



League of Women Voters of Minnesota Records

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LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA

ST. PAUL, MINNESOTA 55102

[Jan] Helene

BOARD MEMO

C A L E N D A R

1971

Special! Watch for special mailing on
MARCH FOR PARTY DESIGNATION

February 10 - First Round State Program suggestions due in state office

State Bylaws - suggestions for revision

12 - CMAL Program Recommendations due

15 - Consensus on Air Quality due in National office (copy to
us, please)

16 - Youth Day at Legislature

*9 & 23 - Government in Action

March 1 - 31- March for Party Designation

* Open House - 12:15 - 2:00 p.m. at state League office after each
session!

YEAR OF THE
VOTER

LEGISLATIVE ACTION: We thank you for your copies of interviews with your legislators. They are very useful for our lobbyists; we especially need comments on party designation. If you have not been able to meet with your man as yet, it would still be helpful to do so. It helps us if your legislator knows he has a League in his area interested in his experiences and problems at the Capitol. Perhaps he goes home on week-ends; perhaps he would appreciate the opportunity to address your group informally during the session. We are enclosing committee assignments, committee meeting schedules and maps of the Capitol.

MARCH FOR PARTY DESIGNATION: At the instigation of three suburban League members, Mrs. Donald Anderson of Golden Valley, Mrs. Robert Feldges of Robbinsdale and Mrs. Neil Wallace of Golden Valley, and others, the state Board has agreed to promote a statewide push for Party Designation. The campaign will begin March 1 and go through March 31; it will be patterned after the D.C. campaign of last year. The March issue of the Minnesota VOTER will be in the hands of each member by March 1. It will provide the information on Party Designation needed for the campaign and a petition form with space for signatures. It shouldn't be too difficult for each member to get twenty names on the petition; this would give us a grand total of over 100,000 signatures to present to the Legislature on March 31st. Appoint someone now to work on the campaign in your community.

Watch for promotion kit early in February - now being prepared by the local League committee.

STATE CONVENTION: Call to Convention

The 43rd State Convention of the League of Women Voters will be held at the St. Paul Hilton May 20-21, 1971. The League of Women Voters of St. Paul will be the hostess League.

The purpose of the convention is to consider and authorize for action a program for the next two years, to elect officers and to adopt a budget.

We are very pleased to tell you that our National President Lucy Benson will be the special guest speaker at the convention banquet, May 20th.

TREASURERS: Thank you - keep those pledge payments coming. We have had one sizeable "lump" amount paid this month and two Leagues, which after consideration, met their last year's suggested pledge. One of these Leagues had an unusually good finance drive and decided to share the wealth; the other had the opportunity to perform a service for remuneration involving almost 100% of their membership, voted to use part of the income to meet the pledge. We are grateful!

Membership: Are your records up to date?

PUBLICATIONS: All Minnesota Legislators have been supplied with a copy of the revised You Are the Government and Positions for Action.

Publications will be for sale before each session of Government in Action.

LOCAL AGENDA: It won't be too long before local Leagues will begin to choose local program. Just in time, presidents have received from national copies of a brand new publication - Committee Guide - State and Local Program.

EDUCATION: We assume by the time you read this, your consensus report will have been received in the office and is being tabulated. If there have been unforeseen delays and you still want your conclusions to be included, your best bet would be to phone Barbara Jones (Mankato 507-388-3784) during the day. Present scheduling calls for analyzing these returns between February 1 and 15, with the assumption that our position can be reached at the next state Board meeting. We'll be letting you know in the next Board Memo, and our lobbyists will be able to know where to concentrate their energies and efforts.

Since you have that all taken care of and can let your mind go on to other things, we'd appreciate it if you would spend some time thinking and consulting with your committee about future direction for this item. You might refer to the Minnesota VOTER lively issues number for some ideas of other problems in this field: review the things that interested your members most; keep in mind the need to relate our state study to potential state legislation and action; and really think through state responsibility and relationships with your local school and school board.

There are many phases of all this discussed in our Equality of Educational Opportunity, and, of course, there are some areas we were not able to include in that booklet. If you wish to push for additional items, we must consider the work and additional financial support necessary to get information to our members. Keep these things in mind as you go over state program suggestions in the next few months and as you speak for your favorite "angle" of study. We have your suggestions from the unit report forms, so we'll be reading these and hoping for more detailed direction from you or your delegates by convention time.

HUMAN RESOURCES: Housing - SUPPORT OF UNIFORM STATE BUILDING CODE:
In Minnesota we now have over 200 building codes in existence. This large number of varying codes is a factor in the cost of housing. It takes time and manpower to investigate local codes and to adjust building specifications to comply with appropriate local regulations. New innovations in building materials that may cut cost but not quality are slow to be adopted. Production of a variety of cost and type of housing is made more difficult. In many cases, the erection of factory built housing is prevented by local codes. This type of housing is one means of production that allows for economy in production and site erection that would allow new homes to be available to more citizens of Minnesota.

An argument for uniformity of building codes is stated in the Douglas report, Building the American City, 1968: "The facts uncovered by exhaustive inquiries of this Commission at local, state, and national levels, and the problems faced by producers, builders, and professional people in the building industry, show unmistakably that alarms sounded over the past years about the building code situation have been justified. They showed that, while the national model codes were reasonably up to date, the lack of uniformity and modernization at the local level was serious. This situation calls for a drastic overhaul, both technically and among various levels of government.

It appears that modest savings would result from lowering the excessive bars against new technology, the new products or materials, and the new ways of putting them together. But overcoming the lack of uniformity should open the way to a high potential for cost savings largely because it would permit builders within metropolitan areas to substitute many more mass production techniques where they are now forced, by code variations to put up essentially the same house in many different forms."

The report states further: "A major reform in the system of building codes would both permit new and less costly products and processes to be used and could provide uniformity of codes over metropolitan and state areas. The uniformity of codes is the most important step for it can bring greater specialization, mass production, and the reduction of costs."

"One of the most important ways to cut housing costs is to combine large-scale production with the most modern existing products and techniques. While new breakthroughs may some day bring a revolutionary change in the method of building, modern techniques are now widely used. Vast numbers of housing products are factory produced. The fabrication of panels, electrical harnesses and plumbing trees are already done in the factory. Assembly line methods are used both in the factory and on the site by large builders. Entire houses are fabricated in the factory for delivery to the site. If the best methods in the existing state of the art can become more widely used through the removal of restrictions which prevent their more general application, numerous savings could be made."

What legislation is needed to eliminate the problems of code proliferation, slow utilization of new materials and techniques and adequate, uniform building inspection? A Uniform State Building Code that is mandatory is needed. This code should provide for frequent update as new techniques and products are developed. The code should be based to a large degree on performance standards. Provisions should be made for training a licensing of inspectors and adequate code enforcement. Provisions should also be made for factory inspection of prefabricated units. Reciprocity with other states would also be desirable to allow Minnesotans to take advantage of the best that is available from a cost as well as a design standpoint. The code should be in force only in jurisdictions that now have an existing building code. The Uniform State Building Code would be adopted in the future by all communities instituting a building code.

(PLEASE keep your members informed about areas of housing legislation in which we can ACT!!!!)

Education - On December 14, 1970 the state Board of Education adopted "Guidelines relating to Equality of Educational Opportunity and Desegregation, Intracultural and Inter-cultural Quality Education". The purposes of the guidelines are (1) to give direction and assistance to each school district in the identification and elimination of racial and socio-economic segregation which may exist in the public schools within the district; and (2) to encourage the provision of Intra and Inter-Cultural Education by local districts. The guidelines are designed to implement the mandate of the Board as set for in its policy statement of November 9, 1970 (you have a copy of this policy statement). The guidelines are not rules

or regulations. It is the hope of the Board that they will act as guides for voluntary cooperation between the state Board of Education, local school districts and the community in realizing the goal of equal educational opportunity for all children. If you would like to obtain copies of these guidelines I am sure you will be able to do so from the state Board of Education, Centennial Building, St. Paul, Minnesota or from your local school board.

LOWERING THE VOTING AGE: The MCLVA (Minnesota Coalition to Lower the Voting Age) is in the process of reorganizing according to Jeff Johnson, their new chairman. They hope to retain their name, but change their emphasis to provide voter education for the newly enfranchised youth and other interested citizens.

At present their ambitious plans include:

1. Voter Registration - They will gather information on each community in the state on procedures for registration and absentee voting.

2. Voter Education - They will work with other organizations to provide information for civics programs in high schools and seminars on government for the public. They hope to increase citizen understanding of how to influence governmental decisions.

3. Lower Voting Age to 18 - They plan to support a resolution by the Minnesota State Legislature encouraging Congress to pass quickly a constitutional amendment which would make the minimum voting age 18 in all elections - national, state and local.

In order to accomplish their plans they wish to work with the League of Women Voters. They welcome the help of local Leagues and individual members. If you have suggestions for them or wish further information please contact

Jeff Johnson (MCLVA)
5137 William Ave.
Edina, Minnesota 55436
Phone 929-9072

GOVERNMENT IN ACTION February 9 - Executive Reorganization
SERIES SCHEDULE: James Pederson, Administrative
 Assistant to the Governor

February 23- Housing Problems
Allen Anderson, Housing Director,
State Planning Agency

March 9 - Education
Mrs. Joseph Richardson, State Board
of Education

Speakers on Environmental Quality are scheduled
for March 23 and Reapportionment on April 6

B A C K T O Y O U F O R

R O U N D T W O

Board recommended program

1. JUDICIARY: Evaluation of structures and procedures.
2. ORGANIZATION OF STATE GOVERNMENT: Support of improved structure and procedures for the Minnesota Legislature and Executive Branch.
3. EDUCATION: Support of increased state responsibility in creating and financing equal public educational opportunities for all Minnesota children. POTENTIAL EXPANSION FOR NEW STUDY.
4. FINANCING GOVERNMENT IN MINNESOTA: Support of Property Tax Reform.
5. EQUALITY OF OPPORTUNITY: Support of policies to insure equality of opportunity in employment, housing, public accommodations, education, and other public services for all citizens. Support of commission administration of anti-discrimination laws. Support of state responsibility for Indian citizens.
6. ELECTION LAWS: Support of party designation for legislators, the short ballot, and easy amending process, and improvements in election laws in the fields of campaign practices, election procedures, and voting. POTENTIAL NEW STUDY: MINNESOTA'S RESIDENCY REQUIREMENTS AND SCHOOL DISTRICT ELECTION PROCEDURES.
7. LOBBY REGULATION AND CONFLICT OF INTEREST: Support of legislation to regulate lobbying and conflict of interest. SHOULD HAVE NEW STUDY: CONFLICT OF INTEREST.

"Our members are hesitant about expanding our studies much. They would like to act, especially on election laws, financing government, and organization of state government positions noted. Though three new areas of study were mentioned, the Board feels that members will want to narrow that down in second round."

LWV of Fridley

With that the Fridley Leaguers expressed the biennial hope that typically appears in program recommendation reports. Namely that while first round may be the occasion for indiscriminate smorgasbord, second round will surely bring sober restraint.

It is hoped that the following information will aid you, the members, in deciding where to concentrate your state program energies during 1971-1972.

On the first round with 43 local and 2 provisional Leagues reporting by

the deadline, the following program items were mentioned most often in descending order but close together:

- Education
- Election Laws
- Judicial
- Equality of Opportunity
- Environment
- Financing State Government
- Corrections and Crime
- Organization of State Government
- Lobby Regulation and Conflict of Interest

The state Board recognizes that local Leagues wish to retain the present support positions. They are also aware of the strong interest in looking at 3 new governmental issues, Corrections and Crime, Environment, and the Judiciary. These 3 suggestions received almost equal member support. After extensive and thoughtful discussion, the state Board recommends the above agenda. The program, presented once again in single list form, shows "study" issues in CAPS, "support positions" (those requiring no new study) in conventional type.

* * * * *

As the state Board sought to understand what members were saying in first round recommendations it was faced with some dilemmas. Should the Board act as a reflecting pool for member preferences or should it reflect its own judgement, or both? In light of the number of local Leagues feeling overworked, should it suggest a massive new study or no new study at all? Should the Board recommend re-adoption of a 10 year old position arrived at before many present members joined or should it in all good conscience recommend new study to make the position contemporary? Should it ignore the repeated suggestions to expand the election laws study to include two current concerns, residency requirements and school election voter registration? Should the Board recommend the equal educational opportunities item as a support position or give credence to local League requests for expanded and continuing study? Considering these questions plus the state Board's overview of operating a state League, and local League ability to cope with voluminous program, we arrived at our recommendations. We await second round and VOX POPULI - League people, that is!

Non-recommended Items

The following studies were recommended by members in one or more Leagues. Information about them is available at the state office.

- Corrections and Crime
- Environment
- Abortion
- Welfare Reform and Day Care Centers
- Reapportionment
- Regional Planning
- Manpower Services
- Constitutional Convention
- Highway Safety
- Indians
- Drug Use and Abuse
- Voyageurs National Park

Split Rock Lighthouse
Consumer Protection
Women's Lib
Mass Transit
Housing
Law Enforcement
Fair Trade Laws
State Hospital System
Protection of Individual Liberties
Nursing Homes
Land Use
Urban Renewal
Minnesota Rivers
County Government
Population Control

Judiciary

Some Leagues that suggested a study of the judicial branch of government saw it as rounding out the Organization of State Government item. Other groups desired a look at the Judiciary as an entree to studying crime, corrections, and criminal justice. If the Convention decides to adopt this item it will be important to try not to inter-mix judicial and crime and corrections. The result of that would be unrealistic as a two year study. Leagues mentioned such aspects as justice of the peace system, appointment and impeachment procedures, speeding the trial process, judicial workload, jury system, judicial salaries, equality of opportunity before the law, training of judges, county vs. municipal courts systems, effect of present system on crime. We would want to examine the constitutional basis of our court system as a beginning.

Education

While the position on equality of opportunity in education is brand new, many local Leagues indicated an interest in expanding the education study. They mentioned such facets as special education, expanded school year, innovative methods, vocational education, tenure laws, child development centers, pre-school education, regional school districts, teacher training, higher education, no strike provision, teacher certification. There is some question about the potential effectiveness of LWV in some of the above areas. By second round perhaps, members will be able to be more selective in regard to further education item study.

Election Laws

School district election procedures and residency requirements.

Many Leagues indicated a concern over the absence of voter registration in school elections. What does the present law provide? How does it affect school districts including parts of several municipalities not all of which have permanent registration? Are we beyond the point where school district clerks "know" everyone who signs the "book"? Many people think so. Should procedures be standardized? What state election laws apply to school districts?

The tradition of residency requirements is being tested in the courts. Is one's length of residency a criterion for judging preparedness to vote intelligently?

Conflict of Interest

The lobbying and Conflict of Interest position is 10 years old. The state Board thinks it is time to let today's Leaguers decide if yesterday's position expresses their opinions. What are the actual implications of asking legislators to reveal all financial interest. Is our position useful for acting? The potential for conflict of interest is growing as our world becomes more complex. Do we understand the present law? There is an effort to determine a code of ethics for the Minnesota House. Are we satisfied with ethics by rule or must they be by statute? What about legislative employees? Should legislators judge their own behavior or should citizens play a part in reviewing conduct of those who govern them?

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, Minnesota 55102

February 1971

TO: Local League Presidents and Resource Chairmen
FROM: Barbara Jones, State Education Chairman
RE: Education Consensus Report

The League believes state financial aids to public schools should be altered to provide greater equalization of educational opportunity for all Minnesota students. We support:

1. An equalization aid formula which would include:
 - a. a greater proportion of local operating expenses
 - b. consideration of per capita income in addition to assessed valuation
 - c. average daily membership rather than average daily attendance
 - d. continued consideration of the proportion of children at different grade levels
 - e. recognition of the proportion of property taxes used for municipal services
2. Transportation aids for all school districts through:
 - a. increased funding to reflect current costs
 - b. consideration of "distance from school" as a major factor
3. Adequate financing of special aids for:
 - a. children with physical and mental problems
 - b. gifted children
 - c. children with learning disabilities
4. Increasing state responsibility for phases of education which may require financial aid, specifically:
 - a. assistance in capital improvements
 - b. upgrading local educational standards
 - c. encouraging experimental programs

CONSENSUS EXPLANATION

While the local property tax has been the primary basis for local school financing, the League reiterates its position that less reliance on the property tax is desirable, equitable assessments are necessary, and other revenue sources should be used to assist in increased state support of local school districts. The property tax is not necessarily an accurate measure of the resources of a community and its ability to pay nor does it necessarily coincide with the educational needs of a particular population at a particular time.

Therefore, we favor increased state financial support of local operating expenses for public schools. In considering the equalization aids (currently referred to as foundation aids), the League urges the legislature to include the per capita income of a school district as well as its assessed valuation. We encourage consideration of municipal overburden in computing "ability to pay" to take into account the proportion of school property tax to total property tax.

Further desirable changes in the formula would be the use of average daily membership rather than average daily attendance. This would indicate a more accurate gauge of the responsibilities that a district must provide than does the present numerical basis. We favor the current practice of including the proportion of children at various grade levels in figuring the number of students.

Transportation aids as currently allocated are considered by the League to be inadequate and unfair. The League supports increased funding for transporting students to reflect increased costs and additional legal demands placed on local districts. We also support legislation to remove current restrictions which prohibit some districts from receiving transportation aids.

We support special aid programs for children who are physically and mentally handicapped, for gifted children, and for children with learning disabilities. Students of average ability but with disabilities resulting from social, environmental, and economic disadvantages often require additional funds to educate.

The League recognizes that many school districts need financial help in construction and remodeling, to increase the ratio of staff to students, to improve training of staff, and to increase the length of the school year. We are also concerned that there be financial encouragement for local school districts to institute innovative learning aids and experimental programs.

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, Minnesota 55102
February 1971

ANNOUNCING A NEW PUBLICATION

Our Equality of Opportunity item supports employment on merit regardless of race, national origin, color, age or SEX. Adding SEX to our support position promoted the writing of our newest state publication "WOMEN IN THE MINNESOTA LABOR FORCE", an eight-page Facts and Issues which will be available March 15 (see enclosed flyer).

The price is 15¢ each for up to 50 copies, or for orders totalling more than 50, the price is 12¢ each (a 20% discount). Here is a good opportunity for Publications Chairmen to try their sales techniques. For starters contact your local Chamber of Commerce, director of adult education, high school guidance counsellor, Business and Professional Women's Club, AAUW and social service agencies. If you get several small orders you can still take advantage of the discount by ordering all at once from the state office. As usual, you may charge more than our price and make a profit for your local treasury. You might call in person, taking along your sample copy of the pamphlet, or write a letter similar to the following:

Dear _____,

The League of Women Voters has just published a pamphlet, "Women in the Minnesota Labor Force". We think it is particularly interesting and valuable to members of your group.

"Women in the Minnesota Labor Force" was written by League members and verified by experts and government officials. It discusses hiring practices, pay scales, child-care provisions and gives facts and statistics as well as the history of labor legislation regarding women.

In accordance with our goal of helping citizens to become informed participants in the democratic process, we are pleased to make this pamphlet available at a lot cost. Please use the order from below or phone me at _____. The League of Women Voters of _____ will deliver your order to you.

Sincerely,

To: League of Women Voters of _____
Address _____

Please send _____ copies of "Women in the Minnesota Labor Force" @ _____
_____ Payment enclosed _____ Please bill me later

Name _____

Address _____

Ordered by:

ANNOUNCING —

a new publication

..available March 15..

WOMEN IN THE MINNESOTA LAIBOR FORCE (OR IS THE STATUS STILL QUO ?)

An eight-page Facts and Issues which discusses the current employment situation for women in Minnesota. Hiring practices, pay scales, child-care provisions are some of the factors dealt with, giving facts, statistics and history of labor legislation regarding women.

valuable information for:

League members

Employment agencies

Women's organizations

Guidance counsellors

Newspapers editors

Social service agencies

Price: 15¢*

Order from: State Office
555 Wabasha
St. Paul, Minn. 55102

*(quantities of 50 or more, 12¢ each)

League of Women Voters of Minnesota, 555 Wabasha St., St. Paul, Minnesota
55102
February 1971

ERRATUM: Party Designation Kit

1. Petition form and letter from state President
sent to Organizations and Businesses
2. Minnesota Voter and letter from state President
sent to **Legislators**, Executive Officers

Inadvertently omitted from Organization list:

Mrs. Struan Complin, President,
St. Paul & Minneapolis
Archdiocesan Council of Catholic Women
240 Summit Avenue
Saint Paul, Minnesota 55102

Mrs. Miles Zimmerman, President
Winona Diocesan Council of Catholic Women
320 Woodshire Drive
Mankato, Minnesota 56001

Mrs. Mike Kabot, President
New Ulm Diocesan Council of Catholic Women
Ivanhoe, Minnesota 56142

Mrs. Joseph Wisocki, President
Duluth Diocesan Council of Catholic Women
400 East Faribault Street
Duluth, Minnesota 55802

Mrs. Ralph Vos, President
St. Cloud Diocesan Council of Catholic Women
Holdingford, Minnesota 56340

BOARD MEMO

C A L E N D A R

1971

March 1 - "MARCH FOR PARTY DESIGNATION" Kick-off - Governor will sign first petition.

Minnesota VOTER - update, facts about Party Designation and petition in hands of each League member.

Section II Local League Annual Report due; 2 copies to national and 2 to state.

2 - Youth Day at Legislature

* 9 - Government in Action

15 - Nominations for Hope Washburn Award due

16 - Youth Day at Legislature

18 - CMAL delegates meeting

* 23 - Government in Action

April Minnesota VOTER in hands of each member

31 - Gala conclusion of "MARCH FOR PARTY DESIGNATION".
(Look for flyer around March 15)

April *6 - Government in Action (last of series)

10 - Second round program due in state office (this is the corrected date)

* Open House - 12:15 - 2 p.m. State League office after each session.

YEAR OF THE
VOTER

February 1971

STATE CONVENTION: Because of the bulk of this mailing, a special Convention packet will be sent to you immediately following this Board Memo. All necessary Convention information will be included. Please read carefully. President + delegates = Convention Delegation.

Convention Boat Tour: On May 20 during the noon hour, the St. Paul League, hostess League for the state Convention, will sponsor a tour of the Mississippi River as it passes through St. Paul. The purpose of the tour is to view the present condition of the waterfront and learn the plans of the city and the St. Paul Port Authority for developing it for both recreational and industrial uses. The tour is designed to fit into the Convention so that no time will be taken from Convention business. The cost of \$6.00 includes bus transportation to and from the boat landing, the boat trip, lunch on board, and commentary. Reservations should be made by May 1 with the St. Paul LWV office, 26 E. Exchange. Your check will be your reservation. Please pass extra flyers to your Convention delegates.

PRESIDENTS' WORKSHOP: The Presidents' Workshop will be held the Wednesday preceding the Convention, May 19. This has been a particularly successful as well as enjoyable workshop in the past. The workshop will be held from 2:00 to 5:15 p.m. You will have ample opportunity for discussion and questions. The dinner meeting begins at 7 p.m.

The Field Service people in charge of this special session promise fun as well as tips on being a successful president. We look for 100% attendance. However, if your president is unable to attend, do plan to have someone there to represent your League. If your Board operates with an administrative assistant, we invite her to attend too. The cost of dinner for the president or her representative is underwritten under the Field Service Budget item.

HOPE WASHBURN AWARD: Just another reminder - be sure to send nominations to the state office by March 15.

PROGRAM: Between now and April 10, the deadline for second round state program recommendations by local League members and local Boards, should have top priority. It is the responsibility of each member to consider and express her views on the state Board's Proposed Program presented and explained in this mailing. The local Board has two major responsibilities: 1) to make plans which give members maximum opportunity to participate in this round and to express their opinions and 2) to reflect in the official second round recommendations the best thinking of the members. 43 Leagues responded to the first round by the deadline date; 10 Leagues responded too late to be considered by the state Board.

though their recommendations are on file. Deadlines are important; an appointed state Board committee analyzes the proposals and categorizes them for presentation to the state Board for full discussion. This all takes time. Let's have 100% participation in the second round. We are including enough Program material for each of your units in this mailing; this should facilitate unit discussion.

PROGRAM-MAKING: Since we pre-empted the March VOTER for the "MARCH FOR PARTY DESIGNATION", we have advanced the publication of the April VOTER; it should reach you sometime during the middle of March. Included in this memo is a report of first round program suggestions which will appear in the April VOTER. We know that the second round usually results in tight scheduling, but we must have the reports back by April 10 so that they may be considered at the April State Board meeting.

We call your attention again to the single list format. In the program material there is an indication of the amount of study and possible scope of each item. We expect each member to consider the items and make choices; we expect local Boards to make every effort to give members the chance to participate. Then follow through and let us know. If, because of tight scheduling, it is absolutely impossible for you to have unit discussion by this deadline send us a Board comment, indicating that it is a Board comment. We do appreciate your comments and suggestions; we need them.

SLATE OF OFFICERS: The state nominating committee has reported its slate of nominees which will appear in the April VOTER. We enclose a copy for your Bulletin Editor.

BYLAWS: Proposed Revisions - see enclosure.

TREASURERS: Thank you, again - we have had good response to our plea for payments. Another League, after an unusually good finance drive, decided to share their extra wealth with state and national by meeting last year's suggested pledge. We are grateful!

A reminder: March 31st is the end of the League's fiscal year. All outstanding bills must be paid as well as final pledge payments.

PUBLICATIONS: See enclosure. We are trying to keep the information desk for tours over at the Capitol supplied with "How a Bill Becomes a Minnesota Law".

EDUCATION CONSENSUS: See enclosure - one copy for president and one for Resource Person.

LEGISLATIVE REPORT: "Are Women Voters top state lobby?" read a front page banner headline in the Minneapolis Star on February 16, 1971. The article went on to say that the League's reported expenses of \$247.72 for January (most of which was the cost of a packet containing You Are the Government and Positions for Action distributed to every legislator) were greater than those reported by any other lobbyist group. Expenditures aside, we agree with the Star that we are the top state lobby, both in the breadth of our interests and in the number of members that are lobbying and observing the session. A total of 22 lobbyists and 21

observers are following legislative committees on a regular basis. League buttons are much in evidence, and we are proud to see so many of you at the Capitol.

We urge you, however, to leave your League buttons at home if you go to the Capitol for the purpose of talking to legislators on an issue where the League has no stand, such as abortion reform.

The League is increasingly recognized for the objectivity of its positions and the depth of its information. We are hopeful that this session will see our most successful effort in getting legislative action.

PROGRAM SCHEDULE -

KUOM SERIES "LEGISLATURE '71"

Programs will be broadcast on Thursdays at 2 p.m. and repeated on Saturdays at 1 p.m. 770 on your dial.

- January 28 - Housing
Senator Edward Gearty
Representative Gary Flakne
Mrs. Cecil Wood, LWV
- February 4 - Analysis of Governor's Budget Message
Senator Nicholas Coleman
Representative Ernest Lindstrom
Mrs. Arthur Boyden, LWV
- February 11 - Indian Affairs
Senator George Conzemius
Mr. John Poupart
Mrs. Reuel Phillips, LWV
- February 18 - Education
Senator Harold Krieger
Representative Richard Nolan
Mrs. Seiki Oshiro, LWV
- February 25 - Party Designation
- March 4 - Women's Rights
- March 11 - Transportation
- March 18 - Executive Reorganization
- March 25 - Taxes
- April 1 - Courts and Penal Reform

"HELLO, YOUNG VOTERS . . . wherever you are!"

We've been there, too, along about 51 years ago when millions of newly-enfranchised women voters viewed voterdom with much the same confusion as the 18-19-20 year olds now in Minnesota . . . with a notable exception: in 1971 there IS a difference, there IS a League of Women Voters ready, willing and able to lend aid, information, and start them along a life-long career of voting participation and responsibility, right?

How? Well, like . . . Burnsville is planning a "spring break" voting festival complete with a registration drive and distribution of information about voting requirements, absentee voting, local and state elections.

Your League has probably answered dozens of individual questions and you may be thinking of getting together some general voters facts to aid all residents--new, young, established, prospective?

With this mailing you'll receive the latest in our state League Voters Service Tips: " 'Voters Index' Indicated? Preparation and Publication of Local Information about Voting Procedures." You'll also be receiving soon from the national League a "Current Focus" publication on the implications of the recent Supreme Court Decision on the 1970 Voting Rights Act Amendments.

Watch issues of Capitol Letter for vote-by-vote news about proposed changes in Minnesota's own residency and voting procedure laws.

As your Voters Service Committee ponders publication of a "Voters Index" for your community, keep in mind that any information published now for immediate use by your new voters may be outdated by the end of the current legislative session. Deal in less permanent means of duplication: ditto, mimeographed and the like for now? Printed for "later", after the final court decisions and the 1971 session laws are completed? But do consider preparing a "now" publication to meet the urgent need for information. It may lay the groundwork for a more ambitious, longer-lived publication to distribute to new residents, to school classes, in finance drives, as well as to future "first voters".

"MARCH FOR PARTY DESIGNATION": Within the last week or so local League presidents received a promotion kit in a special mailing. If for some reason you did not, call the League office and one will be sent promptly. Get to work at once - appoint a chairman - there's lots to be done. You will be requested to report on your progress March 15 - cards will be sent.

NATIONAL PROGRAM: The Minneapolis League is planning a morning meeting on "National INSECURITY and Military Spending" in the new Washburn Library, 5244 Lyndale Avenue South from 9:00 a.m. to noon on April 30. League members and their friends are invited to what we know will be a very informative session. Barbara Stuhler will speak, followed by a panel of Minneapolis Leaguers.

Foreign Trade - Enclosed is an interesting pamphlet on U.S. trade policy toward the poor nations, "World Trade: Engine for Global Progress" published by the Overseas Development Council. Major legislation will be considered this year shaping U.S. trade policy towards the less developed nations. The state Board is making this publication available as a tool you might find useful in publicizing this issue. (Enclosure)

Walk for Development - The weekend of May 8-9, 1971 will be the International Walk for Development. The League is supporting this effort by young people to raise money for less developed countries as well as to inform themselves about development needs. The LWV of the U.S. is assisting nationally as is the LWV of Minnesota on the state level. We urge local Leagues to contact the local people organizing this in their communities. As a help we are enclosing a brochure about the walk and a listing of contact people already working on the program in the outstate communities. In the Twin Cities the program is being organized by Lisa Young, Walk for Development, 1219 University Ave., Minneapolis, Minn. Phone 378-1980. Leagues should be able to find many ways to assist these young people. We urge you to follow this up. (2 enclosures)

LWV Overseas Education Fund - On December 17, 1970 President Nixon presented diplomas to 18 Latin American women who had completed an intensive 4 months course in civic and social participation. The course, sponsored by Agency for International Development (AID) of the U.S. State Department, is part of the Overseas Education Fund Institute of the LWV and Boston University.

