



## League of Women Voters of Minnesota Records

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May-1957

Cost of Mrs. Horner help -

Salary - 1 wk - 103.85

3 wk. 311.55

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415.40

Fuel - 162.50

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\$ 577.90

F2 D3 C 14

LEAGUE OF WOMEN VOTERS OF MINNESOTA

84 SOUTH TENTH STREET, ROOM 406

MINNEAPOLIS 3, MINNESOTA

Atlantic 0941

(My E. Young)

STATE BOARD TRAINING DAY - April 17, 1957

SUGGESTED AGENDA

10:00 a.m. - 3:00 p.m.

I PURPOSE OF MEETING

Training of board members - necessity of getting together before elections while Mrs. Horner is here - hereafter will probably be done in June.

II FUNCTION OF STATE BOARD

1. Agent of national board -  
Responsible to national, state membership and league as whole
2. Implement decisions of membership
3. Provide leadership.

III TOOLS

1. Handbook - State and Local
2. By-Laws - State, National - local standard
3. State and national agendas
4. Publications - national, state
5. Predecessor's reports

IV PORTFOLIOS

1. By-law requirements - 5 officers, 6 elected directors, no more than 6 appointed. By-laws do not specify portfolios
2. Required portfolios:  
Organization, Finance, Public Relations, Publications, Legislative, Voters Service,  
National Program: Ind. Liberties and Conservation  
State program: Current Agenda, Crs: 1) Const. Rev. (I believe this is a must)  
Other CRS - 1 or 2 ?
3. Optional portfolios  
Discussion, Current Agenda (Local) Membership  
Discussion on value of these, and if we want to keep.

V SPECIFIC JOB

VI USE OF COMMITTEES

VII BOARD PROCEDURE

1. General information sheet (copies should be available (green sheet))
2. No of board meetings, committee meetings between board meetings;  
board member presents general plan for approval; expenses.

League of Women Voters of Minnesota  
15th & Washington Ave. S.E.  
Minneapolis, 14, Minnesota

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052857L

MINUTES of the STATE ORGANIZATION COMMITTEE MEETING  
April 16, 1957, at the home of Mrs. Sazenski of Minneapolis

The meeting was called to order by Mrs. O. H. Anderson, chairman. Present were the following members of the committee:

Mrs. Buttz of Alexandria	Mrs. Marotta, St. Louis Park
Mrs. Carlson, Granite Falls	Mrs. Neumaier, Hibbing
Mrs. DuShane, Rochester	Mrs. Sazenski, Minneapolis
Mrs. Fredin, Duluth	Mrs. Young, Hibbing (State President and
Mrs. Hocraffer, Roseville	planning to be on Organization Committee)

Also present were Mrs. Horner, of the national staff and Mrs. Wilson and Mrs. Williams of the state staff.

Materials on hand were:

- A Murphy Bag with publications arranged per portfolio for a local League,
- A supply of "Basic Publications Needed by a Local League Board",
- A supply of "General Information for State Organization Committee", including "Materials Helpful to State Organization Committee", "Report of Visit" forms, "Voucher" forms,
- A supply of all materials needed by the Organization Committee members.

After introductions were made, Mrs. Anderson discussed with the group the material included in the sheets, "General Information for State Organization Committee." She emphasized the following points:

The most important trait of an Organization Committee member is to help people to have confidence in themselves, to feel able to do the job.

It would be good for Organization Committee members as well as a local League Board to go through the recognition standards and by-laws and handbooks once a year.

When state Board portfolio chairmen go to visit a League to help them on a special problem, they should clear with the office and they should have briefings from the office on that League, else the state budget could be wrecked.

Though the state Board has set 5,000 or more as the population of towns in which we will consider starting a League, the Organization Committee can consider exceptions to this rule and recommend them to the Board.

You will always have to interpret to a local League that the state Board and state Committees are not "they" but "we".

A special problem was discussed - that of how to work around a weak president. One bit of preventive advice, as far as new Leagues are concerned, is to try not to organize so fast that a poor, weak choice is made.

The question of explaining "rigidity" of League rules was discussed. If we explain our few rigid rules (1st 3 articles of model by-laws; non-partisanship etc.) by giving the reasons behind them, they will be more gracefully accepted. If we explain that the "rigidity" is most important during the provisional or learning period it will be more readily understood. By contrast we can point out all the ways in which a League may use imagination, creative thinking and individual ideas.

Members need a lift, sometimes, even more than the Board, and if this is the case, a visitor should talk to membership and perhaps committees, to promote more membership participation.

In writing your initial letter, asking to be invited, tell them you want to know of their successes, to share them with other Leagues, as well as their problems, to see if you can help work them out.

Wording of agendas needs more understanding. Every agenda implies action sometime. Council meeting time is time for deciding on consensus on state program.

Reaction of pre-provisional League of Robbinsdale to area meeting was confusion and discouragement. Perhaps if they put it on ice, it will be seen to be applicable later. Tell them its like making a dress by a pattern -- if you read it all



first, you are confused; if you read one step, and do one step, the next step is easy and logical.

We feel great concern over tiny Leagues, how to help them function. They need help on how to do a minimum acceptable job.

Virginia and West St. Paul are excellent new Leagues.

Cannon Falls, a town of 1600, in Goodhue County, requested excitedly a League, but have not heard from them since visitor briefed them on League requirements. We see no potential for growth there, and wonder if they might become a unit of Red Wing, in the same county.

The county councils need continuing advice.

Mrs. Anderson then asked Mrs. Horner, who has been on loan to us from the national LWV office for the past two years, on a shared-staff basis, to give us her evaluation of the League organization in Minnesota. She reported:

Minnesota has had outstanding success in area meetings. The attendance is good.

35 out of 55 Leagues were reached this trip. The pattern of the suburban Leagues meeting was excellent. (General remarks in A.M.; at 10:30, divided 10 Leagues into portfolio groups to meet with state Board person in charge of each portfolio; informal lunch; at 1:30 all meet together to hear reporters at each portfolio meeting and for unanswered questions to be asked of each other and of the leaders). It is sometimes better to have 3 or more Leagues meet to discuss problems, than for visitor to help each League separately.

Individual growth of leaders in Minnesota is noticeable.

Increased use of committees on state level is good.

Some Leagues need direct individual visiting. Could use pattern we used in Red Wing this year -- an all day meeting at a home, with meetings with board, 2 sets of prospective and/or jaded members, with committees scheduled through the day. Austin and Bemidji, possibly others, would benefit from this. Also, Worthington would benefit from this kind of help since they don't attend area meetings. May need to stay over night to do good job.

Some tiny Leagues we see little hope for. Tracy - only hope is county, for they are doing nothing now. Granite Falls and Jackson are doing League work, but best way of growing in influence is to spread into county, do county survey etc.

Don't drop provisionals as soon as recognized. They still need several visits.

County Councils: Need continual help. Ramsey doing well. Hennepin so large and so diverse, they need advice and communication and orientation. St. Louis County Council must be organized now that there are 3 Leagues in county, and survey is so far advanced by Duluth League, else unevenness of interest and knowledge will be great handicap. Washington County Council just organized, & seems to be off to good start. What about Anoka County Council?

The responsibility of Organization Committee is to propose a plan for the Organization Chairman to present to state Board for acceptance or revision. Consider woman power and money in deciding balance between individual visits and area meetings.

#### Recommendations:

Continue area meetings. Suburban Leagues meeting a good model to follow. Try two types next year: 1) Have state Board resource people and unit organization people work together to present a program on national Continuing Responsibilities (or other national Items I or II) as if it were being done for a local League unit discussion leaders training session, with presentation of material, training session, and sample unit meeting. 2) Have second set of area meetings in spring on taking program (local, state, national) to the public, to be planned by Voters Service, Publications, Public Relations and Finance Chairman on state Board.

Face up to the problem of tiniest, weakest Leagues. Can't continue as we have. Help certain Leagues with individual visits, following pattern of Red Wing plan. Help certain Leagues with special emphasis on membership and orientation, that is, meet with membership and committees, perhaps more than the board. Don't neglect your provisionals. Carefully plan for your new Leagues.

# SUGGESTED PLAN for 1957-58 YEAR

A GROUP	B GROUP	C GROUP	D GROUP
Battle Lake	New Ulm	Austin	Afton-Lakeland
Buffalo	North St. Paul	Bemidji	Alexandria
Circle Pines	St. Cloud	Fergus Falls	Anoka
Columbia Heights	South St. Paul	(Battle Lake)	Arden Hills
Falcon Heights	Waseca	Owatonna	Birchwood
Kasson	Wells	Worthington	Bloomington
New Prague			Brainerd
New Richland			Cass Lake
Olivia			Deephaven
Park Rapids			Duluth
Tracy			Edina
			Excelsior
			Golden Valley
			Granite Falls
			Hibbing
			Hopkins
			Jackson
			Mahtomedi
			Minneapolis
			Mound
			Red Wing
			Richfield
			Rochester
			Roseville
			St. Louis Park
			St. Paul
			Wayzata
			White Bear
	F GROUP		
E GROUP	Brooklyn Center		
	Cloquet		
Crystal	Crookston		
McLeod-Hutchinson	East Grand Forks		
Minnetonka	Grand Rapids		
Moorhead	Marshall		
Robbinsdale	New Hope		
Virginia	St. Anthony		
West St. Paul	Taconite villages		

A GROUP PROCEDURE -- These Leagues should decide, with state Board help, whether to continue or disband. After new state Board is in office, a letter, tactfully composed, should be sent to each League, with a questionnaire to be answered. Ask that answers be the result of membership discussion. Questions should be based on recognition standards, or else should be the recognition standards, with covering letter explaining. Tell them that on the basis of answers the state board, considering each situation on its own merits, will act on the future of that League. "We are awaiting your reply." A second letter should be sent in fall, saying, "A visitor is coming to discuss with you your League status." Result: some Leagues will elect to retire, others will take advice seriously to do a better job, some may become units of neighboring League. Committee must be prepared to help tiny Leagues do acceptable minimum job.

B GROUP PROCEDURE -- These Leagues will continue without a doubt, but they need individual help, especially on membership and membership participation, need encouragement.

C GROUP PROCEDURE -- These are good size Leagues that should be larger and/or better. Some are set in their ways, have developed bad habits, don't attend area meetings, or are only lately improving and need help. Suggest type of meeting used in Red Wing.

D GROUP PROCEDURE -- Use area meetings, in fall on taking national program to membership, and in spring on taking subject matter to the public. Do pilot project in metropolitan area first, then go out into state.

E GROUP PROCEDURE -- This group of new or reorganized Leagues need several visits a year after recognition, and if still provisional, a visitor at every board and committee meeting.

F GROUP PROCEDURE -- Plan new League expansion carefully, balancing woman power and funds available, and metropolitan and out-state areas, and considering legislative districts.



F2D3C19

Wednesday - April 3, 1957  
10:00 A.M. to 3:00 P.M.

New Officer's Conference - Tracy Municipal Bldg.

15 people were present representing Tracy, Jackson and Granite Falls.  
Absent were Worthington and Olivia.

Mrs. Errol Horner of the National Staff conducted both the morning and afternoon sessions.

Preceding the morning discussion we all had coffee and a warm-up visit.

The morning was devoted by Mrs. Horner to a review of League principles and standards and to emphasizing these three important fundamentals:

1. Non Partisanship
2. Open Membership
3. League works only in the field of government

After a very delicious luncheon prepared and served to us by the Tracy League, we reconvened at 1:00 and the afternoon was devoted to problems very close to all three leagues.

A very detailed discussion was held on Boards operating with fewer than the prescribed seventeen members. Mrs. Horner made many suggestions on which portfolios could be combined.

The three old problems of small Leagues were brought up and discussed in detail with some of the following suggestions, conclusions both from Mrs. Horner and from the League members present.

1. Membership
  - a. Mrs. Horner said that never, but never, should we ever be satisfied with our small memberships. There are potential members in all our communities and different means have got to be found to reach them.
  - b. Do not scare new members by pushing them into jobs too fast.
  - c. Be sure to give new members the benefit of all materials and literature.
2. Local Agenda
  - a. So many small Leagues have exhausted any local government projects for local agenda in their own towns.
  - b. Mrs. Horner made the welcome suggestion of a county government study on any county problem. I intend especially to bring this suggestion to my own league in Granite Falls.
  - c. Could do a "Know Your Country" survey as we did the "Know Your Town"
  - d. A possibility exists that new members may be gotten for smaller Leagues from within their county where no League exists.
3. Finance
  - a. Mrs. Horner explained the "Granite Falls" plan as she called it and it met with enthusiastic approval by Tracy and Jackson.
  - b. The Finance drive preceded by letters to all you wish to call on was suggested.

The following interesting observations came to light at various times during the day and I hope will be a help to the State Board and Organization Comm. as to what can be done to help these three Leagues and others of the same size:

Tracy's definitely having a struggle. They have no Finance drive and do not have the minimum member of Board meetings a year and their membership has dropped off, etc. etc. Mrs. Horner did a wonderful job of gently prodding them in definite way as to the minimum standars they must stick to and their obligations, etc.

They seemed to feel at the end of the day that they had received some help and inspiration and maybe a little follow-up by the organization comm. is needed so they won't think they're forgotten.

Jackson and Granite Falls seem to be going along fairly well, as well as any small league, I think. Jackson is a little dissatisfied with service from the State Office in regards to their members getting the Minn. voter and the National voter, too.

Please take special note of this:

Jackson is having a big membership meeting the end of May. It will be the climax to several smaller coffee gatherings, etc. and they intend to make it a big affair. They want a speaker out from the State - probably somebody from the Membership Comm.

They would appreciate hearing from the State Office soon with some possible dates and then they'll make their plans.

Mrs. Robert L. Carlson  
Granite Falls, Minnesota



Orig - F 203014

D.A.  
Wush.

Review of Responsibility of Local League Boards

April 2, 1957 - Area Meeting

Roll Call: Austin  
Owatonna  
Red Wing  
Rochester  
Waseca  
Wells

I. Structure of the League - Association of members (not a federation).  
Board = planning group - exists on each level.

II. Principles and Policies.

A. National principles - all agenda fits into principles on national program.

B. Policy.

1. Non-partisan - mandatory - always have to explain and interpret.  
Stands on issues have no connection with any person in public office.
2. Open membership - working for a broad base. Does not mean we want only independent voters actually supporting party participation.  
e.g. Michigan survey - Result that public thinks of us as invitational organization. Supply leadership to parties - conflict. Must train new League leaders.
3. Keep State Board informed of local activities.  
So integrated that performance of each League has effect on League as a whole. Should get some education for citizenship no matter where it exists. Communication is important.

III. Board Organization.

A. By-laws may vary. Appointed directors limited. 17 usual. *size*

1. President - administrative spokesman. Too many times have to do Board jobs. Vice President may be assistant to president. Routine things could be done, e.g. Board meeting needs agenda. Vice president work up agenda - typed and to members.
2. Secretary - Minutes should be enough in detail so that they show what took place at previous meetings. The secretary should take notes and help the president follow the By-laws.
3. Treasurer - She is on budget committee (not chairman); prepares quarterly report, sends out bills, prepares receipts and makes out membership cards
4. Membership Chairman - #215 - 10¢ - How To Get & Keep Members.  
Voters Service take one part of city and do almost do<sup>2</sup>to-door job.



Use a community job to build the League. People needed to reach are those that aren't aware of responsibilities.

1. Get members.
2. Try to get them to understand the League.
3. Placement - see that new members fit - keep card file. Also depend on other chairmen.

Get names from churches, library, etc., ask them to invite people in their neighborhoods to the League and explain the League to them. Age differential - analyze to get cross section in all areas.

5. Resource Chairman - Tips on Carrying Out the Program - ideal for each national item, C. R., state - 1 or more.  
Big program - but can do good job if committees work. Block out program plans but give state and national boards time to do research and get out material. Be sure to turn over to new Board member all previous material plus tips.
6. Publications Chairman - How To Order Publications, Putting Publications to Work - #205.
  1. Get them to leaders and board members.
  2. Have system for ordering publications.
  3. Let members know that they are available.
  4. Get them out to the community - library, editor, radio, other organizations.
  5. Filing - President's complete. Keep as long as current agenda or C. R. Correspondence from national office marked T (temporary - dispose of at end of year) or P (meaning permanent).
7. Public Relations Chairman
  - a. Subcommittees - radio, press, speaker's bureau.
  - b. Keep file of other organizations in town and what they are interested in.
  - c. Help Publications chairman get information out to public.
8. Unit Chairman - She is responsible for breaking down big units, get individual unit leaders together for training and prepare reports for Board meeting.
9. Voter's Service - Give the Voter a Hand.  
Shifted from candidates meeting (More difficult to get voters to come) - to other ways, e.g. Candidates Fair (write to national office). Getting registration, if can't do whole town, pick area and this may help membership.
10. Bulletin editor - Shouldn't do single job. Resource president, publications could write something.
11. Finance Chairman - How to Raise Money, How to Spend Money.  
If all other chairmen do a good job, then Finance Drive will be easy and successful.

