETING GUIDE		•00	•00		•00	.00	800	800
1660	PICK A CANDIDATE VIDEO		-98	•02	(10)	•98	.01	5,000	4,999
1665	PICK A CAND VIDEO-GRANT		•00	•00		•00	•00	0	0
1670	PCT CAUCUS FLYER/VIDEO DIST		•00	•00		75.00	•49	1,900	1,825
	SUBTOTAL	\$	.98	•02	\$	147.13	• 96	10,700	10,553
	CITIZEN INFORMATION								
1700	DISPUTE FOCUS-MEALS	\$	.00	-00	\$	.00	•00	800	800
1701	DISPUTE FOCUS-ADMISSIONS		•00	-00	8	22.80	-15	910	887
1705	DISPUTE FOCUS-GRANTS		-00	.00		120.00	•78	2,391	2,271
1710	SPRING FOCUS-MEALS		•00	.00		•00	.00	800	800
1711	SPRING FOCUS-ADMISSIONS		.00	.00		.00	.00	2,190	2,190
1715	SPRING FOCUS-GRANTS		•00	•00		•00	-00	1,009	1,009
1720	CIA MEALS		•00	•00		•00	• 00	800	800
1722	CIA ADMISSIONS		•00	•00		•00	•00	1,000	1,000
1725	CIA GRANTS		•00	-00		14.63	-10	1,200	1,185
1730	ROAD SHOW		•00	.00		•00	•00	600	600
1740	PUBLICATIONS/AV SALES		47.52-	•96		17.86	•12	600	582
	SUBTOTAL	\$	47.52-	•96	5	175.29	1.14	12,300	12,125
	TOTAL LWVMNEF INCOME	5	4,944.09	100.00		15,366.31	100.00	91,670	76,304
		===	========	=====			=====	=========	

117 2205 L			LW	VMN-EDUC	AT	ION FUND		4	
			STATEMENT OF INCOME AND EXPENSES PERIOD ENDING AUGUST 30, 1985					7.	
			CURRENT P	ERIOD RATIO		YEAR-TO-D AMOUNT	ATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	LWYMNEF EXPENSES								
0000 095	LOCAL LEAGUE PROJECTS LOCAL LEAGUE GRANTS LL ADMIN-LWVMN SERVICES	\$	400.00 301.74	8.09 6.10	s	2+324.06 617.83	15•12 4•02	10,000	7,676 182
	SUBTOTAL	\$	701.74	14-19	5	2,941.89	19-15	10,800	7,858
5000 5005 5010 5015 5020 5025 5035 5036	LWVMNEF ADMINISTRATION  EF BOARD EXPENSE  DEVELOPMENT COMMITTES  EF ANNUAL REPORT  EF LEGAL FEES  STATIONERY & PERM SUPPLIES  SUBSCRIPTIONS & RESOURCES  LWVMNEF AUDIT  OTHER DIRECT EXPENSES  LWVMN SERVICES	5	36.15 .00 .00 .98 .00 .00 800.00 23.82 991.50	.73 .00 .00 .02 .00 .00 16.18 .48 20.05	5	159.73 19.00 .00 29.98 .00 10.00 800.00 115.30 2,232.33	1.04 .12 .00 .20 .00 .07 5.21 .75 14.53	1,200 250 375 300 350 200 1,200 0 9,000	1,040 231 375 270 350 190 400 115 6,768
	SUBTOTAL	\$	1,852,45	37.47	\$	3,366.34	21.91	12,875	9,50
5000 5001 5005	UNASSIGNED PROJECT/DEVEL 1985-86 PROJECTS LWVMN SERVICES 1986-87 PROJECTS	\$	.00 1,067.26 .00	•00 21•59 •00	\$	2.40 1.067.26 .00	•02 6•95 •00	1,500 3,000 3,000	1,498 1,933 3,000
	SUBTOTAL	\$	1.067.26	21.59	\$	1,069.66	6-96	7,500	6,43
0000	NATURAL RESOURCES MISC PROJECTS LWVMN SERVICES	\$	.00 15.49	•00 •31	5	•00 39•09	•00	0 0	31
and the	SUBTOTAL	\$	15.49	•31	\$	39.09	• 25	0	3

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STATEMENT OF INCOME AND EXPENSES
PERIOD ENDING AUGUST 30, 1985

								(
			CURRENT PI	ERIOD	YEAR-TO-DA	ATE	ANNUAL	REMAINING
			AMOUNT	RATIO	AMOUNT	RATIO	BUDGET	BUDGET
	SOCIAL POLICY				0 //2 3/	EA 05	11,000	2,557
12000	INDIANS IN MINN	\$	3,717.15	75.18 \$	8,443.34	54.95	9,350	6,593
12001	LWVMN SERVICES		1,964.76	39.74	2.757.03	17-94		1,125
12002	INDIANS IN MN-SALES TAX		123.76	2.50	134.97	-88	1,260	. 0
12015	CHILDREN STUDY		.00	•00	•00	•00	0	0
12016	LWVMN SERVICES		•00	•00	•00	•00	0	
12020	CHILD PROTECTION		.00	•00	9.00	•06	9,000	8,991
12021	LWUMN SERVICES		•31	-01	•31	•00	4,800	4,800
	PAY EQUITY		.00	•00	23.56	•15	0	24-
12030	LWUMN SERVICES		19.36	• 39	19.36	13	0	19-
12031	LWOMN SERVICES							
	SUBTOTAL.	S	5.825.34	117.82 \$	11,387.57	74.11	35,410	24,022
	SUBTUTAL.		2,02,00					
	INTERNATIONAL RELATIONS							
		5	.00	.00 \$	.00	•00	100	100
15000	WORLD TRADE		.00	•00	•00	•00	0	0
15001	LWVMN SERVICES		9.00	.18	97.77	-64	0	98-
15010	MISC PROJECTS		82.60	1.67	82.60	•54	0	83-
15011	LWVMN SERVICES		02.000	1.01				
	SUBTOTAL	\$	91.60	1.85 \$	180.37	1.17	100	80-
	VOTERS SERVICE							
14000		\$	•00	.00 \$	.00	-00	0	0
16000			.00		.00	•00	0	0
16001			•00		26.10	•17	2,000	1,974
16010			47.21		164-45	1.07	1,500	1,336
16011			•00		•00	•00	0	0
16020			1.96		1.96	.01	0	2-
16021			•00		.00	.00	0	0
16030					7.74	-05	0	8-
16031			7-74		•00	•00	0	. 0
16040	VOTE *86 FLYERS & PSAS		•00		•03	-00	0	. 0
16041	LWVMN SERVICES		•03			•00	500	500
16050			•00		-00		300	130
16051			169.71		169.71	1.10	3,000	3,000
16060			•20		•20	•00		2,000
16061			•00		•00	•00	2,000	1,000
16070			•00	•00	•00	•00	1,000	
16071			•00	•00	.00	•00	500	500
20012	SUBTOTAL	\$	226.85	4.59 \$	370-19	2-41	10,800	10,430
	A Company of the Comp							

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## STATEMENT OF INCOME AND EXPENSES PERIOD ENDING AUGUST 30, 1985

					YEAR-TO-DA	ATE RATIO		REMAINING BUDGET
			APIUUNI	KATIO	APICUAT	KATIO	200061	BUUGET
Page 1	CITIZEN INFORMATION							
17000	DISPUTE FOCUS-MEALS	s	•00	.00 \$	348.00	2.26	775	427
17000	LWVMN SERVICES	A STATE OF	•00	•00	.00	•00	25	25
17005			•00	•00	242.54	1.58	1,552	.1,309
17006	LWVMN SERVICES		98.67	2.00		5.38	1,749	923
17010	SPRING FOCUS-MEALS		•00	.00	•00	-00	775	775
17011	LWVMN SERVICES	A ROY	•00	.00	•00	• 00	25	25
17015	SPRING FOCUS-MEETING		•00	•00	•00	•00	1,748	1,748
17015	LWYMN SERVICES		•00	.00	•00	.00	1,451	1+451
17020			•00	•00	.00	-00	775	775
17021	LWYMN SERVICES		.00	•00	.00	•00	25	25
			•00	.00	14.63	-10	1,100	1,085
17022			10.23	•21	10.23	.07	1,100	1,090
			•00	.00	•00	•00	450	. 450
17030			3.83	.08	3.83	.02	150	146
17031			•00		99.58	•65	100	0
17040			117-32	2.37	117.32	-76	0	117-
17041	LWVMN SERVICES		111950					
-7/1-0	SUBTOTAL	\$	230.05	4.65 \$	1,662.36	10.82	11,800	10,138
	TOTAL EXPENSES	s	10,010.78	202.48 \$	.21,017.47	136.78	89,285	68,268
19000	ALLOC OPERATING OFFSET	5	4,899.67-	99.10 \$	4,899.67-		. 0	4,900
20000	LWVMNEF RESERVES	ARROY	•00		•00	-00	2,385	2.385
20000	TOTAL LWYMNEF DIRECT EXP.	\$		99.10 \$	16,117.80	31 89	91,670	7,285
		-				/		
	NET INCOME (LOSS)	\$	167=02-	3.38 \$	751.49-	/4.89	U	/ 874
TENESS IN		===		======================================	========	=====	========	
AND DESCRIPTION OF THE PARTY OF								AND RESIDENCE OF THE PARTY OF T

### LEAGUE OF WOMEN VOTERS OF MINNESOTA TO:

555 WABASHA • ST. PAUL, MINNESOTA 55102 PHONE: (612) 224-5445 O: Boarders

FROM: Joan Higinbotham

SUBJECT: Board Retreat

DATE: July 30, 1985

# MEMO

#### WHEN SHOULD WE ARRIVE?

The Board retreat will begin with lunch on Thursday, August 8. Since lunch will be promptly at 11:30, and since we are the ones who are preparing it, we should plan to arrive no later than 11:00.

#### HOW DO WE GET TO CHEZ BUIE?

Enclosed in this mailing is a map to the Buie family cabin (on yellow) which proved to be very helpful last year. You are encouraged to check the board list and form car pools with those living in your area, or on your way to Joann's. As you can see from the map, driving time is about 2-2½ hours from the metro area.

#### WHAT WILL WE EAT?

Our hostess has graciously planned the menus for the outing, and on the reverse of the map is a list of all attendees and what ingredients they are to bring. Judging from past experience, Joann is a master at planning and helping us to execute gourmet dining experiences, so we will be eating well.

#### WHAT SHOULD WE BRING?

Enclosed also are the agendas and background information for the LWVMN Education Fund annual meeting, and regular LWVMN EF board meeting and the LWVMN Board meeting. Please bring those with you! Don't forget to bring your action plan timeline and calendar, too.

As you can see from Joann's information, many "amenities" will be provided. Only you know what you will need to bring in addition to the things suggested.

### WHAT ARE WE GOING TO DO FOR TWO DAYS?

Attached is the retreat schedule. As is typical of League meetings, there will be time (but probably not as much as we would like) for hard work, creative thinking, having fun, getting to know each other better, and trying recipes from the cookbook.

bedgae of women voters of withnesota, 555 wabasha, St. Paul, MN 55102 - July, 1985

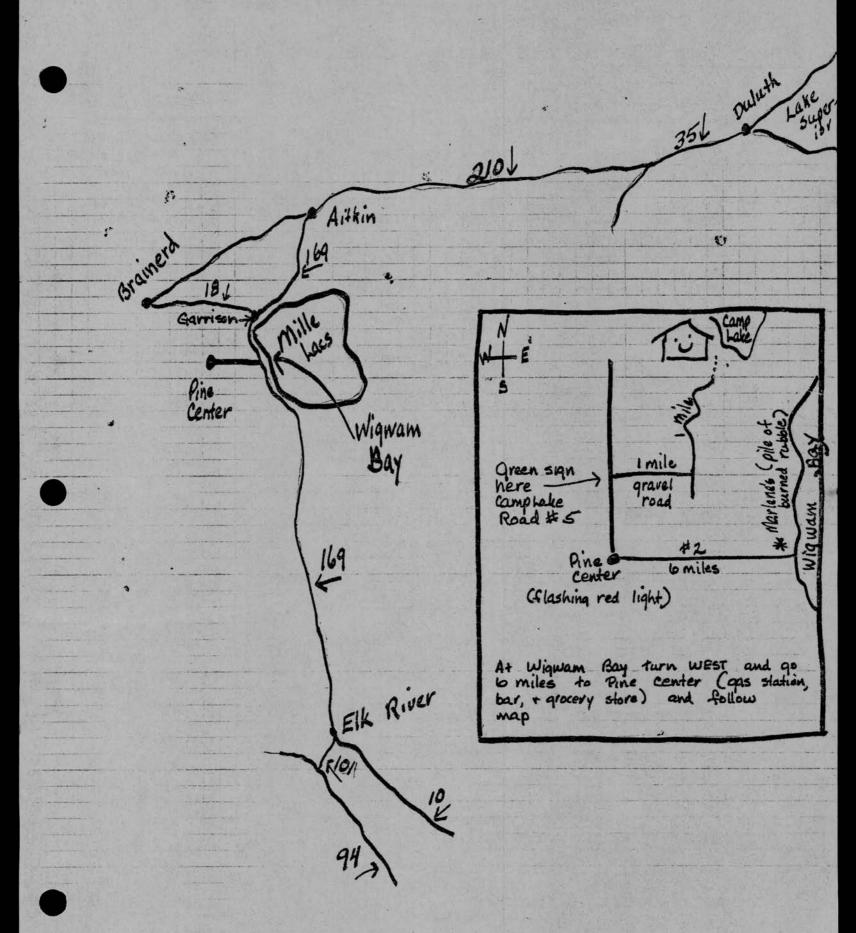
AUGUST BOARD RETREAT SCHEDULE -- August 8 & 9 -- Camp Lake, Minnesota

### THURSDAY, AUGUST 8

- 11:30 a.m. Lunch and recreation
- 1:30 p.m. Board Training Harriette Burkhalter, LWVUS
- 4:30 p.m. Adjourn for dinner and free time
- 7:30 p.m. LWVMN Education Fund orientation Bev McKinnell, LWVMN Development
- 8:30 p.m. Break
- 8:45 p.m. Long Range Planning (LRP) Goals and Objectives Sue Reynolds, LWVMN LRP Chr
- 10:00 p.m. Adjourn

### FRIDAY, AUGUST 9

- 7:00 a.m. Breakfast
- 8:30 a.m. LWVMN EF Annual Meeting
- 8:40 a.m. LWVMN EF Board Meeting
- 9:30 a.m. Establishing group norms
- 10:05 a.m. LWVMN Board Meeting
- 11:30 a.m. Adjourn for lunch and recreation
- 1:00 p.m. LWVMN Board Meeting (Continued)
- 2:30 p.m. Adjourn Board Meeting



Recreation .... the act of recreating or the state of being . recreated: refreshment of the strength and spirit after toil!

Where and When: Buie's cabin on camp hake August 8-9

Your	share of the	food is:	BRING:
	Soan H	_3 1b. ground beef	#2 for some sliced means, paper
	Beu McK	_316 ground best	meats, paper goods, cups, etc. Swim suit
	Mindy q Bt K	_3/12 oz. orange juice 1 1b. ground beet -3-1/2 galloons white wine	Beach towel Pants—long + short Book ? Tapes ??? Your favorite water
	Connie H.	_ Uncle Samis Salad (p. 61)	toy
	Karen B.	_3-1/2 galloons white wine	
	Seanne C	_ 12 big tomatoes	PROVIDED:
	Nancy C	— 12 big tomatoes 1 c parmesan cheese — Hot Pecan Dip (p.3)	Hand towers
	Judy 0	_ Beer and Pop	Soap Pillows - Sheets-blankets Mosquito Spray
	Betty H	_3 carteloupes	Horseshoes
	Polly K.	cauliflower	Campfire Loons
	Peggy Lucas	- cauliflower bo	Herons Eagles Humming birds
	Karen Knighton	_ 2 doz. corn on cob	Pileated Woodpeckers
	Peggy Leppik _	— 2 doz. corn on cob margarine cold zucchini soup p.27	Inner Tuhes (3)
	Sue R.	grapes, strauberries	Pontoon Boat
	Mary S.	Blueberry muffins p. 47 box of rice	Speed Boat Row Boat
		Hamburger buns	Sorina Water
	Could	Hamburger buns 2 big brions - Shrimp Dip p.10	Spring Water Trivial Pursuits
			Cards Ruzzles
	Lynnew	_ Sausages (36 small)	Music fun +
	Mary Van E, _	_ Beer and Pop	SHARING
		_ 3 pints blueberries _ Water melon	ONE INDOOR BATHROO ONE OUTHOUSE
	Sally S	_ water melon	
	Harriette B	_ Net'l. Ad. guest	* Trailer House that sleeps six
		Artichakos	* cabin - dormitory

pancake batter

### LWVMN EDUCATION FUND

### ANNUAL MEETING

Friday, August 9, 1985 Joann Buie's Cabin

8:30 a.m. - Determination of quorum and call to order

### Mins.

- 1. 2 Adoption of the order of business
- 2. 3 Appointment of Minutes Committee/Higinbotham Background: the minutes of this Annual Meeting will be read by the Minutes Committee and approved at the next regular meeting of the LWVMNEF Board. Higinbotham will appoint the three readers at the meeting.
- 3. 10 Treasurer's Report/Hondl

MOTION: to accept the auditor's report for fiscal year 1984-85 as presented.

Background: the certified audit for the LWVMNEF financial records and statements was completed July 31, 1985. The Financial Statements and Draft of the management letter are enclosed.

4. 5 Adoption of the Budget/Hondl

MOTION: to adopt the LWVMNEF budget for fiscal years April 1, 1985 to March 31, 1986 and April 1, 1986 to March 31, 1987 as presented.

Background: a two year budget is being adopted in order to be consistent with the overall organization. The 1986-87 budget will be reviewed and revisions made, if necessary, at the next Annual Meeting.

LA FAYETTE & FAIRCHILD, LTD. CERTIFIED PUBLIC ACCOUNTANTS 6625 LYNDALE AVENUE SOUTH MINNEAPOLIS, MINNESOTA 55423-2396 TELEPHONE 612-861-4403 July 31, 1985 Board of Directors League of Women Voters of Minnesota Education Fund 555 Wabasha St. Paul, MN 55101 Dear Board of Directors, Our audit of the funds of the League of Women Voters of Minnesota Education Fund for the year ended March 31, 1985 included study and evaluation of your system of internal accounting control. A system of internal accounting control provides management with assurance that: the assets are safeguarded against waste, fraud or inefficiency; the accounting data is accurate and reliable; the activities of the League are in compliance with League policies and the League is operating efficiently. We have several suggestions that we believe will improve the efficiency of your operations. a) Maintain separate books for the Education Fund. Only EF money would be deposited in EF accounts. Pay all Education Fund bills directly for supplies, etc., rather than paying League of Women Voters of Minnesota. This would reduce record-keeping costs. Account for grants and contributions separately from program revenues. Additional accounts would be set up for restricted grants and contributions. Because the cost to handle funds received from local Leagues exceeds the 5% earned in many cases, the Board might want to look into the possibility of establishing a minimum contribution amount. To make this workable for the local Leagues, they may wish to pool numerous small contributions and submit them to you in a single group. Very truly yours, Tricia E. Fairchild

FINANCIAL STATEMENTS

MARCH 31, 1985

LA FAYETTE & FAIRCHILD, LTD.
CERTIFIED PUBLIC ACCOUNTANTS

### LA FAYETTE & FAIRCHILD, LTD.

CERTIFIED PUBLIC ACCOUNTANTS
6625 LYNDALE AVENUE SOUTH
MINNEAPOLIS, MINNESOTA 55423-2396

TELEPHONE 612-861-4403

ACCOUNTANTS' REPORT

The Board of Directors
League of Women Voters of Minnesota
Education Fund
St. Paul, Minnesota

We have examined the statement of assets, liabilities and fund balance of the League of Women Voters of Minnesota Education Fund as of March 31, 1985 and the related statements of support and revenue, expenses and changes in fund balance and changes in cash balances for the year then ended. Our examination was made in accordance with generally accepted auditing standards, and accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion the accompanying statements present fairly the financial position of the League of Women Voters of Minnesota Education Fund at March 31, 1985 and the results of its operations, changes in fund balance and changes in financial position for the year then ended in conformity with generally accepted accounting principles applied on a consistent basis.

Our examination was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying statement of functional expenses is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the examination of the basic financial statements and, accordingly, we express no opinion on it.

Certified Public Accountants

Minneapolis, Minnesota July 1, 1985

# LEAGUE OF WOMEN VOTERS OF MINNESOTA EDUCATION FUND STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCE MARCH 31, 1985

### ASSETS

Cash in checking and savings accounts	\$ 3,944
Accounts receivable	490
	\$ <u>4,434</u>
LIABILITIES AND FUND BALANCE	
Accounts payable	\$ 3,302
Local League accounts .	3,431
	6,733
Fund balance (deficit)	
Unrestricted	(2,299)
Restricted	
	(2,299)
	\$ 4,434

# STATEMENT OF SUPPORT AND REVENUE, EXPENSES AND CHANGES IN FUND BALANCE

### FOR THE YEAR ENDED MARCH 31, 1985

	OPERATING Unrestricted	FUNDS Restricted	TOTAL
Support and revenue			
Contributions	\$ 39,788	\$ 28,554	\$ 68,342
Program related income	6,731	-	6,731
Investment income - interest	383	- William	383
	46,902	28,554	75,456
Expenses			
Program services	33,040	28,554	61,594
Supporting services General administration and			
development	16,161		16,161
	49,201	28,554	77,755
Excess of expenses over			
support and revenue	(2,299)		(2,299)
Fund balance at beginning of y	ear		·
Fund balance at end of year	\$ (2,299)	\$	\$ (2,299)

See accountants' report and notes to financial statements.

# LEAGUE OF WOMEN VOTERS OF MINNESOTA EDUCATION FUND STATEMENT OF CHANGES IN CASH BALANCES YEAR ENDED MARCH 31, 1985

(Decrease) in cash, support less expenses	\$ (2,299)
(Increase) in accounts receivable	(490)
Increase in accounts payable	3,302
Increase in local League accounts	3,431
Increase in cash and savings deposits during the year	3,944
Balance, beginning of year	0
Balance, end of year	\$ 3,944

See accountants' report and notes to financial statements.

### NOTES TO FINANCIAL STATEMENTS

MARCH 31, 1985

PURPOSE OF THE EDUCATION FUND AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### Purpose of the Education Fund

The Education Fund was incorporated in 1983 under the laws of the State of Minnesota to provide non-partisan, objective information on citizenship issues and to provide a vehicle for local League of Women Voter units in Minnesota to raise and expend funds for exempt educational, research and citizenship activities in their communities.

### Accounting Policies

The financial statements of the League of Women Voters of Minnesota Education Fund are prepared using the accrual method of accounting. In accordance with this method of accounting, income is recognized in the year in which it is earned and expenses are recorded in the year in which they are incurred.

#### Contributions

The Education Fund recognizes income from direct cash contributions, gifts and grants from individuals, foundations, corporations and corporate foundations as a direct result of development. The Education Fund also receives contributions raised by local League of Women Voters groups in Minnesota for use by them for eligible 501(c)(3) educational activities. Out-of-pocket expenditures contributed by members in performance of various Education Fund functions are also recognized as income. The Education Fund purchases administrative, management, office and fiscal services from the League of Women Voters of Minnesota at current market rates. At March 31, 1985 the Education Fund owed the League of Women Voters of Minnesota \$13,874. Because \$10,779 of this amount was subsequently forgiven it is included in these statements as a contribution.

#### Program Related Income

The Education Fund receives income from sales of educational publications resulting from study and research on citizenship issues, and admission fees from the general public for public forums, seminars, conferences and workshops disseminating educational information on citizenship issues.

