



League of Women Voters of Minnesota Records

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LWVMN

550 Rice Street, St. Paul, MN 55103

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To: LWVMN Board
From: Anne Borgen
Subject: Board Retreat on June 6 & 7
Date: 5/23/95

BOARD RETREAT NOTICE

Tuesday and Wednesday
June 6 and 7
1pm - 3pm
Mount Olivet Retreat Center

Welcome to the 1995-97 LWVMN Board! Thank you for accepting the privilege and the responsibility to lead this organization for the next two years. The purpose of the retreat is to help us forge an effective team ready to meet the opportunities and challenges ahead.

Our major task will be to decide our goals for the next two years and to define our roles in meeting them. We will also hold brief board meetings - discuss office procedures and the board/staff relationship and expectations - make calendar decisions - get to know one another better. I am confident that we will also have a good time. One of the best kept secrets about League is that we have fun together even as we tackle serious issues.

For those who have not been there, the Mount Olivet Retreat Center is south of the metro area in a pleasant rural setting near Northfield - a map is included. LWVMN covers all of the costs. Meetings and meals (dinner, breakfast, lunch, snacks and beverages) are in the conference center. Double rooms with a private bath and air conditioning are in a building next door. There are paths for walking and a pool. Dress is casual and comfortable.

We can check in as early as 1:00 pm on Tuesday and will begin our meetings at 2:00. Please note the time change from the 3:00 pm in your earlier memo. This gives us just a little more time together without additional cost. We will end promptly at 3:00 pm on Wednesday. Please come to the desk of the conference center when you arrive to check in and pick up a room key. **Please call the office to let Sally know if you do not plan to be there the whole time so that we can give the Retreat Center an exact count for meals and lodging.**

The board meeting agenda will be provided at the time of the retreat. If you need time on the agenda, please return the request at once or call Sally with that information.

Board meeting days and times will need some creative thinking to meet the needs of everyone as best we can. Please bring your calendar and as much flexibility as you can muster. This decision is always a challenge.

Please bring the description of your board portfolio with you to the retreat. Some of you have already made comments and suggestions about ways to improve or change the job. I hope that the rest of you will think about yours in the next few days and jot down your comments. Is the description clear; does it match your interests and skills (expertise is not necessary - we have great staff support and mutual board support); do you have questions about your responsibilities?

After setting our goals and priorities for the next two years, we need to look at how we, as the board, will meet them. Our portfolios should work both individually and collectively toward accomplishing those goals. Committees are one way of insuring that information is shared and efforts are coordinated. I'll have some suggestions for a place to start. Since some of the portfolios are new ones, a couple of them still not filled, and the future always holds surprises, revisions may be needed as time goes by.

I really look forward to this opportunity to get together for the first time and to working with you for the next two years. It is my hope that we can not only carry out our state activities, but provide assistance and transmit enthusiasm to and between local leagues so that this organization may continue to serve its communities for many years to come.

Enclosed:

Board List

Request for time on the board meeting agenda

General background information for the board

GENERAL INFORMATION FOR STATE BOARD MEMBERS

State Board Members are chosen for their experience, effectiveness and willingness to share in the overall responsibility of setting policy for the League as a whole as well as their ability to manage a portfolio. The Board of Directors of the LWVMN discusses and approves, modifies or rejects projects, policies and programs initiated by Board committees or suggested by off-board members. Responsibility for implementation is delegated to the Board members/committees or staff concerned. LWVMN board members also serve on the LWVMN Education Fund Board which deals with education projects funded by tax deductible donations.

Board Materials:

It is a good idea to keep a loose-leaf notebook of the many materials that you will need for reference - perhaps two of them - one for general board information and another for your own portfolio.

You should have copies of the current state and national Programs, Bylaws, and Budgets; a list of local League presidents; a list of the state board and committees; a list of the national board; office policies, board norms; the Outlook Calendar and Counterpart Communiqué; Board Memos; etc.

Material relating to your committee and/or portfolio could be kept in a second notebook or file. Filing styles vary, but be sure to work out some system for keeping a record for yourself and your successor. Minutes of meetings and copies of correspondence are important legal and historical records. Keep copies of project proposals, project director job descriptions, contracts and reports, samples of publications, invitations, tickets, programs, etc. It is often useful to refer to previous projects - both to avoid reinventing the wheel and to avoid past mistakes.

You will receive copies of all materials sent out by the state and national offices as well as state board agendas and minutes. Read and save what you need or want.

Board Meetings:

There are eight regular meetings at the times and dates set by the Board at the beginning of each year. They are usually held in the large conference room in the lower level of the Minnesota Women's Building at 550 Rice Street. They start on time and every effort is made to end promptly as well. If you must be absent from a meeting, please call the office to let us know.

About two weeks before each meeting you will receive a form to request time on the agenda if you have a matter to present for information, discussion or action. Any action item should include a written motion. Please return the form promptly because an agenda packet is mailed the next week to enable members to review

materials before the meeting. If you have questions about what needs to come before the board, don't hesitate to ask.

Parking: There is on-street parking from 9 am to 4 pm on Como Avenue, one and two hour parking on Rice and Charles streets (watch the signs) and (except at lunch time) there is usually space in the front two thirds of the dirt lot across Charles Street.

Lunch: The Executive Director orders catered lunches for the board meetings unless you tell her that you do not want one or will not be there. The cost is usually about six dollars. Pay Sally at the meeting. Coffee, tea and bottled water are provided without charge. There is a pop machine in the building.

Calendar: Please let Sally know when you schedule committee meetings, funding calls, office work sessions, mailings or personal vacations so she can put it on the bi-monthly calendars handed out at each board meeting. She also sends out a weekly schedule of work in the office.

LWVMNEF

The Education Fund board has the same members as the Minnesota board, but meets separately to set policy and to consider approval of state and local league projects for tax deductible funding. A preliminary committee looks at the proposals and makes recommendations to the full board for final approval.

Many of our projects are carried out through LWVMNEF including all voter service and citizen education activities. Expenses associated with Ed Fund projects should be reported on the pink voucher sheets. Proposals and budgets are also printed on pink to differentiate them from the green used for LWVMN. There is a separate Ed Fund letterhead for correspondence.

The relationship can get complicated. Although LWVMNEF owns the building and leases space to LWVMN, it has no staff and it purchases fiscal and administrative services from LWVMN. The two budgets are separate but related with decisions made in both boards. Feel free to ask questions about all of this as they occur to you.

Board Memo:

The Board Memo is our means of communication with local leagues. It is mailed first class to local league presidents soon after each board meeting. Your article is due the day of the Board Meeting. A look through old memos can give you ideas for what to include.

This is an opportunity for you to explain briefly to your local league counterpart and board what is happening in your area. It should contain all the information on your program or job area necessary for them to know to carry out their own jobs. That information may involve:

- action opportunities at the Legislature or elsewhere,
- notices of meetings, workshops or conferences,

- publications or information of interest,
- plans for your portfolio (voter service, membership, field service, etc.) that may affect them,
- requests for information or assistance,
- an alert to watch for material in the 3rd class mailing.

The 3rd class mailing follows the Board Memo in a couple of days. It is a bulk mailing of materials for the local presidents to distribute to appropriate members. It might include membership brochures, flyers, study materials, publications, etc. intended for every member or just a packet for your counterpart. Please let the office know when you have items to include and have the materials there on time - at the Board meeting or the deadline on the calendar.

Please observe these deadlines. Material for the memo must be typed, edited, collated and mailed. This affects the schedules of several people who have a lot of other duties too.

The Voter:

The Voter is our only direct every-member publication. It is the responsibility of the whole Board to provide ideas and content. You may be asked to write an article for it from time to time. Once again, please observe the deadline as a courtesy to the Voter Editor who has a deadline of her own to meet !

Mailings to the Board:

Every board member receives the Board Memo and enclosures, a duplicate president's mailing from LWVUS, copies of testimony and all publications, as well Board agendas, minutes, etc.

Folders:

Each of you has a folder on the counter across from the front desk of the office. The file order begins with the officers and then is alphabetical. Messages and materials that come during the week are placed in the folder. (Every effort will be made to pass on urgent messages by phone as well.) You will also find it useful to place memos and messages to staff and other board members in their folders. Please check and take the contents of your folder whenever you are in the office. Materials that accumulate by the end of the week are mailed to you each Friday.

Budgets:

Each of you should be aware of the current budget for your portfolio - please make an appointment with the Executive Director to discuss this if you are new to the process. Some projects on the budget are not yet funded or only partially funded. Spending decisions must often altered during the course of a project. Occasionally, when money is tight, the whole Board must set priorities among all possible activities.

Staff support (typing, copying, mailing, phoning, attending meetings, etc.) and administrative overhead are assigned to each budget category. Those are the costs of maintaining an office and staff and must be added to other project expenses - just don't be surprised to see them.

Please notify the Executive Director as far ahead as possible when you plan to need staff or use the office space or equipment. All requests for staff assistance must go through her, not directly to the staff person. The office is a very busy place and usually operates from a priority schedule. The Executive Director will be happy to help you plan the most efficient and effective way to accomplish your task.

Keep a record of committee and portfolio expenses to submit on the pink (Ed Fund) or green (MN) vouchers at the board meetings. Identify what the expenses are for since there may be several categories. You may expect reimbursement quarterly; if it is necessary to receive it sooner, please let the Executive Director know. Some members donate the cost of their expenses, but please report them anyway so we know the true cost of doing business.

Correspondence:

All material - letters, press releases, flyers, action releases, announcements, Board Memos, Voters, etc.- that goes out in the name of the League must be read and approved by the Executive Director or President. Please date and identify everything you write and make a copy for your own files and for the office files. (State program materials such as studies and other major publications have a set process of review which you may need to know if you are involved in such a project. Direct questions to the Executive Director.)

Local Leagues:

The future of League at every level depends on our ability to maintain the vitality of the network of local leagues who carry out our mission in communities across the state. While we have our own work to do at the state level, it is the responsibility of each of us to consider the needs of our local leagues. Some portfolios are directly involved in such service, but all of us may be called upon to provide it through telephone conversations, workshops and personal visits. We should include the impact on local leagues and membership in everything we plan to do.

Committees:

All board members will serve on a committee - the structure varies at the discretion of the president and board. The president and executive director are ex-officio members of all committees and attend if they are needed. Committees provide a way to plan our portfolios within broader policy areas and an opportunity to discuss and coordinate plans. Some will meet often and others only as necessary. Action meets every week during a legislative session and seldom the rest of the year. Voter Service naturally meets most often during the election season. Committee chairs are responsible for setting the agendas and keeping the minutes on file. Policy and project proposals made in committees are sent to the whole board for final approval.

THE LWVMN OFFICE
What Board Members Need to Know

Coffee Break Etiquette:

Coffee, tea, cold beverages and snacks are available in the office and there is a pop machine in the lower level kitchen. Please pay for your snacks as indicated on the box and pay the secretary 50 cents for pop or water from the refrigerator.

Contributions of coffee, candy and snacks for the jars at the entrance, cups and napkins are gratefully accepted. Please bring and maintain your own mug or paper cups.

If you wish to serve refreshments at a meeting, please plan to provide the plates, cups, napkins and goodies. There are carafes for coffee or hot water and you may use the office coffee maker and coffee or tea. While the staff is often willing to help if they have time, the responsibility for setup and cleanup belongs to each committee or board member.

LWVMN Board Retreat Schedule

June 6-7, 1995

Mt. Olivet Retreat Center

Tuesday, June 6

1:00-1:45 Check in

2:00 Welcome & Introductions/Borgen

2:10 Convention Report & Discussion/Sawyer, Thompson, & all

3:00 Break - refreshments

3:15 LWVMN & EF Orientation/Sawyer

5:00 Break

5:30 Dinner

6:30 Preliminary Discussion of Goals, Priorities & Committees/Borgen & all

8:00 Break

8:15 Survival Experience/Cushing

9:15 Social Hour/Young

Wednesday, June 7

8:30 Breakfast

9:15 Set Goals, Priorities, Committees

10:45 Break

11:00 Set 1995-96 Calendar/OUTLOOK

12:00 Lunch

12:45 LWVMN Board Meeting

1:45 Break

2:00 LWVMNEF Board Meeting

3:00 Adjourn

TABLE OF CONTENTS

PACKET FOR LWVMN, LWVMNEF BOARD AND OFF-BOARD MEMBERS

LWVMN INFORMATION

- Mission Statement (in Presidents' Packet)
- General Information for State Board Members (mailed)
- How to Use the LWVMN Office (mailed)
- LWVMN Bylaws, revised Convention 1995
- LWVMN Policies
- LWVMN Board Norms
- LWVMN Officers & Directors for 1995-97
- 1995-96 Local League Presidents (to be updated as received)
- LWVMN Expense Voucher
- Memo Pad
- Notecard
- Membership Packet
- LWV Button
- Request for time on State Board Agenda form
- OUTLOOK Calendar for 1995-96 (in Presidents' Packet)

Note: In League, a publication from LWVUS should be in your portfolio.

LWVMNEF INFORMATION

- LWVMNEF Bylaws
- LWVMNEF Policies
- LWVMNEF Financial Advisory Board
- LWVMNEF Expense Vouchers
- How to Use your LWVMNEF: A Guide for Local Leagues (in Presidents' Packet)

PRESIDENTS' PACKET

LEAGUE OF WOMEN VOTERS OF MINNESOTA BYLAWS

As adopted by the 1947 Convention and as amended by the
1951, 1953, 1955, 1957, 1959, 1961, 1963, 1965, 1967, 1971, 1973, 1975,
1977, 1979, 1981, 1983, 1985, 1987, 1989, 1991, 1993, 1995 Conventions.

ARTICLE I

Section 1. The name of this corporation shall be the League of Women Voters of Minnesota. This state League is an integral part of the League of Women Voters of the United States.

ARTICLE II

Purpose and Policy

Section 1. Purpose. The purpose of the League of Women Voters of Minnesota is to promote political responsibility through informed and active participation of citizens in government and to act on selected governmental issues.

Section 2. Policy. The League may take action on state governmental measures and policies in the public interest in conformity with the Principles of the League of Women Voters of the United States. It shall not support or oppose any political party or any candidate.

ARTICLE III

Membership

Section 1. Eligibility. Any person who subscribes to the purpose and policy of the League shall be eligible for membership.

Section 2. How composed. The League of Women Voters of Minnesota shall be composed of members of the League of Women Voters of the United States who are,

- a) enrolled in recognized local Leagues within the state, or
- b) enrolled as members at large of the League of Women Voters of Minnesota.

Section 3. Types of Membership

- a) Voting members shall be those citizens at least 18 years of age who are enrolled in recognized local Leagues or are members-at-large in the League of Women Voters of Minnesota.
- b) Associate members shall be all other members who are enrolled in recognized local Leagues or the League of Women Voters of Minnesota.

- c) Members-at-large shall be members who reside outside the area of and are not enrolled in any local League. Dues shall be determined by the League of Women Voters of Minnesota.
- d) Life membership may be granted to any voting member of the League of Women Voters who attains 50 years as a member of the League of Women Voters of the United States. No further dues will be collected, and all privileges will be retained as a voting member.

ARTICLE IV

Officers

Section 1. Enumeration and Election of Officers

- a) The officers of the League of Women Voters of Minnesota shall be a president, a first vice-president, a second vice-president, a third vice-president, a secretary and a treasurer. They shall be elected by the Convention and shall hold office until the conclusion of the next regular biennial Convention or until their successors have been elected and qualified. Two individuals may be elected to share one position, or two positions may be held by one individual elected to the dual-position office.
- b) The officers of the League of Women Voters of Minnesota shall constitute the executive committee. In addition, the President may appoint up to two members of the Board to serve on the executive committee. The executive committee shall confer when immediate action is necessary and a meeting of the Board of Directors is not feasible, and shall in those instances have the powers and duties of the Board of Directors for planning and directing the Program and carrying out organizational responsibilities.

Section 2. The President. The president shall preside at all meetings of the corporation and of the Board of Directors unless the president shall designate another person to preside. The president may, in the absence or disability of the treasurer, sign or endorse checks, drafts or notes. The president shall be, ex officio, a member of all committees except the Nominating Committee and shall have such usual powers of supervision and management as may pertain to the office of the president and perform such other duties as may be designated by the Board.

Section 3. The Vice-Presidents. The three vice-presidents, in the order of their rank, shall, in the event of absence, disability, resignation or death of the president, possess all the powers and perform all the duties of that office. In the event that no vice-president is able to serve in this capacity, the Board of Directors shall elect one of its members to fill the vacancy. The vice-presidents shall perform such other duties as the president and Board may designate.

Section 4. The Secretary. The secretary shall keep minutes of Convention, Council and of meetings of the Board of Directors. The secretary shall notify all officers and directors of their election and shall sign with the president all contracts and other

instruments when so authorized by the Board and shall perform such other functions as may be incident to the office.

Section 5. The Treasurer. The treasurer or a duly appointed representative, shall receive all money due, shall be the custodian of such funds, deposit them in a bank designated by the Board of Directors, and shall disburse them only upon order of the Board of Directors. The treasurer shall present periodic statements to the Board at its regular meetings. The treasurer shall present an annual report, including a report of the League of Women Voters of Minnesota Reserve Fund, to the Convention or Council. The books of the treasurer shall be audited annually and the report made available to the membership.

ARTICLE V

Board of Directors

Section 1. Number, Manner of Selection and Term of Office. The Board of Directors shall consist of the officers of the League of Women Voters of Minnesota, eight elected directors and not more than eight appointed directors. The elected directors shall be elected by the Convention and shall serve until the conclusion of the next regular biennial Convention or until their successors have been elected and qualified. The elected members shall appoint such additional directors, not exceeding eight, as they deem necessary to carry on the work of the League. The term of office of the appointed directors shall expire concurrently with the term of office of the elected directors.

Section 2. Qualifications. Any voting member of the League of Women Voters of Minnesota can be elected or appointed to serve as an officer or director of this corporation.

Section 3. Vacancies. Any vacancy other than in the office of the president may be filled, until the next Convention, by a majority vote of the remaining members of the Board of Directors.

Section 4. Powers and Duties. The Board of Directors shall have full charge of the property and business of the corporation with full power and authority to manage and conduct the same, subject to the instructions of the Convention. The Board shall plan and direct the work necessary to carry out the Program on selected governmental issues as adopted by the Convention. It shall accept responsibility delegated to it by the Board of Directors of the League of Women Voters of the United States for the organization and development of local Leagues, guidance of inter-League organizations, for the carrying out of Program and for promotion of finance programs in the local Leagues. Such local finance programs are requisite to further the work of the League as a whole, including transmission of funds toward the support of adequate state and national budgets. The Board shall create and designate such special committees as it may deem necessary.

Section 5. Regular Meetings. There shall be at least six regular meetings of the Board of Directors annually. The President shall notify each of the directors of all meetings at least one week before any such meeting. No action taken at any regular Board meeting attended by three-fourths of the members of the Board shall be invalidated because of the failure of any member or members of the Board to receive any notice properly sent or because of an irregularity in any notice actually received.

Section 6. Special Meetings. The president may call special meetings of the Board of Directors and shall call a special meeting upon the written request of five members of the Board. Members of the Board shall be notified of the time and place of special meetings by personal telephone contact, telegram or letter sent at least six days prior to such meeting. At the time of a Convention the president may, and upon the request of five members of the Board shall, call a special meeting of the Board by handing the members of the Board a written notice of the time and place of said meeting.

Section 7. Quorum. A majority of the members of the Board of Directors shall constitute a quorum, and a majority of the members in attendance at any Board meeting shall, in the presence of a quorum, decide its action.

ARTICLE VI

Recognition of Local and Provisional Leagues and State Units

Section 1. Local Leagues.

- a) Local Leagues are those Leagues which have been so recognized by the League of Women Voters of the United States.
- b) The Board of Directors shall recommend to the national Board of the League of Women Voters of the United States that it recognize as a local League any group of members of the League of Women Voters of the United States in any community within the state, provided the group meets qualifying standards for local Leagues as adopted by the national Convention.
- c) In the event of recurring failure of a local League to meet these qualifying standards, the Board of Directors of the League of Women Voters of Minnesota may recommend to the national Board that it withdraw recognition from the local League. All funds held by a local League from which recognition has been withdrawn shall be paid to the League of Women Voters of Minnesota. In the event the non-qualifying League is merging with another local League, its funds would go to the merged League minus a reorganization fee paid to and determined by the League of Women Voters of Minnesota.

Section 2. Provisional Leagues.

- a) Provisional Leagues are those which have been so recognized by the League of Women Voters of Minnesota.

