



League of Women Voters of Minnesota Records

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LWVMN EDUCATION FUND BOARD MEETING MINUTES

November 11, 1998

Present: Berquist, Borgen, Covey, Dinneen, Dougher, Duffy, Erickson, Frisch, Gendler, Matlock, Pickering, Steen, Walz, Weisbrod

Staff: Sawyer, Hondl

Minutes: Motion: To approve the minutes of the October 14, 1998 LWVMNEF Board Meeting.

Mover: Dougher

Seconded

Approved

Treasurer's Report: Motion: To accept the Treasurer's Report for the period ending September 30, 1998 and to file it for audit.

Mover: Berquist

Seconded

Approved

Attention was drawn to lines

01610 - General Election Debate funds are up \$15,000 are up from two years ago.

01620 - Voter Guide Sales were up \$10,000.

17000 - In the Public Interest P&M money is being paid in installments. The expenses have been high as representatives from League attended a training in Chicago.

Voter Service income is up \$81,000 from two years ago. October and November will show significant expenses being paid out of the grant funds. This was a very successful year in raising money for election activities and consequently, the EF is in very good shape.

Development Report: Motion: to approve the Development Report.

Mover: Walz

Seconded

Approved

Since the October 14 Board meeting, money has been received from American Medical Systems, \$500; Ceredian, \$1,000; Gannett/Kare 11, \$2,500 for Judges study; MN Mutual Foundation, \$1,000; MN State Bar Foundation, \$3,000 for CIA/HTMD; Star Tribune Foundation, \$2,500; West Group, \$5,000. Total \$15,500.

It was reported that there are 10 applicants for the Director of Development position.

FutureTrek: One goal of FutureTrek is to develop major strategies for approaching funders. There are no major projects planned except the Study Circles and it will be determined if there are significant projects to develop a major 2000 campaign. A concern was expressed that a lot of the emphasis in FutureTrek deals with the LWVMN and the funding for most of the projects are for EF projects. The funding can still be raised for EF work and the LWVMN will still have to address funding issues.

It is hoped that projects will go into the next budget. Some of these might include LOTT, the Study Circles, an Election Institute (Joan Growe).

Local League memberships continue to drop. Leadership is a real concern for many LLs. Is the future for LLs with state units? State units are administered by the State League and they are not allowed to act locally. Again, how do we attract younger members? It was suggested that a consultant be hired to examine how the State League works and interacts with LLs. There may be a need to have an outsider examine how the League operates and see if there are not better ways of running the organization.

There will be more investigation regarding a Voter Service project connected with Joan Growe. There were questions whether the project should be named for one person and what should be the focus.

The LWWUS Diversity Toolkit was recommended and should be used to promote diversity in Leagues.

Annual Appeal: It was estimated that the Annual Appeal is nearing \$40,000. It is felt that the appeal is on target. There is money that has come in that has not been processed. The goal is \$55,000.

The meeting adjourned at 9:50 p.m.

Respectfully submitted,

Vera Dougher
Recording Secretary

DEVELOPMENT SUMMARY FOR FY 1998-99 BY COMPANY/FOUNDATION

30-Dec-98

COMPANY/FOUNDATION	PROJECT	REQUEST DATE	REQUEST AMOUNT	RECEIVED DATE	RECEIVED AMOUNT	REFUSED DATE	LL SHARE/COMMENTS
3M	Unrestricted	6/29/98	\$10,000.00				mtg.end Aug.notif early Sept
3M	Indians	6/29/98	\$10,000.00				mtg.end Aug.notif early Sept.
Alliance for Better Campaigns	MN Compact		\$40,000.00				\$25,000 remain of pledge
Alliant Techsystems - in kind	CIA	8/10/98					in-kind printing of brochures
Allianz Life Insurance Company of North America	Unrestricted	4/23/98	\$500.00	4/29/98	\$200.00		
Amer Express Fndtn, EmpGiftMatchProg	Fundraiser			7/6/98			Hondl matching gift
American Express Financial Advisors Inc	Debates		\$15,000.00	4/16/98	\$15,000.00		
American Medical Systems	Unrestricted	8/7/98	\$500.00	10/19/98	\$500.00		Share MEPH \$50
Andersen Foundation	Unrestricted	7/29/98	\$5,000.00	9/14/98	\$5,000.00		Share SCV \$500
Bachman Printing - in kind	Judges			3/1/98			asst in printing Focus flyers
Berglund Fndtn, Lilliam Wright & C. Emil	Spanish Curric	2/4/98	\$2,000.00			5/18/98	
Blandin Foundation	Debates	5/14/98	\$25,000.00	6/17/98	\$15,000.00		mid Aug mtg re addnl \$10,000 ref.
Blue Cross /Blue Shield	Voter Guides	7/30/98	\$8,500.00			8/26/98	call Kathy Mock next March
Cargill	1/2Unrest/1/2VS	6/3/98	\$10,000.00	10/2/98	\$10,000.00		Share \$250 each MEPH+Wy/Ply
CBS Foundation	Hotline		\$30,000.00	7/10/98	\$30,000.00		
Ceredian Corp.	Unrestricted	9/30/98	\$1,000.00	10/26/98	\$1,000.00		Share Blmtg. \$100
Coldwell Banker Burnet	Unrestricted	6/11/98	\$2,500.00	6/29/98	\$1,000.00		Share Edina \$100
Dain Rauscher Foundation	Unrestricted					4/29/98	
Dayton Hudson Foundation	Vot Guide/Deb			7/20/98	\$20,000.00		
Deluxe Corporation Foundation	Unrestricted	6/4/98	\$4,000.00	8/10/98	\$2,000.00		Share AH/Shorev \$200
Doherty, Rumble & Butler Professional Association	Judges	4/7/98	\$1,000.00	5/11/98	\$500.00		\$250 each from Fndtn & Prof Assn
Elmer L. & Eleanor J. Andersen Foundation	Judges	1/9/98	\$2,000.00	4/7/98	\$2,000.00		
Fabyanske, Westra & Hart P.A.	Judges	4/22/98	\$500.00				
Federal Bar Association Foundation	Judges	5/4/98	\$3,000.00			10/7/98	
Fredrikson & Byron Foundation	Judges					4/20/98	
Fuller, H.B. Company Foundation	Voter Guides	5/15/98	\$6,000.00			7/23/98	for student distrib
G & K Services	Unrestricted	4/23/98	\$500.00	7/2/98	\$200.00		
Gannett Foundation	Judges		\$5,000.00			4/21/98	
Gannett Foundation/KARE-11	Judges	4/23/98	\$5,000.00	10/21/98	\$2,500.00		Duffy attended event
General Mills Fndtn - inquiry call	Voter Guides	7/24/98	\$8,500.00			7/28/98	per Petra-Reatha declines

COMPANY/FOUNDATION	PROJECT	REQUEST DATE	REQUEST AMOUNT	RECEIVED DATE	RECEIVED AMOUNT	REFUSED DATE	LL SHARE/COMMENTS
Gray Plant Mooty Foundation	Judges	3/31/98	\$2,000.00	4/30/98	\$500.00		
Hartfiel Company, The	Unrestricted	4/23/98	\$250.00	5/11/98	\$125.00		
Hennepin County Bar Foundation	Judges		\$3,000.00			6/3/98	
Honeywell Foundation	CIA or HTMD...	6/3/98	\$5,000.00				
Honeywell Foundation	Unrestricted or	6/3/98	\$5,000.00	7/10/98	\$1,000.00		LWW MPLS \$100
Horton, Inc.	Unrestricted		\$0.00	12/13/98	\$500.00		Share Mpls. \$50
IBM - in-kind computers	Technology			5/19/98			computers, value \$3,471
Indian Affairs Council	Indians	7/23/98	\$20,000.00				tribes asked to contribute
Instant Web Companies	Unrestricted	4/29/98	\$1,000.00	7/10/98	\$500.00		Share ECC \$50
International Dairy Queen	Unrestricted	6/5/98	\$1,000.00				decision Jan 1999
JCPenney Company	Unrestricted			7/20/98	\$500.00		Share \$50 LWW MEPH
John S and James L Knight Fndtn of St. P Fndtn	Hotline	4/29/98	\$1,500.00			6/9/98	
Key Investment Inc	Judges	8/5/98	\$5,000.00				
Land O'Lakes Foundation	Unrestricted	6/8/98	\$1,000.00	9/10/98	\$1,000.00		8/11 wrng chk, 9/3 mail new one
Larkin, Hoffman, Daly & Lindgren Ltd	Judges	4/22/98	\$500.00				
Lawyer Trust Account Board	Judges	4/30/98	\$10,000.00			6/5/98	
Leaders of Today & Tomorrow/LOTT	LOTT			6/19/98	\$10,000.00		
Leech Lake Tribal Council	Indians			9/10/98	\$1,000.00		
Leonard, Street and Deinard	Judges	4/22/98	\$500.00			4/27/98	
Lieberman-Okinow Foundation	Unrestricted	8/7/98	\$500.00	10/6/98	\$100.00		
Lindquist & Vennum	Judges	4/3/98	\$2,000.00			6/10/98	
Lockridge Grindal Nauen & Holstein PLLP	Judges	4/22/98	\$500.00				
Lommen, Nelson, Cole & Stageberg P.A.	Judges	4/22/98	\$500.00				
LWVEF/Joyce Foundation	Camp Finance			7/2/98	\$6,260.00		addnl \$6260 10/98, \$505 4/99
Malt-O-Meal	Unrestricted	8/7/98	\$500.00				
Martin Foundation	MN Compact	6/3/98	\$10,000.00	6/25/98	\$7,000.00		
Maslon Edelman Borman & Brand	Judges	4/22/98	\$500.00				
Medtronic	Unrestricted	10/14/98	\$10,000.00	12/3/98	\$5,000.00		Share Fridley \$500
Medtronic Foundation	Unrestricted	10/16/98	\$10,000.00				
Mille Lacs Band of Ojibwe	Indians			8/31/98	\$5,000.00		
Minneapolis Foundation, the	MN Compact		\$75,000.00			4/3/98	
Minnesota Business Partnership	Voter Service	6/16/98		6/29/98	\$5,000.00		
Minnesota Mutual Foundation	Unrestricted	6/2/98	\$1,000.00	10/15/98	\$1,000.00		Share St. Paul \$100
Minnesota State Bar Foundation	CIA/HTMD	8/6/98	\$4,000.00	10/23/98	\$3,000.00		
National City Bank Foundation	Unrestricted	8/7/98	\$1,000.00				

COMPANY/FOUNDATION	PROJECT	REQUEST DATE	REQUEST AMOUNT	RECEIVED DATE	RECEIVED AMOUNT	REFUSED DATE	LL SHARE/COMMENTS
Northern States Power Company	Unrestricted	5/8/98	\$4,000.00	8/20/98	\$2,500.00		Share MPLS \$250
Norwest Foundation	Unrestricted	5/4/98	\$2,500.00	9/30/98	\$2,500.00		Share MPLS \$250
Otto Bremer Foundation	CIA	8/6/98	\$4,000.00				
Pentair Foundation, The	Unrestricted	5/19/98	\$1,000.00			8/12/98	
Pillsbury	Voter Guides	7/30/98	\$8,500.00			8/11/98	no for student distrib
ReliaStar Financial Corp	Judges			9/10/98			in-kind printing FMV \$4,800
Remmele Engineering	Unrestricted			4/20/98	\$300.00		
Robins, Kaplan, Miller & Ciresi LLP	Judges	4/22/98	\$500.00				
SCIMED Foundation	Sp or Elem Cur			7/6/98	\$1,500.00		
Shandwick - pro bono services	Curriculum	7/23/98					decision mid Nov
Siegel Brill Greupner Duffy & Foster	Unrestricted	6/3/98	\$5,000.00				
Star Tribune Foundation	Unrestricted	7/29/98	\$2,500.00	10/26/98	\$2,500.00		Share Mpls \$250
SUPERVALU	Unrestricted	7/24/98	\$2,500.00	9/11/98	\$2,000.00		Share MEPH \$200
TCF Foundation on behalf of	Unrestricted	2/17/98	\$500.00	4/9/98	\$500.00		no share
U.S. Bancorp	Unrestricted	6/11/98	\$2,000.00				9/29 fdn ref-\$,1000pldg g.affrs
Unisys - in kind printing	Annual Report			8/28/98			FMV \$4,725 for 3500 copies
United HealthCare	Unrestricted		\$3,500.00			4/16/98	
W. Walker Fund	Unrestricted	5/20/98	\$500.00	9/16/98	\$300.00		Fund out of business - try AA
W.Walker Fund	Unrestricted			10/2/98	\$200.00		
Wallin Foundation, The	Spanish Curric	4/2/98	\$5,000.00				second copy of 11/97 request
West Group	Unrestricted	5/19/98	\$8,000.00	10/13/98	\$5,000.00		Share NDC \$500
White Earth Reservation Tribal Council	Indians			8/20/98	\$500.00		
Winthrop & Weinstine P.A.	Judges	4/2/98	\$2,000.00	4/14/98	\$500.00		

\$170,685.00



FURTHER RESOLVED, that the Bank be and is hereby authorized to comply with any process, summons, order, injunction, execution, distraint, levy, lien, or notice of any kind (hereafter called "Process") received by or served upon the Bank, by which, in the Bank's opinion, another person or entity claims an interest in any of these accounts, and the Bank may, at its option and without liability, thereupon refuse to honor orders to pay or withdraw sums from these accounts and may hold the balance therein until Process is disposed of to the Bank's satisfaction.

FURTHER RESOLVED, that any one or more of the persons holding the offices of this Organization designated above is/are hereby authorized (1) to receive for and on behalf of this Organization, securities, currency or any other property of whatever nature held by, sent to, consigned to or delivered to the Bank for the account of or for delivery to this Organization, and to give receipts therefor, and the Bank is hereby authorized to make delivery of such property in accordance herewith and (2) to sell, transfer, endorse for sale or otherwise authorize the sale or transfer of securities or any other property of whatever nature held by, sent to, consigned to or delivered to the Bank for the account of or delivery to this Organization, and to receive and/or apply the proceeds of any such sale to the credit of this Organization in any such manner as he/they deem(s) proper, and the Bank is hereby authorized to make sale or transfer of any of the aforementioned property in accordance herewith.

FURTHER RESOLVED, that the undersigned officer of this Organization be and hereby is authorized and directed to certify to the Bank the foregoing resolutions, that the provisions thereof are in conformity with the Constitution, Charter, Bylaws and/or rules of this Organization and to provide the names and specimen or facsimile signatures on signature cards if requested of the person(s) authorized therein, and that the foregoing resolutions and signature cards and the authority thereby conferred shall remain in full force and effect until this Organization notifies the Bank to the contrary in writing, and the Bank may conclusively presume that such resolutions and signature cards are in effect and that the persons identified therein from time to time as officers of the Organization have been duly elected or appointed to and continue to hold such offices.

FURTHER RESOLVED, that this Organization assumes full responsibility and holds harmless the Bank for any and all payments made or any other actions taken by the Bank in reliance upon the signatures, including facsimiles thereof, of any person or persons holding the offices of this Organization designated above regardless of whether or not the use of a facsimile signature was unlawful or unauthorized and regardless of by whom or by what means the purported signature or facsimile signature may have been affixed to any instrument if such signatures resemble the specimen or facsimile signatures as provided to the Bank or for refusing to honor any signatures not provided to the Bank or for honoring any requests for the transfer of funds or money between accounts, and that this Organization agrees to indemnify and hold harmless the Bank against any and all claims, demands, losses, costs, damages or expenses suffered or incurred by the Bank resulting from or arising out of any such payment or other action.

I hereby certify that I am the duly elected, qualified and acting officer and the custodian of the records and Organization's seal (if any) of the above-named Organization; that the foregoing is a true and correct copy of resolutions duly adopted in accordance with law and the Bylaws, Constitution, Charter and/or rules of said Organization by unanimous consent, or at a meeting of a quorum of its governing body on _____, 19_____, and that said resolution, not being in conflict with those Bylaws, Constitution, Charter and/or rules, is now in full force and effect.

Executed this _____ day of

_____, 19____.

Title: _____

[AFFIX SEAL HERE]

or

☐ the organization
has no seal

RECEIVED JAN - 6 1999



STATE OF MINNESOTA

OFFICE OF THE ATTORNEY GENERAL

January 4, 1999

MIKE HATCH
ATTORNEY GENERAL

NCL TOWER, SUITE 1200
445 MINNESOTA STREET
ST. PAUL, MN 55101-2130
TELEPHONE: (651) 296-9412

LEAGUE OF WOMEN VOTERS OF MN EDUCATION FUND, INC.
ATTN SALLY SAWYER
550 RICE ST
ST PAUL MN 55103-

Dear Sir or Madam:

This office has received the annual report which was recently filed for the above referenced charitable organization. Your organization's registration has been continued pursuant to Minnesota Statutes chapter 309, the Charitable Solicitations Act.

We wish to remind you that registration is not an endorsement of the organization and that Minnesota law prohibits any person from misrepresenting the meaning of registration.

Since many grant making organizations and foundations require evidence of registration with this office, we suggest that you **retain this letter in your files.**

Your next annual report and financial statement will be due six months after the close of your organization's fiscal year.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Cyndi H.H. Nelson".

CYNDI H.H. NELSON

Executive I

Charities Division

Telephone: (651) 296-6172

363300249
AG:15798



RECEIVED JAN - 6 1999

STATE OF MINNESOTA

OFFICE OF THE ATTORNEY GENERAL

January 4, 1999

MIKE HATCH
ATTORNEY GENERAL

NCL TOWER, SUITE 1200
445 MINNESOTA STREET
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Very truly yours,

CYNDI H.H. NELSON

Executive I

Charities Division

Telephone: (651) 296-6172

410417595
AG:15798

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF FINANCIAL CONDITION
NOVEMBER 30, 1998

	CURRENT YEAR	LAST YEAR	INCREASE DECREASE
ASSETS			
00102 LWVMNEF/SPECIAL FUND	\$22,942.10	\$12,132.31	\$10,809.79
00103 LWVMNEF CHECKING	25,954.22	12,034.21	13,920.01
00104 LWVMNEF SAVINGS-LL ACCTS	36,350.55	30,932.66	5,417.89
00120 LWVMNEF ACCOUNTS RECEIVABLE	11,585.09	5,005.73	6,579.36
00121 SPENDING PUB	.00	2,078.25	2,078.25-
00122 SKILLS FOR DEMOCRACY	5,643.00	6,246.00	603.00-
00124 WGP NREVISD	1,220.00	2,156.00	936.00-
00125 INDIANS IN MN INVENTORY	.00	.00	.00
00128 INDIANS	25,559.79	38,036.19	12,476.40-
00130 ADVANCE TO LWVMN	.00	.00	.00
00132 PERMANENT ENDOWMENT	35,253.29	25,297.73	9,955.56
00133 ELECTION VIDEO	138.08-	1,518.88	1,656.96-
00134 CIA - HTMD	3,145.84	19,301.60	16,155.76-
00135 LOTT	14,153.13	1,846.32	12,306.81
00136 VOTER SERVICE/PJ	55,412.25	25,000.00	30,412.25
00137 JUDGES PUB	1,027.00	.00	1,027.00
00138 FSG PUBLICATION	.00	599.74	599.74-
00139 SPANISH CURR	5,276.00	5,408.00	132.00-
00140 BUILD. BETTER COM.	2,191.93	7,910.58	5,718.65-
00141 MN COMPACT	16,425.93	.00	16,425.93
00142 POLITICS/MONEY	6,260.00	.00	6,260.00
00143	.00	.00	.00
00144 HOW TO MAKE DIFFERENCE	1,360.50	1,851.00	490.50-
00145 MN WOMENS BLDG PARTNERSHIP	168,858.00	175,293.00	6,435.00-
00160 EQUIPMENT	51,714.73	51,714.73	.00
00165 ACCUM DEPREC/EQUIPMENT	45,139.93-	41,882.53-	3,257.40-
00166	.00	.00	.00
	-----	-----	-----
TOTAL ASSETS	445,055.34	382,480.40	62,574.94
	=====	=====	=====

LIABILITIES & FUND BALANCES

00200 ACCOUNTS PAYABLE	886.01	1,305.17	419.16-
00205 ACCTS PAY TO LWVMN	31,674.43	44,099.76	12,425.33-
00240 CAPITAL BLDG FUND	.00	.00	.00
00310 LOCAL LEAGUE ACCTS	32,360.00	31,274.33	1,085.67
00320 UNDESIGNATED FUND BALANCE	116,062.88	77,515.79	38,547.09
00330 DESIGNATED FUND BAL	64,947.00	88,135.00	23,188.00-
00331 PERM RESTRICTED NET ASSETS	33,756.00	.00	33,756.00
00340 BLDG FUND BALANCE	101,078.00	125,793.00	24,715.00-
00349 SUSPENSE	.00	.00	.00
00397 INV FR MN 96-97 OFFICE COSTS	.00	.00	.00
00399 RETAINED EARNINGS - PRIOR	.00	71,513.09-	71,513.09
00398 RETAINED EARNINGS - CURR	64,291.02	85,870.44	21,579.42-
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TOTAL LIAB & FUND BAL	\$445,055.34	\$382,480.40	\$62,574.94
	=====	=====	=====

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING NOVEMBER 30, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
LWVMNEF INCOME				
LOCAL LEAGUE ACCT ADMIN				
00400 LOCAL LEAGUE DEPOSITS	\$4,690.00	9,110.00	15,000.00	5,890.00
00490 INTEREST LL DEPOSITS	.00	268.66	390.00	121.34
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SUBTOTAL	\$4,690.00	9,378.66	15,390.00	6,011.34
UNASSIGNED CONTRIBUTIONS				
00500 LWV MN MEMBERS	8,225.00	32,896.32	34,500.00	1,603.68
00505 NON MEMB (ANNUAL AP)	2,420.00	9,360.00	14,500.00	5,140.00
00510 CORPORATIONS/FOUNDATIONS	100.00	34,925.00	40,000.00	5,075.00
00515 LWVMN	.00	.00	.00	.00
00520 INTEREST	.00	.00	100.00	100.00
00525 MEM NON-CASH CONTRIB	42.00	1,066.50	2,000.00	933.50
00526 PERMANENT ENDOWMENT	.00	500.00	.00	500.00-
00527 PERMANENT ENDOW.\INTEREST	.00	158.90	.00	158.90-
00528 SPECIAL FUND	47.04	321.90	.00	321.90-
00532 LEGACY LUNCH	.00	158.37-	400.00	558.37
00535 FUND RAISER	.00	450.00	18,000.00	17,550.00
00536 DINNER FUND RAISER	.00	.00	.00	.00
00565 BLDG/RENT/REPAIR	584.05	4,672.40	6,750.00	2,077.60
00580 MISC/COPIER/NOTES	.00	6.33	.00	6.33-
00590 MEMORIALS/HONORS	25.00	1,045.00	500.00	545.00-
00591 AMEX	.00	38.81-	.00	38.81
00592 POSTAGE & HAND	21.80	1,887.21	500.00	1,387.21-
00593 SALES TAX	13.70	1,098.38	.00	1,098.38-
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SUBTOTAL	\$11,478.59	88,190.76	117,250.00	29,059.24
PROGRAM: MISC PROJECTS				
01028 NEW STUDY	.00	6,000.00	7,500.00	1,500.00
01029 CHOOSING JUDGES SALES	177.00	406.00	3,000.00	2,594.00
01035 GOV'T SPEND SALES	.00	3.00	.00	3.00-
01038 FINAN ST SALES	.00	12.00	.00	12.00-
01039 FSG PUB II SALES	.00	.00	.00	.00
01045 CIT. NETWORK	.00	34.25	26,400.00	26,365.75
01070 75TH HISTORY	.00	.00	.00	.00
01089 MEALS LRP	.00	.00	.00	.00
01090 BLDG BETTER COM.	.00	85.39	25,000.00	24,914.61
01091 LRP	.00	49.56	.00	49.56-
01092 NEW CENTURY CAMP	.00	.00	30,000.00	30,000.00
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SUBTOTAL	\$177.00	6,590.20	91,900.00	85,309.80

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING NOVEMBER 30, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
MENTAL HEALTH				
01108 MENTAL HEALTH III/IV GRANT	\$.00	.00	10,000.00	10,000.00
01109 HOW MHIII SALES/IV SALES	.00	.00	2,371.00	2,371.00
	-----	-----	-----	-----
SUBTOTAL	\$.00	.00	12,371.00	12,371.00
SOCIAL POLICY				
01200 INDIANS IN MN-SALES	.00	206.16-	1,000.00	1,206.16
01210 INDIANS IN MN-ROYALTIES	.00	.00	2,000.00	2,000.00
01230 INDIANS STUDY GRANT	.00	6,600.00	34,000.00	27,400.00
01233 INDIANS INTEREST	.00	719.83	1,000.00	280.17
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SUBTOTAL	\$.00	7,113.67	38,000.00	30,886.33
VOTERS SERVICE				
01610 GENERAL ELECTION DEBATE	.00	30,000.00	15,000.00	15,000.00-
01620 VOTER GUIDE-SALES	80.00	33,089.06	28,000.00	5,089.06-
01625 VOTER GUIDE-GRANT	.00	20,000.00	3,000.00	17,000.00-
01626 PRIMARY VOTER GUIDE	.00	.00	14,000.00	14,000.00
01627 PRIMARY SALES	.00	3,743.90	.00	3,743.90-
01629 SEC'Y STATE HLINE	5,469.53	5,469.53	.00	5,469.53-
01630 ELECTION HOTLINE	.00	30,000.00	30,000.00	.00
01640 VOTER INFORMATION	.00	10,000.00	15,000.00	5,000.00
01660 CURR. OUTREACH/SPANISH	.00	1,545.00	9,000.00	7,455.00
01661 SPAN CURR SALES	.00	245.00	.00	245.00-
01662 SECONDARY CURR SALES RE	20.00	1,925.00	9,000.00	7,075.00
01663 ELEMENTARY SALES	20.00	784.00	4,000.00	3,216.00
01664 ELEM CURR	.00	4.48	4,000.00	3,995.52
01665 ELECTION PROCESS TRAINING	.00	.00	2,500.00	2,500.00
01666 ELECTION VIDEO/PACKET SALES	45.00-	353.00	8,000.00	7,647.00
01672 MN COMPACT	5,000.00	32,146.34	40,000.00	7,853.66
01690 LL VOTER PROJ	.00	.00	2,000.00	2,000.00
01692 VOTER SERVICE PJ INTEREST	237.17	1,679.49	.00	1,679.49-
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SUBTOTAL	\$10,781.70	170,984.80	183,500.00	12,515.20

4

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING NOVEMBER 30, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
CITIZEN INFORMATION				
01700 POLITICS/MONEY	\$6,260.00	13,116.00	13,025.00	91.00-
01710 SPRING FOCUS MEALS	.00	564.00	.00	564.00-
01711 SPRING FOCUS ADMISSIONS	.00	1,080.00	.00	1,080.00-
01715 SPRING FOCUS GRANTS	.00	.00	.00	.00
01720 LOTT	53.74	16,395.13	.00	16,395.13-
01722 CIA ADMISSIONS	.00	.00	2,000.00	2,000.00
01725 CIA GRANTS	.00	3,000.00	4,000.00	1,000.00
01726 HOW TO M DIFF SALES	.00	399.65	5,000.00	4,600.35
01727 HOW TO M DIFF GRANT	.00	.00	2,000.00	2,000.00
01740 PUBLICATIONS/AV SALES	9.00	2,430.35	1,500.00	930.35-
01742 COMMUNITY FACILITATION	.00	2,000.00	.00	2,000.00-
	-----	-----	-----	-----
SUBTOTAL	\$6,322.74	38,985.13	27,525.00	11,460.13-
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TOTAL LWVMNEF INCOME	\$33,450.03	321,243.22	485,936.00	164,692.78
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5

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING NOVEMBER 30, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
LWVMNEF EXPENSES				
LOCAL LEAGUE PROJECTS				
04000 LOCAL LEAGUE GRANTS	\$52.19	10,589.05	15,000.00	4,410.95
04095 LL ADMIN-LWVMN SERVICES	123.19	1,192.51	5,000.00	3,807.49
	-----	-----	-----	-----
SUBTOTAL	\$175.38	11,781.56	20,000.00	8,218.44
LWVMNEF ADMINISTRATION				
05002 STAFF DEVELOPMENT	.00	180.00	500.00	320.00
05005 DEVELOPMENT COMMITTEES	.00	267.99	3,000.00	2,732.01
05007 ANNUAL FUND DR	233.64	5,596.21	7,000.00	1,403.79
05008 ANNUAL FUND DR/L.L. EARNINGS	.00	15.00	1,500.00	1,485.00
05009 SERVICES A FUND DR	402.38	2,698.26	9,000.00	6,301.74
05030 OTHER DIRECT EXPENSES	43.00	567.15	800.00	232.85
05035 FUND RAISER	.00	10.00	6,000.00	5,990.00
05037 LWVMN SERVICES	.00	122.98	2,000.00	1,877.02
05040 GEN AD. SERVICES	616.38	7,363.38	14,171.00	6,807.62
05045 PLANNED GIVING EXPENSES	.00	254.53	500.00	245.47
05047 PLANNED & MEALS	.00	.00	400.00	400.00
05050 LWV MN SERVICES	.12	1,124.66	6,000.00	4,875.34
05065 BLDG/RENT/MANAGEMENT	2,920.26	11,681.04	17,000.00	5,318.96
05067 LWVMN SERVICES	42.40	667.02	3,000.00	2,332.98
05093 SALES TAX	.00	.00	.00	.00
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SUBTOTAL	\$4,258.18	30,548.22	70,871.00	40,322.78
PROGRAM RELATED COSTS				
07000 EF BOARD EXPENSE	15.00	67.38	1,000.00	932.62
07001 CONFERENCES (BD)	.00	.00	800.00	800.00
07010 EF ANNUAL REPORT	.00	246.24	1,200.00	953.76
07015 EF LEGAL FEES & BANK CHGS	.00	78.02	200.00	121.98
07020 STATIONERY & PERM SUP	.00	937.35	2,000.00	1,062.65
07025 SUBS & RESOURCES	.00	.00	150.00	150.00
07030 LWUMNEF AUDIT	2,825.00	2,825.00	2,800.00	25.00-
07040 SERVICES PROG RELATED	134.33	10,190.38	25,000.00	14,809.62
07041 PROG RELATED BONUS	.00	.00	.00	.00
07045 NEW CENTURY CAMPAIGN	.00	.00	25,000.00	25,000.00
07050 NEW CENTURY SERVICES	16.87	315.68	5,000.00	4,684.32
07059 LRP	.00	7,318.58	.00	7,318.58-
07060 LRP SERVICES	83.10	2,270.52	.00	2,270.52-
07061 MEALS LRP	.00	.00	.00	.00
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SUBTOTAL	\$3,074.30	24,249.15	63,150.00	38,900.85

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING NOVEMBER 30, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
PROGRAM: MISC PROJECTS				
10026 JUDGES PUB FREE	\$.00	2,856.00	.00	2,856.00-
10027 JUDGES PUB INVENTORY	59.00	3,883.00-	.00	3,883.00
10028 NEW STUDY	6.85	4,322.91	5,000.00	677.09
10029 NEW STUDY SERVICES	374.95	9,641.78	5,000.00	4,641.78-
10030 GOVERNMENT SPENDING	.00	.00	.00	.00
10034 SPENDING FREE	.00	.00	.00	.00
10070 75TH HISTORY	.00	338.75	.00	338.75-
10073 75TH HISTORY/SERVICES	.00	172.18	.00	172.18-
10090 BLDG BETTER COM.	.00	2,200.00	10,000.00	7,800.00
10093 BLDG BET COM/SERVICES	.00	489.37	14,000.00	13,510.63
11008 MENTAL HEALTH III\IV	.00	.00	5,000.00	5,000.00
11009 MENTAL HEALTH III\IV SERVICES	.00	.00	5,000.00	5,000.00
11037 CITIZENS NETWORK	.00	2,333.00	5,500.00	3,167.00
11038 CIT NET/SERVICES	.00	297.50	20,900.00	20,602.50
11050 FIN STATE GOVT	.00	.00	.00	.00
11052 FSG PUB II FREE	.00	.00	.00	.00
11055 SERVICES	.00	.00	.00	.00
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SUBTOTAL	\$440.80	18,768.49	70,400.00	51,631.51
SOCIAL POLICY				
12000 INDIANS 4TH ED	.00	.00	.00	.00
12030 INDIANS	.00	6,341.99	20,000.00	13,658.01
12031 INDIANS SERVICES	.00	3,585.24	14,000.00	10,414.76
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SUBTOTAL	\$.00	9,927.23	34,000.00	24,072.77

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING NOVEMBER 30, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
VOTERS SERVICE				
16010 DEBATE 98	\$2,826.12	12,124.72	12,900.00	775.28
16011 LWVMN SERVICES	52.63	10,108.87	11,000.00	891.13
16020 VOTER GUIDE	1,172.70	22,213.93	18,000.00	4,213.93-
16021 LWVMN SERVICES	423.30	8,759.39	8,000.00	759.39-
16026 PRIMARY VOTER GUIDE	.00	12,993.12	10,000.00	2,993.12-
16027 SERVICES	.00	.00	5,000.00	5,000.00
16028 SEC'Y STATE HLINE	600.00	600.00	.00	600.00-
16029 SERVICES	.00	.00	.00	.00
16030 ELECTION HOTLINE	15.00	4,231.85	15,000.00	10,768.15
16031 LWVMN SERVICES	907.25	4,627.90	15,000.00	10,372.10
16040 VOTER INFO	.00	512.00	3,000.00	2,488.00
16041 LWVMN SERVICES	1,366.30	7,765.67	11,000.00	3,234.33
16059 SKILLS FOR DEMOC. FREE	.00	9.00	.00	9.00-
16060 CURRICULUM/SPANISH	.00	378.84	8,000.00	7,621.16
16061 SERVICES/SPANISH	.00	338.15	2,000.00	1,661.85
16063 SPANISH\FREE	.00	.00	.00	.00
16064 ELEM CURR	9.00	848.37	5,000.00	4,151.63
16065 LWVMN SERVICES	8.43	1,161.73	2,000.00	838.27
16066 WGTP FREE	.00	9.00	.00	9.00-
16068 WGTP ENGLISH	9.00	1,195.20	8,000.00	6,804.80
16069 WGTP SERVICES	.00	580.78	2,000.00	1,419.22
16070 ELECTION PROCESS TRAIN.	.00	346.91	2,000.00	1,653.09
16071 LWVMN SERVICES	.32	159.71	1,500.00	1,340.29
16072 MN COMPACT	4,968.04	19,777.74	25,000.00	5,222.26
16073 MN COMPACT SERVICES	308.95	12,480.23	15,000.00	2,519.77
16074	.00	.00	.00	.00
16080 MISC VOTER SERVICE	.00	632.80	.00	632.80-
16081 LWVMN SERVICES	.00	.00	.00	.00
16090 LL GET VOTE	.00	4,603.00	8,000.00	3,397.00
16091 SERVICES	3.18	581.59	2,000.00	1,418.41
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SUBTOTAL	\$12,670.22	127,040.50	189,400.00	62,359.50

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING NOVEMBER 30, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
CITIZEN INFORMATION				
17000 IN THE PUB. INTEREST P & M	\$.00	6,440.68	3,685.00	2,755.68-
17001 P & M SERVICES	395.49	13,650.89	12,000.00	1,650.89-
17010 SPRING FOCUS-MEALS	.00	608.90	.00	608.90-
17020 LOTT	605.71	5,151.27	.00	5,151.27-
17021 LOTT SERVICES	176.90	1,962.71	.00	1,962.71-
17022 CIA MEETING	.00	.00	1,000.00	1,000.00
17023 LWVMN SERVICES	12.63	709.98	6,000.00	5,290.02
17024 HOW TO MAKE DIFF	.00	83.33	2,500.00	2,416.67
17025 LWVMN SERVICES	134.93	890.99	2,000.00	1,109.01
17026 FREE DIST HOW DIFF	.00	.00	.00	.00
17027 HTMD INVENTORY	.00	162.00	.00	162.00-
17040 PUBLICATIONS/AV LIBRARY	264.55	1,328.10	500.00	828.10-
17041 LWVMN SERVICES	42.00	416.20	1,000.00	583.80
17043 MN CONVENTION	.00	.00	.00	.00
17045 MINN VOTER	.00	3,232.00	4,000.00	768.00
17046 MISC. ACCOUNTS PAY. (AUDITOR)	.00	.00	.00	.00
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SUBTOTAL	\$1,632.21	34,637.05	32,685.00	1,952.05-
20000 LWVMNEF RESERVES	.00	.00	.00	.00
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TOTAL LWVMNEF DIRECT EXPENSE	\$22,251.09	256,952.20	480,506.00	223,553.80
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NET INCOME (LOSS)	\$11,198.94	64,291.02	5,430.00	58,861.02-
	=====	=====	=====	=====

01/06/99

League of Women Voters of Minnesota
Balance Sheet
 As of November 30, 1998

	<u>Nov 30, '...</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash and temp. cash investments	22,835.28
Total Checking/Savings	22,835.28
Accounts Receivable	
1200 · Accounts Receivable	31,958.83
Total Accounts Receivable	31,958.83
Other Current Assets	
1410 · Prepaid insurance	187.62
Total Other Current Assets	187.62
Total Current Assets	54,981.73
Fixed Assets	
Office equipment, net	0.00
Total Fixed Assets	0.00
TOTAL ASSETS	<u>54,981.73</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	9.34
Total Accounts Payable	9.34
Other Current Liabilities	
2100 · Payroll Liabilities	2,666.67
2200 · Sales Tax Payable	13.56
Total Other Current Liabilities	2,680.23
Total Current Liabilities	2,689.57
Total Liabilities	2,689.57
Equity	
3000 · Net assets	58,902.56
3900 · Retained Earnings, current ...	-24,128.12
Net Income	17,517.72
Total Equity	52,292.16
TOTAL LIABILITIES & EQUITY	<u>54,981.73</u>

**League of Women Voters of Minnesota
P&L Year-to-Date Comparison
November 1998**

	Nov '98	Apr - Nov...
Income		
4000 · Membership dues		
4001 · Per member payments	187.06	29,904.06
4002 · Members at large	140.00	3,230.00
Total 4000 · Membership dues	327.06	33,134.06
4100 · Contributions		
4101 · Cash contributions - members	0.00	543.10
4113 · Honorarium	0.00	700.00
Total 4100 · Contributions	0.00	1,243.10
4200 · Publication sales		
4210 · Voter	60.00	92.00
4220 · DPM / BD memos	0.00	581.00
4225 · Capitol Letter	70.00	328.00
4228 · Program for Action	0.00	34.00
4250 · Calendars	3.75	82.00
4290 · Other	40.75	134.02
Total 4200 · Publication sales	174.50	1,251.02
4300 · Registration and other fees		
4320 · LWVMN council		
4321 · 1998	0.00	709.00
Total 4320 · LWVMN council	0.00	709.00
Total 4300 · Registration and other fees	0.00	709.00
4500 · Services provided LWVMNEF		
4510 · LL Ed. Fund account admin.	123.19	1,192.51
4520 · Grant projects		
4521 · Direct costs	2,191.75	42,277.93
4522 · Admin. reimbursement	1,686.38	41,040.71
Total 4520 · Grant projects	3,878.13	83,318.64
4530 · Program services		
4531 · Direct costs	174.16	4,675.92
4532 · Admin. reimbursement	389.27	2,589.38
Total 4530 · Program services	563.43	7,265.30
4550 · Administration and development		
4551 · Direct costs	1,061.28	11,976.30
Total 4550 · Administration and develop...	1,061.28	11,976.30
Total 4500 · Services provided LWVMNEF	5,626.03	103,752.75
4700 · Interest and investment income		
4701 · Savings interest income	0.00	2.17
4702 · Board directed investment incom	45.53	237.29
4703 · Hope Washburn income	0.00	65.80
Total 4700 · Interest and investment income	45.53	305.26
4800 · Mental health project		
4801 · Contract income	3.85	7,224.85
4802 · LWVMN direct costs	0.00	5,127.50
4803 · LWVMN admin. reimbursement	0.00	250.00
Total 4800 · Mental health project	3.85	12,602.35
4900 · Other income		
4905 · Product sales	0.00	33.59
4910 · Copier business	25.90	146.14
Total 4900 · Other income	25.90	179.73
Total Income	6,202.87	153,177.27
Expense		
5100 · Membership		

**League of Women Voters of Minnesota
Budget Overview
April 1998 through March 1999**

	Apr '98 - Mar '99
Income	
4000 · Membership dues	
4001 · Per member payments	37,000.00
4002 · Members at large	8,000.00
4005 · CMAL Assessment	300.00
Total 4000 · Membership dues	45,300.00
4100 · Contributions	
4101 · Cash contributions - members	300.00
4102 · Non-cash contributions - member	2,500.00
4110 · Hope Washburn contributions	500.00
Total 4100 · Contributions	3,300.00
4200 · Publication sales	
4210 · Voter	300.00
4220 · DPM / BD memos	400.00
4222 · Membership brochures	50.00
4225 · Capitol Letter	500.00
4228 · Program for Action	150.00
4290 · Other	200.00
Total 4200 · Publication sales	1,600.00
4300 · Registration and other fees	
4320 · LWVMN council	
4321 · 1998	1,500.00
Total 4320 · LWVMN council	1,500.00
4330 · Regional workshops	800.00
Total 4300 · Registration and other fees	2,300.00
4500 · Services provided LWVMNEF	
4510 · LL Ed. Fund account admin.	5,000.00
4520 · Grant projects	
4521 · Direct costs	58,000.00
4522 · Admin. reimbursement	72,400.00
Total 4520 · Grant projects	130,400.00
4530 · Program services	
4531 · Direct costs	13,360.00
4532 · Admin. reimbursement	16,640.00
Total 4530 · Program services	30,000.00
4550 · Administration and development	
4551 · Direct costs	15,735.00
Total 4550 · Administration and develop...	15,735.00
Total 4500 · Services provided LWVMNEF	181,135.00
4700 · Interest and investment income	
4701 · Savings interest income	350.00
4702 · Board directed investment incom	250.00
4703 · Hope Washburn income	100.00
Total 4700 · Interest and investment income	700.00
4800 · Mental health project	
4801 · Contract income	14,735.00
Total 4800 · Mental health project	14,735.00
4900 · Other income	
4910 · Copier business	200.00
4915 · Trip revenue	300.00
Total 4900 · Other income	500.00
Total Income	249,570.00
Expense	

League of Women Voters of Minnesota
P&L Year-to-Date Comparison
November 1998

	Nov '98	Apr - Nov...
5101 · MAL PMP to LWVUS	2,037.75	3,427.00
5102 · EF LL PMP up to 25%	0.00	925.33
5103 · LL early payment discount	0.00	977.80
5104 · LL rebate for state MAL's	10.00	70.00
Total 5100 · Membership	2,047.75	5,400.13
5200 · Direct service to LL		
5203 · Membership /field service comm.	0.00	209.54
5208 · Membership brochure	0.00	452.79
5210 · Membership campaign	0.00	45.50
5220 · MAL	93.72	178.72
5299 · Staff costs	0.00	11,465.01
Total 5200 · Direct service to LL	93.72	12,351.56
5300 · Convention and council		
5310 · LWVMN convention		
5312 · 1999	0.00	22.50
Total 5310 · LWVMN convention	0.00	22.50
5330 · LWVMN council		
5331 · 1998	0.00	909.26
Total 5330 · LWVMN council	0.00	909.26
5360 · LWVUS convention		
5361 · 1998	0.00	3,048.60
Total 5360 · LWVUS convention	0.00	3,048.60
5399 · Staff costs	0.00	2,730.82
Total 5300 · Convention and council	0.00	6,711.18
5400 · Publications / communications		
5410 · MN Voter		
5412 · Printing	0.00	5,118.09
5413 · Postage	0.00	350.00
5415 · LWVMNEF contribution - 1/3	0.00	-3,232.00
5419 · Staff costs	0.00	929.30
Total 5410 · MN Voter	0.00	3,165.39
5425 · Directory Listings	0.00	55.00
5480 · Other publications		
5481 · Publication costs	0.00	22.75
5483 · Calendars	0.00	112.00
Total 5480 · Other publications	0.00	134.75
Total 5400 · Publications / communications	0.00	3,355.14
5500 · Action / affiliations		
5520 · Lobbying and monitoring	0.00	68.96
5560 · Coalitions and affiliations	0.00	140.00
5599 · Staff costs	0.00	3,147.00
Total 5500 · Action / affiliations	0.00	3,355.96
5610 · Mental health		
5611 · Contract - non-league expenses	0.00	2,362.12
5612 · LWVMN cost reimbursement	0.00	6,169.50
Total 5610 · Mental health	0.00	8,531.62
5800 · Other expenses		
5810 · Product sales		
5812 · Staff costs	0.00	6.69
Total 5810 · Product sales	0.00	6.69
5820 · Copier business		
5821 · Direct costs	0.00	92.72
5822 · Staff costs	0.00	19.01

League of Women Voters of Minnesota
Budget Overview
April 1998 through March 1999

	Apr '98 - Mar '99
5100 · Membership	
5101 · MAL PMP to LWVUS	3,325.00
5103 · LL early payment discount	1,100.00
5104 · LL rebate for state MAL's	200.00
Total 5100 · Membership	4,625.00
5200 · Direct service to LL	
5201 · Regional workshops	400.00
5203 · Membership /field service comm.	1,000.00
5208 · Membership brochure	500.00
5210 · Membership campaign	1,500.00
5220 · MAL	600.00
5299 · Staff costs	16,100.00
Total 5200 · Direct service to LL	20,100.00
5300 · Convention and council	
5310 · LWVMN convention	
5312 · 1999	100.00
Total 5310 · LWVMN convention	100.00
5330 · LWVMN council	
5331 · 1998	1,200.00
Total 5330 · LWVMN council	1,200.00
5360 · LWVUS convention	
5361 · 1998	4,000.00
Total 5360 · LWVUS convention	4,000.00
5399 · Staff costs	4,200.00
Total 5300 · Convention and council	9,500.00
5400 · Publications / communications	
5410 · MN Voter	
5411 · Voter / PR / Marketing comm.	500.00
5412 · Printing	8,400.00
5413 · Postage	2,400.00
5415 · LWVMNEF contribution - 1/3	-4,000.00
5419 · Staff costs	700.00
Total 5410 · MN Voter	8,000.00
5480 · Other publications	
5489 · Staff costs	125.00
Total 5480 · Other publications	125.00
Total 5400 · Publications / communications	8,125.00
5500 · Action / affiliations	
5510 · Action and program comm.	1,000.00
5520 · Lobbying and monitoring	1,000.00
5530 · Program for Action	400.00
5540 · Resource materials	100.00
5550 · Seminars / conferences	200.00
5560 · Coalitions and affiliations	1,000.00
5570 · Women Come to the Capitol	100.00
5599 · Staff costs	6,900.00
Total 5500 · Action / affiliations	10,700.00
5610 · Mental health	
5611 · Contract - non-league expenses	1,100.00
5612 · LWVMN cost reimbursement	13,635.00
Total 5610 · Mental health	14,735.00
5800 · Other expenses	
5810 · Product sales	
5812 · Staff costs	425.00

League of Women Voters of Minnesota
P&L Year-to-Date Comparison
November 1998

	<u>Nov '98</u>	<u>Apr - Nov...</u>
Total 5820 · Copier business	0.00	111.73
Total 5800 · Other expenses	0.00	118.42
6000 · Administration		
6010 · President and board	-5.60	176.10
6015 · Conferences for board	0.00	0.40
6060 · Office management committee	100.50	227.75
6099 · Staff costs	0.00	16,033.12
Total 6000 · Administration	94.90	16,437.37
6100 · Operating expenses		
6110 · Payroll Expenses	6,677.30	72,268.78
6120 · Payroll taxes	562.83	6,487.44
6130 · Employee benefits	512.56	6,990.02
6200 · Office rent	1,168.10	4,672.40
6210 · Telephone	515.36	3,930.29
6220 · Insurance	-17.00	1,528.98
6230 · Equipment rental / mtn.	667.88	2,940.16
6240 · Copier rental / mtn.	541.44	3,939.35
6250 · Office supplies	0.00	2,288.03
6255 · Computer software and supplies	284.84	454.14
6260 · Internet service provider	204.20	204.20
6270 · Postage and shipping	600.00	5,816.55
6285 · Bank charges	0.00	80.37
6290 · Audit and accounting fees	2,125.00	2,207.59
Total 6100 · Operating expenses	13,842.51	113,808.30
6288 · Finance charges	0.00	13.54
6300 · LWVMN staff cost alloc.	0.00	-34,423.67
Total Expense	16,078.88	135,659.55
Net Income	<u>-9,876.01</u>	<u>17,517.72</u>

League of Women Voters of Minnesota
Budget Overview
April 1998 through March 1999

	<u>Apr '98 - Mar '99</u>
Total 5810 · Product sales	425.00
5820 · Copier business	
5821 · Direct costs	375.00
5822 · Staff costs	40.00
Total 5820 · Copier business	415.00
Total 5800 · Other expenses	840.00
6000 · Administration	
6010 · President and board	1,500.00
6015 · Conferences for board	1,500.00
6020 · LWVUS DPMs	650.00
6030 · Budget committee	100.00
6040 · Nominating committee	100.00
6050 · Bylaws committee	50.00
6060 · Office management committee	300.00
6090 · Strategic planning	200.00
6099 · Staff costs	26,100.00
Total 6000 · Administration	30,500.00
6100 · Operating expenses	
6110 · Payroll Expenses	161,375.00
6120 · Payroll taxes	13,993.00
6130 · Employee benefits	17,063.00
6140 · Staff training	2,500.00
6200 · Office rent	6,750.00
6210 · Telephone	5,400.00
6220 · Insurance	900.00
6225 · Small equipment	200.00
6230 · Equipment rental / mtn.	3,000.00
6240 · Copier rental / mtn.	6,500.00
6245 · Copier supplies	2,000.00
6250 · Office supplies	3,000.00
6255 · Computer software and supplies	2,000.00
6260 · Interest service provider	1,800.00
6270 · Postage and shipping	8,000.00
6285 · Bank charges	50.00
6290 · Audit and accounting fees	2,700.00
6299 · Miscellaneous	200.00
Total 6100 · Operating expenses	237,431.00
6300 · LWVMN staff cost alloc.	-68,550.00
Total Expense	268,006.00
Net Income	<u>-18,436.00</u>

→ # 3015
Admin. Devel.
Adm. Reimb.

LWVMNEF Education Fund Board Meeting
Minnesota Women's Building
January 13, 1999, 9 am

AGENDA

MINUTES

ACTION

1. 3 Minutes of November 11, 1998, Board Meeting (Dougher)
2. 5 Treasurer's Report for December 31, 1998 (Berquist)
3. 2 **REVISION OF AGENDA**
4. 5 Development Report (Walz)
5. 5 Approval of State League projects (Frisch)
6. 5 Approval of Local League projects (Matlock)
7. 4 Denial of Local League projects (Matlock)

DISCUSSION

8. 5 Annual Appeal (Walz)

ACTION

1. Minutes: (Dougher) MOTION: To approve the minutes of the November 11, 1998, Board Meeting (Enclosed white)
2. Treasurer's Report: (Berquist) MOTION: To accept the Treasurer's Report for the period ending December 31, 1998 (Enclosed pink)
3. **REVISION OF AGENDA**
4. Development Report: (Walz) MOTION: To approve the Development Report (Enclosed, white)
Since November 11, the LWVMNEF has received contributions from:
Horton, Inc. , \$500; Medtronic, \$5,000; Reynolds Printing, Inc., \$561 in-kind for printing of 2,800 CIA brochures.
5. State League Projects: (Frisch) MOTION: To approve State League Projects 5a and 5b as Education Fund Projects by general consent.
 - 5a. Study Circle Project – *Changing Faces, Changing Communities*
 - 5b. *For the Record*, a book which will be written by Barbara Stuhler.
6. Approval of Local League Projects: (Matlock) MOTION: To approve Local League projects 6a – 6d as Education Fund projects by general consent.

BACKGROUND: Preliminary review committee of LWMNEF President, Executive Director and Development Director has read and reviewed the projects. Full applications are available at the meeting.

- 6a. Wayzata/Plymouth, Phone Directory for elected officials, \$73
- 6b. Arden Hills/Shoreview, Newsletter, \$409.20
- 6c. Wayzata/Plymouth, sponsorship for 6-10 students for the Crystal, New Hope, East Plymouth "Running and Winning" Conf., \$48-\$80
- 6d. St. Cloud, Leadership Project for young women for the "Running and Winning" Conf., \$225

7. Denial of Local League Projects: (Matlock) MOTION: To deny Local League projects 7a – 7b as Education Fund projects.

- 7a. Arden Hills/Shoreview, Purchase of pamphlet rack for Northwest Youth, N/A
7b. Wayzata/Plymouth, Contribution of curriculum material in honor of Dick Harmon, \$100 (Retroactive)

DISCUSSION

8. Annual Appeal: (Walz) Oral report

AGENDA ITEM 5a

LWVMN Education Fund APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund, 12/17/98

FROM: Janna Haug – Project Director

LWVMNEF PORTFOLIO: Immigration Study Circles

TITLE OF PROJECT: *Changing Faces, Changing Communities*

PURPOSE OF PROJECT:

We will talk about immigration, race and all the issues that come with immigration, such as jobs, schools and language differences, because this is a part of our everyday lives. It is also a focus of much recent public debate and legislation.

After the 1992 civil unrest in Los Angeles, the country woke up to these issues. Many wondered if people from different races and cultures could live and work together in a cooperative, positive manner. Many of the people who lived in Los Angeles got together in focus groups, sponsored by the National Civic League, to look for ways to stop these violent flare-ups from reoccurring.