Try to get incoming Board as prepared by the out-going Board as much as possible.

Old Board should pass on files, up-to-date records and other information to the new Board.

*Notes from Area meeting with Mrs. Horner  
of National Office.*

*Submitted by Elizabeth F. Barta  
Secretary -  
Awatonna League*

We made copies so you may have this  
F 2 D 3 C 14

Dear Dorothy:

Here is the summary of my final field trip, covering my oral report at the Board meeting. My own notes were too sketchy to be useful to you, but I think I have covered all the points in the following.

1) Area meetings

St Paul - March 27th. 19 Leagues represented with good attendance from most Leagues. Only one from St. Paul (in the afternoon only) and 3 from Minneapolis. Discussion focused on board organization, committees & committee tools and non-partisanship.

Duluth, Mar. 29 (Mrs Fredin present) Hibbing, Virginia Duluth present. 21 in all. good discussion on entire agenda. Concentrated on explanation of Co. Council which must be organized as soon as possible. Duluth, with Hibbing's consent doing an excellent Kumblyour County and will surely want to work on Co. matters some day. With Virginia recognized and with difference in thinking between Duluth & Hibbing a Council imperative.

Owatonna - Red Wing, Wells, Rochester, Austin, Waseca and Owatonna present. 27 in all. Mrs DuShane there. Good participation in entire agenda. Wells and Owatonna disturbed because they have had members who have not received Nat. or St. Voter for a year or more, though they have sent in names to State. During lunch much conversation about proposed State program, wanting to send a statement from group. I urged any League who wished to send further direction to State in second program round.

Tracey - Mrs Carlson attended. Tracey, Jackson, Granite Falls represented. Tracey served wonderful lunch. Changed emphasis here a little though we covered agenda. Tried to encourage membership growth - Show how to do a good

League planning job with less than 17 Bd. members, all small population towns with much difficulty on local current agenda. Discussed desirability of each doing a K. Y. County. then possible, members in County and later a County Current Agenda. Tracey 17 members 7 on Bd - Granite Falls 27 members - 8 on Bd. Jackson 20 " 10 on "

Park Rapids. Mrs Butts did not come. Park Rapids, Bemidji, Moorhead, Brainerd present. All far below potential membership. Park Rapids hold no Bd. meeting, but whole group meet each month. Mrs Darling (Brainerd) & Bristle (Moorhead) most helpful in discussion. Moorhead membership dropped to 30 & Bd at Dec. meeting decided that, instead of being frustrated because they could not carry out all suggestions they would do what they could (suggest visit here soon). Brainerd seems to have improved greatly. They asked for a good Unit Report form.

Summary. These conferences were all good. Better board organization and use of necessary tools should result. Sheets prepared by St. office after St. Paul meeting showing Bd. & comm. tool excellent. In several instances there were problems in interpreting non-partisanship at L. level.

### Local Leagues Visited

Duluth. Annual meeting. Good attendance, good Bd. presentation of budget & program, but no discussion from members - too bad. Mrs Welch seems excellent League leader. Had arranged to have leg. Ch. report on status of Const. Conf. with 25 letters written during lunch - which Mrs Welch mailed. This is a fine league.

Austin - Adopted new by-laws (standards) but seem to be following same old pattern with Unit Ch. on Bd. Discussed proper techniques for keeping Unit Ch. informed of Bd plans without attending Bd. meetings. Bd organization weak, but largest membership they have ever had, and influential in community.



West St. Paul. One of the best provisional League Bds I have seen: went over steps needed for recognition, and to get started as recognized L. League. Mrs Humphries has done swell job here.

Red Wing. Arrived 8.30 A.M. from 9 to 12.30 conferences with several Bd. members on membership, finance, reaching community. At 1.30 one group of inactive & potential members came in for League talk - at 3.30 another group came, with most of first group remaining till 5 P.M. The idea was to inspire member participation and get new members. An old League, good President, and a fine V.P who will be next President. Open to suggestions & working for new members & leaders.

Benedict. This is an old League with ingrained bad habits. Eleven elected directors plus officers on Bd. - Mut-Ch. attend Bd, but Bd. members attend only when they have a responsibility. Mut 2 has 26 members, other 4 units have small membership; total membership 70. Miss S Linnin, a conference in Park Rapids said she understood better how to get her Bd. set up & working. I hope there will be follow up here.

Excelsior. - Annual Meeting. Beautifully planned dinner and annual meeting. Bd presented budget & program well, but little participation from floor. Program adopted was on Civil Defense - and they do have a City Ordinance re Civil Defense. Fine attendance members and guests. My talk was on the importance of the League - prestige of League as a whole etc, inspiring more member participation. Twelve new members joined. Mrs Schmidt, new Pres., did fine V.S. job.

Minnetonka Village attended by about 50 members. The advisor (?) took me. President, Mrs Johansen very fine. Two hours of League orientation and questions. a good meeting.



Hutchinson-McLeod Co. League - Since you were there - no report except to say that unless Mrs. Dargan or someone else can step in at once to help new Pres. organize the new Bd. and orient and integrate the 30 new members, all we have invested in time & money will be lost.

### Large Suburban League Conference

This was an excellent group of leaders. Agenda very well planned. St. Bd. members did fine job in byg sessions. The discussion on Local Current Agenda good - showed that continuous help needed here. Concern about local interpretation of Non Partisanship. Very constructive discussion on Committees. Age level of group very exciting.

County Councils. Since you attended these - no report.

Organization Committee Meeting - Most promising Org. Comm. I've seen in Minnesota. Think the tentative plans for future org. work good. Hope as Grace Wilson travels in field she can train new volunteers.

New Bd. Members Training. I was impressed with the new Bd. members, their League understanding and their responsiveness to St. Bd. Training.

### Final re-cap,

I liked the tentative plans for two series of area meetings. The first geared to workshops on Nat. Program - Res. Com., briefing meeting & demonstration unit-meeting. The second. Taking League to Community with emphasis on Comm. action on Program (all levels), V.S., publications, Public Relations and Finance to make it possible!

Also like the projected plans for Graces field work.

I'd like to see Pres. visit as many Leagues as possible -

More St. Bd. getting acquainted with members - not just Bd.

It's been a thrilling experience to work with you all and I am grateful for it -

R. R. H.

Mrs. Horner's Report of Her Field Trip in Minnesota  
March 25 - April 21, 1957

Mrs. Horner Conf.  
File  
F2 D 3 Org Com  
D 14 2 Com

AREA MEETINGS - for local League Officers

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Field Trip - 1957, March and April

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Mrs. Horner's field trip - March and April, 1957

New Board training - I was impressed with the new board members, their League understanding, and their responsiveness to state board training.

Final Re-cap - I liked the tentative plans for two series of area meetings. The first geared to workshops on National Program, resource committee, briefing meeting, and demonstration unit meeting. The second - taking League to community with emphasis on community action on Program (all levels), voters service, publications, public relations and finance to make it possible! Also like the projected plans for Grace's field work. I'd like to see President visit as many Leagues as possible - more state board getting acquainted with members - not just board.

It's been a thrilling experience to work with you all and I am grateful for it.

Agenda Suggestions for Area Conferences for Officers

- 10 A. M.    Introductions  
             Purposes of Meeting  
             Plan for the Day
- 10:30    General Discussion of the League—its Policies and Principles  
             Responsibilities of the Officers  
             General Board Organization  
             The Use of Committees
- 11 A. M.    The Specific Job  
             President  
             1st and 2nd vice-president  
             Secretary  
             Treasurer
- 12:30       Lunch
- 1:30    How to Organize your new Board  
             How to Train your New Board
- 2—Questions and General Discussion
- 3—adjournment

Agenda Suggestions for Large Suburban Leagues Meeting April 12

- 10 A. M.    Introductions  
             Reason for and Purposes of Meeting  
             Outline of Plan for the day
- 10:30    General Discussion of the League—Policies and Principles  
             The responsibilities of the Board  
             The use of Committees
- 11:30    Division of Group into Buzz sessions by League portfolio
- 12:30    Lunch (Bring own sandwich—coffee and dessert served for 30¢)
- 1 P.M.    General discussion—questions which have arisen in the groups
- Suggested leaders for Buzz groups

Discussion and Unit Org----	Mrs. Dasse
Local Agenda	Mrs. Humphries
Public Relations	Mrs. Grossman
Publications	Mrs. Hill
Finance	Mrs. Leshner
State Item	Mrs. Guthrie or Hargraves
Voters Service	Mrs. Kaehler
Natl Items	Mrs. Sigford
Membership	?

Or  
Committee Members

2 P.M.    Adjournment



~~440 people~~  
~~46 47 48~~ (49)

~~18 leagues~~ -  
(19)

A haheland 11  
A Hells - 22  
Crystal 11

Bton 1

Excelsior 12

Falcon Hts 2  
G Valley  
Haphis 21

Attendance of Met Area  
hh Officers  
Conference  
Mar 27-1957  
Macalester  
College

M'Concha 23  
Mahlomedi 1  
No St Paul 212  
Mpls. 1111

Richfield 12  
Robbwood 2  
Roseville 111

St Paul Park 11  
Mt Bear 111

St Paul 1  
W St Paul 1

<u>League</u>	<u>Name</u>	<u>Office</u>
No St Paul	Mrs Robert Thompson	President
No St. Paul	Mrs Wm. Ritchie	Voter Service
Minnetonka Valley	Mrs. Byron D. Rudolphi	Treasurer
" "	Mrs James D. Au	1st V. P.
" "	Mrs Allen Labatt, Jr	Secretary
Crystal	Mrs Roland Johnson	President
Richfield	Mrs. Warren Clark	Secretary
Richfield	Mrs. Thomas Jepson	2nd Vice - pres.
Bloomington	Mrs. J. E. Cadence	President
St Louis Park	Mrs E C Davidson	1st V. P.
Afton-Edenland	Mrs. Clyde W. Eckholm	President
W. St. Paul	Mrs Harry L. Hotz	Sec.
Arden Hills	Mrs Y I Kanzalik	
Arden Hills	Mrs E. Y. Henderson	Bd.
Roseville	Mrs. G. W. Krogh	2nd VP
Hopkins	Mrs Fred Weil	Board
Mpls.	Mrs Edna J. Kideck	Pres.
White Bear	Mrs. L. O. Suggers	V. Pres.
Excal.	Mrs Sally Zachary	V. P.
White Bear	Mrs. David Mac Knight	Treasurer
St Paul	Mrs. Thomas Bingham	V. P.
Bloomington	Mrs. David L. Swanson	Sec.

League.

Name

Office

No St Paul	Mrs Robert Thompson	President
No St. Paul	Mrs Wm. Ritchie	Voter Service
Minneapolis	Mrs. Byron D. Randolph	Treasurer
" "	Mrs James D. A. H.	1st V. P.
" "	Mrs. Helen Labatt, Jr	Secretary
Crystal	Mrs Roland Johnson	President
Richfield	Mrs. Warren Clark	
Richfield	Mrs. Thomas Jepson	2nd Vice-pres.
Bloomington	Mrs. J. E. Cadwell	Treasurer
St. Louis Park	Mrs. E. C. Davidson	1st V. P.
St. Louis Park	Mrs. Clyde W. Eckelmann	President
W. St. Paul	Mrs. Harry L. Hatch	Sec.
Arden Hills	Mrs. Y. S. Kangelik	
Arden Hills	Mrs. E. B. Henderson	Pres.
Excelsior	Mrs. G. W. Krogh	2nd VP
Hopkins	Mrs. Fred Weil, Jr	Record
Hopkins	Mrs. Edna J. Kucinski	Pres.
White Bear	Mrs. L. O. Duggan	V. Pres.
Excelsior	Mrs. J. J. Zachary	V. P.
White Bear	Mrs. David Mac Knight	Treasurer
St Paul	Mrs. Thomas Bingham	V. P.
Bloomington	Mrs. David L. Swanson	Sec.

Mrs. Fred Weil, Jr  
Hopkins

<u>League</u>	<u>Name</u>	<u>Office</u>
Excelsior	Mary M. Schmitt	President
North St. Paul	Mrs. John Rubbelke, Jr.	Treasurer
North St. Paul	Mrs. Chas. Bergum	
Mahtomedi	Mrs. Harold E. Landen	Secretary
Utka Village	Mrs. R. W. Dungan	2nd V. Pres.
" "	Mrs. Arnold Johanson	Pres.
Crystal	Mrs. Robt Rognie	1st V. Pres.
Robertsdale	Mrs. Oswald Wik	1st V. Pres.
Robbinsdale	Mrs. Dean L. McGeorge	Pres.
Falcon Heights	Mrs. Ralph Berdie	Pres.
Falcon Heights	Mrs. A. H. Lunt, Jr.	Sec.
Richfield	Mrs. Francis Schneider	Pres.
Roseville	Mrs. L. H. Hocraffer	Org.
Mpls.	Mrs. C. P. Jazenski	Org.
Golden Valley	Mrs. Pearl Costigan	Pres.
Golden Valley	Mrs. Lee Wassing	Treas.
St. Louis Park	Mrs. L. E. Martin	Treas.
Mpls.	Mrs. Harold E. Miller	Treas.
Afton-Lakeland	Mrs. Edward Turner	Secy
N. St. Paul	Mrs. Gerald McCarty	Pres.
Arden Hills	Mrs. M. Sekhon	Vice Pres.
Arden Hills	Mrs. H. Borchert	
Roseville	Mrs. Paul Boyer	President
Hopkins	Mrs. J. E. Cummings	Pres.
" "	Mrs. E. Kornfueller	Board
Mpls.	Mrs. Marvin Johnston	Secy.
White Bear	Mrs. D. E. Pippel	Secy.
Excelsior	Mrs. D. O. Jacobsen	2nd V. P.



<u>Exhibitor</u>	<u>Name</u>	<u>Office</u>
North St. Paul	Mrs. John Rubbelke, Jr.	Treasurer
North St. Paul	Mrs. Mrs. Larnum	
Maltonville	Mrs. Harold E. Lander	Secretary
Utka Village	Mrs. R. W. Dungan	2 <sup>nd</sup> V. Pres.
"	Mrs. Arnold Johanson	Pres.
Crystal	Mrs. Rust Rognie	1 <sup>st</sup> V. Pres.
Robbville	And. Omer Wik	1 <sup>st</sup> V. Pres.
Robbinsdale	Mrs. Leam L. Mc. Nease	Pres.
Falcon Heights	Mrs. Ralph Berdie	Pres.
Falcon Heights	Mrs. A. H. Lunt, Jr.	Sec.
Richfield	Mrs. Francis Schneider	Pres.
Roseville	Mrs. L. H. Horvath	Org.
Mpls.	Mrs. E. P. Jager	Org.
Falcon Valley	Mrs. Pearl Costigan	Pres.
Golden Valley	Mrs. Mrs. Wapping	Treas.
St. Louis Park	Mrs. J. E. Martin	
Mpls.	Mrs. Harold E. Miller	Treas.
Wm. Likeland	Mrs. Edward Turner	Secy
W. St. Paul	Mrs. Gerald W. Parby	Pres.
Green Hills	Mrs. M. L. Kham	Vice Pres.
W. St. Paul	Mrs. Paul B. Gohrt	President
Roseville	Mrs. J. E. Cummings	Pres.
Hopkins	Mrs. E. Kornfahl	Board
"		Chair.
Mpls.	Mrs. Marvin Johnston	Chair.
White Bear	Mrs. D. H. Hippie	Chair.
Excelsior	Mrs. D. O. Jacobsen	2 <sup>nd</sup> V. P.



Attending  
Area meet in  
Duluth

Mrs. M. T. Rykken - Virginia, Minn.  
Mrs. R. H. Silvola, Virginia, Minn.  
Mrs. J. S. Kirby - Virginia, Minn.  
Mrs. Gertrude Wallinder - Duluth  
Mrs. Donald Myers - Duluth  
Mrs. Geozeller - Duluth  
Mrs. C. M. Fredin - Duluth  
Mrs. Arthur Welch - "  
Mrs. Gilbert Buffington - "  
Mrs. Frank W. Hansen - Duluth  
Mrs. A. R. Lund - Duluth  
Mrs. Robert Kanter - Duluth  
Mrs. Robert Bartlett - Duluth  
Mrs. Gerhard von Glahn - Duluth  
Mrs. Leo Winegar - "  
Mrs. Josiah Zeller - "  
Mrs. A. P. Johnson - Hibbing  
Mrs. H. H. Parker - Hibbing  
Mrs. Bernard Halper - Hibbing  
Mrs. John Neumaier - Hibbing  
Mrs. Franklin Stevens -

Owatonna Meeting - Mrs Horner  
Tues - Apr 2.