### NOTES TO FINANCIAL STATEMENTS

MARCH 31, 1985

(CONTINUED)

Income Taxes

The Education Fund has qualified as an organization exempt from federal and Minnesota income taxes under Code Section 501(c)(3) of the Internal Revenue Code and comparable Minnesota statutes and therefore is exempt from income tax.

# STATEMENT OF FUNCTIONAL EXPENSES (UNAUDITED)

### MARCH 31, 1985

	Program Services	Supporting Services	TOTAL
Total direct charges and expenses	\$ 37,177	\$ 1,862	\$ 39,039
Indirect charges and expenses			
Salaries, wages and payroll taxes	17,430	11,204	28,634
Occupancy	1,536	782	2,318
Rental and maintenance of equipment	348	237	585
Postage and shipping	1,889	132	2,021
Copier	1,680	747	2,427
Telephone	706	401	1,107
Supplies	697	472	1,169
Insurance	105	60	165
Computer		242	242
Bank charges & miscellaneous	26	22	48
Total indirect charges and expenses	24,417	14,299	38,716
Total Functional Expenses	\$ 61,594	\$ 16,161	\$ 77,755

See accountants' report and notes to financial statements.

STATEMENT OF SERVICES RENDERED - DESCRIPTION OF PROGRAM SERVICES LEAGUE OF WOMEN VOTERS OF MINNESOTA EDUCATION FUND

### Natural Resources

Committee researched and wrote publication entitled MINNESOTA'S LIQUID ASSET, distributed to League members and the public as part of LWV's two year study of Minnesota's water resources.

### Social Policy

Committee researched and wrote publication entitled PAY EQUITY/A MONITORING GUIDEBOOK and helped plan a public meeting on the same subject (see Citizen Information). Work was also completed on the Fourth Edition of INDIANS IN MINNESOTA, which was published on June 29, 1985.

## International Relations

Anticipated funding for participation in World Trade Week was not received. However, League volunteers did participate in planning the project and attended the program.

### Voters Service

Committee and project directors carried out a variety of election year projects, designed to promote the participation of Minnesota citizens in the election of government officials. The projects included: Primary Debates (televised) in the contested DFL party race for the party's nominee for U.S. Senate; research and publication of a Voters Guide, with information about candidates for U.S. Senate and U.S. Congress and proposed Constitutional Amendments; an Election Woter registration and polling places the two days preceding the Election; the Young Voter Project, involving the printing and distribution of posters to college and vo-tech campuses, emphasized the Register and Vote flyers from the Minnesota Secretary of State's distributed statewide.

### Citizen Information

Committee prepared three public conferences: Pay Equity: The Quiet Revolution (with assistance of Social Policy Committee); The Citizen Lobbyist: Effective Political Power (with assistance of Action and Program Chairs from LWVMN); Bringing Health Care Back Home (with assistance of interested members).

The Committee also coordinated the ROAD SHOW, which offered programs on water rights and use, pay equity and national security policy to local Leagues and communities around the state.

		ANNUAL BUDGET	ANNUAL BUDGET
ACCT. #	LWVMNEF INCOME	1985-86	1986-87
0400 0490	LOCAL LEAGUE ACCT ADMIN LOCAL LEAGUE DEPOSITS INTEREST LL DEPOSITS	\$10,000 200	\$12,000 220
0495	ADMIN FEE LL	300	350
	SUBTOTAL	\$10,500	\$12,570
	UNASSIGNED CONTRIBUTIONS		
0500	MEMBERS	3,500	3,800
0505	NON-MEMBERS CORPORATIONS/FOUNDATIONS	500 15,000	1,000
0510 0515	LWVMN	-0-	-0-
0520	INTEREST	1,000	1,000
0525	MEMBER NON-CASH	200	250
	SUBTOTAL	\$20,200	\$16,050
	NATURAL RESOURCES		
1000	MISC. PROJECTS-SALES	-0-	-0-
1005	MISC. PROJECTS-GRANTS		<u>-0-</u>
	SUBTOTAL	-0-	-0-
	SOCIAL POLICY		
1200	INDIANS IN MN-SALES	17,520	4,000
1205	INDIANS IN MN-GRANT	6,000	-0-
1210	INDIANS IN MN-ROYALTIES	550	400
1215	. CHILD PROTECTION	13,800	15,000
	SUBTOTAL	\$37,870	\$19,400
	INTERNATIONAL RELATIONS		
1500	WORLD TRADE	÷0-	-0-
1505	WORLD TRADE-GRANT	100	100
1510	MISC PROJECTS	-0-	
	SUBTOTAL	\$100	\$100
	VOTERS SERVICE		7 000
1600	PRIMARY DEBATES	7 000	3,000
1610 1620	DEBATES '86 VOTERS GUIDE GRANT	3,000 -0-	12,000
1630	ELECTION HOTLINE	-0-	5,000
1640	'86 ELECTION FLYER & PSAS	-0-	1,500
1650	CANDIDATE MEETING GUIDE	800	-0-
1660	PICK A CANDIDATE VIDEO	5,000	1,000
1665	PICK A CANDIDATE VIDEO-GRANT	-0-	-0-
1670	PCT CAUCUS FLYER/VIDEO DIST	1,900	
	SUBTOTAL	\$10,700	\$32,500

LWVMNEF	INCOME (PAGE 2)	ANNUAL	ANNUAL
ACCT. #	INCOME	BUDGET 1985-1986	BUDGET 1986-1987
	CITIZEN INFORMATION		
1700	2 FOCUS MEALS	\$1,600	\$1,700
1701	2 FOCUS ADMISSIONS	3,100	3,200
1705	2 FOCUS GRANTS	3,400	3,600
1720	CIA MEALS	800	820
1722	CIA ADMISSIONS	1,000	1,000
1725	CIA GRANT	1,200	1,400
1730	ROAD SHOW	600	600
1740	PUBLICATIONS/AV SALES	600	400
	SUBTOTAL	\$ <u>12,300</u>	\$ <u>12,720</u>
	TOTAL LWVMNEF INCOME	\$91,670	\$93,340

INCOME BY SOURCE	1985-1986		1986-1987	
LOCAL LEAGUE ACCOUNTS	\$10,000	(11%)	\$12,000	(13%)
SALES AND ADMISSIONS	32,420	(35%)	23,620	(25%)
CONTRIBUTIONS CORPORATIONS/FOUNDATIONS INDIVIDUALS	43,000 4,200		50,700 5,050	
MISC.	2,050	(2%)	1,970	(2%)
	\$91,670	(100%)	\$93,340	(99%)

LWYMNEF EXPENSES			ANNUAL	ANNUAL
LOCAL LEAGUE PROJECTS	ACCT #	LANMAGE EXPENSES	BUDGET	BUDGET
LOCAL LEAGUE GRANTS	ACCI. #	LWVMINEF EXPENSES	1985-1986	1985-1987
LOCAL LEAGUE GRANTS		LOCAL LEACHE BROLLECTS		
SUBTOTAL   \$10,800   \$13,000	4000		\$10,000	\$12 000
SUBTOTAL   \$10,800   \$13,000			•	
LWVMNEF ADMINISTRATION  5000				
\$000		SUBTUTAL	710,000	715,000
\$005 ANNUAL FUND DRIVE/COMM 250 250 5010 EF ANNUAL REPORT 375 -0-5015 EF LEGAL FEES 300 300 300 5020 STATIONERY & PERM SUPPLIES 350 250 5025 SUBSCRIPTIONS & RESOURCES 200 200 5030 LWYMNEF AUDIT 1,200 600 5035 OTHER DIRECT EXPENSES -00- 5040 LWYMN SERVICES 9,000 10,000 5035 OTHER DIRECT EXPENSES 9,000 10,000 5035 OTHER DIRECT EXPENSES 9,000 10,000 5035 OTHER DIRECT EXPENSES 3,000 3000 5000 10,000 5000 10,000 5000 5000 50		LWVMNEF ADMINISTRATION		
SO10				
SO15				
SOURCES   STATIONERY & PERM SUPPLIES   350   350   350   5025   SUBSCRIPTIONS & RESOURCES   200   200   200   5030   LWYMNEF AUDIT   1,200   600   5035   OTHER DIRECT EXPENSES   -0-   -0-   -0-   5040   LWYMN SERVICES   9,000   10,000				
SUBSCRIPTIONS & RESOURCES   200   200   5030   LWYMNEF AUDIT   1,200   600   600   5035   OTHER DIRECT EXPENSES   -0-   -0-   5040   LWYMN SERVICES   9,000   10,000   10,000				
1,200   600   5035   CHVMNEF AUDIT   1,200   600   5035   OTHER DIRECT EXPENSES   -0-   -0-   -0-   5040   EWVMN SERVICES   9,000   10,000   EWVMN SERVICES   9,000   10,000   EWVMN SERVICES   51,500   \$1,500   \$13,000   6001   EWVMN SERVICES   3,000   3,000   6005   1986-87 PROJECTS   3,000   3,000   6005   EWVMN SERVICES   3,000   3,000   3,000   6005   EWVMN SERVICES   -0-   -0-   -0-   10001   EWVMN SERVICES   -0-   -0-   -0-   10001   EWVMN SERVICES   -0-   -0-   -0-   10001   EWVMN SERVICES   9,350   2,000   12001   EWVMN SERVICES   9,350   2,000   12002   EWVMN SERVICES   9,350   2,000   12001   EWVMN SERVICES   9,350   2,000   12001   EWVMN SERVICES   4,800   4,000   4,000   1,000				
SUBTOTAL   Size   Siz				
SUBTOTAL   \$12,875   \$13,000				
UNASSIGNED PROJECT/DEVEL  6000	5040	LWVMN SERVICES	9,000	10,000
1985-86 PROJECTS   \$1,500   \$1,500   \$001   LWVMN SERVICES   3,000   3,000   3,000   3,000   3,000   3,000   3,000   3,000   3,000   3,000   3,000   3,000   3,000   3,000   3,000   3,000   57,500   \$		SUBTOTAL	\$12,875	\$13,000
1985-86 PROJECTS   \$1,500   \$1,500   \$001   LWVMN SERVICES   3,000   3,000   3,000   3,000   3,000   3,000   3,000   3,000   3,000   3,000   3,000   3,000   3,000   3,000   3,000   3,000   57,500   \$				
Color	6000		¢1 500	¢1 500
SUBTOTAL   \$7,500   \$3,000     SUBTOTAL   \$7,500   \$7,500     NATURAL RESOURCES				
NATURAL RESOURCES   10000   MISC. PROJECTS   -0-   -0-   -0-				
NATURAL RESOURCES   10000   MISC. PROJECTS   -0-   -0-   -0-				
10000		SOBTOTAL	77,500	77,500
Total		NATURAL RESOURCES		
SUBTOTAL   -0-   -0-				-0-
SOCIAL POLICY   12000	10001	LWVMN SERVICES	0-	
12000		SUBTOTAL	-0-	-0-
12000				
12001	12000		\$11 000	¢2 200
12002   INDIANS IN MN-SALES TAX   1,260   120     12015   CHILD PROTECTION   9,000   11,000     12016   LWVMN SERVICES   4,800   4,000     SUBTOTAL   \$35,410   \$19,320     INTERNATIONAL RELATIONS   \$ 100   \$ 100     15000   WORLD TRADE   \$ 100   \$ 100     15001   LWVMN SERVICES   -0-   -0-     15010   MISC PROJECTS   -0-   -0-     15011   LWVMN SERVICES   -0-   -0-				
12015				
SUBTOTAL \$35,410 \$19,320  INTERNATIONAL RELATIONS  15000 WORLD TRADE \$ 100 \$ 100 15001 LWVMN SERVICES -00- 15010 MISC PROJECTS -00- 15011 LWVMN SERVICES -00-	12015	CHILD PROTECTION		
INTERNATIONAL RELATIONS  15000 WORLD TRADE \$ 100 \$ 100  15001 LWVMN SERVICES -00-  15010 MISC PROJECTS -00-  15011 LWVMN SERVICES -00-	12016	LWVMN SERVICES	4,800	4,000
15000       WORLD TRADE       \$ 100       \$ 100         15001       LWVMN SERVICES       -0-       -0-         15010       MISC PROJECTS       -0-       -0-         15011       LWVMN SERVICES       -0-       -0-		SUBTOTAL	\$35,410	\$19,320
15000       WORLD TRADE       \$ 100       \$ 100         15001       LWVMN SERVICES       -0-       -0-         15010       MISC PROJECTS       -0-       -0-         15011       LWVMN SERVICES       -0-       -0-				
15001       LWVMN SERVICES       -0-       -0-         15010       MISC PROJECTS       -0-       -0-         15011       LWVMN SERVICES       -0-       -0-	15000		à 100	A 100
15010 MISC PROJECTS -00- 15011 LWVMN SERVICES00-				
15011 LWVMN SERVICES				
SUBTOTAL \$ 100 \$ 100				
		SUBTOTAL	\$ 100	\$ 100

LWVMNEF	EXPENSES (PAGE 2)		
		ANNUAL	ANNUAL
		BUDGET	BUDGET
ACCT. #	EXPENSE	1985-1986	1986-1987
	VOTERS SERVICE		
16000	PRIMARY DEBATES	\$ -0-	\$ 1,300
16001	LWVMN SERVICES	-0-	1,700
16010	DEBATE '86	2,000	8,000
16011	LWVMN SERVICES	1,500	4,000
16020	VOTERS GUIDE	-0-	3,000
16021	LWVMN SERVICES	-0-	2,000
16030	ELECTION HOTLINE	-0-	2,500
16031	LWVMN SERVICES	-0-	2,500
16040	VOTE '86 FLYERS & PSAS	-0-	-0-
16041	LWVMN SERVICES	-0-	1,500
16050	CANDIDATE MEETING GUIDE	500	-0-
16051	LWVMN SERVICES	300	-0-
16060	PICK A CANDIDATE VIDEO	3,000	-0-
16061	LWVMN SERVICES	2,000	1,000
16070	PRECINCT CAUCUS VIDEO	1,000	-0-
16071	LWVMN SERVICES		-0-
100/1		500	
	SUBTOTAL	\$10,800	\$27,500
	CITIZEN INFORMATION		
17000	CITIZEN INFORMATION	£ 1 550	4 1 505
17000	FOCUS MEALS (2)	\$ 1,550	\$ 1,625
17001	LWVMN SERVICES	50	75
17005	FOCUS MEETINGS (2)	3,300	3,500
17006	LWVMN SERVICES	3,200	3,300
17020	CIA MEALS	775	790
17021	LWVMN SERVICES	25	30
17022	. CIA MEETING	1,100	1,200
17023	LWVMN SERVICES	1,100	1,200
17030	ROAD SHOW	450	450
17031	LWVMN SERVICES	150	150
17040	PUBLICATIONS/AV LIBRARY	100	100
17041	LWVMN SERVICES		
	SUBTOTAL	\$11,800	\$12,420
20000	LWVMNEF RESERVES	2,385	500
	TOTAL LWVMNEF EXPENSES	\$91,670	\$93,340

# LWVMN EDUCATION FUND BOARD MEETING

Friday, August 9, 1985 Joann Buie's Cabin

8:50 a.m. - Determination of quorum and call to order.

	Mins.	ACTION
1.	2	Approval of April 9, 1985, Education Fund Board Minutes/Kratky
2.	5	Treasurer's Report/Hondl
3.	3	Development Report/McKinnell, Anderson
		REVISION OF AGENDA
4.	12	Approval of State Projects as Educational Projects
		"Pick a Candidate" videotape package/Leppik
		"Guidelines for Debates" publication/Leppik
		Debates Task Force/Leppik for Burkhalter
		October 29th Public Meeting (focus) on Alternative Dispute Resolution/Reynolds
5.	3	Approval of Local League projects as Educational Projects.
		Purchases of "Indians in Minnesota"/McKinnell
6.	10	Establish LWVMNEF Planning and Support Committee/McKinnell
7.	2	Corporate Authorization Resolution for the Roseville Bank/Kratky

#### LWVMNEF BOARD MEETING AGENDA

#### August 9, 1985

- 1. Minutes: MOTION: to approve the minutes of the April 9, 1985, Education Fund Board Meeting. (Attached on pink.)
- 2. Treasurer's Report: MOTION: to accept the treasurer's report for the period ending June 30, 1985, and to file it for audit.
- 3. Development Report: Since the April 9th Board Meeting, contributions to LWVMNEF have been received from First Bank System Foundation (\$1,200 unrestricted); Piper, Jaffray & Hopwood (\$100 unrestricted); Norwest Foundation (pledge to pay \$1,500 unrestricted in September); MN share of General Mills contribution to LWVEF (\$300 unrestricted); and 4 individuals (\$190). We were told that Honeywell has ordered computer equipment and as soon as they receive it and check it out they will contact us.

Proposals have been sent to: Fingerhut Corporation, Tennant Company Foundation, Blandin Foundation (for "Indians in MN" which they declined by return mail), Dayton Hudson Foundation (for "Indians in MN" which they are considering), Northwestern National Life Insurance Company, Super Valu Stores, Athwin Foundation, Dye Family Foundation, IDS/American Express, Burlington Northern Foundation ("Indians in MN"), Northwestern Bell, The Elizabeth C. Quinlan Foundation, CPT Corporation, Lee Data Corporation and Minnegasco (declined).

4. Approval of State League Projects: (Project descriptions and budgets are enclosed, all on pink.)

MOTION: to approve "Pick a Candidate" Videotape Project as an educational project.

Background: This project received preliminary approval by Tews, McKinnell, Santi, Buie and Higinbotham in May, 1985.

MOTION: to approve the "Guidlines for Debates" publication as an educational project.

Background: This project was submitted to five Board members but was not approved by all of them. See additional background under voter service discussion item on LWVMN agenda.

MOTION: to approve Debates Task Force as an educational project.

Background: This project was submitted to five members for preliminary approval and should be returned by them by date of Board meeting.

MOTION: to approve "Alternative Dispute Resolution" public meeting as an educational project.

Background: This project has not been through the preliminary approval process. Approval here will signal the beginning of the project. One of the potential titles being considered by the committee is "Tell it to the Mediator."

5. Approval of Local League Projects: MOTION: to approve the purchase of "Indians in Minnesota" books by the following Local Leagues as educational projects: Alexandria, Eastern Carver County, Edina, Golden Valley, MEPH, Northfield, Richfield, St. Louis Park and St. Paul.

Background: These projects do not go to a preliminary review committee since they are for the purchase of a publication that is already part of a LWVMNEF project. All of these Leagues used money on deposit in their LWVMNEF accounts to purchase books for their Leagues. They have been advised that if they resell the book, those proceeds must be returned to their LWVMNEF account.

6. Establish EF Planning and Support Committee: MOTION: to establish a LWVMNEF Planning and Support

Committee, with the following purposes:

- 1) to encourage and promote local LWV use of the LWVMNEF, (their efforts to raise tax deductible funds and to carry out educational projects.);
- 2) to make recommendations to the LWVMNEF Board of Directors on policies and procedures of LWVMNEF (e.g. sharing policy, direct mail);
- 3) to assist in planning, calendar and financial, to keep LWVMNEF viable, useful and goal related;
- 4) to establish and maintain relationship with the LWVMNEF Advisory Board;
- 5) to solicit advice and support from local Leagues on LWVMNEF activities.

Background: Sally Simundson has agreed to chair such a committee, comprised mainly of local League representatives, with Beverly McKinnell as LWVMNEF Board counterpart. The purpose was developed by McKinnell, Simundson and Anderson at a June meeting. Committee is being recruited by Simundson. The committee's first task will be to enlarge, plan and activate November appeal to individuals, especially adding to non-member lists. Committee members as of July 24th are: Janet Midtbo, Minneapolis; Juanita Peterson, Edina; Pat Bugenstein, Bloomington; Joann Buie and Mary Santi.

7. Corporate Authorization: MOTION: to approve the Corporate Authorization Resolution designating the Roseville Bank as depository for LWVMNEF funds and the President, Executive Director, Treasurer and Bookkeeper as signators of checks, drafts, orders and loans.

Background: This is required for bank records. A copy of the resolution is enclosed.

### STATEMENT OF ASSETS AND LIABILITIES (PREPARED ON A CASH BASIS) JUNE 30, 1985

### ASSETS

103 104 120	LWVMNEF CHECKING LWVMNEF SAVINGS-LL ACCTS LWVMNEF ACCTS RECEIVABLE	\$ 4,266.81 2,916.72 2,964.21		
	TOTAL ASSETS		\$	10,147.74
			84.48	
LIABI	ILITIES			
	ACCOUNTS PAYABLE	\$ 555.14		
	ACCOUNTS PAYABLE TO LWVMN	6,089.61		
310 I	LOCAL LEAGUE ACCOUNTS	3,431.25		
320 U	INDESIGNATED FUND BALANCE	2,299.71-		
355 N	WET PROFIT/LOSS	2,371.45		
	TOTAL LIAB & FUND BAL		\$	10,147.74

MAY & JUNE

# STATEMENT OF INCOME AND EXPENSES PERIOD ENDING JUNE 30, 1985

			CURRENT P	PERIOD RATIO	YEAR-TO-D	ATE RATIO	ANNUAL BUDGET	REMAINING BUDGET
	LWWMNEF INCOME							
	LOCAL LEAGUE ACCT ADMIN	s	398 • 09	5.20 \$	928-09	10.88	10,000	9,072
0400	INTEREST LL DEPOSITS		.00	.00	.00	•00	200	200
0495	ADMIN FEE LL		43.10	-56	43.10	•51	300	257
	SUBTOTAL	\$	441.19	5.76 \$	971.19	11-39	10,500	9,529
	UNASSIGNED CONTRIBUTIONS						*	7.750
0500	MEMBERS	\$	37.50	.49 \$	142.50	1.67	3,500	3,358
0505	NON-MEMBERS		.00	-00	1,290.00	.00 15.12	500 15,000	500 13,710
1.0	CORPORATIONS/FOUNDATIONS		1,290.00	16.84	.00	•00	13,000	13,710
UJ15	LWVMN		11.25	-15	11.25	-13	1,000	989
0520 0525	INTEREST MEMBER NON-CASH		59.13	.77	124.31	1.46	200	76
0323	ALABER NON-CASI							
	SUBTOTAL	\$	1,397.88	18.25 \$	1,568.06	18.38	20,200	18,632
	NATURAL RESOURCES							00
~0	MISC PROJECTS-GRANTS	\$	.00	•00 \$	-00	-00	00	00
1.45	MISC PROJECTS-SALES		•0.0	.00	.00	-00	00	
	SUBTOTAL	\$	•00	.00 \$	•00	-00	00	00
	SOCIAL POLICY							
1200	INDIANS IN MN-SALES	\$	5,543.41	72.36 \$	5,543.41		17,520	11,977
1205	INDIANS IN MN-GRANT		14.10	•18	32.10	•38	6,000	5,968
1-10	INDIANS IN MN-ROYALTIES		•00	.00	-00	-00	550	550
ر 5	CHILDREN STUDY		9.00	•12	9.00	-11	13,800	13,791
	SUBTOTAL	\$	5,566.51	72.66 \$	5,584.51	65.47	37,870	32,286
	INTERNATIONAL RELATIONS							
1500	WORLD TRADE	\$	.00	.00 \$	.00	-00	0	0
1505	WORLD TRADE-GRANT		.00	.00	.00	-00	100	100
1510	MISC PROJECTS		34.45	•45	38.42	.45	0	38-
	SUBTOTAL	\$	34.45	.45 \$	38-42	•45	100	62