- b) The Board of Directors of the League of Women Voters of Minnesota has responsibility for the establishment of new Leagues. For this purpose the Board may organize a group in a community in which no local League exists and shall recommend the group for recognition as a provisional League to the League of Women Voters of the United States when it meets the qualifying standards for provisional Leagues adopted by the national Convention.
- c) In the event of recurring failure of a provisional League to meet these qualifying standards, the Board of Directors of the League of Women Voters of Minnesota may recommend to the national Board that it withdraw recognition from the provisional League. All funds held by a provisional League from which recognition has been withdrawn shall be paid to the League of Women Voters of Minnesota.

Section 3. State Units

- a) State units are those which have been so recognized by the League of Women Voters of Minnesota.
- b) The Board of Directors of the League of Women Voters of Minnesota has responsibility for the establishment of new Leagues. For this purpose the Board may organize a group in a community in which no local League exists and shall recommend the group for recognition as a state unit when it meets the qualifying guidelines as set forth by the League of Women Voters of Minnesota Board of Directors.
- c) In the event of recurring failure of a state unit to meet these qualifying guidelines, the Board of Directors of the LWVMN may recommend that recognition be withdrawn. All funds held by state units from which recognition has been withdrawn shall be paid to the League of Women Voters of Minnesota.

ARTICLE VII

Finance

Section 1. Fiscal Year. The fiscal year of the League of Women Voters of Minnesota shall commence on the first of April each year.

Section 2. Budget. The Board shall submit to the Convention for adoption budgets for the ensuing two fiscal years. These budgets shall provide for the support of the League of Women Voters of Minnesota. The Per Member Payment amount shall be determined for the ensuing two fiscal years only by the delegates at the state convention. A copy of the proposed budgets shall be sent to each local League president at least six weeks in advance of the Convention. The budget shall be adopted by a majority vote of the delegates at the state convention.

Section 3. Budget Committee. The budgets shall be prepared by the elected chair and a committee which shall be appointed by the Board for that purpose at least six months

in advance of the Convention. The treasurer shall be ex officio a member of the Budget committee but shall not be eligible to serve as chairperson.

Section 4. Distribution of Funds on Dissolution. In the event of a dissolution for any cause of the League of Women Voters of Minnesota, all monies and securities which may at the time be owned by or under the absolute control of the League of Women Voters of Minnesota shall be paid to the League of Women Voters of the United States, after the Board of Directors has paid or made provision for the payment of all the liabilities of the League of Women Voters of Minnesota. All other property of whatsoever nature, whether real, personal or mixed, which may at the time be owned by or under the control of the League of Women Voters of Minnesota, shall be disposed of by any officer or employee of the corporation for such public, charitable or educational uses and purposes as may be designated by the then League of Women Voters of Minnesota.

Section 5. League of Women Voters of Minnesota Reserve Fund. The fund shall contain the \$1,000 restricted principal of the Jane Grey Swisshelm Fund and all other monies, securities and property of whatever nature, which the League of Women Voters of Minnesota may receive by gift, bequest or otherwise, which the Board of Directors may designate as reserve funds. Expenditures of monies from the fund and of interest earned on monies in the fund shall be for League purposes as may from time to time be determined by the Board of Directors subject only to restrictions which may have been imposed by the donor at the time the funds were received.

ARTICLE VIII

Convention

Section 1. Place, Date and Call. A Convention of the League of Women Voters of Minnesota shall be held biennially at a time and place to be determined by the Board of Directors of the League of Women Voters of Minnesota. The president shall send a first call for the Convention to the presidents of the local Leagues not less than four months prior to the opening date of the Convention fixed in said call. Thereafter the Board of Directors may advance or postpone the opening date of the Convention by not more than two weeks. A final call for the Convention shall be sent to the presidents of the local Leagues and the delegates at least six weeks before the opening date of the Convention.

Section 2. Composition. The Convention shall consist of the delegates chosen by the members enrolled in the local Leagues, and delegates chosen by members-at-large of the League of Women Voters of Minnesota, as provided in Section 4 of this article; the presidents of local Leagues or an alternate in the event the president is unable to attend; and the members of the Board of Directors of the League of Women Voters of Minnesota.

Section 3. Qualification of Delegates and Voting. Each delegate shall be a voting member enrolled in a recognized local Minnesota League whose State Per Member Payment is paid or be an at large member of the League of Women Voters of

Minnesota. The State Board may make an exception in the case of proven hardship. Each delegate shall be entitled to one vote only at the Convention even though the delegate may be attending in two or more capacities. Absentee or proxy voting shall not be permitted. The Convention shall be the sole judge of whether a delegate is qualified to vote.

Section 4. Representation.

- a) The members of the League of Women Voters of the United States who are organized into recognized local Leagues in the State of Minnesota shall be entitled to voting representation in the Convention as follows: Each local League shall be entitled to two delegates, in addition to the president of the local League or an alternate in the event the president is unable to attend; these additional delegates shall be chosen by the local League. The members in each local League having more than twenty-five voting members shall also be entitled to one additional delegate for each additional twenty-five members or major fraction thereof belonging to said local League on January 1st of said year. The record in the state office of paid voting members as of January 1st of said year shall determine the official membership count for this purpose.
- b) Members-at-large of the League of Women Voters of Minnesota shall be entitled to one delegate for each 25 members, chosen by a procedure determined by the Board of the League of Women Voters of Minnesota.

Section 5. Powers. The Convention shall consider and authorize for action a Program, shall elect officers and directors, the Budget Chairperson, Nominating Committee Chairperson and two Nominating Committee members, shall adopt budgets for the ensuing two fiscal years, and shall transact such other business as may be properly presented.

Section 6. Quorum. A quorum shall consist of a majority of the delegates registered at the Convention provided that not less than ten local Leagues are represented.

ARTICLE IX ***Council***

Section 1. Place, Date and Call. A meeting of the Council shall be held in the interim year between Conventions, approximately twelve months after the preceding Convention at a time and place to be determined by the Board of Directors of the League of Women Voters of Minnesota. A formal call shall be sent by the president of the League of Women Voters of Minnesota to the presidents of the local Leagues in Minnesota at least thirty days before the opening date of a Council meeting. Special meetings may be called in the event of extreme emergency.

Section 2. Composition. The Council shall be composed of the Board of Directors of the League of Women Voters of Minnesota, the presidents of local Leagues or an

alternate in the event the president is unable to attend, and one delegate chosen by each local League.

Section 3. Powers. The Council shall consider Program, and methods of work and review the budget as submitted to the Board of Directors. The Council is authorized to change the Program only in the event of an emergency, provided that notice of proposed modification of the Program shall have been sent to the presidents of the local Leagues at least two months in advance of the meeting of the Council, and provided also that a two-thirds majority of the members of the Council present and voting shall be required to adopt the modification. The Council shall review the budget for the ensuing year and may modify it to meet current needs and shall transact such other business as shall be presented by the Board.

Section 4. Quorum. A quorum shall consist of not less than twenty members other than the Board of Directors for the transaction of business at a Council meeting.

ARTICLE X

Nominations and Elections

Section 1. Nominating Committee. The Nominating Committee shall consist of five members, two of whom shall be members of the Board of Directors. The chairperson and two members, who shall not be members of the Board of Directors, shall be elected by the Convention. Nominations for these offices shall be made by the current Nominating Committee. Further nominations may be made from the floor of the Convention. The other members of the committee shall be appointed by the Board of Directors immediately after the Convention. Vacancies occurring in the Nominating Committee shall be filled by the Board of Directors. The president of the League of Women Voters of Minnesota shall send the name and address of the chairperson of the Nominating Committee to the president of each recognized local League.

Section 2. Suggestions for Nominations. The Chairperson of the Nominating Committee shall request through the president of each local League suggestions for nominations for offices to be filled. Any member may send suggestions to the chairperson of the Nominating Committee.

Section 3. Report of the Nominating Committee and Nominations from the Floor. The report of the Nominating Committee of its nominations for officers, directors, chairperson of the Budget Committee, and the chairperson and two members of the succeeding Nominating Committee shall be sent to local Leagues at least six weeks before the date of the Convention. The report of the Nominating Committee shall be presented to the Convention on the first day of the Convention. Immediately following the presentation of this report, nominations may be made from the floor by any member of the Convention, provided that the consent of the nominee shall have been secured.

Section 4. Election. The election shall be under the direction of an Election Committee appointed by the president on the first day of the Convention. The election shall be by ballot, except that when there is but one nominee for each office, it shall be in order to

move that the secretary cast the ballot for every candidate. A majority vote of those present and voting shall constitute an election.

ARTICLE XI

Program

Section 1. Principles. The governmental principles adopted by the national Convention and supported by the League as a whole constitute the authorization for the adoption of Program.

Section 2. Program. The Program of the League of Women Voters of Minnesota shall consist of:

- a) action to implement principles, and
- b) those state governmental issues chosen for concentrated study and action.

Section 3. Convention Action. The Convention shall act upon the Program using the following procedures:

- a) Local Leagues shall make recommendations for a Program to the Board of Directors at least three months prior to the Convention.
- b) The Board of Directors shall consider the recommendations and shall formulate a proposed Program which shall be submitted to the local League Boards at least six weeks prior to the Convention.
- c) A majority vote shall be required for the adoption of the Program proposed by the Board of Directors.
- d) Any recommendation for the Program submitted to the Board of Directors at least three months before the Convention, but not proposed by the Board, may be adopted by the Convention provided consideration is ordered by majority vote and on a following day the proposal for adoption receives a three-fifths vote.

Section 4. Council Action. The Council may change the Program as provided in Article IX.

Section 5. Member Action. Members may act in the name of the League of Women Voters of Minnesota only when authorized to do so by the Board of Directors of the League of Women Voters of Minnesota.

Section 6. Local League Action. Local Leagues and inter-League organizations may take action on state governmental issues only when authorized to do so by the Board of Directors of the League of Women Voters of Minnesota. Local Leagues may act only in conformity with, and not contrary to, a position taken by the League of women Voters of Minnesota and/or the League of Women Voters of the United States.

ARTICLE XII
National Convention and Council

Section 1. National Convention. The Board of Directors of the League of Women Voters of Minnesota, at a meeting before the date on which the names of delegates must be sent to the national office, shall elect delegates to that Convention in the number allotted to the League of Women Voters of Minnesota under the provisions of the Bylaws of the League of Women Voters of the United States.

Section 2. National Council. The Board of Directors of the League of Women Voters of Minnesota shall elect delegates to the meeting of the Council of the League of Women Voters of the United States at its meeting preceding such Council meeting in the number allowed the League of Women Voters of Minnesota under the provisions of the Bylaws of the League of Women Voters of the United States.

ARTICLE XIII
Parliamentary Authority

Section 1. Parliamentary Authority. The rules contained in Roberts Rules of Order Newly Revised shall govern the corporation in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

ARTICLE XIV
Amendments

Section 1. Amendments. These Bylaws may be amended by a two-thirds vote at any Convention of the League of Women Voters of Minnesota, using the following procedures:

- a) Proposals for changes shall be submitted by any local League Board in Minnesota to the Board of Directors of the League of Women Voters of Minnesota at least three months prior to the opening date of the Convention.
- b) All such proposed amendments together with the recommendations of the Board of Directors of the League of Women Voters of Minnesota shall be sent to the presidents of local Leagues at least six weeks prior to the opening date of the Convention.
- c) The presidents of the local Leagues shall notify the members of their respective Leagues of the proposed amendments. Failure of a local League president to give such notice or failure of any member to receive such notice shall not invalidate amendments to the Bylaws of the League of Women Voters of Minnesota.

LWVMN BOARD NORMS

DRAFT 6/1/95

1. Board meetings will begin and end on time.
2. Board members will notify the President or the office if they cannot attend or will be delayed. Everyone will attend Board meetings insofar as possible.
3. Board members will be notified by the President or the office staff if an agenda item is assigned to them without their request or knowledge as a courtesy.
4. Board members will place items on the agenda only if they are appropriate for consideration by the whole group. (Committee work should not be done by the Board as a whole).
5. Board members will thoroughly prepare agenda material, including sufficient (but not too much) background information with budget implications, to promote efficient and productive Board discussion and decision-making.
6. The agenda will be sent to Board members in advance. Board members will read the agenda, including background, in advance of the meeting.
7. Open discussion with honesty and integrity will be promoted in Board meetings while keeping to timelines, giving the President the chance to end the discussion. The President will keep the discussion to the subject while allowing for humor.
8. Board members will not leave the Board meetings to conduct committee business.
9. There will be no smoking in the Board room during meetings. (The Minnesota Women's Building is smoke free).
10. Board preparation time in the office will be planned for 1/2 hour before Board meetings. This time may also be used for socializing in the Board meeting room.
11. The Board meeting will be conducted in comfortable chairs and a room with a table set up for good eye contact for all.
12. Stretch breaks during the meeting will be provided.
13. Mineral water as well as coffee/tea will be available.
14. Lunch ordering will be organized to present the least amount of disruption of the Board meeting, or lost time spent in waiting for the orders to be ready.
15. A box will be provided at Board meetings for recycling paper that Board members do not need to take home.
16. Celebrate Birthdays!

SOME RELATED BOARD/OFFICE NORMS

1. A Calendar will be included with the agenda showing major work scheduled in the LWVMN office for the period up to the next Board meeting.
2. Board members will notify the Executive Director of major projects requiring office assistance in advance--in writing or verbally.
3. The Executive Director will set office work priorities with time-sensitive work being done first.

LWVMN POLICIES

Policies adopted by the League of Women Voters of Minnesota, hereinafter referred to as LWVMN, will be reviewed annually by the Board of Directors. Discussion of these policies should be a part of new board orientation.

Suggestions for policies may be made by any member of LWVMN, its staff, its officers or Board of Directors. The Board of Directors shall adopt all policies.

Following a policy's adoption by the Board of Directors, the Executive Director will prepare procedures for review by the Office Management Committee to be sure that the procedures conform with the intent of the Board of Directors.

1. Political Activity

The mission of the LWV is to encourage the informed and active participation of citizens in government. The League is political and takes action on selected governmental issues after membership study and agreement. It encourages members to be informed participants in political activity, but as a nonpartisan organization it does not support or oppose any political party or candidate.

The nonpartisanship of the League is the basis of our public credibility and must be carefully maintained. All members bear responsibility for maintaining the League's reputation for fairness and objectivity. They are encouraged to seek elective appointive office in government as well as responsible positions in the private sector.

To avoid any perceived or actual conflict with the nonpartisan integrity of League, the following restrictions are accepted:

a. Partisan Activity

Directors in highly visible positions such as president, voter service, action and executive directors may not undertake any action which would publicly identify them with partisan activity. They may not run for public or party office or publicly support campaigns at the regional, state or national levels.

Directors may not run for national or state elective office. Should they choose to run for local office they will first consult with the State Board and notify the local Leagues affected.

Directors may not be highly visible in the campaign of any candidate running for US Senate, Congress or for MN executive or legislative office. They may make contributions to candidates at all levels and work on local campaigns. Directors not in highly visible positions may hold positions in a political party at any level with Board approval, after consideration of possible conflicts of interest.

The political activities of a spouse or relative of a Board member are to be considered as separate and distinct from the activities of the Board member.

b. Appointed Office

Directors may accept appointment to commissions, boards, or committees where such service would not conflict with League program. It must be clear to all whether the member is acting as a League representative or as an individual. If a member is acting as a LWVMN representative, the appointment must be approved by the LWVMN Board of Directors.

2. Use of Membership Lists

The President and the Executive Director may sell or exchange our mailing lists with other organizations on a selected basis considering the following guidelines:

- a. The sale of the list has the capability of producing revenue or attracting members and supporters for the League.
- b. The policies and public positions of the organization receiving the LWVMN list must be compatible with League purposes or positions.
- c. The LWVMN list cannot be traded or sold to be used for partisan or commercial purposes.

Telemarketing is an approved fundraising tool. The exchange of our membership lists with other organizations for this purpose is permissible providing that the above criteria established for direct mail exchanges are met.

3. Office Staff Work Outside Office

Requests for paid LWV staff to work outside the office should be cleared with the appropriate portfolio chair and authorized by the President. (Examples: staff member help in Legislature, staff member consultation with local League, or staff member work at conference or workshop.)

4. Reimbursement of Board Member Expenses

Board members should submit monthly expense vouchers whether they wish to be reimbursed or not. Expenses should be listed for all functions state Board members are required to attend. The voucher form defines categories and allowable amounts. Board members may be reimbursed for Board meetings, committee meetings, etc. required by their job description. Mileage will be reimbursed at \$.15 per mile (January, 1983 Board Meeting).

5. Diversity

The LWVMN affirms its commitment to reflecting the diversity of America in its membership. The League recognizes that diverse perspectives are important and necessary for responsible and representative decision making. LWV subscribes to the belief that diversity and pluralism are fundamental to the values it upholds and that this inclusiveness enhances the organization's ability to respond more effectively to changing conditions and needs.

In both its values and practices, the LWVMN affirms that there shall be no barriers to participation in any activity of the LWV on the basis of gender, race, creed, age, sexual orientation, national origin or disability.

LWVMN POLICIES (page 3)

LWVMN will continue to seek new ways to provide for direct participation of members from throughout the state.

6. Consensus Questions

When a consensus or concurrence is planned, the state Program Committee should submit questions to an ad hoc study review and consensus/concurrence committee consisting of program and action Board representatives and local League representatives well in advance of publication for comment and revision. If possible the resource materials should be used to pre-test the questions on a representative sample of local League members before the questions are submitted to the Board. Materials and consensus/concurrence questions will be submitted to the Board for its approval.

7. Editing of Written Material

All written official information or communication should be reviewed by the President and Executive Director prior to mailing.

8. Publications

Name of writers and contributors to a publication should be included. All publications are reviewed by the President.

All state Program publications will be submitted to an editorial committee and to two reading committees (one made up of on-Board and off-Board members and another composed of "experts,") before the final draft is approved and prepared for publication. Policy issues as well as style shall be considered.

The publication committee shall approve all publications including pricing, distribution and number printed.

9. Statewide Meetings

Registration cost is to be approved by the meeting planners in consultation with the Executive Director. All meetings are designed to be self-supporting. Efforts to raise outside funds should be done in consultation with the Development Director and staff. Costs of attendance by Board members, or those persons designated by the Board, material distributed, staff time, etc. are figured into the registration cost.

10. Board Member Participation at State Convention and Council

The League's Articles of Incorporation state: "They (the officers and Board of Directors) shall hold office until the conclusion of the next regular biennial Convention, or until their successors have been elected and qualified." Therefore, members who are up for election to state Board and are not local League Convention or Council delegates cannot vote and may have the privilege of the floor only if granted by the Chair.

Board members are encouraged to attend Convention and Council caucuses but must not lead or dominate the discussion.

11. Action

- A. The League speaks with one voice. League members must not undermine the image or credibility of the organization.
- B. Because the League welcomes a variety of points of view and vigorous discussion, members of the League may always speak in their own name about any issue. When working publicly for the League, a Board member may not work in opposition to League positions. When working publicly in opposition to a League position, Board members may not use the name of the League.
- C. Most action decisions are made by the LWVMN Board during their regular board meetings. If the need arises between Board meetings, LWVMN action at the state level is authorized by a committee which includes the President, Action Director and Program Chair. Copies of letters and testimony will be distributed to Board.
- D. For policies regarding local League action using local, state, and national positions, consult Action Guidelines for Local Leagues.

12. Approval of Testimony

Any formal statement made in the name of LWVMN must be approved by the Action Director, Program Director and President. Testimony must be written, with copies for office files and Board members. It is preferable that approval for testimony not be given over the telephone.

13. Attending Conferences or Meetings

Board members who attend meetings or conferences related to their portfolios should ask Board approval for expenses beforehand, if not covered by the budget.

14. Speakers' Bureau

It is the policy of the LWVMN to request that an honorarium be paid to a speaker who appears before a non-LWV group. A suggested figure is \$50, to be adjusted up or down depending on the financial circumstances of the group and the expenses of the speaker. The only exception would be a request to talk about the League, which we will do without charge.

The speaker is expected to contribute the honorarium to the LWVMN; however, any expenses (such as mileage, food, lodging or child care) will be reimbursed by the LWVMN.

15. Resignations

A Board member who wants to resign should do so by a letter to the President. The letter will be read at the next scheduled Board meeting for acceptance by the Board. A Director who becomes a paid project director must resign from the Board.

16. Guidelines for News Conferences

When any Board member determines that an issue or topic warrants a news conference, the Board member must contact the following people in order:

- . President
- . PR Director
- . Action Director
- . Executive Director
- . PR/Development staff person

If the idea is approved, the responsibilities would be divided as follows:

Board member - identify key people who will make statements at news conference; prepare statement and get approval; define contents of press kit and get approval.

