



League of Women Voters of Minnesota Records

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funding requests



LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

August 31, 1983

Mr. Jim Keeler
Minnesota State Bar Association
Minnesota Bar Center
Suite 403
430 Marquette Avenue
Minneapolis, MN 55401

Dear Mr. Keeler:

George King asked that I send the enclosed contribution request and attachments directly to you for you to copy and distribute for consideration at the September 9 meeting of the Foundation. We believe that this conference is one that will especially interest the Minnesota State Bar Foundation.

Mr. King also invited us to make a personal request at the September 9 meeting at about 1:15 p.m. If that fits with the agenda, we would be pleased to meet with the Foundation then. Two members of the LWVMN Board of Directors; Mary Santi, Citizen Information Chair, and Beverly McKinnell, Development Chair are available that Friday. I understand the meeting will be at the Minneapolis Athletic Club.

Thank you very much for your interest and consideration. Please call me, at 224-5445, if there is some change in the Foundation meeting time or place.

Sincerely,

Karen J. Anderson
Development/PR staff

ka
enclosures



LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

August 31, 1983

Mr. George King, President
Minnesota State Bar Foundation
Minnesota Bar Center
Suite 403
430 Marquette Avenue
Minneapolis, MN 55401

Dear Mr. King:

The League of Women Voters of Minnesota (LWVMN) requests a \$500 contribution from the Minnesota State Bar Foundation to the League of Women Voters Education Fund to help fund an October 18, 1983 conference, "Equal Justice for All? Minnesota's Guidelines for Fixed Sentences." This program is being developed to present the public with information, from a variety of perspectives, on how Minnesota's sentencing guidelines are working.

The conference will be held at Landmark Center in St. Paul from 9 a.m. to 3 p.m. It has been approved by the League of Women Voters Education Fund as a project able to receive 501(c)(3) tax deductible contributions. Similar funding requests are being sent to H. B. Fuller Company and The St. Paul Companies.

We believe this program is one that will interest you because of its law-related subject, the timeliness of the issue and the quality of the speakers and panelists. The League conference is offering a comprehensive look at this issue in an objective way and will cover the sentencing guidelines from many points of view.

Minnesota's determinate sentencing law, which calls for a specified sentence based on the crime, has been in effect since July, 1980. It created a nine-member commission, appointed by the Governor, to develop a grid of sentencing guidelines. After three years of use, a variety of views have emerged on: how the guidelines are working; their effect on people, prisons and the community; and how they might work better. The League conference will address these questions through presentations and panels featuring 15 people who are connected in some way, or affected by, Minnesota's sentencing guidelines.

We are especially pleased to have, as main speakers, Chief Justice Douglas Amdahl of the Minnesota Supreme Court; Corrections Commissioner Orville Pung; Kay Knapp, Director of the Sentencing Guidelines Commission; and Norman B. Coleman, Jr. of the Minnesota Attorney General's Office. The panelists promise to provide other thoughtful insights. There will also be opportunities for questions from the audience.

Mr. George King

-2-

August 31, 1983

These regular public meetings sponsored by the state LWV draw participants from throughout (and often beyond) the metropolitan area. We are able to keep conference costs low because League credibility enables us to attract excellent speakers for low (or no) fees and because of our ten years' experience in carrying out conferences on public policy issues. A budget for the conference is enclosed. We are seeking outside contributions in order to keep registration fees low enough to allow wide participation. Registrants pay for their own meal. Contributions will be acknowledged on the program for the conference.

A draft of the flyer for the conference is enclosed. It contains a list of the participants, an agenda for the day and registration information. LWVMN will distribute 2,000 flyers and publicize the event through news releases, public service announcements on radio and special notice to organizations with an interest in criminal justice issues. The conference is approved for continuing education units through the Minnesota Board of Continuing Legal Education (4.25 hours), and application for approval is pending with the Peace Officer Standards and Training Board and Anoka-Ramsey Community College.

Also enclosed is our 1982 Annual Report and a copy of the LWV Education Fund's 501(c)(3) status verification. If you have any questions, please call Karen Anderson, development staff person, at the LWVMN office. We would welcome your support and await your response.

Sincerely,

Jean S. Tews

Jean S. Tews
President

Mary E. Santi

Mary E. Santi
Citizen Information Chair

T:S/rk
enc.



H.B. Fuller Company
Corporate Headquarters

2400 Kasota Avenue
St. Paul, Minnesota 55108
(612) 645-3401

SEP - 9 1983

September 7, 1983

Ms. Jean S. Tews
President
League of Women Voters of Minnesota
555 Wabasha
St. Paul, Minnesota 55102

Dear Ms. Tews:

Thank you for your letter of August 31 in which you requested financial support for the League of Women Voters of Minnesota for their upcoming conference.

I am happy to inform you that H.B. Fuller will be making a contribution to the League of Women Voters of Minnesota in the amount of \$400. You should be receiving the check within two weeks.

Thank you for contacting the H.B. Fuller Company and we wish you well in this fund raising effort.

Sincerely,

Karen P. Muller

Karen P. Muller
Community Affairs Assistant

/wjg



LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 Wabasha Street, St. Paul, Minn. 55102 - 612/224-5445

October 6, 1983

Ms. Karen P. Muller
Community Affairs Assistant
H.B. Fuller Company
2400 Kasota Avenue
St. Paul, Minnesota 55108

Dear Ms. Muller:

We are pleased to hear that H.B. Fuller will be making a contribution of \$400 to the League of Women Voters of Minnesota for our Education Fund public meeting. We are receiving many registrations for this October 18th conference on Minnesota's sentencing guidelines.

We have also received a contribution from the Minnesota State Bar Foundation for this conference. Contributors will be credited on the program for the day.

Thank you for your support. We look forward to receiving the check from H.B. Fuller for the conference.

Sincerely,

Jean S. Tews

Jean S. Tews
President

T:ka

*Sending form file
need thank you*

MINNESOTA



STATE BAR FOUNDATION

100 MINNESOTA FEDERAL BUILDING • MINNEAPOLIS, MINNESOTA 55402
PHONE: 612-335-1183

SEP 28 1983

September 27, 1983

Ms. Jean Tews, President
League of Women Voters of Minnesota
555 Wabasha
St. Paul, Minnesota 55102

Dear Ms. Tews:

Enclosed is a check, No. 1254, in the amount of \$500.00 for the grant which was approved by the Minnesota State Bar Foundation at its meeting on September 9, 1983.

The Board of Directors wish your organization much success in its work.

Very truly yours,

James H. Martin
Secretary

rb

Enc.

MINNESOTA STATE BAR FOUNDATION
100 MINNESOTA FEDERAL BUILDING
MINNEAPOLIS, MINN. 55402

1254

PAY
TO THE
ORDER OF

League of Women Voters

Sept 27 1983 ²²⁻¹/₉₆₀

\$500⁰⁰

Five hundred and no/100ths

DOLLARS



THE FIRST NATIONAL BANK of SAINT PAUL
332 MINNESOTA STREET
ST. PAUL, MINNESOTA 55101

FOR *grant*



LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 Wabasha Street, St. Paul, Minn. 55102 - 612/224-5445

October 14, 1983

Mr. James H. Martin
Secretary
Minnesota State Bar Foundation
Suite 403
430 Marquette Ave.
Minneapolis, MN 55401

Dear Mr. Martin:

This is to acknowledge receipt of check No. 1254 from the Minnesota State Bar Foundation to the League of Women Voters. We appreciate this contribution to the Education Fund for our October 18th public meeting on Minnesota's sentencing guidelines.

Please extend our thanks to Mr. George King and the board of the foundation for their support. Beverly McKinnell and Mary Santi, of the LWVMN board, enjoyed the opportunity to speak to them about the League.

Sincerely,

Jean Tews
President

T:ka

EQUAL JUSTICE FOR ALL?
Minnesota's Guidelines for Fixed Sentences

Tuesday, October 18, 1983

Program

- 9:00 Registration and coffee - Weyerhaeuser Auditorium
- 9:30 Conference Introduction - Jean Tews, President, LWVMN
- 9:35 What is the History of Minnesota's Sentencing Guidelines?
Kay Knapp, Director, Sentencing Guidelines Commission
- 9:55 How Are the Sentencing Guidelines Working?
How Do They Affect the System?
Orville Pung, Commissioner, MN Department of Corrections
- 10:10 How Do They Affect the Players? panel
R. W. Johnson, Attorney, past Anoka County Attorney
Ronald I Meshbesh, Attorney, Meshbesh, Singer & Spence, Ltd.
Jim Trudeau, Sheriff, Washington County
Todd Kneeland, Sr. Corrections Agent, Willow River Camp
Jim Smith, Director, Crime Victims Center
Otis H. Godfrey, Judge, Ramsey County District Court
Moderator - Harriette Burkhalter, past president, LWVMN
- 11:20 Audience questions to the Commissioner and panel
- 12:00 Lunch in Cortile (main floor)
- 1:00 Are the Guidelines Too Tough or Too Lenient?
Janet Newberg, Special Assistant Attorney General
Minnesota Attorney General's Office
- 1:20 Do the Guidelines Give Enough or Too Much Discretion to Judges?
Douglas Amdahl, Chief Justice, Minnesota Supreme Court
- 1:45 How Could the Sentencing Guidelines Work Better? - panel
Peggy Byrne, MN State Planning Agency
Jack Davies, Professor, William Mitchell College of Law
Tom Johnson, County Attorney, Hennepin County
Stephen Rathke, Chair, MN Sentencing Guidelines Commission
Robert Vanasek, Chair Criminal Justice Committee,
MN House of Representatives
Moderator - Barbara Hiles, Criminal Justice Chair, LWVMN
- 2:35 Audience questions
- 2:50 Conference Summary
Carol Bradley, past Criminal Justice Chair, LWVMN

This conference has been partially funded through contributions to the League of Women Voters Education Fund by H. B. Fuller Company and the Minnesota State Bar Foundation.