According to *Changing Faces, Changing Communities*, the Los Angeles focus groups found that conflict existed at many levels.

There was conflict:

- Between races and cultures
- Within races and cultures
- Between those who spoke different languages
- Between those competing for jobs.

Although the immigration picture in the towns and cities of Minnesota is much different than in Los Angeles, immigration affects all of us, wherever we live in the United States. This Study Circle project will help Minnesotans do the same things they wanted to do in Los Angeles in 1992.

It will help Minnesotans:

- Talk honestly and positively
- Take local action
- Build communities
- Change government policy.

DETAILS OF PROJECT:

The LWVMNEF will establish a planning committee with several sub-committees including, for example, media, action plan, documentation/evaluation, recruitment, kick-off and fundraising. The recruitment committee will work on securing broad-based community participation. The personnel will include a project director. The project should be approved at the January 1999 board meeting. During December 1998 and January 1999, the LWVMNEF will develop a proposal for seed money. Starting in January, the LWVMNEF will identify sponsoring organizations and form coalitions. These will be statewide and local committees. During the early part of 1999, the LWVMNEF will select participating communities. First, a selection method must be established. Then requests will go out for proposals to local Leagues.

Timeline:

Fall/Winter 1998-1999: Setting goals, planning, forming coalitions/co-sponsors, raising money.

April 1999: Kickoff at the state Convention.

Fall 1999: The statewide pilot program begins.

Fall/Winter 1999-2000: Local community projects are identified.

March/April 2000: Community discussions.

May 2000: Final report, action, evaluation (action means outcomes, i.e. school programs, education, community programs)

TOTAL PROJECT BUDGET: \$50,000 to \$75,000

AGENDA ITEM 5b

MOTION: to approve the document preparation phase of the book For the Record as an Education Fund Project.

Barbara Stuhler is seeking funding for the manuscript formatting of the book For the Record, a documentary history designed as a companion piece to In the Public Interest: The League of Women Voters, 1920-1970, by Louise M. Young. (See reverse for more background information on the project.)

From the beginning, this documentary history was planned to bring to the attention of scholars and other interested parties, the resources available in the League Papers in the Library of Congress. Stuhler came to the League last year to ask the LWVMNEF to be the fiscal agent for her request to the Minnesota Humanities Commission. We must have given her preliminary review approval. Sally Sawyer signed the Humanities grant proposal on 2/26/98. However, we cannot find any documentation showing that preliminary review or approval was given at a subsequent board meeting. At this meeting, we are asking for that approval. Barbara would like to submit the request to the Elmer L. and Eleanor J. Andersen Foundation.

4. PROJECT SUMMARY

The documentary history will be a companion piece to *In the Public Interest: The League of Women Voters, 1920-1970* by Louise M. Young with the assistance of Ralph A. Young, Jr. This history — the only comprehensive League history in print — was published in 1989 by the Greenwood Press in Westport, Connecticut as part of a series on Contributions in American Studies, edited by Robert H. Walker. From the beginning of the project, an accompanying documentary history was planned in order to bring to the attention of scholars, as well as other interested parties, the rich resources available from the collection of League Papers in the Library of Congress. The deaths of the two principals put the project on hold until I agreed early in 1996 to undertake the task. In 1950 the Library of Congress accepted the League Papers for use by students of social and political history. The papers weighed more than two tons and comprised the largest single collection of non-governmental papers in the Manuscript Division. They contain a valuable historical record of the social, economic, and political life of the nation in the twentieth century and portray the efforts of an important, well-respected, and influential women's organization to shape public policy. Of primary importance, however, was the League's continuing commitment to the basic precept of a democratic society — an informed and active citizenry — and its vast array of educational programs designed to advance the knowledge and participation of citizens in the process of self-governance.

The principal research activities have involved going through the microfilm edition of the League Papers available at the University of Minnesota's Wilson Library and selecting documents for inclusion. One visit last year to the Library of Congress will be followed by another in May to locate certain documents not included in the microfilm edition and to choose pictures for the book.

The public audience will be League members, individuals, and organizations interested in the League's innovative educational programs, the issues addressed by the League, and the achievements of women in the political arena following the final years of the suffrage campaign and passage of the Nineteenth Amendment in 1920.

5. PROJECT DESCRIPTION

(1) *Humanities Topic.* *For the Public Record* will be a documentary record describing the significance of a prominent women's organization in American society and serving as a chronicle of the progress of women and their increasing effectiveness in the political arena. Although some dismiss the impact of the vote because of the low voter turnout by women in the 1920s (the same was true of men) and the failure to win public office (an unreal expectation given their recent emergence as voters), that allegation of a "feminist wasteland" overlooks another important fact. In the period between the two world wars, there was a virtual explosion of women's organizations through which women exercised their influence, replacing party politics with pressure politics..

Among these groups (and an acknowledged leader) was the League of Women Voter, a direct descendent of the suffrage movement (first proposed by national suffrage president, Carrie Chapman Catt in 1919 and formally organized in February 1920, six months before ratification of the Nineteenth Amendment). The League's twin mission of voter education and multi-issue advocacy is unique among women's groups, and, as Anna Lord Strauss, a past national League president, once commented, "The League has an enviable record of pricking the conscience of our public life."

Scholars affecting this research include those who have written about women in American history and women in politics. They include Emeritus professors Gerda Lerner of the University of Wisconsin and Anne Firor Scott of Duke University; Sara Evans, McKnight Professor of Women's Studies, University of Minnesota; Nancy Cott of Yale University; Elizabeth Perry of Vanderbilt University, and many others who have served as pioneers in the study of American women as well as the scholars who now continue their work. Two scholars of note (see #2) have written approving comments on the draft.

This documentary history does not advocate or take a single viewpoint. It simply attempts to be an accurate record of the work of the League over the years in the context of the public life of the United States. It will reveal the League's legislative failures as well as its successes, the internal disagreements that have marked member discussion and debate over League policy and program, the interaction with other women's groups, and its innovative efforts to expand civic know-how and participation.

My funding request is to cover the cost of manuscript formatting which will involve retyping the entire volume to integrate the documents with the narrative (an exploration of the possible use of scanners for this possibility resulted in a negative assessment).

LWVMN/EF Board Meetings
Wednesday, November 11, 1998
9:00 a.m. – Noon
Minnesota Women's Building
Large Meeting Room

LWVMNEF Board Meeting	9:00 a.m. – 10:00 a.m.
LWVMN Board Meeting	10:00 a.m. – Noon
Lunch	Noon – 12:45 p.m.

If you do not want lunch, please let Sally know by Tuesday morning, November 10th.
Cost is \$7.00.

Agenda

1. 5 Housekeeping

ACTION

2. 2 Minutes of the October 14, 1998, LWVMN Board Meeting/Dougher
3. 5 Treasurer's Report for the Period Ending September 30, 1998/Berquist

4. 2 **REVISION OF THE AGENDA**

5. 10 Recommendation to LWVUS to disband LWV of Detroit Lakes/Borgen
6. 10 Bylaws Committee/Matlock

DISCUSSION

7. 15 Final Report to the Board re CMHS Contract/Erica Buffington, Director, guest
8. 15 New Political Landscape/Frisch
9. 15 Voter Service Report/Covey
10. 10 Preliminary Agenda for Convention '99/Matlock
11. 5 Action Committee Report/Frisch

Agenda

1. Housekeeping: bring articles for *President's Mailing* (being mailed November 17th); expense vouchers, volunteer hours (see enclosed forms); vacation/out of town/unavailable dates for schedule. According to Convention timeline *President's*

Mailing in November should include Program Planning packet, Bylaws & Bylaws Amendment form; Nomination forms for Hope Washburn and Peggy Thompson Awards should also go out.

2. Minutes of the October 14, 1998, LWVMN Board Meeting: Dougher: Motion: to approve the Minutes of the October 14, 1998 LWVMN Board Meeting (as corrected). See enclosed, white.
3. Treasurer's Report for the Period Ending September 30, 1998: Berquist: Motion: to accept the Treasure's Report for the Period Ending September 30, 1998 and file it for audit.
4. **Revision of the Agenda**
5. Recommendation to LWVUS to disband LWV of Detroit Lakes: Borgen: Motion: To recommend that LWVUS grant the request of the LWV of Detroit Lakes Area to disband.

Background: This League has had its ups and downs through the years—topping out at about 30 members and dropping down to under 20 at times. Their visibility never seemed to be what it could/should have been in a community that size. A little over two years ago, we were up there at their request. We met first with the Board that was not functioning well and gave them some direction and a chance to discuss their problems, followed by a general membership meeting. At least 15 people showed up for that. Their annual meeting was a couple of months later, and a person who stood out at the Board meeting became president. They had a very active fall and winter that year. They were looking really good, and then at some time after that—probably that spring—they just went 'belly up'. They just ceased to function, couldn't even get an annual meeting together much less anything else where we could get together with them. The members were sent a letter with several options for ways to continue offered. Of the returns we received, no one indicated interest in doing anything.

6. Bylaws Committee: Matlock: Motion: to appoint _____, _____, and _____ to the Bylaws Committee.

Background: there have been several suggestions about changes to the LWVMN Bylaws. Among them are: requiring no fewer than quarterly meetings of the Board; changing the fiscal years for LWVMN and LWVMNEF from April 1 to July 1. If you have ideas please bring them with you to the meeting. Local Leagues will also have an opportunity to make suggestions. The Committee will report to the LWVMN Board in February and the Board will consider which proposals they wish to recommend to Convention delegates.

DISCUSSION

7. Final Report to the Board re Center for Mental Health Services Contract: Erica

Buffington has been the Project Director for two of these contracts between LWVMN and the State of Minnesota, Department of Human Services for seven years. These contracts were the outgrowth of the study of the delivery of mental health services in Minnesota completed by the LWVMN in 1987. The first contract trained mental health consumers and family members to participate effectively in decision-making processes at the county level for the delivery of mandated mental health services. The second, four year contract, just completed at the end of September, helped to establish and sustain a network of mental health consumer/family member advocates statewide. These projects are a sterling example of how a League study addressed a current issue, and moved into action and education projects.

8. New Political Landscape: we have a new Governor, House of Representatives and Constitutional Officers, representing three political parties. What does this mean for the League of Women Voters? How can we make the most of this opportunity?
9. Voter Service Report: Time to celebrate! Covey will report on all of our projects this Election year: Debates, local League debates, Election Hotlines, Voter Guides.
10. Preliminary Agenda for Convention '99: Member Resources Committee will have a preliminary agenda for you to consider for the April 16 and 17 LWVMN Convention.

Date: Mon, 2 Nov 1998 16:42:12 -0600
□From: Eleanor Revelle <erevelle@www.il.lwv.org>
□To: lwvtopics@thecity.sfsu.edu
□Subject: LWVUS response to 60 Minutes
Message-ID: <v04011700b263e5102115@[129.105.186.140]>
The following is a statement that went out today in response to the 60 Minutes story.
□Eleanor Revelle LWVUS Board

STATEMENT BY CAROLYN JEFFERSON-JENKINS, PRESIDENT LEAGUE OF
WOMEN VOTERS OF THE UNITED STATES

November 2, 1998

The CBS news magazine show, "60 Minutes," did a major disservice to the election process and to American voters last night in its presentation of a segment called "Vote Early, Vote Often."

The story tried to make the case that the National Voter Registration Act, also known as the motor voter law, has led to an increasing problem with vote fraud in this country. Unfortunately, the segment was characterized by one-sided reporting, inadequate research and a disappointing disregard for the facts.

In a very biased manner, the story gave the impression that no identification of any kind is allowed under the motor voter law in order to vote. It ignored the fact that registration opportunities are offered at driver's license agencies because this is the most popular form of identification in this country, and that people who register through public assistance agencies are already known through these agencies.

The story ignored the fact that over half of the states had mail-in programs before the motor voter law. In fact, the motor voter law anticipated potential problems by explicitly allowing states to require first-time mail-in registrants to vote in person. Seven states do so. It ignored the fact the states may require ID at the polls as long as the requirement is uniform and nondiscriminatory.

While some officials have sought to block motor voter, they also have failed to use all the tools it provides for keeping lists clean. The law provides ample opportunities for state and local officials to protect against potential criminal violations without restricting access to voting and without allowing discrimination against minorities. State and local officials are responsible for enforcing the law to protect against illegal registrations.

In an effort to make a case for an increase in vote fraud in this country, the show's producers chose hyperbole, isolated cases and anecdotes over meaningful research. The quality and balance of "60 Minutes" presentations has been sadly compromised.

The timing of this inaccurate and misleading presentation, two days before the election, can only falsely discourage an American electorate that is already dangerously turned off. Some want to go back to the day when local officials could control who is allowed to vote. Motor voter, by ensuring uniform procedures, helps ensure that all eligible American citizens can exercise their constitutional right to vote.

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Date: Wed, 4 Nov 1998 16:00:12 -0500
From: Judy Poulson <jpoulson@compuserve.com>
To: "." <lwvtopics@thecity.sfsu.edu>
Subject: motor voter
Message-ID: <199811041600_MC2-5F1A-8572@compuserve.com>

I'm seeing some comments about motor voter that I think need clarification. So, armed with a copy of the Act, and advice from our LWVUS lobbyist who is an expert on this, here goes:.

The National Voter Registration Act (the official name of motor voter) makes several changes to the way states handle voter registration:

- it mandates a lot of new sites where persons can apply for voter registration (driver license stations, public assistance sites, etc.
- it requires states to accept and use "mail voter registration application form prescribed by the FEC..."
- it requires states to keep their voter lists updated
- it prohibits purging for nonvoting
- it establishes new safeguards by requiring voters to attest, in writing, to their eligibility, including citizenship, under penalty of perjury
- it gives states the right to require that first time voters vote in person if they registered by mail
- it establishes additional federal criminal penalties against voter intimidation, voter registration and vote fraud

Throughout the NVRA, whenever referring to registration forms, the term "application" is used. The person is *applying* for registration. Section 8(a) reads, "...each state shall ensure that any eligible applicant is registered to vote in an election." Note the word "eligible": local election officials are *still* responsible for verifying the eligibility of an applicant* before accepting that person's registration.

NVRA does not prevent or prohibit purging, but it does put limits on how the purging can be conducted. Election officials must conduct general programs to remove the names of ineligible voters by reason of the death of the registrant or the voter's change of residence. Section 8(b) requires that any such activity "shall be uniform, nondiscriminatory, and in compliance with the Voting Rights Act of 1965." "Uniform" means that any purge program or activity must be applied to an entire jurisdiction. For instance, a purge program can not mail only to minority districts or certain zip codes. "Nondiscriminatory" means that the procedure complies with the requirements of the Voting Rights Act. That is, the program must not be applied in a discriminatory manner or have an impact that discriminates against racial minorities, consistent with the Voting Rights Act.

It further states that no one's name can be removed from the rolls "by reason of the person's failure to vote." That is the phrase that has many election officials unhappy. Purging for nonvoting was quick and cheap. Under the NVRA, nonvoting is not a valid reason for believing a voter has moved. Nonvoting purges were also banned under the NVRA because of their discriminatory impact.

States may develop their own mail-in forms. Section 6(b) states "The chief state election official shall make the [mail-in] forms ... available for distribution through governmental and private entities, with particular emphasis on making them available for organized voter registration programs."

The NVRA deals with the registration application process. How a state verifies the eligibility of applicants, the manner in which states conduct their elections or handle absentee voting and whether or not states require identification of voters at the polls consistent with the Voting Rights Act is still the state's decision and responsibility. So, bottom line: it is still the responsibility of local election officials to ensure the integrity of their voter registration rolls and their electoral process.

I hope that this information, coupled with the statement by Carolyn Jefferson-Jenkins, will help you in responding to people who saw or heard about the 60 Minutes broadcast.
Judy Poulson, LWVUS Board

LWVMN BOARD MEETING MINUTES

October 14, 1998

Present: Borgen, Covey, Dinneen, Dougher, Duffy, Erickson, Frisch, Gendler, Matlock, Pickering, Steen,, Weisbrod

Staff: Sawyer, Hondl

Minutes: Motion: To approve the minutes of the August 12, 1998 LWVMN Board Meeting.

Mover: Dougher

Seconded

Approved as corrected

Treasurer's Report: Motion: To accept the Treasurer's Report for the period ending August 31, 1998 and to file it for audit.

Mover: Erickson

Seconded

Approved

A new financial report form with columns showing the budget vs. actual with current figures and a yearly budget overview was presented. The column showing the budgeted amount for the current period is prorated according to past knowledge of money movement -- not just a 1/12 of the budget figuration. It was felt that the new format gives useful and timely information. Hondl and Berquist were thanked for their significant contributions to helping with streamlining the financial reports and setting up more efficient bookkeeping processes.

Co-sponsorship of Center for Women in Government Reception for recently elected women:

Motion: That LWVMN co-sponsor the Center for Women in Government's reception for recently elected women.

Mover Frisch

Seconded

Approved

This event will be held November 19 at Hamline University and will include women from all political parties. This event has been held many times in the past but this is the first time the League will co-sponsor it. There will be no cost associated with our involvement.

LWV of Alexandria: Motion: To recommend to LWVUS that the request of LWV of Alexandria to disband be granted with regret.

Mover: Borgen

Seconded

Approved

The Alexandria League had been in decline for several years and stopped functioning altogether last year. Borgen sent a letter to the editor of the *Echo Press* which acknowledged, with sadness, the loss to their community of their Local League. It is hoped that in several years, the League will be able to be re-established as this is a growing area of the State.

Constitutional Amendments: Motion: To conduct an education campaign encouraging informed voting on the three Constitutional Amendments on the ballot.

Mover: Frisch

Seconded

Approved

It was decided that voters need to be educated that when they do not vote on an amendment it counts as a "no" vote. The introduction to the Constitutional Amendments in our *Voter Guide* states this. The Action Committee decided not to support the Amendment regarding the Environmental Trust Fund because of its opposition to "dedicated" funds.

Amendment #2: Motion: that LWVMN oppose Amendment #2, Preserve Hunting and Fishing Heritage.

Mover: Frisch

Seconded

Approved

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remedial education is also being discussed by the Legislature and could also be a Lively Issue.

Convention Planning: The Member Resources Committee is looking for possible workshops for Convention. Among those suggested are: Study Circles (immigration); Presidents Workshop, Nuts and Bolts; Running and Winning; *FutureTrek*; Feedlots and Communications. It was suggested that an "expert" be recruited to help LLs deal with the National *Making Democracy Work* program. Kathleen Blatz, Chief Justice of the State Supreme Court was suggested as a speaker.

Respectfully submitted,

Vera Dougher
Recording Secretary

LWVMN EDUCATION FUND BOARD MEETING MINUTES

October 14, 1998

Present: Borgen, Covey, Dinneen, Dougher, Duffy, Erickson, Frisch, Gendler, Matlock, Pickering, Steen,, Weisbrod

Staff: Sawyer, Hondl

Guest: Heidi Anderson-Isaacson

Minutes: Motion: To approve the minutes of the August 12, 1998 LWVMNEF Board Meeting.

Mover: Dougher

Seconded

Approved as corrected

Mintues: Motion: To approve the minutes of the August 12, 1998 Education Fund Annual Meeting.

Mover: Dougher

Seconded

Approved

Treasurer's Report: Motion: To accept the Treasurer's Report for the period ending August 31, 1998 and to file it for audit.

Mover: Erickson

Seconded

Approved

We are currently at \$48,000 over expenses.

LOTT: Heidi Anderson-Isaacson of LOTT spoke to the Board about the organization. The Rosalie Wahl fundraiser was recently held and was successful. A tentative schedule for the January 14-16 conference was presented. Anderson-Isaacson explained that brochures are being sent out to colleges. A variety of people at colleges will be receiving the information. To early enrollees the cost of the conference is \$260 then the cost rises to \$300. There may be some scholarships given but this will depend upon the amount of money raised. The women are encouraged to stay in the hotel as this is a good opportunity for the women to network with one another.

Anderson-Isaacson reported that the LOTT Board needs to increase in size. They would like to have some legal expertise and additional college personnel on the Board. (St. Thomas and St. Catherine are currently represented.) There also needs to be a LWVMNEF representative to be a liaison between the two boards.

Volunteers are needed to help during the conference. Help from any available Broad members at that time would be greatly appreciated.

Development Report: Motion: To approve the Development Report.

Mover: Erickson

Seconded

Approved

Since the August 12, Board meeting, contributions have been received from NSP, \$2,500; Mille Lacs Band, \$5,000; Andersen Foundation, \$5,000; W.Walker Fund, \$500; Norwest Foundation, \$2,500; and Cargill, \$10,000. The West Group has donated \$5,000 in unrestricted funds and Gannett has pledged \$2,500 for the Judicial Study.

Chandwick Public Relations Firm has announced that the LWVMNEF is being considered for a PR conference to be given by them.

Thanks was given to Kay Erickson for covering Jean Tews's position. A replacement is being sought.

CIA Conference: Motion: To approve the Citizen Action Conference as an Education Fund project.
Mover: Frisch Seconded Approved

Two CIA conferences are being planned for 1999 - one to be held January 30, 1999 at the Capitol and one in Duluth with a date to be set. The State Bar Association has been asked to repeat their past donations. Alliance Tech has tentatively agreed to print a brochure. A printer is needed for *How to Make a Difference* as the past donor is no longer doing in-house printing.

Local League Projects: Motion: To approve Local League projects 6a to 6p as Education Fund projects by general consent.

Mover: Matlock Seconded Approved

- 6a. LWV Northern Dakota county, candidate forums, Budget \$400.
- 6b. LWV Anoka/Blaine/Coon Rapids, candidate forums, Budget \$500
- 6c. LWV ROMAFH, Election of Judges public meeting, Budget \$300
- 6d. LWV Cannon Falls, purchase of "You Can Vote Smarter" video and positive campaign bookmarks from LWV Rochester, NY, Budget \$31
- 6e. LWV Rochester, Children's Health and Environment Public meeting, Budget, \$500
- 6f. LWV Rochester, co-sponsor of LWV Minneapolis "Future of Medicare" meeting, Budget \$100
- 6g. LWV New Brighton, purchase of "Vote Today" signs, Budget \$120
- 6h. LWV St. Paul, sponsor students at UN Rally, Budget \$120
- 6i. LWV St. Peter, candidate forum, Budget \$75
- 6j. LWV Cannon Falls, Walkabout reception for elected officials and candidates, Budget \$125
- 6k. LWV Edina, sponsor students at UN Rally, Budget \$80
- 6l. LWV Edina, co-sponsorship of LWV Minneapolis "Future of Medicare" meeting, Budget \$100
- 6m. LWV St. Croix Valley, "Vote" Banner, Budget \$175
- 6n. LWV St. Paul, League Banner and table display for debates, meetings, Budget \$225
- 6o. LWV Northern Dakota County, sponsorship of affordable housing play, "Like Waters Rolling Down", Budget \$100
- 6p. LWV White Bear Lake/North Oaks, candidate forums, Budget \$400

Corporate Resolution changing signature on accounts: Motion: To approve the corporate resolution as attached removing Jackie Parsinen from the signature card of the FirStar accounts and adding Constance Hondl.

Mover: Dougher Seconded

Amendment to the Motion: Move to amend the motion to add Sally Sawyer to the list of signers.

Mover Matlock Seconded Approved

The original motion with the amendment was then approved.

League members authorized to sign the FirStar accounts include: Cindy Berquist, Judy Duffy, Georgeann R. Hall, Constance E. Hondl and Sally Sawyer.

LOTT Mentoring Project: Motion: To approve the LOTT Mentoring Project as an Education Fund project.

Mover: Erickson Seconded Approved

A goal of LOTT is to connect students with current women leaders. To facilitate this aspect of the project, a consultant will be hired to help develop a LOTT mentoring program for the students who attend the leadership conference.

Annual Appeal Report: Erickson reported that as of October 8, contributions totaled \$20,161.32.

Six phonathons have been completed by: Edina, the State Board, St. Cloud, Owatonna, Rochester, and Eastern Carver County. Seven more phonathons are scheduled for Duluth, New Brighton, ABC, Brainerd Area, Mahtomedia Area, Brooklyn Park and Crystal/New Hope/ E.Plymouth.

Matlock moved to adjourn the meeting at 10:00.

Respectfully submitted,

Vera Dougher
Recording Secretary

11/04/98

League of Women Voters of Minnesota
Balance Sheet
 As of September 30, 1998

	Sep 30, '98
ASSETS	
Current Assets	
Checking/Savings	
Cash and temp. cash investments	21,600.85
Total Checking/Savings	21,600.85
Accounts Receivable	
1200 · Accounts Receivable	45,181.94
Total Accounts Receivable	45,181.94
Other Current Assets	
1410 · Prepaid insurance	187.62
Total Other Current Assets	187.62
Total Current Assets	66,970.41
Fixed Assets	
Office equipment, net	0.00
Total Fixed Assets	0.00
TOTAL ASSETS	66,970.41
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	9.34
Total Accounts Payable	9.34
Other Current Liabilities	
2100 · Payroll Liabilities	3,089.10
2200 · Sales Tax Payable	5.08
Total Other Current Liabilities	3,094.18
Total Current Liabilities	3,103.52
Total Liabilities	3,103.52
Equity	
3000 · Net assets	58,902.56
3900 · Retained Earnings, current ...	-24,128.12
Net Income	29,092.45
Total Equity	63,866.89
TOTAL LIABILITIES & EQUITY	66,970.41

League of Women Voters of Minnesota
P&L Year-to-Date Comparison
September 1998

League of Women Voters of Minnesota
Budget Overview
April 1998 through March 1999

	Sep '98	Apr - Sep '98
Income		
4000 · Membership dues		
4001 · Per member payments	1,053.00	29,294.00
4002 · Members at large	615.00	2,405.00
Total 4000 · Membership dues	1,668.00	31,699.00
4100 · Contributions		
4101 · Cash contributions - members	0.00	343.10
4113 · Honorarium	600.00	600.00
Total 4100 · Contributions	600.00	943.10
4200 · Publication sales		
4210 · Voter	0.00	10.00
4220 · DPM / BD memos	52.50	581.00
4225 · Capitol Letter	60.00	168.00
4228 · Program for Action	0.00	24.00
4250 · Calendars	0.00	67.00
4290 · Other	0.00	4.51
Total 4200 · Publication sales	112.50	854.51
4300 · Registration and other fees		
4320 · LWVMN council		
4321 · 1998	0.00	709.00
Total 4320 · LWVMN council	0.00	709.00
Total 4300 · Registration and other fees	0.00	709.00
4500 · Services provided LWVMNEF		
4510 · LL Ed. Fund account admin.	108.62	940.57
4520 · Grant projects		
4521 · Direct costs	4,867.42	35234.79
4522 · Admin. reimbursement	4,895.57	35275.52
Total 4520 · Grant projects	9,762.99	70,510.31
4530 · Program services		
4531 · Direct costs	308.57	4,202.36
4532 · Admin. reimbursement	190.75	2,200.11
Total 4530 · Program services	499.32	6,402.47
4550 · Administration and development		
4551 · Direct costs	1,210.70	9,809.72
Total 4550 · Administration and develop...	1,210.70	9,809.72
Total 4500 · Services provided LWVMNEF	11,581.63	87,663.07
4700 · Interest and investment income		
4701 · Savings interest income	0.00	0.29
4703 · Hope Washburn income	0.00	31.38
Total 4700 · Interest and investment income	0.00	31.67
4800 · Mental health project		
4801 · Contract income	0.00	7,221.00
4802 · LWVMN direct costs	1,025.50	5,127.50
4803 · LWVMN admin. reimbursement	50.00	250.00
Total 4800 · Mental health project	1,075.50	12,598.50
4900 · Other income		
4905 · Product sales	0.00	23.35
4910 · Copier business	22.99	70.65
Total 4900 · Other income	22.99	94.00
Total Income	15,060.62	134,592.85
Expense		
5100 · Membership		
5101 · MAL PMP to LWVUS	0.00	1,389.25

	Apr '98 - Mar '99
Income	
4000 · Membership dues	
4001 · Per member payments	37,000.00
4002 · Members at large	8,000.00
4005 · CMAL Assessment	300.00
Total 4000 · Membership dues	45,300.00
4100 · Contributions	
4101 · Cash contributions - members	300.00
4102 · Non-cash contributions - member	2,500.00
4110 · Hope Washburn contributions	500.00
Total 4100 · Contributions	3,300.00
4200 · Publication sales	
4210 · Voter	300.00
4220 · DPM / BD memos	400.00
4222 · Membership brochures	50.00
4225 · Capitol Letter	500.00
4228 · Program for Action	150.00
4290 · Other	200.00
Total 4200 · Publication sales	1,600.00
4300 · Registration and other fees	
4320 · LWVMN council	
4321 · 1998	1,500.00
Total 4320 · LWVMN council	1,500.00
4330 · Regional workshops	800.00
Total 4300 · Registration and other fees	2,300.00
4500 · Services provided LWVMNEF	
4510 · LL Ed. Fund account admin.	5,000.00
4520 · Grant projects	
4521 · Direct costs	58,000.00
4522 · Admin. reimbursement	72,400.00
Total 4520 · Grant projects	130,400.00
4530 · Program services	
4531 · Direct costs	13,360.00
4532 · Admin. reimbursement	16,640.00
Total 4530 · Program services	30,000.00
4550 · Administration and development	
4551 · Direct costs	15,735.00
Total 4550 · Administration and develop...	15,735.00
Total 4500 · Services provided LWVMNEF	181,135.00
4700 · Interest and investment income	
4701 · Savings interest income	350.00
4702 · Board directed investment incom	250.00
4703 · Hope Washburn income	100.00
Total 4700 · Interest and investment income	700.00
4800 · Mental health project	
4801 · Contract income	14,735.00
Total 4800 · Mental health project	14,735.00
4900 · Other income	
4910 · Copier business	200.00
4915 · Trip revenue	300.00
Total 4900 · Other income	500.00
Total Income	249,570.00
Expense	

League of Women Voters of Minnesota
P&L Year-to-Date Comparison
September 1998

	Sep '98	Apr - Sep '98
5102 · EF LL PMP up to 25%	0.00	925.33
5103 · LL early payment discount	0.00	977.80
5104 · LL rebate for state MAL's	20.00	40.00
Total 5100 · Membership	20.00	3,332.38
5200 · Direct service to LL		
5203 · Membership /field service comm.	8.00	209.54
5210 · Membership campaign	0.00	42.50
5220 · MAL	50.00	85.00
5299 · Staff costs	1,023.21	9,680.49
Total 5200 · Direct service to LL	1,081.21	10,017.53
5300 · Convention and council		
5330 · LWVMN council		
5331 · 1998	0.00	909.26
Total 5330 · LWVMN council	0.00	909.26
5360 · LWVUS convention		
5361 · 1998	0.00	3,048.60
Total 5360 · LWVUS convention	0.00	3,048.60
5399 · Staff costs	0.00	2,659.52
Total 5300 · Convention and council	0.00	6,617.38
5400 · Publications / communications		
5410 · MN Voter		
5412 · Printing	1,684.24	3,464.03
5413 · Postage	350.00	350.00
5415 · LWVMNEF contribution - 1/3	0.00	-970.00
5419 · Staff costs	345.27	926.87
Total 5410 · MN Voter	2,379.51	3,770.90
5425 · Directory Listings	0.00	55.00
5480 · Other publications		
5483 · Calendars	0.00	112.00
Total 5480 · Other publications	0.00	112.00
Total 5400 · Publications / communications	2,379.51	3,937.90
5500 · Action / affiliations		
5520 · Lobbying and monitoring	0.00	68.96
5560 · Coalitions and affiliations	0.00	140.00
5599 · Staff costs	339.37	2,391.87
Total 5500 · Action / affiliations	339.37	2,600.83
5610 · Mental health		
5611 · Contract - non-league expenses	1,124.38	2,303.69
5612 · LWVMN cost reimbursement	1,089.50	6,169.50
Total 5610 · Mental health	2,213.88	8,473.19
5800 · Other expenses		
5810 · Product sales		
5812 · Staff costs	0.00	6.69
Total 5810 · Product sales	0.00	6.69
5820 · Copier business		
5821 · Direct costs	7.25	62.12
5822 · Staff costs	0.00	19.01
Total 5820 · Copier business	7.25	81.13
Total 5800 · Other expenses	7.25	87.82
6000 · Administration		
6010 · President and board	0.00	-1.68
6015 · Conferences for board	0.00	0.40
6099 · Staff costs	1,460.87	12,888.88

League of Women Voters of Minnesota
Budget Overview
April 1998 through March 1999

	Apr '98 - Mar '99
5100 · Membership	
5101 · MAL PMP to LWVUS	3,325.00
5103 · LL early payment discount	1,100.00
5104 · LL rebate for state MAL's	200.00
Total 5100 · Membership	4,625.00
5200 · Direct service to LL	
5201 · Regional workshops	400.00
5203 · Membership /field service comm.	1,000.00
5208 · Membership brochure	500.00
5210 · Membership campaign	1,500.00
5220 · MAL	600.00
5299 · Staff costs	16,100.00
Total 5200 · Direct service to LL	20,100.00
5300 · Convention and council	
5310 · LWVMN convention	
5312 · 1999	100.00
Total 5310 · LWVMN convention	100.00
5330 · LWVMN council	
5331 · 1998	1,200.00
Total 5330 · LWVMN council	1,200.00
5360 · LWVUS convention	
5361 · 1998	4,000.00
Total 5360 · LWVUS convention	4,000.00
5399 · Staff costs	4,200.00
Total 5300 · Convention and council	9,500.00
5400 · Publications / communications	
5410 · MN Voter	
5411 · Voter / PR / Marketing comm.	500.00
5412 · Printing	8,400.00
5413 · Postage	2,400.00
5415 · LWVMNEF contribution - 1/3	-4,000.00
5419 · Staff costs	700.00
Total 5410 · MN Voter	8,000.00
5480 · Other publications	
5489 · Staff costs	125.00
Total 5480 · Other publications	125.00
Total 5400 · Publications / communications	8,125.00
5500 · Action / affiliations	
5510 · Action and program comm.	1,000.00
5520 · Lobbying and monitoring	1,000.00
5530 · Program for Action	400.00
5540 · Resource materials	100.00
5550 · Seminars / conferences	200.00
5560 · Coalitions and affiliations	1,000.00
5570 · Women Come to the Capitol	100.00
5599 · Staff costs	6,900.00
Total 5500 · Action / affiliations	10,700.00
5610 · Mental health	
5611 · Contract - non-league expenses	1,100.00
5612 · LWVMN cost reimbursement	13,635.00
Total 5610 · Mental health	14,735.00
5800 · Other expenses	
5810 · Product sales	
5812 · Staff costs	425.00

League of Women Voters of Minnesota
P&L Year-to-Date Comparison
 September 1998

League of Women Voters of Minnesota
Budget Overview
 April 1998 through March 1999

	Sep '98	Apr - Sep '98
Total 6000 · Administration	1,460.87	12,887.60
6100 · Operating expenses		
6110 · Payroll Expenses	7276.61	58,256.17
6120 · Payroll taxes	608.83	5,298.03
6130 · Employee benefits	622.06	5,901.02
6200 · Office rent	0.00	2,336.20
6210 · Telephone	107.68	2,452.81
6220 · Insurance	0.00	426.00
6225 · Small equipment	0.00	721.88
6230 · Equipment rental / mtn.	236.61	2,272.28
6240 · Copier rental / mtn.	1106.91	2,856.47
6250 · Office supplies	0.00	1,610.41
6270 · Postage and shipping	600.00	3,903.29
6285 · Bank charges	12.38	50.53
6290 · Audit and accounting fees	0.00	82.59
Total 6100 · Operating expenses	10,571.08	86,167.68
6288 · Finance charges	0.00	13.54
6300 · LWVMN staff cost alloc.	-3,175.97	-28,635.45
Total Expense	14,897.20	105,500.40
Net Income	163.42	29,092.45

	Apr '98 - Mar '99
Total 5810 · Product sales	425.00
5820 · Copier business	
5821 · Direct costs	375.00
5822 · Staff costs	40.00
Total 5820 · Copier business	415.00
Total 5800 · Other expenses	840.00
6000 · Administration	
6010 · President and board	1,500.00
6015 · Conferences for board	1,500.00
6020 · LWVUS DPMs	650.00
6030 · Budget committee	100.00
6040 · Nominating committee	100.00
6050 · Bylaws committee	50.00
6060 · Office management committee	300.00
6090 · Strategic planning	200.00
6099 · Staff costs	26,100.00
Total 6000 · Administration	30,500.00
6100 · Operating expenses	
6110 · Payroll Expenses	161,375.00
6120 · Payroll taxes	13,993.00
6130 · Employee benefits	17,063.00
6140 · Staff training	2,500.00
6200 · Office rent	6,750.00
6210 · Telephone	5,400.00
6220 · Insurance	900.00
6225 · Small equipment	200.00
6230 · Equipment rental / mtn.	3,000.00
6240 · Copier rental / mtn.	6,500.00
6245 · Copier supplies	2,000.00
6250 · Office supplies	3,000.00
6255 · Computer software and supplies	2,000.00
6260 · Interest service provider	1,800.00
6270 · Postage and shipping	8,000.00
6285 · Bank charges	50.00
6290 · Audit and accounting fees	2,700.00
6299 · Miscellaneous	200.00
Total 6100 · Operating expenses	237,431.00
6300 · LWVMN staff cost alloc.	-68,550.00
Total Expense	268,006.00
Net Income	-18,436.00

→ # 3015
 Admin. Devel.
 Adm. Reimb.

Address _____
 Street _____ City _____ Zip _____

(For office use only: Paid _____, 19____ Check # _____)

VOLUNTEER HOURS

MINNESOTA	TOTALS
PRESIDENT MAILING	
MEMBERSHIP	
MEMB. MALS	
FIELD SERVICE	
STATE UNIT	
VOTER/PUBLIC RELATIONS	
MN CONVENTION 99	
US COUNCIL 99	
MN COUNCIL 98	
US CONVENTION 98	
ACTION COMMITTEES	
LOBBYING	
WOMEN COME TO CAPITOL	
CAPITOL LETTER	
PROGRAM FOR ACTION	
PRES/BOARD	
BUDGET	
ADMINISTRATION OTHER	
NOMINATING COMMITTEE	
BKKPNG/AUDIT	
OFFICE MGMT	
MARKETING	
PRODUCTS	
COPIER RELATED	
COPIER UNRELATED	

LWVMN Education Fund Board Meeting
Minnesota Women's Building
November 11, 1998, 9 AM

AGENDA

MIN

ACTION

1. 3 Minutes of October 14, 1998, Board meeting/Dougher
2. 5 Treasurer's Report for September 30, 1998/Berquist
3. 2 REVISION OF AGENDA
4. 5 Development Report/Walz

DISCUSSION

5. 15 FutureTrek/Erickson

INFORMATION

6. 5 Annual Appeal/Walz

ACTION

1. **Minutes:** MOTION: To approve the minutes of the October 14, 1998 Board Meeting.
(Enclosed white)
2. **Treasurer's Report:** MOTION: To accept the Treasurer's Report for the period ending September 30, 1998 and to file for audit.(Enclosed pink)
3. **REVISION OF AGENDA**
4. **Development Report:** MOTION: to approve the Development Report.(Enclosed, white)
Since the October 14 Board meeting we have received contributions from: American Medical Systems, \$500; Ceredian, \$1,000; Gannett/Kare 11, \$2,500 for Judges study; MN Mutual Foundation, \$1,000; MN State Bar Foundation, \$3,000 for CIA/HTMD; Star Tribune Foundation, \$2,500; West Group, \$5,000. Total: \$15,500.

DISCUSSION

5. **FutureTrek:** Please review the packet in this mailing.

INFORMATION

6. **Annual Appeal:** Oral report.

Current LWVMNEF projects, Contributions received
10/30/98

Annual Report 1997-1998

Unisys	in-kind printing	FMV \$4,725	8/28/98
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Building Better Communities (Budget \$166,600)

General Mills Foundation	\$10,000	1/28/97
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Citizens in Action 1999 (1998 CIA expenses \$10,000; income \$7,200; Budget for 1999 is \$12,000)

MN Star Tribune Foundation	\$ 3,000	10/13/98
Alliant Techsystems	plg (tentative) to print brochure	

How To Make A Difference

Curriculum Elementary (Budget \$106,590)

The Wallin Foundation	\$ 1,500	4/6/93
Medtronic Foundation	\$ 5,000	7/25/94
Jostens Foundation	\$ 2,000	3/30/95
Gannett Foundation/KARE 11	\$ 2,000	9/25/95
General Mills Foundation	\$25,000	11/1/95
H.B. Fuller Companies Foundation	\$ 500	11/13/95
Lillian Wright & C Emil Berglund Fndtn	\$ 1,000	7/11/95
U S West Foundation	\$ 5,000	7/20/95

Curriculum Spanish (Budget \$20,000)

Jostens Foundation	\$ 2,000	6/5/96
The Wallin Foundation	\$ 1,000	8/17/96
Medtronic Foundation	\$ 5,000	10/17/96
Honeywell Foundation	\$ 5,000	7/14/97
Elmer L. and Eleanor J Andersen Fndtn	\$ 1,000	7/28/97
SCIMED Life Systems, Inc	\$ 1,500	7/6/98

Campaign Finance Reform (Politics and Money) Budget \$19,285

LWVEF Joyce Foundation pass-through	\$6,260	3/31/98
Second installment	\$6,260	7/2/98
pledge additional	\$6,765	

Election of Judges (Budget \$27,000)

Judge Douglas Amdahl	\$ 100	11/4/97
Siegel, Brill, Greupner & Duffy	\$ 3,000	12/15/97
Faegre & Benson	\$ 500	12/31/97
Minnesota Women Lawyers	\$ 500	3/6/98
Minnesota State Bar Foundation	\$ 5,000	3/13/98
Elmer L. & Eleanor J. Andersen Fndtn	\$ 2,000	4/7/98
Doherty, Rumble & Butler PA	\$ 500	5/11/98
Winthrop & Weinstine	\$ 500	4/14/98
Gray Plant Mooty Foundation	\$ 500	4/30/98
Gannett Foundation/KARE 11	\$ 2,500	10/2/98

Bachman Printing \$532 - 3/1/98 *inkind printing discount for flyers*
Minnesota State Bar Assn *inkind pledge \$ 1,000*
ReliaStar -- in-kind printing of pub for 8/98, FMV \$4,800

Total: \$15,100

Debates '98 (Budget \$60,145)

Dayton's, Mervyn's, Target Stores and the Dayton Hudson Foundation	\$25,000 Debats/Vgs	10/31/97
American Express Financial Advisors	\$15,000	4/16/98
The Blandin Foundation	\$15,000	6/17/98

Debates Congressional/Legislative (Budget \$10,000)

The Martin Foundation	\$10,000	11/21/97
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Video - The Road To Election Day

Trade Press - in kind printing	FMV \$425	12/19/97
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Voter Guides (Budget \$13,500 for primary, \$30,500 for general)

see Dayton Hudson grant under Debates		10/31/97
Dayton Hudson Foundation	\$20,000	7/20/98

Voter Hotline (Budget \$30,000)

CBS Foundation	\$30,000	7/10/98
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Minnesota Compact

Alliance for Better Campaigns	\$15,000	6/4/98
Pledge addn'l \$25,000		
Martin Foundation	\$ 7,000	6/25/98

Voter Service

Minnesota Business Partnership	\$5,000	6/29/98
Cargill	\$5,000	10/2/98

Technology

Medtronic Foundation	\$5,000	10/17/96
Medtronic Foundation	\$5,000	10/1/97
Cray Research/Silicon Graphics	\$ 750	12/29/97
IBM - in-kind two computers	FMV \$3,471	5/19/98

Indians in Minnesota (Budget \$138,000)

3M	\$ 7,000	7/9/93
Grotto Foundation	\$ 2,500	12/93
Grotto Foundation	\$ 2,500	5/17/94
McKnight Foundation	\$50,000	9/24/93
F R Bigelow Foundation	\$20,000	12/20/93
St. Paul Foundation	\$20,000	12/27/93
Mardag Foundation	\$20,000	12/20/93
St.Paul Companies	\$ 5,000	3/27/96
White Earth Reservation Tribal Council	\$ 500	8/20/98
Mille Lacs Band of Ojibwe	\$ 5,000	8/31/98
Leech Lake Tribal Council	\$ 1,000	9/10/98

LWVMN History (Budget \$19,000)

Minnesota Humanities Commission	\$ 900	9/5/95
plg remainder of \$100 at completion		
Arnulf Ueland	\$ 500	8/8/95

Strategic Planning

McKnight Foundation	\$10,000	2/18/97
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Fundraiser -Non-event on Precinct Caucus Night March 3, 1997

Risdall Linnihan Advertising in kind design	FMV \$2,675.50	1/8/98
Rogers Printe Shoppe in-kind printing	FMV \$1,649.70	1/30/98

Fundraiser - Public Policy Speaker Event for FY 1998-1998**LOTT (Leaders of Today and Tormorrow)**

LOTT	\$10,000	6/19/98
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LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF FINANCIAL CONDITION
SEPTEMBER 30, 1998

	CURRENT YEAR	LAST YEAR	INCREASE DECREASE
ASSETS			
00102 LWVMNEF/SPECIAL FUND	\$22,804.13	\$7,432.27	\$15,371.86
00103 LWVMNEF CHECKING	19,339.37	6,555.54	12,783.83
00104 LWVMNEF SAVINGS-LL ACCTS	28,630.97	29,021.69	390.72-
00120 LWVMNEF ACCOUNTS RECEIVABLE	10,453.13	4,843.16	5,609.97
00121 SPENDING PUB	.00	2,080.80	2,080.80-
00122 SKILLS FOR DEMOCRACY	5,688.00	6,327.00	639.00-
00124 WGP NREVISD	1,229.00	2,570.00	1,341.00-
00125 INDIANS IN MN INVENTORY	.00	.00	.00
00128 INDIANS	25,951.67	38,848.67	12,897.00-
00130 ADVANCE TO LWVMN	.00	.00	.00
00132 PERMANENT ENDOWMENT	35,253.29	25,052.76	10,200.53
00133 ELECTION VIDEO	1,277.24	1,622.44	345.20-
00134 TECHNOLOGY/LRP	411.86-	15,817.44	16,229.30-
00135 LOTT	11,601.71	3,039.66	8,562.05
00136 VOTER SERVICE/PJ	78,256.19	.00	78,256.19
00137 JUDGES PUB	1,133.00	16.70-	1,149.70
00138 FSG PUBLICATION	.00	662.54	662.54-
00139 SPANISH CURR	5,276.00	5,408.00	132.00-
00140 BUILD. BETTER COM.	2,183.03	9,324.13	7,141.10-
00141 MN COMPACT	16,354.04	.00	16,354.04
00142 POLITICS/MONEY	.00	46.55-	46.55
00143	.00	.00	.00
00144 HOW TO MAKE DIFFERENCE	1,369.50	1,903.50	534.00-
00145 MN WOMENS BLDG PARTNERSHIP	175,293.00	175,293.00	.00
00160 EQUIPMENT	51,714.73	51,714.73	.00
00165 ACCUM DEPREC/EQUIPMENT	41,882.53-	41,882.53-	.00
00166	.00	.00	.00
TOTAL ASSETS	451,513.61	345,571.55	105,942.06
	=====	=====	=====

LIABILITIES & FUND BALANCES

00200 ACCOUNTS PAYABLE	15,910.87	44.83-	15,955.70
00205 ACCTS PAY TO LWVMN	44,888.46	49,931.91	5,043.45-
00240 CAPITAL BLDG FUND	.00	.00	.00
00310 LOCAL LEAGUE ACCTS	31,274.33	31,274.33	.00
00320 UNDESIGNATED FUND BALANCE	77,515.79	77,515.79	.00
00330 DESIGNATED FUND BAL	88,135.00	88,135.00	.00
00340 BLDG FUND BALANCE	125,793.00	125,793.00	.00
00349 SUSPENSE	.00	.00	.00
00397 INV FR MN 96-97 OFFICE COSTS	11,391.36	.00	11,391.36
00399 RETAINED EARNINGS - PRIOR	73,560.14-	112,904.09-	39,343.95
00398 RETAINED EARNINGS - CURR	130,164.94	85,870.44	44,294.50
TOTAL LIAB & FUND BAL	\$451,513.61	\$345,571.55	\$105,942.06
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2

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING SEPTEMBER 30, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
LWVMNEF INCOME				
LOCAL LEAGUE ACCT ADMIN				
00400 LOCAL LEAGUE DEPOSITS	\$540.00	4,410.00	15,000.00	10,590.00
00490 INTEREST LL DEPOSITS	.00	122.54	390.00	267.46
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SUBTOTAL	\$540.00	4,532.54	15,390.00	10,857.46
UNASSIGNED CONTRIBUTIONS				
00500 LWV MN MEMBERS	1,525.00	4,696.32	34,500.00	29,803.68
00505 NON MEMB (ANNUAL AP)	615.00	635.00	14,500.00	13,865.00
00510 CORPORATIONS/FOUNDATIONS	8,000.00	16,825.00	40,000.00	23,175.00
00515 LWVMN	.00	.00	.00	.00
00520 INTEREST	.00	.00	100.00	100.00
00525 MEM NON-CASH CONTRIB	490.00	778.22	2,000.00	1,221.78
00526 PERMANENT ENDOWMENT	500.00	500.00	.00	500.00-
00527 PERMANENT ENDOW.\INTEREST	.00	158.90	.00	158.90-
00528 SPECIAL FUND	47.35	228.70	.00	228.70-
00532 LEGACY LUNCH	.00	158.37-	400.00	558.37
00535 FUND RAISER	.00	450.00	18,000.00	17,550.00
00536 DINNER FUND RAISER	.00	.00	.00	.00
00565 BLDG/RENT/REPAIR	584.05	3,504.30	6,750.00	3,245.70
00580 MISC/COPIER/NOTES	.00	.00	.00	.00
00590 MEMORIALS/HONORS	475.00	1,020.00	500.00	520.00-
00591 AMEX	6.58-	38.81-	.00	38.81
00592 POSTAGE & HAND	110.40	1,736.41	500.00	1,236.41-
00593 SALES TAX	231.97	774.82	.00	774.82-
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SUBTOTAL	\$12,572.19	31,110.49	117,250.00	86,139.51
PROGRAM: MISC PROJECTS				
01028 NEW STUDY	.00	3,500.00	7,500.00	4,000.00
01029 CHOOSING JUDGES SALES	78.00	78.00	3,000.00	2,922.00
01035 GOV'T SPEND SALES	.00	3.00	.00	3.00-
01038 FINAN ST SALES	.00	12.00	.00	12.00-
01039 FSG PUB II SALES	.00	.00	.00	.00
01045 CIT. NETWORK	.00	34.25	26,400.00	26,365.75
01070 75TH HISTORY	.00	.00	.00	.00
01089 MEALS LRP	.00	.00	.00	.00
01090 BLDG BETTER COM.	9.28	76.49	25,000.00	24,923.51
01091 LRP	3.33	48.97	.00	48.97-
01092 NEW CENTURY CAMP	.00	.00	30,000.00	30,000.00
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SUBTOTAL	\$90.61	3,752.71	91,900.00	88,147.29

3

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING SEPTEMBER 30, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
MENTAL HEALTH				
01108 MENTAL HEALTH III/IV GRANT	\$.00	.00	10,000.00	10,000.00
01109 HOW MHIII SALES/IV SALES	.00	.00	2,371.00	2,371.00
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SUBTOTAL	\$.00	.00	12,371.00	12,371.00
SOCIAL POLICY				
01200 INDIANS IN MN-SALES	.00	206.16-	1,000.00	1,206.16
01210 INDIANS IN MN-ROYALTIES	.00	.00	2,000.00	2,000.00
01230 INDIANS STUDY GRANT	6,000.00	6,600.00	34,000.00	27,400.00
01233 INDIANS INTEREST	106.57	601.95	1,000.00	398.05
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SUBTOTAL	\$6,106.57	6,995.79	38,000.00	31,004.21
VOTERS SERVICE				
01610 GENERAL ELECTION DEBATE	.00	30,000.00	15,000.00	15,000.00-
01620 VOTER GUIDE-SALES	2,280.20	27,984.76	28,000.00	15.24
01625 VOTER GUIDE-GRANT	.00	20,000.00	3,000.00	17,000.00-
01626 PRIMARY VOTER GUIDE	.00	.00	14,000.00	14,000.00
01627 PRIMARY SALES	444.50	3,717.90	.00	3,717.90-
01629 SEC'Y STATE HLINE	.00	.00	.00	.00
01630 ELECTION HOTLINE	.00	30,000.00	30,000.00	.00
01640 VOTER INFORMATION	.00	5,000.00	15,000.00	10,000.00
01660 CURR. OUTREACH/SPANISH	.00	1,545.00	9,000.00	7,455.00
01661 SPAN CURR SALES	.00	245.00	.00	245.00-
01662 SECONDARY CURR SALES RE	1,300.00	1,905.00	9,000.00	7,095.00
01663 ELEMENTARY SALES	.00	659.00	4,000.00	3,341.00
01664 ELEM CURR	.00	4.48	4,000.00	3,995.52
01665 ELECTION PROCESS TRAINING	.00	.00	2,500.00	2,500.00
01666 ELECTION VIDEO/PACKET SALES	65.00	398.00	8,000.00	7,602.00
01672 MN COMPACT	39.21	27,074.45	40,000.00	12,925.55
01690 LL VOTER PROJ	.00	.00	2,000.00	2,000.00
01692 VOTER SERVICE PJ INTEREST	349.27	1,122.16	.00	1,122.16-
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SUBTOTAL	\$4,478.18	149,655.75	183,500.00	33,844.25

