



League of Women Voters of Minnesota Records

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SUMMARY OF LOCAL BOARD TRAINING SESSIONS, by State Board & Staff
Summer, early fall, 1958

PURPOSE: To give Board Training by helping League plan its calendar for the year. Eleven Leagues were chosen -- neither the weakest, nor the strongest, but rather those that had more potential than they realized - 5 suburban, 6 out state* If this plan is a success, it will be expanded next year. (*plus Bemidji with special problems, mainly of finance, and Buffalo, with problem of size, finance).

PROCEDURE: Letters were sent to 11 Leagues in April, offering the service. All Leagues replied, sounded receptive. Dates were decided upon. A team of usually 2 Board and 1 Staff were sent.

SCHEDULE:

- 2.65 *Wake* Austin -- Mrs. Janski, Whiting, Wilson -- 6/30 -- Result: very satisfactory experience, felt good training resulted, good public relations, too.
- 7.65 Bemidji - *7. Fall*
- 24.80 *Cash Lake - Wisconsin* Brainerd - Mrs. Janski, Williams -- 8/10 -- Result:
- 15. Buffalo - Mrs. Janski, Wilson -- 4/23 -- Result: felt we accomplished something, did review minimum improvements desired by us in Buffalo -- membership, and finance, set date of _____ for League to show plans and/or results in these two fields
- 1.50 Golden Valley -- Mrs. Janski, Wilson, Green -- 6/3/59 -- Result: felt satisfied that had helped orient, plan calendar, built good feeling.
- * 2.50 Hopkins -- Mrs. Janski, Wilson -- 6/18/59 -- Result: very pleased with result of session, in better planning, better membership prospects, finance.
- Jackson -- Mrs. Janski, Wilson, Whiting -- 7/29/59 -- Result: felt very pleased with effectiveness of this very small League -- in all fields but finance, which 1 member does, with only moral support of couple of men
- 6.00 St. Paul - Mrs. Anderson, Whiting, Wilson -- 6/11/59 -- two hour session that provided help, but seemed incomplete, yet LL said appreciated service.
- 2.50 So. St. Paul - Mrs. Sigford, Watson, Williams -- 6/4/59 -- Visitors felt they didn't have time to get message over, LWV did much business first.
- 11.05 * Hibbing -- Mrs. Anderson, Sigford -- 8/27/59 -- Result: Visitors felt ineffective, as if Board took lightly the effort they had made, and resented having to come into town, got through with no ideas, they fear.
- 9.24 Virginia - Mrs. Anderson, Sigford -- 8/28/59 -- Result: Felt very satisfied with training, calendar plans, general attitude.
- 1.00 White Bear - Mrs. Anderson, Wilson -- 8/19/59 -- Result: felt very pleased with this League, and League benefited from training, we felt.
- 31. Worthington - Mrs. ~~Anderson~~ Janski, Wilson, Whiting -- Result: felt appalled at the blanks in this League's knowledge and performance, had PR problem of past to overcome (resentment against Mrs. Horner's visit) but felt that message of better League practices got through to some individuals, and did feel greatly improved feeling toward state.

*17.66
11 (autst)
6 (autst)* 8/30

EVALUATION ** quoted from State Board Minutes of September 10, 1959

"It was felt that the sessions were worthwhile for the contacts which the State Board had with the local Leagues although the State Board leaders have been less than pleased with the results in certain cases. Recommendations for the future would be to try to have the local beneficiaries (hopefully) better prepared for the training, i.e., know something of what their portfolios require. The Board felt that we could involve easily more State Board members next year, as leaders, and thereby, service more Leagues. We spoke of the possibility of doing a President's Workshop at Convention or Council. "

comments by others: I. Janski - actually we didn't do board training, it was calendar planning, training required individual sessions with individual board members; if LWV does training first, they are best prepared for our help with calendar. Grace Wilson - most valuable training we have ever given, in my opinion: receptive because its beginning of year, so our advice is not taken as a criticism of anyone - avoid chip on shoulder...

Similar letters sent to Austin, Bemidji, Brainerd, Virginia, Hibbing
St. Paul, White Bear, Golden Valley, So. St. Paul, Hopkins.

April 14, 1959

Mrs. Edgar Anderson
316 Worthmore
Worthington, Minnesota

Dear Mrs. Anderson,

as announced at 21 Council Mtg
The State Board is offering a special service this year to ten Leagues; five metropolitan Leagues and five out-state Leagues. In selecting the Leagues who will receive this service, we chose Leagues of different sizes and in different areas in the state. If this type of help proves valuable, we hope to expand our plans to include other Leagues.

On the 17th we will visit Leagues
This is the plan -- a team of three people, two from the state Board and one staff member would like to attend one of your early summer board meetings. We would like to sit in and listen while you discuss your problems and your plans, then with all of your Board members participating, help plan your League calendar for the next year. There will be no prepared speeches by state Board people, but as your calendar evolves, we should be able to help you with some of your special problems. To be most effective, this meeting should take place after the National Council meeting and the State Convention in May. By that time we will have the tentative State Calendar with publications dates and program plans for both State and National.

Let us know when you want us to come -- June, July or August. We would appreciate hearing from you promptly because we will then set up a schedule of which State Board and Staff members will visit which Leagues.

We look forward to seeing you at State Convention in May.