President and Action Director - approve materials and procedures defined by Board member.

PR Director - assist Board member in planning and drafting all materials; arrange facility for conference; provide guidelines on quality of press kits; contact assignment editors at TV stations; prepare media memo announcing conference; attend news conference; serve as press liaison.

Executive Director - determine office timeline and staff availability; review all materials.

PR/Development staff - review materials; implement required distribution of media memo (invitation to cover) and news release (news conference statement).

17. Joining Coalitions

See Coalition Guidelines.

LWVMN OFFICERS DIRECTORS FOR 1995-97

OFFICERS

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Reimbursement of Board Members expenses (LWVMN Policies, April, 1984)

Board members must submit monthly expense vouchers whether they wish to be reimbursed or not. Expenses should be listed for all functions state Board members are required to attend. The voucher form defines categories and allowable amounts. Board members will be reimbursed for Board meetings, committee meetings, etc. required by their job description. Mileage will be reimbursed at 15¢ per mile (January, 1983, Board meeting).

INSTRUCTIONS FOR FILLING OUT VOUCHERS:

This expense voucher form is an attempt to make the bookkeeper's job a little easier and insure that the expenses are accurately charged to the proper budget categories. If, after reading these instructions, you are still unclear or unsure, please see either the executive director or the bookkeeper. They would be glad to help you.

1. Fill in your name as you want it to appear on the check. Give complete address including zip code.
2. Budget Category - such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.
3. Attach all bills and receipts when possible.
4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

I have contributed the following volunteer hours:

Action _____

Program _____

Board _____

Administration _____

Other _____

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

REQUEST FOR TIME ON STATE BOARD AGENDA

The next LWVMN Board meeting will be:

Date: June 7, 1995

Time: 12:45 PM

Place: Mt. Olivet Retreat Center

The Board meeting agenda is organized into three sections: Action, Discussion and Information.

ACTION: Includes all decisions needing Board approval. Please state the motion exactly as you, or your committee, plan its proposal. In the background information, include all pertinent information needed for decision-making (statement of problem, pros, cons, alternatives, summary, suggested solutions).

MOTION:

Background Information:

Time requested: _____

DISCUSSION: Includes those items which the Board needs to discuss, or on which you would like feedback from the Board. (Include relevant information and why Board discussion is requested at this time.)

Title:

Background Information:

Time requested: _____

INFORMATION: Includes those on which no Board decisions or discussion per se are anticipated and Board members need only to be informed.

Title:

Background Information:

Return this form to the LWVMN office by _____
for inclusion in the Board Agenda Packet. Items submitted after the deadline
may be added to the agenda at the Board meeting during REVISION OF THE AGENDA.

Name: _____

BYLAWS OF
LEAGUE OF WOMEN VOTERS OF MINNESOTA
EDUCATION FUND, INC.

ARTICLE I

The name of the Corporation shall be League of Women Voters of Minnesota Education Fund, Inc. (hereafter referred to as LWVNEF).

ARTICLE II
MEMBERSHIP AND VOTING

The Board of Directors of this Corporation shall constitute its entire membership.

There shall be no classes of membership.

Each member shall be entitled to one vote to be cast as a member of the Board of Directors and in accordance with the provisions of these Bylaws which govern voting by members of the Board of Directors.

There shall be no cumulative voting.

There shall be no voting by proxy.

ARTICLE III
BOARD OF DIRECTORS

Section 1. General Powers

The affairs of this Corporation shall be managed by its Board of Directors which shall constitute the entire membership of this Corporation.

Each member of the Board of Directors shall have one vote.

Section 2. Number, Tenure, Qualification

The Board of Directors will consist of those persons elected or appointed to membership on the Board of Directors of the League of Women Voters of Minnesota (hereafter referred to as LWVMN).

Election to the Board of LWVMN shall constitute election to this Board of Directors.

The terms of the directors of this Corporation will be the same as the terms of the directors of the LWVMN.

Section 3. Removal from Office

In the event that any member of the Board of Directors fails to perform her/his designated duties or is absent from three consecutive meetings of the Board without providing an excuse, s/he may be removed by a two-thirds (2/3) vote of the Board of Directors of the Corporation at a Board of Directors meeting, after an opportunity for a hearing before the Board of Directors has been afforded the affected member. A vote for removal of any Director may not be taken unless notice has been given on the agenda of the meeting mailed at least one week prior to a Board of Directors meeting.

Section 4. Resignations

Any director may resign at any time by giving written notice to the Board of

Directors of this Corporation. A resignation need not be accepted in order to be effective. A resignation from the Board of Directors of the LWVMN will automatically constitute a resignation from this Board.

Section 5. Vacancies

Any vacancy occurring in the Board of Directors, other than in the office of the President, may be filled by the Board of Directors. A director appointed to fill in a vacancy shall serve for the unexpired term of her/his predecessor in office.

Any person appointed to a vacancy in the Board of Directors of the LWVMN shall automatically become a member of the Board of Directors of this Corporation by virtue of that appointment.

Section 6. Powers and Duties

Subject to the limitations contained in the Articles of Incorporation and the provisions of law, and except as otherwise expressly provided in these Bylaws, all of the lawful powers of the Corporation shall be vested in and exercised by and under the authority of the Board of Directors, and the business and affairs of the Corporation shall be conducted by such Board.

The Board of Directors shall delegate, to the extent that it considers necessary, any portion of its authority to manage, control, and conduct the current business of the Corporation or to any standing or special committee of the Corporation or to any officer or agent thereof. Notwithstanding any delegation of authority that the Board may make hereunder, it shall exercise general supervision over the officers and agents of the Corporation and shall be responsible to the members for the proper performance of their respective duties.

ARTICLE IV

MEETINGS OF THE BOARD OF DIRECTORS

Section 1. Annual Meetings

The first annual meeting of the Board of Directors of this Corporation shall be held within one year of the date of incorporation at a time and place to be determined by resolution of the Board of Directors of this Corporation.

Thereafter an annual meeting of the Board of Directors shall be held at a time and place to be determined by resolution of the Board of Directors of this Corporation.

Written notice of the annual meeting of the Board of Directors shall be given to each director at least one week prior to each annual meeting and shall specify time, place and include an agenda of business to be transacted at the annual meeting.

Section 2. Regular Meetings

There shall be at least six regular meetings of the Board of Directors annually.

Written notice of the regular meetings of the Board of Directors shall be given to each director at least one week prior to each meeting and shall specify time and place. No action taken at any regular Board meeting attended by three-fourths (3/4) of the members of the Board shall be invalidated because of the failure of any member or members of the Board of Directors to receive any notice actually sent.

Section 3. Special Meetings

Special meetings of the Board of Directors may be called by or at the request of the President or upon written request of five members of the Board and shall be held at such place as the directors may determine.

Section 4. Notice

Notice of any special meeting of the Board of Directors shall be given by written notice, at least six (6) days previously thereto delivered personally or sent by mail or telegram to each director at her/his address as shown by the records of the Corporation. Personal notification may also be given but must be followed by written notice as provided above.

If mailed, such notice shall be deemed to be delivered when deposited in the U.S. mail in a sealed envelope so addressed with postage thereon postpaid. The attendance of any director at any meeting shall constitute a waiver of notice of such meeting, except where a meeting for the express purpose of objection to the transaction of any business because the meeting is not lawfully called. The business to be transacted at the meeting shall be specified in the notice or waiver of notice of such meeting.

At the time of a Convention of the LWVMN, the President may, and upon the request of five members of the Board shall, call a special meeting of the Board of this Corporation by handing the members of the Board a written notice of the time and place of such meeting.

Section 5. Quorum

A majority of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board; but if less than a majority of the Directors are present at any meeting, a majority of the Directors present may adjourn the meeting from time to time without further notice.

Section 6. Board Decisions

The act of a majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board unless a greater number is required by law or by these Bylaws or the Articles of Incorporation.

Section 7. Meeting by Telephone

A conference among Directors, or among members of any committee designated by the Board of Directors, by any means of communication through which the participants may simultaneously hear each other during the conference, constitutes a meeting of the Board, or the committee, if the same notice is given of the conference as would be required for a meeting, and if the number of persons participating in the conference would be sufficient to constitute a quorum at the meeting. Participation in a meeting by that means constitutes personal presence at the meeting.

A Director may participate in a meeting of the Board, or any committee designated by the Board, not described in the above paragraph by any means of communication through which s/he, other persons so participating and all persons physically present at the meeting may simultaneously hear each other during the meeting. Participation in a meeting by that means constitutes personal presence at the meeting.

ARTICLE V

OFFICERS

Section 1.

The officers of the LWVMNEF shall be a President, a First Vice-President, a Second Vice-President, a Third Vice-President, Secretary and Treasurer.

These offices shall be held by those persons who hold the offices of President, First Vice-President, Second Vice-President, Third Vice-President, Secretary and Treasurer in the LWVMN.

Election to those offices on the Board of Directors of LWVMN shall constitute election to those offices on the Board of Directors of this Corporation.

Section 2. Executive Committee

The officers of LWVMNEF shall constitute the executive committee. The executive committee shall confer when immediate action is necessary and a meeting of the Board of Directors is not feasible, and shall in those instances have the powers and duties of the Board of Directors for planning, directing and carrying out organizational responsibilities.

Section 3. Vacancies and Removal from Office

In the event of resignation, death or incapacitation of the President, the three Vice-Presidents, in order of their rank, shall succeed to the office of President and shall serve in that capacity until the end of the term of office. Persons to fill other vacancies shall be selected by the Board of Directors to serve until the end of the term of office. Any person appointed to a vacant officer position in the LWVMN shall automatically become the corresponding officer of this corporation by virtue of that appointment.

In the event that an officer fails to perform her/his designated duties, or is absent from three consecutive meetings of the Board of Directors without providing an excuse, s/he may be removed by a two-thirds (2/3) vote of the Board of Directors, after an opportunity for a hearing has been afforded the affected member. A vote for removal of any officer may not be taken unless notice has been given in the agenda mailed at least one week prior to the Board of Directors meeting.

Section 4. The President

The President shall preside at all meetings of the Corporation and of the Board of Directors unless the President shall designate another person to preside. The President, may in the absence or disability of the Treasurer, sign or endorse checks, drafts or notes. The President shall be, ex officio, a member of all committees and shall have such usual powers of supervision and management as may pertain to the office of the President and perform such other duties as may be designated by the Board.

Section 5. The Vice-Presidents

The Three Vice-Presidents, in order of their rank, shall, in the event of absence, disability, resignation or death of the President, possess all the powers and perform all the duties of that office. In the event that no Vice-President is able to serve in this capacity, the Board of Directors shall elect one of its members to fill the vacancy. The Vice-Presidents shall perform such other duties as the President and Board may designate.

Section 6. The Secretary

The Secretary shall keep the minutes of the meeting of the Board of Directors. The Secretary shall notify all officers and directors of their election and shall sign with the President all contracts and other instruments when so authorized by the Board and shall perform such other functions as may be incident to the office.

Section 7. The Treasurer

The Treasurer or a duly, appointed assistant, shall collect and receive all monies due, and be the custodian of these monies, depositing them in a bank designated by the Board of Directors, and disbursing the same upon order of the Board of Directors. The Treasurer shall present periodic statements to the Board at its regular meetings and an annual report at the annual meeting of the Board of Directors. The books of the Treasurer shall be audited annually.

ARTICLE VI

COMMITTEES

The Board of Directors may appoint such committees from time to time as are needed to carry out the business of the Corporation.

ARTICLE VII

CONTRACTS, CHECKS, DEPOSITS AND FUNDS

Section 1. Contracts

The Board of Directors may authorize any officer or officers, agent or agents of the Corporation in addition to the officers so authorized by the Bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation and such authority may be confined to specific instances.

Section 2. Checks, Drafts or Orders

All checks, drafts or orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation shall be signed by such officer or officers, agent or agents of the Corporation, and in such manner as shall from time to time be determined by the Board of Directors. In the absence of such determination by the Board of Directors, such instruments shall be signed by the Treasurer or the President of the Corporation.

Section 3. Deposits

All funds of the Corporation shall be deposited from time to time to the credit of the Corporation in such banks, trust companies or other depositories as the Board may select.

Section 4. Gifts

The Board of Directors may accept on behalf of the Corporation any contributions, gift, bequest, or devise for any purpose of the Corporation.

ARTICLE VIII

BOOKS AND RECORDS

The Corporation shall keep correct and complete books and records of amount and shall also keep minutes of the proceedings of its Board of Directors and shall keep in the principal office a record of the names and addresses of the members of the Board of Directors entitled to vote. All books and records of the Corporation may be inspected by any Director, or her/his attorney for any proper purpose at any reasonable time.

ARTICLE IX

FISCAL YEAR

The Fiscal year of the Corporation shall commence on the first day of April each year.

ARTICLE X

WAIVER OF NOTICE

Whenever any notice is required to be given under the provisions of the Articles or Bylaws of the Corporation, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

ARTICLE XI

PARLIAMENTARY AUTHORITY

The rules contained in Roberts Rules of Order Newly Revised shall govern the Corporation in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

ARTICLE XII

AMENDMENT

Section 1. These Bylaws may be altered, amended, or repealed and new bylaws may be adopted by a two-thirds (2/3) vote of the Board of Directors at any regular or special meeting, if at least thirty (30) days written notice is given of intention to alter, amend, or repeal or to adopt new bylaws at such meeting.

Section 2. In the case of any conflict between the Articles of Incorporation and these Bylaws, the Articles shall control.

Section 3. The invalidity of any part of these Bylaws shall not impair or affect in any manner the validity, enforceability or effect of the balance of the Bylaws.

ARTICLE XIII

DISSOLUTION

The Corporation may be dissolved with the assent given in writing and signed by not less than two-thirds (2/3) of the Directors. Upon dissolution of the Corporation, other than incident to a merger or consolidation, the assets of the Corporation shall be assigned to any non-profit corporation, trust or other organization exempt from taxation under Section 501(c)(3) of the Internal Revenue Code of 1954, as amended, to be devoted to such similar purposes.

ARTICLE XIV

SEAL

The Corporation shall not have a seal.

IN WITNESS WHEREOF, we, being the Directors of the League of Women Voters of Minnesota Education Fund, Inc. have hereunto set our hands this 10th day of January, 1984.

<u>Jean S. Tews</u>	<u>Joan Higinbotham</u>
<u>Erica R. Buffington</u>	<u>Catherine M. Hegg</u>
<u>Karen P. Knighton</u>	<u>Harriette H. Burkhalter</u>
<u>Barbara L. Hiles</u>	<u>Mary E. Santi</u>
<u>Judy C. Duffy</u>	<u>Margaret Lucas</u>
<u>Joann Buie</u>	<u>Jeanne K. Crampton</u>
<u>Connie Hondl</u>	<u>Nancy Grimsby</u>
<u>Beverly K. McKinnell</u>	<u>Marcia J. Walters</u>
<u>Judy Nordland</u>	
<u>Carolyn T. Hendrixson</u>	

State of Minnesota:ss
County of Ramsey

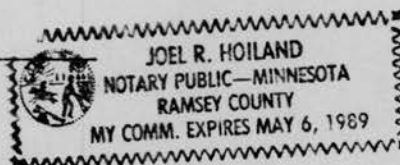
On this 10th day of January, 1984, before me, a Notary Public within and for said County, personally appeared Jean S. Tews, Erica R. Buffington,

Karen P. Knighton, Barbara L. Hiles, Judy C. Duffy, Joann Buie, Connie Hondl, Beverly K. McKinnell, Judy Nordland, Carolyn T. Hendrixson, Joan Higinbotham, Catherine M. Hegg, Harriette H. Burkhalter, Mary E. Santi, Margaret Lucas, Marcia J. Walters, Jeanne K. Crampton, and Nancy Grimsby,

personally known to me to be the above, executed the written and foregoing instrument and known to me to be the persons who executed the said instrument and they duly acknowledged to me that they have executed the same.

In witness whereof, I have hereunto set my hand and affixed by official seal, the day and year stated in this certificate above.

Joel R. Hoiland



CERTIFICATION

I, the undersigned, do hereby certify that I am the duly elected and acting Secretary of the League of Women Voters of Minnesota Education Fund, Inc., a Minnesota Nonprofit Corporation, and

that the foregoing Bylaws constitute the original Bylaws of said League of Women Voters Education Fund, Inc., as duly adopted at a meeting of the Board of Directors thereof, held on January 10, 1984.

Catherine M. Hegg
Secretary

January 10, 1984
Date

POLICIES OF THE LEAGUE OF WOMEN VOTERS OF MINNESOTA EDUCATION FUND
(LWVMNEF)

The League of Women Voters of Minnesota Education Fund adheres to all applicable policies of the League of Women Voters of Minnesota; additional policies are:

1. Duties

The main duty of the LWVMNEF Board will be to review proposed state and local League projects to determine if they meet IRS 501(c)(3) requirements as "educational" projects and are eligible to receive donations considered tax deductible for the donor. The criteria for approval are:

- the project must be educational in nature, designed to serve the general public (not exclusively League members).
- project should provide factual, objective information and analysis, and not take sides in a current controversial issue.
- there must be no mention or advocacy of LWV positions or actions.
- project must not be for membership recruitment or retention.
- project must be approved before tax deductible money is solicited for its funding or before any previously raised money is spent.
- project must be approved by the local League Board of Directors before submission of the project to the LWVMNEF Board of Directors.

A. The process for state League projects is:

- 1) determination by LWVMN Board that project is appropriate for LWVMN or LWVMNEF;
- 2) include in the overall organizational budget;
- 3) application for project approval completed by appropriate portfolio chair with staff assistance for budget portion;
- 4) project approval process - directly to next Board meeting for full Board approval, or "preliminary review committee" with full Board approval at next Board meeting.

B. The process for local League projects is: A committee consisting of LWVMNEF President, Executive Director and Director of Development will review each "Local League Application for Approval to do a Project" to ascertain the project conforms to EF and LWV principles and rules and criteria for approval listed above. Any questionable projects will be held for review by LWVMNEF Board at its next meeting. The LWVMNEF Board at its regular meetings will be asked to accept a report of Education Fund projects approved by the committee since the last Board meeting.

2. Policy Decisions

The LWVMNEF Board will, besides reviewing projects, form appropriate new committees and carry out normal Board duties as stated in the Bylaws. Other policy decisions, concerning project details or budgets, or administrative operations, will be considered by the LWVMN Board.

3. Administration

The LWVMNMEF will enter into a written agreement annually with LWVMN for services, including administrative, management and fiscal. The LWVMNEF will have no employees.

4. Budget

The LWVMNEF Budget will be developed through and along with the LWVMN Budget Committee process. The completed budget will be presented to LWVMN Convention or Council delegates for their information only, and will be adopted by the LWVMNEF Annual Meeting in a form compatible with the budget of LWVMN.

5. Financial Review Committee

A Financial Review Committee, composed of the president, treasurer and development chair, will meet at least quarterly to review LWVMNEF financial transactions, for projects and for LWVMNEF administration.

6. Advisory Board

The LWVMNEF Advisory Board will be composed of well-known community people (corporate, governmental, public policy oriented) to be listed on LWVMNEF stationery. They will be asked for financial support.

7. The Development Committee

The Development Committee will be responsible for overall development policy of LWVMN and LWVMNEF. The committee will prepare fundraising plans; enlist chairs for such subcommittees as Fundraiser, Direct Mail, Annual Appeal, Capital Campaign, Planned Giving/Endowments and develop a two-year fundraising calendar. The committee will consist of the Development Chair, President, Action Chair, Voter Service, Budget Chair, Field Service Director, Marketing Director, Annual Appeal/Direct Mail Chair, Treasurer, Executive Director, Development Director and other local League members not on the LWVMNEF Board.

8. Local League Use of LWVMNEF

Information to assist local Leagues in using the LWVMNEF will be in "How to Use Your LWVMNEF: A Guide for Local Leagues". The information will include current sharing policies, how to do projects and financial transactions, and forms to carry out the process. Local Leagues will receive at least one copy of the publication each year.

9. Sharing Policy

- A. Ten percent of the unrestricted contribution from a corporation or foundation to LWVMNEF will be shared with local Leagues. If the local League has received a tax-deductible unrestricted contribution from that donor in the past three years and the donor refuses to contribute in the current year, the local League will receive a 10% share of the contribution to LWVMNEF or the equivalent of what it received before, whichever is greater. If the local League received its regular contribution from that donor, it will still get 10% of the contribution to LWVMNEF.
- B. Twenty-five percent of an individual unrestricted gift of \$50 or more solicited by the state League in the LWVMNEF individual giving campaign will be shared with the donor's local League if so requested.
- C. All shares will be deposited in the local League account in LWVMNEF to be used by that local League for approved educational projects in their local community.