At the White House ceremony, Health, Education and Welfare Secretary Elliot L. Richardson told the group that one of the basic principles on which American society rests is the "voluntary way".

"In supplementing governmental services and performing functions that government cannot perform, voluntary agencies make an indispensable contribution to our society's total capacity to cope with its human problems," Secretary Richardson said.

EDUCATION: Bless you -- all you lovely resource and board people who somehow managed to schedule your education consensus, then catch your breath after the holidays and organize the thoughts of your leagues. It's always hard to try to figure what our state League wants and needs to know, what your own members think and "feel", and how to tell someone else who must interpret your own report. We know these were not easy consensus questions, for we had tried to include concerns that need immediate action as well as getting your long-term philosophy which will be pertinent over a number of years and legislative sessions. We hope you will feel the resulting position made it all worthwhile. For those of you unable to work things in, we hope we are speaking in keeping your thoughts, too.

In case you have been wondering, 48 of the 63 Leagues replied, with two provisional leagues "practicing", which represents a membership of 3,420 members. The proportion of each league participating varied from a couple with only 1/3 present to five or six leagues with 2/3 of their members attending. Most leagues reported about half of their members contributed to the consensus.

The consensus and its explanation is not included in this portion of the Board Memo. There are copies included for your president and the resource chairmen. Would you please be sure the full text gets to all your members through your local Voter? You may want to get copies to your own resource committee even sooner. Any good publicity you can give this position will be great. If you can talk to your legislators or your local newspaper and radio station, discuss it with your PTA's, teachers' associations, or other interested groups, more power to you!

Looking over the consensus and thinking of its implications, you can easily see a great big problem for a volunteer group such as we are. Where do you start when you have such a broad position?! Where do you focus your limited energy and womanpower?! So, though our new position covers many phases of the education picture, we are recommending for this legislative session that lobbyists concentrate on those portions of the consensus which were most widely and strongly supported. These would involve changes in the foundation aids formula to include average daily membership, inclusion of per capita income when figuring "ability to pay", and a greater proportion of local operating expenses. Changes in the transportation aids programs would be aimed to include all school districts and increased amounts or percentages of a school district's costs. There will be many bills presented on these points, so our lobbyists will have plenty to do! Just watch the Capitol Letter now to keep up with the specific legislation as it develops.

(March)
BOARD MEMO

D A T E S T O R E M E M B E R !

- March 31 - Gala conclusion of "MARCH FOR PARTY DESIGNATION"
(See you on the steps of the Capitol, 9:15 a.m.)
- * April 6 - Government in Action (last of series)
- 10 - Second round program suggestions due in state office
- 14 - U.S. Congress, 9:30 a.m., Minneapolis Public Library
- 23 - Hamline, 8 p.m. See and hear the Honorable Shirley Chisholm (see Memo)
- 30 - 9 a.m. - 12 - Washburn Library. Barb Stuhler - National Insecurity and Military Spending (See Memo)
- May 1 - Reservations for State Convention due
- 1 - Reservations for Boat Excursion Convention due
- 8 & 9 - Walk for Development (Information enclosed)
- 19 - Presidents' Workshop - 2 p.m. to 9 p.m. - Dinner at St. Paul Hotel
- 20 & 21 - State Convention - St. Paul Hilton
- * Open House - 12:15 - 2 p.m. at the state office
(Last of season)

State Board Memo - March 1971 - page 2

MINNESOTA VOTER: Bear with us, please! We are investigating other mailing services; this will entail an extra outlay of cash as well as some extra work on the part of local Leagues and state office staff. We shall keep you posted.

Where ARE the March, 1971 Minnesota VOTERS?

. . . Even the St. Paul post office (the post office where they were mailed on February 26th) 2nd class mail department supervisor Arnold Kelling doesn't know (as of 3-18-71), but he is sending a directive to all postmasters in communities where March VOTERS have not been received or only partially received to find out!

"This is the strangest thing we've encountered," Mr. Kelling told the state League. VOTERS were mailed 2-26-71 at St. Paul, and a random sampling of 37 Leagues on 3-17-71 indicated 50% of those Leagues polled had received all their VOTERS--9 of the 37 had received no VOTERS--and the balance had received part of their VOTERS.

The bewildering nature of the erratic pattern of delivery and non-delivery defies rational conclusions.

499 VOTERS were mailed first class by State Organization Service (which handles VOTER addressograph plates) at their expense when the non-receipts became so apparent and confusing. There were mailed on 3-13-71 to "several trays of Capitol Letter subscribers who may have been omitted inadvertently from the February 26 mailing of the March VOTER" (to quote an SOS staff member).

Meanwhile...additional copies of this VOTER are available for members not receiving theirs. Call the state office and copies will be mailed to these members.

And inform your local postmaster that you know a directive inquiring about whereabouts of the March VOTER went out from Arnold Kelling, supervisor of 2nd class mailings, at St. Paul post office on March 18. Did he receive it? and "Where ARE the March, 1971 VOTERS?"

PARTY DESIGNATION: Minnesota Jaycees president Lowell D. Thompson has provided us with the enclosed list of local people to contact for petition signatures. "To aid us and help insure a vote of support, could you ask each of your local Leagues to contact our chapters and Executive Committee members that live in their communities, speak for the proposal at the local Jaycee chapter meeting, and circulate your memorandum and petition among our membership? I am enclosing a list of the members of our Board of Directors for your use."

SECOND ROUND PROGRAM: Due April 10 - We're hoping for 100% participation! How about it?

VITAL INFORMATION is needed as it is available (as soon as annual meetings are over) so please fill out the enclosed forms and return them promptly to the state League office. We are operating with a small staff so we cannot afford to call each League individually for this information. Your cooperation will be very much appreciated.

1971-72 pledge for state and national services - Please complete enclosed pledge form as soon as possible.

NATIONAL COUNCIL: National Council is the chance to give direction to the National Board on program, budget, all facets of League operation. If your League or individual members wishes something brought up, communicate with the Council delegates.

We particularly call to your attention the requests for emergency items at National Council that have come to your president. If your League wishes to register an opinion on emergency items as such or on the specific issues, try to find out the feeling of your League and let National and the state office know soon.

The nominee for State President, Mrs. Charles McCoy, Mary Ann, and the nominee for first Vice President, Mrs. Ralph Ebbott, Liz, were chosen by the State Board to represent Minnesota the first week in May, in Washington, D.C.

CONGRESSIONAL COORDINATORS: There is a change in coordinators for the 2nd Congressional District. We are sorry that Sally Bailey, St. Peter League, has had to resign. We thank her for her help. The new coordinator is from the Jackson League and we are very pleased to have her: Mrs. George Benda, Jr. (Jean)

RR #1

Alpha, Mn. 56111

Response cards for national Times for Action have gone out to Leagues in the 2nd District. They should be returned to Mrs. Benda.

U.S. CONGRESS: The Minneapolis LWV will have their briefing on this issue at Heritage Hall, Minneapolis Public Library, Wednesday, April 14, at 9:30 a.m. Congressman Fraser will be speaking. This should be excellent background for this study. The Minneapolis League kindly invites all other interested Leaguers to attend.

REMINDER: Minneapolis LWV's program "National Insecurity and Military Spending", April 30, 9 a.m. - noon, Washburn Library, 5244 Lyndale Ave. S. Barb Stuhler main speaker followed by panel of Minneapolis Leaguers.

WALK FOR DEVELOPMENT: This time the brochures are enclosed plus names and addresses of organizers in areas where there are Leagues. We urge you to follow up on this and see if you can help educate the community and the young people about the needs for development assistance. The walk is May 8-9, 1971.

SPECIAL INVITATION: From Donald Irish, Chairman, Department of Sociology and Anthropology of Hamline University to attend a lecture. Open to the public without charge; Putnam Lectureship in Social Ethics. Title: "Protest, Order, Justice - The New American Revolution"
Hamline Field House, April 23, 8 p.m.
The Honorable Shirley Chisholm, 12th Congressional District, New York. First Black Congressman in the U.S.

VOTERS SERVICE: May 18 marks Independent School District elections all over Minnesota--the first in which 19 and 20 year olds will be voting. Keep their special needs in mind as you prepare to distribute replies to candidates questionnaires (you're sending questions to those citizens filing for this important local office, of course?). Check with schools to learn whereabouts of recent graduates who'll be eligible to vote this May--also church groups, service organizations, post-high school education facilities. Your non-partisan information on candidates and issues can be very effective in encouraging these new voters to begin an active voting participation by expressing their opinions via balloting May 18.

Copies of the new CURRENT FOCUS from National have been sent out this week via national's subscription service. Called "The Voter, The Law and The Ballot", the publication helps you answer questions from the voters enfranchised by Voting Rights Act of 1970. .10¢ a copy, with bulk discounts available. Every member of your League should have a copy to help her supply information to 18 year olds and all those others who seek out Leaguers as "Information Pleasers"--order copies now from National to enclose in your next bulletin!

FINANCE CHAIRMEN: We draw to the close of another fiscal year. Was your finance drive a success? Please send to the state office by April 20 copies of skits you used, advance letters to contributors and thank you letters. Let's pool our ideas! Your letters and skits may be just what some other local League needs.

AMERICAN INDIAN WEEK: May 8 through May 16 has been designated as American Indian Week. This project is under the auspices of the American Urban Indian Federation, the Indian Affairs Commission and the American Indian Movement.

We have been asked to make some special effort to observe this week. Perhaps each local League could plan some recognition of Indian Week geared to their own community. If your League is located in or near an Indian community you might ask them for suggestions or volunteer to help with their program. Other organizations in your community might be interested in joining in a recognition program. You working with the schools might be a good idea, too.

BOARD MEMO

April 1971

D A T E S T O R E M E M B E R !

April 30 - Registration for State Convention due in state office

May 1 - Boat Excursion on the Mississippi -
Reservations due St. Paul League office
26 E. Exchange
St. Paul, Minnesota 55101
222-3178

May 10 - Convention displays and exhibits - notify office of amount of space needed - this is important (see next page)

May 19 - Local League Presidents Workshop - St. Paul Hotel - afternoon and evening

20 & 21 - 43rd State Convention - St. Paul Hilton

Due now and as soon as available copies of your Board lists, budgets and local agendas for 1971-1972.

STATE CONVENTION We are pleased to see that many Leagues are promoting attendance of members at Convention; in addition to the full quota of delegates, large numbers of visitors can be accommodated.

PUBLICATIONS State publications will be displayed and for sale. This is an excellent opportunity, too, for you to display, sell or give away some of your publications.

EXHIBITS May relate to the Convention theme - "In League with the 70's" - or any local theme or your most noteworthy League project for the past year. Remember though, each League is responsible for "bringing and removing" - the Convention committee will arrange space.

2nd ROUND STATE PROGRAM Your suggestions were carefully considered by the state Board in preparing the final recommendations which you will receive in the Convention Workbook.

PRESS RELEASES We enclose copies of two press releases to be adapted for your use.

MEMORIAL TO JANE GREY Was given in memory of Mildred McGeorge by her husband, Dean SWISSHEIM FUND McGeorge. Millie was a dear friend and the first president of the League of Women Voters of Robbinsdale. She was an active League member until her untimely death in March of this year. We shall miss her.

LEGISLATIVE ACTION See enclosed copies of testimony.

HUMAN RESOURCES All of our efforts have been directed toward lobbying for legislation HOUSING that will help to alleviate the housing shortage for low and moderate income families in Minnesota. I am sure you have kept abreast of the situation through the Capitol Letter. Right now, the Tenants' Rights bills seem to be moving along nicely. The other areas are suffering from too much talk and little real action. We have included in this Board Memo mailing a "call" on a Minnesota Housing Finance Agency. This is probably the most important piece of legislation that is now being considered. A major portion of the time and effort of your lobbyists will be directed toward this issue in the coming five weeks.

VOTERS SERVICE "Youth Days At The Legislature" - 1971 Legislative Session Attendance: By prior registration (Sept. to Nov. 15, 1970) on first-come, first-served basis. Although initial registrations were set for a total capacity of 1200 (200 each on six Youth Days), early registrations indicated well over that number. A seventh Youth Day was added, and total registration raised to about 275 per day, bringing actual attendance to about 1900. Many inquiries were received after registration deadline and during the legislative session which could not be accommodated. Many groups provided from 10 to 20 chairs to augment the 200 chairs furnished by Christ Lutheran Church where Youth Days were held; in addition, chairs were rented with funds from the Voters Service budget.

The following Leagues participated (39 out of 70): Crystal-New Hope, Chaska, Maplewood, Robbinsdale, Bloomington, Brooklyn Park, St. Croix Valley, Marshall (provisional), New Ulm, Minnetonka, Wayzata Area, Buffalo, St. Peter, Granite Falls, Owatonna, Richfield, Northfield, Woodbury, Austin, Anoka, Westonka, Jackson, West St. Paul, Brooklyn Center, Alexandria, New Brighton, St. Anthony, Albert Lea, St. Louis Park, Faribault, Mahtomedi Area, Rochester, Wells, St. Paul, Columbia Heights, Golden Valley, Edina, Minneapolis, White Bear Lake.

Groups attending were mixed as to school groups (both public and private schools), ages, leisure-time groups:

Jr. High (mainly 9th, some 8th) - 20 schools

Sr. High (mainly 12th, some 11th) - 25 schools

Girl Scouts, Camp Fire Girls, 4-H Leaders, informal groups - 9
Total private schools - 6
Total diferent schools, groups: 53 in 56 communities served by these 39 local Leagues.

Speakers: Lt. Governor Rudy Perpich - 3 days
State Treasurer Val Bjornson - 1 day
Attorney General Warren Spannaus - 1 day
Solicitor General Jack Mason - 2 days
Assistant Attorney General Julius Bonello - 2 days
Chief Deputy Attorney General George Reilly - 1 day
Special Assistant Attorney General Phil Getts - 1 day
Department of Taxation - Arthur Roemer, Commissioner - 1 day
Robert Crew, assistant to Governor Anderson - 1 day
Department of Human Rights - Tom Donaldson, Deputy Commissioner - 5 days
Department of Natural Resources - Clarence Buckman, Deputy Commissioner - 3 days;
William Aultfather, Director, Division of Land and Forests - 3 days;
Dick Wettersten, Assistant Director, Game and Fish Division - 1 day
C. Donald Peterson, Associate Justice, Minnesota Supreme Court - 5 days
Richard Klein, Administrator, Minnesota Supreme Court - 2 days
Representative James Ulland - 3 days (Conservative)
Representative Robert North - 3 days (Liberal)
Representative Rolf Nelson - 1 day (Conservative)
Sally Todd, University of Minnesota Living and Learning Center, coordiantor of students enrolled in education-action independent study and students including: Barbara Deneen, Mary Loney, Howard Nelson, Maureen Foughty, Paul Dolland, Mildred Jackson, Becky Sholl, Charlie Diemer, Gary Urban, Sonya Quanbek. Speakers from this group attended 5 of the 7 days.

Substitutes for scheduled speakers were prompt and faithful, attending when scheduled officials were absent testifying at legislative hearings or conducting official business.

Format: The Lt. Governor or Treasurer spoke briefly in welcome; all other speakers spoke approximately 10 minutes and fielded questions from the floor for another 10 minutes. Questions were thoughtful and reflected current legislative issues receiving special notice on each given date (Youth Days were held January 12 and 19; February 2 and 16; March 2, 16 and 30, 1971). Depth of questions indicated background preparation prior to Youth Day attendance. Following the talks (from 9:30 to 12 noon, with stand-up, stretch breaks) groups met with their legislators for bag lunch (a few groups pre-arranged hot luncheon to be served by women of the church). Many groups toured the Capitol with assistance from tour guides from R publican and DFL parties' women's groups, arranged by Mrs. Neil Amundson. No scheduled afternoon arrangements were provided this session by the state League.

Promotion and Publicity: This was a project of the state League in Voters Service. The program was initiated during the 1969 legislative session when three Youth Days were held. Plans for 1971 Youth Days were first discussed in Leadership Workshops in June 1970, for local League VS chairmen, followed by suggestions in the Board Memo and a special mailing in September - including promotion, advance assignments, ways of reaching youth. The project continues on-going service to future voters suggested in an earlier state VS publication, Voters Service Sights the YOU in Youth and was particularly relevant following 1970 passage of the amendment to lower the voting age to 19 in Minnesota. Sample News Releases were available at each Youth Day for distribution to groups attending. Attempts to secure local news media coverage directly by the state League were unsuccessful; local Leagues were often very successful in securing coverage in local papers.

Supervision and Assistance: Cadette Girl Scouts of Brooklyn Park, Brooklyn Center and Osseo volunteered to serve as assistants and pages at Youth Days, coordinated by Mrs. Daniel McAlpine, Brooklyn Park League president. The state VS chairman, Mrs. Charles

McCoy, moderated each of the seven days, and members of local Leagues attending with youth from their communities assisted with hostessing. An instruction sheet prepared in advance aided in facilitating this hostess effort and mimeographed agendas were distributed to all attending each day.

FOREIGN POLICY The U.S. Agency for International Development has available radio programs on foreign development called "Overseas Mission". They are $\frac{1}{2}$ hour interviews of AID officials conducted by Washington newsmen.

The beginning programs are:

Assistant Administrator of the East Asia Bureau interviewed by John Barton, UPI, and Charles Bartlett, Chicago Sun Times

Mission Director for Uganda interviewed by the Washington correspondents, Chicago Daily Defender and St. Louis Post-Dispatch

Former Mission Director in Honduras interviewed by correspondents of the Washington Evening Star and Los Angeles Times

Deputy Director in Morocco

Mission Director in Colombia

The series is available on tape at no cost for radio stations wishing to carry the programs. Leagues can let their local stations know about these programs and help in ordering them. Write to:

Radio Television Department
Information Staff
Agency for International Development
Washington, D.C. 20523

DISTRICT OF COLUMBIA From the Congressional Record: Senator Kennedy attempted, unsuccessfully, to add full congressional representation for the District of Columbia to the recently passed constitutional amendment giving 18-year olds the right to vote. In his presentation he said,

"I am reminded of the fact that the League of Women Voters made this proposition one of their priority items last year, and they were able to get 1.5 million signatures from people all over the country on this question. Time and time again when they presented this matter to their constituents, on every occasion when they went to the American people, the people were willing to sign up; and they were amazed by the fact that there was no representation of the people of the District of Columbia in Congress. I think this supports the argument of the Senator from Missouri and myself that most Americans are unaware of the situation and that once they are aware, if given the chance to address this question, they would support the kind of proposition we have advanced here today."

Senator Humphrey spoke in support of the amendment. Unfortunately, it was defeated 68 to 23. Both Senators Mondale and Humphrey voted for D.C. representation.

PUBLICATIONS No doubt you are "winding down" for the summer. Before you do, though, consider the new national publications "Revenue Sharing - Stretch or Shrink" and "Development in the Seventies". They seem tailor-made for contributors. Talk it over with your finance chairman - public relations, too.

CONGRATULATIONS to Lois Cheney, St. Louis Park LWV, who was named "Leaguer of the Year" by her fellow-members. This was mostly due to her efforts and great success as publications chairman. Lois made a profit on publications sales of \$120. This means that St. Louis Park can purchase an extra publication for members as well as give an additional one to contributors. They especially like the idea of giving a publication at a time when they are not asking for money. That's what being publications chairman is all about!

Lois reports that she made most of the sales with letters to the Chamber of Commerce, banks and businesses. She also recruited help and had publications for sale at all general meetings.

Do pass this success story on to your replacement - or remember it yourself for next year! We mention Lois because her story has come to our attention - if others have a story to tell - DO TELL. It's nice to report this sort of thing to other chairmen!

It's being whispered about (no one wants to say it out loud!) that the long-awaited Indians in Minnesota is about to make its appearance. Watch for an announcement toward the end of the month - but don't tell anyone!

NATIONAL COUNCIL Thank you for your "letters of direction" to National Council delegates - Mary Ann McCoy and Liz Ebbott. The state Board discussed your letters, too. A full report will be given on Council developments at State Convention.

EDUCATION You are probably a "mixed" group reading our communique this month. Some of you are just beginning to get the habit of thinking "education" everytime you pick up a newspaper, while others are relaxing and trying to remember what's important to tell your successor.

For those of you leaving office, do weed through your clippings, get your bibliography, miscellaneous information, comments and suggestions from your resource people in order, and help your successor gain the confidence that a good background will give her. (Those of you keeping the same portfolio who tend to be procrastinators may want to shake yourselves and do a bit of organizing!)

Those who are assuming the education item for the first time will want to read through all inherited reports, clippings, and resource material as soon as possible. That should help get you thinking and planning for your topic. Also, you'll be able to latch on to that predecessor with your questions before she forgets or takes off for parts unknown.

If you are not coming to Convention, please talk over your ideas with your delegates. They will be making decisions about where your topic is going! There will be background in the workbook for them, but you can review the thinking of your own members on direction for this program item.

Though our emphasis in Board Memos has focused on the state item, we would like to hear from you or your local item chairman if you have had a local school item, too. We'd like to know what you have learned and what kind of action you have taken.

BOARD MEMO

June 1971

NON-PARTISANSHIP POLICY

. . . a Review of Discussion
at Presidents Workshop

1. The President should read her Local League Handbook.
2. The President should read the section on our non-partisan-ship policy in the Local League Handbook with her Board.
3. The policy should be discussed and certain local guide-lines should be agreed upon.
4. The primary concern in all of this is the good of the League, not only locally but also in the state and in the nation.
5. Each time a question comes up on the role of a Board member in relation to this policy, this process of reading and discussing the handbook by the Board should be followed.

EQUALITY OF OPPORTUNITY Follow-up information regarding the American Indian Movement (AIM) visitors at Convention '71 is reported in this mailing. Also, enclosed is a flyer supplied by Eddie Benton, Executive Director A.I.M., St. Paul, 261 E. 8th Street, St. Paul, for your information." It concerns proposed action on the Chippewa flow-age in Wisconsin. Mr. Benton and other members of AIM attended the May 21st state Board meeting requesting that this information be sent to local Leagues.

An Alphabetical Checklist of Minnesota Congressmen, Legislators, and other elected officials, 1849-1971 has been compiled by W. F. Toensing of the Minnesota Historical Society Library staff -- all 4,628 men and women "who made, administered, and judged Minnesota territorial and state laws from the establishment of the territory in 1849 until 1971." The booklet may be ordered from the Minnesota Historical Society, \$3.75 a copy. . . perhaps your local Library will be ordering it? And isn't it a timely reference as we implement our 43rd Convention's suggestions to encourage more women to stand for public office? Now we can actually count all those gals who've already run and been elected!

INCLUDED WITH THIS MAILING:

OUTLOOK FOR WORK - 1 copy for each Board member
State Program 1971-1973 - 1 copy
State Budget 1971-1972 - 2 copies (President, Treasurer)
State Board and Field Service Consultants List - 1 copy
State Board List - 1 copy
Local League Presidents List - 1 copy

(o v e r)

YEAR OF THE
VOTER

Paid Membership Reporting Forms

(Return completed forms to state office by AUGUST 1, 1971)

Indians at Convention - 2 copies (President, HR-Equality of Opportunity Chairman/or Bulletin Editor)

Chippewa Flowage Bulletin - 1 copy, for your information

Interview with Senator Mondale - 1 copy

Lobbyists' Testimony

National Action Procedures Information - 2 copies (President, Action Chairman)

Coordinators Response Cards

Membership Campaign Memo - 2 copies (President, Membership Chairman)

Promotional Flyers: Indians in Minnesota

Membership Prospect Exchange Forms

Publications Catalog Listing Form

OUTLOOK FOR WORK - June 1971

1971 - 1972 CALENDAR PLANNING

Here are some basic guidelines for planning your League Year - 1971-1972

Preparation for Calendar Planning

1. Evaluation of work of past year by each Board member.
2. Publications provided for Board members in advance of calendar planning session:
Local League Handbook, National Board Report - May 1971, Outlook for Work - June 1971. (See also Basic Publications Needed by Local League Boards - included in 1971 Outlook.)
3. Calendar planning should be scheduled before September 1 at a time when all Board members can be present. Very little other League business can be handled at this meeting.
4. The President should plan the agenda well ahead of time and send it to each Board member with specific instructions as to what will be expected of her.
5. Ask your secretary to prepare a large calendar to mark dates and activities as the meeting proceeds. Board member will find the calendar attached to her Outlook for Work quite helpful in this process.

Planning Procedures

1. Review Recognition Standards.
2. Study and follow suggestions in Local League Handbook on Board Planning, pp. 13-14 and Planning Program Development, p. 25. (1969 edition).
3. Make broad plans for whole year with fairly definite plans for the first three or four months. Allow for flexibility.
4. Give realistic consideration to publication dates given by state and national Boards allowing sufficient time to prepare for planning sessions and/or briefing sessions.
5. Check local, state and national Bylaws so that all deadlines may be met. Consensus reports must be received in the state or national office by deadline in order to be considered.
6. Some plans and suggestions for League work and activity are found in the National Board Report and its various sections, and in the Outlook for Work.

STATE PROGRAM

As plans begin to evolve for the League Program year, resource chairmen will find it very helpful to re-read the Local League Handbook, Chapter IX, "Program Development". That portion will help to make more lucid the role of the local League resource chairmen vis-a-vis state and national Program development.

Local League chairmen may count on their state Board counterparts to gather the substantive information on a Program item, to prepare "how to" guides and to conceive consensus questions. State Board Program chairmen encourage local League counterparts (at their own initiative) to supplement Program information depending on what their local League members are prepared to ingest.

Resource chairmen can perform a service by continually attempting to stimulate member interest in an issue. As the time for consensus-reaching draws nigh, members will feel more competent to express opinions if their information sources are not limited to "one LWV publication". Bibliographies (when possible) in connection with a Program item contain many non-League references and need to be passed on to members. Frequently, the very presence of an item on the League agenda spurs members to read and discuss on their own. Members need to be reminded that they can count on the League for carefully researched and balanced publications, but the League is, in the end, a partial vehicle for becoming tuned in to the significance and complexity of selected governmental issues.

ORGANIZATION OF STATE GOVERNMENT

Delegates to the 1971 State Convention re-adopted the following positions: Support of improved structure and procedures for Minnesota's legislature and executive branch. Amplification of this position may be found in Positions for Action. The Convention did drop the position on legislative reapportionment. There will be no new study of this item during the biennium.

A summer Minnesota VOTER will reveal what progress was made and not made during the '71 Legislature regarding the Organization position.

Those Leagues which have sustained an interest in the Regional Development Act of 1969 will be interested to know that the Office of Local and Urban Affairs is issuing a new version of "Regional Planning and Development in Minnesota". It will include the 1971 amendments to the 1969 Act. Inquiries may be sent to the Office of Local and Urban Affairs, State Planning Agency, Capitol Square Bldg., St. Paul.

JUDICIARY

Judiciary: Evaluation of structure and procedures as they affect the individual. In keeping with the direction for the Judiciary item conveyed by the delegates to the State Convention, the study will begin in the fall with observation of court procedure. There can be no substitute for the information gained by a firsthand view of the courts.

We are aware that the magnitude of the task encompassing statewide observation of the courts will require considerable work. We want to hear from you after your committee is formed; let us know your ideas and problems. Some Leagues may wish to combine their committees with those of nearby Leagues in order to expand their numbers and to avoid duplication of effort.

A brief questionnaire, including an outline of the court being observed, report sheets and suggestions on how to begin, will be ready in late summer. A Minnesota VOTER devoted to Judiciary Organization and Structure is planned for March, therefore, a unit discussion should be scheduled before next summer.

OUTLOOK FOR WORK - June 1971

In early fall 1972, a publication on the courts will be published by the state League. The exact scope of this publication is difficult to predict at this time without the knowledge we will gain from the observation program. However, our intent will be to cover in as broad a manner as the material will allow present judiciary practices, possible reforms and their relationship to the individual. We will aim for a consensus by November 1972. This should provide us with our positions for action for the 1973 legislative session.

The following partial reading list will provide interesting reading for resource committees and general membership:

- James, Howard, Crisis in the Courts, David McKay Co., New York, 1967
- Menninger, Karl, The Crime of Punishment, Viking Press, 1968
- Clark, Ramsey, Crime in America, Simon and Schuster, 1970
- Hennepin County Municipal Court, LMV of Minneapolis, 1200 - 2nd Ave. S.
Minneapolis, Minn. 55403, March 1971
- Downie, Jr., Leonard, Justice Denied, Praeger, 1971

EDUCATION

Education: Support of increased state responsibility in creating and financing equal public educational opportunities for all Minnesota children. Focus on the State Board of Education and State Department of Education including their relationships to local school districts.

Our forecast on the state Education item indicates a shift from study and action at the state level. Leagues have decided not to study further the "state's responsibility in education" with other Leagues at this time. In effect, your delegates chose to change the focus of equality of educational opportunity from state to local level. You and your Board will need to decide how you wish to interpret this change of emphasis and what you wish to do in terms of study and action at the local level.

Some Leagues have already arrived at positions relating to their local situation and other Leagues have been working on local school surveys. With specific local consensus conclusions, action will be anticipated by these Leagues within their school districts. Those of you with these local school items will be getting publicity for your positions; orienting new and less active members to your findings; and should be planning how best to implement your positions by working with other similarly motivated groups to influence your school boards.

Both groups of Leagues, those with local positions and those with no special study, will find the state consensus on financing education may be applicable at the local level and may wish to act in accordance with the state position. The procedure should be:

1. Analyze your situation in terms of the support position and explanation.
2. Be sure to review your copy of the original consensus to conform the opinions of your own League. You must be sure you have the support of your own League.
3. Your Board can then decide the best course of action in lobbying for education items at the local level.
4. And remember to keep your members informed! (Please let us know what local action you take with the state consensus to help us coordinate information about education around the state.)

Those of you in Leagues which showed strong interest in the education study may wish to study further. Using our booklet as a basis, you might look at innovative, experimental programs in your area; you might choose to investigate the special education and remedial programs in your district; you might prefer to analyze some problem within your district and relate that to local-state relationships and regulations. If you have had strong member interest do try to plan a meeting or two on education when calendar planning time comes. Use your imagination to retain and encourage their enthusiasm for this important subject.

Sometime this fall we hope to begin to get to you material regarding the State Board of Education and the State Department of Education and their relationship to local school districts. This was requested by the State Convention, not as a state study item, but a basic source of information. Delegates felt this a very important part of both the state and local education scene. Our booklet gives only a brief summary of the responsibilities of the State Board and State Department, so we shall elaborate and expand on this basic information. This will be available in March. In the meantime we will review our contacts with the department to obtain names, department names and phone numbers, etc. to aid contacts you may wish to make. These will come in your August mailing as will information on publications which your school district has on file and any general publications the state department makes available to the public.