Sincerely,

Mrs. O. J. Janski,
Organization Chairman, State Board

*Sit around table
2 or 3 card tables.
welcome questions*
In preparation for this meeting, will you ask your Board members to read their hH - with special attention to the section pertaining to their portfolios -

*x we need a period
of 2 or 3 hours
& make this a
worth while
visit; so -
will you either
set aside this
amount of
time out of
your regular
 Bd Mtg time
or set a special
board meeting
date*

*Reply -
June 2 -
if possible.*

League of Women Voters of Minnesota, 15 Washington Ave.S.E.
Minneapolis 14, Minnesota

7-16
May 25, 1960

Mrs. Robert Leshar, President
LWV of Richfield
6444 Morgan Ave. So.
Minneapolis 23, Minnesota

Dear Betty,

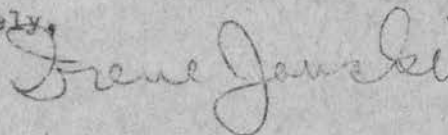
This is to confirm our conversation at Council Meeting about the State Board and Staff plan to visit your League on June 7th. I believe I can arrange for Mrs. N.E.Duff, and a staff person, either Roberta or Grace, to come. We will let you know definitely soon after June 2nd. As was said at the Council Meeting this is a special service offered by the State Board to 12 Leagues this year -- 7 metropolitan, 5 out-state. Last year we helped 17 Leagues, who thought the service was valuable. We hope you will find it so in Richfield.

This is the plan. A team of two -- one Board and one Staff person -- would like to participate with your whole Board in planning your League calendar for the next year. There will be no prepared speeches by state Board people, but as your calendar develops we should be able to help you with some of your special problems. We have a period of two to three hours to make this a worthwhile visit. So we would appreciate either having this amount of time set aside during a regular Board meeting, or if not that, then a separate Board ^{meeting} for this particular purpose would be advisable.

In preparation for the meeting, will you ask your Board members to re-read the local League Handbook, with special attention to the section pertaining to her own portfolio? And at the meeting, it is nice if we can sit around a large dining room table, or several card tables in a row will do very well.

We're looking forward to seeing you....

Sincerely,



Mrs. O. J. Janski
Organization
State Board

711
May 25, 1960

Mrs. Arthur Bentz, President
LNV of Robbinsdale
4329 Beard Ave. No.
Minneapolis 22, Minnesota

Dear Mrs. Bentz,

As you know by the announcement made at state Council Meeting, the State Board is offering a special service this year to twelve Leagues -- seven metropolitan Leagues, five out-state Leagues. In selecting the Leagues who will receive the service, we chose Leagues of different sizes and in different areas of the state. This service proved valuable to the seventeen Leagues visited last year, and we hope it will be helpful to Robbinsdale, if you choose to use it.

This is the plan. A team of two, one State Board member, and one staff member, would like to attend one of your early summer Board meetings. We would like to sit in with your whole Board participating to help plan your League calendar for the next year. There will be no prepared speeches by state Board people, but as your calendar develops, we should be able to help you with some of your special problems. We need a period of two to three hours to make this a worthwhile visit. So will you either set aside this amount of time out of your regular Board meeting time, or else set up a special Board meeting for this purpose. To be most effective, this meeting should take place in June, August or early September, the earlier the better. By the middle of June, we should have the tentative State Calendar with publications dates and program plans for both State and National activities.

In preparation for the meeting, will you ask your Board members to re-read the local League Handbook, with special attention to the section pertaining to her own portfolio? And at the meeting, it is nice if we can sit around a large dining room table, or several card tables in a row will do very well.

Because Robbinsdale and Crystal are neighbors, and because State Board members are volunteers who value their time (having to divide it between family and League), we would like to suggest that this Board training could be done for these two Leagues in one joint session. Do you think that this is possible? Could all of us meet at one place or the other? I am sending a similar letter to Mrs. S. P. Remus, 6926 50 Ave. No., Mpls. 27, President of the Crystal LNV, today. Could I ask you to take the initiative to check with your own Board, and then get in touch with Mrs. Remus, and then let the state office know?

Because we are hoping to make our plans for what Board and Staff members will visit each League at our June 2nd Board meeting, we would appreciate hearing from you on this by June 1st. If that is not convenient, then as soon after as possible. Let us know when you want us (if you do), in June, August or September. We're looking forward to working with you.

Sincerely,

Orene Janski

Mrs. O. J. Janski, Organization, State Board

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TO: *Horraine Anderson*

LEAGUE OF WOMEN VOTERS OF MINNESOTA

FROM: *Grace Wilson*

15th and WASHINGTON AVES. S.E.

MINNEAPOLIS 14, MINNESOTA

SUBJECT *Wadena* —

DATE *6/9/60*

I'm sorry, too — that I didn't see you &
visit with at Council — Irene Jurski
said she ate with you one day —
Hurrah for you — on Wadena offer —
Some other less hurried day I'll
write further re that — But today
could I ask you to clarify your order
in order of "500" just received? Grace

Grace Wilson,

Wanted to see you at
Canned meeting, but didn't
get the chance.

We will be happy to
furnish addresses for the
Madina League. Happens to
be my home town, so
may know some of the
guys.

Also may be able to
recommend someone to begin
at Crookston.

Lorraine Andersson
Fergus Park

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TO: To Crystal and Robbinsdale Leagues

FROM: Irene Janski and Grace Wilson

SUBJECT Board Training Visits

copies to I.J., A.Duff, Office
LEAGUE OF WOMEN VOTERS OF MINNESOTA

15th and WASHINGTON AVES. S.E.

MINNEAPOLIS 14, MINNESOTA

DATE 6/14/60

This is a note to confirm the date of our visit to your two Leagues, Mrs. Remus and Mrs. Pentz.

Your visitors will be Mrs. Nicholas Duff, Public Relations Chairman on the state Board and formerly President of the Deephaven League; and Grace Wilson, staff Organization Secretary.

I will not review the preparation we suggested in the letter of May 25, but I do enclose for your information the outline we will use.

We are to meet at the home of Mrs. Remus, 6926 50th Ave. No., Mpls. 27, at 1:30 P.M. We do appreciate your arranging an afternoon meeting.

If I have any of the details wrong, or if you have points you want us to bring up especially, don't hesitate to call me, (Grace) at state office.