- 1 Mrs. Brintmen }  
2 Mrs Ode } Red Wing  
3 Mrs Miller }

- 4 Mrs Manville Oren }  
5 Mrs Luella Hockenbuhl }  
6 Mrs Ruth Nelson } Wells  
7 Mrs Pat Baustian }

- 8 Mrs Shirley Bushnell }  
9 Mrs Elsie Goodstein } R. Rochester  
10 Mrs Mary Blushane }

- 11 Mrs White }  
12 Mrs Jellgitt } Austin

- 13 Mrs Donald Hoffman }  
14 Mrs Jim Cowan } Waseca  
15 Mrs Ed Nelson }

Owatonna

- |                        |                        |
|------------------------|------------------------|
| 16 Mrs Ruth Arndt      | 23 Mrs Lila McClintock |
| 17 " Floris Campbell   | 24 " Sally Mitchell    |
| 18 " Jean Larson       | 25 " Gladice Coddere   |
| 19 " Carmen Beys       | 26 " Betty Barta       |
| 20 " Ruth Fox          | 27 " Art Wargen        |
| 21 " Dorothy Olson     |                        |
| 22 " Barbara Mc Carthy |                        |

Tracy

Wednesday - April 3, 1957  
10:00 A.M. to 3:00 P.M.

New Officer's Conference - Tracy Municipal Bldg.

15 people were present representing Tracy, Jackson and Granite Falls.  
Absent were Worthington and Olivia.

Mrs. Errol Horner of the National Staff conducted both the morning and afternoon sessions.

Preceding the morning discussion we all had coffee and a warm-up visit.

The morning was devoted by Mrs. Horner to a review of League principles and standards and to emphasizing these three important fundamentals:

1. Non Partisanship
2. Open Membership
3. League works only in the field of government

After a very delicious luncheon prepared and served to us by the Tracy League, we reconvened at 1:00 and the afternoon was devoted to problems very close to all three leagues.

A very detailed discussion was held on Boards operating with fewer than the prescribed seventeen members. Mrs. Horner made many suggestions on which portfolios could be combined.

The three old problems of small Leagues were brought up and discussed in detail with some of the following suggestions, conclusions both from Mrs. Horner and from the League members present.

1. Membership
  - a. Mrs. Horner said that never, but never, should we ever be satisfied with our small memberships. There are potential members in all our communities and different means have got to be found to reach them.
  - b. Do not scare new members by pushing them into jobs too fast.
  - c. Be sure to give new members the benefit of all materials and literature.
2. Local Agenda
  - a. So many small Leagues have exhausted any local government projects for local agenda in their own towns.
  - b. Mrs. Horner made the welcome suggestion of a county government study on any county problem. I intend especially to bring this suggestion to my own league in Granite Falls.
  - c. Could do a "Know Your Country" survey as we did the "Know Your Town"
  - d. A possibility exists that new members may be gotten for smaller Leagues from within their county where no League exists.
3. Finance
  - a. Mrs. Horner explained the "Granite Falls" plan as she called it and it met with enthusiastic approval by Tracy and Jackson.
  - b. The Finance drive preceded by letters to all you wish to call on was suggested.

The following interesting observations came to light at various times during the day and I hope will be a help to the State Board and Organization Comm. as to what can be done to help these three Leagues and others of the same size:

Tracy's definitely having a struggle. They have no Finance drive and do not have the minimum member of Board meetings a year and their membership has dropped off, etc. etc. Mrs. Horner did a wonderful job of gently prodding them in definite way as to the minimum standars they must stick to and their obligations, etc.



They seemed to feel at the end of the day that they had received some help and inspiration and maybe a little follow-up by the organization comm. is needed so they won't think they're forgotten.

Jackson and Granite Falls seem to be going along fairly well, as well as any small League, I think. Jackson is a little dissatisfied with service from the State Office in regards to their members getting the Minn. voter and the National voter, too.

Please take special note of this:

Jackson is having a big membership meeting the end of May. It will be the climax to several smaller coffee gatherings, etc. and they intend to make it a big affair. They want a speaker out from the State - probably somebody from the Membership Comm.

They would appreciate hearing from the State Office soon with some possible dates and then they'll make their plans.

Mrs. Robert L. Carlson  
Granite Falls, Minnesota

Horne File

GW

Tracy, Minnesota.  
April 8 - 1957.

To the ~~Washington D.C.~~ office DA  
of the League of Women Voters.

Mrs. Horner, field representative of the League of Women Voters of Washington D.C. was the main speaker at an all day district meeting in the Municipal building at Tracy April 3, 1957.

Seventeen representatives of Leagues in Jackson, Granite Falls and Tracy attended. Mrs. Don Stassen acted as receptionist and aided in registrations. A noon luncheon was served.

Mrs. Horner stressed the need of non-partisanship and described basic principals of the League of Women Voters.

Mrs. Horner also told of learning that many people know the meaning of leagues and what work they do.

The meeting was enjoyed by everyone attending.

1. Mrs. Rae R. Horner - Washington - D.C.
2. Miss Hazel Shimmmin - Bemidji, Minn.
3. Mrs. Label Borg - Brainerd, Minn.
4. Mrs. Lingian - P. Harding
5. Mrs. Ruth Janousek - " " " "
6. Mrs. Ruth Dristal - " " " "
7. Myrtle Nelsestad President - Park Rapids, Minn.
8. Mrs. Esther McCallon - " "
9. Mrs. Charlotte Shale - " "
10. Mrs. Lydia McPherson - " "
11. Mrs. A. W. Petersen - " "
12. Mrs. Max Feldman - " "

Area Mtg in P. Rapids -



April 29, 1957

Red Owl Stores Inc.  
215 Excelsior Ave. E.  
Hopkins, Minnesota

Dear Sirs:

We would like to thank you very much for your courtesy in letting the League of Women Voters of Minnesota use your very pleasant meeting room for a session on April 12th. About 70 women from 12 Leagues in the metropolitan area attended, and appreciated the nice room, delicious pie and coffee, and ample parking space.

Sincerely,

Mrs. Harold L. Wilson  
Secretary

April 29, 1957

Mrs. Joseph Cummings, President  
League of Women Voters of Hopkins  
302 Althea Lane  
Hopkins, Minnesota

Dear Mrs. Cummings,

Mrs. Anderson and I want to thank you for the helpfulness of yourself and your League in arranging the place and hospitality for the suburban area meeting on April 12 at the Red Owl. It was a very pleasant place to meet, the food was delicious, the rooms are pleasant, and the parking good. It is very generous of Red Owl to provide this service for the community. I have just written them a note saying so.

Thank you so much, and hope to see you at convention.

Sincerely,

Mrs. Harold L. Wilson  
Secretary

65 attended <sup>met Area Conf</sup> for large suburban  
League - post for 100 persons  
League

Name	League	Post for 100 persons
Betty Parker	M'conkey Village	Nat. Stem Conservation
Elsie Bielke	Greenwood Village	Nominating
Dorothy Leitzman	Excelsior	Secretary
Bette Houghmower	Excelsior	Membership
Ruth E. Aulander	Roseville	Treasurer
Mrs W. T. McArthur	Edina	Local
Dorothy Schepers	Richfield	Unit Org.
Mrs R. S. Currey	Golden Valley	Local Agenda
Mrs. John M. Ferguson	" "	
Betty Lecher	Richfield	State board - finance
Karaw DeJager	Edina	Sec'y
Marion Peck	Robbinsdale	Treas.
Sally Duncan	Mtka Village	<del>247</del> Finance Chair.



24/	Name	League	Portfolio
✓	Gwen Maistrovich	Bloomington	Local Agenda
✓	Mildred Pearson	Bloomington	Publications
✓	Alma Kachler	Anoka	State Board Voters Service
	Gertrude Johanson	Prov. Minnetonka Village	Pres.
>	Dorothy Josse	mpes.	Discussion
✓	June Schmidt	Edina	Finance Chairman
>	Margaret Wassing	Golden Valley	Treas.
>	Elizabeth Kandel	" "	Fin. Chairman
✓	Idell Selberman	Robbinsdale V.	" "
✓	Evelyn Newton	" "	" "
✓	Mildred Cunningham	" "	Memberships
>	Mildred McKeage	" "	President
✓	Rhea Ryck	Robbinsdale	Unit Org.
	Janet Sykes	State Bd	Ind. Selt.
>	Bruce Casswell	Roseville	Wat'l Iten #2
✓	Betty Glatton	Edina	Voters Service
✓	Denny Symson	Roseville	Legislative
>	Barbara Swan	Roseville	Voter Service
>	Virginia Spurrer	Roseville	Public Relations
✓	Mary Blood	Mtka Village	
✓	Margie Ruben	Mtka Village	State Resource
	Luverne Graham	Bloomington	
>	Marion Davnie	" "	
>	Carol Daniel	" "	Unit Org.

Name	League	Portfolio
✓ Ann Schultzy	Robbinsdale	State Resource
✓ Margaret M. Dale	Edina	V. Pres.
✓ Margaret Gustafson	Hopkins	V. Pres.
✓ Ruth French	Bloomington	Natl.
✓ Horis Guthrie	Birchwood	State Board
✓ Virginia Lukazewski	Robbinsdale	Publicity
✓ Patricia Youngman	Robbinsdale	Publications
✓ Fessie Peterson	St. Louis Park	Ind. Liberties
✓ Genny Hankinson	Edina	N. Y.
✓ Dorothy Anderson	Mall Board	Org.
✓ Catharine Horaffa	Roseville	Org.
✓ Helen Anderson	Roseville	Publications
✓ Marilyn Krogh	"	Local
✓ Becky Edwards	Pro. Mtn. Village	Pub. Rel.
✓ Bernadette J. Klein	Pro. Mtn. Village	Membership Chair.
✓ Betty Johnson	<del>Pro. Mtn. Village</del>	Pub. Chm.
✓ Joan George	Mtn. Village	Natl.
✓ Gerald H. Farmer	Excelsior	Unit Leader
✓ Mrs. B.L. (Helene) Runkle	Mtn. Village	Asst. to Org.
✓ Mrs. John A. Moga	Roseville	Finance
✓ Mrs. R.R. Nichols	Edina	Pres.
✓ Dorothy Schneider	Richfield	Pres.
✓ Christina Ostigan	Golden Valley	Pres.
✓ Mrs. H.R. Burton	Edina	Membership
✓ Mrs. Logan Uniger	Robbinsdale	Voters
✓ Roberta Williams	St. Louis Park	Org. Committee
✓ Bunny Marotta	St. Louis Park	" "
28 ✓ Mrs. D. J. Jansman	Dups.	State Board

Lunch Res. for Jan.  
Wed + Thurs

PLANS FOR MRS. HORNER'S VISIT TO MINNESOTA, March 25-April 19, 1957

F2D3C14

League of Women Voters of Minnesota, 15th and Washington Avenues S. E., Minneapolis 14, Minnesota. Federal 8-8791

FOR ALL FIELD VISITS

F2D3C14

Town--Date	Time and Place of Meeting	Type of Meeting	Reservation	Person To Contact on Arrival
Monday March 25 Minneapolis	State Office, 15 Washington Ave S.E., Room 115 10 A.M.	Briefing for 4 weeks		Grace Wilson D. Anderson
Tuesday March 26 Minneapolis	12 A.M. where <i>y. PK.</i> 8-2 P.M. - <i>cost?</i>	Hennepin County Council Annual Mtg. and Lunch	<i>Bloom Begin</i> <i>Deep myls ways</i> <i>Edina married</i> <i>Et Rich</i> <i>DU Sh &amp; PK</i>	D. Anderson Wilson ..... <i>Hacraffer?</i>
Tuesday March 26 Mahtomedi	8 P.M. <i>R. Sullivan</i> <i>- where?</i>	Washington County Council -formation?	<i>after h -</i>	D. Anderson Wilson will drive R.H.
Wednesday March 27 St. Paul	10 A.M. to 3 P.M. at Macalaster Union, 1600 Grand Ave. <i>capt. Lunch</i>	IL Officers Confer. for Leagues in the metropolitan area		Humphries <i>Marotta</i> Anderson <i>Saguchi</i> Wilson, William will drive R.H.
Wednesday March 27 St. Paul	8 P.M., 2089 Goodrich Ave.	Ramsey County Council		Wilson will drive R.H. <i>Hacraffer?</i>



League of Women Voters of Minnesota, 15th and Washington Avenues S. E., Minneapolis 14, Minnesota. FEderal 8-8791

FOR ALL FIELD VISITS

Town--Date	Time and Place of Meeting	Type of Meeting	Reservation	Person To Contact on Arrival
Thursday March 28 Duluth	<i>where - when?</i> Spalding Hotel	<i>meeting?</i> <i>no</i>	Spalding Hotel March 28-29 lv for Duluth, Sioux Line train, 1:15	Mrs. Fredin 3232 E. 4 St. Organiz. Com.
Friday March 29 Duluth	10 A.M. to 3 P.M. at Spalding Hotel	LL Officers Conference for Leagues in north area. <i>Duluth</i> <i>Hibbing - Virginia</i>	Spalding Hotel	Mrs. Fredin Mrs. von Glahn president <i>Heinmeyer</i>
Saturday March 30 Duluth	<i>a</i> to <i>at</i> <i>time</i> <i>place</i> <i>1</i>	Duluth Annual Meeting	lv St. Northern 4:30 P.M., ar. Mpls. 7:30 P.M.	Mrs. von Glahn

League of Women Voters of Minnesota, 15th and Washington Avenues S. E., Minneapolis 14, Minnesota. FEderal 8-8791

FOR ALL FIELD VISITS

Town--Date	Time and Place of Meeting	Type of Meeting	Reservation	Person To Contact on Arrival
Monday April 1 Austin	Austin <del>Hotel</del> Fox Hotel 12 noon	Austin Board	Lv for Austin bus 8 A.M., arr. 11:30 Fox Hotel April 1 Op to Owatonna 4/2 with Austin people.	Mrs. Dean White President 200 Southwood Rd
Tuesday April 2 Owatonna	10 A.M. to 3 P.M. at Hotel Owatonna, Ambassador Bn. 1.25 lunch	IL Officers Conference for Leagues in south east area.	See above. Lv. by bus for Man- kato at 3:05 PM Lv. Mankato by train 7:55 PM, ar. Tracy 10:20 PM. Hotel reservation	DeShane Org. Com.
Wednesday April 3 Tracy	10 A.M. to 3 P.M. at Municipal Building, Coffee 9:30, lunch arranged.	IL Officers Confer. for Leagues in south west area.	Lv Tracy by bus at 5:55 P.M., ar. Mpls. 11:25 PM	<i>what hotel?</i> <i>DeShane?</i> <i>Carlson?</i>
Thursday April 4 West St. Paul	9 P.M. - where?	Board Membership, too?		Humphries, Org. Com. Mrs. McCarthy, Pres. <i>Wilson?</i>
Friday April 5 Red Wing	all day - where? <i>Mr. Miller</i>	Board & Committees	Lv Mpls. Milwaukee 7:35 A.M., ar. Red Wing 8:48 Lv Red Wing 5:13 PM ar Mpls. 6:45 PM	Mrs. Miller President

PLANS FOR MRS. HORNER'S VISIT TO MINNESOTA, March 25 - April 19, 1957 - *page 4*

League of Women Voters of Minnesota, 15th and Washington Avenues S. E., Minneapolis 14, Minnesota. Federal 8-8791

FOR ALL FIELD VISITS

Town--Date	Time and Place of Meeting	Type of Meeting	Reservation	Person To Contact on Arrival
April 8 Monday Bemidji	evening - <i>time place</i>	?	<i>for</i> lv/Bemidji 10:30AM ar Bemidji 5 PM Markham Hotel	Miss Shimmin, President
April 9 Tuesday Park Rapids	<del>LL Officers Conference</del> Municipal Building, Park Rapids 10 A.M. - 3 P.M.	LL Officers Conference for Leagues in northwest area	go with Miss Shimmin of Bemidji to PR Lv PR by bus at 3:30, ar. Npls. 10 P.M.	Puttg Org.Com.
<del>April 10 Wednesday Hutchinson</del>	evening <i>time place</i>	?		Duncan drive, come back to Npls. late eve. <i>Dosse</i>
April 11 Thursday Excelsior	dinner time <i>time place</i>	Annual Meeting of Excelsior		Will pick R.H. at 5:30 PM and return.
April 12 Friday Hopkins	10 A.M. to 2 P.M. Red Owl Auditorium  bring sandwich, coffee dessert served for 30¢	Large suburban Leagues Conference for 'port- folios' training		Anderson Humphries Grossman Leshar Sigford <i>Dosse</i> <i>Wapatta</i> <i>Wilson</i> <i>Willeams</i> <i>Hocraffer</i>
				<i>Dul</i>



