



League of Women Voters of Minnesota Records

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League of Women Voters of Minnesota PRESIDENT'S LETTER

Keep one copy for President's File

Cut up one copy and give each section to the appropriate person on the Board

June 1958

060458CC

STATE BOARD REPORT AND OUTLOOK FOR WORK

This is coming to you a month earlier than in previous years. We hope it will help you get an early start on your planning.

MRS. LEE'S SPEECH

Because of the many requests, we are sending you a copy of the speech Mrs. Lee made at State Council meeting.

INSTITUTE ON STATE GOVERNMENT

We strongly urge you to "sell" this institute to League members, teachers, politicians, students. It is tailored perfectly to our taste. One of the experts taking part will be

John Bebout, Associate Director of the National Municipal League. Mr. Bebout has been active in the state constitution revision movement, having served as a special consultant to the New Jersey and Alaska constitutional conventions. We hear that the University of Minnesota may not be able to continue such institutes in the future unless they are attended sufficiently to make it worth their while. See enclosure and Minnesota Voter (May-June).

BUDGET AND PLEDGES

Enclosed is the State Budget which was adopted at the Council meeting, also a list of the local League pledges. If your pledge is not correct, let us know right away. Please fill out and return the form below (detach on dotted line).

PLEDGE PAYMENT

Fiscal year for the state League begins April 1. As of July 1, we'll be 1/4 of the way through the year. Will your pledge be 1/4 paid?

That nice little "reserve fund" or carry over from the previous year is gone. Yet the state office has to prepare during this summer for the legislative year. It is now operating, in fact, on the well known shoe string - and it only just ties.

So ----- one last chore before you put your check book away for the summer. See if you can find something with which to pay at least 1/4 of your state and national pledge, and send it in.

Thank you. And have a conscience-free summer!

The League of Women Voters of _____ pledges the amount of _____ toward the 1958-59 services of the state and national League. This amount will be paid (check one)

_____ in a lump sum before October 1, 1958
_____ in equal quarterly installments by June 1st, Sept. 1st, Dec. 1st and March 1st
_____ in equal monthly payments.

(President or Treasurer)

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STATE BOARD REPORT OUTLOOK FOR WORK AND BOARD PLANNING CALENDAR

15th and Washington Avenues S.E., Minneapolis 14, Minnesota, Fe. 8-8791, Ext. 25
061058XD - 25¢ June, 1958

INTRODUCTORY COMMENT Mrs. O. H. Anderson, President

"New dimensions" might well have been the theme of the League of Women Voters as evidenced by the spirit and achievements shown during our past year. The calibre of the new and provisional Leagues; the steady performance of our established Leagues; the growth in use and wider distribution of publications; the exciting improvements in local League bulletins and the imagination used in presentation and development of program - all have combined to make a League membership of which we on the state Board are justly proud.

In presenting this Outlook for Work we remind you that it is a guide, that you are urged to integrate it with your local League program and commitments, always remembering that we have a responsibility for total League program. Your state Board stands ready to assist and advise you; we in turn need your confidence and encouragement.

QUOTE

State Leaders Handbook, page 6. "The national Board recommends that state and national Board members be invited to attend meetings of their local League Boards, and that they receive copies of minutes and other materials sent to local Board members. The same principle applies to the relationship between national Board members and state Boards."

TABLE OF CONTENTS

	<u>Page</u>
Introductory Comment, Mrs. O. H. Anderson, President.....	above
Foreign Policy, Mrs. John Neumaier.....	2
Water Resources, Mrs. Ernest Marotta.....	3
National Continuing Responsibilities, Mrs. Kenneth Sigford, Mrs. John Neumaier	4
Constitutional Revision, Mrs. Kenneth Green.....	5&6
Minnesota Election Laws, Mrs. Edgar Kuderling.....	7
Legislation, Mrs. Homer Mantis.....	8
Local Current Agenda, Mrs. Dennis Watson.....	9
Voters Service, Mrs. A. J. Olson.....	10
Publications, Mrs. Charles McGarraugh.....	11
Public Relations, Mrs. Walter Angrist.....	12
Bulletin, Mrs. Howard Evenson.....	13
Finance, Mrs. William Whiting.....	14
Organization, Mrs. O. J. Janski.....	15
Board Planning Calendar.....	16&17

League of Women Voters of Minnesota PRESIDENT'S LETTER

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From Mrs. O. H. Anderson, President

September 19, 1958
09195800

Please give to the Legislative Chairman on your Board for her notebook.

LEGISLATION
9/19/58

A very exciting Legislative Workshop is planned for October 8, 1958, on a Wednesday, at the Weyerhaeuser Room of the Historical Building, in St. Paul. The program will consist of three talks against our program, by prominent legislators, and a discussion by Leaguers of answers to these objections. This is a new approach which we think will be fun and informative. The session runs from 9:30 to 3 and the cost will be \$2.50 a person, which covers lunch, kit, room charge and lunch for our three guests. Two representatives of each League are invited to attend. Will you make your reservations by sending in the form at the bottom of the Agenda for the meeting (enclosed) with check attached, to the State Office by October 2nd. Enclosure.

REMINDER: We need to know the names of Local League Legislative Chairmen before Oct. 8.

Please give to your Publications Chairman for her notebook.

PUBLICATIONS
9/19/58

You Are the Government, excellent handbook on Minnesota government, will be launched the week of October 20th. We propose the following plan to get publicity and to dramatize the role of the ordinary citizen in government.

We would like to ask you to give away to "representative unknowns" some surprise gift copies (with much publicity, TV, radio, newspaper). For example, a copy could be given to a construction worker atop the scaffolding, a voter in the registration line, a 21 year old or a newly naturalized citizen about to vote, a shopper with her children, a customer in a bank, a milk-man on his route, a lineman on a telephone pole, etc. - the idea being to avoid the public officials, keep the surprise element and dramatize the role of the ordinary citizen.

Each League will be sent five free copies for this give-away purpose. An M.E.A. release will go to your local papers telling them what you are planning to do during the week of October 20th, and we hope you will be able to work out with them and with your TV station, if you have one, some significant publicity. News items about this handbook can be localized by relating it to your local school system. Call on the head of your social studies department, especially 6th and 9th grade levels. Perhaps your social studies teacher has used the 1949 edition of You Are the Government in the past and could be quoted as planning to order new ones for each member of the class. Point out that the handbook is completely up-dated and revised, and that many teachers have the students purchase the booklet for a text, and then take it home to keep as an easy reference book. The price is 35¢ each, or 25¢ in lots of 30 or more.

Talk this plan over with your Board, and with your Public Relations Chairman, and BE READY TO GO when you get the BOOKS and the FINAL WORD!

REMINDER: When you borrow tapes & records, please return next day, so other local Leagues on the waiting list won't be woefully disappointed.

Please give to your Public Relations Chairman for her notebook.

(Pres. Letter, p.

PUBLIC RELATIONS

9/19/58

You Are the Government, excellent handbook on Minnesota government, will be launched the week of October 20th. Take a look at the paragraph in this letter addressed to the Publications Chairman, for she will need much help from you if the 50,000 handbooks printed are to get into the hands of students and adults who need and want them. Strategic give-aways and clever publicity will lead, we hope, to quantity orders.

Information Please - League Style is the theme of the Public Relations Workshop which will be held Tuesday, October 28, 1958, from 9:30 to noon, in Room 407, at the Minneapolis Y M C A, on 9th and LaSalle, Minneapolis. Two or more from every local League are encouraged to attend. The agenda enclosed and the questions listed for discussion should intrigue you. Fifty cents will cover the cost of the room, and coffee on arrival. No reservations necessary this time. Enclosure

The enclosed schedule of radio programs sponsored by the Leagues of Minneapolis and St. Paul will be of interest to your members, so please publicize in your bulletins, announcements and news stories. Enclosure

Please give to your Bulletin Editor for her notebook.

BULLETIN

9/19/58

First, enclosed is a sheet of quotes from several speakers who appeared at the Centennial Minnesota Institute on Government and Politics held last summer at the University of Minnesota. These quotes may be used in several ways:

- 1) Singly, if you need a filler in your bulletin.
- 2) In a group with a "Who said It?" type of heading with the answers listed below or elsewhere in the bulletin.
- 3) For your state resource chairman to help her prepare an article for the bulletin on constitutional convention or reapportionment. She may wish to comment on one of the quotes, or use one for an illustration, or reply to an opponent. Enclosure.

Second, editors of mimeographed bulletins who are having trouble with cutting clear stencils, making corrections, handling layout or the printing process itself might wish to send for "Modern Mimeographing Handbook," a 60 page publication by the A. B. Dick Company. Simply written and helpfully illustrated, the book covers everything from paper and ink to tips for typists and illustrators and suggestions for layouts. The way the pages of the booklet are laid out may also suggest ideas to you. The handbook costs 50¢. You may order it from Crook and Hanley, Inc., 2853 Park Ave., Minneapolis 7. The company will send it with an invoice that includes postage and you may then mail a check.

There is also available a larger, more technical book, "Fundamentals of Mimeographing" edited by Dr. Russell N. Casler of Northwestern University. Among other information, it has two chapters on stencils and three on operating the machine. It sells for \$1.15 and may be ordered from the same company.

Finally, the innovations and improvements in the first bulletins of the new League year have been noted with much appreciation. We welcome two new bulletins - Hibbing and Excelsior.

Please remind your Resource and Unit Organization Chairmen of the excellent national publication (#240, 15¢), Tips on Carrying Out Program, especially sections on duties of resource committee, board planning for units, briefing meetings, and the outline for group discussion. Please show your board the enclosed "Politics is Your Job," published by Agricultural Extension Service for use in rural discussion groups, who may call on your League for help in discussion leadership. (County Agent has supply).
ENCLOSURES: Legislative Workshop, Public Relations Workshop, Radio Programs, Quotes

League of Women Voters of Minnesota PRESIDENT'S LETTER

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From Mrs. C. H. Anderson, President

October 16, 1958
101658 CC

Back from Cleveland all fired up over our plans for doing River Basin studies in Minnesota -- and enthused again over the caliber of League leadership. Mrs. Whittemore demonstrated a knowledge of the Water Resources item which inspires confidence; the two "staffers", Connie Foley and Martha Mills, added sparkle and occasional needed answers; Mrs. Phillips charmed us again with her sincerity. This trip came to us, by the way, through the courtesy of the State Board which gave of its own meager expense money so that Mrs. Marotta and I might attend. There's no fat in the State Budget either, you know.

You will remember the pleasant surprise we had last winter when the Public Relations Society of America, Minnesota Chapter, offered to help the LWV convince Minnesota that it needed a new constitution. I quote from a letter just received from Mr. Powell, President: "Because of some differences of opinion within the PRSA, Minnesota chapter, and because of the need for funds to undertake any visible active program on behalf of the constitutional convention, the Minnesota chapter feels that it cannot make a concerted and worthwhile effort on behalf of any one group in this area and therefore regretfully relinquishes the project for the present." No comment.

Your foreign policy resource chairmen on your boards will be interested in a lecture to be held October 23, at 11:30 A.M., in Northrop Auditorium on the University of Minnesota Campus. The speaker is Walter H. C. Laves, chairman of the Department of Government at Indiana University, who will lecture on the subject, "A Foreign Policy to Fit the Modern World." Mr. Laves is the husband of Mrs. Laves, chairman of the national League's Foreign Policy Committee. He is also author of a new book about UNESCO which has been widely acclaimed. The lecture is free and open to the public.

Important deadline dates are underlined.

Please give to your Publications Chairman for her notebook.

10/16/58

PUBLICATIONS

During this week your President should receive five free copies of "You Are the Government." We are giving these first copies to you so you can use them to promote as intensively as possible the sale of this important League publication. So don't just use them yourselves, or give them to the library, but give each of the five away to some significant person with accompanying fanfare, so that each gift leads to many sales.

As you remember, last month we suggested you give these copies to unknown citizens, such as a construction worker atop the scaffolding, a 21 year old or a newly naturalized citizen who will vote this year for the first time, a milk man on his route, a lineman on a telephone pole, etc. Perhaps you have thought of some better schemes for your town to dramatize the launching of this book. We hope you are doing something spectacular, and that the publicity that accompanies your efforts will find its way to the state office. We are calling October 23 the publication date.

Please give to the Finance Chairman for her notebook

10/16/58

FINANCE CHAIRMAN AND
ALL THE BOARD

We read in your minutes -- which are coming in ever so much more faithfully, thank you -- that many of you are having your Finance Drives. In preparation for Budget Building Day later this fall, your State Board has been spending some time in discussing Finance in general, and projects vs. the League integrated plan in particular. There can always be specific situations which arise to make finance sometimes a difficult matter, but over the years, Leagues continue to make their goals and sell the League to their communities best through the League method of going to their communities and involving more citizens actively in their work through a contribution. Occasionally, there are other forms of fund raising which are imaginative, and which can be planned to fit in with the League program and ideals. Our hats are off to the Leagues which year after year, go to their citizens and sell the League. Our hearts go out, however, to those Leagues which do an excellent job and still, through no fault of their own, find their financial resources dwindling. We want to help; we are working on some new ideas which may be part of the answer.

Please give to your Publications Chairman for her notebook

10/16/58

PUBLICATIONS

ENCLOSURES this month include:

"You Are the Government" - the newly revised, excellent handbook on Minnesota Government, which you, and many non-League citizens of Minnesota, have awaited a long time. 35¢ a single copy, 25¢ a copy in quantities of 30 or more. 5 free copies are included in this mailing (or under separate cover) for the purpose of your promoting hundreds and thousands of sales!

League of Minnesota Municipalities sheets - "A Real Advance in Home Rule," and "Home Rule Committee Endorses Amendment # 1" - single copy of each, free

"Lobby by Letter" Kit*- our pride and joy, a wonderful help to stay-at-home lobbyists. Includes fliers on Constitutional Revision, Reapportionment and Party Designation (which can be bought separately, 2 for 5¢), Fact Sheets on same 3 subjects (which are 2¢ a copy), 90 Days of Lawmaking (which is 25¢ bought singly, or 15¢ in lots of 100), and a copy of Minnesota's constitution, available from Secretary of State's office. The Kit folder itself contains advice on Writing your Legislator.

Postcard on which to order Voters Guides

Evaluation Form for Voters Service Work - 2 copies, 1 to keep, 1 for state office

List of Local League Bulletin Editors

Letter to Legislative Candidates

Stream Maps to certain Leagues

*Cost if Lobby by Letter Kit, 35¢

League of Women Voters of Minnesota PRESIDENT'S LETTER

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From Mrs. O. H. Anderson, President

January 20, 1959

011959 CC

I have heard people speak of the 'mid-winter lull' and the drab winter months -- obviously, they were not members of the League -- for as we survey the next four months we observe that some rather tight scheduling will be necessary if we are to come to our State Convention in May ready for the exciting business of choosing new state program, adopting an adequate budget, electing new officers and directors and possibly, revising our state By-Laws. Suggestions for all of these matters of business are due in the State Office by February 20th.

Are you guiding your members to a good choice of state program? Are you exploring new fields in state government, if some of our current program is accomplished? Is there any possibility of state programs arising from our national items? Are you critically reading our State By-Laws to see if some revisions might make us function more democratically? Can you suggest names for the officers and directors of the League of Women Voters for next year of people you observed to be of high caliber?

(See enclosure from Nominating Committee)

If the League of Women Voters of Minnesota is to continue to reflect the character and desires of its members, we need to hear from you all.

The new local League President in St. Anthony is Mrs. Harold Froehlich, 3016 Armour Terrace, Minneapolis 18.

World Tour, anyone? Mr. William C. Rogers, Director of the World Affairs Center, writes us about a European Study Tour that he thinks members of the League of Women Voters would enjoy. The UN and World Affairs is the subject -- July 3 to August 1 are the dates -- Spain, Switzerland, Italy, Germany, France and England are the countries visited -- \$696 to \$1,288 is the price range mentioned. For more information write World Affairs Center, University of Minnesota, Minneapolis 14, Minnesota, or call the Center at FE 8-8791.

CALL FOR NOMINATIONS FOR HOPE WASHBURN AWARD

The fourth Hope Washburn Award for outstanding service to the League of Women Voters of Minnesota will be given at the Convention on May 20-21, 1959. Will

your League and your members please send their nominations to The Hope Washburn Award Committee, in care of the State Office, by April 1? They may be made by an individual or by a local League for a member in any League on any level in the state, and should be accompanied by a statement of the service given to the League by the nominee. There will be an article in the January-February Minnesota Voter giving full details.

Please give to the Water Conservation Chairman on your board for her notebook. 1/19/59

WATER CONSERVATION

Enclosed is a sheet addressed to your Water Chairman re areas of agreement developing, transcript of the Minnesota Watershed Congress, news on state legislation in conservation field, and the metropolitan area water study.

(Enclosure)

FOR THE ENTIRE BOARD

Since the income from membership dues constitutes a large portion of League income, budget making time is the time to recommend to your members an increase in their dues. Many new Leagues are now being organized with dues of \$5. The national and state boards recommend \$5 dues. We urge all Leagues with dues below this goal to consider some raise at this time. Perhaps we would have more pride and confidence in our League if we were contributing more than 25¢ a month ourselves!

1/19/59

FOR THE BUDGET CHAIRMAN

Under "Qualifications," on page 3 of "How To Spend Money for the League of Women Voters," you will find a challenging description of yourself. If you and your committee do your work as it is outlined in this manual, you will have no difficulty meeting this challenge.

Presenting the budget to your membership is one of your most important responsibilities. Unfortunately too many people close their minds when they see or hear figures. When this happens with League members, they fail to realize their part in the adequate financing of the work of the League as symbolized by the figures in the budget. As Budget Chairman you are responsible for the presentation of the budget. If you do not wish to do it yourself, carefully select some member who can interpret it so that each member will have a bird's-eye view of the League and the activities that are being made possible or the tools that are being provided through each item in the budget.

Use your bulletin not only to present but also to explain your budget. At your annual meeting use a visual aid of some type. Last year a number of Leagues used a rocket which they launched -- the various parts of the rocket representing the parts of the budget. The important thing is to get your rocket into orbit -- without sound financing it will not get off the launching pad!

1/19/59

FOR THE MEMBERSHIP CHAIRMAN

Did you have sufficient funds this year to carry on the work of your committee? If you did it was because of adequate planning by your budget committee. Now is the time to think about next year's activities so that you will again have adequate funds. Too many Leagues feel that membership is one of their biggest problems. What provisions will be made in your budget to meet this problem?

Many Leagues have membership teas that should be provided for in the budget. Publications are some of our best "recruiters" and are essential to good orientation of new members but are not available if funds are not budgeted for them. To keep your membership active and interested good meetings must be planned. Work with the other members of your Board and plan for your needs so that your League has an adequate budget with which to grow.

1/19/59

FOR THE FINANCE CHAIRMAN

Your responsibilities to the Budget Committee are clearly outlined in "How To Spend Money for the League of Women Voters." No good finance chairman can afford to be a pessimist so you know there is more support in the community if proper planning is done to promote the work of your League. In discussing plans as they relate to the Budget, encourage your Voters Service, Publications, Local Agenda, Public Relations and other chairmen to plan adequately so that your contributors can readily see the results of their contributions and will be happy to continue their support of your League. Don't forget your own committee in your planning! Do you need money to cultivate your contributors with publications? Do you need new kits for your workers? All this should be planned now so that it will be covered in the budget.

FOR THE TREASURER

As Treasurer, you will be serving as a member of your Budget Committee. You should provide for this committee a copy of your comparative budget sheet, showing actual expenditures to date. You should also have a statement of the current cash balance and an estimate of the likely year end surplus or deficit which you can prepare by consulting the other Board members as you do your budget planning.

Before the budget meeting, bring up-to-date the accounting for Board member expenses. This will help the Budget Committee plan a more realistic budget, for too often amounts are budgeted and if careful accounting of Board member contributions is not made, your comparative budget sheet showing expenditures is not a true picture. All expenses and all contributions should be a matter of record in the League. When a Board member incurs expenses which should be charged to the budget of the League, but which she wishes to pay personally and give to the LNV as a contribution she should hand to you an expense voucher giving the necessary data with the notation on it, "I do not wish to be reimbursed for the above but wish to make a contribution."

Example: Mrs. A. has paid \$3 during the month for telephone messages for League.

She hands a voucher to you and you make the following entry in your

books: Debit -- Telephone account.....\$3.00

Credit -- Contributions.....\$3.00

Do you need new or additional supplies for your work? Plan now so they will be included in the budget.

1/19/59

FOR THE BULLETIN EDITOR

Many Leagues now include a separate budget item for their Bulletins but whether it is separate or included elsewhere in the budget, now is the time to consider improvements in your Bulletin that will cost money so that adequate funds will be allowed. Too often the lack of sufficient funds affects the quality of your Bulletin which reflects on you because the members fail to realize that there are not sufficient funds. Investment in a good Bulletin pays off in increased interest and activity of the members.

In presenting the proposed budget to your members in your Bulletin plan now for adequate space for a good explanation of it, for each League member should understand your budget and the importance of sound financing to the growth of your League.

1/19/59

FOR THE VOTERS SERVICE CHAIRMAN

Remember Voters Service when planning your budget! Although there is no State or National election this year, there is a need for funds. Some Leagues will be involved in local elections in November and December, others will have Bond issues, or school elections that they wish to inform their fellow voters about. Check over your Local Current Agenda and see what can be done in service to voters this year. Budgeting for Voters Service will remind you that it is a year round job.

1/19/59

FOR THE PUBLIC RELATIONS CHAIRMAN

Now is the time with budget planning in progress for the Public Relations Chairman to discuss her plans with the board with a view to putting an item in the budget for public relations. Consider this year sending your contributors one or two of the League's excellent publications such as "Ninety Days of Lawmaking" or "You Are the Government." Perhaps you might make a list of the people in your community who influence public opinion and plan to send them the three new folders on state program items which will all be discussed this year in the legislature. Just think what a difference this will make when you go out on your finance drive. What about sending each new member a welcoming letter from your president like the Duluth League does. You might enclose a special publication with it. This will pay for itself in good will, as well as in new members!

FOR THE PUBLICATIONS CHAIRMAN An alert Publications Chairman will help the members of her Board to budget adequately for the publications they will be needing in their program fields. Not only is the aim to have the most recent and best publications available at the right time for unit study, but there are also frequent opportunities to get these materials to the public.

In budget planning the publications chairman should work with the Public Relations Chairman, the Finance and Voters Service Chairman to ascertain what the possibilities might be for using more publications in the community.

No local League should neglect any opportunity to enhance our reputation by getting the latest material to those in the community who influence opinion -- editors, ministers, officials, commentators, etc. Files in schools and libraries should be kept up to date.

There are often times when our publications would be helpful to other organizations, almost selling themselves when given half a chance. The "Adopt a Voter" plan as used by many Leagues is one effective way of fulfilling our purpose, and requires the use of our excellent materials.

The strategic use of publications during and after a finance drive may do much to keep up a contributor's interest and insure his continued support.

These few suggestions have probably set your imaginations afire, and you will realize the necessity for generous budgeting for publications to do the job that is so important to all of us.

SUGGESTION: Sell more "YOU ARE THE GOVERNMENT" at 35¢ -- buying them at 25¢ in lots of 30 or more -- use the proceeds for more publications to give away.

ENCLOSURES:

Nominating Committee Letter
Letter to Water Conservation Chairman
Self Survey on FP item
Ethics Report
Reapportionment Committee Report
Legislative Observers Course
Map of the Capitol
Legislative Etiquette

3/13/59

President's Letter, p.3

WATER, continued

Water "Councils" or "Committees" - Last month we mentioned the possibility of Leagues within a watershed or other regional grouping working together on common water problems. Consultation with the national Board informs us that approval of the state Board for such an ad hoc committee is entirely satisfactory. Leagues in other states are experimenting with methods of working together but as yet the national Board has been unable to consolidate this information. Such a committee would continue under the supervision of the State Board until it was dissolved. The ad hoc committee would not be able to represent local Leagues before a federal agency without permission from the national Board and would not be able to represent local Leagues before state agencies without the permission of the state Board. If action of local governments is required, the local League speaking in its own name to its own local authorities probably would be more effective than the combined committee. Leagues interested in such an ad hoc committee may receive more complete information and help by contacting the state Board.

Please give to the Foreign Policy Chairman for her notebook.

3/13/59

FOREIGN POLICY

You now have a copy of the new publication, "National Continuing Responsibilities." You will find this leaflet invaluable in updating old members and informing new members on the important League positions covered by our national C.R.'s. Why not order a copy for each of your members (10¢) today.

You have also received a list of materials available for the celebration of the tenth anniversary of NATO. Many of the items listed are free -- others are available at nominal costs. You can give your foreign policy committee some excellent aids in its work if you will order some of this material immediately.

Please give to the Finance Chairman on your Board for her notebook.

3/13/59

FINANCE

A reminder: Those of you who may be going out of office, please remember to pass on to your successor as complete a file as you possibly can. Too often the valuable knowledge and experience of one chairman is lost when a new chairman comes in.

What should your file include? We suggest these:

National Publications (if these have been lost, re-order NOW)

"How To Raise Money for the LWV"

"How To Spend Money for the LWV"

"At Your Finger Tips"

"Speaking on Finance", Mr. George Watkins

"Facts about the LWV"

Copy of national budget

Latest edition of finance folder

State Publications

Excerpts from President's Letters

Copy of state budget

Minnesota "Facts"

Outline for Fund Raising

Copy of Metropolitan Finance Agreement, and Sheet of Instructions for use of file cards for Metropolitan Finance Committee, if your League is in metropolitan area.