We're looking forward to seeing you.

7.11
May 25, 1960

Mrs. S. P. Remus, President
LWV of Crystal
6926 50 Ave. No.,
Minneapolis 27, Minnesota

Dear Mrs. Remus,

As you know by the announcement made at state Council Meeting, the State Board is offering a special service this year to twelve Leagues -- seven metropolitan Leagues, five out-state Leagues. In selecting the Leagues who will receive the service, we chose Leagues of different sizes and in different areas of the state. This service proved valuable to the seventeen Leagues visited last year, and we hope it will be helpful to Crystal, if you choose to use it.

This is the plan. A team of two -- one State Board member and one staff member -- would like to attend one of your early summer Board meetings. We would like to sit in with your whole Board participating to help plan your League calendar for the next year. There will be no prepared speeches by state Board people, but as your calendar develops, we should be able to help you with some of your special problems. We need a period of two to three hours to make this a worthwhile visit. So will you either set aside this amount of time out of your regular Board meeting time, or else set up a special Board meeting for this purpose. To be most effective, this meeting should take place in June, August or early September (the earlier the better). By the middle of June, we should have the tentative State Calendar with publications dates and program plans for both State and National activities.

In preparation for the meeting, will you ask your Board members to re-read the local League Handbook, with special attention to the section pertaining to her own portfolio? And at the meeting, it is nice if we can sit around a large dining room table, or several card tables in a row will do very well.

Because Crystal and Robbinsdale are neighbors, and because State Board members are volunteers who value their time (having to divide it between family and League), we would like to suggest that this Board training could be done for these two Leagues in one joint session. Do you think that this is possible? Could all of us meet at one place or the other? I am sending a similar letter to the President of the Robbinsdale League today -- Mrs. Arthur Bentz, 4329 Beard Ave. No., Minneapolis 22. Could you check with each other, and then with state office?

Because we are hoping to make our plans for what Board and Staff members will visit each League at our June 2nd Board meeting, we would appreciate hearing from you on this by June 1st. If that is not convenient, then as soon after as possible. Let us know when you want us (if you do), in June, August, or September. We're looking forward to working with you.

Sincerely,

Mrs. O. J. Janski, Organization, State Board

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carbon to I.J. Roberta, File

TO: Mrs. J. Carnes, 9133 Poplar Bridge
Minneapolis 20, Minn. (L.V., Bloomington)

LEAGUE OF WOMEN VOTERS OF MINNESOTA

15th and WASHINGTON AVES. S.E.

MINNEAPOLIS 14, MINNESOTA

FROM: Irene Janski, State Organization Chairman
Grace Wilson, Staff Organization

SUBJECT: Board Training Visit

DATE 6/14/60

This note is to confirm the date of our visit to your League in Bloomington.

Your visitors will be Roberta Williams, one of our staff people, and myself (Irene Janski).

I will not review the preparations suggested in the letter to you of May 25, but I do enclose for your information the outline we will use.

We are to meet in the evening, on Wednesday, August 3; you will let me know the time and place later, I presume.

If I have any of the details wrong, or if you have points you want us to bring up especially, don't hesitate to call Roberta or me before the meeting.

We're looking forward to being with you.....

751
May 25, 1960

Mrs. J. Carnes, President
LWV of Bloomington
9133 Poplar Bridge
Minneapolis 20, Minnesota

Dear Mrs. Carnes,

As you know by the announcement made at State Council Meeting, the State Board is offering a special service this year to twelve Leagues -- seven metropolitan Leagues and five out-state Leagues. In selecting the Leagues who will receive the service, we chose Leagues of different sizes and in different areas of the state. This service proved valuable to the seventeen Leagues visited last year, and we hope it will be helpful to Bloomington, if you choose to use it.

This is the plan -- a team of two, one Board member and one Staff member, would like to attend one of your summer Board meetings. We would like to sit in with your whole Board participating to help plan your League calendar for the next year. There will be no prepared speeches by state Board people, but as your calendar develops, we should be able to help you with some of your special problems. We need a period of two to three hours to make this a worthwhile visit. So will you either set aside this amount of time out of your regular Board meeting time, or else set ~~aside this~~ up a special Board meeting for this purpose? To be most effective, this meeting should take place in June, August or early September (the earlier, the better). By the middle of June, we should have the tentative State Calendar with publications dates and program plans for both state and national activities.

In preparation for the meeting, will you ask your Board members to re-read the local League Handbook, with special attention to the section pertaining to her own portfolio? And at the meeting, it is nice if we can sit around a large dining room table, or several card tables in a row will do very well.

Because we are hoping to make our plans for what Board and Staff members will visit each League at our June 2nd Board meeting, we would appreciate hearing from you on this by June 1st. If that is not convenient, then as soon after as possible. Let us know when you want us (if you do), in June, August or September. We're looking forward to working with you.

Sincerely,

Irene Janski

Mrs. O. J. Janski,
Organization Chairman
State Board

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TO: Mrs. Lyle Lewis, Pres. LWV, West St. Paul

1669 S. Robert, St. Paul 18

FROM: Irene Janski, state Organization Chairman
Grace Wilson, Organization staff

SUBJECT: Board training visit

DATE 6/14/60

Office
LEAGUE OF WOMEN VOTERS OF MINNESOTA

15th and WASHINGTON AVES. S.E.

MINNEAPOLIS 14, MINNESOTA

*898
856 miles
42 total*

This note is to confirm our plans to visit the West St. Paul League with some Board Training help (we hope). Your visitors will be Mrs. Kenneth Sigford, first vice-president of the LWV of Minnesota, and an active Board member in Roseville League (formerly) and Grace Wilson of the staff. We will visit Wednesday, June 22, at 8 P.M. You will let me know whose house I believe. I will not repeat the suggestions made in the letter to you of May 25, but I do enclose an outline of our plan for the meeting, for your information.