PLANS FOR MRS. HORNER'S VISIT TO MINNESOTA, March 25 - April 19, 1957 - page 5

League of Women Voters of Minnesota, 15th and Washington Avenues S. E., Minneapolis 14, Minnesota. Federal 8-8791

FOR ALL FIELD VISITS

Town--Date	Time and Place of Meeting	Type of Meeting	Reservation	Person To Contact on Arrival
April 15 Monday Mpls. suburb Minnetonka Vill.	evening	Help new League		Hocraffer will drive R.H. <i>Schroeder</i>
April 16 Tuesday Duluth	<del>10:30/4:14/11:14/PM</del> <i>Dozinski</i> <i>Org. Comm</i> <i>Training</i>	New Board training -Duluth League	Lv. Mpls. Gt. Northern 8:27 A.M., arr. Duluth 11:58 (noon) Lv. Duluth 4:30 PM, Ar. Mpls. 7:17	<i>Mrs. Johanson,</i> <i>president</i> <i>Mrs. Reich</i>
April 17 Wednesday Mpls.	<del>9:30/4:14/11:14/PM</del> 10 A.M. - 3 P.M. State Office, 15 Washington Ave.	New State Board Training Day		Young, Duncan, Wilson etc.
April 18 Thursday Mpls.	9:30 A.M. - 4 P.M. Regular State Board State Office	State Board mtg.		
April 19 Friday Mpls.		Recap of 4 weeks		

PLANS FOR MRS. HORNER'S VISIT TO MINNESOTA, March 25-April 19, 1957

League of Women Voters of Minnesota, 15th and Washington Avenues S. E., Minneapolis 14, Minnesota. Federal 8-8791

FOR ALL FIELD VISITS

Town--Date	Time and Place of Meeting	Type of Meeting	Reservation	Person To Contact on Arrival
Monday March 25 Minneapolis	State Office, 15 Washington Ave S.E., Room 115 10 A.M.	Briefing for 4 weeks		Grace Wilson D. Anderson
Tuesday March 26 Minneapolis	12 A.M. - YMCA	Hennepin County Council Annual Mtg. and Lunch	13 km trip - Daphne - meaning Edina - R. field Excelsior - St. Pk G. Valley - way to Hopkins - 11 Lk.	D. Anderson Wilson .....
Tuesday March 26 Mankato	8 P.M. Hwy 36 - D 100 - Turn Left 100 - 902 mi. 244 - Turn right on Juniper St. - 2 blocks -	How to Organize C. Council Washington County Council - formation? G. Lakeland - Mankato Birchwood		D. Anderson Wilson will drive R.H. 7 PM -
Wednesday March 27 St. Paul	10 A.M. to 3 P.M. at Macalester Union, 1600 Grand Ave. Capitola Lunch	LL Officers Confer. for Leagues in the metropolitan area	304 -	Humphries Sigford: Regis. Anderson where: N. Cor. Wilson, <del>will</del> will drive R.H. pick up 8:30
Wednesday March 27 St. Paul	8 P.M., 2059 Goodrich Ave.	Ramsey County Council	St. Paul W.B.T. Roseville 7:45 A. Hill N. St. Paul	Wilson will drive R.H. 7:20 -

League of Women Voters of Minnesota, 15th and Washington Avenues S. E., Minneapolis 14, Minnesota. Federal 8-8791

FOR ALL FIELD VISITS

Town--Date	Time and Place of Meeting	Type of Meeting	Reservation	Person To Contact on Arrival
Thursday March 28 Duluth			Spalding Hotel March 28-29 lv for Duluth, Sioux Line train, 1:15	Mrs. Fredin 3232 E. 4 St. Organiz. Com.
Friday March 29 Duluth	10 A.M. to 3 P.M. at Spalding Hotel	LL Officers Conference for Leagues in north area. <i>Duluth</i> <i>Hobbs - Virginia</i>	Spalding Hotel	Mrs. Fredin Mrs. von Glahn president
Saturday March 30 Duluth	<u>a</u> to <u>      </u> at <i>noon?</i>	Duluth Annual Meeting	lv Gt. Northern 4:30 P.M., ar. Mpls. 7:30 P.M.	Mrs. von Glahn



League of Women Voters of Minnesota, 15th and Washington Avenues S. E., Minneapolis 14, Minnesota. Federal 8-8791

FOR ALL FIELD VISITS

Town--Date	Time and Place of Meeting	Type of Meeting	Reservation	Person To Contact on Arrival
Monday April 1 Austin	Austin <del>Hotel</del> Fox Hotel 12 noon	Austin Board	Lv for Austin bus 8 A.M., arr. 11:30 Fox Hotel April 1 Go to Owatonna 4/2 with Austin people.	Mrs. Dean White President 200 Southwood Rd
Tuesday April 2 Owatonna	10 A.M. to 3 P.M. at Hotel Owatonna, Ambassador Rm. 1.25 lunch	LL Officers Conference for Leagues in south east area. <i>11 leagues</i>	See above. lv. by bus for Man- kato at 3:05 PM lv. Mankato by train 7:55 PM, ar. Tracy 10:20 PM. <u>Hotel reservation</u>	DuShane Org. Com. <i>9:34 Exchange Hotel</i>
Wednesday April 3 Tracy	10 A.M. to 3 P.M. at Municipal Building, Coffee 9:30, lunch arranged.	LL Officers Confer. for Leagues in south west area. <i>6 leagues</i>	Lv Tracy by bus at 5:55 P.M., Ar. Mpls. 11:25 PM	
Thursday April 4 West St. Paul	8 P.M. <i>Mrs. Richard Frontier 904 Delaware Ave W. St Paul 18-</i>	Board Membership, too?		Humphries, Org. Com. Mrs. McCarthy, Pres. <i>Grace Marie R.H. pick up 7 A.M.</i>
Friday April 5 Red Wing	all day	Board & Committees AM - Finance KYT Public PM - new mem.	lv Mpls. Milwaukee 7:35 A.M., train ar. Red Wing 8:48 lv Red Wing 5:13 PM ar Mpls. 6:45 PM	<i>Drew</i> Mrs. Miller, open house President

PLANS FOR MRS. HORNER'S VISIT TO MINNESOTA, March 25 - April 19, 1957 - page 4

League of Women Voters of Minnesota, 15th and Washington Avenues S. E., Minneapolis 14, Minnesota. Federal 8-8791

FOR ALL FIELD VISITS

Town--Date	Time and Place of Meeting	Type of Meeting	Reservation	Person To Contact on Arrival
April 8 Monday Bemidji	evening	Unit board + members	for lv/Bemidji 10:30AM ar Bemidji 5 PM Markham Hotel	Miss Shimmin, President
April 9 Tuesday Park Rapids	<del>LL Officers Conference</del> <del>Municipal Building, Park Rapids</del> 10 A.M. - 3 P.M. Episcopal Church -	LL Officers Conference for Leagues in northwest area	go with Miss Shimmin of Bemidji to PR Lv PR by bus at 3:30, ar. Mpls. 10 P.M.	Buttig Org.Com.
April 10 Wednesday Hutchinson	evening ? or aft. -	Details ?		Wass Bunyan drive, come back to Mpls. late eve. Wunnean?
April 11 Thursday Excelsior	dinner time	Annual Meeting of Excelsior		Will pick R.H. at 5:30 PM and return.
April 12 Friday Hopkins	10 A.M. to 2 P.M. Red Owl Auditorium bring sandwich, coffee dessert served for 30¢ we 8-3752	Large suburban Leagues Conference for 'port- folios' training	bring display of materials on list of jobs PR + P.	Anderson Humphries Grossman Leshar Sigford Dosse Williams drive R/H Kaelin legislative - Gullane
Lunch - 1 P.M. pay girl Regis - Name Cards -				

PLANS FOR MRS. HORNER'S VISIT TO MINNESOTA, March 25 - April 19, 1957 - page 5

League of Women Voters of Minnesota, 15th and Washington Avenues S. E., Minneapolis 14, Minnesota. FEderal 8-8791

FOR ALL FIELD VISITS

Town--Date	Time and Place of Meeting	Type of Meeting	Reservation	Person To Contact on Arrival
April 15 Monday Mpls. suburb Minnetonka Vil.	evening - membership Young, Wilson, Anderson, Neumaier, Schroeder	Help new League	bring sample of materials for Org. Com.	Hoorafter will drive R.H. - 7.P.M. - Mrs. Johanson, president
April 16 Tuesday <del>Duluth</del> (15) boy lunch	10:30 - 4:00 New Board Fredin, Humphreys, Carlson, F.W. Gleason, Marotta, Hoerafter, Sager, etc.	New Board training <del>Duluth League</del> good new firm Nath. Neumaier, neorg hl.	lv. Mpls. 8:27 A.M., arr. Duluth 11:58 (noon) Lv. Duluth 4:30 P.M., Ar. Mpls. 7:17	Mrs. Welch R. William D. Anderson E. H. [unclear]
April 17 Wednesday Mpls. (17) 353	9:30/4/11/14/PM 10 A.M. - 3 P.M. State Office, 15 Washington Ave.	New State Board Training Day Mrs. Young, Neumaier	Lecher no	Young, Duncan, Wilson etc.
April 18 Thursday Mpls. (17) 353	9:30 A.M. - 4 P.M. Regular State Board State Office	State Board mtg.		T. William, will do.
April 19 Friday Mpls.	where go from here?	Recap of 4 weeks		Wushong



Most Disheartening Problem in Local Leagues as of March '57 Annual Report

F2D3C14

Failure to achieve local program action  
Lack of Use of Committees by Board members--also human problems  
Public apathy  
Membership Lack of enthusiasm--poor unit attendance  
Lack of responsible leadership with enough time  
Drop in membership--working members -lack of good national program coverage  
Finance  
Ineffective resource work by Board  
public apathy and lack of interest in joining League  
Poor publicity(lack of talent for reporting and writing--) overloaded president  
Lack of growth in membership and not enough time to do all should have or we wanted to  
Membership and Finance-  
Activating members and finding leadership  
only one meeting monthly-not enough  
Keeping older members interested in program-  
Getting a Board  
Getting leadership and general member respons. for total League program  
Membership--same dedicated leaders have to keep on  
Apathy of women as to joining League or taking part in govt.  
Membership-changes in BoardMembership  
Membership  
Keeping old members active and interested--sale of publications  
Membership-need of new blood  
Membership  
Membership  
Getting Board leadership  
Membership participation and leadership  
Poorly attended public meetings  
Public meetings  
Making public appreciate real purpose of League-not just a 'Busy-work' club  
Poorly attended public meetings-  
Orientation--poor attendance at general meetings-  
hard to get a good local agenda item  
Poor member participation  
Partisanship(Duluth)

## Assignment of Local Leagues to Officer Training Conferences

F 2 D 3 C 14

## Metropolitan Area—March 27—10 to 3—Macalester Union

Afton-Lakeland	Edina	Mound	Wayzata
Anoka	Excelsior	N. St. Paul	West St. Paul
Arden Hills	Falcon Hts.	Richfield	White Br. Tshp.
Birchwood	Golden Valley	Roseville	
Bloomington	Hopkins	St. Cloud	
Circle Pines	Mahtomedi	St. Louis Pk.	
Columbia Hts.	Mt. Kta Village	St. Paul	
Deephaven	Mpls.	S. St. Paul	

## 1st Northern Area Conference Park Rapids April 9 10 to 3

Park Rapids	Brainerd
Alexandria	Cass Lake
Battle Lake	Fergus Falls
Benidji	Moorhead

## 2nd. Northern Area Conference Duluth March 29—10 to 3

Duluth  
Hibbing  
Virginia

## 1st Southern Area Conference Owatonna April 12-10 to 3

Owatonna	Kasson	Red Wing
Austin	New Prague	Rochester
Buffalo	New Ulm	Waseca
McLeod-Hutch.	New Richland	

## 2nd. Southern Area Conference Tracy-Municipal Bldg. 10 to 3

Tracy	Olivia
Granite Falls	Wells
Jackson	Worthington

## Conference of Large Suburban Leagues April 12-Red Owl—Hopkins 10 to 2

Hopkins	Bloomington
St. Louis Park	Golden Valley
Edina	Minnetonka Village
Richfield	White Bear Twnshp.

Roseville  
Mt. Kta  
Crystal

## Other Special Group Meetings

Hennepin County Council—11 A.M. March 26  
Ramsey Cty Council—April 16—to be planned  
Washington Cty. Leagues—March 26—Mahtomedi 8 P.M.

## Meetings with Local Leagues

Duluth—March 30—Luncheon—Annual Meeting  
Austin—April 1—Lunch and afternoon meetings—  
West St. Paul—April 4—evening  
Red Wing—April 5—all day meetings  
Benidji—April 8-8 P.M.  
Excelsior—April 11—Annual Meeting dinner—  
Minnetonka Village—April 15—possibly dinner and evening—  
McLeod-Hutch—April 10—to be planned by new Board



DETAILS OF HORNER SCHEDULE MARCH 25 to APRIL 19--1957

MARCH 25 to MARCH 30

MONDAY MARCH 25

State Office Briefing

Wilson-Anderson

TUESDAY MARCH 26

12  
11 A.M. Hennepin Cty Council Annual Meeting Luncheon  
8.P.M. Wash. Cty Council Mahtomedi | Mrs. Walton-Anderson

WEDNESDAY MARCH 27

10 to 3 Met. Area Officers' Conference Macalester Union  
8:30 Anderson-Humphries etc.  
8.P.M. Ramsey Cty Council-2089 Goodrich-St. Paul

THURSDAY MARCH 28

Lv. for Duluth 1:15 Sioux line train arr. Duluth  
have reservations for 28 and 29 Spalding Hotel  
Fredin in charge

FRIDAY MARCH 29

10 to 3 Northern Officers' Conference-Duluth, Hibbing,  
Virginia  
Spalding Hotel Fredin in charge

SATURDAY MARCH 30

Annual Meeting Luncheon Duluth membership  
lv. Great Northern train 4:30 P.M. arr. Mpls 7:30

APRIL 1 to APRIL 5

MONDAY APRIL 1

Austin Board Meeting-Fox Hotel 12 Noon  
lv. Mpls. Bus-8 A.M. arr. Austin 11:30  
stay Fox Hotel-go to Owatonna next day with Austin-

TUESDAY APRIL 2

10 to 3 Owatonna Officers' Conference-Hotel Owatonna Du  
Ambassador Room Shane  
lv. by Bus-3:05 for Mankato arr. Mankato 4:40 ✓  
lv. Mankato train 7:55-arr. Tracy 10:20 9:45  
Hotel reservation

WEDNESDAY APRIL 3

Tracy 10 to 3 Officers' Conference- Municipal Bldg. Council  
Coffee 9:30 to 10 Luncheon arranged Rooms  
Bus lv. Tracy 5:55 P.M. ar. Mpls. 11:25 P.M. Carlson

THURSDAY APRIL 4

West St. Paul Evening *over* 8.P.M. Humphries

FRIDAY APRIL 5

Red Wing day meetings  
lv. Mpls. Milwaukee 7:35 A.M. ar. Red Wing 8:48  
lv. Red Wing 5:13 P.M. ar. Mpls. 6:45

*Mr. Wick*

APRIL 8 to APRIL 12

MONDAY APRIL 8

lv, for Bemidji Bus 10:30 A.M. ar. Bemidji 5 P.M.  
reservation Markham Hotel -

TUESDAY APRIL 9

Evening meeting -  
Park Rapids Officers' Conference Municipal Bldg. over liquor store  
lv. with Bemidji Miss Shimin  
lv. Park Rapids Bus 3:30 P.M. ar. Mpls. 10 P.M. *Butler*

WEDNESDAY APRIL 10

Hutchinson-McLeod County new Board Duncan *Dosse*

THURSDAY APRIL 11

Excelsior Annual Dinner Meeting  
will pick Mrs. Horner up at 5:30 P.M. and return

FRIDAY APRIL 12

Red Owl Hopkins-Large Suburban Leagues 10 to 2  
bring sandwich--dessert and coffee to be served Anderson  
Humphrie

*Relater*



APRIL 15 to 19-1957

*2. B. m.*

MONDAY APRIL 15

Evening Minnetonka Village

Hocraffer

TUESDAY APRIL 16

~~DULUTH NEW BOARD INSTITUTE~~

~~MRS. WELCH~~

~~lv. Mpls. Great Northern 8:27 A.M.~~

~~arr. Duluth 11:58 A.M.~~

~~lv. Duluth 4:30 P. M. G.N. train~~

~~arr. Mpls. 7:15 P.M.~~

*Field of Service Training*

*ma Horner*

WEDNESDAY APRIL 17

10 to 3 New State Board Training

Young, Duncan etc.