Next spring we will want your follow-up on how local board-state board-state department relationships are handled in your community. The education committee will pool this material and relay it to you the following fall.

EQUALITY OF OPPORTUNITY

Equality of Opportunity: A. Support of policies to ensure equality of opportunity in employment, real property, public accommodations, education, and other public services for all citizens. B. Support of administrative enforcement of anti-discrimination laws. C. Support of state responsibility for Indian citizens.

PLUS

HUMAN RESOURCES

(National Program/Positions)

Last year was the year of decision making-consensus. This is the year to implement those decisions - ACTION. If your League has combined the state Equality of Opportunity position with the national Human Resources position, you have a double responsibility and will probably have to set priorities.

Three major areas of activity should be planned:

1. Developing thorough membership understanding of League position in Human Resources and Equality of Opportunity.
2. Developing a plan of action to implement League position with emphasis on involving the members in the action, and closely linked to that is,
3. Securing community support.

The national Board has given top priority to welfare reform and this will also be the goal of the state Human Resources committee. Information concerning the state welfare programs and suggestions for action will be prepared for local Leagues. The Minnesota Welfare Association has invited the League to assist in the planning of a state-wide welfare information campaign. Meetings have been tentatively scheduled from November 1-12. You will receive more information concerning League's involvement in the program when it is available. At a more local level perhaps your League could form a task force that would present facts about the welfare system and proposed welfare reforms to local groups and organizations. The Human Resources chairman should plan on acting as the resource person for her League on Times for Action.

Each local Human Resource chairman should have a copy of the Committee Guide of March 1971 - "Welfare Reform Campaign: a General Action Guide" (Publication #425, 15¢ - Human Resources #4) and a copy of the May 19, 1971 Report from the Hill #92-1-7.

The state Human Resources committee will be preparing an information sheet regarding the housing legislation passed in the last legislative session. Your file should contain the national memorandum "Housing Supply: A CHECK LIST FOR ANALYSIS AND ACTION"

With the adoption at the State Convention of sex and age to our position on Equality of Opportunity in the areas of housing, education, public services and public accommodations, it will be necessary to inform members of our new position and what action is contemplated. A fact sheet will be prepared by the state League. Copies of the publication "Minnesota State Act Against Discrimination" are available from the Department of Human Rights, State Office Bldg., St. Paul and could be used for background information.

The long-awaited publication, Indians In Minnesota, will be available in July. Although no new consensus is needed, the membership should be updated on our position concerning Indian citizens. A Committee Guide for using the publication will be ready by September 30. Work with your publications chairman in finding groups and organizations which will want to have this new publication.

Both the welfare position and our Equality of Opportunity position are charged

with emotionism, and it will be a challenge to all local Leagues to build community understanding.

The following are guidelines for League action under the Human Resources position approved by the national Board:

- If a local or state League wishes to take other action at the national level, it shall ask permission of the national Board - just as local Leagues ask permission of state League Boards in matters relating to state government.
- At local and state levels, Leagues may take action under the national position on LOCAL or STATE governmental programs and policies without requesting specific permission from the national Board if the contemplated action falls within the national position on Human Resources, is based on criteria to which Leagues have agreed nationally, and is authorized by the appropriate League Board. However, if the contemplated action goes beyond the national position, a local or state item will have to be adopted and a position developed.
- If the contemplated action would affect more than one community in which there is a League, state guidance should be sought. Cooperation or at least consent from the other Leagues should be obtained. Preferably, all the Leagues in the affected area would work together under an ad hoc committee set up by these Leagues or through an already established area or metropolitan council.
- If action is to be taken at the state level by a local League, permission of the state Board is needed.

Local and state Leagues are free to determine which local or state programs fall within the national position and to decide what local or state programs they will choose for action. Local and state Leagues are also free to take no action. The decision depends on the local and/or state League Board's assessment of the situation.

In some cases, it is possible that a local or state position might be in conflict with the national position. The national position would then take precedence, and only action under it would be possible.

FINANCING STATE GOVERNMENT

Financing Government in Minnesota: Support of Property Tax Reform.

Delegates to the 1971 Convention re-adopted the previously held support position. There is no new study planned on this item. Amplification of the position may be found in Positions for Action. A summer Minnesota VOTER planned after the close of the legislative session will attempt to explain the tax picture within the framework of the League's position.

ELECTION LAWS

Election Laws: Support of party designation for legislators, the short ballot, an easy amending process, and improvements in election laws in the fields of election procedures and voting. Update: A review of campaign practices and regulations. A study of school district election procedures.

The statement of position under the heading Election Laws may be found in Positions for Action.

Campaign Practices

At State Convention a review of our 10 year old position on campaign practices was approved. In the decade since we reached consensus, there have been few changes in the laws regulating campaign moneys and attempts this session to pass a law requiring full disclosure of campaign receipts and expenditures failed because of too little time and a lack of public or legislative support. To promote League positions membership understanding and support is vital. We can begin our research, study, and action in a limited way this year, leaving the major push for the fall of 1972. This should be beautiful timing. After our study, we will be able to closely observe the November 1972 elections, gather facts, inform the public, and approach the 1973 Legislature with solid support.

Select an Election Laws chairman now who will be responsible for the Campaign Practices update and School Election Procedures study.

Since the validity of our present positions on campaign financing was not questioned, we will wish to publicize them within our membership and in the community. These positions should have high priority in legislative action planned by your League this year. Discuss the issue and our positions with your legislators and other officials and report any findings to the state League office. Prepare members to introduce resolutions at precinct caucuses. We must see to it that our positions are in the platforms of both parties. Leagues may also take action by encouraging candidates and "volunteer" committees to fully report their campaign costs. As a research project, observe the easily-identified campaign costs (TV, newspaper ads) and then check candidates' financial statements at the proper filing offices.

You will need to begin now gathering information which should be ample because of congressional interest and a lawsuit by Common Cause. An interesting series by Frank Wright, Price Tag on Politics, was printed in the Minneapolis Tribune February 14-19, 1971. For present Minnesota campaign laws, refer to the recent edition of Minnesota Election Laws and the "Summary and Annotations of the Minnesota Fair Campaign Practices Act", both published by the Secretary of State. Search for the old League publication Money in Elections, A Study of Corrupt Practices and past issues of the Capitol Letter. We will set up a file of materials on Campaign Practices in the state office.

Our present position is limited to campaign financing, but we hope to provide information on other campaign activities in a new publication scheduled for June 30, 1972. Your observations of local campaign practices would be of help to the state Board committee. Volunteers for the committee may call or write the state office.

School District Election Procedures

It is anticipated that the new study of School Election Procedures will be brief and lacking in complexity. As Election Laws chairman you can expect the following responsibilities and aids:

- In August you will receive a questionnaire to complete and return by October 15. Its purpose is to elicit examples of school election happenings which have occurred in your district recently and are "happenings" due to a lack of election law control. Example: In one district election in May 1971 an incumbent board member was defeated due in part to a smear sheet issued by a non-resident of the school district. If more laws applied to school elections, would there be a campaign practices question in this case? If the LMV of Minnesota reaches consensus on school election procedures it will need to be prepared to cite specific difficulties generated by an absence of election law controls. (In order to do a balanced job of questioning, Leagues will also be asked to describe situations wherein an absence of tight control made for better elections in their school districts.)
- The November-December Minnesota VOTER will be devoted to a discussion of school election procedures. It will automatically be an every member publication as a result. That VOTER can be mailed as late as the end of December so plan your unit meetings accordingly. Your consensus report forms are due in the state office April 1, 1972.
- Tentatively, the Elections Laws committee is also planning to send a questionnaire to every school district in the state. Its purpose would be to poll superintendents, board people, business managers, clerks on their views of election procedures. Do they need to be amplified or simplified? Do they work as is? What kinds of problems do they help create? This questionnaire will not involve local League participation and is intended as a source of information for the VOTER.
- In December you will receive a Committee Guide to help in planning ---
 1. unit meetings,
 2. your consensus-reaching process, and
 3. how to take the subject of election procedures to the public.By the time precinct caucuses roll around, Leagues and the public can be more aware of the values and/or problems in the present school district election laws.

To whet the appetite of your members, consider stapling a copy of A Digest of Minnesota School District Election Laws to their first fall bulletin. You and your committee may review all Minnesota statutes applying to public schools (including those on elections) in the office of your district superintendent.

LEGISLATIVE ACTION

Legislative action occurs in a lot of places besides the State Capitol. We are more than ever aware of this fact after our sometimes successful and sometimes frustrated efforts to influence the legislators during the 1971 session. At a recent post-mortem session of state lobbyists, one of the needs that came out loud and clear is that lobbying must be continuous, and the persons involved must develop experience to be really effective. Every local League should have a Legislative Action Chairman appointed now. We hope she will have had some experience with state Program and that she will be willing to serve for two years so that she can carry her expertise into the 1973 session.

There is much work to be done now. Our Lobby Corps is enthusiastic about continuing intensive efforts to prepare for greater success in the 1973 session. Here are some of the things to do:

Conduct Interim Interviews - During the month of July the Lobby Corps will prepare material on the voting records of your legislators on legislation in which the League is interested. When you receive this you will be expected to call on your legislators and discuss their stands on specific bills. This material can also be used at election time for candidates' questionnaires and for discussion at candidates' meetings.

Action Line - Set up an Action Line telephone calling service to assure prompt response to Times for Action. We may need this during the special legislative session; it can also be used for national Times for Action.

Prepare resolutions on League positions for precinct caucuses in February 1972 - With the help of members from both parties, we should make a concerted effort to get League positions into party platforms.

Develop personal contacts - with incumbents and candidates through League members active in political party work. These contacts will be invaluable during the session when you are asked to respond to Times for Action.

Cooperate with Voters Service - in carrying out the directive of the State Convention to encourage qualified persons (including League members) to stand for election, serve on platform committees and in other party offices.

Encourage League units to take on special projects - as their piece of the action. Such projects have a visible impact on the community.

Let's get it all together! Even though the League itself is nonpartisan we can't stand aloof from political parties - we need members who are active in both parties to push our views, put pressure on legislators, and tell us how we can improve our action.

The Lobby Corps greatly appreciates the tremendous help the local Leagues gave during the recent session. In many instances we were truly amazed at your dedication and effectiveness. League members are action oriented, and the way to get and keep members is to convince them that League is where the action is. We are already moving into the next round - let's keep the action going!

NATIONAL PROGRAM

Dates: October 11, 1971 - "U.S. Congress: Can it be More Effective?"

A major conference - place, price and further details to be announced.

March 1, 1972 - Consensus due on U.S. Congress

U.S. CONGRESS

This is the major new national study item this year with consensus due March 1, 1972. As you plan your calendars, mark in Monday, October 11, 1971, right away. That's the date of the state League's conference on "U.S. Congress: Can it be More Effective?". It will be held in the Twin Cities from 9:00 a.m. to 2:00 p.m. The tentative format for the day:

Congress - What is its Role - Liz Ebbott, U.S. Congress chairman, LWV of Minnesota.

(A brief summary of a Congressman's role; how Congress operates; some processes and structures that are being singled out for study and possible change.)

My Perception of Congress - Panel, moderated by Mary Ann McCoy, President, LWV of Minnesota.

Representative John Blatnik, Minnesota 8th District, Democrat, Chairman of the House Public Works Committee

Representative William Frenzel, Minnesota 3rd District, Republican, Completing first year in office

John E. Barriere, Executive Director, Democratic Steering Committee, U.S. House of Representatives, Washington, D.C.

Luncheon - Can Congress Respond to Society's Demands?

political scientist, specializing in the U.S. Congress

Complete details will be available in August. Leagues will be sent brochures for distribution within local communities. Plan now the groups that you will be wanting to contact - political parties, high schools and colleges, groups interested in lobbying, newspapers, libraries, etc. Many of your League members will want to come in addition to the Program people responsible for this topic. It will make an excellent follow-through event to tie in with your membership activities. (See the membership section) It will be a good program. It deserves a big turn-out.

Your other tools in studying the U.S. Congress are the Facts and Issues and the Committee Guides from national. National plans four Facts and Issues:

#1 "Architects of Compromise...Agents of Change?"

#2 Minority rights and majority rule and responsibility

#3 Proposed changes and possible effects of reform

#4 Related issues: campaign financing, ethics, etc.

The first three will be useful for member discussion leading to consensus. The 4th issue looks at problem areas that will not be dealt with in the consensus. If your members would like to expand this first limited scope of the study, they should indicate this as they make national Program suggestions.

REPRESENTATIVE GOVERNMENT

Electoral College, District of Columbia, Apportionment of state legislatures are all support positions that at the present time do not appear to need much activity. You will want to background new members and keep your League informed about these issues. National's "Study and Action 1970-72" - the fuschia one - provides background information.

NATIONAL ACTION

The sheet describing national action procedures and explaining the coordinators' role is in this mailing. Also a supply of coordinator response cards is enclosed for each League. If some one other than the president will have the responsibility for national action in your League, please let the state office know.

OUTLOOK FOR WORK - June 1971

Be forewarned, Times for Action come during the summer. Make plans now for dealing with them.

Plan to push subscriptions to League Action Service, national's mailing covering Report from the Hill and Time for Action. A subscription is on the calendar year, January through December (\$5.00). This provides excellent background on legislation the League is supporting. "When You Write to Washington", 1971-72, LWV of the U.S., is an invaluable action tool. It lists congressional committees and their members as well as tips for writing.

The League interviews with Minnesota's Congressmen have all been completed, and your League should have received a copy (7th District Representative Bergland's has not yet been mailed out). There will be a voting record on issues of League interest sent out later this summer and also at the end of the session. Starting in December, the coordinators will again be scheduling League interviews with Minnesota Congressmen. When you are notified of the meeting, try to attend and bring Board members and others concerned with national Program.

Many Leagues will have a switch in Congressmen as a result of the reapportionment going into effect for the 1972 elections. With the beginning of the next session, January 1972, we will start sending voting records and League interviews to the Leagues that will be changing.

Additional Action Suggestions:

- ...Make sure your president responds officially to each Time for Action. Set up the procedure now so that the Program people know they are to write the letter to go out over her signature. Let your coordinator know right away that this official letter has been sent.
- ...Put your U.S. Representative on your bulletin mailing list. This suggestion has come from a Congressman. He appreciates being informed about your activities in this way.
- ...Plan a unit meeting on action. Have the members write their Congressman. It could be centered on one issue like Welfare or Foreign Assistance legislation. You could also offer a smorgasbord of topics, brief backgrounds on several issues, and let each member pick the one she wants. For this kind of a project, have the member write her own Representative in her own words. Unless you are sure of the exact status of a bill, keep the wording in the terms of general concern with the issue and that you hope the Congressman will do what he can when the opportunity to act comes before the House. (Remember, well thought out, individually written, personal letters do get attention. Identical form letters, poorly reasoned, coming all at the same time will be ignored.)
- ...Plan now to attend the League interview with your Congressman when the coordinators set it up.
- ...Action is also backgrounding issues and explaining League position to new members, old members (using the bulletin can be effective) and the public (public meetings, radio, TV, newspapers, etc.).
- ...Keep track of all your good works. Let your coordinator know what you've been doing. We will want a report when the congressional session is over.
- ...Suggest each unit take on an action project. This would be worked out withing the unit. It could be personal local involvement in an environment issue or human resources project. It could be following a specific bill. Leagues say they want to act. Let the units get busy!

ENVIRONMENTAL QUALITY

The pace is picking up! First it was WATER QUALITY. Then AIR QUALITY. And now the next step to a total, all-encompassing national position on ENVIRONMENTAL QUALITY - SOLID WASTE! It's a natural follow-through on our water and air positions and will broaden our knowledge and our action possibilities. (Poisons and toxic materials from that wetland dump may be leaking into the underground water supply; that polluting smoke belching from the smokestack may be the result of inadequate waste incineration or disposal sites.)

This year plan on STUDY and ACTION! STUDY your local SOLID WASTE situation. You will have three basic tools. . .

- . . .the LWVUS Current Focus "solid waste - it won't go away" (publication #675, 50¢). Your president got it in April. Borrow it to read quick while the ones you order for your committee are coming). . .
- . . .a Community Solid Waste Survey Guide, prepared by LWVUS, to help you size up the state of the problem in your community (due in September). . .
- . . .and a LOCAL AND STATE FACT SHEET, prepared by the state Board, to let you know local and state responsibilities for solid waste. (due in September)

ACT on the water and air positions we have. ACT in your own community when a problem arises. Follow the ACTION GUIDELINES which have been sent by national and will be discussed at the September workshops. Ask the state League to act when you think you see a problem of state impact.

THE STUDY

Why solid waste, you wonder, when you are so concerned about total land use. Because - the basic material is in your hands now. The national League has supplied the basic working tools, you can get the facts, and the state League will supply the missing link - tying the pieces together. There will be no national consensus, but we will be nationally doing the community solid waste survey. We will all survey our communities' solid waste situation, using a national League Survey Guide (much like the housing survey guide used for human resources). Then we will add up the results for a statewide picture. With a sound member knowledge in this area, you'll be ready to move on to another facet of the multi-faceted EQ topic. Forthcoming item-expanders: by October - a national publication on population growth and distribution; by February - a CMAA publication on land use in the metropolitan area, for use by Metro-area Leagues in their study this year as well as for background information for outstate Leagues. (Each outstate League will get one free copy of this publication to use in any way the information fits with your local League program.)

A sample SOLID WASTE study work plan:

- July.... READ the Current Focus "solid waste - it won't go away". (LWVUS publication #675). Then start on the bibliography. Especially recommended: Environmental Quality, the First Annual Report, Council on Environmental Quality.
- ORDER the Current Focus for your committee (you did recruit a committee didn't you?). Buy extras for extra-interested League members or public officials.
- LOOK AROUND your community. Start reconnoitering for your fall survey. Notice any special summer disposal problems? Start collecting CLIPPINGS.
- September... the state fact sheet and the community solid waste survey arrive.
- ORGANIZE your committee for the survey. Each committee member can take a section as her special responsibility to find the

answers.

October..... GET THE FACTS all together at a fascinating committee meeting ---- the report session on the survey questions! Write up your survey as soon as all reports are in.

November..... PUT TOGETHER what you know about the LOCAL SOLID WASTE SITUATION with the state picture. (From the state fact sheet, of course.)

ADD what your committee knows (from other League studies) about your LOCAL PLANNING - ZONING - PARKS - WATER - AIR - TRANSPORTATION - HUMAN RESOURCES situation. What part do solid waste problems play in the total picture? What responsibility do local governments have? What responsibility does the state government have? Invite the chairmen of these other items to this meeting and really delve into interrelationships.

By November 30... SEND the state League a copy of your survey. This is very important. We will compile the surveys from all over the state. With the data YOU send US, WE will draw for YOU a statewide picture of solid waste problems in League communities. (Not as piece-meal as it sounds at first, for Leagues are where the people are, and it is people that generate the solid waste.) We want YOUR SURVEY NO LATER THAN NOVEMBER 30.

and now you know so much, you simply must share it! so. . .

January or later.... A UNIT MEETING on SOLID WASTE - Where do they put it? INFORM members and DISCUSS effects on other aspects of environment and daily life in your community and DISCUSS state and local government responsibilities.

January... WE will send you a STATEWIDE WRAP UP on SOLID WASTE (pun intended). YOU can insert the Wrap Up in your bulletin or use it for part of a unit meeting and, hopefully, to help with suggestions for national Program planning for next year.

Now - where does the CMAL Land Use and EQ study fit in?

For metro-area Leagues - you already have this item on your calendar. We feel the Solid Waste Survey will be an excellent beginning, and the national EQ chairman and CMAL item chairman may well plan together - combine forces - for your two lively meetings.

For outstate Leagues - since there is no national consensus this year, that time can be spent entirely on the solid waste study, or you may wish to add to it a study using the "Population" Current Focus (due in October).

We are hoping you will use the CMAL land use material in one of several ways.

**If you have no local item of this nature, combine it with the solid waste survey for a beginning approach under the national item, as a unit meeting presentation.

**If you have a local item, this may be just what you need to tie in, fill in and back up your own study.

Our state committee will send out to you help in showing how this information can be used in our outstate Leagues. We already have local League EQ chairmen who are doing local land use studies this year working on guidelines showing you how to begin.

We foresee that the big push will be for national consensus on land use at the '72 National Convention. We strongly urge every local League committee to do the solid waste survey. In this way we hope to see an emerging statewide picture of agreement on the problems so we may be more active. If you take it one step further and program in a spot for a beginning look at land use, the total picture as it pertains to your own area, you have working together your local item chairman, your national EQ chairman (and for half of you, your CMAL chairman), and exciting things are bound to happen environmentally.

State-wise: We have a fantastic, repeat, fantastic, committee already working to help you. Where shall we get together? - At the September Workshops. - Item: local action under state and national positions. We'll be there - hope all of you will be also - and - May 1972, Leadership Workshops - we'll talk about how well we did and where we go next.

Remember these dates:

- September 1 - Solid Waste Surveys due to local Leagues
- Sept. 18-29 - Action workshops
- November 30 - Solid Waste Surveys due in state office
- January 1 - Results back to you
(we hope)
- Jan.-Feb. - CMAL land use information to local Leagues (with
state supplement for outstate Leagues)
- Jan. or later-Unit meetings on solid waste (and land use)
- May 17-19 - Program counterpart workshops - where do we go next?

HUMAN RESOURCES

(see "State Program, Equality of Opportunity" Section)

FOREIGN POLICY

Dates to remember: October 20 - U.N. Rally, Radisson Hotel, Minneapolis
November 4 - Minnesota Conference on China, presented by the World
Affairs Center and the National Committee on U.S.-China
Relations, Inc., New York
May 1972 - Walk for Development

Development Aid

Publications: Foreign Policy Leaders Guide 1970-71, LWVUS #381
Development in the Seventies, March 1971, LWVUS #672
Committee Guide, Foreign Policy - #1, LWVUS
Committee Guide, Foreign Policy - #2, LWVUS
Foreign Aid - text of President Nixon's April 21, 1971 message
to Congress
"Communiqués" from the Overseas Development Council
National VOTER article, January 1971

Other Materials: A series of taped radio programs, sponsored by AID, entitled
"Overseas Mission" is available at no cost to local radio stations.
The programs feature $\frac{1}{2}$ hour interviews with AID and other development
officials. Leagues should contact their local stations if interested
in having them aired. Write to Radio-TV Department, Information
Staff, AID, Washington, D.C. 20523.
A highly recommended film, "Not Enough", 16mm, color, 32 minutes,
is available from the Audio-Visual Department, U. of M., 2037 Univer-
sity Ave., Minneapolis, 55455, Catalog #7H0607. Rental on a 3-day
basis: \$5.55 plus postage.

League focus during the past year has been on an expanded development aid program.
Our most recent consensus position clearly directs that emphasis be placed on human
concerns and quality of life, coordination of programs, a voice in planning for the
LDCs receiving aid, and in the separation of military aid from development aid. For
these reasons we have paid, and will continue to pay, close attention to President
Nixon's proposals for the restructuring of U.S. foreign assistance programs.

As of a June 11, 1971 news report, there will probably not be enough time for
congressional hearings on the President's proposals before the present programs expire
(June 30). It is likely, therefore, that Congress will vote a one-year extension of
the present program and resume debate (expected to be heated) in late 1971 or early
1972.

Trade

Publications: Committee Guide, Foreign Policy - #1, LWVUS
National VOTER article, October 1970
Statements, memos, Times for Action, LWVUS, November 24,
October 12-13, August 17, July 27, July 22, 1970
Letter from Lucy Benson to President Nixon, July 22, 1970

In spite of League efforts, via its lobbying, letter writing, etc. techniques, the
Trade Bill of 1970 picked up steam as the months rolled by. Forces for more restrictive
legislation had increased in number and strength. In a recent interview, Senator Walter
Mondale said that he is very pessimistic about fighting these forces; he noted that labor
has reversed its position and now supports more tariffs and quotas. He pointed out that
a major problem of U.S. trade policies is that they are fragmented rather than unified,
as are those of Japan and the EEC.

OUTLOOK FOR WORK - June 1971

The League must be optimistic, however, it must be vigilant and increase its efforts toward promoting more liberal trade policies. League members believe that the nation's economic and political health depends on it.

United Nations

Publications: National VOTER, Nov.-Dec. 1970, Mrs. Benson's address to the
UNA of New Orleans
The U.N. after 25 Years
Committee Guide, Foreign Policy - #3, LWVUS
Committee Guide, Foreign Policy - #4, LWVUS

The League continues to be a strong supporter of the U.N. and its agencies. We must work even harder, not only in promoting the U.N. Rally in October, but all year round. Ours is a job of public education - developing understanding of and overcoming apathy about the U.N. organizations.

The U.N. Association has a new address: 55 S. 8th St., Minneapolis 55402, Room 200 (333-2824). They have expanded their gift and supply department and are most eager to promote the sale of their UNICEF cards. They will assist any League interested in selling cards; they would also like to know which Leagues already are. Contact them at the above address.

The Minnesota International Center, 711 E. River Rd., U. of M., Minneapolis 55455 (373-3200), can provide experts on foreign policy issues, trade, development aid, etc. from foreign countries. You would probably need to provide transportation for the speaker(s) and perhaps a minimal honorarium. If you have a program or event that would be of interest to foreign students and would like to involve them, contact the Center.

China

A clearly defined description of our new position on China can be found in the national memo dated April 20, 1971, a press release, and the text of "Current Explanation of the China Position" approved by the national Board, April 1971. For the present, League action consists of watching the progress of the three resolutions introduced into the Senate by Sens. Gravel, Javits and McGovern. The McGovern resolution resembles the League position most closely. Sen. Mondale said that the Subcommittee on International Finance, which he chairs, will examine the legal restrictions on trade with the PRC later this year.

LOCAL AGENDA

The member interest ran high at your annual meeting when you selected your local Program. Capitalize on this interest by evolving a well-directed study. Your first assistance toward the development of your program is the Local League Handbook, p. 25. Your very own local League Board will give you advice as will the state Board. We at the state level are ready to assist in making your work a success. However, we cannot meet your needs without knowing what they are. Communications between us must be a two-way affair.

In discussing Local Agenda there probably is no more important single point than planning ahead. We are not faced with state or national deadlines so we sometimes find it easy to put off. We all know what happens then. The Program is hastily put together and presented in a hap-hazard fashion and no one is satisfied. Needless to say, this is not the League's way of doing things.

Each local League must determine its own ingredients for development of Program. We have a few suggestions which may be helpful.

1. You need a committee - as large as you can handle and necessary to accomplish your goals. Try not to have all already-committed-to-a-position-type of people on your committee. Remember the League's reputation across the country for always presenting both sides of a story. Your committee should meet as soon as possible to plan their time-table to recommend to your Board for calendar planning late this summer.
2. Decide what sort of things you want to find out, what decisions you hope to reach and when. The summer is a good time to start your research - using your libraries, sending for literature from expert agencies, and obtaining information from other Leagues who have had or are doing a similar Program. (Soon you will be receiving the list of all local Leagues current local Programs and also, with your cooperation, a list of all local League publications pertaining to local agendas which will be available to you - maybe even a study file.)
3. Use your Observers - if you do not have an observer program then perhaps you should start one. Plan to observe governmental meetings which relate to your Program. Your observers program is most helpful in spotting areas for League work in preparation for local Program-making, too.
4. Develop community understanding of the local issue during the study period. After you have reached consensus and are ready with action you will find it much easier if the community is with you. Offer speakers to other organizations (once you have sufficient knowledge); open meetings on local affairs are very effective; go-see tours usually stir interest. Sometimes a newspaper will print for its readers the study material you prepare if you keep them informed as you research.
5. You and your Board will need to know when your members are ready with the big decision on reaching consensus. You will want to prepare good discussion questions which lead to consensus and action. Your Board will word the League's position and present it to the community, and they will decide what action the League will take to implement this position.

With many of the 68 local Leagues in our state involved in local Program on the county level, it is of the utmost importance that we all cooperate with the other Leagues involved. This cooperation is particularly necessary when it comes to action, and of course, one League may not speak for another without all having the same general consensus. We urge you to inform your neighbor League of your county activities. Maybe they could use your study material and be ready for consensus when you are. The state League will

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try to keep track of these areas and make you aware of them.

The national Board is becoming much more flexible in local action on national positions. We are ready to assist you with action under a national position. It is a good idea when doing a national study to research local aspects - as many Leagues did with the Welfare topic.

Together with Voters Service Local Agenda is often responsible for the reputation of the League in the community. Voters Service has always claimed to be the "fun" area of League work, but local Program surely is "fun", too, and satisfying because it brings about better government at a level which touches us all closely.

Dates of Local Agenda Workshops: September 22 - Duluth
September 24, 27 - Metropolitan area
September 30 - Worthington

COUNCIL OF METROPOLITAN AREA LEAGUES (CMAL)

Program 1971-73

- I. Governmental Decision-Making: CMAL supports provision for coordinated metropolitan services focused through the Metropolitan Council. CMAL will support the development of the Metropolitan Council as the decision-making body for metropolitan needs in accordance with these criteria: efficiency and economy, equitable financing, flexibility, citizen control, and responsiveness to the electorate.

Fiscal Disparities: CMAL supports area-wide sharing of fiscal resources to move toward the solution of problems created by fiscal disparities and to finance services which benefit the Twin Cities metropolitan area as a whole or affect the lives of all its citizens.
- II. Transportation: CMAL continues its support of improved mass transit and provision of a new non-air-polluting transit system.
- III. Land Use and Environmental Quality: A study of land use for the purpose of encouraging optimum metropolitan level planning and with attention being given to the interconnection of zoning, housing, population, transportation and the best uses of natural resources.

Outlook for Work

By early fall, 1971, we anticipate publishing an updated - and completely new - version of that 1968 best seller, "Metropolitan Maze." This handy booklet takes a look at how and where area-wide decisions are made. As food for thought, it points out some underlying reasons why our decision-making apparatus works or doesn't work. The new publication should give you material for unit meetings, for interviews with your legislators. Also planned for 1971 are cooperative community discussions about metropolitan issues using some of our LWV grass roots strength to evoke citizen participation in important metropolitan matters.

A "watchdog" committee on transit and transportation, urged by our Convention delegates and already manned by a corps of volunteers, will keep an eye on important transportation planning as it evolves throughout 1971. Their special focus is the use of new transit funds. Early plans of the committee include a report to all members in the metropolitan area through an issues and ideas type publication and possibly an area-wide workshop. Let the committee know, through CMAL, if you're interested in participating!

Most crucial question coming up in the metropolitan area is land use and environmental quality. In the new study our emphasis will be on shaping the future through a variety of public and private tools. And, we'll look at the way land use affects key environmental shapers - flood control, airports, and general growth, for example. Target date for the land use publication is January-February 1972 with consensus questions available shortly thereafter.