We look forward to seeing you....

*1st House S. of N. Traveler Motel
Go to Mrs. Lyle house by 8 - she will guide us to mtg*

7/11

May 25, 1960

Mrs. Lyle Lewis, President
LWV of West St. Paul
1669 S. Robert
St. Paul 18, Minnesota

Dear Mrs. Lewis,

As you know by the announcement made at State Council Meeting, the state Board is offering a special service this year to twelve Leagues -- seven metropolitan Leagues and five out-state Leagues. In selecting the Leagues who will receive the service, we chose Leagues of different sizes and in different areas of the state. This service proved valuable to the seventeen Leagues visited last year, and we hope it will be helpful to Bloomington, if you choose to use it.

This is the plan. A team of two -- one Board member and one Staff member -- would like to attend one of your summer Board meetings. We would like to sit in with your whole Board participating to help plan your League calendar for the next year. There will be no prepared speeches by state Board people, but as your calendar develops, we should be able to help you with some of your special problems. We need a period of two to three hours to make this a worthwhile visit. We will you either set aside this amount of time out of your regular Board meeting time, or else set up a special Board meeting for this purpose? To be most effective, this meeting should take place in June, August or early September (the earlier, the better). By the middle of June, we should have the tentative State Calendar with publications dates and program plans for both state and national activities.

In preparation for the meeting, will you ask your Board members to re-read the local League Handbook, with special attention to the section pertaining to her own portfolio? And at the meeting, it is nice if we can sit around a large dining room table, or several card tables in a row will do very well.

Because we are hoping to make our plans for what Board and Staff members will visit each League at our June 2nd Board meeting, we would appreciate hearing from you on this by June 1st. If that is not convenient, then as soon after as possible. Let us know when you want us (if you do), in June, August or September. We're looking forward to working with you.

Sincerely,

Irene Janski

Mrs. O. J. Janski, Organization Chairman
State Board

P.S. from Grace Wilson who typed this letter -- I now notice that you indicated to Irene that you would like this Board training on the evening of June 29th. So, you can count on someone being there. We will let you know soon after our June 2nd meeting who your "team" will be. GSW

JUL 11 1960

July 8, 1960

For group groupings(that's a switch- but groping is what I do when I type.)

Local League Board Training and Calendar Schedule *and my notes*

June 7----Maplewood- Grace and Irene-very new board-several absences
many good questions

Richfield- Ann Duff and Jane Angrist(sub. for Roberta who was ill)
Excellent report by Ann-they should have some help with setting up meeting on unit discussion-this has been suggested before, but seemed too much ~~help~~ work for them. Helped Bloomington last year (I did) to plan such a meeting- they are going to do somewhat the same this year, since they have again asked my help, perhaps Richfield could participate- will see what I can do) Want to talk with Ann about this.

June 14---Henn. County Council- Irene-attended- Mrs. Vaughn reelected Sec. 16 Leagues present- all but four adopted a County item- " County Assessment System plus ~~scope~~ a comparative annalysis of tax sources of Henn. Co." All delegates received copies of the agreement and list of LL Pres. and county representatives, complete with tel. Nos. and addresses. Done by Kay Vaughn.

June 20---Fridley----- Roberta and Irene- reviewed requirements for Prov. League year- planned calendar for part of year. Local Survey ch. talks so much that it is difficult to do much; pres. has plans to remedy this. This ch. is not doing a real job, I fear, but the Aug. board meet- should tell the tale. Their darling finance ch. is moving away; another good gal was suggested, if she accepts, all will go well, in the finance dept. Doris Guthrie will take over as advisor Aug. 2nd. She and I are meeting the 19th. of July for a briefing on Fridley. (the units have been set up to meet two times a month except when a general meeting occurs during the month.

June 21---Crystal
Robbinsdale Day time meeting arranged for our convenience- Grace and Ann Duff- both Leagues are planning to set up more unit meetings or combinations of same- will work very hard on membership

June 22--West St. Paul Jan and Grace- working very hard on membership-later in year will try to get units to meet more often- good enthusiastic board- worry about Mendota Hts. members keeping their interest. Have adopted a preliminary type county study.

Note: Leagues very cooperative and receptive to help; in several instances have voiced appreciation.

July- none ~~scheduled~~ - by design .

JUL 11 1960

Aug. 3---Bloomington- Roberta and Irene-

Aug. 9, 10, or 11th. Brainerd- not definite

Aug. 15- Roseville- D. Anderson and Grace

Aug. 16 or 17 St. Cloud- possibly Kay Welch and Grace

Aug. ? Alexandria - D. Anderson and Grace

Aug. 30-Granite Falls and Olivia, if Olivia is willing- Granite will go to Olivia- Roberta and Irene will do

Sept. 12- Anoka- ??

Oct. --- After area conferences are over , Annette and Irene will visit Virginia, Hibbing, Silver Bay, and try to attend a committee meeting of St. Louis County Council

Rhea Wright has consented to be the advisor for the Ramsey County Council

M TO: Barbara Swan, President, LWV of Roseville
E copy to D.Anderson

LEAGUE OF WOMEN VOTERS OF MINNESOTA

15th and WASHINGTON AVES. S.E.

MINNEAPOLIS 14, MINNESOTA

M FROM: Grace

M SUBJECT Board Training session

DATE 7/14/60

Barbara, I talked to Dorothy and we will both be happy to come in the evening, Aug. 15th.

I briefed Dorothy on our conversation -- the fact that you have had meeting of old and new Board, have had some orientation with emphasis on all board responsibility, your portfolios are assigned, your tentative calendar is prepared for approval, your finance and resource plans ditto. That your specific problems you'd like discussed include: ways of going to public with program, distribution of publications to members, interest in legislature, local LWVs relation to local government (how idealistic? how much compromise? etc....) and relation of LWV to Citizens Committee recommendations and election plans.