Equal Justice for All?
Minnesota's Guidelines for Fixed Sentences

Tuesday, October 18, 1983

Evaluation Form

Audience evaluation is an important part of program planning. Will you please give us your views on this program?

1. In general, how informative did you find this program?

Extremely Informative						Not Informative
5	4	3	2	1	0	

2. In general, how adequate did you find the arrangements and facilities?

Extremely Adequate						Not Adequate
5	4	3	2	1	0	

3. What segment(s) of the program did you find most informative?

Entire program _____
History of Guidelines _____
Effect on System _____
Effect on Players _____

Guidelines Tough or Lenient _____
Judicial Discretion _____
Afternoon Panel _____

4. Do you represent a group? Please identify:

Lawyer	_____
Corrections Official	_____
Judge	_____
Business	_____
Government	_____
Other	_____

5. Additional Comments:

SENTENCING GUIDELINES GRID

Presumptive Sentence Lengths in Months

Italicized numbers within the grid denote the range within which a judge may sentence without the sentence being deemed a departure.

Offenders with nonimprisonment felony sentences are subject to jail time according to law.

SEVERITY LEVELS OF CONVICTION OFFENSE		CRIMINAL HISTORY SCORE					
		0	1	2	3	4	5
Unauthorized Use of Motor Vehicle Possession of Marijuana	I	12*	12*	12*	13	15	17
Theft Related Crimes (\$250-\$2500) Aggravated Forgery (\$250-\$2500)	II	12*	12*	13	15	17	19
Theft Crimes (\$250-\$2500)	III	12*	13	15	17	19 18-20	22 21-23
Nonresidential Burglary Theft Crimes (over \$2500)	IV	12*	15	18	21	25 24-26	32 30-34
Residential Burglary Simple Robbery	V	18	23	27	30 29-31	38 36-40	46 43-49
Assault, 2nd Degree	VI	21	26	30	34 33-35	44 42-46	54 50-58
Aggravated Robbery	VII	24 23-25	32 30-34	41 38-44	49 45-53	65 60-70	81 75-87
Criminal Sexual Conduct, 1st Degree Assault, 1st Degree	VIII	43 41-45	54 50-58	65 60-70	76 71-81	95 89-101	113 106-120
Murder, 3rd Degree Murder, 2nd Degree (felony murder)	IX	105 102-108	119 116-122	127 124-130	149 143-155	176 168-184	205 195-215
Murder, 2nd Degree (with intent)	X	120 116-124	140 133-147	162 153-171	203 192-214	243 231-255	284 270-298

1st Degree Murder is excluded from the guidelines by law and continues to have a mandatory life sentence.

*one year and one day

(Rev. Eff. 8/1/81; 11/1/83)

EQUAL JUSTICE FOR ALL?

Minnesota's Guidelines for Fixed Sentences

Tuesday, October 18, 1983
9:00 a.m. to 3:00 p.m.

Landmark Center
St. Paul, MN

AGENDA

- 9:00 - Registration and coffee
9:30 - Conference Introduction - Jean Tews
9:35 - What is the History of Minnesota's Sentencing Guidelines? - Kay Knapp
9:55 - How Are the Sentencing Guidelines Working?
How Do They Affect the System? - Orville Pung
10:10 - How Do They Affect the Players?
Prosecuting attorney - R. W. Johnson
Defense attorney - Ronald I. Meshbesh
Local law enforcement officer - Jim Trudeau
Corrections agent - Todd Kneeland
Victim - Jim Smith
Trial judge - Otis Godfrey
Moderator - Harriette Burkhalter
11:20 - Audience questions to the Commissioner and panel
12:00 - Luncheon in Cortile (main floor)
1:00 - Are Prison Sentences Really a Deterrent?
1:20 - Do the Guidelines Give Enough or Too Much Discretion to Judges?
Douglas Amdahl
1:45 - How Could the Sentencing Guidelines Work Better?
A variety of perspectives from:
Peggy Byrne
Jack Davies
Stephen Rathke
Robert Vanasek
Barbara Hiles - moderator
2:35 - Audience questions
2:50 - Conference Summary - Carol Bradley

SPEAKERS AND PANELISTS:

- Douglas Amdahl, Chief Justice,
Minnesota Supreme Court
Carol Bradley, past Criminal Justice
Chair, LWVMN
Harriette Burkhalter, past President,
LWVMN
Peggy Byrne, State Planning Agency
Jack Davies, Professor, William Mitchell
College of Law
Otis J. Godfrey, Judge, Ramsey County
District Court
Barbara Hiles, Criminal Justice Chair,
LWVMN
Robert W. Johnson, past County Attorney,
Anoka County
Kay Knapp, Director, Sentencing Guide-
lines Commission
Todd Kneeland, Senior Corrections Agent,
MN Department of Corrections,
Willow River Camp
Ronald I. Meshbesh, Attorney, Mesh-
besh, Singer and Spence, Ltd.
Orville Pung, Commissioner, MN Depart-
ment of Corrections
Stephen Rathke, Chair, MN Sentencing
Guidelines Commission
Jim Smith, Director, Crime Victim's
Center
Jean Tews, President, LWVMN
Jim Trudeau, Sheriff, Washington
County
Robert Vanasek, Chair, Criminal Justice
Committee, MN House of Representatives

Please register me for "EQUAL JUSTICE FOR ALL?"

Name _____ Organization _____

Address _____

- () \$14 for non-LWV member, includes registration and luncheon
() \$11 for LWV member, includes registration and luncheon
() \$8 for non-LWV member, registration only
() \$5 for LWV member, registration only
() An additional \$2.50 for Continuing Education Units through Anoka-Ramsey Community College; my social security number is _____ Phone _____
() An additional \$15 for Continuing Legal Education credit through Minnesota Board of Continuing Legal Education; my phone number _____ (4.25 hours)
() An additional \$15 for 4 hours continuing education credit through MN Board of Peace Officer Standard and Training (POST); application pending; my phone number _____

Deadline for reservations is October 10, 1983. Advance payment requested. Make checks payable to LWVMN and mail to League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 (612) 224-5445.

Non-Profit
Organization
U.S. Postage
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League of Women Voters of Minnesota
555 Wabasha
St. Paul, MN 55102

The League of Women Voters
of Minnesota
presents

EQUAL JUSTICE FOR ALL?

Minnesota's Guidelines for Fixed Sentences

Tuesday, October 18, 1983

Landmark Center
St. Paul, Minnesota
9 a.m. — 3 p.m.

EQUAL JUSTICE FOR ALL? Minnesota's Guidelines for Fixed Sentences

Tuesday, October 18, 1983
9:00 a.m. to 3:00 p.m.

Landmark Center
75 West Fifth Street
St. Paul, MN
Parking is available in
Civic Center ramp or
Garrick Bldg. at 6th and
St. Peter.

- 9:00 Registration & coffee — Weyerhaeuser Auditorium
- 9:30 **Conference Introduction** — Jean Tews
- 9:35 **What is the History of Minnesota's Sentencing Guidelines?** — Kay Knapp
- 9:55 **How Are the Sentencing Guidelines Working?
How Do They Affect the System?** — Orville Pung
- 10:10 **How Do They Affect the Players?**
Prosecuting attorney — R. W. Johnson
Defense attorney — Ronald I. Meshbesher
Local law enforcement officer — Jim Trudeau
Corrections agent — Todd Kneeland
Victim — Jim Smith
Trial judge — Otis Godfrey
Moderator — Harriette Burkhalter
- 11:20 Audience questions to the Commissioner and panel
- 12:00 Luncheon in Cortile (main floor)
- 1:00 **Are the Guidelines Too Tough or Too Lenient?** — Norman B. Coleman, Jr.
- 1:20 **Do the Guidelines Give Enough or Too Much Discretion to Judges?**
Douglas Amdahl
- 1:45 **How Could the Sentencing Guidelines Work Better?** — A variety of
perspectives from:
Peggy Byrne
Jack Davies
Tom Johnson
Stephen Rathke
Robert Vanasek
Barbara Hiles — moderator
- 2:35 Audience questions
- 2:50 **Conference Summary** — Carol Bradley

Speakers and Panelists:

Douglas Amdahl, Chief Justice,
Minnesota Supreme Court

Carol Bradley, past Criminal Justice
Chair, LWVMN

Harriette Burkhalter, past President,
LWVMN

Peggy Byrne, MN State Planning Agency

Norman B. Coleman, Jr., Chief, Criminal
Division, MN Attorney General's Office

Jack Davies, Professor, William Mitchell
College of Law

Otis J. Godfrey, Judge, Ramsey County
District Court

Barbara Hiles, Criminal Justice Chair,
LWVMN

Robert W. Johnson, Attorney, past Anoka
County Attorney

Tom Johnson, County Attorney, Hennepin
County

Kay Knapp, Director, Sentencing Guidelines
Commission

Tod Kneeland, Senior Corrections Agent, MN
Department of Corrections, Willow River Camp

Ronald I. Meshbesher, Attorney, Meshbesher,
Singer and Spence, Ltd.

