



League of Women Voters of Minnesota Records

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To: All Boarders
From: Harriett
Re: Agenda and OUTLOOK materials
May 10, 1974

Under the discussion section of the agenda, please add 15 minutes for a discussion of Leadership Workshops. Also please bring with you your outlines for the workshops; some of you have already done so, but others of you have not.

We do not have all the materials for the OUTLOOK for Work. We are sending along all that we have. So that Board meeting can move with dispatch and without frustration, please read and be prepared to comment on the OUTLOOK materials you do have. Otherwise - bring your toothbrush and sleeping bag!

I know some of you have just gotten back from San Fran. and you're probably tired - hope you had fun - but do try to read all.

Thanks

CALENDAR

(month) _____

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.

Fill in your projected dates and
Bring to Board meeting.

(signed)

OUTLOOK FOR WORK 1973 - 1974

1973

FORESEEABLE ACTIVITIES

July 1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30 31

Aug. 1 2 3 4
5 6 7 8 9 10 11
12 13 14 15 16 17 18
19 20 21 22 23 24 25
26 27 28 29 30 31

Sept. 1
2 3 4 5 6 7 8
9 10 11 12 13 14 15
16 17 18 19 20 21 22
23 24 25 26 27 28 29
30

Oct. 1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31

Nov. 1 2 3
4 5 6 7 8 9 10
11 12 13 14 15 16 17
18 19 20 21 22 23 24
25 26 27 28 29 30

Dec. 1
2 3 4 5 6 7 8
9 10 11 12 13 14 15
16 17 18 19 20 21 22
23 24 25 26 27 28 29
30 31

1974

Jan. 1 2 3 4 5
6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30 31

Feb. 1 2
3 4 5 6 7 8 9
10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28

Mar. 1 2
3 4 5 6 7 8 9
10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28 29 30
31

Apr. 1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30

May 1 2 3 4
5 6 7 8 9 10 11
12 13 14 15 16 17 18
19 20 21 22 23 24 25
26 27 28 29 30 31

June 1
2 3 4 5 6 7 8
9 10 11 12 13 14 15
16 17 18 19 20 21 22
23 24 25 26 27 28 29

cons. comm.
1-quarter payment due

14 - State Board Meeting

Action Com. Guide goes out

11 - State Board Meeting

30 - CHAL

18-20-24-25 - wksp. Discussion tech
Intern. Interviews (due date Oct 1)

8 - Columbus Day Workshop ?

9 - State Board Meeting

24? - UN Rally

(Budget Bldg)

Wksp. on Budget, Local Agenda - Land Use

13 - State Board Meeting

22 - National Campaign Financing Consensus Due ?

(6-Municipal elections)

Dec. 1 - Evaluation of election procedures due
US Cong.

Dec. 1 - Capital Letter subscription
(4 - same municipal elections)

1 - final quarter payment due

1 - total member count due

1 - Lq. Sup. Flyer to all member

8 - State Board Meeting

15 - Legislature Reconvenes

16 - Last Date for Proposed State Budget
to Local Leagues

29 - Structuring Responsive Govt. sp. FOSG

24 - CHAL

1? - National Program Suggestions and Bylaw
Change Proposals Due (3 mos. before
National Convention)

12 - State Board Meeting

26 - Uniform Precinct Caucus Date

19 - Precinct Caucus FOSG

12 - State Board Meeting

19 - FOSG

31 - CHAL

1 - loc. Lq. report on loc. correctional facilities
& program

1 - quarter payment due

16 - 17 - State Council (at Camp Courage)

2 - (Revenue sharing) - FOSG

Week of May 6 - 10, National Convention, San
Francisco

14 - State Board Meeting

20 - Legislature Adjourns ?

21 - School Board Elections

28 - 31 - Leadership wksp. (Held at as guests)

6 - CHAL Convention

11 - State Board Meeting

OUTLOOK FOR WORK 1974 - 1975
FORESEEABLE ACTIVITIES

JULY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 2 - filings for primary elections open
- 16 - filings for primary elections close - 5 p.m.

nomination for St. Bd.

AUGUST

S	M	T	W	T	F	S
		1	2	3		
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- ? - Amendment Promotional material
- ? - Legislative size update
- 13 - State Board meeting

Voter

sex discrimination publication

SEPTEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- 10 - Primary Election Day
- 10 - State Board meeting
- 15 - Amendment campaign launched
- 19 - CMAL Membership meeting
- 27-30 - Fall Workshops

Women's UN Rally tea
Amst. Swed. Inst.

E. 2. info
Rotation update
Priority elaboration

OCTOBER

S	M	T	W	T	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 1-3 - Fall Workshops
- 1 - Corrections publication release, membership list due - 14
- 8 - State Board meeting
- 13 - Membership Week
- 14 - Corrections Workshop
- 25 - United Nations Day
- ? - Last Capitol Letter

Amendment promotion month
St. Program making kit

30 - Cons. questions ready

NOVEMBER

S	M	T	W	T	F	S
		1	2			
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 5 - Election Day
- 12 - State Board meeting
- 19 - Lobbyist Training Workshop
- ? - Letters to new legislators, legislative interviews

Congressional

DECEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 1 - Capitol Letter subscriptions due
- 15 - Legislative interviews due
- ? - Congressional interviews

JANUARY

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 1 - School tax levy limitation study release
- 7 - Legislature convenes
- 14 - State Board meeting
- 15 - Membership count due - state/national
- 16 - CMAL legislators' luncheon
- 21 - Focus on State Government
- ? - Judiciary questionnaire

do Judiciary questions

FEBRUARY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

- 3-2 - 1st call to Convention received by local LWVs
- 11 - State Board meeting
- 18 - Focus on State Government

State postmarked to

MARCH

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 3-2 - Proposed Budget (1975-76) received by local LWVs
- 3-2 - Last day for Bylaw change proposals to state office
- 3-2 - State Program Suggestions due in state office
- 11 - State Board meeting
- 18 - Focus on State Government
- 20 - CMAL Membership meeting
- 30 - Easter (In 1976 Easter will be April 18)

15 - Hope Washburn nom. due
? Nat'l Cons. on Land Use

APRIL

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- 4 - Corrections Consensus due in state office
- 3-2 - 2nd call to Convention, Nominating Committee report, Recommended Bylaw changes, 1st Round State Program Suggestions received by local LWVs
- 8 - State Board meeting
- 15 - Focus on State Government

postmarked

MAY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- ? - National Council
- 7 - 2nd Round State Program Suggestions due in state office
- 13 - State Board meeting
- 20 - School Board elections

(Constitutional Unit)

JUNE

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- 2, 3, 4 - Presidents' Workshop/State Convention - St. Olaf
- 5 - CMAL Convention
- 10 - State Board meeting

Cal. Northfield

(maybe 4/21+22 1976 - Council ?)

Changes to Ann A on Tues.