Dorothy suggests, that you write down your agenda, the way you suggest the meeting proceed, then you send it to her, and she will see if she thinks of things to add, and send it back to you by August 1st. Then, you do as you want; if you usually mimeograph or type agendas for board meetings, then perhaps you want to make copies for your board. OK?

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TO: Mrs. Robert J. Swan, 1161 Oakcrest
St. Paul 13, Minn., DAV of Roseville

FROM: Irene Janski, state Organization Chairman
Grace Wilson, staff Organization

SUBJECT Board Training Visit

copy to IJ, DA, Office

LEAGUE OF WOMEN VOTERS OF MINNESOTA

15th and WASHINGTON AVES. S.E.

MINNEAPOLIS 14, MINNESOTA

DATE 6/14/60

This is a note to confirm the date of our visit to your League in Roseville.

Your visitors will be Mrs. Anderson, state president, and Grace Wilson, staff.

I will not review the preparation we suggested in the letter of May 25, but I do enclose for your information the outline we will use.

We are to meet in the afternoon ^{Monday, August 15} you will let me know the time and place later, I presume.
We do appreciate your arranging for an afternoon meeting.

If I have any of the details wrong, or if you have points you want us to bring up especially don't hesitate to call Grace at the office.

We're looking forward to meeting with you.....

League of Women Voters of Minnesota, 15th & Washington S.E., Minneapolis 14, Minn.

ORDER BLANK FOR STATE PUBLICATIONS

Quantity	Name and/or Number of Publication	Unit Cost	Total Cost
	Roseville - evesetter (Swan)		
	hold off - will let me know next week -		
	Preliminary function		
	Can mtg. - send		
	us reports -		

Date Ordered _____ Ordered by _____

name of person

Date Shipped _____ Charge to _____

name of League

☐ Send parcel post
or 2nd Class

Send to _____

or

Address _____

☐ Send Special Handling
or 1st Class and
charge me for it.

City and State _____

Grace

May 25, 1960

Mrs. Robert J. Swan, President
LWV of Roseville
1161 Oakcrest
St. Paul 13, Minnesota

enc.

Dear Mrs. Swan,

This is to confirm our conversation at Council Meeting about the State Board and Staff plan to visit your League on August 15, in the evening. We will let you know as soon after our June Board meeting as possible the persons who will come. As was said at the Council Meeting, this is a special service offered by the State Board to 12 Leagues this year. Last year we helped 17 Leagues, who thought the service was valuable. We hope you will also find it useful in Roseville.

This is the plan. A team of two -- one Board and one Staff person -- would like to meet with your whole Board at a summer meeting. We would like to participate with you in planning your League calendar for the next year. There will be no prepared speeches by state Board people, but as your calendar develops we should be able to help you with some of your special problems. We need a period of two to three hours to make this a worthwhile visit. So will you either set aside this amount of time out of your regular Board meeting in August, or else set up a special Board meeting for this purpose? To be most effective, this meeting has been planned to take advantage of the information prepared for you in the state and national Board Reports, which contain information about dates of publications, meetings, deadlines etc.

In preparation for the meeting, will you ask your Board members to re-read the local League Handbook, with special attention to the section pertaining to her own portfolio? And at the meeting, it is nice if we can sit around a large dining room table, or several card tables in a row will do very well.

We're looking forward to working with you.

position filled - had 1 mtg. as new - experience limited - will be active board
tentative calendar previously
fin. drive - present plans -
response com - Sept. mtg. plan -
kickoff - general meet Aug (all)
+ orientation
Call late P.M. - or A.M. Fri.
ab. agenda

Sincerely,
Mrs. D. J. Ganski
Organization
State Board

met. w. old board.
how to do it season

- 1) Ways of going to public - need help
- 2) Distrib. pub. & members
- 3) Interest in leg. session
- 4) Local relation to suit. - compromises?

5) at. Com. studying + recommendation of part
- Sept 1 - Election? at req. date

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TO: Mrs. James Harper, President LNV of St. Cloud
2216 10th Ave. So., St. Cloud

FROM: Grace Wilson, Organization Secretary

SUBJECT Our Visit for Board Training

File
LEAGUE OF WOMEN VOTERS OF MINNESOTA

15th and WASHINGTON AVES. S.E.
MINNEAPOLIS 14, MINNESOTA

DATE 7/22/60

Thank you for your nice note of July 13th, written, I assume, on the way to the hospital. I hope the news is good.....let us know.

We will count on being in St. Cloud Tuesday afternoon, August 16, at 1 PM, at home of Mrs. Mark Moran, 1425 Minnesota Boulevard (directions: we turn in at the reformatory, and she lives in the 2nd house past the reformatory toward town.)

Mrs. Arthur Welch (Kay), Secretary on State Board and formerly president of Duluth LNV, and I will be coming; we'll be driving from opposite directions, so will probably want to exchange ideas a bit before the meeting. We could do this over lunch conveniently, either by ourselves, or with some of you Leaguers, whichever seems to work out best. You can let us know. It's quite alright, either way.

I'm looking forward to seeing you...

Additional note to Kay from Grace: Kay, I will see that you get the St. Cloud Briefing at the August Board meeting. Don't you want to plan how the meeting should proceed, using our outline and adapting it to your own way of working, and let me know what part you want me to play? I'll be on vacation Aug. 1-14. How's your lovely icebox weather...we're in a Finnish steam bath, I think!