Orville Pung, Commissioner, MN Department of
Corrections

Stephen Rathke, Chair, MN Sentencing
Guidelines Commission

Jim Smith, Director, Crime Victim's Center

Jean Tews, President, LWVMN

Jim Trudeau, Sheriff, Washington County

Robert Vanasek, Chair, Criminal Justice
Committee, MN House of Representatives

The meeting is accessible to those using wheelchairs. A
signer will be available for the hearing impaired, upon request.
Please contact LWVMN at (612) 224-5445 to request this
service.

Reservation deadline is October 10, 1983.

This program is partially funded by contributions to
the League of Women Voters Education Fund.

Summary Evaluation

Equal Justice for All?
Minnesota's Guidelines for Fixed Sentences

130 attended program

Tuesday, October 18, 1983

62 evaluations returned

Evaluation Form

Audience evaluation is an important part of program planning. Will you please give us your views on this program?

1. In general, how informative did you find this program?

Extremely Informative						Not Informative
5	(42)	4	(20)	3	(1)	2
						1
						0

2. In general, how adequate did you find the arrangements and facilities?

Extremely Adequate						Not Adequate
5	(44)	4	(17)	3	(3)	2
						1
						0

3. What segment(s) of the program did you find most informative?

Entire program 35
History of Guidelines 14 transcript requested
Effect on System 21
Effect on Players 28

Guidelines Tough or Lenient 13
Judicial Discretion 23
Afternoon Panel 12

4. Do you represent a group? Please identify:

LWV	<u>22</u>
Lawyer	<u>2</u>
Corrections Official	<u>5</u>
Judge	<u> </u>
Business	<u> </u>
Government	<u>7</u>
Other	<u>16</u>
Taxpayer, citizen	<u>4</u>

5. Additional Comments: Thank you -1

Interesting -1
Informative -3
Too warm -2
Excellent speakers, program -7
Day well spent -2
Well organized -2
LWV lived up to reputation -2
LWV should sponsor more -2
(over)

Halfway house	Law enforcement
Public sector	Amicus
Corrections Assn.	Metro Council
Student	CJ Faculty - St.
	U System

Carried out on schedule
 great
 Well done, very good -5
 Continue good work -2
 Timely -2
 Useful information
 Good exposure for LWV
 Exciting discussions
 Wide range of opinions & suggestions
 Lunch delicious -2, efficient -1
 Should have milk, should have tea in a.m.
 Happy to have a daytime program
 Video crew distracting -2
 Time allotted to each enough to be effective
 Presented differing points of view
 Needed to stand up and wiggle -2
 One of best ever attended -2
 Signs needed at building entrance
 Lunch informal discussions good -2 Should have announced topics, assigned speakers
 Grid handout not clear to tables
 Good overview
 Heated question handled well by Knapp & moderator
 Grateful to LWV for initiating & arranging
 Good sequence
 No towels in bathroom
 Lights bothersome
 Should have had minority representation -2
 You had all the ingredients & resource people necessary to bring out the controversy.
 Ideas regarding other methods and approaches to corrections were most thought provoking.
 WCCO-TV certainly didn't get the complete picture by staying part of the day. Most
 speakers didn't say we had to build more prisons.
 Should have placed prosecutor with morning panel, a better overall panel would have been
 projected.
 The good time factor is deceiving & should not be included within the total sentences.
 Lots of "in system" people talking - did Mr. Bloom represent the "public"? Too bad
 no interplay between a.m. and p.m. panels. Not as practical as it might have been
 and therefore difficult to try to reach meaningful conclusions.
 Further conferences should include representation from the supreme court on the issue
 of departure as some decisions are not understandable to general public and the court
 seems to look at guidelines as statute, not advisory.
 Didn't realize there was this much interest in the topic.
 People can talk and plan but the system is only as good as we made it.
 Like Peggy Byrne ideas of negotiating panels. It would promote taking responsibility
 for one's actions.
 More discussion about minorities. The program was all white, a serious lack, I think.
 Too bad the news media only stayed for the morning panel. I wish there was a way to
 require them to at least keep the reporter here for the entire program, seeing as
 they relay their input to the public.
 Best focus I've ever attended. I came away with a clear understanding of the issues
 involved in sentencing. All the speakers were well prepared and competent. Every
 viewpoint was presented in true League style and there was good controversy to
 make it interesting. Jean and the panel moderators did a high class job.
 I can't remember when I enjoyed a day so much. Thanks to all who were involved.

Equal Justice for All?
Minnesota's Guidelines for Fixed Sentences

Tuesday, October 18, 1983

Evaluation Form

Audience evaluation is an important part of program planning. Will you please give us your views on this program?

1. In general, how informative did you find this program?

Extremely Informative						Not Informative
5	4	3	2	1	0	

2. In general, how adequate did you find the arrangements and facilities?

Extremely Adequate						Not Adequate
5	4	3	2	1	0	

3. What segment(s) of the program did you find most informative?

Entire program _____
History of Guidelines _____
Effect on System _____
Effect on Players _____

Guidelines Tough or Lenient _____
Judicial Discretion _____
Afternoon Panel _____

4. Do you represent a group? Please identify:

Lawyer	_____
Corrections Official	_____
Judge	_____
Business	_____
Government	_____
Other	_____

5. Additional Comments:

SENTENCING GUIDELINES GRID

Presumptive Sentence Lengths in Months

Italicized numbers within the grid denote the range within which a judge may sentence without the sentence being deemed a departure.

Offenders with nonimprisonment felony sentences are subject to jail time according to law.

CRIMINAL HISTORY SCORE

SEVERITY LEVELS OF CONVICTION OFFENSE		0	1	2	3	4	5	6 or more
Unauthorized Use of Motor Vehicle Possession of Marijuana	I	12*	12*	12*	13	15	17	19 18-20
Theft Related Crimes (\$250-\$2500) Aggravated Forgery (\$250-\$2500)	II	12*	12*	13	15	17	19	21 20-22
Theft Crimes (\$250-\$2500)	III	12*	13	15	17	19 18-20	22 21-23	25 24-26
Nonresidential Burglary Theft Crimes (over \$2500)	IV	12*	15	18	21	25 24-26	32 30-34	41 37-45
Residential Burglary Simple Robbery	V	18	23	27	30 29-31	38 36-40	46 43-49	54 50-58
Assault, 2nd Degree	VI	21	26	30	34 33-35	44 42-46	54 50-58	65 60-70
Aggravated Robbery	VII	24 23-25	32 30-34	41 38-44	49 45-53	65 60-70	81 75-87	97 90-104
Criminal Sexual Conduct, 1st Degree Assault, 1st Degree	VIII	43 41-45	54 50-58	65 60-70	76 71-81	95 89-101	113 106-120	132 124-140
Murder, 3rd Degree Murder, 2nd Degree (felony murder)	IX	105 102-108	119 116-122	127 124-130	149 143-155	176 168-184	205 195-215	230 218-242
Murder, 2nd Degree (with intent)	X	120 116-124	140 133-147	162 153-171	203 192-214	243 231-255	284 270-298	324 309-339

1st Degree Murder is excluded from the guidelines by law and continues to have a mandatory life sentence.

*one year and one day

(Rev. Eff. 8/1/81; 11/1/83)

EQUAL JUSTICE FOR ALL?

MINNESOTA'S GUIDELINES FOR FIXED SENTENCES

Tuesday, October 18, 1983

9:00 a.m. - 3 p.m.

Landmark Center

75 West Fifth Street

St. Paul, MN

Registration Form

Due Oct. 7, 1983

LWV of _____

NAME	Session, meal \$11 LWV members \$14 non-members	Session only \$5 LWV members \$8 non-members	CEU's* \$2.50

The meeting is accessible to the handicapped.

Parking is available in the Civic Center Ramp on Kellogg or in the Garrick Bldg. at 6th and St. Peter.

*Those wishing Continuing Education Credits must send name, address, social security number and telephone number as well as \$2.50 fee.

We may also be able to offer legal Continuing Education Units for an additional \$15. Call the state office if interested.

Ed Fund
& Budget
Background

PROJECT REQUEST FORM

RS EDUCATION FUND

36

Date July 23, 1983

ryer

ters of Minnesota

sha

St. Paul, MN 55102

Proposed project: A one-day conference, "Focus on Sentencing Guidelines," to be held Tuesday, October 18, 1983 from 9:30 a.m. to 3 p.m. at the Landmark Center, St. Paul. The purpose is to provide attendees with an update on how the state's new sentencing guidelines are working. Speakers to include proponents and opponents.