### LWVMN-EDUCATION FUND

MAY & JUNE

### STATEMENT OF INCOME AND EXPENSES PERIOD ENDING JUNE 30, 1985

		CURRENT PERIOD			YEAR-TO-DATE			REMAINING
		AMOUNT	RATIO		AMDUNT	RATIO	BUDGET	BUDGET
	VOTERS SERVICE					0.0	O	
1600	PRIHARY DEBATES	\$ -00	•00	2	-00	-00		2,97
1610	DEBATES *86	26.10	-34		26-10	-31	3,000	2171
1620	VOTERS GUIDE GRANT	.00	•00		•00	•00	0	45
1630	ELECTION HOTLINE	45.05	•59		45.05	•53	0	
1640	*86 ELECTION FLYER & PSAS	.00	.00		.00	•00	0	
1650	CANDIDATE MEETING GUIDE	.00	.00		.00	•00	900	800
1660	PICK A CANDIDATE VIDEO	.00	.00		-00	•00	5,000	5,000
	PICK A CAND VIDEO-GRANT	.00	.00		-00	-00	0	
1665	PCT CAUCUS FLYER/VIDEO DIST	75.00	•98		75.00	-88	1,900	1,82
	SUBTOTAL	\$ 145.15	1.91	\$	146.15	1.71	10,700	10,55
	CITIZEN INFORMATION							
1700	2 FOCUS MEALS	\$ .00	-00	\$	.00	-00	1,500	1,60
1700	2 FOCUS ADMISSIONS	.00	.00		22.80	-27	3,100	3,07
1701		.00	.00		120-00	1.41	3,400	3,28
1705	2 FOCUS GRANTS	.00	.00		-00	.00	300	80
1720	CIA MEALS	.00	.00		-00	.00	1,000	1,00
1722	CIA ADMISSIONS	10.58	.14		14.63	-17	1,200	1,18
1725	CIA GRANT		.00		-00	.00	500	60
730	ROAD SHOW	•00			63-88	.75	500	53
40	PUBLICATIONS/AV SALES	63.88	.83	-	0.000			
	SUBTOTAL	\$ 74.46	.97	\$	221.31	2.59	12,300	12,07
	TOTAL LAVMNEF INCOME	\$ 7,660.64	100.00		8,529.64	100.00	91,670	83,14

35 187 240205 002L

### LWVHN-EDUCATION FUND

MAY & JUNE

# STATEMENT OF INCOME AND EXPENSES PERIOD ENDING JUNE 30, 1985

		CURRENT PI	RATIO		YEAR-TO-DI	RATIO	ANNUAL BUDGET	REMAINING BUDGET
	LWVMNEF EXPENSES							
4000	LOCAL LEAGUE PROJECTS LOCAL LEAGUE GRANTS	\$ 903.84	11-80	\$	903.84	10.60	10,000	9,096
4 095	LL ADMIN-LWVMN SERVICES	•00	-00		316.09	3.71	800	484
	SUBTOTAL	\$ 903.84	11.80	\$	1,219.93	14.30	10,300	9,580
	LYVMNEF ADMINISTRATION							
5000	EF BOARD EXPENSE	\$ 39.13	-51	\$	123.58	1.45	1,200	1,076
5005	DEVELOPMENT COMMITTES	19.00	-25		19.00	•22	250	231
5010	EF ANNUAL REPORT	.00	-00		.00	-00	375	375
15	EF LEGAL FEES	20.00	-26		29.00	-34	300	271
-320	STATIONERY & PERM SUPPLIES	-00	-00		.00	.00	350	350
5 625	SUBSCRIPTIONS & RESOURCES	5.00	.08		10.00	-12	200	190
5030	LWVMNEF AUDIT	.00	-00		-00	-00	1,200	1,200
5035	OTHER DIRECT EXPENSES	38.58	•50		38-58	-45	0	39
5040	LWVMN SERVICES	•00	•00	3	1.240.83	14.55	9,000	7,759
	SUBTOTAL	\$ 122.71	1.60	\$	1,460.99	17-13	12,375	11,414
7								
	UNASSIGNED PROJECT/DEVEL		0.0		2.40	.03	1,500	1,498
6000	1985-86 PROJECTS	\$ •00	•00	•	-00	.00	3,000	3,000
6001	LWVMN SERVICES	-00	-00			-00	3,000	3,000
6005	1986-87 PROJECTS	•00	.00		.00	-00	3,300	
	SUBTOTAL	\$ .00	.00	\$	2.40	-03	7,500	7,498
	NATURAL RESOURCES							
1 00	MISC. PROJECTS	\$ .00	-00	\$	.00	-00	.00	9,000
10001	LWVMN SERVICES	-00	-00		23-60	•28	.00	4,776
	SUBTOTAL	\$ .00	-00	\$	23.60	-28	.00	13,776

VARIANCE BUDGET YEAR-TO-DATE

1 00	18
11	OOT
0	0
-6T	0
921	300
1.020-	500
-911	500
1	
-406	0

SUBTOTAL INTERNATIONAL RELATIONS WORLD TRADE 15000 LHVMN SERVICES 15001 MISC PROJECTS 1 10 15011 LHVMN SERVICES

SUBTOTAL

SOCIAL POLICY

2000

12001

12002

12015

12016

INDIANS IN MN

LUVMN SERVICES

CHILDREN STUDY

LWVMN SERVICES

INDIANS IN MN-SALES TAX

.00 .00 84.80 .00

747.56

-00

-00

.00

9.00

84-80

.00 \$ .00 1.11

.00

1.11 \$

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11

10.034 11.000 9,350 8.558 1,260

### LAVMN-EDUCATION FUND

MAY & JUNE

### STATEMENT OF INCOME AND EXPENSES PERIOD ENDING JUNE 30, 1985

			CURRENT P		YEAR-TO-D		ANNUAL	REMAINING
			AMOUNT	RATIO	AHOUNT	RATIO	BUDGET	BUDGET
	VOTERS SERVICE							
16000	PRIMARY DESATES	\$	-00	.00 s	-00	-00	0	0
16001	LUVHN SERVICES		.00	.00	.00	.00	0	0
16010	DEBATE *86		25.10	-34	26-10	•31	2,000	1,974
16011	LWVMN SERVICES		.00	-00	117-24	1.37	1,500	1,383
16020	VOTERS GUIDE		.00	.00	•00	.00	0	0
16021	LUVMN SERVICES		-00	-00	.00	.00	0	ū
16030	ELECTION HOTLINE		.00	.00	.00	-00	0	0
16031	LWVMN SERVICES		-00	.00	.00	.00	0	0
16040	VOTE *86 FLYERS & PSAS		.00	.00	-00	-80	0	0
16041	LWVMN SERVICES		.00	.00	-00	•00	0	0
16050	CANDIDATE MEETING GUIDE		.00	.00	-00	.00	500	500
751	LWVMN SERVICES		.00	.00	-00	.00	300	300
10060	PICK A CANDIDATE VIDEO		-00	-00	-00	-00	3,000	3,000
16061	LWVMN SERVICES		.00	-00	-00	.00	2,300	2,000
16070	PRECINCT CAUCUS VIDEO		-00	-00	.00	-00	1,000	1,000
16071	LWVMN SERVICES		•00	•00	-00	-00	500	500
	SUBTOTAL	\$	25.10	.34 \$	143.34	1.68	10,300	10,657
	CITIZEN INFORMATION							
00	2 FOCUS MEALS	\$	348.00	4.54 \$	348-00	4-08	1,550	1,202
17001	LWVMN SERVICES		-00	-00	.00	-00	50	50
17005	2 FOCUS MEETINGS		97.50	1.27	242.54	2.84	3,300	3,057
17006	LW VAN SERVICES		.00	-00	751.12	8-81	3,200	2,449
17020	CIA MEALS		•00	-00	-00	-00	775	775
17021	LWVMN SERVICES		.00	-00	-00	.00	25	25
17022	CIA MEETING		10.58	-14	14-63	-17	1,100	1,085
17023	LWVMN SERVICES		.00	.00	-00	-00	1,100	1,100
330	ROAD SHOW		.00	.00	-00	-00	450	450
17031	LWVMN SERVICES		.00	-00	.00	-00	150	150
17040	PUBLICATIONS/AV LIBRARY		75.23	•98	93.24	1.09	100	7
17041	LWVMN SERVICES		•00	•00	-00	-00	0	0
	SUBTOTAL	\$	531 - 31	6.94 \$	1,449.53	16.99	11,300	10,350
20000	LWVMNEF RESERVES	\$	-00	.00 \$	-00	-00	2,385	2,385
	TOTAL LUVMNEF EXPENSES	\$	2,425.42	31.66 \$	6,155.49	72.17	91,570	85,515
	NET INCOME (LOSS)	\$	5,235.22	68.34 \$	2,374.15	27.83	0	2,374-
		===	.========	=======		=====	========	====== :

APPLICATION FOR APPROVAL TO DO A PROJECT

millionized for mane and a second sec	
TO: League of Women Voters of Minnesota Education Fund	Date: 4/18/85
FROM: Peggy Leppik  (Name of person submitting proposal)	
LWVMN Portfolio: Voter Service	
TITLE OF PROJECT: "Pick A Candidate" Videotape Package	

PURPOSE OF PROJECT: This 20-minute videotape and discussion guide package is a citizen education project designed to help voters choose candidates who best represent their views on issues important to them. Modern campaign techniques often obscure real issues and candidates' positions in favor of image building or single-issue identification. The package will teach how to assess campaign advertisements and literature and to measure candidates' positions against one's own issue priorities.

DETAILS OF PROJECT:

DETAILS OF PROJECT:

Script and production of the discussion guide, both of which will closely follow the LWVUS brochure, "Pick a Candidate." LWVMN will have final editing authority over the videotape to ensure its nonpartisan nature. A LWVMN project director will oversee the script writing and coordinate production and distribution of the package. Production will require in-kind contribution of studio time, technical assistance in taping and editing, as well as the talents of a professional actor at reduced cost. The package will be ready for distribution by August 1, 1986.

Marketing of the package may require a separate project director. The committee will determine the necessity of this when the production director is selected. Marketing will be directed at local Leagues, other state Leagues, schools, businesses, libraries, civic organizations, labor unions, political and special interest groups.

PROJECT BUDGET: Detailed budget is on back of page.

Date approved by total LWVMNEF Board

Income		Expenses	
In-kind contribution of te production valued at cost		Committee expenses Production	\$ 125 3,300
quality production.		Marketing/Promotion Reproduction of cassettes	1,430 2,000
Sales and Deposit fees	\$6,300	Distribution Personnel	464 2,780
LWVMNEF contributions	5,934	Office costs	2,135
Total	\$12,234	Total	\$12,234

Project: "Pick a Candidate" Videotape Package

Please sign, circle Yes or No indicating approval and return to LNVMN office by: 4/26/85

Approved by:	Tews		(Yes)	No
Approved by:	McKinnell		Yes	No
Approved by:	Santi		Yes	No
Approved by:	Buie	644 E. P. 19.85	_Yes	No
Approved by:	Higinbotham		Yes	No

### "Pick a Candidate" Videotape Package Citizen Education Project

### Preliminary Budget

Expenses		
Committee expenses		\$ 125
(5 mtgs X 5 volunteers)		V 125
Production		3,300
Cast/Talent	\$1,000	0,000
Coordination (script, props,	2,200	
facility, set)		
Discussion Guide	100	
Technical (studio, equipment,		
video crew, editing)	In-kind contrib	ution of
	broadcast quali	
	producer degri	cy production
Marketing/Promotion/Publicity		1,430
Brochure (5,000)	400	
Mailing	300	
Key contacts mailing	80	
Direct Promotional	100	
Advertising (minimal selection)	250	
"Pick a Candidate" handouts (2,000		
Tion a canadate nandouts (2,000	, 300	
Reproduction of cassettes		2,000
150 cassettes and dubbing costs		2,000
,		
Distribution		. 464
Postage and handling of both	314	703
sold and loaned cassettes		
Inventory control	150	
	130	
Personnel		2,780
Project Director	1,500	2,,00
(production-reproduction @ \$1,00		
& marketing-distribution @ \$500		
Executive director	400	
Development/PR (50 hours)	438	
Secretarial (40 hours)	286	
Bookkeeper (24 hours)	156	
bookkeeper (24 hours)	130	
Office costs (overhead charge based of	on formula	2,135
using \$1,280 staff pro		
	TOTA	AL \$12,234
Income		
In-kind contribution of technical prod	duction.	
valued at cost of broadcast quality		
Sales and Deposit Fees		6,300
sale of 120 cassettes @ \$50		
fee on 30 loaned cassettes @ \$10		
LWVMNEF Contributions		5,934
	TOT	AL \$12,234
	101	

APPLICATION FOR APPR	ROVAL TO DO A PRO	DJECT	
TO: League of Women	Noters of Minne	esota Education Fund	Date: 7/15/85
FROM: Peggy Leppi (Name of pers	k son submitting pr	roposal)	
LWVMN Portfolio:	Voter Service		
TITLE OF PROJECT:	Publication & D	istribution of "Guidelines f	For Debates"
successful candidate	interested civil debates. By make the use and acce	s designed to give both local ic organizations practical g king the League's expertise eptance of debates as a regul o active LWVs.	guidelines for running available to others,
DETAILS OF PROJECT:			
type of "Pick a Candidar criteria for candidar and videotaping. The local League in Minne primarily as a League	y Leppik, and publidate" pamphlet. te participation, e 'Guidelines" wow esota (1 per LWV) e piece, and will	es" would be developed by a clished in pamphlet form, si It would include informati invitations, nonpartisanshald be copyrighted and distrated and at a price to others. I not be marketed widely, exercised and a control of the available on request to other	milar to size and on on scheduling, ip, security, formats, ibuted free to each It is being developed cept perhaps to other
PROJECT BUDGET: (de	etailed budget or	back)	
Income		Expenses	
Sale of limited number	er	Committee Expenses	\$ 81
of pamphlets	\$150	Printing	429
Contributions to	1,020	Distribution Staff costs	168 398
LWVMNEF	1,020	Office costs	194
Total	\$1,170	Total	\$1,170
Project: Publication	and Distribution	on of "Guidelines for Debate	s"
Please sign, circle	Yes or No indic	ating approval and return t	o LWVMN office by: 7/22/85
Approved by: Higint	otham	Ye	s No
Approved by: Buffir	gton	Ye	S) No
Approved by: Duffy		Ye	s No
Approved by: Santi		Ye	No No
Approved by: Seitz		Ye	s No

Date approved by total LWVMNEF Board

### "Guidelines for Debates" Project Budget

### Expenses

Committee expenses (3 meetings X 6 people)	\$ 81
Printing 500 copies, 2-color, of 4" X 8½", 8-page pamphlet, (price per 5/30/85 bid from Master Printing, Inc.)	429
Distribution 100 mailed to local Leagues and DPM list other distribution, 150 mailed in 150 envelopes	27 41
Staff costs Typing, development, bookkeeping (4 hrs. @ 7.98, 8 hrs. @ 9.14, 2 hrs. @ 6.70) Editor Staff Director	118 80 200
Office Costs (overhead formula based on \$118 staff cos	ts) 194
TOTAL	\$1,170
Income	
Sale of limited number of pamphlets at \$1,00 each	\$ 150
From undesignated contributions to LWVMNEF	1,020
TOTAL	

APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund Date: 1/15/	5/85	Date: 7/15/85		Fund	Education	Minnesota	of	Voters	Women	League of	TO:
--	------	---------------	--	------	-----------	-----------	----	--------	-------	-----------	-----

FROM: Harriette Burkhalter

(Name of person submitting proposal)

LWVMN Portfolio: Debates Consultant, past Voter Service Chair

TITLE OF PROJECT: Debates Task Force Report

PURPOSE OF PROJECT: To determine the value of LWVMN candidate debates to the public and encourage the planning and implementation of debates by candidates for all levels of office in Minnesota in a manner to best meet the needs of the public.

DETAILS OF PROJECT: The LWVMN Debates Task Force, with 11 members from throughout Minnesota; will meet three times. They will discuss sponsorship and planning issues; design interview questions concerning debates to take to the public; carry out those interviews with members of the media, candidates, newspaper editors, and other publics, including selected local Leagues; and prepare reports for the LWVMN Board and the public. Harriette Burkhalter is chairing the committee. The timeline is: September, committee meeting; October-November, interviews; December, committee meeting; January, report to LWVMN Board; February, report to public and news release.

PROJECT BUDGET: (detailed budget on back)

Date approved by total LWVMNEF Board

Income		Expenses	
Undesignated funds on deposit with LWVMNEF	\$1,070	Committee expenses (travel) Reports	\$ 632 120
		Staff support Office Costs	182 136
		Total	\$1.070

Project: Debates Task Force Report Please sign, circle Yes or No indicating approval and return to LWVMN office by: 7/24 No Approved by: Higinbotham ·No Yes Approved by: Hondl Yes No Approved by: Knighton Approved by: Buie Yes No Yes No Approved by: Lucas

# Debates Task Force Project Budget

\$1,070

	en		

Income

Unrestricted contributions to LWVMNEF

Committee expenses, travel 2 meetings (meeting at convention at no cost) 7 metro area at \$63, 4 greater MN at \$420 Interviews, 3 per committee member at 30 mile average (11 X 3 X 4.50)	\$483 149	\$	632
at 55 mile average (II x 5 x 4.55)			
Reports	No. 25 Personal Property of the Party of the		120
Materials and supplies	50		
News release	70		
Staff support Committee notices and minutes, report prep.			182
Clerical, development/pr, bookkeeping (4 hours, 4 hours, & 2 hours)	₩ 82		
Executive directoe	100		
Office Costs Based on formula using \$83 staff project costs			136
	Total	\$1	,070

APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund Date: July 31, 1985

FROM: Sue Reynolds
(Name of person submitting proposal)

LWVMN Portfolio: Citizen Information

TITLE OF PROJECT: Alternative Dispute Resolution Public Conference

PURPOSE OF PROJECT: This conference will be held Tuesday, October 29, 1985, from 4:30 to 9:00 p.m. The purpose is to provide attendees with information on alternative methods of dispute resolution, including the process of dispute resolution, current guidelines on community dispute resolution, existing programs, types and qualifications of mediators, and pros and cons on additional issues (such as divorce) where alternatives may be used.

DETAILS OF PROJECT: The LWVMN Citizen Information Chair and committee are planning the conference. It is part of the continuing series of League "Focus on Emerging Issues" meetings. Formats being considered by the committee for presentation of the information include: a short video program showing mediation as it happens, speakers panel(s) representing existing programs and/or types of mediation/mediators, a debate of types of dusputes appropriate for alternative resolution, and two to three main speakers/presentors. There will be opportunity for for the audience to question the speakers and panelists.

PROJECT BUDGET: (detailed budget on back)

Approved by:

Income		Expenses	
		Facility \$	160
Registration fees		Volunteer Comm. Exp.	180
65 LWV members @ \$6	390	Speakers	515
65 non members @ \$8	520	Materials & supplies	75
Contributions	2,391	Video Production	242
TOTAL	\$3,301	Publicity/Postage	430
		Staff support	829
		Office costs	870
		TOTAL \$3	3,301

Project: Submitted to full Board August 9, 1985; no preli	minary rev	iew.
Please sign, circle Yes or No indicating approval and return	n to LWVMN	office by:
Approved by:	Yes	No

No

Date approved by total LWVMNEF Board

# Public Conference On Alternative Dispute Resolution Tuesday, October 29, 1985

# Budget

Expenses			
Facility rental rooms, personnel, coffee/tea		\$	160
Volunteer Committee Expenses travel for 5 meetings & conference meal for 6			180
Speakers honoraria for 10 \$400 (speakers @ \$50, panelists @ \$25) travel 45 conference meal 70			515
Materials & Supplies program, handouts			75
Video production  production crew expenses 92  (travel & meal for 8)  video cassette and duplicating costs 150  (5 copies of 90 min. edited program)			242
Publicity/Postage printing 3,000 flyers 300 postage (bulk at \$72) 80 news releases/PSA's 50			430
Staff director (\$300) and support staff time flyer preparation and distribution, advance registration, bookkeeping, typing, conference assistance & registration, development, publicity	у		829
Office overhead costs based on formula using salary costs for this project (\$529)			870
	TOTAL	\$3,	301
Income			
Registration fees: 65 LWV members @ \$6 390 65 non members @ \$8 520			910
Contributions or unrestricted funds on account with	LWVMNEF	2,	391
	TOTAL	\$3,	301

Meal cost, \$7, is not included in budget.

## CORPORATE AUTHORIZATION RESOLUTION

League of W	Patricia Krathomen Voters of Minneson	, do hereby certify that I am Secretary of ta Education Fund
	al Employer I.D. Number	, a corporation organized under the
laws of the State of	Minnesota	, and that the following is a true, complete and correct irectors of said Corporation duly and properly called and held on the
	day ofAugust	, 19_85; that a quorum was present at said meeting; that said
resolutions are set forth in the RESOLVED, that	he minutes of said meeting and ha	, 19 85; that a quorum was present at said meeting; that said are not been rescinded or modified.
hereinafter sometimes calle officer of this corporation terms, conditions and agreer tion and to cash, to negotia notes and other instruments	d the Bank be and it hereby is is hereby authorized to open or ments as shall be required by said ate or to deposit or cause to be defor the payment of money and to ER, that checks, drafts or othe	designated as a depository for the funds of this corporation and any reause to be opened an account or accounts with said Bank on such Bank, to endorse or cause to be endorsed, in the name of this corpora-posited in such account or accounts any money, checks, drafts, orders, or make any other agreements deemed advisable in regard thereto. It withdrawal orders issued against the funds of this corporation on
deposit with said Bank may  Joan Higinbotham	Unsert One or	of the following:
Connie Hondl, Tr		
	ecutive Director	Shirley Ungar, Bookkeeper
drawal orders, so signed, incother withdrawal orders pay	cluding those payable to the indiv yable to the said Bank or to any ink from the person or persons wh ER, that any	to the account of this corporation any checks, drafts or other with- idual order of the person signing the same and including also checks or other person or corporation, which are applied in payment of any in- no signed such checks or other withdrawal orders. of the following:
Joan Higinbotham	, President	(wo)
	xecutive Director	
Connie Hondl, Tr	easurer	Shirley Ungar, Bookkeeper
in respect thereto; and to si renewal thereof, in such am authorized to endorse, assis stocks, bonds, real estate of so borrowed; to assign or n	ign, execute and deliver promissor nounts and for such time, at such gn, transfer, mortgage, or pledge r other property now or hereafte egotiate to the Bank any bills re y guarantee payment of any or a	behalf of and in the name of this corporation; to make any agreements by notes, acceptances or other evidences of indebtedness therefor, or in a rate of interest and upon such terms as they see fit; and are hereby to said Bank the bills receivable, warehouse receipts, bills of lading, or owned by this corporation as security for the payment of any money ceivable now or hereafter owned by this corporation, and to discount all bills receivable so negotiated or discounted, and to waive demand,
	ER, that this resolution shall con	tinue in force until express written notice of its rescission or modifica-
RESOLVED FURTHI	ER, that all transactions, if any, ation with said Bank prior to the	in respect to any deposits, withdrawals, rediscounts and borrowings by adoption of this resolution be and the same hereby are in all things
any and all other contracts, in respect to transaction be	ER, that any of the persons above, agreements, stipulations and ord	we-named be and they hereby are authorized and empowered to make lers which they may deem advisable, from time to time, with said Bank Bank in regard to funds deposited in said Bank, moneys borrowed from his corporation and said Bank.
RESOLVED FURTHI certified to said Bank as go	ER, that any and all resolutions	heretofore adopted by the Board of Directors of this corporation and poration's account(s) with it, be and are hereby continued in full force
power and lawful authority		orporation has, and at the time of adoption of said resolution had, full ns and to confer the powers therein granted to the persons named who
have full power and lawful a		hereunto subscribed my name and affixed the seal of this cornoration
have full power and lawful a	In Witness Whereof, I have this	day of August, 19 85
have full power and lawful a	In Witness Whereof, I have this	day of day of , 19 85
imprint SEAL	In Witness Whereof, I have this	hereunto subscribed my name and affixed the seal of this corporation August , 19 85

NOTICE: Prepare this form in duplicate — Forward the original copy to the Bank and retain the duplicate copy for your files. Also, complete <u>all</u> other forms furnished by the Bank (such as signature card, lease forms, etc.) and forward them to the Bank immediately, as they are absolutely necessary to carry out the directives of this authorization.