7/13/60

Dear Grace:

1. These were in our last order in place of 2 copies of "Hough Robin" Summaries - 061060 C.C.V. Can you replace?
2. Can you send 4 more copies of State Board membership list?
3. We will be happy to have you come Tues. afternoon, Aug. 16th. The meeting will be at 1:00 with Mrs. Mark Moran, 1425 Mun. Blvd. You turn in at the reformatory, & she lives in the 2nd house past the reform. toward town.
4. About the note you sent this week. Mrs. Scheldor is just home with a new baby. - maybe we'd better do the 45th district & let it go at that.

I'm on my way to the
hospital tonight. Then will
operate a bit more efficiently
here when we all have our
babies home.

Jessie Harper

JUL 13 1960

Tues July 12 -

Dear Grace

I assume the date for St. Cloud is
Aug - 16 or 17th. That would be OK.
with me I'm sure any time after
the board meeting. You see we
aren't having vacation till later
in the fall. I will probably
drive to St. Cloud & stay with a
young friend overnight. My husband
no longer has that territory -
as they split the office & opened
a new one to serve St. C. & Brainerd.
We do still have Park Rapids -
Wadena - Bemidji & north tho.

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TO: Kay Welch

FROM: Grace

SUBJECT Visiting Brainerd? Change in plans

Office
LEAGUE OF WOMEN VOTERS OF MINNESOTA

15th and WASHINGTON AVES. S.E.

MINNEAPOLIS 14, MINNESOTA

DATE

7/8/60

Kay, Irene wrote you yesterday, asking you to visit Brainerd 4th week in August, I believe. But this morning, I had phone call from Brainerd President, who prefers a visitor the week of the 8th, for various reasons (fair, etc.). So Irene had me write back that she would visit either 9th or 11th, and Roberta may go with Irene. Instead, then, she wanted me to ask if you could go to St. Cloud on either 16 or 17th. This will be luncheon and afternoon meeting.

Is that possible? Someone else will go also to St. Cloud. Don't know which of us yet.

P.S. - This is not a firm date yet w. St. Cloud - They were to reply to a note I sent yesterday -

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TO: Mrs. Harper, President St. Cloud L.W.V.

FROM: Grace Wilson

SUBJECT Visit to your Board

LEAGUE OF WOMEN VOTERS OF MINNESOTA

15th and WASHINGTON AVES. S.E.
MINNEAPOLIS 14, MINNESOTA

DATE 7/7/60

Hi....how are you this nice summer time?

Irene asked me to drop you a line to ask if it would be convenient to meet Tuesday or Wednesday afternoon, the 16 or 17th of August? This is for the Board Training and Calendar Planning which we wrote you about May 24th.

Or do you have a preferred date, other than this???

Grace
P.S. You asked us for lunch.....That sounds nice, but Irene says we better wait to see if we can work it out and let you know a little later.

FID

May 24, 1960

Mrs. James Harper, President
LWV of St. Cloud
2216 10th Ave. South
St. Cloud, Minnesota

Dear Mrs. Harper,

As you know by the announcement made at State Council Meeting, the State Board is offering a special service this year to twelve Leagues -- seven metropolitan Leagues, five out-state Leagues. In selecting the Leagues who will receive the service, we chose Leagues of different sizes and in different areas of the state. This service proved valuable to the seventeen Leagues visited last year, and we hope it will be helpful to St. Cloud, if you choose to use it.

This is the plan -- a team of two, one Board member, one staff person -- would like to attend one of your summer Board meetings. We would like to sit in with your whole Board participating to help plan your League calendar for the next year. There will be no prepared speeches by state Board people, but as your calendar develops, we should be able to help you with some of your special problems. We need a period of two to three hours to make this a worthwhile visit. So will you either set aside this amount of time out of your regular Board meeting time, or else set up a special Board meeting for this purpose? To be most effective, this meeting should take place in June, August or early September (the earlier the better). By the middle of June, we should have the tentative State Calendar with publications dates and program plans for both state and national activities.

In preparation for the meeting, will you ask your Board members to re-read the local League Handbook, with special attention to the section pertaining to her own portfolio? And at the meeting, it is nice if we can sit around a large dining room table, or several card tables in a row will do very well.

Because we are hoping to make our plans for what Board and Staff members will visit each League at our June 2nd Board meeting, we would appreciate hearing from you on this by June 1st. If that is not convenient, then as soon after as possible. Let us know when you want us (if you do), in June, August, or early September. We're looking forward to working with you!

Sincerely,

Grace Wilson

Mrs. O. J. Janski
Organization Chairman
State Board

Drew Janski

Mrs. Harold Wilson, Organization Secretary

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M
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TO: Brainerd, Mrs. Bissinger

FROM: (copy to I. Janski, Roberta, File)
Grace

SUBJECT: Board Visit

LEAGUE OF WOMEN VOTERS OF MINNESOTA

15th and WASHINGTON AVES. S.E.
MINNEAPOLIS 14, MINNESOTA

DATE 7/29/60

Just to confirm our telephone conversation.....

Irene Janski and Roberta Williams will visit your Board on August 11, 7:30, at a place you will tell us about soon.

I'm very sorry your finance drive is going badly.....

M
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TO:

Mrs. Bissinger, Pres. LWV, Brainerd
621 North 9th, Brainerd, Minn.

FROM:

Grace Wilson

SUBJECT

Board Training, Calendar Planning

DATE

7/8/60

LEAGUE OF WOMEN VOTERS OF MINNESOTA

15th and WASHINGTON AVES. S.E.

MINNEAPOLIS 14, MINNESOTA

Hi.....enclosed your contribution receipts --- no charge...

Irene Janski will come to visit you for a dinner evening meeting (I believe that was your suggestion,) on either August 9 (Tuesday), or 11 (Thursday) in August. Someone will come with her, perhaps Roberta. I am sorry to miss the trip, but will be on my two weeks vacation then.