Local Publications

Contributors Card File

Solicitors Kit

Copy of all materials used in recent drives

Copy of local budget

Copy of local "Facts", if there is one

Evaluation of this year's drive with suggestions for next year's drive.

Take time to go over this material with your successor, stressing year round planning, give suggestions for committee members, and offer assistance when needed.

Please give to the Water Chairman on your Board

5/8/59

WATER

You will find in this mailing a summary of the "emerging" consensus on the water item as reported by the local League Water chairmen. Also, a short legislative report on the conservation bills considered by the Minnesota legislature this session.

Please give to the Finance Chairman for her notebook

5/8/59

FINANCE

With summer fast approaching, our thoughts are turning to gardening, swimming, golf or just being lazy! But as finance chairman of your League you have a year round job and the things you do now and through the summer will make your job that much easier at the time of the drive.

Many of the local Leagues have a finance drive in the fall. If there has been no direct contact with your contributors since that time, now is the time for that "cultivation" we speak of so often. If you can afford it (most Leagues have good bank balances) why not send each contributor a League publication -- this would be a good way to get "You Are the Government" into your community -- with a letter about your activities (don't use all your record so you'll have something to brag about at the time of your drive!). If you cannot send a publication, do send just a letter, perhaps listing your new officers and board and explaining your new local agenda.

Do you have questions on just "when" and "how" to schedule the "musts" and "shoulds" of your finance drive? Perhaps the Dial-a-Drive put out by the LWV of Washington is just the gimmick you need to help you answer your questions. In an easy way, Dial-a-Drive brings into time and job order the way to carry out the League's experience proved directions for carrying out a successful finance drive. Order yours direct from LWV of Washington, 608 Realty Bldg., Spokane 1, Washington, sending 50¢ for cost.

Before the end of this month plan to have your committee organized and review last year's finance drive, checking over the material used. Prepare a preliminary plan for your drive to be approved by your board. When these plans are accepted, you and your committee can plan your own calendar.

During the summer months you will want to 1) review your prospect list, bringing it up to date; 2) set date for drive; 3) order materials for workers and contributors; 4) plan for training meetings; 5) return the following preliminary fund raising report to Mrs. Wm. Whiting, 622 E. School, Owatonna, Minnesota, as soon as your plans are completed. We will make every effort to meet any request for help.

ENCLOSURES: 3 copies forms(budget,agenda,board); press release; CL release;DPM; water.

PRELIMINARY FUND-RAISING REPORT FOR 1959-60 for LWV of _____

Dates of Finance Drive: _____ to _____

Adopted Budget

Total Income: \$ _____

Amount from Contributions

Members \$ _____ Non-Members \$ _____

No. of Prospects _____ No. of Solicitors _____ Dates of Training Meetings _____

We would like special help in:

Securing workers _____; Training workers _____; Other fields _____.

(signed) _____,
(local finance chairman) (address)

ENCLOSURES: 3 copies forms(budget,agenda,board); press release; CL release;DPM;water

9/21/59

VOTERS SERVICE

If your League has a local election in November or December you should immediately begin to prepare a sheet of Voter Information in the event that it is requested by a member of the Armed Forces from your town. A two page memo entitled "Minnesota Election Data for the Armed Forces" has been compiled by the State Office and is now being checked by the National Office. These may be ordered from the State Office (no charge) and all Leagues should have at least a few available so that there will be no unnecessary delay in filling a request for information. Your information concerning local offices to be filled and any other general information that may be available should be added to this memo and be given when a request is made. This is Voters Service. League stands on issues should not be included unless specifically requested. If you do not have a local issue to be voted upon this fall or next spring, there should be no occasion for this request until the fall of 1960 when the four Amendments to the State Constitution are to be voted upon. The State Board, as usual, will prepare these amendment sheets.

Armed Forces members will be asked to write to their friends or relatives and ask that they obtain Voting Information from you, the local League. If there is no League in the town or city, the request will be handled by the State Office of the League.

If you are having an election this fall or winter relatives of these Armed Forces personnel should be made aware through news articles etc. that you have facts about the election for them. If your local elections will not be held until spring it might be wise to hold off your publicity until after the first of the year when it will be more timely. However, you can be thinking about the format of your information. List the local offices to be filled and information about bond issues which might appear on the ballot. Decide how it will be reproduced (mimeographed, printed) and write out the news releases to be used when the appropriate time arrives. Insert all this into your Voters Service Calendar which you and your committee should be in the process of preparing. This Calendar should list what you expect to do from now through the elections next fall. Think over what you have tried in the past and how successful you have been. Try something new to your town. Reread the National Swap Shop memos and see if any of the ideas fit your community. It is the gimmicks and publicity around an idea that really pay off and these do not develop unless a project is thoroughly thought out.

To return to the Armed Forces.....we will have Voter Information available from the State Voters Service Committee concerning the State Elections in the fall of 1960. Local Leagues will be responsible for information which concerns only their own local community. Summer is over.....back to work!

Give to the Finance Chairman

9/21/59

FINANCE

Last month we asked that all Leagues send in their Preliminary Fund Raising Reports. Since only about 1/4 of you have done so, we are re-running the form and enclosing it in today's mailing. We ask that you fill out and return this form for a number of reasons -- such as, to be able to give help and guidance to you if you need and want it, to coordinate publicity or other public relations functions where possible, and to have a record of the fund-raising activities of all the local Leagues. (enclosed)

As you make plans for your fund-raising, discuss with your Board the use of "You Are the Government" as a gift for your contributors. If your committee's budget is not sufficient, for such a publication gift, why not use some of those funds you have budgeted for public relations or action in the community? This booklet is the type of service we should provide for every home and excellent for fund-raising because it is not controversial! (You might even sell a few as a result of your gift during your finance drive!). Before you use "You Are the Government" for your contributors be sure every member has one so she won't be embarrassed by questions about the booklet.

Suggestions for a "One-Day Finance Drive"- a help, we hope, to some Leagues, is enclosed.

League of Women Voters of Minnesota PRESIDENT'S LETTER

Keep one copy for President's File

Cut up one copy and give each section to the appropriate person on the Board

Mrs. O. H. Anderson, President

October 19, 1959
101959CC

D A T E S T O R E M E M B E R

November 1	--	Water Consensus due in state League office --	see page 3, 4.
November 25	--	By-law and Program suggestions due, national office,	page 2, 3.
January 15	--	Lecture series on "Our Political Parties" begins,	see page 2.

Inclusion in this President's mailing of the semi-annual Treasurer's Report is a new departure for us, but one we think is called for, not only because you set the budget and provide the money, and are thus entitled to know how we stand at this half way mark, but also because we must call to your attention a sort of "peril point" on which we are currently impaled. I refer to the large supply of our basic book on Minnesota -- "You Are the Government," and the distressingly small number being sold, and almost as important, being used throughout the state. (Enclosure)

In August, 1958, knowing the need for a revised and up-to-date version of St. Paul's original "You Are the Government," your state Board ordered 50,000 copies of this excellent and inexpensive publication, which is suitable for not only school classes in Minnesota government but is an excellent primer for any citizen. If you are wondering why 50,000 -- the price quoted us for 25,000 was \$6,500, while the price for twice as many, 50,000, was \$7,900. We are currently paying \$500 monthly on this printing bill. Income from sales in June were \$38.50, in July were \$39.25, and in August were \$38.80.

PERTINENT FIGURES

Number of children in top six grades of High Schools in Minnesota, 253,656
AS AGAINST 50,000 BOOKS

Number of League of Women Voters members in Minnesota, as of 8/159 5,700
AS AGAINST 50,000 BOOKS

Number of non-member contributors to local Leagues, 1958-59 3,362
AS AGAINST 50,000 BOOKS

BOX SCORE TO DATE

Number of books ordered --	50,000	WE NEED TO SELL A TOTAL OF 32,000
Number of books sold --	8,883	BOOKS IN ORDER TO BE OUT OF DEBT!
Number of books unsold --	41,117	WHAT IS THE ANSWER?

League of Women Voters of Minnesota PRESIDENT'S LETTER

Keep one copy for President's File

Cut up one copy and give each section to the appropriate person on the Board

*Used regular
stationery - not this*

October 29, 1959

Representatives of the League of Women Voters of Minnesota held "open house" October 19th in Faribault to explore the possibility of starting a local League. As you no doubt know, the League of Women Voters is a national nonpartisan organization interested in good government. We found much enthusiasm and as a result, it was decided to set up a meeting November 9th, at 8 P.M., at the home of Mrs. Wm. L. Furlow, 925 10th St. S.W. Several representatives of the State Board will come to explain the League, its purpose, and how it would benefit Faribault. We hope that all persons who are interested in starting a League, or who are simply curious about the organization, will attend the meeting. To attend does not commit one in any way. The enclosed announcement is a reminder to carry in your purse and to pass on to interested friends.

Sincerely,

Mrs. R. Drew Miller, Rochester
Member of the State Board

P.S. To reach Mrs. Furlow's home, drive south on #218, turn right at Lehman Gardens, which is also 10th St. S.W, and drive 5 blocks to 925.

Resources. That committee's only meeting in the Upper Mississippi River Basin is November 19 at Des Moines, Iowa, where the Iowa League will probably make a statement. Minnesota is providing copies of "Water Resource Management in Minnesota" for the Senators. At the committee's Bismark, North Dakota, hearing in October, a North Dakota Leaguer made a statement discussing the Red River of the North basin, noting conclusions made in the Minnesota-North Dakota Know Your River Basin Study of that basin.

Metropolitan Leagues will want to circle a date on their new League calendars. On January 26, at 8 P.M., Minneapolis League will sponsor a public meeting with the theme "Metropolitan Area Water Problems -- Present and Future." This meeting will be held in the North American Life and Casualty Building, 1750 Hennepin Ave., Minneapolis, and you are all invited to come and bring friends. The speakers will be Prof. John R. Borchert, Chairman of the Department of Geography, University of Minnesota, and Mr. Joseph Robbie, attorney, and executive secretary of the Legislative Interim Commission on Municipal Laws, which is working on legislation that might be necessary to expand twin cities sanitary district. Both men are members of the Metropolitan Planning Commission. This meeting would be of interest to your local government chairman, if your League's interest lies in the area of water, pollution, or metropolitan area problems.

Please give to the Finance chairman on your Board

11/25/59

FINANCE

✓ Fund raising is going on throughout the state practically year round. Your state finance chairman tries to keep up with your activities and intended to send you the final report form for you to fill out promptly after your drive. But there have been so many finance drives this summer and early fall, that she hasn't been able to write to all of you as yet. Knowing how much easier it is to complete this form as you wind up your drive, we are enclosing it at this time. (Those of you who have already turned in this form for 1959-60 need not send a duplicate at this time). To the rest of you, we would appreciate receiving this report just as soon as your drive is completed.

There is often a tendency to wait hoping that one or two more contributions might come in. Let's be businesslike and set a final date for your drive and have everything completed by that time. Evaluate your drive, get your records in order, and return this final report form. The job of the finance chairman can be very tedious if it is not conducted in a businesslike manner.

Enclosure

Please give to the Publication Chairman on your Board

11/25/59

PUBLICATIONS

We notice from reading local League minutes and Bulletins that the message in last month's President's Letter re "You Are the Government" has been heard, and action is getting under way in several Leagues. This is welcome news to your worried State Board, which is also exploring all possibilities for wide sale and distribution. A Promotion Committee, headed by Mrs. K. S. Goldenberg of St. Paul, is being appointed, and will go into high gear soon.

Since the School Election Laws material, included in this mailing, is designed to be used with "You Are the Government" we are offering a special price of 50¢ for the two items. (Singly, "You Are the Government" is 35¢).

ENCLOSURES: "The Missing Link in Minnesota Government - a study of Party Desig." 45¢
Tips on P.D., 2¢; Discussion Questions on P.D., 2¢; Consensus, P.D. free
"Minnesota School Election Laws" 25¢
Memo to Election Laws Chm., 2¢; Extension Pamphlet #200, free
Final Report Card on Finance Drive
Lecture Series on "Our Political Parties"

League of Women Voters of Minnesota PRESIDENT'S LETTER

Keep one copy for President's File

Cut up one copy and give each section to the appropriate person on the Board

Mrs. O. H. Anderson, President

January 18, 1960
011860CC

D A T E S T O R E M E M B E R

February 1 -- Please get your Reapportionment Amendment consensus to us by this date, so that the state Board can consider it at the February 4th meeting.

January 26 - Metropolitan Water Problems, 8 p.m., No. American Life & Casualty Bldg.

This is the month when hitherto inactive but exceedingly important committees start to operate. I refer to the Budget, Nominating and the By-law Committees of your local League.

It is the job of the Budget Committee to reconcile hopefully, and always planning for growth, the goals which your local League Board sets up, with the financial resources of your League and community. Each of the contributors to this President's Letter has tried to consider her counterpart in the local League and relation of her job to good budgeting. The following paragraphs, addressed to the various chairmen on your board, will point out some good projects to consider in each field.

This is a fine time to remind your Nominating Committee of the need to consider political activity of Board members, when thinking of people to nominate for next year's slate. The nonpartisan policy of the League is one of its great strengths.

Any ideas for By-law changes, too, ought to be in the discussion stage -- say, like a proposal to raise your annual dues to \$5 per year (less than the price of dinner for two).

RESIGNATION

The state Board has just accepted the resignation of Mrs. Edgar Kuderling, who has announced plans for entering politics at some future date. Mrs. Kuderling, as you well know, has been our very able election laws and party designation chairman, and as such was chief author, with her committee, of the "Minnesota Election Laws" and "The Missing Link in Minnesota Government -- a Study of Party Designation." The news release (Minneapolis Tribune, Jan. 13, 1960) stated: "In accepting Mrs. Kuderling's resignation, Mrs. Anderson said, 'The prestige and effectiveness of the League of Women Voters have been developed through its nonpartisanship policy, which requires that no board member can be active politically during her term of office. The League continues to serve as an excellent training ground for its members, and points with pride to its many members, who, no longer active in the leadership of the League, now are serving on city councils, school and library boards, civil commissions and in other governmental capacities.'"

President - re Budget

Before your budget committee can go to work, you and your Board should give careful consideration to your plans for 1960-61. Allow sufficient time for this so that it will have real meaning for your Budget Committee. Use the excellent national publication "How to Spend Money for the League of Women Voters." The first two and the last two pages have particular significance for board members (but do read it all). In your January 1959 President's letter, as well as in this letter, your Board members will find specific suggestions for their areas of responsibility.

Your board as a whole should assume leadership in meeting the growth standards as listed in your "Local League Handbook." Approaching budget making with optimism and a real desire to provide service in your community will help you reach your goals.

"How to Spend Money for the League of Women Voters" states that in 1955-56 "most Leagues that did a good job....budgeted at least \$9.50 per member, while many of course budgeted more." In 1959-60 this amount has increased to at least \$12 per member. With increased costs and the work you will want to do in an election and legislative year, you will want to budget even more. At the same time then you will want your members to pay their share, so if you haven't already done so, now is the time to raise your dues to \$5 as recommended by your state and national Boards. This latter, of course, requires a by-law change.

Please give to the Treasurer for her notebook

1/18/60

TREASURER

Enclosed is a budget form with explanation of the various items. The form is the same, but the explanation may indicate to you some changes in your accounts. We ask that you set up your accounts as closely as possible to this form in order to facilitate and give more meaning to our yearend reports for the League as a whole. If you have any questions on this, please refer them to the state office. Additional copies of form, with explanation, 4¢.

Check item #6, p. 4 of "How to Spend Money in the League of Women Voters." You are custodian of your League's funds but that does not mean that you should work to build up a big bank account...put your money to work to promote political responsibility in your community.

Enclosure

Please give to your Budget Chairman

1/18/60

BUDGET

Budget making in the League is a challenge to be forward looking. You and your committee should not be guided entirely by past experience. Your budget should reflect your optimism and desire to grow -- not just penny pinching or a rehash of last year's budget figures!

An explanation is included with your budget form. Please submit your budget in this form so that the statistics we keep on local Leagues will be complete and have real meaning. Most Leagues are following our accepted pattern of budget-making as outlined under "How to Make a Budget," p. 19 of "Local League Handbook." This year we hope every League will follow this pattern.

The President's Letter of January 19, 1959 gives suggestions for budget presentation. You and the members of your committee understand what is being made possible by the budget, but this does not mean that the same is true of your members. All of your members assume responsibility for providing the income. This is easier for them to do if they really understand how and why the money is to be spent.

Please give to your Finance Chairman

President's Letter -1/18/60

FINANCE

Page five of "How to Spend Money for the League of Women Voters" points out some of your responsibilities to the budget committee.

1) your fund-raising activities have been most successful this year, we hope; 2) you have been selling League to your contributors; 3) your members do not want to push their financial responsibilities onto someone else, so budget for their fair share, including \$5 dues and their contributions. (If your dues are now less, this will require a by-law change.) This will be your first positive step in increasing member support of the League.

Have you neglected your contributors this year because of lack of funds? Plan now so that they will receive more League publications this next year and thus will become better informed and more willing contributors.

You know that there are more dollars for the League not now given because of lack of womanpower to do a bigger job. Help your Budget Chairman do a selling job on this budget so that another year there will be more members taking part in your fund-raising. Don't let lack of funds spell failure to your plans!

Please give to your Legislative Chairman for her notebook

1/18/60

LEGISLATIVE

The need for a year-round Legislative Chairman in each of the local Leagues is apparent when we consider the projected plans in this area for the next sixteen months. There is ample work to be done by your Legislative Chairman now. I urge you to appoint her, now, so that we may proceed as effectively as possible on State League Program between sessions as well as during the legislative session. Please send us the name and address of your Legislative Chairman as soon as possible. There is work to be done!

For example: (1) a "campaign" to keep in direct contact with our state representatives and senators will be launched in February and maintained until the legislature convenes in January 1961. This program, to be effective, requires the cooperation of every Legislative Chairman. (2) We will also be asking your Legislative Chairman to promote the Capitol Letter within your League as well as in your community, beginning in September. (3) Workshops will be planned for September in seven different areas in the state on "Political Effectiveness." The cooperation of your Legislative Chairman should begin this spring, when we are in the planning stage in order to plan workshops that best suit your needs and situation. (4) At Council, in May, workshops on Voters Service and Public Relations will be held. Party Designation for Legislators will be emphasized, your Legislative Chairman could attend these meetings with great benefit to herself and to your League.

Please remember also in building your budget to allot some funds to the Legislative Chairman. Such funds could be used to send at least one representative to the Capitol to participate in our Legislative Observers Program. They also could be used to finance legislative tours for your members. Subscriptions to Capitol Letter (our legislative newsletter, issued during the session) for leaders in your community would be legislative money well spent. Just think how appreciative your editor, your political leaders, your chamber of commerce, your social science teachers, your union leaders would be to receive, courtesy of your League, such a clear cut, informative letter from the legislature.

Please give to the Voters Service Chairman on your Board

1/18/60

VOTERS SERVICE

It has been pleasant to read all the interest happenings in Voters Service during the local elections last fall and winter. If you have displays that you used, please save them for the Council Meeting this May. Also save us one copy of any "Voters Guide" or "Know Your Town" booklet you have printed. It does not matter if they are not new. We would like to have a display of all Voter Information booklets. If you have sent one in recently, please remind us of this fact so we will be sure and find it in our files.

In this mailing you will find the Roll Calls of Congress. The Leagues that use these Roll Call Votes tell us they are of value; some Leagues reproduce them in their local League bulletins and thus reach more people. These Roll Calls are the voting records on important bills of general interest and should merit the attention of non-League people as well as of members.

The Minnesota Election Data which includes Absentee Voting information (also inclosed in this mailing) has been compiled and sent out early for use in Service Mens' Kits if you have requests for information. Your President received a memo from National dated November 2, 1959 concerning the Armed Forces Project. If you have not received it, please ask her for it. The memo emphasized the fact that the League is offering voter information to the Armed Forces but they are under no obligation to call upon us for these services. There has been some confusion concerning this project and this memo from National may help to clear it up.

If you have spring elections and receive requests for information, be sure and check your local dates to be certain there is time for an absentee ballot to be returned and counted. If there is not, the service personnel should be so informed. Perhaps this will bring pressure for a revision of voting regulations which do not provide adequate time.

We hope that all the Voters Service chairmen who are now in office will remain so for the next year in order to plan and carry out a good Voters Service program for the fall elections. However, recognizing that this may not be the case, we remind chairmen who may finish their terms this spring, that they are responsible for the training and counseling of new chairmen. Your replacement should be on your committee now and should be aware of materials available and general plans for pre-election work.

Being readied now is an information sheet that will tell how our National Delegates to Party Conventions are chosen and how individuals can be effective in making their choices known. We hope to have this for you in February since some Precinct Caucuses are held in February. This is new material and we trust it will be stimulating in this Presidential Election year. A broadside which explains the four amendments to our state constitution to be voted upon in fall 1960 is almost completed and will be sent to you sometime this spring.

Consult your Publications Catalog from National for Voters Service material and if you do not have the kit which sells for 50¢, by all means get it. A revised Guide for Voters Service is being prepared by the National Office and should be ready for use in the spring. This will be a very important tool and we hope will include lots of "Know How" tips.

There have been requests for a sample County Candidate Questionnaire and we will send this to you in February or March since many Leagues have county elections in the spring. This is only a sample questionnaire to help you in forming your own. A good technique for forming questions is to ask various people in your community what they would like to know about the candidate or his prospective office.

Later on in the year you will receive Candidate Questionnaires for state legislators and we hope to produce a Voters Guide in cooperation with the Minneapolis Tribune as we did two years ago, but details of these materials will be sent when they are more timely.

President's Letter, 1/18/60, page four

Voters Service, continued

Your general plans for Voters Service should be pretty well set up. Now, how much will they cost? Be sure to tell your Budget Committee how much you would like budgeted for your committee so that the money will be there when you need it. This will be an exciting year for Voters Service!

two enclosures

Please give to the Local Current Agenda Chairman

1/18/60

LOCAL CURRENT AGENDA Enclosed in this mailing is a sheet for "Evaluating Local Current Agenda." This copy is for the president's information. Another copy is being mailed directly to the LCA chairman in your Leagues (as we have her listed in the state office). We hope that by filling out this questionnaire, and evaluating this year's local program item, the way will be paved for an even better League year on the local League level in 1960-61. Enclosure

We call your attention to the meeting on metropolitan area water problems, announced in the November President's Letter under Water. Planning chairmen in any suburb will profit from this meeting because providing for water distribution and sewage disposal facilities is a part of city planning. Both speakers will be concerned with metropolitan problems in this field, not just those of Minneapolis. The speakers are Professor John R. Borchert, chairman of the Dept. of Geography, University of Minnesota and Mr. Joseph Robbie, executive secretary of the legislative interim commission on municipal laws (this has made him familiar with the new legislation that would be necessary to extend the Twin Cities Sanitary District in the suburbs). The meeting is at 8 p.m., January 26th, in the North American Life and Casualty Bldg., 1750 Hennepin Avenue, Minneapolis.

Please give to the Membership Chairman on your board

1/18/60

MEMBERSHIP Building membership and keeping members are the biggest problems in many Leagues. February and March are good months to work on building membership. This is an election year, and this makes more women interested in government and receptive to joining the League of Women Voters. If there is still a healthy balance in your membership budget, it is because of adequate planning by your last year's budget committee, so get out and use the money. If you have run out of ideas, re-read "How to Get and Keep Members."

Now is also the time to think about next year's membership activities. What provisions will be made in your budget for new member activities? For your present members? If you plan to have membership teas or tours of the town, these activities should be provided for in the budget. Don't forget to budget for publications to give to prospective members, to other organizations, or wherever there may be a chance to pick up a member or two. Publications are our best recruiters and are essential to good orientation of new members as well as the old member. To keep your membership active and interested, good meetings must be planned. Work with the other members of your board and plan for your needs so that your League has an adequate budget with which to grow.

Please give to your Public Relations Chairman for her notebook

1/18/60

PUBLIC RELATIONS Budget time is an excellent opportunity for the Public Relations chairman to evaluate her work of this year and to lay basic plans for next year. Were you able to take to your newspapers complimentary copies of The Missing Link, School Election Laws accompanied by You are the Government? That gives you an excellent chance to chat with the editor about ways you can work together to further the interests of good government through the League program. The same holds true with other organizations in your community. As Public Relations chairman, you want to keep up to date on activities in other groups which have similar program items. This takes thought, leg work, and money.

Budget-making time is the time to assure the Public Relations committee of enough money to be able to do the League job with satisfaction and success. Next fall is an election year -- a timely moment for you to distribute widely throughout the community the many excellent League Voters Service materials. Your finance contributors, community leaders, new residents in town, all are anxious for Voters Service materials, especially in an election year. This costs money and it is up to you to see that Public Relations gets it for next year. Your League will be delighted with the results of an effective community program. The money comes back many times over in new members, broader support for the League, more successful finance campaigns, and in turn, increased success in your local agenda items.

Local Leagues are now in the process of taking consensus on the reapportionment amendment. Whether we decide to support, or oppose, or take no stand and simply do an educational campaign, we will all need to have money to take our material to the public on this important question that will be voted on in November, 1960. So try to estimate what would be a comfortable sum to set aside for this purpose.