**THE LEAGUE
OF WOMEN VOTERS**
MINNESOTA EDUCATION FUND

550 RICE STREET ST. PAUL, MN 55103 PHONE (612) 224-5445

PRESIDENT

Kay Erickson

ADVISORY BOARD

Margaret Bracken

Ralph Burnet
Chairman & CEO
Burnet Realty Inc.

Ned Crosby
Chair
Jefferson Center

Honorable Sandra Gardebring
Associate Justice
Minnesota Supreme Court

Isabel Gomez
Judge
Hennepin County District Court

Gloria Griffin
Coordinator
Minnesota Women's Consortium

Honorable Joan Anderson Growe
Secretary of State

Roger L. Hale
President & CEO
TENNANT

Jean L. Harris, M.D.
Senior Associate Director &
Director of Medical Affairs
University of Minnesota
Hospital and Clinic

Nils Hasselmo
President
University of Minnesota

Josie R. Johnson
Associate Vice President for
Academic Affairs and
Associate Provost
University of Minnesota

Peggy Lucas
Partner
Brighton Development Corp.

Vivian Jenkins Nelsen
President and CEO
International Institute for
Interracial Interactions:
INTER-RACE

Arend J. Sandbulte
Chairman & President
Minnesota Power

G. Edward Schuh
Professor & Dean
Hubert H. Humphrey
Institute of Public Affairs
University of Minnesota

Robert R. Waller, M.D.
President, CEO
Mayo Foundation

Harold Wick
General Manager
Northwest Region
Northern States Power Company

Laura Waterman Wittstock
President
MIGIZI Communications, Inc.

Reimbursement of Board Members Expenses (LWV Policy, April, 1987)
Board members must submit monthly expense vouchers whether they wish to be reimbursed or not. Expenses should be listed for all functions state Board members are required to attend. The voucher form defines categories and allowable amounts. Board members will be reimbursed for Board meetings, committee meetings, etc. required by their job description. Mileage will be reimbursed at 15¢ per mile (January, 1983, Board meeting).

INSTRUCTIONS FOR FILLING OUT VOUCHERS:

This expense voucher form is an attempt to make the bookkeeper's job a little easier and insure that the expenses are accurately charged to the proper budget categories. If, after reading these instructions, you are still unclear or unsure, please see either the executive director or the bookkeeper. They would be glad to help you.

1. Fill in your name as you want it to appear on the check. Give complete address including zip code.
2. Budget Category - such as Board, education study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category.
3. Attach all bills and receipts when possible.
4. The box on this page is to help identify with reasonable accuracy the large number of volunteer hours that our members give to LWVMN.

I have contributed the following volunteer hours:

Action _____

Program _____

Board _____

Administration _____

Other _____

LOCAL LWV MEMBER(S) AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:



LEAGUE
OF WOMEN
VOTERS



THE LEAGUE
OF WOMEN VOTERS

MINNESOTA

550 RICE STREET ST. PAUL, MN 55103

THE LEAGUE
OF WOMEN VOTERS

MINNESOTA

550 RICE STREET
ST. PAUL, MN 55103



YES! I want to be part of the League's proud tradition of making democracy a process for the people. Please send me my subscription to the all-new LWVMN Voter.

Phone No. () _____

I'll join at the following membership level:

Regular	<input type="checkbox"/> \$40
Household	<input type="checkbox"/> \$60
Contributing	<input type="checkbox"/> \$75
Sustaining	<input type="checkbox"/> \$100
Limited Income/Student	<input type="checkbox"/> \$25

☐ My check is enclosed.

Please charge my account: ☐ VISA ☐ MasterCard

Account No. _____

Signature _____

Expiration Date _____

I would also like to receive the League's most recent information on:

- ☐ Firearms
- ☐ Education
- ☐ Housing

- ☐ I want to keep up on local issues. Please send my name to the local League of Women Voters in my area.
- ☐ I would like to join as a Minnesota Member-at-Large. Please do not send my name to the local League in my area.

Make your check payable to the League of Women Voters of Minnesota and return in the enclosed envelope to LWVMN, 550 Rice St., St. Paul, MN 55103, (612/224-5445). Your dues and gifts to the League of Women Voters of Minnesota support our aggressive and successful lobbying programs and are not tax deductible.

We're shaping the future now.

And you can help.

Have you ever thought about getting more involved? Or wanted to share your opinions? Or wished you were better informed?

Then how about plugging into a group that helps you do all of that? A group that revolves around current issues... issues affecting you, your community, your state and your country... issues where you can make a difference. That group is the League of Women Voters.

You can become as involved as you'd like. Many members like belonging to a local League group in their own community and meeting for regular discussion of the issues. Others prefer "at large" membership and simply receive and read informative mailings that cover our state and national agenda.

Each member participates in the League as individual time permits. There is definitely a place for everyone and every lifestyle.

Even if you don't have the time now to be active in the League, your membership is important to our continued success.

Every member strengthens the League's voice!

*You
can
make a
difference*



LEAGUE OF WOMEN VOTERS OF MINNESOTA

What Is The League Of Women Voters?

A grassroots organization

- Concerned citizens working together to better understand and influence the issues that affect us, our families and our future.
- A political, but non-partisan, organization dedicated to researching complex questions from all viewpoints. The League does not support or oppose any political party or candidate.

A credible organization

- Founded in 1919 as the successor organization to the suffrage movement.
- Highly respected and trusted by the community and by lawmakers at all levels of government.

What Does The League Do?

Addresses the issues

- Tackles critical and controversial matters, taking direction solely from our grassroots membership.
- Keeps you informed about a wide variety of local, state and national issues... everything from campaign integrity and environmental concerns to public education and affordable housing and childcare.
- Encourages citizen participation in the electoral process through voter registration.
- Organizes public forums and candidate debates to help everyone participate as an informed citizen.

"For many years I have read LWV publications, since they always have the most thorough information and the best analysis. When the League began accepting men as members I promptly joined, and have been an active member ever since."

James Manahan,
member, LWV
Mankato

"It was my involvement in the League of Women Voters that gave me the background, confidence, motivation and courage to run for public office."

Joan Anderson Growe
Secretary of State,
State of Minnesota

"I find the League to be a stimulating and vitalizing organization. We delve into and deal with public issues which are sometimes quite controversial and which affect all of us."

Dorothy M. Olds,
member, LWV
Grand Rapids

Takes Action

- Reports results of careful research to members, policy makers and the public.
- Advocates sound, reasonable solutions to today's most pressing policy challenges.
- Lobbies for League positions established by study, discussions and consensus of members.

Why Should I Join?

Personal growth

- Establish long-lasting friendships with people who share your interests and concerns, people who have a wide range of perspectives.
- Learn what's really going on... get beneath the surface of the news.
- Develop your skills in leadership, management, lobbying... whatever challenge you choose.

Community involvement

- Have a greater impact on governmental decisions that directly affect you.
- Promote participation in democracy by encouraging our fellow citizens to vote wisely, and giving them the necessary information to do so.

You can make a difference! Start by joining the League of Women Voters. Simply return the attached form or call the state office at 612-224-5445.

"The League of Women Voters provides a marvelous forum for generating dialogue, many times tackling issues other groups will not."

Joanell M. Dyrstad,
Lt. Governor, MN

"I'm too busy to research all the complexities of health-care reform, education finance, environmental issues, etc. myself. The League provides me with insight and background on issues, opportunities to evaluate candidates, and ways to have an influence. The League is one of the things I do for myself."

Jean Rozinka,
member, LWV
Cottage Grove

"For me, League means working together with energetic people who look at issues and are not afraid to ask, 'Why?' And, I've never met a Leaguer who didn't have a sense of humor, which is great for keeping a healthy perspective on life!"

Priscilla Russell,
member, LWV
Rochester

I'd like to make a difference by joining the League of Women Voters

Name _____

Address _____

Home Phone _____

Work Phone _____

Check your choice:

_____ Regular membership \$40

_____ Household Membership \$60

_____ Limited income / Student \$25

_____ I'm not able to join at this time, but here is my tax deductible contribution to LWVMN Education Fund. \$ _____

_____ I would like to affiliate with a League in my area. I want to receive the local newsletter and program information, as well as the state and national publications.

_____ I wish to join as a Member-At-Large and receive both the state and national publications.

Please mail this form and your payment:

Check _____ Visa _____ MasterCard _____

Card Number _____ Exp. Date _____

Name on Card _____

To: League of Women Voters of Minnesota
550 Rice Street
St. Paul MN 55103

The League of Women Voters is a non-partisan political organization which encourages the informed and active participation of citizens in government, and influences public policy through education and advocacy.

Some of our current issues include:

- Health Care Reform
- Violence Prevention
- Campaign Practices
- Financing State Government
- Affordable Housing
- Water Resources
- Criminal Justice
- Public Education
- Mental Health

Also available to members:

- Lobbyist training
- Regular workshops
- Focus meetings on special issues
- National, state and local newsletters
- Publications on studies



**Kay Erickson, President, League of
Women Voters of Minnesota**

*"Welcome to the League of Women
Voters! When you join the League, you
become part of a truly exceptional group
of people – interesting, informed and fun
to be with.*

*If you like to know what's happening, if
you believe government should hear from
thoughtful people, if you think there is
room for improvement in the nation, the
state and your community, join me as a
member of the LWV!*



A Voice For Citizens A Force For Change

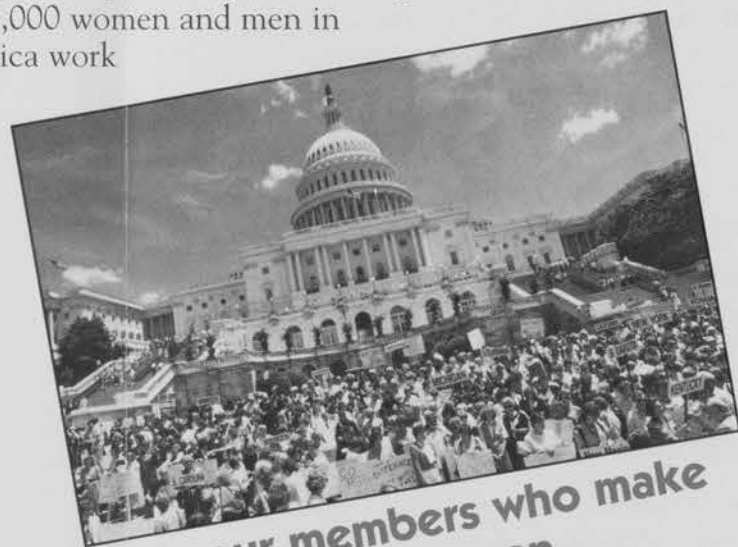
Founded on February 14, 1920, by the suffragists who led the fight for voting rights for American women, the League of Women Voters has long been rooted in the basic principles of democracy.

Of course a lot has changed in the past 75 years — the candidates, the issues, the political climate.

What hasn't changed — what will *never* change — is the central role citizens like you continue to play in our ability to influence public policy and bring about change.

As members of the most respected, nonpartisan grassroots organization in America today, more than 90,000 women and men in 1,000 communities across America work together on the local, state and national levels to:

- ★ Promote positive solutions to public policy issues through community education and advocacy.
- ★ Build greater, broad-based citizen participation in the democratic process.



**It's our members who make
it all happen.**



Recyclable and printed on recycled paper



THE LEAGUE OF WOMEN VOTERS

THE LEAGUE OF WOMEN VOTERS

ADD YOUR VOICE

ANNIVERSARY
1920-1995

MAKE THINGS HAPPEN

JOIN The League of
Women Voters
today!

So Why Join the League of Women Voters?

Because you care about the future of America. You recognize that along with your rights as a citizen comes the responsibility to participate fully in the democratic process. As a member of the League of Women Voters you can:

1. **STAY INFORMED ABOUT THE ISSUES** that concern you the most, including those that directly affect your community.
2. **MAKE YOUR VIEWS HEARD** by adding your voice to ours. As a member of the League you join a powerful force of women and men in all 50 states, as well as the District of Columbia and the Virgin Islands. When the League speaks, lawmakers listen.
3. **SHARPEN YOUR SKILLS** and learn new ones. As an active League member you gain valuable leadership, networking and public speaking experience as you study — and act on — important community issues.

Whether you choose to be an *active* member of the League, your membership alone gives us the political clout we need to continue to build a voice for citizens and a force for change.

4. **RECEIVE LEAGUE PUBLICATIONS** League members receive *The National Voter* magazine. In addition, you receive local and state League newsletters, and significant discounts on more than 60 League publications.

We Need You...

WHERE WE'VE BEEN:

The League of Women Voters was founded in 1920. From its beginning, the League has been an activist organization supporting the welfare of mothers and infants, independent citizenship of married women, equal pay for women and child labor laws.

The League continued its work on domestic issues during the 1930s, including support for the Social Security Act and child labor standards. In the 1940s we were one of the earliest advocates for international peace-building through the UN, the World Bank and NATO.

Throughout the 1960s and 1970s, the League worked relentlessly for equality of opportunity for education, employment and housing as a means to combat discrimination. We pushed for water pollution control amendments, normalization of relations with China and ratification of the ERA. In 1976, we sponsored the first presidential debates since 1960.

The League's historic work on citizens issues remained strong during the 1980s. We worked for voting rights, civil rights, arms control and clean air.

In the 1990s, the League successfully lobbied Congress to pass the landmark National Voter Registration Act (Motor Voter) and strengthen the Clean Air Act. In recent years we've launched our Take Back the System Campaign, and held nationwide public forums and satellite town meetings on groundwater protection and health care reform.



... on Our Side.

WHERE WE'RE GOING:

Today, we've targeted four critical public policy issues on which to focus our attention:

1. **Opening Government to Citizens:** At the very heart of the League's mission is our on-going commitment to opening government to citizens. We continue to work for a more open government, for a system that is representative, accountable and responsive, with even greater citizen participation.



2. **Health Care:** After three years of study and two years of action we remain committed to universal health care coverage and cost containment.
3. **Early Intervention for Children at Risk:** America's children must be a public policy priority. We will continue to educate and advocate for access to quality day care and preschool programs for all children, teen pregnancy prevention, immunization and nutrition programs.
4. **Crisis in Our Communities:** The League is working for incentives to encourage private investments in distressed urban areas, equal access to quality education, urban transportation funding, environmental quality initiatives and gun control legislation.

For these reasons — and many more — we need you with us. If good government is important to you, join the League of Women Voters today.

LWV THE LEAGUE OF WOMEN VOTERS

Membership Registration

☐ **Yes, I want to add my voice to yours by joining The League of Women Voters as part of your voice for citizens and force for change. I enclose:**

- ☐ \$ _____ for a one-year Individual Membership, or... ☐ \$ _____ for a one-year Household Membership (for two members who share an address);
- ☐ I'm unable to join the League at this time but enclose a contribution of \$ _____ to help your work for good government continue this year.
- ☐ Please send me more information.

NAME _____

(Name of additional household member if applicable)

ADDRESS _____

CITY, STATE, ZIP _____

PHONE (day/eve) _____

Please make your check payable to The League of Women Voters and return with your registration form to:

Membership dues and contributions to The League of Women Voters are not deductible as a personal or business expense for tax purposes.



THE LEAGUE
OF WOMEN VOTERS

MINNESOTA

550 RICE STREET ST. PAUL, MN 55103
PHONE (612) 224-5445

MEMO

TO:

FROM:

SUBJECT:

DATE:

**LWVMN Board Meeting
Mt. Olivet Retreat Center
10:00 a.m., June 7, 1995**

Mission

THE LEAGUE OF WOMEN VOTERS, A NONPARTISAN POLITICAL ORGANIZATION, ENCOURAGES THE INFORMED AND ACTIVE PARTICIPATION OF CITIZENS IN GOVERNMENT AND INFLUENCES PUBLIC POLICY THROUGH EDUCATION AND ADVOCACY.

12:00	Lunch
12:45 - 1:45	LWVMN Board Meeting
1:45	Break
2:00 - 3:00	LWVMNEF Board Meeting

Agenda

	Mins.	ACTION
1.	5	Housekeeping
2.	3	Minutes of the May 7, 1995 Board Meeting/Dougher
3.	5	Treasurer's Report for the period ending May 31, 1995/Gibson
4.	5	Forgiveness of Debt/Gibson
5.	1	REVISION OF AGENDA
6.	10	Disbandment of LWV Westonka/Young
		DISCUSSION
7.	10	State Membership Goal/Dougher
8.	10	Brainerd Editorial about community need for LWV

AGENDA

ACTION

1. Housekeeping
2. Minutes: MOTION: to approve the minutes of the May 7, 1995 Board Meeting (enclosed white).
3. Treasurer's Report: MOTION: to approve the Treasurer's Report for the period ending May 31, 1995 and to file it for audit.
4. MOTION: to forgive \$51,510.63 in services billed to LWVMNEF for the 1994-95 fiscal year.
5. REVISION OF AGENDA
6. MOTION: To recommend to LWVUS that LWV Westonka be disbanded pending written agreement of the members.

Background: We are doing it this way so their request won't have to sit until August. The letter with response form has gone to the members, but there has not been time to receive their replies. They have agreed to it verbally.

This League has been going down hill steadily for the last five years or so. It would be hard to say when they picked up their last new member. The members they had seemed to want the League, but not enough to do anything about it. They had a couple of visits and got set up so they acted like a committee of the whole more or less and met maybe every other month - usually a breakfast meeting on Saturday. That's all they did - not even any voter service. It went pretty well for a year or so, and then came the phone calls about it not going so well. They had another visit, but the end seemed inevitable. They made one last try last fall with what they called a membership recruitment kick-off, used the video from national and billed it as a fun event. Unfortunately they neglected to invite anyone new, or if they did the people didn't show up. Then they lost about half of what membership they still had, and that spelled the end.

DISCUSSION

7. State Membership Goal: MOTION: to have as our goal for the 75th Anniversary Membership Campaign members in the LWVMN by January 1, 1995.

Background: see attached letter and form from LWVUS. Dougher will have the individual local League goals as announced at Convention.

8. Brainerd Editorial: enclosed is an editorial about the need for League of Women Voters in Brainerd.

League of Women Voters of Minnesota, 550 Rice Street, St. Paul, MN 55103

LWVMN BOARD MEETING MINUTES

Friday, April 7, 1995

Present: Borgen, Covey, Cushing, Dougher, Flanigan, Fronek, Gibson, McWilliams, Pohlig, Satorius, Young.

Also: Dinneen, Marcus, Matlock, Nelson, Thompson.

Staff: Sawyer.

The meeting was called to order by Borgen.

Minutes: Motion: to approve the minutes of th March 10, 1995 LWVMN Board meeting.

Mover: Cushing Seconded Carried

Treasurer's Report: Motion: to accept the Treasurer's Report for the period ending March 31, 1995 and to file it for audit.

Mover: McWilliams Seconded Carried

Sawyer pointed out mistake at 00130. Bookkeeper is looking for entry problem. \$51,913.96 remains unpaid from EF, but in very good shape compared to last year. Expenses were reduced because of staffing changes.

Revision of the Agenda

6 - Action Report, 7- Discussion of China letter, 8 - Membership statistics

Financing State Government Concurrence

Motion: To approve the new position statement for Financing State Government.

Mover: Cushing Seconded Carried

Marcus went through concurrence results and reported member evaluation was very positive. The total concurrence position was accepted with only a few minority views expressed. Agreement similar throughout the state.

LWVUS Council Delegates

Motion: to approve Anne Borgen and Judy Duffy as LWVMN delegates and Jeanne Thompson as a visitor to LWVUS Council.

Mover: Flanigan Seconded Carried

Gibson questioned if was usual to send more than two. Sawyer said we have sent four at times in the past.

Action Report

McWilliams reported that the Action Committee has voted to support a demonstration at the Capitol Wednesday, April 12, on housing needs. We have a strong housing position and will be joining many other groups in this demonstration. There were concerns housing issues might be linked to a push for an elected Met Council, but committee has been assured this would not be part of the promotion. More details in next week's *Capitol Letter*.

"China" Letter

Gibson had been questioned by local League members about their "selection". Use of our mailing list was paid for by the LWV of Illinois. Suggestion was made that those interested in attending might get together at Convention. There is a possibility that local Ed Funds might be used to help with expenses of a member who would report back to her League.

Membership Report

Dougher reported LWVMN recent growth from 2243 to 2383. Conjecture local Leagues like to hold back reporting new members until after January count that sets PMP is made.

Meeting adjourned at 2 p.m.