You pick which date you prefer and let us know.....

eve

7:30

I can go !!
Fin. Dr. poor

70 St Bd Rpt
3 ll Handbook

744
May 24, 1960

Mrs. L. L. Bissinger, President
LWV of Brainerd
621 North Ninth Street
Brainerd, Minnesota

Dear Mrs. Bissinger,

This is to confirm our conversation at Council Meeting about the State Board and Staff plan to visit your League in August. We will let you know as soon after our June Board meeting as possible the date we will plan to come. You indicated that August would be best for your League. We will plan on a dinner meeting, as you suggested.

As was said at the Council Meeting, this is a special service offered by the State Board to 12 Leagues this year. Last year we helped 17 Leagues, who thought the service was valuable. We hope it will also be useful in Brainerd.

This is the plan -- a team of two, one Board and one staff person -- would like to meet with your whole Board at a summer meeting. We would like to participate with you in planning your League calendar for the next year. There will be no prepared speeches by state Board people, but as your calendar develops we should be able to help you with some of your special problems. We need a period of two to three hours to make this a worthwhile visit. So will you either set aside this amount of time out of your regular Board meeting in August, or else set up a special Board meeting for this purpose? To be most effective, this meeting has been planned to take advantage of the information prepared for you in the state and national Board Reports, which contain information about dates of publications, meetings, deadlines etc.

In preparation for the meeting, will you ask your Board members to re-read the local League Handbook, with special attention to the section pertaining to her own portfolio? And at the meeting, it is nice if we can sit around a large dining room table, or several card tables in a row will do very well.

We're looking forward to working with you.

Sincerely,

Jane Janski
Mrs. O. J. Janski,
Organization Chairman
State Board

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TO: Mrs. L. L. Bissinger
621 North 9th Street
Brainerd, Minnesota

FROM:

Roberta Williams

SUBJECT Board visit

LEAGUE OF WOMEN VOTERS OF MINNESOTA

15th and WASHINGTON AVES. S.E.

MINNEAPOLIS 14, MINNESOTA

DATE 8/8/60

*Friendship Room 7:30
1st Federal Savings & Loan*

Thank you for your note received this morning, telling us of the place for the meeting Thursday evening. There has been quite a change in plans - neither Irene nor I will have the pleasure of visiting with the Brainerd board this time. Mrs. Kenneth Sigford (Jan) is staying at a resort in Crosslake (Walleck's) this week and it seemed best to save both time and money by having her do the board training. She will be accompanied by Mrs. Kenneth Green (Ann) who was on the state Board as Constitutional Revision chairman. I do not know whether they can get away to have dinner with you or not. If so, they will call you.

Grace is on vacation - got a card from her yesterday - "having a wonderful time in Quebec." We'll hope to see you at a future meeting - State Convention if not before. Be sure to let us know if there is anything the office can do for the Brainerd League.

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TO: Brainerd, Mrs. Bissinger
FROM: (copy to I. Janski, Roberta, File)
Grace
SUBJECT Board Visit

LEAGUE OF WOMEN VOTERS OF MINNESOTA

15th and WASHINGTON AVES. S.E.
MINNEAPOLIS 14, MINNESOTA

DATE 7/29/60

Just to confirm our telephone conversation.....

Irene Janski and Roberta Williams will visit your Board on August 11, 7:30, at a place you will tell us about soon.

I'm very sorry your finance drive is going badly.....

Ann Breen
Jan is meeting ~~there~~ there.
Mrs. Kenneth Seaborn
Walleck's Resort, Crosslake
Minn.

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TO: DA

FROM: GW

SUBJECT Alex visit

LEAGUE OF WOMEN VOTERS OF MINNESOTA

15th and WASHINGTON AVES. S.E.

MINNEAPOLIS 14, MINNESOTA

DATE

8/24/60

Are these plans OK? How about I bringing the briefing, and we take turns reading it on way up. I will bring kit of pubs.

How about meeting me in Anoka at bus depot, and we drive one of our cars up, leaving Anoks at 8 AM, Aug. 29, Monday next AM?

DA back by 8 P M

M
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TO:

FROM:

SUBJECT

President and
Gena J. Bakken, Publications Chm. of
LWV of Alexandria, Minn.

Grace

Our visit to Alexandria

File
LEAGUE OF WOMEN VOTERS OF MINNESOTA

15th and WASHINGTON AVES. S.E.
MINNEAPOLIS 14, MINNESOTA

DATE 8/24/60

While I was on vacation, you wrote inviting Dorothy Anderson and me to arrive by 11 AM to have lunch with some of you before our Board Training and Calendar Planning session on August 29th. We'd love to do that.

Our letter to Mrs. Weidner of May 24 outlines our plans, I think. We would appreciate having 2½ to 3 hours of your time, to do as good a job as possible, which means probably that it would be best if this was a special board meeting for this purpose, and not a meeting in which you considered lots of League business. Hope you think this is OK. We hope all your board members will feel free to bring up any questions they want to discuss, for that is one of the important reasons for our coming.

20

Gena Bakken, your memo asking us to bring ~~12~~ new member kits just arrived....I wonder if that is really what you want. These cost 45¢. These, you know, are automatically sent to your new members as your treasurer reports them to us. (We just notice from our files that we have not had a report of new members for more than a year, so undoubtedly you have new members who have not received this kit. But if she send us those names, we will send one to each new member from this office, no charge to Alexandria). If you want these kits for un-new members, we can sell them to you, of course. We just thought perhaps you wanted Prospective Member Kits, which is a small folder, including a sheet on units, a letter of welcome, the folder on "Friends all around the Town", in a folder...these cost 6¢.

AUG 24 1960

Alexandria Public Library

Alexandria, Minnesota

Gena J. Bakken, Librarian

August 23, 1960

League of Women Voters of Minnesota
15th. and Washington Aves. S. E.
Minneapolis 14, Minnesota

Mesdames:

Mrs. O. H. Anderson and Mrs. Harold Wilson are coming up this way next Monday, August 29th. I wonder if you would please have them bring twenty New Membership Kits.