Give to your Water Resources Chairman for her notebook

1/18/60

WATER RESOURCES In this League budget-making season, national program chairmen in the local Leagues will be aware that their costs are not a single budget item labeled "national program" but are included in several parts of the budget. With a new national program yet to be determined, it is difficult to predict these costs before the April National Convention. Even so, some estimates will need to be made to ensure good coverage, and national item chairmen will want to be sure they are among the budget committee's considerations. You could ask these questions:

1. If any new national publications are available during the year, could we buy them?
2. Is there an operating expense fund that covers the small costs -- postage, telegraph -- of responding to national calls for action?
3. Is there a budget item that allows for any costs that might be involved in sponsoring a public meeting on national program?

League river basin studies from all over the country are reaching high places. The Senate Select Committee on National Water Resources received copies, including those from Minnesota, at their recent hearings (see January National Voter). In addition, both the Senate Public Works Committee and the executive office of the President have requested complete sets of League studies.

A last reminder to metropolitan Leagues: the Minneapolis League will present a public meeting on metropolitan water problems Jan. 26, 8 p.m., 1750 Hennepin Ave. By attending with your husband and friends, you will help build the "crescendo of citizen interest in water" needed to spur Congress into action on improved water legislation. Enclosed is the Water Consensus of Minn. Leagues based on 33 replies. ENCLOSURE

Please give to the Foreign Policy Chairman on your board

1/18/60

FOREIGN POLICY

With the opening of the new session of Congress we can anticipate new developments which will involve our League foreign policy program. We know from many sources -- reports on meetings, bulletin items, minutes of board meetings, the grape vine -- that the local Leagues are going into their work on "World Economic Development" with true enthusiasm. Assuming the usual League pattern of work, we know that you will want to convert your grasp of foreign policy problems to positive action on foreign policy. You can make it easier for your members to bridge the gap from theory to practice -- from study to action -- if you will maintain in your League a chart or record of the critical issues which are debated in Congress and which arise in the international field. The most recent issue of the FOREIGN POLICY ROUNDUP (December 1959) will give you a good framework for this current charting. You can add to it both by noting day by day developments and by supplementary readings.

The FOREIGN POLICY ROUNDUP serves not only to inform us in capsule style of recent developments, but also calls our attention to excellent readings we might otherwise miss. Why not check the selections in the December ROUNDUP and order the books or pamphlets which you think will best help your League?

How long since your League has reviews WITH CONTINUED SUPPORT? This handy little publication will give you concise reminders of League positions in the international field. Do these positions reflect the current thinking of your League? Or do you find that these League positions are either too restrictive or too expansive for your local League? Now, before the national convention, local Leagues can reappraise the League positions which are inherent in our current foreign policy program and recommend program items which really encompass their thinking.

The first round of national program suggestions will be in your hands in just a few days. We hope you will beg, borrow or wheedle time in your units to give your members a clear idea of the results of stage one in our program making procedure. Then they will be able to respond critically and constructively in the second round.

To summarize: Local foreign policy chairmen should be (a) helping their Leagues to study WORLD ECONOMIC DEVELOPMENT; (b) helping their members to keep abreast of current developments on League positions and (c) helping their Leagues to take an energetic part in the second round of program suggestions.

This is local League budget-making season, and although there is no item labeled "Foreign Policy" in your budget, there are things to do in the foreign policy field next year that cost money. Alert your budget committee to include money for such things as: public meetings in your field, publications to your members for unit discussion, publications to your newspaper editor, political party leaders, chamber of commerce, schools, union leaders. Taking your program item to the community can be better done if you have some League money to use for the purpose.

Please give to the State Item Chairman

1/18/60

STATE ITEM

When the budget discussion is taking place at your board meeting, don't absent yourselves from the planning because you think it doesn't concern you. Even though there is no separate budget item for resource people, we do have a very definite stake in financial plans of our League. There will be two more state publications in this program biennium (Ethics in Government, February 1960, and Corrupt Practices, Sept. 1960). You will want to be sure that the publications item in your budget will be adequate for these needs, as well as some special promotion you might want to do on "You Are the Government."

1/18/60

Will there be money for you to attend any workshops concerning state program? You might take a look at the sum set for Action in the Community in case you should decide to have a public meeting on some state subject. Resource people must have money to be effective, too?

The Ethics in Government material is being put into final shape and will be mailed to you by the end of February, as promised. Meanwhile you might be familiarizing yourselves with the topic by studying the Report of the Minnesota Governor's Committee on Ethics in Government. The original printing of this report has been exhausted but we have reprints which may be obtained from the state office for 25¢.

When you receive our own study next month you will also receive the consensus questions. If you wish to have a position and to be effective in this field in the next legislative session (we suspect that you do from the response you gave to the idea of putting Ethics on the program) we will need your answers by June 15. If this strikes you as being a fairly short time for study, bear in mind that this is not a subject about which there are large numbers of facts to be learned, as in Election Laws, for example. It is rather one in which we must become aware of the problem and then decide whether this is a matter for legislative action, voluntary action, or any action at all.

Please give to your Publications Chairman for her notebook

1/18/60

PUBLICATIONS Now is the time your League is planning its budget for next year. You should work with the members of your board to budget adequately for the publications which they will need in their program fields. (Consider the possibility of unit mailings for your units if they are not already receiving them.) Not only is the aim to have the most recent and best publications available at the right time for unit study, but also to get these materials to the public.

You might also check back into your records and find out how much is usually spent in the spring for basic publications for new board members. Allow this much, if not a little more, so that your new board members will be able to have the necessary tools to do a good job.

Discuss with your chairmen of finance, public relations, voters service and membership the publications which will be helpful for their work next year, and help them to decide the cost for publications which they will want to include in their budget requests. The strategic use of publications during and after a finance drive may do much to keep up a contributor's interest and insure his continued support. Our reputation is enhanced by getting the latest materials to those in the community who influence opinion -- editors, ministers, officials, commentators, etc. Files in schools and libraries should be kept up to date. Materials must be available to prospective new members so they may be informed about the League's work. These are all valuable uses for publications. You may think of others.

Consider all uses of publications when you budget for next year. Be specific with your suggestions so your budget committee will understand the value of your requests.

Publications (Continued)

1/18/60

Box Score on You Are the Government No. sold to date : 10,767
No. still to sell : 39,233

IDEAS:

Wayzata is buying YAG for the Welcome Wagon hostesses to give to new residents!

Robbinsdale has bought 15 copies to give to the High School!

St. Paul has ordered 200 for the schools!

Falcon Heights and St. Louis Park are buying YAG for all of their contributors!

Crystal is distributing it to the 6th and 9th graders.

These are just some of the ways that Leagues are working on the distributinn of YAG. What is your League doing?

Add to your State Publications Catalog:

Missing Link in Minnesota Government - 45¢

Minnesota School Electinn Laws - 25¢

Report of Gov.'s Committee on Ethics - 25¢

Enclosures:

Local Current Agenda Survey Sheet

Water Consensus

Congressional Roll Calls

Minnesota Election Data

Local League Budget Form with Explanation

Now is none too soon to choose your delegates to the National Convention in St. Louis April 25-29. There is much preparation necessary if delegates are to enjoy the convention to the utmost. See the National Board Report for advance information and proposed By-law changes.

We have been asked about charter bus transportation to the Convention in St. Louis. We suggest that if someone wants to volunteer to be in charge of such a project, we will be glad to publicize her name and phone number in the mailing that goes out the end of February. The figures we have are these: the trip takes 11 hours; if 29 people go, the cost is \$562.32, roundtrip; if 39 people go, the cost is \$718.52, roundtrip; the trip cost per person, then, is \$18.42.

Mrs. Janski, State Organization Chairman, has realised from minutes and phone conversations that Leagues sometimes overlook the importance of a quorum at annual meetings and at board meetings. It is important that business be conducted only when a quorum is present. This is a very basic agreement set forth in our local League By-laws.

Falcon Heights has a new local League President: Mrs. Henry Ernst, Jr., 1467 West Iowa, St. Paul 13, Minnesota.

Please give to the Voters Service Chairman

2/15/60

VOTERS SERVICE

Enclosed you will find a sample County Candidates Questionnaire. This can easily be converted to a questionnaire for candidates in a city election. It is only a suggestion. If you can improve on it, or have one that you feel is better, use it. If you have developed a questionnaire form that you think is good, send us a copy; we are always anxious to receive Voters Service materials. (enclosure)

If you do anything unusual for spring elections, please let us know and save display material for state Council Meeting, May 18-19, Nicollet Hotel, Minneapolis.

Speaking of exhibits, we have had an offer from the Edina High School Art Club to put together in a handsome fashion a Minnesota display for us to take to St. Louis national Convention. The theme (see page 56 of National Board Report) is "40 Years of Great Ideas in Voters Service." So will you include with the Voters Service section of your Annual Report materials and ideas that can be visually displayed? These should be in our hands by March 1st. Please look through your files, under the bed, in the past President's garage etc., and send us any material you think suitable -- if you have any doubts about the suitability, send it along anyway and let us decide.

"HOW PARTIES CHOOSE DELEGATES TO NATIONAL CONVENTION" - Add this to "Minn. Election Data"
Please give to the Finance Chairman

2/15/60

FINANCE

As we all know cultivating prospects and keeping in touch with contributors is a year round job. To quote Mr. George H. Watkins: "Let me give you one simple public relations suggestion which...is really nothing more than common courtesy. Six months after your campaign, write a little note to each donor telling him of the activities and successes which his gift, along with others, have made possible. The note should preferably be handwritten, by the member of the League who solicited the gift. The note should be short, informative, friendly and appreciative in tone. The note should not solicit another gift at this time, nor refer to hopes of continued support, nor to the next finance campaign. I assure you that the results can be quite dramatic. We found that not only did our average size gift increase when the donor was again solicited six months later, but a surprisingly large percentage of the men receiving such notes took the time to reply. The replies tended to have a common theme: 'In my many years of giving ...this is the first time anyone has taken the trouble to write to me about a previous gift except as part of solicitation for a new gift.'"

Separate file

League of Women Voters of Minnesota PRESIDENT'S LETTER

Keep one copy for President's File
Cut up one copy and give each section to the appropriate person on the Board

Mrs. O. H. Anderson, President

April 14, 1960
041460

D A T E S T O R E M E M B E R

April 25-29	-- National League Convention in St. Louis
May 1	-- Hope Washburn Award Nominations due - deadline extended
May 1	-- Advance Registration for Council Meeting due
May 1	-- Return letter re "Expanded League Activity" - see last Pres. (Letter
May 18-19	-- State Council Meeting, Pick-Nicollet Hotel

Consensus

One of the characteristics of the League to which we have always pointed with pride is the role of the minority in the League. We are now having occasion to see this first hand in our reapportionment stand. There appears to be some confusion as to the function of the minority now that we are officially opposing Amendment No. 2.

Let me quote from the Local League Handbook, page 12:

"As a majority opinion emerges, it is important that those who find themselves in the minority make sure their position is reported accurately to the Board concerned.

League members who disagree with a League stand are, of course, free to take action contrary to the League position without identifying themselves with the League."

There are always two sides to a question and though the consensus on reapportionment was overwhelmingly in favor of opposition, we still respect the opinion of those who did a thorough, conscientious study and voted to support. Their role is to do a Voters Service job on the amendment, and if they must work individually in opposition to the official League stand, they will not do so in the name of the League.

What of those Leagues who were so closely divided in opinion that their local Boards made their final decision to support the amendment?

What of those local members who now wish to reconsider that decision?

It is always the privilege of the local Board to evaluate the thinking of their members. Many Boards reported to us the closeness of the thinking. Some did not make a decision. Perhaps this one subject is not one on which we ought to make generalizations for never had we such member knowledge nor involvement. Even in the cases of voting to support, we were told that this was a matter of expediency or public relations, not a real case for the merits of the amendment itself. With the content, there was almost universal dissatisfaction.

If there is genuine member distress over their local League's stand in opposition to the official position, and the local League wishes to reconsider its position, this can be done at a general membership meeting announced for the purpose.

I personally would rather assume that the local League's original decision to support had been most carefully and soberly made and that that decision would be final, regardless of the official position. There is no special virtue in unanimity, nor any stigma in being on a losing side. It has been written that "It is the minority that have stood in the van of every moral conflict." While we on the state Board are convinced that our official position represents the overwhelming conviction of most of our members, we do respect those of you who take the other view.

STATE COUNCIL

1st Reminder - The Hope Washburn Award deadline for nominations has been extended to May 1st. This gives you another chance to nominate your favorite local League leader. Remember, even to be nominated to receive this award is an honor that any League member would cherish.

2nd Reminder - The deadline for advance registration for State Council Meeting is, as you know, May 1st. The advantage to you of registering in advance is that you receive your work book ahead of time, through the mail. However, if it is impossible to meet the May 1st deadline, you may still send your registration blank with check enclosed to the state office up until May 13. This will enable us to have your badges and meal tickets ready for you the morning of Council, thus saving you time.

3rd Reminder - One of the major items of business at Council, of course, is the adoption of the state budget and the announcing of local League pledges. Enclosed is a form on which you can record your pledge, and your plan of payment. We would like all Leagues to send this information to the state office. For those few of you who won't have a delegate at the Council meeting, we ask particularly that these forms be returned to us by May 13. (enclosure)

Please give to the Water Resources Chairman

4/14/60

WATER RESOURCES

Pollution Control - Your response to the Time for Action on H. R. 3610 was widespread. In the key vote to override the President's veto, in February, one more Minnesota Congressman was in favor of this bill than had been last session. (See National League memo on continuing action, March 23, especially suggestions at top of page 2.)

On File: The state water resources chairman now has a weighty (literally) file from the Senate Select Committee on National Water Resources. It includes transcripts of the hearings last fall and more than two dozen pamphlets in the committee's series of studies on various water resource activities. Let the office know if you would like to borrow any of them.

Public Relations: Mrs. Whittemore's January 29 statement to the Senate Interior and Insular Affairs Committee has been sent to a number of state officials and leaders in the water field. Since the statement summed up League's work and positions so well, we thought that those people who have worked with us would be interested. Perhaps you have some friends who would appreciate the same service. They are available through the National office. (There is a specific mention of Minnesota on page 5.)

Metropolitan Note: The first part of the Twin Cities Metropolitan Planning Commission's two part report on the area's water problems is now available from the commission. It is principally devoted to describing the multitude of agencies and groups concerned with directing metropolitan water activities. More detailed material on the commission's water study will soon be available at the state office because League is one of a number of groups asked to be advisers to the MPC. The commission's water and sewer committee meeting minutes and preliminary drafts of reports will be sent to us.

Please give to the Finance Chairman on your Board

4/14/60

FINANCE

Most of you are new to this particular job in the League, but whether you are new or experienced I know you approach your responsibilities with humility and a firm assurance that the same all-out support for this vital part of League activity will not only continue as in the past, but will grow...and Grow....and GROW....

We wouldn't join the League IF we didn't believe in it; we couldn't believe in it if we didn't have proof that its program produced results and we can't have productive programs IF we don't provide the dollars to activate that program! Our effectiveness starts with the grass roots -- members of the local Leagues -- and so does the source of our \$. Our job -- yours and mine -- is all important to the life of the League because the \$ raised through local Finance Drives make it possible for the League to carry out its purpose..."to promote political responsibility through informed and active participation of citizens in government."

I am sorry that I cannot meet all of you personally but I do want to hear from you about your activities. Below is a form for you to use in telling me about your plans. As soon as the plans for your League's finance drive for the coming year are completed, will you please fill out this report and mail it to me:

Mrs. William Whiting
622 East School Street
Owatonna, Minnesota

The state Board hopes your plans will be made early and will make every effort to meet any request for help.

This year, in order to simplify reporting for you, we are asking you to make a full report of your fund-raising results to your local Board to be included in their minutes (a copy of which goes to the state office). Then your final report directly to the state office will be included in your League's annual report in March.

Dues are being paid now. Isn't this a good time also to solicit and receive member contributions?

TRIUMPHANT TRIO: IMAGINATION PLUS ENTHUSIASM PLUS Y O U !

LWV of _____ Preliminary Fund-Raising Report for 1960-61.

Dates of Finance Drive: _____ to _____

Adopted Budget _____ Amount from Contributions
Total Income: \$ _____ Members \$ _____ Non-Members \$ _____

No. of Prospects _____ No. of Solicitors _____ Dates of Training Meetings _____

We would like special help in:

Security ^{NG}workers _____; Training Workers _____; Other fields _____

(signed) _____,
(Local finance chairman) (address)

President's Letter, 9/21/60, page 5

Please give to the Finance Chairman on your Board

9/21/60

FINANCE

Enclosed is a copy of "The League at Work" prepared for use in fund-raising. It is primarily planned for use in training solicitors and for your solicitors' kits, to give them an explanation of the "why" and "what" of the total League program. Your local program can be added. This could also be given to contributors who have questions about our program.

----- (Enclosure) -----
Please give to the Publications Chairman on your Board 9/21/60

PUBLICATIONS

Enclosed with this President's mailing is a sheet entitled "League of Women Voters Publications List." This sheet lists all of the state League publications which deal with program material. It was developed for use with schools and libraries, and should be helpful in your contacts with them. The sheet is free, and you may wish to give one to each social science teacher in your school system who teaches Minnesota government. Unless you already keep your city and county libraries stocked with League publications, the librarians might find the list useful in ordering publications. (Enclosure)

The new "Lobby by Letter Kit" is now available. It contains up-dated, brief material on all of the state program subjects and is especially valuable for your members to help in their writing of letters to legislators. Each subject is handled on a separate sheet. The sheets may be purchased individually for 2¢ apiece, in case teachers or librarians are interested. The subjects covered are election laws, ethics in government, reapportionment, party designation, home rule, FEPC, and constitutional revision. There is also included a newly printed sheet, "How a Bill Becomes a Minnesota Law." This is the colorful new folder which we proudly unveiled at our fall Legislative Effectiveness workshops. It depicts in cartoon fashion all the steps a bill must take before it becomes law. It will not only be useful at the legislative session, but is an attractive give-away for schools, libraries, contributors, groups to whom you send your Speakers Bureau. This sheet is enclosed in the Lobby by Letter Kit, but it also may be purchased separately - 2 for 5¢.

Another enclosure in today's mailing is a Basic List of Publications needed by a local League Board. Please have your Board members check over this list to see if you have the publications they need to do an effective job. (Enclosure)

Please add to your Publications Catalog and to the publications sheet:

Congressional Reapportionment, 20¢
How a Bill Becomes Minn. Law 2 for 5¢
Individual Program Sheets in Lobby by Letter Kit, 2¢
The League at Work, 2¢

ENCLOSURES: Lobby by Letter Kit
3 Maps on Reapportionment
Legislative Observers Program
Local Current Agenda Summaries, Bibliography, Guide to doing KYT Survey
Congressional Rollcalls
2 Budget Report Forms
The League at Work
State Council Minutes
Basic Publications for local League Board
Publications List
Put LWV Dollars to Work

P.S. If you are one of the Leagues lucky enough to have reserve funds, you will be interested in some of our ideas for putting those \$ \$ \$ \$ \$ to work. We refer to the enclosure, "Put Those League Dollars to Work." (Enclosure)

Basic Publications Needed by Local League Board
Listed by Portfolio for your convenience

Each BOARD MEMBER needs:

Local League Handbook	National #41
State and National Board Reports	National, State
Local League by-laws and budget	
Publication catalogs	National, State
National Program and By-laws	National
State Program and By-laws	State
Appropriate Section of Recent President's Letters	State

The PRESIDENT needs:

Each local League president receives one copy of every publication put out by the state and national office free. In addition, she needs:

Local League President's Check List	National
The Program Record	National #231
Simplified Roberts Rules of Order	National (CCCMF)

The SECRETARY needs:

Sample Local League Board minutes	State
Paper and carbon for ease in writing minutes to be sent to State office.	

The TREASURER needs:

Guide for Local League Treasurer	National #248
Report Forms for Membership Changes	National (free)
Local League Treasurers' Instructions	State
Dues Card file	Local

The FINANCE CHAIRMAN needs:

National, State and local budgets	National, State
How to Raise Money for the League	National #28
How to Spend Money for the League	National #241
Money Matters	National
Latest Finance Folder	
(for example: "Friends All Around the Town")	National
At Your Finger Tips	National #115
Fun, Facts and Fads in Finance	State
One Day Finance Drive	State
Suggestions to Bulletin Editors on Finance	State
Annual Report, LL in Minnesota	State
Let's Talk League	State
Metropolitan Finance Agreement (if appropriate)	State
Master File Card Instructions (for above)	State

The MEMBERSHIP CHAIRMAN needs:

How to Get and Keep Members	National #215
Facts	State, National #221
Membership Talent File	Local
Let's Talk League	State
Prospective Member Kit	State
New Member Kit	State
Sample Membership letters	State

Basic Publications List - page 2

BULLETIN EDITOR needs:

Information for Local League Bulletin Editors State

RESOURCE CHAIRMEN need:

Tips on Carrying Out Program National #240
Resource material applicable to her particular topic

PUBLICATIONS CHAIRMAN needs:

First Things to do on Becoming a Publication Chairman State
Basic Publications needed by Local League Board State
Put Publications to Work National #205
How to Order League Publications National (free)
Publication Order Forms National, State
Standing Order Forms National (free)
Instructions for making Murphy Bag State

PUBLIC RELATIONS CHAIRMAN needs:

Facts State, National #221
Tips on Reaching the Public National #126
Tips on Television National #218
Tips on Radio National #235
The Program Record National #231
40 Years of a Great Idea National #266
Friends All Around the Town National

VOTERS SERVICE CHAIRMAN needs:

Give the Voter a Hand National #265
Voters Service Kit National
Voters Service Swap Shop & Check List State
Politics are Popping State
Minnesota Election Laws State
Minnesota School Election Laws State

UNIT ORGANIZATION CHAIRMAN needs:

Tips on Carrying out Program National #240
Facts State, National #221
Let's Talk League State
List of members by units and positions Local

LEGISLATIVE CHAIRMAN needs:

Tips on Carrying Out Program National #240
Lobby by Letter Kit State
All basic State resource material (e.g. Missing Link) State
Job Description for LL Legislative Chairman State

BUDGET CHAIRMAN needs:

How to Spend Money National #241
Local League Budget Form State
State Budget State

CHAIRMAN OF NOMINATING COMMITTEE needs:

The Nominating Committee National

(Consult the national and state publication catalogs for prices on the above basic publications and for supplementary material.)

LEAGUE OF WOMEN VOTERS PUBLICATIONS LIST

"You Are the Government" - 1958 - 35¢ each; 25¢ each for 30 or more.
A handbook setting forth the important facts about the operation of government.

Map of Minnesota, showing legislative districts and 1950 county populations - 5¢.

"Ethics and the Public Servant" - 1960 - 45¢.
A study of conflicts of interest and lobby regulations.

"Ethics in Government Studied" - 1958 - 15¢.
Reprints of newspaper articles by John McDonald.

Report of Governor's Committee on Ethics - 25¢.

"The State You're In" - 1958 - 50¢.
Comprehensive study of Minnesota Constitution.

"Well, What D'Ya Know, Minnesota has a Constitution!" - 1956 - 10¢.
Easily read booklet about Minnesota Constitution.

Folder and Fact Sheet on Constitutional Convention - 1958 - 5¢.

The 4 F's of a Constitutional Convention - 1956 - 5¢.

"Minnesota Election Laws" - 1958 - 75¢.

"Minnesota School Election Laws" - 1959 - 25¢.

"The Missing Link in Minnesota Government" - 1959 - 45¢.
A study of party designation.

Folder and Fact Sheet on Party Designation - 1958 - 5¢.

"Democracy Denied" - 1954 - 25¢.
Comprehensive study of reapportionment.

"Will an Area Amendment Settle Reapportionment?" - 1957 - 45¢.
An excellent study, still timely.

Folder and Fact Sheet on Reapportionment - 1958 - 5¢.

"Water Resource Management in Minnesota" - 1959 - 30¢.

Water Resources State Chart - 1956 - 5¢.

TREASURER - 12/12/60

As custodian of the funds you have a responsibility to prepare for your budget committee a copy of your most recent comparative budget sheet showing actual expenditures to date (the kind of statement you sent to the state office in October). Your budget committee will also need a recent statement of the cash balance on hand and your estimate of the likely year end surplus.

Your job is not to hoard money but rather to disperse it as directed by your budget. As a budget committee member, you have the opportunity to help provide direction to future program planning and League activity. It should be a greater challenge to you to see how much stretching can be given your dollars than how long you can keep them in the bank. Put your reserves to work -- 1/6 of your total budget is enough to cover your running expenses until you start collecting dues for next year or have your finance drive.

BUDGET - 12/12/60

CHAIRMAN

"How to Spend Money for the League of Women Voters" is your tool -- it is excellent -- don't try to do the job without it. It only costs 15¢ so why not have several copies for your League so that all Board members and all of your committee members can read it before you start work.

Enclosed is a budget form with explanation of the various items. Please use this form so that the statistics we keep on local Leagues will be consistent. One item we seem to have difficulty interpreting is calendar sales. If you sell calendars please list it as a separate income item showing a net income (sales less cost).
(Enclosure)

Next year we should all plan for growth. As budget chairman this is your challenge. Meet this challenge and then do a job interpreting your budget to your membership, so that they will appreciate their responsibilities in making it possible.

FINANCE - 12/12/60

As a member of your budget committee, you are the one who can persuade them that all is possible. If your drive is completed, you know that community support is there for we provide services that merit support. Be sure that next year's budget continues to provide these services.