We highly recommend attendance at CMAL delegate meetings for background information for all Leaguers. Continuing resources are the monthly Metropolitan Council, Metropolitan Transit Commission and Citizens League Newsletters; as background for the new study, the magazine Urban Land, 1200-18th Street NW, Washington, D.C. 20036.

Calendar 1971-72

- | | |
|--------------|---------------------------------------------------------------------------------|
| September 16 | - Delegates and Alternates Meeting
Important - orientation for new delegates |
| January 20 | - Metropolitan League Day |
| March 16 | - Delegates and Alternates Meeting |
| June 1 | - Annual Convention |

SECRETARY

Welcome to the association of "frantic note-takers". Because discussions at Board meetings and League meetings are always lively, you will soon be one of the fastest writers in the League.

The secretary is the officer of the League responsible for making and keeping League records. (See pages 16-17 of the new Local League Handbook for job description.) Her minutes are the official record of what is happening in the League - decisions that are made, plans, action, results, and responsibilities. Do be certain that all minutes and reports are dated - day, month and year. Be responsible for reminding other Board members to date their paperwork, too.

MINUTES: The secretary is responsible for minutes of Board meetings, annual meetings and other general membership meetings where business is conducted. All minutes are a part of the permanent file. Forward one copy of the minutes to the state office and one copy to your local League consultant. League minutes must contain the following information:

- Name of League, place and date of meeting.
- Those attending and those NOT attending. Use Board members' last names throughout minutes. ("Mary Brown" not "Mary") In accordance with the resolution passed by the 43rd Convention, legal names will be used, not husband's name. In cases where there may be confusion, the husband's name may follow in parenthesis.
- Presiding officer and time meeting was called to order, time of adjournment.
- Correction or approval of previous minutes.
- Cash balance in treasury.
- Number of PAID members (enter under treasurer's report).
- Important announcements, date of meetings, names of members suggested for special jobs, names of members responsible for getting specific jobs done, appointments, correspondence considered. (Avoid listing names suggested for Board appointments.)
- Motions, maker, second and how disposed of (carried, defeated, tabled, etc.)

Cultivate your note-taking abilities and use them wisely. First, get yourself a spiral bound notebook or shorthand book and use it for ALL your minutes and nothing else. Don't rely on your memory. Do take comprehensive notes. Do not put all your notes into the minutes but do save those notes for awhile for reference. Use your notes to record in the minutes the sense of the discussion. Varying points of view should be indicated but not a blow by blow account. The matter under discussion should be explained with sufficient fullness to be meaningful at a future date when the situation may have been forgotten and to be understood by an outsider reading the minutes - the state Board, for example. As you record discussion, consider that a year from now you may want to return to the minutes to see what decision was made and how it was reached. It is not enough to simply state the motion and the vote on it. Request Board members to give you written copies of their reports (especially long ones) for your use in completing the minutes.

Regarding corrections: if you find your minutes needing extensive corrections, take a fresh look at your recording techniques, at the kind of corrections being presented, and sharpen your listening and comprehension skills.

BYLAWS: The secretary is responsible for keeping up-to-date copies of local League Bylaws. Plan now to ask your president for time at your June or August Board meeting to review your local Bylaws with your Board. If the Board thinks some changes are in order, a Bylaws committee should be appointed to make a presentation to the units via

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the bulletin and to the membership in November or December. Then the Board can consider these changes at the January Board meeting, forward suggested changes to the state Board for suggestions and review and have them back in time for publication 30 days before your annual meeting. Article XII of your Bylaws spells out the amending process.

Each revision of the Bylaws should carry the date of adoption. A copy of your up-to-date local League Bylaws should be kept in the secretary's permanent file, a copy should be sent to the state office and each of your Board members should have a copy. Note: Any changes in dues require a Bylaw change.

OTHER DUTIES: The secretary is also responsible for the following:

- Forwarding agendas to Board members.
- Forwarding copies of minutes to Board members prior to next Board meeting.
- Being ready to assist in parliamentary procedure. (Simplified Parliamentary Procedure)
- Correspondence
- Annual meeting notices
- Board lists
- Reports - see pp. 13-14, Local League Handbook - you are the record-keeper for your League. Remember! Complete copies of correspondence, Bylaws and minutes are a necessity for future reference.

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TREASURER

Juggling numbers and balancing books might at times make the treasurer's job seem like the loneliest position on the Board. You don't have a committee per se, as do most of the other Board members, and your reports are mostly succinct and numerical. Alas, take heart--you are a v. i. p.! You have many responsibilities, including acting as guardian and custodian of all League funds. That alone must make you feel wanted and needed!

Actually, you do not and should not work alone. You should, for example, have a close working relationship with your membership chairman, particularly since you keep the official membership list. It is important to maintain it up to date--reporting additions, deletions and transfers, plus changes of address, to your League as well as to the state and national offices. (Be sure to read the "Membership" section of this "Memo".)

As treasurer, you will also be in frequent communication with your publications chairman, finance chairman, and budget committee chairman. Your duties and relationships with them are spelled out in the Guide for Local League Treasurers, a must publication for every treasurer.

Among your many duties, in addition to the above, are collecting dues, reporting the League's current financial status at monthly Board meetings, reporting the sales and use tax to the Dept. of Taxation,* preparing periodic budget comparison reports for the Board, filing federal form 990 (watch for memos from state and national which should be coming very shortly), and acting as a member of the budget committee--(see, you do have a committee).

After you've done all that, when do you have time to be lonely? You will have a busy and, hopefully, rewarding year. It could turn out to be a valuable experience, as many former treasurers have found, so enjoy!

Important departing reminders: keep all of your records current and accurate; read, consume and digest the Guide; make sure that your file contains a Local League Handbook, Budget Committee Workbook, plus report forms for membership changes, state and national budgets, membership transfer cards, membership cards; and last but not least, please send your pledge to the state office when due.

* All Leagues in Minn. should be collecting and reporting sales tax on all publications they sell or give away (except to government agencies) and keeping records of the amounts involved. If you need information on what to do and how to do it, write to the Sales and Use Tax Division, Minn. Dept. of Taxation, St. Paul, Mn., or to the state League office. It could well be that, as a result of new tax legislation, changes in collecting and reporting procedures will have to be made. When and if they occur, you will, of course, be apprised of those changes.

FINANCE

Was this past year the year of the slump? Despite economic conditions, "Tain't necessarily so", said several Leagues. Some outstanding success stories were told this past year. St. Cloud, Northfield, St. Louis Park and St. Peter to mention a few.

Take heart finance chairmen and make this the year to surpass your goal! It's none too soon to get your committee organized - a good committee will make your load easier. Assign jobs to do - have materials available for them to read and use. Incorporate people who have had experience on drives or the finance committee, whether or not their experience stems from DWV finance drives. Get new people involved who are enthusiastic about League.

If you are a new finance chairman this year, be sure to get all the information and tools from the past finance chairman. The Art of Raising Money still remains the best basic tool - be sure to read it and refer to it often while making your plans for this year's drive. You and your committee with Board approval should set the date and lay plans for the drive. Set your sights high!

The committee should do all the groundwork, then recruit and train a corps of solicitors. A good training session for solicitors will give the members who go out a measure of confidence and know-how that will help insure success. Be sure to use your PR girl - she has much to do with your visibility in the community. Decide early what types of thing you want to try - kickoff breakfasts or luncheons, a finance advisory committee, pre-pitches to service clubs, or whatever.

MEMBER INVOLVEMENT ENTHUSIASM \$\$\$

All members are not necessarily good solicitors, but there are many jobs to do for a drive that can make use of these people. Typing, baby-sitting, thank-you notes, luncheons, breakfasts, etc. member involvement. After all, you, as chairman, are not solely responsible for the goal set. The responsibility lies with the membership. Your job is to organize the job, provide the tools, train the people, and inspire the group. Enthusiasm can be contagious. By all means, make it fun, too! Drudgery jobs are handled just that way - a real drag, but fun takes the drag out of drudgery!

The state finance chairman is available for consultation, aid, and assistance. There will be communications through the Board Memo, but be sure to ask for help if you need it. You probably can look for guidelines from national on the use of the Education Fund.

For more concrete help, finance workshops will be held this fall in conjunction with local agenda workshops, including information on local action under and state and national positions. That's quite a mouthful, but it will be quite a dayful of information. Circle the dates on your calendar now. Any areas of concern about finance you would like to have discussed at workshops can be sent to the state finance chairman.

Workshops:

September 22 - Duluth
September 24, 27 - Metropolitan area
September 30 - Worthington

MEMBERSHIP

WE BEGAN THE 1970's IN AN UPTREND -- increasing our total membership to 5363, a gain of 281 members or 5.5%. There is little satisfaction in these figures when we note that in 1963 we had nearly the same total membership - 5361. In 1965 we had a record 5836 members.

Thus the records show that we've been standing still - member-wise, while the population has increased,

government problems have become more complex,

our very system of government has been questioned.

The need for the League is greater than ever before. So let's continue the upward trend and work for a faster growth rate. We can do it with:

- enthusiastic membership chairmen
- concerned local Boards
- support of every League member.

Successful membership campaigns require year-round attention, touch every League activity, and spark every League member. Adding new members is only a small part of a drive for membership - reaching all members with meaningful experiences is just as vital.

THE ROLE OF THE MEMBERSHIP CHAIRMAN

Working with a committee, she plans and coordinates activities designed to attract new members, keep old members. Success depends on a substantial effort NOW...and in the fall. There's no fixed way to approach the membership job:

- ** Find out how your League and other Leagues handle membership
- ** Read the Local League Handbook and other Membership Basics
(see list attached to this OUTLOOK FOR WORK)
- ** Add your own ideas
- ** Meet with your committee to plan the year's activities
- ** Experiment!

Membership Committee: Organize your committee NOW. Include your president, treasurer, unit organization chairman and public relations chairman - plus a representative from each unit. And, of course, welcome any other members who volunteer!

Cooperative Board: See p. 43, Local League Handbook.

The membership chairman needs to be aware of the membership responsibilities of every Board member. Encourage them to keep all members in mind as they make plans. Here are some - but by no means all! - membership charges of various Board portfolios:

President - Enthusiastic leadership, participation in orientation and personal attention encourages members to participate in the great variety that is League service and action.

Treasurer - Keep a close relationship with her in order to avoid slip-ups in collecting dues and keeping records of paid members.

Secretary - Enlist her aid in writing letters, invitations, thank you notes. Monthly membership totals/comparisons in minutes alert your Board.

Finance - Encourage members to suggest League membership to contributors and their employees. Have membership information available marked with name/phone of membership chairman.

Bulletin - Welcome new members, prospects in the bulletin! Articles can promote membership events, show member involvement in League activities, and keep members aware of progress toward growth goals.

Unit Organization - Help this chairman identify and evaluate needs of each unit. Are changes in number of units desirable? size? meeting days? times? Watch her monthly status reports from each unit for clues.

Publications - Goal: that every publication sold/distributed in your community carry with it an insert promoting League membership! Of course she'll see that members (and, if budget permits, guests) have publications in their hands before the particular unit meeting.

Voters Service - Many women have first become acquainted with League via VS activities. Leaguers often have the chance to explain League to citizens as they assist in voter registration and hold candidates meetings, youth days, programs on government, go-see tours.

Action - Involve both old and new members in responding to Times for Action. Emphasis on action attracts action-oriented women to the League. Publicize our goals - and our accomplishments!

Program Resources - Consider the backgrounds, experience, expertise of all members as plans for local study and for local application of state and national study are made - and reach out to women in your community interested in these areas who are not now members, actively recruiting their League affiliation and commitment.

ATTENTION, MEMBERSHIP CHAIRMEN:

All memberships to be renewed before July 31, 1971

"Impossible!", you say? Positive thinking leads us to believe that "The impossible is possible!" Actually, there was no other alternative. The impetus for this revolutionary move came from a recognized need to change the mailing service handling the Minnesota VOTER. The resolution adopted by Convention '71 requested that our members be listed by their legal, voting names. We seek to accomplish this twin purpose via the special forms enclosed with this OUTLOOK FOR WORK mailing. Please consult them, fill them out as directed on them, and see that the lists are in the state office by August 1, 1971. The following is the form in which the Convention directed members to be addressed: Jane Doe (John). This is the form in which your membership lists should be prepared.

Recommendations for collecting dues are included in the "Membership Campaign Memo" included in this mailing. Dues collection completed NOW will improve local Board planning, organization of units and free membership committee to concentrate on recruitment, meaningful meetings, and orientation - come autumn!

Membership Calendar*

June, July - Collect delinquent dues, prepare complete membership list for state office, work on unit analysis, membership analysis, prospect lists, yearly plans

August 1, 1971 - Paid Membership List Due in State Office

August - Plans for year submitted to your Board
September unit meetings well planned

Sept.-Oct. - Key months for major membership activities

Oct. 11, 1971 - Membership Rally planned in connection with U.S. Congress
Workshop - metro area

Plan now to make this a "Special Day" for all League members and their guests. An excellent opportunity to show League involvement in areas of national concern - see "National Program Section" this OUTLOOK FOR WORK for details.

*Enclosed "Membership Campaign Memo" includes more detailed year-long calendar suggestions.

FIELD SERVICE

CONSULTANTS

Each local League has a consultant. Make use of her! Send her your minutes, bulletins, agendas, flyers and other things which will help her keep in touch. Invite her to your Calendar Planning session, if you wish, so that she will start the year with a better picture of how she and other members of the state Board can serve you.

WORKSHOPS

Elsewhere in the Finance section and Local Agenda section of this Outlook you will find plans for our Fall Workshops. Make plans to attend these workshops. They are open to as many members as you wish to bring. . . The More the Merrier.

In the spring we will have our Leadership Training sessions. Each member of your local League Board will have the opportunity to meet with her counterpart on the state Board.

STANDARDS FOR ORGANIZING

We organize new Leagues in towns, counties or areas which have a population of 5000 or more. Provisional Leagues pledge \$150 to state and national; they must have at least 50 paid members with dues of \$7.50.

PROVISIONAL LEAGUES

We have three provisional Leagues - Marshall, Mounds View and Stevens County (Morris). Annette Whiting (Owatonna), Claudia Jorgenson (New Brighton) and Carol Dahl (Willmar) are their advisors.

FIELD SERVICE COMMITTEE

The committee is made up of members both on and off the state Board. We meet three or four times a year to try to generate ideas about better ways to serve Local Leagues. Jerry Jenkins is the chairman. She will be on leave of absence from the state Board until January 1. In her absence Irene Janski and Peggy Thompson will be available for consultation. Please address correspondence to them at the state office.

The field service committee would like to encourage you to:

1. Make sure that each Board member has a committee.
2. Make a special effort to put variety and zest into your unit meetings - hold your own mini-workshop on discussion techniques and more meaningful meetings in the fall so you get off to a good start.
3. Plan a concerted drive for new members - push for it all year!
4. Accentuate the positive - League is work, but it is fun also

VOTERS SERVICE

To be "In League with the 70's" Voters Service will keep pace by applying the 3 R's -

- * Register 18 year olds --- on up
- * Remember the precinct caucus!
- * Request organizations to encourage qualified women to seek public office.

This is what we call an "off election year" because there is no state or national election. However, many of you will be involved with disseminating voting information, voter registration, local and school board candidates meetings and candidates interviews. Put that together with the 3 R's and you know you will not have an "Off year".

REGISTRATION AND VOTING:

First of all, some local Leagues are in areas where registration is not required. Registration would not pertain to these Leagues, but they can still provide voting information. The 18 and 19 year olds as well as other new voters will need to know about such things as residency requirements, polling places and candidate information.

Other local Leagues may already be registering voters. If you plan to help register, check with your city clerk to find out when and how much help is needed. Perhaps you could receive permission to set up voter registration at high schools, nursing homes or junior colleges. Some Leagues have held a "birthday party" for those becoming eligible to vote. Registration and/or voting information can be distributed and the operation of the voting machine explained and demonstrated. Remember to serve the birthday cake!

The 1971 session of the Minnesota legislature ratified the U.S. constitutional amendment granting 18 year olds the right to vote in all elections. At present writing 32 of the required 38 states have ratified the amendment. In the meantime, (as explained in the National Current Focus, The Voter, The Law and The Ballot) 18 year olds in Minnesota may vote for President, Vice President, U.S. Senator and Congressmen only.

Regarding the residency requirement of college age students in a college town, the student may sign an affidavit stating his or her place of residence is in that town. The registration is still up to the discretion of the city clerk of each municipality.

The first two weeks in October, ending October 15, 1971, will be the focus for a statewide registration drive aimed at registering new voters - 18, 19 and 20 year olds - under the general leadership of the Minnesota Youth Citizenship Fund, Inc. The LWV of Minnesota is cooperating in this drive and other organizations include Minnesota Youth Franchise Coalition, Minnesota Association of Commerce and Industry (local Chambers of Commerce, businessmen), Minnesota Federation of Teachers, Minnesota Association of Student Councils (high school student governments), Minnesota American Legion, Minnesota State College Student Association (college student governments). Plan now to gear your local efforts to this special time - and enlist local members of these organizations to aid you! Watch for details as they develop, via the Board Memo.

It's possible to add 125,000 new voters at the next election, and they'll need a great deal of information and encouragement, too. Available now in the national office is the flyer "It's Your Country" - an answer to "why vote?", "why bother?". There will be a new "Your Vote Makes a Difference" coming out in April 1972.

REMEMBER THE PRECINCT CAUCUS!

FEBRUARY 22, 1972

Thanks to the 1969 Legislature both parties have a uniform caucus date - the 4th

Tuesday in February. This is where the "grass roots" start to grow. The state Board is cooperating on this important event with the DFL and GOP by requesting that all PTA, schools, municipalities and community organizations free that date on their local calendars. This will enable the citizens to attend the caucuses as well as make available adequate public meeting rooms. Your local League can help by appealing directly to your community officials NOW, before their 1972 calendar begins to fill up.

- contact school and city officials
- send letters to community organizations
- a letter to the editor stressing the importance of citizen participation in precinct caucuses.

Please make a BIG PUSH for caucus attendance. The youth and other first time voters should surely experience this evening. Inform them all as to what, where, when and why. Work for the best turn-out yet!

There will be a precinct caucus kit available this fall as well as a new edition of the League's Digest of Minnesota and School Election Laws correlated in one pamphlet to aid you in your precinct caucus promotion.

CONVENTION '71 REQUEST THAT QUALIFIED WOMEN BE ENCOURAGED TO WANT TO RUN FOR PUBLIC OFFICE

Quoting the Voters Service Handbook, "chronologically, enlisting the interest of qualified citizens to run for office is the first step in election VS. Your Board has perhaps discussed this step and recognizing its importance, may have decided to make an effort to encourage qualified persons to want to hold public office." Voters Service was directed by the delegates to the 1971 State Convention to encourage qualified women to seek public office.

Try the following ways and whatever other methods that you think would be workable in your community.

- Months before filing deadline check on the offices to be filled at the next election, filing dates, places, fees and publicize this information. If possible, describe duties and responsibilities of the positions and where they fit into the over-all picture of government. Stress the intangible rewards of serving in a public office - both for the individual and the community. Provide them with information on how to run for public office.
- At meetings where Leaguers have an opportunity to speak or comment, point out the importance of qualified candidates and encourage women to respond.
- "Go-see" tours to governmental meetings or government offices may arouse interest in office holding.
- A strong observer program educates League members regarding the actual work of public officials and can stimulate interest in members to seek office.
(Come on, you gals!)
- Send out the word via your own local League bulletin.
- Incumbents speaking at public League meetings is another way to call attention of likely people to compete for office.
- Letters or calls to community organizations requesting them to encourage women to be candidates for public office may produce a winner.
- Make an effort and follow through. It will be interesting to watch for results.

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PROPOSED STATE VOTERS SERVICE COMMITTEE

It is desired to form a state VS committee composed of VS chairmen or other interested Leaguers from each congressional district. You are in a better position to know who these Leaguers are. It would be greatly appreciated if you will send suggestions (with names and addresses) to the state office. We would be planning and implementing effective election and non-election Voters Service to cover the state.

- Election Voters Service encourages citizens to register and to vote and enables them to vote as informed citizens by providing factual information about candidates and issues.
- Non-election Voters Service involves people in learning about and participating in government and politics at any level. Can we teach them how to run for office?

1971 - 1972 VOTERS SERVICE CALENDAR

Summer

Committee recruitment and assignments
Voter registration
Dissemination of voting information
Calls and letters clearing precinct caucus date
Letters to organizations requesting them to encourage qualified women to seek public office
Survey community voter needs

Fall

Candidates meetings
Digest of Minnesota and School District Election Laws
Precinct caucus kit
Groundwork for precinct caucus promotion

Winter

Launch precinct caucus attendance promotion
Caucuses: February 22, 1972
Survey voting patterns of your precincts in anticipation of Election 1972 to determine why some precincts have lower (higher?) turn-out than others

Spring

"Your Vote Makes a Difference" pamphlet
Candidates meetings for local, school elections
Groundwork for Voters Guide for Election '72
Explore possibilities for regional candidates meetings for Election '72
Leadership Workshop - May 16, 17 and 18

If you do not have the Voters Service Handbook, waste no time in possessing one. Order from the national office. It's a terrific tool! Good luck with your VS activities!

PUBLIC RELATIONS

The summer time is an excellent time to think about plans for the coming year. By now you should have a tentative calendar of activities for 1971-72. This will give you an opportunity to plan ahead, formulate plans on how best to publicize the events. You should consider the purpose of each event. Is it just for leaguers? Is the public invited, and for what purpose? Once you know the purpose it becomes easier to come up with the "how to".

By all means make a concerted effort to meet the news media. If you already know them stop by for a chat and update information on deadlines, interest, new reporters etc. To be really effective you must be a face on top of a body -- not a voice on the phone or a signature on a news release. Find out what interests your radio and TV stations. How do they want the material presented? Is the printed news media (newspaper and local publications) interested in the same thing or do they look for a different angle? Do they want you to present just the facts or do they expect you to write the whole article?

As the PR chairman, some of the objectives you should keep in mind are:

- to publicize local events so they will be well attended and therefore more beneficial
- to show the public the effectiveness of the League (this helps greatly during the finance drive)
- if you reach consensus, publicize it. This makes your stand known, and if you take action you may discover new allies to help you reach your objective.
- to make League publications known to the public. Again it makes the League visible in a positive way and may help sell the publications.

"Tips on Reaching the Public" put out by the LWV of US is still a good reference.

Check with local radio and TV stations to see if they would be interested in presenting any of the League Programs or speakers. Perhaps your town is experiencing a pollution problem, or trying to prevent one; this would be a good time to come forward with the studies the League has made on the national and state level. This is League in action. Also make sure you are sending spot announcements to local broadcasters and getting LWV activities reported on community calendar programs.

You will receive sample press releases from both state and national about activities on those levels of League, and State Board Memos and National Board Reports will give you further direction. But always look for the local angle of interest. You will find this is how your news media looks at items.

PUBLICATIONS

League publications are the "great books" (and booklets) of the League. Offer them proudly, actively, and energetically to your members, your community, individuals, schools, libraries, bookstores. They will make friends and money for the League.

The publications chairman is the public relations agent and salesman for League publications both within and outside the League. First, be sure your members are aware of, have plenty of opportunity to acquire, and are enthusiastic about our publications. Then carry this awareness and enthusiasm to your community. Use some of your community action budget to give away League publications. Complimentary copies often bring orders for more. Work with your public relations chairman and your resource people to decide where to give away and sell each League publication. The publications chairman has the responsibility for contacting other Board members about the promotion of publications. Don't wait for them to come to you.

Develop a plan for publications promotion - and carry it out throughout the year. Perhaps you could plan to feature a particular publication each month with distribution to members, in the community, book reviews in the local paper, a focus at the library, contacts with other organizations, and communications with members through units and your bulletin about what publication is being focused this month and what success you have had. That's one idea, you have another one, or several. You may want to focus on only one part. Whatever you decide - plan your publications job NOW. As you do calendar planning for your League year, the publications chairman should schedule her publications activities for each month along with other League plans. Keep your Board in touch with what you are doing with our "great books". Another part of your plan - PLAN to earn money on publications this year. Buy publications at the League discount and sell at the unit price.

Some of the publications that could be emphasized this year are:

You Are the Government, LWV of Minnesota

a League publication used by many ninth grade classes - have your schools tried it?

Equality of Educational Opportunity, LWV of Minnesota

people and groups interested in local schools, in education, in equality of opportunity will love it. What about teacher organizations, school boards, PTA.

When You Write to Washington, LWVUS

Use it like a Facts and Issues - Everyone should have one of their very own. Use the quotation from Congressman Jim Wright's You and Your Congressman (page 1 of the pamphlet) to promote sales.

U.S. Congress, LWVUS

Everyone today wants to know how the system works. Great for school classes.

INDIANS IN MINNESOTA, LWV of Minnesota

Our latest, most spectacular effort! Long-awaited and still a few days more - when this is finally finished, you are gonna love it!
SEE BELOW

Scrutinize your publications catalogs for more ideas.

Coming - - - for emphasis later in the year:

Digest of Election Laws - a new one with Minnesota election laws as well as school district election laws.

Precinct Caucus Kits

INDIANS IN MINNESOTA: If you are a new publications chairman, you have an opportunity to learn your job with a BIG event - a beautifully-prepared paper back book with impact and relevance. Copies should be in the state office by July, so you can begin to send your orders now for delivery during the summer. Promotional flyers are enclosed with the Outlook - additional flyers available on request. Start using the flyers NOW.

OUTLOOK FOR WORK - June 1971

You can address the flyer on the back and mail it to interested people and places - libraries, bookstores, etc. You should certainly send the flyer to your school administrators and curriculum committees (they will still be working during June). Tell them you will bring the book itself for them to see when you get your first copy and offer delivery on their orders during August. Remember to provide a complimentary copy where it will be helpful to sales and public relations.

Pricing: Single copies are \$2.00 including postage and handling

Discounts: 10 - 49 copies 20% = \$1.60 per copy

50 - 499 copies 30% = \$1.40 per copy

500 - up copies 40% = \$1.20 per copy

As you can see, the discounts are substantial. You can sell at the single copy price or offer your own quantity discount and still make money for your local League.

Do have fun promoting this one. Let us know what you are planning and doing. A promotion campaign will be planned at the state level to help you in your local efforts, to give you extra ideas, and to help make INDIANS IN MINNESOTA a great success. But don't wait - start your own efforts during the summer, and we can build on each others' progress.

BULLETIN EDITORS

Now is the time to think about Bulletin upbringing. This "child" of your League is a product of various Board members - depending on the issue! However, as the editor, you are the mother responsible for putting this child to bed! In order to have a well-disciplined Bulletin a firm deadline is obligatory. Because your Bulletin goes to every member as well as some people outside your League, you will want to remember that it is important to consider the whole child, to see that he is well-rounded and reflects what your members need to know, as well as what your Board members need to say.

If you are a new Bulletin editor or an old hand, it would be wise to read "What Every Board Member Should Know About the Bulletin", page 51, your Local League Handbook.

Essential Contents

Name of your League, name of your town, date, your president's name and address, your name and address; calendar of unit meetings (where, when and why); preview of monthly topics; a Board meeting digest; announcements of forthcoming LWV events, drives and projects; changes in Board personnel, and announcements of new members.

Other Possibilities

President's letter or column (or have another Board write it for variation); Voters Service facts; Observers' reports; profiles of members or Board members; reports on LWC conferences, workshops, tours; publications; radio and TV programs; consensus report, reprints from state and national Board Memos; League principles and policy, Time for Action calls, and pertinent information on the local government level.

Seasonal Contents

Official notices on the budget Bylaws, Program and nominations; announce the year's calendar; make up membership, officer and directors list; publish an elected official directory (or include this with your membership list); print annual reports and announce the official local Program.

How to Accomplish the Above with Ease

Attend all Board meetings. At your calendar planning and Board orientation meeting, see that your Board is informed about the Bulletin and ways in which they can be most helpful to you. Set your deadlines during calendar planning. Be sure you have a place on each monthly Board meeting agenda.

Summarize what each Board member is expected to contribute to the Bulletin at the end of each Board meeting.

Announce and adhere to your monthly deadline.

Make your Bulletin clearly legible, (Does your mimeograph need cleaning?) enthusiastic and genuinely committed to the League.

See that members receive the bulletin well in advance of meetings.

Send 13 copies of each issue to the state office (555 Wabasha, St. Paul 55102) for use by the state Board and staff. Send three copies to national. Send one copy directly to your League's consultant. (See list of state Board and field service consultants enclosed with this mailing.) Send one copy to Connie Rabinowitz (Bert), 165 Cliff Rd., Wellesley Hills, Mass. 02181. (She is the national Board member designated to receive Minnesota's bulletins.)

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, Minnesota 55102
June, 1971

GUIDE TO PUBLICATIONS FOR LOCAL LEAGUE BOARD MEMBERS

*indicates national Publication - order from LWVUS;
all others are LWV of Minnesota publications, unless
when specific publisher is indicated.

