League of Women Voters of Minnesota Records

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Version 3
August 20, 2018

555 WABASHA, ST. PAUL MINNESOTA 55102 TEL (612) 224-5445

BOARD MEMO

The League of Women Voters of Minnesota

January 1974
A - T

F E B R U A R Y, 1 9 7 4

Precinct Caucus Month . . . Legislature '74 . . . Date-by-Date . . .

February is PRECINCT CAUCUS MONTH in MINNESOTA

- 6 - National Program Suggestions/Bylaw Change Proposals due in national office
- 7 - "Ethics in Government" symposium - University of Minnesota (see Organization of State Government, this Memo)
- 12 - "Principles of Economics" course - University of Minnesota Women's Programs (see Financing State Government, this Memo)
- 13 - State Board Meeting
- 13 & 14 - Rep. Martha Griffith's speeches, open to the public (see HR/ Equality of Opportunity, this Memo)
- 15 - Nominations for Hope Washburn Award due - send to Pat Lucas, chairman of Nominating Committee, 3264 N. Victoria, St. Paul 55112
- 19 - Focus on State Government forum (see below)
- 19 - Open Forum on Revenue Sharing, 7:30 p.m., College of St. Catherine open to the public, sponsored by LWV of St. Paul (see Revenue Sharing, this Memo)
- 26 - *UNIFORM PRECINCT CAUCUS DAY*

March

- 1 - Section II, Annual Report, due in national office (send copies to state office, too)
- 1 - Reports on Local Corrections Facilities and Programs due in state office (see Corrections Committee Guide, mailed Sept. 1973)
- 19 - Focus on State Government forum (see below)
- 21 - CMAL General Meeting

April

- 5 - Balance due on national Convention SAN FRANCISCO PACKAGE
- 16 - 17 - Call to State Council '74 (see Council '74, this Memo)

FSG - FSG - FSG-- FSG - FSG - FSG - FSG

"Focus on State Government"

Feb. 19 - Transportation: Metro area and Statewide

Mar. 19 - Individual Liberties: Right to Privacy

All Sessions: YWCA, St. Paul
9:30-11:30 a.m.
50¢ each admission

FSG - FSG - FSG - FSG - FSG - FSG - FSG

DUE DATES--DUE DATES--DUE DATES

* Feb. 15 - Hope Washburn Award Nominations *
* Mar. 1 - Local Corrections Report *
* Mar. 1 - Annual Report (Part II) to national *
* Apr. 5 - Balance due - SAN FRANCISCO PACKAGE *

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ERA BRACELETS Even though the Minnesota Legislature has ratified the ERA, LWV's ERA bracelets are selling like the proverbial hot cakes. The state LWV has already sold 150; we have a back order for 50 - and we may need to order more! (To local Leagues who may have ordered from Maryland: there is a 6-8 week lag between the time you send that order in and you receive shipment.) Reminder - if any bracelets break, they're to be replaced free by the manufacturer.

At the January meeting, the state Board . . .

Adopted: statement on energy conservation (see EQ, this Memo)

Approved: request by Cottage Grove for provisional status*
request by Deephaven and Excelsior Area to merge and be known as the LWV of the South Shore*

Selected: Mary Ann McCoy, Liz Ebbott and Jerry Jenkins (alternates: Ann Andersen and Ann Knutson) as state Board delegates to national Convention.

* - both these requests are recommended for approval by the national Board.

* FEBRUARY 26 * Precinct Caucus Day * FEBRUARY 26 * Precinct Caucus Day *

S T A T E P R O G R A M and A C T I O N

CORRECTIONS (Weber) Important Reminder from your state study committee: We need to have your local reports on corrections facilities and programs in your community by the March 1, 1974 deadline. Our fall, 1974, publication deadlines require this prompt reporting--if you have questions, comments, please call or write the state office.

JUDICIARY (Gross) As the Legislature opens keep in mind the broad Judiciary consensus reached by the LWV last spring (1973): "The League of Women Voters of Minnesota supports a judicial system with the capacity to assure a speedy trial and equal justice for all." The Legislature will be considering such items as court reform (structural) compensation for victims of crime, jury selection reform, establishment of a children's advocate and nonlawyer representation in court. Watch for complete details in upcoming Capitol Letters.

County Attorneys' Council - Recognizing the duty to equitably enforce laws relating to welfare fraud and child support, representatives from eight metropolitan counties have organized the Minnesota Family Support and Recovery Council. The intent of the organization is to plan training programs for personnel engaged in investigation and administration of public family support programs and to improve communications. Dennis Maher, Assistant Hennepin County Attorney, is chairman of the MFSRC steering committee. County attorneys, law enforcement and corrections officers, welfare board members, directors and staff and county commissioners attended its first annual conference in November 1973.

National Center for State Courts opened its North Central Regional Office in St. Paul one year ago, a result of the National Conference on the Judiciary in Williamsburg where, in March 1971, Chief Justice Burger urged the formation of a new national center to serve the state courts. Here in Minnesota, initial efforts have been directed toward two main projects. At the request of the Minnesota Supreme Court, Center staff has made a study of the appellate process in an attempt to make recommendations which would enable the court to keep current with its ever increasing workload. Also at the Court's request, the Center has engaged in a study of the new county court system to see how well it is meeting its objectives and to recommend modifications needed for the most effective operation of the system. The National Center has also provided some counsel to Ramsey County in considering its needs and tasks in converting to a countywide municipal court system.

Alabama Proposal for Judicial Reform - Alabama is currently considering recommendations made by the Alabama Constitutional Commission. If adopted the new judicial article proposed would accomplish the following:

- Establish a unified court system known as district court. Specialized courts such as juvenile or family would function as a department or division of the district court.
- Prohibit judges of any court in the state including the new district court judges from practicing law.
- Provide that judges continue to be elected but on a nonpartisan basis on separate judicial ballots. Vacancies in all courts would be filled by appointment from panels selected by nonpolitical commissions. Judges would serve terms of six years.
- Provide a retirement and pension system and prohibit the election or appointment of any person to judicial office after reaching the age of 70.
- Establish procedures for determining questions of disability, violation of canons of ethics or other disqualification of judges. Investigations to be considered by judicial inquiry commission.

ENVIRONMENTAL QUALITY (Watson)

Energy Conservation: On recommendation by this committee, the state Board issues the following statement on energy conservation:

* Meetings will be cut to a minimum; when some of the same people are involved, two meetings will be scheduled on same day.
* All efforts will be made to car pool and to use public transportation.
* The telephone will be used as a substitute for meetings when possible, with telephone conferences a consideration.

We urge all local Leagues to adopt similar statements.

Drinking Water: Included in this mailing is information on the state role in assuring safe drinking water; this should be kept as a part of your permanent file. Leagues that are studying drinking water in their own local communities will find it valuable; other Leagues can use it for reference material and for future use.

Appointments: A Citizens' Highway Action Plan Task Force was formed to work with State Highway Department to revise the Action Plan. Named to that committee were the following League members:

Naomi Loper, Task Force chairman (chairperson?) - Minneapolis League
Shannon Griffin- Moorhead League
Marlene Krona - CMAL

Mary Sullivan - White Bear Lake League - was appointed to the Environmental Education Council for Region 11.

Notes & Quotes: Enclosed with this mailing are Land Use study aids (including sample meeting outline) . . . plus a "finance tip"! Check with your president--1 copy sent per League.

HUMAN RESOURCES/EQUALITY OF OPPORTUNITY (Phillips)

Representative Martha Griffith will speak at the College of St. Catherine on the following dates:

Time: 8:00 p.m. Wednesday, February 13
Place: O'Shaughnessy Auditorium
Topic: Women's Rights and the Law

Time: 10:25 a.m. Thursday, February 14
Place: Recital Hall, O'Shaughnessy Auditorium
Topic: Opportunities for Women in Politics and the Law

EDUCATION (Atchison)

Action under our Education position has been assigned to Nancy Atchison (who will also continue to handle the Membership portfolio on the state Board).

Accountability: The November mailing included our attempt to define and

explain plans for the Minnesota program of statewide assessment. (Enclosed is a memo, "English Muffins, Trelpor and Blanko Pens," on reading assessment.)

The concept of accountability is the magic word for January. Included in this mailing is our summary of accountability for your background information. You'll be hearing and reading more about this, so watch the Capitol Letter and newspapers as legislation develops. Check with your president.

ORGANIZATION OF STATE GOVERNMENT (Knutson)

Open Meeting Law amendments: Chapter 680 amends M.S. 471.705 (the public meeting law) to add certain state agencies, boards, commissions and departments to the requirement that meetings be open to the public. The act also establishes civil penalties for violation of the law which could be enforced in an action brought by any person. The penalty for a single occurrence would be $100 and a third violation by the same person with respect to the same governing body would result in forfeiture of any further right to serve on that body. In the even of forfeiture, the office would be declared vacant and the vacancy would be filled as in the case of any other vacancy.

The act excludes from application of the law the exercise of quasi-judicial functions involving disciplinary proceedings. The act is effective May 1,1974.

Symposium: Ethics in Government-- The Public Affairs Department (U. of M.) is offering a symposium of six sessions beginning Feb. 5th with national speakers and local experts discussing standards--past, present and future--of ethical conduct for government officials in all aspects of public life. Particular emphasis: proposals for ensuring high ethical standards in future. All sessions: 4:30-6 p.m., room 125, Auditorium Classroom Building, West Bank, Minneapolis Campus. Fee: $15 ($5 for students and faculty). For registration information, call Extension Classes, 373-4871, or write Prof. George Warp, Continuing Education and Extension, University of Minnesota, Minneapolis 55455.

City Code - In response to inquiries about changes in local governmental codes, we enclose an information sheet "for your information." You may wish to include it with your bulletin to update members should it have special application in your community.

FINANCING GOVERNMENT (Moss)

Information on a course planned by the Women's Programs as part of Continuing Education and Extension at the U. of M. could be reported in several parts of this Memo! Why? - the course is "Principles of Economics" . . .an understanding of economic activity and how these principles work out through our economic institutions dealing with national income, money and banking, economic growth. Offered Tuesday morning, 9:30-11:20, Feb. 12-June 11 at 302 Wesbrook Hall. Fee: $56 (4 credits); $45 (noncredit); $15 persons over 60. For registration information, call 373-9743 or write Women's Programs, 200 Wesbrook Hall, U. of M., Minneapolis 55455 . . open to both men and women.

A C T I O N

Help Wanted: Legislative observers, helpers - no experience necessary. Require several hours, variable times during the legislative session, Jan. 15 to March ? - May ? A few reports to file and some bill-tracking. Pay excellent: you are rewarded by fascinating glimpses into the legislative process. Warning: observing the Legislature may be habit-forming. For information call state League office - 224-5445.

Summary: With the 1974 edition of the current Legislative Session underway, our action continues along several position lines. EQ: ban the can and related proposals continue in priority; Campaign Financing: hopes renewed for prompt action early in session, but many committees must hear the bill and

ll this takes time; HR: Time for Action January 18th on Supplement Security Income (SSI) to assure recipients equal payments is underway. An issue of Capitol Letter near February (first week) should catch us all up on details. Keep those cards and letters coming, folks, to your legislators, to the local news media. Action is people, and that's what this is all about.

REVENUE SHARING (Lucas/Greenman) To be mailed later is a special packet which the Ad Hoc Committee on Revenue Sharing (appointed on direction from state Convention '73) has assembled for your League's use and information. Additional copies of the packet (to distribute to other groups interested in the issues) will be available from the state office at 40¢ per copy + postage & handling-(do not prepay state League orders).

Attention: Open Forum on Revenue Sharing - Tuesday, Feb. 19, 1974 - 7:30 p.m. in the West Marion Lounge, St. Josephs Hall, College of St. Catherine, St. Paul. Sponsored by the LWV of St. Paul.
Moderator: Mrs. Virginia Greenman, LWVMN Revenue Sharing Ad Hoc Committee.
Speakers and Topics:

Minnesota's Reaction to Revenue Sharing - Kent Gustafson, Office of Local and Urban Affairs, MN State Planning Agency
The Impact of Revenue Sharing - William Patton, Grants-in-Aid Coordinator, City of St. Paul
Broader Implications of Revenue Sharing - Arthur Naftalin, Professor of Public Affairs, U. of M.; former mayor of Minneapolis

Come to learn - ask questions.
Invite friends and neighbors - the public is invited.

L O C A L P R O G R A M
(Jones)

Please refer to the November Board Memo for your preparation for your annual meeting. Even if you're completely engrossed in this year's study, the schedule for next year must meet certain time requirements.

As you hastily think about potential local Program for '74-'75, remember how important wording is in letting your members and the community know what is ahead. Remember the key words that will clue interested parties. If you are considering a new item, use words like "study", "evaluate", or "analyze". An item you are retaining will indicate that if you say "continuation", "review", or "update". If you are stating a position, say so with words such as "support", "favor", "advocate", "uphold", or perhaps "work for". A position in opposition to a situation might include "oppose", "work to prevent", "favor repeal", or something of that type.

Now is a good time to "tidy up" some of those items that aren't definitive. The revised, improved wording can be adopted at the annual meeting.

B U D G E T

Proposed State Budget 1974-75 is now in your hands as you complete your local budget plans for the same fiscal year. If you have questions about how gross budgeting can work out in your League, please contact Sid Moss (state Treasurer), Carolyn Cushing (Field Service), Jerry Jenkins (VP for Organization) or Cathy Gerster (state Budget Chairman--356 Cedarwood Place, St. Paul 55119 - 612-739-1106). Annual meetings are coming up fast and your careful advice to your Board as it completes its planning can help prepare your membership for the important decisions that lie just ahead in the future of your local League--and the state and national Leagues, too.

M E M B E R S H I P
(Atchison)

State Membership Committee will be meeting in late January to assess the membership count you all reported earlier in the month.* We want to know where we are strong and where we are weak and what we can do to become stronger in all parts of the state. If YOU who are working on the local level have thoughts on HOW we can help you, please let us know!

Budget Planning: We have done state budget planning for next year--and you are now beginning yours. It's time to think expaaaaaansively about membership activities. A look at the income side of your budget will quickly show how much even a few more members can help your League become more effective--you will be reaching more people--who will in turn reach more people--and you will have a few more dollars for some of those projects you've been wanting to do.

The membership committee can work hard--and that pays off, but it surely helps to have some tools--like stationery, stamps, advertisements, flyers, new member kits, a few extra publications, a display to take to community events--the list can go on. Make a list of all your dreams. Some will need time, some will need money, both of which take people! Get together with your committee and THINK BIG NUMBERS OF MEMBERS as you plan for next year. First, imagine what you want to do, then what it takes to do it, and then GET GROWING!

*If you didn't get a carbon of your Annual Report to the state office, DO IT NOW!

F I E L D S E R V I C E
(Cushing)

Reminder to local Leagues: We are pleased that an increasing number of League members are serving on boards and commissions, but it is important to remember that when you are serving as a League representative you must adhere to League positions. (A League representative is appointed by her local League Board and is responsible to them. She consults the Board before making policy statements.)

When you are serving as an observer, your role is to gather information and take notes, not to serve as League spokesman.

When you are serving as an individual, but are closely identified with the League in your community, clarify your position so your comments are seen as your own and not those of the League.

Annual Reports to National: Part II is due in national office March 1, 1974, 3 COPIES, and 2 COPIES are due same date in state office. This is a new way to handle this annual reporting process, so be sure to read and follow all the several directions included with the mailing from national. Also, please send your comments on this method and procedure, too, on an additional sheet--sending a copy to the state office.

V O T E R S S E R V I C E
(Waldo)

For the past few weeks your state Voters Service chairman has been meeting with the chairpersons and staff of the two major parties in Minnesota--Republican and DFL--to coordinate statewide efforts to promote attendance at precinct caucuses.

We will be sending a media kit (you have a copy enclosed in this mailing) to newspapers and radio and TV stations throughout the state. This kit is designed to give basic information about precinct caucuses, as well as complete lists of county chairpersons for both parties and local League presidents.

When you are submitting your news releases (with the aid of your public relations chairman, of course) you could inquire as to whether the media kit had been received and ask about their plans to promote precinct caucuses.

Running for office? We're consulting with the newly-formed "National Women's Education Fund" on a regional workshop to be held (probably--date not firmed at this writing) the first weekend in April '74 in Milwaukee for women from North and South Dakota, Minnesota, Wisconsin and Michigan who are considering this prospect: campaigning for themselves or for another woman. We'll send details as they evolve.

Another Candidate Note: "The Woman Activist" issues Guide for Women Candidates. The December issue of The Woman Activist, edited and published by Flora Crater is called "The Women Activist Guide for Women Candidates - Campaign '74." The suggestions and recommendations given are a guide as a "political self-starter" for women. Copies are $1, write The Woman Activist, 2310 Barbour Rd., Falls Church, VA 22043.

P U B L I C R E L A T I O N S
(Rockenbach)

Promoting Caucus Attendance: One copy of the Media Kit referred to in the VOTERS SERVICE section, this Memo, is enclosed for your use in preparing local material to bring to the attention of your news media. We hope you find it productive--and we're counting on you to send us clippings and accounts of how the local media use this wealth of resource material! Your state PR committee has no other source of feedback, since we no longer subscribe to a clipping service, due to budget restraints.

Remember: Supply the "local focus" on this general information from your own sources and encourage all media in your area to direct citizens to this important function in the Election '74 process!

E D I T O R I A L/P U B L I C A T I O N S
(Andersen)

LEAGUE SUPPORTS By the time you receive this Board Memo, your president should have received the bulk mailing of LEAGUE SUPPORTS. There's a copy for every member of your League and is meant to be tucked into each member's purse as she attends the precinct caucus on February 26th. If you want extras (for new members, to give to finance contributors, or whatever) order them now. Just 3¢ plus postage and handling. This is a good buy, and the supply will probably go quickly.

BYLAWS Included with this Memo is a copy of BYLAWS OF THE LEAGUE OF WOMEN VOTERS OF MINNESOTA. This is fresh off the press. Price is 20¢. Your officers should have a copy, possibly the entire Board, possibly the entire membership.

Insert Sheet Many of you have already ordered the updated insert sheet for A DIGEST OF MINNESOTA ELECTION LAWS AND MINNESOTA SCHOOL DISTRICT ELECTION LAWS. We're including a copy of the insert sheet with this Memo for those of you who haven't seen it yet. Please order as many as you need for the number of pamphlets you have on hand. The inserts are FREE, remember, so don't hesitate. If you need the DIGEST, the price is 10¢ or 3/25¢ or 100/$7.00.

And are you wondering how to stay warm in chilly rooms now that the thermostat has been sent into lower levels? I recommend and gratefully use Duofold underwear. Good old long underwear!! You can find them at ski shops, sporting good stores, Army surplus, etc. Don't be proud...be warm.

and who can tell? (Peeking isn't fair.) Happy New Year.

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February 26 is PRECINCT CAUCUS DAY - February 26 is PRECINCT CAUCUS DAY

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COUNCIL '74 - April 16-17 at Camp Courage, Maple Lake, MN. Further info- will be mailed to you later.

CONVENTION '74 - Response to our SAN FRANCISCO TRAVEL PACKAGE has been marvelous! As of the January 15, 1974, deposit deadline, we have the necessary minimum--including delegates, husbands, children. . . and also including sister delegates from the Dakotas and Wisconsin. There still remains additional space, so if you have delayed in sending your reservation and $50 deposit, do so at once--we'll take additional reservations until all space is sold! Send registration blank (we have extra copies in state office) to Mary Ann McCoy, 2312 Lake Place, Minneapolis 55405, together with $50 deposit. Balance is due April 5.

SF '74 * S F '74 * SF '74 * S F '74 * SF '74 * S F '74 * SF '74 * S F '74 *

"For Your Information": Enclosed with this mailing is an updated Local League Presidents list (included with Press Kit on Caucuses) and an updated state Board list. Keep these handy for ready reference!

MAILED EARLIER

Proposed Budget - 1974-5 - 1 copy - for local Budget Committee and Bulletin Editor.
Time for Action - State Supplement Payments
Time for Action - S.F. 634
*League Supports
December Packet -
Information of District Action Coordinators
1974 Caucus Resolutions
Precinct Caucus Promotion Guide
Publicity for "Focus on State Government" Days
Nominating Committee Report
November Treasurer's Report
Magic 3 Workshop Kit
Citizen-Government Flyer

INCLUDED WITH THIS MAILING

*City Code - 1 copy for your Local Agenda chairman
*EQ Notes and Quotes - 1 copy - for EQ chairman
*Accountability information sheet - 1 copy - for Education (state) and Local Agenda (if Education is on your local Program)
Reading Feature Article - 1 copy - for Education chairman/Bulletin editor
Press Kit on Caucuses (includes Local League Presidents List)
CMAL News - to nonmetro Leagues
Education Update
*State Bylaws - 1 copy for your files
*Digest of Election Laws Insert Sheet - for your files
*Revised State Board List

TO BE MAILED LATER

Revenue Sharing Packet
Drinking Water: Role of the State in Minnesota

555 WABASHA, ST. PAUL MINNESOTA 55102 TEL (612) 224-5445

The League of Women Voters of Minnesota

BOARD MEMO

February 1974
A - T

M A R C H, 1 9 7 4

Legislature '74 Windup? .. Pre-Council '74 .. Annual meetings ..Date-by-Date

March
- 1 - Section II, Annual Report, due in national office (send copies to state office, too)
- 1 - Reports on Local Corrections Facilities and Programs due in state office (see Corrections Committee Guide, mailed Sept. 1973)
- 7 - St. Paul LWV brief on Indians. 9:30 a.m. - St. Paul office.
- 8 - Conference on "The Politics of Oil" (see IR, this Memo)
- 12 - State Board Meeting
- 19 - Focus on State Government Forum (see below)
- 20 - Minneapolis LWV briefing on CMAL and Land Use; 9:15 a.m. Minneapolis public library
- 21 - CMAL General Membership Meeting
- 23-25- Campaign Techniques Workshop (regional), Milwaukee (see VS, this Memo)
- 31 - PAR Questionnaire due in state office (see Action, this Memo)

April
- 5 - Balance due on national Convention SAN FRANCISCO PACKAGE
- 16-17- STATE COUNCIL '74 (see registration information enclosed with this
- 17Eve- Minneapolis LWV briefing on Revenue Sharing; 7:30 p.m. mailing.
- 22-25- "People Power" conference on volunteerism (see Membership, this Memo)

May
- 6-10 - LWVUS National Convention in San Francisco
- 28-29 - Leadership Workshops -- for new Boarders, for experienced Boarders-- please add this date to our OUTLOOK FOR WORK calendar, as it was inadvertantly omitted!

FSG - FSG - FSG - FSG - FSG - FSG - FSG - FSG - FSG - FSG - FSG - FSG - FSG
FSG is Going, Going . . . Just One Session Remains in '74!
FSG "Focus on State Government" FSG
March 19 - Individual Liberty: Right to Privacy
FSG at YWCA, St. Paul - 9:30 to 11:30 a.m. FSG
50¢ each admission.
FSG - FSG - FSG - FSG - FSG - FSG - FSG - FSG - FSG - FSG - FSG - FSG - FSG

At the February meeting, the state Board . . .

Accepted: resignation of Phyllis Robertson from the state Board and appointed Janet Rosenbloom to fill the vacancy on the Nominating Committee; appointed Ann Anderson to fill vacancy on State Budget Committee.

Approved: appointments-- Marie Sellers (St. Paul) as lobbyist in Campaign Financing; Janet Yonehiro (Minnetonka/Eden Prairie) as chairman (off Board) of State Election Laws Committee.

Discussed: plans for agenda and workshops at Council '74

State Budget Committee Chairman Cathy Gerster (Woodbury) suffered a stroke early in February and is still in intensive care at Bethesda Lutheran Hospital, St. Paul. Our special thoughts are with Cathy and her family.

Bouquets have come to the LWV-MN for the press kits on caucuses. We're pleased that the media has found the kit helpful. (See the P.R. section and thank your media for caucus promotion too.)

JUDICIARY (Gross) PROBATE ADMINISTRATION STUDY - Preliminary reports of the Minnesota Probate Administration Study suggest that shifting to an estate tax system from an inheritance tax system would probably speed up probates. The study covers probate administrations and inheritance tax returns filed for the year 1969 for counties of Dodge, Douglas, Hennepin and Mille Lacs.

The Ombudsman for Corrections reported that in the little over a year that his office has been in operation, he has processed over 900 complaints. The majority of the complaints come from Stillwater prison but some also come from the other correctional institutions in the state.

ENVIRONMENTAL QUALITY (Watson) Belated recognition of appointments:
Nancy Woolworth, White Bear League, was appointed to the Power Plant Siting Advisory Committee of the Environmental Quality Council
Alice Keller, Winona League, was appointed to the Citizens Advisory Committee of the Environmental Quality Council
(Please let us know when one of your members is appointed to a statewide board so we can give her proper recognition.)

The Environmental Impact Statement procedure was greatly weakened by action taken at the Environmental Quality Council meeting on January 25. The Council decided to remove the requirements for E.I.S. on existing action, on the 500 citizens petition requests, and on agency program review. They also removed the list of actions which previously, by their very nature, required an E.I.S. The result of these decisions means that impact statements will be required only when the Council deems it necessary.

The Department of Natural Resources is coordinating a statewide speaker's bureau for Earth Week, April 21-27. Contact them if you have anyone willing to take part and also use them as a source for speakers for your local observance of Earth Week.

Be sure to read the ACTION material from national sent to your president on the threats to clean air; there are many specific recommendations for appropriate action.

Enclosed: Comprehensive State Land Use Act summary; Land & Water Use Policy.

Land Use Discussion Project: Four Leagues in Minnesota are among the 120 local Leagues invited to participate in an experiment in the national use of cable television involving local groups and resources in local programming. See the January, 1974, National Board Report, page 7, for details. Minnesota Leagues invited to participate are Mankato Area, Rochester, St. Cloud Area, and Winona. National has asked for a March 30 deadline on their decision to accept the invitation.

EQUALITY OF OPPORTUNITY/HUMAN RESOURCES (Phillips)

Ada Deer, a principal Menominee figure in pushing for a reversal of the ill-starred Menominee termination through the U.S. Congress, sized things up this way after President Nixon signed the restoration law Dec. 22, 1973:

"Although the termination policy of the 1950s has been repudiated as a disaster for Indian tribes, this is the first time legislation has been passed which would rectify the effects of termination. For two decades Native Americans have lived in fear of termination to the detriment of their right to autonomy and self-determination. For this reason, the Menominee Restoration Act has become a symbol of a renewal of faith in the federal government on the part of the tribes. More importantly, perhaps, the passage of the Menominee Restoration Act proves that our system of government can work and that justice can be obtained by working through our established institutions.

"To quote Mr. Antoine Waupochick, who over a decade ago attempted to convince another Congress that the Menominee termination was unwise: 'History records that the Menominees have been loyal to this government and have stood by their bargains when they relinquished land to the United States. We think that your actions should be governed by a desire to see that history will record that Congress was loyal to the Menominee people.'

"The enactment of this legislation lives up to Mr.Waupochick's philosophy and to the philosophy of the democratic system of government in America when a small minority of only 4,000 people can change a federal law. With the signing of the bill our tribe looks forward to a future of self-determination without termination."

Our best wishes to the Menominees on their long awaited restored status.

A C T I O N
(Borg)

While it is fresh in everyone's mind, write a report on your precinct caucus. How many resolutions on League Program were read? How many were adopted? What kind of an experience was it for your League members? Now is the time to evaluate, so you will be better prepared next time, or will be able to leave a success story for your next action chairman. Learn from the past, act in the present and prepare for the future. Continue to keep track of the Political Party activities. When County and District Resolution Committees meet, ask to submit testimony on League Program.

The League lobbyists are hard at work at the Capitol. A campaign financing bill passed in the House. Even though it may be inadequate, it is a start. The Senate bill is still being amended in the many committees. The "deposit-legislation" bill, which grew out of "ban-the-can", was defeated on the final vote. It is unlikely this will be revived this session. The County Redistricting bill is on General Orders. In the House, the amendments for reapportionment and easing the amending process are moving along, but little has been done on these in the Senate. Cutting the size of the Legislature was defeated, by a slim margin, in the House. See the Capitol Letter for more detailed information on these and other bills involving League Program. The second issue is out and the next two will arrive at two week intervals.

You have been doing a great job reaching your Legislators after each Time for Action. This is what makes the difference in our lobbying efforts.

Don't overlook the action calls from National. During the frantic moves to solve the energy crisis, it is imperative that Congress hears from those who insist on a "physical environment beneficial to life". We must prevent solutions to immediate problems that endanger the future. Educate yourselves and the public on our environmental concerns, so all officials and candidates will continue to hear from citizens concerned with long-term energy supplies. We now have an action coordinator in each Congressional District to assist you in your action. Call on her for help. Almost every League has an action chairman, so cooperation with other Leagues in action activities should be much easier.

Remember to thank your Legislators and Congressmen when they vote with us. They always appreciate encouragement. When time is given to League on radio and television, call and thank the stations too. You need not identify yourself as a League member - just mention that you were pleased to get the information.

Enclosed with this mailing is an article by Congresswoman Rankin with tips on reaching government officials. You may want to reproduce this in your bulletin.

State Board members have been busy speaking to groups about League Program and legislative activities. We are happy to share information with organizations and we hope your speakers are too. If we can help you to do this, please let us know.

The new edition of LEAGUE SUPPORTS came out in time for every member to have a copy in her purse when she attended her precinct caucus. This is a good "year-round" action piece too:

> ...Some Leagues distribute them during their finance drive...Some bring them to groups when they are speaking to them about League Program...Some use them during membership drives ..How about sharing them with the eighteen-year-old girls in your high school?

You will want to use PROGRAM FOR ACTION for in-depth knowledge, but for a quick idea of League Program use LEAGUE SUPPORTS. Keep in mind that anything you do to get support for League Program is ACTION.

The Focus on State Government series has been well attended, but many miss these excellent programs. We enclose a copy of Commissioner of Highways Ray Lappegaard's talk at the Feb. 19 Focus, for your information.

There will be an action workshop at Council '74, so we hope some of the delegates will be action chairmen.

PAR Ratings survey questionnaire is enclosed with this mailing. Please return to state office by March 31, 1974.

N A T I O N A L P R O G R A M

INTERNATIONAL RELATIONS (Moss) The World Affairs Center and the Dept. of Conferences of the Univ. of Minnesota are sponsoring a one-day conference on March 8th, 9 a.m. to 3:30 p.m., at the Sheraton-Ritz Hotel, Minneapolis. Registration and luncheon cost is $13.00; for students, $5.00 (without luncheon). The topic of the conference is: MIDDLE EAST 1974: THE POLITICS OF OIL. Featured speakers include:

Robert White and Frank Premack, Minneapolis Tribune
Colin Jackson, Barrister from the United Kingdom and former member of Parliament
Donald Fraser, Congressman from the 5th District

John Kareken, Professor of Economics, U. of M., and Economic Advisor to the Federal Reserve Bank

Make checks payable to the U. of M. and send them to:
Director, Dept. of Conferences, Nolte Center for Continuing Education
Univ. of Minn, Minneapolis, MN 55455

L O C A L P R O G R A M
(Jones)

Local program studies are reaching the culmination of the year's work for many Leagues as we move into the final months of the League year. Communicating information with all members of the League is a major step in this process if you are to have a consensus and the wholehearted backing of your League members. Your committee should analyze the method of sharing information that will serve you best. Review the type of material to be presented, the structure of your League units, and the goals of your item for this year. Make the best possible use of your bulletin for written materials. Be sure to consult with those members of the League who have information on discussion techniques (like from fall workshops) to aid your presentation of information at unit meetings. If you have a new publication, you may wish to designate specific sections of your material for discussion. It may have bearing on future action and future study.

If you are seeking consensus among your members, remember some of the "pitfalls" of devising questions. (That excellent summary of the procedure by Barbara Flanigan is in the Sept-Oct. '73 VOTER). Do consult your board on the wording of your questions, for you may not be saying what you thought you were! Some Leagues actually test questions on a representative group of League members before using the questions on the entire membership. Refer back to your board for your statement of position for clarity and moral support. Then it's up to the board to release your League's position to the members and the community.

D E V E L O P M E N T

The resignation of Phyllis Robertson from the Board is necessitating some regrouping in our State Development Committee assignments. Phyllis' leadership in developing guidelines and initial organization is a valuable asset to our organization, and we shall miss her guidance.

Meanwhile . . . Virginia Sweet, National Development Chairman, met with representatives from our state committee in January. On February 12 we were notified by Mrs. Sweet: "We have been informed by the Pillsbury Company that its support is directed towards community organizations in cities in which its principal facilities are located. Some of these facilities include Pillsbury Farms, Burger King and European Flower Market. There is no guarantee that a gift will be made by a Pillsbury facility, but we have ascertained that preference is for local giving. City or regional headquarters of a chain should be a particularly good prospect." So. . .If you have a Pillsbury facility in your finance drive area, keep this memo in mind as you prepare for your next finance call!

M E M B E R S H I P
(Atchison)

This is to alert you to a special enclosure with this Board Memo--just for you! We hope you find it useful as you review your committee's goals in

membership--especially now in budget building and annual meeting time: membership is the key, isn't it!

And speaking of membership, we are never far from the whole concept of volunteerism--what is it, who volunteers, why? We have received information on a special conference on volunteerism to be held at the Leamington Hotel, Minneapolis April 22-25, 1974, sponsored by the Junior League of Minneapolis in cooperation with the University of Minnesota:

Conference Theme: "People Power"
Goal: To broaden citizen participation by exploring the needs for expanding the pool of volunteers, the role of volunteers, and raising the status of volunteers.
Format: General sessions and workshops, with special task forces in particular interest areas.
Who may attend? Open to everyone interested in the topic, with special emphasis on leaders of voluntary organizations and civic groups.
Cost: Range of $60-75, includes all meals (no lodging included in fee); single day rate will be $12-15, including lunch.
Speakers include: Ralph Nader, Ellen Strauss, Arvonne Fraser, Patricia McCormick, George Romney.
Inquiries for registration and complete information to:
People Power, 100 E. 22nd St., Mpls. 55404
or Mary Andrews, 2035 Sheridan Ave. S., Minneapolis 55405.

F I E L D S E R V I C E
(Cushing)

Annual Reports Copies of annual reports to National are due in the state office March 1. If by some unforseen catastrophe you have missed the deadline, please make every effort to get it in as soon after that as possible! Members of the State Board must read your reports before they can prepare their own, and they have deadlines, too.

State Council Reservation forms and further information are included with this mailing. There will also be an article in the VOTER. Encourage any of your members who are interested to attend as visitors. We can use as much of Camp Courage as we need, and Council will be a great opportunity to see the organization in action.

An "ATTENTION PLEDG-ERS" form is included with this mailing. Since we want to have the responses typed to include in the Council '74 Workbook, as we did at Convention '73, we need to have your responses by April 1, 1974.

V O T E R S S E R V I C E

Attention, Women Candidates! We have been asked to distribute information about a regional workshop in Milwaukee, WI, March 23 - 25, sponsored by the National Women's Education Fund (Washington, D.C.). Open to women from Michigan, Minnesota, North and South Dakota, and Wisconsin, the workshop will be held at Alverno College, Milwaukee.

Participants: "Women who, regardless of party affiliation, are committed to ending sexism, racism, violence, and poverty, and who may become involved in a campaign for public office at any level, whether as a candidate, campaign manager, finance chairwoman, or other responsible campaign participant."
Curriculum: . . "will emphasize the unique aspects of female candidacies, in addition to those techniques basic to every campaign at any level. It will be presented by regional and national experts, including women

who have themselves run for public office."

Schedule: . . "workshops begin at 12 noon on Sat., March 23 and will continue in intensive sequence until 4 p.m. on Monday, March 25. Participants will be expected to be present for the entire session. The schedule is planned to avoid the necessity of driving on a gasoline-banned Sunday."

Tuition fee is $35. The Fund will provide all meals, lodging and resource personnel through individual and foundation grants. A limited number of scholarships is available to those applicants who demonstrate financial need.

Write the Fund for applications (which must be submitted by March 5th), 1532 16th St. N.W., Washington, D.C. 20036. (phone: (202) 462-8606.)

P U B L I C R E L A T I O N S
(Rockenbach)

A reminder: Whenever your League receives time or space on the radio, TV or in the newspapers, ask your Leaguers, friends, etc. to contact the media and thank them for giving this information, or reminding them about precinct caucus time, etc.

This lets the media know that they are providing worthwhile information and it should make your sample "spot announcements", news releases and requests for program time more acceptable.

E D I T O R I A L / P U B L I C A T I O N S
(Andersen)

CATALOG A COMIN' Gardeners are probably looking over their seed catalogs now (have you tried a Burpee Big Boy lately?), but Leaguers will be looking over the 1974 PUBLICATIONS CATALOG because it is now off the press. Six copies are included with the bulk mailing of this BOARD MEMO for suggested distribution to: president, publications, public relations, state and local program chairmen of your local Board. Consider passing one or two catalogs on to your local high school also if possible.

The 1974 PUBLICATIONS CATALOG is a 'no charge' item so if you have good use for additional copies, just order them. They do cost 8¢ each, however, so we use them prudently.

One of the prudent ways in which the new CATALOG will be used is at the Minnesota Council for the Social Studies exhibition for elementary and secondary teachers, to be held at Armstrong High School, Plymouth, MN., during the first week of March. This convention will be almost exclusively devoted to materials inquiry so that's where the state League publications chairman will be, along with a table full of League publications and the new CATALOG. I hope my local counterpart takes advantage of opportunities at the local level to display and sell or take orders for League publications!

Mailed Earlier

Revenue Sharing
Safe Drinking Water: The Role of the State in Minnesota
Memo to House on Campaign Financing Legislation*

Included with this Mailing

Council '74 Information/Registration* -
RETURN FORM BY APRIL 1 so we can give count to Camp Courage on Apr. 3

Summary of Comprehensive State Land Use Act*
A State Land & Water Use Policy for Minnesota
How to Write Your Congressman*
Political Accountability Rating (PAR) Survey Questionnaire*
Address on Transportation in Minnesota by Ray Lappegaard*
Membership Memo
Attention "Pledg-ers"
LWV - Minneapolis Summary of Development District Studies
Information pamphlet on Supplementary Security Income
Citizens Guide to the Metropolitan Council - non-CMAL LWVs only
Citizen ⟺ Government Workshop Summary
Memos* to: Senate government structures subcommittee of Governmental Operations Committee; House Governmental Operations Committee
Testimonies*: House Appropriations Committee; Senate Committee on Taxes and Tax Laws (2)
Background Information: State Housing Finance Agency*

* * * * * * * * * * A Real Live Testimonial! * * * * * * * * * * *

A local League member made an interesting comment to Ann Andersen, Editorial/Publications chairman, during the "Focus on State Government" session in St. Paul last week. She was looking over the publications table, and PROGRAM FOR ACTION caught her eye. She said that her League had made a decision to use this publication as an every-member tool and that the results had been totally satisfying. She said members use the booklet at every unit meeting, looking up background, checking wording of positions, discussing action possibilities. She thought the publication was just great.

If this sounds like something that would give more depth and dimension to your unit meetings, you may order whatever quantity you desire; our supplies are good. Cost: 35¢; 10-49, 32¢; 50-99, 28¢; over 100, 25¢.

555 WABASHA, ST. PAUL MINNESOTA 55102 TEL (612) 224-5445

The League of Women Voters of Minnesota

BOARD MEMO

March 1974
A - T

A P R I L, 1 9 7 4

State Council '74 .. Pre-National Convention '74 .. and welcome, new local League officers/Boarders: Leadership Workshops will be May 28 & 29!

April

1 - Reservations for state Council due in state office (see Field Service section, this Memo)
1 - Land Use Briefing (LWV of Edina) - 9:30 a.m., Chapel Hills Church (Vernon & Gleason). (see EQ section, this Memo)
4 - Housing Briefing (LWV of St. Paul) - Ravoux Hi-Rise (across from Sears), 9:30 a.m. to 2 p.m. - bring your own lunch, coffee and cookies provided - open to all - no charge.
5 - Balance due on national convention SAN FRANCISCO PACKAGE (see flyer)
9 - "Senior Power" workshop on the elderly, LWV of Minneapolis, 1-4 p.m. Powderhorn Park--open to all, no fee.
16 - State Board Meeting - 10 a.m., Camp Courage
16-17 - State Council, Camp Courage - 1 p.m. 4/16/74 to 1:30 p.m. 4/17/74
17 - Revenue Sharing Briefing (LWV of Minneapolis), Minneapolis Public Library, 7:30 p.m., Room 310. Open to all - no fee.
19,20,22- Minnesota Congress of PTSA seminar on Assisting Youth in Trouble (see Corrections section, this Memo).
20 - AAUW conference on Sex: The Law and the Citizen (see Corrections section, this Memo).
22-25 - "People Power" conference on volunteerism (see Membership section, this Memo).
25 - State educational TV stations' panel program on statewide educational assessment, 3 p.m. (see Education section, this Memo).

May

6-10 - LWVUS National Convention in San Francisco - see special flyer enclosed with this Memo.
18-19 - "American Political System in Crisis" Spring Retreat, St. Croix Heights Motel, Prescott, Wisconsin; sponsored by Continuing Education for Women, Univ. of Minn., 200 Wesbrook Hall, Minneapolis 55455.
21 - School District Election Day (see Voters Service, this Memo).
28-29 - LEADERSHIP WORKSHOPS (see Field Service, this Memo) - St. Patrick's Church, Valley View Rd., Edina - 9:30 to 2.(see Field Service, this Memo).

June

6 - CMAL State Convention - 9:30 a.m. to 3:30 p.m. Save date: place to be announced.

S T A T E P R O G R A M

CORRECTIONS (Weber) The Corrections Committee has been impressed by the reports from local Leagues on their community, county and regional correctional facilities. It is obvious that members everywhere in Minnesota have been hard at work. We congratulate all Leagues which made

the March 1 deadline. We especially salute Cass Lake, small in numbers but mighty in effort, which completed reports on all facilities within its region. Remember, if you missed the deadline, we need your report now. Reports are being read by committee members. They will be available in the state office.

Update on the administration of the Minnesota Department of Corrections:

Ass't. to the Commissioner - Robert Bircher	Commissioner - Kenneth F. Schoen	Special Ass't. to the Comm. Fred Holbeck	
Div. of Metro Services	Div. of Non-Metro Serv.	Div. of Admin. Serv.	Div. of Plan. & Staff Serv.
Pat Mack	Orv Pung (temp.)	Howard Costello	Pat McManus

Mr. Pung, superintendent at Red Wing, will act as Deputy Commissioner of Non-Metro Services until Milt Olson is able to return from an extended medical leave.

Volunteers in the Courts Seminars: The Minnesota Congress of PTSA invites interested Leaguers to attend a one-day seminar on Assisting Youth in Trouble. Several prominent and experienced Minnesotans including Judge Lindsay G. Arthur, Minneapolis, will describe ways their programs were effective in turning youth toward a more meaningful style of living. The seminar will be given three times:

April 19 - Albert Lea - Skyline Mall, Junctions Hghwy. 13 & 69; registration: Charles W. Smith, 1610 S. Broadway, Albert Lea 56007.

April 20 - Twin Cities - Seward Elementary, 2309 - 28th Ave. S., Minneapolis; registration: Minn. PTSA, 55 Sherburne, St. Paul 55103.

April 22 - Duluth - Westminster Presbyterian Church, 4431 Grand Ave.; registration: Mrs. Richard John, 14 Sunnyside St., Duluth 55808.

Send registration and fee to person listed under the seminar you plan to attend. The fee is $4.25 and includes lunch. Checks are payable to "Volunteers Project".

Sex: The Law and the Citizen: A conference sponsored by the AAUW on April 20 in Minneapolis from 8:30 to 3:30. It is a symposium on the impact of the law upon the individual citizen as a sexual being. The fee of $7.50 includes lunch. Call the Minneapolis AAUW (332-8733) for more information.

ENVIRONMENTAL QUALITY (Watson) Watch for our "Notes and Quotes" newsletter enclosed with this Memo mailing: it's designated for the EQ chairman, so other Boarders, check with her to keep up on the latest in EQ!

The Edina LWV is holding a Land Use resource meeting on April 1, 1974 at Chapel Hills United Church of Christ (Gleason & Vernon) from 9:30 to 11:30. Panelists will be Jack Robertson, MSPA (Critical Areas), Ian Ball (Metro Council, Land Use Planning), Greg Luce, Edina City Planner and Jim Hetland, 1st National Bank and formerly Univ. of Minn. Law professor and Metro Council chairman. All are invited. For more information, call Alison Fuhr, 920-1566.

EDUCATION (Atchison) ASSESSMENT TOPIC of APRIL 25 TV SHOW: State educational television stations will air a panel program on statewide educational assessment Thursday (April 25) as an open forum for teachers, administrators and the general public. The programs will be broadcast at 3 p.m. on KTCA, Twin Cities; KWCM, Appleton; KAVT, Austin; WDSE, Duluth; and KSME, Fargo.

Minnesota Educational Assessment is a program designed to assess the performance of students in school subjects. Financed through public and private funds, the state assessment program is sponsored by the Minnesota Department

of Education. Panelists include Dr. John Adams, director, Minnesota Educational Assessment, Minnesota Department of Education; State Sen. Jerome Hughes, chairman, Senate Education Committee; William (Mort) Mondale, president, Minnesota Education Association; Edward Bolstad, executive secretary, Minnesota Federation of Teachers; and Mary Jo Richardson, a State Board of Education member, who will act as moderator. The panel will be open to questions called in during the show. Callers can reverse the charges. The telephone number of KTCA-TV is 612-645-0471. Individuals wanting to call or mail questions in advance can contact Jeannie Hanson or Luana Vadnais, 700 Capitol Square Bldg., 550 Cedar St., St. Paul, MN 55101 - 612-296-3885.

REFERENDUMS: Several Leagues have asked for guidance on supporting local referendums to increase tax levies for schools. State Board position has been that support or opposition is possible only if you have a local study and position concerning school finance. The state position calls for "adequate" state support and does not apply to local effort. As always, local Leagues are encouraged to provide citizens with information.

ADDITIONAL READINGS: If you have been hollering about the schools in your town, or you have been listening to other people holler and want some answers, try reading a new book by Neil Postman and Charles Weingartner, THE SCHOOL BOOK for People Who Want to Know What All the Hollering is About, 1973, Delecorte Press, New York. It is a very readable discussion of recent history of schools, dissent, reform, etc. It has some good ideas for evaluating schools, describes current and future issues and some of the people involved. You'll find loads of quotable phrases but more importantly, much food for thought.

LWV OF MINNEAPOLIS has recently published two studies that may interest local Educationa chairmen: "A Study of Special Education Programs and Facilities in Minneapolis," March 1974, $1.00; "A Study of Educational Alternatives, a LWV Committee Thought Paper," March 1974, $.40. Order from LWV of Minneapolis, 1200 Second Ave. S, Minneapolis, MN 55403. Add 30¢ handling charge.

ORGANIZATION OF STATE GOVERNMENT (Knutson) Amendment Promotion--Now is the time to select an amendment promotion chairman. She may be your Action person or an off-Board appointment. (This is action in the community and not Voters Service.) To stage an effective campaign, Leagues must start early to inform the voters of the importance of voting on the amendments. There is time planned to talk about the amendments at Council.

"A Bill for an Act," printed for the first time as a public service by the House Public Information Office will be available to Leagues at Council. Excellent as an every-member took, new member piece, Action, etc. If you want additional copies for a wider distribution, contact your representative.

FINANCING GOVERNMENT (Moss) The VOTER, to be mailed to every Minnesota Leaguer about March 20th, is our update on taxes in our state as requested by delegates to the state Convention '73. Extra copies are available (15¢ each; 2/25¢; from the state office, 555 Wabasha, St. Paul 55102)--useful in finance drives, membership recruitment plans, work with schools, speakers bureau.

JUDICIARY (Gross) Attempts to reform the judicial process by legislative means have been subtle at time, more often vague and certainly not one of the top priorities of the Legislature this term.

Some progress has been made in areas of League concern, most notably no-fault divorce, probate reform and updating the criminal rules of procedure.

The no-fault divorce bill recently passed by the Legislature and signed into law by Governor Anderson removes the adversary system from the divorce proceeding making it no longer necessary for the plaintiff to prove the "fault" of the defendant in the breakdown of the marriage. The bill recognizes instead irretrievable breakdown in the marriage relationship as grounds for the "dissolution" of the marriage contract.

A court could find that an irretrievable breakdown has occurred if evidence is offered in any of six areas: a course of conduct detrimental to the marriage relationship - imprisonment, habitual drunkenness for one year or more, commitment for mental illness, separation for at least one year and "serious marital discord adversely affecting the attitude of one or both of the parties toward the marriage."

The law also changes some of the language of the present law substituting "dissolution" for divorce, petition for compaint,,proceeding for action, petitioner for plaintiff and respondent for defendant.

A number of states have reformed their probate codes and Minnesota is now considering two bills before the Legislature. The bills remove the necessity of having appraisers in all cases, make the filing of bond optional, set a 12-18 month framework for completing probates and make it illegal to base attorney's fees on a percentage of the estate except upon written agreement. The controversial portion of the bill concerns allowing nonlawyers to probate an estate if there is no objection by any of the heirs and allows a person to designate in the will if he or she wanted this procedure to be used. Backers of the proposal say probate fees are sometimes excessive and estates are tied up in court longer than necessary under current procedures.

The Legislature recently increased the salaries of outstate judges from $24,000 to $27,000. Salaries of district and county judges in Hennepin, Ramsey and St. Louis Counties are now $29,000. This salary has been extended to judges in Anoka, Washington, Dakota, Carver and Scott Counties whose present salary is $27,500.

N A T I O N A L P R O G R A M

HUMAN RESOURCES (Phillips) The LWV has been asked by Pat Ballenger, AIM staff member, to have observers at the Wounded Knee trial. Although League does not have a position on the Wounded Knee incident we know League members are interested and concerned. We will try to have observers at the trial. If members of your League would be interested in observing, call the League office (224-5445) and sign up for a day. We would be allowed only one observer per day.

The article on Welfare and Social Services in the latest Report from the Hill March 5, 1974 is important information that all League members should know about. Perhaps it could be a bulletin article or a brief presentation at a unit meeting.

Included with this mailing is a small card giving information about the Federal Job Information Center which you might find helpful.

See Corrections section for information on conference on Sex: The Law and the Citizen.

A C T I O N
(Borg)

Our thanks to all of you for your response to the Time for Action on the state Campaign Financing bill. This issue has required many letters and phone calls, but it has now passed both houses and resides in the Conference

Committee. Depending on their compromises, Minnesota could have one of the strongest Campaign Financing laws in the United States.

The District Coordinators have reported your opinions on the proposed national Campaign Financing petition drive. Approximately two-thirds of the local Leagues in Minnesota are in favor of holding this petition drive.

There is a copy of the Campaign Financing petition enclosed and more are available for the asking at the state League office. Get one for each of your members who will use it. Are there other organizations, groups, clubs, schools, and other interested citizens, who will make use of this petition, in your area? Distribute these to whoever will get them filled. We are making this as easy as possible and ask only that you pay the postage if we have to mail them. Do not stop at ten signatures, or one petition! Urge your active members to contact many more. Return the completed petitions to the state League office by May 1, 1974, so they can be processed for delivery to the national League Convention. The main drive is from April 8-22, but get started right away. Put your League's name on the petition and we will let you know which League averaged the most signatures per member. Minnesota is leading the way on Campaign Financing legislation. Let's lead the way on petition signatures.

If you haven't returned your P.A.R. questionnaire, please do so as soon as possible.

Sue Scribner, the 1st district coordinator, had an incorrect phone number listed by her name in a December communication. Please change this to (507) 288-0138.

The New Brighton League held unit meetings on Action. They announced these in their bulletin with the following introduction:

> ACTION - - - - IS WHAT YOU DO WITH CONSENSUS.
> is making an impact on your community.
> IS GETTING TO KNOW YOUR GOVERNMENT OFFICIALS.
> is getting your point across.
> IS WORKING WITH SCHOOLS, LIBRARIES, YOUTH GROUPS.
> is starting a local speakers bureau.
> IS WRITING LETTERS, TALKING, MARCHING, PETITIONS,
> PRESSURE, TESTIMONY, OBSERVING, MAKING NEWS.

The Legislature is planning to adjourn by the end of March, so our Action shifts to Washington. Review your Reports From the Hill, the Continuing Times For Action and the Energy Fact sheets. Write your Congressmen and thank them for past votes. Ask a question on current legislation. Be prepared to respond to Time For Action and, in the meantime, educate the citizens in your community, as well as your members.

Are you deluged with paper? At the last Convention you requested that we send copies of testimony to keep you informed of our Action. This is a valuable resource and should be used. Excerpt parts for your bulletins. Share with your newspaper. Distribute to your Program chairmen. Keep on file for background information on Action. Do not put it in a pile to be dealt with later. It is easier to make a decision now on who is to read and make use of it.

Delegates to Council - the emphasis will be on Action, so review the August Committee Guide on Action and national's publication ACTION!

L O C A L P R O G R A M
(Jones)

March and April are the months when local Program is "set" for the coming year. The Board did its part after getting suggestions from members, and now those members ratify the wording and hopefully give you and the Board some

help in suggesting goals and direction. Now it's up to you to organize those ideas, and materials you have on hand, and begin your own "outlook for work" for the year. Whether you are going to emphasize study, publishing, reaching consensus, or action, we urge you to start with two objectives for these spring months:

1. Get a committee!! You need the moral support and the aid and assistance of interested leaguers -- the sooner you find them the better.
2. With your committee, set your goals and your timetable for those goals. Be realistic, but try to analyze where you are going and what you need to do to get there.

F I E L D S E R V I C E
(Cushing)

Council: Reservations for State Council '74 MUST be in the state office on April 1. (See reservation form sent with last Board Memo). We have to give Camp Courage a count on April 3. Since overnight accommodations are involved, --there is no other nearby housing and you won't want to miss the pool party gala at 10 p.m. on the 16th--it will not be possible to have delayed reservations. Please help us help you make this a smooth running meeting by getting your reservations in by April 1. Thanks.

Maps with directions to and within Camp Courage are enclosed. However, we hope as many of you as possibly can will use the buses leaving Southdale or Rosedale. Save gas and don't pollute! Remember our E.Q. positions! If buses aren't available to you, consider car pooling with neighboring Leagues who are also attending.

We've had several inquiries as to the number of delegates. Article ix, Section 1 of the By laws states "...the presidents of local Leagues or an alternate in the event the president is unable to attend, and one delegate chosen by each local League." Refunds will not be available but credentials/reservations are transferable, so if, at the last minute you can't come, send an alternate.

Leadership Workshops: Will be held from 9:30 to 2, May 28-29 at St. Patricks Church in Edina. More details will follow in the next Memo but please reserve those dates now for these helpful separate orientation programs for new Board members and those with previous experience in their portfolio. These workshops are designed to help you make the most of your portfolio and make your job easier.

V O T E R S S E R V I C E
(Mary Waldo)

Reading your annual reports, I conclude that you were energetic and creative in your promotions for precinct caucuses. 50,000 + copies of "Who Me?" pamphlets were distributed! You have improved voter education in a variety of ways -- candidates questionnaires, fact sheets on election issues, community forums, local radio and/or TV programs, speakers bureaus.

Many Leagues are trying variations on the usual LWV format for candidates meetings. You have done a thorough job of evaluating your fall activities. Keep these in mind as you plan for school board elections: May 21, 1974.

The OUTLOOK FOR WORK for '74-'75 will be written with your concerns in mind. Improvements in Voters Service in Minnesota evolve through your efforts and ideas.

Included With -

National Convention Travel Flyer #2 - to respondents only

E.Q. Notes & Quotes* - E.Q. Chairman

Education UPDATE - Education Chairman

A Bill for An Act*

Petition on campaign financing legislation*

Maps to and of Camp Courage*

Memos*: House of Representatives re S.F. 2136
Senate Finance Committee re S.F. 3222
House of Representatives re H.F. 2950
Members of the Senate re campaign financing legislation
Testimony re H.F. 2335
Congressional Interviews - 6th & 7th District - appropriate Leagues only

Reservations for State Council '74 due in state office by April 1.

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* DPM

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, Minnesota 55102 - June 1974

MEMO

To: Local League Presidents
From: Harriett Herb, office manager
Re: Board Memo and an addendum thereto

This copy of the Board Memo is being mailed to you first class; the second copy for your League, the one mimeographed on one side only, will be mailed to you third class along with all the items identified as "Included With This Mailing".

Addendum: Regions: Information particularly for non-Metropolitan Area Leagues

The MINNESOTA ARGICULTURAL ECONOMIST, #556, June 1974, issue is devoted to Minnesota's Regional Development Planning - a concise progress report on the development of regional commissions. (Although the article is rural in nature, Leagues in the Metro Area may be interested also.) (Ann Knutson)

Write to: Agricultural Extension Service
Institute of Agriculture
University of Minnesota
St. Paul, MN 55101.

Watch for further details in August: 1) U. of M. seminar (LWV cosponsor) "Metro Growth Strategies" - Wednesdays 3:30-5 p.m., Oct. 2 through month of Nov. 2) CMAL series "Metro 2000" six Wednesdays at 1:30 p.m. starting Oct. 16.

555 WABASHA, ST. PAUL, MINNESOTA 55102 TEL (612) 224-5445

The League of Women Voters of Minnesota

OUTLOOK FOR WORK*

1974-75

May 1974
A - T

Membership--More in '74? Thrive in '75? Year II in '73-'75 State Program: Study and Action projects the Member Message (including a welcome to men, too, as voting members!), portfolio by portfolio, date-by-date . . .

Among State Board aids to local Leagues will be:

- Action Workshops in five locations - September 27, 30; October 1, 3, 4, 1974
- LWV Membership Week (statewide) - October 13-19, 1974
  - (Including: Columbus Day Special Member Meeting highlighting our study of Corrections in Minnesota, October 14)
- Lobby Training Session - for Leagues and other groups - November 19, 1974
- Focus on State Government Forums - January 21, February 18, March 18 and April 15, 1975
- Presidents' Workshop - June 2, 1975 (in conjunction with Convention '75)
- State Convention - June 3 and 4, 1975, at St. Olaf College, Northfield

State Publications scheduled include:

- Campaign Techniques Kit (Voters Service) - Summer 1974
- Promotion Kit for "Vote Yes on Amendments 1 & 2" (Action) - End of August 1974
- Lively Issues VOTER (looking ahead to State Program '75-'77) - July/August '74
- Voters Guide to State Candidates (following Primary Election) - September 1974
- Corrections Study Publication - October 1974
- Kit for unit discussion in preparation for state Program-making - End of October 1974
- Updates: Size of State Legislature, Rotation of Names on the Ballot - Fall 1974
- Fact Sheet on Mining Processes: Environmental Effects - Fall 1974
- Fact Sheet on Minnesota manufacturing and agricultural exports - Fall 1974
- INDIANS IN MINNESOTA - Third Edition - Fall 1974
- Legislative Outlook VOTER - November/December 1974
- Report of School Levy Limit Study - January 1975

Consensus Deadlines:

- State: Corrections - March 24, 1975
- National: Land Use - January 31, 1975

Other Deadlines:

- Membership Lists due in state office October 15, 1974
- Capitol Letter subscriptions for 1975 due in state office December 1, 1974
- Election '74 Voters Service Reports due in state office December 1, 1974
- Legislative Interviews due in state office December 15, 1974
- Local League Membership Count as of 1/1/75 due in state and national offices January 15, 1975
- Response to Judiciary Questionnaires due in state office March 1, 1975
- 1st Round State Program Suggestions due in state office March 3, 1975 (three months before Convention '75)
- Proposed State Bylaw Changes due in state office March 3, 1975 (three months before Convention '75)
- Proposed State Program '75-'77 to local Leagues by April 3, 1975 (two months before Convention '75)

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* Two copies of this OUTLOOK supplied each League; one copy mimeographed on both sides for president's use and File Copy; one copy mimeographed on one side only--to be cut apart and distributed to each Board Portfolio Chairman counterpart. Extra copies of complete OUTLOOK FOR WORK - order from state office - 55¢ each + postage and handling.

2nd Round State Program Suggestions due in state office by May 7, 1975 (three weeks before Convention '75)

Reminders:

Local Board Minutes: Send one copy to state office, one copy to your League's consultant (watch for new Consultant List, June 1974)

Bulletins: Send three copies to state office, three copies to national office, and one copy to your League's consultant.

FISCAL NOTE: Council '74 voted no state budget underwriting for workshops. Registration fees will be figured to cover expenses and make all workshops self-supporting. Other Council '74 budget action established the following Board Memo distribution policy: two copies free to each League (one mimeoed on one side only, to be cut up for distribution to local Board members). Subscriptions for Board Memo to be mailed first class to each subscriber available at $4.00 per subscription (order now from state office; subscription begins with June 1974 Board Memo).

Attention: Leagues Beyond Metropolitan Area: News about plans of the Council of Metropolitan Area Leagues (CMAL) is included in the OUTLOOK. CMAL will continue to provide copies of their study and action material for each League - with tips for possible use by non-CMAL member Leagues. This service is of increasing importance during these flexible lesiglative sessions.

File Coding for State Materials: Continuing this year, watch for notations, upper right (under date), page one, showing where to file and for how long. Three main sections are indicated: Administration (A), Program (Pm) and Voters Service (VS). Materials marked "T" (Temporary) should be kept for two years and discarded; materials marked "P" (Permanent) cover policy, procedures, or Program and should be held until other policies are adopted or Program is no longer on the state agenda. See TIPS ON LOCAL LEAGUE FILING mailed to each League, June 1972, A - P, for more details. Additional copies available (6¢ each) from state office if original is not in your files! Happy filing.

This OUTLOOK FOR WORK is to be used as a guide for your year's plans; refer to it often. Watch for further information and suggestions in the Board Memo which follows each state Board meeting (Board meets 2nd Tuesday each month except July and December). A single copy of the Board Memo is mailed to presidents first class to speed communication; in addition, another copy (printed on one side only) of the Board Memo will accompany the balance of the presidents' mailing, i.e. the items identified in Board Memos as "included with this mailing," which is mailed third class. See above for additional subscriptions. Board Memo is also included in Duplicate Presidents Mailing subscription, $10.00 per subscription.

1974 - 1975 CALENDAR PLANNING

Basics: See p. 13-14; also p. 25: LOCAL LEAGUE HANDBOOK for tips.
Consultant "Recognition Standards," p. 2, same HANDBOOK.
Begin with Calendar at back of this OUTLOOK; refer to portfolio sections for details. Watch for June 1974, NATIONAL BOARD REPORT for news of national planning and dates.
Review direction from your Annual Meeting on Local Program, Voters Service and action in the community . . . then plan your own forecast of activities. Invite your consultant (list available in June) to meet with your Board as you plan . . schedule planning meeting latter part of July or in August so you'll be ready to send information to your members before unit meetings begin again in September.

State Program Selection Timetable

In preparation for adoption of state Program at Convention, June 3 and 4, 1974, the following is suggested:

1. "Lively Issues" VOTER (July/August) will discuss aspects of current Program that could have further study and consensus to make the positions more useful. This VOTER will also look at new issues that members might wish to recommend as possible state Program items.
2. A kit on unit discussion for proposed state Program suggestions will be sent to Leagues by October 31, 1974.
3. Suggested local unit meetings on state Program selection in December 1974 or January-February 1975.
4. First round of state Program suggestions due in state office March 3, 1975 (three months before Convention).
5. Proposed Program sent by state Board to Leagues by April 3, 1975 (two months before Convention).
6. Second round Program suggestions due in state office by May 7, 1975 (three weeks before Convention).
7. State Convention June 3-4, 1975 for Program debate and adoption for 1975-77.

Proposals for State Bylaw Change Timetable

1. Amendments to state bylaws may be proposed by any League Board. Suggestions due in state office March 3, 1975.
2. The amendments submitted along with state Board recommendations to be sent to the local Leagues by April 3, 1975.
3. Adoptions of bylaw changes requiring a 2/3rds vote at state Convention, June 3-4, 1975.

P R O G R A M and A C T I O N

Basics: This OUTLOOK FOR WORK covers the eight state Program items adopted for 1973-75. In addition, the OUTLOOK also covers some aspects of national Program adopted at Convention '74 (May 6-10); watch for complete information from national in the next NATIONAL BOARD REPORT and the national Convention '74 Report.

Consider assigning Program responsibilities by topic rather than as "national" or "state" Program. In addition to Program chairmen, we hope that each Board will assign an Action Chairman to coordinate all your Action--local, state and national! Workshops (five of them, around the state!) in September/October '74 will help her "act"!