GUIDE TO PUBLICATIONS FOR LOCAL LEAGUE BOARD MEMBERS

State Publication*

National Publication*

EVERY BOARD MEMBER:

Program for Action, '73-'75
State Program
Facts about LWV of MN, '73
Publications Catalog, '73 (MN)
Minnesota VOTER - for last year
State Board Memos - for last year
The First Fifty Years
Let's Talk League
Capitol Letter, '74

Local League Handbook, '69
Facts about LWV of US, '73-'74
How to Get & Keep Members, '65
Meaningful Meetings
Art of Spending Money
Publications Catalogs, '73 - National
National VOTER - for last year
When You Write to Washington

Local Bylaws)
Local Budget) From Local
Local Program) League files
Local Bulletins)

PRESIDENT:

Sample Local League Board Agenda
Sample Local League Annual Meeting Agenda
List of Local League Presidents
List of State Board Members
Bylaws of LWV of MN, '73
State Budget (current)
Current publications in State Program
Reply cards for Time for Action
MN Guidelines for Changing the Basis of Organization

President's Guide; National Board Reports
Simplified Parliamentary Procedure
List of National Board Members
National Bylaws, '72
Art of Raising Money
Tips on Reaching the Public
Current publications in National Program
National Budget (current)
Guide to Organizing Leagues
Art of Budget Building
National Guidelines for Changing the Basis of Organization

Your Local League's current Know Your Town Survey

SECRETARY:

Sample Local League Board Meeting Minutes
Sample Local League Annual Meeting Minutes
Bylaws of LWV of MN, '73
State Budget (current)

Simplified Parliamentary Procedure
National Bylaws, '72
National Budget (current)

Local Bylaws (from Local League files)

* Order

State Publications from:
LWV of Minnesota
555 Wabasha
St. Paul, MN 55102

National Publications from:
LWV of the United States
1730 M Street N.W.
Washington, D.C. 20036

State PublicationsNational Publications

TREASURER: State Budget (current)
Sales and Use Tax,
Filing Form 990

Guide for Local League Treasurers
Change of Address Forms
National Budget (current)
Member Transfer Cards
Membership Cards

FINANCE State Budget (current)
CHAIRMAN: Checklist for Local League
Finance Chairmen
How Finance Chairmen Can Use
the Bulletin

Art of Raising Money
National Budget (current)
Tips on Reaching the Public
Prospect Cards
Contributor Receipts

BULLETIN
EDITOR:

Tips for Bulletin Editors
Bulletin Editors Guide (LWV of New Jersey,
460 Bloomfield Ave., Montclair, N.J.
07042 35¢)

MEMBERSHIP Sample New Member Kit
CHAIRMAN:

How to Get and Keep Members
Things Happen When You Join the LWV
You've Been Intrigued by the League
Operation Outreach #3

CHAIRMAN OF The Member in the Unit
DISCUSSION The Discussion Unit, Heart of
UNITS: the League (LWV of Pennsyl-
vania, 8th and Markert Sts.,
Philadelphia, Pa. 19105)

PUBLICATIONS One copy of all local and state
CHAIRMAN: ublications
Publications (a "how to") Guide
Order forms

One copy of all national publications
Order forms

NATIONAL
RESOURCE
CHAIRMAN:

Study and Action, '72-'74 National Program
National Board Reports
Committee Guides
Facts and Issues
Times for Action
Reports from the Hill
Refer to Publications Catalog for other
publications on all national Program

STATE Equality of Educational
RESOURCE Opportunity and Supplement,
CHAIRMAN: "State and Local Interaction"
Indians in Minnesota, '73
Minnesota Judiciary, '72
Committee Guides on Judiciary
Minnesota Legislative Manual,
Special Education Edition,
'72-'73 (Order from Secretary
of State, State Capitol, St.
Paul, Minn. 55155)
How a Bill Becomes a Minn. Law

State PublicationsNational Publications

VOTERS SERVICE CHAIRMAN:	Digest of Minn. Election Laws and Minn. School District Election Laws, '73 Who Me? Go To My Precinct Caucus, '73 Tips on Candidates Meetings, '64 Tips on Voters Guides Tips on Boothng Minnesota Legislative Manual, Special Education Edition, '72 (Order from Secretary of State, State Capitol, St. Paul, Minn. 55155 35¢) How a Bill Becomes a Minn. Law	Voters Service Handbook Registration and Voting Laws and Procedures by States Choosing the President Voting Is People Power Vistas for VS - 1, 2, 4 It's Your Country Making It Work, a guide to training election workers Administrative Obstacles to Voting Election Systems Project Communiques, 1, 2, 3
PUBLIC RELATIONS CHAIRMAN:	Lists of tapes available	Tips on Reaching the Public The Art of Raising Money
ACTION CHAIRMAN: (Legislative & Congressional)	<i>A Bill Becomes a Law - House Info Off.</i> How to Write Your Legislator State Legislative Manual (Blue Book) available from your legislator How a Bill Becomes a Minn. Law List of Legislators List of Legislative Committee Assignments	Action Handbook Study and Action, '72-'74, National Program Times for Action Reports from the Hill Planning Program: From Choice Through Action
LOCAL PROGRAM CHAIRMAN:	Your Local Survey (current) Local Programs of Minnesota Leagues (current) Local Program, How to Choose, Research, Present, Publish, Act (DWP of Indiana, 619 Illinois Bldg., Indianapolis, Ind. 46204 \$1.25 Publish Without Perishing - printing, producing, pricing, peddling (DWP of Mass., 120 Boylston St., Boston, Mass. 02116 \$1.00) Agreement for Council of Metro Area Leagues (if a member of CMAL) CMAL Program materials (if a member of CMAL)	Planning Program: From Choice Through Action Action Handbook Planning in the 70's Know Your County Know Your Community School Survey Guide

NON-BODAD MEMBERS

Budget Chairman:	State Budget (current)	The Art of Budget Building, '73 Budget Forms National Budget (current) LL Budget Item by Item
Bylaws Committee Chairman:		Standard Local League Bylaws Explanation of Local League Bylaws
Nominating Committee:		The Nominating Committee

ACTION-PROGRAM COMMITTEE MEETING - May 1, 1974, 9:30 a.m.

Political Accountability Rating Committee - Borg reports that this committee recommends the idea be presented to the 1975 State Convention for approval. Questionnaires answered by Leagues were slightly in favor of a PAR, but not conclusive.

Roll Call - Kathy Merriam did a tabulation of voting on thirty bills of interest to LWV. There was discussion of how to make this information available - how many bills to use, how much description is needed to identify bills, etc? All have been referred to in the CAPITOL LETTER. It was decided that each Program chairman will write up the bills that are important in her field. Those that did not pass will be covered in a separate section. Next session we will inform legislators at the beginning of the session what our priorities are. Then a rating won't be a surprise. When the Program chairmen have written up their significant bills, a roll call will be sent to the local Leagues. The descriptions of the bills will be used in the next CAPITOL LETTER, which is due in the League office on Monday, May 20, by 1:00 p.m. An over-all view of the session will be used as the lead story.

VOTER - July-August - Lively issues/priorities. Liz will write the lead story on program. Program chairmen will find "holes" in their areas - focus on problems with our present positions. Point to new areas of interest. Considered lead story on Campaign Financing monitoring.

November-December - Legislative Outlook - looking toward the new session

Minneapolis LWV wrote letter of appreciation for State allowing them to lobby for Fair Dismissal Act under their Juvenile Justice position. It was passed.