You can help your Board members, budget committee and finally your general membership to understand the need for increased support for state and national services. This is not money that "goes out of town" but money which will enable your League to do a better job in your town. The League of Women Voters of Minnesota needs to expand into outstate areas where there are no Leagues. Such expansion takes money-- money well spent. Your state Board would like to provide tools to make more meetings more interesting -- this takes money. Your state Board members would like to have closer contact with all of you -- this takes money. All funds for the League as a whole must come from the local level. Don't be influenced by what some other League isn't able to do, pledge all you can for state and national services to help build a better League.

Don't forget your own committee expenses. Were you able to use the national finance folders? They were prepared by experts just for fund raising. Did you have sufficient funds for your solicitors kits or do you need some new folders or more materials such as "At Your Fingertips" to use in the kits? Were you able to buy "The League At Work" or "Minnesota Facts" for all your workers? Did you have enough money to provide proper training? And of course you do not want to forget that year round contact with your contributors or the cultivation of new prospects.

Leaguers will be delighted to hear that we are about to organize a new League in Willmar, Minnesota -- a fine town for a League, with its 10,000 plus population, its varied industry, its location in a county where we have no other League, its alert and energetic young women leaders. If you have friends in Willmar, write and encourage them to be charter members. Organization meeting is February 27, at the Bank of Willmar; your state President is the headline speaker.

Our Cloquet trips have not been fruitful so far. Although there seem to be a number of interested persons, they are too busy to take leadership positions. If you have influence with any Cloquet friends, let them know how worth while League is, and how you manage your busy schedule so that you have time for League, as well as PTA, Cubs, Choir, DFL or GOP, Great Books, Church, Campfire etc.etc.etc....

VOTERS SERVICE

A very interesting and helpful meeting on the successes and problems local Leagues have had in their voters service work was held January 19th in the state office. Eleven Leagues were represented at the meeting, twenty-five Leagues sent in reports previous to the meeting. It was agreed by most everyone there that candidates meetings are the most successful type voters service work they do. It was also agreed that something needs to be done to ease the pressure on candidates, especially at the top level, who get more invitations to speak than they can accept; and that something needs to be done to lighten the load of the League Voters Service Chairman, who is responsible for producing a top-notch candidates meeting.

All present decided that they wished the state Board to take some leadership in planning Candidates meetings for the top level offices, perhaps a large public meeting that is also broadcast on radio or TV, with League listening groups all over the state. This will take some of the pressure off the local chairman, who then will have time to concentrate on meetings for local, county and legislative candidates. It will also take the pressure off the top level candidates.

This state wide voters service will be planned very early, probably in January, 1962; it will include conferences with the top leaders of the political parties; local Leagues will be brought in early on the planning, too, so that their plans will dovetail effectively with statewide plans. It may be wise to plan differently for metropolitan area Leagues than we do for Leagues like Austin, Moorhead, Duluth etc., since the extent of TV coverage may be a major consideration.

If on reading this report, Voters Service Chairmen who could not attend this meeting are inspired to write in additional ideas, or problems they foresee, these letters will be put in the file for future consideration.

FINANCE

We are again planning a workshop for all finance chairmen to be held on Tuesday, April 25, at the Union on the Minnesota Campus, following the annual meeting of the Metropolitan Finance Committee. The purpose of this workshop is to give you an opportunity to exchange ideas and to give guidance to the new chairmen.

In the State Board Report of June, 1960, we asked you to keep this workshop in mind so that you could help us in our planning. Considering your own experiences as a finance chairman, will you please fill out the following and return to the state office before March 15, so that we can include your suggestions in the plans for the finance workshop?

* * * * *

Please check the areas you would like included in the finance workshop program and indicate the order of your preference.

<input type="checkbox"/> Use of Bulletin	<input type="checkbox"/> Securing solicitors
<input type="checkbox"/> Organizing drive	<input type="checkbox"/> Prospect lists
<input type="checkbox"/> Working with local Board	<input type="checkbox"/> Training solicitors
<input type="checkbox"/> Securing business contributions	<input type="checkbox"/> Publicity

Other ideas for discussion: _____

Suggestions: _____

Signed: _____
(name and League)

Please return to the League of Women Voters of Minnesota, 15 and Washington Avenues S.E., Minneapolis 14, Minnesota, by March 15.

League of Women Voters of Minnesota PRESIDENT'S LETTER

Keep one copy for President's File

Cut up one copy and give each section to the appropriate person on the Board

Mrs. O. H. Anderson, President

March 10, 1961
031061CC

D A T E S T O R E M E M B E R

- | | |
|-------------|---|
| March 20 | - Planning Conference, University of Minnesota |
| March 23 | - Last Legislative Observers Day, Weyerhaeuser Room, Minnesota Historical Society |
| March 24 | - Hope Washburn Award nominations due, extended deadline |
| April 1 | - Beginning of fiscal year for all Leagues |
| April 11 | - 2nd round of state program suggestions from local Leagues due
Report of state nominating committee sent to local Leagues |
| April 14 | - Make reservation for luncheon for finance workshop |
| April 18 | - Workshop for local League finance chairmen and annual meeting of metropolitan area finance chairmen. Note change in date since last President's Letter. |
| April 25-28 | - National Council Meeting, Washington D.C. |
| May 11-12 | - State Convention |

STATE CONVENTION PROGRAM MAKING BY-LAWS

The most important enclosure in this mailing is the Proposed Program of the League of Women Voters of Minnesota for 1961-1963. Because of the importance of the program making process in the League, the state Board has provided enough copies of the Proposed Program for each of your units. We urge all members to send their suggestions to the local Board promptly, so that your Board will be able to summarize and report to the state Board by April 11. However, if some of your units are not able to meet this deadline, they may send their reports directly to the state office, indicating the unit and the name of the League.

Enclosures

The 38th Biennial Convention of the League of Women Voters of Minnesota will be held at the Radisson Hotel, Minneapolis, on May 11th and 12th, 1961. Plans are afoot for an exciting series of meetings so be sure to send all of the delegates you are allowed (you will be notified later of the exact number) and as many observers as you can. We have scheduled a breakfast on the 12th limited to and in honor of all the local League Presidents -- plan to be there. It will be a good opportunity to exchange ideas with other presidents. Our speaker at the banquet will be Mr. John Bebout of the National Municipal League, New York City, who is an outstanding authority on state governmental problems. At the Friday luncheon we will have an opportunity to hear Rep. Esther Fieldman, the freshman woman legislator at the State Capitol tell of her experiences campaigning and at the legislature.

Hope Washburn Award - Since the presentation of the Hope Washburn Award is one of the highlights of the Convention, please do send in your nomination on the form provided in the January-February Minnesota Voter, by March 24th (extended deadline).

STATE ITEMS, continued

Party Designation - Hearty congratulations are in order for all you local Leagues that followed through so effectively on the public relations push on Party Designation bumper stickers. Clippings coming in suggest that Leaguers plus local officials, political party representatives and others have been urging Minnesotans to "Identify Legislators with Party Designation" all over the state.'

This is the kind of response that truly gladdens us, for it means that this is truly your program, that you accept the responsibility for action planned to implement it, and that you have the chance to bask in the warmth of the praise for a cumulative, overall action plan!

FOREIGN POLICY

At the risk of being repetitious, we want to remind you again of the spring consensus on foreign economic policy. Our responses in this consensus will be of immeasurable value to the national Board in helping them to determine where we are in our study and what conclusions we may be moving toward. If you wonder how to do this or what to put into your consensus letter, you might consider your members' opinions on "Hard Choices," your ideas on what we can do currently to implement our positions on foreign economic development or how you plan to use "Hard Choices." In any event, what the national Board is looking for is as true as possible a view of your League's reaction to "Hard Choices." Please send a copy of your consensus to Virginia Neumaier, 817 So. 16th St., Moorhead, Minn.

Suggestion: in your unit discussions you can spark your handling of League material and "Hard Choices," if you include current developments in your planning. For example, new developments on the balance of payments, economic planning, U.S. support of the U.N., etc.

FINANCE

The date for the annual meeting of the Metropolitan Finance Committee and the finance workshop has been changed to Tuesday, April 18; the hours are 10 A.M. to 3 P.M., in Room 343 & 344 of Coffman Memorial Union, University of Minnesota. All local Leagues in Dakota, Ramsey, Washington, Hennepin and Anoka counties are entitled to one representative at the annual meeting of the Metropolitan Finance Committee. Since there appears to be no other than routine business for this annual meeting, we will plan to start the workshop immediately following the business meeting.

All local League finance chairmen are invited to this finance workshop. The workshop is planned primarily for new finance chairmen but we welcome those who may be continuing in this important position for we know with your experience you can contribute so much to the discussions. Lunch will be provided for \$1.45 and the workshop will close promptly at 3 P.M. Lunch will be served in Room 353. Please make your reservations for the luncheon by April 14th, on form below.

Please return to state office by April 14.

The League of Women Voters of _____ wishes to make

_____ reservations for the Metropolitan Finance Committee meeting and workshop

for _____ and _____.
name name

April 18, Coffman Memorial Union, University of Minnesota.

Check for \$1.45, made out to the LWV of Minnesota, enclosed.

League of Women Voters of Minnesota PRESIDENT'S LETTER

Keep one copy for President's File

Cut up one copy and give each section to the appropriate person on the Board

Mrs. O. H. Anderson, President

April 21, 1961
042161CC

D A T E S T O R E M E M B E R

-
- | | |
|----------------|---|
| April 24 | - Advance registration for Convention due |
| May 11-12 | - State Convention - By May 10, return pledge payment form |
| May 23, 24, 25 | - Local League President's Conference |
| June 1 | - Return 3 copies of your Board Assignments, Budget, Agenda to state office; also, renew your Duplicate President's Mailing subscription; |
-

If you can bear to project your thinking way ahead into next fall, what might be the tenor of your thoughts? Membership drives? Orientation meetings? Voters Service? The fall finance drive? Wouldn't you rather dream of flying to Europe? Meeting with some of the women working in government in a few of the world's capitols? Sightseeing in Paris, London, Brussels?

Your state Board has agreed to offer a flying trip to Europe -- a charter flight, -- to all members of the League of Women Voters of Minnesota, on a first come, first served basis. Watch the mails for the first announcement.

Two tremendously exciting milestones in finance have been passed by the League of Women Voters of Minnesota this past year: the first was the action of the delegates to the 1960 Council meeting when their pledges met the proposed state budget; the second is the fact that for the first time in the memory of any of us every single League in the state paid its pledge for state and national services -- in full and on time.

For these two epoch making achievements, you local Leagues and Leaguers deserve our most beautiful orchid.

In the midst of such good news, a small specter of anxiety raises its ugly head. As we read the minutes of your local League board and Annual Meeting minutes, it appears that several Leagues are not planning to accept the pledges suggested to them in January by the state Budget Committee. This, in spite of the fact that at the end of this past fiscal year, over \$37,000 were held in local League bank accounts, in spite of the fact that we as a League have just finished one of our most spectacular years in publications, in Voters Service, in prestige -- in spite of the fact that we have a net gain in membership and that more of you than ever either made or went over your finance drive goals.

The state Board and the state Budget Committee have proposed a budget which will allow for growth, for imagination, for progress. You local Leagues are our only prospects; it is for you and your continued success that we plan. The final responsibility for giving us the tools with which to build is yours. Consider it well.

STATE CONVENTION, 4/21/61

A few last words about Convention. Convention is a more valuable and meaningful experience if your delegates are able to participate actively. To do so, they must be informed. How about getting last Convention's delegates together with the delegates to this Convention and have them go over the Convention program together and have a briefing session? A few words of advice ahead of time may mean a great deal to first-time delegates.

Exhibits: Although no set plans have been made for exhibits, if you have one you wish to bring, do so by all means. Exhibits add to the general interest of Convention. Exhibits will be set up Thursday morning during registration. If you have a large exhibit needing unusual space, notify the state office ahead of time.

Bulletin Board: Remember to check the bulletin board on the mezzanine for personal notes. Use it to get in touch with others.

Registration is non-transferable: The registration fee pays for the costs of the Convention and so is required of all delegates and observers. Advance registration should be in the state office by April 24.

There will be a table of books and pamphlets pertaining to metropolitan area problems at the convention, and the table will be "manned" by a League member who will be glad to hear any expression of interest you may have in studying these problems.

Proposed Program: Enclosed in this President's Letter, as well as in the Convention Workbook, is the final Proposed Program which the state Board presents to the local League members for action by their representatives in the convention. Bear in mind that the following explanation contains but some of the directions which these program items might pursue. The full scope of what you want these studies to cover must be delineated by the convention. We urge that your League, and your delegates to convention, consider carefully what you want these items to cover in the way of study. (Enclosure)

GOOD HOUSEKEEPING, 4/21/61

Enclosed in this mailing are a number of forms we ask you to fill out, so that our information in the state office is up to date and useable.

- 1) We ask you to send us 3 copies of your Board assignments, your budget, your local current agenda, on forms enclosed, by June 1.
- 2) We ask you to subscribe to Duplicate President's Mailing, if you wish anyone in your League to receive it, on form enclosed by June 1.
- 3) We ask you to fill in and return pledge payment form by May 10.
- 4) We ask you to fill in and return your Preliminary Fund-Raising Report form when you have completed your plans for your coming year's drive; return your Final Fund-Raising Report form when you have completed your finance drive. Two copies are enclosed, so you can keep one copy in your local file.
- 5) We invite you to the President's Conference, in May (Enclosures)

FINANCE, 4/21/61

In this mailing are two copies of your Preliminary and Final Fund-Raising Report forms. Keep one copy for your own League files. Fill out the other copy and send to the state office -- the Preliminary, when your plans are complete; the Final, when your drive is complete.

FOREIGN POLICY, 4/21/61

A warm "thank you" to the many foreign policy chairmen who sent the state League office copies of their consensus letters! We are enclosing with this mailing a copy of the state

President's Letter, April 21, 1961, page 3

FOREIGN POLICY, continued

consensus letter which we hope will be of interest to you. We can look forward now to the final screening of nation-wide League thinking by the national Council meeting and to a report of that assembly's work at our State Convention in May by Mrs. Anderson and Mrs. Whiting, Minnesota's national Council delegates. (Enclosure)

As the year's work on foreign economic policy draws to a close, we can link what we have learned to next year's study by beginning work on the problems of distressed industries, agricultural surplusses and investments abroad. These are issues which will be discussed and legislated in the coming months. By keeping abreast of the developments which occur during the summer months you will be making lighter your work for the next year.

WATER, 4/21/61

Just a reminder to all local Leagues to be sure to read the TIME FOR ACTION on the Federal Water Pollution Control Amendment, sent to you from national on March 29, 1961. (HR 4036) By the way, did you know that in Minnesota only 27 municipalities over 1,000 in population remain without sewage treatment facilities or facilities under construction. Of these approximately one third have plans being prepared for proposed facilities and another third have had engineering reports prepared. Under P.L. 660, there have been 41 projects in Minnesota between 1957-1960 (Missouri Basin Interagency Commission Report, fiscal year 1960).

New Publications available.....National Forest Wildlife - Operation Outdoor, Part 2, U.S. Department of Agriculture, Forest Service, 710 N. 6th St., Milwaukee, Wisc.; 1960 Chippewa National Forest - Cass Lake, Minnesota, Forest Service.

The TIME FOR ACTION on S. 239, the proposed Resources and Conservation Act of 1961, was answered by your state Board by sending a statement to Senator Clinton P. Anderson, Chairman of the Interior and Insular Affairs Committee of the United States Senate. A copy of the letter is enclosed for your information.

(Enclosure)

PUBLICATIONS

PUBLIC RELATIONS - 4/21/61

FOREIGN POLICY

At the request of local Leagues, we are attempting to do what we can with distribution of League publications. A complimentary copy of "Hard Choices" has been sent to each of Minnesota's nine Congressmen, our two Senators, a few presidents of statewide organizations, college presidents and the members of the newly formed Minnesota Council on Economic Education. The names are listed on a separate sheet. (Enclosure)

ENCLOSURES:

Proposed Program
Board List, 3
Budget Form, 3
Agenda Form, 3
Duplicate President's Mailing
Pledge Payment Form
Fund-Raising Report Forms, 2
President's Conference announcement
Consensus on National Current Agenda
Statement on proposed Resources and Conservation Act, 1961
Name of persons receiving complimentary copy of "Hard Choices"

League of Women Voters of Minnesota, 15th & Washington S.E., Minneapolis 14, Minn.
April 1961 041861CC

PRELIMINARY FUND-RAISING REPORT

(When plans for the coming years drive are complete, please send the information on this form to state office. Why there are two - one for your file.)

LWV of _____ Preliminary Fund-Raising Report for 1961-62

Dates selected for Finance Drive _____ to _____

Adopted Budget	Amount From	Members	Non-Members
Total Income: \$ _____	Contributions \$ _____	\$ _____	\$ _____

No: Prospects: _____ No. Solicitors _____

Dates of Training Meetings: _____

We would like special help in (please specify field and date desired):

Securing workers _____ Training workers _____

Other Fields _____

Local Finance Chairman	Address
------------------------	---------

FINAL FUND-RAISING REPORT

(When you have completed your finance drive, send report on this form to state office - as well as reporting to your LL Board. Why there are two - one for your file.)

LWV of _____ Final Fund-Raising Report for 1961-62

No. Contributions:	Members	Non-Members	Total
Goal Budgeted:	\$ _____	\$ _____	\$ _____
Amount Received:	\$ _____	\$ _____	\$ _____

No. Gifts:	\$100 & up	\$50 & up	\$10 & up	\$5 & up	Under \$5	Total #
------------	------------	-----------	-----------	----------	-----------	---------

Members:	_____	_____	_____	_____	_____	_____
----------	-------	-------	-------	-------	-------	-------

Non-Members	_____	_____	_____	_____	_____	_____
-------------	-------	-------	-------	-------	-------	-------

Non-Member Contributions:	No. Renewing: _____	No. Refusing: _____
	No. New: _____	No. Not Contacted _____

No. of Solicitors: _____ General Comments: _____

Local Finance Chairman	Address
------------------------	---------

LEAGUE OF WOMEN VOTERS OF _____

Budget for period from _____ 19__ to _____ 19__

EXPENDITURES

General Administration

President and Board of Directors	\$	_____
Committees		_____
Delegates		_____
Operating Costs		_____
Audit		_____
Equipment (rental, upkeep, repairs)		_____
Supplies		_____
Postage		_____
Rent		_____
Telephone and Telegraph		_____
Bank Charges		_____
Staff, social security, etc.		_____

Capital Expenditures

New Equipment		_____
---------------	--	-------

*Publications

State-National: Cost	_____	
Less Sales	_____	Net
Local: Cost	_____	
Less Sales	_____	Net
Monthly Bulletin	_____	_____

Activities

Meetings	_____	
Action in Community	_____	_____

State and National Services

Miscellaneous

TOTAL EXPENDITURES	\$	=====
--------------------	----	-------

INCOME

Dues: (_____ members @ \$_____)	\$	_____
---------------------------------	----	-------

Contributions: members	_____	
non-members	_____	_____

*Publications: sales	_____	
Less cost	_____	Net

Other Sources		_____
TOTAL INCOME	\$	=====

* If publications operate at a loss, figures will appear on expenditure side of the budget only. If they sell at a profit, figures will appear on the income side of the budget only.

League of Women Voters of Minnesota, 15 & Washington Aves.S.E., Minneapolis 14, Minn.

The League of Women Voters of _____ pledges the amount of
(local League)
\$ _____ toward the _____ services of the state and national League.
(date)

This amount will be paid: (check one)

_____ in a lump sum before July 1. _____ in a lump sum before October 1.

_____ in equal quarterly installments by June 1, September 1, December 1, and March 1.

_____ in equal monthly payments.

(signed)

(President or Treasurer)

League of Women Voters of Minnesota, 15th & Washington S.E., Minneapolis 14, Minn.

DUPLICATE PRESIDENT'S MAILING

Enclosed find a check for \$_____ covering _____ subscriptions to the Duplicate President's Mailing Service, starting June 1 -- \$5.00 per subscription.

Name _____

Name _____

Address _____

Address _____

Portfolio _____

Portfolio _____

Name _____

Address _____

Date _____

Portfolio _____

Signed _____

President, LWV of _____

League of Women Voters of Minnesota PRESIDENT'S LETTER

Keep one copy for President's File

Cut up one copy and give each section to the appropriate person on the Board

Mrs. O. H. Anderson, President

October, 1961

D A T E S T O R E M E M B E R

November 1 - Let state office know to whom you are sending Politics of Trade
November 3 - Deadline, registration for Statewide Local Government Workshop
November 8 - Statewide Local Government Workshop, St. Paul Campus, U. of M.
November 30- Deadline, first round national program suggestions

The new president in Shoreview is Mrs. V. J. Michaelson, 270 De Mar Ave., St. Paul 12. We welcome her, and assure her that the state Board and staff stand ready to assist her in every way possible.

And speaking of assistance, you will receive in this mailing Membership Memo #3; this time the emphasis is on the personal approach in getting and keeping members, sometimes called the "buddy" or "big sister" system. Also, at the request of those who attended the Membership Workshop September 3, we are sending you the names of the Membership Chairmen in local Leagues, where we have this information. You may want to exchange information with your counterpart in other Leagues.

(2 Enclosures)

The New Member Kits which are sent to your new members from the state office, on receipt of her name, contain the following publications: Minnesota and national Facts, UN folder, State Continuing Responsibilities, Well, What D'ya Know..., sample Minnesota Voters, Unit Meeting folder, sheet on publications and catalogs, and letter of welcome from state president. We thought you would like to know this so that you can supplement, but not duplicate. Will you remind your Treasurer to continue to indicate on reports of membership those who are transfers or reinstated members, so that we don't send these persons a New Member Kit.

You will be interested, especially if you live in the five county metropolitan area which includes Minneapolis and St. Paul, to know that 27 women attended the meeting October 9th, in Minnetonka Mills, to discuss how the League should go about tackling metropolitan problems; these women were from 14 Leagues. This meeting was arranged by a group of individual League members who felt that some sort of cooperation between the Leagues involved, perhaps through a metropolitan council, is necessary. After much discussion, it appeared that this was also the feeling of those attending. Therefore a steering committee was set up to read all the correspondence on the subject of metropolitan councils in the League, and to draw up a skeleton agreement, which will be presented to a future meeting of representatives from all Leagues in the five county area. When this meeting is called, we hope that we will have 31 Leagues represented. Watch for the announcement in the President's Letter. The members of the steering committee are: Mrs. Balcom, Minneapolis, Chairman; Mrs. Tulagin, St. Paul; Mrs. Slothower, Wayzata, representing Hennepin County; Mrs. Tissol, Arden Hills, representing Ramsey County; Mrs. Pierson, South St. Paul, representing Dakota County; Mrs. W. H. Ashford, Columbia Heights, appointed after the meeting to represent Anoka County, and someone to be appointed from Washington County.

League of Women Voters of Minnesota PRESIDENT'S LETTER

Keep one copy for President's File
Cut up one copy and give each section to the appropriate person on the Board

Mrs. O. H. Anderson, President

November, 1961
111961CC

D A T E S T O R E M E M B E R

December 9 -- Conference on Human Rights	
December 14 - Budget Building Day for some Leagues	
January 16 - Fergus Falls, for northwestern Leagues	} These are the five Area Public Relations Workshops tied in with Party Designation & Trade
January 23 - St. Louis Park, for Minneapolis area	
January 25 - Austin, for southern Leagues	
January 30 - Duluth, for northeast area Leagues	
February 1 - St. Anthony, for St. Paul area Leagues	

One of the many joys of being President is the sharing in your activities through reading your bulletins and local League minutes. There is a steady improvement in format, variety and content in your bulletins which attests again to the value of this every member inter-League communication. The minutes show more over-the-top finance drives this year than ever, your active interest in national program making (suggestions due November 30) indicates a flood of letters to the national office. (Hint, hint.....don't forget to send us a copy, too.) Read the President's Column in the next Minnesota Voter to find out what the State Board sent in.

I have also noted with some dismay the irregular attendance of local League Board members at regular Board meetings. The Board member's responsibility is for the total League job, and is not just for the period when her special portfolio is active. We call your attention to that section of your bylaws dealing with quorum and with attendance at Board meetings. Enough said!

Our Membership Committee, too, is happy over your acceptance of many of the ideas in their series of Membership Memos. Memo # 4 comes to you in this mailing, along with a sheet setting Membership Goals in each local League. (2 Enclosures)

SECRETARY, 11/61 You are all to be congratulated on the fine job you are doing!
Your minutes are generally in good form and quite complete. Here are just a few tips to remember:

- 1) Always include the name of your League.
- 2) Remember your minutes are an historical record -- use full names. When reporting a discussion, be sure to mention the subject so you will be able to refer to it at a later date.
- 3) If you refer to an attached report (such as a Treasurer's Report) be sure it is attached to all copies, so that all minutes are complete.
- 4) If you do not have a sample form to use as a model, write to the state office for one. You will find it very helpful.

If we underestimated the number of units in your League in the last mailing, we are sorry. Will you return the form below showing your present number of units?

The LWV of _____ presently has _____ units. Signed: _____ 11/61

President's Letter, 11/61, page 2

BUDGET, 11/61

Thursday, December 14, is the League's annual Budget Building Day. The state budget committee with Mrs. A. E. Ludwig of South St. Paul as chairman will meet with the state board the morning of the 14th. At that time they will receive the Board's budget recommendations. In the afternoon the budget committee will go about the business of building the budget. As in other years, 15 Leagues have been invited to send observers.

