



League of Women Voters of Minnesota Records

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League of Women Voters
WELLS, MINNESOTA

quodley
File: Horner
Shared Ser

October 5, 1955

Mrs. Grace Wilson
League of Women Voters
University of Minnesota
15th and Washington Avenue SE
Minneapolis 14, Minnesota

Dear Mrs. Wilson:

Mrs. Horner certainly was a boost to the morale of the Wells League. Although there were not many questions, I'm sure the board members went home with more enthusiasm for the league's work.

The Austin and New Richland board members felt as we did-- that these area meetings are very beneficial in that they enable more board members to attend. We hope there will be more of them.

Sincerely,

Phyllis Coyle
Mrs. Eldon Coyle
Secretary

LEAGUE OF WOMEN VOTERS OF MINNESOTA
MINUTES OF MEETING OF BOARD OF DIRECTORS
OCTOBER 5, 1955

The meeting of the Board of Directors of the League of Women Voters of Minnesota was called to order at Hotel Sheridan, Minneapolis, Minnesota at 10:00 A.M., Wednesday, October 5, 1955, by the president, Mrs. Basil Young. Also present were, Mesdames Grossman, Chesley, Grindlay, Schroeder, Hill, Duncan, Humphries, Wallinder, Simmer, and Mrs. Edward Boyne of the National Board.

Anderson, Klein
MINUTES

The minutes of the September 8 meeting were read and approved.

TREASURER'S REPORT

The Treasurer's Report was not read.

ORGANIZATION

Mrs. Grindlay reported on the visits by members of the Organization Committee to the following Leagues: The League situation at Willmar presents itself as a possible place to experiment with the city and county League system. At Worthington there is much confusion with a rigid program and no opportunity for changes that might occur. At Jackson they found things satisfactory with the exception of their finance drive which proved a failure. An excellent report was given on the League at Alexandria with Fergus Falls going on a complete reorganization status. At Moorhead everything seemed to be going well with progress slow. At Brainerd conditions were excellent but more members are needed. Crosby (under Brainerd) is in need of better Board understanding. The meeting at New Ulm was a disappointment. There seemed to be no desire for a League. A suggestion was made that a meeting be arranged there, notifying members as well as officers, because of lack of activity on the part of existing officers. The work in the North St. Paul and White Bear Township Leagues was particularly outstanding. The meeting of the Austin, Wells and New Richland Leagues was satisfactory.

Area meetings, one for the northern and one for the southern part of the state were recommended by Mrs. Grindlay. She also stated that there is need for help on local agenda and budget building before March and that considerable thought should be given the city-county system. Permission has been received from the National Board to try out this plan in Minnesota.

Discussion on travel expenses resulted in a motion, to pay full expenses to organization and Board members when in the field, by Mrs. Wallinder seconded by Mrs. Grossman. The motion was carried.

PUBLIC RELATIONS

Mrs. Grossman reported on the meeting of the newly formed Minnesota Citizens Constitutional Committee at the Leamington Hotel held October 4. Discussion followed as to whether individuals or the organizations which they represented should be recognized - or should both kinds of representation be sought. She stated that an over-all plan of work for the group was necessary plus funds for material, its use and distribution. A motion was made by Mrs. Duncan and seconded by Mrs. Hill to send a release sheet on the Citizens Committee to the Minnesota Editorial Association. Mrs. Grossman suggested many ways which she thought might create interest in Constitutional Revision - and among them were: Essay contest in our high schools with a set of encyclopedias for a prize. A contest for a slogan, for a constitution convention, to be used on a button, limericks and debates as well as the use of billboards, radio and television. The League booth at the State Fair with the Metropolitan Public Relations Committee in charge seemed to be favored and a possibility of Rochester doing a Constitution Day program was discussed.

It was decided that a meeting of the Public Relations and Constitutional Revision Committees for the planning of an over-all program would be held at the State office, October 11 at 10:00 A.M.

PUBLICATIONS

Mrs. Hill reported that Murphy Bags are being used in all units in Rochester and that one answer has been received so far, to the publication questionnaire. Local League Facts sample and Minnesota Facts are not yet ready, but will be before the November meeting.

It was decided to order more of the "Roaring Farce".

FREEDOM AGENDA PROGRAM

Mrs. Wallinder gave a report of the very successful Freedom Agenda Meeting held at Hibbing with thirty organizations represented. At this meeting a citizens committee was organized to serve as a planning committee for future meetings. Mrs. Boyne of the National Board was present at the Hibbing meeting.

Mrs. Wallinder suggested that copies of the St. Louis Park and Hibbing Freedom meetings be sent to all Leagues in Minnesota.

VOTERS SERVICE

Mrs. Klein suggested a question-answer form for use with "Choosing a President U.S.A." be sent to Leagues. In stressing the twenty-one year old voter we suggested the use of posters. An inquiry is to be made as to the cost of these posters and if used - they should be ready by January 1956. It was decided that the State Board handle state and congressional candidates meetings on television.

CONSTITUTIONAL REVISION

Mrs. Chesley stated that there is great need for a speakers bureau. She said that sample speeches are being prepared and that Leagues could provide speakers. There is a possibility of a short movie being made if facilities for its making can be found. It was thought that the Cine Club might be interested in making one.

FINANCE

A motion was made by Mrs. Duncan and seconded by Mrs. Chesley authorizing any two of the following: Mrs. Basil Young, Mrs. Russell Duncan, Mrs. Gertrude Wallinder and Mrs. Harold Wilson to sign checks in the Northwestern National Bank account - and any two of the following, Mrs. Basil Young, Mrs. Russell Duncan and Mrs. Gertrude Wallinder to borrow money. Motion carried.

AGENDA FOR PROGRESS CONFERENCE

Mrs. Boyne led a discussion on the results of the Progress Conference held on October 4 - and the possible action that the Board could take to find out how local Leagues feel about national taking over the Carrie Chapman Catt Memorial Fund as a source of additional funds to be used in the League's educational branch of service. *as a top example Ann*

for R & C.
It was decided that not much could be done until the March area conferences and that we should not ask for special board meetings. Finally, a spot survey was decided upon with each Board member to discuss this with her local League. Fear was expressed that this Fund might lessen interest in fund raising for local activity.

COUNCIL MEETING

It was decided that Edina would take care of the next Council Meeting.

APPOINTMENTS

The Board approved the appointment of Mrs. Thomas M. Simmer as Secretary of the Board.

Mrs. Young asked for suggestions for nominations to the National Board. Miss Hope Washburn's name was suggested.

The need for a Legislative Chairman and a Budget Chairman was expressed. Possible names were suggested but no decision was made.

The next meeting of the Board will be Thursday, November 10 at 10:00 A.M. at the University of Minnesota, 15th and Washington Ave. S.E., Minneapolis 14, Minnesota.

The meeting was adjourned.

Respectfully submitted,

Mrs. Thomas N. Simmer,
Secretary

Grace Wilson's notes:

Ideas for future workshops - for just subjects our Leagues need more information on:

1. When League is at point of deciding on action - responsibility of all membership meeting - responsibility of board. There was an obvious difference of opinion among the Leagues about this. Gave them example of Bloomington's action on charter, were divided almost in half in L. membership - what they did, what they should have done.
2. Training new board people. President of Deephaven League did it so well, as example to all of us, including state board.
3. Advice on how to sort out and throw away and/or file voluminous League material.
4. More training on unit techniques. Deephaven and Wayzata League cooperated on Workshop most successfully, asked for description of how they did it, for our use.
5. Exchange of successful ideas among Leagues would be good.
6. Recruiting for a new unit - W.B.Twp, did swell job.



Homer -

Sept 30 - '55

- 1) Travel Time
make circles
workshops on Fri. - or Monday

Area Workshops.
ex Amaloma

give Dues to all
new Ullm
notes

willmar -
timing - not set rigidly
get rural members -

Worthington

1) Pres. knew nat

2) By-Laws - bad
accept standard
main.com.

rigid schedule
reeducate board members

"printed calendar"

(OK for board - not for mi ship)

(definitely flexible - action - local situation)
(makes study groups)

3) Loc. Cur. Agenda -

need experienced person to work hard w. them

Jackson - bright people

Alexandria -

- 2) Fergus Falls
(Org. Com. could use Mrs. Wm. notes)
defeatism
built up alibi bec. of climate of opinion
(no press
(1 Fargo.
Mrs. Gray - secy - new -
man.

Maarhead
KY Town -

Brainerd

Mrs. Erickson - coop - part time work.

Miss Klearing - prog. chm -
(women's club plan)

1 Prog. Chm - (for all items + Public.
did also board organiz.

~~Mallor~~ (UP - jobs

Mallor UP + VS

low m^o ship -

pretty good morale - or are we too

need some help

1 Crocker unit - no training

no individ liberty - "not popular in town"

note - (Add: new good material for com. chm in Bulletin)
need to get to memberships in some leagues

3) New Ulm

Garcia - wants material sent to all b.d. mem. fr. north
Jasske ← secy - stayed - took copious notes (she's good)
Patton - 1st V.P. P.R. → well came wagon
Stone - good - membership club.
By - laws - no portfolio
Stephenson

4 younger women

hook of coop.

study club -

have request mty w board - eve. -

- become a h - or civic group -

no will to have a league - showdown

good

Monday

Melzart (Pr.?)

Stockman

Aaker - former mpls.

McDaniel

Wed. - Tues - if real success

either reorg. in 6 mos
or disband - if willingly
OK - otherwise, not

No. St. Paul - good

memberships
go to community

W B Twp -

excellent - good pres.

4 March-

- ① Workshops - (Armenise)
Annual Meetings
Budget Building before hand
Voter article on { Budget
 { Soc. Agenda -
Outgoing in coming board

- ② Reorg. & new leagues
F. Hall, Willmar
M. Ullman

- ③ Metropolitan - Problems (community)
" Finance
" Level of Org. problems -
 (leavey or program)

Mr. Hennepin	
Robbards	19,289 (19,000)
Crystal	13,724 (15,000)
B. Center	4,284 (10,000)

Mrs. Igerski - briefing said!
help state office

9/13/55

FILE

Mrs. Horner:

Certain generalizations before going into specific discussion: We have all worked on a limited program on every level--local, state and national. We must realize that the program is limited; that it is set up on 3 levels of government; that we have not set up a means of working on the county level. We realize that we can interest the new member more on the local level than on the others. We have as our program not only our agenda items but the CR's. In our program planning we include Voters Service, but try hard to separate this from league program, as it must be non-partisan and is a community service.

suggesting

In ~~thinking~~ what the local board does after the program is adopted we believe:

→ The entire board needs to know the criteria for a local program--Handbook, pp. 9-17

→ In the by-laws you have definite procedures to be followed in adopting program. It is a long procedure--the national board will be asking soon for suggestions on national program to be considered at next May's convention

In considering local current agenda we must remember that when we adopt an item it is accepted that this includes 1. Getting the information 2. Building public opinion 3. Legislative action which hinges on membership education and membership agreement.

→ Local league boards often do not have the clear direction the national board gets from the membership and therefore is confused as to how to proceed. Read Local Leader's handbook criteria on local program not later than December in preparation for local program to be adopted next year at annual meeting.

Excelsior: How does a local league work from a survey to a program of action
Mrs. Horner: there will be several sections of the survey which will suggest certain weaknesses in the community set-up and these may be areas in which your League will like to work.

~~xyz~~ Older Leagues might find that a periodic survey of their communities might help them similarly in program making.

St. Louis Park wondered what use can be made of the survey in addition to help it might give on local program making. Suggestion was that in planning the calendar ~~xx~~ the local league should consider ways of using the survey for membership education.

Mrs. Horner: We will assume we have adopted a local current agenda; that it was a good one.

1. we must have a local chairman of current agenda on the local board.
2. we must decide how many other chairmen are going to be needed, based upon the number of items.
 - a. on a one item agenda it is advisable to have 1 chairman with a committee. On 2 items you may work with one chairman and a sub-chairman

After you decide how many resource people you need

1. Each chairman will have a committee. The membership chairman should help with personnel and be sure it is competent.
2. The board should look over the items and decide upon a tentative calendar; how much training should be given leaders on items.

3. decision should be reached as to the number of unit meetings and general meetings. Does your membership get together often enough to discuss the program?
4. How can you reach the community?
5. When has the League reached consensus?
6. Last step is that of action.

Rochester: There is a large group of wives of 3-year "fellows" at the hospitals who are interested only in program on the national level and feel that they don't want to work on the state and local level. Mrs. Horner suggested that you may interest them by pointing out that some day they will be moving into communities permanently and that their knowledge gained on the state and local levels of government will stand them in good stead. Rochester said that possibly these people also need more orientation.

Question: When you have only 1 meeting a month, how can you cover the entire program?

Minneapolis: How do you get people out to the general meeting? Mrs. Horner cited the example of Los Angeles where they have a League Day once a month, with workshops in the morning and a general membership meeting in the afternoon. In some large cities they have had area meetings. In Mpls., St. Paul and Duluth it is a question of educating the membership on the importance of general membership meetings; it is only through the general membership meeting that you can determine consensus on any given matter.

St. Paul: Does the national office know what would be considered a good attendance at a general meeting?

Question: At the general meetings do you have a discussion meeting? A speaker?

The board would have to decide the foregoing two questions. If a new subject were to be discussed, it might be good to have a speaker. A panel discussion by resource people followed by questions from the ~~membership~~ membership is suitable for some topics and an open discussion or forum might be another way of handling a meeting.

This brought the discussion back to the job of the resource committee. Do you expect the resource committee to immediately take the material available and brief themselves on it? The Resource committee should get all the material available and ~~get~~ should have as many meetings as they need to get themselves well informed. Resource committees should know what the climate of opinion in the community is. In the Handbook there is a section on the resource committee. To the question "Is a committee tool on program needed" there was general assent. The Resource committee may need meeting later for updating the subject. The Resource committees should be ever ready.

Edina: In picking committees should you select those who are the experts, even though they are in the same unit, or use unit membership though they are less experienced. A. Larger leagues have smaller committees of experts. In smaller leagues with fewer units, try to bring in unit membership headed by several experts.

Richfield: Do you pick the leaders, or ask for volunteers? A. Let the members volunteer and then select the experts to help.

Mrs. Horner announced that soon there will be a national publication called "Pertinent Issues" which will bring Leagues up to date on national issues and provide a background for suggestions for national program.

Mahtomedi: What can be expected on the Freedom Agenda item? Mrs. Horner told of the conferences, and of the good reports that are coming in ~~xx~~ from Leagues working on it. We haven't yet reached a concensus, it is clear, where we might support legislation.

Richfield: After the research committee is set up, how do you get to the membership with the material? A. The Resource committee could propose to the board that a workshop on the subject be held. See section in Handbook on workshops. Other organizations might be invited to send resource people ~~xx~~ to help with the workshop.

Briefing Meetings.

Bemidji and Duluth use the bulletin ~~t~~to outline the subject to be discussed at the unit or general membership meeting.

Rochester: How do you handle the briefing meeting? A. Tools-- "Unit Organization in the LWV"- 1 sheet on the role of the leader; 1 sheet on the briefing session 1 sheet on the role of the member.

Bemidji: How do you weed out old material? a. State organization members might be asked to help. There should be a carry-over of valuable material from one board group to another.

Excelsior: Their president meets with each new board member and discusses the material that the member received.

A discussion of the the methods of arriving at concensus followed.

Bemidji felt that on certain issues they had been asked to take action before they were ready. Mrs. Horner explained that in the recognition standards it is explained that the local league is justified in explaining to state or national board when they feel unable to take action, either because the community is so opposed it would seriously hurt the League, or because the League group is opposed itself.

St. Paul: they have ~~asked~~ asked their "minority" not to speak against a measure the League supported.

Mahtomedi: they have units report unit reaction and if they are still uncertain have a general meeting to get concensus.

Afton-Lakeland: How do you keep new members up to date? A. Membership committee should sit down monthly or bi-monthly with new members and fill out the background. The local bulletin could be used to advantage in this connection.

Mrs. Horner asked if those present would feel that a publication from the national office on local agenda would be helpful? There was general assent. There was general agreement also on the suggestion that national issue a program tool on how to carry out the program.

Anderson

C O P Y

MEMORANDUM

Date: September 16, 1955

To: R R H

From: R L

This is being written "between the lines" of Board discussion, as we wind up Board meeting. If it is very choppy - you'll understand the reason why.

Good news: Board gave green light on proposed Minnesota plan. Here's the motion -- that the national Board approve the Minnesota Board's plan to reorganize, with Mrs. Horner's help and guidance, a city league in a carefully selected rural county, on a city-county basis.

For purposes of comparison, we suggest that at the same time an intensive effort be made in another city league which is in a rural county, to draw rural women into the city league membership. The Board also wishes the Organization Committee to follow-up, through state Boards, existing modifications of the local-community basis policy and other efforts to bring rural women into the league. Results of these various approaches should at a later point be evaluated by the Board.

The Board emphasized that this - the Minnesota project - is not to be considered a modification of policy, but rather exploration to shed light on solutions to the problem.

Board has just discussed Program Manual - given some comments and guidance for drafting a piece, are eager that its length be kept down. Felt that ideas and developments flowing from Progress Conferences will need to be incorporated.

We all miss you like everything, and wish you all good things in Minnesota.

ATTENDANCE at MEMBERSHIP CONFERENCE, led by Mrs. Horner, Sept. 13, 1955, 10 A.M.

1st column

ATTENDANCE at PROGRAM CONFERENCE, led by Mrs. Horner, Sept. 13, 1955, 1 P.M.