#### LWVMN BOARD MEETING AGENDA

10:05 a.m., Friday, August 9, 1985

DEADLINE: Board Memo material, 1st and 3rd class mailing (two copies to LL Presidents and one copy to subscribers only) due at Board meeting.

Reminder: Please turn in planning form (blue) if you wish work done in the office between August 9th and September 10th. Please turn in expense vouchers (green and pink).

Agenda: We will adhere to times listed for each agenda item; if we have not completed discussion or action within the time limit, that item will be moved to the end of the agenda.

10:05 a.m. - Determination of Quorum and call to order.

Prospects for Peacemaking/Duffy

32.

	Mins.	ACTION
1.	5	Approval of Minutes of April 9, 1985 Board Meeting/Kratky
2.	10	Approval of 50th Convention Minutes, June 7th and 8th, 1985/Kratky
3.	10	Treasurer's Report/Hond1
4.	5	Development Report/McKinnell
		REVISION OF AGENDA
	10	A. litaria comulilation of IMMON Simonsial atatamenta/Handl
5.	10	Auditor's complilation of LWVMN financial statements/Hondl
6.	5 2	Hiring of bookkeeper/Hondl
8.	10	Corporate resolution re bank account/Hondl PMP Policy Statement/Hondl, Buffington
9.	10	Planned Giving Campaign/McKinnell
10.	5	Take Back the Night cosponsorship/Greiling
11.	10	Indians - Curriculum project
12.	10	Support of LWV-Massachusetts resolution re Crisis Control Centers/Duffy
13.	5	ABC Precinct Reporting/Leppik
14.	5	Approval of Bylaws printing/Santi
15.	10	Approval of Long Range Planning Goals/Reynolds
16.	3	Approval of Date Change for Spring focus/Reynolds
17.	4	Speakers Bureau flyer/Buie
		DISCUSSION
18.	5	Funraiser/McKinnell
19.	10	Guidelines for Debates/Leppik
20.	10	Participation in forum on Policy Options in Central America/Duffy
21.	15	Review LWVMN Policies/Hondl
22.	5	Women's Campaign Fund Advisory Group/Higinbotham
23.	5	Fall Focus Agenda/Reynolds
24.	4	Cookbook/Buie
25.	4	INDIANS/Buie
		INFORMATION
26.	10 19 30	SLL/Buffington
27.		1987 LWVMN Convention Dates/Buffington
28.		Building/Office search/McKinnell
29.		1985 Convention Evaluation/Buffington
30.		Council '86/Buffington
31.		NATO trip/Duffy

#### CALENDAR

(Events as we have them on the calendar in the OUTLOOK and in the office.)

#### August

- 1 Funraiser Committee, 9:30 a.m., Bandana Suare & McKinnells
  - CMAL Executive Board Meeting, 9:30 a.m., state office
- 6 LWVMN Action Committee, 9:30 a.m., state office
- 8-9 LWVMN Retreat and Board Meeting, LWVMNEF Annual Meeting and Board Meeting/Buie
  - 20 1st class Board Memo mailing
  - 22 3rd Class Board Memo mailing
    - EF Planning and Support Committee Meeting, 10:00 a.m., state office

## September 2 - Labor Day, office closed

- 3 2nd Quarter PMP due to LWVMN office
  - Action Committee Meeting, 9:30 a.m., state office
- 5 CMAL Executive Board Meeting, 9:30 a.m., state office
- 10 LWVMN & LWVMNEF Board Meetings, 9:30 a.m., state office Fall VOTER deadline

#### ACTION

- 1. Approval of minutes of April 9, 1985 Board Meeting: MOTION: to approve the minutes of the April 9, 1985 Board Meeting. (enclosed, white)
- 2. Convention Minutes: MOTION: to approve the minutes of the 50th State Convention, June 7 and 8, 1985. (enclosed, white)

Background: Corrections and comments were received by the readers appointed by Convention chair.

3. Treasurer's Report: MOTION: to accept the Treasurer's Report and to file it for audit. (enclosed, green)

Background: Treasurer's Report is for period ending June 30, 1985 and covers the first quarter of LWVMN's fiscal year.

4. Development Report: On July 11th, we sent 3,483 letters, Indians in MN brochures and remittance envelopes to the list from LWVUS of their \$10 to \$99.99 donors. The mailing was reviewed and approved by members of the Executive Committee, because it had not been included in the budget (last year's list had only 142 names!). The decision was made to send an action oriented request with costs for the mailing assigned to the fundraiser budget category. We expect the income to at least cover the costs. Early responses are very encouraging!

#### Expenses:

Printing of letter, envelopes, remittance envelope
Postage for bulk mailing of 3,483 pieces @ .06

Staff costs (4 hrs. prep., 13½ hrs. on 7/11)

Overhead (\$273.65 if charged to project but not included in total cost)

TOTAL
\$1,013.27

Responses received as of July 29th

Contributions: #37 \$685 Memberships 1 35

Orders for Indians in MN

Costs of the mailing were reduced by using volunteers for stuffing, labeling and sorting the mailing. Barbara Hiles recruited Betty Berube, Dorothy Foster and Gloria Phillips from St. Croix Valley and Anne Francis from Edina who jointly contributed 20.75 hours, and Beverly McKinnell added 7 hrs. to that. (Equal to \$180 of on-call services.)

5. Auditor's Report: MOTION: to accept the auditor's compilation of LWVMN's financial statements.

Background: The accounting firm of Lafayette & Fairchild has prepared LWVMN's financial statements for 1984-85 without certifying them. The firm will file our 990 (filed by all tax exempt organizations) with the IRS and our financial report to the State Department of Commerce as required by law (since LWVMN raises in excess of \$25,000 in receipts).

6. Bookkeeper: MOTION: that LWVMN hire a bookkeeper to keep financial records for the LWVMNEF.

Background: The Education Fund needs someone to handle its bookkeeping function. LWVMNEF does not have employees but contracts for services with LWVMN. The Office Management Committee recommended at the April 14, 1985 meeting that we hire someone for \$6.50 per hour for 300 hours or \$2,000. This would be paid out of the line item 18019-LWVMN Services for State Administration. A job description was mailed to all LL Presidents in the Metro Area. As of the end of July we have had no response from the LLs.

- 7. Corporate Resolution re bank account: MOTION: to approve the attached (white)

  Corporate Resolution authorizing

  Higinbotham, Sawyer, Hondl and Ungar

  to make deposits, write checks, etc. for LWVMN's Roseville State Bank checking
  account.
- 8. PMP Policy Statement: MOTION: to adopt the following policy statement regarding LL per member payments:

"PMP amounts, based on local League membership as of January 1st of each year may not be reduced by a local League; if a local League is having difficulty meeting its PMP, a decision on the method of payment will be made on a case by case basis by the LWVMN Board of Directors, after discussion with the local League involved.

Background: Every year LWVMN has several cases of LLs who do not pay their full billed per member payment (pmp). The per member payment is based on a LL's Annual Membership Report due to LWVUS and LWVMN on January 15th, which reports the LL membership as of January 1st. If the report is not received (after many reminders), the pmp for that League is based on membership list (due in the fall) and/or members on file for that League. Local Leagues who dispute the figure upon which their pmp was calculated most commonly are those Leagues that failed to file an Annual Report. A classic case was the local League that disputed the pmp billing based on a membership of 35; they claimed they only had 27 members as of January 1st. The League had not filed an Annual Report but had sent a membership list on January 16th showing 35 members which corresponded to the 35 members in that League's card file. Another local League wrote that they were cutting their program by half, their dues by half and paying half their pmp - that League didn't dispute the pmp billing or their membership figure, but said they were taking those measures because of declining membership.

Because LWVMN sets its Budget shortly after January 15th, we do depend on the accuracy of those early reports from local Leagues. To have Leagues decide to cut their payments later on (like in May or June) can really throw all of our careful planning into a cocked hat. LWVUS has a policy that if Annual Membership Reports are not received by January 15th, LLs are billed for their previous year's membership. And both LWVUS and LWVMN have bylaws preventing LLs with unpaid pmps from sending delegates to Conventions. The above proposed policy would take into account the plight of the struggling League, but would clearly state the policy of the State Board regarding adjustments by local League at a later date.

9. Planned Giving Campaign: MOTION: to approve the development of a planned giving program with particular emphasis on bequests.

Background: This program would deal with gifts that are promised now, but delivered later i.e., bequests, pooled income funds, annuities. The LWVUS has a program in place, and would give us expertise, including legal advice. They would administer annuities and pooled income gifts for us. Such a program could begin simply and slowly with Voter articles about leaving bequests to LWVMN and a committee to develop the program. Further information on time and expenses will be reported at the Board meeting. This program would be under the LWVMNEF, but requires a policy decision by the LWVMN Board.

- 10. Take Back the Night: MOTION: to cosponsor the Take Back the Night March.

  Background: Last year LWVMN cosponsored this event (without committing funds) under the principle that women should have equal access to move safely during the night. (See attached yellow)
- 11. INDIANS CITIZEN OUTREACH: MOTION: to approve expansion of the INDIANS IN MINNESOTA project to develop an Indians curriculum, and to train both teachers and League members in its use in the classroom.

Background: In order to enhance the sale and use of INDIANS IN MINNESOTA in the community and the classroom, the INDIANS IN MINNESOTA Project included plans to develop a Discussion Guide for use primarily by local Leagues and a Discussion Guide for use by classroom teachers. Mary Santi is developing the Guide for use by local Leagues. Mary Hepokoski of Golden Valley has explored the development of a similar guide for classroom teachers, but has recommended that what is really needed is an Indians curriculum, a much more ambitious undertaking. There is no guarantee that such a curriculum would be widely used by teachers or would result in classroom sale and use of INDIANS IN MINNESOTA. Bobbie Megard of St. Paul suggested that LWV develop a curriculum and train League members to teach from it. Training sessions could take place at Council '86. Local Leagues could offer a series of classes to local Social Studies teachers, primarily at the secondary level.

12. <u>LWV-Massachusetts Resolution</u>: MOTION: to support the LWV-Massachusetts Resolution in support of Nuclear Risk Reduction Program. (See attached white)

Background: Duffy anticipates no problem in supporting. She is consulting with LWVUS Board and staff to solicit their opinions.

13. ABC Precinct Reporting: MOTION: to refrain from signing contracts to do presidential election reporting in 1988, until further notice.

Background: The June, 1985 LWVUS Post-Board Summary urges state Leagues to refrain from signing such contracts because of the issue of early network projections. ABC frequently contacts state Leagues very early on, so a motion from the State Board reinforcing LWVUS' request would be helpful.

What about contracts for 1986 reporting? We have no U.S. Senate seats up, but eight Congressional Districts and the Governor.

14. Bylaws Printing: MOTION: to approve the typesetting/printing of the LWVMN Bylaws, with the printer to be determined by Santi and Sawyer.

Background: The Bylaws Committee recommended printing of the Bylaws. Printing estimates have varied from about \$150 to \$300. About 200 copies would be printed. Initial expense would be one-time for composing; after that biennial changes could be made to originals at relatively modest cost.

15. Long Range Planning: MOTION: to approve Long Range Planning Goals for LWVMN as developed by committee and Board discussion.

Background: Long Range Planning Goals and Background are attached. They will be presented to and discussed by the Board at a separate session on Thursday evening, August 8th.

16. Spring Focus: MOTION: to change the date of the March 13, 1986, daytime Focus to Monday, March 31, 1986.

Background: Chair requests change as family will be on vacation. March 31st is the day after Easter Sunday; Lent is over. Any other conflict? It's also last day of fiscal year. Also bring ideas for Spring Focus topic. What about child protection as introduction to our study?

17. Speakers Bureau: MOTION: to approve a second mailing of Speaker's Bureau flyers.

Background: Perhaps to 750 to 1,000 people. Postage would be \$45 to \$60; volunteers could do sorting and handling.

#### DISCUSSION

- 18. Funraiser: Committee meets on August 1st. Oral report at Board Meeting.
- 19. Debate Guidelines brochure: As plans progress for publication of our brochure on how to plan and run a candidate debate, we need to give some thought to distribution outside of LWV. Will we be giving away our trade secrets to organizations that will undercut efforts of local Leagues, or will we be serving a public need in locations where no Leagues exist by helping established non-profit organizations sponsor good, unbiased debates? How can we control who will get the brochure, to what use it will be put, and LWV involvement in debates using our format?
- 20. Policy Options in Central America: Higinbotham, Duffy and Burkhalter are meeting with a representative of Minnesotans for Peace in Central America about the possibility of the LWV sponsoring and running a debate or forum on policy options in Central America. Such a forum would dovetail nicely with next phase of LWVUS National Security Study. Oral report at the Board Meeting, possible motion.
- 21. Review of LWVMN Policies: Enclosed (blue) are Policies for LWVMN which are annually reviewed and revised by the LWVMN Board. Please review these and bring your suggestions with you. Board will discuss at this meeting and make final revisions at September meeting. One suggestion from Hondl to enhance budget controls: "unbudgeted expenditures (or fluctuations in budgeted items) greater than \$500 must be approved by the LWVMN Board of Directors." "Unbudgeted projects greater than \$1,000 or projects which exceed or fall short of their approved budgets by that amount must be reviewed by the LWVMN Board."

The first would pertain to the MN Budget; the second would pertain to EF projects. The budgets (and programs) of LWVMN and its educational counterpart LWVMNEF are closely related, and need to be monitored for their impacts on one another.

22. Women's Campaign Fund Advisory Group: The Minnesota Women's Campaign Fund is developing a strategy to target 54 outstate communities in which to encourage women to run for public office. Higinbotham is representing LWVMN on a committee to develop the plan, which will include a mailing to all local chapters of state women's organizations to be sent sometime in late August. Since LWV is listed most often as the "women's organization" to which women office holders belong, we are an important part of the effort, and it also fits well within the League's mission of encouraging informed, active participation in the political process.

- 23. Fall Focus Agenda oral report.
- 24. Cookbook: Oral report. LWVMN Cookbook made last payment to Waldman House Press, July 31st.
- 25. INDIANS IN MINNESOTA: Oral financial report and short report on trip to Grand Portage. LWVMNEF made first payment (of 3) to University Press on July 28th.

## INFORMATION

- 26. SLL: All regional reps have received and are in the process of receiving written briefings on each League in their area. They will also be receiving a resource list after the August Board Meeting as well as "procedures to follow" memo.
- 27. Convention '87: Although it seems like a long way off we are already beginning to plan for the 1987 convention. Peggy and I will be visiting several college campuses in the Twin Cities (Hamline, Macalester and St. Paul U campus) in August. We also have a bid from St. Cloud and are waiting for one from Winona. The Board will have to make a final decision on this at the October Board meeting. Possible dates for Convention 1987 are: 1) June 4,5,6 (Thurs.-Sat.) or 2) June 11,12,13 (Thurs.-Sat.).
- 28. Building Committee: Jan Midtbo, Mpls-LWV, has agreed to chair a committee to study the feasibility of buying a building and/or to search for new office space. Peggy Lucas has agreed to be a resource.
- 29. Convention Evaluations 1985 are attached (goldenrod).
- 30. Council '86: Put your workshop thinking caps on already. Council '86 is just ten months away. That may seem like a long way off, but believe me, it comes faster than you think. Some ideas: local lobbying, networking, child care and safety, membership, etc.
- 31. NATO Trip: Hooray for Judy Duffy! See attached (white) letter from NATO. Bon voyage and ask tough questions.
- 32. Prospects for Peacemaking: Project proposals have been reviewed and recipients decided oral or written report.

# PLANNING FORM

PROJECT_			MONTH		
TASK DESCRIPTION	TYPE OF STA	AFF START EEDED DATE	COMPLETION DATE	(FOR EXEC. DIR'S	S USE) NED
					•

# LWVMN GENERAL FUND EXPENSE VOUCHER

Name						Date			
S	treet				A	City	Zip		
Budget Dat		Sitter (2)		Room (4)	Other (5)	Describe			
Category		(2)	(3)	(4)		Describe			
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For official	League fu	inction,	League	pays act	ual cost				

Reimbursement of Board Members expenses (LWVMN Policies, April, 1984)

Board members must submit monthly expense vouchers whether they wish to be reimbursed or not. Expenses should be listed for all functions state Board members are required to attend. The voucher form defines categories and allowable amounts. Board members will be reimbursed for Board meetings, committee meetings, etc. required by their job description. Mileage will be reimbursed at 15¢ per mile (January, 1983, Board meeting).

#### INSTRUCTIONS FOR FILLING OUT VOUCHERS:

This expense voucher form is an attempt to make the bookeeper's job a little easier and insure that the expenses are accurately charged to the proper budget categories. If, after reading these instructions, you are still unclear or unsure, please see either the executive director or the bookkeeper. They would be glad to help you.

- 1. Fill in your name as you want it to appear on the check. Give complete address including zip code.
- 2. Budget Category such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.
- 3. Attach all bills and receipts when possible.
- 4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

I have contribute	d the	following	volunteer	hours:
Action				
Program		Y. Table		
Board				
Administrat	on			
Other		· · ·		

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

# LWVMNEF EXPENSE VOUCHER

<u></u>	ame					Date			
ddress _	Stree	et					City	Zip	
Budget C	ategory Exp#		Travel	Sitter	Meals (3)	Room	Other		
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	ial Leag	gue fur	ection,	League ]	pays act	uai cost			

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- 2. Budget Category such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.
- 3. Attach all bills and receipts when possible.
- 4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

I ha	ve contributed the following volunteer hours:
	Action
	Program
	Board
	Administration
	Other

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102

# MINUTES OF THE BOARD OF DIRECTORS LEAGUE OF WOMEN VOTERS OF MINNESOTA

#### April 9, 1985

The meeting was called to order by President Tews at 11:00 a.m. at the State Office following an orientation for new Board members. Present were: Tews, Leppik, Buie, Hondl, Nordlund, HIles, Hegg, Higinbotham, McKinnell, Duffy, Santi, Seitz, Grimsby, Buffington, Crampton, Hendrisxon, Walters, Sawyer and Anderson. Visiting were Karen Beron, Duluth, Betty Haats, Willmar, Mindy Greiling, Roseville, Nancy Crippen, N. Dakota County, Polly Keppel, Minneapolis, Sue Reynolds, Mahtomedi, Margit Berg, Minneapolis and Katy Fournier for the Water Study.

#### MINUTES

MOTION: To approve the minutes of the March 12, 1985 meeting as mailed.

Mover: Buffington Seconded Carried

#### TREASURER'S REPORT

Allocated operating will change, the figures are only through February. The next meeting should include an orientation as to the treasurer's report.

MOTION: To accept the Treasurer's Report as of 3/31/85 and to file it for audit.

Mover: Buie Seconded Carried

#### DEVELOPMENT REPORT - Nothing

REVISIONS TO AGENDA - Move Water Study Consensus and Focus Dates to accommodate schedules of presenters; add VS Award to Discussion

#### FOCUS DATES AND TOPICS FOR 1985-86

MOTION: To approve the following dates and topics for the 1985-86 Focus on Emerging Issues series:

Tuesday, October 29, 1985, Evening - Alternative Dispute Resolution Saturday, January 18, 1986, Daytime - Citizen Lobbyist Tuesday, March 18, 1986, Daytime - Ethics of Public/Private Partnerships

Mover: Santi Seconded

Ethics of public/private partnerships, suggested by Wendy Weden and Jan Cardell, would evaluate the proper roles of University as it interacts with private industry, since it uses tax dollars to set up programs which compete with private industry. This is not an item that would attract many people. One focus should be geared to new study, adopted at Convention. It was suggested one topic be left open because some issue might develop at Convention. Indians in MN could be a topic. March 18 is proposed precinct caucus date.

MOTION TO AMEND: To change March date from Tuesday, 18, to Thursday, 13, and leave topic open.

Mover: Seitz Seconded Carried

Santi feels we need something prior to Convention—so people know what is coming. Thee is value in having it open so members have a role in selection.

MAIN MOTION Carried.

#### DISCUSSION

#### DIRECTION TO LWVUS COUNCIL DELEGATES

We supported FL resolution regarding uniform polling hours. Now they are requesting an emergency study. LWVUS Board does not agree. Council delegate body could concur and create a position. Our delegates need direction regarding participating in election reporting, concurring, requesting a study. Additional concerns have been expressed regarding the number of people participating in the new tax position. There was a sense that no position should be adopted by Council.

#### CHANGES IN PROGRAM SUGGESTED BY LOCAL LEAGUES

No changes in wording willbe brought to Convention by the Board.

Break for lunch at 11:55; reconvene at 12:45.

#### OUTLOOK

Additions and changes were suggested

#### ACTION

#### PROPOSED STUDY: WORDING OF SCOPE

MOTION: To approve the following as the scope of the Proposed State Study: "A study of issues that affect the health and safety of Minnesota children, including child abuse, child sexual abuse, teenage pregnancy, and child care."

Mover: Hendrixson Seconded Carried

We have no positions on children. A lot of reasearch is available. There is a real need for positions in this area. It covers both social policy and criminal justice portfolios. The study is too borad.

MOTION TO AMEND: Change "including" to "such as".

Mover: Buffington Seconded Carried

MAIN MOTION Carried. (See motion following water consensus)

#### WATER CONSENSUS

MOTION: To approve the Water Study Consensus report and to adopt the proposed water position (attached).

Mover: Crampton Seconded

There was some concern about how to arrive at a position where 2/3 supported a main statement, but there were less than 2/3 selecting specific options under the main statement. After discussion the following position was substituted for the proposed water position by Crampton:

LWVMN Position--support of a state role in the preservation and management of Minnesota's water resources through protection, allocation, conservation, pricing, and interbasis transfer policies protective of Minnesota's current and future needs.

Details

\*Support for state water policies which emphasize planning for supply, use and quality and effective coordination of agencies and levels of government with responsibility for water resources. Support for statewide, comprehensive planning to protect both ground and surface water. Support for policies which

- --recognize regional differences in supply and use
- --integrate ground and surface water management
- --integrate quality and quantity management
- --provide for research on hydrogeology and best use of water resources
- --consider future use
- --promote date acquisition to characterize quality and quantity
- --provide for maintenance and repair of water facilities
- --distinguish between withdrawal and consumption
- \*Support for a state water conservation plan which emphasizes preservation and efficient use of water resources. The plan should, at a minimum:
  - --continue to develop the protected stream flow and aquifer safe yield programs
  - --provide for education and technical assistance,
  - --require specific conservation plans from those who propose interbasin transfers
  - --provide incentives for recycling and reuse

\*Support for water pricing policies which include full costs of production and delivery in water prices. Support for rate structures which encourage conservation. Support for user fees or taxes to cover costs in state water management.

\*Support for interbasin transfers (both intrastate and interstate) only if water remaining in the basin would be sufficient for present, future, and instream needs. Decisions to transfer water should consider environmental effects and future water needs of basin of origin and conservation practices of the receiving basin.

\*Support for clear legislative definition of the decision-making process for interstate and interbasin transfers. This process should include at least an advisory role for local governments affected by the transfer and a regulatory role for state government. Each of the following options should be considered:

- --Minnesota legislation governing interbasin transfers
- --uniform legislation among Great Lakes states
- --federal legislation requiring basin-of-origin state approval
- --interstate compacts with authority for transfer decisions
- --increased state and province participation in International Joint Commission proceedings.