EVERY BOARD MEMBER

Local League Handbook (1969 edition)	Publications Catalogs - Local,
Local Bylaws	National*, State
Local Budget	National Voters - for the last year
Local Program	Minnesota Voters-for the last year
Facts* - National 1970	Local Bulletins
Facts - State (to be updated 1971)	Rules of Punctuation and Capitaliza-
State Board Memos - for the last year	tion
How to get and Keep Members* (1965 ed.)	The First Fifty Years
Meaningful Meetings*	Positions for Action - 1970
The Art of Spending Money*	
Let's Talk League - 1968	

IN ADDITION

PRESIDENT

President's Guide; Nat'l Board Reports*
Sample Local League Board Agenda
Sample Local League Annual Meeting
Agenda
Simplified Parliamentary Procedure*
List of Local League Presidents
Lists of State & Nat'l Board* Members
National Bylaws (revised 1970)*
State Bylaws (revised 1971)
State Budget - current
Know Your Town Survey - current
The Art of Raising Money*
Tips on Reaching the Public*
Current Publications in Nat'l & State
Program Fields
You and Your National Government*
You Are the Government
Is Politics Your Job?* - 1966
National Budget* - current

TREASURER

Guide for Local League Treasurer*
A Budget Committee Workbook*
Report Forms for Membership Changes
National Budget* - current
State Budget - current
Membership Transfer Cards*
Membership Cards *
Memo - National Filing Forms
990 & 990 (SF)

SECRETARY

Complete File of Local Board Minutes
Sample Local League Board Meeting
Minutes
Sample Local League Annual Meeting
Minutes
Simplified Parliamentary Procedure*
National Bylaws (revised 1970)*
National Budget* - current
State Bylaws (revised 1971)
State Budget - current
Local Bylaws

FINANCE CHAIRMAN

The Art of Raising Money*
National Budget* - current
State Budget - current
Tips on Reaching the Public*
Prospect Cards*
Contributor Receipts*
Suggestions to Bulletin Editors on
Finance
Checklist for Local League Finance
Chairmen
A Budget Committee Workbook*

OUTLOOK FOR WORK - June 1971

BULLETIN EDITOR

Tips for Bulletin Editors*
Bulletin Editors Guide - 50¢
LWV of New Jersey, 460 Bloomfield
Ave., Montclair, N.J. 07042
Suggestions to Bulletin Editors on
League Finance
Tips on Reaching the Member through
the Bulletin
Tips on Membership for the Bulletin
Editor

MEMBERSHIP CHAIRMAN

Membership Recruiting Flyer*
Membership Memos
You've been Intrigued by the League*
Hints for Membership Success Drives
Sample New Member Kit
Sample Membership Letters
Membership Matters* 6, 8
The Member in the Unit
How to get & Keep Members*
Do you know the ABCs of Your Town's
Government?*

Tips on Reaching the Member Through
the Bulletin

CHAIRMAN OF DISCUSSION UNITS

The Member in the Unit
Tips for Unit Leaders
Sample Unit Report Form
Sample Membership Letters
Handbook on Discussion Techniques
available from the LWV of
Los Angeles

PUBLICATIONS CHAIRMAN

Duplicate Presidents Mailing - state,
national
First Things to Do on Becoming
Publications Chairman
Record of Publications Ordered Forms
Promotional Publications Flyers
One copy of all Local, State and
National Publications
Selling LWV Publications to Businesses
& Organizations
Publication Order Forms - state, nat'l

VOTERS SERVICE CHAIRMAN

Voters Service Sights the YOU in
Youth
Your Vote Makes a Difference
Digest of Election Laws
Digest of Minnesota School District
Election Laws
Minnesota's Welcome to New Residents
Voters Rights Under Certain
Minnesota Laws
Who Me? Go to My Precinct Caucus?
Tips on Candidates Meetings
Tips on Voters Guides
Tips on Boothng
Legislative and Congressional Dis-
trict Maps
You Are the Government
Tips from Ballot Issues Swapshop
Tips from Voter Registration Swapshop
How a Bill Becomes a Minnesota Law
How to Write Your Legislator
Board Memos
You and Your National Government*
When you Come to Washington*
How A Bill Becomes a Law*
Is Politics Your Job?*

Voters Service Handbook*
Registration and Voting Laws and
Procedures by States*
VS for Less Easily Motivated People*
Simplified Parliamentary Procedure*
ABCs of Your Town's Government*
Choosing the President*
Voting is People Power*
National Board Reports*
The Voter, The Law, & the Ballot*
A Time to Listen*
Vistas For US - 1,2,3*
It's Your Country*
Get Ready to Vote*
State Legislative Manual (available
from your Legislator)
Minnesota Election Laws (available
from Secretary of State)

NATIONAL RESOURCE CHAIRMEN

National Board Reports*
Committee Guides*
Facts & Issues*
Time For Action*
Report From The Hill*

NATIONAL RESOURCE CHAIRMEN (cont.)

Refer to Nat'l Publications Catalog
for other Publications on all
National Program
Study and Action - 1970-1972*

STATE RESOURCE CHAIRMEN

Positions for Action 1970
You Are the Government
Financing Public Services in
Minnesota
Property, Income and Sales Taxes
Property Taxes: Probing Some Options
Project Updates: Election Laws,
Constitutional Revision, Minnesota
School System-Equal for All?, Dis-
crimination in Housing
Human Resources: Minnesota's Changing
Patterns
How a Bill Becomes a Minnesota Law
Map of Capitol
Legislative and Congressional District
Maps (new ones following reap-
portionment)
Facts and Issues: Minnesota Legisla-
ture
Facts and Issues: Executive Branch
Set of 1971 Capitol Letters
Equality of Educational Opportunity
INDIANS IN MINNESOTA

LOCAL RESOURCE CHAIRMAN

Know Your Local Government*
Know Your County*
Handbook of Local Program (Calif.,
Wis., N.Y., or Ind.)
Agreement for Council of Metropolitan
Area Leagues (if in CMAL)
CMAL Program material (if in CMAL)
School Survey Guide*
Local Programs of Minnesota Leagues - 1971-1972
Planning in the 70's*

PUBLIC RELATIONS CHAIRMAN

Tips on Reaching the Public*
The Art of Raising Money*
Lists of Tapes Available
Advise on Feature Stories About the
League
Is Politics Your Job?*

LEGISLATIVE CHAIRMAN

All Publications Listed for State
Resource Chairmen
Job Description for Local League
Legislative Chairman
How to Write Your Legislator
State Legislative Manual (available
from your legislator)
List of Legislators
Committee Assignments of Legislators

NON-BOARD MEMBERS

BUDGET CHAIRMAN

The Art of Spending Money*
Budget Forms*
Budget Committee Workbook*
State Budget - current
National Budget* current
Local Budget and Explanation

CHAIRMAN BYLAWS COMMITTEE

Local League Handbook*
Standard Local League Bylaws*
Explanation of Local League Bylaws*

CHAIRMAN NOMINATING COMMITTEE

The Nominating Committee*
Local League Handbook*

OUTLOOK CALENDAR - 1971-1972

Please note: Any publications listed in a month are planned for the last day of that month, So do not plan to schedule unit meetings or general meetings based on these publications for at least another month following publication. The center section, LOCAL, is for your use in your Board Calendar Planning.

<p><u>STATE</u> July, 1971</p> <p><u>Indians in Minnesota</u></p>	<p><u>LOCAL</u> July, 1971</p>	<p><u>NATIONAL</u> July, 1971</p> <p>National VOTER: Program tear-off</p>
<p>August, 1971</p> <p>8/1 - Deadline for Paid Membership lists to state office Committee Guide: Judiciary Committee Guide: Legislative Chairman Questionnaire: School District Election Procedures 8/31 - Local Publication list due Questionnaire: Judiciary Materials for Interim Legislative Interviews State Department of Education information-theirs</p>	<p>August, 1971</p>	<p>August, 1971</p>
<p>September, 1971</p> <p>9/16 CMAL Delegates Meeting 9/22, 24, 27, 30 -Fall Finance/Local Agenda-plus Workshops Questionnaire: Solid Waste (EQ) Committee Guide: Indians in Minnesota 9/30 -Local Agenda Questionnaires due</p>	<p>September, 1971</p> <p><i>Unit of Indian</i></p> <p><i>Orientation Information on Courts</i></p>	<p>September, 1971</p> <p>Questionnaire: Solid Waste (EQ)</p>

<u>STATE</u> October, 1971	<u>LOCAL</u> October, 1971	<u>NATIONAL</u> October, 1971
10/2 thru 15 - Registration Drive for NEW Voters 10/11 - US CONGRESS WORKSHOP - <i>Hopkins House</i> 10/15 - School Elections Questionnaire Due 10/20 - UN Rally	<i>Day Care</i> <i>Indian</i>	10/11 US CONGRESS WORKSHOP 10/20 UN Rally
November, 1971 11/1-12-Myth-Dispelling Workshops (Welfare) 11/4-China Workshop (World Affairs Center's) 11/30-Solid Waste Questionnaires due-in state office <u>Digest of Election Laws</u> -new edition	November, 1971 <i>EQ</i> <i>Abortion workshop</i> <i>Environmental Quality</i>	November, 1971 11/30-Solid Waste questionnaires due in state office.
December, 1971 Committee Guide: School District Election Procedures 12/1-Judiciary Questionnaires due Precinct Caucus Kit-VS Committee Guide: Caucus Resolutions	December, 1971 <i>Nat'l prog.</i> <i>HR update</i> <i>Judiciary & Lake Leagues</i>	December, 1971 Congressional Interviews
January, 1972 Results of solid waste state survey to Leagues 1/20-Metropolitan League Day (CMAL)	January, 1972 Begin plans for annual meeting <i>U.S. Cong.</i> <i>U.S. Congress</i>	January, 1972
February, 1972 2/22-UNIFORM PRECINCT CAUCUS DAY CMAL Land Use information expected	February, 1972 <i>resolutions for precinct caucus</i> <i>sch bd elect.</i> <i>Caucus resolutions, Nat'l update</i>	February, 1972 2/1 - National Program Suggestions due (1 round only!)
March, 1972 State Department of Education information-ours 3/16-CMAL Delegates meeting <i>Voter on Judiciary</i>	March, 1972 <i>local prog + update</i> <i>School election laws</i> <i>Local action letters(?)</i>	March, 1972 3/1-U.S. Congress Consensus due 3/20-Proposed Program to state, local Leagues

<u>STATE</u> April, 1972	<u>LOCAL</u> April, 1972	<u>NATIONAL</u> April, 1972
4/1-School District Election Procedures consensus due 4/19-State Council State Constitutional Amendments information Questionnaire: local/ state Education Re- lationshps <u>Your Vote Makes a Differ-</u> <u>ence (Election '72 update)</u>	CMAL Judiciary 4/19- State Council Transit wksp CMAL & Lake League	
May, 1972	May, 1972	May, 1972
5/1-5 - National Convention 5/8-14 - American Indian Week 5/16,17,& 18 - Leadership Workshops	5/1-5 - National Convention courts + juvenile/ annual dinner	5/1-5 - National Convention
June, 1972	June, 1972	June, 1972
6/1 - Education Question- naires due 6/1 - CMAL Convention Publication on Campaign Practices		

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, Minnesota 55102

OUTLOOK FOR WORK

June 1971

"In League With the '70s" (according to State Convention '71 of the same theme) translates: Action -- legislative, every member, caucus resolutions

Service -- new voters, women as candidates, bringing the community along with our new studies: Judiciary, School District Election Procedures.

Further translated, these twin goals become an OUTLOOK FOR WORK detailed in the ensuing pages under assorted portfolios suggested by the state Board as part of our charge: "organized to serve you".

During 1971-1972, you'll encounter new "How To" Tools, like:

--Committee Guides

- . .for Judiciary, due in August
- . .for Legislative Chairmen, due in August
- . .for Indians in Minnesota, due in September
- . .for School District Election Procedures, due in December
- . .for Precinct Caucus Resolutions, due in December

--Surveys, Questionnaires--with due-dates, like:

- . .School District Election Procedures, to you in August, due back Nov. 15
- . .Judiciary, to you in August, due back Dec. 1
- . .Local Agenda Publications, to you now, due back Aug. 31
- . .Solid Waste, to you in September, due back November 30
- . .Local-State Education Relationships, to you in April, '72, due back June 1, '72
- . .Legislative Interviews, to you in August, due back as soon as possible

Convention '71 directed us to address all mail to members by their legal names, i.e. Jane Doe (John) . . and as luck would have it, this change coincides with our change of mailing service for The Minnesota VOTER. So your list of paid members is due in the state office August 1st (See separate sheets for details enclosed in this mailing, also "Membership" section, OUTLOOK FOR WORK.)

Workshops geared to the twin goals highlight the fall, '71. "Finance/Local Agenda/Local Action on State, National Positions" scheduled for Duluth Sept. 22, Worthington Sept. 30 with 2 in the metro area--Sept. 24 & 27; "U.S. Congress: Can It Be More Effective?" set for October 11, metro area (and nicely timed to climax your local Membership drive--a real go-see tour of League national Program in action!).

NOTE: Convention '71 in adjusting the proposed budget to fit pledges by local Leagues cut budget underwriting of workshops, so registration fees will be figured to cover all expenses and make workshops self-supporting.

Publications by LWV of Minnesota within this OUTLOOK FOR WORK include:

Indians in Minnesota - July, '71
Digest of Election Laws - November, '71
Caucus Promotion Kit - December, '71
Your Vote Makes a Difference - April, '72
Campaign Practices - June, '72

Watch for the "Tear-off in July National VOTER" and respond immediately with a single issue to include in 1972-74 Program--and remember that Feb. 1, '72 is the deadline for the one--and only--round of national Program suggestions. Convention '72 is May 1-5.

Communications with Council of Metropolitan Area Leagues and Leagues in other areas in Minnesota will be strengthened via regular mailings of all CMAL study and action materials directly to all Leagues . . together with suggestions for possible local use of the information by non-CMAL Leagues.

Dates, Dates, Dates -- appear in the 1971-1972 Calendar attached to this OUTLOOK FOR WORK. As you fit them all together with your own local Program and Action plans, note that two consensus dates are included:

March 1, 1972 - U.S. Congress (national)
April 1, 1972 - School District Election Procedures
(state)

Council '72 is planned as a 1-day event again--this time set for April 19 at the Sheraton Motor Inn, Bloomington.

Leadership Workshops (for all local League Board members!) have a new month (responding to requests to explore same) - May 16, 17, and 18 (Your League attends just one of those dates!)

This OUTLOOK FOR WORK is to be used as a guide for your year's plans; refer to it often. Watch for further information and suggestions in the monthly Board Memos which follow each state Board Meeting (state Board meets 2nd Tuesday each month except July.) The Board Memo is the main line of communication between the state Board and all local League Boards--copies for each Board member are furnished by your state Budget, so please read carefully and respond promptly when requested.

BOARD MEMO

The League of Women Voters of Minnesota

AUGUST, 1971

"In League with the '70s" translates, circa Autumn, '71:

Members -- Welcoming renewers with continued action, discussion/study; recruiting prospects with lively orientation, meaningful unit meetings.

Workshops -- "How-to's" in Finance, Local Agenda, Local Action on State-National Positions + news-making conference on U.S. Congress.

Voter Registration -- Service plus "watch dog" observation of procedures.

Study -- Minnesota's Judiciary, phase I.

Action -- Legislative Interim Interviews, with a "comp. copy" of INDIANS IN MINNESOTA in hand.

YOU Have a D A T E . . .

August

- 26 - 51st Anniversary of Woman Suffrage.
- 31 - List of Local Agenda Publications to be sent to the State Office by this date.
(See information mailed in June with Outlook for Work)

September

- 8 - Next State Board Meeting.
- 16 - CMAL Delegates Meeting.
- 16-17 - "Getting the Job Done with Volunteers" Institute, University of Minnesota.
- 17 - Reservations for Fall Workshop due in State Office.
- 22 - Finance/Local Agenda/State-National Action Workshops at Duluth.
- 24 - Finance/Local Agenda/State-National Action Workshops at Fridley.
- 27 - Finance/Local Agenda/State-National Action Workshops at Edina.
- 30 - Finance/Local Agenda/State-National Action Workshops at Worthington.

October - "FLY - THE - U.N. - FLAG MONTH"

- 1-15 - Statewide Voter Registration Drive by Minnesota Youth Citizenship Fund.
- 4 - Reservations due in State Office for U.S. Congress Conference.

- 11 - "U.S. Congress: Can It Be More Effective?"--State League Every-Member Conference, Hopkins House, 1501 Highway 7, Hopkins.
- 15 - School District Election Procedures Questionnaires returned to State Office by this date.
- 20 - U.N. Rally.

National Women's Political Caucus: In line with direction to the state Board at Convention '71 to encourage women to become candidates for elected office, we thought you would be interested in the following report on the National Women's Political Caucus organizing conference held in Washington, D.C., July 10 and 11. The report was received in a Memorandum from Lucy Wilson Benson, President LWVUS, dated July 30.

"The stated purpose of the meeting was to encourage women to become more active in the political scene and organizers had been in contact with the League some weeks prior to the meeting. . . . No national Board members were able to be here; we had two staff members at the conference."

Mrs. Benson stated that participants represented many interests: woman's rights, politics; individuals with no particular "causes" also participated.

Resolutions voted by the 300 participants included:

- election of 21-woman steering committee to coordinate nation efforts to elect more women to public office, assure greater participation in national affairs.
- holding similar caucuses in each state to plan a full-scale NWPC to be held in southern or central part of U.S., early '72.
- national registry of women candidates to be sent to all members of the Caucus to rally support, raise campaign funds, and provide a roster of speakers for the candidates.
- a 20-point program of guidelines for issues of concern to women with emphasis on sexism, racism, violence, and poverty.
- enlist women of all political persuasions to recruit/rally behind women candidates who are committed to women's priorities and human goals.
- reform of existing policies of political parties, with specific demand that women comprise 50% of delegates to both parties' 1972 national conventions and that women be represented on every convention and party committee.

Mrs. Benson concludes the report by stating that NWPC organizers "might be in touch with you when and if plans materialize for similar meetings in your state. I'm sure they will be of interest to League members. You should know that the NWPC plans to actively endorse candidates."

Representatives of the Twin Cities Chapter of the National Organization of Women participated in the NWPC, July 10-11. Public launching of the Minnesota Women's Political Caucus is scheduled for noon hour, August 26 (51st Anniversary of Woman Suffrage), 11:30-12:30, at the NSP Plaza, 414 Nicollet Mall, Minneapolis. DFL'ers Koryne Horbal, state chairwoman, and Arvonne Fraser and Republicans Lu Stocker, state chairwoman, and Emily Ann Staples will act as initial conveners and speakers. Subsequent events include a workshop-conference on "Women in Politics", Autumn, 1971.

The state League will not join or affiliate with the MWPC because group stands on issues may not be part of League Program and because the MWPC will endorse and support candidates.

Through state Voters Service activities focused on precinct caucus and political party participation, we shall seek to encourage women to become active party members, delegates, and file as candidates for elected office. The state VS chairman has been observing meetings of the organizing committee of the MWPC, and we shall be following their activities as we progress in the discharge of the responsibility given us by Convention delegates. A special series of articles in the Minnesota VOTER, 1971-73, will research and document experiences of women running for/being elected/serving in public office.

POSTSCRIPT TO PRESIDENTS WORKSHOP Austin League reports that they would be delighted to send Leagues a copy of their condensed version of "My League Lady" as performed at the Presidents Workshop (May, 1971) for a fee of \$2.00. Write Colleen Kahlow, Austin's President, 611-6th Avenue SW, Austin 55912.

FILE COPIES OF THE MINNESOTA VOTER Beginning with the July-August, 1971, Minnesota VOTER, each League will receive a file copy of each issue c/o the League president. A continuous file of VOTERS is helpful in many ways--and League presidents'/Board members' copies often find their way into local League files (with resulting gaps in their own!). The copy will be especially marked--to distinguish it from Ms. Pres. own!

FOR YOUR INFORMATION: An institute, "Getting the Job Done With Volunteers", has been set for Sept. 16-17 at the Campus Club, University of Minnesota, through the General Extension Division of the University. George Shapiro, Professor in Communications, will offer principles for understanding people and/or organizations, with follow-up discussions dealing with structure, supervision, planning, and group productivity. Fee: \$20.00 (includes 2 lunches, coffee). For registration information call 373-0206 or 373-0064 or write to Continuing Education in Social Work, 321 Nolte Center, University of Minnesota, Minneapolis 55455.

INCLUDED WITH THIS MAILING:

Promotion Guide for U.S. Congress Conference, Oct. 11 - 1 copy
Promotion Flyers-Invitations for U.S. Congress Conference
School District Election Procedures Questionnaire - 1 copy
(Return completed form to state office by OCTOBER 15, 1971)
Fall Workshop Flyers - 7 copies (President, Local Agenda, Finance, Public Relations, State and National Program (especially HR & EQ)
Publications Promotion Committee Guide - 1 copy
INDIANS IN MINNESOTA Questionnaire on bookstores - 1 copy
On the Waterfront - copies for all Board members

"Minnesota Solid Waste Fact Sheet" - 1 copy
Supreme Court Observation Days flyer - 1 copy

TO BE SENT IN SEPARATE MAILING:

Committee Guide: Judiciary
Committee Guide: Legislative Chairman

S T A T E P R O G R A M

EDUCATION We ask you now, what could be more basic and introductory than
(Jones) an invitation to visit the new offices of the State Dept. of
 Education? Talk about timing! When we learned of the open
house August 17, in Capitol Square, we suggested invitations go to all
Leagues, hoping you would be able to send representatives. The Department
has been so helpful and cooperative that they seemed delighted and anxious
to meet as many of you as possible. (Don't forget to get your impressions
into your Local Bulletin if you were able to go.)

In the meantime, we've been looking deeper to try to get at philosophy
and function as interpreted by the personnel to provide you with the back-
ground information requested at Convention '71. We've been interviewing
various division chairmen, gathering and perusing different types of publi-
cations, and trying to organize pertinent facts and impressions.

ELECTION LAWS/VOTING RIGHTS To all election laws chairmen and those
(Roth) destined to be: Enclosed with this Board Memo
 is a questionnaire on your school district's
election experiences. You are asked to complete the questionnaire for two
purposes

- 1) to aid the school district election procedures state committee in
gathering information on how the present procedures work and
- 2) to arm future League lobbyists in the event that you reach con-
sensus and they are then required to make a case for or against
the present school election laws during the next session of the
legislature. Please return your completed form by October 15th to
the state office.

As election laws chairman you will probably wish to own Minnesota
Election Laws, 1970 edition. You may secure one by writing to the Secre-
tary of State, Elections Division, State Office Building, St. Paul,
Minnesota. You may also ask for a copy of 1971 changes in election laws
which has been prepared by the Secretary of State. If your municipality
requires voter registration undoubtedly your Voter Service chairman is
promoting registration. You will be interested in whether voter regis-
tration is made freely available to people, with at least the ease pro-
vided by state law as described on page 27 of the previously mentioned book.

The June 1971 National Board Report, (Guide for local and state Board
planning) on page 9, describes guidelines to clarify your League's authori-
ty to act under the National League's Voting Rights Bylaw (Article XIII,
Section 1, a.) The Bylaw reads, "Action to protect the right to vote of
every citizen."

As the November elections draw closer it would seem appropriate under
the Bylaw, for the LWV to be tuned in to how well your municipality is pro-
tecting people's right to vote. If a situation arises in your community

in regard to those rights, and you are in doubt about the guidelines, the state Board will try to be helpful.

LEGISLATIVE ACTION

INTERIM INTERVIEWS (Boyden) Material for Interim Interviews with your legislators is in process now and will be in your hands by September 1. It will include voting records on selected bills of League interest, an explanation of why these particular bills were selected, and suggested questions to ask your legislator.

You will also receive a Committee Guide to assist the Legislative Action Committee in planning its work.

REDUCING THE SIZE OF THE LEGISLATURE (Boyden) We plan to push for reducing the size of the legislature when reapportionment is taken up during the autumn session. This is an exciting issue and should have a great deal of public support. We are preparing background material and will alert you when it is Time for Action.

CAPITOL LETTER Because the August-September VOTER wraps up the legislative session so far, we will use the final issue of the Capitol Letter to bring you a report on the October session.

Your Legislative Action Committee has a lot to do, so get it organized now!

NATIONAL PROGRAM

U.S. CONGRESS (Ebbott) "U.S. Congress: Can it be More Effective?", the League's big conference of the year, is Monday, October 11, 1971, at the Hopkins House, 1501 Highway 7, Hopkins. The cost is \$5.50 for the day including luncheon. Reservations are due in the state office by Monday, October 4.

This will be an excellent chance to get the background on how Congress works and what changes should be made. Highlighting the day will be the luncheon speech on "Can Congress Respond to Society's Demands?" by Dr. James Robinson, the new president of Macalester College. Dr. Robinson's background is political science specializing in Congress. He will be evaluating the future of Congress and its relation to other forces governing the nation; does it have the ability to adjust; what can the citizen do about it?

We are also very fortunate to have outstanding panelists to share with us their views of Congress. Representative Blatnik and Representative Frenzel provide good contrast. Mr. Blatnik is the most senior DFL Congressman from the state and chairman of the very important Public Works Committee. Mr. Frenzel is a first term Republican Congressman with the newcomer's view. The panel will also have from Washington Mr. John Barriere, Executive Director of the Democratic Steering Committee. Mr. Barriere is the man who supervises the day by day functioning of the House under the control of the Democratic Party.

Your League's U.S. Congress chairman, her committee, and the unit

program person should definitely plan to come. This is also an excellent membership tool, "to come and learn with the League." We urge you to give it wide promotion in your community. Suggestions for promotion, a sample press release, sample radio spot announcements, and the conference brochure are enclosed. If you wish more brochures, contact the state League office.

U.S. Congress Chairmen:

Two additional suggestions to help you prepare for this topic:

- 1) If you have made some visual aids or other materials you would like to display at the conference, please contact

Myrtle Downing

4041 Highland Road, Minneapolis 55343

935-4053

Sharing these ideas and tools will benefit all the Leagues.

- 2) On Tuesday, October 19, 10:00 a.m. at the Minneapolis League office, 1200 2nd Ave. South, there will be a working session to prepare bibliography and discussion aids to help with presenting the consensus questions. All U.S. Congress chairmen are invited to come and help prepare the material. This would also be the time to share presentation ideas, visual aid suggestions, etc. Call Liz Ebbott (426-3643) or Dimi Mitchell (824-1732).

HUMAN RESOURCES/EQUALITY OF OPPORTUNITY
(Phillips)

The Myth Dispelling Workshops
(scheduled for November - see
Outlook for Work) are running

into difficulty. The Minnesota Welfare Association is having trouble financing the workshops and finding a suitable organization at the local level to sponsor the workshops. Your evaluations of County Advisory Committees were very helpful.

The St. Paul League has scored a first in implementing our new program position concerning sex discrimination when it supported a bill that would prohibit sex discrimination in housing, employment and public accommodations in St. Paul.

Leaguers Diane Fass, St. Paul and Ruth Stark, Minneapolis, have been appointed to the Advisory Committee on Women's Affairs for the State Department of Human Rights.

On August 26th, the anniversary of Woman Suffrage, WLOL will have 21 hours of talk radio involving women on the local and national level. At 6:45 p.m. that day there will be a "Women's Rights Forum" with Congressmen D. Fraser, W. Frenzel and J. Karth at the Hamline Branch of the St. Paul Public Library, 1558 Minnehaha W. - (E. of Snelling). This meeting is open to the public and will be broadcast live by WLOL.

ENVIRONMENTAL QUALITY See separate "On the Waterfront" included in
(Brascugli) this mailing.

FOREIGN POLICY - UNITED NATIONS: Reminder: The U.N. Rally will be on
(Moss) Oct. 20th. The theme of the morning seminars is "Threats to Mankind: Pollution, Population and Poverty"; luncheon speaker is very special.

The emphasis this year is on making the month of October U.N. month. The U.N. Rally committee is encouraging displaying the U.N. flag during the entire month. St. Paul and Minneapolis are already flying it over their City Halls, and it is displayed alongside the National and State flags at the Capitol.

Talk with your mayor, council, school superintendent, etc., and see how many you can "rally". Help make October "Fly-the-U.N.-Flag-Month!"

LOCAL AGENDA

FALL WORKSHOPS (Beyer) Let this be another reminder of the Fall Workshops for you Local Agenda chairmen and your committees. You will be assigned a workshop to attend - BUT if the date presents a conflict, come on another date - just be sure to come to one! The places and dates? here they are again - - -
September 22 - Duluth
September 24, 27 - Metropolitan area
September 30 - Worthington

Now that your and your committee have met and have your initial plans and hopefully a good beginning under way you may have questions to ask at the workshops. You will be given this opportunity. If you have a specific area you would like to have discussed, let the state office know about it. Also other Leagues will learn from hearing from you on some of your experiences in the area of Local Program.

LIST OF LOCAL AGENDAS (Beyer) The listing of all local League agendas will be sent to you soon. The publication catalog of local League publications and study files* will follow which should be of immense help in securing information from other Leagues that will assist you in beginning a new study.

At this point let's leave everything for the workshops and all get together and learn. See you There!!

* In case you have not returned the "blue questionnaire" (mailed with the Outlook for Work, June, 1971), do send it along NOW!

FINANCE

FINANCE CHAIRMEN: (Bjostad) Prepare for the fall workshop by reading "The Art of Raising Money." Then plan to attend and bring the book along. For more info read the special flyer included in this mailing!

MEMBERSHIP

MEMBERSHIP CAMPAIGN (Steinkamp) The success of your membership campaign depends on several membership committee actions before the September unit meetings:

1. Encourage each member to campaign for new members. Stress the importance of every member's participation in recruiting new members - in the bulletin, by telephone, in person, by letter, or in small groups. Each member needs to know that her enthusiasm and love for League is the best source of new members.
2. Equally important are well-planned, exciting unit meetings in September and October. Work with unit chairman and Board members

to see that organization and program are well prepared ahead of the fall meetings - then arrange to have prospective members attend these unit meetings.

3. Begin now to promote attendance at the Oct. 11 U.S. Congress Workshop. Repeat the information often and in different ways. Encourage all members to attend and invite their guests early for an exciting day with the League.

V O T E R S S E R V I C E

INFORMATION THAT MAY HELP YOU 1) Review June "Outlook for Work"
(Thurrow) 2) Check over "Digest of Minn. Election Laws"
 Significant changes in qualifications
for voting are a) Resident of Minn. 30 days (no longer 6 months)
 b) 18 yrs. of age or older (no longer 21 yrs.)
 3) "Digest of Minn. School District
 Election Laws"

A change was made by the 1971 Legislature that affects some voters in school elections. In school districts in which voter registration is used, voters who are not registered, may not vote. This means they must be registered by the last day of registration - (20 days before the election).

Do you know? Minnesota has 38 colleges or universities, 23 Junior colleges, 34 vo-tech schools and many nurses dormitories. Is there one or more in your community?

The 1971 amendment to the Federal Constitution enfranchised approximately 225,000 young voters (18-19-20) in our state. Let's seek them out, inform them, register them! A statewide drive to register voters, especially 18-19-20 year olds, by the Minnesota Youth Citizenship Fund will be held Oct. 1-15. They may ask your help in this drive - be prepared - they hope to register high school students, also. Anyone who will be 18 by the next election may register to vote (authority: Secretary of State, Elections Division, St. Paul.)

While we are concerned with the youth vote, we are certainly concerned with all voters. Inquire of hospital administration about initiating the service of absentee balloting in hospitals - nursing homes need voting information, possibly absentee balloting information and registration information - patients (except those specifically judged incompetent) have all legal rights, including the right to vote. Commitment or hospitalization is not an official judgment of legal competency, with the exception of consent for surgical operations.

Restoration of Civil Rights: Conviction of a felony (an act which is punishable by imprisonment for 1 year or more) results in loss of civil rights, including the right to vote. Papers issued to former prisoners upon their discharge from prison state that their civil rights are restored.

We are keeping informed of the Minnesota Women's Political Caucus. They are planning a Fall Rally in the metro area for all Minnesota women. Dates, places, speakers, etc to be announced. If you can get Twin City radio station WLOL you might listen all day August 26 (51st Anniversary of Woman Suffrage) until 6 a.m. August 27. The Minnesota Women's Political

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Caucus has 21 hours of air time. From 7:00 p.m. to 10:00 p.m. on August 26 Reps. Fraser, Frenzel and Karth will speak. We will try to keep you informed of women's involvement in the field of politics as we "dig up" the facts.