National:

Overview: For the League year 1974-75, national Program will continue Land Use study with consensus returns probably due in March 1975. A new study under national Representative Government ("Evaluation of the role of the executive branch") will be beginning. A national publication on Indians should be finished in 1975. Following delegate action at national Convention, national bylaws are amended to allow League action on our Principles, including an addition to these Principles (as result of Convention '74 action) that meetings of all governmental bodies and access to public records of these bodies should be open to the public. Information from national League will give more details.

State:

State Program will stress the Corrections study with a publication due in October, followed by study and consensus questions for unit discussion. Consensus replies are due March 24, 1975, in the state office. INDIANS IN MINNESOTA (Third Edition) should be ready in the fall, 1974. Program updates and additional informational pieces are planned on size of the Legislature, rotation of names on the ballot, mining processes and environmental effect, Minnesota exports, and school tax levy limitation. Action will include a full-scale "Vote Yes" campaign on Amendments 1 and 2 proposed for voter consideration at the November 5 General Election. In addition, state Action will identify selected issues for state legislation in 1975. Five regional Action Workshops in the fall of 1974 will help Leagues prepare for such action. Included in plans for Action are questionnaires for candidates, for

newly elected legislators and plans for a Legislative Outlook VOTER (November/December '74). A proposal for a Political Accountability Rating (PAR) will be submitted to delegates at the 1975 State Convention; the selected issues cited above would be used in rating the 1975 session if the proposal is accepted by the Convention.

The Program-Action activities have continuous need for Leaguers willing to help and interested in expanding their own skills. Call or write the state League office if you would like to accept the challenge! A Lobbyist Training Workshop will acquaint all who want to know more about the state legislative process. It will be held November 19, 1974. The session is open also to non-Leaguers. A further, in-depth training session will be held later for Leaguers wishing to become observers and/or lobbyists.

S T A T E P R O G R A M

CORRECTIONS
(Weber)

Corrections: Study of the organization of both adult and juvenile correctional systems.
Dimensions:

a. Philosophy of rehabilitation and institutionalization (analysis of recidivism)
b. Facilities
c. Personnel
d. Adult Corrections Commission, Youth Conservation Commission - personnel, powers, procedures
e. The interface between judiciary and corrections; i.e. sentencing, probation
f. Alternatives

Corrections is beginning its second year as a study item. It is proceeding according to the original schedule and plan: in the first year learn what the Minnesota system is; look at local and county facilities and resources in the community; gain an overview of the system. Committee Guides I and II as well as the completion of the questionnaires were designed to do this.

The outlook for the coming year, the second year, is:

1. October 1.....publication release.

The publication will concern itself with corrections in Minnesota. It will incorporate and report in greater depth information on state institutions and their programs as well as include much new material. It will be objective in presentation. Because changes are constantly occurring within the system, consideration will be given to making the publication easy to keep up to date.

2. October 14.....workshop

A workshop on Corrections will be held in the Metro Area. It will be planned to augment the fine workshop presented by the St. Louis Park and Edina Leagues in last January. Planning now underway calls for the first formal announcement of it to go to local Leagues in July and for all registrations to be made by October 1. The workshop will concentrate on material related to consensus areas.
Plan to set aside the day NOW so your League will have the advantage of being able to come.

3. March 24, 1975.....deadline for return of consensus to state office.

To meet this deadline, local Leagues will want to program study, discussion and consensus taking prior to March 1. Consensus questions will be "pretested" on noncommittee members to aid the committee in writing understandable and unbiased questions which will lead to workable positions if consensus is reached. The questions will be available no later than October 30.

We realize this study is but one item of a total Program and that it must take its turn. So rather than suggest a specific month for presentation, plan on basis of when the publication and questions will be available and when the deadline for consensus return is.

By request The slides presented at State Council and showing state institutions are now available for use by local Leagues. There will be a charge for handling and postage. Contact the office if you want to borrow them.

JUDICIARY
(Gross)

Judiciary: Support of a judicial system with the capacity to assure a speedy trial and equal justice for all.

- Supports administrative reforms that expedite justice
- Supports methods to strengthen judicial selection
- Supports procedural reforms that ensure individual rights and access to due process of law
- Supports development of community alternatives as an adjunct to the judicial system

This item was first adopted at the 1971 Convention with consensus reached in the spring of 1973.

Position support made it possible to support legislation in the 1974 Legislature session coneerning no fault divorce, grand jury reform and procedural reforms. The LWVMN focus in the 1975-76 legislative session will include potential legislation in the areas of unified court and status offenses. The League will be following a study commission, operating under the jurisdiction of the Judicial Council, looking at the relationship between the district and county courts. The commission is expected to make recommendations late in 1974 concerning this relationship and these recommendations have the potential of helping to determine the course of legislation concerning a unified court.

The 1971 Minnesota Legislature passed a County Court Act which abolished all municipal courts and created county courts as the major lower level courts in 84 counties (excludes Hennepin, Ramsey and St. Louis). These courts have been in operation since July 1, 1972. Although the law gives county courts jurisdiction in specific areas, it does have concurrent jurisdiction with the district court in a number of areas, specifically cases involving the administration of trust estates, divorce, annulment and separate maintenance proceedings and adoption.

In order for Leagues to refresh their knowledge of the court procedures, it is recommended that Leagues continue to observe the county and district courts regularly. Each League will be asked to fill out a questionnaire pertaining to the relationship of the county and district courts. Questionnaires will be due at the state office March 1, 1975.

Because the LWVMN is also concerned about the availability of counsel to indigent and semi-indigent individuals, the questionnaire will also include information concerning the public defender system and Legal Aid in each League's locality.

Publications to help you:

- MINNESOTA JUDICIARY: STRUCTURES AND PROCEDURES
- Judiciary Committee Guides I & II
- PROGRAM FOR ACTION

Dates: Questionnaires due in to state office March 1, 1975.

ENVIRONMENTAL QUALITY
(Watson)

Environmental Quality: Support positions adopted through national consensus supporting life: action to promote wise use of water resources and improvement of water and air quality. Support of measures to reduce generation of solid waste.

The last missing piece for total action on environmental issues will be supplied when we reach consensus on Land Use. The recent announcement from the national Board that Leagues can take action on energy issues which affect our current position also will open up new areas for action.

At the state level, we will be lobbying for water bills not yet a reality, beverage deposit legislation, vehicle emission inspection, environmental rights for labor. We will observe Pollution Control Agency and the Environmental Quality Council and keep you aware of their action. We will act as a clearing house so you can be informed on what other local Leagues are doing.

LAND USE: Focus on land use policies and powers needed to foster an optimum balance between human needs and environmental quality.

The latest information is that consensus will be required by national in Jan. Land Use unit meetings should be held by first of the year. (See June NATIONAL BOARD REPORT.) As we enter the last phase of the study, check to see that you have covered all the available materials.

National material
- Committee Guide #1
- #2 Getting a National Perspective on Land Use Issues
- Current Focus Land Use at the State Level--the Growing Edge
- Planning in the 70's

State material
- Land Use in Minnesota
- Land Use and the Legislature
- Summary of proposed Minnesota Land Use Bill
- Summaries of publications suggested by national
- A State Land and Water Use Policy for Minnesota--Soil Conservation Society
- The New American Land Rush--Time Magazine reprint

Land use has so many implications; it includes the physical make-up of the land itself, people and their housing, their transportation, their recreational areas, their demands for physical services and the subsequent pressures on governmental units to provide those services. At what level should these decisions which affect the land and its people be made? How can we protect the land and preserve the rights and the needs of people?

State agencies directly involved in Land Use
- Minnesota Pollution Control Agency, 1935 W. County Rd. B2, Roseville
- State Planning Agency, Capitol Square Building, St. Paul
- Environmental Quality Council, Capitol Square Building, St. Paul
- Department of Natural Resources, Centennial Office Building, St. Paul

WATER: A new opportunity for action to improve water quality is through discharge permits. The Federal Water Pollution Act Amendments included provisions to eliminate harmful discharges through a permit system. Each discharger must apply for a permit through the U.S. Environmental Protection Agency and the PCA; (currently PCA is seeking the authority to assume this responsibility). After an investigation is made, notices are sent indicating preliminary approval and citizens have 30 days in which to comment; no permits are granted until this opportunity for comment expires. We will prepare some instructional material for Leagues so they can participate in this important citizen action. The first is to apply for notification of National Discharge Elimination System (NPDES) permits in your areas:

Mrs. Carolyn Cates, Permit Branch, U.S. EPA, 1 N. Wacker Dr., Chicago, IL 60606

A potential threat to air and water quality is the copper and nickel mining presently proposed in northern Minnesota. We will gather information on the mining process and the environmental impact for those Leagues where mining might take place; this information will be available in September. Until passage of statewide wetland protection and mandatory erosion control, local Leagues can press for ordinances at the local level.

SOLID WASTE: Local Leagues are making gains in promoting ordinances to ban the can. At present, Coon Rapids has passed such an ordinance and is awaiting a referendum on it; the ordinance has passed its first reading in both Blaine and Crystal. Anoka is taking a poll to ascertain the amount of support for a similar ordinance. We have made up a "how-to" packet with the latest information on the subject as well as a model ordinance. Let us know if you want one. With funding available for grants for Resource Recovery projects in solid waste, be informed of what is happening in your area. Currently, Austin has a program for household separation of newspapers, plastics and metals for subsequent recycling and recovery.

HUMAN RESOURCES/EQUALITY OF OPPORTUNITY
(Phillips)

Equality of Opportunity: Support of policies to ensure equality of opportunity in employment, real property, public accommodations, education and other public services for all

persons. Support of administrative enforcement of antidiscrimination laws. Support of state responsibility for Indian citizens.

The Human Resources/Equality of Opportunity portfolio is a many-faceted thing and action is limited only by the interest and concern of the chairperson and local League members. Member interest can usually be stimulated by making the members aware of the problems and how they may be remedied. The HR/EO portfolio has not been a study item for several years and consequently many new members are not acquainted with all the action areas nor do they have the necessary background information. Updating members on the position is a major responsibility of the Program chairman. Involve the Membership chairperson in preparing ways that will be especially valuable to new members.

SOME ACTION SUGGESTIONS:

1. Indians - the book, INDIANS IN MINNESOTA, will be available this fall. Plan now to use the book to update League members. Work with the Publications chairperson in planning ways to publicize the book in your community.
2. Housing - many laws were passed during the 1973-74 legislative sessions. How will they affect your community and what can you do to implement them? Metro Area chairperson may want to receive the reports published by the Metropolitan Council Housing program - 300 Metro Square Building, St. Paul 155101.
3. Equal Rights Amendment - update new members. Although a bill to rescind ratification of the ERA received little support and died in committee during the 1974 session, we must continue to provide information to the public about the ERA. A packet of ERA material is available on a loan basis from the state office.
5. Work with EQ chairperson in the development of the Land Use study.
6. Although the Action chairperson is responsible to respond to Call to Action, the Human Resource chairperson is responsible for providing the factual material needed for a response.

Publications useful for Human Resources/Equality of Opportunity:

Report from the Hill (national)
Capitol Letter (state)
PROGRAM FOR ACTION (state)
STUDY and ACTION (national)

EDUCATION
(Atchison)

Education: Support of increased state responsibility in creating equal public educational opportunities for all Minnesota children through measures to correct racial imbalance and ensure adequate financing of public schools.

Delegates to Council '74 directed the state Board to study the effects of school aid formulas and levy limits on school districts throughout the state. This information will be ready in January 1975.

EDUCATIONAL ISSUES TO WATCH:

1) Sex Bias in Education: A policy statement was approved by the State Board of Education in 1972. A task force was appointed in the spring of 1974 to develop guidelines and recommendations relating to the policy statement; - these are presently under State Board of Education review.

2) Statewide Assessment: Authorized by the Legislature in 1971, pilot testing began in 1972 in the areas of reading and mathematics. Statewide assessment of reading levels of groups of 17 year olds was done in 1973. Results of the testing program are now being disseminated.

3) Accountability: Bills on accountability were introduced in the 1973 Legislature but did not get beyond committee hearings. They will probably be introduced again in the 1975 session.

4) Levy Limitations: The Legislature passed the law in 1971; revised it in 1973. Many districts are feeling financial pressures due to inflation and other increased costs. There will probably be concerted efforts to increase levy limits in 1975 session. Question: How is this reconciled with "equal" opportunity?

At the local level, school surveys and budget watching will help you to know whether your school district is "accountable." Since the state position calls for increased state responsibility for and equalization of funding, you can only support referendums to raise local levy limits if you have local studies and consensus.

Sources:

UPDATE, periodic newsletter on general education items from Minnesota Department of Education

FOCUS, periodic newsletter on Indian Education from Minnesota Department of Education

(To be placed on the mailing list for the above, write: Publications, State Department of Education, Capitol Square Building, 550 Cedar, St. Paul 55101.)

LWVMN: Educational Assessment in Minnesota, November 1973; Accountability in Education, January 1974.

School Survey Guide(LWVUS)

ELECTION LAWS

Election Laws: Support of party designation for legislators. Support of improvements in election laws regulating campaign practices, election procedures, voting and school district elections.

Several major changes in the Minnesota election process will be having their impact on the 1974 fall elections. Leagues will need to be informed about the current laws and regulations on the changed registering procedures, including election day registration and campaign financing--disclosure and limits. The state League plans to provide more information on these changes.

Under our state position League supports increased state responsibility for achieving uniform election procedures and for training election officials. League supported the state legislation requiring mandatory, timely, complete reports of campaign contributions and expenditures. We are also prepared to take action to protect the citizen's right to vote. It would be well for local Leagues to pay close attention to the process of the fall elections, to see that the laws are understood and followed and that voting rights are not violated. These issues will be discussed at the fall Legislative Action Workshops.

Attention still needs to be paid to improving school election procedures. This will require state legislation. Further information on rotation of names of candidates for party-designated, statewide and legislative offices is planned. This will be an Action priority item.

Sources:

Digest of Minnesota Election Laws with update insert (October 1973)

Election Law Update, "Rotation of Names of Candidates on the Ballot"(September 1973)

Minnesota Election Code; Minnesota Campaign Financing Law, Minnesota Secretary of State (revised copies will be coming.)

ORGANIZATION OF STATE GOVERNMENT
(Knutson)

Organization of State Government: Support of improved structure and procedures for the Minnesota Legislature and Executive Branch. Support of easing the amending process.

Although no new study is planned, ACTION under Organization of State Government has two areas of priority: Constitutional Amendment Promotion and legislative reform-reapportionment and reduction of the size of the Legislature.

CONSTITUTIONAL AMENDMENT PROMOTION: The League of Women Voters of Minnesota will actively support the passage of two of the three amendments to the Minnesota Constitution on the November 5 ballot.

Amendment #1 "Shall the Constitution be amended in all its articles to improve its clarity by removing obsolete and inconsequential provisions, by improving its organization and by correcting grammar and style of language, but without making any consequential changes in

its legal effect?"

Amendment #2 "Shall the Minnesota Constitution be amended so future constitutional amendments will pass if approved by 55% of the voters voting on the issue or a majority of those voting in the election?"

Each League should have an Amendment chairman; this may be your Action member or an off-Board appointment. KEEP this separate from Voters Service. A promotion guideline with suggestions and information will be available by August 31 to aid you in your community campaign.

PUBLIC AWARENESS TO THE AMENDMENTS IS ESSENTIAL.

LEGISLATIVE REFORM:

Reapportionment: As the memories of the 1972 reapportionment fade in the minds of the legislators and the public and new members are elected, the chance for a repeat performance after the 1980 census becomes more likely as each session passes without action. The League will continue to work for the passage of an amendment to the Constitution that will guarantee a method of regular and equitable reapportionment. Refer to PROGRAM FOR ACTION; Background for Action - Support of a proposal for an amendment to the Minnesota Constitution providing for congressional and legislative reapportionment by a commission, 8/24/73; and Capitol Letters, 1973 and 1974.

Reduction of the size of the Legislature: The issue for further legislative reform in the areas of size, salary, staff, committee organization and flexible sessions has already emerged with the formation of a Senate minority committee to discuss the merits of a full time-part time Legislature. Two hearings have already been held, one in St. Paul on 4/22 and the other in Rochester on 5/6. Leagues will be notified as to future outstate hearings. Also, the formation of a bicameral, bipartisan committee with citizen representation is anticipated. Information relating to the two committees will be sent to Leagues as the proceedings continue.

A background piece will be prepared with an August due date to bring members up to date on all the ramifications of reducing the Legislature as it relates to our position. It is expected that we will want to be adequately informed to stage a massive drive for public support.

Background materials:

PROGRAM FOR ACTION-1973-1975
Legislative Action Guide-8/71
Background-4/73, p. 4-5
LWVMN Testimony given 3/1/73
A non-League publication, The Sometime Governments, A Critical Study of the 50 American Legislatures by the Citizens Conference on State Legislatures, 1971. Bantam Books.

Legislative action in other areas under Organization of State Government will receive attention as issues emerge.

FINANCING GOVERNMENT
(Moss)

Financing Government: Support of property tax reform.

It's been about six years since any substantial activity has occurred on the financing government topic--either in study or action. There was one notable exception: the League did wage a "Vote Yes" campaign in support of the amendment on the ballot in 1970 allowing the Legislature to redefine exempt property. It testified both before and after the amendment passed.

State Convention delegates have repeatedly voted to keep the subject on our Program, where it has just languished. The 1973 state Convention called for an update on tax information, The March 1974 Minnesota VOTER provided, within the limitations of space, that update.

What seems to be the problem? Are we satisfied/complacent/apathetic/resigned about taxes?

Is it too big and complex a subject to attempt to understand? Do we think that there's nothing we can do about taxes anyway--aren't they here to stay? Why have we been content to hold a position all of these years without bringing our members along?

Could the answer be reluctance, even fear about the difficulty in understanding so intricate a topic? We need to remind ourselves that members who joined League since 1968 have probably had no background at all in financing government and that those of us "old" members who were involved in the 1965-68 study have probably forgotten much of what we learned at that time.

League members are anxious to learn and become informed. The study of taxation is admittedly a difficult one for nonexperts, but certainly not impossible. We've done it before and we can do it again! Once we pick it up we will find that it is totally engrossing and fascinating. It's such a vital part of the economic well-being of every Minnesota citizen.

What should you do? Put it on your calendar for next year; schedule unit meeting. Begin your research by reviewing the League publications (see the bibliography in the March '74 VOTER). Some of the facts are out of date, but you will gain an understanding of the basic concepts of Minnesota's tax structure. Refer to the VOTER for recent changes in tax laws. You and your League members will be informed citizens--much better informed than most of your friends and neighbors.

In order to effect change we must have an informed basis upon which to act and react. Fair and equitable taxes for all Minnesotans is a viable goal. The League can help to make it happen.

N A T I O N A L P R O G R A M

ENVIRONMENTAL QUALITY	Action to achieve a physical environment beneficial to life, including improvement of water and air quality, promotion of wise use of water resources, progress in recycling and reduction in generation of solid wastes. (See pages 5 and 6 this OUTLOOK FOR WORK.)
LAND USE	Action (to be determined) Focus Land Use policies and powers needed to foster an optimum balance between human needs and environmental quality. (Consensus expected in January - see p.6)
HUMAN RESOURCES	Action to achieve equal rights for all, combat discrimination and poverty and provide equal access to housing, employment and quality education. (See pages 6 and 7 this OUTLOOK FOR WORK)
INTERNATIONAL RELATIONS	Action to achieve liberal trade practices, to promote sound international development and to strengthen the United Nations, in recognition of the need for cooperation among nations in an interdependent world.
(Moss)	No specific reference is made to China, since action is implicit in our UN position.

UN: The UN has designated 1974 as World Population Year (WPY). More than 50 countries have formed committees or commissions as proposed by the Secretary-General of the UN, focusing on WPY. During the latter part of August the UN will convene a World Population Conference in Bucharest. Representatives from many countries are expected to participate. The conference will be the first worldwide intergovernmental meeting on population and will serve as the focal point of WPY.

By the end of 1974 the estaimated total world population will reach 3,982,000,000, or almost four billion. In addition, barring any major catastrophe, the world population will double in 30 years. As one UN official reported, "Existing difficulties in providing food, housing, education, medical attention and employment are going to compound themselves in accelerated ratio to population increase unless rational solutions are sought and action taken not when swollen populations are a reality but now."

The challenge before all of us, then is: how will we prepare ourselves to accommodate another world on top of this one?

1975 has been declared the Year of the Woman!

The Women's UN Rally will be on October 15th at the St. Paul Hilton.

The UN Association office and gift shop is located at 55 S. 8th St., Minneapolis. Gifts, cards and publications are for sale; drop in when you are downtown or send for their catalog.

TRADE: If you have been keeping current with the Report from the Hill, you know that the Trade Reform Act of 1973 has passed in the House (HR 10710) but is in trouble in the Senate Finance Committee. The national League gives the bill a 50-50 chance of survival. Be sure to read the April 23, 1974 R/H which includes an "Action Alert."

Trade has enjoyed a high priority on the national Program. Reports by delegates from the 1974 national Convention, however, indicate that the Convention wished to give it a low priority position. Regardless of the degree of emphasis placed on trade by the national League, local Leagues are free to handle Program to suit the interests of the members and communities.

Within the next few weeks the state League office will send out a summary of Minnesota's manufactured and agricultural exports.

DEVELOPMENT AID: Aid, like trade, is facing an unhappy future in Congress. Pressure for a more restrictive aid, as well as trade, policy is building, combined with a lessening of support for the UN.

Reports are that the poor nations are becoming poorer. The sharp rise in oil, food and fertilizer prices has already affected and will continue to cause increasing hardship in the less developed countries. The need to supply more direct technical and financial aid, export credit and low interest loans by the richer countries is imperative.

The House has recently voted down U.S. participation in the International Development Association (IDA) for next year. Hopefully, the Senate will vote for IDA and the House might then reconsider. As Congressman Donald Fraser said, "It is a matter of simple survival and of recognition of the economic imperatives of our relations with the rest of the world."

The administration's Aid bill for fiscal 1975 requests about $5.18 billion--$2.6 billion for economic assistance, $1 billion for international financial institutions and $1.54 billion for military assistance. Of the amount asked for economic assistance, $1.2 billion would be for development aid. (In effect, however, the President is requesting $259 million, since $876.5 million was already authorized by last year's Foreign Assistance Act.)

Other amounts in the proposed legislation include $250 million for Egypt, which has not received any direct bilateral U.S. development aid since 1967; $50 million for Israel; and increase in military aid, from $450 to $985 million; an increase in reconstruction programs for Indochina, from $450 to $940 million.

Secretary Kissinger also summed it up when he stressed the interdependence of nations. " . . . obviously programs of foreign assistance are not hand-outs. They are not do-good programs. But they are done on behalf of an international order and on behalf of an approach to the solution of problems that is in all of our interests, and very much in the American interest."

REPRESENTATIVE GOVERNMENT (Knutson)

Action to promote an open governmental system that is representative, accountable, and responsive to all citizens, emphasizing comprehensive reforms in campaign financing and in congressional structure and procedures.

Study - an evaluation of the role of the Executive Branch.

CAMPAIGN FINANCING: Action to get passage of improved campaign financing legislation at the national level will continue to have League priority.

U.S. CONGRESS: Action within this area is indeed a priority although overshadowed by interest in campaign finance and other activities at the Capitol. Annual reports indicate strong membership interest for continued action and membership updating. To keep members informed through bulletin articles and information meetings, refer to:

Study and Action-'72-'74
Community Guide-Congress: A Time for Renewal
Reports from the Hill
LWVUS Testimony-9/21/73 on Reform of House Committees

At the local level Leagues may use the Congress position and the newly passed LWVUS principle on openness in government providing the membership a) is knowledgeable and informed and b) supports the proposed action. This also applies to action taken by state League and ILOs (see LWVUS March Board Report, page 21, re: openness in government principle)

NEW STUDY: Evaluation of the Executive Branch. This item was voted consideration and then adopted at national Convention May 6-10, 1974. Timing, scope and direction will come later from national material. Leagues can begin now by starting to clip information and doing summer reading on this branch of the federal government.

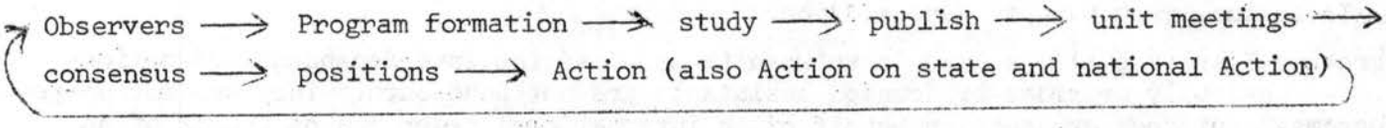
DISTRICT OF COLUMBIA: With the passage on May 7, 1974, of the charter for partial home rule for the District, the emphasis of League action will move to support full congressional voting representation whenever timely.

DIRECT ELECTION OF THE PRESIDENT: You have indicated membership interest in your annual reports. League position was reached in early 1970 and much congressional action occurred then but little since. Increased interest could be anticipated with the upcoming 1976 Presidential election.

To plan an information meeting, refer to:
Study and Action, '72-'74, pp. 26-27 and 42
Who Should Elect the President?
LWVUS Testimony-9/26/73 in support of direct election
The state office also has a 25-minute slide presentation (with script) prepared by the U.S. Chamber of Commerce which offers a quick understanding of our present electoral college system and four major reform proposals. The slide presentation is suitable as an educational tool for schools and other Voter Service activities. If League position is to be stressed as a membership update, the script should be modified somewhat.

ENERGY TASK FORCE: (national level to produce energy related materials to further League and public understanding and to produce recommendations to be used as a basis for League discussion, concurrence and action) As the National Task Force on Energy begins to produce materials and develop recommendations, they will welcome reaction and direction from local Leagues. Write your comments to LWVUS, 1730 M Street, NW, Washington, DC 20036.

L O C A L P R O G R A M
(Jones)



Somewhere in that continuing and continuous cycle, which depicts the pattern of successful local Program development, you should find where each of your local items is. The cycle is also applicable within each local item since it shows the various steps necessary for successful Program item development. So, as local Program chairman, you need to decide where you are in each of your Program items. Analyze each section of Program adopted at the annual meeting. What are your responsibilities for each item?

If you have a new item, or a local study relating to state and national Program, you have a real challenge. You, your committee and your Board need to decide on the direction and the scope of your research as soon as possible. Then divide the assignments to accomplish this, set your deadlines for receiving information and rough drafts, and be sure you have the talent arranged for editing and preparing final copy. At calendar-planning time, you will know definitely when you will deliver this amazing information to your members and perhaps to your community. Get a committee and get yourself started right away if you have this type of project ahead of you. It is amazing how sick children, other people's

vacations, volunteer typists, or transferred husbands can decimate a tight schedule later in the year!

When the date arrives that you have been working toward, you will want to use your ingenuity and the abilities of your cohorts to present that material to your members. Use your imagination and make it as interesting as you possibly can. Keep the amount of factual information presented at each unit meeting reasonable for discussion and understanding and comprehension, with other resource material available for the more energetic to pursue. This is a very important basis for the action your League may take, so you want knowledgeable members and strong support for future action.

In the next step your committee and your Board will be responsible for the formulation of consensus questions to help you determine the collective opinions of your League. You can refer to the helps and conclusions of the state Consensus Committee, received at state Council, to guide you. After the committee has analyzed the results of your League's consensus meetings, organize those opinions into statements of position to submit to your Board for approval or revision. They have the final word on that statement of position and the manner in which that news will be released.

Then comes Action. Most Leagues have several local Program items in an Action status. Some of you have an Action chairman, so you will work closely with her and define your respective responsibilities. This portion of the local Program job requires attention to observers' reports and reactions. Keep in touch with these women to be alert to what is being considered by various governmental bodies. Consultation with your president and your Board are basic to any action taken in the name of your League. This isshow your League becomes visible and when the results of all that study and background work can pay off to your members and your community.

If you have local items that overlap with state or national items which are the responsibility of other Board members, such as Human Resources or Land Use, you will need to be especially alert this year. Each local Board member will <u>not</u> be receiving the entire state Board Memo, which may contain pertinent factual material or interesting suggestions. It will be up to you to maintain friendly relations and communications with other Board members and arrange to get materials duplicated that you need for your portfolio. Be sure your president is reminded from time to time of your wish to share this type of information, for you may need to take turns and share other mailings that she receives and dispenses.

We will be elaborating on these various parts of your job throughout the coming year. You are receiving a bibliography of local Program aids at the Leadership Workshops, and next fall you will receive a listing of the local items of other Leagues, which may be helpful to your work. Sharing information and experiences in local Program development and Action is always interesting. You should feel free to initiate communication with other Leagues with similar interests and problems.

Don't forget--those of you in charge of local Program items have a very significant role in your League's future. Local Program touches membership interest at a personal level, the prospective financial assistance of the community, public relations for your League, and the basic desire of League members to help improve their own communities. Hang in there!

C O U N C I L O F M E T R O P O L I T A N A R E A L E A G U E S (CMAL)

(Enders)

<u>Program Items with Consensus and Action</u>:

<u>Government Decision Making</u>: CMAL supports provisions for coordinated metropolitan services focused through the Metropolitan Council. CMAL will support the development of the Metropolitna Council as the decision-making body for metropolitan needs in accordance with these criteria: efficiency and economy, equitable financing, flexibility, citizen control and responsiveness to the electorate.

<u>Fiscal Disparities</u>: CMAL supports areawide sharing of fiscal resources, to move toward the solution of problems created by fiscal disparities and to finance services which benefit the Twin Cities metropolitan area ad a whole or affect the lives of all its citizens.

Transportation: CMAL continues its support of improved mass transit and provision of a new non-air-polluting transit system.

Land Use: CMAL recognizes that increasing pressures for development in the entire Twin Cities area indicate the need for a stronger public voice in land use decisions. We support metropolitan level planning programs and policies directed toward channeling development in ways that will: 1) Preserve and enhance the natural environment, 2) Use public investment to the best advantage, and 3) Provide area residents with diversity in the choice of facilities and amenities.

Program Item under Study:

A new look at the evolving roles of the various levels of government in the Metro Area, their interaction and citizen participation.

A preliminary report on this item was distributed to our members in March. Direction for concentrating on an aspect of the study will be determined at Convention.

CMAL Calendar 1974-75:

September 19, 1974
Program: New representative orientation
Program presentations and suggestions for presentation to local Leagues
Updates of Program items
Speaker dealing with Citizen Participation

January 16, 1975
Program: Legislators' luncheon
Legislative preview

March 20, 1975
Program undetermined
Some consideration of new Program items

A Citizens Handbook of Government in the Twin Cities area has been proposed and will be finalized at the June Convention.

Lively Issues will be explored during the year with a new Program item being selected at Convention in June 1975.

CMAL Action 1974-75:

Observers Program - we shall be forming an observers corps to observe the Metropolitan Council and other metro committees and organizations.

Lobbying - we shall have a copps of lobbyists to work with the state on metropolitan legislation.

A C T I O N
(Borg)

"Activities of a local League shall be directed toward carrying out the local, state, and national Program of work. A local League shall comply with all Times for Action from the League of Women Voters of the United States and the state League or explain its reasons for not doing so." -- page 2 LOCAL LEAGUE HANDBOOK (LWVUS)

The spirit of the suffragettes is abroad in the land. They organized the League of Women Voters with a specific program of action in mind and barely paused for breath as they pursued these goals. Once again this attitude permeates the League, as shown at the national Convention, where they voted to act using the Principles of the League as the position. There will, undoubtedly, be guidelines from national on this, but it means still more possibilities for action.

We shall be busy, but our efforts will be worthwhile, so let's get organized!
First of all, read pages 34 through 38 in the HANDBOOK.
Next, read the LWVMN PROGRAM FOR ACTION and think of the many ways you can apply each position. This is an every-member publication. Review with your Board and the other

resource people, who are your experts in each Program area, what each consensus means. Consider our national Program too and how both national and state positions can be applied at the local level.

Read the national publications ACTION and STUDY AND ACTION '72-'74 (a new edition, 1974-76, should be available soon). The August 1973 Action Committee Guide should be in your file and much of the information is still pertinent. If you are a new Action chairman, check back to the 1973-74 LWVMN OUTLOOK and Board Memos, Capitol Letters, LWVUS Report from the Hill and Time for Action. This will give you background on issues and an overview of a year of League Action.

> Make a concerted effort to sell the Capitol Letter to as many members as possible. The cost is low and it will keep them ready to respond to the activities at the Legislature. The Report from the Hill provides the same background for national action. Consider gift subscriptions of the Capitol Letter for influential citizens in your community.

Plan your methods of communicating within your League when there is a Time for Action (soon to be called an Action Alert at the national level). This is the way you divide up your work. Decide now who is responsible for each Program area, whether she is on the Board or off. For example: If the Action Alert is on environmental quality, call your EQ expert and have her write an official League letter to go out over the president's signature (unless your president prefers to write her own letters). Remind her to get her phone pyramid started, so the essential information can be quickly relayed. She need not limit her contacts to League members. She should know which community groups and individuals are interested in EQ. She might want to get a group together for a hurry-up coffee party where paper and pens are served and letters are mailed immediately. Just be sure the letters are not identical. This same EQ expert might be willing to speak to other organizations on the need to "ban-the-can" or on other environmental issues. Keep in mind the possibility of working in coalition with other groups. This might be your initial contact.

Even in a small League, with a division of responsibilities the many facets of League Program can be managed. It will not be an awesome job for anyone and everyone will be involved. This really does get and keep members.

Don't forget to send Action reply cards or copies of your Action letters to your League district coordinator. If it is impossible for your League to respond to a T/A, be sure and put that on your card. We need to know what Action is being taken, or why not, to be really effective. Get acquainted with your district coordinator. She is there to help you.

Your Public Relations chairman and your Bulletin editor should be involved in all Action. A regular column in your local paper and frequent letters-to-the-editor will help to keep your community informed on your League Program. Your bulletin should contain background material for Action and, if the timing is right, it can be used for an Action Alert. Run "ads" selling the Capitol Letter and Report from the Hill. Inform members of the Focus on State Government series and review the meetings afterwards. Have a monthly Action Box with a brief update on "what happened?"

"Action is directed toward influencing what governmental decisions are made." Obviously our contacts with those making these decisions are of utmost importance. Do you know your legislators, congressman and local officials? They make decisions on the basis of the information they have. Be certain your opinions are included. Right now is a good time to thank your legislators for voting for League Program. Use the Legislative Report distributed at Council and the Roll Call (coming in early June), if you don't remember the legislation or how they voted. Meet with your legislators this summer to review the past session and discuss our priorities for the next session. (The senators and many of the incumbent representatives will return in 1975.) We know we will be working for reapportionment, reducing the size of the Legislature (additional information on this will reach you in August), beverage container deposit legislation, rotation of names on the ballot, changes in state law to comply with the ERA and, probably, legislation on land use. Talk about these subjects with candidates and make League issues campaign commitments. Be ready with questions at candidate meetings. Right after the election, schedule your

legislative interviews. While you are recording your legislators' opinions you are getting acquainted and making your concerns known. You might consider occasional public meetings with your legislators on weekends during the session. Discuss this with your legislators. They might consider this an ideal opportunity for communication with their constituents.

When your district coordinator schedules the interview with your U.S. Congressman, plan on attending. Some districts hold these several times a year and excellent rapport is established.

Fall Action Workshops - September 27 and 30, October 1, 3 and 4.
(see Calendar for locations)
Lobbyist Training Workshop - November 19
Focus on State Government programs - January 21, February 18, March 18, April 15 and Capitol visit

VOTER - July/August - Lively Issues - think Action when you choose Program!
November/December - Legislative Outlook

Every member - Wear the big green button when you act for the LWV!
Carry FACTS and LEAGUE SUPPORTS in your purse. These are handy, concise publications to refer to or give away.
Promote League Program in your political parties.
Subscribe to the Capitol Letter by December 1, 1974.
Promote the two League supported amendments in the fall.

Plan unit meetings on legislative and congressional action or/and allow five minutes at the beginning or each unit meeting for an update on Action.

The important dates for Action are listed in the OUTLOOK Calendar. Get started right away making things happen through the League of Women Voters!!

S E C R E T A R Y
(Rosenbloom)

For a detailed description of a League secretary's responsibilities, see pages 16 and 17 of the LOCAL LEAGUE HANDBOOK.

MINUTES: The secretary is responsible for minutes of Board meetings, annual meetings and other general membership meetings where business is conducted. All minutes are a part of your League's permanent file.

If you are a new secretary, check with the Model Minutes form (available from the state office, in case it is not in your file) as you begin your duties. Keep your notes taken at each meeting in a shorthand notebook used only for this purpose. Consider provisions for tape-recording discussions on matters you may wish to record verbatim unless you take shorthand. Remember, League minutes record why as well as what action was taken. Please put the name of the League on the minutes to avoid confusion when they arrive at the state office. It is helpful to have last names of Board members used. Also remember to list the Board members absent as well as those present. To emphasize the ongoing importance of membership, it is suggested that a membership report be included each month.

Make at least three copies of each meeting's minutes:

1. Mail one copy to the state office within seven days after the Board meeting. Please send a good copy to state. Yes, they are read, but some readers have complained about the poor quality of the copy.
2. Mail one copy to your local League's state consultant. Please do so every month; don't let them accumulate.
3. Keep one copy for your permanent file.

BYLAWS: It is the secretary's responsibility to keep up-to-date copies of local League bylaws. Ask for time at your August or September Board meeting to review your local bylaws with your Board; if changes are in order, a bylaws committee should be appointed to report to the membership in November or December. Then the Board can consider changes at the January Board meeting, forward suggested changes to the state Board for suggestions and

review and have them back in time for publication 30 days before your annual meeting. Article XII of your bylaws spells out the amending process. Indicate date of adoption of each revision. A copy of your up-to-date bylaws should be kept in the secretary's permanent file, a copy should be sent to the state office and a copy given to each of your Board members. Any changes in dues requires a bylaw change.

REPORTS: Check pages 13 and 14, LOCAL LEAGUE HANDBOOK - since you are the recordkeeper for your League. Adhering to bylaws deadlines, deadlines for reports to state and national, and files of copies of these reports are all part of your resonsibility as "recordkeeper." Even when you are not directly responsible for sending in reports, you can help guide and/or direct so that all necessary communication is handled promptly. This will aid your president immeasurably. The secretary also should see that copies of Program and VS material are sent to state and national.

In addition to League publications every Board member should have, your file should include:

Local League Bylaws
Sample Local League Board Meeting Minutes
Sample Local League Annual Meeting Minutes
Bylaws of LWVMN (current)
State Budget (current)
National Bylaws (current)
National Budget (current)
Simplified Parliamentary Procedure

T R E A S U R E R
(Moss)

The Guide for a Local League Treasurer is a treasurer's basic tool. The national League is in the process of revising it, but no promise has been made as to when it will be available.

In addition to the Guide, you should have the following in your file, available from the LWVUS: change of address forms, current copy of the national budget, membership cards, membership transfer cards, The Art of Budget Building - Pub. No. 268, memorandum dated April 1974 re ordering Education Fund publications, Guidelines for State and Local League Use of Tax-deductible Money - Pub. No. 361, memorandum dated August 10, 1973 re filing IRS form 990, dues notices, budget forms.

You should also have a LWVMN memo dated October 1973 re the Minnesota state sales and use tax, plus a copy of the LWVMN 1974-75 budget.

Here are a few suggestions that will help all of us to operate more efficiently:

--send reports to the state and national offices by the dates requested, e.g., membership list by October 15, 1974, total membership count by January 15, 1975.
--make sales tax payments to the Department of Revenue when due. You are paying sales tax, aren't you?
--send any changes in your membership roster to the state and national offices monthly. Use the forms provided by national and send one copy to state; include members' first names on the state copy only.
--send your per member payments to the national office quarterly, beginning June 30, 1974. Per member payments are now $4.25.
--send pledge payments to the state office in accordance with your promised schedule.
--make a financial report at every Board meeting, and check to be sure that it appears in the minutes every month.
--keep in mind Total Board Respnsibility (TBR)--you should have especially close working relationships with the publication, membership, budget committee and finance chairmen.
--have your books been audited recently?

Have a good year!

F I N A N C E
(Cushing)

Leadership Workshops are planned to provide help to you as requested in your annual report. If you were not able to attend, contact the state office for copies of the material that was provided and try to talk to someone who did attend.

Now is the time to read up on your job and begin the planning for your finance drive. Make sure your file contains the basic publications and READ THEM:

The Art of Raising Money
Tips on Reaching the Public
Checklist for Local League Finance Chairman
How Finance Chairmen Can Use the Bulletin

Plan to take advantage of publicity - perhaps include a copy of a newspaper article about your League with your letter to prospective contributors (e.g. Minneapolis sent out copies of an editorial from the Minneapolis Tribune praising their education study).

Consider how you will approach member contributions. One League says "Give before you ask" as they begin their drive by asking members to contribute. Perhaps your members would prefer to participate in some fund raising activity - one League donated salads for a salad-tasting luncheon for which they sold tickets. Explore ideas and member willingness - you may find an eager group who would really enjoy this kind of project.

As the LOCAL LEAGUE HANDBOOK points out, experience has shown that "personal solicitation of selected prospects by properly trained solicitors is the best method for sound League financing," so you might spend some time evaluating the three parts of that formula. Plan to work on any weak points.

Finally, do not underestimate the advantages of year-round concern for contributors. It is up to you and your committee to keep contributors informed about the League and its work, sending them selected publications from time to time, or inviting them to special events. (Financing Government VOTER would make an excellent handout to give to contributors in your finance drive. Copies are available from the state office for 15¢ each, 2/25¢.) The personal touch is most important - a short note inviting them to a meeting with legislators will have more impact than putting them on your mailing list.

Careful preparation mixed with enthusiasm = SUCCESS.

M E M B E R S H I P
(Atchison)

Membership is the concern of every single member of League. The reasons are obvious, but sometimes the responsibility is easy to forget. This year provides new opportunities for reaching out for members. You will want to give careful consideration to recruiting older and younger citizens (men, now, too!). The Self Study done by national shows that our membership is presently concentrated in the 30-50 age group. How can we widen our scope?

The May Leadership Workshops will concentrate on every member responsibility for membership--and especially the Total Board Responsibility. We will urge every local League to have a PLAN--one that provides for flexibility of participation, thorough orientation of new and old members, and administration of the work of the League in such a way that members get maximum satisfaction from their League activities.

We hope that every Membership chairman will have the opportunity to participate in the Leadership Workshops. If you do not, you will find lots of help in the printed materials available from the state and national offices.

New this year: : How Board Members Influence Membership 5¢
Membership Committee Checklist 3¢
Job Description for the Membership Chairman 5¢
How to be a League Member 3¢
Membership Involvement and the Unit 4¢

(These were provided at the Workshops, or may be ordered from the state office.)

Other membership helps are listed in the state and national catalogs. Be sure to read them, as well as the LOCAL LEAGUE HANDBOOK. All of these will provide invaluable information and suggestions for helping you to meet your goal--but first you must have a GOAL and a PLAN! Let's make this a Great Growing Year for LWV!

Remember these dates:

October 15 - Complete membership list due in state office

October 13-19 - Membership Week begins with the Corrections Workshop preceded by lots of publicity and visibility for LWV membership and public relations to work together to capitalize on this great opportunity for League members.

January 15 - Membership report (count as of January 1) due in state and national offices

Your by-words are: FLEXIBILITY * ORIENTATION * ADMINISTRATION

N O M I N A T I N G C O M M I T T E E

(Lucas, State Nominating Committee Chairman)

Your local Nominating Committee should meet before the "crisis" time. In the fall it would be good for them to meet and discuss the offices to be filled and possible people. Members of the committee should be on the alert during the year to see new people, what they are doing, and where their interests lie. This way all members of the committee will be thinking during the year of the job they have to do.

Nominations for the Hope Washburn Award, given annually at either Convention or Council, should be sent by March 15 to Pat Lucas (Russell), 3264 N. Victoria, St. Paul 55112.

F I E L D S E R V I C E

(Cushing)

The League year begins with Board training and calendar planning. If you have not already had an orientation for your new Board, use Leadership Workshops as a starting point. Go over the LOCAL LEAGUE HANDBOOK together, making sure all members understand each other's responsibilities and expectations as well as their own.

Calendar planning is best done in July after the National Board Report is available. This is a good time to invite your consultant to meet with you. She will appreciate the chance to get to know you and to see what you are planning for the year. (The 1974-75 list of consultants will be mailed to you in June.)

* Review directions to the Board given at the annual meeting.
* Note all deadlines throughout the year and work back from them, allowing time for Board approval, where necessary.
* Be sure to allow enough margin. (If publications are to be available in September, it is best to allow two months to the first meeting where the publication will be needed.)
* Allow for the heavier demands of Voters Service in a general election year.
* Be aware of deadlines for Program and bylaw suggestions associated with state Convention. Remember to include your own dates for local Program-making, budget and bylaw changes.

Fall Workshops will be for Program and Action Board members and will be held in two Twin Cities Metro and three other regional locations.

September 27 - Cottage Grove
September 30 - Minneapolis
October 1 - Fairmont
October 3 - Detroit Lakes
October 4 - Duluth

As you see, our three provisional Leagues will be the hostess Leagues!

Board Memos will continue to alert you to deadlines and obligations. If you have experienced timing problems, please give serious consideration to changing the time of your Board meeting to coincide with the majority of local Leagues so you will receive Memos ahead of time.

Following the success of state Council and suggestions from you, the state Convention and the Presidents' Workshop will be held at St. Olaf College in Northfield. We expect it to be the best one, ever!

V O T E R S S E R V I C E
(Waldo)

Educating citizens is an enduring goal of the League. Good Voters Service does just that.

So be prepared! Read (again?!) your LOCAL LEAGUE HANDBOOK and your VOTERS SERVICE HANDBOOK. These are basic tools to help you. A checklist of other publications that should be part of your Voters Service file will be available in June.

Recruit and organize your committee. Think of new League members as you recruit as well as experienced ones. Then plan together, keeping in mind the 1974 Minnesota Election Calendar.

Get to know your local election officials - do they need help with voter registration, training election judges, etc. - offer League assistance.

Remember that community celebrations and fairs are held during the summer months. They may be the perfect opportunity to begin your Voters Service.

A campaign techniques kit will be available by July to be used and publicized in your communities. It is planned to encourage qualified people to become candidates. Contact community organizations that might be interested.

The secretary of state is publishing a pamphlet about elections. It is designed to answer some of the general questions voters may ask, as well as explanations about the proposed constitutional amendments. The pamphlet is scheduled to be available by early July - more about it in the June Board Memo.

Candidates Meetings - put your League's experience to work. You have used several techniques with your candidates meetings in the past two years - forums, meetings, coffees, radio and TV programs. Be sure to include your legislative candidates as well as local and county candidates. A Voters Service Ad Hoc committee could be useful in cooperating with neighboring Leagues for candidates meetings. (See Ad Hoc Committee Guidelines your president received at Council '74 for suggestions about this.)

A Voters Guide, available by Fall Workshops, will contain replies from candidates questionnaires for Congress and statewide offices. Copies may be ordered for local distribution along with your own replies from candidates for legislative and local offices. See Editorial/Publications, this OUTLOOK, for complete description.) More information soon!

ABC Election Reporting - The League of Women Voters of Minnesota has again contracted with ABC News to report election returns in selected key precincts across the state. Proceeds from this project are included in our '74-'75 state budget. More information will follow when key precinct data is available.

So now we're up to the second week of November. Let's evaluate what we've done. In August you'll receive a form - use it as a guide for your planning and in November as a report for all the VS projects you have undertaken. Please return the completed form to the state office by December 1, 1974.

For the winter of '75 consider nonelection Voters Service. That could include special projects to reach the broad spectrum of persons in your communities. You probably reached them in the fall so build on that. Senior citizens, youth groups, minorities, new citizens offer opportunities for Voters Service tailored to their needs and concerns.

Resource: "Rules of the Secretary of State for Voter Registration," 1973, Secretary of State, Minnesota, Documents Section. Department of Administration, Room 140, Centennial Building, St. Paul 55155 - 75¢.

VOTERS SERVICE CALENDAR

Summer: Committee recruitment and assignments
July 2 - FILINGS OPEN
Campaign Techniques Kit available
Dissemination of registration, voting and filing for office information
July 16 - FILINGS CLOSE
Assemble and distribute candidate information before primary election
August 20 - LAST DAY TO REGISTER BEFORE PRIMARY ELECTION

Fall: Continue distribution - voting information
Preprimary candidates meeting
September 10 - PRIMARY ELECTION
State Voters Guide
October 15 - LAST DAY TO REGISTER BEFORE GENERAL ELECTION
Candidates Meetings
November 5 - GENERAL ELECTION
Key Precinct Election Reporting for ABC-TV
Evaluation of fall Voters Service activities

Winter: Emphasis on nonelection Voters Service

Spring: Candidates Meetings for school board
1975 May 20 - SCHOOL DISTRICT ELECTIONS

P U B L I C R E L A T I O N S
(Rockenbach)

The first thing you, as PR chairman, should do is take your League's calendar of events for the coming year and look it over very carefully, marking the items you know should be publicized. You should then identify the various medias you want to use, i.e. press releases, radio programs or spot announcements, TV coverage, posters, flyers, etc. Then, list your items under the appropriate headings. You will then have your PR program plan for the entire year (realizing that plans often have to be amended, changed or dropped). Next you should indicate the lead time you want to allow yourself. If you have a League Day scheduled for January, open to the public, you know you can't start planning for it in December. You should have determined how you want to publicize it, posters, radio spot announcements, feature story in the local paper, notices to interested organizations, etc. and set time schedules. If you aren't an artist, and you want to use posters, you have to find one and give him/her time to work up the poster. You have to allow time to get them into public places. If you want a news release, you should allow seven to 10 days before the program, which means you have to start writing X number of days ahead, depending on how easy writing is for you. It never hurts to have something done ahead of time. It often is surprising - but never painful.

I am planning to have "in service" training tips in each publication of the Board Memo. I an publicly stating this, because I, too, procrastinate, and if you don't see it - yell at me.

The best public relations are the ones that get done (printed in the paper, announced over the radio, etc)). To have a terrific idea, and not execute it, is no public relations.

E D I T O R I A L/P U B L I C A T I O N S
(Andersen)

This is the time of year when we check inventory to make sure that we have the publications necessary to do our usual sparkling, intelligent job.

You, as Pub. Ch. First of all ... you, as publications chairman. You will want at your fingertips the yellow, fold-out state PUBLICATIONS CATALOG, dated February 1974. If you don't have it, please order it; it's free.

You should also have the national catalogs. These appear in the National VOTER magazine. The two in use now are date 'spring 1973' and have these titles:

CATALOG FOR LEADERS, CATALOG FOR MEMBERS AND THE PUBLIC, and then there is a supplement to CATALOG FOR LEADERS dated 'fall 1973.' New ones should appear in the fall issues of the national VOTER.

When you order publications, keep these things in mind. State publications are ordered from the state office (555 Wabasha, St. Paul, MN 55102); the order must be for at least $1.00; your League will be billed for the order.

Order national publications from the national office (1730 M Street NW, Washington, DC 20036); payment must be included with orders to national.

Plan ahead to allow ample time for ordering and shipping ... two to three weeks, please.

Helping Board

Included in the OUTLOOK FOR WORK mailing is another important tool, GUIDE TO PUBLICATIONS FOR LOCAL LEAGUE BOARD MEMBERS. Have each of the directors on your Board read first section pertaining to "every Board member" and the section on her specific portfolio, so that she knows what publications she should have. If she can't find the publications, she'll want to have you order them. Many of the things found on these sheets are not found in the publications catalogs because they're housekeeping tools (like lists of local League presidents, cards to notify coordinator on Time for Action response, etc.), so the entire Board should go over this guide carefully.

The national publications which will be updated as a result of national Convention action (May '74, San Francisco) have been marked "available soon," meaning late summer.

New Publications

State publications are geared to a two-year cycle, following each state Convention, so this year is supposed to be a light year. However, we do have these new publications on the schedule:

INDIANS IN MINNESOTA - this is a biggie and will be cause for much promotion, distribution and hoopla. It's presently out of print, and we're happily piling up back orders for the new edition. At this moment, it appears that the new edition will be at least a 50% revision (many, many things have happened in Indian affairs within the past two years) so the rewriting task has been laborious. At this point in time (May 10) the text has passed through the hands of one writer, two rewriters, one editor, one typist and is being read by on-Board readers and by off-Board expert readers. It will go to the printer on June 1st and should be off the press about August 15th and should be in your hands by September first.

CORRECTIONS Publication - Program people are aiming for an October first publication date. However, wise Leagues will schedule corrections meetings to allow extra time for the appearance of the publication. League publication standards for thoroughness and accuracy require that extra checking of sources and figures and references; and League writers are all volunteers just like you so our deadlines are not guarantees.

VOTERS GUIDE - This is a special edition of the Minnesota VOTER which will be a 'meet the candidates' issue for statewide office and congressional offices in the November fifth general election. This issue is a four-page tabloid newspaper which will go to press as soon as the primary election vote is counted on September 10. It should be off the press on Monday, September 16. Being a VOTER, it automatically is mailed to every League member, but if you want extra copies for community distribution, you'll want to order these in advance. (They'd be especially great for students away at school and persons in armed service. Check your files for the 1970 September/October issue, printed in blue and red, so you know what we're talking about.)

Background for You

As part of Board orientation sometime this summer, you'll be reviewing the LOCAL LEAGUE HANDBOOK. This includes a chapter on "What Every Board Member Should Know about Publications." Read this. In addition, you should have

in your files (if not, order) a salmon-colored mimeographed publication called PUBLICATIONS, A HOW-TO GUIDE from the LWVMN (40¢). This tells you how to write and publish at the local level, how to promote, etc.

Your Job Outside the League

Your job and that of the public relations director dovetail in the task of distribution of League publications. However you decide to share the responsibility, you should consider these aspects every time a new League publication is announced:

- should it be an every-member publication? The budget will decide this more times that not. If it can't be an every-member piece, offer it for sale at unit meetings, or review it in your bulletin so that members know about it. It would be good public relations to send reviews to your local newspaper so that the public could order also.
- should it be distributed to your junior, senior high schools? Library? Civic Organizations? Finance Contributors? Radio Stations? Newspaper Editor? Council Members? School Board Members? Legislators? Newcomer organizations like Welcome Wagon? (This need not be FREE distribution, of course. For some, you might want to show it to them and ask if they would like to order it for their own use. Schools, libraries and civic groups could be approached on this basis.)
- every time your League has a general meeting or exhibits somewhere or does anything at which people gather, display League publications. (One example - the national publication, WHEN YOU WRITE TO WASHINGTON, should be a best seller these days!)

Keep this thought in mind. Publications serve no purpose on the shelf. LWVUS and LWVMN get the publication to you; it's up to you to get it to local members and to the public. Have a good year!

B U L L E T I N E D I T O R
(Amundson, Minnesota VOTER Editor)

Why are you your League's bulletin editor? You're creative! You're artistic? You've got style! A sense of humor, maybe? A flair for writing? You own a typewriter! You know somebody who is willing to mimeograph your League bulletin? You're even-tempered, I'll bet. A pushover for the late (after your deadline) article and for the telephonee who says she'll just give you a few facts and you can write the article because you're so good at it. Or wasn't anyone else willing to take over the bulletin and it looked like your League wouldn't have one unless you did?

To all bulletin editors who were chosen for any of the above "right" reasons--learn how to be a good bulletin editor and enjoy it--even on a small budget! (At the Leadership Workshop counterpart sessions for bulletin editors--in May of even-numbered years-- experienced bulletin editors and new editors talk over their problems and get some new ideas for improving their League's image through the bulletin.)

Here are a few suggestions to make your job easier. Read or reread your LOCAL LEAGUE HANDBOOK, page 51--"What Every Board Member Should Know About the Bulletin"--and the June 1972 OUTLOOK FOR WORK message to bulletin editors if it is in your file. See what other bulletin editors are publishing--ask another League for a copy of its bulletin and cover the postage at least (a list of local League presidents and their addresses will be sent to your president in June). Bulletin Editor's Guide, published by LWV of New Jersey, 460 Bloomfield Ave., Montclair, NJ 07042 in 1966 and priced at 35¢, should be in your file. Although League terminology is a trifle dated, it is still a worthwhile how-to booklet.

Additional things to include in your bulletin: Names, addresses, phone numbers of president, editor and membership chairman (many Leagues send bulletins to prospective members); your League's OUTLOOK CALENDAR in your first bulletin of the League year; a calendar each month of League events or meetings your members will want to be reminded about. Many Leagues include a membership roster in one of the early bulletins of the League year or issue a separate folder with roster, League OUTLOOK CALENDAR and pertinent Voters Service information (election dates, municipal officials and regular meeting dates, etc.). If you

issue a separate roster-calendar-information folder, please send one to the state office.

And with the recent national Convention's emphasis on Action in mind--when you meet with your Board, consult with each member on ways to cooperate through the bulletin (also see Action section, this OUTLOOK). And if you do all of the above, you'll have a good bulletin your League members can enjoy. And how can you enjoy it?--by being creative, adding flair even on a limited budget, and by being innovative within your League's limitations. We hear that part of the pleasure of volunteer work is the freedom it gives one for creative self-fulfillment. How better than with something tangible--your local League bulletin! (Let some of the other League members help you so that they will get some enjoyable self-fulfillment too!)

Bulletin copies to state and national: Send three (3) copies of each issue to the state office (555 Wabasha, St. Paul 55102). Send three copies to national office (1730 M Street, NW, Washington, DC 20036). Send one copy to your League's consultant (updated list to be sent to you in June 1974).

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This OUTLOOK FOR WORK is distributed at Leadership Workshops, May 28-29, 1974.
Also distributed:

Membership Committee Checklist
Job Description - Membership Chairman
How Board Members Influence Membership
How to be a League Member
Mini-Report of National Convention
Proposed Amendments - 1974 General Election
Guide to Publications for Local League Board Members

OUTLOOK CALENDAR - 1974-1975

1974

July

2 - filings for primary elections open
16 - filings for primary elections close - 5 p.m.
Campaign Techniques Kit

August

20 - Last day to register before primary
Amendment Promotional material
Legislative Size Update

September

10 - Primary election day
10 - Women's UN Rally Tea at American Swedish Institute
15 - Amendment campaign launched
16 - State Voters Guide
19 - CMAL Membership meeting
27 - Action Workshop - Cottage Grove - Oct 16
30 - Action Workshop - Minneapolis - Oct 19

October

Oct 2+3 - Nat'l Action Conf.

1 - Corrections publication release
1 - Action Workshop - Fairmont - Oct. 17
3 - Action Workshop - Detroit Lakes Oct. 10
4 - Action Workshop - Duluth Oct. 11
13 - Membership Week
14 - Corrections Workshop
15 - Complete Local League Membership List due in state office
15 - Last day to register before general election
25 - Women's UN Rally
Last Capitol Letter

November

5 - General election day
19 - Lobbyist Training Workshop
Legislative and Congressional interviews

December

1 - Election '74 VS Reports due in state office
1 - Capitol Letter subscriptions due
15 - Legislative interviews due

1975

January

7 - Legislature convenes
15 - Membership count due - state/national
16 - CMAL legislators' luncheon
21 - Focus on State Government
School Tax Levy Limitation Study Report available
National Land Use Consensus

February

3 - Call to State Convention
18 - Focus on State Government

March

1 - Judiciary questionnaire due in state office
3 - Proposed Budget (1975-76) postmarked to local LWVs
3 - Bylaw change proposals due in state office
15 - Nominations for Hope Washburn Award due in state office
18 - Focus on State Government
20 - CMAL Membership meeting
24 - Corrections consensus due in state office
30 - Easter (In 1976 Easter will be April 18)

April

3 - 2nd Call to Convention, Nominating Committee report, Recommended Bylaw changes and Proposed State Program Suggestions to local LWVs
15 - Focus on State Government

May

7 - 2nd Round State Program Suggestions due in state office
19 - Constitutional date for legislative recess
20 - Schoollboard elections
5-9 National Council

June

2 - Presidents' Workshop, St. Olaf College, Northfield
3 and 4 - State Convention, St. Olaf College, Northfield
5 - CMAL Convention

555 WABASHA, ST. PAUL MINNESOTA 55102 TEL (612) 224-5445

The League of Women Voters of Minnesota

BOARD MEMO

June 1974
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JULY / AUGUST, 1974

Summer of '74 . . Pre-Election, Pre-Calendar Planning, Pre-Membership Month, PRE-PARE! . . date-by-date . . .

July
1 - Orders for 1975 LWV Calendars due in Minneapolis League office (see Finance section, this Memo)
2 - Filings for Primary Elections open
16 - Filings for Primary Elections close - 5 p.m.

August
6 - State Board Meeting
20 - Last day to register before Primary Election

September
10 - Primary Election Day
15 - Talent Search Questionnaires due (see Nominating Committee section, this Memo)
27 & 30 - NO Action Workshops on these dates as forecast in OUTLOOK FOR WORK . . . watch for announcement of new dates! (see Action section, this Memo)
(Also Oct. 1, 3, & 4)

At the June meeting, the State Board . . .

Appointed: Shirley Westmoreland (Crystal-New Hope League) to the state Board with assignment to chair the Election Laws/Voting Rights portfolios.

Approved: Participation with Leagues from North and South Dakota in an Action Conference to be conducted by LWVUS Board and Staff members, October 2 & 3 (in Minnesota) . . . see Action section, this Memo.

Agreed: to representation in a Midwest State League Meeting July 30 & 31 at the University of Chicago Center for Study for Continuing Education.

Endorsed: concepts outlined by a coalition of state organizations to assist in planning a World Population Day for Minnesota (November 16) as part of the UN Population Year, 1974.

Reminder: Council '74 Budget action approved sending 2 copies of Board Memo to each local League; one is mimeographed on one side only for distribution to appropriate Board members. Subscriptions to the Board Memo are available from the state office for $4.00. This includes 1st class mailing directly to subscriber's home.

STATE PROGRAM

EQUALITY OF OPPORTUNITY/HUMAN RESOURCES (Phillips)

Twin Cities Metro Area League members are alerted to a search for new volunteers to assist the Community Line information and referral service. Centers in St. Paul and in Minneapolis are open 8:30 to 4:30 Monday to Friday. Persons with any human need may call the center and be linked with community resources to help resolve these needs. Volunteers receive these calls; recheck to see needed help arrives; update and expand resource files. For more information call 291-1431 (St. Paul) or 339-1431 (Minneapolis).

ENVIRONMENTAL QUALITY (Watson)

The Minnesota Pollution Control Agency is developing a survey of the quality of all Minnesota lakes; Dr. Joseph Shapiro of the University of Minnesota Limnological Research Center has the contract and hopes

to cover 1,000 lakes this first year. The scope of the task will require citizen help in measuring the clarity of the water through the use of a "Secchi disc." Anyone willing to participate in this very worth while project should write: Dr. Shapiro, 220B Pillsbury [redacted], University of Minnesota, Minneapolis 55455 giving the name of the lake, the name of the nearest community and include $5.00 to cover the cost of the disc; full instructions will be given.

We approved the Minnesota Pollution Control Agency assuming the responsibility for issuing discharge permits and suggested they seriously consider equitable charges for permit fees to ease the financial strain on the agency.

Three grants from the fund provided under the Resource Recovery Act have been granted; one to Austin for its program of home separation of newspapers, plastics and cans, the second to Region 9 for a voluntary program of bundling newspapers with a special tape to mark them for recycling, and the third to the Metropolitan Council for a study of possible energy and materials resource uses of solid waste.

A Senate subcommittee has scheduled a hearing to consider the possibility of including the upper Mississippi and Kettle River in the National Wild and Scenic Rivers System; the bill is authored by Mondale.

EDUCATION (Atchison) New! Here! Now! The newly written offspring of the School Study Guide is called KNOW YOUR SCHOOLS and it may be ordered from the LWVUS for $1.00. . . helpful whether you want to study a single aspect of your local schools or conduct a broad survey of the school system. Sample copies are being sent to each League--check with your president.

AMENDMENT PROMOTION (Westmoreland) "1 and 2 in '74--YES!" If your League has not yet appointed an Amendment Promotion chairman, please do so soon. Committee chairmen will need to start recruiting a committee and planning the campaign. Check the OUTLOOK FOR WORK for what the amendments are and a timetable for activities. Remember, this is Action, not Voters Service.

Keep in mind during calendar planning: plan to include a brief (15 minutes or so) time at unit meetings late in September or early October to direct to members' attention the amendments, pass out promotional materials and answer their questions.

N A T I O N A L P R O G R A M

INTERNATIONAL RELATIONS (Moss) The World Affairs Center, University of Minnesota, together with Americans Abroad, Inc., a travel agency, is sponsoring a 10-day trip to London and Moscow, leaving November 8th. Included are four nights in each city, plus breakfasts in London and three meals per day in Moscow. Total cost from the Twin Cities is $599 per person. Dr. William Rogers, director of the center, will escort the charter. For further information contact Americans Abroad, Inc., 317 - 14th Ave. SE, Minneapolis 55414, 612-331-7909.