Respectfully submitted,

Carolyn Cushing, acting Secretary

RECEIVED JUN 0 5 1995

Minutes: May 21, 1995 Board Meeting

Attendees: Borgen, Covey, Cushing, Dougher, Erickson, Gibson, Matlock

The meeting was called to order by President, Anne Brogen at 11:30 a.m. at the Holiday Inn in Willmar.

Covey moved and it was seconded that the following appointments be made to the League of Women Voters of Minnesota Board of Directors for the years 1995 -1997:


Cynthia Clish; Communications

Linda Satorius; Field Service

Board members were reminded that the Retreat dates are June 6th and 7th. Meetings will begin at 2:00 p.m. on the 6th. Members will be receiving a packet regarding the retreat.

Meeting adjourned at 11:35.

Respectfully submitted,



Vera Dougher

Recording Secretary

LEAGUE OF WOMEN VOTERS OF MN
STATEMENT OF FINANCIAL CONDITION
MAY 31, 1995

	CURRENT YEAR	LAST YEAR	INCREASE DECREASE
ASSETS			
00100 LWVMN CASH IN CHECKING	\$12,704.01	\$10,214.35	\$2,489.66
00101 NIMH/MH-CHECKING	7,919.12	6,394.13	1,524.99
00102 NIMH-MONEY MARKET	368.33	368.33	.00
00103 TERM LIMITS CHECKING	298.99-	298.99-	.00
00104 SPECIAL SAVINGS	11,378.29	11,253.19	125.10
00105 NORWEST-HOPE WASHBURN	4,279.98	4,279.39	.59
00106 E D JONES FUND-LWVMN RES	2,277.45	2,268.11	9.34
00107 DEAN WITTER FUND LWVMN RES	4,098.20	4,098.20	.00
00108 LWVMN SAVINGS	879.52	1,482.31	602.79-
00112 PETTY CASH	25.00	25.00	.00
00113 PETTY CASH-(OVER)/SHORT	2.91	2.91	.00
00114 PREPAID ASSETS	2,956.00	2,956.00	.00
00120 ACCOUNTS RECEIVABLE	287.40	117.36	170.04
00121 ACCT REC/NIMH-PASS THRU GRANT	5,020.31-	9.00	5,029.31-
00122 ACCOUNTS RECEIVABLE-MH	5,029.31	410.26	4,619.05
00124 ACCOUNTS RECEIVABLE TERM LIMIT	4,118.46	4,118.46	.00
00125 ACCTS RECEIVABLE FROM MNEF	69,044.43	77,984.23	8,939.80-
00126 DUE FROM LWVUS DEB PASS THRU	.00	.00	.00
00130 DUE FROM LOCAL LEAGUES	1,910.17	1,986.67	76.50-
00160 EQUIPMENT	15,140.00	15,140.00	.00
00161 ACCUMULATED DEPREC	15,140.00-	15,140.00-	.00
00162 LEASED PROPERTY	.00	.00	.00
00163 ACCUMULATED AMORTIZATION	.00	.00	.00
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TOTAL ASSETS	121,959.28	127,668.91	5,709.63-
	=====	=====	=====
LIABILITIES & FUND BALANCES			
00200 ACCOUNTS PAYABLE	16,257.89	3,589.20	12,668.69
00201 EMPLOYEE WITHHOLDING PAYABLE	2,167.29	4,031.68	1,864.39-
00202 UC TAXES	234.16-	80.41-	153.75-
00203 INCOME TAX PAYABLE	1.08-	1.08-	.00
00204 TERM LIMITS ACCTS PAYABLE	4,155.06	4,155.06	.00
00205 NIMH-ACCTS PAYABLE	323.15	323.15	.00
00206 MH-ACCOUNTS RECEIVABLE	.01	.01	.00
00209 NOTE PAYABLE-XEROX	.00	.00	.00
00300 RESTRICTED FUND-SWISSHOLM	1,000.00	1,000.00	.00
00305 RESTRICTED FUND-HOPE WASHBURN	6,461.00	6,461.00	.00
00310 DESIGNATED FUND BALANCE	42.80	42.80	.00
00311 NIMH DESIGNATED FUND BAL	20,321.40	20,321.40	.00
00312 MH DESIGNATED FUND BALANCE	.00	.00	.00
00320 UNDESIGNATED FUND BALANCE	2,112.92-	2,112.92-	.00
00349 SUSPENSE	1.03	1.03	.00
00399 RETAINED EARNINGS - PRIOR	89,937.99	.00	89,937.99
00398 RETAINED EARNINGS - CURR	16,360.18-	89,937.99	106,298.17-
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TOTAL LIAB & FUND BAL	121,959.28	127,668.91	5,709.63-
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LEAGUE OF WOMEN VOTERS OF MN
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1995

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
INCOME				
MEMBER & PUBLIC SUPPORT				
00400 MEMBERSHIP-LL PMP	\$.00	.00	40,374.00	40,374.00
00401 MEMBERSHIP PILOT PROJECT	2.74-	37.26	.00	37.26-
00402 MEMBERSHIPS-MAL	305.00	690.00	8,000.00	7,310.00
00403 MEMBERSHIPS-CMAL ASSESMENT	.00	.00	300.00	300.00
00404 HOPE WASHBURN CONTRIB	11.50-	11.50-	900.00	911.50
00405 MEMORIALS	.00	.00	.00	.00
00407 SPECIAL DONATIONS/BEQUESTS	.00	.00	.00	.00
00410 CASH FROM MEMB & L LEAGUES	.00	.00	600.00	600.00
00411 CASH FROM NON-MEMBERS	.00	.00	.00	.00
00420 NON-CASH FROM MEMBERS	.00	36.95	2,500.00	2,463.05
00450 INTEREST INCOME	10.72	6.55	100.00	93.45
00455 SPECIAL SAVINGS INTEREST	22.43	22.43	250.00	227.57
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TOTAL MEMB & PUB SUPPORT	\$323.91	781.69	53,024.00	52,242.31
PROGRAM SERVICES				
DIRECT SERVICE-LL				
00501 REGIONAL WORKSHOP	.00	.00	1,000.00	1,000.00
00502 DPM/BD MEMOS	60.00	60.00	400.00	340.00
00503 MEMB BROCH SALES	.30	.30	50.00	49.70
00507 HOPE WASHBURN INTEREST	.59	.59	200.00	199.41
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TOTAL DIRECT SERVICE-LL	\$60.89	60.89	1,650.00	1,589.11
00600 PUBLICATIONS	41.68	41.68	200.00	158.32
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TOTAL PUBLICATIONS	\$41.68	41.68	200.00	158.32
00700 VOTER SUBSCRIPTIONS	.00	20.00	150.00	130.00
00710 LWVMNEF CONTRIB-1/3	.00	.00	4,000.00	4,000.00
00715 OTHER CONTRIBUTIONS TO VOTE	.00	.00	.00	.00
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TOTAL VOTER	\$.00	20.00	4,150.00	4,130.00
DELEGATES				
00801 DEL MN CONV 93 MN COUNCIL 94	10,570.83	10,570.83	12,000.00	1,429.17
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TOTAL DELEGATES	\$10,570.83	10,570.83	12,000.00	1,429.17

LEAGUE OF WOMEN VOTERS OF MN
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1995

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
ACTION				
00902 CAPITOL LETTER	\$.00	.00	500.00	500.00
00903 PROGRAM FOR ACTION/ACTS	15.00	48.00	100.00	52.00
00904 TERM LIMITS CONTRIBUTIONS	.00	.00	.00	.00
00905 TERM LIMITS INTEREST	.00	.00	.00	.00
00906 TERM LIMITS - LWV COSTS	.00	.00	.00	.00
00907 TERM LIMITS - ADMIN REMB	.00	.00	.00	.00
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TOTAL ACTION	\$15.00	48.00	600.00	552.00
CITIZEN INFORMATION				
01701 SPEAKERS BUREAU	.00	.00	.00	.00
01702 CITIZEN IN ACTION SALES	.00	.00	.00	.00
01704 CITIZEN JURIES	.00	.00	.00	.00
01705 NIMH CONTRACT	.00	.00	.00	.00
01706 MH CONTRACT	28,000.00	28,000.00	86,000.00	58,000.00
01710 NIMH-INTEREST INC	.00	.00	200.00	200.00
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TOTAL CITIZEN INFORMATION	\$28,000.00	28,000.00	86,200.00	58,200.00
SERVICES PROVIDED TO LWVMN-NIMH				
01715 NIMH-LWW-COSTS	.00	.00	.00	.00
01716 MH-LWV COSTS	3,941.35	7,930.65	.00	7,930.65-
01720 NIMH-LWVMN ADMIN REIMB	.00	.00	.00	.00
01721 MH-LWV ADMIN REIMB	629.75	1,259.50	.00	1,259.50-
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TOTAL SERV PROV LWVMN-NIMH	\$4,571.10	9,190.15	.00	9,190.15-
FUND RAISING				
02006 PRODUCT SALES	95.00	95.00	1,000.00	905.00
02010 COPIER SERVICE BUSINESS	.00	81.55	200.00	118.45
02011 TRIP	.00	.00	500.00	500.00
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TOTAL SUPPORTING SERVICES	\$95.00	176.55	1,700.00	1,523.45
SERVICES PROVIDED LWVMNEF				
03001 ADMINISTRATION LL GRANTS	218.45	218.45	5,000.00	4,781.55
03010 ADMIN & DEVE COSTS	2,015.82	2,015.82	11,000.00	8,984.18
03015 ADMIN & DEVEL-ADMIN REIMB	2,705.03	2,705.03	14,000.00	11,294.97
03020 GRANTS PROJECT COSTS	1,554.63	1,554.63	58,155.00	56,600.37
03025 GRANT PROJ ADMIN REIMB	3,673.44	3,673.44	74,015.00	70,341.56
03030 PROGRAM RELATED COSTS	2,062.28	2,062.28	8,800.00	6,737.72
03035 PROG RELATED ADMIN RIEMB	643.06	643.06	11,200.00	10,556.94
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TOTAL SER PROVIDED LWVMNEF	\$12,872.71	12,872.71	182,170.00	169,297.29
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TOTAL INCOME	\$56,551.12	61,762.50	341,694.00	279,931.50

LEAGUE OF WOMEN VOTERS OF MN
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1995

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
EXPENSES				
PROGRAM SERVICES				
04000 DISCOUNT & BAD DEBTS	\$.00	.00	900.00	900.00
04020 MAL PMP TO LWVUS	.00	748.12	3,800.00	3,051.88
04030 MEMBERSHIP PILOT PROJECT	.00	1,284.86	.00	1,284.86-
04040 LL REBATE/STATE MALS	10.00	15.00	800.00	785.00
04050 LL REBATE/PILOT PROJECT	.00	5.00	.00	5.00-
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TOTAL MEMBERSHIP	\$10.00	2,052.98	5,500.00	3,447.02
DIRECT SERVICE TO LL				
05001 REGIONAL WORKSHOPS	.00	.00	500.00	500.00
05011 MEMBERSHIP/FIELD SERVICE COM	47.49	47.49	700.00	652.51
05013 MEMBERSHIP BROCHURE	.00	.00	1,000.00	1,000.00
05021 LL CONTACTS-CALLS & VISITS	.00	.00	1,000.00	1,000.00
05031 DIRECT EXP-PILOT PROJECT	.00	.00	.00	.00
05042 MEMBERSHIP/PHONATHON	.00	.00	1,500.00	1,500.00
05061 REGIONAL WORKSHOPS	.00	.00	.00	.00
05071 HOPE WASHBURN FUND EXPENSE	.00	.00	75.00	75.00
05081 MAL	.00	.00	.00	.00
05091 ALLOCATED OPERATING	1,171.71	1,171.71	22,475.00	21,303.29
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TOTAL DIRECT SERVICE TO LL	\$1,219.20	1,219.20	27,250.00	26,030.80
PUBLICATIONS				
06011 PURCHASE	.00	14.50	.00	14.50-
06021 SALES & USE TAX	6.82-	8.92-	50.00	58.92
06091 ALLOCATED OPERATING	21.99	21.99	505.00	483.01
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TOTAL PUBLICATIONS	\$15.17	27.57	555.00	527.43
VOTER				
07011 COMMITTEE	.00	.00	500.00	500.00
07021 PRINTING	1,447.60	1,447.60	8,400.00	6,952.40
07031 POSTAGE/MAILING	215.40	515.40	2,400.00	1,884.60
07091 ALLOCATED OPERATING	.00	.00	4,900.00	4,900.00
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TOTAL VOTER	\$1,663.00	1,963.00	16,200.00	14,237.00

LEAGUE OF WOMEN VOTERS OF MN
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1995

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
DELEGATES & AFFILIATIONS				
08011 MN CONVENTION '95 '97	\$8,073.93	8,112.43	11,000.00	2,887.57
08021 MN COUNCIL '96	.00	.00	100.00	100.00
08031 US COUNCIL '05/LWVUS CONV '97	675.00	1,857.00	3,000.00	1,143.00
08091 ALLOCATED OPERATING	1,077.93	1,077.93	6,670.00	5,592.07
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TOTAL DELEGATES & AFFIL	\$9,826.86	11,047.36	20,770.00	9,722.64
ACTIONS/PROGRAMS				
09011 CMT'S-ACT NR,CJ,SP,ED,GOV,IR	.00	.00	800.00	800.00
09021 LOBBYING & MONITORING	.00	.00	800.00	800.00
09031 RESOURCE MATERIALS	.00	.00	75.00	75.00
09041 COALITIONS & AFFILIATIONS	.00	.00	500.00	500.00
09051 WOMEN COME TO THE CAPITOL	.00	.00	100.00	100.00
09061 SEMINARS/CONF/RESOURCES	.00	.00	150.00	150.00
09071 PROGRAM FOR ACTION/ACTS	.00	.00	600.00	600.00
09091 ALLOCATED OPERATING	1,144.16	1,144.16	19,750.00	18,605.84
09092 TERM LIMITS - NON LWV EXPENSE	.00	.00	.00	.00
09096 TERM LIMITS - LOBBYING	.00	.00	.00	.00
09097 TERM LIMITS - ALOP	.00	.00	.00	.00
09098 TERM LIMITS - ADMIN REIMB	.00	.00	.00	.00
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TOTAL ACTION/PROGRAM	\$1,144.16	1,144.16	22,775.00	21,630.84
CITIZEN INFORMATION				
17031 HOW TO MAKE A DIFFERENCE PUB	.00	.00	200.00	200.00
17051 NIMH CONTRACT-NON LEAGUE	.00	.00	.00	.00
17052 MH CONTRACT-NON-LEAGUE EXPENSE	16,874.60	16,874.60	30,000.00	13,125.40
17055 NIMH REIMB TO LWVMN	.00	.00	.00	.00
17056 MH REIMBURSEMENT TO LWV	9,600.41	9,600.41	56,000.00	46,399.59
17091 ALLOCATED OPERATING	4,054.89	4,054.89	.00	4,054.89-
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TOTAL CITIZEN INFORMATION	\$30,529.90	30,529.90	86,200.00	55,670.10
ADMINISTRATION				
20000 PRESIDENT & BOARD	514.24	554.02	1,000.00	445.98
20001 CONFERENCES FOR BOARD	.00	100.00	1,500.00	1,400.00
20002 LWVUS DPMS	.00	.00	650.00	650.00
20003 BUDGET COMMITTEE	.00	.00	25.00	25.00
20004 NOMINATING COMMITTEE	.00	.00	150.00	150.00
20005 BYLAWS COMMITTEE	.00	.00	50.00	50.00
20006 STRATEGIC PLANNING	2.74	2.74	200.00	197.26
20007 AUDIT EXPENSES	.00	.00	1,800.00	1,800.00
20008 OFFICE MANAGEMENT	.00	.00	200.00	200.00
20009 ALLOCATED OPERATING	1,418.02	1,418.02	27,500.00	26,081.98
20010 RETURN TO RESERVES	.00	.00	20,174.00	20,174.00
20011 DONATION TO LWV MNEF	5,000.00	5,000.00	.00	5,000.00-
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TOTAL ADMINISTRATION	\$6,935.00	7,074.78	53,249.00	46,174.22

LEAGUE OF WOMEN VOTERS OF MN
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1995

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
DEVELOPMENT/PR/MARKETING				
30001 DEVELOPMENT COMM	\$.00	.00	.00	.00
30006 PUBLIC RELATIONS COMM	.00	.00	.00	.00
30007 MARKETING COMMITTEE	.00	.00	.00	.00
30009 ALLOCATED OPERATING	131.87	131.87	.00	131.87-
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TOTAL DEVELOPMENT	\$131.87	131.87	.00	131.87-
FUND RAISING				
40005 PRECINCT REPORTING	.00	.00	.00	.00
40006 T-SHIRTS OR00	.00	100.00	100.00
40009 ALLOCATED OPERATING	19.01	19.01	125.00	105.99
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TOTAL FUND RAISING	\$19.01	19.01	225.00	205.99
COPIER SERVICE BUSINESS				
50001 ALLOCATED OPER-RELATED	14.11	14.11	515.00	500.89
50002 ALLOCATED OPER-UNRELATED	.00	.00	93.00	93.00
50003 DEPRECIATION-COPIER	.00	.00	.00	.00
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TOTAL COPIER SERVICE	\$14.11	14.11	608.00	593.89
50097 EF ALLOCATED OPERATING	5,851.18	5,851.18	108,362.00	102,510.82
60010 ALLOCATED OPERATING OFFSET	14,904.87-	14,904.87-	246,895.00-	231,990.13-
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TOTAL DIRECT EXPENSES	\$42,454.59	46,170.25	94,799.00	48,628.75

LEAGUE OF WOMEN VOTERS OF MN
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1995

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
OPERATING EXPENSE				
90000 BENEFITS	\$1,495.25	2,956.77	21,837.00	18,880.23
90001 SALARIES/WAGES	11,829.44	23,107.96	173,497.00	150,389.04
90002 PAYROLL TAXES	1,019.34	1,993.95	14,991.00	12,997.05
90003 OCCUPANCY	550.57	1,101.14	6,520.00	5,418.86
90004 RENTAL AND MAINT OF EQUIP	.00	.00	2,500.00	2,500.00
90005 POSTAGE AND SHIPPING	596.00	1,345.68	10,000.00	8,654.32
90006 COPIER RENTAL/MTCE	.00	.00	4,000.00	4,000.00
90007 COPIER SUPPLIES ETC	328.32	523.76	2,500.00	1,976.24
90008 TELEPHONE	461.28	653.21	5,400.00	4,746.79
90009 GENERAL OFFICE SUPPLIES	38.17	147.19	3,000.00	2,852.81
90010 INSURANCE	.00	.00	900.00	900.00
90011 ACCOUNTING SERVICE (ABS)	77.30	77.30	900.00	822.70
90012 BANK CHARGES & MAINT	.00	.00	50.00	50.00
90013 MISCELLANEOUS FEES	.00	.00	200.00	200.00
90014 EQUIPMENT	.00	.00	200.00	200.00
90015 COMPUTER SUPPLIES & SOFTWARE	.00	45.47	400.00	354.53
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TOTAL OPERATING	\$16,395.67	31,952.43	246,895.00	214,942.57
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TOTAL EXPENSES	\$58,850.26	78,122.68	341,694.00	263,571.32
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NET INCOME (LOSS)	\$2,299.14-	16,360.18-	.00	16,360.18
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LEAGUE OF WOMEN VOTERS OF MN
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1995