4

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING SEPTEMBER 30, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
CITIZEN INFORMATION				
01700 POLITICS/MONEY	\$.00	6,856.00	13,025.00	6,169.00
01710 SPRING FOCUS MEALS	.00	564.00	.00	564.00-
01711 SPRING FOCUS ADMISSIONS	.00	1,080.00	.00	1,080.00-
01715 SPRING FOCUS GRANTS	.00	.00	.00	.00
01720 LOTT	2,067.99	13,791.32	.00	13,791.32-
01722 CIA ADMISSIONS	.00	.00	2,000.00	2,000.00
01725 CIA GRANTS	.00	.00	4,000.00	4,000.00
01726 HOW TO M DIFF SALES	255.00	369.00	5,000.00	4,631.00
01727 HOW TO M DIFF GRANT	.00	.00	2,000.00	2,000.00
01740 PUBLICATIONS/AV SALES	842.98	1,602.59	1,500.00	102.59-
01742 COMMUNITY FACILITATION	.00	.00	.00	.00
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SUBTOTAL	\$3,165.97	24,262.91	27,525.00	3,262.09
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TOTAL LWVMNEF INCOME	\$26,953.52	220,310.19	485,936.00	265,625.81
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5

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING SEPTEMBER 30, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
LWVMNEF EXPENSES				
LOCAL LEAGUE PROJECTS				
04000 LOCAL LEAGUE GRANTS	\$2,808.58	9,591.98	15,000.00	5,408.02
04095 LL ADMIN-LWVMN SERVICES	108.62	940.57	5,000.00	4,059.43
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SUBTOTAL	\$2,917.20	10,532.55	20,000.00	9,467.45
LWVMNEF ADMINISTRATION				
05002 STAFF DEVELOPMENT	.00	50.00	500.00	450.00
05005 DEVELOPMENT COMMITTEES	161.74	226.74	3,000.00	2,773.26
05007 ANNUAL FUND DR	3,112.87	3,209.86	7,000.00	3,790.14
05008 ANNUAL FUND DR/L.L. EARNINGS	.00	15.00	1,500.00	1,485.00
05009 SERVICES A FUND DR	629.73	1,709.94	9,000.00	7,290.06
05030 OTHER DIRECT EXPENSES	166.95	477.20	800.00	322.80
05035 FUND RAISER	.00	10.00	6,000.00	5,990.00
05037 LWVMN SERVICES	.00	122.98	2,000.00	1,877.02
05040 GEN AD. SERVICES	555.86	6,248.23	14,171.00	7,922.77
05045 PLANNED GIVING EXPENSES	.00	254.53	500.00	245.47
05047 PLANNED & MEALS	.00	.00	400.00	400.00
05050 LWV MN SERVICES	19.06	1,124.54	6,000.00	4,875.46
05065 BLDG/RENT/MANAGEMENT	1,460.13	8,760.78	17,000.00	8,239.22
05067 LWVMN SERVICES	6.05	604.03	3,000.00	2,395.97
05093 SALES TAX	.00	.00	.00	.00
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SUBTOTAL	\$6,112.39	22,813.83	70,871.00	48,057.17
PROGRAM RELATED COSTS				
07000 EF BOARD EXPENSE	.00	42.85	1,000.00	957.15
07001 CONFERENCES (BD)	.00	.00	800.00	800.00
07010 EF ANNUAL REPORT	237.14	246.24	1,200.00	953.76
07015 EF LEGAL FEES & BANK CHGS	.00	78.02	200.00	121.98
07020 STATIONERY & PERM SUP	772.10	937.35	2,000.00	1,062.65
07025 SUBS & RESOURCES	.00	.00	150.00	150.00
07030 LWVMNEF AUDIT	.00	.00	2,800.00	2,800.00
07040 SERVICES PROG RELATED	791.84	9,929.97	25,000.00	15,070.03
07041 PROG RELATED BONUS	.00	.00	.00	.00
07045 NEW CENTURY CAMPAIGN	.00	.00	25,000.00	25,000.00
07050 NEW CENTURY SERVICES	.06	291.65	5,000.00	4,708.35
07059 LRP	1,886.03	7,274.33	.00	7,274.33-
07060 LRP SERVICES	358.33	2,170.68	.00	2,170.68-
07061 MEALS LRP	.00	.00	.00	.00
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SUBTOTAL	\$4,045.50	20,971.09	63,150.00	42,178.91

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING SEPTEMBER 30, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
PROGRAM: MISC PROJECTS				
10026 JUDGES PUB FREE	\$2,856.00	2,856.00	.00	2,856.00-
10027 JUDGES PUB INVENTORY	11.00	3,989.00-	.00	3,989.00
10028 NEW STUDY	1,829.45	3,661.34	5,000.00	1,338.66
10029 NEW STUDY SERVICES	1,422.45	9,013.52	5,000.00	4,013.52-
10030 GOVERNMENT SPENDING	.00	.00	.00	.00
10034 SPENDING FREE	.00	.00	.00	.00
10070 75TH HISTORY	338.75	338.75	.00	338.75-
10073 75TH HISTORY/SERVICES	12.37	172.18	.00	172.18-
10090 BLDG BETTER COM.	.00	2,200.00	10,000.00	7,800.00
10093 BLDG BET COM/SERVICES	24.09	489.37	14,000.00	13,510.63
11008 MENTAL HEALTH III\IV	.00	.00	5,000.00	5,000.00
11009 MENTAL HEALTH III\IV SERVICES	.00	.00	5,000.00	5,000.00
11037 CITIZENS NETWORK	.00	2,333.00	5,500.00	3,167.00
11038 CIT NET/SERVICES	.00	297.50	20,900.00	20,602.50
11050 FIN STATE GOVT	.00	.00	.00	.00
11052 FSG PUB II FREE	.00	.00	.00	.00
11055 SERVICES	.00	.00	.00	.00
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SUBTOTAL	\$6,494.11	17,372.66	70,400.00	53,027.34
SOCIAL POLICY				
12000 INDIANS 4TH ED	.00	.00	.00	.00
12030 INDIANS	.00	6,341.99	20,000.00	13,658.01
12031 INDIANS SERVICES	172.52	3,572.83	14,000.00	10,427.17
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SUBTOTAL	\$172.52	9,914.82	34,000.00	24,085.18

7

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING SEPTEMBER 30, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
VOTERS SERVICE				
16010 DEBATE 98	\$5,150.58	5,836.16	12,900.00	7,063.84
16011 LWVMN SERVICES	1,053.04	8,611.01	11,000.00	2,388.99
16020 VOTER GUIDE	.00	3,342.66	18,000.00	14,657.34
16021 LWVMN SERVICES	2,090.92	6,254.33	8,000.00	1,745.67
16026 PRIMARY VOTER GUIDE	12,679.36	12,890.84	10,000.00	2,890.84-
16027 SERVICES	.00	.00	5,000.00	5,000.00
16028 SEC'Y STATE HLINE	.00	.00	.00	.00
16029 SERVICES	.00	.00	.00	.00
16030 ELECTION HOTLINE	2,061.10	3,061.10	15,000.00	11,938.90
16031 LWVMN SERVICES	1,116.69	3,309.09	15,000.00	11,690.91
16040 VOTER INFO	298.00	399.00	3,000.00	2,601.00
16041 LWVMN SERVICES	810.60	3,373.71	11,000.00	7,626.29
16059 SKILLS FOR DEMOC. FREE	.00	9.00	.00	9.00-
16060 CURRICULUM/SPANISH	.00	378.84	8,000.00	7,621.16
16061 SERVICES/SPANISH	218.69	338.15	2,000.00	1,661.85
16063 SPANISH\FREE	.00	.00	.00	.00
16064 ELEM CURR	.00	803.37	5,000.00	4,196.63
16065 LWVMN SERVICES	156.37	1,145.13	2,000.00	854.87
16066 WGTP FREE	.00	9.00	.00	9.00-
16068 WGTP ENGLISH	493.00	864.40	8,000.00	7,135.60
16069 WGTP SERVICES	164.47	568.37	2,000.00	1,431.63
16070 ELECTION PROCESS TRAIN.	.00	346.91	2,000.00	1,653.09
16071 LWVMN SERVICES	15.05	155.67	1,500.00	1,344.33
16072 MN COMPACT	75.20	12,079.47	25,000.00	12,920.53
16073 MN COMPACT SERVICES	439.42	11,894.26	15,000.00	3,105.74
16074	.00	.00	.00	.00
16080 MISC VOTER SERVICE	.00	311.00	.00	311.00-
16081 LWVMN SERVICES	.00	.00	.00	.00
16090 LL GET VOTE	250.00	4,271.00	8,000.00	3,729.00
16091 SERVICES	212.07	548.76	2,000.00	1,451.24
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SUBTOTAL	\$27,284.56	80,801.23	189,400.00	108,598.77

8

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING SEPTEMBER 30, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
CITIZEN INFORMATION				
17000 IN THE PUB. INTEREST P & M	\$280.68	5,300.68	3,685.00	1,615.68-
17001 P & M SERVICES	602.60	12,480.51	12,000.00	480.51-
17010 SPRING FOCUS-MEALS	.00	608.90	.00	608.90-
17020 LOTT	1,692.55	3,002.20	.00	3,002.20-
17021 LOTT SERVICES	400.05	1,657.24	.00	1,657.24-
17022 CIA MEETING	.00	.00	1,000.00	1,000.00
17023 LWVMN SERVICES	50.04	551.51	6,000.00	5,448.49
17024 HOW TO MAKE DIFF	.00	83.33	2,500.00	2,416.67
17025 LWVMN SERVICES	42.22	307.38	2,000.00	1,692.62
17026 FREE DIST HOW DIFF	.00	.00	.00	.00
17027 HTMD INVENTORY	127.50	153.00	.00	153.00-
17040 PUBLICATIONS/AV LIBRARY	9.74	1,063.55	500.00	563.55-
17041 LWVMN SERVICES	108.42	353.46	1,000.00	646.54
17043 MN CONVENTION	.00	.00	.00	.00
17045 MINN VOTER	.00	970.00	4,000.00	3,030.00
17046 MISC. ACCOUNTS PAY. (AUDITOR)	.00	.00	.00	.00
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SUBTOTAL	\$3,313.80	26,531.76	32,685.00	6,153.24
20000 LWVMNEF RESERVES	.00	.00	.00	.00
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TOTAL LWVMNEF DIRECT EXPENSE	\$50,340.08	188,937.94	480,506.00	291,568.06
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NET INCOME (LOSS)	\$23,386.56-	31,372.25	5,430.00	25,942.25-
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To: Board Members
From: Kay Erickson
Subject: *FutureTrek*
Date: November 5, 1998

You've been asked to discuss the long-range plan with your committees and come up with ideas for implementing it. I'd like to clarify what it is you've been asked to do.

1. Before you can fill in the timeline, the person/group responsible for implementation and the budget of the grid, the first question to ask is how and what is going to happen. What program, activity is going to be developed from the strategies/tactics of the plan?

For example, under the leadership goal (pg. 7, grid) one of the items under strategies/tactics is to "expand, promote and trademark League's existing, multi-tiered training programs, including classroom training/curriculum for high school students, public policy and campaign training for potential political candidates and general leadership training." There may be several programs that we may want to do under this strategy. Who do we want to target? How should it be done? What will it be called. How will it be organized? (For example AAUW has a new campus program called *Sister to Sister* and they've just started a new chapter at St. Thomas. The Minneapolis League's leadership program for high school senior women and their increased involvement in neighborhood revitalization came out of their LRP.)

2. Next, set priorities. What will be done first, second, etc.? Who is responsible? Do we need staff? How much will it cost?

To help get the creative juices going, this packet includes:

- examples of programs that resulted from the national Ed Fund's long range plan
- an article on Gen. X
- focus group results (from the LWWUS meetings in MN)
- national League survey results
- the outline for the Joan Growe Voter Education and Participation program
- community opinion leaders ideas about what League should be doing (from the phone survey).

We'll have time at the board meeting to discuss any questions you may have.

VISION 2000

The League's VISION 2000 includes five interwoven strategies critical to the future of democracy:

The LWVEF will enable people to address public policy issues for the common good through a Center for Community Dialogue, a Grassroots Internship Program and the Global Community Dialogue.

Democracy cannot be representative without the participation and the active consent of the governed. To combat the distressing trends toward disengagement and isolation, the Center for Community Dialogue will offer training in consensus building, facilitation, collaborative decision making and conflict management. The Global Community Dialogue/Grassroots Internship Program will extend these skill-building efforts to citizen leaders from emerging democracies around the world, based on successful LWVEF initiatives in Poland, Hungary, Russia, Ukraine, Latin America and South Africa.

The League will fully embrace diversity in all programs and operations to promote participation of all citizens in their government.

Diversity is a social justice issue on which the LWVEF must act to meet its mission and vision for shaping better communities. Our commitment to diversity is fundamental to achieving true community and political participation. LWVEF programs will reach across racial, ethnic, cultural and other boundaries to educate all citizens about how to participate effectively in the political system and about policy issues of importance to building communities of inclusion.

The LWVEF will encourage women and minorities to seek public office, to create an elected body that reflects the diversity of our communities.

Based on more than 75 years of study and education on how government works, the League also will offer skills training to strengthen the effectiveness of all public servants.

The LWVEF will lead an effort to achieve and maintain voter registration above 85 percent of the voting-age population by the year 2000. The League also pledges that voter turnout in presidential elections will exceed 85 percent of registered voters.

We must make democracy work for *all* citizens. Building on the tremendous success of the National Voter Registration Act in clearing the obstacles to the voting booth, the League will promote universal citizen access to the polls. Working in precincts across the nation, we must make the electorate look more like America.

The LWVEF will provide citizen information and promote problem solving online, through Citizen Education Centers in each congressional district.

The information superhighway is one route to increased political participation and to deliberative discussion of public policy issues. Long the model for grassroots citizen networking, the League is now "wired for democracy" and committed to using new technology to strengthen and amplify the voices of citizens.

In 1920, League founder Carrie Chapman Catt called the organization "a mighty political experiment." Every day, in communities across the nation, the experiment is recreated, and the power of the original idea is demonstrated anew. Every day, this mighty political experiment, the League of Women Voters, takes on new challenges in democracy.

Generation X: The (non)party animals

The author of a new book says she and fellow Xers will vote issues Tuesday, not party or personalities. **BY MICHELE MITCHELL**

IT WAS MY FAULT. When the passenger next to me asked what I did for a living, I said I worked on Capitol Hill. Most Hill staffers lie, especially if they're trapped on a six-hour flight, because

while trying to scapegoat each other. Today, we see more of the same and wonder what Monica Lewinsky has to do with crime or the environment or education or the global economy, all top concerns for



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FOCUS GROUPS

Non-Members

We conducted a total of 4 focus groups with non-members in Minneapolis-St. Paul and Washington, DC. One group with people of color and one with white people were held in each location. Focus group size ranged from 7-9, and participants were recruited much like a local League would conduct a membership drive: through networking. What follows is a summary of responses to each question. Unless otherwise indicated, the statements were themes from each of the focus groups.

How do you define "civic participation"?

- hands on involvement
- broad scope, from direct service to political action.

People of color mentioned that they see making policy and elections as "distant." However, after some discussion, they did connect local issues to the policy process, but only as it was able to affect the solution of local, community problems.

Obstacles to participation

There were several factors named, among them:

- Time scarcity
- Lack of clear goals and tasks, unclear what difference participation will make.
- Feeling overwhelmed by the possibility that there will be too much to do.

People of color non-members cited additional obstacles as:

- A sense of not belonging because of race, class, or culture.
- The expectation that the individual will be knowledgeable about the issues and the organization's expert on their racial or cultural group whether, race, gender, age, class, or all of the above.

How to overcome obstacles to participation?

Despite the obstacles all focus group participants were willing to be active in community organizations. They were most likely to participate if:

- There was a personal relationship.
- There was an outrage to a perceived wrong or a deeply compelling issue.
- There was a sense of camaraderie, warmth, support, and recognition.
- The individual felt she mattered to the group and could make a difference.
- There was an opportunity to learn.

In addition, white non-members mentioned fun as a motivator.

People of color added:

- While personal relationship was desired, it could be indirect, that is, a referral would substitute.
- The individual felt she mattered to the group *as a person* as well as for a particular skill or resource.

- ♦ The goals of the organization are clear, the process is well-organized, and there is a sense that the group will make progress. Given time constraints, people want the group to demonstrate its effectiveness, or at least its potential for effectiveness, right away.

Impression of the League: The League as car

Participants were asked, "If the League were a car, which one would it be?"

Though models named varied, several shared traits of upper end, suburban cars belonging to older, wealthy, white women who are not employed outside the home. Positive images also existed among white women: the League has a history, high quality, gets things done, and stable. Other images included the League as outdated and bland, neutral.

Several participants were able to associate the League with voters guides, debates, education, and presence during elections. All of these activities were viewed positively.

Others did not know what the League is doing or what its function is.

People of color all said it was a white car. They perceived the presence of women of color as peripheral, designed to help the League look good, but not because the League would be dedicated to issues of concern to women of color. They also defined the motivation of white women to be involved in an organization like the League as a struggle for equality with white men of their own class—a struggle that does not include women of color.

Impressions of the League: The League as ideal car

Participants were asked, "Imagine the League as an ideal non-profit organization. Which car would it be?"

Common models included sports utility vehicle and bus or other mass transit. These are seen as rugged, accessible, involving all, and modern.

White participants also mentioned high end vehicles such as Mercedes and associated qualities such as performance and integrity although some qualms were raised about the price of these cars.

People of color were adamant that the vehicle not be an upper-end car, as they associated that with status symbols, facades, and elitism. Moreover, they believed those cars do not symbolize getting work done.

Encouraging Diversity

All groups agreed on several points:

- ♦ Be determined to realize diversity—make a commitment
- ♦ Develop a consciousness about the organization itself and its openness to change
- ♦ Build personal relationships
- ♦ Do not use an outreach approach. This was viewed as patronizing since it assumes the League would have already decided on agendas, methods, etc. and then invited others to fit in. Outreach was seen as creating a "we" and "them" feeling.

Survey Highlights

The following highlights are from a nationwide randomly selected sample of League members surveyed in early 1998. Random selection can be more representative than other approaches in which respondents self-select (i.e., a national Voter survey.).

This League demographic profile is the most accurate estimate available. Because the League only records member addresses, other League population figures were not available for comparison. Based on available member addresses, the sample over represents the west coast and under represents the midwest. The sample matches the percentage of member addresses from other parts of the country.

The percentage of people of color in the League may be slightly higher than 5% (possibly 7%–10%), and League members may be somewhat younger than the survey shows. Research on surveys indicates that people of color tend to have lower response rates to surveys in general and people over 55 have higher response rates to mail surveys.

Because of the small number of members of color, the analyses below do not differentiate between minority groups. The overall margin of error is approximately 2.5–3%, but is greater when looking at the responses of people of color independently.

League Demographics:

Survey sample size: 1519

Race	White	People of color
	95%	5%

Gender	Female	Male
	95%	5%

Age	Under 45	45-54	55-64	65+
	9%	20%	22%	49%

Education	some college	graduate school
	37%	61%

Household income	Under \$35,000	\$35,000-54,999	\$55,000+
	14%	24%	61%

Political orientation	liberal	moderate	conservative
	55%	40%	5%

Residential setting	urban	suburban	rural
	33%	52%	15%

Residential area

northeast	30%	midwest	23%
southeast	14%	Rocky Mtn	4%
Alaska/Hawaii	1%	northwest	10%
southwest	17%		

Marital status: 71% married

Households with children: 12%

Note: 56% of those under 45 years old and 32% between 45--54 have children in the household.

How were you first invited to join?

Personal invitation from someone I knew..... 52%
 Attended a League-sponsored event..... 14%
 A mailing from the League..... 7%
 Other..... 28%

Factors that were important in deciding to join

To learn about current public policy issues..... 94%
 The reputation of the LWV..... 86%
 To have an impact on public policy..... 80%
 The League is non-partisan..... 80%
 The League strives to empower women..... 62%
 To meet people of diverse backgrounds 47%
 To be active in politics..... 42%(a)
 To learn new skills 37%
 To work with people I know 36%

(a) Being politically active was a more important factor for joining for members under 45 years old: 58% versus 35%--41% for older members. Proportionally more people of color indicated being politically active as an important reason for joining than white members did: 55% to 42%. (statistically significant differences).

Satisfaction with membership in the League

Most respondents reported being satisfied with their membership, with older members being more satisfied. Overall, 78% said they were very likely to remain members for the foreseeable future, a figure significantly higher, however, for older members.

	Overall satisfaction	Maintain membership
Under 45	68%(a)	66%(a)
45-54	68%(a)	70%(a)
55-64	81%(b)	78%(b)
65+	77%(b)	82%(b)

(Differences between (a) and (b) are significant.)

League image with the general population

Over 70% of the sample believed that the League is well known by the American public. However, just 42% indicated the League has an up-to-date, contemporary image, an impression more likely to be held by older members.

	Up-to-date image
Under 45	27%(a)
45-54	29%(a)
55-64	38%(b)
65+	52%(b)

(Differences between (a) and (b) are significant.)

- ♦ People with more education and with higher household incomes are less likely to agree that the League's image is up-to-date. Close to 90% of the sample, however, agree that the League is relevant to today's pressing issues.
- ♦ Half of the sample believed that the League needs to more effectively distinguish itself from other organizations doing similar work. Many others neither agreed nor disagreed, and 16% disagreed that the League needs to distinguish itself better.

Issues considered very important/important for the League to be involved in

Voter participation.....	98%
Campaign finance.....	90%
Equal rights for women.....	88%
Environmental protection.....	88%
Equal access to education, employment, and housing.....	87%
Health care.....	86%
Early intervention with children at risk.....	80%
Diversity of representation.....	78%
United Nations.....	64%
Revitalizing cities/downtowns.....	63%
Military policy and defense spending.....	61%
Immigration.....	55%
US relations with developing countries.....	53%

Diversity

- ♦ Over half of the sample (62%) agreed that becoming more diverse is critically important for the League's continued success; 29% neither agreed nor disagreed, and 10% disagreed.
- ♦ People of color and younger respondents were more likely than whites and older members to have *disagreed* with the following statement: the League works effectively on racial/cultural issues.
- ♦ Members of color were significantly less likely than white members to have been a board member (42% to 58%); helped to organize an

event (39% to 55%); been a delegate to a state meeting/convention (22% to 33%); been a delegate to a national meeting/convention (7% to 18%), though they are just as likely to have been a committee member or chair.

Impact of work and family on volunteer availability

Younger members were highly likely to say that their paid work and family commitments limit the time they have to volunteer with the League.

	Paid work limits time	Family commitments
Under 45	78%(a)	66%(a)
45-54	80%(a)	57%(a)
55-64	56%(b)	37%(b)
65+	23%(b)	38%(b)

(Differences between (a) and (b) are significant.)

Perceived League effectiveness

Respondents were asked to compare the effectiveness of the League in achieving its mission with that of other similar organizations.

- ♦ Encouraging the informed and active participation of citizens in government.

	Total	White people	People of color
More effective	67%	68%(a)	53%(b)
About the same	28%	28%(a)	42%(b)
Less effective	5%	5%	5%

(Differences between (a) and (b) are significant.)

- ♦ Influencing public policy through education and advocacy

	Total	White people	People of color
More effective	48%	48%	44%
About the same	41%	41%	44%
Less effective	11%	11%	12%

What should the League do in the next decade to ensure its relevance and survival?

Political

- help the rest of us figure out what civic participation means in this era of changing technology; we're in a transition from representative democracy to direct democracy with technology, need practical thinking, not fear mongering
- get people more interested in the political scene, people need to understand how politics works (afraid to call legislators)
- look at how League positions itself with the media; keep up the long term stuff
- voter education, voter education, voter education
- enhance its training department and facilitate meetings at all levels
- LWV should adopt whole election and candidate selection process and making sure that is done in the most democratic way possible
- examine debate format – there is still the expectation that LWV provides a controlled interchange that gets at the real issues in the campaign but could be better—a series of debates, better ways for letting candidates interact, provide a moderator with a slightly different function, someone who is knowledgeable on the issues who can ask the difficult questions to keep the candidates honest (offer this knowledgeable moderator to other groups conducting debates—candidates often speak to special interest groups and tailor their promises to the groups—they need someone to inject a different perspective), find a format that doesn't reward just the smartest and most verbal candidate; LWV's role should be to provide the interface of the candidates with the public, illuminate what the candidates are saying and subject that to the questions of a knowledgeable interrogator type, some-one who knows and understands the public policy issues
- decide priorities—harder to be a lobbying group unless we consider long term cost—loss of moderates being loss of credibility; LWV will be seen as partisan—already seen as liberal
- get rid of "women" in title
- raise public awareness of their role—LWV has gotten in a rut of thinking public awareness lies in debates (and people don't think elections are very important)
- take more of an initiative; be the first to take on tough issues, not just follow others
- figure out how to get a larger volunteer base (harder to have lot of volunteers with time to spare); use technology better, to their advantage as we move into the future; find way to attract younger women (they need to understand how the League is relevant to their lives today)
- higher legislative profile
- don't know
- reach out, bring in younger women—participation is a problem
- increase membership, visibility; maintain neutrality
- stick with their bread and butter, voter education; should more publicly support public policy issues; think that would increase voter turnout
- increase and broaden membership

Business

- look at how to produce candidates who are more representative of the public; how to bring more moderation in how we select our candidates; political parties becoming dangerously irrelevant
- attract younger people

- market the League, get visible
- confirm or disperse idea of being aligned with DFL
- closely identify with mission statement
- continue getting people together to discuss broad policy issues, one of few groups that does
- include men
- ensure a balanced representation regarding policy and politically
- focus on Gen-Xers—make sure to bring sense of responsibility and accountability to future generations
- focus agenda around voter participation

Civic

- have to represent the community and have understanding of all the issues; if LWV can be a good listener, bring that voice to the politicians
- get more publicity
- attract younger members (young women probably don't know about the League)
- continue with what you are doing
- be more open to all genders
- sadly need to be more task oriented; get heard more on the issues; short commitments on issues so people don't have to make long term commitments

Women's Organizations

- continue great work on voter education and outreach
- reach younger women
- become more a presence at neighborhood level
- publicize study information
- reach out to more women, be visible in local community, tell what membership is and what you do
- focus on priorities, membership, youth
- become more proactive about issues—bring issues to the fore so people learn about them—if they know about the issues they will vote the issues
- address voter apathy—rejuvenate women voters—tap into younger women, recruit them

Environmental

- recruit young active members, structure for the reality of today's working families (maybe try family friendly activities)
- develop a compelling message for why people should be members
- increase visibility once a position is reached
- collaborate with other organizations to make change
- work on diversity
- look seriously at expanding forums to include other candidates even if they aren't likely to win the election to allow other perspectives to be heard

Unions

- build coalitions to effect change
- entice newer, younger people to get involved
- attach on several different fronts, raise level of awareness in community, high profile strategies to muscle in on the game
- try to be more grassroots—keep people involved, proactive approaches, find issues people can act on at local level, focus on long term issues rather than short term
- doing a good job, do more studies of political effectiveness and community development issues

Public Policy

- (no answer) – 3
- more grassroots collaboration; recruit women of many class backgrounds, actively recruit poor women
- focus on civic education in broader sense than just voting—look at citizen problem solving that includes other sectors than just government (how citizens can work together to solve problems). Role of government is changing. Elected officials are just some of the people who should be involved—Need churches, neighborhoods, business, etc. What builds community problem solving capacity? The current model for public meetings is dysfunctional. Meetings are often negative. Need new models for government and communities to work together in a civil way. Civic education is important
- explore what it means to be a citizen in a global economy when the social structure itself is the problem—encased in infrastructure; LWV could be asking the question, who is responsible for solving problems—how to be active citizens instead of issue driven—how to create a proactive citizenry
- stay in tune with pulse of community; don't be afraid of conflict; public accountability; outreach to be broadly representative, responsive

Multicultural

- stronger outreach to diverse communities, try to encourage participation, specific outreach programs
- broaden group of women in membership, not sure that women understand the power of an individual vote, reach out to masses: working labor/hourly, immigrants, etc.
- retain membership and interest
- more public education on what LWV does and can do, people want to be involved but don't know how
- get more outreach to the people to reflect their desires and needs for LWV to be more successful
- strong strategy for voter turnout and registration; lower the voting age so students have an opportunity to vote before they leave school; educational programs for 15-16-year olds; working with parents and kids; LWV needed critically now
- reach out to people, get more people involved in electoral process, keep doing what you're doing
- need wide national research on women and politics. Diverse communities have different understanding of power. Need to help these women understand how US government works. Huge hurdle in terms of role of women in other cultures. These women want to prepare their daughters. Series of PSA's might help. New immigrants have different experience with government; tradition in their countries is that government is corrupt so they don't trust government or voting.

Education

- try to broaden base and influence to include members who will be political and academic forces in the future (women and minorities)
- nonpartisan information at election time is crucial
- continue to enlighten voters on the issues, Internet may make it easier
- produce videos of forums – there is a run on videos in libraries, small communities have no other way to get good information
- look for inclusiveness to the population; make connections and outreach to our communities; develop and implement new ways to vote

Higher Education

- keep up the outstanding work and traditions of LWV; sharpen focus on broad issues

- of civic participation and improvement of communities; develop broader coalitions
- continue to promote discussion of major issues

Greater Minnesota

- find a niche and meet that need; if it is to be political advocacy heighten awareness in the community
- are you worried? Important to have it
- involve young women of high school age
- become broader—allow women to have spouses feel comfortable at meetings
- stay visible, keep doing what it's doing; expand scope of activities to be more visible
- diversify membership

Agriculture

- keep encouraging people to vote
- maintain strong image in the public eye—if not in front of public, perception is that you're standing still or going backwards
- reach out to men if that's your charter; be more balanced—tend to be liberal
- especially in MN need to get agriculture and non-agriculture community together talking to each other, this isn't done effectively; there is a lack of dialogue on issues, people aren't aware of agricultural issues; policy makers make decisions by and for agriculture that are harmful; no one is dealing with it
- increase public awareness of LWV's work; broaden attention beyond 2 major political parties
- change name; try to open up to be more inclusive (esp. business)
- can League do both issue advocacy and citizen information?

If you were to reinvent the League in the year 2000, what would it look like and how would it function?

Political

- might have more men, would need to change the name
- recruit more aggressively
- try to get broader range of thought, some are intimidated because perception of LWV is liberal
- would look a lot the same, always be 15-20 women in any community interested in helping, put more emphasis on what League does well
- emphasize good government issues, voter education, direct people to other public advocacy groups (web site link to other groups to let people know what's going on—clearinghouse for information)
- define top three public policy issues; accompany League with younger members; call a Congress
- change name
- maintain and increase role as the "debate squad," change name—get rid of "women"
- no opinion – 5
- wouldn't want to reinvent it, although would be great if they had a higher public profile, not only in legislature, but in writing letters to the editor, etc.
- wouldn't want to change a lot; go into high schools and colleges to recruit—need broader participation
- need new group, younger people need to get involved; burnout factor with volunteers
- become relevant to young people; stick with voter education, but get more radical about it

Business

- explore how we can fix the process; concentrate on engaging the American public back into politics and for the right reasons
- be an effective watchdog of political races
- don't get involved in issue advocacy; hurts our effectiveness—too many other groups can do that
- would have to know the mission and whether its worth saving
- recruit all citizens, especially young people
- don't know the culture well enough
- who can be part of it? – not sure
- focus on voters and elections/no time at Legislature

Civic

- recruit young female professionals
- gather league leaders together to look at the progress and disappointments; try to project 20-30 years into the future

Women's Organizations

- continue to be a volunteer organization
- develop greater diversity in age and socio-economic class
- be more activist at the community level
- see organization growing with involvement in local community issues to reach people who care
- build a volunteer force; cut the bureaucracy; define—narrow the field—prioritize; build effective alliances
- would be wise to incorporate functions with other women's organizations
- appeal to interest in global issues

Environmental

- update image that will appeal to younger women
- become more inclusive
- become more activist
- increase visibility
- collaborate with other groups
- develop membership strategy that lets women see LWV as part of their social contribution

Unions

- vibrant forums for debates on issues and candidates
- help people find their voice in government; promote sense of importance of being active in local, state and national government
- help people understand the importance of the public good
- women' voters—do you want to broaden base of membership?
- wouldn't make a big overhaul, doing a good job, wouldn't recommend changes

Public Policy

- no opinion or didn't ask – 4
- be creative in thinking about how to adapt LWV to the new way problems are being solved and how LWV engages people. Do voter service differently. The perception is that elections come and go but they don't have a big impact on peoples lives. Except school board elections. School boards are important but school board elections are basically invisible. Low media scrutiny for these races unlike other races so maybe League is needed more here than statewide races. (The media provides scrutiny for these positions and races.)
- be a modern version of what it started out to be—a place where citizens can come together to discuss who are we, what are we together—how to redefine the role of "expert"
- double the "goods," focus on those; practice—push public accountability

Multicultural

- represent total community, way to do it: LWV + advisory council or committee (not necessarily members) to help thinking become more diverse and get opinions on things; become more modern in ways for people to be involved, focus on helping people understand what it means not to vote
- diversify, many different races, to get balance of opinion get input from ethnic community, younger women
- become community oriented, community based, build membership base
- expect more minorities—to increase in membership should increase activities in that segment of the population
- empowerment of girls transitioning to women; even after suffrage, ERA fight and Title IX, still a strong message to girls that they should be "pretty," focus on women of tomorrow and the structures we need to strengthen them
- would look pretty much the same, issues would be different, communication would be different
- have different community satellites with a national structure, have LWV in regions that don't have League materials, go beyond advocacy—encourage women to run for office and teach them how

Education

- don't know
- become more inclusive
- develop programs with schools on citizenship and voting; extend the terrain and

issues for LWV, i.e. neighborhoods, education, housing, etc.

Higher Education

- would be similar to structure, mission and performance of current League; should increase partnerships and coalitions; continue leadership in important area of strengthening our civic culture and bring groups together around matters of serious public interest
- LWV is very successful as women's organization; draws power from voter education
A critical issue; prevent single issue groups from taking over; look for new ways (brainstorm – use electronic means and media)

Greater Minnesota

- don't know – 5
- diversify membership

Agriculture

- don't know
- need more branches that support the LWV on a broad basis
- represent a cross section of the public
- continue debates; bring diverse constituencies together to dialogue on the tough issues
- broader, more intense voter service for unregistered voters, participation of disenfranchised; continue the ongoing work of educating voters
- would be very similar to now; doing a good job getting issues out in unbiased way; people respect opinion of League

What issues should the League be taking on for study?

Political

- need ongoing attention to issue of how do less empowered have a voice in the process, how do they find the time to participate
- the impact of economic changes in civic society: labor shortages, worker development, immigration, global vs local, balance between benefits of globalization and disruption it causes
- the whole children/welfare to work/child care issue—what is the effect on children when parents both work and they're in day care, how are we raising our children
- irrelevance of political parties, how people get themselves informed and how parties can make themselves relevant
- regional governance—lot has been studied to death, make information that's there available
- globalization—how do we help small companies go international, challenges and opportunities,
- education – improvements at U of M; vouchers, charter schools not the answer; technology
- education, environment, public safety
- take ownership of the whole election and candidate selection process in MN—all the way down to the point where we start looking for candidates: 1) what we're looking for is the best possible candidate filtered through the most democratic process possible; LWV's job is to make sure we can get them, nurture them, make sure their ideas are broadcast without serious interruption from special interests; 2) start with understanding of the candidate selection process and move toward how it ought to be done— for last 50 years and more MN has had various political parties that have formally endorsed candidates, this process is important to the way we've done elections; only 11 states have pre primary endorsements, in only 4 are they rewarded by the election process; MN has no connections between what the party says and access to the ballot (CO does), research shows those endorsements matter and keep the election from going to only the candidates with the most money
- independent expenditures and issue advertising (corporations can get around laws against corporate giving, can even go to the candidate) – track these activities – one way to attack them (because they are legal) is to campaign to make them a negative (like tobacco—no one accepts tobacco money because it is tainted) – make independent expenditures and issue advertising an issue, make them a negative
- look at issue of how much government involvement is healthy in modifying behavior; what are the alternatives
- mail balloting
- the major issue which no one in MN is looking at is the political party system and how they endorse
- crime needs to be tackled—tendency to point fingers; transportation is a women's issue that needs to be looked at; pensions (are controlled by men)
- preparing MN for the global economy; the increasing disparity in income, gap between classes
- effectiveness of state agencies (often we pass laws and then the agencies fall apart)
- don't know – 2
- more emphasis on impact of demographic changes and how it affects taxing and spending

- education, constitution amendments in MN, election laws
- local issues such as housing, education and crime

Business

- re-legitimize the endorsement process and engage the body politic
- campaign ethics—LWV is kind of like Chamber, you can study it but if you're not going to do some-thing about it, what's the point?
- public spending
- water quality
- density—how much do you help businesses so they don't have to move, taking jobs to the suburbs
- role of government/role of individuals in solving day to day problems with neighbors; more city managers being asked to resolve issues between neighbors than in the past
- education policy—K-12
- health care policy
- any issue dealing with closing the gap between the haves and have-nots; making government less cumbersome; ways to unencumber us from parochialism (regional vs local)
- don't study—focus on the voter

Civic

- integrity in politics, we don't have trust in politicians any more
- compensation gap
- public education
- minority question
- child abuse
- children's crime
- not education—other groups already taking this on
- affordable housing, healthcare—insurability, uninsured; living wage

Women's Organizations

- transportation/mass transit
- rights of adolescents in accessing the health care system
- distribution of wealth in MN – a comparative study of the last 50 years, who is poorer, where are the concentrations of poverty
- how we socialize our boys
- children + violence
- voting—why people don't vote (high percentage of non-voters in her area)
- make people think about broader social issues—any related to women—parenting children, guns in school, national regulation of guns, widening gap between the haves and have-nots

Environmental

- use credibility to help country reinvent democracy
- find ways to empower people to participate in the political process
- strengthen the political system
- environmental issues
- women's issues
- land use planning—urban sprawl
- energy
- campaign finance reform
- transportation/LRT
- become the place for people to get plugged into the system

- grow future political leaders (LWV good place for this—outside the political system and teaches values of nonpartisanship and discussion of the issues)

Unions

- public education
- try to have healthy debate about role of government, the reason for public services
- how we tax people, system of taxation, what is fair for individuals, property owners, business
- how do we get people to run for public office, finding candidates with a broad perspective, not narrow
- leadership roles in government
- education, transportation, children, care of elderly
- how government can work for people
- restore people's faith in government
- greater access for working families—corporate interests have crowded out everything else
- growing wage gap
- political participation, apathy, cynicism, low voter turnout—what to do about it; why would anyone want to run for office today, include media

Public Policy

- following the money in politics
- no opinion or didn't ask – 2
- reemphasize League's long history of interest in the well-being of families—how children are raised; our society really needs to look at this
- civic education—how people learn how to be good citizens and what that means, where do people practice it? Work places are the new arena for civic involvement how to connect business with non-profit with government? How does staff development include civic development? People have less time to be involved; they are in the workplace. Teach people how to run effective meetings. Need to restructure institutions to work along civic lines: redefine politics in MN—develop the power of citizens to make change—the era of big government is giving way to the era of the "big citizen." League is positioned well to move into these areas
- 3 major issues: 1) growing disparity between the haves and have-nots; 2) the restructuring of institutions/downsizing and how it affects the public (health care one example); 3) who are we in relationship to the environment; also youth – they will continue to be involved in the criminal justice system because when adults can't put forward a plan for defining who we are and how we are getting there, youth will suffer; there are 6 needs for a democracy to survive: family, community, meaningful work, learning, self-governance; today's structures aren't meeting those needs, systems are cumbersome; we are spending energy and money; League is in a strong position to help citizens redefine their relationship to public life because it understands the nuances of a comprehensive concern for public life, the role of citizen; League should recall its comprehensive approach to citizenship, develop the capacity of citizens—we need public spaces more about how are we going to govern ourselves
- why people don't vote; why public so disenfranchised with government, participating in the discussion

Multicultural

- voting, why people aren't voting
- the discrepancy between women in the work environment and women's issues
- education

- training in public leadership and policy options for young girls and minority women, community schooling, women's issues
- the kind of world we're pushing our girls into; strengthen teaching, curriculum, more substance
- housing, social security, health care, the changing work force
- work on the young—a junior voters League. Provide family-friendly activities so members can do things that involve their children. Help girls understand power—that the games children play in the playground are training for the real world and how the US works—the school playground is a training ground for power “play.”

Education

- survival of public education —we're facing a revolution but not sure anyone “gets” it, everyone wants schools to be better, but not be different, we are hemorrhaging
- don't know what's been done
- “white privilege,” bilingual education, voting apathy; lower the voting age

Higher Education

- one of most serious threats to democratic way of life is way we conduct public discussions, formulation of public policy and conduct of our political discourse in elections; should also focus on broad issues of public policy that will affect quality of life for children, youth and families at the community level
- not sure

Greater Minnesota

- stay with focus of political engagement—balance of political power a concern—are the poor and powerless becoming less of an influence
- good ones already; health care system, HMO's etc.
- coordinate on issues with other groups
- don't know, maybe broaden scope
- getting young people to vote
- big ones: environmental issues, anything involving improving the lives of women (abortion, abuse, education, quality child care)

Agriculture

- voter apathy
- families/children; education—so much that kids have to learn that parents aren't as knowledgeable about (technology, esp.) —help parents understand they need to continue to learn to help their kids
- feedlot issues, health of rural communities, rural development issues, family and job issues (two-earner families, taxes)
- agriculture, land use issues, transportation, infrastructure (with the burdens urban sprawl and growth bring to rural communities—paving roads, water systems, etc.)
- under-representation of groups in the political process; focus on the cynicism of young people
- education—preparing students for after high school to meet demands of college or career; property tax reform; pollution—brownfields
- conflict between rural and urban: development pressures caused by urban dwellers moving into ag areas and expecting services of the city; transportation infrastructure and mass transit; size and cost of government

JOAN GROWE FUND FOR VOTER EDUCATION AND PARTICIPATION

Purpose: to maintain Minnesota's outstanding record of voter participation by initiating programs and procedures that continue to improve voter accessibility and interests; to serve as a model for other states; and to provide information on successful processes and policies that can be adapted by emerging democracies on other continents.

In order to achieve these goals, the Joan Grove Fund for Voter Education and Participation will:

1. Create a network organized in each Congressional District to work with existing organizations, government officials, schools and colleges in order to establish Citizenship Schools providing voter education on a regular and systematic basis. A part-time staff person (a resident of the district) would serve as coordinator operating with the help of a district advisory committee. The Citizenship Schools, held in different communities throughout the district, would reach out to new voters (new citizens and 18-year-old first time voters) and to all citizens who wish to learn more about the electoral process, the issues, and candidates in upcoming local, state, and national elections. The Schools will be conducted in the nonpartisan tradition of the League of Women Voters, and League materials (voters' guides, etc.) would be distributed and information about candidates provided.
2. Establish a computer network of voter information by conducting inventories of existing computers easily available to the public and, where not available, seeking contributions of computers in such places as libraries, shopping center kiosks, and the like. The networks could provide means to find out how to register, where to vote, view a sample ballot, or connect with candidate web pages.
3. Form a research group to examine new means of voting, needed changes in election laws, and other initiatives relating to the Fund's purposes, to send a representative to national/international meetings to report on the Minnesota experience, to prepare publications relating to that experience, and to form alliances with organizations working overseas to enhance civic literacy and activity.

* * *

We suggest that the Fund itself have a governing board of directors with such representatives as may be chosen by Joan Grove and by the League of Women Voters of Minnesota, and we suggest that Joan Grove serve as chair of that board. These proposed activities, along with the composition and size of the board and a budget, should be on the agenda of ensuing discussions.



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and Holocaust survivor



UNIVERSITY OF MINNESOTA

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DISTINGUISHED CARLSON LECTURE SERIES

LWVMN Board Meeting
Wednesday, October 14, 1998
9:00 a.m. – Noon
Minnesota Women's Building
Large Meeting Room

LWVMNEF Board Meeting	9:00 – 10:00 a.m.
LWVMN Board Meeting	10:00 – Noon
Lunch	Noon - 12:45 p.m.

If you do not want a lunch, please let Sally know by Tuesday morning, October 13th. Cost is \$7.00. Note: we will have a guest at 9:15 a.m. Heidi Anderson-Isaacson will talk to the Board about Leaders of Today and Tomorrow. LOTT is a new project of the LWVMNEF.

Agenda

1. 5 Housekeeping

ACTION

2. 2 Minutes of the August 12, 1998 Board Meeting/Dougher
3. 5 Treasurer's Report for the period ending 8/31/98/Berquist

4. 2 **REVISION OF AGENDA**

5. 2 Co-sponsorship of Center for Women in Government Reception for newly elected women officials/Frisch
6. 10 Recommendation to LWVUS re disbanding of LWV of Alexandria/Borgen
7. 15 Constitutional Amendments/Frisch

DISCUSSION

8. 10 *FutureTrek*/Erickson
9. 5 *Voter*: next issue/Steen
10. 10 Voter Service Update/Covey
11. 5 Budgets for 1999-2001/Sawyer for Witta
12. 5 Nominating Committee/Cooper

October 14, 1998 LWVMN Board Agenda, page 2

13. 10 Women Come to the Capitol/Frisch, Duffy

14. 10 Program Planning: "Lively Issues"/Dinneen, Hondl

15. 10 Convention Planning: Workshops/Matlock

Agenda

1. Housekeeping: please bring expense vouchers, articles for *President's Mailing* to be mailed October 20th or 21st, vacation/unavailable dates.

ACTION

2. Minutes of the August 12, 1998 Meeting: Dougher: Motion: to approve the minutes of the August 12, 1998 Meeting (as corrected, enclosed, white).
3. Treasurer's Report for the period ending August 31, 1998: Berquist: Motion: to accept the Treasurer's Report and to file it for audit (either enclosed, green, or available at meeting.)

4. **REVISION OF AGENDA**

5. Co-sponsorship of Center for Women in Government Reception for recently elected women: Frisch: Motion: that LWVMN co-sponsor the Center for Women in Government's reception for recently elected women

Background: The LWVMN Executive Committee has reviewed this request; five of six have approved the League's co-sponsorship. The event will be held at Hamline on November 19th. (Hamline is home to the Center for Women in Government; Tews & Sawyer have each served for some years on its Board.) This event has been held many times in the past and includes women from all political parties. The request came from Molly Woehrlin, LWV of Northfield, who is currently on the Center Board.

6. LWV of Alexandria: Borgen: Motion: to recommend to LWVUS that the request of LWV of Alexandria to disband be granted.

Background: They have been in steady decline for several years and finally stopped functioning altogether the last year. Of the nine members left, all but maybe two or three were elderly women. That was not the case when the League started slowing down. There were younger people then who had been very active, but they were faced with an all too common situation. Those active people were tired, and they weren't getting any new people to replace them.

We started asking regularly as much as three years ago, or more, for a date that we could meet with them and start working with them to try to pull things back

together. We were met with an ongoing refusal. If you don't have a meeting to go to, it's hard to do anything. We have to assume that they weren't interested in doing anything about their situation. And so, the inevitable has occurred.

7. Constitutional Amendments: Frisch: Motion: to conduct an education campaign encouraging informed voting on the three Constitutional Amendments on the ballot.

Background: At the Action Committee Meeting of October 5th, proponents of the Environmental Trust Fund urged the LWVMN to support Constitutional Amendment #1 (see enclosure). While their arguments were compelling the LWVMN Action Committee decided not to support this amendment because of its opposition to "dedicated" funds. The presenters expressed concern that despite overwhelming support for the environment, many people would simply not see the Amendment on the ballot or would decide not to vote on it, not realizing that a non-vote is a no-vote. The introduction to the Constitutional Amendments in our *Voter Guide* states this. The Action Committee is recommending that we emphasize this point through a voter education campaign. Voter Service Committee should review this at their 10/12 meeting.

Frisch: Motion: that LWVMN oppose Amendment #2, Preserve Hunting and Fishing Heritage.

Background: the Action Committee also reviewed information from the "No on 2" Committee. While this group makes several arguments the one that the Action Committee found convincing was that we shouldn't clutter up the Constitution. At best, no real purpose is served; at worst there are unanswered questions such as what the impact would be on private property rights, Native American Treaty rights, the right of the State to regulate hunting and fishing. Enclosed is more information for you to consider.

We also discussed Amendment 3 which would abolish the office of Treasurer. We do not have much information about this but were disturbed that very little discussion seems to have taken place. Of the major party candidates for Treasurer, the Republican and the Democrat oppose the abolition of the Office, while the Reform Party candidate supports it on the grounds that it is a duplication of functions already performed elsewhere. Opponents have argued that you could make the same argument for abolishing other Constitutional Offices.

DISCUSSION

8. *FutureTrek*: the plan has been sent to the Board. Please review the distribution and implementation plans and come with comments and questions.
9. *Voter*: Mary Steen will talk to us about the next issue. Think about what you would like to communicate to every League member—the next issue, after the one we'll be talking about, will come out after the holidays.
10. Voter Service Update: Judy Covey will bring us up to speed on this hectic voter service season. (By the way, bring your calendars, because we need hotline volunteers. Sawyer has volunteered to train you in the office on the computer program if that's holding you back! And if she can do it, you can do it.)
11. Budgets for 1999-2001: Nancy Witta who is chair of the Budget Committee has developed the enclosed form for you to fill in. Discuss it in your committees. Sally Sawyer will meet with you individually to discuss your plans and what your needs will be in the LWVMN and EF Budgets for the next two fiscal years.
12. Nominations for 1999-2001: It's time to begin considering nominations for Officers and Directors for the 1999-2001(!) LWVMN Board. Sandy Cooper, Chair of the Nominating Committee, has sent you each a form concerning your plans/wishes for serving on the LWVMN Board; please return the form to Sandy if you have not already done so. She has also sent a letter to Local Leagues asking them to submit names of prospective Board members.
13. Women Come to the Capitol: Planning meetings have begun for this event in February with some serious thought about whether its format should be changed and perhaps some parts eliminated. Do you have any thoughts about this? We'll discuss it at the meeting.
14. Program Planning: we are looking for "Lively Issues" to "prime the pump" for the LWVMN Program Planning process. The Action Committee came up with three possibilities: Immigration; the Metropolitan Airports Commission and higher education in Minnesota. If you have some good ideas, bring them. Even better, write them up for the next issue of the *Voter*.
15. Convention Planning: Member Resources Committee is planning workshops for Convention. Among those suggested are one on Study Circles (immigration); Presidents Workshop; Nuts and Bolts; Running and Winning; *FutureTrek*; Communications. Bring your ideas.

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VOLUNTEER HOURS

MINNESOTA	TOTALS
PRESIDENT MAILING	
MEMBERSHIP	
MEMB. MALs	
FIELD SERVICE	
STATE UNIT	
VOTER/PUBLIC RELATIONS	
MN CONVENTION 99	
US COUNCIL 99	
MN COUNCIL 98	
US CONVENTION 98	
ACTION COMMITTEES	
LOBBYING	
WOMEN COME TO CAPITOL	
CAPITOL LETTER	
PROGRAM FOR ACTION	
PRES/BOARD	
BUDGET	
ADMINISTRATION OTHER	
NOMINATING COMMITTEE	
BKKPNG/AUDIT	
OFFICE MGMT	
MARKETING	
PRODUCTS	
COPIER RELATED	
COPIER UNRELATED	

VOLUNTEER HOURS

	TOTALS
<u>EDUCATION FUND</u>	
L.L. GRANTS	
DEVELOPMENT	
ANNUAL FUND DRIVE	
PLANNED GIVING	
BLDG/RENT	
FUND RAISER	
GENERAL ADMINISTRATION	
BOARD EXPENSE	
ANNUAL REPORT	
CITIZENS NETWORK/COMPUTER	
75TH HISTORY	
NEW CENTURY CAMPAIGN	
LONG RANGE PLANNING	
JUDGE STUDY	
POLITICS AND MONEY/ JOYCE F	
INDIANS IN MINN	
BUILDING BETTER COMM	
VOTER INFO	
DEBATE '98 GOVERNOR	
HOTLINE	
ELECTION TRAINING/VIDEO	
VOTER GUIDE GENERAL	
VOTER GUIDE PRIMARY	
LL GET VOTE/ CONG. DEBATE	
CURRIC. K-7	
CURRIC. 9-12	
CURRIC SPANISH / 9-12	
MN COMPACT	
HOW TO MAKE A DIFF.	
SPRING FOCUS 99	
SPRING FOCUS 98	
FALL FOCUS '99	
CIA WORKSHOP	
LOTT	
MISC. PUBS/A.V.LIBRARY	
CONVENTION 99 WORKSHOPS	
UNASSIGNED PROGRAM	

No. _____ Date _____

[illegible]

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10/07/98

League of Women Voters of Minnesota
P&L Year-to-Date Comparison
August 1998

	<u>Aug '98</u>	<u>Apr - Aug '98</u>
Income		
4000 · Membership dues	697.25	30,031.00
4100 · Contributions	0.00	343.10
4200 · Publication sales	247.01	682.01
4300 · Registration and other fees	0.00	709.00
4500 · Services provided LWVMNEF	15,129.06	76,081.44
4700 · Interest and investment inc...	0.00	31.67
4800 · Mental health project	0.00	6,472.20
4900 · Other income	0.00	71.01
Total Income	<u>16,073.32</u>	<u>114,421.43</u>
Expense		
5100 · Membership	699.25	3,312.38
5200 · Direct service to LL	1,922.67	3,885.52
5300 · Convention and council	1,657.59	6,617.38
5400 · Publications / communicati...	932.47	1,558.39
5500 · Action / affiliations	146.65	2,261.46
5610 · Mental health	0.00	6,259.31
5800 · Other expenses	38.69	80.57
6000 · Administration	2,732.28	11,366.73
6100 · Operating expenses	20,252.74	75,596.60
6288 · Finance charges	0.00	13.54
6300 · LWVMN staff cost alloc.	-5,010.98	-25,459.48
Total Expense	<u>23,371.36</u>	<u>85,492.40</u>
Net Income	<u><u>-7,298.04</u></u>	<u><u>28,929.03</u></u>

10/07/98

League of Women Voters of Minnesota
Balance Sheet
 As of August 31, 1998

	<u>Aug 31, '98</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash and temp. cash investments	25,605.17
Total Checking/Savings	25,605.17
Accounts Receivable	
1200 · Accounts Receivable	41,833.36
Total Accounts Receivable	41,833.36
Other Current Assets	
1410 · Prepaid insurance	187.62
Total Other Current Assets	187.62
Total Current Assets	67,626.15
Fixed Assets	
Office equipment, net	0.00
Total Fixed Assets	0.00
TOTAL ASSETS	<u>67,626.15</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	9.34
Total Accounts Payable	9.34
Other Current Liabilities	
2100 · Payroll Liabilities	3,909.75
2200 · Sales Tax Payable	3.59
Total Other Current Liabilities	3,913.34
Total Current Liabilities	3,922.68
Total Liabilities	3,922.68
Equity	
3000 · Net assets	58,902.56
3900 · Retained Earnings, current ...	-24,128.12
Net Income	28,929.03
Total Equity	63,703.47
TOTAL LIABILITIES & EQUITY	<u>67,626.15</u>

LWVMN BOARD MEETING MINUTES
August, 12, 1998

Present: Berquist, Borgen, Covey, Dougher, Duffy, Erickson, Frisch, Matlock, Steen, Walz, Weisbrod

Staff: Sawyer, Tews

It was announced, with regret, that Jean Tews has submitted her resignation from the LWVMNEF. She will begin a new job with the Minnesota Humanities Commission. There will be a reception for Jean at the League office on September 3, 1998 from 3:00 to 4:30 p.m. Flowers were presented along with words of gratitude for the wonderful job she has done for League.