The United Nations Association of the United States of America (UNA) has just introduced a new publication in the form of a tabloid-size newspaper, The Inter Dependent. Subscriptions are $3 per year (11 issues) or $2 for students and groups of 20 or more. (It will be mailed free of charge to UNA members.)

This innovative newspaper will be devoted to world affairs--"...to those topics that transcend national borders and affect large segments of humanity. The Inter Dependent offers hard news in a way designed to add an international dimension to daily American concerns..." If subsequent copies follow the promise shown in Vol. 1 No. 1, it would certainly be a most worthwhile publication to receive, plus a big bargain! To order, make checks payable to UNA-USA, and send to: The Inter Dependent, UNA-USA, 345 E 46th St., New York, NY 10[redacted].

The Minnesota International Center is looking for homes for international students for a three to four week period, August 16 or 26 to September 13. If interested, contact the MIC, 711 E River Rd., Minneapolis 55455, 373-3200.

L O C A L P R O G R A M
(Jones)

League Action on local items is always a summer possibility. Governmental institutions, like city councils, park and planning boards and school boards keep plugging away. You do need to have a good line of communication functioning that will help you anticipate where and when you can be effective. Then follow up with consultation with your president and Board to keep everyone informed and behind you.

Don't forget - you are not limited to positions reached by local consensus. You may act and react in your community to positions stated by national, state and for metro Leagues, CMAL. You do not need to get permission. These are your positions, too. It is your responsibility to decide if they apply to your community. You will want to be sure that decision reflects the opinions of your Board and your members before acting. Occasionally a local League may not favor specific positions; local circumstances may make action unwise. National, state (and CMAL) Boards would all appreciate being informed of any action taken on the basis of these positions. We need this part of the picture to observe League influence at work.

Those of you working on new studies need to be locating and analyzing your community resources. Get your timetable down on paper: plan when you will be ready to present material and go over your timetable with your president before calendar planning. She has the overall picture to keep in mind, and it will help her "put it together." Do keep checking with your committee during the summer, so your project will stay on schedule.

Citizens and Budget Process: Copies of two bright orange covered booklets may have you thinking you're seeing double--ask your president to borrow the copies she's receiving as a sample. Here are two tools to help you "open up the system"--to share with your members who are aiding as observers--and to take to other groups interested in community goal-setting! They are: THE CITIZEN AND THE BUDGET PROCESS (35¢) and THE BUDGET PROCESS FROM THE BUREAUCRAT'S SIDE OF THE DESK (35¢). Education Fund publications, they may be ordered from LWVUS.

A C T I O N

ANNOUNCING! Minnesota will be the site of a LWVUS National Program and Action Conference... this very October! And every League in Minnesota is invited to participate--plus every League in North and South Dakota...with part of the expenses paid by LWVUS budget funds!!

When? October 2 and 3 - noon, afternoon, evening, overnight; a.m., noon and early afternoon sessions second day.
Where? Camp Courage, Maple Lake (site of our Council '74)
What? Purpose of the session is to train one person per League. She then has the responsibility to share what she has learned with her local members.
Who? Trainers will be national Board Action and Staff personnel.
How? Funding is available for meals and lodging for one person per League; some travel subsidy may be available, too. If space permits, an additional person per League may attend--however, no funding for her expenses will be provided.

NOW! All you lively, think-ahead planners have your OUTLOOK FOR WORK in hand by this time, don't you! And you see that our own state Action Workshops are scheduled for almost this very date, right? So, NOW IS THE TIME FOR ALL GOOD LEAGUES TO DEMONSTRATE THEIR FLEXIBILITY!!! . . . expecially the hostess Leagues for those workshops . . . hello, Cottage Grove, Detroit Lakes, Fairmont, Minneapolis and Duluth!. You'll be hearing from the Field Service committee very soon to reschedule those workshops after October 2 & 3!

The word "flexibility" was in almost as frequent use as the word "action" at our Leadership Workshops in May. Anticipate a change in the OUTLOOK FOR WORK Calendar. . . the five Action Workshops originally scheduled beginning September 27 through October 4 will be shifted to after October 2-3 . . . watch for special notice of the new dates! And to that OUTLOOK Calendar, add the All-New Dates: October 2-3 - National Training in Program and Action - and select your League's participant--today! Lucky person--to share the enthusiasm and opportunities of learning from and working with national Action staff and Board.

F I N A N C E

A Reminder! Orders for the LWV of Minneapolis 1975 Calendars are due in the Minneapolis League office - 1200-2nd Ave. S., zip 55403 by JULY 1, 1974. This is the first time that these calendars have been available for statewide distribution among all the Leagues in Minnesota--and your League may be able to turn a tidy finance-drive-aid in reselling these useful home/office/school helpers--and these are keyed to Minnesota's calendar information--elections, etc.--increasing their timeliness. Please see the April 1, 1974, Memo and order form from LWV of Minneapolis which was included in your state Council '74 Workbook - on goldenrod sheet.

N O M I N A T I N G C O M M I T T E E

Included with this mailing is a memo to local League Boards with a State Board Talent Search information sheet to be returned to the state Nominating Committee by September 15, 1974. This is part of the committee's goal in reaching out to fulfill its responsibility to present an entire slate of officers and directors to the 1975 state Convention for election to two-year terms, 1975-1977.

In a similar vein, your local Nominating Committee may be considering some special goals in preparing for its tasks during this year. Look over the state committee's memo and questionnaire: brainstorm among your committee and come up with your own strategy! Most Leagues in Minnesota will be electing new local presidents this coming annual meeting, for two-year terms. Special training for new presidents will be offered the day before Convention '75.

F I E L D S E R V I C E

Congratulations to the Provisional League of Women Voters of Detroit Lakes! One of our new national president's first official letters must have been the one she wrote to your president on May 19th, "We share the enthusiasm of your state Board for the advent of a League in Detroit Lakes. . you have an important role to play, for your community thinks of you as the League of Women Voters, and it is partly through your activities that the people in Detroit Lakes will form their opinion of our organization of more than 1300 Leagues and 145,000 members. Sincerely, Ruth C. Clusen, President."

Detroit Lakes joins our two other "opinion-molders" as provisional Leagues: Cottage Grove and Fairmont. . .and every League in Minnesota is strengthened and inspired by this brand new commitment to our 54-years-forward!

V O T E R S S E R V I C E
(Waldo)

As a follow-up to our discussions at Leadership Workshops, a checklist of Voters Service publications is included with the president's (3rd class) mailing.

E D I T O R I A L/P U B L I C A T I O N S

The state League office is completely sold out of ERA bracelets. If you or someone in your community wishes to order bracelets, send $3.00(in check or money order)for each bracelet to: League of Women Voters of the U.S., 11313 Frederick Ave., Beltsville, MD 20705. Be sure to include the recipient's name and address, too!

FYI - The following enclosed item,"the emerging woman in management," is For Your Information (FYI) only; enclosure does not convey endorsement by the LWVMN!

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Mailed Earlier - OUTLOOK with enclosures* (unless picked up at Leadership Workshops); LWVUS The Challenge of Change; Update; Key to International Friendship*; Memo to State Board of Education re sex bias*.

Included with this mailing (presidents' 3rd class mailing) - State Board List*; List of Consultants*; Nominating Committee "Talent Search"*; Voters Service publications*; Local League Presidents List*; Relating Publicly (Tips for PR Chairmen).

555 WABASHA, ST. PAUL MINNESOTA 55102 TEL (612) 224-5445

The League of Women Voters of Minnesota

BOARD MEMO

August 1974

S E P T E M B E R 1 9 7 4

Autumn of '74 . . Welcome, unit meetings! September, already? All ready--watch for October's bright League weather forecast, date-by-date . . .

September

10 - Primary Election Day
10 - Women's UN Rally Tea
15 - Talent Search Questionnaire due to Pat Lucas, 3264 N. Victoria, St. Paul 55112
17 - State Board Meeting
18 - Orientation Day, Continuing Education for Women (see HR section, this Memo)
19 - CMAL Membership Meeting (see CMAL section, this Memo)

October* AMENDMENT PROMOTION MONTH/MEMBERS, MEMBERS, MEMBERS!

1 - Reservations for Conference on Corrections due in state office
2 & 3 - LWVUS Action Workshop - Camp Courage (see Action section, this Memo)
4 - Reservations for fall League Action Workshops (five of them!) due in state office
10 - League Action Workshop at Detroit Lakes
11 - League Action Workshop at Duluth
13-19 - LEAGUE MEMBERSHIP WEEK - statewide!
14 - LWVMN Conference on Corrections - Corrections: People, Prisons and Programs--for every member--and prospective members, everyone--watch for special flyer!
15 - Local League membership lists due in state office (see OUTLOOK FOR WORK)
16, 23, 30; Nov. 6, 13 - Workshop on Metro Growth Strategies, University of Minnesota (co-sponsored by LWVMN) - see CMAL section, this Memo
16, 23, 30; Nov. 6, 13, 20 - "Metro 2000" at Minneapolis Institute of Arts - see CMAL section, this Memo)
16 - League Action Workshop at Cottage Grove
17 - League Action Workshop at Fairmont
19 - League Action Workshop in Minneapolis
22 - Economic Census Users Conference. . .aid in planning; details in next Memo
31 - Nominations for volunteer awards due (see Membership section, this Memo)
* - Watch for details on major conference on China latter part of October! (sponsored by World Affairs Center)-- dates: 29, 30, 31.

November

5 - GENERAL ELECTION DAY . . . Vote Yes on Amendments 1 and 2!
19 - Lobbyist Training Workshop
21 - County Auditor Day (see Voters Service section, this Memo)

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Cheers for St. Paul's choice to increase their pledge for state and national services by the 50¢ per member that the national PMP was reduced!

$$$$$$$$$$$$$$$$$$$$$$$$$$$$$$

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Cheers for Metropolitan Council's choice of two League housing experts for appointment to the Metropolitan Housing and Redevelopment Authority: Pat Lucas (Shoreview) and Gwen Luhta (Minnetonka-Eden Prairie)

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At the August meeting, the state Board . . .

Adopted: state Land Use consensus questions due in state office January 31, 1975.
Agreed: to seek concurrence with Minneapolis' position on Juvenile Justice as part of the state Corrections study.
Recommended: to LWVUS that the name and jurisdiction of the Anoka League be changed to League of Women Voters of Anoka-Coon Rapids
Designated: November 21 as County Auditor Day (see Voters Service section, this Memo)
Appointed: Mary Waldo as LWVMN representative to the Women's Skills Bank; Mary Watson as LWVMN representative on the Department of Natural Resources Task Force on Public Drainage Systems; Peggy Gross to represent LWVMN on Select Committee on the Study of the Minnesota State Judicial System.

Leaguekeeping Hints: When writing state committee or Board people at the office, please include "LWVMN" in the address--to help in delivery of same!

When sending checks to state office, please write on check what it's for.

S T A T E P R O G R A M

CORRECTIONS (Weber)

Conference on Corrections: People, Prisons and Programs on October 14, 1974. Arrangements for the October 14 conference have been completed. A full program of speakers who are topnotch in their areas has been arranged. We strongly encourage all Leagues to take full advantage of the day by sending enough members to the conference to attend all the workshops. You will be receiving the brochure on the conference with the third class mailing. Pass the information along. Coordinate workshop preferences among members. Return reservation form as quickly as possible; the final deadline is October 1. Consider the possibility of extending an invitation to the conference to community leaders and teachers, either as a guest or dutch treat. If you know people - outside of League - who would be interested in receiving the brochure, let the state office know at once so we can mail brochures.

Schedule for study and consensus: A reminder -
September: consensus questions
October: publication, committee guide, background sheets
March 24, 1975: consensus due
April: state Board adopts position.

Consensus - State Board has approved a two-part consensus: the first part is concerned with philosophy of corrections, rights of inmates, institutions and programs for adults, community corrections, etc.; the second part is concerned with juvenile justice and seeks to reach consensus by concurrence. The committee and state Board have been aware of the heavy workload the corrections study requires to cover the vast amount of material. They also have been aware of the Juvenile Justice position reached previously by the Minneapolis League and of the present separate study of Juvenile Justice initiated by New Brighton in April 1973. Concurrence is proposed to aid in managing workload and to seek agreement among positions of state League, Minneapolis and Ramsey County on essential points. Background information will be available in the different sections of the consensus. The positions are broad in nature and related to other areas League has already studied, such as human rights, planning, etc.

Suggested local League timetable -

October 1974 - attend workshop; collect all material; local committee study of material.

November and December - local committees complete their study of materials; perhaps present program with local speaker, use tapes from conference, use script and slides of institutions available from state office - order now! Send your request to the state office, 555 Wabasha, St. Paul 55102. Include in the request the date the slides will be shown, the person to whom the slides are to be sent - who will also be responsible for their safekeeping, and immediate return to the office. We have only one set of slides, so your cooperation is absolutely vital.

January 1975 - ideally the best month to schedule study. Local Leagues will need a minimum of two meetings on corrections. Ideally, they should follow each other as closely as possible, preferably within a month. The first meeting is for information-giving by the resource person(s); the second, for discussion and consensus under the guidance of the discussion leader.

February - also possible for completion of study and consensus-reaching.

Mid-February - mid-March - local Boards review local consensus. Send it to state office by March 24, 1975.

State Program Suggestions: A reminder -- bear in mind: if League members believe that the study of corrections is incomplete and merits additional work, corrections must be submitted as a study item in the first Round of State Program suggestions, due in state office February 3rd - consider now proposals for changes in wording and scope, as you plan your local unit study activities.

JUDICIARY (Gross) WANTED: Lobbyists and observers for 1975 legislative session. Leaguers interested can contact the state office or Peggy Gross at 612-926-9087.

Select Committee: A Select Committee has recently been appointed to study the Minnesota judicial system. The committee will specifically study proposed legislation to create a unified trial court and suggest solutions which will best serve Minnesota. The Judicial Council sought a federal grant to enable it to secure professional assistance along with advice from an expanded citizens group - the Select Committee. The Select Committee will begin meeting August 22.

ENVIRONMENTAL QUALITY (Watson) We're going to have a state Land Use consensus! The prospect of another consensus may not bring joy to you and we are aware that many Leagues have already completed their calendar planning, but we felt the advantages of a state position on Land Use outweighed the disadvantages. The materials for state Land Use consensus and suggestions for handling Program will be sent in late September. We suggest two meetings; one for national consensus and one for state, although you might use only a portion of a second meeting for state questions since some of them concern decisions on action that has already been taken in Minnesota, i.e. regions, critical areas, environmental impact statements. The questions are enclosed. The new national Land Use publication should be widely read, either as an every-member piece or with important excerpts in local bulletins. Remember the Minnesota Land Use Map; order from: Bulletin Office, 90 Coffey Hall, University of Minnesota, St. Paul, MN 55101. The cost is $3.50 plus 4% sales tax; checks should be made to the University of Minnesota.

KUOM began a five-week series, Wednesdays at 1 p.m., entitled "For Land's Sake" on August 7. Tune in on the middle of the series for this exciting, informative program on land use. We're sorry we didn't know about this earlier so you could have started at the beginning.

Solid Waste Information - Recent grants for resource recovery were awarded to SE Minnesota Areawide Planning Organization for feasibility study of recycling program, to the Austin Recycling Program, a mandatory household separation and collection system, and to Region Nine Development Commission to recover paper products in the Mankato area.

Credit should go to the St. Peter League for an innovative approach to re-use and recycling; they recently published a booklet listing re-useable materials and the organizations who have a need for those materials.

Enclosed with the third class mailing will be Information on National Pollution Discharge Elimination System - the heart of the 1972 Water Pollution Control Act.

HUMAN RESOURCES/EQUALITY OF OPPORTUNITY Continuing Education for Women (University of Minnesota) invites you to explore their fall quarter course/activities offerings at an

orientation day - September 19 at Mayo Auditorium (Minneapolis campus) from 8:30 to 12 noon with a library tour scheduled at 2 p.m. No charge for this event--for more information, call 373-9743, or write 200 Wesbrook Hall, University of Minnesota, Minneapolis 55455. Inquire also about their retreat--October 5 and 6 at Cragun's near Brainerd--"Values: An Inquiry into Personal and Cultural Pursuits and Needs," $45 fee.

EDUCATION (Atchison) Pursuant to direction at Council, we have organized a committee to study the effects of state aids and levy limitations on local school districts. We are encouraged by the fact that the Legislature has appointed a Joint Committee on Levy Limits, which is now taking testimony in preparation for the next session. The Joint Committee is chaired by Senator George R. Conzemius (DFL - District 25) and Representative James Pehler (DFL - District 17B). They are particularly interested in hearing from taxpayers--who may have a different point of view than local units of government who are feeling the pinch. The dates for regional hearings is not yet known. You may be able to get information from your local school district about hearings in your area.

The Commissioner of Education has established a Task Force on School Finance to recommend legislation. It is a broadly-based group of school board members, school administrators and informed citizens. We are keeping in touch with both of these committees.

If you have information about programs that have been established as a result of increased state aid, or programs that have been curtailed because of inadequate funds (either state or local), please write to us at the state office. We have quite a lot of information about dollars--very little about programs.

Assessment - the State Department of Education is establishing Assessment Advisory Councils by regions. They have asked us for suggestions of people to serve. Your nominations will be forwarded to them if we receive them by August 26 or send them directly to John W. Adams, 550 Cedar St., St. Paul 55101.

The two UPDATES from the State Department of Education on District Profiles and Education Legislation 1974 will be valuable resource tools for the LWVMN's levy limit study. Please be sure that you keep these important items.

ORGANIZATION OF STATE GOVERNMENT Attention: Amendment Promotion Kit is on the way . . read it carefully, then adapt to your Board's interests/talents/feasibility! Help every voter in your community cast a yes vote on Amendments One and Two on November 5th!

NATIONAL PROGRAM

REPRESENTATIVE GOVERNMENT (Knutson) Forecast for "A Study of the Role of the Executive Branch": (adopted at national Convention) main focus for the first year will be an evaluation of the role of the presidency, presidential power and accountability and the relations between the Executive and Congress.

Now is a good time to get your committee members together to start reading for background. Perhaps you will want to combine efforts with nearby Leagues.

Check June 1974 National Board Report p. 7 for the tentative schedule. All material should be in your hands in the winter of '75 for membership discussion in late spring or fall with consensus in November '75.

INTERNATIONAL RELATIONS Details of plans for the day-long UN Rally on October 25 at the St. Paul Hilton Hotel will be available in September. Start now to talk this up among your members--and plan to include this as part of your Membership Week activities to interest new/prospective members in a key part of League community action in support of the UN.

Everyone loves a mystery, right? Here's a biggie! Our sleuthing netted us the fact

that a major conference on "China and the World Community" is in the works under the sponsorship of the World Affairs Center. It is to be at the Holiday Inn in downtown Minneapolis on October 29, 30 and 31. We hope to have more details to send with the September mailing; or you may call the World Affairs Center at 373-3799. This should be a fascinating conference for experienced, new or prospective members as well as all of your community's "China Watchers" - and aren't we all now? See you there?

L O C A L A G E N D A
(Jones)

A Local Program chairman often has the responsibility of organizing a League's "observers corps." If you're it, this is for you. If not, this is someone else's job so please share these thoughts with her and give her lots of encouragement. The more effectively that job is done, the more effectively local Program and local Action will function in your community.

The extent of your League's observation of local governing boards is guided by numbers: how many boards are involved in local support positions, local studies or special League interests? how many times do they meet? how many observers can you get "hooked" on the fascinating process of watching government work? There are city councils, school boards, county commissioners, township boards, planning and zoning boards, park boards, library boards, welfare boards and on and on. You have to set priorities, of course. The most thorough coverage for any one board is one observer following that group for the whole year. Leagues sometimes send pairs to the city county or school board with each serving separately at times. Other Leagues rotate among units or among committees. Some groups you'll need to follow regularly, others may need less attention if you're having to cut back.

Before the September unit meetings, try to put the best plan for your League on paper to discuss with your Board. Review the duties of an observer in your LOCAL LEAGUE HANDBOOK and plan on individual or group orientation of some type. Most observers can provide a real service to individual League members through reports at unit meetings or through your bulletin. Your observers need to know they are appreciated and important to the overall work of the League.

Remember: Observers serve a dual purpose. They are both the source of good Program items for your League and the primary "eyes" of your League to opportunities for Action on established positions. Recruit them lovingly and use them wisely!

Local Program Listing: It's enclosed! Now you know what everyone is doing all over Minnesota this year--and feel welcome to contact Leagues engaged in similar Program items now: you may spare endless duplication in research/how tos! And for Lively Issue research, no better basic tool than checking out the Leagues presently "into" one or another of those items you see on your League horizon.

"County News," "New County Times" and "Outlook" are three publications of the National Association of Counties; one is a weekly and two are monthly publications. Does your library have these available? If yours is a county item, you may consider these as a research tool--for more information, write National Association of Counties, Publications Desk, 1735 New York Ave., Washington, DC 20006 (on costs and how to order).

C M A L
(Jerry Enders, Chairman)

CMAL has been faced with the mammoth task of keeping the local Leagues informed on what is going on metro-wise. With the existence of over 30 committees and commissions, it is almost impossible to watch every one. At our September membership meeting, however, we will be devoting a portion of our program to providing the information local Leagues need to put the metro view into their study items. We hope local Leagues will send local CMAL

chairmen and all resource people who may be dealing with topics in the same areas of concern. Todd Lefko from the University of Minnesota will be giving us some ideas on citizen participation, so mark down September 19th, 9:30 a.m., House of Prayer Lutheran Curch, Richfield.

The role of the county in the Twin Cities area is the topic our CMAL study committee is working on. We anticipate the publication of a study guide and consensus questions in January 1975 with May 1 as the return date

Program planning is another priority this year and April 1, 1975 will be the deadline for the return of suggestions from the local Leagues.

It's been a Metro Summer!

* There is a great deal going on over the summer that is of concern to CMAL. The committee appointed by the Metro Council is wrestling with the question of "What is of metropolitan significance"? They have been charged by the Legislature to return to the '75 session with guidelines.
* The decisions that will shape the future of the Twin Cities in terms of land use and transportation are being made now. The Environmental and Transportation Committee of the Metro Council is considering the Interim Policies and Guidelines for the Small Vehicle Fixed Guideway Study in preparation for the '75 session. The House and Senate Metro and Urban Affairs Committee is also considering the proposal. The future design of the transit system in our area will greatly depend on the recommendations that are made.
* The Physical Development Committee is working on the Implementation Policies for the Total Development Guide and has taken public testimony during July (see August '74 newsletter for CMAL testimony). A revision will be ready in September. This guide is an effort to channel growth through cooperation with the local communities in planning public investment. There are several new and innovative proposals that will be the subject of much discussion in the '75 session.

Coming Events:

Arthur Naftalin, in cooperation with several University of Minnesota departments and a wide variety of community groups (including LWVMN), is organizing a series of workshops on Metro Growth Strategies. The series, similar to last year's Revenue Sharing Seminar, is tentatively scheduled for five Wednesdays, October 16, 23, 30 and November 6 and 13, 3:30 to 5:30 p.m., Room 127, Auditorium Classroom Building, West Bank Campus, University of Minnesota. An admission fee of $3 for the entire series is proposed. A brochure will be sent (one/member for your distribution) as soon as they become available.

CMAL is co-sponsoring "Metro 2000: A Look at the Twin Cities Metropolitan Area in the 21st Century." This will be a six-week symposium at the auditorium of the newly-remodeled Minneapolis Institute of Arts, October 16, 23, 30 and November 6, 13 and 20 at 1-3 p.m. (The dates are the same as the University workshops. The time will allow attendance at both.) The $5.00 fee includes all sessions. (More details later.)

A C T I O N
(Borg)

LWVUS NATIONAL PROGRAM AND ACTION CONFERENCE - October 2 and 3 at Camp Courage. The cost of meals and lodging for one person per League (including provisionals) will be paid by LWVUS. There is no subsidy for transportation. You will receive information directly from Ruth Sims, National Action chairman. Send the name of your delegate to the state office by September 10th, or make it clear that you are unable to have a representative in attendance.

Action, Action! It is fall and we are underway again. You have been appointed Action chairman and are "on Board." You have read the OUTLOOK FOR WORK received in May and the summer Board Memo.

Attention! Note two changes. The Action Workshops have new dates so the Action Conference, planned by national for October 2 and 3, can precede them. We have rescheduled the LWVMN fall workshops for:

Thursday, October 10 - Detroit Lakes
Friday, October 11 - Duluth
Wednesday, October 16 - Cottage Grove
Thursday, October 17 - Fairmont
Saturday, October 19 - Minneapolis

The October 19 workshop is a Saturday; this is being done at the request of several local Leagues who want to have "working people" become more involved. "Push" this opportunity among your members and don't forget to inform the new members who have joined since we dropped the word "woman" as a requirement.

The other change is the decision to not send a Roll Call on the 1974 legislative session to each League. Many Leagues do not make use of this information, but we have it available in the state League office for any League requesting it. (See enclosed memo to Local League Action chairmen from Helene Borg re: list of bills.)

Are you using your LWV publications for ideas to use in your community for action on national positions? What are you doing about Housing?-----In March you received the first issue of OPEN COMMUNITIES - METROPOLITAN HOUSING EXCHANGE and the handbook WHATEVER HAPPENED TO OPEN HOUSING? The suggestions are there and this is the kind of local action that gets and keeps members. Get a group of your members involved and you will soon have other organizations working with you to solve the housing problems in your community.

For Metro Area Leagues: The new CMAL study topis is "A study of the evolving role of the county in the Twin Cities Metropolitan Area." They are aiming for a consensus May 1. Think about possible future action as you study. (See CMAL section.)

Included with this mailing is a form to record candidates' opinions on subjects of League concern. This is not a questionnaire, but we hope you will share your candidates' views with us. Please return forms to state office before December 1, 1974 so lobbyists have maximum time to work with the data. We have established certain priorities for the 1975 legislative session -

*Land Use, including "ban-the-can"
*Legislative Reform, including size, pay and reapportionment
*Election Laws, including rotation of names on the ballot
*State implementation of the ERA.

CMAL's priorities are implementation of the development guide (policies; defining what is of Metro significance; and rapid transit(see CMAL section). During the next few months, you will have many opportunities to record statements for and against League positions. At any meetings with candidates, ask about possible legislation in each of these areas and record the answers. Alert your members and ask them to report back to you. We need to use every opportunity to get candidates thinking about these most important issues and it will help our lobbyists if they know what these thoughts are. Keep a copy of these opinions for your file for future reference when writing or calling your legislator. See p. 5, June National Board Report.)

Wanted: Editorial assistants for 1975 editions of Capitol Letter (CL). Would work on a one-to-one basis with Jerry Jenkins, CL editor. Purpose: to train editors for 1976 and subsequent editions of Capitol Letter. Probable schedule: spend one day in state office per issue, starting January 1975. (It helps if you can type.) Apply to state office. If more information is needed, call Helene Borg (472-2674) or Jerry Jenkins (645-1452).

S E C R E T A R Y
(Rosenbloom)

When the president or secretary includes announcements of statewide workshops in the minutes, the person or persons going from your League should be the next order of business and should be indicated in the minutes.

With the updated recognition standards adopted at national Convention, local Leagues must make the maximum effort to be represented at all statewide workshops, conferences, etc.

M E M B E R S H I P
(Atchison)

Your state Membership chairman was privileged to attend a meeting of midwest state LWV Board members in Chicago, July 30 and 31. It was another of those stimulating experiences that my League membership affords me. I hope that you are able to keep your fellow members aware of the many opportunities we all have as a result of belonging to this group of concerned ~~women~~ (oops) persons.

The main message I brought back from Chicago came from national Board member Irene Janski (Richfield LWV) who told us in no uncertain terms: "Unless we find a way to involve the part-time volunteer, to make it possible for the person who does not care to devote her entire life to LWV to be a member and a leader, our organization will die!" We talked a lot about flexibility--fliexible ways of working, flexible demands on members, experiments with concurrence, realistic financing that will allow for more paid people to do some of our work, etc. etc. We are groping for answers, and all of us are experiencing decreases in numbers.

As you contemplate the problem of involving people to a realistic, even possible, extent, I hope you will share your thoughts and solutions with me. Do remember that involvement is the key to keeping those members we recruit.

Do you have: Membership Committee Checklist?
Job Description, Membership Chairman?
How to be a League Member?
Member Involvement and the Unit?
Membership Memo No. 1, 1973 (recruiting how to)?
...all of these may be ordered from the state office.

Corrections Workshop - October 14, 1974 - a good way to introduce prospective members to the League is to show them the League in action. (Men, as well as women, will be interested in this program.) Eleanor Weber, Corrections Study chairman, has an excellent program arranged. (See brochure enclosed with third class mailing of Board Memo.)

1974 National Volunteer Awards: Presented annually to outstanding individual volunteers or volunteer groups by the National Center for Voluntary Action--for more information write the center: Awards Program, National Center for Voluntary Action, 1785 Massachusetts Ave., NW, Washington, DC 20036. Deadline for nominations is October 31st--your chance to honor your League's "special people". . .or assist other groups in recognizing theirs!

F I E L D S E R V I C E
(Cushing)

"Heigh, Ho - It's off to Workshops"...
we all go, right?: Now Standard Operating Procedure!

Now that dates are firm for the fall calendar and planning for your initial meetings well underway, make certain you have commitments from appropriate members to attend the scheduled workshops (and standby people to cover emergencies as well.)

We continue to stress the newly revised standards for local Leagues which include attendance at regional, state and national meetings because we do have Leagues who have missed a significant number of such events. Invite your adivsor to go with you or meet you there. She should be planning to attend, and this is another opportunity for you to become better acquainted.

If you have suggestions or criticisms, or feel your needs are not being met, let's talk it over, but do COME!

NEWS NOTE: The new LOCAL LEAGUE HANDBOOK is due to appear about January 1975 according to the latest word from the national Board.

VOTERS SERVICE
(Waldo)

We have a new label! In the new standards for local and provisional Leagues adopted by the 1974 national Convention, Voters Service has become Citizen Information. That means identifying current issues and helping citizens act to resolve them through governmental, electoral and political processes. All of which says that we are going to do many of the things we are now doing and MORE. It will require your creative thinking about what the citizens that you serve need to know and how you plan to reach them.

By now you know how a Citizen Information (Voters Service) chairman spends her summer--gearing up for all the fall projects. You've done a good job with the candidates' questionnaires and now that you have them, consider the variety of ways to use them (i.e. publishing your own local voters guide, local newspaper publication, local bulletins).

The Campaign Techniques Kit is coming (that's good news) but it is late (that's the bad news). Our timetable for publication failed to take into account the fact that mountains of material must be distilled to make the kit applicable to citizens who are already involved in the political process as well as those who have not participated. You should have the kit by the end of this month, August.

The secretary of state has published a 1974 Voter Information pamphlet that gives basic information about registration and absentee voting and lists the constitutional amendments. A copy is included in this mailing--additional copies are available at no cost. However, the supply is limited--first come, first served basis, so order now from the Secretary of State, 180 State Office Building, St. Paul, MN 55155; also available from your county auditor.

Also remember that the DIGEST OF MINNESOTA ELECTION LAWS (with the 1973 insert) is still available. Use it to make citizens more knowledgeable about elections. They should be used now so that we can print a revised edition following the next legislative session. Order from the LWV state office - 10¢ single copies, 3/25¢ or 100/$7.00.

"Postcard Registration" FACTS! In addition to your other responsibilities this election year, you may already be helping your local officials with voter registration in designated public buildings. Election law changes in 1973 permit registration by mail. Quoting from the Rules of the Secretary of State,

> "The auditor shall give to any person or group who requests in writing a reasonable number of forms for the purpose of distribution. In those areas which have pre-election day registration, the auditor shall encourage pre-election day registration by making registration forms available to persons and groups for distribution."

This may be another way to reach those citizens who for one reason or another have not participated in elections. Many studies have shown that registration is the key, and that generally about 80% of those registered do vote.

The 1974 LWVMN General Election Voters Guide is coming! This tabloid-size special issue of the Minnesota VOTER will contain the statewide candidates answers to League questions as well as pertinent voter information. Think about all the possibilities for distribution in your area (schools, libraries, banks, businesses, community organizations, etc.) An order blank is included in this mailing so that you can order promptly. Your local questionnaire could be distributed with the League Voters Guide. (If you use inserts and intend that some Voters Guides will be mailed, check your League's special mailing permits to be sure that inserts may be used.)

For your information before the Primary Election, we have included a list of all candidates for statewide offices. Hope it will help you answer some of those phone calls you are bound to receive.

As Citizen Information (Voters Service) chairman, you are encouraging League members as well as other citizens to participate. More League members should be encouraged now to become actively involved in the election process by becoming election judges. What better way to become acquainted with the administration of elections than to be part of the system? In cities of the first class, election judges must come from Civil Service lists. In municipalities with more than 1,000 voters, judges must come from lists furnished by political parties. These lists probably contain names of League members. An article for your bulletin might stir some interest.

Thinking ahead to November 5, General Election Day, if your League is assigned a key precinct, please be sure to recruit reporters soon for the League's ABC reporting project. Suggestions for recruiting are included with this mailing as well as a report form to be returned to the state office.

As part of this Board Memo mailing you will find a listing of Leagues in Minnesota by congressional district. As you plan your candidates meeting, try to coordinate with the other Leagues in your district. If candidates meetings cannot be held as a combined League effort, please do inform the other Leagues in your district about your candidates meeting. Cooperation may save League time as well as the candidates' time.

The Voters Service evaluation sheet I promised in the OUTLOOK FOR WORK is another "extra" this month. Please regard it as a planning tool as well as an evaluation sheet. Your ideas and successes will be carefully considered when your report arrives December 1, 1974 in the state LWV office. This will aid you later when you send in your section of the annual report to LWVUS in March 1975.. (New title: 1974 Election Citizen Information Report)

P U B L I C R E L A T I O N S
(Rockenbach)

There's something special for you enclosed with this mailing: a tip sheet on community service and other spot announcements! Check with your president and begin putting it to work in your PR strategy--this very week!

E D I T O R I A L / P U B L I C A T I O N S
(Andersen)

Oops! No sooner had I mentioned the date of the current national catalogs (LWVUS) in the OUTLOOK FOR WORK last May, when national sent out new ones. So, you should have at hand for reference these two latest national catalogs: CATALOG FOR LEADERS and CATALOG FOR MEMBERS AND THE PUBLIC, both dated "spring 1974." (The current state PUBLICATIONS CATALOG is dated February 1974.)

Change of mind There will be no new edition of DIGEST OF MINNESOTA ELECTION LAWS AND MINNESOTA SCHOOL DISTRICT ELECTION LAWS. The decision has been made to continue with the current edition (complete with pale blue insert) until the end of the next legislative session (May 1975). If you need more of the current edition for use this fall, order now. The price is still 10¢ or 3/25¢ or 100/$7.00.

Progress Reports INDIANS IN MINNESOTA: Production seems to be on schedule. We've seen galley proofs and will have seen page proofs by the time you read this Board Memo. We're using a different cover to reflect the fact that this edition represents an 80% revision of the text. The cover price will be $4.00 (price to the public) and $3.00 to League members and to Indian organizations. Postage, handling and sales tax are additional costs to the purchaser. (There are many whews and sighs as this nears completion.)

VOTERS GUIDE: Now is the time to order extra copies of this newspaper-like issue of

the Minnesota VOTER for use in the community; it will be off the press September 16. An order form is included with this mailing so check with your Voter Service chairman about ordering.

CORRECTIONS publication: In the works, with October deadline as planned.

Forward with Back VOTERS — Consider ordering back issues of the Minnesota VOTER for your new member kits - just 5¢ each, except the March 1974 issue on Financing Government in Minnesota (still only 2/25¢). Forecast one of the plusses of membership--catch up on recent League study/action.

Changes in lists - please make the following changes:

Presidents: Winona phone #: 608-687-9992
Buffalo address: Route 5, Box 294
Golden Valley: Artice Silverman (Morton D.)
8 Natchez Ave. S.
Golden Valley 55416
337-0460 (612)
Shoreview: Mary Anna Welch (Claude A.)
1038 Arbogast Rd.
Shoreview 55112
484-2894 (612)
State Board list: Westmoreland's phone #: 823-5807 (also on Consultants List)

Mailed earlier

Candidate(s) Questionnaire packet - legislative/judicial (legislative candidate questionnaire only *)
Preliminary Announcement - Corrections Conference

Included with this Board Memo
(3rd class mailing)

Corrections: People, Prisons and Programs conference flyer*- 5/LWV
Consensus questions on State Role in Land Use - 2/LWV
Information on NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM
Three state Department of Education Updates
List of local LWV Programs*
Candidate Opinion Form*
List of Bills/Role Call - 1974*
Action Workshop flyer*
Campaign Techniques Kit
Voter Information pamphlet - Secretary of State
ABC forms
Candidates for statewide office*
Leagues by Congressional Districts - 1974*
Citizen Information Report - 2/LWV
Amendment Promotion Kit
Minnesota Constitutional Study Commission Final Report
Radio and Television Spot Announcements
Order form for Voters Guide*
Information on Ethics Commission/Campaign Financing*
1974 Election Laws
* on DPM

555 WABASHA, ST. PAUL MINNESOTA 55102 TEL (612) 224-5445

The League of Women Voters of Minnesota

BOARD MEMO

September 1974
A - T

O C T O B E R, 1 9 7 4

Amendment Promotion Month/League Membership Week: winning combo for Amendments One and Two in Election '74, date-by-date . . .

October - AMENDMENT PROMOTION MONTH/MEMBERS, MEMBERS, MEMBERS!
1 - Reservations for Conference on Corrections due in state office
2 & 3 - LWVUS Action Workshop, Camp Courage
4 - Reservations for all League Action Workshops (five of them!) due in state office
8 - State Board Meeting
9 - Hennepin County Health Day (see Local Program section, this Memo)
10 - League Action Workshop at Detroit Lakes
11 - League Action Workshop at Duluth
13-20 - LEAGUE MEMBERSHIP WEEK - statewide!
14 - LWVMN Conference on Corrections--for present and prospective members! - 8:45-3:15, Jewish Community Center, 4330 S. Cedar Lake Rd., St. Louis Park
15 - Local League Membership Lists due in state office (see OUTLOOK FOR WORK)
16, 23, 30; Nov. 6, 13 - Workshop on Metro Growth Strategies, University of MN (co-sponsored by LWVMN) - see flyer.
16, 23, 30; Nov. 6, 13, 20 - "Metro 2000" at Minneapolis Institute of Arts - see September Memo; mailed to Metro Area LWVs September 19.
16 - League Action Workshop at Cottage Grove (location/directions - see p. 6 this Memo)
17 - League Action Workshop at Fairmont
19 - League Action Workshop at Minneapolis
22 - Economic Census Users Conference (see Local Program section, this Memo)
24 - World Population Day (see September Memo)
25 - United National Rally Day (see flyer) - - - - - - - - - -> China Conference - see p. 8 this Memo
31 - Nominations for Volunteer Awards due (see September Memo)

November - VOTE!
5 - GENERAL ELECTION DAY ... . Vote Yes on Amendments 1 and 2!
19 - Lobbyist Training Workshop (see Action section, this Memo)
21 - County Auditor Day (see VS section, September Memo)

December
2 - Election '74 Report due in state office
2 - Capitol Letter subscriptions due in state office

At the September meeting, the state Board . . .

Adopted: questions to local Leagues on copper-nickel mining as part of the Land Use consensus due January 31, 1975.

Accepted: report of committee inquiring into state Board members as candidates for elective office which recommended no set policy but recommended that each case be considered before filing and requested that the Nominating Committee inform prospective Board members of this procedure.

Agreed: to assist CMAL in legislative lobbying expenses through June 1975.

Leaguekeeping Hints: The LWVMN needs three copies of all publications your local League prints.

Presidents, please review the list of Leagues by congressional district we sent to you in last month's mailing. If you are in more than one of the districts listed, please let the office know. Northern Dakota County is in Congressional Districts 1 and 2; please make this correction in the list.

S T A T E P R O G R A M

CORRECTIONS You all have your flyers and we hope you're making plans for a big turnout of members so that someone from your League will be attending each of the small meetings--and ready to pool your information/impressions/insights to aid in your League's study!

Enclosed, one per League, is a copy of reprint on the Juvenile Justice series which ran in the Minneapolis TRIBUNE in September. The Corrections publication is now at the printers. We hope to have a limited number of copies available to sell at the Corrections Workshop on October 14th -- another reason for you to attend the workshop; get 'em hot off the press! We cannot give you a firm price yet, but we estimate $1.10 plus postage and handling. This is an excellent every-member piece.

Directions for those of you who will be driving to the Corrections Workshop at the Jewish Community Center on October 14: the Jewish Community Center is just east of Highway 100 at the Cedar Lake Road exit. (Benilde and St. Margaret's Academy are other nearby landmarks, as is Stephens Buick, West Side VW.) Coming from the north? - see p. 9 this Memo

If you have to stay overnight, here are some motels:

St. Louis Park - Lakeland Motel, 4025 Highway 7, 926-6575
Voyageur Inn, 2823 Wayzata Blvd., 377-7100
Ambassador Motor Lodge East, 3924 Excelsior Blvd., 927-7731
Edina - Biltmore Motel Hotel, 5212 Vernon Ave. S., 929-2601
Golden Valley - Holiday Motor Hotel, 812 N. Lilac Dr., 588-4665
Hopkins - Hopkins House, 1501 Highway 7, 935-7711

Memo - DOC publications: Please note that the two publications listed below are out of print and can not be obtained from the Department of Corrections -

Enabling Counties to Finance Community Corrections
Residential Community-Base Correctional Programs, Operated, Subsidized or Regulated by the Minnesota Department of Corrections.

EDUCATION (Atchison) The Minnesota Department of Human Rights has issued guidelines for eliminating sex discrimination in elementary, junior and senior high school athletics. These, along with guidelines for eliminating sex discrimination in employment, are effective July 8, 1974. Although they are not rules and regulations, they represent a series of interpretations of the law by the Department of Human Rights. I am informed by the State Department of Education that these guidelines are expected to be considered definitive in any court case involving discrimination. Unfortunately, the printed guidelines are not currently available in sufficient quantity for us to send them to all Leagues. We hope to have them for a future mailing, or you may request a limited number from the State Department of Human Rights, 200 Capitol Square Bldg., St. Paul, MN 55101.

According to Betty Howard, Women's Division Director of the State Department of Human Rights, the guidelines were written with due attention to the difficulties facing school districts with a long history of imbalance in athletic programs for boys and girls. You and your school officials will find them interesting, to say the least!

The State Department of Education has distributed the Human Rights Guidelines to all school districts in the state and is encouraging their implementation. An informational conference was held September 10 to which all superintendents, boards of education and persons interested in eliminating sex bias in Minnesota schools were invited. Attendance was sparse, but information on implementing the guidelines was available, as well as an outline of provisions of pending HEW regulations enforcing nondiscrimination on the basis

of sex in post-secondary education programs and activities receiving federal financial assistance. HEW proposed guidelines are published in the Federal Register, Thursday, June 20, 1974, Part II.

House-Senate Joint Subcommittee Hearings:
East Grand Forks - September 25 - 1:30 p.m. - City Council Chambers
Marshall - September 25 - 9:00 a.m. - Lecture Center, 217, SWS College
Austin - October 3 - 9:30 a.m. - City Council Chambers.

ENVIRONMENTAL QUALITY (Watson) — By the time you receive this Board Memo, your president will have received a packet, LAND USE IN MINNESOTA: WHERE WE ARE. These are the materials mentioned in the September Board Memo which will assist you in reaching consensus on state land use.

Henriette Britton, 1624 Bixby, Bemidji, of the Bemidji Area League, has been appointed to the LWVUS Energy Task Force. Our congrats to Henrietta.

AMENDMENT PROMOTION (Westmoreland) — Gleanings from local bulletins and Board minutes indicate that Leagues are undertaking amendment promotion campaigns in various and innovative ways. Remember to let us hear from you about your activities.

Our League "Vote Yes" flyer is available for 2¢ each - a snappy piece on a blue background -- perfect for mailings to your finance drive contributors, local officials and other community groups. Sample enclosed. If you have not placed your order, do so quickly!

Minnesota Committee on Constitutional Amendments (MCCA) brochures will be available free as long as the supply lasts. Estimate your needs for additional brochures, and we will have them ready for you to pick up at the national and state Action workshops.

Watch for --

1. The LWVMN press release (copy in the Amendment Promotion Kit) on October 2
2. Weekly releases by prominent citizens regarding the amendments
3. An announcement of the official proclamation for State Constitutional Amendment Study Week (week of October 20). MCCA is preparing study materials to be distributed to junior and senior high schools, junior colleges, and private and state colleges. This will focus on a history of our state constitution and what effect the proposed amendments might have. Each local League will receive a copy of the study materials for their information. We encourage you to work with the schools in your area in implementing this information.

N A T I O N A L P R O G R A M

UN (Moss) — Don't forget the UN Rally! See enclosed brochure for details.

The UN has declared 1974 as World Population Year. The World Food Conference and the World Population Conference were called in order to seek solutions to worldwide problems of food and population.

The League is one of the sponsoring organizations for the celebration of World Population Day, October 24. In order to focus public attention on population and related problems, the coalition of sponsoring organizations is holding a street lobby on the corner of 8th and Hennepin at 11:30 a.m. on October 24. "Lobbyists" will carry signs -- "the more the hungrier" -- and pass out information leaflets until 1:00 p.m. If interested in taking part, call Linda Coyne, 377-2544.

L O C A L A G E N D A
(Jones)

Accumulating information concerning your local Program studies can be a big job. Then the local Program chairman is faced with organizing this material and making it available

to members and the community. This is rarely the job a committee can do successfully, but if the task is formidable or beyond your talents or time, get help! Scour your League for members who have a knack for organizing; perhaps there's someone who likes to write who could help with continuity simplifying other people's prose; or best of all, a real editor-type person who can take hold of that wealth of facts and make sense and syntax out of what is essentially a committee effort. It is very important that all members be aware of your findings, not just your committee and the Board - all members will be part of any consensus your League reaches and your members are your solid support when you state your League position and act accordingly in the future.

Most of the Local Program items Leagues pursue are not "published," primarily because of the expense involved. Somehow, be sure the essence of information the committee has accumulated be made available to the entire League. Sometimes charts, graphs or maps can be made and transferred to various units. It may be you can edit tapes of interviews to cull important points for your members to hear. Some Leagues have effectively used slide presentations or transparencies to illustrate factual information. Your most reliable tool is your own bulletin, of course, so check with your editor in plenty of time to insure space, supplies and perhaps extra typing aid.

Though you may not have budgetary provisions for publishing, if your information is of wide community interest you might find a sponsor. Educational, informational League publications have been underwritten by banks, chambers of commerce, city councils, school districts and businesses who wish to help provide this type of service to their community. Your Board may have ideas, so check with them if you can envision this type of publication emerging from all your effort.

Economic Census Users Conference: October 22, beginning at 8:30 a.m. at Thunderbird Motel, Minneapolis, sponsored by Upper Midwest Council and other groups interested in acquainting citizens with information available from the 1972 Economic Censuses of Manufacturers, Business (inc. retail trade), and Construction Industries. Registration (including lunch) is $15 and should be mailed to Upper Midwest Council, Federal Reserve Bldg., Minneapolis 55480.

Hennepin County Public Health Day, October 9, 1974, is sponsored by the ad hoc Committee of the Hennepin County LWVs at the Prince of Peace Lutheran Church in St. Louis Park. Registration fee: $1 ($2 additional for box lunch); for more information call Charlotte Dietz - 544-7698. Program open to public as well as to Leaguers. Program includes overview of health services and community planning for health.

COUNCIL OF METROPOLITAN AREA LEAGUES (CMAL) - Jerry Enders, Chairman

At our September 19th membership meeting, we provided a good deal of information concerning CMAL interests and activities. We hope that you will allow time at your busy Board meetings to review briefly what was covered. We distributed a summary of resources in many topic areas as well as a listing of materials that are available from the Metropolitan Council. Much of it will prove valuable to local, state and national topics as well as CMAL.

Considerable time was also devoted to discussion of possible Program items, CMAL financing and Action priorities. We are anxious to have responses from the local Leagues and we would welcome any additional comments that your Board would like to submit. The deadline for Program suggestions is April 1, but we are feeling out the interests of the local Leagues now so that we can present a few well-planned topic suggestions for your final evaluation.

January 16th has been set for our Metro Legislator's Day. It will be held at the Holiday Inn in St. Paul. We are working on a more efficient and equitable system for inviting and paying for legislators and further information will be coming soon.

Note to Leagues beyond the Seven-County Metro Area: "Resource Material for Study Items" and "CMAL - Past and Present," distributed to Metro Leagues at the September 19th

meeting, are enclosed "For Your Information."

After careful consideration, the state Board has appropriated $150 from the state budget under position support-action activities to assist CMAL in its legislative lobbying efforts through June 1975. CMAL, in turn, will coordinate their lobby efforts through the state Action Committee.

CMAL is part of League, an extension of local Program and funded by the local Leagues in the Metropolitan Area. With the change to an Inter-League Organization (ILO), CMAL is beginning to develop a gross budget similar to local Leagues. This temporary aid from state will enable CMAL to use a number of women as lobbyists this session, creating increased total visibility for League. This aid is for legislative lobbying only, based primarily on state and national positions.

As part of an ongoing responsibility of the state League, funds have also been used this past year to assist in the initial organization of ad hoc arrangements among Leagues on a county or an area basis, such as the newly formed ad hoc Committee of the Hennepin County Leagues.

A C T I O N
(Borg)

Is your head spinning?
Is that word "Action" bombarding you from all directions?
Are there too many forms to fill out and return?
Do you feel "alone" with no one to turn to because of a small membership?

STOP!!!!! Stop right now. You are thinking of the League as a job instead of a means to get something done.

--- You want to know your candidates' opinions on important issues. Putting these down on the Candidate Opinion Form is merely keeping a record for later use.
--- You want to be sure your candidates are following our new campaign financing regulations. Monitoring the election process is the only way you can be sure.
--- You want information on subjects that concern you and you want ideas that will increase your influence. Workshops are held to provide these tools. (I am expecting to meet every Action chairman at the October State Action Workshops.)
--- You want to share with others and get their help and cooperation. Call your Bulletin editor right now and tell her you want an ACTION BOX in the next issue. Use the Campaign Financing and Ethics law as a starter (a packet of information on it went out last month) and let your membership know we helped to get this law passed and now we are helping to make it work. Arrange five minutes at each unit meeting for a report on the "action" taken this last month and what is needed next. (This is a great way to keep you on your toes. You would hate to report that you only washed clothes.)
--- You want to meet your newly elected officials and all those people who will be making decisions that affect your life. You might not be able to talk to all of them, but you can interview your legislators and congressmen after the November election. The Alexandria League had their state senator write an article for their bulletin on Legislative Reform. He concluded by asking for their opinions. Another valuable contact.

Invite your Program chairman, your Bulletin editor, your Public Relations chairman and your president over for coffee. Brainstorm and figure out how best you can "use" the League of Women Voters to improve your community, your county, your state and your country. That's ACTION!!

ADVANCE NEWS! League activists and other public interest groups will welcome a training session for lobbyists and observers on Tuesday, November 19, 1974, from 9:00 a.m.-2:30 p.m. at the St. Paul YWCA Auditorium, 65 E. Kellogg in the morning and at the Legislative Chambers, State Capitol, after lunch.

Speakers will include members of the Minnesota Senate and House as well as successful

lobbyists. Registration fee for full day: $2.00 for League members and $5.00 for non-League members; includes valuable information kit. Send reservations and check to LWVMN state office, 555 Wabasha, St. Paul 55102, by November 15. (Luncheon is not included in the registration fee; bring a bag lunch or buy lunch at YWCA cafeteria.)

Please share this information by putting this notice in your bulletins and by contacting public interest groups in your area.

League Action Workshop at Cottage Grove - October 16 - will be at St. Rita's Church, 8694 S. 80th St. Highway 61 to 80th St.; turn east; church is about six blocks beyond high school.

T R E A S U R E R S

Our cash flow is not flowing. We have used approximately $8,000 of our beginning-of-the-year balance of $11,000. We would appreciate it if local Leagues would send in part or all of their pledge payments. Unlike the LWVUS, LWVMN does not bill.

Please see the Membership section or confer with your Membership chairman concerning the list of local League members needed in the state office October 15th. (Please include first names on the list.) It costs the LWVMN 10 cents for every VOTER returned. One day alone we paid out $1.10 in postage due.

M E M B E R S H I P
(Atchison)

Flash! Our very own week is right over the horizon -- October 13-19 -- and Rosemary Rockenbach, state PR chairman, has been lining up some special TV interviews with League leaders. She's thinking Membership as well as PR these days (and who isn't relating Membership to her portfolio! Or should be!) Enclosed with this Memo bulk mailing is a special Membership Memo from Rosemary designed to help you reach and keep members--from the PR perspective. Watch for your copy--and let us know how you put it to work for you!

It is encouraging to note in the minutes from several Leagues that our recommendations for a recruiting campaign are being followed. It will be interesting to see if they succeed. Refer to Membership Memo No. 1, 1973, for the plan for recruiting members. Some of you are modifying it by substituting a bulletin article for a personal letter to members. This has not been as successful as a letter in some cases. Let us know how it worked for you.

To follow up your fall recruiting activities, as well as focusing on Membership Week, watch for statewide TV and newspaper coverage of the Corrections Workshop on October 14. (Sample press releases/spot announcements are enclosed.) You received the details of the program last month. Remember to capitalize on the publicity and the great interest in corrections to further entice members of your community to become members of the LWV.

AFTER RECRUITING COMES ORIENTATION--possibly more important than anything you and your committee can do to KEEP the members happily participating.

OCTOBER 15 is the dealine for sending your complete membership list (that's names - first and last with husband's in parenthesis - address and zip code!) This list is essential so that the state office can keep its mailing list current. Do be in touch with your treasurer to see that your list is accurate and prompt! We depend on you to help us do our part.

F I E L D S E R V I C E

Historic Request! We've been asked by the reference library at the Minnesota Historical Society (near the Capitol, St. Paul) to remind all local Leagues that your publications are needed for reference about local government and issues of concern in your community. Look over your current and recent past publications--bundle a copy of each one up and send it to MHS library for preservation and scholarly reference. Address: Cedar St. and Central Ave., St. Paul 55101. (PR idea: how about a feature story when you

post your package?)

C I T I Z E N I N F O R M A T I O N
(VOTERS SERVICE)
(Waldo)

Countdown to Election '74 ---- time for completing your plans to inform all citizens about the candidates and issues. The Minnesota VOTER - Voters Guide is now in the hands of every League member. How many ways can it be distributed in your community?? Development funds have made possible statewide distribution at minimal cost. It's a real opportunity to demonstrate League's effectiveness. Need more copies? Order from LWV office.

A fact sheet describing eligibility requirements and voting procedures in Minnesota will be available October 1 from the Agricultural Extension Service of the University of Minnesota. Single copies may be obtained free from any County Extension Office or by writing the Bulletin Room, University of MN, St. Paul, MN 55108. Ask for Agricultural Economics Fact Sheet No. 8 --- Revised 1974, Voting in Minnesota by Carole B. Yoho.

ABC Election Reporting - If you have not yet done so, please designate the reporters for your assigned precincts. For the success of this project it is imperative that we have a reporter for every assigned precinct. When the names and addresses of the reporters are returned to the state office, then materials can be sent directly to the reporters!

Announcing County Auditor Day in Minnesota - (The announcement was saved for this Board Memo due to space limitations last month! So the suspense is over!)

November 21 has been designated as County Auditor Day in Minnesota. On that day throughout the state, League representatives will call on their county auditors for an interview. At this interview we will be concerned with the elections and election laws from the auditor's point of view. The results of this interview could give us a variety of necessary information. It could help identify areas in which we need to put more time and energy....Do citizens understand voter registration in Minnesota? What kind of training do election judges receive? Should election laws by added, amended? The information may be particularly pertinent to your state Program and/or Election Law chairman, your Action chairman, and to your Citizen Information chairman. In addition, it will help your counterparts on the state Board determine needs on the state level.

In October you will receive background information, interview sheets and directions for County Auditor Day.

Skills Bank needs applicants - The Women's Skills Bank has been organized for almost two years. The League is a member of the Skills Bank and has the responsibility of seeking qualified women to serve on governmental committees, boards and commissions. Our membership is uniquely qualified for many of these appointments. Interested? Call or write Mary Waldo, c/o LWVMN office. Help increase the participation of women in government!

P U B L I C R E L A T I O N S
(Rockenbach)

Radio Rationale! (Rationing?) To insure a minimum of coverage and prove that I am actually doing something, all public service announcements will automatically be sent from the state office to the following Metro Area radio stations. If any local Leagues do not want me to send spot announcements to specific stations, but want to do it themselves, please let me know (488-1810) or leave message at the state office, and I will take them off my list. The stations are as follows:
KDAN, KDWB, KEEY, KQRS, KRSI, KSJN, KSTP, KTCR, KTIS, KUOM, WAYL, WCCO, WCCO-FM, WDGY, WLOL, WMIN, WWTC, WYOO and KUXL.

For Your Information - BEMIDJI - Aug. - Fair booth will have information on all elections. FAIRMONT - Aug. - VS chairman and Barb Jones taped interview for radio. NORTHERN DAKOTA COUNTY - July - Item chairmen submit resume and explanation so article on item can be submitted to papers; president asked to speak to South St. Paul Rotary.

Reminder: There is PR help enclosed with this Memo bulk mailing for Membership chairmen.

Membership and PR can - and should - work together to reach and sustain the interest of members.

E D I T O R I A L/P U B L I C A T I O N S
(Andersen)

What Is Red, White and Blue?

The special newspaper edition of the Minnesota VOTER, of course! The banner headline says, "Meet Candidates for State, Congressional Offices." Members will have received their copies by now, and local Leagues will have received their bulk orders as well. If you need more, re-order quickly. The press run was 100,000 (a lot!), but they're cheap (2¢ or $1.60 per 100) and will undoubtedly go quickly.

Remember: You'll want to distribute - possibly sell copies - to high schools, junior college for new voters; how about realty companies/Welcome Wagon to reach new residents - nursing homes, libraries. Have plenty to hand out as you register voters - when you attend other community meetings in your area. Think Big - quantities, service, visibility - Order enough - NOW!

A compass is to a Scout as a _____ is to a Leaguer??

Answer: The state publication, PROGRAM FOR ACTION, 1973-1975, a yellow booklet printed in brown ink. As unit meetings come together for fall meetings, members will find it easier to brush away summer cobwebs of the mind if they have this publication available at Board meetings and unit meetings. It's the official, unabridged explanation of state Program items PLUS the Council of Metropolitan Area Leagues PLUS suggestions for local action on these positions. It still sells for 35¢ each (or 10-49 @ 32¢; 50-99 @ 28¢ and over 100 @ 25¢ each). This 'compass' could assist at every discussion and decision. Should it be an every-member piece? An every-Board-member piece?

Changes in Lists: Presidents List:

Anoka - Claudia Jagelski, 9105 Norris Lake Rd. NW, Elk River 55330
Austin - President is Ione Louk (Harry), 507-B-6th Ave. NW, Austin 55912 - 507-437-2378
Cass Lake has a new president - Nancy Engle (Max), Cass Lake 56633

* *

HELP WANTED - PART-TIME EMPLOYEE FOR LEAGUE OFFICE,
SKILLED IN OFFICE PROCEDURES AND USE OF OFFICE MACHINES.
RESPONSIBLE FOR KEEPING LEGISLATIVE FILES AND LOBBYISTS UP-TO-DATE.
WILL WORK WITH ACTION AND PROGRAM CHAIRMEN. $3/hr.
CALL 224-5445 FOR FURTHER INFORMATION.

* *

--- CHINA CONFERENCE, sponsored by the World Affairs Center, will be on October 31 at the Holiday Inn Central. The agenda includes:

Morning meeting - workshop for teachers, but anyone welcome
Noon - Luncheon. Keynote speaker: Mr. Stanley Karnow, associate editor of New Republic
1:45-3:30 - 3 panels: (1 and 2 run concurrently)
1. Trading with China
2. China's impact on the world
3. Understanding the Chinese
3:30 - Summary of three panels

Cost for the Conference is $15. Make checks payable to the University of Minnesota; send to Program Coordinator, Department of Conferences, 211 Nolte Center, Minneapolis 55455.

FYI: Enclosed with this Board Memo (bulk mailing) is U. S. Population Policy - a petition - for your use, if you so desire.

Directions to Jewish Community Center - addendum:

If you approach St. Louis Park on Highway 100 from the North, you will find no Cedar Lake Rd. exit. Proceed to Highway 7, exit to the east, cross overpass and immediately exit back onto Highway 100 south. Continue south to Cedar Lake Rd. exit. As you come off exit, bear to the left to stay on Cedar Lake Rd.

Mailed earlier

LAND USE IN MINNESOTA: WHERE WE ARE

Included with this mailing

Flyer - Metro Growth Strategies*
Flyer - UN Rally
Minneapolis TRIBUNE reprint
"Vote Yes" flyer*
Membership Memo No. 1* - 3 per League
Sample press releases/spot announcements
U. S. Population Policy petition
Flyer - Minnesota Conference on Better Health - FYI only
May 14th Interview with Albert Quie - 1st Congressional District LWVs only
Monitoring Election Day Voting Procedures
Instructions for Election Judges
Memo and News Release - non-Metro Area LWVs only
CMAL materials - non-Metro Area only

* to DPM

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, Minnesota 55102 - October 1974

Memo: Presidents, Action Chairmen, Corrections Chairmen

From: Mary Ann McCoy, President

Re: Changes from Board Memo instructions and additional instructions -- Consensus

October 22, 1974

1.) It is the custom of the LWVMN to send all legislators a congratulatory letter upon their election.and include a copy of PROGRAM FOR ACTION. After further reflection, discussion and review of legislative districts covered by local Leagues, it has been decided to also include the UPDATE on Legislative Size.

In that congratulatory letter, we will inform the legislators that legislative size will be a concern of the LWVMN next session, that League members will be interviewing legislators before the session starts and that legislative size will be one of the topics discussed. A separate letter with same enclosures will be sent to members of the Minnesota Senate.

So.....Please note than instructions re: local Leagues distributing copies of Legislative Size UPDATE (p. 3 and p. 9, November 1974 Board Memo) are hereby cancelled! And thanks for your flexibility in Action!

2.) Consensus questions are enclosed with the third-class mailing being sent this week to local Leagues.

Consensus questions 3 through 10 apply to the adult part of the Corrections Study. Be sure to mark the questions 3 through 10 "Adult Corrections Consensus questions."

The Juvenile consensus statement to be considered for concurrence will be mailed separately within the next three weeks together with background information, a discussion guide for it, and a discussion guide for the adult study.

555 WABASHA, ST. PAUL MINNESOTA 55102 TEL (612) 224-5445

The League of Women Voters of Minnesota

BOARD MEMO

October 1974

N O V E M B E R 1 9 7 4

Election '74 and Pre-Legislature '75-'76: Prime Time for League Service/Action, date-by-date . . .

November - VOTE!
- 5 - GENERAL ELECTION DAY . . . Vote Yes on Amendments 1 and 2!
- 9 --TV series on "Tradition and Change in Upper Midwest," KTCA-TV (Ch. 2) begins (see PR section, this Memo)
- 13 - LWV of Minneapolis briefing on Indian issues, 9:15, Minneapolis Public Library - (see HR section, this Memo) - open to the public
- 19 - Lobbyist Training Session (see flyer, this Memo)
- 20 - State Board meeting (note change in date)
- 21 - County Auditor Day (see CI -VS - section, September Memo)
- 15 - Amendment Promotion Reports due in state office

December
- 2 - Election '74 Report due in state office
- 2 - Capitol Letter subscriptions due in state office
- 6 - Mailing date for December/January '75 Board Memo and enclosures
- 11 - LWV of Minneapolis briefing on Corrections, 7:30 p.m., Minneapolis Public Library . . . open to the public
- 15 - Legislative Interviews due in state office (see enclosure, this Memo)

January 1975
- 7 - Legislature convenes
- 15 - Membership Count (as of 1-1-75) due in state and national offices

At the October meeting, the state Board . . .

Appointed: Jan Dvorak (St. Paul) as State Budget Committee Chairman
Janet Rosenbloom as chairman of a Nomenclature Committee to research terms used to designate LWV committee leaders, as directed by Council '74

Discussed: plans for training session on Lobbying in the Public Interest, November 19, 1974 (see flyer enclosed for agenda, registration information)

Activated: research committee (joint Board and off-Board) on status of inter-League organizations including CMAL and ad hoc county/regional committees, Ann Knutson, chairman.