University of Minnesota Honors Division (CLA) request by Ron Schurin for assistance on their Legislature Project. They are doing profiles on legislators, but their primary goal is an appreciation of the operation of a legislative body. They are interested in whether the League has any particular criteria for judging legislators, what issues we think most critical and what members of the legislature have been most helpful or antagonistic to our program. It was decided to send them our next CAPITOL LETTER, an explanation of our policy of not judging legislators and a list of critical issues - such as ERA, Campaign Financing, "Ban-the-can", Open Meetings, Omnibus Election Laws, Environmental Quality bills (1973), Leech Lake Wild Rice ratification, and the Tenants' Rights legislation.

Legislative Interim Committees - Borg gave list of those scheduled so far: Agriculture Com-including transportation needs and land banks, Appropriations Com - physical plant and staffing of institutions, Commerce and Economic Development, Education - restructuring of State High School League, Environmental Preservation and Natural Resources, Financial Institutions and Insurance, Governmental Operations - proposed departments of human resources and transportation etc., Labor-Management Relations -impact of environmental controls on jobs, Transportation. There is also a committee evaluating the flexible session.

Priorities - Knutson gave reasons for reexamining our position on size of legislature. Reduced size has many ramifications. Discussion indicated members not informed, position is hard to implement and we need to know why and how to act on it. Knutson will get this information together for distribution.

- Other priorities for next session are reapportionment, "ban-the-can", changes in state laws to conform to ERA provisions, Rotation of names on ballot, and Land Use. Lively issues - need a chairman to handle the mechanics of following the issues through to Convention. It was suggested we recommend Janet Rosenbloom. Ideas will be presented in the summer VOTER and the usual procedure followed.

Amendments - Shirley Westmoreland, of the Crystal-New Hope League and soon of the Minneapolis League, will be the amendment promotion chairman. The "railroad" amendment was discussed and the implications of whether we can support or oppose it. This will be decided at the Board meeting. Knutson had a fact sheet on why we could not support it under Organization of State Government/ consensus. Sid Moss will report further May 14.

May Leadership Workshops - These are "how to?" Think basics. Question on how groups should be divided. Suggestion that Program chairmen show specific publications including PROGRAM FOR ACTION - the nitty-gritty of How To - the mechanics. Try to involve new members in Program. Program people should keep in mind how to do Program at Unit meetings. Not every meeting is a presentation. Program person (local) needs to be a manager. Stress need for flexibility in presenting Program. How to update Program as important as new program. Have "what-you-ought-to-know" charts in each room

Each Program chairman will meet with her counterpart, except Barbara Jones will have both local and education, because Nancy Atchison will have membership. Liz Ebbott will meet with the completely new Board members and give background on how to serve on a League Board. The problem of having both new and old Boarders both days (because of sharing rides) was discussed. Gloria Phillips will finish the planning.

Education - Levy Limits - It was decided that the committee researching this subject should have the information available by January 1.

Corrections - The committee will have the final schedule ready after their next committee meeting.

Monitoring Campaign Financing and elections - Do we need to do anything regarding action in these areas for Local Leagues? Should we send summaries? No decisions were reached. It was suggested we have something to hand out at the Fall Workshops on Election procedures.

Fall Workshops - gearing up for Legislative and Congressional action.

Action before fall elections - It was suggested that questions be sent to local Leagues with the August Board Memo on Action items. These could be used during Candidates' Meetings or as the opportunity arrives. Maybe with suggestions as to when some of these opportunities might occur. There was some dissent for fear candidates might twist replies to supporting League Program and therefore having League support.

Legislative and Congressional interviews to be done immediately following election.

Legislative interviews should be due December 15. Congressional date not set.

Congratulatory letters should go out from McCoy. Borg should arrange interviews with National Senators.

CAPITOL LETTER - interim edition scheduled for October

Lobbyist training workshop to follow election.

FOCUS days - decision to hold four each year of legislative session. Youth Days seem to have combined with these, so no separate series was designated.

CMAL plans - Del Calzo reported on their problems in getting lobbyists, because they have no funds for expenses. Increased gas prices are causing difficulties. They wondered if there is any way State can help them. It gets complicated for them to hold finance drives without infringing on local Leagues. Where are they to get money? CMAL is competing with State for lobbyists aside from the money problem. It was suggested that this whole problem needs to be considered by the State Board.

Input into Party Platforms - It was decided that a letter from McCoy would be more effective than sending League publications. This should contain our priority items for the coming session.

OUTLOOK FOR WORK - dates on following page

PRESENT: Carolyn Cushing, Nancy Atchison, Peggy Gross, Jan DelCalzo, Shirley Amundson, Ann Knutson, Liz Ebbott, Mary Watson, Gloria Phillips, Eleanor Weber, Sid Moss and Helene Borg

OUTLOOK FOR WORK - 1974-1975

AUGUST		Amendment promotion material Legislative size update	
SEPTEMBER		Sex Discrimination publication	15 - Amendments Campaign launching
	19	CMAL meeting	
	27 and 30	- Fall Workshops	
OCTOBER	1 and 3	- Fall Workshops	Amendment Promotion Month
	1	Corrections publication	
	14	Corrections Workshop	Last CAPITOL LETTER
	15	Membership lists due	
	25	UN Rally	
NOVEMBER		Legislative Interviews	5 - Election Day
		Letters to new legislators with League information and names of coordinators	
	19	Lobbyist Training workshop	
DECEMBER	15	Legislative Interviews due	CAPITOL LETTER subscriptions due - 1
		Congressional interviews	
JANUARY	1	total membership count to State	7 - Legislature convenes
		Judiciary questionnaire	
	16	CMAL Legislators luncheon	
	21	FOCUS	
FEBRUARY	18	FOCUS	
MARCH		Corrections consensus	1st Round State Program suggestions and by-law changes due
	18	FOCUS	
	20	CMAL meeting	
APRIL	15	FOCUS	State Board Program recommendations due to local Leagues
MAY	14	2nd Round State Program Suggestions due	
	20	School elections	
JUNE	5	CMAL Convention	
	2, 3 and 4	- State League Convention	

July-August VOTER - Lively Issues

November-December VOTER - Legislative Outlook

CAMPAIGN FINANCING PETITION DRIVE - Minnesota

	TOTAL	LOCAL LEAGUES	AVERAGE PER MEMBER
Albert Lea	116		2.97
Alexandria			
Anoka	215		5.8
Arden Hills			
Austin	201		2.42
Battle Lake			
Bemidji	375		6.47
Blaine	99		3.09
Bloomington	84		1.21
Brooklyn Center	109		2.95
Brooklyn Park	620		14.76
Buffalo	137		4.28
Cass Lake	71		3.09
Chaska	15		.29
Cloquet	182		6.07
Columbia Heights	73		2.15
Cottage Grove	159		2.84
Crookston	96		2.46
Crystal - New Hope	183		2.82
Deephaven			
Duluth	1089		5.79
Edina	938		5.27
Excelsior Area (includes Deephaven)	141		1.91
Fairmont	210		3.96
Falcon Heights	103		2.78
Fridley	25		.47
Golden Valley	385		4.10
Granite Falls	180		5.63
Hibbing	188		3.48
Hutchinson			
Jackson-Sherburn			
Mahtomedi	123		2.86
Mankato Area	7		.12
Maplewood			
Marshall	189		3.78
Mid-Mesabi	205		3.01
Minneapolis	187		.27
CMAL	15		