PUBLICATIONS

STATE ITEM I

PUBLIC RELATIONS

LEGISLATIVE

11/61

Our two newest state publications offer a perfect example of an oft-repeated League precept -- all League jobs overlap. Since these two pieces -- Doorway to Change (discussion of the amending process) and Proposed Amendments 1962 -- were not written solely to educate League members, they are an excellent public relations approach to community leaders, the press, radio and television. Your legislative chairman will see them as a golden opportunity for a personal visit to your representatives in the Legislature. Your resource people will keep the publications chairman busy ordering more and more for the membership. In an area so characterized by citizen indifference and misinformation these two publications should be welcomed by many of those whom we continually seek to reach.

The above publications, Doorway to Change and Proposed Amendments 1962, were sent to you last week, along with discussion questions, consensus questions, suggestions for use of material in your unit meetings. Note that consensus is due March 1st.

*The state committee is sending the publications to the following legislators: Senators Novak, Rosenmeier and Donald Wright, and Representative Noreen.

An early announcement of the dates for the Five Area Workshops on Public Relations is included today, so your Board can plan to send a carload. Details of place, cost, agenda will be included in the President's Letter in December. We hope that your Public Relations Chairman, your State Continuing Responsibilities or your Party Designation Chairman and your national item chairman -- at least these three -- can attend.

January 16 -- Fergus Falls, for northwest area Leagues
January 23 -- St. Louis Park, for Minneapolis area Leagues
January 25 -- Austin, for southern Leagues
January 30 -- Duluth, for northeast area Leagues
February 1 -- St. Anthony, for St. Paul area Leagues

LEGISLATIVE

STATE C.R.'s

11/61

The DFL and Republican parties are beginning to schedule their precinct caucuses for the early part of 1962. Legislative and State Continuing Responsibilities Chairmen in each local League should canvass their Leagues for League members (not Board members) who are affiliated with each party to attend these caucuses and propose a resolution for party designation for legislators.

Now is the time to acquaint your League members with their legislators; familiarize them with his actions and attitudes toward League program. His voting record can be found in the last issue of Capitol Letter (June 28, 1961). Visit your legislator or invite him to a general meeting of your League. We suggest taking a copy of the new state publication, Proposed Amendments 1962, as a discussion starting point. For those Leagues having several legislators, the visits might be made by one representative in each district. It is important that your legislator know you. Legislators are influenced by their constituents.

HOPE WASHBURN AWARD Your nomination of an outstanding League leader to receive this coveted award is due in the state office April 1. You all know a woman who has given the unselfish service to League that this award recognizes. Send her name, with as much detailed information about why you think she should win as you can gather. She may be the League woman of the year in 1962. To remind you of who the winners have been.....

1956, Miss Hope Washburn
1957, Mrs. Malcolm Hargraves
1958, Mrs. Reynold Jensen

1959, Mrs. Stanley Kane
1960, Miss Barbara Stuhler
1961, Mrs. Kenneth Sigford

MONEY...MONEY...MONEY We have been notified that the switch of the University phones to direct dialing will cost us an additional \$10.80 a month. This does not include our toll calls so an additional \$129.60 item will have to be put into our proposed state budget. Progress is expensive!

It is also much too expensive when we have to pay up to \$60 a year for having incorrectly addressed Minnesota Voters returned to our office. Keeping us posted on your new members, on those who have dropped out, and on those who have changed their addresses is a responsibility of your Treasurer. We depend on you to send us the correct information.

PUBLIC RELATIONS &
TRADE CAMPAIGN

Our recent swing around the state with the five Public Relations and Trade Workshops showed a very commendable degree of both interest and knowledge. 209 Leaguers from 48 local Leagues attended and the excellent arrangements made by the five hostess Leagues -- Fergus Falls, St. Louis Park, Austin, Duluth and St. Anthony -- contributed to the success of the meetings. We hope we gave you both food for thought and a spark for action in starting your Trade Campaign.

The timing is of extreme importance here. During March and April the House Ways and Means Committee will be conducting hearings on trade legislation. The report on the hearings is expected in May followed by action on the House floor. Also, in May the Senate Finance Committee will conduct hearings on trade legislation. It's very important therefore that your planning start right now. You may want to schedule another trade meeting in your units to reevaluate the trade issue in the light of recent developments. Contact other Leagues in your Congressional district in order to set up a campaign committee and coordinate your work. Promote "Politics of Trade" in your community. Offer speakers to other organizations and civic groups. Keep us informed about your activities in the field of trade and we will share with you what we know of other League activities.

A new national publication which should be of help to you as you take your Trade Campaign to the public will be the popular type pamphlet, "World Trade? What Has That To Do With Me?". By February 15th the Department of Commerce will publish surveys of the impact of foreign trade on 30 states and 130 Congressional districts. Copies can be obtained free of charge from the Committee for a National Trade Policy, 1025 Connecticut Ave. N.W., Washington 6 D.C.

The Minnetonka-Hopkins Leagues held a trade panel meeting January 30th. The speakers were Miss Barbara Stuhler on "The Effect of Trade on Foreign Policy," Mr. A. B. Sparboe on "Business Man's Interest in Trade," and Dr. Arthur Upgren on "How Trade Benefits U. S. Economy as a Whole." A tape was taken of the meeting, it runs about an hour. It may be borrowed by writing or calling:

Mrs. Glen Hamilton, LI 5-7080, 11310 Timberlane Road, Minneapolis 26, Minnesota

League of Women Voters of Minnesota PRESIDENT'S LETTER

Keep one copy for President's File

Cut up one copy and give each section to the appropriate person on the Board

Mrs. O. H. Anderson, President

March 26, 1962
032662CM

D A T E S T O R E M E M B E R

April 1	Hope Washburn Award Nominations due
April 9	Changes in program due in national office
April 30-May 4	National Convention in Minneapolis
May 1	Consensus on State Item II
May 11	Deadline State Council registration
May 16-17	State Council Meeting in St. Paul
May 16	Metropolitan Finance Committee meets at State Council

AMENDMENTS The big news this past week has been the quality and quantity of your responses on the Amendments consensus. Your thoughtful analysis and detailed comments have proved again that when we have the interest and the information we are eager to act -- our response even surpassed that on Amendment II on reapportionment and certainly presages an active summer and fall. You will be interested in the detailed report.

Election Returns on the Amendment Consensus. Our hats are off to all our local Leagues on the number and thoughtfulness of your consensus reports. A whopping 91% (53 out of 58 Leagues) responded on the proposed amendments and 83% (48 out of 58 Leagues) on the amending process consensus. Tabulating the returns was a kind of involved game with only moments of suspense as to which side we'd be supporting.

Final results were: (1) a resounding "yes" on all three amendments; (2) strong support for retaining the simple majority of legislators needed to propose amendments; (3) a strong directive for changing the required majority of those voting at the election on referendums to a majority of those voting on the question (support was divided among the three suggested percentages to be required); (4) a divided vote on the question of allowing the governor or legislature to call a special election.

It was interesting to analyze consensus returns on the basis of metropolitan versus outstate Leagues. Twenty-four outstate Leagues (representing a good geographic distribution) reported. Of these Leagues, 75% supported Amendment I, 67% supported Amendment II, and 58% supported Amendment III. It is difficult to give percentages for the 29 metropolitan Leagues since their reports included numbers of League votes, number of units, as well as simple checks for or against the amendment. But the one amendment where the two Twin City Leagues varied in viewpoint from their outstate and suburban sisters was on Amendment III. The cities heavily endorsed it whereas both other groups were divided or undecided. The two big cities' endorsement made it possible for us to support the "length of session" amendment.

Your comments on the amendments were thoroughly appreciated. You forwarded your misgivings, questions, positive feelings -- even your compliments on the resource material! The comments along with the discerning letters and phone calls we received gave us the impression that real thought had gone into this consensus. Also, we noted with pleasure the number of public and general membership meetings that were held to provide more background on the amendments.

Your reactions to Amendment I: Two questions kept reappearing. Will the state institutions suffer financially with the withdrawal of half the Swamp Land Fund's interest? (The Swamp Land Fund's annual interest amounts to only about \$800,000 and the \$400,000 going to institutions was divided among so many that its support to any one was negligible.) Could not the makeup of the Investment Board be improved? (Since 1959 this Board has employed staff trained in the investment field.) Other recurring reactions to Amendment I: "too detailed," "a patch-work amendment," "the other two trust funds should have been included," but, also "its good intent overrides its shortcomings."

On Amendment II it was obvious that a good many of you would have preferred some kind of debt ceiling -- and a relative one rather than absolute. (Many specified a ceiling based on the assessed valuation of property.) Some of you noted you accepted with reluctance Amendment II because of your concern over the state building program. One League speculated as to "whether a legislature which has not solved the problem of raising additional revenue should have the power to incur unlimited debt."

More misgivings were evident on Amendment III than the other two. Most frequently stated was the criticism that this was a stop gap solution. Annual sessions seemed most popular, but, in the end, too many felt a compromise like the proposal was better than gambling for a more appealing solution.

On the amending process: Many believe more needs to be done in explaining the amendments to the public. Some of you suggest a requirement that newspapers throughout the state publish proposed amendments. Others suggest simplified wording on the ballot. One League recommended the Minnesota League create a pocket sized summary of amendments for voters to take to the polls (His and Hers with a Vote Yes? How about it, White Bear Lake?).

Your resounding endorsement for making the amending process easier was explained by your feeling that the constitution needs change. (Quite a little interest was visible in Initiative as a way of getting more amendments to the voter.) One large League believed it important to consider the two steps in amending in relation to each other -- if one step is difficult, the other should be easy. Why more Leaguers opposed than supported special elections wasn't explained in your comments, nor in your subsequent, often verbalised, wish that Amendment II could be rewritten without having to delay the state building program. Were you being cost conscious?

Time now for gear shifting. We can pat ourselves on the back for a well done study job. Will we display the same interest and enthusiasm for the last half of the job -- getting the amendments passed? Council time will give all of you a chance to share suggestions on how to go about shifting from introspection to action.

(Enclosed-Press Release)

COUNCIL

The state Board is busy at work with plans for the State Council set for May 16 and 17 at the Hotel Lowry in St. Paul. We are enclosing the advance registration forms with the necessary details. We intend to use the first afternoon for a set of Workshops for Presidents -- one for the 31 in the metropolitan area who will be making some decisions about a possible metropolitan council and a tentative agreement, the other for outstate presidents who will be discussing and solving their common problems.

League of Women Voters of Minnesota PRESIDENT'S LETTER

Mrs. O. H. Anderson, President

April 23, 1962
042362CC

D A T E S T O R E M E M B E R

April 30	Return card giving local League membership as of 4/1/62
May 1	Consensus on State Item II due
May 11 - 7	Deadline State Council Registration
May 16-17	State Council Meeting, St. Paul, Lowry Hotel
May 16	Metropolitan Finance Committee meets at State Council in Colonial Room at Lowry Hotel, 1:30 P.M.
June 1	Return questionnaires on Minnesota Voter

In League homes all over Minnesota -- yes, and all over the United States -- freezer meals are being prepared, assorted relatives are being pressed into baby-sitting service, Part I of the Convention Workbook is being eagerly read, and all the many compromises and bargains and accommodations one needs to make to be able to leave home for several days are being made so that we can all take that exciting trek to Minneapolis for the National Convention.

WCCO TV is finishing up its half hour show -- The League -- which will be broadcast on Thursday, May 3, at 9:30 P.M., during National Convention. Friday afternoon's League Tour of Minneapolis will have a WTCN mobile unit along, filming for a series on urban renewal, and plans for the state booth at the Marknad are almost complete.

ATTENTION ALL MINNESOTA DELEGATES AND VISITORS -- Call for your special Minnesota identification ribbon at the Minnesota booth before the Smorgasbord or during the Publications Fair. Wear it during the Convention so we'll recognize each other!

In the midst of this excitement, the state Board has been polishing up the plans for State Council meeting, May 16 and 17 at the Hotel Lowry, St. Paul. We look forward to two provocative speeches from Professors Theodore Mitau and Harold Chase. Metropolitan area presidents will give the metropolitan council matter further discussion and decision while outstate Presidents will be talking over common problems. Other workshops on Finance, Voters Service and Program items will round out a busy day and a half. Remember the registration deadline is May 11.

Another important deadline, Consensus, State Item II -- it must be in the state office May 1st. The enclosure addressed to delegates contains questions to stimulate further consideration in this area before Council. (Enclosure)

Another Council feature will be recognition of those local Leagues which have achieved or surpassed their membership goals they set for themselves last fall. Fill out and return by April 30 the enclosed membership postcard. (Enclosure)

MOST IMPORTANT -- Come to Council prepared to order 1) Voters Service Broadside on the 3 amendments ($\frac{1}{2}$ ¢) and 2) "Vote for All Three" brochures promoting passage of all 3 amendments (2¢). Proofs will be ready for you to see, prices are our best guess.

Trade continues to be big news everywhere. The long promised study of exports by state and Congressional Districts, compiled by the Department of Commerce, is now available. One is on the "State of Minnesota" and the other one, "Minnesota, Hennepin County" (Congressional Districts 5 and part of 3). These studies are being distributed through the Committee for a National Trade Policy, 1025 Connecticut Avenue, Washington 6 D.C., or write to your congressman for it. A new fact sheet on Minnesota and Foreign Trade is also now available. Write to: U.S. Dept. of Commerce, Field Services, 304 Federal Building, Minneapolis 1, Minnesota.

H.R. 9900 is expected to reach the floor of the House sometime in May. You should be going into the final stages of your community campaigning now. Pretty soon your congressman will have to be approached from all possible directions with expressions of sentiment about the Trade Expansion Bill. Now is the time to see him, if he comes home, or let him know by mail how you feel. Try to get people outside the League to write, too. Pretty soon your Trade Campaign efforts should start bearing fruit.

Albert Lea League has compiled a pamphlet from the results of their local Trade Survey on Albert Lea and World Trade. The pamphlet is now being published and it is excellent. They are also planning a high school essay contest on Trade with prizes of \$25, \$15 and \$10. Hopkins, Minnetonka and Wayzata Leagues are also sponsoring an essay contest in their high schools on the Challenge of the Common Market, with a \$25 prize.

TRADE NEWS: Hearings on H.R.9900 -- Trade Expansion Act of 1962 -- continue before the House Ways and Means committee. Here are some of the arguments for you to quote when discussing the bill with your husband, business acquaintances, friends or just to make you feel more certain about its value.

CON: Oscar Strackbein, chairman of the nation-wide Committee on Import-Export Policy warned that "the bill will give the administration power to push domestic industries onto the ash heap." Spokesmen for firms that make machine tools, matches, bicycles, pianos, etc. complained that tariff cuts would injure their industries.

PRO: Secretary of Commerce Hodges: "The Trade Expansion Act is essentially a response to the great opportunity and the great challenge of the European Common Market. We need -- we must have -- a trade policy that will assure us access to this booming market."

Secretary of the Treasury Dillon: "It's essential purpose is to enable the U.S. to bargain down the outside tariff wall of the Common Market."

Secretary of Labor Goldberg: "Displacement of workers as a result of tariff cuts would be small and would be more than offset by the number of jobs generated by our expanding export trade."

Gillette Co. Board Chairman Carl J. Gilbert: "The imperatives of 1962 call for a trade policy that is vigorously expansive -- a policy that recognizes that competition both within and without our national borders is the life of trade and a major stimulant to domestic progress."

George Meany, President of AFL-CIO: "Yes, imports do take away jobs from American workers.....Yes, imports do bring about the contraction or collapse of certain business enterprises.....The recognition of these facts by the pending bill is one of the most powerful arguments in its favor."

FLASH..After May 14, the League telephone (for state office) is 373-2959. Direct dialing!

Your local bulletins -- We do appreciate your sending us 18 copies of your local League bulletins. These are read and passed around and given to other Leagues.

Girl Scout leaders may be calling on Leaguers to be program consultants in citizen education. So "be prepared" with ideas on voters service, town surveys, etc.

State Item I - Last month you received the list of questions we want you to answer at Council on the direction the League should take on further study and action on the constitution. We are looking forward to hearing your opinion at the Item I workshop. Come prepared.

A "Vote Yes" brochure on the constitutional amendments is being prepared and will be on exhibit at the Council meeting. Come ready to give us your orders at that time. (See bottom of page 1). This means the Item I chairman will need to start thinking imaginatively about how sales can be pushed in her community and the number to buy and give away. We will know pamphlet prices by Council time.

We admit to feeling disappointed that some of you still have not mailed a copy of Proposed Constitutional Amendments 1962 to your legislators. A number of Leagues who have done this have told us how much their legislators appreciated this publication. Legislators are being questioned daily on the amendments and like having a source of information to turn to.

It is also good for the League to perform this service, partly because it increases knowledge about the amendments, but also because it is good for our public relations to give our legislators information when we are not asking a favor in return.

Publications - The new Local League Handbook now may be ordered from the national office. This is not to be thought of primarily as a rule book, but rather as a description of the many ways of carrying on League work which have proved useful in the past and which offer the most likely prospect for effective work in the future. Be sure to order these for new board members this spring to aid them in their work.

Many Leagues have conducted spring finance drives. Keep your contributors informed. Contributors should receive publications in the fields that interest them. League publications are a demonstration to them of the League as a service organization.

Leagues planning any special display of local publications please inform state office so tables or space can be arranged at the State Council Meeting.

ENCLOSURES: 2 Questionnaires on State Item II
 1 Card re membership
 1 Report of meeting with Cong. MacGregor, to Dist. III Leagues

League of Women Voters of Minnesota
University of Minnesota
15 & Washington Avenue S. E.
Minneapolis 14, Minn.

League of Women Voters of Minnesota, 15 & Washington
Aves.S.E., Minneapolis 14, Minn. Phone:373-2959

August 22, '62

The League of Women Voters of _____
requests _____ free copies of the reprints of the
Minneapolis Tribune Voters Guide, to be available
Sept. 6 or 7, exact time later. Metropolitan Area
Leagues may pick up their supply at the Tribune Bldg.,
outstate Leagues will receive their supply by bus or
Tribune truck.

Signed _____

Please return to state office by RETURN MAIL.

League of Women Voters of Minnesota

PRESIDENT'S LETTER

Mrs. O. H. Anderson, President

August, 1962
Phone 373-2959

D A T E S T O R E M E M B E R

August 30	WCCO-TV Broadcast, 6:30 7 p.m., Grandstand State Fair
September 1	List of local League Publications due in state office
September 1)	WCCO-TV Meet the Candidates, 3:30, Lt. Governor Cand.
September 8)	WCCO-TV Meet the Candidates, 3:30, Governor Candidates
Sept. 4,5,6	Tribune Voters Guide with Candidates Questionnaires
Sept. 6 or 7	Supply of Voters Guides ready for local League use
September 18	First general meeting of Presidents and Representatives to Council of Metropolitan Area Leagues, 9:30 Edina Colonial Church-make reservations by Sept. 15
September 11	Primary election
September 20	Report on finance experience in local Leagues
October	Area Workshops in 6 parts of the state, on Annual Mtgs.
December 1	Report on Candidates Meetings and Report on general V.S.

This summer has once again born out the Leaguer's old plaint that there's never a let-up in League activity. In this election year you are all busy with voters service and amendment activity, while still setting the wheels in motion for the busy regular League program. Our Saturday TV series has been fun. Watch our last two -- September 1 and 8, with the candidates for Lt. Governor and Governor respectively.

An unexpected dividend was WCCO's offering us a half hour live from the State Fair which we eagerly accepted and are making a "Vote Yes on All Three Amendments" television pitch. Appearing on it will be our three regular questioners -- George Rice, Charles Backstrom and Richard Williams -- with our experts Roger Kennedy, St. Paul banker on Amendment I, Robert Hess, regent and labor vice-president on Amendment II, and Sandy Keith and C. Donald Peterson, candidates for Lt. Governor and former legislators on Amendment III. We will use the same rapid interchange of questions and comments, so either watch us, or stop by, at the Grand Stand WCCO-TV booth, at the State Fair Grounds, on Thursday evening, 6:30 to 7 p.m. See you August 30th!

At its June meeting, the state Board approved the appointment of Mrs. Allan Wash of Edina as Public Relations Chairman, and of Mrs. Robert Johnson of Minnetonka League as Chairman of the state Nominating Committee; Mrs. McDonald of St. Paul, former chairman, resigned June 1.

An interesting item of business in August was Board approval to Holiday Travel to offer a new European Tour to Minnesota League members for next April. More about this in the next Voter.

The recent hurried Call to Action from Mrs. Douglas re support for Senator McCarthy in his precarious position on the Senate Finance Committee now dealing with the Trade Expansion Bill reminds us that we do like to receive reports on how you answer those Calls to Action -- also don't forget these "Thank you" notes to our beleaguered Congressmen.

As I look proudly at the several League trained women who are running for state legislature this fall, and hear the discussion of proper League activity in an election year, I hope that we are not limiting our political potential by a lot of unnecessary local rules and regulations. In theory, it certainly ought to be possible for an inquiring Leaguer, even a Board member, to attend candidates coffee parties if she makes a conscientious attempt to attend those of both sides. While the local Board will still make these important decisions on the basis of their knowledge of their own communities and membership, I fear that we are too often shutting the door on what is the actual stuff of government, areas in which we are uniquely equipped to serve.

President's Letter -- Sixteen Leagues have already ordered copies of President's Letters for all Board members. With the cost only 1 $\frac{1}{2}$ ¢ per sheet, we think this is a bargain. Any other subscribers?

State Board List -- Enough copies are enclosed so each person on your Board can have one. This is to encourage your Board members to write or call directly on the person on the state Board that has their portfolio when they have questions or ideas.

Enclosures

VOTERS SERVICE Candidates Meetings on TV -- Listen in on our last two WCCO-TV Candidates Meetings. Hear the Lt. Governor Candidates on Sept. 1 and the Governor Candidates on September 8. Time: 3:30 to 4 p.m. Saturday afternoons.

Minneapolis Tribune Voters Guide -- We are fortunate again this year to be working in close cooperation with the Tribune in the preparation of the Voters Guide. The answers to questionnaires sent to all statewide candidates and all Congressional candidates will be printed on September 4, 5, and 6. The Tribune is giving us 10,000 free extra copies of the Guide, which will be available either on Thursday afternoon Sept. 6 or on Friday, September 7th. Suburban Leagues (in 5 county area) may pick their Guides up at the Tribune Bldg., on 5th and Portland Ave., Minneapolis; outstate Leagues will receive their packets either by Tribune truck or by bus. Enclosed in this mailing is a card on which you may order the number of Guides you wish to have. We will try to meet your request. We ask you to request the number you want on the bright colored card attached to the front page of this letter BY RETURN MAIL. On August 31st we will send you a confirmation of your order, and tell exactly when the Guides will be ready. Plan now on ways to get the Guides into the hands of the public before the Primary.

Enclosure

Candidates Meetings -- A Check List for Planning a Candidates Meeting is enclosed in this mailing. We hope it is of help to you. Also two report forms are enclosed -- one on which to report the results of your Candidates Meetings, and one to report your Voters Service work in general, this fall. Both are due in state office, Dec. 1

3 Enclosures

STATE PROGRAM State Item I, Amendments -- Early in August you received a proposed speech, fashioned to encourage the passage of all three amendments, and a sample button, "Vote Yes Three Times." We hope you'll find many uses for these, first among your League members, and then the community. Over 4,000 have been ordered so far. We plan to start passing them out at the State Fair, after our WCCO-TV broadcast August 30. Why don't you come and join in the fun! We'll also pass out the "Vote Yes 3 Times Nov. 6" brochures, and hope you are doing the same, in great numbers.

State Item II, Discrimination -- Enclosed in this mailing is a sample speech that might help you in taking this state item to the community. Tailor it to the interest of your audience, rewrite it in your own style.

Enclosure

Enclosed also is a copy of Anti-Discrimination Laws of Minnesota.

Enclosure

State Item II, Discrimination, continued -- Discussion Group - If 16 or more persons wish to organize a study and discussion group on a subject of mutual interest they may request the Extension Division of the University of Minnesota to assist them in obtaining the services of qualified faculty members as instructors. We have investigated the possibility of setting up such a seminar on Minnesota Indian Affairs. Registration fees are approximately \$16 per person or \$24 per couple. We could set up eight meetings with a number of speakers with the opportunity for lots of questions and give and take discussion. If you would be interested in such a program for your resource people and other interested Leaguers, please let us know.

State Continuing Responsibilities - Party Designation -- Are you checking with your Voters Service Chairman to see whether your legislative candidates will support party designation? There are other questions, too, on the legislative candidates' questionnaire which have to do with the CR items. Find out how your candidates answer them.

State Legislative Program -- Enclosed in this mailing is the new edition of the Lobby by Letter Kit. We hope you admire it, think of many uses for it, and order it in quantity. Cost? 25¢

Enclosure

LOCAL MATTERS -- Metropolitan Area Leagues in August received a mailing including Metropolitan Newsletter No. 4, which announced the first general meeting for local League Presidents and Metropolitan Representatives to be held on September 18, 9:30 at Edina Colonial Church; a proposed Agreement as submitted by the Steering Committee; explanation of the proposed Agreement; a list of local League Presidents and Representatives in the metropolitan area; and minutes of the Steering Committee meeting of July 10th. We urge your attendance, and remind you that reservations are due by September 15th.