Details of the project to be considered, including plans for execution:

This is another in our continuing series of "Focus on Emerging Issues" conferences. Speakers and panel members will first bring out background and reasons for the guidelines, a ~~critic's~~ panel will discuss problems they have encountered, and a futures panel will discuss various proposals for improving on the guidelines. A program outline is attached.

Donor(s):

Funds to be sought from corporations or foundations.

Proposed budget for the use of the grant (including 5% overhead due Education Fund):

Income

Registration fees	1,530
40 @ \$5, 110 @ \$8	\$1,580
30 @ \$15 surcharge, legal ed.	1036
Contributions	986
TOTAL	\$2,566

Expenditures

Facility	\$160	Office over-	
Speakers	466	head	576
Volunteer expenses	80	Ed Fund	49
Project Director		TOTAL	\$2,566
and Staff costs	660		
Materials/supplies	290		
Publicity/postage	285		

Distribution plans for printed material (if such material is part of the project):

Program materials relating to the presentation will be distributed at the conference. If preliminary discussions to arrange for videotaping as a news event are successful, the program may be distributed via tapes for use by local Leagues in communities beyond the metropolitan area.

PROJECT REQUEST FORM

TO: LEAGUE OF WOMEN VOTERS EDUCATION FUND
1730 M Street, N.W.
Washington, D.C. 20036

Date July 23, 1983

FROM: Name Sally Sawyer

League of Women Voters of Minnesota

Address 555 Wabasha

St. Paul, MN 55102

Proposed project: A one-day conference, "Focus on Sentencing Guidelines," to be held Tuesday, October 18, 1983 from 9:30 a.m. to 3 p.m. at the Landmark Center, St. Paul. The purpose is to provide attendees with an update on how the state's new sentencing guidelines are working. Speakers to include proponents and opponents.

Details of the project to be considered, including plans for execution:

This is another in our continuing series of "Focus on Emerging Issues" conferences. Speakers and panel members will first bring out background and reasons for the guidelines, a ~~critic's~~ panel will discuss problems they have encountered, and a futures panel will discuss various proposals for improving on the guidelines. A program outline is attached.

Donor(s):

Funds to be sought from corporations or foundations.

Proposed budget for the use of the grant (including 5% overhead due Education Fund):

<u>Income</u>		<u>Expenditures</u>	
Registration fees	<u>1,530</u>	Facility	\$160
40 @ \$5, 110 @ \$8	\$1,580	Speakers	466
<u>30</u> @ \$15 surcharge, legal ed.	<u>1036</u>	Volunteer expenses	80
Contributions	<u>986</u>	Project Director	
TOTAL	<u>\$2,566</u>	and Staff costs	660
		Materials/supplies	290
		Publicity/postage	285
		Office over-	
		head	576
		Ed Fund	49
		TOTAL	<u>\$2,566</u>

Distribution plans for printed material (if such material is part of the project):

Program materials relating to the presentation will be distributed at the conference. If preliminary discussions to arrange for videotaping as a news event are successful, the program may be distributed via tapes for use by local Leagues in communities beyond the metropolitan area.

Sentence four file



League of Women Voters Education Fund • 1730 M Street, NW • Washington, DC 20036 • (202) 296-1770

Aug 16 1983

CHAIR
DOROTHY S. RIDINGS

August 16, 1983

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Harriet Hentges

DIRECTOR
Martha T. Mills

Sally Sawyer, Executive Director
LWV of Minnesota
555 Wabasha
St. Paul, MN 55102

Dear Sally:

It is with pleasure that I can inform you that the Education Fund Trustees have approved your project request to hold a one-day public conference, "Focus on Criminal Justice: Minnesota's Guidelines for Fixed Sentences," on October 18, 1983.

Let us know when you wish to receive funds for this project.

Sincerely,

Felice H. Sorett
State and Local Projects

FHS/car
cc: Jean Tews,
State President

PROJECT REQUEST FORM

TO: LEAGUE OF WOMEN VOTERS EDUCATION FUND
1730 M Street, N.W.
Washington, D.C. 20036

Date August 3, 1983

FROM: Name Sally Sawyer, Executive Director

League of Women Voters of Minnesota

Address 555 Wabasha

St. Paul, Minnesota 55102

Proposed project: A one-day public conference, "Focus on Criminal Justice: Minnesota's Guidelines for Fixed Sentences" (Project #83-4). The conference will be held Tuesday, October 18, 1983, from 9:30 a.m. to 3 p.m. at the Landmark Center in St. Paul. The purpose is to provide attendees with an update on how the state's sentencing guidelines are working. Speakers will include proponents and opponents of the current guidelines.

Details of the project to be considered, including plans for execution:

The LWVMN Citizen Information and Criminal Justice Chairs are heading the committee to plan this conference. It is part of our continuing series of "Focus on Emerging Issues" meetings. Four speakers and two panels will address the history and reasons for the sentencing guidelines, problems emerging from the guidelines, and various proposals for improving the guidelines. A copy of the initial program outline is attached.

Donor(s):

Funds to be sought from contributors or drawn from LWVMN Education Fund account.

Proposed budget for the use of the grant (including 5% overhead due Education Fund):

<u>Income</u>	(detailed budget enclosed)	<u>Expenditures</u>	
Registration fees	\$1,530	Facility	\$160
40 @ \$5, 110 @ \$8,		Speakers	466
30 @ \$15 surcharge,		Volunteer expenses	80
legal educ.		Project Director &	
		staff costs	660
Contributions	11,036	Materials/supplies	290
TOTAL	\$2,566	Publicity/Postage	285
		Office over-head	\$576
		Ed Fund fee	49
		TOTAL	\$2,566

Distribution plans for printed material (if such material is part of the project):

Program materials relating to the presentation will be distributed at the conference. If preliminary discussions to arrange for videotaping the major presentations of the conference are successful, cassettes may be distributed to local Leagues and the public in communities throughout Minnesota.

PROJECT REQUEST FORM

TO: LEAGUE OF WOMEN VOTERS EDUCATION FUND
1730 M Street, N.W.
Washington, D.C. 20036

Date August 3, 1983

FROM: Name Sally Sawyer, Executive Director

League of Women Voters of Minnesota

Address 555 Wabasha

St. Paul, Minnesota 55102

Proposed project: A one-day public conference, "Focus on Criminal Justice: Minnesota's Guidelines for Fixed Sentences" (Project #83-4). The conference will be held Tuesday, October 18, 1983, from 9:30 a.m. to 3 p.m. at the Landmark Center in St. Paul. The purpose is to provide attendees with an update on how the state's sentencing guidelines are working. Speakers will include proponents and opponents of the current guidelines.

Details of the project to be considered, including plans for execution:

The LWVMN Citizen Information and Criminal Justice Chairs are heading the committee to plan this conference. It is part of our continuing series of "Focus on Emerging Issues" meetings. Four speakers and two panels will address the history and reasons for the sentencing guidelines, problems emerging from the guidelines, and various proposals for improving the guidelines. A copy of the initial program outline is attached.

Donor(s):

Funds to be sought from contributors or drawn from LWVMN Education Fund account.

Proposed budget for the use of the grant (including 5% overhead due Education Fund):

<u>Income</u>	(detailed budget enclosed)	<u>Expenditures</u>	
Registration fees	\$1,530	Facility	\$160
40 @ \$5, 110 @ \$8,		Speakers	466
30 @ \$15 surcharge,		Volunteer expenses	80
legal educ.		Project Director &	
		staff costs	660
Contributions	1,036	Materials/supplies	290
TOTAL	\$2,566	Publicity/Postage	285
		Office over-	
		head	\$576
		Ed Fund fee	49
		TOTAL	\$2,566

Distribution plans for printed material (if such material is part of the project):

Program materials relating to the presentation will be distributed at the conference. If preliminary discussions to arrange for videotaping the major presentations of the conference are successful, cassettes may be distributed to local Leagues and the public in communities throughout Minnesota.