May 3, 1974

	TOTAL	AVERAGE PER MEMBER
Minnetonka-Eden Prairie	347	2.33
Moorhead	295	5.9
Mounds View		
New Brighton	414	5.24
New Ulm	50	1.61
Northern Dakota County Area	262	3.91
Northfield	924	14.22
Owatonna		
Red Wing		
Richfield	516	7.48
Robbinsdale	72	1.71
Rochester		
Rock County		
Roseville	286	3.81
St. Anthony		
St. Cloud Area	125	1.71
St. Croix Valley		
St. Louis Park	149	1.12
St. Paul		
St. Peter	184	4.28
Shoreview		
Silver Bay		
Stevens County	477	7.45
Wayzata Area	86	2.32
Wells	506	15.33
West Dakota County	173	1.99
Westonka	92	2.0
White Bear Lake	587	5.29
Willmar	419	11.64
Winona	787	9.84
Woodbury	153	2.73
Worthington	173	5.24
	13,797	2.89

DISTRICT

- 1 - 2408
- 2 - 1781
- 3 - 3403
- 4 - 1390
- 5 - 285
- 6 - 1223
- 7 - 1314
- 8 - 1978

OUTLOOK FOR WORK
Field Service

The league year begins with Board Training and calendar planning. If you have not already had an orientation for your new Board, use Leadership Workshops as a starting point. Go over the Local League Handbook together, making sure all members understand each others responsibilities and expectations as well as their own.

Calendar planning is best done in July after the National Board Report is available. This is a good time to invite your consultant to meet with you. She will appreciate the chance to get to know you and to see what you are planning for the year. (The 1974-75 list of consultants will be mailed to you in June.)

Review directions to the Board given at the annual meeting.

Note all deadlines throughout the year and work back from them, allowing time for Board approval where necessary.

Be sure to allow enough margin. (If publications are to be available in September, it is best to allow two months to the first meeting where the publications will be needed.)

Allow for the heavier demands of voter's service in a general election year.

Be aware of deadlines for program and by-law suggestions associated with State Conventions. Remember to include your own dates for local program-making, budget, and by-law changes.

Fall Workshops will be for program and action board members and will be held in two metro and three out-state locations.

Sept. 27 Cottage Grove
Sept. 30 Minneapolis

October 1 Fairmount
October 3 Detroit Lakes
October 4 Duluth

As you see, ~~these~~ three provisional leagues will be the hostess leagues!

Board Memos will continue to alert you to deadlines and obligations. If you have experienced timing problems, please give serious consideration to changing the time of your Board meeting to coincide with the majority of local leagues so you will receive Memos ahead of time.

Following the success of State Council and suggestions from you, the State Convention will be held at St. Olaf College. We expect it to be the best one, ever!
and the President's Workshops

FINANCE

Outlook for Work

Leadership Workshop attempted to provide help to you as requested in your annual reports. If you were not able to attend, contact the state office for copies of the material that was provided and try to talk to someone who did attend.

Now is the time to read up on your job and begin the planning for your Finance Drive. Make sure your file contains the basic publications and

READ THEM:

The Art of Raising Money

Plan to take advantage of publicity — perhaps include a copy of a newspaper article about your league with your letter to prospective contributors (e.g. Minneapolis sent out copies of an editorial from the Tribune praising their education study.)

Consider how you will approach member contributions. One league says "Give before you ask" as they begin their drive by asking members to contribute. Perhaps your members would prefer to participate in some fund-raising activity — one league donated salads for a salad-tasting luncheon for which they sold tickets. Explore ideas and member willingness — you may find an eager group who would really enjoy this kind of project.

As the local league Handbook points out, experience has shown that "personal solicitation of selected prospects by properly trained solicitors is the best method for sound league financing," so you might spend some time evaluating the three parts of that formula. Plan to work on any weak points.

Finally, do not underestimate the advantages of year-around concern for contributors. It is up to you and your committee to keep contributors informed about the league and its work, sending them selected publications from time to time, or inviting them to special events. The personal touch is most important — a short note inviting them to a meeting with legislators will have more impact than putting them on your mailing list.

Careful preparation mixed with enthusiasm = SUCCESS.

— Cushing

OUTLOOK FOR WORK - JUDICIARY

POSITION OF SUPPORT: The League of Women Voters of Minnesota supports a judicial system with the capacity to assure a speedy trial and equal justice for all.

- Supports administrative reforms that expedite justice
- Supports methods to strengthen judicial selection
- Supports procedural reforms that ensure individual rights and access to due process of law
- Supports development of community alternatives as an adjunct to the judicial system

This item was first adopted at the 1971 Convention with consensus reached in the spring of 1973.

Position support made it possible to support legislation in the 1974 legislature session concerning no-fault divorce, grand jury reform and procedural reforms. League of Women Voter focus in the 1975-76 legislative session will include potential legislation in the areas of unified court and status offenses.

Of particular concern to a study commission operating under the jurisdiction of the Judicial Council is the relationship between the district and county courts. The commission is expected to make recommendations late in 1974 concerning this relationship and these recommendations ~~may~~ have the potential of helping to determine the course of ~~may~~ legislation concerning a unified court.

The 1971 Minnesota legislature passed a County Court Act which abolished all municipal courts and created county courts as the major lower level courts in 84 counties (excludes Hennepin, Ramsey and St. Louis). These courts have been in operation since July 1, 1973. Although the law gives county courts jurisdiction in specific areas, it does have concurrent jurisdiction with the district court in a number of areas, specifically cases involving the administration of trust estates, divorce, annulment and separate maintenance proceedings and adoption.

In order for Leagues to refresh their knowledge of the court procedures, it is recommended that Leagues continue to observe the ~~meetings in each district~~ ~~regularly~~ county and district courts regularly. Each League will be asked to fill out a questionnaire pertaining to the relationship of the county and district courts. Questionnaires will be due at the state office March 1, 1975.

Because the LWVMN is also concerned about the availability of counsel to indigent and semi-indigent individuals, the questionnaire will also include information concerning the public defender ~~and legal~~ system and Legal Aid in each League's locality.

PUBLICATIONS TO HELP YOU

- Minnesota Judiciary: Structure and Procedures
- Judiciary Committee Guides I & II

DATES: Questionnaires due in to State Office March 1, 1975

The last missing piece for total action on environmental issues will be supplied when we reach consensus on Land Use. The recent announcement from the National Board that Leagues can take action on energy issues which affect our current positions also will open up new areas for action.

The state E.Q. committee will concentrate on lobbying for water bills not yet a reality, beverage deposit legislation, vehicle emission inspection and, (after consensus), land use. We will supply you with new information to help you with your action.

A new opportunity for action to improve the water quality is through discharge permits. The Federal Water Pollution Act Amendments included provisions to eliminate harmful discharges into our water through a permit system. Each discharger must apply for a permit through the U.S. EPA and MPCA; (currently MPCA is seeking the authority to assume this responsibility). After an investigation is made, notices are sent indicating preliminary approval and citizens have thirty days in which to comment; no permits are granted until this opportunity for comment expires. We will prepare some instructional material for Leagues so they can participate in this important citizen action and learn how to oppose a National Pollution Discharge Elimination System permit (NPDES); this will be sent with the June mailings. The first step is to apply for notification of NPDES permits in your area to:

Mrs. Carolyn Cates
Permit Branch, U.S. EPA
1 N. Wacker Dr.
Chicago, Illinois 60606

A potential threat to air and water quality is the copper and nickel mining presently proposed in northern Minnesota. We will gather information on the mining process and the environmental effects for those Leagues where mining might take place; this information will be available in August.