Carolyn Bong has resigned from the Board for personal reasons. Judy Covey will assume the Voter Service portfolio.

Minutes: Motion: To approve the minutes of the May 13, 1998 LWVMN Board Meeting.
Mover: Dougher Seconded Approved as corrected

Council Minutes: Motion: To approve the minutes of the April 4, 1998 LWVMN Council Meeting.
Mover: Dougher Seconded Approved as corrected

Treasurer's Report: Motion: To accept the Treasurer's Report for the period ending March 31, 1998.
Mover: Berquist Seconded Approved

The books are at the auditor. Thanks were given to Cindy Berquist for a number of reforms she has been able to institute this past year. Connie Hondl has taken a leave of absence from the Board and is serving as the League bookkeeper. Board members are not allowed to hold a paid position with the League.

The net income for LWVMN for 1998 is listed as -\$24,128.12. This includes the \$17,803 forgiven from the Education Fund.

The new overhead formula has given a truer picture of the financial statement. The reporting by Board members of time contributions resulted in \$28,550 in contributions. The hourly rate for contributors is around \$13.00.

Treasurer's Report: Motion: To accept the Treasurer's Report for the period ending May 31, 1998 and to file it for audit.
Mover: Berquist Seconded Approved

The net income for this year is \$24,373.19. At this time last year this was a negative amount. The ability of Local Leagues to pay their membership dues earlier has helped. The election year services provided to LWVMNEF has put line 4500 \$15,000 ahead of last year.

Changing Faces, Changing Communities Presentation: Motion: To move approval to explore the concept of a Study Circle campaign on immigration.
Mover: Erickson Seconded Approved

Harry Boyte from the Humphrey Institute and Nan Kari from the College of St. Catherine, Jane Adams School were introduced to the Board. They have observed that there are few opportunities for individuals to participate as citizens. They would like the LWVMN to participate in the establishment of a study circle campaign. A study circle campaign would allow a broad based

group of citizens to discuss a topic with the goal of arriving at a concrete action outcome. Study circles are time bound with the norm being four to six meetings. The topic to be discussed in the pilot would be immigration as it is a relevant issue to all communities in the state.

The role of the sponsoring groups is to convene and pilot the group. They would help organize the materials for state-wide distribution. It would be a two year time commitment and would begin after the elections. The direct costs of forming a set study circles is estimated to be around \$50,000. The Oklahoma State League has organized study circles and will be contacted about their experience.

Discussion centered around whether this could be an Education Fund project as there will be action at the end of the cycle. This will have to be considered, but the sense of the Board was that this could be an opportunity to contact different funders for a project they would be happy to support. Another consideration was that this program would allow the State to be involved in a "Making Democracy Work" project. This topic was re-adopted at National Convention and the Minnesota League has not had a specific project in the past.

There was a question if we needed a commitment from LLs and how do we get LLs to sign up. A Board member will be needed to oversee this project and determine how to involve LLs.

Nan Kari announced that on September 9 there will be a dinner at 5:30 sponsored by the Jane Adams School which will allow discussion with J.A. staff. At 7:00 there will be an open house at the Jane Adams School located in Neighborhood House to see the learning opportunities that exist there. All Board members were invited.

Judicial Study Consensus Questions: Motion: To approve the enclosed draft consensus questions with suggested changes.

Mover: Frisch

Seconded

Approved

It was recommended that the questions be presented as one set instead of two as the two sets were confusing. Some felt that the number three of the instructions was not clear. A Board member who had read the *Facts and Issues* thought that once that was read, the instructions would be understandable.

As presented to the Board, the consensus process would be a number count. After discussion, it was recommended that both a consensus column and a number count be employed. This will allow the committee to better represent the intent of all Leagues.

The Judicial Study committee was commended for their hard work and the resulting *Facts and Issues*.

1999 LWVMN Convention: Discussion for Convention centered around a need for a theme. The one suggestion was a focus on immigration. Speakers and workshops could focus on that topic. How to workshops were successful at the 1997 Convention.

The cost of the Convention was a consideration. One suggestion for keeping the price down is for those Board members, who are interested in doing so, pay their own expenses. It was strongly recommended that this be an option and not a requirement. There was also a question whether Ed Fund money could underwrite segments of the Convention.

Ways for making the Convention more user friendly were discussed. Suggestions included:

- * a sign up for restaurants
- * mixing people up for meals - assigning tables

- * hotel suites made available for networking
- * setting times for regional groups to get together.

A time sheet was handed out and Board members were encouraged to look at it and call Sally or Peggy Thompson if there were obvious glitches.

Former Board Members: The suggestion to invite former Board members to the 10/14/98 Board Meeting from 9:00 to Noon was met with enthusiasm. This was an idea spurred by the National Convention decision to include past members in opportunities for participation.

Building Better Communities: Pam Nelson's report was read with interest. Special attention was focused on three points of the report which dealt with:

- * designing a plan for high school students to meet the graduation requirement to perform community service
- * promoting the League curriculum written in Spanish to English as a Second Language teachers.
- * developing press packets with letters to the Editors and other timely commentary pieces on National and State League activities or send disks for local Leagues to personalize for publication. The goal is a higher profile for League.

Further discussion will be included in the Future Trek discussion.

MN State Budget: Frisch reported that the Minnesota Council of Non-Profits has published two books addressing who have been the beneficiaries of the budget spending surplus. In the past session, the general public was the beneficiary with tax cuts and rebates. The MN Council of Non-Profits is recommending that in 1999, the Governor and State Legislature enact fiscal policy which will result in long-term investments intended to support people moving from welfare to work, provide for their families, and to promote self-sufficiency.

Voter Service Projects Update: Covey announced that there were five areas of voter service projects.

1. MN Compact. Borgen and Duffy have been representing League at meetings.
2. Martin Grant. Seventeen Leagues applied for the legislative debate grant monies.
3. There are three LWVMN debates scheduled.
 - a) There will be a DFL gubernatorial debate at 2:00 at the State Fair. It will be aired at 7:00 p.m.
 - b.) There will be Gubernatorial debate on rural issues October 1 aired by KMSP
 - c.) There will be a gubernatorial debate on October 27 with WCCO Television and radio, MPR and MNN.
4. The Voter Service Guides for the primary will be delivered about August 20. The general election Voter Guide will be available at a later date. There will also be posters available.
5. WCCO and the LWVMN will have a primary and general election hot line. The Secretary of State and the LWVMN will sponsor a hot line in the office. Linda Loomis is in charge of the LWVMN hot line. Board members were asked to volunteer.

The meeting was adjourned at 11:23 a.m.

Respectfully submitted

Vera Dougher
Recording Secretary



THE LEAGUE OF WOMEN VOTERS

MINNESOTA

550 RICE STREET ST. PAUL, MN 55103 PHONE (612) 224-5445

September 24, 1998

Echo Press
225 7th Ave. East
Alexandria, MN 56308

To the Editor:

The League of Women Voters of Minnesota acknowledges with sadness the loss to your community of the League of Women Voters of Alexandria. Since 1951 its members have provided nonpartisan discussion of public issues, sponsored candidate forums and voter registration drives, and provided a training ground for members who have run for public office.

This problem is not unique to Alexandria or to League. We live an era when it is difficult for all community organizations to find volunteers. The current members, proud of their history and committed to the community, have held on with just a few members for a long time. We encourage them to stay in League as state members-at-large and hope that one day there will be enough interest among residents to restart a local chapter. The state office has recently heard from two Minnesota communities that have lost leagues and found that League services are difficult to replace. One caller expressed concern that no group existed to study difficulties with a city charter and the other worried about the lack of candidate forums held on behalf of the general public.

The League of Women Voters, established in 1920, grew out of the suffrage movement, which fought for the right of women to vote. Today men as well as women are encouraged to join, but the goal of informed political participation and the policy of nonpartisanship remain unchanged. In an era of political cynicism, the League reminds us that turning our backs does not make the problems of government go away. Elected officials from the city council to the U.S. Congress make policy decisions that affect our lives every day. I'm certain that the former League members of Alexandria join me in reminding all of you to register, to follow the issues, and to make your voice count at the ballot box. Vote November 3rd.

Anne C. Borgen
LWVMN Field Service

John Helland, Legislative Analyst
(651) 296-5039

Environment and Natural Resources Trust Fund Revenue

A Proposed Minnesota Constitutional Amendment

On November 3, 1998, Minnesotans will vote on an amendment to the state constitution concerning the rededication of state lottery proceeds to the Environment and Natural Resources Trust Fund. The trust fund was established by Minnesota voters in 1988, and amended two years later to allow dedication of 40 percent of the lottery's net proceeds until the year 2001.* This information brief describes the proposed amendment.

Amendment Language

The proposed amendment states:

“Shall the Minnesota Constitution be amended to extend to the year 2025 the dedication of lottery proceeds to the environment and natural resources trust fund and to maximize the long-term total return to the fund?”

Like all constitutional amendments, the trust fund amendment requires a majority of all persons voting in the general election. A failure to vote on the amendment is the same as a “no” vote.

Trust Fund Purpose

Money dedicated to the trust fund from the lottery proceeds is invested by the State Board of Investment. The investment earnings are used to help finance the protection, conservation, preservation, and enhancement of the state's air, water, land, fish, wildlife, and other natural

This publication can be made available in alternative formats upon request. Please call (651) 296-6753 (voice); or the Minnesota State Relay Service at 1-800-627-3529 (TTY). Many House Research Department publications may also be accessed via the Internet at: www.house.leg.state.mn.us/hrd/hrd.htm.

resources. Minnesota Statutes section 116P.03 states that the trust fund may not be used as a substitute for *traditional sources* of funding environmental and natural resources activities, but *the trust fund shall supplement the traditional sources*. The law states that the trust fund is for long-term activities, whose benefits become available over an extended period of time.

Expenditure History

Briefly, about \$83.4 million dollars from the trust fund has been spent on 177 projects since 1991. Under broad categories, the dollar amount has been:

Water Resources	\$10.2 million
Fish and Wildlife	\$20.4 million
Parks and Trails	\$34.6 million
Land Use and Natural Resource Information	\$ 8.0 million
Environmental Education	\$ 5.7 million
Agriculture- and Natural Resource-based Industries	\$ 2.9 million

Up until the 1997 fiscal year, only a limited amount of the principal and the interest was available for expenditure. Currently, the trust fund market value is about \$235 million.

Future Revenue

Part of the 1998 constitutional amendment would allow up to 5.5 percent of the trust fund's market value to be appropriated each year of a biennium. For the 2001-2003 biennium, this would be about \$30 million but would increase biennially as the market value grows.

The Legislative Commission on Minnesota Resources (LCMR), composed of ten senators and ten representatives, makes recommendations on trust fund expenditures to the full legislature for appropriation. After lengthy hearings, the LCMR is recommending that about \$25 million in trust fund dollars be appropriated for the 1999-2001 biennium.

If the constitutional amendment passes, there are projections that the trust fund may grow to \$2.2 billion in 2025, with about \$100 million available for possible expenditure that year. If the amendment is not adopted, lottery proceeds that now go to the trust fund instead would go to the general fund, beginning in 2001.

*For more information on the previous trust fund questions, please consult "Environment and Natural Resources Trust Fund Proposal," August 1988, and "1990 Constitutional Amendment Question," July 1990, both by John Helland, Legislative Analyst.

John Helland, Legislative Analyst
(651) 296-5039

Environment and Natural Resources Trust Fund Revenue

A Proposed Minnesota Constitutional Amendment

On November 3, 1998, Minnesotans will vote on an amendment to the state constitution concerning the rededication of state lottery proceeds to the Environment and Natural Resources Trust Fund. The trust fund was established by Minnesota voters in 1988, and amended two years later to allow dedication of 40 percent of the lottery's net proceeds until the year 2001.* This information brief describes the proposed amendment.

Amendment Language

The proposed amendment states:

"Shall the Minnesota Constitution be amended to extend to the year 2025 the dedication of lottery proceeds to the environment and natural resources trust fund and to maximize the long-term total return to the fund?"

Like all constitutional amendments, the trust fund amendment requires a majority of all persons voting in the general election. A failure to vote on the amendment is the same as a "no" vote.

Trust Fund Purpose

Money dedicated to the trust fund from the lottery proceeds is invested by the State Board of Investment. The investment earnings are used to help finance the protection, conservation, preservation, and enhancement of the state's air, water, land, fish, wildlife, and other natural

This publication can be made available in alternative formats upon request. Please call (651) 296-6753 (voice); or the Minnesota State Relay Service at 1-800-627-3529 (TTY). Many House Research Department publications may also be accessed via the Internet at: www.house.leg.state.mn.us/hrd/hrd.htm

resources. Minnesota Statutes section 116P.03 states that the trust fund may not be used as a substitute for *traditional sources* of funding environmental and natural resources activities, but *the trust fund shall supplement the traditional sources*. The law states that the trust fund is for long-term activities, whose benefits become available over an extended period of time.

Expenditure History

Briefly, about \$83.4 million dollars from the trust fund has been spent on 177 projects since 1991. Under broad categories, the dollar amount has been:

Water Resources	\$10.2 million
Fish and Wildlife	\$20.4 million
Parks and Trails	\$34.6 million
Land Use and Natural Resource Information	\$ 8.0 million
Environmental Education	\$ 5.7 million
Agriculture- and Natural Resource-based Industries	\$ 2.9 million

Up until the 1997 fiscal year, only a limited amount of the principal and the interest was available for expenditure. Currently, the trust fund market value is about \$235 million.

Future Revenue

Part of the 1998 constitutional amendment would allow up to 5.5 percent of the trust fund's market value to be appropriated each year of a biennium. For the 2001-2003 biennium, this would be about \$30 million but would increase biennially as the market value grows.

The Legislative Commission on Minnesota Resources (LCMR), composed of ten senators and ten representatives, makes recommendations on trust fund expenditures to the full legislature for appropriation. After lengthy hearings, the LCMR is recommending that about \$25 million in trust fund dollars be appropriated for the 1999-2001 biennium.

If the constitutional amendment passes, there are projections that the trust fund may grow to \$2.2 billion in 2025, with about \$100 million available for possible expenditure that year. If the amendment is not adopted, lottery proceeds that now go to the trust fund instead would go to the general fund, beginning in 2001.

*For more information on the previous trust fund questions, please consult "Environment and Natural Resources Trust Fund Proposal," August 1988, and "1990 Constitutional Amendment Question," July 1990, both by John Helland, Legislative Analyst.

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John Helland, Legislative Analyst (651) 296-5039

Hunting and Fishing

A Proposed Minnesota Constitutional Amendment

The hunting and fishing amendment is one of three amendments to the state constitution proposed by the 1998 Minnesota Legislature. Each of the proposed amendments will be submitted to the voters for ratification at the November general election. This information brief describes the hunting and fishing amendment, explains the positions of its proponents and opponents, lists similar amendments in other states, and discusses hunting and fishing amendment case law in other states.

The Hunting and Fishing Amendment

The hunting and fishing amendment is a brief statement that would be added as a new section 12 in article 13 of the state constitution as follows:

"Hunting and fishing and the taking of game and fish are a valued part of our heritage that shall be forever preserved for the people and shall be managed by law and regulation for the public good."

The ballot at the November state general election will ask the voters the following question:

"Shall the Minnesota Constitution be amended to affirm that hunting and fishing and the taking of game and fish are a valued part of our heritage that shall be forever preserved for the people and shall be managed by law and regulation for the public good?"

An amendment to the state constitution must be approved by a majority of everyone voting at the general election; voting at the general election but not voting on this amendment counts the same as voting "no."

Proponent and Opponent Positions

In legislative hearings, proponents of the constitutional amendment indicated they wanted a statement of principle to ensure that attempts that have been made in some other states to completely ban hunting or fishing or a type of hunting or fishing could not happen in Minnesota. Opponents pointed out that no such activity has occurred and that in this state there is a statute protecting the rights of hunters and fishers. Opponents also objected to placing recreational

interests in the state constitution.

Hunting or Fishing Amendments in Other States

Four states have a constitutional provision protecting an interest in hunting or fishing. The texts follow.

Alabama: All persons have the right to hunt and fish in this state in accordance with law and regulations. (1996)

California: The people shall have the right to fish upon and from the public lands of the State and in the waters thereof, excepting upon lands set aside for fish hatcheries, and no land owned by the State shall ever be sold or transferred without reserving in the people the absolute right to fish thereupon; and no law shall ever be passed making it a crime for the people to enter upon the public lands within this State for the purpose of fishing in any water containing fish that have been planted therein by the State; provided, that the Legislature may by statute, provide for the season when and the conditions under which the different species of fish may be taken. (1910)

Rhode Island: The people shall continue to enjoy and freely exercise all the rights of fishery, and the privileges of the shore, to which they have been heretofore entitled under the charter and usages of this state. But no new right is intended to be granted, nor any existing right impaired, by this declaration. (1844)

Vermont: The inhabitants of this State shall have the liberty in seasonable times, to hunt and fowl on the lands they hold, and on other lands not inclosed, and in like manner to fish in all boatable and other waters (not private property) under proper regulations, to be made and provided by the General Assembly. (1777)

Case Law under Hunting or Fishing Amendments in Other States

Constitutional provisions on hunting or fishing have stimulated very little litigation in other states. In no published appellate decision has a statute or regulation been invalidated because it conflicted with one of the provisions. Courts elsewhere have not interpreted hunting or fishing to be fundamental rights elevated above the legislature's usual ability to exercise its regulatory powers or to delegate appropriate powers to an administrative agency.¹

This publication can be made available in alternative formats upon request. Please call (651) 296-6753 (voice); (651) 296-9896 or 1-800-657-3550 (TDD). Many House Research Department publications may also be accessed via the Internet at: www.house.leg.state.mn.us/hrd/hrd/htm.

¹ Appellate court decisions challenging a law or regulation under a hunting or fishing constitutional amendment from these states consist of the following: *California Gillnetters Ass'n v. Department of Fish and Game*, 46 Cal. Rptr 2nd 338 (1995); *State v. Racine*, 329 A.2d 651 (Vt. 1974); *Opinion to the Senate*, 137 A.2d 525 (R.I. 1958); *Elliot v. State Fish & Game Commission*, 84 A.2d 588 (Vt. 1951); *Windsor v. Coggeshall*, 169 A.326 (R.I. 1933); *People v. Monterey Fish Products Co.*, 234 P.398 (Cal. 1925); *State v. Norton*, 45 Vt. 258 (1872).

HOUSE RESEARCH

September 1998

Information Brief

Mark Shepard, Legislative Analyst
(651) 296-5051

State Treasurer: Should the Office Be Abolished?

A Proposed Minnesota Constitutional Amendment

This information brief is about the proposed constitutional amendment to abolish the office of state treasurer. The proposed amendment will be submitted to the voters for ratification at the November 1998 general election.

An amendment to the state constitution must be approved by a majority of everyone voting at the general election; voting at the general election but not voting on this question counts the same as voting "no."

The 1998 Legislature proposed a constitutional amendment that would abolish the constitutional office of state treasurer (Laws 1998, chs. 387; and 408, § 24). The question to be presented to the voters at the 1998 general election is:

"Shall the Minnesota Constitution be amended to abolish the office of state treasurer on the first Monday in January 2003?"

Duties of the Treasurer

Many of the treasurer's duties relate to the systems for collecting, investing, and disbursing state funds. The treasurer's office deals frequently with three other state agencies that are involved in these functions: the Department of Revenue, the Department of Finance, and the State Board of Investment.

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Post-It® Fax Note	7671	Date	# of pages ▶ 3
To	Sally Sawyer	From	House Research
Co./Dept.		Co.	
Phone #		Phone #	
Fax #	290-2145	Fax #	

Research Department

Office Building

House Research Department
State Treasurer: Should the Office Be Abolished?

September 1998
Page 2

The 1998 legislation did not specify what agency would take over the treasurer's duties if the constitutional office is abolished. Rather, the legislation provided for the treasurer, in consultation with the secretary of state and the Commissioner of Finance, to study this issue. If the constitutional amendment is adopted, the treasurer must recommend to the legislature by January 15, 2000, an appropriate agency or constitutional office to receive the treasurer's duties. The treasurer may also recommend any conditions that the treasurer believes should govern the transfer of duties (Laws 1998, ch. 387, art. 2, § 1).

The Minnesota Constitution also currently provides that the treasurer is one of five members of the State Board of Investment (Minn. Const., art. XI, § 8). The board is responsible for investing state funds and most public pension money. The board generally approves overall investment policies and hiring of outside money managers, leaving implementation of the policies to its staff and to the money managers. The proposed constitutional amendment would remove the treasurer from the board, leaving a four-member board: the governor, state auditor, attorney general, and secretary of state.

Pros and Cons

Advocates for abolishing the office contend that:

- The treasurer's office is unnecessarily duplicative. Necessary checks and balances on collection, investment, and disbursements of state funds can be maintained at a lesser cost in existing executive branch agencies without having an elected state treasurer.
- Most of the treasurer's duties are ministerial, not policymaking, and do not require an elected official.
- Accountability and efficiency would be strengthened by centralizing responsibility in an executive office that reports directly to the Governor.

People who favor retaining the treasurer's office argue:

- It is important to retain checks and balances in an office outside of the other executive agencies that are involved in collection, investment, and disbursement of state funds.
- An elected office provides the most independent system of checks and balances and provides the highest degree of accountability to the people.
- The treasurer can be a source of innovative ideas.

House Research Department
State Treasurer: Should the Office Be Abolished?

September 1998
Page 3

Potential Staff and Budget Reductions

Currently the budget of the treasurer's office is approximately \$2 million per year. Approximately \$1 million per year is for banking services that the state would continue to pay for, even if the treasurer's office were abolished. Much of the remainder of the budget is for staff.

The treasurer's office currently has 13 employees, including the treasurer. Testimony during legislative consideration of the proposed constitutional amendment indicated an expectation that most of these employees would be transferred to another agency if the amendment is approved. Thus, abolition of the office would result in the elimination of the position of the elected state treasurer and possibly one or two other positions. Savings, if these positions were eliminated, likely would be approximately \$150,000 per year. Abolishing the office also could save public money used to finance campaigns for treasurer for candidates who agree to spending limits.

Past Studies

Several past studies of state government organization recommended abolishing the elected office of state treasurer (1984 Governor's Task Force on Constitutional Officers; 1968 Governor's Council on Executive Reorganization; 1950 Efficiency in Government Commission; 1948 Constitutional Commission). However, the most recent study made no recommendation on this issue (1992 Commission on Reform and Efficiency).

Other States

The Council of State Governments has compiled the following information on treasurers in other states:

- In 37 states, treasurers are elected by the voters.
- In seven states (Alaska, Hawaii, Michigan, Montana, New Jersey, New York, and Virginia), the governor appoints the treasurer.
- In four states (Maine, Maryland, New Hampshire, and Tennessee), the legislature elects the treasurer.
- In Georgia, the treasurer is appointed by the state depository board.
- Texas recently abolished the office of state treasurer and transferred duties to an elected Comptroller of Public Accounts.

**Testimony of Elizabeth H. Schmiesing, P.A.
on H.F. 326**

(FAGRE & BENSON LAW
FIRM, MINNEAPOLIS
(612) 336-3000)

I. Intro

II. What We Don't Know

Testifying today as to the possible legal effects of an amendment to our state constitution establishing a privilege to hunt and fish.

I say "possible" because there are currently no constitutionally-established privileges in our Constitution, so we don't know exactly how the courts would treat such a privilege.

III. Legal Language

This proposed amendment could establish an entitlement to hunt and fish beyond that which currently exists under Minnesota law.

Article I, § 2 of the Minnesota constitution provides:

No member of this state shall be disenfranchised or deprived of any of the rights or privileges secured to any citizen thereof, unless by the law of the land or the judgment of his peers.

This provision makes no distinction between "rights" and "privileges," but instead treats them as equivalents.

Black's Law Dictionary (5th ed.) defines a privilege as:

A particular and peculiar benefit or advantage enjoyed by a person, company, or class, beyond the common advantages of other citizens.

The definition continues:

An exceptional or extraordinary power or exemption. A right, power, franchise, or immunity held by a person or class, against or beyond the course of the law.

This is powerful language.

The current bill states that the provision does not create a new right or impair any existing right. This language, however, simply begs the question – it is clear that the language operates to create a privilege – if a privilege established by the Minnesota Constitution functions as a right, or something very near to a right, there may be little practical difference.

IV. Practical Effects

What effects could this provision have on a practical level?

A. Most Obvious – State's Ability to Regulate The Taking of Game and Fish

Currently, DNR can act quickly to regulate these matters as necessary. A citizen that disagrees with the State's strategy, armed with a constitutionally established privilege to hunt and fish, could hold up state action and mire the state in costly litigation, which could result in restriction on the state's ability to regulate in this area.

A good example of the type of situation that could result is provided by the moose season. If every hunter had a privilege to hunt moose, there would soon be no moose left to hunt. The DNR uses strict limits and a lottery system in order to insure the opportunity to hunt moose remains for all.

– This example illustrates another point – the current scenario has not impaired any one's ability to fish and hunt. This amendment is a protection without a problem.

B. Private Action

If a hunter is tracking game on public land, and the animal crosses into posted private land, has the hunter's privilege to take game been abridged by the landowner's posting of his or her land?

Is a fisherman permitted to cross private property in order to reach the lake he wishes to fish, so that his privilege will not be abridged?

If a developer wishes to clear a wooded lot, resulting in less game habitat, could an unhappy hunter bring an action challenging the developer's action as an abridgement of his privilege to hunt?

C. Firearm Regulation

Could a convicted felon assert that his or her privilege to take game has been impaired because he or she is not permitted to own a firearm?

As I stated earlier, we don't yet know how any of these scenarios listed above might play out in the courts. Given the use of the word privilege in Art. 1, § 2 of our Constitution, and at least one definition of "privilege" equating it with the term "right," there is the potential for litigation and a change in the legal landscape.

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M1:349559.01

BUDGET PLANNING FORM FOR LWVMN, LWVMNEF FOR 1999-2000, 2000-2001

Note from Nancy Witta, LWVMN Budget Chair: Sally Sawyer will be contacting each of you with budget responsibilities to help you formulate your plans for your portfolio and to attach numbers to those plans. We hope to have forms completed by December 16th.

Name _____ phone _____ (h) _____ (w)

Chair/Co-Chair _____ Committee/portfolio

I. _____ Committee: This portfolio will require a committee of _____ members who will meet about _____ times per year.

_____ This portfolio will not require a committee.

II. This committee/portfolio plans the following activities for the April 1, 1999-March 31, 2000 fiscal year:
(attach extra pages if necessary for description)

1.

2.

3.

4.

5.

III. This committee/portfolio plans the following activities for the April 1, 2000-March 31, 2001 fiscal year:

1.

2.

3.

4.

5.

IV. Does your portfolio/committee require special staffing? _____
seasonal employee or project director? _____
year round employee? _____

V. Are there any resources — memberships, subscriptions, conferences, training opportunities — you would recommend as useful in achieving portfolio's goals?

VI. Do you have any plans or recommendations that would be a departure from recent past?
(In your Committees you will be identifying specific strategies to achieve *FutureTrek* goals and objectives—keep these in mind.)

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF FINANCIAL CONDITION
AUGUST 31, 1998

	CURRENT YEAR	LAST YEAR	INCREASE DECREASE
ASSETS			
00102 LWVMNEF/SPECIAL FUND	\$22,256.78	\$7,418.30	\$14,838.48
00103 LWVMNEF CHECKING	8,047.75	3,009.35	5,038.40
00104 LWVMNEF SAVINGS-LL ACCTS	30,544.35	27,829.94	2,714.41
00120 LWVMNEF ACCOUNTS RECEIVABLE	11,623.19	8,018.39	3,604.80
00121 SPENDING PUB	.00	1,973.05	1,973.05-
00122 SKILLS FOR DEMOCRACY	5,688.00	6,345.00	657.00-
00124 WGP NREVISED	1,697.00	2,642.00	945.00-
00125 INDIANS IN MN INVENTORY	.00	69.35	69.35-
00128 INDIANS	20,016.70	39,384.85	19,368.15-
00130 ADVANCE TO LWVMN	.00	.00	.00
00132 PERMANENT ENDOWMENT	35,253.29	24,923.08	10,330.21
00133 ELECTION VIDEO	1,277.24	1,622.44	345.20-
00134 TECHNOLOGY/LRP	415.19-	19,809.60	20,224.79-
00135 LOTT	10,447.49	1,102.70	9,344.79
00136 VOTER SERVICE/PJ	92,366.09	.00	92,366.09
00137	.00	73.52	73.52-
00138 FSG PUBLICATION	.00	687.66	687.66-
00139 SPANISH CURR	5,276.00	5,408.00	132.00-
00140 BUILD. BETTER COM.	2,173.75	9,912.18	7,738.43-
00141 MN COMPACT	20,865.01	.00	20,865.01
00142 POLITICS/MONEY	.00	409.64	409.64-
00143	.00	.00	.00
00144 HOW TO MAKE DIFFERENCE	1,497.00	2,200.50	703.50-
00145 MN WOMENS BLDG PARTNERSHIP	175,293.00	181,799.00	6,506.00-
00160 EQUIPMENT	51,714.73	51,714.73	.00
00165 ACCUM DEPREC/EQUIPMENT	41,882.53-	38,625.10-	3,257.43-
00166	.00	.00	.00
TOTAL ASSETS	453,739.65	357,728.18	96,011.47
LIABILITIES & FUND BALANCES			
00200 ACCOUNTS PAYABLE	4,553.25	2,464.29-	7,017.54
00205 ACCTS PAY TO LWVMN	41,564.36	51,778.24	10,213.88-
00240 CAPITAL BLDG FUND	.00	.00	.00
00310 LOCAL LEAGUE ACCTS	31,274.33	27,178.97	4,095.36
00320 UNDESIGNATED FUND BALANCE	77,515.79	24,545.62	52,970.17
00330 DESIGNATED FUND BAL	88,135.00	113,180.00	25,045.00-
00340 BLDG FUND BALANCE	125,793.00	151,001.00	25,208.00-
00349 SUSPENSE	.00	.00	.00
00397 INV FR MN 96-97 OFFICE COSTS	11,391.36	.00	11,391.36
00399 RETAINED EARNINGS - PRIOR	73,560.14-	93,361.80-	19,801.66
00398 RETAINED EARNINGS - CURR	147,072.70	85,870.44	61,202.26
TOTAL LIAB & FUND BAL	\$453,739.65	\$357,728.18	\$96,011.47

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING AUGUST 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
LWVMNEF INCOME				
LOCAL LEAGUE ACCT ADMIN				
00400 LOCAL LEAGUE DEPOSITS	\$370.00	3,870.00	15,000.00	11,130.00
00490 INTEREST LL DEPOSITS	.00	122.54	390.00	267.46
	-----	-----	-----	-----
SUBTOTAL	\$370.00	3,992.54	15,390.00	11,397.46
UNASSIGNED CONTRIBUTIONS				
00500 LWV MN MEMBERS	1,800.00	3,171.32	34,500.00	31,328.68
00505 NON MEMB (ANNUAL AP)	.00	20.00	14,500.00	14,480.00
00510 CORPORATIONS/FOUNDATIONS	4,500.00	8,825.00	40,000.00	31,175.00
00515 LWVMN	.00	.00	.00	.00
00520 INTEREST	.00	.00	100.00	100.00
00525 MEM NON-CASH CONTRIB	112.20	288.22	2,000.00	1,711.78
00526 PERMANENT ENDOWMENT	.00	.00	.00	.00
00527 PERMANENT ENDOW.\INTEREST	.00	158.90	.00	158.90-
00528 SPECIAL FUND	51.00	181.35	.00	181.35-
00532 LEGACY LUNCH	.00	158.37-	400.00	558.37
00535 FUND RAISER	.00	450.00	18,000.00	17,550.00
00536 DINNER FUND RAISER	.00	.00	.00	.00
00565 BLDG/RENT/REPAIR	584.05	2,920.25	6,750.00	3,829.75
00580 MISC/COPIER/NOTES	.00	.00	.00	.00
00590 MEMORIALS/HONORS	125.00	545.00	500.00	45.00-
00591 AMEX	32.23-	32.23-	.00	32.23
00592 POSTAGE & HAND	69.10	1,626.01	500.00	1,126.01-
00593 SALES TAX	489.14	543.75	.00	543.75-
	-----	-----	-----	-----
SUBTOTAL	\$7,698.26	18,539.20	117,250.00	98,710.80
PROGRAM: MISC PROJECTS				
01028 NEW STUDY	.00	3,500.00	7,500.00	4,000.00
01029 NEW STUDY SALES	.00	.00	3,000.00	3,000.00
01035 GOV'T SPEND SALES	.00	3.00	.00	3.00-
01038 FINAN ST SALES	.00	12.00	.00	12.00-
01039 FSG PUB II SALES	.00	.00	.00	.00
01045 CIT. NETWORK	.00	34.25	26,400.00	26,365.75
01070 75TH HISTORY	.00	.00	.00	.00
01089 MEALS LRP	.00	.00	.00	.00
01090 BLDG BETTER COM.	15.39	67.21	25,000.00	24,932.79
01091 LRP	11.39	45.64	.00	45.64-
01092 NEW CENTURY CAMP	.00	.00	30,000.00	30,000.00
	-----	-----	-----	-----
SUBTOTAL	\$26.78	3,662.10	91,900.00	88,237.90

3
LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING AUGUST 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
MENTAL HEALTH				
01108 MENTAL HEALTH III/IV GRANT	\$.00	.00	10,000.00	10,000.00
01109 HOW MHIII SALES/IV SALES	.00	.00	2,371.00	2,371.00
	-----	-----	-----	-----
SUBTOTAL	\$.00	.00	12,371.00	12,371.00
SOCIAL POLICY				
01200 INDIANS IN MN-SALES	.00	206.16-	1,000.00	1,206.16
01210 INDIANS IN MN-ROYALTIES	.00	.00	2,000.00	2,000.00
01230 INDIANS STUDY GRANT	500.00	600.00	34,000.00	33,400.00
01233 INDIANS INTEREST	148.17	495.38	1,000.00	504.62
	-----	-----	-----	-----
SUBTOTAL	\$648.17	889.22	38,000.00	37,110.78
VOTERS SERVICE				
01610 GENERAL ELECTION DEBATE	.00	30,000.00	15,000.00	15,000.00-
01620 VOTER GUIDE-SALES	4,795.90	25,704.56	28,000.00	2,295.44
01625 VOTER GUIDE-GRANT	.00	20,000.00	3,000.00	17,000.00-
01626 PRIMARY VOTER GUIDE	.00	.00	14,000.00	14,000.00
01627 PRIMARY SALES	2,607.40	3,273.40	.00	3,273.40-
01629 SEC'Y STATE HLINE	.00	.00	.00	.00
01630 ELECTION HOTLINE	.00	30,000.00	30,000.00	.00
01640 VOTER INFORMATION	.00	5,000.00	15,000.00	10,000.00
01660 CURR. OUTREACH/SPANISH	.00	1,545.00	9,000.00	7,455.00
01661 SPAN CURR SALES	.00	245.00	.00	245.00-
01662 SECONDARY CURR SALES RE	45.00	605.00	9,000.00	8,395.00
01663 ELEMENTARY SALES	25.00	659.00	4,000.00	3,341.00
01664 ELEM CURR	.00	4.48	4,000.00	3,995.52
01665 ELECTION PROCESS TRAINING	.00	.00	2,500.00	2,500.00
01666 ELECTION VIDEO/PACKET SALES	45.00	333.00	8,000.00	7,667.00
01672 MN COMPACT	24.64	27,035.24	40,000.00	12,964.76
01690 LL VOTER PROJ	.00	.00	2,000.00	2,000.00
01692 VOTER SERVICE PJ INTEREST	299.31	772.89	.00	772.89-
	-----	-----	-----	-----
SUBTOTAL	\$7,842.25	145,177.57	183,500.00	38,322.43

4
LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING AUGUST 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
CITIZEN INFORMATION				
01700 POLITICS/MONEY	\$.00	6,856.00	13,025.00	6,169.00
01710 SPRING FOCUS MEALS	.00	564.00	.00	564.00-
01711 SPRING FOCUS ADMISSIONS	.00	1,080.00	.00	1,080.00-
01715 SPRING FOCUS GRANTS	.00	.00	.00	.00
01720 LOTT	1,172.16	11,723.33	.00	11,723.33-
01722 CIA ADMISSIONS	.00	.00	2,000.00	2,000.00
01725 CIA GRANTS	.00	.00	4,000.00	4,000.00
01726 HOW TO M DIFF SALES	10.00	114.00	5,000.00	4,886.00
01727 HOW TO M DIFF GRANT	.00	.00	2,000.00	2,000.00
01740 PUBLICATIONS/AV SALES	417.00	759.61	1,500.00	740.39
	-----	-----	-----	-----
SUBTOTAL	\$1,599.16	21,096.94	27,525.00	6,428.06
	-----	-----	-----	-----
TOTAL LWVMNEF INCOME	\$18,184.62	193,357.57	485,936.00	292,578.43
	=====	=====	=====	=====

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING AUGUST 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
LWVMNEF EXPENSES				
LOCAL LEAGUE PROJECTS				
04000 LOCAL LEAGUE GRANTS	\$882.90	6,783.40	15,000.00	8,216.60
04095 LL ADMIN-LWVMN SERVICES	287.37	831.95	5,000.00	4,168.05
	-----	-----	-----	-----
SUBTOTAL	\$1,170.27	7,615.35	20,000.00	12,384.65
LWVMNEF ADMINISTRATION				
05002 STAFF DEVELOPMENT	.00	50.00	500.00	450.00
05005 DEVELOPMENT COMMITTEES	.00	65.00	3,000.00	2,935.00
05007 ANNUAL FUND DR	104.99	136.99	7,000.00	6,863.01
05008 ANNUAL FUND DR/L.L. EARNINGS	.00	15.00	1,500.00	1,485.00
05009 SERVICES A FUND DR	661.12	1,080.21	9,000.00	7,919.79
05030 OTHER DIRECT EXPENSES	189.00	390.25	800.00	409.75
05035 FUND RAISER	.00	10.00	6,000.00	5,990.00
05037 LWVMN SERVICES	.12	122.98	2,000.00	1,877.02
05040 GEN AD. SERVICES	1,458.61	5,692.37	14,171.00	8,478.63
05045 PLANNED GIVING EXPENSES	21.50	254.53	500.00	245.47
05047 PLANNED & MEALS	.00	.00	400.00	400.00
05050 LWV MN SERVICES	22.40	1,105.48	6,000.00	4,894.52
05065 BLDG/RENT/MANAGEMENT	1,460.13	7,300.65	17,000.00	9,699.35
05067 LWVMN SERVICES	48.81	597.98	3,000.00	2,402.02
05093 SALES TAX	.00	.00	.00	.00
	-----	-----	-----	-----
SUBTOTAL	\$3,966.68	16,821.44	70,871.00	54,049.56
PROGRAM RELATED COSTS				
07000 EF BOARD EXPENSE	458.33	42.85	1,000.00	957.15
07001 CONFERENCES (BD)	.00	.00	800.00	800.00
07010 EF ANNUAL REPORT	9.10	9.10	1,200.00	1,190.90
07015 EF LEGAL FEES & BANK CHGS	6.65	78.02	200.00	121.98
07020 STATIONERY & PERM SUP	922.08	922.08	2,000.00	1,077.92
07025 SUBS & RESOURCES	.00	.00	150.00	150.00
07030 LWUMNEF AUDIT	.00	.00	2,800.00	2,800.00
07040 SERVICES PROG RELATED	2,339.86	9,138.13	25,000.00	15,861.87
07041 PROG RELATED BONUS	.00	.00	.00	.00
07045 NEW CENTURY CAMPAIGN	.00	.00	25,000.00	25,000.00
07050 NEW CENTURY SERVICES	.00	291.59	5,000.00	4,708.41
07059 LRP	3,046.92	5,388.30	.00	5,388.30-
07060 LRP SERVICES	503.15	1,812.35	.00	1,812.35-
07061 MEALS LRP	.00	.00	.00	.00
	-----	-----	-----	-----
SUBTOTAL	\$7,286.09	17,682.42	63,150.00	45,467.58

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING AUGUST 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
PROGRAM: MISC PROJECTS				
10028 NEW STUDY	\$384.42	1,831.89	5,000.00	3,168.11
10029 NEW STUDY SERVICES	1,897.11	7,591.07	5,000.00	2,591.07-
10030 GOVERNMENT SPENDING	.00	.00	.00	.00
10034 SPENDING FREE	.00	.00	.00	.00
10070 75TH HISTORY	338.75	338.75	.00	338.75-
10073 75TH HISTORY/SERVICES	158.69	159.81	.00	159.81-
10090 BLDG BETTER COM.	.00	2,200.00	10,000.00	7,800.00
10093 BLDG BET COM/SERVICES	164.87	465.28	14,000.00	13,534.72
11008 MENTAL HEALTH III\IV	.00	.00	5,000.00	5,000.00
11009 MENTAL HEALTH III\IV SERVICES	.00	.00	5,000.00	5,000.00
11037 CITIZENS NETWORK	.00	2,333.00	5,500.00	3,167.00
11038 CIT NET/SERVICES	9.03	297.50	20,900.00	20,602.50
11050 FIN STATE GOVT	.00	.00	.00	.00
11052 FSG PUB II FREE	.00	.00	.00	.00
11055 SERVICES	.00	.00	.00	.00
	-----	-----	-----	-----
SUBTOTAL	\$2,952.87	15,217.30	70,400.00	55,182.70
SOCIAL POLICY				
12000 INDIANS 4TH ED	.00	.00	.00	.00
12030 INDIANS	40.50	6,341.99	20,000.00	13,658.01
12031 INDIANS SERVICES	171.60	3,400.31	14,000.00	10,599.69
	-----	-----	-----	-----
SUBTOTAL	\$212.10	9,742.30	34,000.00	24,257.70

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING AUGUST 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
VOTERS SERVICE				
16010 DEBATE 98	\$108.46	685.58	12,900.00	12,214.42
16011 LWVMN SERVICES	1,461.69	7,557.97	11,000.00	3,442.03
16020 VOTER GUIDE	1,181.61	3,342.66	18,000.00	14,657.34
16021 LWVMN SERVICES	1,703.42	4,163.41	8,000.00	3,836.59
16026 PRIMARY VOTER GUIDE	133.93	211.48	10,000.00	9,788.52
16027 SERVICES	.00	.00	5,000.00	5,000.00
16028 SEC'Y STATE HLINE	.00	.00	.00	.00
16029 SERVICES	.00	.00	.00	.00
16030 ELECTION HOTLINE	.00	1,000.00	15,000.00	14,000.00
16031 LWVMN SERVICES	270.38	2,192.40	15,000.00	12,807.60
16040 VOTER INFO	399.00	399.00	3,000.00	2,601.00
16041 LWVMN SERVICES	460.56	2,563.11	11,000.00	8,436.89
16059 SKILLS FOR DEMOC. FREE	.00	9.00	.00	9.00-
16060 CURRICULUM/SPANISH	.00	378.84	8,000.00	7,621.16
16061 SERVICES/SPANISH	.32	119.46	2,000.00	1,880.54
16063 SPANISH\FREE	.00	.00	.00	.00
16064 ELEM CURR	165.13	803.37	5,000.00	4,196.63
16065 LWVMN SERVICES	14.85	988.76	2,000.00	1,011.24
16066 WGTP FREE	.00	9.00	.00	9.00-
16068 WGTP ENGLISH	43.00	396.40	8,000.00	7,603.60
16069 WGTP SERVICES	25.90	403.90	2,000.00	1,596.10
16070 ELECTION PROCESS TRAIN.	17.26	346.91	2,000.00	1,653.09
16071 LWVMN SERVICES	26.25	140.62	1,500.00	1,359.38
16072 MN COMPACT	2,965.46	12,026.77	25,000.00	12,973.23
16073 MN COMPACT SERVICES	1,512.55	11,454.84	15,000.00	3,545.16
16074	.00	.00	.00	.00
16080 MISC VOTER SERVICE	84.00	311.00	.00	311.00-
16081 LWVMN SERVICES	.00	.00	.00	.00
16090 LL GET VOTE	3,271.00	4,021.00	8,000.00	3,979.00
16091 SERVICES	142.29	336.69	2,000.00	1,663.31
	-----	-----	-----	-----
SUBTOTAL	\$13,987.06	53,862.17	189,400.00	135,537.83

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING AUGUST 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
CITIZEN INFORMATION				
17000 IN THE PUB. INTEREST P & M	\$280.68	5,300.68	3,685.00	1,615.68-
17001 P & M SERVICES	1,196.18	11,877.91	12,000.00	122.09
17010 SPRING FOCUS-MEALS	608.90	608.90	.00	608.90-
17020 LOTT	1,482.80	1,947.59	.00	1,947.59-
17021 LOTT SERVICES	235.94	1,257.19	.00	1,257.19-
17022 CIA MEETING	.00	.00	1,000.00	1,000.00
17023 LWVMN SERVICES	234.63	501.47	6,000.00	5,498.53
17024 HOW TO MAKE DIFF	.00	83.33	2,500.00	2,416.67
17025 LWVMN SERVICES	18.06	265.16	2,000.00	1,734.84
17026 FREE DIST HOW DIFF	.00	.00	.00	.00
17027 HTMD INVENTORY	1.50	25.50	.00	25.50-
17040 PUBLICATIONS/AV LIBRARY	401.16	1,053.81	500.00	553.81-
17041 LWVMN SERVICES	103.30	245.04	1,000.00	754.96
17043 MN CONVENTION	.00	.00	.00	.00
17045 MINN VOTER	.00	970.00	4,000.00	3,030.00
17046 MISC. ACCOUNTS PAY. (AUDITOR)	.00	.00	.00	.00

SUBTOTAL	\$4,563.15	24,136.58	32,685.00	8,548.42
20000 LWVMNEF RESERVES	.00	.00	.00	.00

TOTAL LWVMNEF DIRECT EXPENSE	\$34,138.22	145,077.56	480,506.00	335,428.44

NET INCOME (LOSS)	\$15,953.60-	48,280.01	5,430.00	42,850.01-
=====				

LWVMN Education Fund Board Meeting
Minnesota Women's Building
October 14, 1998, 9 AM

AGENDA

MIN

ACTION

1. 3 Minutes of August 12, 1998, Board meeting/Dougher
2. 5 Treasurer's Report for August 31, 1998/Berquist
3. 2 REVISION OF AGENDA
4. 5 Development Report/Walz
5. 5 Approval of State League project, CIA Conference/Frisch
6. 5 Approval of Local League projects/Matlock
7. 5 Approval of Corporate Resolution/Berquist
8. 10 LOTT mentoring project/Erickson

INFORMATION

9. 5 Annual Appeal/Walz

ACTION

1. Minutes: MOTION: To approve the minutes of the August 12, 1998 Board Meeting.
(Enclosed white)
2. Treasurer's Report: MOTION: To accept the Treasurer's Report for the period ending August 31, 1998 and to file for audit.(Enclosed pink)
3. REVISION OF AGENDA
4. Development Report: MOTION: to approve the Development Report.(Enclosed, white)
Jean Tews has left us in really good shape. Since the August 12 Board meeting we have received contributions from: NSP, \$2,500; Mille Lacs Band, \$5,000; Land O'Lakes, \$1,000; Leech Lake Tribal Council, \$1,000; SUPERVALU, \$2,000; Andersen Foundation, \$5,000; W. Walker Fund, \$500; Norwest Foundation, \$2,500; Cargill, \$10,000.
5. CIA Conference: MOTION: to approve the Citizen in Action Conference as an Education Fund project.

Background: Two CIA conferences are planned for January 1999 – one at the Capitol and one in Duluth – to provide training for citizens to understand how the political process works.
6. Local League projects: MOTION: To approve local League projects 6a – 6o as Education Fund projects by general consent.

Background: Preliminary review committee of LWVMNEF President, Executive Director and acting Director of Development have read and approved the projects. Full applications available at meeting.

- 6a LWV Northern Dakota county, candidate forums, Budget \$400
 - 6b LWV Anoka/Blaine/Coon Rapids, candidate forums, Budget \$500
 - 6c LWV ROMAFH, Election of Judges public meeting, Budget \$330
 - 6d LWV Cannon Falls, purchase of "You Can Vote Smarter" video and positive campaign bookmarks from LWV Rochester, NY, Budget \$31
 - 6e LWV Rochester, Children's Health and the Environment public meeting, Budget \$500
 - 6f LWV Rochester, co-sponsorship of LWV Minneapolis "Future of Medicare" meeting, Budget \$100
 - 6g LWV New Brighton, purchase of "Vote Today" signs, Budget \$120
 - 6h LWV St. Paul, sponsor students at UN Rally, Budget \$120
 - 6i LWV St. Peter, candidates forum, Budget \$75
 - 6j LWV Cannon Falls, Walkabout reception for elected officials and candidates, Budget \$123
 - 6k LWV Edina, sponsor students at UN Rally, Budget \$80
 - 6l LWV Edina, co-sponsorship of LWV Minneapolis "Future of Medicare" meeting, Budget \$100
 - 6m LWV St. Croix Valley, "Vote" Banner, Budget \$175
 - 6n LWV St. Paul, League Banner and table display for debates, meetings, Budget \$225
 - 6o LWV Northern Dakota County, sponsorship of affordable housing play, "Like Waters Rolling Down," Budget \$100
7. **Corporate Resolution changing signature on accounts:** MOTION: to approve the corporate resolution as attached removing Jackie Parsinen from the signature card of the FirStar accounts and adding Constance Hondl.
8. **LOTT mentoring project:** MOTION: to approve the LOTT Mentoring Project as an Education Fund project.
- Background: Leaders of Today and Tomorrow (LOTT) would like to develop the mentoring aspects of its program. They seek funding to hire consulting help to learn how to structure effective, ongoing mentoring for the students who attend the conferences.

INFORMATION

- .. Annual Appeal: Oral report.