	CURRENT PERIOD		YEAR TO DATE		ANNUAL	REMAINING	YEAR - TO - DATE	
	ACTUAL	%	ACTUAL	%	BUDGET	BUDGET	BUDGET	VARIANCE
INCOME								
MEMBER & PUBLIC SUPPORT								
00400 MEMBERSHIP-LL PMP	\$.00	.00%	.00	.00	40,374.00	40,374.00	374.00	374.00
00401 MEMBERSHIP PILOT PROJECT	2.74-	.00	37.26	.06	.00	37.26-	.00	37.26-
00402 MEMBERSHIPS-MAL	305.00	.54	690.00	1.12	8,000.00	7,310.00	1,400.00	710.00
00403 MEMBERSHIPS-CMAL ASSESMENT	.00	.00	.00	.00	300.00	300.00	.00	.00
00404 HOPE WASHBURN CONTRIB	11.50-	.02-	11.50-	.02-	900.00	911.50	450.00	461.50
00405 MEMORIALS	.00	.00	.00	.00	.00	.00	.00	.00
00407 SPECIAL DONATIONS/BEQUESTS	.00	.00	.00	.00	.00	.00	.00	.00
00410 CASH FROM MEMB & L LEAGUES	.00	.00	.00	.00	600.00	600.00	100.00	100.00
00411 CASH FROM NON-MEMBERS	.00	.00	.00	.00	.00	.00	.00	.00
00420 NON-CASH FROM MEMBERS	.00	.00	36.95	.06	2,500.00	2,463.05	400.00	363.05
00450 INTEREST INCOME	10.72	.02	6.55	.01	100.00	93.45	.00	6.55-
00455 SPECIAL SAVINGS INTEREST	22.43	.04	22.43	.04	250.00	227.57	.00	22.43-
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TOTAL MEMB & PUB SUPPORT	\$323.91	.57%	781.69	1.27	53,024.00	52,242.31	2,724.00	1,942.31
PROGRAM SERVICES								
DIRECT SERVICE-LL								
00501 REGIONAL WORKSHOP	.00	.00	.00	.00	1,000.00	1,000.00	.00	.00
00502 DPM/BD MEMOS	60.00	.11	60.00	.10	400.00	340.00	.00	60.00-
00503 MEMB BROCH SALES	.30	.00	.30	.00	50.00	49.70	.00	.30-
00507 HOPE WASHBURN INTEREST	.59	.00	.59	.00	200.00	199.41	.00	.59-
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TOTAL DIRECT SERVICE-LL	\$60.89	.11%	60.89	.10	1,650.00	1,589.11	.00	60.89-
00600 PUBLICATIONS	41.68	.07	41.68	.07	200.00	158.32	33.34	8.34-
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TOTAL PUBLICATIONS	\$41.68	.07%	41.68	.07	200.00	158.32	33.34	8.34-
00700 VOTER SUBSCRIPTIONS	.00	.00	20.00	.03	150.00	130.00	.00	20.00-
00710 LWVMEF CONTRIB-1/3	.00	.00	.00	.00	4,000.00	4,000.00	.00	.00
00715 OTHER CONTRIBUTIONS TO VOTE	.00	.00	.00	.00	.00	.00	.00	.00
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TOTAL VOTER	\$.00	.00%	20.00	.03	4,150.00	4,130.00	.00	20.00-
DELEGATES								
00801 DEL MN CONV 93 MN COUNCIL 94	10,570.83	18.69	10,570.83	17.12	12,000.00	1,429.17	12,000.00	1,429.17
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TOTAL DELEGATES	\$10,570.83	18.69%	10,570.83	17.12	12,000.00	1,429.17	12,000.00	1,429.17

LEAGUE OF WOMEN VOTERS OF MN
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1995

	CURRENT PERIOD		YEAR TO DATE		ANNUAL	REMAINING	YEAR - TO - DATE	
	ACTUAL	%	ACTUAL	%	BUDGET	BUDGET	BUDGET	VARIANCE
ACTION								
00902 CAPITOL LETTER	\$.00	.00%	.00	.00	500.00	500.00	.00	.00
00903 PROGRAM FOR ACTION/ACTS	15.00	.03	48.00	.08	100.00	52.00	.00	48.00-
00904 TERM LIMITS CONTRIBUTIONS	.00	.00	.00	.00	.00	.00	.00	.00
00905 TERM LIMITS INTEREST	.00	.00	.00	.00	.00	.00	.00	.00
00906 TERM LIMITS - LWV COSTS	.00	.00	.00	.00	.00	.00	.00	.00
00907 TERM LIMITS - ADMIN REMB	.00	.00	.00	.00	.00	.00	.00	.00
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TOTAL ACTION	\$15.00	.03%	48.00	.08	600.00	552.00	.00	48.00-
CITIZEN INFORMATION								
01701 SPEAKERS BUREAU	.00	.00	.00	.00	.00	.00	.00	.00
01702 CITIZEN IN ACTION SALES	.00	.00	.00	.00	.00	.00	.00	.00
01704 CITIZEN JURIES	.00	.00	.00	.00	.00	.00	.00	.00
01705 NIMH CONTRACT	.00	.00	.00	.00	.00	.00	.00	.00
01706 MH CONTRACT	28,000.00	49.51	28,000.00	45.34	86,000.00	58,000.00	14,333.34	13,666.66-
01710 NIMH-INTEREST INC	.00	.00	.00	.00	200.00	200.00	.00	.00
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TOTAL CITIZEN INFORMATION	\$28,000.00	49.51%	28,000.00	45.34	86,200.00	58,200.00	14,333.34	13,666.66-
SERVICES PROVIDED TO LWVMN-NIMH								
01715 NIMH-LWV-COSTS	.00	.00	.00	.00	.00	.00	.00	.00
01716 MH-LWV COSTS	3,941.35	6.97	7,930.65	12.84	.00	7,930.65-	.00	7,930.65-
01720 NIMH-LWVMN ADMIN REIMB	.00	.00	.00	.00	.00	.00	.00	.00
01721 MH-LWV ADMIN REIMB	629.75	1.11	1,259.50	2.04	.00	1,259.50-	.00	1,259.50-
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TOTAL SERV PROV LWVMN-NIMH	\$4,571.10	8.08%	9,190.15	14.88	.00	9,190.15-	.00	9,190.15-
FUND RAISING								
02006 PRODUCT SALES	95.00	.17	95.00	.15	1,000.00	905.00	1,000.00	905.00
02010 COPIER SERVICE BUSINESS	.00	.00	81.55	.13	200.00	118.45	.00	81.55-
02011 TRIP	.00	.00	.00	.00	500.00	500.00	.00	.00
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TOTAL SUPPORTING SERVICES	\$95.00	.17%	176.55	.29	1,700.00	1,523.45	1,000.00	823.45
SERVICES PROVIDED LWVMEF								
03001 ADMINISTRATION LL GRANTS	218.45	.39	218.45	.35	5,000.00	4,781.55	800.00	581.55
03010 ADMIN & DEVE COSTS	2,015.82	3.56	2,015.82	3.26	11,000.00	8,984.18	2,000.00	15.82-
03015 ADMIN & DEVEL-ADMIN REIMB	2,705.03	4.78	2,705.03	4.38	14,000.00	11,294.97	2,400.00	305.03-
03020 GRANTS PROJECT COSTS	1,554.63	2.75	1,554.63	2.52	58,155.00	56,600.37	9,600.00	8,045.37
03025 GRANT PROJ ADMIN REIMB	3,673.44	6.50	3,673.44	5.95	74,015.00	70,341.56	12,500.00	8,826.56
03030 PROGRAM RELATED COSTS	2,062.28	3.65	2,062.28	3.34	8,800.00	6,737.72	1,400.00	662.28-
03035 PROG RELATED ADMIN RIEMB	643.06	1.14	643.06	1.04	11,200.00	10,556.94	2,000.00	1,356.94
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TOTAL SER PROVIDED LWVMEF	\$12,872.71	22.76%	12,872.71	20.84	182,170.00	169,297.29	30,700.00	17,827.29
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TOTAL INCOME	\$56,551.12	100.00%	61,762.50	100.00	341,694.00	279,931.50	60,790.68	971.82-

LEAGUE OF WOMEN VOTERS OF MN
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1995

	CURRENT PERIOD		YEAR TO DATE		ANNUAL	REMAINING	YEAR - TO - DATE	
	ACTUAL	%	ACTUAL	%	BUDGET	BUDGET	BUDGET	VARIANCE
EXPENSES								
PROGRAM SERVICES								
04000 DISCOUNT & BAD DEBTS	\$.00	.00%	.00	.00	900.00	900.00	.00	.00
04020 MAL PMP TO LWVUS	.00	.00	748.12	1.21	3,800.00	3,051.88	.00	748.12-
04030 MEMBERSHIP PILOT PROJECT	.00	.00	1,284.86	2.08	.00	1,284.86-	.00	1,284.86-
04040 LL REBATE/STATE MALS	10.00	.02	15.00	.02	800.00	785.00	133.34	118.34
04050 LL REBATE/PILOT PROJECT	.00	.00	5.00	.01	.00	5.00-	.00	5.00-
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TOTAL MEMBERSHIP	\$10.00	.02%	2,052.98	3.32	5,500.00	3,447.02	133.34	1,919.64-
DIRECT SERVICE TO LL								
05001 REGIONAL WORKSHOPS	.00	.00	.00	.00	500.00	500.00	.00	.00
05011 MEMBERSHIP/FIELD SERVICE COM	47.49	.08	47.49	.08	700.00	652.51	120.00	72.51
05013 MEMBERSHIP BROCHURE	.00	.00	.00	.00	1,000.00	1,000.00	.00	.00
05021 LL CONTACTS-CALLS & VISITS	.00	.00	.00	.00	1,000.00	1,000.00	200.00	200.00
05031 DIRECT EXP-PILOT PROJECT	.00	.00	.00	.00	.00	.00	.00	.00
05042 MEMBERSHIP/PHONATHON	.00	.00	.00	.00	1,500.00	1,500.00	260.00	260.00
05061 REGIONAL WORKSHOPS	.00	.00	.00	.00	.00	.00	.00	.00
05071 HOPE WASHBURN FUND EXPENSE	.00	.00	.00	.00	75.00	75.00	75.00	75.00
05081 MAL	.00	.00	.00	.00	.00	.00	.00	.00
05091 ALLOCATED OPERATING	1,171.71	2.07	1,171.71	1.90	22,475.00	21,303.29	3,800.00	2,628.29
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TOTAL DIRECT SERVICE TO LL	\$1,219.20	2.16%	1,219.20	1.97	27,250.00	26,030.80	4,455.00	3,235.80
PUBLICATIONS								
06011 PURCHASE	.00	.00	14.50	.02	.00	14.50-	.00	14.50-
06021 SALES & USE TAX	6.82-	.01-	8.92-	.01-	50.00	58.92	.00	8.92
06091 ALLOCATED OPERATING	21.99	.04	21.99	.04	505.00	483.01	80.00	58.01
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TOTAL PUBLICATIONS	\$15.17	.03%	27.57	.04	555.00	527.43	80.00	52.43
VOTER								
07011 COMMITTEE	.00	.00	.00	.00	500.00	500.00	.00	.00
07021 PRINTING	1,447.60	2.56	1,447.60	2.34	8,400.00	6,952.40	.00	1,447.60-
07031 POSTAGE/MAILING	215.40	.38	515.40	.83	2,400.00	1,884.60	.00	515.40-
07091 ALLOCATED OPERATING	.00	.00	.00	.00	4,900.00	4,900.00	.00	.00
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TOTAL VOTER	\$1,663.00	2.94%	1,963.00	3.18	16,200.00	14,237.00	.00	1,963.00-

LEAGUE OF WOMEN VOTERS OF MN
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1995

	CURRENT PERIOD		YEAR TO DATE		ANNUAL	REMAINING	YEAR - TO - DATE	
	ACTUAL	%	ACTUAL	%	BUDGET	BUDGET	BUDGET	VARIANCE
DELEGATES & AFFILIATIONS								
08011 MN CONVENTION '95 '97	\$8,073.93	14.28%	8,112.43	13.13	11,000.00	2,887.57	5,500.00	2,612.43-
08021 MN COUNCIL '96	.00	.00	.00	.00	100.00	100.00	.00	.00
08031 US COUNCIL '05/LWVUS CONV '97	675.00	1.19	1,857.00	3.01	3,000.00	1,143.00	.00	1,857.00-
08091 ALLOCATED OPERATING	1,077.93	1.91	1,077.93	1.75	6,670.00	5,592.07	.00	1,077.93-
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TOTAL DELEGATES & AFFIL	\$9,826.86	17.38%	11,047.36	17.89	20,770.00	9,722.64	5,500.00	5,547.36-
ACTIONS/PROGRAMS								
09011 CMT'S-ACT NR,CJ,SP,ED,GOV,IR	.00	.00	.00	.00	800.00	800.00	.00	.00
09021 LOBBYING & MONITORING	.00	.00	.00	.00	800.00	800.00	.00	.00
09031 RESOURCE MATERIALS	.00	.00	.00	.00	75.00	75.00	.00	.00
09041 COALITIONS & AFFILIATIONS	.00	.00	.00	.00	500.00	500.00	.00	.00
09051 WOMEN COME TO THE CAPITOL	.00	.00	.00	.00	100.00	100.00	.00	.00
09061 SEMINARS/CONF/RESOURCES	.00	.00	.00	.00	150.00	150.00	.00	.00
09071 PROGRAM FOR ACTION/ACTS	.00	.00	.00	.00	600.00	600.00	.00	.00
09091 ALLOCATED OPERATING	1,144.16	2.02	1,144.16	1.85	19,750.00	18,605.84	9,800.00	8,655.84
09092 TERM LIMITS - NON LWV EXPENSE	.00	.00	.00	.00	.00	.00	.00	.00
09096 TERM LIMITS - LOBBYING	.00	.00	.00	.00	.00	.00	.00	.00
09097 TERM LIMITS - ALOP	.00	.00	.00	.00	.00	.00	.00	.00
09098 TERM LIMITS - ADMIN REIMB	.00	.00	.00	.00	.00	.00	.00	.00
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TOTAL ACTION/PROGRAM	\$1,144.16	2.02%	1,144.16	1.85	22,775.00	21,630.84	9,800.00	8,655.84
CITIZEN INFORMATION								
17031 HOW TO MAKE A DIFFERENCE PUB	.00	.00	.00	.00	200.00	200.00	33.34	33.34
17051 NIMH CONTRACT-NON LEAGUE	.00	.00	.00	.00	.00	.00	.00	.00
17052 MH CONTRACT-NON-LEAGUE EXPENSE	16,874.60	29.84	16,874.60	27.32	30,000.00	13,125.40	5,000.00	11,874.60-
17055 NIMH REIMB TO LWVMN	.00	.00	.00	.00	.00	.00	.00	.00
17056 MH REIMBURSEMENT TO LWV	9,600.41	16.98	9,600.41	15.54	56,000.00	46,399.59	9,333.34	267.07-
17091 ALLOCATED OPERATING	4,054.89	7.17	4,054.89	6.57	.00	4,054.89-	.00	4,054.89-
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TOTAL CITIZEN INFORMATION	\$30,529.90	53.99%	30,529.90	49.43	86,200.00	55,670.10	14,366.68	16,163.22-
ADMINISTRATION								
20000 PRESIDENT & BOARD	514.24	.91	554.02	.90	1,000.00	445.98	200.00	354.02-
20001 CONFERENCES FOR BOARD	.00	.00	100.00	.16	1,500.00	1,400.00	240.00	140.00
20002 LWVUS DPMS	.00	.00	.00	.00	650.00	650.00	.00	.00
20003 BUDGET COMMITTEE	.00	.00	.00	.00	25.00	25.00	.00	.00
20004 NOMINATING COMMITTEE	.00	.00	.00	.00	150.00	150.00	75.00	75.00
20005 BYLAWS COMMITTEE	.00	.00	.00	.00	50.00	50.00	.00	.00
20006 STRATEGIC PLANNING	2.74	.00	2.74	.00	200.00	197.26	.00	2.74-
20007 AUDIT EXPENSES	.00	.00	.00	.00	1,800.00	1,800.00	.00	.00
20008 OFFICE MANAGEMENT	.00	.00	.00	.00	200.00	200.00	.00	.00
20009 ALLOCATED OPERATING	1,418.02	2.51	1,418.02	2.30	27,500.00	26,081.98	4,500.00	3,081.98
20010 RETURN TO RESERVES	.00	.00	.00	.00	20,174.00	20,174.00	174.00	174.00
20011 DONATION TO LWV MNEF	5,000.00	8.84	5,000.00	8.10	.00	5,000.00-	.00	5,000.00-
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TOTAL ADMINISTRATION	\$6,935.00	12.26%	7,074.78	11.45	53,249.00	46,174.22	5,189.00	1,885.78-

LEAGUE OF WOMEN VOTERS OF MN
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1995

	CURRENT PERIOD ACTUAL	%	YEAR TO DATE ACTUAL	%	ANNUAL BUDGET	REMAINING BUDGET	YEAR - TO - DATE BUDGET	VARIANCE
DEVELOPMENT/PR/MARKETING								
30001 DEVELOPMENT COMM	\$.00	.00%	.00	.00	.00	.00	.00	.00
30006 PUBLIC RELATIONS COMM	.00	.00	.00	.00	.00	.00	.00	.00
30007 MARKETING COMMITTEE	.00	.00	.00	.00	.00	.00	.00	.00
30009 ALLOCATED OPERATING	131.87	.23	131.87	.21	.00	131.87-	.00	131.87-
TOTAL DEVELOPMENT	\$131.87	.23%	131.87	.21	.00	131.87-	.00	131.87-
FUND RAISING								
40005 PRECINCT REPORTING	.00	.00	.00	.00	.00	.00	.00	.00
40006 T-SHIRTS OR00	.00	.00	.00	100.00	100.00	100.00	100.00
40009 ALLOCATED OPERATING	19.01	.03	19.01	.03	125.00	105.99	125.00	105.99
TOTAL FUND RAISING	\$19.01	.03%	19.01	.03	225.00	205.99	225.00	205.99
COPIER SERVICE BUSINESS								
50001 ALLOCATED OPER-RELATED	14.11	.03	14.11	.02	515.00	500.89	90.00	75.89
50002 ALLOCATED OPER-UNRELATED	.00	.00	.00	.00	93.00	93.00	.00	.00
50003 DEPRECIATION-COPIER	.00	.00	.00	.00	.00	.00	.00	.00
TOTAL COPIER SERVICE	\$14.11	.03%	14.11	.02	608.00	593.89	90.00	75.89
50097 EF ALLOCATED OPERATING	5,851.18	10.35	5,851.18	9.47	108,362.00	102,510.82	18,060.34	12,209.16
60010 ALLOCATED OPERATING OFFSET	14,904.87-	26.36-	14,904.87-	24.13-	246,895.00-	231,990.13-	41,149.16-	26,244.29-
TOTAL DIRECT EXPENSES	\$42,454.59	75.07%	46,170.25	74.75	94,799.00	48,628.75	16,750.20	29,420.05-

LEAGUE OF WOMEN VOTERS OF MN
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1995

	CURRENT PERIOD		YEAR TO DATE		ANNUAL	REMAINING	YEAR - TO - DATE	
	ACTUAL	%	ACTUAL	%	BUDGET	BUDGET	BUDGET	VARIENCE
OPERATING EXPENSE								
90000 BENEFITS	\$1,495.25	2.64%	2,956.77	4.79	21,837.00	18,880.23	3,639.50	682.73
90001 SALARIES/WAGES	11,829.44	20.92	23,107.96	37.41	173,497.00	150,389.04	28,916.16	5,808.20
90002 PAYROLL TAXES	1,019.34	1.80	1,993.95	3.23	14,991.00	12,997.05	2,498.50	504.55
90003 OCCUPANCY	550.57	.97	1,101.14	1.78	6,520.00	5,418.86	1,086.66	14.48-
90004 RENTAL AND MAINT OF EQUIP	.00	.00	.00	.00	2,500.00	2,500.00	400.00	400.00
90005 POSTAGE AND SHIPPING	596.00	1.05	1,345.68	2.18	10,000.00	8,654.32	1,600.00	254.32
90006 COPIER RENTAL/MTCE	.00	.00	.00	.00	4,000.00	4,000.00	1,000.00	1,000.00
90007 COPIER SUPPLIES ETC	328.32	.58	523.76	.85	2,500.00	1,976.24	.00	523.76-
90008 TELEPHONE	461.28	.82	653.21	1.06	5,400.00	4,746.79	900.00	246.79
90009 GENERAL OFFICE SUPPLIES	38.17	.07	147.19	.24	3,000.00	2,852.81	500.00	352.81
90010 INSURANCE	.00	.00	.00	.00	900.00	900.00	.00	.00
90011 ACCOUNTING SERVICE (ABS)	77.30	.14	77.30	.13	900.00	822.70	150.00	72.70
90012 BANK CHARGES & MAINT	.00	.00	.00	.00	50.00	50.00	8.00	8.00
90013 MISCELLANEOUS FEES	.00	.00	.00	.00	200.00	200.00	40.00	40.00
90014 EQUIPMENT	.00	.00	.00	.00	200.00	200.00	.00	.00
90015 COMPUTER SUPPLIES & SOFTWARE	.00	.00	45.47	.07	400.00	354.53	.00	45.47-
TOTAL OPERATING	\$16,395.67	28.99%	31,952.43	51.73	246,895.00	214,942.57	40,738.82	8,786.39
TOTAL EXPENSES	\$58,850.26	104.07%	78,122.68	126.49	341,694.00	263,571.32	57,489.02	20,633.66-
NET INCOME (LOSS)	\$2,299.14-	4.07%-	16,360.18-	26.49-	.00	16,360.18	3,301.66	19,661.84
	=====	=====	=====	=====	=====	=====	=====	=====

Agenda Item 4., LWVMN Agenda for June 7, 1995

The following LWVMN invoices representing charges for office services to the LWVMNEF total \$51,537.97. My recommendation is that the LWVMN Board forgive the payment of these bills because we have either little or no hope of raising specific money to pay them and we need our newly raised unrestricted monies for the 1995-96 fiscal year. Further these bills are mostly administrative and development bills rather than bills related to projects/program items.