P U B L I C A T I O N S

PUBLICATIONS COMMITTEE GUIDE (Clague) Enclosed with the Memo is a "Publications Committee Guide" for use by the Publications chairman. If your President has not given this to you as yet, please ask for it. You may want to share the kit with your Public Relations person, but it is intended for primary use by the Publications people. It's all yours, use it lovingly and with zest and enthusiasm.

Also enclosed is a form to fill out and return to the state office. It is our hope that local League publications chairmen will take a copy of INDIANS IN MINNESOTA to bookstores in their community and ask these stores to carry our book. By selling to bookstores at a quantity discount of 10-20-30% and buying at 20-30-40% you can earn money for your local League. Don't forget the book departments of larger stores, also. Therefore, the form. We would like to know which bookstores are being contacted by local Leagues. State League will then send flyers to stores where there are no local League contacts.

If you have not as yet contacted your schools about League publications this year and especially about INDIANS IN MINNESOTA be sure to do this in September. Plans are being finalized now, and it will be difficult for administrations, curriculum people and teachers to fit our very useful publications into their plans if we contact them later in the year after schedules are formalized. It is always a disappointment to contact someone in November or January and have them say, "I really could have used that last October." Do it now, please. Contact other organizations now also, while they are planning their programs and expenses for the year.

MINNESOTA VOTER, We'd like to hear from YOU. . . Do you know women who
(Amundson) have run for office--successfully or not--whom we may
 interview for the "Women in Elected Office" series, for
1971-1973 VOTERS? Please send your suggestions to the state office--
including suggestee's name, address, and public office involved.

Environmental Quality

The League of Women Voters of Minnesota

August 1971

On The WaterfrontSolid Waste

We are finding it very difficult to assemble the pertinent state solid waste data since we do not yet have the questionnaire from the National Board. We've given it a try, and hope the enclosed "Minnesota Solid Waste FACT SHEET" (one copy per League) will be useful. After we receive the National mailing, will supplement it, if necessary.

The following bibliography also appears on the FACT SHEET and is included here, so each Board member will be alerted:

(State Plan for Solid Waste Management) free from:
and Solid Waste Education)
Minnesota Pollution Control Agency
c/o F. J. Forsberg
717 Delaware St., Minneapolis, Minn. 55440

for the 7 county metro area Leagues,
Metropolitan Development Guide - Solid Waste Management
available from:
Mary Poppleton
11009 London Drive
Burnsville, Minn. 55378
Phone - 890-4486

for All Members - a "must" to read -
American Legion Magazine - August 1971,
"The Easiest Way to Destroy the Dump Piles."

League of Women Voters of Minnesota, 555 Wabasha St., St. Paul, Minnesota
55102

Memo to Boarders

From Mary Ann McCoy

Subject: Proposed (by INTRACO, a travel agency) study tour of courts of justice in Amsterdam, Paris and London for the League of Women Voters of Minnesota

Date: August 4, 1971

Background: This is the same travel agency with whom the LWV of Minnesota has worked in arranging three previous tours of Europe within the past 5-10 years. It is at the agency's request that this material is supplied to us for consideration.

The Proposal: Itinerary 1 includes Amsterdam, Paris and London - allows 3 days' stay in London as well as study visits in the Hague and Paris. Sells for \$895 from Minneapolis - total time: 15 days

Itinerary 2 includes Lisbon, Madrid, Rome, Paris, and London. Similar format of study, sightseeing, sells for \$995 from Minneapolis - total time: 17 days

Suggested time for tour: (according to travel agency) May, 1972, with first publicity out in October - providing 6 months promotion time.

Included in price: all transportation, first class hotels with private baths, 2 meals a day, sightseeing, transfers, tips and taxes, arrangements for study visits and services of an INTRACO tour escort/manager throughout the tour.

Actual details of specific things to be observed, studied in the various cities to be determined after the tour is approved.

Questions for Boarders to consider. . . . off the top of my head, do add your own questions:

May is a full month in our Outlook Calendar - with the National Convention and Leadership Workshops and our own units beginning on the Judiciary item here. Is this the right timing?

1972 is a General Election Year - fall months preceding November Election will be particularly active with the amendments promotion, reaching and registering the newly enfranchised voters . . . again, is this the right timing?

We keep confronting our "middle class image" from many parts of the community--not the least from the young, the less-easily motivated--all of whom we seek to reach both as part of our service, our action--and our membership-outreach. How does sponsoring such a tour fit in this "image" context?

Our Responsibility in Such a Tour: No out-of-budget expense is required for promotion since brochures are furnished

(o v e r p l e a s e)

by the travel agency. In the past, announcement has been made in an issue of the VOTER. The travel agency notified state Leagues in nearby states and promoted the tour through them, also.

DECISION REQUIRED: After discussion at our August Board meeting, we'll determine whether or not we will offer such a study tour to Leaguers in Minnesota.

BOARD MEMO

The League of Women Voters of Minnesota

S E P T E M B E R, 1971

"In League with the '70s" translates, near the autumnal equinox an almost equal distribution -- day and night -- members and Boarders:

Meetings -- Finance/Action Workshops, U.S. Congress Conference, U.N. Rally, Legislature reconvenes,

and

'Mindings -- to clip, read, think Judiciary, Congress, women as candidates for elective office, school district election procedures, registration of new voters for fall local elections, welfare reform.

How we maintain equilibrium in this equal opportunity organization of ours may affect/become . .

"The Balance of the Year"*

*Speaking of Balance, good luck with those fall Finance Drives. A 6-months accounting of state budget/treasurer's report (April through September, 1971) will be prepared next month. Are state pledge payments current?

YOU Have a D A T E . . .

September

- 22, 24, 27, 30 - Finance/Action Workshops at Duluth, Fridley, Edina, Worthington, respectively (See August Board Memo mailing.)
- 23 - John Gardner Night in Minnesota, 8 p.m., Macalester College, St. Paul.

October - "FLY - THE - U.N. FLAG MONTH"

- 1-15 - Statewide Voter Registration Drive
- 2 - Regional Institute (Minnesota Historical Society) - "Immigration" at New Ulm.
- 4 - Reservations due in State Office for U.S. Congress Conference (October 11)
- 4 - Paid reservations for tables of 8 at U.N. Rally due.
- 8 - Deadline for Candidate Filing information at State Office (See Voters Service Section, this Board Memo)
- 11 - "U.S. Congress: Can It Be More Effective?" - State League Every-member Conference, Hopkins House, 1501 Highway 7, Hopkins.
- 11 - Mail Order deadline for U.N. Rally reservations.
- 12 - Next State Board Meeting
- 12 - Special Session of Legislature reconvenes
- 15 - SCHOOL DISTRICT ELECTION PROCEDURES QUESTIONNAIRES due in State Office.
- 15 - Legislative Interviews Reports due in State Office.
- 16 - Regional Institute (Minnesota Historical Society) - "Industry and Environment" at Austin.

- 19 - U.S. Congress Chairmen's Work Session on how to present the topic, Minneapolis League office, 1200 2nd Avenue South (basement), 10 a.m.
- 20 - U.N. Rally, 9:45 a.m. through luncheon beginning at 11:45 a.m., Radisson Hotel.
- 30 - Regional Institute (Minnesota Historical Society) - "The Chippewa" at International Falls.

November

- 4 - "The U.S. and China in Asia" conference, Thunderbird Motel, Bloomington.
- 6 - Regional Institute (Minnesota Historical Society) - Migrant Workers at Crookston.
- 30 - Solid Waste Questionnaires due in State Office.

Attention ALL* Board Members: This issue of the Board Memo has "gone commercial" on the advice of the state Membership Committee. Here and there we'll find "commercials" with soft-hard sell for member recruitment. This is to remind us that we are all on the LWV membership committee--in our own towns, in the state, and in the U.S., too. How we plan our portfolio's activities affects membership growth--sometimes directly, sometimes indirectly. To help us get started in this kind of total-membership planning, the Membership Committee reminds us to take a second look at the list of membership responsibilities for various Board portfolios listed in the OUTLOOK FOR WORK, June, 1971. In our planning, we are asked to take note of the twin membership campaigns:

The campaign to keep current members--learning, lively, lasting.

The campaign to attract new members--widely, winningly, wondrously.

* CALLING ALL PRESIDENTS, TREASURERS, SECRETARIES, BULLETIN EDITORS, AND UNIT ORGANIZATION-ERS: Does your League have a membership chairman? Words on membership in your president's message? Monthly reports on membership changes to state/national? Delinquent dues? Current paid membership totals in Board minutes? Extra bulletins to mail to prospects? Experiments with times/location of unit meetings? Baby sitting service? Extra orientation meetings?

(This "commercial" from: Membership Committee, which says . . .

"REMEMBER MEMBERSHIP")

Elections Systems Project Seven local Leagues in Minnesota have been invited to participate in a Comprehensive Survey to collect information about the political and sociological characteristics of their communities, registration and voting practices, and factors that affect the ease or difficulty with which citizens can register and vote. A total of 300 local Leagues across the country are taking part in this phase of the Elections Systems Project under a Ford Foundation grant that will give the League of Women Voters Education Fund and the National Municipal

League the opportunity to investigate laws and procedures that keep citizens from voting.

Minnesota Leagues invited to participate are Austin, Roseville, Duluth, Hibbing, Minneapolis, West St. Paul Area, and Red Wing.

From a FELLOW LEAGUE MEMBER: The following letter was received from the Honorable Josie R. Johnson, Regent, University of Minnesota:

Dear League Members:

Thank you very much for taking the time to send your message of congratulations.

I accept the "job" with a sincere desire to be of service. - Service to the Student at the University, the people of Minnesota and a continued pattern of growth at a great institution.

We will need your support and guidance to do our work well.

Please feel free to share your thoughts with me about the functioning of the University at any time. If these years are to be productive, your contribution is sincerely welcomed.

Once again, thank you.

Sincerely,

Josie R. Johnson
(Mrs. Charles W.)

P.S. I felt deeply honored and humble with the reception at the Convention. Please express my appreciation to the membership.

RESIGNATION: The Board of Directors accepted with great regret the resignation of Joyce K. Clague as secretary. Joyce has accepted a full time position with the Quigley Center for International Studies at the University of Minnesota to work on a grant from AID to study the social and political aspects of institutions. Joyce looks forward to continued work with the state League on the education committee, with the lobby corps, and in field service.

WOMEN IN PUBLIC OFFICE Included in this mailing is a memorandum from Mary Ziegenhagen, Chairman of the Women in Public Office study project for the Minnesota VOTER (see August, 1971, Board Memo.) She has developed a comprehensive survey instrument which will make our convention-directed project helpful to prospective candidates. . . hello, out there! Mary is working with Elsie Thurow, state Voters Service Chairman, too, in preparation for the precinct caucus information for Election '72. WE can help by sending names of women candidates to receive the questionnaires. . as soon as possible!

Field Service - A twin reminder from the State Organization Committee:

1. Be sure to send copies of your Board minutes to the state office promptly after each Board meeting (send another copy to your Board consultant).
2. Be sure to send a copy of Bylaw changes voted at your annual meeting, 1971, to the state office - NOW!

FOR YOUR INFORMATION:

- John Gardner, organizer of Common Cause, will conduct a public meeting at Macalester College on September 23, at 8 p.m.
- Minnesota Historical Society's annual meeting will be held all-day October 9 at the Hilton Hotel, St. Paul (open to the public--reservations due by October 4, for details contact their office--690 Cedar Street, St. Paul 55101). Featured will be workshops including "American Indian History: New Perspectives", "What's Wrong with the U.S. Structural Framework", and "Ecology Systems Analysis and Minnesota Prehistory." Luncheon speaker; historian Henry Steele Commager; dinner speaker Louis "Studs" Terkel, author, Hard Times: An Oral History of the Great Depression.
- Regional Institutes conducted by Minnesota Historical Society Educational Services will be held throughout the state this fall (see schedule on page one, this Board Memo). They will present information about state history and materials for group use. Each Institute will run 9:30 a.m. - 4 p.m., fee \$4.00. For further information on programs and speakers and a registration form, write to Educational Services Department, Minnesota Historical Society, 690 Cedar Street, St. Paul 55101.

S T A T E P R O G R A M **

JUDICIARY Though the Committee Guide on the Judiciary may seem formidable, (Kaplan) as you read through it, you will notice the opportunities to co-operate with other Leagues, the resources that are available-- including the state committee! Be sure to call on the state committee for aid. The Day at the Supreme Court filled up promptly, and some reservations had to be returned. Watch for an article in the VOTER about this event-- and for news about the next "day" in an upcoming Board Memo.

EDUCATION There are no specific enclosures for the education chairman this (Jones) month. (Be sure your president has given you the guide sheet and publications from the State Department of Education that were included last month. Included with August Board Memo were the following materials from the State Department of Education:

- 1971 Legislative Proposals
 - State of Minnesota, Department of Education Organization Chart, July, 1971
 - Minnesota Education Report, June-July, 1971, issue.
- plus a memo to Education Chairmen "Introductory Information
Re: State Department of Education."

Reference to them was inadvertently omitted from the "Memo", so it might not have gotten checked off.) We are waiting for revised copies of catalogs from the Department of Education and from the Documents Division, and these will give you some suggestions and possibilities for enlarging your League library.

At the September workshops there will be some discussion of applying consensus and positions for action from national or state statements to local action. While we will not be focusing on how this works for our education item, the discussions will be pertinent, may give you or your League's representatives ideas for action at the local level. And don't forget there will be the "Annual Report of the State Department of Education" and the "Projects to Advance Creativity in Education" available upon request as the supply lasts, at the workshops. We've also added another (in more plentiful supply) from the Vocational-Technical Division, "Developing and Operating a Vocational Center".

Assuming your League is setting up its observer program, be sure your school board is adequately covered and knows you're interested. Attend yourself, if possible, and if not, keep up with the observer's comments through copies of her reports or telephone 'updates'.

EQUALITY OF OPPORTUNITY See enclosure on Minnesota Welfare Association (Phillips) workshops.

** CALLING ALL STATE PROGRAM PEOPLE: Do your plans for unit meetings include orientation for new members? Meaningful use of discussion? Variety in presentations?

(This "commercial" from: Membership Committee)

N A T I O N A L P R O G R A M ***

U.S. CONGRESS U.S. Congress Conference: Please push, publicize, promote (Ebbott) plentifully! We need you all there - Hopkins House, 1501 Highway 7, Hopkins, 9:00 a.m., Monday, October 11. If you can use more brochures, contact the state office.

Last reminder - get in reservations by October 4. If you would like to save time when you arrive, we will mail out tickets in advance if you enclose a stamped, self-addressed envelope with your payment.

And don't forget to notify Myrtle Downing, 4041 Highland Rd., Minneapolis 55343 - 935-4053 if you have visual aids you'd be willing to have displayed. They will be very useful as ideas for other U.S. Congress chairmen.

U.S. Congress Chairmen's Work Session on How to Present the Topic - Come 10 a.m., Tuesday, October 19, LWV of Minneapolis office, 1200 2nd Ave. South (basement). Bring your good ideas, bibliographies, visual aids, quizzes, plays, etc.

ENVIRONMENTAL QUALITY We understand that the Solid Waste questionnaire from (Brascugli) national went out in the mail close to Labor Day weekend from Washington.

Mary Poppleton, our PCA Observer, informs us that the Solid Waste division of the PCA will be happy to provide speakers at any time to any group--free of charge. This applies especially to areas beyond the metropolitan counties where communication is more difficult. Contact: Pollution Control Agency, Solid Waste Division, 717 Delaware Street, Minneapolis 55440.

We have been contacted by students in Environmental Health at the University of Minnesota who are studying the LWV's effort in Minnesota in Environmental Quality. Local League presidents will be receiving a questionnaire from these students--an opportunity to cooperate with concerned citizens while adding to our own local knowledge.

FOREIGN POLICY Look for a sample flyer in this mailing with details about (Moss) the U.N. Rally, October 20, beginning at 9:45 a.m. in the Radisson Hotel. Leagues who are members of the U.N. Rally Organization will be receiving a supply of flyers directly; other Leagues will find flyers included in their Action Workshop Kits when they attend the workshops this month. Checks for reservations for tables of 8 are due Oct. 4; mail order reservations deadline is Oct. 11, \$5.00 per person.

Workshop speakers: James Doolan, International Bank for Reconstruction and Development (World Bank)--in the Poverty section; Dr. Alan Brook, Ecology and Behavioral Biology Department, University of Minnesota--in the Pollution section; and Dr. W.H. Boynton, Agency for International Development (AID)--in the Population section.

Ambassador George Bush, permanent representative of the U.S. to the United Nations, will address the luncheon. His topic: "Promises for Mankind: The United Nations in Transition."

The morning program will be on "Threats to Mankind: Poverty, Pollution, and Population."

*** CALLING ALL NATIONAL PROGRAM PEOPLE: Do you publicize the fact that League studies lead to action?
Are members of other organizations who share our goals aware of how League membership augments effectiveness?
(This "commercial" from: Membership Committee)

L O C A L A G E N D A
(Beyer)

Could it be you feel defeated even before you start? You are telling yourself you shouldn't have taken that summer-long vacation and should have stayed home to prepare for your active League year. Don't despair because some well thought out plans right now will help you to have a very satisfying and most productive local program that any League would be proud of.

Go back to the June 1971 OUTLOOK FOR WORK. Surely that committee suggestion sounds like a good one. Why not call some of the girls-even at this late date-they may not be on another program committee. You could all get together soon and "pool" your ideas and divide up the responsibilities. Xerox, if possible, that page in the "Outlook" for these committee members; it will help them to know where you want to go and the aids you need from them.

New members to League and newcomers to town are usually excellent local program committee members. If they've lived in your town awhile, they know just enough to "whet the appetite" and if they are new to the community, they can't think of a better committee in which to learn. This is your selling point to prospective committee members. Councilmen, commissioners, or what have you, are delighted to see that new face-they realize the new people in "their" community are truly interested and active.

As chairman, don't ever feel alone in your local program. Remember, the local program making and your annual meeting where so many ideas and suggestions poured forth-enough for local program for twenty years. The interest is there-CAPITALIZE on it!

M E M B E R S H I P

LIST OF MEMBERSHIP CHAIRMEN Included in this mailing is a list of our local League membership chairmen to aid in inter-League communication...about membership prospects, about members who are moving, about techniques for recruiting members, and in planning joint membership activities with neighboring Leagues.

MEMBERSHIP CAMPAIGN We've heard all too often that there was no "net gain" (Steinkamp) in LWV membership because "the drops equalled the new members." This is a crucial problem--demanding something more than hope.

Keeping members is up to you. Meet with your committee (encourage all

Board portfolios to do the same!) and try this simple problem-solving method:

1. Identify the problem
2. Determine its causes.
3. Determine possible solutions
4. Select the best possible solution.

When you have arrived at #4, your next step is to take action on that solution!

League members become drops for various reasons. Those most frequently cited are:

1. Failure of members to become involved.
2. Meetings are often dull and unexciting.
3. Members drop because they can no longer actively participate.

Your committee can diagnose and remedy the first two causes; the third requires your League to recognize that changing commitments mean some members will need to be inactive. It is very important to value all members--whether they are active or not.

If your membership committee thus can help each Board committee recognize how its plans attract new members and keep present members, then a net increase in members is predictable. Help the entire Board to set realistic goals for membership growth. As you consider various membership activities, keep the following question in mind:

"For your League, should the emphasis be on recruitment of new members or on keeping new members. . or are both campaigns equally important?"

PLAN YOUR MEMBERSHIP CAMPAIGN TODAY. . . It's not too late!

V O T E R S S E R V I C E ****

VOTER REGISTRATION (Thurrow) Congratulations to all of you who are well on your way with voter registration and distribution of voting information -(especially, Stevens Co. at Morris for starting from scratch!) You must be experiencing that rewarding and satisfying feeling that comes with voters service.

FILING INFORMATION (Thurrow) Will there be any women candidates at your candidates meeting? If someone in your community called you requesting filing information, would you know? Could you advise? This is where you can begin to be helpful to the candidate. Let it be known how to file for the various offices in your community. While you are in and out of the city hall, lining up your candidates meeting, registering voters or whatever (besides doing good P.R. for your League) would you please go into a huddle with your city clerk over the basic steps of filing for offices? You and the city clerk will be participating in a statewide survey of filing procedures that will help make up our Precinct Caucus Kits. Also include (from June Outlook for Work) the filing dates, places and fees. It will be greatly appreciated if you would please send this very important information to the state office by October 8 - Please, locally publicize your findings. They may make it easier for a woman to file.

Is February 22, 1972 cleared on your community calendars for the precinct caucuses?

**** CALLING ALL VOTERS SERVICE CHAIRMEN: Do your events for newly-registered voters include information on LWV membership? Do you know that many women join the League because of the voting information we supply?
(This "commercial" from: Membership Committee)

PUBLIC RELATIONS

KEEPING THE LEAGUE VISIBLE (Rockenbach) One of the important aspects of PR is keeping the League visible to the community -- letting everyone know what kinds of activities the League is involved in. Publicizing the U.S. Congress Conference presents a good opportunity, not only to advertise the conference to get good attendance, but to show what kind of work is being done by the League. It should help membership. It should help when the League has its Finance Drive. You should get fewer questions such as "What does the League do?". They will know because they will have read about it in the paper or heard about it on the radio or TV. The League has a good reputation. We are proud of it and we want everybody to know about it. This is an important way for us to grow as an organization.

NEWS RELEASE ON SCHOOL FINANCING (Rockenbach) Included in this mailing is a copy of the the NEWS RELEASE sent out as part of state Legislative Action on our financing education position. It was sent via the Minnesota Newspaper Association to all newspapers in the state the week of September 15th. Plan now to check with your local newspaper to see what use they plan to make of it. . .and plan to include this information in a similar local news release to your local radio and TV stations who have not received this news release.

OUR THANKS TO Elsie Thurow, Liz Ebbott, Fran Boyden and Marlene Roth for representing the League on the August 26th programming on WL0L Radio honoring the anniversary of woman suffrage. Are there local audience participation-talk shows in your area? Have you volunteered League Program and Voters Service people to take part in these programs? Let us know what opportunities you have to bring League to the community by this medium.

COOPERATING WITH OTHER ORGANIZATIONS Early in a new League year it is wise to review the Public Relations section of the Local League Handbook, p. 49-50. You will want to renew your associations with organizations sharing League goals, and you will find it helpful to keep a current listing of their officers and meeting dates. Your awareness of the nature of League cooperation will assist you when you plan community service and action campaigns with other Board portfolios.

PUBLICATIONS (Clague)

Does each of your members know what publications are available from LWV? Does each member have a catalog of state publications--and an order blank or several? Perhaps you could list a number of current publications and prices in your next bulletin. Be sure to include an order blank to be sent to the local publications chairman. Be sure also to remind members to suggest

League publications to friends and other organizations. If members know what is available they will do some selling for you.

What have you done for your libraries lately? The Stevens County Provisional League has established a pamphlet file in the local library. I'll bet you have one too--is it current? Do you publicize it in the local news media occasionally? Do your members and prospective members know that they can find current League materials in the library? Can materials in the pamphlet file be checked out of the library? Once again--is it current? Better go over there with your catalogs and check the materials, then order the recent publications to bring your library files up to date. We have many new state and national publications that will contribute to the resource potential of your local libraries.

Have you visited your schools yet?

What LWV publication are you promoting in your bulletin this month? Is it available to look at and order or purchase at unit meetings?

Why not give prospective members a complimentary copy of one of our latest publications as an incentive? Perhaps the latest VOTER (Legislative Analysis) or "Women in the Labor Force".

* * * * *

Closing Commercials (From: Membership Committee) . .

"Board members make great LWV saleswomen. Are you making sales?"

"Are you working with a committee? Why not?"

"Bring a guest October 11. Spend an exciting day with the League - October 11 -- at the U.S. Congress Conference."

"SUPPORT YOUR LOCAL MEMBERSHIP CHAIRMAN! THE MEMBER SHE RECRUITS MAY SERVE ON YOUR COMMITTEE!!"

* * * * *

INCLUDED WITH THIS MAILING:

Memorandum on Women in Public Office Study - 2 copies, 1 for

President, one for Voters Service Chairman

Promotion flyer on U.N. Rally, October 20, 1971 - 1 copy

News Release on School Financing - 1 copy

List of Local League Membership Chairmen - 1 copy, for Membership Chairman

Information on Minnesota Welfare Association Fall Regional Conferences - 1 copy

Memo from Secretary of State's Office on Newly Enfranchised Voters - 1 copy.

TO BE SENT IN SEPARATE MAILING:

Committee Guide: Indians in Minnesota - 1 copy

Local Agendas of Minnesota's Local Leagues - 1 copy

BOARD MEMO

The League of Women Voters of Minnesota

OCTOBER, 1971

"In League with the '70s" - Six Months Progress Report (Convention '71 to All Hallow's Eve) translates:

Action - on Campaign Practices, School Financing, Reducing Size of Legislature, Increasing Legislators' Salaries, Widening distribution/sale of INDIANS IN MINNESOTA, legislative interviews, joint League action on Welfare Reform.

Service - through increasing voter registration among new voters, informing women about opportunities to run for elective office, observing a variety of courts, watching election procedures.

Halfway in our State Budget Year we begin to build a new year's budget (1972-1973) for approval at Council '72, April 19. Action and Service need meaningful financial support via realistic budgets--local, state, national. Halfway in our fiscal year where, exactly, do we find ourselves? The enclosed 6 Months Treasurer's Report's ink and paper tell a story--of Action and Service--and our support via local League pledges makes it possible.

What goals do we see in state and national services, 1972-73? What price Action and Service in League with the Seventies? We're all in it together, you know. Let's share our concerns with the State Budget Committee NOW by writing to our chairman, Pat Nelson of the St. Croix Valley League, 1422 No. 1st Street, Stillwater, 55082.

YOU Have a D A T E . . .

October

- 27 - Meeting on welfare myths and impact of HR 1 of Minnesota, 8:00 p.m., Crystal Community Building, 42nd Ave., N. and Douglas Drive.
- 29 - State VS Committee, 10:00 a.m., State Office.
- 30 - Regional Institute (Minnesota Historical Society) - "The Chippewa" - at International Falls.

November

- 1 - Environmental Protection Agency "Air Conference", metro area.
- 1-3 - Conference on Personal Rapid Transit, Leamington Hotel, sponsored by U. of M. and Center for Urban and Cultural Affairs.
- 3 - State Education Committee, 10:00 a.m., home of Sid Moss.
- 4 - U.S. and China in Asia Conference
- 5 - Field Service Committee - 10:00 a.m., State Office.
- 6 - Regional Institute (Minnesota Historical Society) - "Migrant Workers" at Crookston.
- 9 - State Board Meeting.

- 10 - "International Marketing" Program
- 20 - Minnesota Women's Political Caucus Conference, Augsburg College
- 30 - New Edition "Digest of Minnesota Election Laws" publication date.

December

- 1 - Voter Registration Questionnaires due in State Office.
- 1 - Judiciary Questionnaires due in State Office.
- 15 - Briefing on U.S. Congress by Minneapolis LWV, 9:00 a.m., Minneapolis Public Library -- other Leagues are welcome to attend.
- 15 - Local League Membership Reports due in State Office.
- 31 - Precinct Caucus Kit
- Committee Guide: Caucus Resolutions
- Committee Guide: School District Elections Procedures.

Election We are pleased to report that Constance Szafranski (John), past president of the St. Anthony League, has been elected by the state Board to fill the unexpired term of Secretary, beginning her responsibilities with the November Board meeting. Connie's address is 2904 Townview Ave., N.E., Minneapolis 55418, phone (612) 780-9035. Welcome A-Board, Connie!

Office News Mildred Seiberlich, our state office manager, entered Miller Hospital, St. Paul, the first weekend in October with a sudden illness. She tells us they've been testing her patience along with "everything else" ever since, and that she ought to be "better than ever" when they finally let her go. Meanwhile, back at the office . . . Peggy Thompson and Jessie Merrell, our regular part-timers, have been coming in and will continue until Mildred's return.

Jean Ingham and Vi Bond, Office Management Committee, have been excavating storage areas in the state office to adjust shelving to accommodate boxes of new publications (such as INDIANS IN MINNESOTA, Facts About the League of Women Voters of Minnesota) from which current orders are filled. Our special thanks to these former state Board members for this energetic, dedicated, and welcome service!

Participation '71 Since the last Board Memo we estimate that almost 25% of our membership statewide has attended state League workshops, the U.S. Congress Conference, and participated directly in legislative interim interviews, Times for Action, and court observations in the Judiciary study. Workshop attendance skyrocketed--a total of 324 members from 57 Leagues attended during September. 425 attended the October Congress Conference.

Suggestions Needed: National Field Service 1972-1973 Gwen Murphree, National V.P. for Organization, asks our estimate of the kind of service needed most by local and state Leagues. Mrs. Murphree writes: "We continue to believe that as much contact as possible by national Board and staff with local League members is a valid

objective for national field service efforts." We agree, and now seek our local Leagues' suggestions so that we may pool our requests. Among suggestions already voiced:

- conference in Minnesota on area Leagues
- opportunity for interaction between national Board/staff and local Board and off-Board leaders

Send your suggestions to Mary Ann McCoy, State President, 2312 Lake Place, Minneapolis 55404, by November 6th.

Bulletins Remember the request in the "BULLETIN EDITORS" section of the OUTLOOK FOR WORK (June, 1971, Board Memo) specifying distribution of extra copies of each month's local League bulletin? Reviewing the procedure may help you interpret to your budget committee the importance of this facet of inter-intra-League communication. The three copies to national pass many staff and Board desks, and the one to Connie Rabinowitz keeps her in touch with Minnesota--one of her "special states". Of the 13 copies sent to our state office, one goes into each League's ongoing file and the others go to a revolving "in-office consulting file" and to individual Board members--those living beyond the immediate metropolitan area (those in immediate area consult the "in-office file") and those whose portfolios and committees benefit from being able to "cut up" and distribute portions of bulletins to other Leagues and committee members. Some are "recycled" for exchange among bulletin editors--plan to stop in the office, pick up some back issues of other Leagues' bulletins to spark ideas in makeup, content, etc. So your budget item for "Bulletin" serves many more uses in addition to keeping each local member in touch: it provides a vital link in a chain of communication among all our 68 Leagues all over the state, even nationally, too. Postage and delivery is costly, depending on the length of each issue--many Leagues' bulletins arrive along with nearby state Boarders or state committee members coming into the office for meetings--and bulk mailing rates must suffice for the others.