2nd column

Afton-Lakeland	H.D. Johnson	Wiegand
Alexandria		
Anoka		
Arden Hills		
Austin		
Battle Lake		
Bemidji	Powell,	
Birchwood		
Bloomington		
Brainerd		
Buffalo		
Cass Lake		
Circle Pines		
Columbia Heights		
Deephaven	✓✓ McCarthy	
Duluth	John Greenly, Von Glahn	
Edina	Sandberg, Dale,	Burton
Excelsior	Field	
Falcon Heights	✓	
Fergus Falls		
Golden Valley	Ruley,	Harpe, Borchert
Granite Falls		
Hibbing		
Hopkins	R. Johnson	
Hutchinson	Brende, S.R. Knutson,	
Jackson		
Kasson		
Mahtomedi	✓ Sohlberg	Arch Johnson, Doris Snipes
Minneapolis	✓✓ Marvin Johnston	Ev. Turnham
Moorhead		
Mound		
New Prague	Fiedler	
New Richland		
New Ulm		
North St. Paul		
Clivia		
Owatonna		
Park Rapids		
Red Wing		
Richfield		Grunditz, Schepers
Rochester	✓ Hill, Murphy, Silliman	
Roseville	Russel Carlson, Bernard Beck, Hocraffer,	Roseville La Huel
St. Cloud		
St. Louis Park	✓ E.W. Burke	
St. Paul	✓ Irvin Deneen	Bare, Fries,
South St. Paul		
Tracy		Donaldson
Waseca		
Wayzata	Wm. Berry, Thornton,	Adams
Wells		
White Bear Lake		
White Bear Township	Tomaszewski, Frost,	
Northington		
State Board	- Duncan, Humphries, Anderson, Schroeder, Grossman, Hill, J. Klein	
State Organization Committee	- McDonald, Robertson, Hiller, Beirne, Williamson, Sazenski,	

Present: both AM. and PM there were 23 Leagues and 40 people present, though some left at noon, and 15 more came

Horner

SEPTEMBER CONFERENCE -- MRS. HORNER
September 27, 1955

<u>LEAGUE</u>	<u>NAME</u>	<u>POSITION</u>
Arden Hills	Mrs. Elmer Isaksen	
Birchwood	Mrs. D. R. Guthrie	State Organization
Deephaven	Mrs. Wray Hiller	State Organization
Deephaven	Mrs. W. J. Schieffert	
Deephaven	Mrs. E. J. Schroeder	State Board
Duluth	Mrs. Byron T. Rubenstein	
Edina	Mrs. Allen P. Schmidt	
Excelsior	Mrs. A. W. Johnson	
Falcon Heights	Mrs. S. K. Robertson	
Falcon Heights	Mrs. Curtis Larson	
Golden Valley	Mrs. James Cranston	
Hibbing	Mrs. Basil Young	State Board
Hutchinson	Mrs. G. I. Brende	
Hutchinson	Mrs. Don Dobratz	
Hutchinson	Mrs. Walt Norton	
Mahtomedi	Mrs. O. H. Anderson	State Board
Mahtomedi	Mrs. A. Duncan	
Mahtomedi	Mrs. O. Schlborg	
Minneapolis	Mrs. Russell Duncan	State Board
Minneapolis	Mrs. Norman Grossman	State Board
Minneapolis	Mrs. John Maloffin	
Minneapolis	Mrs. John C. McDonald	
Minneapolis	Mrs. Charles McGarraugh	
Mound	Mrs. Kendall Light	
New Prague	Mrs. Ralph Hendricks	
New Prague	Mrs. Thomas Simmer	
Owatonna	Janet J. Leaky	
Richfield	Mrs. O. J. Janski	
Rochester	Mrs. John Grindlay	State Board
Rochester	Mrs. John Hill	State Board
Roseville	Mrs. Jerome Franke	
St. Louis Park	Mrs. Gladys Beirne	
St. Louis Park	Mrs. Donald Laurie	
St. Louis Park	Mrs. E. C. Williams	
St. Paul	Mrs. K. S. Goldenberg	
Wayzata	Mrs. Ralph E. Ford	
Wayzata	Mrs. Margaret G. Ludwig	
Wayzata	Mrs. Ralph Thornton	
White Bear Township	Mrs. Fred Frost	
White Bear Township	Mrs. F. C. Kammerlohr	

Total Attendance -- 40
Leagues Represented -- 22

ATTENDANCE at FINANCE CONFERENCE
led by Mrs. Horner, Sept. 27, 10A?M.

ATTENDANCE AT PUBLIC RELATIONS WORKSHOP
led by Mrs. Horner, Sept. 27, 1 P.M.

State P.R. Committee present: Gordon, Damon, Lifson, Evenson, Sommers, Norman,

Afton-Lakeland			
Alexandria			
Anoka			
Arden Hills		Isaksen	
Austin			
Battle Lake			
Bemidji			
Birchwood	✓		
Bloomington			
Brainerd			
Buffalo			
Cass Lake			
Circle Pines			
Columbia Heights			
Deephaven	✓✓	Schieffert	
Duluth		Rohenstein	
Edina		Schmidt	Bros
Excelsior		A.W. Johnson	Field
Falcon Heights	✓	Larson	
Fergus Falls			
Golden Valley		Cranston	
Granite Falls			
Hibbing	✓		
Hopkins			Markham
Hutchinson		Debratz, Norton, Brende	Miller
Jackson			
Kasson			
Mahtomedi	✓	Sohlberg, Duncan	R.R. Marshall
Minneapolis	✓✓	McGarraugh, Magoffin	Balcom
Moorhead			
Mound		Light	Norton
New Prague	✓	Hendricks, Simmer	Gehlen
New Richland			
New Urm			
North St. Paul			
Clivia			
Cwatonna		J. Leary	
Park Rapids			
Red Wing			
Richfield		Janski,	
Rochester	✓✓		
Roseville		J. Franke	Jordan
St. Cloud			
St. Louis Park	✓✓	Laurie	
St. Paul		Goldenberg	McFarland
South St. Paul			
Tracy			
Waseca			
Wayzata		Ford, Ludwig	R.S. Peterson
Wells			
White Bear Lake			
White Bear Township		Frost, Kammerlohr	M.O. Knight
Northington			

State Board - Simmer, Hill, Schroeder, Grindlay, Young, Duncan, Anderson, Grossman
Organiz. Com. - McDonald, Beirne, Williams, Guthrie, Hiller, Robertson,

Present: ~~Both A.M. and P.M.~~ there were 38 people and 22 Leagues present
(includes Leagues represented by St. Board and Org. Com.)

In P.M., 35 people attended.

Grace Wilson's notes...

From Mrs. Horner,,,

10 years ago, total LWV spending, \$300,240
last year \$1,000,000
Incr. 60% in 5 years
83% of all Leagues raised \$ thru drives
803 of 980 LWV reported 10% of members worked on drives
69% of Minn. LWV raise money thru drives

Sample statistics:

16,000 pop.	521 members	\$2,347 spent locally,	\$1,888 pledge
2,227	124	353.	350
27,000	658	3,799	2,000
12,105	363	1,560	2,200
6,980	303	1,526	1,550
2,141	119	328	450

Average Minn. contrib. \$1.60 to 21. plus
Minn. average 7 to 8
Average natl. 11.

Sept '55
of first Minn. visit-at
Mrs. Horner's Evaluation/meeting with Organizational Com.

Cost of trip could have been less....another time, try to plan to have Mpls. conferences on Mondays. Plan itinerary to make circle without having staff member return to Mpls. between visits.

Have future workshops in Fridays if possible.

Workshops

Try Area workshops another time. Mpls. meetings do not draw out of state leagues. (~~XXXXXXXX~~ Richland and Wells ~~XXXXXXXX~~ mentioned, but I did not catch comment.)
Southern workshop possibly in Owatonna
Northern workshop to be decided later.

Reports on Leagues visited:

Willmer

Every advantage to develop League there...from the community angle; from the women and people interviewed; from the over-all receptivity. Have names of 7 people to arrange pre-organization meeting, which should be before Christmas. Caution: "Don't push." Don't become discovered if several pre-organization meetings are needed. Don't set dead-lines on either dates or people.

Ques. How do you know when you have leadership? Ans. This is an abstraction, as you can't always be sure, since judgement in the community as to possible leaders may not be too accurate. If difficulty is experienced in securing leaders, it is wise to stop organizing until people will take the responsibility. "Feel your way along."

Ques. (from Mrs. Guthrie) What specific things can you suggest now? Make list of contacts to make in the community, both organizations and people, before the organization meeting.

What can be done about members from small communities around Willmer?

Ans. Try to get rural women around the city league...~~XXXXXXXX~~ someone from Girl Scout group, farm bureau woman, 4 H contact, business contact. Don't let pattern of organization too fixed before next March. Talk to them about a County survey in March "When Mrs. Horner comes."

Quote from Mrs. Lurie's memo: "At the outset you would have a city committee and a county committee."

Mrs. Horner's comment: Willmer might be the Minn. County-City League. Other possibilities: Waseca and New Richland are 2 cities in 1 county--this combination would have to be on a different basis, with each city being a unit of the over-all organization.

This present experiment in Minnesota will help us find out just how to solve some of our problems in regard to program for different levels of government. This is not the fault of the LWV, but the result of the complex governmental structure.

Worthington

The greatest problem was that the president knew nothing about the LWV except that she thought that everything they had done in Tracy was wonderful. Suggest they need to look over their by-laws, which are bad. Ex. The by-laws in re to nominating committee are bad--chairman should be elected. Time of meeting should be earlier than the time set for this meeting. Board members need education. They are getting out a bulletin.

Comments: (On leagues in general, as well as Worthington)

Program should be a blocking out of time on the part of the boards, and the resource committee members must be ready at all times to act when the political situation (local, state and national) demands it. A "set" program is not to be desired.

Local Agenda in Worthington: Schools. (too general) What the

Worthington board wants, apparently is to set up a school for retarded children. They have a Veteran's Hospital servicing 12 counties which might be used for such a school. Warning: Get an experienced person there very quickly to work with their board on local current agenda.

Jackson The Jackson League came over to Worthington for joining meeting, and provided bright spot in the picture. They were well informed on Item II. The matter of the husband of the secretary of the board running for the legislature will be a matter to watch. Suggestion: Jackson could have 2 meetings a year with Worthington- (I'm not sure about this...maybe someone else has note on it)

Alexandria

They need more in the field of public relations. The LWV is doing well. ~~Alexandria~~ Their meetings used to be open to the public.

Fergus Falls

Mrs. Horner complimented Mrs. William's notes and reports. Never met with more defeatism than that of former president..it had permeated the entire group. They have built upon a alibi for themselves because of the climate of opinion..blaming the local press, etc. Mrs. Adams is a key person.

Moorehead

Picture good. 4 new board members. Needs follow-up. The president will have to resign. Be careful about letter suggesting to national that Moorehead be given recognition. "Know Your Town" good.

Brainerd

Mrs. Erickson is very delightful and cooperative, but Mrs. Horner was not sure how much she knows about the LWV. Miss Darling is program, and she does not have the faintest idea of present concept of program...she is resource chairman for entire program-national, state and local. Mrs. Mallon, vice-president and Voter Service chairman was mentioned. Brainerd feels the membership problem to be very difficult...they need pretty sound help. The unit in Crosby is functioning very poorly. Item II was "dismissed" in Brainerd by Miss Darling. It is important in Brainerd to try to reach the membership to let them know what the board should be doing.

New Ulm.

Lowest point. Unfortunately they were late. Mrs. Gareis met them at the door, indicating displeasure, and stayed only a short time. Miss Raverty President, teaches school, so was not there. Mrs. Garske, the new secretary, seemed very receptive. There were only 3 board members there, one of them coming after 12:45. Mrs. Gareis is program chairman. In addition to board members, there were 4 other younger women. Mrs. Stone is good, and is membership chairman. Great lack of co-operation. Programming not too good.

Suggestion: have a requested meeting in the evening in fall, read them the recognition standards, and suggest that they go on a re-organization status. It might be possible to help them see that they might function better as a civic group. This may be difficult if they want to continue "as is." In New Ulm there is no will to have a LWV. Their board meets on Tuesday nights..the first Tuesday of the month.

North St. Paul

Discussed going to community

Good meeting. League good. More membership biggest problem here. White Bear Township. Good. Mrs. Frost very stimulated and excellent leader. She is township president.

Wells

(Mrs. Du Shane from Rochester...I wasn't sure whether she was suggested as future organizational committee member to be assigned to Wells, or whether she visited with Mrs. Horner.)
Combined meeting. Good group from Wells.

Austen 8

New Richland 3.

These are small groups full of "gripes"---why do we have to have policies, standards, democratic organization. They do a fairly good job on membership and program. Spent a lot of time on discussion of local agenda--New Richland's local agenda is "Beautifying the Town." The problem in Wells is not with present leadership but with a Mrs. Orme (sp) who was in previous league.

Recommendation to Board: Determine what should be done about above leagues.

Things timely in March:

1. Should do something about annual meetings in area meetings. Plan agenda for an annual meeting. Help them with budget building. Get out something in Voter on purpose of current agenda beforehand. Pick up what to do after the annual meeting- pass on information concerning responsibility of board, members, etc.
2. If two leagues are on reorganization status, time in spring should be spent on them.
3. Something in Willmer should "break" by spring.
4. March: Metropolitan problems
" Finance
" projects
" public relations
5. Deephaven problem is "level of organization" problem.
6. Decisions on national approval of county league and city-county league necessitates decision as to where this shall be tried. This is purely experimental.

Suggestion: Mrs. Sazenski would be good for briefing organization people who are going to make visits.

Mrs. Horner:

General comments- what she knows about good and bad procedure in the LWV she has gathered from local leagues. She has served on a local board and was state finance chairman at one time. One of the very important things she is certain of, is that you can't do finance in a vacuum.

In order to do an effective job on finance, there are are certain steps that must be followed:

1. There must be a realization of what the LWV can do in a community- program
2. Then a budget that allows the local league to accomplish its program must be adopted. ****
3. When a LWV locally is weak, it usually is because it has become a study group. Action after study must be stressed. We must go to the community with our services (including Voters Service) before we can go for financial aid.
We must have an action program.

**** An inadequate budget is a big obstacle to good finance in the local league. At the first board meeting after its election of officers a good of care should be given to the selection of the Finance chairman. The interrelationship of Public Relations and Finance should be stressed. It is difficult to say which is first--like the egg and chicken question.

Mrs. Schroeder:

Her most rewarding experiences in her role as Finance Chairman for the State Board has been her contacts with the local leagues.

How does the local/finance program fit in with the national's? In 1938 at the national convention a report was made of an evaluation study of the work that had been done by the LWV. They discovered that they were weak in finance, and at that time an integrated finance plan was developed. The integrated finance plan rests on the local league. The pledge to state and national is the amount the state and national can spend on work for the local leagues. "You are not sending money out of town. You are paying for services which makes it possible for you to do a better job in your own community."

At the time the national board was evaluating its job, the local leagues did a job of evaluation too. They found:

1. Finance is not separate from local work
2. LWV's evaluation pointed up that the success of the League's job rested upon the local finance program.
3. The local league did have to take the responsibility for raising funds for their work.

Mrs. Schroeder concluded by asking local leagues to

1. turn in their finance plans and reports
2. Call upon her for any help she might be able to give
3. See her at lunch for any immediate questions.

Mrs. Horner asked for questions from local league representatives.

*(Questions in notes down thru
signatures a national reports on sheet 2)*

Mrs. Horner Finance.

Questions from local league representatives:

1. Golden Valley What time of the year should be set for a drive?
2. Golden Valley How do you solve the problem of a drive in a "bedroom" town?
3. Richfield How do you gauge the size of the contribution to be suggested, and tactfully make the suggestion to the prospect, if he asks?
4. How do you explain to a prospect that his contribution is not only to finance the local league, but is going to finance the state and national program?
5. Hutchinson How do you persuade a local league to have a finance drive?
6. Minneapolis What are the best techniques for "mopping up" after a drive?
7. St. Paul What relationship should there be between membership contributions and donations?
8. St. Louis Park What is the best way to "weed out" a prospect list?
9. New Prague How do you approach your contributors?
10. Mahtomedi Why is calling on a contributors list better than a door-to-door campaign?
11. Mound What is the best way to get solicitors?
12. Falcon Heights What kind of publicity should there be before a campaign?
13. Wayzata Why doesn't the LWV have the "project" method instead of a finance drive?
14. Excelsior What about the "metropolitan" plan for raising money?

White Bear Township said they needed help with Question ".

Arden Hills said they needed help in all the areas suggested.

15. Mrs. Grindley suggested that in connection with question #7, she would also like to know if there is a scale of proportion of the pledge to the total budget.

Mrs. Horner, in discussing ?'s 13 and 14, stated that if we believe that members of the LWV are in the league not only to educate themselves but to do a community service job so that representative government will survive, we aren't "begging" when we ask for donations from non-members. We are asking public-minded citizens to make an investment in good government by supporting our work.

Hutchinson rep. asked "How can you sell the community that the work you are doing is good? Many of the citizens in some communities would rather that the LWV did not do anything about the government.

In answer to above, Mrs. Horner suggested that a league so situated, do a good Voters Service job. Do not "push" positions until the community is ready for it. If you have a machine controlled community, as the question suggests, you need to do a good job in that community.

Hutchinson also asked how to encourage good attendance at meetings. And also how to get cooperation in planning for a meeting. Mrs. Horner postponed discussion of these questions until the after noon meeting.

Mrs. Horner gave the following figures:

(3)

Mrs. Horner- Finance.

Figures from national reports

1. 10 years ago the TOTAL spent by the LWV in the U.S was \$300,240.
2. In 1954, over 1 million dollars was spent.
3. There was a 60% increase in money spent in 5 years time.
4. In 1955, 83% of the local leagues raised their money through Finance Drives.
5. In 1955 there was an increase of \$247,164
6. 803 out of 980 leagues reported that 10% of the membership worked on the fund raising drives.
7. Minnesota is below the average in leagues having a finance drive. 69% of Minnesota's leagues have finance drives.
8. Minnesota has 50% of the little leagues in the U.S.
9. Minnesota has a low % of membership participation in finance.

Question of soliciting firms was brought up. Answer was to solicit the firm partners as individual citizens of the community who are responsible for good government in a community.

In ans. to a ?, Mrs. Horner brought out that contributions to LWV are not deductible on a national basis.

Matter of large contributors trying to influence league positions was brought up. Also possible expectation of contributors (who are also candidates for public office) expecting support. Ans. to both of these was :Explain the League's basic philosophy.

Quest. Should we set a limit on size of contributions?

Ans. will ~~xxxxxxxxxxxx~~ be found in League publication "How to Raise Money."

St. Paul: When firms contribute as such, business men tend to consider that the firm's contribution eliminates the necessity for their giving. Ans: A follow-up among the members of the firm with explanation of their stake in government.

Answers to "Why a Finance Drive:

1. it raises more money
2. it takes less time than "projects"
3. in a project you have more competition from other groups.
4. in contacting an individual for a contribution you have a better chance to "Feel out" the individual on the LWV's program

In discussing Ques. 15 (~~xxxxxxxxxxxx~~) Mrs. Horner answered that there should not be a fixed ration. There are many reasons for this:

1. New leagues cannot raise as much as older leagues.
 2. LWV exists in communities of differing economic levels.
 3. Sometimes a local league needs to spend more money on the local budget for a special local job and give less to the support of state and national.
- This may eventually mean better support in the community for the budget.

In discussing time for the drive, Mrs. Horner said it is very necessary to consider when there are other drives in a community. Rep/From Hutchinson said that there was no time in their community when no drive was being conducted.

In considering setting the time, Mrs. Horner also suggested that having a drive in the spring enables us to point out our program of accomplishment in the community as a selling point.

Another thing to consider, is whether to have a drive following up an especially good community project.

Following figures from national league finances:

4

Mrs. Horner--Finance.

Figures on National LWV finances:

LWV in a town pop. 16,000	521 members.	Spent \$2,347 plus contribution of over \$1,000 to state and national.
Shaker Heights "Bed-room town"		
pop. 12,005	363 members	Spent \$1560 plus \$2200 to state and national
LWV in a town pop. 6,980	303 members	\$1,526 plus \$1550 to state and national
LWV in a town pop. 2,140	119 members	Spent \$328 on local budget plus \$450 to state and national
LWV in a town pop. ",227	124 members	\$353 budget plus \$350 to state and national.

#7. Comment: We ask the non member for contritutions because we are working for a better community and he has a stake in it. We keep our dues low because we want an economic cross section, and many members cannot do more than pay her dues, much less than make a contritition, so there can be no "ratio."

Ques. What do we mean by low dues?

Ans. Up to now, the national has suggested \$3, but the national board is now conducting a study, and at the convention next spring, it is expected that \$5 minimum dues be suggested. This may vary depending upon the community, as it always has.

In discussing how to encourage the membership to contribute, Mrs. Horner asked the following questions:

Do you reach them at the same time you are having a drive?

Do you, in your bulletin, urge membership contributions?

On your "bills" going out for renewal of membership do you have a line suggesting contributions from members?