County Matters -- The Metropolitan Newsletter, mentioned above, includes a discussion of the place of County Councils in relation to the Council of Metropolitan Area Leagues. Leagues in both Ramsey and Hennepin will be interested in this matter. The Hennepin County Council tabled until October the decision about whether to continue or not, and if they continue, how to relate their organization to the metro council and if they should amend their agreement to permit Continuing Responsibilities. The Ramsey County Council planned to re-study and re-take consensus this summer on their present Board of Health item, and also will want to consider their relationship to the Metro Council.

League of Minnesota Municipalities -- The new IMM phone number is 373-2321 or 373-2322. When you call in for resource material or for an answer to some question concerning local government, it is best if you let the person who answers the phone direct your call to the proper desk, rather than asking to speak personally to Mr. Orville Peterson, who is a very busy man.

List of Local Current Agendas in Minnesota Leagues -- This list is enclosed in this mailing. Perhaps you will want to get in touch at times with other Leagues who are working in your area of local interest. REMINDER-see top of page 4

Enclosure

for message of interest to you in this Pres. Letter.

FINANCE -- Enclosed is a Questionnaire which will provide us with a good share of the information that will appear in the coming issue of this year's version of Fun, Facts and Fads in Finance. We ask your cooperation in returning them to the office by September 20.

Enclosure

But you don't have to wait until the 4 F's of Finance appear for one suggestion. Make use of the July-August Minnesota Voter in connection with your finance drives, place them in the hands of the prospects. If you are planning a fall finance drive, be sure you're making use of your local Bulletin now to further your cause.

When you conclude your finance drive, please fill out and send to state office the
Enclosed Report Cards.

PUBLICATIONS -- All Local Leagues -- 2nd notice. Please send the following to the state office by September 1st: (See pg.15,27 in Outlook for Work for details)

1. Name of local publication you wish to appear in catalog
2. Short description, if title is not self explanatory
3. Under which subject you wish it to appear
4. Price, or approximate price if in process of production
5. State whether on loan, free or if postage to be paid by party receiving
6. Name and address of local League Publication Chairman

To remind you -- the purpose of the above request. Local Leagues all over the state have produced fine publications on a local or county level. Other Leagues need and want to see and use them. With your cooperation, we will compile a catalog listing publications available from local Leagues according to subject matter (e.g. town surveys, education, health, libraries, etc.), League producing, price or free or loan. Also, slides, tapes and recordings are of interest to us. We hope for your cooperation.

MEMBERSHIP -- Delegates to the state Council in May voted to cut from the budget the New Member Kit previously sent directly to our new members. We believe that many local Leagues will want to buy the Kits which we have assembled for you, at 25¢ apiece. At present these Kits include: an attractive folder, a letter of welcome from the state President, copies of Minnesota Facts, The Member in the Unit, State Continuing Responsibilities, a voters service information sheet on this fall's election, two sheets listing state and national publications in the program fields.

You will want to include other League publications, such as:

- ...Facts about the League of Women Voters (national) -- be sure to use the latest edition so your new member will have a statement of the present national program and principles. You may wish to substitute the National Program 1962-64 as listed in your new national publications catalog.
- ...Local Facts or something similar which will give the new member information on your local League including officers and board members, local program, and plans for the year.
- ...Copy of your local survey, city and/or county
- ...You Are the Government (state)
- ...You and Your National Government (national)
- ...National Continuing Responsibilities (available in September)
- ...Pocket Reference on the U.N.
- ...Amendment Broadside or Vote Yes Three Times Nov. 6, 1962

Perhaps there are other program publications in your files that might be used in the kits. We suggest, however, that you not use the kits as a means of disposing of excess material in your publications files. The new member often has difficulty understanding our program procedures and needs proper orientation to understand her role in reaching consensus and participating in program action.

The new member has often joined the League seeking basic information on government. Satisfy this need by providing resources for her in this field and then as she is ready make the program publications available to her. Enclosure

Membership Memo, 1962 version -- Enclosed is the first in a series of Membership Memos which are being prepared for you by the state Membership Committee. Enclosure

ENCLOSURES	State Board List	V.S.Check List for Candidates Meeting
	Area Workshops	V.S.Report Form
	Membership Memo	V.S.Candidates Meeting Report Form
	Report Form, Finance	Item II Sample Speech
	Report Card, Finance Drive	ICAs of Minnesota local Leagues
	Lobby by Letter	Anti-Discrimination Laws
	New Member Kit(not included in Duplicate President's Mailing)	

Finance

League of Women Voters of Minnesota

PRESIDENT'S LETTER

Mrs. O. H. Anderson
President

D A T E S T O R E M E M B E R

October 29, 1962

Phone 373-2959

Tuesdays, 11:15 a.m. - KUOM LWV Radio Program
December 1 -- Voters Service and Candidates Meeting Reports due, state office
November 6 -- General Election
December 1 -- Capitol Letter subscriptions due
December 6 -- Budget Building Day for half Minnesota Leagues
January 1 -- Suggestions to state Nominating Committee requested

We know that you Leaguers are as concerned as are citizens all over the world at the news of this week. We will have to assume that our leaders are responsible and to be trusted to make the decisions which affect us all.

In the meantime, back in Minnesota we have 3 vital constitutional amendments to get passed. This last push may well be the vital one. Therefore, we are enclosing --FREE 25 of our Vote Yes 3 Times buttons. Wear them, give them away, but get them into circulation. (Enclosures)

We are pleased to announce the appointment of Mrs. L. G. Murray, Box 82, Minnetonka Beach, as the new State Item I Chairman on the state Board. She is a member of the Wayzata League, and formerly of the Brooklyn Center League.

You may make the following changes on your list of local League Presidents:

BEMIDJI	Mrs. Ervin Olson, 914 Roosevelt, Bemidji
CHISHOLM	Mrs. Eugene Eininger's new address is 217 9 $\frac{1}{2}$ St., Chisholm
GRANITE FALLS	Mrs. James Putnam, 857 Minnesota Ave., Granite Falls
OWATONNA	Mrs. Stanley Fox, 817 Harriet Ave., Owatonna

In this mailing you will find a six months Treasurer's Report of the State Budget, Membership Memo #3 (which will be of interest to your Membership Chairman in her orientation of new members, and to your Voters Service Chairman), and a letter from your state Nominating Committee. (3 Enclosures)

STATE ITEM I To Amendment Campaigners -- Congratulations on the wonderful work you are doing for the Vote Yes 3 Times campaign. Do you share that distinct feeling we have that you are really making history? Posterity awaits us!

The toughest nut to crack on Amendment # 2 seems to be the fears of "no debt ceiling." The opposition says, "The citizen will lose all control over state spending and costs will skyrocket!" You might be interested in Governor Andersen's answer to this: we must have economy in the every-day operation of government, yes, but this (state building program) is an investment in the future and remember that Amendment #2 gives you more protection than you now have. "Its been at least 80 years since that debt limit protected you. The Legislature has been ignoring it, using...certificates of indebtedness needing only a majority vote to pass the building programs. Under this Amendment it would take a 60% vote."

VOTERS SERVICE

A suggestion for the Voters Service Chairman...perhaps your newspaper would run headlines at the top of the front page, or in a prominent box, on election day, saying, VOTE TODAY AND REMEMBER THE AMENDMENTS. Spot announcements on radio and TV also could feature this reminder. Our main problem continues to be those blank ballots, each of which counts as a big NO for the amendments. For the voting machine towns, how about this? LOOK UP TO VOTE. On some machines the amendments will be in the upper right corner, in some the upper left, but always LOOK UP!

Those of you who ordered Voters Guides (the Minneapolis Tribune-League candidates questionnaire supplement) will receive them next week. A postcard has been sent telling you how many of your order you can expect to receive, and when. We know you are planning various ways of getting this valuable information very quickly, before November 6th, to your members, your contributors, the public whom you serve. On November 7th, we hope there will be no unused copies in the trunk of your car, on your Voters Service Chairman's dining room table, in the state office, or at the Tribune building, uncalled for.

Very newsworthy is the enclosure in this mailing, Congressional Roll Call Votes, 87th Congress, 2nd session. If you run -- don't walk -- to your newspaper office, you and your Public Relations Chairman may be able to use this as a basis of a news story. If so, it will be appreciated as voters service before the election by many voters. If the timing of your local Bulletin publication plans permits it, you may be able to have your Editor include this information in your local Voter; this will be a service to your members before the election, or if published later, before the next Congressional session. Encourage its use in League units, see that leaders of other organizations know that it is available. One of the next issues of the Minnesota Voter will feature these Roll Calls.

The Membership Memo #3, on the subject of orienting League members to government, is as much a Voters Service tool, as an aid to membership orientation. You may find ways of using it in providing programs to groups outside the League; your Membership Chairman and the Unit Discussion Chairmen may call on you to help in the use of this material in meetings they plan. This piece was prepared because we have found that women often join the League to learn these very basic facts about their government and citizenship. Sometimes they belong to League for years without ever learning the answers to their questions in these fields. (Enclosure)

Reports on your Candidates Meetings, specifically, and on your Voters Service activities in general, are requested by December 1st. We know how very busy you have been, how very frustrated some of you are, how very satisfied some of the rest of you are. We don't want to add one ounce to your burdens now, BUT, once the pressure is off, don't put all of this out of your mind, until you have put it on paper. Send that paper to the state office (it was included in August President's Letter) so that the experiences of all can be studied as a basis of future recommendations.

LEGISLATIVE
&
STATE PROGRAM
&
PUBLIC
RELATIONS, TOO

CAPITOL LETTER !

SUBSCRIPTIONS DUE

The time has come to subscribe to this excellent legislative newsletter. A great bargain, at \$1. Members want it, others need it. Use the enclosed subscription blank, more free on request. Due, Dec. 1. (Enclosure)

We noted with interest that last session about one third of the subscriptions for this series of legislative newsletters were for people outside the League. This seems to be an appreciated gift for League contributors and an excellent way to use "action in community" money in the local League budget to reach the opinion builders in your community -- newspaper editors, government officials, leaders in other organizations. You may wish to seek ideas from your Publications Chairman and your Finance Chairman at your next local League Board meeting.

FINANCE and
BUDGET BUILDING

President's Letter, October 29, 1962, p. 3

Budget Building Day will be held on December 6 this year. At that time the state Budget Committee will meet and receive requests and recommendations from the state Board and then proceed to build the proposed budget for 1963-64. We are asking 29 Leagues to send observers. If yours is one of those invited, we hope you will make every effort to attend.

If your League is contemplating a proposed dues increase next spring, we suggest that now is the time to start preparing your members. One of the best ways to do this is through articles in your bulletin -- several of them between now and the annual meeting.

If you are midway between finance drives, you should be thinking about a mailing to your contributors. One of the better items for this purpose would be a copy of Facts and Issues. Any one of the series would do very well, and happily they will fold to fit a regular size envelope.

TREASURER Enclosed is a revised copy of Local League Treasurer's Instructions. This replaces similar instructions dated June 1959, which should be destroyed. We hope this new version will be helpful to you. (Enclosure)

Many of you report that you often have difficulty determining under what category to list some of your expenditures. To give you some assistance in this we refer you to the explanation of the items in your budget as given on your original budget form of January 1960. We also refer you to How to Spend Money for the League of Women Voters. Rather than switch an item from one account to another where there appears to be a larger balance, you should ask your Board to consider revision of the budget so that adequate funds are allowed where they are needed. This will assist you in your work as Treasurer and will also help your Budget Committee do a more realistic job of budgeting for next year.

Another problem many of you report is in the area of member contributions. It is important that ALL member contributions be recorded so that you are conducting your affairs in a businesslike manner and are not being subsidized by Board members. Ask for a voucher from members wishing to make a contribution of some League expense they wish to pay for. Record the actual expense and also show the receipt of this contribution. If you have any questions, please feel free to send them to the state office and we will try to assist you.

STATE ITEM II Enclosed in this mailing is the new publication, Women in the Labor Force, which is an eight page publication on employment of women and discrimination against women in wages etc. A personal letter to the State Item II Chairman in each local League will be sent by the state chairman, Mrs. Harold Watson, in a coming mailing; it will include suggestions for study and use of the material. (Enclosure)

STATE CONTINUING RESPONSIBILITIES We hope you have had talks with your legislative candidates about the need for party designation for legislators. They should also be told about the other C.R. positions. Refresh your own memory by referring to the 1961 publication on State Continuing Responsibilities.

Promised for November, but enclosed in this mailing, is a sheet on Recent Developments on the Continuing Responsibilities, giving information on proposals of some other groups on some of our C.R. issues. (Anyone who will send the state office a good name to be used in the future for such C.R. publications, will receive our thanks.) (Enclosure)

NATIONAL ITEMS An enclosure in this mailing directed to the local League National Item Chairman suggests ways of using recent national materials. (Enclosure)

CONGRESSIONAL ROLL CALLS

We, as Leaguers, certainly are interested in issues and we should know how Minnesota's delegation stood on the major questions before the last Congress. The League of Women Voters of the United States has chosen 12 significant votes in each house, and they are enclosed for your information. Before any contacts with your senators or representatives, you will feel more knowledgeable if you have reviewed their positions. One of the next two issues of the Minnesota Voter will include a summary of the Roll Calls. Meantime, be sure that at least those Board members responsible for national program have a chance to familiarize themselves with the enclosed record. (Enclosure)

Here is a brief summary of the Roll Call issues covered. (See Roll Call for full explanation.)
Falling within the League program are the selected votes on trade, foreign aid and UN bonds.

Trade. Senate vote on two amendments: 1) restore "peril point" procedure, 2) eliminate trade adjustment provisions.

House vote on 1) sending bill back to committee and substituting a one-year extension of the expiring Act, 2) passage of the 1962 Act.

Foreign Aid. Senate and House votes on each body's version of bills to authorize and to appropriate funds.

U N Bonds. Senate and House votes on passage of each body's version.

Eight issues outside the League program are included.

Food and Agriculture Act. House vote on 1) motion to kill "Administration" bill; 2) adoption of conference committee compromise.

Senate vote on "Administration" bill.

Aid to Colleges. House vote on motion to recommit conference committee report and eliminate provisions for student loans and a few grants.

Senate vote on amendment to delete student scholarships and substitute loans.

Creation of Department of Urban Affairs and Housing.

Senate vote on motion to bring resolution of disapproval out of committee and on to Senate floor.

House vote on resolution of disapproval.

Revenue Act. House vote on motion to recommit and strike out provisions for both the 7% investment tax credit for businesses and the withholding of 20% of dividends.

Senate votes on deleting each of these two provisions. (Investment tax credit was retained; withholding of dividends was deleted.)

Health Insurance ("Medicare"). Senate vote.

Stand-by Public Works Act. Senate vote on bill to authorize immediate job-creating aid and a stand-by public works program.

Manpower Development and Training. House vote on bill to authorize a two-year program to train unemployed workers.

Debt Ceiling. House vote on bill to raise temporarily the national debt ceiling.

PUBLICATIONS

In this mailing is a list of publications popular with schools, colleges, libraries, organizations, businesses. You may wish to use this list (free on request) in promoting publications in your home town. The Lobby by Letter Kit (August mailing) and the Capitol Letter subscriptions, if promoted, will be popular items for your members, and for community leaders and organizations, too.

ENCLOSURES: Vote Yes buttons, Nominating Committee, Membership Memo #3, Treasurer's Rpt., Congressional Roll Call, L.L. Treasurer's Instructions, Capitol Letter Subscription, State Continuing Responsibilities, Publication List, State Item II.

League of Women Voters of Minnesota

PRESIDENT'S LETTER

Mrs. O. H. Anderson, President

October, 1962
Phone 373-2959

D A T E S T O R E M E M B E R

October 2 --	In Alexandria	-	Area Workshop on local LWV Annual Meetings
October 4 --	in Falcon Heights	-	" " " " " "
October 9 --	in Faribault	-	" " " " " "
October 11 -	in Minnetonka	-	" " " " " "
October 23 -	in Brooklyn Center	-	" " " " " "
October 25 -	in Chisholm	-	" " " " " "
Tuesdays, 11:15 a.m., KUOM League Radio Programs			
October 11 -	Parliamentary Law Course starts		
October 16 -	Seminar on Indians starts		
October 26 -	Deadline to return postcard to order Voters Guides		

The state staff has been popping its buttons, literally and figuratively, filling orders for some 10,000 "Vote Yes Three Times" buttons and 104,000 Amendment flyers. We have re-ordered on both and can still fill your late orders. As you fill speaking engagements for the 3 amendments, do try to give equal time to Number 3 -- there appears to be a mantle of silence over this amendment and we do have equal responsibility for getting this one passed along with Numbers 1 and 2.

Another exciting development in our League lives was the September 18th meeting of the Council of Metropolitan Area Leagues, at which the proposed agreement was ratified, officers elected, and four study committees set up.

The elected officers of the new Council are:

Chairman	Mrs. Wm. J. Vaughan of Edina and Minneapolis
Vice-chairman	Mrs. C. R. Humphries of St. Croix Valley
Secretary	Mrs. Richard Kemske of Anoka
Treasurer	Mrs. A. E. Ludwig of South St. Paul
Nominating Chairman	Mrs. John Borchert of Golden Valley
Nominating Member	Mrs. J. Homer Pierson, of South St. Paul

Under the direction of Mrs. Humphries, the program chairman, study committees were appointed as follows:

Mrs. C. David Loeks, St. Croix Valley, on physical, economic and social factors
Mrs. N. J. Berkowitz, Minneapolis, on present intergovernmental relations
Mrs. Wm. McGee, St. Paul, on governmental procedures in other metropolitan areas
Mrs. Clifford Lutz, Edina, on existing problems in the area.

Some concern was evidenced over the place of the existing county councils under this new set up and a committee representative of the affected areas will be created to make some proposals to the group at a later date.

VOTERS SERVICE

Voters Guides -- The state office has fallen heir to several hundred pre-primary Voters Guides, which were not used before the primary because plans for distribution fell through in some Leagues. If any League has a use for them, contact the state office. They are free, of course.

Voters Guides -- The pre-general election Voters Guides will be published on October 31 and November 1st in the Minneapolis Tribune. The Tribune is once again giving the Minnesota League 10,000 free copies. They will be ready for you no later than Thursday, November 1- possibly earlier. Order the number you can use on the enclosed postcard; deadline is October 26. If you live outside the metropolitan area, you will receive your Guides by bus or truck; if you live within the metropolitan area, you may pick up your Guides at the Tribune building in Minneapolis. A postcard will be sent to you, confirming your order, on October 26th.

Here's an idea picked up from the Owatonna Bulletin -- This League arranged to have 2,500 of the pre-primary Voters Guides distributed by the Marigold and Butter Capitol Dairies to all customers along their milk routes. Maybe this can be arranged in your town.

Enclosure

Candidates Meetings -- This seems to be the year for having candidates meetings in the open -- in shopping centers! Several local Leagues have scheduled this type of voters service. However you plan your candidates meeting, you have a responsibility for seeing that the voters in your community have an opportunity to meet the county, legislative and congressional candidates. We do remind you that Amendment Broadsides, with the factual information on the amendments only, are good give-aways at candidates meetings, but that the Vote Yes brochures are not appropriate, since we try very hard to keep these meetings pure voters service. Pictures, especially color slides, of voters service activities are always much wanted by the state Board.

Instruction to Voters -- League members in municipalities using election machines should consult with the person in charge of elections and ask that special attention be given to telling voters where the amendments are on the machines. It has been pointed out to us that the amendments are not always in the right hand corner -- it depends on the make of machine. They are always at the top of the machine. The important thing is that the election official should alert voters to the fact that there are amendments to be voted upon, as well as candidates, and point out the place of both on the machine. A special mailing/^{on}this was sent on September 21 to Leagues with voting machines.

Amendment Cartoon -- Do you have places to use a one-page cartoon on the amendments and the importance of voting on them? Order from state office at 2¢ each. The theme -- "The election paradox -- if you don't vote, your vote won't count; if you don't vote on the amendments, your vote will count, as a 'no' vote!" This simple statement on the amendments, and why every voter should vote on each of them, can be used in mailings, as posters, or you may have other good ideas.

Enclosure

ACTION ON AMENDMENTS Campaigners for the Amendments -- This enclosed sheet shows what the Leagues of Women Voters around the state are doing to promote a yes vote on the three proposed amendments. Feel free to borrow any of these ideas and tailor them to your community. If your League's good plans and work are not included, let us know the details, for future use.

Enclosure

Amendment # 1 Committee has prepared a sheet on this amendment which we enclose for your information. Don't forget to give equal time to Amendment # 3 in your speakers bureau presentations and your publicity.

Enclosure

FOREIGN POLICY Local Leagues who have been responding to the many Calls to Action on national program are happy over the final results in Congress -- favorable votes on the U N Bond issue and the Trade Expansion Bill are evidence of good hard lobbying by the League. Appropriations for foreign aid are still in trouble at this writing. Now is the time for those thank you notes to our members of Congress.

FINANCE Please return your Finance Questionnaire as soon as possible. They were due in the state office September 20th. As you remember, the information we get from you will be used for a coming edition of "Fun, Facts and Fads in Finance."

Those of you planning fall and winter finance drives should be sure to make use of the national publication, "In Our Town It Makes a Difference...." Also, the Minnesota Voter, July-August 1962 issue, was especially planned to be used not only for membership drives, but also for finance drives in Minnesota Leagues. These publications are perfectly designed for distribution to such important public relations contacts as those we make in our finance calls.

Attention, Metropolitan Area Finance Chairmen -- May we remind you that the Metropolitan Finance Agreement is still in effect and you would do well to check your prospect lists with the terms of the agreement in mind.

TREASURER September 30th reminds us that we have reached the half way point in our League fiscal year. The state Board will be evaluating expenditures and income in relation to the budget for its financial report to the local Leagues.

We would appreciate a similar report from you. Would you send a copy of your total expenses and total income indicating the percent of your total budget represented by the two totals for the period of April 1 to September 30. We enclose a sheet for your convenience in doing this. Enclosure

MEMBERSHIP In this mailing is your Membership Memo # 2, on "You and Your Committee." We hope it is useful to you in your important job. Enclosure

RADIO You will note the interesting League programs planned for broadcast on KUOM, the University Radio Station. Remember to set your alarm clock every Tuesday morning, from October through May, for 11:15 a.m. It will be time well spent. Enclosure

BULLETIN EDITORS Listed in this mailing are the local League Bulletin Editors in Minnesota. Some Leagues have requested this list, so that they could ask to be put on the mailing list of certain Leagues, either a neighboring LWV or a League similar in size to her own League. Enclosure

**PARLIAMENTARY
LAW COURSE** A six-session course in parliamentary law will be offered Thursday mornings from 10 to 12 by the Minneapolis Public Library, 300 Nicollet Ave. The course, which begins October 11, will be conducted by Mrs. Gordon Dhein, registered member of the National Association of Parliamentarians, and a member of the League of Women Voters. Enrollment is limited to 20. Registration blanks may be obtained by calling the office of the coordinator of adult services at the Library, FE 8-0781.

STATE ITEM II

The League of Women Voters of Minnesota has asked the Extension Division of the University of Minnesota to set up a:

Seminar: Eight Lectures on Minnesota Indians
Time: 8 to 10 p.m.
Dates: Tuesday evenings, October 16 - December 4
Place: St. Anthony Park Branch Library, Como and Carter, St. Paul
(near St. Paul Campus)
Tuition: \$16 per person or \$24 a couple

If someone is registered and cannot get to a meeting, another person may attend in his place. We are still investigating the possibility of attending a single lecture. While the seminar is open to anyone, it is designed to prepare resource people for the task of presenting this subject. Lecturers will be drawn from the departments of anthropology and sociology at the University of Minnesota; from state agencies dealing with Indians and from Indian leaders. You may register at the first meeting, October 16; you must register on or before October 16.

October 16 -- Mr. James Hawkins, Federal Bureau of Indian Affairs
October 23 -- Mr. Gary Orfield, a U. of M. honor student who headed a program this summer in which undergraduates worked on three state reservations.
October 30 -- Mr. Cyrus Magnuson, state Commissioner of Insurance. Mr. Magnuson has served as an appointee on the Indian Action Committee, the Minnesota Interim Commission on Indian Affairs, etc.

For further information, contact Mrs. Harold Watson, 2140 West Hoyt Avenue, St. Paul 8, Minnesota, MI 5-3004.

PUBLICATIONS

Last call: October 15th we will begin work on the Local League Publications Catalog, mentioned in last President's Letter. If your League would like your town survey, or any other publications you have, to appear in this catalog, you must have this information in to the state office by return mail.

Amendment materials may still be ordered! November 6th is the election, you know -- that gives us about a month to get our job done. Let's get out the vote, especially the informed vote, and let's pass those amendments!

Do you have your units all set up with Unit Mailings? This is becoming very popular in most Leagues. See your new Publications Catalog for this service.

Watch for the sheet on what other Leagues are doing in publications, to be sent to you in the near future.
(see last President's Letter for details).

Send in your ideas and accomplishments. Most of you are doing a fine job.

ENCLOSURES:

Postcard re Voters Guide
Campaigners for Amendments
Amendment # 1 sheet (only to local League President)
Treasurer's Report
Membership Memo # 2
KUOM radio programs (only to local League President)
List of Local League Bulletin Editors

League of Women Voters of Minnesota

PRESIDENT'S LETTER

Mrs. O. H. Anderson
President

November 23, 1962
Phone 373-2959

C A P I T O L L E T T E R
S U B S C R I P T I O N S D U E O N T H E
F I R S T D A Y O F D E C E M B E R !!!
I N T H E S T A T E O F F I C E !!