Focus on Criminal Justice
Minnesota's Sentencing Guidelines

Proposed Budget

Expenses:

Facility Rental	\$ 160
rooms, personnel, coffee/tea	
Speakers	466
honoraria (\$300), travel (\$45 & \$36), meals (\$85) for 17 people	
Volunteer Committee expenses	80
Staff Director (\$300) and support staff time:	660
flyer preparation and distribution, advance registration, bookkeeping, typing, publicity, development	
Material and Supplies	
program, nametags, handouts, audio/video costs	290
Publicity/Postage	285
flyers (2,000 @ \$175), postage (\$65), news releases/PSA's & postage (\$45)	
Office overhead costs: based on formula using salary costs for this project.	576
Administrative fee to LWVEF (5% X \$987)	49
TOTAL	\$2,566

Income:

Registration fees:	\$1,530
40 LWV members @ \$5 = \$200	
110 non members @ \$8 = 880	
30 legal continuing ed. surcharge @15= 450	
Contributions	1,036
TOTAL	\$2,566

Focus: Sentencing Guidelines
Tuesday, October 18, 1983
9:30 a.m. - 3 p.m.
Landmark Center, St. Paul, Minnesota

Proposed Agenda

9:00	Registration	
9:30	LWV Welcome, Introduction	Tews
9:35	Background - Reasons for guidelines, how established, objectives of guidelines, charge to commission, legislative changes	Kay Knapp
9:50	Is determinate sentencing working?	Orville Pung
10:10	Critics Panel	Moderator Burkhalter
	Prosecuting Attorney	R. W. Johnson
	Defense attorney	Ron Meshbesher
	Local law enforcement	Jim Trudeau
	Probation officer	Todd Kneeland
	Victim	Jim Smith
	Trial judge	Otis Godfrey
	Question and answer period	
12:00	Lunch	
1:00	Prisons as Deterrent	
1:20	Supreme Court's Role	Douglas Amdahl
1:45	Future of Sentencing Guidelines Panel	Moderator Tews
	Jack Davies	
	Peggy Byrne	
	Stephen Rathke	
	Robert Vanasek	
2:50	Wrapup	Carol Bradley

Douglas Amdahl, Chief Justice, Minnesota Supreme Court
Carol Bradley, Former Chair, LWVMN Criminal Justice
Harriett Burkhalter, Former President, LWVMN
Otis Godfrey, Ramsey District Court Judge
~~Hubert H. Humphrey III, Attorney General of Minnesota~~
R. W. Johnson, former Anoka County Attorney
Kay Knapp, Director, Sentencing Guidelines Commission
Todd Kneeland, Probation Officer
Ron Meshbesher, St. Paul Attorney
Orville Pung, Commissioner of Corrections
Stephen Rathke, Chair, Sentencing Guidelines Commission *Crow Wing County Attorney*
Jim Smith, Director, Crime Victims' Center
Jean Tews, President, LWVMN
Robert Vanasek, Chair, H.R. Criminal Justice Committee
Peggy Byrne, ~~former Minn. State Legislator~~ *Member, State Planning Agency*
Jack Davies, former Minn. State Legislator
Jim Trudeau, Washington County Sheriff

Proposed Registration Fees

\$14 Non-LWV registration and lunch
\$11 LWV registration and lunch
\$8 Non-LWV registration only
\$5 LWV registration only
\$2.50 additional Continuing Education Units
\$15 additional Legal Continuing Education Units

Equal Justice for All?
Minnesota's Guidelines for Fixed Sentences

Budget

Expenses:

Facility Rental	
rooms, personnel, coffee/tea	\$ 160
Speakers	
honoraria (\$350), travel (\$51 & \$36),	551
meals (\$114) for 19 people	
Volunteer Committee expenses	80
Staff Director (\$300) and support staff time:	760
flyer preparation and distribution, advance	
registration, bookkeeping, typing, publicity,	
development	
Material and Supplies	340
program, nametags, handouts, audio/video costs	
Publicity/Postage	285
flyers (2,000 @ \$175), postage (\$65),	
news releases/PSAs & postage (\$45)	
Office overhead costs: based on formula using	722
salary costs for this project	
Administrative fee to LWVEF (5% x \$1,368)	68
	<hr/>
TOTAL	\$ 2,966

Income:

Registration fees:	\$ 1,530
40 LWV members @ \$5 = \$200	
110 non members @ \$8 = 880	
30 legal and POST continuing education	
credit surcharges @ \$15 = \$450	
Contributions	1,436
	<hr/>
TOTAL	\$ 2,966

August 25, 1983

Please include the following in your next newsletter:

"The League of Women Voters of Minnesota will sponsor an all day conference, "Equal Justice for All? Minnesota's Guidelines for Fixed Sentences," on Tuesday, October 18, 1983, from 9 a.m. to 3 p.m., at Landmark Center, 75 West Fifth Street, St. Paul, MN.

The purpose of the conference is to provide information, from a variety of perspectives, on how Minnesota's sentencing guidelines are working. Fourteen speakers and panelists with extensive professional and educational background will address the history, present effects and suggestions for improvement of the guidelines.

The main conference presentations will be by Chief Justice Douglas Amdahl of the MN Supreme Court; Corrections Commissioner Orville Pung; Kay Knapp, Director of the Sentencing Guidelines Commission, and Norman B. Coleman, Jr. of the MN Attorney General's Office.

The conference costs \$14 for non-LWV members, including lunch, or \$8 for the conference registration only. Continuing Education Units will be made available for an additional \$2.50, and 4.25 hrs. Legal Continuing Education credit for an additional \$15. To register, or for more information, contact the League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 (612)224-5445, by Oct. 10."

Enclosed is a draft copy of the flyer for the conference. If you wish to have additional copies for distribution (available Sept. 6th), please call the LWVMN office.

PR

10A

Fri., Oct. 7, 1983

Minneapolis Star and Tribune

Professionals to discuss state sentencing guides

Conflicting opinions on how Minnesota's sentencing guidelines are working will be discussed Oct. 10 and 15

feature four main speakers: Minnesota Chief Justice Douglas Amdahl;



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**LEAGUE OF WOMEN VOTERS
OF MINNESOTA**

PHONE (612) 224-5445

555 WABASHA • ST PAUL, MINNESOTA 55102

news release

For more information, contact:

Mary Santi, (612)426-5151

Marcia Walters, (612)934-3412

LWVMN office

FOR IMMEDIATE RELEASE

October 3, 1983

Conflicting opinions about how Minnesota's sentencing guidelines are working will be discussed by 15 prominent criminal justice professionals at an October 18th conference at Landmark Center in St. Paul. Sponsored by the League of Women Voters of Minnesota, the conference will be from 9 a.m. to 3 p.m. and is open to the public.

"Equal Justice for All? Minnesota's Guidelines for Fixed Sentences" will feature four main speakers: Chief Justice Douglas Amdahl of the Minnesota Supreme Court; Orville Pung, Minnesota Commissioner of Corrections; Kay Knapp, Director of the Sentencing Guidelines Commission; and Norman B. Coleman, Jr., Chief of the Criminal Division of the Minnesota Attorney General's Office. In addition to the main speakers, 11 panelists, including attorney Ronald I. Meshbesher and Ramsey County District Court Judge Otis J. Godfrey, will discuss the current effects of the guidelines and how they might work better.

The price of the program is \$14 for non-LWV members or \$11 for LWV members, which includes lunch. Registration only is \$8 for non-LWV members or \$5 for members. Continuing education credits will be offered, for an additional \$15, for several professional groups: 4.25 hours of Continuing Legal Education; 4 hours POST credits (Peace Officer Standards and Training); and 4 hours credit for state court personnel. Prepaid registrations may be sent to LWVMN, 555 Wabasha, St. Paul, MN 55102, by October 12, 1983. The conference is partially funded by contributions from the H.B. Fuller Company and the Minnesota State Bar Foundation to the League of Women Voters Education Fund.

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**LEAGUE OF WOMEN VOTERS
OF MINNESOTA**

PHONE (612) 224-5445

555 WABASHA • ST PAUL, MINNESOTA 55102

For more information, contact:

Mary Santi (612)426-5151

Marcia Walters (612)934-3412

October 3, 1983

COMMUNITY CALENDAR

or

PUBLIC SERVICE ANNOUNCEMENT

For use before October 12, 1983

(30 Seconds)

CONFLICTING OPINIONS ABOUT HOW MINNESOTA'S SENTENCING GUIDELINES ARE WORKING
WILL BE DISCUSSED BY FIFTEEN CRIMINAL JUSTICE PROFESSIONALS AT AN OCTOBER
EIGHTEENTH CONFERENCE IN ST. PAUL. THIS LEAGUE OF WOMEN VOTERS OF MINNESOTA
PROGRAM WILL BE FROM 9 A.M. TO 3 P.M. AT LANDMARK CENTER. THE COST IS FOURTEEN
DOLLARS, INCLUDING LUNCH. CONTINUING EDUCATION CREDITS ARE OFFERED FOR
LAWYERS, COURT PERSONNEL AND PEACE OFFICERS. FOR RESERVATIONS, CALL THE LEAGUE
OFFICE, 224-5445, BY OCTOBER 12th.

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VIDEO INFO

Video Production of an Event (Focus or other public meeting).

Suggested Timetable

2 months before the event:

1. crew recruitment notice
Board Memo give event, time, date, place, ask for
VOTER response in two weeks
2. reserve equipment/van (adequate time before and after event)

6 weeks before

1. Visit site
 - begin list of production needs (# of cameras, audio, stage, etc.)
 - establish contacts at site for: the event person, the technical person
2. notice to selected crew
tell them specific time requirements, send event flyer, request edit assistance

1 month before

1. select crew
 - assign specific tasks (director, camera, audio, edit, etc.)
 - schedule crew meeting (on or off-site)
 - notify crew of these decisions
2. schedule edit times
3. check with citizen information to obtain speaker permission forms
from them all in advance (can be sent with confirmation letter and voucher).