Local Leagues are making gains in promoting ordinances to ban the cans. At present, Coon Rapids has passed such an ordinance and is awaiting a referendum on it; the ordinance has passed its first reading in both Blaine and Crystal and Anoka is circulating a questionnaire to ascertain the amount of support for a similar ordinance. We have a packet of the latest information on the subject, with "how-to" information on getting your council interested, as well as a model ordinance. Let us know if you want one. With funding available for grants for Resource Recovery projects in solid waste, be informed of what is happening in your area. Currently, Austin has a program for household separation of newspapers, plastics, and metals for subsequent recycling and recovery.

Until passage of statewide wetlands protection and mandatory erosion control legislation, local Leagues can press for ordinances at the local level.

We will provide you with a clearing house on E.Q. action so you can be aware of what other Leagues are doing in the state.

Environmental Quality Action to achieve a physical environment beneficial to life, including improvement of water and air quality, promotion of wise use of water resources, progress in recycling and reduction in generation of solid waste

The last missing piece for total action on environmental issues will be supplied when we reach consensus on Land Use. The recent announcement from the National Board that Leagues can take action on energy issues which affect our current position also will open up new areas for action.

Land Use Focus on land use policies and powers needed to foster an optimum balance between human needs and environmental quality.

The latest information is that consensus will be reached in April; plan for a land use meeting for March or before. As we enter the last phase of the study, check to see that you have covered all the available materials.

National

Committee Guides #1

#2

Getting a National Perspective on Land Use Issues

Current Focus

Land Use at the State Level--the Growing Edge

Planning in the 70's

State

Land Use in Minnesota

Land Use and the Legislature

Summary of proposed State Land Use bill

A State Land and Water Use Policy for Minn. Soil Conserv. Soc

Summaries of publications suggested by National

The New American Land Rush Time Magazine Reprint

Land use has so many implications: it includes the physical make up of the land itself, people and their housing, their transportation, their demands for physical services and the subsequent pressures on governmental units to provide those services. At what level should these decisions which affect the land and its people be made? How can we protect the land and preserve the rights and the needs of people?

State

Agencies involved in Land Use

Minnesota Pollution Control Agency

State Planning Agency

Environmental Quality Council

Department of Natural Resources

1935 W. County Rd. B2 Roseville

Capitol Square Bldg. St. Paul

Capitol Square Bldg. St. Paul

Centennial Office Bldg. St. Paul

Summary of E.Q. meeting April 29

Ann Thomas reported on training session on National Water Quality Act 1972 and on National Pollution Discharge Elimination System (NPDES)

A training program for citizens to familiarize them with the permit system will be held in two areas--Duluth and Minneapolis; the latter one will be May 30 Henn. Ave. Methodist Church 4-9 Dinner \$3.50

Two other meetings--hearing on MPCA Program Plan for Water Pollution Control for 1975 May 10 MPCA Board Room (9:00 a.m.) hearing on Minn. request to take over NPDES. 9:30 May 15 Holiday Inn 1313 Nicollet Ave.

She stressed that the MPCA be questioned at the May 15 meeting to be sure that are qualified to take over the program.

Lenore Parham will prepare a fact sheet from the materials supplied to familiarize Leagues with the process of permits for NPDES and after listening to the tape recording consider the possibility of re-recording essential parts of it and make it available to Leagues.

Lenore Parham discussed the possibility of a short course on water to be given by U. of M. professor Henry Hall. She will let him know of our interest and pursue the subject further.

The solid waste slide show was discussed; Leagues have been asked to indicate if they will be responsible for a showing in their community.

Discussion on the request for information on Copper-Nickel Mining and its environmental effects; Mary Poppleton will gather information for a fact sheet for interested Leagues. It was suggested that we ask DNR to be put on mailing for all information, i.e. meetings pertaining to Copper, Nickel mining.

The committee felt we should do an up-date on air, water, solid waste along with complete consensus working for the benefit of new E.Q. chairman. Mary Watson will explore the idea further at Leadership workshop.

State League should provide a clearing house for Leagues to let them know what other Leagues are doing in the EQ field. Mary Watson will check annual reports and provide this information.

Discussion on legislative priorities--deposit legislation, land use, wetlands, and erosion and sedimentation. Committee decided we should not compromise on beverage container (ie. returnable bottles and all steel can proposal). Discussion on League's responsibility to coalition group for financial help for materials on non-returnables. Committee decided we should be responsible for a portion of the cost.

FINANCING GOVERNMENT in MINNESOTA

It's been about six years since any substantial activity has occurred on the financing government topic--either in study or action. There was one notable exception: the League did wage a "vote yes" campaign in support of the amendment on the ballot in 1970 allowing the Legislature to redefine exempt property. It testified both before and after the amendment passed.

State convention delegates have repeatedly voted to keep the subject on our program, where it has just languished. The 1973 state convention called for an update on tax information. The March 1974 Minnesota VOTER provided, within the limitations of space, that update.

What seems to be the problem? Are we satisfied/complacent/apathetic/resigned about taxes? Is it too big and complex a subject to attempt to understand? Do we think that there's nothing we can do about taxes anyway--aren't they here to stay? Why have we been content to hold a position all of these years without bringing our members along?

Could the answer be reluctance, even fear about the difficulty in understanding so intricate a topic? We need to remind ourselves that members who joined League since 1968 have probably had no background at all in financing government and that those of us "old" members who were involved in the 1965-68 study have probably forgotten much of what we learned at that time.

League members are anxious to learn and become informed. The study of taxation is admittedly a difficult one for non-experts, but certainly not impossible. We've done it before and we can do it again! Once we ~~begin~~ pick it up we will find that it is totally engrossing and fascinating. It's such a vital part of the economic well-being of every Minnesota citizen.

What should you do? Put it on your calendar for next year; schedule unit meetings. Begin your research by reviewing the League publications (see the bibliography in the March '74 VOTER). Some of the facts are out of date, but you will gain an understanding of the basic concepts of Minnesota's

tax structure. Refer to the VOTER for recent changes in tax laws. You and your League members will be informed citizens--much better informed than most of your friends and neighbors.

In order to effect change we must have an informed basis upon which to act and react. Fair and equitable taxes for all Minnesotans is a viable goal. The League can help to make it happen.

OUTLOOK FOR WORK
EDITORIAL/PUBLICATIONS

This is the time of year when we check inventory to make sure that we have the publications necessary to do our usual sparkling, intelligent job.

You, as First of all ... you, as publications chairman. You will want at your
Pub. Ch. fingertips the yellow, fold-out state PUBLICATIONS CATALOG, dated February
1974. If you don't have it, please order it; it's free.

You should also have the national catalogs. These appear in the National VOTER magazine. The two in use now are dated 'spring 1973' and have these titles: CATALOG FOR LEADERS, CATALOG FOR MEMBERS AND THE PUBLIC, and then there is a supplement to CATALOG FOR LEADERS dated 'fall 1973.' New ones should appear in the fall issues of the National VOTER.