Annual Fund Drive

#403	82.48	
503	56.90	
803	146.43	
903	165.69	
1003	731.82	
1103	619.13	
1203	322.98	
103	127.65	
203	136.45	
303	40.52	
total direct		\$2,426.05

An. Fund Drive/Adminis. Reimb.

#8671	237.81	
8711	556.01	
8791	1,666.12	
8892	343.89	
total administrative reimb.		\$2,803.83

total for annual appeal **\$5,229.88**

Planned Giving

504	\$ 517.74	
604	163.20	
804	194.84	
904	356.93	
1004	39.28	
1104	125.96	
1204	135.66	
104	93.97	
204	56.03	
304	219.22	
total direct expenses		\$1,902.83

Planned Giving/Admin. Reimb.

#8672	\$ 1,050.01	
8712	1,010.97	
8792	481.17	
8893	535.45	
total admin.reimb.		\$3,077.66

Planned Giving total	\$4,980.43
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General Administration

# 508	\$ 304.20	
608	267.37	
708	343.31	
808	610.49	
908	201.27	
1008	373.49	
1108	476.39	
1208	586.90	
108	615.63	
208	333.56	
308	673.15	
total direct expenses		\$4,785.76

Gen. Admin. admin. reimb.

#8848	1,410.33	
8716	1,783.81	
8796	1,830.20	
8897	2,551.71	
total admin. reimb.		\$7,576.05

total general admin.	\$12,361.81
----------------------	-------------

Development

# 402	228.86	
502	212.28	
602	205.50	
802	541.96	
902	388.94	
1102	314.93	
1202	360.94	
102	173.29	
302	423.88	
1002	-83.91	
total direct expenses		\$2,766.67

Development admin. reimb.

#8670	\$ 824.11	
8710	1,750.36	
8790	722.38	
8891	697.40	
total admin. reimb.		\$3,994.25

Development total \$6,760.92

Fundraiser/Gala

# 307	43.30	
total direct expenses		43.40

Fundraiser/Gala admin.reimb.

#8847	\$ 16.24	
8724	32.19	
8715	16.06	
8836	1,665.48	
8896	69.66	
total admin. reimb.		\$1,799.63

Fundraiser/Gala total \$1,843.03

Building/Capitol Improvement

#605	63.96	
705	131.02	
805	120.88	
905	87.02	
1005	93.82	
1105	79.02	
1205	64.40	
105	102.57	
205	38.03	
305	57.55	
total direct expenses		\$ 838.27

Bldg/Cap Imp admin. reim.

#8673	328.43	
8713	474.69	
8793	317.72	
8894	307.01	

total admin. reimb.		\$1,427.85
Building/Cap. Imp. total		\$2,266.12
Board Expense		
#1210	\$ 71.27	
310	478.94	
total direct expense		550.21
Board admin. reimb.		
#8849	\$ 616.63	
8718	568.09	
8798	809.50	
8899	1,368.93	
total admin. reimb.		\$3,363.15
Board Exp. total expenses		\$3,913.36
Annual Report		
# 311	15.66	
total direct		15.66
Annual Report admin. reimb.		
#8719	\$645.63	
8799	728.82	
8900	245.26	
8850	326.04	
total admin. reimb.		\$1,945.75
Annual Report total		\$1,945.75
Unassigned Program		
admin. reimb.		
#8743	\$2,134.36	
8823	1,289.16	
8921	2,504.45	
total admin. reimb.		\$5,927.97
Unassigned prog. total		\$5,927.97
Strategic Planning		
direct expenses		
# 209	\$ 155.56	
309	8.46	
total direct expenses		\$ 164.02

admin. reimb.

#8717	\$ 68.65
8797	28.50
8898	148.22

total admin.reimb. \$ 245.37

Strategic Planning total \$ 409.39

Local League Grants

admin. reimb.

#8789	\$2,550.48
8890	1,550.24

total \$4,100.72

Torch Parade

admin. reimb.

#8720	\$1,798.59
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Torch Parade total \$1,798.59

Grand total expenses to be forgiven \$51,537.97

Agenda item # 4., LWVMN Board Meeting/Invoices to be kept

It is my recommendation that the following LWVMN invoices representing charges for office services to the LWVMNEF for projects in the 1994-95 fiscal year be kept on the books. They total \$12,947.47.

Computer project direct expenses

# 606	\$ 28.46	
906	109.37	
1006	57.78	
106	50.87	
206	274.66	
306	589.85	
total direct expenses		\$1,110.99

admin. reimb.

# 8674	\$ 83.09	
8714	422.70	
8794	317.73	
8895	1,101.61	
total admin. reimb.		\$1,926.02

Computer project total **\$3,037.01**

19th Amendment direct

# 215	\$ 364.10	
total direct		364.10

admin. reimb.

#8803	\$ 771.20	
8904	1,983.77	
8875	1,056.70	
total admin. reimb.		\$3,811.67

19th amendment total **\$4,175.77**

75th History direct expense

# 316	\$ 86.86	
total direct		86.86

75th History admin. reimb.

#8804	36.94	
8905	138.72	
total admin. reimb.		\$ 175.66

75th history total \$ 262.52

75th Anniversary-General

112 \$235.72

212 613.16

312 467.22

total direct \$1,316.10

admin. reimb.

#8645 \$ 853.99

8851 898.31

8800 695.36

8874 1,030.56

8933 677.85

total admin. reimb. \$4,156.07

75th Anniversary- Gen. total \$5,472.17

Grand total of invoices to be kept
on the LWVMN books from 1994-95 \$12,947.47



THE LEAGUE
OF WOMEN VOTERS®
OF THE UNITED STATES

RECEIVED JUN 3 2 1995

MEMORANDUM

President
Becky Cain
St. Albans, West Virginia

Vice-Presidents
Beverly K. McKinnell
St. Paul, Minnesota

Bobbie E. Hill
Camden, Arkansas

Secretary-Treasurer
Diane B. Sheridan
Taylor Lake Village, Texas

Directors
Pat Brady
Springfield, Virginia

Marilyn F. Brill
Danville, Pennsylvania

Jane S. Garbacz
Wilton, Connecticut

Kris Hudson
Portland, Oregon

Carolyn Jefferson
Sagamore Hills, Ohio

Karren Kerr
Omaha, Nebraska

Debbie Macon
West Bloomfield, Michigan

Terry McCoy
Columbus, Ohio

Eleanor Revelle
Evanston, Illinois

Carole Wagner Vallianos
Manhattan Beach,
California

Kathleen Weisenberg
Atherton, California

Executive Director
Judith A. Conover

To: State League Presidents

From: Allie Bowling, Member Services

Date: May 30, 1995

Re: State Membership Goals

☛ With Council just around the corner, this is a final reminder that membership goals for your state are needed by the LWVUS to begin monitoring the success of the 75th Anniversary Membership Campaign.

☛ In addition, each state League president will be asked to give her state's membership goal as part of the state roll call at Council '95.

☛ If you have not already done so, please complete the attached 75th Anniversary Membership Campaign Goal Report Form and either mail it or fax to LWVUS Member Services (202) 429-0854.

Thank you.

Attachment

cc: LWVUS Board of Directors





Anniversary Membership Campaign Goal

Report Form

Our goal for the 75th Anniversary Membership Campaign is
to have _____ members in our League by January 1, 1997.
(total members)

Name of League _____

Address of League _____

City _____ State _____ Zip _____

League president's name _____

League president's signature _____

Local Leagues: Please complete this form and send your League's goal for the 75th Anniversary Membership Campaign to your state League president by January 1, 1995.

State Leagues: Please report your state's total membership goal to the LWVUS Member Services Division by January 31, 1995.

WATCH THE NATIONAL VOTER FOR "LEAGUES IN THE LEAD."
An update on the progress of the 75th Anniversary Membership Campaign

If it's broke, fix it

You want solutions? Why not try a new organization for all?

Fair enough. 176

A letter writer suggests The Dispatch is quick to criticize the Crow Wing County Board. But where are the solutions?

For the record, the suggested solutions came from the outset. With the shock waves from the courthouse still echoing across the frozen tundra last month, a Dispatch editorial took issue with the suddenness of the county cutbacks and said the action should have come only after open and professional consideration.

In brief, the commissioners needed to determine if draconian cuts were needed. For the sake of the argument, let's say the conditions mandated reductions. The open, professional way to go about it would be to set up a series of open meetings with department heads. Let each of the department managers provide input.

Let the public provide input. Say, do you suppose maybe one of the financial or management wizards living right here in the lakes area might know something about downsizing?

That, from the start, has been our suggestion for a solution. We never said the cuts weren't needed. Our critical focus has been on the way the county board went about its business. "Its" business, by the way, is the public's business.

So now we come to our next suggestion.

First a little background. There is no League of Women Voters in the lakes area. The closest thing we've seen for objective study of government problems has been an informal gathering of graduates of the Blandin Community Leadership Program who have met periodically over lunch or coffee for discussion and networking. Quietly, people who attended the Blandin seminars have done a lot of good for this area. The networking skills they learned has helped with projects for Habitat for Humanity, Brainerd Community College's Rosenmeier Center for State and Local Government, trails, community center and a children's museum.

Blandin graduates are just people who are active in community affairs who try to work together. Not just in Brainerd but in communities all across out-state Minnesota.

They work to make their communities better places.

But, frankly, there has been some resentment from "outsiders," people who never attended a Blandin seminar but feel they have something to contribute. Unfortunately, the Blandin bunch has come across as an elite group to some people. And that has worked against the good things that are being performed by the Blandin graduates.

ty leaders who have attended the seminars over the last five years or so from the lakes area.

So back to our suggestion.

Maybe it's time for the equivalent of the League of Women Voters to help focus the attention of interested citizens on the problem of government in the area. Maybe it's time to broaden the base of the activists who also wear a pine cone lapel pin that signifies they are a Blandin Community Leadership Program participant.

Why not form, for the lack of a better name, a Better Government Association?

Membership would be open all. Dues could be minimal just to cover postage for a mailing list.

The purpose would be to provide a framework for helping achieve better government. Not just at the county level. It should stretch all the way from the county to the township.

Interested readers could come up with some more ideas. But, to get the brainstorming started, here are some possibilities:

The organization could set up a schedule of observers, people who would faithfully attend county board and city council meetings. People who would monitor court sessions. Their reports could lead to studies and discussion by the Better Government Association.

What do other Better Government Associations or organizations of their kind do? No need to reinvent the wheel.

And, frankly, part of the work of the Better Government Association could be to look to other communities when problems arise. How have other cities handled changes in bus franchises? Again, no need to reinvent the wheel.

The group could study the ongoing question about a possible merger of Brainerd and Baxter or the broader issue of intergovernmental cooperation. That ought to take care of about five months of meetings.

The group could work with Lew Hudson and the Rosenmeier Center at the college. Maybe students could earn college credits as governmental observers.

At election time, if the group gained credibility it could perform a service to voters by conducting candidate forums and compiling lists of candidates' qualifications.

Surely there are a zillion other ideas. Let the brainstorming begin.

We owe it to ourselves — and, yes, to our children and their children — to provide the sort of climate that will ease the bickering in Crow Wing County.

Perhaps an organization dedicated to better government bringing together people of all sorts of persuasions would be a step in the right direction.

Isn't it worth a try?

LWVMN Education Fund Board Meeting
Mt. Olivet Retreat Center
2:00 p.m., June 7, 1995

AGENDA

MIN

ACTION

1. 5 Minutes of April 7, 1995 Board Meeting/Dougher
2. 10 Treasurer's Report for May 31, 1995/Gibson
3. 1 REVISION OF AGENDA
4. 10 LWVMNEF Projects: Violence Prevention Project/Cushing
5. 5 Local League Projects/Covey

DISCUSSION

6. 10 19th Amendment Committee Report/Burkhalter
7. 10 Fundraiser/Thompson
8. 5 Curriculum for Elementary Students/Covey
9. 5 Computer Technology/Erickson

INFORMATION

10. Legacy Circle Luncheon/Thompson
11. LWVUS Exhibit/Burkhalter

Action

1. Minutes: MOTION: To approve the minutes of the April 1995 LWVMNEF Board Meeting. (Enclosed white)
2. Treasurer's Report: MOTION: To accept the Treasurer's Report for the period ending May 31, 1995 and to file for audit. (Enclosed pink)
3. REVISION OF AGENDA
4. LWVMNEF Projects: Violence Prevention Project: MOTION: to approve Violence Prevention Project as an Educational project.
5. Local League Projects - all approved by preliminary review committee consisting of Executive Director, President, Director of Development. MOTION: to approve items 5a-5f as Educational projects.
 - 5a. LWV Moorhead Area: Sponsorship of delegate to US/China Joint Conference. Budget \$4,000 (Project proposal enclosed)
 - 5b. LWV MEPH: Voter Education telephone line 1995-96. Budget \$500
 - 5c. LWV Crystal/New Hope/East Plymouth: Distribution of Tell it to Washington. Budget \$34
 - 5d. LWV Anoka/Blaine/Coon Rapids: History scrapbook of ABC LWV. Budget \$250

- 5e. LWV Eastern Carver County: Day in May, May 5, 1995 program for senior class women in School District 112.
Budget \$1,200
- 5f. LWV Red Wing: Donation to Women's Center for Transitional Housing.
Budget \$50

Discussion

- 6. 19th Amendment Committee Report: oral report by Burkhalter; see attached calendar of 19th Celebration events.
- 7. Fundraiser: Jean Thompson will present results of survey taken at Convention.
- 8. Curriculum for Elementary Schools: Oral report by Covey
- 9. Computer Technology: oral report by Erickson

Information

- 10. Legacy Circle Luncheon was held April 24th at the MN History Center. Attendees received a private showing of the LWVUS Exhibit "Women in Action: Rebels and Reformers 1920-1980": 32 attended - (16 members of the Legacy Circle, 16 prospective members) - attached is listing of Legacy Circle Members.
- 11. LWVUS Exhibit: "Women in Action: Rebels and Reformers 1920-1980" - Oral report from Burkhalter on the Exhibit and the reception.

League of Women Voters of Minnesota, 550 Rice Street, St. Paul, MN 55103

LWVMN EDUCATION FUND BOARD MEETING MINUTES

April 7, 1995

10:00 a.m.

Present: Borgen, Covey, Cushing, Dougher, Erickson, Flanigan*, Fronek*, Gibson, McWilliams, Pohlig, Satorius, Young.

Also: Burkhalter, Dinneen, Matlock, Nelson, Stuhler, Thompson. *late

Staff: Sawyer

The meeting was called to order by Erickson. Since the meeting included incoming Board members, Erickson explained procedures and introductions were made. Board reminded there will be a May mailing to local Leagues. Material due as soon as possible.

Discussion

Burkhalter reported on 19th Amendment celebration plans. Partnership with MN AFLCIO means potential for funding, volunteer help. *Women in Action: Rebels & Reformers* opens April 18; good PR, including national exposure in Christian Science Monitor. T-shirts available.

Stuhler reported the second copy of the newly expanded suffrage exhibit will be available for the State Fair. Plans for wide distribution of brochure, Penumbra Theater production, Jane Curry performances underway. National convention of NEA will be here in July and is seen as major opportunity. The 19th Amendment Committee wants to "remind women their opportunities came out of efforts of earlier generation", "to stir the citizenry" to look forward as well as backward, and even to "help rid the community of its cynicism about politics."

Information

There was a demonstration from Access Minnesota, project to provide 60 Minnesota communities with access to the Internet through the use of public information terminals. (Preview of Convention workshop.) Grant only runs from 1994 to April 1996. Choosing remaining 15 locations will be difficult, since interest is high.

Minutes: Motion: to approve the minutes of the March 10, 1995 LWVMNEF Board meeting.

Mover: Cushing Seconded Carried

Treasurer's Report: to accept the treasurer's report for the period ending March 31, 1995 and file it for audit.

Mover: Flanigan Seconded Carried

Sawyer reviewed the report, pointing out the Ed Fund is very healthy this year.

Revision of the Agenda: Add 6c, proposal for forum on Contract with America

LWVMNEF Project Approval: 6a - Motion: to approve as Ed Fund project the LWVMN project "Community Outreach/Local League Resource Director".

Mover: Cushing Seconded Carried

Full time staff person for two years would help Leagues reach into their communities.

6b - Motion: to approve as an Ed Fund project certain activities and workshops to be held at LWVMN Convention May 19th-21st.

Mover: Satorius Seconded Carried

6c - Motion: to proceed with proposal from KARE 11 TV to do a citizen information project on the implications of the Contract with America.

Mover: Flanigan Seconded Carried

7. Motion: to approve four local League EF projects as approved by the Preliminary Review Committee.

Mover: Satorius Seconded Carried

7a: LWV Woodbury/Cottage Grove. Government Connections publication update. Lists local government officials, officers. Budget \$80.

7b: LWV Northern Dakota County. School Board candidate forums, Districts 196,191,197. Budget \$175.

7c: LWV St. Paul. Your elected Officials publication update. Lists local government officials, officers. Budget \$1,000.

7d: LWV Mpls. Observers Program. Recruit volunteers to attend council, school board, etc. meetings and publish and distribute reports to the community. Budget \$3000.

Information

Annual Appeal 1995 Report: Total to date, \$40,925; Ed Fund, \$38,480; local League contribution shares, \$2,255. Board commended Jackie Parsinen for excellent job as Chair.

The LWVMNEF application to join the Cooperating Fund Drive was not accepted. Jeanne Thompson pointed out that we would be unlikely to qualify but we can receive donations through the Fund Drive without being a member organization.

Meeting adjourned with thanks to Erickson and presentation of gift by Borgen.