D A T E S T O R E M E M B E R

Tuesday, 11:15 am -- KUOM LWV Radio Programs
December 1 -- Voters Service and Candidates Meeting Reports due state office
December 1 -- Capitol Letter Subscriptions due
December 6 -- Budget Building Day for half Minnesota Leagues
December 11 -- Informal meeting of Foreign Policy Chairmen, State Office
January 1 -- Suggestions to state Nominating Committee
February 8 -- Consensus on State Item I due
February 14 -- First round state program and bylaw suggestions due state office

Congratulations to all you good Leaguers who worked so hard in the recent campaign. The passage of all three amendments and the many candidates meetings and other good League services to the bewildered voter are further proof of the fact that it DOES make a difference that there is a League in your town.

In Dr. C. W. Mayo's words: "I do want to thank you for the work you put in toward passage of Amendment No. 2. It is a gratifying success and I, personally, appreciate all you did. The real credit goes to all of you, and an intelligent electorate in our state." Dr. Mayo, as you know, was co-chairman of the Amendment #2 Committee. Governor Elmer L. Andersen wrote us on November 16th: "Thanks so very much for your fine efforts in the passage of Amendment No. 2. It was a most important victory and one not easily accomplished. Now substantial programs can move forward which otherwise would have been crippled in a perilous way. You can be proud of your share in this important accomplishment."

LEGISLATIVE CHAIRMAN
November 1962

Congratulations on your splendid job with the Amendment Campaign. As soon as the final votes are in, I shall be drawing up for the state Board an evaluation of the vote - by amendment, by county, by local Leagues, as well as brief descriptions of specific local League activities to see if we can glean any tips for the future. If any of you are curious to see this evaluation, drop a note to the office.

LEGISLATIVE, Cont. Now upward and onward to the future. Before the start of
November 1962 the legislative session, plan to call on your representatives
in the House and Senate of Minnesota. Talk over our state
program with them. The state Board will be mailing to all legislators in Minne-
sota in December a letter of congratulation, a small folder on LWV legislative
program (you will get a copy of this as soon as it is off the press) and mentioning
that if there is a local League in his district, he can expect a visit from you.

Tips on visiting legislators: Take along your state program chairman (CA & CRs)
and/or President and perhaps a non-Board member prominent in this gentleman's
political party or campaign which will assure you a more cordial welcome and give
you a chance to explain nonpartisanship -- how the League is concerned with issues
not candidates, how we find support for our program items in both factions of the
legislature, etc. Express appreciation for his generous service to the community
and state. Do not get into a great argument, simply state your case clearly,
welcome his opinions and advice and offer your service to him for any more detailed
information he may wish to have in any of our program fields. It would be most
helpful to me if you would drop me (Mrs. N. E. Duff, Route 3, Box 120, Wayzata)
a note about what he says; our lobbyists at the capitol wish they could know your
representative as well as you do. If your senator represents more than one LWV,
perhaps you might wish a combined visit, if your city or town has more than one
representative, you might wish to do this on a League unit basis on district lines,
but you as legislative chairman and/or your President should always be present
with your unit leaders.

Capitol Letter subscriptions deadline we remind you, is December 1. Mention in
your bulletins and unit meetings that the Legislative Observers Program will again
be held from mid-January on. You will get final information on the Observers Pro-
gram in the December mailing but now's the time to remind your members that it's
coming up.

STATE ITEM I We call your attention to the paragraphs above addressed to
November, 1962 the Legislative Chairman in your League.

Enclosed is a supply (enough for each unit in your League) of a sheet on the
subject of a possible amendment to the constitution to allow the governor and
lieutenant governor to run on the same ticket. Would you please consider this
at your January unit meetings? Then, after your Board considers the matter,
send your findings to the state Board by February 8th. You will note that we
have left a blank for you to fill in with the deadline which you want your units
to observe in returning the consensus form to your local Board. Enclosures

STATE CRs HELP WANTED! We want to know how legislators stand on the
November 1962 party designation question, but find many legislative ques-
tionnaires missing. If you have your questionnaires, please
send them to the state office. If you weren't able to get the candidates to return
them, won't you visit the senator and representatives in your district to find out
their stands on party designation for legislators? Send a letter to the state
office telling us the results of your visit. If they are opposed, maybe your visit
will encourage them to change their minds. Let us know, if possible, if they are
party workers. Legislative chairmen and CR chairmen may wish to go together for
this visit. (We call your attention to the paragraphs above addressed to the
Legislative Chairman in your League.)

It is essential for our PD lobbyist to have this information if she is to work
effectively with the legislators.

STATE ITEM II
November 1962

We call your attention to the paragraphs above addressed to the Legislative Chairman in your League.

Anti-Discrimination Laws of Minnesota, 1962 compilation by Walter F. Mondale, Attorney General, is now available in quantity. If you would like copies to distribute, write to the Office of the Attorney General, State Capitol, St. Paul.

Governor Elmer L. Andersen will declare "Fair Housing Sabbath," December 8 and 9, 1962. Local Leagues may want to capitalize on this occasion to further our Item II action program.

METRO PROBLEMS
November 1962

The Governor's Metropolitan Area Coordinating Committee is holding four hearings on the proposed sanitary sewage district. The four hearings and their locations are as follows:

- Nov. 27, 8 pm - Gladstone School, Frost and Manton St., Maplewood, Ramsey County
- Nov. 29, 8 pm - Minnetonka High School, Highway 7 near its intersection with County Highway 101, Hennepin County
- Dec. 6, 8 pm - Burnsville High School, 1 mile east of Hwy 65 on Hwy 13, Dakota Co.
- Dec. 11, 8 pm - Blaine Elementary School, $1\frac{1}{2}$ mi. north and $\frac{1}{4}$ mile west of intersection of Hwy. 65 and Hwy. 10, Anoka County

The basic points of difference which will be discussed are:

1. Basic structure - a single metropolitan agency to handle sewage disposal vs. a number of independent sub-metropolitan districts.
2. District boundaries - should the district boundaries be broadened to include the entire metropolitan area and particularly the St. Croix and Minnetonka areas?
3. District functions - the idea of providing complete facilities for all sewage collection and disposal vs the idea that the District should not construct any facilities for any municipality which did not request them of the District.
4. Cost apportionment - two alternatives have been suggested, in both cases a municipality would get some money for its equity in present facilities and operating costs would be based on sewage volume.
5. Representation -- this would be on the basis of population. The district would be divided into three parts -- Minneapolis, St. Paul and the suburbs. Each part would get one representative on the governing board for every 150,000 population. At present this would mean a 12-man board, 3 from St. Paul, 4 from Minneapolis and 5 from the suburbs. The governor would appoint one additional member.

The basic question is this -- can the various parts of the metropolitan area reconcile their differences and solve this vital problem in a cooperative manner based on mutual trust and respect? As many interested Leaguers as possible should attend these hearings.

NATIONAL ITEM
November 1962

To all National Current Agenda Chairmen goes our invitation to a meeting to be held at the state office on the University Campus (northwest corner of 15th & Washington S.E., Building

TSMc, Room 114), on Tuesday, December 11, 10 to 12 noon. The purpose of this meeting is to discuss and exchange ideas on the scope of our national items and problems arising in connection with the presentation and implementation. Come with questions and problems as well as ideas which might help others. If you can, let the office know ahead of time that you are coming. Because of parking congestion, we suggest you come by Mpls-St. Paul bus. To those of you who live a long distance from Minneapolis, perhaps you could work this in with a shopping trip.

President's Letter, November 1962, page 4

VOTERS SERVICE
November 1962

We call your attention to the Voters Service SWAP SHOP,
which you received from the national office, October 1962.

We hope some of the Minnesota Leagues entered the American Heritage Foundation voting information award program (see national memo November 6, 1962). Two weeks after the election (November 20) was the deadline for mailing.

National needs pictures of all kinds of League activities -- see national memo, September 13, 1962. You should have some good ones now of your Voters Service activities -- candidates meetings, voter registration, or other projects.

Your state Voters Service Chairman needs:

1. Voters Service and Candidates Meetings reports.
2. Pictures, slides, or clippings of VS activities.

PUBLIC RELATIONS
November 1962

Now is the time for a moment of quiet self-congratulation to all good PR chairmen throughout the state for a marvelous job well done on amendments and candidates meetings.

Now is also the time to write and call on the newly elected officials in your district to congratulate them on their election; to introduce them to new League publications that they might find helpful; to offer them a subscription to Capitol Letter; and to interest them in the things the League will be working for during the legislative session.

Now is the time to work with your state legislative chairman in formulating plans for your League's visit to the legislature. This can be a good PR story, complete with pictures, if it is worked out ahead of time.

If you have not organized a Speakers Bureau in your League, think seriously about doing so now! There are many groups -- church, PTA, professional organizations, Newcomers Clubs, etc. - who are always looking for interesting short speeches on current affairs, local, state and national. In Leagues where a Speakers Bureau has been working on the passage of the amendments, the response has been far greater than the speakers' ability to appear.

BUDGET BUILDING DAY
November 1962

Budget Building Day will be held on December 6 at 9:30 am on the University Campus, Coffman Union, Room 320. At that time the budget committee will meet with the state Board to hear their budget requests for the coming year. The committee will then proceed to plan the state budget for 1963-64 and to set suggested pledges for the local Leagues. Members of the state budget committee are Mrs. George Spoo of Rochester, Mrs. David Vail of White Bear Lake, Mrs. E. J. Diefenbach of Edina, Mrs. Clinton Maxwell of Silver Bay, and Mrs. Stuart Fenton of Minneapolis, Chairman. Representatives from 28 Leagues have been asked to attend as observers. If yours is one of those Leagues invited, be sure your reservations are made by December 1.

It is not too early for local Board members to start giving thought to their local budget requests for the coming year. These requests should be presented formally to the budget committee chairman at a local Board meeting in December or January.

The 4F's - In your mailing you have a copy of the second issue of Fun, Facts and Fads in Finance. We hope you will find it helpful, and that one will be placed in the hands of every finance chairman. If you have unit finance chairmen, you may want them to have a copy.

Enclosure

PUBLICATIONS
November 1962

You Publications Chairmen should be very budget minded as your League is building its budget for the coming year. Are you and the Board satisfied with the number of publications your League has used for its members and the public? Did you buy some "every member pieces"? Did your resource people have adequate publications to do their jobs efficiently and well? Did the schools, libraries, editors, and key people in your community receive publications from your League? This is money well spent because it helps fulfill the purpose of the League -- "to promote political responsibility through informed and active participation of citizens in government."

A national goal of having 75% of our membership reading the Facts and Issues (national every member publications) is one we can help by using them for the public, for the contributor, and for every member -- staple them to your bulletin! Enclosed is "By the Grapevine" telling of some local League ideas for promotion of publications. Enclosure

SERVICE TO
LOCAL LEAGUES
November 1962

We have just completed the series of area workshops on the Local League's Annual Meeting. In this effort 182 persons from 39 local Leagues were reached in 6 areas by six state Board and Committee members; the total cost, covered by the state budget, was \$221.75. We hope you felt this effort was worthwhile. The evaluation sheets indicated that you would like to have next year's workshops in the area of the local agenda, from its conception to its action stage, including attention to consensus procedures; a handbook or guide on the development of local program, you thought, would be helpful.

The Membership Memo this month concerns "The Member Who Isn't." Does this intrigue you? You will find it in this mailing. Enclosure

FIELD SERVICE TO
LOCAL LEAGUES
November 1962

State Board members want to keep as close to local Leagues as they can, and we realize that the best way to do it is to meet with you in your communities. State Organization Committee members have met with ten of our local League Boards in providing Board training earlier this year. In the next few months other state Board members will meet with as many local Leagues as time permits. You will hear directly from the state Board member who has been asked to visit your League. If there is a particular area of League work you would like to discuss with her, it will be helpful if you will let her know ahead of time so that she can be better prepared and thus more helpful to you.

Much as we would like to visit all of you every year, time and money do not permit it. If, however, you feel it would be advantageous for you to have a state Board visitor this year, let us know and we will make every effort to arrange such a visit.

Since it is through Program that the League in the main carries out its purpose, we are offering you state Board visitors in the program fields. Resource chairmen could come to your briefing meeting or could meet with your resource committees to help you plan your briefing meeting. Through concentrated study and research these state resource people have acquired information and have developed many ideas for proceeding with study and action that they are anxious to share with you. They do not want to do your work for you but they can help you plan and prepare to make your meetings more interesting for your members, which is a goal for all of us. How about someone to help you plan your study of Indians? or your local agenda? or state and national CRs? or foreign economic policy? Let us know your needs and we will send someone to give you a helping hand.

ENCLOSURES: Memo to State Item I Chairman, 4 Fs, By the Grapevine, Mbr. Memo #4

League of Women Voters of Minnesota

PRESIDENT'S LETTER

Mrs. O. H. Anderson
President

December 17, 1962
Phone 373-2959

D A T E S T O R E M E M B E R

Tuesdays, 11:15 a.m. -- KUOM LWV Radio Programs
December 24, 31 -- State office closed
January 1 -- Suggestions to state Nominating Committee
January 8 -- Legislature convenes
January 10 - Membership Lists due
January 10 - Fee for Legislative Observers Course (\$5) due
January 16 - Legislative Observers Program
January 30 - Legislative Observers Program
February 8 - Consensus on State Item I due
February 13- Legislative Observers Program
February 14- First round state program and bylaw suggestions due
February 27- Legislative Observers Program
March 13 - Legislative Observers Program
March 27 - Legislative Observers Program

This holiday season gives us a breathing spell in our League year, at least, with a busy and most successful fall behind us. We can sit back, briefly, and think ahead to the many exciting League events ahead. In this convention year, we begin to plan ahead for new budget, new officers, new state program. We must come to grips and make some decisions in both state Items I and II. We also are working toward some National Council decisions in our national program field. So....have a happy holiday and rest up for the busy days ahead.

Our Legislative Observers Program starts January 16. Note that we have more space this time and can offer it to other organizations. See the Legislative section. The charge will be as before \$5.00 per League for any number of people any number of sessions. Lunch available in Highway Department, cafeteria style, for roughly \$1.00. Try to send your fee of \$5.00 by January 10th; make your check payable to League of Women Voters of Minnesota.

Regarding membership -- If your membership is correct on the enclosed Worksheet for Budget Building Day, let the state office know this by January 10th. If your membership is very different from the figure on the sheet (which are as the state office recorded them on December 3), please send a complete alphabetical list of your members to state office by January 10th. This reporting is necessary not only to keep our Voter list up to date, but also so that we can figure accurately your representation to state Convention. (Enclosure)

Of interest to your Local Program and Publications Chairmen is the list of Publications by Local Leagues. Keep it, add to it from time to time, make use of it. (Enclosure)

LEGISLATIVE
Dec., 1962

Inclosed are flyers about this winter's Legislative Observers Program called by its original title, Government in Action.

Bring along, in addition to eager League members, your editor, legislators' wives, community leaders, neighbors, prospective League members. These sessions are planned as schools for anyone interested in government. League business -- our lobbyist reports etc. -- is confined to the last 15 to 30 minutes of each program. We have outstanding speakers from the academic and legislative (those actually in government) fields. Homework for those coming to "school": "You Are the Government." If you do not have a copy of your own, ask your publications chairman for hers or order from the state office. These teachers in and out of government whom you will be hearing are assuming that you already know the basic structure of Minnesota state government. (Enclosures)

Many questions are coming my way from local League legislative chairmen wondering what they can be doing. I am referring them to the Job Description for Local League Legislative Chairmen, November 1960, available in your files or from the state office, the Do's and Don'ts of lobbying, Lobby by Letter Kit (be sure you have the new one, 1962). To keep you up to date, make every effort to come to the Observers Course, read Capitol Letter and your newspapers. And of course, drop me a note or call me up if you have any particular question: Mrs. Nicholas Duff, Rt. 3, Box 120, Wayzata, Minnesota.

Inclosed is a new folder on the League's 1963 Legislative Program which the state Board sent to all state Senators and Representatives, along with a Party Designation folder and a letter of congratulation. Your Legislators are awaiting a personal call now from you (see last month's President's Letter). You, and your Legislative Committee and State Resource Committee -- and many others in the League -- will find these folders useful to carry in their purses and pass out to friends.

Legislative Tours -- Since we are not encouraging large numbers of League members to visit the Capitol (reason: crowded capitol, small committee rooms, limited cafeteria and parking space, pressure of time on legislators) the state Board is not planning Tours for local Leagues this year.

However, if your League wants very much to have such a tour, we suggest you make your own plans, schedule it early in the session when there is less pressure, and limit your numbers. You may wish to plan a tour as a part of one of your Legislative Observer Days.

Make arrangements by writing Mr. Fred Denfeld, Director of Public Property, State Capitol, St. Paul 1, Minnesota. Tell him the date you are coming, how many (not more than 100, they ask), at what hour. The earlier you make your request, the better.

You may send requests to him for:

- Guided tour of the Capitol -- 30 to 45 minutes, starts out from Guide and Information Desk, near rotunda on the 1st floor of the Capitol
- Reservations in the Senate Gallery, which meets in the morning
- Reservations in the House Gallery, which meets in the afternoon
- Lunch in the Highway Building Cafeteria, or the Centennial Building Cafeteria, or the Cafeteria in the basement floor of the Capitol
- Reservations to visit a Senate Committee Meeting
- Reservations to visit a House Committee Meeting

Mr. Denfeld asks that you send these requests, each on separate pieces of paper, in one envelope to him. He will make reservations for you and answer your letter, telling you the arrangements he has been able to make.

In addition, you may want to write your own Senator and Representatives, if you want to make arrangements to see them or to ask them to join you for lunch. Enclosed is Simplified Map of Floor Plan of Minnesota Capitol. (Enclosures)

PUBLIC RELATIONS
Dec. 1962

The Legislative Observers Program offers you a fine chance to include community leaders interested in state government and how it works. Want to bring along your legislators' wives? newspaper editor? AAUW? Woman's Club? Chamber of Commerce? PTA? Farm leaders? BFW? Any group you know that has a legislative program might be interested. There is no charge for these guests.

The folder on the League's 1963 Legislative Program (enclosed) is intended for wide use throughout your community. Slip it in your mailings, add to Lobby by Letter Kits, finance mailings etc.

MEMBERSHIP
Dec. 1962

The Legislative Observers Program offers a fine opportunity to attract new members and to rekindle the not so new. You'll note on the inclosed flyer that this time we have a larger room and a top notch program lined up.

BULLETIN
Dec. 1962

Now that the legislative session is upon us, are you looking for a feature article or a box on front page? Try the Legislative Observers Program called Government in Action. See inclosed flyer. Each session is a separate subject so you may want to mention it again in February. Your neighbors, prospective members, community leaders -- all are welcome for a fascinating morning "in school," lunch in the Highway Department cafeteria if you wish it, and an afternoon visit on your own to the Capitol!

FINANCE
Dec. 1962

Come see one of the many things your League money buys. Come to Government in Action, the Legislative Observers Program. See details on inclosed flyer.

PUBLICATIONS
Dec. 1962

Be sure to bring these publications to the attention of your Board.

Supplement to You Are the Government, handbook on Minnesota government. Something new has been added to this handbook. This supplement contains some of the vital changes in our Minnesota government which have been made since the handbook was published in October, 1958. From now on all orders for this booklet will contain the supplement; in addition all large orders filled since last August will receive these supplements, no extra charge of course. The price of YAG remains the same -- 25¢ single copies, 22½¢ each for 100 or more. Order these for new members, contributors, business and organizations. (Enclosure)

League of Women Voters 1963 Legislative Program. You may order this new folder in quantity for your members, organizations, contributors. It states clearly and simply the League's stand on issues which will be before the legislature this session. Members will want to carry these in her purse as a ready, handy reference and give-away, to inform people on the League's work in the legislature. The price is 5¢ a piece, 3¢ each for 100 or more. (Enclosure)

The state office is mailing out one of these folders to each Legislator in the state, and your Legislative Chairman will want to have a supply of these for her committee, when she calls on your Legislators to talk state program with them. The finance chairman will want a supply to send to contributors, perhaps, and also church, education, business and other organizations are interested in our stand on these issues. Get your orders in right away. To be effective they should be out the first part of January.

Publications by Local Leagues. This list of local Leagues' published materials is included so that your Local Government Chairman may order any that appear helpful. Help us keep it current by sending us information of publications your League can add to the list. Order these publications from local League, not from state office (Enclosure).

STATE ITEM II
Dec. 1962

Governor Andersen changed the "Fair Housing Sabbath" date. It will now be December 29-30. Announcement to this effect have been sent to all Mayors. Local Leagues may want to offer their services in the observance of this weekend. It is hoped the local officials and churches will make use of this proclamation. What is your community doing?

Indian Study goes to the printers December 17. Holidays being what they are we may not have the material to you by December 31st, but we can promise it the first week of January, at the latest. We will send along discussion questions and study aids.

ENCLOSURES: 1963 Legislative Program
Legislative Observers Program - 3 copies
Map of Capitol
Supplement to You Are the Government
Work Sheets for Budget Building Day
Publications by Local Leagues

League of Women Voters of Minnesota PRESIDENT'S LETTER

Mrs. O. H. Anderson, President

January 28, 1963

CALL TO CONVENTION

The 39th State Convention of the League of Women Voters of Minnesota will be held at the St. Paul Hotel, St. Paul, on Tuesday and Wednesday, May 14 and 15, 1963.

The St. Paul League will be the hostess for the Convention.

* * * * *

DATES TO REMEMBER

Tuesdays, 11:15 a.m., KUOM LWV Radio Prog.
Feb. 8 - Consensus on State Item due
Feb. 13 - March 13 - Rural-Urban Seminars
for southern Minnesota Leagues.
Feb. & March 13 & 27 - Legislative Observers
Feb. 14 - 1st round state program and bylaw
suggestions due
Feb. 20 - Reservations, St. Item II meeting
Feb. 21 - Reservations, Metro Meeting
Feb. 26 - Metro meeting, Apache Plaza
Feb. 27 - State Item II Chairmen meet
Mar. 1 - Annual Reports due
Mar. 11 - State-wide Planning Conference
Apr. 1 - Hope Washburn Award Nominations
May 1 - Consensus on Indians

There's a lot of excitement in the League future; the Call to State Convention reminds us of the Nominating Committee's request for nominations both for the officers and directors of the League and the Hope Washburn Award. It is one of the traditions of our democratic organization that we choose our own leadership, so get those suggestions in to the State Nominating Committee.

If spring sets you dreaming of far away places, there is time to join the League's Tour of Europe, which offers a choice of travelling by air or by sea and includes eight days in Italy, stops in Germany, Switzerland, France, England and Holland. Since this invitation was extended to Leagues in other states, we have gotten interested inquiries from Maine, Ohio, South Carolina, West Virginia, to cite a few. We enclose a folder with all the attractive details. (Enclosure)

One of our pleasant monthly duties is reading local League Bulletins from over 40 Leagues. We are impressed with their appearance and certainly their content. They contain some resource material, deadlines, inspiring words from local League Presidents, even an occasional quote from the state President's Letter. I have noted with pleasure steady support for our proposed 50¢ per member increase in pledges. Some interesting features include "The Five Foot Shelf" (for publications, of course), "Vocal Local Department," "Welcome Mat for New Members" and several Lively Issues articles on local program selection. You see, we do read all those copies you send us.

Annual Reports -- These forms were sent to you by national before January 1st. They look different this year -- printed on thin yellow paper -- no doubt to save on postage and to facilitate making of carbon copies. These reports are so valuable that we can't overstate our hope that each local League will fill them out and return them on time. Will you fill out the three copies, estimating your figures when necessary; send 1 copy to national office, 1 to state office, keep 1 for your files. DEADLINE Mar. 1

LEGISLATIVE: Looking for an interesting meeting this spring? How about asking your
1/63 state Senator or Representative to speak to you? Or better yet, several Leagues find successful occasional week-end luncheons with other organizations such as the Chamber of Commerce, Labor Council etc. and your legislators, sponsored by the League, of course, and open to the entire community.

Remember LOBBY BY LETTER and 1963 LEGISLATIVE PROGRAM folder are still very good buys.

Many other organizations have been sent invitations to the Legislative Observers Course at the Minnesota Highway Building. The following organizations have written to us showing particular interest in this course (you may wish to invite some local representatives of these groups): PTA, Jaycees and Jaycee Wives, Agricultural Extension Service, National Council of Jewish Women, AAUW, Business and Professional Women, United Church Women, and the Minnesota School Board Association. Remember the fee of \$5 per League for the Observers Course is past due. So far, 35 Leagues have paid.

PUBLIC RELATIONS: NOW IS THE TIME FOR ALL GOOD PUBLIC RELATIONS CHAIRMEN TO COME
1/63 TO THE AID OF THEIR LEGISLATIVE CHAIRMEN!

The solons have gathered in St. Paul and the halls of the Capitol are buzzing with lady League lobbyists like Mrs. Homer (Mary) Mantis for Party Designation, Mrs. Lawrence (Sue) Murray on Constitutional Revision, Mrs. Harold (Marian) Watson on Anti-discrimination, and League Reporters Mrs. E. C. Bray (Martha) on Ethics in Government, Mrs. Thomas (Pat) Young on Election Laws and Mrs. Kenneth (Jan) Sigford on Home Rule.

The Legislative Observers Course opened with a bang on last Wednesday, January 17 and it is not too late to get a carful of Eager Leaguers together to join us at the next session. We had visitors from as far away as Moorhead and Faribault.