2 weeks before

1. meet with production assistant (SW Cablesystems rep., University Community
Video, Mpls. or St. Paul Community Prog.)
to verify responsibilities, crew, site needs, etc.
2. determine cassette needs (LWVMN has 4, 20-minute portapak cassettes)
3. hold production crew meeting
 - reconfirm crew, identify back-ups
 - develop production needs list - assign to crew

After event

1. send thank yous to crew
2. determine finished cassette needs (check supply of LWVMN blanks)
3. arrange for cassette duplication
 - Media Services Productions, Marshall Jackson or John Larson, in
Griggs Midway Bldg., St. Paul, 1821 University Ave., 645-0191
(excellent quality, best price as of early '84)
 - AV Wholesalers in Plymouth (near 55 and 494), John D'Allesandro,
559-9666, good price as of early '84 (\$10 per hour or cassette)
but inconsistent quality.
4. announce availability to local Leagues in next Board Memo
5. add to list in publications catalog

LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102

PHONE: (612) 224-5445



MEMO

TO: Oct. 18th LWVMN Video
Production Crew

FROM: Karen Anderson

SUBJECT: Crew/schedule for Sentencing
Guidelines focus

DATE: 10/5/83

We have a crew for the Oct. 18th focus at Landmark Center:

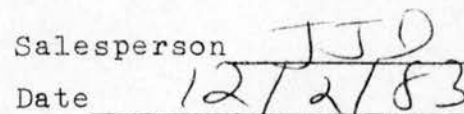
Walters, Hymes, Rosenblatt, Neumeister, Erickson, Frenkel, Winikoff, Francis, Andrews

I will register each of you. If you would like to order the lunch, please complete the enclosed form and return to LWVMN office by October 12th (with check for \$6).

In the meantime, most of you will be at the production planning meeting, Monday, October 10, 1 p.m., at the LWVMN office. Specific assignments will be made then, and we'll work around each of your individual preferences. Also, those who said they'd like to help edit, bring your calendars; we have some possible edit dates.

I met with Michelle Schwartz this week to get her help in designing a program to:

- * meet our goal of providing information to citizens on MN's sentencing Guidelines in a video format suitable for cablecast or public meeting audiences.
 - * take into consideration:
 - the need for a simple, uncomplicated format considering the varied crew experience levels in camera & editing work.
 - 3¹/₂ ^{hours} of program content to be covered in manageable portions
 - the need for equipment and personnel to be non-intrusive and non-disruptive since the event being covered is meant, first of all, for the paying attendees!
- She had some helpful suggestions and ideas that we'll discuss on Monday; see you then.



SHIP TO:

PHONE NO. 224 5445

SHIP VIA: UPS FREIGHT WE DELIVER PPD PPD-ADD

COD ALL COD FREIGHT ONLY DROP SHIP CALL ☒

MERCHANDISE RECEIVED BY:

SHIPPING INFORMATION: DATE _____

SUB-TOTAL

6% SALES TAX

/SHIPPING

ORDER TOTAL



SAMPLE

LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

September 16, 1983

Norman B. Coleman, Jr., Chief
Criminal Division
MN Attorney General's Office
117 University Avenue
St. Paul, MN 55155

Dear Mr. Coleman:

Thank you for agreeing to speak at the League's conference "Equal Justice for All? Minnesota's Guidelines for Fixed Sentences" on Tuesday, October 18, 1983 at Landmark Center, 75 West Fifth Street, St. Paul. The program will take place in the lower level Weyerhaeuser Auditorium.

The purpose of the program is to present the public with information, from a variety of sources, on how Minnesota's sentencing guidelines are working. Enclosed is the program flyer containing the day's complete agenda. Your part of the program, "Are the Guidelines Too Tough or Too Lenient?" starts at 1 p.m. and we have allowed 20 minutes for you to speak. As you can see by the agenda, the program is very tightly scheduled so, in the interest of everyone's time, please stick to the time allotted. If you are able to remain to respond to questions, please feel free to do so.

Several enclosures are included with a return envelope for completed forms. We would appreciate having these returned by October 10th.

Video Release. A crew of LWV members will be videotaping the entire program, with an edited version to be made available to local Leagues, some metro area cablecasters and other groups. We need your signature on the enclosed video release form.

Program Voucher. These programs are partially underwritten by grants for educational purposes. If you choose not to accept your honorarium and/or reimbursement for mileage, these funds will be used for future League educational programs.

Lunch Reservation. We do hope you will be our guest for lunch at noon on the 18th in the first level Cortile. You may mark your intention on the enclosed voucher form. We are planning to assign particular issues to the various lunch tables to promote further discussion.

Biographical Information. Finally, would you please include some brief biographical information for your introduction and return it with the other materials.

Norman B. Coleman, Jr.

-2-

September 16, 1983

I am looking forward to meeting you and hearing your thoughts on the sentencing guidelines. If you have any questions and are unable to reach me, please call Karen Anderson, the LWVMN Development staff person at 224-5445.

Sincerely,

Mary Santi

Mary Santi
Citizen Information Chair
Home phone: 426-5151

Jean Tews

Jean Tews
President

S:T/rk
enc.



LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

OTHER ²⁵th - HONORARIUMS:

TODD KNEELAND - SR. CORRECTIONS AGENT
WILLOW RIVER, MN
ORVILLE PHOOG - COMMISS., DEPT. OF CORRECTIONS
TODD JOHNSON - CTY. ATTORN., HENRI CTY, MPLS
RON MESH BESHEN - ATTORN., MPLS
JAMES TRUDEAU, SHERIFF, WASHINGTON CTY
ROBT. VANASICK, CRIM. JUST. COMM., MN. HOUSE
HON. OTIS GODFREY, RAMSEY CTY. DIST. COURT
KAY KNAPP, DIR. SENTENCING GUIDELINES
JACK DAVIES, PROFESSOR, WM MITCH. COLL.
STEPHEN RATHKE, CHR. SENT. GUIDELINES COMM.
CROWWING CTY.

October 28, 1983

Peggy Byrne
State Planning Agency
101 Capitol Square Building
550 Cedar
St. Paul, MN 55101

Dear Peggy,

Thank you for lending your time and expertise to the League's conference
"Equal Justice for All?"

The conference may not have produced profound conclusions, but we feel it did bring out the major issues surrounding the guidelines, some thoughtful suggestions for improvement and it gave legislative, judicial, legal and corrections people a chance to hear each other out.

More importantly, for League purposes, the program, its resulting media attention and the LWVMN produced video summary also serve to bring the issues to a wider audience and encourage public participation in corrections discussions.

Enclosed is a summary of evaluations turned in by participants, as well as a check to cover your honorarium.

It was an honor to work with you and hear your comments on the guidelines. I hope we will have the opportunity to work with you again.

Sincerely,

LWV MINNESOTA
555 WABASHA
ST. PAUL, MINNESOTA 55102

4470

75-1676/960

11-1 19 83

PAY
TO THE
ORDER OF

Peggy Byrne

\$ 25.00

Twenty Five and 00/100

DOLLARS



THE ROSEVILLE
BANK
ROSEVILLE, MINNESOTA 55113

FOR

Sally W. Sawyer

Speaker permission sample

I HEREBY GIVE THE LEAGUE OF WOMEN VOTERS OF MINNESOTA (LWVMN) PERMISSION
TO VIDEOTAPE MY PRESENTATION AT Landmark Center, St. Paul, MN
ON Minnesota's Guidelines for Fixed Sentences. I UNDERSTAND
THAT THIS TAPE WILL BE SHOWN ON CABLE TELEVISION AND MAY BE USED THROUGHOUT
MINNESOTA BY LOCAL LEAGUES AND/OR OTHER ORGANIZATIONS REQUESTING THE TAPE
FROM THE LWVMN.

James E. Smith
(signature)

10-4-83

(date)

P. 2

SPECIAL PROJECTS RECORD FORM

(e.g., workshops, publications, grants)

C.J. Sentencing Guidelines Focus

NAME OF PROJECT

Who:

K. Anderson

What

(e.g., letters, press releases, flyers, program)

Xeroxing

of sides/copies

Postage

#

Envelopes

Travel

Date	Time	What (e.g., letters, press releases, flyers, program)	Xeroxing # of sides/copies	Postage	# Envelopes	Travel
9-7+8	3 hrs.	video production crew recruitment & training, memos, etc.				
9-15	3 1/2 hrs.					
9-19	3 hrs.					
9-20	2 1/2 hrs.					
9-21	3 1/2 hrs.	video production equipment training				
9-22	2 hrs.					
9-28	1 hr.	video prep.				
9-29	2 hr.	draft news release for focus				
9-30	1/4	misc. phone				
10-3	3 hrs.	news release				
10-4+5	5 hrs.	video production prep.				
10-6	1 hr.	"				
10-10 to 13	5 1/4	"				
10-17	2 hr.	"				
10-18	8 hr.	video production / direction day of focus				
10-19+20	1 1/2 hr.	misc. eval / pr. response dist., debriefing				
10-27	1/2 hr.	misc. video				
11-1 to 11-18	4 hr.	"				

OVER
V

12-7-83

$\frac{1}{2}$ hr. video order tracking
& filling

SPECIAL PROJECTS RECORD FORM
(e.g., workshops, publications, grants)