Respectfully submitted,

Carolyn Cushing, Acting Secretary

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF FINANCIAL CONDITION
MAY 31, 1995

	CURRENT YEAR	LAST YEAR	INCREASE DECREASE
ASSETS			
00102 LWVMNEF/SPECIAL FUND	\$23,039.63	\$24,157.05	\$1,117.42-
00103 LWVMNEF CHECKING	4,408.96	14,968.97	10,560.01-
00104 LWVMNEF SAVINGS-LL ACCTS	47,729.00	35,679.04	12,049.96
00120 LWVMNEF ACCOUNTS RECEIVABLE	3,350.14	4,800.82	1,450.68-
00125 INDIANS IN MN INVENTORY	281.05	281.05	.00
00128 INDIANS	68,164.17	72,579.12	4,414.95-
00130 ADVANCE TO LWVMN	.00	.00	.00
00132 CURR/BLANDIN	3,489.85	5,466.30	1,976.45-
00136 T-SHIRT INVENTORY	579.30	.00	579.30
00137 FSG PUB II	543.88	734.26	190.38-
00138 FSG PUBLICATION	1,582.62	1,742.76	160.14-
00139 CURR NAT	3,914.55	3,938.55	24.00-
00140 DEBATES/COMPUTER	482.47	3,192.57	2,710.10-
00141 CURR INVENTORY	.00	.00	.00
00142 HOW SERV M ILL	512.75	522.06	9.31-
00143 HOUSING INVENTORY	79.92-	79.92-	.00
00144 HOW TO MAKE DIFF	696.16	775.96	79.80-
00145 MN WOMENS BLDG PARTNERSHIP	199,877.00	199,877.00	.00
00160 EQUIPMENT	35,427.73	35,427.73	.00
00165 ACCUM DEPREC/EQUIPMENT	32,996.35-	32,996.35-	.00
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TOTAL ASSETS	361,002.99	371,066.97	10,063.98-
	=====	=====	=====
LIABILITIES & FUND BALANCES			
00200 ACCOUNTS PAYABLE	8,351.31	16,231.79	7,880.48-
00205 ACCTS PAY TO LWVMN	69,069.33	78,009.15	8,939.82-
00240 CAPITAL BLDG FUND	.00	.00	.00
00310 LOCAL LEAGUE ACCTS	42,364.33	42,364.33	.00
00320 UNDESIGNATED FUND BALANCE	25,402.58	25,402.58	.00
00330 DESIGNATED FUND BAL	96,370.00	96,370.00	.00
00340 BLDG FUND BALANCE	191,542.00	191,542.00	.00
00349 SUSPENSE	.00	.00	.00
00350 93-94 INCOME	.00	.00	.00
00399 RETAINED EARNINGS - PRIOR	.00	.00	.00
00398 RETAINED EARNINGS - CURR	72,096.56-	78,852.88-	6,756.32
	-----	-----	-----
TOTAL LIAB & FUND BAL	\$361,002.99	\$371,066.97	\$10,063.98-
	=====	=====	=====

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1995

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
LWVMNEF INCOME				
LOCAL LEAGUE ACCT ADMIN				
00400 LOCAL LEAGUE DEPOSITS	\$16,975.01	17,320.01	35,000.00	17,679.99
00490 INTEREST LL DEPOSITS	.00	.00	1,000.00	1,000.00
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SUBTOTAL	\$16,975.01	17,320.01	36,000.00	18,679.99
UNASSIGNED CONTRIBUTIONS				
00500 MEMB (ANNUAL AP)	261.06	326.06	31,500.00	31,173.94
00505 NON MEMB (ANNUAL AP)	20.00	55.00	13,500.00	13,445.00
00510 CORPORATIONS/FOUNDATIONS	4,600.00	4,900.00	33,000.00	28,100.00
00515 LWVMN	5,000.00	5,000.00	.00	5,000.00-
00520 INTEREST	6.83	6.83	200.00	193.17
00525 MEM NON-CASH CONTRIB	39.00	117.35	1,200.00	1,082.65
00528 SPECIAL FUND	84.48	84.48	.00	84.48-
00530 PLANNED GIVING	.00	.00	.00	.00
00532 PLANNED & MEALS	.00	375.00	300.00	75.00-
00535 FUND RAISER	25.00	55.00	17,600.00	17,545.00
00565 BLDG/RENT/REPAIR	550.57	1,101.14	6,520.00	5,418.86
00575 COMPUTER GRANT	16.15	16.15	40,000.00	39,983.85
00580 MISC/COPIER/NOTES	7.22	7.22	.00	7.22-
00590 MEMORIALS/HONORS	45.20	45.20	100.00	54.80
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SUBTOTAL	\$10,655.51	12,089.43	143,920.00	131,830.57
PROGRAM: MISC PROJECTS				
01011 HOUSING	.00	.00	.00	.00
01030 NEW STUDY	.00	.00	3,000.00	3,000.00
01035 NEW STUDY SALES	.00	.00	.00	.00
01036 FINAN ST GOVT	.00	.00	.00	.00
01038 FINAN ST SALES	254.55	372.36	500.00	127.64
01039 FSG PUB II SALES	201.78	285.79	.00	285.79-
01040 75TH MN. EXHIBIT	3,875.00	3,875.00	10,000.00	6,125.00
01041 75TH LUNCH	205.91	205.91	.00	205.91-
01045 75TH CAMP. (BLDG BETTER COMM)	.00	.00	50,000.00	50,000.00
01050 75TH US EXHIBIT	1,500.00	1,500.00	7,000.00	5,500.00
01060 75TH PRODUCTS	547.03	661.58	500.00	161.58-
01062 75TH T-SHIRTS	1,342.00	1,837.00	.00	1,837.00-
01070 75TH HISTORY	.00	.00	19,000.00	19,000.00
01080 19TH AMENDMENT	300.00	750.00	35,000.00	34,250.00
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SUBTOTAL	\$8,226.27	9,487.64	125,000.00	115,512.36
MENTAL HEALTH				
01108 MENTAL HEALTH III/IV GRANT	.00	.00	20,100.00	20,100.00
01109 HOW MHIII SALES/IV SALES	15.00	15.00	100.00	85.00
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SUBTOTAL	\$15.00	15.00	20,200.00	20,185.00

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1995

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
SOCIAL POLICY				
01200 INDIANS IN MN-SALES	\$.00	.00	50.00	50.00
01210 INDIANS IN MN-ROYALTIES	.00	.00	250.00	250.00
01230 INDIANS STUDY GRANT	.00	.00	35,000.00	35,000.00
01233 INDIANS INTEREST	.00	.00	1,500.00	1,500.00
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SUBTOTAL	\$.00	.00	36,800.00	36,800.00
VOTERS SERVICE				
01610 GENERAL ELECTION DEBATE	.00	.00	2,000.00	2,000.00
01620 VOTER GUIDE-SALES	.00	.00	.00	.00
01625 VOTER GUIDE-GRANT	.00	.00	.00	.00
01626 PRIMARY VOTER GUIDE	.00	.00	.00	.00
01627 PRIMARY SALES	.00	.00	.00	.00
01630 ELECTION HOTLINE	.00	.00	.00	.00
01640 VOTER INFORMATION	.00	.00	6,000.00	6,000.00
01660 CURR. OUTREACH	25.21	25.21	5,050.00	5,024.79
01662 CURR. SALES	.00	.00	.00	.00
01663 CURR NAT SALES	.00	.00	.00	.00
01664 ELEM CURR	.00	.00	50,000.00	50,000.00
01665 ELECTION PROCESS TRAINING	.00	.00	10,000.00	10,000.00
01666 CURR NAT	.00	.00	.00	.00
01672 CONGRESS DEBATE	.00	.00	.00	.00
01690 LL VOTER PROJ	.00	.00	.00	.00
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SUBTOTAL	\$25.21	25.21	73,050.00	73,024.79
CITIZEN INFORMATION				
01700 FALL FOCUS-MEALS/95	.00	.00	1,000.00	1,000.00
01701 FALL FOCUS-AD MISS/95	.00	.00	2,000.00	2,000.00
01705 FALL FOCUS/GRANTS/95	.00	.00	5,000.00	5,000.00
01710 SPRING FOCUS-MEALS/96	.00	.00	.00	.00
01711 SPRING FOCUS-ADMISSIONS/96	.00	.00	.00	.00
01715 SPRING FOCUS-GRANTS/96	.00	.00	.00	.00
01716 SPRING FOCUS 94 MEALS	.00	.00	.00	.00
01717 SPRING FOCUS ADMIS	.00	.00	.00	.00
01719 SPRING FOCUS GRANTS	.00	.00	.00	.00
01722 CIA ADMISSIONS	.00	.00	700.00	700.00
01725 CIA GRANTS	.00	.00	2,500.00	2,500.00
01726 HOW TO M DIFF SALES	344.19	780.15	2,000.00	1,219.85
01727 HOW TO M DIFF GRANT	.00	.00	.00	.00
01740 PUBLICATIONS/AV SALES	320.47	508.48	200.00	308.48-
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SUBTOTAL	\$664.66	1,288.63	13,400.00	12,111.37
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TOTAL LWVMNEF INCOME	\$36,561.66	40,225.92	448,370.00	408,144.08
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LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1995

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
LWVMNEF EXPENSES				
LOCAL LEAGUE PROJECTS				
04000 LOCAL LEAGUE GRANTS	\$615.00	5,868.80	35,000.00	29,131.20
04020 RETURNED LL GRANTS	.00	.00	.00	.00
04095 LL ADMIN-LWVMN SERVICES	535.45	535.45	5,000.00	4,464.55
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SUBTOTAL	\$1,150.45	6,404.25	40,000.00	33,595.75
LWVMNEF ADMINISTRATION				
05002 STAFF DEVELOPMENT	.00	.00	500.00	500.00
05005 DEVELOPMENT COMMITTEES	.00	.00	200.00	200.00
05007 ANNUAL FUND DR	.00	.00	6,500.00	6,500.00
05008 ANNUAL FUND DR/L.L. EARNINGS	.00	.00	2,500.00	2,500.00
05009 SERVICES A FUND DR	18.15	18.15	5,000.00	4,981.85
05030 OTHER DIRECT EXPENSES	35.00	35.00	800.00	765.00
05035 FUND RAISER	.00	.00	5,800.00	5,800.00
05037 LWVMN SERVICES	60.94	60.94	1,000.00	939.06
05040 GEN AD. SERVICES	2,002.78	2,002.78	11,000.00	8,997.22
05045 PLANNED GIVING EXPENSES	37.50	133.56	1,500.00	1,366.44
05047 PLANNED & MEALS	245.19	245.19	300.00	54.81
05050 LWV MN SERVICES	564.89	564.89	5,000.00	4,435.11
05065 BLDG/RENT/MANAGEMENT	1,376.44	2,752.88	14,400.00	11,647.12
05067 LWVMN SERVICES	148.33	148.33	500.00	351.67
05070 COMPUTER GRANT	212.50	456.48	37,500.00	37,043.52
05073 COMPUTER SERVICES	1,925.74	1,925.74	2,500.00	574.26
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SUBTOTAL	\$6,627.46	8,343.94	95,000.00	86,656.06
PROGRAM RELATED COSTS				
07000 EF BOARD EXPENSE	402.81	471.66	1,200.00	728.34
07001 CONFERENCES (BD)	.00	481.50	800.00	318.50
07010 EF ANNUAL REPORT	.00	.00	500.00	500.00
07015 EF LEGAL FEES & BANK CHGS	.00	.00	200.00	200.00
07020 STATIONERY & PERM SUP	.00	33.10	2,000.00	1,966.90
07025 SUBS & RESOURCES	.00	.00	150.00	150.00
07030 LWUMNEF AUDIT	.00	.00	2,500.00	2,500.00
07040 SERVICES PROG RELATED	824.80	824.80	20,000.00	19,175.20
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SUBTOTAL	\$1,227.61	1,811.06	27,350.00	25,538.94

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1995

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
PROGRAM: MISC PROJECTS				
10015 HOUSING FREE	\$.00	.00	.00	.00
10030 NEW STUDY	.00	.00	500.00	500.00
10033 NEW STUDY/SERVICES	.00	.00	2,829.32	2,829.32
10040 MN EXHIBIT	.00	.00	8,500.00	8,500.00
10043 MN EXHIBIT/SERVICES	252.27	252.27	1,697.59	1,445.32
10060 75TH PRODUCTS	.00	.00	200.00	200.00
10062 75TH T-SHIRTS	610.50	808.50	.00	808.50-
10063 75TH PRODUCTS/SERVICES	77.28	77.28	.00	77.28-
10070 75TH HISTORY	.00	.00	12,000.00	12,000.00
10073 75TH HISTORY/SERVICES	240.46	240.46	7,922.10	7,681.64
10080 19TH AMENDMENT	139.87	159.87	20,000.00	19,840.13
10083 19TH SERVICES	1,109.85	1,109.85	16,975.92	15,866.07
11008 MENTAL HEALTH III	9.31	9.31	10,000.00	9,990.69
11009 LWVMN SERVICES	.00	.00	11,430.46	11,430.46
11010 HOW MHIII PUB	.00	.00	.00	.00
11011 HOW MHIII FREE	.00	.00	.00	.00
11037 75TH CAMPAIGN	.00	.00	25,000.00	25,000.00
11038 75TH CAMP./SERVICES	488.04	488.04	28,293.21	27,805.17
11045 75TH US EHHIBIT	3,542.18	3,695.18	5,500.00	1,804.82
11048 75TH US/SERVICES	1,378.48	1,378.48	1,697.59	319.11
11050 FIN STATE GOVT	579.43	794.18	.00	794.18-
11051 FSG FREE	3.14	3.14	.00	3.14-
11052 FSG PUB II FREE	3.34	3.34	.00	3.34-
11055 SERVICES	199.67	199.67	113.17	86.50-
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SUBTOTAL	\$8,633.82	9,219.57	152,659.36	143,439.79
SOCIAL POLICY				
12000 INDIANS 4TH ED	.00	.00	.00	.00
12001 INDIAN SERVICES 4TH ED	.00	.00	50.00	50.00
12005 INDIANS INVENTORY 4TH ED	.00	.00	.00	.00
12030 INDIANS	642.35	642.35	25,000.00	24,357.65
12031 INDIANS SERVICES	20.67	20.67	11,317.28	11,296.61
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SUBTOTAL	\$663.02	663.02	36,367.28	35,704.26

LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1995

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
VOTERS SERVICE				
16010 DEBATE 94	\$.00	.00	500.00	500.00
16011 LWVMN SERVICES	.00	.00	1,697.59	1,697.59
16020 VOTER GUIDE	.00	.00	.00	.00
16021 LWVMN SERVICES	.96	.96	.00	.96-
16026 PRIMARY VOTER GUIDE	.00	.00	.00	.00
16027 SERVICES	.00	.00	.00	.00
16030 ELECTION HOTLINE	.00	.00	.00	.00
16031 LWVMN SERVICES	12.88	12.88	.00	12.88-
16040 VOTER INFO	.00	.00	100.00	100.00
16041 LWVMN SERVICES	670.61	670.61	6,677.20	6,006.59
16060 CURRICULUM/OUTREACH	2,470.66	2,470.66	3,000.00	529.34
16061 LWVMN SERVICES	80.29	80.29	2,263.46	2,183.17
16063 CURR. I FREE	.00	.00	.00	.00
16064 ELEM CURR	43.69	79.69	30,000.00	29,920.31
16065 LWVMN SERVICES	1,355.78	1,355.78	22,634.57	21,278.79
16066 CURR NAT.	.00	.00	.00	.00
16067 CURR NAT SERVICES	.00	.00	.00	.00
16068 CURR NAT PUB	.00	.00	.00	.00
16069 CURR NAT FREE	.00	24.00	.00	24.00-
16070 ELECTION PROCESS TRAIN.	.00	.00	4,000.00	4,000.00
16071 LWVMN SERVICES	.00	.00	6,790.37	6,790.37
16072 CONG DEBATE	.00	.00	.00	.00
16073 SERVICES	.00	.00	.00	.00
16080 MISC VOTER SERVICE	.00	75.87	.00	75.87-
16081 LWVMN SERVICES	.00	.00	.00	.00
16090 LL GET VOTE	.00	.00	.00	.00
16091 SERVICES	12.88	12.88	.00	12.88-
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SUBTOTAL	\$4,647.75	4,783.62	77,663.19	72,879.57

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LEAGUE\WOMEN VOTERS--EDUCATION FUND
STATEMENT OF INCOME AND EXPENSES

PERIOD ENDING MAY 31, 1995

	CURRENT PERIOD	YEAR TO DATE	ANNUAL BUDGET	REMAINING BUDGET
CITIZEN INFORMATION				
17000 FALL FOCUS	\$.00	.00	3,000.00	3,000.00
17001 LWVMN SERVICES	.00	.00	4,526.91	4,526.91
17005 FALL FOCUS MEALS	.00	.00	1,000.00	1,000.00
17006 LWVMN SERVICES	.00	.00	.00	.00
17010 SPRING FOCUS-MEALS	.00	.00	.00	.00
17011 LWVMN SERVICES	.00	.00	.00	.00
17015 SPRING FOCUS-MEETING	.00	.00	.00	.00
17016 LWVMN SERVICES	.00	.00	.00	.00
17018 SPRING FOCUS '94	.00	.00	.00	.00
17019 SPRING FOCUS SER	.00	.00	.00	.00
17021 LWVMN SERVICES	.00	.00	.00	.00
17022 CIA MEETING	.00	.00	500.00	500.00
17023 LWVMN SERVICES	.00	.00	3,055.67	3,055.67
17024 HOW TO MAKE DIFF	244.03	397.66	500.00	102.34
17025 LWVMN SERVICES	537.18	537.18	1,697.59	1,160.41
17026 FREE DIST HOW DIFF	.00	1.52	.00	1.52-
17028 HEALTH - C/PUBLIC VOICE	.00	.00	.00	.00
17040 PUBLICATIONS/AV LIBRARY	200.00	953.47	50.00	903.47-
17041 LWVMN SERVICES	354.31	354.31	500.00	145.69
17043 MN CONVENTION	.00	.00	500.00	500.00
17045 MINN VOTER	.00	.00	4,000.00	4,000.00
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SUBTOTAL	\$1,335.52	2,244.14	19,330.17	17,086.03
20000 LWVMNEF RESERVES	.00	.00	.00	.00
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TOTAL LWVMNEF DIRECT EXPENSE	\$24,285.63	33,469.60	448,370.00	414,900.40
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NET INCOME (LOSS)	\$12,276.03	6,756.32	.00	6,756.32-
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League of Women Voters of Minnesota Education Fund

Application to do a State League Project

To: LWVMN EF

550 Rice Street, St. Paul, MN 55103

Date: June 7, 1995

From: Janet Nelson, LWVMN

Title and Date of the Project: Violence Prevention publication printing and distribution
Summer/Fall 1995

Type of Project: Publication

Purpose of the Project: the LWV of Minneapolis publication **Breaking the Cycle of Violence** has been updated and reissued. Delegates to the LWVMN Convention voted to provide copies to all LWVMN members and also suggested that it be distributed to selected officials and policy makers throughout Minnesota to educate them about the problems of violence in our society and possible prevention measures.

Details of the Project: The Project would involve reprinting the new edition of **Breaking the Cycle of Violence**, recently revised by the LWV of Minneapolis. We would probably print between 3,000 and 3,500 copies for distribution to LWV members and selected officials throughout Minnesota.

Who is the project designed to serve? Who will benefit from the project?

Members of the League, public officials and policy makers, citizens and communities throughout Minnesota will receive this timely information, resulting in reduced crime and violence in our society and healthier children and adults.

Project Budget:

Income

Contributions to the LWVMNEF account
to be raised from Local Leagues and from
corporations

\$5,000

Expenses

Printing	\$3,500
Mailing (bulk)	750
Staff (for fundraising, list development and distribution)	750

Total	\$5,000
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LOCAL LEAGUE APPLICATION FOR APPROVAL TO
SPONSOR DELEGATE TO CITIZENS ABASSADOR PROGRAM
US/CHINA JOINT CONFERENCE

TO: LWVEF

500 Rice street, St. Paul, MN 55103

From: Judi Hollands , *JH*
LWV OF MOORHEAD AREA
PO BOX 885
MOORHEAD, MN 56560

Phone: 218/233-2377

President's Portfolio....Patti Kratky's responsiblity

DATE AND TITLE OF THE PROJECT:

Citizen Ambassador Joint Conference August 24-September 2, 1995

This is a Conference Attendance Project with subsequent meetings to inform the public about the issue. The purpose of this project to gain information about the issues of women in the world and to distribute that information to the community. Information gained will be distibuted through the Women's Network Newsletter and through public meetings hosted by the LWV-Moorhead Area and the Women's Network. The project is designed to serve residents of our area which is becoming increasingly diverse.

Funds raised will be used to support the delegates travel to and participation in the Conferene including the NGO portion.

Proposed Budget:

All monies to be raised -\$4,000

\$3,500 registration and travel from San Francisco to Beijing

\$500 travel to San Francisco

Local League approved May 4, 1995

Calendar of 19th Amendment Celebration Events

September 26-October 3, 1994

Torch of Democracy Parades in celebration of the 75th Anniversary of the founding of the League of Women Voters of Minnesota.

September 26, 1994- Albert Lea, MN

September 29, 1994 -Austin and Northfield, MN

September 30, 1994 -Rochester, Bemidji, Stillwater, White Bear Lake and
Minneapolis, MN

October 3, 1994 - St. Paul, MN.

February 15, 1995 75th Anniversary Gala at the Mall of America with Molly Ivins.
Celebration of the founding of the League of Women Voters of the United States.

April 18-May 14, 1995 Women in Action: Rebels and Reformers Exhibit at the
Minnesota History Center.

April 27, 1995 Public Program including lecture by Sara Evans, professor of history,
University of Minnesota and panel discussion with Ruth Clusen, Lola Reed, and Carolyn
Hendrixson.

June30-July 5 (?), 1995 National Education Association Convention in Minneapolis.

July1, 1995 - Chautauqua on the River , St. Paul with Arvonne Fraser, Barbara Stuhler,
and Susan Vass.

August 26, 1995 - Women Win the Vote Day at the Minnesota State Fair. Opening of the
second copy of the Minnesota Historical Society traveling exhibit "Failure is Impossible:
Women Win the Vote."

Fall of 1995 -

AFL-CIO State Convention

MEA State Convention

Conversations

Curriculum Education Materials

Legacy Circle Members
April, 1995

Margit and Tom Berg

Carol Bergeson

Joann Buie

Harriette Burkhalter

Marylyn Deneen

Ann Duff

J. Isabelle Dyck

Kay Erickson

Barbara Flanigan

Florence Gray

Rosemary Guttormsson

Catherine Hegg

Carolyn Hymes

Geraldine S. Jenkins

Laurie Lown

Beverly McKinnell

Roberta Megard

Mary Porter

Sally Sawyer

Emily and Peter Schmitz

Pearl Sheps

Hazel Shimmen

Susan Simmonds

Barbara Stuhler

Jean and Dixon Tews

Peggy Thompson

Margaret Ueland

Shirley Ungar

Nancy Witta