**League of Women Voters of Minnesota Education Fund
Corporate, Foundation Grants 1998 – 1999**

(October 6, 1998)

\$30,000	CBS Foundation	Election Hotline
\$20,000	Dayton Hudson Foundation	Debates/Voter Guides
\$15,000	Blandin Foundation	Debates
\$15,000	American Express Financial Advisors, Inc.	Debates
\$10,000	Cargill	Voter Service/Unrestricted
\$ 7,000	Martin Foundation	Minnesota Compact
\$ 6,260	League of Women Voters of the United States and the Joyce Foundation	Campaign Finance
\$ 5,000	Mille Lacs Band of Ojibwe	Indians in Minnesota
\$ 5,000	Minnesota Business Partnership	Voter Service
\$ 5,000	Andersen Foundation	Unrestricted
\$ 2,500	Northern State Power Company	Unrestricted
\$ 2,500	Norwest Foundation	Unrestricted
\$ 2,000	SUPERVALU	Unrestricted
\$ 2,000	Deluxe Corporation Foundation	Unrestricted
\$ 2,000	Elmer L. & Eleanor J. Andersen Foundation	Judges study
\$ 1,500	SCIMED Foundation	Spanish or Elementary Curriculum
\$ 1,000	Honeywell Foundation	Unrestricted
\$ 1,000	Coldwell Banker Burnet	Unrestricted
\$ 1,000	Leech Lake Tribal Council	Indians in Minnesota
\$ 1,000	Land O'Lakes Foundation	Unrestricted
\$ 500	J.C. Penny Company	Unrestricted
\$ 500	White Earth Reservation Tribal Council	Indians in Minnesota
\$ 500	Winthrop & Weinstine P.A.	Judges study
\$ 500	TCF Foundation	Unrestricted
\$ 500	Doherty, Rumble & Butler P.A.	Judges study
\$ 500	Instant Web Companies	Unrestricted
\$ 500	Gray Plant Mooty Foundation	Judges study
\$ 500	W. Walker Fund	Unrestricted
\$ 300	Remmele Engineering	Unrestricted
\$ 200	Allianz Life Insurance Co. of North America	Unrestricted
\$ 200	G & K Services	Unrestricted

\$ 150	American Express Foundation Employee Gift Matching Program	Fundraiser
\$ 125	Hartfiel Company	Unrestricted

Total: \$139,735

Contributions since August 12 Board Meeting:

8/20/98	Northern States Power	\$ 2,500	Unrestricted
8/31/98	Mille Lacs Band of Ojibwe	\$ 5,000	Indians
9/10/98	Land O'Lakes Foundation	\$ 1,000	Unrestricted
9/10/98	Leech Lake Tribal Council	\$ 1,000	Indians
9/11/98	SUPERVALU	\$ 2,000	Unrestricted
9/14/98	Andersen Foundation	\$ 5,000	Unrestricted
9/16/98	W. Walker Fund	\$ 300	Unrestricted
9/30/98	Norwest Foundation	\$ 2,500	Unrestricted
10/2/98	W. Walker Fund	\$ 200	Unrestricted
10/2/98	Cargill	\$10,000	VS/Unrestricted

Total: \$29,500

ReliaStar Printing Judges Study FMV \$ 4,800

Pledged:

West Group	\$ 5,000	Unrestricted
(request approved, check not yet cut - 9/30/98)		
U.S. Bancorp	\$ 1,000	Unrestricted
(Foundation refused \$2,000 request for unrestricted; \$1,000 to come from government affairs - 9/29/98)		
Gannett	\$2,500	Judges
(money just came from Gannett to KARE, will set date for roundtable with other orgs. to receive check)		
Alliance for Better Campaigns	\$25,000	MN Compact
(remainder of pledge)		
LWVEF - Joyce	6,260	Campaign Finance
Foundation	505	Campaign Finance

Total: \$40,265

Proposals sent:

9/30/98	Ceredian Corporation	\$1,000	Unrestricted
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LWVMN Education Fund 550 Rice Street, St. Paul, MN 55103

Application for Approval To Do A Project

To: League of Women Voters of Minnesota Education Fund Date: Aug. 9, 1999

From: Carol Frisch
(name of person submitting proposal)

LWVMN Portfolio: Action Vice President

Title of Project: Citizens in Action Workshops

Purpose of Project:

Two January 1999 *Citizens in Action Workshops*, one at the State Capitol and one in Duluth, will provide training for citizens to take action to make a difference in their communities. The courses will teach how to communicate with state lawmakers. We will introduce attendees to the law-making process and the offices and chambers in which the laws are made, as well as provide guidance in how to work in coalition with other persons or organizations. The target audience is persons of low or moderate incomes.

Details of Project:

Preliminary arrangements include two three-hour workshops on Saturdays in January 1999, one at the state capitol and one in Duluth. *Citizens in Action* is an annual event sponsored by the LWVMNEF. The 1998 workshops provided training and information on how to participate in the lawmaking process to a broad base of over 160 persons.

Each workshop may be separated into a beginners and a more advanced track. Presenters will include legislators, capitol information specialists, experienced members of the sponsoring organizations and other organizations. Informational flyers will be sent to organizations and individuals statewide.

Conference participants will receive copies of *How To Make a Difference, a Citizens Guide to State Government*

Co-sponsoring the 1999 workshops will be Common Cause, Minnesota Council of Nonprofits, Minnesota Congress of Parents, Teachers & Students and Food First Coalition.

Additional cooperating organizations may include the following organizations who also joined us in 1998: Urban Coalition, Chicano/Latino Affairs Council, Children's Defense Fund, Citizens for Tax Justice, Council on Asian-Pacific Minnesotans, Council on Black Minnesotans, Jobs Now Coalition, Joint Religious Legislative Coalition, Loaves and Fishes Two, MICA, Minneapolis Urban League, MAPA, MN Food Shelf Association, MN Community Action Association, MN Parenting Association, Office for Social Justice Catholic Charities.

Total Project Budget \$12,000
(attach detailed budget)

The total budget for both workshops is \$12,100. Admission of \$5 will be charged to confirm reservations while allowing broad based participation by persons of low income. Scholarships will also be available for anyone unable to pay.

League of Women Voters of Minnesota Education Fund
550 Rice Street, St. Paul, MN 55103 612-224-5445

CITIZENS IN ACTION WORKSHOPS

January 1999

BUDGET

Expenses

Facilities, parking,	\$ 500
Speakers (legislators, specialists)	no charge
Volunteer expenses	\$ 500
Materials agenda, handouts, equipment rental	\$2,500
Publicity brochure printing	\$ 900
mailing (3rd class, approx. 4,000 pieces)	\$ 600
other	\$ 300
Office costs Staff, copying, postage, phone	\$3,000
Administrative reimbursement	<u>\$4,500</u>
Total costs	\$12,800
Income	
Fees (160 x \$5)	\$ 800
Grants	\$12,000

Admission of \$5 is charged to confirm reservations while allowing broadbased participation. Approximately 160 persons are expected to pay the fee, based on attendance at 1998 Citizens in Action workshop. Full scholarships will be given to anyone unable to pay. Grants will be sought to make up the difference between income from fees and expenses.

Targeted attendees are persons of low or moderate incomes who do not have the means to attend such training sessions which are generally more costly. Without grant assistance, expenses for 160 persons are estimated to be \$80 per person

LWVMN Education Fund
550 Rice Street, St. Paul, MN 55103
612/224-5445 FAX 612/292-9417 e: lwvmn@freenet.msp.mn.us

April 1997

APPLICATION FOR APPROVAL TO DO A PROJECT

To: League of Women Voters of Minnesota Education Fund

Date: 10/5/98

From: Kay Erickson

LWVMN Portfolio: FutureTrek

Title of Project: Leaders of Today and Tomorrow Mentoring Project

Purpose of Project:

To hire consulting help to develop LOTT's mentoring program for the students who attend the leadership conference.

Details of Project:

LOTT has attempted to connect students with current women leaders at a mentoring luncheon or dinner at their annual leadership conference. The committee would like to expand that experience so that more long term relationships can be established between the students and mentors. Consulting help and staff time will be needed to develop this idea into an effective mentoring program.

Total Project Budget \$ 5-10,000 (attach detailed budget)

LWVMN EDUCATION FUND BOARD MEETING MINUTES

August 12, 1998

Present: Berquist, Borgen, Covey, Dougher, Duffy, Erickson, Frisch, Matlock, Steen, Walz, Weisbrod

Staff: Sawyer, Tews, Gochberg

Minutes: Motion: To approve the minutes of the May 13, 1998 LWVMNEF Board Meeting.

Mover: Dougher

Seconded

Approved

Treasurer's Report: Motion: To accept the Treasurer's Report for the period ending May 31, 1998 and to file it for audit.

Mover: Berquist

Seconded

Approved

Berquist reported that a financial statement had been received from the Women's Building. The LWVMNEF share of the annual loss will be subtracted from the year end total income.

For this reporting period, the LWVMNEF is showing a loss of \$24,653.31. Money has been received since May 31 so the total does not accurately reflect the current situation. Administrative costs are being examined and there are deficits in several program areas. This shortage demonstrates the need to raise unrestricted funds.

Development Report: To approve the Development Report.

Mover: Walz

Seconded

Approved

Walz announced that as of July 30, 1998, for fiscal year 1998-99 corporate/foundation contributions are \$117,735 with additional pledges of \$35,760 for a total of \$153,495. This is a major increase from previous years.

Legacy Program of Planned Giving: Motion: to endorse the LWVMNEF participation in the Minnesota Projects Program of Planned Giving.

Mover: Walz

Seconded

Approved

This is an organization that is promoting planned giving to non-profits. There will be a meeting sponsored by the organization on September 17 to explain the promotion.

Advisory Board: It was announced that Steve Ladwig of IBM Rochester is leaving his job for a new position in another company. He has volunteered to stay on the Advisory Board. This still leaves Rochester without a representative and suggestions were sought for a replacement. Retired Chief Justice Sandy Keith was suggested as was Valerie Pace, who has a high profile in IBM but is not the head of the Rochester facility. She is a League member. Currently the Advisory Board is composed of primarily CEOs of companies. The one exception to this rule is Laura McCarten, Director of Community Services for Northern States Power. There was concern that the Advisory Board would lose some of its clout if people are named to it who are not the head of their companies.

LOTT Fundraiser: Motion: To approve the Leaders of Today and Tomorrow 1998 Rosalie Wahl Fundraiser as a program of the League of Women Voters of Minnesota Education Fund.

Mover: Erickson

Seconded

Approved

The Rosalie Wahl event (9/23/98) is an annual LOTT event to raise funds. Checks will be made payable to the LWVMNEF. LWVMNEF will charge the project for staff time and other direct office costs. Administrative costs will be collected after the event, if appropriate.

LOTT Seminar: Motion: to approve the leaders of Today and Tomorrow 1999 seminar: Women Making a Difference in Public Policy as a program of the League of Women Voters of Minnesota Education Fund.

Mover: Erickson

Seconded

Approved

This is a one to two day seminar for college women to inspire involvement in public life. To date, 24 schools have sent students to LOTT seminars. LOTT fundraising helps to provide scholarships for attendees.

Local League projects: Motion: to approve local League projects as Education Fund projects, Items 6a-6i by general consent.

Mover: Matlock

Seconded

Approved

- 6a. LWV White Bear/North Oaks. Study on Diversity in School Districts. Budget %500/
- 6b. LWV Northern Dakota County. Newsletter, educational portions, FY 1998-99. Budget \$350.
- 6c. LWV ROMAFH. Junior Citizen Day at Capitol for Girl Scouts (outgrowth of Making Democracy Work project), November 14, 1998. Budget \$680.
- 6d. LWV Owatonna. Health Care Awareness Week, a series of public meetings concerning aspects of managed health care and other aspects of health care. Budget \$650.
- 6e. LWV ROMAFH. Making Democracy Work - unit in Roseville parade. Budget \$100.
- 6f. LWV St. Paul. Voter, educational portions, FY 1998-99. Budget \$1500.
- 6g. LWV St. Paul. Citizen information office expenses FY 1998-99. Budget \$2,700.
- 6h. LWV Bloomington. Letters with voter registration cards for graduating seniors. Budget \$486.
- 6i. LWV North Dakota League. Purchase VOTE TODAY signs. Budget. \$735

Annual Appeal: Karen Gochberg explained the importance of LWVMNEF Board members participating in the Annual Appeal both as donors and callers. Several dates were discussed as possible phoning dates for the Board. Board members were given pledge cards to fill out and return. The Annual Appeal has already received \$1,392. There has been a good response from LLs regarding local phonathon sites. Local sites include:

- | | |
|--|-----------------------------------|
| Rochester - October 5 | Eastern Carver County - October 6 |
| Brainerd - date uncertain | Duluth - week of October 5 |
| Edina - September 24 ? | Austin - date uncertain |
| Owatonna - October 5 from LWVMN office | |
| CMAL - date uncertain and from LWVMN office | |
| Brooklyn Park - date uncertain and from LWVMN office | |

Training will be held the 4th week in September. Solicitation letters will be sent out the first week in September.

Board members were asked to submit names of new donors who are not LWV members or donors already. Those without names were asked to send them to Karen.

It was announced that:

- * the primary and general election Voter Guides will be sent to all members
- * all members will receive the Election of Judges Facts and Issues.

Respectfully submitted,

Vera Dougher
Recording Secretary

LWVMN EDUCATION FUND ANNUAL MEETING MINUTES

August, 12, 1998

Present: Borgen, Berquist, Covey, Dougher, Duffy, Erickson, Frisch, Matlock, Steen, Walz, Weisbrod

Staff: Sawyer, Tews

Appointment of the Minutes Committee: Motion to appoint Judy Covey and Kay Erickson to the minutes committee.

Mover: Duffy

Seconded

Approved

Treasurer's Report: Motion: to accept the treasurer's Report for the fiscal year ending March 31, 1998 and to file it for audit.

Mover: Berquist

Seconded

Accepted

The books have been sent to the auditor.

Adoption of the budget for FY 1998-1999: Motion: to adopt the LWVMNEF budget for the fiscal year April 1, 1998 - March 31, 1999 as reflected in the enclosed proposed LWVMNEF Budget.

Mover: Walz

Accepted

Adopted

Approval of Purchase of Service Agreement: Motion: that the LWVMNEF enter into a written agreement with LWVMN stating that LWVMN will provide services including administrative, management and fiscal services for LWVMNEF for 1998 - 99 fiscal year.

The administrative reimbursement formula will only be applied to LWVMNEF projects, not to administration and fundraising activities.

Office rental to LWVMN: Motion: that LWVMNEF rent office space to LWVMN at \$584.05 a month.

Mover: Erickson

Seconded

Accepted

The LWVMNEF owns the partnership interest in the Minnesota Woman's Building and is the tenant organization which pays the rent to the MWB. We have divided the rent charged on a 60% - 40% basis.

A letter was received from the IRS stating that the LWVMNEF continues to qualify for exemption from Federal income tax. Sawyer reported that she was complimented on the job the LWVEF has done. They seldom do a job that comes out with no major problems.

Respectfully submitted,

Vera Dougher
Recording Secretary



ORGANIZATION DEPOSITORY RESOLUTION

(DO NOT USE FOR CORPORATIONS, PARTNERSHIPS OR SOLE PROPRIETORSHIPS)

By the _____
SPECIFY GOVERNING BODY
of LEAGUE OF WOMEN VOTERS OF MINNESOTA EDUCATION FUND INC, a

NON-PROFIT _____, hereinafter called "Organization," whose
SPECIFY TYPE OF ORGANIZATION

principal place of business is located at 550 RICE ST SAINT PAUL, MN 55103-2116 :

RESOLVED, that Firststar Bank of Minnesota, N.A. (the "Bank") is hereby designated as a depository in which the funds of this Organization may from time to time be deposited; that the following described account(s) be opened and maintained in the name of this Organization with the Bank subject to the rules and regulations of the Bank from time to time in effect; that the person(s) and the number thereof designated by title opposite the following designation of account(s) are hereby authorized, for and on behalf of this Organization, to sign checks, drafts, notes, bills, certificates of deposit and other orders for payment or withdrawal of funds from said account(s) and to issue instructions regarding the same, to direct, orally or in writing or electronically, or through any other medium agreed to by said designated person(s) and the Bank, the wire transfer of such funds and to arrange for such wire transfers to be effected upon instructions from others identifying themselves in accordance with procedures approved by such designated persons, and to endorse for deposit, negotiation, collection or discount by the Bank any and all checks, drafts, notes, bills, certificates of deposit or other instruments or orders for the payment of money owned or held by said Organization; that the endorsement for deposit may be in writing, by stamp or otherwise, with or without designation or signature of the person so endorsing (except that, notwithstanding any other provision of these resolutions, no endorsement on behalf of this Organization shall be required for deposit of any of such instruments or orders to an account of this Organization with the Bank); and that any officer, agent or employee of this Organization is hereby authorized to make requests of the Bank for the transfer of funds or money between accounts maintained by this Organization at the Bank.

Account Number	Number of Signatures Required	Names and Titles of Persons Authorized to Sign
1. [REDACTED]	1	1. <u>CINDY BERQUIST</u> <u>JUDY DUFFY</u> <u>GEORGEANN R HALL</u> <u>CONSTANCE E HONDL</u>
2. [REDACTED]	1	2. <u>CINDY BERQUIST</u> <u>JUDY DUFFY</u> <u>GEORGEANN R HALL</u> <u>CONSTANCE E HONDL</u>

FURTHER RESOLVED, that the Bank be and is hereby authorized and directed to honor, certify, pay and charge to any of the accounts of this Organization all checks, drafts, notes, bills, certificates of deposit or orders for the payment, withdrawal or transfer of funds or money deposited in these accounts or to the credit of this Organization, for whatever purpose or to whomever payable, including requests for conversion of such instruments into cash as well as for deduction from and payment of cash out of any deposit, and whether or not payable to, endorsed or negotiated by or for the credit of any persons signing such instrument or payable to or for the credit of any other officer, agent or employee of this Organization, when signed, accepted, endorsed or approved as evidenced by original or facsimile signature by the person(s), and the number thereof, designated by title opposite the designation of the accounts described in the foregoing resolution, and to honor any request(s) made in accordance with the foregoing resolution, whether written or oral, and including but not limited to request(s) made by telephone or other electronic means for the transfer of funds or money between accounts maintained by this Organization at the Bank, and the Bank shall not be required or under any duty to inquire as to the circumstances of the issuance or use of any such instrument or request or the application or use of proceeds thereof.

FURTHER RESOLVED, that the Bank be and is hereby authorized to comply with any process, summons, order, injunction, execution, distraint, levy, lien, or notice of any kind (hereafter called "Process") received by or served upon the Bank, by which, in the Bank's opinion, another person or entity claims an interest in any of these accounts, and the Bank may, at its option and without liability, thereupon refuse to honor orders to pay or withdraw sums from these accounts and may hold the balance therein until Process is disposed of to the Bank's satisfaction.

FURTHER RESOLVED, that any one or more of the persons holding the offices of this Organization designated above is/are hereby authorized (1) to receive for and on behalf of this Organization, securities, currency or any other property of whatever nature held by, sent to, consigned to or delivered to the Bank for the account of or for delivery to this Organization, and to give receipts therefor, and the Bank is hereby authorized to make delivery of such property in accordance herewith and (2) to sell, transfer, endorse for sale or otherwise authorize the sale or transfer of securities or any other property of whatever nature held by, sent to, consigned to or delivered to the Bank for the account of or delivery to this Organization, and to receive and/or apply the proceeds of any such sale to the credit of this Organization in any such manner as he/they deem(s) proper, and the Bank is hereby authorized to make sale or transfer of any of the aforementioned property in accordance herewith.

FURTHER RESOLVED, that the undersigned officer of this Organization be and hereby is authorized and directed to certify to the Bank the foregoing resolutions, that the provisions thereof are in conformity with the Constitution, Charter, Bylaws and/or rules of this Organization and to provide the names and specimen or facsimile signatures on signature cards if requested of the person(s) authorized therein, and that the foregoing resolutions and signature cards and the authority thereby conferred shall remain in full force and effect until this Organization notifies the Bank to the contrary in writing, and the Bank may conclusively presume that such resolutions and signature cards are in effect and that the persons identified therein from time to time as officers of the Organization have been duly elected or appointed to and continue to hold such offices.

FURTHER RESOLVED, that this Organization assumes full responsibility and holds harmless the Bank for any and all payments made or any other actions taken by the Bank in reliance upon the signatures, including facsimiles thereof, of any person or persons holding the offices of this Organization designated above regardless of whether or not the use of a facsimile signature was unlawful or unauthorized and regardless of by whom or by what means the purported signature or facsimile signature may have been affixed to any instrument if such signatures resemble the specimen or facsimile signatures as provided to the Bank or for refusing to honor any signatures not provided to the Bank or for honoring any requests for the transfer of funds or money between accounts, and that this Organization agrees to indemnify and hold harmless the Bank against any and all claims, demands, losses, costs, damages or expenses suffered or incurred by the Bank resulting from or arising out of any such payment or other action.

I hereby certify that I am the duly elected, qualified and acting officer and the custodian of the records and Organization's seal (if any) of the above-named Organization; that the foregoing is a true and correct copy of resolutions duly adopted in accordance with law and the Bylaws, Constitution, Charter and/or rules of said Organization by unanimous consent, or at a meeting of a quorum of its governing body on _____, 19_____, and that said resolution, not being in conflict with those Bylaws, Constitution, Charter and/or rules, is now in full force and effect.

Executed this _____ day of _____, 19_____.

Title: _____

[AFFIX SEAL HERE]

or

☐ the organization
has no seal

LWVMN/EF BOARD MEETINGS

Wednesday, August 12, 1998

9:00 a.m. to 3:30 p.m.

Minnesota Women's Building

Large Meeting Room

Mission

**THE LEAGUE OF WOMEN VOTERS OF MINNESOTA, A NONPARTISAN
POLITICAL ORGANIZATION, ENCOURAGES THE INFORMED AND
ACTIVE PARTICIPATION OF CITIZENS IN GOVERNMENT AND
INFLUENCES PUBLIC POLICY THROUGH EDUCATION AND ADVOCACY.**

9:00 – 11:00 a.m.	LWVMN Board Meeting
11:00 – 11:45 a.m.	LWVMN/EF Board Meeting
11:45 a.m. – Noon	LWVMN/EF Annual Meeting
Noon – 12:45 p.m.	Lunch
12:45 – 2:15 p.m.	FutureTrek
2:15 – 2:30 p.m.	Break
2:30 – 3:30 p.m.	FutureTrek

Lunch is available for \$7.00; call Sally Sawyer by Tuesday morning, 8/11, if you do not want a lunch. Please bring vouchers, volunteer hours and *Board Memo/Presidents' Mailing* articles with you to the meeting. *The Presidents' Mailing* will go out the week of August 17th—we hope it will include the Judicial Elections study (now in the final edit and design phase), guide and questions. If these are not ready, we will do a separate mailing as soon as possible.

For Your Information: At 9:30 a.m. Harry Boyte of the Humphrey Institute will be our guest at 9:30 a.m. to present information from the Study Circles Resource Center re a program entitled "Changing Faces, Changing Communities—Immigration & race, jobs, schools, and language differences."

From 12:45 p.m. to 3:30 p.m. we will review the **FutureTrek Plan** for approval. Please read and think about this document and bring your edited draft with you to the meeting.

Agenda

1. 5 Housekeeping/Sawyer

ACTION

2. 2 Minutes of the May 13, 1998, LWVMN Board Meeting/Dougher
3. 2 Minutes of the April 4, 1998, LWVMN Council Meeting/Dougher
4. 10 Treasurer's Reports for the Periods Ending March 31, 1998, and May 31, 1998/
Berquist

5. 2 REVISION OF AGENDA

6. 20 Study Circles: "Changing Faces, Changing Communities" Presentation/Duffy, guest Harry Boyte
7. 15 Consensus Questions for Choosing Minnesota's Judges Study/Palmer

DISCUSSION

8. 10 1999 LWVMN Convention/Matlock
9. 2 Former Board Members at 10/14 Board Meeting/Matlock
10. 10 Recommendations from Building Better Communities Report/Borgen, Matlock
11. 5 MN Council of Non-Profits: Minnesota State Budget/Frisch
12. 10 Voter Service Update/CoveY

INFORMATION

13. Minnesota Woman Suffrage Memorial/Duffy

Agenda

1. Housekeeping: please turn in vouchers, volunteer hours, articles for *Presidents' Mailing*. Bring vacation dates, etc. for calendar.

ACTION

2. Minutes: Dougher: Motion: to approve the minutes of the May 13, 1998 Board Meeting as enclosed (white).
3. Minutes: Dougher: Motion: to approve the minutes of the April 4, 1998 LWVMN Council Meeting as enclosed (white).
Background Information: readers Kathy Kolb(Mpls) and Patti Nordgren(Edina) have approved the minutes.
4. Treasurer's Report for the Period Ending March 31, 1998: Berquist: Motion: to accept the Treasurer's Report for 3/31/98 and to file it for audit. (see enclosed, green)
Treasurer's Report for the Period Ending May 31, 1998: Berquist: Motion: to accept the Treasurer's Report for the Period Ending May 31, 1998 and to file it for audit. (see enclosed, green.)

Background Information: Cindy Berquist has developed some new financial statements for LWVMN and has put the books on our own computer system! This involved hours of her time and considerable expertise. Thanks also to Connie Hondl who has taken a

leave of absence from the Board to assume the position of acting bookkeeper over the summer. She has done a wonderful job!

5. REVISION OF AGENDA

6. Changing Faces, Changing Communities Presentation: Duffy will introduce Harry Boyte from the University of Minnesota who will talk about opportunities for the League. (see enclosed information on yellow.)

7. Judicial Study Consensus Questions: Palmer: Motion: to approve the enclosed draft consensus questions. (see enclosed, white.)

DISCUSSION

8. 1999 LWVMN Convention: Matlock: we need to begin thinking about a theme, speakers, workshops. Put on your creative thinking caps and come with your ideas. Sawyer and Thompson are working on a timeline for our preparations and will have it available soon—maybe at the Board Meeting!
9. Former Board Members: Matlock: how about inviting former Board members to the 10/14/98 Board Meeting from 9:00 to Noon, followed by lunch and a discussion of what LWVMN is up to? Traditionally this is not a busy meeting (all the work and planning have been done) and "hasbins" can hear about all of the exciting opportunities for involvement with the League this Fall.
10. Building Better Communities: Borgen, Matlock: enclosed are recommendations for some follow-up steps that might be taken in BBC communities(yellow). Member Resources committee would like you to give them your thoughts. This should tie in with FutureTrek strategies.
11. MN State Budget: Frisch will discuss MN Council of Nonprofits session re this issue.
12. Voter Service Projects Update: Covey: will give us a quick rundown on all the projects we are doing.

INFORMATION

13. MN Woman Suffrage Memorial: see enclosed flyer re groundbreaking and luncheon on August 26th.

VOLUNTEER HOURS

[illegible]

VOLUNTEER HOURS

<u>EDUCATION FUND</u>								TOTALS
L.L. GRANTS								
DEVELOPMENT								
ANNUAL FUND DRIVE								
PLANNED GIVING								
BLDG/RENT								
FUND RAISER								
GENERAL ADMINISTRATION								
BOARD EXPENSE								
ANNUAL REPORT								
CITIZENS NETWORK/COMPUTER								
75TH HISTORY								
NEW CENTURY CAMPAIGN								
LONG RANGE PLANNING								
JUDGE STUDY								
POLITICS AND MONEY/ JOYCE F								
INDIANS IN MINN								
BUILDING BETTER COMM								
VOTER INFO								
DEBATE '98 GOVERNOR								
HOTLINE								
ELECTION TRAINING/VIDEO								
VOTER GUIDE GENERAL								
VOTER GUIDE PRIMARY								
LL GET VOTE/ CONG. DEBATE								
CURRIC. K-7								
CURRIC. 9-12								
CURRIC SPANISH / 9-12								
MN COMPACT								
HOW TO MAKE A DIFF.								
SPRING FOCUS 99								
SPRING FOCUS 98								
FALL FOCUS '99								
CIA WORKSHOP								
LOTT								
MISC. PUBS/A.V.LIBRARY								
CONVENTION 99 WORKSHOPS								
UNASSIGNED PROGRAM								

Name _____ Date _____

[illegible]

BALANCE TO BE REIMBURSED \$

Quarterly _____

- For official League function, League pays actual cost.

(For office use only: Paid _____, 19____ Check # _____)

Name _____ Date _____

Address _____

City

Zip

[illegible]

I would like to be reimbursed: (Check one)

As soon as possible _____

Quarterly _____

1. Travel - car (15¢ per mi.); train, air, bus, parking: actual cost.
2. Baby Sitting - \$1.00 per hour
3. \$9.00 per diem
4. Lodging: actual cost is reimbursed.
5. List here postage, phone calls, supplies, etc.

(See reverse side for additional instructions.)

For official League function, League pays actual cost.

(For office use only: Paid _____, 19____ Check # _____)

LWVMN BOARD MEETING MINUTES

May 13, 1998

Present: Berquist, Covey, Dinneen, Dougher, Duffy, Erickson, Frisch, Hondl, Matlock, Pickering, Steen, Walz, Weisbrod

Staff: Sawyer, Tews, Thompson

Minutes: Motion: To approve the minutes of the March 11, 1998 LWVMN Board Meeting.

Mover: Dougher

Seconded

Approved

Treasurer's Report: Motion: To accept the Treasurer's Preliminary Report for the period ending March 31, 1998.

Mover: Berquist

Seconded

Approved

Line 00400 showed that LL PMP payments are just short of budget.

The net income (loss) for the year is -\$1,417.46. When the LWVMNEF is forgiven debts, it owes the LWVMN, the amount will increase. Being an off-election year reduces income from the EF to LWVMN because of the lack of Voter Service projects.

LWVMN billings for office services to LWVMNEF: Motion: that LWVMN forgive those accounts receivable from LWVMNEF for which funding is doubtful. The final amount is to be determined by Sally Sawyer and Cindy Berquist pending further review of inter company billings.

Mover: Berquist

Seconded

Approved

It was noted that forgiving administration and fundraising related invoices will reduce the percentage reported to the Attorney General's Office Organizations Division, which should be well under 30%.

LWVMN is planning to do the financial books in house in the future. The EF books will continue to be done by an outside agency.

Climate Change Support: Motion: that the LWVMN support the Union of Concerned Scientists' statement on international, state and local action to curb greenhouse gas emissions contributing to global warming and climate change. They support administrative and legislative actions to: *Plan for emissions reductions, * Assess legislation for emissions impacts and* Implement prudent action to curb emissions.

Mover: Frisch

Seconded

Approved

Other groups supporting the statement include the Clean Water Action Alliance, Izaak Walton League of America, Land Stewardship Project, Minnesota Renewable Energy Associates for the Upper Midwest, the Sierra Club Northstar Chapter and the Union of Concerned Scientists.

Convention Delegates: Motion: that LWVMN delegates named to attend the LWVUS Convention in future years shall include the LWVMN President and the LWVMN Executive Director, plus others as funds permit.

Mover: Berquist

Seconded

Approved

This should be a budget item in future years and will be added to the policy statement.

Convention Delegate: Motion: that the budget be examined in the next few days and if money is available and Sawyer has time that she attends the National Convention.

Mover: Matlock

Seconded

Approved

Minnesota Women's Consortium: Motion: to nominated Kay Erickson, LWVMN Board member, to be the LWVMN representative to the Minnesota Women's Consortium Steering Committee.

Mover: Frisch

Seconded

Approved

LWV of Moorhead: Motion: to recommend that LWVUS grant the request of LWV of the Moorhead Area to disband, with regret.

Mover: Matlock

Seconded

Approved

The Moorhead League has been low functioning for quite a while. They decided to attempt a Voter Service project in 1996 but were not able to follow through with that plan. It was decided by mutual agreement between the State and Moorhead that the League should disband. Their remaining funds will be sent to the LWVMN office.

Voter: Mary Steen presented her ideas for an exciting *Voter*. Articles that she would like to include in issues would include: coming events, projects by the State, LLs and individuals, opinions as in letters to the editor, issues, people, and book reviews. She is looking for people that would like to do cartoons or sketches to illustrate articles.

The next issue of the *Voter* will include articles on the Election of Judges, a retrospective on the Action Committee, Mary Ann McCoy's experiences as an election judge in Bosnia, and the LOTT partnership.

State of local Leagues: Jeanne Matlock and Peggy Thompson passed out some strategies for strengthening local Leagues. One suggestion discussed was a "mentoring" program with stronger Leagues working with weaker Leagues. Much of the discussion of membership had been addressed in the morning FutureTrek session. The FutureTrek committee will formulate membership ideas to be considered by the Board.

It was suggested that to help local Leagues survive, a full commitment from a variety of State Board members is needed. More than just the Member Services Committee is needed as all items have a membership component to them. It was felt that the Member Services Committee can act on what was discussed at the FutureTrek session.

There was a suggestion to keep track of how many members are retained and dropped by LLs in a year. The current reporting system only gives numbers so we don't know which Leagues are doing a good job of retaining members.

Pickering announced that representatives from about twenty Leagues have been invited to a meeting on May 20th to talk about membership issues.

Convention Update: Weisbrod explained that "Proportional Voting," along with "Sustainable Communities" will probably be raised as non-recommended items at Convention. "Proportional Voting" is a new concept to the U.S. but is used in some other countries.

Weisbrod also reported that there is a proposal to increase national dues by \$4.00 in fiscal year 1999-2000.

One proposed bylaw would allow associate members (those members under 18 or non-citizens) to be voting members of League. Currently, they are allowed to participate in the consensus process but do not vote at annual meetings or program planning meetings.

It was felt that the Member Services Committee can act on what was discussed at the FutureTrek session.

Debates Schedule: WCCO will air primary debates live to tape at the State Fair on August 29 and 30th.

The Brainerd area MPR station will have a Governor's debate on September 23, 24 or October 4 focusing on rural issues.

There will be a live Gubernatorial debate from the twin cities on October 27 co-sponsored with WCCO-TV.

There will be debates with the Attorney General and Secretary of State candidates in Duluth, St. Cloud or Northfield. These will be co-sponsored with MPR.

Liz Nordling will be the Debates Project Manager.

Board Meetings: The Board agreed to meet the second Wednesday of the month. The LWVMNEF meeting will be scheduled first. There were requests for a shorter Board Meeting and it was decided to try a 9:00 a.m. to noon format.

The meeting adjourned at 3:50 p.m.

Respectfully submitted,

Vera Dougher
Recording Secretary

LWVMN Council Meeting

Saturday, April 4, 1998

Edinburgh USA
8700 Edinbrook Crossing
Brooklyn Park, MN 55343

The Council was called to order at 9:30 by President Judy Duffy. Delegates, visitors and special guests were welcomed.

Appointments: Patty Nordgren, LWV of Edina and Kathy Kolb, LWV of Minneapolis were appointed to read the minutes.

Kay Erickson, LWVMN Board member, was appointed to serve as parliamentarian.

Cindy Berquist, LWVMN Board member, was appointed as timekeeper.

Credentials Report: Thompson reported that there were:

Sixteen Board members present,
Thirty-three Local League delegates
Three visitors

for a total of fifty-two in attendance.

Adoption of Order of Business: The agenda was adopted as published.

Introduction of the LWVMN Board: The Board was introduced by Duffy. Those in attendance were:

Officers

Jeanne Matlock, 1st Vice President, Member Resources
Jeanne Walz, 2nd Vice President, Development
Carol Frisch, 3rd Vice President, Action
Vera Dougher, Secretary
Cindy Berquist, Treasurer

Directors

Carolyn Bong, Voter Service
Anne Borgen, Field Service
Judy Covey, Curriculum
Mary Dinneen, Program/Citizen Information
Kay Erickson, New Century Campaign
Janet Gendler, Judicial Elections Study
Connie Hondl, Program/Citizen Information
Helen Palmer, Judicial Elections Study Co-Chair
Kathleen Pickering, Membership (not present)
Mary Steen, Voter
Susan Weisbrod, Government Issues
Nancy Witta, Budget Chair (not present)
Sandy Cooper, Nominating Committee Chair (not present)

Staff members in attendance were:

Peggy Thompson, Field Service and Events Coordinator
Jean Tews, Director of Development
Sally Sawyer, Executive Director.

Project Directors in attendance were:

Mary Ann McCoy, Martin Grant, Campaign Finance Project

Eydie Kargas, Voter Guide '98
Linda Loomis, Election Hotline

An announcement was made that names were being sought to serve on the State Board or in an off-Board position. Names should be presented to Sandy Cooper, the Nominating Committee Chair.

President Duffy gave the State of the League address.

Financial Report: Duffy reported that copies of the LWVMN (green) and LWVMNEF (pink) were in the Council Packet. The year end financial report will be ready for perusal when it is filed for audit. Delegates were encouraged to speak to Treasurer Berquist or Executive Director Sawyer with questions during the break. Also included in the packets were copies of the 1997-1999 LWVMN and LWVMNEF budgets.

Council participants were informed that their per member payment schedule for 1998 -1999 was in the packet. These figures are based on the membership reported by Local Leagues to LWVUS and LWVMN on January 1, 1998. If there are questions about Local League figures, Berquist or Sawyer should be contacted.

It was announced that those Leagues wishing to receive a five per cent discount on their dues would have to pay their PMP by May 15th instead of July 1st. It is hoped that this will alleviate the cash flow problem experienced in past years by the LWVMN in the early summer months.

Action Report: Frisch reported on action that the State League has participated in during the past year.

Thanks was given to staff members for their support:

Kerri Kleven, Administrative Assistant
Jackie Parsinin, LWVMN Bookkeeper
Georgann Hall, LWVMNEF Bookkeeper
Nancy Witta, Action

Announcements:

- * Participants were requested to complete the evaluation form.
- * The e-mail address to be used when corresponding with the State office is LWVMN@MTN.org
- * Members were asked to volunteer or suggest names for committee membership. All committees can use additional members.

The meeting was adjourned at 10:00 a.m.

Respectfully submitted,

Vera Dougher
Recording Secretary

08/04/98

League of Women Voters of Minnesota
Balance Sheet
 As of March 31, 1998

	<u>Mar 31, '98</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash and temp. cash investments	17,634.27
Total Checking/Savings	17,634.27
Accounts Receivable	
1200 · Accounts Receivable	26,462.39
Total Accounts Receivable	26,462.39
Other Current Assets	
1410 · Prepaid insurance	162.51
Total Other Current Assets	162.51
Total Current Assets	44,259.17
Fixed Assets	
Office equipment, net	0.00
Total Fixed Assets	0.00
TOTAL ASSETS	<u>44,259.17</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	5,331.04
Total Accounts Payable	5,331.04
Other Current Liabilities	
2100 · Payroll Liabilities	4,153.69
Total Other Current Liabilities	4,153.69
Total Current Liabilities	9,484.73
Total Liabilities	9,484.73
Equity	
3000 · Net assets	58,902.56
Net Income	-24,128.12
Total Equity	34,774.44
TOTAL LIABILITIES & EQUITY	<u>44,259.17</u>

08/04/98

League of Women Voters of Minnesota
Profit and Loss
April 1997 through March 1998

	<u>Apr '97 - Mar '98</u>
Income	
4000 · Membership dues	41,605.10
4100 · Contributions	31,128.58
4200 · Publication sales	796.95
4300 · Registration and other fees	12,324.18
4500 · Services provided LWVMNEF	108,001.09
4700 · Interest and investment income	647.80
4800 · Mental health project	43,206.17
4900 · Other income	1,053.73
4999 · Uncategorized Income	0.00
Total Income	<u>238,763.60</u>
Expense	
5100 · Membership	4,889.50
5200 · Direct service to LL	23,370.19
5300 · Convention and council	24,943.20
5400 · Publications / communications	6,978.57
5500 · Action / affiliations	30,901.92
5610 · Mental health	24,205.67
5800 · Other expenses	1,452.71
6000 · Administration	38,410.78
6100 · Operating expenses	178,817.90
6300 · LWVMN staff cost alloc.	-70,952.26
6999 · Uncategorized Expenses	-126.46
Total Expense	<u>262,891.72</u>
Net Income	<u><u>-24,128.12</u></u>

07/20/98

League of Women Voters of Minnesota
Balance Sheet
 As of May 31, 1998

	<u>May 31, '98</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash and temp. cash investments	18,862.84
Total Checking/Savings	18,862.84
Accounts Receivable	
1200 · Accounts Receivable	46,125.61
Total Accounts Receivable	46,125.61
Other Current Assets	
1410 · Prepaid insurance	162.51
1499 · Undeposited Funds	-10.00
Total Other Current Assets	152.51
Total Current Assets	65,140.96
Fixed Assets	
Office equipment, net	0.00
Total Fixed Assets	0.00
TOTAL ASSETS	<u>65,140.96</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	2,009.34
Total Accounts Payable	2,009.34
Other Current Liabilities	
2100 · Payroll Liabilities	3,980.65
2200 · Sales Tax Payable	3.34
Total Other Current Liabilities	3,983.99
Total Current Liabilities	5,993.33
Total Liabilities	5,993.33
Equity	
3000 · Net assets	58,902.56
3900 · Retained Earnings, current year	-24,128.12
Net Income	24,373.19
Total Equity	59,147.63
TOTAL LIABILITIES & EQUITY	<u>65,140.96</u>

07/20/98

League of Women Voters of Minnesota
Profit and Loss YTD
May 1998

	May '98	Apr - May '98
Income		
4000 · Membership dues	17,820.75	21,865.75
4100 · Contributions	10.00	10.00
4200 · Publication sales	82.00	129.00
4300 · Registration and other fees	0.00	724.00
4500 · Services provided LWVMNEF	14,335.56	30,151.90
4700 · Interest and investment income	2.49	2.78
4800 · Mental health project	1,075.50	2,151.00
4900 · Other income	17.38	54.16
Total Income	33,343.68	55,088.59
Expense		
5100 · Membership	2,231.78	2,393.73
5200 · Direct service to LL	2,465.40	3,673.90
5300 · Convention and council	1,481.15	2,893.98
5400 · Publications / communications	-802.89	-728.18
5500 · Action / affiliations	230.17	1,700.12
5800 · Other expenses	0.00	19.41
6000 · Administration	2,157.81	3,719.92
6100 · Operating expenses	14,081.14	27,589.03
6288 · Finance charges	13.54	13.54
6300 · LWVMN staff cost alloc.	-4,827.54	-10,560.05
Total Expense	17,030.56	30,715.40
Net Income	<u>16,313.12</u>	<u>24,373.19</u>



Basic information about the Study Circles Resource Center

What is a study circle?

The study circle is a simple process for small-group deliberation. There are just a few defining characteristics:

- A study circle is comprised of 8-12 people who meet regularly over a period of weeks or months to address a critical public issue in a democratic and collaborative way.
- A study circle is facilitated by an impartial person who is there not to act as an expert on the issue, but to serve the group by keeping the discussion focused, helping the group consider a variety of views, and asking difficult questions.
- A study circle looks at an issue from many points of view. Study circle facilitators and discussion materials give everyone "a home in the conversation," and help the group explore areas of common ground.
- A study circle progresses from a session on personal experience ("how does the issue affect me?") to sessions providing a broader perspective ("what are others saying about the issue?") to a session on action ("what can we do about the issue here?").

What is the Study Circles Resource Center (SCRC)?

SCRC was established in 1990 to promote the use of study circles on critical social and political issues. It is a project of the Topsfield Foundation, a private, nonprofit, nonpartisan foundation whose mission is to advance deliberative democracy and improve the quality of public life in the United States. SCRC operates by creating study circle organizing and discussion materials, distributing those materials free of charge to organizers of large study circle programs, and providing free technical assistance to organizers.

What is a community-wide study circle program?

Study circles can take place within organizations, such as schools, unions, or government agencies. They have their greatest reach and impact, however, when organizations across a community work together to create large-scale programs. These community-wide programs engage large numbers of citizens – in some cases thousands – in study circles on a public issue such as race relations, crime and violence, or education. Broad sponsoring coalitions create strong, diverse community participation. Participants in study circles have an opportunity to make an impact on an issue they care about.

How do community-wide study circle programs come into being?

Typically, a single organization such as a mayor's office, a school board, or a human relations commission spearheads and staffs the project. In most communities, an initiating organization takes the first step by approaching other key organizations to build a sponsoring coalition. Most community-wide programs have 10-30 organizations as sponsors or endorsers. Grass-roots organizations such as churches, neighborhood associations, businesses, schools, and clubs often take part.

What are the outcomes of community-wide study circle programs?

By participating in study circles, citizens gain "ownership" of the issues, discover a connection between personal experiences and public policies, and gain a deeper understanding of their own and others' perspectives and concerns. They discover common ground and a greater desire and ability to work collaboratively to solve local problems – as individuals, as members of small groups, and as members of large organizations in the community. Community-wide study circle programs foster new connections among community members that lead to new levels of community action. They also create new connections between citizens and government, both at an institutional level and among parents and teachers, community members and social service providers, residents and police officers.

Where are community-wide study circle programs going on?

In 1992, Lima, Ohio, became the first city to create a community-wide study circle program. Since then, over 40 communities have followed Lima's lead, ranging in size from Orford, New Hampshire, to Los Angeles, California. Over 100 other communities are in various stages of planning and organizing community-wide programs. SCRC also collaborates with a number of national organizations that are working with the community-wide study circle model, including the National Crime Prevention Council, the YWCA of the USA, the League of Women Voters, the Education Commission of the States, the National Association of Human Rights Workers, and the Alliance for National Renewal.

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Changing Faces, Changing Communities

Immigration
&
race, jobs, schools,
and language differences
2nd Edition

Is your community feeling the impact
of immigration on:

- ◆ racial and ethnic relations?
- ◆ jobs and the economy?
- ◆ schools?
- ◆ people's ability to communicate?

This study circle guide can help your community
meet the challenges and respond to the
opportunities that come with immigration.

Praise for _____ *Changing Faces, Changing Communities*

The outcomes of this process are more
empowering than any I have ever seen. It is
a wonderful tool for dialogue and action on
subjects that cross racial and ethnic boundaries.
The *Changing Faces, Changing Communities*
study circles really work.

— Paula M. Wilson
Director

Welcoming Community Project
American Friends Service Committee

Changing Faces, Changing Communities
is a valuable tool for citizen deliberation
concerning today's mass immigration. By
articulating a variety of views, and the
possible implications of each, this guide
should promote reasoned dialogue on this
most emotional of issues.

— Mark Krikorian
Executive Director
Center for Immigration Studies

Changing Faces, Changing Communities
promises an opportunity to engage us in one of
the most challenging and potentially divisive
issues of our time – immigration. As we
experience often dramatic demographic changes
due to immigration, we need vehicles like the
study circles to air concerns and to learn. This
guide provides a critical step towards building
responsible and inclusive communities.

— Cathi Tactaquin
Director
National Network for Immigrant
and Refugee Rights

STUDY CIRCLES
RESOURCE CENTER

P.O. Box 203
Pomfret, CT 06258

A Project of the
Topsfield Foundation, Inc.

Study circles on immigration and community change

Communities across the USA are feeling the effects of what observers are calling America's "second great wave of immigration." *Changing Faces, Changing Communities* is designed to help communities face the challenges and meet the opportunities raised by the arrival of newcomers.

Study circles connect dialogue with action

Study circles – small-group, democratic, participatory conversations – offer everyday people the chance to get to know one another, consider different points of view, explore disagreements, and find common ground. Study circles also create opportunities for people to work together to solve common problems: as individuals, in small groups, as members of organizations, as voters.

A flexible guide for diverse communities

Whether you live in a large metropolitan area where scores of different languages can be heard daily, or in a smaller town that is wrestling with the implications of refugee resettlement, *Changing Faces, Changing Communities* is designed to help you adapt the study circle process to the unique needs of your community. You will find advice on how to organize study circles ranging in size from a single group of ten to fifteen people, to large-scale programs involving hundreds of people from throughout the community.

What does this guide offer?

In addition to six discussion sessions written in clear, simple language, *Changing Faces, Changing Communities* provides tips for facilitators; step-by-step suggestions for organizing community-wide study circle programs; resources for further discussion and action; guidelines on how to help participants identify priorities for action; and pointers on how to involve public officials in your study circle program.

The discussion sessions

1. Who are we? The many faces of our community
 2. How is our community changing?
 3. How are jobs and the economy changing in our community?
 - 4A. What should we do about immigration and community change?
 - 4B. Meeting with public officials
 5. Making a difference: What can we do in our community?
-

Changing Faces, Changing Communities is a publication of the Study Circles Resource Center (SCRC) and Congressional Exchange (CX). Both SCRC and CX are projects of the Topsfield Foundation, Inc., a nonprofit, nonpartisan foundation dedicated to advancing deliberative democracy and improving the quality of public life in the United States. SCRC and CX provide assistance and advice, free of charge, to organizers of large-scale study circle programs. Contact SCRC for information about how to make study circles happen in your community. For information on how to involve public officials in your study circles, contact CX.



1120 G Street, N.W., Suite 730
Washington, DC 20005
Phone: 202.393.1441
Fax: 202.626.4978
E-mail: congex@congex.org

Ordering information

- *Changing Faces, Changing Communities: Immigration & race, jobs, schools, and language differences.*
This 48 page manual for study circle organizers and facilitators is \$5.00 per copy, \$3.00 each for ten or more.
- *The Busy Citizens Discussion Guide: Changing Faces, Changing Communities,* the abbreviated companion booklet that is designed as a handout for study circle participants, is priced at \$1.00.

— Add \$2.00 for shipping and handling.

Please prepay for orders under \$20.00.

Name _____

Organization _____

Address _____

City/State/Zip _____

Phone _____

Send orders to:



P.O. Box 203 • Pomfret, CT 06258
Phone: 860.928.2616 • Fax: 860.928.3713
E-mail: scrc@neca.com

League of Women Voters of Minnesota; 550 Rice Street; St. Paul, MN 55103

LOCAL LEAGUE SELECTION OF JUDGES CONSENSUS REPORT FORM

Local League: _____

Name of Person Preparing Report: _____

Phone Number of Person Preparing Report: _____

Total membership in Your League: _____

Number Participating in Consensus: _____

DEADLINE: Please return your consensus report to the state League office as soon as possible after your League's consensus meeting. The report must be received in the state League office by January 15, 1999.

INSTRUCTIONS

- 1) Be sure that your group has both consensus forms, one for the appellate (Supreme Court and Court of Appeals) level judges and one for district (trial) court level judges.
- 2) For each question, write the number of people who vote "yes" and the number who vote "no" for each question.
- 3) For each form, fill out the appropriate section(s) for each person surveyed. *For example: League members A, B, and C are taking part in filling out their joint consensus form. Member A feels the present system of electing judges should remain intact, without changes. Member B would like to retain the system, but would like some changes. Member C would like to see an entirely new system. Member A would be counted in Y for Section I and she would be finished. Members B and C would check N for Section I and go on. Member B would be counted in the modification(s) she would like to see in Section II, and then she would be finished. Member C would skip to Section III, would be counted in her single choice for a new system, and be done.*

SELECTION OF JUDGES CONSENSUS QUESTIONS FOR APPELLATE LEVEL JUDGES
(MINNESOTA SUPREME COURT AND MINNESOTA COURT OF APPEALS)

- I. Minnesota should retain its present system for selecting and retaining its appellate (Supreme Court and Court of Appeals) judges, without any changes.

Y _____ N _____

If No, go on to section II OR III.

II. Minnesota should make the following modifications to its present system for selecting and retaining its appellate (Supreme Court and Court of Appeals) judges. (Recommend as many modifications as you wish)

- | | | | |
|----|---|---------|---------|
| a. | Require that all judicial candidates have at least 5 years experience as a practicing attorney. | Y _____ | N _____ |
| b. | Eliminate incumbency designation on judicial ballot. | Y _____ | N _____ |
| c. | Require state government to publish voter information on judicial candidates. | Y _____ | N _____ |
| d. | Provide public financing for judicial elections. | Y _____ | N _____ |
| e. | Allow judicial candidates to accept endorsements from political parties. | Y _____ | N _____ |
| f. | Create an agency or commission to conduct evaluations of judges job performance. | Y _____ | N _____ |
| g. | Require the governor to appoint judges from among the nominating commission nominees. | Y _____ | N _____ |
| h. | Increase public access to proceedings of the Board of Judicial Standards. | Y _____ | N _____ |

III. Minnesota should adopt a new system for selecting and retaining its appellate (Supreme Court and Court of Appeals) judges. (Choose only one)

- | | | | |
|----|--|---------|---------|
| a. | Merit commission plan with periodic retention election ('Missouri Plan'). | Y _____ | N _____ |
| b. | Partisan elections. | Y _____ | N _____ |
| c. | Gubernatorial appointment to designated term with legislative confirmation. | Y _____ | N _____ |
| d. | Gubernatorial appointment with periodic review by retention commission. | Y _____ | N _____ |
| e. | Gubernatorial appointment to life term with legislative confirmation (Federal System). | Y _____ | N _____ |

IV. Optional Comments: _____

Project Summary

Although no new Leagues were established in Hastings, Cambridge or Forest Lake, the League certainly has a much higher profile in these communities as a result of our efforts. I did have considerable contact with existing Leagues in the surrounding area, particularly Northern Dakota County and the Red Wing Leagues. I had numerous lengthy phone conversations and attended meetings with members of these organizations to discuss the Outreach project as well as strategies for attracting new members and encouraging the active participation of the existing members. I found that the Red Wing League had gained new members because of their high profile in the community as a direct result of their "Making Democracy Work" campaign, which had resulted in a great deal of newspaper coverage and grassroots organizing over a two year period.

Conclusions

- ◆ People need to see *tangible proof* that the League is a dynamic organization, worthy of their time and interest. It is not effective to simply discuss its merits. ***They must see the League in Action and personally benefit in some way.***
- ◆ Each target community already had many existing community organizations and viewed the emergence of another group as a threat to their membership rolls.
- ◆ The Chamber of Commerce assumed the ownership of candidate forums as well as the political relationships in town and was very threatened by suggestions of collaborative action.
- ◆ Many older community members leave the state for long periods of time, or feel they have already "done their duty".
- ◆ Public organizational meetings raise the public's awareness about the League, but do not attract people to organize a new group.
- ◆ The League is viewed as an "Outsider" and I often felt that while people met gave the impression they were supportive and interested, they may have worked behind the scenes to derail my efforts. People may have taken offense and felt we had targeted their town with a mission to change the power structure, or "fix it" because we had identified it as "deficient" in some way.
- ◆ It is extremely difficult to build a new League from the "outside in". It would be viewed as *non-threatening* to be invited to the town to provide expertise on an issue, or to work with groups as a partner in a collaborative project which dealt with issues outside of the town.
- ◆ Growing and supporting existing Leagues, as well as seeding the interest in establishing new Leagues would be.

Strategies and Recommendations

- ◆ Most people still confuse the LWV with the Junior League and the Urban League. A strategic plan for marketing the the LWV should be made, with a State Board position established to oversee its implementation. The League

needs a MUCH higher profile if it is to compete with other organizations for members.