And Speaking of Budgets.. Included with this Board Memo is a pre-State Budget Building Questionnaire which we know will receive your thoughtful consideration. The State Budget Committee will meet with the state Board on November 9th, and we would appreciate your comments by that time as yet another state budget is a-building--this time for 1972-1972.

National Program Making We are all looking forward to the national VOTER #5 due early in November with "Issues on the Horizon" (see p. 14, June, 1971, National Board Report). Already, we are receiving letters from other state and local Leagues promoting items proposed for national Program--there is a file of these letters in the state office. What did our Minnesota members suggest in that summertime "tear off" mailing as the single item for national League study/action? See the "Field Service" section, this Board Memo... how do our unit discussion calendars shape up--time for discussion and decision between now and the February 1, 1972 deadline!

ON THE WATERFRONT Mary Brascugli, state EQ chairman, asks that a "commercial" (equal time, recalling Barbara Steinkamp's "commercials" for Membership in the September, 1971, Board Memo?) for her ON THE WATERFRONT be included in this section: You will note that two copies of OTW are included in this mailing: one for the President and one for the EQ Chairman. This is to save paper/money. If your League can use another copy or two, please let the state office know; otherwise, your standing order will remain two copies of OTW, each issue. End commercial. Begin--using the information!

Of course, as always, you may excerpt information from OTW for your local bulletin, for other organizations' bulletins, and similar distribution--crediting the source, in case others may wish additional information.

Honors and New Assignments

- * * * Mary Brascugli, state Board, to Minnesota Environmental Education Commission
- * * * Barbara Jones, state Board, to Educational Assessment Advisory Council, State Department of Education
- * * * Diana Murphy, past president, LWV of Minneapolis, to Governor's study commission to recommend revisions to the state constitution
- * * * Betty Kane, former state League lobbyist in reapportionment, to Governor's study commission to recommend revisions to the state constitution
- * * * Mary Brascugli and Mary Poppleton, past president, LWV of Burnsville, to Planning Committee for LWVEF Land and Water Seminar.
- * * * Elsie Thurow and Eleanor Bjostad, state Board, to national Voters Service Conference, Kansas City, Mo., October 20-21
- * * * Mary Ann McCoy, state Board, to conference committee, VS Conferences in Kansas City, Oct. 19-21 and in San Francisco, Oct. 26-28.
- * * * Connie Waterous, CMAL Chairman, to State-Local Government Committee, LWVEF and Metropolitan Project Committee, LWVEF--both under the Carnegie Corporation grant announced 8/24/71.
- * * * LWV of Bloomington will participate in the national Election System Project, bring Minnesota's total to seven local Leagues participating. (See September, 1971, Board Memo for more information)

FOR YOUR INFORMATION:

-- Women's Bureau Issues a Progress Report:

Elizabeth Duncan Koontz, Director of the Women's Bureau of the Department of Labor, recently issued a VIP letter--to "very interested persons"--detailing the Bureau's progress in a number of areas. Included in the VIP package were recommendations developed by the Citizens' Advisory Council on Status of Women concerning the functions and placement of the Women's Bureau based on the recommendation of the June 1970-50th Anniversary Conference and the June 1971 resolution of the Interstate Association of Commission on the Status of Women that the Bureau be elevated to a higher policy level in government. "This We Have Done", a seven-page progress report, covers activities of the Women's Bureau from July 1, 1970 to June 30, 1971. If you're very interested but not on the VIP list, write for your copy to the Women's Bureau, U.S. Dept. of Labor, Employment Standards Administration, Washington, D.C. 20210.

--from Women Today, Oct. 4, 1970.

- Voter Education Project, Inc., seeks to broaden its base of support for two reasons: foundations may reduce their support before project is completed and new tax law allows no more than 25% of their funds to come from a single source. Contributions are tax deductible and will be used in "assisting minority group participation in the Southern political process." Contributions may be mailed to VEP, Inc., 5 Forsyth St. N.W., Atlanta, Ga. 30303.

- "International Marketing" - a program organized by representatives of the international department, Gillette Co. for Minnesota World Trade Assn., at Normandy Hotel, Minneapolis, November 10. For details, call World Affairs Center, University of Minnesota, 373-3799.
- Telegram sent by Mary Ann McCoy, President, LWV of Minnesota, September 18, 1971 to President Richard Nixon: "Strongly urge appointment best qualified woman to Supreme Court. Time to stop overlooking one/half population."
- Program planners preview of "Great Decisions 1972"--a series of eight discussion topics to be featured by news media and the Foreign Policy Association January-March, 1972--is available now from the FPA, 345 E. 46th St., NYC 10017, without charge. Program booklet for 1972 will be available 1-2-72 and may be ordered from FPA, \$3 each.
- Minnesota Women's Political Caucus will sponsor a conference Nov. 20 at Augsburg College, 8 a.m. to 4 p.m. League members who are seeking to become involved in running for elective office--or who are planning to promote the candidacy of other women--may be interested in attending this conference. For more information, write the MWPC, Box 15078, Commerce Station, Minneapolis 55415.
- Human Rights for Women, a national non-profit corporation organized to provide legal assistance for women seeking to invoke their rights under the law, publishes a monthly newsletter. Anyone seeking to help in this corporation's work and be placed on its mailing list may send a contribution to HRW, Inc., 1128 National Press Bldg., Washington, D.C. 20004.

S T A T E P R O G R A M

JUDICIARY The Judiciary Committee Guide has been out for over a month now (Kaplan) and the quick pace its research for publication required has slowed down to the usual League hectic activity.

The techniques for developing a Program item are the basics in the Local League Handbook for which we all reach with due haste as soon as we are assigned a Program item. It seems worthwhile to explore them again in relation to the Judiciary Item and its Committee Guide.

All of the substantive information on the Judiciary necessary for our beginnings is contained in the guide:

1. Judicial Article from the Constitution
2. Chart of court organization (as it exists prior to date at which County Court Act takes effect)
3. Outlines of criminal procedure
4. Summary of recent court legislation
5. Dictionary of terms
6. Suggested bibliography
7. Plans for developing the subject (pp. 13-26)

1 of these materials will help you to begin your study and may be used in varying ways, depending on your committee, your League, and your town.

Each local chairman and her president should have received one copy of the Committee Guide and the subsequent corrections. The charts for the terms of district courts should be available this month. All forms for observing and reporting illustrated in the guide are available from the state office without charge. Additional guides may be ordered at the cost of \$.50/guide.

Please use our forms for observing and reporting. It will facilitate compilation later. The charts by C. Paul Jones cannot be reproduced; however, all other material in the guide may be reproduced locally, if you so desire.

The following are some ways in which the materials can be used for your study:

1. The Judicial Article gives in clear concise language the function and jurisdiction of the courts.
2. The charts by C. Paul Jones illustrate criminal procedure and can serve to familiarize members with the process and the terms.
3. Recent court legislation was included to point out the magnitude and scope of changes which took place in the last legislative session and to provide awareness of any changes that may have altered the Judiciary in your district or community. (Hopefully, armed with this information, we can interview judges, lawyers, etc. with a little extra knowledge about their area.)
4. The Judicial Dictionary is included to familiarize our committee and members with the more commonly used legal terms.
5. The suggested bibliography is a place to begin study and research.
6. Plans for developing the subject (pp. 13-26) is intended mainly for committee use. You will find your courts may vary from the description of the procedures described in the guide. This is particularly true in municipal courts. You will want to find out how your court operates and observe as many aspects of it as you are able. In each League, flexibility to adapt the study to local practices will be necessary.
7. The materials described in the above numbered 1, 3, 4, and 5 could be used in part in your Voter, e.g. a few definitions in each monthly Voter will educate our members, keep them aware of the study, and hopefully arouse their interest.

In addition to the above material, You Are The Government, LWV of Minn. 1970, can provide a quick, terse definition of the Judiciary.

In answer to questions on Juvenile, Family, and Conciliation Courts, material for looking into these areas will be sent to local Leagues January, 1973.

Swap Shop: In coordinating the Second Judicial District, a St. Paul Leaguer prepared an information sheet on the district court. It contains information on jurisdiction, number of judges, assignment of judges, salaries, retirement of judges, jury selection, plea bargaining, and tips for visiting courts (time in session, office of the clerk, etc.). It's a great piece of information for observers and should certainly aid in making them feel more secure as they begin to observe. Maybe this is something you could do for your district.

For Your Information:

The Minnesota Civil Liberties Union has been actively observing the courts. In areas where there is a chapter, some of your membership may overlap and you may be able to pick up observers from their program and/or add some to theirs.

The National Council of Jewish Women is conducting a seminar on "Racism and the Administration of Justice." They are meeting on five Thursdays at the Jewish Community Centre, St. Louis Park. The first meeting is a tour to Lino Lakes on the 14th (which will take place prior to your receiving this memo.) The following meetings are October 28, November 4, 11, and 18. The \$5.00 registration fee covers all meetings and resource material. The seminar is open to the public. To register, call Lorrie Moss, 544-7816 or Chele Fink, 935-6072.

Keep your suggestions, questions, etc. coming. They help to clarify our study and add to it the important input of our grassroots.

EDUCATION Both "human resources" and "financing Minnesota education" are (Jones) making headlines these days, so you'll want to keep posted on the latest developments. We hope there will be a state aids bill to our liking by the time you receive this. Both houses of the legislature and the governor are under considerable pressure to find some acceptable compromise on aids and sources of funding. Furthermore, they must now anticipate judicial analysis of the financing of local education. Several suits, based on the California decision, question the extent of Minnesota's reliance on local property taxes. Should make interesting reading this winter!

Vying with financing for the court's attention are suits concerning the extent of equal educational opportunities in de facto segregation situations. Though the suit questioning the Minneapolis board's right to pair schools has been dispensed with, cases are pending to force more rapid and thorough adjustment of racial imbalance in some districts. We are enclosing the Equal Educational Opportunity Guidelines, adopted by the State Board of Education in 1970. Your League should have these on hand for reference and be familiar with them.

Also enclosed for some Leagues is the September issue of the State Dept. of Education Update. Since we are unable to get enough for all this month, we are sending copies first to those Leagues having schools as a local item and then to the rest of you as far as they go. If your League is omitted and you really want a copy, check with your local superintendent or write us-- we'll share ours with you. There are still a few copies of the Dept.'s annual report and the PACE book. (See Aug. and Sept. Board Memo.) These will be available upon request as long as they last.

EQUALITY OF OPPORTUNITY Enclosed in the Board mailing is a copy of magazine (Phillips) section called "Poverty" published by the St. Paul Pioneer Press. We have a limited number of copies available at the state office at 1 1/2¢ per copy plus postage.

For the Leagues in the Metro area: Commissioner of Welfare, Morris Hursh, will talk about welfare myths and the impact of HR. 1 on Minnesota at a general meeting Wed., October 27th at 8 p.m. at the Crystal Community Building 42nd Ave. N. and Douglas Drive. The meeting is sponsored by the Crystal-New Hope League.

ELECTION LAWS Campaign Practices (Steinkamp) See separate report included in this mailing summarizing action to date in the special session.

Local Leagues Study Campaign Spending

The Minnetonka LWV elected to study campaign financing this October. Their study includes research about local campaigns. Albert Lea plans a good look at the state law in November - wouldn't it be great if they could have a whole new law to look at by that time!

Other Leagues may wish to take a look at local campaigns - collect the campaign literature of local candidates, estimate the cost of their identifiable campaign materials, obtain copies of the instructions provided candidates by the candidates filing office. At the required filing times go and see how the state laws are complied with.

The League, other organizations, and citizens can encourage compliance with the laws or with the intent of the law. Any observation you come up with will be of interest to the state League Committee on Campaign Practices.

School District Election Procedures

Election Laws Chairmen - This month may be a good time to make certain your League has scheduled a unit meeting on school district election procedures (SDEP) around March, 1972. If you will refer to the Board Memo (OUTLOOK FOR WORK) June, 1971, you will see the dates for everymember material, committee guide, and consensus due date.

LEGISLATIVE ACTION
(Boyden)

Lively action preceded and continues during the reconvened Special Session with press releases, press conferences, Times for Action, testimony before committees in the following areas: Reduction in the Size of the Legislature, Increased Salaries for Legislators, Campaign Spending, Equitable Funding for State Educational Quality, and Uniform Election Procedures. In our Indians in Minnespta positions, we are supporting appointment of an Indian to the state Board of Education.

NATIONAL PROGRAM

U.S. CONGRESS The conference October 11 was a great success. About 425 (Ebbott) people participated. Leaguers came from all over the state as well as from North Dakota, South Dakota and five Wisconsin Leagues. Many thanks to all of you for the excellent job you did publicizing it and bringing such a fine crowd.

The next step is to present the topic to your members and deal with the consensus questions. You will want to read and reread the Committee Guide that came with the consensus form. It suggests several ways of proceeding. Do what seems most practical for your League; don't panic! (A personal suggestion, don't get too hung up on the first part, evaluating criteria. Allow plenty of time to discuss and deal with the more specific issues.)

A copy of Liz Ebbot's speech is in the mailing. Additional copies available at 10¢ per copy.

Advance notice: The Minneapolis League briefing on the U.S. Congress will be December 15, 9:00 a.m. at the Minneapolis Public Library, 2nd floor. Other Leagues are welcome to attend.

ENVIRONMENTAL QUALITY See ON THE WATERFRONT (2 copies included in this mailing.)
(Brascugli)

CHINA A flyer about "The U.S. and China in Asia" conference on Nov. 4th is (Moss) included in this mailing. The program looks exciting--well worth the cost. Note that Barbara Flanigan from the Minneapolis League Board is a panel member! Some Leagues are planning "China" meetings this fall; resource chairmen should find the conference most helpful.

FOREIGN POLICY Barbara Stuhler, Associate director of the World Affairs Center, has resumed her series of weekly interpretations of international news over KUOM on Fridays, noon - 12:30 p.m.
(Moss)

The Foreign Policy Association of Minnesota is planning two meetings for Nov.--one a discussion relating to the issues of the legality of the Vietnam war, the second on the Atlantic Alliance. Also, in November, a series of luncheon meetings will be initiated by Congressman Donald Fraser and Senator Walter Mondale, speaking on the international implications of President Nixon's New Economic Policy. Dates and times will be announced.

The International Institute has resumed its foreign food luncheons on Wednesdays. Make reservations early: The International Institute, 1694 Como, St. Paul - phone (612) 647-0191.

The Minnesota International Center is looking for Thanksgiving hospitality for foreign students. Please call 373-3200 for further info.

Nov. 4 is the 25th anniversary of UNESCO. The "Today Show" will devote its entire program on that day to UNESCO.

The 30th annual Hamline University Institute of World Affairs, entitled "Asia in the 1970's", will be held on Oct. 27 and 28th in the Ballroom, A.G. Bush Student Center. The program, which is free and open to the public is:

*Oct. 27, 8:00 p.m.: "Southeast Asia: Beyond Vietnam".

Dr. J. Norman Parmer, Director, Center for International Studies,
Ohio University

Oct. 28, 11:10 a.m.: "The World Giant: China in Asia"

Dr. Mark Mancall, Associate Professor of History, Stanford University

*Oct. 28, 1:30 p.m.: "The South Asian Subcontinent: The Bengal Crisis"

Dr. Richard L. Park, Professor and Acting Chairman, Department of
Political Science, University of Michigan.

* Receptions follow in the Bush Memorial Library.

LOCAL AGENDA
(Beyer)

Last February 8th your presidents received a Memorandum from Mrs. Benson,

LWVUS President, urging you to make an effort in choosing your local Program to reflect the interests and concerns of minority groups, especially those of the black community.

An August 17th Memorandum served as a reminder of this request. Check back to these letters and you will see this stems from the 1970 League Convention where the Black Caucus asked that local League Program be more responsive to the needs of the communities' minority groups.

This was discussed at the recent fall workshops on Local Agenda. Questions were raised as to how to find minority groups in small towns. Possibly they have none or few Blacks or Indians. There are other minority groups in small towns - such as - the poor, the senior citizens, the youths. We need to move toward these people rather than having them move all the way toward us. We want them as members, but if our programs do not relate to them then how can they relate to us?

Some practical suggestions to the Local Agenda committee could be: whenever you as an individual are with these people, possibly a rummage sale, a church group meeting, or whatever, talk to them. Try to find out their problems and where LWV could be of help. Maybe you'd like to form an ad-hoc committee with a couple of your committee members and persons from these minority groups just to "toss" around some ideas. This would be quite easy in the large cities where minority groups are organized and could send representation. Try not to be so formal that you frighten them and beware of LWV vocabulary which they may not understand.

What you need to do now is to keep minority groups in mind when thinking Program-making - what League can do for them. You will be asked on your Annual Reports how you accomplished this and your success with these oftentimes neglected segments of your community.

T R E A S U R E R
(Moss)

TREASURERS: Enclosed you will find the State Board's 6-month Treasurer's Report, which includes also, a 6-month budget comparison report. You will note that only 28% of the pledges have come in, so we would like to remind you to please review your finances and send your pledge to the state office as soon as possible.

Speaking of reports, have you prepared a 6-month budget comparison report for your own Boards? You should review your fiscal position at this time of year. (It is particularly important for Leagues that have changed the dates of their fiscal years.) You may find that you will want to make some adjustments and revise your budget, which, as you know, requires Board action. If you didn't have a comparison for this month's Board meeting, try to make one up for next month's meeting.

M E M B E R S H I P
(Steinkamp)

Keep those Calls and Letters Coming! I am pleased that so many Membership Chairmen have called me recently. I

enjoy talking Membership with you, and whenever possible, I hope to be able to suggest other local Leagues who have tackled problems similar to yours. p, please keep calling me or other Leagues directly--sharing our ideas and working together is vital.

MEMBERSHIP CAMPAIGN Your state Membership Committee met recently to discuss preliminary plans for a coordinated, massive statewide MEMBERSHIP CAMPAIGN in the fall, 1972. We plan to provide each Membership Chairman with a MEMBERSHIP CAMPAIGN KIT at State Council, April 19, 1972. To prepare this kit we need up-to-date, on-the-job membership advice and experiences. Included in this Board Memo mailing are two copies of a "Local League Membership Report". Mail one copy to the state office by December 15, 1971, and keep the other copy for your files.

Membership Goal In the OUTLOOK FOR WORK we encouraged local Leagues to work for at least a 10% increase in members. Leagues attaining this goal will be honored at Council '72.

Money and Membership As budget-making time approaches, make plans to spend money on Membership! Money used to acquire new members and get them off to a good start will be well spent. How about gathering some copies of recent League publications to hand to new members as a "starter"? Do you have a flyer to hand out at places where women gather--shopping centers, libraries, club meetings, churches--telling your next unit meetings' dates-times-places-topics for discussion? Keep this flyer current--consider doing a new one every month or two? And new members being recruited now--by visiting unit meetings in November and December and January--can be considered as an important FUTURE DUES RESOURCE. Encourage guests to visit now, and then sign them up as full, dues-paying members when they have had a chance to become acquainted, be on the local League bulletin mailing list for a month or three--sign them up as members in February or March, and offer them the bonus of a full year's membership (Annual meeting 1972 to Annual meeting 1973). They receive a month or two participation-bonus--and we benefit from newly-oriented, committed members! Think about it--talk it over with your committee--and consider presenting this idea to your Board for their review.

More on Money/Members As Membership Chairman, your bestest League ally is perhaps your Treasurer, right? Keep in touch with her closely as she goes over lists of previously-paid members in preparation for sending in "drop notices" to state and national for non-payment of dues. Membership Committees often profit by personally contacting such a "prospective drop-out" by telephone or stopping in to see her to collect her dues. Actually, she may have just forgotten or neglected or thought she had paid up.

Public Relations and Membership Your MEMBERSHIP CAMPAIGN KIT will have lots of special tips for you in this area, but in the meantime, plan to work closely with your PR Chairman. Hunt up her resource book, Tips on Reaching the Public--a valuable tool for you, with good thoughts on human relations, too. Call on your PR Gal to fill new members in on League history, purpose, Program when you're planning orientation . . and chances are PR Chairmen are interested in meeting new members, too--each new member opens new doors for reaching more of the community, right? And keep your Speakers Bureau well supplied with flyers and fact sheets on how one joins your League--when and where units meet, what the

current membership project involves that may be of interest to the group speakers are addressing.

MINNESOTA VOTERS Are Your NEW MEMBERS Receiving Them? We've changed mailing services, and the Legislative Overview VOTER (July-August) mailed near the end of August, 1971, was the first from the new plates, thanks to your Membership Lists sent this summer to the state office. The Sept.-Oct. VOTER is at the printers now and will be mailed near the end of October--- alert Unit Chairmen NOW to inquire of new members whether they are indeed on the mailing list and report any non-receipts to the state office at once! The November-December VOTER will have key every-member Program information on the School District Election Procedures study--be sure the listing of your members correct addresses is up-to-date.

F I E L D S E R V I C E
(Janski, pro tem, for Jenkins)

National Program Making . . applies to local Program-making, too. Remember we pride ourselves on this "grass roots" organization of ours, but when it's time for discussing proposed Program we see little evidence of time or meetings scheduled for member participation in this very basic procedure. It is true that we do not see all of your calendars--our information comes from your bulletins and from reading your minutes.

National, in its efforts to help you improve member involvement in this important process, published a Program-Making Guide for Leaders--make use of it; it's easy to use and most helpful. You all know about the VOTER tear-of for member participation in the initial selection of issues to be considered. There will also be a VOTER article on the same subject.

The State Board has plans to help you remember these "grass roots". It's not too late to plan good and exciting meetings--taking the time, making this opportunity is up to you--the local leaders.

Interim Reports from the Provisional Leagues in Marshall and in Stevens County have been received and sent along to national. Great going, all of you!

Change of Name Approved by its members and recommended to the national League by the State Board is a change in name and status for the former LWV of Minnetonka Village, hence to be known as "The League of Women Voters of the Minnetonka-Eden Prairie Area."

Several other Leagues are looking into changing from a municipality to an area status, and inquiries should be directed to state Organization Committee, Irene Janski, Chairman-pro tem (in the absence of Jerry Jenkins). Such proposed changes of status and name follow a set procedure--including member and state Board approval.

V O T E R S S E R V I C E
(Thurrow)

MYCF Brochure and Poster Now Ready (according to the MYCF, Inc., NEWS #2).

A sample of the brochure is enclosed--both the brochure and poster have blank spaces for printings of localized information on times, dates, and places for voter registration. For more information, write MYCF, 2424 University Ave. SE, Minneapolis 55414 or call (612) 331-7222.

It is only fair that you know what's going on at the state level in Voters Service. Between working on the Precinct Caucus Kit, updating election laws, going to meetings of the various youth organizations and women's political caucus, presenting two 75 minute seminars on voter registration to students from the National Student Education Association representing 6 states (very exciting) and attending a two-day regional National League Voters Service conference in Kansas City, there's a tornado atmosphere around here, too.

Also, I had the pleasure of attending Austin's "Hello, Young Voter" day.

The youth groups are mostly interested in registering the young voters and are compiling a list of all the organizations registering voters. They are concentrating on colleges and high schools.

The Minnesota Women Political Caucus is holding an all-day statewide conference at Augsburg College (Minneapolis) on November 20th. Plans are being completed so you may contact Diane Fass, Acting V.P. for Politics and Legislation - 393 Old Highway 8, New Brighton. Her phone number is 636-4274.

To be independent is commendable - sometimes. But is it wise when it comes to political parties? Join a party. Be in on the ground floor of party planning before precinct caucus time.

The following are non-partisan films you may order for showing to stimulate precinct caucus interest:

"Where were you?" 28 minutes - 16 mm.
DFL Headquarters
State Central Committee
730 E. 38th St., Minneapolis, Minn. 55407

"Cast a Vote not a Shadow" 20 minutes - 16 mm.
Republican Headquarters
State Central Committee
4940 Viking Drive, Edina, Minn. 55435

Please send the filing information as requested in the October, 1971 Board Memo. It is needed for Precinct Caucus Kits.

PUBLIC RELATIONS
(Rockenbach)

HOW ABOUT the following radio time -

- Bemidji's bi-weekly radio program called "You Are the Government" (with a preview of the coming week's program in the Bemidji Daily Pioneer)
- Marshall's 15 minute time slot (plus a newspaper column starting soon)
- Owatonna's "Steele County, USA"

- Stevens County "Voter Voice" - "the most factual, provocative, and informational three minutes of prime time on KMRS radio!" per the Steven's County Voter. (This program goes on at 5:55 p.m. Monday through Friday.)

HOW ABOUT other Leagues with radio stations nearby - making a try for a time slot or special program?

HOW ABOUT - the Mankato Voter - in publicizing INDIANS IN MINNESOTA - suggested the book as a Christmas gift for someone. (Do your shopping early and conveniently.)

HOW ABOUT - the Winona League's request from Cable TV to receive information on all the League activities?

HOW ABOUT - remembering the name of the game in PR is get the League's name before the public, not just once a month or twice a year, but whenever we are active in the community and we are active - aren't we?

P U B L I C A T I O N S

INDIANS IN MINNESOTA Several Leagues are doing an excellent job selling the (Ebbott) book, getting it into the schools, libraries, etc. For those of you that haven't contacted the bookstores in your communities, the book really sells itself. Speak to the buyer of paperback books. Major selling points:

- ... It is unique, the only booklet that puts together historical background, outlines the major laws and agencies at all levels of government, and documents current problems of Minnesota's Indians.
- ... It has been read, praised, and recommended by Minnesota's Indian leaders. Focus, the State Department of Education's Indian Newsletter insists that it should be required reading in all schools in Minnesota. "...a vivid portrayal of current conditions within the Indian Community with in-depth research involving the total Indian Community", Artley Skenandore, Executive Director, Minnesota Indian Affairs Commission. "It is honestly one of the finest presentations of the Indian situation I have ever seen and I must extend my sincere congratulations to you for your efforts." Vine Deloria, Jr., outstanding Indian author, writer of Custer Died for Your Sins.
- ... It is a very attractive book, very readable, standard paperback size.
- ... The book retails for \$2.00. While bookstores usually operate on a 40% discount, there has been no difficulty selling it at 30% off, \$1.40 per copy. (If you prefer, send in bookstore orders separately, clearly labeled and the state office will take care of the billing.)

And while you're at it, why not put in some effort and sell it to your own members. There should be a copy in every League home.

New Publications Chairman Beginning with next month's Board Memo, you'll be hearing from our new state Publications Chairman. Connie Szafranski, who will be beginning work with this portfolio in November.

She'd like to hear from you NOW about how your promotion and use of League publications is progressing. . . drop her a note, in care of the state office, with your questions and comments as you begin to use the excellent Publications Guide prepared by our former chairman, Joyce Clague, and mailed to you in August, 1971.

* * * * *

INCLUDED WITH THIS MAILING

ON THE WATERFRONT - 2 copies, one for President, one for EQ Chairman
Budget Building Questionnaire - 2 copies - mail one to state office before November 30, 1971, keep one for your files
Flyer about "U.S. and China in Asia" conference - 1 copy
Speech by Liz Ebbott at U.S. Congress Conference, October 11, 1971 - 1 copy
Local League Membership Report - 2 copies - mail one to state office before December 15, 1971, keep one for your files
LWV of Minnesota testimony at MPCA hearing, Winona, October 20, 1971 - 1 copy
LWV of Minnesota statement on campaign spending, October 14, 1971 - 1 copy
Copy of magazine section feature called "Poverty" published by St. Paul Pioneer Press - 1 copy
Educational Opportunity Guidelines, Minnesota State Department of Education - 1 copy
Update, September, 1971 issue, State Department of Education (to Leagues with local Education positions--see Education section, this Board Memo)- 1 copy
x Months Treasurer's Report - 1 copy
Membership Activities: Albert Lea - 1 copy for Membership Chairman
Voter Registration Report - 2 copies, mail one to state office, keep one for your files
Memorandum to Minnesota Legislature, October 12, 1971 Re: Reduction of Size in Legislature and Higher Salaries for Legislators - 1 copy
Press Release
Progress Report on Campaign Spending legislation
MYCF Flyer

BOARD MEMO

The League of Women Voters of Minnesota

N O V E M B E R, 1971

"In League with the '70s" translates (thankfully) in air pollution testimony, in school elections studies, in upcoming congressional interviews, in continued observations of Minnesota's courts . . . which will include three additional "DAY IN THE SUPREME COURT" opportunities to observe oral arguments of cases before the Minnesota Supreme Court on January 4, 5, and 6th (see separate flyer and reservation form enclosed in this mailing). Space (hence number of participants) is limited--reservations due December 28th.

YOU Have a D A T E . . .

November

- 30 - Budget Questionnaire due in state office (see October, 1971, mailing)
- 30 - Air Pollution Hearing, 9 a.m., City Council Chamber, Duluth.

December

- 1 & 2 - Air Pollution Hearings, 9 a.m., Auditorium of State Office Building, St. Paul.
- 1 - Questionnaires on Voter Registratin due in state office.
- 2 - "An Update on China", speech by Edward L. Farmer, U. of Minnesota, 9:30 a.m., YWCA, Minneapolis - free and open to the public.
- 6 - Air Pollution Hearing, 9 a.m., National Guard Armory, Moorhead.
- 8 - State Budget Committee Meeting, 9:30 a.m. state office.
- 15 - Briefing on U.S. Congress by Minneapolis LWV, 9:15 a.m., Minneapolis Public Library -- other Leagues are welcome to attend.
- 15 - Get Acquainted Court Observations (District and Probate) Reports due in state office.
- 15 - Local League Membership Reports due in state office (see October Board Memo)
- 14 - State Board Meeting, 9:30 a.m., state office.
- 28 - "Day in the Supreme Court" reservations due in state office.
- 31 - Precinct Caucus Kit
Committee Guide: Caucus Resolutions
Committee Guide: School District Elections Procedures.

January, 1972

BEGIN PLANS FOR ANNUAL MEETING

- 1 - Municipal Court Observations Report due in state office.
- 4, 5, & 6 - "Day in the Supreme Court" - see enclosed flyer-reservation form
- 15 - Entries in Membership Slogan Contest due in state office.
- 20 - Metropolitan League Day (CMAL)
- 30 - Probate Court Interview Report due in state office.

State Budget Committee We are pleased to report that the following local League members are serving on the Committee preparing the 1972-73 State Budget:

Pat Nelson (Calvin) -- St. Croix Valley - Chairman
Lisa Cook (W. Roy) - Greater Mankato Area
Cornelia Einsweiler (Robert) - Minneapolis
Mary Peterson (Harold) - Hibbing
Phyllis Robertson (George) - Buffalo
Carolyn Cermele (D.J.) - St. Cloud Area
Claudia Jagelski (James) - Anoka
Jan Dvorak (Edward) - St. Paul
Sid Moss - State Board
Eleanor Bjostad - State Board
Fran Boyden - State Board
Mary Ann McCoy - Ex Officio
Liz Ebbott -- Ex Officio

S T A T E P R O G R A M

JUDICIARY The Supreme Court has been sitting "in division" (in groups of 3, (Kaplan) 4, or 5) the past few months. In the first week in January, 1972, they will again be sitting en banc (whole court). Observing the entire court makes the experience more educational as well as interesting. Therefore, the next dates for "A Day in the Supreme Court" will be January 4, 5, and 6, 1972. Please note that two copies of a flyer-reservation form are enclosed with details on how your League may participate--one copy for your JUDICIARY chairman and one copy for your files.