C.J. Focus on Sentencing Guidelines

NAME OF PROJECT

Who: Karen Anderson

Date	Time	What (e.g., letters, press releases, flyers, program)	Xeroxing # of sides/copies	Postage	# Envelopes	Travel
7-8	2 hrs	- mt. with Santi, draft budget (on thereabouts)				
7-29	1/2 hr.	- begin Ed. Fund proj. request				
8-1	2 hr.	-				
8-3	2 hr.	-				
8-11	5 hrs.	- first flyer draft - program titles, speaker titles, etc.				
8-15 to 8-19	3 1/4 hrs.	misc. program/flyer				
8-22	2 1/2 hrs	- flyer draft + misc.				
8-23	1 hr.	- "				
8-24	4 hrs.	flyer finish + to printer				
8-25	5 hrs.	- flyer revision + back to printer + draft proposals				
8-26	4 hrs.	- draft + type funding proposal				
8-29	2 1/2 hrs.	- CEU work for POST + flyer page proof				
8-30	1 1/2 hrs.	- proposal contacts				
8-31	6 hrs.	- send, compile, process 3 funding requests				
9-1	2 hrs.	- flyer proof + pick up				
9-2	3 1/2 "	- flyer label + sort				
9-6	5 hrs.	- flyer bulk mailing				\$ 37.34



LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

September 7, 1983

Mr. William P. Westphal, Jr., Director
Continuing Education for State Court Personnel
205 Legal Education Center
40 North Milton St.
St. Paul, MN 55104

Dear Mr. Westphal:

The League of Women Voters of Minnesota is sponsoring an Oct. 18 conference at Landmark Center in St. Paul, "Equal Justice for All? Minnesota's Guidelines for Fixed Sentences." Enclosed are flyers describing the program, speakers and panelists for the one-day event.

The conference has been approved for 4.25 hours of Continuing Legal Education credit by the MN Board of Continuing Legal Education. Also, an application for approval of 4 hours credit has been submitted to the MN Board of Peace Officer Standards and Training (POST).

It just came to my attention that similar credits are offered to state court personnel. This program seems to be one that may qualify for those continuing education credits too. If you consider it appropriate, would you please send the application forms to me at the above address? Thank you.

Sincerely,

Karen J. Anderson
Development/PR staff

A:a
enc.

SEP 12 1983

CONTINUING EDUCATION for STATE COURT PERSONNEL
205 Legal Education Center / 40 North Milton St. / St. Paul, Minnesota 55104
Telephone 612 / 296-6508

September 9, 1983

Ms. Karen J. Anderson
League of Women Voters of Minnesota
555 Wabasha
St. Paul, MN 55102

Dear Ms. Anderson::

In response to your request of September 7, 1983, for accreditation of the course Equal Justice For All, to be held October 18, 1983, at the Weyerhaeuser Auditorium. The program has been approved by our office for 4.25 Judicial Education Hours.

If you should have any questions regarding the number of hours given to the course, please do not hesitate to call.

Sincerely,


William P. Westphal, Jr.
Director

WPW/cz

MINNESOTA STATE BOARD OF CONTINUING LEGAL EDUCATION

An Agency of the Minnesota Supreme Court

875 Summit Avenue, St. Paul, Minnesota 55105

(612) 227-5430

Douglas R. Heidenreich
Executive Director

John P. Byron
Chairman

AUG 26 1983

August 24, 1983

Sally Sawyer
Executive Director
League of Women Voters of Minnesota
555 Wabasha
St. Paul, Minnesota
55102

Oscar A. Anderson
James H. Geraghty
John D. Healy, Jr.
Rita M. Hutchens
Robert A. Jackson
James W. Krause
Hon. Jonathan G. Lebedoff
Mary Ann McCoy
Jean E. Paulson
Edward J. Schwartzbauer
Gwenyth Jones Spitz
David L. Stowman

Dear Ms. Sawyer:

The program on "Equal Justice for All?
Minnesota's Guidelines for Fixed Sentences"
to be held on October 18 has been approved
for 4.25 hours of credit.

If there are any questions please let
me know.

Very truly yours,

Douglas R. Heidenreich
(do)

Douglas R. Heidenreich
Executive Director

DRH:db

STATE OF MINNESOTA
BOARD OF CONTINUING LEGAL EDUCATION
APPLICATION FOR APPROVAL OF COURSE

Santi
875 Summit
St. Paul 55105
227-5430
Mark Berjesa

1. Name, address and phone number of sponsoring agency _____
League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102
(612) 224-5455
2. Title of course _____ Equal Justice for All? Minnesota's Guidelines for Fixed Sentences
3. Dates of and exact location (city, building, room no.) of each presentation of course:
Date _____ Location _____
October 18, 1983 Landmark Center, St. Paul, MN auditorium
9 a.m. - 3 p.m.
4. Type of audience to whom the course is primarily directed (eg. lawyers, engineers, business executives, etc.) _____ Lawyers, corrections officials, legislators, judges, interested citizens
5. Registration fee for course \$29 ✓
6. Faculty: (see registration form for fee breakdown)
Name Professional Education Practice or Teaching
Background Experience
Presentations by 14 speakers and panelists with extensive professional and educational background. See enclosed program/agenda.
7. PLEASE COMPLETE OUTLINE OF COURSE PRESENTATION ON REVERSE SIDE. SPECIFY HERE WHICH PORTIONS OF THE PROGRAM WILL DEAL WITH PROBLEMS OF LAWYERS' ETHICAL OBLIGATIONS AND PROFESSIONAL RESPONSIBILITY. IF NO PORTION OF THE PROGRAM RELATES TO THESE MATTERS PLEASE EXPLAIN WHY.
"How do the Sentencing Guidelines Affect the *code of professional responsibility* Players?" "Are Prison Sentences Really a Deterrent?" "Do the Guidelines Give Enough or Too Much Discretion to Judges?"
8. Complete description of all materials to be distributed to participants (copies may be submitted in lieu of a description) _____
Sentencing Guidelines Grid, Objectives of Sentencing Guidelines, Glossary of Corrections Terms
9. Description of physical facilities (eg. classroom, theatre seating, seminar seating, etc.) _____ Theatre seating in auditorium
10. Will a suitable writing surface be available for each participant?
no
11. Method of evaluation of program (eg. participant critique, independent evaluator, etc.) _____ Participant critique on attached evaluation form

Sponsoring agency agrees to maintain a list of Minnesota lawyers attending the course and to provide the list to the Minnesota State Board of Continuing Legal Education upon request.

By Sally Sawyer
Sally Sawyer

Date August 22, 1983

Title Executive Director

OUTLINE OF COURSE PRESENTATION

Time during which each segment will be offered	Subject content of each segment	Faculty for each segment	Teaching Technique used in each segment	Total No. of hours devoted to each segment
See attached program/agenda.				

EQUAL JUSTICE FOR ALL?

Minnesota's Guidelines for Fixed Sentences

Tuesday, October 18, 1983
9:00 a.m. to 3:00 p.m.

Landmark Center
St. Paul, MN

AGENDA

- 9:00 - Registration and coffee
9:30 - Conference Introduction - Jean Tews
9:35 - What is the History of Minnesota's Sentencing Guidelines? - Kay Knapp
9:55 - How Are the Sentencing Guidelines Working?
How Do They Affect the System? - Orville Pung
10:10 - How Do They Affect the Players?
Prosecuting attorney - R. W. Johnson
Defense attorney - Ronald I. Meshbesh
Local law enforcement officer - Jim Trudeau
Corrections agent - Todd Kneeland
Victim - Jim Smith
Trial judge - Otis Godfrey
Moderator - Harriette Burkhalter
11:20 - Audience questions to the Commissioner and panel
12:00 - Luncheon in Cortile (main floor)
1:00 - Are Prison Sentences Really a Deterrent? - Norman B. Coleman, Jr.
1:20 - Do the Guidelines Give Enough or Too Much Discretion to Judges?
Douglas Amdahl
1:45 - How Could the Sentencing Guidelines Work Better?
A variety of perspectives from:
Peggy Byrne
Jack Davies
Stephen Rathke
Robert Vanasek
Barbara Hiles - moderator
2:35 - Audience questions
2:50 - Conference Summary - Carol Bradley

Reservation deadline is October 10, 1983.

This program is partially funded by contributions to
the League of Women Voters Education Fund.

SPEAKERS AND PANELISTS:

- Douglas Amdahl, Chief Justice,
Minnesota Supreme Court
Carol Bradley, past Criminal Justice
Chair, LWVMN
Harriette Burkhalter, past President,
LWVMN
Peggy Byrne, State Planning Agency
Norman B. Coleman, Jr.,
Jack Davies, Professor, William Mitchell
College of Law
Otis J. Godfrey, Judge, Ramsey County
District Court
Barbara Hiles, Criminal Justice Chair,
LWVMN
Robert W. Johnson, past County Attorney,
Anoka County
Kay Knapp, Director, Sentencing Guide-
lines Commission
Todd Kneeland, Senior Corrections Agent,
MN Department of Corrections,
Willow River Camp
Ronald I. Meshbesh, Attorney, Mesh-
besh, Singer and Spence, Ltd.
Orville Pung, Commissioner, MN Depart-
ment of Corrections
Stephen Rathke, Chair, MN Sentencing
Guidelines Commission
Jim Smith, Director, Crime Victim's
Center
Jean Tews, President, LWVMN
Jim Trudeau, Sheriff, Washington
County
Robert Vanasek, Chair, Criminal Justice
Committee, MN House of Representatives

The meeting is accessible to those using wheel-
chairs. A signer will be available for the hearing
impaired, upon request. Please contact LWVMN
at (612) 224-5445 to request this service.