THURSDAY APRIL 18

Regular State Board 9:30 to 4 State Office

FRIDAY APRIL 19

Recap of 4 weeks State Office

Grace, Anderson etc.

# Assignments if Local Leagues to Officer Conferences

## 27 METROPOLITAN AREA---March 27---10 to 3---Macalester Union

<del>Afton-Lakeland</del>	<del>Edina</del>	<del>Neund</del>	<del>Wayzata</del>
<del>Anoka</del>	<del>Excelsior</del>	<del>N. St. Paul</del>	<del>West St. Paul</del>
<del>Arden Hills</del>	<del>Falcon Hts.</del>	<del>Richfield</del>	<del>White Br. Tshp.</del>
<del>Birchwood</del>	<del>Golden Valley</del>	<del>Roseville</del>	<del>Crystal</del>
<del>Bloomington</del>	<del>Hopkins</del>	<del>St. Cloud?</del>	<del>Robbinsdale</del> (done)
<del>Circle Pines</del>	<del>Mahtomedi</del>	<del>St. L. Pk.</del>	
<del>Columbia Hts.</del>	<del>Mtka Village</del>	<del>St. Paul</del>	
<del>Deephaven</del>	<del>Mpls.</del>	<del>S. St. Paul</del>	Buffalo - 4

## 1st Northern Area

~~Park Rapids~~  
~~Alexandria~~  
~~Battle Lake~~  
~~Benidji~~  
~~Brainerd~~

## Park Rapids---April 9..10 to 3--

~~Cass Lake~~  
~~Fergus Falls~~  
~~Moorhead~~

Wiggin Store

lunch - (done)

Municipal Bldg. above Wiggin Store  
 Reservations for lunch done week before.

## 2nd. Northern area

~~Duluth~~  
~~Hibbing~~  
~~Virginia~~

## Duluth March 29 10 to 3

D. Anderson

## 1st southern Conference Owatonna April 2 10 to 3

~~Owatonna~~  
~~Austin~~  
~~Waseca~~  
~~Hutchinson~~ ~~McLeod~~  
~~Kasson~~  
~~New Prague~~  
~~New Uln~~  
~~New Richland~~

~~Red Wing~~  
~~Rochester~~  
~~Waseca~~

(done)

Wells

## 2nd. southern Conference--Tracy April 3 Municipal Bldg. Coffee hour

~~Tracy~~  
~~Granite Falls~~  
~~Jackson~~  
~~Olivia~~  
~~Wells~~  
~~Worthington~~

arrangement for lunch reservation

(done)

## 9 Large Suburban Leagues Conference-- April 12--Red Owl-Hopkins--

~~Hopkins~~ X  
~~St. L. Pk.~~ X  
~~Edina~~ X  
~~Richfield~~ X  
~~Bloomington~~ X  
~~Golden Valley~~ X  
~~White Br. Township~~ X  
~~Minnetonka Village~~ X  
~~Roseville~~ X  
~~Robbinsdale~~ X  
~~Crystal~~

(done)

## Other Special Meetings

Hennepin County Council--Luncheon--March 26 11 A. M.  
 Washington Cty Leagues--Mahtomedi--March 26--8 P.M.  
 Ramsey County Leagues--in the planning stage

W. A. done

Mar. 27 - Mrs. Harold Salomon  
 eve. 2089 Goodrich

## Meetings with local Boards

Duluth--March 30--Lunch--Annual Meeting  
 Austin--April 1--Lunch and afternoon  
 West St. Paul--April 4..  
 Red Wing--all day meetings with committees etc.  
 Benidji--evening of April 8--  
 Excelsior--dinner annual meeting--April 11  
 Mtka Village--April 15--possibly dinner and evening  
 McLeod-Hutchinson--April 16--to be planned by new Bd.

W. A. done

Apr 18 - St. Board

*reserv. -*  
League of Women Voters of Minnesota  
15th & Washington Aves., S.E.  
Minneapolis 14, Minnesota

*File* *didn't check w Dorothy*  
February 27, 1957

MEMO TO Local League President, Hopkins  
FROM Mrs. O. H. Anderson, Organization Chairman  
RE Metropolitan Area Conferences for Local League Officers

The Metropolitan Area Conference for local League Officers will be held March 27, from 10 to 3, at the Macalester College Union, 1600 Grand Avenue, St. Paul. Lunch will be served us in the cafeteria in the same building.

This meeting is planned to start off any new officers with a knowledge of their individual jobs, as well as a better understanding of League principles and policies. It is our hope that the local officers will return to their own Leagues, inspired to put on their own Board training institute where they will do the same thorough job for their Board members. This conference is to include both nominated and newly elected officers, as well as those who are starting a second year or a second term.

We expect this intensive training to make the next League year, an easier, and more pleasant experience for you. As Mrs. Lee put it: we need to get more relish in our League work.

#### SPECIAL MEETING FOR LARGE SUBURBAN LEAGUES

We have long realized that our large suburban Leagues have a different type of problem from a truly urban League. We are offering our good suburban Leagues an opportunity to meet with each other, and with Mrs. Horner and some of us state people, to talk about your many achievements--see how some one else handles a situation, and possibly plan some of your next activities.

We have scheduled this meeting for April 12 in the Red Owl Auditorium in Hopkins, from 10 to 2. Bring your own sandwiches and we will have coffee and dessert served to you for 30¢. The plan is to have the following Board members attend: Membership, Publications, Public Relations, National Items 1 and 2, Legislative, Finance, Local Current Agenda and Voters Service. This meeting will not in any way duplicate the Area Conference for Officers on March 27, since that is planned for officers only.

We will have buzz sessions by portfolio - with some "expert" available to guide the discussion and help provide some of the answers, and have our real expert, Mrs. Errol Horner, as a floating visitor to each group - ending with a general session before we adjourn at 2. Sounds like fun, doesn't it? Will you notify the Hopkins League as to the number of your members who will be attending?

*(302 Althea Lane, Hopkins)*  
*Mr. Joseph Cumming, Pres. - 71*



League of Women Voters of Minnesota  
15th & Washington Aves., S.E.  
Minneapolis 14, Minnesota

February 27, 1957

MEMO TO    Local League President, \_\_\_\_\_  
FROM        Mrs. O. H. Anderson, Organization Chairman  
RE          Metropolitan Area Conferences for Local League Officers

The Metropolitan Area Conference for local League Officers will be held March 27, from 10 to 3, at the Macalester College Union, 1600 Grand Avenue, St. Paul. Lunch will be served us in the cafeteria in the same building.

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# *League of Women Voters*

OWATONNA, MINNESOTA

February 28, 1957

Mrs. O. H. Anderson  
Organization Chairman  
League of Women Voters of Minn.  
U. Of M., 15th & Washington Ave. S.E.  
Minneapolis 14, Minn.

Dear Mrs. Anderson:

We have completed final arrangements for the area meeting April 2. It will be held in the Ambassador Room of the Hotel Owatonna, with luncheon there to be \$1.25. We must make advanced reservations for lunch, of course, and are wondering if March 26 as a closeout date for reservations would be all right. If so, could you include this information in the letters you send to the local Leagues, and have them send reservations to Mrs. George Mitchell, 334 McIndoe, Owatonna. If there is anything else you need to know about the arrangements, please let either me or Mrs. Mitchell know.

Sincerely,

*Barbara McCarthy*

Mrs. Harold McCarthy, Pres.

*P.S. — We have someone who will register at the door,  
+ someone to take notes for you.*

DETAILS OF HORNER SCHEDULE MARCH 25 to APRIL 19--1957

MARCH 25 to MARCH 30

MONDAY MARCH 25

State Office Briefing 10 A.M.

Wilson Anderson

TUESDAY MARCH 26

*where?* 11 A.M. Hennepin Cty Council Annual Meeting and Lunch Anderson  
8 P.M. Washington Cty Council Mahtomedi *where -* Wilson to drive  
Anderson

WEDNESDAY MARCH 27

10 to 3 Met. Officers' Conference Macalester Union Humphries *Wilson*  
Anderson etc.  
8 P.M. Ramsey Cty Council 2089 Goodrich St. Paul Wilson *drive*

THURSDAY MARCH 28

lv. for Duluth 1:15-Silux Line train -do Fredin  
have reservations Spalding Hotel for 28 and 29

FRIDAY MARCH 29

Northern Officers' Conf. Spalding Hotel 10 to 3 Fredin  
Hibbing, Virginia and Duluth

SATURDAY MARCH 30

Duluth Annual Meeting and Luncheon  
lv. Great Northern 4:30, arr. Mpls. 7:30 P.M.

APRIL 1 to APRIL 5

MONDAY APRIL 1

AUSTIN Board Fox Hotel 12 noon  
lv. for Austin Bus 8 A.M. arr. 11:30  
Reservation Fox Hotel go to Owatonna next day with Austin

TUESDAY APRIL 2

Owatonna Officers' Conference 10 to 3 Hotel Owatonna Ambassador Rm  
lv. by Bus for Mankato 3:05 P.M. DuShane  
lv. Mankato by train 7:55 arr. Tracy 10:20 P.M. Hotel Res.

WEDNESDAY APRIL 3

Tracy Officers' Conference--10 to 3--Municipal Bldg.  
coffee 9:30 lincheon arranged  
lv. Tracy by Bus 5:55 P.M. arr. Mpls. 11:25 P.M.

THURSDAY APRIL 4

West St. Paul Evening Humphries

FRIDAY APRIL 5

Red Wing all day Conferences  
lv. Mpls. Milwaukee 7:35 A.M. arr. Red Wing 8:48  
lv. Red Wing 5:13 P.M. arr. Mpls. 6:45 P.M.

APRIL 8 to APRIL 12

MONDAY APRIL 8

lv. for Bemidji Bus 10:30 A.M. arr. 5 P.M. Markham Hotel Shimin  
Evening meeting in Bemidji

TUESDAY APRIL 9

Park Rapids Northern Officers' Conference 10 to 3 Municipal Bldg.  
go with Miss Shimin of Bemidji  
lv. Park Rapids Bus 3:30 arr. Mpls. 10 P.M. *Bull*

WEDNESDAY APRIL 10

Hutchinson-McLeod County Evening Duncan drive

THURSDAY APRIL 11

Excelsior Annual Dinner Meeting will pick Horner up at 5:30 and return

FRIDAY APRIL 12

Large Suburban--Red Owl Aud. 10 to 2 Humphries, Dosse, Leshner  
bring sandwich--dessert and beverage for 30 Grossman, Sigford, And.



DETAILS HORNER SCHEDULE PAGE 2

APRIL 15 to APRIL 19

MONDAY APRIL 15

Evening Minnetonka Village

Hocraffer will drive

TUESDAY APRIL 16

Duluth New Board

Mrs Welch

lv. Mpls. Great Northern 8:27 A.M. arr. Duluth 11:58

lv. Duluth 4:30 P.M. arr. Mpls. 7:17

WEDNESDAY APRIL 17

New State Board Training Day State Office 10 to 3

Young Duncan  
Wilson etc.

THURSDAY APRIL 18

Regular State Board State Office 9:30 to 4

FRIDAY APRIL 19

Recap of past four weeks State Office

*W. H. Shum*

Orig F 2 D 30 14

W.A.  
Wlu Sh

MRS. HORNER'S VISIT, DULUTH

March 29

The meeting was held at 10:00 in Parlor X at the Spalding Hotel.

Introduction: All Leagues must have the same purpose - to promote citizen participation in government. All Leagues must operate on all three levels, all Leagues must be non-partisan and boards of all levels must work together.

Policies of the League:

1. Open Membership. The League is open to all women able to vote. The University of Michigan survey brought out that many people don't join because "they are not invited", though most people did understand the purpose of the League. No invitation is necessary, but people do not realize this and this policy needs stressing.
2. The League works only in the field of government.
3. Structural Conformity. Though there may be individual differences within a League and changes must sometimes be made to fit a local situation, the parts in the handbook that are *in italics* mean that every League must follow that.
4. Recommended Policies are those suggestions that have worked well in other areas of the nation.
5. Non-Partisanship. It was brought up that Duluth had made two additions to their present policy - the literature that can be given to political parties are pamphlets for the education of party members (Role of the Political Parties, etc.) but can not send memos, etc.

The broad purpose of the League must be constantly brought to the community in radio, TV and news releases. This will help to bring up the general membership.

Responsibilities of Directors and Officers:

1. The board must organize itself to do its best job to carry on its work. Every person has a job and every board member must participate in all decisions and plans. The chairman and the committee then carry out the plan. The entire board has the authority, not an individual; the chairman has the responsibility.
2. Membership Organization. There is a great need for good communication between the three levels of the League. National must know how all Leagues function. The state board is the middleman between local leagues and national. They want all publications as they are printed on a local level. The state office should have the local minutes of the board meetings.
3. Board members should have committees and/or vice-chairmen. The board members should prepare their report for board meetings with her committee before coming to the meeting. The vice-president can help plan the board meeting by checking up on the time needed for each thing to be covered. Then time should be allotted to each item, and the time-table should be kept. Discipline in this respect is needed.
4. Publications. This chairman is in charge of a filing case or notebook for each new in-coming board member which includes the local and national program, the by-laws agenda and the tools (publications) for that job. There should also be as complete a report of past committee's work as possible, including an analysis of its failures.



## 2. Mrs. Horner's visit to Duluth

### County Council

All Leagues in the county must belong, but this is not a level of League organization, but simply a co-ordinating committee. The Council may adopt an item of work at the county level. It receives recommendations from the Leagues. After considering these recommendations it sends them back to the local Leagues when they are adopting their local program. The Council must have a majority of local Leagues in order to adopt a current agenda.

The Council should have observers at Council meetings and may publish a report of these meetings for the local Leagues.

Voters service can be done on a county-wide basis. The Council is then responsible for voters service on candidates. If a local item of County interest has been adopted by the Council, then this material is also the responsibility of the Council.

A county item can be adopted as a local item if the individual Leagues wish it, but the state and national programs can not be neglected.

If the item is adopted by a majority of Leagues in the Council, then the material must get to all Leagues.

There can be one or two delegates from each League, but each League gets only one vote.

Kent County, Michigan (Grand Rapids) has the best county material in the country. It is constantly kept up to date.

### Local League Board Jobs.

Vice Presidents. One of them is often the membership chairman, and ~~only~~ one can well be the aid to the president.

Membership Chairman. The basis book of this job is "How To Get and Keep Members." This is a committee job and the committee should be geographically representative. There are three main parts: getting members, giving them basic orientation, and placing them in units and in jobs. In moving into a new area a door-to-door technique can be used, explaining the League and giving out material. Or the committee can work with two or three key persons in an area and meeting with them to explain the League. A membership card file should be kept, list any job that an individual does, and might be kept up to date through unit meetings. The membership chairman should report at each board meeting about the new members and about their interests.

Secretary. The minutes of the board meetings should include a good account of pertinent discussion with marginal notes as to which chairman is speaking. The secretary should keep the president informed of what must be brought up at the meetings. The corresponding secretary should write letters and send meeting notices.

Treasurer. The pamphlet for this job is "Information for Treasurers". The treasurer sends out bills, but the delinquents are called by the membership chairman. There should be a statement of the balance at each board meeting, and a quarterly report of the financial standing compared to the budget. This should be sent to the state office.

Resource Chairmen. The number of resource chairmen is known after the ~~state~~ and national conventions. There should be one chairman for each topic. For this position there is "Tips on Carrying Out the Program." All resource chairmen should meet to plan program activities and to give committee members specific responsibilities, including clipping from newspapers. Voters service should be included in the plans. These program activities can be co-ordinated by a vice president. Work should be continued throughout the year. For water resources there is a film and a pamphlet coming out. And for liberties a pamphlet "What If You Were?"



### 3. Mrs. Horner's visit to Duluth

Publications. These are not being properly distributed. There should be copies of new publications at each unit meeting and new material should be announced ~~at~~ in the Bulletin. There should be copies given to the radio and newspapers, and passed on to contributors when they might be interested. There should be a subscription service for each board members on state and national material. There might be a library for each unit. Murphy bags have been used with great effect. There could be a window-of-the-month for a big push. The publications chairman should work with the resource chairmen and keep them informed of new material on their subject.