When you order publications, keep these things in mind. State publications are ordered from the state office (555 Wabasha, St. Paul, MN 55102); the order must be for at least \$1.00; your League will be billed for the order.

Order national publications from the national office (1730 M Street NW, Washington, DC 20036); payment must be included with orders to national.

Plan ahead to allow ample time for ordering and shipping ... two to three weeks, please.

Helping Board Included in the OUTLOOK FOR WORK mailing is another important tool, GUIDE TO PUBLICATIONS FOR LOCAL LEAGUE BOARD MEMBERS. Have each of the directors on your Board read the section pertaining to her so that she knows what publications she should have in her portfolio. If she can't find the publications, you'll want to order them for her. Many of the things found on these sheets are not found in the publications catalogs because they're housekeeping tools like lists of local League presidents, reply cards for Time for Action, etc., so the entire Board should go over this guide carefully.

New Publica- State publications are geared to a two-year cycle, following each state
tions Convention, so this year is supposed to be a light year. However, we do
have these new publications on the schedule:

- DIGEST OF MINNESOTA ELECTION LAWS AND MINNESOTA SCHOOL DISTRICT
ELECTION LAWS - this is being reprinted to include latest
election laws. Publication date is July-August.
- INDIANS IN MINNESOTA - this is a biggie and will be cause for much
promotion, distribution and hoopla. It's presently out
of print, and we're happily piling up back orders for the
new edition. At this moment, it appears that the new
edition will be at least a 50% revision (many, many things
have happened in Indian affairs within the past two years)
so the rewriting task has been laborious. At this point
in time (May 10) the text has passed through the hands of
one writer, two rewriters, one editor, one typist and is
being read by on-Board readers and by off-Board expert
readers. It will go to the printer on June 1st and should
be off the press about August 15th and should be in your
hands by September 1st.
- CORRECTIONS Publication - Program people are aiming for an October
1st publication date. However, wise Leagues will schedule

corrections meetings to allow extra time for the appearance of the publication. League publication standards for thoroughness and accuracy require that extra checking of sources and figures and references; and League writers are all volunteers just like you so our deadlines are not guarantees.

VOTERS GUIDE - This is a special edition of the Minnesota VOTER which will be a 'meet the candidates' issue for statewide office and congressional offices in the Nov. 5th general election. This issue is a four-page tabloid newspaper which will go to press as soon as the primary election vote is counted on September 10. It should be off the press on Friday, September 13. Being a VOTER, it automatically is mailed to every League member, but if you want extra copies for community distribution, you'll want to order these in advance. (They'd be especially great for students away at school and servicemen. Check your files for the 1970 September-October issue, printed in blue and red, so you know what we're talking about.)

Back-ground For You As part of Board orientation sometime this summer, you'll be reviewing the LOCAL LEAGUE HANDBOOK. This includes a chapter on "What Every Board Member Should Know about Publications." Read this. In addition, you should have in you files (if not, order) a salmon-colored mimeographed publication called PUBLICATIONS, A HOW-TO GUIDE from the LWVMN (40¢). This tells you how to write and publish at the local level, how to promote, etc.

Your Job Outside the League Your job and that of the public relations director dovetail in the task of distribution of League publications. However you decide to share the responsibility, you should consider these aspects every time a new League publication is announced:

- should it be an every-member publication? The budget will decide this more times than not. If it can't be an every-member piece, offer it for sale at unit meetings, or review it in your bulletin so that members know about it. It would be good Public Relations to send reviews to your local newspaper so that the public could order also.

- should it be distributed to you junior, senior high schools?

Library?

Civic Organizations?

Finance Contributors?

Radio Station?

Newspaper editor?

Council members? School Board members?

Legislators?

Newcomer organizations like Welcome Wagon?

(This need not be FREE distribution, of course. For some, you might want to show it to them and ask if they would like to order it for their own use. Schools, libraries and civic groups could be approached on this basis.)

- every time your League has a general meeting or exhibits somewhere or does anything at which people gather, display League publications. (One example - the national publication, WHEN YOU WRITE TO WASHINGTON, should be a best seller these days!)

Keep this thought in mind. Publications serve no purpose on the shelf. LWVUS and LWVMN get the publication to you; it's up to you to get it to local members and to the public. Have a good year!

Outlook for Work

Corrections: Study of the organization of both adult and juvenile correctional systems

Dimensions:

- a. Philosophy of rehabilitation and institutionalization (analysis of recidivism)
- b. Facilities
- c. Personnel
- d. Adult Corrections Commission, Youth Conservation Commission-- personnel, powers, procedures
- e. The interface between judiciary and corrections; i.e. sentencing, probation
- f. Alternatives

Corrections is beginning its second year as a study item. It is proceeding according to the original schedule and plan: in the first year learn what the Minnesota system is; look at local and county facilities and resources in the community; gain an overview of the system. Committee guides 1 and 2 as well as the completion of the questionnaires were designed to do this.

The outlook for the coming year, the second year, is:

1. October 1.....publication release.

The publication will concern itself with corrections in Minnesota. It will incorporate and report in greater depth information on state institutions and their programs as well as include much new material. It will be objective in presentation. Because changes are constantly occurring within the system, consideration will be given to making the publication easy to keep up to date.

2. October 14....workshop

A workshop on corrections will be held in the metro area. It will be planned to augment the fine workshop presented by the St. Louis Park and Edina leagues in last January. Planning now underway calls for the first formal announcement of it to go to local leagues in July and for all registrations to be made by October 1. The workshop will concentrate on material related to consensus areas.

Plan to set aside the day NOW so your league will have the advantage of being able to come.

3. March 24, 1975 ...deadline for return of consensus to state office.

To meet this deadline, local leagues will want to program study, discussion and consensus taking prior to March 1. Consensus questions will be "pretested" on non-committee members to aid the committee in writing understandable and unbiased questions which will lead to workable positions if consensus is reached. The questions will be available no later than October 30.

We realize this study is but one item of a total program and that it must take its turn. So rather than suggest a specific month for presentation, plan on ~~XXXXXX~~ basis of when the publication and questions will be available and when the deadline for consensus return is.

By request The slides presented at state council and showing state institutions are now available for use by local leagues. There will be a charge of for handling and postage. Contact the office if you want to borrow them.

OUTLOOK FOR WORK
1974 VOTERS SERVICE

Educating citizens is an enduring goal of the League. Good Voters Service does just that.

So be prepared! Read (again?!) your Local LEAGUE HANDBOOK and your VOTERS SERVICE HANDBOOK. These are basic tools to help you. A checklist of other publications that should be part of your Voters Service file will be available in June.

Recruit and organize your committee. Think of new League members as you recruit as well as experienced ones. Then plan together, keeping in mind the 1974 Minnesota Election Calendar.

Get to know your local election officials - do they need help with voter registration, training election judges, etc. - offer League assistance.

Remember that community celebrations and fairs are held during the summer months. They may be the perfect opportunity to begin your Voters Service.

A campaign techniques kit will be available by mid-June to be used and publicized in your communities. It is planned to encourage qualified people to become candidates. Contact community organizations that might be interested.

The Secretary of State is publishing a pamphlet about elections. It is designed to answer some of the general questions voters may ask, as well as explanations about the proposed constitutional amendments. The pamphlet is scheduled to be available by early July - more about it in the June Board Memo.