Did you know . . .

. . . that the Leadership Memorial Fund was established in 1972 in memory of Ethyl Young, a past president, LWVMN? The LMF aids in developing state League leadership. Gifts may be made at any time. Acknowledgement of memorials will be sent to families in the name of the honor. Local Leagues, members and friends of the League are finding LMF a special way to honor the memory of loved ones who share in League's purpose. For additional information, contact Sid Moss, LMF Committee chairman, c/o state office.

S T A T E P R O G R A M

CORRECTIONS (Weber) It's here -- the CORRECTIONS: People, Prisons and Programs publication is so hot off the press that not all the copies have been delivered to the office

yet! The cost to League members is $1.50 (plus postage & handling) per copy. (Remember, don't prepay; we will bill you.) The cost to non-Leaguers is $2.00 (plus postage & handli & sales tax, if applicable).

We did have enough copies to distribute to the 560+ people who attended the Corrections Conference on October 14. Did you see our TV coverage (Channels 4, 9)? The day was a rousing success.

Enclosed with this mailing are two copies of Corrections Consensus Questionnaires. Keep one for your files and return one copy to the state office by March 24, 1975. We will be sending out a discussion guide within the next few weeks to help you with the consensus process.

ENVIRONMENTAL QUALITY (Watson)

Flash - The Environmental Quality Council's action to require an environmental impact statement on copper-nickel mining obviates the necessity for consensus on copper-nickel questions. Repeat--it will not be necessary to answer the questions included with the state Land Use consensus. The action will allow time for public participation and will delay any decisions until the impact study is completed. Keep the fact sheet; we will update it if new information is available.

Re: State Land Use Consensus, due January 31, 1975, in state office.* Sounds of grumbling over an added state consensus are being heard. We know you have a crowded calendar, but the questions are not that difficult. Try some of the innovative ways to reach agreement if there is not time for the traditional discussion--tear-off sheets to be returned, telephone polls, etc. Remember, Leaguers are flexible. Russel Train, EPA administrator, calls land use planning "the nation's No. 1 environmental problem."
* National Land Use Consensus due same date, national office.

Wanted: An eager Leaguer to serve on the state EQ committee handling the Air Quality portfolio. Rewards: Great satisfaction in promotion improved air quality. Time: Flexi. Qualifications: Some expertise in air matters. Apply: Mary Watson, 2775 Shadywood Rd., Excelsior 55331 or 471-8130.

Coming: A new plan for participation in discharge permit program (NPDES)! MPIRG, in cooperation with the MPCA, has worked out an easy way for all citizens to play a part in cleaning up the waters of our state. An information brochure on the details will be sent in the next mailing. Meanwhile, if you are not on the mailing list to receive notices of discharge permits in your area, write to:

Minnesota Pollution Control Agency
1935 W. County Road B2
Roseville, MN 55113

Recent notes in the news: Roy Ash's comments to the contrary, pollution controls are not responsible for inflation; they account for one-half of one percent of inflation according to Russel Peterson, chairman of Council on Environmental Quality. He further stated that all the funds for environmental protection are only 1.1 percent of the federal budget.

Rice Creek Watershed Inter-League Organization (really not an ILO but an ad hoc group) has voted to disband and are returning monies to the respective LWVs. It was formed in 1968 to study the problems of the Rice Creek watershed area and consisted of representatives of nine LWVs - Arden Hills, Blaine, Fridley, New Brighton, Roseville, Shoreview, St. Anthony, St. Paul and White Bear. Out of their study came consensus to support formation of a watershed district; this district is functioning well, and, while LWV members observe their meetings, there is no longer any necessity to continue the inter-LWV group.

HUMAN RESOURCES/EQUALITY OF OPPORTUNITY

LWV -- and ERA? YES! -- a special background piece for all your members is included with thi mailing. Let us know if you need additional back-up information to help interpret LWV's strong ERA stand--among your members, in your community.

Women--report of the Citizen's Advisory Council on the Status of Women, June 1974, is being mailed now--one copy to each local League. Check with your president and put this excellent resource to work in ERA action, in Equality of Opportunity action in your community. (Being sent by Council.)

Indians: LWV of Minneapolis will hold a briefing on Indian issues, Indian programs in Minneapolis, and INDIANS IN MINNESOTA, new 1974 edition, on Wednesday, November 13, at 9:15 a.m. in the Minneapolis Public Library, 4th and Nicollet Mall. All interested are invited to attend . . . and our thanks to Minneapolis Leaguers for this public aid in supplying information about this important LWVMN publication.

ORGANIZATION OF STATE GOVERNMENT (Knutson)

The UPDATE on Legislative Size is ready, as forecast in the OUTLOOK FOR WORK, May 1974. Extra copies will be included in the mailing for your Senators and Representatives in preparation for legislative interviews.

NEEDED: Leaguers to cover the many aspects of our Organization of State Government positions: Legislative and Executive. If you are interested or know of someone in your League who might want to be more familiar with the operation of state government - notify Ann Knutson, (612)881-1510 or the state office.

Open Meetings: Comments from many of you have indicated many governmental bodies are not adhering to the spirit of the law in openness of government. A Background on the Open Meeting Law and an evaluation sheet will be ready for the December 6th Board mailing.

L O C A L P R O G R A M
(Jones)

Vertical Action . . . how it can work for your community!

In addition to your own local Action positions, Local Program workers need a general, if not specific!, awareness of all state and national positions. For, unless you have a very active "Action" chairman who surveys the scene for you, it is the responsibility of your portfolio to be familiar with and analyze how all the statements of League opinions fit into your community. Perhaps you can put that position to work for you and the interests of your League and you will not need to complete additional study.

The procedure to remember:

1. Make sure your situation and League position will work together
2. Consult the president and/or Board for general agreement on your decision
3. Inform members including application of the positions and your reasoning
4. Action - whatever you and your Board consider appropriate
5. Keep members "up-dated"
6. Notify state or national of your actions - what you did and how effective it was.

Other ideas in this respect to this "vertical" action approach were exchanged at the LWVUS Action Workshop at Camp Courage, October 2nd and 3rd, 1974 and the five LWVMN Legislative Workshops. Contact your League's workshop-goers and talk over ways you can use these ready-made "new" local positions for your own communities' benefit.

C O U N C I L O F M E T R O P O L I T A N L E A G U E S
(C M A L) - Jerry Enders, Chairman

At our September 1974 membership meeting, we looked at three aspects of CMAL activity which we felt required input from the local Leagues - program planning, finance and action. A complete report will be presented in our December bulletin.

Lively Issues - two new studies emerged: a study of the educational system in the Twin Cities area and a study of health care. There was also interest in restudying transportation and land use by relating it to the local community. Citizen participation was mentioned, and there was interest in preparing a practical guide for citizen participation in the Metro Area.

CMAL should be an integral part of the local program making process, not only for identifying new topic areas, but also for relating items that have already been studied to your local situation. Please keep this in mind as you are working on your local program.

Finance - a metrowide finance drive was vehemently opposed, as was an every member

assessment. It was suggested that we change the break points on the dues scale so that assessments would change at 50, 75, 100, etc. members instead of at the present 150 member. No change can be made without a bylaws revision which would be made at the June convention. A definite proposal will appear in the December bulletin.

Action - our action report will appear in the next Board Memo.

The County study publication will be ready at the January 1975 meeting. It will have approximately 50 pages and will cost $1. Please phone your orders to Sally Patterson (699-0469) immediately. It will be a very valuable every-member publication.

Legislators Day is set for January 16, 1975 at the Holiday Inn in St. Paul. In the morning session we will present the positions which CMAL will be pushing in the up-coming session, and we will have a speaker from the Metropolitan Council presenting their legislative program. Over lunch you will have an opportunity to meet and lobby your representative. CMAL will send the official invitations, but we ask the local Leagues to follow up with a personal reminder. Details will appear in the December CMAL bulletin.

Transit Study - The consulting firms which are doing the Small Vehicle Fixed Guideway Study for the Metropolitan Council are anxious to get citizen input into their proposed plans. If you would like an opportunity to learn about the study or to have some input, please contact Jerry Enders (473-4171).

Did you know . . .
. . . that CMAL publications/fact sheets are mailed to Leagues in areas outside of the seven-county Twin Cities Metropolitan Area? The state League Field Service and Action Committees remind all Leagues that matters of metropolitan significance are decided by legislative committees and joint action of both bodies of the Minnesota Legislature. We hope that the information supplied by CMAL research will help you keep your members and your legislators informed about these timely matters. If you wish more information, contact the state League office.

A C T I O N
(Borg)

Two numbers to remember:

Spotmaster - 202-296-0218. This is the number you call between 5 p.m. on Fridays and noon on Mondays for the latest developments on national League issues.

Public Opinion Telegram - 800-325-5300. This is the number you call at anytime to wire from one to 15 words to a public official. The cost is $2.00 and you do not pay anything extra for the call.

In my conversations with the national Board and staff members attending the National Action Workshop, one of their requests needs to be relayed to all of you. They stressed the importance of letting your Congressmen and Senators know about the Action you take in your own community. Much of this action has national implications. If they hear that their constituents are trying to block a highway, they will keep it in mind when the next highway bill is presented - or housing, or ban-the-can or any of the many areas in which we act locally. They need to know about the communities they represent and it is up to you to keep them informed. You might send them the results of your local studies too.

Legislative Interviews: These should be done as soon after the election as possible. Again we suggest each League do these interviews. You want to establish contact with your legislators and be able to phone and write them as friends. For city Leagues, who have several legislators, you might assign each legislator to a unit. Arrange ahead of time to have someone as a recorder, or have different people assigned to remember different questions and their answers. Be sure the answers are written down and sent to the League office for the use of our lobbyists as soon after the interview as you can manage, but by December 15. Interview forms are enclosed. Make additional copies as needed.

The 1974 Capitol Letters are good background for these interviews and, of course, you will want to review your state publication, PROGRAM FOR ACTION. Keep in mind that we can now act under our national positions, so the new publication, DOCUMENTS: BACKGROUND ON NATIONAL LEAGUE PROGRAM 1974-76, provides a quick overview of our national Action possibilities.

Bring your experts with you to these interviews, particularly your chairmen for Land Use, Human Resources, Election Laws and Organization of State Government.

NEEDED!!!! A reader of the Congressional Record. Do you have someone in your League who would enjoy going through the Congressional Records and sifting out the League material that isn't included in the Report from the Hill? This is an ideal job for someone who must stay home or who just likes to read. She should have some knowledge of League Program, but doesn't have to be an authority - although she soon will be. Please, let me know.

Everyone wants to get into the act!! Great, but we must keep track of each other so we know where we are at. Let me quote from our bylaws -

> Article XI, Sec. 6. Local League Action. Local Leagues and Inter-League organizations may take action on state governmental matters only when authorized to do so by the Board of Directors of the League of Women Voters of Minnesota. Local Leagues and Inter-League organizations may act only in conformity with, or not contrary to, the position taken by the League of Women Voters of Minnesota.

This means that after you have reached a consensus on a local item, (and CMAL and ad hoc committees are included here) and wish to lobby at the Legislature, you must make this request in writing to the state Board. Included in this request will be information on how this fits into the LWV Program, the ramifications for the rest of the state (pros and cons), and, if possible, the numbers of the bills you are supporting or opposing. This request will be reviewed by the Action Committee, who will then make a recommendation to the Board. We need to have a little time to call a committee meeting, if one is not already scheduled, so have your request in by the first of the month for action by the Board in that month. Usually you will not be this rushed, because you will want to start your lobbying before the busy days of the session have arrived, so give us whatever time you can manage.

A reminder - Tuesday, November 19, at 9:00 a.m. at the St. Paul YWCA - LOBBYING IN THE PUBLIC INTEREST. This is for anyone interested in how people do lobby at the Capitol. You will hear from experienced lobbyists, a legislator, legislative staff and a member of the new Ethics Commission. There will be tours of the Capitol and of the State Office Building with LWB lobbyists as guides.

This is a terrific opportunity to just add to your knowledge and that of your members, so be sure and encourage attendance. If you or anyone in your League is interested in lobbying, or observing, this is the first step. The next step is to give me the names. We have a great time at the Capitol and will be happy to have you join us.

Now, if your interest is stimulated, or even if it isn't, be sure you have a subscription with the House Information Service. During the session they publish SESSION SCENES, which keeps you up to the minute on House activities. The rest of the year you will receive INSIDE THE INTERIM. This will cost you nothing. Just send your name and address (and that of any interested members) to the House Information Office, Room 214A, State Capitol, St. Paul, MN 55155 or call them at 612-296-2146.

MORE IMPORTANT!!!!!!

Capitol Letter subscription time. This is the publication that keeps you up-to-date on all the legislation of League interest. Follow this and you will be watching the papers and listening to the news with renewed interest. BUT -- you can't really find out what happens unless

you are on the scene and the Capitol Letter keeps you on the scene. In these inflationary times, the $2.75 rate is low and the new editor, Jerry Jenkins, promises you a lively, jazzy publication. Subscriptions due in state office by December 2.

B U D G E T C O M M I T T E E

The Local League Budget Process . . . and cooperation among Local Leagues (such as within CMAL, Ad Hoc Committees, Regional Development efforts)

Program and Action money allocations in local League budgets need to be adequate (and realistic) sums. Participation in local League joint efforts costs money and each participating local League's budget needs to allow for these costs. Leagues in CMAL, for example, need to remember that CMAL Program and Action are not a separate level of League activity. CMAL is an extension of local Program. Local League budgets seldom reflect this. CMAL is usually shown in the local League budget as if the local League has paid an assessment to a separate organization. It is not a separate organization - it is part of your local Program. In fact, you may choose to concentrate your local Program (and Action) on CMAL endeavors. (Ordinarily, you would continue to carry strictly local positions for continuing Action, monitoring, etc. on the local level.) Ad hoc committees like Ramsey County Juvenile Justice, Ramsey County Health Care, Hennepin County Study of County Government, etc. are also extensions of local Program. They get funding from participating local League local Program budgets. Leagues working together in a region have this same budgeting responsibility.

F I E L D S E R V I C E

Communications . . . how can we keep them moving?

Six of our budget months have now gone by since Council '74, and five months since the OUTLOOK FOR WORK was distributed at Leadership Workshops in May. Much of that budget expenditure has bought a variety of communications: from your state Board to your local Board; among groups of Leagues; from your state counterparts to your local Board portfolio chairmen. Most of these communications have had a time relevancy--like <u>now</u>, when they arrived.

The key to sustaining that time relevancy is one we share. We <u>all</u> need to establish a communications network which plans ahead to account for the flexibilities of unavailability (temporary, sometimes long-range) of these communicators. Emergencies <u>always</u> happen! Take time now to set up alternate communication routings for state and national mailings should the <u>usual</u> channels be temporarily closed:

- . . review your "who gets what when" schedule.
- . . set up emergency distribution routings (in absence of president, recipient of your League's Duplicate President's Mailing, and other key Boarders.)
- . . review the OUTLOOK FOR WORK regularly for ongoing tips about the year's planning . . this is an overview, a forecast for <u>your</u> advance planning all year long!
- . . Board Memo calendars cover three months . . more specifically than the OUTLOOK calendar--consult the Board Memo regularly!
- . . plan now for the speeded-up action that will accompany the January thru May months of the 1975 Legislative Session . . and emergencies in your communications that may result from temporary or long-term absences of key Board people.

Did you know . . .
. . . why Leagues all over Minnesota are receiving information from the Twin Cities' CMAL? See CMAL section, this Memo, for tips on how this can help <u>your</u> League.

There is an important message about a former inter-League ad hoc committee in the ENVIRONMENTAL QUALITY section, this Memo--check it out now!

And the BUDGET COMMITTEE section in this Memo has a message for every League involved (or planning to become involved) in inter-League activities.

P U B L I C R E L A T I O N S
(Rockenbach)

630 - 630 - 630 - 630 - 630 - 630 - 630 - 630 - 630 - 630 - 630 - 630 - 630

630 Hey, Out There! Is there a Metro Area League, group of Metro Area Leagues, or Leaguer(s) interested in the following: 630

630 KDWB, radio - 630, would like to air a 15-minute weekly program on League activities, areas of study, voters service, etc. 630

630 Is there anyone interested in coordinating with the station such a program? Listenership age is from 15 to 35. If interested, call Rosemary Rockenbach (488-1810) or leave word with the state office. 630

630 - 630 - 630 - 630 - 630 - 630 - 630 - 630 - 630 - 630 - 630 - 630 - 630

This is hodge-podge month. It is also meant to give you a breather.

1. The state League and KTCA-TV put on four "Meet the Candidates" programs October 23, 25, 30 and November 1. However, the operation came up so fast (and late) that we had no way to let you know in advance. Hope you got to see some of them.

2. Mary Ann McCoy and Shirley Westmoreland will be on "News & Views," Ch. 9 - KMSP-TV - Friday, November 1, at 8 a.m. to promote the amendments.

3. The Upper Midwest Council will be presenting a series of seven television programs of one and one-half hours each on the theme of "Tradition and Change in the Upper Midwest" on KTCA-TV (Ch. 2) beginning Saturday, November 9. If your husband, boyfriend, lover or whatever won't take you out on Saturday nights, at least you will have something interesting to watch. The programs in order are: Family Life; Urbanization; Jobs, Vocation, Leisure Time; Education; An Individual's Place; Individual Liberties and Political Order; and The City - The New American Wilderness.

4. YOU, TOO, CAN BE ON TELEVISION or "How to produce a television program for little money and a lot of work." University Community Video (Studio A, Rarig Center, West Bank, U. of MN, Minneapolis, MN 55455) is a cooperative effort of West Bank Union Video Access Center and the MSA Telecommunications Corp. with a staff of eight and a pool of students skilled in producing high quality video tapes. If they have time, they may do it for you. If you won't do it yourself, they have monthly introductory workshops (two each week for three weeks) on the use of portable video including how to edit your film. Once you are certified to use the equipment, you can use the equipment free.

If you want to convince the city council and residents that you do need park facilities, film your evidence and make your point. One-half-inch tape is used and many schools have closed-circuit TV systems, which means you could show film to students, PTA members or the whole community.

The New City School (400 Sibley St., St. Paul, MN 55101 - contact person Joyce Klepp (o) 298-5574) if they approve of your idea, will assign students and an advisor to do it for you. The St. Paul League did such a film on city government. (Call Lorraine Wood - 226-5806 - or Norma Finnegan - 226-0301 - for more information.)

WARNING: This is not an easy project. It looks easy from your chair in the livingroom. (To see what some people are doing with University Community Video, check your local TV listings for Ch. 2 at 10:00 p.m. On alternate Wednesdays they have a program called "Changing Channels.") You have to have a good idea, be able to write a script or general outline for same, identify visuals to make your point, schedule people to participate, put it all together and have it make sense to the people you want to convince. But it has great potential. We are a visual society. We want everything distilled and capsulized for our convenience. If you want to get and keep people's attention, you have to give them what you want them to know in the way they want it presented.

5. FOLLOW-UP ON NEWS RELEASES. Be sure to mail your news releases 10 to 14 days ahead of

the event. Then two or three days before the event, call and remind them about it. Tell them the exact number of registrations you have. (If you don't have many, don't be surprised if your event is not covered. They are interested only if others are interested.) Sometimes your release gets "lost." When you call, you have the opportunity to give the editor the information again, and maybe today he is interested.

6. FYI - What other Leagues are doing.

Rochester - September. Radio will publicize finance drive with a 15-minute interview with president.

St. Peter - September. Cable TV will do a taped or live program for LWV. Maybe use it for candidates meeting and amendment promotion.

St. Louis Park - September. PR releases for membership sent to hospital, General Mills, Honeywell and churches.

Bloomington - August. Articles in paper every week in September.

Brooklyn Park - August. Articles in Post and Osseo Press every week. Will visit community college to see about articles in that paper.

(Remember, if you want more information on the above operations, write or call the League directly.)

E D I T O R I A L/P U B L I C A T I O N S
(Andersen)

Check this | A word to local League presidents who receive this Board Memo several days ahead of the bulk mailing: There is still time to do some exciting things with the MINNESOTA VOTER -- "Meet Candidates for State, Congressional Office" issue. Check with your Citizen Information gal to find out if your League is using the full potential of this super-inexpensive publication (100 for $1.60).

Some Leagues are using it as an insert in their weekly newspaper; some are distributing it in generous quantities to their important finance contributors (for their employees and customers); some are distributing it to high schools, state colleges, nursing homes, libraries, city halls.

You will discover that this information is welcomed wherever it is distributed.... an opportunity for high League visibility and citizen information combined, and all at a bargain price.

If you can, telephone your order (612-224-5445); it will be in the mail on the same day. We still have adequate stocks on hand to handle a last-minute rush.

Corrections | The corrections publication, CORRECTIONS: People, Prisons and Programs, The Minnesota Corrections System, is now on hand and may be ordered for your corrections committees and members. Cost is $1.50, $2.00 for non-Leaguers, plus postage and handling and sales tax, where applicable. This is a 100-page loose-leaf edition. Use the order blank at the end of this Board Memo.

Coming soon | A complete kit to promote INDIANS IN MINNESOTA. In the meantime, take orders from your members using the order blank sent out last month in the Board Memo or send us a note stating the quantity desired ($3 to League members and Indian organizations).

B U L L E T I N E D I T O R

There's something special for you with this mailing: a background piece on the LWV and the Equal Rights Amendment that we hope you'll be planning to attach to your very next bulletin. See the HR/EQUALITY OF OPPORTUNITY section, this Memo, for tips on its use!

A timing reminder: The next Board Memo mailing will be mailed December 6, following the November 20th Board meeting and allowing for Thanksgiving. The January 1975 Board Memo will arrive on the usual end-of-the-month timing, following the January 9th Board meeting. No Board Memo will be mailed during November--so the next Board Memo you'll receive will be a combined December/January issue.

C I T I Z E N I N F O R M A T I O N
(Waldo)

Election 1974 — Your candidates meetings are reaching voters despite the problems of coordinating candidates' crowded schedules with community schedules. Remember that providing a forum for controversy makes for a more interesting meeting. If you have planned your meeting with the Voters Service Handbook as your guide, then any criticism of your meeting can be refuted. Remember that criticism often means that League is visible, active.

County Auditor Day is approaching - November 21 to be precise! You will receive a packet of background information as well as the questions for your county auditor. Read it as soon as you receive it so that when Election '74 is history, your Citizen Information committee can plan for your visit to your county auditor!

League-Keeping Items:

1.) Included with this mailing is the LWVMN six month Treasurer's Report. We thank those LWVs who responded to our request for pledge money - as you'll see, our balance was very low. Now the LWVMN may be able to pay all its outstanding bills and, if we're lucky, something toward LWVMN's pledge to LWVUS.

2.) The LWVMN does NOT have state membership forms. Send the office a copy of the form you sent to national. For your membership rosters, send the LWVMN a copy of the directory you prepare for your members or type the list on a separate sheet of paper. Use a format similar to the following:

Jones, Jane (James), 800 Main St., City, MN Zip

Thanks!

Included with this mailing
(3rd class)

Treasurer's Report - 6 months *
Capitol Letter subscription form *
Time for Action cards
State Action Workshop Kit - for non-attending Leagues only
INDIAN IN MINNESOTA - 1 per League
CORRECTIONS: People, Prisons and Programs - 1 per League
Lobby Training Session flyer *
Legislative Interview forms - 2 per League
Corrections Consensus Questionnaires - 2 per League
ERA Background piece * - 2 per League (additional copies available - 1¢ each - order from state office)
Update on Size of Legislature * - 1 per League + 1 for each Senator/Representative
Amendment Promotion Report Form - 1 per League

- ORDER FORM -

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, Minnesota 55102

Please send _____ copies of CORRECTIONS: People, Prisons and Programs.
($1.50 for League members - $2.00 for non-League members)
(Do not prepay - we will bill you.)

Charge to LWV of _____

Send to: _____
Name Address City/State/Zip

555 WABASHA, ST. PAUL MINNESOTA 55102 TEL (612) 224-5445

The League of Women Voters of Minnesota

BOARD MEMO

December 1974

D E C E M B E R 1974/J A N U A R Y 1975

Pre-Legislature '75-'76--and as the curtain rises on Years II and IV of the Flexible Session Era (FSE), enter: 1975 . . INTERNATIONAL WOMEN'S YEAR (IMY) . . 12 months for women: A Happy News Year, Activists/Feminists/All-Gender Leaguers! . . date-by-date . . .

December
15 - Legislative Interviews due in state office (see November Board Memo)

January 1975 . . 1975 is IMY!
3 - Name of local League Focus on State Government chairman due in state office
7 - Legislature convenes
9 - State Budget Committee meets
14 - State Board Meeting
15 - Section I, Annual Report, due in both state and national offices
16 - CMAL Membership Meeting including legislators (see CMAL, this Memo)
21 - Focus on State Government (FSG) (see enclosure, this Memo)
24-25 - "Government Day at the Historical Society" (see Organization of State Government, this Memo) . . open to the public! Special conference.
31 - Land Use Consensus due in state and national offices

February - Call to Convention '75! June 2 and 3, St. Olaf College, Northfield
18 - Focus on State Government Forum

FSG - FSG - FSG - FSG - FSG - FSG - FSG

"Focus on State Government"

Jan. 21 - OUR DISAPPEARING NATURAL RESOURCES
Feb. 18 - AMERICAN INDIANS

All sessions: YWCA, St. Paul
9:30 - 11:30 a.m.
50¢ each admission

FSG - FSG - FSG - FSG - FSG - FSG - FSG

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of Members in Your League as of January 1, 1975 needed in state and national offices

JANUARY 15, 1975

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HELP! LWVMN Needs Cash NOW!

$27,190.18 in cash payments for publishing, supplies and special part-time help and including our fixed and allocated monthly expenses - income of $20,182.86 cash for the same months nets us a cash flow crunch of awesome proportion. As a consequence we have not had cash to make even one payment on the $11,539 pledged to national (and to be paid in full before March 31, 1975).

Can your League help us out - by sending a check this week toward your pledge for this budget year?

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State Convention '75 . . . It's that time of our biennium! Suggestions for State Program, 1975-1977 are due in the office March 3, 1975. Proposals for changes in the state bylaws are also due that date.

Philly gains Phillips . . . and the LWVMN sends Gloria Phillips, our state chairman of Human Resources and Equality of Opportunity (since 1971) all good wishes as the Phillips family moves to the Philadephia, PA, area.

At the November meeting, the state Board . . .

Approved: CMAL's request to lobby in the state Legislature on fiscal disparities law, Metro Council development guide, elected Metro Council, transit and solid waste.

Approved: LWV of St. Paul's request to submit statement to State Cable Commission on guidelines for cable TV.

Discussed: budget goals and objectives to recommend to the state Budget Committee in preparation of the proposed state budget, 1975-75.

Reviewed: guidelines for Hope Washburn Award (nominations due in state office March 15 for 1975 award)--see special announcement, this Memo mailing.

S T A T E P R O G R A M

CORRECTIONS Participants and speakers at the October 14 conference on corrections have been highly appreciative in their comments. Copies of the Correction study book are available now from the office--($1.50 + postage and handling), as well as additional copies of Corrections Study: Discussion Guide (38¢ + postage and handling).

ENVIRONMENTAL QUALITY (Watson) A revised set of rules for drainage is ready for hearings on Dec. 4 at the City Hall Auditorium, Granite Falls at 10:00 a.m., Dec. 6 at Kiehle Auditorium, University of Minnesota-Crookston at 10:00 a.m. and Dec. 9. at the Technical and Vocational Institute Auditorium, St. Paul at 10:00 a.m. The League was represented on the task force which served in an advisory capacity. We will support the proposed regulations as "necessary to prevent further unwise drainage."

A flurry of environmental legal activity:

* The Environmental Quality Council decided an Environmental Impact Statement would not be required for AMAX exploration for copper-nickel mining; EQC will be brought to court in a lawsuit filed by environmental groups. MPCA is also a possible codefendant in that same suit; they voted not to delay the AMAX project until the end of the court case.
* MPCA has brought action against the Army Corps of Engineers in a suit to have federal courts decide whether federal agencies must meet state water quality laws.
* D. D. Wozniak, hearing officer in the Pig's Eye coal storage case, recommended that the state reject the site as a coal terminal because it would be a "serious air pollution nuisance and impair scenic and esthetic resources."

LAND USE IN MINNESOTA: WHERE WE ARE - an error crept into our Copper-Nickel Question. Page 12, line 4 - change "exception" to "example."

Please see the Time for Action (included in this mailing) re: beverage container deposit.

The Safe Drinking Water bill passed in the House - previously passed in the Senate. Your response to T/A successfully brought pressure.

MPIRG "MAP" project flyers are included with this mailing, "for your information."

HUMAN RESOURCES/ EQUALITY OF OPPORTUNITY ERA supporters may find information in the 1974 Virginia Slims American Women's Opinion Poll, valuable in responding to STOP ERA and recision forces. Note in preparing your defense that the

demographic breakdown of the sample, reflecting the American population, is weighted toward older married women, those least affected by the ERA. If you wish a copy of the summary, the source is: Phillip Morris Public Relations Department, 100 Park Avenue, New York, NY 10017.

Indians: We have a dandy promotion kit ready to help you in reaching the public--and our members--with news about the almost totally re-researched INDIANS IN MINNESOTA. Included in the kit is a unit meeting discussion guide sample developed and used by LWV Minneapolis. It's the kind of "portable meeting" your committee may wish to develop to bring to other organizations in your community with concerns about Indians. Let us know if we may help you in your outreach, as you bring your community along in this key issue of League action.

Rural Housing: Charlotte Cooper, LWV of Freeborn County, attended, on behalf of the state League, a midwest conference on nonfederal roles in rural housing, October 8-10, 1974, in Madison, WI. The conference was sponsored by the Housing Assistance Council, Inc., a national nonprofit housing corporation with the sole purpose of improving the supply of housing for rural low-income people. Charlotte has brought back a wealth of information to share with Leaguers throughout the state. A brief summary sheet is enclosed with this Memo; however, the state office has excellent background papers on:

HOUSING THE RURAL POOR: A REPORT ON STATE ACTIVITY
THE FARMWORKER HOUSING PROBLEM
INDIAN HOUSING ISSUES AND STATE ROLES
SECTION 8 LOWER INCOME HOUSING ASSISTANCE PROGRAM (explaining the new federal program)
TAX ISSUES IN RELATION TO HOUSING
MOBILE HOME ISSUES

If your League can use any of this information, contact the state office. Each report is about 10 pages. Because of expense, we wish to make them available where they will really be used.

Charlotte, commenting on her experience, "It was stimulating and informative and not the least of my pleasure was hearing many complimentary references to the League of Women Voters as an effective lobbying agent and as a source to look to for innovative advocacy techniques. I was the only Leaguer there - so I took it all personally! . . . I have already had two meetings with our local Housing Authority director and our League plans to work with him in setting up Public Information meetings for citizens as required under the new law."

ORGANIZATION OF STATE GOVERNMENT (Knutson)

Constitutional Amendments: A special thank you to Shirley Westmoreland for her many hours on amendment promotion and to all the work done by the local Leagues to bring attention to the ballot questions and League's position on 1 and 2.

Although we were unsuccessful with Amendment 2, we are better equipped for the next time. Contact your legislators - requesting that they work to place this on the ballot in 1976.

With the official election totals in, there were 1,296,209 who voted in the election (57% of those eligible). Amendment 2 received 638,775 YES votes and 474,519 NO votes. The percentage who voted NO or failed to vote was 50.25% with 49.75% voting YES. Fifty-eight percent of those voting on the question favored passage. Again, those who choose not to participate for whatever reason were the deciding factor.

Legislative and Executive Branch: Learn how state government works first-hand. Lobbyists and observers are needed. Since the election, legislative committee meetings have increased almost 100%. Issues involving legislative salaries, the open meeting law, legislative review of executive administration are a few. With legislative reform a big issue this year, League's involvement is necessary. Contact the state office by phone or letter stating your interest.

Government Day at the Minnesota Historical Society -- Interested in Minnesota political

history and government? Plan to set aside January 24 and 25 to attend the seminar on politics and government at the Minnesota Historical Society in St. Paul.

The Friday morning sessions will survey Minnesota political history with particular emphasis on the third party movements. The afternoon meeting will focus on the basic organization of the executive and judicial branches of government. Duane Scribner, special assistant to the governor, and Walter Rogosheske, supreme court associate justice, will speak to the seminar. Marlene Johnson, head of the Minnesota Women's Political Caucus, will speak on "Women in Politics" at the noon luncheon.

Saturday morning's discussion of the legislature will be led by Gene Mammenga, a former state senator and history professor at Bemidji State College. Many legislative issues, such as the professional versus the citizen legislator, and the partisan versus the non-partisan legislature, will be discussed and debated. The seminar will close with a more personal glimpse of a legislator's life, with Mr. Memmenga speaking about the human side of politics.

The two-day event is sponsored by the Minnesota History and Government Learning Center established by the 1974 legislature to promote and enrich the citizen's understanding of the government and political traditions of the state. The sessions will be held in the Weyerhaeuser Room at the Minnesota Historical Society.

To register for the seminar call (612) 296-2881 or write to the Minnesota History and Government Learning Center, Minnesota Historical Society, 690 Cedar Street, St. Paul, MN 55101. The $5.00 registration fee (includes Friday luncheon) is payable before January 22.

N A T I O N A L P R O G R A M

INTERNATIONAL RELATIONS — See the special order blank for pins and other promotional items to help finance the work of the "International Women's Year - 1975." You can receive direct information about plans for this year by sending your League contact person's name to U. S. Center for International Women's Year, 1975, 1630 Crescent Pl. NW, Washington, DC 20009.

REPRESENTATIVE GOVERNMENT (Knutson) — Role of the Executive: Local League committees should be underway by now, reading from the bibliography and absorbing current events as they relate to the Presidency. The national League's Committee Guide is now being mailed to each local League.

Read in the recent Guide for Local and State Board Planning, September 1974 #2 - LWVUS, MEMO FROM THE PRESIDENT, p. 2 especially.

League will be meeting soon with the University of Minnesota Public Policy Department (an expansion of the World Affairs Center) on a proposed conference concerning the role of the executive. No date has been set, but probably this spring.

L O C A L P R O G R A M
(Jones)

Local Consensus -- Questions? Statements of Position?

Are we rushing the season? There's a very good chance you are not ready to think about consensus questions and statements of position for your local Program item. But, come January, we'll be reminding you about preparing for next year's proposed local Program as you plan your annual meeting! So, if you are not in the mood--if you're still collecting data, editing other people's writing, or figuring how to act with what you've got on paper--file this away for a future needy day when you are ready to face the end of a particular study.

Backgrounders:

The state's ad hoc committee on consensus is working to report to Convention (June 2

and 3), but that won't help you this spring. You'll want to refer to previous helps, analyze state and national questions that you liked and didn't like to see what they were getting at, and figure what your situation calls for. Remember, you started your study with the recognition of a problem and now you need to find out how well your members agree on what the problem really is, what your local government's responsibility is, and how best that responsibility can be met. Try to keep your questions on broad principles and lines of action, so you will still have a workable position in three or five years. The best specific list of helps available is Barbara Flanigan's article in the Sept.-Oct. 1973 VOTER, so dig that out and keep it in your file.

After you have analyzed the responses to the consensus questions, you and your committee need to formulate a summary of those things your members agree upon, and why, if you can include that, too. Present this summary statement to the Board for approval or revision. The next move is the Board's adoption and decision on how to inform your members and the public, to let your League and your community know where you are and what you would like to see accomplished. We are enclosing a good example of a comprehensive position statement formulated by the Woodbury League at its annual meeting, April 22, 1973. You can see how thorough this is and includes supporting information, too. Their Board for the next few years will have no difficulty interpreting this position.

POSITION ON PARKS AND RECREATIONAL FACILITIES - LWV of Woodbury, MN - 1973-74
(Based on original consensus, July 1971)

The LWV of Woodbury supports the acquisition of additional park land by the Village of Woodbury. We feel that considering the current and projected growth of the Village, it is important to assure the acquisition of park sites adequate to meet expected future demands before desirable locations are developed in other ways. Acquisition should be in accordance with a Village parks plan designed to reflect projected growth.

Primary importance is given to land acquisition rather than to immediate development of all sites. However, it is felt that development should keep pace with population growth. It would be desirable for any proposal for development of a new residential neighborhood to include plans for the concurrent development of a neighborhood park.

The consensus of League members is that the Village should assume responsibility for the acquisition and development of, first, neighborhood parks; second, community parks; and third, an interconnecting trail system. Facilities for organized sports, creative play activities of small children, and picnicking are felt to be most important for the Village to provide initially. League members also feel that the preservation and definition of wild areas where the natural environment can be observed and enjoyed should be a major goal of the Village's parks plan. A trail system, connecting parks, neighborhoods and other places of interest is felt to be equally important as nature areas. The Village should also plan and develop facilities for water sports, teenage activities and winter recreation as funds allow.

It is the feeling of League members that the activities of motorized vehicles such as snowmobiles and trail bikes should be restricted and kept separate from areas used for hiking, tobogganning, bicycling, picnicking or any other incompatible activity.

It is felt that the Village should not assume responsibility for some aspects of the park system. We feel that tot-lots are not necessary in single-family dwelling areas where yards are adequate for the play activities of small children. However, in future residential developments where yard space is not adequate, such as in the case of multiple dwellings, the developer should be required to provide adequate recreational areas for potential occupants. The League also feels that large parks with major recreational facilities would be more appropriately developed as part of the park systems of Washington County or the Metropolitan Area.

We support using a combination of methods for acquiring parks lands and financing development. All possible state and federal financial aid should be sought. We support Village ordinances relating to park land donation by developers. In cases where the developer holds desirable park land, it is felt that the land should be donated to the Village in preference to a financial donation. Village financing, as

as a supplement to other financial sources, would also be supported.

League members favor more extensive cooperation between the Village of Woodbury and School District #833 for the use, development and maintenance of recreational facilities. It is felt that neighborhood parks should be developed in conjunction with elementary schools. Facilities at secondary schools could also be jointly developed and maintained to the advantage of both the Village and the School District.

COUNCIL OF METROPOLITAN AREA LEAGUES (CMAL) (Enders)

Legislator's Day, January 16, 1975 - Our program will include information on how to present our county study material, and a run-down of CMAL, state, and Metropolitan Council legislative programs. Legislator's Day is an opportunity for local Leagues to serve as CMAL lobbyists - to make that personal contact with their legislator that will make our lobbying more effective. Please make an effort to have your League well represented. CMAL will be sending out "official" invitations to legislators, and we are asking each League to follow up with a personal contact. Because of the expense, we are asking the legislators to pay for their own luncheons. The additional expenses and the cost of the sherry will be absorbed by CMAL. It is perfectly appropriate for the local League to offer to pay for their legislator's lunch, and it can be covered by an Action item in your budget. The lunch for your League's CMAL chairman may be covered wholly or partially as an Action item; urge other members to attend, too - even though "on their own" expenses! This is an important member contribution to Action. The day is January 16th at 9:30 a.m., Holiday Inn, St. Paul. Reservations are $4.00 and should be sent to Maxine Harkness, 1879 Tatum, St. Paul 55113 before January 10th.
A CMAL Board member will contact your CMAL chairman with full details.

Lively Issues - Our December bulletin will contain the form for Program selection. It should be returned to Bernie Hilbert, 1869 Moore Ave., St. Paul 55113. The deadline is April 1st, 1975.

County Study - The publications, study guide and additional resource material for the county study will be available at the January meeting. The publication is $1 and must be paid for at the meeting. It you are having problems scheduling the county study, please contact Jerry Enders, 473-4171.

Financing - After considering several proposals, the CMAL Board has determined that the most equitable way to increase our revenue is to add an additional $10 assessment to each League. This proposal will be submitted to the budget committee to be incorporated into the 1975-76 budget. Mary Ellen McFarland is chairman of the budget committee. If you have anything you would like to have considered by the committee, please feel free to contact her.

Nominating Committee - Our nominating committee will begin work soon. If you have any names you would like to submit, please contact the chairman, Audrey Adel, 561-4059.

Action Report - The workshops at our September members meeting came up with some interesting and innovative ideas for making CMAL more effective. The points that emerged in several workshops were: 1) the basic level for CMAL action must be the local League, with CMAL providing information and direction. The most important action is education in the League and in the local community. 2) CMAL should continue its efforts at the Metropolitan Council and the state Legislature. 3) CMAL should increase efforts to coordinate with state and national items. 4) CMAL should have more cooperation with other groups and organizations.

March Membership Meeting - Our March meeting will be held on the 20th. Details of place and program will appear in the December bulletin.

A C T I O N
(Borg)

CAPITOL LETTER - subscriptions due!!!!
Consider buying gift subscriptions for some of your influential citizens or leaders in other organizations. When you call them later to respond to a Time For Action, they will be ready.

PRAISE, COMMENDATIONS and APPLAUSE --- I have been reading many of your bulletins and you are doing a great job including Action information. Many bulletins printed the SPOTMASTER and PUBLIC OPINION MESSAGE phone numbers. Most of you advertised the Action Workshops and the Lobbyist Training Workshop. You have been keeping your membership informed of your League's Action and there is a definite increase in Action throughout the state. You are being original, creative and industrious and I compliment you. --- And thanks for selling the Capitol Letter, too.

We have had the opportunity for lots of training in the past two months and the degree of participation has been rewarding. Don't forget to pass on your new knowledge to your League. Share it with your Board and with your membership. New Brighton had a special Board meeting just on Action, exploring where it fits into each portfolio. Others have shared the content of the workshops via their bulletins. Why not consider a local workshop on Action applying it to the problems in your community? You could include other organizations and explore ways of working together effectively.

Keep reviewing the OUTLOOK FOR WORK and the calendar for the year. Your Legislative Interviews are due right now. Many of you have new legislators who are hard at work learning their new jobs. They are probably more amenable right now than they ever will be again. Do not miss this opportunity to get acquainted and to have influence. No one knows what this new Legislature will be like, but we do know that you will determine how they vote. At every workshop we have been told that the constituents have the power to make the difference. Send in the report of your interview as soon as possible. When your coordinator invites you to the Congressional Interview, try to attend. Our Minnesota congressmen are agreeable men who respect the League of Women Voters and you will want to be their friends.

This is the last Board Memo until after the Legislature convenes. Are you preparing for the 1975 legislative session? You know our immediate priorities. Inform yourself of any necessary background and inform your membership. Remember that many members receive only the official League VOTERs and rely on them for all their League information. Use your bulletin effectively. Check and see if your Program chairmen are ready to respond to a Time for Action. Have they set up phone pyramids? Have they identified other citizens in your community sympathetic to their Action programs? Are they educating your members? It is your job as Action chairman to get everyone organized to act. It is the job of each Program chairman to be ready with the expertise and the interested people. When a Time for Action arrives, the procedure for responding should be automatic. Prepare now, share the responsibility, and act promptly.

Please keep your coordinators informed of all your Action. Send her the Action Reply Cards or carbons of your letters. We must improve our communication if we are to improve our effectiveness.

FOCUS ON STATE GOVERNMENT - Four meetings are scheduled for 1975. See flyer included with the Board Memo mailing.

Juvenile Justice: By March 24, 1975, your League will have filed a report on its Juvenile Justice consensus. On March 26 we will have another opportunity to prepare for possible action. The Minnesota Welfare Conference has invited the League of Women Voters to sponsor a workshop at their conference at the Radisson Hotel on Wednesday from 9:00 to 11:00 a.m. We have chosen Juvenile Justice as our topic and will consider the community aspects of juveniles. Consideration is being given to closing Lino Lakes and consolidating Red Wing

and Sauk Centre. What are the alternatives within our communities? We think Action as we study and we prepare for Action all the time.

D E V E L O P M E N T

Subscription Service: Christian Science Monitor

The LWVMN will continue to serve as an agent in arranging subscriptions to this internationally daily newspaper, as part of development service initiated by the LWVUS. The following new rates are in effect: (LWVMN realizes 25% discount on each subscription; this money is recorded as income in the annual treasurer's report.)

Term	List price	LWVMN "Profit"
1 yr.	$33.00	$8.25
9 mos.	24.75	6.19
8 mos.	22.00	5.50
6 mos.	16.50	4.12
4 mos.	11.00	2.75

Last year under the old rate of 50%, LWVMN realized $33 on two subscriptions.

N O M I N A T I N G C O M M I T T E E
(Lucas)

The state Nominating Committee has been busy putting together a slate of officers and directors for the coming two-year period starting in June 1975. We would love to hear from you as to suggestions for state Board and/or state committees. The basic information that we need is: In what offices and areas has she served? In Program areas, please list item and responsibility. How long? What appear to be her special interests and talents in League work and non-League community activities? General impressions of your nominee, including an evaluation of her personal strengths. Remember, it is not against the rules to suggest your own name; in fact, I think it's a good idea.

Enclosed with this Board Memo you will find some hints that we hope will be of help to your nominating committee. The nominating committee and nominating committees from 1969 and '71 have been considering the criteria and procedures involved in selecting the Hope Washburn Award winner. Several recommendations were made and accepted by the state Board at their November meeting. Enclosed in this mailing is the Hope Washburn background material and the regulations that are followed by the nominating committee, including the new procedures which are underlined. The committee is of the opinion that it cannot be emphasized too strongly that the award is for outstanding service to the League of Women Voters of Minnesota and that service at ANY LEVEL OF LEAGUE IS SERVICE TO THE LEAGUE OF WOMEN VOTERS OF MINNESOTA.

F I E L D S E R V I C E
(Cushing)

New Consultant Assignments:

- Freeborn County - Carolyn Cushing
- Mankato Area - Janet Rosenbloom
- New Ulm - Nancy Atchison
- St. Louis Park - Mary Watson
- Woodbury - Ann Knutson

Annual Reports Time: Again this year, the Annual Report is in two sections. Section I (which includes Organization/Membership, Finance and Treasurer reports) for calendar year 1974 is due in national and state offices JANUARY 15, 1975. (Note: a copy of this section was received October 26, 1974 by our state president--copies of the report forms are mailed directly to local Leagues from LWVUS. Have you received your copies of the form? If not, notify LWVUS immediately and send a copy of your letter to the state office!)

Section II (consisting of 10 parts) is due in the national and state offices MARCH 1, 1975 and covers April 1, 1974 to March 31, 1975 in its data requests. (Note: these forms are also mailed directly to your League from LWVUS; a copy of these forms was received November 29, 1974, by our state president. Have you received your copies? If not, notify LWVUS at once and send a copy of your letter to the state office!)

. . . now all of the above may sound like clucking of Mother Hen, but we still remember the grim March of '72 when we discovered that about 1/3 of our Leagues didn't receive the Section I forms 'way back in September of '71, and our State League Report to national had an historic gaposis!

P U B L I C R E L A T I O N S
(Rockenbach)

OFFICIAL STATE LOGO - The official state logo is shown on the enclosed reproduction sheet. You will be seeing more of it as new publications, flyers, brochures, etc. come from the state office. It is designed with two colors. However, because two colors cost more, it can easily be used with one. See the new all-purpose brochure and reproduction sheet. You do not have to use it, but it does help establish state identity.

The Board extends sincere thanks to Betty Vachon, St. Paul League, who so patiently drew and redrew many different designs for the Board's consideration.

NEW ALL-PURPOSE BROCHURE - The enclosed LWV brochure is new. Here are five per League and you may order more, free. I suggest that you stamp your name and address on the back section and add a small sheet inside telling what your League has done and is doing in your community.

These brochures are not to be treasured and guarded. They are meant to be distributed to all non-Leaguers-businessmen and women, civic groups, church groups, elected officials, included in mailings announcing the activities you are sponsoring. When you send speakers to organizations - send along these brochures and ask your audience to take them home!

It is not enough to be known and well regarded by politicos. You have to be known and respected by the business community (where you solicit money) and by the community at large, where you get requests for speakers and League pamphlets, participants for your activities and MEMBERS.

For the next 12 months see how many you can distribute. If you develop any new ways, let me know. I'll pass the word around to the other Leagues.

In other words - if you have a good product, you also have to sell it. People have to know about your product and want it - and they they will buy it. But it takes time.

CH. 2/ LWV "MEET THE CANDIDATES" - I wish to thank the following Leaguers who participated in the four programs. It was a "hurry-up" affair and their availability and willingness helped make the series a success. It was also the first time this much time was devoted on television to the candidates. A BIG THANK YOU to: Jeannette Kahlenberg, White Bear Lake; Naomi Loper, Nancy Witte, Fran Paulu, Pam Berkwitz, Minneapolis; Mary Waldo, Liz Ebbott, Carolyn Cushing and Mary Watson, state Board; Gwen Luhta, Minnetonka/ Eden Prairie; Mary Poppleton, West Dakota County.

If you have any comments about the series, good or bad, please get them to me. They will help in making plans for a repeat performance two years from now.

Leagues Relating Publicly include:

Northern Dakota County - Sept. - Information sent regularly to six (!) different papers.
Marshall - Sept. - Speakers bureau has scheduled three dates for talks about the amendments
Willmar - Oct. - On radio about finance drive and amendments.
Duluth - Oct. - Good newspaper coverage of Action Workshop. Position on county executive given front page space.

"For Your Information:" Futures Report - a Multi-media Presentation:*

Northern States Power Company has a series of eight multi-media Futures Report presentations. Individual titles are:

Women in the Future: Images and Choice
The Future is NOW - An Introduction to Tomorrow's Alternatives
The Limits to Growth - Mankind's Predicament
Educational Futures
Creating the Future
Work and the Future
The Family and its Future
Designing Values for the Future

These are offered free and are shown in the NSP general office in Minneapolis. However, on some occasions, if they can be guaranteed a minimum audience of 250 persons, they will consider going to another site.

For more information, including a brochure on each of the presentations, write or call Donald O. Imsland, Northern States Power Company, 414 Nicollet Mall, Minneapolis, MN 55401 - (612)330-6443.

* Are your Membership/Citizen Information chairmen looking for new ways to reach the community - especially new and prospective voters? This program might be an answer - involve local high school and area vocational-technical institutes, open your meeting to the public, plan to involve neighboring Leagues.

E D I T O R I A L/P U B L I C A T I O N S
(Andersen)

Promotion Ideas for INDIANS — Included with the Board Memo is an assortment of promotion tools for INDIANS IN MINNESOTA (A sample press release, sales letters, who-should-buy list, etc.)

And what better time to start promoting INDIANS IN MINNESOTA than the holiday season? What a meaningful gift from your League itself to community friends or from League members to their families and friends.

Because INDIANS IN MINNESOTA is about the BIGGEST, GRANDEST publishing adventure which we'll probably ever undertake, I strongly recommend that every local League carefully plan a public relations and sales campaign that will get the most mileage out of this project that is possible: 1) earn money for your League; 2) add to League visibility in your community by being identified with the publication; 3) give impetus to our Program position on Indians by actively distributing this publication. (Believe me, anyone reading INDIANS will have a far broader understanding of Indian problems than ever before.)

Remember -- this 1974 edition is almost a total rewrite!! All new figures, all new facts, all new programs, all new legislation, etc. The 1971 edition is really out of date.

Book-store Rate — For those Leagues who want to aggressively sell INDIANS IN MINNESOTA, we can extend the book store rate to them IF they order 200 or more books at one time. This means a purchasing price of $2.40 per book (or a 40% discount, which is what book stores demand to handle a publication). Several small Leagues could get together and pool their orders, if they wished, and thus qualify by submitting one order of 200. (Additional money can be saved by picking up orders at the office, of course, thus avoiding cost of postage.)

Board Memo Bargain — Post-holiday bargain hunting? Beginning in January, you may subscribe to the Board Memo for $2.25 for the issues through June 1975. It's mailed, first class, directly to your home. Send your orders in today for this bargain.

B U L L E T I N E D I T O R
(Amundson)

Reminder Send only three (3) bulletins to the state office. You can save your League some money, time and paper if you have been sending more.

Space Fillers Bulletin editors always seem to be looking for clever or thought-provoking quotes to add spice to their bulletins. The West Virginia state VOTER ran a list of the following "Do you believe?" items:

Do you believe?????

A League member is: One who is concerned about the solid waste problem but turns out tons of printed material.

A League members is: One who celebrated a 40th birthday by visiting the sewage disposal plant.

A League member is: One who calls a college student long distance not to ask about her cold, but to see if her absentee ballot arrived.

Your Board can probably supply you with many more suggestions from experience or members may want to join the game by suggesting some. Run one a month in a box or wherever space fillers are needed in your bulletin.

And from the Dearborn, Michigan VOTER: YOU WILL BE A REAL LEAGUER IF YOU:

L-isten to comments of others
E-valuate ideas objectively
A-sk questions if you don't understand a point
G-uide group progress by keeping on the subject
U-se materials supplied in advance by League
E-nter into the discussion freely
R-espect other's viewpoints

HOW TO CREATE A BETTER BULLETIN is published by the LWV of Connecticut, 60 Connolly Pkwy., Hamden, CT 06514. (May 1973-$1.00)

Tells bulletin editors what they should be doing and how to do it. Ask your Board to order one for you.

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Date of next Board Memo mailing - January 24, 1975

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Mailed earlier

Corrections Study: Discussion Guide
Juvenile Justice: Discussion Guide, Proposal for concurrence
County Auditor Day in Minnesota packet
Minnesota Press Club Invitation
National Action Workshop materials
Legislative Forecast - 1974 (Ebbott speech)
State Program Making Guide
Time for Action, Lobbyists' Expenses
Changes from Board Memo
Instructions and additional instructions - consensus

Included with this mailing

The Woman - newspaper of the Y.W.
UPDATES - October and November - State Department of Education
Minnesota Children's Lobby Conference Schedule
M. A. P. flyer
Minnesota Historical Society flyer*
State Publications order blanks - 3

Testimonies: Ethics Commission*
Open Meeting Law*
Lobby Training Kit
Legislative Interest Forms
Congratulatory Letter - Senate/House
Focus on State Government*
Time for Action - Beverage Container*
Human Resourses: Minnesota Community College Office Personnel Ass'n Newsletter*
Monitor - Open Meeting*
Metro 2000 - four meetings*
Rural Housing Summary Sheet*
IMY order blank*
Hope Washburn Award Information
All-Purpose LWV brochure* - 5 per LWV
UPDATE: Rotation of Candidates' Names on Ballot*
Sales and Promotion Guide - INDIANS IN MINNESOTA
Logo

555 WABASHA, ST. PAUL MINNESOTA 55102 TEL (612) 224-5445

The League of Women Voters of Minnesota

BOARD MEMO

January 1975

F E B R U A R Y 1 9 7 5

Program-making? Bylaw changes? Budget proposals? Consensus reaching?
Yes, it's Annual Meeting time, plus Action, date-by-date . . .

February
- 3 & 4 - "From Here to There: (woman in her middle years)," public conference at Unity Church-Unitarian, St. Paul. (See HR, this Memo)
- 8 & 15 - Public Seminar/Discussion in two successive sessions on "Law, Morality, and Privacy," Plymouth Congregational Church, Minneapolis. (See Judiciary, this Memo)
- 11 - State Board Meeting
- 18 - Focus on State Government Forum

March
- 1 - Section 2, Local League Annual Reports due in state and national offices.
- 3 - 1st Round of State Program Suggestions due in state office.
- 3 - Proposals for State Bylaw Changes due in state office.
- 9 - Minnesotans Share For Hunger Day. (See Action, this Memo)
- 18 - Focus on State Government Forum.
- 20 - Nominations for 1975 Hope Washburn Award due. (Send to Pat Lucas, State Nominating Committee Chairman, 3264 N. Victoria, St. Paul 55112.) (See enclosure with 1st class mailing of this Memo.)
- 24 - Corrections in Minnesota Consensus due in state office.

April
- 1 - Recommendations to national Nominating Committee for 1976-78 slate due in national office (forms available from local League presidents or state office).
- 3 - Proposed State Program, 1975-1977, mailed to local Leagues.

FSG - FSG - FSG - FSG - FSG - FSG - FSG

"Focus on State Government"

Feb. 18 - AMERICAN INDIANS: Whose Law on the Reservation

Mar. 18-RIGHT TO EQUAL OPPORTUNITY FOR WOMEN: Sex Discrimination Today

All sessions: YWCA, St. Paul
9:30 - 11:30 a.m.
50¢ each admission

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VBTY (Very Big Thank You) to local Leagues making extra payments on current pledges in response to our SOS! LWVMN Pledge Payment to LWVUS for local and state services is now paid in full for 1974-5 fiscal year!

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At the January meeting, the state Board . . .

Approved: recommendations from the Action Committee for lobbyists in League Action during the 1975-6 legislative session.

Appointed: Janet Rosenbloom Board Chairman for Convention '75 and Liz Ebbott Chairman of State Program Suggestions Committee.

Agreed: to cooperate with the Minnesotans Share For Hunger coalition in special March 9 statewide observance (see Action, this Memo).

Recommended: a proposed state budget for 1975-1976 and revised the current budget to reflect income and expense trends.*

Reviewed: fiscal implications of ad hoc committee fund raising (see FS, this Memo).

* - How's your current budget? Does it reflect actual expenditures? Check it over now and revise if necessary so that your Budget Committee preparing your League's 1975-6 budget proposals has meaningful figures to consult. Be sure to budget for purchase of committee guides and other tools for your state and national Program and Action committees! Questions? Contact your League's consultant or Carolyn Cushing, Field Service Chairman.

CALL To CONVENTION '75

Notice to local League presidents: The 45th Biennial Convention of the League of Women Voters of Minnesota will be held Tuesday, June 3, and Wednesday, June 4, 1975, at St. Olaf College, Northfield, Minnesota. Registration information will be mailed to each League before April 3, as required by the bylaws.

Representation: Members are entitled to two delegates for up through the first 25 voting members and one delegate for every 25 additional voting members or major fraction thereof belonging to each local League on January 1, 1975. The record in the state office of paid-up voting members determines the official membership count for this purpose.

Authorization for Action: Convention considers and authorizes for action a Program, elects officers and directors, adopts a budget for 1975-76, and transacts such other business as may be presented.

REMINDER: First round suggestions for the 1975-77 state Program are to be considered by local Leagues in time for recommendations to be sent to the state office by MARCH 3, 1975. Do give your membership the opportunity to be a part of decisions. Keep in mind our current Program and positions. Do you want any changes in these? Do you want study and broader positions or perhaps a new look at the positions? Keep in mind our very tight money problem. A brand new Program area will probably cost at least $3,700 in the first year--the year for which delegates to Convention '75 will adopt a budget.

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STATE PROGRAM

CORRECTIONS (Weber) — See separate enclosure of corrections-related material. Be sure it reaches your Corrections chairman and her committee.

Possible programs on Corrections:

1. "No Straight Road," a slide presentation narrated by Dave Moore of WCCO-TV, explains the rationale for community corrections in Minnesota. This slide show has been used effectively for public information purposes, and is available for use, free of charge, from the Training Center: Community Corrections Training Center, 430 Oak Grove, Suite 110, Minneapolis, MN 55403 - tel. (612)333-4459.
2. Earl Guy (Box 55 #25088 Stillwater Prison), designer of Freedom Land program, a program to provide a camp-school for troubled younsters, welcomes opportunities to discuss this project. He can be released from the prison, upon request, to fill speaking engagements.

ENVIRONMENTAL QUALITY (Watson) — A slight reprieve! The deadline for returning municipal council resolutions on nonreturnable beverage containers has been advanced to Feb. 28. Our

latest information is that committees in the House and Senate will not consider the bill until that time. If you feel you need further information on the container depost issue before presenting the resolution, call me at home or leave a message at the state office.

The Environmental Quality Council has published three brochures: one explains the function of the Council, one deals with the planning process for Critical Areas, and the third with Environmental Impact Statements. Copies may be obtained by writing: Environmental Quality Council, 100 Capitol Square Bldg., 550 Cedar St., St. Paul, MN 55101.

The Environmental Planning Division of the State Planning Agency has brochures on: Geologic Maps, Soil Maps, Topographic Maps. They are available by writing the MN State Planning Agency, Environmental Planning Div., same address as above.

The Center for the Study of Local Government has designed a series of eight mini-workshops for local officials and interested citizens. Each workshop lasts from 2-3½ hours and is intended to be used in the participant's home community. Costs range from $1.50-$3.00 per person. Land use is covered in two of the programs--Land Use Planning, and Management of Growth. The other programs are: Policy Development, Intergovernmental Cooperation, Planning Law, Zoning Functions, Team Effectiveness, Decision Making Styles. This training would be valuable for councils and planning commissions as well as League members. For more information, call or write Dave Slipy, 22 Fifth Ave. S., St. Cloud, MN 56301 - (612)253-7112.

The League has responded to energy conservation proposals put forth by the subcommittee on conservation measures. Suggested measures include appliance efficiency disclosure labeling,. insulation of state buildings and facilities, energy efficiency upgrading in public school buildings, low interest loans for home insulation, auto efficiency disclosure, Minnesota energy research and development fund, and tax exemption for use of innovative fuels. We supported the concept of the proposals while pointing out some of the weakness in funding sources.

HUMAN RESOURCES/ EQUALITY OF OPPORTUNITY

Indians: The Focus on State Government is somewhat special in that it will be an informational look at the emerging issue, Minnesota's Indians: Whose Law on the Reservation, that needs a great deal of public and legislative understanding. You are encouraged to publicize this. Try to get your legislator to attend. Notify Indian groups in your community. A flyer is enclosed - more are available from the LWV state office.

Food Stamps: A copy of LWVMN letter in response to proposals by the Agriculture Department to increase cost of food stamps beginning March 1, 1975, is enclosed with this mailing. We shall continue to watch this item and urge local Leagues to check locally, too.

Women's News: Continuing Education report available: "Continuing Education for Women: Current Developments," a new Women's Bureau publication, summarizes new programs, shifting emphases and problems facing women who are continuing their education in the U.S. Single copies of the 13-page booklet are available free from the Women's Bureau, Employment Standards Administration, U.S. Department of Labor, Washington, DC 20210.

Special flyer on ERA available: a new flyer by the American Association of University Women is entitled "ERA: A Bread and Butter Issue." It was described in ERA YES #5. The flyer should be ordered directly from: AAUW Sales Office, 2401 Virginia Ave., NW, Washington, DC 20037. They will be mailed in bundles of 100. There is no charge, but donations to defray costs will be appreciated.

"Women and the Law" forum on Feb. 8, 1975 at 140 Nolte Center, Minneapolis campus, U of MN, 8:30 to 3:30, registration fee $17.50. Topics: estate planning; property laws; family and child laws; ERA; with discussion workshops in afternoon on athletics, divorce, criminal law, name change, discrimination and welfare. For more information, contact Continuing Education for Women, 200 Wesbrook Hall, U of MN, Minneapolis 55455 or phone (612)373-974

Conference, Feb. 3 (evening) 7 to 10 and Feb. 4 (day care provided) 9 to 3:30, at Unity Church-Unitarian, Portland Ave. & Grotto St., St. Paul, registration $2.00; child care - 50¢ per child. Focus will be on woman in her middle years, "From Here to There,"

featuring Toni McNaron, Women's Studies coordinator at U of MN, and exploring woman as a private, public and physical person. Preregistration to 732 Holly Ave., St. Paul 55104; co-sponsored by St. Paul YWCA, Girl Scouts and Unity Church-Unitarian.

EDUCATION (Atchison) The January-February VOTER should be in your mailbox before you receive this Memo. We hope it answers most of your questions about the school aid formula and its affect on school districts. Extra copies are available from the state office at 10¢ each. Use them in your community for those people you hope to enlighten--either about education or the LWV: school board members, PTA, legislative action chairmen, contributors to your finance drive.

Committee member Lorrie Clugg has designed a "Graphic Description of School Finance," which can be translated very easily to some visual aids in case you have the opportunity to explain the finance formula. One copy is included with this Memo; additional copies may be obtained from the state office at 5¢ each.

If you are dissatisfied with the possibilities for League Action in education--either the substance of our position or the limits of it--it is time to speak up. Make your thoughts known through the Program-making process. Your local Board may make Program suggestions in addition to those made in unit meetings. We have no position on levy limits, tenure laws, seniority laws, public employment regulations, weighting factors for senior faculty, methods of accountability--and many other issues that directly affect your local school budget and the quality of schooling offered in your district.

ORGANIZATION OF STATE GOVERNMENT (Knutson) Calendar of Training Opportunities for Local Governments: The LWVMN, along with several statewide groups, has joined forces (cooperated) to produce an annual calendar of training opportunities for local governments in Minnesota. The calendar identifies training and educational courses pertinent for employees, elected officials and citizen advisors of counties, municipalities, townships and regional development commissions. The project, which has been funded by the U.S. Civil Service Commission, will publish three times a year a guide to local government training needs intended to enable local government administrators to more effectively plan for specific training needs. Persons wishing to attend any of the seminars may contact: Office of Local and Urban Affairs, 101 Capitol Square Bldg., St. Paul, MN 55101. The calendar is available, one copy per League, and was distributed to Leagues at the January CMAL meeting; will be available at Focus meetings, etc. This is necessary due to the high cost of mailing with the regular monthly mailing. Be sure to claim your League's copy!