There should be a publications committee that works with the unit chairmen and with public relations. It should keep the board informed of new publications and how they might be used. Also, it should keep in touch with the libraries, and maybe have a pamphlet-of-the-month. The publications might sometimes be personally delivered to the schools and teachers.

Public Relations. Of use is the pamphlet "Tips on Reaching the Public". It should be stressed that the League is a public service organization, that is belongs on all pages of the newspaper, not just on the women's page. This job can and should be delegated and sub-divided. There should be a speakers' bureau from the resource committees who might speak themselves or who would organize a panel. This bureau should get to ready-made groups. There should be a card file of other organizations and their program interests. These organizations can be called, particularly if they have similar interests to the League and the committee arrange to send speakers or publications. There are some League recordings that can be used in public relations: Mrs. Lee's interview with the UN ambassador and with Congressmen and Edward R. Murrow's year-end survey.

Filing. The president turns over to the new president a complete file and this should be kept intact. A file can be divided into two kinds of material, temporary (if routine) and permanent (if policy, etc.). Historical material can be given to the local library. Publications should be kept as long as current or as long as it is on the continuing responsibility list. Special historical material should be kept, such as change of government material. Annual reports and research material of local matters should be kept.

Finance. Budget making is most important. Everything else that the League does depends on finances. Budget-making is a board responsibility. It is general League experience that membership has not dropped when dues are increased. National suggests \$5.00. When dues are raised to \$5.00, the League is often given \$10.00. Letters to members can suggest how money could be spent if the League had it. Everyone must not be pressured. Direct solicitation to biggest women contributors is suggested. There might be a clever letter in the Bulletin.

There should be two committees, one for planning and the other for solicitors. It should be explained to the solicitors that the League contribution is an investment in good government. It is necessary to overcome the lack of confidence in explaining the League and in answering questions about it. There should be a training meeting. Soliciting should be looked on as an educating job, yet the solicitor should not feel that they should be able to answer all questions. Perhaps an old solicitor should take a new person along. The board should solicit. The drive should be timed with a candidates meeting or some other successful job that the League has done. It can be done in one day, with a headquarters set-up to keep constant tab of the returns and to serve coffee. Sometimes group solicitation with a luncheon and an excellent speaker works well, or even a cocktail party. Some Leagues have established a men's advisory committee. It is a good idea to meet with AFL-CIO leaders to explain the League to them.

4. Mrs. Horner's visit to Duluth.

Voters Service. This is the best instrument for getting to the community. This is a year-around job. There are several issues of "Swap-Shop" that can be helpful, also "They Represent You" and "From Courthouse to White House". Work on ballot issues is very important. The committee should find out where the vote is light and where it is heavy and then decide how to reach the area where the fewest number vote. Follow what procedures have been productive in the past. There should be a list published of the incumbents in office, their addresses, how to address them, and when they will be up for re-election. Maybe it would be possible to have members of the League deputized in order to get more people registered to vote. There should be door-to-door work in the light voting areas, with registration and distribution of material. This may work in with membership.



## Training Meeting for Officers

March 27, 1957 - Macalaster College

### League Structure

1. Association of individual members
2. Local Board - Planning Group
3. State Board - Finance, Program, Organization
4. National Board - Set policy, principles and procedures

### Plan

1. Work for maximum participation of members
  - a. Maximum work in community
  - b. get support in the community

### State and National Material

1. Get to the community
  - a. Inform the Citizen - not only League Members

### Leadership

1. Local League is training for State Leadership
  - a. Both state and national rely on local for leadership

### Decisions

1. The whole Board not just individual portfolio holders
2. Have plans ready to present to Board - don't start from zero
3. All Board members attend whether their subject is current or not

### Filing

1. Mark material at time with P or T for permanent or temporary
  - a. Tools
    1. Keep unless revised
  - b. Program Material
    1. Historical files

If possible use Library for Presidents' file so that person won't object because of lack of space

At last Board meeting go thru together and pick and choose material to keep and throw away

List of tools to be given State - will give to local thru presidents' letter

### Mailings

1. Special Subscriptions - to leaders
2. State
  - a. duplicate presidents' mailing
3. National
  - a. memos
4. Unit Mailings
  - a. material for units to use

What happened to our Murphy bags?

Board Minutes to State

Unit Meeting Reports - to board - to state

Bulletin - to state and national

Minutes mark by portfolio if possible

Report from Units to Board



## Memograph form

1. Attendance - members and guests (name and address)
2. Name of Resource chairman
  - a. Unit person leading discussion
3. Summary of discussion
4. Time and place of next meetings
  - a. give to bulletin automatically
5. Comments
  - a. Suggestions and criticisms for Board

## Duties of Officers

1. 1st Vice President
  - a. This is defined in by-laws
    1. Specific role - maybe assistant to president
      - A. Planned Agenda
        1. check resource persons for reports to be discussed
      - B. Beginning of year get Resource people together for planning meeting - block out tentative calendar for time
      - C. Special meetings
        1. Help specific chairman with these
      - D. Represent president when unable
      - E. Line up board meetings
2. 2nd Vice President
  - a. Have first choice at portfolios
3. Treasurer
  - a. Sheets from hand-book maybe obtained for 5¢ - new ones coming
  - b. 1. Monthly report of expenditures and income in board minutes
    2. Make quarterly report
      - a. copy to state
        1. expenditures against adopted budget
    3. Know what each account is running
    4. Annual Report
      - a. working balance left - not shown as income - is balance
    5. Proper and Improper expenditures
      - a. carry out league jobs
        1. tool - how to spend money
4. Secretary
  - a. Underline subject material in minutes
  - b. have copy of simplified parliamentary procedures
  - c. follow local by-laws
  - d. remind president of dates for specific deadlines (appointment of budget, nominations etc.)
  - e. thank-you notes unless there is corresponding secretary
  - f. persons making motions - carried
5. President
  - a. Hand-book
  - b. administrative

DON'T FORCE PEOPLE FOR TOPICS - THEY MAY BE JUST GOOD LISTENERS

6. Membership
  - a. Is the personnel file for league
  - b. Give understanding of something of what league can and cannot do
  - c. recommend for specific jobs
    1. How to get and keep members
      - a. not invitational

7. Voters' Service

a. Work with publications and public relations

1. get material to public

a. use radio, t.v., and newspapers, speakers bureau

DON'T HAVE DEFEATIST ATTITUDE IF SOMETHING DOESN'T PASS

Talk up what has happened as a result of bringing before the public

19 leagues represented - 48 members

March 20-1957

Dear Miss Shimin,

I think your plans for using Mrs. Horner are fine--every League president knows best what her own group will benefit most from. We did indicate just the elected officers for these area meetings, thinking that if they learned how to organize and train their own Board, it would be of great benefit to each local League. However, you may certainly ~~members~~ of your Board to go if you want to--we do not plan to speak of specific Board jobs, but the other discussion would probably be helpful, too. If you would get a better attendance from Benidji since so many of your officers work, by all means ask the Directors to attend.

When I meet Mrs. Horner next Monday for our briefing on the three weeks ahead, I shall pass on to her your ideas on what you would like to have her impress on Benidji--we all have our special problems.

Thanks again for your help.

Sincerely,



Mahtomedi 15, Minnesota  
March 10, 1957

Miss Myrtle Hillestad  
211 Pleasant  
Park Rapids, Minnesota

Dear Miss Hillestad,

In response to your letter of March 6 regarding the possible number of people attending the April 9 conference., we have asked each League involved to send you the number of people coming by April 2; the Leagues we invited to this Northern meeting are: Alexandria, Battle Lake, Bemidji, Brainerd, Cass Lake, Fergus Falls and Moorhead, besides your own. If every Officer came from each of these Leagues, we might expect about 30. This will be a smaller meeting than if it had included the entire Board; we are trying a different approach this time and have just asked the elected officers to attend this training session. I hope this will help a little-- I would think that you would surely have 25, and also wonder if they would not be perfectly willing to use whatever restaurants are available in Park Rapids, rather than making you go to a lot of extra effort. It hardly seems enough people to ask an outside organization to come in and serve a lunch.

Thank you for your willingness to do this extra bit--  
hope the meetings will be helpful.

Sincerely,

Ramsey County Council  
Last minute - Oct. '56

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Hennepin County Council  
Last minute Nov. '55

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3-14-57

Memo to Grace from Dorothy Anderson :

I am inclosing copies of the detailed schedule and my ideas for the agendas for the Conferences and Suburban Meeting--will you make out the schedule sheets for Horner ?

I had no ideas for a person for the Membership Buzz group --do you ? *Mrs. Gray - wa 2-9673*

I wrote Virginia as we agreed I'd do--

Have sent these two inclosures to all my Org. Committee members except Marotta--ran out--will do some more and send her one--did not include Sazenski either, but will on the next batch--

We must try to work Horner in to going to our two new babies--Crystal and Robbinsdale--am still waiting to hear from Duluth as to their plans for her for April 16, if they still want her.

I wrote Tracy, Austin etc as to hotel reservations and other details--telling them details of Horner arrival and departure-- answered Park Rapids as to reservations--will do same to Owatonna--

Wrote Buffalo. answering question asked by secretary as to Buffalo's right to answer calls for action when their membership is under standards requirement--told them that as long as we had said and done nothing in that regard, they were considered as meeting League standards--right ?

I am out of stationery but will pick it up next week--it gets rather dog-eared in Uncle Sam's bag--

*Resumes - { Duluth - undone  
W 57 Paul  
Milwaukee*

*Ramsey -*

*Oct 56 - last minute*

*Nov 55 " "*



Mahtomedi 15, Minnesota  
March 14, 1957

Mrs. Barbara McCarthy  
803 Truman  
Owatonna, Minnesota

Dear Mrs. McCarthy,

Just a note as to the final details of the Horner Conference in Owatonna, Tuesday, April 2. Mrs. Horner will meet with the Austab Board the day before, will stay at the Fox Hotel Monday night, and will ride to Owatonna with the group from Austin. She has to go to Tracy that night and so must catch a bus for Mankato at 3:05 P. M. We have notified all the local Leagues which will attend the Owatonna meeting, and have asked them to let you know the total number coming by March 26.

Thank you for your work on this conference; I hope it will be helpful for all of you .

Sincerely,

Mrs. Barbara McCarthy

Mahtomedi 15, Minnesota  
March 14, 1957

League of Women Voters of Austin

Austin, Minnesota



March 14, 1957

Mrs. O. H. Anderson  
Mahtomedi 15, Minn.

Dear Mrs. Anderson:

The reservation you requested for the night of April 1 at the Fox Hotel in Austin has been arranged for Mrs. Horner. We shall be holding our L W V Luncheon and meeting in the hotel private dining room at twelve o'clock noon, April 1.

We shall be happy to take Mrs. Horner to Owatonna for her L W V regional meeting the next day.

We are looking forward to again meeting Mrs. Horner. It's really a wonderful opportunity to begin our League Year "on the right foot."

Yours very truly,  
Mrs. Dean M. White  
Pres., Austin L W V

600 Bemidji Avenue  
Bemidji, Minnesota  
March 8, 1957

Mrs. O. H. Anderson  
State Organization Chairman  
League of Women Voters of Minnesota  
Mahtomedi 15, Minnesota

Dear Mrs. Anderson:

I am glad to have your letter giving Mrs. Horner schedule for her time in Bemidji.

I shall make a one-night reservation for her at the Markham. I shall also meet her at 5:00, take her to Park Rapids on the 9th, and see that she gets to the bus in Park Rapids.

At our Board meeting Monday night, we did decide to have a general membership meeting. I hope Mrs. Horner will not be too disappointed in this decision. I feel it is the right decision for there seems to be a sort of apathy about League work among the members. Perhaps a chance to meet and hear someone from National will help. So few of our members are able to attend State meetings to get that inspiration. We plan to have dinner at 7:00 with those who can't come for dinner coming in to hear Mrs. Horner at about 8:00.

I have a question about the meeting at Park Rapids. By officers, do you mean just the president, vice-presidents, secretary, and treasurer or are the people on the Board of Directors included? I should like to encourage the directors to attend as I think they are so important. It also happens that the present president, vice-presidents, and secretary are all people with full-time jobs. I can have the day off, but the others cannot. By that time we may have one new nominated vice-president who, I hope, will be a non-working person.

I suppose Mrs. Horner will have many ideas of her own to give us here in Bemidji, but I'd like to make one suggestion. Somehow it seems to me that the idea has developed among our members that League consists of being responsible for one program per year and that's it. The rest of the time you do nothing. I'm probably putting it badly, but you understand what I mean. I'd like her to try to put across the other, and better, idea of continuing work on all three levels, without being critical of what we have been doing. Have I made myself at all clear?

Do you have some additional information about Mrs. Horner that we could have for some newspaper publicity?

Sincerely yours,

*Hazel Shimmin*  
Hazel Shimmin



Mahtomedi 15, Minnesota  
March 7, 1957

Dear Shirley,

I am inclosing a very-crude sketch of how to get to the home of Miss Katherine Sullivan where our Washington County Council meeting will be held on Tuesday, March 26, at 8 P.M. Coming from your angle, I would think the girls would take Highway 12 to where it crosses 100; turn left onto 100, go through North St. Paul till you hit 244 (about 3 miles), turn left on 244, drive through Mahtomedi to Maple street, turn left on Maple (only a half block till you drive through two gate posts and into the Sullivan woods. The two houses are about 1 block in and are on the lake. The brand new modern one is Miss Katherine's and is where we are to meet. Could your gals let me know how many are coming? I know you will pass this on to the interested parties. Thank you.

Sincerely,

Mahtomedi 15, Minnesota  
March 7, 1957

Dear Audreanna,

I am writing instead of calling you about how to get to that County Council meeting here the 26 because this house is not the easiest place to find and I drew a very rough map. Will you let me know how many girls will be coming over from Birchwood a few days before ? We will have the usual coffee, you know. Thanks--

*Dorothy Anderson*

The meeting is at Miss Katherine Sullivan's--if you have to ask anybody--

Mahtomedi 15, Minnesota  
March 7, 1957

Mrs. W.R. Miller  
521 Hill  
Red Wing, Minnesota

Dear Mrs. Miller,

In checking final arrangements for our weeks with Mrs. Horner, it looks as if she will take the Milwaukee train, leaving Minneapolis at 7:35 A.M. and arriving at 8:48. Is this too early for you gals? We might consult the bus schedule if this is not convenient, but these trains are so superior to the bus mode of travel that it seemed more pleasant for her. She will leave Red Wing via train at 5:13, if we use the trains. If these times are not too good for your plans, please let me know. We thought it would be better for her to come alone this time since you have many committees and individuals wanting to talk with her; hence, the public transportation.

I appreciate your willingness to make these arrangements for me; I am still so inspired at being with Mrs. Horner that every meeting is a lift for me.

I'll be hearing from you.

Sincerely,



Mahtomedi 15, Minnesota  
March 7, 1957

Mrs. Dick Donaldson  
Tracy, Minnesota

Dear Mrs. Donaldson,

I am grateful to Tracy's League of Women Voters for consenting to act as hostesses for the southern Conference for Officers. We have sent notices to all the Leagues involved and have asked them to let you know how many will be coming so that you can make the necessary arrangements. Mrs. Horner will be arriving the night before coming from Owatonna, via Mankato, and will need a hotel reservation for Tuesday, April 2. Her train arrives in Tracy at 10:20. If I know the name of the Hotel (I seem to remember a Commercial Hotel--maybe a Motel would be better ) anyhow, if we have the name of the place and know that there is a reservation there, it should not be necessary for you to meet her, unless you would like to. I just checked again on these times and find that the train arrives in Tracy at 9:34.

If you will make this reservation for the 2nd of April and let me know the name of the Hotel or Motel, I shall be very grateful. I hope your Meeting will be a good one. Mrs. Horner seems to have a very inspiring effect on us.

Sincerely,

State Organization Chairman

DETAILS OF HARNER SCHEDULE MARCH 25 through APRIL 19 1957

MARCH 25 to APRIL

Mahtomedi 15, Minnesota  
March 7, 1957

Mrs. Dean White  
200 Southwood Road  
Austin, Minnesota

Dear Mrs. White,

I am making the final check of our plans for our four weeks with Mrs. Horner. I have two favors to ask of you: Will you kindly make a hotel reservation for the Fox Hotel for her the night of April 1? And will your group from Austin take her along to Owatonna the next day for the Officers' Area Conference there? You are under no obligation, either social or financial, for her while she is there; she always has a lot of reports and correspondence to take care of when her meetings are finished, and of course, her expenses are a part of our Field Services budget. However, I am equally sure that if any one of your Board or any committee wanted to meet with her the evening of April 1, it would be agreeable with Mrs. Horner. We just don't want you to feel that you have to make any plans for her or for her entertainment once your afternoon meeting is over. She knows how busy League households are.