Mrs. Horner again emphasized the need for not "pressuring" members, so that they feel embarrassment and possibly drop out.

Member from Wayzata reported that they have used both bulletin appeal and a line on the membership blank. In their league they have an effective member who feels strongly that a member should not be asked for a contribution. How to combat this? They have a large active membership. Mrs. Horner replied that if 90% of their membership is active, maybe only the remaining 10% should be solicited for contributions.

Mrs. Horner quoted from Mrs. Gelhorn in commenting on our reluctance to raise our sights: "We started in the bargain basement and have never come out of it."

How to get solicitors?

Ans. 1. You must have your members feel that the LWV is really serving your community. (Orientation of members.)

2. You must give prospective solicitors enough training.

In connection with this, ?'s of how to train members, and what goals to set for them, you must be sure that solicitors are conversant with general, over-all purposes and program of the LWV and will be willing to find out the answers to the questions they may be asked.

3. Do you, if you have new solicitors, let new solicitors go with "old timers"?

4. When you have your training meeting, do you have a demonstration of an interview? (Mass. gave a demonstration with ancooperative "live" prospective contributor.)

Ques.

Mrs. Horner.....Finance.

Ques. Is it best to go out singly or in pairs? With a new solicitor it is better to go out in pairs.

Comment: In small towns they are used to going in pairs. Mrs. Horner: follow the pattern of the community.

Comment (Mahtomedi) Eventually you come to have a "stabilized" list of contributors. In commenting on this, Mrs. Horner gave figures from national statistics showing that in Minnesota the average contribution runs from \$1.60 to \$21. The "Average is about \$6 or \$7, while the national average is \$11.

One rep. stated that their members are horrified that we should ask for as much as \$10 from one contributor. Mrs. Horner referred to publication "How to Raise Money for the LWV".

Mrs. Horner stated that there are of course many other suggestions: Weed out the cards where prospective contributor has given nothing.

If you have participated in a trade survey, put the contact made on your contributors list.

If you do a good Voters Service job, put your "contacts" on your list.

Existing Building a contributors list is doing a continuous job on it all the year round. of prospective contributors

In a big city league, they do a cultivation job/with their publications. Ex. of such publications ... "We Came to America to be Free Men" ..the publication on U N.

Ques. Is it more valuable to have publications sent to contributors by mail or deliver them personally? Ans. Ask the contributor which he prefers...asking questions is always flattering to men.

Ques. Our drive is October 18...are we too late to try some of these things? Ans. Do as much as you can right now.

After receiving a contribution:

1. Give receipt
2. Write a letter of thanks
3. Follow contributors interest as expressed in interview and send special publications etc.

Ques. Does "cultivation" come under the public relations dept. or the Finance Chrmn?

Ans. It is the job of the entire board.

Mrs. Horner called attention to a Stockholder's Report" which was sent to contributors of a certain league at the end of the league year.

Mrs. Horner said the pre-campaign publicity is handled well in the little green book on finance. She said we don't do the kind of publicity campaign that is done by Red Cross and similar organizations. We may get a good editorial...We may plan a good radio program that would bring the name of the LWV to the attention of the public before the drive...you could mention the drive at that time, but not make an appeal for funds. Keep the name of the LWV before other groups. If you are putting out new material just before a drive, mention could be made of its purpose etc.

Mrs. Horner Approach to contributors. Do you think there is such a thing as a "proper" approach to contributors?

The more information you can have on a card about a contributor the more you will help a solicitor.

We expect to go back year after year.

We careful you do not stay too long. Watch for uneasiness. When you've made a solicitation you want to record your interview so that future solicitors will have the information.

DO NOT ARGUE WITH CONTRIBUTORS. (A contributor may disagree with one item on program but will support another item)

Be a good listener.

Mrs. Horner...Finance.

Mopping up.

1. Board has to do planning
2. Kick off meeting
3. Size of community determines length of drive and number of meetings.
4. When your period of the drive is over, and you have checked continuously you have to ~~find~~ something very nice to say to the people who have worked. Do not slap your people down if they have not succeeded too well.
5. You may find some cards of people who have not been reached. YOU MUST FOLLOW*UP SOME WAY OR OTHER.

In the "green book" an attempt is made to suggest a blue print which must be adapted to your community.

Mrs. Horner wondered if the time to bring those leagues interested in a metropolitan finance drive ~~might~~ together might not be in March of next year.

Mrs. Horner's Workshop --Sept. 14,

Public Relations

Mrs. Grossman:

We need to understand:

1. Every public relations chrmn. locally is an ex-officio member of the state Public Relations Committee.
2. Public relations isn't only getting something into the newspaper. It reaches into every phase of League work.

The state Pub. Relations committee welcomes suggestions from everyone for promoting the state item. We must not re-act "Constitutional Revision-not again!" Some of us may feel that we are thoroly familiar with every aspect of the question, but it is up to those people to "convert" others. In connection with the promotion of the state item, we ~~are going to have~~ ~~are going to have~~ need to set up a speaker's bureau...in all our leagues. The Publ. Relations Com. will be sending out sample speeches. It is important to contact other organizations in each community.

On the state level the foregoing has already been started. On October 4 the first meeting of the a Minn. Constitutional Convention Committee will be held (this is the name finally adopted later)

The state committee on Pub. Relations hopes to have a Constitution mobile unit, which can travel to community to community.

Mrs. Somers is working on a skit which can be used in communities...This will be ready in January or February.

One League (St. Paul) is offering a prize for essays on Const. Revision in colleges in St. Paul.

It is time we got down to the "pop corn level."

Heeding Mr. Popovich's warning at our last legislative workshop, we must not forget to "educate" the legislators. Copies of "Roaring Farce" suggests for legislators.

In approaching local newspaper, have a good promotional "Piece" rather than just the notice of time and place of meetings.

We need idea for contests which will reach into areas where there are no local leagues.

Promotion job at the state fair is being planned.

Where are you going to put your tools on state item? Schools (thru Civ. teachers) debating teams, libraries, contributors.

Keep a talent file and pass on suggestions to state office.

Have a contact file (people who are not in LWV but who are interested in LWV program.

Window displays (Rochester has tried this successfully)

Have a "Constitution day."

Mrs. Horner

For discussion purposes, we should consider public relations in the borader aspect...the total public relations job and who is responsible for it.

1. The member of the LWV is the best public relations person for it. Public relations starts with the member's understanding of the LWV, its purpose, its program etc.

2. The local public relations committee is the next. Just one person on the board is not enough-- you need a committee for press, television, radio, speaker bureau, bulletin editor, Publications. There are many techniques which this committee needs to be trained in and utilize.

This morning we said that where a league has become ingrown and is doing nothing in the community, it actually has failed to promote political responsibility in government. Public relations work is the bridge between the League and the community.

Exploration
We need to make a careful ¹ of all the channels:

Tools...Local Handbook P. 26, P. 27, P. 36

Tips on Reaching the Public.

Tips on Television

Tips on Radio---may be out later

Putting Publications to Work

The Public Relations chrmm. should be familiar with the above.

Problems in the field of public relations suggested by leagues:

1. Press Coverage
2. Composition of Committee
3. Speakers Bureau and scheduling of speakers.
4. Problems of a one press community (Rochester)
5. Cooperation in metropolitan area in use of mass media (Minneapolis)

Comments on above:

1. Your newspaper is in business to make money. ~~xxxxxxx~~ All organizations are competing to make news. We have to try to see that from a business man's point of view. We often fail to do things in a way to make them newsworthy. Ex. Louisiana published pros and cons of 38 amendments on state ballot which took 28 minutes to read, while the state election laws provided only 2 min.

~~xxx~~ A league of 40 members planned a town meeting 2 days before the election. They divided membership into 4 teams, drove to city Hall and had picture taken and newspaper carried places and time where each team would be stationed to explain amendments.

"If job you're doing is newsworthy, you'll probably get coverage." You have the job of talking to the paper and explaining adequately.

In Detroit they had an all day meeting on public relations with experts in the field to discuss problems and techniques.

Mrs. Field League? There is quite a different problem in a small town where names only are wanted.

Suggestion: Where editor has a definite opinion on a subject, we have to learn to build up an understanding on his part. The Chicago University press put out an excellent publication on the small community press that might help you.

There are many different types of newspapers: Major newspapers; local papers; County weeklies (very important; don't overlook the house organs; church papers; labor organization papers; foreign language papers. ~~xxxxxxx~~ Then you get into radio, television, etc.

In commenting on #4 above, here you will sometimes find a newspaper with a definite point of view, or none in the business just to make money. In a case like this, you have to find out what will be of interest to the particular editor. (In Willmer, it proved to be voting in the District of Columbia.) Editors have their vulnerable spots. Too, in a case like this, nothing will be as acceptable as voters service. Too, we often wait until we have arrived at a position before we approach the public media, instead of approaching them while we are in the process of studying the item.

To go back to the state constitution item:

Ohio worked on it but failed. Ohio's material on their campaign was excellent. They contacted largely people who were in agreement with them. They needed to reach the opposition.

Ques. How to reach the county papers in the N.W. part of the state, where there are no leagues?

Ans. Get file of all the county papers. Get copies for study (find the "angles.") Occasionally send out good League stories, Voters Service information. An objective study on the trends in county government would be welcome material. Send them the kind of things they do not have the money or opportunity to get themselves.

Mrs. Horner's workshop on Public Relations....Sept. 14.

You have to put yourself in everybody's shoes when you are doing public relations.

Radio.

Smaller Leagues find it more difficult. You prepare presentation of subjects for group discussion. You should plan to have the same material presented to other groups in the community. Try it on radio, try it on television.

In the last week, every LWV has received 2 tools which would make wonderful material for radio, television, and press. You can't give them everything, but give them the well organized, "capsuled" tool. Don't waste woman power by training your leaders and then waste them by having them appear only before your own groups.

***Tools.....

Comments on #2. (Composition of Public Relations Committee)

You want qualified people, rather than representatives from each unit. The chairman (who is a board member) would have a meeting with her committee and then come to the board with their suggestions on a particular item.

Comments on #3.

Scheduling Speakers Bureau.

Recruiting Speakers Bureau (from Resource committees)

There are lots of "experts" who could help train speakers on special matters, on Voters Service and on the League in general. Keep a file of other organizations contacted with their program interests so that the public relations chrnm can approach them at the proper time.

(A window display in the South on U.N. included names of public relations committee and their telephone number.)

Contact by person rather than by letter much more satisfactory.

Set up a loan library for other organizations.

Ques. Should you invite members of other organizations to the LWV meetings or have another meeting? (Women with small children find it hard to get away.) for

Ans. ~~XXXXXXXXXXXXXXXXXXXXXXXXXXXX~~ Techniques ~~XXXXXXXXXXXXXXXXXXXXXXXXXXXX~~/reaching newcomers: Newcomers Club, Welcome Wagon, Ministers may have suggestions of names.

Cooperation with other organizations.

Page in Handbook on Policy in this connection. when

Be cautious in cooperating with other organizations ~~which~~ we might become involved in action. At this point you have to be cautious.

It is when you are at the stage of giving information- Voters Service* that you can cooperate without danger. We have learned a great deal on Item II in setting up community committees before the LWV has reached a consensus.

If you have reached a position on an issue and other organizations have arrived at a similar one, you can pool your resources. In Phil. the league helped set up a ~~xxxxxxxxxx~~ citizens committee at the time a commission was appointed to write a new charter.

Use of Publications.

You have something put in your hands and you just have to figure out ways to use it. Publications Chrnm, must work with the Public Relations Chrnm.

Mrs. Horner's Workshop on Public Relations Sept. 14, '55.

How many of the college and University libraries are using League publications
How many local schools use such publications?

Don't just mail publications to ~~possible~~ organizations or libraries--
deliver them personally.

How many organizations put out material as we do?

Does your publications chrmn. come to the board meeting with the new material
and a plan for placing it? Put the name of the local league on the publica-
tions order list.

The expanded use of publications is a promotion job.

Ques. What % of budget should be spent on publications job?

Ans. This should be an item on the expenditure side of the budget. A %
cannot be suggested, but there should be adequate provision in the
budget. To sell publications you have to have some free distribution-
The "Know your Town Survey" taught many local leagues this lesson.
Beautyparlors, doctors offices are some of the places where free pub-
lications can be placed.

Cooperation between leagues in metropolitan area through the use of mass media.

We need to remember in the LWV that every league has the same goal.
We are not competing with each other but working with each other to
get the job done. You have to have some cooperation. The reasons
for cooperation are 1. Only a limited amount of time available
through mass media 2. The talent in the LWV is not confined to big
cities

A committee should be set up to get the maximum coverage and maximum
advantage to the LWV.

Ques. Where they've tried some form of metropolitan cooperation, have they
used it as a clearing house or have they tried to also use it to
plan programs?

Ques. Would the person who did the clearing between the leagues, do the
contacting of the media?

None of this should be done hurriedly. There is no pattern, set up,
but ~~but~~ the national board is trying to help solve the problems which
are arising in increasing numbers in metropolitan areas. If a
contact has been good, we should continue this and try not to upset
the patterns.

~~There might be some day~~ A metropolitan speaker's bureau might someday
be a possibility.

Mrs. Horner cited an example of how county leagues in Maryland,
leagues in Virginia contiguous to Washington D.C. and the Washington
D.C. league are working in this area for UN week, arranging pro-
grams on UN.

There are many problems related to inter-relationships within a
metropolitan area and the impact of those problems on the "core" city

Should Mpls. undertake a TV program on Const. Revision?

Ans. TV is a different problem here. Mrs. Horner said she could not
catch the "over tones" as this was discussed at noon. She suggested
Mpls. read the report of the metropolitan study. made by _____
Mrs. Horner said that each league participating in this study con-
tributed toward the fund necessary to have the research done.

A possible workshop on metropolitan problems in all areas might be
planned for Mrs. Horner's visit next spring.

Suggestions from the experiences of those present on recruiting:

Rochester: recruit membership through friends living in new areas.

St. Paul: arrange for talks re LWV at PTA meetings; distribute LWV "literature" at candidates' meetings.

White Bear Township: distribute "Know Your Town" survey in house to house "canvas", explaining LWV program etc.

St. Louis Park: distribute LWV material at voter's registration, which the St. Louis Park LWV members have been deputized to handle. carry name and phone number of LWV headquarters or officer board member on articles printed in the local papers.

Golden Valley: circulate a paper regularly at meetings for prospective members to indicate their interest

Mrs. Horner suggested that names of prospective members might be secured from the local librarian as well as from the various ministers in the community. She also suggested that leagues could draw on a guest list they might keep throughout the year at their general meetings.

P. 36 in the local leaders handbook could be a check list for the membership chairman to check over for new ideas, and also for evaluating present membership.

The Edina member suggested that in recruiting young women we need to remind them of the importance of good government, and their responsibility for good schools, good local government, as these are problems that concern them as mothers of young children.

Mpls. told of a plan in which some of their members have developed of taking turns caring for each other's children if they are given responsibilities at different times.

Plans for membership increase (from Mrs. Horner)

Set up a goal at the beginning of the year for the number of members that can be well integrated into the membership on a monthly basis

In the handbook it is suggested that the local board set up standards for members...this will take care of the problem of people who attend meetings but do not pay dues. Check votes at LWV meeting to be sure that only the paid-up members are voting. Voting is a privilege accorded only to members.

Using a map of your town, show membership by use of colored pins--different colored pins for members, leaders and "pocket-book" members.

How to keep members.

Orientation of members is a year-round job---not just of one big meeting in the fall. Plan your orientation program so that it is not given in such large "doses" that it overwhelms the new member...continue some sort of orientation throughout the year.

Learn the interests of prospective members and stress that part of the LWV program that will appeal particularly to her.

For the busy person, talk LWV a little at a time, bearing in mind her particular interest too.

In answer to a question as to whether a position of responsibility was not a good way to keep members interest, it was suggested that we must not "load" our members with work that they do not have the time to attend to. In working

ing out membership plans, try to fit the member's available time to what is asked of her---the member who can give four hours time a month...the one who can give 8....12, etc. Don't overwork your members.

Read the yellow sheets at the end of "How to Get and Keep Members."

Membership and program.

Edina reported preparing a questionnaire on various phases of LWV work and at all fall unit meetings a quiz will be given based on the questions. The material includes a good discussion of non-partisanship, consensus etc. Mrs. Horner suggested that this might be continued at monthly meetings for new members.

Deephaven wanted to know how to arrange program responsibilities when the membership is too small to carry everything. This relates to how we plan what we are going to do on program at our program planning meetings and will be covered later.

Bemidji wanted to know how to place membership so that a strong personality will not dominate a unit. Mrs. Horner---we'll have to meet this problem more and more as women become more active politically. It is important to keep units "balanced" in their political views of their members. Our study of "Individual Liberties" has focused attention on this problem.

Golden Valley suggested that to keep the interest of the members the program chairman should stress the fact that it is important to divide up the topic under discussion in order to avoid monotony in presentation and also in order to bring more people into active participation.

There seemed to be good indication that a workshop in unit organization problems would be of value.

Excelsior's question concerning members living outside the political subdivision in which the League is organized was touched on. Mrs. Horner the current agenda must be applied to the unit of government in which the LWV is organized. If you live in the same county, a County Council might be set up. If there is only one League in a county and a county survey has been made, the League might apply for permission to become a county League. Under certain circumstances, a township organization is possible and application may be made to national. If your school district includes other units of government, a temporary committee composed of other League members from the other areas of government could be set up to work on a specific problem.

We must remember that the purpose of the LWV is not to solve all governmental problems! The purpose is to use the community problem as a tool to help the member understand the problem; to make the LWV useful in a community; and to develop citizen participation. We must remind ourselves that the local League cannot handle all the problems. We must limit ourselves and we must think in these terms when we discuss local. We may always act as individuals when we come to matters that interest us especially, although as board members our activity is understandably limited in certain respects.

"For the record" the other following questions were posed:

Hutchinson ~~said~~ stated that they have too many members who aren't really interested in the LWV. Mrs. Horner suggested that we must make the meetings so interesting that the people will be ~~interested~~ stimulated. Hutchinson also asked about a suggestion that there be short reports of various problems in the community at each meeting. Mrs. Horner warned of the amount of research necessary to give an accurate report and did not encourage this idea.

Golden Valley wanted to know if an honorary membership in the LWV is ever given older members.

Edian asked what provisions should be made for a transfer of a member from one community to another

Afternoon discussion of program.

Action

Mrs. Horner:

Certain generalizations before going into specific discussion: We have all worked on a limited program on every level--local, state and national. We must realize that the program is limited; that it is set up on 3 levels of government; that we have now set up a means of working on the county level. We realize that we can interest the new member more on the local level than on the others. We have as our program not only our agenda items but the CR's. In our program planning we include Voters Service, but try hard to separate this from league program, as it must be non-partisan and is a community service.

suggesting

In ~~talkin'xxxxxx~~ what the local board does after the program is adopted we believe:

The entire board needs to know the criteria for a local program--Handbook, pp. 9-17

In the by-laws you have definite procedures to be followed in adopting program. It is a long procedure--the national board will be asking soon for suggestions on national program to be considered at next May's convention

In considering local current agenda we must remember that when we adopt an item it is accepted that this includes 1. Getting the information 2. Building public opinion 3. Legislative action which hinges on membership education and membership agreement.