I am the Publications Chairman again this year. If there are other publications lists or things that I should know about, will you please send anything helpful that you can think of.

Thank you very much for your help.

Sincerely yours,

Gena J. Bakken

Gena J. Bakken, Publications Chairman
Alexandria League of Women Voters
Alexandria, Minnesota

FOX RIVER BOND
35% COTTON

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TO:

Mrs. Hoggard, President, NW of Alexan
(copy to Mrs. Weidner, B. Anderson,
& File)✓

FROM:

Grace Wilson, Organization Secretary

SUBJECT

Board Training Visit

DATE

7/29/60

LEAGUE OF WOMEN VOTERS OF MINNESOTA

15th and WASHINGTON AVES. S.E.

MINNEAPOLIS 14, MINNESOTA

Welcome to the Presidency...I only learned today from Mrs. Weidner that you were now the Alex President. I called her to settle on the date for the Board Training Session, which Mrs. Weidner spoke to you about. We have settled on August 29, a Monday, in the afternoon -- shall we say 1 PM? You can let us know the place, I presume it would be at the library.

Mrs. O. E. Anderson, our state President, and I will be driving up together in the morning.

I hope the sessions will be helpful. Mrs. Weidner can give you the earlier correspondence on this, so you have some idea of the plans, and if you have specific questions you want us to deal with, do let us know.

I am about to take off for my vacation, so feel a bit hurried, and perhaps I have forgotten to say something that you need to know about the plans. Don't hesitate to write, for Roberta here in the office, or Mrs. Anderson will be glad to brief you.

We do look forward to meeting you, and working with the wonderful people we always find in Alex

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TO:

D. Guthrie
Mrs. Frances Weidner, Rt. 1, Alexandria

FROM:

Grace

Mrs. Jose Heegard's Pos.

SUBJECT

Board Training and Calendar Planning
Visit

LEAGUE OF WOMEN VOTERS OF MINNESOTA

15th and WASHINGTON AVES. S.E.

MINNEAPOLIS 14, MINNESOTA

7/7/60

Vik 63543

OK
Hi.....how are you this busy summer time?

Irene Janski asked me to drop you a note, asking when you would prefer a couple of us to come to meet with your Board....you remember, we offered earlier to come in August perhaps? Do you have a date in mind?

*Real problem of filling
Board*

Grace

meeting 22nd

Portugian activity

Aug 29 Mon PM

or any Mon

15 or 22

fill
May 24, 1960

Mrs. Frances Weidner, President
League of Women Voters of Alexandria
Route 1, Alexandria
Minnesota

Dear Mrs. Weidner,

The state Board is offering a special service this year to twelve Leagues -- seven metropolitan Leagues, five out-state Leagues. In selecting the Leagues who will receive this service, we chose Leagues of different sizes and in different areas of the state. This service proved valuable to the seventeen Leagues visited last year, and we hope it will be helpful to Alexandria, if you choose to use it. Grace Wilson indicated you were interested.

This is the plan -- a team of two, one Board member, one staff person,--would like to attend one of your early summer Board meetings. We would like to sit in with your whole Board participating to help plan your League calendar for the next year. There will be no prepared speeches by state Board people, but as your calendar develops, we should be able to help you with some of your special problems. We need a period of two to three hours to make this a worthwhile visit. So will you either set aside this amount of time out of your regular Board meeting time, or else set up a special Board meeting for this purpose. To be most effective, this meeting should take place in ~~JULY~~ August or early September, the earlier the better. Or even June. By the middle of June, we should have the tentative State Calendar with publications dates and program plans for both State and National activities.

In preparation for the meeting, will you ask your Board members to re-read the Local League Handbook, with special attention to the section pertaining to ~~her~~ own portfolio? And at the meeting, it is nice if we can sit around a large dining room table, or several card tables in a row will do very well.

Let us know when you want us to come -- June, August, September. If it is possible for you to let us know by June 1st, we can then set up our schedule of visits at our June 2nd State Board meeting. If this is not possible, write as soon after that as you can....

We missed you at State Council. Didn't seem right without Alexandria...

Sincerely,

Irene Janski
Mrs. O. J. Janski, Organization Chairman
State Board

M TO: Irene Janski
E FROM: A. Whiting
M
O SUBJECT Finance-etc.

LEAGUE OF WOMEN VOTERS OF MINNESOTA

15th and WASHINGTON AVES. S.E.

SEP 26 1960 MINNEAPOLIS 14, MINNESOTA

DATE 9-22-60

What Monday was it I said I'd send you this speech? Must have been next Monday except I'll be in Chicago then so here it is....hope you can use some of it....whenever I have used it I found it rather well received (it should be 'cause it is a good deal of Watkins!) I am going to use it in Albert Lea tonight (one of these days I will have to write another).

Finally wrote Mrs. Sande and do hope I have made the right approach. When you don't know these women personally you never know when you may be approaching them on the wrong side! Even if it is on the wrong side it may needle her into making a little more effort than has been made in the last year or two.

What about our trip? I would like to settle the dates so I could make plans here at home. I would suggest we go to Hibbing for ^{Tu} afternoon and ^{T-} Virginia that night (stay at the Coates in Virginia), we could meet with County Council next morning or afternoon and then Silver Bay that night, stay in SB (they have real nice motel) and then to Cloquet next day to ^{Wed} meet Grace for work there if that is what we are going to do. That could involve three nights on road. If we are going into Grand Rapids instead of Cloquet which I would think was a better place to start, we could go there first taking Grace with us working an afternoon and next morning with her and then on to Hibbing, Virginia, etc. I'll be back a week from Friday so hope you two can decide by then what we are going to do and can let me know. ^{Thurs.}