Thanks again for your helpfulness.

Sincerely,



Mahtomedi 15, Minnesota  
March 7, 1957

Miss Hazel Shimmin  
600 Bemidji Avenue  
Bemidji, Minnesota

Dear Miss Shimmin,

I appreciated your prompt reply to my letter in regard to Mrs. Horner and a visit to Bemidji. I am now winding up all the details of our four weeks plans. She will leave Minneapolis for Bemidji on Monday, April 8, on the bus which leaves at 10:30 A.M. and arrives in Bemidji at 5. Will someone meet her? We shall appreciate having you make her reservation at the Markham for that night only since she will return to Minneapolis from Park Rapids the next day. Too, I shall appreciate your taking her to the Park Rapids meeting the next. Since her bus leaves Park Rapids at 3:30 P.M. on Tuesday, may I ask one further favor? Will you see that she gets to that bus? I sincerely appreciate your kindness in these matters. You are under no obligation to provide her lodging; that is part of our Field Service expense, and she does prefer to stay in hotels, rather than to impose on busy League households. Just being able to ask you to attend to these important details for me is a real help to me. I agree with you that having Mrs. Horner is a tremendous inspiration to a League. However you decide to use her, whether with the Board or the entire membership is your decision. Mrs. Horner herself feels that she can accomplish more in a meeting of the Board.

Thanks for being such a good Leaguer.

Sincerely,

State Organization Chairman

Mahtomed115, Minnesota  
March 6, 1957

Dear Harriet,

I was just about to mail the enclosed letter to you when I got my mail from you yesterday—I was also able to retrieve the letters to Hibbing and Duluth. Your arrangements sound fine—Mrs. Horner pays her own expenses and submits them to us at the end of the time. I am notifying the other two Leagues of your plans today also, and am asking them to let you personally know how many will be coming.

We have planned to spend some time on the committee and its structure and its use— I did mean by old officers—those who are carrying over—We feel that this time, we are going to include only the officers since we are going to attempt to train them to train their own Boards..maybe it won't work, but it is worth a try—

I just checked on the trains to Duluth and it would appear that she would leave here either on the Sioux line at 1.15 P.M. or the Great Northern at 5 P.M. I will inform you when I have talked to her on Monday, the 25th. She will leave there on the G. N. at 4:30—right ?

If Duluth decides to have Mrs. Horner on April 16 also, your whole membership will have heard her which is all to the good—I asked Mrs. Von Glahn to write directly to Mrs. Horner as to her talk at the Annual Meeting—

I hope that I have been not too confusing—I am up to my ears in all this correspondence, but it will all come out all right, I know. Don't make any plans for her for those two nights—she usually likes to do her reports etc then—unless some one makes some date personally with her when she arrives—you don't have to feel responsible for her once the meeting is over. We are working her rather hard again, and she will need her evenings.

Be sure to write any questions I may have left unanswered—

Wednesday-March 6

Dear Virginia,

I was just about to mail the enclosed letter to you when I got the word about arrangements from Duluth--so I shall just add another letter--Also got the Virginia Survey--very good work--in regard to that March 20 date I mentioned, I would have to receive the application this week in order to circularize our State Board and get their approval and then rush it off to National--so perhaps it is not worth that extra work--anyhow, I am glad that they are getting along so well.

The Duluth Area Conference will be held at the Spalding Hotel on 5th Ave. West--there is a parking ramp back of the Hotel--arrangements have been made for lunch there--Will your members attending notify Mrs. C. M. Fredin, 3232 Fourth St. Duluth, of the number attending? I think it would be wonderful if you, too, could attend--I assume that with your new State Board job, you are probably not going to continue in Hibbing--and I am sure that Ethyl will want to go--

More later--



March 6-

Dear Mrs. Rydken,

I was on my way to the postoffice to mail the enclosed letter when I got your fine survey, and a letter from Duluth with the final arrangements for the Northern meeting with Mrs. Horner. So, I am sending along that letter and adding these details--first of all, your Survey is fine, and I am delighted with the good news about your first Finance Drive. That is always a hurdle, but once successfully accomplished, it really paves the way for good League work. I am wondering about your application for recognition--I had a letter from the National Office reminding me that any such applications which we wished acted upon before the National Council meeting the end of April, would have to be in the National Office by March 20. If this were important enough to you, I could circularize our State Board and rush our approval off to National by March 20. To do this, I should receive your material this week. I only mention this because the delay will come at the National level, due to the big Council meeting in Washington.

The Duluth Area meeting is to be hld in the Spalding Hotel, on 5th Avenue West and Superior Streets--there is a parking ramp just back of the hotel--arrangements have been made to eat lunch in the Hotel--will you notify Mrs. C. M. Fredin 3232 Fourth Street-Duluth, as to how many will be coming from your League?

Again, I am delighted with your steady progress, and shall be eager to present your application to the State Board.

Sincerely,

Mahtomedi 15, Minnesota  
March 5, 1957

Dear Virginia,

I am delighted to hear that you have agreed to serve on the new State Board. It will be fun to work with you. We are planning a Training Day for new State Board members on April 17-probably at the State Office from 10 to 3--your travel expenses will be paid. We hope that this pre-election orientation will make your introduction to the new phase of League an easier one.

The Northern Area Conference with Mrs. Horner is scheduled for Duluth from 10 to 3 on Friday, March 29. I still do not have the details of place etc. but will send you those as soon as I have them. Hibbing, Virginia and Duluth are included in this meeting, and it is for Officers, to include newly-elected, nominated or old. We hope to go into Board organization and structure, the use of committees, and the specific jobs represented. It is our idea that this group of Officers will then go home and conduct their own Board Training Institute with their own Board.

I will send you some ideas I have for the Agenda for this March 29 meeting, also a summary of the four weeks ahead for us.

Sincerely,

As to the recognition of Virginia, if the request could reach the National Board before March 20, it would be considered before the National Council meeting the last of April. In any case, I don't see anything which should hinder their recognition. It would be nice to have their application in by our own State Conv.

D.A.

Mahtomedi 15, Minnesota  
March 5, 1957

Mrs. N. T. Rykken  
39 Taconite Drive  
Virginia, Minnesota

Dear Mrs. Rykken,

The Northern Area meeting with Mrs. Horner of the National Staff will be held in Duluth, March 29, from 10 to 3. I shall send you the place of the meeting as soon as I hear from Duluth. This meeting is planned for the Officers--new, nominated or old. We plan to go into Board organization and structure, League policies and procedures, the s. Officers' specific jobs, and the use of committees in the local League. It is our hope that these same officers will be able, after this meeting, to conduct their own Board Training Institutes in their local Leagues. Since this meeting will include only Hibbing, Virginia and Duluth, and if Virginia is preparing a new slate of Officers( I know you are getting ready for Recognition,)they would be welcome. It should give a new officer a lot of confidence to have had this advance training. I hope that Virginia will have applied for Recognition by State Convention time in mid-May so that we can welcome you officially then. Will you let Duluth know how many people will be coming from your League ?

Sincerely,

State Organization Chairman



Mahtomedi 15, Minnesota  
March 5, 1957

Dear Harriet,

Through a change in our schedule for Mrs. Horner, it now appears that April 16 is available for Duluth, if they still want a special meeting with her. I have talked to Mrs. Welch and Mrs. Wallinder, and they understand why the apparent mixup. I first heard of Mrs. VonOlahn's request the very last of January. I understand that Duluth wishes to have Mrs. Horner meet with their complete new Board, and that they are willing to underwrite this additional expense. I shall hold this date--April 16--until I hear from you. I have also been waiting to hear the details of arrangements for the Northern Area Conference in Duluth with Virginia and Hibbing on March 29. I am writing these two Leagues today to hold the date, and shall send them the place and other details when I hear from you.

I am preparing a summary of our four weeks' schedule which I shall send you this week, also some ideas I have for the Agenda of that March 29 meeting.

Sincerely,

526 Hassan S.  
Hutchinson, Minn.  
Feb. 13, 1957

Dear Mrs. Anderson:

In regard to your letter of February 6, we are glad to hear Mrs. Horner will be visiting us on April 10. However, we have been making plans for the annual meeting in March and do not feel that we would care to postpone it. We also feel that it would be real nice for the new board to get her help with their problems, rather than for all of us who are all done to have the benefit of that.

The present plans for our March meeting are for Thursday, March 14, 2p.m. at Winsted. We are hoping to have the County Welfare Agent talk to us about a new welfare set up we have in the county now.

The new officers will have a board meeting before Mrs. Horner comes, so I suppose they could make the plans for that day at that time.

Sincerely,

*Bildora Brende*

Mahtomedi 15, Minn.  
February 15, 1957

Mrs. James Kerr  
Route 5, Stillwater, Minn.

Dear Shirley,

I am anticipating that all three of the Washington County Leagues are going to adopt a Know Your County item as part of their new local current agendas. I think that a meeting with Mrs. Horner at this point would give us an excellent start. She is familiar with County Councils, and could help us avoid some of the mistakes others have made.

I have asked Mahtomedi to act as hostess for this meeting; the night available is Tuesday, March 26. I will send you the necessary information as to place etc. later; I should think that all Board members would be interested; I am sure that we can accommodate all who care to come. We will discuss the County Council Agreement and Policy Statements. I will send you a copy of these two before the meeting.

See you the 26th.



Mahtomedi 15, Minn.  
February 16, 1957.

Dear Mrs. Oestreich,

I am anticipating that all three of the Washington County Leagues are going to adopt a Know Your County item as part of their new local current agenda. I think it would be extremely helpful to meet with Mrs. Horner of the National Staff at this point. She is familiar with County Councils and could give us an excellent start.

I have asked Mahtomedi to act as hostess for this meeting; the night available is Tuesday, March 26. I will send you details of that meeting--place etc--later. I should think that all Board members would be interested, and I am sure that we can accomodate all who care to come. We will discuss the County Council Agreement and the Policy Statement. I will send you copies of these before the meeting.

Hope to see you the 26th of March.

7A

COPY

this letter is written in reply to one from Mrs. von Glahn, Duluth president asking us to revert to the original dates of April 16 and 11 for the northern area conference for new officers which Duluth is to hostess--

Mahtomedi 15, Minnesota  
February 11, 1957

Mrs. Gerhard von Glahn  
2105 Vermillion Road  
Duluth 3, Minnesota

Dear Mrs. von Glahn,

When Harriet Fredine called me from Duluth in early January to tell me of your desire to have Mrs. Horner speak at your Annual Meeting, we decided that it would be more practical and economical to revise our schedule and have the northern area conference with the new officers of Duluth, Hibbing and Virginia on Friday, March 29. This we have done, and since the letters were sent out the past week to hostess Leagues, and also to any League having Mrs. Horner for a Board meeting or other special visit, we now are unable to change back to the April 16 and 11 dates. I have corresponded with Mrs. Horner and she is very agreeable to staying over for the Duluth Annual Meeting on Saturday, March 30. This would not involve any expense on the part of the Duluth League since she will already be there. We have a dinner meeting in Excelsior on April 11, and have the other northern area conference set for April 9. Transportation is very difficult across the Range. We are depending on public forms of travel for reasons of economy, so our scheduling has had to be made around that factor, too. I am genuinely sorry that we cannot make this adjustment. Perhaps if it would make things easier for the Duluth officers and Board, we might ask Virginia or Hibbing to act as hostess for the area conference instead of Duluth. Would that be of some help?

As to a possible topic for Mrs. Horner, would it be possible for you to write to her in care of the National Office in regard to this? I think a local president has usually gained an understanding of the strengths and weaknesses of her own League. Mrs. Horner could, I am sure, tailor a speech (which she usually does not make, she says), to the particular League to whom she is talking. If you feel that Duluth has any particular need, or is weaker in any one particular than some other, Mrs. Horner would have thoughts which would be very helpful. We, too, are going to miss her wise counsel. We feel, though, that having her here in Minnesota for these past two years has been of great help and has already resulted in a stronger League.

I shall be waiting to hear from you in regard to the area conference. I shall be glad to ask one of the other two Leagues involved to make the necessary arrangements if you wish.

Sincerely,

State Organization Chairman

Mahtomedi 15, Minnesota  
February 6, 1957

Mrs. G. L. Brende  
526 Hasson South  
Hutchinson, Minnesota

Dear Mrs. Brende,

It has been fun to read the minutes of your League meetings, and also your League Bulletin, and see how you are progressing. It sounds very good to me, and I hope you are enjoying having this new set-up in McLeod County.

You probably remember that this spring will mark the end of our two-year association with Mrs. Horner of the National Staff. She will be with us from March 25 to April 19, and I know that she will not want to leave Minnesota without having been to Hutchinson to see for herself how her idea of the City-County League is working out. The date we have free for that meeting is Wednesday, April 10. Do you think that date can be fitted in to your spring program? Is it possibly anywhere near your annual meeting? Or could it be your Annual Meeting? Let me know your thoughts on this matter as soon as you can—there are a few other possibilities for other dates, but they already have one meeting on them so this is the only full free day.

I noted in the last minutes I read that you were expecting Mrs. Duncan down for your January 24 meeting—we found out early in January that she would be in the South by then; I hope that Mrs. Beirne told you of this change. Mrs. Duncan will no doubt be coming down with Mrs. Horner. She is very interested in the McLeod County-Hutchinson experiment, as we all are.

Hope to hear from you soon.

Sincerely,

D.A.

Organization Chairman State Board



Lahtomedi 15, Minnesota  
February 6, 1957

Miss Hazel Shimmin  
600 Bemidji Ave.  
Bemidji, Minnesota

Dear Mrs. Shimmin,

Our spring meetings with Mrs. Errol Horner of the National Staff are planned to train the new-elected or te-be-elected officers of the local Leagues. We are having two in the northern area; the one to which Bemidji would be invited is to be at Park Rapids on Tuesday, April 9, from 10 to 3. Mrs. Horner will be travelling up on Monday, and so would be available for a Board meeting or committee meetings in Bemidji, the night before, or April 8, if you should so desire. If you would like to take advantage of having her great talent and experience all to yourselves, let me know as soon as possible, and we will plan for her to go to Bemidji on the 8th, stay overnight there, and go on to Park Rapids the next morning with your officers.

Local Leagues have found it very helpful to have a National person available for questions, and to help with the many local problems we all seem to have. I shall appreciate an early reply on this matter.

Sincerely,

DA

Organization Chairman

State Board

*file copy*

Mahtomedi 15, Minnesota  
February 6, 1957

Mrs. W. R. Miller  
521 Hill  
Red Wing, Minnesota

Dear Mrs. Miller,

In scheduling our spring conferences with Mrs Horner of the National Staff, now winding up her special period of working with the League in Minnesota, we remember how much Red Wing seemed to appreciate her on her last visit, and wonder if you would like to have her all to yourself, either for committee meetings or for a day with your local Board? We have Friday, April 5, completely free, and would be glad to arrange for her to come to Red Wing for the day or part of a day or whatever you might wish. Our spring conferences this year are being planned especially for new local league officers, to help orient them in their jobs, and to send them home, inspired to do the same sort of thing for their own local Board. I believe Red Wing feels closer to the metropolitan area and prefers to attend that meeting. The metropolitan area conference is to held on Wednesday, March 27, from 10 to 3 somewhere in St. Paul. Having Mrs. Horner in your own League would provide a wonderful chance to get any questions you might have, answered.

May I hear from you soon as to your reaction to this suggestion?

Sincerely,

Organization Chairman-State Board

File  
White

Lahtomedi 15, Minnesota  
February 6, 1957

Mrs. Dean White  
200 Southwood Road  
Austin, Minnesota

Dear Mrs. White,

In scheduling our spring conferences with Mrs Errol Horner of the national staff, we are trying to arrange as many visits with local leagues and local boards as time allows. We are having one of the two southern area conferences in Owatonna on April 2, from 10 to 3, and find that Mrs. Horner will be free the preceding afternoon and evening. Would Austin care to make use of her knowledge and experience for Board or committee meetings? She could be in Austin by noon-that is on Monday, April 1, or could arrive later for an evening meeting. She usually prefers to meet with the Board, rather than with the entire membership.

Our conferences this year are being planned for new officers, to help them become oriented in their new jobs, and to inspire them to go back to their local Boards and do the same thing for them. The Austin officers will be invited to the Owatonna meeting the next day-April 2, but I am sure that Mrs. Horner could be of great help on any phase of League work.

May I hear from you the reaction of you and your Board to this suggestion?