Open Meeting Law: It has become apparent from the legislative public hearings and subsequent news articles that governmental bodies are concerned over the strict attorney general's ruling (see Monitoring the Open Meeting Law 12/74). Since the only change in the law, effective May 1, 1974, is the addition of enforcement provisions in case of a violation, governmental units need to evaluate how open they are when dealing with the public's business. In testimony, the LWV supports the Open Meeting Law, without change. The Legislature could define meetings, quorums, etc. without weakening the law. Insight into your experiences while observing is welcomed. Please notify us as to any changes made in openness or any difficulties you may have had.

Legislative Compensation: The League's position concerning legislators' salary is reactive rather an active priority. We do support realistic or increased conpensation, especially with the increased interim activity. The State Personnel Board on legislative compensation recommendation is reasonable considering legislative time spent and a comparable increase for similar type of work. However, the issue of salary has subsided somewhat and the League would prefer to see the establishment of a commission that would evaluate the function and procedures of the Legislature as a total package. This would include salary along with evaluation of a full-time-part-time Legislature, staffing, etc. Leaguers should actively lobby their legislators for the establishment of such a committee.

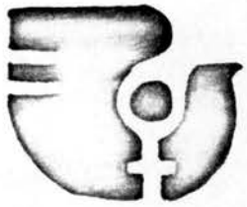
FINANCING GOVERNMENT (Moss) Reminder that you can order copies of the report on revenue sharing in which the LWVUS participated (see Dec. 19, 1974 memo from national)--which will be helpful

to your HR chairman, too. This report focuses on three major areas of concern: citizen participation in general revenue sharing decision making, civil rights and expenditure trends. Order "General Revenue Sharing in American Cities: First Impressions" for $1.00 per copy from: National Clearinghouse on Revenue Sharing, 1785 Mass. Ave., NW, Washington, DC 20036.

JUDICIARY (Gross) See end of Board Memo.

N A T I O N A L P R O G R A M

INTERNATIONAL RELATIONS (Moss)



International Women's Year 1975 launched on January 11: The official observance of 1975 as International Women's Year was launched on Jan. 11 in the nation's Capitol. Dr. Ruth Bacon, director of the United State Center of IWY, announced plans for nationwide monthly "Salutes to Women" in all professions. IWY "Calendar of Months" begins in January with "A" for women of achievement in aeronautical science, astronomy, atomic science, the atmosphere and space, and aviation; "B" in February honoring women in business, industry and labor; "C" in March for women in communications; "D" in April for "Doers," including volunteers and service organizations; "E" in May for women in education; "F" in June for women in farming and agri-business; "G" in July for women in government; "H" in August for homemakers; "I" in September for women involved in international situations; "J" in October to honor women in the arts, sports, recreation, drama, music and literature; "L" in November for women in law, medicine, nursing, secretarial work, fire-fighting-all the careers, conventional and new, not covered earlier; and "M" in December for the "minds and hearts of people-spiritual and aesthetic values." An international conference, scheduled earlier for Bogota, Columbia, has now been planned for June in Mexico City. Pins, charms, mirrors, T-shirts and patches with the official emblem of IWY are available from the Center (see December Board Memo mailing). For more information on IWY activities, contact U.S. Center for IWY, 1630 Crescent Place, NW, Washington, DC 20009.

L O C A L P R O G R A M
(Jones)

Though "digging out" may seem to be your most urgent local problem, melting snow, spring and annual meetings will come! And, if you've worked on Local Program development before, you know it's time to start thinking about next year's local projects.

League procedure requires time for member discussion and suggestions, Board review and recommendations and specific advance notification through your bulletin. Check your bylaws to set your timetable, backwards from your annual meeting. Schedule a small chunk of time for unit meeting discussion of potential local items; consult with observers for any current problems they judge need "solving," and analyze where you are now in your current item.

You have several choices you might present to the Board - specific new Program items, continuation, or new direction of current items; or analyzing state and national positions that your members strongly support for local use. LWVs in CMAL can give its Program and Action as the local program priority. Another alternative some Leagues have chosen in recent years is to "implement Action" as their adopted local Program for that year. This involves a careful review of your local positions and use of state and national positions, too. This kind of emphasis also needs to be discussed by members and Board and appropriately written in "Leaguese" for approval at your annual meeting.

That brings us to a reminder of the need to be precise in wording your proposed plan for the coming year. Be sure the statement of what your League proposes to do next year in Local Program is clear. Will you study, evaluate, review, update, support, work toward or emphasize? Don't keep your members or your community wondering!

COUNCIL OF METROPOLITAN AREA LEAGUES (CMAL) - (Enders)

County Study - The publication, Seven Counties in Transition, is now available. It sells for $1.00 to League members and $1.50 to others. Our publication chairman, Sally Patterson (699-0469), would be happy to take additional orders. Any efforts you make to promote this publication would be appreciated. The study guide and consensus questions have been distributed to the local CMAL representatives, and if there are any questions or problems, please do not hesitate to call on CMAL for help, Jerry Enders, 473-4171. Return Consensus Reports by May 1, 1975.

March Meeting - Our March meeting will be held on the 20th at Hennepin Ave. Methodist Church. Our program will include a panel of county commission chairmen discussing the future role of the county in the Metropolitan Area. In the afternoon, we will have a presentation on the Mississippi Riverfront as a critical area. More information next month and in the March bulletin.

Program Planning - All Leagues are in the process of selecting Program for next year. Please make CMAL Program selection an integral part of this process. You are asked to consider a new study item and to look at our existing positions. We hope your League will consider CMAL a part of Local Program. Time should be set aside in each year to deal with metro concerns. If there is no new CMAL study, there are always items of metro importance that can be studied on the local level. Here are a few suggestions for local studies of CMAL items:

A. A look at transportation in your community.
B. Housing, sewer, parks and open space, or land use; how they fit into the metro scene and how they affect your community.
C. The Development Guide Framework and what it means to your community.
D. The Mississippi Riverfront as a Critical Area.
E. What will the implementation of the fiscal disparities bill mean to your community?

Perhaps the county study will suggest an item that is of interest to your members. One that deals with metro policy and its effect on the local community.

Perhaps your League needs an introduction or update of an item already studied by CMAL:
Fiscal Disparities - What's it all about?
Purpose and structure of the Metropolitan Council.
What is happening on the metro scene in land use, housing, transportation, parks, solid waste?

Perhaps a general meeting to update members is needed? We would be happy to arrange one for you or to make suggestions on how to approach some of these metro concerns. The consequences of decisions made at the metropolitan level are felt in your community; your members should be made aware of them. CMAL would be happy to provide assistance to any local study group that is dealing with these metro topics.

ACTION (Borg)

Note - Interview with Senator Humphrey is included with this mailing.

Speaking of interviews, I hope you have all had a chance to talk to your legislators. We are still waiting for the results from some of these interviews. They are being carefully check by your lobbyists and are a great help to them. If you have not returned your interview form, please try to do so as soon as possible. The legislative session has begun and the lobbyists are busy convincing the legislators of the wisdom of our LWV Program. (We'd appreciate your sticking to LWV topics as much as possible - same is true in interviewing Congressmen.) With so many new faces this session, it really saves time if we have some background on each legislator.

Many Leagues were represented at the CMAL lunch for the legislators. Check with your CMAL

representative if you were not able to attend. She received lots of good Action advice from Jan delCalzo, the CMAL Action chairman.

Be certain your members are familiar with the LWV Program. You might want to call on them at any time after a Time for Action, and they will feel more confortable writing a letter or making a phone call if they are familiar with some background information.

Once again we are working in coalition with other organizations on different legislation. This increases our effectiveness and allows us to cover more territory. The groups vary with different subjects. Keep in mind that you can do the same thing in your community. Keep the relationship flexible and temporary and stay friends with the opposition. They might be your allies on the next issue.

You might want to consider a Local Program Action conference. In May 1973, Irene Janski sent out a kit from the national office with suggestions on how to carry out such a conference. That information is probably in your files, or it might be available from the national office.

MINNESOTANS SHARE FOR HUNGER - The purpose of the Hunger Day Coalition is to encourage a cooperative effort among Minnesotans in becoming aware and responsive to the problem of Local and World Hunger. The objectives are to collect funds in Minnesota for the hungry here and abroad, to give up a meal or more as a symbolic action, to encourage the formation of study/action groups for learning about the short and long-range hunger problem, to urge Minnesotans to become informed and involved in forming a new National Food Policy, to support farmers in their task of raising food for the world, and to celebrate the life of the world community to which we all belong. The LWVMN has joined this coalition which climaxes its efforts on Hunger Day, set for March 9, 1975. We decided we could support this project under our Welfare position (food within the country) or our Development (Aid) position (food to other countries).

Hunger is a problem that has reached crisis proportions for millions of people. It is appropriate that the LWV assist in educating Minnesotans on the need for action on this issue. Both federal and state legislation will be needed before we can make any progress on an equitable distribution of food.

Be alert to the many articles being written on this subject. We will send you more information soon. In the meantime, there will be a public television report, "World Hunger. Who Will Survive?," on Monday, January 27. This will be transmitted nationally, from 8 to 9:30 PM, Eastern Time, on the Public Broadcasting Service (PBS). You received this information from the national office, so you might have already notified your members. Check your local listings for time of the broadcast in your area.

We will let you know as soon as possible as to how you might participate in MINNESOTANS SHARE FOR HUNGER.

Focus on State Government Forums Publicity: News spots to radio and TV and news releases to the major area newspapers concerning the 1975 FSG forums--all four--have been sent. Be sure to check with the newspaper and radio/TV stations in your neighborhood area to see when they plan to use the items! Be ready to supply names of groups and individuals who will be attending from your area; if there is a lively local issue related to the FSG issue, offer the news media additional information; stress the unique nature of the forum--the service is to help citizens be informed participants in this legislative action so important to all communities.

Note: Last minute changes in speakers, legislators are part of the FSG scene, so be sure to contact the state office for the latest information on each FSG program before you contact your news media--who knows, your alert research may uncover a scoop! And remember to contact the media before each Focus meeting--that's for Feb. 18, Mar. 18 and Apr. 15. Work with your League's Public Relations chairman to coordinate news media contacts!

And speaking of relating publicly, that public often asks just how the League operates in regard to positions and proposed legislation. Reply? True, we review such proposals by applying League criteria . . . and we also assess possibilities for initiating proposals for legislation meeting League position criteria. That's called acting and reacting, and it's all part of League A-C-T-I-O-N.

F I E L D S E R V I C E
(Cushing)

Mini-Meetings of Local League Presidents Phase II in this two-year project to increase opportunities for neighboring local League presidents to share their executive/human condition begins with a series of six (count 'em) metro area meetings Jan. 28, 30 and 31, with Feb. 26 and 27 in southern parts and Mar. 24 and 25 up north (we're counting on an early spring!) We're also counting on the current president and her successor in each League attending--watch for direct information by phone, letter, snowmobile, or fellow traveler! Each mini-meeting is a two-hour time to talk. . and listen. . . with your neighbor president plus state president and other state Boarders.

Budget Mailing Jan Dvorak, state Budget Committee chairman, and her committee are proving up the figures involved in the 1975-76 State Budget Proposals which (according to our state bylaws) are to be sent to each local League "at least three months in advance of the Convention." Convention is June 3 and 4, 1975, so by March 3 you're to have the complete line by line, dream-goal-objective-realistic-barebones-inflation reflecting budget narrative. . .including dollar amounts for income as well as expenditures.

We know that March 3 is untimely for those Leagues with March annual meetings, so we're aiming for the budget mailing by mid-February. To help your budget committee now in drafting a meaningful proposal for your Board and members to consider, we recommend that you increase your 1974-75 fair share pledge by 20%. We can't figure the exact fair share base on the formula until we have the Jan. 1 membership counts from all Leagues, and we don't have all of them yet. (It's Jan. 22 and the counts were due in the office Jan. 15. How about saving state postage and/or phone money, which you pay for via pledges, by forwarding your Jan. 1, 1975 membership count to the state office by return mail TODAY.) National did a similar pre-budget mailing to state Leagues to alert us to the probable state pledge for 1975-1976--for Minnesota that's $11,977, up $438 from the current pledge.

Remind your budget committee that recognition standards require attendance at workshops, and that funds should be provided in League budgets for this purpose. It is almost certain that registration costs will have to be increased next year, so plan accordingly.

Board Memos: When every Board member receives and reads the complete Board Memo, most Leagues see an increased understanding of "Total Board Responsibility," everyone is better informed, and all are more appreciative of what is expected from other portfolios. (As you know, the every-member provision was dropped this years as an economy.) Following this year's cutback to two per League, a number of local Leagues ordered individual subscriptions for their Board members. Their response to this arrangement has been very positive - individual subscriptions arriving by First Class mail have been much appreciated by Board members. We suggest you consider making this a budget item for your League, since the need for economy seems likely to continue.

Local Budgeting Tip: Remind your budget committee that in gross budgeting you'll need to plan for selling or giving publications to your members, as well as to contributors (as part of the finance drive), to other organizations (as part of coalition action). You'll list the estimated purchase costs in expenditures; list, also, the estimated income from sale of these publications in income part of budget. Publications to be used by your resources committees are a budget-supported item remember, so they'd be in the expenditures, and would not appear as income. . .unless you plan to seek special funding for them as a "development project." Any questions? Contact Sid Moss or Jan Dvorak, our state finance/budget whizzes!

Check with your bylaw committee to make sure proposed bylaw changes have been sent to the state Board for approval before your annual meeting.

Ad Hoc Committees. .a continuing dialogue: Your state Board has appointed a special committee to research the needs among local Leagues who from time to time form ad hoc liaisons with each other for specific purposes. Funding for these committees was discussed again at the January Board meeting. Concern was expressed about possible proliferation of Leagues/Leaguers seeking funds from the same corporations/foundations.

Beginning in late January, the LWVMN Development Committee will set up plans and strategy for a fund raising campaign to solicit corporate contributions. The 1975-76 budget proposal will reflect income from these efforts. The Board agreed that any ad hoc committee (composed of several Leagues) wishing to solicit non-League contributions (contributions from other than League members, Leagues involved in the committee, or other Leagues of Women Voters) should seek permission to do so from both the LWVMN and the local League in the area of the potential contributor. For guidance in setting up a cooperation among Leagues, please look for the Guidelines for Ad Hoc Committees, April 1974 in your permanent file or ask the state office for a copy.

Consensus Committee — Please see enclosure with this Board Memo from Consensus Committee.

P U B L I C R E L A T I O N S
(Rockenbach)

The following is a sample news release. Use it as is for the second "Focus" program and make the appropriate changes for the third and fourth programs, changing "second" in a series to "third" and then "final" and deleting reference to the program in the "future programs" paragraph. Please see Action, this Memo, for additional tips on promotion of attendance at FSG forums this year. Remember - use double-spacing in news releases.

RELEASE NOW
Date:
From:
SUBJECT: LWV Sponsors Program
on American Indians

"American Indians: Whose Law on the Reservation?" to be held February 18, is the second in a series of programs, sponsored by the League of Women Voters of Minnesota, focusing on state government issues, open to the public and held in the St. Paul YWCA on Kellogg Blvd. from 9:30 a.m. to 11:30 a.m.

Kent Tupper, legal counsel to The Minnesota Chippewa Tribe, Walker, will discuss the legal implications for the tribe, state and federal government of U.S. Public Law 280 and retrocession.

George Goodwin, executive director, The Minnesota Chippewa Tribe, Cass Lake, will explain why Indians are seeking retrocession.

A. A. Clumpner, Area Branch Chief, Division of Law Enforcement Services, BIA, Minneapolis will talk on where Indian needs can best be met.

Future programs will be: March 18, "Right to Equal Opportunity for Women: Sex Discrimination Today" and April 15, "Our Disappearing Financial Resources: State Response to Inflation."

Tours of the Capitol will be held in the afternoon.

The League has held this series of programs for 14 years. Last year, approximately 1,000 persons attended. There is a 50 cent admission charge for the morning session.

-END-

JUDICIARY (Gross) — LWVMN will support establishing a National Institute of Justice. After discussion and review of our Judiciary position, the Board agreed to support this proposed federal legislation, following guidelines on p. 29 of Action, LWVUS publication #161. LWVUS referred the American Bar Association to state Leagues (including Minnesota) with state judiciary positions when ABA appealed to LWVUS for aid in support of legislation (federal) to establish a National Institute of Justice. Lucy Benson is a member of the commission studying and recommending this proposal. Such an institute would provide means for researching problems like how citizens can obtain necessary legal services; what mechanisms can be used to resolve common citizen and consumer complaints without invoking

expensive court processes; educating public about basis and operation of our legal system; review of governmental agency decisions as they affect individual citizens; it could also devise solutions to questions it researches. It would review our overall justice system, select areas requiring particular attention, and undertake research with eye toward developing creative approaches to the problems in these areas. A bill is drafted to create such an institute. Already serving a function like this in other areas are the National Institutes of Health and the National Science Foundation.

Public Seminar: The Carleton College Alumni Association (with a grant from the Minnesota Humanities Commission) announces a free public seminar in two successive sessions. Subject: "Law, Morality, and Privacy," Session I to be Feb. 8 and Session II, Feb. 15, at Plymouth Congregational Church, 1900 Nicollet Ave., Minneapolis. Sessions begin at 9:30 a.m. and end at 3:30 p.m. and are open free of charge.

Session I aims to clarify fundamental issues of regulation of private behavior by law; Session II will focus on specific areas where these issues must be faced, such as abortion laws, conscientious objection, sexual morality, and legal and moral status of children.

Reservations are requested by card to Administrative Services, Carleton College, Northfield 55057 or phone (507)645-4431, ext. 442.

Social Crimes Legislation: LWVMN will be following progress of proposed legislation dealing with removing consenting adults from criminal process for certain acts, in line with our consensus on Judiciary: "...alternatives for handling behavior now defined as 'status offenses' and'social (or victimless) crimes.'" - see p. 5, PROGRAM FOR ACTION. See enclosed entitled: Consenting Adults and Fair Employment.

Please make the following changes:

President - Hibbing LWV: Judy Matonich (Edward), 933 Wisconsin - 218-262-3100

On state Board list: Mary Watson - 2775 Shadywood Rd.
Mary Waldo - 2279 Folwell, St. Paul 55108
Remove Gloria Phillips' name - moved out of state

For Your Information:

The Emma Willard Task Force on Education announces
Emma Willard's Birthday Party
The Grand Opening of a Resource Library on Sexism in Education
A Fund-Raiser

Sunday, February 23, from 2-5 p.m., at Luther Hall, 1813 University Ave., SE, Minneapolis. Events: Films, Auction. Refreshments: Wine, Beer Birthday Cake, more ... Admission by Donation: Money and/or things we could use, such as books and materials on sexism, used typewriters, slide projectors, cassette recorders.

The Minnesota Bicentennial Commission will be mailing information directly to local League presidents re their project - recycling abandoned automobiles. This project is not endorsed by LWVMN; but we do want you to be kept informed.

- - - - - - - - -

Included with this mailing:

1st class: Hope Washburn Award information and form
Veterans' Preference*

3rd class: Minnesota Housing Finance Agency Annual Report 1974
Law, Morality, and Privacy seminar flyer
UPDATE - State Department of Education
February 21 Focus on State Government flyer*
Letter - food stamps*
Interview - Senator Humphrey*
Graphic Description - School Financing
Corrections - news articles

To be mailed later: Budget

555 WABASHA, ST. PAUL MINNESOTA 55102 TEL (612) 224-5445

The League of Women Voters of Minnesota

BOARD MEMO

February 1975

M A R C H 1 9 7 5

In the A-B-C's of IWY (International Women's Year), March is "C" and salutes women in Communications. As communicator among LWV Boarders, Board Memo heralds this month of Annual Meetings, Action and Allocation (as in Budget?), date-by-date . . .

March
- 1 - Section 2, Local League Annual Reports due in state and national offices.
- 3 - First Round of State Program Suggestions due in state office.
- 3 - Proposals for state Bylaw Changes due in state office.
- 4 - "Multinationals: How They Affect the Third World" - public forum, 7:30 p.m., Regina High School, Minneapolis (see IR section, this Memo).
- 9 - Minnesotans Share For Hunger Day.
- 11 - State Board Meeting.
- 18 - Focus on State Government Forum.
- 19 - Hennepin County Government briefing, 9:15, Minneapolis Public Library--open to public! (see Local Agenda section, this Memo).
- 20 - CMAL Quarterly Membership meeting (see CMAL section, this Memo).
- 20 - Nominations for 1975 Hope Washburn Award due (send to Pat Lucas, State Nominating Committee Chairman, 3264 N. Victoria, St. Paul 55112).
- 24 - CORRECTIONS IN MINNESOTA - CONSENSUS DUE IN STATE OFFICE.
- 26 - "What is the Future for Juveniles if the State Institutions Close?" . . juvenile justice workshop sponsored by LWVMN at Minnesota Welfare Conference, 11 a.m., Radisson Central Hotel--open to public, no charge (see Action section, this Memo).

April - In IWY, "D" for Doers--saluting volunteers and service organizations.
- 1 - Energy concurrence reports due in national office.
- 1 - Program suggestions for CMAL, 1975-77, due (see CMAL section, this Memo).
- 1 - Recommendations for LWVUS slate, 1976-78, due in national office.
- 3 - Proposed State Program, 1975-1977, to be mailed to local Leagues.
- 15 - Focus on State Government Forum . . . finale for 1975 in this series.
- 26 - Conference on community based corrections (see Corrections section, this Memo).

May - In IWY, "E" for women in Education.
- 1 - CMAL consensus on county study due (see CMAL section, this Memo).
- 5-8 - National Council, Washington, DC.
- 7 - Second Round of State Program Suggestions due in state office.

FSG - FSG - FSG - FSG - FSG - FSG - FSG

FSG "Focus on State Government" FSG

Mar. 18 - RIGHT TO EQUAL FSG OPPORTUNITY FOR WOMEN: Sex Discrimination Today FSG

Apr. 15 - OUR DISAPPEARING FSG FINANCIAL RESOURCES: State FSG Response to Inflation FSG

All sessions: YWCA, St. Paul FSG 9:30 - 11:30 a.m. FSG 50¢ each admission

FSG - FSG - FSG - FSG - FSG - FSG - FSG

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At the February meeting, the state Board . . .

Recommended: to LWVUS that the Provisional League of Women Voters of Fairmont be granted recognition as a local League.

Recommended: to LWVUS that LWV of Wells be permitted a change in name and basis of organization to become the LWV of East Faribault County.

Approved: plans for a conference on community corrections entitled "Wanted: A Sense of Community"; the Role of Community in the Corrections System," on April 26, 1975, at Hamline University (co-sponsors: Church Women United of Minnesota, St. Paul Junior League and Hamline University).

Reviewed: plans for an energy conservation conference to be held in April 1975 (tentative date) as part of a coalition of groups in Minnesota concerned with the issue.

Decided: to aid the 22nd annual program meeting of the National Institute on Crime and Delinquency, Radisson Hotel, Minneapolis, June 15-18, 1975.

Beginning with this Memo, you'll find the month/year typed (3/75) by each portfolio section, in response to local League presidents' request to aid in their Board Memo cutups! Thanks for the tip!

S T A T E P R O G R A M

CORRECTIONS 3/75 (Weber) There is an active committee with membership from LWVMN, Church Women United, the St. Paul Junior League and a college professor. They have developed plans for a corrections conference, April 26, 1975 at Hamline University and an on-going citizens' exchange of information on corrections. Right now, this planning committee is in need of a chairman. The world keeps turning and lives change, so maybe right now is the time when YOU can be that chairman. (Additional committee members are welcome, too.) Contact Eleanor Weber, 644-1550, or the state office, 224-5445.

JUDICIARY 3/75 (Gross) Enclosed with this Memo mailing is supplementary material on proposed legislation on fair employment and consenting adults. Enclosed, also, is a review of county courts--this background material is available from a recent publication, Minnesota County Courts Survey published by National Center for State Courts, March 1974, and replaces the request in the OUTLOOK FOR WORK for local Leagues to do a questionnaire on the same matter. This will bring you up-to-date on county courts, a part of our continuing concern under our state Judiciary position. If you have questions, please call or write Peggy Gross, 5416 Queen Ave. S., Minneapolis 55410 - (612)926-9087.

ENVIRONMENTAL QUALITY 3/75 (Watson) There have been questions raised over the efficiency of the Environmental Quality Council in handling Environmental Impact Statements. A report on the problem recommended decentralizing the process, giving local governments and state agencies the authority to decide when impact statements are needed, setting up a three-member hearing board to hear disputes over the decisions, and allowing local governments to plan for environmental protection. Objections to the consultant's recommendations were raised by Grant Merritt, Robert Herbst and Gerald Christiansen. The Environmental Quality Council did agree to have the staff work out a model ordinance delegating environmental powers to local governments.

The League testified in support of PCA regulations on limiting phosphorus in detergents and cleaning supplies.

The results of the consensus questions on Land Use will be announced in the next Board Memo; thank you for cooperating under difficult circumstances. It will enable us to speak to the Land Use bills during this legislative session.

See T/A (2/14/75) for Leagues with legislators on Senate Natural Resources and Agriculture and House Environment and Natural Resources Committees.

EQUALITY OF OPPORTUNITY/ HUMAN RESOURCES 3/75

TV course on Civil Liberties available for credit on KTCA-TV, for 10 weeks beginning March 31. Details? - call Steve Vite, (612) 376-5701, University of Minnesota extension classes.

Publications available: Image of Pluralism in American Literature ($1.50) and The Schools and Group Identity ($1.75); for information, contact: Institute on Pluralism and Group Identity, 165 E. 56th St., New York City, NY 10022.

Modification of Veterans' Preference has attracted crowds in both the House and Senate committee hearings where LWV has testified. If H.F. 84 and S.F. 112 reach the floor without too many debilitating amendments, we urge you to contact your legislators for their support. These bills have important ramifications for women and for all affirmative action programs.

Many antidiscrimination bills have been proposed this session on school athletics, age, names, insurance, inheritance tax, noncompliance discrimination in schools, as well as veterans' preference. So far the attitude toward equal rights is positive.

Women's News: Course on "Management Development for Women," available from University of Minnesota, Continuing Business Education, April 17-19; call (612)373-3835 for registration information.

Scholarship aid sources for women (as part of Loving Care Scholarship Program) pamphlet, free, from Phyllis Klein, 345 Park Ave., 5th Floor, New York City 10022.

ERA statement by Ruth Clusen, LWVUS president, on occasion of 55th Birthday of the LWV, February 14: "It took no less than three constitutional amendments to fully free the slaves. Women need the ERA because historically, women have also been denied their equal rights under the Constitution. Before the League was founded in 1920, the issue of women suffrage divided households and provoked petitions, parades, and even street fights. Today our tactics are more conventional. Leagues are lobbying state legislatures to pass the amendment in all the unratified states. We're not celebrating with four slices of cake missing--the four states we need to ratify the ERA. We won't quit until we can celebrate with the whole cake." Ratification by North Dakota in February 1975 brings the total of ratified states to 34 of the required 38.

ORGANIZATION OF STATE GOVERNMENT 3/75 (Knutson)

News about Our Legislature: Each League should have received How Citizens Can Improve the Minnesota Legislature from the Citizens Conference on State Legislatures. This booklet is supplemental information to The Sometime Governments: A Critical Study of the 50 American Legislatures. Many of their recommendations are also part of our legislative reform program.

We expect to have a limited number of copies available in the state office, or if you can use several copies--write directly to the Citizens Conference, Attn: Kristin Hall, 4722 Broadway, Kansas City, MO 64112. In addition to members within your League, there are perhaps select members of your community that are vital to a citizens' campaign for legislative reform.

NEEDED: Lobbyist/observer to cover legislation dealing with our position under Reform of the Executive Branch. Much legislation is being introduced in this area.

N A T I O N A L P R O G R A M

INTERNATIONAL RELATIONS 3/75

On Tuesday, March 4, there will be a public forum on multinational corporations that will help background some current thinking on this issue related to our IR positions. The topic is: Multinationals: How They Affect the Third World. For time and place, see page one, this Memo. Forum is sponsored by: American Friends Service Committee, Minnesota Clergy & Laity Concerned, Newman Center's Third World Institute, Women's International League of Peace & Freedom.

L O C A L P R O G R A M 3/75
(Jones)

As you may have noticed by that big calendar on the wall, the time to get organized for your annual meeting is fast approaching. According to that old, familiar League timetable, most of you will have had some unit time devoted to identifying local problems; your Board by now has taken adequate Board time to discuss all suggestions and make its considered recommendations; and the local Program chairman (and committee) is in the process of submitting those proposed items for member consideration through the bulletin.

It is really very important that the membership understand the reasons for Board decisions, and going to each member through the bulletin is your best bet. Work with the bulletin editor. Give that local Program listing some background: why are you keeping or dropping "old" item? what are the reasons for adopting that new item or rejecting that other proposal? how can you make CMAL or "Action" alive and as interesting as other possibilities? Your Board has thought carefully about these local items, so bring your members along with that thinking.

We mentioned wording of items last month, but it deserves emphasis again. Your members have every right to clear, definitive statements of what you stand for at the local government level. The public must have precise wording, if it is to understand what in the world you are talking about. Wording can be changed at an annual meeting, of course, but that is no time to haggle over how to say what you mean--very embarrassing, especially if you have guest or potential members! Re-read those old positions, too. They can be sharpened to clarify intent and opinion.

P.S. Remember that an on-going observer program is not "Local Program." Local Program includes those subject items you are studying now and those you have studied previously, now possessing a desired action potential. Your observers are an important tool for defining problems, alerting the League for appropriate Times for Action, and serving as the proverbial "citizen watchdog." They are part of your local activity, surely, but not Local Program.

Attention Leagues in Hennepin County! Hennepin County Government Briefing - Wednesday, March 19, 9:15 a.m., Minneapolis Central Library, Heritage Hall. Babysitting can be arranged. Call the Minneapolis League office by March 17.

The Hennepin County Leagues of Women Voters (Ad Hoc Hennepin County Committee) is completing an ambitious undertaking. In response to the adoption of a local item on Hennepin County government by 13 of the 15 Hennepin County Leagues, the Ad Hoc Committee organized a committee to prepare material for unit study. Workers came from these Leagues: Bloomington, Brooklyn Center, Brooklyn Park, Golden Valley, Minneapolis, Minnetonka-Eden Prairie, Richfield and Robbinsdale.

C O U N C I L O F M E T R O P O L I T A N A R E A L E A G U E S 3/75
(CMAL) - (Enders)

Reminders:

County Study. The county study material is in the hands of your CMAL representative. Extra copies of our publication, Seven Counties in Transition, are available from our publications chairman, Sally Patterson, 699-0469. We are asking your cooperation in promoting this publication in your community. How about using your Action budget to distribute this material to your local officials? Consensus is due May 1st to Jerry Enders, 2720 Urbandale Lane, Wayzata 55391.

Program suggestions due April 1st to Bernie Hilbert, 1869 Moore Ave., St. Paul, 55113.

March meeting. County government will be the theme of our March 20th meeting at Hennepin Ave. Methodist Church. We will have a panel of the chairman of each of the seven county commissions. They will discuss the role of the county in the Metropolitan Area. Reservation form is in the CMAL bulletin.

Convention June 5th. Any business you wish to be discussed should be presented to the CMAL Board so that it can be included on the Convention Agenda.

Budget making. An additional $10 per League assessment is reflected in the proposed CMAL budget (see the February CMAL bulletin). Has this been discussed and included in your local budget?

Slide Show. CMAL is preparing a Slide Show on Land Use: The Cost of Sprawl. It will be previewed at our March meeting and you will be given instructions on how to make use of it in your community. Perhaps your Action chairman should attend the March meeting and become fully aware of the potential of this very useful tool.

A C T I O N 3/75
(Borg)

PLEASE PLEASE !! We need your help. When you receive a Time for Action, ACT. Then listen to the news or read the paper and find out what happened to the bill being considered. If your legislator did as you asked, say thank you. If not, let her/him know of your disappointment. State your views, but listen. Be genuinely concerned, but reasonable. Be persistent, but know when to quit. And don't forget to be friendly and polite. They are serving you. Let your coordinator know what action you took and the results. I cannot stress enough how much the lobbyists need you to back them. They can provide the facts, but you must provide the push.

Does your legislator write a column in your local newspaper? Many do and these articles can be a valuable resource. Look for her/his interests, opinions, and special bills and let us know what these are. If you prefer, send the clippings to the state office and we will file them for our lobbyists.

Minnesota Shares for Hunger. The time available for spreading the word on Hunger Day, March 9, was far too short. We regret we were unable to get our information to you any sooner, but we hope you have made arrangements to distribute ballots and start educating your community on this serious problem. Refer to the mailing of February 14, if you missed this. It came with the budget.

What Is The Future For Juveniles If The State Institutions Close? This is the subject for the Juvenile Justice Workshop the LWV is sponsoring at the Minnesota Welfare Conference on Wednesday, March 26, at the Radisson Central Hotel. The time is 9:00 - 11:00 and there is no charge if you are just attending this workshop.

Speakers: Pat Mack, Assistant Commissioner of Corrections
Rosemary Ahman, Olmstead County Commissioner
Ann Jaede, Grants Analyst for the Crimes Commission

For further information, please contact: MSSA, 614 Portland Ave., St. Paul 55102, 225-7871.

Senate Perspective '75. This new publication is now available from the Senate Information Office, Room B 14, State Capitol, St. Paul 55155. This newsletter is equivalent to Session Scenes in the House. The first edition has pictures of all the Senators, committee assignments and articles on the new Legislature. If any of your members would like a free subscription, send their names and addresses to the above address.

B U D G E T / D E V E L O P M E N T 3/75

State Budget as proposed for 1975-1976 has been mailed to your president, together with an explanation of the various items and a comparison with previous budget and 10 months' treasurer's report. Questions? Call Jan Dvorak, state Budge Committee chairman (612-645-5448), any member of the committee, or the state office.

Developmental thought: LWV is a grassroots organization, right? LWV is a member organization, where members are encouraged by the very structure of the bylaws to advise and decide on matters of study, program and action, right? This kind of structure has a higher pricetag--higher than an organization where decisions are made by a small, elite corps. Here are some of the costs of a grassroots organization:

--communications
--lobbyists
--support staff
--widely located Board and committee members
--conventions/workshops/regional meetings where members are heard
--field service among the various levels: regional, state and national
to maintain a healthy, unified organization.

Those are some of the costs we all account for . . at annual meeting time as we renew our member dues and respond to our fair share pledges . . at state conventions when we act upon our Program and budget choices . . at national council/convention when the wider view is accepted, adopted and financed. Along with the costs, let's consider the benefits!

C I T I Z E N I N F O R M A T I O N 3/75
(Waldo)

In reviewing your Citizen Information reports for Election '74, we are impressed with the scope of your activities. These reports will be carefully considered by the Citizen Information Committee as we plan ahead for Election '76.

The long-awaited summary of the County Auditor Day interviews is going to have a further delay. The interviews are posing some problems for us as we try to glean some statistics for your information and use. So bear with us - our report will be in the March Board Memo.

"People Power: the World of Practical Politics," the second television course, is an exposition of politics as it is -- not as it has been or should be. Topics include how to become involved; individual and neighborhood action; lobbying; and others.

Discussion will be seen with Hubert Humphrey, Julian Bond, William Frenzel, Elliott Richardson, Jane Fonda and Angela Davis.

The politics course will be broadcast 10 Tuesdays beginning April 1, and may be taken for either 3 or 5 undergraduate degree credits. Students may register for no credit and still be able to attend the 10 discussion sessions which will be held Thursday evenings from 7.30 to 9 on the Minneapolis campus.

For a brochure with complete information, write Extension Classes at the University of Minnesota, Department 500, 180 Wesbrook Hall, Minneapolis 55455. Telephone 376-5000 for a brochure or registration information. There are no admissions requirements to take University Extension Classes.

P U B L I C R E L A T I O N S 3/75
(Rockenbach)

RADIO PROGRAMS

Radio programs are a good way to educate and inform citizens. Some Leagues are regularly using this medium; far too many are not. This is sad because most stations are interested in providing their listeners with good, factual, timely information and are anxious to work with reputable groups, such as the LWV, to accomplish this. By law, stations must give a certain amount of time to public service (spot announcements come under this category). The amount of community or public affairs time is optional; some stations do a lot, some very little. This is where salesmanship comes in.

HOW TO BEGIN

1. and 2. Define the issue or situation and state what the League wants to do about it. Is there an election coming up and you want to inform the voters about registration, when, where, how? Do you want to do a candidates' meeting on radio? Have you completed a study of a local situation and now want to tell the citizens about it? Is your city budget coming up for approval and you want the citizens to fully understand it? Whatever the situation is, define it and WRITE IT DOWN!

3. How do you want to do it? Spot announcements? A 15-minute program? A series of programs? Tape a conference open to the public? Who do you want to participate? What are their qualifications? Or maybe you would like to interest the station in sending a reporter out with a Leaguer to tape interviews in the field.

If you are lobbying, make this clear to the station and let them determine if this is acceptable to them. They have laws to abide by in this regard. They may ask you if you would get opponents to your position to appear on the same program. If you have taken time to clearly think out your program, you will be in a position to respond immediately.

If you are asking the station to tape all or part of your conference, indicate what kinds of facilities are available. Is there an existing amplification system they can plug into or will they have to bring a special microphone and extension cord.

If you are considering a talk show, do you want, or will you permit, listeners to call in questions? If you want questions, be sure to specify the kinds of questions you will accept. The station will help screen the questions as they come in. A clear understanding from the beginning eliminates hurt and sometimes hostile feelings when people call in a question you are unable to answer, or which you prefer not to answer at that time because it deviates from the topic at hand.

Now - on one page of paper, put the name and phone number of the League contact and then outline the situation you want to speak to, why it is important to the citizens, how you want to do it, who will participate and how this will clarify or benefit the situation. Attach related printed material which the program director can read later. He may or may not be knowledgeable about the subject. This is what you will bring with you when you go to the station.

One good idea, well though out plus a concisely written outline with supporting material plus knowledgeable participants equals a good chance for success, both in selling and producing the program.

Now you are ready to contact the station. Call and ask for the name of the program director. Then call him and ask for an appointment. Try to be vague (unless you already know him and have good working relations). Just tell him you want to talk about League and the present situation that you have built your program on. It is easier to sell something in person than over the phone. Tell the person you would like 15, 20 or 30 minutes of his time and then be sure you don't go over your time. Unless, of course, he is so interested he won't let you go.

Two Leaguers should go, probably the PR chairman and the item chairman or president. Be brief and business-like. If the person indicates he wants to think this over or talk with someone else and will call you, ask when he thinks he will have a decision. Tell him you will be happy to call him on that date for his answer and offer, if available, any additional information he might need. Don't settle for a "Don't call us, we'll call you."

MISCELLANEOUS NOTES: If you are talking about a continuing series, be sure you have a list of four or five programs that you know you can produce. It is deadly to promise six programs and then have to scramble to produce them poorly, or worse yet, cancel one or two of them because you ran out of ideas or people. DON'T PROMISE WHAT YOU CAN'T DELIVER. Granted, people get sick at the last minute or have to leave town; but if you have thought out the program/s, you already have included names of back-up people.

Also inquire about the possibility of Leaguers or involved citizens taping radio spots at the station. It gives a personal touch that, on occasion, may be more effective than having the announcer read the material.

If you get your program aired, be sure to call or write later to thank them for the opportunity and also to give them any comments you may have heard about the program. Hint you may have future programs available. If you have done a good job, they will be happy to hear this. They really are interested in supplying their listeners with good material, especially when others have done the work in gathering it.

In fact, by law, all radio and television stations are required to survey their communities every three years to determine their concerns, interests, etc. This might be a good source to tap. Ask the program director if you can look at this report. It should be public information. It may give you direction in making your own future plans.

WHAT TO DO IF THE STATION TURNS YOU DOWN.

1. Don't sulk. Ask why they are not interested; maybe you can shift the focus of the program to suit them and yourself.
2. Ask what kinds of programs they are interested in. How committed are they to community affairs?
3. Find out how soon they want to be contacted regarding a proposed program.
4. Tell them you will be back with other ideas because the League has lots of things going.
5. At least you have made a PERSONAL contact. You know more about them and they know more about you. Next time you may be successful!

Obviously, the above procedures are applicable to producing television shows. However, television time is less available because stations rely heavily on network programs. But most of them do have some time available for community affairs. Often these community affairs programs are booked far ahead. Your best chance is to start your planning far enough in advance so you can contact the station for time - not "next week" but perhaps one and one-half months from the time of your call.

Remember, television is sound and VISION. Whenever possible, bring visuals: flip cards (ask station for information about size of cards and lettering); posters; SLIDES to illustrate your points. Find someone with a 35 mm camera, give them film and work with them on the selection of shots. For a small sum of money and extra effort on your part, your program can be far more effective than just providing talking heads.

For example, if you have completed a study on available playgrounds and you decide there are not enough, or poorly equipped, take slides of existing equipment, particularly the broken teeter-totter, a swing with a rotted rope. If there are well-equipped playgrounds nearby, take slides to show what can be done in your community. Visuals have more impact on the viewer than just words.

If you don't believe this - next time you open your paper, notice what catches your eyes. You probably will find yourself looking at the pictures first and then going to the printed articles. As the old saying goes, "A picture is worth a thousand words."

FOR YOUR INFORMATION

RADIO & TELEVISION TALK SHOWS

Leagues located in the seven-county Metro Area should look for the list of talk shows, available on radio and television stations located in the Metro Area, included with this Board Memo.

Outstate Leagues should call their radio and television stations to find out what talk shows are available. Get the name of the program, time it is aired, whether it is live or taped and the name of the producer.

ARE YOU INTERESTED IN SAFETY?

While the following does not come under any of our "positions," safety is important to all of us. If you are interested, as a League or as an individual, in getting the Minnesota Safety Council's newsletter, write Minnesota Safety Council, 315 Hamm Building, St. Paul 55102. As Leaguers, we have a responsibility to do lots of important things, but the most important thing is being around and in good shape. There is no charge for the newsletter, just your interest.

$1.00 TAX CHECK-OFF ON THE MINNESOTA STATE INCOME TAX

The following spot announcement was sent to all the Metro Area radio stations. Outstate Leagues should copy and send to their local radio stations. The same announcement was sent to the four Metro Area TV stations along with two slides. If you are interested in obtaining slides to send to your TV station, send 40¢ for each slide to the state League office.

RE: Promotion of the $1.00 check-off on the Minnesota state income tax return for campaign funds
Note: Please schedule now through April 15, 1975

"ANNOUNCER: 45 seconds

MINNESOTA TAXPAYERS ARE REMINDED THAT THEY HAVE THE RIGHT TO DESIGNATE $1.00 OF THEIR TAXES....IF THEY ARE AN INDIVIDUAL TAXPAYER..OR $2.00 IF HUSBAND AND WIFE FILE JOINTLY...TO THE MINNESOTA STATE ELECTIONS CAMPAIGN FUND. YOU CAN CONTRIBUTE TO THE PARTY OF YOUR CHOICE OR TO THE GENERAL STATE CAMPAIGN FUND...WHICH WILL DISTRIBUTE THE MONEY TO STATEWIDE AND LEGISLATIVE CANDIDATES. THE BOX IS LOCATED IN PART ONE.. ON THE FIRST PAGE OF THE RETURN. THIS WILL NOT INCREASE YOUR TAXES NOR LOWER YOUR REFUND. THIS REMINDER IS BROUGHT TO YOU BY COMMON CAUSE, JOINT RELIGIOUS LEGISLATIVE COMMITTEE AND THE LEAGUE OF WOMEN VOTERS."

(Remember - double-space your copy.)

WHAT SOME LEAGUES ARE DOING.

Crystal-New Hope - Dec. - YMCA requested League's presence at library open house to answer questions about the Detached Workers Project.
St. Croix Valley - Jan. - Have been requested to have public information meeting to discuss proposal of a girls' group home.
Robbinsdale - Jan. - 500 "Helps You Make It Happen" to be distributed to churches, libraries and the bank. Will add LWV phone number.
Fairmont - Jan. - Will distribute 1000 copies of "Helps You Make It Happen."

State Boarder Shirley Amundson (VOTER editor) alerts us to this good PR testimonial which we share with you . . . and you may want to hand on to your bulletin editor!

"I would like to take this opportunity to compliment you for the excellent article, "The Minnesota Miracle" which appeared recently in The Minnesota Voter. This was, sincerely, the best article I have read about the school aid formula and the financing of public schools in Minnesota.

"I commend you for the clarity and comprehensiveness of the article which is a valuable reference to legislators and the general public as well as to League members."

This unsolicited accolade came from a fellow League member--SENATOR JOHN MILTON.
Copies of "The Minnesota Miracle" VOTER are available
Copies of "The Minnesota Miracle" VOTER are available at 10¢ each (plus postage and handling).
The Senate and House members of the Education Committee have received copies as well as the State Board of Education and the superintendents of school districts who participated in the survey. Some Leagues have ordered copies for their school board members, legislators or finance drive contributors.

Variations on the quoted complimentary theme are coming in from others qualified to judge. If you think your school board or administrators, legislators or contributors would appreciate receiving a copy of this meaningful learning material, call or write the state office for the number of copies you need. Don't forget your teachers or teachers' union officials either.

Mailed earlier:

Two TIMES FOR ACTION - to selected local Leagues
Veterans' Preference
E.Q.
Budget
Background Information:
Minnesota Shares for Hunger

Included in this mailing:

1st class - TIME FOR ACTION - Veterans' Preference *

(over)

3rd class
Radio/television Talk Shows - Metro Area only
UPDATE - Department of Education
Testimonies:*
Veterans' Preference
Education
Reduction of Size of Legislature
To MPCA - phosphorus levels
County Court Survey *
Supplementary Information - Consenting Adults and
Fair Employment

To: Local League Presidents
From: Helene Borg and Gwen Luhta
Re: Minnesota Shares for Hunger
February 21, 1975

S. O. S.

Mayors of many municipalities will be in their city halls between the hours of 3-5 p.m. on Sunday, March 9. They will be waiting for your call telling how much money you collected and for which agency it is designated.

Be sure to call and pass the word to other persons or organizations who are participating but may not have this information.

The mayors will then call the total amount raised by all participants in their municipalities to the Minnesota Shares for Hunger office so that office can have an accounting of all funds received.

If your mayor isn't at the city hall, you may call the Minnesota Shares for Hunger office direct at 473-2038 or 473-2197.

555 WABASHA, ST. PAUL MINNESOTA 55102 TEL (612) 224-5445

The League of Women Voters of Minnesota

BOARD MEMO

March 1975

A P R I L 1 9 7 5

April 18, 1775 . . we know who and where, that date--and 1975? Two hundred years later we celebrate in citizen information activities, in annual meetings, in study committees, finance campaigns . . and action . . as we continue to live these freedoms, date-by-date. . .

April - IWY Salutes Women as Doers--volunteers and service organizations!
1 - Energy concurrence reports due in national office.
1 - Program Suggestions for CMAL, 1975-77 due.
3&4 - "Private Faith and Public Policy" seminars, Augsburg Campus, Minneapolis, open to the public (see Citizen Information, this Memo).
8 - State Board Meeting
15 - "Our Disappearing Financial Resources," Focus on State Government session (last one in 1975), 9:30 to 11:30 a.m., YWCA, St. Paul, open to all, 50¢ each admission.
17&18 - "Access to Government Information" symposium, Normandy Motor Inn, Minneapolis (see Citizen Information, this Memo).
18&19 - Energy Conservation Conference at University of Minnesota (see EQ, this Memo).
23&24 - International Women's Year Symposium (see IR, this Memo).
25 - "Public Interest Needs...& Private Corporations" - conference (see CI, this Memo)

May - IWY Salutes Women in Education
1 - CMAL consensus on county study due.
1 - World Law Day Dinner, 6 p.m., Leamington Hotel, Minneapolis (see IR, this Memo).
5-8 - National Council, Washington, DC (Jerry Jenkins and Mary Watson, delegates from LWVMN).
7 - Second Round of State Program Suggestions due in state office.
16-18 - Spring Retreat on "Work," Continuing Education for Women (see HR, this Memo).
19 - Constitutional Date for legislative races.
20 - School District elections.

June - IWY Salutes Women in Farming and Natural Resources
2 - Presidents Workshop, 12 noon to 9 p.m., St. Olaf College, Northfield (see FS, this Memo).
3&4 - LWVMN State Convention, St. Olaf College, Northfield.
5 - CMAL Convention, United Methodist Church, Roseville.

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$ Fiscal '74-'75 is waning fast. . check enclosed pledge payment chart. Fiscal '75-'76 dawns April 1 (no foolin'!). . check your League's # pledge intent on enclosed form, in preparation for Convention '75 Workbook. $

$ Fact Forms '75-'76 for your League are enclosed: Officer-Board List; # Adopted Budget; Adopted Local Program. . send completed forms to state office. . on your way home from your annual meeting? Well, # in the next day's mail, okay? $

$ # $ # $ # $ # $ # $ # $ # $ # $ # $ # $ # $ # $ # $ # $ #

At the March meeting, the state Board . . .
Determined: that consensus had been reached in state land use study (see EQ, this Memo)
Approved: request by Leagues in Ramsey County to lobby in the Legislature for a juvenile center in their county; request by St. Paul to lobby in the Legislature on local legislation affecting only their city.
Proposed: state Program for 1975-77 to be submitted to local Leagues for action at Convention '75, June 3 and 4.
Discussed: registration, rules and order of business for Convention '75.

S T A T E P R O G R A M

ENVIRONMENTAL QUALITY 4/75 (Watson)

The Land Use Committee has tabulated and analyzed the consensus questions. Great care was taken to interpret exactly. Fifty-five Leagues and 1800 members participated. The committee feels that the position statement accurately and fairly represents the opinion of the Leagues.

There was some indication that regional bodies should be elected if they have review and veto power and power to tax, but no strong consensus was evident so we did not include it in the statement.

The Land Use Position reads as follows:

The League of Women Voters of Minnesota, recognizing the need for land protection, supports an overall state land use plan with maximum local decisions and state help to localities in developing and exercising land use management. Regions should plan and regulate matters of more than local concern, and an appeals board should arbitrate conflicts among governmental bodies and between citizens and governmental bodies.

To implement that policy, a state plan should:

* be tied closely to integrated planning (ex. human services, highways, etc.)
* be coordinated with plans and policies of local and regional agencies
* should require local governments to exercise at least a minimum level of planning and control
* recognize fragile or historic land, renewable resource lands and natural hazard lands as critical areas and subject them to at least minimal control
* recognize areas impacted by public investment and large scale private development as critical activities and subject them to at least minimal control
* require impact statements on major public and private development
* provide financial aid for research, technical assistance and state data for local and regional governmental units
* provide authority to local and regional governmental units to exercise innovative planning and regulatory techniques such as land banking, planned unit developments, transfer of development rights, timed development ordinances.

A press release explaining our position has been prepared for release on March 21. It will be sent to newspapers throughout the state. You may want to check with your local paper to see if they received it and are planning to use it.

A new publication, "The State's Role in Land Use Planning," has been issued by the Citizens Advisory Committee for the Environmental Quality Council. The major recommendations of this publication are:

* The Environmental Impact Statement Process, now the sole responsibility of the Environmental Quality Council, should be decentralized to appropriate state agencies and local units of government.
* An Environmental Hearings Board should be established to hear appeals relating to the Environmental Impact Statement Process.
* The EQC structure should be changed from an interagency and citizen body to a citizen board appointed by the governor.
* The state should greatly accelerate its efforts to collect, index and standardize natural resources data.

* The state should consider centralization of its land use planning process in a single agency, such as the citizen board structure of the EQC.
* The state Legislature should provide land use policy and direction to state agencies and local units of government.
* More funding and expertise should be provided by the state to local units of government for the land use planning responsibilities delegated to them.
* The state should provide guidelines to aid local units of government in making land use related decisions.
* The state should prepare a land suitability plan to aid local governments in making decisions. Such a plan would not dictate the uses to which land could be put, but would inform local governments of the uses for which land areas of the state are best suited, based upon their natural resource characteristics.

As you can see, many of these recommendations closely parallel our own position. If you would like a copy of the full report, write to:
Citizens Advisory Committee for the Environmental Quality Council
Capitol Square Bldg., 550 Cedar St., St. Paul, MN 55101.

Public hearings on the proposal for designating the Kettle River as a Wild and Scenic River will be held at Carlton, April 10, Civic Center, 7:00 p.m. and at Pine City, April 12, High School Auditorium, 10 a.m. Copies of the management plan are available in public libraries.

ENERGY CONSERVATION CONFERENCE (Nancy Latimer): Shall we drill the oceans to heat Minnesota? Or dine by candlelight in cold houses? The energy crisis may force some basic restructuring of life-styles. Are citizens aware of the choices to be made or will they be made by default?

Come to the League-sponsored Energy Conservation Conference at the University of Minnesota on April 18th and 19th and learn the possibilities for action. An excellent program is planned, with John Sawhill, former Energy Agency head, as keynote speaker. The program also includes: Rep. Bob Bergland on Minnesota's unique problems, Dean Abrahamson on energy supply alternatives, Joel Schatz on Oregon's energy plan, a "heavy-weight" group of panelists, and a variety of seminars for audience participation.

At least one person from each local League should be present, as the Conference will provide background for our national energy item. Metro Area League members have volunteered sleeping space in their homes, on a first-come--first-served basis, to help keep costs down for outstate Leaguers. Make a weekend of it!

Registration is $7.00, plus $3.00 for lunch (optional). Register with Joe Kroll, University of Minnesota Department of Conferences, 373-3685. A brochure will follow with more information.

HUMAN RESOURCES/
EQUALITY OF OPPORTUNITY 4/75

The Continuing Education for Women program at the University of Minnesota will hold a spring retreat, May 16-18, at St. Croix Heights Motel, Prescott, WI, on subject, "Work" for $60 fee (includes room and meals); further information: phone (612) 373-9743 or write 200 Wesbrook Hall, University of Minnesota, Minneapolis 55455.

JUDICIARY 4/75
(Gross)

The state Board has agreed that the LWV will support the following proposed legislation: Consenting Adults (Repeals Consensual Sodomy) and Fair Employment (No Discrimination Based on Affectional or Sexual Preference).

Our positions on the subject are clear:
1) Equality of Opportunity: Support of policies to ensure equality of opportunity in employment, real property, public accommodations, education and other public services for all persons. Support of administrative enforcement of antidiscrimination laws.
2) Judiciary: Support of a judicial system with the capacity to assure a speedy trial and equal justice for all. Support of alternatives for handling behavior now defined as "status offenses" and "social (or victimless) crimes."

At the LWV state Convention in 1973, the wording of the Equality of Opportunity position was changed to read, "Support of policies to ensure equality of opportunity in employment, real property, public accommodations, education and other public services for all persons." Discussion by the delegates as recorded in the official minutes of the LWVMN state Convention (44th Biennial Convention, May 16-17, 1973 - pp. 12-13) as follows:

MOTION: To affirm that the Equality of Opportunity position does indeed apply to all citizens.
Mover: Pam Berkwitz, Minneapolis

Ms. Berkwitz said the present position does not mean all citizens. She said the League could not help the Department of Human Rights pass a new bill covering discrimination on the basis of marital status, disability, homosexuality, etc. She said the list is infinite, and that the League will be out of step if it can't support such legislation. She said that it does not mean condoning various groups but accepting the philosophy of being against discrimination.

Dee Halberg, St. Cloud Area, said that this was an extremely important thing to do; that we have been tied to the scope given in the past and will be accused of pushing things through without grass roots support because we haven't talked about it in local Leagues.

Marion Watson spoke in favor of the motion and added that she would propose deleting the listing of groups saying that they took the list out of the law. She noted that courts had interpreted strictly by what is said rather than expanded by implication. One delegate stated that she was startled that there should be a question of whether we really meant all citizens.

AMENDMENT TO MOTION: To change the word "citizens" to "persons" in the motion.
Mover: Margaret Ueland, Minneapolis Seconded
Vote: The amendment to the motion prevailed.

Vote: The motion as amended prevailed.

LWV support of the proposed fair employment and consenting adults legislation in no way should be seen as condoning or approving of homosexuality, but rather as recognition of the following:

1) That various life styles exist and that attempts to legislate morality are seldom successful. What is legal may or may not be moral.
2) That all law is diminished by unenforceable laws on the books. The Judiciary study found that private behavior of individuals is not enforceable. The LWV would support attempts to increase respect for the law by removing such unenforceable laws from the statutes.
3) That all persons have the right of access to employment, public accommodations and housing.

A state of being - e.g. state of being a prostitute, state of being a homosexual - is not illegal and should not be grounds for discrimination. A sexual preference for one sex or the other indicates orientation and may or may not involve specific acts by the individual.

Various groups supporting the legislation are well aware of the LWV positions espousing "equal opportunity for all persons." To take no action at this time would indicate that the LWV is opposed to discrimination for some people - but not for all people.

The proposed fair employment legislation would prohibit discrimination in the area of employment, public accommodations and housing because of a person's sexual preference or affectional preference. It in no way attempts to restrict an employer's right to govern "on the job conduct."

Many homosexuals currently are employed without their employers or coworkers knowledge of their sexual preference.

Many view teachers as role models for children. Yet school districts are not allowed to discriminate against a teacher who is sexually promiscuous or an alcoholic. When and if teacher's personal orientation - religious beliefs, sexual orientation, alcoholism, drug addiction, political philosophies, etc. - interferes with his performance of his job, then discipline procedures can be followed for "on the job behavior."

The Juvenile Code continues to protect juveniles from sexual - heterosexual or homosexual - advances. The proposed legislation does not affect the protection afforded juveniles.

Minneapolis and St. Paul currently have city ordinances prohibiting discrimination in employment, public accommodations and housing because of sexual preference. Several large firms, including Northwestern Bell, have initiated similar hiring practices.

At this time, we know of no organizations actively opposing the legislation. This is not to be construed to mean there is no opposition, but at this time, none has surfaced of which we are aware.

CORRECTIONS 4/75 Corrections conference (see CORRECTIONS, March Memo), scheduled for April 26 at Hamline University, has been cancelled.

STATE PROGRAM PLANNING 4/75 Memo to: Local Leagues
From: State Program Planning Committee

Program recommendations by the state Board in response to first round 1975-77 Program suggestions are included in this mailing. A listing of nonrecommended* items is also included. Local Leagues can suggest second round preferences which must be sent to the state office before May 7 in order to be considered by the state Board at its May 13th Board meeting. A recommended state Program will be presented to the Convention delegates for consideration, discussion and vote at Convention, June 3-4, 1975.

As you consider the first round Program proposals, try to assess member interest, people-power, money and time.

The January 1975 National Board Report (pp. 2, 3) states the primary and secondary commitments of LWVUS. These commitments, plus your local League Program load, should be considered as you look ahead to state Program adoption for the next two years.

* A nonrecommended item may be adopted by the Convention provided consideration is ordered by a majority vote and on a following day the proposal for adoption receives a three-fifths vote.

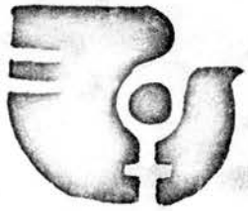
* * * * * * * * * * * *

Reprinted in brief form below are LWVUS items for local League commitment and action in 1975-76 which you will wish to take into consideration in adopting state Program:

Concern for unemployment impact on the disadvantaged
(impact statement from local Leagues on unemployment picture in local communities and the state)
Land use legislation action
(local and state Leagues are asked to identify local groups who support or oppose federal land use legislation)
Air quality protection
Foreign assistance to alleviate world hunger
Extension of the 1970 Voting Rights Act
ERA commitment
Voter registration by mail
(reports from local Leagues and LWVMN on Minnesota experiences)

N A T I O N A L P R O G R A M

INTERNATIONAL RELATIONS 4/75 (Moss)



INTERNATIONAL WOMEN IN ACTION. The Minnesota International Center, the American Association of University Women, Minneapolis Branch, the United Nations Association of Minnesota, and the World Affairs Center will cosponsor an International Women's Year Symposium on Wed. and Thurs., April 23 & 24, from 9 a.m. to 3 p.m. at the AAUW Clubhouse, 2115 Stevens Ave. Admission will be $10 for two days, with lunches included.

International Women In Action is the theme. Purpose will be to compare the status of women in different cultures, with regard to education, employment, family roles, the arts, recreation and business.

WORLD LAW DAY - DINNER: Date: Thursday, May 1, 1975; place: Leamington Hotel, Minneapolis; Time: 6 p.m. - SOCIAL HOUR featuring alternative food and drink (Hors d'oeuvres of soy products, with juices and wines as well as mixed drinks available) - 7 p.m. - DINNER (choice of chicken or alternative of Soy Cutlet). Topic: "Food, Energy, and a Changing World Order"; speaker: James P. Grant, President, Overseas Development Council, Washington, DC. For tickets, write or call: United Nations Association, 55 South 8th St., Minneapolis 55402 - (612)333-2824. Cost: $7.50 per person. If you fill a table of ten, you will be listed in the official evening's program.

L O C A L P R O G R A M 4/75
(Jones)

According to local bulletins sent our way, several Leagues are adopting as local Program, items which are already covered by League principles or national or state positions. The usual study-consensus-action route is shortened. A local League's options are those of monitoring or surveying the local scene and applying the position previously reached. At the conclusion of your look at the local scene, you may well have statements of proposed action, but these do have to be in harmony with state or national positions. To go beyond these positions may be confusing to officials and can be detrimental to our entire organization.

The time is now to put the finishing touches on this year's work--to review what you have accomplished and what still needs to be done. Bring out that local Program calendar you made for yourself last summer. Did your timing and your goals coincide? If there are projects, or parts of projects, to be finished before your annual meeting, perhaps you might divide the remaining jobs. Could you recruit additional members for "short-term" aid?

Sometimes there are "follow-up" situations which need your attention. One that comes to mind is the distribution of local publications. Is that assignment well defined? Do you assist with that, or is it the complete responsibility of the publication chairman? You want the results of all that labor to work for the League, so be aware of what others can do with the local item.

In addition to the analysis of what remains to be done, it will help your Board and your League if you can evaluate the work done over the past year--an annual report on your own terms. It might even make you feel better. A report including a breakdown or listing of the different steps taken toward developing your local Program can be of value to your public relations chairman, your finance chairman and especially your successor. Kudos and carnations go to Fairmont, Cottage Grove, Eden Prairie, Chaska, Robbinsdale and Roseville for excellent local surveys published this year. CMAL has added an impressive booklet on "Seven Counties in Transition." If others of you have new publications, please send us a copy. We are a most appreciative clientele, and we'll help you blow your horn!

C O U N C I L O F M E T R O P O L I T A N A R E A L E A G U E S 4/75
(CMAL) - (Enders)

Slide Show on Land Use

Ann Thomas has used the remainder of our Minnesota Humanities Commission Grant to put together a slide show entitled Land Use: the Cost of Sprawl. It will be available to Leagues and to the general public throughout the Metropolitan Area. The slide carousel and accompanying script can be obtained through any local library.

When the slide show is available for your use, the local League president and the CMAL representative will receive a letter giving specific instructions on how to obtain the slides. A letter will also go out to service clubs and civic organizations throughout the Twin Cities area informing them of the availability of the show and asking them to contact the local Leagues to have someone come and present it to them.

If you are contacted by such an organization, please make an effort to see that someone from your League is available. In the event that it is impossible to fill the request, please contact CMAL - Jerry Enders (473-4171) before you refuse.

The slide show will be given at the March 20th meeting and your CMAL representative will be able to tell you exactly what it covers. I hope you will be able to use it in your League activities as well as in your community.

Consensus due May 1st.

Program Planning due April 1st.

Convention June 5th - The CMAL Convention will be on June 5th at Centennial United Methodist Church in Roseville. Any business to be considered at the Convention should be presented to the CMAL Board before April 3rd so that it may be included on the Convention agenda to appear in the April bulletin.

Transit and Solid Waste Task Forces - CMAL is forming two task forces, one for transit and one for solid waste. Since these two issues are receiving so much attention in the coming months, we are offering an opportunity for any Leaguer to get involved in the decision making process. They will be asked to keep abreast of the latest developments in these two areas and to report to and advise the Board. If anyone in your League has an interest in either or both issues, please have them call Jerry Enders (473-4171).