Local league boards often do not have the clear direction the national board gets from the membership and therefore is confused as to how to proceed. Read Local Leader's handbook criteria on local program not later than December in preparation for local program to be adopted next year at annual meeting.

Excelsior: How does a local league work from a survey to a program of action Mrs. Horner: there will be several sections of the survey which will suggest certain weaknesses in the community set-up and these may be areas in which your League will like to work.

~~may~~ Older Leagues might find that a periodic survey of their communities might help them similarly in program making.

St. Louis Park wondered what use can be made of the survey in addition to help it might give on local program making. Suggestion was that in planning the calendar ~~of~~ the local league should consider ways of using the survey for membership education.

Mrs. Horner: We will assume we have adopted a local current agenda; that it was a good one.

1. we must have a local chairman of current agenda on the local board.
2. we must decide how many other chairmen are going to be needed, based upon the number of items.
 - a. on a one item agenda it is advisable to have 1 chairman with a committee. On 2 items you may work with one chairman and a sub-chairman

After you decide how many resource people you need

1. Each chairman will have a committee. The membership chairman should help with personnel and be sure it is competent.
2. The board should look over the items and decide upon a tentative calendar; how much training should be given leaders on items.

3. decision should be reached as to the number of unit meetings and general meetings. Does your membership get together often enough to discuss the program?
4. How can you reach the community?
5. When has the League reached consensus?
6. Last step is that of action.

Rochester: There is a large group of wives of 3-year "fellows" at the hospitals who are interested only in program on the national level and feel that they don't want to work on the state and local level. Mrs. Horner suggested that you may interest them by pointing out that some day they will be moving into communities permanently and that their knowledge gained on the state and local levels of government will stand them in good stead. Rochester said that possibly these people also need more orientation.

Question: When you have only 1 meeting a month, how can you cover the entire program?

Minneapolis: How do you get people out to the general meeting? Mrs. Horner cited the example of Los Angeles where they have a League Day once a month, with workshops in the morning and a general membership meeting in the afternoon. In some large cities they have had area meetings. In Mpls., St. Paul and Duluth it is a question of educating the membership on the importance of general membership meetings; it is only through the general membership meeting that you can determine consensus on any given matter.

St. Paul: Does the national office know what would be considered a good attendance at a general meeting?

Question: At the general meetings do you have a discussion meeting? A speaker?

The board would have to decide the foregoing two questions. If a new subject were to be discussed, it might be good to have a speaker. A panel discussion by resource people followed by questions from the ~~membership~~ membership is suitable for some topics and an open discussion or forum might be another way of handling it a meeting.

This brought the discussion back to the job of the resource committee. Do you expect the resource committee to immediately take the material available and brief themselves on it? The Resource committee should get all the material available and ~~get~~ should have as many meetings as they need to get themselves well informed. Resource committees should know what the climate of opinion in the community is. In the Handbook there is a section on the resource committee. To the question "Is a committee tool on program needed" there was general assent.

The Resource committee may need meeting later for updating the subject. The Resource committees should be ever ready.

Edina: In picking committees should you select those who are the experts, even though they are in the same unit, or use unit membership though they are less experienced. A. Larger leagues have smaller committees of experts. In smaller leagues with fewer units, try to bring in unit membership headed by several experts.

Richfield: Do you pick the leaders, or ask for volunteers? A. Let the members volunteer and then select the experts to help.

Mrs. Horner announced that soon there will be a national publication called "Pertinent Issues" which will bring Leagues up to date on national issues and provide a background for suggestions for national program.

- Mahtomedi: What can be expected on the Freedom Agenda item? Mrs. Horner told of the conferences, and of the good reports that are coming in from Leagues working on it. We haven't yet reached a consensus, it is clear, where we might support legislation.
- Richfield: After the research committee is set up, how do you get to the membership with the material? A. The Resource committee could propose to the board that a workshop on the subject be held. See section in Handbook on workshops. Other organizations might be invited to send resource people to help with the workshop.

Briefing Meetings.

Bemidji and Duluth use the bulletin to outline the subject to be discussed at the unit or general membership meeting.

Rochester: How do you handle the briefing meeting? A. Tools-- "Unit Organization in the LWV"- 1 sheet on the role of the leader; 1 sheet on the briefing session 1 sheet on the role of the member.

Bemidji: How do you weed out old material? a. State organization members might be asked to help. There should be a carry-over of valuable material from one board group to another.

Excelsior: Their president meets with each new board member and discusses the material that the member received.

A discussion of the the methods of arriving at consensus followed.

Bemidji felt that on certain issues they had been asked to take action before they were ready. Mrs. Horner explained that in the recognition standards it is explained that the local league is justified in explaining to state or national board when they feel unable to take action, either because the community is so opposed it would seriously hurt the League, or because the League group is opposed itself.

St. Paul: they have ~~admitted~~ asked their "minority" not to speak against a measure the League supported.

Mahtomedi: they have units report unit reaction and if they are still uncertain have a general meeting to get consensus.

Afton-Lakeland: How do you keep new members up to date? A. Membership committee should sit down monthly or bi-monthly with new members and fill out the background. The local bulletin could be used to advantage in this connection.

Mrs. Horner asked if those present would feel that a publication from the national office on local agenda would be helpful? There was general assent. There was general agreement also on the suggestion that national issue a program tool on how to carry out the program.

y w ca

Sept 13 - yTeen - } \$
Sept 27 - Salarium } 15

het kuan by Tues.

Hiller yes - willmar
- (in until 12:30)
G. 7-27 1/4

Guthrie yes - willmar
willmar

William yes

On 5-6727

Bernie ? - will

7. 7 all

On. 5-6025

10-12:30

1130-4

WHO VISITS?		Board		Rochester,
Afton-Lakeland	ANDERSON	YOUNG	Bemidji, C. Lake, Mahtomedi	
Alexandria	SAZENSKI	HORNER	C61. Hts., Edina, So. St. Paul	
Anoka	J. S. Klein	GRINDLAY	N. Richland, Waseca, B'wood	
Arden Hills	? Robertson ?	*SECRETARY		
Austin	DuSHANE	WALLINDER	D'haven - 876 Park ?	
Battle Lake	C. KLEIN	ANDERSON	A. L'land, Hopkins,	
Bemidji	YOUNG	CHESLEY	Roseville,	
Birchwood	? Grindlay ?	GROSSMAN	Red Wing, Wayzata	
Bloomington	HUMPHRIES	HILL	Mound, Wells ?	
Brainerd	Sazenski	HUMPHRIES	B'ton, Excelsior	
Buffalo	Page Robertson	J. KLEIN	Anoka, C. Pines	
Cass Lake	YOUNG	R. KLEIN	B. Lake, P. Rapids	
Circle Pines	J. KLEIN	SALISBURY	Edina, R'field,	
Columbia Heights	Duncan	SCHROEDER	Hutchinson, Olivia, W B T	
Deephaven	Wallinder	WALLINDER	Deephaven,	
Duluth	Hedding	*LEGISLATIVE		
Edina	DUNCAN, SALISBURY	arg. Com.		
Excelsior	HUMPHRIES	BETRNE	F. Falls	
Falcon Heights	MCDONALD	H BUTTZAL	Moorhead	
Fergus Falls	BETRNE, WILLIAMS, HORNER	BUZZELL	St. Cloud	
Golden Valley	MCDONALD	H DuSHANE	Austin, Owatonna	
Granite Falls	Page ? (later)	H G ENGSTROM	New Richland, New Ulm, Waseca	
Hibbing	Duluth	PC H GUTHRIE	Willmar - W. B. Lake	
Hopkins	ANDERSON	PC H HILLER	Willmar	
Hutchinson	SCHROEDER	H MCDONALD	F. Hts., G. Valley, New Ulm	
Jackson	? (to Worthington) Horner	POPP	Buffalo - 9.7 Fall ? (Wells)	
Kasson	?	H ROBERTSON	No. St. Paul - a Hill ? - Buffalo	
Mahtomedi	YOUNG	H G ROLLWAGEN	N. Richland, New Ulm, Waseca	
Minneapolis	?	H H H SAZENSKI	Alex., Brainerd, Wton - ?	
Moorhead	BUTTZ, SIMONSON	H H H SIMONSON	Moorhead	
Mound	HILL	PC # WILLIAMS	F. Falls, N. Prague	
New Prague	WILLIAMS			
New Richland	ROLLWAGEN, ENGSTROM, GRINDLAY	HORNER	Alex., Austin, Wells, F. Falls	
New Ulm	ROLLWAGEN, ENGSTROM, MCDONALD		W'ton, Brainerd, No. St. Paul	
North St. Paul	ROBERTSON	HORNER (DA)	Moorhead - Jackson	
Olivia	SCHROEDER			
Owatonna	DuSHANE			
Park Rapids	C. Klein			
Red Wing	GROSSMAN			
Richfield	SALISBURY			
Rochester	YOUNG			
Roseville	CHESLEY			
St. Cloud	BUZZELL			
St. Louis Park	? Wallinder ?			
St. Paul	?			
South St. Paul	DUNCAN			
Tracy	?			
Waseca	ROLLWAGEN, ENGSTROM, GRINDLAY			
Wayzata	GROSSMAN			
Wells	? Hill ? HORNER			
White Bear Lake	? Guthrie (DA)			
White Bear Township	? Schroeder (DA)			
Worthington	Sazenski HORNER			
Willmar	GUTHRIE, HILLER, Page ?			

SCHEDULE OF VISITS:

9/12	Office
9/13	Conference - Prog. M'ings
9/14	Wells
9/15	Willmar
9/16	Worthington & Jackson
9/19	Alex
9/20	F. Falls
9/21	Worthington & Jackson
9/22	Worthington
9/23	Worthington
9/26	Brainerd
9/27	Conference - P. R. F. I. N
9/28	No. St. Paul & Brainerd
9/29	Wells
9/30	Wells - Summary

Thurs 9/8 - Board
 Wed 10/4 - Progress
 Wed 10/5 - Board } mps.

LEAGUE OF WOMEN VOTERS OF MINNESOTA

UNIVERSITY OF MINNESOTA

15th and Washington Avenue S.E. Minneapolis 14, Minnesota

Federal 8-8791

*File
(Horner's) School
Service*

C O P Y

MEMORANDUM

Date: September 16, 1955

To: R R H

From: R L

This is being written "between the lines" of Board discussion, as we wind up Board meeting. If it is very choppy - you'll understand the reason why.

Good news: Board gave green light on proposed Minnesota plan. Here's the motion - that the national Board approve the Minnesota Board's plan to reorganize, with Mrs. Horner's help and guidance, a city league in a carefully selected rural county, on a city-county basis.

For purposes of comparison, we suggest that at the same time an intensive effort be made in another city league which is in a rural county, to draw rural women into the city league membership. The Board also wishes the Organization Committee to follow-up, through state Boards, existing modifications of the local-community basis policy and other efforts to bring rural women into the league. Results of these various approaches should at a later point be evaluated by the Board.

The Board emphasized that this - the Minnesota project - is not to be considered a modification of policy, but rather exploration to shed light on solutions to the problem.

Board has just discussed Program Manual - given some comments and guidance for drafting a piece, are eager that its length be kept down. Felt that ideas and developments flowing from Progress Conferences will need to be incorporated.

We all miss you like everything, and wish you all good things in Minnesota.



Affiliated with the
League of Women Voters of the U.S.

Similar letters sent to:

Worthington, Jackson, Alexandria, Fergus Falls, Moorhead, Brainerd,
North St. Paul, New Ulm, Wells.

Horner Confer.

September 6, 1955

Mrs. Sidney Buttz,
1101 Douglas
Alexandria, Minn.

Dear Lucille,

Enclosed is the suggested press release for Mrs. Horner's visit in Alexandria. Excuse the carbon copies, our mimeograph machine is not quite ready to run since our recent move.

Our Public Relations Chairman has the following additional suggestions:

"To the material on Mrs. Horner, add the name of any other League invited, the name of the person presiding and of others who may participate in the program. If there is any local entertaining for Mrs. Horner, the newspaper may wish details.

Check with the paper to see whether a follow-up on the meeting and some quotes from Mrs. Horner are desired for the next issue. If so, be sure you know what time this information is due in the newspaper office.

Two statewide conferences will be conducted by Mrs. Horner at the Minneapolis YWCA on September 13 (membership and program) and on September 27 (public relations and finance). Check whether any of your local members are planning to attend and give their names to the paper."

Look forward to seeing you next week.

Sincerely,

Mrs. Harold Wilson
Secretary

LEAGUE OF WOMEN VOTERS OF MINNESOTA

UNIVERSITY OF MINNESOTA

15th and Washington Avenue S.E. Minneapolis 14, Minnesota

Federal 8-8791

National League Worker to Held Conference

Mrs. Errol O. Horner of Connecticut, national organization secretary of the League of Women Voters, will conduct a conference for League workers here on _____ at _____ at _____.
(date) (time) (place)
Her visit to this community is part of a three-week tour of the state during which the Minnesota League becomes the first in the country to share with the national League for short periods the expenses and services of a trained staff member. Better preparation for League duties is expected as the result of the experiment, which Michigan and Indiana will put into effect next.

Two more visits to Minnesota are planned by Mrs. Horner, who will return for five weeks next spring and for eight weeks later in the year.

Before accepting her League position in 1946, Mrs. Horner was with the War Finance Division of the U.S. Treasury. She is known as the director of a Carrie Chapman Catt Memorial Fund study on how to increase city dwellers' participation in government. She was formerly on the state board of the Massachusetts League.

#



Affiliated with the
League of Women Voters of the U.S.

League of Women Voters of Minnesota
 84 South 10 St., Room 406
 Minneapolis 3, Minn.
After Sept. 1, new address will be:
 University of Minnesota
 15 & Washington Ave. S.E.
 Minneapolis 14, Minnesota

August 15, 1955

To: State Board and State Organization Committee
 From: Mrs. John Grindley, and Mrs. O. H. Anderson, State Organization Chairmen

First of all, let us say that we are very proud of our State Organization Committee, and are grateful that you are willing to do this important work for the League in Minnesota. We are counting on you for a big job, well done.

We have made the assignments of the Leagues you are to visit, and hope that you are able to accept them. If you wish to make changes, we will be meeting in the State League office on Monday, August 22nd, at 10 A.M. You could call us then, At. 0941.

As you remember, when we made our plans for Mrs. Horner's visit here in September, it was thought of partly as help for local Leagues, and equally important, partly as help to Organization Committee members. So do plan on spending all day (10 A.M. to 4 P.M.) September 13 and 27th with Mrs. Horner at the YWCA. She will give us all invaluable help.

There is enclosed a list of Local League Presidents, so that you may write to the president of the League to which you are assigned, and ask to visit their board at a meeting early in the fall.

ASSIGNMENTS OF VISITORS TO LOCAL LEAGUES

LOCAL LEAGUE	WHO VISITS?	LOCAL LEAGUE	WHO VISITS?
A. Lakeland	Anderson	Minneapolis	
Alexandria	Sazenski & Horner, 9/19	Moorhead	Buttz, Simonson, Horner, 9/22 ²³
Anoka	J. Klein	Mound	Hill
A. Hills	Robertson	New Prague	Williams
Austin	DuShane & Horner, 9/29	New Richland	Rollwagen, Engstrom, Grindlay
B. Lake	R. Klein	New Ulm	Rollwagen, Engstrom, McDonald
Bemidji	Young	No. St. Paul	Robertson, Horner, 9/28
Birchwood	Grindlay	Olivia	Schroeder
Bloomington	Humphries	Owatonna	DuShane
Brainerd	Sazenski & Horner, 9 26	Park Rapids	R. Klein
Buffalo	Robertson	Red Wing	Grossman
Cass Lake	Young	Richfield	Salisbury
C. Pines	J. Klein	Rochester	Young
C. Heights	Duncan	Roseville	Chesley
Deephaven	Wallinder	St. Cloud	Buzzell
Duluth	Neumaier, Hibbing Pres.	St. Louis Park	Wallinder
Edina	Duncan, Salisbury	St. Paul	
Excelsior	Humphries	So. St. Paul	Duncan
F. Heights	McDonald	Tracy	Assigned Later
F. Falls	Williams & Horner, 9/20 & 21	Waseca	Rollwagen, Engstrom, Grindlay
G. Valley	McDonald	Wayzata	Grossman
Granite Falls	Assigned later	Wells	Hill & Horner, 9/30
Hibbing	von Glahn, Duluth Pres.	White B. Lake	Guthrie
Hopkins	Anderson	White B. Twp.	Schroeder
Hutchinson	Schroeder	Worthington	Sazenski & Horner, 9/16
Jackson	Horner, 9/16 at Worthington	Willmar	Guthrie, Hiller, Horner, 9/14, 15
Kasson	Assigned later		
Mahtomedi	Young		

LEAGUE OF WOMEN VOTERS OF MINNESOTA

84 SOUTH TENTH STREET, ROOM 406

MINNEAPOLIS 3, MINNESOTA

Atlantic 0941

August 15, 1955

To: President, League of Women Voters of _____
From: Mrs. John Grindlay and Mrs. O. H. Anderson, Organization Chairmen

The cool breezes of the past week have inspired your Organization Chairmen to think again of how best the state League can serve you, the local Leagues. Past experience has borne out our sincere conviction that having a visitor who can listen with sympathy and appreciation to your problems and achievements and bring you the experiences, trials and triumphs of other Leagues like your own is one of the most helpful services we can offer you.

The members of your state Board and Organization Committee are League members who have had varied and extensive training and who are anxious to be of real help to you, our local Leagues who are the very heart of our organization. If we know any technique which has been helpful to a League, we want to pass it on to you; if you have done an outstanding job in some field of League work, we want to know about it and pass that good idea on to some other League. Your failures are ours, just as your triumphs are applauded by us all.

The visitor whom we have asked to visit your League is _____. She would like to have you arrange for her meeting with the members of your Board at an early date; she will contact you as to the details.

To further help us all in doing a better League job this year, we are to enjoy the expert help of Mrs. Errol Horner, national staff member, who will work with our Leagues during September and March. On September 13 and 27, she will conduct all-day workshops for Board members. The schedule will be:

September 13 - 10 -	12:30	Membership	Minneapolis YWCA, 12th & Nicollet
1:30 - 4:00		Program	Y Teen Room
September 27 - 10 -	12:30	Finance	Minneapolis YWCA, 12th & Nicollet
1:30 - 4:00		Public Relations	Solarium

We hope that your Board members holding the portfolios covered by these meetings will make a special effort to attend.

Leagues having special visits with Mrs. Horner will hear directly from us.

File

LEAGUE OF WOMEN VOTERS OF MINNESOTA

84 SOUTH TENTH STREET, ROOM 406

MINNEAPOLIS 3, MINNESOTA

Atlantic 0941

August 15, 1955

To: President, League of Women Voters of New Prague
From: Mrs. John Grindlay and Mrs. O. H. Anderson, Organization Chairmen

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The visitor whom we have asked to visit your League is Mrs. E. C. Williams. She would like to have you arrange for her meeting with the members of your Board at an early date; she will contact you as to the details.