MOTION Carried

MOTION TO RECONSIDER SCOPE OF PROPOSED PROGRAM: Mover: Hendrixson, seconded, carried

MOTION: To recommend Proposed State Study: a study of how Minnesota public policies affect the health and safety of children. Scope: An examination of:

--child sexual abuse laws

--public supported programs and laws on child abuse

-- the state's role in providing for adequate child care

Mover: Hendrixson Seconded Carried

#### DISCUSSION

LWVMN CONVENTION ARRANGEMENTS: Speaker to launch Indians book hasn't been selected.

#### WOMEN'S CONSORTIUM CONFERENCE

MOTION: To encourage Consortium to sponsor conference on family law.

Mover: Buffington Seconded Carried

Women & Leadership Conference scheduled for Sept. 27-28. We should have membership information there.

VS AWARD: Deadline has passed. Needed direction on how to select and type of award.

#### INFORMATION

LRP 1983 Objectives Summary (enclosed with agenda): Aren't we a fantastic organization?

Membership PSA is nearing completion. Sawyer, Tews and others will view on April 10th. 9:30 a.m., at the Edina Community Center.

Update on Conference on Population and Hunger: On April 2nd, a group of representatives from possible cosponsors to this conference (Planned Parenthood, HHH Institure, UNA, AAUW, MIC/WAC & LWVMN) met to discuss plans for this conference. It was decided that the topic is too vast and that some investigation is needed in order to limit and frame the issues. This will be done with someone from the University briefing this group on issues and giving us some direction.

There was also a feeling that this conference should address the role of women and be put into some context of women's issues, however, not to the exclusion of men. In relation to this, women from our area who will be going to Nairobi for the culmination of the UN Decade for Women will be consulted. As a result of the perceived need for research into the issues prior to even beginning to plan a conference, the date for the event has been put off to April, 1986. Further meetings will be planned to outline the next steps. (Anyone who would like to participate in this planning or has ideas, please let me know.)

Update on Prospects for Peacemaking, Phase II: Eight regional meetings have been planned throughout the state during the week of April 29-May 3 to help communities develop a project proposal on national security issues (Ten \$2,000 awards will be made for the best proposals). One meeting will take place in each Congressional district. A team of at least one person from each sponsoring organization will make the presentations. Part of the presentation will consist of two videotapes; one is an overview of our Prospects for Peacemaking project and the other is a process "How To" tape. Footage for this tape was shot on March 31 and the edited final 10-15 minutes piece will be ready just in time for the first regional meeting.

The nationwide outreach is now being pursued. It appears that the pilot project will probably take place in Seattle. Defense contractors there are already interested. Leagues have been contacted in several areas that we have identified as good sites for a P for P type project. At this writing, we are waiting to hear more.

The preliminary budget for this outreach project both within MN and nationally approaches \$186,000. Honeywell probably will contribute about 1/3 and the remainder is currently being sought from other sources.

Our Delegates to Council '85 in Washington will make a presentation to those interested in our project and national outreach effort. The overview tape will be available for whowing then but the "How To" tape probably will not be ready. The arrangements for the presentation are now bing made.

Financial Options Committee will meet Wednesday, April 24, 1 p.m. to discuss and plan financial future.

The meeting adjourned at 3:20 p.m.

Respectfully submitted,

# LEAGUE OF WOMEN VOTERS OF MINNESOTA 50th Convention

University of Minnesota - Duluth, Duluth, Minnesota

June 7, 8, 1985

The 50th Convention of the League of Women Voters of Minnesota was called to order at 1:15 p.m. on June 7, 1985, in the Ballroom of Kirby Student Center at the University of Minnesota - Duluth, Duluth, Minnesota, by Jean Tews, President. Tews welcomed delegates, visitors and special guests. She called attention to the blue ribbons worn by some local League delegates, which indicated the local League membership had increased by 10% or more and the red ribbons which indicated the local League membership had increased up to 10%. She then introduced Prudy Cameron, President of the League of Women Voters of Duluth, who read a letter from the President of the City Council and introduced Marilyn Krueger, Chairman of the St. Louis County Board of Commissioners. Both women are members of the League of Women Voters.

### ORGANIZATION OF THE CONVENTION

With the consent of the Convention, the President made the following appointments:

Parliamentarian: Muriel Miller

Tellers: Louise Thoma, Willmar; Nancy Irsfeld, Roseville; Kay Erickson, MEPH; and Carmen Vey, Owatonna

Committee to Approve Minutes: Beverly Webb, St. Cloud Area; Jean Johnson, Stevens County; Helen Vodovoz, Golden Valley; Marylyn Deneen, St. Paul

Timekeeper: Shirley Zaveril

Pages and Ushers: members of the LWV of Duluth, wearing distinctive identification

Credentials Committee: Prudy Cameron, Chair

Preliminary Credentials Report:

The Credentials Committee reported that there were 152 local League delegates representing 43 local Leagues and 17 State Board delegates for a total of 169. In addition there were 4 visitors. The report was accepted, and the President declared a quorum was present.

Adoption of the Order of Business:

There was no objection to the Order of Business. The President ruled the Order of Business adopted subject to emergency changes.

Convention Rules:

A standing vote was taken on adoption of the Convention Rules as printed in the Convention Workbook and the Rules were adopted as printed.

#### INTRODUCTION OF STATE BOARD

Tews introduced members of the state Board: Jean Higinbotham, Service to Local Leagues, First Vice President; Beverly McKinnell, Development, Second Vice President; Erica Buffington, Action, Third Vice President; Cathy Hegg, Secretary; Connie Hondl, Treasurer; Joann Buie, Marketing; Jeanne Crampton, Natural Resources Co-chair; Judy Duffy, Government Co-chair, International Relations; Nancy Grimsby, Natural Resources Co-chair; Carolyn Hendrixson, Social Policy Co-chair; BarbaraHiles, Criminal Justice; Karen Knighton, Government Co-chair (unable to attend); Peggy Leppik, Voters Service (unable to attend); Peggy Lucas, Social Policy Co-chair; Judy Nordland, Membership; Mary Santi, Citizen Information; Marree Seitz, Education; Marcia Walters, Communications. She then introduced the staff present: Sally Sawyer, Peggy Thompson, Karen Anderson and Shirley Ungar.

The President announced that the Parliamentarian is available for consultation with delegates prior to and after each business session or whenever you see her, and to note pages eight and nine of the Workbook for aid in parliamentary procedures.

#### ROLL CALL OF THE LEAGUES

Secretary Cathy Hegg called the roll.

### CONVENTION MINUTES

The Board of Directors of the League of Women Voters of Minnesota approved the Minutes of the June, 1983, State League Convention at its August 9, 1983 meeting after the minutes had been approved by the Committee appointed at Convention.

#### TREASURER'S REPORT

Treasurer Connie Hondl presented the Treasurer's Report as printed in the Convention Workbook. While we did take in a lot of money, more went out and we had to dip further into our reserves. Our Education Fund really helped with our cash flow problem. Our reserves are \$8,324.78, which is not much when you look at the amount of monthly bills. Efforts have been made to build up reserves through fund raisers and sale of the cookbook, and when the final bill for the cookbooks is paid in July, we can begin to build reserves through the sale of approximately 3,000 cookbooks. Our program expenses are 76% of total expenses, showing that we use our resources for direct community benefit. The Education Fund income was \$75,814, or 34% of total income. Overall we spent 5% more on direct expenses and 7% more on operating expenses than the amount budgeted.

Total Assets 4/1/84	\$28,808.33
Total Liabilities & Fund Balance 4/1/84	28,808.33
Income 4/1/84 - 3/31/85	220,647.63
Expenditures 4/1/84 - 3/31/85	221,697.01
Net Income (Loss)	1,049.38-
9 4	
Total Assets 3/31/85	26,743.01
Total Liabilities & Fund Balance 3/31/85	26,743.01

The Treasurer's Report was filed for audit. There were no objections to the Board of Directors approving the auditor's report when it is completed in August.

#### STATE OF THE LEAGUE ADDRESS

President Tews welcomed all delegates to the 50th Convention, occurring in the year of the 65th birthday of an organization which has become one of the most significant vehicles for women's political activism. Using slides to illustrate her message, she noted that Minnesota, always in the forefront of any good agenda, turned the Minnesota Suffrage Association into the Minnesota League of Women Voters four months earlier than the National organization, and that the first Minnesota Convention was attended by 600 women, who raised \$6,000 at the barquet for League support. Our accomplishments since that time have been many. Just in the past two years we have sponsored or cosponsored numerous conferences focusing on many different issues, including the Prospects for Peacemaking program. We have published the fourth edition Indians in Minnesota. We have worked hard in the area of Voter Service with a campaign to register young voters, the precinct caucus training program and the U.S.

Senate Debates. We have an active volunteer lobby corps and a good reputation at the Legislature as an organization backed by good research and member support. With our new position on water resources we can expect additional activity in next year's Legislative session.

As an organization we are composed of 64 local Leagues, considerably larger than most states. While we lost one League, we recognized the new state unit, the LWV of the Ojibwe. Membership is down from 1983, but showed a slight increase from 1984. We have increased the number of members-at-large considerably. Changing times have taken their toll on our membership, but we can adjust to the changes and keep our organization strong and vital. Delegates to this Convention will be making decisions and attending workshops that will help strengthen local Leagues and thereby the state and national League.

We have tried to make League as flexible as possible to adjust to changing times. We are no longer all female; we have an extensive program to fit the interests of a wide number of people; we have tried new methods of reaching member agreement; we continue to use long range planning and the speak-up at Convention to help decide whether or not to change direction; we have added new methods of fundraising; we are promoting a speakers bureau; and most exciting of all, we incorporated the LWVMN Education Fund. The Honeywell Foundation has just granted our Ed Fund \$20,000 for computer hardware, software, installation and training. The office will have to be relocated to make room for I-35E.

On a personal note, after eighteen years in League, I have acquired many skills and made many acquaintances from all walks of life, and through it all I have felt increasing pride in the goals and operation of League. Thank you.

#### REPORT OF THE BYLAWS COMMITTEE

Kay Bannitt, Chair of the Bylaws Committee was unable to attend. The report was presented by Georgeann Hall. The proposed changes are printed in the Convention Workbook. There is a correction on page 21, number 1, from Article VII to Article VIII.

MOTION: to adopt the amendment to Article VIII, Section 3.

Mover: Hall Seconded Vote: Motion carried

This is an addition requiring PMP be paid by local League before delegates can be recognized: Each delegate shall be a voting member enrolled in a recognized local Minnesota League whose State Per Member Payment is paid or be an at-large member of the League of Women Voters of Minnesota. The State Board may make an exception in the case of proven hardship.

MOTION: to adopt the amendment to Article VII, Section 2.

Mover: Hall Seconded Vote: Motion carried

This provides for a two-year budget to be adopted at Convention instead of a one-year budget adopted at Convention and a one-year budget adopted at Council. The bylaw now reads: The Board shall submit to the Convention for adoption budgets for the ensuing two fiscal years. These budgets shall provide for the support of the League of Women Voters of Minnesota. A copy of the proposed budgets shall be sent to each local League president at least three months in advance of the Convention.

There was some concern about being able to plan for two years.

MOTION: to adopt the amendment to Article VII, Section 3.

Mover: Hall Seconded Vote: Motion carried

This is a companion change regarding the appointment of the Budget Committee which reads: The budgets shall be prepared by the elected chair and a committee which shall be appointed for that purpose at least six months in advance of the Convention.

MOTION: to adopt the amendment to Article VIII, Section 5.

Mover: Hall Seconded Vote: Motion carried

This is a companion change regarding adoption of budgets and reads: The Convention shall...adopt budgets for the ensuing two fiscal years.

MOTION: to adopt the amendment to Article IX, Section 3.

Mover: Hall Seconded Vote: Motion carried

This is a companion change allowing for review of the budget at Council and reads: The Council shall consider Program and methods of work and review the budget as submitted to the Board of Directors...The Council shall review the budget for the ensuing year and may modify it to meet current needs...

#### REPORT OF THE NOMINATING COMMITTEE

Ruth Armstrong, Chair of the Nominating Committee, presented the slate as printed in the Convention Workbook and introduced the nominees. The Secretary read Article Y Section 3, of the bylaws dealing with the election of officers and directors. The President called for nominations from the floor. There being none, the President ruled the nominations closed. The Secretary read Article X, Section 4, of the bylaws dealing with the election of officers and directors.

MOTION: to have the Secretary cast an elective ballot for the slate as presented.

Mover: Ruth Armstrong Seconded Vote: Motion carried

The President instructed the Secretary to cast the elective ballot for the slate as presented. The Secretary cast the elective ballot for the following nominees:

For President - Joan Higinbotham

For 1st Vice President - Erica Buffington

For 2nd Vice President - Beverly McKinnell

For 3rd Vice President - Mindy Greiling

For Secretary - Patti Kratky

For Treasurer - Connie Hondl

For Eight Directors - Lynne Westphal

Marree Seitz

Candy Takkunen

Karen Knighton

Karen Beron

Betty Haats

Emily Schmitz

Polly Keppel

For Nominating Committee - Jean Tews, Chair

Flora Shinkle

Margit Johnson

For Budget Committee Chair - Margit Berg

The appointed directors are: Sue Reynolds, Mary Santi, Nancy Crippen, Judy Duffy, Joann Buie, Jeanne Crampton, Peggy Lucas and Peggy Leppik.

The President declared the nominees duly elected. She called attention to Convention Rule 8 stating that the officers and directors elected shall take office upon adjournment of the Convention.

#### PRESENTATION OF THE BUDGET

Georgeann Hall presented the proposed budget as printed in the Convention Workbook and then asked for questions and comments. It was noted that non-cash contributions are expenses incurred and donated. It is a significant amount and reflects the strength of volunteer contributions. There is a decline in reliance on PMP. While that used to be 100% of income, it will provide 34% of the income in the 1985-86 budget. No change in the cost of office space is shown because there is no way to know what the cost is until something is found. Cuts in the number of Board Memos sent each time, and cuts in the number of Action Committee meetings helped balance the proposed budget. The on-call typist hours were cut and the staff is working to develop a volunteer corps to take the workload off the staff. Another way to help balance the budget was to ask local Leagues with adequate finances to pledge an additional amount.

#### PRESENTATION OF PROPOSED PROGRAM

Tews called attention to Article XI of the bylaws, relating to adoption of Program by the Convention, reminding delegates that the rules permit questions at this time but no debate. Following presentation of the Proposed Program motions will be entertained to consider non-recommended items.

MOTION: to adopt Criminal Justice as a Program item.

Support of a judicial system with the capacity to assure a speedy trial and equal justice for all

Support of a correctional system responsive to the needs of the individual offender and of society.

Support of sentencing decisions based on circumstances in relation to the crime, the offender and the effect on public safety, made by the judge within legislative guidelines.

Mover: Barbara Hiles Seconded

MOTION: to adopt Social Policy as a Program item.

Support of policies to insure equality of opportunity in employment, real property, public accommodations, education, and other public services for all persons.

Support of administrative enforcement of antidiscrimination laws. Support of state responsibility for and responsiveness to Indian citizens.

Mover: Peggy Lucas Seconded

MOTION: to adopt Education as a Program item.

All Minnesota children should have equal access to a good public education. A student's access to a good education should not depend on the wealth of his or her school district nor upon the willingness of local voters to tax themselves. State funding for education should be at a level that makes programs of comparable substance and quality available to all.

Support of improvements in the collective bargaining and tenure laws of the state as they apply to K-12 teachers only.

Support for increased and restructured funding for public libraries.

Mover: Marree Seitz Seconded

MOTION: to adopt Natural Resources as a Program item.

Support of measures to reduce generation of solid waste.

Support of an overall land use plan with maximum cooperation and implementation at the regional and local level, with state help in developing and exercising land use management, with opportunity for maximum local decision making, and with regional planning and regulation for matters of more than local concern.

Support of a state role in the preservation and management of Minnesota's water resources through protection, allocation, conservation, pricing and interbasin transfer policies protective of Minnesota's current and future needs.

Mover: Jeanne Crampton Seconded

MOTION: to adopt Government as a Program item.

Support of improvements in election laws regulating election procedures, voting and school district elections.

Support of improvements in election laws regulating campaign practices. Support of improved structure and procedures for Minnesota Legislature and Executive Branch.

Support of an improved process for amending the Minnesota Constitution Support of apportionment substantially on population of congressional districts and of all elected state and local governmental bodies.

Support of the continuation of legislative initiative and compulsory voter referendum on constitutional amendments.

Opposition to most forms of voter initiative and referendum on statutes. Opposition to recall by voters of members of the Legislature and state constitutional officers.

Support of strict procedural limits on any process of initiative, referendum or recall.

Support of a flexible Minnesota multi-tax system with emphasis on maintaining state services through a combination of spending cuts and increased taxation when state funds are short and decreased taxation when there is a budget surplus.

Support of using the Minnesota individual income tax as the elastic tax, making rates more progressive when increasing state revenue and lowering rates for all income levels when decreasing state revenue.

Support of property tax reform.

Support for setting priorities in allocating state funds.

Support of state aids to local governments, especially local school districts and to the local governmental unit that provides the major portion of local services (County and/or city).

Support of more efficient state administrative and legislative expenditures.

Mover: Judy Duffy Seconded

MOTION: to adopt the following as a new study: A study of how Minnesota public policies affect the health and safety of children. Scope: An examination

of: -child sexual abuse laws

-public supported programs and laws on child abuse

-the state's role in providing for adequate child care.

Mover: Cathy Hegg Seconded

# PRESENTATION OF NON-RECOMMENDED SUBJECTS FOR CONSIDERATION

Tews again called attention to Article XI of the bylaws whereby any non-recommended subject may be voted consideration by a majority vote. Debate is limited to the issue of consideration and not on the topic to be studied.

MOTION: that the position of the LWVMN on the state income tax be <u>updated</u>. The current position could be ambiguous and does not include recent Tax Commission studies and academic studies of the effects of tax shelters.

Mover: Carol Fuller Seconded: Pat Gorecki, Flora Shinkel

The motion was voted for consideration

MOTION: to adopt a new study of health care. Scope: financing, who will be served, and government's role in decisions—infants, aged, etc.

Mover: Marie Jensen Seconded: Patti Kratky, Jennifer Hunt

The motion was voted for consideration.

Following announcements the meeting recessed until 8:30 a.m. the following morning.

#### SECOND SESSION

The second session of the Convention was called to order at 8:30 a.m. on June 8, 1985. The President introduced Sue Reynolds and the Long Range Planning Speak-up was held. Following the speak-up, the business meeting began at 10:55 a.m.

The Credentials Committee reported that 45 local Leagues were present. There were 157 local League delegates and 17 State Board delegates for a total of 175. There were 5 visitors registered. The report was approved.

#### BUDGET COMMITTEE

Hall reported that following the Budget Committee caucus there were no recommended changes to the proposed budget.

DEBATE AND ACTION ON STATE PROGRAM

The President read the proposed Program items and reminded delegates that each speaker would be allowed two minutes.

Criminal Justice There was no debate

Social Policy There was no debate

Education
There was no debate

Natural Resources There was no debate

Government

There was no debate

Proposed new study of how Minnesota public policies affect the health and safety of children.

MOTION: to amend the wording of the scope of the proposed new study on the health and safety of children to read "An examination of -public supported programs and laws on child protection; -the state's role in providing for adequate child care."

Mover: Carolyn Hendrixson Seconded Vote: Motion carried

MOTION: to amend the recommended new study to read as follows: "An examination of public supported programs on laws on child protection."

Mover: Stephanie Young Seconded Vote: Motion failed

MOTION: to adopt a study that would update the state income tax position.

Mover: Carol Fuller Seconded

Attention was called to weakness in present tax position and the fact that we cannot actively lobby from the present position.

MOTION: to adopt a new study of health care.

Mover: Marie Jensen Seconded

Who is paying for health care? Medicare and Medicaid are from taxes, government research is from taxes. Who will be served? Will only those who can afford to pay because of insurance or those who can convince the government to pay for expensive procedures be able to receive care? The current decision makers are individuals, doctors, the government and agencies. Can a state position make any difference or is this more appropriate as a National study?

MOTION: to reopen debate on recommended program item.

A study of how Minnesota public policies affect the health and safety of children is relevant, timely, lively, touches all communities, would draw a good turnout, is complex enough to need the League touch and would reach younger people, minority groups and less affluent people—all of whom we would like to encourage to join League. The scope is too broad, once again we would be following, not leading.

Request for permission to return to Government position for debate by Nancy Irsfeld was granted by the delegate body.

MOTION: that LWVMN position on equitable reapportionment be amended to include "maintaining political boundaries".

Mover: Nancy Irsfeld Seconded Vote: Motion failed

There was considerable debate as to whether this was an expansion of position or an oversight in the consensus and whether it would improve the position. There was concern that it would do away with population considerations within a district.

The President called for votes on the following Program:

Criminal Justice

Vote: Motion carried

Social Policy

Vote: Motion carried

Education

Vote: Motion carried

Natural Resources

Vote: Motion carried

Government

Vote: Motion carried

MOTION: to postpone the vote on the three proposed new study items until we

reconvene after lunch.

Mover: Kay McCulley Seconded Vote: Motion carried

Following announcements the meeting recessed until 2:30 p.m.

#### THIRD SESSION

The President called the final session of the 50th State Convention to order at 2:30 p.m.

The Credentials Committee reported that there were 45 local Leagues registered with 159 local League delegates and 17 State Board delegates for a total of 176 delegates. There were 5 visitors registered.

DEBATE AND ACTION ON STATE PROGRAM - CONTINUED

Study of how Minnesota public policies affect the health and safety of children.

Vote: Motion carried

Study updating state income tax position

Vote: Motion failed

Study of financing the state hospital system

Vote: Motion failed

MOTION: to suspend the rules to consider a motion which is not the next item on

the agenda.

Mover: Kate Kemper Seconded Vote: Motion carried

MOTION: that the following resolution be adopted:

Whereas, the response to the Fridley League of Women Voters survey was 48 out of 64 Leagues in Minnesota; and

Whereas, the majority of respondents agree that concurrence should be used with great care and on a very limited basis; and

Whereas, the majority of those responding agree that the League should have a much smaller program; and

Whereas, the majority of respondents agree that this campaign should be carried to other State Leagues and the National League; and

Whereas, change can be accepted only if the basic integrity of informed member participation remains intact and is of first consideration; therefore

1. Resolved, That the State League define in writing and get agreement from local Leagues on the following:

What is consensus? How does consensus work?
What is concurrence? How does concurrence work?
Under what circumstances may concurrence be used? Who may use it?
Under what circumstances may concurrence not be used?
What percent of Leagues are needed for a consensus?
What percent of Leagues are needed for a concurrence?
What percent of individuals are needed for a consensus?
What percent of individuals are needed for a concurrence?
Are there two kinds of concurrence—League and individual?
Are there two kinds of consensus—League and individual?

- Resolved, That this body reaffirm the practice of adopting a limited number of new studies which may be undertaken in a given period of time.
- 3. Resolved, That the State League make a concerted effort to cut outdated programs.
- 4. Resolved, That before the next National Convention the State League make a concerted effort to communicate with and gain agreement from other State Leagues that these same policies should be invoked.
- 5. Resolved, That these reforms be presented at the National Convention in 1986.
- 6. Resolved, That in the future the National Board, when proposing a change that alters the fundamental nature of League, shall test support for such a change at the local level.
- 7. Resolved, That this resolution may be divided into its numbered parts for discussion and passage.

Mover: Kate Kemper Seconded

There was discussion regarding the guidelines for consensus and concurrence and the fact that League has a wide range of positions to meet the needs of the many

interests of members; to take the campaign to all Leagues could be extremely costly at a time when we are under severe budget restraints.

MOTION: that the Resolution be divided into its numbered parts for passage.

Mover: Kate Kemper Seconded Vote: Motion failed

Vote on Resolution: Motion failed.