In Duluth, Leaguers met with their state legislators and urged their support of Party Designation and advised them of our positions on other legislative items. Perhaps you can arrange to visit with your legislator when he is at home over a weekend.

We do hope that you will use your personal contacts, and those of your husband and friends to try to promote interest in the passage of a Party Designation bill. We particularly need help in persuading some of the conservatives from both houses that this is a desirable and important piece of legislation. In order to be prepared for action in your community, obtain the list of the committees that will hear this bill and whenever possible make a personal contact with as many of the committee members as you can. See the 2nd issue of CAPITOL LETTER for committees.

NOW IS THE TIME FOR ALL GOOD PUBLIC RELATIONS CHAIRMEN TO COME TO THE AID OF THE PUBLICATIONS CHAIRMAN!

We have a sensational new publication to promote, sell and give away...INDIANS IN MINNESOTA! I never see a new League publication without getting a real thrill and this is such an outstanding one that it deserves unusual amounts of attention. This is a scholarly, well-written, definitive treatise on Indians in Minnesota. Start now in your community to make lists of people you know who should receive it as a gift and another list of people who will want to buy it. A personal visit to give it to someone who is a leader in your community is a good way to make a new friend for League, find a new donor for the finance drive and interest a new member.

ATTENTION, SOUTHERN MINNESOTA LEAGUES: You will be interested and will be invited to participate in a RURAL-URBAN SEMINAR in PUBLIC AFFAIRS to be held in Waseca February 13, 20, 27 and March 6 & 13th. Such authorities as Dr. John Borchert, Elmer Learn and Sherwood Berg will participate. We hope many of you will take part in this series.

STATE ITEM II: Will you who are State Item II Chairmen in your local Leagues, and
1/63 your friends, plan to attend the Legislative Observers Day on
February 27th? We will all hear Professor Theodore Mitau discuss
the role of political parties, which should be most interesting. Then you are invited
to a workshop on human rights action in your own community, which will run from 11:20
to 2:30 p.m. See enclosed announcement for agenda, and please return registration
form before February 20th. (Enclosure)

If you have not yet returned your discussion results on WOMEN IN THE LABOR FORCE, we
would like to have them as soon as possible.

The Consensus Sheet for the INDIANS IN MINNESOTA study is enclosed in this mailing.
You will note that the deadline for return to state office is May 1st. (Enclosure)

STATE CONTINUING RESPONSIBILITIES: From reading of local League bulletins, we feel
1/63 you have done an excellent job of keeping mem-
bers informed about the CRs. Our Party Desig-
nation lobbyist, Mrs. Homer Mantis, is busy at the Capitol arranging for the intro-
duction in the Senate and House of the Party Designation for Legislators bill. Legis-
lative reporters are watching bills introduced in the other CR areas.

Continue to keep member interest alive in the CRs by using a short time at unit meet-
ings to discuss what is happening in the Legislature in these fields. Newspaper
articles, CAPITOL LETTER articles, House and Senate Journals if you have access to
them, and visits with your legislators when they return to your district for week-ends
will give you information. You and your Legislative Chairman may want to work together
on this.

Have you done anything to stimulate community interest in Party Designation? Letters
to the Editor, editorials if you can get them, and just plain talking to community
leaders are all in order now. Are cars appearing with the Party Designation bumper
stickers? These are available in the state office, and will also be for sale at the
Legislative Observers Days, for 10¢.

LOCAL AND METRO: The KUOM Radio Program, Listen with the League, to be broadcast
1/63 on Tuesday, January 29th at 11:15 a.m., will feature Betty Jones
of Falcon Heights and Marge Humphries of St. Croix Valley LNWs
discussing the newly formed Council of Metropolitan Area Leagues, its reason for be-
ing and its aims. The February 5th program on KUOM is Carolyn Tissol, Arden Hills
League, interviewing Dr. John Borchert on Part I of the Metro Survey, physical and
economic factors of our area.

Local Leagues having planning items as a program item will be interested in the Third
Annual Minnesota Planning Association meeting at the Hotel St. Paul, St. Paul, on
Monday, March 11, 1963. A day-long program will include sessions on zoning, subdivi-
sion control, county planning, roadside control, citizen planning councils, and pub-
lic relations in planning. Reservations and inquiries may be sent to Herbert Wieland,
Director of St. Paul Planning Board, Room 1315, City Hall, St. Paul, Minnesota.

The meeting of the Council of Metropolitan Area Leagues will be February 26, from 10 to
2:30 at Apache Plaza. Dr. Lloyd Woodruff is speaker, lunch will be \$1.75. Send reser-
vations to Mrs. Charles Blodgett, 3129 Roosevelt N.E., Minneapolis 18, by February
21st. The St. Anthony League is hosting this meeting.

FINANCE: Members of the state budget committee have made themselves available to
1/63 discuss suggested pledges with your Board, budget committee, or with your
members at the annual meeting. If you have questions that you think
might better be discussed with or answered by someone from the state committee, please
feel free to call.

Enclosed are budget forms for the use of your budget committee. Please set up your
budget according to these forms. You will find it easy for your treasurer to work
with and for your members to understand. (Enclosure)

The LEGISLATIVE PROGRAM 1963 folder, the blue pamphlet stating our positions on our
state items, is something that Leagues have long needed for their contributors -- a
concise, clear, package statement of where we stand. Every contributor in the state
should have one, and there's no money problem involved in this give-away, for they are
a good buy at \$3 for a hundred.

Your bylaws committees will be meeting soon. If your membership dues are under \$5,
now is the time to be proposing this particular bylaw change, and to be alerting your
members to the need for it.

Finance Chairmen, please complete your fund-raising report cards and get them into the
office as soon as your drives are completed.

PUBLICATIONS: You have work to do! INDIANS IN MINNESOTA, LOBBY BY LETTER, 1962
1/63 edition, LEGISLATIVE PROGRAM 1963 folder, YOU ARE THE GOVERNMENT
with the new 1962 supplement.

Where to sell? First of all to your fellow League members. Prepare a kit, display or
what have you of these publications, visit every unit in the next four weeks, ask for
time on the program, read a few excerpts from the Indian publication, explain the
others. Suggest to your Board that 1 of these publications would be an excellent one
to buy for every member in your League.

INDIANS IN MINNESOTA. Call on, don't call up, your study groups in the churches, or
their pastors. The Minnesota Council of Churches is sponsoring an Indian study group
to propose legislation. This is timely and important information for them. Teachers
of Senior social studies classes can use this. Show them and sell them, at least 30
to 35 copies for their classrooms. If you live in a county with a large Indian popu-
lation, your local leaders in the community will welcome the information this book-
let contains. Enclosed are promotion sheets for this publication, enough for each unit.
(Enclosures)

The 1963 Legislature has started. Have you prepared to keep your members informed
of its activities? Show, explain and sell LOBBY BY LETTER and LEGISLATIVE PROGRAM
1963 folder to your members. Order the program folder for every member, and get them
out in the community.

I hate to keep reminding you to keep pushing YOU ARE THE GOVERNMENT, but with the new
four page supplement it is new. This supplement is free from the state office.
Order them for all those copies you have on hand. Check your schools. They may re-
order new copies if their old ones are getting dog-eared. New classes have been add-
ed to most high schools in Junior as well as Senior High Schools. They need more
copies.

ENCLOSURES:	European Tour Folder	Budget Forms
	Item II Meeting Agenda, Reservation form	Membership Memo # 5
	Indian Consensus Sheet	Promotion piece on IND-
	(enough of these for each Unit)	SIANS IN MINNESOTA

League of Women Voters of Minnesota

PRESIDENT'S LETTER

Mrs. O. H. Anderson, President

March 8, 1963

D A T E S T O R E M E M B E R

Tuesdays, 11:15 a.m., KUOM LWV Radio Program	
March 13 & 27	-- Legislative Observers Program
March 27	-- Voters Service Meeting
April 14	-- Second Round Program Suggestions due
April 14	-- Hope Washburn Award Nominations due
April 26	-- Convention Registration forms due
May 1	-- Indian consensus due
May 1	-- Return Pledge Form
May 6	-- Hotel Reservation deadline

FINAL CALL
TO
CONVENTION

The 39th State Convention of the League of Women Voters of Minnesota will be held at the St. Paul Hotel, St. Paul, on May 14 and 15, 1963. The St. Paul League is the hostess for the Convention.

IT IS IMPORTANT THAT YOUR OFFICIAL VOTING DELEGATES ATTEND BOTH DAYS, since the Proposed Program is presented the first day, with the final decisions being made on the second day. However, Observers may attend one day or both days, and Leagues may have an unlimited number of such Observers. Also, you will notice it is possible to attend the banquet without paying a registration fee.

Enclosed is a list of local Leagues, showing the number of delegates allotted to each League according to the Bylaws of the League of Women Voters of Minnesota. Enclosed, also, are Credential Cards for your delegates, "What Every Delegate Should Know" as well as the Convention Reservation form. Advance registration should be made with the state office no later than April 26. Send in completed form, credential cards, and check in the proper amount. Make your hotel reservations directly with the hotel using the enclosed cards (note deadline of May 6).

Convention Workbooks will be mailed on May 1st. Information on the following will be included: Proposed Program, Budget, Bylaw Amendments, Nominating Committee Report and Convention Rules. Since your delegates will be voting on these matters, they should be discussed with your Board and if possible your membership before Convention. Delegates, while not instructed, should be informed and need to know the thinking of the members they represent. We hope each delegate - and observer - will study her Convention Workbook as it will help her to understand Convention procedure.

Those of you who have been to Convention know that the meetings start on time. The doors are closed and no one will be admitted during the sessions except at specified times. BE PROMPT! Allow ample time to register. Registration starts 8 a.m., May 14th.

Display space is limited. If you plan a display you will need to inform the state office by May 1st, telling how much space you would like. Nothing can be placed on the walls, so think in terms of table displays. (Enclosures)

CONVENTION continued... The President's Luncheon, set for for May 14th, is planned to honor and entertain the Presidents of Local Leagues. We think it will be a lot of fun, and will also give you a chance to get acquainted with your counterparts in the other 57 local Leagues in Minnesota. This luncheon is limited to local League Presidents and members of the state Board. The cost is \$1.50.

HOPE WASHBURN AWARD It's not too late to put in nominations for the Hope Washburn Award. The deadline has been extended to April 14. Just being nominated for the Hope Washburn Award is an honor -- so honor your top local and state League workers by sending their names in. Read the box in January-February VOTER and let us hear from you.

Mrs. Robert G. Johnson, 3704 S. Arbor Lane, Hopkins
Nominating Committee Chairman

PROPOSED PROGRAM The state Board is providing enough copies of the Proposed Program for each unit in your League. We hope this will help all your members to take part in this grass roots process. We ask your unit members to send their suggestions to the local League Board promptly, expecting then that your Board will review and summarize the results and send them to the state Board by April 14th. If some of your units are unable to meet the local Board deadline, we encourage them to send their suggestions direct to the state office.

On the basis of membership discussion the local Board may 1) accept all or part of the program as proposed, 2) submit a revision of proposed item or items (this could be a revision of the wording but not a change in the intent), 3) submit a not recommended item (a new item may not be introduced).

During your discussion of the Proposed State Program we remind you to consider the workload involved in your proposal. In recommending your item, please include a definition of your suggestion as well as some indication of the scope of the item.

The state Board reviews this second round of suggestions and submits a Proposed Program to the Convention. This Proposed Program will be in your Convention Workbook which will be mailed to you May 1st.

(Enclosures)

LEGISLATION To date there has been one Time for Action to all local Leagues (concerning the Governor-Lieutenant Governor Bill), one Time for Action to local Leagues with Senators or Representatives on the Finance or Appropriations Committees (concerning the appropriation for the State Commission Against Discrimination) and one informal request to a few Leagues able to be of particular help with the Party Designation Bill. Your response to these calls has been most gratifying. All the 5,500 League members around this state extend to you their heartfelt thanks. We enclose a copy of Mrs. O. H. Anderson's statement on Party Designation. This statement was made at the meeting of the Elections and Reapportionment (Senate) Committee, Tuesday, February 26. At the meeting on March 5, the Committee voted 10 to 7 to table the bill.

(Enclosure)

The future is, of course, anybody's guess. But at the moment from here it looks as though you may expect some future Times for Action on the Amending process to the Constitution as well as several areas in the Election Laws field. You may wish to update your members on Election Laws and the Amending process by using the CAPITOL LETTER. The Legislative Observers Program continues to be the best way a League member can keep right up to the minute on developments in state program.

STATE ITEM II We enclose sheets on "Local Citizens' Committee on Human Relations and Fair Employment Practices" which was prepared for the meeting for local League State Item II chairmen held Feb. 27, in connection with Legislative Observers Day.

(Enclosure)

MEMBERSHIP Membership Memo # 6 is enclosed in this mailing. We think you will be inspired by what one small League did in a big way on membership.

(Enclosure)

NATIONAL
CRS

You will be interested in the enclosure on the so-called "Liberty Bill," the purpose of which is to limit the income tax and the treaty making power of the President of the U.S. This bill comes within the scope of our National CRS, and so a statement was prepared by Mrs. Grady Mann in the event that the bill was introduced in Minnesota, and Mrs. Duff was prepared to testify before the House Committee on Taxes, March 5, 1963.

The time for testimony on this bill, H.F.327, was completely taken up by a gentleman from California speaking for the resolution. The tax committee chairman, Rep. Roy Dunn, spoke with Mrs. Duff before the meeting and received copies of the LWV statement for the committee members. It is doubtful that anything further will happen on H.F.327 but just in case, Rep. Dunn is keeping in touch with us as well as two committee members particularly interested in it -- Rep. Salisbury Adams and Rep. D.D. Wozniak. Of course the newsmen attending the hearing were also pleased to have our League statement. The future shall bear some watchful waiting. Thank you, thank you to St. Cloud. If it had not been for your phone call the day before the hearing, we would have missed it entirely! Secrecy seems to be of particular importance to the proponents of this resolution -- we heard not a glimmer from here. (Enclosure)

TREASURER

You are fast approaching the end of the fiscal year. Now is the time for a close examination of your budget with your Board. Make any revisions that may be necessary. If you find yourselves with an unexpected balance, make sure you have done all you can in the field of publications for your members and your contributors. After that, we suggest you might wish to make a gift to the Jane Grey Swisshelm Fund.

VOTERS
SERVICE

You are urged to attend the Legislative Observers session on March 27 and then have lunch with other Voters Service people from the local Leagues for a discussion of activities in the communities. Come prepared to discuss what your local League has achieved in Voters Service and whether you have encountered any problems. Return the reservation form by March 20th.

(See below)

PUBLIC
RELATIONS

The new League publication, INDIANS IN MINNESOTA, is now in your hands, in at least a minimum number of copies. Your local Leagues will soon be using this publication as a study topic. The Public Relations Chairman in each local League can use this new publication and can at the same time promote its sale in the community. If your League can afford to buy copies to give as gifts to ministers, and leaders of church or other welfare groups who work with Indians and minority groups, this is a fine way to make friends for the League. You could also contact the schools in your community with special attention to the social studies departments in the secondary schools. Teachers after seeing the book, may wish to order it in additional numbers for use in their classes or to have available in the school libraries. The book could be used as background material for talks to be given by your speakers' bureau. If you cannot afford to make gifts to libraries, schools, teachers and church leaders, perhaps you can secure a number of the brochures advertising the publication to leave with these people. This brochure is available from the state office. It includes a table of contents, comments by leaders in the field of Indian affairs, and the price of the publication.

PUBLICATIONS - Spring Tonic: How about getting a couple of your friends to join with you on an ad hoc committee to promote publications at your March and April Unit meetings? Give a well planned, lively talk on two or three new League booklets -- INDIANS IN MINNESOTA and THE ROLE OF THE POLITICAL PARTIES IN THE U.S.A are two good examples. Take the books with you, pass them around, let them examine them. Pass out order blanks on a clip board and see if you don't pick up orders!

Add this publication to your Local League Publication Catalog -- A STUDY OF THE CITY CHARTER OF WHITE BEAR LAKE. 12 pages, 10¢ postage paid (charters, home rule legislation, comparisons are some subjects covered)

ENCLOSURES: Proposed Program for units, Nominating Committee, Bylaws, Registration form, Hotel card, Credential cards, "What Every Delegate Should Know," Convention Representation, Party Designation and Liberty Bill statements, Local Citizens Committees, Membership Memo # 6.

League of Women Voters of Minnesota

PRESIDENT'S LETTER

Mrs. O. H. Anderson, President

March 22, 1963

D A T E S T O R E M E M B E R

Tuesdays, 11:15 a.m., KUOM LWV Program
April 5 - Suggestions due for President's & LCA Workshop
April 14 - Second Round Program Suggestions due - must be IN THE OFFICE
April 14 - Hope Washburn Award Nominations due on Monday, APRIL 15.
April 26 - Convention Registration forms due
May 1 - Indian consensus due IN STATE OFFICE.
May 1 - Request for Publication Display space at Convention
May 1 - Local Surveys & Program publications for state display
May 1 - Return Pledge form
May 1 - Convention Workbooks put in mail to delegates
May 6 - Convention Hotel Reservation deadline
May 14 - Metropolitan Finance Committee meeting
May 14-15- State Convention
May 27, 28, 29 -- President's and LCA Chairman's Workshops

STATE CONVENTION MAKES LOCAL NEWS HEADLINES

PUBLIC RELATIONS CHAIRMAN

Your local press will welcome the opportunity to help you publicize the State Convention if you:

1. Get your story in early.
2. If possible provide a picture (glossy print) or make arrangements with the newspaper photographer to take a picture of your delegates.
3. In your story give: name, address and position of delegates and observers; time and place of the Convention; business of the Convention: a. selection of program for coming two years, b. election of officers, c. adoption of budget, and d. Hope Washburn Award.

The banquet to be held on May 14 will feature a satire on state government and the League of Women Voters presented by Dudley Riggs' "Brave New Workshop."

Presentation of the Hope Washburn Award to a member of the League of Women Voters by last year's winner, Mrs. Frederick Winston of the Minneapolis League...this award is given for distinguished service to the League by nomination of the membership...will be the exciting climax to the banquet program.

Wednesday's Luncheon speaker will be Mr. William E. Stevenson, Commissioner of Administration, who will talk on his philosophy of government service and on long range planning in state government. Leaguers who attended the January 30th Legislative Observers meeting had a preview of this excellent speaker.

LOCAL AGENDA
and
PUBLICATIONS

President's Letter, March 22, 1963, page 2
State Publications will be on sale or may be ordered at the League State Convention. Your delegates and observers will have the opportunity to examine them at a table at the back of the Convention hall before and after sessions. Direction to pick up or order publications should be given your delegates before they go.

Will all Leagues send in a copy of their Town Survey (whether it is new, revised or old)? Many Leagues next year will be re-doing or revising their survey of local government. We would like to have on display all the Town Surveys we can obtain. Send to state office by May 1st.

And that's not all! Please send in (by May 1st) copies of local publications on parks, recreation, libraries, housing, sanitation etc. (any publication on local agenda or CR), and also copies of Voters Service materials. We will then arrange to display them by categories.

More, too! Those Leagues wishing to have a special display of their own League's work, please send in your request for space by May 1st. Self supporting exhibits are necessary, since wall space is not available this year. Also, remember to pick up your own exhibits after Convention, or else they will be lost or destroyed.

METROPOLITAN FINANCE COMMITTEE The annual Metropolitan Finance Committee meeting will be held at 1 p.m. May 14, in the Minnesota Room of the St. Paul Hotel. We expect every League in the metropolitan area to be represented and suggest you re-read your Metropolitan Finance Committee Agreement beforehand.
A Reminder: Please return your League's Pledge Form, stating your 1963-64 Pledge.

STATE ITEM II NOW HEAR THIS!!!!!! The deadline for the consensus on the Indian item is May 1st. It is essential that you have your League's results in the state office by that date. As you know, the State Convention is in May. If we are to have time to tally your views and submit them to the State Board before the Convention, we cannot permit postponements of this deadline. Unless we assume a position, we cannot carry any matter relating to Indians on the CRs. In that case, if the Indian study is not continued as a Current Agenda item next year, it will be lost altogether. If your League would like to see action on this item, then let us know on or before May 1.

ERRATA: You do not have a valuable first edition of INDIANS IN MINNESOTA unless:

1. There is no date on the back cover. Later editions read "December, 1962."
2. Page 16: Original: "2. Adult Vocational Training. No program is underway yet. One man is employed."
Later editions: "2. Adult Vocational Training. Training is given selected, eligible Indians, ages 18 to 35, at any qualified vocational school."
3. Map on Page 23: Original: 6. Leech Lake 7. White Earth
Later editions: 6. White Earth 7. Leech Lake
4. Page 36, Paragraph 3: Original: "at least one county (Becker)"
Later editions: "at least one county (Beltrami)"
5. Page 55, last Paragraph: Original: "Lowry-Nicollet Centre"
Later editions: "Loring-Nicollet Centre"

If you find you have a less precious second-run of this publication, don't be dismayed. It will undoubtedly be distinguishable from the third printing.

ENCLOSURE: "MINNESOTA'S 45 PLUS JOB SEEKERS" - a publication of Minnesota Department of Employment Security, will furnish you with supplementary information on age factor.

League of Women Voters of Minnesota

PRESIDENT'S LETTER

Mrs. O. H. Anderson, President

April 25, 1963

D A T E S T O R E M E M B E R

- May 1 - Indian consensus due in STATE OFFICE
- May 1 - Request for Publications Display space at Convention
- May 1 - Local Surveys & Program publications for display at Convention
- May 1 - Return Pledge form
- May 1 - Convention Workbooks mailed to delegates
- May 6 - Convention Hotel Reservation deadline
- May 10 - Return reservation form for President's and LCA Chairmen's Wkshps
- May 14,15-State Convention
- May 14 - Metropolitan Finance Committee meeting
- May 27,28,29 - President's and LCA Chairmen's Workshops

DEADLINE FOR ADVANCE REGISTRATION PAST. REGISTRATION opens 8 a.m., May 14, St. Paul Hotel

This period in the League is a mixture of winding up. Winding up a busy year - a legislative session - an eight year stay in our present office and of looking ahead. Looking ahead to Convention and new officers and a new program of work. By Convention time, we should be moved to our new office on the West Bank, Room 810, Social Science Tower (same phone number).

Included with this mailing is a flyer telling you of our need for an Organization Secretary in the state office. Grace Wilson - who has been Mrs. League to many of us and you - has retired from active League work. We shall miss her enthusiasm, her League knowledge and her unique talent for creative thought.

(enclosure)

LEGISLATIVE We have been following with much interest the introduction and passage in the House of what is essentially the same reapportionment amendment we helped to defeat at the polls in the 1960 election. It now rests in the sub-committee of the Senate Judiciary Committee - where we testified against it on Tuesday, April 23rd. To refresh yourself, get out your 1960 information, Vote No on Reapportionment Amendment No. 2 - there is a possibility of a Call to Action.

See enclosed copy of League testimony in the field of election laws. For the complete picture of things legislative, see Capitol Letter.

(enclosure)

STATE ITEM II On the basis of the returns regarding women in the labor force the state Board recommends that we take no position. Action by the League of Women Voters presupposes study. Local Item II chairmen commented in a number of cases that they observed a general lack of interest and understanding of this subject. The meetings at which working women were discussed were apparently poorly attended. Returns came in slowly. Two or three Leagues indicated that they had discussed the subject thoroughly but the great majority revealed in their comments that the material was not adequately covered. Local Leagues are reminded that if they do not agree with the Board recommendation, they can take a position at Convention. If this is the decision of your League, be sure to so instruct your delegates.

Remember May 1 deadline for Indian consensus!

Enclosed you will find supplementary material which was not available at the time of the Human Rights Workshop, February 27. Item II Chairmen will find it useful. (enclosure)

NATIONAL ITEM I would like to call your attention to the letter of April 15, 1963 from Mrs. Phillips, concerning action on Foreign Economic Aid. The letter gives an excellent summary of the bill and its chances in the House and Senate, as well as the League stand, including a bibliography of League material concerned with Foreign Economic Aid, which is brand new.

Furthermore, Mrs. Phillips gives excellent tips on how to go about creating a favorable climate for this legislation in your community, somewhat along the lines of last year's trade campaign. It is important to note that the legislation is still in the early stages of debate in Congress and that now is the time to start action in your community and with your legislators. The important point to remember is that the League alone cannot influence passage of the Foreign Economic Aid bill. We need support of many other organizations and individuals. The sooner we start, the better the groundwork we will have laid will pay off when the crucial time comes. Read the letter and start acting now!

FINANCE There have been some questions about just what is the Metropolitan Finance Committee. It is a committee composed of the finance chairmen from each of the metropolitan Leagues. The committee was organized for the purpose of eliminating duplicate solicitation of contributors by Leagues in Anoka, Dakota, Hennepin, Ramsey and Washington counties. The committee will meet at 1:00 p.m. on May 14, the first day of Convention. If your finance chairman cannot be present, have another representative of your League there. Since there does seem to be a lack of understanding about the function of the committee, we will go over the background and intent of the organization at this meeting.

ENCLOSURES: "Needed" flyer
Election Laws testimony
Discrimination material
Voters Service summary
Information and reservation sheet for President's and LCA Chairmen
Workshops
Blank for Duplicate President's Mailing

P.S. All Duplicate President's Mailings expire on May 31st. If you wish this helpful service for one or more of your Board members, please send this form back before May 31st. The cost is still only \$5.00.