Sincerely,

*Lahtomedi*  
Organization Chairman State Board



Lahtemedi 15, Minnesota  
February 4, 1957

Mrs. D. Donaldson  
Tracy, Minnesota

Dear Mrs. Donaldson,

We are once again planning for our spring meetings with Mrs. Errol Horner of the National staff of the League. This year, we are going to try to be of special help to the newly-elected, or to-be-elected, officers of the local Leagues so that they can approach their new jobs with confidence.

In order to cut down on the distances to be travelled by Leaguers attending these meetings, we are having two in the southern part of the state, and two in the north. We would like the Tracy League of Women Voters to act as hostesses for one of those meetings. What is required is a meeting place, and some lunch which those attending pay for themselves. Many Leagues have community rooms they are free to use etc. Some Leagues have served coffee in the morning.

The date we have set for the Tracy meeting is Wednesday, April 3; the hours would be from 10 A.M. to 3 P. M.; the Leagues involved would be Granite Falls, Worthington, Wells and Jackson. I should think you might expect 20 or 25 outside your own membership. We also would need one of your members to register names of those attending, and one to take notes of the meeting for us. I will be responsible for all communications with the leagues attending, and with the conferences themselves. We have gotten a lot of inspiration out of these meetings with Mrs. Horner; I hope that Tracy will agree to have this one there.

I will appreciate an early reply.

Sincerely,

D A

Organization Chairman-State Board

Mahtomedi 15, Minnesota  
February 4, 1957

Mrs. Barbara McCarthy  
803 Truman  
Owatonna, Minnesota

Dear Mrs. McCarthy,

In planning our final four weeks training with Mrs. Horner of the national staff of the League, we are planning spring conferences destined to help the newly elected, or to-be-elected, officers start off their League year with confidence. We are scheduling two in the southern part of the state, to cut down on the distances having to be travelled by some of our members. Will Owatonna League of Women Voters act as hostesses for the meeting in the eastern part of the area? The date set is April 2, the hours are from 10 A. M. to 3 P. M., a meeting place and some luncheon arrangements are really all that would be required. Those attending pay for their own lunches, of course. Some Leagues have served coffee when the Leaguers first arrive in the morning. That is entirely up to you. The Leagues involved would be Red Wing (unless they feel closer to the Twin Cities and decide to attend that meeting), Rochester, Austin, Waseca, Kasson, New Prague, New Richland and New Ulm.

I will be responsible for all communications with the local Leagues involved. I should think that 25 or 30 outside of your own League might attend. If you decide that you will do this for us, could you have one of your members register those attending, and also have another who would take take notes of the meeting for me?

These conferences have proved very inspiring in the past. Hope your members will say "Yes". I will appreciate an early reply.

Sincerely,

D A

Organization Chairman-State Board

Mahtomedi 15, Minnesota  
February 4, 1957

Mrs. Myrtle Hillestad,  
Park Rapids, Minnesota

Dear Mrs. Hillestad,

In planning our final four weeks with Mrs. Horner, National staff member of the League of Women Voters, we are attempting to be of special help to newly elected officers in the local Leagues. We are scheduling two conferences on this theme in the southern area and two in the northern, as well as the metropolitan meeting. We have thought that the distances travelled before were too great, and think our attendance will improve with this change.

We are hoping the League of Women Voters of Park Rapids will be willing to be hostess to one of the northern meetings. The Leagues involved will be Bemidji, Fergus Falls, Battle Lake, Moorhead, Alexandria, Cass Lake and Brainerd. We will naturally take care of all the details of notifying the other Leagues; if you and your members can act as our hostesses, what would be involved would be this: getting a meeting place, the hours are from 10 A. M. to 3 P. M., see some lunch (which each one attending pays for herself); actually, that is all that would be required. Some Leagues use community rooms which are available for public meetings etc. If one of your members would also act as a secretary to record names of those attending, and if another could take notes of the meeting for me, we would be well taken care of.

The date we have set for this conference is Tuesday, April 9. I hope that your League will be willing to do this; we know your influence is felt because I have just had a letter from Mrs. Ask, telling how she misses the League in the town where she now lives, and asking about the procedure for organizing there.

I will appreciate an early reply.

Sincerely

D A

Organization Chairman--State Board



Hammond 15, Minnesota  
January 24, 1957

Mrs. M. Schanfield  
Excelsior, Minnesota

Dear Norma,

Grace sent me your letter about the possibility of having Mrs. Horner with you for your Annual Dinner meeting sometime in April. We have two dates available; April 10 or 11. While Mrs. Horner usually does not consider herself in the role of speaker, I think, because of her interest in the Excelsior League, she would be willing to attend.

May I have your reaction to either of these dates as soon as possible as I am just about to write to local League Presidents to confirm our tentative plans?

Sincerely,

Organization Chairman State Board

League of Women Voters of Minnesota  
15th & Washington Aves., S.E.  
Minneapolis 14, Minnesota

February 27, 1957

MEMO TO Local League President, \_\_\_\_\_  
FROM Mrs. O. H. Anderson, Organization Chairman  
RE Metropolitan Area Conferences for Local League Officers

The Metropolitan Area Conference for local League Officers will be held March 27, from 10 to 3, at the Macalester College Union, 1600 Grand Avenue, St. Paul. Lunch will be served us in the cafeteria in the same building.

This meeting is planned to start off any new officers with a knowledge of their individual jobs, as well as a better understanding of League principles and policies. It is our hope that the local officers will return to their own Leagues, inspired to put on their own Board training institute where they will do the same thorough job for their Board members. This conference is to include both nominated and newly elected officers, as well as those who are starting a second year or a second term.

We expect this intensive training to make the next League year, an easier, and more pleasant experience for you. As Mrs. Lee put it: we need to get more relish in our League work.

Mrs. Homer  
Field

MEMO TO Local League Presidents in Tracy, Granite Falls, Jackson, Olivia,  
Worthington

FROM Mrs. O. H. Anderson, State Organization Chairman

RE Southern Area Conference for local League Officers

First, please excuse this "notice by carbon copy"...it saves time...

The Southern Area Conference for local League Officers will be held on April 3, Wednesday, from 10 to 3 P.M., in Tracy, in the Municipal Building. Lunch will be served, and reservations will be appreciated, so will you let the president, Mrs. Donaldson of Tracy, know how many will be coming by March 27th.

This meeting is planned to start off any new officers with a knowledge of their individual jobs, as well as a better understanding of League principles and policies. It is our hope that the local officers will return to their own Leagues, inspired to put on their own Board training institute where they will do the same thorough job for their Board members. This conference is to include both nominated and newly elected officers, as well as those who are starting a second year or a second term.

We expect this intensive training to make the next League year, an easier and more pleasant experience for you. As Mrs. Lee, our national president, put it: "We need to get more relish in our League work."



League of Women Voters of Minnesota  
15th & Washington Aves., S.E.  
Minneapolis 14, Minnesota

February 8, 1957  
Additional copies 2¢

LEGISLATIVE BULLETIN - No. 2

# "TIME FOR ACTION *ON* PARTY DESIGNATION"

House File # 41 - Authors: Grittner (L, 39), Oberg (C, 56), Hartle (C, 16),  
Karth (L, 41), Bergeson (L, 64).

The House Elections Committee recommended passage of the Party Designation Bill by a voice vote on Thursday, February 7th. According to newspaper reports, only two committee members were heard to say "no" -- Mr. Fuller and Mr. Grussing.

The Bill will come up for vote on the floor of the House very soon, possibly during the week of February 11 to 15th.

The Bill has more chance of passing this year than last session because steps have been taken to prevent an amendment that would call for Party Designation for county officials. In past sessions this amendment has been added to defeat the bill. This cannot be done this year because a separate bill has been introduced calling for Party Designation for County Officials. To quote from the House Rules: "45c. No bill or resolution shall at any time be amended by annexing thereto or incorporating therein any other bill or resolution pending before the House."

Five members of the bi-partisan committee attended the hearing, and Mr. P. K. Peterson spoke in favor of the bill as their representative. The only opponent who spoke was Rep. Iverson.

Now is the time to start your letters to your representatives!

File

March 4, 1957

Memo to local League Presidents in Park Rapids, Alexandria, Battle Lake, Bemidji,  
Brainerd, Cass Lake, Fergus Falls, and Moorhead  
From Mrs. C.H. Anderson, State Organization Chairman  
Re Conferences for LL Officers

First, please excuse this carbon paper type of communication....it saves time...

A northern area conference for local League Officers will be held April 9, Tuesday, from 10 to 3 P.M., in Park Rapids, in the Municipal Building (above liquor store). Lunch will be arranged by the Park Rapids League and reservations will be appreciated by Miss Myrtle Hillestad, President, (211 Pleasant), by April 2nd.

This meeting is planned to start off any new officers with a knowledge of their individual jobs, as well as a better understanding of League principles and policies. It is our hope that the local officers will return to their own Leagues, inspired to put <sup>on</sup> their own Board training institute where they will do the same thorough job for their Board members. This conference is to include both nominated and newly elected officers, as well as those who are starting a second year or a second term.

We expect this intensive training to make the next League year an easier and more pleasant experience for you. As Mrs. Lee, national president, put it: "We need to get more relish in our League work."

Sent to another area - Apr 3 - Awatone Hotel

Ambassadeur B - 1, 25 - near

D Mrs. McCarthy - by Mon. 26

Sent to L. and Well -

*B.A. file*

League of Women Voters of Minnesota  
15th & Washington Aves., S.E.  
Minneapolis 14, Minnesota

February 27, 1957

MEMO TO Local League President, \_\_\_\_\_  
FROM Mrs. O. H. Anderson, Organization Chairman  
RE Metropolitan Area Conferences for Local League Officers

*incl. Robb's letter sent 2/29 - Crystal*

The Metropolitan Area Conference for local League Officers will be held March 27, from 10 to 3, at the Macalester College Union, 1600 Grand Avenue, St. Paul. Lunch will be served us in the cafeteria in the same building.

This meeting is planned to start off any new officers with a knowledge of their individual jobs, as well as a better understanding of League principles and policies. It is our hope that the local officers will return to their own Leagues, inspired to put on their own Board training institute where they will do the same thorough job for their Board members. This conference is to include both nominated and newly elected officers, as well as those who are starting a second year or a second term.

We expect this intensive training to make the next League year, an easier, and more pleasant experience for you. As Mrs. Lee put it: we need to get more relish in our League work.

*League work. we hope that*

*Special Meeting for*

LARGE SUBURBAN League

We have long realized that our large suburban Leagues have a different type of problem from a truly urban, or ~~city~~ League. Soeta We are offering our good suburban Leagues an opportunity to meet with each other, and with Mrs. Horner and some of us State people, to talk together about your many achievements--see how some one else handles a situation., and possibly plan some of your next activities. We have scheduled this meeting for April 12, in the Red Owl Auditorium, at Hopkins, from 10 to 2. Bring your own sandwiches, and we will have coffee and dessert served to you for 30¢. The plan is to have the following Board members attend; Membership, Publications, Public Relations, National Items 1 and 2, Legislative, Finance, Local Current Agenda, Voters Service. This meeting will not in any sense duplicate the Area Conference for Officers on March 27, since that is planned for ~~Area~~ officers only. We will have buzz sessions by portfolio-with some "expert" available to guide the discussion and help provide some of the answers, and have our real expert, Mrs. Errol Horner, as a floating visitor to each group-ending ~~with~~ with a general convening again before we adjourn at 2. Sounds like fun, doesn't it? Will you notify the Hopkins League as to the number of your members who will be attending?

Grace: Feel free to change these any way you want to-they are a starting point anyhow- All the details are on the sheets I gave you last Thursday-

*sent 2/29 9 LH incl R. Miller*



Homer File

Mahtomedi 15, Minnesota  
January 20, 1957

My dear Mrs. Berner,

I was very concerned at hearing of your accident and sincerely hope that you have recovered. We have been making plans for the revised four, instead of five, weeks starting March 25 and ending April 19. Our state-wide Organization Committee met on January 7, and we think our schedule is workable, although I have already agreed to one change.

We agreed that the theme of our Area Conferences should be Training the Newly Elected (or to-be-elected) Officers in their respective jobs so that they in turn can go home and conduct their own Board Training Institutes. We have scheduled 5 such meetings--2 in the north and 2 in the south, as you suggested. We are asking Tracy and Quatoma to hostess the southern meetings, with Duluth and Park Rapids doing the honors on the northern swing. We are also trying to have our Metropolitan meeting in St. Paul for a change, possibly at Macalester College, which is centrally located, and has better parking facilities.

The special meetings will include some much-needed advice for our two existing County Councils, and a meeting in Mahtomedi, with the three Washington County Leagues, contemplating a County Council; another experiment is the projected "larger suburban" meeting where we plan to have the Boards of about 7 or 8 of our larger leagues around the Twin Cities meet--separate into buzz groups according to portfolio to permit an exchange of specific job ideas, then get together in the group for more general discussion, with you the wandering expert in the first part, and in charge of the latter period. This meeting is entirely off the top of my head and I shall have to check with some of the Leagues involved for a reaction. We are planning individual League visits to our Provisionals--West St. Paul, and what will be Prov. by then--Minnetonka Village--as well as a trip to Hutchinson-McLeod County.

Mrs. Fredin, my new Org. Committee member from Duluth, called me after having discussed our plans with Mrs. Von Glahn, Duluth President. Duluth would like very much to have you as their guest at their Annual Meeting which is to be held Saturday, March 23--Mrs. Fredin feels that Duluth needs some special help from you on Membership and perhaps in other fields--also--our plans for getting you ~~Sto~~ Duluth from Park Rapids had become rather involved. I have agreed with Mrs. Fredin that we will ask you to travel to Duluth on Thursday, March 28--have the one northern area conference with new officers from Duluth, Benidji (?), Hibbing and Virginia on March 29, remain in Duluth for their Annual Meeting on Saturday, March 30, returning to Minneapolis that afternoon. We will naturally arrange for some extra time off for you to make up for that Saturday. I think that we will reschedule the Park Rapids Conference for Tuesday, April 9 to avoid any Sunday travel.

On April 17, we are bringing in the new State Board for a one day training counting it as legitimate State Board expense; Thursday, April 18, will be your meeting with the present State Board, with Friday, being the last day of your stay. There may be some changes; the one factor which was unexpected is being asked to include Mrs. Donse and her Discussion Workshop in our Area Conferences. She had planned to do these at State Convention, but the planning committee feels that we will not have the time; I have discussed giving her a part of the time at these Officer Training Meetings, but she wants much more time than I honestly feel that we can spare. We have not finally decided on her part, but I hope you will give me your reaction--perhaps we shall have to make the Discussion Workshop a Fall project with the whole spotlight on that. I am so anxious that these area meetings shall have enough time to be really good. What is your idea? I shall welcome your frank comments on any and all of this schedule--it is still fluid enough to make some changes. Have we overlooked any vital spot? I am going to start writing the local league presidents within a few days.

Sincerely,

*Insured Jan 20'*

LEAGUE OF WOMEN VOTERS

OF THE UNITED STATES

1026 17TH STREET, N. W.



WASHINGTON 6, D. C.

*recd. - 3:30 PM Jan 7 (93W) File Horner mail file*

MRS. JOHN G. LEE  
President

January 4, 1957

First Vice President  
MRS. HAROLD D. DYKE  
Syracuse, New York

Second Vice President  
MRS. JOHN F. LATIMER  
Washington, D. C.

Secretary  
MRS. DONALD F. BISHOP  
Philadelphia, Pennsylvania

Treasurer  
MRS. CARL MARCY  
Arlington, Virginia

Mrs. O. H. Anderson,  
State Organization Chairman  
League of Women Voters of Minnesota  
15th & Washington Avenue, S.E.  
Minneapolis 14, Minnesota

Dear Mrs. Anderson:

Thank you for your December letter to Mrs. Heatwole in regard to the request from your State Budget Committee that Mrs. Horner's period in Minnesota in these coming months be reduced from five to four weeks. We can certainly appreciate your problem because we have followed with a great deal of interest your campaign for Constitutional Revision and can readily understand why the money is running out.

The national Board will be glad to cooperate with you on your financial difficulties. We will, therefore, assign Mrs. Horner to Indiana for the week of March 18th through 22nd, starting her trip to Minnesota on March 25th and closing on April 19th. In fact, this is of real assistance to Indiana since there was some foul-up in dates in their plans and they have come a cropper. It also helps Mrs. Horner, since she will have one more week to assure complete healing of her broken bone before leaving Washington.

May 1957 be a wonderfully good year for all of you.

Yours sincerely,

*Beatrice Rich Pierce*

Mrs. Newton L. Pierce  
Organization Secretary

DIRECTORS

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Dayton, Ohio

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BP/lc

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