Communication: Feedback from local Leagues on the Judiciary is important in order to keep the item relevant to the goals set at Convention '71. Communication thus far indicates that the committees for study have been mainly affected in one of two ways:

- 1) Overwhelming interest by membership in the study followed by addiction to court observing.
- 2) Interest by a few members; however, numbers insufficient to do the work with facility.

To those Leagues who find they fall in Category 2, perhaps some of the following suggestions can be helpful to you:

- Work closely with your membership chairman to recruit a corps of observers.
- People in your community who are not League members but are interested in the courts may be more easily drawn into League by working in this area.
- Busy Leaguers will often find time to do a spot job--on a one-time basis (and they may become addicted.)

Observing and interviewing for this item are activities that provide unique opportunities to involve women who do not have time for committee meetings

and extended activities. Remember this as you recruit observers, etc. These notes began with "feedback" and end with a request for more "feedback". We are all doing the same things separately so communication on successes, stumbling blocks, etc., helps us all.

EDUCATION In line with our interest in the State Board of Education, we as-
(Jones) sume you have noticed that much of their time is currently focused on the equality of opportunity guidelines implementation. We now have League members observing these board meetings and will pass on impressions and information later.

We are just beginning to find out what the Assessment Advisory Council is going to be about. The State Dept. of Education is interested in attempting to determine levels of performance in certain areas of cognitive, affective (attitudes) and psychomotor learning at certain grade levels. It ties in with the "accountability idea" some citizens are pressing for. This in itself was controversial to many of the professional and citizens groups attending. Much time was also spent trying to define the role of the council, because of the limited voice most of the groups involved will permit their representatives. More on this later, too.

** Be sure to read the article about teacher certification renewals on page 12 of your "Update" enclosure.

EQUALITY OF OPPORTUNITY The Senate welfare reform bill will be introduced
(Phillips) by Sen. Long in late January or February. Leagues will have about two months to inform the public of the Ribicoff amendment to the bill. Senators Mondale and Humphrey are co-sponsors of the amendment.

According to the October 19 Congressional Record, Senator Ervin expects the Equal Rights Amendment to be reported out of the Judiciary Committee by February 1.

FYI - Two pamphlets available from the Metropolitan Council, 550 Cedar, St. Paul, 55101:

Manual for Non-Profit Sponsors. Information contained in this publication has statewide application and will be of interest to other organizations.

Distribution and Types of Subsidized Housing in the Twin Cities and Metropolitan Area.

Indians - Mailed earlier this month were copies of recent letters from the state League on termination, Indian education, and separate Indian legal counsel. This information may be used in your bulletin, as background for letter to editor in local news media, and in your speakers bureau talks as part of your community awareness action. We have also written the national League requesting more national involvement in Indian legislation. Lucy Wilson Benson's reply (Nov. 2, 1971) documented the national Board's decision to "try to increase League effectiveness by establishing priorities for action during this session of Congress. . . It follows that such success as we have will help to build further successes. . The all out welfare effort has been very demanding of staff time. It is impossible with the amount of staff we now have to assign the problem of Indian affairs for major research

and preparation for action, nor can we afford an Indian expert. . . Priorities can be changed and one of the opportunities for effecting that kind of change is in the Program-making process including discussion at Convention and what should be emphasized during the next two years. Perhaps Leagues already involved in work on Indian affairs could mount a campaign to promote wide member concern with this particular aspect of the Human Resources Item. More involvement in Indian legislation is desirable but is not at this juncture financially possible. I wish it were."

All of which is a challenge to Minnesota Leaguers, as members of such a state as Mrs. Benson describes. . .and remember, your Board's suggestions for national Program, 1972-1974, must be timed to be received in Washington at the national office on February 1, 1972.

LEGISLATIVE ACTION
(Boyden)

Legislative Interviews Some of you asked why the report forms for legislative interviews were marked "NOT FOR PUBLICATION". There are several reasons for this. First, since the reports you sent to the state office are intended mainly to inform lobbyists on the opinions and attitudes of legislators, we wanted those reporting to feel free to be as candid as possible. We wanted to make it clear that these reports are intra-LWV communications. Secondly, we believe that the opinions of a public official, as reported by a League interviewer, should not be made public without that official's express permission. This permission should be granted on the basis that he knows exactly what the material is and how it will be used.

While we will not be reporting the opinions of individual legislators, we found your interview reports so interesting that we are planning an article summarizing them in the next VOTER, so you will be hearing about them. For specifics, call or write us.

As you are aware, the reports to state are not the only nor even the main purpose of the interviews. We want to hear the legislators' views and express League concerns on a person-to-person local basis. We want the legislators to be aware that not only the state LWV lobbyists but the local League members are informed on what happened at the legislative session. And we want to lay the groundwork for future contact with legislators in the interim and during the next legislative session.

Thank you for your excellent response!

We get Letters . . In response to a recent "Letter to the Editor" on reducing the size of the legislature, a citizen of Wabasha, Minnesota, wrote us to state his agreement, further stating that his concerns include party designation for legislators--which he supports, along with the League. He further supports licensing auto mechanics, retiring all elective officials after 12 years in office, and a state referendum to bar lawyers as members of the legislature. Enclosed was a packet of hibiscus seeds, and an admonition to "keep the faith."

N A T I O N A L P R O G R A M

U.S. CONGRESS The Minneapolis briefing on presenting the topic in the units (Ebbott) will be Wednesday, December 15, 9:15 a.m., Minneapolis Public Library. Other Leagues are welcome.

Congressional Interviews Congress will probably be adjourning in early December. It appears that the Water Pollution Control Bill and Welfare Reform (as well as the Equal Rights for Women Amendment) will not be taken up before adjournment. As soon as the session is over, the League coordinators will be setting up interviews and contacting each League. For those Leagues that will be in new districts, we will be contacting you about both congressional interviews. Try to make arrangements to have your League represented. A summary of your congressman's votes will be out as soon after the session as possible.

ENVIRONMENTAL QUALITY Air Pollution Hearings are scheduled for:
(Brascugli) Nov. 30 - 9 a.m., Duluth - City Council Chamber
Dec. 1-2 - 9 a.m., St. Paul - State Office Building Auditorium

Dec. 6 - 9 a.m., Moorhead - National Guard Armory
Information on testifying is being sent directly to EQ Chairmen by Billie Young, Air Chairman on the State EQ Committee (or to the appropriate action person listed on each local League Board list). Written testimony may be sent to Minnesota Pollution Control Agency, 717 Delaware S.E., Minneapolis before or within one or two weeks after the hearings. (St. Paul hearing will be continued.)

Attention of all Board Members is directed to ON THE WATERFRONT--the current issue is enclosed in this mailing--two copies per League: one for the EQ Chairman and one for the local President.

L O C A L A G E N D A

CMAL - Enclosed in this mailing to all local Leagues beyond the Twin Cities metropolitan area is a complimentary copy of Metropolitan Maze II and an accompanying memo suggesting ways local Leagues may make use of its information. These copies are supplied by member Leagues of the Council of Metropolitan Area Leagues "for your information" as part of their ongoing action alerting all citizens in Minnesota of the concerns of their area.

F I N A N C E
(Bjostad)

The participation at the workshops of all you Leaguers was great. I have had several favorable comments on the contents of the Finance workshop, but since there were no evaluation sheets, it's hard to know if some areas of concern were neglected.

Many Leagues have completed a Finance drive this fall. To those Leagues that have done so, I would appreciate an informal report from you Finance chairmen on your results. The only report the state sees is your annual

one--a resume from you would be a help to get an over-all picture of the state. Besides the goal and actual money received, include the number of Leaguers you persuaded to take part, where you feel you had a particular success, and what stumbling blocks you encountered. If ideas gleaned from the workshop did help in your drive, please say so. Any examples of material you created (letters, thank-yous, catchy flyers, skits, publicity, etc.) will greatly enhance the state finance file for future sharing with other Leagues. Please include them.

Two of our provisional Leagues are in the midst of their first finance drive. Stevens County has already reported enthusiastically about their great success - over \$100 over their goal. Congratulations on a beautiful first!

For all chairmen - Note the arrival of the do-it-yourself Finance flyer from national.

M E M B E R S H I P
(Steinkamp)

Sample Membership Flyers Yellow flyers (2 per League) are enclosed in this mailing as a sample of the kind of flyer you may wish to develop or borrow. We've selected this sunny yellow color symbolizing the warmth and glow reflected from the purest gold coin of our League realm: the MEMBER!

Report on some state membership activities: In the past month the state Membership Committee has been invited to set up membership and publications tables at state meetings of Bipartisan Caucus, PTA, and DFL Ted Kennedy Evening. Using our insty-printed yellow membership flyer (see above, and enclosure) we have obtained a number of League prospects. It is useful because prospects are able to take copy and mail in later or fill it out right on the spot. Names received by the state office will be given to your League by phone or mail.

Statewide Membership Drive. In our last Memo we explained our preliminary plans for this drive next fall. The Membership Report (see October Board Memo enclosure) will help us in preparing the campaign kit--do see that your League's copy reaches the state office by DECEMBER 15, 1971.

Help! Help! We need a slogan for our campaign! A brief, attention-getting slogan that suggests what League is all about? We invite you to enter our grand, statewide LWV Slogan Contest--entries due January 15, 1972. Also needed: a symbol or logo for our campaign. You supply the entries, and your state committee will supply the grand, statewide prize (as yet undetermined).

A Reminder - Corner those PR, Unit Organization, and Program people on your Board. Impress on them--all over again, if need be!--that you're doing a whale of a job at your end in recruiting and hunting up and getting to first meetings new members . . . are the meetings meaningful that they are attending? How can we all work together to strengthen those unit meetings, general meetings to keep 'em coming back and renewing membership?

F I E L D S E R V I C E

A Leader Letter (from our Field Service Chairman-on-Leave until January, '72, Jerry Jenkins): from Connecticut, Nov. 1st: "People talk about renewal and recharging the ole batteries and that sort of thing during a period like this. I guess I'd say that I have enjoyed the luxury of boredom. . .and I have seen . .more objectively than I have for quite a while. . Our house is right on the Sound. The tides, the fog, the mists, the seagulls, the migrating ducks and all that are real plusses. We have the inevitable hunters what with all the ducks so I periodically go to the shore door and matter '_____ hunters!'. . Woman's Lib note: lotsa women postal clerks, lotsa women bus drivers, lotsa women policemen, and lotsa women running for office. LWV note: LWV gets good press. It is called "LWV" not "Woman's League" or whatever it is the Minneapolis paper does with that. . .I'm pleased to hear that the workshops and the session on Congress went well."

Name Changes Recommended to the national League by the state Board on request by the local Board is a change in name and status for the former LWV of Burnsville, hence to be known as "The League of Women Voters of the Burnsville Area"--said area including Burnsville, Lakeville, and Apple Valley and environs.

Also recommended to the national League by the state Board on request of the local Board is a change of name and merger for the former LWVs of West St. Paul Area and South St. Paul, hence to be known as "The League of Women Voters of Northern Dakota County Area"--said area including West St. Paul, South St. Paul, Inver Grove Heights, Mendota Heights, and Egan Township.

V O T E R S S E R V I C E
(Thurrow)

New Publication! It's here! The updated pamphlet, "A Digest of Minnesota Election Laws and Minnesota School District Election Laws" is hot off the press! The one pamphlet is a handy combination of helpful state and school district information. You and your League will think of many useful places for this publication, but how is this for a starter? Your own members, schools, libraries, hospitals, nursing homes, court-house or village hall, banks, churches, radio and TV stations, women's organizations, men's organizations and other local groups. Are these outlets for your distribution or deserving of courtesy copies from you?

You, in '72, will haul the pamphlets for your candidates meetings and your finance drive.

Order from the state office: 10¢ per single copy
 25¢ - 3 copies
 \$7.00 per 100

New Film for promoting party participation, "The Youth Party" - contact DFL Headquarters, 730 E. 38th St., Minneapolis
The secretary of the State DFL party, an 18 year old college student will, whenever possible, accompany the film and complement the film with a presentation.

Coming Next - precinct caucus flyers and kits - so next month, watch!

Accepting Appointments on the voter registration committee for the Minnesota Youth Citizenship Fund are Mary Lou Grahek - St. Paul V.S. Chairman, Judy Wehrwein - Edina V.S. Chairman, Pat Fowler - Bloomington V.S. Chairman.

PUBLIC RELATIONS
(Rockenbach)

We have updated the office card file used in our mailings for special events, promotion of publications, etc. We now have the following categories: Education, Government, News Media, Organizations. Let me know if you have suggestions for our file! I wish to thank the following members of the state Public Relations Committee who helped update the file: Nancy Witta, Minneapolis; Ann Higgins, St. Paul; and Ruth Halvorson, Falcon Heights.

PUBLICATIONS

Introducing: A brand new state Publications Chairman and a new state publication! We welcome Connie Szafranski, newly elected state secretary, who will be handling the Publications portfolio. Connie's experience in her St. Anthony League plus the tips left by our former chairman, Joyce Clague, will help us all.

That new publication is really two old friends in one: A Digest of Minnesota Election Laws and Minnesota School District Election Laws. . see enclosed copy, and see also the "Voters Service" section of this Board Memo for distribution/sale suggestions. Order NOW from the state office:

10¢ per single copy
3 copies for 25¢
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MINNESOTA VOTER
(Amundson)

November-December Issue will be on its way to you early next month, so look for it among the early holiday mail--it's an every-member piece to inform us all on school district election procedures plus a few extras. And, please, check to see whether your new members are receiving the Minnesota VOTER (the most recent issue is the September-October issue which was in the mails late October-early November). And report any address changes promptly since we pay extra for all copies returned to our office for re-addressing!

* * * * *

INCLUDED WITH THIS MAILING

ON THE WATERFRONT - 2 copies, one for President, one for EQ Chairman
Update, October, 1971, issue, State Department of Education - 1 copy
Memo to Local Leagues outside the TC Area - 1 copy
Metropolitan Maze II - 1 copy to Leagues outside TC Area only
Sample Membership Flyer - 2 copies, one for President, one for Membership
Chairman
"Day in the Supreme Court" flyer/reservation form - 2 copies - one for
President, one for Judiciary Chairman.
Digest of Minnesota Election Laws

BOARD MEMO

The League of Women Voters of Minnesota

D E C E M B E R, 1971

"In League with the '70s" we approach Janus' month with a forward look . . . toward a proposal for more equalized local League pledges for state and national services, 12 1/2% reduction in office rental, a proposed state budget '72-3 geared toward increased effectiveness in services and action. And Janus-like, we look both ways before crossing into the new year . . . to accomplishments like the numerous successful fall finance drives; coordinated League action--like the recent Hennepin County foodstamp action and current campaign to include Indians in national Program and action. Forward it is. . . with a reminder that suggestions for national Program and national bylaws changes are due in Washington February 1, 1972; that each and everyone of us is due at her Precinct Caucus--February 22, 1972!

YOU Have a D A T E . . .

December

- 28 - Air Pollution Hearing, (See November, 1971 mailing), Moorhead
- 30 - Air Pollution Hearing, Duluth

January, 1972

BEGIN PLANS FOR ANNUAL MEETING (See Local Agenda Section, this Board Memo)

- 1 - Municipal Court Observations Report due in state office.
- 3-7 - Air Pollution Hearings, Minneapolis-St. Paul.
- 4,5&6 - "Day in the Supreme Court" (See November, 1971, mailing)
- 11 - State Board Meeting, 9:30 a.m., state office.
- 15 - Entries in Membership Slogan Contest due in state office.
- 19 - Briefing on Precinct Caucuses at Minneapolis Public Library, 9:15 a.m., sponsored by LWV of Minneapolis -- everyone welcome.
- 20 - CMAL "Metropolitan League Day", Focus: Land Use and Environmental Quality, 9:30 to 2p.m. at Christ Lutheran Church, W. 70th St. & Hwy. 100 in Edina, reservations (\$2.25 incl. lunch) by Jan. 13 to Margaret Warner, 5001 Arden Ave., Edina 55424. Everyone welcome.
- 20 - Consensus Guidelines Committee meeting, 10 a.m., state office.
- 30 - Probate Court Interview Report due in state office.

February, 1972

PROMOTE PRECINCT CAUCUS ATTENDANCE

- 1 - National Program Suggestions & National Bylaws Proposals due in national office.
- 22 - UNIFORM PRECINCT CAUCUS DAY

"For Your Information" . . . The following expert report on a recent political party meeting during which the speaker sought to encourage party faithful to more action: "He said party members should become as involved in every local issue as the VFW, the League of Women Voters and the American Legion. . . suggested that observers from the parties attend city council, school board and county board meetings, speak up and voice their views. This would enhance the image of politically-oriented people."

A Word About the 1972-73 State Budget (including suggested local League pledges for state and national services):

The State Budget Committee has met twice already, a sub-committee drafting a formula for computing pledges has made a preliminary report to the state Board (Dec. meeting) and will be meeting again to attempt to equalize pledges as requested by delegates to Convention '71 and by local League Boards. State bylaws require local League receive proposed budget three months prior to State Council, April 19, 1972. Proposed budget will be mailed following the Jan. 11th state Board meeting.

Major portions of two state Board meetings as well as Board committee meetings have been devoted to consideration of goals, areas for growth, action, and service--and their attendant price tags. Extra time has been given to determining proposed pledges; proposed expenditures are being analyzed for effectiveness and possible duplications. The State Budget Committee (see Nov., 1971, Board Memo for listing) earnestly seeks our attention to the budget proposals and asks that all League members be given an opportunity to discuss the budget and the share their League is assigned as local budget committees prepare local League budgets for adoption at annual meetings.

The State Budget Committee points out that time so invested is indeed "money", for it "buys" . . . understanding of where the money comes from
and where the money goes.

. . . awareness of the total state League financial picture
and of each League's fair share.

. . . commitment to increasing support via adequate dues,
new-member recruitment, member contributions, and
expanding participation in Finance Drives.

You're Invited . . . to use the Board Memo as a vehicle to inform other local Leagues about open meetings you are planning in which they may be interested. For instance, Minneapolis has asked us to inform other Leagues about the briefing on precinct caucuses they will present on January 19th (see page one, this memo). Keep this means of inter-League information in mind as you plan your special meetings.

Moving Days - January 17 & 18 will be the days when our state office will move from present rooms to Rooms 210 & 211, Same Building. Office operations and telephone service will be in a transitional state (to say the least!) during the move, so we solicit your patience - in anticipation of improved working conditions and 12 1/2% reduction in rent. Meanwhile, state Board volunteers are sorting, pruning, packing and preparing - and counting the days!

S T A T E P R O G R A M

ORGANIZATION OF STATE GOVERNMENT The Minnesota Constitutional Study Commission and your Local League. You are (Roth) aware that the 1971 Minnesota Legislature authorized appointment of a 21 member commission to study the constitution. Its recommendations are due before the Governor and legislature by Nov. 15, 1972. Two members of that commission are Leaguers, Betty Kane, and Diana Murphy. The commission, chaired by Elmer L. Andersen, former Governor of Minnesota, meets on the first Thursday of every month in room 215 in the Capitol. The commission is interested in citizen opinions on constitutional

Welcome to the Board Memo, LOCAL BUDGET CHAIRMAN!

. . . Have this Grassroots Green* page on us!

A Budget is . . .

. . Each Board portfolio's dreams--and realities (remind each Board member to meet with her committee soon to review current goals/accomplishments and set '72-'73 Goals--then propose a pride tag.

. . Each Member's chance to make her support felt--via realistic dues (\$7.50 is the recommended Annual Dues--that's about 15¢ a week). Do your members know how much an extra 5¢ a week per member would buy? 10¢? 15¢?

A Budget is . . .

. . . Thinking, Planning, and Selling--to your Board
to your Members
to your Contributors

A Budget is . . .

. . . . Goals -- Study -- Experiment -- Action -- Communication

A Budget IS

— . . and This is the Time!

(The foregoing commercial is an unpaid, political advertisement that very much reflects opinions of the sponsors of Program, Voters Service, Action, and Management of Channel '72-'73, LWV-MN**)

* Green can be money, honey?

Green can be your previous budget experience?

Green can be your growing awareness of League (dollar) needs & power?

Green can remind that spring-hopes grown from melting snows (and are you snowed)?

** Stands for "Let's Win Via Munificence*** Now".

*** Stands for "Up-Turned Local Budgets".

\$ \$ \$ \$ \$ \$ \$ \$ \$ \$

Courage, Cheer! Consult the "Budget Committee Workbook" published by national (25¢ a copy) for specific suggestion for every portfolio's budget, consult your state Board portfolio counterpart, and/or your League's state Board consultant.

(Does every committee chairman have at least a copy of her section of the Budget Committee Workbook? Does each Budget Committee Member have her very own, complete Budget Committee Workbook? Send your order to national for these necessary supplies TODAY!)

Attention Regular Board Memo Readers: Use the blank side of this insert to begin your portfolio's planning for budget in '72-'73. .TODAY. .and to record comments from your committee members on same!

BOARD MEMO - December 1971 - page 3

revision. Thru your bulletins, newspapers, radio and TV stations and community groups your League can try to generate enthusiasm for citizen expression of opinion. Encourage Leaguers to respond on their own behalf, of course. People wishing to communicate views may write to the Minnesota Constitutional Study Commission, 208 Administration Building, St. Paul, Minnesota, 55155.

Currently the commission is organizing itself into 10 subject areas paralleling those of the state constitution. They are amendments, natural resources, transportation, legislative, Bill of Rights, finance, intergovernmental relations and local government, public education, executive, and judicial.

EQUALITY OF OPPORTUNITY (Phillips) Enclosed with this mailing is recent information about Indians to aid your members in backgrounding the current study of INDIANS IN MINNESOTA and in preparation for the questionnaires to be returned to the state office by MARCH 1, 1972.

INDIANS (Ebbott) Enclosed is a copy of a letter sent by the Minnesota LWV to Senator Jackson, Chairman of the Senate Interior and Insular Affairs Committee. The working of the resolution changing U.S. policy towards Indians as passed by the Senate Committee raises the possibility that programs for Indians might be further limited by ill defined jurisdictional restrictions. This legislation, Senate Concurrent Resolution 26 has not yet been considered by the full Senate.

In an effort begun by the Minneapolis League and joined by the state Board and the Leagues of Albert Lea, Duluth, Mid-Mesabi, Bemidji, an appeal is being made to state and local Leagues with major Indian populations to combine in an effort to get national League attention paid to Indian issues. (A copy of the mailing is enclosed.) If as individuals or by League you would like to be involved in this effort, contact:

Mrs. George Kitzmiller (Kay)
2228 Sheridan Ave. South
Minneapolis, MN 55405 377-1546

INDIANS IN MINNESOTA (Ebbott) For your information. . . Our major goal has been to get as wide and as fast a distribution as possible. At the state level we have been selling directly to some of the major bookstores and a wholesale distributor is also handling the book. These sales have been made at a discount to allow the store to retail it at \$2.00. In some instances stores may be selling it at a lower price, not covering their costs. We regret that this may have caused difficulties in your community. Please continue to try to get your local stores to handle the book. Bookstore discount is 30% - \$1.40.

N A T I O N A L P R O G R A M

ENVIRONMENTAL QUALITY (Brascugli) Attention of all Board members is directed to ON THE WATERFRONT enclosed in this mailing--two copies per League: one for the EQ Chairman and one for the local President. . . arrange to read one of these "for your information"!

NATIONAL ACTION (Ebbott) Congressional Action - With the ending of the first session of the Congress, the voting records for the year of Minnesota's Senators and each League's Representative are being sent out. A special Time for Action on home rule for D.C. will be

mailed at a later date. Minnesota can play a very important role in this issue, especially in the Leagues in the old and new 2nd District and the new 5th District. Both Representative Ancher Nelsen and Donald Fraser are on the D.C. Committee. The League can help a lot by building public awareness of the issue and by letting these men know we want action. The immediate need is to pressure the D.C. Committee in the House to consider the issue and to pass out legislation so that the House as a whole can deal with it. For Leagues in these districts, this is a good issue to stress a broad response, every member in every unit; community-wide involvement, the churches, the civic organizations, the young who have only just recently won the right to participate, etc.

When arrangements have been made for the League interviews with your congressman you will be notified.

League in Action - Those telegrams and letters do make a difference! Senator Mondale lead the debate on Senate approval of the conference committee's version of the Economic Opportunity Act Amendments 1971, S 2007. Supporting his position he inserted in the Congressional Record, December 2, 1971 (pps20298-9) telegrams from:

Kathryn Christenson, National Resource Chairman,
LWV of St. Peter
Marj Jacobsen, LWV Winona
Mrs. Silas Gladen, Action Chairman, LWV Cloquet
Mrs. Bruce Thomas, LWV (no city given)
Marie C. Robbins, LWV Mankato

Agency for International Development Mid-winter Seminar - The Minnesota League is assisting the Minnesota International Center in arranging a day looking at The Citizen and State Government for 50 foreign graduate students that will be in Minnesota over Christmas vacation. The students, from Africa and Asia, are in this country getting advanced training in a variety of fields at several institutions throughout the United States. They are on State Department AID scholarships. The day will include meeting with Gov. Anderson, Senator Nicholas Coleman, Chief Justice Knutson, Auditor Roland Hatfield and a panel of Agriculture - the Environment - the Citizen. (A notice about the panel was sent out previously.)

LOCAL AGENDA (Beyer)

Some of you may wonder how it comes about that you receive some of the mail that you do. Possibly, I can shed some light on some of it.

Occasionally, I receive information (complimentary copies) of a study, commission report or newsletter of organizations. After checking your local program I submit the name of your League to be put on the mailing list of the concerned organization.

One such recent request by me is for 10 local League and our state League to receive reports and "action packets" on criminal justice from the Advisory Commission on Intergovernmental Relations. All of the Leagues studying crime and/or law enforcement may look forward to receiving this report soon. It is being sent to your president. Remember to ask her for it. Let me know if you find information included in these packets helpful.

Should you need some help with your consensus questions for your local Program, let me know. Fran McDonald, who is chairing a committee for just such a purpose, is willing to assist you with critique and hints. Her committee is in the process of preparing guidelines for your use in uniting consensus questions. This should be ready by spring and meanwhile she will help you now, should you need it.

A Reminder: Check your Bylaws for procedures on any proposed local Bylaws changes. Send any proposed changes to the state Board for review - in ample time before you publish in your bulletin and your annual meeting. If you have any questions about Bylaws revision procedure, contact Shirley Beyer, State Local Agenda Chairman.

F I N A N C E
(Bjostad)

Another great first to report! Provisional Marshall is over \$300 over their goal. Congratulations!

A reminder to all Leagues who have completed their Fall drives: Please send in the informal reports (with flyer samples) requested in the November Board Memo. Any helpful hints you have on approaching shopping centers and industrial parks would be greatly appreciated. Some Leagues are having difficulties here. To those whose efforts haven't reaped the greatest benefits - hang in there! Next year may be better. Improving the League image and visibility in the community is always a worthwhile effort. Remember to solicit members along with money.

V O T E R S S E R V I C E
(Thurrow)

CAUCUS '72: O, happy day! The precinct caucus kits and "Who Me?" flyers are ready for your use and distribution.

Please make every effort to interest organizations in your community to purchase a Kit and pamphlets for their members. The material was designed to be helpful in stimulating precinct caucus attendance and providing know-how - Note the information for women, filing and running for elective office.

Price of the Precinct Caucus Kit ---- \$1.00 (and well worth it!)
"Who Me? Go to My Precinct Caucus?" - 3-fold leaflet -
2¢ each
\$17.50/1000

REMEMBER FEBRUARY 22, 1972
HOW ABOUT YOU IN '72

My grateful appreciation to all who served on the Voters Service Committee. They have been a delight and a joy to work with on the precinct caucus kit.

My special thanks to the following: Jan Del Calzo - LWV of Minneapolis, for writing "How to Prepare for the Precinct Caucus"; Sally Olson - LWV of St. Louis Park for preparing "So You Want to be a Candidate"; Mary Ziegenhagen - LWV of Burnsville for composing "Women at the Precinct Caucus."

The following information was too late to be included in the Precinct Caucus Kit so please add to the 1972 Republican calendar:

August 21-25 - National Republican Convention - San Diego, California

Homeowners and car insurance coverage of Young Voters - We have had requests to inquire into this matter, and we submit the following report - According to a legislator and the Independent Agents Association:

Most homeowners and car insurance companies writing business in the state of Minnesota have gotten together and agreed that they will not delete coverage of the property of students living away from home merely because of voting residency in their college town.

Any student presently covered by parent's homeowners or car insurance will not lose protection because of registering to vote in a college town, thereby declaring residency in that town.

Any student who finds his or her coverage challenged should check with the insurance agency to interpret his or her own policy.

Hospitalization policies vary but it appears safe to say that any policy presently in effect will remain in effect regardless of where a student registers to vote.

P U B L I C A T I O N S
(Szafranski)

Who Me? Go to my Precinct Caucus? Yes, You! And the 18 year olds, the college students, the housewives, the businessmen, the nextdoor neighbors, the milkman, the engineer, the teacher, etc.

Why? The Precinct Caucus is the first step in the political process!

Therefore, use the Precinct Caucus Kit (show it to your high school social study departments, libraries, etc.) and THEN - distribute and/or sell the flyers, flyers, flyers (2¢ each or 1000 for \$17.50) "Who Me? Go To My Precinct Caucus?" to:

students (18-21 yr. olds)
women
businessmen
civic organizations
Leaguers and everyone else, too!

* * * * *

INCLUDED WITH THIS MAILING

ONE THE WATERFRONT - 2 copies, one for President, one for EQ Chairman

COMMITTEE GUIDE: CAUCUS RESOLUTIONS - 1 copy

Focus Flyer: Precinct Caucus Preparation Training

INDIAN NEWS - 1 copy

Copy of letter from LWV of Minnesota to Senator Jackson (December 7, 1971)

Copy of American Indians Need National LWV Support--Can We Achieve it?

An extra BOARD MEMO copy - for your Budget Committee Chairman

MAILED PREVIOUSLY IN DECEMBER

COMMITTEE GUIDE: School District Election Procedures

PRECINCT CAUCUS KIT (including "Who Me? Go to My Precinct Caucus?" leaflet)