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League of Women Voters of Minnesota
 84 South 10 St., Room 406
 Minneapolis 3, Minn.
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A. Hills	Robertson	New Prague	Williams
Austin	DuShane & Horner, 9/29	New Richland	Rollwagen, Engstrom, Grindlay
B. Lake	R. Klein	New Ulm	Rollwagen, Engstrom, McDonald
Bemidji	Young	No. St. Paul	Robertson, Horner, 9/28
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Bloomington	Humphries	Owatonna	DuShane
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Buffalo	Robertson	Red Wing	Grossman
Cass Lake	Young	Richfield	Salisbury
C. Pines	J. Klein	Rochester	Young
C. Heights	Duncan	Roseville	Chesley
Deephaven	Wallinder	St. Cloud	Buzzell
Duluth	Neumaier, Hibbing Pres.	St. Louis Park	Wallinder
Edina	Duncan, Salisbury	St. Paul	
Excelsior	Humphries	So. St. Paul	Duncan
F. Heights	McDonald	Tracy	Assigned Later
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G. Valley	McDonald	Wayzata	Grossman
Granite Falls	Assigned later	Wells	Hill & Horner, 9/30
Hibbing	von Glahn, Duluth Pres.	White B. Lake	Guthrie
Hopkins	Anderson	White B. Twp.	Schroeder
Hutchinson	Schroeder	Worthington	Sazenski & Horner, 9/16
Jackson	Horner, 9/16 at Worthington	Willmar	Guthrie, Hiller, Horner, 9/14, 15
Kasson	Assigned later		
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LEAGUE OF WOMEN VOTERS OF MINNESOTA

84 SOUTH TENTH STREET, ROOM 406

MINNEAPOLIS 3, MINNESOTA

Atlantic 0941

August 15, 1955

To: President, League of Women Voters of _____
From: Mrs. John Grindlay and Mrs. O. H. Anderson, Organization Chairmen

The cool breezes of the past week have inspired your Organization Chairmen to think again of how best the state League can serve you, the local Leagues. Past experience has borne out our sincere conviction that having a visitor who can listen with sympathy and appreciation to your problems and achievements and bring you the experiences, trials and triumphs of other Leagues like your own is one of the most helpful services we can offer you.

The members of your state Board and Organization Committee are League members who have had varied and extensive training and who are anxious to be of real help to you, our local Leagues who are the very heart of our organization. If we know any technique which has been helpful to a League, we want to pass it on to you; if you have done an outstanding job in some field of League work, we want to know about it and pass that good idea on to some other League. Your failures are ours, just as your triumphs are applauded by us all.

The visitor whom we have asked to visit your League is _____. She would like to have you arrange for her meeting with the members of your Board at an early date; she will contact you as to the details.

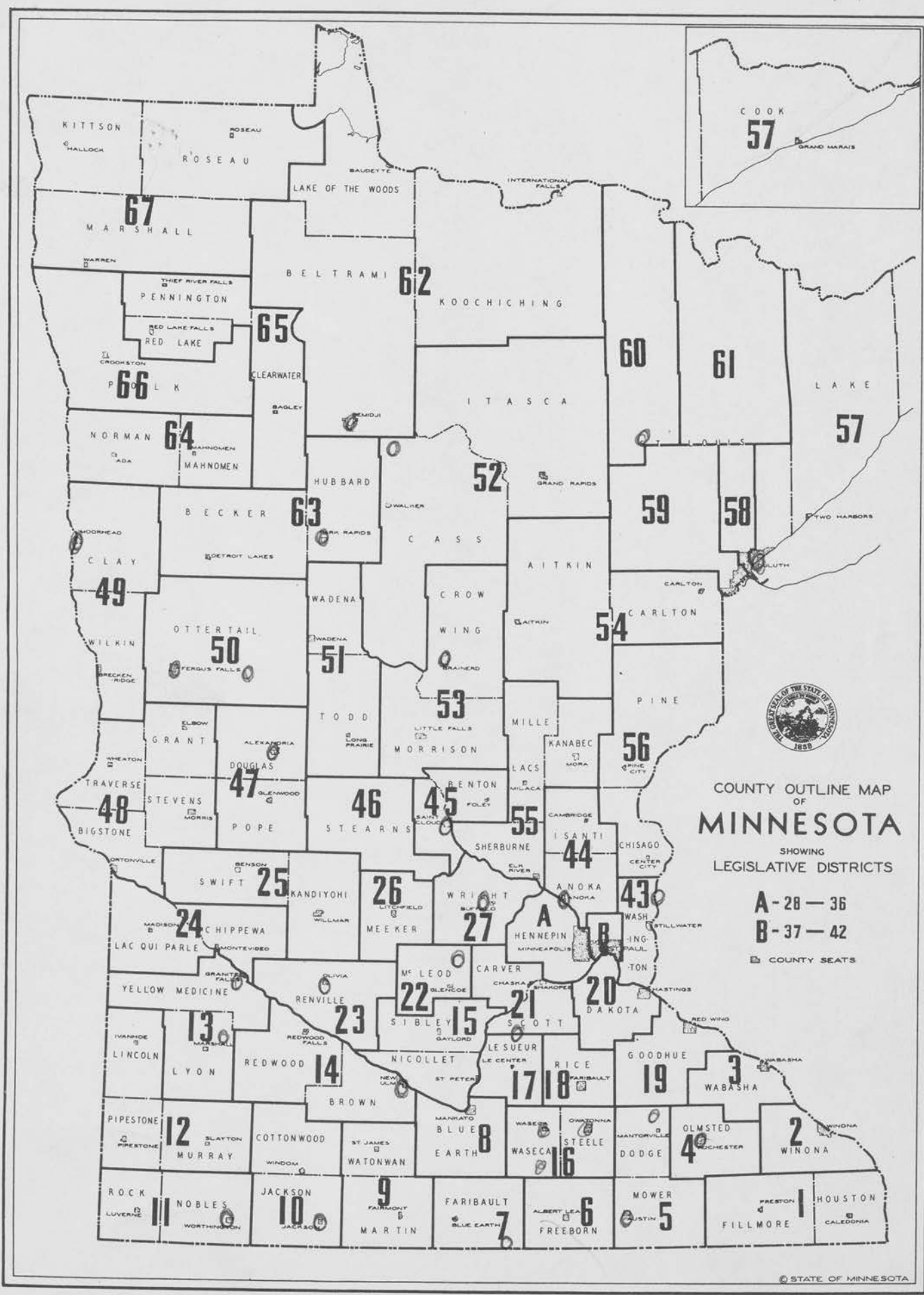
To further help us all in doing a better League job this year, we are to enjoy the expert help of Mrs. Errol Horner, national staff member, who will work with our Leagues during September and March. On September 13 and 27, she will conduct all-day workshops for Board members. The schedule will be:

September 13 - 10 -	12:30	Membership	Minneapolis IWCA, 12th & Nicollet
1:30 - 4:00	Program	Y Teen Room	
September 27 - 10 -	12:30	Finance	Minneapolis YWCA, 12th & Nicollet
1:30 - 4:00	Public	Solarium	
		Relations	

We hope that your Board members holding the portfolios covered by these meetings will make a special effort to attend.

Leagues having special visits with Mrs. Horner will hear directly from us.

Map, Page



COUNTY OUTLINE MAP
OF
MINNESOTA
SHOWING
LEGISLATIVE DISTRICTS

A-28-36
B-37-42
COUNTY SEATS

LEAGUE OF WOMEN VOTERS

OF THE UNITED STATES

1026 17TH STREET, N. W.



WASHINGTON 6, D. C.

MRS. JOHN G. LEE
President

July 7, 1955

Mrs. E.H. Newstrom
League of Women Voters
of Minnesota
84 South 10th Street - Room 406
Minneapolis 3, Minnesota

Dear Mrs. Newstrom:

I was so glad to receive your letter of June 30 with a copy of the Minnesota Voter enclosed. I have not received a copy of the notes you took at the organization meeting, but when you have time, if you have an extra copy I would like it.

Glad you have a Finance Chairman, and hope you will soon have a secretary. It is a pity you have to move the state office, for you were so well fixed on 10th street - and it was a convenient location. I have known about the "State Organization Service" at the university, but have never seen it, just heard about it from Barbara. I imagine it will be much more economical.

The long explanation, with maps, of the Deephaven League question is a great help. We will have to do some serious thinking on such problems in the fall. In the meantime I will ask Mrs. Lurie to study this report. Mrs. Lurie, Mrs. Lee and I are planning a meeting here in Chaplin later this month.

Thank you for putting me on the circular mailing list. I hope Grace Wilson has a good vacation and you can be sure I am enjoying mine.

I was so glad to hear of Dr. Hargraves improvement. I hope Mrs. Hargraves will be able to relax a bit, now that he is better.

My kindest regards to all.

Sincerely,

Mrs. Errol O. Horner
Organization Field Secretary

RRH:clm

LEAGUE OF WOMEN VOTERS

OF THE UNITED STATES

1026 17TH STREET, N. W.



WASHINGTON 6, D. C.

MRS. JOHN G. LEE
President

June 30, 1955

Young
File - please
in Mrs. Horner's return
shared Encl.
Grindley
Anderson

Mrs. Basil Young
President, League of Women Voters
of Minnesota
84 South 10th Street, Room 406
Minneapolis 2, Minnesota

Dear Mrs. Young, Mrs. Grindley and Mrs. Anderson:

I was so pleased to receive the details that had been worked out by the Board re possible reorganization experiments that might be advantageous to the League of Women Voters of Minnesota. As I said when we discussed this in Minnesota in May, the city-county experiment would surely take the approval of Mrs. Lee and Mrs. Lurie, and possibly the whole national Board.

It seemed necessary to present for their consideration more details as to why we thought it reasonable and desirable to ask for this special permission. The attached sheets give more detail, and I hope represent our thinking when we discussed this.

Mrs. Lee suggests that, if possible it would be helpful if she and Mrs. Lurie could come to Chaplin, Connecticut to discuss these matters, and other things that are pending. I am trying to arrange such a meeting as soon as possible. I am driving up there tomorrow - and as I said in my last letter, my address for July and August is just Chaplin, Connecticut.

Mrs. Anderson, I think your summary of our tentative plans was excellent. And I am so glad it arrived the day before I was to leave - and at a time when Mrs. Lee was here so I did talk to her directly on the subject, but not in great detail.

I will keep you in touch with developments.

Sincerely,

Rae R. Horner

Mrs. Errol O. Horner
Organization Field Secretary

RRH:clm
Enc.

In carefully analyzing the League of Women Voters of Minnesota with Mrs. Young, members of the Board, members of the organization committee and the staff we reached some agreements on what we might attempt during the "Shard Field Plan."

We tried to plan in terms of long range improvement and the correction of the basic problems, and not just temporary first aid to some of the trouble spots.

There was general agreement that we should pay particular attention to

I. Ways and means of strengthening the League of Women Voters of Minnesota by relieving the problem of the twenty-nine local Leagues with a membership of 40 or less. Many of these have remained static for years, and while the potential for League growth in many of these communities seem conspicuous by lacking League interest on the part of a few survivors.

II. The question of a balanced membership in the state, is also an important matter. The concentrated League organization and League membership and League leadership is from the St. Paul, Minneapolis Urban area. There is a very minimum rural membership representation, and the weak Leagues are those, for the most part in rural areas. They are very aware of this when it comes to state legislative activity.

III. Many of the weaker Leagues are in small communities where it is really difficult to find a stimulating local Current Agenda - and this is one essential in building a strong League.

The following are League situations that might be included in our over-all planning, for re-organization experiments. These experiments if unsuccessful of course should be abandoned. But if we are able to demonstrate some techniques that will strengthen the whole League structure in Minnesota, develop a pattern that will attract rural women, and reorganize so that the Leagues chosen will be operating in a governmental area that will provide interesting governmental issues on which they might work (local C.A.) then our experiments would be helpful not only to Minnesota but also to other states with large rural and agricultural populations.

Here are several Leagues that the Minnesota Board suggest as possible areas for experiment.

- I. Steele County - Pop. 21,000
Owatonna - Pop. 10,000 is the county seat.
L.W.V. of Owatonna has 30 members.
Other incorporated areas of Co.
- | | |
|-----------|----------|
| Bixby | Pop. 100 |
| Hope | Pop. 105 |
| Medford | Pop. 409 |
| Meriden | Pop. 108 |
| Ellendale | Pop. 476 |

More than 9,000 in Steele Co. live in unincorporated areas.

- II. Wright County - Pop. 27,000
dairy and grain farming with vegetable canning.
County seat Buffalo - Pop. 1,914
LWV of Buffalo - 22 members
Other incorporated areas in Wright Co.
- | | |
|------------|-----------|
| Annandale | Pop. 899 |
| Clearwater | Pop. 224 |
| Cokato | Pop. 1403 |

Delano	Pop. 1386
Hanover	Pop. 228
Howard Lake	Pop. 931
Maple Lake	Pop. 780
Monticello	Pop. 1231
Montrose	Pop. 300
Rockford	Pop. 369
Saint Michael	Pop. 487
South Haven	Pop. 305
Waverly	Pop. 493

Over 15,000 in unincorporated area - really no community that could support a thriving League.

- III. McLeod County - Pop. 22,000 - typical farm county.
County seat Glencoe - Pop. 2801
Only League - L.W.V. of Hutchinson - Pop. 4960 - 37 members - a quite good League.
Other incorporated areas.
- | | |
|----------------|-----------|
| Browtown | Pop. 696 |
| Glencoe | Pop. 2801 |
| Hutchinson | Pop. 4690 |
| Lester Prairie | Pop. 663 |
| Plato | Pop. 263 |
| Silver Lake | Pop. 603 |
| Stewart | Pop. 695 |
| Winsted | Pop. 941 |

About 10,000 living in unincorporated areas.

- IV. Lyon Co. - Pop. 22,000
Rich corn and dairy farms.
County seat Marshall - Pop. 5923
Only League in County - L.W.V. of Tracy (Pop. 3020) with 24 members.
Other incorporated areas.
- | | |
|-------------------|-----------|
| Balaton | Pop. 723 |
| Cottonwood | Pop. 709 |
| Garvin | Pop. 264 |
| Florence | Pop. 137 |
| Ghent | Pop. 336 |
| Green Valley | Pop. 100 |
| Marshall Co. Seat | Pop. 5923 |
| Minnesota | Pop. 1274 |
| Russel | Pop. 508 |
| Taunton | Pop. 217 |
| Tracy | Pop. 3020 |

About 11,000 in unincorporated area.

- V. Waseca Co. - Pop 14,000
County seat Waseca
Leagues
L.W.V. of Waseca - 30 members
L.W.V. of New Richland - 17 members
Incorporated areas.
- | | |
|--------------|-----------|
| Waseca | Pop. 4927 |
| New Richland | Pop. 908 |
| Alma City | Pop. 166 |

Janesville Pop. 1287
Waldorf Pop. 266

Half pop. of Co. - 6500 in unincorporated area.

We thought of two possible patterns of reorganization.

I. Several could probably be strong county Leagues because there is much interest in county government. I feel confident that a unit pattern, setting up units wherever any concentrated population is found, could be established. I would feel that the monthly Board meeting (with Board representation of all groups if possible) and the briefing for Units could be held the same day - with proper planning for distribution of materials needed by Units at this same time.

Possibly Wright County, Lyon County, Waseca County would be good experiments. This could be done under present policy on "level of League organization."

II. The second suggestion would require special permission for an experiment - and this would be applicable to Steele Co., Owatonna. I would like to see an experiment with a city-county League. This would be the L.W.V. of Steele Co. ^{and} Owatonna. Here we also would try to extend units throughout the county, but continue League work in Owatonna. This would require, on the one board a city and a county government ch. This pattern was permissible when I first worked on national staff. In theory we say that members may join the city League, and apply what they learn on local government to their activity in their own community. Actually this does not happen. Women are more apt to join the League when there is an opportunity to work through group League action at the local level of government in which they are interested - in many cases county. The policy on county Leagues would make a county League inadvisable here, for Owatonna members would find much they would want to work on in a community of 10,000 pop. Our present policy does not permit members of a County League to work at a lower level of government. However this is a policy which I find very generally disregarded. In many cases our neat organization, which fits the convenience of the L.W.V. seems to me not to fit political reality.

June 30, 1955

Mrs. Errol Horner
Chaplin
Connecticut

Dear Mrs. Horner:

I am enclosing a letter we received from Mrs. Nicholas Duff, president of our Deephaven League, regarding problems of organization in the Minnetonka area.

Grace Wilson is on vacation now which means that letters get answered only half as quickly, and thus the slow reply.

We have put your name on the mailing list of "circular mail", but as yet nothing has been circularized. The state Board is working now on a state Outlook for Work which can be used with the National Board report. I'm afraid, though, that ours will not be so short as that. We are planning that this will be mailed the end of next week, and you will receive a copy.

We do not, as yet, have a secretary on the state Board but happily we do have a Finance Chairman. Unhappily Mrs. Popp has not yet sent us the minutes of the meeting which you conducted with the Board. I believe Mrs. Wilson has sent you the notes I took of the meeting with the State Organization Committee.

Soon after you left we received a crushing financial blow - a raise in rent of \$20 per month. The Board was unwilling to pay this additional amount if it was possible to avoid it, so other places have been investigated. Present plans are for a move to the University as part of what is called the State Organization Service. Barbara Stuhler is assistant director of this service which consists of office space, personnel and machines cooperatively used by many organizations. The University is now considering the Board's request to become a member.

I hope that you have a pleasant and restful vacation in Connecticut. I did see Dr. Hargraves last night and he looked very tanned and well. Mrs. Hargraves, I thought, did look tired. Dr. Hargraves said he was giving up his work with Isaak Walton League and such cutting down of his activities will make it much easier for her.

Once more - have a restful vacation. How lucky we are to have you in Minnesota immediately after.

Sincerely,

Mrs. E. H. Newstrom
Executive Secretary

cc: Mrs. Young

LEAGUE OF WOMEN VOTERS

OF THE UNITED STATES

1026 17TH STREET, N. W.



WASHINGTON 6, D. C.

MRS. JOHN G. LEE
President

June 20, 1955

Mrs. Harold Wilson
84 - S. 10th Street
Minneapolis, Minnesota

Dear Mrs. Wilson:

I am back in Washington and feeling very comfortable about the plans for "Shared Field Work" in Minnesota, Michigan and Indiana. The week in each state was most helpful. I was especially pleased with the planning for the week in Minnesota and the amount accomplished.

You asked me to send you a copy of the "Unit Report" form I suggested at one of the meetings. I do not find a copy here, but the idea was as follows:

1. A report was filled in at the end of every unit meeting and sent to the unit chairman on the board. The discussion leader and unit chairmen should cooperate in filling in the report.
2. The unit chairman (board) takes the report and cuts into sections, distributing each section to the board member concerned.
3. The report included -

A. An attendance record of members and non-members, with the address and telephone number of non-members.

This section went to the board membership chairman. Each non-member was followed up and encouraged to join the League. In this way it was possible to have a good record of member participation.

B. The second section listed the name of the discussion leader and resource chairman for discussion just concluded, and the names of discussion leader and resource chairman to attend the next briefing session.

This section went to the board members responsible for conducting the next briefing meeting.

C. The third section gave a summary of the discussion just completed - areas of agreement - a strong minority opinion - no agreements, etc.

This section went to the board resource chairman of the subject discussed, giving her a good idea of progress on her subject.

Mrs. Wilson

-2-

June 20, 1955

D. The fourth section gave the time and place of the next unit meeting and was given to the Bulletin Editor to be included in the calendar.