Candidates Meetings - put your League's experience to work. You have used several techniques with your candidates meetings in the past two years - forums, meetings, coffees, radio and TV programs. Be sure to include your legislative candidates as well as local and county candidates. A Voters Service Ad Hoc committee could be useful in cooperating with neighboring Leagues for candidates meetings. (See Ad Hoc Committee guidelines your president received at Council '74 for suggestions about this.)

A Voters Guide, available by Fall Workshops, will contain replies from candidates questionnaires for Congress and statewide offices. Copies may be ordered for local distribution along with your own replies from candidates for legislative and local offices. More information soon!

ABC Election Reporting: The League of Women Voters of Minnesota has again contracted with ABC News to report election returns in selected key precincts across the state. Proceeds from this project are included in our '74-'75 state budget. More information will follow when key precinct data is available.

So now we're up to the second week of November. Let's evaluate what we've done. In August you'll receive a form - use it as a guide for your planning and in November as a report for all the V.S. projects you have undertaken. Please return the completed form to the state office by December 1, 1974.

For the winter of '75 consider nonelection Voters Service. That could include special projects to reach the broad spectrum of persons in your communities. You probably reached them in the fall so build on that. Senior citizens, youth groups, minorities, new citizens offer opportunities for Voters Service tailored to their needs and concerns.

VOTERS SERVICE CALENDAR

- Summer: Committee recruitment and assignments
July 2 - FILINGS OPEN
Campaign techniques kit available
Dissemination of registration, voting, and filing for office information
July 16 - FILINGS CLOSE
Assemble and distribute candidate information before primary election
August 20 - LAST DAY TO REGISTER BEFORE PRIMARY ELECTION
- Fall: Continue distribution - voting information
Pre-primary candidates meeting
September 10 - PRIMARY ELECTION
State Voters Guide
October 15 - LAST DAY TO REGISTER BEFORE GENERAL ELECTION
Candidates Meetings
November 5 - GENERAL ELECTION
Key Precinct Election Reporting for ABC-TV
Evaluation of fall Voters Service activities
- Winter: Emphasis on nonelection Voters Service
- Spring: Candidates Meetings for school board
1975 May 20 - SCHOOL DISTRICT ELECTIONS

OUTLOOK FOR WORK

(KNUTSON)

ORGANIZATION OF STATE GOVERNMENT

Support of improved structures and procedures for the Minnesota Legislature and the Executive Branch. Support of easing of the amending process.

Although no new study is planned, ACTION under Organization of State Government has two areas of priority: Constitutional Amendment Promotion and legislative reform-reapportionment and reduction of the size of the Legislature.

CONSTITUTIONAL AMENDMENT PROMOTION - The League of Women Voters of Minnesota will actively support the passage of two of the three amendments to the Minnesota Constitution on the November 5 ballot.

Amendment #1 "Shall the Constitution be amended in all its articles to improve its clarity by removing obsolete and inconsequential provisions, by improving its organization and by correcting grammar and style of language, but without making any consequential changes in its legal effect?"

Amendment #2 "Shall the Minnesota Constitution be amended so future constitutional amendments will pass if approved by 55% of the voters voting on the issue or a majority of those voting in the election?"

Each League should have an amendment chairman; this may be your Action member or an off-Board appointment. KEEP this separate from Voters Service. A promotion guideline with suggestions and information will be available early this summer to aid you in your community campaign.

PUBLIC AWARENESS TO THE AMENDMENTS IS ESSENTIAL.

LEGISLATIVE REFORM -

Reapportionment-- As the memories of the 1972 reapportionment fade in the minds of the legislators and the public and new members are elected, the chance for a repeat performance after the 1980 census becomes more likely as each session passes without action. The League will continue to work for the passage of an amendment to the Constitution that will guarantee a method of regular and equitable reapportionment. Refer to PROGRAM FOR ACTION; Background for Action - Support of a proposal for an amendment to the Minnesota Constitution providing for congressional and legislative reapportionment by a commission. 8/24/73; and Capitol Letters-1973 and 1974.

Reduction of the size of the Legislature-- The issue for further legislative reform in the areas of size, salary, staff, committee organization and flexible sessions has already emerged with the formation of a Senate minority committee to discuss the merits of a full time-part time Legislature. Two hearings have already been held, one in St. Paul on 4/22 and the other in Rochester 5/6. Leagues will be notified as to future outstate hearings. Also, the formation of a bicameral, bipartisan committee with citizen

representation is anticipated. Information relating to the two committees will be sent to Leagues as the proceedings continue.

A background piece will be prepared with an August due date to bring members up to date on all the ramifications of reducing the Legislature as it relates to our position. It is expected that we will want to be adequately informed to stage a massive drive for public support.

Background materials: PROGRAM FOR ACTION-1973-1975
Legislative Action Guide-8/71
Background-4/73, p. 4-5
Testimony given 3/1/73

A non-League publication, The Sometime Governments, A Critical Study of the 50 American Legislatures by the Citizens Conference on State Legislatures, 1971. Bantam Books.

Legislative action in other areas under Organization of State Government will receive attention as issues emerge based on the need for LWV support and woman power available. (I guess that should be people power..)

REPRESENTATIVE GOVERNMENT

ACTION to promote an open governmental system that is representative, accountable and responsible to all citizens, emphasizing comprehensive reforms in campaign financing and in congressional structure and procedures. NB (This is the proposed wording for the '74 Convention.)

U.S. CONGRESS-- Action within this area is indeed a priority although overshadowed by interest in campaign finance and other activities at the Capitol. Annual reports indicate strong membership interest for continued action and membership updating. To keep members informed through bulletin articles and information meetings, refer to
Study and Action-'72-'74
Community Guide-Congress: A Time for Renewal
Reports from the Hill
Testimony-9/21/73 on Reform of House Committees

At the local level Leagues may take action on the Congress position providing the membership is a) knowledgeable and informed and b) support the proposed action. This also applies to action taken by state League and ILOs.

District of Columbia: With the passage on May 7, 1974, of the charter for partial home rule for the District, the emphasis of League action will move to support full congressional voting representation whenever timely.

APPORTIONMENT-- League action should continue primarily at state and local levels to work towards apportionment based on population of all elected governmental bodies. See Organization of State Government.

DIRECT ELECTION OF THE PRESIDENT-- You have indicated membership interest in your annual reports. League position was reached in early 1970 and much congressional action occurred then but little since. Increased interest could be anticipated with

the upcoming 1976 Presidential election. League will take action when appropriate.

To plan an information meeting, refer to

Study and Action, '72-'74, pp. 26-27 and 42

Who Should Elect the President?

Testimony-9/26/73 in support of direct election

The state office also has a 25-minute slide presentation (with script) prepared by the U.S. Chamber of Commerce which offers a quick understanding of our present electoral college system and four major reform proposals. Since the presentation emphasizes the Chamber of Commerce position and we have since reached our own position with no new consensus intended, we suggest you edit the script accordingly.

NB. Direct Election really goes under Election Laws if we are following the same procedure. It is available and is it still an appropriate informational tool?