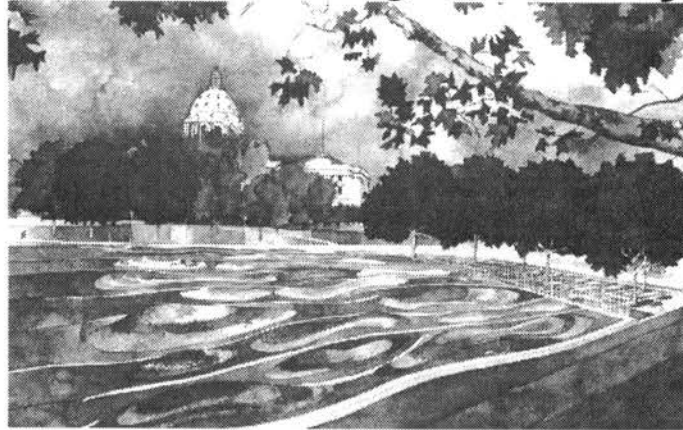
- ◆ As a part of the marketing plan, a historical list of National, state and local League studies and **accomplishments** should be added to the Internet site, and in turn, hyperlinked to the Home Page of every city in the state which has a League. Excerpts should also be **hand delivered** (so they get published!) to local newspaper editors prior to the anniversary date of the League in that area. If the county has a Home Page, the League ought to have a link.
- ◆ A second tier of the marketing plan is to focus on teachers as key leaders in their communities as and potential members or partners. State High School Graduation standards require students to perform community service. Part of the plan might include the State League offering a Voter Service project designed to meet the standard, working in conjunction with the local League.
- ◆ Another high profile strategy could be something similar to the "Got Milk?" campaign, but using *well known politicians and citizens* to endorse the League in Public Service Messages for television, video radio and print. This might be most effective in a Presidential election year and from the National LWV.
- ◆ Another way to attract the attention of teachers is to focus on schools educating English as Second Language teachers because of the League curriculum written in Spanish. Many ESL teachers are also teaching content courses like government. Hamline and the U of M are the only schools with this high demand specialty. It would be a way to initiate a relationship with education faculty at the college and graduate school level.
- ◆ Another marketing piece could be a Press Packet with Letters to the Editor and other TIMELY commentary pieces on National and State League activities. Some local papers may be open to a regular League column. Or, perhaps these articles could be sent on disk or downloaded (and personalized) by the local League for publication. Keeping a higher profile is the object.
- ◆ The State LWV should initiate state awards for: local League projects, cleanest campaign, best collaborative project, "Leaguer of the Year", and perhaps some **negative** awards as well (like the "Most Violations of Open Meeting Law" etc., as a way to spotlight success (and closed political practices) and encourage others and keep the League in the public view.
- ◆ Local Leagues should be encouraged to set up community awards with same objectives.
- ◆ New Member orientation materials as well as general information can be **repackaged** at very reasonable costs. For example, audio portions of existing League videos can be remixed and mass-produced for distribution on cassette tapes. Video tapes can be re-edited and mixed to create topic sensitive materials from old or visually outdated videos (See attached memo).
- ◆ The State LWV could offer *regional* workshops for members, as well as the general public. Perhaps a one-day seminar could have break-out sessions in: "How To Build Collaborative Partnerships in Your Community" and "Everything You Need To Know To Run for Political Office", "How to Run a Successful Campaign" and "Making Technology Work for You". Coordinating a one day event is more manageable and less costly than multiple shorter events. I would

also suggest that the break-out sessions be videotaped and that this entire event should be repeated **annually** for at least three years. One, the information presented would not be quickly outdated (and could be easily updated). Two, probably only two sessions could be attended in one mini-conference. Three, it usually takes three events to maximize public exposure.

- ♦ *The National program "Making Democracy Work" should be the focus of the State LWV Board for the next **five years** with a new position added to the Board specifically charged to monitor activities of Leagues around the state.* I further recommend that all Leagues operating in a county collaborate on this project, which would focus on **county** or regional issues. Individual Leagues could hold round table discussions and educational forums in their own communities, but have responsibility for only *one* piece of the project as well as the identification of potential collaborative partners in their own community. It would be particularly advantageous to have a member of the Red Wing League in the State Board position. Each League, as a collaborative partner, could take on the responsibilities of **one subcommittee**, rather than trying to tackle the entire project alone. I believe this regional approach will motivate and encourage Leagues with few members to see the LWV as still a dynamic organization. At the very least, perhaps a demonstration project could be undertaken by the Red Wing League for their county, acting as mentors and partners with Northern Dakota County. The project will build upon the seeding done in the Hastings community (the county seat).
- ♦ I strongly recommend that any remaining monies from the Building Better Communities Project be used to create a professional video documenting the success of the Red Wing League in their two year "Making Democracy Work" project. *A step-by-step video and accompanying guide* (simplifying the National materials) would help other Leagues conceptualize (and sell) this project in their own community. It is a "good government" project that is broad in scope and non-threatening to existing social and political power structures, while giving the League a high profile and a position as facilitator of citizen involvement. A "What Works..What Doesn't" guide from the Red Wing experience is a *practical* transference of knowledge and experience. This video should be distributed to every League in the state as proof of the feasibility of the project.
- ♦ The systematic airing of this proposed video on local cable stations around the state should also be included as part of the overall strategic plan for marketing the League. The Red Wing experience is something that merits attention from local metro television stations, and perhaps national news magazine shows, as well (contacted by the National LWV).
- ♦ To paraphrase an environmental theme, we ought to try to "Think BIG, act locally!"

*Partner with local Extension Service
local historical society -*

Minnesota Woman Suffrage Memorial *Groundbreaking Ceremony*



Women's Equality Day
Wednesday, August 26, 1998
12 Noon
Capitol Mall
(Constitution Avenue and Cedar Street)



The League of Women Voters of Minnesota
The Minnesota Women's Consortium
and
The Upper Midwest Women's History Center

*cordially invite you
to a*

Groundbreaking Ceremony *for the* *Minnesota Woman Suffrage Memorial*

The Honorable Rosalie Wahl, Presiding

RSVP 222-2331



Lunch following the dedication
at the Minnesota Women's Building
550 Rice Street, Saint Paul
Cost: \$8.00 Reservations Required 228-0338

THE MINNESOTA WOMAN SUFFRAGE MEMORIAL

July 23, 1998

TO: Members of the Nineteenth Amendment Celebration Committee
FROM: Barbara Stuhler and Harriette Burkhalter, Co-Chairs
SUBJECT: The Minnesota Woman Suffrage Memorial

At last! Nearly three years after we finished our work with projects and activities celebrating the 75th anniversary of the Nineteenth Amendment and our decision to leave a legacy to the State of Minnesota in the form of a memorial garden, the project is about to be built. Sufficient funding has been achieved to proceed with the project. The efforts of Lieutenant Governor Joanne Benson, Senator Sandy Pappas, and Representative Phyllis Kahn were key elements in the three-year process of obtaining adequate funding for the memorial.

The garden design had been judged by a jury appointed by the Capitol Area and Architecture Board (CAAP) and was awarded to Ralph Nelson, head of an architectural firm called LOOM (his associates were all women). Throughout the three years, we have been meeting regularly (and frequently) to go over the design and to do all the things necessary to make sure that the memorial would meet the specifications of the state (very exacting) and the expectations of the sponsors, represented by Harriette and Barbara until Harriette decided to spend her winters in Arizona and then Susan Gross took her place. We want you all to how much the CAAP Board staff — Nancy Stark, director, and her associates, Mary Duroche (until she retired in December 1997) and Paul Mandell — have given to this effort, and we all owe them our highest praise. Other participants have included architects and advisers on such matters as maintenance and safety. Representing the state Department of Administration has been Sally Grams, an architect by training, and no one could have been more determined to see that this project would succeed both in terms of design specifications and cost containment. It has been a very instructive experience to have been able to participate in these meetings.

With that as background, we can now turn to the business of constructing the memorial. **The groundbreaking will take place on Wednesday, August 26 at high noon on the corner of Cedar Street and Constitutional Avenue on the Capitol Mall.** August 26, as you know, is the anniversary of the 19th Amendment and is now called Women's Equality Day. The League of Women Voters of Minnesota, the Upper Midwest Women's History Center, and the Minnesota Women's Consortium will be joining us in sponsorship of this event. We certainly hope that all of you can be with us on this happy occasion -- there will be brief remarks and introductions, music, celebrities, and the groundbreaking itself. Please join us — this was your idea!

The request for construction bids have gone out and they are due July 28. We are holding our collective breaths in the hope that there will be a compatible match between the money in hand and the bids that are submitted. The current budget will cover the landscaping, planting of native plants, a trellis with the names of 25 representative Minnesota suffragists, text tables with appropriate quotes from suffrage leaders, and a gatherings area for visitors and outdoor meetings or rallies. *(continued on reverse side)*

Also part of the plan is the planting of 10,000 daffodil bulbs this fall so that every spring the garden will be awash in yellow (one of the principal suffrage colors). We would like to involve the community in that process so that women and girls will have a sense of ownership of the memorial and a commitment to its preservation. We hope to be able to have a symbolic planting of 100 bulbs sometime in the fall. Stay tuned for more information — we may need your help on this in one way or another. Thanks for your continuing and enthusiastic support for this project! Within a short time you will be receiving a formal invitation to the event. We look forward to a reunion of the Nineteenth Amendment Celebration Committee on August 26.

P.S. For those of you interested in the convoluted tale of the money process, here 'tis. The original appropriation of \$250,000 (with a required match by us for \$50,000 from private sources) totaled \$300,000. We set aside the \$50,000 match for educational materials being prepared by the Upper Midwest Women's History Center. Our subsequent request for an additional \$100,000 in 1997, which was in the Governor's bill, was amended by DFL senators who attached a number of other memorial-type items that prompted a gubernatorial veto. By 1998, the request had risen to \$150,000 because of unforeseen inflation attached to the original infrastructure estimates. Increased costs included: preparing the site for access to the disabled; new lighting and water connections; and a sudden rise in the cost of stainless steel to be used in the construction of the trellis—which is an important component of the garden design. In a nail-biting finale, the Legislature approved the \$150,000 in the bonding bill on the last day of the session and the Governor signed the measure into law.

LWVMN Education Fund Board Meeting
Minnesota Women's Building
August 12, 1998, 11 AM

AGENDA

MIN

ACTION

1. 3 Minutes of May 13, 1998 Board meeting/Dougher
2. 5 Treasurer's Report for May 31, 1998/Berquist
3. 2 REVISION OF AGENDA
4. 5 Development Report/Tews
5. 10 Approval of State League projects/Erickson
6. 5 Approval of Local League projects/Matlock

DISCUSSION

7. 10 Annual Appeal

INFORMATION

8. Elizabeth Ebbott

ACTION

1. Minutes: MOTION: To approve the minutes of the May 13, 1998 Board Meeting. (Enclosed white)
2. Treasurer's Report: MOTION: To accept the Treasurer's Report for the period ending May 31, 1998 and to file for audit (Enclosed pink)

3. REVISION OF AGENDA

4. Development Report: MOTION: to approve the Development Report.
We are doing very well!! Only four months into the fiscal year and total corporate/foundation contributions received as of 7/30/98 for FY 1998-99 are \$117,735,, with additional pledges of \$35,760 (\$25,000 for MN Compact, \$2,500 for Judges, \$6,260 for Campaign Finance, \$2,000 from Deluxe this FY) for a total of \$153,495. This is a major increase from previous years. Our entire corporate/foundation contributions for all of the last FY were \$110,610 - and in the voter service FY, 1996-97, were \$136,175. (These numbers do not include the generous in-kind contributions of computers from IBM valued at \$3,471, printing of the Annual Report by Unisys and printing of the Judges publication by ReliaStar.)

- 5a. MOTION- to approve the Leaders of Today and Tomorrow 1998 Rosalie Wahl Fund-raiser as a program of the League of Women Voters of Minnesota Education Fund.

Background: At our May meeting the Board approved LOTT as a program of LWVMNEF. The Rosalie Wahl event (9/23/98) is an annual LOTT event to raise funds. Checks will be made payable to LWVMNEF. LWVMNEF will charge the project for staff time and other direct office costs. Project description and budget attached.

5b. MOTION- to approve the Leaders of Today and Tomorrow 1998 Seminar: Women Making a Difference in Public Policy as a program of the League of Women Voters of Minnesota Education Fund.

Background: This is 1-2 day seminar for college women to inspire involvement in public life, such as running for office, lobbying, government campaign work, etc. To date 24 different schools have sent students to LOTT seminars. LOTT fundraising helps to provide scholarships for attendees. Project description and budget attached.

6. Local League projects. MOTION: To approve local League project as Education Fund projects, items 6a-6h by general consent.

Background: Preliminary review committee of LWVMNEF President, Executive Director and Director of Development have read and approved the projects. Full Applications available at meeting.

6a LWV White Bear/No Oaks. Study on Diversity in School Districts. Budget \$500.

6b LWV Northern Dakota County. Newsletter, educational portions, FY 1998-9. Budget \$350

6c LWV ROMAFH. Junior Citizen Day at Capitol for Girl Scouts (outgrowth of Making Democracy Work project), Nov 14, 1998. Budget \$680
6d. LWV Owatonna. Health Care Awareness Week, a series of public meetings concerning aspects of managed health care and other aspects of health care. Budget \$650.

6e LWV ROMAFH. Making Democracy Work - unit in Roseville parade. Budget \$100.

6f. LWV St. Paul, Voter, educational portions, FY 1998-9. Budget \$1,500

6g. LWV St. Paul. Citizen information office expenses FY 1998-9. Budget \$2,700.

6h. LWV Bloomington. Letters with voter registration cards for graduating seniors. Budget \$486.

DISCUSSION

7. Annual Appeal.

7a. Board Phonathon. Each year the LWVMNEF Board takes on the early phonathon calls to our largest donors. For this year those calls should be completed between Sept 9-Oct 1 (excluding 9/20-21 and 9/29-30). IF YOU WILL NOT BE AT THE 8/12 BOARD MEETING, PLEASE CALL JEAN TEWS TO INDICATE WHICH DATES YOU CAN BE AVAILABLE. At the Board meeting we will pass around a signup sheet to indicate preference for phonathon dates. Depending upon your availability, we may be able to have 2 or 3 calling sessions. (Note: these are State Board sessions, not local League sessions.) It is important that our major donors receive calls from someone with the stature of Board Director or Officer.

7b. Prospects: The success of the Annual Appeal often hinges upon the addition of new donors. Each Board member is asked to bring to this meeting (or if you will not be there, mail it in) a list of names and addresses of friends or other likely prospects WHO ARE NOT LWV MEMBERS OR DONORS ALREADY (we already have them on our list.)

INFORMATION

8. Elizabeth Ebbott. We learned of her death in time to insert a short notice in the Voter. A longer article will appear next time. *Indians in Minnesota* is now at the U of M press for final editing. We have received many contributions to LWVMNEF in memory of Liz.

DEVELOPMENT SUMMARY FOR FY 1998-99 BY COMPANY/FOUNDATION

05-Aug-98

COMPANY/FOUNDATION	PROJECT	REQUEST DATE	REQUEST AMOUNT	RECEIVED DATE	RECEIVED AMOUNT	REFUSED DATE	LL SHARE/COMMENTS
3M	Indians	6/29/98	\$10,000.00				
3M	Unrestricted	6/29/98	\$10,000.00				
Alliance for Better Campaigns	MN Compact		\$40,000.00				\$25,000 remain of pledge
Allianz Life Insurance Company of North America	Unrestricted	4/23/98	\$500.00	4/29/98	\$200.00		
Amer Express Fndtn, EmpGiftMatchProg	Fundraiser			7/6/98	\$150.00		Hondl matching gift
American Express Financial Advisors Inc	Debates		\$15,000.00	4/16/98	\$15,000.00		
Andersen Foundation	Unrestricted	7/29/98	\$5,000.00				
Bachman Printing - in kind	Judges			3/1/98			asst in printing Focus flyers
Berglund Fndtn, Lilliam Wright & C. Emil	Spanish Curric	2/4/98	\$2,000.00			5/18/98	
Blandin Foundation	Debates	5/14/98	\$25,000.00	6/17/98	\$15,000.00		Aug mtg for addnl \$10,000
Cargill	Unrestricted	6/3/98	\$10,000.00				contrib com mtg 9/2/98
CBS Foundation	Hotline		\$30,000.00	7/10/98	\$30,000.00		
Coldwell Banker Burnet	Unrestricted	6/11/98	\$2,500.00	6/29/98	\$1,000.00		Share LWV Edina \$100
Dain Rauscher Foundation	Unrestricted					4/29/98	
Dayton Hudson Foundation	Vot Guide/Deb			7/20/98	\$20,000.00		
Deluxe Corporation Foundation	Unrestricted	6/4/98	\$4,000.00				8/3 plg \$2,000
Doherty, Rumble & Butler Professional Association	Judges	4/7/98	\$1,000.00	5/11/98	\$500.00		\$250 each from Fndtn & Prof Assn
Elmer L. & Eleanor J. Andersen Foundation	Judges			4/7/98	\$2,000.00		
Fabyanske, Westra & Hart P.A.	Judges	4/22/98	\$500.00				
Federal Bar Association Foundation	Judges	5/4/98	\$3,000.00				
Fredrikson & Byron Foundation	Judges					4/20/98	
Fuller, H.B. Company Foundation	Voter Guides	5/15/98	\$6,000.00			7/23/98	
G & K Services	Unrestricted	4/23/98	\$500.00	7/2/98	\$200.00		
Gannett Foundation	Judges		\$5,000.00			4/21/98	
Gannett Foundation/KARE-11	Judges	4/23/98	\$5,000.00				7/23 plg \$2500 -rec end Aug
General Mills Fndtn - inquiry call	Voter Guides	7/24/98	\$8,500.00			7/28/98	per Petra: Reatha declines
Gray Plant Mooty Foundation	Judges	3/31/98	\$2,000.00	4/30/98	\$500.00		
Hartfiel Company, The	Unrestricted	4/23/98	\$250.00	5/11/98	\$125.00		
Hennepin County Bar Foundation	Judges		\$3,000.00			6/3/98	
Honeywell Foundation	CIA or HTMD...	6/3/98	\$5,000.00				
Honeywell Foundation	Unrestricted or	6/3/98	\$5,000.00	7/10/98	\$1,000.00		Share LWV Mpls \$100
IBM - in-kind computers	Technology			5/19/98			computers, value \$3,471

COMPANY/FOUNDATION	PROJECT	REQUEST DATE	REQUEST AMOUNT	RECEIVED DATE	RECEIVED AMOUNT	REFUSED DATE	LL SHARE/COMMENTS
Indian Affairs Council	Indians	7/23/98	\$20,000.00				req their distrib advice, grants
Instant Web Companies	Unrestricted	4/29/98	\$1,000.00	7/10/98	\$500.00		Share LWV ECC \$50
International Dairy Queen	Unrestricted	6/5/98	\$1,000.00				decision Jan 1999
JCPenney Company	Unrestricted			7/20/98	\$500.00		Share \$50 LWV MEPH
John S and James L Knight Fndtn of St. P Fndtn	Hotline	4/29/98	\$1,500.00			6/9/98	
Key Investment Inc	Judges	8/5/98	\$5,000.00				
Land O'Lakes Foundation	Unrestricted	6/8/98	\$1,000.00				
Larkin, Hoffman, Daly & Lindgren Ltd	Judges	4/22/98	\$500.00				
Lawyer Trust Account Board	Judges	4/30/98	\$10,000.00			6/5/98	
Leaders of Today & Tomorrow/LOTT	LOTT			6/19/98	\$10,000.00		
Leonard, Street and Deinard	Judges	4/22/98	\$500.00			4/27/98	
Lindquist & Vennum	Judges	4/3/98	\$2,000.00			6/10/98	
Lockridge Grindal Nauen & Holstein PLLP	Judges	4/22/98	\$500.00				
Lommen, Nelson, Cole & Stageberg P.A.	Judges	4/22/98	\$500.00				
LWVEF/Joyce Foundation	Camp Finance			7/2/98	\$6,260.00		addnl \$6260 10/98, \$505 4/99
Martin Foundation	MN Compact	6/3/98	\$10,000.00	6/25/98	\$7,000.00		
Maslon Edelman Borman & Brand	Judges	4/22/98	\$500.00				
Minneapolis Foundation, the	MN Compact		\$75,000.00			4/3/98	
Minnesota Business Partnership	Voter Service	6/16/98		6/29/98	\$5,000.00		
Minnesota Mutual Foundation	Unrestricted	6/2/98	\$1,000.00				
Minnesota State Bar Foundation	CIA	8/6/98	\$4,000.00				
Northern States Power Company	Unrestricted	5/8/98	\$4,000.00				
Norwest Foundation	Unrestricted	5/4/98	\$2,500.00				August review
Otto Bremer Foundation	CIA	8/6/98	\$4,000.00				
Pentair Foundation, The	Unrestricted	5/19/98	\$1,000.00				
ReliaStar Financial Corp - in kind printing	Judges						
Remmele Engineering	Unrestricted			4/20/98	\$300.00		
Robins, Kaplan, Miller & Ciresi LLP	Judges	4/22/98	\$500.00				
SCIMED Foundation	Sp or Elem Cur			7/6/98	\$1,500.00		
Shandwick - pro bono services	Curriculum	7/23/98					decision mid Dec
Siegel Brill Greupner Duffy & Foster	Unrestricted	6/3/98	\$5,000.00				
Star Tribune Foundation	Unrestricted	7/29/98	\$2,500.00				
SUPERVALU	Unrestricted	7/24/98	\$2,500.00				
TCF Foundation on behalf of	Unrestricted	2/17/98	\$500.00	4/9/98	\$500.00		no share
U.S. Bancorp	Unrestricted	6/11/98	\$2,000.00				

COMPANY/FOUNDATION	PROJECT	REQUEST DATE	REQUEST AMOUNT	RECEIVED DATE	RECEIVED AMOUNT	REFUSED DATE	LL SHARE/COMMENTS
Unisys - in kind printing	Annual Report				\$0.00		
United HealthCare	Unrestricted		\$3,500.00			4/16/98	
W. Walker Fund	Unrestricted	5/20/98	\$500.00				
Wallin Foundation, The	Spanish Curric	4/2/98	\$5,000.00				second copy of 11/97 request
West Group	Unrestricted	5/19/98	\$5,000.00				
Winthrop & Weinstine P.A.	Judges	4/2/98	\$2,000.00	4/14/98	\$500.00		

\$117,735.00

LWVMN Education Fund

APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund DATE: 6/24/98FROM: Hidi Anderson-Loarson
(name of person submitting proposal)LWVMNEF PORTFOLIO: Leaders of Today & TomorrowTITLE OF PROJECT: 1999 Women Making a Difference in Public Policy ^{Seminar}

PURPOSE OF PROJECT:

The purpose of the project is to inspire young women to get involved in public life (run for office, lobby government, campaign work, etc.).

DETAILS OF PROJECT:

We have a number of college contacts that recruit students to our program. The Seminars will be held Jan 14-16th at Embassy Suites in St. Paul. We will spend time at the capitol complex and are looking into participating in the ~~the~~ League Citizens in Action on the 16th. ^{by handing out brochures in class and posting}

TOTAL PROJECT BUDGET: \$ ^{Expenses} 7,673) Attach detailed budget)

LWVMN Education Fund

APPLICATION FOR APPROVAL TO DO A PROJECT

TO: League of Women Voters of Minnesota Education Fund DATE: 6/24/98FROM: Heidi Anderson Isaacson
(name of person submitting proposal)LWVMNEF PORTFOLIO: Leaders of Today & TomorrowTITLE OF PROJECT: 1998 Rosalie Wahl Fund Dinner

PURPOSE OF PROJECT:

educate individuals on progress of LOTT &
raise funds for our 1999 January seminar

DETAILS OF PROJECT:

The event will be held on Sept 23, 1998 and will be open to the public. Invitations will be sent to LOTT's & the Leagues mailing list. Notices will be placed in various newsletters. We have tentatively reserved space at St. Kates & Como Park Pavilion we are waiting for catering arrangements to be made.

The suggested donation will be \$25.00.

TOTAL PROJECT ^{Expenses} BUDGET: \$ 5146) Attach detailed budget)

LOTT Rosalie Wahl Fund Raiser (Sept 23, 1998)

Expected attendance: (150-200 People)

1997 approx 150 attendees

Anticipated Donations: **\$10,000**

Budgeted expenses:

LOTT proj director	\$ 500
Room	700
Food	1,300
Misc. Exp.	250
Printing	1,250
Postage	500
LWV staff	646
Bookkeeper 15 hrs @ \$10.50	
Admin Asst 20 hrs @ \$12.50	
Development 2 hrs @ \$19	
Exec Dir 10 hrs @ \$20	

Total Expenses **\$5,146**

Expected net profits **\$4854**

Notes:

Last year's suggested donation was \$25 per person. This would raise \$3750-\$500 minimum solely on attendees. Significant contributions were also made by those not attending the event. It would also be useful to approach more business for larger contributions. We had several last year who gave in the \$300 range.

LOTT Seminar Budget (Jan 14-16, 1999)

Seminar Income

\$7000 (\$175 x 40 students) based on last year

Changes for 1999 to include extra hotel stay and extra meal

Expenses

LOTT project director	\$2,000
LWV staff	\$ 893
Bookkeeper 6 hrs @ \$10.50	
Admin Asst 20 hrs @ \$12.50	
Development 20 hrs @ \$19	
Exec Director 10 hrs @ \$20	
Misc Exp	100
Hotel	1,300
Bus	130
Catering	2,000
Box lunch	150
Printing (brochures to colleges)	350
Postage	100
Scholarships	350
Participants materials	<u>300</u>
Total expenses	\$7,673
Net expected loss	\$673

Notes:

The income figures and all expense except LWV staff and participants materials, are based on the 1998 seminar results. Any changes to the format, location or structure could have impact on the financial results.

As a project this works well with cash flow. Initial expenses of \$450 are incurred in September for publicity. Student fees are received in December and actual bills for the event are paid in February.

LWVMN EDUCATION FUND BOARD MEETING MINUTES

May 13, 1998

Present: Berquist, Covey, Dinneen, Dougher, Duffy, Erickson, Frisch, Hondl, Matlock, Pickering, Steen, Walz, Weisbrod

Staff: Sawyer, Tews, Thompson

Minutes: Motion: To approve the minutes of the March 11, 1998 LWVMN Board Meeting.

Mover: Dougher

Seconded

Approved

Treasurer's Report: Motion: To accept the Treasurer's Preliminary Report for the period ending March 31, 1998.

Mover: Berquist

Seconded

Approved

The year end report is incomplete at this time. The report currently shows over \$9,000 in income for the year. This does not include depreciation or losses from the Women's Building Partnership.

Appreciation was expressed to Jean Tews for her efforts in raising \$6100 over the Corporations/Foundations budget.

Development Report: Tews reported that \$19,125 have been received this fiscal year from the following contributors:

- * \$ 2000 from the Elmer L. & Eleanor J. Andersen Foundation for the Judges study
- * \$ 500 from Winthrop & Weinstine P.A. for the Judges study
- * \$ 500 from Doherty, Rumble & Butler Professional Association for the Judges study
- * \$ 500 from TCF Foundation in unrestricted funds
- * \$ 300 from Remmele Engineering in unrestricted funds
- * \$ 200 from Allianz Life Insurance Company in North America for unrestricted funds
- * \$ 125 from The Hartfiel Company in unrestricted funds
- * \$ 15,000 from American Express Financial Advisors Inc. for debates

The Annual Report is being prepared. Tews asked for ideas on the format, pictures of League events and graphics to be included.

Physical Asset Evaluation: Motion: to proceed with physical asset evaluation and physical expansion and funding of each for the Minnesota Women's Building.

Mover: Erickson

Seconded

Approved

The MWB has been in operation for ten years and the Management Committee has proposed examining the physical status of the building. William Gavzy of the Gavzy Group is going to submit a proposal for a Physical Asset Evaluation. The areas to be covered include sitework, concrete, masonry, metals, wood & plastics, thermal & moisture protection, doors & windows, finishes, specialties, equipment, furnishings, conveyor system, mechanical, and electrical.

This evaluation will enable the Management Committee to prepare for any costly work for future repair or replacement. Problems with heating and ventilating and the flooring base are already a concern.

The space needs of the tenants will also be addressed. If there is a need for expansion, different scenarios will be examined.

The Committee proposes using up to \$8,000 for the Physical Asset Evaluation from the Operating Reserves which have accumulated over the past ten years to \$33,000. Up to \$4,000 of this amount will be for Gavzy's coordination and carrying out of the evaluation and up to \$4,000 more for consultants with expertise in

structural, concrete, masonry, mechanical, electrical, thermal and moisture areas.

The Committee also recommends that \$3,500 from the Partnership reserves be used for the Physical Expansion Evaluation. These reserves now stand at about \$40,000. Originally, the Partnership wanted to maintain a \$40,000 minimum in reserves to cover the cost of the note on the building held by the St. Paul HRA. That note has recently been renewed for another ten years and would be called only in case of the sale of the building.

LOTT: Motion: to approve the Leaders of Today and Tomorrow as a program of the League of Women Voters Minnesota Education Fund according to the attached agreement.

Mover: Erickson Seconded Carried

The approved agreement between the LWVMNEF and LOTT will become effective beginning June 15 and will be reevaluated before March 31, 2000. LOTT will request that it's 501(c)(3) be inactive and the funds go into a restricted account of the LWVMNEF.

Conditions of the agreement include:

- * LWVMNEF will open a restricted account for funds raised and will assume responsibility for handling all receipts and disbursements

- * The seven member LOTT Steering Committee will continue to plan and design LOTT programs and events with approval of the LWVMNEF Board

- * LWVMNEF will hire a project director as an independent contractor to manage and coordinate the day to day aspects of the project at a flat fee or stipend

- * the LWVMN Executive Director will assign duties in consultation with LOTT Chair/and or project director and will assist in planning, budgeting and implementing projects of LOTT.

The agreement can be terminated by the consent of the LWVMNEF Board and the LOTT Steering Committee if the arrangement is unworkable to either party.

Local League Projects: Motion: to approve local League projects as Education Fund projects, item 7a - 7e by general consent.

Mover: Matlock Seconded Approved

7a. LWV Wayzata/Plymouth. Purchase of LWVMNEF curriculum in honor of a teacher. Budget \$100

7b. LWV New Brighton. Public meeting on CMAL Affordable Housing Study. Budget \$100.

7c. LWV Eastern Carver County. Day in May program for graduating senior women of Chaska High School. Topics include self defense, money management, sexuality, depression, relationships and goal setting. Budget \$1500.

7d. LWV Owatonna. Health Care Awareness Week, a series of public meetings concerning aspects of managed health care and other aspects of health care. Budget \$650.

7e. LWV Arden Hills/Shoreview. Educational information in their local League Bulletin for 1998-1999. Budget \$390.

Respectfully submitted,

Vera Dougher
Recording Secretary

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF FINANCIAL CONDITION
MAY 31, 1998

	CURRENT YEAR	LAST YEAR	INCREASE DECREASE
ASSETS			
00102 LWVMNEF/SPECIAL FUND	\$18,181.87	\$7,362.32	\$10,819.55
00103 LWVMNEF CHECKING	2,979.87	1,069.19	1,910.68
00104 LWVMNEF SAVINGS-LL ACCTS	29,237.32	29,225.08	12.24
00120 LWVMNEF ACCOUNTS RECEIVABLE	20,243.25	5,588.47	14,654.78
00121 SPENDING PUB	.00	2,075.90	2,075.90-
00122 SKILLS FOR DEMOCRACY	5,886.00	6,534.00	648.00-
00124 WGP NREVISED	1,778.00	4,226.00	2,448.00-
00125 INDIANS IN MN INVENTORY	.00	69.35	69.35-
00128 INDIANS	28,501.03	45,965.73	17,464.70-
00130 ADVANCE TO LWVMN	.00	.00	.00
00132 PERMANENT ENDOWMENT	35,094.39	24,550.00	10,544.39
00133 ELECTION VIDEO	1,380.80	1,639.70	258.90-
00134 TECHNOLOGY/LRP	4,101.04	22,266.78	18,165.74-
00135 LOTT	321.82	3,955.02	3,633.20-
00136 VOTER SERVICE/PJ	43,022.43	.00	43,022.43
00137	.00	76.86	76.86-
00138 FSG PUBLICATION	.00	690.80	690.80-
00139 SPANISH CURR	5,353.00	5,474.00	121.00-
00140 BUILD. BETTER COM.	3,771.79	10,067.74	6,295.95-
00141 MN COMPACT	.00	.00	.00
00142 POLITICS/MONEY	.00	437.57	437.57-
00143	.00	.00	.00
00144 HOW TO MAKE DIFFERENCE	1,504.50	2,326.50	822.00-
00145 MN WOMENS BLDG PARTNERSHIP	175,293.00	181,799.00	6,506.00-
00160 EQUIPMENT	51,714.73	51,714.73	.00
00165 ACCUM DEPREC/EQUIPMENT	41,882.53-	38,625.10-	3,257.43-
00166	.00	.00	.00
TOTAL ASSETS	386,482.31	368,489.64	17,992.67

LIABILITIES & FUND BALANCES

00200 ACCOUNTS PAYABLE	6,316.58	5,222.99	1,093.59
00205 ACCTS PAY TO LWVMN	45,477.01	42,072.59	3,404.42
00240 CAPITAL BLDG FUND	.00	.00	.00
00310 LOCAL LEAGUE ACCTS	31,274.33	27,178.97	4,095.36
00320 UNDESIGNATED FUND BALANCE	77,515.79	24,545.62	52,970.17
00330 DESIGNATED FUND BAL	88,135.00	113,180.00	25,045.00-
00340 BLDG FUND BALANCE	125,793.00	151,001.00	25,208.00-
00349 SUSPENSE	.00	.00	.00
00397 INV FR MN 96-97 OFFICE COSTS	11,391.36	.00	11,391.36
00399 RETAINED EARNINGS - PRIOR	73,560.14-	80,581.97-	7,021.83
00398 RETAINED EARNINGS - CURR	74,139.38	85,870.44	11,731.06-
TOTAL LIAB & FUND BAL	\$386,482.31	\$368,489.64	\$17,992.67

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LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
LWVMNEF INCOME				
LOCAL LEAGUE ACCT ADMIN				
00400 LOCAL LEAGUE DEPOSITS	\$990.00	1,040.00	15,000.00	13,960.00
00490 INTEREST LL DEPOSITS	.00	.00	390.00	390.00
	-----	-----	-----	-----
SUBTOTAL	\$990.00	1,040.00	15,390.00	14,350.00
UNASSIGNED CONTRIBUTIONS				
00500 LWV MN MEMBERS	280.00	280.00	34,500.00	34,220.00
00505 NON MEMB (ANNUAL AP)	.00	.00	14,500.00	14,500.00
00510 CORPORATIONS/FOUNDATIONS	325.00	1,125.00	40,000.00	38,875.00
00515 LWVMN	.00	.00	.00	.00
00520 INTEREST	.00	.00	100.00	100.00
00525 MEM NON-CASH CONTRIB	32.65	32.65	2,000.00	1,967.35
00526 PERMANENT ENDOWMENT	.00	.00	.00	.00
00527 PERMANENT ENDOW.\INTEREST	.00	.00	.00	.00
00528 SPECIAL FUND	40.66	40.66	.00	40.66-
00532 LEGACY LUNCH	158.37-	158.37-	400.00	558.37
00535 FUND RAISER	200.00	250.00	18,000.00	17,750.00
00536 DINNER FUND RAISER	.00	.00	.00	.00
00565 BLDG/RENT/REPAIR	584.05	1,168.10	6,750.00	5,581.90
00580 MISC/COPIER/NOTES	.00	.00	.00	.00
00590 MEMORIALS/HONORS	.00	.00	500.00	500.00
00592 POSTAGE & HAND	29.00	86.00	500.00	414.00
00593 SALES TAX	16.31	18.27	.00	18.27-
	-----	-----	-----	-----
SUBTOTAL	\$1,349.30	2,842.31	117,250.00	114,407.69
PROGRAM: MISC PROJECTS				
01028 NEW STUDY	1,000.00	3,500.00	7,500.00	4,000.00
01029 NEW STUDY SALES	.00	.00	3,000.00	3,000.00
01035 GOV'T SPEND SALES	3.00	3.00	.00	3.00-
01038 FINAN ST SALES	7.00	12.00	.00	12.00-
01039 FSG PUB II SALES	.00	.00	.00	.00
01045 CIT. NETWORK	.00	.00	26,400.00	26,400.00
01070 75TH HISTORY	.00	.00	.00	.00
01089 MEALS LRP	.00	.00	.00	.00
01090 BLDG BETTER COM.	.00	.00	25,000.00	25,000.00
01091 LRP	.00	.00	.00	.00
01092 NEW CENTURY CAMP	.00	.00	30,000.00	30,000.00
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SUBTOTAL	\$1,010.00	3,515.00	91,900.00	88,385.00

3

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
MENTAL HEALTH				
01108 MENTAL HEALTH III/IV GRANT	\$.00	.00	10,000.00	10,000.00
01109 HOW MHIIV SALES/IV SALES	.00	.00	2,371.00	2,371.00
	-----	-----	-----	-----
SUBTOTAL	\$.00	.00	12,371.00	12,371.00
SOCIAL POLICY				
01200 INDIANS IN MN-SALES	.00	.00	1,000.00	1,000.00
01210 INDIANS IN MN-ROYALTIES	.00	.00	2,000.00	2,000.00
01230 INDIANS STUDY GRANT	.00	.00	34,000.00	34,000.00
01233 INDIANS INTEREST	.00	.00	1,000.00	1,000.00
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SUBTOTAL	\$.00	.00	38,000.00	38,000.00
VOTERS SERVICE				
01610 GENERAL ELECTION DEBATE	.00	15,000.00	15,000.00	.00
01620 VOTER GUIDE-SALES	.00	.00	28,000.00	28,000.00
01625 VOTER GUIDE-GRANT	.00	.00	3,000.00	3,000.00
01626 PRIMARY VOTER GUIDE	.00	.00	14,000.00	14,000.00
01627 PRIMARY SALES	.00	.00	.00	.00
01630 ELECTION HOTLINE	.00	.00	30,000.00	30,000.00
01640 VOTER INFORMATION	.00	.00	15,000.00	15,000.00
01660 CURR. OUTREACH/SPANISH	.00	.00	9,000.00	9,000.00
01661 SPAN CURR SALES	40.00	80.00	.00	80.00-
01662 SECONDARY CURR SALES RE	175.00	380.00	9,000.00	8,620.00
01663 ELEMENTARY SALES	140.00	165.00	4,000.00	3,835.00
01664 ELEM CURR	.00	.00	4,000.00	4,000.00
01665 ELECTION PROCESS TRAINING	.00	.00	2,500.00	2,500.00
01666 ELECTION VIDEO/PACKET SALES	.00	90.00	8,000.00	7,910.00
01672 MN COMPACT	.00	.00	40,000.00	40,000.00
01690 LL VOTER PROJ	.00	.00	2,000.00	2,000.00
01692 VOTER SERVICE PJ INTEREST	127.08	127.08	.00	127.08-
	-----	-----	-----	-----
SUBTOTAL	\$482.08	15,842.08	183,500.00	167,657.92

(4)

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
CITIZEN INFORMATION				
01700 POLITICS/MONEY	\$596.00	596.00	13,025.00	12,429.00
01710 SPRING FOCUS MEALS	96.00	564.00	.00	564.00-
01711 SPRING FOCUS ADMISSIONS	.00	1,080.00	.00	1,080.00-
01715 SPRING FOCUS GRANTS	.00	.00	.00	.00
01720 LOTT	.00	.00	.00	.00
01722 CIA ADMISSIONS	.00	.00	2,000.00	2,000.00
01725 CIA GRANTS	.00	.00	4,000.00	4,000.00
01726 HOW TO M DIFF SALES	39.00	79.00	5,000.00	4,921.00
01727 HOW TO M DIFF GRANT	.00	.00	2,000.00	2,000.00
01740 PUBLICATIONS/AV SALES	101.00	145.00	1,500.00	1,355.00
	-----	-----	-----	-----
SUBTOTAL	\$832.00	2,464.00	27,525.00	25,061.00
	-----	-----	-----	-----
TOTAL LWVMNEF INCOME	\$4,663.38	25,703.39	485,936.00	460,232.61
	=====	=====	=====	=====

5

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
LWVMNEF EXPENSES				
LOCAL LEAGUE PROJECTS				
04000 LOCAL LEAGUE GRANTS	\$1,688.63	4,341.63	15,000.00	10,658.37
04095 LL ADMIN-LWVMN SERVICES	78.50	267.94	5,000.00	4,732.06
	-----	-----	-----	-----
SUBTOTAL	\$1,767.13	4,609.57	20,000.00	15,390.43
LWVMNEF ADMINISTRATION				
05002 STAFF DEVELOPMENT	.00	50.00	500.00	450.00
05005 DEVELOPMENT COMMITTEES	.00	65.00	3,000.00	2,935.00
05007 ANNUAL FUND DR	32.00	32.00	7,000.00	6,968.00
05008 ANNUAL FUND DR/L.L. EARNINGS	.00	15.00	1,500.00	1,485.00
05009 SERVICES A FUND DR	20.51	228.74	9,000.00	8,771.26
05030 OTHER DIRECT EXPENSES	48.80	90.30	800.00	709.70
05035 FUND RAISER	.00	.00	6,000.00	6,000.00
05037 LWVMN SERVICES	40.45	41.15	2,000.00	1,958.85
05040 GEN AD. SERVICES	1,179.14	2,167.31	14,171.00	12,003.69
05045 PLANNED GIVING EXPENSES	211.03	211.03	500.00	288.97
05047 PLANNED & MEALS	.00	.00	400.00	400.00
05050 LWV MN SERVICES	378.95	618.15	6,000.00	5,381.85
05065 BLDG/RENT/MANAGEMENT	1,460.13	2,920.26	17,000.00	14,079.74
05067 LWVMN SERVICES	108.24	283.13	3,000.00	2,716.87
05093 SALES TAX	.00	.00	.00	.00
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SUBTOTAL	\$3,479.25	6,722.07	70,871.00	64,148.93
PROGRAM RELATED COSTS				
07000 EF BOARD EXPENSE	14.65	14.65	1,000.00	985.35
07001 CONFERENCES (BD)	.00	.00	800.00	800.00
07010 EF ANNUAL REPORT	.00	.00	1,200.00	1,200.00
07015 EF LEGAL FEES & BANK CHGS	.00	28.81	200.00	171.19
07020 STATIONERY & PERM SUP	.00	.00	2,000.00	2,000.00
07025 SUBS & RESOURCES	.00	.00	150.00	150.00
07030 LWVMNEF AUDIT	.00	.00	2,800.00	2,800.00
07040 SERVICES PROG RELATED	1,928.40	3,502.73	25,000.00	21,497.27
07041 PROG RELATED BONUS	.00	.00	.00	.00
07045 NEW CENTURY CAMPAIGN	.00	.00	25,000.00	25,000.00
07050 NEW CENTURY SERVICES	.00	218.69	5,000.00	4,781.31
07059 LRP	2,114.38	2,341.38	.00	2,341.38-
07060 LRP SERVICES	302.35	384.02	.00	384.02-
07061 MEALS LRP	.00	.00	.00	.00
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SUBTOTAL	\$4,359.78	6,490.28	63,150.00	56,659.72

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
PROGRAM: MISC PROJECTS				
10028 NEW STUDY	\$666.49	1,296.97	5,000.00	3,703.03
10029 NEW STUDY SERVICES	1,107.86	4,349.71	5,000.00	650.29
10030 GOVERNMENT SPENDING	.00	.00	.00	.00
10034 SPENDING FREE	.00	.00	.00	.00
10070 75TH HISTORY	.00	.00	.00	.00
10073 75TH HISTORY/SERVICES	.00	.00	.00	.00
10090 BLDG BETTER COM.	650.00	650.00	10,000.00	9,350.00
10093 BLDG BET COM/SERVICES	24.41	185.16	14,000.00	13,814.84
11008 MENTAL HEALTH III\IV	.00	.00	5,000.00	5,000.00
11009 MENTAL HEALTH III\IV SERVICES	.00	.00	5,000.00	5,000.00
11037 CITIZENS NETWORK	80.00	80.00	5,500.00	5,420.00
11038 CIT NET/SERVICES	22.11	22.88	20,900.00	20,877.12
11050 FIN STATE GOVT	.00	.00	.00	.00
11052 FSG PUB II FREE	.00	.00	.00	.00
11055 SERVICES	.00	.00	.00	.00
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SUBTOTAL	\$2,550.87	6,584.72	70,400.00	63,815.28
SOCIAL POLICY				
12000 INDIANS 4TH ED	.00	.00	.00	.00
12030 INDIANS	.00	.00	20,000.00	20,000.00
12031 INDIANS SERVICES	12.37	65.90	14,000.00	13,934.10
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SUBTOTAL	\$12.37	65.90	34,000.00	33,934.10

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
VOTERS SERVICE				
16010 DEBATE 98	\$.00	.00	12,900.00	12,900.00
16011 LWVMN SERVICES	2,555.93	2,938.65	11,000.00	8,061.35
16020 VOTER GUIDE	500.00	500.00	18,000.00	17,500.00
16021 LWVMN SERVICES	482.28	507.00	8,000.00	7,493.00
16026 PRIMARY VOTER GUIDE	.00	.00	10,000.00	10,000.00
16027 SERVICES	.00	.00	5,000.00	5,000.00
16030 ELECTION HOTLINE	.00	.00	15,000.00	15,000.00
16031 LWVMN SERVICES	274.84	687.05	15,000.00	14,312.95
16040 VOTER INFO	.00	.00	3,000.00	3,000.00
16041 LWVMN SERVICES	409.36	819.18	11,000.00	10,180.82
16059 SKILLS FOR DEMOC. FREE	9.00	9.00	.00	9.00-
16060 CURRICULUM/SPANISH	33.00	301.84	8,000.00	7,698.16
16061 SERVICES/SPANISH	12.05	42.48	2,000.00	1,957.52
16063 SPANISH\FREE	.00	.00	.00	.00
16064 ELEM CURR	259.60	442.14	5,000.00	4,557.86
16065 LWVMN SERVICES	49.04	112.78	2,000.00	1,887.22
16066 WGTP FREE	9.00	9.00	.00	9.00-
16068 WGTP ENGLISH	209.40	290.40	8,000.00	7,709.60
16069 WGTP SERVICES	65.02	258.67	2,000.00	1,741.33
16070 ELECTION PROCESS TRAIN.	68.70	243.35	2,000.00	1,756.65
16071 LWVMN SERVICES	.00	45.53	1,500.00	1,454.47
16072 MN COMPACT	304.50	4,396.54	25,000.00	20,603.46
16073 MN COMPACT SERVICES	2,623.90	3,663.41	15,000.00	11,336.59
16074	.00	.00	.00	.00
16080 MISC VOTER SERVICE	.00	227.00	.00	227.00-
16081 LWVMN SERVICES	.00	.00	.00	.00
16090 LL GET VOTE	500.00	500.00	8,000.00	7,500.00
16091 SERVICES	73.01	97.49	2,000.00	1,902.51
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SUBTOTAL	\$8,438.63	16,091.51	189,400.00	173,308.49

8

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
CITIZEN INFORMATION				
17000 IN THE PUB. INTEREST P & M	\$.00	.00	3,685.00	3,685.00
17001 P & M SERVICES	2,242.58	7,896.51	12,000.00	4,103.49
17010 SPRING FOCUS-MEALS	.00	.00	.00	.00
17020 LOTT	.00	.00	.00	.00
17021 LOTT SERVICES	282.97	550.96	.00	550.96-
17022 CIA MEETING	.00	.00	1,000.00	1,000.00
17023 LWVMN SERVICES	.00	.00	6,000.00	6,000.00
17024 HOW TO MAKE DIFF	.00	83.33	2,500.00	2,416.67
17025 LWVMN SERVICES	39.20	164.38	2,000.00	1,835.62
17026 FREE DIST HOW DIFF	.00	.00	.00	.00
17027 HTMD INVENTORY	9.00	18.00	.00	18.00-
17040 PUBLICATIONS/AV LIBRARY	77.17	77.17	500.00	422.83
17041 LWVMN SERVICES	22.09	32.30	1,000.00	967.70
17043 MN CONVENTION	.00	.00	.00	.00
17045 MINN VOTER	970.00	970.00	4,000.00	3,030.00
17046 MISC. ACCOUNTS PAY. (AUDITOR)	.00	.00	.00	.00

SUBTOTAL	\$3,643.01	9,792.65	32,685.00	22,892.35
20000 LWVMNEF RESERVES	.00	.00	.00	.00

TOTAL LWVMNEF DIRECT EXPENSE	\$24,251.04	50,356.70	480,506.00	430,149.30

NET INCOME (LOSS)	\$19,587.66-	24,653.31-	5,430.00	30,083.31
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LWVMNEF, 550 Rice Street, St. Paul, MN 55103
651-224-5445

LWVMN EDUCATION FUND ANNUAL MEETING
Wednesday, August 12, 1998
Minnesota Women's Building

ACTION

1. Description of the Order of Business
 2. Appointment of the Minutes Committee
 3. MOTION: to appoint
-

to the minutes committee.

Background: the minutes of the Annual Meeting will be read by the Minutes Committee and approved at the next regular meeting of the LWVMNEF Board

4. Treasurer's Report/Berquist

MOTION: to accept the treasurer's Report for the fiscal year ending March 31, 1998 and to file it for audit (enclosed pink)

REVISION OF THE AGENDA

5. Adoption of the budget for FY 1998-1999/Walz

MOTION: to adopt the LWVMNEF budget for the fiscal year April 1, 1998-March 31, 1999 as reflected in the enclosed Proposed LWVMNEF Budget (pink)

Background: Enclosed

6. approval of Purchase of Service Agreement/Erickson

MOTION: that the LWVMNEF enter into a written agreement with LWVMN stating that LWVMN will provide services including administrative, management and fiscal services for LWVMNEF for 1998-1999 fiscal year.

Background; a copy of the letter of agreement is attached. The administrative reimbursement formula will only be applied to LWVMNEF projects, not to administration and fundraising activities.

7. Office Rental to LWVMN/Erickson

MOTION: that LWVMNEF rent office space to LWVMN at \$584.05/month.

Background: LWVMNEF owns the partnership interest in the Minnesota Woman's Building and is the tenant organization which pays the rent to the MWB. We have divided the rent charged on a 60%-40% basis.