E. The fifth and last section was general comments on adequacy of briefing meetings, and materials made available, and recommendations the unit wished to make to the board.

This section was retained by the board unit chairman and was summarized for her report to the board and her committee.

This procedure really keeps the board in close touch with what is going on in their units.

Done?
done — If you have board minutes or reports on the workshops which we held in May I would be glad to have copies. Though I will be in Chaplin, Connecticut for July and August I want to keep in as close touch as possible with progress in Minnesota.

Have you a state finance chairman? Who succeeded the secretary who had to resign? I've been watching mails closely for news.

Sincerely,

Rae R. Horner

Mrs. Errol O. Horner
Organization Field Secretary

EOH:clm

ORGANIZATION COMMITTEE ASSIGNMENTS FOR 1955-56

Beirne	Fergus Falls
Butts	Moorhead
Russell	St. Cloud
Dickens	Austin, Guston
Engstrom	New Richland, New Ulm, Wascona, N. St. Paul
Guthrie	Willmar
Hiller	Willmar
MacDonald	Golden Valley, Falcon Heights, New Ulm.
Popp	Buffalo
Rollwagen	New Richland, New Ulm, N. St. Paul, Wascona
Sosenski	Brainerd and Alexandria with Horner
Simsen	Moorhead
Williams	New Prague

STATE BOARD ASSIGNMENTS 1955-56

Anderson	Hopkins, Afton-Lakeland
Chealey	Roseville
Duncan	Columbia Heights, Edina, S. St. Paul
Grindley	
Grosvan	Wayzata, Red Wing.
Hill	Mound
Rumphies	Bloomington, Excelsior,
Klein, Agatha	Circle Pines
Klein, Glen	Battle Lake, Park Rapids
Salisbury	Edina,
Schroeder	Hutchinson, Olivia
Wallinder	Dodgeville
Young	Mahomet, Mendota, Duluth, Cass Lake, Rochester.

Sept 17

SCHEDULE OF VISITS TO LEBAL LEAGUES 1955-56

LEAGUE

VISITOR

1. Afton-Lakeland	Andersen
2. Alexandria	Horner Sazanski
3. Anoka	
4. Arden Hills	Dushane
5. Austin	Glen Klein
6. Battle Lake	Mrs. Young
7. Benidji	
8. Birchwood	Rumphries
9. Bloomington	Horner-Sazanski
10. Brainerd	Popp
11. Buffalo	Mrs. Young
12. Cass Lake	Agatha Klein
13. Circle Pines	Mrs. Duncan
14. Columbia Heights	Wallinder
15. Deephaven	Hibbing pres.
16. Duluth	Board Institue with ^{DUNCAN} Horner and Salisbury
17. Edina	Rumphries
18. Excelsior	McDonald
19. Falcon Heights	Horner with Deirne and Williams
20. Fergus Falls	McDonald
21. Golden Valley	
22. Granite Falls	
23. Hibbing	Duluth pres.
24. Hopkins	Andersen
25. Hutchinson	Schroeder
26. Jackson	
27. Kasson	
28. Mahtomedi	Mrs. Young
29. Minneapolis	
30. Moorhead	Horner with Butts and Simonsen
31. Mound	Hill
32. New Prague	Williams
33. New Richland	Rollwagen and Engstrom
34. New Ulm	McDonald with Rollwagen and Engstrom
35. North St. Paul	Horner with Rollwagen and Engstrom
36. Olivia	Edwina Schroeder
37. Owatonna	Dushane
38. Park Rapids	Glen Klein
39. Red Wing	Grossman
40. Richfield	
41. Rochester	
42. Roseville	Ghesley
43. St. Cloud	Buzzell
44. St. Louis Park	
45. St. Paul	
46. South St. Paul	Mrs. Duncan
47. Tracy	
48. Waseca	Rollwagen and Engstrom
49. Wayzata	Grossman
50. Wells	Horner
51. White Bear Lake	
52. White Bear Township	
53. Worthington	

WILLMAR

Horner Miller and Guthrie

Did Mrs. Y. receive copy? no.

LEAGUE OF WOMEN VOTERS

OF THE UNITED STATES

1026 17TH STREET, N. W.



WASHINGTON 6, D. C.

MRS. JOHN G. LEE
President

June 24, 1955

Mrs. Basil Young
President, League of Women Voters
of Minnesota
84 South 10th Street, Room 406
Minneapolis, Minnesota

Dear Mrs. Young:

I have been watching the incoming mail for possible reports, board minutes or any other material that might have come into the national office since I left Minneapolis. I am sure you are so busy "doing things" that you haven't had time to talk about what you are doing.

Since bulletins, board minutes etc., circulate around the national office I wonder if I could be on a direct mailing list from the Minnesota League office. It would help me in keeping a complete file, also enable me to get information more quickly than through regular office channels.

As I have reviewed the activities of the week in Minneapolis I have felt very comfortable about our tentative plans for our "Shared Field Work" in Minnesota. The planning for our week in May was excellent and I am still agog over the excellent attendance at the local presidents conference (on a very rainy day) and also at the organization training meeting. It surely indicated real interest on the part of League leaders in Minnesota.

I will be anxious to learn how the state organization committee shapes up - how many non-board members agreed to serve, and how the organization responsibilities have been delegated. The Progress Conferences are to be conducted for state boards only, with the board responsible for the "fan out" to local Leagues. We may want to make plans for some of the "fan out" service to the local Leagues during my second Minnesota visit, after your regional conference now planned for October 4 and 5 in Minneapolis.

Since I will miss the September National Board Meeting and the initial pilot conference I am planning to attend the conference in Indianapolis, scheduled during my first fall visit to Indiana. Though all conferences will differ a little, with each state raising problems of particular importance to them, I will be able to have a general background which will help in all three states.

I am planning to leave for my vacation on July 1st and can be reached at Chaplin, Connecticut during July and August. I do want to keep in very close touch with all that you are doing, so I will appreciate,

Mrs. Young

June 24, '55

Page 2

even on vacation, having mail and League material from Minnesota forwarded to me there.

I enjoyed my week with you so much and am keenly anticipating my two months with you this League year.

With best wishes,

Pae R. Horner

Mrs. Errol O. Horner
Organization Field Secretary

EOH:clm

716
June 20, 1955

TO: Mrs. Errol Horner
FROM: Mrs. C.H. Anderson
RE: Proposed plans for shared staff work in September

From our conferences in May, three phases of organization emerged; they were:

1. To start one new league
2. To work to strengthen potentially strong leagues
3. To organize—as an experiment, and if approved by the National Board—a city-county league in a carefully selected agricultural county.

As a result of conferences and full discussion by the Minnesota State Board at its meeting of June 16, these tentative plans were set up:

1. For our new league, we have chosen the city of Willmar—population 9000—county of Kandiyohi—population 23300—about 150 miles west and north of Twin Cities—for these reasons:
 - a. good agricultural community
 - b. no other league in county
 - c. good from state legislative standpoint
 - d. is one of the larger towns not having a league
 - e. is in a new direction, away from the center of population, is a start on what we hope will be a north and westward expansion of the league
 - f. location is accessible enough both for pre-organization and steady servicing needed by a provisional league
 - g. if city-county experiment is allowed, and is a success, this league would be an ideal location for another league in that pattern
2. Weak leagues which would seem to have the greatest potential if strengthened are:
 - a. Austin—a league of 141 members in a city of 23000—a town rich in every sense of the word—a league which has not made its proper and effective place in the life of the city, and which has been growing more lax; a new president offers some hope of improvement, and is eager for the stimulus we think a visit from you would offer
 - b. Fergus Falls—31 members in a city of 12000—another instance of a league which has not been representative of its community nor has it been effective there—also desires help
 - c. Moorhead just recognized as provisional by the Minnesota State Board after almost a year in the organizing stages—their potential in a college city of 19000 appears to be great—this trip could be easily combined geographically with Fergus Falls—
 - d. other weak leagues which might be included are Wells, Columbia Heights, North St. Paul and White Bear Lake. The last three have good populations, but very small memberships no matter what membership techniques have been used; Wells is a special case of a small league's struggle to come up to minimum standards.
3. As we discussed the possible city-county experiment, these criteria for choosing the county seemed to be important:
 - a. it shall be an agricultural county
 - b. there shall be only one league in the county now, and it shall be small
 - c. that one league shall be located in the county seat

If these criteria are valid, we have two choices to offer. They are:

1. Steele County--population 23000--60 miles south of Twin Cities--county seat is Watonwan, population 10,000, has league of 30 members
2. Wright County--population 27000--50 miles west of Minneapolis--county seat is Buffalo where we have weak league of 22 members; usual dairy and grain farming with vegetable cannery also.

*2. Olmsted
Remond Co*

If the town having a league already need not be the county seat, but is the only league in the county, we have two other suggestions:

1. McLeod County--population 22000--typical farm county--county seat at Glencoe (no league) we have good, but small league in Hutchinson.
2. Lyon County--22000 population--rich corn and dairy farms--150 miles southwest of Mpls.--county seat is Marshall--we have small and weak league in Tracy (24 members in town of 3000).

We have one other suggestion which does not fit into either of the above patterns but which would make a fine location for an innovation of this kind.

1. Waseca County--population 14000-- 70 miles south of Mpls. county seat Waseca where we have league of 30 members. the obstacle here is the existence of another very weak league in the county, New Richland, 17 members in town of 900.

These are our first thought and will need further study. Do you have any suggestions on the basis of these ideas ?

Grace: Luella has the first copy of this letter so if there are no corrections or additions she will send it on to Mrs. Horner; I will be gone till June 30--no address, no telephone no radio no league., I shall probably be bored to death.

D.A.

SUGGESTED CALENDAR FOR MRS. HORNER

File

June 155

Top of square, May 37 suggestion

Bottom of square, BG suggestions

BG other #2 possibilities

Brainerd, New Ulm, Owatonna, Winton.

BG question about #3, better to pick

present weak L, and expand to county, like Buffalo, Hutchinson

or pick new place like Willmar or Fairmount

9/12 Office

9/19 Austin (2)

9/26 1 Other League

- Col 11th - No 84.8 - W B L -

Wells

9/13 Workshop in Mpls.

9/20 Austin (2)

AM - Program, Local, St.
National

PM - Membership

Workshop

Fergus

9/27 Workshop in Mpls.

AM - Public Relations

PM - Finance

Finance necessary?
Fergus

9/14 Owatonna

9/21 City-county (3) experiment

9/28 Fergus (2)

Owatonna - large
Worcester - small
Buffalo - poor people
Lyon (7000) - distance
Hutchinson
Marshall -
OR
Willmar, Fairmount, Jackson
Galedonia, Fergus

noorbed

9/15 ¹⁾ Faribault (1)

Willmar
3) Virginia

9/22 City County (3) experi.

9/29 Fergus (2)

Virginia & Cloquet
Farib. 1, A. Lea, 2, Willm. 3
Robbinnedale, #. St. P. extra

Horner in Virginia, Cloquet

9/16 Faribault (1)

9/23 1 other League

9/30 Office

W. Allen?
W. Lou?

Horner in Virginia, Cloquet

St. Louis in Austin Sept 7

MEMO as result of conference between Mrs. Horner, Young, Duncan, Wilson, Newstrom
RE: Shared Staff Time in Minnesota
DATE: May 27, 1955

File

(Horner help)

Suggestion is that we do 3 jobs in fall, aside from workshops and demonstrations:

1. Start one new League, cold, in new community.
Should this be Faribault? Should be carefully considered. Someone should study all possibilities, reading newspapers, asking Municipal League, and any other sources of information, to get best possible place to expand. Maybe Winona should be considered. During summer someone should get all information possible, so that in fall Mrs. Horner, plus either DA or BG and 1 organization person besides can go into the community and start making community analysis, and search for leaders.
2. Work to strengthen present potentially strong League.
Fergus Falls? Seems to be one most in need, although Austin is close second. Preliminary work in summer? No mention made today, but weren't they promised some such help during summer?
3. Experiment in starting new type League, using a present League in agricultural community, and extending its League boundaries to include county. Care must be taken to select right League. (Community in agricultural area, in county where it is county seat, where there are no other towns in county big enough to support League).

Suggested Calendar for September:

9/12 Office	9/19 Austin	9/26 1 other League
9/19 Program, incl.	9/20 Austin	9/27 & Public Relations
Natl. St. Local	9/21 & City-	9/28 Workshop in A.M.
in A.M. and	9/22 County	Finance Workshop
Membership	new type	in P.M.
in P.M. Work-	League*	9/28 Fergus Falls
shops	9/23 1 other	9/29 Fergus Falls
9/14 Owatonna, demon-	League.	9/30 Office
stration	*This must	
9/15 Faribault	wait on a	
9/16 Faribault	green light	
	from national	

One of the suggested changes, you note, that there are 2 workshops instead of 3, and that each workshop has two parts. Mrs. H. felt that a group might come in from a League, more possibly than just 1 chairman, and that half a day on a subject was enough. So, we arranged it this way, leaving the middle week for her to be out state.

Mrs. Young felt these plans should be worked out in more detail, by DA and BG and perhaps few others from Org. Com. and presented for board approval to June 16 Board meeting.

C From B. Grindlay
O

File
June 9, 1955

PY Dear Ethyl,

Thanks for your note of 4th which I am ashamed to answer thus:

Sat. now. I seem to have a knack for planning my private life with the maximum amount of conflict with MLWV and this trend starting with Horner week continues well on thru June 16. I simply can't be at Board let alone a preliminary meeting at 9 on night before for we are just between time here and family doing the parks (Yellowstone, Glacier, etc.), and I can't incorporate even half a day of Minneapolis without a private place. However, I have been thinking each day (as I got yet another letter from Grace) about the plans and hope writing them to you, Grace and Dorothy as the ideas occur will be an inadequate substitute for my presence.

First suggestions for 3 jobs for fall Horner seem sound. 1. The new League, cold, in new community. I can't guess what info. municipal League can supply, but certainly from this list of over 10,000 (or even 5,000) it will be narrowed down with only that to go by I would put the choice this way: 1. Faribault, 2. Albert Lea, 3. Willmar. I would include Robbinsdale or W. St. Paul if either were in addition not instead of.

I feel the climate in Winona does not justify the effort despite large population, tho Mrs. Horner might find going better. Betsy Marshall and I made little progress after total of 6 almost all day visits. (4 me, 2 Betsy). Ideally Albert Lea would logically be serviced by Austin after its strengthening the perhaps nearness is psychologically unwise. I dunno if the 2 towns have any competitive spirit. I would include Virginia or Cloquet if Hibbing or Duluth could supply 2 organization committee members and if that were the case, I think Mrs. Horner should spend last two days of September there and go to Michigan, saving dollars for both states. ~~W~~ (Has Mrs. Roemer answered or has Mrs. Neumeier found someone? What about Mrs. Gilmore, Hibbing, at convention, tall, thin face, glasses?)

2. Fergus or Austin — seems the most logical #1 choice and I don't see how we can eliminate either. I have just sent letters to Grace for both presidents and I am sure we are committed to both for early fall and if possible some summer help. But that can be an assignment for 2 committee members and we should have 10 more gals left — like the 10 little Indians, and I hope by September we still have 12 on Grace's list of June 8th page 2 Who Is Weak. I would like all but the following to have specific help not necessarily Horner there but ~~the following~~ more than 1 routine organization visit — could we say 3 visits, Battle Lake, Kasson (unless its #3 county stuff) New Richland, Tracy, because if they die OK, if not mebbe we'll get to them next year.

3. ~~Again~~ some research will throw light which would alter the choice, without it.
- 1) Willmar, pop. in city and county greater.
 - 2) Fairmount
 - 3) Wabasha — from slight knowledge of the area I would not pick W., river towns have a living in past atmosphere,
 - 4) Caledonia — Sen. Whoosis too tough on us —
 - 5) Jackson — far away and local League improving or is latter a reason to do it?

The suggested calendar for September looks OK, and the 2 days for Faribault could be for whatever we choose for #1. The only thing would be if she went north, then 28 and 29 Fergus could be 27-28 Fergus, and 29-30 Hibbing or Duluth and push up workshop to 26 instead of 1 other. I thought national was having finance and we could skip that, but if its a regional thing perhaps now the same.

I ~~note~~ your May 27 meeting says in ^{summer} Jan. Horner and DA and BG and 1 Org. Com. member go in community and start making analysis. Why not choose these also on the basis of geographic nearness and if we start 2 new Leagues one #1 and a #2 (new type) League — let BG take one and DA the other and perhaps they could be accessible for that preliminary work and those monthly winter Board meetings. By accessible, not over 50 miles away.

I don't know what more we can plan now except I could take someone from Rochester for my new League, and Dorothy from cities for hers after they got provisional, that other person could carry on from there.

I have no travel plans from July 15 till Thanksgiving, so I will not fail you again. We go down here to my family's summer home every year, and do to this western trip and a daughter who needs some work in math summer school, we had to squeeze in annual stay at this time, which weather wise is lousy. But we love to be here. I have only missed 3 summers in my 37 years and was even baptized in Nashotah church.

I'll send forwarding address to Grace for/^{early}July. Best, Betty.

C P.S. Again this coming year, it would be well to have all State Board members make a visit to a local League. After we make assignments to the organization committee for those special Leagues needing their attention, we can parcel out what's left to Board members. When discussing organization at June 16th meeting, I'd appreciate your mentioning that in Sept. or October we will expect each of them to visit a League which we will give them, and try to have it both geographically handy and one which might profit by their particular portfolio. This would apply especially to those who didn't attend Horner organization committee meeting.

O I think the 1st week in August would be best from our Organization Com. work standpoint, for Board Meeting if we haven't enough information now to know which towns are best for #1 and #3/

P

Y

File Copy
orig. held for Horner

Memo to Mrs. Young, ~~Duncan~~, Anderson, Grindlay

June 8, 1955

From G. Wilson

Enclosed is a sheet packed full of information that may be helpful in making our plans.

Mrs. Horner suggested 3 jobs for fall:

1. Start 1 new League, cold in a community. So I listed all towns over 10,000 and over 5000, with no Leagues as yet in our state. If (L) appears by name, we do have another League in that Legislative district, otherwise not.

The population is to right ~~off~~ the name, the number of miles from twin cities is to the left of name, or has mi. after the number. Sub means suburban.

2. Work to strengthen potentially strong, but presently weak League. So I listed them under "Who is weak?" Maybe your list might differ. I also listed population, present membership, and before the name, the number of miles from twin cities.

Then to the right, I noted if the League was a county seat, and the pop. of the county, in case we try our new experiment with present League.

3. Experiment starting new type - village or city and county League combined.

So I listed Towns that were county seats, and were in counties where no town was considered big enough for a League. There are exceptions, I see, on the list - Alexandria, Willmar, Fairmont, perhaps others, unless we raise the population figure up from 5000.

The town population is listed below the town, the CS means County Seat in such and such a county, the county population next, and the last number means no. of miles from twin cities.

There are other things that should be considered, I am sure, in making our choice. From our files, the ~~Leagues~~ towns in which there has been some sign of interest for a League are:

Detroit Lakes - D. Hiller says there is interest (her home town)
Morris - Alexandria girls had information from newspaper editor, interest
Robbinsdale - individuals in file, some G. Valley members, some phone calls
Faribault - 1 former Rochetser girl there, Rosanna and Weiman spent 14 days, no rpt.
W. St. Paul - 1 unit slightly interested, considered it this year, that they'd wait
Albert Lea - 1 contact, 1954
Fridley - (3796 pop.) Anoka county, 2 good names
Brooklyn Center - 4200 pop. - 1 good name
Crystal - 2 prospects

I expect it would be helpful to ask Municipal League if they have any advice on which towns would be most receptive. Also, the Public Library would have clippings on these towns.