Please register me for "Equal Justice for All?"

Name _____ Organization _____

Address _____

Enclosed is:

- () \$14 for non-LWV member, includes registration and luncheon
() \$11 for LWV member, includes registration and luncheon
() \$8 for non-LWV member, registration only
() \$5 for LWV member, registration only
() An additional \$2.50 for Continuing Education Units through Anoka-Ramsey Community
Community College; my social security number is _____ Phone _____
() An additional \$15 for Continuing Legal Education credit through Minnesota Board of
Continuing Legal Education; my phone number _____

Deadline for reservations is October 10, 1983. Advance payment requested. Make checks payable to LWVMN and mail to League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102 (612) 224-5445.

Non-Profit
Organization
U.S. Postage
PAID
St. Paul, MN
Permit No. 6289

League of Women Voters of Minnesota
555 Wabasha
St. Paul, MN 55102

The League of Women Voters
of Minnesota presents

Equal Justice for All?

Minnesota's Guidelines for
Fixed Sentences

Tuesday, October 18, 1983
9:00 a.m. to 3:00 p.m.

Landmark Center
75 West Fifth Street
St. Paul, Minnesota



STATE OF MINNESOTA
BOARD OF PEACE OFFICER STANDARDS AND TRAINING (POST)
Application for Approval of Continuing Education Course

SPONSORING AGENCY INFORMATION REQUIRED:

1. Name League of Women Voters of Minnesota 2. Address 555 Wabasha, Suite 212
3. City, State, Zip St. Paul, MN 55102 4. Phone (612) 224-5445

COURSE INFORMATION REQUIRED:

5. Title of Proposed Course "Equal Justice for All?" Minnesota's Guidelines for Fixed Sentences."
6. Number of continuing education credit hours requested for approval 4
7. Type of course (Check one only): ☒ classroom ☐ range
Note: Separate applications must be submitted for classroom and range courses.
8. If the course is offered more than once, list all subsequent offerings separately by date, location, and time (attach additional sheets if necessary).

DATES (Mo/Day/Yr)	EXACT LOCATION (city, building, room #)	TIME
a. 10/18/83	St. Paul, Landmark Center, Weyerhaeuser Auditor.	9 a.m. to 3 p.m.
b.		

9. Course fee \$ 29 includes registration, lunch and CEU fee

INSTRUCTOR INFORMATION REQUIRED:

10. NAME _____ LICENSE # _____ RESUME' _____ LESSON PLAN _____
We will keep a list (if peace officer) Attached or On-file Attached or On-file*
of those attending per your form C.E #4. ☐ ☐ ☐ ☐
☐ ☐ ☐ ☐

*If lesson plan is on file list:

11. AUTHOR'S NAME _____ LESSON PLAN TITLE (Be Specific) _____
15 speakers/panelists (program attached); See enclosed program draft.
main speakers: Justice Douglas Amdahl,
Commissioner Pung, Kay Knapp, Norman Coleman, Jr.

Send form to: POST Board
ATTN: C.E. UNIT
333 Sibley Street (Suite 495)
St. Paul, MN 55101

Sponsoring Agency agrees to 1) make required announcements to attending officers regarding the number of continuing education credit hours approved by the Board, 2) maintain a list of all officers who successfully complete the course and transmit the list to the Board following the presentation of the course.

For POST Use Only

Date application complete _____
Date approved _____
Evaluator _____
Date On-site evaluation _____
Course # _____
Topic Code _____ Hours _____

Signature: Karen J. Anderson

Karen J. Anderson
Title: _____

Development/PR staff

Employing Agency: _____

League of Women Voters of Minnesota

Date: _____
9/1/83

For information regarding POST Continuing Education requirements please call 612/297-2356.



LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

September 15, 1983

Ms. Ann Sidoti
Anoka-Ramsey Community College
11200 Mississippi Boulevard
Coon Rapids, MN 55433

Dear Ann:

Enclosed are three copies of the conference "Equal Justice for All? Minnesota's Guidelines for Fixed Sentences" for your files.

The League is offering Continuing Education Units for the conference attendees. I hope that our faculty and subject matter meet your approval. Please contact me or the LWVMN development staff person, Karen Anderson, at the above number, to confirm with us the number of units we can allow for this conference.

Thank you for your assistance.

Sincerely,

Mary Santi

Mary Santi
Citizen Information Chair
Home phone: 426-5151

MS/rk
enc.

ST. PAUL-RAMSEY UNITED ARTS COUNCIL
RENTAL AGREEMENT

The renting organization/individual understands the following Agreement is made subject to all rules and regulations of St. Paul-Ramsey United Arts Council and will conform to said rules and regulations and be bound thereby. Please sign and date the Agreement immediately upon receipt (retaining the pink copy for your file) and return the Agreement along with your RENTAL DEPOSIT and DAMAGE DEPOSIT within ten (10) working days to: St. Paul-Ramsey United Arts Council/429 Landmark Center/75 W Fifth Street/St. Paul, Minnesota 55102.

In the event of cancellation sixty (60) or more days before the reserved date, both deposits will be returned. In the event of cancellation within ten (10) working days of the reserved date, the DAMAGE DEPOSIT will be returned, however, the RENTAL DEPOSIT will be retained by the St. Paul-Ramsey United Arts Council.

Mary: 426-5151 (w)

Renting Organization/Individual League of Women Voters of MN Phone 224-5445 (h)

Billing Address: Mary Santi/League of Women Voters of Minnesota/
555 Wabasha/St. Paul, MN 55102

Request for: Cortile XX Auditorium XX Ramsey Cty. Room (317) _____

Butler Room (326) _____ Sanborn Room (408) _____ Chief Justice Room (430) _____

Type of Function Meeting in Aud. & Luncheon in Cortile

Number of People 150 seating 231 limit in Aud.
(Number of People Expected) (Not to Exceed)

Date Tuesday, October 18, 1983 Time Aud. 9:00 am - 3:00 pm
Cortile Noon - 1:00 pm
From To

Licensed Caterer Please advise... Phone _____

Liquor Arrangements XX None _____ Yes (If yes, Liquor Mgr. will contact renter.)

Comments: Auditorium - \$12.50/hour (4 hour minimum) - \$50.00
Cortile - \$50.00

The United Arts Council must receive deposit and signed contract
by August 10, 1983, to hold date.

Basic Rental Charge	<u>\$100.00</u>	Rental Deposit Due at this time	<u>\$10.00</u>
		(10% of Basic Rental Charge; \$10.00 minimum)	
Additional Rental Charges	<u>*</u>	Damage Deposit Due at this time	<u>\$50.00</u>
If auditorium is used for more than 4 hrs., \$12.50/hr. additional.			
TOTAL RENTAL	<u>\$100.00*</u>	TOTAL DUE (with signed Agreement)	<u>\$60.00</u>

The Renting Organization/Individual understands and agrees that this Agreement is made subject to all rules and regulations of this Agreement and will conform to said rules and regulations and be bound thereby.

Renting Organization/Individual Sally D. Sawyer, Ex. Dir. Date 8/9/83
St. Paul-Ramsey United Arts Council Thomas Prokosch Date JUL 26 1983
Thomas Prokosch, Controller

292-3232 Pat O'Brien - parking, technical assist - early Oct. 292-3226 - Pendi Seitz
292-3228 - Susan Jensen



LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 Wabasha Street, St. Paul, Minn. 55102 - 612/224-5445

October 27, 1983

Mr. Hal Seymour
Minneapolis Star and Tribune
425 Portland Ave.
Minneapolis, MN 55488

Dear Mr. Seymour:

Thank you for permission to reprint the article by David Peterson on page 1B of the October 19, 1983 Star and Tribune, "State's sentencing guidelines lauded, lamented at conference."

As I explained to you by phone today, the League intends to copy the article, in its entirety, for enclosure in letters to speakers, participants and funders of this and similar conferences. We will add a sentence to the copy, "reprinted with permission from the Minneapolis Star and Tribune."

We appreciate the careful, complete coverage and fine reporting by David Peterson.

Sincerely,

Karen Anderson
Development/PR staff

Minneapolis Star and Tribune

Wednesday
October 19/1983

1B

State's sentencing guidelines lauded, lamented at conference

By David Peterson
Staff Writer

"people who maim and kill. They shouldn't get a second chance. Some people are born criminals, and we

the chairman of the guidelines commission leaped to his feet from the audience

Guidelines

Continued from page 1B

Some suggested that the guideline issue is being subjected these days to more heat than light. "The issue is too hot politically," said former DFL Sen. Jack Davies of Minneapolis, who helped write guideline legislation. "We've built a platform on which demagogues can speak."

With crime dropping significantly as the baby-boom generation ages, he added, "I don't think we should take steps that will primarily help the building trades unions in this state. We don't need new prisons." Orville Pung, commissioner of corrections, agreed: "We don't want to build more Oak Park Heightses," he said.



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