(1)

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF FINANCIAL CONDITION
MARCH 31, 1998

*Final
Review*

	CURRENT YEAR	LAST YEAR	INCREASE DECREASE
ASSETS			
00102 LWVMNEF/SPECIAL FUND	\$18,141.21	\$.00	\$18,141.21
00103 LWVMNEF CHECKING	4,924.56	.00	4,924.56
00104 LWVMNEF SAVINGS-LL ACCTS	33,757.04	.00	33,757.04
00120 LWVMNEF ACCOUNTS RECEIVABLE	24,232.84	.00	24,232.84
00121 SPENDING PUB	.00	.00	.00
00122 SKILLS FOR DEMOCRACY	5,958.00	.00	5,958.00
00124 WGP NREVISED	1,940.00	.00	1,940.00
00125 INDIANS IN MN INVENTORY	.00	.00	.00
00128 INDIANS	29,271.51	.00	29,271.51
00130 ADVANCE TO LWVMN	.00	.00	.00
00132 PERMANENT ENDOWMENT	35,094.39	.00	35,094.39
00133 ELECTION VIDEO	1,415.32	.00	1,415.32
00134 TECHNOLOGY/LRP	6,824.78	.00	6,824.78
00135 ELEM ED/SPANISH	651.63	.00	651.63
00136 VOTER SERVICE/PJ	30,449.55	.00	30,449.55
00137	.00	.00	.00
00138 FSG PUBLICATION	.00	.00	.00
00139 SPANISH CURR	5,408.00	.00	5,408.00
00140 BUILD. BETTER COM.	4,849.09	.00	4,849.09
00141 MN COMPACT	.00	.00	.00
00142 POLITICS/MONEY	.00	.00	.00
00143	.00	.00	.00
00144 HOW TO MAKE DIFFERENCE	1,522.50	.00	1,522.50
00145 MN WOMENS BLDG PARTNERSHIP	175,293.00	.00	175,293.00
00160 EQUIPMENT	51,714.73	.00	51,714.73
00165 ACCUM DEPREC/EQUIPMENT	41,882.53-	.00	41,882.53-
00166	.00	.00	.00
TOTAL ASSETS	389,565.62	.00	389,565.62
	=====	=====	=====

LIABILITIES & FUND BALANCES

00200 ACCOUNTS PAYABLE	4,495.64	.00	4,495.64
00205 ACCTS PAY TO LWVMN	25,727.95	.00	25,727.95
00240 CAPITAL BLDG FUND	.00	.00	.00
00310 LOCAL LEAGUE ACCTS	31,274.33	.00	31,274.33
00320 UNDESIGNATED FUND BALANCE	77,515.79	.00	77,515.79
00330 DESIGNATED FUND BAL	88,135.00	.00	88,135.00
00340 BLDG FUND BALANCE	125,793.00	.00	125,793.00
00349 SUSPENSE	.00	.00	.00
00397 INV FR MN 96-97 OFFICE COSTS	11,391.36	.00	11,391.36
00399 RETAINED EARNINGS - PRIOR	73,560.14-	.00	73,560.14-
00398 RETAINED EARNINGS - CURR	98,792.69	.00	98,792.69
TOTAL LIAB & FUND BAL	\$389,565.62	\$.00	\$389,565.62
	=====	=====	=====

2

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MARCH 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
LWVMNEF INCOME				
LOCAL LEAGUE ACCT ADMIN				
00400 LOCAL LEAGUE DEPOSITS	\$1,522.00	7,729.00	15,000.00	7,271.00
00490 INTEREST LL DEPOSITS	86.47	476.59	300.00	176.59-
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SUBTOTAL	\$1,608.47	8,205.59	15,300.00	7,094.41
UNASSIGNED CONTRIBUTIONS				
00500 LWV MN MEMBERS	220.00	40,878.70	33,500.00	7,378.70-
00505 NON MEMB (ANNUAL AP)	235.00	18,320.30	14,500.00	3,820.30-
00510 CORPORATIONS/FOUNDATIONS	200.00	44,100.00	38,000.00	6,100.00-
00515 LWVMN	.00	.00	.00	.00
00520 INTEREST	.00	.00	100.00	100.00
00525 MEM NON-CASH CONTRIB	1,151.38	2,927.18	3,000.00	72.82
00526 PERMANENT ENDOWMENT	.00	9,206.17	.00	9,206.17-
00527 PERMANENT ENDOW.\INTEREST	156.66	1,338.22	.00	1,338.22-
00528 SPECIAL FUND	95.93	14,593.00	.00	14,593.00-
00532 LEGACY LUNCH	.00	15.20-	400.00	415.20
00535 FUND RAISER	2,585.00	5,575.00	18,000.00	12,425.00
00536 DINNER FUND RAISER	.00	.00	.00	.00
00565 BLDG/RENT/REPAIR	584.05	6,806.29	6,750.00	56.29-
00580 MISC/COPIER/NOTES	.00	.00	.00	.00
00590 MEMORIALS/HONORS	.00	285.00	500.00	215.00
00592 POSTAGE & HAND	22.88	691.19	500.00	191.19-
00593 SALES TAX	7.79	172.63	.00	172.63-
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SUBTOTAL	\$5,258.69	144,878.48	115,250.00	29,628.48-
PROGRAM: MISC PROJECTS				
01028 NEW STUDY	5,500.00	9,094.25	7,500.00	1,594.25-
01029 NEW STUDY SALES	.00	.00	.00	.00
01035 GOV'T SPEND SALES	.00	341.70	.00	341.70-
01038 FINAN ST SALES	.00	136.00	.00	136.00-
01039 FSG PUB II SALES	.00	17.00	.00	17.00-
01045 CIT. NETWORK	56.48	6,197.80	36,900.00	30,702.20
01070 75TH HISTORY	.00	.00	.00	.00
01089 MEALS LRP	.00	62.40	.00	62.40-
01090 BLDG BETTER COM.	51.77	434.46	25,000.00	24,565.54
01091 LRP	23.68	415.02	.00	415.02-
01092 NEW CENTURY CAMP	.00	350.00	15,000.00	14,650.00
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SUBTOTAL	\$5,631.93	17,048.63	84,400.00	67,351.37

3

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MARCH 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
MENTAL HEALTH				
01108 MENTAL HEALTH III/IV GRANT	\$.00	.00	10,000.00	10,000.00
01109 HOW MHIII SALES/IV SALES	.00	30.00	100.00	70.00
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SUBTOTAL	\$.00	30.00	10,100.00	10,070.00
SOCIAL POLICY				
01200 INDIANS IN MN-SALES	.00	212.95	200.00	12.95-
01210 INDIANS IN MN-ROYALTIES	.00	20.34	150.00	129.66
01230 INDIANS STUDY GRANT	.00	.00	14,000.00	14,000.00
01233 INDIANS INTEREST	233.03	1,890.87	1,500.00	390.87-
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SUBTOTAL	\$233.03	2,124.16	15,850.00	13,725.84
VOTERS SERVICE				
01610 GENERAL ELECTION DEBATE	.00	20,000.00	15,000.00	5,000.00-
01620 VOTER GUIDE-SALES	.00	.00	.00	.00
01625 VOTER GUIDE-GRANT	.00	5,000.00	.00	5,000.00-
01626 PRIMARY VOTER GUIDE	.00	.00	.00	.00
01627 PRIMARY SALES	.00	.00	.00	.00
01630 ELECTION HOTLINE	.00	.00	.00	.00
01640 VOTER INFORMATION	.00	.00	12,000.00	12,000.00
01660 CURR. OUTREACH/SPANISH	.00	7,900.00	5,000.00	2,900.00-
01661 SPAN CURR SALES	.00	125.00	5,000.00	4,875.00
01662 SECONDARY CURR SALES RE	20.00	5,453.33	5,000.00	453.33-
01663 ELEMENTARY SALES	25.00	1,845.50	10,000.00	8,154.50
01664 ELEM CURR	15.05	187.81	.00	187.81-
01665 ELECTION PROCESS TRAINING	.00	.00	1,500.00	1,500.00
01666 ELECTION VIDEO/PACKET SALES	90.00	600.00	1,000.00	400.00
01672 MN COMPACT	15,000.00	15,000.00	.00	15,000.00-
01690 LL VOTER PROJ	.00	10,000.00	10,000.00	.00
01692 VOTER SERVICE PJ INTEREST	268.60	555.08	.00	555.08-
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SUBTOTAL	\$15,418.65	66,666.72	64,500.00	2,166.72-

(4)

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MARCH 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
CITIZEN INFORMATION				
01700 POLITICS/MONEY	\$6,260.00	6,260.00	.00	6,260.00-
01710 SPRING FOCUS MEALS	.00	.00	.00	.00
01711 SPRING FOCUS ADMISSIONS	.00	.00	.00	.00
01715 SPRING FOCUS GRANTS	.00	.00	.00	.00
01722 CIA ADMISSIONS	.00	829.00	1,500.00	671.00
01725 CIA GRANTS	.00	5,500.00	4,000.00	1,500.00-
01726 HOW TO M DIFF SALES	161.00	1,939.54	4,000.00	2,060.46
01727 HOW TO M DIFF GRANT	.00	.00	.00	.00
01740 PUBLICATIONS/AV SALES	64.00	728.23	1,500.00	771.77
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SUBTOTAL	\$6,485.00	15,256.77	11,000.00	4,256.77-
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TOTAL LWVMNEF INCOME	\$34,635.77	254,210.35	316,400.00	62,189.65
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5

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MARCH 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
LWVMNEF EXPENSES				
LOCAL LEAGUE PROJECTS				
04000 LOCAL LEAGUE GRANTS	\$2,603.69	13,439.42	15,000.00	1,560.58
04095 LL ADMIN-LWVMN SERVICES	318.94	3,240.28	8,000.00	4,759.72
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SUBTOTAL	\$2,922.63	16,679.70	23,000.00	6,320.30
LWVMNEF ADMINISTRATION				
05002 STAFF DEVELOPMENT	.00	143.00	500.00	357.00
05005 DEVELOPMENT COMMITTEES	93.40	863.83	3,000.00	2,136.17
05007 ANNUAL FUND DR	666.00	7,484.14	7,000.00	484.14-
05008 ANNUAL FUND DR/L.L. EARNINGS	.00	1,671.00	1,500.00	171.00-
05009 SERVICES A FUND DR	201.50	4,225.53	9,000.00	4,774.47
05030 OTHER DIRECT EXPENSES	43.00	608.07	800.00	191.93
05035 FUND RAISER	167.21	1,766.17	6,000.00	4,233.83
05037 LWVMN SERVICES	22.49	362.42	3,500.00	3,137.58
05040 GEN AD. SERVICES	993.62	9,668.20	16,000.00	6,331.80
05045 PLANNED GIVING EXPENSES	81.35	1,469.68	500.00	969.68-
05047 PLANNED & MEALS	15.00	55.46	400.00	344.54
05050 LWV MN SERVICES	350.06	4,592.21	6,000.00	1,407.79
05065 BLDG/RENT/MANAGEMENT	1,485.13	17,041.12	17,000.00	41.12-
05067 LWVMN SERVICES	60.90	1,239.13	4,000.00	2,760.87
05093 SALES TAX	100.69	376.81	.00	376.81-
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SUBTOTAL	\$4,280.35	51,566.77	75,200.00	23,633.23
PROGRAM RELATED COSTS				
07000 EF BOARD EXPENSE	181.64	528.57	1,000.00	471.43
07001 CONFERENCES (BD)	.00	.00	800.00	800.00
07010 EF ANNUAL REPORT	.00	1,121.62	1,200.00	78.38
07015 EF LEGAL FEES & BANK CHGS	17.31	133.68	200.00	66.32
07020 STATIONERY & PERM SUP	505.00	1,676.73	2,000.00	323.27
07025 SUBS & RESOURCES	.00	128.00	150.00	22.00
07030 LWUMNEF AUDIT	.00	2,775.00	2,800.00	25.00
07040 SERVICES PROG RELATED	1,751.73-	20,789.08	30,000.00	9,210.92
07041 PROG RELATED BONUS	.00	841.00	.00	841.00-
07045 NEW CENTURY CAMPAIGN	.00	.00	10,000.00	10,000.00
07050 NEW CENTURY SERVICES	52.69-	216.54	5,000.00	4,783.46
07059 LRP	55.50	7,810.37	2,500.00	5,310.37-
07060 LRP SERVICES	795.52	5,355.15	.00	5,355.15-
07061 MEALS LRP	.00	62.97	.00	62.97-
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SUBTOTAL	\$249.45-	41,438.71	55,650.00	14,211.29

6

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MARCH 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
PROGRAM: MISC PROJECTS				
10028 NEW STUDY	\$1,053.37	1,157.54	1,500.00	342.46
10029 NEW STUDY SERVICES	2,291.31	9,315.75	6,500.00	2,815.75-
10030 GOVERNMENT SPENDING	1,977.95	2,150.34	.00	2,150.34-
10034 SPENDING FREE	.00	90.95	.00	90.95-
10070 75TH HISTORY	.00	.00	.00	.00
10073 75TH HISTORY/SERVICES	207.19-	381.28	200.00	181.28-
10090 BLDG BETTER COM.	1,399.97	4,695.77	10,000.00	5,304.23
10093 BLDG BET COM/SERVICES	231.23	3,151.19	15,500.00	12,348.81
11008 MENTAL HEALTH III\IV	.00	.00	5,000.00	5,000.00
11009 MENTAL HEALTH III\IV SERVICES	.00	22.25	5,000.00	4,977.75
11037 CITIZENS NETWORK	320.00	7,193.15	16,000.00	8,806.85
11038 CIT NET/SERVICES	1,159.71-	2,733.06	20,900.00	18,166.94
11050 FIN STATE GOVT	584.04	678.24	.00	678.24-
11052 FSG PUB II FREE	.00	.00	.00	.00
11055 SERVICES	30.67-	326.18	.00	326.18-
	-----	-----	-----	-----
SUBTOTAL	\$6,460.30	31,895.70	80,600.00	48,704.30
SOCIAL POLICY				
12000 INDIANS 4TH ED	.00	8.82	.00	8.82-
12030 INDIANS	1,441.40	14,232.91	12,500.00	1,732.91-
12031 INDIANS SERVICES	289.36	5,161.49	3,500.00	1,661.49-
	-----	-----	-----	-----
SUBTOTAL	\$1,730.76	19,403.22	16,000.00	3,403.22-

(7)

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MARCH 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
VOTERS SERVICE				
16010 DEBATE 98	\$35.80	109.67	100.00	9.67-
16011 LWVMN SERVICES	997.15	4,687.44	5,500.00	812.56
16020 VOTER GUIDE	.00	.00	.00	.00
16021 LWVMN SERVICES	55.77	1,031.36	.00	1,031.36-
16026 PRIMARY VOTER GUIDE	.00	.00	.00	.00
16027 SERVICES	.00	.00	.00	.00
16030 ELECTION HOTLINE	.00	10.50	500.00	489.50
16031 LWVMN SERVICES	260.49	1,375.54	.00	1,375.54-
16040 VOTER INFO	.00	.00	2,000.00	2,000.00
16041 LWVMN SERVICES	921.32	12,437.65	10,000.00	2,437.65-
16059 SKILLS FOR DEMOC. FREE	.00	54.00	.00	54.00-
16060 CURRICULUM/SPANISH	611.24	7,537.64	4,000.00	3,537.64-
16061 SERVICES/SPANISH	75.14	4,171.12	2,850.00	1,321.12-
16063 SPANISH\FREE	237.50	413.50	.00	413.50-
16064 ELEM CURR	461.34	4,041.33	5,000.00	958.67
16065 LWVMN SERVICES	257.72	2,036.28	2,500.00	463.72
16066 WGTP FREE	.00	162.00	.00	162.00-
16068 WGTP ENGLISH	70.52	8,763.56	8,000.00	763.56-
16069 WGTP SERVICES	12.09	2,191.77	2,500.00	308.23
16070 ELECTION PROCESS TRAIN.	287.65	842.21	1,000.00	157.79
16071 LWVMN SERVICES	32.87	769.31	1,000.00	230.69
16072 MN COMPACT	68.40	82.15	500.00	417.85
16073 MN COMPACT SERVICES	2,823.76	3,920.71	500.00	3,420.71-
16074	.00	.00	.00	.00
16080 MISC VOTER SERVICE	297.64	377.29	.00	377.29-
16081 LWVMN SERVICES	.00	.00	.00	.00
16090 LL GET VOTE	259.00	279.00	.00	279.00-
16091 SERVICES	122.68	472.02	1,000.00	527.98
	-----	-----	-----	-----
SUBTOTAL	\$7,888.08	55,766.05	46,950.00	8,816.05-

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MARCH 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
CITIZEN INFORMATION				
17000 IN THE PUB. INTEREST P & M	\$20.40	20.40	.00	20.40-
17001 P & M SERVICES	1,163.24	2,582.57	.00	2,582.57-
17010 SPRING FOCUS-MEALS	.00	.00	.00	.00
17020 LOTT	11.25	18.75	.00	18.75-
17021 LOTT SERVICES	50.58	879.90	.00	879.90-
17022 CIA MEETING	273.10	1,047.75	500.00	547.75-
17023 LWVMN SERVICES	562.13-	9,190.56	8,000.00	1,190.56-
17024 HOW TO MAKE DIFF	215.17	1,359.37	2,000.00	640.63
17025 LWVMN SERVICES	193.03-	898.59	2,500.00	1,601.41
17026 FREE DIST HOW DIFF	19.50	315.00	.00	315.00-
17027 HTMD INVENTORY	40.50	381.00	.00	381.00-
17040 PUBLICATIONS/AV LIBRARY	140.30	1,808.96	500.00	1,308.96-
17041 LWVMN SERVICES	171.00-	850.70	1,500.00	649.30
17043 MN CONVENTION	.00	647.75	.00	647.75-
17045 MINN VOTER	1,165.95	4,614.81	4,000.00	614.81-
17046 MISC. ACCOUNTS PAY. (AUDITOR)	78.16-	78.16-	.00	78.16
	-----	-----	-----	-----
SUBTOTAL	\$2,095.67	24,537.95	19,000.00	5,537.95-
20000 LWVMNEF RESERVES	.00	.00	.00	.00
	-----	-----	-----	-----
TOTAL LWVMNEF DIRECT EXPENSE	\$25,128.34	241,288.10	316,400.00	75,111.90
	-----	-----	-----	-----
NET INCOME (LOSS)	\$9,507.43	12,922.25	.00	12,922.25-
	=====	=====	=====	=====

RECEIVED JAN 3 1998

Internal Revenue Service
District Director

Department of Treasury
MIDSTATES KEY DISTRICT OFFICE(EP/EO)

Date: JAN 25 1998

Form Number:
990

Exemption under section
501(c)(3) of the Internal
Revenue Code

Person to Contact:
Denis J. Tappella

Contact Telephone Number:
(612)-290-3404

Periods Ended:
March 31, 1996
March 31, 1997

Ms. Judy Duffy, President
League of Women Voters Education Fund
550 Rice Street
St. Paul, Minnesota 55103

Dear Ms. Duffy,

Our recent examination of the above information returns disclosed that your organization continues to qualify for exemption from Federal income tax. Accordingly, the returns are accepted as filed.

Our review of your return, Form 990, and related records indicated that you did not file forms 1099 as required. Under section 6041 of the Internal Revenue Code (IRC), you are required to issue Form 1099 to recipients of prizes, awards or fees of \$600 or more during a calendar year. Although penalties for not filing and furnishing forms 1099 per IRC sections 6721 and 6722 were not assessed, penalties could apply in future years if correct information returns are not submitted in the manner required.

We will appreciate your compliance with the above requirement.

Sincerely yours,

Ellen Murphy
Ellen Murphy
Acting District Director



THE LEAGUE OF WOMEN VOTERS

MINNESOTA

550 RICE STREET ST. PAUL, MN 55103 PHONE (612) 224-5445

August 12, 1998

The League of Women Voters of Minnesota Education Fund, Inc. agrees to purchase administrative, management, office and fiscal services from the League of Women Voters of Minnesota for the fiscal year April 1, 1998 to March 31, 1999 at current fair market prices. These purchases include, but are not limited to, services of Executive Director, Development Director, Public Relations, Administrative Assistant, MN Bookkeeper, EF Bookkeeper, Meetings Coordinator, Legislative Coordinator. Purchases also include copying, supplies, postage, telephone, and FAX, all at cost to LWVMN.

LWVMNEF also agrees to pay an administrative reimbursement fee based on a cost derived from the following formula:

$$\left(\frac{\text{Project or service salaries*}}{\text{Total budgeted salaries}} \right) \quad \text{times} \quad \text{total annual LWVMN operating cost*}$$

Less other operating expenses previously billed.

This formula will only be applied to programs and projects of the LWVMNEF.

President, LWVMN/EF

Executive Director, LWVMN/EF

Date

Date

*Adjusted to exclude all CMHS contract expenses, also Occupancy, Insurance and Accounting Service.

League of Women Voters of Minnesota Education Fund
Budgets for Fiscal Years 1997-98 and 1998-99

<u>INCOME</u>		BUDGET 1997-98	BUDGET 1998-99
LOCAL LEAGUE ACCOUNT ADMINISTRATION			
0400	Local League Deposits	15,000.00	15,000.00
0490	Interest LL Deposits	300.00	300.00
	SUBTOTAL	15,300.00	15,300.00
UNASSIGNED CONTRIBUTIONS			
0500	Members (Annual Appeal/Memorials)	33,500.00	34,500.00
0505	Non-Members (Annual Appeal/Memmm)	14,500.00	14,500.00
0510	Corporations/Foundations	38,000.00	40,000.00
0520	Interest	100.00	100.00
0525	Member Non-Cash Contributions	3,000.00	2,000.00
0532	Legacy Circle Luncheon	400.00	400.00
0535	Fund Raiser	18,000.00	18,000.00
0565	Building Rent/Repair	6,750.00	6,750.00
0590	Memorials/Honors	500.00	500.00
0592	Postage & Handling	500.00	500.00
	SUBTOTAL	115,250.00	117,250.00
PROGRAM/MISC. PROJECTS			
1010	New Century Campaign	15,000.00	30,000.00
1030	Election of Judges Study	10,000.00	10,000.00
1035	Election of Judges Study Sales	---	3,000.00
1045	Citizen Network/Technology	33,500.00	24,771.00
1090	Building Better Communities	25,000.00	25,000.00
	SUBTOTAL	83,500.00	92,771.00
SOCIAL POLICY			
1200	Indians in Minnesota-Sales*	200.00	1,000.00
1210	Indians in Minnesota-Royalties*	150.00	2,000.00
1230	Indians in Minnesota Study Grant*	14,000.00	34,000.00
1233	Indians in Minnesota Interest	1,500.00	1,000.00
	SUBTOTAL	15,850.00	38,000.00
VOTERS SERVICE			
1610	General Election Debates	15,000.00	15,000.00
1620	Voters Guide - Sales	---	28,000.00
1625	Voters Guide - Grant	---	3,000.00
1626	Primary Voter Guide Grant	---	14,000.00
1630	Election Hotline	---	30,000.00
1640	Voter Information	12,000.00	15,000.00
1665	Election Process Training	1,500.00	2,500.00
1666	Election Video/Packet Sales	1,000.00	8,000.00
1672	Congressional Debate	---	47,000.00
	<i>Minnesota Compact</i>		

		BUDGET 1997-98	BUDGET 1998-99
	Voter Service (Con't)		
1690	Local League Voter Service Projects <i>Comp. Debates</i>	10,000.00	2,000.00
1660	Curr. Secondary/Spanish	5,000.00	9,000.00
1662	Secondary Curriculum Sales/Grant	10,000.00	9,000.00
1663	Elementary Sales	10,000.00	4,000.00
1664	Elem Curr. (Curr III Elementary) Grant	---	4,000.00
	SUBTOTAL	64,500.00	143,500.00 190,500.00
1700	<i>Politics & Money / C.F. Survey</i>		13,025.00
1720	CITIZEN INFORMATION		27,000.00
1722	Citizens in Action-Admissions	1,500.00	2,000.00
1725	Citizen in Action-Grants	10,000.00	10,000.00
1726	How to Make a Difference Sales	4,000.00	5,000.00
1727	How to Make a Difference Grant	0.00	2,000.00
1740	Publication/Audio Visual Sales	1,500.00	1,500.00
	SUBTOTAL	17,000.00	20,500.00 60,525.00
	TOTAL LWVMNEF INCOME	\$311,400.00	\$427,321.00 \$514,346.00

EXPENSES	BUDGET 1997-98	BUDGET 1998-99
LOCAL LEAGUE PROJECTS		
4000	Local League Grants	15,000.00
4095	Services - LL Administration	5,000.00
	SUBTOTAL	20,000.00
LWVMNEF ADMINISTRATION		
5002	Staff Development	500.00
5005	Development Committees	3,000.00
5007	Annual Fund Drive	7,000.00
5008	Annual Fund Drive LL Earnings	1,500.00
5009	Services-Annual Fund Drive	9,000.00
5030	Other Direct Expenses	800.00
5035	Fund Raiser	6,000.00
5037	Services-Fund Raiser	2,000.00
5040	Services-General Administration	14,171.00
5045	Planned Giving Expenses	500.00
5047	Planned Giving Meals	400.00
5050	Services-Planned Giving	6,000.00
5065	Building Rent/Management	17,000.00
5067	Services-Building Rent	3,000.00
	SUBTOTAL	70,871.00
PROGRAM RELATED ADMINISTRATION		
7000	EF Board Expense	1,000.00
7001	Conferences (Board)	800.00
7010	EF Annual Report	1,200.00
7015	EF Legal Fees	200.00
7020	Stationary & Permanent Supplies	2,000.00
7025	Subscriptions & Resources	150.00

		BUDGET 1997-98	BUDGET 1998-99
	Program Related Administration (con't)		
7030	LWVMNEF Audit	2,800.00	2,800.00
7040	Services-Program Related	30,000.00	25,000.00
7045	New Century Campaign	10,000.00	25,000.00
7050	New Century Camp. Services	5,000.00	5,000.00
7059	<u>Long Range Planning</u>	2,500.00	0.00
	SUBTOTAL	55,650.00	63,150.00
	PROGRAM: MISC. PROJECTS		
10030	Election of Judges Study	2,500.00	5,000.00
10033	Services-Election of Judges Study	7,500.00	5,000.00
10073	Services-75th History	200.00	---
10090	Building Better Communities	10,000.00	10,000.00
10093	Services - Building Better Communities	15,500.00	14,000.00
11037	Citizen Network/Technology	16,000.00	5,500.00
11038	<u>Services - Citizen Network/Technology</u>	20,900.00	20,900.00
	SUBTOTAL	72,600.00	60,400.00
	SOCIAL POLICY		
12030	Indians in Minnesota - 5th ed.	12,500.00	20,000.00
12031	<u>Services-Indians in MN 5th ed.</u>	3,500.00	14,000.00
	SUBTOTAL	16,000.00	34,000.00
	VOTERS SERVICE		
16010	Debate (General Election)	100.00	12,900.00
16011	Services-Debate	5,500.00	11,000.00
16020	Voter Guide Direct Expenses	---	18,000.00
16021	Services-Voter Guide	---	8,000.00
16026	Primary Voter Guide	---	10,000.00
16027	Services-Primary Voter Guide	---	5,000.00
16030	Election Hotline	500.00	15,000.00
16031	Services-Election Hotline	---	15,000.00
16040	Voter Information	2,000.00	3,000.00
16041	Services-Voter Information	10,000.00	11,000.00
16070	Election Process Training	1,000.00	2,000.00
16071	Services - Election Process Train.	1,000.00	1,500.00
16072	Congressional Debate <i>Minnesota Compact</i>	500.00	29,000.00
16073	Services-Congressional Debate <i>MN Compact</i>	500.00	18,000.00
16090	LL Get Vote / <i>cong. Debates</i>	---	8,000.00
16091	Services - LL Get Vote / <i>cong Debates</i>	1,000.00	2,000.00
16060	Curriculum Secondary Spanish	4,000.00	8,000.00
16061	Services - Curriculum Sec./Span	2,850.00	2,000.00
16063	Curriculum I Free	---	---
16064	Elem Curr (Cur III Elementary)	5,000.00	5,000.00
16065	Services-Curriculum (III)	2,500.00	2,000.00
16066	Curr Nat. WGTP English	8,000.00	8,000.00
16067	<u>Services - WGTP English</u>	2,500.00	2,000.00
	SUBTOTAL	46,950.00	157,400.00
			196,400.00

		BUDGET 1997-98	BUDGET 1998-99
	CITIZEN INFORMATION		
17022	Citizens in Action Meeting	1,500.00	1,500.00
17023	Services-Citizens in Action Meeting	10,000.00	10,000.00
17024	How to Make a Difference	2,000.00	2,500.00
17025	Services - How to Make a Difference	2,500.00	2,000.00
17026	Free Distribution - How to MAD	---	---
17040	Publications/Audio Visual Library	500.00	500.00
17041	Services-Publications/AV Library	1,500.00	1,000.00
17045	EF Share of LWVMN Voter	4,000.00	4,000.00
	SUBTOTAL	<u>22,000.00</u>	<u>21,500.00 63,585.00</u>
	TOTAL LWVMNEF EXPENSES	\$311,400.00	\$427,321.00 \$ 508,406.00
→ 17000	Politics & Money / C.F. Survey		3,085.00
17000	Politics & Money / C.F. Survey - Services		12,000.00
17020	LOTT		22,000
17021	Services - LOTT		5,000

LWVMN/EF BOARD MEETINGS AND RETREAT

Wednesday, May 13, 1998

9:00 a.m. to 4:00 p.m.

(Meeting will begin at 9:30 a.m.)

at the home of Judy Duffy

505 Lake, Birchwood

612/429-9703

Directions: see map enclosed with this packet

9:00 - 9:30 a.m. - coffee & rolls

Optional viewing of LWVUS Membership Video

9:30 a.m. - 11:00 - *Futuretrek*

11:00 - 11:15 a.m. - break

11:15 a.m. - 12:30 p.m. - *Futuretrek*--Action steps for Board for next year

12:30 - 1:15 p.m. - Lunch: LWVUS Convention Discussion/Hondl, Weisbrod
(Proportional Representation)

1:30 - 2:00 p.m. - LWVMNEF Board Meeting

2:00 - 2:45 p.m. - LWVMN Board Meeting

2:45 - 3:00 p.m. - Break

3:00 - 4:00 p.m. - Portfolio and Calendar Planning: bring calendar/portfolio updates with you to meeting.

*PT will be here
abt 2:10 a 2:15
for FS discussion*

Liz Nodding

LWVMN Agenda

1. 3 Housekeeping/Duffy, Sawyer

2. 2 Minutes of the March 11, 1998 Board Meeting/Dougher

3. 5 Treasurer's Report for the Period Ending 3/31/98 (preliminary)/Berquist

4. 5 LWVMN billings for office services to LWVMNEF/Berquist

5. REVISION OF AGENDA

ACTION

6. 5 Approval of Kay Erickson as LWVMN representative to Minnesota Women's Consortium/Frisch

7. 5 Approval of recommendation to LWVUS Board to grant LWV Moorhead request to disband/Matlock

Motion to authorize Treasurer & Executive Director to decide which services (from LWV) to LWVMNEF for services for 1997-98 should be paid?

DISCUSSION

8. 5 Voter/ Steen
9. 15 State of the Local Leagues/Matlock, Member Resources Committee, Thompson
10. 5 Proportional Representation/Weisbrod (if we don't get to it at lunch)

Agenda

1. Housekeeping: please bring articles and enclosures for May Presidents' Mailing, scheduled for May 19th. Turn in volunteer hours and expense vouchers (see enclosed pink and green forms). **Also bring draft articles for Portfolio Updates and dates for Outlook Calendar.**

ACTION

2. Minutes of the March 11, 1998 Board Meeting: Dougher: Motion: to approve the Minutes of the March 11, 1998 LWVMn Board Meeting. (white, enclosed)
3. Treasurer's Report: Berquist: Motion: to accept the Treasurer's Report for the Period Ending March 31, 1998 and to file it for audit. (enclosed, green)
4. LWVMN billings for office services to LWVMNEF: Berquist: Motion: that LWVMN forgive the 1997-98 accounts receivable from LWVMNEF for office services in the total amount of \$_____ and as indicated on the list provided.

Background: The LWVMN provides office services--staff support, copying, phone, postage-- to LWVMNEF. As of 4/20/98 the remaining accounts receivable from LWVMNEF for fiscal year 1997-98 for services was \$24,743.73. We have enclosed a list of bills by month and by project that remain on the books. We will have a recommendation for you of which bills we should keep on the books and which we should forgive.

Billings are in two parts--direct office costs and "administrative reimbursement," the latter overhead fee applied only to program or program-related projects. Generally in the past, we have retained on the books accounts receivable for projects and/or funded projects, especially those for which we have a reasonable expectation of raising money from grants or sales. We have sometimes only paid direct costs and forgiven the administrative reimbursement. Note that forgiving administration and fundraising related invoices will reduce the percentage devoted to administration and fundraising we report to the Attorney General's Office, Charitable Organizations Division, which should be well under 30%.

5. REVISION OF AGENDA

preliminary
to authorize her/
End Dir
to
decide
which
billings
for services
for 1997-
98 to
retain
which to
retain

- ✓ 6. Minnesota Women's Consortium: Frisch: Motion: to nominate Kay Erickson, LWVMN Board member, to be LWVMN representative to the Minnesota Women's Consortium Steering Committee.

Background: Kay has worked with the MWC in several capacities and knows and understands its history and the challenges facing it. Former LWVMN President Joan Higinbotham has been the League's representative for many years but does not want to continue. The MWC's future is important to us because they are our partners in the MN Women's Building in addition to being a clearinghouse for women's organizations and providing a wealth of information about women's issues.

- ✓ 7. LWV of Moorhead: Matlock: Motion: to recommend that LWVUS grant the request of LWV of the Moorhead Area to disband. *with regret*

Background: They have been non-functioning since spring of 1996. They agreed at that time that they probably couldn't continue. During that summer in conversation with the president, it was decided they should make an attempt to do some Voter Service in the fall. As it turned out, she couldn't get people to do even that. We subsequently discussed state unit status, and before that was put into place, a number of their members paid MAL dues. Beyond that nothing developed. There was no one willing to do anything. It has taken them an inordinate amount to get their formal request in, but it is here and their check will follow. That required more discussion.

Several different people met with them on an annual basis for several years--something they wanted--and our impressions were almost identical. They were into themselves, perfectly satisfied with the way they were, so any discussion of the need for membership growth fell on deaf ears. They never made any effort at all, even after their numbers began to dwindle sharply.

17a. Policy Statement on Climate Change / Frisch
DISCUSSION

- ✓ 8. *17b. who goes to Nat'l Convention*
Voter: Mary Steen will talk to us about the next year's schedule and what she is looking for from contributors. *Pickering*

- ✓ *LOTT Interview*
9. State of the local Leagues: see the enclosed report from Peggy Thompson, which was presented to the last Member Resources Committee. The Committee believed that the Board should be made aware of this situation as we plan our next year's activities and move forward with *FutureTrek*. Peggy Thompson and Sally Sawyer will have a list of possible responses--some previously tried, maybe a few new ideas.

For your information, Kathleen Pickering, Membership Chair, has scheduled a meeting for May 20th, to which she has invited about twenty representatives from local Leagues to talk about their successes with membership recruitment and to advise LWVMN about what tools from LWVMN local Leagues would find useful in either recruitment or retention.

10. Proportional Voting: Susan Weisbrod will explain this issue to the Board; it promises to be a hot topic at the LWVUS Convention. (to be discussed here only if we don't get to it at lunch)

11. 150 an. of Seneca Falls

Strategies for Strengthening local Leagues
suggestions for 5/13/98 Board discussion
from Peggy Thompson and Sally Sawyer

1. Board liaisons and Regional Reps to give local Leagues more individual attention (have tried various versions of this in the past)
2. Field Service person to monitor/assess health of local Leagues/arrange for and make field service visits with Field Service Chair (currently in place)
3. Pilot Project: state League provided administrative support to free up local League time for innovative programming, membership recruitment, etc. (early 1990s)
4. LWVMN Field Service has provided leadership/local League Board training upon request to local Leagues, especially in late summer, early Fall. (currently in place)
5. Once upon a time, LWVMN provided intensive Spring leadership workshops for various portfolios: president, bulletin editor, finance, action, voter service, membership. Regional workshops are usually held every other year in the Fall in several locations to provide specific information about the new study and other LWVMN initiatives.
6. Membership recruitment efforts: recruitment from NOW list was successful, but retention was a failure; have tried membership mailings to hundreds of drops (a very small response relative to size of mailing), to MN Historical Society list (no response). (early to mid 1990s)
7. Membership Committee develop a plan to help recruitment, retention, orientation with input from local Leagues (first meeting 5/20)
8. Leadership manual: developed a leadership training manual; lots of paper, limited use; a few leadership workshops at Convention were very popular. (late 1980s)

For struggling Leagues:

1. Visits, calls with follow-up contacts: this takes more than one visit--ongoing attention is required--in person, by phone; involvement of various Board members contributing their specific expertise. Follow-through! Multiple visits over time until the League can make it on its own.
2. We could try a "mentoring" program: a strong local League could help a struggling nearby League (if both are willing).

3. Recruitment:

Good, solid Local Leagues as of Spring, 1998

Characteristics: good leadership, solid membership numbers, which lead to good communication with LWVMN and members, doing things in the community (visibility)

Duluth

Northfield

Red Wing (for now)

Austin

Rochester

St. Cloud

Edina

ROMAFH

Minneapolis

St. Paul

Local Leagues: no cause for immediate concern

Characteristics: if lose members, leadership could precipitate serious problems. At first sign of these problems, we should be in touch with them.

ABC

Eastern Carver County

MEPH

New Ulm

Richfield

White Bear/North Oaks

~~Wilmar~~ *willmar*

Other local Leagues: no cause for immediate alarm but could change at the drop of a hat, except for the ones on the projections sheet.

June 27, 1986

TO: EB, JH
FROM: PT
RE: Thoughts While Thinking

1976-86

9 Leagues - disband
3 Leagues - merge

1976 - 69
1980 - 64
1986 - 58 plus 2 units

Only one League now that wasn't on the 1976 list.
Four Leagues were organized in that period - all but one before 1980.
That one is at state unit level now.

At that pace: 1996: 48 Leagues
2 units
1 provisional - doubtful

In realm of good possibility: by 1991 - 46 Leagues, 1 unit
by 1996 - 40 Leagues, 1 unit

14 of the loss would be outstate.

April 1998

44 Leagues 3 state units.

Net loss in 21 years has been 25 Leagues.

If that rate of loss continues, in ten years there will be
34 Leagues.

Last assessment of Leagues was made in 1993. At that time:

7 - in deep trouble
6 are gone

15 - shaky and needing much attention
2 are gone

4-5 remained in the same condition over a 2-year span

4 - improved over a 2-year span

Projections:

In 5 years -

Lose one unit (in less than 5 years)

8 - very possible losses (Alexandria, Brooklyn Center, Cass Lake/
Walker, Detroit Lakes, Fridley, Robbinsdale, Mankato,
Owatonna)

6 - in the realm of possibility (Bemidji, BP-O-MG, Cannon Falls,
St. Peter, SouthTonka, No. Dakota and one state unit)

Outstate losses have been 12

In projections - 5

In realm of - 4

Outstate Leagues left - 18 plus 3 units

Viable - 9 and 2 units and one of the units may be questionable.

Membership is 2326, not including US mals.

By early May 14 of those will be dropped.

Old Chinese proverb says, "If we don't change our direction, we're
likely to end up where we're headed."

Dinneen, Hondl and Duffy met to consider proposed changes from the 2/11/98 Board Meeting. After some discussion, it was decided to approve the policies with the following changes:

- * 8. Names of writers and contributors should be included. All publications, including pricing, distribution and number printed, are reviewed by the President and Executive Director.
- * 10. (third paragraph) Board members are expected to be representatives of the State Board at these meetings, rather than to be local League delegates.

Leaders of Today and Tomorrow: The League and LOTT leaders have continued to meet and discuss possible scenarios for LOTT coming under the League umbrella. It is felt that there are many positive reasons for League to undertake this project. Among those are that:

- * The LOTT projects fall under League guidelines
- * League would be involved with young women
- * There could be new funding opportunities.

There was concern that League staff would be stretched. Also, that there might be friction between the LOTT organization and the League. The importance of defining the roles of each group beforehand was stressed.

League participants feel that LOTT wants to continue in some manner and that discussions between the two groups should continue.

April 4th Council and Retreat: The agenda and directions for the April 4th Council were enclosed. Board members were asked to notify the office know by March 23 if they cannot attend. Handouts that are to be distributed for Council need to be in the office so that a packet can be prepared.

The 1998-99 Budgets for LWVMN and LWVMNEF: A part of the Council meeting will be a review of the 1998-99 budget. A two-year budget was adopted at the 1997 State Convention and there are no anticipated major revisions to the budget. The Treasurer's Report for the end of the fiscal year will not be ready for the April 4th Council. Possible changes in PMPs, to be adopted at the 1999 LWVMN Convention, will be presented for discussion. While the LWVMNEF budget is adopted by that Board at a Spring meeting, it will also be discussed at Council.

Duffy will have foot surgery on April 7 and will not be in the office for a time.

Steen gave her e-mail address and reported that this is the best way to communicate with her. The address is msteen@stoaf.edu.

The meeting was adjourned at 1:55.

Respectfully submitted,

Vera Dougher
Recording Secretary

AS OF 4/20/98

ACCOUNT	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTALS	TOTALS AR	
LL ACCOUNTS 01										296.99	119.76	318.94	735.69		1
DEVELOPMENT 02										406.92	308.17	329.46	1044.55		2
ANNUAL FUND DRIVE 03										467.77	134.10	201.50	803.37		3
PLANNED GIVING 04								470.37		307.47	666.46	350.06	1794.36		4
BLDG RENT 05										157.73	143.08	60.90	361.71		5
6															6
FUND RAISER 07										145.17	58.15	22.49	225.81		7
GEN ADMIN 08										678.91	580.74	664.16	1923.81		8
9															9
BOARD EXPENSE 10										640.79		597.72	1238.51		10
ANNUAL REPORT 11											24.23	9.66	33.89		11
ANNUAL REPORT 11AR						48.99	90.27				28.04	11.25		178.55	11AR
CITZ NET 12												10.30	10.30		12
CITZ NET 12 AR						48.99	293.26	65.88	460.12	301.76		11.25		1181.26	12AR
13															13
13AR															13AR
LRP 14															14
LRP 14AR									13.03					13.03	14AR

<div style="text-align: right;">Total</div> <div style="text-align: left;">Dis. At</div>	
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Page 2

LWVMN Education Fund Board Meeting
Minnesota Women's Building
May 13, 1998

AGENDA

MIN

ACTION

1. 3 Minutes of March 11, 1998 Board meeting/Dougher
2. 5 Treasurer's Report for March 31, 1997/Berquist
3. 2 REVISION OF AGENDA
4. 5 Development Report/Tews
5. 10 Approval of MN Women's Building General Partnership Proposal/Erickson
6. 10 Approval of State League project/Erickson
7. 5 Approval of Local League projects/Matlock

INFORMATION

8. Legacy Circle Luncheon

ACTION

1. Minutes: MOTION: To approve the minutes of the March 11, 1998 Board Meeting.
(Enclosed white)
2. Treasurer's Report: MOTION: To accept the Treasurer's Report for the period ending March 31, 1997 and to file for audit (Enclosed pink)
3. REVISION OF AGENDA
4. Development Report: Oral report by Tews
5. MOTION: To proceed with physical asset evaluation and physical expansion and funding of each for the Minnesota Women's Building.
Background attached on green.
6. MOTION- to approve the Leaders of Today and Tomorrow as a program of the League of Women Voters of Minnesota Education Fund as per the attached agreement

Background: LOTT is a program founded in 1993 by Annie Lee to encourage college women to participate in public leadership and the political process. Its first conference was January 1994. Since then LOTT has organized four *Women Making a Difference in Public Policy* conferences. In 1996, LOTT added a *Making a Difference: Local and Grassroots* conference. Also that year, working with MN Women Lawyers, LOTT organized the *Women, Law and Public Policy* seminar. Until it obtained its 501(c)(3) status last spring, it was a program of the Minnesota Women's Consortium operating out of an incubator space in the MN Women's Building,

Founder and Coordinator Annie Lee has moved to Washington, D.C. On the advice of its Board of Advisors, LOTT is now seeking to become a program of another organization. Because the goals of LOTT and the League are so compatible, League would seem to be a good partner for LOTT. We have had several meetings with their board and have a plan for how LOTT and the LWVMNEF might work together-

The main concerns of LOTT have been their 501(c)(3) status, loss of autonomy and using up their cash on hand. (They recently learned that they can inactivate their tax status without giving it up altogether.) League's concerns have been how to provide LOTT with the

autonomy it wants and still have control over a program that will have League's name on it and how to make sure we recover our costs.

The attached agreement outlines how a collaboration might work. In short:

- LOTT would become a program of the LWVMNEF for a trial 2-year period
- LOTT will write a letter to the IRS requesting an inactive status for its 501(c)(3) ruling
- LOTT will write funders notifying them that funds raised will go into an account with the LWVMNEF
- LWVMNEF will open a restricted account for LOTT funds
- The LOTT steering committee will continue to plan and design LOTT programs/events. LWVMNEF will approve them as EF projects with budgets and timelines
- A member of the committee will serve on/or report to the LWVMNEF Board; a member of the Board will serve on the LOTT steering committee
- LWVMNEF will provide administrative support:
 - Receive and disburse funds
 - Assist with preparing funding proposals and budgets
 - Office assistance (phone calls, mail, processing registrations, - providing mailing lists, preparing letters, news releases)
- LWVMNEF will provide space for the program (same station and phone in incubator, paid for with LOTT funds)
- LWVMNEF will charge LOTT for actual staff costs
- Anticipated events for 1998-99: Rosalie Wahl Fundraiser/recognition dinner (9/23/98); the LOTT training seminar (January); development of a mentoring project. (They are also thinking about a symposium concerning the role of arts in public leadership.)

Fall 1998

- 6/7. Local League projects. MOTION: To approve local League project as Education Fund projects, item 6a by general consent.

Background: Preliminary review committee of LWVMNEF President, Executive Director and Director of Development have read and approved the projects. Full Applications available at meeting.

- 6/7a LWV Wayzata/Plymouth. Purchase of LWVMNEF curriculum in honor of a teacher. Budget \$100.
- 6/7b LWV New Brighton. Public meeting on CMAL Affordable Housing study. Budget \$100..
- 6/7c LWV Eastern Carver County. Day in May program for graduating senior women of Chaska High School. Topics include self defense, money management, sexuality, depression, relationships and goal setting. Budget \$1500.
- 6/7d LWV Owatonna. Health Care Awareness Week, a series of public meetings concerning aspects of managed health care and other aspects of health care. Budget \$650.
- 6/7e LWV Arden Hills/Shoreview. Educational information in their local League bulletin for 1998-1999. Budget \$390.

INFORMATION

- 7/8 The Legacy Circle luncheon was held May 6 at the Parlor of House of Hope Church in St. Paul, a beautiful facility, a beautiful day, a delicious lunch prepared by Polly Keppel of Taste & Co, inspiring testimonials from Pearl Sheps, Phyllis Letendre and Ann Duff, introduction by Peggy Lucas and then an enlivening talk by Chris Voelz, Director of Women's Athletics, U of M. Thirty-eight persons attended.

LWVMN EDUCATION FUND BOARD MEETING MINUTES

March 11, 1998

Present: Berquist, Bong, Borgen, Covey, Dinneen, Dougher, Duffy, Erickson, Frisch, Gendler, Hondl, Matlock, Palmer, Steen, Walz, Weisbrod

Staff: Sawyer, Tews

Guest: Tim Penny

Minutes: Motion: To approve the minutes of the February 11, 1998 LWVMNEF Board Meeting.

Mover: Dougher

Seconded

Approved as corrected

Treasurer's Report: Motion: To accept the Treasurer's Report for the period ending January 1997 and to file it for audit.

Mover: Berquist

Seconded

Approved

Berquist pointed out that there is:

- * \$41,108 in the voter service area which reflects activity for the next election cycle.
- * \$43,640 due the LWVMN. While this is down from last year, it is still a sizeable amount
- * a \$12,000 discrepancy in the current year income total fund balances. She is looking into it.
- * a build up in the permanent endowment fund. While this is desirable, it does mask the available money in assets as this fund is not available for use.
- * a continued mismatch of when money is raised for an activity and when it is spent.

Unassigned contributions from members, nonmembers and corporations/foundations have all exceeded their goals.

Approval of corporate resolution/ Money and Politics: Motion: To adopt the corporate resolution distributed at the Board Meeting which authorizes President Judy Duffy to act on behalf of LWVMNEF to open a cash account at Piper Jaffray for the LWVMNEF grant for Money and Politics project.

Mover: Weisbrod

Seconded

Approved

Notice has been received that the Joyce Foundation will give the LWVMNEF a \$19,285 grant for a survey to be conducted by LLs. The survey will focus on candidates and how they finance their campaigns. This information will be used to suggest improvements in campaign finance laws.

Weisbrod will attend a conference in Chicago at the end of April and there are funds for additional attendees. A project manager needs to be hired and a job description was circulated.

Minnesota Compact: Tim Penny spoke to the Board about the history of the Minnesota Compact, '96 projects, their successes and areas for improvement. The Minnesota Compact is a known system now and it is hoped that editorial boards will be more agreeable to the concept this year. The timing of activities this year will be more closely tied to the election cycle. He talked about the League system of disseminating information and encouraging citizens to become informed.

Five planks were distributed and discussed. The goal is to raise the level of campaigning in the debates, advertising, media, citizens' participation and interest groups and political parties. Plank one deals with debates. There will be two debates coordinated through the Compact. One will be co-sponsored by the *Star Tribune* and KTCA. The second one will be organized by the League and WCCO-TV. These debates will follow the League format. Other groups organizing debates will be

sent suggested formats. It is hoped that the debates will be used creatively by the media to disseminate information in a variety of ways.

The Pew Charitable Trust has given a large donation to the Annenberg School at the University of Pennsylvania for the Alliance for Better Campaign Project. It is funding ten demonstration projects nationally in areas where there are significant Governor races. The MN Compact will receive \$40,000 for activities in Minnesota. This money will be used to finance the administrative expenses of the Compact.

The McKnight Foundation is being approached for a grant of \$97,000 and the Minneapolis Foundation for \$40,000. If these funds are received, they will fund other affiliated projects.

The Minnesota Compact Steering Committee and Associate members are a high profile group that is well represented by the major political parties. The co-chairs of the committee include: Dean Barkely (Reform Party), Joanell Dyrstad (Republican Party), Tim Penny (Democratic Party), and Judy Duffy (LWVMN). Janna Haug will continue as the project director.

The League is being asked to act as the fiscal agent and to coordinate Compact activities from the League office using League guidelines. The impact on the staff will be considerable. Sawyer will have oversight responsibility as the financial manager. The use of an 800 number is proposed and all staff will need to be kept apprised of the project to effectively answer phone calls relating to the Compact. There was some discussion whether a new 800 number should be purchased. It was decided to use the current 800 number and evaluate the impact on the usage.

State League Project: Motion: to approve Minnesota Compact Coalition as an Education Fund project.

Mover: Borgen

Seconded

Approved

Approval of corporate resolution/Minnesota Compact: Motion: To adopt the corporate resolution distributed at the Board Meeting which authorized President Judy Duffy to act for LWVMNEF to open a cash account at Piper Jaffray for the Minnesota Compact project.

Mover: Borgen

Seconded

Adopted

Development Report: Motion: To accept the Development Report.

Mover: Walz

Seconded

Accepted

\$44,000 in unrestricted funds has been raised as of March 11. This includes \$100 from Bachmans to the unrestricted fund. Minnesota Women Lawyers has donated \$500 to the election of judges study. SCIMED Life Systems has pledged \$1500 to the Spanish curriculum. Six thousand dollars of the \$19,285 will be received from the Joyce Foundation before the end of the fiscal year.

Local League projects: Motion: To approve local League projects as Education Fund projects, item 8a-8c by general consent.

Mover: Walz

Seconded

Approved

8a. LWV St. Paul. Reprint of 1996 District Council study booklet. Budget \$450

8b. LWV Rochester. Sponsorship of Visiting Scholar, portrayal of Elizabeth Cady Stanton by Dr. Ruth Alexander, for University Center Rochester. Budget \$500

8c. LWV Red Wing. Making Democracy Work 1998 projects:

1. "Women Come to the County" meeting to encourage women to run for public office;
2. Candidates Forums and related voter service projects;
3. Follow-up on Use of Curriculum Guides

4. Lunch with League: meeting with community leaders;
5. An award presented to a community effort around the theme of Making Democracy Work.
Expenses: up to \$500.

Local League Project: Motion: To approve MEPH Wetland Citizens Outreach projects as Education Fund project. Grant from their EF account to match LWVMNEF grant for publication, video, forum, a bus tour, childrens arts contest for wetlands awareness week. Budget \$6000 of which grant of \$2000 will come from LWVMNEF MEPH account.

Mover: Matlock

Seconded

Approved.

Non-event Fundraiser: Hondl reported that as of March 11, \$4,615 had been raised for the non-event fundraiser. This is \$600 ahead of the '96 non-event. There have been 104 responses. Board members were reminded that if they intend to contribute they should do so before March 25 to be counted in this year's fiscal year fundraising. Thanks to Walz for procuring the donation of design work from Risdall Linnehan Advertising and to Weisbrod for securing printing of the invitations from Rogers Printe Shoppe. Kudos were given to Hondl for her work.

It was announced that the Development Committee has invited Christine Todd Whitman to speak after the election. It is hoped that if there is a speaker, it will be easier to recruit a fundraising committee.

Planned Giving: It was requested that names of prospective Legacy Circle members be submitted to be invited to the May 6th luncheon. The luncheon will be held at the House of Hope Church in St. Paul. Peggy Lucas will introduce the speaker, Chris Voelz, Director of Women's Athletics at U of Minnesota. Board members will be invited at a small cost for the lunch. There are currently about 300 people to be invited.

The following people have given notification that the LWVMNEF is in their wills:

Barbara and Richard Crouter of Northfield

Eve and Clark Webster of Northfield

Mary and Peter Hepokoski of Golden Valley

Judy and Gerry Duffy of the LWV of Mahtomedi (life insurance policy)

The meeting was adjourned at 11:48.