MAY 6 1974

OUTLOOK FOR WORK - MEMBERSHIP (atchison)

Membership is the concern of every single member of League. The reasons are obvious, but sometimes the responsibility is easy to forget. This year the Leadership Workshops will concentrate on that every member responsibility for membership--and especially the Total Board Responsibility. We will urge every local League to have a PLAN--one that provides for flexibility of participation, thorough orientation of new and old members, and administration of the work of the League in such a way that members get maximum satisfaction from their League activities.

We hope that every Membership Chairman will have the opportunity to participate in the Leadership Workshops. If you do not, you will find lots of help in the printed materials available from the State ~~office~~ and National offices.

New this year:	Ideas for Total Board Emphasis on Membership	5¢
	Membership Committee Check List	3¢
	Job Description for the Membership Chairman	10¢
	How to be a League Member	3¢
	These were provided at the Workshops, or may be ordered from the State Office	
	Membership Involvement and the Unit	5¢

Other membership helps are listed in the State and National catalogs. Be sure to read them, as well as the Local League Handbook. All of these will provide invaluable information and suggestions for helping you to meet your goal--but first you must have a GOAL and a PLAN! Let's make this a Great Growing Year for LNW!

Remember these dates:

- October 1 - Complete membership list due in State Office.
- October 13 - Membership Week begins with the Corrections Workshop preceded by lots of publicity and visibility for LNW. Membership and Public Relations will work together to capitalize on this great opportunity for League members.
- January 1 - Membership report (count as of Jan. 1) due in State and National offices.

FLEXIBILITY ORIENTATION ADMINISTRATION

OUTLOOK FOR WORK - EDUCATION (atchison) This is only an outline--will write later

Position statement:

Council direction--develop information on the effect of levy limits on local school districts.

ready by January 1

Issues to watch: report on sex bias in State Department of Education
results of state-wide assessment
pressure for accountability (MACI workshops in Duluth, St. Cloud, Mankato)
pressure from suburbs to lift levy limits
how to reconcile with "equal" opportunity
on the National scene:

at the local level - school surveys and budget watching will help you to know whether your school district is "accountable"
Remember State position calls for increased State responsibility and equalization
Referendum support can be based on local studies and consensus only.

OUTLOOK FOR WORK
HUMAN RESOURCES/EQUALITY OF OPPORTUNITY

The Human Resources/Equality of Opportunity portfolio is a many-faceted thing and action is limited only by the interest and concern of the chairperson and local League members. Member interest can usually be stimulated by making the members aware of the problems and how they may be remedied. The HR/EO portfolio has not been a study item for several years and consequently many new members are not acquainted with all the action areas nor do they have the necessary background information. Updating members on the position is a major responsibility of the Program chairman. Involve the Membership chairperson in preparing ways that will be especially valuable to new members.

SOME ACTION SUGGESTIONS

1. Indians - the book, INDIANS IN MINNESOTA, will be available this fall. Plan now to use the book to update League members. Work with the Publications chairperson in planning ways to publicize the book in your community.
2. Housing - many laws were passed during the 1973-74 legislative sessions. How will they affect your community and what can you do to implement them? Metro Area chairperson may want to receive the reports published by the Metropolitan Council Housing program - 300 Metro Square Bldg., St. Paul 55101.
3. Equal Rights Amendment - update new members. Although a bill to rescind ratification of the ERA receive little support and died in committee during the 1974 session, we must continue to provide information to the public about the ERA. A packet of ERA material is available on a loan basis from the state office.
4. Guidelines concerning elimination of sex bias in schools will be formulated by the State Board of Education this year. When they are available, work with the Education chairperson to inform members, citizens and local school officials.
5. Work with EQ chairperson in the development of the Land Use study. Although the Action chairperson is responsible to respond to Call to Action, the Human Resource chairperson is responsible for providing the factual material needed for a response.

Publications useful for Human Resources/Equality of Opportunity:
Report from the Hill (national)
Capitol Letter (state)
PROGRAM FOR ACTION (state)
Study and Action (national)

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VOTER meeting scheduled for May 16, after OUTLOOK FOR WORK.

VOTER will consist of six issues this coming year, beginning with July-August VOTER; therefore, instead of a Program VOTER, Board should think in terms of F & I's.

OUTLOOK FOR WORK
BULLETIN EDITOR
(Amundson, Minnesota VOTER ed.)

Why are you your League's bulletin editor? You're creative! You're artistic? You've got style! A sense of humor maybe? A flair for writing? You own a typewriter! You know somebody who is willing to mimeograph your League bulletin? You're even tempered, I'll bet. A pushover for the later (after your deadline) article and for the telephoner who says she'll just give you a few facts and you can write the article because you're so good at it. Or wasn't anyone else willing to take over the bulletin and it looked like your League wouldn't have one unless you did?

To all bulletin editors who were chosen for any of the above "right" reasons--learn how to be a good bulletin editor and enjoy it--even on a small budget! (At the Leadership Workshop counterpart sessions for bulletin editors--in May of even numbered years--experienced bulletin editors and new editors talk over their problems and get some new ideas for improving their League's image through the bulletin.)

Here are a few suggestions to make your job easier. Read or reread your Local League Handbook, page 51--"What Every Board Member Should Know About the Bulletin"--and the June 1972 OUTLOOK FOR WORK message to bulletin editors if it is in your file. See what other bulletin editors are publishing--ask another League for a copy of its bulletin and cover the postage at least (a list of local League presidents and their addresses is included with this OUTLOOK). Bulletin Editor's Guide, published by LWV of New Jersey, 460 Bloomfield Ave., Montclair, N.J. 07042 in 1966 and priced at 35¢, should be in your file. Although League terminology is a trifle dated, it is still a worthwhile how-to booklet.

Additional things to include in your bulletin: Names, address,^s phone numbers of president, editor and membership chairman (many Leagues send bulletins to prospective members); your League's OUTLOOK CALENDAR in your first bulletin of the League year; a calendar each month of League events or meetings your members will want to be reminded about. Many Leagues include a membership roster in one of the early bulletins of the League year or issue a separate folder with roster, League OUTLOOK CALENDAR and pertinent voters, service information (election dates, municipal officials and regular meeting dates, etc.). If you issue a separate roster-Calendar-info. folder, please send one to the state office.

And with the recent national Convention's emphasis on action in mind--when you meet ^{with} your Board, consult with each member on ways to cooperate through the bulletin. And if you do all of the above, you'll have a good bulletin your League members can enjoy. And how can you enjoy it?--By being creative, adding flair even on a limited budget, and by being innovative within your League's limitations. We hear that part of the pleasure of volunteer work is the freedom it gives one for creative self-fulfillment. How better ~~than~~ ^{with} something tangible--your local League bulletin? (Let some of the other League members help you so that they will get some enjoyable self-fulfillment too!)

Bulletin Copies to State and National: Send three (3) copies of each issue to the state office (555 Wabasha, St. Paul 55102). Send three copies to national (1730 M St., N.W., Washington 20036). Send one copy to your League's consultant (list included with this mailing). Send one copy to Jeanne Malchon (Richard, 2400 Pinellas Point Drive S., St. Petersburg, Fla. 33712. (national Board member designated to receive Minnesota bulletins). Send one copy to Irene Janski (O.J.), a national Board member from our state, 6500 2nd Ave. S., Richfield, Mn. 55423.

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