B. Grindlay is out of town, but would you have time Dorothy to do this? Or shall we go together? Or do you want me to do it? What other sources of information are there? Coops? School people? Wonder if it will take quite a bit of time, can we get it done before June 16th?

C
O
P
Y

PLANS FOR MRS. HORNER'S WORK WITH LEAGUES

2nd Reorganize willing, weak League. (Distance from twin cities - __mi.)

	Who is weak?	Over 5000,*	Willing?	County Seats? & no large towns	
100	Austin	23,000*	141	yes	3?
170	Battle Lake	714	15		3?
70	Brainerd	12,637*	40	yes	
40	Buffalo	1,914	22		
200	Cass Lake	1,700	16		
Sub	C. Pines	2,000	19		
Sub	C. Heights	8,175*	29		
Sub	Excelsior	4,900*?	51		
180	F. Falls	12,917*	31		
80	Kasson	1,353	16		
230	Moorhead	19,500*	28		
35	N. Prague	1,915	15		
80	N. Richland	908	17		
80	N. Ulm	9,348*	21		
Sub	N. St. Paul	5,000*	28		
100	Olivia	2,012	28		
80	Owatonna	10,191*	30		
170	P. Rapids	3,027	12		
140	Tracy	3,020	24		
100	Wells	2,475	25	yes	
Sub.	W.B. Lake	3,646	20		
160	Worthington	8,200*	28		

in towns with Leagues now

Seat in Wright County, 27,000

Mantorville, 12,000 pop. Dodge County

CSeat, 25,000 pop. Brown County

CSeat, 23,000, Renville County

CSeat, 21,000, Steele County

CSeat, 11,000 pop. Hubbard County

CSeat, 22,000 pop. Nobles County

3.

CITY COUNTY LEAGUE IDEAS *****

(where we have no League

70mi. Wabasha, (2469), CS in Wabasha Co., 16,000

70mi. Waseca (4927), CS in W. Co., 14,000

(has a League

OTHER
POSSIBILITIES

3.

Alexandria, CS in Douglas Co., 21,000 130mi.

(8000)

Caledonia, CS in Houston Co., 14,000 130mi.

(2243)

Jackson, CS in Jackson Co., 16,306 130mi.

(2313)

Willmar, CS in Kandiyohi Co., 23,644 100mi.

(9410)

Marshall, CS in Lyon Co., 22,253 130mi.

(5923)

Fairmont, CS in Martin Co., 25,000 110mi.

(8193)

Litchfield, CS in Meeker Co., 25,000 70mi.

(4608)

Little Falls, CS in Morrison Co., 25,000 100mi.

(6700)

Pipestone, CS in Pipestone Co., 14,000 180mi.

(5269)

Glenwood, CS in Pope Co., 12,862 120mi.

(2666)

Redwood Falls, CS in Redwood County, 22,000 100mi.

(3813)

Sh. kopee, CS in Scott Co., pop. 16,000 Sub

(3185)

Gaylord, CS in Sibley Co., pop. 15,000 100mi.

(1229)

Morris, CS in Stevens Co., pop. 11,000 150mi.

(3811)

Benson, CS in Swift Co., pop. 15,000 140mi.

(3398)

1.

Towns over 10,000 with no Leagues yet...

Albert Lea	13000	100mi.
Faribault	16000	50mi.
Mankato	18000	70mi.
Robbinsdale	12000	Sub
Virginia	12000	180mi.
Willmar	9000	100mi.
Winona	25000	100mi.

Towns over 5,000 with no Leagues as yet...

140 Cloquet, 7600	Hastings 6000	20
260 Crockston 7400	Int. Falls 6000	270
Sub Crystal 5700	Litchfield 4600	80
200 Detroit Lks 5700	Little Falls 6700	100
250 E. Gr. Forks 5000	Marshall 5900	140
220 Ely 5400	Montevideo 5400	140
170 Eveleth 5300	N. field 7400	40
220 Fairmont 8000	N. Mankato 4800	70
260 Gr. Rapids 6000	Pipestone 5200	180
	St. Peter 7700	50
	Stillwater 7600	20
	Thief R.F. 6900	270
	W. St. Paul 7900	Sub

State Organization Committee Meetings
May 25, 1955

File Copy

29-

Present: Watson, Williams, Schroeder, Duncan, Popp, Rollwagen, Buzzell, Young, Hiller, Anderson, Newstrom, Guthrie, Beirne, Wilson, Horner, Engstrom, Buttz, Simonson, McDonald, Humphries, Sheppers, DuShane, Hill, Hoesly, Robertson, Grossman, Szanski.

Mrs. Anderson opened the meeting introducing Mrs. Errol Horner who took over the meeting.

Mrs. Horner first discussed the state Board's responsibility for the organization and growth of local Leagues and how the state Organization Committee functioned for the Board in this responsibility.

The state Organization Committee must build up good relationship between the local and state Boards, help the local Boards to analyze their problems

KINDS OF ORGANIZATION
SERVICE

First responsibility is to existing Leagues. Next is toward development of new Leagues - such development based on population, political effectiveness,

desire for a League.

The state Board has agreed on this statement - that there will be no attempt to start a League in a community with a population of less than 5,000.

We discussed Minnesota's situation: 29 Leagues of a membership under 40, more than any other state in the union.

SMALL LEAGUES

Some discussion was had on methods of developing larger Leagues in Minnesota under the present pattern of organization through bringing in rural members of the area. Rochester cited their work with women of the Farm Bureau and Alexandria cited their success with non-city members. There was also discussion of a method of developing a League outside the present pattern of organization as an experiment. Some way to organize rural-urban organizations was necessary to avoid a further cleavage in an already divided community. We would not want to start a League which did not have a balanced membership.

RECOGNITION STANDARDS

Board.

Adopted by the membership at national convention in 1946 - these are not rules made by the national

WHAT AN ORGANIZATION MEMBER
NEEDS TO DO HER JOB

activities in other Leagues, Publication list.

Information on that League: by-laws, how they measure up to recognition standards, recent correspondence and minutes. Local League Handbook, some ideas of

FIELD VISIT TO AN EXISTING
LEAGUE

The most important thing is to sit down with the Board. Remember to temper your suggestions according to the League, "Don't pitch the whole load".

WHAT TO TALK ABOUT WITH
AN EXISTING LEAGUE

I. MEMBERSHIP will always be brought up. Use How to Get and Keep New Members.

a. Discuss with the League whether they have a representative cross-section of their community. Encourage them to do a Community Analysis (see Local League Handbook) to ^{know} where they are not reaching members.

b. Discuss Membership orientation. Tell them the new method of orienting: that of getting together a group of new members for an informal coffee party. Point out that this will make the member feel a part of the bigger organization not just a part of her unit. Other orientation may be done during the year when it can be meaningfully applied.

Discuss

c. /Placing the member: the necessity of getting someone to take them to the unit meetings, the need for a careful evaluation of when the member is ready to be busy.

II. PROGRAM. Discuss the program as a tool in carrying out the League purpose, emphasize that the program alone is not the League's purpose.

Help the Board to set up a tentative calendar for program work during the year. Important to keep the calendar flexible.

Local Program item should have come from the local survey. Take the Board through programmaking process from survey to item: survey, suggestions, annual meeting, collecting facts, dissemination information to members and community, taking a position, action. Discuss criteria of a local Agenda item.

Stress the importance of going to convention to be part of the program-making process.

Discuss whether once-a-month meetings are sufficient to do the job. See whether they are interested in the pattern of two unit meetings one month, one unit and one general membership meeting the next month

a. Publications: use and distribution. Use state and national publication lists. (Bring back to state Board the local League's reaction to these publications.).

Discuss with them the possibility of using publications for more than the purpose of study. Careful thought and planning can make publications useful in building membership and contributor lists.

Discuss use of national and state Voters in discussion meetings.

Discuss the distribution of publications to the community. Do they use the library, schools, service clubs? Stress importance of coordination on use of publications so that they are useful in many ways.

III. PUBLIC RELATIONS. Do they have a Public Relations Committee or are they still thinking in terms of publicity. Set up a Has the Public Relations Chairman thought of the idea of a file on other organizations and their programs or program needs. Have they thought of a speakers' bureau?

IV. UNITS (Tool: Unit Organization and 3 others on Unit Meetings). Remember the size of Leagues which you are helping - determine when they are ready for unit organization. Encourage them to use discussion, rather than "presenting the paper", even though they are not ready for units.

a. Agreement on League Program

Discuss here the importance of the general membership meetings for the purpose of getting "cross-thinking or cross-fertilization" of units. Discuss difficulty of adding up unit thinking (2 for and 3 against) to reach an answer and the necessity of this cross-fertilization for purposes of reaching a League-wide decision. Getting League "agreement" will be a problem you will meet in most Leagues.

(Realize the importance of the social side of unit meetings - some groups have to have coffee and cake or no one comes. There is no rule for such things and we must recognize the need for social activity of our members.)

Stress the importance of the state and national Boards knowing what League agreement there is.

You will undoubtedly be asked about how you find out League agreement. Some tips: Agreement is reached after discussion and exchange of opinions. If you have a vote, which is not always necessary to know agreement, you need not be worried about having only part of your membership participating. Compare this to government, where consent is given by only about 50% of people. Discourage polling, that is having the members polled without the benefit of discussion or exchange of opinions.

Discuss idea of a Unit Report Form:

- I. Attendance (name, phone, address of guests)
- II. Discussion Leader of this meeting
Resource Person " " "
Resource Person for next meeting.
- III. Summary of discussion. Including agreements of disagreements.
- IV. Time & place of next unit meeting
- V. General comments for the Board

This Form can be set up in such a way that it can be cut apart and given to the following chairmen: I-Membership; II-III - Resource; IV - Bulletin; V - Unit Organization.

b. Time for Action Helps. Show them that Action goes beyond just writing a letter signed by the president for the local papers. Encourage them to see how many members of the Board can help 1) membership chairman by arousing membership action 2) Public Relations Chairman by getting an editorial in the paper 3) Resource Chairman and others by reaching beyond membership.

Help them to start thinking of action when the program is adopted.

V. VOTERS SERVICE. Here the local League will probably need little help. You can help by seeing that V.S. is not just a frantic effort immediately before election. Encourage them to think of V.S. as a year-round job.

You might make the distinction between voters service and program action and the need for separating the two. Voters Service is an information giving service; program builds public opinion for a League position.

VI. FINANCE. Have to do the other things before you can go a good finance job. Start with the budget and show them how to make a good budget. You will have to point out the many things they can do if they have more money.

Membership contributions should not be pressured.

Encourage them to think of finance as a year-round job of building contribution lists and cultivating contributors.

VII. NATIONAL AND STATE VOTER. Try to stimulate their interest in giving this more use.

VIII. NOMINATING COMMITTEE. Have them read the publication on this. Explain rule of nonpartisanship.

IX. BY-LAWS. Check these before you go. First three articles must conform. Use Explanation of Local League By-laws in pointing out the good things about the model by-laws.

X. RECOGNITION STANDARDS. Remind them that these standards are minimum and tell how they are obtained.

XI. Remember that you cannot do all this ⁱⁿ one visit. Your emphasis will go in different directions depending on the League.

At the end of the meeting you should be able to make some recommendations as to what they might do.

We should all know what the policies are so that we all say the same things. If you don't know, don't hesitate to say so and tell them to write the state Board.

ORGANIZING NEW LEAGUES

See publication.

League of Women Voters of Minnesota
84 South Tenth St., Room 406
Minneapolis 3, Minnesota

May 2, 1955

Memo: To State Board and Mrs. Horner
From: Mrs. John Grindlay and Mrs. O. H. Anderson
Re: Mrs. Horner's May visit to Minnesota

Monday, May 23

Mrs. Horner arrives at _____, and meets with _____.
(Mrs. Young, Wallinder, Duncan, and Anderson?)

They will plan:

- 1) General plan for September, 2) Specific plan for: a) State Board Workshop, b) Organization Committee Workshop, c) Local League Presidents Workshop, and d) Office procedure consultation (this can be started today, continued Fri.)

Tuesday, May 24

State Board Workshop - Knotty Pine Room, Sheridan Hotel (Lunch in restaurant).

Time: 10 to 3

Agenda: May include Calendar for League year, Deadlines for material to go out, Type of material to go out, Committees under Board Members, Line of authority (who checks with whom, etc.), Workshops in September, and general training for Board members.

Wednesday, May 25

Organization Committee Workshop - Minneapolis League Office

Time: 10 to 3

Agenda: May include Plan and Schedule of Workshops in September, Training for Organization work, Distribution of materials needed, Plan for servicing present Leagues and starting new Leagues, How organization work should be handled in office.

Thursday, May 26

Local League Presidents Workshop - YWCA, 12th Nicollet, Room 509

Time: 9 to 12 for Leagues of 40 or over

1 to 4 for Leagues of 40 or under

Lunch in cafeteria, if you wish.

Agenda: May include Source of League authority, How to organize board, Use of committees under board members, How to train board and committees, Line of authority (who checks whom?), Calendar for League year, Discussion of specific areas of League work, problems, how to solve, ideas, etc., Reports to State office and Organization Committee.

Friday, May 27

Office Consultation - State Office - Time for reports and evaluation

Time: 10 to 3

Agenda: May include continuation of Monday's discussion on Office Procedures, (how can office function without Luella, in other words), How can volunteers help, How can new staff persons function best, How can resident vice-president best serve the State Board and direct the office, etc.

SEPTEMBER SCHEDULE

(tentative, subject to discussion and probable change)

9/5-Labor Day	9/12-Office	9/19-Office	9/26-Austin or Fergus?
9/6-Membership Conf.	9/13-Loc. Agenda Conf.	9/20-Public R. Conf.	9/27-Finance Conf.
9/7-Visit a League	9/14-Visit League	9/21-Visit a League	9/28-Visit a League
9/8-Faribault	9/15-Fergus Falls	9/22-Faribault	9/29-Faribault
9/9 Faribault	9/16-Fergus Falls	9/23-Faribault	9/30-Office

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9/8-Faribault	9/15-Fergus Falls	9/22-Faribault	9/29-Faribault
9/9-Faribault	9/16-Fergus Falls	9/23-Faribault	9/30-Office

Michigan

League of Women Voters of Minnesota
84 South Tenth St., Room 406
Minneapolis 3, Minnesota

ANNUAL MEETING INFORMATION OF LOCAL LEAGUES
May 23, 1955

LWV.	Ann. Min.	By-law	Mtg.	Rcd.	Revis.	Budget	President	Local Current Agenda
A. Lakeland	3/9	Y	3/54			\$340.	*J. Kerr	KY County
* Alexandria	5/21		5/55			\$520.	*S. Buttz	Study, stimulate interest c. chart.
* Anoka	4/19	Y	4/56			\$345.	*Wm. Fletcher	Study A. budget, encourage industry
Arden Hills	4/19	Y					*E. Isaksen	Sanitation needs A.H., KY County
Austin	5/26						R. Jacobson	KY Town
Battle Lk.							R. Stabnow	
Bemidji	4/28		4/55			\$402.	R. Powell	KY Town
* Birchwood	4/27	Y	4/55			\$175.	G. Oestreich	Stimulate interest thru KYT
Bloomington	4/13	Y	4/25			\$1085.	*S. Moberg	Forms govt. Master Plan, KY County
Brainerd	3/30					\$430.	H.K. Erickson	Fire Prevention
Buffalo							F. Renner	KY Town
Cass Lake	4/12						*C.R. Swenson	
Circle Pns.	4/27						J. Flowers	Financial structure CP
Col. Hts.						\$155.	E. Nelson	
Deephaven	5/2	Y	5/55			\$493.	*N. Duff	Study, act D. govt., KY County
Duluth	4/1	Y	4/55			\$3575.	*G. von Glahn	Charter Com. Plan, KY County
Edina							H. Burton	
* Excelsior	4/28	Y				\$445.	*M. Schanfield	Study Exc. vill., twp, school - KYC.
Falcon Hts.	4/20	Y	4/55			\$299.	*P. Stocker	Study sewerage
F. Falls	5/18					\$285.	J. Townley Jr.	
* G. Valley	4/26	Y	4/55			\$550.	J. Cranston	Schools (HS), KY County
* Granite F.	4/25					\$214.	*R. Carlson	Study Indian Problem
Hibbing	4/27		4/55			\$822.	*J. Neumaier	
Hopkins	3/31	Y	3/55			\$640.	*J. Cummings	Recreation, Zoning, KY County
* Hutchinson	3/31	Y	3/55			\$200.	*G.I. Brende	Study local tax structure
Jackson			4/55				*D. Doll	
* Kasson							G.V. Chapin	
Mahtomedi	3/24	Y	4/55			\$450.	*O.I. Sohlberg	Extend Village limits, Study Plan A
Minneapolis	5/25		5/55			\$15600.	*F. King	
Moorhead							*A. Arett	KY Town Survey
Mound	4/28	N	4/55			\$345.	*T. Jones	Fiscal policies, School Dist.
* New Prague							R. Hendricks	
New Rich'd.	4/						*K. Brynildson	Beautify village
New Ulm							J.C. Kellet	
No. St. Paul	4/25		4/55			\$248.	*L. Johnson	Registration
Olivia							J. Davison	
Owatonna	4/25		4/55				*B. McCarthy	Study financial struct. of Owaton.
Park Rapids							F. Dinyer	
Red Wing	3/16	Y	3/55			\$645.	F.R. Bunn	Study, evaluate RW city charter
* Richfield	4/13		4/55			\$1125.	O.J. Janski	Best form govt., financial strl, KYC
* Rochester	4/28	Y	4/55				*J. Silliman	
* Roseville	4/20	Y	4/55			\$835.	L. Hocraffer	Master plan, study c.mgr. govt.
* St. Cloud	4/27	Y	10/54				*R. Nordling	
* St. Louis Pk.	4/25	Y	4/55			\$1610.	*J.P. Northcott	Study, make recom. efficiency SLP.
* St. Paul	5/3		5/55			\$7900.	*D. Moore	KYC., Cf. study city govts.
South St. P.	4/30						G. Crim	City Charter, Home Rule
Tracy							T. Hicks	
Waseca							*G.E. Fastle	
* Wayzata	4/27					\$480.	*R. Thornton	KYC., New city hall
* Wells						\$215.	*C. Moritz	
White B. Lk.	4/11	Y	4/54				*T.J. Hermann	Zoning ordinance
* White B. Twp.	4/20	Y	4/55			\$569.	*F. Frost	
Worthington	3/30	Y				\$485.	*E. Windschill	Master plan for city

* Means President is new.

4 = 17 attended A.M.
X = 13 " P.M. = 30 total

over

Agenda A.M.

Finance

Non-Partisanship
Community Action
in re U. Service
members

Transition fr. old
board to new

Program Planning
presentation - unit
Communication Cells

Board & members
level of h. organization

P. Relation

Agenda P.M.

Finance

Membership - growth
participation,
leadership

Overlapping leadership
in small community
league policies &
principles

P. Relation

Type of meetings
member - community
local Program & state
& national & U.S.