Respectfully submitted,

Vera Dougher
Recording Secretary

LEAGUE OF WOMEN VOTERS OF MN
STATEMENT OF FINANCIAL CONDITION
MARCH 31, 1998

	CURRENT YEAR	LAST YEAR	INCREASE DECREASE
ASSETS			
00100 LWVMN CASH IN CHECKING	\$1,487.91	\$1,856.82	\$368.91-
00101 NIMH/MH-CHECKING	1,263.04	281.57	981.47
00102 NIMH-MONEY MARKET	.00	.00	.00
00104 SPECIAL SAVINGS	3,869.39	7,748.67	3,879.28-
00105 NORWEST-HOPE WASHBURN	5,918.08	5,095.07	823.01
00106 E D JONES FUND-LWVMN RES	.00	2,293.59	2,293.59-
00107 DEAN WITTER FUND LWVMN RES	4,800.74	4,561.66	239.08
00108 LWVMN SAVINGS	216.88	1,210.72	993.84-
00112 PETTY CASH	25.00	25.00	.00
00113 PETTY CASH-(OVER)/SHORT	22.64	22.64	.00
00114 PREPAID ASSETS	.00	.00	.00
00120 ACCOUNTS RECEIVABLE	24.16	14.76	9.40
00122 ACCOUNTS RECEIVABLE-MH	.00	.00	.00
00125 ACCTS RECEIVABLE FROM MNEF	43,609.17	38,960.48	4,648.69
00126 DUE FROM LWVUS DEB PASS THRU	.00	.00	.00
00130 DUE FROM LOCAL LEAGUES	675.00	1,143.25	468.25-
00160 EQUIPMENT	15,140.00	15,140.00	.00
00161 ACCUMULATED DEPREC	15,140.00-	15,140.00-	.00
00162 LEASED PROPERTY	.00	.00	.00
00163 ACCUMULATED AMORTIZATION	.00	.00	.00
TOTAL ASSETS	61,912.01	63,214.23	1,302.22-
	=====	=====	=====

LIABILITIES & FUND BALANCES

00200 ACCOUNTS PAYABLE	5,396.81	905.98	4,490.83
00201 EMPLOYEE WITHHOLDING PAYABLE	3,739.71	3,676.30	63.41
00202 UC TAXES	309.54-	347.44	656.98-
00203 INCOME TAX PAYABLE	.00	.00	.00
00205 NIMH-ACCTS PAYABLE	.00	.00	.00
00206 MH-ACCOUNTS RECEIVABLE	.00	.00	.00
00300 RESTRICTED FUND-SWISSHOLM	1,000.00	1,000.00	.00
00305 RESTRICTED FUND-HOPE WASHBURN	7,428.00	7,367.50	60.50
00310 DESIGNATED FUND BALANCE	42.80	42.80	.00
00311 NIMH DESIGNATED FUND BAL	.00	1,518.00	1,518.00-
00312 MH DESIGNATED FUND BALANCE	.00	.00	.00
00320 UNDESIGNATED FUND BALANCE	50,431.76	42,123.82	8,307.94
00349 SUSPENSE	298.97-	298.97-	.00
00399 RETAINED EARNINGS - PRIOR	.00	.00	.00
00398 RETAINED EARNINGS - CURR	5,518.56-	6,531.36	12,049.92-
TOTAL LIAB & FUND BAL	61,912.01	63,214.23	1,302.22-
	=====	=====	=====

LEAGUE OF WOMEN VOTERS OF MN
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MARCH 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
<i>very close</i> INCOME				
MEMBER & PUBLIC SUPPORT				
00400 MEMBERSHIP-LL PMP	\$1,517.75	36,860.75	37,000.00	139.25
00402 MEMBERSHIPS-MAL	741.75	4,744.35	7,400.00	2,655.65
00403 MEMBERSHIPS-CMAL ASSESMENT	.00	.00	300.00	300.00
00404 HOPE WASHBURN CONTRIB	.00	610.00	500.00	110.00-
00405 MEMORIALS	.00	2.52	.00	2.52-
00407 SPECIAL DONATIONS/BEQUESTS	.00	75.00	.00	75.00-
00410 CASH FROM MEMB & L LEAGUES	.00	66.43	300.00	233.57
00411 CASH FROM NON-MEMBERS	.00	.00	.00	.00
00420 NON-CASH FROM MEMBERS	894.97	1,824.63	2,500.00	675.37
00450 INTEREST INCOME	.63	260.59	350.00	89.41
00455 SPECIAL SAVINGS INTEREST	10.82	120.72	250.00	129.28
	-----	-----	-----	-----
TOTAL MEMB & PUB SUPPORT	\$3,165.92	44,564.99	48,600.00	4,035.01
PROGRAM SERVICES				
DIRECT SERVICE-LL				
00501 REGIONAL WORKSHOP	.00	931.00	750.00	181.00-
00502 DPM/BD MEMOS	265.00-	155.00	400.00	245.00
00503 MEMB BROCH SALES	.00	3.00	50.00	47.00
<i>ph</i> 00507 HOPE WASHBURN INTEREST	116.17	213.01	100.00	113.01-
	-----	-----	-----	-----
TOTAL DIRECT SERVICE-LL	\$148.83-	1,302.01	1,300.00	2.01-
00600 PUBLICATIONS	5.50	95.81	200.00	104.19
00605 CALENDARS-MPLS	.00	.00	.00	.00
	-----	-----	-----	-----
TOTAL PUBLICATIONS	\$5.50	95.81	200.00	104.19
00700 VOTER SUBSCRIPTIONS	.00	110.00	300.00	190.00
00710 LWVMNEF CONTRIB-1/3	1,165.95	4,614.81	4,000.00	614.81-
<i>ph</i> 00715 OTHER CONTRIBUTIONS TO VOTE	.00	.00	.00	.00
	-----	-----	-----	-----
TOTAL VOTER	\$1,165.95	4,724.81	4,300.00	424.81-
DELEGATES				
00801 DEL MN CONV 97 MN COUNCIL 98	.00	11,393.18	11,000.00	393.18-
	-----	-----	-----	-----
TOTAL DELEGATES	\$.00	11,393.18	11,000.00	393.18-

LEAGUE OF WOMEN VOTERS OF MN
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MARCH 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
ACTION				
00902 CAPITOL LETTER	\$256.86-	353.14	500.00	146.86
00903 PROGRAM FOR ACTION/ACTS	4.00	80.00	150.00	70.00
	-----	-----	-----	-----
TOTAL ACTION	\$252.86-	433.14	650.00	216.86
CITIZEN INFORMATION				
01706 MH CONTRACT	.00	24,187.14	13,750.00	10,437.14-
	-----	-----	-----	-----
TOTAL CITIZEN INFORMATION	\$.00	24,187.14	13,750.00	10,437.14-
SERVICES PROVIDED TO LWVMN-NIMH				
01716 MH-LWV COSTS	1,025.50	17,926.36	.00	17,926.36-
01721 MH-LWV ADMIN REIMB	50.00	1,092.67	.00	1,092.67-
01802 CITIZEN INFO INC: CIT BRO/CONF	.00	.00	.00	.00
	-----	-----	-----	-----
TOTAL SERV PROV LWVMN-NIMH	\$1,075.50	19,019.03	.00	19,019.03-
FUND RAISING				
02006 PRODUCT SALES	.00	518.30	1,000.00	481.70
02010 COPIER SERVICE BUSINESS	35.96	200.15	200.00	.15-
02011 TRIP	.00	300.00	300.00	.00
02020 SALES TAX COLLECTED	.00	39.44	.00	39.44-
	-----	-----	-----	-----
TOTAL SUPPORTING SERVICES	\$35.96	1,057.89	1,500.00	442.11
SERVICES PROVIDED LWVMNEF				
03001 ADMINISTRATION LL GRANTS	318.94	3,240.30	8,000.00	4,759.70
03010 ADMIN & DEVE COSTS	1,628.57	20,087.56	17,700.00	2,387.56-
03015 ADMIN & DEVEL-ADMIN REIMB	.00	.00	20,800.00	20,800.00
03020 GRANTS PROJECT COSTS	5,375.60	41,150.86	40,000.00	1,150.86-
03025 GRANT PROJ ADMIN REIMB	6,289.96	49,058.74	49,750.00	691.26
03030 PROGRAM RELATED COSTS	987.15	11,168.76	16,700.00	5,531.24
03035 PROG RELATED ADMIN RIEMB	11.25	1,098.06	20,800.00	19,701.94
	-----	-----	-----	-----
TOTAL SER PROVIDED LWVMNEF	\$14,611.47	125,804.28	173,750.00	47,945.72
	-----	-----	-----	-----
TOTAL INCOME	\$19,658.61	232,582.28	255,050.00	22,467.72

LEAGUE OF WOMEN VOTERS OF MN
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MARCH 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
EXPENSES				
PROGRAM SERVICES				
04000 DISCOUNT & BAD DEBTS	\$.00	1,545.15	1,100.00	445.15-
04010 E.F. P.M.P. UP TO 25%	.00	187.35	.00	187.35-
04020 MAL PMP TO LWVUS	.00	3,057.00	3,325.00	268.00
04040 LL REBATE/STATE MALS	.00	100.00	200.00	100.00
	-----	-----	-----	-----
TOTAL MEMBERSHIP	\$.00	4,889.50	4,625.00	264.50-
DIRECT SERVICE TO LL				
05001 REGIONAL WORKSHOPS	48.00	734.03	375.00	359.03-
05011 MEMBERSHIP/FIELD SERVICE COM	108.63-	326.39	500.00	173.61
05013 MEMBERSHIP BROCHURE	.00	921.63	1,000.00	78.37
05021 LL CONTACTS-CALLS & VISITS	94.40	126.90	500.00	373.10
05042 MEMBERSHIP CAMPAIGN	.00	.00	750.00	750.00
05071 HOPE WASHBURN FUND EXPENSE	.00	25.00	.00	25.00-
05081 MAL	55.00	170.00	600.00	430.00
05091 ALLOCATED OPERATING	1,709.73	18,676.24	19,710.00	1,033.76
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TOTAL DIRECT SERVICE TO LL	\$1,798.50	20,980.19	23,435.00	2,454.81
PUBLICATIONS				
06011 PURCHASE	.00	21.85	.00	21.85-
06021 SALES & USE TAX	9.34	18.34	50.00	31.66
06091 ALLOCATED OPERATING	.00	.00	80.00	80.00
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TOTAL PUBLICATIONS	\$9.34	40.19	130.00	89.81
VOTER				
07011 COMMITTEE: VOTER/PR/MARKETING	13.07	193.82	500.00	306.18
07021 PRINTING - VOTER	1,000.00	5,595.02	7,800.00	2,204.98
07031 POSTAGE - VOTER	1,440.97	2,725.97	2,000.00	725.97-
07091 ALLOCATED OPERATING	.00	140.31	657.00	516.69
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TOTAL VOTER	\$2,454.04	8,655.12	10,957.00	2,301.88

LEAGUE OF WOMEN VOTERS OF MN
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MARCH 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
DELEGATES & AFFILIATIONS				
08011 MN CONVENTION '97	\$77.20	13,008.90	4,000.00	9,008.90-
08021 MN COUNCIL '98	87.45	87.45	.00	87.45-
08031 US COUNCIL '97/CONVENTION '98	12.20	2,852.88	3,000.00	147.12
08041 MN CONVENTION '99	.00	24.60	.00	24.60-
08091 ALLOCATED OPERATING	880.72	5,493.37	7,055.00	1,561.63
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TOTAL DELEGATES & AFFIL	\$1,057.57	21,467.20	14,055.00	7,412.20-
ACTIONS/PROGRAMS				
09002	.00	.00	.00	.00
09011 CMT'S-ACT NR,CJ,SP,ED,GOV,IR	121.24	480.06	800.00	319.94
09021 LOBBYING & MONITORING	47.24-	220.42	800.00	579.58
09031 RESOURCE MATERIALS	.00	32.05	75.00	42.95
09041 COALITIONS & AFFILIATIONS	54.80	244.80	1,000.00	755.20
09051 WOMEN COME TO THE CAPITOL	.00	100.00	100.00	.00
09061 SEMINARS/CONF/RESOURCES	17.50	110.50	200.00	89.50
09071 PROGRAM FOR ACTION/ACTS	.00	307.00	600.00	293.00
09091 ALLOCATED OPERATING	2,216.57	13,206.09	12,640.00	566.09-
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TOTAL ACTION/PROGRAM	\$2,362.87	14,700.92	16,215.00	1,514.08
CITIZEN INFORMATION				
17052 MH CONTRACT-NON-LEAGUE EXPENSE	100.44	3,408.64	1,100.00	2,308.64-
17056 MH REIMBURSEMENT TO LWV	1,075.50	20,797.03	12,650.00	8,147.03-
18002 CITIZEN INFO COST: CIT BRO/CON	.00	.00	.00	.00
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TOTAL CITIZEN INFORMATION	\$1,175.94	24,205.67	13,750.00	10,455.67-
ADMINISTRATION				
20000 PRESIDENT & BOARD	195.09	984.96	1,500.00	515.04
20001 CONFERENCES FOR BOARD	.00	513.52	500.00	13.52-
20002 LWVUS DPMS	.00	140.00	650.00	510.00
20003 BUDGET COMMITTEE	.00	7.18	100.00	92.82
20004 NOMINATING COMMITTEE	.00	53.25	100.00	46.75
20005 BYLAWS COMMITTEE	.00	.00	50.00	50.00
20006 STRATEGIC PLANNING	.00	.00	200.00	200.00
20007 AUDIT EXPENSES	.00	2,175.00	2,200.00	25.00
20008 OFFICE MANAGEMENT	96.70	366.60	300.00	66.60-
20009 ALLOCATED OPERATING	1,399.61	30,975.27	29,613.00	1,362.27-
20010 RETURN TO RESERVES	.00	.00	.00	.00
20011 DONATION TO LWV MNEF	.00	.00	.00	.00
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TOTAL ADMINISTRATION	\$1,691.40	35,215.78	35,213.00	2.78-

LEAGUE OF WOMEN VOTERS OF MN
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MARCH 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
DEVELOPMENT/PR/MARKETING				
30009 PUBLIC RELATIONS	\$249.05	1,803.41	.00	1,803.41-
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TOTAL DEVELOPMENT	\$249.05	1,803.41	.00	1,803.41-
FUND RAISING				
40006 PRODUCT SALES	2.10	795.14	.00	795.14-
40009 ALLOCATED OPERATING	.55	354.87	528.00	173.13
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TOTAL FUND RAISING	\$2.65	1,150.01	528.00	622.01-
COPIER SERVICE BUSINESS				
50001 ALLOCATED OPER-RELATED	.00	244.20	301.00	56.80
50002 ALLOCATED OPER-UNRELATED	3.49	58.50	19.00	39.50-
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TOTAL COPIER SERVICE	\$3.49	302.70	320.00	17.30
50097 EF ALLOCATED OPERATING	8,310.26	73,048.17	.00	73,048.17-
60010 ALLOCATED OPERATING OFFSET	14,769.98-	144,000.43-	83,453.00-	60,547.43
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TOTAL DIRECT EXPENSES	\$4,345.13	62,458.43	35,775.00	26,683.43-

LEAGUE OF WOMEN VOTERS OF MN
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MARCH 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
OPERATING EXPENSE				
90000 BENEFITS	\$1,244.14	13,561.99	15,215.00	1,653.01
90001 SALARIES/WAGES	11,531.04	120,758.12	151,025.00	30,266.88
90002 PAYROLL TAXES	937.14	10,200.14	12,935.00	2,734.86
90003 OCCUPANCY	584.05	6,806.37	6,750.00	56.37-
90004 RENTAL AND MAINT OF EQUIP	203.26	2,723.15	2,800.00	76.85
* 90005 POSTAGE AND SHIPPING	287.85	5,344.15	7,500.00	2,155.85
90006 COPIER RENTAL/MTCE	1,082.88	6,649.08	6,500.00	149.08-
90007 COPIER SUPPLIES ETC	.00	553.28	1,500.00	946.72
90008 TELEPHONE	661.98	5,052.11	5,400.00	347.89
90009 GENERAL OFFICE SUPPLIES	194.35	2,663.75	2,700.00	36.25
90010 INSURANCE	.00	608.00	900.00	292.00
90011 ACCOUNTING SERVICE (ABS)	.00	429.03	500.00	70.97
90012 BANK CHARGES & MAINT	4.25	55.25	50.00	5.25-
90013 MISCELLANEOUS FEES	.00	7.99	200.00	192.01
90014 EQUIPMENT	.00	.00	200.00	200.00
90015 COMPUTER SUPPLIES & SOFTWARE	.00	.00	2,000.00	2,000.00
90016 INTERNET SERVICE PROVIDER	.00	230.00	600.00	370.00
90017 STAFF TRAINING	.00	.00	2,500.00	2,500.00
90020 MISC. ACCOUNT PAYABLE-AUDITOR	.00	.00	.00	.00
TOTAL OPERATING	\$16,730.94	175,642.41	219,275.00	43,632.59
TOTAL EXPENSES	\$21,076.07	238,100.84	255,050.00	16,949.16
NET INCOME (LOSS)	\$1,417.46-	5,518.56-	.00	5,518.56
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LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF FINANCIAL CONDITION
MARCH 31, 1998

	CURRENT YEAR	LAST YEAR	INCREASE DECREASE
ASSETS			
00102 LWVMNEF/SPECIAL FUND	\$18,141.21	\$31,838.79	\$13,697.58-
00103 LWVMNEF CHECKING	4,924.56	8,822.89	3,898.33-
00104 LWVMNEF SAVINGS-LL ACCTS	33,757.04	29,940.68	3,816.36
00120 LWVMNEF ACCOUNTS RECEIVABLE	24,232.84	4,741.60	19,491.24
*00121 SPENDING PUB	1,977.95	2,064.85	86.90-
*00122 SKILLS FOR DEMOCRACY	5,958.00	6,714.00	756.00-
*00124 WGP NREVISD	1,940.00	4,585.00	2,645.00-
*00125 INDIANS IN MN INVENTORY	.00	69.35	69.35-
00128 INDIANS	29,271.51	48,453.63	19,182.12-
00130 ADVANCE TO LWVMN	.00	.00	.00
00132 PERMANENT ENDOWMENT	35,094.39	.00	35,094.39
*00133 ELECTION VIDEO	1,415.32	1,656.96	241.64-
00134 TECHNOLOGY/LRP	6,824.78	22,266.78	15,442.00-
00135 ELEM ED/SPANISH	651.63	9,014.96	8,363.33-
00136 VOTER SERVICE/PJ	30,449.55	.00	30,449.55
00137	.00	90.22	90.22-
*00138 FSG PUBLICATION	584.04	703.36	119.32-
*00139 SPANISH CURR	5,408.00	5,650.00	242.00-
00140 BUILD. BETTER COM.	4,849.09	10,067.74	5,218.65-
00141 MN COMPACT	.00	.00	.00
00142 POLITICS/MONEY	.00	446.88	446.88-
00143	.00	.00	.00
*00144 HOW TO MAKE DIFFERENCE	1,522.50	2,415.00	892.50-
00145 MN WOMENS BLDG PARTNERSHIP	175,293.00	181,799.00	6,506.00-
00160 EQUIPMENT	51,714.73	51,714.73	.00
00165 ACCUM DEPREC/EQUIPMENT	41,882.53-	38,625.10-	3,257.43-
00166	.00	.00	.00
TOTAL ASSETS	392,127.61	384,431.32	7,696.29
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LIABILITIES & FUND BALANCES

00200 ACCOUNTS PAYABLE	3,778.69	440.29	3,338.40
00205 ACCTS PAY TO LWVMN	43,609.30	38,960.15	4,649.15
00240 CAPITAL BLDG FUND	.00	.00	.00
00310 LOCAL LEAGUE ACCTS	31,274.33	27,178.97	4,095.36
00320 UNDESIGNATED FUND BALANCE	77,515.79	24,545.62	52,970.17
00330 DESIGNATED FUND BAL	88,135.00	113,180.00	25,045.00-
00340 BLDG FUND BALANCE	125,793.00	151,001.00	25,208.00-
00349 SUSPENSE	.00	.00	.00
00399 RETAINED EARNINGS - PRIOR	73,560.14-	27,619.86-	45,940.28-
00398 RETAINED EARNINGS - CURR	95,581.64	56,745.15	38,836.49
TOTAL LIAB & FUND BAL	\$392,127.61	\$384,431.32	\$7,696.29
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* Inventory #'s

(2)

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MARCH 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
LWVMNEF INCOME				
LOCAL LEAGUE ACCT ADMIN				
00400 LOCAL LEAGUE DEPOSITS	\$1,522.00	7,729.00	15,000.00	7,271.00
00490 INTEREST LL DEPOSITS	86.47	476.59	300.00	176.59-
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SUBTOTAL	\$1,608.47	8,205.59	15,300.00	7,094.41
UNASSIGNED CONTRIBUTIONS				
✓ 00500 LWV MN MEMBERS	220.00	40,878.70	33,500.00	7,378.70-
✓ 00505 NON MEMB (ANNUAL AP)	235.00	18,320.30	14,500.00	3,820.30-
✓ 00510 CORPORATIONS/FOUNDATIONS	200.00	44,100.00	38,000.00	6,100.00-
00515 LWVMN	.00	.00	.00	.00
00520 INTEREST	.00	.00	100.00	100.00
00525 MEM NON-CASH CONTRIB	1,151.38	2,927.18	3,000.00	72.82
00526 PERMANENT ENDOWMENT	.00	9,206.17	.00	9,206.17-
00527 PERMANENT ENDOW.\INTEREST	156.66	1,338.22	.00	1,338.22-
00528 SPECIAL FUND	95.93	14,593.00	.00	14,593.00-
00530 BD. DIR. ENDOWMENT	.00	.00	.00	.00
00532 LEGACY LUNCH	.00	15.20-	400.00	415.20
00535 FUND RAISER	2,585.00	5,575.00	18,000.00	12,425.00
00536 DINNER FUND RAISER	.00	.00	.00	.00
00565 BLDG/RENT/REPAIR <i>from MN</i>	584.05	6,806.29	6,750.00	56.29-
00580 MISC/COPIER/NOTES	.00	.00	.00	.00
00590 MEMORIALS/HONORS	.00	285.00	500.00	215.00
00592 POSTAGE & HAND	22.88	691.19	500.00	191.19-
00593 SALES TAX	7.79	172.63	.00	172.63-
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SUBTOTAL	\$5,258.69	144,878.48	115,250.00	29,628.48-
PROGRAM: MISC PROJECTS				
01028 NEW STUDY	5,500.00	9,094.25	7,500.00	1,594.25-
01029 NEW STUDY SALES	.00	.00	.00	.00
01035 GOV'T SPEND SALES	.00	341.70	.00	341.70-
01038 FINAN ST SALES	.00	136.00	.00	136.00-
01039 FSG PUB II SALES	.00	17.00	.00	17.00-
01045 CIT. NETWORK	56.48	6,197.80	36,900.00	30,702.20
01070 75TH HISTORY	.00	.00	.00	.00
01089 MEALS LRP	.00	62.40	.00	62.40-
01090 BLDG BETTER COM.	51.77	434.46	25,000.00	24,565.54
01091 LRP	23.68	415.02	.00	415.02-
01092 NEW CENTURY CAMP	.00	350.00	15,000.00	14,650.00
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SUBTOTAL	\$5,631.93	17,048.63	84,400.00	67,351.37

3

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MARCH 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
MENTAL HEALTH				
01108 MENTAL HEALTH III/IV GRANT	\$.00	.00	10,000.00	10,000.00
01109 HOW MHIII SALES/IV SALES	.00	30.00	100.00	70.00
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SUBTOTAL	\$.00	30.00	10,100.00	10,070.00
SOCIAL POLICY				
01200 INDIANS IN MN-SALES	.00	212.95	200.00	12.95-
01210 INDIANS IN MN-ROYALTIES	.00	20.34	150.00	129.66
01230 INDIANS STUDY GRANT	.00	.00	14,000.00	14,000.00
01233 INDIANS INTEREST	233.03	1,890.87	1,500.00	390.87-
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SUBTOTAL	\$233.03	2,124.16	15,850.00	13,725.84
VOTERS SERVICE				
01610 GENERAL ELECTION DEBATE	.00	20,000.00	15,000.00	5,000.00-
01620 VOTER GUIDE-SALES	.00	.00	.00	.00
01625 VOTER GUIDE-GRANT	.00	5,000.00	.00	5,000.00-
01626 PRIMARY VOTER GUIDE	.00	.00	.00	.00
01627 PRIMARY SALES	.00	.00	.00	.00
01630 ELECTION HOTLINE	.00	.00	.00	.00
01640 VOTER INFORMATION	.00	.00	12,000.00	12,000.00
01660 CURR. OUTREACH/SPANISH	.00	7,900.00	5,000.00	2,900.00-
01661 SPAN CURR SALES	.00	125.00	5,000.00	4,875.00
01662 SECONDARY CURR SALES RE	20.00	5,453.33	5,000.00	453.33-
01663 ELEMENTARY SALES	25.00	1,845.50	10,000.00	8,154.50
01664 ELEM CURR	15.05	187.81	.00	187.81-
01665 ELECTION PROCESS TRAINING	.00	.00	1,500.00	1,500.00
01666 ELECTION VIDEO/PACKET SALES	90.00	600.00	1,000.00	400.00
01672 MN COMPACT	15,000.00	15,000.00	.00	15,000.00-
01690 LL VOTER PROJ	.00	10,000.00	10,000.00	.00
01692 VOTER SERVICE PJ INTEREST	268.60	555.08	.00	555.08-
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SUBTOTAL	\$15,418.65	66,666.72	64,500.00	2,166.72-

4

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MARCH 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
CITIZEN INFORMATION <i>Joyce</i>				
01700 POLITICS/MONEY	\$6,260.00	6,260.00	.00	6,260.00-
01710 SPRING FOCUS MEALS	.00	.00	.00	.00
01711 SPRING FOCUS ADMISSIONS	.00	.00	.00	.00
01715 SPRING FOCUS GRANTS	.00	.00	.00	.00
01722 CIA ADMISSIONS	.00	829.00	1,500.00	671.00
01725 CIA GRANTS	.00	5,500.00	4,000.00	1,500.00-
01726 HOW TO M DIFF SALES	161.00	1,939.54	4,000.00	2,060.46
01727 HOW TO M DIFF GRANT	.00	.00	.00	.00
01740 PUBLICATIONS/AV SALES	64.00	728.23	1,500.00	771.77
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SUBTOTAL	\$6,485.00	15,256.77	11,000.00	4,256.77-
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TOTAL LWVMNEF INCOME	\$34,635.77	254,210.35	316,400.00	62,189.65
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5

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MARCH 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
LWVMNEF EXPENSES				
LOCAL LEAGUE PROJECTS				
04000 LOCAL LEAGUE GRANTS	\$2,603.69	13,439.42	15,000.00	1,560.58
04020 RETURNED LL GRANTS	.00	.00	.00	.00
04095 LL ADMIN-LWVMN SERVICES	318.94	3,240.28	8,000.00	4,759.72
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SUBTOTAL	\$2,922.63	16,679.70	23,000.00	6,320.30
LWVMNEF ADMINISTRATION				
05002 STAFF DEVELOPMENT	.00	143.00	500.00	357.00
05005 DEVELOPMENT COMMITTEES	93.40	863.83	3,000.00	2,136.17
05007 ANNUAL FUND DR	666.00	7,484.14	7,000.00	484.14-
05008 ANNUAL FUND DR/L.L. EARNINGS	.00	1,671.00	1,500.00	171.00-
05009 SERVICES A FUND DR	201.50	4,225.53	9,000.00	4,774.47
05030 OTHER DIRECT EXPENSES	43.00	608.07	800.00	191.93
05035 FUND RAISER	167.21	1,766.17	6,000.00	4,233.83
05037 LWVMN SERVICES	22.49	362.42	3,500.00	3,137.58
05040 GEN AD. SERVICES	993.62	9,668.20	16,000.00	6,331.80
05045 PLANNED GIVING EXPENSES	81.35	1,469.68	500.00	969.68-
05047 PLANNED & MEALS	15.00	55.46	400.00	344.54
05050 LWV MN SERVICES	350.06	4,592.21	6,000.00	1,407.79
05065 BLDG/RENT/MANAGEMENT	1,485.13	17,041.12	17,000.00	41.12-
05067 LWVMN SERVICES	60.90	1,239.13	4,000.00	2,760.87
05093 SALES TAX	100.69	376.81	.00	376.81-
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SUBTOTAL	\$4,280.35	51,566.77	75,200.00	23,633.23
PROGRAM RELATED COSTS				
07000 EF BOARD EXPENSE	181.64	528.57	1,000.00	471.43
07001 CONFERENCES (BD)	.00	.00	800.00	800.00
07010 EF ANNUAL REPORT	.00	1,121.62	1,200.00	78.38
07015 EF LEGAL FEES & BANK CHGS	17.31	133.68	200.00	66.32
07020 STATIONERY & PERM SUP	505.00	1,676.73	2,000.00	323.27
07025 SUBS & RESOURCES	.00	128.00	150.00	22.00
07030 LWVMNEF AUDIT	.00	2,775.00	2,800.00	25.00
07040 SERVICES PROG RELATED	2,156.90	24,697.71	30,000.00	5,302.29
07041 PROG RELATED BONUS	.00	841.00	.00	841.00-
07045 NEW CENTURY CAMPAIGN	.00	.00	10,000.00	10,000.00
07050 NEW CENTURY SERVICES	.00	269.23	5,000.00	4,730.77
07059 LRP	55.50	7,810.37	2,500.00	5,310.37-
07060 LRP SERVICES	795.52	5,355.15	.00	5,355.15-
07061 MEALS LRP	.00	62.97	.00	62.97-
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SUBTOTAL	\$3,711.87	45,400.03	55,650.00	10,249.97

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MARCH 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
PROGRAM: MISC PROJECTS				
10028 NEW STUDY	\$1,053.37	1,157.54	1,500.00	342.46
10029 NEW STUDY SERVICES	2,291.31	9,315.75	6,500.00	2,815.75-
10030 GOVERNMENT SPENDING	.00	172.39	.00	172.39-
10033 GOV'T SPEND, SERVICES	.00	.00	.00	.00
10034 SPENDING FREE	.00	90.95	.00	90.95-
10070 75TH HISTORY	.00	.00	.00	.00
10073 75TH HISTORY/SERVICES	.00	588.47	200.00	388.47-
10090 BLDG BETTER COM.	1,399.97	4,695.77	10,000.00	5,304.23
10093 BLDG BET COM/SERVICES	231.23	3,151.19	15,500.00	12,348.81
11008 MENTAL HEALTH III\IV	.00	.00	5,000.00	5,000.00
11009 MENTAL HEALTH III\IV SERVICES	.00	22.25	5,000.00	4,977.75
11011 HOW MHIII FREE	.00	.00	.00	.00
11037 CITIZENS NETWORK	320.00	7,193.15	16,000.00	8,806.85
11038 CIT NET/SERVICES	21.55	3,914.32	20,900.00	16,985.68
11050 FIN STATE GOVT	.00	94.20	.00	94.20-
11051 FSG FREE	.00	.00	.00	.00
11052 FSG PUB II FREE	.00	.00	.00	.00
11055 SERVICES	.00	356.85	.00	356.85-
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SUBTOTAL	\$5,317.43	30,752.83	80,600.00	49,847.17
SOCIAL POLICY				
12000 INDIANS 4TH ED	.00	8.82	.00	8.82-
12005 INDIANS INVENTORY 4TH ED	.00	.00	.00	.00
12030 INDIANS	724.45	13,515.96	12,500.00	1,015.96-
12031 INDIANS SERVICES	289.36	5,161.49	3,500.00	1,661.49-
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SUBTOTAL	\$1,013.81	18,686.27	16,000.00	2,686.27-

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MARCH 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
VOTERS SERVICE				
16010 DEBATE 98	\$35.80	109.67	100.00	9.67-
16011 LWVMN SERVICES	997.15	4,687.44	5,500.00	812.56
16020 VOTER GUIDE	.00	.00	.00	.00
16021 LWVMN SERVICES	55.77	1,031.36	.00	1,031.36-
16026 PRIMARY VOTER GUIDE	.00	.00	.00	.00
16027 SERVICES	.00	.00	.00	.00
16030 ELECTION HOTLINE	.00	10.50	500.00	489.50
16031 LWVMN SERVICES	260.49	1,375.54	.00	1,375.54-
16040 VOTER INFO	.00	.00	2,000.00	2,000.00
16041 LWVMN SERVICES	921.32	12,437.65	10,000.00	2,437.65-
16059 SKILLS FOR DEMOC. FREE	.00	54.00	.00	54.00-
16060 CURRICULUM/SPANISH	611.24	7,537.64	4,000.00	3,537.64-
16061 SERVICES/SPANISH	75.14	4,171.12	2,850.00	1,321.12-
16063 SPANISH\FREE	237.50	413.50	.00	413.50-
16064 ELEM CURR	461.34	4,041.33	5,000.00	958.67
16065 LWVMN SERVICES	257.72	2,036.28	2,500.00	463.72
16066 WGTP FREE	.00	162.00	.00	162.00-
16068 WGTP ENGLISH	70.52	8,763.56	8,000.00	763.56-
16069 WGTP SERVICES	12.09	2,191.77	2,500.00	308.23
16070 ELECTION PROCESS TRAIN.	287.65	842.21	1,000.00	157.79
16071 LWVMN SERVICES	32.87	769.31	1,000.00	230.69
16072 MN COMPACT	68.40	82.15	500.00	417.85
16073 MN COMPACT SERVICES	2,823.76	3,920.71	500.00	3,420.71-
16074	.00	.00	.00	.00
16080 MISC VOTER SERVICE	297.64	377.29	.00	377.29-
16081 LWVMN SERVICES	.00	.00	.00	.00
16090 LL GET VOTE	259.00	279.00	.00	279.00-
16091 SERVICES	122.68	472.02	1,000.00	527.98

SUBTOTAL	\$7,888.08	55,766.05	46,950.00	8,816.05-

8

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MARCH 31, 1998

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
CITIZEN INFORMATION				
17000 IN THE PUB. INTEREST P & M	\$20.40	20.40	.00	20.40-
17001 P & M SERVICES	1,163.24	2,582.57	.00	2,582.57-
17010 SPRING FOCUS-MEALS	.00	.00	.00	.00
17020 LOTT	11.25	18.75	.00	18.75-
17021 LOTT SERVICES	50.58	879.90	.00	879.90-
17022 CIA MEETING	273.10	1,047.75	500.00	547.75-
17023 LWVMN SERVICES	.00	9,752.69	8,000.00	1,752.69-
17024 HOW TO MAKE DIFF	215.17	1,359.37	2,000.00	640.63
17025 LWVMN SERVICES	24.66	1,116.28	2,500.00	1,383.72
17026 FREE DIST HOW DIFF	19.50	315.00	.00	315.00-
17027 HTMD INVENTORY	40.50	381.00	.00	381.00-
17040 PUBLICATIONS/AV LIBRARY	140.30	1,808.96	500.00	1,308.96-
17041 LWVMN SERVICES	80.57	1,102.27	1,500.00	397.73
17043 MN CONVENTION	.00	647.75	.00	647.75-
17045 MINN VOTER	1,165.95	4,614.81	4,000.00	614.81-
17046 MISC. ACCOUNTS PAY. (AUDITOR)	.00	.00	.00	.00

SUBTOTAL	\$3,205.22	25,647.50	19,000.00	6,647.50-
20000 LWVMNEF RESERVES	.00	.00	.00	.00

TOTAL LWVMNEF DIRECT EXPENSE	\$28,339.39	244,499.15	316,400.00	71,900.85

NET INCOME (LOSS)	\$6,296.38	9,711.20	.00	9,711.20-
=====				

Minnesota Women's Building Partnership/Management Committee Proposal

The Minnesota Women's Building Partnership/Management Committee asks each of the Boards of the MWB Partners, the Minnesota Women's Consortium, Chrysalis and the League of Women Voters of Minnesota Education Fund, to ratify the following motions:

Motions from the 4/21/98 MN Women's Building Partnership/Management Committee Meeting.

Motion: to move forward with Physical Asset Evaluation and Steps 1 & 2 of the Physical Expansion Feasibility Study, the physical asset evaluation not to exceed \$8,000 and the physical expansion study, steps one and two, not to exceed \$3,500.

Motion: the prior resolution will be funded as follows: the physical asset evaluation portion from operating replacement reserves, not to exceed \$8,000, and the physical expansion study, steps 1 & 2, not to exceed \$3,500, from the partnership reserves.

As the MWB completes its tenth year of operation it is an appropriate time to examine the physical status of the building. The MWB Partnership/Management Committee asked William Gavzy of the Gavzy Group (Gavzy Group manages MWB) to submit a proposal for a Physical Asset Evaluation-- the areas to be covered include sitework, concrete, masonry, metals, wood & plastics, thermal & moisture protection, doors & windows, finishes, specialties, equipment, furnishings, conveyor system, mechanical, electrical. See attached "4. Scope of Work: Physical Asset Evaluation."

The reason we feel this evaluation is important is that it will enable us to prepare for any costly work for future repair or replacement. We've had ongoing problems with the roof (insufficient insulation) and with the heating and ventilating system. We are already aware that the flooring base made of gypcrete is deteriorating and the carpeting has worn prematurely.

The Committee has also been discussing space needs of tenants, especially the Childrens' Defense Fund. CDF has approached the Committee about needing more space--they are rapidly growing and bursting the seams of the current space. CDF wishes to remain in the MWB and we believe they are good tenants to have in the building. If we are going to have to make major repairs, coordinating a study of reconfiguring or expansion of the building with these repairs seems logical. For example, one suggestion is to add another full story to the building--if we are looking at major roof repair or replacement anyway, it would only make financial sense to do the two projects simultaneously. The Physical Asset Evaluation will undoubtedly discover physical issues that could be resolved as part of a Physical Expansion.

Therefore the Committee asked William Gavzy to also submit a step-by-step Physical Expansion Plan. See enclosed "Scope of Work: Physical Expansion Coordination."

After considerable discussion, the committee chose to proceed with steps one and two, Zoning/Building Code Feasibility Analysis and Structural Feasibility Analysis. One outcome of the study might be reconfiguration of the existing space rather than expansion of the building.

Costs

The Committee proposes using up to \$8,000 for the Physical Asset Evaluation from the Operating Reserves which have accumulated over the past ten years to \$33,000. Up to \$4,000 of this amount will be for Gavzy's coordination and carrying out of the evaluation and up to \$4,000 more for consultants with expertise in structural, concrete, masonry, mechanical, electrical, thermal and moisture areas.

The Committee has recommended that we draw the \$3,500 for the Physical Expansion Evaluation from Partnership reserves, which now stand at about \$40,000. Originally the Partnership wanted to maintain a \$40,000 minimum in reserves to cover the cost of the note on the building held by the St. Paul HRA. That note has recently been renewed for another ten years (we pay no interest on the note); the note would be called only in the event of the sale of the building.

When these two studies are completed and if it appears that expansion is a good possibility, a number of other incremental evaluation steps need to be taken. We would need to form a separate committee, composed of one representative from each partner to assist in that decision-making process with authority to approve whatever is needed.

Attachments: Scope of Work: Physical Asset Evaluation and Scope of Work: Physical Expansion Coordination.

4. Scope of Work: Physical Asset Evaluation

Evaluation Means

All of the physical components of the property will be evaluated as part of the Physical Asset Evaluation. Some of these areas will be able to be adequately evaluated by William Gavzy or other staff of The Gavzy Group. Other areas will need outside experts. When possible, outside evaluations will be from contractors willing to provide free service in exchange for the opportunity to bid on any required construction work. In some areas it may be necessary to hire outside professional consultants, such as a structural engineer, where neither in-house expertise, or an outside free contractor is appropriate.

Areas to be Covered

All of the physical components and systems of the property that could result in the need for costly future repair or replacement will be evaluated. The major areas to be covered will include the following construction areas present on the property as organized according to the Construction Specifications Institute (CSI) Masterformat system that is universally used in architectural specifications:

Sitework

- Landscaping
- Walks
- Parking Lot Paving
- Fencing

✓ Concrete

- Retaining walls
- Foundation walls
- Concrete floor slabs
- Gypcrete floor slabs

✓ Masonry

- Mortar joints
- Brickwork
- Stonework

Metals

- Metal finishes
- Architectural metalwork
- Metal straight-run stairs
- Metal railings and handrails
- Treads and nosings

Wood & Plastics

- Lumber
- Glued laminated timber roof joists
- Plastic laminates
- Architectural woodwork
- Wood stairs & handrails

✓ Thermal & Moisture Protection

- Waterproofing & dampproofing
- Vapor retarders

- Air infiltration barriers
- Insulation
- Fireproofing
- Roof shingles
- Flashing
- Fascias & soffits
- Skylights
- Sealants & caulking

Doors & Windows

- Metal doors & frames
- Wood doors & frames
- Folding doors & grilles
- Entrances & storefronts
- Wood windows
- Finish hardware
- Weatherstripping & thresholds
- Glass
- Glazing accessories

Finishes

- Ceiling suspension system
- Gypsum board walls & ceilings
- Floor tile
- Resilient flooring
- Carpet flooring
- Painting
- Wall coverings

Specialties

- Toilet compartments
- Louvers & vents
- Grilles & screens
- Wall & corner guards
- Signage & graphics
- Storage shelving
- Toilet & bath accessories

Equipment

- Conference room equipment
- Residential appliances
- Kitchen & bath cabinets

Furnishings

- Plastic laminate faced casework
- Blinds, shades & shutters

Conveying Systems

- Elevator

Mechanical

- Piping
- Fire extinguishing system
- Plumbing fixtures

- Heating, ventilating & air conditioning
- Water heaters
- Registers, grilles & diffusers

✓ Electrical

- Raceways, conduits & trenches
- Wires & cables
- Lighting
- Lamps
- Lenses, louvers & accessories
- Emergency lighting
- Alarm & detection system

Work Product

The end result of the Physical Asset Evaluation would be the following:

Narrative Description of Existing Condition

Each of the areas identified above would have a detailed narrative description of their present condition, their expected useful life, any other relevant information and the source of the evaluation and information.

Proposed Scope of Necessary Improvements

Those items that will need to be replaced or repaired over the next 10 years will be identified with a detailed description of the reason for replacement or repair and a detailed description of the scope of such replacement or repair.

Estimated Costs of Necessary Improvement

Those items that are expected to be replaced or repaired during the coming 10 years will have a cost estimate for such replacement or repair in both current dollars as well as projected future dollars.

10-Year Replacement Reserve Analysis

Finally, all of this information will be summarized in a detailed spreadsheet that will calculate the amount and timing of dollars needed to fund the needed repairs and replacements over the next 10 years.

5. Scope of Work:

Physical Expansion Coordination

The feasibility of physically expanding the Minnesota Women's Building would be approached incrementally; that is to say, a series of small incremental steps will be taken to assess whether the project is feasible. Thus, if a determination of unfeasibility is eventually made, a minimum amount of effort and cost would have been expended. Each additional incremental step in this process would generally be increasingly more complex, time-consuming and expensive. Progression from one step to the next would require explicit approval from the Partnership.

The following would be a preliminary scope of work for these incremental steps. In general, the first five steps relate to feasibility, the remainder of the steps relate to coordination of the implementation of the project and owner representation of the Partnership. Owner representation includes selecting, contracting with, and coordinating the work of all necessary professionals such as architects, engineers, testing and surveying consultants, attorneys, title insurance companies, and marketing firms.

1. Zoning/Building Code Feasibility Analysis

The first step in determining feasibility is to look at the St. Paul Zoning Ordinance and City and State Building Code to see how much additional space could be added to the building "as of right"; how much additional space could be added under a special permit and how difficult such a special permit would be to obtain; and whether there are any other zoning or building code restrictions that would be significant.

2. Structural Feasibility Analysis

Once zoning and building code feasibility is established we would hire a structural engineering consultant to preliminarily assess the structural feasibility of adding space above the existing building and the extent of any architectural or financial restrictions the existing structure would impose on a physical expansion of the building.

3. Disruption to Existing Tenants Feasibility Analysis

Next we would explore methods to minimize the disruption to existing occupants of the building and determine if the expected disruptions arising from an expansion would be acceptable to the tenants.

4. Architectural Programming Coordination

The actual preparation of the architectural program (including such things as the amount of space to be added, the desired characteristics of the additional space, etc.) would be done by an architectural consultant. However, The Gavzy Group would serve as the coordinator of this work. The program will have to address not just the desired characteristics of the additional space, but also issues related to the existing space such as: changes to accommodate the addition, the location of the communal photocopier; new telecommunications technology relating to telephones and computers; redesign of the existing Chrysalis space; inadequate existing storage space; etc. Coordination with the existing telecommunications consultant, Diane Gibson, will be required.

5. Financial Feasibility Analysis

Once a program is developed a definite financial feasibility analysis can be performed. This would entail developing a detailed project schedule and project budget. This would then indicate the extent of funding that would need to be raised.

6. Schematic Design Coordination

An architect would need to be selected and contracted with to prepare a schematic design from the approved architectural program. The ultimate design may involve not just additional space but also changes to existing space on all the levels of the building.

7. Design Development Coordination

Once the schematic design is approved by the Partnership, we would coordinate the work of the Architect in completing the design development drawings. This will allow a more accurate fine-tuning of the project budget. The work product of this step could include presentation materials needed for the next step.

8. Fund-Raising Assistance

The Partnership would be responsible for raising needed funds for the project. However, The Gavzy Group would be available to provide assistance such as providing information, seeing that the Architect provides necessary presentation materials such as architectural renderings or models, and for participating in fund-raising meetings or presentations.

9. Legal Coordination

Besides hiring and coordinating the work of necessary attorneys, we would also coordinate the governmental review process which might include obtaining zoning variances or special permits.

10. Construction Documentation Coordination

We would then coordinate the work of the Architect in completing the working drawings and specifications. We would also prepare the construction contract and any other contract documents not prepared by the Architect.

11. Construction Contracting Coordination

We would select and contract with the construction contractor(s) either through negotiation or bidding.

12. Construction Coordination

During the Construction Phase The Gavzy Group would:

- Represent the Partnership in all dealings with the contractor(s) and the architect, e.g., re. change orders, pay requests, etc.
- Coordinate the architect/engineer's administration of the construction contract.
- Periodically visit the site at intervals appropriate to the stage of construction to become familiar with the progress of the work and protect the interests of the Partnership.
- Monitor the progress of the contractor(s).
- Maintain records of payments on account of the construction contracts; control all costs to keep the project within budget.
- Coordinate the provision of funds by the lender and the disbursement of funds by the title company.
- Participate with the contractor(s) and architect in the Substantial Completion Inspection and Final Completion Inspection.
- Coordinate with any lending institutions.
- Select and contract with a marketing firm if necessary to market any space not yet committed.

13. Move-in Coordination

If necessary, The Gavzy Group could also assist the partners within the Partnership and for the equipment to be owned by the Partnership in planning for, and moving into the newly expanded space.

6. Coordination Between Two Projects

Coordination between these two projects - the Physical Asset Evaluation and the Physical Expansion Coordination - is absolutely critical. The Physical Asset Evaluation will undoubtedly discover physical issues that can be resolved as part of the Physical Expansion, e.g., deteriorating gypcrete flooring not remedied within the next few months, or inadequately insulated roof areas that may simply be removed as part of the expansion. Thus the scope of work of the expansion may depend a great deal on the results of the Physical Asset Evaluation.

Likewise, the Physical Asset Evaluation will depend on both the existence and the scope of the Physical Expansion. Therefore, the 10-Year Replacement Analysis that is a major result of the Physical Asset Evaluation may need to have two versions: one for if there is a physical expansion; a second for if there is no physical expansion.

**Agreement between the Leaders of Today and Tomorrow(LOTT) and the League of
Women Voters of Minnesota Education Fund
draft, 4/9/98**

This is an agreement between the Leaders of Today and Tomorrow(LOTT) and the League of Women Voters of Minnesota Education Fund(LWVMNEF), whereby LOTT becomes a program of the League of Women Voters of Minnesota Education Fund for a trial period of two years.

The agreement will become effective beginning June 15 following the approval of the Board of Directors of LOTT and the Board of Directors of LWVMNEF. This relationship will be reevaluated before March 31, 2000 (the end of LWVMNEF's fiscal year 1999-2000).

Pursuant to this agreement the LOTT Board will write to the Internal Revenue Service requesting an inactive status for its 501(c)(3) ruling. Funds raised by LOTT will go into a restricted account of the League of Women Voters of Minnesota Education Fund.

The LOTT Board will write to funders to notify them that contributions and funds raised for the LOTT program will go into an account with the League of Women Voters of Minnesota Education Fund and that LOTT has become a program of the LWVMNEF.

LWVMNEF, upon approval of LOTT as a program of the Education Fund, will open a restricted account for funds raised from corporations, foundations, individual contributors fees and interest. LWVMNEF will assume responsibility for handling all receipts and disbursements and will report to the LWVMNEF Board and to the LOTT Steering Committee on a regular basis.

The LOTT Steering Committee will continue to plan and design LOTT programs and events. Such programs and events will be presented to the LWVMNEF Board for approval as education fund projects, with proposed budgets and timelines; the LWVMNEF Board will have the final decision about whether a project can be carried out (given circumstances such as availability of funds, personnel, other events/projects on the LWVMNEF agenda).

A member of this Committee will serve on and/or report to the LWVMNEF Board of Directors. A member of the LWVMNEF Board will serve on the LOTT Steering Committee.

LWVMNEF will hire a project director as an independent contractor to manage and coordinate the day to day aspects of the project at a flat fee or stipend, the amount to be determined by funding available and prospects for income to the project. This person could work from the LOTT station in the incubator or, if preferred, from home.

The LWVMNEF agrees to provide administrative support to the LOTT program in the following ways:

- *receipt of and disbursement of LOTT funds, with regular reporting as stated in paragraphs 4,5, and 6 of this agreement, to be primarily carried out by the LWVMNEF bookkeeper, with oversight by LWVMNEF Executive Director and Treasurer;
- *assistance in preparing funding proposals and budgets, to be primarily carried out by LWVMNEF Development Director in consultation with LOTT Chair or project director;
- *Office assistance, such as receiving phone calls, directing messages, opening and routing mail, processing registrations, providing mailing lists, faxing, preparing letters, mailings, news releases as necessary, will be carried out by LWVMNEF's Administrative Assistant and LOTT's project director or Chair;
- *Executive Director will assign above duties in consultation with LOTT Chair and/or project director and will assist in planning, budgeting and implementing projects of LOTT.

In addition, LWVMNEF will provide a space for the program (same station in incubator, paid for with LOTT funds) with a phone (paid for with LOTT funds). LWVMNEF will arrange call-forwarding to LWVMNEF office phones so that LOTT phone calls will be answered during the League's office hours.

LWVMNEF will

- * provide its fax and fax number to the LOTT program;
- * provide copying at .06 per copy, charged to the project;
- * postage at cost from its postage meter;
- * provide its e-mail address to LOTT;
- * add LOTT program and event information to its website and its newsletter;
- * will promote LOTT as a program of LWVMNEF to its local Leagues, members, and funders;
- *provide membership lists for LOTT events;
- *provide media list for promotion/publicity purposes.

It is anticipated that LOTT activities for the 1998-99 year will include the Rosalie Wahl Fundraiser/recognition dinner, tentatively scheduled for Fall of 1998, depending on availability of Rosalie Wahl and suitable location; the LOTT training seminar, tentatively scheduled for 1/14-16 or 17 of 1999; the development of a mentoring project. Also planned is a project/symposium concerning the role of arts in public policy. Each of these projects will be presented to the LWVMNEF Board for approval, with a budget and timeline.

LWVMNEF will charge the LOTT project for actual staff costs plus an administrative reimbursement fee, related to staff time spent on the project; these rates are applied equally to all projects of the LWVMNEF on a monthly basis.

Should this arrangement prove to be unworkable to either party, this agreement can be terminated by the consent of the LWVMNEF Board and the LOTT Steering Committee.

Under such circumstances, all funds, including interest, not expended on LOTT programs will be returned by LWVMNEF to LOTT, following the reactivation of its 501(c)(3) tax status.

for Leaders of Today and Tomorrow

date of LOTT Board resolution

for League of Women Voters of Minnesota Education Fund

date of LWVMNEF Board resolution

We're shaping the future now.

And you can help.

Have you ever thought about getting more involved? Or wanted to share your opinions? Or wished you were better informed?

Then how about plugging into a group that helps you do all of that? A group that revolves around current issues... issues affecting you, your community, your state and your country... issues where you can make a difference. That group is the League of Women Voters.

You can become as involved as you'd like. Many members like belonging to a local League group in their own community and meeting for regular discussion of the issues. Others prefer "at large" membership and simply receive and read informative mailings that cover our state and national agenda.

Each member participates in the League as individual time permits. There is definitely a place for everyone and every lifestyle.

Even if you don't have the time now to be active in the League, your membership is important to our continued success.

Every member strengthens the League's voice!

*You
can
make a
difference*



LEAGUE OF WOMEN VOTERS OF MINNESOTA

What Is The League Of Women Voters?

A grassroots organization

- Concerned citizens working together to better understand and influence the issues that affect us, our families and our future.
- A political, but non-partisan, organization dedicated to researching complex questions from all viewpoints. The League does not support or oppose any political party or candidate.

A credible organization

- Founded in 1919 as the successor organization to the suffrage movement.
- Highly respected and trusted by the community and by lawmakers at all levels of government.

What Does The League Do?

Addresses the issues

- Tackles critical and controversial matters, taking direction solely from our grassroots membership.
- Keeps you informed about a wide variety of local, state and national issues... everything from campaign integrity and environmental concerns to public education and affordable housing and childcare.
- Encourages citizen participation in the electoral process through voter registration.
- Organizes public forums and candidate debates to help everyone participate as an informed citizen.

"For many years I have read LWV publications, since they always have the most thorough information and the best analysis. When the League began accepting men as members I promptly joined, and have been an active member ever since."

James Manahan,
member, LWV
Mankato

"It was my involvement in the League of Women Voters that gave me the background, confidence, motivation and courage to run for public office."

Joan Anderson Growe
Secretary of State,
State of Minnesota

"I find the League to be a stimulating and vitalizing organization. We delve into and deal with public issues which are sometimes quite controversial and which affect all of us."

Dorothy M. Olds,
member, LWV
Grand Rapids

Takes Action

- Reports results of careful research to members, policy makers and the public.
- Advocates sound, reasonable solutions to today's most pressing policy challenges.
- Lobbies for League positions established by study, discussions and consensus of members.

Why Should I Join?

Personal growth

- Establish long-lasting friendships with people who share your interests and concerns, people who have a wide range of perspectives.
- Learn what's really going on... get beneath the surface of the news.
- Develop your skills in leadership, management, lobbying... whatever challenge you choose.

Community involvement

- Have a greater impact on governmental decisions that directly affect you.
- Promote participation in democracy by encouraging our fellow citizens to vote wisely, and giving them the necessary information to do so.

"The League of Women Voters provides a marvelous forum for generating dialogue, many times tackling issues other groups will not."

Joanell M. Dyrstad,
LWV Red Wing

"I'm too busy to research all the complexities of health-care reform, education finance, environmental issues, etc. myself. The League provides me with insight and background on issues, opportunities to evaluate candidates, and ways to have an influence. The League is one of the things I do for myself."

Jean Rozinka,
member, LWV
Woodbury/
Cottage Grove

"For me, League means working together with energetic people who look at issues and are not afraid to ask, 'Why?' And, I've never met a Leaguer who didn't have a sense of humor, which is great for keeping a healthy perspective on life!"

Priscilla Russell,
member, LWV
Rochester

I'd like to make a difference by joining the League of Women Voters

Name _____

Address _____

Home Phone _____

Work Phone _____

Check your choice:

_____ Regular membership \$40

_____ Household Membership \$60

_____ Limited income / Student \$25

_____ I'm not able to join at this time, but here is my tax deductible contribution to LWVMN Education Fund. \$ _____

_____ I would like to affiliate with a League in my area. I want to receive the local newsletter and program information, as well as the state and national publications.

Please mail this form and your payment:

Check _____ Visa _____ MasterCard _____

Card Number _____ Exp. Date _____

Name on Card _____

To: League of Women Voters of Minnesota
550 Rice Street
St. Paul MN 55103