BUDGET

MOTION: to adopt the budgets for 1985-86 and 1986-87 as printed with printed

amendments.

Mover: Georgeann Hall Seconded Vote: Motion carried

#### DEVELOPMENT REPORT

Beverly McKinnell reported on the activities within the development portfolio which include raising money for the Education Fund and to supplement income for LWVMN. With the able assistance of Karen Anderson we have raised \$46,700 and obtained a grant for a computer system. There is a policy of sharing 10% with a local League if the money is received from a company or foundation that normally would give to the local League. Fund raising, which is an adjunct of development should not become a mainstay, but has provided useful funds through the dinners, cookbook and now Indians in Minnesota. The Education Fund, which has been in operation one year has 30 local League accounts. New areas of exploration are planned giving and consideration as to whether we should buy a building when it comes time to leave the present office location.

## LEGISLATIVE ACTION REPORT

Erica Buffington announced that the special session is still somewhere in the future. During the past session there were some outstanding successes and some depressing failures. Lobbyists spend countless hours and it paid off on the important issue of pay equity. Carolyn Hendrixson reported that the child care sliding fee is sitting in the jobs bill and tax credits is safely in the tax bill. The commission on the Economic Status of Women was kept. Marree Seitz reported that many of the issues in education that were not resolved this year will resurface in the future. Barb Hiles reported that merit selection of judges passed in the House but failed in the Senate. That bill will return. No action was taken on juvenile recodification. Judy Duffy reported that most bills being followed under the Government portfolio passed in the House and failed in the Senate. Jeanne Crampton said it was not a good year for environmental groups.

# DIRECTION TO STATE BOARD

MOTION: that the Board and delegates express words of congratulations and appreciation to the League of Women Voters of Duluth for hosting and assisting in the planning for convention.

Mover: Judy Nordlund Seconded Vote: Motion carried

MOTION: that the State Board convey to the National Board for the delegates at the 1985 Minnesota State Convention the request that the National Board establish clear guidelines for consensus by tear-off ballots, and inform all local Leagues of these guidelines before the next tear-off consensus.

Mover: Prudy Cameron Seconded

Had we known at National Convention last year that 8.9% was considered a spectacular return, we would have voted differently regarding a tear-off ballot for consensus. Prior to the next National Convention local Leagues should be brought together on a regional basis to discuss concerns about consensus and concurrence. Timing between the arrival of material and date ballot due back is too tight for local unit discussion meetings.

MOTION TO AMEND: to delete the word consensus and add the word member agreement.

Mover: Harriette Burkhalter Seconded Vote: Motion failed

Vote on main Motion: Motion carried

MOTION: that the following be adopted: Resolved that the State Board plan a discussion session regarding consensus and concurrence at the 1986 State Council.

Mover: Virginia Sweeney Seconded Vote: Motion carried

Mary Santi pointed out that the third Focus meeting in this fiscal year was "to be determined" because the Board thought something would develop at Convention. She would appreciate any suggestions for that meeting so planning can begin.

Joann Buie noted that she has the Marketing portfolio for the State Board and that there are no local League counterparts, but she would like to assist local Leagues in marketing.

Sanny Lie expressed thanks to the Board and lobbyists for all the good things they have done in the last two years.

Barb Hiles expressed thanks to Peggy Thompson and Joan Higinbotham for a very successful convention.

Bobbi Megaard reminded everyone about Indians in Minnesota.

Rita Wilson suggested the State board think about the possibility of getting a nationally known keynote speaker for the next Convention.

Flora Shinkel noted that it would be nice to have pitchers of water on the tables for the delegates as well as those at the podium.

At 4:05 p.m. June 8, 1985, the President declared the 50th State Convention of the League of Women Voters of Minnesota adjourned, sine die.

Respectfully submitted,

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# LEAGUE OF WOMEN VOTERS OF MN

MAY & JUNE

## STATEMENT OF ASSETS AND LIABILITIES (PREPARED ON A CASH BASIS) JUNE 30, 1985

### ASSETS

0100	LHVMN CASH IN CHECKING	\$ 850.50
0101	COOK BOOK CHECKING	422.16
0102	COOK BOOK SAVINGS	2,069.75
0104	LWVMNEF-SAVINGS	.00
0105	MN FEDERAL-HOPE WASHBURN	1,798.00
0106	E D JONES FUND-LWVMN RES	1,256.00
0107	DEAN WITTER FUND LUVMN RES	3,827.66
0108	LWVMN SAVINGS	12,014.15
0112	PETTY CASH	•00
0115	COOKBOOK INVENTORY	8,331.54
0116	NOTES RECEIVABLE COOKBOOK	47.46
0120	ACCOUNTS RECEIVABLE	25 • 59
0125	ACCTS RECEIVABLE FROM MNEF	5,764.94
0130	DUE FROM LOCAL LEAGUES	2,297.09
0140	GRANTS-UNDESIGNATED	568 - 86
6141	GRANTS-ENVIRONMENT	14.25
0160	EQUIPMENT	10,082.24
0161	ACCUMULATED DEPR	10,082.24-
0162	LEASED PROPERTY	2,395.00
0163	ACCUMULATED AMORT	2,395.00-
		***************************************

# TOTAL ASSETS

\$ 39,287.95

#### LIABILITIES & FUND BALANCES

0200	ACCOUNTS PAYABLE	\$ 150.64
0201	EMPLOYEE WITHHOLDING PAYABLE	1,886.74
0202	ACCRUED FICA & UC TAXES	151 • 13
0203	INCOME TAX PAYABLE	164.00
0204	COOK BOOK ACCOUNTS PAYABLE	3,533.16
0210	OBLIGATION CAPITAL LEASE	.00
0300	RESTRICTED FUND-SWISSHOLM	1,000.00
0310	DESIGNATED FUND BALANCE	14.25
0320	UNDESIGNATED FUND BALANCE	20,594.02
0349	SUSPENSE	.01
0355	NET PROFIT/LOSS	11,794.00

TOTAL LIAB & FUND BAL

\$ 39,287.95

# LEAGUE OF WOMEN VOTERS OF MN

# MAY & JUNE

# STATEMENT OF INCOME AND EXPENSES PERIOD ENDING JUNE 30, 1985

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		CURRENT PERIOD				ANNUAL	REMAINING	
		AMOUNT	RATIO	TRUCHA	RATIO	BUDGET	BUDGET	
	INCOME							
0400	MEMBERSHIPS-LL PMP	\$			44.05	44,500		
0402	MEMBERSHIPS-MAL	160.00	-43	490.00	1.13	3,500	3,010	
0403	MEMBERSHIPS-CHAL ASSESMENT	.00	.00	•00	.00	250	250	
0404	HOPE WASHBURN	.00	.00	•00	.00	150	150	
0405	MEMORIALS	.00	.00	•00	.00	0.	0	
0410	CASH FROM MEMB & L LEAGUES	983.00	2.66	1,326.00	3.06	1,521	295	
0411	CASH FROM NON-MEMBERS	.00	•00	a 0 0	-00	250	250	
0420	NON CASH FROM MEMBERS	399.94	1.08	979.30.	2.26	3,400	2,421	
0450	INTEREST INCOME	54.87	-15	99.30	-23	300	201	
	SUB TOTAL	\$ 19,999.26	54.17 \$	21,980.05	50.73	53,971	31,99	
	PROGRAM SERVICES							
	DIRECT SERVICE-LL							
0501	FALL WKSP/MEM3 BROCH SALES	\$ .00			-00	300	301	
0502	DPM	525.00	1.42	525.00	1.21	300	225	
0504	WHITE EARTH	e00	.00	-90	.00	600	50	
0505	LL REINBURSEMENT	-00	-00	•00	•00	500	500	
0505	PROVISIONAL REIMBURSEMENT	-00	•00	•00.	•00	500	500	
0507	HOPE WASHBURN INTEREST	-00	-00	-00	-00	0		
	TOTAL DIRECT SERVICE-LL	\$ 525.00	1.42 \$	525.00	1.21	2,200	1,675	
0600	PUBLICATIONS	\$ 67.63	•18 \$	102.46	•24	2,200	2,098	
0700	VOTER	2.00	.01	4.30	-01	30	21	
0710	LUVMNEF CONTRIB-1/3	38-58	-10	38.58	.09	1,050	1,81	
Territoria de la constanta de								

# LEAGUE OF WOMEN VOTERS OF MN



# STATEMENT OF INCOME AND EXPENSES PERIOD ENDING JUNE 30, 1985

		CURRENT	PERIOD RATIO		YEAR-TO-D	ATE RATIO	ANNUAL	REMAINING BUDGET
0801	DELEGATES STATE CONV 85/COUNCIL 86	\$ 15,465.35			15,550.35	35.89	12,000	3,550-
	TOTAL DELEGATES	\$ 15,465.35	41.89	2	15,550.35	35-89	12,000	3,550-
0901 0902	DAY ON THE HILL CAPITOL LETTER	\$ -00 -00		\$	463±00 5±00	1.07	800 500	337 495
	TOTAL ACTION	\$ -00	•00	\$	458.00	1.08	1,300	832
	NATURAL RESOURCES							
1001	COMMITTEE	\$ .00			.00	.00	0	0
	TOTAL NATURAL RESOURCES	\$ -00	.00	\$	.00	•00	0	0
1100	CRIMINAL JUSTICE	\$ .00	.00	\$	.00	-00	0	0
1200	HR / SOCIAL POLICY	.00	.00		.00	•00	0	0
1300	EDUCATION	.00	00		•00.	.00	0	0.
1400	GOVERNMENT	•00	-00		.00	.00	0	8
1500	INTERNATIONAL RELATIONS	.00	-00		-00	.00	0	0

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# LEAGUE OF WOMEN VOTERS OF MN

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# STATEMENT OF INCOME AND EXPENSES PERIOD ENDING JUNE 30, 1985

		CURRENT P	ERIOD RATIO	YEAR-TO-D	RATIO	ANNUAL BUDSET	REMAINING BUDGET
	VOTERS SERVICE						
1601	ABC REPORTING	.00	-00	-00	.00	0	0
	TOTAL VOTERS SERVICE	\$ .00	.00	\$ .00	-00	0	0
	CITIZEN INFORMATION						
1701	SPEAKERS BUREAU	\$ 100-00	.27	\$ 150.00	e35	1,000	850
1702	CITIZEN IN ACTION SALES	230.00	.62	311.00	.72	1,050	739
1703	PRACTICAL POLITICS COURSE	-00	.00	•00	-00	900	400
×	TOTAL CITIZEN INFORMATION	\$ 330.00	-89	\$ 461.00	1.06	2,950	1,989
	C-I GRANT LWVUSEF						
1751	PROJECTS TO BE ASSIGNED	\$ .00	-00	\$ -00	.00	300	300
1752	CAUCUS TAPE	.00	.00	.00	.80	0	0
1753	WATER F & I	-00	.00	.00	.50	0	0
1754	WATER FOCUS	.00	.00	-00	.00	0	0
1755	INDIANS	-00	-00	.00.	.00	0	0
1756	JUSTICE FOCUS	.00	.00	.00	-00	0	0
1757	CITIZEN LOBBYIST	.00.	-00	.00	-80	0	0
1758	CAUCUS FLYER	-00	.00	-00	.00	0	0
	TOTAL CITIZEN INFO-GRANT	\$ -30	.00	\$ -00	-00	300	300

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# LEAGUE OF WOMEN VOTERS OF MN