Name

League

PM.

Mrs. H. F. Oestreich

Mrs. Ralph Hendricks

Mrs. Robert L. Carlson

Mrs. Dan Moore

Mrs. L. K. Robertson

Mrs. Phil Stacker

Birchwood

New Prague

Granite Falls

St. Paul

Falcon Heights

Falcon Heights -

Name	League	P M
Mrs. L. D. Lien	Kasson	
Mrs. S. H. Buttz	Alexandria	
Mrs. E. C. Williams	St. Louis Park	
Mrs. Ray Harding	St. Cloud	
Mrs. James Cranston	Golden Valley	
M. J. Schanfield	Excelsior	
Mrs. Clinton Moritz	Wells	
Mrs. G. D. Brander	Hitchinson	

May 26 PM

<u>Name</u>	<u>League</u>
Marion Fletcher	Anoka
Muriel Janning	Anoka
E. Klunke	St. Board
E. Grossman	St. Board
Janning	St. Board
Harner	Natl. Office
Wilson	St. Office

Mrs Talbot Jones - Maumel
 Mrs H. R. Burton - Edina
 Mrs N. E. Duff - Dug Harbor
 Mr. Sweeney (J. King) - Minneapolis
 Mrs John Northcott - St. Louis Park

Finance

Non-Partisanship

Community Action v U.S.

Members -

Transition from old to new Board

Program Planning - presentation - units

Communication between Board & member

level of league organization

Public Relations

May 26 -
 Started 9:15
 AM. Present - 17

<u>Name</u>	<u>League</u>	
^{arg Com} Mrs. E. J. Schroeder	Deephaven	
Mrs. O. Henderson	Mattomedi	State Board
Mrs. A. J. Solberg	"	
Mrs. M. E. Buzzell	"	
Mrs. Fred J. Host	White Bear Township	
Mrs. H. K. Erickson	Brainerd	
Mrs. Gerhard von Klehn	Duluth	
Mrs. Lloyd Horvath	Roseville	
Mrs. Ralph Tharnton	Wayzata	
Mrs. John Lilliman	Rochester	
Mrs. Stan Moberg	Bloomington	
Mrs. O. J. Janski	Richfield	
Mrs. J. E. Lemming	Hopkins	
Mrs. Wm. Berne	St. Louis Park	
Mrs. Elmer Isakson	Arden Hills	
Mrs. James Kerr	Afton - Lakeland	
Mrs. N. Grossman	Mpls. -	St. Board
Sis Salisbury	- Mpls.	ST Board
E. Young	- Hibbing	ST Board
Wilson	- Waseca	ST Office
Newton	- B'lon	"
^{arg} Mrs. Leonard Engstrom	Richfield	"
Mrs. Duncan	- Mpls.	ST Board

leagues not attending
grouped in areas:
{ special visits ? } - 1st week Sept ?
{ when ? - who ? } - summer ?

	<u>Org. Com.</u>	<u>Board</u>
{ Austin N. Richland Awatomna Red Wing Waseca	- DuShane - Schroeder - Engstrom ?	- Humphries - Hill - Grindley - Chesley
{ Battle Lake Fergus Falls Worhead	- Buttz - Simonson - [unclear]	- Klein (Clem) - Duncan
{ Bemidji Cass Lake Pork Rapids	- Hilley - Iganski	- Wallinder - Young
{ Buffalo Circle Pines Columbia Hts. No. St. Paul So. St. Paul White Bear Lake	- McDonald - Beebe - Rollwagen - Buzzell	- [unclear] - Hoeshy - Grassman - Salisbury - Klein (John)
Hebding		
{ Jackson Alvina Tracy Worthington New Ulm	- Williams - Guthrie - Robertson	- Pappas - Anderson

pop

Men League - Problem

3500

38 F. H. - Fin. - Missip

5000

34 H'son - unit leader poor
overlapping leadershipleagues, not attending
grouped in areas

Aurora

2400

34 Wells - Fin

M. Richmond

4900

48 Ex celior - non participation

Aurora

35,000

52

St. Cloud - cross section

R. W. Waseca

10,000

60

9. Valley - dissent. fr. h. party ^{Fin unit}

B. Lake

300,000

650

St. Paul - cross section
P. H.

7. Falls

M. Head

Benedict

2700

27

9. Falls -

C. Lake

P. Rapids

2000

25

M. Progre - Community Wkg

Buffalo

312

32

Birchwood - Fin.
Local Progr.

C. Paris

Cal. Hts

10,000+

42

Anoka - prestige
participation

No. St Paul

So. St Paul

Co. B Lake

Webbing

35,000

170

St. L. Park - "

Jackson

1500

15

Kasson -

Oliver

6700

39

Alexandria -

Tracy

Worthington

New Ulm

League of Women Voters of Minnesota
84 South Tenth St., Room 406
Minneapolis 3, Minnesota

File
May 1955

MATERIALS HELPFUL TO STATE ORGANIZATION COMMITTEE

For League Background

Facts
If You Believe
25 Years of a Great Idea*
History of League Program
Map of Minnesota

Organization

Minnesota Standard Local By-laws
Explanation of Local League By-laws
Nominating Committee
Recognition Standards
Local Leaders Handbook
National By-laws
State By-laws
How to Get and Keep Members
Local Community as Basis of Organ.
Model County Council Agreement
Policy Statement on Councils
Organization Meeting with League
Outline for Orientation Meeting
Membership Report Forms
Membership Cards
Expense Account Slips
Visitor Report Forms
State Convention Workbook
State Leaders Handbook

Finance

How To Raise Money for the League
Finance Workers Handbook
Current Finance Folder
Fund Raising Report Sheets
Budget Form for Local League
National Budget
Dues Notice Pads

Program and Program Techniques

National Program
Program Organization in LNV
Unit Organization in LNV
Let's Have a Discussion*
Unit Meetings - Members
Unit Meetings - Leaders
Unit Meetings - Briefing
Know Your Town Government
Know Your County Government
Suggested Calendar for Local LNV

Voters Service

Give the Voter a Hand
Invite the Voter to Meet Candidate

Publications

How to Order League Publications
How to Order State LNV Publications
List of Publications - National
List of Publications - State
Order Blank for Publications - Nat'l.
Order Blank for Publications - State
Put Publications to Work

Public Relations

Tips on Reaching the Public
Tips on Television
As Others See Us

Help fr. Larner File

Similar letters sent to Battle Lake, New Prague, New Richland, New Ulm, Olivia, Park Rapids, Tracy, Worthington. (Kasson didn't attend, but BG had visited night before; Marine did not attend, but is about to disband; Moorhead did not attend, but got a special 2 page letter.)

May 17, 1955

Mrs. E. Windschill
809 Smith
Worthington, Minn.

Dear Mrs. Windschill,

We have already written you (in mid April) inviting you to a Local League Presidents Conference on May 26th, at the YWCA, on 12th and Nicollet in Minneapolis. (Leagues over 40 members will meet from 9 to 12, Leagues under 40 members will meet from 1 to 4, although this division is not arbitrary. Since there was no one from your League at the State Convention, it seems doubly important that you get to this meeting on the 26th.

Won't you please make a real effort to attend for there is no substitute for personal contact. Some Leagues like yours have had little opportunity for meeting with the State Organization Committee and the State Board, and we are anxious to meet with you and help you with your job. We are confident your League will benefit from such a meeting, and will grow in strength and effectiveness as a result.

Sincerely,

Mrs. John Grindlay
Organization Chairman

Ad d o c

C
O
P
Y
for Mrs. Horner, of letter from Deephaven (Minnesota) League president, re their
"community as a level of League organization".

April 27, 1955

dup.
copy

Mrs. Harold Wilson
Organization Secretary LWV of Minnesota
84 South Tenth St. , Room 406
Minneapolis 2, Minn.

Dear Grace,

Do you feel the need of a little mental gymnastics? I've been doing some research since I saw you last — feel as if I'm back in college. To clarify my own thinking and perhaps help you a bit, I thought I'd better put it down in written form as well as on maps.

C
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Y
The problem, as you well know, is where next for the Deephaven League. We were organized as a provisional League in Dec. 1952 with the Board and members predominantly residents of Deephaven — 25 members in all. We became recognized as a local League in Oct. 1953 with our membership about the same. Today the situation is quite different with our membership at 47, only 23 of whom reside in Deephaven. We have not lost many Deephaven members but we have grown terrifically outside that area. (population of village, 1823). The situation on the board is reversed, with only 2 members residing in Deephaven. The problem has crept up on us without our realizing it. A great effort has been made this year to encourage the Deephaven girls and I think it will pay off in another year or so. We have a new crop of Deephaven members some of whom will be able to assume leadership before long. Our "old" Deephaven board members have given their "all" to the League for 7 years or more (the old Minnetonka area League was our mother), and have now moved into party politics or girl scouts or just plain want to get reacquainted with their husbands and children. They are still members and enjoy the meetings but do not shoulder the responsibility. But, as I said, I hope our new Deephaven blood will soon restore the balance.

The present situation brings up a two fold problem — the short run and the long run. The short run problem is that our Minnetonka township residents want to study their local problems with the goal of trying to figure out what would be best for their area, which is one tiny section of the very large township. The long range problem is how many Leagues should be established in this Deephaven-Woodland-Minnetonka township area?

Now turn to the maps for some general background material. The Minneapolis-St. Paul and Vicinity road map will give you a general idea of our area in relation to other suburban Leagues. The population of Deephaven is 1800, Woodland village is about 5-600, Minnetonka township has population of 10,000. The maps in pencil are enlargements of the road map showing the area of concern to us. Map 1 shows our Deephaven LWV membership nestled around the business district and the schools. The small brown section to the east of Highway 101 is slightly misleading for it represents 1/3 of our membership — it's just that they are in the small area of Tonkawoodcroft. The large brown area west of Minnetonka Blvd. (highway #5) is also misleading for our members are spread out thin over that area. Much to my surprise, I found that the Acorn Ridge unit of the Excelsior LWV is in Minnetonka township and therefore must be figured into your calculations. Now take Map 2, with the villages and township boundaries, lay it over Map 1 and you will see how confused the issue is.

The crux of the problem, I believe, is that the boundaries of the village of Deephaven do not coincide with the "community" of Deephaven. To me a community centers around the shopping area, the churches, the schools — interests which you have in common with other people and where you see other people. The stores, schools and churches lined themselves up on the highways and intersections, naturally. All our members shop in the business area, half of which is in Minnetonka township. We all will send our Junior High children to Deephaven School. Generally speaking, Woodland Village and Minnetonka Township children go to Groveland elementary school, and Deephaven children go to Deephaven School. But it's not that simple. You can live within the village of

Deephaven, and be in the Groveland district and you can live in Minnetonka township and be in the Deephaven district.

The long range problem of how many Leagues to establish is particularly difficult because the western boundary of Minnetonka township is in such a state of flux. The area which is now Woodland Village broke off from Minnetonka township 6 or 7 years ago. The shaded purple section on May 2 is the area which Minnetonka township lost to Deephaven last year. The chances are slim that Deephaven will ever get over as far as Tonkawoodcroft. The chances are good that the western section of Minnetonka township will not remain in the township much longer, and our League girls of course are interested in the problem. The township is predominantly rural and centered around Minnetonka Mills. The western section of Minnetonka township is predominantly suburban and faces towards Deephaven in outlook.

C In the future I feel Deephaven could make a go of their own League, with a limited program. Woodland Village does not concern me because there are so few of us that we don't figure into these plans. The establishment of a Minnetonka township League in the near future would be a mistake, I feel, because the western boundary, where the nucleus of the new League would be, is in such a state of turmoil. By the time the girls got a distribution of membership around the township they would probably find themselves no longer in Minnetonka township.

O So the long range problem will have to work itself out.

P Now for the immediate future. I find it extremely difficult to explain the following situations:

1. Last month the Deephaven LWV girls took action favoring passage of a school bond issue. We explained the school problem (in connection with the Citizens Committee for Minnetonka School District #7) at some 50 coffee parties in Deephaven, Woodland, Minnetonka township, Excelsior village, Excelsior township, and even as far afield politically as Chanhassen township in ~~Wayzata~~/Carver County.
2. A girl in Minnetonka township talks with a League neighbor expressing an interest in local government. Should the League neighbor say if she wants to study the township she'd better not join the League?
3. Someone asks me how and why Woodland Village was formed and I am unable to go to my husband's uncle, whom I often see around the neighborhood, and ask him because he's the village clerk.

Y I am afraid I don't know enough about League organization in the state and in the country as a whole to be able to offer anything in the way of constructive suggestions. I am in complete agreement with the League policy of "one League, one community" but I just can't seem to apply it to our area. And it bothers me a great deal because we are just getting to the point where I see a full program done very well. All 3 levels of our program as well as our Voters Service and Finance are off to a wonderful start - truly astounding when you remember we have been a League for only 1 1/2 years. And our units are just changing over to real discussion type meetings which hold very exciting possibilities. I think we're doing a good job and are a credit to the LWV of U.S. It distresses me to have to bother you with this organization problem

Good luck and lots of love,

(signed) Ann Duff
Mrs. Nicholas D. Duff, President LWV of Deephaven
Rt. 3, Box 120
Wayzata, Minnesota

Seate

LEAGUE OF WOMEN VOTERS
OF THE UNITED STATES
1026 17TH STREET, N. W., WASHINGTON 6, D. C.

April 6, 1955

C
O
P
Y

Mrs. John Grindley, Organization Chairman
League of Women Voters of Minnesota
Route 1
Rochester, Minnesota

Dear Mrs. Grindley:

During a strenuous four month field trip it is difficult to find the time to give a thoughtful answer to your good letter of March 17th, forwarded to me in Arizona. I will make a brief reply now - and give a more detailed answer after I get back to Washington.

First, on the question of how many non-board members you will need on your organization committee: With 23 Leagues in the twin city area and 31 in the rest of the state it is evident you will need some geographical coverage on the committee in order to minimize travel costs. From experience in other states it has proven to be very unsatisfactory to try for a very large committee. The problem is to find available women with the necessary background and interest, the free time required to do a satisfactory job, and a willingness to take on the responsibility. I have seen actual harm done to the local league serviced by an indifferent committee member (possibly less informed than leaders of the local league) to say nothing of the damage to the relationship between the local league and the state Board for sending a poor representative. Would it be well to try to get 12 or more members together for an all day meeting in May - but then after the session ask them to frankly discuss whether or not they will take on the job? It might be better to drop them at this point than to do further training in the fall, when I assume they will travel with me to the Leagues assigned to them. I do not know what available leadership you have for this job, but you do.

As to the number of new Leagues to attempt, this too is contingent on other things. How many of your 54 Leagues are going to need a considerable block of time to bring them up to a good League performance standard? That seems to me to be the first

LEAGUE OF WOMEN VOTERS
OF THE UNITED STATES

Mrs. John Grindley 17TH STREET, N. W. - 2 - WASHINGTON 6, D. C. April 6, 1955

decision you will want to make. After that I would try to determine where it would be strategic politically and where there might be interest in new Leagues. I do not have facilities with me to see what towns there are with population that would support a good League. There does seem to be a tremendous white space between Hibbing the next League in Crow Wing county, with many legislative districts not represented. The same thing is true in the southwest part of the state. Has interest been shown in either area? Probably Fairbault and Robbinsdale should be all you should attempt until we have done a more careful analysis of the needs of the existing Leagues and the League potential in other areas.

The schedule for the week of May 23 to 28 sounds fine. If meetings are to be in the state office, or in the Minneapolis area, I will need no hotel reservation for I can stay with my son, Dr. Herbert F. R. Plass, 1916 Irving Avenue, So., Minneapolis.

May we discuss, when I see you, the kind of briefing material that is helpful in preparation for a field visit. Personally, I think it is hard to find a report form that will fit all situations, because each League is so different. Some basic information, with special problems noted, is, of course important. If, in making up your annual report you have carefully checked all 54 Leagues to see how they measure up to "Recognition Standards", that would be an excellent guide.

I am anticipating my work in Minnesota and am gratified that you and the state Board are giving so much careful thought to the plan. Lets hope for most successful results.

Sincerely,

Mrs. Errol Horner
Organization Secretary

EH:hc

LEAGUE OF WOMEN VOTERS OF MINNESOTA

84 SOUTH TENTH STREET, ROOM 406

MINNEAPOLIS 3, MINNESOTA

Atlantic 0941

April, 1955

Are there moments when you have doubts about what you've taken on for next year when you accepted the nomination for president?

Do you ever wonder just what the job will entail?

Are you sometimes troubled by how you will be helped by board members, how to delegate authority to others?

These and all other questions that may be in your mind, as you prepare to serve your League as its president, will be discussed at a meeting on May 26th, in Room 509 of the YWCA building, on 12th and Nicollet Ave., in Minneapolis. At that time Mrs. Horner of the national staff will meet with you and your colleagues, the other presidents of Leagues of similar size.

Leagues with membership of 40 or more meet 9 to 12 A.M.
Leagues with membership of less than 40 meet 1 to 4 P.M.

This division is not arbitrary. If you can more conveniently meet with the other group, you are welcome then, too.

Please make a super-colossal gigantic effort to spend 3 hours with Mrs. Horner that day. We guarantee double your money back! (And it doesn't actually cost 2¢, except the effort and time and transportation of getting here). This will help you get off to a good start so by September you are all set.

Do come! Only 3 hours, and the rest of the day to shop.

Let us know soon that you are coming. If it is not possible, send one of your board members, but we do want each president, and hope you will be there.

Sincerely,

Members of State Board in
Charge of Organization

Mrs. John Grindlay

Mrs. O. H. Anderson

LEAGUE OF WOMEN VOTERS OF MINNESOTA

84 SOUTH TENTH STREET, ROOM 406

MINNEAPOLIS 3, MINNESOTA

Atlantic 0941

April 15, 1955

Dear Mrs.

You will recall the large figure (\$1700) for Field Service in the proposed State Budget which was sent you Feb. 11th, and accompanying explanation. To refresh your memory, Mrs. Horner of our national staff will spend two months in Minnesota, to train members of the State Board, members of the State Organization Committee, and help local Leagues and start new Leagues. Now we are building up the size of the State Organization Committee, and we need your suggestions.

Please consider:

Who in your League has board experience?
Is interested in organization work?
Has ability to work well with others?

The job we will ask her to do entails:

Attending 2 all-day training meetings with Mrs. Horner, May 25th and 26th in Minneapolis,

Attending several training meetings with Mrs. Horner in September,

Making a few visits to local Leagues during the fall, with Mrs. Horner.

The importance of this job is great. There has been such wonderful growth in the League in Minnesota in the last few years, and the strength in numbers, in leadership, in finance, in effectiveness has increased tremendously because of it. But because this growth has been chiefly in the twin city area, and because we have actually lost Leagues out-state, we have actually lost ground in one important angle of League effectiveness — and that is in the number of legislative districts in the state that have a League in them. And obviously this decreases our effectiveness in passing legislation, as our present session so painfully reveals.

So, we are appealing to you, and the other presidents in the twin city area, to furnish to us from your League one member for our State Organization Committee. This will help us to insure the success of this experiment, and will justify a large portion of our state budget.

Would you try to send us the name of this person in about a week? Then we will send her a letter with more details of our meetings in May.

Sincerely,

Members of State
Board in charge
of Organization

Mrs. John Grindley

Mrs. O.H. Anderson