A C T I O N 4/75
(Borg)

Thanks for your responses to the Times for Action on Veterans' Preference and Beverage Container Deposit legislation. Apparently, Veterans' Preference will be modified, but not as much as we had hoped. Resistance to returnable containers continues.

Suggestion from Brooklyn Park - "Ask your legislator to join the LWV."
Several legislators are members and not just the women.

Now that you have drawn attention to "hunger," continue to educate your community. Does your area have a "food shelf" where you can contribute food and it can be distributed to those who need it? Usually some church has available space and is willing to cooperate. Be the catalyst by calling a meeting of citizens to get a "shelf" organized.

DANGER - BE ALERT!!! The opponents of the ERA have returned with renewed vigor and the same incorrect statements. A bill has been introduced in the Minnesota Legislature to rescind our ratification. Be prepared to answer these false allegations. We will be sending you additional information to help in your replies. In the meantime, write a note to Betty Ford thanking her for her efforts in supporting ERA ratification in state legislatures. The "aginers" always remember to write. Write your legislators, too!

S.O.S. - Please let us know immediately what you did in your community to promote Minnesota Shares For Hunger.

M E M B E R S H I P 4/75
(Atchison)

It is my strong recommendation that a member recruitment plan be put into motion in the spring. It is then that people are reviewing personal time commitments and they are more likely to be receptive to considering League membership.

Look into your files for Membership Memo No. 1, 1973. It describes a comprehensive, tried and successful technique for identifying and wooing member prospects. If you don't find it - order it from the state office - 4 p. - 10¢.

Plan to use your membership budget for the letters and postage to write personal invitations and get an enthusiastic committee (even if it's only one person!) to help you.

C I T I Z E N I N F O R M A T I O N 4/75
(Waldo)

Here it is! The report from County Auditor Day in Minnesota is included in this mailing. It contains no startling revelations, but does indicate some areas for our concern. We talk about flexibility in the League. You showed it in the way you undertook this task - getting the information which would add to our election law background.

Now on to your spring activities - no rest for the involved - Planning should be underway for your activities prior to school board elections in May.

Reminder: "People Power: The World of Practical Politics" begins April 1 on KTCA-TV. See last month's Memo for details.

Public Faith and Public Policy, April 3 (10 a.m. and 7:30 p.m.) and April 4, (7:30 p.m.), is a public forum at Si Melby Auditorium, at 23rd Avenue, Augsburg Campus. Topics include distinction between public and private morality; issues of ethical training for public responsibility, First Amendment issues. All meetings are free and open to the public. Call Media Resource Center, Minnesota Council of Churches (612)871-8050 or Augsburg College (612)332-5181, for registration information.

"Access to Government Information," public meetings sponsored by Special Libraries Association during National Library Week. Open to the public, with fees charged according to number of sessions attended and whether college credit is requested. Sessions will be held at the Normandy Motor Inn, 8th St. and 4th Ave. South, Minneapolis. For further information, contact Nancy Olson, Memorial Library, Mankato State College, Mankato, MN 56001.

Public Interest Needs...& Private Corporations conference - April 25, 1975, at Holiday Inn, St. Paul - "A discussion on some aspects of alternatives to regulation of private corporations by the government." This conference is supported in part by the Minnesota Humanities Commission and is sponsored by Joint Religious Legislative Commission (JRLC); LWV is one of the cosponsors. See enclosed flyer . For more information, call JRLC (871-8026) or the state office. Additional flyers available from state office.

P U B L I C R E L A T I O N S 4/75
(Rockenbach)

Do As I Say - Not As I Do: ALWAYS check the spelling of names you use in print. If you don't, you will have to do what I am now doing - apologizing and making corrections. Being in a hurry is no excuse. Please make the following corrections immediately on the television and radio talk shows list sent to the Metro Area Leagues last month:

Ch. 11 - WTCN-TV - It is Mel Jass (not Jazz)
- Warren Martin (not Martinson)
Ch. 5 - KSTP-TV - It is Jane Johnston (not Jan)

FOCUS SERIES - Don't forget to get your news release in for the April Focus program. This is the last of the series. The title is "Our Disappearing Financial Resources: State Response to Inflation." Use the news release example sent to you in the Board Memo two months ago. Principal speaker will be Dr. John Helmberger, professor of economics at the University of Minnesota.

Pick-up for the Blaws: The following item is for fun. It was called to my attention by my husband, who did the circling and numbering. Permission for reproduction was given by the St. Paul Pioneer Press Washington Bureau.

READ ALL ABOUT IT! (St. Paul PIONEER PRESS, 11/13/74)

A politician's husband's intimate life

By Ed Zuckerman

Washington

"Behind every successful woman in politics there's a man saying 'Get the hell off the telephone and get to bed,' " said Norman Gelman.

When Gelman's wife, Esther, won a county board election last week, he became a member of an ever-increasing fraternity — the political husbands.

Normally, it's the political wives who get asked questions by inquiring reporters. During his wife's campaign, nobody asked him for his opinion about anything. So he prepared a press release listing his answers — no questions — just answers. Here they are.

—We were married — launched upon the sea of matrimony, if I recall the Rabbi's metaphor correctly — on Oct. 29, 1951, in Denver, Colo. I have been slightly seasick ever since.

—Esther's family was Orthodox, mine was Conservative. In a spirit of compromise, we agreed to raise the children as Democrats.

— AT THE TIME Esther and I were married, virginity was not yet considered a fundamental character defect.

—Esther is the politician in the family. I am the husband. When we are out, I try to avoid talking about Montgomery County politics. I try to make casual conversation, "I'd like another beer, if I may," or "Please pass the hors d'oeuvres."

—Esther is a late sleeper. We never have breakfast together. Therefore, we rarely discuss politics at the breakfast table.

—Yes, we often discuss Montgomery County politics at the dinner table. Esther tells me what's going on and I frequently say "Uh huh."

—Esther and I have an agreement on political issues. She decides about Montgomery County. I have the world. We share the U.S.

—I have decided to recognize Cuba.

—It is true that I was on John Kennedy's campaign staff in 1960. I was assigned the southern states. As I recall, we did extremely well in Brazil and Argentina.

—IT WOULD BE entirely inaccurate to describe my part in the Kennedy campaign as "politics." We were opposing Richard Nixon; it was public service.

— I have never given any money to Nelson Rockefeller.

Put it in an oven preheated to 400 degrees. Bake for 35 minutes. You can peel away the tin-foil cover before serving if you wish, but you may be throwing away the best part of the meal.

— Yes, there are several things I can make from scratch — hard-boiled eggs, sliced tomatoes and a mess in the kitchen.

— I have never gone nightclubbing with Wilbur Mills, nor have I ever gone swimming with Mrs. Battistella.

— I certainly did not mean to imply that I have gone night-clubbing with Mrs. Battistella or swimming with Mr. Mills.

— Yes, we've thought about changing our name to Gelperson. But the name has been in the family a long time and we're sentimental about it.

—I AM NOT, nor have I ever been, to the best of my knowledge or present recollection, a male chauvinist pig. The Jewish religion does not allow me to be a pig.

— My suit was hand-tailored by Robert Hall. Sam, from Sam's barber shop, did my hair. I have accepted his apology.

— I was misquoted. What I actually said was: "My bedfellow is a strange politician."

— I'm glad you asked that question. A sideways waffle is either a recession traveling under an assumed name or a waffle standing on its hind legs. So far as I can determine, Secretary of Commerce Dent must have been employing the term in the first sense. He certainly did not have any maple syrup on his tie, but he did have egg on his face.

— Yes, Esther and I do expect to go away after the election. We are planning a long weekend in Philadelphia. There is no other kind of weekend in Philadelphia.

(Zuckerman is on the Pioneer Press Washington Bureau staff.)

MINNESOTA INCOME TAX CHECKOFF - We have been promoting this on the Metro Area radio stations. (Are you doing the same on your local radio stations?) A special commendation goes to SHIRLEY WESTMORELAND, chairman, Election Laws/Voting Rights, who got her mind and body together at 5 a.m. (YES! A.M.) on Sunday, March 2, to appear on KDWB. Even I felt guilty asking her to do this. Shirley did a two-second gasp and said "O.K." Many thanks, Shirley.

FOR YOUR INFORMATION:

St. Peter: Spot announcements on radio and TV about income tax checkoff - also in the paper.
Week of finance drive designated LWV/Community Week by mayor; pictures and write-up in paper. President interviewed on radio and TV discussing local issues. Use bank sign to advertise the week.

Willmar: Feb. - Articles in paper on presentation of INDIANS IN MINNESOTA to libraries.

Buffalo: Did radio program on consensus.

P U B L I C A T I O N S 4/75
(Andersen)

Only three matters need to be discussed this month:

1 - Are you understanding that your League realizes a $1 return to your budget on every copy of INDIANS IN MINNESOTA which it sells in your community??? The price to League members and to Indian organizations is $3.00, but you sell the book to non-Leaguers for the cover price of $4.00. Remember to display INDIANS at your public meetings; review it in your local newspaper with where-to-buy address and phone number so readers will contact you.

2 - Any spare copies of MINNESOTA JUDICIARY, STRUCTURES AND PROCEDURES lying around? This publication (1972) is now out of print, but we have an order from a University of Minnesota bookstore for 20 copies, so if you would like to unload excess inventory which you may have, please send them to the state office, and we'll reimburse for the cost of the publication plus the return postage. Thanks for your help. We don't like to disappoint bookstores.

3 - We'll have publications on sale at the June state Convention in Northfield. We'll bring our best sellers (INDIANS IN MINNESOTA, CORRECTIONS, ETC.) and some close-out specials. You bring money. We'll make you an offer you can't refuse.

3½ - In the process of inventorying our shelves prior to the Convention, we discovered that we have 100 copies of the CAMPAIGN TECHNIQUES KIT. This is a 10-page stapled compilation which might be very useful in the upcoming school district elections. The price is 65¢...order now.

F I E L D S E R V I C E 4/75

Beginning to think Convention?

Don't think Convention without thinking

PRESIDENTS WORKSHOP!

At St. Olaf's bargain rates, cost will be no deterrent. So, all presidents plan to be there on June 2 at noon and bring your administrative assistant or some other "right hand person." There will be a special "package" listed on your Convention registration sheet that will include the cost of everything - Presidents Workshop right on through Convention. Bargains will abound this year!

It is now official. National has granted their request, and the LWV of Wells is now the LWV of East Faribault County.

CONVENTION 4/75 Now you have no choice but to "begin to think Convention"! The bargain prices are not just for presidents - all delegates are going to benefit from our campus location. Especially, we want you to understand that the cost of your room is included in both package prices. You can tell at a glance that the package prices are less than the cost of double rooms in a Twin City hotel would be! So -- full delegations should be the order of the day, and with maybe enough left over to allow for a visitor or two.

Included in the 1st class mailing:

ATTENTION "PLEDG-ERS"

Included in 3rd class mailing:

Nominating Committee Report*
Program Recommendations - Second Round*
Bylaw Proposal*
HOW CITIZENS CAN IMPROVE THE MINNESOTA LEGISLATURE
Telephone Directory - Minnesota House of Representatives
County Auditor Day Report
Forms: Information for State Mailings
2/LWV Local League Board List
Adopted Local Program
Local League Budget
Testimonies:* Corrections - McCoy
Corrections - Jenkins
Amending Constitution - Knutson
Indian Education - Atchison
Human Services - DeSantis
LAMP - Gross
Interviews: Frenzel - 3rd Congressional LWVs and coordinator only
Nolan - 6th Congressional LWVs and coordinator only
Convention Registration Form
Flyer - Public Interest Needs...& Private Corporations*- JRLC - 10 per LWV
News Release on State Land Use Study*- will be sent to all newspapers on Wednesday, March 26, 1975

* on Duplicate Presidents Mailing to those Leagues subscribing.

296-2805

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, Minnesota 55102 - March 1975

Memo to: Local Leagues

From: Mary Ann McCoy, State President

Re: Additions to Board Memo

March 21, 1975

In Memoriam. It is with deep regret that we inform you that Judy Arney, president of the League of Women Voters of St. Croix Valley, was killed in an automobile accident earlier this month. We extend our deepest sympathy to Judy's family and to the members of the LWV of St. Croix Valley.

(You may address communications with the LWV of St. Croix Valley to Sharon Lammers, nominee for president - her address is: 806 W. Willard, Stillwater 55082 - phone: (612)439-6527.)

Board Resignation: Shirley Westmoreland has found it necessary to resign from the state Board. If any of her consultant Leagues (Golden Valley, Excelsior-Deephaven, Chaska) need advice, please call the state office. Election Laws and Campaign Financing lobbying/observing will be followed by Helene Borg and Karlynn Fronek.

Addendum to JUDICIARY (See p. 3-5 this Board Memo)

Additional responses from local Leagues about the matter of LWVMN support of measures to support Consenting Adults and Fair Employment (no discrimination based on affectional or sexual preference) legislation have been received since the March 11, 1975 Board meeting. Since member support of an interpretation of a position is essential to effective action, we find that such support is not present. Therefore, even though the Board voted action, we shall not take the action indicated.

We hope that we shall continue to hear from Leagues not yet commenting on the matter of how we are to interpret our support of equal opportunity "for all persons."

Do you agree with the Leagues from whom we have heard that we have not studied the nature of discrimination on the basis of sexual preference and that until we have studied and reached consensus on that issue, we cannot take action to prevent discrimination on that basis? You will recall that our study of Indians in Minnesota has led to our position that Indians should be treated differently from other Minnesota residents. Might a study of the issues involved in sexual preference legislation result in another exception to our position in favor of equal treatment for all persons? We hope that you will discuss these matters with your Board and with your members. Remember that you can amend our wording of position by action at Convention '75 and that the Second Round of Program Suggestions is yet to come"!

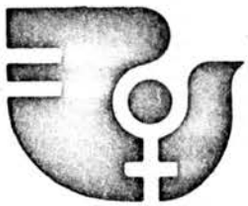
555 WABASHA, ST. PAUL MINNESOTA 55102 TEL (612) 224-5445

The League of Women Voters of Minnesota

BOARD MEMO

April 1975

M A Y 1 9 7 5



IWY salutes this month Women in Education . . . and LWVMN, recognizing the educational aspects of its outreach to members and community, greets all new officers and directors in local Leagues as annual meetings "educate" members to new commitments to study and action, date-by-date .

May

1 - CMAL Consensus on County Study due.
1 - World Law Day Dinner (see April Memo)
1 - Questionnaire on local League finance picture due in state office
5 - PR questionnaire due in state office (see enclosure, PR, this Memo)
5-8 - National Council, LWVUS, Washington, DC
7 - SECOND ROUND, STATE PROGRAM SUGGESTIONS 1975-1977, DUE IN STATE OFFICE
12 - Information about local LWV presidents due in state office
13 - State Board Meeting
19 - REGISTRATION FOR PRESIDENTS WORKSHOP and 45TH STATE CONVENTION DUE IN STATE OFFICE
19 - Constitutional date for Legislature recess
20 - School Board Elections

June - IWY hails Women in Farming and Natural Resources
2 - Presidents Workshop, 12 noon to 9 p.m., St. Olaf College, Northfield
3&4 - LWVMN State Convention, 9:30 a.m., June 3 to 4 p.m., June 4, St. Olaf College, Northfield.
15 - Reports from Leagues in Hennepin County due.

. 2nd Round . . '75-'77 . . 2nd Round . . '75-'77 . . 2nd

'75 - Round Two is Up to You . . and Due in the State Office MAY 7, 1975!

'77 The Proposed Program for LWVMN Study and Action in the next two years is now under local League review in another round of suggestions. MAY 7 is the due date for your League's report on this step in Program-making. To be sure your League's ideas are included, please make all efforts possible to meet that deadline!

--Ann Knutson, chairman,
State Program-making Committee

R o u n d '75 - '77

. 2nd Round . . '75-'77 . . 2nd Round . . '75-'77 . . 2nd

And speaking of report due dates, Eleanor Weber, Corrections Study Chairman, reported to the state Board at its April meeting that League response to the March 25, 1975 deadline for consensus reports in the study has been incomplete. Her committee continues to receive and review these reports and hopes now to be able to report to the Board at its May meeting.

STATE PROGRAM

ENVIRONMENTAL QUALITY 4/75 (Watson)

The Minnesota Environmental Quality Council appoints citizens to serve on Corridor Evaluation committees to consider areas for transmission lines. We have requests for possible candidates and I would like to have names on file. If you are interested, send me your name, address, telephone number and a brief resume. The committees meet at least twice monthly near the corridor area; members are reimbursed for travel expenses, meals and overnight lodging. This is not limited to a particular area; transmission lines cross over wide areas.

The Boundary Waters Canoe Area will be the subject of a seminar on May 9, 8:30-4:30 in Kirby Student Center, University of Minnesota-Duluth; no admission charge.

The MPCA is presently developing a program to deal with on-site sewage disposal systems; they propose a sewage system regulation on the design, installation and maintenance of individual sewage systems and would encourage local governments to adopt the state regulation. The agency could use this minimum standard for enforcement if local governments are unable or unwilling to handle the situation. The agency will provide education, training and technical assistance to local governments and attempt to retain local control in its program. They further propose a state licensing of manufacturers, installers and pumpers and eliminate the local licensing authority; this latter proposal would require legislative action. This proposal seems a necessary step; many home owners are unaware of the necessary maintenance of an on-site system and the pollution problems associated with a malfunctioning system and they should be protected from an inadequate or poorly installed system.

HUMAN RESOURCES/EQUALITY OF OPPORTUNITY 4/75 (Fronek)

Look for enclosure with this mailing on Day Care (see Time for Action of April 10).

NATIONAL PROGRAM 4/75

REPRESENTATIVE GOVERNMENT (Knutson)

Executive Branch Study: Local League studies of the Executive are underway. Although the LWVUS publication is not due until May, material is not in short supply. Using space in each bulletin is an excellent vehicle to prepare members; share the material with the community through a library display.

Here are what a few Leagues are doing:
Crystal-New Hope - December general meeting - invited a college professor, an aide to their congressional representative, and an aide to Governor Anderson - discussing Dialogues on the Presidency. Every member received a copy.
Red Wing - general meeting with two members of the St. Olaf debate team - debate: Power of the President.
St. Louis Park - book reviews monthly in their bulletin. Copies of these reports are on file in the state office upon request (LWVMN will charge small fee for copying + postage and handling).

If you are planning activities or have planned activities that you want to share with other Leagues, send your ideas to the state office.

Make-up Session! If you missed the Town Meeting broadcast on the Presidency, April 9, watch KUOM for a time later this month.

INTERNATIONAL RELATIONS (Moss)

Here's what one LWV had done to publicize IWY - keep us posted on what your LWV is doing.

"Many members of the St. Cloud Area League of Women Voters were active in organizing the Area Spring Women's Conference in celebration of International Women's Year. Over 1000 women and men attended the Conference held in St. Cloud on March 20-22. Featured speakers were Dr. Estelle Ramey, Professor of Biophysics and Physiology at Georgetown University Medical School and popular lecturer and writer, who spoke on "Is Biology

Destiny?" and Martha Griffiths, Congresswoman from Michigan for 20 years and author of the Equal Rights Amendment, who spoke on "Equal Rights for Men and Women." Other major speakers were Joan Growe, Minnesota's Secretary of State and Karen DeCrow, President of the National Organization for Women. Fifty workshops, lectures and discussion sessions were held during the day on Friday and Saturday covering such diverse subjects as day care, volunteerism, psychosocial aspects of aging, women and religion, divorce, widowhood, sex roles cross-culturally, history of women in art, and many others. This Conference was partially funded by the Minnesota Humanities Commission.

"Changing roles for women was the general theme, and the stated goals were to increase awareness of and exchange information about women's issues, to improve skills needed to deal with changing roles, and to improve individual self-concept and the collective image of women. The planning committees were elated by the large number of participants and by the high spirits and general atmosphere of interest and cooperation that prevailed. Follow-up activities to continue work on the goals are being planned.

"The Conference was co-sponsored by thirty organizations in St. Cloud including LWV. League members on the Steering Committee were Harriet Ball, Sandy Eliason, and Gail Bamber. League members who gave work shops were Claire Downes who read and discussed her original feminist poetry, Helen Gilbert who gave a presentation on "Mythology & Folklore about Women," and Phyllis Janey who presented "Equal Rights in the St. Cloud Area."

Harriet Ball, LWV of St. Cloud Area"

C O U N C I L O F M E T R O P O L I T A N A R E A L E A G U E S 4/75
(CMAL) - (Enders)

Our June 5th Convention is right around the corner regardless of what you might see in your back yard. This is a time to look ahead and choose program for the next two years.

The Board has made every effort to see that our proposed items reflect the interest and concern of the members of all the local Leagues. The responses indicate the desire for a two-item program. First, a restudy of our government decision making item. It has been sometime since our consensus was reached and there have been many changes made in the Metropolitan Council. We feel it is time to review our positions, update them if necessary, and inform new members.

The second item we have proposed is also a restudy of a topic we have dealt with before, transportation. Here again, we felt a need to reappraise our stand and to inform our members of new developments.

We are leaving the determination of a timetable for these studies to the discretion of the Convention. We ask you to consult with your Board to determine if you wish to adopt both items and to decide on the best study timetable for your League.

It can be a very interesting and rewarding two years if we have the cooperation of the local Leagues. Please see that your League is fully aware of our proposed program and that there is sufficient time allotted to do the studies adequately.

See you at the CMAL Convention!

A C T I O N 4/75
(Borg)

ERA - Much of the public outcry against this amendment has declared that ratification of the ERA will mean homosexual marriages. There have been several judicial opinions to the contrary. The Supreme Court of the state of Washington ruled unanimously in Singer v. Hara (May 20, 1974) that their state ERA did not invalidate the state's marriage law prohibiting same-sex marriages. Minnesota's law defines marriage as a relationship between two persons of the opposite sex. In the text of the ERA, sex refers to gender not sexuality.

State Ethics Commission interpretation of lobbying registration:

> "A person is an officially designated representative of an association when an officer or other appointing authority of the association authorizes the person to contact a public official to present the position of the association. Thus a person is officially designated whether or not he actually states to the public official that he represents the association if he has been authorized to present the association's position."

When we send out a Time for Action, we are officially designating the local League president to present the LWVMN's position and that makes her a lobbyist according to this ruling. If this seems like too much bureaucracy, you might let your legislator know that you think this law needs to be amended. In the meantime, presidents should send for forms from the State Ethics Commission, 410 State Office Building, St. Paul, MN 55155. This will also give you an opportunity to see this law in action.

Testimony on Consenting Adults and Fair Employment legislation was withdrawn due to differing interpretations of what we mean by "equal opportunity for all persons." Non-Leaguers are well aware of the LWV's Equality of Opportunity position. If the meaning is not clear, it is important that we say what we do mean. I urge every League to find time before Convention to discuss this very important decision. It is possible to amend the wording of a position at a Convention, but it is necessary that we do this rationally after thoughtful consideration. Some issues elicit an automatic emotional response. Take time to think beyond this reaction and come to Convention prepared to assist us in future action decisions.

Town Meeting '76 - Included in this mailing for your information is a "Town Meeting '76" brochure. Town Meeting '76 is a community forum planned specifically for the Bicentennial Celebration by the Institute of Cultural Affairs, a nonprofit group which has devoted itself to developing effective citizen participation and leadership training methods. The Institute is contacting community groups who might be interested in helping sponsor this event in their community.

Town Meeting '76 is an all-day workshop with a format designed as a catalyst for dialogue in which the community analyzes the challenges they face and creates practical proposals for responding to those challenges.

If you are interested, you can arrange for an informational meeting by calling the Institute of Cultural Affairs (612-871-8382). They prefer to meet with a number of community groups at once, since a coalition is most effective as sponsor. The coalition group is expected to make the necessary local arrangements and provide the budget. (Typical budget needed is about $800 for an average Town Meeting with 200 participants. Costs can be cut if supplies, publicity, facilities, etc. are donated.) The Institute of Cultural Affairs provides leadership and materials, including workbooks for all participants, a detailed organizational scheme, the Town Meeting program and a printed summary of results.

The complete package - planning, organization and presentation - has been formulated and refined by experts. Participation would provide valuable training for any action-oriented citizen's group. We believe your League as well as your community could benefit from the experience, and encourage you to consider this opportunity.

F I E L D S E R V I C E 4/75
(Cushing)

Convention - Although a certain amount of formality is necessary in the conduct of the plenary sessions of the state Convention, the keyword in Northfield as at Camp Courage is "informality." There is no banquet this year -- we will be eating in the cafeteria -- and there is no expectation that anyone will be worrying about their wardrobe. Plan to wear what you will be comfortable in, remembering we will be moving in and out of air-conditioned buildings. (Rainwear might be appropriate, too!) If you require anything unusual for sleeping comfort (e.g. nonallergenic bedding) you must bring it with you, because St. Olaf is unable to take care of special requests of this nature.

Fund Raising - The salmon questionnaire on fund raising which you received in a separate, special mailing this past weekend (4/12), was sent to local LWV presidents and treasurers from Carolyn Cushing, Field Service chairman, and Janet Rosenbloom, Convention Workbook chairman. In order to present an accurate overview of the local LWV financial picture at Convention, we need every League's cooperation. Please return the completed questionnaire to the state office, 555 Wabasha, St. Paul 55102 by May 1.

P U B L I C R E L A T I O N S 4/75
(Rockenbach)

Enclosed with this Board Memo is an Evaluation Form on PR to help us all in our PR planning. Please complete and return form to state office by MAY 5, 1975

PR News from Local Leagues:

Mankato Area - Mar. - Two LWV members on radio with one-hour discussion on Corrections.
Golden Valley - Mar. - Coffee for businessmen preceding finance drive. Will have picture in paper.
West Dakota County - Mar. - Letter to paper thanking them for Legislative Forum Column. Great press coverage on introduction of ban-can resolutions. Reporter wants interview regarding action program on this item.

FYI:

The North Central Electrical Women's Round Table is sponsoring an Energy Conservation Workshop, April 29, from 3-7 p.m. at the Rodeway Inn, I-494 in Bloomington. Topics include: Minnesota Energy in Perspective, Energy and the Housing Industry, Energy and Home Equipment, Future Energy Supplies. For reservations, contact: Mrs. Mildred Mann, Northern States Power Company, 360 Wabasha, St. Paul 55101.

The World Affairs Center is sponsoring a workshop, International Peacekeeping - Prospects and Possibilities, on Thursday, April 24 from 9 a.m. - 4:30 p.m., at Bell Museum of Natural History Auditorium, 17th & University Aves. SE, University of Minnesota. Topics include: An Overview of Previous Peacekeeping Forces and Current Activities - Problems and Prospects; The Structure of Peacekeeping Forces: Command, Organization, Equipment, Missions; A View of the Future of Peacekeeping Forces; Panel Discussion on the Future of Peacekeeping Forces. For more information and/or reservations, call World Affairs Center, 306 Wesbrook Hall, University of Minnesota.

Mailed earlier

Time for Action (day care)
Family Circle reprint - 10 myths about the ERA
Questionnaire re local LWV finance picture

Included in this mailing

1st class -
- Information re local LWV Presidents
- PR Evaluation

3rd class -
- Testimonies:* AFDC, rotation of names on ballot, age discrimination, housing, election judge training
- Fraser interview - 5th Congressional District LWVs only
- Day Care*
- Town Meeting
- IR-AID FUNDING UPDATE*
- Memo (2)*to - House Health & Welfare Comm. and Senate Natural Resources & Agriculture Comm.

NOTE: On page 2 of the fund raising questionnaire, change "Do you follow the Local League Handbook's advice to have ½ ...?" to Do you follow the advice in the Art of Budget Building (page 8, left column, #6) to have 1/6 to 1/4 of the year's budget on hand for the cost of operations?

Contents of OUTLOOK 75-76

Introduction*

Calendar Worksheets*

"This and That"

Counterpart Communiques

- President
- Field Service
- Action
- Action Items:
  - Corrections
  - Judiciary
  - Environmental Quality
  - Human Resources/Equality of Opportunity
  - Election Laws
  - Organization of State Government
  - International Relations
- Study-Consensus-Action Items:
  - Representative Government
  - Education
  - Financing State Government
  - Council of Metropolitan Area Leagues
  - Local Program
- Secretary
- Treasurer
- Bulletin
- Publications
- Development
- Citizen Information/Voters Service
- Membership
- Public Relations - see "This and That"

* Ten extra copies of these pages are being provided for each League (included with President's Mailing).

SEE OTHER SIDE FOR LIST OF ENCLOSURES

INCLUDED WITH PRESIDENT'S MAILING OF OUTLOOK

Officers and Board of Directors*
Consultant Assignments*
Program 1975-77 As Adopted*
1975-76 Adopted Budget*
FAIR SHARE PLEDGE 1975-76 as accepted at Convention
List of Local League Presidents
Let's All Cheer for the Big P*
Memo Re Membership Forms (3 copies)
Parliamentary Procedure Demonstration
Frenzel Interview - 3rd Congressional District
Leagues only
Education Updates - 2 issues
New Dimension Rulers* - 2 per League
All About Consensus
Results of PR Survey
Minnesota Commitment to Children
National Convention (New York - May '76) Package Plans
Unemployment Questionnaire Memo

* Also included with mailings to DPM subscribers

555 WABASHA, ST. PAUL, MINNESOTA 55102 TEL (612) 224-5445

The League of Women Voters of Minnesota

OUTLOOK -- 1975-76 *

Calendar
and
Counterpart Communiques

INTRODUCTION

What's a COUNTERPART COMMUNIQUE??????

Each local League Board member has a counterpart on the state Board. OUTLOOK 75-76 gives state Board members a chance to "talk things over" with their counterparts all over Minnesota. The OUTLOOK is part of a *two-way* communication. State Board members *expect* to hear from local League Board members about how things are going on the local level. Local League minutes, bulletins, personal phone calls, contacts at workshops and other LWV meetings, and letters provide channels for each local League counterpart to join in an open *two-way* flow of communication. In addition, each local League has a consultant on the state Board and may request visits from specific state Board portfolio chairpersons during the year.

Local League Board members and state Board members work together. In LWV there is "us" -- not "we-they"! In this OUTLOOK state Board members are identifying what they anticipate will be included in the year's activities. It is humanly impossible to predict everything but the OUTLOOK presents our *initial* consideration in planning for the year.

BOARD MEMOS are sent to local League Boards the week *after* each state Board meeting (usually the second Tuesday each month with no meeting in July and December). They will provide a way for state Board members to continue communicating with local League counterparts as the year moves along.

Briefly speaking...

OUTLOOK 75-76 *provides* a calendar of deadlines and events
aids local Leagues in planning
and
starts "the conversation" among state Board members and local League Board members

OKAY--sounds simple, straightforward--so WHAT'S THE PROBLEM?

Coordination and *accommodation*. With planning being done by local League Boards, the state Board and the national Board "independently," we all recognize the need for *flexibility*. We have an incredible variety in our League menu and incomparable diversity among our members. Getting it all together for a satisfying and exciting LWV year is a challenging task. The best way to begin is to read IN LEAGUE -- GUIDELINES FOR LEAGUE BOARDS, LWVUS publication #275. The next step is to read PROGRAM FOR ACTION 1973-75 and PROGRAM FOR ACTION 1975-77 (now in process).

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* Local Leagues receive two copies; one copy duplicated on both sides for local League president's use and File Copy; one copy duplicated on one side only--to be distributed to each local League portfolio chairperson. Extra copies of this OUTLOOK may be ordered from state office -- 65¢ each plus postage and handling.

CALENDAR WORKSHEET

JULY

1 - Quarterly local League PMP due in national office
Quarterly local League pledge payment due in state office

15 - OUTLOOK and enclosures mailed to local Leagues

AUGUST

5 - State Board meeting

26 - Women's Day at State Fair
Open Meeting Evaluation Kit

VOTER

SEPTEMBER

State pays national pledge

9 - State Board meeting

15 - Yom Kippur

18 - CMAL General Meeting

23 - Fall Workshops - Alexandria
26 - Fall Workshops - Duluth
27 - Fall Workshops - Metro) location to be
30 - Fall Workshops - Metro) announced

30 - Interim Interviews due in state office
LWVUS Financing League Guide
Financing State Government Committee Guide

UNITS:

OCTOBER

1 - Quarterly local League PMP due in national office
Quarterly local League pledge due in state office
Fall Workshop - Austin

13 - Columbus Day seminar
14 - State Board meeting
16-17 - Teachers' conventions

22 - UN Rally

31 - Membership lists due in state office
PROGRAM FOR ACTION 1975-77 published

UNITS:

VOTER

NOVEMBER

4 - Municipal elections

11 - State Board meeting

15 - Precinct Caucus Kits

18 - League Lobbyist Training

24 - Role of Presidency consensus due

27 - Thanksgiving

UNITS:

DECEMBER

State pays national pledge
No state Board meeting
State committees on national bylaws and Program meet

25 - Christmas

Capitol Letter subscriptions due Jan. 1
Human Resources legislation update

UNITS:

VOTER

CALENDAR WORKSHEET

JANUARY

1 - Capitol Letter subscriptions due
Local League PMP due in national office
Local League pledge payment due in state office

6 - State Board meeting (budget goals)

15 - CMAL
Legislature convenes
Part I-Local League Annual Report to LWVUS
Final membership count to state due

20 - Focus on Emerging Issues

Local Leagues begin plans for annual meeting
State Budget Committee
Court Reform Update
Financing Education Committee Guide

UNITS:

FEBRUARY

1 - National League finance consensus due
3 - National Program suggestions due
National Bylaws amendments due

10 - State Board meeting (budget)

17 - Focus on Emerging Issues

24 - Precinct Caucuses

30 - Hope Washburn Award nominations due
Update on State Legislature

UNITS:

VOTER (Financing Education study - Jan. 30)

MARCH

State pays national pledge
1 - Final quarterly local League pledge payment due in state office

9 - State Board meeting

15 - Pledge forms due
Part II-Local Annual Report to LWVUS
16 - Focus on Emerging Issues
18 - CMAL

27 - Possible consensus on financing education due

UNITS:

APRIL

1 - First local League PMP due to national

13 - State Board meeting

18 - Easter

20-21 - State Council

Land Use/Tax Policies information

UNITS:

VOTER

MAY

3-7 - National Convention, New York

11 - State Board meeting

18 - School Board elections

UNITS:

JUNE

1 - State Board meeting
3 - CMAL Convention

8 - Leadership training (evening)
9 - Leadership training (day)

OUTLOOK 1976-77

UNITS:

VOTER

THIS AND THAT.....

There is no counterpart communique for the Public Relations portfolio. State Board is without a P.R. chairperson at present. Local P.R. chairpersons are urged to read last year's OUTLOOK and Board Memos for guidance. Also, order guides from national publications catalog.

State Board meetings are *open meetings*. Dates are included on the Calendar Worksheet. Please feel free to visit any time. Naturally, if you have business to bring before the Board, we hope you will notify the president a week in advance, but important items may be added later.

Minutes of state Board meetings are available to local Leagues on request.

It is very important that membership changes - address changes and drops, as well as new members - be reported promptly. Returned VOTERs are charged to the state office. Only four change notices from the post office are allowed and then mailing privileges can be revoked if the post office chooses. New members are discouraged by delays in receiving their newsletters. Be sure one person on your Board , either the treasurer or Membership chairman, takes responsibility for sending report forms to national and state.

FOCUS MEETINGS - 1976 Version

! Save These Dates !

January 20
February 17
March 16

Our Focus (on State Government) meetings are planned for the coming year with a shift in title and in emphasis. They will be titled "Focus on Emerging Issues" and are planned to highlight and explore issues of League concern but not necessarily directly related to our current program items. The three meetings are tentatively planned for the St. Paul YWCA from 9:00 a.m. to 12 noon on the three dates listed above. You will receive more complete information by November.

COUNTERPART COMMUNIQUE -- President

Jerry Jenkins (612) 645-1452

League life in Minnesota is going to be "spicey" this year because there is a wide variety of activities offered. Administering all of these activities necessarily means planning and identifying priorities. Not all issues and administrative matters can be worked on at once with the same intensity so the goal is to break up the whole into smaller, manageable segments.

The first thing a president has to do is to accept that no League can do everything that needs doing. There is an incredibly wide range of interesting "flavors" to brighten up the "menu" as local League Boards do calendar-planning. Choices about emphasis and variation in "packaging" are made by Boards based on personnel and member interest.

There are some obvious priorities already established by action at annual meetings and state and national Conventions. The choices for emphasis expressed on the national and state level are:

ACTION (all state and national Program positions)
Executive Branch (consensus)
Financing of LWV (consensus)
Energy and the Conservation Ethic
Update on U.N.
Study of Financing State Government
Study of School Finance and Foundation Aid Formula
ERA/International Women's Year
Bicentennial -- 76% voting *informed* in '76
Update on state Legislature

The president with the help of her Board delegates the responsibility for guiding local League members in these activities to present Board members or to new Board and off-Board personnel. Each choice from the above list needs a chairperson and a committee. This is true regardless of how your local League Board decides to "package" them -- unit meetings, general membership meetings, public information meetings, articles in bulletins, and special interest workshops, conferences or seminars.

Boards can identify the directions members want to follow on the local level by reviewing annual meeting minutes, special interests of members and ongoing issues which are gaining momentum.

In addition, you and your Board will want to set some organization goals. For example: getting and keeping members, developing leadership, increasing funding of LWV, making LWV activities more visible in your community. Chairpersons and committees plan for and implement these goals. Obviously the diversity of Program/Action in calendar-planning interract positively with achieving these organization goals.

Since the president is the *chief morale officer* it would be a good idea to enhance your own morale by ordering extra Board Memos (subscription cost: $4, mailed directly to designated Board member) so that you don't have to cut them up and distribute the bits and pieces each month. If your budget can't accommodate the cost ask next year's budget committee to allow for it in the *next* budget. A single copy of the Board Memo is mailed to presidents *first class*, another duplicated on just one side is included with the third class mailing of additional materials. A Board Memo is included in Duplicate Presidents Mailing subscription (cost: $10).

Another important step in getting organized for the year is to appoint Board and off-Board members to organization committees *now*. These committees are: budget, nominating, local League bylaws, national Program suggestions and bylaws, Annual Meeting. Check your bylaws for number and timing of budget, bylaws and nominating committees.

Tips on Local League Filing (June 1972) may be ordered from state office if you cannot find it in your files (cost: 6¢).

Remember that you may call for advice from the office, your consultant, state Board members and other local League Board members. The League of Women Voters is *one* organization made up of many parts. To repeat -- in all our pursuits it is "us" not "we-they."

The best advice is still "Don't panic" and "Don't forget the FUN"!

Field Service -- *Special note: Field Service portfolio on state Board has no precise counterpart on local Board - it is directly related to organization of all local League portfolios.*

Carolyn Cushing (612) 633-0602

The purpose of Field Service is providing grease for the wheels--helping the machinery of League run smoothly, so you can concentrate on where you are going and how best to reach your goals. We hope you will take advantage of our services during the coming year. Feel free to call on us anytime - we really do care about how things are going!

Help is available from a variety of sources, including:

Consultants: Every local League is assigned a consultant or advisor. She is available to give you advice when problems arise, but also can provide suggestions and ideas from her experience with other local Leagues. She will want to get to know your Board members and your League. Invite her to visit, and take advantage of her sympathetic, objective point of view.

Board Training: At your request, we will send a Board training team to meet with every Board member and discuss her particular portfolio, as well as go over any special areas of concern with the whole Board. We are also working on adapting the LWVUS Leadership Training program for use with local League Boards. A sample portion of this was presented at the Presidents Workshop and more is available. We will be happy to talk with you about any special needs you may have.

Workshops: Workshops are scheduled for September and June in order to be most helpful and to interfere least with your full calendars. We have received a great many requests from local Leagues for help with both Membership and Finance. The September workshops are being planned in response to these needs. We plan a three-fold emphasis on Finance:

- Financing State Government
- Financing LWV, and
- Local League Finance Drives.

Workshops will be held twice in the Metro Area and in three outstate locations to make them as accessible as possible. The tentative schedule is:

September 23 - Alexandria
" 26 - Duluth
" 27 - Metro
" 30 - Metro (location to be announced)
October 1 - Austin

A detailed agenda will be mailed with the August Board Memo.

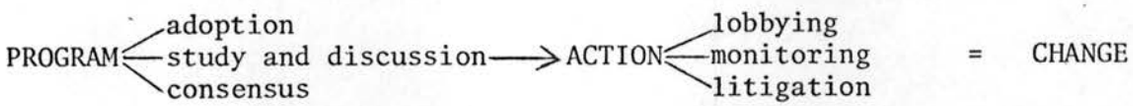
In order not to crowd the Spring calendar, which in 1976 includes state Council and national Convention, Leadership Training Workshops are scheduled for June 8 and 9. We will be trying something different this year, in response to member's changing situations. The June 8 session will be an evening meeting, beginning with an early box supper. Let us hear from you if you have an opinion about this proposed arrangement! As you know, Leadership Training is for your *whole* Board, so do keep these dates open.

Field Service is your "hot-line" for help. Let us know what you need!

COUNTERPART COMMUNIQUE -- Action

Helene Borg (612) 472-2674

The mood and message of the 1975 LWVMN Convention can be stated in one word - *ACTION!* At all levels of League we are busy examples of our second principle: "The League of Women Voters believes that democratic government depends upon the informed and active participation of its citizens....."



Our criteria in choosing program - "whether government action is needed and is it possible"? - implies action. The section on action in the HANDBOOK begins: "Action is the lifeblood of the League." You, as *Action chairman,* must be prepared to coordinate the national, state and local *action* of your League. You are one of the most essential members of your Board.

PREPARATION: Begin by *read*ing the new publication, IN LEAGUE. This replaces the HANDBOOK. The section on Action, pages 38-42, will be of particular help in making your job easier. These pages are clear and concise and include references to other League publications pertinent to your portfolio.

The 1975-77 PROGRAM FOR ACTION will be available by fall. When it arrives review with your Board and the other resource people, who are your experts in each Program area, what each consensus means. There will be a section with suggestions on *apply*ing both *national* and *state positions at the local level.* In the meantime check your files for OUTLOOKs FOR WORK, Board Memos, Capitol Letters, Times for Action and other Action tools. These will give you background on issues and an overview of a year of League Action. Additional suggestions to assist you in your action will be included with the Interim Interview materials in August.

ORGANIZATION: Being responsible for the action in your League does not mean you do all the "acting." Even a small League can manage our far-ranging Program if you decide who is responsible for each Program area. This member, who might be on-Board or off, will become the "expert" you call on when action is needed on that subject. She should make an effort to update the background information on this topic and communicate this to other members. *Phone pyramids* should be established for rapid dispersal of essential information. Contacts need not be limited to League members, but may include other individuals and community groups. When a Time for Action (T/A) or Action Alert is received, you call on your "expert" to write the *official League letter* to go out over the president's signature (unless your president prefers to write her own letters). If each Program area has its communication network in readiness, you will be prepared to act effectively on any League subject.

ACTIVITIES: Be prepared with action suggestions and techniques. You are not expected to have all knowledge, but you do need the *know-how.* Besides your "experts" you will want to work closely with your president, your Public Relations chairman and your Bulletin Editor. Action ties in with Membership, Finance and even Citizen Information/Voters Service. The latter must be handled separately, but you will need to cooperate. It is essential that you know your legislators, congressman and local officials.

Possibilities:

Letters to Editors
Letter writing coffee parties
A regular column in your local paper
Action Box in your bulletin
Program backgrounding and updating in your bulletin
Speeches to other organizations and schools on LWV Program
Candidates' meetings - municipal and school. Keep League Program in mind when you ask questions, and be sure questions are asked
Coalitions - keep contacts with other community groups and work with them
LEAGUE SUPPORTS - this flyer will go to every member in January. Urge them to carry a flyer at all times to refer to or distribute. These are particularly handy to take to your precinct caucus.
Precinct Caucuses - Be sure each caucus is covered by a League member prepared to present resolutions on League Program. (Sample resolutions will reach you in November.) It is important to work through both political parties to promote League Program.
Unit meetings - Use a few minutes of each meeting for a report on action. Divide a meeting occasionally to allow time for updating a long-held position. Members do not have access to all your information. Keep them informed and you will keep them involved.
A Political Accountability Rating on the state Legislature will be available after the close of the 1976 session.
Radio and TV time is available on some stations. Check with your Public Relations chairman or the Committee For Open Media (612-378-1965).

INTER-LEAGUE COOPERATION: Each Congressional District has a LWV *Action Coordinator* who is available to assist you in your action efforts. Send copies of your action letters or the *action reply cards* to your coordinator. If your League did not respond to a T/A be sure and put that on your card. We need to know what action is being taken, or why not, to be really effective.

Your coordinator will set up an *interview* with your *congressman* and notify you of the time and place. Some districts do this several times a year and get well acquainted.

State Board members are available to answer questions or to speak to local Leagues.

STATE LEGISLATURE: Does the House of Representatives Information Office (Room 8, State Capitol, St. Paul, MN 55155, 612-296-2146) have you on their mailing list? They will continue to publish during the Interim. The Senate Information Office (Room B14, State Capitol, St. Paul, MN 55155, 612-296-4917) has closed, but will reopen in January. There is no charge for this news service.

There will be one more Capitol Letter on the Interim and then *subscriptions* are available for the 1976 session (due January 1). Encourage every member to subscribe. The cost is low and it provides the background for quick responses to T/A.

State Ethics Commission interpretation of *lobbying registration:*

> "A person is an officially designated representative of an association when an officer or other appointing authority of the association authorizes the person to contact a public official to present the position of the association. Thus a person is officially designated whether or not he actually states to the public official that he represents the association if he has been authorized to present the association's position."

When we send out a T/A we are officially designating the *local League president* to present the LWVMN's position and that makes her a lobbyist according to this ruling. Presidents should send for lobbying forms from the State Ethics Commission, 410 State Office Building, St. Paul, MN 55155.

There will be a *Lobbyist Training Workshop* for LWV lobbyists in *November*. Be certain that your members attend this meeting if they are interested in being part of our lobbying corps. Lobbying continues during the Interim, but on a greatly reduced schedule.

If your League is interested in visiting the Capitol during the Interim, MINI-SESSIONS will be held for three days the third week of each month. Call the House Information Office to be sure, because the dates are tentative.

Contact your legislator during the Interim. Write and thank him for the times he voted for our Program. If you do not know how he voted, his record is available through the League office. We are planning Interim Interviews which should be done in September. You will receive the questions in August. Do not hesitate to provide your legislator with information about League Program and about your community. Help him get better acquainted with his district by conducting a tour for him of a facility or area of concern - corrections, migrant camp, critical environmental area, parks and open spaces, low-cost housing, etc. Some people will be influencing your legislator. Be sure you are one of them.

NUMBERS TO REMEMBER:

Spotmaster - 202-296-0218. This is the number you call between 5 p.m. on Fridays and noon on Mondays for the latest developments on national League issues. This is *not* toll free.

Public Opinion Telegram - 800-325-5300. This is the number you call at any time to wire from one to 15 words to a public official. The cost is $2.00 and the call is toll free.

Senator Walter Mondale's Hot Line - 800-552-7606. This toll free number enables you to call the Senator's offices to receive help with governmental problems or to voice opinions. He hopes we will take advantage of the service.

> In Action, the more you do, the more interesting the job, the easier the job and the more fun you will have.

COUNTERPART COMMUNIQUE -- Corrections

Laurel Mueller (612) 890-2141

League first adopted this item at the 1973 Convention. Consensus and concurrence on Juvenile Justice was reached in the spring of 1975.

The state Corrections Committee has toured the correctional facilities directly under the control of the Department of Corrections. Because of the accessibility of these facilities to news reporters, information will be constantly available to you. In particular, follow the news releases on the special subcommittee concerning the Minnesota State Prison. The Senate committee members are Lewis (chairman), Conzemius, Kowalczyk, Renneke and Tennessen. The House committee members are Moe (chairman), A. Carlson, Jaros, Knoll and Laidig.

Two years ago local Leagues were asked to tour and report on their local correctional facilities. Initiate action on the local level under the state position when your local League committee and members are ready. Arrange for tours of local correctional facilities for new members in your League to add to their LWV orientation. Include non-League members in your tours to heighten community awareness. Newspaper articles (especially including pictures) and offering talks through your speakers bureau will help spread what LWV is doing and what needs to be done to improve the corrections system.

If your community is involved in implementing the *1973 Community Corrections Act*, send information to the state office. Do you know the stand of your community officially and unofficially concerning the future implementation of the Community Corrections Act? The state Corrections Committee needs to know in order to lobby effectively in the state Legislature.

When the mini-session legislative committees begin meeting in August, LWV observers will be present---as they will be in January when the session begins. Interest in corrections has been high for the past two years. This is not the time to let down. We will act under our consensus position and we can act knowledgeably only with local League information and help. We need people on the state committee. Distance need not be a factor. We need cooperation throughout the state. Contact:

Laurel Mueller
13221 York Ave., S.
Burnsville, MN 55337
890-2141
or the state office

Materials to help you:

Corrections Committee Guides I and II
CORRECTIONS: People, Prisons and Programs
Slides presented at state Council (1974) showing state institutions

COUNTERPART COMMUNIQUE -- Judiciary

Peggy Gross (612) 926-9087

A study of the state judiciary was adopted as a program item at the 1971 state Convention. Leagues observed the various levels of the Minnesota court system and studied their constitutional and statutory requirements. Consensus was reached in March 1973.

Emphasis in 1975-76 will be on ACTION. Leagues should continue to observe their local courts regularly with an eye to proposed changes in the court structure and in the administration to see how proposed changes will affect their community.

The 1975 Legislature currently has before it at least five bills concerning some form of court unification. The bills vary from complete unification to maintaining the present two-tier system of courts but with some steps toward administrative unification. Some of the features of the various bills are state financing of county judges' salaries with or without county supplements, the appointment (or election) of one chief judge to head a district of all district and county judges, creation of an intermediate appeals court, etc.

Updated information on the proposed changes and a general update on what's happening with the courts will be available in January. Leagues should use this material to update members on the Judiciary and to educate newer members on this position. If possible, PLAN A UNIT MEETING around the information. Use your League bulletin regularly to keep members informed and up to date. Leagues may be called upon to respond to Times for Action when our lobbying effort gets underway in the '76 legislative session and you will want to be prepared.

The Judiciary position supports alternatives for handling behavior now defined as "status offenses" and "social (or victimless) crimes." We anticipate lobbying in favor of consenting adults legislation (decriminalizing consensual sodomy and consensual homosexuality in private).

Merit selection of judges, guarantees to witnesses in grand jury proceedings, support of community alternatives as an adjunct to the judicial system and alternatives for sentencing will continue to be areas of interest to the League.

Leagues can be very effective in their local communities by building understanding of these issues and by visibly urging support for them.

Basic publication: MINNESOTA JUDICIARY: Structure and Procedures, LWVMN PROGRAM FOR ACTION
Update material to be sent with January Board Memo.
Capitol Letter - watch for periodic articles.

Members are needed to serve on the Judiciary Committee as well as for lobbyists and observers in the Legislature. If you are interested, contact Peg Gross at 5416 Queen Ave., S., Minneapolis 55410, 612-926-9087 or the state office.

COUNTERPART COMMUNIQUE -- Environmental Quality

Mary Poppleton (612) 890-4486

Good news! This year will bring no new consensus study in E.Q. However, much is happening within each section. Check the national Catalog - Spring 1975 - for publications in the E.Q. section, including the newsletters. They will give you the background information for action.

ENERGY: On the national level, the energy task forces continue to meet and plan. At the state level, we will continue to follow energy legislation. The Omnibus Energy Bill was not introduced this past year. Committee members said there had been no pressure from constituents for it. Local action should include letting legislators know this conservation legislation is needed. Materials from national give guidelines on making the community aware of the necessity for a new conservation ethic.

LAND USE: The amended version of the state consensus is:
Support of an overall state land use plan with maximum cooperation and implementation at the regional and local level, with state help in developing and exercising land use management, with opportunity for maximum local decision making and with regional planning and regulation for matters of more than local concern.

To implement that policy a state plan should:

* be tied closely to integrated planning (ex. human services, highways, etc)
* be coordinated with plans and policies of local and regional agencies
* require local governments to exercise at least a minimum level of planning and control
* recognize fragile or historic land, renewable resource lands, and natural hazard lands as critical areas and subject them to at least minimal control
* recognize areas impacted by public investment and large scale private development as critical areas and subject them to at least minimal control
* require impact statements on all major public and private development
* provide financial aid for research and technical assistance, and state data for local and regional governmental units
* provide authority to local and regional governmental units to exercise innovative planning and regulatory techniques such as land banking, planned unit developments, transfer of development rights, timed development ordinances
* provide for an appeals board to arbitrate conflicts among governmental bodies and between citizens and governmental bodies.

This new state consensus along with the national consensus opens avenues for effective local action. Does your community have long-range plans for land use? If not, this is the time to become involved in the planning process. If your community has established its plan, become familiar with it and look for ways to improve it. Does it provide for human needs, does it relate use of land to its carrying capacities, does it provide for innovative planning?

To accompany the national Land Use Letters, we will be sending you a report on Minnesota's Public Lands compiled by Harriet Burkhalter of Minnetonka. The information in these reports could be summarized in local League newsletters, provide food for a general meeting or be given to community leaders.

Many land use consensus reports stated that members felt taxing procedures and use of land were so intertwined that consensus was difficult to reach without tax policy information. The Land Use Committee recognized this deficiency and will send local Leagues a "For Your Information" piece on "How Taxing Procedures and Policies Affect Land Use" by April.

SOLID WASTE: We will continue to support the Beverage Container Deposit legislation. Pat Stein (Brooklyn Park LWV) reports that the coalition is planning action (e.g., boycott) in key Senate districts before the Legislature reconvenes. Details later.

AIR: Continued monitoring of existing laws. Watch for a new publication on air from the national LWV.

WATER: We will continue to watch water legislation, especially attempts to change the drainage laws passed in 1973.

Local action could include participation in the M.A.P. program; if you are a new Water or E.Q. chairman, check your files for an August 1974 information sheet. For information on the M.A.P. program (Minnesotans Against Pollution - Discharge Monitoring by Citizens), write:

John Motl, MPIRG
3036 University Ave., SE
Minneapolis, MN 55414

or

Public Information Office
Minnesota Pollution Control Agency
1935 W. County Road B2
Roseville, MN 55113

COUNTERPART COMMUNIQUE -- Human Resources/Equality of Opportunity

Lois DeSantis (612) 866-5171

The Human Resources/Equality of Opportunity portfolio for 1975-76 is primarily one of action, with no new studies planned. However, in order to have a firm basis for action, it is necessary to keep our information updated. Human Resources chairpersons should be alert to local problems which arise in any of the human rights and human services areas and *use* our positions and principles to lobby the appropriate governmental body for solutions.

Since our state and national positions are interwoven, the local League portfolio is also interwoven. Both are Action items. The local League portfolio chairperson and committee has the responsibility to design Action campaigns as new developments emerge in welfare, child care, poverty, unemployment, housing and school integration plans to achieve racial balance. Communicate with the state HR/EO chairperson about what is being implemented within your community in these areas of LWV concern.

Special concern was expressed at state Convention for:

Women	The elderly
Indians	The handicapped
Ethnic minorities	Homosexuals

Informing members and the public about the problems of these people and monitoring governmental response to their needs is part of carrying out LWV commitment to action under our positions and principles.

The state Human Resources Committee plans to provide a series of updated materials at intervals during the program year. Please bring these to the attention of your Board and membership in meetings and bulletins.

All local Leagues received a kit on the Equal Rights Amendment during state Convention. We urge you to set aside time in the fall - preferably September - to inform members about the concentrated nationwide effort to accept the pro-ERA arguments. Our aim is to enable every League member to talk intelligently and persuasively about the values of such a constitutional amendment.

Also at Convention, information was handed out about the federal food stamp program. This material might be highlighted in October - just a five minute presentation at each unit meeting, for example, on who is eligible and how League members might help the state in publicizing this program.

Later in the fall you will receive Updates on welfare and day care and on antidiscrimination legislation which will probably be considered in the state Legislature. It is hoped that other Updates will be issued in early 1976.

PLEASE DO NOT THINK OF HR/EO AS A DORMANT PORTFOLIO! It is a vital LWV Program which needs constant vigilance. Input from local HR chairpersons to the state committee is essential. We especially welcome feedback from observers of Human Rights Commissions, Human Services Boards and Public Welfare Boards.

Publications which should be in the HR portfolio include: PROGRAM FOR ACTION, LWVMN and Documents: Background on National League Program 1974-76, LWVUS. Also of special help are subscriptions to Report from the Hill, LWVUS and Capitol Letter, LWVMN.

NOTE: August 26th will be Women's Day at the State Fair. Jeannette Kahlenberg, state LWV representative to the ERA coalition, is on the planning committee. She would welcome volunteers to help hand out materials and may be contacted at 2338 South Shore Blvd., White Bear Lake, MN 55110 (612-429-6070).

COUNTERPART COMMUNIQUE -- Election Laws

Jean Reeves (507) 645-6161

High priority will be given to monitoring the new Ethics Commission under our campaign financing position. How is it working? Is the public aware of the provisions of the State Ethics Act and procedures for filing complaints if a violation is suspected? Is enforcement effective? We will provide more information to local Leagues as the year progresses.

During the Interim, a bill is being considered dealing with campaign contributions and expenditures for candidates for municipal and county offices. Because of the importance of such a measure to local Leagues, every attempt will be made to keep you informed.

Rotation of names of candidates on ballots was an action priority last year and there is still work to be done. The issue appears to be stalled on rotation of party columns and/or putting one party at the top in presidential election years and the other party at the top in gubernatorial years. Neither of these speak to our position which supports the rotation of names by office for all elections, including partisan elections. It is difficult to predict what course this legislation will take but we should continue to be prepared to act should the opportunity arise.

The mandatory training of election judges (SF 661) is on the floor now and could see action early in 1976. Funds to prepare materials and staff the Secretary of State office have been approved in the current budget and the "mandatory" provision is all that stands in the way of making training really effective.

In the closing days of the 1975 session and without a public hearing, a provision was added to the State Department's appropriations bill that allows any county with no population center of 10,000 or more to opt out of the voter registration law's provision making registration mandatory. This can be done by resolution of the county board. This affects 64 counties. Since the initial costs of permanent registration have already been incurred and repeal of the option is a possibility in 1976, local Leagues may want to urge a "go slow" attitude on the part of their county toward this option.

Sources:

PROGRAM FOR ACTION 1973-75
UPDATE: Rotation of Names....II, November 1974
Testimony to Senate Subcommittee on Elections, April 14, 1975

COUNTERPART COMMUNIQUE -- Organization of State Government

Ann Knutson (612) 881-1510

Convention delegates showed strong interest in a study of the legislative process as it relates to the amount of time it takes to determine state policy (full-time vs. part-time), what a legislator should be paid and how these relate to the size of the Legislature. Since our consensus in 1968, many legislative improvements have occurred; however, issues change from session to session and League needs updated information for effective action and monitoring. We also need an overview of the legislative structure and its procedures rather than treating each subdivision of our position individually.

An update on the issues of a full-time/part-time legislature as it relates to size and salary will be prepared for the February 1976 Board mailing. League members who want to assist with the research, please contact Ann Knutson by letter or phone (612-881-1510) or the state League office.

Background information:

PROGRAM FOR ACTION, 1975-77

Capitol Letter

Non-League publications:

The Sometime Governments - A Critical Study of the 50 American Legislatures, Citizens Conference on State Legislatures, 1971 Bantam Books.

How Citizens Can Improve the Minnesota Legislature, Citizens Conference on State Legislatures, 1974. Each League received two copies in Winter 1975.

Book of States. Available in libraries.

Legislative Manual - 1975-1976. Copies may be obtained from your legislators or may be read in the state LWV office.

CONSTITUTIONAL AMENDMENTS: Since the change to annual flexible sessions, the Legislature prefers to delay passage of any proposed constitutional amendment until they determine which ones have priority. A second attempt to pass the amendment to change the amending process to 55% of those voting on the question is likely to be one of the ballot questions. The Amendment Promotion Kit, August 1974, has valuable information on this proposal.

Another likely constitutional issue that could receive League support would be the issue of dedicated highway funds (Environmental Quality).

Reapportionment has practically been forgotten as memories of the last lengthy attempt fade. Only strong public effort could raise this issue next session.

OPEN MEETINGS: Leagues will receive an Open Meeting Evaluation kit in August. For effective and meaningful action next session, we need your expertise on just how to define openness in government. Specific legislative exemptions are being proposed and your input can help us determine just what action we will take. Our support for this issue comes primarily under our principle-----"that governmental bodies protect the citizen's right to know by giving notice of proposed actions, holding open meetings and making public records available." It is only through your observers program that we can make these important decisions

Check your files for Monitoring the Open Meeting Law, LWVMN, December 1974.

COUNTERPART COMMUNIQUE -- International Relations

Mary Davies (218) 233-2175

Delegates to the 1975 state Convention in Northfield passed a resolution requesting our representatives at the UN "to seek solutions that will strengthen the United Nations enforcement authority, when acting to make secure international peace and territorial integrity of nations." Cyprus was given as an example of no substantial action taken to enforce UN action.

Delegates to national Council also indicated their concern over current status of the United Nations by directing the national Board to encourage local Leagues to update their members on the League's UN position and the changing nature of the UN. An article will appear in the fall VOTER. Prior to next spring's national Convention, local Boards will be asked to discuss whether basic agreement with the League's UN position still exists among their members, and what kind of action the League should take regarding the UN.

With the above in mind, you will want to plan a meeting to update your members on the UN, as well as including information on all aspects of our international relations position in your bulletins. There is a continuing need to raise community awareness concerning international issues. Check with other groups in your community who might be willing to work with you on IR-related action. Remember that our IR position is one of Action.

Development assistance will continue to need strong support for adequate funding. LWVUS plans an Update International covering United States development assistance, with a focus on programs involving food grants and concessionary sales and programs to promote food production in developing nations. In the trade arena we need to monitor the implementation of the 1974 Trade Act and the effects of implementation on our relations with other countries and on our domestic economy.

Three publications which should be in your files will be of help in updating your members on the UN: the Committee Guide: International Relations Programming, 1974-75 (#544), the Community Guide: What To Do About the UN--- 1974-75 (#526), and an IR Update, Are There Cracks in the Glass House? (#570). Check with your EQ chairman, too, on Energy briefs which explore the world's interdependence. Be sure to read the IR section of the Report from the Hill and keep members informed of action to be taken.

UN DAY is October 24. The UN Rally will be October 22.

Don't forget.....It's International Women's Year!

COUNTERPART COMMUNIQUE -- Representative Government

Ann Knutson (612) 881-1510

STUDY OF THE EXECUTIVE BRANCH -- *CONSENSUS DUE TO NATIONAL - November 24.* Local Leagues have indicated strong interest in the Executive study. Many bulletins contain book reviews on various aspects of study, many have reprinted section of the first Committee Guide and a number of Leagues have sponsored public meetings. Minnesota Public Radio aired League's co-sponsorship of the National Town Meeting on the Presidency in April. A cassette is available at the state office.

In the Spring '75 national VOTER, The Federalist Papers Re-examined has two questions at the end of the article for member response. Encourage your members to respond or perhaps have your committee evaluate the material. *LWVUS is depending on your response.*

Two Facts and Issues and a second Committee Guide are promised soon. *Congressional Reform* and *District of Columbia* positions are in a stage of action and monitoring. The best source of information is the Report from the Hill. Each issue provides a summary that is convenient for reproducing in your bulletins to keep members up to date.

LWVMN has been cooperating with the Public Policy Department of the University of Minnesota in planning a fall workshop on the Presidency. Full funding was not approved and whether or not there will be a Minnesota Conference is in question at this time.

COUNTERPART COMMUNIQUE -- Education

Nancy Atchison (612) 941-3508

State Convention adopted a study of the school aid formula with focus on cost differences caused by location and/or degree of urbanization.

The state Education Committee will gather data about costs of education in Minnesota communities, including salaries of teachers and administrators. We will be asking local Leagues to help us supplement information from state agencies. Your suggestions are welcome. Members of your League who will be willing to work on the state committee should notify the state office or phone me at 612-941-3508.

The January-February VOTER will contain the report to every member. Our plan is to devise a committee guide which will give discussion outlines and consensus questions (if, indeed, consensus seems warranted!). With the VOTER due to be in members' hands in January, we will aim for January for the discussion outline and guide for unit meetings. If you will plan for February units on school finance, with Board approval of the local consensus report in March, you can meet the March 27 deadline for your consensus report to state.

State aid was increased in last session of the Legislature. Local Leagues are encouraged to monitor the budgeting and spending in their local districts. Are increased aids for special education resulting in improved programs? Use national's Know Your Schools (#343) for guidance.

One area to watch is the athletic budget. Schools are required by law to provide equal facilities per participant for both boys and girls. Guidelines may be obtained from State Department of Education. Let your school know that you care and are watching what they do.