## STATEMENT OF INCOME AND EXPENSES PERIOD ENDING JUNE 30, 1985

			CURRENT P	ERIOD		YEAR-TO-D	ATE RATIO	ANNUAL	REMAINING BUDGET	The Party of the P
	SHODODIANA SERVIATA									-
~~~	SUPPORTING SERVICES									A
2001	FUND RAISING	\$	•00	•00	2	30.00	-07	9,500	9,470	A
2002	COOKBOOK ADMINISTRATION		•00.	.00		•00	.00	1,000	1,000	A
2003	COOKBOOK PROFIT TO LWVMN		.00	-00		.00	-00	5,300	5,300	A
2010 COP	COPIER SERVICE BUSINESS		488.63	1.32		927-41	2.14	9,000	8,073	1
										•
	TOTAL SUPPORTING SERVICES	\$	488.63	1.32	\$	957-41	2.21	24,300	23,843	
	SERVICES PROVIDED LWVMNEF									-
3001	ADMINISTRATION LL GRANTS	\$	.00	-00	\$	316.09	.73	800	484	A
3010	ADMIN & DEVE COSTS .	-	94.38	.26		1,240.83	2.86	9,000	7,759	3
3020	GRANTS PROJECT COSTS		94 - 38-							A
3020	GRANIS PROJECT COSTS	-	71030-	•26		1,684.23	3.89	25,975	. 24,291	
	TOTAL SER PROVIDED LUVMNEF	\$	.00	•00	\$	3,241.15	7.48	35,775	32,534	
	TOTAL INCOME	\$	36,915.45	100-00	\$	43,328.00	100.00	136,076	92.748	-

#### LEAGUE OF WOMEN VOTERS OF MN

# STATEMENT OF INCOME AND EXPENSES PERIOD ENDING JUNE 30, 1985

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			1 2010							
			CURRENT P	PERIOD		YEAR-TO-D	DATE RATIO	ANNUAL BUDGET	REMAINING BUDGET	
A 1 3			ANGUNE	RALLO		MISON	MALLO	BODGE.	DODOC.	
	EXPENSES									
± ±	PROGRAM SERVICES								1 1 1 1 1 1 1	
Europe 1										
F 0 1 1	DIRECT SERVICE TO LL				4	. 00	25			
5011	COMMITTEE	\$	6.00	-02		6.00	-01	0	6-	
5021	LEAGUE CONTACTS-CALLS		-00	-00		-90	•00	150	150	
5031	LEAGUE CONTACTS-VISITS		9.90	•03		9.90	-02	595	685	
5041	MEMBERSHIP COMMITTEE		104.80	•28		104-80	-24	396	291	
5042	MEMBERSHIF BROCHURE		.00	•00		.00	-00	300	380	
5051	PROJECTS COMMITTEE		8.40	-02		58.40	•13	350	292	
5061	FALL WORKSHOPS		.00	-00		.00	-00	0	0	
5071	REIMBURSED VISITS		-30	-00		•00	-00	0	0 .	
5081	PROVISIONAL LEAGUE		.00	.00		24.00	-06	1,100	1,076	
5082	WHITE EARTH		.DO.	•00		•00.	-00	0	0	
5091	ALLOCATED OPERATING		-00	-00		-00	-08	0	. 0	
A SEL										
	TOTAL DIRECT SERVICE TO LL	\$	129.10	•35	\$	203-10	-47	2,991	2,788	
	PUBLICATIONS								1	
6011	PURCHASE	\$	-00	.00		4-25	-01	1,500	1,495	
6021	SALES & USE TAX	\$	-00	.00		.00	-00	19300	400	
	COMMITTEE		2.58	.01		2.58	.91	3	3-	
6031										
6091	ALLOCATED OPERATING		.00	.00		00	.00	0	0	
	TOTAL PUBLICATIONS	\$	2.68	-01	\$	6.93	•02	1,900	1,893	
	VOTER									
7011	COMMITTEE	\$	.00	-00	\$	.00	.00	100	100	
7021	PRINTING	A STATE OF THE PARTY OF THE PAR	.00	.00		617.31	1.42	3,100	2,483	
7031	POSTAGE		.30	•00		162.08	•37	550	488	
7091	ALLOCATED OPERATING		.00	.00		-00	•00	0	0	
	ALEGORIED OF ENAPERIO									
	TOTAL: VOTER	\$	-00	-00	\$	779.39	1.80	3,850	3,071	
									A STATE OF THE STA	

35 186 240205 LEAGUE OF WOMEN VOTERS OF MN 001L STATEMENT OF INCOME AND EXPENSES PERIOD ENDING JUNE 30, 1985 CURRENT PERIOD YEAR-TO-DATE ANNUAL AMOUNT RATIC AMOUNT RATIO BUDGET DELEGATES & AFFILIATIONS \$ 794.54 2.15 \$ 9,500 8011 MN CONVENTION 841.34 1.94 8021 MN COUNCIL 500.00 1.35 500-00 1.15 150 8031 LHV US CONV 86/COUNCIL 87 433.13 1.17 433-13 1.00 1.200 8091 ALLOCATED OPERATING -00 .00 .00 ----TOTAL DELEGATES & AFFIL 1.727.67 4 -68 \$ 4-10 10.850 1.774.47 ACTION 9011 COMMITTEE 90.81 - 25 \$ \$ 132-81 .31 980 9021 LOBBYING & MONITORING .63 233-10 577-10 1.33 800 9031 RESOURCE MATERIALS 35.03 -89 35-03 .08 25 COALITIONS & AFFILIATIONS 9041 25.50 25.50 .07 .06 100 9051 DAY ON THE HILL 4.50 .01 328.25 .76 250 9061 SEMINARS -00 -00 -00 .00 300 9391 ALLOCATED OPERATING .00 .00 .00 .00 TOTAL ACTION 388.94 1.05 \$ 1.098.69 2.54 2,455 NATURAL RESOURCES 10011 COMMITTEE -00 -00 \$ 67.16 .16 100 10012 LOBBYING DEPOSIT CAMPAIGN .00 .00 -00 .00 100 10091 ALLOCATED OPERATING .00 -00 .00 .00 ---.00 TOTAL NATURAL RESOURCES .00 \$ 57.15 .16 200 CRIMINAL JUSTICE 11011 COMMITTEE .00 .00 \$ -00 -00 50 11091 ALLOCATED OPERATING .00 .00 .00 TOTAL CRIMINAL JUSTICE .00 \$ .00 -00 -00 50 SOCIAL POLICY 12011 COMMITTEE 52.50 .14 \$ 52.50 -12 50 12091 A OCATED OPERATING .00

52.50

-14 \$

52.50

-12

50

TOTAL SOCIAL POLICY

(6)

REMAINING

8.659

9.076

350-

0

847

223

10-

75

78-

300

0

33

100

0

133

50

50

3-

1,356

767

BUDGET

35 186 240205 001L

#### LEAGUE OF WOMEN VOTERS OF MN



# STATEMENT OF INCOME AND EXPENSES. PERIOD ENDING JUNE 30, 1985

			CURRENT . P			YEAR-TO-D	ATE	ANNUAL	REMAINING
A CONTRACTOR			AMOUNT	RATIO		TAUCMA	RATIO	BUDGET	BUDGET
	EDUCATION								
13011	COMMITTEE	. \$	-00	.00	\$	-00	-00	300	300
13091	ALLOCATED OPERATING		.00	-00		-00	-00	0	0
	TOTAL EDUCATION	\$	-00	.00	\$	-00	-80	300	300
	GOVERNMENT								
14011	COMMITTEE	\$	-00	-00	\$	-00	-00	100	100
14091	ALLOCATED OPERATING		-00	.00		•00	-00	0	0
	TOTAL GOVERNMENT		.00	.00	\$	. 00	-00	100	100
	INTERNATIONAL RELATIONS								¥ ·
15010	COMMITTEE	\$	28.60	.08	\$	28.60	-07	100	71
15011	LOBBYING & CONF		15.00	-04		49.45	-11	100	51
15012	WORLD AFFAIRS COUNCIL		.00	-00		-00	.00	10	10
15013	WORLD AFF CENTER MIGS		.00	-00		-00	-00	25	25
15014	UN RALLY		25.00	.07		25.00	-06	25	0
15015	TRADE CONFERENCE		-00	.00		.00	-00	0	0
15091	ALLOCATED OPERATING		-00	-00	2007.	-00	-00	0	0
	TOTAL IR	\$	68-60	•19	\$	103.05	-24	260	157

35 186 240205 001L

# LEAGUE OF WOMEN VOTERS OF MN

# STATEMENT OF INCOME AND EXPENSES PERIOD ENDING JUNE 30, 1985

(8)

		PERIOD EN	IDING	JUI	AF 20 8 1303			
		CURRENT PERI	00		YEAR-TO-D AMOUNT	RATIO	ANNUAL BUDGET	REMAINING BUDGET
16011 16021 16091	VOTERS SERVICE COMMITTEE ABC PROJECT ALLOCATED OPERATING	\$ 4.50 .00	.01 .00	\$	4.50 .00 .00	.01 .00 .80	200	196 0 0
	TOTAL VOTERS SERVICE	\$ 4.50	-01	\$	4.50	.01	200	196
17011 17021 17031 17041 17091	CITIZEN INFORMATION  COMMITTEE SPEAKERS BUREAU-NEW FLYER CIA PUBLICATION PRACTICAL POLITICS-INSTRUCT ALLOCATED OPERATING	\$ .00 .00 .00 .00	.00 .00 .00	\$	.00 .00 .00 .00	.00 .00 .00	0 0 0 100	0 0 0 100 0
	TOTAL CITIZEN INFORMATION	\$ .00	-00	\$	-00	-00	100	100
17510 17511 17520 17521 17541 17591	C-I GRANT LWUSEF INDIANS CAUCUS TAPES WATER-FOCUS WATER F & I 1 SPEAKER'S BUREAU FLYER ALLOCATED OPERATING	\$ .00 .00 .00 .00	.00 .00 .00 .00	\$	.00 .00 .00 .00	.00 .00 .00 .00	0 0 0 0	0 0 0 0
	TOTAL C-I GRANT LWVUSEF	\$ -00	-00	\$	-00	-00	0	0

#### LEAGUE OF WOMEN VOTERS OF MN

9

# STATEMENT OF INCOME AND EXPENSES PERIOD ENDING JUNE 30, 1985

		CURRENT P	PERIOD RATIO	YEAR-TO-D	RATIO	ANNUAL BUDGET	REMAINING BUDGET E
	ADMINISTRATION						
20000	= 20 2 = 20 A	\$ 115.62	•31 \$		.71	1,650	1,341
20001	CONFERENCES FOR BOARD	10.00	-03	10.90	•02	700	690
20002	LHVUS DPMS	400.00	1.08	400.00	•92	500	200
20003	BUDGET COMMITTEE	12.50	•03	12.50	.03	60	48
20004	NOMINATING COMMITTEE	27.18	.07	125.47	•29	60	65-
20005	BY LAWS COMMITTEE	.00	.00	•00	.00	. 0	0
20006	LONG RANGE PLANNING	5.97	.02	5.97	.01	60	54
20007	AUDIT EXPENSES	.00	.00	•00	.00	1,800	1,800
20008	OFFICE MANAGEMENT	41.05	.11	41.05	.09	150	109
20009	ALLOCATED OPERATING	-00	-00	.00	-00	0	0
	TOTAL ADMINISTRATION	\$ 612.32	1.66 \$	903-84	2.09	5,080	4,176
	DEVELOPMENT/PR/MARKETING						
30001	FINANCIAL OPTIONS/DEVEL COMM	\$ 21.61	-06 \$	21.61	.05	75	53
30002	SUPSCRIPTIONS & RESOURCES	.00	-00	-00	.80	0	0
30003	TRAVEL & PARKING	-30	-00	.00	.00	25	25
30005	ANNUAL REPORT	-00	.00	-00	-00	C	0
30006	PUBLIC RELATIONS COMMITTEE	.00	.00	-00	.00	100	100
30007	MARKETING COMMITTEE	.00	-00	.00	.00	175	175
30008	VIDEO PRODUCTIONS COMM	.00	-00	.00	00	75	75
30009	ALLOCATED OPERATING	-00	•00	•00	•00	0	.0
	TOTAL DEVELOPMENT	\$ 21.61	•06 \$	21.61	•05	450	428
	FUND RAISING						
40001	FUND RAISING	\$ 00	.00.\$	.00	•00	3,000	3,000
40002	COOK BOOK	300-00	.81	303.30	.70	5,300	4,997
40009	ALLOCATED OPERATING	-00	•00	-00	-00	0	0
	TOTAL FUND RAISING	\$ 300.00	.81 \$	303-30	-70	8,300	7,997

# LEAGUE OF WOMEN VOTERS OF MN

# STATEMENT OF INCOME AND EXPENSES PERIOD ENDING JUNE 30, 1985

(10)

	PERIOD ENDING JUNE 30, 1985											
			CURRENT	PERIOD RATIO		YEAR-TO-DA AMOUNT	TE RATIO	ANNUAL BUDGET	REMAINING BUDGET			
50001 50002	COPIER SERVICE BUSINESS ALLOCATED OPER-RELATED ALLOCATED OPER-UNRELATED	\$	-00 -00	-00		.00 .00	.00	0	0			
	TOTAL COPIER SERVICE	. \$	-00	.00	\$	.00	•00	0	0			
50097	EF ALLOCATED OPERATING	\$	.00	.00	\$	•30	•00	0	0			
60000	PAYMENT TO LEVUS-PMP-MALS		383.50	1.04		383.50	-89	1,300	917			
60001	PAYMENT TO LL-STATE MEMBER		15.00	.04		15.00	-03	300	285			
60009 60010	CONTRIBUTION LWVMNEF ALLOCATED OPERATING OFFSET		.00			-00	.00 .00	0	0 0			
	TOTAL DIRECT EXPENSES	\$	3,705.42	2 10-04	\$	5,717.04	13.19	38,736	33,019			
90001 90002 90003 90004 90005 90006 90007 90008 90009 90010 90011 90012 90013 90014 90015	OPERATING EXPENSE SALARIES AND WAGES PAYROLL TAXES OCCUPANCY RENTAL AND MAINT OF EQUIP POSTAGE AND SHIPPING COPIER RENTAL COPIER SUPPLIES ETC TELEPHONE GENERAL OFFICE SUPPLIES INSURANCE COMPUTER SERVICE BANK CHARGES & MISC MISCELLANEOUS FEES EQUIPMENT MEMBERSHIP/COMPUTER	\$	10,050.00 1,278.16 988.00 1,685.38 1,373.26 807.97 634.76 289.00 1,192.99 .00 186.5	3.46 2.68 3.72 7.2.19 4.1.72 5.78 9.3.23 0.00 0.00 0.00 0.00		15,225,29 1,429,29 1,482,00 1,686,38 1,873,20 1,436,83 634,74 525,12 1,270,33 .00 248,68 .00 5,10 .00	35.14 3.30 3.42 3.89 4.32 3.32 1.46 1.21 2.93 .00 .57 .00	59,220 4,350 6,000 1,108 7,152 8,000 3,500 2,800 2,340 570 600 25 25 650 500	43,995 3,421 4,518 578- 5,279 6,563 2,865 2,275 1,070 570 351 25 20 650 500			
	TOTAL OPERATING	\$	18,492.3	2 50-09	\$	25,816.96	59-58	97,340	71,523			
	N INCOME (LOSS)	\$	14,717.7	1 \$9.87	\$	11,794.00	27.22	0	11,794-			

FINANCIAL STATEMENTS (UNAUDITED)

MARCH 31, 1985 AND 1984

LA FAYETTE & FAIRCHILD, LTD.
CERTIFIED PUBLIC ACCOUNTANTS

#### LA FAYETTE & FAIRCHILD, LTD.

CERTIFIED PUBLIC ACCOUNTANTS
6625 LYNDALE AVENUE SOUTH
MINNEAPOLIS, MINNESOTA 55423-2396

TELEPHONE 612-861-4403

ACCOUNTANTS' COMPILATION REPORT

The Board of Directors League of Women Voters of Minnesota St. Paul, Minnesota

The accompanying balance sheet of the League of Women Voters of Minnesota as of March 31, 1985 and 1984, and the related statements of support and revenue, expenses and changes in fund balances and changes in cash balances and supplementary information for the years then ended have been compiled by us in accordance with standards established by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Certified Public Accountants

Minneapolis, Minnesota July 1, 1985

# BALANCE SHEET (UNAUDITED)

MARCH 31, 1985 AND 1984

<u>U1</u>	Operating or other or	g Funds Restricted	Endowment Fund	Total A	11 Funds 1984
ASSETS				Suand	
Cash in checking and					
savings accounts	\$ 5,360	\$ 1,798	\$ - \$	7,158	1,157
Money market, Dean Witter	3,238	=	1,014	4,252	8,831
Money market, Edward D.					
Jones	1,233	-	-	1,233	1,118
Accounts receivable	104	-	=	104	5,339
Due from League of Women					
Voters of Minnesota					
Education Fund	2,978	-	_	2,978	_
Due from local Leagues					
for memberships	975	-	-	975	865
Inventory, at cost .	8,332	<del></del>		8,332	5,732
Equipment at cost	10,082	-		10,082	10,082
Accumulated depreciation					
(Note 2)	(10,082)	-		(10,082)	(10,082)
Leased property under					
capital lease	2,395	-	-	2,395	2,395
Accumulated amortization					
(Note 4)	(2,395)	_	-	(2,395)	(2,395)
Grants receivable					
Development	569		-	569	4,052
Environment	14	-	_	14	14
Voter service	-	-	-	-	450
Precinct caucus		_			1,250
TOTAL ASSETS	\$ 22,803	\$ 1,798	\$ 1,014 \$	25,615	\$ 28,808

Uni	Operating restricted	Funds Restricted	Endowment Fund	1985	11 Funds 1984
LIABILITIES & FUND BALANCE	ES	1 - 41-6			
Accounts payable and					
accrued expenses Income tax payable	3,842 164	\$ <del>-</del> ·	\$ <u>-</u>	\$ 3,842 164	\$ 2,655 1,889
TOTAL LIABILITIES	4,006			4,006	4,544
*					
Fund balances					
Unrestricted Restricted-Hope Washburn Restricted-nonexpendable: Jane Grey Swisshelm Leadership & Memorial	18,797 -	1,798	<u> </u>	18,797 1,798	23,250
Fund (Note 6) . LWVUS education fund			1,000	1,000 14	1,000
Total Fund Balances	18,797	1,798	1,014	21,609	24,264
TOTAL LIABILITIES & FUND BALANCES	22,803	\$ <u>1,798</u>	\$ <u>1,014</u>	\$ 25,615	\$ 28,808

See accountants' compilation report and notes to financial statements.

#### STATEMENT OF SUPPORT AND REVENUE, EXPENSES AND CHANGES IN FUND BALANCES (UNAUDITED)

#### FOR THE YEARS ENDED MARCH 31, 1985 AND 1984

	Operating Unrestricted	Funds Restricted	Total	Endowment Fund	Total All Funds 1985 1984
Support and Revenue					
Contributions Members					
Cash	\$ 340	\$ -	\$ 340	\$ -	\$ 340 \$ 4,660
Unreimbursed expenses Non-member, direct solicitation	1,857 62	1,798	1,857	_	1,857 2,275
and state development Income from Education Fund	62		1,860		1,860 9,638
Fundraising	12,954	48,017	48,017 12,954	-	48,017 31,276
Memberships	45,622				12,954 5,734
Program related income	45,022	~~ <del>~</del> /	45,622	-	45,622 49,111
Publications sales	2,327	_ = =	2,327		2,327 1,562
Newsletter - Minnesota Voter	62	-	62		62 27
Action	864		864	- 7	864 1,680
International relations Voter service Citizen information	300 3,761 2,210		300 3,761 2,210	= = =	300 7,155 3,761 2,696 2,210 5,744
Direct service to local Leagues	1,010	· <u>-</u>	1,010	- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1	1,010 1,369
Delegates	2,797	_	2,797	-	2,797 12,231
School study sales				_	_ 67
	74,166	49,815	123,981		123,981 135,225
Other revenue					
Copier rentals and service	7,965	-	7,965	14 15 15 15 15 15 15 15 15 15 15 15 15 15	7,965 9,363
Less expenses	(6,032)	_	(6,032)	_	(6,032) (6,851)
Cookbook sales	14,875	_	14,875	-	14,875 41,759
Less expenses	(11, 162)		(11, 162)	· · ·	(11,162) (26,771)
Investement income - Interest	647	_	647		647 1,439
	6,293		6,293		6,293 18,939
Total support and revenue	80,459	49,815	130,274		130,274 154,164

Expenses						* 1 ×
Program services						
Publications-cost of sales and						
expenses	2,527	-	2,527	-	2,527	4,439
Newsletter-Minnesota Voter	5,147	n=.	5,147	-	5,147	5,256
Action	5,914	2-0	5,914	_	5,914	6,271
Natural resources	244	-	244		244	6,851
Criminal justice	146	_	146		146	194
Human resources/social policy	1,157		1,157	<del></del>	1,157	17,517
Education	42		42		42	647
Government	64	_	64	-	64	65
International relations	1,013		1,013		1,013	24,458
Voter service	1,898	· _	1,898		1,898	12,298
Citizen information	2,704	2,487	5,191	<del>100</del>	5,191	12,502
Direct service to local Leagues	17,561	-	17,561	-	17,561	17,219
Delegates	7,147	_	7,147	-	7,147	16,483
Education Fund	3,965	45,530	49,495		49,495	
Total program services	49,529	48,017	97,546		97,546	124,200
0						
Supporting Services						
General administration	28,005		28,005		28,005	12,245
Fundraising-development & public	3.0					
relations	7,378		7,378		7,378	9,056
Total supporting services	35,383		35,383		35,383	21,301
Total functional expenses	84,912	48,017	132,929		132,929	145,501
Excess (deficiency) of support &						
expenses	(4,453)	1,798	(2,655)	-	(2,655)	8,663
Fund balances at beginning of year	23,250		23,250	1,014	24,264	15,601
Fund balances at end of year	\$ 18,797	\$ 1,798	\$ 20,595	\$ 1,014	\$ 21,609	24,264
The second of the second secon	76.3				S .	

See accountants' compilation report and notes to financial statements.

# STATEMENT OF CHANGES IN CASH BALANCES (UNAUDITED)

# YEARS ENDED MARCH 31, 1985 AND 1984

		1985	1984
(Decrease) incre	ase in cash: support less	\$ (2,655)	\$ 8,663
(Increase) decre local Leagues	ase in receivables from .	(110)	167
Increase (decrea	se) in accounts payable enses	1,187	(5,459)
Decrease in gran	ts receivable	5,183	2,967
Decrease in equi	pment and leased property	-	996
Decrease (increa and due from Le Minnesota Educa	se) in accounts receivable ague of Women Voters of tion Fund	2,257	(4,789)
(Increase) in in	ventory	(2,600)	(5,732)
(Decrease) in le	ase obligations	<u>-</u>	(630)
(Decrease) incre	ease in income tax payable	(1,725)	1,889
Increase (decrease deposits during	ase) in cash and savings g the year	1,537	(1,928)
Balance, beginni	ng of year	11,106	13,034
Balance, end of	year	\$ 12,643	\$ <u>11,106</u>

See accountants' compilation report and notes to financial statements

# NOTES TO FINANCIAL STATEMENTS (UNAUDITED)

#### MARCH 31, 1985 AND 1984

Note 1. Purpose of the League and Summary of Significant Accounting Policies

#### Purpose of the League

The League of Women Voters of Minnesota was established in 1919 and was incorporated in 1938 under the laws of the State of Minnesota. This State League is an integral part of the League of Women Voters of the United States. However, the accounts of the League of Women Voters of Minnesota are separate and distinct from the accounts under the control of the League of Women Voters of the United States, the League of Women Voters Education Fund, and those of all the local League affiliates. The purpose of the League of Women Voters of Minnesota is to promote political responsibility through informed and active participation of citizens in government and to act on selected government issues.

#### Accounting Policies

The financial statements of the League of Women Voters are prepared using the accrual method of accounting. In accordance with this method of accounting, income is recognized in the year in which it is earned and expenses are recorded in the year in which they are incurred.

#### Contributions

The League recognizes income from direct cash contributions received from the public as a result of development efforts and from various contributing members. Out-of-pocket expenditures contributed by members in performance of various League functions are also recognized as income.

#### Grants

A major portion of the League's grant revenue is derived from the League of Women Voters Education Fund, and the newly organized League of Women Voters of Minnesota Education Fund, publicly supported charities. Designated and undesignated funds are solicited at the State level through the development activities of the League of Women Voters of Minnesota. These funds, however, are raised and received by the League of Women Voters Education Fund and the League of Women Voters of Minnesota Education Fund. No professional fundraisers are used. The League of Women Voters of Minnesota is awarded restricted grants upon approval of specified programs. Any operating funds restricted by the League of Women Voters Education Fund, League of Women Voters of Minnesota Education Fund and other grantors for particular program purposes are deemed to be earned and reported as revenues when the League receives them from donors.

# NOTES TO FINANCIAL STATEMENTS (UNAUDITED)

#### CONTINUED

#### Memberships

Membership dues are reported as revenue over the periods to which the dues relate. Membership dues consist of "per member payments" assessed against local League affilaates as a charge per local member.

Copier Rental and Service and Cookbook Sales

The League recognizes revenues from providing photocopying services to individuals and organizations related and unrelated to the League's exempt function. During the years ended March 31, 1985 and 1984 the League published and sold cookbooks of recipes compiled by its members.

#### Income Taxes

The League has qualified as an organization exempt from Federal and Minnesota income taxes under Code Section 501(c)(4) of the Internal Revenue Code and comparable Minnesota Statutes and therefore is exempt from income tax.

Contribution to League of Women Voters of Minnesota Education Fund

The League provides the League of Women Voters of Minnesota Education Fund with administrative, management office and fiscal services at current market rates. At March 31, 1985 the League of Women Voters of Minnesota Education Fund owed the League \$13,874 for such services. The League's Board of Directors forgave \$10,779 of that amount as a contribution to the League of Women Voters of Minnesota Education Fund.

#### Note 2. Equipment

Equipment is recorded at cost. Depreciation is computed over the estimated useful life of ten years using the straight-line method.

#### Note 3. Description of Leasing Arrangements.

League of Women Voters of Minnesota occupies certain office space and uses certain office equipment under non-cancellable leases. The equipment lease, expiring in 1984, is classified as a capital lease. The League bears the cost of all related insurance, taxes, and maintenance regarding this equipment. The office space is under an operating lease that expires in 1986.

It is expected that in the normal course of business the expiring leases will be renewed or replaced by other leases.

# NOTES TO FINANCIAL STATEMENTS (UNAUDITED)

#### CONTINUED

#### Note 4. Operating Lease

The following is a schedule by years of future minimum rental payments required under the operating lease that has a remaining noncancellable lease term in excess of one year as of March 31, 1985:

Year ending March 31:

1986

5,928

Rental expense for the year ended March 31, 1985 was \$5,928.

#### Note 5. Restricted Funds

Jane Grey Swisshelm Fellowship

The fund was established in 1937 by G. W. Bacon in order to provide funding for League programs. The principal of the fund shall remain intact, with earnings to be used at the League's sole discretion.

League of Women Voters of the United States Education Fund

The fund was established for the purpose of providing funding for education projects of the League of Women Voters. It has qualified as a tax exempt organization under Section 501(c)(3) of the Internal Revenue Code, and thus is eligible to receive donations which are deductible for income tax purposes.

Hope Washburn Fund

The fund was established in 1984 by gifts in memory of Hope Washburn in order to provide funding to start up new Leagues. The principal of the fund shall remain intact, with earnings to be used at the League's discretion.

#### Note 6. Functional Allocation of Expenses

The costs of providing the various programs and other activites have been summarized on a functional basis in the statement of support and revenue, expenses, capital additions, and changes in fund balances. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

#### SCHEDULE OF FUNCTIONAL EXPENSES

		General Use Pub- lications	Newsletter Minnesota Voter	Action	Natural Resources	Criminal Justice		Education	Government	
TOTAL DIRECT CHARGES AND EXPENSES	2.5	\$ 999	\$ 3,546	\$ 1,202	\$ 120	\$_69	\$133	\$ <u>-</u>	\$ <u>13</u>	
INDIRECT CHARGES AND EXPENSES										
Salaries, wages & payroll taxes		596	1,171	2,329	31	47	877	17	31	
Occupancy		324	291	340	1	2	39	20	1	
Rental and maintenance of equipment		13	26	51	1	. 1	19	_	1	
Postage and shipping		338	9	562	17	10	9	1	3	
Copier		206	4	1,216	70	12	28	1	13	
Telephone		. 21	41	96	1	2	7	2	1	
Supplies		24	48	96	1	2	36	1	1	
Insurance		5	10	20	1	1	8	-	-	
Computer		-	-	-	_	2		-	49	
Bank charges and miscellaneous		1	1	2	1	-	1	-	_	
TOTAL INDIRECT CHARGES AND EXPENSES BEFORE DEPRECIATION AND AMORTIZATION		1,528	1,601	4,712	124	77	1,024	42	51	
CONTRIBUTION TO LEAGUE OF WOMEN VOTERS MINNESOTA EDUCATION FUND	OF		-	_		_	-	·	-	
TOTAL FUNCTIONAL EXPENSES		\$ 2,527	\$ 5,147	\$ 5,914	\$ 244	\$ 146	\$ 1,157	\$ 42	\$ 64	

Internat'l Relations		Citizen Information	Direct Serv- ice to Local Leagues	Delegates	Education Fund	Total Program Services	SUPPORT Management & General Admin.	ING SERVICES CA Fundraising Development & Pub. Relations	Total Supporting	TOTAL Total Program & Supporting Service Expenses	
\$ 527	\$ 1,240	\$_4,832	\$_2,114	\$ 4,229	\$	\$ 19,024	\$_3,170	\$_5,617	\$ 8,787	\$ 27,811	
- 8	8										
367	483	289	8,379	2,141	28,635	45,393	18,773	1,138	19,911	65,304	
32	40	25	905	98	2,318	4,436	1,267	200	1,467	5,903	
8	12	•7	185	47	610	981	418	29	447	1,428	
22	48	7	1,853	72	2,021	4,972	919	131	1,050	6,022	
24	22	9	3,312	358	2,427	7,702	904	129	1,033	8,735	
15	21	7	376	93	1,107	1,790	828	51	879	2,669	
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3	11	2	81	18	169	329	201	29	230	559	
-	-	37 <del>-</del>	(=		242	242	726	-	726	968	
	1	1	11	3	23	45	28	4	32		
486	658	359	15,447	2,918	38,716	67,743	24,835	1,761	26,596	94,339	
					10,779	10,779		2		10,779	
\$ 1,013	\$ 1,898	\$ 5,191	\$ 17,561	\$ 7,147	\$ 49,495	\$ 97,546	\$ 28,005	\$ 7,378	\$ 35,383	\$ 132,929	

STATEMENT OF SERVICES RENDERED - DESCRIPTION OF PROGRAM SERVICES

#### General use publications

We distributed <u>FACTS</u> about the League of Women Voters of Minnesota, 1919-1981, publications catalog and League of Women Voters buttons.

#### Newsletter - Minnesota Voter

MINNESOTA VOTER was issued quarterly to every member of the League in Minnesota and assorted subscribers. It contained information about public issues and meetings, League action on public issues, and League activities.

#### Action

This program category was devoted to promoting the positions (on public issues) of the League of Women Voters of Minnesota. Volunteers and staff prepared testimony, issued calls for actions to local Leagues, and published CAPITOL LETTER. Volunteers lobbied positions at Legislature and met monthly at League of Women Voters office. Chair worked with Citizen Information Chair to produce citizen's action handbook and videotape.

#### Natural Resources

We sent Natural Resource volunteers to conferences. Volunteers followed various issues in natural resources. Committee completed second year of a two-year study on water resources, including a publication. Committee members traveled to various local League communities to present programs on water.

#### Criminal Justice

Action on criminal justice issues included under our action category.

#### Human Resources

Action on Human Resources issues included under our Action category. Completed work on fourth edition of INDIANS IN MINNESOTA (EF grant) published June 29, 1985.

#### Education

Volunteer committee took action on education issues included in our Action category.

#### STATEMENT OF SERVICES RENDERED - DESCRIPTION OF PROGRAM SERVICES

#### CONTINUED

#### Government

Worked with Citizen Information Chair in publishing CITIZENS IN ACTION. Action activities in government included under Action category. Provided assistance and resources to local Leagues for the LWVUS study on Financing Federal Government.

#### International Relations

We sent a representative to World Affairs Council, World Affairs Center meetings, world trade conferences and meetings, and United Nations informational meetings. We also provided assistance to local Leagues for the National League study of "national security." We cosponsored and participated in a project entitled "Prospects for Peacemaking" with the Hubert H. Humphrey Institute for Public Affairs, Honeywell, Inc. and the Committee for National Security.

#### Voter Service

Voter service volunteer chair worked with local Leagues to prepare them for fall elections (candidates meetings, etc.), planning for Election '84 projects, including debates, Election Hotline, a Voters Guide and a Young Voters project. See SWVMNEF.

#### Citizen Information

Prepared public conferences on Pay Equity (EF grant), lobbyist training and Home Health Care (EF grant). Staff and volunteers arranged facilities, meals and worked with Human Resource and Action chairs on program and publicity. Worked with Action and Government chairs on revising and publishing CITIZENS IN ACTION.

#### Direct Service to Local Leagues

Provides assistance and information to all local Leagues in the state through field service, training, publications and coordination of activities.

#### Delegates

Provides League of Women Voters of Minnesota delegates to state and national councils and conventions.

#### Services to LWVMNEF

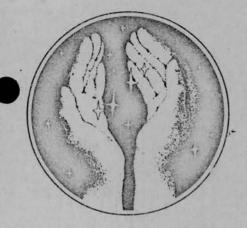
Provided administrative and volunteer services to LWVMNEF in support of educational programs and activities.

#### CORPORATE AUTHORIZATION RESOLUTION

	League of Women Voter	's or minnesota
, Feder	al Employer I.D. Number _	, a corporation organized under the
laws of the State of	Minnesota	, and that the following is a true, complete and corre
		tors of said Corporation duly and properly called and held on the
		, 19_85; that a quorum was present at said meeting; that said
	he minutes of said meeting and have r The Roseville I	
hereinafter sometimes calle officer of this corporation terms, conditions and agreer tion and to cash, to negotia notes and other instruments	d the Bank be and it hereby is desi is hereby authorized to open or cau ments as shall be required by said Ban ate or to deposit or cause to be deposi for the payment of money and to ma ER, that checks, drafts or other wi	gnated as a depository for the funds of this corporation and an use to be opened an account or accounts with said Bank on suck, to endorse or cause to be endorsed, in the name of this corpor ted in such account or accounts any money, checks, drafts, order ake any other agreements deemed advisable in regard thereto. thdrawal orders issued against the funds of this corporation of the following:
Joan Higinbotham, P	(Insert One or Two	
Sally Sawyer, Exec.		onities ongar, bookkeeper
Connie Hondl, Trea		
drawal orders, so signed, inc other withdrawal orders pay debtedness owing to said Ba	cluding those payable to the individua yable to the said Bank or to any oth	the account of this corporation any checks, drafts or other with order of the person signing the same and including also checks over person or corporation, which are applied in payment of any inguing such checks or other withdrawal orders.  of the following:
*		
¥.	*	2
enewal thereof in such am		otes, acceptances or other evidences of indebtedness therefor, or i
authorized to endorse, assignocks, bonds, real estate or to borrowed; to assign or neather same; to unconditionally brotest and notice of non-particles and notice of non-particles and notice of non-particles and seen furnished to an RESOLVED FURTHER or in behalf of this corporate attified, approved and confirmation and all other contracts, on respect to transaction between and all other contracts, and Bank or any other busin RESOLVED FURTHER and effect, except as the same of the sa	gn, transfer, mortgage, or pledge to other property now or hereafter ow egotiate to the Bank any bills received y guarantee payment of any or all bill by ment.  ER, that this resolution shall continued received by said Bank.  ER, that all transactions, if any, in relation with said Bank prior to the address.  ER, that any of the persons above-not agreements, stipulations and orders we tween this corporation and said Bank less transacted by and between this coeff. that any and all resolutions here werning the operation of this corporate may be supplemented or modified to adopt the foregoing resolutions are to adopt the foregoing resolutions are	tofore adopted by the Board of Directors of this corporation an tion's account(s) with it, be and are hereby continued in full force
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them to the Bank immediately, as they are absolutely necessary to carry out the directives of this authorization.

H778 OSWALD PUBLISHING CO., NEW ULM, MINN.



# TWIN CITIES WOMEN

2400 Blaisdell Avenue South Minneapolis, MN 55404 (612) 872-4352

June 1, 1985

Dear Friends:

We are organizing the sixth Twin Cities Take Back the Night March to express concern about and opposition to continuing domestic, public, political, and economic violence against women and children.

This year's event will be September 7 in Loring Park. Our goals are to focus attention on the continuing violence against women and children and to celebrate our growing strength and community as women. As in years past, the day will include workshops, display tables, entertainment, a rally, and finally - a night march through downtown Minneapolis.

Support from groups such as yours is critical to the success of this year's event. We've set a goal of raising \$2,000 through endorsements to help meet our total budget of \$10,000. We ask that your group consider sponsorship with a contribution of \$25. If your group's financial resources permit, please consider contributing more to make this important community event possible. If you cannot afford a cash donation but wish to endorse Take Back the Night, please consider contributing volunteer time, supplies or services. Your contribution, financial or otherwise, is vital to make Take Back the Night a reality.

Please join us as we celebrate our past accomplishments, future victories, and continuing strength as women. You can indicate on the attached form, the ways in which your organization wants to support Take Back the Night. Please indicate if we may list your organization as an endorser. Responses must be received by July 15 in order to be included in our literature.

If you have any questions, please call the Take Back the Night office at 872-4352.

Thank you for participating in the journey to Take Back the Night.

Ann Marie DeGroot

Administrative Coordinator

Mindy-Os I told you on the plane, the deadline can lasily be extended to August 10.

ENDORSEMENT FORM - TAKE BACK THE NIGHT 1985	
Organization	
Contact Person(s)	
Address (please include zip code)	
Phone (day)	(evening)
Contribution \$	
Instead of a contribution, we will endorse Take Back the Night by:	
Providing Short-term Volunteers	
Providing Child Care Volunteers and/or Resources	
Providing Marshalls	
Providing other services - please explain	
May we list your organization as an endorser in our literature?  *****Please return this form by July 15 to be included in our literatu  *************************  DISPLAY TABLE REQUEST - TAKE BACK THE NIGHT 1985  Organization  Contact Person(s)  Address (please include zip code)	re******
Phone (day)	
Items to be displayed	

Please return this form by August 15, 1985. We will contact you regarding space, set-up, etc. soon therafter.

If you have any questions, please contact the Take Back the Night office at 872-4352. Thank you.

June 28, 1985

WUL - 1 18851

Dear State League Presidents:

The League of Women Voters of Massachusetts has just concluded an all-day conference to train local League members to speak supportively of crisis control centers as a means of mitigating the risk of nuclear war. William Ury, the author of Beyond the Hot Line, began the conference (which was, by the way, coincidentally on day #4 of the Beirut TWA hostage crisis) and asked that the League be the catalyst for forging the crisis control centers by galvanizing public opinion in favor of them. Our state convention delegates voted to support a resolution that includes writing to you to request League of Women Voters of the United States attention to this matter. I have enclosed a copy of the resolution.

Our National Security position states:

"The League seeks to reduce tensions through better means of communication,.... Other League-supported measures include...conflict resolution training....'

It appears that crisis control centers fit our position and would go a long way to reduce the risk of nuclear war - our ultimate goal. The League could score a coup in this area; the "freeze" movement has been diffused and there exists a schism between "hawks" and "doves." A new tack needs to be taken on a common course. Although crisis control centers may be as controversial as the hotline originally was, and the implementation may be complicated, the concept needs to be elevated to widespread public discussion. This is something proactive and progressive that we can promote.

The Massachusetts State Board has undertaken all the obligations of the resolution passed by our delegates to state convention. In addition, we plan to bring a similar resolution to national convention in June of 1986. The appropriate time to take action on this issue is now. We hope your board will agree to act under our national positions and contact the administration, and your congressional delegation NOW. We would also be happy to help you plan meetings, or disseminate information on the issue throughout your state.

Please share this letter with your board and let us know the results of your discussions on nuclear war while we engage in debate about arms control and national security. This is the most critical issue of our time, and every League has a role to play.

Sincerely,

Susan Shaer, President

League of Women Voters of Massachusetts

Shoer

SS:elp



#### RESOLUTION TO SUPPORT NUCLEAR RISK REDUCTION-PROGRAM

Whereas, we, the delegates to the 1985 State Convention of the League of Women Voters of Massachusetts support the implementation of nuclear risk reduction measures,

Whereas, risk reduction measures which could help stabilize, or even better, prevent a nuclear confrontation with the Soviet Union include:

- 1. Agreed upon crisis procedures.
- 2. Nuclear crisis control centers.
- Crisis consultation period.
- Nuclear risk reduction talks.
- 5. Presidential crisis control seminar.
- 6. Enhanced third-party roles in defusing regional conflicts.

Therefore, be it resolved that the 1985 State Convention of the League of Women Voters of Massachusetts do the following:

- 1) Direct the State Board of the League of Women Voters of Massachusetts to send letters to President Reagan, Secretary of State George Shultz, and Secretary of Defense Caspar Weinberger urging the establishment of Crisis Control Centers.
- 2) Direct the State Board to lobby the Massachusetts Delegation in favor of nuclear risk reduction measures.
- 3) Direct the State Board to urge the National Board of the League of Women Voters of the United States to lobby in Congress in favor of these measures.
- 4) Direct the State Board to encourage grassroots education about crisis control within the State.
- 5) Direct the State Board to urge the National Board of the League of Women Voters of the United States to do the same throughout the country.
- 6) Direct the State Board to send letters to their counterparts throughout the country urging them to carry out the above activities.

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, Minnesota 55102 - April 1984

#### POLICIES

Policies adopted by the League of Women Voters of Minnesota, hereinafter referred to as LWVMN, will be reviewed annually by the Board of Directors.

Suggestions for policies may be made by any member of LWVMN, its staff, its officers or Board of Directors. The Board of Directors shall adopt all policies.

Following a policy's adoption by the Board of Directors, the Executive Director will prepare procedures for review by the Office Management Committee to be sure that the procedures conform with the intent of the Board of Directors.

#### 1. Nonpartisan

Board members and the Executive Director shall consult with the appropriate local League president and the state president to determine the possible impact of involvement in party politics.

#### 2. Use of Membership Lists

Roster of state League members and local League presidents are not available for commercial or partisan political use. Any other use shall be authorized at the discretion of the President and Executive Director if the use is of benefit to local Leagues.

#### 3. Office Staff Work Outside Office

Requests for paid LWV staff to work outside the office should be cleared with the appropriate portfolio chairperson and authorized by the President. (Examples: staff member help in Legislature, staff member consultation with local League, or staff member work at conference or workshop.)

#### 4. Reimbursement of Board Member Expenses

Board members must submit monthly expense vouchers whether they wish to be reimbursed or not. Expenses should be listed for all functions state Board members are required to attend. The voucher form defines categories and allowable amounts. Board members will be reimbursed for Board meetings, committee meetings, etc. required by their job description. Mileage will be reimbursed at 15¢ per mile (January, 1983, Board meeting).

#### 5. Nondiscrimination

No League meeting will be held in a place which is known to discriminate on the basis of race, religion or sex.

#### 6. Local League Relations

The Bylaws require each state Board member to be a member of a local League; each is expected to participate as fully as possible.

#### 7. Development: LWVMN Sharing Policy

The sharing policy for unrestricted money LWVMN raises is:

- a. If the local League has received a tax-deductible unrestricted contribution from a corporation or foundation in the community in the past three years and the corporation or foundation refuses to contribute this year, the local League will receive a 10% share of the contribution to the state League or the equivalent of what it received before, whichever is greater.
- b. If the local League receives its regular contribution, it will still get 10% of the contribution to the state League.

c. If the Local League has never received a tax-deductible unrestricted contribution from a specific corporation, it will receive 10% of the contribution to the state League.

#### 8. Consensus Questions

When a consensus is planned, the state Program Committee submits questions to the Board were in advance of publication for comment and revision. The resource materials should be used to pre-test the questions on a representative sample of local League members before the questions are submitted to the Board.

#### 9. Editing of Written Material

All written official information or communication should be reviewed by the President and Executive Director prior to mailing.

#### 10. Publications

Name of writers and contributors to a publication should be included.

All publications are reviewed by the President.

All state Program publications are submitted to an editor and to two reading committees (one made up of on-Board and off-Board members and another composed of "experts,") before the final draft is approved and prepared for publication.

The Executive Director (in consultation with the President, Development Chair, Project Committee Chair and Marketing Chair) decides the number of copies to be ordered and computes the selling price. He/she (or Executive Director) also decides whether the publication should be copyrighted and otherwise processed for marketing.

The Board is notified of the decisions made.

a. Pricing Policy Goals: whenever possible, LWVMN will seek grants to subsidize publication costs.

Budget categories might include:

typing and proofing time copying supplies and time billing bulk discounts noncollectibles research time overhead/contingency expenses printing distribution
postage and stationery
travel/child care/etc.
complimentary copies
promotion (includes all special materials or
activities used to create interest in the
publication)

In all cases LWVMN will recover publication budget costs and in most cases make a profit, which will be returned to LWVMNEF in the case of Ed Fund publications.

#### b. Pricing Formula:

For League members

Publication budget costs plus 10% = price to members

For General Public

Publication budget costs plus a profit percentage will be determined by Executive Director, President, Development Chair and Marketing Chair

Development Chair and Marketing Chair

Discounts on bulk purchases: 11-50 copies - 10%

51-200 copies - 20%

for orders over 200 copies, contact Executive Director

#### c. Billings and Returns:

- . Bills for publications include postage and handling unless order is picked up at state office
- . \$1.00 minimum on mail orders
- . No returns
- . No refunds

#### 11. Statewide Meetings

Registration cost is to be approved by the meeting planners in consultation with the Executive Director. All meetings are designed to be self-supporting. Costs of attendance by Board members, or those persons designated by the Board, material distributed, staff time, etc., are figured into the registration cost.

#### 12. Members-At-Large

Members who pay dues to the state office rather than to a local League or unit receive a state DPM, the Minnesota VOTER, LWVUS VOTER, and one or two selected LWVUS publications a year. (1976 LWVUS Convention voted that MALs can be voting delegates.) A 1979 LWVMN Bylaw change entitles MALs to one delegate per 25.

#### 13. Board Member Participation at State Convention and Council

The League's Articles of Incorporation state: "They (the officers and Board of Directors) shall hold office until the conclusion of the next regular biennial Convention, or until their successors have been elected and qualified." Therefore, members who are up for election to state Board and are not local League Convention or Council delegates cannot vote but may have the privilege of the floor only if granted by the Chair.

Board members are encouraged to attend Convention and Council caucuses but must not lead or dominate the discussion.

#### 14. Action

League action at the state level is authorized by a committee which includes the President, Action chairperson, and item chairperson, if the need arises between Board meetings. Such action must be reported at the next Board meeting.

Local Leagues may take action on the local level under a state Position if the membership is informed on the issue, LWV Position, and the action being taken.

Local Leagues may take action on the state level under a local Position on three conditions: (1) the legislation must not be statewide in scope; (2) every affected local League must be notified of the proposed action; (3) approval for such action must be granted by the state Board.

#### 15. Approval of Testimony

Any formal statement made in the name of LWVMN must be approved by the Action chairperson and President. Testimony must be written, with copies for office files and Board members. No approval for testimony can be given over the telephone.

#### 16. Attending Conferences or Meetings

Board members who attend meetings or conferences related to their portfolios should ask Board approval for expenses beforehand, if not covered by the budget.

#### 17. Speakers' Bureau

It is the policy of the LWVMN to request that an honorarium be paid to a speaker who appears before a nonLWV group. A suggested figure is \$50, to be adjusted up or down depending on the financial circumstances of the group and the expenses of the speaker. The only exception would be a request to talk about the League, which we will do without charge.

The speaker is expected to contribute the honorarium to the LWVMN; however, any expenses (such as mileage, food, lodging or child care) will be reimbursed by the LWVMN.

#### 18. Resignations

A Board members who wants to resign should do so by a letter to the President. The letter will be read at the next scheduled Board meeing for acceptance by the Board.

#### 19. Stipends for Project Directors

Board members cannot be paid project directors (Office Management Committee, November 4, 1982).

#### 20. Guidelines for News Conferences

When any Board member determines that an issue or topic warrants a news conference, the Board member must contact the following people in order:

- . President
- . PR Chair
- . Action Chair
- . Executive Director
- . PR/Development staff person

If the idea is approved, the responsibilities would be divided as follows:

- . Board member identify key people who will make statements at news conference; prepare statement and get approval; define contents of press kit and get approval.
- . President and Action Chair approve materials and procedures defined by Board member.
- PR Chair assist Board member in planning and drafting all materials; arrange facility for conference; provide guidelines on quality of press kits; contact assignment editors at TV stations; prepare media memo announcing conference; attend news conference; serve as press liaison.
- . Executive Director determine office timeline and staff availability; review all materials.
- . PR/Development staff review materials; implement required distribution of media memo (invitation to cover) and news release (news conference statement).

Revised January, 1984.

#### PROPOSED GOALS FOR LWVMN FOR 1985-87

MISSION STATEMENT: The League of Women Voters, a nonpartisan organization, encourages the informed and active participation of citizens in government and influences public policy through education and advocacy.

GOAL I: By 1986-87, LWVMN will have achieved a 10% growth in membership with special emphasis on developing creative recruitment efforts toward adults under 35.

GOAL II: By 1988-89, LWVMN will have reserves equal to three months operating expenses while maintaining a balanced budget.

GOAL III: By 1987-88, LWVMN will design, implement and evaluate a marketing plan addressing internal and external audiences.

GOAL IV: By 1986-87, LWVMN will develop prototypes for future units of membership.

#### RATIONALE/BACKGROUND FOR GOALS:

GOAL I: Self-explanatory for most part. Set % at a lower number, shortened timeframe to try to make it seem more achievable. Felt targeting certain group might produce more results than more general statements such as "diversifying" or targeting "underrepresented."

GOAL II: Three months reserves considered fiscally responsible. While approved budgets may have been balanced - we have had difficulty operating within them.

GOAL III: We are in a "market driven" society and need to respond to this by looking at ourselves within this context. Marketing can be described as defining needs and then using whatever tools or techniques it takes to reach them. Marketing elements include: identifying needs, market research, pricing, distribution channels (ways to reach end user), advertising and public relations.

Competition is a marketing issue which deserves League attention - competition for time, money, expertise, members.

Marketing strategy is a statement of what the organization stands for...what it aims to accomplish and how. It examines: who should our clients be (target markets), how we'll reach them, what programs/services we'll offer, the competitive environment and available resources.

By assuming a marketing posture, an organization is more responsive to needs.

GOAL IV: A need for flexibility was expressed many times. We could develop prototypes for the future. Areas to consider: corporate units, electronic communication, "admission" standards and organizational structure, flexibility, efficiency, accessibility, "canned" materials, networking.

OUTSIDE SPEAKER(s) 33 (I wonder if they realize the cost involved and that we would pass it on to them?)

SHORTER CONVENTION 10

SHORTER WORKSHOPS

MORE FREE TIME 5

MORE DETAILED BUDGET PRESENTATION

Additions to convention agenda: speaker at one of the lunches more recognition of local League activities and accomplishment, put budget on "pie" charts, section by section, more networking, a get acquainted session for everyone at the beginning, some reports printed in workbook to shorten convention

#### LRP

well thoughtout 5 productive great way to brainstorm hope Board heeds the good suggestions 2 well organized needs to be follow-up information to local leagues 2 either eliminate or change method of doing it takes too much time need more specific suggestions-too general learned more about LWVMN involvement wonder how effective it is drop it love it 2 very good, fast moving 2 too much detail do this every other convention could this be sent to local Leagues ahead of time-needs to be shorter- getting to be old hat liked mixing with other local Leaguers 10 almost painless too fast 2

#### MISC. COMMENTS

Better, clearer explanation by Pres. at beginning of program discussion 25
Ice water available and coffee in back of room 8
Some "fun" activity break 2
Exercise opportunities
Good options this year
Workshopd and sessions were great
Networking, great
Hold convention when kids still in school

#### MISC. COMMENTS (cont)

More encouragement to mingle with people from other areas Some important issues not fully discussed: tear-off consensus, use of concurrence, extent of program-somehow discussion was inhibited More workshops Leadership was excellent Meet with other local leagues who share regional reps. Would like to see LWVMN publish book on workings of state government to be used in MN schools -- Ed Fund project. Update consensus and concurrence procedures-publish in Voter. Tell delegates to bring REAL towels. Time for more networking with leagues in same area More workshops and counterpart sessions. Force members to mingle-assign tables as in LRP. Stay on college campus--hotels too costly. Talk less about budget 2 X Budget should have been explained up front-felt you were hiding something. Intersperse action reports throughout convention.

#### WORKSHOP COMMENTS -- GENERAL

workshops should lead someplace, result in agreed upon action and/or suggestions for local leagues
Well run-excellent
Liked meeting with counterparts
Focus more on women--too general in workshops.

#### WORKSHOP SUGGESTIONS

Local lobbying

EKIXYEX Skills in leadership training and technics
Lobbying
Networking-more of it
Workshop where local leaguers can assist other local leaguers
Budget-detailed explanations
More "how to" workshops

#### WORKSHOPS EVALUATIONS

#### PRESIDENTS

ok too long
redundant 2
don't need 3
gear calendar planning with alternatives for small leagues
filing system: great and practical
well presented and very helpful 3
too much time spent on brainstorming
Paper flow comments helpful and realistic
good practical tips 5
good information
enjoyed sharing ideas and concerns with other local league presidents
very good, both # 1 and #2
both workships very effective

## Me- A CAndidate?

great
inspiring-enjoyed speaker 5
very good 5
ok, not enough real information
good panel discussion
interesting and worth the time

#### Debate Task Force

got no where nothing new

#### Voter Service

a re-run of video nothing new 3

# Video- Lights, Camera, Action

very good good presentation expand to include other media(radio, newspapers) a few good tips-examples interesting less general discussion more info to take home (WWK written) seeing video and analyzing was good no organized presentation-learned almost nothing information useful-a bit disorganized creative ideas good comprehensive handouts disappointing, lacked specific help terrific-good ideas through group interaction very interesting informational good examples not much info on technical and imaginative WXXVX ways to use camera.

## Membership Success Stories

excellent
great 5
panel, great 5
not enough time for group discussion of concerns
useful
wish more handouts available
good discussion 4

## New Membership Manual

wonderful range of ways for members increase 5 excellent 8 good information 10 valuable book 5

## Nuclear/Hazardous Waste

very informative-learned new things 8 excellent 5 too bad film/slides not available depressing 1 good handouts 4 speaker knowledgable good 2 timely topic well done 3 always learn something could have been longer

#### Fundraising

got lots of ideas 3
practical information, good material 3
fair-some good ideas
good 2
nice to have copies of finance drive letters of other leagues
wealth of ideas
well covered

## Finance/Ed Fund

learned a lot
little too causal
good variety of fundraising
few Ed Fund ideas
informative 4
excellent ideas and presentation 5
examples were useful
useful handouts and explanation
worthwhile discussion
OK

## Local Program

very good good tips on how to research, organize, present and act on local study good very useful presentation and discussion very informative excellent new ideas and good comments on past failures and ways to elimintate these mistakes in writing consensus questions great to know what not to do covered well good comments on ways to implement local study a little repetitious insightful comments regarding when time to KMYMMX fold up tent and wait to fight another day.

## National Security

excellent
enjoyed video 4
well organized and helpful

## National Security (cont)

not really help local Leagues planning-not too good. More like unit meeting with preconceived outcome.

Not enough help on ways to present topic to local Leagues 2 useful, presenting concensus questions and helpful list of resources.

Too low key, not dynamic
Poor quality tape 4 interesting comments well done helpful

#### Indians in MN

excellent 2
very interesting
good presentation on ways to use publication 5
excellent video 8
effective
well done 3
good
need more info on discussion guide
disappointing, expected more from "build up"
too much push to buy book, mentioned far too often
expected more about contents of book.

#### Idea Exchange

good source of creative ideas for problem solving always valuable and worthwhile quite good 3 many ideas brought to our local league

## Pay Equity

well done and interesting 3 could have been longer great 2 excellent good ideas for monitoring 5 material, good useful 4 good discussion leader very good 2 plenty of interesting hand-outs



#### ORGANISATION DU TRAITE DE L'ATLANTIQUE NORD

NORTH ATLANTIC TREATY ORGANIZATION

F.y.l.: S.S. Board members, wy agrosa?

1110 - BRUXELLES

10th July

19 85

DIRECTION DE L'INFORMATION
INFORMATION DIRECTORATE

DI.38(85)196

Ms. Judy C. Duffy 505 Lake Avenue Birchwood, MN 55110

Dear Ms. Duffy,

Each year the NATO Information Service of the North Atlantic Treaty Organization invites a number of American opinion leaders to participate in NATO fact-finding tours. This year we are pleased to invite you to join a group from the League of Women Voters for a one-week program to this headquarters and to Turkey.

The September 22 - 27 visit (departure from the US Saturday evening September 21) will consist of one day of high-level briefings at NATO, followed by four days in Turkey visiting Istanbul, Ankara, and possibly the Soviet border. The purpose of the tour is to allow you the opportunity to discuss with NATO and Turkish officials some of the issues and problems currently facing the Alliance. The NATO Information Service will be responsible for arranging the program and will provide participants with adequate per diem and economy class transport. A representative of Cosmos Travel in New York will be contacting you soon to assist with your travel arrangements. Should you wish to stay on after the conclusion of the official program, or to add a stop en-route back to the US, you will be responsible for any additional expenses.

We can assure you that the trip will be a substantive one and will allow you ample opportunity for dialogue on a wide range of political and defense-related issues. The program will be tightly scheduled with little or no time for sightseeing or personal appointments.

Details of your program will be forwarded to you in advance of your departure. I'm also enclosing a fact sheet which, although somewhat rough in places, will give you some useful information.

I look forward to meeting you.

Sincerely,

Ms. Elaine McDevitt US Liaison Officer

NATO Information Service

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#### LEAGUE OF WOMEN VOTERS OF MINNESOTA TO: Boarders

555 WABASHA · ST. PAUL, MINNESOTA 55102 PHONE: (612) 224-5445

FROM: Joan Higinbotham

SUBJECT: Action Plan Timelines

DATE:

July 30, 1985

MEMO

You have all been asked to bring your completed action plan timelines to the August Board Retreat. These will help us to accomplish several objectives: it will help you to focus on your priorities for the year, and set up a preliminary time line; it will help the office to plan its work for the year; and it will give me a better idea of what your plans are for the coming year. We will not be discussing the plans directly at the August retreat; however, at that time I would like to arrange an appointment with each of you to discuss your action plan and your goals for the year in more detail. Please bring your calendars so we can set up those appointments then.

Thanks! I look forward to working with all of you during the next two years, and consider myself a fortunate president to have such a committed group of volunteers.

# ACTION PLAN TIMELINE 1985-86

Project/Activity	April April	May	June	July

## ACTION PLAN TIMELINE 1985-86

Project/Activity	August	September	October	November
		*		
		8		

# ACTION PLAN TIMELINE 1985-86

Project/Activity	December	January	February	March