Use Action, LWVUS #161
Documents: Background on National League Program 1974-76, LWVUS #521
PROGRAM FOR ACTION, LWVMN 1974 (new edition October '75)

The second adopted study on tenure and seniority will begin later for consensus during next League year.

COUNTERPART COMMUNIQUE -- Financing State Government

Karen Anderson (612) 935-2445

A new/old program area --- old because it was first adopted as a state program in 1965; a new study because the position adopted in 1968 affects only a small part of the total Financing State Government picture, and because there have been such far-reaching changes in the past 10 years.

This time around, we want to focus on the effects on people and programs, and the social and political implications of present financing methods; and to examine alternatives in sources and distribution of revenue. Consensus will depend on the progression of the study --- it won't be this year except for the portion concerning the Foundation Aid Formula (see Education section this OUTLOOK) which is a related part of the total financing government item.

We're limited budget-wise (the Program part of the state budget was reduced to $500 at Convention); we hope to solicit Education Fund money for eventual publications, but right now we're depending on our innovative ideas and initiative in educating ourselves on all aspects of financing government. We're *unlimited* in terms of trying new ways of gathering and disseminating information - that's where initiative and innovation come in.

We'll be concentrating on gathering information, at the state and local levels, as a beginning of the study. It's a big topic, which will have to be broken down into manageable parts before looking at the total picture. One possible breakdown:

Revenue sources
income, sales, property taxes, etc.

Distribution of revenue
what goes directly to services for citizens, to other levels of government, to administrative overhead

Budgeting process
legislative and executive responsibilities in setting budget and budget priorities, opportunities for citizen participation

And through it all, we want to focus on the effects these have on people and programs. A good beginning point would be to concentrate on Minnesota tax structure, especially in light of '75 legislative changes and their effects on total revenue sources.

Right now, THINK IDENTIFICATION

IDENTIFY: League members who could offer expertise or initiative in any aspect of the study. If any of them are interested in helping the state committee (getting in on the ground floor), call the state office or Karen Anderson, 935-2445. Otherwise, have them be on your local committee, helping to -

IDENTIFY: Resources in your own community - economists, municipal financial experts, Minnesota tax study commission members, legislators serving on Appropriations or Tax committees, single issue citizen groups. *Use* these people, either for small information-gathering sessions with your committee or as a basis for a general meeting. Keep the state office posted on whom you're finding as resources and what they're telling you. The state committee will be meeting on a regular basis, and we will notify you when we are talking with "experts" in case you or one of your committee members wish to attend.

IDENTIFY: The best times to focus your members' attention on the item. Besides a meeting dealing with the Foundation Aid Formula, you'll want to have at least one unit or general meeting devoted to other aspects of Financing Government. Ideally, have a big, exciting general meeting (for the public, too) with a resource speaker or panel to spark interest. Concentrate on Minnesota tax structure. We'll have a bibliography, lists of resources and speakers (LWV and other), suggested topics for speakers, and other program ideas ready for you at the fall workshops. Other information will come via the VOTER or other vehicle (dependent on Ed. Fund sources, of course).

IDENTIFY: And keep reminding yourself of all the areas of LWV organization and Program which can affect and be affected by this Program item: membership (facing fiscal responsibilities is timely and mind-expanding); public relations (a new item is newsworthy); all other Program areas (can we offer funding priorities relating to programs we support?).

Part of the fall workshops on financing (see Field Service) will be devoted to Financing State Government. Besides the basic Committee Guide which will be ready then, we will have a speaker from the University Extension Service with some hard-core information on public policy issues in Minnesota tax structure. Plan to have your committee attend!

IDENTIFY - Initiate - innovate - New ways to begin educating ourselves on Financing Government in Minnesota.

COUNCIL OF METROPOLITAN AREA LEAGUES (CMAL)

Jerry Enders (612) 473-4171

CALENDAR FOR 1975-76 - CMAL REPRESENTATIVES MEETINGS:

September 18th, Thursday
An orientation for representatives will be followed by an introduction to the Metropolitan Council with an explanation of its role and functions. The luncheon speaker will address the issue of an elected vs. an appointed Metropolitan Council. This will be an excellent chance to introduce your members to CMAL and to the Metropolitan Council. Please encourage all your members to come. Specific information will appear in the August CMAL bulletin.

January 15th - Legislative briefing
March 18th - Program to be determined
June 3rd - CMAL Convention

STUDY ADOPTED AT CONVENTION: 1975-77 STUDY ITEM: CMAL will restudy and update the government decision making item to include the following three directives:

a) to monitor and evaluate the functioning of the Metropolitan Council using the criteria: efficiency and economy, equitable financing, flexibility, citizen control and responsiveness to the electorate.
b) to address the question of appointed vs. elective Metropolitan Council.
c) to evaluate the role of the Metropolitan Council and its relationship to other local governing bodies.

Material for unit meetings will be available by January 15th meeting. The first meeting of the study committee will be July 31st at 9:30 a.m. at 555 Wabasha, St. Paul. Anyone who is interested is welcome.

SLIDE SHOW: THE COST OF SPRAWL: Our slide show will be available for use by the local Leagues soon. You will receive a letter giving you full details.

If you would like information on the metro aspect of a local study, if you would like help on CMAL orientation, if you would like a membership meeting or a unit meeting which deals with metro topics (transportation, land use, fiscal disparities, solid waste, the Metropolitan Council), please call Jerry Enders (473-4171). We would be happy to give any assistance we can.

COUNTERPART COMMUNIQUE -- Local Program

Barbara Jones (507) 388-3784

"Local Program" these days includes a wide range of projects and activities. So, as local chairman, you may be anything from a jack-of-all-trades to a research specialist, or someone who serves as coordinator to hold everything together. Some of you have new items; some are in the midst of surveys and publishing; some may be primarily monitoring; and some have positions (and members) requiring *action* on previously established positions, local, state or national. Responsibility for planning ahead and organizing all this for your League means carefully analyzing each item adopted at your annual meeting. Be sure you know what was meant and what your League hopes to accomplish for each item. Then you can begin to plan. By now you should have located a committee to help you organize and distribute the work to be done, as well as training for future Board members. Before calendar-planning by your Board, have your own calendar goals in mind to coordinate with the year's total program.

There are several publications that will be helpful, so check your files and make certain you have the tools to make your efforts easier. The new handbook, IN LEAGUE -- GUIDELINES FOR LEAGUE BOARDS has several sections tailored for you. Beginning on page 35 and from "Managing Program" on through "Reaching Member Agreement," "Formulating League Positions" and "Action" on page 42, you will find pertinent material. Another tried and true publication is Local Program, How to Choose, Research, Present, Publish and Act, which can be ordered from LWV of Indiana, 619 Illinois Bldg., Indianapolis, IN 46204. (Last price we have is $1.25.) LWVMN's "hot-off-the-presses" consensus booklet should be in your hands, as well as national publications relating to community, county and school surveys. Check your national and state publication catalogs for other aids, prices and addresses. You will receive a listing of local League Program items of all the Minnesota Leagues later this summer. We urge you to communicate with each other and share publications.

Lines of responsibility among Board members can sometimes become blurred in respect to local action on Local Program, and local action on state and national positions. To be sure your League is as effective as you want it to be, have your Board clarify "who should handle what," and establish the lines of communication that will help keep all of you informed.

The observer program is an important part of Local Program. League observers can help Leagues be alert to governmental problems and notify action or local chairmen at appropriate times.

The extent to which you can make your Local Program items interesting and relevant to your League members is very important to your League. Most Leaguers are very concerned with local issues and have a strong desire to improve their communities. Your portfolio affects so many other aspects of League efforts--membership, public relations, financial support--that you should keep in mind that the health and work of your committee contributes mightily to the health of your League and the satisfaction of your members.

COUNTERPART COMMUNIQUE -- Secretary

Mary Davies (218) 233-2175

The LOCAL LEAGUE HANDBOOK (1969), pp. 16 & 17, should be referred to for a detailed description of the secretary's duties.

MINUTES: The secretary is responsible for minutes of Board meetings, annual meetings, and other general membership meetings where business is conducted. All minutes are a part of your League's permanent file.

If you are a new secretary, refer to the Model Minutes form (available from the state office if not in your files). Keep your notes of each meeting in a notebook used only for this purpose. Consider provisions for tape-recording discussions on matters you may wish to record verbatim unless you take shorthand. Remember, League minutes record why as well as what action was taken. If possible, minutes should be duplicated and mailed to Board members prior to the next meeting.

> Please put the name of the League on the minutes to avoid confusion when they arrive at the state office. It is helpful to have last names of Board members used. Also remember to list the Board members absent as well as those present.

Make at least three copies of each meeting's minutes:

1. Mail one copy to the state office within seven days of the meeting. Please send a good copy; they *are* read.
2. Mail one copy to your League's consultant each month.
3. Keep one copy for your permanent file.

REPORTS: As your League's "recordkeeper" part of your responsibility includes adhering to bylaws deadlines, deadlines for reports to state and national, and maintaining files of copies of these reports. Even when you are not directly responsible for sending in reports, you can help guide and/or direct so that all necessary communication is handled promptly. The secretary also should see that copies of Program and Voters Service material are sent to state and national. It would be helpful for you to receive a subscription to the state Board Memo.

BYLAWS: It is the secretary's responsibility to keep up-to-date copies of local League bylaws. Check pp. 12 and 13 of the new IN LEAGUE -- GUIDELINES FOR LEAGUE BOARDS for help. Now is the time to have your Board review your local bylaws and appoint a bylaws committee if revision is needed. Any proposed changes should be forwarded to the state Board for comment before being submitted to your membership. Article XII of your bylaws spells out the amending process. Indicate the date of adoption of each revision. A copy of your bylaws should be kept in the secretary's permanent file, a copy should be sent to the state office and a copy given to each of your Board members. Any change in dues requires a bylaws change.

The secretary's file should include:

- Local League Bylaws
- Sample Local League Board Meeting Minutes
- Sample Local League Annual Meeting Minutes
- Bylaws of LWVMN (current)
- Budget of LWVMN (current)
- Bylaws of LWVUS (current
- Budget of LWVUS (current
- Simplified Parliamentary Procedure

COUNTERPART COMMUNIQUE -- Treasurer

Georgeann Hall (612) 484-9057

This year, as in other years, we are going to work hard to demonstrate fiscal responsibility. Let's get the year going with regular payments of state pledges and the state will make regular payments of the national pledge. The state Board has voted to pay national quarterly.

Local treasurers must have a written treasurer's report ready for each local Board meeting. The secretary must include this with the Board minutes. Read the new local League handbook, now called IN LEAGUE -- GUIDELINES FOR LEAGUE BOARDS, page 47. If you do not have a copy of Ledger-De-Main for Local Treasurers (#248, LWVUS), order one from national. It outlines the duties, practices and procedures that every local League treasurer should know.

Check June national mailing for information about filing Form 990 with the IRS.

Have you checked the computer printout from national? The names of members are listed for figuring your PMP. Send membership changes to national and state monthly. Use the forms provided by national and send one copy to state.

Dates to remember:

- Membership list (names, addresses, zip) to state October 31, 1975
- Final count to state January 15, 1976

LOCAL FINANCING: Start planning your finance drive and/or other fund-raising projects during the summer months. An attempt to have every member participate, from typing letters to soliciting, is a goal for the local finance chairperson. The fall workshops, presented by the state LWV, will have sessions on local finance.

BUDGET: The local budget that you adopted this past spring is your guide and tool for financing your local League. It needs watching and sometimes revision. Refer to the Ledger-De-Main for guidelines (#248) on gross budgeting. Remember that gross budgeting is an aide to local Leagues. It helps us to know the real cost to operate a local League.

Other materials from national to consider for your file:

The Art of Budget Building - Pub. 268
Guidelines for State and Local League Use of Tax Deductible Money - Pub. 361
Memorandum dated August 10, 1973 re: filing IRS Form 990.

COUNTERPART COMMUNIQUE -- Bulletin Editor

Shirley Amundson (612) 484-0987

OUTLOOK and Calendar Planning is the time League Board members think about long-range and immediate goals for the LWV; and the bulletin editor is thinking about where the bulletin plugs in to promote the accomplishment of these goals.

She thinks about:

- .the bulletin as one sure means of regular contact with every member.
- .each Board member's ideas and plans for maximum use of the bulletin to promote her portfolio.
- .personalizing Program to show its relationship to the member and the LWV in *your* community.
- .communicating *and* sharing with the member through the bulletin for more enjoyment in study and action and in unit meetings.
- .noting on the agenda that goes out before Board meeting (and calendar planning) the needs for the next issue of the bulletin and asks for suggestions and help, if she's feeling swamped.

The new LWVUS publication for every Board member, IN LEAGUE -- GUIDELINES FOR LEAGUE BOARDS, offers sage advice on producing a bulletin you and your League can be proud of, e.g. the short paragraph on achieving a positive attitude to attract members to League meetings. The positive attitude can carry over into the editing you do in other articles in your League's bulletin.

Look in your files, especially if you are new editor, for publications which may help you. BULLETIN EDITOR'S GUIDE, LWV of New Jersey, 460 Bloomfield Ave., Montclair, NJ 07042, price 35¢, is outdated but has some worthwhile how-to suggestions for bulletin editors who are new.

Things to do at your League's CALENDAR PLANNING MEETING are: Remind each Board member of the responsibility to meet deadlines, to generate material from her portfolio for the bulletin, and to write and deliver the material to you. Your unit meeting programs provide a theme for each month's bulletin.

It is a courtesy to print the name of your League's president, editor and perhaps membership chairman in a *conspicuous* place in your bulletin, together with addresses and phone numbers.

Many Leagues put their membership rosters in the bulletins and a monthly calendar. Others print a separate roster which may also include the League's OUTLOOK CALENDAR and pertinent Citizen Information (election dates, municipal officials and their meeting dates, etc.)

Please send three (3) copies of each issue to the state office (555 Wabasha, St. Paul 55102). Send three copies to LWVUS, 1730 M Street, NW, Washington, DC 20036. One copy should be sent to Dorothy Ann McKinney (Mrs. Rufus), 3401 Pauline Drive, Chevy Chase, MD 20015. Big city Leagues and ILOs should send issues to Martha Greenawalt and Ruth Clusen at their home addresses. (Your president has received a copy of these.) The LWVMN consultant to your League should receive your bulletin at her home. The state office will soon send out a listing of local League consultants.

The local League bulletin is a tangible image of your League. Tap your creativity and talent to produce a bulletin reflecting the image you would like to maintain in your community.

COUNTERPART COMMUNIQUE -- Editorial/Publications

Rhoda Lewin (612) 922-1888

WITH SUMMER HALF GONE, I'M TAKING INVENTORY to decide which publications I need for the coming year. Here are the basics *you'll* need, as I see them:

1. The new, fold-out, STATE PUBLICATIONS CATALOG, dated March 1975. Pale yellow color. Includes handy order blank. If you don't have it, order one now. It's free!
2. Three national catalogs (watch for the national VOTER magazine for updates). Current are the Spring 1975, CATALOG FOR LEADERS and the CATALOG FOR MEMBERS AND THE PUBLIC.
3. The GUIDE TO PUBLICATIONS FOR LOCAL LEAGUE BOARD MEMBERS, dated May 1974. Chartreuse color. And it's free, too. New one in the works, but the old one is still good. Every Board member should read it and decide what she needs. Many of the items are housekeeping tools -- a list of local League presidents, for example, or Time for Action response cards -- so *all* Board members need to look this GUIDE over carefully.
4. For Leagues writing local studies this year with an eye to publication, a helpful guide is PUBLICATIONS, A HOW-TO GUIDE (LWVMN, 40 cents). Many tips on editing, printing and promotion (both publicity and sales).

FOR YOUR INFORMATION:

1. No new state study publication this year. Work is just beginning on a study of Financing State Government.
2. Going, going, almost gone -- THE FIRST 50 YEARS, history of LWVMN published in 1969, is being phased out. If you want copies, order *immediately*. Handy for reference, membership promotion.
3. Current STATE PUBLICATIONS CATALOG promises a *supplement* TO PROGRAM FOR ACTION 1973-75, which was to have been available July 1975. *Instead*, wait for the newly-revised PROGRAM FOR ACTION 1975-7.
4. When ordering from the STATE PUBLICATIONS CATALOG, remember -- no returns, no refunds. No prepayment, either (we bill you). This year we hope to be able to ship your orders within a week of their receipt. If it still takes 3-4 weeks, it'll be the postoffice's fault, not ours!
5. Have you notified all the teachers in your local junior and senior high schools, public and private, that they can have a 30-day free examination copy of INDIANS IN MINNESOTA, CORRECTIONS, or any other LWV publication to consider for classroom use? If not, why not contact them now, before school begins?

FEEDBACK, PLEASE. Let me know how you feel about these items:

1. Sixty-eight heads are better than one. What do you think about your state publications? Neat? Rotten? Hard-to-read? Badly-printed? Confusing? Fantastically good? Let me know, good or bad, with *specific* comments, please. Lots of things are about to be revised and reprinted; share your experiences and ideas with me so we can make them useful to you.
2. Big question: Should LWVMN include your local League publications in the STATE PUBLICATIONS CATALOG? Should you have your own LOCAL LEAGUES CATALOG? Examples: Minneapolis LWV recently mini-studied in-home care for the aged, which offers many discussion ideas for all of us (some 7% of Americans are in nursing homes!); Minneapolis LWV studies on special education for children with physical handicaps or learning disabilities delve heavily into state law, offering eye-opening and vital info for every one of us statewide. Does your League plan any publications this year (this includes mimeographed and dittoed material, too)? Would you share them with us? Can you finance such sharing, or would it have to be underwritten by LWVMN? Should such publications be free, or for sale? Could your local League help pay for your listing in a state catalog?

TWO HEADS ARE BETTER THAN ONE: You and your local League's public relations director -- you're in this together. She's probably busy with meeting notices and conferences, but is she taking advantage of the possibilities for publicity represented by *your* portfolio? Ask yourselves these questions about INDIANS IN MINNESOTA, CORRECTIONS, and your local League studies:

1. Can junior and senior high school teachers in our community use this information in their classrooms?
2. Does our local library have copies of these informative publications in its reference room and catalog?
3. Have we sent a copy and/or a written review of each publication to our local newspaper, with info on how readers can order copies?
4. Have we sent copies to our finance contributors, to remind them what good work LWV does?
5. Is there a newcomer organization like Welcome Wagon in our community? If so, are LWV publications part of the kit new residents receive? If there's no such organization, can we find out from our utilities or phone companies when new people move to our community, and greet them with an LWV welcome kit we've put together ourselves?
6. Can we arrange for an LWV exhibit (including publications, of course) at our county fair? Local college conferences? Conventions and sales meetings held in our community?
7. Do editors, editorial writers, TV and radio personnel have our publications?

Don't put LWV publications on the shelf, please. Get them circulating, among your members and out in your community. Have a good year, and help *us* to help *you* by your comments, your criticisms and your suggestions for better publications and better service.

Development committee -- *Special note: Most local Leagues do not have a Development portfolio but all local League Board members and local League Finance chairpersons in particular will be interested in the information on state Development Committee.*

Dottie Stone (612) 636-2354

This year, the Development Committee will be placing greater emphasis on obtaining tax deductible moneys from sources such as foundations, governmental agencies, labor unions and businesses. These funds, cleared through the LWVUS Education Fund, will be used to finance a variety of state projects. To accomplish this, the Development Committee will be actively working on three types of activities.

IDENTIFICATION OF SOURCES: We will:

Identify and list approximately 50 of the most likely sources for funds.
Research sources and identify any possible contacts.

INFORMATION GATHERING AND SHARING: We will:

Select and purchase appropriate resource material for the Development files.
Seek appropriate training personnel and methods to upgrade our skills in proposal drafting, presentation, etc.
Act as resource people to local Leagues when information about proposal writing or the Education Fund is requested.
Make periodic progress reports to local Leagues in the Board Memo or VOTER.
Establish regular communication with local Leagues in Development "target communities" (i.e. communities in which LWVMN will be soliciting funds).
Prepare a Development bibliography/resource sheet to be distributed to local Leagues at state Council.

APPLICATION FOR FUNDS: We will:

Work jointly with state portfolio chairpersons to identify possible Development projects.
Draft proposals, submit them to the LWVUS Education Fund for clearance, then submit them to selected possible funding sources.
Attempt to incorporate interested League members into the proposal presentation teams--for example, local League committee chairpersons, members with knowledge and interest in the project, members with knowledge about funding source.
Evaluate each project, utilizing evaluation findings in planning future projects.

COUNTERPART COMMUNIQUE -- Citizen Information/Voters Service

Mary Waldo (612) 644-9228

Before you begin planning local League Citizen Information/Voters Service activities, read the section regarding Citizen Information/Voters Service in the new LWVUS publication, IN LEAGUE -- GUIDELINES FOR LEAGUE BOARDS. Our portfolio has been redefined and expanded. We have some new goals. These are all outlined in the C.I./V.S. section and give you some ideas to consider as you plan your calendar. But don't just read that one section - read the whole guide - Total Board Responsibility is not just another catchy LWV phrase!

The first thing to do is recruit and organize your committee. A committee can plan, generate more ideas and spread the responsibilities as well as share in the fun of working together. As chairman you will be developing dedicated members and new leadership for our organization.

As you formulate plans, here are some things to keep in mind:

Summer and early fall in many communities means celebrations and fairs. This is a good opportunity to reach citizens with voter information or to provide a place for them to meet and talk with their elected officials.

Get to know your election officials - they may have concerns which the League shares - election judge selection and training, registration of voters, administration of elections.

There may be other organizations with whom you want to cooperate during the year. Your committee members (and Board members) will identify these organizations.

If your community has elections this November, candidates meetings are an important part of your service to voters. Several approaches have been used as a meeting format which range from the formal to the informal. Being creative and innovative, experimenting with new ways to maximize the voters' contact with candidates should be on your committee agenda.

Plan to monitor your elections to see that the electoral process conforms to current state laws. A brief description of election laws enacted during the 1975 legislative session will be mailed to you in September.

February 24, 1976 is Uniform Precinct Caucus Day in Minnesota. The state C.I./V.S. Committee is currently planning for the Bicentennial year and precinct caucus promotion will be a part of that. As we proceed, you will receive information and materials. The Precinct Caucus Committee Guide (or Kit) is planned for completion in November. Your plans for precinct caucus participation may begin with getting February 24, 1976 on the calendar in your communities.

- contact school and city officials
- send letters to community organizations
- send "letter to the editor" stressing the importance of citizen participation in precinct caucuses.

Spring means school board elections. In many areas voter turnout is extremely low. Consider what your League could do to increase participation in May '76. This may be a time when several neighboring Leagues could cooperate for a candidates meeting, candidates questionnaires, etc.

The Citizen Information part of your portfolio can be programmed throughout the year. As a visible member of your League, you may be in a position to identify issues of community concern. Your League corps of observers may be another source of information.

Helpful references are listed on page 33 of the LWVUS GUIDE FOR LEAGUE BOARDS. Other sources will be listed in the Board Memos as they become available.

Citizen Information/Voters Service
Planning Calendar

Summer: Committee Recruitment and Assignments
Calendar planning for C.I./V.S. activities

Fall: Voters Service for election
November 4 - Election Day
Planning for Precinct Caucus Promotion and
LWVMN's Bicentennial Project

Winter: Precinct Caucus Promotion
February 24 - Uniform Precinct Caucus Day

Spring: Voters Service for School Board Elections
May 18 - School Board Elections

COUNTERPART COMMUNIQUE -- Membership

Elna Ponto (507) 373-7920

During the past few weeks, Membership chairmen probably have been giving much thought to increasing membership in the League and to caring about our present members. Sometimes an attitude is more important than what we do. If you haven't had an opportunity for Board discussion regarding your local League's attitude or policy for membership, you may wish to consider doing this at your calendar planning meeting.

There are all kinds of suggestions, procedures and etc. in the printed material, but a Membership chairman needs the support and a unified policy of the Board. She needs to know if you want a membership that represents all segments of the community, whom your program will appeal to and what kind of image you want to reflect in your community. She needs to know if the Board accepts the idea of being flexible enough to allow members to choose area of interest, amount of time and degree of involvement.

It appears some members are frustrated with the changes they see in the League; the flexibility and use of concurrence. They fear our commitment and quality is diminishing. Others feel, with the complexity of today's problems and the changes in women's roles, League needs to find simpler ways to accomplish our objectives. Some want less study and more action. Some want more emphasis on local issues and others want more understanding of state and national program items. League is all of these things. This all has a bearing on how a Membership committee functions in its efforts to attract and retain members.

Membership is a continual effort and is dependent on a one-to-one approach. Obviously this takes the commitment of many Leaguers. Some Leagues use a buddy system, others a neighborhood contact person. The approach varies for each League. There must be some way for each local League to respond to the challenge that Ruth Clusen presented in the VOTER, Spring 1975 of *each member bringing in one new member.* Irene Janksi, national Board member, said at Convention the *important thing was to have a plan.* She stated, "Records indicate that Leagues which have made a concerted effort to carry out a membership plan have shown an increase in attracting and retaining members."

The rising tide of concern about membership makes the Membership portfolio an important one on each Board. Best of luck to all of you in "thinking Membership."

555 WABASHA, ST. PAUL MINNESOTA 55102 TEL (612) 224-5445

The League of Women Voters of Minnesota

BOARD MEMO

A U G U S T 1 9 7 5

Calendar Reminders:

August 26 - Women's Day at State Fair

September 9 - State Board Meeting
17 - Minneapolis Briefing on Role of Executive (see Representative Government)
18 - CMAL General Meeting, St. Croix Yacht Club
23 - Fall Workshop - Alexandria (Money, Members, State Taxes)
25 - November 8 - Metro 2000 Series (see CMAL)
26 - Fall Workshop - Duluth
27 - Fall Workshop - St. Paul
30 - Fall Workshop - Brooklyn Center
30 - INTERIM INTERVIEWS DUE in State Office

October 1 - Fall Workshop - Mankato
4 - Seminar, Celebration of Woman, sponsored by Interact (Information on this will be mailed to individual League members in the metropolitan area by Interact next month. Others desiring information on this seminar, please contact Interact, 5050 Excelsior Blvd., Minneapolis 55416, 612-926-9591.)
22 - U N Rally (see I R)

November 5-6 - Challenges to Tradition: Women on the World Scene. Special Note: LWVUS President, Ruth Clusen, speaks November 6 at noon. (See I R)

Contents:

Counterpart Communiques from: Membership, Financing State Government, Organization of State Government, Representative Government (Study of Executive Branch), International Relations, Environmental Quality, Equality of Opportunity (ERA), Action, Local Agenda, Citizen Information/Voters Service, CMAL, Field Service, Bulletin Editor, Editorial/Publications, Treasurer, "Leaguekeeping" Items, FYI Section.

Materials already mailed or to be watching for: LWVUS Financing LWV Guide, Financing State Government Guide (both may be ready for Fall Workshops), LWVUS publications on Land Use, Executive Branch, Environmental Quality, U.N., Perspective on the Presidency (Facts & Issues #1)

Enclosures: Open Meeting Law: Monitoring Information*
Registration form for Fall Workshops*
Action Guide*
Guidelines for local League use of State Board Memo
Local League Agenda (Program) Items, 1975-76
Legislators' votes on rescinding the ERA*
ERA Kit Additions - 4*
Ag. Extension Public Policy Newsletter - sample
Minnesota Sales and Use Tax
Resale Exemption Certificate
Testimony - Open Meeting Law by LWV of Marshall
Quie Interview - 1st Cong. Dist. LWVs only

*Being sent to DPM subscribers also

M E M B E R S H I P
(Ponto)

Hats Off to Outstate Leagues: Alexandria, Battle Lake, Cloquet, Hutchinson, Jackson-Sherburn, Mankato Area, Marshall, Moorhead, Owatonna, Red Wing, Rock County, Winona
Hats Off to Metro Leagues: Chaska, Columbia Heights, Crystal-New Hope, Falcon Heights, Fridley, Mahtomedi, Mounds View, New Brighton, Robbinsdale, Roseville, West Dakota County, Westonka, White Bear Lake

Together they brought in 141 new members in 1974, an average of 5¼ members for each League. Other Leagues remained the same or show a decline in membership from January 1, 1974, to January 1, 1975. While two years since 1970 show increases in membership, our overall membership for the 70's is dropping.

Each Local League has two choices: to drift with declining memberships and rationalize that more women are going to work, resigned that nothing can be done; or to make an added effort to reach the potential that is within your area. What will you do?

Irene Janski, National Board member from Minnesota, says "Have a plan."
Ruth Clusen, National president, says "Each member recruit one new member."
Georgeann Hall, State Board member, says "Recruit for a cause."

A committee, made up of local League members representing Outstate and Metro Leagues, large and small, met in August to discuss membership.

If the Committee were to add a slogan to the above, it would be "Remember the I in membership; give emphasis to the inter-relatedness and the importance and avoid the incidental."

The Inter-relatedness: The Membership Committee needs to work with and have the cooperation of program, citizen information, public relations and bulletin chairmen. They need to have input in the calendar planning to assure a variety of activities for new members; frequent enough to sustain interest and with content that isn't overwhelming to new and prospective members.

The Importance: The task is important. It is the life blood of each local League. It provides future committee and board members as well as active, informed citizens.

The Incidental is avoided when getting and keeping members is a top priority of every member.

FALL WORKSHOPS: A look at membership will be a part of the fall workshops. If local Leagues have specific concerns they want covered, please send them to the state office by September 17. Local League leaders will have an opportunity to exchange ideas for membership plans and materials. Please give thought to your successes and how these might help other local Leagues. Please bring visual aids and copies of membership materials to share.

F I N A N C I N G S T A T E G O V E R N M E N T
(Anderson)

The State Committee on Financing State Government will begin meeting in August to design our "grand plan" of proceedings. We'd like a large committee with as diverse a geographical representation as possible. Anyone interested contact the state office, please!

We are planning to have a brief committee guide available for you, a more concrete plan of what to expect from us (and what's expected of you), and a presentation at the Fall Workshops. (See flyer enclosed.) Try to be there.

ORGANIZATION OF STATE GOVERNMENT
(Knutson)

Executive Branch: One of the reforms made this legislative session was to establish a standard nomenclature of state agencies within the executive branch. The title of the agency indicates its responsibilities to the operation of state government, thereby making it somewhat easier for a citizen to understand with whom he is dealing. For example, the Environmental Quality Council becomes the Environmental Quality Board.

A state agency created by law shall be named according to the following definitions:

1. A "board" is an agency in the executive branch, other than a department, whose primary responsibility is to perform prescribed official and representative functions, such as administrative acts, issuing and revoking licenses, etc.

2. A "committee" is an agency whose primary purpose is to advise state officers, departments, boards or commissions.

3. A "council" is a committee of which at least one half of the members are required to be certain officers or representatives of specified businesses, organizations, political subdivisions, etc.

4. A "commission" is an agency required to include one or more members or former members of the Legislature.

5. A "legislative commission" is a commission composed exclusively of members of the Legislature.

For your information: The Citizen's League has completed an evaluation of the appointment process, proposing to increase the number of candidates for appointment and introduce public comment into the selection of persons for boards and commissions in Minnesota. This includes data on state-wide, regional, county and city boards and commissions.

Citizen's League Report--An Election-like Process for Appointments. Single copies may be obtained free from: Citizen's League, 84 S. 6th St., Minneapolis, MN 55402, Tel. 338-0791.

Legislature: Citizen's League's Broader Opportunities for Legislative Service is also available from the above address. Although these findings differ from LWVMN positions, it does provide excellent information on the changes in the legislative process such as data on salaries, composition of the Legislature, information on time spent, etc. -- a useful tool for background information.

REPRESENTATIVE GOVERNMENT
(Knutson)

Executive study

Guide for Reaching Agreement on the Presidency. Pub. #539 and consensus forms have arrived and are a great aid in planning for the discussion and consensus reaching meeting. Check with your president if you have not received it. Perspective on the Presidency: An Historical View, Facts and Issues #1 (Pub. 579) is now available from National office. Perspective on the Presidency: A Look Ahead, F & I #2, will be printed this summer. Both should be excellent every-member publications. A Dialogue on the Presidency is out of print and not listed in the new national Catalogue. Documents: Background on National League Program 1974-1976, Pub 521 (1974) should be available through your president. Unfortunately, some of the material is slow in arriving. My only advice is PATIENCE. There is an abundance of information to keep you going this summer, and just hope that both Facts and Issues are here in time for your scheduled unit meetings. The October 13 workshop may be on the Presidency. We will have more information late in August.

Minneapolis LWV Briefing: September 17, Wednesday, 9:15 a.m.
Location: NSP, 414 Nicollet Mall, across 4th from Minneapolis Library
Title: The Role of the Executive: The Presidency
Speaker: Prof. Samuel Krislov, Chairman Political Science Department, U of MN
No Charge. Baby-sitting available at YMCA, 30 So. 9th Street, $1.00/one; $1.50/two; call Minneapolis office by September 15th (333-6319) to make baby-sitting reservations.

INTERNATIONAL RELATIONS
(Davies)

In the International Women's Year calendar, September is "I" and we honor women in the international sphere. Perhaps you could highlight the situation of women abroad, international organizations and their work for women, United States voluntary organizations and their work for women abroad. Some publications which might be of interest include: Integration of Women in Development by Ester Boserup and Christina Liljencrantz (UNDP, UN, New York 10017, 1975, free), The Women of Today by Barbara Crossett (UNA, 345 E. 46th St., NY, NY 10017, 1975, free reports on feminist groups and issues throughout the world), and The Role of Women in Rural Development (UN, NY 10017, E/Conf.66/BP11, 1975, free).

UNITED NATIONS: The UN Tea will be held September 9th at U of MN President Peter McGrath's home at 1:00 p.m. Local League presidents will receive personal invitations. If you personally are unable to attend, you may send a representative. The UN Rally will be October 22nd at the Prom Ballroom. Cost is $7.00/ticket. Theme: Human Rights. More details will follow, but mark your calendar NOW -- and notify your members so they may also make arrangements to attend.

CHALLENGES TO TRADITION: WOMEN ON THE WORLD SCENE: Radisson Mart, Minneapolis, November 5 and 6; Contact Continuing Education for Women, University of Minnesota, 373-3900, or World Affairs Center, 373-3799, for registration.

Wednesday, November 5: A STARTING POINT: WOMEN IN MINNESOTA (Gretchen Kreuter, Chairman of a Panel of Contributors to "Women in Minnesota History"); THE ACHIEVEMENT OF AMERICAN WOMEN THROUGH EDUCATION - A CURRENT APPRAISAL (Sheila Tobias, Associate Provost, Wesleyan University); WOMEN IN THE SOVIET UNION AND WESTERN SOCIALIST COUNTRIES: A STUDY IN CONTRASTS (Susan Jacoby, author of Inside Soviet Schools and Moscow Conversations); WOMEN IN DEVELOPMENT (Nira H. Long, Coordinator for Women in Development, Agency for International Development and a panel organized by the Minnesota International Center); PEACE: THE HIGHEST PRIORITY (Alva Myrdal, Swedish sociologist and ambassador, one-time director of Social Sciences UNESCO, author of Women's Roles).

Thursday, November 6: THE HIDDEN SUN: WOMEN OF MODERN JAPAN (Dorothy Robbins-Mowry, United States Information Agency); WOMEN AND POPULATION: THE CRUCIAL ISSUE (Pamela Veerhusen, Acting Vice President for Operations, Planned Parenthood Federation of America, Inc.); WOMEN ON THE WORLD SCENE: SOME PERSONAL PERCEPTIONS OF THEIR CHALLENGES TO TRADITION (Ruth Clusen, President of the League of Women Voters of the U.S. and member U.S. Delegation to I.W.Y. Conference).

ENVIRONMENTAL QUALITY
(Mary Poppleton)

Land Use - Two excellent Land Use Planning Reports have just been published by the State Planning Agency: No. 1 is called Programs, Policies and Legal Authorities Affecting the Use of Land in Minnesota. No. 2 is Opinions on Land Use Planning - A Survey of County Zoning Administrators. The opinions expressed in the second publication, especially the effects of State Law on Local decision making, are very interesting. Copies are available from the State Planning Agency, Environmental Planning Division, 100 Capitol Square Building, St. Paul, MN 55101.

The Copper-Nickel Coalition has a new slide-tape show which presents the environmental, social, and economic impacts of copper-nickel mining in Minnesota. The Sierra Club has a copy available for groups to use for public information purposes. Call 612-333-4591 to schedule its use.

Solid Waste - A meeting with LWV members was requested by Gordon Neilson of Brockway Glass. On July 22, Pat Stein, Helene Borg and I met with him at his office. He urged the LWVMN to change its position regarding Beverage Container Deposit Legislation. The two-hour meeting convinced him that we knew the facts and would not alter our position. We must be creating pressure somewhere. Keep up the good work.

You have now received your copy of "Reduce?" -- the companion piece to the LWV publication, "Recycle?" This should be an every-member piece. Also order extra copies for local (non-LWV members) leaders. The order sheet also includes provision for reordering "Recycle?" in case you have need of more copies.

Water - The Isaac Walton League, as part of the Bicentennial, is sponsoring a mobile water information program. The "Water Wagon" is touring the U.S. and will be in Minnesota in September. Watch for it in your area.

A project called GREAT (Great River Environmental Action Team) is formulating its plan of action. The purpose of the GREAT Project is to establish a planning partnership between federal, state, and local agencies to provide for diverse human needs while protecting the fragile natural balance along the Upper Mississippi Waterway. Citizen participation is ensured through eleven "work groups," each exploring a specific issue relating to river environment.

WANTED - A leaguer to handle the state water quality portfolio. Much is happening on the waterfront. Experience -- preferably some background in water quality problems but most important qualification is interest and dedication. Call or write or leave a message with the state office -- Mary Poppleton, 890-4486, 11009 London Drive, Burnsville.

HUMAN RESOURCES / EQUALITY OF OPPORTUNITY
(DeSantis)

September would be an ideal month to highlight what the passage of the ERA would really mean -- both to women and to men. An article on the ERA will appear in the July-August issue of "The Minnesota Voter." Call the article to the attention of your members. Also, your League's representative(s) to state convention received an ERA kit (and four additions to it are included with the 3rd class mailing of the Memo). If you have not yet seen this, ask for it. Read the materials in the kit carefully with an eye to how you might use each article. The shorter pieces might serve as a basis for a newspaper or Bulletin article or a letter to the editor. The excellent legal brief done for the LWVUS might be given to your state legislators or serve as a basis for discussion at unit meetings.

Remind your members of the ERA Fund Drive being conducted by the LWVUS -- the aim is to raise one dollar per member for ERA promotion in states which have not yet ratified. It is not too late to send in contributions.

Your state Human Resources Committee met in July and set up three action priorities for the coming year. The first is -- you guessed it -- interpretation of the ERA and action to ward off further attempts to rescind it. (See enclosure with 3rd class mailing of this Memo for Senators' May 1975 votes to rescind ratification.) The second is educating the membership regarding state Human Services legislation and getting local feedback from areas where Human Services Boards are operating. Lastly, we hope to do some monitoring of the State Department of Human Rights.

If you have members who are -- or would be willing to -- observe Human Services Boards or meetings of the Minnesota Human Rights Commission, I would appreciate receiving their names.

A C T I O N
(Borg)

Have you read your OUTLOOK?

Please do so. That is really the first order of business for the new League year. (Since publishing Senator Mondale's new Hot Line number, we have discovered that it is primarily for people outside the metro area. For those of you who can call toll free to his Minneapolis office, please use 725-2041. They will relay the call to Washington.)

WHEN YOU WRITE TO WASHINGTON, a national LWV publication received by your president this spring, is another Action tool. If you can make it easier for people to write their congressmen, more of them will do so. Consider distributing it to other organizations, community leaders, political science teachers and others who might respond to a TIME FOR ACTION. There are other publications listed in national's new '75 CATALOG that can aid both you and the public. Take time to look through it and think Action as you read.

There have been hearings around the state during the last few weeks, and there will be more. Remember when you speak for the League on legislative issues, your testimony must be approved by the state Board. This is just to make sure we are not contradicting ourselves. Just send your statement to the state LWV office, and you will hear by return mail or phone, if the timing is too tight.

You can make a difference!! Linda Schied spoke to the Brooklyn Park Jaycees and convinced them not to endorse the State Jaycees' resolution to rescind the ERA. Perhaps there are many more success stories. Speak in behalf of the ERA every chance you get, and let us know the results.

Included with this mailing is the ACTION GUIDE containing the materials for the Legislative Interviews, as well as other Action information. Put this first on your year's agenda. We will need the results in the state League office by September 30, so contact your assigned legislators immediately. Keep in mind that most of them will be at the Capitol September 18, 19, and 20. Try to arrange your interview before that time.

L O C A L A G E N D A
(Jones)

Communication with other Leagues may help you develop the local program your League has chosen. While each community is unique with its own problems, many aspects of these situations are similar and can be shared. In addition to specific factual information and ideas you may receive from another League, we think you would find moral support and an appreciation of other Leagues and other communities. In other words, you are not alone!

This August mailing includes two enclosures to aid local program chairmen in this kind of inter-League communication. First, the 1975-76 listing of the local program items of all the Leagues in the state for your use and your file. These are grouped by categories to help you know who else is working on a city survey, parks, revenue-sharing, or whatever. You may obtain the specific wording of a League's local program by request from the state office, or contact directly the president of the League(s). That wording should indicate "where they are" in that program item. Your president has the names, addresses, and phone numbers of all other presidents. Sometimes this kind of sharing will save you much legwork, time, and worry.

Another method of contacting other Leagues this year, especially when you don't know whom to contact, is through the State Board Memo. We are experimenting this year with a page to be devoted to inter-League information, and the guidelines for these communiques are enclosed. It would be a good idea for you to have a copy and become familiar with them, especially

the time constraints, so that you may use this tool effectively. So, don't forget to write, to answer requests from other Leagues and to use each other in the best sense of the term. Check your budget, too, to see if it can stand a phone call -- it may be money well spent for your League.

C I T I Z E N I N F O R M A T I O N / V O T E R S S E R V I C E
(Waldo)

The 1975 election law changes will reach you in September's mailing. They have not yet been verified by the Secretary of State office via the Attorney General.

Meanwhile, this month consider volunteering for the Citizen Information/Voters Service state committee. Your participation is essential so that our planning and projects will meet the needs of your League and your communities. Contact Mary Waldo (644-9228) either at home or through the state office. Looking forward to hearing from you!

C M A L
(Enders)

September Meeting

Our September representatives meeting will be a starting point for our 1975-77 study item. We will be giving basic information on the Metropolitan Council. The program will cover what the Council does, how it is financed, how it has evolved, and how it is affecting the metro area. Following lunch, Leagues will have an opportunity to learn about specific activities of the Metropolitan Council in their communities and to question their Council members. Please promote this meeting as an every-member orientation. It will be a chance for both old and new members to learn all about metro issues.

The date is September 18th at the St. Croix Yacht Club at Sunnyside near Stillwater. The cost is $2.50, and registration will be at 9:30 a.m. Adjournment is expected at about 2:30. Reservations should be sent to: Virginia Sykes, 319 Savage, Little Canada, 55117.

This meeting will also be an opportunity to distribute some information which will be used in the CMAL study item. It will be very helpful if all people who will be involved in the study could attend this meeting.

Metro 2,000

A second series of Metro 2,000 will be presented this year from September 25 to November 8 at Mayo Auditorium at the U of M. Details will be sent out with the CMAL bulletin.

The Cost of Sprawl

Our slide show, "The Cost of Sprawl," is now available for your use. Each League president received a letter giving details of how to make use of this program. If you have any problems or questions, please contact Ann Thomas, 472-5009.

F I E L D S E R V I C E
(Cushing)

USE the State Board Memo! If at all possible, order subscriptions for every member of your board. Leagues who have done so have found the individual 1st class mailing an invaluable aid -- much more satisfactory than waiting for distribution at Board meetings. If you are forced to continue with the handicap of 2 copies of the Memo, it will be up to the president to try to encourage Total Board Responsibility by communicating those items of wider concern.

INTER-LEAGUE GROUPS: If your League is considering organizing an ad hoc committee or a co-operative group of any sort where more than one League will be involved, please notify the state office as soon as possible, preferably as you begin planning. There are guidelines available to help avoid problems and keep it a positive, relatively uncomplicated procedure. Let us know!

BULLETIN EDITORS

Please run the following two articles in your local LWV bulletins:

The 1976 Calendar for Minnesotans, prepared by the League of Women Voters of Minneapolis, will be ready for distribution soon. Quantity prices have been available on advance orders: 500 or more, 50¢ each; 100-500, 55¢ each; less than 100, 65¢ each. If you or your League have not already ordered calendars, you can still do so from the Minneapolis LWV office, 1200 2nd Avenue South, 55403 (phone 333-6319). On September 15 the price will be $1 per calendar, or 6 for $5.

Donna Bening
Minneapolis Calendar Chairman

Have you been active with your local League's environmental committees? Are you interested in learning about and helping others to learn about your local environment? Are you interested in what your schools are doing with environmental education programs?

If you are any of these things, we'd like to ask you to submit your name for consideration for membership in your Regional Environmental Education Council. Members are appointed by the Governor and serve as volunteers for two years. Each council must have representatives from voluntary organizations, education, business and industry, labor, and state agencies.

Council members run seminars and other informational programs on locally important environmental issues, publicize environmental information through the media, and help promote environmental education within the formal school system.

You don't have to be an environmental expert yourself to be a member. All we ask is that you be interested and willing to put in some time and effort with the councils.

There are 13 councils, one in each of the 13 development regions in the state.

If you would like to submit your name for consideration, please write Pam Landers, Regional Coordinator, 603 South 10th Street, Olivia, MN 56277.

PUBLICATIONS
(Lewin)

Program for Action, 1975-77, is now in process; it will very shortly be at the printers. Estimated cost is 35¢/copy plus postage and handling. The new edition of Lets Talk League is in the final revision process.

We'll have definite prices and purchase dates for you next month.

TREASURER
(Hall)

The State Office does not have sales and use tax numbers for the following Leagues:

Alexandria
Arden Hills
Battle Lake
Bemidji Area
Bloomington
Buffalo
Columbia Heights
Fridley
Granite Falls
Hutchinson
Mahtomedi Area
Marshall
Mid Mesabi
Minneapolis
Rock County
Roseville
St. Paul
Shoreview
Silver Bay
West Dakota County
Westonka

Cottage Grove	Moorhead	White Bear Lake
Detroit Lakes	New Brighton	Willmar
Duluth	Northern Dakota County	Woodbury
East Faribault County	Red Wing	Worthington
Freeborn County	Robbinsdale	

If you have a sales and use tax number and your LWV name appears on the above list, please fill out the form and mail to the state office. If you do not have a number, refer to the pink sheet and apply for a number. When you receive your number, fill out form and send to state office. Read paragraph 2 on the pink sheet.

"L E A G U E K E E P I N G" I T E M S

Public Policy Newsletter: Enclosed is a recent copy of a Public Policy Newsletter, from the U of M Dep't of Agricultural and Applied Economics. If you'd like to be put on the mailing list, contact either Arley Waldo or Carole Yoho, Dep't of Agricultural and Applied Economics, U OF M, St. Paul, 55101.

Local LWV Presidents List: Please make the following change for the LWV of Bemidji:

Acting President: Virginia Armin (Perry)
815 Bemidji Avenue
(218) 751-2523

(The Milowskis are on a sabbatical leave until January.)

For Sale: The LWVMN has the following items to sell:

1 Mimeoscope (for drawing pictures and lettering on stencils) - $25
1 set stylii - for using with mimeoscope - $10
1 Stencil storage cabinet & hangers - $10.00
1 R.C. Allen MANUAL typewriter (vintage about 1959) - $7.50
12 rolls of IBM Film Ribbons (#1136108) for Selectric Typewriters - $12.00

F Y I

LWVMN sent WCCO's Al Austin an ERA bracelet after his editorial comment on the unequal allocation of athletic funds in public schools.

LWVMN sent resolution in support of UN as passed at State Convention to J. Patrick Moynihan, US Ambassador to UN; Martha Aasen, LWVUS observer to UN; and Ruth Clusen, LWVUS President.

LWVMN President Jerry Jenkins was included in Upper Midwest Council off-the-record session with Secretary of State Henry Kissinger. (Report in MN Voter.)

Oct. 13 (Columbus Day Seminar): Subject will be either on the Presidency (Funding by the Humanities Commission to the World Affairs Center (U of M) is still undetermined) or Assertiveness.

555 WABASHA, ST. PAUL MINNESOTA 55102 TEL (612) 224-5445

The League of Women Voters of Minnesota

BOARD MEMO

S E P T E M B E R 1 9 7 5

Calendar Reminders:

September 21-28 - National Week of Concern for World Hunger (see HR, this Memo)
23 - *Alexandria Workshop
25 - Metro 2000
26 - *Duluth Workshop
27 - *St. Paul Workshop
30 - *Brooklyn Center Workshop
30 - INTERIM INTERVIEWS DUE in LWVMN office

October 1 - *Mankato Workshop
1 - PMP due to national; pledge due to state
2 - Metro 2000
2 - World Affairs Council
4 - Celebration of Woman seminar (Interact sponsored; see last month's Memo)
9 - Metro 2000
13 - Columbus Day - Choosing the President Workshop (see Representative Government, this Memo)
16 - Metro 2000
22 - UN Rally
23 - Metro 2000
30 - Metro 2000
31 - Membership List due in LWVMN office

November 5, 6 - Challenges to Tradition: Women on the World Scene (see last month's Memo)
8 - Metro 2000
18 - Lobbyist Training Session

Up and Coming:

We have invited Ruth Clusen for sherry after her speech on November 6. We'll let you know where and when.
State Council '76 at Camp Courage April 20-21, 1976.
State Convention '77 site and dates are yet to be determined.

Contents:

Counterpart Communiques: Representative Government - Executive Study; Organization of State Government; Land Use/Human Resources; Human Resources/Equality of Opportunity; Financing State Government; International Relations; Local Agenda; Bulletin Editors; Action; Citizen Information/Voters Service; Financing the LWV; CMAL.

"Leaguekeeping Items" and FYI Section.

Enclosures:
Time for Action mailing instructions
ERA Kit addition†; ERA card
American Freedom From Hunger Foundation materials
Minnesota Public Land Report†
Memo to House Labor-Management Committee†
Moorhead Testimony on Open Meeting Law†
Useful Publications for Local League Board Members
Skills Bank Questionnaire†
Election Laws Enacted During 1975†

† on DPM

Mailed earlier or to be watching for: Forms for submitting LWVUS Program and Bylaws suggestions have been sent out from LWVUS.

* Workshop Reminder:

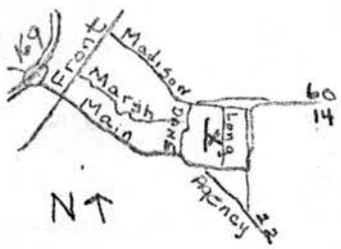
Purpose: To answer requests for help with FINANCE and MEMBERSHIP
To introduce national study of Financing the LWV
To introduce state study on Financing State Government

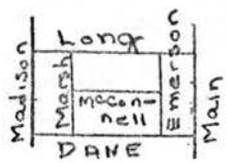
Who Should Attend: President, Membership, Finance, Resource People for national finance topic and state study, all interested members

Cost: $2.00 - coffee available

Where to go:

Alexandria - Congregational Church Sunday School Building. Take Alexandria exit off Hyw. 94 and into town on Hwys. 27/29 (Broadway) to the post office. Turn west for two blocks. Church is across from the junior high school.
Duluth - First Lutheran Church, 1100 East Superior
St. Paul - Trinity Lutheran Church - *441 Rice St. - 1½ blocks south of University Ave., on west side, by Sears.*
Brooklyn Center - Social Hall of the Civic Complex. Highway 100 to County Road 10 - turn west to Shingle Creek Parkway - left to Civic Complex.
Mankato - Christ The King Church,
207 McConnell St.
(see map)





R E P R E S E N T A T I V E G O V E R N M E N T 9/75

Executive Study
(Knutson)

Save October 13 -- Columbus Day Conference - "Choosing the President." The funding from the Minnesota Humanities Commission was finally approved in mid-August and excellent speakers and panelists have responded enthusiastically. The LWVMN is sponsoring the meeting in cooperation with the Department of Continuing Education and Extension of the University of Minnesota.

"Choosing the President"
Monday, October 13, 1975
St. Paul YWCA
65 East Kellogg Boulevard, St. Paul

Advance registration 8:45 a.m.
Convenes 9:00 a.m.
Adjourns 4:30 p.m.

Cost: $3.00 - due by October 8. Send reservations to University of Minnesota - see Flyer.

The subject of Choosing the President has a special relationship to our current LWVUS study on the Presidency and is a special bicentennial offering on the most important national even in 1976.

Brochures will be included with this mailing for every member. Distribution may be done through your bulletin or unit meetings. Inform the public. This is an excellent conference for your resource commitee on the Presidency and basic information for members and the public.

There is no luncheon planned. You may eat in the YWCA cafeteria or at a nearby restaurant or bring a bag lunch.

ORGANIZATION OF STATE GOVERNMENT 9/75
(Knutson)

Open Meeting Law: Member interest in maintaining a strict open meeting law is high. The Marshall and Moorhead Leagues presented testimony at the outstate legislative hearings in August. (See copy of Moorhead's testimony included in this mailing.)

If you have any specific questions about your governing body and openness, contact Ann Knutson through the state office.

For effective lobbying at the Legislature, we need to know about your successes, confrontations and concerns. Read the Open Meeting Law: Monitoring Information, mailed with the August state mailing for a guide in responding to the questions.

LAND USE/HUMAN RESOURCES 9/75
(Poppleton)

Single copies of a new publication entitled "The World Food Situation: Implications for Land Resource Conservation," published by the Soil Conservation Society of America, are available from the Soil Conservation Society of America, 7515 Northeast Ankeny Road, Ankeny, Iowa 50021 for $1.50 postpaid. Quantity prices are available upon request.

HUMAN RESOURCES/EQUALITY OF OPPORTUNITY 9/75
(DeSantis)

Food Programs: Material from the American Freedom from Hunger Foundation is enclosed with this Board Memo. This group is the citizen support arm for the Food and Agriculture Organization of the UN. Unfortunately, the material reached us too late for Leagues to play up the National Week of Concern for World Hunger, scheduled for Sept. 21-28.

We are passing the material on to you, however, as there are many good action items suggested and world hunger is a continuing concern that knows no special "week." If your League would like to get signatures for the AFFHF Food Pledge, I am sure their national office would be happy to receive it beyond their deadline.

A number of local Leagues participated in the Minnesota Shares for Hunger drive held in the state last spring. This organization is still in existence and is still accepting money in any amount. So far they have distributed funds to: Hunger Hennepin County, the Salvation Army, Lutheran Church of America, CARE and UNICEF. Their address is: P.O. Box 9765, Mound, MN 55440.

At the state Convention, pamphlets about the Food Stamp Program were distributed. If you have not seen a bright yellow booklet entitled "The Food Stamp Program - Questions and Answers," ask your Convention delegates or write for a copy from the Minnesota Department of Public Welfare, Centennial Office Bldg., St. Paul, MN 55155. It is estimated that many thousands of persons are eligible for food stamps but are not currently using them. Your League might want to help the state in its food stamp outreach program by giving publicity to the eligibility requirements for stamps. Further information and applications are available through county welfare offices. In addition, a Food Stamp Hot Line has been established. Outstate the toll-free number is 1-800-652-9052. In the Metro Area, call 296-7545.

ERA: Three cheers to the many Leagues who are studying and promoting ERA. Jeannette Kahlenberg, our LWVMN representative to the state ERA Coalition, has been very busy this month. We hope that after your members have boned up on ERA some of them will volunteer to help Jeannette with speaking engagements. Interested members are asked to contact her at: 2338 South Shore Blvd., White Bear Lake, MN 55110 (612-429-6070).

Cloquet, which is in Senator Florian Chmielewski's district (Senator Chmielewski introduced the resolution to rescind the ERA ratification in the state Senate this past session), has informed us that the senator is stating that, at one time, the LWV was one of the strongest opponents of ERA. In response, state president Jerry Jenkins has written Senator Chmielewski. She acknowledged that from 1923 to 1954 the LWVUS did

withhold support from ERA because there was fear that such an amendment might cause all legislation enacted for the protection of women to be thrown into the courts. She went on to point out that by 1972 the LWVUS joined many others in changing their viewpoint. The current thinking is that, if protective legislation is deemed necessary, it should be extended to men as well as women.

The LWV of New Brighton has printed calling card size cards with the Y E R A S logo and Section 1 on them. (One is included with the 3rd class mailing of the Memo.) Additional cards are available, 100 for $2.00, from Virginia Sande, 1718 - 9th St., NW, New Brighton 55112.

Let us know if we can assist your League!

F I N A N C I N G S T A T E G O V E R N M E N T 9/75
(Anderson)

The state office has a list of local Board people serving as Financing State Government chairpeople in their League. If you are serving as off-Board chairperson in this area, please notify the state office so we can keep you current with information and resources.

The Financing State Government LWVMN Committee will be meeting Thursday, October 2, at 12:15 at the state office and Wednesday, November 5 at 9:30 a.m. There will be outside speakers at both meetings and you're welcome to attend.

I N T E R N A T I O N A L R E L A T I O N S 9/75
(Davies)

UN Update: You should have received your Committee Guide, What To Do About the UN Updating. It contains background material, bibliography and ideas on how to plan your membership update. Remember, this is not a new study or consensus. Members, though, may want to suggest a new UN study or re-evaluation of our position through the national program-making process later this year. While updating your members, try to bring your community along, too.

Minnesota Public Radio has been providing good coverage of the UN special session with Pauline Frederick reporting. Perhaps you can assign one of your committee members to tune in.

You have received a notice on Great Decisions '76. You local adult education program might be interested in including this in their winter offerings, with your help.

October is "J" in the International Women's Year alphabet and represents JOY and KINDNESS. Women to be highlighted are those in the arts, sports, recreation, drama, music and literature.

UN Rally: Don't forget the UN Rally, October 22, at the Prom Center Ballroom. At the 9:30 a.m. session, Noel Brown, Senior Liaison Officer, United Nations Environment Program and Special Assistant to the Executive Director, will speak on "Global Search for Equal Opportunity." His Excellency Peter Jankowitsch, Ambassador Extraordinary and Plenipoteniary and Permanent Representative of Austria to the UN, will speak at the 11:45 luncheon on "United Nations in Turmoil and Transition."

Tables seat eight and are $5, 6 or $7 per ticket. Tickets may be obtained through the United Nations Association, 55 S. 8th, or through Dayton's Ticket Office.

UN Day: Encourage your community to fly the UN flag. If your community does not have one, perhaps this could be a League project?

World Affairs Council will meet October 2 at 10 a.m. in the Minneapolis (Main) Library. The speaker will be Martha Horgan, Equador, who attended the informal conference held in Mexico City during the UN sponsored I.W.Y. conference.

L O C A L A G E N D A 9/75
(Jones)

Inter-League Communication: Chapter 2. The advantages of contacting other Leagues about Local Program and through the Memo have been mentioned. You also want to be aware of the practical aids available from Leagues in other states. The new "Classified Ad" section of the Spring '75 "CATALOG for Leaders," p. 13, gives us all a new opportunity to see what other state and local Leagues are doing. Their publications are listed with appropriate addresses for ordering. We urge you to peruse these pages and see what might be of use and interest to you. Go through the catalog and check those items that relate to Local Program. Then view those checks in terms of your own knowledge of League, your responsibilities, and the Program adopted at your annual meeting.

For example, if your League is working to strengthen its observer program, there are several publications that could provide helpful tips. Indiana has published "The Observer," Kansas "Observe the Observer" and Michigan has an "Observer's Manual." There are Local Program publications on land use, human resources, local government, county surveys and booklets like "A Guide to Local Program, the Program Process from Beginning to Action," put forth by the LWV of Ohio. There is really a wealth of information and assistance. Your budget includes funds for tools for your portfolio, so check your League's procedure for ordering and get those publications coming your way. When you are working on Local Program, it is easy to feel your horizons are limited to your own community and your own League. So remember, you, too, are an integral part of a state League and of the national League with all its state and local Leagues.

B U L L E T I N E D I T O R S 9/75
(via Anderson)

Notice from the LWVMN Financing State Government Committee: Did you know that: almost ½ of all general revenue originated at the state level, 1/3 at the local level and 1/6 at the federal level, but after distribution of federal and state grants, local governments accounted for over 2/3 of all general revenue? the total general expenditure of Minnesota state and local governments more than doubled between 1966 and 1973?

These are some of the facts we're discovering as we begin the new study chosen at Convention. We're concentrating this year on the Minnesota tax structure and its effects on people, and we're hoping for a broad-based (both geographically and philosophically) committee. Are you interested in helping us?

This is not an "expert" committee; we're at the beginning stages of what promises to be a fascinating study. Meetings are held regularly, usually the first Wednesday morning of the month at the state office. If you'd like to join us, contact the state office, 612-244-5445.

A C T I O N 9/75
(Borg)

Are you using a few minutes of each Unit Meeting to report on your Action activities? Are you running an Action Box in your bulletin with information on Action?

Your members will be more interested in the LWV if they are kept informed of its effectiveness.

Have you checked with each Program chairman to be sure she is organized to take action? Are all your members included on someone's list or pyramid? Do you know the interests of your new members?

Involvement in action almost guarantees continued interest in the LWV.

Did you send in the reports of your legislative interviews?
Our effectiveness at the Capitol depends on what you do at the local level.

Did you read your Action Guide?

It contained many Action hints in addition to the information for the legislative interviews.

Some of the Leagues are wondering what ever happened to the Jaycees' move to rescind the ERA because the subject didn't come up at their convention. The motion to rescind was defeated in the executive committee meeting, which was held prior to the convention. Maybe some of you influenced that vote.

Speaking of the ERA, I notice that New Brighton has made a special contribution to national for their ERA fund. Some of you might want to consider following their example. The state Board received a gift from a Japanese tour, who visited the state LWV office, and that was contributed to the ERA efforts. It seemed appropriate, because that topic was discussed at greater length than any other topic.

Senator Mondale has opened a permanent Duluth office in room 236 of the Federal Courts Building there. The office is staffed two days a week by Phyllis Anderson: Tuesdays from 9:00 a.m. to 1:00 p.m. and Thursdays from 1:30 p.m. to 5:30 p.m. The phone number is 727-6276.

Senator Humphrey opened a Southern Minnesota Office in Mankato. Located in Room 207 of the Post Office, hours are from 1 to 5 p.m. Mondays through Fridays. The telephone number is 507/387-6554.

C I T I Z E N I N F O R M A T I O N / V O T E R S S E R V I C E 9/75
(Waldo)

The Minnesota Skills Bank is under the direction of a new chairperson. Parker Trostel, Minneapolis, was appointed in August to fill the unexpired term of Phoebe Kent. Ms. Trostel will serve as a member of the Women's Advisory Committee as well as chairperson of the Skills Bank.

The Skills Bank is sponsored by the Women's Advisory Committee to the State Department of Human Rights. The purpose of the Skills Bank is to encourage women to seek appointive positions on state, regional, county and local boards and commissions, and to recommend qualified women for consideration to appointing officials.

Membership on the Skills Bank is composed of one representative from any interested metropolitan or statewide women's organization. The League currently has two representatives, Fran Berdie (CMAL) and Mary Waldo (LWVMN).

It continues to be difficult to identify women who are interested in serving on boards and commissions. Our representatives must rely on members of local Leagues to help locate women who could serve because of their special interest and/or ability.

We would appreciate it if the resume form included with this mailing could be reprinted in your local bulletins. Each member of the League would have an opportunity to fill out the form to indicate areas of special interest. Even if members filled out the resume a couple of years ago, it would be helpful if they could send in another resume to help us update the files.

The Skills Bank meets September 22 to review vacancies on boards and commissions. In the next Board Memo, we should be able to list these. Please contact your League representatives if you have questions regarding the Skills Bank.

For Your Information: Included with this mailing are the election laws enacted by the 1975 session of the Legislature.

F I N A N C I N G T H E L W V 9/75

Special note to Presidents: We have been referring to "consensus" on Financing the League, but it is not truly a consensus process. The study will lead to member opinion which will then be reflected in suggested bylaw changes at national Convention.

If your Leagues does not have a chairman as yet for the Financing the League item, please ask your treasurer, finance chairman and budget chairman or their committee members to attend the Fall Workshops.

One final reminder, the state office wants copies of local League replies to national questions on this subject.

C O U N C I L O F M E T R O P O L I T A N A R E A L E A G U E S 9/75 (CMAL) - (Enders)

CMAL Study Item: The CMAL study for 1975-77 is an evaluation of the Metropolitan Council. The committee has begun work, but there is still an opportunity to add new members. If anyone in your League is interested, call Florence Bogle, 938-3758. The September meeting dealt with basic information about the Metropolitan Council and some material was distributed. The committee is also preparing a series of articles which will be sent directly to your bulletin editor. Each article will be a background piece to introduce your members to the topic before your unit meetings. At our January 15th meeting, the additional material needed to present the study will be distributed. If there are any questions, please call Florence.

County Action: CMAL has accumulated a good deal of information and expertise on how to deal effectively with county government. If your League would like any help, please feel free to call on us. The budget process is beginning in most counties. Are you involved? Our consensus can be a valuable tool if you use it. Call Jerry Enders, 473-4171.

Slide Show: The Cost of Sprawl is available in your library. Have you made plans to use it?

Level B Study: At our September meeting, your CMAL local League chairperson was given information on a government study of ways to protect our water system in the Metro Area. They are seeking local participation. Does your EQ person know about it?

"L E A G U E K E E P I N G" I T E M S 9/75

Local League Presidents List: Mounds View - change Marilyn Fauchald's telephone exchange from 687 to 786.

F Y I 9/75

The Minneapolis LWV invites you to its second annual "League Night at the Guthrie." Our date for Noel Coward's Private Lives, directed by Michael Langhan, is Monday, November 17, 1975, 8:00 P.M.

Regular box office prices ($8.50, $6.50);
Patrons and sponsors ($15, $10) welcome!

Call Now: Minneapolis League office (333-6319) or Mary Sandbo (377-7725)

Minneapolis AAUW has applied for a grant to offer a symposium on The Sex Offender: Who Are The Victims? Tentative dates and sites:

November 15 - Duluth
November 22 - Bemidji
December 6 - Willmar
January 31 - St. Paul
February 28 - Mankato

LWVMN agreed to be listed as a sponsor on their grant application.

Town Meeting: There has been a misunderstanding about the state Board "endorsement" of Town Meetings. Last April, the state Board only agreed to send local Leagues the information about them. You are to use your own discretion about participating.

University of Minnesota: For information on the TV Independent Study programs, Reclaiming our HERitage, and Psychology and Religion, call 376-4925.

For Extension Classes Bulletin - one series is "In Government and Public Affairs"; another, "How's Your Earth" - call 373-3195 or write Extension Classes, 180 Wesbrook Hall, U of MN, Minneapolis 55455.

For information on the Sampler Series, low-cost public lectures on a wide variety of topics, contact Nina Samuels, 376-5403.

The National Municipal League invites Leagues to participate in its forthcoming National Conference on Government. "Agenda for Progress: A Changing Perspective" will be the theme of the 81st National Conference on Government to be held in Chicago, November 16-19. The goal of the Conference will be to suggest an agenda and a strategy for reform with emphasis on state and local institutions.

Sessions will be geared to the many facets of the state and local levels of the federal system that are in need of revitalization. Special emphasis will be placed on the fiscal stresses faced by state and local governments and on issues involving intergovernmental relations.

The League of Women Voters of the U.S. will be cooperating on the Tuesday General Session, "The Energy Crisis and the Environment: Conflicting Values and Long Range Needs." LWV members will be panelists at many sessions, including national president, Ruth C. Clusen.

For more information, contact the state office or National Municipal League, Carl H. Pforzheimer Building, 47 East 68th St., New York, NY 10021.

LWV Board and off-Board committee chairmen have been rather busy of late. Their schedule - talks on lobbying:

August 23 - State Reading Teachers meeting in St. Cloud - Mary Watson
September 4 - Winona LWV - Mary Poppleton
September 8 - Detroit Lakes LWV - Mary Watson (Peggy Thompson for Field Service)
September 15 - Blaine LWV - Karlynn Fronek
September 16 - Alexandria - Ann Knutson
September 18 - Buffalo - Jerry Jenkins and Janet Boland (Blaine LWV president)
September 25 - Mankato LWV - Jeannette Kahlenberg (on ERA)
September 29 - Crookston LWV - Liz Ebbott (Field Service will ride along for this)
October 7 - St. Anthony LWV - Helene Borg (this is on all action in League)

555 WABASHA, ST. PAUL MINNESOTA 55102 TEL (612) 224-5445

The League of Women Voters of Minnesota

BOARD MEMO

O C T O B E R 1 9 7 5

Calendar Reminders:

October 25 - Training Interlude: Team Planning for Change (see FYI section)
30 - Metro 2000; Mini-Presidents Meeting, Moorhead
31 - Membership Lists due in LWVMN office (see enclosed memo and form)

November 5-6 - Challenges to Tradition: Women on the World Scene (Ruth Clusen speaks at lunch, November 6)
8 - Metro 2000
11 - State Board Meeting
12 - Ramsey County Mini-Presidents meeting - state office
13 - Hennepin County Mini-Presidents meeting - state office
18 - Lobbyists Training Workshop (see Action and flyer)
24 - Budget Committee Meeting (state office)

Contents:

Counterpart Communiques: Choosing National Program Items; Financing State Government; Election Laws, Human Resources/Equality of Opportunity; Education; Environmental Quality; Local Program; Action; Citizen Information/Voters Service; CMAL; Bulletin Editors; Publications; Treasurer; Budget.

"Leaguekeeping Items" and FYI Section.

Materials already mailed: (LWVUS) Finance Study Materials (two-part Facts & Issues and three report forms)

Distributed at Money and Members Workshops: Choosing the President and Challenges to tradition: Women on the World Scene conference flyers; Financing State Government Committee Guide; (LWVMN) Study on Financing the League; (U of MN) Summary of Governmental Finances in Minnesota; Local League Finance 1974-75; Northfield Finance Campaign materials; PROGRAM FOR ACTION (included for LWVs not receiving at workshops)

Included with third class mailing:
LWVMN six month Treasurer's Report
Education Update
LWV-Ohio What You Can Do About Equal Rights*
Memo and Form re Membership Lists
Update - Human Services*
Lobbyist Training Session Flyer*
Ramsey County Government Workshop Flyer
Our Community: Alive and Changing Flyer
Portfolio Counterpart lists
Study on Financing the League - Pledge Formula

DPMs only: PROGRAM FOR ACTION; Facts and Issues Perspective on the Presidency

C H O O S I N G N A T I O N A L P R O G R A M 10/75
(Watson)

Now is the time to start the process of choosing national Program items; suggestions are due in the national office February 3 and this will give you time for every member participation. Alert your members through your bulletin, take some time at unit meetings, provide a tear-off sheet --. Remember that your suggestions should reflect the thinking of all your members, not just those of a committee. The summer 1975 issue of the National VOTER reviews our present Program and is an excellent piece to stimulate your thinking; re-read page 34 IN LEAGUE on choosing Program and the criteria to consider. Three suggestions have been given to the state Board:

Right to privacy - Minneapolis League
National Health Insurance
Law of the Sea - Montgomery County, MO
- Jurisdiction over fishing rights
- Marine pollution
- Conservation of ocean resources
- Seabed mining
- Rights of land-locked countries

Feeling burdened by Program blues? We're flexible, remember? What about sharing some of the load with a nearby League? Arrangements for sharing are almost unlimited. See page 36 of IN LEAGUE for some tips. Sharing produces amazing results--no one feels overburdened, no Program item is neglected--you've coped with the situation and you've proved you were flexible!

F I N A N C I N G S T A T E G O V E R N M E N T 10/75
(Anderson)

Thanks to those members who responded to our request for more committee members! Remember, it's a standing invitation--either to join the committee as a full-time member or to come and hear the speakers at the regular committee meetings. Now that our interest has been revved up and general knowledge increased by Arley Waldo's presentation at the workshops, we're going to be looking at specific areas within the tax structure. The committee schedule and speakers will be:

Wednesday, Nov. 5 - Gerald Caulfield, acting director of the Income Tax Division, Dept. of Revenue, on the '75 Omnibus Tax Bill, especially the Circuit-Breaker provision

Wednesday, Dec. 3 - Ron Rainey, executive director of the Tax Study Commission, Background on the Minnesota Income Tax

Both meetings will be at 9:30 a.m., LWVMN office.

E L E C T I O N L A W S 10/75
(Reeves)

The Federal Election Commission - The Commission got under way in May 1975 as a result of the Campaign Finance Act of 1974. The Commission (FEC) is empowered to implement that law by issuing regulations and advisory opinions. Serious problems confront the FEC:

(1) the short time in which to issue all of its basic regulations (prior to the Presidential campaigns),
(2) the 300 requests for advisory opinion from congressmen, presidential candidates and contributors, and
(3) the veto power of the Congress has to overturn regulations within 30 days.

The veto was recently used by the Senate to reject the FEC compromise proposal dealing with congressional office slush funds.

The constitutionality of the law itself is being tested in the courts and the U.S. Supreme Court recently agreed to hear testimony in November, so it can reach an early decision in view of the presidential campaign. One Washington lawyer has said, "....every decision the FEC makes will be a first amendment case."

State Campaign Financing - Several bills have been introduced/considered during the interim and will probably form the bulk of legislative action during the 1976 session. Several relate to lobbyists' regulations and one to the allocation of State Campaign Funds. A bill (HF 861 and SF 276) has been submitted to prohibit its use of union dues for political campaigns. Testimony on local campaign practices was heard from Metro Area local officials, the Citizens League and county officials, and it seems almost certain that legislation will be written to cover local campaign financing.

Ethics Commission - As with the FEC, there will be some to-ing and fro-ing as the commissions learn to work with themselves and the legislative bodies that created them. During the interim, grumbling was heard about regulations, red tape, enforcement, etc. The Ethics Commission is preparing to submit some technical changes of its own.

Ballot Rotation - LWVMN will submit an "amicus" brief in support of a MCLU suit challenging the present ballot rotation statutes. See state VOTER for more information.

Help! Help! Help! - There are rumors that the Legislature will complete its business in four to six weeks, so this would be an excellent year for members (with limited time) to take a plunge in legislative observing or lobbying. If you are "Action" minded, give it a try! We need you. Call Jean Reeves - 507-645-6161.

H U M A N R E S O U R C E S / E Q U A L I T Y O F O P P O R T U N I T Y 10/75
(DeSantis)

Human Services - With this issue of the Board Memo is an enclosure on the backgrounnd and current status of Human Services in Minnesota. The state Human Resources Committee recommended that this be prepared since so many local Leagues are in areas not covered by Human Services Boards, and thus have not been tuned in to developments.

ERA - A perusal of the legislative interviews that have been returned to the state office to date gives comfort to ERA supporters. Most of the Representatives who answered the ERA question stated that, while the Senate might rescind their vote on ERA, they felt sure that the House would stand firm.

Local League bulletins reveal that many of you are involved in interpreting the ERA in your community. A word of caution might be in order for Leagues where the debate with ERA opponents has become shrill. Sometimes it is better to state the League position calmly and firmly and then withdraw, rather than keep up a battle which gives the opponents news coverage they would not otherwise have.

Women's Issues - Representatives from the various groups belonging to the Women's Coalition will be meeting in late October to discuss common concerns. Kay Clarenbach, chairperson of the Wisconsin Commission on the Status of Women, is going to be present to tell of their Commission's accomplishments. This may well be a prelude to a Coalition decision to try again for such a commission in Minnesota. If so, LWVMN will have to consider carefully whether to support this. While it would no doubt advance programs and opportunities for women, it is contrary to our position on the Organization of State Government, where we oppose fragmentation and duplication. There is already a Women's Division (which most women's groups consider weak) within the State Department of Human Rights. If any local Leagues have strong feelings one way or the other about this issue, we would like to hear from you.

E D U C A T I O N 10/75
(Atchison)

The Department of Education's Advisory Council on Fluctuating School Enrollments is holding hearings this month in Redwood Falls, Rochester, St. Paul, Duluth, Bemidji, St. Cloud and Fergus Falls. Leagues in those areas have been asked to observe and report on testimony which we hope will help direct our study.

The LWVMN Education Committee has been gathering information and our report is taking shape. Local committees are urged to be in contact with their local school district so that the state study can be "brought home" to your members.

Questions you might ask are:
- Have changes in enrollment (either decreases or increases) affected the cost and quality of your school programs?
- Are services to students being cut because of inadequate funding?
- What is total staff; staff-pupil ratio?
- What percentage of staff is at top of salary schedule?
- What relation are salaries to total costs?
- What are enrollment projections?
- What percent of budget is AFDC aid?
- What percent of budget is Special Education expense (exclude federal money)?
- What percent of budget (or actual dollars) is desegregation cost?
- What adjustments in the state aid formula do you advocate?

To prepare yourself for an interview, be sure to re-read the Jan.-Feb. 1975 VOTER, "Let's Take a Look at the Minnesota Miracle."

Additional Reading:

Wise, Arthur D., Rich Schools, Poor Schools; discusses equal protection laws, court cases, and rationale for school tax policies.

Coons, Clune and Sugarman, Private Wealth and Public Education, Harvard U. Press, 1970; gives arguments in favor of removing education costs from property tax (as we have to some extent done in Minnesota) and describes various formula options.

Citizens League report on Fluctuating Enrollments, 1975; phone Citizens League office, Minneapolis.

We have a deadline for the VOTER article in early December. The committee plans to complete writing in the next few weeks, and to develop consensus questions and a discussion outline for unit meetings to be mailed to local Leagues by the end of November. Every member will receive the VOTER. That, along with information about your own local situation, should prepare members to enter into informed discussion at units and reach conclusions without too much difficulty. We plan only two or three questions.

Let us hear from you during November if you have questions, difficulties, or information you wish to share.

L A N D U S E 10/75
(McLean)

The Senate Committee on Local Government, Natural Resources and Agriculture, and Metropolitan and Urban Affairs have formed a joint subcommittee on Land Use Planning. At their first meeting on October 23, 1975, the committee will be considering agricultural land use policies.

Action has been taken under our Land Use position in support of the Boundary Waters Canoe Area Protection Act, HF 922, SF 805. This bill declares the Boundary Waters Canoe Area to be a unique and unspoiled scientific, educational and recreational resource. It would prohibit any development, exploitation, removal or adulteration of a natural resource in the BWCA.

Under both national and state Land Use positions we support the "identification and regulation of areas of critical concern; fragile or historic lands, where development would result in irreversible damage."

On Thursday, October 16, the bill was voted out of the Recreation and Open Space subcommittee of the House in a six for - three against decision. It will be heard in the full House Committee in the 1976 session of the Legislature.

The lt. governor and Bud Philbrook, author of the bill, along with forestry expert will be touring the state in late October/early November to talk with citizens about this bill. Their schedule is as follows:
Mon., Oct. 27 - Duluth media, a.m.; Bemidji, p.m.
Tues., Oct. 28 - Moorhead
Wed., Oct. 29 - Morris, a.m.; Alexandria media, 3:30
Thurs., Oct. 30 - Mankato, a.m.; Carleton/St. Olaf, p.m.
Mon., Nov. 3 - Sioux Falls media; Marshall (Southwest State University)
Tues., Nov. 4 - St. Cloud State; 2-4, Theatre at Atwood Center
Thurs., Nov. 13 - Rochester Community College, 9:30 or 10 a.m.; Winona, 3:30.

Please check local newspaper for exact time and place. We encourage Leagues to have members attend these informational meetings.

E N V I R O N M E N T A L Q U A L I T Y 10/75
(Poppleton)

A conference entitled "The Water's Edge - the Future of the Flood Plain" was held in Minneapolis in September. One of the cosponsors was the LWVUS. This conference was a wrap-up of five regional workshops held previously throughout the country. One fact that came through loud and clear is that Minnesota is ahead of most states in dealing with development of flood plains. While we already have flood plain zoning, many states don't have zoning, period. Conferees seemed pretty well divided on the issue of flood plain development. Ideas ranged from moving any existing development out of flood plains to allowing full scale development.

Legislative committees continue to hear bills relating to Energy. HF 1437 (Rep. Munger-Duluth) relates to Energy Conservation. This bill would ban decorative gas lamps, require public buildings to meet state standards of insulation, require energy consumption ratings on certain appliances sold in the state, require stickers showing EPA mileage results on cars sold in the state, provide money for research into alternative energy systems, establish a nine-member energy research council to promote conservation and analyze grants and priorities, and provide moneys for low cost loans to private homeowners to upgrade their insulation.

Other energy-related bills have to do with Solar Energy Systems. Elements of this legislation include sales tax exemptions for solar heating and cooling systems, income tax credits for residential and commercial solar heating and cooling systems, solar energy codes and standards to protect the consumer.

A new legislative subcommitte has just been formed to deal with land use. They hold their first meeting on October 23rd. The plan so far is to look at existing land use in Minnesota and then determine what, if any, additional legislation is needed.

L O C A L P R O G R A M 10/75
(Jones)

Local Program items newly adopted at spring annual meetings should be well organized and the information you need should be stacking up through these fall months. For many of you, your presentation or publication may not surface until spring.

To sustain interest in that item which drew enthusiasm in April, keep your own members aware of your activities and progress. Use the bulletin to give a monthly summary; have members of your committee give update (pep!) talks at the beginning of unit meetings; be sure the whole Board has an idea of where you are going and where you are; perhaps help the local media use your project for a feature story. Let your imagination run rampant in keeping that local item alive and current.

And through all your pursuits and contacts on your local scene, keep in mind how important you are to the impression your League forms on your community. Citizen Information and Local Program touch your community directly. You need to be thorough, accurate, fair, responsible and exhibit all kinds of positive traits to gain and keep the respect that will be reflected in your local accomplishments.

A C T I O N 10/75

(Borg)

Some Leagues have asked for some information on what bills are possible for this next half session of the Legislature. The prediction is that the session will be short, so it is difficult to know what will be covered. However, we realize that you need time to provide your members with background materials, so the Action Committee has come up with the following list of items that look possible at this time.

Environmental Quality
- beverage-container deposit
- Boundary Waters Canoe Area protection
- mandatory conservation act
- research into alternate forms of energy
- overall land use plan - there is a 50/50 chance of this coming up
- agricultural districts - there is a lot of pressure for this

Taxation
- The tax study commission is studying income tax particularly at this time. Legislation resulting from this work will probably be presented in 1977.

Human Resources
- discrimination based on age
- Indian health and alcoholism
- Minnesota Housing Finance Agency
- Indian Education Advisory Commission funding
- the possibility of a separate commission on the status of women

Corrections
- Stillwater
- determinant sentencing

Education
- Education Cooperative Service units - passed House, will probably pass Senate
- bilingual and Native American language pilot program (Chicanos and Indians)
- accountability bill
- gifted children pilot program
- commission on family (LWV does <u>not</u> support this - last CAPITOL LETTER was in error)

Election Laws
- November day for school district elections
- 18 year old voting requirement for school elections
- Ethics Commission - lobbying regulations will be discussed
- local campaign financing and question of union dues
- voting machines - Secretary of State working on this

(- court case on rotation of names on ballot)

Organization of State Government
- hearings on open meetings
- easing amending process will probably go through
- some discussion on size

CAPITOL LETTER - Because of the proposed short session, we are planning two issues to to be sent free to present subscribers, with a possible third issue, if we have guessed wrong. If you have members who have no subscription, but would like to read about this session, they may subscribe for $1.00, due January 1, 1976. In the future, CAPITOL LETTER will be offered on a single subscription to cover the entire two-year session. This interim has brought little activity, so we are dispensing with the interim issue of the CAPITOL LETTER.

Caucus Resolutions - Suggested resolutions will be sent to you with the caucus kits in the middle of November for use at the precinct caucuses.

There is some confusion about when action is taken. To lobby or take any action in the name of the League of Women Voters at any level of government, you must have the approval of the appropriate League Board. Also - Action chairmen must not wear two hats. You must never speak against LWV Program. If you are the Action chairman for your League, your community will associate what you say with the LWV. It is almost impossible to separate yourself from the League and represent another group, if you have been doing a good job as Action chairman, without people assuming you are speaking for the League as well. It is important to never jeopardize the larger organization of the League of Women Voters for a small local gain. At the state level, a lobbyist for the LWV does not lobby for another organization.

Be sure you are promoting League Program at your candidates' meetings.

LOBBYIST TRAINING WORKSHOP - Tuesday, November 18 - flyer enclosed. This is an in-League workshop for lobbyists and observers and potential lobbyists and observers for the LWV. It will not be on lobbying in general, but on lobbying the Program of the League. What? Where? When? Who? How? etc.

A few legislative interviews didn't get in the mail. Please send them. We still need them, so we will have background on your legislator for our lobbyists.

If you forgot to read the summer edition of the National VOTER, search through that stack and unearth it. It reviews our entire national Program. It should be particularly helpful for your new members in understanding the extent of our League efforts, and the opportunities it gives them to act through the LWV.

I hope you have all been getting inspired to action by watching the suffragist series on the University television station. It is Sunday evening through November 9th, at 8:00.

C I T I Z E N I N F O R M A T I O N / V O T E R S S E R V I C E 10/75

(Waldo)

One of the features of the upcoming Sept.-Oct. Minnesota VOTER is a Political Party Participation survey. The League has traditionally encouraged party participation but just how active is our membership ... party pillars?? ... partly political?? Help us find some answers!

We are asking that you encourage all members of your local League to complete the survey, remove their names and addresses and return it to the local League president or mail it in individually. (It is understood that some members may choose to leave some questions unanswered.) Local League presidents will mail the surveys to the State Office, 555 Wabasha, St. Paul 55102, by November 10, 1975. The results of the party caucus participation will be published in the Nov.-Dec. VOTER. We will not publish the results of members' party affiliations. We hope for a broad-based membership. On the subject of party affiliation, we need to know if LWV membership is found in both parties. If we are over-represented in one party, we want to actively recruit members from the other party.

Next month: Precinct Caucus Promotion Committee Guide.

COUNCIL OF METROPOLITAN AREA LEAGUES (CMAL) - (Enders) 10/75

The Development Framework Guide and the Mandatory Planning Bill.

The final draft of the Development Framework Guide, prepared by the Metropolitan Council, was distributed to your CMAL representative at our September meeting. This guide sets down the policies that will be utilized by the Council to channel growth by limiting the extension of urban services.

In order to implement this guide, the Council has asked the Legislature to require all local units of government to prepare comprehensive plans, and that those plans be in conformance with the Development Framework Guide. The necessary legislation is pending and CMAL will be launching an intensive lobbying campaign in support of the bills. In the near future, your League will be asked to contact your legislators to indicate your support. If you or your Action chairman have any question on this legislation, please call Jerry Enders, 473-4171.

January Meeting. The January CMAL meeting will be held on the 15th, in or near the Capitol in St. Paul. The program will include information on the financing and budget process of the Met. Council, a discussion of an elected vs. appointed Council, and a detailed briefing on the Mandatory Planning Bill. Registration information will be included in next month's Board Memo and in the December CMAL bulletin.

BULLETIN EDITORS 10/75
(Amundson)

A Practical Guide to Newsletter Editing & Design by LaRae H. Wales is a 1975 publication which bulletin editors will find helpful from bulletin composition through mailing. Instructions for printing by mimeograph or offset for the inexperienced editor, how to write good headlines, the role and goals of newsletters as well as the function of the editor are some of the aspects of newsletter editing covered. It is well worth the $4.25 which you will need to send to Harold Wilson, 201 Murphy Hall, University of Minnesota, Minneapolis, MN 55455 (make check payable to him also) to receive a copy.

PUBLICATIONS 10/75

PROGRAM FOR ACTION, with its innovative cover and colors, is hot off the presses. Order copies for your Board and members Now - cost is 35¢ per copy plus postage and handling. (Do NOT prepay; the office will bill your League.) PROGRAM would be great for contributors, public libraries, schools, candidates, public officials. (LWVMN will be sending copies to the legislators.)

TREASURER 10/75
(Hall)

If your League intends to pay the pledge payment in one payment, give the state office this information with the month that you intend to pay. The state office needs this information for budget purposes. There are several Leagues that have not made a pledge payment. Our year is half over!

There is a copy of the pledge formula for you to use as a tool in the study of the LWV and how it is financed.

The LWVMN has sent another $3000 to national since the September Treasurer's Report.

BUDGET 10/75

The LWVMN Board has submitted its dream proposals and priorities to the Budget Committee chairman. The Budget Committee will meet on Monday, November 24 at 9:30 in the state office. Via the VOTER (Sep./Oct. issue) you've met the members - but if you'd care to join the committee for that day, please do so. Bring a bag lunch.

"L E A G U E K E E P I N G I T E M S" 10/75

The LWVUS president's last name is spelled Clusen.

Local LWV President list: Carol Milowski has returned to Bemidji, so reinstate her as contact there. Austin has a new president, Judy Bredeson (Howard), 2115 - 4th Ave., NE, Austin 55912, (507)-433-7673. Welcome, Judy, glad to have you join us.

Spotmaster: The state office is now taping LWVUS' Spotmaster service on Monday morning shortly after 9. Call (612) 224-5445 if you'd like to hear the latest - we'll retain the tape for the week.

Counterpart Lists: To facilitate the cooperation and flexibility Mary Watson mentioned in her National Program Suggestions section, we are enclosing counterpart lists for Action, Bulletin, EQ, HR/EO, Local Program, Membership, National Program, State Program, Citizen Information (CI), Finance, Publications. These names were taken from those local League Board lists we asked you to send in last spring; we hope they are correct and current. If no name appears, your contact is the local LWV president.

Name Change: The Minnetonka-Eden Prairie League received approval to add Hopkins to its name and area. Since writing out Minnetonka-Eden Prairie-Hopkins Area League of Women Voters takes a whole line, use M-EP-H! The office will be using that shorthand.

F Y I 10/75

Minnesota State Ethics Commission Executive Director: Strong administrator desired to head up major public disclosure effort regarding political activity at state level. Involves management responsbility for intensive state effort to monitor through registration and reporting requirements campaigns for political office, lobbying activities and financial disclosure by officials at state level. Program is now in second year of operation. Position reports to citizen policy board. Detailed job description available. Salary range $20,800 - $28,000. Applications including full resume accepted until November 7, 1975. Send to: Room 410, State Office Building, St. Paul, Minnesota 55155. Mark envelope "Application."

Macalester College is presenting a series on Natural Resources and Population - A Search for Principle. Place: Olin Auditorium, Macalester College. Dates: Tuesdays, Oct. 28, Nov. 4, 11, 18, and Dec. 2 - 7:30 to 9 p.m., followed by discussion period in the Fine Arts Faculty Lounge 9-10 p.m.; Thursday*, Dec. 4, 7-9 p.m., Room 310, Minneapolis Public Library.

Oct. 28 - Food for the World
Nov. 4 - World Patterns of Energy Production and Consumption
Nov. 11 - Population, Food and Energy - The Vicious Triangle
Nov. 18 - Technology's Effects on the Earth's Capacity to Support Life
Dec. 2 - The Future of Nature
Dec. 4 - Reflection on a Career of Environmental Activism*

Lecturer: Dr. Luten, chemist, geographer and environmentalist, recently retired from the geography department at the University of California at Berkeley. Prior to that position, he had been a research chemist and supervisor for Shell Oil Company and technical adviser to the National Resources Section of the Civil Administration of occupied Japan.

Team Planning for Change: A training interlude is being presented on Saturday, Oct. 25, 9:30 a.m.-12:30 p.m. at the First Congregational Church, 4300 Lake Road, Robbinsdale (1 block E of Hwy 52 - behind Robin Center). Participants are encouraged to attend in pairs or small planning groups. (Come at 9:00 for coffee and rolls.) Leader: Dr. Eva Schindler-Rainman is one of the country's outstanding innovator, motivator and achiever of creative designs for social change. She is a free lance organizational consultant, lecturer at several universities, has a Doctorate in Social Work from USC with focus on Community Organization. Her consulting and training activities include work with volunteer organizations, including local LWVs in California, to make the most effective use of their talents.

Your challenge as participant is:

* to have an opportunity for guidance in methods and skills of group planning, problem analysis and action taking.....
* to strengthen the known and experiment with new skills for initiating and achieving social change.....
* to plan strategies which provide opportunities for the maximum use of human resources in your own setting

Both volunteers and staff

Women's Network, the Twin Cities organization working to unite women through linking individuals, organizations, and resources, has just published the WOMEN'S NETWORK DIRECTORY, the first broad, up-to-date directory for women in this area. The WOMEN'S NETWORK DIRECTORY details area women's activities, services, and organizations. Individuals may order copies of the 160 page, paperbound directory by sending $2 plus 25¢ postage per copy to Women's Network, 111 E. Franklin, Room 210, Minneapolis, MN 55404. ($4 per copy for libraries, institutions, and organizations.) If you have questions about the Directory, or about Women's Network, please call 870-7803.

A Tale of Twin Cities: A unique, four-seasons color slide talk about our beautiful Twin Cities, featuring:

* Interesting slices of our history
* Fascinating, little-known facts
* Intriguing tidbits of local color.

Put together by a Twin Cities writer/photographer who intimately knows and loves this corner of the world. Not a canned talk, but a live, in-person presentation. Ideal program material for this historic Bicentennial Year. And, it's brand new--the first time offered. Runs approximately 45 min.-1 hour. Fee: $50. For additional information: Jean N. Warhol, 3701 E. Minnehaha Parkway, Minneapolis, MN 55417 - (612) 724-2361.

555 WABASHA, ST. PAUL MINNESOTA 55102 TEL (612) 224-5445

The League of Women Voters of Minnesota

BOARD MEMO

N O V E M B E R 1 9 7 5

Calendar Reminders:

November 21 - Conference, Minnesota Water Policy (see EQ, this Memo)
24 - Executive Branch Consensus due in LWVUS office (1730 M St., NW, Washington, DC 20036)
24 - LWVMN Budget $ and Sense Day - 9:30-3:30, state office
27/28 - Turkey Time, office closed both days

December 3 - Financing State Government Committee (See FSG, this Memo)
4 & 5 - Seminar: Solid Waste Management in Minnesota (see EQ)
25/26 - Winter Solstice, office closed both days

January 6 - State Board meeting (one week earlier)
7 - Financing State Government
15 - CMAL meeting (see CMAL)
15 & 16 - The American Revolution in Comparative Perspective (see FYI)
20 - Focus on Emerging Issues

Contents:

Counterpart Communiques: Local Program, CMAL, Action, Human Resources, Financing State Government, Organization of State Government, Election Laws, Education, Environmental Quality, Representative Government, International Relations, Public Relations, Development, Membership, Citizen Information, Baconian Dialogues, Treasurers.

"Leaguekeeping" Items

FYI

Included with this mailing:
Revised State Board List*
Human Resources Newsletter: The Myth and the Reality*
Baconian Dialogues: Enders and Farer
Dial-a-Ride, Fargo FORUM article
UNEP Conference, Minnesota DAILY
Precinct Caucus Kit*
Precinct Caucus Resolutions*
Testimony: Minnesota Valley National Wildlife Refuge and Recreation Area

Coming in December:
Education: Consensus Questions and Committee Guide
WHO ME? Go to My Precinct Caucus - Secretary of State's office
Focus on Emerging Issues flyers
Posters

* on DPM

L O C A L P R O G R A M 11/75
(Jones)

If you have a good local observer program going, you know how helpful this tool can be in your Local Program development and in the effectiveness of the action you take in your community. An observer should not be classified as "program," since it does not meet the criteria, and it is not really action in terms of acting on a specific position. But observing the various governmental units may serve as the beginning of an awareness of a local problem, focus attention on the basic direction and goals of governmental bodies, and keep you alerted to the advisability of some action you might take.

In addition to the advantages to your League is the notice to your council, school board, county commissioners, that a group of concerned citizens are interested enough in that body and what it does to send representatives. League observers come with no special axe to grind, no need to put elected officials on the defensive, and yet "a presence" to remind them that constituents care. We serve as representatives of a middle group between supporters and antagonists. Occasionally we may find ourselves in one of those roles, but our observers themselves do not function as such. (Refer to the national Spring '75 "Catalog for Leaders" to locate helpful publications.)

As Leagues have become more area-based, it is more difficult to have thorough coverage of meetings. There may be two or more city councils, school boards, planning commissions, and other appointive boards. Stronger county government and regional boards add to the list. With limited women power, a League needs to decide specifically which units of government should be visited regularly, which could be observed occasionally, and which may have to be neglected. While most Leagues prefer permanent observers, some have found assignment by units or committees on a rotating basis can be as useful to a League and is one way of getting members involved.

Leagues vary in the use they make of observers' reports. Some have written forms which are filed or reported to the board for action. Some Leagues include written reports in their bulletins. Some Leagues provide time for oral reports at unit meetings; and some have scheduled general meetings for observer reports and impressions prior to the annual meeting. Leagues do need to keep providing assurances to their observers of the value we place on their services, and the thoughtful use of their observations is one good method.

C O U N C I L O F M E T R O P O L I T A N A R E A L E A G U E S 11/75
(CMAL) - (Enders)

The January Delegates meeting will be held on Thursday, January 15th at the Holiday Inn near the Capitol building. Registration will be at 9:15 and the program will begin promptly at 9:30. Lunch will be $3.25 and reservations should be sent by January 8th to Karen Kahn, 3870 E. County Line Rd., White Bear Lake 55110 - 426-3988 (evenings).

The program will include a briefing for our study of the Metropolitan Council and the study material, including an every-member piece, will be distributed.

Following the briefing, we will have a presentation on the financing and budget process of the Metropolitan Council and a speaker dealing with the issues of an elected vs. appointed Council.

Lunch will be at noon followed by a briefing on pending metropolitan legislation.

Interviews of local officials to determine their attitudes towards the Metropolitan Council will be available at our March meeting. You are asked to save time during April to do this interviewing so that they can be returned promptly.

Consensus material for the second half of the study will be ready at the September meeting. Please plan to have the CMAL study in October or November of 1976. We hope to be ready for the beginning of the '77-'78 legislative session.

A C T I O N 11/75
(Borg)

Who registers with the Ethics Commission? The official spokesman for a local League, the one whose name is signed to the official League letter or telegram sent to your legislator. This is usually the president, regardless who writes the letter. The rest of the members write as individuals and are not considered lobbyists.

How do you register? Write the Minnesota Ethics Commission, 410 State Office Building, St. Paul 55155, and say you want to register as a League lobbyist.

How do you report expenses? The lobbyist reporting form is being simplified. It will have spaces to report postage, telegrams, etc. that your League had paid for in communicating with you legislator.

How do you quit being a lobbyist so you are not responsible for filling out the reports? Just write a letter terminating yourself as a lobbyist and they will take you off the list. Until you are terminated, you are responsible for filing the required reports. Once you register, the forms are sent automatically and they are simple to fill out.

There is proposed legislation that could change the existing law to exclude you as a lobbyist if you only contact your own legislator. In the meantime it is interesting to register and observe what is being required of lobbyists.

You did a GREAT job on those legislative interviews!!! The information has been filed and the lobbyists are busily following up on it. We realize there were a lot of questions, but most were answered and well recorded. THANKS SO MUCH!

One statement was made over and over and that was on the ERA. Many legislators said all their mail was against it. Yet we know all the polls show by far the majority are for the ERA. We must not be the ones writing. Encourage your members to encourage their friends to write in support of the ERA so if it comes up again they will have a majority of letters in support, not in opposition. Your bulletins show how hard you have been working to educate your members and public. Leagues all over the state have held ERA meetings and have published material in their bulletins and community newspapers. It will make a difference.

Several Leagues have started Action Boxes in their bulletins. I noticed Buffalo and Crystal-New Hope this last month. Very good--and interesting, too.

Legislative Manual ("Blue Book") - Each legislator will be receiving 25 copies of the Legislative Manual as soon as they are available. Ask your legislator to reserve a copy for your LWV. Manuals will also be available for purchase from the Documents Section in the Centennial Office Building. (The Manual is in the proofing stages now, so don't expect to get it right away.)

H U M A N R E S O U R C E S / E Q U A L I T Y O F O P P O R T U N I T Y 11/75
(DeSantis)

Welfare and Social Services - During this legislative interim the House Committee on Health and Welfare heard a report from a member of the House Research staff who analyzed the Omnibus Health and Welfare Appropriations Bill passed the last day of the seesion. Some of the provisions in the bill are:

A. For the Department of Welfare - 26 new staff positions were funded, while several were deleted, including the public information and education office, the consumers' concern office, and the low income planning and evaluation office.
B. For Mentally Retarded - $450,000 was provided for start-up and operational costs to transfer 400 persons from state institutions to community facilities.
C. For Chemically Dependent - due to a deficiency in the 1975 budget, a reduction in halfway houses and detoxification center services will occur in 1976.
D. For Mentally Ill - An appropriation for start-up and operational costs of community based residential services is to provide treatment for about 50 formerly institutionalized patients.

(HR/EO cont. 11/75)

E. For Day Care - the appropriation for day care services was increased from $819,922 to $1,694,139, with $100,000 made immediately available for migrant labor day care services.

F. For AFDC - a new provision allows supplemental grants for repair and replacement of household furnishings and appliances. The client will be asked to pay the first $25 of the cost.

If any League member would like more details, please let me know.

Women's Issues - Bulletins show that interest in the ERA still runs high. For those of you who might like some answers to "the women's place is in the home" approach, we are enclosing with this Board Memo a publication of the Women's Bureau which presents myths and realities about women in the labor force.

On November 11th the state Board voted to defer until January action in regard to the suggested new Commission on the Status of Women. It was felt that the Human Resources Committee should make explorations during the next two months in an attempt to assess how responsive the Women's Division of the Human Rights Department can become to the interests and needs of women. Contacts will be made with a variety of persons in an attempt to make a fair assessment of the Women's Division.

Human Rights Department - Your Human Resources chairperson has attended the last two meetings of the Board of Human Rights as well as one meeting of the Advisory Committee to the Women's Division. First impressions are that this department is not living up to the high hopes League members had for it when we lobbied for its creation. It is hoped that after further monitoring and consultation, we may be able to come up with some constructive recommendations for change. Any member who might like to join me in this process would be warmly received. Just contact me through the state office.

F I N A N C I N G S T A T E G O V E R N M E N T 11/75

(Anderson)

Financing State Government Committee meeting schedule:

Wednesday, December 3, 9:30 a.m., state office - Ron Rainey, Executive Director, Tax Study Commission, Background on the Income Tax

Wednesday, January 7, 9:30 a.m., state office - speaker not yet established.

O R G A N I Z A T I O N O F S T A T E G O V E R N M E N T 11/75

(Knutson)

Open Meetings: Local League action on Open meetings continues to be tremendous. I want to thank all the Leagues that have taken action locally and asked to testify before the state House Operations Committee. Grass roots participation helps build support for a strong LWV position.

When acting upon our Principles and also a national position (U.S. Congress), it was necessary to carefully evaluate the current Open Meeting Law and weigh all the criticism and proposed changes in legislation.

The LWVMN is in a much stronger position to testify before the Legislature now because of the help from local Leagues. Based on the position and thoughtful analysis LWVMN does not support any exemptions in the law. The problem is that by making exemptions, it opens up other situations where openness would be beneficial to the public. To date, those testifying for a change have been unable to prove that the public has been damaged by the existing law. Rep. Harry Sieben has stated that any revision is unlikely this session.

Keep up the good work with the local governing bodies. Let the state office or me know of your continued activities.

E L E C T I O N L A W S 11/75
(Reeves)

Ballot Rotation Suit - Preparatory work has begun on the LWVMN amicus brief in support of an MCLU suit testing the constitutionality of the Minnesota statute on rotation of names on ballots. In conversation with the League attorney, Milton Bix, several rather interesting things were learned about the process. Bix pointed out the difference between being "a party" and "an amicus." As a party (plaintiff or defendant) one is an active participant - i.e. gives testimony, etc., where an "amicus" (friend of the court) simply informs the court in writing about the issue(s) in the case. To be an amicus, one must have permission of the judge. It is interesting to note that if a case is appealed, the "amicus" can present arguments - Bix thinks that there will be an appeal in this case.

"Going to Court in the Public Interest," a national publication, is helpful introduction to the process of litigation.

E D U C A T I O N 11/75
(Atchison)

The Education Committee is busily working on the drafts of the January/February issue of the Minnesota VOTER which will be on our Education study item. For suggestions on what local Leagues can do while waiting, please see page 4 of the October 1975 Board Memo.

E N V I R O N M E N T A L Q U A L I T Y 11/75
(Poppleton)

Friday, November 21, 1975 - A conference sponsored by Water Resources Research Center at the University of Minnesota. It will be held at the St. Paul Campus Student Center, North Star Ballroom from 8:30 a.m. to 3:00 p.m.

The purpose of the conference is to review the current status of Minnesota's Water Policy, to encourage substantive discussion between the three branches of government and interested citizens, and to explore future water policy options and needs.

The proceedings of the conference will be published. For copies of the proceedings or further information on the conference, contact:
John Waelti - (612)646-6309 - Water Resources Research Center, 107 Hubbard Building, 2675 University Ave., St. Paul 55114.

The Solid Waste Division of the Minnesota Pollution Control Agency is sponsoring a seminar entitled: "Solid Waste Management in Minnesota." It will be held December 4 & 5 at the Sheraton-Inn, Northwest in Brooklyn Park. Cost of the seminar is $15 and reservations must be made by November 30.

The PCA's address is: Division of Solid Waste, Minnesota Pollution Control Agency, 1935 West County Road B-2, Roseville 55113.

Excellent new publication - FREE from the Sierra Club. Land Use - Who Decides? is the title of a booklet containing the results of a series of biweekly study/discussion seminars and a two-day final conference. LWV participated in the project. Copies may be obtained by writing: Project Environment, 807 Midland Bank Building, Minneapolis 55401.

A public hearing on a solid waste energy recovery proposal for the Hennepin County Public Works Department will be Wednesday, December 10, 1975 at 7:30 p.m. - County Commissioners Meeting Room, Level A, Hennepin County Government Center, 6th St., S. between 3rd and 4th Aves., Minneapolis. The Public Works Department staff (phone 935-3381) is available to answer any questions you have on this subject or to meet with you or any group that might be interested in hearing more about this proposal.

(EQ cont. 11/75)

LAND USE

Boundary Water Canoe Area Protection Bill, HF922 - SF865: Hearings on this bill have begun in the Public Lands Subcommittee of the Senate. November 4th, Senator John Milton, author of the Senate version, presented his bill to the committee and proponents documented the need for this legislation. Hearings for the opponents, rebuttal and discussion by the subcommittee members is tentatively scheduled for December.

Minnesota River Valley National Wildlife Refuge and Recreation Area, S2097: The Senate Commerce Committee's Subcommittee on Environment traveled to Minnesota November 10th to hear local reaction to Senator Mondale's bill to establish a national wildlife refuge in the Minnesota River Valley. Senator Wendell Ford, D-KY, chairman, and Senator Mondale, author, accepted testimony. The state, represented by Governor Anderson, gave support to the bill, along with city officials from Bloomington, Richfield and Eden Prairie, Hennepin and Ramsey County, environmental groups, LWVMN and local citizens. Scott County voiced objection to this bill. They feel it could hinder the economic growth and development of their communities. The City of Burnsville asked for compensation for loss of projected tax revenue as the wildlife refuge includes land they projected for industrial usage.

The lands included in this refuge are 9,540 acres of the lower Minnesota River flood plain from Jordan, MN to Fort Snelling and areas adjacent to the flood plain necessary for public access. It excludes already existing industries in adjacent municipalities. The uniqueness of this wildlife refuge is its location in a totally urbanized environment and the cooperation between federal, state and local government in development and administration of the wildlife refuge.

The LWVMN cited uniform protection of the flood plain and preservation of the ground water recharge area as some of the additional benefits derived from establishing the Minnesota River Valley National Wildlife Refuge and Recreation Area.

Joint Senate Subcommittee on Land Use: The Joint Senate Subcommittee on Land Use held it first meeting October 23rd. Robert Freilich, Professor of Law and Urban Affairs, presented information on agriculture land use policy. Following is a brief summary of his remarks.

Three types of laws have been used by various states throughout the nation in an effort to preserve agricultural land. 1) The establishment of Agriculture Districts; 2) Agriculture Contracts; 3) Preferential Tax Assessments for Agriculture Lands.

Minnesota has attempted to protect its agricultural land through preferential tax assessments in the Green Acres Law and Urban-Rural Taxing Districts. These laws are not dealing adequately with the problems of leap frog development and identifying lands that need protecting through tax advantages.

Mr. Freilich stressed that presently these measures alone do not completely or adequately deal with problems created by the loss of 2.2 million acres of farm land to urbanization nationally per year. A system that would incorporate principles in preferential tax assessments, contracts and agriculture districts might better deal with the problem. Mr. Freilich felt the system should meet the following principles: 1) Mandatory open space and agriculture designation and identification should be included in plans of all localities; 2) Agriculture land that would be urbanized within five or ten years should be exempted from preferential tax assessments. Agriculture lands under open space and agriculture designation should come under land use contracts for 10-year periods and be given preferential tax assessments; 3) Regional and state agencies should review agriculture and open space land use planning and designations.

The Land Use Subcommittee reacted to Mr. Freilich's remarks with concerns that protecting agriculture land should not be divorced from the problems of urban density and the real needs of people. One of the thoughts put forth by a member of the committee was that the solution to preservation of agriculture land may be found in the reuse of core inner urban areas.

The Joint Land Use Subcommittee will hold another informational meeting on November 26th.

REPRESENTATIVE GOVERNMENT 11/75
(Knutson)

Executive Study: November 24 is the deadline for the Executive Branch consensus. Be certain to get your responses to the national office.

DC: The Civil Rights and Constitutional Rights Subcommittee of the House Judiciary has approved a proposed US constitutional amendment that would allow District of Columbia voters to elect senators and congressmen -(3 to 2 vote). Representation would be determined as if the District of Columbia were a state. Full committee action might occur this month.

INTERNATIONAL RELATIONS 11/75
(Davies)

UN Update: For world media opinion on the future of the UN see Atlas Magazine (Atlas World Press Review), Vol. 22, No. 10, October 1975.

If you are not subscribing to the monthly newspaper of the United Nations Association, The Inter Dependent, you might want to get in on the bargain rates. After January 1, 1976 rates will increase by $1.00. Current rates are $4.00 for a one-year subscription (11 issues) or $2 each for 10 or more delivered to the same address. Make checks payable to UNA-USA; mail to the Inter Dependent, 345 E. 46th St., New York 10017.

After you have updated your members on the UN, look for opportunities to educate your community: volunteer speakers or a panel to civic and church groups or to schools.

PUBLIC RELATIONS 11/75
(Colbert)

Hi, I'm Marge Colbert, the new state Public Relations chairperson. The first thing I want to do in this new job is set up a line of communication between us. Please write me a brief letter (use a League stamped envelope) and tell me about yourself, how you got to be PR chairman and if you like the job. Also, how many newspapers and TV/radio stations are in your area and how well do they respond to League? What would you like me to help you with---sample press releases, tips on how to write releases or radio spots, how to get on TV, anything? Are you keeping a scrapbook of all your articles that get in the papers? From time to time why don't you send some to me? When you go to state Council in April, bring along the scrapbook so we can look at it together. I'm waiting to hear from you and I'll persist until I do.

Don't forget, Public Relations is one of the most important jobs in League. After all, if YOU don't tell the community what League is about and what we are doing - how will they ever know?

Marge Colbert, 1900 East Shore Drive, St. Paul, MN 55109.

DEVELOPMENT 11/75
(Stone)

Recently, state Board members and local League representatives participated in a Financial Development Workshop. Five interesting, knowledgeable speakers covered subjects including grantsmanship, foundations, marketing the League, evaluation, and specific ideas for creating and getting tax exempt money. The workshop was rated high by those who attended, and we're anxious to pass the information on to you. We have tapes, about 3½ hours worth, and they are yours, on loan, just for the asking. Contact the state office.

Done anything interesting in Development, or even thinking about it? Please let us know, for ego bolstering and housekeeping reasons.

LWVMN is applying to the Minnesota Humanities Commission for a grant to fund the three-part series "Focus on Emerging Issues." Wish us Luck!

M E M B E R S H I P 11/75
(Ponto)

The Membership Committee and state Board have decided to start a new project in January as a service to the local Leagues. In the past few years materials have been available for local Leagues to purchase for new membership kits. The plan now is that the state League will send a welcome letter from the state president to all new members telling something about the League as a state organization and enclosing the "FACTS about the League of Women Voters of Minnesota." This is not intended to take the place of anything local Leagues are presently doing; it is only intended to supplement. It is hoped this plan will help new members feel they are a vital part of not only a local group but a state and national organization as well.

Your help is needed to make this economically possible. It is estimated that a significant percentage of new members are actually re-instates, especially from the larger Leagues. We are asking you to indicate those that are re-instated when sending in the forms for new members. This can be done by placing RE before the name. As this project will add to the state budget, it will be evaluated at state Council as to whether it merits continuation in the budget for next year. Your thoughts and suggestions regarding this plan will be appreciated by the Membership Committee. Thanks for your cooperation.

I've had some encouraging reports from local Leagues on the success of their membership plans. Red Wing has 21 new members this fall. Very good for a town of 10,000. With the commitment that I see in local Leagues to increase membership, it seems we should go up this year. The state Membership Committee does appreciate the increased effort being made by local Leagues to build our statewide membership.

C I T I Z E N I N F O R M A T I O N / V O T E R S S E R V I C E 11/75
(Waldo)

Included with this mailing is one copy of the new poster, "In 1776 voting was a revolutionary idea. In 1976 it still is!" As soon as the office can purchase appropriate mailers, we will be sending each LWV 25 more copies. Additional copies are available on request.

These posters are packed with information. Such topics as What's Wrong with Politics?, You Can Make a Difference, Beyond Party Politics, registration and voting information, precinct caucuses, and election '76 calendar appear on the reverse side of the Spirit of '76 painting.

Distribute the posters to schools, libraries, groceries, barber and beauty shops, gas stations. Remember, "We (are) the People" referred to in the Declaration of Independence and the Constitution. It's up to each of us to make our government work, so let's encourage everyone to participate.

Step 1 in participation is attendance at precinct caucuses. The Precinct Caucus Committee Guide is included with this mailing. It's got lots of tips on how to promote caucus attendance via radio, TV, papers. You'll also find a parliamentary procedure sheet and an election calendar.

The Minnesota Home Economists Association is actively promoting caucus attendance with their members this year. They have asked the League for assistance so we have given them a list of local League presidents to make contacts easier. If their district coordinators don't call you, you might want to contact your local Minnesota Home Economics Association and offer your League's assistance. There are probably other groups with whom you could work in coalition to promote caucus attendance.

WHO ME? is being printed by the Secretary of State's office. We hope to have copies to send you about mid-December. They'll be in the same eye-catching colors of red, white, black as the poster.

(CI/VS cont. 11/75)

Focus on Emerging Issues: Reserve the dates of January 20, February 17 and March 16, 1976 for the Focus series. This term's topics include: Rights of the Child, Health Care Delivery and Role of the Citizen in Shaping Public Policy, respectively. We're lining up exciting speakers for this series - watch for the December mailing for details.

B A C O N I A N D I A L O G U E S 11/75
(Jenkins)

Brief report on Baconian Dialogues, a program sponsored by the Federal Reserve Bank of Minneapolis, the Upper Midwest Council and the University of Minnesota.

The Dialogues bear the name of Sir Francis Bacon whose words "...reading maketh a full man, conference a ready man, and writing an exact man..." set the tone for an exchange of ideas on the interrelationships of business and society. Five major areas were discussed: Inflation, OPEC, Environment/Economic Costs, Human Rights/U.S. Foreign Policy, and City of New York. Two papers are included with this Board Memo by two of the speakers, Enders and Farer.

The participants at the conference, held October 22-25 at Spring Hill Conference Center, were drawn from the Ninth Federal Reserve District in business, finance, education, economics, labor, politics and public interest groups.

T R E A S U R E R S 11/75
(Hall)

We received a report on Per Member Payments to LWVUS from Elizabeth Rack, Treasurer, and Ronald Minala, Business Manager, of LWVUS. If it is not accurate, please make corrections with LWVUS.

"L E A G U E K E E P I N G I T E M S" 11/75

Counterparts: We have used the term "counterpart" to facilitate communication between state Board members and local Board members. It has been our hope that local League Board portfolios would conform to those of the state Board.

In requesting names of local Board committee chairpersons, we found that the majority of Leagues have state and national Program chairpersons. This negates the purpose of vertical action and is cumbersome and confusing when we have national and state positions dealing with the same issue. We urge that you have portfolio chairpersons responsible for subject matter; this may necessitate having off-Board chairpersons and a chairperson responsible for more than one item (one which is currently active and one which is somewhat inactive). Only in this way will our counterpart communiques in the Board Memo be meaningful.

State Board Portfolios: (in addition to officers)
Education
International Relations
Human Resources/Equality of Opportunity
Financing State Government
Judiciary
Corrections
Environmental Quality (include Water, Air, Solid Waste, Land Use, Energy)
Election Laws
Public Relations
Citizen Information/Voters Service
Action
Bulletin
Publications
Finance
Membership
Organization of State Government/Representative Government

("Leaguekeeping" cont. 11/75)

For example, Lois DeSantis, state Board Human Resources/Equality of Opportunity, "subcategorized" as follows:
1. ERA - Jeannette Kahlenberg, 2338 South Shore Blvd., White Bear Lake 55110 - 429-6070
2. Indians - Liz Ebbott, 409 Birchwood Ave., White Bear Lake 55110 - 426-3643
3. Housing - Pat Lucas, state office

Other categories with which members are helping but for which member inquiries should come to Lois DeSantis are:
4. Human Rights
5. Human Services
6. Welfare and Social Services
7. Day Care
8. Unemployment and Minimum Wage
9. Food Stamps and food programs
10. Programs to combat poverty (OEO, CAP, etc.)
11. Women's Issues
12. Revenue Sharing

Another example is in Election Laws. Jean Reeves, state Board chairperson, "subcategorizes" as follows:
1. Federal Campaign Financing - Federal Elections Commission
2. State Campaign Financing
3. Ethics Commission
4. Election Laws
5. School District Elections
6. Ballot Rotation
7. Local Campaign Financing

National Bylaw Proposal: The Golden Valley League has proposed a national League Bylaw change, the purpose of which is to allow noncitizens to vote in the League. The Golden Valley League's Board of Directors feels that to deny noncitizen members a vote in the conduct of League affairs is illogical and inequitable.

Obviously a noncitizen cannot vote in public elections, and yet their daily lives are influenced by our government. They must pay taxes, obey our government's laws, breathe our air, etc.. In other words, they are touched by matters which are of vital concern to the LWV program, and their vote can be just as valuable as that of a citizen.

They have no voting voice in a government which affects them very basically. We believe they should have a voice in some way and that the LWV is a most appropriate forum.

Historically, the League was established to aid women who were recently entitled to vote. Many noncitizen residents are in the process of becoming naturalized citizens. Voting membership for noncitizens in the League is a logical extension of the League's original purpose.

Golden Valley has two noncitizen members. Many other local Leagues may have noncitizen members; you may even have some and not be aware that they are noncitizens. Most Leagues that have noncitizen members are probably ignoring the Bylaws provision and, knowingly or unknowingly, counting their votes. In that case, this is a simple Leaguekeeping measure.

Those local Leagues which agree with Golden Valley that the national Bylaws should be changed, please fill out and send to the LWVUS office the gold Report Form: LWVUS Bylaws Suggestions(s) with the following:

> "Article III, Section 2,
> (a) Voting members shall be those [citizens] persons at least 18 years of age who are enrolled in recognized local Leagues."

("Leaguekeeping" cont. 11/75)

National Convention: Remember the pink sheet headed League of Women Voters National Convention, May 2 Sunday - Friday May 7, you either picked up at LWVMN '75 state Convention or received with OUTLOOK in July? The flyer had information about the great travel buy of $272 covering round trip air fare, five nights at the NY Sheraton plus transfers, baggage tips and NY taxis. The registration date of January 15 will be here before you know it. Send your registration form and deposit to Mary Ann McCoy, 2312 Lake Place, Minneapolis 55405. If you have any questions, call Mary Ann (612)377-4793 after 6 p.m.

List Changes:

1) Falcon Heights has a new president: Bernie Wold (Finn), 2161 Folwell, St. Paul 55108 - (612)644-3596. Congratulations, Bernie.
2) Willmar's Membership chairman is Jacque Jensen, Rt. 1, Willmar 56201 - (612)235-4137.
3) Add to Local Program chairmen list: Jean C. Hink, 600 Roosevelt, Marshall 56258 - (507)532-3894.
4) Change Citizen Information for Marshall from Donna Britt to Barbara Tornquist, 603 Kathryn, Marshall 56258 - (507)532-4032
5) Change Action for Roseville from Verna Rowe to Gloria Froelich, 397 Transit, Roseville 55113 - (612)484-3175.
6) LWV Los Angeles' address now is: 3660 Wilshire Blvd., Suite 116, Los Angeles, CA 90010.

F Y I 11/75

M-A-L: New honorary M-A-L member Arley Waldo sent the following: "I was most pleased to be named a member-at-large of the League of Women Voters of Minnesota. I am most grateful to you personally (Jerry Jenkins), the board, and the members of the LWV-MN.

I enjoyed the chance to speak at the regional workshops. League members always are an enthusiastic and eager-to-learn audience. As you know, I will be speaking at a League-sponsored meeting in Winona on November 19; and today I agreed to speak at a League meeting in Anoka on December 1. I am pleased to be able to help."

The Leagues of Women Voters of Region 10 was seated on November 13 as one of the public interest groups to be represented on the Southeastern Minnesota Regional Development Commission. As League representative on the Commission I also attended a meeting and will be serving on the steering committee for the Health Service Agency.

I anticipate there will be opportunities for League members to serve on advisory committees. If you have members who are interested please have them send me a brief resume of their interest and experience.

I look forward to representing the Leagues on the Commission and will endeavor to justify the support the Leagues have given me. Elna Ponto, League representative, Southeastern Regional Development Commission - R.R. #1, Albert Lea 56007.

The LWV of Rock County is selling cookbooks, entitled "Worldwide Delicacies." There are 276 pages containing many Scandinavian recipes as well as German, Dutch, Irish, Oriental, Spanish, Italian, French, Danish and Mexican. It should appeal to many Minnesotans for the wealth of Scandinavian recipes. These are all recipes professionally compiled for economical living and contain no rare ingredients but mostly those ingredients you have readily accessible in your own kitchen. Copies are available for $2.50 postpaid and may be placed through Evelyn M. Stager, 306 N. Spring St., Luverne, MN 56156.

A new publication, Local and Regional Planning in Minnesota, by Gunnar Isberg. It's published by the League of Minnesota Municipalities and the Metropolitan Council; has approximately 160 pages, hard cover, 8½ x 11 loose-leaf. Price is $7.50 and is available from League of Minnesota Municipalities, 300 Hanover Bldg., 480 Cedar St., St. Paul 55101.

(FYI cont. 11/75)

Carleton College is offering a symposium on January 15-16 on "The American Revolution in Comparative Perspective." Program includes an address by Professor Cyril Black, Princeton University, 8 p.m., January 15 (Thursday), Concert Hall and a Panel Discussion, afternoon, January 16 (Friday), and classes 3:10-4:20 p.m., Monday, Wednesday, Friday during winter quarter. For further information, contact Clifford E. Clark, Jr., Associate Professor of History, Carleton College, Northfield 55057 - 645-4431, etc. 463.

Ruth Clusen's speech, Women on the World Scene: Some Personal Perceptions to Their Challenges to Tradition, given November 6, is available on request from the state office.

The University of Minnesota will offer a TV credit course, "People Power: The World of Practical Politics" on KTCA Channel 2, Mondays at 9:30 p.m. beginning January 5, 1976. The course is designed to teach you how you can use political "tools" and the present political system to shape your future. The course analyses individual and neighborhood action, precinct caucuses, lobbying, political parties, campaigns, and alternative action outside of the political parties.

For information and registration, call 376-4925 or write to Extension Independent Study, 27 Wesbrook Hall, University of Minnesota, Minneapolis 55455.

Additional "Leaguekeeping" Items:

LWV of Detroit Lakes new president: Sue Fossen, 1215 Minnesota, Detroit Lakes 56501 - (218)847-5207

LWV of Hibbing Action chairman: Carol Pelquin, 724 E. 37th St., Hibbing 55746.

Sales and Use Tax Numbers: the state office does not have sales and use tax numbers from the following Leagues:

Battle Lake	Mahtomedi
Buffalo	New Brighton
Columbia Heights	Robbinsdale
Detroit Lakes	Rock County
Duluth	Roseville
Freeborn County	Shoreview
Granite Falls	Silver Bay
Hutchinson	West Dakota County
	Worthington

Forms were mailed with the August Board Memo. Please check the information that was mailed with the August Board Memo. The state office would like to clear up this housekeeping matter.

Reminder to Presidents: Please remember to distribute the counterpart communiques of the one-sided Board Memo to the appropriate chairperson of that item. It is important for that chairperson to be aware of what's happening, what to expect and when.

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, Minnesota 55102 - December 1975

December Mini-Memo

Tis the season to be jolly.
So guess what's here? Mail, by golly.
We're trying to beat the postage increase
So our savings won't be decreased.
League leaders should get a short respite,
So delegate, disburse, don't feel desperate.
This mailing's short, never fear,
So toast the season - with a beer! Harriett Herb

Mini-Calendar

December 25 & 26 - office closed - can't bug ya!
January 6 - State Board Meeting
7 - Financing State Government Meeting
20 - Focus on Emerging Issues

Min-Counterpart Communiques: National Program study suggestions; Bulletin Editors; Publications

Mini-/Maxi-Enclosures:

Financing Education Committee Guide
Caucus flyer (Secretary of State's Office) - 5/member
Focus on Emerging Issues flyer
Study of Financing the League
UN Update
Let's Talk League
Education Updates
Digest of Election Laws 1974, 1975 Update inserts

National Program Suggestions (Watson) Three new suggestions for national Program have been received.

Women's Issues - New Jersey League

"... since women's issues has never been a study item, many League members were not prepared with the factual information they needed to counter the myths set forth by the Anti-ERA groups. ...In the case of sex discrimination against women, however, we have left it up to the individual members to inform themselves, which is contrary to League practice and tradition. Our membership needs to take a concrete look at what has happened and what is happening to women in employment, in education, in marriage, in divorce, in all aspects of their lives. Adoption of Women's Issues as a national Program item will emphasize our concern for the problems plaguing women and will enable us to take informed action in an attempt to seek enforcement of current legislation as well as the enactment of new legislation."

A study of the need for handgun control and of pending and future legislation pertaining to such control - Illinois League.

"The issue has generated more heat than light, and there is a necessity to separate fact and myth; there is an open avenue for reasonable, intelligent and unbiased examination."

Massachusetts, Rhode Island and the Chicago Leagues have already done studies of handgun control. The League of Women Voters of Illinois adopted a study of this item, May 1975, with consensus due March 1976.

A study of the regulatory agencies of transportation in the U.S. - Hamilton-Wenham League, Massachusetts.

"Our national system of highways, airways, railroad and canals - potentially the world's finest - is today an inflation breeding, dollar wasting, over-regulated underproductive disaster area. There are approximately eight government agencies that regulate all modes of transportation in this country. Their powers are

enormous, covering such things as: routing, licensing, load restriction, and safety. There is no one department legally empowered with the responsibility to oversee our transportation network. Because of the way the government regulates this network, its components don't add up to a system at all, but rather to a giant free-for-all.

The powers of the agencies also overlap and great inequalities exist in their fundings. The CAB sets airline fares according to a totally different philosophy from that of the ICC. The ICC fights with the Federal Maritime Commission about who is to set rates for freight that makes a combined journey by ship and truck. The railroads have to build and maintain their own rights-of-way while the arlines, truckers and barge operators have theirs built and maintained by the government. The trucks pay mileage fees to cover part of the cost of their use of the highways, while the barges pay nothing toward the $80 million annually that the Corps spends dredging channels and operating locks."

WHO ARE YOU??? Memo to local League VOTER or newsletter editors: Please put your state name into the masthead, or logo, of your publication. Here at home, we know you, but at the LWVUS office in Washington, they're sometimes not quite sure whether a publication named, say, "Appleton League Lites," comes from Appleton, MN, or Appleton, WI, or maybe Appleton, KY. Your publications are being read -- but it's nice to know where they come from!

Publications Enclosed is a copy of the newly revised LET'S TALK LEAGUE. Price: 55¢/ copy plus postage & handling. Cost for the new FACTS, mailed last month to presidents, is, thanks to a very nice printer, the same as last year - 10¢ each; 15/$1.20; 100/$7.00. There is a misprint on the inside of the front cover; at the bottom it should read 68 local Leagues, not 62. A red magic marker or flair is great for changing the 2 to an 8.

In the hopper, coming soon, League ACTS, the new title for League Supports, and more The League of Women Voters Helps You Make It Happen.

Note: This is being sent to local League presidents only.